

August 23, 2018

ORDINARY MONTHLY MEETING

TO BE HELD

WEDNESDAY, AUGUST 29, 2018

Please address all communications to:
The General Manager
240 Blende Street
PO Box 448
Broken Hill NSW 2880
Phone 08 8080 3300
Fax 08 8080 3424
council@brokenhill.nsw.gov.au
www.brokenhill.nsw.gov.au

ABN 84 873 116 132

Dear Sir/Madam,

Your attendance is requested at the Ordinary Meeting of the Council of the City of Broken Hill to be held in the Council Chamber, Sulphide Street, Broken Hill on **Wednesday, August 29, 2018** commencing at 6:30pm to consider the following business:

- 1) Apologies
- 2) Prayer
- 3) Acknowledgement of Country
- 4) Public Forum
- 5) Minutes for Confirmation
- 6) Disclosure of Interest
- 7) Mayoral Minute
- 8) Notice of Motion
- 9) Notices of Rescission
- 10) Reports from Delegates
- 11) Reports
- 12) Committee Reports
- 13) Questions Taken on Notice from Previous Council Meeting
- 14) Questions for Next Meeting Arising from Items on this Agenda
- 15) Confidential Matters


JAMES RONCON
GENERAL MANAGER

LIVE STREAMING OF COUNCIL MEETINGS

PLEASE NOTE: This Council meeting is being streamed live, recorded, and broadcast online via Facebook. To those present in the gallery today, by attending or participating in this public meeting you are consenting to your image, voice and comments being recorded and published.
The Mayor and/or General Manager have the authority to pause or terminate the stream if comments or debate are considered defamatory or otherwise inappropriate for publishing.
Attendees are advised that they may be subject to legal action if they engage in unlawful behaviour or commentary.

MINUTES FOR CONFIRMATION

Minutes of the Ordinary Meeting of the Council of the City of Broken Hill held Wednesday, July 25, 2018.

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
JULY 25, 2018

Meeting commenced at 6:30p.m.

PRESENT:

Councillor D. Turley (Mayor) Councillor M. Browne (Deputy Mayor)
Councillors C. Adams, B. Algate, M. Clark, T. Kennedy, B. Licul and
R. Page.

General Manager, Chief Operations Officer, Chief Financial Officer,
Manager Communications, Governance Officer and Executive Support
Officer.

Media (4), Members of the Public (12).

APOLOGIES:

Councillors J. Nolan and D. Gallagher.

RESOLUTION

Minute No. 45856

Councillor C. Adams moved

Councillor B. Licul seconded

)

That the apologies submitted on behalf of

)

Councillors Nolan and Gallagher be accepted
and leave of absence granted.

CARRIED

PRAYER

Councillor Adams delivered the prayer

ACKNOWLEDGEMENT OF COUNTRY

Councillor Adams delivered the Acknowledgment of Country

PUBLIC FORUM

Nil.

MINUTES FOR CONFIRMATION

RESOLUTION

Minute No. 45857

Councillor M. Browne moved

Councillor C. Adams seconded

)

)

That the Minutes of the Ordinary Meeting of the
Council of the City of Broken Hill held June 27,
2018 be confirmed with an amendment to the
list of attendees to remove the Chief Operating
Officer.

CARRIED

DISCLOSURE OF INTEREST

Councillor Adams declared:

- a non-pecuniary interest in Report No. 117/18 as she is a member of the North Mine Community Consultative Committee and advised that she will remain in the Council Chambers and will exercise her vote.

MAYORAL MINUTES

ITEM 1 - MAYORAL MINUTE NO. 6/18 - DATED JULY 16, 2018 - PUBLIC LIBRARY FUNDING

11/167

Resolved:

1. That Mayoral Minute No. 6/18 dated July 16, 2018, be received.
2. That Council endorse the NSW Public Libraries Association and Local Government NSW library funding advocacy initiative, *Renew Our Libraries*.
3. That Council make representation to the local State Member, in relation to the need for additional funding from the NSW State Government for the provision of public library services.
4. That Council write to the Hon. Don Harwin, Minister for the Arts and the Hon. Walt Secord, Shadow Minister for the Arts, calling for bi-partisan support for the provision of a significant increase in state funding for NSW public libraries, supported by a sustainable future funding model.
5. That Council take a leading role in activating the campaign locally.
6. That Council endorse the distribution of the NSW Public Libraries Association and Local Government NSW library funding advocacy initiative information in Council libraries, as well as involvement in any actions arising from the initiative.
7. That Council formally advise the NSW Public Libraries Association and Local Government NSW that Council has endorsed the library funding advocacy initiative.

RESOLUTION

Minute No. 45858

Councillor D. Turley moved)

Councillor M. Browne seconded)

CARRIED

ITEM 2 - MAYORAL MINUTE NO. 7/18 - DATED JULY 24, 2018 - BROKEN HILL CIVIC CENTRE - UPDATE

17/114

Resolved:

1. That Mayoral Minute No. 7/18 dated July 24, 2018, be received.
2. That Council note the upcoming briefings and updates around the Civic Centre project in the week of 27 August 2018.

RESOLUTION

Minute No. 45859

Councillor D. Turley moved)

Councillor C. Adams seconded)

CARRIED UNANIMOUSLY

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
JULY 25, 2018

The Mayor took a question on notice from Councillor Kennedy regarding the legal costs that Council has incurred thus far with regards to litigation against the original builder and architect undertaking the Civic Centre refurbishment and also the over budget expenditure to have the defect works rectified.

NOTICES OF MOTION

Nil.

RESCISSION MOTIONS

Nil.

REPORTS FROM DELEGATES

Nil.

REPORTS

**ITEM 3 - BROKEN HILL CITY COUNCIL REPORT NO. 106/18 - DATED APRIL 06, 2018 -
ATTENDANCE AT THE LOCAL GOVERNMENT NSW ANNUAL CONFERENCE 21-23 OCTOBER
2018** 11/364

Resolved:

1. That Broken Hill City Council Report No. 106/18 dated April 6, 2018, be received.
2. That registration and travel arrangements be made for the Mayor, Deputy Mayor and any interested Councillors to attend the Local Government NSW Conference to be held in Albury, October 21-23, 2018.
3. That Council's Mayor and Deputy Mayor be Council's voting delegates to the Conference.
4. That Council determine motions to the NSW Local Government Annual Conference in line with the criteria prior to the closing date of August 26, 2018.

RESOLUTION

Minute No. 45860

Councillor M. Browne moved)

Councillor R. Page seconded)

CARRIED

**ITEM 4 - BROKEN HILL CITY COUNCIL REPORT NO. 107/18 - DATED JULY 17, 2018 -
DEVELOPMENT APPLICATION DA34/2018 - APPLICATION TO PAINT A MURAL ON A HERITAGE
BUILDING** 11/467

Prior to the motion being put, Councillor Browne foreshadowed an amendment (being the report recommendation as written). The foreshadowed amendment was not accepted by the Mayor as it was contrary to the motion.

The Mayor accepted a foreshadowed motion from Councillor Browne (being the report recommendation as written).

Motion

Councillor T. Kennedy moved)

Councillor B. Algate seconded)

1. That Broken Hill City Council Report No. 107/18 dated July 17, 2018, be received.

2. That Development Application 34/2018 be approved for the following reasons:
 1. There is sufficient information about the Heritage Impact pursuant to clause 10.5(5) of Broken Hill LEP 2013, pursuant to section 4.15(1)(a)(i) of the *Environmental Planning and Assessment Act, 1979*.
 2. the development will not have a detrimental effect on the heritage significance of the heritage item known as item I229 Wendt's Chambers pursuant to clause 5.10(4) of Broken Hill LEP 2013, pursuant to section 4.15(1)(a)(i) of the *Environmental Planning and Assessment Act, 1979* for the following reasons:
 - (a) because Broken Hill is a City of artists and a City that promotes art and murals.
 - (b) The painting of the heritage item known as item I229 Wendts Chambers, as a mural is consistent with the character and amenity of the locality and streetscape for the reasons outlined above (because Broken Hill is a City of artists and a City that promotes art and murals).
 - (c) The proposed mural is consistent with the scale, form, character and design of development in the locality.
 - (d) The proposed painting of the heritage item known as item I229 Wendts Chambers, as a mural will not have a detrimental effect on the heritage significance of the property.
 - (e) The site is suitable for the development because it is compatible with conserving the heritage significance of the site.
 3. It is consistent with the objectives of clause 5.10(1)(a) and (b) of Broken Hill 2013, pursuant to section 4.15(1)(a)(i) of the *Environmental Planning and Assessment Act, 1979* for the following reasons: as the development promotes murals and art in the City.
 4. It is consistent with the objectives of Part 8 of the Broken Hill Development Control Plan because the development promotes murals and art in the City.
3. That the proposed business identification sign be amended to remove the word "Nachiappan" from the medical box in the mural where it reads "Nachiappan Surgery" so that it reads "Surgery".

LOST

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
JULY 25, 2018

A Division was called which resulted in:

FOR: Crs Algate, T Kennedy and R Page
AGAINST: Crs Adams, Browne, Licul, Turley and M Clark

The foreshadowed motion was put.

RESOLUTION

Minute No. 45861

Councillor M. Browne moved
Councillor C. Adams seconded

-) 1. That Broken Hill City Council Report No. 107/18 dated July 17, 2018, be received.
-) 2. That Development Application 34/2018 be refused for the following reasons:
 - 1. There is insufficient information because the requested Heritage Impact Statement has not been submitted pursuant to clause 10.5(5) of Broken Hill LEP 2013, pursuant to section 4.15(1)(a)(i) of the *Environmental Planning and Assessment Act, 1979*.
 - 2. It will have a detrimental effect on the heritage significance of the heritage item known as item I229 Wendt's Chambers, pursuant to clause 5.10(4) of Broken Hill LEP 2013, pursuant to section 4.15(1)(a)(i) of the *Environmental Planning and Assessment Act, 1979* for the following reasons:
 - (a) The painting of the heritage item known as item I229 Wendts Chambers, as a mural is not consistent with the character and amenity of the locality and streetscape for the reasons outlined in the Heritage Advisor's comments, pursuant to section 4.15(1)(b) of the *Environmental Planning and Assessment Act, 1979*
 - (b) The proposed mural is not consistent with the scale, form, character and design of development in the locality for the reasons outlined in the Heritage Advisor's comments, pursuant to section 4.15(1)(b) of the *Environmental Planning and Assessment Act, 1979*.
 - (c) The proposed painting of the heritage item known as item I229 Wendts Chambers, as a mural will have a detrimental effect on the heritage significance of the property for the reasons outlined in the Heritage Advisor's comments, pursuant to section 4.15(1)(b) of the *Environmental Planning and Assessment Act, 1979*.
 - (d) The site is not suitable for the development because it is not compatible with conserving the heritage significance of the site for the reasons outlined in the

Heritage Advisor's comments, pursuant to section 4.15(1)(c) of the *Environmental Planning and Assessment Act, 1979*.

3. It is not consistent with the objectives of clause 5.10(1)(a) and (b) of Broken Hill 2013, pursuant to section 4.15(1)(a)(i) of the *Environmental Planning and Assessment Act, 1979* for the following reasons:
 - (a) It does not conserve the environmental heritage of Broken Hill for the reasons outlined in the Heritage Advisor's comments.
 - (b) It does not conserve the heritage significance of the heritage item known as item I229 Wendts Chambers, nor does it conserve the significance of the Argent Street Heritage Conservation Area for the reasons outlined in the Heritage Advisor's comments.
4. It is not consistent with the objectives of Part 8 the Broken Hill Development Control Plan because it does not maintain an appropriate setting for the conservation of the heritage item known as item I229 Wendts Chambers, nor does it compliment the heritage item and Argent Street Conservation area for the reasons outlined in the heritage advisor's comments, pursuant to section 4.15(1)(a)(iii) of the *Environmental Planning and Assessment Act, 1979*.
5. The proposed business identification sign is not consistent with the objectives of the *State Environmental Planning Policy 64 Advertising and Signage* pursuant to section 4.15(1)(a)(i) of the *Environmental Planning and Assessment Act, 1979* nor does it satisfy the assessment criteria, for the following reasons:
 - (a) It is not considered that the signage is compatible with the desired amenity and visual character of the area for the reasons outlined in the Heritage Advisor's report.
 - (b) The proposed signage is not considered compatible with the character of the area for the reasons outlined in the Heritage Advisor's comments.
 - (c) The proposed sign detracts from the amenity and visual quality of the heritage conservation area for the reasons outlined in the Heritage Advisor's comments.
 - (d) The scale and proportion of the proposal is not appropriate for the streetscape for the reasons outlined in the Heritage Advisor's comments.

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
JULY 25, 2018

- (e) The proposal is not considered to contribute to the visual interest of the streetscape for the reasons outlined in the Heritage Advisor's comments.
 - (f) The proposed signage is not compatible with the scale or proportions of the building because it covers the entire wall, and as such is considered to be too large.
 - (g) The proposed signage does not respect the heritage values of the building for the reasons outlined in the Heritage Advisor's report.
6. The business identification sign is not consistent with the objectives of part 5 of the Broken Hill Development Control Plan because it is detrimental to the character of the area and also its scale and form is not complimentary to the streetscape for the reasons outlined in the heritage advisor's comments, pursuant to section 4.15(1)(a)(iii) of the *Environmental Planning and Assessment Act, 1979*.
3. That Council issue an order under the provisions of the *Environmental Planning and Assessment Act 1979*, as amended, for the removal of the mural.

CARRIED

A Division was called which resulted in:

FOR: Crs Adams, Browne, Licul, Turley and M Clark
AGAINST: Crs Algate, T Kennedy and R Page

**ITEM 5 - BROKEN HILL CITY COUNCIL REPORT NO. 108/18 - DATED JULY 13, 2018 -
AMENDMENT TO BROKEN HILL CITY COUNCIL'S 2018/19 FEES AND CHARGES -
COMMERCIAL WASTE FEES**

17/206

Resolved:

1. That Broken Hill City Council Report No. 108/18 dated July 13, 2018, be received.
2. That the proposed amendments to the 2018/19 Schedule of Fees & Charges be adopted.
3. That the amended fees become effective as of 1 July 2018.

RESOLUTION

Minute No. 45862

Councillor M. Browne moved)
Councillor M. Clark seconded)

CARRIED

**ITEM 6 - BROKEN HILL CITY COUNCIL REPORT NO. 109/18 - DATED JULY 12, 2018 -
INVESTMENT REPORT FOR JUNE 2018**

17/82

Resolved:

1. That Broken Hill City Council Report No. 109/18 dated July 12, 2018, be received.

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
JULY 25, 2018

RESOLUTION

Minute No. 45863

Councillor B. Algate moved)
Councillor M. Clark seconded)

CARRIED

ITEM 7 - BROKEN HILL CITY COUNCIL REPORT NO. 110/18 - DATED JULY 05, 2018 - ACTION LIST REPORT

11/21

Resolved:

1. That Broken Hill City Council Report No. 110/18 dated July 5, 2018, be received.

RESOLUTION

Minute No. 45864

Councillor C. Adams moved)
Councillor M. Clark seconded)

CARRIED

ITEM 8 - BROKEN HILL CITY COUNCIL REPORT NO. 111/18 - DATED JUNE 15, 2018 - MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING NO 382 HELD TUESDAY JUNE 5, 2018.

11/397

Resolved:

1. That Broken Hill City Council Report No. 111/18 dated June 15, 2018, be received.
2. That the minutes for the Local Traffic Committee Meeting No.382, held June 5, 2018 be received.
3. Item Number 382.6.3 - That the request for road closure as per The Palace Hotel's Traffic Control Plan:

Author: Bradley Burcher

Notes: Argent St Parade Closed from Saturday 8/9/18 at 11am to 3pm Saturday Chloride St & Oxide St Intersection will be closed for public safety.

Traffic Management Plan Number 0033638263.

Be endorsed by Council and that any costs associated with the road closure be covered by The Palace Hotel.

RESOLUTION

Minute No. 45865

Councillor M. Browne moved)
Councillor M. Clark seconded)

CARRIED

COMMITTEE REPORTS

ITEM 9 - BROKEN HILL CITY COUNCIL REPORT NO. 112/18 - DATED JULY 05, 2018 - MINUTES OF THE ALMA OVAL COMMUNITY COMMITTEE MEETING HELD 26 JUNE 2018

12/45

Resolved:

1. That Broken Hill City Council Report No. 112/18 dated July 5, 2018, be received.
2. That minutes of the Alma Oval Community Committee Meeting held 26 June 2018 be received.

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
JULY 25, 2018

ITEM 10 - BROKEN HILL CITY COUNCIL REPORT NO. 113/18 - DATED JULY 09, 2018 - MINUTES OF THE FLORA AND FAUNA OF THE BARRIER RANGES COMMUNITY COMMITTEE MEETINGS HELD JUNE 19, 2018

12/51

Resolved:

1. That Broken Hill City Council Report No. 113/18 dated July 9, 2018, be received.
2. That the minutes of the Friends of the Flora and Fauna of the Barrier Ranges Community Committee Meeting held June 19, 2018 be received.

ITEM 11 - BROKEN HILL CITY COUNCIL REPORT NO. 114/18 - DATED JULY 11, 2018 - MINUTES OF THE PICTON OVAL COMMUNITY COMMITTEE MEETING HELD 18 JUNE 2018

12/54

Resolved:

1. That Broken Hill City Council Report No. 114/18 dated July 11, 2018, be received.
2. That minutes of the Picton Oval Community Committee Meeting held 18 June 2018 be received.

ITEM 12 - BROKEN HILL CITY COUNCIL REPORT NO. 115/18 - DATED JULY 13, 2018 - MINUTES OF THE BROKEN HILL HERITAGE COMMITTEE MEETING HELD JULY 5, 2018

15/87

Resolved:

1. That Broken Hill City Council Report No. 115/18 dated July 13, 2018, be received.
2. That the minutes of the Broken Hill Heritage Committee Meeting held July 5, 2018 be received and noted.

ITEM 13 - BROKEN HILL CITY COUNCIL REPORT NO. 116/18 - DATED JULY 17, 2018 - MINUTES OF THE MEMORIAL OVAL COMMUNITY COMMITTEE MEETINGS HELD 5 JUNE 2018 AND 4 JULY 2018

12/52

Resolved:

1. That Broken Hill City Council Report No. 116/18 dated July 17, 2018, be received.
2. That minutes of the Memorial Oval Community Committee Meetings held 5 June 2018 and 4 July 2018 be received.

Minute No. 45866

Councillor M. Clark moved
Councillor C. Adams seconded

) That the recommendations of items 9 to 13 be
) adopted.

CARRIED

SUPPLEMENTARY REPORTS

ITEM 14 - BROKEN HILL CITY COUNCIL REPORT NO. 117/18 - DATED JULY 19, 2018 - LETTER OF SUPPORT - PROPOSED MODIFICATIONS TO ORE HAULAGE ROUTE AND EVAPORATIONS PONDS - NORTH MINE RECOMMENCEMENT PROJECT

13/4

Resolved:

1. That Broken Hill City Council Report No. 117/18 dated July 19, 2018, be received.
2. That the matter be deferred to the August Council Meeting pending a site visit for Councillors of Perilya's proposed modifications to development consent SSD 7538, which entails modifications to the approved ore haulage route and evaporation ponds, associated with the Broken Hill North Mine project.

RESOLUTION

Minute No. 45867

Councillor M. Browne moved)

Councillor R. Page seconded)

CARRIED

QUESTIONS TAKEN ON NOTICE FROM PREVIOUS COUNCIL MEETING

Nil.

QUESTIONS FOR NEXT MEETING ARISING FROM ITEMS ON THIS AGENDA

Civic Centre Redevelopment

17/114

The Mayor took a question on notice from Councillor Kennedy regarding the legal costs that Council has incurred thus far with regards to litigation against the original builder and architect undertaking the Civic Centre redevelopment and also the over budget expenditure to have the defect works rectified.

Community Meeting

17/206, 17/114

Councillor Kennedy invited Councillors and the General Manager to attend a public meeting to be held Tuesday 31 July 2018 at 7:00pm in the Musician's Club.

The Mayor advised that herself and the General Manager would be in Mildura attending a meeting on Tuesday 31 July, and thanked Councillor Kennedy for his invitation.

WELCOME

The Mayor welcomed Council's new Chief Operations Officer Anthony Misagh and his family to Broken Hill.

CONFIDENTIAL MATTERS

Nil.

There being no further business the Mayor closed the meeting at 7:22 p.m.

THE FOREGOING MINUTES WERE READ)
AND CONFIRMED AT THE ORDINARY)
MEETING OF THE BROKEN HILL CITY)
COUNCIL HELD ON 29 AUGUST 2018.)

CHAIRPERSON

NOTICES OF MOTION

1. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN NO. 9/18 - DATED
JULY 31, 2018 - CIVIC CENTRE REDEVELOPMENT (17/114).....15

ORDINARY MEETING OF THE COUNCIL

July 31, 2018

ITEM 1

MOTIONS OF WHICH NOTICE HAS BEEN GIVEN NO. 9/18

SUBJECT: CIVIC CENTRE REDEVELOPMENT 17/114

Notice of Motion

1. That Motions of Which Notice has been Given No. 9/18 dated July 31, 2018, be received.
2. That Broken Hill City Council prepares a report detailing all activity in relation to the Civic Centre refurbishment and for it to be tabled at the next meeting of Council.
3. The report should also include the following:
 - a. The expenditure incurred to date for legal proceedings related to the Civic Centre refurbishment and expected additional costs.
 - b. At which meeting did Council approve the expenditure for costs related to legal proceedings and where it is located in budget papers?
 - c. If the cost of legal proceedings is above \$150,000 why this didn't go through the tender process subject to Section 55 of the Local Government Act and has this been recorded on Broken Hill City Council's government contracts register?
 - d. What is the potential maximum cost to the Broken Hill City Council for worst case scenario for the Civic Centre?
 - e. Why Council used Telstra instead of Pro AV for work at the Civic Centre?
 - f. What was the outcome of any government agency investigations into the Civic Centre works?
4. That any parts of a report to Council that is considered to be confidential to be presented in the confidential section of Council and the rest of the report to be presented in open Council.

Summary

Council received a Notice of Motion from Council Kennedy on 20 July 2018 at 3:30p.m. for presentation at the July Council Meeting. Council's Code of Meeting Practice (clause 5.1.3) states that Notices of Motion must be submitted no later than 10:30am on the Friday preceding the Council Meeting. The Notice of Motion was received after the cut-off time for the July Council meeting and therefore it is now presented to the August Council meeting.

As the Notice of Motion is being presented to the August Meeting item 2 has been amended in this report to read "next meeting of Council" rather than "August 2018 Meeting of Council" for consideration.

Councillor Kennedy's Notice of Motion is attached.

General Manager's Comment

In response to Cr Kennedy's notice of motion, the following is advised as per the referencing above.

- a. This is information will form part of the In Committee report to the August 2018 Ordinary meeting of Council and the presentation to Councillors by Redenbach Lee Solicitors on Monday 27 August 2018 at 5pm.
- b. At the November 2017 Ordinary Meeting of Council, resolution minute no.45709, Council resolved to take over the works to complete construction of the Broken Hill Civic Centre and recover the costs associated with doing so. The resolution of Council is reproduced below.

ITEM 19 - MAYORAL MINUTE NO. 9/17 - DATED NOVEMBER 28, 2017 - UPDATE ON PROGRESS OF CIVIC CENTRE REDEVELOPMENT - CONFIDENTIAL

16/92

(General Manager's Note: This report considers legal advice and is deemed confidential under Section 10A(2) (g) of the Local Government Act, 1993 which contains advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege).

Recommendation

1. That Mayoral Minute No. 9/17 dated November 28, 2017, be received.
2. That having regard to the substantial breaches of contract by the Contractor, and associated damage and loss sustained by Council, the General Manager be authorised in relation to contract number T16/3:
 - a) To take over the works, including but not limited to in such case where works must be subcontracted by Council without further tender due to the extenuating circumstances, remoteness of locality or the unavailability of competitive or reliable tenderers, and pursue such remedies as is required to mitigate the losses; and
 - b) Pursue such losses as advised by Council's solicitors, Redenbach Lee, from time to time.

RESOLUTION

Minute No. 45709

Councillor D. Turley moved

Councillor M. Browne seconded

)
)

That the recommendation of Item 19 be adopted.

CARRIED

- c. Not applicable. Law firms on Council's legal panel do not require tenders to be sought by Council. Council's legal advisers were appointed in April 2016 as part of tender process to establish the panel.
- d. This is information will form part of the In Committee report to the August 2018 Ordinary meeting of Council and the presentation to Councillors by Redenbach Lee Solicitors on Monday 27 August 2018 at 5pm.

- e. This has been the subject of two previous (in depth) reports to Council; the first in August 2017 by way of a Mayoral Minute reporting the outcomes of the probity audit, minute number 45625 and the second in March 2018 by way of an update to Councillors, Minute number 45879. This was also the discussed at length at Councillor briefing sessions. The reports can be found on the Councillor HUB.
- f. This is information will form part of the In Committee report to the August 2018 Ordinary meeting of Council and the presentation to Councillors by Redenbach Lee Solicitors on Monday 27 August 2018 at 5pm.

Attachments

1. [!\[\]\(808fcbeb6d1f05f3c95fc6e93c84a009_img.jpg\)](#) Councillor Kennedy's Notice of Motion

T. KENNEDY
COUNCILLOR

RECEIVED

20 JUL 2018

BY: EB 3:30pm

Notice of motion

Ordinary meeting of the Broken Hill City Council

To be held on 25/07/2018

From Councillor Tom Kennedy

That Broken Hill City Council prepares a report detailing all activity in relation to the Civic Centre refurbishment and for it to be tabled at the August 2018 meeting of council.

The report should also include the following,

The expenditure incurred to date for legal proceedings related to the Civic Centre refurbishment and expected additional costs.

At which meeting did council approve the expenditure for costs related to legal proceedings and where it is located in budget papers?

If the cost of legal proceedings is above \$150,000 why this didn't go through the tender process subject to Section 55 of the Local Government Act and has this been recorded on BHCC government contracts register?

What is the potential maximum cost to the BHCC for worst case scenario for the Civic Centre?

Why council used Telstra instead of Pro Av for work at the Civic Centre?

What was the outcome of any government agency investigations into the Civic Centre works?

Any parts of a report to council that is considered to be confidential to be presented in the confidential section of council and the rest of the report to be presented in open council.

Councillor Tom Kennedy



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ORDINARY MEETING OF THE COUNCIL

August 16, 2018

ITEM 1

BROKEN HILL CITY COUNCIL REPORT NO. 118/18

SUBJECT: 2017/2018 DRAFT ANNUAL FINANCIAL STATEMENTS 17/77

Recommendation

1. That Broken Hill City Council Report No. 118/18 dated August 16, 2018, be received.
2. That the 2017/2018 Draft Primary Financial Statements as attached be received.
3. That the 2017/2018 Draft Primary Financial Statements as attached be referred to audit.
4. That Council adopt the attached Statements of Opinion on the 2017/18 General Purpose and Special Purpose Financial Statements and the Mayor, the Deputy Mayor, the General Manager and the Responsible Accounting Officer sign the Statements in accordance with Section 413(2)(c) of the *Local Government Act 1993*.
5. That Council delegate to the General Manager the authority to finalise the date at which the auditor's report and financial statements are to be presented to the public.
6. That Council delegate the General Manager the authority to authorise the 2017/18 General Purpose and Special Purpose Financial Statements and associated Special Schedules for issue immediately upon receipt of the auditors reports subject to there being no material audit changes or audit issues, in accordance with AASB 110.

Executive Summary:

Two separate financial reports are produced by Council each year to comply with State Government legislative requirements under the *Local Government Act 1993* and the *Public Finance and Audit Act 1983*.

The reports are the:

- General Purpose Financial Report
- Special Purpose Financial Report

The draft reports have been completed and the primary financial statements are attached.

Please note that these Financial Statements are in draft form and prior to independent audit and therefore do necessarily represent the final financial position of Council as at 30 June 2018.

Report:

The Local Government Act provides for the following process to be observed by Councils for the preparation and audit of the annual financial reports:

1. Council staff prepare draft annual financial reports – July 18 to August 18.

2. Draft report (this Agenda item) to Council for signing of Statement of Opinion by Council on the draft annual financial reports – 29 August 2018.
3. Internal Audit Committee Meeting held – 5 October 2018.
4. Auditor's complete audit and any adjustments are incorporated in final report – 10 October 2018.
5. Auditor submits financial reports and audit reports to the Council and the Office of Local Government – by 10 October 2018.
6. A notice is published in the local newspaper advising that the annual financial reports together with the auditors' reports will be presented to the public at an Ordinary meeting of the Council – 31 October 2018.
7. The reports are presented to the public at the October Ordinary Council Meeting – 31 October 2018.
8. Council submits audited financial statements and the Independent Auditors Reports to Office of Local Government and the Australian Bureau of Statistics – by 31 October 2018.

Statement by the Council

Section 413(2) of the *Local Government Act 1993* and Section 41C of the *Public Finance and Audit Act 1983* requires Council to include in the financial reports; a statement as to Council's opinion on each of the reports. The auditor requires these statements to be signed prior to the issue of the audit reports. The prescribed forms of the statements of opinion are attached and must be signed by the Mayor, at least one other Councillor, the General Manager and the Responsible Accounting Officer of the Council. (Refer to Attachments).

Following the audit of these reports, Council's Auditors, the NSW Auditor General, will be making a presentation to Councillors on the audited financial reports at the October 2018 Ordinary Council Meeting. This will provide the opportunity for an in-depth discussion on the financial results and trends.

The Council, like any other party to civil litigation, may be entitled to recover costs arising out of such litigation if it is successful. At the time of presenting the draft financial statements, Council is currently in litigation in regards to the Civic Centre Refurbishment. There is likely to be significant advancement with the legal case prior to "final audit report date" and therefore there may be post balance date adjustments resulting in contingent assets or provisions which may affect the final position of the Council as at 30 June 2018.

Strategic Direction:

Key Direction: 4 – Our Leadership
Objective: 4.1 – Openness and Transparency in Decision Making
Action: 4.1.1.13 – Maintain good governance and best practice methods and ensure compliance with various guidelines and legislation.

Relevant Legislation:

Local Government Act (1993)

Public Finance and Audit Act (1983)

Local Government Amendment (Governance and Planning) Bill 2016

Financial Implications:

The recommendation has no financial impact.

Attachments

1. [!\[\]\(0cf1de0a013c12b724e3acde3b2f780a_img.jpg\)](#) Primary Financial Statements 2017/18
2. [!\[\]\(1c108ad8fe9e61d7178ebe04ab721b96_img.jpg\)](#) GPFS 2017/18 - Signing page
3. [!\[\]\(7dcf48fddd351e3ddacf30e5bc93fcd2_img.jpg\)](#) SPFS 2017/18 - Signing Page

JAY NANKIVELL
CHIEF FINANCIAL OFFICER

JAMES RONCON
GENERAL MANAGER

Financial Statements 2018

Council of the City of Broken Hill

Income Statement

for the year ended 30 June 2018

Original unaudited budget 2018	\$ '000	Notes	Actual 2018	Actual 2017
Income from continuing operations				
Revenue:				
17,264	Rates and annual charges	3a	16,217	17,498
3,462	User charges and fees	3b	4,025	3,985
1,015	Interest and investment revenue	3c	924	831
504	Other revenues	3d	570	829
6,363	Grants and contributions provided for operating purpose	3e,f	6,280	9,403
3,639	Grants and contributions provided for capital purposes	3e,f	2,070	4,287
Other income:				
211	Net gains from the disposal of assets	5	29	—
32,458	Total income from continuing operations		30,115	36,833
Expenses from continuing operations				
13,958	Employee benefits and on-costs	4a	13,747	14,384
504	Borrowing costs	4b	178	493
5,741	Materials and contracts	4c	8,834	6,138
6,431	Depreciation and amortisation	4d	6,980	6,623
4,005	Other expenses	4e	4,118	4,116
	Net losses from the disposal of assets	5	—	10,430
	Revaluation decrement / impairment of IPP&E	4d	—	887
30,639	Total expenses from continuing operations		33,857	43,071
1,819	Operating result from continuing operations		(3,742)	(6,238)
1,819	Net operating result for the year		(3,742)	(6,238)
1,819	Net operating result attributable to Council		(3,742)	(6,238)
	Net operating result attributable to non-controlling interests		—	—
Net operating result for the year before grants and contributions provided for capital purposes				
(1,820)			(5,812)	(10,525)

This statement should be read in conjunction with the accompanying notes.

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Financial Statements 2018

Council of the City of Broken Hill

Statement of Comprehensive Income
for the year ended 30 June 2018

\$ '000	Notes	2018	2017
Net operating result for the year (as per Income Statement)		(3,742)	(6,238)
Other comprehensive income:			
Amounts that will not be reclassified subsequently to the operating result			
Gain (loss) on revaluation of IPP&E	10a	—	(11,848)
Total items which will not be reclassified subsequently to the operating result		—	(11,848)
Amounts that will be reclassified subsequently to the operating result when specific conditions are met			
Total items which will be reclassified subsequently to the operating result when specific conditions are met		—	—
Total other comprehensive income for the year		—	(11,848)
Total comprehensive income for the year		(3,742)	(18,086)
Total comprehensive income attributable to Council		(3,742)	(18,086)
Total comprehensive income attributable to non-controlling interests		—	—

This statement should be read in conjunction with the accompanying notes.

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Financial Statements 2018

Council of the City of Broken Hill

Statement of Financial Position
as at 30 June 2018

\$ '000	Notes	2018	2017
ASSETS			
Current assets			
Cash and cash equivalents	6a	27,509	19,800
Investments	6b	1,000	2,000
Receivables	7	4,426	2,942
Inventories	8	115	84
Other	8	—	229
Non-current assets classified as 'held for sale'	9	—	—
Total current assets		33,050	25,055
Non-current assets			
Receivables	7	75	128
Infrastructure, property, plant and equipment	10	215,034	216,869
Total non-current assets		215,109	216,997
TOTAL ASSETS		248,159	242,052
LIABILITIES			
Current liabilities			
Payables	13	3,096	2,551
Income received in advance	13	991	38
Borrowings	13	628	734
Provisions	14	4,302	4,928
Total current liabilities		9,017	8,251
Non-current liabilities			
Borrowings	13	13,075	3,576
Provisions	14	6,141	6,557
Total non-current liabilities		19,216	10,133
TOTAL LIABILITIES		28,233	18,384
Net assets		219,926	223,668
EQUITY			
Accumulated surplus	15	111,109	114,851
Revaluation reserves	15	108,817	108,817
Council equity interest		219,926	223,668
Total equity		219,926	223,668

This statement should be read in conjunction with the accompanying notes.

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Financial Statements 2018

Council of the City of Broken Hill

Statement of Cash Flows

for the year ended 30 June 2018

Original unaudited budget 2018	\$ '000	Notes	Actual 2018	Actual 2017
Cash flows from operating activities				
Receipts:				
16,746	Rates and annual charges		16,179	17,232
3,358	User charges and fees		3,237	3,608
503	Investment and interest revenue received		888	571
9,702	Grants and contributions		8,350	13,690
	Bonds, deposits and retention amounts received		2	24
489	Other		3,971	2,036
Payments:				
(13,539)	Employee benefits and on-costs		(13,534)	(14,756)
(5,569)	Materials and contracts		(11,174)	(6,592)
(504)	Borrowing costs		(79)	(434)
	Bonds, deposits and retention amounts refunded		–	–
(3,885)	Other		(5,459)	(3,210)
7,301	Net cash provided (or used in) operating activities	16b	2,381	12,169
Cash flows from investing activities				
Receipts:				
	Sale of investment securities		–	378
	Sale of real estate assets		1,004	–
	Sale of infrastructure, property, plant and equipment		29	1,817
	Deferred debtors receipts		47	–
Payments:				
	Purchase of investment securities		–	(2,189)
	Purchase of infrastructure, property, plant and equipment		(5,145)	(9,166)
	Deferred debtors and advances made		–	(5)
–	Net cash provided (or used in) investing activities		(4,065)	(9,165)
Cash flows from financing activities				
Receipts:				
	Proceeds from borrowings and advances		13,400	–
Payments:				
(768)	Repayment of borrowings and advances		(4,007)	(1,547)
(768)	Net cash flow provided (used in) financing activities		9,393	(1,547)
6,533	Net increase/(decrease) in cash and cash equivalents		7,709	1,457
	Plus: cash and cash equivalents – beginning of year	16a	19,800	18,343
6,533	Cash and cash equivalents – end of the year	16a	27,509	19,800
Additional Information:				
	plus: Investments on hand – end of year	6b	1,000	2,000
	Total cash, cash equivalents and investments		28,509	21,800

This statement should be read in conjunction with the accompanying notes.

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Council of the City of Broken Hill**General Purpose Financial Statements**
for the year ended 30 June 2018**Statement by Councillors and Management**
made pursuant to Section 413(2)(c) of the *Local Government Act 1993 (NSW)* (as amended)

The attached General Purpose Financial Statements have been prepared in accordance with:

- the *Local Government Act 1993 (NSW)* (as amended) and the regulations made thereunder,
- the Australian Accounting Standards and other pronouncements of the Australian Accounting Standards Board
- the Local Government Code of Accounting Practice and Financial Reporting.

To the best of our knowledge and belief, these financial statements:

- present fairly the Council's operating result and financial position for the year,
- accord with Council's accounting and other records.

We are not aware of any matter that would render these statements false or misleading in any way.

Signed in accordance with a resolution of Council made on 29 August 2018.

Darriea Turley
Mayor
29 August 2018

Marion Browne
Councillor
29 August 2018

James Roncon
General Manager
29 August 2018

Jay Nankivell
Responsible Accounting Officer
29 August 2018

SPFS 2018

Council of the City of Broken Hill

Special Purpose Financial Statements for the year ended 30 June 2018

Statement by Councillors and Management made pursuant to the Local Government Code of Accounting Practice and Financial Reporting

The attached Special Purpose Financial Statements have been prepared in accordance with:

- the NSW Government Policy Statement 'Application of National Competition Policy to Local Government',
- the Division of Local Government Guidelines 'Pricing and Costing for Council Businesses – A Guide to Competitive Neutrality',
- the Local Government Code of Accounting Practice and Financial Reporting,
- the NSW Office of Water Best-Practice Management of Water and Sewerage Guidelines.

To the best of our knowledge and belief, these financial statements:

- present fairly the operating result and financial position for each of Council's declared business activities for the year, and
- accord with Council's accounting and other records.

We are not aware of any matter that would render these statements false or misleading in any way.

Signed in accordance with a resolution of Council made on 29 August 2018.

Darriea Turley
Mayor

Marion Browne
Councillor

James Roncon
General manager

Jay Nankivell
Responsible accounting officer

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ORDINARY MEETING OF THE COUNCIL

June 13, 2018

ITEM 2**BROKEN HILL CITY COUNCIL REPORT NO. 119/18**

SUBJECT: **2017-2021 DELIVERY PROGRAM – KEY PERFORMANCE INDICATORS PROGRESS REPORT FROM 1 JULY 2017 TO 30 JUNE 2018, INCLUSIVE OF OPERATIONAL PLAN 2017/2018 OUTCOMES** **16/165**

Recommendation

1. That Broken Hill City Council Report No. 119/18 dated June 13, 2018, be received.
2. That Council adopt the 2017-2021 Delivery Program – Key Performance Indicators Progress Report from 1 July 2017 to 30 June 2018, inclusive of Operational Plan 2017/2018 outcomes.

Executive Summary:

The Office of Local Government, NSW Department of Premier and Cabinet established the Integrated Planning and Reporting Guidelines for all New South Wales Councils. One of the components within the framework is a four year Delivery Program.

Section 404 of the *Local Government Act 1993* requires that *‘The general manager must ensure that regular progress reports are provided to the council reporting as to its progress with respect to the principal activities detailed in its delivery program. Progress reports must be provided at least every 6 months’*.

Report:

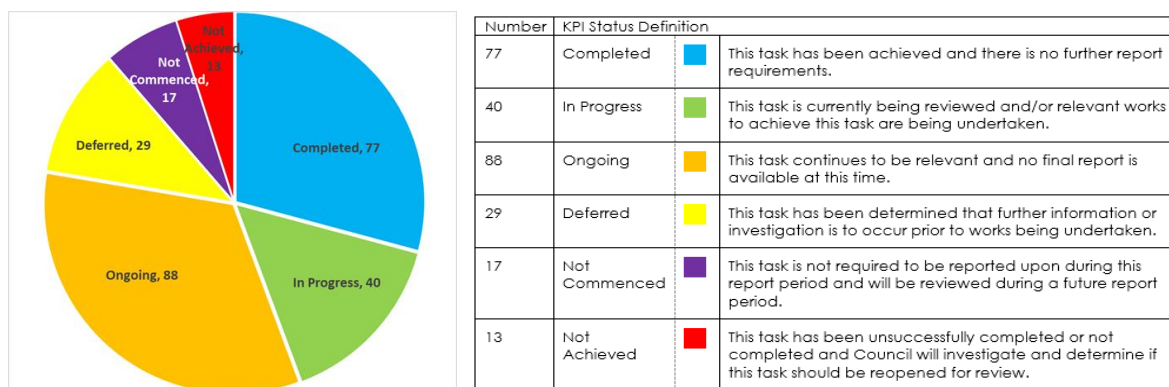
This report relates to the Council’s progress on the Delivery Program 2017-2021, inclusive of Operational Plan 2017/2018 outcomes, for the reporting period 1 July 2017 to 30 June 2018.

It must be noted that this is the second progress report for the four year Delivery Program. Therefore, only being 12 months into the four year program, it is premature at this early stage to determine Council’s ability to achieve the set targets.

However, this reporting period provides an indication of Council’s progress against set targets, particularly those measures and tasks assigned to be achieved within the 2017/2018 financial year.

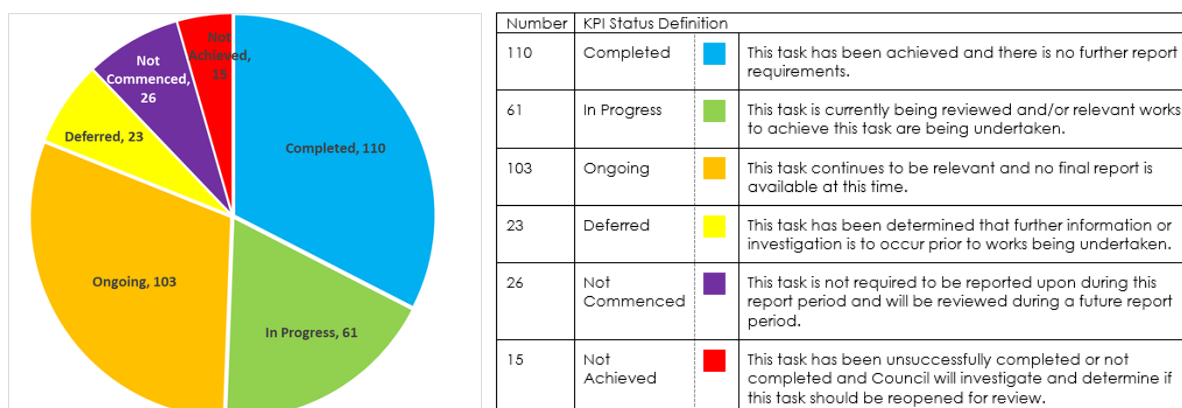
A total of 264 performance action targets have been set in the 2017-2021 Delivery Program. A snapshot of Council’s **Delivery Program 2017-2021** progress report indicates 77 Key Performance Indicators (KPIs) reported as “Completed”; 40 KPIs reported as “In Progress” and 88 reported as “Ongoing”. There are 29 KPIs reported as “Deferred”, 17 KPIs reported as “Not Commenced” and 13 reported as “Not Achieved”.

Organisation Snapshot – Delivery Program Action KPI Status for Council



A total of 338 performance action targets have been set in the Operational Plan 2017/2018. A snapshot of Council's **Operational Plan 2017/2018** progress report indicates 110 KPIs reported as "Completed"; 61 KPIs reported as "In Progress" and 103 reported as "Ongoing". There are 23 KPIs reported as "Deferred", 26 KPIs reported as "Not Commenced" and 15 KPIs reported as "Not Achieved".

Organisation Snapshot – Operational Plan Action KPI Status for Council



Strategic Direction:

Key Direction: 4. Our Leadership
 Objective: 4.1 Openness and Transparency in Decision Making
 Function: Leadership & Governance
 DP Action: 4.1.1.13 Six monthly Delivery Program progress reports in accordance with IP&R Guidelines

Relevant Legislation:

Local Government Act 1993, Sect 404 - Delivery program

404 Delivery program

(5) The general manager must ensure that regular progress reports are provided to the council reporting as to its progress with respect to the principal activities detailed in its delivery program. Progress reports must be provided at least every 6 months.

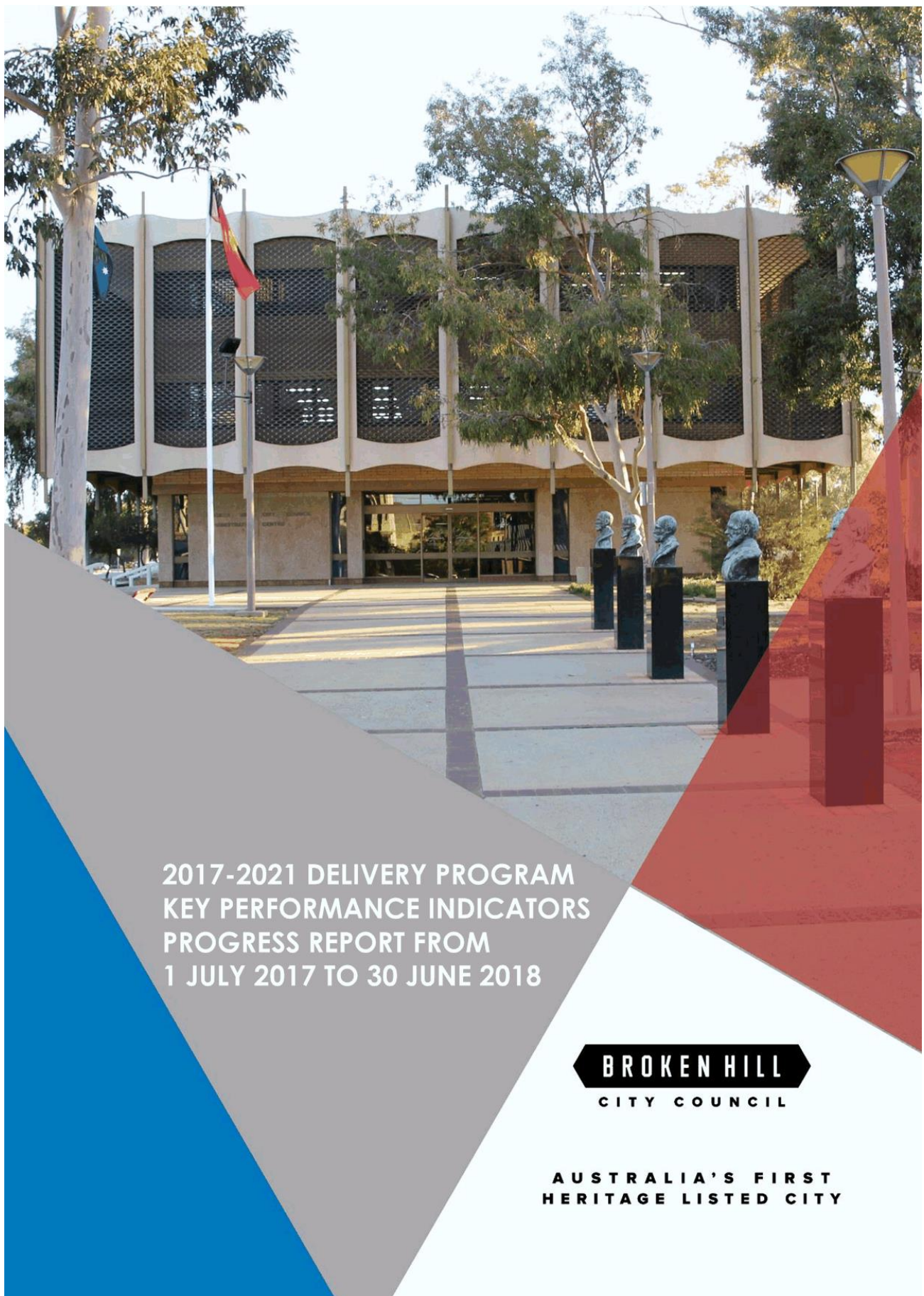
Financial Implications:

Measures and actions identified in the Delivery Program are adopted in accordance with Council's Long Term Financial Plan and annual budgets.

Attachments

- 2017-2021 Delivery Program - inclusive of Operational Plan 2017/2018 - Key Performance Indicators Progress Report from 01 07 2017 to 30 06 2018

JAMES RONCON
GENERAL MANAGER



**2017-2021 DELIVERY PROGRAM
KEY PERFORMANCE INDICATORS
PROGRESS REPORT FROM
1 JULY 2017 TO 30 JUNE 2018**

BROKEN HILL
CITY COUNCIL

**AUSTRALIA'S FIRST
HERITAGE LISTED CITY**



QUALITY CONTROL		
TRIM REFERENCES	D18/38587 – 16/165	
KEY DIRECTION	4. Our Leadership	
OBJECTIVE	4.1 Openness and Transparency in Decision Making	
FUNCTION	Leadership & Governance	
STRATEGY	4.1.1.13 Six monthly Delivery Program progress reports in accordance with IP&R Guidelines	
RESPONSIBLE OFFICER	General Manager	
COMPANY	Broken Hill City Council	
PHONE NUMBER	08 8080 3300	
EMAIL ADDRESS FOR ENQUIRIES ONLY	council@brokenhill.nsw.gov.au	
DATE	ACTION	MINUTE NO.
29 August 2018	Adopted by Council	
NOTES	Front Cover Image: Broken Hill City Council Administrative Centre Images sourced from Council's Image Library © Copyright Broken Hill City Council 2018	
ASSOCIATED DOCUMENTS	Delivery Program 2017-2021 Operational Plan 2017/2018	

KPI STATUS KEY







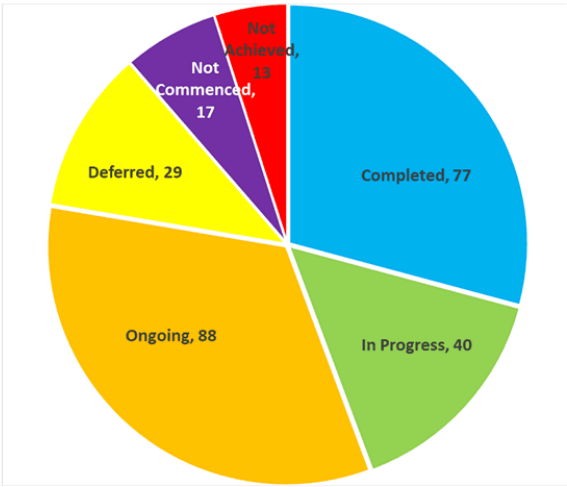
STATUS		DEFINITION
Completed		This task has been achieved and there is no further report requirements.
In Progress		This task is currently being reviewed and/or relevant works to achieve this task are being undertaken.
Ongoing		This task continues to be relevant and no final report is available at this time.
Deferred		This task has been determined that further information or investigation is to occur prior to works being undertaken.
Not Commenced		This task is not required to be reported upon during this report period and will be reviewed during a future report period.
Not Achieved		This task has been unsuccessfully completed or not completed and Council will investigate and determine if this task should be reopened for review.

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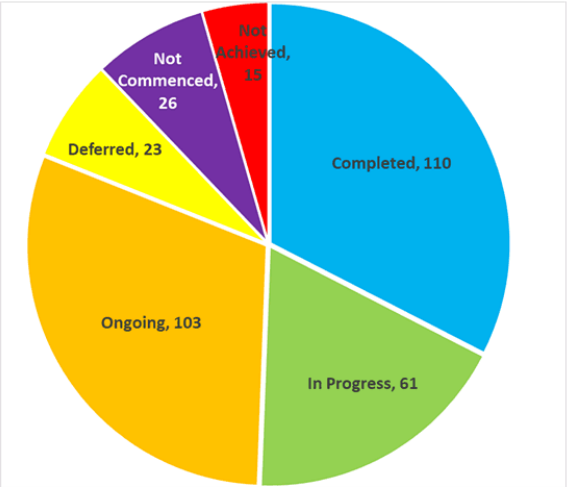
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ORGANISATION SNAPSHOT

DP Action KPI Status for Council



OP Action KPI Status for Council

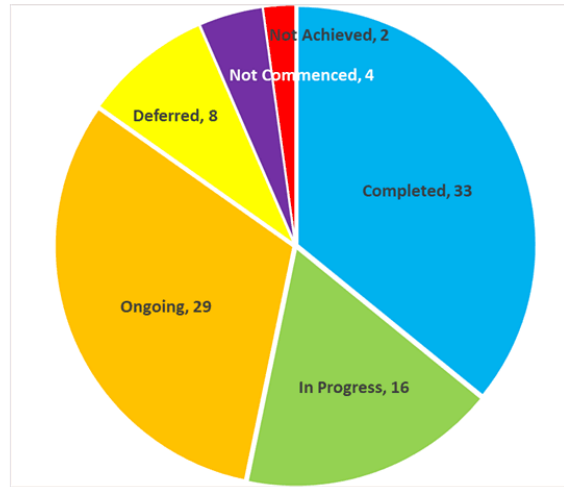


Completed ■ In Progress ■ Ongoing ■ Deferred ■ Not Commenced ■ Not Achieved ■

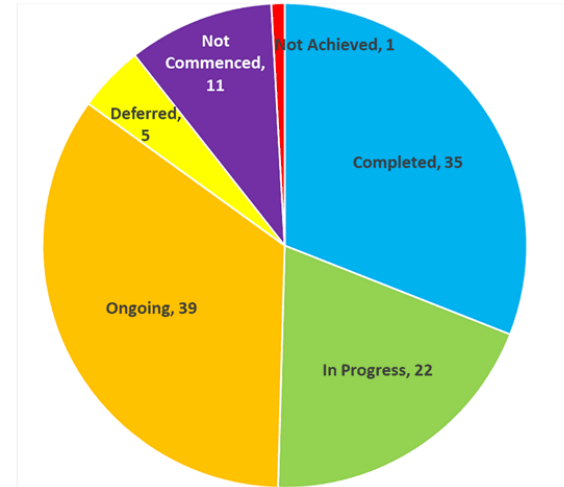
BROKEN HILL CITY COUNCIL

OUR COMMUNITY

DP Action KPI Status



OP Action KPI Status



Completed ■ In Progress ■ Ongoing ■ Deferred ■ Not Commenced ■ Not Achieved ■

OBJECTIVE: 1.1 People in our community are in safe hands



STRATEGY: 1.1.1 Increase community awareness of safer community initiatives

DP ACTION: 1.1.1.01 Participate in community awareness for safer community initiatives

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Public Safety	Infrastructure Projects Engineer	Yes	Yes	Yes	Yes

DP Performance Indicator(s)	Comment	KPI Status
1. Active participation	Council has been proactive in supporting community awareness campaigns/opportunities for safer community initiatives for Council to participate in. Council met with Compass Housing in February 2018 to discuss strategies for safer communities. Council also actively participates in the Local Emergency Management Committee and the Local Traffic Committee to ensure a safer community. Council has also been actively working on increasing community safety with the provision of smart lighting and CCTV in public parks primarily Sturt Park and Patton Park. Funding has been sought for the project and development may progress during the 2018-19 year.	


OP ACTION: C01 Implement and promote a voluntary food safety 'Scores on Doors' program

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Public Safety	Manager Planning, Development & Compliance	30-Jun-2018		1. Program developed and implemented	Program fully developed and implemented.	
				2. 85% participation	62% of all high risk/medium risk food businesses were inspected to 30 June 2018. All eligible premises were graded (school canteens and preschools are not eligible to participate in the Scores On Doors Program).	




Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

41% of food businesses were issued a Scores on Doors Certificate as follows:
a) 8 x 3 star rating b) 10 x 4 star rating
c) 5 x 5 star rating d) 15 x food businesses failed their assessment and achieved 'No Grade'.

DP ACTION: 1.1.1.02 Develop initiatives to increase responsible pet ownership

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Public Order	Manager Planning, Development & Compliance	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Two public and school education programs undertaken annually		Programs have been deferred due to a shortage of Ranger staff.			

OP ACTION: C02 Provide education and awareness in relation to the responsibility of pet ownership

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Public Order	Manager Planning, Development & Compliance	30-Jun-2018		1. Undertake two education and awareness programs annually	All information on Council's webpage has been updated and is current. Media releases addressed community concerns.	
				2. Undertake door knock program	Deferred due to shortage of Ranger staff.	
				3. Investigate funding for Companion Animal Desexing Program	No current funding available.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

DP ACTION: 1.1.1.03 Ensure compliance obligations under the Swimming Pools Act 1992

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Public Order	Manager Planning, Development & Compliance	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Review Swimming Pool Barrier Policy annually		Swimming Pool Barrier Inspection policy adopted by Council 29 November 2017 Minute No. 45699.			
2. 100% of swimming pool inspection requests are carried out within legislated timeframes		Approximately 80% of inspections were carried out within 10 days. Council issued 23 certificates of compliance under section 22D and 19 certificates of non-compliance under clause 18BA			
3. Two swimming pool safety promotion activities completed annually		Advertisements were placed in local newspaper and on Council's website.			

OP ACTION: C03 Compliance and promotion of the Swimming Pools Act 1992



FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Public Order	Manager Planning, Development & Compliance	30-Jun-2018		1. Number of swimming pools inspected	42 Swimming pools inspected during July 2017 to June 2018.	
				2. Number of swimming pool safety awareness programs undertaken	Swimming pool safety awareness provided via one media release, new information placed on Council's website and via one-on-one conversations.	

OP ACTION: C04 Review Swimming Pool Barrier Policy


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Public Order	Manager Planning, Development & Compliance	30-Jun-2018		1. Policy adopted by 30 June 2018	Swimming Pool Barrier Inspection policy adopted by Council 29 November 2017 Minute No. 45699.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

DP ACTION: 1.1.1.12 Promote parking compliance and safety surrounding school zones in the City


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Public Order	Manager Planning, Development & Compliance	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Minimum of two media releases annually		Media releases issued in June 2017 and June 2018.			
2. Licence plate recognition software implemented		Ongoing utilisation of licence plate recognition software.			

OP ACTION: C24 Promote parking compliance

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Public Order	Manager Planning, Development & Compliance	30-Jun-2018		1. Number of parking infringements issued	A total of 470 parking infringement notices were issued for the reporting period of 1 July 2017 to 30 June 2018, with 230 parking infringements issued during 1 July to 31 December 2017 and 240 parking infringement notices issued from 1 January to 30 June 2018.	


STRATEGY: 1.1.2 Promote a whole of community approach aimed at reducing preventable crime and nuisance within the city

DP ACTION: 1.1.1.04 Review the Safer Broken Hill Community Safety and Crime Prevention Plan

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Public Safety	Infrastructure Projects Engineer	Yes	No	No	No
DP Performance Indicator(s)		Comment			KPI Status
1. Review undertaken		The review of the Community Safety and Crime Prevention Plan will be raised at a Broken Hill Community Round Table Meeting as the Local Community Safety Precinct Committee no longer exists. The review of the document will require input from all representatives. The Plan is to be raised at a meeting in the 2018-19 year.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: C05 Partner with the community through participation in the Local Community Safety Precinct Committee (LCSPC) to reduce preventable crime

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Public Safety	Infrastructure Projects Engineer			1. Participation at LCSPC meetings	The Local Community Safety Precinct Committee no longer exists. The Community Strategic Plan Round Table Committee will discuss issues regarding community safety.	

OP ACTION: C06 Review Community Safety Crime and Prevention Plan

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Public Safety	Infrastructure Projects Engineer	30-Jun-2018		1. Plan reviewed by 30 June 2018	The review of the Community Safety and Crime Prevention Plan will be raised at the Broken Hill Community Round Table Meeting. The review of the document will require input from all representatives. The Plan will be raised for review at the first meeting in 2018-19	

DP ACTION: 1.1.1.05 Support the objectives of the Safer Broken Hill Community Safety and Crime Prevention Plan

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Public Safety	Infrastructure Projects Engineer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Responsible objectives within the plan are met		Council continually supports the overarching objectives of the Community Safety and Crime Prevention Plan including: • to increase community awareness of safer community initiatives; • to promote a whole of community approach aimed at reducing preventable crime within the city;			


Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

- to strengthen and encourage partnerships that promote a coordinated approach to community safety and will participate where required.


OP ACTION: C07 Support identified actions within the Community Safety and Crime Prevention Plan

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Public Safety	Infrastructure Projects Engineer	30-Jun-2018		1. Number of objectives supported	Council supported objectives associated with the Safe Physical Environment, Safe Public Spaces and Secure Homes by seeking funding for the installation of CCTV in key locations and lighting upgrades to public spaces such as Sturt Park, Argent Street, Patton Park and Council Facilities.	

OP ACTION: C08 Develop a policy for the use of CCTV cameras in public spaces


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Public Safety	Infrastructure Projects Engineer			1. Policy developed by 30 June 2018	Council has developed a draft Policy in consultation with NSW Police Barrier Local Command for the use of CCTV cameras in public spaces which is currently being reviewed prior to Council adoption in the 2018-19 year.	

OP ACTION: C09 Develop a Memorandum of Understanding with the NSW Police Barrier Local Command dealing with the use of CCTV in Broken Hill

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Public Safety	Infrastructure Projects Engineer	30-Jun-2018		1. Memorandum of Understanding signed	Memorandum of Understanding currently requires development and further consultation with key stakeholders.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 



OP ACTION: C10 Develop procedures dealing with the use of CCTV cameras in public spaces that comply with legislative requirements

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Public Safety	Infrastructure Projects Engineer	30-Jun-2018		1. Procedures developed	Draft CCTV Procedures have been developed along with the policy which requires review prior to sending to Council for adoption.	

OP ACTION: C11 Develop Lighting Strategy in line with the Broken Hill Living Museum + Perfect Light Plan

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Public Safety	Infrastructure Projects Engineer	30-Jun-2018		1. Strategy developed in accordance with Smart Community Framework	Lighting Strategy not developed during the 2017-18 year. This Strategy is no longer required due to Council becoming involved in a joint NSW Councils local government driven project called Southern Lights. This project aims to change street lighting in Southern NSW, by rolling out LED and smart technology to improve service levels, safety and reduce crime. The Southern Lights project has commenced.	


DP ACTION: 1.1.1.06 Seek funding opportunities for increased lighting and crime prevention initiatives including CCTV for identified locations

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Public Safety	Infrastructure Projects Engineer	Yes	No	No	No
DP Performance Indicator(s)		Comment			KPI Status
1. Funding is achieved		Funding was applied for during the 2017-18 year. Council has received funding for the installation of CCTV at Sturt Park. Council will actively seek funding for other public spaces and plan for scheduled installation of CCTV at its facilities.			
2. CCTV locations identified		The CCTV locations identified as follows:			


Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

- Broken Hill South Community Centre and Library
- Broken Hill City Council
- Sturt and Patton Parks
- Argent Street (Oxide to Chloride)
- Roundhouse Toilets
- Charles Rasp Memorial Library
- Civic Centre
- Broken Hill Regional Airport
- The Theatre Royal Hotel
- Broken Hill Regional Art Gallery

OP ACTION: C12 Develop a plan for CCTV camera locations


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Public Safety	Infrastructure Projects Engineer	30-Jun-2018		1. Plan developed in accordance with the Smart Community Framework	Plan for CCTV placements is currently under development. Research has been completed on suitable products and advice is being sought from specialists on placement of CCTV at specific locations. The Sturt Park, Patton Park, Geocentre and Art Gallery are planned to receive CCTV in the 2018-19 year.	

DP ACTION: 1.1.1.07 Develop, plan and implement initiatives aimed at increasing animal control in the City



FUNCTION	POSITION	17/18	18/19	19/20	20/21
Public Order	Manager Planning, Development & Compliance	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Number of initiatives developed annually		Council resolved to develop a Council owned and operated animal pound which is in Development Approval stage. Council is constantly seeking grants to promote responsible pet ownership through free micro-chipping and desexing campaigns.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


OP ACTION: C13 Compliance inspections of all declared dangerous and restricted dogs within the City to ensure compliance with legislation

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Public Order	Manager Planning, Development & Compliance	30-Jun-2018		1. 100% compliance inspections undertaken annually	All enclosures were inspected during July 2017 to 30 June 2018. Compliance inspections were conducted in accordance with legislation.	

OP ACTION: C14 Provide a ranger service to undertake animal control activities


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Public Order	Manager Planning, Development & Compliance	30-Jun-2018		1. % of animal related complaints investigated within service standards	100% of animal related complaints were investigated within 2 days during July 2017 to June 2018.	
				2. 90% of dog attacks investigated within two business days	100% of dog attacks were investigated within 2 days during July 2017 to June 2018.	

OP ACTION: C15 Provide a pound facility in accordance with legislation


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Public Order	Manager Planning, Development & Compliance	30-Jun-2018		1. 100% compliance	Pound facility is currently provided by a contractor. Council is currently in the planning stages for the development of a new Council owned and operated pound.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

DP ACTION: 1.1.1.08 Review Companion Animals Management Plan

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Public Order	Manager Planning, Development & Compliance	Yes	No	No	No
DP Performance Indicator(s)		Comment			KPI Status
1. Plan reviewed by 30 June 2018		Companion Animals Management Plan review is 80% completed. Plan is to include operational matters associated with the proposed Council operated pound, hence review is paused until operational matters have been sorted.			



OP ACTION: C16 Review Companion Animals Management Plan

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Public Order	Manager Planning, Development & Compliance	30-Jun-2018		1. Plan reviewed by 20 June 2018	Companion Animals Management Plan review at 80% completion.	

DP ACTION: 1.1.1.09 Implement actions from Companion Animals Management Plan

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Public Order	Manager Planning, Development & Compliance	No	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Number of actions implemented		Scheduled for 2018/2019.			




DP ACTION: 1.1.1.10 Provide public health and safety initiatives and carry out compliance activities

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Public Health	Manager Planning, Development & Compliance	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. 100% of scheduled premises inspected once annually		Inspections not completed to date. Inspection program to be completed prior to December 2018.			
2. One promotion activity undertaken annually		Health promotion activity to be clarified. To discuss with NSW Health emerging health issues for promotion.			


Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

The Public Health section on Council's website does not provide a broad range of information on food safety and public health matters (skin penetration premises, noise complaints, air pollution complaints). Website content is currently being reviewed to provide this information.

OP ACTION: C17 Inspect and enforce health standards through the Food Regulation Partnership with the NSW Food Authority

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Public Health	Manager Planning, Development & Compliance	30-Jun-2018		1. 80% of all 'high risk' food premises inspected	62% of all high risk/medium risk food businesses have been inspected to date. Assessments have been scheduled to start earlier in period 2018/2019 to complete full inspection program by EOFY 2018/2019.	
				2. Number of enforcement actions	2 x Improvement Notices issued and 1 x Improvement Notice proceeded to Prohibition Order.	
				3. % of complaints investigated within required timeframe	16 food business/foodborne illness complaints received to 30 June 2018. Customers contacted within 2 business days to clarify complaint details.	



OP ACTION: C18 Promote 'I'm Alert' online training tool to registered food handlers

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Public Health	Manager Planning, Development & Compliance	30-Jun-2018		1. A minimum of 50 enrolments annually	Only two food handlers completed the course in FY 2018/2019. I'm Alert will continue to be promoted and subscription to I'm Alert was renewed for FY 2018/2019. I'm Alert is promoted at food business assessments where a gap in skills and knowledge has been identified.	


Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

A link to the I'm Alert course is also included in correspondence such as warning letters. Please note, there is no legal obligation for food businesses to enrol and complete I'm Alert. Food business proprietors can provide training in-house, ask the Food Safety Supervisor to complete training, or send food handlers to a registered training organisation such as TAFE.

OP ACTION: C19 Develop Septic Tank register


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Public Health	Manager Planning, Development & Compliance	30-Jun-2018		1. Register developed	Register development is in progress.	
				2. Number of annual septic tank inspections carried out	While the register and policy is being developed, wastewater systems are currently inspected on a complaint basis or where new applications are received.	

OP ACTION: C20 Develop Septic Tank policy

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Public Health	Manager Planning, Development & Compliance	30-Jun-2018		1. Policy adopted by 30 June 2018	A literature review for Septic Tank policy content is ongoing and policy will be developed in 2018/2019.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: C21 Cooling towers inspected annually



FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Public Health	Manager Planning, Development & Compliance	30-Jun-2018		1. % of cooling towers inspected	Inspections not completed to date. Inspection program to be completed prior to December 2018.	

OP ACTION: C22 Public swimming pools inspected twice annually

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Public Health	Manager Planning, Development & Compliance	30-Jun-2018		1. % of public swimming pools inspected twice annually	Inspections not completed to date. Inspection program to be completed prior to December 2018.	



STRATEGY: 1.1.3 Strengthen and encourage partnerships that promote a coordinated approach to community safety

DP ACTION: 1.1.1.11 Maintain partnership with NSW Police to maximise public safety through safe building and environment initiatives

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Public Safety	Manager Planning, Development & Compliance	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Attend minimum of two Liquor Accord meetings annually		No meeting invitations received during July 2017 to June 2018.			
2. Established Memorandum of Understanding is reviewed biannually		Established Memorandum of Understanding has been reviewed.			




Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: C23 Actively implement 'Safer by Design Protocols'

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Public Safety	Manager Planning, Development & Compliance	30-Jun-2018		1. Memorandum of Understanding with NSW Police reviewed and signed	Established Memorandum of Understanding has been reviewed.	
				2. Number of referrals provided/received for comment	1 referral received for comment.	



STRATEGY: 1.1.4 Provide protection from natural and technological disasters

DP ACTION: 1.1.1.13 Actively participate and support the Local, Regional and State Emergency Management Committees


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Public Safety	Infrastructure Projects Engineer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Attend quarterly meetings		Council attended all scheduled Local Emergency Management Committee meetings for the year of 2017-18 providing services of Local Emergency Management Officer and Secretarial support			
2. Attend a minimum of one regional committee meeting annually		No meetings were attended in July to December 2017. Council phoned in to the Regional Committee Meeting held in Dareton on 27 February 2018.			
3. Participate and support one emergency management exercise annually		Council actively participated in the planned emergency exercise Operation Shotcrete held on 20 February 2018, which tested emergency response to an incident at the airfield.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


OP ACTION: C25 Facilitate the Local Emergency Management Committee

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Public Safety	Infrastructure Projects Engineer	30-Jun-2018		1. Number of meetings facilitated	Two LEMC meetings were Chaired from July to December 2017. Two LEMC meetings were chaired from January to June 2018.	
				2. Participation at meetings by agencies	August 2017 LEMC meeting was attended by seven agencies. November 2017 LEMC meeting was attended by eight agencies. February 2018 LEMC Meeting was attended by seven agencies, May 2018 LEMC Meeting attended by seven agencies	

OP ACTION: C26 Participate in emergency exercises with other combat and support agencies

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Public Safety	Infrastructure Projects Engineer	30-Jun-2018		1. Number of exercises attended	Operation Shotcrete was the next emergency exercise held 20 February 2018 at the Broken Hill Regional Airport. Council and other emergency agencies participated in this exercise which tested emergency response to an emergency on an airfield.	

OP ACTION: C27 Support emergency services as required to minimise the risk of combat or recovery from natural, biological or technical disasters

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Public Safety	Infrastructure Projects Engineer	30-Jun-2018		1. Number of support services provided	Provision of support services was not required during July 2017 to June 2018.	


Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OBJECTIVE: 1.2 Our community works together


STRATEGY: 1.2.1 Develop, implement, support and promote initiatives to celebrate the achievements within the community

DP ACTION: 1.2.1.01 Facilitate the celebration of Australia Day


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Community Development	Events Coordinator	Yes	Yes	Yes	Yes

DP Performance Indicator(s)	Comment	KPI Status
1. Annual event held	Australia Day Awards ceremony conducted on 26 January 2018 with approximately 300 people in attendance.	

OP ACTION: C28 Conduct an official ceremony for Australia Day


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Development	Events Coordinator	30-Jun-2018		1. Numbers attending the ceremony show an increase on previous year	Due to extreme temperatures on 26 January 2018, the numbers attending the Australia Day ceremony remained equal or slightly lower to previous year.	

OP ACTION: C29 Encourage the community to nominate someone for an Australia Day Award

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Development	Events Coordinator	30-Jun-2018		1. Increased number of nominations received compared to previous year	100% increase from previous year for Australia Day Award nominations.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: C30 Facilitate the granting of Australia Day awards through the selection committee

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Development	Events Coordinator	30-Jun-2018		1. Award recipients are chosen within the nominated timeframe	Selection panel convened and award recipients chosen within nominated timeframe.	

STRATEGY: 1.2.2 Encourage volunteering and create initiatives to support and promote the strong volunteer base currently engaged in Broken Hill

DP ACTION: 1.2.1.02 Review the Volunteer Unite Strategy to support, encourage and celebrate volunteers in our community


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Community Development	Events Coordinator	Yes	No	No	No
DP Performance Indicator(s)		Comment			KPI Status
1. Strategy reviewed by 30 June 2018		Volunteer Unite Strategy review completed with a report to be submitted to August 2018 Council Meeting for adoption.			

OP ACTION: C31 Review the Volunteer Unite Strategy

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Development	Events Coordinator	30-Jun-2018		1. Strategy reviewed by 30 June 2018	Volunteer Unite Strategy review completed with a report to be submitted to August 2018 Council Meeting for adoption.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 



OP ACTION: C32 Implement activities in the Volunteer Strategy aimed at increasing volunteering

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Development	Events Coordinator	30-Jun-2018		1. Number of activities implemented	Volunteer Strategy activities implemented included the conduct of the annual volunteer awards in November 2017.	

DP ACTION: 1.2.1.03 Active volunteer working group supported

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Community Development	Events Coordinator	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Increase in volunteer numbers and/or volunteer functions		Volunteer Working Group continue to discuss options for volunteer numbers.			
2. Provide ongoing training opportunities for volunteers with a focus on induction training and Code of Conduct		Induction training, inclusive of Code of Conduct, provided to S355 committees in October 2017.			
3. Awards event held annually		Volunteer Awards Event held 15 November 2017.			

OP ACTION: C33 Facilitate and participate in a volunteer working group to encourage increased participation in volunteering

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Development	Events Coordinator	30-Jun-2018		1. Number of meetings held	6 meetings held during July 2017 to June 2018.	
				2. Number of actions completed	Actions completed as per Volunteer Working Group action list from each meeting from the reporting period.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: C34 Recognise the contribution of volunteers through an annual event


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Development	Events Coordinator	30-Jun-2018		1. Attendance at volunteer recognition event	Volunteer recognition event held on 15 November 2017 with 200 attending.	

OP ACTION: C35 Encourage the community to nominate someone for a volunteer award

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Development	Events Coordinator	30-Jun-2018		1. Number of communication channels	Communication channels used included two commercial advertising methods, community stalls, media release and social media during July 2017 to June 2018.	



STRATEGY: 1.2.3 Develop relationships to address local issues and create opportunities

DP ACTION: 1.2.1.04 Develop and maintain new and existing partnerships including interagency agreements

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Community Development	Grants and Projects Coordinator	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Partnerships maintained and enhanced		Council maintains partnerships aimed at enhancing the liveability and economic viability of the City with local, state and national organisations.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: C36 Contribution is made to joint initiatives through attendance at relevant partner meetings and initiatives

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Development	Grants and Projects Coordinator	30-Jun-2018		1. Number of meetings attended	12 meetings were attended during July 2017 to June 2018.	
				2. Partnership objectives are progressed and of value	Council maintains partnerships with local, state and national organisations aimed at enhancing the liveability and economic viability of the City. Meetings with: Destination Broken Hill and Destination NSW to support whole of industry approach to increasing visitor economy; NSW Government on Growing Local Economies funding including collaboration on three private industry projects; ongoing discussions with private industry investor seeking to access international market; meetings with major retail investor and provision of economic data to inform assessment of Broken Hill as location to invest.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

STRATEGY: 1.2.4 Openly share information to allow participation and inclusion

DP ACTION: 1.2.1.05 Develop, plan and implement a communications strategy to promote openness and allow participation and interest in the activities and decisions of Council

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Community Development	Communication & Community Engagement Coordinator	Yes	Yes	Yes	Yes

DP Performance Indicator(s)

Comment

KPI Status

1. Community satisfaction with Council communication

Communications and Engagement Strategy adopted by Council on 27 June 2018 Minute No. 45842.



OP ACTION: C37 Develop and implement a communications strategy


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Development	Communication & Community Engagement Coordinator	30-Jun-2018		1. Strategy developed and implemented	Communications and Engagement Strategy adopted by Council on 27 June 2018 Minute No. 45842.	

OP ACTION: C38 Develop a communications plan as part of the project planning process for any significant activity/project or decision of Council


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
	Communication & Community Engagement Coordinator	30-Jun-2018		1. Community satisfaction with Council communications	Communication plans are produced for all significant projects.	

Completed In Progress Ongoing Deferred Not Commenced Not Achieved

STRATEGY: 1.2.5 Promote the coordination of services and facilities where possible to ensure effective and efficient service delivery
DP ACTION: 1.2.1.06 Promote services and facilities to ensure effective and efficient service delivery

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Community Development	Communication & Community Engagement Coordinator	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Provide a community directory online		Online directory was maintained and available during 2017/2018 Financial Year			

OP ACTION: C39 Maintain a community directory

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Development	Communication & Community Engagement Coordinator	30-Jun-2018		1. Audit of community directory undertaken once annually	New website project will incorporate community directory audit and provide self-serve option for registered organisations	

STRATEGY: 1.2.6 Develop, implement and evaluate strategies to address the impact of a changing population on local facilities and services
DP ACTION: 1.2.1.07 Participate in community consultation activities to discuss the impact of population decline upon local facilities and services


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Community Facilities	Communication & Community Engagement Coordinator	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Increased awareness in relation to the impact of population decline		Census information sessions held for public and staff in December 2017.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: C40 Participate in initiatives to inform the community about Council's current sustainability challenges including financial and asset management


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Facilities	Communication & Community Engagement Coordinator	30-Jun-2018		1. Participation in initiatives	Community is constantly informed via media releases, social media, live-stream of Council meetings, business papers and written summaries of Council meeting outcomes. Budget and Long Term Financial Plan Engagement sessions held annually.	

OP ACTION: C41 Review public amenities as part of asset management planning

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Facilities	Infrastructure Projects Engineer	30-Jun-2018		1. Review scheduled	Council has been awarded funding to review its Pedestrian Access and Mobility Plan which will incorporate a review of the accessibility and condition of public amenities. The Plan is anticipated to be underway in the first half of the 2018-19 financial year. Council is incorporating disability inclusive public amenities for current and future projects. For example, the Patton Park refurbishment is procuring and installing fully disability compliant amenities.	


Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: C42 Review public halls and community centres as part of asset management planning

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Facilities	Infrastructure Projects Engineer	30-Jun-2018		1. Review scheduled	Ongoing asset inspections conducted on public halls and community centres to ensure compliance to standards and specifications as well as fulfilling Council's duty of care to public health and safety. Strategic Levels of Service reviews are being conducted on an ongoing basis for various facilities determining options for usage and stakeholder expectations. The information gathered is incorporated into a future works plan. The plan is to be collated and endorsed under the Asset Management Planning Framework.	

STRATEGY: 1.2.7 Provide access to appropriate facilities, services and information based on community needs

DP ACTION: 1.2.1.08 Provide public amenities, halls and community centres to facilitate social capital and activity

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Community Facilities	Asset Planner (Buildings)	Yes	Yes	Yes	No
DP Performance Indicator(s)		Comment			KPI Status
1. Public amenities made available in public locations		Public amenities, halls and community centres were available at the following locations Council Chamber, Sturt Park, AJ Keast Park, Queen Elizabeth Park, North Family Play Centre Park, Patton Park, Duff Street Park, Lamb Oval, Roundhouse Amenities Block, Cemetery, Tourist and Travellers Centre and Airport Terminal during July 2017 - June 2018.			
2. Booking system made available		Booking system made available through Customer Relations at Council Administrative Centre during July 2017 to June 2018.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

3. Fewer than one complaint received per every
10 bookings made

No complaints received during July 2017 to June 2018. Council
officers receive maintenance requests and work orders on facilities
which are acted on to ensure public safety and quality of assets.



OP ACTION: C43 Provide public amenities in key public areas

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Facilities	Asset Planner (Buildings)	30-Jun-2018		1. Amenities open and maintained	Public amenities were open and maintained daily during July 2017 to June 2018.	

OP ACTION: C44 Provide public halls and community centres through a centralised booking system


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Facilities	Asset Planner (Buildings)	30-Jun-2018		1. Utilisation of community centres and halls	The following bookings were made during July 2017 to June 2018 • Council Chamber = 12 • Ground Floor Meeting Room = 6 • Aged Persons Rest Centre = 152 – Portion of centre under permanent lease.	

Completed In Progress Ongoing Deferred Not Commenced Not Achieved


OBJECTIVE: 1.3 Our history, culture and diversity is embraced and celebrated

STRATEGY: 1.3.1 Raise awareness of cultural and community events that celebrate Broken Hill's cultural diversity

DP ACTION: 1.3.1.01 Provide an online calendar of events and programs for the community about local events and activities

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Community Development	Digital Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Increase number of events promoted on calendar from previous year		169 listings were promoted on calendar during July 2017 to June 2018 which is an increase of 12.66%.			
2. Events and programs calendar promoted to external agencies via biannual communication updates		Council events calendar was regularly mentioned in external advertising during the year.			

OP ACTION: C45 A calendar of events is available online and promoted to the community

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Development	Digital Officer	30-Jun-2018		1. Number of events promoted on the calendar	169 listings were promoted on the calendar during Financial year.	




STRATEGY: 1.3.2 Increase our capacity to plan and conduct public events in Broken Hill

DP ACTION: 1.3.1.02 Encourage events and activities in public spaces to create active spaces





FUNCTION	POSITION	17/18	18/19	19/20	20/21
Community Development	Events Coordinator	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Number of bookings for events in public spaces		Nine events were held in public spaces during July 2017 to June 2018.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: C46 Support event organisers in understanding the process for holding events in public spaces





FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Development	Events Coordinator			1. Develop a guide to public events	Guide to public events under development.	
				2. Number of meetings	Various meetings held to assist in the conduct of nine events.	
				3. Develop post event customer satisfaction survey	Post event Customer Survey under development.	
				4. Measure satisfaction of event via post event customer survey	Post event Customer Survey under development.	

DP ACTION: 1.3.1.03 Conduct the annual Christmas Pageant as an activity for the whole community

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Community Development	Events Coordinator	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Partnership with South Rotary Broken Hill		Council partnered with South Rotary to conduct the 2017 Christmas Pageant.			
2. Pageant promoted in community		Pageant promoted via Radio and print advertising, social media and direct email.			
3. Council float entered in Christmas Pageant		Council Float entered with Parks and Gardens theme.			
4. Minimum 30 floats entered in pageant procession		42 floats entered.			


Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: C47 Event plan developed and implemented for annual Christmas Pageant and After Party

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Development	Events Coordinator	30-Jun-2018		1. Pageant conducted in partnership with South Rotary	Council partnered with South Rotary to conduct the Christmas Pageant.	
				2. Minimum of 30 floats entered in pageant	42 floats entered.	
				3. Council float entered in pageant	Float entered with a Parks and Gardens theme.	
				4. Sponsorship secured to hold annual After Party	Eight sponsors secured.	

STRATEGY: 1.3.3 Ensure our residents and visitors are aware of the importance of Broken Hill in Australian History and as Australia's First Heritage Listed City

DP ACTION: 1.3.1.04 Develop Heritage Near Me annual event plan and conduct annual event

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Arts & Culture	Events Coordinator	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Plan developed by 30 June 2018		Heritage Event Festival event plan was developed and implemented in April 2018.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: C48 Develop Heritage Near Me Annual Event Plan

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Development	Events Coordinator	30-Jun-2018		1. Event held annually	Event plan developed and implemented in April 2018.	

DP ACTION: 1.3.1.05 Heritage Week is celebrated annually

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Arts & Culture	Events Coordinator	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Annual event held		Event plan developed and implemented in April 2018.			

OP ACTION: C49 Conduct a heritage awards presentation and develop its potential to celebrate the City's built and cultural heritage and National Heritage Listing status


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Arts & Culture	Events Coordinator	30-Jun-2018		1. Heritage awards undertaken	Heritage Awards deferred pending a review of the Awards process.	

DP ACTION: 1.3.1.06 Preserve historic records held within Council custodianship

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Arts & Culture	Library Services Coordinator	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Archives managed in accordance with State Records Act NSW 1998		Archives were managed and maintained in accordance with State Records Act NSW 1998.			




Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: C50 Provision of Archives Officer and appointment of Archives Specialist

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Arts & Culture	Library Services Coordinator	30-Jun-2018		1. Archives Specialist appointed	Appointed Archives Specialist resigned 3 months into the position - October 2017. Library Coordinator and Archives Officer are leading Archives Digitisation project. Archive Specialists from Newcastle University have been engaged to work towards an informed approach to delivering the digitisation and storage element of the project, and a sustainable solution for staffing and collections growth.	




STRATEGY: 1.3.4 Provide cultural services and facilities that celebrate our rich history

DP ACTION: 1.3.1.07 Provide a library service for the City and surrounding area



FUNCTION	POSITION	17/18	18/19	19/20	20/21
Arts & Culture	Library Services Coordinator	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Library services provided in accordance with The Library Act 1939		Library Services provided in accordance with the Library Act 1939.			
2. Customer satisfaction survey completed		Customer Satisfaction Survey completed end of 2017. Findings presented at the February 2018 Council meeting.			
3. Number of programs and events provided		Programs held in Library - Total of 292 for financial year 2017/2018 which is a decrease of 159 (54.45%) from last year.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


OP ACTION: C51 Manage, maintain and promote library service

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Arts & Culture	Library Services Coordinator	30-Jun-2018		1. Increase the number active memberships from previous years	Total of 5,385 memberships for 2017/2018, which is a decrease of 4360 (55.26%) from previous year.	
				2. Increase participation in programs provided from the previous year	Total of 5,601 for financial year 2017/2018 which is a decrease of 827 (14.77%) from previous year.	
				3. Increase visitors to the Library from the previous year	Total of 65,499 people visited the Library during 2017/18, equating to an additional 408 persons (0.62%) increase from previous year.	


OP ACTION: C52 Provide a library outreach service to surrounding areas

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Arts & Culture	Library Services Coordinator	30-Jun-2018		1. Increase of membership from previous year	OUTBACK LETTERBOX LIBRARY - In 2017/2018 a total of 337 members. 2016/2017 a total of 619 members. A decrease of 55.44%. HOME DELIVERY SERVICE - In 2017/2018 a total of 94 members. 2016/2017 a total of 184 members. A decrease of 51%.	
				2. Increase of borrowing numbers from previous year	Data not collated for 2017/2018.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

	3. Secure funding to continue this service	OUTBACK LETTERBOX LIBRARY - Funding \$100,000 grant received from State Library NSW. HOME DELIVERY SERVICE - Funded by Council and manned by volunteers.	
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DP ACTION: 1.3.1.08 Develop a Library Services Strategic Plan

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Arts & Culture	Library Services Coordinator	Yes	No	No	No
DP Performance Indicator(s)		Comment			KPI Status
1. Plan developed by 30 June 2018		Library Service Strategic Plan under development once new hours in place.			

OP ACTION: C53 Develop Library Services Strategic Plan

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Arts & Culture	Library Services Coordinator	30-Jun-2018		1. Strategic plan developed	Library Service Strategic Plan under development once new hours implemented.	

DP ACTION: 1.3.1.09 Initiatives from the Library Services Strategic Plan are implemented

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Arts & Culture	Library Services Coordinator	No	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Standards for custodian of archives met		Scheduled for 2018/2019 - Will be difficult without extra funding and specialist staff funding.			
2. Relocation of archives to Council Administration Building		Archives no longer relocating to Admin building. Archives has been handed back to Library Coordinator after Archive Specialist resigned.			
3. Appointment of archives specialist		Archive Specialist Appointed - resigned after 3 months.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

4. Develop policies and procedures	Scheduled for 2018/2019	Yellow
5. Number of initiatives implemented	Scheduled for 2018/2019	Yellow

DP ACTION: 1.3.1.10 Provide the Regional Art Gallery to contribute to the strong arts culture of the City

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Arts & Culture	Gallery and Museums Manager	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Number of exhibitions		23 exhibitions			Blue
2. Increase visitation from previous year		22,519 down 200 visitors from last year, changed trends in town Tourism			Red

OP ACTION: C54 Manage, maintain and promote the Regional Art Gallery

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Arts & Culture	Gallery and Museums Manager	30-Jun-2018		1. Number of exhibitions	23 exhibitions	Blue
				2. Number of visitors	22,519 visitations	Blue
				3. Number of workshops	107 workshops	Blue

DP ACTION: 1.3.1.11 Provide the Albert Kersten Mining & Mineral Museum to educate the residents and visitors of our mining history





FUNCTION	POSITION	17/18	18/19	19/20	20/21
Arts & Culture	Gallery and Museums Manager	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Number of exhibitions		5 exhibitions.			Blue
2. Increase visitation from the previous year		10,636 visitation, down approximately 500 visitors from previous year, could be seen as a general drop in tourism for 2017/2018.			Red

Completed ■ In Progress ■ Ongoing ■ Deferred ■ Not Commenced ■ Not Achieved ■

OP ACTION: C55 Manage, maintain and promote the Albert Kersten Mining & Minerals Museum

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Arts & Culture	Gallery and Museums Manager	30-Jun-2018		1. Number of visitors	10,636 visitations	
				2. Number of exhibitions	5 exhibitions	

DP ACTION: 1.3.1.12 Provision of facilities and programs that enhance the heritage of the City


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Arts & Culture	Economic Development and Culture Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Council owned art and mineral collections are maintained and accessible to the community		Council in the process of purchasing a Collection Management System. Council was successful in major State Government funding for digitisation of Gallery and Museum collections to be completed over two years.			
2. Heritage assets are maintained and accessible to the community		Heritage assets are maintained in accordance with Council's asset maintenance schedules to ensure accessibility to the public.			
3. Less than five complaints per year in relation to interpretative heritage signage (e.g. sign content, misdirection)		Nil formal complaints received through Council's Customer Relations Management system relating to heritage signage.			
4. Fewer than five complaints per year in relation to maintenance concerns of heritage signage (e.g. broken, fallen, unreadable)		One (1) formal complaints received through Council's Customer Relations Management system relating to heritage signage.			

OP ACTION: C56 Develop a Heritage Signage Strategy

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Arts & Culture	Economic Development and Culture Officer	30-Jun-2018		1. Strategy developed	Heritage Signage Strategy to be developed.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: C57 Improve condition, quality and ease of understanding of heritage signage

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Arts & Culture	Infrastructure Projects Engineer	30-Jun-2018		1. Number of signage improvements	Heritage Sign Strategy has not commenced. Sign branding needs to be developed and implemented.	

DP ACTION: 1.3.1.13 Maintain and enhance signage that promotes the history and heritage of Broken Hill

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Arts & Culture	Infrastructure Projects Engineer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Number of signs maintained		Nil signs maintained during July 2017 to June 2018.			
2. Number of new signs		The designs for Gateway Signage have been provided to Councillors for consideration. Following approval, quotations for fabrication and installation will be sought. Other signage to be considered as a part of a Heritage Signage Strategy.			

OP ACTION: C58 Develop a map of heritage sign locations

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Arts & Culture	Infrastructure Projects Engineer	30-Jun-2018		1. Map developed	Heritage Signage audit conducted 2015/2016 with actions yet to be undertaken. Investigate resourcing and funding opportunities to complete detailed map project. Roads Asset Inspector has the capacity to complete a detailed map. Task will be assigned to the Inspector to complete during the 2018-19 financial year.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: C59 Review Public Art Policy

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Arts & Culture	Gallery and Museums Manager	30-Jun-2018		1. Policy reviewed by 30 June 2018	Overton Creative Consulting has been contracted to review Gallery policies including the Public Art Policy. Due for completion late 2018	

STRATEGY: 1.3.5 Sustain and grow arts and culture and preserve the importance of our social capital, built heritage and history

DP ACTION: 1.3.1.14 Approval of Public Art (i.e. mural, sculptures, streetscapes) projects in accordance with the Development Control Plan, Public Arts Policy and State environmental planning policies



FUNCTION	POSITION	17/18	18/19	19/20	20/21
Arts & Culture	Manager Planning, Development & Compliance	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. 100% compliance		One approval was issued for a statue in front of the RSL office in Argent Street. One mural was developed without development approval, the matter is currently being addressed.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


OBJECTIVE: 1.4 Our built environment supports our quality of life

STRATEGY: 1.4.1 Maintain the character of our historic City through good design

DP ACTION: 1.4.1.01 Compliance with heritage considerations within the Development Control Plan for the City

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Arts & Culture	Manager Planning, Development & Compliance	Yes	No	Yes	No
DP Performance Indicator(s)		Comment			KPI Status
1. Number of heritage advice referrals		43 referrals for the reporting period July 2017 to June 2018.			
2. Increase of heritage advice referrals from previous year		With approximately 30 referrals for 2016/2017, there has been an increase in referrals for heritage advice during the reporting period July 2017 to June 2018 and an upturn in advice sought for development and heritage projects was noted during this period.			

OP ACTION: C60 Promote heritage considerations from the Development Control Plan for the City

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Arts & Culture	Manager Planning, Development & Compliance	30-Jun-2018		1. Number of promotional activities/initiatives	Grant funding program updated and promoted during July 2017 to June 2018.	

STRATEGY: 1.4.2 Social and recreational opportunities are provided for the enjoyment of all

DP ACTION: 1.4.1.02 Maintain the cemetery to allow a final resting place and a place for residents and visitors to visit loved ones that have passed

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Community Facilities	Asset Planner Open Spaces	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Memorandum of Understanding developed with funeral directors		MOU with Funeral Directors drafted for consultation.			


Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

2. Community satisfaction

Nil complaints recorded in Council's Customer Request Management system for the period July 2017 to June 2018. Community satisfaction survey in progress. One complaint received and responded to by Council officers not lodged in the CRM system.



OP ACTION: C61 Maintain and operate the cemetery for the benefit of the City

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Facilities	Asset Planner Open Spaces	30-Jun-2018		1. Less than five complaints received annually	Nil complaints recorded in Council's Customer Request Management system for the period July 2017 to June 2018. One complaint received directly to Council Officers which has been actioned.	

DP ACTION: 1.4.1.03 Develop Cemetery Plan of Management

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Community Facilities	Infrastructure Projects Engineer	Yes	No	No	No

DP Performance Indicator(s)

Comment

KPI Status

1. Plan of Management developed by 30 June 2018

Cemetery Plan of Management under development. The Plan of management is under review by the Infrastructure Projects Engineer. A cemetery management committee will be formed composing of various stakeholders to ensure the cemetery is fit for purpose as a final resting place. The updated Cemetery Management Plan will be put to Council for adoption during the 2018-19 Financial Year.



OP ACTION: C62 Develop Cemetery Plan of Management


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Facilities	Infrastructure Projects Engineer	30-Jun-2018		1. Plan developed by 30 June 2018	Cemetery Plan of Management under development. The Plan of management	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

is under review by the Infrastructure Projects Engineer. Will be put to Council for adoption during the 2018-19 Financial Year.

DP ACTION: 1.4.1.04 Develop Cemetery Expansion Plan, inclusive of Rose Garden

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Community Facilities	Infrastructure Projects Engineer	Yes	No	No	No


DP Performance Indicator(s)	Comment	KPI Status
1. Plan developed by 30 June 2018	Cemetery Expansion Plan will be incorporated into the Cemetery Plan of Management. Due to the decreasing available space in the current rose garden for ashes, the construction of the extension is currently being constructed. This extension and future extensions will be incorporated into the Cemetery Plan of Management.	

OP ACTION: C63 Investigate and plan for future demand at the cemetery



FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Facilities	Infrastructure Projects Engineer	30-Jun-2018		1. Expansion plan developed	Cemetery expansion plan under development. Plan to be developed during the 2018-19 financial year. Next step is to form a Cemetery Management Committee comprising of Council Operations Staff, Funeral Directors, Community Representatives and other stakeholders. The committee will be responsible for drafting the Cemetery Plan of Management for Council to adopt.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 



DP ACTION: 1.4.1.05 Actions from the Cemetery Plan of Management implemented

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Community Facilities	Infrastructure Projects Engineer	No	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Number and % of actions implemented		Scheduled for 2018/2019			

DP ACTION: 1.4.1.06 Facilitate searches for deceased persons interred in the Broken Hill Cemetery

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Community Facilities	Asset Planner Open Spaces	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Number of searches		A total of 280 assisted searches during July 2017 to June 2018.			
2. Number of online searches/visits		Total number of 54,184 online searches/visits for year ending 30 June 2018.			

OP ACTION: C64 Facilitate searches for deceased persons interred in the Broken Hill Cemetery

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Facilities	Asset Planner Open Spaces	30-Jun-2018		1. Increase in accurate records	Records continue to be updated upon receipt of correct information.	
				2. Increase in online searches from previous year	54,184 online searches for year ending 30 June 2018. This is a decline of 1.09% compared to previous year.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

DP ACTION: 1.4.1.07 Provide accessible parks and open spaces


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Open Spaces	Asset Planner Open Spaces	No	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Community satisfaction survey conducted		Community Satisfaction Survey in progress, results to be released in 2018/2019 financial year.			
2. 80% of customers surveyed satisfied with parks and open spaces		Customer Satisfaction Survey Results yet to be released for 2018/2019 Financial Year.			
3. Service level reviews completed		Scheduled for 2018/2019 following the results of the Customer Satisfaction Survey to target key areas for improvement.			

DP ACTION: 1.4.1.09 Implement actions from the Asset Management Plan Open Spaces

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Open Spaces	Asset Planner Open Spaces	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Number of actions achieved		Asset Management Plan Open Spaces is currently a work in progress including actions. Draft actions including operational/maintenance schedules are in operation as well as delivery of approved capital projects in the 2017-18 reporting period, projects delivered included the pathway upgrades at the living desert and installing the new Sturt Park Outdoor Gym. A Levels of Service review is planned for each open space area which will be undertaken in 2018/19 to determine community expectations for Open Space assets and incorporate reasonable items into the long term financial plan.			



Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: C66 Undertake actions within improvement plan in accordance with Asset Management Plan Parks and Open Spaces


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Open Spaces	Asset Planner Open Spaces	30-Jun-2018		1. Number of improvement actions undertaken	An improvement Plan was developed in accordance with the National Asset Management Assessment Framework (NAMAF) Items undertaken in the 2017/2018 Financial year include - Performing an annual health check on the completeness, currency, quality and accuracy of data. Training was provided to Asset Management staff on how to manage data. With the skills, the Planners and Inspectors can update the data to ensure validity. 2 Improvement Levels of Service improvement plan action under development during July 2017 to June 2018. Another action currently in progress is to complete a review of Strategic and Asset Management Plans initially focusing on Levels of Service and stakeholder engagement to determine community expectations. Draft detailed surveys have been produced and the next step is to form management committees for key open space assets where 355 committees are not applicable or do not exist. Stakeholder engagement is planned to be undertaken in the 2018/2019 year.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: C67 Implement actions and projects within Asset Management Plan Parks and Open Spaces

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Open Spaces	Asset Planner Open Spaces	30-Jun-2018		1. Pesticide Use Notification Plan reviewed by 30 June 2018	Pesticide Use Notification Plan to be reviewed in 2018/2019.	
				2. Number of actions achieved	Open Spaces Capital Projects approved for in the 2017/18 Operational Plan completed includes primarily the pathway construction works at the Living Desert and the Sturt Park Outdoor Gym. Some projects have been deferred or postponed for the 2018/19 financial year include the Sturt Park shed extension, Skate Park upgrade pending funding, O'Neil Park shade sails and cemetery rose garden planting due to season.	

DP ACTION: 1.4.1.10 Promote the Broken Hill Regional Aquatic Centre and manage contract obligations associated with the facility

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Community Facilities	Asset Planner (Buildings)	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Centre managed in accordance with the contract and within budget		All dealings with the YMCA have been in accordance with compliance to relevant legislation and within the terms and conditions of the contract during July 2017 - June 2018. Contract has progressed within budget for the period July 2017 to June 2018. Council has maintained a positive and open working relationship with the YMCA having hosted monthly progress meetings to address any concerns and to track operations.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

2. At least one joint promotional activity annually Australia Day activities were planned and also promoted in local paper for the period July 2017 to June 2018.



OP ACTION: C68 Contract for Broken Hill Regional Aquatic Centre managed effectively

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Facilities	Asset Planner (Buildings)	30-Jun-2018		1. Compliance with contract	Aquatic centre managed within the terms and conditions of the contract. Monthly meetings held with YMCA Manager and Infrastructure representative to discuss performance based on safety, financial performance and undertaking of projects; including matters requiring resolution. Professional relationship maintained between Council and the YMCA for the period July 2017 to June 2018.	

STRATEGY: 1.4.3 Our heritage is maintained and enhanced by initiatives to increase heritage value

DP ACTION: 1.4.1.11 Heritage Strategy reviewed

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Arts & Culture	Manager Planning, Development & Compliance	Yes	No	No	No
DP Performance Indicator(s)		Comment			KPI Status
1. Strategy reviewed by 30 June 2018		Review of Heritage Strategy was carried out during July 2017 to June 2018.			

Completed In Progress Ongoing Deferred Not Commenced Not Achieved

OP ACTION: C69 Heritage Strategy reviewed

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Arts & Culture	Manager Planning, Development & Compliance	30-Jun-2018		1. Strategy reviewed	Review of Heritage Strategy was carried out during July 2017 to June 2018.	

DP ACTION: 1.4.1.12 Implement actions contained within the Heritage Strategy that aim at supporting heritage design and increasing heritage value

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Arts & Culture	Manager Planning, Development & Compliance	Yes	Yes	Yes	Yes

DP Performance Indicator(s)

Comment

KPI Status

1. Number of actions implemented

Recommendations implemented during the reporting period included: Establishment and ongoing operation of Heritage Committee; List and protect heritage items; appoint a Heritage Adviser; Manage heritage in a positive manner; continue local heritage incentives fund; Main street program (continue verandah revival program); present educational and promotional programs; Council to lead by example by properly managing places owned or operated by Council.





OP ACTION: C70 Promote initiatives from the Heritage Strategy

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Arts & Culture	Manager Planning, Development & Compliance	30-Jun-2018		Number of initiatives promoted annually	Initiatives such as the Local Heritage Grant Funding policy and the Verandah Revival Funding program promoted. Heritage Festival organised by the Heritage Committee promoted heavily and was successful in increasing interest in heritage in the City.	



Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

STRATEGY: 1.4.4 Improve the quality of roads in and around the City and region

DP ACTION: 1.4.1.08 Prioritise and implement actions from the Pedestrian Access Mobility Plan (PAMP)



FUNCTION	POSITION	17/18	18/19	19/20	20/21
Local Transport	Infrastructure Projects Engineer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. PAMP actions prioritised		Council has received funding to develop a current and detailed Pedestrian Access and Mobility Plan. The funding application was lodged in the 2017/2018 year and was awarded for the 2018/2019 year. The new Plan is scoped to include delivery actions prioritised based on community expectations, risk management, compliance and budget.			
2. Number of initiatives implemented		Initiatives to be developed as part of the Pedestrian Access and Mobility Plan in consultation with the PAMP Advisory Committee to determine stakeholder priorities.			

OP ACTION: C65 Implement actions in the Pedestrian Access Mobility Plan (PAMP)


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Local Transport	Infrastructure Projects Engineer	30-Jun-2018		1. PAMP reviewed by 30 June 2018	Council has been awarded funding to review the PAMP from the Roads and Maritime Service (RMS) received for the 2018/2019 financial year. Due to receiving the funding, Council may progress with drafting the new Plan to incorporate the entire city footpath network.	
				2. Number of actions implemented	No actions implemented. General maintenance was conducted on the footpath network to ensure public safety. An action plan for accessibility works will be included as part of the Pedestrian Access and Mobility Plan project underway for the 2018/2019 year.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

DP ACTION: 1.4.1.13 Implement actions from the Asset Management Plan for Transport



FUNCTION	POSITION	17/18	18/19	19/20	20/21
Local Transport	Infrastructure Projects Engineer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Number and % of actions achieved		Completed projects include Local road reseals, Reconstruction Blende Street - Garnet to Kaolin (road shoulders), Reconstruction Blende Street - Sulphide to Chloride, the Kanandah Road Reconstruction was deferred due to the pipeline installation works, the Oxide/Wolfram Street Roundabout will be completed at the same time as the Kanandah Road works in 2018/2019			
2. Parking Strategy reviewed by 30 June 2018		Parking Strategy reviewed, to be sent to August 2018 Council meeting for public display and comment, Exhibition for the month of September and final adoption considering comments for the October meeting then implement actions.			

OP ACTION: C71 Undertake actions within improvement plan in accordance with Asset Management Plan Transport

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Local Transport	Infrastructure Projects Engineer	30-Jun-2018		1. Number of improvement actions undertaken	Improvement action for the Transport Asset Management plan is validating of existing roads data covering roads, footpaths, kerb and gutter, street signage, and street furniture to ensure accuracy of inventory, condition ratings and remaining useful lives. The validated information will be used to produce forward works programs which can be accommodated as part of the Long Term Financial Plan. It is envisaged the improvement actions will be completed in 2018/2019.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: C72 Undertake actions and projects included within Asset Management Plan Transport

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Local Transport	Infrastructure Projects Engineer	30-Jun-2018		1. Number of actions achieved	Completed projects include Local road reseals, Reconstruction Blende Street - Garnet to Kaolin (road shoulders), Reconstruction Blende Street - Sulphide to Chloride, the Kanandah Road Reconstruction was deferred due to the pipeline installation works, the Oxide/Wolfram Street Roundabout will be completed at the same time as the Kanandah Road works in 2018/2019	
				2. Parking Strategy reviewed by 30 June 2018	Parking Strategy reviewed, to be sent to August 2018 Council meeting for public display and comment, Exhibition for the month of September and final adoption considering comments for the October meeting then implement actions.	


Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

STRATEGY: 1.4.5 Develop, implement and evaluate strategies to address the impact of a changing population on local facilities and services
DP ACTION: 1.4.1.14 Undertake service reviews on Council owned assets and fleet

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Community Facilities	Infrastructure Projects Engineer	Yes	Yes	Yes	Yes

DP Performance Indicator(s)	Comment	KPI Status
1. Service reviews undertaken	It was identified in the Asset Management Improvement Plan that levels of Service reviews be undertaken for Council Assets and Fleet. Currently preparing documentation to assist with levels of service review.	

OP ACTION: C73 Identify schedule for service reviews for Council owned assets and fleet, in accordance with the Service Review project plan

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Facilities	Infrastructure Projects Engineer	30-Jun-2018		1. Number of service reviews scheduled in project	Service reviews for assets and fleet yet to be scheduled. The Assets Department are undertaking Levels of Service reviews for its assets that will inform the overarching service review in the 2018/2019 year following on from the community satisfaction survey which was completed in 2017/2018	


Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OBJECTIVE: 1.5 Our health and wellbeing ensures that we live life to the full


STRATEGY: 1.5.1 Create opportunities for people to participate in active and healthy recreational activities

DP ACTION: 1.5.1.01 Active participation with organisations to consider opportunities for active and healthy lifestyles

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Community Development	Director Corporate	Yes	Yes	Yes	Yes

DP Performance Indicator(s)	Comment	KPI Status
1. One active participation annually	Council's Director Corporate is a member of the Healthy Broken Hill committee and attends scheduled meetings.	

OP ACTION: C74 Participation in the consideration of healthy and active lifestyles opportunities

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Development	Director Corporate	30-Jun-2018		1. Number of meetings attended	Council's Director Corporate attended six Healthy Broken Hill committee meetings during July 2017 to June 2018.	

OP ACTION: C75 Report on actions of four year Disability Inclusion Action Plan (DIAP) as per The Disability Inclusion Act 2014, Clause 6 of the Regulation

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Development	Director Corporate	30-Jun-2018		1. Report provided	Compliance reporting for period up to 30 June 2018, to be presented to August 2018 Council meeting.	
				2. Disability Inclusion Action Plan Monitoring Group established	DIAP Monitoring Group established and inaugural meeting held 11 April 2018.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

STRATEGY: 1.5.2 Provide quality health, medical and allied services to meet demographic changes, particularly 24-hour medical services, specialist services, mental health support services and rehabilitation services

DP ACTION: 1.5.1.02 Advocate for quality health, medical and allied services for the City where required

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Community Development	Executive Support Officer	Yes	Yes	Yes	Yes

DP Performance Indicator(s)	Comment	KPI Status
1. Number of representations made	Council's Director Corporate is a member of the Healthy Broken Hill partnership committee and attends scheduled meetings. Far West Area Health and Primary Health Network are members of Broken Hill's Community Strategic Plan Round Table and meetings are held quarterly.	


OP ACTION: C76 Advocate for quality health, medical and allied services for the City where required

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Development	Executive Support Officer	30-Jun-2018		1. Type of representations made where required	Council's Director Corporate is a member of the Healthy Broken Hill partnership committee and attends scheduled meetings. Far West Area Health and Primary Health Network are members of Broken Hill's Community Strategic Plan Round Table and meetings are held quarterly.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


STRATEGY: 1.5.3 Provide a suitable range of disability and aged care services

DP ACTION: 1.5.1.03 Review the Living Well Ageing Strategy 2016-2021

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Community Development	Director Corporate	No	No	No	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Strategy reviewed by 30 June 2021		Scheduled for 2020/2021.			


STRATEGY: 1.5.4 Provide equitable and appropriate access to public transport within Broken Hill City and regionally

DP ACTION: 1.5.1.04 Advocate for equitable and appropriate access to public transport where required

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Local Transport	Grants and Projects Coordinator	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Number of representations made		Council continues to advocate in areas regarding rail and air, in particular in the development of the Broken Hill Airport Business case and associated funding applications. Meeting with NSW Government Future Transport Strategy 2056 Team (December 2017). Submission to NSW Government Future Transport Strategy 2056 (December 2017). Council also met with Transport for NSW Secretary in June 2018 to provide overview of strategic transport issues and advocated for improved road, rail and air options during the development of the Regional Economic Development Strategy.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: C77 Advocate for equitable and appropriate access to public transport where required


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Local Transport	Grants and Projects Coordinator	30-Jun-2018		1. Type of representations made where required	Council continues to advocate in areas regarding rail and air, in particular in the development of the Broken Hill Airport Business case and associated funding applications. Council continues to advocate in areas regarding rail and air, in particular in the development of the Broken Hill Airport Business case and associated funding applications. Meeting with NSW Government Future Transport Strategy 2056 Team (December 2017). Submission to NSW Government Future Transport Strategy 2056 (December 2017). Council also met with Transport for NSW Secretary in June 2018 to provide overview of strategic transport issues and advocated for improved road, rail and air options during the development of the Regional Economic Development Strategy.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

STRATEGY: 1.5.5 Provide and maintain efficient and reliable utilities and services to the Broken Hill community
DP ACTION: 1.5.1.05 Advocate for the continued supply of secure and affordable quality water supply for the City

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Community Development	Executive Support Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Number of representations made		Council corresponded two times to Government bodies/Ministers on matters relating to Broken Hill's water supply. Council forwarded three submissions and the Mayor and Deputy Mayor both gave evidence at a Parliamentary inquiry into water matters and submitted one motion to the Australian Local Government Associations Nations General Assembly.			

OP ACTION: C78 Continue relationships to ensure established water supply for the City

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Development	Executive Support Officer	30-Jun-2018		1. Active representation	Council regularly meets with Broken Hill's State and Federal members.	

STRATEGY: 1.5.6 Provide our children with equitable access to a range of opportunities


DP ACTION: 1.5.1.06 Provide and support activities for young people to be involved in

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Community Development	Executive Support Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Number of activities undertaken by Council to support young people		Council is working in conjunction with YMCA to deliver community development programs across the city inclusive of youth and has recently employed a Youth and Community Project Officer in partnership with the YMCA.			


Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

Civic Ball scheduled for August 2018. The Youth Council are represented on the Broken Hill Community Strategic Plan Round Table.


OP ACTION: C79 Support Youth Advisory Group

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Development	Executive Support Officer	30-Jun-2018		1. Number of support initiatives	Working in conjunction with YMCA to deliver community development programs across the city inclusive of youth council.	

OP ACTION: C80 Support Sister City Committee to identify opportunities for young people


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Development	Events Coordinator	30-Jun-2018		1. Number of meetings attended	Sister City Committee was disbanded, due to the merging of Local Government areas.	

OP ACTION: C81 Host Civic Debutante Ball


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Community Development	Events Coordinator	30-Jun-2018		1. Debutante Ball held annually	There was no Civic Ball conducted within the reporting period, with the 2018 Civic Ball currently in planning and scheduled for 24 August 2018.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


STRATEGY: 1.5.7 Encourage cycling and walking, through use of accessible safe tracks and paths
DP ACTION: 1.5.1.07 Maintain bicycle paths to encourage physical activity

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Local Transport	Infrastructure Projects Engineer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Community satisfaction		Survey completed in 2017/2018 with results yet to be released. Feedback from the survey will be considered when reviewing the Bike Plan in 2018/2019.			

OP ACTION: C82 Bike Plan reviewed

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Local Transport	Infrastructure Projects Engineer	30-Jun-2018		1. Plan reviewed by 30 June 2018	Bike Plan scheduled for review in 2018/2019. Broken Hill Museum Representatives have advised that they will make submissions on alternative bike routes for consideration as part of the review. Funding will be sought to review the bike plan through the RMS.	

OP ACTION: C83 Existing bicycle lanes maintained

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Local Transport	Infrastructure Projects Engineer	30-Jun-2018		1. No reduction in bicycle lanes	No reduction in bicycle lanes during 2017/2018. The bike lanes have been maintained for safety with street sweeping occurring regularly.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

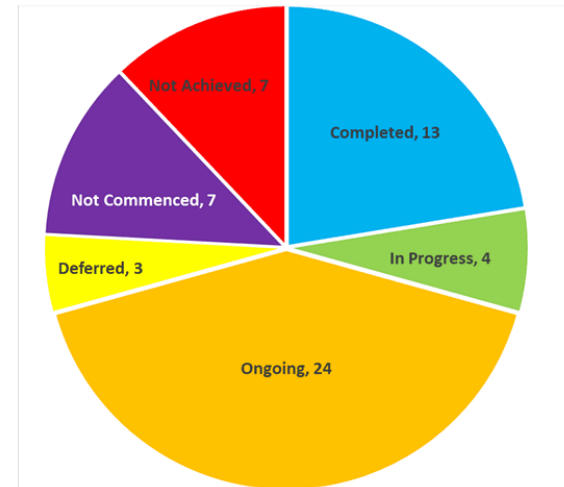
BROKEN HILL CITY COUNCIL

OUR ECONOMY

DP Action KPI Status



OP Action KPI Status



Completed ■ In Progress ■ Ongoing ■ Deferred ■ Not Commenced ■ Not Achieved ■

OBJECTIVE: 2.1 Our economy is strong and diversified and attracts people to work, live and invest

STRATEGY: 2.1.1 Create greater collaboration and strategic planning capacity with a view to identifying opportunities to increase economic activity and retention of residents


DP ACTION: 2.1.1.01 Collaborate with relevant partners to plan a summit to discuss economic conditions and unite leaders for a whole-of-City approach to economic development

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Grants and Projects Coordinator	No	Yes	No	No

DP Performance Indicator(s)	Comment	KPI Status
1. Economic summit held	Scheduled for 2018/2019. Council participated in development of Regional Economic Development Strategy. Key components to inform summit design.	

DP ACTION: 2.1.1.02 Contribute to the provision of information suitable for a diverse audience in relation to economic activity in the City

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Economic Development and Culture Officer	Yes	Yes	Yes	Yes

DP Performance Indicator(s)	Comment	KPI Status
1. Up to date economic information available widely	Community is constantly informed via media releases, social media, live stream of Council meetings, business papers and written summaries of Council meeting outcomes. .id profile data tools also available on website.	

OP ACTION: E01 Provide an online data resource to meet a diverse range of enquiries about Broken Hill and contribute to economic decision making

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Economic Development	Economic Development and Culture Officer	30-Jun-2018		1. Annual subscription to an online data tool	.id profile data tools available on website.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


STRATEGY: 2.1.2 Develop and implement strategies and partnerships to support established businesses and services, and encourage new investment opportunities within the region

DP ACTION: 2.1.1.03 Collaborate with government and industry partners to explore investment opportunities for the City

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Grants and Projects Coordinator	Yes	Yes	Yes	Yes


DP Performance Indicator(s)	Comment	KPI Status
1. Four representations to government per annum	Meetings with: Destination Broken Hill and Destination NSW to support whole of industry approach to increasing visitor economy; NSW Government on Growing Local Economies funding including collaboration on three private industry projects; ongoing discussions with private industry investor seeking to access international market; meetings with major retail investor and provision of economic data to inform assessment of Broken Hill as location to invest.	
2. Number of informative responses to potential investors	Investors receive direction and packaged information relating to the economy. Five enquiries serviced during the report period.	

OP ACTION: E02 Support RDA Far West and the local business community in presenting Broken Hill investment opportunities to the NSW Trade and Investment, the Federal Department of Industry and other agencies

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Economic Development	Grants and Projects Coordinator	30-Jun-2018		1. Four representations to Government/industry per annum	Various meetings with visiting Government politicians and industry held where available.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

DP ACTION: 2.1.1.04 Develop and promote a Tourism and Hospitality Investment Opportunities Portfolio that identifies and promotes opportunities to encourage private-sector investment in Broken Hill (e.g. accommodation, retail, hospitality, film, arts)

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Grants and Projects Coordinator	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Two new tourism investments achieved		Further investigation to be undertaken throughout 2018-19. Council is working with private investors seeking to grow tourism product and access international markets.			

OP ACTION: E03 Develop Tourism and Hospitality Investment Opportunities Portfolio

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Economic Development	Grants and Projects Coordinator	30-Jun-2018		1. Portfolio developed by 30 June 2018	Further investigation to be undertaken throughout 2018-19.	


DP ACTION: 2.1.1.05 Collaborate with key stakeholders to increase value for new and existing businesses

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Grants and Projects Coordinator	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Collaborative participation in meetings, projects and workshops		Collaborative participation in meetings, projects and workshops undertaken with key stakeholders as required during 2017-18 including; attendance at Broken Hill Tourism Workshop with Destination NSW, support for NSW Government meetings across Far West Region to develop Regional Economic Development Strategy (x4), meetings with film industry to establish Screen Broken Hill, participation at NSW Government Cultural Infrastructure Workshop, participation at NSW Government Infrastructure Workshop, Patton park community consultation Park Development, funding secured to host Small Business Week event in October 2018, collaboration with three private projects applying			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


for Growing Local Economies Funding, participation NSW Regional
Bicycle Forum.

OP ACTION: E04 Participate in meetings and projects associated with the Broken Hill Chamber of Commerce, businesses and RDA Far West including the Small Biz Connect service


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Economic Development	Economic Development and Culture Officer	30-Jun-2018		1. Regularly attend meetings and participate in six monthly reporting against small business support of Council	Meetings are attended upon request.	

STRATEGY: 2.1.3 Investigate transport hub options for Broken Hill and surrounds to drive and support economic activity

DP ACTION: 2.1.1.06 Advocate to maintain or improve air, rail and road access to the region


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Strategic Transport	Economic Development and Culture Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Advocacy activities and transport data are monitored and reported		Council continues to advocate in areas regarding rail and air. Data is based on tourism data reporting periods and provided quarterly to Council. Air passenger numbers are reported to Council on a monthly basis inclusive of comparison of passenger numbers for the same month in the previous year.			

OP ACTION: E05 Advocate to maintain or improve air, rail and road access to the region

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Strategic Transport	Economic Development and Culture Officer	30-Jun-2018		1. Number of representations made	Funding application submitted through the Building Better Regions Fund for fencing and lighting upgrade to the Broken Hill Airport.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: E06 Determine the main modes of transport used by visitors and their generating regions and monitor change year on year

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Strategic Transport	Economic Development and Culture Officer	30-Jun-2018		1. Quarterly data reviewed and reported	Data is based on tourism data reporting periods and provided quarterly to Council. Air passenger numbers are reported to Council on a monthly basis inclusive of comparison of passenger numbers for the same month in the previous year.	

STRATEGY: 2.1.4 Increase economic opportunities by activating public spaces

DP ACTION: 2.1.1.07 Advocate for funding to achieve elements of the Broken Hill Living Museum + Perfect Light Plan

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Economic Development and Culture Officer	Yes	Yes	Yes	Yes

DP Performance Indicator(s)

Comment

KPI Status


1. Funding achieved

Funding achieved in 2017/2018 includes:

- \$807,780 from Infrastructure NSW for the Patton Street Park Upgrade;
- \$113,000 from the Office of Environment & Heritage for the Broken Hill Mosque.



OP ACTION: E07 Implement the activation elements outlined in the Broken Hill Living Museum + Perfect Light Plan

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Tourism Development	Economic Development and Culture Officer	30-Jun-2018		1. Measures of success through grants	Funding achieved in 2017/2018 includes: • \$807,780 from Infrastructure NSW for the Patton Street Park Upgrade;	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

		<ul style="list-style-type: none"> \$113,000 from the Office of Environment & Heritage for the Broken Hill Mosque; 	
	2. Number of element activations achieved	<p>The following element activations have received funding under the Broken Hill Living Museum + Perfect Light Project since its inception:</p> <p>Park Activation - Patton Park</p> <p>Community Hub Framework and Sustainable Mobility Solution</p> <p>Archive Preservation</p> <p>Broken Hill Mosque</p> <p>Broken Hill Civic Centre</p> <p>Argent Street 'Mineral & Art Intersections'</p> <p>Public Art Program</p> <p>Broken Hill Archives</p>	

DP ACTION: 2.1.1.08 Consider ways to better use Council owned assets, particularly in Argent Street and Patton Village, to encourage the establishment of innovative tourism and hospitality ventures

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Grants and Projects Coordinator	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Identify and include opportunities for Council owned assets in Tourism and Hospitality Investment Opportunities Portfolio		Further investigation to be undertaken throughout 2018/2019.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: E08 Develop Broken Hill Attractions and Interpretation Strategy

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Economic Development	Cultural Facilities Operation Supervisor	30-Jun-2018		1 Strategy developed by 30 June 2018	Broken Hill Attractions and Interpretation Strategy under development. Further investigation to be undertaken during 2018/2019.	

STRATEGY: 2.1.5 Manage and develop public infrastructure to enhance economic opportunities


DP ACTION: 2.1.1.09 Develop and implement Business Plans for key Council owned assets to assure their economic viability and business focus

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Economic Development and Culture Officer	Yes	Yes	Yes	Yes

DP Performance Indicator(s)	Comment	KPI Status
1. Businesses plans developed: - Broken Hill Regional Art Gallery - Albert Kersten Mining & Mineral Museum - Living Desert and Sculptures - Visitor Information Centre - Civic Centre - Memorial Oval	<p>Consultant engaged and has nearly completed strategic Business Plan for the Broken Hill Regional Art Gallery.</p> <p>Request for Quotation for consultant to write Albert Kersten Mining & Museum strategic Business Plan under development.</p> <p>Consultants engaged for the review and update of the Living Desert Plan of Management and the Animal Management Plan. Draft complete requiring public display and comment, then Council adoption in 2018-19</p> <p>Business Plan for Visitor Information Centre deferred until 2018/2019.</p> <p>Business Plan for Civic Centre deferred until 2018/2019.</p> <p>Draft Plan of Management developed for Memorial Oval by Consultants - Land Advisory Services. Pending public display and comment, then Council adoption in 2018-19</p>	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


OP ACTION: E09 Develop and implement Business Plans for key Council owned tourism related assets to assure their economic viability and business focus

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Economic Development	Economic Development and Culture Officer	30-Jun-2018		1. Businesses plans developed and implemented: - Broken Hill Regional Art Gallery - Albert Kersten Mining & Mineral Museum - Living Desert and Sculptures - Visitor Information Centre - Civic Centre - Memorial Oval	<p>Consultant engaged and has nearly completed strategic Business Plan for the Broken Hill Regional Art Gallery.</p> <p>Request for Quotation for consultant to write Albert Kersten Mining & Museum strategic Business Plan under development.</p> <p>Consultants engaged for the review and update of the Living Desert Plan of Management and the Animal Management Plan. Draft complete requiring public display and comment, then Council adoption in 2018/2019</p> <p>Business Plan for Visitor Information Centre deferred until 2018/2019.</p> <p>Business Plan for Civic Centre deferred until 2018/2019.</p> <p>Draft Plan of Management developed for Memorial Oval by Consultants - Land Advisory Services. Pending public display and comment, then Council adoption in 2018-19</p>	


Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

STRATEGY: 2.1.6 Enhance digital communications capacity for the City

DP ACTION: 2.1.1.10 Advocate to improve opportunities for technology and innovation, including the roll-out of high speed broadband to include Broken Hill

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Economic Development and Culture Officer	Yes	Yes	Yes	No
DP Performance Indicator(s)		Comment			KPI Status
1. Far West Economic Update annually indicates an increase in technology related advancements		Far West Economic updates are no longer produced by the RDA Far West. Council continues to implement strategies identified through the adopted Smart Communities Framework.			


OP ACTION: E10 Develop a program to position the City for High Speed Broadband implementation

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Economic Development	Economic Development and Culture Officer	30-Jun-2018		1. Program developed	Broadband internet now available in key areas of the City, in accordance with Smart Communities Framework.	

DP ACTION: 2.1.1.11 Develop Smart Community Framework


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Economic Development and Culture Officer	Yes	No	No	No
DP Performance Indicator(s)		Comment			KPI Status
1. Framework developed by 30 June 2018		Council adopted the Smart Communities Framework on 22 February 2017 Minute No. 45463.			

OP ACTION: E11 Develop Telstra Smart City Framework

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Economic Development	Economic Development and Culture Officer	30-Jun-2018		1. Framework developed by 30 June 2018	Council adopted the Smart Community Framework on 22 February 2017 Minute No. 45463.	


Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

DP ACTION: 2.1.1.12 Implement strategies from the Smart Community Framework in regards to Wi-Fi activation throughout the City

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Economic Development and Culture Officer	No	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Number of strategies implemented		Scheduled for 2018/2019. Broadband internet now available in key areas of the City, funding has also been received for the installation of CCTV throughout the City in accordance with Smart Communities Framework.			

STRATEGY: 2.1.7 Pursue new ideas and approaches for business and industry investment including creative industries, renewable energy and technology related projects

DP ACTION: 2.1.1.13 Provide support for renewable energy innovation

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Sustainability Coordinator	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Number of related project enquiries		Council is a member of the Cities Power Partnership and continues to work towards switching to clean energy in a bid to tackle climate change.			

OP ACTION: E12 Support the notion of Broken Hill and Far West NSW as a center for renewable energy



FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Economic Development	Sustainability Coordinator	30-Jun-2018		1. Support provided	Council is a member of the Cities Power Partnership and continues to work towards switching to clean energy in a bid to tackle climate change.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


DP ACTION: 2.1.1.14 Support the development of indigenous culture in the City through the implementation of a Memorandum of Understanding with West Darling Arts

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Tourism Development	Economic Development and Culture Officer	Yes	Yes	No	No
DP Performance Indicator(s)		Comment			KPI Status
1. Memorandum of Understanding developed and signed		Memorandum of Understanding developed and signed 29 July 2016.			

OP ACTION: E13 Support the development of indigenous tourism product in terms of the arts and culture


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Tourism Development	Economic Development and Culture Officer	30-Jun-2018		1. Participation of Council staff in indigenous cultural projects resulting in product outcomes	Council staff participate in indigenous cultural projects as and when required.	
				2. MOU implemented with West Darling Arts	Memorandum of Understanding developed and signed 29 July 2016.	

DP ACTION: 2.1.1.15 Implement actions to increase participation of arts and cultural enterprises in the tourism industry

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Tourism Development	Economic Development and Culture Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Increased participation of arts and cultural enterprises in tourism related initiatives		Council works with enterprises for inclusion in Visitor Information Centre information and website activity. All enterprises can sign up to newsletters providing industry updates.			



Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: E14 Create art and heritage trails encompassing businesses and community landmarks

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Tourism Development	Economic Development and Culture Officer	30-Jun-2018		1. Implement strategies as identified in the Wayfinding and Whole – Of – Destination Interpretive Framework	Further works on the Wayfinding and Whole-of-Destination Interpretive Framework has ceased in its current format and will be reinvestigated under the Community Hub Framework and Sustainable Mobility Solutions Project.	


STRATEGY: 2.1.8 Promote attraction and retention for residency in our City

DP ACTION: 2.1.1.16 Develop a Community Hub Framework and Active Living Plan


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Grants and Projects Coordinator	Yes	No	No	No
DP Performance Indicator(s)		Comment			KPI Status
1. Framework and Plan developed by 30 June 2018		Request for Tender for the Broken Hill Library, Community Hub and Cultural Precinct project issued May 2018, closing 25 July 2018. The Tender is for a two (2) staged approach, a Community Hub and Cultural Plan/Framework and a new Library and Community Hub. Draft Community Hub and Cultural Plan/Framework will be presented to Council for adoption October 2018.			
2. Plan developed by 30 June 2018		Request for Tender for the Broken Hill Library, Community Hub and Cultural Precinct project issued May 2018, closing 25 July 2018. The Tender is for a two (2) staged approach, a Community Hub and Cultural Plan/Framework and a new Library and Community Hub. Draft Community Hub and Cultural Plan/Framework will be presented to Council for adoption October 2018.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


OP ACTION: E15 Community Hub Framework and Active Living Plan developed

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Economic Development	Grants and Projects Coordinator	30-Jun-2018		1. Framework and Plan developed by 30 June 2018	Request for Tender for the Broken Hill Library, Community Hub and Cultural Precinct project issued May 2018, closing 25 July 2018. The Tender is for a two (2) staged approach, a Community Hub and Cultural Plan/Framework and a new Library and Community Hub. Draft Community Hub and Cultural Plan/Framework will be presented to Council for adoption October 2018.	

DP ACTION: 2.1.1.17 Implement initiatives from the Community Hub Framework and Active Living Plan


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Economic Development and Culture Officer	No	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Number of initiatives and projects achieved		Scheduled for 2018/2019.			

DP ACTION: 2.1.1.18 Develop and maintain a City information pack for new and potential residents to promote living in Broken Hill

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Digital Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Information pack developed and maintained to be current		Electronic version created and available on Council's website. Hard copy pack reviewed and established suitable contents.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: E16 Develop and maintain City information pack for new and potential residents to promote living in Broken Hill

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Economic Development	Digital Officer	30-Jun-2018		1. Information pack developed and available in a range of formats	Electronic version created and available on Council's website. Hard copy pack reviewed and established suitable contents.	


Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OBJECTIVE: 2.2 We are a destination of choice and provide a real experience that encourages increased visitation


STRATEGY: 2.2.1 Cooperatively engage government, business and community stakeholders in supporting the management of tourism

DP ACTION: 2.2.1.01 Participate in tourism industry boards and working parties

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Tourism Development	Cultural Facilities Operation Supervisor	Yes	Yes	Yes	Yes


DP Performance Indicator(s)	Comment	KPI Status
1. Active participation	Council are working with the newly formed Destination Broken Hill on local tourism matters as and when required.	

OP ACTION: E17 Participate in Destination Country and Outback NSW, and Destination NSW

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Tourism Development	Cultural Facilities Operation Supervisor	30-Jun-2018		1. Active participation and outcomes associated with relevant plan/project implementation	Council maintain active participation with tourism bodies as and when required.	



DP ACTION: 2.2.1.02 Work collaboratively with Destination Country and Outback NSW, Destination NSW and local operators to develop and implement future marketing and promotional initiatives

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Tourism Development	Cultural Facilities Operation Supervisor	Yes	Yes	Yes	Yes


DP Performance Indicator(s)	Comment	KPI Status
1. Marketing programs achieved and demonstrate increase in tourism numbers against previous year	Council continues to work collaboratively with tourism bodies in order to increase tourism numbers.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


OP ACTION: E18 Contribute data to analysis processes conducted by the industry and industry bodies

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Tourism Development	Economic Development and Culture Officer	30-Jun-2018		1. Data is provided to fulfil information requests and funding acquittals	Data is provided to fulfil information requests and funding acquittals as and when required.	
				2. Quarterly updates provided to Council	Quarterly updates are provided to Council.	

DP ACTION: 2.2.1.03 Participate in a review to establish an effective industry governance model for tourism in Broken Hill and the Far West

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Tourism Development	Cultural Facilities Operation Supervisor	Yes	No	No	No
DP Performance Indicator(s)		Comment			KPI Status
1. Final report		Initial investigations undertaken. Further liaison with Destination Broken Hill to be conducted in 2018/2019.			

OP ACTION: E19 Participate in a review to establish an effective industry governance model for tourism in Broken Hill and the Far West


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Tourism Development	Economic Development and Culture Officer	30-Jun-2018		1. Final report	Initial investigations undertaken. Further liaison with Destination Broken Hill to be conducted in 2018/2019.	

STRATEGY: 2.2.2 Utilise a destination-based research program to better inform decision-making

DP ACTION: 2.2.1.04 Collect destination based information and contribute to analysis in order to inform tourism related decision-making

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Tourism Development	Economic Development and Culture Officer	Yes	Yes	Yes	Yes

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


DP Performance Indicator(s)	Comment	KPI Status
1. Annual report provided to industry	Annual report to industry not provided.	

OP ACTION: E20 Conduct an annual audit of tourism product in Broken Hill and assess changes against previous year

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
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z ACTION: 2.2.1.05 Review the Broken Hill Strategic Tourism Plan 2010-2020

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Tourism Development	Economic Development and Culture Officer	No	Yes	Yes	Yes


DP Performance Indicator(s)	Comment	KPI Status
1. Review the Broken Hill Strategic Tourism Plan 2010-2020 reviewed by 30 June 2019	Scheduled for 2018/2019.	

DP ACTION: 2.2.1.06 Ensure the strategies contained within Broken Hill Strategic Tourism Plan remain informed

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Tourism Development	Economic Development and Culture Officer	Yes	Yes	Yes	Yes

DP Performance Indicator(s)	Comment	KPI Status
1. Strategy review undertaken	Review to be undertaken in 2018/2019.	


OP ACTION: E21 Adopt a customer service approach across all Council owned tourism related facilities

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Tourism Development	Corporate Responsibility Officer	30-Jun-2018		1. Customer satisfaction survey	Customer Satisfaction Survey developed and rolled out at the Visitor Information Centre. Gallery has recently rolled out digital customer survey	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

STRATEGY: 2.2.3 Encourage service excellence in the tourism, hospitality and retail sectors to enhance visitor experience and maximise yield from tourism


DP ACTION: 2.2.1.07 Collaborate with businesses to enhance visitors experience and maximise yield

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Tourism Development	Economic Development and Culture Officer	Yes		Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Increased participation in tourism partnership program		Council collaborates with businesses to enhance visitors experience and maximise yield on an as needs basis.			

OP ACTION: E22 Collaborate with businesses to enhance visitors experience and maximise yield

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Tourism Development	Economic Development and Culture Officer	30-Jun-2018		1. Number of participation activities	Council collaborates with businesses to enhance visitors experience and maximise yield on an as needs basis. Collaboration with business for events included St Pats Race Club, Solar Film Festival and Broken Heel Festival.	

DP ACTION: 2.2.1.08 Investigate sustainability training and accreditation programs for tourism operators

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Tourism Development	Economic Development and Culture Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Conduct two industry forums		Council have not conducted an industry forum during the reporting period. There are however, accreditation programs readily available for industry to undertake.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: E23 Investigate sustainability training and accreditation programs for tourism operators

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Tourism Development	Economic Development and Culture Officer	30-Jun-2018		1. Number of participants	Council have not conducted an industry forum during the reporting period. There are however, accreditation programs readily available for industry to undertake.	

STRATEGY: 2.2.4 Encourage the provision and delivery of authentic visitor products and experiences

DP ACTION: 2.1.1.09 Adopt a 'whole of destination' approach to the development, management and marketing of attractions and experiences for Broken Hill



FUNCTION	POSITION	17/18	18/19	19/20	20/21
Tourism Development	Economic Development and Culture Officer	Yes	No	No	No
DP Performance Indicator(s)		Comment			KPI Status
1. Broken Hill Attractions and Interpretation Strategy complete		Broken Hill Attractions and Interpretation Strategy not yet commenced.			
2. Wayfinding and Whole-of-Destination Interpretive Framework developed		Further works on the Framework will be postponed until an additional funding source can be secured as the BHPB Foundation budget cannot accommodate any additional expenditure in this area. Currently reviewing grant funding opportunities.			

OP ACTION: E24 Develop Wayfinding and Whole-of-Destination Interpretive Framework


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Economic Development	Economic Development and Culture Officer	30-Jun-2018		1. Framework developed by 30 June 2018	Further works on the Framework will be postponed until an additional funding source can be secured as the BHPB Foundation budget cannot accommodate any additional expenditure in this area. Currently reviewing grant funding opportunities.	

Completed In Progress Ongoing Deferred Not Commenced Not Achieved


DP ACTION: 2.1.1.10 Implement strategies from the Wayfinding and Whole-of-Destination Interpretive Framework

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Tourism Development	Economic Development and Culture Officer	No	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Number of initiatives completed		Scheduled for 2018/2019. Further works on the Framework will be postponed until an additional funding source can be secured as the BHPB Foundation budget cannot accommodate any additional expenditure in this area. Currently reviewing grant funding opportunities.			
2. Undertake an audit for tourism related signage in the City		Scheduled for 2018/2019. A preliminary audit of tourism related signage has been undertaken with further investigation and action required.			



DP ACTION: 2.2.1.11 Investigate opportunities arising from Broken Hill's listing as a Heritage City

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Tourism Development	Economic Development and Culture Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Review of heritage opportunities is complete		Opportunities through heritage are addressed through marketing of Broken Hill and its cultural assets/heritage landmarks and stories, Living Museum + Perfect Light Project, grant applications and Heritage and Museums Advisor.			


OP ACTION: E25 Investigate opportunities arising from Broken Hill's listing as a heritage city

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Tourism Development	Economic Development and Culture Officer	30-Jun-2018		1. Council owned or controlled art and mineral collections are maintained and accessible to the community	Gallery and Museum are awaiting the outcome of State Government Grant funding, relating to digitising and managing art and mineral collections.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

	2. Council owned or controlled heritage assets are maintained and accessible to the community	Heritage assets are maintained in accordance with Council's asset maintenance schedules to ensure accessibility to the public.	
	3. Video and editorial content developed and incorporated into Councils tourism website	Video and editorial content is developed as required and incorporated into Council's tourism website.	

OP ACTION: E26 Support the Heritage Event Advisory Committee to develop an events calendar to celebrate and commemorate historically significant events

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Tourism Development	Events Coordinator	30-Jun-2018		1. Number of events achieved	The Heritage Committee concentrated their efforts on the 2018 Heritage Festival which saw 23 events conducted of a 17 day period.	

DP ACTION: 2.2.1.12 Engage the community and local historians in developing materials and interpretation experiences more targeted towards the tourism market and promoting the importance of Broken Hill in history

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Tourism Development	Economic Development and Culture Officer	Yes	Yes	Yes	Yes

DP Performance Indicator(s)	Comment	KPI Status
1. Two new heritage tourism products developed annually	Broken Hill Heritage Festival held over 2 weeks and launched 18 April 2018.	


Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: E27 Engage the community and local historians in developing materials and interpretation experiences more targeted towards the tourism market and promoting the importance of Broken Hill in history


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Tourism Development	Economic Development and Culture Officer	30-Jun-2018		1. Two new heritage tourism products developed annually	Broken Hill Heritage Festival held over 2 weeks and launched 18 April 2018.	

DP ACTION: 2.2.1.13 Undertake a benchmark study of other heritage listed mining cities world-wide to understand their strategies for tourism

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Tourism Development	Executive Support Officer	Yes	No	No	No

DP Performance Indicator(s)	Comment	KPI Status
1. Global benchmark study is finalised	Works to commence with the commissioning of a Cultural Heritage Management Consultant to conduct a scoping exercise to ascertain Broken Hill's eligibility. Brief to be developed with a view to commence early 2019.	

OP ACTION: E28 Relationships are investigated between Broken Hill and other significant heritage mining cities and World Heritage Listing is under consideration


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Tourism Development	Executive Support Officer	30-Jun-2018		1. Membership of international heritage organisation and application of interest for World Heritage Listing	Works to commence with the commissioning of a Cultural Heritage Management Consultant to conduct a scoping exercise to ascertain Broken Hill's eligibility. Brief to be developed with a view to commence early 2019.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


DP ACTION: 2.2.1.14 Operate the Visitor Information Centre as a hub for the visitor economy

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Tourism Development	Cultural Facilities Operation Supervisor	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Number of people visiting centre per annum		96,519 visitors in 2017/18, a 4% decrease from the previous year.			
2. Increase of website visits from previous year		Website visitation continued to decline. In recent months the Adventures Group who is running the tourism website for council has failed in providing monthly visitation stats.			
3. Tourist and Travellers Centre 90% occupancy maintained		60% occupancy - Of the five spaces available, three were occupied during July 2017 to June 2018.			

OP ACTION: E29 Operate the Visitor Information Centre as a hub for the visitor economy


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Tourism Development	Cultural Facilities Operation Supervisor	30-Jun-2018		1. Increase in the number of visitors from the previous year	4% decrease in foot traffic. This reflects a national trend for VIC visitation.	

DP ACTION: 2.2.1.15 Promote the Regional Art Gallery as a tourist attraction

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Tourism Development	Gallery and Museums Manager	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Number of people visiting per annum/number of visitors		22,519 Art Gallery visitations			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


OP ACTION: E30 Develop strategies to increase tourist visitation to the Regional Art Gallery

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Tourism Development	Gallery and Museums Manager	30-Jun-2018		1. Increase in the number of visitors from the previous year	22,518 visitors this year, down from 22,707 the previous year, this is consistent with Tourism trends	


STRATEGY: 2.2.5 Improve accessibility for visitors to and from Broken Hill

DP ACTION: 2.2.1.16 Promote the Albert Kersten Mining & Mineral Museum as a tourist attraction

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Tourism Development	Gallery and Museums Manager	Yes	Yes	Yes	Yes

DP Performance Indicator(s)	Comment	KPI Status
1. Number of people visiting per annum/number of visitors	10,636 visitations	

OP ACTION: E31 Develop strategies to increase tourist visitation to the Albert Kersten Mining and Minerals Museum


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Tourism Development	Gallery and Museums Manager	30-Jun-2018		1. Increase in the number of visitors from the previous year	10,636 visitations this year down from 11,149 the previous year, consistent with decreased Tourism trends	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

DP ACTION: 2.2.1.17 Promote the Living Desert as a tourist attraction

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Tourism Development	Infrastructure Projects Engineer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Number of people visiting per annum/number of visitors		31,137 visitors in 2017/18			


OP ACTION: E32 Develop strategies to increase tourist visitation to the Living Desert

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Tourism Development	Infrastructure Projects Engineer	30-Jun-2018		1. Increase in the number of visitors from the previous year	31,137 visitations for 2017-18 compared to 30,320 visitors the previous year; this 3% increase may be attributed partially to the new primitive campsite.	

DP ACTION: 2.2.1.18 Operate the Broken Hill Airport

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Strategic Transport	Infrastructure Projects Engineer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Meet Civil Aviation Safety Authority and other legislative requirements		CASA requirements met for operations of Airport during 2017-18. CASA inspected the airport on the 30th April to 2nd May. The only action flagged was re-linemarking of the RPT Apron however operations of the Airport may proceed as normal.			

OP ACTION: E33 Operate the Broken Hill Airport

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Strategic Transport	Infrastructure Projects Engineer	30-Jun-2018		1. Operate the Broken Hill Airport as per CASA requirements	CASA requirements met for the operations of the Airport.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

	2. Airport Master Plan reviewed by 30 June 2018	Airport Master Plan Working Group formed to address the actions in the Master Plan. Progressing on actions including preparation of an Action List, Annual Technical Inspection Report Review, Grants and Funding Opportunities, Levels of Service Review, Subdivisions and Mapping, Land Use and Availability Assessment, Lease revision and management, power and water requirements and advertising opportunities. The review is ongoing.	
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DP ACTION: 2.2.1.19 Consider alternative airport management and operation arrangements

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Strategic Transport	Infrastructure Projects Engineer	Yes	No	No	No

DP Performance Indicator(s)	Comment	KPI Status
1. Investigate possible EOI and report findings to Council	Calling for expressions of interest deferred pending a report to Council investigating factors which may increase the current amount of revenue being generated from activities at the Airport by charging for parking for hire cars; charging lessees for water and electricity; reducing the landing charges to encourage more aircraft to land at the airport; cost of maintenance at the airport; service review and investigation of further revenue generating options.	

OP ACTION: E34 Consider alternative airport management and operation arrangements via an Expressions of Interest process

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Strategic Transport	Infrastructure Projects Engineer	30-Jun-2018		1. EOI advertised and report of findings presented to Council	Calling for expressions of interest deferred pending a report to Council investigating factors which may increase the current amount of revenue being generated from activities at the Airport by charging	


Completed ■ In Progress ■ Ongoing ■ Deferred ■ Not Commenced ■ Not Achieved ■

for parking for hire cars; charging lessees for water and electricity; reducing the landing charges to encourage more aircraft to land at the airport; cost of maintenance at the airport; service review and investigation of further revenue generating options.

DP ACTION: 2.2.1.20 Explore funding opportunities and lobby to allow an upgrade to the Broken Hill Airport in accordance with the Airport Master Plan


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Strategic Transport	Infrastructure Projects Engineer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Number of representations made		Seven representations made as at June 2018. Application for Building Better Regions Fund; Application also sent to Federal MP for information. Submission to NSW Government Future Transport Strategy 2056 December 2018. Issues briefing Deputy Premier and State MP July 2017.			

OP ACTION: E35 Explore funding opportunities and lobby for the upgrade of the Broken Hill Airport in accordance with the Airport Master Plan


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Strategic Transport	Infrastructure Projects Engineer	30-Jun-2018		1. Number of representations/submissions	Four representations made as at 2017/2018. Application for Building Better Regions Fund; Application also sent to Federal MP for information. Submission to NSW Government Future Transport Strategy 2056 December 2017. Issues briefing Deputy Premier and State MP July 2017. Council will continue to make representations to secure funding to upgrade the airport facility dependent on grant opportunities	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

DP ACTION: 2.2.1.21 Review Council's facilities and capacity to service the caravan and motor home market

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Tourism Development	Infrastructure Projects Engineer	Yes	No	No	No
DP Performance Indicator(s)		Comment			KPI Status
1. Review complete		Official review has been deferred however council is undertaking achievable strategic actions to improve serviceability to the Caravan and motor home market such as the construction of the Kintore Headframe Carpark to cater for caravans.			


OP ACTION: E36 Develop Business Plan for Memorial Oval

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Tourism Development	Infrastructure Projects Engineer	30-Jun-2018		1. Business Plan developed by 30 June 2018	Draft Plan of Management developed for Memorial Oval by Consultants - Land Advisory Services was completed by June 30. The next stage is for Council to adopt the plan after public display and comment. This is envisaged to occur in the 2018-19 year.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

STRATEGY: 2.2.6 Reinforce the established Broken Hill For Real Brand and the Australia's First National Heritage Listed City positioning, to promote Broken Hill as a significant outback destination in Australia

DP ACTION: 2.2.1.22 Integrate the Brand into marketing and communication objectives for the City including external and internal audiences


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Communication & Community Engagement Coordinator	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Brand integrated into all relevant programs and communications		Branding included where required in all communication mediums.			

OP ACTION: E37 Integrate the Brand into marketing and communication objectives for the City including external and internal audiences


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Economic Development	Communication & Community Engagement Coordinator	30-Jun-2018		1. Brand integrated into all relevant programs and communications	Branding included where required in all communication mediums.	

STRATEGY: 2.2.7 Develop a strategic and proactive approach to the development, management and marketing of filming activities

DP ACTION: 2.2.1.23 Promote Broken Hill as a centre for film and production in Regional Australia and secure film activity for the City and region

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Film Promotion	Grants and Projects Coordinator	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Six productions annually		18 film production activities as at June 2018.			


OP ACTION: E38 Promote Broken Hill as a centre for film and production in Regional Australia and secure film activity for the City and region

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Tourism Development	Grants and Projects Coordinator	30-Jun-2018		1. Number of productions	18 film production activities as at June 2018.	


Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

STRATEGY: 2.2.8 Continue with a proactive approach to the development, management and marketing of meetings, incentives, conferences and events (MICE)


DP ACTION: 2.2.1.24 Position Civic Centre as a hub for conference and entertainment in Regional Australia

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Events Coordinator	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. 15% increase in enquiries of Civic Centre across all event categories		This has 21 enquiries received for the Civic Centre despite it remaining closed for refurbishment.			

OP ACTION: E39 Position Civic Centre as a hub for conference and entertainment in Regional Australia

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Economic Development	Events Coordinator	30-Jun-2018		1. 15% increase in usage of Civic Centre across all event categories	21 enquiries received for Civic Centre. Centre continues to be closed due to refurbishment.	

DP ACTION: 2.2.1.25 Support growth of established 'signature' festivals and events for Broken Hill

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Tourism Development	Events Coordinator	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Minimum of two festivals and/or events supported		Support provided for two festivals held during this reporting period, being Broken Heel Festival and Perfect Light Film Festival. Ongoing support and advice provided for yet to be announced festival. Other events supported included St Pat's Races			


Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: E40 Provide support to two festivals and/or events per annum


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Tourism Development	Events Coordinator	30-Jun-2018		1. Support provided to two festivals and/or events	Discussions held with organisers from two festivals and two major events. Two festivals being the Broken Heel Festival and the Perfect Light Film Festival and two events yet to be announced. Other events supported included St Pat's Races	

DP ACTION: 2.2.1.26 Develop a Broken Hill Conference and Events Strategy to better coordinate, manage and promote Broken Hill as a Meetings, Incentives, Conventions and Exhibition (MICE) location

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Events Coordinator	Yes	No	No	No


DP Performance Indicator(s)	Comment	KPI Status
1. Strategy is developed by 30 December 2017	Broken Hill Conference and Events Strategy under development.	

OP ACTION: E41 Host industry familiarisations to the region for MICE (Meetings, Incentives, Conferences, Events)


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Economic Development	Events Coordinator	30-Jun-2018		1. Four familiarisations hosted per annum	Four site visits conducted for major events. Famils for SA Rotary Conference, Perfect Light Film Festival; an outdoor movie event, a major music event yet to be announced and a potential rally launch point.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


OP ACTION: E42 Maintain MICE and entertainment promotion on website and database

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Economic Development	Events Coordinator	30-Jun-2018		1. 5% increase in website hits and enquiry levels	Enquiry levels are incomplete with the remaining Civic Centre closure.	

OP ACTION: E43 Secure MICE and entertainment activity

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Economic Development	Events Coordinator	30-Jun-2018		1. 15% increase in conference and entertainment activity	Not Achieved due to Civic Centre ongoing closure due to refurbishment for the reporting period.	

OP ACTION: E44 Promote Broken Hill as a centre for conferences and entertainment in Regional Australia

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Economic Development	Events Coordinator	30-Jun-2018		1. Twelve approaches annually to MICE organisers	Civic Centre closed for refurbishment throughout reporting period.	


DP ACTION: 2.2.1.27 Implement actions from the Broken Hill Conference and Events Strategy

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Tourism Development	Events Coordinator	No	Yes	Yes	Yes

DP Performance Indicator(s)	Comment	KPI Status
1. Number of actions implemented	Scheduled for 2018/2019.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

DP ACTION: 2.2.1.28 Develop themed day-trip and extended stay itineraries suitable for tourists, media, dignitaries and conference delegates



FUNCTION	POSITION	17/18	18/19	19/20	20/21
Tourism Development	Events Coordinator	No	Yes	No	No
DP Performance Indicator(s)		Comment			KPI Status
1. Itineraries developed		Scheduled for 2018/2019			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OBJECTIVE: 2.3 A supported and skilled workforce provides strength and opportunity

STRATEGY: 2.3.1 Gain a greater understanding about skills gaps in Broken Hill that are important to both social inclusion as well as industry needs


DP ACTION: 2.3.1.01 Complete a skills audit for the City

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Executive Support Officer	Yes	Yes	No	No
DP Performance Indicator(s)		Comment			KPI Status
1. Advocate for funding		Funding for Skills audit not investigated. To be further investigated 2018/2019			
2. Provide input in to the Broken Hill skills audit		Skills audit not carried out. To be further investigated 2018/2018			

OP ACTION: E45 Advocate for funding to enable the completion of a skills audit for the City


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Economic Development	Executive Support Officer	30-Jun-2018		1. Funding achieved	Funding for Skills audit not investigated. To be further investigated 2018/2019.	

OP ACTION: E46 Provide relevant information towards the skills audit process where required


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Economic Development	Executive Support Officer	30-Jun-2018		1. All functional areas of Council are mapped	Council wide service reviews in progress during 2017/2018 to ensure all functional areas of Council are mapped.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


STRATEGY: 2.3.2 Identify and develop partnership opportunities with education and training service providers to increase participation
DP ACTION: 2.3.1.02 Participate on committees and working parties associated with education and training

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Economic Development and Culture Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Active participation		Participation on committees and working parties as and when required.			

OP ACTION: E47 Participation on committees and working parties associated with education and training

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Economic Development	Economic Development and Culture Officer	30-Jun-2018		1. Number of times participated	Participation on committees and working parties as and when required.	

DP ACTION: 2.3.1.03 Develop and maintain partnerships with Universities that provide value to our local community


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Economic Development and Culture Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Actively maintain and develop partnerships		The Gallery and Museum maintain relationships with UNSW Fowler's Gap programs. The Gallery maintains a relationship with University of Sydney through the hospital			

OP ACTION: E48 Develop partnerships with universities that provide value to our local community


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Economic Development	Economic Development and Culture Officer	30-Jun-2018		1. Number of partnerships developed	Two relationships developed; Museum - Relationship with UNSW Fowler's Gap education programs; Gallery - Relationship with UNSW Fowler's Gap artist residency.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

DP ACTION: 2.3.1.04 Where invited, participate in initiatives to encourage an increase in completed tertiary education in our City


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Economic Development and Culture Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Active participation		Council will participate in initiatives to encourage an increase in completed tertiary education as and when required.			

OP ACTION: E49 Where invited, participate in initiatives to encourage an increase in completed tertiary education in our City


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Economic Development	Economic Development and Culture Officer	30-Jun-2018		1. Number of invitations received	Council will participate in initiatives to encourage an increase in completed tertiary education as and when required.	

STRATEGY: 2.3.3 Target skills development amongst Indigenous and non-Indigenous disadvantaged people to increase employment potential and participation

DP ACTION: 2.3.1.05 Support initiatives targeting skills development of indigenous and non-indigenous disadvantaged to increase employment potential and participation

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Economic Development and Culture Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Number of requests supported		Requests supported as and when required.			

OP ACTION: E50 Provide relevant support for skill development of indigenous and non-indigenous disadvantaged persons, where required

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Economic Development	Economic Development and Culture Officer	30-Jun-2018		1. Number of initiatives supported	Initiatives supported as and when required.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

STRATEGY: 2.3.4 Consider strategies and opportunities to overcome issues relating to accessing education and training providers and facilities locally


DP ACTION: 2.3.1.06 Advocate for additional support and assistance for distance education students completing tertiary education

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Economic Development and Culture Officer	Yes	Yes	Yes	Yes

DP Performance Indicator(s)	Comment	KPI Status
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1. Representations made	Representations made as and when required.	
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OP ACTION: E51 Advocate for additional support and assistance for distance education students completing tertiary education

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Economic Development	Economic Development and Culture Officer	30-Jun-2018		1. Representations made	Representations made as and when required.	


DP ACTION: 2.3.1.07 Provide publically available equipment and space at Council's Library for student use

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Economic Development	Library Services Coordinator	Yes	Yes	Yes	Yes

DP Performance Indicator(s)	Comment	KPI Status
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1. Facilities provided with access to internet and up to date software	Public access computers, WiFi and databases available at Library. New Print management system installed in may 2018 provides the function to print from own devices and remotely.	
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OP ACTION: E52 Computers with internet access are provided for student use

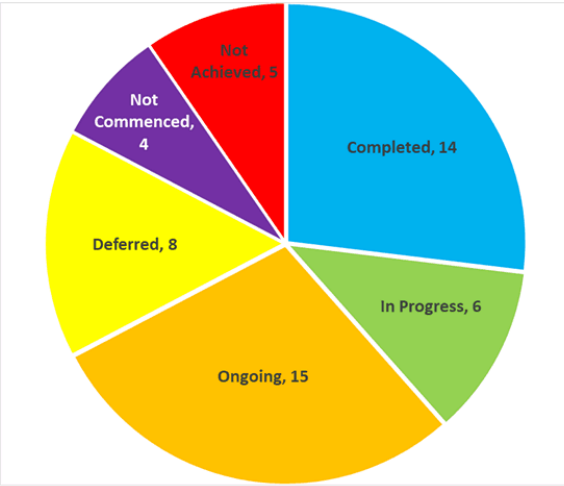
FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Economic Development	Library Services Coordinator	30-Jun-2018		1. Utilisation rates	A total of 3,893 hours of Internet and WiFi were utilised at the Library during July to December 2017. This is a decrease of 4.84% in comparison to previous year.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

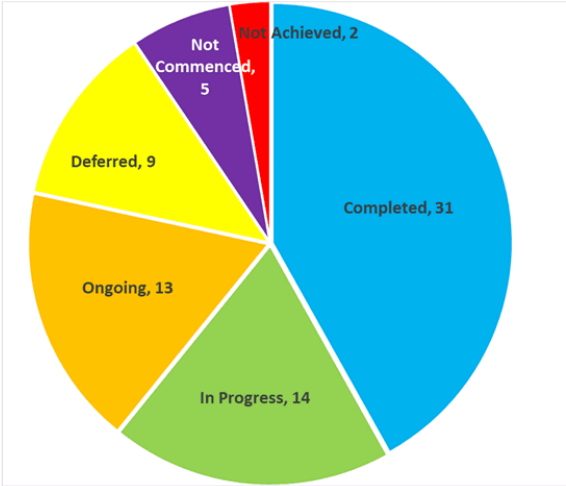


OUR ENVIRONMENT

DP Action KPI Status



OP Action KPI Status



Completed In Progress Ongoing Deferred Not Commenced Not Achieved

OBJECTIVE: 3.1 Our environmental footprint is minimised

STRATEGY: 3.1.1 Reduce resource consumption and minimise waste

DP ACTION: 3.1.1.01 Review the Waste Management Strategy


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Waste Management	Sustainability Coordinator	Yes	No	No	No

DP Performance Indicator(s)	Comment	KPI Status
1. Review completed and document adopted by 30 June 2018	Review of Waste Management Strategy to be carried over to 2018/2019.	


OP ACTION: V01 Waste Management Strategy reviewed

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Waste Management	Sustainability Coordinator	30-Jun-2018		1. Strategy reviewed by 30 June 2018	Review of Waste Management Strategy to be carried over to 2018/2019.	

OP ACTION: V02 Continue upgrades of the Broken Hill Waste Management Facility to meet Environment Protection Authority (EPA) requirements


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Waste Management	Sustainability Coordinator	30-Jun-2018		1. % of required upgrades completed	Transfer Station works commenced and works are in progress due for completion in the 2018/2019 year.	

OP ACTION: V03 Implement pilot projects in the Regional Litter Management Plan

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Waste Management	Sustainability Coordinator	30-Jun-2018		1. % of reduction in litter per the plan	Pilot project at Joe Keenan lookout completed during July to December 2017. Infrastructure installed did not reduce targeted waste, with an 88% increase on previous inspection.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


DP ACTION: 3.1.1.02 Implement the recommendations of the Waste Management Strategy

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Waste Management	Sustainability Coordinator	No	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Actions are undertaken as indicated in the Operational Plan		Scheduled for 2018/2019.			

DP ACTION: 3.1.1.03 Investigate and implement opportunities to expand recycling services for the City


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Waste Management	Infrastructure Projects Engineer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Increased tonnage of recyclables processed from previous year		This was not measured during July to June 2018. However, due to the category 2 storm larger quantities of steel-ferrous and Council's new contract for the collection of e-waste has increased the tonnage of recyclables from the previous year.			
2. Investigate kerb recycling options		Further investigation of kerb recycling should be deferred until the Waste Management Strategy review/re develop is completed scheduled for the 2018-19 year			

OP ACTION: V04 Develop and implement regional scrap metal tender with NetWaste for the Broken Hill Waste Management Facility



FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Waste Management	Sustainability Coordinator	30-Jun-2018		1. Tenders issued and contracts in place	As a member of the NetWaste, Council entered into Agreement with Sims Metal (27 July 2017) for a period of two years, with mutual agreement of two, 12 month extensions for the collection and recycling of Steel-Ferrous. As part of the Agreement, Council agreed to utilise Sims Metal as their exclusive e-waste recycler under the same terms.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


OP ACTION: V05 Upgrades to the Waste Management Facility focus on separation of waste

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Waste Management	Sustainability Coordinator	30-Jun-2018		1. Increased tonnage of recycling in accordance with state target	This was not measured during July to June 2018. However, due to the category 2 storm larger quantities of steel-ferrous and Council's new contract for the collection of e-waste has increased the tonnage of recyclables from the previous year.	

OP ACTION: V06 Promote existing local recycling opportunities

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Waste Management	Sustainability Coordinator	30-Jun-2018		1. % of waste recycled	This was not measured during July to June 2018. However, due to the category 2 storm larger quantities of steel-ferrous and Council's new contract for the collection of e-waste has increased the tonnage of recyclables from the previous year.	
				2. Two promotional activities undertaken	Through Social media, Council has used the promotional videos to promote the Community Recycling Centre throughout 2017/2018.	

OP ACTION: V07 Economic analysis for the viability of kerbside recycling



FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Waste Management	Sustainability Coordinator	30-Jun-2018		1. Economic analysis completed by 30 January 2018	Consultant selected however, economic analysis should be delayed until completion of the Waste Management Strategy review/re-development scheduled for the 2018/2019 year	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: V08 Develop a business case for the introduction of kerbside recycling; using the results of the economic analysis

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Waste Management	Infrastructure Projects Engineer	30-Jun-2018		1. Kerbside Recycling Business Plan developed by 30 June 2018	Kerbside Recycling Business Plan development delayed pending completion of economic analysis. It is envisaged this will not be developed by 30 June 2018. Waste Management Strategy to be developed first prior to development of business plans.	

DP ACTION: 3.1.1.04 Develop and implement an efficient and cost effective organics management process that allows beneficial use of end product


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Waste Management	Sustainability Coordinator	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Increased tonnage of green waste processed from previous year		This was not measured during July to June 2018.			
2. Processes meet state regulations		Consultant selected however, economic analysis should be delayed until completion of the Waste Management Strategy review/re-development			

OP ACTION: V09 Develop options for use of organics waste processed by Council

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Waste Management	Sustainability Coordinator	30-Jun-2018		1. Options developed and meet State Regulation	Delayed until completion of the Waste Management Strategy review/re-development	




Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

DP ACTION: 3.1.1.05 Investigate and develop strategies to divert commercial and industrial waste from landfill


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Waste Management	Sustainability Coordinator	No	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Decrease the amount of commercial and industrial waste delivered to landfill from previous year		Scheduled for 2018/2019.			

STRATEGY: 3.1.2 Increase use and innovation of renewable resources and decrease the use of non-renewable resources




DP ACTION: 3.1.1.06 Incorporate NSW Climate Change Policy Framework in Council's business planning and operations

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Environmental Footprint	Sustainability Coordinator	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. NSW Climate Change Policy Framework implemented in project planning		Council is working towards ways to address the NSW Climate Change Policy Framework in project planning.			
2. Reduction in energy consumption across Council assets		Council measures its energy consumption on all Council assets. In 2017/2018 Council's energy consumption decreased.			
3. Adaptation projects for climate change implemented		Council is working towards achieving a 100% renewable energy status for all Council assets and continues to investigate opportunities for funding for these projects to be undertaken.			

OP ACTION: V10 Undertake energy audit for Council's 10 highest energy consuming assets


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Environmental Footprint	Sustainability Coordinator	30-Jun-2018		1. Audit completed by 30 June 2018	Energy audit undertaken to 30 June 2018. Both consumption and expenditure have increased from the previous financial year. However, the	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

					Administration Building, Broken Hill Art Gallery, Charles Rasp Library and the air conditioning at the Airport all had a reduction in energy. Of the top 10 energy users, none identified a reduction in expenditure.	
OP ACTION: V11 Consider funding opportunities under NSW Government Climate Change Framework						
FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Environmental Footprint	Sustainability Coordinator	30-Jun-2018		1. Two modification proposals developed for high energy usage areas identified in audit	Council intends to apply for up to \$100,000 in outright funding under the Heritage Green Energy Grants program 2018/2019 to increase energy efficiency on Council buildings with heritage status listed on its LEP and/or the State Heritage Register. Council will continue to investigate opportunities to reduce energy usage on Council assets.	
OP ACTION: V12 Continue to monitor energy to ascertain consumption						
FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Environmental Footprint	Sustainability Coordinator	30-Jun-2018		1. Results from energy consumption monitoring	Council monitors its assets on energy consumption on a quarterly basis (water, electricity and gas) and continues to investigate ways to reduce consumption and cost.	
				2. Planet footprint subscription in place	Subscription in place for three years commencing 2017/2018.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: V13 Develop an Energy Management Strategy

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Environmental Footprint	Sustainability Coordinator	30-Jun-2018		1. Energy Strategy developed by 30 June 2018	Council is developing a Sustainability Strategy in 2018/2019 which will include energy management.	

DP ACTION: 3.1.1.07 Investigate and develop strategies to reduce water consumption use across Council's assets

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Environmental Footprint	Infrastructure Projects Engineer	Yes	Yes	Yes	Yes

DP Performance Indicator(s)

Comment

KPI Status

1. Reduction in water usage from previous year

Analysis of water usage across Council facilities in the 2017/2018 year vs usage in the 2016/2017 year shows that Water consumption costs has increased significantly from an expenditure of approx. \$500,000 in 2016/2017 to \$800,000 for 2017/2018. The increase demonstrates the urgency of investigating and developing water consumption reduction strategies in 2018/2019 to improve sustainability.




OP ACTION: V14 Undertake an audit of water consumption for Council's 10 highest water consuming assets


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Environmental Footprint	Infrastructure Projects Engineer	30-Jun-2018		1. Audit completed by 30 June 2018	Audit of water consumption not undertaken during 2017/2018.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


OP ACTION: V15 Continue to monitor consumption of water at Council assets

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Environmental Footprint	Infrastructure Projects Engineer	30-Jun-2018		1. Water consumption measured and reported	Water consumption was monitored for 2017/2018 through receiving of quarterly water bills.	

OP ACTION: V16 Consider opportunities for modification of water supply systems to deliver reduced consumption


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Environmental Footprint	Infrastructure Projects Engineer	30-Jun-2018		1. One initiative implemented	No water saving initiatives implemented during 2017/2018. Water saving technology will be considered for inclusion as capital projects as part of the Asset Management Planning. Items for consideration include Additional water storage tank within Picton Oval complex, Installation of battery powered irrigation controllers within Civic Centre gardens will reduce evaporation issues within the summer months and maintaining the automated irrigation systems in the Parks and Open Spaces.	

OP ACTION: V17 Source grant opportunities and apply for funding for water savings projects

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Environmental Footprint	Infrastructure Projects Engineer	30-Jun-2018		1. Grant applications submitted in accordance with submission requirements for agreed funding program	No grant opportunities available for water saving projects during 2017/2018 year. Council will proactively seek funding for sustainability initiatives.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

STRATEGY: 3.1.3 Change consumer behaviour to reduce impacts on the environment without affecting quality of life
DP ACTION: 3.1.1.08 Investigate illegal waste dumping and potential controls to manage

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Public Health	Infrastructure Projects Engineer	No	Yes	Yes	No
DP Performance Indicator(s)		Comment			KPI Status
1. Baseline data and controls in place		Scheduled for 2018/2019.			

DP ACTION: 3.1.1.09 Provide information to our community in relation to their environment

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Public Order	Sustainability Coordinator	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. An annual supplementary State of the City report is developed to assist with the end of term State of Environment report		No data available for 2017/2018. This report is not required.			

OP ACTION: V18 Develop Supplementary State of City report

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Public Order	Sustainability Coordinator	30-Jun-2018		1. Report completed	This report is not required.	

DP ACTION: 3.1.1.10 Undertake activities that support a clean environment

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Natural Environment	Sustainability Coordinator	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Participate in the annual Clean Up Australia Day		Council through its Tidy Towns Committee undertakes a number of litter picking activities throughout the year which includes Clean Up Australia Day.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

2. Implement actions from the Remediation Action Plan for Asbestos (Airport Road Site)

Infrastructure has inspected the site and has identified the extent of the asbestos. Currently developing an Asbestos Management Plan which will govern the removal and disposal of asbestos in the Local Government Area. A Scope of Works and an Expression of Interest of the clean-up will be undertake in the 2018/2019 year to determine the cost for future remediation budgets.



3. Support implementation of Container Deposit Scheme through advertising and media outlets


Council actively encourages the community to take CDS items for refund to the local contractor on the website and through social media.



OP ACTION: V19 Support activities of the Tidy Towns Volunteer Committee


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Natural Environment	Sustainability Coordinator	30-Jun-2018		1. Committee members provided with Work Health and Safety inductions, site risk assessments and PPE equipment	Council has implemented a Risk Assessment for Tidy Towns Activities. The Risk Assessment is regularly reviewed and updated as risks are identified. Council also provides all participants with PPE equipment and ensures signage is placed out on roads when Tidy Towns activities are being undertaken on or near roadways to ensure participant safety.	
				2. Support for activities including Clean Up Australia Day and working bees	PPE, rubbish bags, dumper bins are arranged for the use of Tidy Towns participants. After each Tidy Town activity a BBQ is held to thank the participants for undertaking Tidy Towns activities.	
				3. Support provided for preparation of Tidy	Council supports the Tidy Towns Committee in the preparation of Tidy Town Award submissions. Council	

Completed In Progress Ongoing Deferred Not Commenced Not Achieved

	Towns Awards submissions	currently is assisting the Tidy Towns Committee with two submissions to the KABNSW Tidy Towns and Sustainable Cities Awards Programs in two categories being the Community Spirit and Inclusion Award and Heritage and Culture Award. The submissions are to be lodged in July 2018.	
	4. Entry in annual Tidy Towns Awards submitted	<p>Entries submitted in June 2017. The following awards were received in April 2018:</p> <p>WINNER – Hey Tosser Litter Action Award – Tidy Towns Volunteer Group Broken Hill</p> <p>Highly Commended – Overall Regional Sustainability Award – Broken Hill City Council Highly Commended – Waste Less Recycle More Award – Problem Household Wastes Recycled – Broken Hill City Council</p> <p>Highly Commended – Environmental Individual Award – Wayne Lovis (Landcare, Arboretum etc)</p> <p>Finalist – Cultural Heritage Award – Broken Hill Hospital Museum Annexe and Restoration - Sulphide St Railway and Historical Museum Trust</p>	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: V20 Grid survey of Airport Road Asbestos Site to identify all surface and near surface throughout the site

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Natural Environment	Infrastructure Projects Engineer	30-Jun-2018		1. Survey completed by 30 June 2018	Grid survey of Airport Road Asbestos site will not be completed prior to 30 June 2018. This will be carried over to 2018/2019	


OP ACTION: V21 Participate in Clean Up Australia Day

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Natural Environment	Sustainability Coordinator	30-Jun-2018		1. Participation in event	The Tidy Towns Committee conducted a Clean Up Australia Day activity along the Wentworth Road in March 2018.	
				2. Media promotion of event	This event was promoted through social media and the BDT.	

STRATEGY: 3.1.4 Reuse and recycling of resources is embraced by the community


DP ACTION: 3.1.1.11 Promote reduce, recycle, reuse through waste education program

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Waste Management	Sustainability Coordinator	Yes	Yes	Yes	Yes


DP Performance Indicator(s)	Comment	KPI Status
1. Undertake minimum of two education activities annually	Throughout 2017/18, schools from years 3 to 10 as part of their curriculum education, undertook activities to enable and empower students to make decisions and take actions that contribute to creating a sustainable society and ecosystem. This included programs on waste reduction, recycling and re-use.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: V22 Deliver waste education presentations to local high school students annually

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Waste Management	Sustainability Coordinator	30-Jun-2018		1. Minimum of one annual presentations undertaken	This activity is not required. Throughout 2017/18, schools from years 3 to 10 as part of their curriculum, undertook education activities to enable and empower students to make decisions and take actions that contribute to creating a sustainable society and ecosystem. This included programs on waste reduction, recycling and re-use.	



OP ACTION: V23 Carry out tours of the Broken Hill Waste Management Facility including organics processing, second hand shed and general waste management with local high schools

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Waste Management	Sustainability Coordinator	30-Jun-2018		1. Minimum of two tours undertaken annually	This activity is not required as throughout 2017/2018, schools from years 3 to 10 as part of their curriculum, undertook education activities to enable and empower students to make decisions and take actions that contribute to creating a sustainable society and ecosystem. This included programs on waste reduction, recycling and re-use.	


Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

STRATEGY: 3.1.5 Secure a permanent clean, reliable and sustainable water supply for the area

DP ACTION: 3.1.1.12 Advocate to secure a permanent clean, reliable and sustainable water supply for the City

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Environmental Footprint	Executive Support Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Attendance at stakeholder meetings		Council was represented at 10 meetings/conference in relation to securing a permanent clean, reliable and sustainable water supply for the City			
2. Advocate when relevant		Council continues to correspond with WaterNSW and its contractor W2BH on the progression of the pipeline and will continue to advocate to WaterNSW and its contractor on matters of public safety and financial impacts imposed on the citizens and City of Broken Hill.			

OP ACTION: V24 Ensure communication received regarding pipeline development for secure water supply

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Environmental Footprint	Sustainability Coordinator	30-Jun-2018		1. Updates received	Council regularly meets and corresponds with WaterNSW and its contractor W2BH on the progression of the pipeline. Council has raised matters of concern on community safety, communication to the community, loss of vegetation in the Albert Morris regeneration and loss of trees in road verge/naturestrips, road reinstatement requirements, soil management and contamination management. Council will continue to advocate to WaterNSW and its contractor on matters of public	


Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

safety and financial impacts imposed on
the citizens and City of Broken Hill.


STRATEGY: 3.1.6 Investigate and plan for the minimisation of environmental impacts associated with mining activity on the City

DP ACTION: 3.1.1.13 Participate in Annual Environmental Management Reviews (AEMRs)

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Sustainability After Mining	Manager Planning, Development & Compliance	Yes	Yes	Yes	Yes

DP Performance Indicator(s)	Comment	KPI Status
1. Attendance at annual meetings	No meetings were scheduled in this reporting period.	

OP ACTION: V25 Participate in AEMR meetings

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Sustainability After Mining	Manager Planning, Development & Compliance	30-Jun-2018		Participate in Annual Environmental Management Review (AEMR) Meetings	No AEMR meetings were held during reporting period	



DP ACTION: 3.1.1.14 Participate in stakeholder reference groups in relation to mining operations in the City

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Sustainability After Mining	Infrastructure Projects Engineer	Yes	Yes	Yes	Yes


DP Performance Indicator(s)	Comment	KPI Status
1. Participation in Lead Reference Group	Council participated in all Lead Reference Group meetings held in 2017-18. One was held in March 2018 and the other was held in May 2018.	
2. Participation at End of Mine Life Plans stakeholder group meetings	No End of Mine Life Stakeholder Meeting Groups held during July 2017 to June 2018.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


OP ACTION: V26 Facilitate Lead Reference Group and support the Broken Hill Environmental Lead Program (EPA)

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Sustainability After Mining	Infrastructure Projects Engineer	30-Jun-2018		1. Active participation	Council participated in all Lead Reference Group meeting held in 2017-18. Meetings were held in March and May 2018.	
				2. Undertake lead remediation projects as required, as per Memorandum of Understanding	Lead remediation projects undertaken during 2017-18 included capping works to contain lead contaminated soil on South Road, fencing off of the bmx track at O'Neil Park, capping work around Lamb Oval and ongoing Street sweeping operations were ongoing during July to December 2017. Lead Remediation Funding for the Patton Park Refurbishment has been committed for the construction of a shelter over the new playground equipment and a hand wash basin at the playground. Pending works include the install of irrigation and plants at University Dams to be completed in 2018-19.	

OP ACTION: V27 Review and provide advice in relation to End of Mine Life Plans including remediation activities for the City

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Sustainability After Mining	Infrastructure Projects Engineer	30-Jun-2018		1. Input provided into all Draft End of Mine Life Plans developed	No end of mine life plans received during July 2017 to June 2018.	


Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

2. Active participation in meetings	No end of mine life plan meetings held during July 2017 to June 2018.	
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STRATEGY: 3.1.7 Secure the water supply in the Menindee Lakes system to provide protection to cultural and ecological interests and social and recreational opportunities for the City's residents and visitors to our region

DP ACTION: 3.1.1.15 Advocate for a sustainable Darling River system that ensures the health and wellbeing of the communities that live along it and enriches the Economic, Social, Environmental and Cultural values that has been part of its long history

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Environmental Footprint	Grants and Projects Coordinator	Yes	Yes	Yes	Yes

DP Performance Indicator(s)	Comment	KPI Status
1. Representations made	Council corresponded 11 times to Government bodies/Ministers on matters relating to Broken Hill's water supply and the Darling River system. Council also forwarded submissions and attended two separate public inquiries on water matters relating to Broken Hill's water supply and the Darling River system.	

OP ACTION: V28 Advocate for a sustainable Darling River system




FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Environmental Footprint	Grants and Projects Coordinator	30-Jun-2018		1. Representations made	During July 2017 to June 2018, Council corresponded 11 times to Government bodies/Ministers on matters relating to Broken Hill's water supply and the Darling River system. Council also forwarded submissions and attended two separate public inquiries on water matters relating to Broken Hill's water supply and the Darling River system.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OBJECTIVE: 3.2 Natural Flora and Fauna environments are enhanced and protected


STRATEGY: 3.2.1 Protect and enhance regeneration areas for the benefit of the City

DP ACTION: 3.2.1.01 Implement the actions included in the plan of management for The Regeneration Areas

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Natural Environment	Infrastructure Projects Engineer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Length of fences repaired/replaced		Northern Earthmovers have been awarded the fence repair works for a two year contract commencing 2017/2018 and ending at the end of 2018/2019. The contract involves inspecting of fences and repairing as required. The contract period for 2017/2018 has been successfully delivered with the Contractor responding to repairs in fence damage. The areas maintained include: 1. South Regeneration areas – 8.9kms of fence; 2. White Rocks reserve and Nine Mile Road – 6kms of fence; 3. Willyama High School and Tibooburra Road areas – 3.6km of fence; and 4. Brown Street and Silverton Road areas – 6.7km of fence.			
2. Number of reports of unauthorised entry		NIL			
3. Hectares of noxious weed control completed		Limited noxious weed control was undertaken in 2017/2018 due to lack of information on location of weeds and limited resources to address the issue. To ensure successful weed management, A Noxious Weed Management Sub-Plan must be developed in connection to the Plan of Management for Regeneration Areas. The Sub-Plan must include current mapping, required resources to achieve objectives and timeframes. Control measures are deferred until the Noxious Weed Management Sub-Plan is developed.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


OP ACTION: V29 Provide communications and materials to educate the community about our local flora and fauna to increase awareness and understanding of the natural environment

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Natural Environment	Infrastructure Projects Engineer	30-Jun-2018		1. Two education initiatives undertaken	The local schools which arrange excursions to the Living Desert to educate students on local flora and fauna. The Living Desert Rangers lead the tours through the sanctuary to educate the visitors. In the year Of 2017/2018 the Railway Town Public School arranged a guided tour of the Living Desert. Council also responded to increase animal activity within the city limits especially with kangaroos and emus, media releases have been actioned to advise motorists and pedestrians to take care in traversing in areas with animals.	

STRATEGY: 3.2.2 Increase awareness and understanding of the natural environment


DP ACTION: 3.2.1.02 Participate in school education programs and tours of environmental facilities

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Natural Environment	Infrastructure Projects Engineer	Yes	Yes	Yes	Yes

DP Performance Indicator(s)	Comment	KPI Status
1. At least three school education visits undertaken annually	Schools that arrange excursions for their students are provided with a guided tour of the Living Desert by a Ranger. Railway Town Public School was provided a guided tour of the facility in 2017/2018. It is of note that the number of school education programs and tours is dependent of the schools' request for the service therefore the numbers may fluctuate annually depending on demand.	






Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: V30 Facilitate an educational tour of The Living Desert for school students

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Natural Environment	Infrastructure Projects Engineer	30-Jun-2018		1. Three education tours undertaken annually	Schools that arrange excursions for their students are provided with a guided tour of the Living Desert by a Ranger. Railway Town Public School was provided a guided tour of the facility in 2017/2018. It is of note that the number of school education programs and tours is dependent of the schools' request for the service therefore the numbers may fluctuate annually depending on demand.	


STRATEGY: 3.2.3 Increase involvement in actively protecting the natural environment

DP ACTION: 3.2.1.03 Implement the actions included in The Living Desert Plan of Management


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Natural Environment	Infrastructure Projects Engineer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Number of Visitors		17,928 visitors during July 2017 to June 2018.			
2. Number of events held on site		107 attended special events at the Living Desert during July 2017 to June 2018.			
3. Number of working bees completed		8 working bees completed during 2017/2018.			
4. Volunteer hours implemented on site		12 volunteers at each working bee. At least 2 hours for each working bee throughout 2017-18			
5. Sculptures and facilities maintained		Sculptures and facilities were maintained during 2017/2018			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: V31 Protect the native flora and fauna of the Living Desert

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Natural Environment	Infrastructure Projects Engineer	30-Jun-2018		1. Pest Management Program in place (weeds/goats/cats)	Pest Management Program undertaken during 2017/2018. The electric fence around the animal sanctuary is inspected and maintained annually, the Rangers patrol within the living desert identifying and controlling pests may it be animals or weeds	

OP ACTION: V32 Maintain and enhance Living Desert facilities for improved visitor experience


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Natural Environment	Infrastructure Projects Engineer	30-Jun-2018		1. One upgrade to the Living Desert	Primitive Camp Ground opened at the Living Desert in November 2017. Council has also sealed footpaths at the living desert to improve accessibility during 2017/2018	

DP ACTION: 3.2.1.04 Implement the actions included in the Animal Management Plan Flora and Fauna Sanctuary in the Living Desert

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Natural Environment	Infrastructure Projects Engineer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Six monthly fauna surveys completed		Six monthly fauna survey completed.			
2. One vegetation survey completed annually		Vegetation survey not completed during 2017/2018 due to council not having an environmental specialist.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: V33 Vegetation surveys as per Animal Management Plan

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Natural Environment	Infrastructure Projects Engineer	30-Jun-2018		1. Survey completed annually	Vegetation survey not completed for 2017/2018 as Council does not have an environmental specialist to undertake the inspection.	

OP ACTION: V34 Fencing of the Regeneration Areas repaired and replaced as per capital works programs

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Natural Environment	Infrastructure Projects Engineer	30-Jun-2018		1. Kilometres of fencing completed	<p>Northern Earthmovers have been awarded the fence repair works for a two year contract commencing 2017/2018 and ending at the end of 2018/2019. The contract involves inspecting of fences and repairing as required. The contract period for 2017/2018 has been successfully delivered with the Contractor responding to repairs in fence damage. The areas maintained include:</p> <ol style="list-style-type: none"> 1. South Regeneration areas – 8.9kms of fence; 2. White Rocks reserve and Nine Mile Road – 6kms of fence; 3. Willyama High School and Tibooburra Road areas – 3.6km of fence; and 4. Brown Street and Silverton Road areas – 6.7km of fence. 	




Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: V35 Conduct Fauna (Kangaroo) Surveys as per Animal Management Plan

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Natural Environment	Infrastructure Projects Engineer	30-Jun-2018		1. Surveys completed six monthly	Fauna Survey completed for 2017/2018	



DP ACTION: 3.2.1.05 Implement the actions included in the plan of management for The Willyama Common

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Natural Environment	Infrastructure Projects Engineer	Yes	Yes	Yes	Yes

DP Performance Indicator(s)	Comment	KPI Status
1. Number of leasing/licencing enquiries received	One lease enquiry received.	
2. Length of fences repaired/replaced	Northern Earthmovers have been awarded the fence repair works for a two year contract commencing 2017/2018 and ending at the end of 2018/2019. The contract involves inspecting of fences and repairing as required. The contract period for 2017/2018 has been successfully delivered with the Contractor responding to repairs in fence damage. The areas maintained include: 1. South Regeneration areas – 8.9kms of fence; 2. White Rocks reserve and Nine Mile Road – 6kms of fence; 3. Willyama High School and Tibooburra Road areas – 3.6km of fence; and 4. Brown Street and Silverton Road areas – 6.7km of fence.	
3. Hectares of noxious weed control completed	Limited noxious weed control was undertaken in 2017/2018 due to lack of information on location of weeds and limited resources to address the issue. To ensure successful weed management, A Noxious Weed Management Sub-Plan must be developed in connection to the Plan of Management for Regeneration Areas. The Sub-Plan must include current mapping, required resources to achieve objectives and timeframes. Control measures are deferred until the Noxious Weed Management Sub-Plan is developed.	




Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: V36 Implement actions from the Willyama Common Plan of Management



FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Natural Environment	Infrastructure Projects Engineer	30-Jun-2018		1. Kilometres of fencing maintained/repaired	Northern Earthmovers have been awarded the fence repair works for a two year contract commencing 2017-18 and ending at the end of 2018-19. The contract involves inspecting of fences and repairing as required. The contract period for 2017-18 has been successfully delivered with the Contractor responding to repairs in fence damage. The areas maintained include: 1. South Regeneration areas – 8.9kms of fence; 2. White Rocks reserve and Nine Mile Road – 6kms of fence; 3. Willyama High School and Tibbooburra Road areas – 3.6km of fence; and 4. Brown Street and Silverton Road areas – 6.7km of fence.	
				2. One major weed program	No major weed programs carried out during June 2017/2018 due to outdated mapping of weed locations. In 2018/2019, updated weed mapping is proposed to be developed as well as works programs to control/eradicate noxious weeds on the Common.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

DP ACTION: 3.2.1.06 Support and encourage volunteers and environmental groups to actively protect and enhance the natural environment at the Living Desert Reserve, the Regeneration Areas, the Willyama Common and Riddiford Arboretum




FUNCTION	POSITION	17/18	18/19	19/20	20/21
Natural Environment	Infrastructure Projects Engineer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Volunteer base retained and enhanced		Active volunteer base retained during 2017/2018. The Friends of the Flora and Fauna of the Barrier Ranges 355 Committee has 25 Active Members.			
2. Number of working bees completed		8 completed working bees carried out during 2017/2018 at the Living Desert			
3. Environmental group activities recorded		No data available regarding environmental group activities conducted during July 2017 to June 2018.			

OP ACTION: V37 Undertake an annual assessment of identified noxious weeds and implement control measures for all Council owned lands and trustee land, including but not limited to Living Desert, Regeneration Areas, Willyama Common and Riddiford Arboretum


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Natural Environment	Infrastructure Projects Engineer	30-Jun-2018		1. Area of land managed for noxious weeds per map (hectares)	No data available regarding area of land managed for noxious weeds. Council manages its LGA as well as 11,000Ha of regeneration land and Common.	
				2. Noxious weed requirements fulfilled under Noxious Weeds Program	Noxious weed requirements fulfilled. Council has undertaken weed management tasks in its capacity include inspections, containment and eradication of weeds. Council will continue to seek to improve its weed management practices by developing a Noxious Weeds Management Sub-Plan to ensure a structured weed maintenance program is implemented.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


OP ACTION: V38 Encourage volunteers to assist with environmental activities

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Natural Environment	Infrastructure Projects Engineer	30-Jun-2018		1. Increase in volunteers undertaking environmental activities from previous year	The Friends of the Flora and Fauna of the Barrier Ranges 355 Committee had 25 registered members in June 2018 compared to 23 in June 2017 noting a growth.	
				2. Number of environmental activities completed with volunteers	8 activities completed during 2017/2018 at the Living Desert	
				3. Number of activities/events completed	8 activities including woodchips on paths, weeding, installing drippers and tree pruning carried out during 2017/2018.	

DP ACTION: 3.2.1.07 Manage and operate the Living Desert Primitive Camping Ground

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Natural Environment	Infrastructure Projects Engineer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Number of visitors utilising the facility		There has been a total of 351 bookings for the Primitive Camp Grounds during 2017/2018			

OP ACTION: V39 Monitor use and bookings of Primitive Camp Ground

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Natural Environment	Infrastructure Projects Engineer	30-Jun-2018		1. Number of individual bookings	25 bookings for 44 people (22 bookings for van sites, 3 for tent sites)	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

		13 bookings for 24 people (7 bookings for van sites, 6 for tent sites)	
2. Number of group bookings	25 bookings for 44 people (22 bookings for van sites, 3 for tent sites)		■
	13 bookings for 24 people (7 bookings for van sites, 6 for tent sites)		

STRATEGY: 3.2.4 Manage the impact of pests and weeds on Broken Hill's natural environment

DP ACTION: 3.2.1.08 Undertake an annual assessment of identified noxious weeds and pests and implement control measures to ensure that they are controlled in an appropriate manner

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Natural Environment	Infrastructure Projects Engineer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Annual assessment undertaken		Annual assessment is deferred until resources obtained for an environmental assessment who can prepare a Noxious Weeds Management Plan. Unable to complete task due to unavailability of knowledge and skillset			■
2. Noxious weeds program implemented		Noxious weed program completed for 2017/2018 with Council undertaking weed maintenance according to its current resources however an environmental specialist is required to prepare a weed control program.			■

OP ACTION: V40 Mapping of noxious weeds completed for LGA

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Natural Environment	Infrastructure Projects Engineer	30-Jun-2018		1. Map developed by 30 June 2018	Mapping of noxious weeds is deferred until funding can be acquired to engage an environmental specialist to identify the concentration of noxious weeds.	■

Completed ■ In Progress ■ Ongoing ■ Deferred ■ Not Commenced ■ Not Achieved ■

OBJECTIVE: 3.3 Proactive, innovative and responsible planning supports the community, the environment and beautification of the city

STRATEGY: 3.3.1 Encourage environmentally sustainable building and subdivision design

DP ACTION: 3.3.1.01 Review the Local Environmental Plan

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Built Environment	Manager Planning, Development & Compliance	Yes	No	No	No

DP Performance Indicator(s)

Comment

KPI Status

1. Review completed by 30 June 2018

No changes proposed for Local Environmental Plan during reporting period.



OP ACTION: V41 Review heritage items in the Local Environmental Plan

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Built Environment	Manager Planning, Development & Compliance	30-Jun-2018		1. Review undertaken	Review of heritage items in Local Environmental Plan not undertaken during July 2017 to June 2018. To be completed prior to late 2019	

DP ACTION: 3.3.1.02 Review Council's Local Orders Policy

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Built Environment	Manager Planning, Development & Compliance	Yes	Yes	Yes	Yes

DP Performance Indicator(s)

Comment

KPI Status

1. Policy reviewed annually

Local Orders Policy under review with 90% completed by 30 June 2018





OP ACTION: V42 Local Orders Policy reviewed and adopted

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Built Environment	Manager Planning, Development & Compliance	30-Jun-2018		1. Policy reviewed by 31 March 2018	Policy review 90% completed at 30 June 2018.	
				2. Policy adopted by 30 June 2018	To be adopted by Council in late 2018.	

Completed In Progress Ongoing Deferred Not Commenced Not Achieved


DP ACTION: 3.3.1.03 Ensure compliance activities promote public safety and environmental control

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Built Environment	Manager Planning, Development & Compliance	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Development control activities undertaken in accordance with legislation		Compliance activities are carried out as resources permit			
2. Policies reviewed		Ongoing			


OP ACTION: V43 Compliance and Enforcement Policy reviewed

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Built Environment	Manager Planning, Development & Compliance	30-Jun-2018		1. Policy reviewed by 30 June 2018	Review of Enforcement Policy completed by 31 December 2017.	


OP ACTION: V44 Sewerage Management Policy reviewed

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Built Environment	Manager Planning, Development & Compliance	30-Jun-2018		1. Policy reviewed by 30 June 2018	Policy review in progress to be completed in 2018/2019.	

OP ACTION: V45 Process development applications in accordance with legislation

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Built Environment	Manager Planning, Development & Compliance	30-Jun-2018		1. % of development applications processed within legislated timeframes	98% of development applications processed within legislated timeframes during reporting period.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


2. Number of Land and Environment Court listings	No Land and Environment court listings during July 2017 to June 2018.	
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STRATEGY: 3.3.2 Preserve the heritage and streetscapes of Australia's First Heritage Listed City

DP ACTION: 3.3.1.04 Review the Heritage Strategy

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Built Environment	Manager Planning, Development & Compliance	No	No	Yes	No
DP Performance Indicator(s)		Comment			KPI Status
1. Heritage Strategy reviewed by 30 June 2020		Scheduled for 2019/2020			

DP ACTION: 3.3.1.05 Implement the recommendations of the Heritage Strategy to preserve and enhance the heritage of the City



FUNCTION	POSITION	17/18	18/19	19/20	20/21
Built Environment	Manager Planning, Development & Compliance	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. 80% of recommendations implemented each year, where funding is available		Recommendations implemented during the reporting period included: Establishment and ongoing operation of Heritage Committee; List and protect heritage items; appoint a Heritage Adviser; Manage heritage in a positive manner; continue local heritage incentives fund; Main street program (continue verandah revival program); present educational and promotional programs; Council to lead by example by properly managing places owned or operated by Council.			

OP ACTION: V46 Appoint a Heritage Advisor to assist Council, community and owners of heritage items


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Built Environment	Manager Planning, Development & Compliance	30-Jun-2018		1. Heritage Advisor appointed in accordance with Council's procurement policy	Heritage Advisor Paul Davies was appointed in July 2017.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 



OP ACTION: V47 Provide Local Heritage Incentives Fund for small grants to encourage local heritage projects and stone and masonry conservation projects

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Built Environment	Manager Planning, Development & Compliance	30-Jun-2018		1. Number of heritage restoration projects undertaken	Five approvals were provided for heritage projects during December 2017 to June 2018.	
				2. Total amount of funding granted	8150	

OP ACTION: V48 Present educational and promotional heritage programs




FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Built Environment	Manager Planning, Development & Compliance	30-Jun-2018		1. Update existing publications/brochures	Update of heritage grant funding application and information form completed.	
				2. Hold annual heritage awards	Annual Heritage awards to be deferred until 2019. Currently considering new themes and format for future award ceremonies. To form part of Heritage festival.	

OP ACTION: V49 Provide a Verandah Restoration Program

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Built Environment	Manager Planning, Development & Compliance	30-Jun-2018		1. Number of Verandah Restoration programs undertaken	One verandah restoration application received during December 2017 to June 2018. Awaiting builders quote from owner to proceed with funding.	
				2. Total amount of loans granted	NIL pending approval	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: V50 Promote sustainable development as a tool for heritage conservation

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
	Manager Planning, Development & Compliance			1. Number of media releases	Extensive media coverage surrounding Heritage Festival in April 2018.	
				2. Symposium investigated	Symposium investigation was carried out during period of December 2017-June 2018. Considered not necessary nor appropriate to hold separate from the successful Heritage Festival.	
				3. Publications reviewed	Funding application and information form updated. Consideration, in consultation with Heritage Adviser, to be given (during late 2018) as to type of new information brochures which may be appropriate to develop.	

STRATEGY: 3.3.3 Reuse and repurposing of the existing built environment is managed in a sustainable manner


DP ACTION: 3.3.1.06 Implement actions from Asset Management Plan Buildings

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Built Environment	Infrastructure Projects Engineer	Yes	Yes	Yes	Yes


DP Performance Indicator(s)	Comment	KPI Status
1. Number of actions implemented	Projects from the Draft Asset Management Plan for buildings have been completed during 2017-18 include: Memorial Oval Judges Box Reconstruction, Memorial Oval Renovation of Canteen Facilities, Redesign of the Art Gallery Humidifier System, Regional Aquatic Centre Renovation of Party Area, Regional Aquatic Centre Shade Sails, Warnock Street Lunch Room Air-conditioner, and procurement of Council Administration Building Lift Replacement	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


OP ACTION: V51 Ensure significant heritage asset maintenance in accordance with Asset Management Plan Buildings

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Built Environment	Asset Planner (Buildings)	30-Jun-2018		1. Number of significant heritage assets maintained	Total number of significant heritage assets maintained during July 2017 to June 2018 = 8 - Ghan Town Mosque, Art Gallery, Burke Ward Hall, Albert Kirsten MMM, Charles Rasp Memorial Library, Town Hall Facade, Alma Institute and Kintore head frame.	

OP ACTION: V52 Provide sustainable management of assets in accordance with Asset Management Plan Buildings

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Built Environment	Asset Planner (Buildings)	30-Jun-2018		1. Number of repurpose/reuse assets determined	Council is yet to develop a final list of buildings identifying reuse, repurpose, sell or demolish. The decisions are governed by community levels of service, fit for purpose and community requirements. Council has recently resolved to construct a new cultural precinct behind the Town Hall Facade. The implications to existing Council facilities is yet to be determined.	

OP ACTION: V53 Undertake research for funding and promote adaptive reuse as a tool for heritage conversation in the repurposing and/or modification of Council assets


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Built Environment	Infrastructure Projects Engineer	30-Jun-2018		1. Funding research undertaken	Funding research undertaken during 2017-18 includes the following: Accepted into second stage of Regions for the Broken Hill Australia's Heritage City	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


Perfectly Highlighted Project, Draft project proposal written for lighting and wall projection for Heritage Festival, Library cultural hub working group established, Funding achieved and matched by Council through Building Better Regions for planning and design of CBD cultural precinct.

DP ACTION: 3.3.1.07 Review Council's Asset Management Plan Stormwater Drainage

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Stormwater Management	Infrastructure Projects Engineer	Yes	No	No	No


DP Performance Indicator(s)	Comment	KPI Status
1. Plan reviewed by 30 June 2018	Review complete. A list of localised flooding cases established for action. This list will be reviewed annually to include any new cases of localised flooding.	

OP ACTION: V54 Review Asset Management Plan Stormwater Drainage

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Stormwater Management	Infrastructure Projects Engineer	30-Jun-2018		1. Asset Management Plan adopted by 30 June 2018	Draft Stormwater Drainage Asset Management Plan has been completed and is incorporated into an integrated Asset Management Plan. The Stormwater Drainage Asset Management Plan can only be adopted following the completion of work on the other asset sections which is scheduled for completion in 2018/2019.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

DP ACTION: 3.3.1.08 Implement actions from the Asset Management Plan Stormwater Drainage

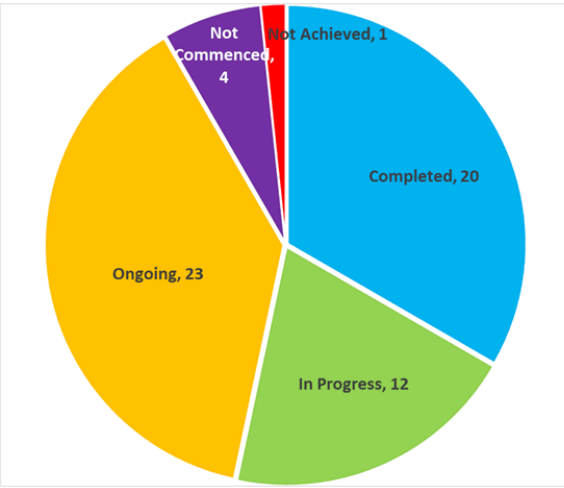
FUNCTION	POSITION	17/18	18/19	19/20	20/21
Stormwater Management	Infrastructure Projects Engineer	No	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Number of actions implemented		The identified localised flooding cases which have been logged in the Draft Stormwater Asset Management Plan have been progressed, complete or in the process of being actioned. Notable completed undertakings for 2017-18 have been the completion of Stormwater drainage works at 12 Wolfram Street, In the drain behind Wyman Street between Brazil and Zebina Streets, and the maintenance of the Mulga Creek Wetlands.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

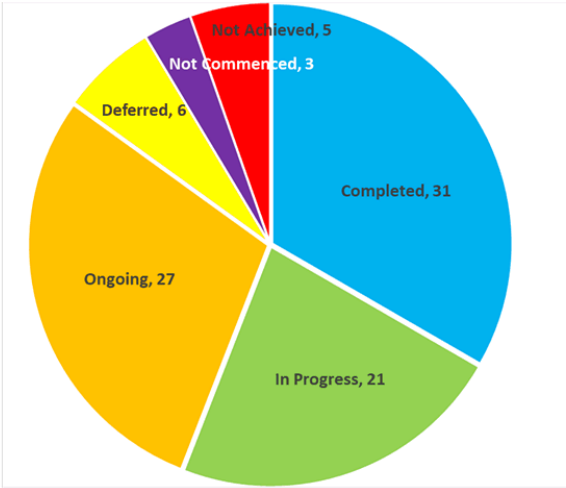


OUR LEADERSHIP

DP Action KPI Status



OP Action KPI Status



Completed ■ In Progress ■ Ongoing ■ Deferred ■ Not Commenced ■ Not Achieved ■



OBJECTIVE: 4.1 Openness and transparency in decision making

STRATEGY: 4.1.1 Undertake communication and engagement with the community increases confidence in decision-making

DP ACTION: 4.1.1.01 A public forum is made available at each Council meeting to allow public input prior to a decision being made

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Executive Support Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Public forum is available at each Council Special and Ordinary meeting		Public Forum session is held at the beginning of each Ordinary meeting of Council. Not a requirement to be held at Special Meetings of Council.			

OP ACTION: L01 A public forum is made available at Council meetings




FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Executive Support Officer	30-Jun-2018		1. Number of participants at public forum	There were 11 member of the public who raised issues during the Public Forum sessions at Council Ordinary monthly meetings held during 1 July 2017 to 30 June 2018.	
				2. Information is made available to the public in regards to how to participate in public forum	Information is provided on Public Forum sessions at all Ordinary meetings of Council and available on Council's website.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

DP ACTION: 4.1.1.02 All public documents including business papers are made available on Council's website

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Corporate Support	Director Corporate	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. 100% compliance with Agency Information Guide		Open Access information continuous review and update on Council's website. Public policy documents also available on Council's website.			

OP ACTION: L02 Public information and documents are made available

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Corporate Support	Director Corporate	30-Jun-2018		1. Business papers are uploaded to the website in accordance with the Code of Meeting Practice	Business papers are uploaded to Council's website.	
				2. Agency Information Guide is reviewed annually	Agency Information Guide currently under review.	
				3. All public policies are available online	Public policies are available on Council's website.	


Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

STRATEGY: 4.1.2 Social, environmental and economic sustainability is considered when making decisions

DP ACTION: 4.1.1.03 When making decisions, Council considers social, environmental and economic sustainability


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Executive Support Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Increased community confidence in Council		When matters are reported to Council, the social, environmental and economic implications are considered to fully inform Council.			

OP ACTION: L03 Comprehensive reports are presented to Council

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Executive Support Officer	30-Jun-2018		1. Number of reports deferred	There were nine reports deferred during the period 1 July 2017 to 30 June 2018.	



STRATEGY: 4.1.3 Decision-makers provide accountability through planning and reporting frameworks

DP ACTION: 4.1.1.04 All conflicts of interest are declared in accordance with Council's Code of Conduct

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Governance Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. 100% compliance with reporting of Conflicts of Interest		Councillors declare pecuniary conflicts of interest and non-pecuniary conflicts of interest at the commencement of each Council meeting, which relates to matters that will be discussed during each Council meeting. These conflicts were recorded in the minutes.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 



OP ACTION: L04 Conflict of Interest declarations are completed and Pecuniary Interest returns are submitted

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Governance Officer	30-Jun-2018		1. Number of Conflict of Interest submitted	There were 7 Conflicts of Interest declared at Council meetings from 1 July 2017 to 30 June 2018.	
				2. Pecuniary Interest returns submitted by due date	There were 23 completed Disclosures by Councillors and Designated Persons Return and these were reported to September 2017 Council meeting.	

DP ACTION: 4.1.1.05 Code of Conduct

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Director Corporate	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Nil complaints received under Code of Conduct		One investigation finalised. Two new code of conduct complaints.			

OP ACTION: L05 Code of Conduct complaints are managed efficiently

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Governance Officer	30-Jun-2018		1. Number of Code of Conduct complaints finding in breach in conflict of provisions	3 breaches determined	
				2. Number and cost of Code of Conduct complaints	External costs of \$36,299.09	



Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

DP ACTION: 4.1.1.06 The Council leadership group works well together to serve the community

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Executive Support Officer	Yes	Yes	Yes	Yes

DP Performance Indicator(s)	Comment	KPI Status
1. Workshops and briefings held	There were 48 Workshops and Briefings held during 1 July 2017 to 30 June 2018.	

OP ACTION: L06 Workshops and briefings are provided to Councillors to allow better understanding of issues facing local government and subjects requiring action


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Executive Support Officer	30-Jun-2018		1. Number of workshops held each month	There were 48 Workshops and Briefings held during 1 July 2017 to 30 June 2018.	
				2. Attendance at workshops each month	Councillors attendance at Workshops/Briefings for the period 1 January to 30 June 2018. There were 17 Councillor Briefings held during the period 1 January to 30 June 2018 and Councillor attendance is as follows: Mayor Turley - 15 Cr Adams - 16 Cr Browne - 14 Cr Algate - 0 Cr Clark - 15 Cr Gallagher - 7 Cr Kennedy - 6 Cr Licul - 9 Cr Nolan - 5 Cr Page - 8	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


DP ACTION: 4.1.1.07 Quarterly Budget Reviews are completed quarterly in accordance with guidelines

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Financial Management	Finance Manager	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. 100% compliance with guidelines		100% compliance with guidelines with a satisfactory financial result for the 2017/2018 financial year.			

OP ACTION: L07 Budget Reviews are completed quarterly in accordance with guidelines

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Financial Management	Finance Manager	30-Jun-2018	30-May-2018	1. 100% compliance with guidelines	100% compliance with guidelines. Quarterly Budget Review completed for the first, second and third quarters of 2017/2018 and presented to Council at the November, February and May Ordinary Council Meetings respectively. They were completed within the necessary guidelines and presented satisfactory financial results.	


DP ACTION: 4.1.1.08 Long Term Financial Plan is reviewed annually

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Financial Management	Finance Manager	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Review undertaken		Long Term Financial Plan has been compared for half yearly results and has achieved a satisfactory outcome. This was reported in the Q2 review. Long Term Financial Plan was reviewed between February and May 2018, and updated with the 2018/2019 Operational Plan and adjusted for changes that occurred during 2017/2018. The break-even result is still expected for 2023 and financial sustainability strategies continue to be developed. The			


Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

revised Long Term Financial Plan was adopted by Council at the June 2018 meeting.

OP ACTION: L08 Half yearly financial results are compared against the Long Term Financial Plan

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Financial Management	Finance Manager	30-Jun-2018	31-Dec-2017	1. Appropriate action taken for material variances	Half Yearly Results have been compared and Council is on track as expected for a year end result in line with 2017/2018 Operational Plan and 2017/2018 Long Term Financial Plan. Council received half of its annual General Purpose Financial Grant upfront for the 2017/2018 year on 30 June 2017, this will skew the total income received and therefore Council's final position for year end 30 June 2018 unfavourably. The amount received on 30 June 2017 for the year 2017/18 was \$2,172,499. All additional capital expenditure and material variances have been appropriately recorded in the Quarterly Budget Reviews throughout the year.	


OP ACTION: L09 Annual review of Long Term Financial Plan

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Financial Management	Finance Manager	30-Jun-2018	30-Jun-2018	1. Review completed and adopted by Council	Long Term Financial Plan has been compared for half yearly results and has achieved a satisfactory outcome. This was reported in the Q2 review. Long Term Financial Plan was reviewed between February and May 2018, and updated with the 2018/2019 Operational Plan and adjusted for Long Term Financial Plan has been compared for	



Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

half yearly results and has achieved a satisfactory outcome. This was reported in the Q2 review. Long Term Financial Plan was reviewed between February and May 2018, and updated with the 2018/2019 Operational Plan and adjusted for changes that occurred during 2017/2018. The break-even result is still expected for 2023 and financial sustainability strategies continue to be developed. The revised Long Term Financial Plan was adopted by Council at the June 2018 meeting.

DP ACTION: 4.1.1.09 Financial Statements are prepared on an annual basis in accordance with accounting standards and accounting codes

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Financial Management	Finance Manager	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. 100% compliance with accounting standards and codes		Financial Statements received a clean audit opinion and were 100% in accordance with Australian Accounting Standards and codes.			



OP ACTION: L10 Financial Statements are prepared on an annual basis in accordance with accounting standards and accounting codes

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Financial Management	Finance Manager	30-Jun-2018	20-Oct-2017	1. Unqualified audit opinion from Auditor General annually	100% achievement.	
				2. Financial statements are submitted to Office of Local	Financial Statements submitted to the Office of Local Government on 20 October 2017.	


Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

Government by 30
September each
year

DP ACTION: 4.1.1.10 Council continually manages risks and identifies any new risks

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Corporate Support	Corporate Risk Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Provision of Risk Register		Risk register developed 2013, revised 2015/2016. Complete risk register review project underway to improve risk management framework, policy and procedures.			
2. Audit committee reviews strategic risks		Audit committee review risks quarterly.			

OP ACTION: L11 Council complies with risk management principals

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Corporate Support	Corporate Risk Officer	30-Jun-2018		1. Fraud and Corruption Control Strategy is reviewed by 30 June 2018	Review of Fraud and Corruption Control Strategy to be carried out in the first half of 2018/2019.	
				2. Risk Management Strategy is reviewed by 30 June 2018	Risk Management Strategy review commenced April 2018. Project plan developed, to be completed by June 2019.	

OP ACTION: L12 Corporate Risk Register is continually updated

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Corporate Support	Corporate Risk Officer	30-Jun-2018		1. Register maintained and current	Ongoing reviews operationally and presentation to Audit Risk and Improvement committee quarterly.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: L13 A Risk Profile Improvement Program is developed

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Corporate Support	Corporate Risk Officer	30-Jun-2018		1. Developed by 30 June 2018	Risk Profile Improvement Plan under development. To be completed prior to 30 June 2019.	



OP ACTION: L14 A Business Continuity Plan is developed and implemented

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Corporate Support	Corporate Risk Officer	30-Jun-2018		1. Plan revised and adopted by 30 June 2018	Business Continuity Plan was tested and reported to Audit Risk and Improvement Committee December 2017.	

DP ACTION: 4.1.1.11 Provide a Project Management Framework, inclusive of standard project methodology


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Corporate Support	Human Resources Manager	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Project Management Framework is current and relative		Under review. Pending resourcing assessment.			<div></div>

OP ACTION: L15 Project Management Framework developed and implemented

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Corporate Support	Human Resources Manager	30-Jun-2018		1. Project Management Framework developed by 30 June 2018	Planning for review commenced. Pending resourcing review.	
				2. Staff workshops held to provide training on framework	Project Management Framework under review with staff workshops to be held upon completion of review.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

DP ACTION: 4.1.1.12 Community Strategic Plan reviewed at each new term of Council term in accordance with the Integrated Planning and Reporting (IP & R) Guidelines

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Corporate Support	Director Corporate	No	No	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. 100% compliance with IP & R Guidelines		Scheduled for 2019/2020.			

DP ACTION: 4.1.1.13 Six monthly Delivery Program progress reports in accordance with the IP & R Guidelines

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Corporate Support	Director Corporate	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. 100% compliance with IP & R Guidelines		100% compliance. Delivery Program Key Performance Indicator Progress Report for period ending 31 December 2017 adopted by Council 28 March 2018 Minute No. 45779, with Delivery Program Key Performance Indicator Progress Report for period ending 30 June 2018, to be provided to August 2018 Council meeting.			

OP ACTION: L16 Six monthly progress report on the Delivery Plan actions is provided accordance with guidelines

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Corporate Support	Director Corporate	30-Jun-2018		1. 100% compliance with guidelines	100% compliance. Delivery Program Key Performance Indicators Progress Report for period ending 31 December 2017 adopted by Council 28 March 2018 Minute No. 45779.	
				2. Report to Council	Delivery Program Key Performance Indicators Progress Report for period ending 30 June 2018 to be provided to Council at the August 2018 Ordinary Meeting.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

DP ACTION: 4.1.1.14 Develop a new Operational Plan each year in accordance with IP & R Guidelines

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Corporate Support	Director Corporate	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Operational Plan reviewed annually		Operational Plan 2018/2019 adopted 27 June 2018 Council meeting Minute No. 45843.			



OP ACTION: L17 Operational Plan is developed annually

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Corporate Support	Director Corporate	30-Jun-2018		1. Plan adopted by 30 June 2018	Operational Plan 2018/2019 adopted by Council 27 June 2018 Minute No. 45843.	

DP ACTION: 4.1.1.15 Annual Report is prepared in accordance with IP & R Guidelines


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Corporate Support	Director Corporate	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. 100% compliance with IP & R Guidelines		Annual Report 2016/2017 adopted by Council 25 October 2017, Minute No.45674. Report provided to the Office of Local Government on 9 November 2017 and uploaded on Council's website.			

OP ACTION: L18 Annual Report is adopted by Council and submitted to the Office of Local Government by 30 November each year


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Corporate Support	Director Corporate	30-Jun-2018	10-Jan-2018	1. Annual Report adopted by Council by 30 November 2018	Annual Report 2017/2018 under development.	
				2. Annual Report uploaded to Council website	Annual Report will be uploaded by 30 November 2018.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

DP ACTION: 4.1.1.19 Asset Management Plans in accordance with IP & R Guidelines

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Asset Management	Infrastructure Projects Engineer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Compliance with IP & R Guidelines		Draft Asset Management Plans under development in accordance with IP&R guidelines. Priority tasks for developing the Asset Management Plans include determination of Levels of Service, forward works programs and corresponding budgets prior to Council adoption.			

OP ACTION: L20 Asset Management Plans are adopted by Council

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Asset Management	Infrastructure Projects Engineer	30-Jun-2018		1. Asset Management Plan Stormwater adopted by 30 June 2018	Asset Management Improvement Plan Storm Water under development. This improvement plan is required prior to adoption of Asset Management Plan Storm Water.	
				2. Asset Management Plan Buildings adopted by 30 June 2018	Asset Management Improvement Plan Buildings under development. This is required prior to adoption of Asset Management Plan Buildings.	
				3. Asset Management Plan Fleet adopted by 30 June 2018	Asset Management Improvement Plan Fleet under development. This is required prior to adoption of Asset Management Plan Fleet.	
				4. Asset Management Plan Transport adopted by 30 June 2018	Asset Management Improvement Plan Transport under development. This is required prior to adoption of Asset Management Plan Transport.	
				5. Asset Management Plan Open Spaces under development. This	Asset Management Improvement Plan Open Spaces under development. This	



Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

	Open Spaces adopted by 30 June 2018	improvement plan is required prior to adoption of Asset Management Plan Open Spaces.
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DP ACTION: 4.1.1.20 Disability Inclusion Action Plan 2017-2021 in accordance with legislative requirements

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Corporate Support	Director Corporate	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. % of actions implemented		Data being collated for report to be presented to Council at August 2018 Ordinary Meeting.			

OP ACTION: L21 Actions from the Disability Inclusion Action Plan 2017/2021 are implemented

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Corporate Support	Director Corporate	30-Jun-2018		1. Number of actions implemented	Number of actions implemented will be reported to Council at the August 2018 Ordinary Meeting.	
				2. Six monthly progress report provided to Council	Progress report to be presented to Council at the August 2018 Ordinary Meeting.	

DP ACTION: 4.1.1.21 Maintain good governance and best practice methods and ensure compliance with various guidelines, legislation and report requirements



FUNCTION	POSITION	17/18	18/19	19/20	20/21
Corporate Support	Director Corporate	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Compliance with annual Office of Local Government compliance calendar		OLG Compliance and Reporting requirements met during 2017/18.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: L22 A compliance register is developed

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Corporate Support	Director Corporate	30-Jun-2018		1. Developed 30 June 2018	Governance Register, incorporating Compliance reporting developed. Further register functions being tested prior to staff training and implementation.	

DP ACTION: 4.1.1.22 Information and Communications Technology Strategy is implemented

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Corporate Support	Manager Information Services	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Strategy is developed		Information and Communications Technology (ICT) Strategy scope identified and vendor procured to assist in preparation of strategy - Thomas Duryea Logicals. Initial workshops conducted with staff to identify the current state of ICT across Council and to identify future directions and opportunities. Tracking to be completed by October 2018.			
2. Number of actions implemented		Scope prepared, purchase order created, initial project meetings and workshops held. Fact finding and innovation opportunities identified. Initial findings collated and distributed for further comment. Tracking to have new 3 to 5 year ICT strategy adopted by October 2018.			

OP ACTION: L23 Information and Communications Technology Strategy is reviewed to align with the Smart Community Framework

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Corporate Support	Manager Information Services	30-Jun-2018		1. Reviewed by 30 June 2018	Review Information and Communications Strategy to be carried out prior to 30 October 2018.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


DP ACTION: 4.1.1.23 Information management is maintained in accordance with legislation

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Corporate Support	Manager Information Services	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Compliance with legislation		Information management maintained in accordance with legislation. Continue monitoring required due to continually changing legislation.			

OP ACTION: L24 Business plan developed for record management

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Corporate Support	Manager Information Services	30-Jun-2018	5-Feb-2018	1. Business plan is developed by 30 June 2018	Not Required.	

OP ACTION: L25 TRIM and record management responsibilities training provided to staff

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Corporate Support	Manager Information Services	30-Jun-2018	30-Jun-2018	1. Number and percentage of staff trained	90% complete during January to June 2018.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


OBJECTIVE: 4.2 Our leaders make smart decisions

STRATEGY: 4.2.1 Support leaders through the process of making difficult decisions

DP ACTION: 4.2.1.01 Decisions are made in a timely manner to ensure effective delivery


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Executive Support Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Number of decisions deferred or amended		There were 9 reports/decisions deferred from July 2017 to June 2018.			
		There were 19 reports/decisions amended from July 2017 to June 2018.			

OP ACTION: L26 Researched evidence based reports are provided to Council to assist with decision making in a timely manner

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Executive Support Officer	30-Jun-2018		1. Number of decisions deferred or amended	There were eight reports deferred and eight decisions amended during July to December 2017.	

STRATEGY: 4.2.2 Our leaders are well informed on external decisions and information that may impact local decisions

DP ACTION: 4.2.1.02 Encourage attendance at meetings, briefings and committees

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Executive Support Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Increased attendance from previous year		Attendance numbers have not been recorded for previous years, therefore no comparison can be made.			
		There were 11 Ordinary Council meetings and 3 Extraordinary meetings held during the period 1 July 2017 to 30 June 2018 and Councillor attendance is as follows:			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

Mayor Turley - 8
Cr Adams - 8
Cr Browne - 7
Cr Algate - 6
Cr Clark - 8
Cr Gallagher - 7
Cr Kennedy - 7
Cr Licul - 7
Cr Nolan - 5
Cr Page - 8


There were 17 Councillor Briefings held during the period 1 January to 30 June 2018 and Councillor attendance is as follows:

Mayor Turley - 15
Cr Adams - 16
Cr Browne - 14
Cr Algate - 0
Cr Adams - 26
Cr Browne - 24
Cr Algate - 0
Cr Clark - 21
Cr Gallagher - 10
Cr Kennedy - 3
Cr Licul - 23
Cr Nolan - 11
Cr Page - 4

There were 2 Community Strategic Plan Round Table meetings held during the period 1 July to 31 December 2017 and Councillor attendance is as follows:


Mayor Turley - 1
Cr Adams - 1
Cr Browne - 2
Cr Clark - 1
Cr Gallagher - 1
Cr Kennedy - 0
Cr Licul - 0

OP ACTION: L27 Meeting notice, business papers and agendas are provided for meetings in accordance with the Code of Meeting Practice


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Executive Support Officer	30-Jun-2017		1. 100% compliance with Code of Meeting Practice	All Council business papers and agendas are provided in accordance with the Code of Meeting Practice.	

DP ACTION: 4.2.1.03 Monitor potential changes to government policy and legislation and make submission where considered important for the local community

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Executive Support Officer	Yes	Yes	Yes	Yes

DP Performance Indicator(s)	Comment	KPI Status
1. Submissions made as appropriate	Submission are made to various Ministers on matters considered important to the local community and resolved by Council.	

OP ACTION: L28 Implement changes throughout Council operations in accordance with Local Government Act and Regulations as provided

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Corporate Support	Executive Support Officer	30-Jun-2018		1. Policies and procedures updated as required	Policies and procedures are updated as and when legislation effects Council's policies.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

DP ACTION: 4.2.1.04 Accept and seek out opportunities to attend training and events that provide value through information, ideas and solutions that add value to our community

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Executive Support Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Attendance at relevant events/training		Council continues to offer training and attendance at Conferences for relevant staff.			

OP ACTION: L29 Seek out opportunities to attend conferences and meetings by teleconference technology that Council would not normally be able to attend otherwise


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Executive Support Officer	30-Jun-2018		1. Number of events/training sessions attended	No data available for July to December 2017. However, General Manager attended five teleconferences/meetings from 1 January to 30 June 2018; and Mayor and Councillors attended three video conferences/meetings and two teleconference from 1 January to 30 June 2018	

DP ACTION: 4.2.1.05 Encourage representation on working groups and committees designed to address issues that may impact our local area


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Executive Support Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Attendance at working groups and committees		All working groups and committees had Councillor representation.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: L30 Councillors are delegates for internal and external committees


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Executive Support Officer	30-Jun-2017		1. Delegates are appointed and adopted by Council in September each year	Councillors nominate and are appointed to committees and working groups each September.	

OP ACTION: L31 Encourage representation on working groups and committees designed to address issues that may impact our local area

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Executive Support Officer	30-Jun-2018		1. Number of meetings attended	All working groups and committees had Councillor representation.	

DP ACTION: 4.2.1.06 Monitor demographic changes within the community and consider the likely implications upon Council and the City

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Economic Development and Culture Officer	Yes	Yes	Yes	Yes



DP Performance Indicator(s)	Comment	KPI Status
1. Annual assessment undertaken	Annual assessment of demographic changes, including the impacts upon Broken Hill, presented at workshops held December 2017.	

OP ACTION: L32 Results of annual assessment of monitoring demographic changes within the community is presented to Council

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Grants and Projects Coordinator	30-Jun-2018		1. Report to Council	Report to Council yet to be presented.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


STRATEGY: 4.2.3 Our leaders are aware of emerging issues and new information in order to advocate and respond appropriately
DP ACTION: 4.2.1.07 Strengthen staff capacity through workforce development and planning activities

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Corporate Support	Human Resources Manager	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. 100% skills reviews complete		100% Skills reviews not completed. Delays in reviews being undertaken.			
2. All staff have individual learning and development plans developed		Significant progress underway.			

OP ACTION: L33 Develop and implement Employee learning and development plans

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Corporate Support	Human Resources Manager	30-Jun-2018		1. Plans development by 30 June 2018	Development and implementation of individual staff learning and development plans in progress during July 2017 to June 2018. Delays experienced with online performance module.	

OP ACTION: L34 Implement priority strategies contained within the Workforce Management Plan


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Corporate Support	Human Resources Manager	30-Jun-2018		1. Number of actions completed	Focus been on capacity building within key strategic areas of management/leadership and finance.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

DP ACTION: 4.2.1.08 Continue to implement strategies to address Council's financial sustainability

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Finance Manager	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Improvement in Council's long term financial sustainability		Strategies have continued to be implemented to address Council's financial sustainability. Service Reviews have commenced across the organisation to ensure that Council's operations are as efficient as possible, with the outlook of doing more with what we have got. This will increase service delivery and productivity across the organisation and the community. A focus on capital renewals was implemented in the 2017/2018 Operational Plan and 2017/2018 Long Term Financial Plan to begin reducing the infrastructure backlog that has occurred over the past 20 years and ensure the backlog doesn't continue to grow.			


OP ACTION: L35 Continue implementing financial strategies to support the Long Term Financial Plan

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Finance Manager	30-Jun-2018		1. Financial Strategy developed by 30 June 2018	Strategies have continued to be implemented to address Council's financial sustainability. Service Reviews have commenced across the organisation to ensure that Council's operations are as efficient as possible, with the outlook of doing more with what we have got. This will increase service delivery and productivity across the organisation and the community. A focus on capital renewals was implemented in the 2017/2018 Operational Plan and 2017/2018 Long Term Financial Plan to begin reducing the infrastructure backlog that has occurred over the past	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

20 years and ensure the backlog doesn't
continue to grow.

OP ACTION: L36 Assess transition of staff structure implemented in 2015/16 to ensures alignment with the goals and objectives of the Delivery Program

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Corporate Responsibility Officer	30-Jun-2018		1. Staff structures are reviewed with service review priorities and Workforce Management Plan	Upon occurrence of vacancy, staff structures reviewed in line with service review priorities during July to June 2018.	

DP ACTION: 4.2.1.09 Continue to implement the Rating Strategy to reduce Council's reliance on the mining industry for revenue generation

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Financial Management	Finance Manager	Yes	Yes	Yes	Yes

DP Performance Indicator(s)

1. Reduction of reliance on mining industry for revenue


Comment

Council adopted to continue with the rating strategy of transferring 1% of rates annually from the mining category to the residential category. This was the third year of this strategy, with total mining rates being reduced from 16% to 15% of total rate revenue. Total revenue transferred from the mining category to the residential category was \$150,300.

KPI Status



OP ACTION: L37 Mining rates are reduced to reduce Council's rate income reliance from the mining industry

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Financial Management	Finance Manager	30-Jun-2018	1-Jul-2017	1. Transfer of 1% mining rates to other rate categories completed	Council adopted to continue with the rating strategy of transferring 1% of rates annually from the mining category to the residential category. This was the third year of this strategy, with total mining rates being reduced from 16% to	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


DP ACTION: 4.2.1.11 Improve performance management and reporting

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Corporate Support	Human Resources Manager	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Increased productivity measured by community satisfaction		Community satisfaction survey released 18 June 2018.			

OP ACTION: L39 Participate in industry benchmarking and comparative activities to inform and guide Council's performance

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Corporate Support	Human Resources Manager	30-Jun-2017		1. Benchmarking and comparative reports provided	Local Government Insights report provided in December 2017. Council has access to the comparative analysis tool for further access to data. Service reviews carried out separate and targeted benchmarking during the year.	

OP ACTION: L40 Implement performance management reporting system for employees in line with corporate performance objectives

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Corporate Support	Human Resources Manager	30-Jun-2018		1. % of performance reviews completed in Human Resources module of Cambron	Performance reviews completion data not achieved.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: L41 Implement a staff cultural change program aimed at working together for a better community

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Corporate Support	Human Resources Manager	30-Jun-2018		1. Improved staffing culture demonstrated in climate survey	Climate survey not completed. Organisational cultural survey has been budgeted for 2018/2019.	

DP ACTION: 4.2.1.12 Increase leadership capacity within Council

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Human Resources Manager	Yes	Yes	Yes	Yes

DP Performance Indicator(s)

Comment

KPI Status

1. Community satisfaction

Community satisfaction survey released - results pending.



OP ACTION: L42 Develop and implement Councillor learning and development plans

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Human Resources Manager	30-Jun-2018		1. Plan development by 30 June 2018	Individual plans developed. 3 courses provided.	

OP ACTION: L43 Develop Leadership Program for Managers in line with Council's succession planning model


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Human Resources Manager	30-Jun-2017		1. 80% participation in leadership development activities	100% participation of ELT members in development program. 80% participation of managers enrolled into KSAC.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

DP ACTION: 4.2.1.13 Develop strong relationships with key government departments and personnel


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Executive Support Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Number of representations made		Council corresponded 28 times with various Ministers and Government bodies during 1 July and 30 June 2018. Council met with Federal and State members four times each during 1 July 2017 and 30 June 2018. Council attended 36 conferences/meetings during 1 July 2017 and 30 June 2018.			

OP ACTION: L44 Local issues address with key government departments

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Executive Support Officer	30-Jun-2018		1. Number of issued raised	Council raised 15 major issues with various Ministers and Government bodies during the period 1 July to 30 June 2018.	

STRATEGY: 4.2.4 Our local Council is strong and sustainable


DP ACTION: 4.2.1.14 Undertake service reviews on Council services to ensure effective delivery of service

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Asset Management	Business Systems Analyst	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Number of service reviews undertaken		Service reviews are ongoing. 8 have been completed and actions from these reviews are being implemented. Key highlights so far have been: Implementation of changed operating hours at the Visitors Information Centre, Mineral & Mining Museum, Art Gallery and Library to improve efficiencies and ensure strategic management of these facilities and services			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

occurs as well as protecting the valuable assets. Reallocation and additional positions across the organisation where deficiencies where recognised such as land management & WHS.
5 reviews are currently in progress.

OP ACTION: L45 Undertake service reviews as per project plan

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Business Systems Analyst	30-Jun-2018		1. Number of service reviews completed	Service reviews are ongoing. 8 have been completed and actions from these reviews are being implemented. Key highlights so far have been: Implementation of changed operating hours at the Visitors Information Centre, Mineral & Mining Museum, Art Gallery and Library to improve efficiencies and ensure strategic management of these facilities and services occurs as well as protecting the valuable assets. Reallocation and additional positions across the organisation where deficiencies where recognised such as land management and WHS. 5 reviews are currently in progress.	

DP ACTION: 4.2.1.15 Review Asset Management Plans annually

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Asset Management	Infrastructure Projects Engineer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Review undertaken		The Asset Management Systems was reviewed in July 2017 by OPUS International Consultants and identified shortfalls in various areas of Asset Management. These areas include: The Asset Management Strategy, Asset Management Plans, Governance, Levels of Service, Data and Systems, Skills and Processes and			


Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

Evaluation. Work has commenced on Levels of Service reviews for Council's asset classes, based on the information and community expectations from the levels of service review, works programs for capital replacement, upgrade, and routine operations and maintenance can be developed in accordance to budget constraints. These tasks will progress throughout 2018-19.

OP ACTION: L46 Adopted Asset Management Plans are workshopped to staff


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Asset Management	Infrastructure Projects Engineer	30-Jun-2018		1. Two workshops held for staff per year	Deferred until Asset Management Plans are adopted.	

OP ACTION: L47 Provide training and mentoring to staff in relation to Asset Management requirements


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Infrastructure Projects Engineer	30-Jun-2018		1. Training provided annually to staff	Ongoing asset management requirements training and mentoring provided by the Infrastructure Projects Engineer to the planners during 2017/2018. Asset Management Staff received training on the use of the CIVICA Asset Module to obtain skills in uploading and utilising asset inspection data. Staff Attended the National Asset Management Conference to determine best practice in Asset Management through inter-council/government knowledge sharing.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: L48 Actions within the improvement plans for the Asset Management Plans are progressed

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Asset Management	Infrastructure Projects Engineer	30-Jun-2018		1. Number of actions completed in accordance with the plan	Actions from Improvement Plans for the Asset Management Plans progressed during 2017/2018. Council staff are currently focusing on two key priorities in the improvement plan; determining levels of service such as Community expectations for various asset classes such as roads, buildings and open spaces as well as validating the available asset data including inventory, asset condition, useful life and costs for operating, maintaining and replacement. This information is critical for the development of forward programs for capital, operating and maintenance expenditure.	

OP ACTION: L49 The Asset Management System is implemented to assist with asset management responsibilities

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Asset Management	Infrastructure Projects Engineer	30-Jun-2018		1. System implemented	The Asset Management System in Civica has been implemented with all asset description and condition data uploaded. Further work is required in the system in verifying the data to ensure accuracy and develop scheduled works programs. The data must be reviewed annually to log any changes to condition and ownership of assets.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


OBJECTIVE: 4.3 We Unite to Succeed in Australia's First Heritage Listed City

STRATEGY: 4.3.1 Opportunities to work together are identified and relationships are developed and maintained for the benefit of the community


DP ACTION: 4.3.1.01 Develop working parties for key issues and projects impacting Council and the City

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Executive Support Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Working parties developed and relevance reviewed where required		Two new working parties were developed during the period 1 July 2017 to 30 June 2018.			

OP ACTION: L50 Identify issues and projects which may benefit from the creation of a Working Party




FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Executive Support Officer	30-Jun-2018		1. Number of Working Parties	Two new working parties were developed during the period 1 July 2017 to 30 June 2018.	

DP ACTION: 4.3.1.02 Support Council's Section 355 Committees in undertaking their duties with Council

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Corporate Support	Director Corporate	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Strong Section 355 volunteer base retained		Nominations for community membership on S355 Asset and Advisory Committees were advertised following Council election, with induction sessions held on 23 October 2017. Vacant positions on committees are reported to Council and advertised, as required.			


Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: L51 Retain representation on Section 355 Committees


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Corporate Support	Director Corporate	30-Jun-2018		1. Committees adhere to Section 355 Committee Framework	S355 Committee Induction sessions held 23 October 2017. Compliance with Asset and Advisory Frameworks continue to be monitored.	
				2. Code of Conduct training provided annually	Code of Conduct training was undertaken 23 October 2017.	
				3. Section 355 Volunteers are celebrated in Local Government Week	Section 355 volunteers celebrated at the annual Volunteers Awards function on 15 November 2017.	

DP ACTION: 4.3.1.03 Develop and strengthen relationships with the local Aboriginal community

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Executive Support Officer	Yes	Yes	Yes	Yes


DP Performance Indicator(s)	Comment	KPI Status
1. Attendance at meetings and other gatherings with the local Aboriginal community	The Mayor and General Manager attended three meetings with the Local Aboriginal Working Party during the period 1 July 2017 to 30 June 2018 and met with Aboriginal Elder one time during the same period. The Mayor and Councillors also attended NAIDOC week celebrations.	

OP ACTION: L52 Contribute to the Aboriginal Community Working Party

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Executive Support Officer	30-Jun-2018		1. Attend meetings at least quarterly	The Mayor and General Manager attended two meetings during 1 July 2017 to 30 June 2018.	


Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: L53 Review, plan and implement a Reconciliation Action Plan (RAP)


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Executive Support Officer	30-Jun-2018		1. RAP developed and implemented by 30 June 2018	Reconciliation Action Plan to be developed.	

DP ACTION: 4.3.1.04 Support local groups and individuals by attending and supporting events and activities providing a positive impact on the community

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Executive Support Officer	Yes	Yes	Yes	Yes

DP Performance Indicator(s)	Comment	KPI Status
1. Attendance at events and activities	The Mayor, Councillors and General Manager attend any events and activities when invited. Council supports local community organisations in the delivery of their services, activities and events via Community Assistance Grants.	

OP ACTION: L54 Represent Council and the community at local events and activities



FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Executive Support Officer	30-Jun-2018		1. Number of events and activities attended/supported	Council was represented at 41 community events/activities during the period 1 January to 30 June 2018 and provided 10 Community Assistance Grants to local community organisations.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

DP ACTION: 4.3.1.05 Gain a better understanding of possible alignments with stakeholders to ensure opportunities to work together are identified


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Executive Support Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Number of initiatives undertaken in collaboration		Council supported 14 local community initiatives during the period 1 January to 30 June 2018.			

OP ACTION: L55 Utilise a directory of existing and proposed stakeholders and their purpose, to work better together

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Executive Support Officer	30-Jun-2018		1. Stakeholder directory developed by 30 June 2018	Stakeholder directory to be developed.	
				2. Number of Memorandums of Understanding signed	Five Memorandum of Understanding were signed with YMCA, Sydney Mardi Gras 2018, United Services Union, Easy to do Business, Sydney Writers Festival during the period 1 January to 30 June 2018.	


STRATEGY: 4.3.2 A community round table is maintained to drive the implementation of the Community Strategic Plan and report on progress to the community

DP ACTION: 4.3.1.06 Provide leadership, structure and support to the Community Round Table or equivalent body in their review and management of the Community Strategic Plan

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Corporate Support	Executive Support Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Quarterly meetings held		Three meetings were held during the period 1 July 2017 to 30 June 2018.			


Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: L56 Facilitate and participate in the Community Strategic Plan Round Table Committee


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Corporate Support	Executive Support Officer	30-Jun-2018		1. Adherence to Section 355 Committee Framework	Adherence to Section 355 Committee Framework maintained during 1 July 2017 to 30 June 2018. The Mayor Chairs the Community Strategic Plan Round Table committee meetings, four Councillors are committee members and four Councillors are alternate committee members.	

STRATEGY: 4.3.3 The leadership capability and capacity within our community is increased

DP ACTION: 4.3.1.07 Maintain a strong relationship and regularly engage with the local State Member

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Executive Support Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Meetings held at least quarterly		The Mayor, Councillors and General Manager met with the State Member on four occasions during the period 1 July 2017 to 30 June 2018.			

OP ACTION: L57 Meet with the local State member


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Executive Support Officer	30-Jun-2018		1. Number of meetings held	The Mayor, Councillors and General Manager met with the State Member on five occasions during the period 1 July 2017 to 30 June 2018.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

DP ACTION: 4.3.1.08 Maintain a strong relationship and regularly engage with the local Federal Member

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Executive Support Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Meetings held at least twice annually		The Mayor, Councillors and General Manager met with the Federal Member on three occasions during the period 1 January to 30 June 2018.			

OP ACTION: L58 Meet with the local Federal member


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Executive Support Officer	30-Jun-2018		1. Number of meetings held	The Mayor, Councillors and General Manager met with the Federal Member on four occasions during the period 1 July 2017 to 30 June 2018.	

DP ACTION: 4.3.1.09 Maintain a strong relationship and regularly engage with the Minister of Local Government and other Ministers

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Executive Support Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Meetings held at least twice annually		Council corresponded 28 times with various Ministers and Government bodies during 1 July 2017 and 30 June 2018. Council met with Federal member four and State members five times during 1 July and 30 June 2018. Council attended 10 conferences/meetings and interacted with various Ministers and Government bodies during 1 January and 30 June 2018.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


OP ACTION: L59 Meet with the Minister of Local Government and other ministers

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Executive Support Officer	30-Jun-2018		1. Number of meetings held	Council met with Federal member twice and State members three times during 1 January and 30 June 2018. Council interacted with various Ministers and Government bodies 10 times during the period 1 January and 30 June 2018.	


STRATEGY: 4.3.4 Partnerships, role models and joint success is celebrated and promoted

DP ACTION: 4.3.1.10 Advocate for a range of services necessary to meet community needs

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Executive Support Officer	Yes	Yes	Yes	Yes

DP Performance Indicator(s)	Comment	KPI Status
1. Advocacy provided where required	Council raised major issues relating to water supply, water pricing, Murray Darling Basin Plan, Mining, Transport, Housing, Drugs, Heritage, Electricity Pricing, Local Government Joint Organisations and Infrastructure with various Ministers and Government bodies during the period 1 July 2017 to 30 June 2018.	

OP ACTION: L60 Advocate on behalf of the community to improve or maintain community services

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Executive Support Officer	30-Jun-2018		1. Number of representations made	Council raised major issues relating to water supply, water pricing, Murray Darling Basin Plan, Mining, Transport, Housing, Drugs, Heritage, Electricity Pricing, Local Government Joint Organisations and Infrastructure and corresponded 18 times and	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

attended/interacted 10
conferences/meetings with various
Ministers and Government bodies and
met with Federal member four and State
members five times during 1 July 2017
and 30 June 2018.

DP ACTION: 4.3.1.11 Consider and further investigate the concept and potential for value through a strengthened whole of government approach for the Far West

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Executive Support Officer	Yes	Yes	Yes	Yes

DP Performance Indicator(s)

Comment

KPI Status

1. Active participation in Local Government Reform activities

The Broken Hill City Council is part of a Joint Organisation which was formed to bring together four local councils (i.e. Balranald,, Broken Hill, Central Darling Shire and Wentworth) to ensure local government is well placed to support and address the unique challenges and complex needs of their local communities while considering broader reforms needed across all three levels of government in Far West NSW and improving service delivery and providing better community outcomes for Far West NSW.



OP ACTION: L61 Participate in Local Government reform activities

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Executive Support Officer	30-Jun-2018		1. Number of participation activities	At its meeting held 30 May 2018, Council resolved to join a Joint Organisation along with Balranald Shire Council, Central Darling Shire Council and Wentworth Shire Council. The first meeting will be held on 26 July 2018.	

Completed In Progress Ongoing Deferred Not Commenced Not Achieved

OBJECTIVE: 4.4 Our Community is Engaged and Informed

STRATEGY: 4.4.1 Increase community involvement in decision-making


DP ACTION: 4.4.1.01 Develop, implement and maintain a communication and community engagement strategy

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Customer Relations	Communication & Community Engagement Coordinator	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Strategy developed by 30 June 2018 and maintained to be current and relevant		Adopted 27 June 2018, Minute No. 45842.			


OP ACTION: L62 A Communication and Community Engagement Strategy is developed and implemented

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Customer Relations	Communication & Community Engagement Coordinator	30-Jun-2018		1. Strategy adopted by 30 June 2018	Adopted 27 June 2018, Minute No. 45842.	

OP ACTION: L63 Actions from the Communication and Community Engagement Strategy are implemented

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Customer Relations	Communication & Community Engagement Coordinator	30-Jun-2018		1. Number of actions implemented	Strategy implementation ongoing.	

DP ACTION: 4.4.1.02 Develop and implement individual communications and engagement plans and strategies for specific projects

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Customer Relations	Communication & Community Engagement Coordinator	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Plans developed and implemented where required		Communication plans are produced for all significant projects.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: L64 Project specific Communication and Engagement Plans and Strategies are developed

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Customer Relations	Communication & Community Engagement Coordinator	30-Jun-2018		1. Number of plans developed	Communication plans were produced for all significant projects during July 2017 to June 2018.	

OP ACTION: L65 A Communications and Engagement Plan is developed and implemented for internal communications

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Customer Relations	Communication & Community Engagement Coordinator	30-Jun-2018		1. Plan adopted by 30 June 2018	Internal communications covered in Strategy adopted June 2018.	

OP ACTION: L66 A Corporate Brand and Style Guide is developed and implemented

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Customer Relations	Communication & Community Engagement Coordinator	30-Jun-2018		1. Guide adopted by 30 June 2018	A summarised interim Corporate Brand and Style Guide developed. A more comprehensive guide being researched for development.	

OP ACTION: L67 A Digital Strategy is developed and implemented

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Customer Relations	Communication & Community Engagement Coordinator	30-Jun-2018		1. Strategy adopted by 30 June 2018	Digital Strategy adopted 26 April 2018, Minute No. 45801.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

DP ACTION: 4.4.1.03 Community Engagement Strategy developed for Community Strategic Plan review in accordance with IP& R guidelines


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Customer Relations	Communication & Community Engagement Coordinator	No	No	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Strategy developed		Scheduled for 2019/2020.			

STRATEGY: 4.4.2 Engage the community through information and activities aimed at increased participation

DP ACTION: 4.4.1.04 Communication and service standards initiatives are developed to increase community awareness and confidence

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Customer Relations	Communication & Community Engagement Coordinator	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Number of initiatives developed		Service standards have been developed in the newly endorsed Customer Service Strategy. A Customer Service Framework Working Party is being developed to progress service standards across the organisation. Five key service standards for response and acknowledgement times have been identified: Telephone, Correspondence, Email, Social Media and Visitors.			
2. Increased community satisfaction		A Community Satisfaction Survey to be undertaken in 2018.			

OP ACTION: L68 A Customer Service Framework is developed and implemented

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Customer Relations	Communication & Community Engagement Coordinator	30-Jun-2017		1. Framework implemented by 30 June 2018	Customer Service Framework developed and endorsed by General Manager on 12 December 2017. Customer Service Framework Working Party developed to assist in implementing framework and achieving service standards.	



Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

STRATEGY: 4.4.3 Increase knowledge and awareness of challenges and opportunities facing the City


DP ACTION: 4.4.1.05 Undertake activities in Local Government week aimed at increasing the community's understanding of the role and responsibility of Local Government

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Executive Support Officer	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Activities undertaken		Annual Tree Giveaway was conducted during Local Government Week in August 2017.			

OP ACTION: L69 Participation in Local Government Week aimed at increasing community knowledge of Council's role within the community



FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Executive Support Officer	30-Jun-2018		1. Mayor For The Day conducted each year	No nominations received.	
				2. Two programs are achieved per year	Local Government Week's activities held in August 2017 consisted of the annual tree giveaway	

DP ACTION: 4.4.1.06 Educate the community in relation to issues and opportunities impacting upon Council and the community


FUNCTION	POSITION	17/18	18/19	19/20	20/21
Customer Relations	Communication & Community Engagement Coordinator	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Number of easy to read fact sheets developed		No new easy read fact sheets developed during July 2017 to June 2018. Fact sheets were available on Council's website during July 2017 to June 2018. Community was constantly informed via media releases, social media, live stream of Council meetings, business papers and written summaries of Council meeting outcomes.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: L70 Easy to read and accessible fact sheets on Council services, financial position, asset management and other business are developed and made available to the community in a variety of formats


FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Customer Relations	Communication & Community Engagement Coordinator	30-Jun-2018		1. Number of fact sheets available	No data available to report for July 2017 to June 2018. Fact sheets were available on Council's website during July 2017 to June 2018. Community was constantly informed via media releases, social media, live stream of Council meetings, business papers and written summaries of Council meeting outcomes.	
				2. Frequently Asked Questions are promoted on Council's website	Frequently Asked Questions are available on Council's website when required for specific community engagement on projects or key issues. The community is constantly informed via media releases, social media, live stream of Council meetings, business papers and written summaries of Council meeting outcomes.	

DP ACTION: 4.4.1.07 Actively participate in undertaking presentations for community groups and associations in relation to Council activities, projects, challenges and opportunities

FUNCTION	POSITION	17/18	18/19	19/20	20/21
Leadership & Governance	Communication & Community Engagement Coordinator	Yes	Yes	Yes	Yes
DP Performance Indicator(s)		Comment			KPI Status
1. Number of presentations made		Presentations to community are undertaken on an as required basis. Community is also constantly informed via media releases, social media, live stream of Council meetings, business papers and written summaries of Council meeting outcomes.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OP ACTION: L71 Presentations provided to community groups and associations about Council activities, projects, challenges and opportunities

FUNCTION	POSITION	TARGET DATE	COMPLETED DATE	MEASURE	COMMENTS	KPI STATUS
Leadership & Governance	Communication & Community Engagement Coordinator	30-Jun-2018		1. Four presentations undertaken annually	Presentations to community are undertaken on an as required basis. Community is also constantly informed via media releases, social media, live stream of Council meetings, business papers and written summaries of Council meeting outcomes.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

ORDINARY MEETING OF THE COUNCIL

August 14, 2018

ITEM 3

BROKEN HILL CITY COUNCIL REPORT NO. 120/18

SUBJECT: 2017-2021 DISABILITY INCLUSION ACTION PLAN KEY
PERFORMANCE INDICATORS PROGRESS REPORT - 1 JULY
2017 - 30 JUNE 2018 16/82

Recommendation

1. That Broken Hill City Council Report No. 120/18 dated August 14, 2018, be received.
2. That Council adopt the Disability Inclusion Action Plan 2017-2021 – Key Performance Indicators for the reporting period 1 July 2017 and ending 30 June 2018.
3. That Council call a meeting of the Disability Inclusion Action Plan Monitoring Group to assess the progress report.

Executive Summary:

The NSW *Disability Inclusion Act 2014* aims to achieve the goal of ensuring people with disability achieve full inclusion in community life. Under the Act, the NSW Government required all councils to implement a Disability Inclusion Action Plan (DIAP) by July 2017. Council's DIAP was developed according to the legislative requirements described in the Act and adopted on 28 June 2017.

Council have integrated the DIAP into the Integrated Planning and Reporting Framework.

The Disability Inclusion Action Plan Monitoring Group is to provide a forum for relevant stakeholders and representatives to monitor the progress of Council's four year plan to achieve the requirements of the NSW *Disability Inclusion Act 2014*.

Report:

This report relates to Council's progress for the first 12 months of DIAP 2017-2021, for the reporting period 1 July 2017 and ending 30 June 2018.

A total of 87 performance action targets are set within Council's DIAP 2017-2021. Given that the plan is only 12 months into its four year duration, it is premature at this early stage to determine the ability of Council being able to achieve set targets. As time and the plan progress, future reporting will provide a clearer indication of performance against targets.

A snapshot of the Action Key Performance Indicators (KPIs) illustrates for the first 12 months of the four year plan that 10 KPIs reported as 'completed', 21 reported as 'in progress', 8 reported as 'ongoing', 0 reported as deferred, 48 reported as 'not commenced' and 0 reported as 'not achieved'.

DISABILITY PLAN SNAPSHOT – 1 JULY 2017 to 30 JUNE 2018

Number	KPI Status Definition	
10	Completed	This task has been achieved and there is no further report requirements.
21	In Progress	This task is currently being reviewed and/or relevant works to achieve this task are being undertaken.
8	Ongoing	This task continues to be relevant and no final report is available at this time.
0	Deferred	This task has been determined that further information or investigation is to occur prior to works being undertaken.
48	Not Commenced	This task is not required to be reported upon during this report period and will be reviewed during a future report period.
0	Not Achieved	This task has been unsuccessfully completed or not completed and Council will investigate and determine if this task should be reopened for review.

Strategic Direction:

Key Direction: 4 Our Leadership
 Objective: 4.1.3 Decision-makers provide accountability through planning and reporting frameworks
 Function: Corporate Support
 DP Action: 4.1.1.20 Disability Inclusion Action Plan 2017-2021 in accordance with legislative requirements

Relevant Legislation:

Disability Inclusion Act (NSW) 2014
Disability Discrimination Act (Commonwealth) 1992
Local Government Act 1993
 Integrated Planning and Reporting Framework

Financial Implications:

The DIAP is included in the Integrated Planning and Reporting Framework, with actions identified in the Delivery Program, in accordance with Council's Long Term Financial Plan, annual Operational Plans and annual budget processes.

Attachments

1. 2017-2021 Disability Inclusion Action Plan (DIAP) Key Performance Indicators Progress Report to 30 June 2018

JAMES RONCON
GENERAL MANAGER





QUALITY CONTROL		
TRIM REFERENCES	D18/39230 - 16/82	
KEY DIRECTION	4. Our Leadership	
OBJECTIVE	4.1 Openness and Transparency in Decision Making	
FUNCTION	Leadership & Governance	
STRATEGY	4.1.1.20 Actions from the Disability Inclusion Action Plan 2017-2021 are implemented	
RESPONSIBLE OFFICER	General Manager	
REVIEW DATE	July 2018	
COMPANY	Broken Hill City Council	
PHONE NUMBER	08 8080 3300	
EMAIL ADDRESS FOR ENQUIRIES ONLY	council@brokenhill.nsw.gov.au	
DATE	ACTION	MINUTE NO.
29 August 2018	Adopted by Council	
NOTES	Front Cover Image: Sturt Park Images sourced from Council's Image Library © Copyright Broken Hill City Council 2018	
ASSOCIATED DOCUMENTS	Disability Inclusion Action Plan 2017-2021	

KPI STATUS KEY







STATUS		DEFINITION
Completed		This task has been achieved and there is no further report requirements.
In Progress		This task is currently being reviewed and/or relevant works to achieve this task are being undertaken.
Ongoing		This task continues to be relevant and no final report is available at this time.
Deferred		This task has been determined that further information or investigation is to occur prior to works being undertaken.
Not Commenced		This task is not required to be reported upon during this report period and will be reviewed during a future report period.
Not Achieved		This task has been unsuccessfully completed or not completed and Council will investigate and determine if this task should be reopened for review.



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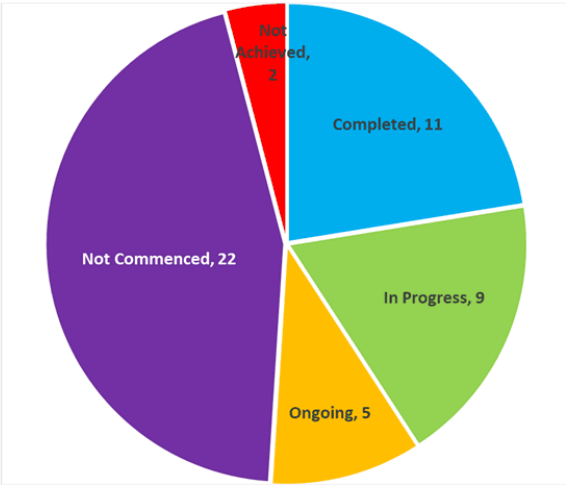
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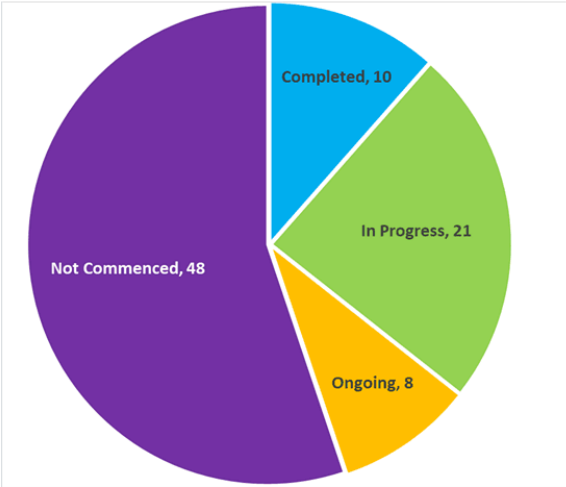


DISABILITY PLAN SNAPSHOT

Outcome KPI Status



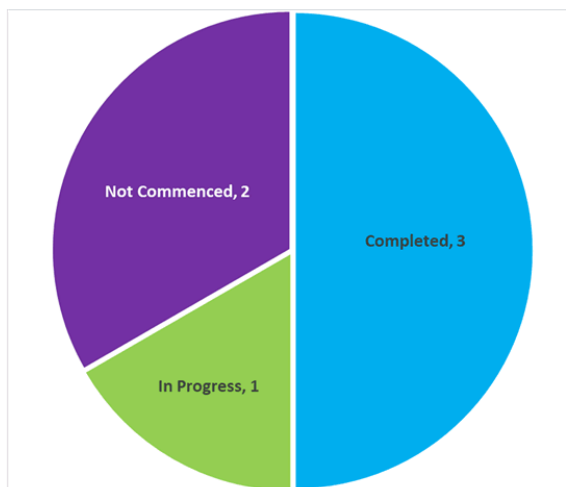
Action KPI Status



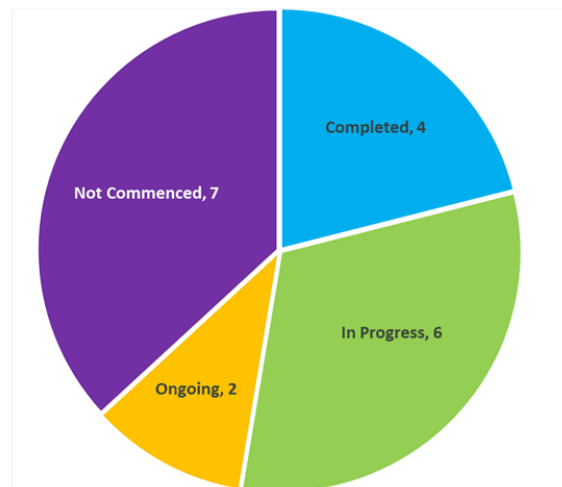
Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

ATTITUDES AND BEHAVIOURS

Outcome KPI Status



Action KPI Status






Completed ■ In Progress ■ Ongoing ■ Deferred ■ Not Commenced ■ Not Achieved ■

FOCUS AREA: 1 Attitudes and Behaviours

STRATEGY: S1.1 Support positive attitudes towards inclusion amongst our Council staff

OUTCOME: O1.1.1 All Council staff have an awareness of what inclusion means


POSITION	17/18	18/19	19/20	20/21
Human Resources Manager	Yes	Yes	Yes	Yes
Performance Indicator(s)	Comment			KPI Status
1. Number of induction or refresher sessions delivered that encompass disability inclusion as a topic	No induction or refresher sessions delivered to 30 June 2018.			
2. Council training course materials incorporate the topic of disability inclusion	No Council training course materials were reviewed to 30 June 2018, due to competing resourcing commitments.			
3. Customer Service Framework incorporates the topic of disability awareness and person centred communication	Documentation within the Customer Service Framework include sections on Inclusion and Accessibility and incorporates awareness and effective communication with customers who may have disability.			

ACTION: A1.1.01 Develop in-house training materials on inclusion of people with disability

POSITION	17/18	18/19	19/20	20/21
Human Resources Manager	Yes	No	No	No
Performance Indicator(s)	Comment			KPI Status
1. Finalise awareness training materials for inclusion in induction and/or refresher courses	Awareness training materials for inclusion in induction and/or refresher courses under development.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


ACTION: A1.1.02 Deliver induction sessions that encompass the topic of inclusion of people with disability

POSITION	17/18	18/19	19/20	20/21
Human Resources Manager	Yes	Yes	Yes	Yes
Performance Indicator(s)	Comment			KPI Status
1. All new employees receive inclusion awareness training	In progress. Inclusion awareness training to be incorporated into review of orientation.			

ACTION: A1.1.03 Develop and implement an annual training program that promotes inclusivity

POSITION	17/18	18/19	19/20	20/21
Human Resources Manager	No	Yes	Yes	Yes
Performance Indicator(s)	Comment			KPI Status
1. 80% targeted attendance rate	Scheduled for 2018/2019.			


ACTION: A1.1.04 Incorporate disability awareness and person centred communication in the Customer Service Framework

POSITION	17/18	18/19	19/20	20/21
Corporate Services Coordinator	Yes	No	No	No
Performance Indicator(s)	Comment			KPI Status
1. Customer Service Framework includes guidelines on communicating effectively with customers who may have disability (person centred communication)	Documentation within the Customer Service Framework include sections on Inclusion and Accessibility and incorporates awareness and effective communication with customers who may have disability.			


Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

STRATEGY: S1.2 Train Council staff to respectfully, confidently and effectively communicate with people with disability


OUTCOME: O1.2.1 Council staff are confident and skilled in communicating with people who have disability

POSITION	17/18	18/19	19/20	20/21
Human Resources Manager	Yes	Yes	Yes	Yes
Performance Indicator(s)	Comment			KPI Status
1. Number and type of training programs relating to inclusion or disability confidence/awareness delivered or that Council staff are sent to	No training programs relating to inclusion or disability confidence/awareness were delivered to 30 June 2018 however, staff attended an Autism Spectrum Disorder and Asperger's Syndrome lecture from Professor Tony Attwood on 22 February 2018.			

ACTION: A1.2.01 Provide key Council staff in Corporate Services, Human Resources and Planning, Development & Compliance training in creating alternative document formats in Word, PDF, Power Point (as a minimum)

POSITION	17/18	18/19	19/20	20/21
Human Resources Manager	Yes	Yes	No	No
Performance Indicator(s)	Comment			KPI Status
1. 80% targeted attendance and type of training programs relating to creating documents that are provided for staff	Training programs relating to creating documents that are provided for staff not commenced. Carried over to 2018/2019.			

ACTION: A1.2.02 Provide Information Services, Digital Officer and other staff who may be required to update web pages with training in web content and design compatible with Web Content Accessibility Guidelines (WCAG) 2.0

POSITION	17/18	18/19	19/20	20/21
Human Resources Manager	Yes	Yes	No	No
Performance Indicator(s)	Comment			KPI Status
1. 80% targeted attendance and type of training programs relating to web content and design	Web Content Accessibility Guidelines compliance formed a part of skills training provided by Digital Officer to content authors during 2017/2018 Financial Year.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


ACTION: A1.2.03 Support the Asset & Infrastructure team to enhance disability confidence and communication skills in order to effectively engage people with disability in the Pedestrian And Mobility Plan (PAMP) and the Traffic Committee

POSITION	17/18	18/19	19/20	20/21
Human Resources Manager	Yes	Yes	No	No

Performance Indicator(s)	Comment	KPI Status
1. Meeting Evaluation Sheet data indicates that people with disability feel that Council staff are increasing their skill in addressing access and inclusion in meetings	Evaluation sheet data collection not undertaken to June 2018.	



ACTION: A1.2.04 Provide Council staff from Library, Events, GeoCentre and Art Gallery with opportunities to gain awareness of the needs of children with autism (and the needs of their parents, care givers and siblings)

POSITION	17/18	18/19	19/20	20/21
Human Resources Manager	Yes	Yes	Yes	Yes


Performance Indicator(s)	Comment	KPI Status
1. 80% attendance by targeted group in autism awareness activities or training attended by Council staff from Library, Events, GeoCentre and Art Gallery	No attendance by targeted group during July to December 2017 however, staff attended planned Autism Spectrum Disorder and Asperger's Syndrome lecture from Professor Tony Attwood on 22 February 2018.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

ACTION: A1.2.05 Provide GeoCentre, Library, Events and Art Gallery staff with skills (via training or partnership with parents and/or experienced professionals) to create Social Stories that will assist children with autism, or children who experience anxiety, to be involved in groups or formal program activities

POSITION		17/18	18/19	19/20	20/21
Human Resources Manager		No	Yes	No	No
Performance Indicator(s)	Comment	KPI Status			
1. 80% targeted attendance at education/training sessions in relation to autism/social anxiety	Scheduled for 2018/2019. However, staff attended planned Autism Spectrum Disorder and Asperger's Syndrome lecture from Professor Tony Attwood scheduled for 22 February 2018.				
2. Survey of Council staff attending the autism awareness activities indicates an increase confidence developing Social Stories relating to their programs and events	Scheduled for 2018/2019.				

ACTION: A1.2.06 Expand awareness and/or training programs for Council training programs for Council staff across the organisation to ensure all services can be delivered in an inclusive manner


POSITION		17/18	18/19	19/20	20/21
Human Resources Manager		No	Yes	No	No
Performance Indicator(s)	Comment	KPI Status			
1. 80% attendance by targeted group in activities or training attended by Council staff	Scheduled for 2018/2019.				

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

STRATEGY: S1.3 Contribute positive media stories about what Council is doing to build inclusion with people with disability


OUTCOME: O1.3.1 The community is aware of the activities Council is undertaking to progressively build greater inclusion of people with disability

POSITION	17/18	18/19	19/20	20/21
Communication & Community Engagement Coordinator	Yes	Yes	Yes	Yes

Performance Indicator(s)	Comment	KPI Status
1. Number and topic of media releases relating to DIAP	Disability Inclusion Action Plan referenced in relevant releases and statements on at least four occasions.	


ACTION: A1.3.01 Provide regular media stories (including on social media) on the progress of the implementation of the DIAP

POSITION	17/18	18/19	19/20	20/21
Communication & Community Engagement Coordinator	Yes	Yes	Yes	Yes

Performance Indicator(s)	Comment	KPI Status
1. Minimum four per year and topic of media releases relating to DIAP	Disability Inclusion Action Plan referenced in relevant releases and statements on at least four occasions.	

ACTION: A1.3.02 Source and provide stories to media on the experiences and/or opinions of people with disability with regards to the effectiveness of Council's strategies to build inclusion

POSITION	17/18	18/19	19/20	20/21
Communication & Community Engagement Coordinator	Yes	Yes	Yes	Yes




Performance Indicator(s)	Comment	KPI Status
1. Minimum four per year and topic of media releases relating to DIAP	Disability Inclusion Action Plan referenced in relevant releases and statements on at least four occasions.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

STRATEGY: S1.4 Contribute to creating positive attitudes towards inclusion in Broken Hill community

OUTCOME: O1.4.1 The community has a greater awareness of disability inclusion and the benefits of inclusion to the broader community

OUTCOMES OF THE COMMUNITY WERE A GREATER AWARENESS OF DISABILITY INCLUSION AND THE BENEFITS OF INCLUSION TO THE BROADER COMMUNITY.

POSITION	17/18	18/19	19/20	20/21
Director Corporate	Yes	Yes	Yes	Yes
Performance Indicator(s)	Comment			KPI Status
1. Number of disability or inclusion awareness campaigns that Council contributes to or partners with other agencies to promote	Three inclusion awareness campaigns; Library held storytime during Hearing Awareness week with the Hearing Centre and the GeoCentre hosted the Lifeline Exhibition. The Library and Administrative Centre displayed posters and pamphlets for National Disability Insurance Scheme.			
ACTION: A1.4.01 Support disability awareness campaigns by displaying promotional posters in Council buildings and facilities (e.g. Autism Awareness, Mental Health Month, International Day of People with Disability and National Relay Service)				
POSITION	17/18	18/19	19/20	20/21
Events Coordinator	Yes	Yes	Yes	Yes
Performance Indicator(s)	Comment			KPI Status
1. Minimum of five disability or inclusion awareness campaigns that Council supports	Council has supported the NDIS information and preplanning hubs, National Reconciliation Week, Positive Partnerships Autism Awareness, Inclusive Tourism Online Learning (internal promotion), Stress Down Day.			
ACTION: A1.4.02 Extend an invitation to YMCA staff, to join the autism awareness session and/or training provided to Library, Events, GeoCentre and Art Gallery staff				
POSITION	17/18	18/19	19/20	20/21
Human Resources Manager	Yes	Yes	No	No
Performance Indicator(s)	Comment			KPI Status
1. 80% targeted attendance at education/training sessions by YMCA staff	Invitation sent to education/training sessions to YMCA staff during 2017/2018.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

2. Evaluation by Council and YMCA staff attending autism awareness training indicates an increase in confidence in meeting the needs of children with autism and their families

Evaluation by Council and YMCA staff not undertaken during 2017/2018.



ACTION: A1.4.03 Extend an invitation to YMCA staff, to join the professional development opportunities relating to creating Social Stories for children with autism or who experience anxiety

POSITION	17/18	18/19	19/20	20/21
Human Resources Manager	No	Yes	No	No

Performance Indicator(s)	Comment	KPI Status
1. 80% targeted attendance at education/training sessions by YMCA staff	Scheduled for 2018/2019.	
2. Survey of YMCA staff attending indicates an increase in confidence in creating Social Stories	Scheduled for 2018/2019.	

ACTION: A1.4.04 Library, GeoCentre and/or Art Gallery host programs and/or events that include disability as being part of the human experience and/or reflected in cultural artefacts

POSITION	17/18	18/19	19/20	20/21
Gallery and Museums Manager	Yes	Yes	Yes	Yes

Performance Indicator(s)	Comment	KPI Status
1. Minimum of five programs and/or events including disability as part of the human experience and cultural expression	<p>The Library have:</p> <ul style="list-style-type: none"> - held storytime during Hearing Awareness week with the Hearing Centre; - established a collection of Early Literacy resources for Indigenous; - engaged with aboriginal community in holding NAIDOC storytime session; - established a collection of resources for reluctant readers; - engaged with Salvation Army Lisk group, participating 15 times in the past 6 months, with 121 attendees at these sessions; and 	

Completed In Progress Ongoing Deferred Not Commenced Not Achieved

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

- the Art Gallery hosted workshops for Maari Ma Health group clients.

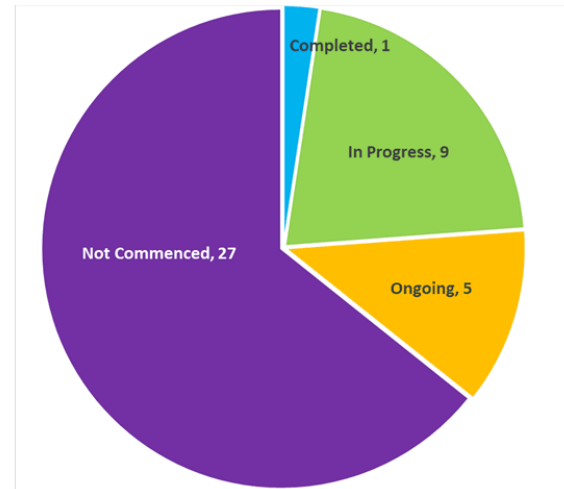
The Library has also installed technology and equipment improvements to assist in inclusion and accessibility with further improvements in planning.

LIVEABLE COMMUNITIES

Outcome KPI Status



Action KPI Status



Completed

In Progress

Ongoing

Deferred

Not Commenced

Not Achieved


FOCUS AREA: 2 Liveable Communities

STRATEGY: S2.1 Progressively improve the accessibility of footpaths in Broken Hill LGA in consultation with people with mobility and vision related disabilities

OUTCOME: O2.1.1 People with disability are consulted about the priority maintenance and upgrade of footpaths, kerbs, crossings and ramps in Broken Hill


POSITION	17/18	18/19	19/20	20/21
Infrastructure Projects Engineer	Yes	Yes	Yes	Yes
Performance Indicator(s)	Comment			KPI Status
1. Two Reference Group meetings per year on footpath maintenance/upgrade completed	Council has received funding from the RMS to develop a city wide Pedestrian Access and Mobility Plan commencing in 2018/2019. As part of the project, a Reference Group is required. A Terms of Reference has been created for the group. Expressions of interests will be advertised for stakeholder members to consult on priorities. It is anticipated a prioritised forward works program will be made available in 2018-19 ready for implementation in 2019/2020.			
2. PAMP reviewed to include Reference Group input on priorities for increasing continuous paths of accessible travel	The PAMP review will include substantial stakeholder engagement through the reference group. PAMP review funding has been awarded to commence in 2018/2019.			

ACTION: A2.1.01 Write Terms of Reference for a Reference Group to the PAMP that includes purpose, duration, frequency, representation across Broken Hill and representational of various mobility types and parents/guardians of school aged children


POSITION	17/18	18/19	19/20	20/21
Infrastructure Projects Engineer	Yes	No	No	No
Performance Indicator(s)	Comment			KPI Status
1. PAMP Reference Group Terms of Reference written and approved	PAMP Reference Group Terms of Reference have been drafted and is pending Council approval to be obtained in 2018/2019 in conjunction with the PAMP Review Project.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


ACTION: A2.1.02 Advertise for Reference Group members, and use contacts from industry and Government services to assist to fill all required representation positions

POSITION	17/18	18/19	19/20	20/21
Infrastructure Projects Engineer	No	Yes	No	Yes
Performance Indicator(s)	Comment			KPI Status
1. List of advertisements published for Reference Group members, and copy for future Reference Group recruitment is on file	Scheduled for 2018/2019.			

ACTION: A2.1.03 Conduct meetings (using Accessible Meeting Guidelines) and report on PAMP progress and asking the Reference Group to provide feedback on the priorities listed in the PAMP


POSITION	17/18	18/19	19/20	20/21
Infrastructure Projects Engineer	No	Yes	Yes	Yes
Performance Indicator(s)	Comment			KPI Status
1. Two Reference Group meetings per year on footpath maintenance/upgrade completed	Scheduled for 2018/2019.			

ACTION: A2.1.04 Review the PAMP priorities and assessments based on input from the Reference Group

POSITION	17/18	18/19	19/20	20/21
Infrastructure Projects Engineer	No	Yes	Yes	Yes
Performance Indicator(s)	Comment			KPI Status
1. PAMP reviewed to include Reference Group input on priorities for increasing continuous paths of accessible travel	Scheduled for 2018/2019. Council has received funding through the RMS for the PAMP review awarded commencing in the 2018/2019 financial year. With the funding available, an accessibility consultant will be engaged in assisting in determining accessibility compliance requirements and prioritisation with the input and support of the PAMP Reference Group. Once an agreed plan is developed, the PAMP reference group will recommend it to Council for adoption. It is anticipated this will be achieved in the 2018/2019 year.			



Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

ACTION: A2.1.05 Inform the public of the consultation with the PAMP Reference Group and the priority list for maintenance or upgrade of PAMP related infrastructure

POSITION	17/18	18/19	19/20	20/21
Infrastructure Projects Engineer	No	Yes	Yes	Yes
Performance Indicator(s)	Comment			KPI Status
1. Media release prepared for each consultation phase	Scheduled for 2018/2019.			


STRATEGY: S2.2 Plan to progressively improve the accessibility of public toilets (including way finding)

OUTCOME: O2.2.1 People with disability are directly consulted about the priorities for enhancement of Council public toilets


POSITION	17/18	18/19	19/20	20/21
Asset Planner (Buildings)	No	No	Yes	No
Performance Indicator(s)	Comment			KPI Status
1. One community consultation on Council public toilet maintenance, modification or replacement priorities completed	Scheduled for 2019/2020. As part of the Patton Park Refurbishment Project, Council had consulted with the Patton Village Committee that it intends to procure a state of the art amenities unit that is fully accessible to Australian Standards and Legislation. The amenities block will be constructed in 2018/2019 as part of the refurbishment.			
2. PAMP reviewed to include community input on priorities for maintenance and upgrade and way finding of accessible Council toilet facilities	Scheduled for 2019/2020. Access to public facilities to be included in PAMP review scope of works and is scheduled for 2018/2019 as funding has been received to progress the project by the RMS.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


ACTION: A2.2.01 Write a Consultation Plan for a community consultation on Council public toilet maintenance and upgrade, and way finding priorities including: - Purpose and aim of consultation - Promotional plan to engage a broad range of relevant stakeholders (particularly mobility and vision related disability) - Draft consultation questions

POSITION	17/18	18/19	19/20	20/21
Communication & Community Engagement Coordinator	No	No	Yes	No
Performance Indicator(s)	Comment			KPI Status
1. Consultation Plan for accessible Council public toilets consultation complete	Scheduled for 2019/2020. Accessible public amenities falls under the umbrella of the PAMP as accessible toilets is part of a pedestrian network and is scheduled for undertaking in 2018/2019. The consultation component will be achieved through the PAMP Reference Group.			

ACTION: A2.2.02 Advertise community consultation on accessible Council public toilets (maintenance and upgrade and way finding priorities), using industry and Government contacts to assist to reach target audience

POSITION	17/18	18/19	19/20	20/21
Communication & Community Engagement Coordinator	No	Yes	No	No
Performance Indicator(s)	Comment			KPI Status
1. List of advertisements published for community consultation on accessible Council public toilets, and copy for future similar consultation kept on file	Scheduled for 2018/2019. Advertisements to be carried out in conjunction with the PAMP review.			


ACTION: A2.2.03 Conduct community consultation on accessible Council public toilets (maintenance and upgrade and way finding priorities) using Accessible Meetings Guidelines

POSITION	17/18	18/19	19/20	20/21
Communication & Community Engagement Coordinator	No	No	Yes	No
Performance Indicator(s)	Comment			KPI Status
1. Community consultation on accessible public toilets (maintenance and upgrades) completed	Scheduled for 2019/2020. The next public toilet upgrade is Patton Park, the design of the toilets have been consulted on with the community and been designed to comply with accessibility			


Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

standards, codes and legislation. Council will procure a state of the art accessible amenities block.

ACTION: A2.2.04 Review the PAMP priorities and assessments on accessible Council public toilet (including way finding) needs based on the community consultation results and other relevant data

POSITION	17/18	18/19	19/20	20/21
Chief Operations Officer	No	No	Yes	No
Performance Indicator(s)	Comment			KPI Status
1. PAMP reviewed to include community input on priorities for maintenance and upgrade and way finding of accessible Council toilet facilities	Scheduled for 2019/2020. Community input for the PAMP will be managed in two forums. 1. The official PAMP Reference Group comprising of Council representatives and key community stakeholder representatives such as organisations. 2. There will be a month set aside for public display and comment once the PAMP goes to the elected Council. Comments during that time will be considered and where appropriate, considered in the final PAMP. The PAMP review will commence and is anticipated for completion in 2018/2019.			

OUTCOME: O2.2.2 Council public toilets are increasingly modified or replaced by accessible toilets in line with the PAMP priorities

POSITION	17/18	18/19	19/20	20/21
Asset Planner (Buildings)	No	No	Yes	Yes
Performance Indicator(s)	Comment			KPI Status
1. List of Council toilets that have been modified or upgraded (including way finding changes)	Scheduled for 2019/2020. The PAMP review will include a forward program/list of amenities upgrades/replacements for upcoming years.			


Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

ACTION: A2.2.05 Progressively maintain or upgrade accessible Council public toilets (including way finding) based on the priorities identified following community consultation and other data

POSITION	17/18	18/19	19/20	20/21
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Asset Planner (Buildings)	No	No	Yes	Yes
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Performance Indicator(s)	Comment	KPI Status
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1. List of Council toilets that have been flagged for maintenance, modification or replacement budgets prepared for each facility and submitted for capital projects (including way finding changes)	Scheduled for 2019/2020. List of Council toilets flagged to be developed for inclusion in PAMP review scope.	
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OUTCOME: O2.2.3 Current and accurate information on the location of Council accessible toilets is available to residents and visitors

POSITION	17/18	18/19	19/20	20/21
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Asset Planner (Buildings)	No	Yes	Yes	Yes
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Performance Indicator(s)	Comment	KPI Status
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1. Information sheet on each Council public toilet listing access features and including a picture of the toilet (to enable families to decide on suitability of access for their needs) are completed	Scheduled for 2018/2019. To be included in the consultants scope of works under the PAMP review	
2. National Public Toilet Map is reviewed annually	Scheduled for 2018/2019. To be included in the consultants scope of works under the PAMP review	
3. Map of accessible Council public toilets of Broken Hill completed	Scheduled for 2018/2019. To be included in the consultants scope of works under the PAMP review	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


ACTION: A2.2.06 Compile a PDF for each accessible Council public toilet describing the access features (including availability of adult change tables), and providing a picture of each toilet (to enable families of people with profound disability to decide on suitability of access for their needs)

POSITION	17/18	18/19	19/20	20/21
Asset Planner (Buildings)	No	Yes	Yes	Yes
Performance Indicator(s)	Comment			KPI Status
1. Information sheet on each accessible Council public toilet listing access features and including a picture of a toilet (to enable families to decide on suitability of access for their needs) are completed. 20% of total public toilets completed each year	Scheduled for 2018/2019. To be included in the consultants scope of works under the PAMP review.			

ACTION: A2.2.07 Review map of accessible Council public toilets based on the information collected in A2.2.06


POSITION	17/18	18/19	19/20	20/21
Asset Planner (Buildings)	No	Yes	Yes	Yes
Performance Indicator(s)	Comment			KPI Status
1. Map of accessible Council public toilets of Broken Hill including GIS layer completed	Scheduled for 2018/2019. To be included in the consultants scope of works under the PAMP review.			

ACTION: A2.2.08 Review the National Public Toilet Map including descriptions of access features described as important by the community consultation results


POSITION	17/18	18/19	19/20	20/21
Asset Planner (Buildings)	No	No	Yes	Yes
Performance Indicator(s)	Comment			KPI Status
1. National Public Toilet Map is reviewed annually	Scheduled for 2019/2020. To be included in the consultants scope of works under the PAMP review.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

OUTCOME: O2.2.4 Suitable sites for the potential installation of adult change tables identified in consultation with people with disability and included as an addendum to the PAMP



POSITION	17/18	18/19	19/20	20/21
Asset Planner (Buildings)	No	No	No	Yes
Performance Indicator(s)	Comment			KPI Status
1. PAMP amended to include recommendations for suitable sites to install adult change tables (should grant funding become available)	Scheduled for 2020/2021. To be included in the consultants scope of works under the PAMP review. Council has also been proactive in the installation of adult change tables at key locations such as at the Broken Hill Regional Aquatic Centre.			

ACTION: A2.2.09 Identify suitable sites for the potential installation of adult change tables identified in consultation with people with disability and included as an addendum to the PAMP

POSITION	17/18	18/19	19/20	20/21
Asset Planner (Buildings)	No	No	No	Yes
Performance Indicator(s)	Comment			KPI Status
1. PAMP amended to include recommendations for suitable sites to install adult change tables (should grant funding become available)	Scheduled for 2020/2021. To be included in the consultants scope of works under the PAMP review.			


STRATEGY: S2.3 Increase accessibility and inclusion of events held in Broken Hill and of Council meetings

OUTCOME: O2.3.1 Council staff are supported to increase or promote access and inclusion of events and meetings


POSITION	17/18	18/19	19/20	20/21
Events Coordinator	Yes	Yes	Yes	Yes
Performance Indicator(s)	Comment			KPI Status
1. % of Accessible and Inclusive Events Guidelines for Council is completed	Accessible and Inclusive Events Guidelines not commenced.			
2. % targeted attendance at professional development	Online training to be undertaken on ongoing basis.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 



ACTION: A2.3.01 Council staff responsible for Events are provided with professional development (and/or training) opportunities to enhance their knowledge and skills relating to organising accessible events

POSITION	17/18	18/19	19/20	20/21
Human Resources Manager	Yes	Yes	Yes	Yes
Performance Indicator(s)	Comment			KPI Status
1. 80% targeted attendance at professional development (and/or training)	Council departments shared templates and resources internally on an ongoing basis.			

ACTION: A2.3.02 Source existing Accessible and Inclusive Event Guidelines for use within Council

POSITION	17/18	18/19	19/20	20/21
Events Coordinator	Yes	Yes	No	No
Performance Indicator(s)	Comment			KPI Status
2. Accessible and Inclusive Event Guidelines are reviewed and incorporated into Council's Accessible and Inclusive Event Guidelines	Accessible and Inclusive Guidelines yet to be developed.			


OUTCOME: O2.3.2 People with disability have greater access to events hosted in Broken Hill LGA

POSITION	17/18	18/19	19/20	20/21
Events Coordinator	Yes	Yes	Yes	Yes
Performance Indicator(s)	Comment			KPI Status
1. % of Council run events that have an access and inclusion plan as part of event implementation	Disability inclusion incorporated into 2017 Christmas Pageant event plan.			
2. Accessible and Inclusive Event Guidelines distributed to event organisers in contact with Council	Accessible and Inclusive Guidelines not yet developed.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


ACTION: A2.3.03 Progressively incorporate Council's Access and Inclusion Plans into all Civic events

POSITION	17/18	18/19	19/20	20/21
Events Coordinator	Yes	Yes	Yes	Yes

Performance Indicator(s)	Comment	KPI Status
1. 25% of Civic events have an Access and Inclusion Plan as part of event implementation each year, by 20/21 have 100% compliance	65% of Council events were conducted with consideration to disability access during 2017/2018.	


ACTION: A2.3.04 Progressively develop Council's Accessible Event templates, guidelines, policies and/or procedures specific to the context of Broken Hill Events

POSITION	17/18	18/19	19/20	20/21
Events Coordinator	No	Yes	Yes	Yes

Performance Indicator(s)	Comment	KPI Status
1. Accessible and Inclusive Resource is developed and publicly available	Scheduled for 2018/2019.	



ACTION: A2.3.05 Make Council's Accessible Event Guidelines (including promotional information about drop off points and parking etc) available to event organisers booking Council owned sites

POSITION	17/18	18/19	19/20	20/21
Events Coordinator	No	Yes	Yes	Yes


Performance Indicator(s)	Comment	KPI Status
1. Accessible Event Guidelines distributed to event organisers in contact with Council	Scheduled for 2018/2019.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


OUTCOME: O2.3.3 Access by people with disability attending meeting held at Council is specifically addressed and catered for

POSITION	17/18	18/19	19/20	20/21
Corporate Services Coordinator	No	No	Yes	No
Performance Indicator(s)	Comment			KPI Status
1. Accessible Council meeting checklist template is completed and available for Council staff	Scheduled for 2019/2020.			
2. Council meeting invitation template includes a question relating to access needs of meeting attendees	Scheduled for 2019/2020.			

ACTION: A2.3.06 Develop a Council Accessible Meetings checklist template to assist staff to cater for meeting participants who may have a disability

POSITION	17/18	18/19	19/20	20/21
Corporate Services Coordinator	No	No	Yes	No
Performance Indicator(s)	Comment			KPI Status
1. Accessible meeting checklist template is completed and available for staff	Scheduled for 2019/2020.			



ACTION: A2.3.07 Develop a process to ensure meeting requests or invitations consider the accessibility requirements of attendees

POSITION	17/18	18/19	19/20	20/21
Corporate Services Coordinator	No	No	Yes	No
Performance Indicator(s)	Comment			KPI Status
1. Meeting request/invitation template includes a question relating to access needs of meeting attendees	Scheduled for 2019/2020.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

STRATEGY: S2.4 Progressively increase accessibility and inclusion of places of recreation, learning and leisure


OUTCOME: O2.4.1 People of all ages with disability have greater access to Library service, Art Gallery and GeoCentre

POSITION	17/18	18/19	19/20	20/21
Library Services Coordinator	Yes	Yes	Yes	Yes
Performance Indicator(s)	Comment			KPI Status
1. % of Information on accessible features of Library, Art Gallery and GeoCentre buildings documented	Accessible features researched, information now requiring collation and documenting.			
2. Number and list of Council workshops, activities and/or events designed for people and/or that provided adjustments for people with disability to attend	Salvation Army LISK group participated with the library 15 times over six months (121 people attending these sessions). The Art Gallery workshop space is mobility accessible.			

ACTION: A2.4.01 Compile a PDF for Council buildings describing the access features of the building and the activities hosted in them

POSITION	17/18	18/19	19/20	20/21
Asset Planner (Buildings)	Yes	Yes	Yes	Yes
Performance Indicator(s)	Comment			KPI Status
1. 25% completion per year. 100% completed by 20/21.	Investigation of accessibility features of Council buildings underway and development of PDFs showing Council building access features and activities hosted within buildings to be developed.			

ACTION: A2.4.02 Document the accessibility features of the Library, Art Gallery, Tourist and Travellers Centre and GeoCentre buildings and publish these in relevant locations (website, social media, intranet, tourism collateral and onsite)

POSITION	17/18	18/19	19/20	20/21
Library Services Coordinator	Yes	Yes	Yes	Yes
Performance Indicator(s)	Comment			KPI Status
1. 25% of Information on accessible features of Library, Art Gallery, Tourist and Travellers Centre and GeoCentre buildings documented with an	The Art Gallery and GeoCentre introduced building access information in advertising and marketing information during July			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

increase of 25% per year. 100% availability by 20/21

2017 to June 2018. The Visitor Information Centre and Library documentation has not been commenced.


ACTION: A2.4.06 Support ATSI persons with disability to attend culturally safe and appropriate activities and/or events

POSITION	17/18	18/19	19/20	20/21
Library Services Coordinator	Yes	Yes	Yes	Yes

Performance Indicator(s)	Comment	KPI Status
1. One activity and/or event designed for ATSI people with disability and/or that provided adjustments for people with disability to attend	The Library have established the following for ATSI people: - a collection of Early Literacy resources - a collection of resources in the library for reluctant readers - engaged with aboriginal community in holding NAIDOC storytime session in Library - engaged with Community Hub 123, mini library and planning future program at centre - listed as a friendly place to attend on Maari Ma website	

ACTION: A2.4.07 Host activities and/or events in the Library designed to support parents and care givers of children who have a disability

POSITION	17/18	18/19	19/20	20/21
Library Services Coordinator	No	Yes	Yes	Yes

Performance Indicator(s)	Comment	KPI Status
1. Three Library activities and/or events designed to support parents and care givers of children who have a disability to access the Library	Scheduled for 2018/2019. However, the Library has established the following: - Technology: Installation of self-check out machines, RFID, 3 height adjustable tables for computers for wheel chair access, 4 touch screen computers installed, gaming computers one of which has a wheel chair height adjustable table, new library management system permits web accessible material, download of e-resources from the web catalogue and e-messaging of overdue, reservations, etc.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

- Projector screen installed with aim to hold sensory film nights for disabled children (in planning).
- Met with Salvation Army for their disabled group and have set up a regular program in the library to engage this community
- Met with a number of NDIS support agencies and are engaging with them to promote library as a place to engage with
- A collection of Early Literacy resources in the library for Indigenous
- A collection of resources in the library for Reluctant readers
- Purchased books such as braille

ACTION: A2.4.08 Art Gallery and/or GeoCentre workshops and/or activities provide adjustments enabling people with disability to attend

POSITION	17/18	18/19	19/20	20/21
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Gallery and Museums Manager

Yes

Yes

Yes

Yes

Performance Indicator(s)

Comment

KPI Status

1. Three workshops and/or activities for people with disability and/or that provided adjustments for people with disability to attend

The Art Gallery hosted workshops for Maari Ma health group clients. Gallery and Museum make regular adjustments to programs for people with disability to attend. Gallery exhibitions are becoming a lot more interactive, the current exhibition has sound elements with recorded stories.



OUTCOME: O2.4.2 Parents of children with disability access the Library

POSITION	17/18	18/19	19/20	20/21
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Library Services Coordinator

No

Yes

Yes

Yes

Performance Indicator(s)

Comment

KPI Status

1. Number of Library activities and/or events designed to support parents of children who have a disability to access the Library

Scheduled for 2018/2019. However, the Library has planned future programs and inclusion designed to support parents of children who have a disability through its regular programming.



Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

ACTION: A2.4.03 Design Library activities and/or events that provide adjustments enabling people with disability to attend

POSITION	17/18	18/19	19/20	20/21
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Library Services Coordinator

No

Yes

Yes

Yes

Performance Indicator(s)

Comment

KPI Status

1. Five activities and/or events designed for people with disability and/or that provided adjustments for people with disability to attend

Scheduled for 2018/2019. However, the Library has planned future programs designed for people with a disability through its regular programming.



ACTION: A2.4.04 Work in partnership with families and/or service providers of children with autism to create suitable Library activities and/or events and programs (particularly in school holidays)

POSITION	17/18	18/19	19/20	20/21
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Library Services Coordinator

No

Yes

Yes

Yes

Performance Indicator(s)

Comment

KPI Status

1. Three activities and/or events designed for people with disability and/or that provided adjustments for people with disability to attend

Scheduled for 2018/2019. Library has planned future programs and inclusion designed for people with disability through its regular programming.



ACTION: A2.4.05 Develop a Social Story about going to the Library (or story time within the Library) to enable children with autism and children who experience anxiety to be more comfortable attending these places and events

POSITION	17/18	18/19	19/20	20/21
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Library Services Coordinator

No

Yes

Yes

Yes

Performance Indicator(s)

Comment

KPI Status


1. Create Library Social Story in 2018/19 and review every year

Scheduled for 2018/2019. However, the Library Social Story planning and Library Social Story planning has already commenced.




Completed In Progress Ongoing Deferred Not Commenced Not Achieved


OUTCOME: O2.4.3 Families have improved information about the access features of playgrounds (including fencing)

POSITION	17/18	18/19	19/20	20/21
Asset Planner Open Spaces	No	Yes	Yes	Yes
Performance Indicator(s)	Comment			KPI Status
1. % of Council parks, sporting and playgrounds in Broken Hill that have information on accessible features (including fencing) available in a standard format	Scheduled for 2018/2019.			

ACTION: A2.4.09 Design a template to capture information about the accessibility features of Council parks, sporting and playgrounds (including fencing) in a standard format



POSITION	17/18	18/19	19/20	20/21
Corporate Services Coordinator	No	Yes	No	No
Performance Indicator(s)	Comment			KPI Status
1. Template for information on the accessibility features of Council parks, sporting and playgrounds completed	Scheduled for 2018/2019.			

ACTION: A2.4.10 Document the accessibility features of Council parks, sporting and playgrounds (including fencing) and post these on all relevant websites


POSITION	17/18	18/19	19/20	20/21
Asset Planner Open Spaces	No	Yes	Yes	Yes
Performance Indicator(s)	Comment			KPI Status
1. Minimum 25% completion each year	Scheduled for 2018/2019.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


OUTCOME: O2.4.4 Tourists and visitors with disability have greater access to information on accessibility features of accommodation, and places and activities of interest in and around Broken Hill

POSITION	17/18	18/19	19/20	20/21
Events Coordinator	No	Yes	Yes	Yes
Performance Indicator(s)	Comment			KPI Status
1. Accessible accommodation guide is reviewed annually	Scheduled for 2018/2019. Conversations commenced regarding a dedicated Visitor Information Centre produced accessibility guide featuring accommodation, tours, attractions. Once complete, Guide to be published on Council's tourism website.			
2. Council's Tourism website has a section on Accessible Accommodation and Activities, reviewed annually	Scheduled for 2018/2019.			

ACTION: A2.4.11 Review the template for accessible accommodation and encourage the use of photos to show the accessible bathroom features and any other accessibility features

POSITION	17/18	18/19	19/20	20/21
Events Coordinator	No	Yes	No	No
Performance Indicator(s)	Comment			KPI Status
1. Accessible accommodation template reviewed	Scheduled for 2018/2019. Council to continue the conversation with relevant agencies to find best practice model for capturing and sharing accessible accommodation information.			


ACTION: A2.4.12 Review the accessible accommodation guide annually, progressively incorporating enhanced information on accessible accommodation

POSITION	17/18	18/19	19/20	20/21
Events Coordinator	No	Yes	Yes	Yes
Performance Indicator(s)	Comment			KPI Status
1. Accessible accommodation guide is reviewed annually	Scheduled 2018/2019. Conversations commenced regarding a dedicated Visitor Information Centre produced accessibility guide			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 




featuring accommodation, tours, attractions. Once complete,
Guide to be published on Council's tourism website.

ACTION: A2.4.13 Create a dedicated section on the Tourism website, annually reviewed, that holds enhanced information about accessible accommodation and activities

POSITION	17/18	18/19	19/20	20/21
Events Coordinator	No	Yes	Yes	Yes
Performance Indicator(s)	Comment			KPI Status
1. Council's tourism website has a section on accessible accommodation and activities, reviewed annually	Scheduled for 2018/19.			


STRATEGY: S2.5 Improve access to Council Administrative Centre and Civic Centre, and Visitor Information Centre, including better way finding

OUTCOME: O2.5.1 Council Administrative Centre, Civic Centre and Visitor Information Centre have improved access features


POSITION	17/18	18/19	19/20	20/21
Asset Planner (Buildings)	Yes	Yes	No	No
Performance Indicator(s)	Comment			KPI Status
1. % of Council Administrative Centre access features completed (lift; a lower information desk for people using wheelchairs; availability of hearing loop; and a meeting room enabling sound privacy)	0% of Council Administrative Centre access features completed during July 2017 to June 2018.			
2. % of Civic Centre access features completed (lift; accessible toilet; hearing loop and theatre area suitable for people who use wheelchairs)	85 % of Civic Centre access features completed during July 2017 to June 2018.			
3. Visitor Information Centre is accessible to visitors who use wheelchairs	Two disability access ramps available with entry through automatic doors during July 2017 to June 2018. Further directional signage required.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 


ACTION: A2.5.01 Ensure the Council Administrative Centre refurbishment considers provision for: a lift; a lower information desk for people using wheelchairs; availability of hearing loop; and a meeting room enabling sound privacy

POSITION	17/18	18/19	19/20	20/21
Asset Planner (Buildings)	No	Yes	No	No
Performance Indicator(s)	Comment			KPI Status
1. % of Council Administrative Centre access features completed	Scheduled 2018/2019. A building accessibility plan requires development and budget.			

ACTION: A2.5.02 Ensure the Civic Centre refurbishment considers provision for: a lift; accessible toilet; hearing loop and theatre area suitable for people who use wheelchairs


POSITION	17/18	18/19	19/20	20/21
Asset Planner (Buildings)	Yes	No	No	No
Performance Indicator(s)	Comment			KPI Status
1. % of Civic Centre access features completed	85 % of Civic Centre access features completed during July 2017 to June 2018.			

OUTCOME: O2.5.2 Way finding in and around Council Administrative Centre, Civic Centre and Visitor Information Centre is inclusive of people with vision and/or hearing impairment, blindness and/or deafness


POSITION	17/18	18/19	19/20	20/21
Asset Planner (Buildings)	No	No	Yes	Yes
Performance Indicator(s)	Comment			KPI Status
1. % of way finding plans (suitable for guests who may be vision or hearing impaired; blind and/or deaf) implemented for the Council Administrative Centre, Civic Centre and Visitor Information Centre	Scheduled for 2019/2020.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

ACTION: A2.5.03 Ensure the Visitor Information Centre is accessible to visitors who use wheelchairs


POSITION	17/18	18/19	19/20	20/21
Asset Planner (Buildings)	No	No	Yes	No
Performance Indicator(s)	Comment			KPI Status
1. Service at Visitor Information Centre is accessible for people in wheelchairs	Scheduled 2019/2020. Project plans to be developed in 2018/19. Budgets to be sought for in 2019/2020 for construction works.			

ACTION: A2.5.04 Install appropriate way finding, suitable for guests who may be vision or hearing impaired; blind and/or deaf, in Council Administrative Centre, Civic Centre and Visitor Information Centre




POSITION	17/18	18/19	19/20	20/21
Asset Planner (Buildings)	No	No	No	Yes
Performance Indicator(s)	Comment			KPI Status
1. % of way finding plans (suitable for guests who may be vision or hearing impaired; blind and/or deaf) implemented for the Council Administrative Centre, Civic Centre and Visitor Information Centre.	Scheduled for 2020/2021.			

STRATEGY: S2.6 Encourage, support and promote accessible businesses and tourism in Broken Hill


OUTCOME: O2.6.1 Businesses and tourist attractions in Broken Hill have greater awareness of the economic benefits of developing accessible and ageing friendly places and activities

POSITION	17/18	18/19	19/20	20/21
Economic Development and Culture Officer	Yes	Yes	Yes	Yes
Performance Indicator(s)	Comment			KPI Status
1. Support information updates on the benefits of accessible and ageing friendly businesses and activities	Council supported a placement of a university student undertaking a Bachelor of International Tourism, Sam Norman. During his time in Broken Hill Sam assisted the Silver City Cinema in raising funds for a lift to be installed at the local cinema.			


Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

2. Number of media articles provided on the economic benefits of accessible and ageing friendly businesses and activities	The Barrier Daily Truth published media articles in relation to fund raising activities for the lift at the local cinema and shop front accessibility ramps.	
3. Representation to organisers of business awards made to have an Accessibility and Inclusion Award category	No representation undertaken 2017/2018.	
4. Inclusion of accessibility features of tourism properties in visitor information materials	No action undertaken 2017/2018.	

ACTION: A2.6.01 Support the promotion of the economic benefits of accessible and ageing friendly businesses and activities via information updates to businesses


POSITION	17/18	18/19	19/20	20/21
Economic Development and Culture Officer	No	Yes	Yes	Yes
Performance Indicator(s)	Comment			KPI Status
1. Number of information updates supported on the economic benefits of accessible and ageing friendly businesses and activities	Scheduled for 2018/2019.			

ACTION: A2.6.02 Promote the economic benefits of accessible and ageing friendly businesses and activities in a variety of media


POSITION	17/18	18/19	19/20	20/21
Communication & Community Engagement Coordinator	Yes	Yes	Yes	Yes
Performance Indicator(s)	Comment			KPI Status
1. Number of media articles and/or information updates provided on the economic benefits of accessible and ageing friendly businesses and activities	At least two media releases have referenced the financial benefits of disability friendly businesses during 2017/2018.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

ACTION: A2.6.03 Encourage and support the organisers of Business Awards to include an Accessible and Inclusive Business Award in their award categories

POSITION	17/18	18/19	19/20	20/21
Economic Development and Culture Officer	No	Yes	Yes	Yes
Performance Indicator(s)	Comment			KPI Status
1. Representation made to organisers of business awards to have an Accessible and Inclusive Business Award category	Scheduled for 2018/2019.			

ACTION: A2.6.04 Promote the accessibility features of tourism properties

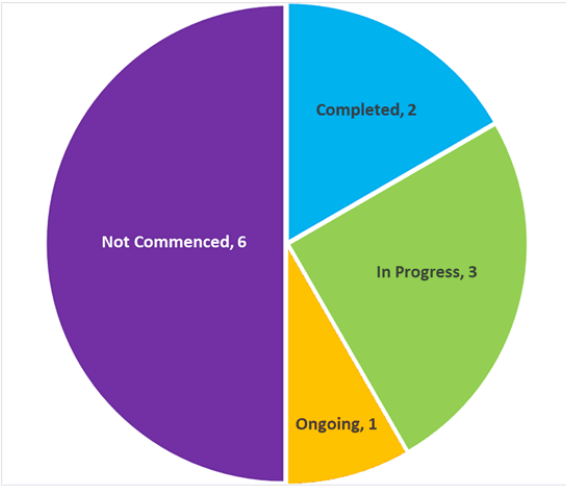
POSITION	17/18	18/19	19/20	20/21
Events Coordinator	No	No	Yes	Yes
Performance Indicator(s)	Comment			KPI Status
1. Inclusion of accessibility features of tourism properties in visitor information materials	Scheduled for 2019/2020.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

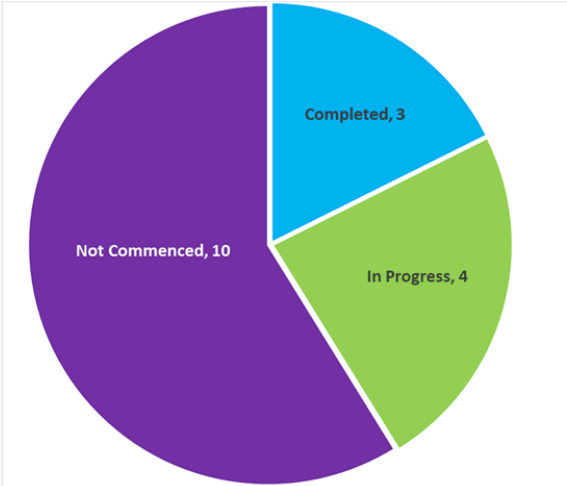


SYSTEMS AND PROCESSES

Outcome KPI Status



Action KPI Status




Completed In Progress Ongoing Deferred Not Commenced Not Achieved


FOCUS AREA: 3 Systems and Processes

STRATEGY: S3.1 Update the Customer Service Framework to provide guidance to staff on how to make information more accessible


OUTCOME: O3.1.1 Written information produced by Council is easier to read both in form and content

POSITION	17/18	18/19	19/20	20/21
Communication & Community Engagement Coordinator	No	No	Yes	No
Performance Indicator(s)	Comment			KPI Status
1. Guidelines/Checklist completed	Scheduled for 2019/2020.			

ACTION: A3.1.01 Develop guidelines and/or checklists for staff to author web accessible documents


POSITION	17/18	18/19	19/20	20/21
Communication & Community Engagement Coordinator	No	No	Yes	No
Performance Indicator(s)	Comment			KPI Status
1. Guidelines/Checklist for producing web accessible documentation completed and reviewed annually	Scheduled for 2019/2020.			

OUTCOME: O3.1.2 People with disabilities can request information in alternative formats and are presented with options to better meet their communication needs

POSITION	17/18	18/19	19/20	20/21
Communication & Community Engagement Coordinator	No	Yes	No	No
Performance Indicator(s)	Comment			KPI Status
1. Guidelines or procedure on providing alternative format materials or other communication options completed	Scheduled for 2018/2019.			





Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

ACTION: A3.1.02 Develop guidelines or procedure(s) to produce documentation in alternative formats including providing options that enable timely and cost effective communication to occur

POSITION	17/18	18/19	19/20	20/21
Corporate Services Coordinator	No	Yes	No	No
Performance Indicator(s)	Comment			KPI Status
1. Guidelines or procedures on providing alternative format materials or other communication options completed and reviewed annually	Scheduled for 2018/2019.			


STRATEGY: S3.2 Progressively improve accessibility of Council websites

OUTCOME: O3.2.1 People with disability have greater access to information via Council websites

POSITION	17/18	18/19	19/20	20/21
Digital Officer	Yes	Yes	Yes	Yes
Performance Indicator(s)	Comment			KPI Status
1. % of audit of Council websites against WCAG 2.0 completed	Website accessibility audit of brokenhill.nsw.gov.au completed			
2. Business case with estimate of costs for updating vs replacing Council website to WCAG 2.0 AA standard completed	Business case for a new Council website prepared and awaiting management approval.			
3. Visitor Information and Council's websites have sections on accessibility features for getting around Broken Hill (reviewed annually)	Scheduled for 2019/2020.			
4. Council website has a page describing the website accessibility features (reviewed annually)	Scheduled for 2018/2019.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

ACTION: A3.2.01 Undertake an audit of Council's websites and intranet against WCAG 2.0 standards

POSITION	17/18	18/19	19/20	20/21
Digital Officer	Yes	No	No	No
Performance Indicator(s)	Comment			KPI Status
1. 100% audit of Council websites against WCAG 2.0 completed	Website accessibility audit of brokenhill.nsw.gov.au complete.			

ACTION: A3.2.02 Ensure contact details for the National Relay Service and how to access or request alternative format documents is provided on the contact and accessibility pages on Council's website


POSITION	17/18	18/19	19/20	20/21
Digital Officer	No	No	Yes	No
Performance Indicator(s)	Comment			KPI Status
1. 100% Contact and accessibility pages updated	Scheduled for 2019/2020.			

ACTION: A3.2.03 Develop a business case with estimates of costs for updating vs replacing the Council website to WCAG 2.0 AA standard


POSITION	17/18	18/19	19/20	20/21
Digital Officer	Yes	No	No	No
Performance Indicator(s)	Comment			KPI Status
1. Business case and estimate of costs for updating vs replacing the Council website to WCAG 2.0 AA standard presented to management for approval	Business case complete and awaiting management approval.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

ACTION: A3.2.04 Create an Accessibility page on Council's website describing the accessibility features of the site

POSITION	17/18	18/19	19/20	20/21
Digital Officer	No	Yes	No	No
Performance Indicator(s)	Comment			KPI Status
1. Council website has a page describing the website accessibility features (reviewed annually)	Scheduled for 2018/2019.			

ACTION: A3.2.05 Create an Accessibility page on the Tourism and Council's websites describing the accessibility features for getting around Broken Hill

POSITION	17/18	18/19	19/20	20/21
Digital Officer	No	No	Yes	Yes
Performance Indicator(s)	Comment			KPI Status
1. Tourism and Council's websites have sections on accessibility features for getting around Broken Hill (reviewed annually)	Scheduled for 2019/2020.			


STRATEGY: S3.3 Progressively incorporate accessibility and inclusion considerations in procurement decisions and contracts

OUTCOME: O3.3.1 Council contracts increasingly specify delivery of accessible and inclusive goods, programs and services by third parties or contractors

POSITION	17/18	18/19	19/20	20/21
Finance Manager	No	Yes	No	No
Performance Indicator(s)	Comment			KPI Status
1. List of Council contracts that have Inclusion requirements or clauses	Scheduled 2018/2019. However, review of Council's supplier agreements, expression of interest/request for quotation and tender documents commenced.			


Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

ACTION: A3.3.01 Source or develop guidelines for incorporating accessibility and inclusion considerations in procurement contracts

POSITION	17/18	18/19	19/20	20/21
Finance Manager	No	Yes	No	No
Performance Indicator(s)	Comment			KPI Status
1. List of Council contracts that have inclusion requirements or clauses	Scheduled 2018/2019. However, review of Council's supplier agreements, expression of interest/request for quotation and tender documents to ensure that the appropriate parameters are in place for procurement of goods. Completion and implementation scheduled for 2018/2019.			


STRATEGY: S3.4 Review the Community Engagement Strategy (Round Table or equivalent body) to improve representation of people with disability, their families and supporters

OUTCOME: O3.4.1 People with disabilities increasingly give feedback to Council and are able to give formal and informal input on the development and progress of Council plans



POSITION	17/18	18/19	19/20	20/21
Communication & Community Engagement Coordinator	No	No	Yes	Yes
Performance Indicator(s)	Comment			KPI Status
1. % Community Engagement Strategy (Round Table or equivalent body) processes reviewed to enable input by people with disability	Scheduled for 2019/2020.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

ACTION: A3.4.01 Develop surveys (including easy read surveys) to distribute at the International Day of People with Disabilities events, and provided to all NDIA registered service providers operating in Broken Hill, asking key questions about the satisfaction with Community Strategic Plan (CSP) progress

POSITION	17/18	18/19	19/20	20/21
Communication & Community Engagement Coordinator	No	No	Yes	No
Performance Indicator(s)	Comment			KPI Status
1. Results of survey provided to the Round Table or equivalent body and incorporated into CSP progress reports	Scheduled for 2019/2020.			

ACTION: A3.4.02 Recruit and/or invite people with disabilities to the Round Table or equivalent body and enable their active participation by way of Accessible Meeting Guidelines

POSITION	17/18	18/19	19/20	20/21
Executive Support Officer	No	No	Yes	Yes
Performance Indicator(s)	Comment			KPI Status
1. 25% Community Engagement processes reviewed to enable input by persons with a disability on the Round Table or equivalent body	Scheduled for 2019/2020.			
2. Representation of people with disability is achieved on the Round Table or equivalent body by 20/21	Scheduled for 2019/2020.			



Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

STRATEGY: S3.5 Review reference groups, or advisory bodies relating to PAMP; Traffic Safety; Flood Evacuation Plans and Council Building refurbishment plans, to ensure adequate representation of the issues of people with disability

OUTCOME: O3.5.1 People with disability are represented on reference groups and/or advisory bodies relating to the PAMP; Traffic Safety; Flood/Emergency Evacuation Plans and Council Building refurbishment plans

POSITION	17/18	18/19	19/20	20/21
Infrastructure Projects Engineer	Yes	Yes	No	No
Performance Indicator(s)	Comment			KPI Status
1. Copy of minutes for the LEMC documenting discussion for how the LEMP includes considerations for accessibility	Scheduled for 2018/2019.			
2. One brief report each on consultation with people with disability on the refurbishment plans for the Council Administrative Centre and the Civic Centre	The Civic Centre refurbishment was designed according to accessibility requirements and standards. Any future asset refits to be designed in accordance with accessibility requirements and standards, inclusive of community and DIAP Monitoring Group consultation.			

ACTION: A3.5.01 Discuss with Local Emergency Management Committee how the Local Emergency Management Plan (LEMP) has accommodated for the needs of people with a disability for various emergency scenarios and advocate for consultation with people with disability around the LEMP

POSITION	17/18	18/19	19/20	20/21
Infrastructure Projects Engineer	No	Yes	No	No
Performance Indicator(s)	Comment			KPI Status
1. Copy of minutes for the LEMC documenting discussion for how the LEMP includes considerations for accessibility	Scheduled 2018/2019. The Local Emergency Management Officer will arrange an Audit with the Local Emergency Controller of Evacuation Centres in Broken Hill to identify suitability for accommodating those with disabilities. Accessible facilities will be noted in the LEMP and advised to the stakeholders.			
2. Copy of updated LEMP (where applicable) is provided on Council's website	Scheduled for 2018/2019.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

ACTION: A3.5.02 Ensure consultation with people with disability to provide input on the suggested access features for the Council Administrative Centre and the Civic Centre


POSITION	17/18	18/19	19/20	20/21
Asset Planner (Buildings)	Yes	No	No	No
Performance Indicator(s)	Comment			KPI Status
1. One brief report each on consultation with people with disability on the refurbishment plans for the Council Administrative Centre and the Civic Centre	The Civic Centre refurbishment was designed according to accessibility requirements and standards. Draft concept design plans for the Administrative Centre were drafted considering accessibility requirements and standards. Any future asset refits to be designed in accordance with accessibility requirements and standards, inclusive of community and DIAP Monitoring Group consultation.			

STRATEGY: S3.6 Ensure Council's emergency evacuation procedures specifically consider the needs of people with disability
OUTCOME: O3.6.1 Council's emergency evacuation procedures address the specific needs of people with disability

POSITION	17/18	18/19	19/20	20/21
Corporate Risk Officer	Yes	Yes	No	No
Performance Indicator(s)	Comment			KPI Status
1. % of evacuation procedures reviewed to address the evacuation needs of persons with disability	All site specific emergency procedures and evacuation plans and diagrams currently being reviewed, inclusion of procedures for needs of people with disability being incorporated, such as Personal Emergency Evacuation Plans (PEEP).			


Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

ACTION: A3.6.01 Review emergency evacuation procedures for all Council buildings to address the needs of people with disability

POSITION	17/18	18/19	19/20	20/21
Corporate Risk Officer	Yes	No	No	No
Performance Indicator(s)	Comment			KPI Status
1. 100% evacuation procedures reviewed to address the evacuation needs of persons with disability	All site specific emergency procedures and evacuation plans and diagrams currently being reviewed, inclusion of procedures for needs of people with disability being incorporated, such as Personal Emergency Evacuation Plans (PEEP).			

STRATEGY: S3.7 Progressively review the procedures supporting access to all Council services and processes (such as making a complaint etc) to ensure improved access

OUTCOME: O3.7.1 Council services can be accessed more independently by people with disability


POSITION	17/18	18/19	19/20	20/21
Director Corporate	Yes	Yes	Yes	Yes
Performance Indicator(s)	Comment			KPI Status
1. Number of procedures relating to accessing Council services reviewed for the purpose of improving accessibility	No procedures reviewed during this reporting period.			

ACTION: A3.7.01 Review the policy and procedures for handling complaints to ensure better access for people with disability

POSITION	17/18	18/19	19/20	20/21
Director Corporate	Yes	No	No	No
Performance Indicator(s)	Comment			KPI Status
1. Policy and procedure reviewed, approved and adopted	Complaints Management policy adopted 30 August 2017, minute number 45610. Procedure to be reviewed 2018/19.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

ACTION: A3.7.02 Review the procedures for handling customer service requests to ensure better access for people with disability

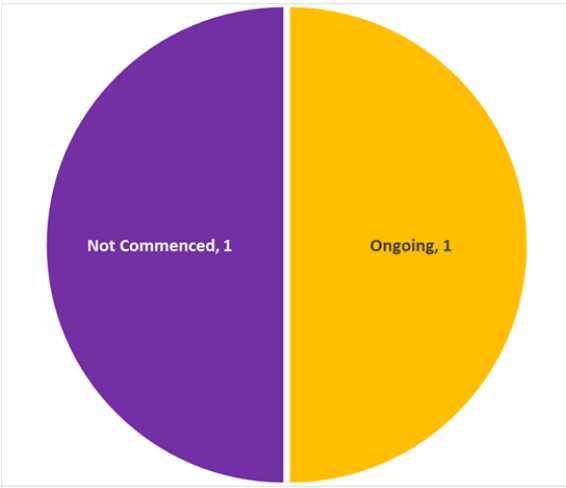
POSITION		17/18	18/19	19/20	20/21
Corporate Services Coordinator		Yes	Yes	Yes	Yes
Performance Indicator(s)	Comment	KPI Status			
1. Number of procedures relating to accessing Council services reviewed for the purpose of improving accessibility	Complaint Handling procedure under development for implementation 2018/2019.				

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

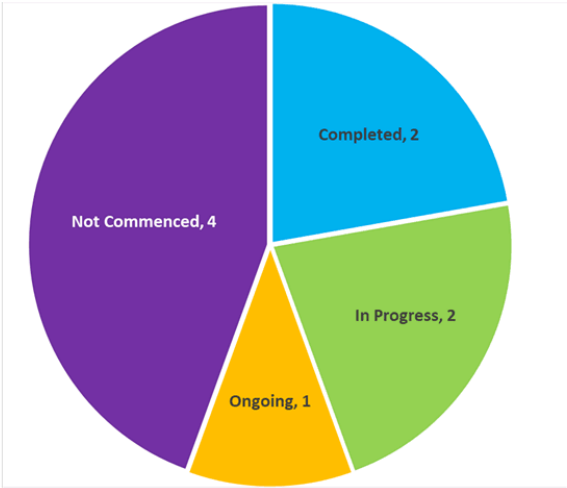


EMPLOYMENT

Outcome KPI Status



Action KPI Status




Completed In Progress Ongoing Deferred Not Commenced Not Achieved

FOCUS AREA: 4 Employment

STRATEGY: S4.1 Review Council recruitment and employment processes to ensure they provide fair and barrier free opportunity to candidates who have a disability


OUTCOME: O4.1.1 Council has access to resources supporting best practice with regards to recruiting people with disability

POSITION	17/18	18/19	19/20	20/21
Human Resources Manager	Yes	Yes	Yes	Yes

Performance Indicator(s)	Comment	KPI Status
1. Membership of the Australian Network on Disability (renewed annually)	Budget to purchase Membership of the Australian Network on Disability approved for 2017/2018.	


ACTION: A4.1.01 Join the Australian Network on Disability to access resources that will support Council to become a more inclusive employer

POSITION	17/18	18/19	19/20	20/21
Human Resources Manager	Yes	Yes	Yes	Yes

Performance Indicator(s)	Comment	KPI Status
1. Membership of the Australian Network on Disability (renewed annually)	Budget to purchase Membership of the Australian Network on Disability approved for 2017/2018.	


OUTCOME: O4.1.2 Council has recruitment and employment policies that reflect best practice with regards to encouraging and supporting the employment of people with disability

POSITION	17/18	18/19	19/20	20/21
Human Resources Manager	Yes	Yes	Yes	Yes



Performance Indicator(s)	Comment	KPI Status
1. Number and list of recruitment and employment related policies/procedures amended in line with Australian Network on Disability guidelines and samples	No recruitment and employment related policies/procedures amended. Recruitment service review has commenced.	

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

ACTION: A4.1.02 Access and implement the free resources from the Australian Network on Disability, specifically: - Sharing and monitoring disability information in the workplace; and - Employers' Guide to Partnering with Disability Employment Services

POSITION	17/18	18/19	19/20	20/21
Human Resources Manager	Yes	Yes	Yes	Yes
Performance Indicator(s)	Comment			KPI Status
1. 25% of recruitment or employment related policies/procedures reviewed, and/or amended if required in line with Australian Network on Disability guidelines and samples	No recruitment or employment related policies/procedures reviewed and/or amended.			

ACTION: A4.1.03 Purchase the Australian Network on Disability resource "Manager's Guide: Disability in the Workplace" and update Council's policies in line with best practice examples provided




POSITION	17/18	18/19	19/20	20/21
Human Resources Manager	Yes	No	No	Yes
Performance Indicator(s)	Comment			KPI Status
1. Guide is purchased and distributed to managers	Guide not purchased by June 2018.			
2. 100% employment related policies/procedures reviewed, and/or amended if required	No employment related policies/procedures reviewed and/or amended.			

ACTION: A4.1.04 Ensure employment processes and budget is developed to assess and/or implement appropriate and reasonable adjustment

POSITION	17/18	18/19	19/20	20/21
Human Resources Manager	Yes	Yes	Yes	Yes
Performance Indicator(s)	Comment			KPI Status
1. Number of employment processes approved	No employment processes approved.			
2. Budget is approved each year	Scoping completed for budget by 30 June 2018.			

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

ACTION: A4.1.05 Review and update the IT Strategy to ensure that Council's commitment to inclusion is considered including reasonable adjustment and use of assisted technology

POSITION		17/18	18/19	19/20	20/21
Human Resources Manager		Yes	No	No	No
Performance Indicator(s)	Comment	KPI Status			
1. Request for Quotation includes consideration for inclusion	Quotes to develop the next 3 to 5 year ICT Strategy were requested, received and assessed. Purchase Order created. Successful vendor was Thomas Duryea Logicals. Strategy development has commenced.				
2. Consultation with internal reference groups is undertaken	Workshops with Council staff held to determine current state of ICT in business units and to gain insight into innovative ideas. Included members of the internal reference group.				
3. IT strategy adopted	Vendor selected. Workshops held and fact finding exercise feedback is being assessed. Progressing to next stage of Strategy development with aim to have final proposal ready by October 2018.				

Completed  In Progress  Ongoing  Deferred  Not Commenced  Not Achieved 

ORDINARY MEETING OF THE COUNCIL

August 16, 2018

ITEM 4BROKEN HILL CITY COUNCIL REPORT NO. 121/18SUBJECT: WASTE FEES AND CHARGES14/197**Recommendation**

1. That Broken Hill City Council Report No. 121/18 dated August 16, 2018, be received.
2. That Council note the report for information purposes.
3. That Council note that past Waste Facility management practices under the direction and control of former senior management has resulted in an increased corporate risk to Council, substantial loss of revenue and resources wastage and potential financial implications if the current practice is allowed to continue.
4. That Council note the Executive Leadership Team through the implementation of service reviews and ongoing reviews of Council's operations are establishing operational processes to mitigate the current risks and ensure best practice is achieved going forward.
5. That a further report around waste and fee charges at the waste facility be presented to Council.

Executive Summary:

Council's Executive Leadership Team commenced a service review into the management of the Broken Hill Waste Facility (Waste Facility) in April 2018 following General Manager and CFO intervention in the W2BH project. The GM and CFO uncovered some anomalies in good governance and best practice arrangements at the facility which involved the types of waste entering councils waste facility and how that relates to councils Environmental Protection Authority (EPA) licensing as per the classification of soils that can enter the facility. As mentioned some significant anomalies came to light. These anomalies included, classifications of waste not occurring as per EPA's Waste Classification Guidelines and appropriate fees were not being charged in accordance with the Councils adopted fees & charges.

Following the partial (still ongoing) service review, the following outcomes were uncovered:

- Waste disposed of at the Waste Facility has not been classified appropriately, which could potentially represent a health risk to facility staff and users as well as a financial risk to the Council for breaching EPA license conditions. If not addressed and it is found that Council has been negligent in any way, Council could face fines of up to and in excess of \$2m from EPA.
- Due to inconsistent knowledge and a lack of training to key waste personnel with regards to waste classifications, incorrect fees & charges have been applied to waste disposal.

- The loss in revenue is estimated to be in excess of \$1.6m since the weighbridge was installed and began operations.

Given that there has not been any focus on the operations of the Waste Facility for at least five years, education programs will occur for Council staff and the community outlining what is required in regards to classifying waste and where responsibilities lay to ensure a safe environment for all stakeholders. The responsibility of classifying waste in accordance with the waste classification guidelines rests with the person/entity disposing the waste at the Waste Facility and for Council to strictly enforce those guidelines.

Due to the short comings identified in past practice and management of the facility and the resulting fees & charges having been applied incorrectly, Council will consult with business and commercial operators and the wider community on an appropriate fee structure over the next few months with the aim of having a fairer and more transparent fee structure in place from 1 January 2019.

Report:

Broken Hill City Council Waste Facility Weighbridge Background

- The weighbridge was installed in June 2015 and began operation at the Waste Facility on 13 July 2015.
- The weighbridge was installed to assist Council produce more accurate data on the waste that is brought into the Waste Facility, meet state legislative requirements, implement fees and charges to all applicable facility users and improve communication between staff and facility users.
- In its implementation, Council was seeking to reduce waste going to landfill by recycling and/or reusing material and transition to a user pay operation as per the Integrated Waste & Resource Recovery Strategy. The weighbridge's purpose was to help achieve this objective.
- Since inception the annual income of the weighbridge has been on average \$170,000. The average annual cost to run the waste facility has been on average \$2.6M.
- In accordance with Council's Environmental Protection Authority (EPA) license, fees are paid annually on waste going to landfill less the recycled recoveries. The maximum waste Council can take at its Waste Facility in any given year under its license is 60,000 tonnes. Special/restricted waste such as asbestos and clinical waste have limited kg/tonnage.
- Council cannot take any restricted or hazardous solid waste. The weighbridge reports all waste going over the weighbridge each financial year to ensure the conditions of the license are met.
- Following General Manager and CFO intervention in the W2BH project that involved gaining a clear understanding of the types of waste entering councils waste facility and how that relates to councils EPA licensing as per the classification of soils that can enter the facility, some significant anomalies came to light.
- Given the significance of the anomalies, an internal/service review of the waste facility was commissioned in an attempt to establish the quantum of the anomalies.

- It would be fair to say that none of the key objectives as stated above have been achieved since the weighbridge became operational in June 2015.

Issues Arisen

In early April 2018, Council's Executive Leadership Team commenced a service review into the management of the waste facility following concerns that the appropriate waste classifications were not being reported as per Council's obligations with its EPA license, which created difficulty reporting under the *NSW Waste Avoidance and Resource Recovery Act 2001* (WARR Act) and that appropriate fees were not being charged in accordance with Council's adopted fees & charges.

Following the partial (and still ongoing) service review, the following outcomes were uncovered:

Waste disposed at the Waste Facility has not been classified appropriately which could potentially represent a health risk to facility staff and users as well as a financial risk to the Council for breaching EPA license conditions.

Council is licensed to accept no more than five tonnes of lead contaminated soil per annum and it is only to be collected from residential and commercial premises. It is not able to accept soil that is classified Hazardous or Restricted Solid Waste in accordance with the Waste Classification Guidelines.

The only way to determine what each waste classification is, is by way of testing. This is the responsibility of the person disposing of the waste at Council's Waste Facility. Council has an obligation to ensure that any waste received has had the appropriate testing and therefore classification applied to it before being accepted into its Waste Facility. Without this level of testing Council cannot be certain what is coming across the weighbridge and therefore the harm (if any) it may pose. Breaches of the EPA license carry with them significant fines so it is very important that now identified, Council seeks to remedy the situation.

Preliminary investigation into the nature of why this has been occurring have had the following results:

- Past management and responsible officers of the Waste Facility have had limited/inconsistent understanding (or did not care) of the requirements to operate a waste facility within EPA license requirements and within the bounds of the Waste Classification Guidelines.
- Past management and responsible officers of the Waste Facility have limited understanding (or did not care) of the financial impacts to Council on incorrect data entry of materials going into the Waste Facility resulting in additional charges to Council annually on the waste collected, resource recovered and waste diverted from landfill;
- This has led to inadequate training and knowledge of key waste personnel such as the weighbridge operators to determine waste classifications and ensure appropriate paperwork and/or testing of waste is supplied;
- Transpiring to the incorrect waste fees & charges being applied and resulting in a loss of revenue for Council.
- The current fees & charges structure is ineffective and unclear on what will be charged and what will not be charged for, leading to the default position of under charging.

- Due to the above, Council has been receiving certain material from commercial, construction and demolition operators who have not been charged for dumping. An example of this occurring is the recent YMCA construction and demolition material going to Council's waste facility free of charge. Council has incurred a loss of more than \$50,000 for this alone.
- The loss in revenue to Council is estimated to be in excess of \$1.6M since the weighbridge was installed and commenced operations.

Next Steps

Given that the fees and charges as adopted and intended to apply at the time of the weighbridge installation were never embedded at both a staff level and certainly a community level, an engagement process with local commercial/business operators and the general community will occur over the next few months. Education programs will occur for Council staff and the community outlining what is required in regards to classifying waste and where responsibilities lay. In addition to this a new fee structure will look to be implemented by 1 January 2019.

Given that the community and waste users have not been subject to waste education programs as they relate to in waste management, soil classification and what is involved in preparing the waste for disposal, an education and engagement program will need to be rolled out to ensure overall understanding but more importantly enough time for behavioral and cultural change so that illegal dumping does not begin to occur outside of the Waste Facility.

It is expected that the likelihood of what needs to occur at this facility to ensure compliance with the EPA requirements will be met with resistance from some in the community so Council will need to be resolute in its response.

The proposed timeline is as follows:

- Early September 2018 – Consultation with local businesses and commercial operators will occur about waste classifications, required testing, responsibilities and an updated and more relevant fee structure.
- 26 September 2018 – Report to Council on updated fee structure seeking endorsement for 28 days public display.
- October 2018 – Public display period for fee structure change and implementation of required classifications of waste being supplied before delivery at the Waste Facility.
- 28 November 2018 – Report to Council seeking adoption of update fee structure after the public display period and taking into consideration any feedback received from users of the waste facility.
- December 2018 – Further advertisement notifying the change to the fee structure as at 1 January 2019.
- 1 January 2019 – New fee structure comes into force and implemented.

The service review will continue to occur on the waste facility to ensure best practice is achieved, risk (as written above) is mitigated and Council ensures it recovers the appropriate fees for disposal of waste. The findings through this review continue to identify a lack of

capacity and capability in past senior management entrusted with the management of the Waste Facility. The proposed approach demonstrates the strong focus that is now on the Broken Hill Waste Facility to ensure capacity, knowledge and capability is rebuilt within these key areas of Council's operations.

Strategic Direction:

Key Direction:4	Our Leadership
Objective: 4.1	Openness and Transparency in Decision Making
Function:	Leadership and Governance
DP	When making decisions, Council considers social, environmental and economic sustainability
Action:4.1.1.03	
Key Direction:4	Our Leadership
Objective: 4.2	Our Leaders make Smart Decisions
Function:	Leadership and Governance
DP	Strengthen staff capacity through workforce development and planning activities
Action:4.2.1.07	
Key Direction:3	Our Environment
Objective: 3.1	Our environmental footprint is minimised
Function:	Waste management
DP	Promote reduce, recycle, reuse through waste education program
Action:3.1.1.11	

Relevant Legislation:

Local Government Act 1993

Protection of the Environment Operations Act 1997 (POEO Act)

NSW Waste Avoidance and Resource Recovery Act 2001 (WARR Act)

Financial Implications:

If Council does not implement these change practices and processes immediately, then Council may unknowingly be in breach of its EPA waste license and face fines in excess of \$2M.

It is estimated that revenue losses to date since the implementation of the weighbridge at the waste facility have exceeded \$1.6m.

With the implementation of a new fee structure, Council staff will work with business, commercial operators and the local community on a model that promotes equity, inclusive of principles to support cost recovery.

Attachments

There are no attachments for this report.

JAY NANKIVELL
CHIEF FINANCIAL OFFICER

JAMES RONCON
GENERAL MANAGER

ORDINARY MEETING OF THE COUNCIL

August 15, 2018

ITEM 5BROKEN HILL CITY COUNCIL REPORT NO. 122/18SUBJECT: COMMUNITY SATISFACTION SURVEYQ18/4**Recommendation**

1. That Broken Hill City Council Report No. 122/18 dated August 15, 2018, be received.

Executive Summary:

- A Community Satisfaction Survey was undertaken for the first time since 2011, and was carried out by Council's Corporate and Communications departments in conjunction with independent data specialists Iris Research.
- The final report showed an overall satisfaction rating of 2.9 out of 5 for Council's performance over the last 12 months. This represents a decrease from the last survey in 2011 which returned a score of 3.5. Council's best result in community satisfaction over the last 13 years occurred in 2009, when it received a score of 3.7 out of 5.
- Residents are generally unhappy with the city's appearance, the maintenance of roads and footpaths, and the handling of the Civic Centre Project and BHP Billiton Foundation.
- Residents are happy with Council's waste management, the Aquatic Centre, and the city's tourism and cultural facilities.
- Residents are, on average, happier with their lives than other Australian citizens.
- The negative response bias from the online community prompted the independent assessor, Iris Research, to discard the majority of data received via the online survey.
- No data has been collected around Community Satisfaction for seven years, and the current data should be used as a benchmark moving forward to track Council's progress.

Report:

Council's Corporate and Communications staff, in conjunction with Iris Research, undertook a Community Satisfaction Survey for the first time since 2011 to gauge locals' perception of both Council and the city itself.

The final report was compiled from data obtained via a one-week phone-based survey that saw 333 locals contacted at random to answer questions about Council and Broken Hill.

The report showed an overall satisfaction rating of 2.9 out of 5 for Council's performance over the last 12 months. This represents a decrease from the last survey in 2011, when Council received a rating of 3.5. Council's best result in community satisfaction over the last 13 years occurred in 2009, when it received a score of 3.7 out of 5.

The latest results show dissatisfaction is generally due to concern around the appearance of the city's streets, maintenance of roads and footpaths, and the handling of the Civic Centre and BHP Billiton Foundation Donation. Respondents also believe Council does not listen to feedback when it comes to major projects and strategies.

However residents were quite happy with Council's waste management, the Aquatic Centre, and the city's tourism and cultural facilities.

Residents are also very happy with their quality of life and standard of living. Broken Hill outperforms the Australian average for six of seven indicators for general happiness, with an overall "happiness index" of 78.2, compared to the Australian average of 75.5. Public safety was the only indicator where Broken Hill did not surpass the national average.

Residents of Broken Hill value their community, the city's peaceful and easy-going lifestyle, and the convenience that comes with living in a country town as opposed to a big city.

While both the positives and negatives outlined in this report should be carefully considered by Councillors and Council staff in relation to Council's overall performance, the lack of data over the last seven years makes it impossible to chart Council's performance across recent years in meaningful detail. Ideally Council should ensure that Community Satisfaction Surveys are carried out annually henceforth, with future data to be benchmarked against 2018 results to track Council's progress.

Discarded data

An online survey that allowed interested persons to actively seek out Council and provide feedback was also conducted in conjunction with the phone survey.

Data collected via both methods were collated separately.

This separation of data proved important as the responses collected from the phone survey, which provided truly random feedback from a broad range of residents, contrasted significantly with the feedback received via the online survey.

Iris staff contacted Council to report that the response bias encountered via the online survey was the most significant in the company's history, making Broken Hill an 'outlier' in regard to statistical results they have previously encountered.

Put simply, the feedback received from around 120 members of Broken Hill's online community who actively sought out the survey was so overwhelmingly negative that Iris were forced to largely discard the online data when compiling an overall snapshot of the community as it would compromise and skew the statistical relevance of the data collected via the phone survey if the two data sets were combined.

For example, the random phone survey showed 46% of respondents did not have confidence in the elected Council, while the online survey showed that 80% respondents did not have confidence in the elected Council. This disparity along with other disproportionately negative results shows that the views of the 120 online-only respondents are not representative of the wider community.

Some online responses were however used to supplement the final report in conjunction with data obtained via the phone survey in the 18-34 years category of respondents, however they were included only after quality checks were undertaken by Iris.

Strategic Direction:

Key Direction: 4 Our Leadership
 Objective: 4.4 Our Community is Engaged and Informed
 Function: Customer Relations
 DP Action: 4.4.1.04 Communication and service standard initiatives are developed to increase community awareness and confidence
 4.4.1.06 Educate the community in relation to issues and opportunities impacting upon Council and the community

Relevant Legislation:

Nil.

Financial Implications:

\$22,811 inclusive of GST.

Attachments

1. [↓](#) Communication Satisfaction Survey Results 2018

DARRIN MANUEL
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Broken Hill City Council Community Satisfaction Survey 2018

Prepared for
Broken Hill City Council

Prepared by
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Key Findings

Broken Hill City Council's overall performance in the last 12 months

- ▶ Overall satisfaction is 2.9 out of 5. This result has decreased since 2011.
- ▶ **Waste collection** is the highest performing service with an average satisfaction rating of 4.0. **Aquatic Centre** is the highest performing facility (4.4). It is followed by **Regional Art Gallery** and **GeoCentre**.
- ▶ **Footpath maintenance** is the worst performing service (2.0). **Civic Centre** is the worst performing facility with an average satisfaction rating of 1.9 out of 5.

Strengths and weaknesses of service provision

- ▶ Council's 'strategic advantages' are services delivered for **waste management, recycling and tourism and cultural facilities**.
- ▶ Eight services and four facilities are 'key vulnerabilities'. Improvements in the performance of these will have a strong, positive impact on overall satisfaction.

1. Road maintenance	1. Civic Centre
2. Footpath maintenance	2. Town Square
3. Street cleaning	3. Star View Primitive Campsite
4. Policing for illegal dumping	4. Parks and Ovals
5. Supporting business, industry growth	
6. Regeneration area maintenance	
7. Animal Control	
8. Cleanliness of public toilets	

Planning for future

In the next 10 years, Council should consider:

1. An upgrade to Airport facilities
2. Improvement of services provision and City's appearance - better footpath and road maintenance, cleaner streets
3. Promoting Broken Hill as a tourist destination - marketing of Broken Hill heritage listing
4. Improving safety and security - Installation of CCTV and Smart Lighting

Value of Living in Broken Hill

- ▶ Residents are highly satisfied with their personal relationships and standard of living. They are less satisfied with their future security.
- ▶ Concerning feelings of safety, Broken Hill ranks below the national standard.

Residents of Broken Hill value:

- Their community and the people they live together
- Lifestyle that Broken Hill offers
- Quietness and peacefulness that their small country town provides
- Easy going and stress free lifestyle which cannot be experienced in a big city
- The convenience of living in Broken Hill.

Introduction

IRIS Research was commissioned by Broken Hill City Council to conduct a Community Satisfaction Survey which identifies the key vulnerabilities and strengths of Council's service provision strategy and explores the priorities for planning the future of Broken Hill from the point of view of the community.

The broad objectives for the Community Satisfaction Survey process were to:

- ▶ Measure community's overall satisfaction with Council and its service provision.
- ▶ Uncover Council's areas of improvement and priorities for the near future.
- ▶ Measure and track the performance of Council in delivering services and facilities.
- ▶ Understand community perceptions regarding Council's communication and consultations strategies.
- ▶ Understand community perceptions regarding Council's plans and projects for the future.
- ▶ Measure the happiness of the community and their perceptions about the value of living in Broken Hill.

Report content

The following report contains these sections:

- ▶ Summary of Findings
- ▶ Research Design
- ▶ Satisfaction with Council
- ▶ Council Services & Facilities
- ▶ Council Communication and Consultation
- ▶ Planning for future
- ▶ Value of Living in Broken Hill

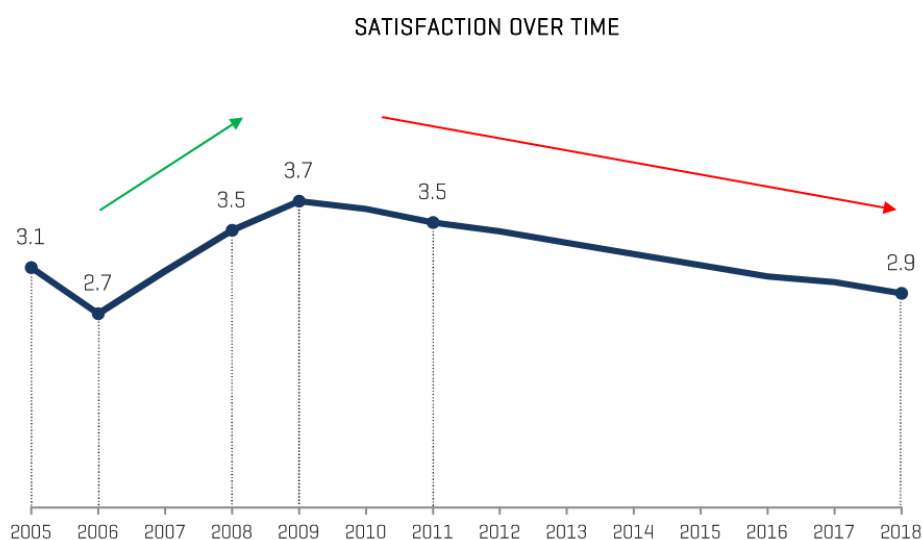
Summary of Findings

333 completed responses were collected from residents of Broken Hill aged 18 years and over.

Satisfaction with Council's overall performance in the last 12 months

Overall satisfaction with the performance of Broken Hill City Council in the last 12 months is **2.9** out of 5. There has been a statistically significant decrease in mean score since 2011 (3.5 out of 5).

Residents recognise the efforts made by Council to improve Broken Hill and some are aware of the visible positive outcomes of those efforts. However, the increasing trend in satisfaction achieved between 2006 and 2009 has reversed over the past nine years. In 2018, performance was significantly higher than the lowest performance recorded in 2006, though satisfaction levels have continued to decrease compared to the past few results.



Dissatisfaction is mainly as a result of:

- **Council management of services and projects.** Concerns about appearance of the streets, maintenance of roads and footpaths. Disappointments are also due to the way Civic Centre and BHP Donation projects are handled.
- **Council lacking general action.** Do not see any action taken despite all the communications made by Council. There is a desire for Council to put more effort establishing a mutual vision for the area.
- **Lack of community involvement.** Community voice should be heard and concerns considered while designing strategies and projects for the area.

Service and facility provision performance

Community services

Respondents were asked to rate their satisfaction with 25 Council services and facilities using a 5-point scale where 1 meant 'very dissatisfied' and 5 meant 'very satisfied'.

The summary tables for Council services and facilities contain several measures:

- ▶ **2018** refers to the average satisfaction rating from the Community Satisfaction Survey 2018.
- ▶ **2011** refers to the average satisfaction rating from the Community Satisfaction Survey 2011.
- ▶ **Significant change since 2011** indicates whether there was a statistically significant increase or decrease in performance since the previous survey.
- ▶ **Strategic Location** refers to the location in the performance / importance quadrant.

Community services received generally medium to low average satisfaction ratings with most recording a decreasing level since 2011.

- ▶ **Waste collection** is the highest performing service and a strategic advantage, meaning it has an important impact on community's satisfaction. However, this service has seen a statistically significant decline in performance since 2011.
- ▶ **Road and footpath maintenance** as well as **street cleaning** are key vulnerabilities of Council's service provision. These services are important drivers of satisfaction with Council's performance and spontaneously stated reasons of dissatisfaction. Their performance has either decreased or remained the same since 2011.
- ▶ **Waste Management Facility** and **green waste recycling** are good performing services. These are opportunities to improve community satisfaction. The importance of these services should be communicated with the community to further increase their satisfaction.
- ▶ Similarly, **protecting heritage values and buildings** and **community events** are good performing services. Community and heritage are spontaneously mentioned values of living in Broken Hill. Council should take the opportunity to communicate its connection to the provision of these services to improve community satisfaction.

COMMUNITY SERVICE PERFORMANCE

	2011	2018	Significant change since 2011	Strategic location
Infrastructure and traffic				
Heritage trail signage	-	3.5	-	Opportunity
Cemetery	-	3.4	-	Opportunity
Street signage	-	3.2	-	Opportunity
Attraction signage	-	3.2	-	Opportunity
Car Parking	3.5	3.1	↓	Strategic advantage
Stormwater drainage	3.2	3.0	↓	Potential vulnerability
Cleanliness of public toilets	-	3.0	-	Key vulnerability
Provision of public toilets	-	2.9	-	Potential vulnerability
Lighting in public places	3.2	2.8	↓	Potential vulnerability
Bicycle lanes	2.8	2.7	↔	Potential vulnerability
Nature strips	3.2	2.4	↓	Potential vulnerability
Road maintenance	2.4	2.3	↔	Key vulnerability
Footpath maintenance	2.4	2.0	↓	Key vulnerability
Waste management and recycling				
Waste collection	4.5	4.0	↓	Strategic advantage
Waste Management Facility	-	3.6	-	Opportunity
Green waste recycling	4.2	3.5	↓	Opportunity
Policing for illegal dumping	-	2.8	-	Key vulnerability
Street cleaning	3.0	2.6	↓	Key vulnerability
Planning, development				
Protecting heritage values, buildings	3.9	3.5	↓	Opportunity
Supporting business, industry growth	-	2.9	-	Key vulnerability
Lodging development applications	-	2.9	-	Potential vulnerability
Community services				
Management of natural disasters	-	3.5	-	Strategic advantage
Community events	-	3.3	-	Opportunity
Council grants programs	-	3.0	-	Strategic advantage
Environment				
Regeneration area maintenance	-	2.8	-	Key vulnerability
Noxious weed control	2.4	2.3	↔	Potential vulnerability
Enforcement				
Parking enforcement	-	3.3	-	Opportunity
Animal Control	3.8	2.8	↓	Key vulnerability

Community facilities

Tourism and cultural facilities are generally Council's strategic advantages or its opportunities to improve satisfaction. Broken Hill Outback Archives is a potential vulnerability with its performance very close the Council's average facility provision performance in 2018.

Recreation and sporting facilities are mainly Council's key vulnerabilities. The only exception to this is the *Aquatic Centre*. With its increasing performance Aquatic Centre is an important facility which created higher satisfaction with Council.

Community services are either potential or key vulnerabilities. In particular, *Town Square* needs Council's attention since it is an important facility where Council performs below average.

COMMUNITY FACILITY PERFORMANCE

	2011	2018	Significant change since 2011	Strategic location
Community services				
Aged Persons Rest Centre	-	3.5	-	Potential vulnerability
Town Square	-	3.5	-	Key vulnerability
BIU Band Hall	-	3.2	-	Potential vulnerability
South Community Centre	-	3.1	-	Potential vulnerability
Recreation and sporting				
Aquatic Centre	3.9	4.4	↑	Strategic advantage
Living Desert	-	4.0	-	Opportunity
Star View Primitive Campsite	-	3.5	-	Key vulnerability
Parks and Ovals	-	3.2	-	Key vulnerability
Civic Centre	4.2	1.9	↓	Key vulnerability
Tourism and culture				
Regional Art Gallery	4.4	4.1	↓	Strategic advantage
GeoCentre	4.3	4.0	↓	Opportunity
Regional Airport	-	3.8	-	Strategic advantage
Visitor's Information Centre	3.7	3.8	↔	Strategic advantage
Charles Rasp Memorial Library	-	3.7	-	Opportunity
Outback Archives	-	3.5	-	Potential vulnerability

Planning for future

Importance of issues

While establishing long term priorities of the next 5 – 15 years, Council should consider:

- ! Improving local roads and footpaths
- ! Trade and apprenticeship training courses
- ! Developing tourism attractions
- ! Enhancing the City's appearance
- ! Promoting Broken Hill as a tourist destination.

Top three favourite potential Council projects

Residents are generally supportive of Council's potential projects. The three most favoured potential projects are:

- 1 An upgrade to Airport facilities
- 2 Marketing of Broken Hill heritage listing
- 3 Installation of CCTV and Smart Lighting.

Top three priorities

Respondents shared their opinion about Council's top priorities over the next 10 years. According to their open ended comments, the top three priorities are related to:

- 1 Improvement of services and facilities (especially the Airport)
- 2 Maintenance of roads and footpaths
- 3 Creation and promotion of tourism.

Safety and security were mentioned by a relatively fewer number of residents but it was mentioned as the first priority more than all the other opinions shared. Respondents indicated that CCTV and lighting should be given priority.

Communication and consultation

Preferred contact methods

The majority of respondents prefer **personal contact** with Council.

- Almost half of the respondents like to contact council **on the phone**.
- They articulate their preference in personal contact as **face to face** or **in person**.
- Some state they like to go to the **Council office** in person.

Preferred online Council services

75 percent of residents do not want to do any Council services online. Making payments in general and paying rates online are the most popular potential online services.

Council consultation methods

30 percent are neutral about the way Council consults with the community. 45 percent is either very dissatisfied or dissatisfied and 15 percent is either satisfied or very satisfied.

Communication with the community

Respondents were neutral about having enough opportunities to engage with Councillors. They have moderate confidence in elected Council and its management. However, residents are not satisfied with Council's management of finances.

According to open ended comments, residents believe Council should increase their media usage to improve its communication with the community. They think Council should use a range of mediums to communicate with the community. They also recommend Council to improve opportunities for community involvement in decision making.

Living in Broken Hill

Happiness index

The majority of residents are satisfied with all aspects of their personal happiness.

- ✓ They are highly satisfied with their **personal relationships** and **standard of living**
- ! They are less satisfied with **their future security**.

When Happiness Index results for Broken Hill are compared to Australian Unity Wellbeing Index results [August 2017], the Broken Hill community generally outperformed the national benchmarks.

The biggest positive gaps were for:

- ✓ Personal relationships
 - ✓ Standard of living
 - ✓ Currently achieving in life.
- ! Broken Hill was below the national standard on **how safe the residents feel**.

In total, the Happiness Index for Broken Hill [78.2] outperforms the national index [75.5].

Value of living in Broken Hill

Residents of Broken Hill value:

- Their community and the people they live together
- Lifestyle that Broken Hill offers
- Quietness and peacefulness that their small country town provides
- Easy going and stress free life which cannot be experienced in a big city
- Living close to their family, friends and neighbours
- The convenience of living in Broken Hill.

SURVEY RESULTS

Research Design

A total of 333 completed responses were collected from a sample of residents of the Broken Hill City Council local government area (LGA). The surveys were collected via Computer Aided Telephone Interviews (CATI) and online surveys.

Data Collection

15 minutes CATI were conducted to secure a response from 307 residents throughout the Broken Hill City Council LGA. The survey unit was permanent residents of the area. Respondents also had to be aged 18 years or older to qualify for an interview. Moreover, the residents who were employees or Councillors of Broken Hill City Council were screened out from the sample to avoid potential bias. The 2016 Census was used to establish quotas to ensure a good distribution of responses by age and gender.

CATI were conducted between 18 and 22 June 2018. Calls were made between 4.30 and 8.30 p.m. If the selected person was unavailable at that time to do the survey, call backs were scheduled for a later time or day. Unanswered interviews were retried three times throughout the period of the survey. These procedures ensure a good sampling process from the sample frame used so that statistical inferences could be made about the entire resident population.

A version of the survey was made available online between 25 June and 6 July 2016. The online survey was promoted on social media to target residents aged 18 to 34 years who were more difficult to reach via CATI. Consequently, 120 online responses were collected. The data obtained from 57 surveys completed by 18 – 34 aged groups was integrated with the data obtained from CATI to achieve a representative sample of this younger cohort.

IRIS Research CATI System

The sample base for the phone calls was the electronic White Pages. This sample is known to be sub optimal, as the churn of telephone numbers due to people moving and new numbers being added as dwellings are occupied affects about 12% to 15% of possible numbers. Furthermore, from previous research we know that the proportion of silent numbers is increasing and can be as high as 25-30% in some areas. To deal with these issues, IRIS uses a technique that starts with the population of numbers listed in the telephone book and adds new and unlisted numbers using the 'half open' method. In this method, all numbers were incremented by five to create new numbers in the 'gaps' between the listed numbers. The resultant universe of numbers was then de-duplicated to remove any numbers that may be repeated. This process was replicated five times to create a

new theoretical universe of telephone numbers. This provided the opportunity for all potential numbers to be selected in the sample. This equal and known opportunity for selection is the first criterion of good random sampling.

Once the potential universe of numbers had been generated, a computer program was used to randomise the database. Following this, a sequential sample [e.g. every 110th number] was extracted from the database. The sample was geographically stratified and evenly distributed within strata. This process gave a very even distribution of potential numbers across the whole survey area. Every household therefore had an equal and known chance of selection and every part of the survey area received a fair proportional representation in the final sample drawn.

Disconnected numbers and faxes reached during the selection process were excluded from the sample. The survey was implemented under Interviewer Quality Control Australia (IQCA) quality guidelines. Interviews were conducted using CATI system created by IRIS Research. Continuous interviewer monitoring was used and post interview validations were conducted within five days of the close of the survey.

Survey Weighting

The collected data via CATI and online surveys seldom mirrors the exact age/sex distribution of the region. In order to correct for this, the collected data set is weighted to bring it back to the ideal age/sex distribution [see Table 1].

According to the ABS Census 2016, the population of Broken Hill City Council area aged 18 years and over is 14,210. We proposed a sample size of 300 for this research, which delivers a $\pm 5.7\%$ sampling error at the 95% confidence level.

Table 1 Data Weighting Factors

Age	Population*		Ideal		Actual		Weights	
	Male	Female	Male	Female	Male	Female	Male	Female
18 to 34	1,713	1,742	36	37	10	25	4.0	1.6
35 to 49	1,474	1,502	31	32	14	25	2.5	1.4
50 to 64	1,940	1,963	41	41	58	65	0.8	0.7
65 plus	1,715	2,161	36	46	65	71	0.6	0.7
Total	6,842	7,368	144	156	147	186	-	-

Source: Data generated using ABS TableBuilder

Sample Profile

In order to obtain a clear view of the sample's profile and to conduct comparison tests, demographic characteristics including gender, age, area and time lived in Broken Hill were collected. Table 2 details the weighted sample profile for this survey.

Table 2 Sample profile

Gender	%	n	Area	%	n
Male	48%	160	Central (Bounded by Galena/Crystal/Oxide St)	24%	79
Female	52%	173	North (North of Oxide St)	39%	129
Age			South (Holten Drive & Eyre)	19%	62
18 to 34 years	24%	81	West (West of Galena St/Brookfield Avenue)	19%	63
35 to 49 years	21%	70	Time lived in Broken Hill		
50 to 64 years	27%	91	One to five years	7%	24
65 plus years	27%	91	Six to 10 years	4%	14
Base: All respondents (n=333)			More than 10 years	89%	295

Comparison tests (including independent samples T-test, ANOVA, Levene's homogeneity of variances test and Chi-square test of independency) are used to test whether there are statistically significant differences in survey results based on the demographic profile of respondents. The major subgroups based on demographic information were labelled as;

1. Gender
2. Age
3. Area lived in Broken Hill
4. Time lived in Broken Hill

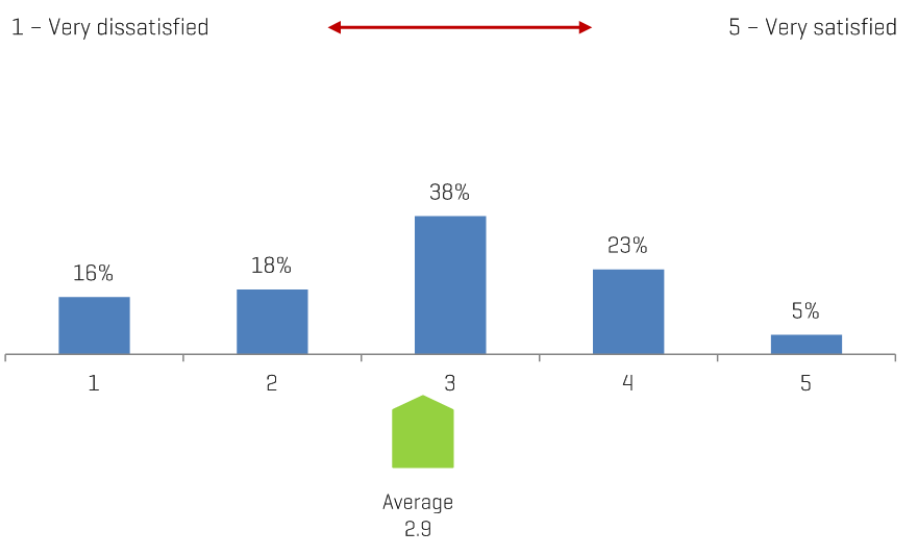
1 Overall satisfaction with Council's performance

This section of the report covers Broken Hill residents' overall satisfaction with the performance of Council, not just on one or two issues, but across all responsibility areas for the last 12 months.

Respondents were asked to indicate their overall satisfaction using a 5-point scale where 1 meant 'very dissatisfied' and 5 meant 'very satisfied'.

Broken Hill residents are generally neutral about their satisfaction with Council's general performance in the last 12 months [38%] [see Figure 1.1]. 28 percent indicated satisfaction with a rating of 4 [23%] or 5 [5%]. 34 percent were dissatisfied with a rating of 2 [18%] and 1 [16%]. These results combined for an average satisfaction rating of 2.9 out of 5.

Figure 1.1 Overall Satisfaction with Council's performance



Base: All respondents (n=333)

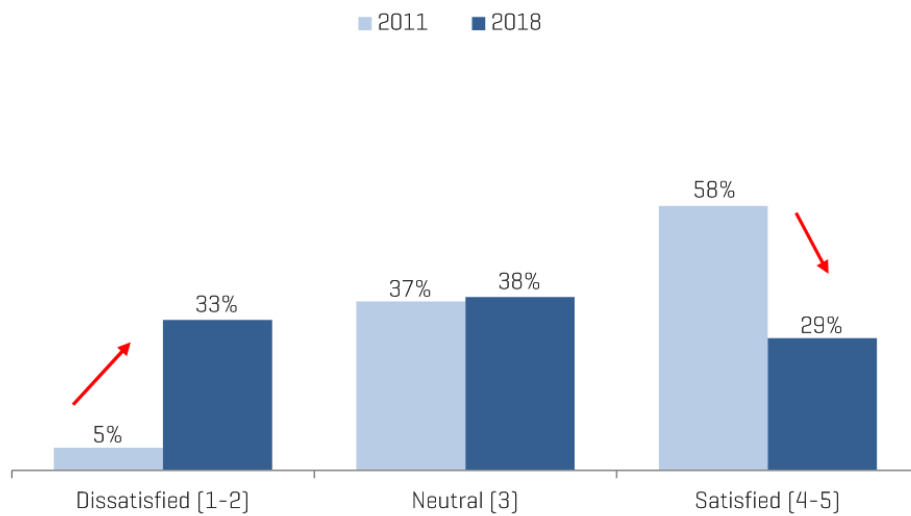
According to **comparison tests**:

- ▶ Residents who are older than 65 year are more satisfied compared to residents aged between 50 – 64 years.
- ▶ Residents who lived in Broken Hills areas for six to 10 years are more satisfied with Council's performance compared to residents have lived in the area for a shorter or longer period of time.
- ▶ There were no significant differences by gender and area.

1.1 Internal Benchmarks

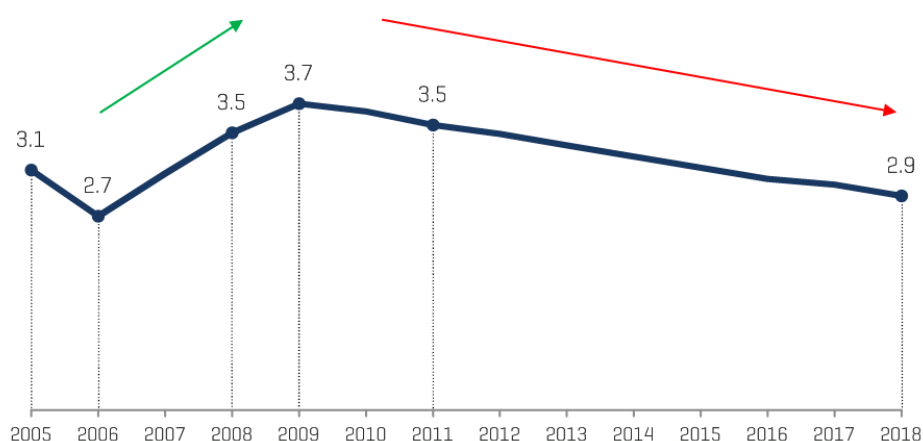
Figure 1.2 compares the breakdown of satisfaction ratings with previous results from 2011. There has been a significant increase of 28% in the proportion of residents indicated their dissatisfaction with a rating of 1 and 2. This increase was driven by a decrease of 29% in the number of satisfied residents.

Figure 1.2 Overall Satisfaction over time (2011-2018)



Overall, internal performance analysis shows the increasing trend achieved between 2006 and 2009 has reversed since 2009 [see Figure 1.3]. In 2018, performance was significantly higher than the lowest performance recorded in 2006 [2.7], yet satisfaction levels continued to decrease over the past nine years.

Figure 1.3 Overall satisfaction – Internal benchmarks



1.2 Reasons for dissatisfaction

The main reasons for dissatisfaction are related to the **management of specific services or projects** [see Table 1.1]. Residents are dissatisfied with the Council's performance because they have concerns about appearance of the streets and maintenance of roads and footpaths.

Residents also have concerns about **Council lacking general action**. They indicated that they do not see any action taken despite all the communications made by Council. They believe Council needs to put more effort into establishing a mutual vision for the area.

Lack of community involvement is also a reason for dissatisfaction. Residents would like their voice to be heard and their concerns considered while designing strategies for the area.

Issues related to **Council cohesion and management of Council** are also reasons to be dissatisfied with Council's performance in the last 12 months.

Table 1.1 Reasons for dissatisfaction

Management of specific services and projects [43 comments]	
Streets, roads, footpaths, lighting	<p>Appearance of the streets in general needs upgrading and lighting</p> <p>Footpaths need major upgrade everywhere : lighting</p> <p>Neglected road maintenance and illegal dumping and lack of facilities for disable</p> <p>No street signage</p> <p>Roads need maintaining</p> <p>Services are not maintained - footpaths</p> <p>Streets need to be better cleaned</p> <p>Too many weeds in the streets: old cars: no walking areas</p> <p>Very: very: very dissatisfied - workers lazy - town very dishevelled</p> <p>Want cleaner streets : footpaths - better signage - neater nature strips</p> <p>The City use to be much greener no longer the case</p>
Lacking services	<p>Not sensitive to family with special needs</p> <p>Council needs to bring in contractors to do the work cheaper</p> <p>Stopping new businesses into Broken Hill e.g.: Nissans: rates exp.</p> <p>Sturt Park should be upgraded for the kids to use</p> <p>The Entertainment Centre</p> <p>Trees: shrubs needed cutting vision - traffic - but only did half job</p> <p>Not performing maintenance of services</p> <p><i>Not having a driveway via not completing work on time and lack of bin pickups</i></p>
Civic Centre	<p>Civic Centre still not finished</p> <p>Civic Centre, library bad planning and administration</p> <p>Council can't run a basic Civic Centre it is a disaster</p> <p>Negativity with Civic Centre</p> <p>The Civic Centre issues waste of money</p> <p>The Civic Centre not being opened</p> <p>Unhappy with management of the Civic Centre refurbishment</p>
BHP Donation	<p>BHP waisted there donations then had to give it back</p> <p>The way the BHP money has been handled</p> <p>BHP waisted there donations then had to give it back</p> <p>How could council lose BHP donation : 5.7 million: - due to mismanagement</p>
Management of finances	<p>The Mines gave monies to Council but not used and given back</p> <p>Non acceptance of Gov. grants</p> <p>Some of the stuff they have knocked back : grant not approved</p> <p>They spend too much money on feasibility studies</p> <p>Too much involvement in getting consultants: too expensive</p> <p><i>Poor finance management and no physical results. The town looks terrible</i></p>
Council strategies	<p>Not fighting hard enough for water for Broken Hill</p> <p>Need experts to keep the area as it should be</p> <p>Outlook towards the Murray Darling River and the pipeline</p> <p>The way they interacted the Murray Darling Basin</p> <p><i>Failure to complete projects to appropriate standards, if at all</i></p>
Other comments	<p>Debacle with Doctors Surgery being unable to advertise on walls of his building</p> <p>Request to Council for 'right of way' 3 years ago: no response</p>

Table 1.1 Reasons for dissatisfaction – cont'd

Lack of general Council action [26 comments]	
Lack of action	<p>Council 'dilly dally' and don't get things done - too much red tape</p> <p>Council doesn't get things done</p> <p>Council don't do anything they just talk about it</p> <p>Don't seem to be doing a lot</p> <p>Getting more pay rise for nothing to be done</p> <p>I don't think they have done anything</p> <p>Inaction of Council</p> <p>Not enough being done around</p> <p>Talking a lot but nothing done</p> <p>They are always talking and don't get it done</p> <p>They don't do anything</p> <p>They're useless. They get money and do nothing</p> <p>Too long for projects and processes to be actioned</p>
Lack of effort, vision	<p>Lack of motivation on Council's part</p> <p>Do not believe Council is vocal enough</p> <p>Mayor not been vocal enough on big issues not enough information</p> <p>Lack of progress and red tape</p> <p>Not enough vision</p> <p>Council is not progressive enough don't support developments</p> <p>They keep changing their minds and don't follow through</p> <p>Get all this money and don't improve Broken Hill</p> <p>I can't see them make a decision and stick with it</p> <p><i>No improvements to the town and no vision of future improvement</i></p>
Other comments	<p>Money isn't being spent in our area</p> <p>Our neighbourhood is not looked after properly</p> <p>Not doing job properly</p>

Table 1.1 Reasons for dissatisfaction – cont'd

Lack of community involvement [18 comments]	
Lack of communication	<p>Lack of communication : consultation with community</p> <p>The grant from BHP was lack of communication with the community</p> <p>Don't hear on what they are doing</p> <p>Don't get enough information from them</p> <p>Poor up-keep of the town</p> <p><i>No response from council each time they have been contacted</i></p> <p><i>Attempts at communicating and negotiating with Council to overcome a mutual issue</i></p> <p>Receiving incorrect information. Being denied things due to lack of staff knowledge</p>
Listening to community	<p>Council don't listen to public</p> <p>They do not listen</p> <p>They don't listen to the general public</p> <p>Some Councillors are only on there for their own wellbeing not for good of town</p> <p><i>Miss use of funding, not listening to publics opinion on whats best for the community</i></p>
Community involvement	<p>Don't include people in Council's plans</p> <p>Don't consult the public to see what we want</p> <p>Lot of decisions that are made for the benefit of a few and not the bulk of us</p>
Community orientation	<p>Things have been taken away from the community</p> <p>Council does not hold what is best for the community at heart</p>
Council Cohesion [10 comments]	
	<p>Too much diversity and in-fighting amongst Councillors</p> <p>Nothing seems to happen e.g. the Civic Centre too much in-fighting</p> <p>Too much fighting in council</p> <p>Lots of arguments and not much done</p> <p>A lot of bickering and no good ideas</p> <p>In - house bickering</p> <p>Councillors backstab each other and never get anything done besides arguing</p> <p>No leadership in Council</p> <p>Council's behaviour</p> <p>Council members only worried about furthering own careers</p>
Management of Council [7 comments]	
	<p>Extremely unconfident in all they do</p> <p>Ineffectual Council not committing to decision making</p> <p>Lady feels she was victimized by the Council – 'boys club'</p> <p>Not transparent with any of their policies</p> <p>Not transparent: breached own investment policy</p> <p>Council is incompetent</p> <p><i>Mayor and GM are in conjunction with one another</i></p>

1.3 Reasons for satisfaction

The main reasons for satisfaction are related to Council's general efforts to improve the Broken Hill area [see Table 1.2]. Despite stating there is room for improvement, residents indicate they are satisfied with Council's general performance.

Table 1.2 Reasons for satisfaction

Council's overall effort [36 comments]	
Working hard	Councillors work very hard Doing what they can with what they have Doing a great job with what they have got to work with Doing what they can it is not an easy job They are doing what they can do with what they have got They are trying and getting on top of it They are trying to sort things out They can only do what funds allow them to They do the best they can They get a bit done They do their best [x2] Trying their best - very courteous Trying to keep Lake - trying very hard Doing the best they can
General performance	Generally happy with Council [x2] Overall comfortable with what they are doing Mainly happy with everything Everything suits me Do pretty well with most things Council been pretty good Doing a reasonable job Quite a good job Quite content in my area
Helpfulness	Council always helped us The Council look after me They are always prompt and helpful
Room for improvement	Few things need attention overall a good job Pretty happy with Council room for improvement <i>They do a generally good job, but theres still room for improvement</i> Do a good job but room for improvement
Have no issues	Have never had any troubles Haven't bothered me and I've haven't bothered them Haven't had any problems Never had much problem with them

Residents are also satisfied with Council's performance because they are happy with the current management. They believe current team is the builder of visible improvement which has occurred in the last 12 months. Some of the residents state Council's effort to increase community involvement is the reason they are satisfied.

Table 1.2 Reasons of satisfaction – cont'd

Council's management [13 comments]	
	Council has been responsive to most issues
	Council has pick up quite a bit
	Councillors, Mayor are progressive in nature
	Get their jobs done
	Good management
	Have seen a general improvement over last 12 months
	Like general management team built around him positive then before
	The General Manager is the best thing to happen to Broken Hill in decades
	They are better than they were before, an interested Council
	They do what they say they will do
	They seem to be achieving things
	Whenever had issue - enquiry - dealt with efficiently
	<i>Customer service quickly resolved the issues</i>
Community involvement [8 comments]	
	They are trying very hard to look after the locals
	The Council is pretty active
	Seem to be proactive and keep the public informed. Transparent
	Everything looks nice and Council in general is engaged
	Promote more business
	They seem active in the community
	Lack of being acknowledged for safety of children
	Reasonable with people
Services [5 comments]	
	Good services provided
	Good things happened recently: maintain basic services well
	Being a remote town: they're consistent with their tourism and cleanliness
	I can pay my rates automatically
	Everything looking cleaner and greener

2 Satisfaction with Council Services & Facilities

This section of the report covers the services and facilities provided by Broken Hill City Council. This includes analysis of community satisfaction with these services and facilities as well as comparisons with results of previous years for comparable services. This section also included quadrant analysis, which highlights Council's strengths, weaknesses and opportunities. Table 2.1 displays the services and facilities that were measured in the survey. Please note, for presentation purposes the chart labels for some services and facilities were shortened.

Table 2.1 Council services and facilities

SERVICES	FACILITIES
Infrastructure and traffic	Recreation and sporting facilities
Road maintenance	Parks and Ovals
Footpath maintenance	Living Desert
Bicycle lanes	Star View Primitive Campsite
Lighting in public places	Civic Centre
Provision of public toilets	Aquatic Centre
Cleanliness of public toilets	General community
Car Parking	Town Square
Nature strips	South Community Centre
Stormwater drainage	Aged Persons Rest Centre
Cemetery	BIU Band Hall
Heritage trail signage	Tourism and Cultural facilities
Street signage	Charles Rasp Memorial Library
Attraction signage	Regional Art Gallery
Waste and recycling services	GeoCentre [Albert Kersten Mining and Minerals Museum]
Policing for illegal dumping	Broken Hill Outback Archives
Street cleaning	Visitor's Information Centre
Waste collection	Broken Hill Regional Airport
Green waste recycling	
Waste Management Facility	
Planning and development	
Lodging development applications	
Protecting heritage values and buildings	
Support business and industry growth	
Community services	
Community events	
Management of any natural disasters	
Council grants programs	
Services for environment	
Noxious weed control	
Regeneration area maintenance	
Enforcement	
Animal Control	
Parking enforcement	

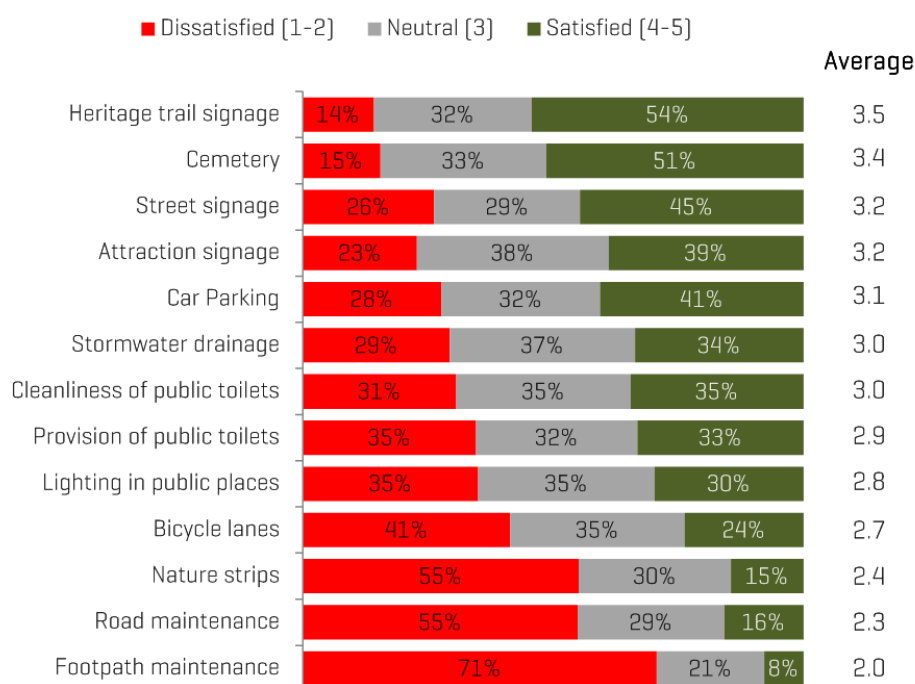
2.1 Infrastructure and traffic services

Respondents were asked to rate their satisfaction with 13 services related to infrastructure and traffic services using a 5-point scale where 1 meant 'very dissatisfied' and 5 meant 'very satisfied'.

Figure 2.1 displays the satisfaction results for services delivered for infrastructure and traffic. Heritage trail signage (3.5 out of 5) and cemetery services (3.4 out of 5) recorded the highest average satisfaction ratings.

Footpath maintenance received the lowest average satisfaction rating at 2.0. Satisfaction with nature strips (2.3) and road maintenance (2.4) were also low compared to other services delivered for infrastructure and traffic.

Figure 2.1 Satisfaction with infrastructure and traffic



According to **comparison tests**:

- ▶ Female residents are significantly more satisfied with lighting in public places compared to male residents.
- ▶ Residents aged 65 plus years are more satisfied with cleanliness of public toilets, lighting in public places, nature strips and car parking compared to younger ages.
- ▶ Residents aged between 18 and 34 on the other hand are significantly less satisfied with a range of services including road maintenance, footpath maintenance, car parking, lighting of public places compared to older age groups.
- ▶ Residents of South of Broken Hill City are significantly more satisfied with bicycle lanes compared to residents of other areas.
- ▶ Residents who have lived in Broken Hill for one to five years are more satisfied with cemetery services.

Internal Benchmarks

All the higher performing services have been measured for the first time in 2018 [see Table 2.2]. Satisfaction with road maintenance and bicycle lanes has not changed since 2011. However, satisfaction with car parking, stormwater drainage, lighting in public places, nature strips and footpath maintenance has significantly decreased since 2011.

Table 2.2 Infrastructure and traffic – Internal Benchmarks

	2003	2005	2006	2008	2009	2011	2018	Significant change since 2011
Heritage trail signage	-	-	-	-	-	-	3.5	-
Cemetery	-	-	-	-	-	-	3.4	-
Street signage	-	-	-	-	-	-	3.2	-
Attraction signage	-	-	-	-	-	-	3.2	-
Car Parking ¹	3.5	3.5	3.5	3.2	3.4	3.5	3.1	↓
Stormwater drainage	-	-	-	2.6	2.9	3.2	3.0	↓
Cleanliness of public toilets ²	-	-	-	-	-	-	3.0	-
Provision of public toilets ²	-	-	-	-	-	-	2.9	-
Lighting in public places	3.1	2.9	2.8	3.0	3.2	3.2	2.8	↓
Bicycle lanes ³	-	-	-	2.4	2.6	2.8	2.7	↔
Nature strips	-	-	3.0	2.9	2.9	3.2	2.4	↓
Road maintenance	2.7	2.6	2.5	2.5	2.4	2.4	2.3	↔
Footpath maintenance	2.5	2.4	2.2	2.2	2.2	2.4	2.0	↓

¹ Previously measured as 'parking'.

² Previously measured as 'provision/cleanliness of public toilets'.

³ Previously measured as 'bicycle paths'.

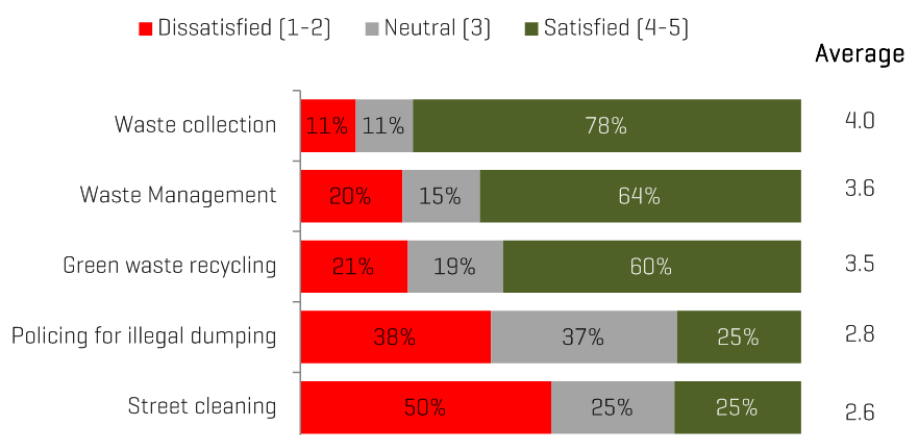
2.2 Waste management and recycling services

Broken Hill residents are generally satisfied with waste collection services [4.0] [see Figure 2.2].

Similarly they are generally happy with the Waste Management Facility [tip / depot] [3.6 out of 5].

Street cleaning [2.6] and policing for illegal dumping [2.8 out of 5], on the other hand, received lower satisfaction scores.

Figure 2.2 Satisfaction with waste management and recycling



According to **comparison tests**:

- ▶ Female residents are significantly more satisfied with waste collection services compared to male residents.
- ▶ Residents who are older than 65 are more satisfied with green waste recycling and Waste Management Facility compared to younger age groups.
- ▶ However, 18 – 34 year old residents are significantly more dissatisfied with waste collection and Waste Management Facility.
- ▶ Residents of Central and Western Broken Hill City are more satisfied with Waste Management Facility compared to residents of other areas.
- ▶ Broken Hill residents who have lived in the area for six to 10 years are more satisfied with street cleaning.

Internal Benchmarks

Despite being a good performing service, satisfaction with waste collection decreased significantly since 2011 [see Table 2.3]. Similarly, green waste recycling and street cleaning services achieved lower satisfaction levels in 2018 compared to 2011.

Table 2.3 Waste management and recycling services – Internal Benchmarks

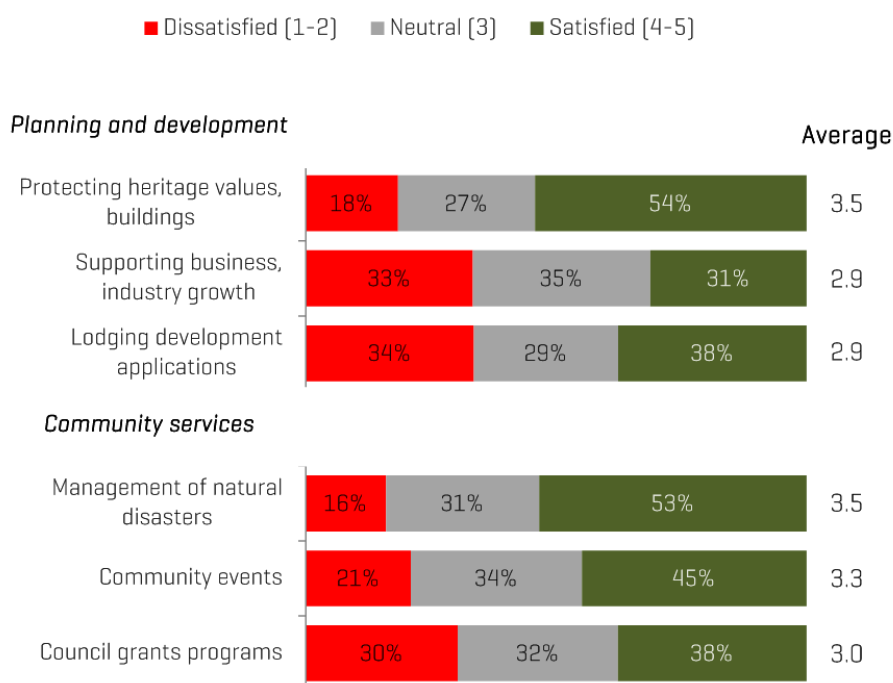
	2003	2005	2006	2008	2009	2011	2018	Significant change since 2011
Waste collection	4.4	4.5	4.5	4.3	4.2	4.5	4.0	↓
Waste Management Facility	-	-	-	-	-	-	3.6	-
Green waste recycling	2.4	4.3	4.4	3.9	3.9	4.2	3.5	↓
Policing for illegal dumping	-	-	-	-	-	-	2.8	-
Street cleaning	2.9	3.0	3.0	2.9	3.0	3.0	2.6	↓

2.3 Planning, development and community services

Residents are generally happy the way Council protects heritage values and buildings, giving a satisfaction score of 3.5 out of 5 [see Figure 2.3]. They are less satisfied the way Council support business and industry growth [2.9]. Similarly they are not highly satisfied with lodging development applications [2.9].

The best performing community service is management of natural disasters [3.5]. Residents are also generally satisfied with community events [3.3].

Figure 2.3 Satisfaction with planning, development and community services



According to **comparison tests**:

- ▶ Female residents are more satisfied with Council Grant Programs.
- ▶ 65+ year old residents are more satisfied with all the services delivered for the community planning and development compared to 18 – 34 age groups.
- ▶ 18 – 34 aged groups are significantly less satisfied with management of any natural disasters compared to all older age groups.
- ▶ There were no significant differences by length of time lived in Broken Hill and area.

Internal Benchmarks

Protecting heritage values and buildings receives relatively high satisfaction scores yet its performance reduced significantly since 2011 (see Table 2.4). No other services were measured in the previous Broken Hill Community Satisfaction surveys.

Table 2.4 Planning, development and community services – Internal Benchmarks

	2003	2005	2006	2008	2009	2011	2018	Significant change since 2011
Planning and development								
Protecting heritage values, buildings	4.1	4.1	3.9	4.0	3.9	3.9	3.5	↓
Supporting business, industry growth	-	-	-	-	-	-	2.9	-
Lodging development applications	-	-	-	-	-	-	2.9	-
Community services								
Management of natural disasters	-	-	-	-	-	-	3.5	-
Community events	-	-	-	-	-	-	3.3	-
Council grants programs	-	-	-	-	-	-	3.0	-

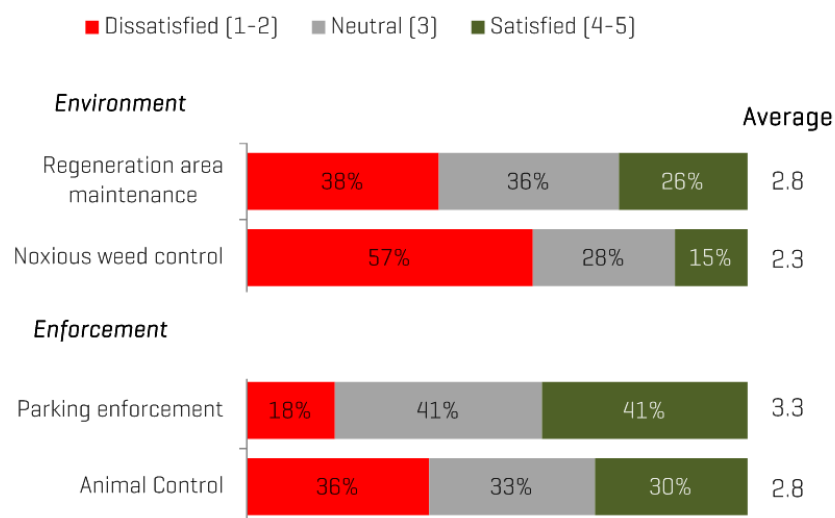
2.4 Environment services and enforcement

Services related to the environment did not receive high satisfaction scores [see Figure 2.4].

Residents are particularly dissatisfied with noxious weed control [2.3 out of 5].

Residents are generally happy with parking enforcement applied by Council giving 3.3 average satisfaction score out of 5.

Figure 2.4 Satisfaction with environment services and enforcement



According to **comparison tests**:

- ▶ Female residents, 50 – 64 age group and residents who live in Broken Hill six to 10 years are more satisfied with parking enforcement.
- ▶ 65+ residents are more satisfied with noxious weed control.
- ▶ No significant differences were observed by area.

Internal Benchmarks

Noxious weed control received a similar satisfaction score compared to the score achieved in 2011 [see Table 2.5]. Animal control on the other hand recorded significantly lower satisfaction.

Table 2.5 Environment services and enforcement – Internal Benchmarks

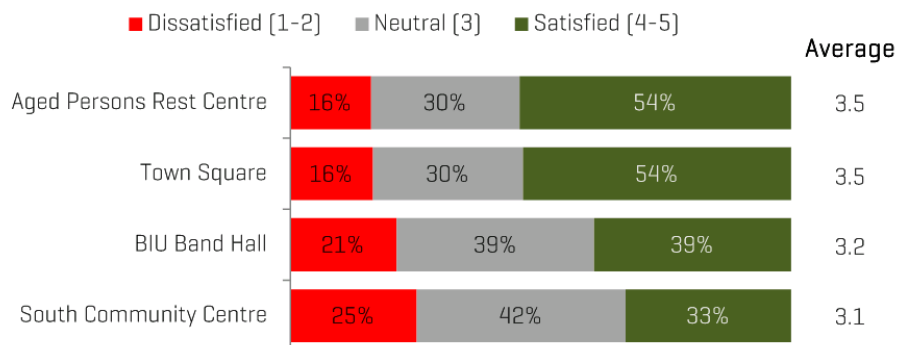
	2003	2005	2006	2008	2009	2011	2018	Significant change since 2011
Environment								
Regeneration area maintenance	-	-	-	-	-	-	2.8	-
Noxious weed control ⁴	2.3	2.4	2.4	2.4	2.5	2.4	2.3	↔
Enforcement								
Parking enforcement	-	-	-	-	-	-	3.3	-
Animal Control	3.5	3.4	3.5	3.8	3.6	3.8	2.8	↓

⁴ Previously measured as 'weed control'.

2.5 Community facilities

Residents are generally satisfied with community facilities [see Figure 2.5]. Aged Persons Rest Centre [3.5] and Town Square [3.5] received higher satisfaction scores.

Figure 2.5 Satisfaction with community services



According to **comparison tests**:

- No significant differences were observed among any of the subgroups analysed.

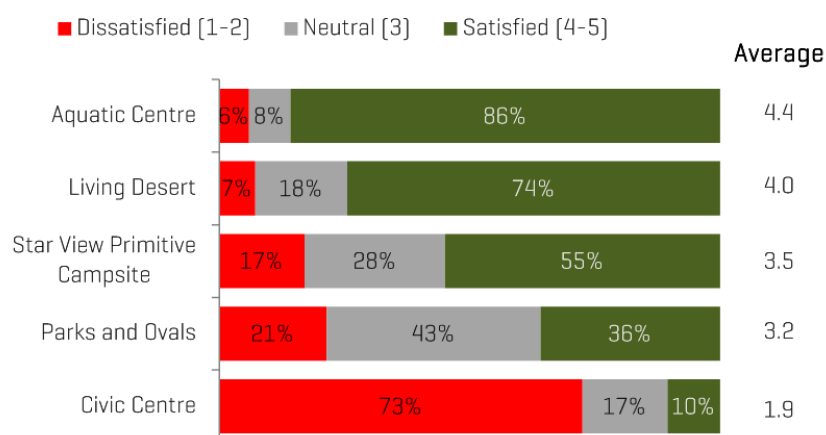
Internal Benchmarks

No comparable services were measured in the previous periods.

2.6 Recreation and sporting facilities

Results show that residents are highly satisfied with Aquatic Centre, recording an average satisfaction score of 4.4 [see Figure 2.6]. They also indicate high satisfaction with Living Desert [4.0]. Civic Centre on the other had received a low satisfaction score [1.9 out of 5].

Figure 2.6 Satisfaction with recreation and sporting facilities



According to **comparison tests**:

- ▶ Female residents and residents aged 65+ are more satisfied with Living Desert. 65+ residents are also more satisfied with Star View Primitive Campsite.
- ▶ No significant differences were observed among other subgroups.

Internal Benchmarks

Aquatic Centre [4.4] received a significantly higher satisfaction score in 2018 compared to 2011 [see Table 2.7]. Civic Centre was scored by the respondents who have used the facility in the last 12 month. The satisfaction levels decreased significantly since 2011.

Table 2.6 Recreation and sporting facilities – Internal Benchmarks

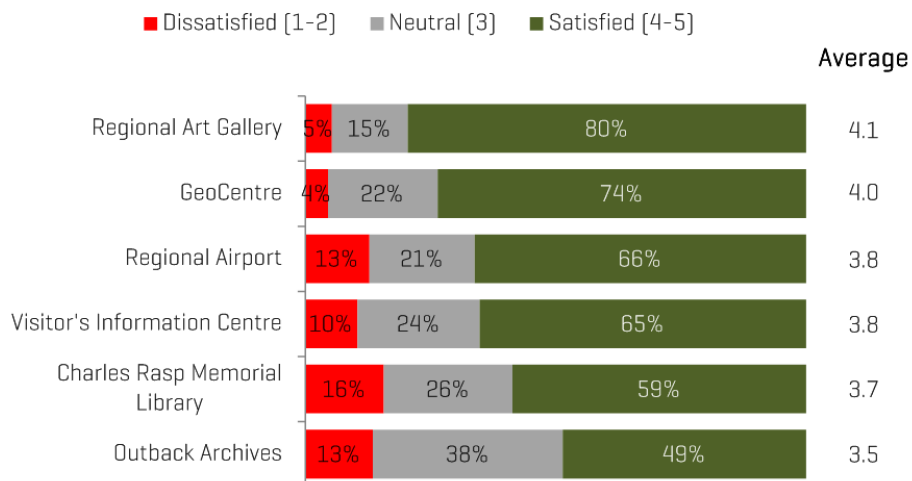
	2003	2005	2006	2008	2009	2011	2018	Significant change since 2011
Aquatic Centre	2.2	2.1	1.9	2.5	3.5	3.9	4.4	↑
Living Desert	-	-	-	-	-	-	4.0	-
Star View Primitive Campsite	-	-	-	-	-	-	3.5	-
Parks and Ovals	-	-	-	-	-	-	3.2	-
Civic Centre ⁵	-	-	-	-	-	4.2	1.9	↓

⁵ Previously scored only by users

2.7 Tourism and cultural facilities

Residents are generally satisfied with tourism and cultural facilities [see Figure 2.7]. Reginal Art Gallery [4.1] and GeoCentre [Albert Kersten Mining and Minerals Museum] [4.0] received high satisfaction scores.

Figure 2.7 Satisfaction with tourism and cultural facilities



According to **comparison tests**:

- ▶ Female residents are more satisfied with Regional Art Gallery, GeoCentre, and Visitor's Information Centre.
- ▶ 65+ residents are more satisfied with Charles Rasp Memorial Library, GeoCentre, Broken Hill Outback Archives, Visitor's Information Centre and Broken Hill Regional Airport.
- ▶ No significant differences were observed among other subgroups.

Internal Benchmarks

Despite being good performing facilities, Regional Art Gallery and GeoCentre received significantly lower satisfaction levels compared to 2011 [see Table 2.7]. Visitor's Information Centre remained at the same performance since 2011.

Table 2.7 Tourism and cultural facilities – Internal Benchmarks

	2003	2005	2006	2008	2009	2011	2018	Significant change since 2011
Regional Art Gallery ⁶	4.2	4.5	4.4	4.3	4.3	4.4	4.1	↓
GeoCentre ⁷	3.6	4.4	4.3	4.4	4.3	4.3	4.0	↓
Regional Airport	-	-	-	-	-	-	3.8	-
Visitor's Information Centre	4.2	4.3	4.0	4.2	4.3	3.7	3.8	↔
Charles Rasp Memorial Library	-	-	-	-	-	-	3.7	-
Outback Archives	-	-	-	-	-	-	3.5	-

⁶ Previously measured as 'art gallery'.

⁷ Previously measured as 'museum, GeoCentre'.

3 Understanding satisfaction and service provision

Quadrant analysis is used to further understand community satisfaction and to assist in prioritising services provided by Council.

Quadrant analysis simultaneously analyses the importance of a service in terms of driving overall satisfaction and the performance of services in terms of resident satisfaction. To do this, mean satisfaction scores are plotted against derived importance scores for each Council service.

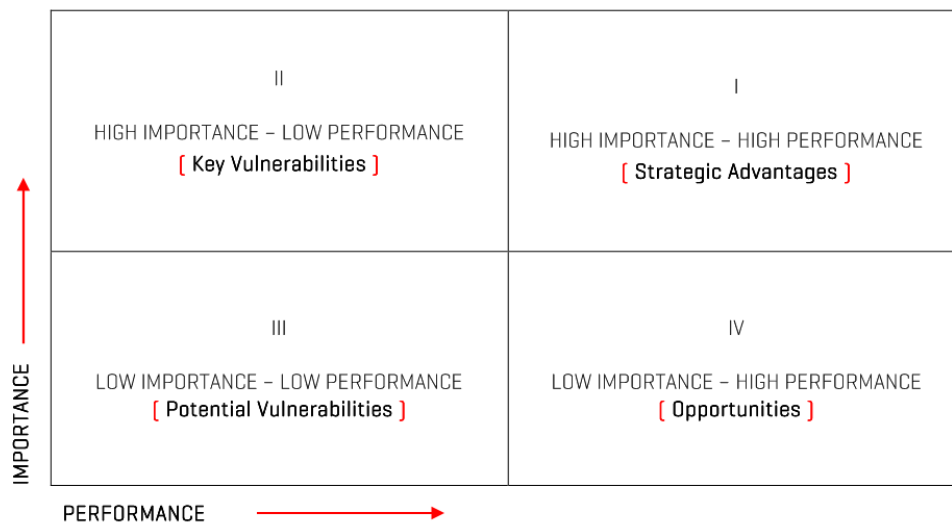
Importance scores are derived from extensive regression analysis.

To form quadrants, the average derived importance scores and average satisfaction scores across all services and facilities were calculated. Services and facilities with a mean satisfaction score less than the overall average were classified as 'low' performing' while those with a mean score above the average were classified as 'high' performing'. Similarly, services and facilities have 'high' or 'low' importance depending on their position above or below the overall average. These importance scores do not suggest the service or facility is not important in the personal lives of residents. It strictly relates to importance in improving creating overall satisfaction with Council's performance.

The four quadrants have specific interpretations [see Figure 3.1]:

- ▶ Services within the 'High importance – High performance' quadrant are **strategic advantages**, which should be maintained. These services have an important impact on overall satisfaction and Council performs higher than the average in providing these services.
- ▶ Those in the 'High importance – Low performance' quadrant are **key vulnerabilities**, which should be considered as top priorities for improvement. These services are important in terms of driving higher community satisfaction yet Council performs below average in satisfying community needs.
- ▶ Services in the 'Low importance – Low performance' quadrant are **potential vulnerabilities**. These services do not have an important impact in creating higher community satisfaction. Moreover, Council's performance of providing these services is below average. Improvement of these services should be considered after key vulnerabilities.
- ▶ Those in the 'Low importance – High performance' quadrant are **opportunities**. These services do not have a significant impact on satisfaction yet Council shows above-average performance. These services differentiate Council with its service provision. These high performers may become strategic advantages over time. Therefore, their performance should be conserved after potential priorities achieve higher performance.

Figure 3.1 Interpretation of Quadrants



The quadrants identify services and facilities which should be prioritised in order to **improve overall satisfaction with Council's performance**. It is important to note that a service or a facility having below-average importance does not imply that they are not important in the personal lives of residents. Improvement in the performance of services and facilities within the 'Key Vulnerabilities' quadrant will result in higher overall satisfaction with Council's performance over time.

3.1 Understanding strengths and weaknesses of services

Services have been numbered according to their quadrant in Figure 3.2. Figure 3.3 lists Council services according to their strategic location.

Figure 3.2 Quadrants for services

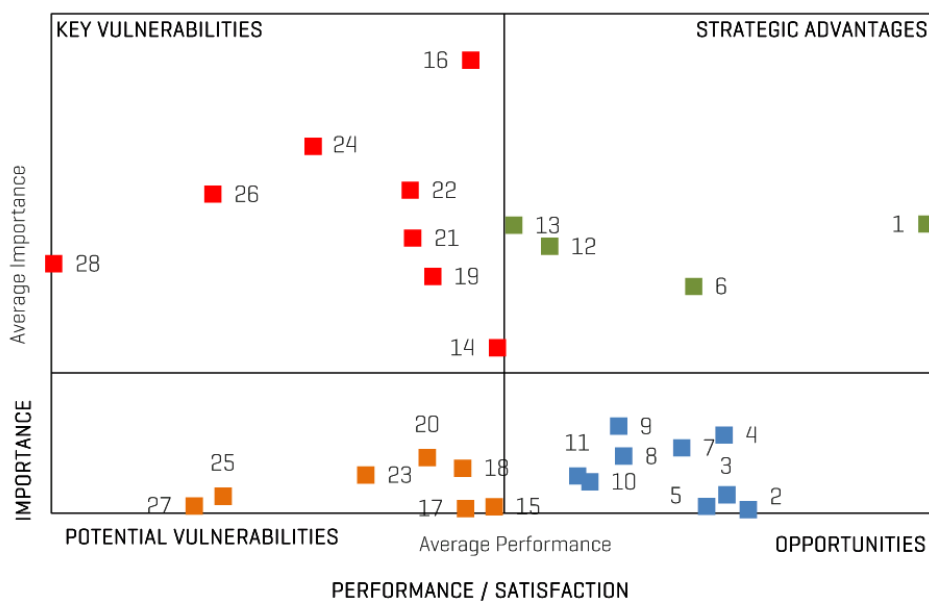


Figure 3.3 Strategic location of services

KEY VULNERABILITIES	STRATEGIC ADVANTAGES
[28] Footpath maintenance [26] Road maintenance [24] Street cleaning [21] Regeneration area maintenance [22] Policing for illegal dumping [19] Animal control [16] Supporting business and industry growth [14] Cleanliness of public toilets	[1] Waste collection [6] Management of any natural disasters [12] Car parking [13] Council grants programs
POTENTIAL VULNERABILITIES	OPPORTUNITIES
[27] Noxious weed control [25] Stormwater drainage [23] Bicycle lanes [20] Lighting in public places [18] Lodging development applications [17] Provision of public toilets [15] Nature strips	[2] Waste Management Facility (Tip/Depot) [3] Green waste recycling [4] Heritage trail signage [5] Protecting heritage values and buildings [7] Cemetery [8] Parking enforcement [9] Community events (eg New Year's Eve Party) [10] Street signage [11] Attraction signage

Strategic Advantages

Four services located in the strategic advantages quadrant have an important impact on overall satisfaction and are above-average performers. The performance of these services should be maintained and their importance should be communicated regularly.

- ▶ Waste collection is Council's highest performing service and it has the most important impact on overall satisfaction.
- ▶ Management of any natural disasters, car parking and Council Grant programs are also high performing, important services.

Key Vulnerabilities

These six services have a high impact on overall satisfaction but have performed below average.

- ▶ Footpath maintenance, road maintenance, and street cleaning are the lowest performing services with a high impact on overall satisfaction. These are Council's foremost priorities.
- ▶ Regeneration area maintenance, policing for illegal dumping, animal control and cleanliness of public toilets perform closer to the average an increase in performance will turn these services into strategic advantages.
- ▶ Supporting business and industry growth has the highest impact on overall satisfaction and its performance is close to the average. Stronger performance in this service will have a strong, positive impact on overall satisfaction.

Potential Vulnerabilities

Both the performance and importance of these services are below average.

- ▶ The two lowest performing services (noxious weed control and stormwater drainage) have a below-average impact on overall satisfaction.
- ▶ Provision of public toilets and nature strips are the services within this group that are closest to average performance. A further boost in performance can turn these services into Opportunities over time.

Opportunities

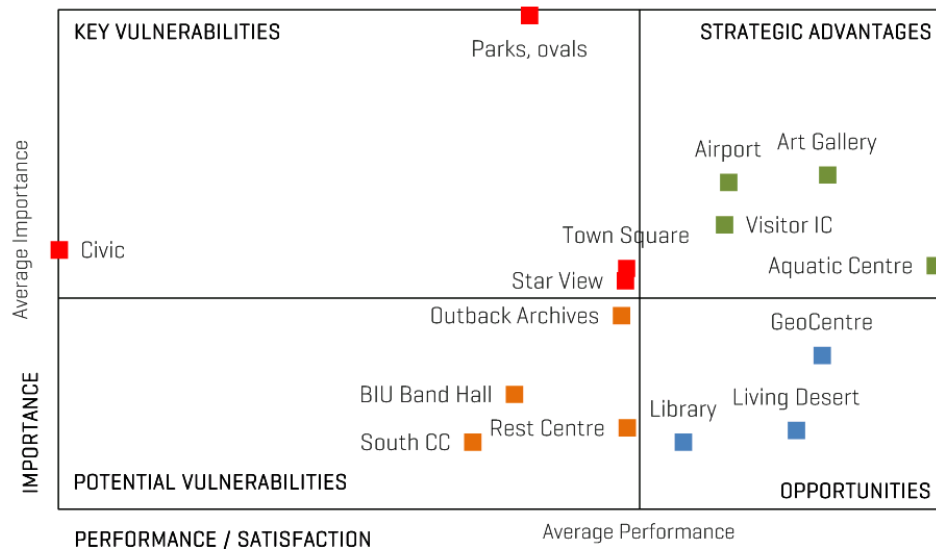
These nine services are above-average performers but have a low impact on overall satisfaction with Council's performance.

- ▶ Improvements in the perceptions regarding the importance of these services will turn these services into strategic advantages over time.

3.2 Understanding strengths and weaknesses of facilities

Figure 3.2 displays the strategic advantages and key vulnerabilities of community facilities provided by Council. Facilities are colour coded according to their strategic location.

Figure 3.4 Strategic locations of facilities



Strategic Advantages

There are four facilities classified as Council's strategic advantages. These four facilities have an important impact on overall satisfaction and are above-average performers. The performance of these facilities should be maintained and their importance should be communicated regularly.

- ▶ Regional Art Gallery and Aquatic Centre are the best performing strategic advantages.
- ▶ Furthermore, Broken Hill Regional Airport and Visitor's information Centre have an important impact on overall satisfaction and Council performs above average in providing these facilities.

Key Vulnerabilities

These four facilities have a high impact on overall satisfaction but have performed below average.

- ▶ Civic Centre particularly showed below average performance in 2018. Since it has an important impact on overall satisfaction priority should be given to this facility.
- ▶ Parks and ovals, on the other hand, perform close to the average yet provision of these facilities has a particularly strong impact on overall satisfaction. Therefore, they should be taken into consideration as a high priority.
- ▶ Town Square and Star View Primitive Campsite are relatively better performing facilities but since their impact is important their performance should be improved until they reach above average levels.

Potential Vulnerabilities

Both the performance and importance of these four facilities are below average.

- ▶ BIU Band Hall and South Community Centre are low performing but have a below-average impact on overall satisfaction.
- ▶ Aged Persons Rest Centre and Broken Hill Outback Archives are the facilities within this group that are closest to average performance. A further boost in performance can turn these facilities into a differentiator over time.

Opportunities

These three facilities are above-average performers but have a low impact on overall satisfaction with Council's performance.

- ▶ GeoCentre, Living Desert, Charles Rasp Memorial Library are above average performers. Their importance should be communicated within the community to turn them into strategic advantages over time.

4 Planning for the future

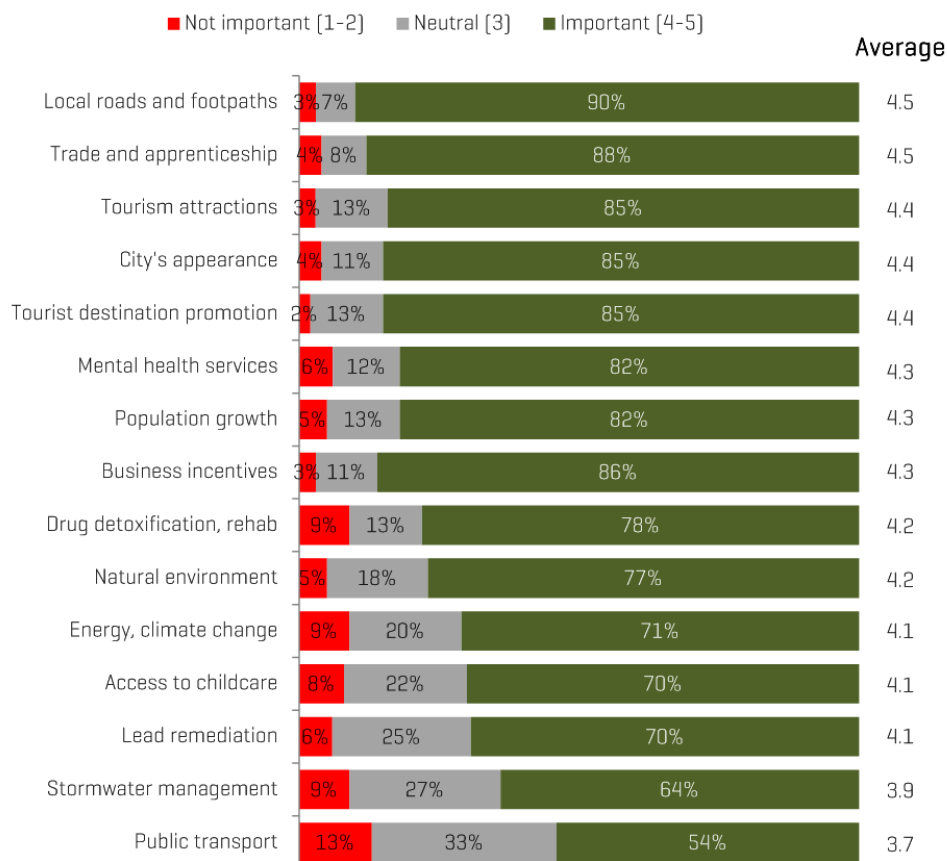
4.1 Importance of issues

Respondents were asked to rate the importance of a set of issues that Council should consider when establishing long term priorities of the next 5 – 15 years. According to residents the most important issues are improving local roads and footpaths [4.5] and trade and apprenticeship training courses [4.5] [see Figure 4.1].

They also believe developing tourism attractions, enhancing the City's appearance and promoting Broken Hill as a tourist destination are important issues to be considered for long-term planning.

Despite receiving high average scores, improvement of stormwater management [3.9] and public transport [3.7] are not ranked as major priorities.

Figure 4.1 Importance of issues

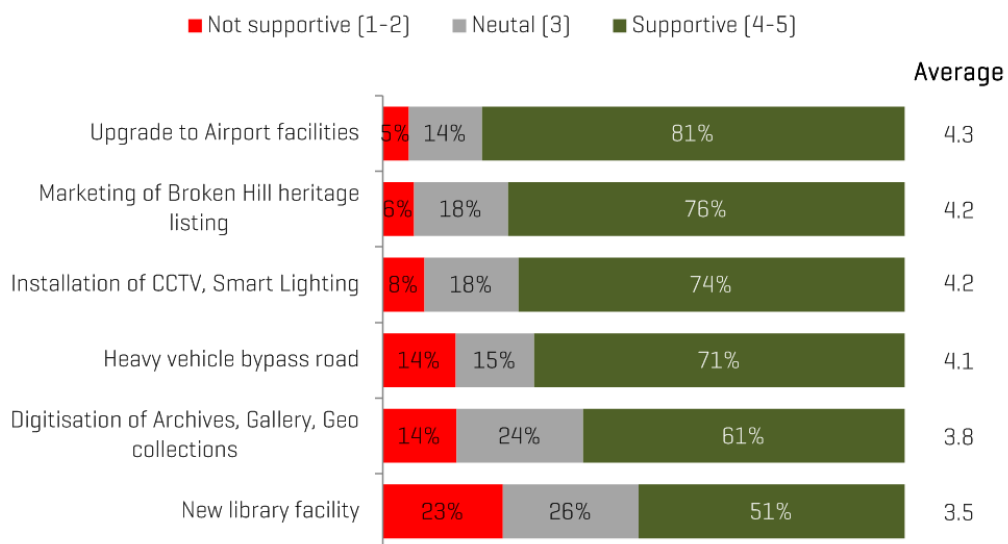


4.2 Support for potential projects

Respondents were asked to rate their level of support for a set of potential projects that Council plans to introduce. According to residents, they are highly supportive of an upgrade to Airport facilities by giving an average of 4.3 for their support [see Figure 4.2]. This plan is followed by Marketing of Broken Hill heritage listing [4.2] and installation of CCTV and Smart Lighting [4.2].

Despite receiving a moderate average score, the plan for a new library facility is supported only by 51 percent.

Figure 4.2 Support for potential projects



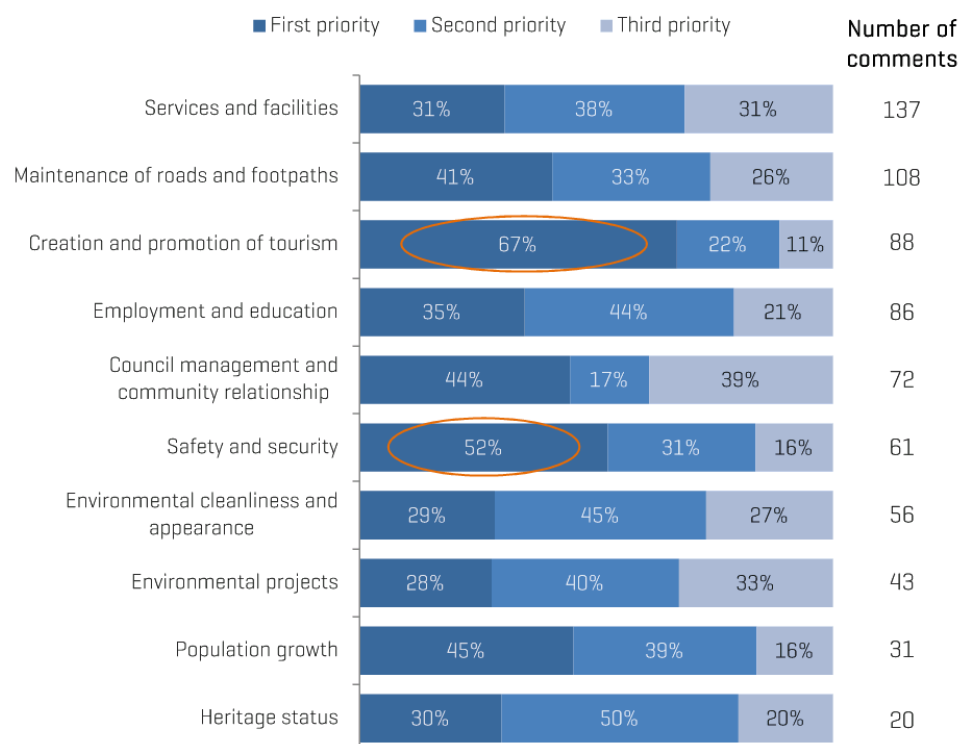
4.3 Top three priorities

Respondents were asked to state Council's top three priorities over the next 10 years. Thematic analysis was applied on 702 open-ended comments, which identified 10 common themes.

- ▶ The theme with the highest number of comments was services and facilities. 41 percent of all those comments made about services and facilities were stated as the 'first priority'.
- ▶ Respondents made 108 comments about maintenance of roads and footpaths. 41 percent of those were set as first priority.
- ▶ More comments related to creation and promotion of tourism were shared as a first priority [67%] compared to comments related to other themes.
- ▶ Similarly, 52 percent of the 61 comments related to safety and security were mentioned as first priority.

A detailed list of all comments can be found in Appendix A.

Figure 4.3 Top three priorities



Residents made 137 comments about services and facilities as one of the top priorities of Council for the next 10 years [see Table 4.1]. According to their comments Council should give priority to improvement of the airport.

Table 4.1 Top priorities stated by respondents

Services and facilities [137 comments]	
<i>Transport</i>	Airport [x26] Need to upgrade the airport runway [x4] Public transport [x2] Bypass [x3] Need to improve the airport for bigger planes A motor car museum Repair the railway and turn into a bike track
<i>Medical Services</i>	Improve mental health and drug rehabilitation [x21] Improving disability services [x4] Aged care [x4]
<i>Infrastructure</i>	Upgrade infrastructure [x7] Civic Centre [x7] Upgrading facilities gaol: police station: library Proper comprehensive museum e.g. The Central Power Station building More carparks around the hospital Update street signage [x3] Improved NBN More variety of shops Hostel facilities Further develop the line of load minors memorial Housing development
<i>Youth Services</i>	More nightlife for the younger generation More family parks and events [x3] More sporting facilities [x6] Invest in youth support [x8] Child care facilities [x2] Do the silver city cinema up and turn into youth centre Upgrading skate park Get the Entertainment Centre open ASAP More anti bullying campaigns in schools
<i>Library</i>	Library [x12]
<i>Other services</i>	Dog control [x2] Improve Council services [x2] Maintaining services and facilities Build a mining museum Getting grants Sorting how our local depot runs More services forthcoming to south Broken Hill

Residents made 108 comments about the improvement of roads and footpaths. Residents also mentioned tourism in Broken Hill area, opportunities for employment and education and safety of security of residents.

Table 4.1 Top priorities stated by respondents – cont'd

Maintenance of roads and footpaths [108 comments]	
<i>Roads and Footpaths</i>	Improve Footpaths [x22] Upgrade roads and footpaths [x16] Roads and footpaths [x12]
<i>Roads</i>	Road Maintenance [x45] Roads [x8]
<i>Other Comments</i>	The roads e.g. the bypass for heavy trucks Roads, footpaths currently disgusting all over Broken Hill Cleaning up of streets and paths on the back roads Tarred Road Broken Hill - to Broken Hill A ring road around Broken Hill for heavy transport
Creation and promotion of tourism [88 comments]	
<i>Tourism</i>	Tourism [x27]
<i>Promoting Tourism</i>	Promote Tourism [x51]
<i>Other Comments</i>	Got to promote Broken Hill brand Tourism - tarring road from Ivanhoe - tourism out of Victoria Marketing the City as tourist destination Attracting people for holiday : residence Not reducing the opening hours of the tourist attractions Promotion of the local natural environment Upgrading the airport - bring in more tourism Tourism - utilise mining history to promote our Town Tidy up the town to attract tourism to the area Promoting the city as national treasure for tourism
Employment and education [86 comments]	
<i>Employment</i>	Employment [x10] Job growth [x9]
<i>Youth</i>	University and TAFE opportunities [x6] Apprenticeships [x13] Employment for youth [x13]
<i>Industry</i>	Develop industry [x6] Encourage more businesses [x23] Keep jobs within the community : not contracting out [x2] Try to get businesses to stay open - bring in new business - jobs for the youth Attracting more businesses to stop - not making it too hard for new businesses Speed up development and business applications Make the main street more attractive to businesses
Safety and security [61 comments]	
<i>CCTV and lighting</i>	CCTV and lighting [x24] CCTV [x15] CCTV especially for elderly Street lighting [x12]
<i>Police</i>	More police Communicate for more police
<i>Other Comments</i>	Security, safety [x3] Improve the service and lighting in footy ovals Need to maintain good standard of roads footpaths and lighting More night-time security More security around caravan parks

5 Communication and consultation

5.1 Preferred contact methods

46 percent of respondents have contacted Broken Hill city Council in the last 12 months. The majority of respondents like to contact Council through personal contact [see Table 5.1]. Almost half of the respondents like to contact council on the phone. 25 percent articulate their preference in personal contact as face to face [16%] and in person [9%]. 7 percent state they like to go to Council office.

22 percent indicate an online method as their preference. 9 percent like to send and receive emails whereas 6 percent like to visit Council's website to contact with Council.

Table 5.1 Preferred contact methods

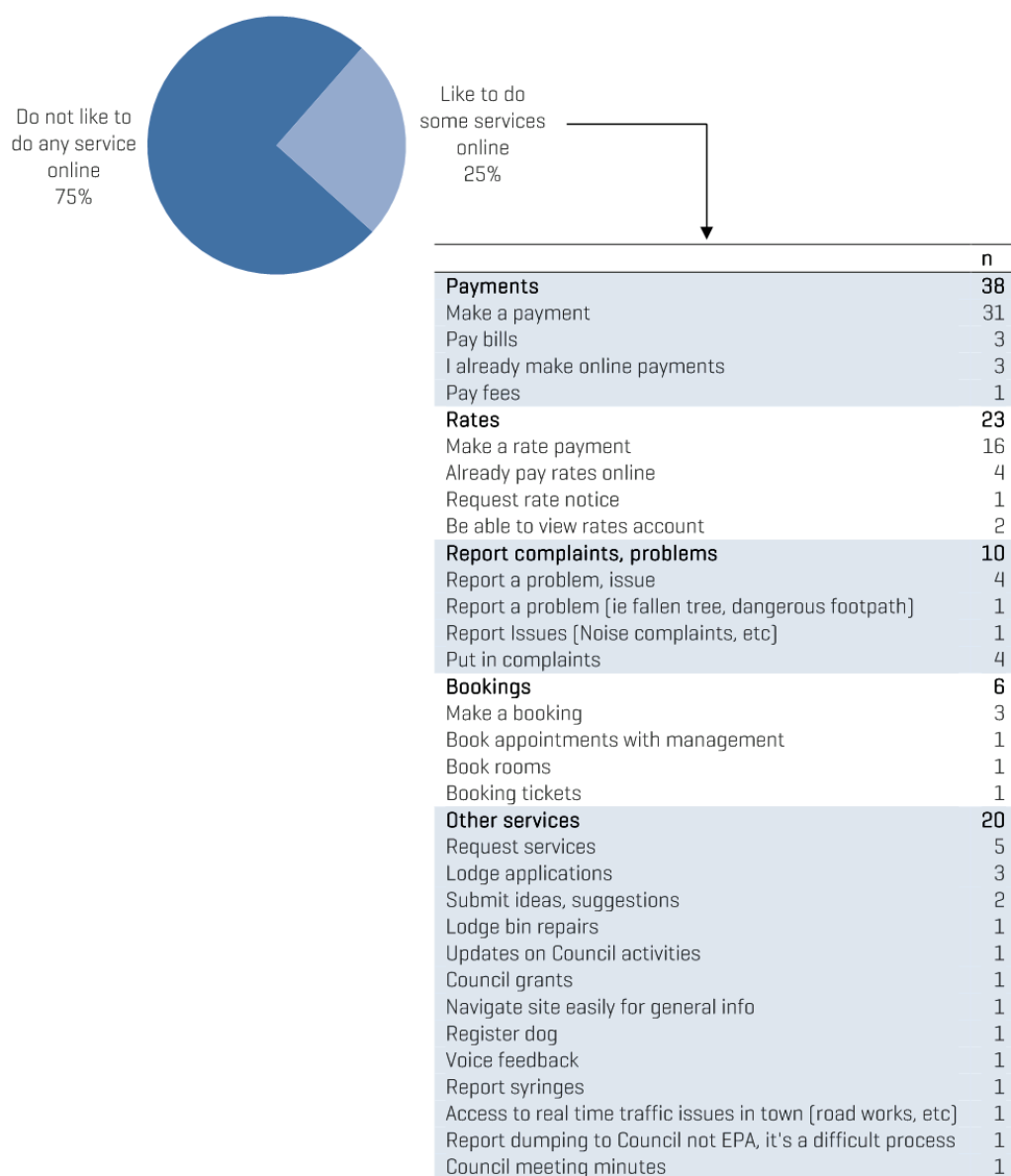
Personal contact	80%
Phone	48%
Face to face	16%
In person	9%
At Council office	7%
Online contact	22%
Email	9%
Council's website	6%
Social media	5%
Facebook	2%
Other methods	4%
Letter	3%
Barrier Daily Truth	1%
Surveys	0.3%
Text/SMS	0.3%

Base: All respondents [n = 333]

5.2 Preferred online Council services

75 percent of respondents do not want to do any Council services online. 84 respondents indicated a preferred service they like to do online [see Figure 5.1]. The majority of these residents like to do their payments online, with three respondents indicating they already do. 23 respondents prefer to make their rate payment online.

Figure 5.1 Preferred online Council services

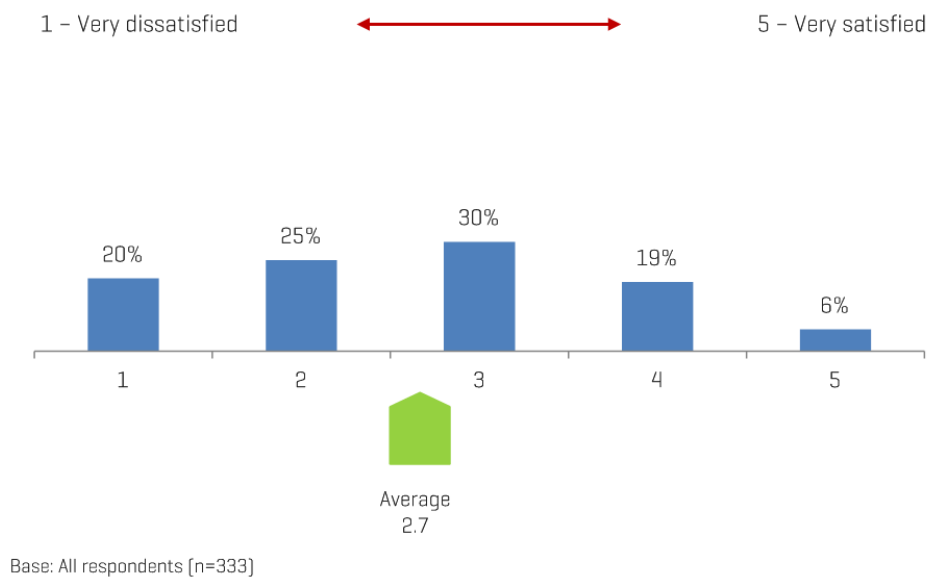


5.3 Council consultation methods

Respondents were asked to rate their satisfaction level with the way Council consults with the community. Results show that 30 percent are neutral about the way Council consults with the community [see Figure 5.2]. 45 percent is either very dissatisfied or dissatisfied and 15 percent is either satisfied or very satisfied.

Differences are not statistically significant but 18 – 34 year olds are generally less satisfied with Council's consultation methods. Similarly, residents who have lived in Broken Hill for six to 10 years are more satisfied compared to residents who have lived there for a longer or shorter amount of time. Finally, females tend to be more satisfied with Council's consultation compared to males.

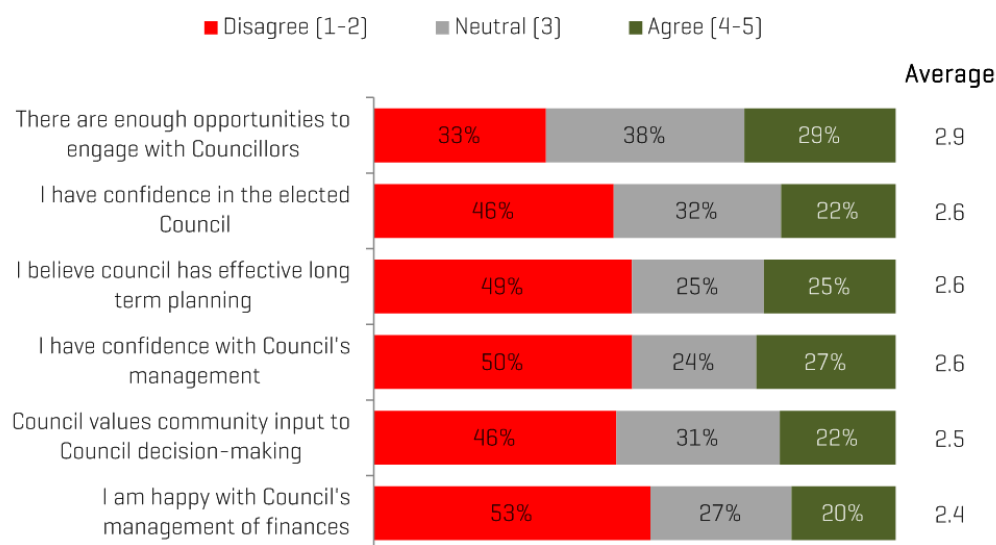
Figure 5.2 Satisfaction with Council's consultation



5.4 Communication with the community

Respondents are neutral (2.9 out of 5) about having enough opportunities to engage with Councillors (see Figure 5.3). They have moderate confidence in elected Council (2.6) and its management (2.6). Results show that residents are not happy with Council's management of finances (2.4).

Figure 5.3 Communication with community



According to **comparison tests**:

- ▶ Female residents agree more that Council values community input to Council decision making compared to male residents.
- ▶ No significant differences were observed among other subgroups.

5.5 Recommendations for communication improvement

According to open ended comments provided, residents state Council should increase their media usage to improve its communication with community [see Table 5.2]. They think Council should use a range of mediums to communicate with the community. They also recommend Council to improve opportunities for the community to be involved in decision making.

Table 5.2 Recommendations for communication improvement

Increase media communication [54 comments]	
<i>General media advertisements</i>	More advertising about what they are doing [x7] More media, TV, radio and print [x7] More radio and newspapers [x4] Their exposure to plans could be longer and advertised more Put issues out in the public domain for longer period of time Doorknocking – public forums
<i>Digital</i>	More advertising on TV [x2] Online surveys [x3] Increase social media [x8] Facebook: texts to advise of events: general open meetings SMS messages – meetings etc. By radio advertisements
<i>Print</i>	More information in newspapers [x8] Brochures and newsletters [x7] More communication more print More information via the mail
Increase community involvement [46 comments]	
<i>Involvement</i>	Involve the community more [x7] Involve the community more e.g. Kiosk at the Plaza Need more communication – e.g. forum – town hall – need to involve community More personal appearances from councillors: mayor Meet and greet in the plaza Use the community system and make use of local expertise and input More community forums engage the public in sporting events Meet and greet the population – especially during the evening Flexibility to allow people to make more comment More interaction with relevant people in the city More access through the shopping centres
<i>Consultation</i>	Consult with and contact community [x11] Consult with the immediate community and keep results local Asking public's viewpoint before doing projects Let everyone have their say and input
<i>Presence</i>	Get out and talk to people [x9] Some councillors need to be more approachable [x2] More person to person with the Councillors [x2] Currently missing a lot of people –do the same but more

Residents think Council can communicate with the community if they increase the number of community meetings. Therefore, Council can show its efforts to hear the community's opinion.

Table 5.2 Recommendations for communication improvement- cont'd

Increase community meetings (33 comments)	
<i>Quantity</i>	<ul style="list-style-type: none"> More community meetings [x12] More open meetings [x3] More open forums [x7] More meetings so people can voice their opinions
<i>Presentation</i>	<ul style="list-style-type: none"> More face to face meetings - in the day time [x3] Get out and about with the people : invite community to meetings Open the chambers more and hold public meeting elsewhere Clear information before meeting in newspapers Advertise when they are having a meeting and the agenda More advertising re meetings and when things are happening Question time at meetings: making sure they return calls Have a detailed account of council meetings in media
Increase listening effort (32 comments)	
	<ul style="list-style-type: none"> Listen to people [x10] Listen to community [x7] Listen to the community and provide what they need [x4] Listen to the community - taking majority vote into consideration [x2] Increase number of council meetings with the public - listen to the public [x2] They consult but they don't listen already made their minds up Advertise meetings and listen to what the community has to say Listening to what the community wants rather than what they personally want Listen to advice - e.g. the library was a disaster. Fresh councillors and take note of the what the residents say Need to be more sensitive to different family circumstances Consider the differences in age in the population and the best way to reach them

According to residents, increasing transparency and improving internal and external communication would improve communication with the community.

Table 5.2 Recommendations for communication improvement- cont'd

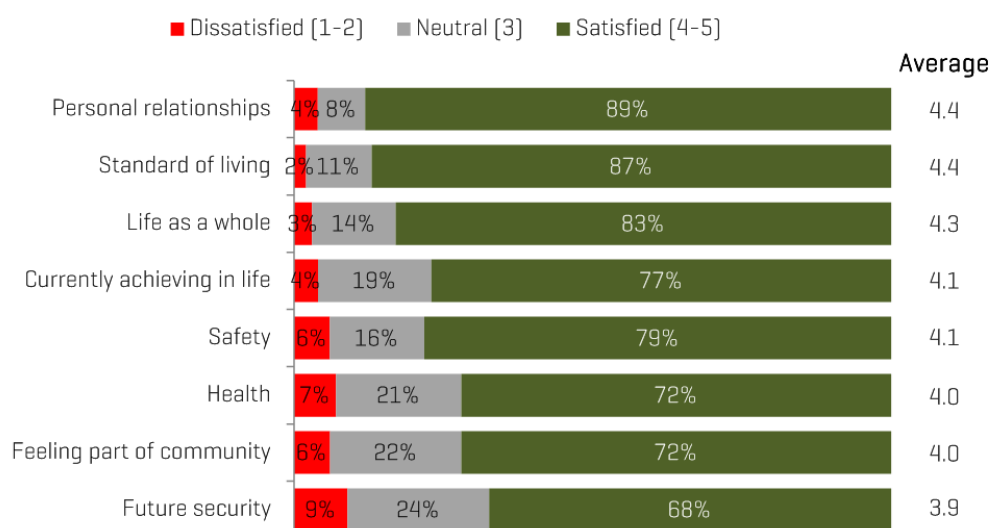
Increase transparency (30 comments)	
<i>Transparency</i>	Be more transparent (x4) Be more transparent: issues seem to be in house and not in community Be more transparent e.g.: finance and honesty in the paper and TV Being more transparent and open- too much behind closed doors The transparency of the Council needs to change the community needs to have their opinions heard
<i>Openness</i>	Be more open and transparent (x7) Be more open with the public about what they are doing (x4) Be more open print brochures Have an information day to talk openly to council Let us know where they are spending money More communication and information (x6) More accurate statements, times in the papers Be more open, print brochures
Improve Council behaviour (8 comments)	
<i>Internal interaction</i>	Talk to each other and stop fighting (x4) Councillors to be non-political Get rid of the whole lot and put them under administration Better cooperation and announcements of management of projects
<i>External interaction</i>	Be more open minded (x2) Open with decisions, planning.- Civic Centre, stuff up Follow up on complaints Put more than one option to the community when problems presented
<i>Efficient Councillors</i>	Need to have a well-educated person to be able to sell the ideas Get a new council need new younger blood with fresh ideas Employing people to do the work that needs done, weeds Action into movement Presenting better opportunities (x2)
Satisfied with Council action (6 comments)	
	None - they're doing a great job They do alright now They are doing a good job Pretty happy with council No much can be done Just continue

6 Living in Broken Hill

Respondents were asked to rate their satisfaction with various aspects of their life using a 5-point scale, where 1 meant 'very dissatisfied' and 5 meant 'very satisfied'. The majority of residents are satisfied with all aspects of their personal happiness. Personal relationships and standard of living recorded the highest average satisfaction rating at 4.4. These were followed by their life a whole [4.3]. Residents are also satisfied with what they are currently achieving in their life [4.1] and how safe they feel [4.1].

The aspect which recorded the lowest average satisfaction rating was their future security, 68 percent of residents were satisfied while 9 percent were dissatisfied. The next lowest was feeling part of the community [4.0].

Figure 6.1 Satisfaction with Happiness indicators



According to **comparison tests**:

- ▶ Male residents were significantly more satisfied with how safe they feel compared to female residents.
- ▶ 65+ residents are more satisfied with their life as a whole and their standard of living compared to younger age groups.
- ▶ Residents who have lived in Broken Hill area more than 10 years are less satisfied with their standard of living and compared to other residents.
- ▶ There were no significant differences by other subgroups.

6.1 National Comparisons

Table 6.1 compares the Happiness Index results for Broken Hill for 2018 with the most recent Australian Unity Wellbeing Index results (August 2017). The mean scores for Broken Hill have been benchmarked out of 100 for comparative purposes.

The Broken Hill community outperforms the national benchmarks for six of the seven indicators. The biggest positive gap is for personal relationships, which is 6.4 pts above the national benchmark. This is followed by standard of living [+5.6 pts] and currently achieving in life [+4.9 pts].

Broken Hill is slightly below the national standard on how safe the residents feel [-2.8 pts].

In total, the **Happiness Index** for Broken Hill **[78.2]** outperforms the national index **[75.5]**.

Table 6.1 Happiness Index – National Comparisons

	Broken Hill	Australia
Personal relationships	85.0	78.6
Standard of living	85.0	79.4
Currently achieving in life	77.5	72.6
Safety	77.5	80.3
Health	75.0	73.2
Feeling part of community	75.0	72.4
Future security	72.5	71.2
Happiness Index	78.2	75.5

6.2 Value of living in Broken Hill

According to their open ended comments, Broken Hill residents value their community and the people they live with the most [see Table 6.2]. They value their close knit community where they live with people they love.

They also value the lifestyle that Broken Hill offers. They enjoy the quietness and peacefulness that their small country town provides. They also compare their lifestyle with living in a big city and enjoy the easy going stress free life they can live.

Table 6.2 Value of living in Broken Hill

Community and people [117 comments]	
<i>The community [52 comments]</i>	The community [x14] Sense of community [x7] Close knit community [x4]
<i>Friendliness [43 comments]</i>	Friendliness of people [x14] Friendly place [x12]
<i>The people [22 comments]</i>	The people [x13] Broken Hill people
The lifestyle [99 comments]	
<i>Nice lifestyle [41 comments]</i>	The lifestyle [x27] Easy lifestyle [x10]
<i>Quietness [12 comments]</i>	Nice quiet and peaceful Peace and quiet - relaxed atmosphere
<i>Country feel / atmosphere [11 comments]</i>	Country feel / atmosphere [x3] Country life [x2]
<i>Better than the city [10 comments]</i>	Not a fast paced town Values not being in a city.
<i>Small town [14 comments]</i>	Small town community [x2] Small town values
<i>Easy going [8 comments]</i>	Easy going nature [x2] Easy living [x2]
<i>Living in outback [3 comments]</i>	Being in the middle of the outback

Broken Hill residents made 97 comments related to personal connections as the value of living in Broken Hill. They indicated that they value living close to their family, friends and neighbours. They value feeling secure and safe and having the freedom to do what they like. Please note, 32 positive comments made about safety and security should not be generalised to the entire Broken Hill community. Quantitative analysis conducted on the representative sample indicated lower safety perceptions compared to Australian population [see Table 6.1, p.45].

Finally, residents value the convenience of living in Broken Hill. Broken Hill is not only easy to get around but also close to everything. They believe they are provided with sufficient services and facilities that make their life easy and convenient.

A detailed list of open ended comments can be found in Appendix B.

Table 6.2 Value of living in Broken Hill – cont'd

Personal connections [97 comments]	
<i>Family heritage [43 comments]</i>	All family are living here, born and raised here [x9] Close to family and friends [x9]
<i>Safety [32 comments]</i>	A very safe place / feel safe [x25] Safer than living in the city [x2]
<i>Freedom [13 comments]</i>	Freedom [x6] Freedom to do wat we want to do [x2]
<i>Family friendly place [9 comments]</i>	Place to bring kids up Enough facilities and raise kids
Convenience [53 comments]	
<i>Easy to get around [17 comments]</i>	Easy to get around [x6] Ease of access to facilities, services [x2]
<i>Closeness [7 comments]</i>	Close to all major cities Close to everything
<i>Traffic [4 comments]</i>	Big streets with low traffic Lack of traffic congestion
<i>Affordability [11 comments]</i>	Affordable [x2] Cheap cost of living [x2]
<i>Services and facilities [11 comments]</i>	Convenient for services and facilities Sufficient services
<i>The climate</i>	The hot dry climate

Appendix A – Council top priorities

Table A. Detailed list of open ended priorities

Safety and security [61 comments]	
<i>CCTV and lighting</i>	CCTV and lighting [x13] CCTV and lighting [x9] CCTV and lighting [x2]
<i>CCTV</i>	CCTV [x8] CCTV [x3] CCTV [x4] CCTV especially for elderly
<i>Lighting</i>	Street lighting [x8] Street lighting [x3] Better street lighting
<i>Police</i>	More police Communicate for more police
<i>Other Comments</i>	Security Improve the service and lighting in footy ovals Safety Need to maintain good standard of roads footpaths and lighting Safety More night-time security More security around caravan parks
Creation and promotion of tourism [88 comments]	
<i>Tourism</i>	Tourism [x16] Tourism [x3] Tourism [x8]
<i>Promoting Tourism</i>	Promote Tourism [x33] Promote Tourism [x14] Promote Tourism [x4]
<i>Other Comments</i>	Got to promote Broken Hill brand Tourism – tarring road from Ivanhoe – tourism out of Victoria Marketing the City as tourist destination Attracting people for holiday : residence Not reducing the opening hours of the tourist attractions Promotion of the local natural environment Upgrading the airport – bring in more tourism Tourism – utilise mining history to promote our Town Tidy up the town to attract tourism to the area Promoting the city as national treasure for tourism

Table A. Detailed list of open ended priorities – cont'd

Maintenance of roads and footpaths [108 comments]	
<i>Roads</i>	Roads [x6] Roads [x2] Road Maintenance [x21] Road Maintenance [x15] Road Maintenance [x9]
<i>Footpaths</i>	Improve Footpaths [x5] Improve Footpaths [x8] Improve footpaths [x9]
<i>Roads and Footpaths</i>	Roads and footpaths [x6] Roads and footpaths [x2] Roads and footpaths [x4] Upgrade roads and footpaths [x4] Upgrade roads and footpaths [x8] Upgrade roads and footpaths [x4]
<i>Other Comments</i>	The roads e.g. the bypass for heavy trucks Roads : footpaths currently disgusting all over Broken Hill Cleaning up of streets and paths on the back roads Tarred Road Broken Hill - to Broken Hill A ring road around Broken Hill for heavy transport
Environmental cleanliness and appearance [56 comments]	
<i>Clean</i>	Clean up the city [x3] Clean up the city [x9] Clean up the city [x6] Clean up Broken Hill [x3] Clean up Broken Hill Clean up the homeless bums around the street Clean out the drugs and alcohol abuse
<i>Appearance</i>	Beautification of the city [x3] Beautification of the city [x4] Beautification of the city [x3] Improve appearance [x5] Improve appearance [x3] Improve appearance
<i>Greenery</i>	Greening of the city Clean up the weeds Clean up the weeds [x4] Restore parks [x3] Restore the parks All parks: ovals - beautification of them for tourists and residents. To improve the nature strips maintenance
<i>Other Comments</i>	Policing of homes where loose iron can become airborne: secure fences and roofs

Table A. Detailed list of open ended priorities – cont'd

Heritage status [20 comments]	
	Heritage listing [x4]
	Heritage listing [x4]
	Promote the heritage of the city [x2]
	Promote the heritage of the city [x5]
	Promote the heritage of the city [x3]
	Finalise the heritage signs on the outskirts of town
	Positive progression for being Australia's first heritage city
Population growth [31 comments]	
Growth	Population increase [x11]
	Population increase [x8]
	Population increase [x4]
Attraction	Attract new people [x3]
	Attract new people
Other Comments	Move to keep people in the town
	Economy of the city to ensure sustainability
	Keep young people in town
	Accept and plan around an ageing population
Employment and education [86 comments]	
Employment	Employment [x5]
	Employment [x5]
	Job growth [x3]
	Job growth [x4]
	Job growth [x2]
Youth	University and Tafe opprtunities [x3]
	University and Tafe opprtunities [x3]
	Apprenticeships
	Apprenticeships [x8]
	Apprenticeships [x4]
	Employment for youth [x4]
	Employment for youth [x6]
	Employment for youth [x3]
Industry	Develop industry [x4]
	Develop industry
	Develop industry
	Encourage more businesses [x8]
	Encourage more businesses [x9]
	Encourage more businesses [x6]
	Try to get businesses to stay open - bring in new business - jobs for the youth
	Attracting more businesses to stop - not making it too hard for new businesses
	Speed up development and business applications
	Make the main street more attractive to businesses
	Keep jobs within the community : not contracting out [x2]

Table A. Detailed list of open ended priorities – cont'd

Environmental projects [43 comments]	
Water	Water supply [x5]
	Water supply [x3]
	Water Supply [x2]
	Restore Menindee Lake [x2]
	Restore Menindee Lake [x2]
	Restore Menindee Lake [x3]
	Storm water [x3]
	Storm water
	Darling river needs attentions
	Drought proofing
	Stainless steel toilet bowls - inefficient - use too much water
	Improve water catchments : solar electricity
Parks	Parks and gardens [x3]
	Parks and gardens
	Fix up South Patton Street Park
Vegetation	Cut some of the gum trees back
	Weed control in the Town Centre
Recycling	Panting and maintenance of vegetation
	Recycling [x2]
	Recycling
Lead	Lead program
	Lead program
General Sustainability	Use of resources e.g.: what we already have
	More sustainable energy
	Environmental protection
	Encourage natural energy
	Waste management

Table A. Detailed list of open ended priorities – cont'd

Council management and community relationship [72 comments]	
<i>Rates</i>	Reduce rates [x6] Reduce rates [x4] Reduce rates [x4] Consult better with rate payers [x2] Efficiency; bring work conditions, pay, rates and benefits up to present
<i>Mining</i>	No extra mine rates Prioritise their rate collection if mines are absent Fix the current rating system e.g. charge the mines and not the residents. [x2] Transition from mines to cover cost of water rates Keeping the mine in line with the rates: being responsible for rates [x2] Supporting mining projects in the area
<i>Financial Management</i>	Balance the budget [x2] Balance the budget [x2] Balance the budget Financial management of the Council [x6] Financial management of the Council [x2] Financial management of the Council [x2] Getting out of debt [x6] Getting out of debt
<i>Community Communication</i>	Listen to the community [x4] Listen to the community [x2] Listen to the community [x5] Transparency in the actual dealings of the Council Make decisions for the City rather than themselves personally Employ more local people not outsiders Encourage the residents to be more positive and proud Community events
<i>General Council Management</i>	Re-elect the Councillors Control the cost of energy Look other councils see how they do things better than we do - agreement within Get council staff working [x2] Relationship with partnerships with other Government departments [x2] A decision on what the BHP monies will be spent on Be conscious that lower house prices may attract drug addicts as in other areas Council needs to support Perilya Mine in North Mine Venture

Table A. Detailed list of open ended priorities – cont'd

Services and facilities [137 comments]	
Transport	Airport [x9] Airport [x13] Airport [x4] Need to upgrade the airport runway [x4] Need to improve the airport for bigger planes A motor car museum Public transport Public transport Repair the railway and turn into a bike track Bypass Bypass Bypass
Medical Services	Improving disability services Improving disability services [x3] Improve mental health and drug rehabilitation [x5] Improve mental health and drug rehabilitation [x9] Improve mental health and drug rehabilitation [x7] Aged care Aged care [x2] Aged care
Library	Library [x6] Library [x3] Library [x3]
Youth Services	More nightlife for the younger generation More family parks and events [x3] More sporting facilities [x2] More sporting facilities [x2] More sporting facilities [x2] Invest in youth support [x2] Invest in youth support [x6] Child care facilities Child care facilities Do the silver city cinema up and turn into youth centre Upgrading skate park Get the Entertainment Centre open asap More anti bullying campaigns in schools

Table A. Detailed list of open ended priorities – cont'd

Services and facilities [137 comments] – cont'd	
Infrastructure	Upgrade infrastructure
	Upgrade infrastructure [x4]
	Upgrade infrastructure [x2]
	Finish Civic Centre [x2]
	Finish Civic Center
	Finish Civic Centre [x4]
	Upgrading facilities gaol: police station: library
	Proper comprehensive museum e.g. The Central Power Station building
	More carpark around the hospital
	Update street signage [x3]
	Improved NBN
	More variety of shops
	Hostel facilities
	Further develop the line of local minors memorial
	Housing development
Services	Dog control
	Dog control
	Maintaining services and facilities
	Build a mining museum
	Getting grants
	Sorting how our local depot runs
	More services forthcoming to south Broken Hill
	Improve Council services [x2]

Appendix B – Value of living in Broken Hill

Table B. Detailed list of open ended values of living in Broken Hill

Community and people [117 comments]	
<i>The community [52 comments]</i>	The community [x14] Sense of community [x7] Good / wonderful community [x5] Friendly community [x4] Close knit community [x4] Community spirit [x4] Closeness of the community [x3] Being part of isolate community [x2] Support of community [x2] A standard of living in a peaceful community Inclusive caring community The generosity of community Community involvement Family friendly community Overall community feel with inclusiveness Community relationsuniqueness of the island
<i>The people [22 comments]</i>	The people [x13] Broken Hill people Familiarity with people Great place and great people i love the people Its people are very helpful Knowing friends and people People know and help each other The people are very close The locals
<i>Friendliness [43 comments]</i>	Friendliness of people [x14] Friendly people [x13] Friendly place [x12] The people are always friendly and willing to help Comradeship Comradery neighbours look after each other Everyone knows everyone

Table B. Detailed list of open ended values of living in Broken Hill – cont'd

The lifestyle [99 comments]	
<i>Nice lifestyle [41 comments]</i>	The lifestyle [x27]
	The relaxed lifestyle [x3]
	Easy lifestyle [x10]
	The good caring lifestyle
<i>Country feel / atmosphere [11 comments]</i>	Country feel / atmosphere [x3]
	Country life [x2]
	Easy access to the most beautiful part of the country
	Natural landscape and outback and country living heritage
	Nice little country town safe for children
	Nice small community 'country side
	Small country town and moments of your own in the bush'
<i>Better than the city [10 comments]</i>	The beautiful countryside fresh air. - better than city living
	The location
	Not a big town
	Not a fast paced town
	Values not being in a city.
	The pace of life. It's slower than the city and less noisy. You know most people
	The peace
	The wide open space and the fresh air
	Prefer this town to city life
	Stress free
<i>Quietness [12 comments]</i>	Wide open spaces
	Its quiet compared to other cities
	Nice quiet and peaceful
	Peace and quiet - relaxed atmosphere
	Quiet and peaceful
	Quietness
	Relaxation and quietness
	The peace and quiet
	Peace and quite
	Peace of mind
	Peacefulness tranquillity

Table B. Detailed list of open ended values of living in Broken Hill – cont'd

The lifestyle [99 comments] – cont'd	
<i>Small town [14 comments]</i>	Small town values Small town community [x2] Easy access to everything small city living benefits It's a very easy place to live and it's a small community Like the open spaces and smaller town environments Nice place to be small town community Small community know people - meet up with families and friends Small community...good climate Small enough to feel like a community - through public transport close to everything Small town attitude close family and friends Small town big city feeling of community The city is small so everything is close The small town feeling with smaller schools
<i>Easy going [8 comments]</i>	Easy going nature [x2] Easy living [x2] Easy to live here, ease of living not like the city [x2] Like it relaxing Laid back
<i>Outback [3 comments]</i>	Being in the middle of the outback I like the out back Pace of life living in outback
Personal connections [97 comments]	
<i>Family heritage [43 comments]</i>	All family are living here born and raised [x9] The family [x9] Close to family and friends [x9] Neighbours and friends [x2] Family network Heritage value The heritage i was born here The heritage, the connection i have to the town Been home for over 80 years Born and bred so don't make us dead Where my roots are i love the place and am part of it It is home and love it It's my life Its home Many aspects after 4 generations here The friendships Lived here my entire life Socially have lots of friends

Table B. Detailed list of open ended values of living in Broken Hill – cont'd

Personal connections [97 comments] – cont'd	
<i>Safety [32 comments]</i>	A very safe place / feel safe [x25] Safer than living in the city [x2] I feel safe at my age It's a safe place for families [x2] Safety - i like living in a community where everyone looks after one another. Freedom to walk the streets without attack
<i>Freedom [13 comments]</i>	Freedom [x6] Freedom to do wat we want to do [x2] You love the freedom of Broken Hill Freedom to move and breathe More freedom than in the city - more carefree The freedom - the ability to drive easily into the bush The pace and freedom
<i>Family friendly place [9 comments]</i>	Place to bring kids up Enough facilities and raise kids Good place to raise kids Kids grow up there A fantastic place for families how it supports families Great place to live and bring children up Good place to bring up children Central to families Good work and family balance
Convenience [53 comments]	
<i>Easy to get around [17 comments]</i>	Easy to get around [x6] Ease of access to facilities, services [x2] Easy to get around town Easy for work and getting somewhere Easy to get around no traffic problems Everything is close Everything is in close proximity Everything is only 5 minutes away Get everywhere in five mins and know lots of people The ease of access Convenience of the town
<i>Closeness [7 comments]</i>	Close to all major cities Close to everything Closeness of everything Closeness of visiting places Open spaces being close to nature history of Broken Hill 3min to bush Everything centrally located well serviced

Table B. Detailed list of open ended values of living in Broken Hill – cont'd

Convenience [53 comments] – cont'd	
<i>Traffic [4 comments]</i>	Big streets with low traffic Lack of traffic congestion Only three sets of traffic lights The ease of access to shops no traffic jams
<i>Affordability [11 comments]</i>	Affordable (x2) Cheap cost of living (x2) Affordable to live Cheap to live in Broken Hill It's cheap Can save money Cost of living is reasonable Pricing of housing good Given us opportunity to be financial independent
<i>Services and facilities [11 comments]</i>	Convenient for services and facilities Sufficient services Good health services Good medical services good schools Amenities and services are very good Services for the aged Facilities Great place to live great facilities 4 aged cared The friendship - the facilities in the town Good amenities Activities that town provides for elder people
<i>The climate</i>	The climate (x2) The hot dry climate

Table B. Detailed list of open ended values of living in Broken Hill – cont'd

Broken Hill in general [20 comments]	
	Beautiful colours
	Only beautiful city on earth
	Beautiful
	Everything about it i love it
	Love it
	Love the area
	Best place to live
	Broken Hill a good place to live
	Good atmosphere
	Good feeling
	Good opportunities
	Great place to live and have come back to live here
	Perfect surrounding
	Nice place to live
	Wouldn't live anywhere else
	Great little town
	I came from Tamworth and i love living in broken hill.
	It's unique
	Large building blocks
	Just right
Other comments [6 comments]	
	The fact that i live here.
	Used to like having my say
	The appearance has gone downhill. They support is non existent
	I value being able to walk my dogs
	Healthy here
	No future!!!!

ORDINARY MEETING OF THE COUNCIL

August 14, 2018

ITEM 6**BROKEN HILL CITY COUNCIL REPORT NO. 123/18****SUBJECT:** **INVESTMENT REPORT FOR JULY 2018****17/82****Recommendation**

1. That Broken Hill City Council Report No. 123/18 dated August 14, 2018, be received.

Executive Summary:

The *Local Government (General) Regulation 2005* (Part 9, Division 5, Clause 212), effective from 1 September 2005, requires the Responsible Accounting Officer of a Council to provide a written report setting out details of all monies that have been invested under Section 625 (2) of the *Local Government Act 1993*, as per the Minister's Amended Investment Order gazetted 11 March 2011. The Responsible Accounting Officer must also include in the report, a certificate as to whether the investment has been made in accordance with the Act, the Regulations and the Council's Investment Policy.

As at 31 July 2018, Council's Investment Portfolio had a current market valuation of \$27,720,040 or principal value (face value) of \$27,684,917 and was compliant with all legislative and policy requirements.

Report:

Council's investments as at 31 July 2018 are detailed in Attachment 1.

Portfolio Summary		
Portfolio Performance vs. RBA Cash Rate	✓	Council's investment performance did exceed benchmark.
Investment Policy Compliance		
Legislative Requirements	✓	Compliant with policy
Portfolio Credit Rating Limit	✓	Compliant with policy
Institutional Exposure Limits	✓	Compliant with policy
Term to Maturity Limits	✓	Compliant with policy

Market Review**Global issues**

The latest World Economic Outlook report from the International Monetary Fund reports that, among advanced economies as a whole, employment is strong, wage prices are picking up slightly and economic growth is positive. In the US, economic data continues to show signs of solid growth. Led by solid consumer spending, the US GDP rose by over 4%pa in the June quarter. Sceptics note that this was likely a once-off reaction to a surge in pre-tariff purchases. In Europe, latest GDP figures showed an increase of 2.5%. This marked the 5th straight year of economic expansion for the Euro Area.

Domestic issues

In Australia, inflation remains at the low end of the RBA's 2-3% target range. The 2.1% annual rate was led by increases in the cost of tobacco, petrol, health and utilities. Excluding volatile items (i.e. the 'trimmed mean') inflation was below 2%, at 1.9%, for the year. Retail sales and consumer confidence both recorded gains in their latest releases. Employment data was also strong with more than 40,000 full time added last month. The unemployment rate remains at 5.4%.

Interest rates

Short dated term deposit rates ended July between 5-10 basis points lower across various time periods. The best indicative 3-month TDs from Australian majors closed out the month at 2.65%, down 10 basis points from June. The majors' best 12 month rate was at 2.75%, down from the 2.80% area last month. Meanwhile, some lower rated banks are offering rates in the 2.70%-2.85% range across 3-12 month range.

Investment Portfolio Commentary

Council's investment portfolio posted a return of 5.73%pa for the month of July versus the bank bill index benchmark return of 2.26%pa. During the month of July, Council proactively reinvested the proceeds of maturing term deposits into slightly longer maturities to benefit from higher rates on offer beyond 3 months. Council had \$4m of two & three month term deposits mature with a weighted average rate of 2.50%pa. New deposits of \$4m were allocated among three, four & five month term deposits at a weighted average rate of 2.72%.

The T-Corp MT and LT Growth Funds rose 0.8p% and 1.4% respectively during the month. Australian shares had a good month, up 1.2%. Telecommunications was the best performing sector of the market (+7.6%) clawing back some of its recent losses, while Industrials (+3.2%), Healthcare (+2.2%) and Financials (+2.0%) all provided solid gains. Utilities (-1.4%) and Information Technology (-1.1%) were the worst performing sectors. Overseas markets traded higher with the US S&P 500 (+3.7%), European S&P 350 (+3.2%), Japanese S&P 500 (+1.4%), and Chinese S&P 300 (+1.3%) all rising

Council's Portfolio by Source of Funds – July 2018

As at 31 July 2018, Council's Investment Portfolio had a current market valuation of \$27,720,040 or principal value (face value) of \$27,684,917 and was compliant with all legislative and policy requirements.

	Source of Funds	Principal Amount
GENERAL FUND	Operating Capital & Internal Restrictions	\$13,848,717
	Accommodation Bonds Reserve	\$45,000
	Royalties Reserve	\$434,000
	Domestic Waste Management Reserve	\$7,690,000
	Grants	\$5,615,000
	Developer Contributions	\$52,200
	TOTAL PORTFOLIO	\$27,684,917

Certificate by Responsible Accounting Officer

All investments have been placed in accordance with Council's Investment Policy, Section 625 of the *Local Government Act 1993* (as amended), the Revised Ministerial Investment Order gazetted 11 February 2011, Clause 212 of the *Local Government (General) Regulations 2005* and Third Party Investment requirements of the then Department Local Government Circular 06-70. Council continues to obtain independent financial advice on its investment portfolio in accordance with the then Department of Local Government Circular of 16 September 2008.

Strategic Direction:

Key Direction 4: Our Leadership
Objective 4.1: Openness and Transparency in Decision Making
Action 4.1.1.13: Maintain good governance and best practice methods and ensure compliance with various guidelines and legislation.

Relevant Legislation:

This report is provided for Council's consideration in compliance with the requirements of *Part 9, Division 5, Clause 212 of the Local Government (General) Regulations 2005*.

Financial Implications:

The recommendation has no financial impact.

Attachments

1. [↓](#) July 2018 Investment Report

JAY NANKIVELL
CHIEF FINANCIAL OFFICER

JAMES RONCON
GENERAL MANAGER



**Investment Summary Report
July 2018**



Broken Hill City Council

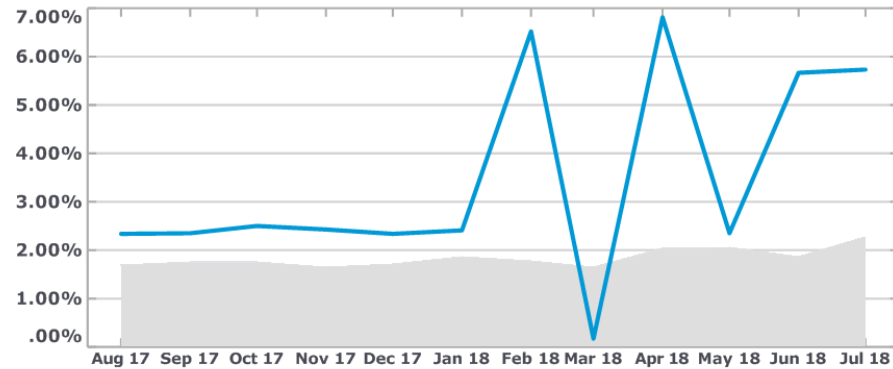
Executive Summary



Investment Holdings

	Face Value (\$)	Current Value (\$)	Current Yield (%)
Cash	9,487,132.33	9,487,132.33	2.09
Managed Funds	7,697,784.31	7,697,784.31	15.61
Term Deposit	10,500,000.00	10,535,123.42	2.66
	27,684,916.64	27,720,040.06	6.07

Investment Performance

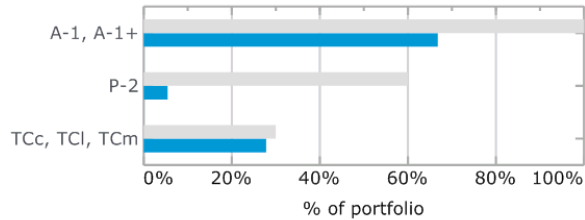


Portfolio Annualised Return

Ausbond BB Index Annualised Return

Investment Policy Compliance

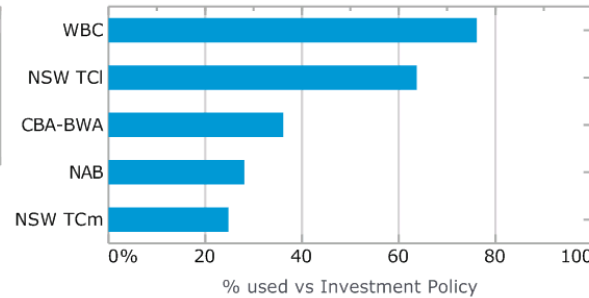
Total Credit Exposure



Portfolio Exposure

Investment Policy Limit

Highest Individual Exposures



% used vs Investment Policy

Term to Maturities

Maturity Profile	Face Value (\$)	Policy Max
Between 0 and 1 Year	27,684,917	100% 100%
	27,684,917	

Broken Hill City Council Investment Holdings Report



Cash Accounts

Face Value (\$)	Current Yield	Institution	Credit Rating	Current Value (\$)	Deal No.	Reference
4,332,868.70	1.4300%	Westpac Group	A-1+	4,332,868.70	473409	Cheque
5,154,263.63	2.6500%	Westpac Group	A-1+	5,154,263.63	535442	90d Notice
9,487,132.33	2.0928%			9,487,132.33		

Managed Funds

Face Value (\$)	Current Yield	Institution	Credit Rating	Fund Name	Current Value (\$)	Deal No.	Reference
343,309.73	2.7369%	NSW T-Corp (Cash)	TCc	Cash Facility	343,309.73	535329	
5,294,488.69	18.5671%	NSW T-Corp (LT)	TCI	Long Term Growth Fund	5,294,488.69	536442	
2,059,985.89	10.1624%	NSW T-Corp (MT)	TCm	Medium Term Growth Fund	2,059,985.89	536441	
7,697,784.31	15.6119				7,697,784.31		

Term Deposits

Maturity Date	Face Value (\$)	Rate	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Coupon Frequency	Reference
1-Aug-18	1,000,000.00	2.7500%	Suncorp Bank	A-1	1,000,000.00	3-May-18	1,006,780.82	536579	6,780.82	At Maturity	
8-Aug-18	500,000.00	2.4800%	National Australia Bank	A-1+	500,000.00	29-May-18	502,174.25	536667	2,174.25	At Maturity	
15-Aug-18	500,000.00	2.5100%	National Australia Bank	A-1+	500,000.00	29-May-18	502,200.55	536668	2,200.55	At Maturity	
22-Aug-18	1,500,000.00	2.5800%	Bankwest	A-1+	1,500,000.00	23-May-18	1,507,421.92	536654	7,421.92	At Maturity	
29-Aug-18	1,500,000.00	2.6000%	IMB Ltd	P-2	1,500,000.00	30-May-18	1,506,731.51	536675	6,731.51	At Maturity	
5-Sep-18	500,000.00	2.7200%	National Australia Bank	A-1+	500,000.00	7-Jun-18	502,049.32	536722	2,049.32	At Maturity	
3-Oct-18	500,000.00	2.5500%	Bankwest	A-1+	500,000.00	26-Jul-18	500,209.59	536877	209.59	At Maturity	
10-Oct-18	500,000.00	2.7300%	National Australia Bank	A-1+	500,000.00	7-Jun-18	502,056.85	536723	2,056.85	At Maturity	
17-Oct-18	500,000.00	2.7200%	National Australia Bank	A-1+	500,000.00	11-Jul-18	500,782.47	536841	782.47	At Maturity	
24-Oct-18	500,000.00	2.7300%	National Australia Bank	A-1+	500,000.00	11-Jul-18	500,785.34	536842	785.34	At Maturity	
31-Oct-18	500,000.00	2.7500%	Bankwest	A-1+	500,000.00	20-Jul-18	500,452.05	536858	452.05	At Maturity	
7-Nov-18	500,000.00	2.7300%	National Australia Bank	A-1+	500,000.00	7-Jun-18	502,056.85	536724	2,056.85	At Maturity	

Broken Hill City Council
Investment Holdings Report



Term Deposits										
Maturity Date	Face Value (\$)	Rate	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Coupon Frequency Reference
14-Nov-18	500,000.00	2.7500%	Bankwest	A-1+	500,000.00	20-Jul-18	500,452.05	536859	452.05	At Maturity
21-Nov-18	500,000.00	2.7500%	Bankwest	A-1+	500,000.00	20-Jul-18	500,452.05	536860	452.05	At Maturity
28-Nov-18	500,000.00	2.7000%	Bankwest	A-1+	500,000.00	25-Jul-18	500,258.90	536871	258.90	At Maturity
5-Dec-18	500,000.00	2.7000%	Bankwest	A-1+	500,000.00	25-Jul-18	500,258.90	536872	258.90	At Maturity
10,500,000.00		2.6600%			10,500,000.00		10,535,123.42		35,123.42	

Broken Hill City Council
Accrued Interest Report - July 2018



Accrued Interest Report									
Investment	Deal No.	Ref	Face Value (\$)	Settlement Date	Maturity Date	Interest Received (\$)	Days	Interest Accrued (\$)	Percentage Return
Cash									
Westpac Group	473409	Cheque	4,332,868.70			5,343.80	31	5,343.80	1.43%
Westpac Group	535442	90d Notice	5,154,263.63			11,947.08	31	11,947.08	2.65%
Cash Total						17,290.88		17,290.88	2.10%
Managed Funds									
Cash Facility	535329		343,309.73	29-May-17			31	761.05	2.74%
Medium Term Growth Fund	536441		2,059,985.89	12-Feb-18			31	16,322.18	10.16%
Long Term Growth Fund	536442		5,294,488.69	09-Feb-18			31	73,595.74	18.57%
Managed Funds Total								90,678.97	15.51%
Term Deposits									
National Australia Bank	536633		1,000,000.00	14-May-18	11-Jul-18	3,845.48	10	663.01	2.42%
National Australia Bank	536642		2,000,000.00	16-May-18	18-Jul-18	8,319.45	17	2,244.93	2.41%
Bankwest	536601		1,000,000.00	26-Apr-18	25-Jul-18	6,534.25	24	1,742.47	2.65%
Suncorp Bank	536579		1,000,000.00	03-May-18	01-Aug-18		31	2,335.61	2.75%
National Australia Bank	536667		500,000.00	29-May-18	08-Aug-18		31	1,053.15	2.48%
National Australia Bank	536668		500,000.00	29-May-18	15-Aug-18		31	1,065.89	2.51%
Bankwest	536654		1,500,000.00	23-May-18	22-Aug-18		31	3,286.85	2.58%
IMB Ltd	536675		1,500,000.00	30-May-18	29-Aug-18		31	3,312.33	2.60%
National Australia Bank	536722		500,000.00	07-Jun-18	05-Sep-18		31	1,155.07	2.72%
Bankwest	536877		500,000.00	26-Jul-18	03-Oct-18		6	209.59	2.55%
National Australia Bank	536723		500,000.00	07-Jun-18	10-Oct-18		31	1,159.32	2.73%
National Australia Bank	536841		500,000.00	11-Jul-18	17-Oct-18		21	782.47	2.72%
National Australia Bank	536842		500,000.00	11-Jul-18	24-Oct-18		21	785.34	2.73%

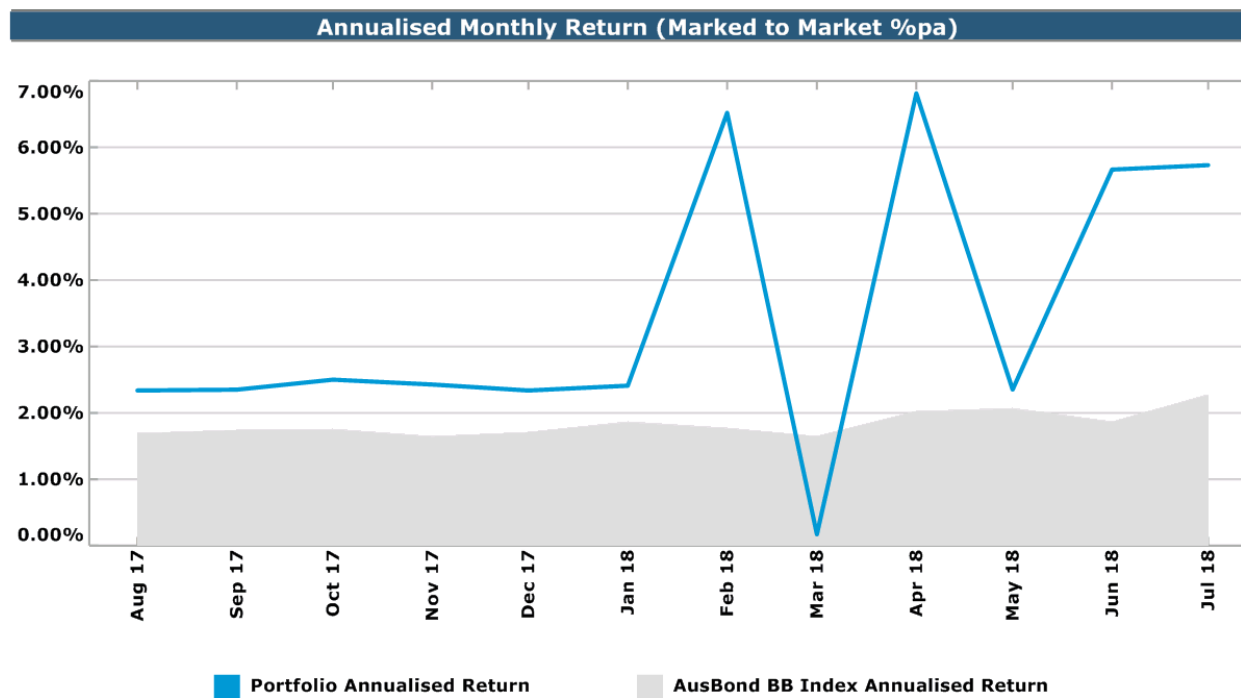
Broken Hill City Council
Accrued Interest Report - July 2018



Accrued Interest Report									
Investment	Deal No.	Ref	Face Value (\$)	Settlement Date	Maturity Date	Interest Received (\$)	Days	Interest Accrued (\$)	Percentage Return
Bankwest	536858		500,000.00	20-Jul-18	31-Oct-18		12	452.05	2.75%
National Australia Bank	536724		500,000.00	07-Jun-18	07-Nov-18		31	1,159.32	2.73%
Bankwest	536859		500,000.00	20-Jul-18	14-Nov-18		12	452.05	2.75%
Bankwest	536860		500,000.00	20-Jul-18	21-Nov-18		12	452.05	2.75%
Bankwest	536871		500,000.00	25-Jul-18	28-Nov-18		7	258.90	2.70%
Bankwest	536872		500,000.00	25-Jul-18	05-Dec-18		7	258.90	2.70%
Term Deposits Total						18,699.18		22,829.30	2.62%
						35,990.06		130,799.15	5.73%

Broken Hill City Council

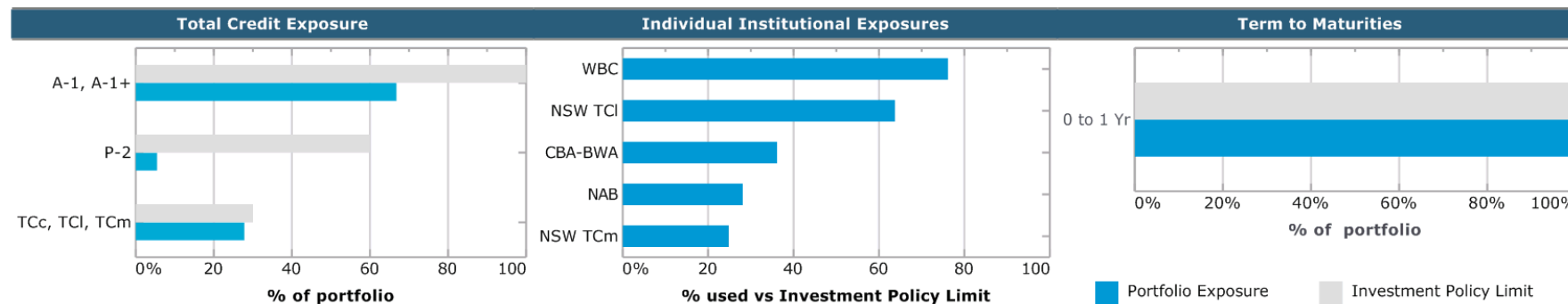
Investment Performance Report



Historical Performance Summary			
	Portfolio	AusBond BB Index	Outperformance
Jul 2018	5.73%	2.26%	3.47%
Last 3 Months	4.56%	2.06%	2.50%
Last 6 Months	4.46%	1.93%	2.53%
Financial Year to Date	5.73%	2.26%	3.47%
Last 12 months	3.41%	1.83%	1.59%

Broken Hill City Council

Investment Policy Compliance Report



	Credit Rating	Face Value (\$)	Policy Max
Short Term	A-1	1,000,000	
Short Term	A-1+	17,487,132	
		18,487,132	67% 100% ✓
Short Term	P-2	1,500,000	
		1,500,000	5% 60% ✓
Short Term	TCc	343,310	
Short Term	TCI	5,294,489	
Short Term	TCm	2,059,986	
		7,697,784	28% 30% ✓
		27,684,917	100%

✓ = compliant
✗ = non-compliant

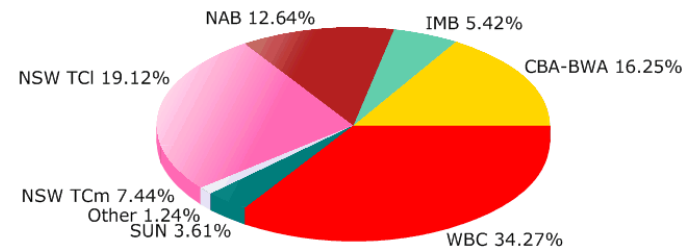
	% used vs Investment Policy Limit
Westpac Group (A-1+, AA-)	76% ✓
NSW T-Corp (LT) (TCI, TCI)	64% ✓
Commonwealth Bank of Australia (A-1+, AA-)	36% ✓
National Australia Bank (A-1+, AA-)	28% ✓
NSW T-Corp (MT) (TCm)	25% ✓
IMB Ltd (P-2, Baa1)	22% ✓
Suncorp Bank (A-1, A+)	9% ✓
NSW T-Corp (Cash) (TCc)	4% ✓

	Face Value (\$)	Policy Max
Between 0 and 1 Year	27,684,917	100% 100% ✓
	27,684,917	
Detailed Maturity Profile	Face Value (\$)	
00. Cash + Managed Funds	17,184,917	62%
01. Less Than 30 Days	5,000,000	18%
02. Between 30 Days and 60 Days	500,000	2%
03. Between 60 Days and 90 Days	2,000,000	7%
04. Between 90 Days and 180 Days	3,000,000	11%
	27,684,917	

Broken Hill City Council Individual Institutional Exposures Report



Individual Institutional Exposures				Individual Institutional Exposure Charts	
Parent Group	Credit Rating	Portfolio Exposure (\$)	Investment Policy Limit (\$)		
Commonwealth Bank of Australia	A-1+, AA-	4,500,000	12,458,212		
IMB Ltd	P-2, Baa1	1,500,000	6,921,229		
National Australia Bank	A-1+, AA-	3,500,000	12,458,212		
NSW T-Corp (Cash)	TCc	343,310	8,305,475		
NSW T-Corp (LT)	TCI	5,294,489	8,305,475		
NSW T-Corp (MT)	TCm	2,059,986	8,305,475		
Suncorp Bank	A-1, A+	1,000,000	11,073,967		
Westpac Group	A-1+, AA-	9,487,132	12,458,212		
		27,684,917			



Broken Hill City Council
Cash Flows Report**Current Month Cashflows**

Transaction Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Cashflow Received
11-Jul-18	536633	National Australia Bank	Term Deposits	Maturity Face Value - Received	1,000,000.00
		National Australia Bank	Term Deposits	Interest - Received	3,845.48
				Deal Total	1,003,845.48
	536841	National Australia Bank	Term Deposits	Settlement Face Value - Paid	-500,000.00
				Deal Total	-500,000.00
	536842	National Australia Bank	Term Deposits	Settlement Face Value - Paid	-500,000.00
				Deal Total	-500,000.00
Day Total					3,845.48
18-Jul-18	536642	National Australia Bank	Term Deposits	Maturity Face Value - Received	2,000,000.00
		National Australia Bank	Term Deposits	Interest - Received	8,319.45
				Deal Total	2,008,319.45
Day Total					2,008,319.45
20-Jul-18	536858	Bankwest	Term Deposits	Settlement Face Value - Paid	-500,000.00
				Deal Total	-500,000.00
	536859	Bankwest	Term Deposits	Settlement Face Value - Paid	-500,000.00
				Deal Total	-500,000.00
	536860	Bankwest	Term Deposits	Settlement Face Value - Paid	-500,000.00
				Deal Total	-500,000.00
Day Total					-1,500,000.00
25-Jul-18	536601	Bankwest	Term Deposits	Maturity Face Value - Received	1,000,000.00
		Bankwest	Term Deposits	Interest - Received	6,534.25
				Deal Total	1,006,534.25
	536871	Bankwest	Term Deposits	Settlement Face Value - Paid	-500,000.00
				Deal Total	-500,000.00
	536872	Bankwest	Term Deposits	Settlement Face Value - Paid	-500,000.00
				Deal Total	-500,000.00
Day Total					6,534.25
26-Jul-18	536877	Bankwest	Term Deposits	Settlement Face Value - Paid	-500,000.00

Broken Hill City Council

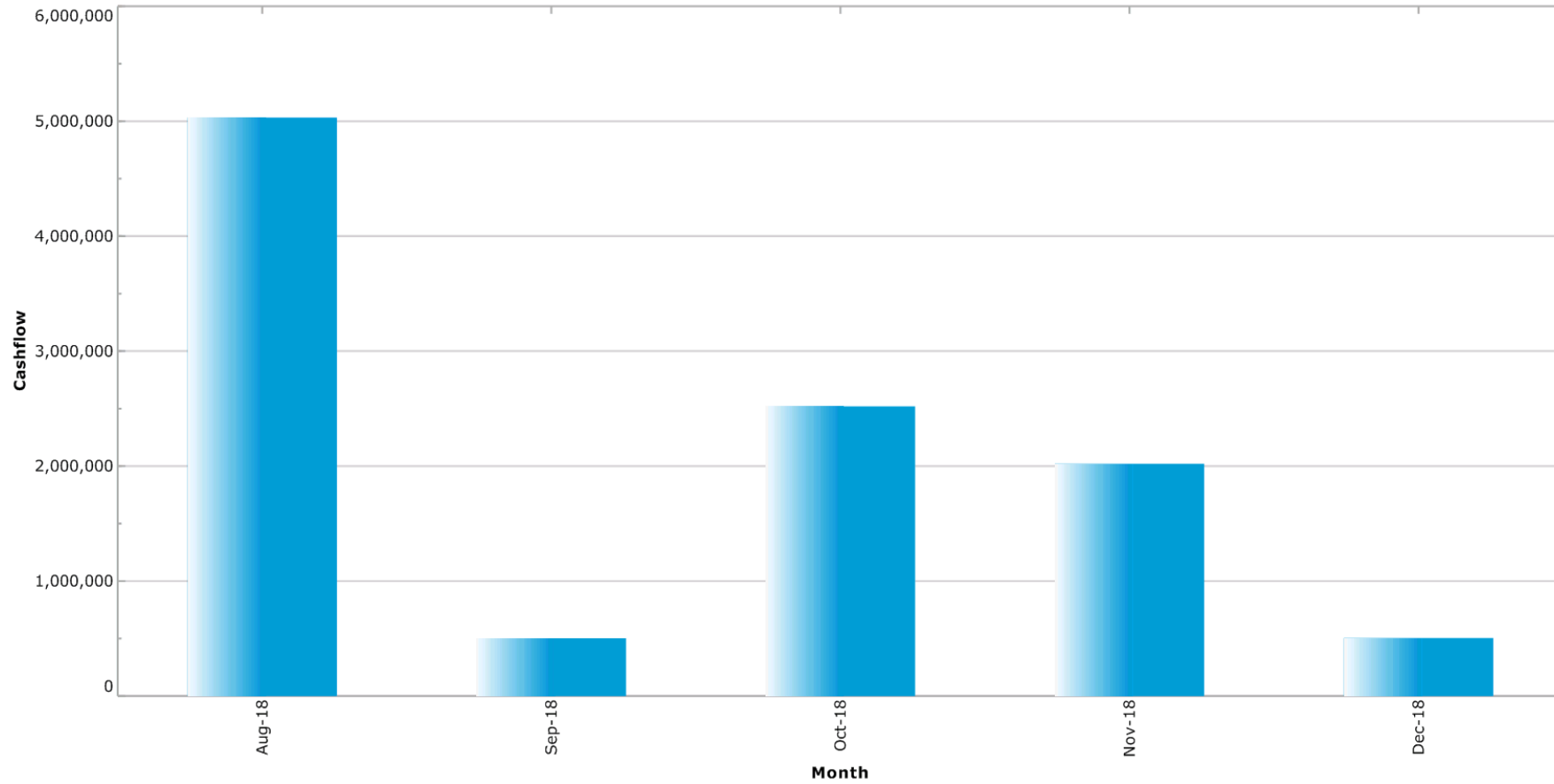
Cash Flows Report

**Current Month Cashflows**

<u>Transaction Date</u>	<u>Deal No.</u>	<u>Cashflow Counterparty</u>	<u>Asset Type</u>	<u>Cashflow Description</u>	<u>Cashflow Received</u>
				<u>Deal Total</u>	-500,000.00
				Day Total	-500,000.00
				Net Cash Movement for Period	18,699.18

Next Month Cashflows

<u>Transaction Date</u>	<u>Deal No.</u>	<u>Cashflow Counterparty</u>	<u>Asset Type</u>	<u>Cashflow Description</u>	<u>Cashflow Due</u>
1-Aug-18	536579	Suncorp Bank	Term Deposit	Maturity Face Value - Received	1,000,000.00
		Suncorp Bank	Term Deposit	Interest - Received	6,780.82
				<u>Deal Total</u>	<u>1,006,780.82</u>
				Day Total	1,006,780.82
8-Aug-18	536667	National Australia Bank	Term Deposit	Maturity Face Value - Received	500,000.00
		National Australia Bank	Term Deposit	Interest - Received	2,412.05
				<u>Deal Total</u>	<u>502,412.05</u>
				Day Total	502,412.05
15-Aug-18	536668	National Australia Bank	Term Deposit	Maturity Face Value - Received	500,000.00
		National Australia Bank	Term Deposit	Interest - Received	2,681.92
				<u>Deal Total</u>	<u>502,681.92</u>
				Day Total	502,681.92
22-Aug-18	536654	Bankwest	Term Deposit	Maturity Face Value - Received	1,500,000.00
		Bankwest	Term Deposit	Interest - Received	9,648.49
				<u>Deal Total</u>	<u>1,509,648.49</u>
				Day Total	1,509,648.49
29-Aug-18	536675	IMB Ltd	Term Deposit	Maturity Face Value - Received	1,500,000.00
		IMB Ltd	Term Deposit	Interest - Received	9,723.29
				<u>Deal Total</u>	<u>1,509,723.29</u>
				Day Total	1,509,723.29
				Net Cash Movement for Period	5,031,246.58

Broken Hill City Council
Cash Flows Report

ORDINARY MEETING OF THE COUNCIL

July 24, 2018

ITEM 7**BROKEN HILL CITY COUNCIL REPORT NO. 124/18**

SUBJECT: **PUBLIC INTEREST DISCLOSURE ANNUAL REPORT 2017/18**
12/67

Recommendation

1. That Broken Hill City Council Report No. 124/18 dated July 24, 2018, be received.
2. That the Broken Hill City Council Public Interest Disclosures Annual Report 2017/18 be forwarded to the Minister for Local Government and the NSW Ombudsman by 30 October 2018.

Executive Summary:

In accordance with Section 31 of the *Public Interest Disclosures Act 1994 (the Act)* each public authority must, within four months after the end of each reporting year, prepare an annual report on the public authority's obligations under the Act for submission to the Minister responsible for the public authority. A copy of the report is also to be provided to the NSW Ombudsman.

Council adopted the Reporting of Public Interest Disclosures Policy on 31 July 2017. The objective of this policy is to establish an internal reporting system for staff and Councillors, volunteers, consultants and contractors to report wrongdoing without fear of reprisal. The policy sets out to whom wrongdoing can be reported at Broken Hill City Council, what can be reported and how reports of wrongdoing will be dealt with. A copy of the Reporting of Public Interest Disclosures Policy is attached for Council's information.

The Act focuses on corrupt conduct, maladministration, serious and substantial waste of public money or local government money (as appropriate), Government information contraventions and local government pecuniary interest contraventions.

Council's reporting year is aligned with financial year reporting. As such, this report is for 1 July 2017 through to 30 June 2018.

Report:

The *Public Interest Disclosures Regulation 2011* – Reg 4 requires the following information to be included in the Public Interest Disclosures Annual Report:

The <i>Public Interest Disclosures Regulation 2011</i>, requires the following information to be included in the Public Interest Disclosures Annual Report:		
	Requirement	Statistic
(a)	The number of public officials who have made a public interest disclosure to the public authority	Nil
(b)	The number of public interest disclosures received by the public authority in total and the number of public interest	Nil

	disclosures received by the public authority relating to each of the following: (i) corrupt conduct (ii) maladministration (iii) serious and substantial waste of public money or local government money (as appropriate) (iv) government information contraventions (v) local government pecuniary interest contraventions	Nil Nil Nil Nil Nil
(c)	The number of public interest disclosures finalised by the public authority	Nil
(d)	Whether the public authority has a public interest disclosure policy in place	A copy of Council's Reporting of Public Interest Disclosures Policy is available on Council's website www.brokenhill.nsw.gov.au
(e)	What actions the head of the public authority has taken to ensure that his or her staff awareness responsibilities under section 6E (1) (b) of the Act have been met.	Council's Reporting of Public Interest Disclosures Policy was adopted by Council 31 July 2017 and is available on Council's website. Local Government NSW facilitated Public Interest Disclosure Act and Government Information Public Access (GIPA) Training for staff on 18 and 19 July 2017. Information on Policies and Procedures are also included in Council's Corporate Induction Program.

Strategic Direction:

Key Direction: 4 Our Leadership
 Objective: 4.1 Openness and Transparency in Decision Making
 Function: Corporate Support
 DP Action: 4.1.1.21 Maintain good governance and best practice methods and ensure compliance with various guidelines, legislation and report requirements.

Relevant Legislation:

Public Disclosures Act 1994
Public Interest Disclosures Regulation 2011
Local Government Act 1993

Financial Implications:

Nil

Attachments

1. [!\[\]\(fe16549a680e005d314135dea91c03bb_img.jpg\)](#) Policy - Reporting of Public Interest Disclosures

JAMES RONCON
GENERAL MANAGER

REPORTING OF PUBLIC INTEREST DISCLOSURES POLICY

QUALITY CONTROL		
TRIM REFERENCES	D12/11938 - 12/14	
RESPONSIBLE POSITION	Corporate Responsibility Officer	
APPROVED BY	Council	
REVIEW DATE	October 2018	REVISION NUMBER 7
EFFECTIVE DATE	ACTION	MINUTE NUMBER
25 January 2012	Amendment Adopted	43177
10 October 2015 – 6 November 2015	Public Display	45074
25 November 2015	Adopted	45126
31 July 2017	Amended - Positon Title change and correct branding applied	N/A

1. INTRODUCTION

Under section 6D of the *Public Interest Disclosures Act 1994* (the PID Act), public authorities are required to have a policy and procedures for receiving, assessing and dealing with public interest disclosures. The definition of public authorities includes Councils.

Broken Hill City Council is committed to encouraging and supporting the reporting of wrongdoing and corrupt conduct such as fraud, maladministration or serious and substantial waste of public money.

2. POLICY OBJECTIVE

The objective of this policy is to establish an internal reporting system for staff and Councillors to report wrongdoing without fear of reprisal. The policy sets out to whom wrongdoing can be reported at Broken Hill City Council, what can be reported and how reports of wrongdoing will be dealt with.

The policy is designed to complement normal communication channels between supervisors and staff. Staff are encouraged to raise matters of concern at any time with their supervisors, but also have the option of making a report about a public interest issue in accordance with this policy and the *Public Interest Disclosures Act 1994*.

The internal reporting system established under this policy is not intended to be used for staff grievances, which should be raised through the Grievance Policy.

This Public Interest Disclosures policy is supported by the NSW Ombudsman's internal reporting policies and procedures guidelines under the *Public Interest Disclosures Act 1994*.

This policy is one of several related Council policies including its Code of Conduct, Statement of Ethical Principles, and policies relating to Gifts and Benefits, Fraud Control, and Conflicts of Interest.

3. POLICY SCOPE

This policy applies to Councillors, all employees of Council, Council volunteers, consultants and contractors working for Council. It may also apply to other persons who perform any public official functions for the Council.

4. POLICY STATEMENT

4.1. What should be reported?

You should report any wrongdoing you see within the Broken Hill City Council or any activities or incidents you see that you believe are wrong. Reports about the five categories of serious wrongdoing – corrupt conduct, maladministration, serious and substantial waste of public money, breach of the GIPA Act and local government pecuniary interest contravention – will be dealt with under the *PID Act* as public interest disclosures and according to this policy.

4.1.1. Corrupt conduct

- Corrupt conduct is the dishonest or partial exercise of official functions by a public official.

For example, this could include:

- the improper use of knowledge, power or position for personal gain or the advantage of others
- acting dishonestly or unfairly, or breaching public trust
- a member of the public influencing a public official to use their position in a way that is dishonest, biased or breaches public trust.

For more information about corrupt conduct, see the NSW Ombudsman's Guideline B2 on what can be reported at www.ombo.nsw.gov.au

4.1.2. Maladministration

Maladministration is conduct that involves action or inaction of a serious nature that is contrary to law, unreasonable, unjust, oppressive or improperly discriminatory or based wholly or partly on improper motives.

For example, this could include:

- making a decision and/or taking action that is unlawful
- refusing to grant someone a licence for reasons that are not related to the merits of their application
- issuing an order against a person without giving them procedural fairness
- failing to make a decision in accordance with official policy with no appropriate reason.

For more information about maladministration, see the NSW Ombudsman's guideline on maladministration at www.ombo.nsw.gov.au

4.1.3. Serious and substantial waste in local government

Serious and substantial waste is the uneconomical, inefficient or ineffective use of resources that could result in the loss or wastage of public money. This includes all revenue, loans and other money collected, received or held by, for or on account of the Council.

For example, this could include:

- misappropriation or misuse of public property
- purchase of unnecessary or inadequate goods and services
- poor project management practices leading to projects running over time
- having poor or no processes in place for a system involving large amounts of public funds.

For more information about serious and substantial waste, see the NSW Ombudsman's guideline on what can be reported at www.ombo.nsw.gov.au

4.1.4. Breach of the GIPA Act

A government information contravention is a failure to properly fulfil functions under the *Government Information (Public Access) Act 2009* (GIPA Act).

For example, this could include:

- intentionally overlooking documents that are clearly covered by an access application
- destroying, concealing or altering records to prevent them from being released
- knowingly making decisions that are contrary to the legislation
- directing another person to make a decision that is contrary to the legislation.

For more information about government information contravention, see the NSW Ombudsman's guideline on what can be reported at www.ombo.nsw.gov.au.

4.1.5. Local government pecuniary interest contravention

A local government pecuniary interest contravention is a failure to comply with requirements under the *Local Government Act 1993* relating to the management of pecuniary interests. These include obligations to lodge disclosure of interests returns, lodge written declarations and disclose pecuniary interests at Council and Council committee meetings. A pecuniary interest is an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person.

For example, this could include:

- a senior Council staff member recommending a family member for a Council contract and not declaring the relationship
- a General Manager holding an undisclosed shareholding in a company competing for a Council contract

- a Councillor participating in consideration of a DA for a property in which they or their family have an interest.

For more information about local government pecuniary interest contravention, see the NSW Ombudsman's guideline on what can be reported at www.ombo.nsw.gov.au.

4.1.6. Other wrongdoing

Although reports about the previous five categories of conduct can attract the specific protections of the PID Act, you should report all activities or incidents that you believe are wrong.

For example, these could include:

- harassment or unlawful discrimination
- reprisal action against a person who has reported wrongdoing
- practices that endanger the health or safety of employees or the public.

These types of issues should be reported to a supervisor, in line with the following Broken Hill City Council's policies and procedures on:

- Code of Conduct
- Statement of Ethical Principles
- Conflicts of Interest
- Equal Employment Opportunity
- Fraud Control
- Gifts and Benefits
- Grievances

All these policies are available from the home page link on Council's intranet.

Even if these reports are not dealt with as public interest disclosures, the Broken Hill City Council will consider each matter and make every attempt to protect the employee making the report from any form of reprisal.

4.1.7. When will a report be protected?

The Broken Hill City Council will support any employees who report wrongdoing. For a report to be considered a public interest disclosure, it has to meet all of the requirements under the PID Act. These requirements are:

- The report must be about one of the following five categories of serious wrongdoing – corrupt conduct, maladministration, serious and substantial waste of public money, breach of the GIPA Act, or local government pecuniary interest contravention
- The person making the disclosure must honestly believe on reasonable grounds that the information shows or tends to show wrongdoing

- The report has to be made to either the General Manager or, for reports about the General Manager, the Mayor
 - a position nominated in this policy – see section 4.5 below
 - one of the investigating authorities nominated in the PID Act – see section 4.12

Reports by employees and Councillors will not be considered to be public interest disclosures if they:

- mostly question the merits of government policy, including the policy of the governing body of the Council
- are made with the sole or substantial motive of avoiding dismissal or other disciplinary action.

4.2. How to make a report

You can report wrongdoing in writing or verbally. You are encouraged to make a report in writing as this can help to avoid any confusion or misinterpretation.

If a report is made verbally, the person receiving the report must make a comprehensive record of the disclosure and ask the person making the disclosure to sign this record. The employee should keep a copy of this record.

If you are concerned about being seen making a report, ask to meet in a discreet location away from the workplace.

4.3. Can a report be anonymous?

There will be some situations where you may not want to identify yourself when you make a report. Although these reports will still be dealt with by the Broken Hill City Council, it is best if you identify yourself. This allows us to provide you with any necessary protection and support, as well as feedback about the outcome of any investigation into the allegations.

It is important to realise that an anonymous disclosure may not prevent you from being identified by the subjects of the report or your colleagues. If it is not known who made the report, it is very difficult to prevent any reprisal action.

4.4. Maintaining confidentiality

The Broken Hill City Council realises employees may want their report to remain confidential. This can help to prevent any action being taken against them for reporting wrongdoing.

Where possible and appropriate, Council will take steps to keep your identity, and the fact you have reported wrongdoing, confidential. However there may be situations where this may not be possible or appropriate. We will discuss with you whether it is possible to keep your report confidential.

If confidentiality cannot be maintained, we will develop a plan to support and protect you from risks of reprisal. You will be involved in developing this plan. You will also be told if your report will be dealt with under the Council's Code of Conduct, as this may mean certain information will have to be tabled at a Council meeting.

If you report wrongdoing, you should only discuss your report with those dealing with it. This will include the disclosures coordinator and the General Manager. If you discuss your report more broadly, you may affect the outcome of any investigation.

4.5. Who can receive a report within the Broken Hill City Council?

Staff are encouraged to report general wrongdoing to their supervisor. However the PID Act requires that – for a report to be a public interest disclosure – it must be made to certain public officials identified in this policy or any supporting Council procedures.

Any supervisor who receives a report that they believe may be a public interest disclosure must refer the employee making the report to one of the positions listed below.

If you are a Council employee and your report involves a Councillor, you should make it to the General Manager or the Mayor. If you are a Councillor and your report is about another Councillor, you should make it to the General Manager or the Mayor.

The following positions are the only employees within the Broken Hill City Council who can receive a public interest disclosure.

4.5.1. General Manager

You can report wrongdoing directly to the General Manager. The General Manager is responsible for:

- deciding if a report is a public interest disclosure
- dealing with reports made under the Council's Code of Conduct procedures
- determining what needs to be done next, including referring it to other authorities
- deciding what needs to be done to correct the problem that has been identified
- referring any evidence of a reprisal offence under section 20 of the PID Act to the Commissioner of Police or the ICAC.

The General Manager must make sure there are systems in place in the Broken Hill City Council to support and protect employees who report wrongdoing and is also responsible for referring actual or suspected corrupt conduct to the Independent Commission Against Corruption.

4.5.2. Mayor

If you are making a report about the General Manager, you should make your report to the Mayor. The Mayor is responsible for:

- deciding if a report is a public interest disclosure
- dealing with reports made under the Council's Code of Conduct procedures
- determining what needs to be done next, including referring it to other authorities
- deciding what needs to be done to correct the problem that has been identified.

The Mayor must make sure there are systems in place in the Broken Hill City Council to support and protect employees who report wrongdoing.

If the report is about the General Manager, the Mayor is also responsible for referring actual or suspected corrupt conduct to the Independent Commission Against Corruption.

4.5.3. Disclosures coordinator

The disclosures coordinator has a central role in dealing with reports made by employees. The disclosures coordinator will receive, assess, and refer to the people within the Broken Hill City Council who can deal with the reporter appropriately.

- deciding if a report is a public interest disclosure and how each report will be dealt with in consultation with the General Manager
- dealing with reports made under the Council's Code of Conduct procedures
- coordinate the response to the report
- acknowledge reports and provide updates and feedback to the reporter
- assess whether it is possible and appropriate to keep the reporter's identity confidential
- assess the risk of reprisal and workplace conflict related to or likely to arise out of a report and develop strategies to manage any risk identified
- where required, provide or coordinate support to staff involved in the reporting or investigation process, including protecting the interest of any officer the subject of a report
- provide six monthly reports to the NSW Ombudsman in accordance with section 6CA of the PID ACT.

Council's Disclosures Coordinator is the Corporate Responsibility Officer.

4.5.4. Disclosures officer

Disclosures Officers work with the Disclosures Coordinator, and are responsible for receiving, forwarding and/or dealing with reports made in accordance with this policy. The Disclosure Officer is responsible for:

- Documenting in writing any reports received verbally and have the document signed and dated by the reporter
- Making arrangements to ensure reporters can make reports privately and discreetly when requested, if necessary away from the workplace
- Discussing with the reporter any concerns they may have about reprisal or workplace conflict
- Carrying out preliminary assessment and forward reports to the Disclosures Coordinator or General Manager for full assessment.

Council's Disclosures Officer is the Corporate Services Coordinator.

4.5.5 Supervisors and line managers

Supervisors and line managers play an important role in managing the immediate workplace of those involved in or affected by the internal reporting process. Supervisors and line managers should be aware of the internal reporting policy and are responsible for creating a local work environment where staff are comfortable and confident about reporting wrongdoing. They have a responsibility to:

- Encourage staff to report known or suspected wrongdoing within the organisation and support staff when they do
- Identify reports made to them in the course of their work which could be public interest disclosures, and assist the staff member to make the report to an officer authorised to receive public interest disclosures under this policy
- Implement local management strategies, in consultation with the disclosures coordinator, to minimise the risk of reprisal or workplace conflict in relation to a report
- Notify the Disclosures Coordinator or General Manager immediately if they believe a staff member is being subjected of reprisal as a result of reporting wrongdoing, or in the case of suspected reprisal by the General Manager, notify the Mayor.

4.6. Who can receive a report outside of the Broken Hill City Council.

Staff and Councillors are encouraged to report wrongdoing within the Broken Hill City Council, but internal reporting is not the only option. You can also make a public interest disclosure to an investigating authority. Employees can do this first, or at any stage after their initial report to the Broken Hill City Council. If your report is about the General Manager or the Mayor, you should consider making it to an investigating authority. You can also choose to make a report to a Member of Parliament or a journalist, but **only** in limited circumstances.

4.6.1. Investigating authorities

The Public Interest Disclosures (PID) Act lists a number of investigating authorities in NSW where staff and Councillors can report wrongdoing and the type of wrongdoing each authority can deal with.

In relation to Council, these authorities are:

- the Independent Commission Against Corruption (ICAC) — for corrupt conduct
- the Ombudsman — for maladministration
- the Office of Local Government — for disclosures about local government
- Auditor-General of the NSW Audit Office – for disclosures about serious and substantial waste
- the Information Commissioner — for disclosures about a government information contravention i.e. breach of the GIPA Act.

You should contact the relevant authority for advice about how to make a disclosure to them. Contact details for each investigating authority are provided at the end of this policy.

You should be aware that it is very likely the investigating authority will discuss the case with the Broken Hill City Council. Council will make every effort to assist and cooperate with the

investigating authority to ensure the matter is dealt with appropriately and there is a satisfactory outcome. Council will also provide appropriate support and assistance to staff who report wrongdoing to an investigating authority.

4.6.2. Members of Parliament or journalists

To have the protections of the Public Interest Disclosures (PID) Act, staff reporting wrongdoing to a Member of Parliament (MP) or a journalist **must** have already made substantially the same report to one of the following:

- the General Manager of Council
- a person nominated in this policy, including the Mayor for reports about the General Manager
- an investigating authority in accordance with the PID Act.

Also, the Broken Hill City Council or investigating authority that received the report must have either:

- decided not to investigate the matter
- decided to investigate the matter, but not completed the investigation within six months of the original report
- investigated the matter but not recommended any action as a result
- not told the person who made the report, within six months of the report being made, whether the matter will be investigated.

Most importantly – to be protected under the PID Act – if you report wrongdoing to an MP or a journalist you will need to be able to prove that you have reasonable grounds for believing that the disclosure is substantially true and that it is in fact substantially true.

If you report wrongdoing to a person or an organisation that is not listed above, you will not be protected under the PID Act. This may mean you will be in breach of legal obligations or the Broken Hill City Council Code of Conduct – by, for example, disclosing confidential information.

For more information about reporting wrongdoing outside the Broken Hill City Council, contact the Disclosures Coordinator or the NSW Ombudsman's Public Interest Disclosures Unit. The Unit's contact details are provided at the end of this policy.

4.7. Feedback to employees who report wrongdoing.

Employees who report wrongdoing will be told what is happening in response to their report.

When you make a report, you will be given:

- an acknowledgement that your disclosure has been received
- the timeframe for when you will receive further updates
- the name and contact details of the people who can tell you what is happening or handle any of your concerns.

The PID Act requires that you are provided with an acknowledgement letter and a copy of this policy within 45 days after you have made your report. Council will attempt to get this information to you within two working days from the date you make your report.

After a decision is made about how your report will be dealt with, you will be given:

- information about the action that will be taken in response to your report
- likely timeframes for any investigation
- information about the resources available within Broken Hill City Council to handle any concerns you may have
- information about external agencies and services you can access for support.

This information will be given to you within 10 working days from the date you make your report. You will also be advised if the report will be treated as a public interest disclosure and provide you with a copy of this policy at that time, as required by the PID Act.

During any investigation, you will be given:

- information on the ongoing nature of the investigation
- information about the progress of the investigation and reasons for any delay
- advice if your identity needs to be disclosed for the purposes of investigating the matter, and an opportunity to talk about this.

At the end of any investigation, you will be given:

- enough information to show that adequate and appropriate action was taken and/or is proposed to be taken in response to your disclosure and any problem that was identified
- advice about whether you will be involved as a witness in any further matters, such as disciplinary or criminal proceedings.

4.8. Protection against reprisals

The PID Act provides protection for people reporting wrongdoing by imposing penalties on anyone who takes detrimental action substantially in reprisal for them making the public interest disclosure.

The Broken Hill City Council will not tolerate any reprisal action against employees who report wrongdoing. The criminal penalties that can be imposed include imprisonment or fines. Detrimental action is also misconduct that justifies disciplinary action. People who take detrimental action against someone who has made a disclosure may also be required to pay damages for any loss suffered by that person.

Detrimental action means action causing, comprising or involving any of the following:

- injury, damage or loss
- intimidation or harassment
- discrimination, disadvantage or adverse treatment in relation to employment

- dismissal from, or prejudice in, employment
- disciplinary proceedings.

Taking detrimental action in reprisal is also a breach of the Council's Code of Conduct which may result in disciplinary action.

4.8.1. Responding to allegations of reprisals

If you believe that detrimental action has been or is being taken against you or someone else who has reported wrongdoing in reprisal for making a report, you should tell your supervisor, the Disclosures Coordinator or the General Manager immediately. In the case of an allegation of reprisal by the General Manager, the Mayor can alternatively be notified.

All supervisors must report any suspicions they have that reprisal action against an employee is occurring, or any reports that are made to them, to the Disclosures Coordinator or the General Manager.

If Broken Hill City Council becomes aware of or suspects that reprisal is being or has been taken against a person who has made a disclosure, Broken Hill City Council will:

- assess the allegation of reprisal to decide whether the report should be treated as a public interest disclosure and whether the matter warrants investigation or if other action should be taken to resolve the issue
- ensure a senior and experienced member of staff, who has not been involved in dealing with the initial disclosure, will investigate the suspected reprisal
- give the results of that investigation to the General Manager for a decision
- give the results of that investigation to the Mayor for a decision if the allegation of reprisal action is about the General Manager
- if it has been established that reprisal action is occurring against someone who has made a disclosure, take all steps possible to stop that activity and protect the employee who made the disclosure
- take appropriate disciplinary action or refer any evidence of an offence under section 20 of the PID Act to the ICAC or NSW Police force against anyone proven to have taken or threatened any action in reprisal for making a disclosure.

If you report reprisal action, you will be kept informed of the progress of any investigation and the outcome. The General Manager may issue specific directions to help protect against reprisals. These may include:

- issuing warnings to those alleged to have taken reprisal action against the employee who made the disclosure
- relocating the employee who made the disclosure or the subject officer within the current workplace
- transferring the employee who made the disclosure or the employee who is the subject of the allegation to another position for which they are qualified
- granting the employee who made the disclosure or the subject officer leave of absence during the investigation of the disclosure.

These directions will only be taken if the employee who made the disclosure agrees to it. The Disclosures Coordinator will make it clear to other employees that this action was taken in consultation with the employee and with management support – and is not a punishment.

If you have reported wrongdoing and feel that any reprisal action is not being dealt with effectively, contact the Office of Local Government, the Ombudsman or the ICAC – depending on the type of wrongdoing you reported. Contact details for all these investigating authorities are included at the end of this policy.

4.8.2. Protection against legal action

If you make a disclosure in accordance with the PID Act, you will not be subject to any liability and no action, claim or demand can be taken against you for making the disclosure. You will not have breached any confidentiality or secrecy obligations and you will have the defence of absolute privilege in defamation.

4.9. Support for those reporting wrongdoing

The Broken Hill City Council will make sure that employees who have reported wrongdoing, regardless of whether they have made a public interest disclosure, are provided with access to any professional support they may need as a result of the reporting process – such as stress management, counselling services, legal or career advice.

Council also has employees who will support those who report wrongdoing. They are responsible for initiating and coordinating support, particularly to those who are suffering any form of reprisal.

All supervisors must notify the Disclosures Coordinator if they believe an employee is suffering any detrimental action as a result of disclosing wrongdoing.

4.10. Sanctions for making false or misleading disclosures

It is important that all employees are aware that it is a criminal offence under the Public Interest Disclosures (PID) Act to wilfully make a false or misleading statement when reporting wrongdoing.

4.11. Support for the subject of a report

The Broken Hill City Council is committed to ensuring employees who are the subject of a report of wrongdoing are treated fairly and reasonably. This includes keeping the identity of any person the subject of a report confidential, where this is practical and appropriate. If you are the subject of a report, you will be:

- advised of the details of the allegation
- told your rights and obligations under our policies and procedures
- kept informed during any investigation
- given the opportunity to respond to any allegation made against you
- told the result of any investigation.

Where the reported allegations against the subject officer are clearly wrong or have been investigated and unsubstantiated, the subject officer will be supported by Broken Hill City

Council. The fact of the allegations and any investigation will be kept confidential unless otherwise agreed to by the subject officer.

4.12. Resources

The contact details for external investigating authorities that employees can make a public interest disclosure to or seek advice from are listed below:

For disclosures about corrupt conduct:

Independent Commission Against Corruption (ICAC)
Phone: 02 8281 5999
Toll free: 1800 463 909
Tel. typewriter (TTY): 02 8281 5773
Facsimile: 02 9264 5364
Email: icac@icac.nsw.gov.au
Web: www.icac.nsw.gov.au
Address: Level 21, 133 Castlereagh Street,
Sydney NSW 2000

For disclosures about serious and substantial waste:

Auditor-General of the NSW Audit Office
Phone: 02 9275 7100
Facsimile: 02 9275 7200
Email: mail@audit.nsw.gov.au
Web: www.audit.nsw.gov.au
Address: Level 15, 1 Margaret Street,
Sydney NSW 2000

For disclosures about breaches of the GIPA Act:

Information Commissioner
Toll free: 1800 472 679
Facsimile: 02 8114 3756
Email: ipcinfo@ipc.nsw.gov.au
Web: www.ipc.nsw.gov.au
Address: Level 11, 1 Castlereagh Street,
Sydney NSW 2000

For disclosures about maladministration:

NSW Ombudsman
Phone: 02 9286 1000
Toll free (outside Sydney metro): 1800 451 524
Tel. typewriter (TTY): 02 9264 8050
Facsimile: 02 9283 2911
Email: nswombo@ombo.nsw.gov.au
Web: www.ombo.nsw.gov.au
Address: Level 24, 580 George Street,
Sydney NSW 2000

For disclosures about local government agencies:

Office of Local Government
Phone: 02 4428 4100
Tel. typewriter (TTY): 02 4428 4209
Facsimile: 02 4428 4199
Email: dlg@dlg.nsw.gov.au
Web: www.dlg.nsw.gov.au
Address: 5 O'Keefe Avenue,
Nowra NSW 2541

5. IMPLEMENTATION

5.1. Roles and Responsibilities

The following Council officers are responsible for the implementation and the adherence to this policy:

- General Manager
- Disclosure Coordinator
- Disclosure Officer
- Mayor

- Supervisors and line managers
- Employees who are aware of a disclosure must support those who have made disclosures, as well as protect and maintain their confidentiality; and must not victimise or harass anyone who has made a disclosure.

5.2. Communication

This Policy will be communicated to the community and staff in accordance with Council's Policy, Procedure and Process Framework and Council's Business Paper process. Following adoption by Council the Policy will be made available on Council's website.

Employees can also access advice and guidance from the Broken Hill City Council Disclosures Coordinator and the NSW Ombudsman's website at www.ombo.nsw.gov.au.

5.3. Associated Documents

The following documentation is to be read in conjunction with this policy.

- Code of Conduct
- Statement of Ethical Principles
- Gifts and Benefits Policy
- Conflicts of Interest Policy
- Fraud Control Policy
- Equal Employment Opportunity Policy
- Grievance Policy

6. REVIEW

Review of this policy will incorporate relevant legislation, documentation released from relevant state agencies and best practice guidelines.

This policy will be reviewed every two years. The responsible Council officer will be notified of the review requirements three (3) months prior to the expiry of this policy.

7. LEGISLATIVE AND LEGAL FRAMEWORK

This policy is to be read in conjunction with the following:

Public Interest Disclosure Act 1994 (PID ACT)

Local Government Act 1993

Model Internal Reporting Policy, Ombudsman New South Wales, June 2014

Council employees shall refrain from personal activities that would conflict with proper execution and management of Council's Reporting of Public Interest Disclosures Policy. Council's Code of Conduct provides guidance for recognising and disclosing any conflicts of interest.

8. DEFINITIONS

"ICAC" shall mean the Independent Commission Against Corruption

"PID Act" shall mean *Public Interest Disclosures Act 1994*

ORDINARY MEETING OF THE COUNCIL

July 11, 2018

ITEM 8BROKEN HILL CITY COUNCIL REPORT NO. 125/18SUBJECT: DRAFT LOAN BORROWING POLICY12/14**Recommendation**

1. That Broken Hill City Council Report No. 125/18 dated July 11, 2018, be received.
2. That Council endorse the draft Loan Borrowing Policy for the purpose of public exhibition.
3. That the draft Loan Borrowing Policy be exhibited for public comment for a 28 day period.
4. That Council receives a further report at the conclusion of this exhibition, detailing submissions and any recommended changes arising, with a view to adopting the draft Loan Borrowing Policy.

Executive Summary:

In order to facilitate improved financial management and compliance with the *Local Government Act 1993*, a Draft Borrowing Policy has been developed.

The purpose of having a borrowing policy is to ensure Council has a structured and disciplined approach to the borrowing of funds for the purpose of funding new infrastructure and renewal of existing infrastructure as outlined in Council's long term financial plan.

In accordance with the Office of Local Government Circular 09-21 Councils are reminded that under their Charter they are to have regard to the long term and cumulative effects of their decisions. Accordingly, councils must exercise reasonable care and diligence that a prudent person would exercise when borrowing funds. The borrowing of money is not a function that council can delegate. It is expected that Councillors would have a full understanding of the terms and conditions of borrowing arrangements before entering into any contract.

In accordance with the *Local Government Act 1993* any new or reviewed policies require public exhibition for a period no less than 28 days following which all submissions should be considered and the policies be either amended, adopted or rejected.

The Audit, Risk & Improvement Committee reviewed the Draft Borrowing Policy at the May 2018 Audit, Risk & Improvement Committee meeting and have reviewed with no changes.

Following this meeting, it is now recommended that the Draft Borrowing Policy be placed on public exhibition for a period of 28 days.

Report:

Council recognises that to fund capital projects, loan borrowings are an important source in Local Government and that the full cost of infrastructure should not be borne entirely by

present-day ratepayers, but be contributed to by future ratepayers who will also benefit from the infrastructure.

Council will restrict loan borrowings to expenditure on identified capital projects that are considered by Council to be of highest priority, and which are unable to be funded from revenue. Under no circumstances should Council borrow funds for recurrent expenditure.

This policy is to ensure that Council has a structured and disciplined approach to the borrowing of funds.

- Ensure that all borrowings (both internal and external) are in accordance with legislative requirements;
- Detail Council's planned financial management strategy for existing and future debt;
- Provide guidance as to the information that must be taken into consideration when Council is considering the use of debt;
- Minimise the cost of borrowing;
- Have regard to the long term and cumulative effects of Council's decisions;
- Ensure the total amount of loan borrowings is sustainable in terms of ability to meet future repayments and budgetary obligations;
- Exercise reasonable care and diligence that a prudent person would exercise when borrowing funds; and
- To establish an ongoing loan facility to give Council the flexibility to act, when investment opportunities arise, for income producing assets.

Borrowing Limitations

The Local Government Borrowing Order prescribes current borrowing restrictions:

A council shall not borrow from any source outside the Commonwealth of Australia nor in any currency other than Australian currency

In addition to this Council's net debt outstanding at any time, both current and forecast, is to be geared to its financial capacity to service debts as determined by the following financial covenants.

Debt Service Cover Ratio (DSCR)

- This ratio measures the availability of operating cash to service debt including interest, principal and lease repayments is not to fall below the benchmark of 2.0 times.

$$\rightarrow \text{DSCR} = \frac{\text{Annual Operating Surplus BEFORE Interest \& Depreciation}}{\text{Principal \& Interest}}$$

As at the 30 June 2018, Council's DSCR = 3.19. (This ratio is well above the benchmark of 2.0 and shows Council, is in a strong position to be able to service and cover its annual debt repayments.)

Net Debt Ratio

- The Net Debt to Revenue ratio measures a Local Government's overall debt situation by netting the value of a Council's liabilities and debts with its cash and other similar liquid assets. The higher the ratio the less likely the Council will be able to handle its debt burden. Broken Hill City Council has set the ceiling for this ratio at 50%.

$$\rightarrow \text{Net Debt Ratio} = \frac{\text{Net Debt}}{\text{Operating Revenue}}$$

As at the 30 June 2018, Council's Net Debt Ratio = 16% (This low ratio shows that Council is in a good position in regards to its debt burden and is able to repay all debt with current cash and cash equivalent holdings without the need for additional revenue inflow.)

Strategic Direction:

Key Direction: 4 Our Leadership
Objective: 4.1 Openness & Transparency in Decision Making
DP Action: Maintain good governance and best practice methods and ensure
4.1.1.21 compliance with various guidelines, legislation and report requirements

Relevant Legislation:

- *Local Government Act 1993*
- *Local Government (General) Regulation 2005*
- Ministers Borrowing Order
- Local Government Circular 09-21

Financial Implications:

This policy will provide a sound borrowing framework to ensure the cost of borrowing to Council is minimised and that Council's use of borrowings is appropriate and of best value to the Council and Community.

Attachments

1. [!\[\]\(56266a28fcfb3091a33216583d327fbe_img.jpg\)](#) Draft Loan Borrowing Policy

JAY NANKIVELL
CHIEF FINANCIAL OFFICER

JAMES RONCON
GENERAL MANAGER

DRAFT LOAN BORROWING POLICY

QUALITY CONTROL			
TRIM REFERENCES			
RESPONSIBLE POSITION	Chief Financial Officer		
APPROVED BY			
REVIEW DATE	1 July 2020	REVISION NUMBER	1
EFFECTIVE DATE	ACTION	MINUTE NUMBER	

1. INTRODUCTION

Council recognises that to fund capital projects, loan borrowings are an important source in Local Government and that the full cost of infrastructure should not be borne entirely by present-day ratepayers, but be contributed to by future ratepayers who will also benefit from the infrastructure.

Council will restrict loan borrowings to expenditure on identified capital projects that are considered by Council to be of highest priority, and which are unable to be funded from revenue. Under no circumstances should Council borrow funds for recurrent expenditure.

Council will comply with the provisions of the *Local Government Act 1993* in relation to internal loans.

2. POLICY OBJECTIVE

This policy is to ensure that Council has a structured and disciplined approach to the borrowing of funds.

The objective of Councils Loan Borrowing Policy is to:

- Ensure that all borrowings (both internal and external) are in accordance with legislative requirements;
- Detail Council's planned financial management strategy for existing and future debt;
- Provide guidance as to the information that must be taken into consideration when Council is considering the use of debt;
- Minimise the cost of borrowing;
- Have regard to the long term and cumulative effects of Council's decisions;
- Ensure the total amount of loan borrowings is sustainable in terms of ability to meet future repayments and budgetary obligations;
- Exercise reasonable care and diligence that a prudent person would exercise when borrowing funds; and

- To establish an ongoing loan facility to give Council the flexibility to act, when investment opportunities arise, for income producing assets.

3. POLICY SCOPE

This policy applies to all Council Officers who have authority delegated to them to borrow funds on Council's behalf and is in accordance with legislation and guidelines.

4. POLICY STATEMENT

4.1. Limitations

The Local Government Borrowing Order prescribes current borrowing restrictions:

A council shall not borrow from any source outside the Commonwealth of Australia nor in any currency other than Australian currency

In addition to this Council's net debt outstanding at any time, both current and forecast, is to be geared to its financial capacity to service debts as determined by the following financial covenants.

Debt Service Cover Ratio (DSCR)

- This ratio measures the availability of operating cash to service debt including interest, principal and lease repayments is not to fall below the benchmark of 2.0 times.

$$\rightarrow \text{DSCR} = \frac{\text{Annual Operating Surplus BEFORE Interest \& Depreciation}}{\text{Principal \& Interest}}$$

Net Debt Ratio

- The Net Debt to Revenue ratio measures a Local Government's overall debt situation by netting the value of a Council's liabilities and debts with its cash and other similar liquid assets. The higher the ratio the less likely the Council will be able to handle its debt burden. Broken Hill City Council has set the ceiling for this ratio at 50%.

$$\rightarrow \text{Net Debt Ratio} = \frac{\text{Net Debt}}{\text{Operating Revenue}}$$

4.2. Authorisation

- Council must have resolved to borrow funds as part of its Operational Budget before funds are borrowed
- The General Manager has authority and delegation to accept loan offers, subject to the borrowing amount being approved by Council and the requirements of this policy being adhered to.

4.3. Internal Borrowing

- Funds can be borrowed internally, within the Section 94 Reserve, only for the purpose of other Section 94 works; and

- Funds can be used from internally restricted revenues as an internal loan, instead of external loan borrowing, on the basis that the interest rate to be charged is pegged at 0.25% below the external rate. All of these borrowings must be approved in Council resolution and must be in accordance with this policy, as if it was an external loan.

4.4. Principles

- Borrowings are not a form of revenue and do not replace the need for Council to generate sufficient operating revenue to service its operating requirements;
- Council aims to finance capital works to the greatest extent possible from revenue, grants, subsidies or any specific reserves primarily established to fund capital works;
- New assets, that are income producing, may be funded from debt;
- Loan borrowings should be limited to the renewal of "lumpy" assets or new income producing assets;
- Council may borrow through any market mechanism under Section 134 and Section 135 of the *Local Government Act 1993*.
- Prior to undertaking any borrowing, Council shall assess its capacity to repay the loan, to ensure that the community is not burdened with unnecessary risk and rate/charge increases.
- Council will not enter into any financing arrangements which involve the repayment of interest only;
- Council, where appropriate, may enter into a borrowing facility for a long term asset construction project;
- There will be no long term debt to finance operating activities, non-capital projects or recurring expenditure of Council;
- Council must apply to the Office of Local Government, completing a loan borrowing request issued in May each year;
- The term of the loan should not exceed the expected economic life of the asset being funded, subject to the maximum periods below. Where the borrowings have not been repaid when the asset is sold, Broken Hill City Council will first apply the proceeds of the sale to the repayment of the loan source;
- The repayment of debt as quickly as possible and frequency of repayment at least bi-annually or more frequently subject to overall budgetary constraints, maximising efficiency and interest savings; and
- The maximum period for borrowing will be set, as per the table below;

Borrowing Amount	Max Term
\$500,000 - \$1,000,000	10 years
\$1,000,000 to \$2,000,000	15 years
Greater than \$2,000,000	20 years

Variations to these periods will require a resolution of Council

4.5. Determination of the appropriate lending institution

- Once borrowing has been approved by Council, within its Operational Plan, an Expression of Interest process will be conducted whereby appropriate lending institutions will be invited to submit written quotations on Council's borrowing requirements;
 - For loans of up to \$5,000,000 will require three quotations from Institutions in accordance with the restrictions within this policy; and
 - Loans greater than \$5,000,000 will require Council to tender for the loan, which may include a borrowing facility.
- Quotations/Tenders will only be sought from appropriate lending institutions with a long term credit rating of A- or above;
- Written quotations/tenders must include;
 - Interest rate;
 - Term of the loan;
 - Repayment intervals (monthly, quarterly etc.);
 - Repayment instalment amount; and
 - Any applicable fees.
- Interest rates may be fixed or variable for the term of the loan, such as a percentage above the current bill rate;
- Appropriate and acceptable documentation must be provided to Council by any prospective lender during the quotation/tender process; and
- The calculation for any loan break costs must be clearly set out in the loan documentation

4.6. Compliance and monitoring

- A monthly reconciliation of all borrowings, will be completed by the Responsible Accounting Officer and reported to Council quarterly as a part the quarterly budget review process ; and
- Borrowing costs and borrowings will be treated in the Annual Financial Statements and all Financial Reporting in accordance with the Australian Accounting Standards.

5. IMPLEMENTATION

5.1. Roles and Responsibilities

The following Council officers are responsible for the implementation and the adherence to this policy:

- General Manager;
- Chief Financial Officer; and
- Manager Finance

5.2. Communication

This Policy will be communicated to the community and staff in accordance with Council's Policy, Procedure and Process Framework and Council's Business Paper process. Following adoption by Council the Policy will be made available on Council's website.

5.3. Associated Documents

The following documentation is to be read in conjunction with this policy.

- Asset Management Plans
- Long Term Financial Plan
- Code of Conduct

6. REVIEW

Review of this policy will incorporate relevant legislation, documentation released from relevant state agencies and best practice guidelines.

The standard review period will be every two years from the effective date. The responsible Council officer will be notified of the review requirements three (3) months prior to the expiry of this policy.

The Chief Financial Officer is responsible for the review of this policy.

7. LEGISLATIVE AND LEGAL FRAMEWORK

This policy is to be read in conjunction with the following:

- *Local Government Act 1993*
- *Local Government (General) Regulation 2005*
- Ministers Borrowing Order
- Local Government Circular 09-21

Council employees shall refrain from personal activities that would conflict with proper execution and management of Council's Loan Borrowing policy. Council's Code of Conduct provides guidance for recognising and disclosing any conflicts of interest.

8. DEFINITIONS

- **Act:** means the *Local Government Act 1993*.
- **Borrowing:** cash received from another party in exchange for future payment of the principal, interest and other finance charges.
- **Borrowing Costs:** interest and other costs that an entity incurs in connection with the borrowing of funds.
- **Borrowing Facility:** is a loan that is not drawn down (borrowed against) completely when approved, but allows for a series of timed borrowings over a period of time, up to the maximum of the facility. These are generally used for property development.
- **Council:** means the Council of the City of Broken Hill

- **Debt Service Ratio:** this is an indicator of the extent to which Council's operating revenue is committed to servicing both interest and the repayment of principal on existing loans.
- **External Borrowings:** includes raising and obtaining, in any way, money, credit and other financial accommodations from sources external to Council.
- **Fixed Interest:** an interest rate on a liability, that remains the same either for the entire term of the loan or for part of the term
- **Loan Break Costs:** costs associated with paying out a loan prior to the loan expiry date.
- **Long Term Credit rating:** is a forward looking opinion about credit risk, by a recognised and reputable rating agency, as allowed under the Ministerial Investment Order.
- **Lumpy Assets:** these are assets that when due for renewal will require funding that is greater than two years of renewal funding for that particular asset, as defined in the Asset Management Plan (AMP) and Sub-Plans. An example would be the replacing the roof on a building.
- **Ordinary Rates:** has the same meaning as determined by the *Local Government Act 1993*.
- **Security:** in accordance with the *Local Government Act 1993*, security for any loan will only be given over the future Ordinary Rates of Council.
- **Renewal Funding:** this is the annual amount of funding that is required to be raised and held, that is equivalent to straight line depreciation of the total value of the asset over the useful life of the asset, being the renewal intervention life. For roads it is 45 years, whilst 50 years is considered the failure point.
- **Variable Interest:** interest that can fluctuate over the life of the loan and is usually pegged to a benchmark rate, such as the bond rate.

ORDINARY MEETING OF THE COUNCIL

August 7, 2018

ITEM 9

BROKEN HILL CITY COUNCIL REPORT NO. 126/18

SUBJECT: ADOPTION OF SECTION 7.12 DEVELOPER CONTRIBUTIONS
PLAN 11/467

Recommendation

1. That Broken Hill City Council Report No. 126/18 dated August 7, 2018, be received.
2. That Council adopts the Section 7.12 Developer Contributions Plan as a Planning and Development resource for Council.

Executive Summary:

This report recommends adoption of Council's Section 7.12 Developer Contributions Plan, formerly known as Section 94 A Contribution Plan.

The *Environmental Planning and Assessment Act 1979* (Act), has recently seen many amendments and updates. Section 94A is now section 7.12 of the amended Act. However, the contents of section 7.12 are identical to the former s94A. Any reference to Council's "Section 94A Levy Contributions Plan" is now replaced by "Section 7.12 Developer Contributions Plan".

The Developer Contributions Plan is supported by a works schedule which prioritises future capital projects such as the provision, extension or augmentation of public amenities or public services.

According to Council's Policy, Council is required to review its Developer Contributions Plan on a regular basis, in this instance every two years. The last review was carried out in June 2016 and the policy was adopted in July 2016. A draft Plan must be on public exhibition for a period of not less than 28 days.

Council reviewed the draft Section 7.12 Developer Contributions Plan at its Ordinary Monthly Meeting held June 27, 2018 and resolved that the draft Plan be placed on public exhibition for 28 days commencing July 7, 2018 and concluding August 3, 2018 at which time Council received nil submissions or comments from the public.

Report:

Under provisions of the *Environmental Planning and Assessment Act 1979*, a Section 7.12 Plan allows for Council to impose, as a condition of Development consent, a requirement that an applicant carrying out a development pay a levy determined by Council. In general terms, Council's Section 7.12 Plan applies to non-residential development.

The maximum levy that can be imposed is:
(Levy cannot be imposed for a development of \$100,000 or less):

A rate of 0.5% for a development of \$100,001 to \$200,000; and
A rate of 1% for development which exceeds \$200,000.

A requirement under the *Environmental Planning and Assessment Act 1979* is that contributions must be expended towards capital costs associated with the provision, extension or augmentation of public amenities or public services.

The inclusion of a Works Schedule in the Plan is a requirement of the legislation.

The schedule must show:

- The works proposed to be funded;
- The costs of the facilities identified in the program;
- Their staging (where possible, by reference to dates or thresholds);
- If the funds are to be pooled, the priorities for expenditure.

It is regarded best practice that Council regularly review its Section 7.12 Plan to ensure that funds collected are being collected and expended towards appropriate and required works.

The draft Plan was placed on public exhibition for a period of 28 days concluding August 3, 2018 at which time Council received nil submissions or comments from the public.

No amendments are proposed to the exhibited Section 7.12 Developer Contributions Plan.

Following is the proposed Works Schedule.

Schedule 1 Works Schedule

DESCRIPTION	ESTIMATED COST	PRIORITY Low (L) Medium (M) High (H)
Council animal pound	\$250 000	H
Urban roads	\$150 000	H
Urban footpaths	\$60 000	M
Urban street tree planting	\$30 000	M
Urban stormwater additions	\$60 000	M
Urban area parks and gardens	\$60 000	L
Broken Hill Aquatic Centre	\$150 000	L

Priority Timing

Low Priority up to five years
Medium Priority two to four years
High Priority zero to three years

Public facilities for which levies will be sought -

A. Completed works for which contributions will be recouped
Nil

B. Works in progress for which contributions will continue to be levied

Broken Hill Aquatic Centre
Urban parks and gardens
Urban road network
Urban street tree planting
Urban stormwater additions

Urban footpaths

C. New public facilities to be funded through s7.12 levies

Animal Pound

Strategic Direction:

Key Direction:	3 Our Environment
Objective:	3.3 Proactive, innovative and responsible planning supports the community, the environment and beautification of the City
Function:	Built Environment
DP Action:	3.3.1.03 Ensure compliance activities promote public safety and environmental control

Relevant Legislation:

The *Environmental Planning and Assessment Act* 1979 contains provisions relating to this matter, namely Section 7.12.

Financial Implications:

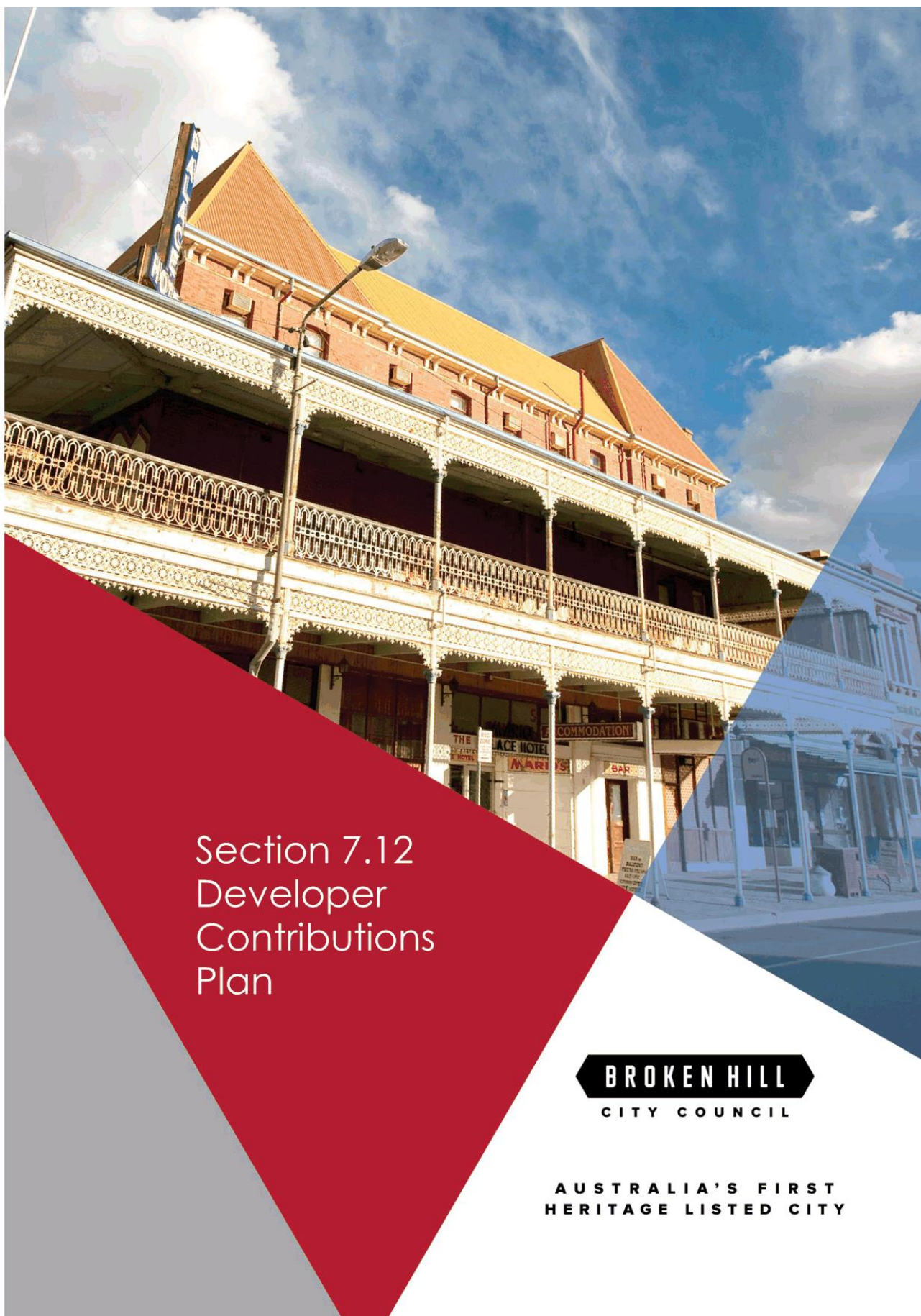
The Works Schedule is required to be updated to allow Council to continue to collect levies that can be allocated towards expenditure on certain required works to public amenities or services.

Attachments

1. [↓](#) draft Section 7.12 Developer Contributions Plan

ANTHONY MISAGH
CHIEF OPERATIONS OFFICER

JAMES RONCON
GENERAL MANAGER



Section 7.12
Developer
Contributions
Plan

BROKEN HILL
CITY COUNCIL

**AUSTRALIA'S FIRST
HERITAGE LISTED CITY**



QUALITY CONTROL		
KEY DIRECTION	4. Our Leadership	
OBJECTIVE	4.1 Openness and Transparency in Decision Making	
FUNCTION	Leadership and Governance	
STRATEGY	4.1.13 Maintain good governance and best practice methods and ensure compliance with various guidelines and legislation	
FILE REFERENCE No	11/529	TRIM No D16/30799
RESPONSIBLE OFFICER	Manager Building Development and Compliance	
REVIEW DATE	July 2018	
DATE	ACTION	MINUTE No
April 2014	Adopted	44636
July 2016	Adopted	45291
June 2018	Reviewed	
NOTES	Draft Section 7.12 contributions plan prepared for Council's consideration	
ASSOCIATED DOCUMENTS		

Privacy Statement

Adopted July 27, 2016 Minute No. 45291

This Plan was compiled by Broken Hill City Council.

Images were sourced from Council's image library.

Copies of this plan/document can be viewed on-line at www.brokenhill.nsw.gov.au



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PART 1 ADMINISTRATION AND OPERATION

1. What is the name of this plan?

This Plan is called *Broken Hill City Council Section 7.12 Developer Contributions Plan*, formerly known as Section 7.12 Developer Contributions Plan.

2. When does this plan commence?

This Plan commences on the date public notice of the Council's approval of this Plan is given in a newspaper circulating in the Council's area.

3. Purposes of this plan

The purposes of this Plan are:

- to authorise the Council to impose, as a condition of development consent, a requirement that the applicant pay to the Council a levy determined in accordance with this Plan,
- to require a certifying authority (the Council or an accredited certifier) to impose, as a condition of issuing a complying development certificate, a requirement that the applicant pay to the Council a levy determined in accordance with this Plan, and
- to govern the application of money paid to the Council under a condition authorised by this Plan.

4. What does Section 7.12 of the *Environmental Planning and Assessment Act 1979 (Act)* provide?

Section 7.12 of the Act provides as follows:

7.12 Fixed development consent levies

1. A consent authority may impose, as a condition of development consent, a requirement that the applicant pay a levy of the percentage, authorised by a contributions plan, of the proposed cost of carrying out the development.
2. A consent authority cannot impose as a condition of the same development consent a condition under this section as well as a condition under section 7.11.
- 2A A consent authority cannot impose a condition under this section in relation to development on land within a special contributions area without the approval of:
 - a. the Minister, or
 - b. a development corporation designated by the Minister to give approvals under this subsection.
3. Money required to be paid by a condition imposed under this section is to be applied towards the provision, extension or augmentation of public amenities or public services (or towards recouping the cost of their provision, extension or augmentation). The application of the money is subject to any relevant provisions of the contributions plan.
4. A condition imposed under this section is not invalid by reason only that there is no connection between the development, the subject of the development consent and the object of expenditure of any money required to be paid by the condition.

5. Land to which this Plan applies

This Plan applies to all land within the Broken Hill City Council local government area.

6. Development to which this Plan applies

This Plan applies to development on land to which this Plan applies that requires development consent or a complying development certificate under the Act except:

1. development, other than the subdivision of land, where a condition under section 7.11 of the Act has been imposed under a previous development consent relating to the subdivision of the land on which the development is proposed to be carried out and the purpose for which that condition was imposed is a purpose towards which a levy under this Plan may be applied, or
2. development involving alterations and additions to, or the rebuilding of, a building used for residential purposes or a building that is used for a purpose that is ancillary or incidental to such a purpose, unless the development involves an enlargement, expansion or intensification of the use of the building or the land on which the building is, or is proposed to be, situated.

7. Council may require payment of the levy as a condition of development consent

Subject to the Act and to any direction of the Minister under section 7.17 of the Act which is in force from time to time, this Plan authorises the Council to grant consent to development to which this Plan applies subject to a condition requiring the applicant to pay to the Council a levy of 1% of the proposed cost of carrying out the development

If a Ministerial direction under section 7.17 is in force, this Plan authorises the Council to grant consent to development subject to a condition which is in accordance with that direction.

Any Ministerial direction under section 7.17 of the Act which has been made and is in force from time to time is included in the Attachment to this Plan.

8. Certifying authority must require payment of the levy as a condition of issuing a complying development certificate

Subject to the Act and to any direction of the Minister under section 7.17 of the Act which is in force from time to time, this Plan requires a certifying authority (the Council or an accredited certifier) to issue a complying development certificate in respect of development to which this Plan applies subject to a condition requiring the applicant to pay to the Council a levy of 1% of the proposed cost of carrying out the development.

If a Ministerial direction under section 7.17 is in force, this Plan authorises the certifying authority to issue a complying development certificate subject to a condition which is in accordance with that direction.

Any Ministerial direction under section 7.17 of the Act which has been made and is in force from time to time is included in the Attachment to this Plan.

9. How is the proposed cost of carrying out development determined?

Clause 25J of the Regulation sets out how the proposed cost of carrying out development is to be determined. That clause provides as follows:

25J Section 7.12 levy—determination of proposed cost of development

1. *The proposed cost of carrying out development is to be determined by the consent authority, for the purpose of a section 7.12 levy, by adding up all the costs and expenses that have been or are to be incurred by the applicant in carrying out the development, including the following:*
 - a. *if the development involves the erection of a building, or the carrying out of engineering or construction work—the costs of or incidental to erecting the building,*

or carrying out the work, including the costs (if any) of and incidental to demolition, excavation and site preparation, decontamination or remediation,

- b. if the development involves a change of use of land—the costs of or incidental to doing anything necessary to enable the use of the land to be changed,
 - c. if the development involves the subdivision of land—the costs of or incidental to preparing, executing and registering the plan of subdivision and any related covenants, easements or other rights.
2. For the purpose of determining the proposed cost of carrying out development, a consent authority may have regard to an estimate of the proposed cost of carrying out the development prepared by a person, or a person of a class, approved by the consent authority to provide such estimates.
3. The following costs and expenses are not to be included in any estimate or determination of the proposed cost of carrying out development:
- a. the cost of the land on which the development is to be carried out,
 - b. the costs of any repairs to any building or works on the land that are to be retained in connection with the development,
 - c. the costs associated with marketing or financing the development (including interest on any loans),
 - d. the costs associated with legal work carried out or to be carried out in connection with the development,
 - e. project management costs associated with the development,
 - f. the cost of building insurance in respect of the development,
 - g. the costs of fittings and furnishings, including any refitting or refurbishing, associated with the development (except where the development involves an enlargement, expansion or intensification of a current use of land),
 - h. the costs of commercial stock inventory,
 - i. any taxes, levies or charges (other than GST) paid or payable in connection with the development by or under any law.

10. How is the proposed cost of carrying out development indexed?

Pursuant to clause 25J(4) of the Regulation, the proposed cost of carrying out development is to be indexed to reflect quarterly variations in the Consumer Price Index All Group Index Number for Sydney between the date the proposed cost was determined by the Council and the date the levy is required to be paid.

The formula governing indexation of the proposed cost of carrying out development is as follows:

$$\text{IDC} = \text{ODC} \times \text{CP2/CP1}$$

where:

IDC = the indexed development cost

ODC = the original development cost determined by the Council

CP2 = is the Consumer Price Index, All Groups, Sydney as published by the ABS in respect of the quarter ending immediately prior to the date of payment.

CP1 = is the Consumer Price Index, All Groups, Sydney as published by the ABS in respect of the quarter ending immediately prior to the date of imposition of the condition.

11. Cost estimate reports must accompany a development application or application for a complying development certificate

A development application or an application for a complying development certificate is to be accompanied by a report, prepared at the applicant's cost in accordance with this clause, setting out an estimate of the proposed cost of carrying out the development for the purposes of clause 25J of the Regulation.

The following types of report are required:

- where the estimate of the proposed cost of carrying out the development is less than \$500,000 - a cost summary report in accordance with Schedule 2;
- where the estimate of the proposed cost of carrying out the development is \$500,000 or more - a detailed cost report in accordance with Schedule 3.

12. Who may provide a report for the purposes of clause 11 of this Plan?

For the purpose of clause 25J(2) of the Regulation, the following persons are approved by the Council to provide an estimate of the proposed cost of carrying out development in the following circumstances:

- where the estimate of the proposed development cost is less than \$500,000 - a person who, in the opinion of the Council, is suitably qualified to provide a cost summary report; alternatively Council will accept the use of published current building cost indices on a square metre basis by recognised organisations.
- where the estimate of the proposed development cost is \$500,000 or more - a quantity surveyor who is a registered member of the Australian Institute of Quantity Surveyors.

The Council may, at the applicant's cost, engage a person referred to in this clause to review a report submitted by an applicant in accordance with clause 11.

13. How will the Council apply money obtained from the levy?

Money paid to the Council under a condition authorised by this Plan is to be applied by the Council towards meeting the cost of one or more of the public facilities that will be or have been provided within the area as listed in Schedule 1.

14. Are there priorities for the expenditure of money obtained from levies authorised by this Plan?

Subject to section 7.3 of the Act and clause 16 of this Plan, the public facilities listed in Schedule 1 are to be provided in accordance with the staging set out in that Schedule

15. Pooling of levies

This Plan authorises money paid under this Division (other than Subdivision 4) for different purposes in accordance with the conditions of development consents may be pooled and applied progressively for those purposes, subject to the requirements of any relevant contributions plan or ministerial direction under this Division (other than Subdivision 4).

16. Obligation of certifying authorities

Pursuant to clause 146 of the Regulation, a certifying authority must not issue a construction certificate for building work or subdivision work under a development consent unless it is satisfied of compliance with any condition requiring the payment of a levy before work is carried out in accordance with the consent.

The certifying authority must cause the applicant's receipt for payment of the levy to be provided to the Council at the same time as the other documents required to be provided under clause 142(2) of the Regulation.

17. When is the levy payable?

A levy required to be paid by a condition authorised by this Plan must be paid to the Council at the time specified in the condition. If no time is specified, the levy must be paid prior to the first certificate issued in respect of the development under Part 6 of the Act.

18. What is Council's policy on the deferred or periodic payment of levies?

The Council does not allow deferred or periodic payment of levies authorised by this Plan.

19. Are there alternatives to payment of the levy?

If an applicant for development consent seeks to make a contribution towards the provision of public facilities to meet development other than by payment of a levy or development contributions, the applicant may adopt one of the following procedures.

Offer made to the Council as part of a development application

If an applicant does not wish to pay a levy in connection with the carrying out of development, the applicant may include in the relevant development application an offer to carry out works or provide a material public benefit towards which the levy is to be applied.

The Council will consider the offer as part of its assessment of the development application. If the Council agrees to the arrangement and grants consent to the application, it will substitute a condition of consent under section 4.17 of the Act requiring the works to be carried out or the material public benefit to be provided for a condition requiring payment of a levy under section 7.12. If the Council does not agree to the alternative arrangement, it may grant consent subject to a condition authorised by this Plan requiring payment of a levy.

In assessing the applicant's offer, the Council will have regard to any relevant requirements of the current Practice Note issued by the NSW Government in the *Revised Development Contributions Manual* (DIPNR 2005) and such other matters as the Council considers relevant in the circumstances of the case.

Offer made to Council following the grant of development consent requiring payment of a levy

If development consent has been granted to the carrying out of development subject to a condition authorised by this Plan to pay a levy, the applicant must comply with the condition unless it is modified under section 4.55 of the Act.

If the applicant does not wish to pay the levy, the applicant may make an application to the Council under section 4.55 of the Act to modify the consent by substituting for the condition requiring payment of the levy a condition requiring the carrying out of works or the provision of a material public benefit towards the public purpose to which the levy was to be applied.

If the Council approves the application, the applicant will be bound by the substituted condition. If the Council does not approve the application, the applicant will remain bound by the condition authorised by this Plan requiring payment of the levy.

Offer to enter into a voluntary planning agreement

If an applicant does not wish to pay a levy or development contributions in connection with the carrying out of development, the applicant may offer to enter into a voluntary planning agreement with the Council under section 7.4 of the Act in connection with the making of a development application.

Under the planning agreement, the applicant may offer to pay money, dedicate land, carry out works, or provide other material public benefits for public purposes. Those purposes need not relate to the impacts of the applicant's development nor to the items listed in Schedule 1.

The applicant's provision under a planning agreement may be additional to or instead of paying a levy in accordance with a condition of development consent authorised by this Plan. This will be a matter for negotiation with the Council.

The offer to enter into the planning agreement together with a copy of the draft agreement should accompany the relevant development application.

The Council will publicly notify the draft planning agreement and an explanatory note relating to the draft agreement along with the development application and will consider the agreement as part of its assessment of that application.

If the Council agrees to enter into the planning agreement, it may impose a condition of development consent under section 7.7(3) of the Act requiring the agreement to be entered into and performed. If the Council does not agree to enter into the planning agreement, it may grant consent subject to a condition authorised by this Plan requiring the payment of a levy.

20. What definitions apply?

In this Plan unless the context or subject matter otherwise indicates or requires:

ABS means the Australian Bureau of Statistics,

Act means the *Environmental Planning and Assessment Act 1979*,

Council means Broken Hill City Council,

Development Contributions means a development contribution required to be paid by a condition of development consent imposed pursuant to section 7.11 of the Act,

Levy means a levy under section 7.12 of the Act authorised by this Plan,

Minister means the Minister administering the Act,

Public Facility means a public amenity or public service,

Regulation means the *Environmental Planning and Assessment Regulation 2000*,

Building Cost Indices means indices published by recognised organisations and includes but is not limited to "Rawlinsons", "Cordells" and "Australian Institute of Building Surveyors".

21. Exemptions

A levy authorised by this plan is not applicable in the following circumstances:

- Alterations and Additions to an existing dwelling
- A new dwelling that replaces an existing dwelling that has been demolished within 2 years of making application for a construction certificate



BROKEN HILL
CITY COUNCIL

PART 2 EXPECTED TYPES OF DEVELOPMENT IN THE COUNCIL'S AREA AND THE DEMAND FOR PUBLIC FACILITIES TO BE FUNDED BY THE LEVY

LGA Snapshot

The Far West Region covers the very western and northern sections of NSW and is bordered by the states of Queensland and South Australia. The region comprises the Local Government Areas (LGA's) of Broken Hill City and Central Darling Shire, along with the Unincorporated section of NSW.

Broken Hill, located 1,160km west of Sydney, is the regional centre accounting for 86% of the population and the majority of administrative, commercial and community services.

The region was first explored in the 1820s and settled in the 1840s. Broken Hill was founded in 1883 when silver and lead deposits were discovered. The region was quickly identified as having one of the largest and richest deposits in the world. Broken Hill Proprietary Company (BHP) was formed in the area to mine the deposits though ceased work in the region in 1940. Since the 1970s, Broken Hill has experienced a downturn following mine closures, resulting in the population declining to 20,000 persons.

The climate of the Far West Region has played a central role in its historical growth and development, and most importantly, its suitability for certain types of agriculture. Broken Hill records a relatively hotter and drier climate than the rest of Australia. Minimum daily temperatures average as low as 5 degrees Celsius in winter with maximums of over 30 degrees Celsius in summer. On average, the area records 253.3mm of rainfall each year.

In 2006, Broken Hill recorded an estimated population of 20,223 persons.

Between 1991 and 2006, the population of the Far West Region declined on a consistent basis with negative growth recorded in each and every year, due mainly to negative net migration of residents out of the region (see Figure 2.2). However, after periods of large population decreases, the rate of population decline has reduced over the past 7-8 years.

The upsurge in the mining industry and a strong birth rate is expected to result in further stabilisation and potential increases to population over the next 5-10 years.

In terms of official population projections, the ABS and NSW Department of

Infrastructure, Planning and Natural Resources both project the Broken Hill and Central Darling populations will decline at an average rate of approximately 1.2% over the next 10 years, reducing the region's population toward 20,000 persons. This is despite the many projects planned for the region and the likely employment and population impacts.

The Far West Region has experienced a number of major changes in the last 30 years that have impacted the demographic characteristics of the population, including:

- A very significant decline in the population from a peak of 35,000 in the 1970s;
- The indigenous population increased by more than 40% between 1991 and 2001;
- The population is considerably older than it was in 1971;
- Family and household sizes have become smaller;
- There is less full-time employment and more part-time employment;
- Females have a higher labour force participation now than in 1971;
- Traditional industries such as mining and manufacturing employ less people; and
- Individual and household incomes are generally lower than they were in 1971.

Broken Hill's economic performance has traditionally been closely tied to the mining/resources sector. However, the decline of this industry over the past 30 years has increased the focus on other economic sectors, including tourism. In recent times, the region has recorded positive tourism demand relative to state and national benchmarks.

The expected types of development are but not limited to:

- Residential Flat Buildings
- Mixed use development
- Dual Occupancies
- Subdivisions
- Detached dwellings
- Alterations and additions
- Minor structures e.g. pergolas, garages
- Domestic swimming pools
- Commercial development (retail, office, cafes/restaurants)
- Industrial development
- Change of use
- Signage
- Aged housing
- Road transport/roadhouse facility

Council is committed to promoting sustainability across all areas of the community. Council defines this as delivering, social, cultural and environmental systems that operate in harmony for the benefit and wellbeing of all residents. The objective is to enable residents to enjoy a good quality of life in an active and vibrant community. Council's role in the provision of community and recreation facilities and civil infrastructure all contribute to the collective and individual wellbeing. Council aims to provide access and equity to all services and facilities for all members of the community.

The section 7.12 levy will enable Council to provide high quality and diverse public facilities to meet the expectations of the existing and new residents of the Broken Hill City Council area.

The additional public facilities to be provided to meet the expected future development are set out in Schedule 1.



SCHEDULE 1

WORKS SCHEDULE

DESCRIPTION	ESTIMATED COST	PRIORITY Low (L) Medium (M) High (H)
Council animal pound	\$250 000	H
Urban roads	\$150 000	H
Urban footpaths	\$60 000	M
Urban street tree planting	\$30 000	M
Urban stormwater additions	\$60 000	M
Urban area parks and gardens	\$60 000	L
Broken Hill Aquatic Centre	\$150 000	L

Priority Timing

Low Priority up to five years

Medium Priority two to four years

High Priority Zero to three years

Public facilities for which levies will be sought

A. Completed works for which contributions will be recouped

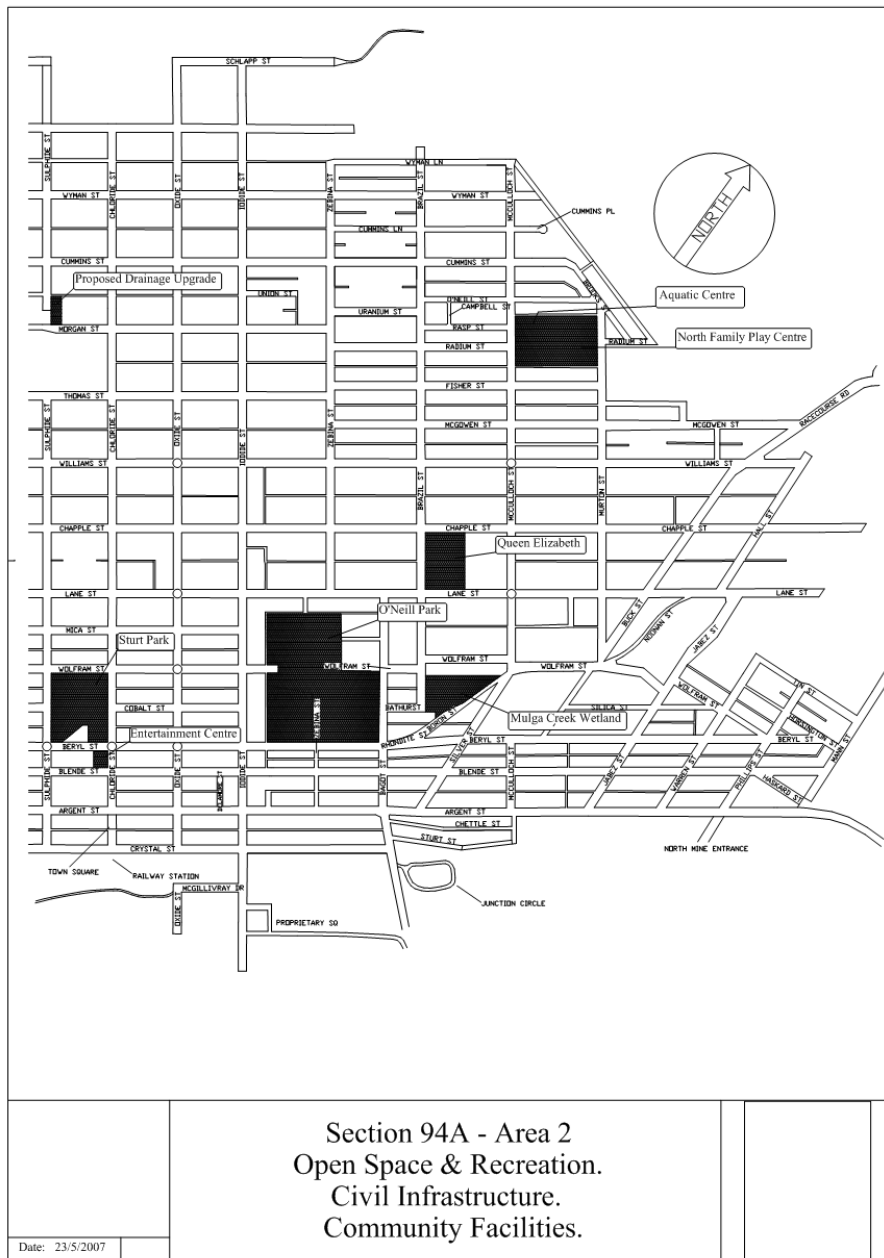
Nil

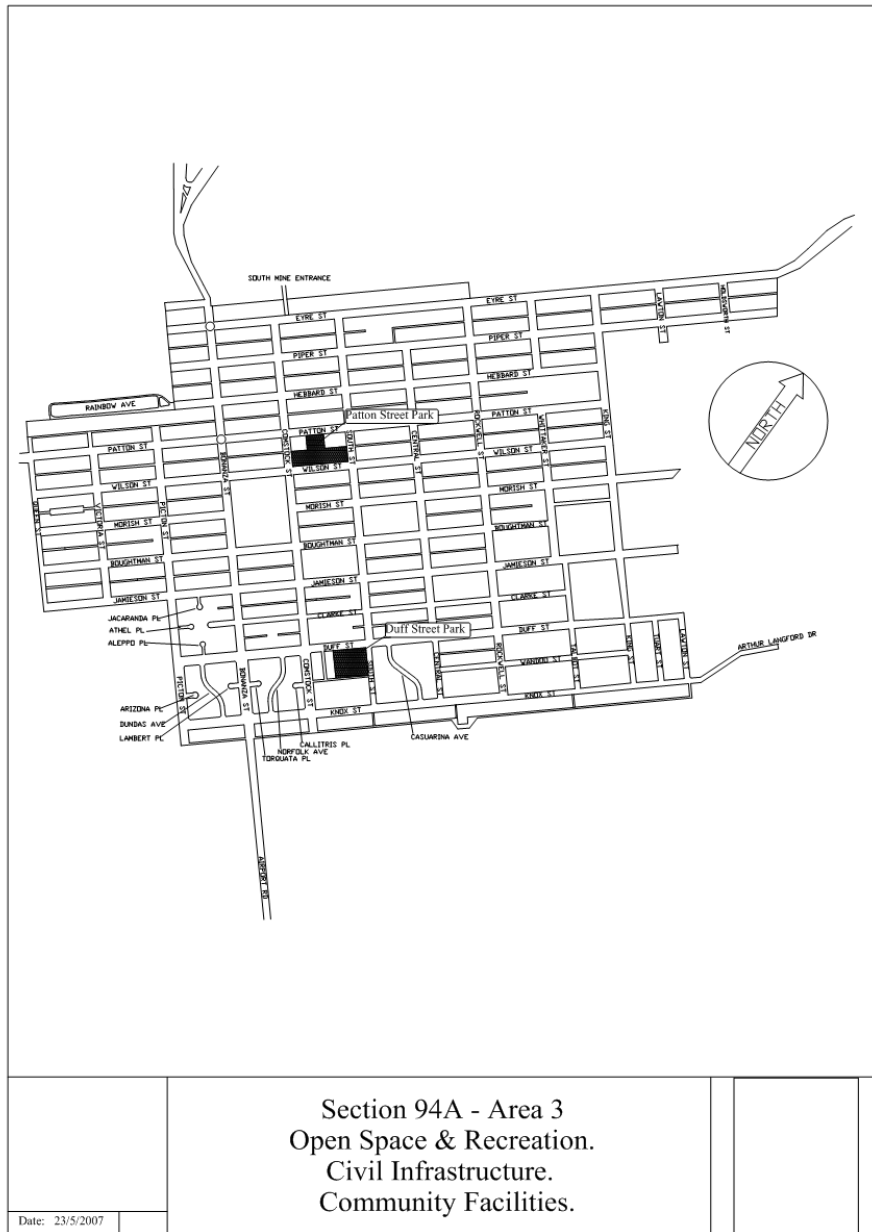
B. Works in progress for which contributions will continue to be levied

- Broken Hill Aquatic Centre
- Urban parks and gardens
- Urban road network
- Urban street tree planting
- Urban stormwater additions
- Urban footpaths

C. New public facilities to be funded through S7.12 levies

Animal Pound





BROKEN HILL
CITY COUNCIL

SCHEDULE 2

(CLAUSE 12)

Cost Summary Report*

(Development Cost no greater than \$500, 000)

DEVELOPMENT APPLICATION NUMBER:

COMPLYING DEVELOPMENT APPLICATION NUMBER:

CONSTRUCTION CERTIFICATE NUMBER:

DATE:

APPLICANT'S NAME:

APPLICANT'S ADDRESS:

DEVELOPMENT NAME:

DEVELOPMENT ADDRESS:

ANALYSIS OF DEVELOPMENT COSTS:

Demolition and alterations	\$	Hydraulic Services	\$
Structure	\$	Mechanical Services	\$
External walls, windows and doors	\$	Fire Services	\$
Internal walls, screens and doors	\$	Lift Services	\$
Wall finishes	\$	External works	\$
Floor finishes	\$	External services	\$
Ceiling finishes	\$	Other related work	\$
Fittings and equipment	\$	Sub-total	\$

Sub-total above carried forward	\$
Preliminaries and margin	\$
Sub-total	\$
Consultant Fees	\$
Other related development costs	\$
Sub-total	\$
Goods and Services Tax	\$
Total Development Costs	\$

I certify that I have:

- Inspected the plans and the subject of the application for development consent or construction certificate.
- Calculated the development costs in accordance with the definition of development costs in clause 25J of the *Environmental Planning and Assessment regulation 2000 at current prices.*
- *Included GST in the calculation of development costs*

Signed:

Name:

Position and Qualifications:

Date:

*Acknowledgment of City of Sydney for use of the Cost Summary Report

BROKEN HILL
CITY COUNCIL

SCHEDULE 3

(CLAUSE 12)

Detailed Cost Report*

Registered* Quantity Surveyor's Detailed Cost Report

(Development cost in excess of \$5000,000)

*A member of the Australian Institute of Quantity Surveyors

DEVELOPMENT APPLICATION NUMBER:

COMPLYING DEVELOPMENT APPLICATION NUMBER:

CONSTRUCTION CERTIFICATE NUMBER:

DATE:

APPLICANT'S NAME:

APPLICANT'S ADDRESS:

DEVELOPMENT NAME:

DEVELOPMENT ADDRESS:

DEVELOPMENT DETAILS:

Gross Floor Area - Commercial		Gross Floor Area – Other	
Gross Floor Area – Residential		Total Gross Floor Area	
Gross Floor Area – Retail		Total Site Area	
Gross Floor Area – Car Parking		Total Car Parking Spaces	
Total Development Cost	\$		
Total Construction Cost	\$		
Total GST	\$		

ESTIMATE DETAILS:

Professional Fees	\$	Excavation	\$
% of Development Cost	%	Cost per square metre of site area	\$ /m2
% of Construction Cost	%	Car Park	\$
Demolition and Site Preparation	\$	Cost per square metre of site area	\$ /m2
Construction – Commercial	\$	Fit out - Commercial	
Cost per square metre of site area	\$ /m2	Cost per square Metre of commercial area	\$ /m2
Construction – Residential		Fit out – Residential	
Cost per square metre of residential area	\$ /m2	Cost per square metre of residential area	\$ /m2
Construction – Retail		Fit out – retail	
Cost per square metre of retail area	\$ /m2	Cost per square metre of retail area	\$ /m2

I certify that I have:

- Inspected the plans the subject of the application for development consent or construction certificate.
- Prepared and attached an elemental estimate generally prepared in accordance with the Australian Cost Management manuals for the Australian Institute of Quantity Surveyors.
- Calculated the development cost in accordance with the definition of development costs in the Broken Hill City Council Section 7.12 Developer Contribution Plan.
- Included GST in the calculation of development costs.
- Measured gross floor areas in accordance with the method of Measurement of Building Area in the AIQS Cost Management Manual Volume1, Appendix A2.

Signed:

Name:

Position and Qualifications:

Date:

- Prepared and attached an elemental estimate generally prepared in accordance with the Australian Cost Management manuals from the Australian Institute of Quantity Surveyors.
- Calculated the development costs in accordance with the definition of development costs in the Broken Hill City Council Section 7.12 Developer Contribution Plan.
- Included GST in the calculation of development cost.
- Measured gross floor areas in accordance with the Method of Measurement of Building Area in the AIQS Cost Management Manual Volume 1, Appendix A2.

Signed: _____

Name: _____

Position and Qualifications: _____

Date: _____



ATTACHMENT

Environmental Planning and Assessment Act 1979

DIRECTION UNDER SECTION 94E

I, the Minister for Planning, under section 94E of the *Environmental Planning and Assessment Act 1979* ("the Act"), direct consent authorities that:

1. The maximum percentage of the levy for development under section 94A of the Act, having a proposed cost within the range specified in the Table to Schedule A, is to be calculated in accordance with that Table.
2. Despite subclause (1), a levy under section 94A of the Act cannot be imposed on development:
 - a. for the purpose of disabled access,
 - b. for the sole purpose of affordable housing,
 - c. for the purpose of reducing the consumption of mains-supplied potable water, or reducing the energy consumption of a building,
 - d. for the sole purpose of the adaptive reuse of an item of environmental heritage, or
 - e. other than the subdivision of land, where a condition under section 94 of the Act has been imposed under a previous development consent relating to the subdivision of the land on which the development is proposed to be carried out.

In this direction words and expressions used have the same meaning as they have in the Act. The term "item" and "environmental heritage" have the same meaning as in the *Heritage Act 1977*.

This direction does not apply to development applications and applications for complying development certificates finally determined before 1 December 2006.

FRANK SARTOR, M.P.,
Minister for Planning,
Sydney.

SCHEDULE A

Proposed cost of the development	Maximum percentage of the levy
Up to \$100,000	Nil
\$100,001 - \$200,000	0.5 percent
More than \$200,000	1.0 percent

ORDINARY MEETING OF THE COUNCIL

August 13, 2018

ITEM 10BROKEN HILL CITY COUNCIL REPORT NO. 127/18

SUBJECT: DRAFT LIVING DESERT PLAN OF MANAGEMENT FOR PUBLIC EXHIBITION 11/141

Recommendation

1. That Broken Hill City Council Report No. 127/18 dated August 13, 2018, be received.
2. That Council approves the Draft Living Desert Plan of Management for public exhibition.
3. That Council receives a further report at the conclusion of the 28 day public exhibition period, detailing submissions and any recommended changes arising, with a view to adopting the Draft Living Desert Plan of Management.

Executive Summary:

The Living Desert Reserve (LDR) is classified as a Crown Land Reserve (Reserve number 230092). The 2400 ha reserve is located 12 km from the city of Broken Hill. To actively manage the reserve and therefore meet the purpose of the LDR, a Plan of Management (PoM) has been developed under the provisions of the *Crown Lands Management Act 2016* (NSW).

The PoM has been developed to reflect the values and aspirations of the community for the LDR and the environmental and cultural significance of the site. These aspects were established through consultation with LDR staff and volunteers and desktop and field research undertaken by qualified ecologists.

In creating a management framework to enhance and preserve the environmental and cultural values of the LDR, the PoM ensures that activities undertaken as part of the plan conform to NSW and Commonwealth legislative requirements.

The PoM is currently in draft stage. It identifies further consultation with the Aboriginal community and Broken Hill residents by means of public exhibition before the plan can be finalized and adopted by Council.

Report:**Background**

The Living Desert Reserve (LDR) is classified as a Crown Land Reserve (Reserve number 230092). The 2400 ha reserve is located 12 km from the city of Broken Hill.

The LDR is open to public access. It provides an opportunity for Broken Hill residents and visitors to experience the flora, fauna, landscape and Aboriginal culture of western NSW.

Paved roads, walking tracks and a campsite provide recreational opportunities for these visitors.

Purpose

Gazetted on 7 October 1994, the LDR was established for the purpose of environmental protection, heritage purposes and public recreation. To actively manage the reserve and therefore meet the purpose of the LDR, a Plan of Management (PoM) has been developed under the provisions of the *Crown Lands Management Act 2016* (NSW).

The PoM provides:

- Guidance for active management of the LDR as required by NSW and Commonwealth legislation
- A framework for Council to ensure that they are managing the LDR in accordance with management actions listed in the PoM.

Legislative Framework

In addition to the *Crown Lands Management Act 2016*, the PoM seeks to ensure that other legislation relevant to biodiversity conservation and management is complied with. These NSW and Commonwealth Acts are listed under *Relevant Legislation* below.

Environmental Assets of the LDR

Three Plant Community Types (PCT) occur on the LDR, distributed depending on landscape position:

- Mulga – Dead Finish on stony hills,
- Prickly Wattle tall open shrublands on dunes and sandplains, and
- Bluebush shrubland on stony rises

Plant species found within these PCT are broadly representative of semi-arid western NSW and include an upper layer of tall shrubs such as Prickly Wattle (*Acacia victoriae*) and Dead Finish (*Acacia tetragonophylla*). A sparse mid layer of Long-leaf Emu Bush (*Eremophila longifolia*), Hop Bush (*Dodonea sp.*) and Bluebush (*Maireana sp.*). This occurs over a sparse grass/forb ground layer that includes perennial tussock grasses such as Kangaroo Grass (*Themeda triandra*) and, under the correct seasonal conditions, annual forbs.

Fauna present on the LDR is also representative of the Broken Hill district. The reserve includes an area of 180 ha surrounded by a predator proof fence within which Cats, Red Foxes and Rabbits have been removed.

This fenced area is an important environmental asset for the LDR, and has allowed the reintroduction of the threatened Yellow-footed Rock Wallaby (*Petrogale xanthopus*) to occur. Other small mammal species that are rare or extinct elsewhere due to the impact of introduced predators may also persist within the reserve.

Iconic species such as Red Kangaroo (*Macropus rufus*), Wedge-tailed Eagle (*Aquila audax*) and Emu (*Dromaius novaehollandiae*) also occur and may be important for tourism potential.

Cultural Significance

The Traditional Owners of the LDR, the Barkindji, were granted Native Title rights to the reserve in 2015. This determination reflects the continuing connection of the Barkindji to the country and its cultural significance in the lives of Traditional Owners.

The history of Barkindji occupation of the area is evidenced by the presence of rock engravings, remnant hearths and campsites and tool making quarries within the LDR. Management of these sites to ensure their preservation is a priority for Traditional Owners.

History of European settlement of Broken Hill is also reflected in the landscape of the LDR. The mining history of Broken Hill is well known, and while there are no known mineral discoveries within the LDR, the evidence of historic exploration activities are present. These occur as numerous pits, diggings and open cuts resulting from historical mining activities within the LDR.

Development of the PoM

The draft PoM was written by an OzArk Environmental and Heritage Management P/L Ecologist. It has been developed by desktop research to determine the legislative framework under which it must operate and predict the environmental assets of the LDR and surrounding landscape.

Consultation with LDR staff and volunteers and Council representatives was also important in developing the draft PoM, particularly in determining the significance of the LDR to the community and their aspirations for the reserve. This consultation process identified the following as important to take into account:

- Preservation of Aboriginal heritage and cultural practices;
- Maintaining current events at the LDR including open days, fun runs, school visits, special events on public holidays;
- Maintaining current facilities and infrastructure, such as repairing roads and walking tracks after rain events; expanding and maintaining current irrigation system and signage at the Living Desert Flora and Fauna Sanctuary; and maintaining current pest control activities including weed removal and predator proof fence maintenance;
- While preserving the current native flora and fauna is important to the volunteers, there are also goals to reintroduce threatened fauna to the LDR including the Yellow-footed Rock-wallaby (*Petrogale xanthopus*) and the Greater Bilby (*Macrotis lagotis*).

The draft PoM has been written to reflect the results of community consultation thus far, while taking into account the role of Broken Hill Council and the legislative climate in which it must operate.

The draft identifies the requirement for further community consultation, particularly with the Aboriginal community and members of the public not represented by LDR staff and volunteers by means of public exhibition. The results of the public exhibition will be used to update the PoM before finalizing a document that can be adopted and used by Broken Hill Council to manage the LDR effectively.

Strategic Direction:

Key Direction:	Our Economy
Objective:	Our economy is strong and diversified and attracts people to work, live and invest
Function:	Economic Development
DP Action:	Develop and implement Business Plans for key Council owned assets to assure their economic viability and business focus

Relevant Legislation:*Crown Lands Management Act 2016*

The objects of the *Crown Lands Management Act 2016* (NSW) are:

- a) to provide for the ownership, use and management of the Crown land of New South Wales;
- b) to provide clarity concerning the law applicable to Crown land;
- c) to require environmental, social, cultural heritage and economic considerations to be taken into account in decision-making about Crown land;
- d) to provide for the consistent, efficient, fair and transparent management of Crown land for the benefit of the people of New South Wales;
- e) to facilitate the use of Crown land by the Aboriginal people of New South Wales because of the spiritual, social, cultural and economic importance of land to Aboriginal people and, where appropriate, to enable the co-management of dedicated or reserved Crown land; and
- f) to provide for the management of Crown land having regard to the principles of Crown land management.

Division 3.6 of the Act relates to PoM, in particular community engagement, approval of a PoM by the Minister and publications of PoM.

Local Government Act 1993

Under section 355 of the *Local Government Act 1993* (NSW), Council has constituted the Friends of the Flora and Fauna of the Barrier Ranges to manage the Living Desert Reserve.

Biodiversity Conservation Act 2016

This Act lists the threatened species, population and communities of New South Wales and provides penalties for the offence of harming these entities.

Biosecurity Act 2015

The *Biosecurity Act 2015* imposes a general biosecurity duty to ensure that, so far as is reasonably practicable, any biosecurity risk is prevented, eliminated or minimised.

Sections 3.3.4 and 4.2.1 of the PoM address plants listed by the Act as Priority Weeds and suggest management actions to ensure compliance with a general biosecurity duty.

Heritage Act 1977

This Act details the statutory requirements for protecting historic buildings and places and includes any place, building, work, relic, movable object, which may be of historic, scientific, cultural, social, archaeological, natural or aesthetic value.

Under Section 60 of the Act, applications to the Heritage Council must be made to carry out work on items listed on the State Heritage Register.

National Parks and Wildlife Act 1974

The *National Parks and Wildlife Act 1974* legislates the protection of Aboriginal objects (sites, objects and cultural material) and Aboriginal places (special significance for Aboriginal culture).

It is an offence under the Act to harm or desecrate an Aboriginal object or Aboriginal place, whether knowingly or unknowingly unless operating under an Aboriginal Heritage Impact Permit, due diligence or low impact activity procedure.

Environment Protection and Biodiversity Conservation Act 1999

Nine matters of national environmental significance are protected under the Act. The following matters apply to the LDR:

- National heritage places
- Listed threatened species and ecological communities

Listed migratory species

Financial Implications:

N/A

Attachments

1. [!\[\]\(5dcde132c27f854785a843b2dd705d59_img.jpg\)](#) Draft Living Desert Plan of Management

ANTHONY MISAGH
CHIEF OPERATIONS OFFICER

JAMES RONCON
GENERAL MANAGER



2018
LIVING DESERT
RESERVE PLAN OF
MANAGEMENT

BROKEN HILL
CITY COUNCIL

**AUSTRALIA'S FIRST
HERITAGE LISTED CITY**

BROKEN HILL
CITY COUNCIL

QUALITY CONTROL			
KEY DIRECTION	3. Our Environment		
OBJECTIVE	3.2 Natural flora and fauna environments are enhanced and protected		
FUNCTION	Natural Environment		
STRATEGY	3.2.1 Protect and enhance regeneration areas for the benefit of the City		
FILE REFERENCE No	11/411	TRIM No	D18/30288
RESPONSIBLE OFFICER	Infrastructure Projects Engineer		
REVIEW DATE			
DATE	ACTION	MINUTE No	
25/06/2018	Draft Plan of Management approved	N/A	

Privacy Statement

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1. INTRODUCTION

The Living Desert Reserve (LDR) (Reserve number 230092) covers 2,400 ha and is located 12 km from the city of Broken Hill in the Barrier Ranges (Figure 1-1). In 1992, an area was excised from the Willyama Common to establish a nature conservation and tourist facility.

1.1 Background

The purpose of the LDR is for environmental protection, heritage purposes and public recreation. Within the LDR is the 180 ha Living Desert Flora and Fauna Sanctuary (LDFFS, see Figure 1-2), which is bordered by an electric predator-proof fence, to protect resident flora and fauna. Within the LDR, evidence of Aboriginal occupation is protected and managed, including several rock engravings, remnant hearths and tool making quarries. Public recreation has been made possible within the LDR through creation of access roads, public amenities and attractions including the Sculpture Symposium, a series of 12 large sculptures.

This Plan of Management (PoM) has been developed to actively manage the LDR to meet the purpose of the Reserve, under the provisions of the *Crown Lands Management Act 2016*.

1.2 Land status

1.2.1 Crown land use/category

The LDR is classified as Crown Land and was established for the purpose of environmental protection, heritage purposes and public recreation. It was gazetted on 7 October 1994.

1.2.2 Native Title

On 16 June 2015, Native Title consent was given to the Barkandji Native Title Group Aboriginal Corporation RNTBC (NSD6084/1998). This includes the LDR which was determined to be a non-exclusive area. This gives members of the Barkandji Traditional Owners the right to enter, take and use natural resources for personal, domestic, cultural, communal and purposes within the LDR. Additional rights are expansive and include uses of the LDR for teaching, hunting, camping, travel and cultural practices.

1.2.3 Aboriginal Land Claims

Parts of Lot 30 DP 757295, Lot 6091 DP 822095 and Lots 7385 and 7386 of DP 1200953 are currently being assessed under an undetermined Aboriginal Land Claim, lodged by the New South Wales Aboriginal Land Council. In the event of any substantial work being undertaken on the LDR that will change the physical condition of the land, consultation with the New South Wales Aboriginal Land Council is required before work begins. This provision is only applicable while the land claims remain undetermined and will change once the land claim is determined.

Figure 1-1: Regional context of the Living Desert Reserve

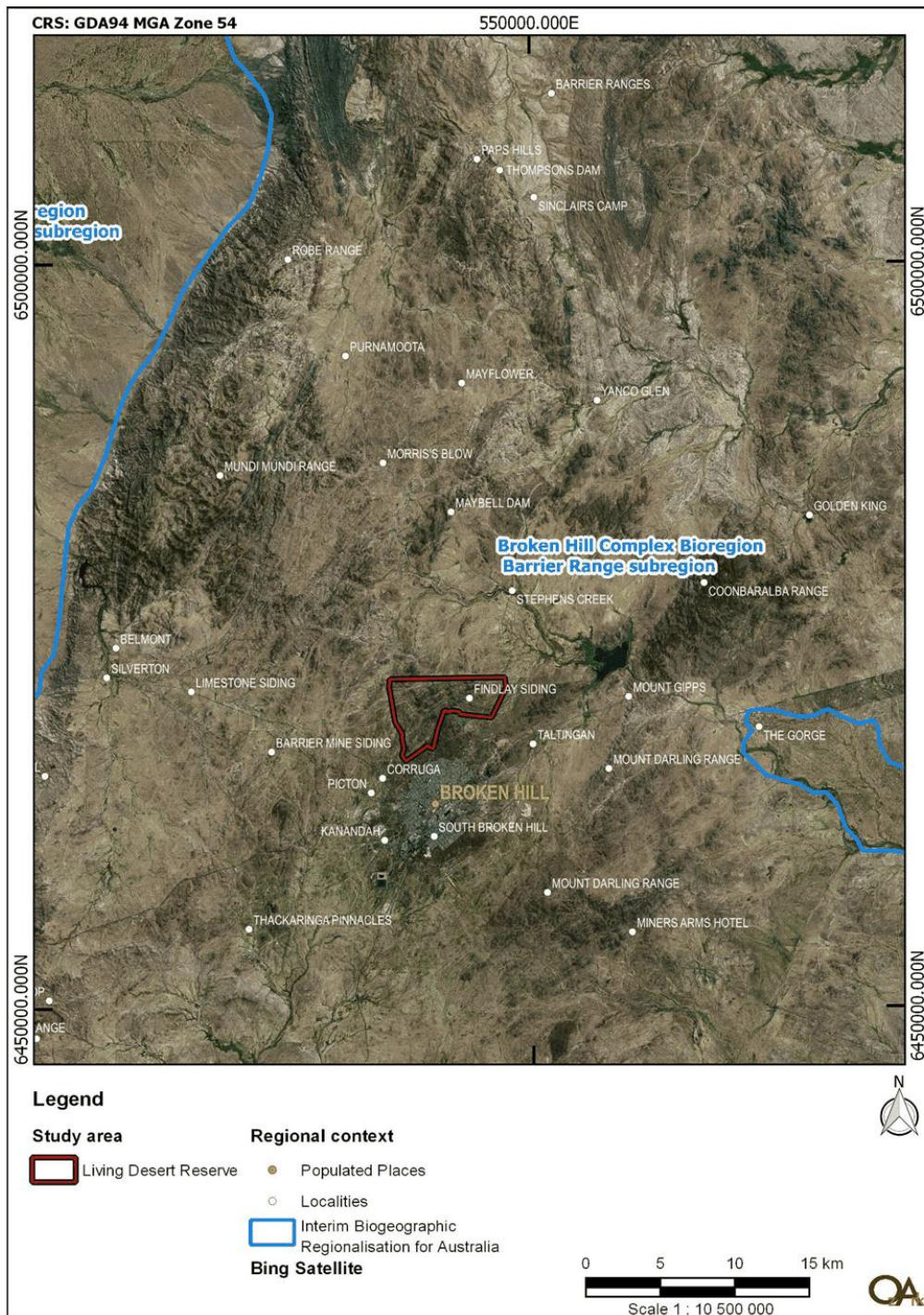
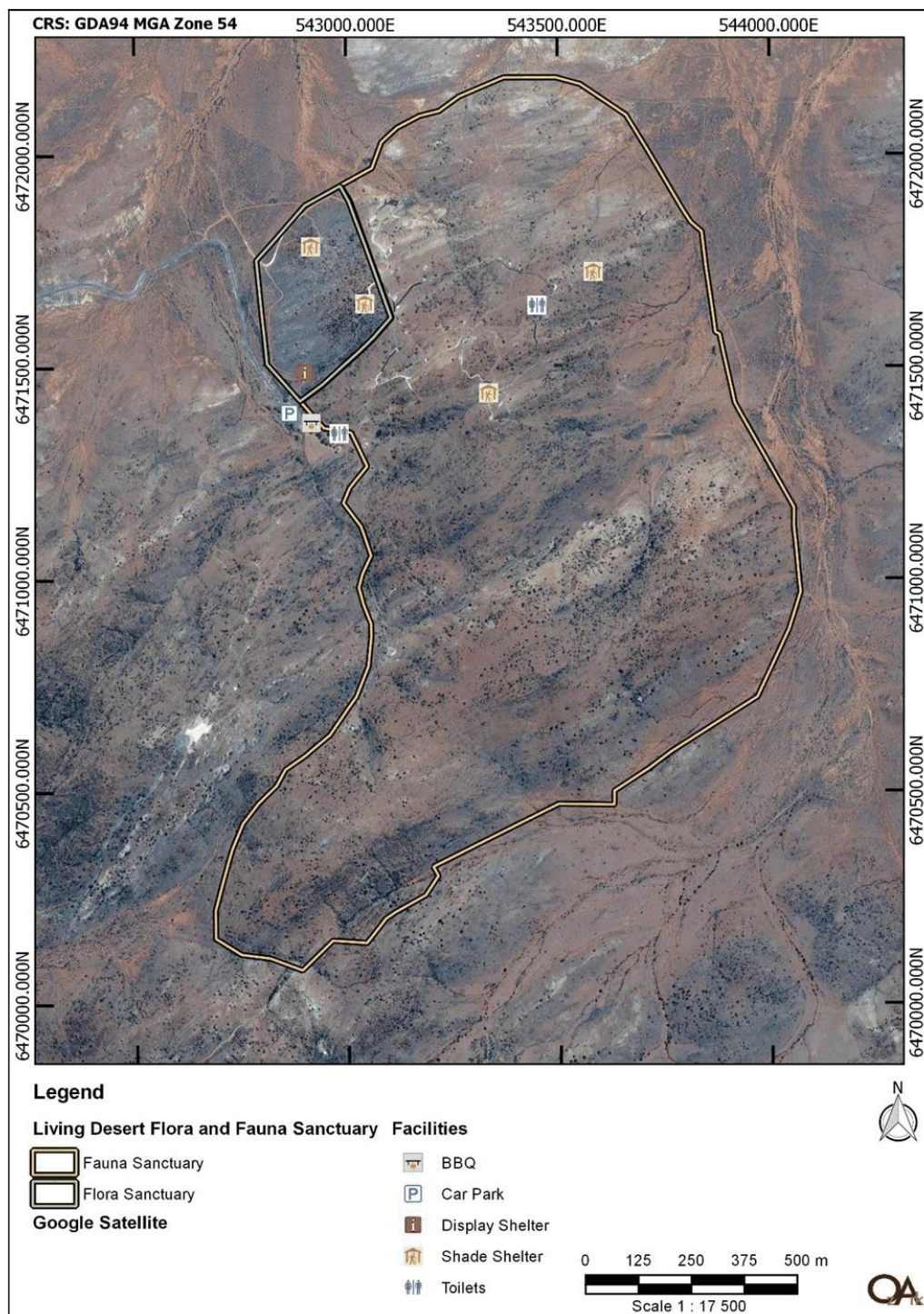


Figure 1-2: The Living Desert Flora and Fauna Sanctuary



1.2.4 Leases and licences

Council is trustee of the LDR and represent community interests and manages the reserve on day to day basis. Council also provides opportunities for consultation, help with maintenance, environmental and heritage protection.

Council has been granted a General License under section 120 of the *National Parks and Wildlife Act 1974* (NPW Act) to run the Living Desert Flora and Fauna Sanctuary (LDFFS) using an approved Animal Management Plan. This section of the NPW Act has since been repealed, replaced by the *Biodiversity Conservation Act 2017* (BC Act). Council will need to confirm what licensing is required under the new act and obtain.

Located within the boundaries of the reserve is a private Western Lands Leaseholder (WLL 9450) known as 'Plink's Dairy', which is approximately two hectares in size.

1.2.5 Community access

The LDR is open to the public to provide an opportunity for locals and visitors to experience a unique insight into flora, fauna and Aboriginal culture of western New South Wales. There are numerous paved roads and walking tracks to provide easy access to the LDR attractions and facilities. A campsite has been created to allow for visitors to stay overnight and experience the LDR under the stars.

1.3 Purpose of this plan

The purpose of this plan is to:

- Provide guidance for active management of the LDR as required by NSW legislation listed in **section 1.4**.
- Provide a framework for Council to ensure that they are managing the LDR in accordance with the management actions listed in Chapter 3.

1.4 Application of legislation

1.4.1 Crown Land Management Act 2016

The objects of the *Crown Land Management Act 2016* (NSW) are:

- a) to provide for the ownership, use and management of the Crown land of New South Wales;
- b) to provide clarity concerning the law applicable to Crown land;
- c) to require environmental, social, cultural heritage and economic considerations to be taken into account in decision-making about Crown land;
- d) to provide for the consistent, efficient, fair and transparent management of Crown land for the benefit of the people of New South Wales;
- e) to facilitate the use of Crown land by the Aboriginal people of New South Wales because of the spiritual, social, cultural and economic importance of land to Aboriginal people and, where appropriate, to enable the co-management of dedicated or reserved Crown land; and
- f) to provide for the management of Crown land having regard to the principles of Crown land management.

Division 3.6 of the Act relates to PoM, in particular community engagement, approval of a PoM by the Minister and publications of PoM.

1.4.2 Local Government Act 1993

Under section 355 of the *Local Government Act 1993* (NSW), Council has constituted the Friends of the Flora and Fauna of the Barrier Ranges to manage the LDR. The objective of the committee is to undertake an advisory role in respect of the care, maintenance, repair, beautification, improvement and management of the Sanctuary; the Committee shall liaise with Council through a Contact Officer or current Councillor representative/s on the Committee, in respect of proposed projects.

The Friends of the Flora and Fauna of the Barrier Ranges have been tasked with cleaning, maintenance, minor repairs and operations of the LDR, including:

- Assisting in the maintenance and future development of native flora and fauna within the Sanctuary.
- Presenting the Sanctuary at a standard of appearance that is satisfactory to the community.
- Undertaking roles as Volunteer Tour Advisors on a rostered basis.
- Assisting Council with the opening and closing functions of The Living Desert on a rostered basis.
- Recommending to Council an annual works maintenance program and any special projects proposed by the Committee.
- Nominating additional members from time to time, at its discretion, to provide specialist advice or assistance at nil cost and without voting rights.
- Ensuring that all Committee members abide by all of Council's Work, Health and Safety requirements, that all designated personal protective equipment (gloves, safety glasses) required by Council are used; and to ensure that safety procedures for use of the facility are monitored.
- Bringing to Council's attention by way of recommendation through the Council Standing Committee or his/her delegate any item requiring a policy decision outside the authorised delegation of the Committee.

1.4.3 Biodiversity Conservation Act 2016

The purpose of the *Biodiversity Conservation Act 2016* is to maintain a healthy, productive and resilient environment for the greatest well-being of the community, now and into the future, consistent with the principles of ecologically sustainable development. This Act lists the threatened species, population and communities of New South Wales and provides penalties for the offence of harming these entities.

1.4.4 Biosecurity Act 2015

The *Biosecurity Act 2015* aims to manage biosecurity risks from animal and plant pests and diseases, weeds and contaminants in New South Wales. The *Biosecurity Act 2015* imposes a general biosecurity duty to ensure that, so far as is reasonably practicable, any biosecurity risk is prevented, eliminated or minimised. A full list of priority weed species identified for the Western Local Lands Services area, is provided as **Appendix A**.

1.4.5 Heritage Act 1977

The NSW *Heritage Act 1977* is a statutory tool designed to conserve the cultural heritage of NSW and used to regulate development impact on the state's heritage assets. Administered by the NSW Heritage Office. This Act details the statutory requirements for protecting historic buildings and places and includes any place, building, work, relic, movable object, which may be of historic, scientific, cultural, social, archaeological, natural or aesthetic value. When items are listed on the State Heritage Register (SHR) applications to carry out work on those items need to be made to the Heritage Council under Section 60 of the Act. A search

of the study area and surrounds indicated no items in the vicinity of the proposal are included on the SHR. No Section 60 applications are required. There are no Section 170 listed heritage items in the vicinity of the proposal.

A person must not disturb or excavate land if they know, or have reasonable cause to suspect they might discover, expose, move or damage a relic, unless they have an excavation permit.

No items within the proposal area are listed under the *Heritage Act 1977*. No evidence of historic heritage was recorded during assessments (see Section 6.9).

1.4.6 National Parks and Wildlife Act 1974

The *National Parks and Wildlife Act 1974* legislates the protection of Aboriginal objects (sites, objects and cultural material) and Aboriginal places (special significance for Aboriginal culture). No Aboriginal places have been registered at the LDR, however, there are known Aboriginal objects within and near the LDR as listed on the Aboriginal Heritage Information Management System (AHIMS) (**Appendix B**).

It is an offence under the Act to harm or desecrate an Aboriginal object or Aboriginal place, whether knowingly or unknowingly unless operating under an Aboriginal Heritage Impact Permit, due diligence or low impact activity procedure. Any future development of the LDR will be done so under the approved methods previously listed to avoid impacting any Aboriginal objects.

1.4.7 Environment Protection and Biodiversity Conservation Act 1999

There are nine matters of national environmental significance which are protected under the *Environment Protection and Biodiversity Conservation Act 1999* (EPBC Act). The following matters apply to the LDR:

- National heritage places;
- Listed threatened species and ecological communities;
- Migratory species.

In early 2015, the city was placed on the National Heritage List as an outstanding example of significance to the nation for its role in creating enormous wealth, for continued mining operations, the community's deep and shared connection with the town. Broken Hill's position as the isolated city in the desert, outback landscape, planned design and landscaping of the town was considered noteworthy.

A search of matters of national environmental significance near the LDR found there were nine threatened species and eight migratory species with potential to be found in the LDR. No threatened ecological communities are known to occur at the LDR (**Appendix C**).

2. COMMUNITY CONSULTATION

2.1 Community values

Community consultation forms an important part of the process of preparing a PoM and of the ongoing management of the reserve. Consultation provides the Trust Manager with a realistic and sound understanding of relevant local opinion from those who are familiar with and use the reserve regularly. To a large degree the ultimate PoM is a reflection of and response to the views expressed by the general public.

In the process of developing this PoM staff and volunteers who work at the LDR, including Aboriginal community representatives and Broken Hill residents will be invited to comment on this PoM. Their views and comments will be incorporated into the PoM following consultation meetings and public display of the draft LDR PoM.

2.1.1 Aboriginal community consultation

Barkindji Traditional owners (Native title claim group) and other Aboriginal groups will be consulted as part of a workshop to be held once the draft PoM is put on Public Exhibition. The PoM will be reviewed and updated with the results of this consultation. The final PoM will reflect the views and aspirations of Barkandji in regards to the LDR.

2.1.2 Broken Hill Community Values

Members of the general public will be consulted as part of a workshop to be held once the draft PoM is put on Public Exhibition. The PoM will be reviewed and updated with the results of this consultation. The final PoM will reflect the views and aspirations of the Broken Hill community in regards to the LDR.

2.1.3 Friends of the Living Desert Reserve

Initial consultation with LDR staff and volunteers found the following items were significant to the community:

- Preservation of Aboriginal heritage and cultural practices;
- Maintaining current events at the LDR including open days, fun runs, school visits, special events on public holidays;
- Maintaining current facilities and infrastructure, such as repairing roads and walking tracks after rain events; expanding and maintaining current irrigation system and signage at the Living Desert Flora and Fauna Sanctuary; and maintaining current pest control activities including weed removal and predator proof fence maintenance;
- While preserving the current native flora and fauna is important to the volunteers, there is also goals to reintroduce threatened fauna to the LDR including the Yellow-footed Rock-wallaby (*Petrogale xanthopus*) and the Greater Bilby (*Macrotis lagotis*).

Overall, volunteers are satisfied with the LDR in its current state. This means there is no desire to build more infrastructure or other facilities which may take away from the natural state of the LDR and make the LDR become more of a commercialised tourist attraction. Volunteers and staff of the LDR will maintain current maintenance activities and will aim to improve the educational aspects of the LDR through additional flora signage and increase of educational materials.

3. DESCRIPTION OF THE LIVING DESERT RESERVE

3.1 Natural environment

3.1.1 Landscapes and geology

Locally, the landscape is comprised of densely dissected ranges mainly of lower to middle Proterozoic metamorphic rocks including several varieties of gneiss, schist, amphibolite and pegmatites with north-east structural trends. There are steep, partly beveled, asymmetric strike ridges on associated dipping upper Proterozoic quartzite, sandstone and shales (Mitchell, 2002, p. 18).

Rocky outcrops and lithosols occur on upper slopes. Red texture-contrast soils, locally calcareous and contour banded steps are present on lower slopes. Shallow reddish-brown calcareous stony loamy sands are on calcareous sandstone (Mitchell, 2002, p. 18).

3.1.2 Climate

Local climate statistics (Broken Hill Regional Airport), available from the Bureau of Meteorology, indicate the area is located within the arid zone, generally experiencing a hot, dry climate. Temperatures range from an average monthly maximum of 33.5°C in January to an average monthly minimum temperature of 4.8°C in July. Average monthly rainfall is highest in November with 28.7mm and lowest in June with 15.3mm (Bureau of Meteorology, 2017). Broken Hill, can be subjected to temperature extremes, with the highest recorded temperature of 45.5°C in February of 2011 and the lowest recorded temperature of -4.6°C recorded in July of 1992 (Bureau of Meteorology, 2017).

3.1.3 Vegetation

There are three main vegetation communities (Plant Community Types, PCT) of the LDR, which are based on landscape position and have transitional zones where the boundaries of two vegetation communities meet:

- On hill tops and upper slopes –PCT 123: Mulga - Dead Finish on stony hills mainly of the Channel Country Bioregion and Broken Hill Complex Bioregion.
- Slopes and flats near drainage lines - PCT 139: Prickly Wattle tall open shrubland of dunes and sandplains of semi-arid and arid regions.
- On lower slopes and flats - PCT 155: Bluebush shrubland on stony rises and downs in the arid and semi-arid zones.

PCT 123: Mulga - Dead Finish on stony hills mainly of the Channel Country Bioregion and Broken Hill Complex Bioregion

PCT 123 is an open shrubland/woodland dominated by Mulga (*Acacia aneura*) and Dead Finish (*Acacia tetragonophylla*) and sometimes Black Oak (*Casuarina pauper*). Common shrub species include Umbrella Mulga (*Acacia brachystachya*), Bastard Mulga (*Acacia sibirica*), Budda (*Eremophila duttonii*), Rock Desert Fuchsia (*Eremophila freelingii*), Latrobe's Emu Bush (*Eremophila latrobei*), Long-leaf Emubush (*Eremophila longifolia*), various species of Hopbush (*Dodonaea* spp.), Mintbush (*Prostanthera striatiflora*) and Silver Senna (*Senna* form taxon 'artemisioides'). The understorey is usually sparse and varies depending on soil depth. Where there is reasonable soil depth various species of Bluebush (*Maireana* spp.) and Saltbushes (*Atriplex* spp.) may be present. On rockier or heavily grazed sites Copperburrs (*Sclerolaena* spp.) are the dominate species. Common forb species include *Ptilotus obovatus* var. *obovatus*, *Ptilotus atriplicifolius* var. *atriplicifolius*, *Solanum quadriloculatum*, *Chenopodium melanocarpum* and *Tetragonia eremaea*. Grass species include Bottle Washer (*Ennaepogon avenacea*), Bunched Kerosene Grass (*Aristida contorta*) and Cotton Panic (*Digitaria brownii*).

PCT 123 occurs on skeletal or shallow, stony, red earth soils on crests and steep slopes and terraced flats on stony hills and outcrops in far north western NSW. The main threat is overgrazing by stock and goats preventing the establishment of a new generation of *Acacia* and other species. Some species may be becoming rare due to goat grazing. Dieback in Mulga is common. For these reasons the long term persistence of this community in some places is threatened. It may become a threatened community if regeneration of key species does not occur (OEH, 2017).



PCT 139: Prickly Wattle tall open shrubland of dunes and sandplains of semi-arid and arid regions

PCT 139 is a tall open shrubland dominated by Prickly Wattle (*Acacia victoriae*), Narrow-leaved Hopbush (*Dodonaea viscosa* subsp. *angustissima*). In rare occasions remnant stands of Needle Bush (*Hakea leucoptera*), Hooked Needlewood (*Hakea tephrosperma*) or White Cypress Pine (*Callitris glaucophylla*) may also be present. Understorey is sparse with Ruby Saltbush (*Enchylaena tomentosa*), multiple *Maireana* and *Sclerolaena* species, Cannonball Burr (*Dissocarpus paradoxus*) and annual daisies such as Poached-egg Daisy (*Polycalymma stuartii*), Paper Everlasting (*Rhodanthe corymbiflora*) and Dwarf Daisy (*Brachyscome lineariloba*).

PCT 139 occurs on sandy loams and sands on dunes in the semi-arid zone of the far south western plains of NSW, mainly in the Murray-Darling Depression Bioregion. May be derived from a previous *Callitris* or Mulga woodland - the *Callitris* having been cut out in the past (OEH, 2017).



PCT 155: Bluebush shrubland on stony rises and downs in the arid and semi-arid zones

PCT 155 is a mid-high open shrubland, which is dominated by several species of bluebushes. The most common species is Black Bluebush (*Maireana pyramidata*), with Pearl Bluebush (*Maireana sedifolia*) occurring in more calcareous sites. Other shrubs include *Atriplex*, *Enchylaena* and *Rhagodia* saltbush species, Low Bluebush (*Maireana astrotricha*), Buckbush (*Salsola tragus*) and Copperburrs (*Sclerolaena* spp.). Grasses of PCT 155 include Bottlewasher (*Enneapogon avenaceus*), Neverfail (*Eragrostis setifolia*) and Button Grass (*Dactyloctenium radulans*). Ephemeral forbs are common after rain including *Sida intricata*, *Goodenia fascicularis*, *Portulaca oleracea*, *Solanum quadriloculatum*, *Swainsona campylantha*, *Lotus cruentus*, *Abutilon halophilum*, *Ixiochlamys cuneifolia*, *Brachyscome lineariloba* and *Rhodanthe floribunda*. Weed species include *Schismus barbatus* and *Carrichtera annua*.

PCT 155 occurs on red or brown clays, calcareous red loams and skeletal soils derived from shales, ferruginous sandstone and other substrates. It often contains gibbers on undulating gibber plains, stony rises, adjoining slopes and associated drainage lines. It is degraded through grazing but large areas still remain. May become threatened over the long term if grazing is too intense but as of 2005 this community is not threatened, although poorly represented in protected areas (OEH, 2017).



3.1.4 Flora

A variety of plants specifically adapted to the desert environment are present, with the most prolific being *Acacia* and *Senna* species on hills, with Saltbush (*Atriplex* spp. and *Rhagodia* spp.) and Bluebush (*Maireana* spp.) species on lower slopes and plains. Wildflowers such as Sturt Desert Peas (*Swainsona formosa*) and Daisies (*Asteraceae* spp.) are abundant during periods of suitable climatic conditions.

Interspersed amongst the landscape and sometimes occurring in specific stands are common shrubs such as Dead Finish (*Acacia tetragonophylla*), Prickly Wattle (*Acacia victoriae*), Long-leaf Emu bush (*Eremophila longifolia*), Butter bush (*Pittosporum phylliraeoides*), Hop Bushes (*Dodonea* spp.) and Copper burrs (*Sclerolaena* spp.). Grasses typically have a lower abundance than shrubs as they are preferentially grazed by Macropods and Feral Goats (*Capra hircus*). The most common grass species is Kangaroo Grass (*Themeda triandra*).

3.1.5 Fauna

Fauna present in the LDR is representative of fauna in the semi-arid climate of the Broken Hill region. A predator proof fence has been erected around 180ha of the LDR, creating the Flora and Fauna Sanctuary. Within the Flora and Fauna Sanctuary introduced predators and pests, including Cat (*Felis catus*), Red Fox (*Vulpes vulpes*) and European Rabbit (*Oryctolagus cuniculus*), have been excluded and sensitive native fauna such as the Yellow-footed Rock-wallaby (*Petrogale xanthopus*) have been introduced. The fence has allowed some species of small mammal that are rare or extinct elsewhere due to predation by feral predators to persist.

Rocky outcrops across the LDR support a diverse range of reptiles including Western Brown Snakes (*Pseudonaja nuchalis*), Shinglebacks (*Trachydosaurus rugosus*), Sand Goannas (*Varanus gouldii*), Central Bearded Dragons (*Pogona vitticeps*) and Tree Skinks (*Egernia striolata*).

The main macropods found at the LDR are the Red Kangaroo (*Macropus rufus*), Wallaroo (*Macropus robustus*) and Western Grey Kangaroo (*Macropus fuliginosus*). Non-breeding populations of the Yellow-footed Rock-wallaby (*Petrogale xanthopus*) are present within the Flora and Fauna Sanctuary for up to 10 years following reintroduction.

Other iconic species present at the LDR are the Wedge-tailed Eagle (*Aquila audax*), Nankeen Kestrel (*Falco cenchroides*) and Emu (*Dromaius novaehollandiae*). A multitude of smaller birds inhabit the area including the Zebra Finch (*Taeniopygia guttata*), Yellow-throated Miner (*Manorina flavigula*) and Galah (*Eolophus roseicapillus*).



3.2 Cultural significance

The LDR has a high cultural significance to the traditional owners of the land, the Barkindji people. The significance of this ongoing connection to the land has been recognised through the granting of native title rights in 2015. More recently, the significance of the LDR has been recognised by all Australians and internationally, as an iconic representation of the semi-arid environment and landscapes of Western New South Wales. This is reflected in the reservation of the area for environmental protection, heritage purposes and public recreation under the *Crown Land Management Act 2016*.

3.2.1 Aboriginal cultural heritage

The Aboriginal tribes that were present in Broken Hill before European settlement include the Barkindji, Wiljakali and Danggali. The Barkindji are known as the people of the Darling River. The Wiljakali were the hill people of the Barrier Ranges who lived with the natural watering holes located in the ranges. The Danggali inhabited an area to the south of the region. There were other smaller, isolated tribes in the area that were not aligned to the larger groups.

Reciprocal trading occurred between the Barkindji and Wiljakali. The Barkindji would trade various items from the river country with the Wiljakali, who provided nardoo stones and axes from metamorphic rock found in the ranges.

The arrival of European pastoralists brought disease, hunger and death, including from smallpox in the 1850s. A drought from 1895 – 1902 combined with overgrazing caused denudation of the land. What was once sustainable for the Aborigines, now resulted in death and starvation. Squatters then either drove the Aborigines from the land, or employed them as stockmen. Increased European settlement and mining forced the remaining Aborigines into reserves or missionaries, or absorbed into European settlements.

Within the LDR, evidence of Aboriginal occupation includes several rock engravings adjacent to the 'Rock Pool' area, remnant hearths from past campsites and tool making quarries. Access to and management of these sites is a high priority for local Aboriginal groups.

3.2.2 Historic heritage

The value of Broken Hill to the cultural heritage of Australia has been recognised by its listing on the National Heritage List by the Federal Government. Broken Hill was recorded by the expedition of Charles Sturt in 1844-45. This expedition identified and named prominent features such as Peisse's Knob, the Broken Hill and Stephens Creek.

This initial expedition was quickly followed by further exploration by pastoralists and prospectors, large properties such as Corona (3 million acres), Kinchega (1.25 million acres) and Mount Gipps (1 million acres) were founded in the Broken Hill region.

Prospectors were disappointed when they came to Broken Hill looking for gold in the early 1880s. However, one of the world's largest deposit of silver-lead was discovered at Broken Hill in 1883 by Charles Rasp. While there are no known gold or silver deposits at the LDR, the tracks, pits, diggings and open cuts from historical mining for other minerals can still be found in the LDR today.

Several water catchment areas have also been developed within the reserve. These were generally earthen walls constructed to dam intermittent water flows. Above the rock pool area a stone and mortar dam wall has been constructed but this has been breached in several places and is now silted up.

In one location an old dumping ground reveals an interesting collection of artefacts. An old fuel stove, vintage car parts, cooking utensils, bottles and jars are some of the items to be found.

The larger Willyama Common borders the area of the Reserve. The Common was originally used for the grazing of stock required by early residents. Wide-scale clearing and grazing of the Willyama Common resulted in severe erosion from removal of vegetation. Winds would pick up the fragile soil and create dust storms and drift sand that accumulated against fences and buildings was slowly engulfing the City. In 1936 Albert Morris in conjunction with The Zinc Corporation Limited initiated a scheme to halt sand drift. The plan was to naturally regenerate the vegetation on the Willyama Common by excluding grazing by stock and rabbits. Following the success of this plan, the management actions have been expanded to restrict the removal of timber and soil and by limiting any grazing of stock at any one time by the Department of Soil Conservation.

3.3 Environmental hazards

3.3.1 Wildfire

No wildfires have occurred on the site since the LDR was established. The flora site (arboretum) part of the Living Desert Flora and Fauna Sanctuary is at greatest risk of wildfire

due to the high densities of grasses present in summer. Increased global temperatures and extreme climate conditions may increase the risk of wildfire at the LDR during periods of increased temperature and predicted increase in rainfall.

3.3.2 Flooding

Watercourses in the LDR are prone to flash flooding from heavy rain. Some of the watercourses cross the main walking trail and are near the picnic area, which can degrade roads and trails, and erode creek banks.

3.3.3 Erosion

The reserve is considered as being moderately stable to erosion due to relatively good vegetation cover, however in some areas, localised patches are severely eroded. This can include severe water sheet erosion on steeper hills and slopes and severe gullying on lower slopes and alluvial plains. Many of the gullies have been initiated by vehicle tracks.

3.3.4 Weeds

Weeds are a hazard across the LDR and in particular at the arboretum part of the Living Desert Flora and Fauna Sanctuary. Increased watering at the arboretum for the native flora has also resulted in an increase in weeds. Some weeds are deliberately maintained and have identification signage, as they are part of the educational program.

Control of weeds, public notification and use of herbicides follows the *Pesticides Act 1999*. Priority weeds which have been previously recorded within the LDR and require population control include:

- Mesquite (*Prosopis spp.*).
- African Boxthorn (*Lycium ferocissimum*).
- Silverleaf nightshade (*Solanum elaeagnifolium*).
- Noogoora Burr (*Xanthium occidentale*).
- Bathurst Burr (*Xanthium spinosum*).

3.3.5 Pests

Pest animals are controlled from entering the Living Desert Flora and Fauna Sanctuary from the predator proof fence. In addition to this, baiting and other population control methods are used for foxes, cats, goats and rabbits across the LDR.

3.4 Existing facilities

Improvements and facilities within the reserve consist of the following (**Figure 1-2**):

- A predator proof fence surrounding the 180 ha Living Desert Flora and Fauna Sanctuary;
- Public toilets, shade areas and gas barbeques have been established in the picnic area;
- A sculpture space is located on top of the highest hill in the centre of the reserve;
- A permaculture site has been established and a shaded viewing area overlooks the site;
- A 10 ha flora regeneration project;
- Various walking trails have been developed throughout the reserve;
- A four wheel drive tour has been established that runs through the reserve;
- Campgrounds consisting of:
 - Large and small vehicle parking.

- Camping sites for 8-12 tents and 15 caravans.
- Public amenities including shower and toilet blocks, star-view seating and two barbeque areas.

4. Management activities

4.1 General

The management actions have been devised to meet the following objectives of the LDR:

- Comply with the provisions of the *Crown Land Management Act 2016* and the intentions of the *Local Government Act 1993*.
- Meet the purpose of the LDR by ensuring the ongoing management and facilitation of the LDR as an area of environmental protection, heritage significance and public recreation.

4.2 Natural environment

This plan of management ensures that these objectives are met by:

- Protecting and enhancing habitat used by native species, population and communities within the LDR.

The following management activities will ensure that the environmental objectives of the LDR are met:

- Training guides on flora and fauna identification, habitat, biology and conservation goals of the LDR.
- Installing and maintaining interpretive signs, displays and educational material related flora and fauna of the LDR.

4.2.1 Flora management

The flora management objectives of this PoM are to:

- Protect and enhance flora species and their habitat within the LDR.
- Controlling weed populations within the LDR.

The objectives will be achieved by:

- Reintroducing native flora which are currently absent from the LDR.
- Controlling weeds on a routine basis and in response to weed infestations.
- Encouraging visitors to remain on the formed paths and not pick flowers or damage flora in any other way.

4.2.2 Fauna management

The fauna management objectives of this PoM are to:

- Operate as per the requirements of the BC Act General License: MWL000100629.
- Controlling pest populations including predators and overabundant herbivores.

The objectives will be achieved by:

- Follow the management actions outlined in the *Animal Management Plan: Living Desert Flora and Fauna Sanctuary* (OzArk, 2017).

- Reintroducing native fauna which are currently absent from the LDR.
- Undertaking regular pest control activities.
- Maintaining the predator proof fence around the Living Desert Flora and Fauna Sanctuary.

4.3 Cultural values

The cultural objectives of this PoM are to:

- Recognise, interpret, protect and promote Aboriginal and European, culture and heritage relating to the reserve.

The objectives will be achieved by:

- Training guides in the Aboriginal and European history of the area.
- Installing and maintaining interpretive signs, displays and educational material related to Aboriginal and European history.

4.3.1 Community involvement

The community consultation and involvement objectives of this PoM are to:

- Inform the community and visitors in a creative and inviting manner, of the unique attributes of the reserve and the most responsible means of conserving and enhancing these attributes.
- Encourage and provide opportunities for the active participation of the local community and visitors both Aboriginal and Non-Aboriginal in the conservation, restoration, enhancement and long term management of the reserve.
- Inspire public appreciation of the ecological, aesthetic and cultural values of the reserve.

The objectives will be achieved by:

- Facilitating opportunities for Aboriginal and non-Aboriginal communities, visitors and school groups to participate in activities which encourage education, connection with land and recreational use of the LDR.
- Encouraging residents of Broken Hill to become involved in the Friends of the Living Desert volunteer group which assists in managing the LDR.

4.3.2 Native Title

The native title objectives of this PoM are to:

- Ensuring access to the LDR is provided to the Native Title holders to fulfil their rights under the Native Title determination.
- Ensuring none of the management actions listed in this PoM will impede the rights under the Native Title determination.

The objectives will be achieved by:

- Ensure an Indigenous Land Use Agreement (ILUA) is taken over the Reserve.

4.3.3 Aboriginal Land Claim

The Aboriginal Land Claim objectives of this PoM are to:

- Manage the parts of the LDR which are currently being assessed under an undetermined Aboriginal Land Claim, in a manner which does not interfere with future Aboriginal Land Claim use.

The objectives will be achieved by:

- Ensuring if any substantial work is to be undertaken on the LDR, that consultation with the New South Wales Aboriginal Land Council is required before work begins.

4.4 Safety and public health

The safety and public health objectives of this PoM are to:

- Ensure the provision and maintenance of facilities in a manner that minimises risk to users of the reserve and promotes a healthy lifestyle.
- Educate visitors to the reserve on appropriate use of facilities and actions to take in response to hazards e.g. extreme weather and interaction with flora and fauna.
- Reduce the risk of incidents to the public when visiting the LDR.

The objectives will be achieved by:

- Encouraging vehicles and pedestrians to stay on formed roads and paths.
- Maintaining restricted speed limits.
- Restricting access to the LDR to between sunrise and sunset.
- Undertaking ongoing risk assessments of the LDR.

4.5 Risk assessment

The risk management objectives of this PoM are to:

- Minimise risk to staff and the public whilst at the LDR.
- To educate staff and the public on the risks of the LDR, to avoid incidents occurring.

The objectives will be achieved by:

- Providing warnings and educational opportunities staff, volunteers and visitors on the risks of the LDR, through signs, conversations and on LDR related websites.
- Maintain attractions, structures and facilities so they can continue to be used safely.
- Identifying and mitigating any risks or hazards to the public.

4.5.1 Unauthorised access

The LDR is open to the public over the following periods:

- **Summer:** from 6am to half an hour after sunset.
- **Autumn, winter and spring:** 8.30am to half an hour after sunset.

The LDR is fenced off and is able to be locked during closing hours to prevent unauthorised access.

Patrons staying at the Primitive Campground can still access the LDR after hours when access to the general public is restricted.

4.5.2 Vandalism

There is potential for vandalism to occur across the LDR to structures, trees and locations of Aboriginal heritage value. The rock pool area has been fenced to protect it from vandalism and can only be opened by authorised personnel.

Graffiti and physical damage to property has previously been managed by removing the graffiti with cleaning products and repairing structures and sculptures.

4.5.3 Hazardous flora

While the flora present at the LDR is a main attraction, there are hazards with interacting with them. Interacting with flora may trigger allergies or allergic reactions to certain individuals. A number of flora species within the LDR such as Dead Finish (*Acacia tetragonophylla*) and Elegant Wattle (*Acacia victoriae*) have spiked branches which may cause minor cuts and scratches when handled.

4.5.4 Hazardous fauna

Fauna of the LDR are wild and should not be handled by the general public. Fauna can cause injuries, including allergic reactions from bites, stings and scratches by attempting to handle individuals. Certain fauna species are seasonally or always territorial and can be aggressive if approached, for example Western Brown Snakes (*Pseudonaja nuchalis*) and Magpies (*Cracticus tibicen*).

4.5.5 Climatic extremes

The LDR is located within the arid zone and generally has a hot, dry climate. The area can be subjected to temperature extremes. These extremes are a hazard to flora and fauna of the LDR as well as visitors.

4.5.6 Slips, trips and falls

The LDR contains uneven terrain, sporadic vegetation and steps which can lead to slips, trips and falls. Visitors are encouraged to stay on formed roads and paths, which are regularly maintained to avoid slips, trips and falls.

4.6 Management style

The management style objectives of this PoM are to:

- Implement a management system which will ensure the viability and sustainability of the reserve and promote cooperative decision making.
- Ensure the management of the reserve is responsive to legal, environmental, community, social and technological change.

Currently the LDR is managed by Broken Hill City Council through a cooperative arrangement between Council Rangers and volunteers from the community.

4.7 Financial management

The financial management objectives of this PoM are to:

- Secure financial self-sufficiency.

- Promote and maintain current services, attractions and facilities to encourage visitors to visit the LDR.
- Adapt management styles as required in response to changes in financial position.

The objectives will be achieved by:

- Maintaining the current system used to pay for entrance fees.
- Accessing funding provided by private, state and commonwealth bodies where applicable.

4.8 Utility services

The utility service objectives of this PoM are to:

- Provide and maintain services such as roads, footpaths, reticulated water, power, effluent disposal and drainage in a manner, which is efficient, visually unobtrusive and environmentally responsible.

The objectives will be achieved by:

- Maintaining and upgrading access roads and walking paths when required.
- Implement soil erosion controls, especially to inhibit effects of gulying.
- Providing and maintaining infrastructure related to power, water and waste.
- Encouraging visitors to clean up after themselves and undertake additional cleaning where required.

4.9 Recreation

The recreational objectives of this PoM are to:

- Promote recreational opportunities consistent with the reserve's environmental and cultural values.
- Promote and maintain, current and future recreational opportunities which are sustainable within the bounds of the reserve's physical, environmental and financial carrying capacity.
- Enable a wide range of recreational, tourism activities to be experienced within the reserve.

The objectives will be achieved by:

- Maintaining attractions and facilities, which encourage visitors to the LDR.
- Removing any rubbish or graffiti from the attractions when required.
- Monitoring the changing expectations of users through survey, taking into account the physical, environmental and financial constraints of the reserve.

4.10 Tourism visitation rates

The tourism visitation rates objectives of this PoM are to:

- Promote tourism opportunities consistent with the reserve's environmental and cultural values.
- Promote and maintain, current and future tourism opportunities which are sustainable within the bounds of the reserve's physical, environmental and financial carrying capacity.
- Enable a wide range of tourism activities to be experienced within the reserve.

The objectives will be achieved by:

- Increase the social media profile of the LDR to engage and retain support of visitors. Apps to help identify birds, enter sightings on an interactive database, or similar to be investigated.
- Maintaining attractions and facilities, which encourage visitors to the LDR.
- Explore other opportunities to engage visitors, including nocturnal tours, breakfast tours and sculpture tours.

4.11 Future development

The future development objectives of this PoM are to:

- Consult with the New South Wales Aboriginal Land Council before any substantial work occurs on the LDR.
- Ensure future developments minimise impact to culturally and environmentally sensitive areas and are consistent with the land use purposes of the LDR of environmental protection, heritage purposes and public recreation.

The objectives will be achieved by:

- Ensuring any future development is designed to be visually unobtrusive to the natural landscape.
- Ensuring any future development is supported by volunteers, Aboriginal representatives and the general community before implementing.

In the event of any substantial work being undertaken on the LDR that will change the physical condition of the land, consultation with the New South Wales Aboriginal Land Council is required before work begins. This provision is only applicable while the land claims remain undetermined and will change once the land claim is determined.

5. Monitoring and review

Monitoring and review of this PoM and associated actions is required to ensure operation of the LDR remains relevant and consistent with government legislation, licensing and policy and meeting environmental, cultural and community expectations. Review should take place in consultation with representatives from BHCC, Living Desert Reserve Trust, Aboriginal groups, LDR staff and volunteers.

The following reviews will occur at the specified review frequency:

- Priorities for work and future development of the LDR will be reviewed annually to align with the objectives of this PoM, financial capability and community priorities.
- This PoM is to be reviewed every five years.

APPENDIX A: PRIORITY WEEDS

Priority weeds for the Western Local Land Services region

Scientific Name	Common Name	Management Action
	All plants	General Biosecurity Duty
<i>Alternanthera philoxeroides</i>	Alligator weed	Mandatory Measure/Biosecurity Zone
<i>Ambrosia confertiflora</i>	Burr ragweed	Regional Recommended Measure
<i>Andropogon gayanus</i>	Gamba grass	Prohibited Matter
<i>Annona glabra</i>	Pond apple	Prohibited Matter
<i>Anredera cordifolia</i>	Madeira vine	Mandatory Measure
<i>Arundo donax</i>	Giant reed	Regional Recommended Measure
<i>Asparagus aethiopicus</i>	Ground asparagus	Mandatory Measure
<i>Asparagus africanus</i>	Climbing asparagus	Mandatory Measure
<i>Asparagus asparagoides</i>	Bridal creeper	Mandatory Measure/Regional Recommended Measure
<i>Asparagus declinatus</i>	Bridal veil creeper	Prohibited Matter
<i>Asparagus plumosus</i>	Climbing asparagus fern	Mandatory Measure
<i>Asparagus scandens</i>	Snakefeather	Mandatory Measure
<i>Austrocylindropuntia cylindrica</i>	Cane cactus	Mandatory Measure
<i>Austrocylindropuntia species</i>	Prickly pears - Austrocylindropuntias	Mandatory Measure
<i>Bassia scoparia</i>	Kochia	Prohibited Matter
<i>Bryophyllum species</i>	Mother-of-millions	Regional Recommended Measure
<i>Cabomba caroliniana</i>	Cabomba	Mandatory Measure
<i>Cenchrus longispinus</i>	Spiny burrgrass - longispinus	Regional Recommended Measure
<i>Cenchrus spinifex</i>	Spiny burrgrass - spinifex	Regional Recommended Measure
<i>Centaurea stoebe subsp. micranthos</i>	Spotted knapweed	Prohibited Matter
<i>Centaurea X moncktonii</i>	Black knapweed	Prohibited Matter
<i>Chromolaena odorata</i>	Siam weed	Prohibited Matter
<i>Chrysanthemoides monilifera subsp. monilifera</i>	Boneseed	Mandatory Measure/Control Order
<i>Chrysanthemoides monilifera subsp. rotundata</i>	Bitou bush	Mandatory Measure/Biosecurity Zone
<i>Clidemia hirta</i>	Koster's curse	Prohibited Matter
<i>Cryptostegia grandiflora</i>	Rubber vine	Prohibited Matter
<i>Cylindropuntia fulgida var. mamillata</i>	Boxing glove cactus	Mandatory Measure/Regional Recommended Measure
<i>Cylindropuntia imbricata</i>	Rope pear	Mandatory Measure/Regional Recommended Measure
<i>Cylindropuntia rosea</i>	Hudson pear	Mandatory Measure/Regional Recommended Measure
<i>Cylindropuntia species</i>	Prickly pears - Cylindropuntias	Mandatory Measure
<i>Cytisus scoparius subsp. scoparius</i>	Scotch broom	Mandatory Measure
<i>Dolichandra unguis-cati</i>	Cat's claw creeper	Mandatory Measure
<i>Eichhornia azurea</i>	Anchored water hyacinth	Prohibited Matter

Scientific Name	Common Name	Management Action
<i>Eichhornia crassipes</i>	Water hyacinth	Mandatory Measure/Biosecurity Zone/Regional Recommended Measure
<i>Genista linifolia</i>	Flax-leaf broom	Mandatory Measure
<i>Genista monspessulana</i>	Cape broom	Mandatory Measure
<i>Harrisia species</i>	Harrisia cactus	Regional Recommended Measure
<i>Hieracium species</i>	Hawkweeds	Prohibited Matter
<i>Hydrocotyle ranunculoides</i>	Hydrocotyl	Prohibited Matter
<i>Hymenachne amplexicaulis</i> and hybrids	Hymenachne	Mandatory Measure
<i>Hyparrhenia hirta</i>	Coolatai grass	Regional Recommended Measure
<i>Jatropha gossypifolia</i>	Bellyache bush	Mandatory Measure
<i>Lagarosiphon major</i>	Lagarosiphon	Prohibited Matter
<i>Lantana camara</i>	Lantana	Mandatory Measure
<i>Limnolobos laevigatum</i>	Frogbit	Prohibited Matter
<i>Limnolobos spongia</i>	Spongeplant	Prohibited Matter
<i>Limnolobos flava</i>	Yellow burhead	Prohibited Matter
<i>Lycium ferocissimum</i>	African boxthorn	Mandatory Measure/Regional Recommended Measure
<i>Miconia species</i>	Miconia	Prohibited Matter
<i>Mikania micrantha</i>	Mikania vine	Prohibited Matter
<i>Mimosa pigra</i>	Mimosa	Prohibited Matter
<i>Myriophyllum spicatum</i>	Eurasian water milfoil	Prohibited Matter
<i>Nassella neesiana</i>	Chilean needle grass	Mandatory Measure
<i>Nassella tenuissima</i>	Mexican feather grass	Prohibited Matter
<i>Nassella trichotoma</i>	Serrated tussock	Mandatory Measure
<i>Oenothera curtiflora</i>	Clockweed	Regional Recommended Measure
<i>Opuntia aurantiaca</i>	Tiger pear	Mandatory Measure/Regional Recommended Measure
<i>Opuntia ficus-indica</i>	Indian fig	Regional Recommended Measure
<i>Opuntia monacantha</i>	Smooth tree pear	Mandatory Measure/Regional Recommended Measure
<i>Opuntia species</i>	Prickly pears - Opuntias	Mandatory Measure/Regional Recommended Measure
<i>Opuntia stricta</i>	Common pear	Mandatory Measure/Regional Recommended Measure
<i>Opuntia tomentosa</i>	Velvety tree pear	Mandatory Measure/Regional Recommended Measure
<i>Orobancha species</i>	Broomrapes	Prohibited Matter
<i>Parkinsonia aculeata</i>	Parkinsonia	Mandatory Measure/Control Order
<i>Parthenium hysterophorus</i>	Parthenium weed	Mandatory Measure/Prohibited Matter
<i>Prosopis species</i>	Mesquite	Mandatory Measure/Regional Recommended Measure
<i>Rubus fruticosus species aggregate</i>	Blackberry	Mandatory Measure
<i>Sagittaria calycina</i> var. <i>calycina</i>	Arrowhead	Regional Recommended Measure
<i>Sagittaria platyphylla</i>	Sagittaria	Mandatory Measure/Regional Recommended Measure
<i>Salix cinerea</i>	Grey willow	Mandatory Measure

Scientific Name	Common Name	Management Action
<i>Salix nigra</i>	Black willow	Mandatory Measure
<i>Salix species</i>	Willows	Mandatory Measure
<i>Salvinia molesta</i>	Salvinia	Mandatory Measure
<i>Searsia lancea</i>	Willow rhus	Regional Recommended Measure
<i>Senecio madagascariensis</i>	Fireweed	Mandatory Measure
<i>Solanum elaeagnifolium</i>	Silverleaf nightshade	Mandatory Measure/Regional Recommended Measure
<i>Solanum viarum</i>	Tropical soda apple	Control Order
<i>Stratiotes aloides</i>	Water soldier	Prohibited Matter
<i>Striga species</i>	Witchweeds	Prohibited Matter
<i>Tamarix aphylla</i>	Athel pine	Mandatory Measure
<i>Trapa species</i>	Water caltrop	Prohibited Matter
<i>Ulex europaeus</i>	Gorse	Mandatory Measure
<i>Vachellia karroo</i>	Karoo thorn	Prohibited Matter
<i>Vachellia nilotica</i>	Prickly acacia	Prohibited Matter

Class	Management Action(s)
Biosecurity Control Order	Must be eradicated from the land and be fully and continuously destroyed and suppressed and the land kept free of the plant after eradication. Seeds and propagules must not be knowingly moved. The local control authority must be notified of any suspected or known presence of this plant.
Biosecurity Zone	Within the Biosecurity Zone this weed must be eradicated where practicable, or as much of the weed destroyed as practicable and any remaining weed suppressed. The local control authority must be notified of any new infestations of this weed within the Biosecurity Zone.
General Biosecurity Duty	All plants are regulated with a general biosecurity duty to prevent, eliminate or minimise any biosecurity risk they may pose. Any person who deals with any plant, who knows (or ought to know) of any biosecurity risk, has a duty to ensure the risk is prevented, eliminated or minimised, so far as is reasonably practicable.
Mandatory Measure	Must not be imported into the State or sold.
Prohibited Matter	A person who deals with prohibited matter or a carrier of prohibited matter is guilty of an offence. A person who becomes aware of or suspects the presence of prohibited matter must immediately notify the Department of Primary Industries.
Regional Recommended Measure	Land managers should mitigate the risk of new weeds being introduced to their land. The plant should be eradicated from the land and the land kept free of the plant. The plant should not be bought, sold, grown, carried or released into the environment. Notify local control authority if found.

APPENDIX B: ABORIGINAL HERITAGE INFORMATION MANAGEMENT SYSTEM RESULT



Office of
Environment
& Heritage

AHIMS Web Services (AWS) Search Result

Purchase Order/Reference : LDR BH

Client Service ID : 330008

OzArk Environmental and Heritage Management

Date: 26 February 2018

PO Box 2069

Dubbo New South Wales 2830

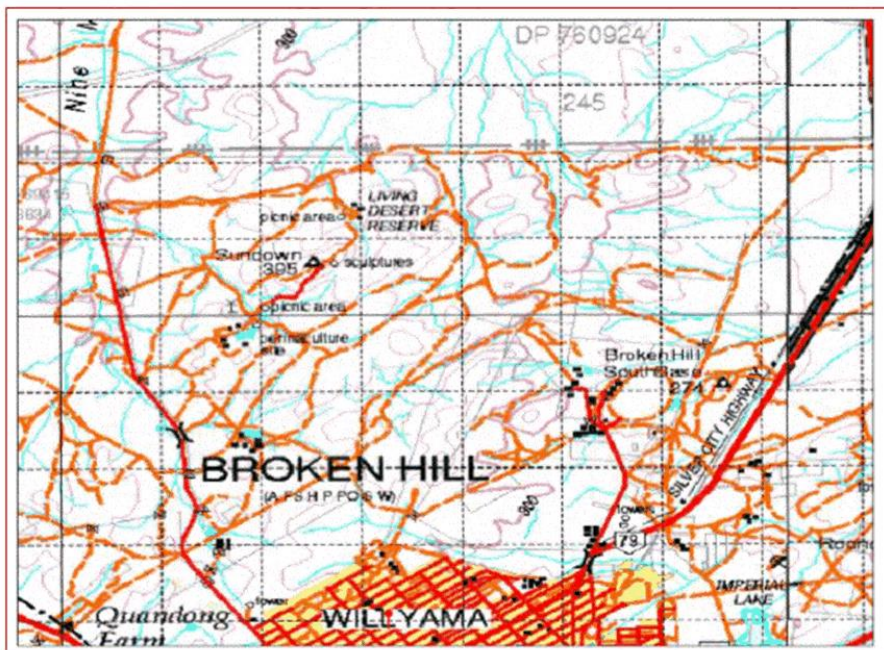
Attention: Jane Book

Email: jane@ozarkehm.com.au

Dear Sir or Madam:

AHIMS Web Service search for the following area at Lat, Long From : -31.9353, 141.4189 - Lat, Long To : -31.8789, 141.5084 with a Buffer of 50 meters, conducted by Jane Book on 26 February 2018.

The context area of your search is shown in the map below. Please note that the map does not accurately display the exact boundaries of the search as defined in the paragraph above. The map is to be used for general reference purposes only.



A search of the Office of the Environment and Heritage AHIMS Web Services (Aboriginal Heritage Information Management System) has shown that:

71	Aboriginal sites are recorded in or near the above location.
0	Aboriginal places have been declared in or near the above location. *

APPENDIX C: MATTER OF NATIONAL SIGNIFICANCE



Australian Government
Department of the Environment and Energy

EPBC Act Protected Matters Report

This report provides general guidance on matters of national environmental significance and other matters protected by the EPBC Act in the area you have selected.

Information on the coverage of this report and qualifications on data supporting this report are contained in the caveat at the end of the report.

Information is available about [Environment Assessments](#) and the EPBC Act including significance guidelines, forms and application process details.

Report created: 22/12/17 10:00:24

[Summary](#)

[Details](#)

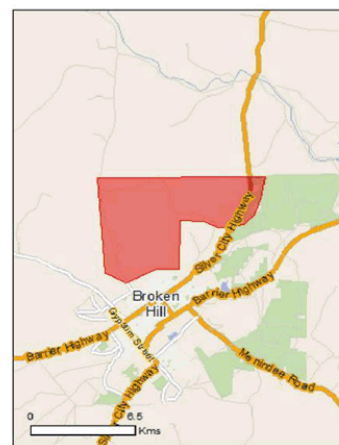
[Matters of NES](#)

[Other Matters Protected by the EPBC Act](#)

[Extra Information](#)

[Caveat](#)

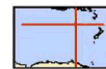
[Acknowledgements](#)



This map may contain data which are
©Commonwealth of Australia
(Geoscience Australia), ©PSMA 2010

[Coordinates](#)

Buffer: 10.0Km



Summary

Matters of National Environmental Significance

This part of the report summarises the matters of national environmental significance that may occur in, or may relate to, the area you nominated. Further information is available in the detail part of the report, which can be accessed by scrolling or following the links below. If you are proposing to undertake an activity that may have a significant impact on one or more matters of national environmental significance then you should consider the [Administrative Guidelines on Significance](#).

World Heritage Properties:	None
National Heritage Places:	1
Wetlands of International Importance:	None
Great Barrier Reef Marine Park:	None
Commonwealth Marine Area:	None
Listed Threatened Ecological Communities:	None
Listed Threatened Species:	9
Listed Migratory Species:	8

Other Matters Protected by the EPBC Act

This part of the report summarises other matters protected under the Act that may relate to the area you nominated. Approval may be required for a proposed activity that significantly affects the environment on Commonwealth land, when the action is outside the Commonwealth land, or the environment anywhere when the action is taken on Commonwealth land. Approval may also be required for the Commonwealth or Commonwealth agencies proposing to take an action that is likely to have a significant impact on the environment anywhere.

The EPBC Act protects the environment on Commonwealth land, the environment from the actions taken on Commonwealth land, and the environment from actions taken by Commonwealth agencies. As heritage values of a place are part of the 'environment', these aspects of the EPBC Act protect the Commonwealth Heritage values of a Commonwealth Heritage place. Information on the new heritage laws can be found at <http://www.environment.gov.au/heritage>

A [permit](#) may be required for activities in or on a Commonwealth area that may affect a member of a listed threatened species or ecological community, a member of a listed migratory species, whales and other cetaceans, or a member of a listed marine species.

Commonwealth Land:	9
Commonwealth Heritage Places:	1
Listed Marine Species:	12
Whales and Other Cetaceans:	None
Critical Habitats:	None
Commonwealth Reserves Terrestrial:	None
Commonwealth Reserves Marine:	None

Extra Information

This part of the report provides information that may also be relevant to the area you have nominated.

State and Territory Reserves:	None
Regional Forest Agreements:	None
Invasive Species:	22
Nationally Important Wetlands:	None
Key Ecological Features (Marine):	None

Details

Matters of National Environmental Significance

National Heritage Properties		[Resource Information]
Name	State	Status
Historic		
City of Broken Hill	NSW	Listed place

Listed Threatened Species		[Resource Information]
Name	Status	Type of Presence
Birds		
Amytornis modestus Thick-billed Grasswren [84121]	Vulnerable	Species or species habitat likely to occur within area
Calidris ferruginea Curlew Sandpiper [856]	Critically Endangered	Species or species habitat known to occur within area
Pedionomus torquatus Plains-wanderer [906]	Critically Endangered	Species or species habitat may occur within area
Pezoporus occidentalis Night Parrot [59350]	Endangered	Extinct within area
Rostratula australis Australian Painted Snipe [77037]	Endangered	Species or species habitat likely to occur within area

Fish		
Maccullochella peelii Murray Cod [66633]	Vulnerable	Species or species habitat may occur within area

Mammals		
Nyctophilus corbeni Corben's Long-eared Bat, South-eastern Long-eared Bat [83395]	Vulnerable	Species or species habitat may occur within area

Plants		
Acacia carneorum Needle Wattle, Dead Finish, Purple-wood Wattle [66685]	Vulnerable	Species or species habitat likely to occur within area
Solanum karsense Menindee Nightshade [7776]	Vulnerable	Species or species habitat may occur within area

Listed Migratory Species		[Resource Information]
* Species is listed under a different scientific name on the EPBC Act - Threatened Species list.		
Name	Threatened	Type of Presence
Migratory Marine Birds		
Apus pacificus Fork-tailed Swift [678]		Species or species habitat likely to occur within area

Name	Threatened	Type of Presence
Migratory Terrestrial Species		
Motacilla cinerea		
Grey Wagtail [642]		Species or species habitat may occur within area
Motacilla flava		
Yellow Wagtail [644]		Species or species habitat may occur within area
Migratory Wetlands Species		
Actitis hypoleucos		
Common Sandpiper [59309]		Species or species habitat known to occur within area
Calidris acuminata		
Sharp-tailed Sandpiper [874]		Species or species habitat may occur within area
Calidris ferruginea		
Curlew Sandpiper [856]	Critically Endangered	Species or species habitat known to occur within area
Calidris melanotos		
Pectoral Sandpiper [858]		Species or species habitat may occur within area
Gallinago hardwickii		
Latham's Snipe, Japanese Snipe [863]		Species or species habitat may occur within area

Other Matters Protected by the EPBC Act

Commonwealth Land [\[Resource Information \]](#)

The Commonwealth area listed below may indicate the presence of Commonwealth land in this vicinity. Due to the unreliability of the data source, all proposals should be checked as to whether it impacts on a Commonwealth area, before making a definitive decision. Contact the State or Territory government land department for further information.

Name
Commonwealth Land -
Commonwealth Land - Airservices Australia
Commonwealth Land - Australian Broadcasting Commission
Commonwealth Land - Australian Postal Commission
Commonwealth Land - Australian Telecommunications Commission
Commonwealth Land - Defence Housing Authority
Commonwealth Land - Director of War Service Homes
Commonwealth Land - Telstra Corporation Limited
Defence - BROKEN HILL TRAINING DEPOT

Commonwealth Heritage Places [\[Resource Information \]](#)

Name	State	Status
Historic		
Broken Hill Post Office	NSW	Listed place

Listed Marine Species [\[Resource Information \]](#)

* Species is listed under a different scientific name on the EPBC Act - Threatened Species list.

Name	Threatened	Type of Presence
Birds		
Actitis hypoleucos		
Common Sandpiper [59309]		Species or species habitat known to occur within area
Apus pacificus		
Fork-tailed Swift [678]		Species or species habitat likely to occur within area
Ardea alba		
Great Egret, White Egret [59541]		Species or species habitat known to occur within area

Name	Threatened	Type of Presence
Ardea ibis Cattle Egret [59542]		Species or species habitat may occur within area
Calidris acuminata Sharp-tailed Sandpiper [874]		Species or species habitat may occur within area
Calidris ferruginea Curlew Sandpiper [856]	Critically Endangered	Species or species habitat known to occur within area
Calidris melanotos Pectoral Sandpiper [858]		Species or species habitat may occur within area
Gallinago hardwickii Latham's Snipe, Japanese Snipe [863]		Species or species habitat may occur within area
Merops ornatus Rainbow Bee-eater [670]		Species or species habitat may occur within area
Motacilla cinerea Grey Wagtail [642]		Species or species habitat may occur within area
Motacilla flava Yellow Wagtail [644]		Species or species habitat may occur within area
Rostratula benghalensis (sensu lato) Painted Snipe [889]	Endangered*	Species or species habitat likely to occur within area

Extra Information

Invasive Species	[Resource Information]
Weeds reported here are the 20 species of national significance (WoNS), along with other introduced plants that are considered by the States and Territories to pose a particularly significant threat to biodiversity. The following feral animals are reported: Goat, Red Fox, Cat, Rabbit, Pig, Water Buffalo and Cane Toad. Maps from Landscape Health Project, National Land and Water Resources Audit, 2001.	

Name	Status	Type of Presence
Birds		
Anas platyrhynchos Mallard [974]		Species or species habitat likely to occur within area
Carduelis carduelis European Goldfinch [403]		Species or species habitat likely to occur within area
Columba livia Rock Pigeon, Rock Dove, Domestic Pigeon [803]		Species or species habitat likely to occur within area

Name	Status	Type of Presence
Passer domesticus House Sparrow [405]		Species or species habitat likely to occur within area
Sturnus vulgaris Common Starling [389]		Species or species habitat likely to occur within area
Turdus merula Common Blackbird, Eurasian Blackbird [596]		Species or species habitat likely to occur within area
Mammals		
Bos taurus Domestic Cattle [16]		Species or species habitat likely to occur within area
Canis lupus familiaris Domestic Dog [82654]		Species or species habitat likely to occur within area
Capra hircus Goat [2]		Species or species habitat likely to occur within area
Felis catus Cat, House Cat, Domestic Cat [19]		Species or species habitat likely to occur within area
Mus musculus House Mouse [120]		Species or species habitat likely to occur within area
Oryctolagus cuniculus Rabbit, European Rabbit [128]		Species or species habitat likely to occur within area
Sus scrofa Pig [6]		Species or species habitat likely to occur within area
Vulpes vulpes Red Fox, Fox [18]		Species or species habitat likely to occur within area
Plants		
Carrichtera annua Ward's Weed [9511]		Species or species habitat may occur within area
Chrysanthemoides monilifera subsp. monilifera Boneseed [16905]		Species or species habitat likely to occur within area
Cylindropuntia spp. Prickly Pears [85131]		Species or species habitat likely to occur within area
Lycium ferocissimum African Boxthorn, Boxthorn [19235]		Species or species habitat likely to occur within area
Opuntia spp. Prickly Pears [82753]		Species or species habitat likely to occur within area
Parkinsonia aculeata Parkinsonia, Jerusalem Thorn, Jelly Bean Tree, Horse Bean [12301]		Species or species habitat likely to occur within area
Prosopis spp. Mesquite, Algaroba [68407]		Species or species habitat likely to occur

Name	Status	Type of Presence
Tamarix aphylla		within area
Athel Pine, Athel Tree, Tamarisk, Athel Tamarisk, Athel Tamarix, Desert Tamarisk, Flowering Cypress, Salt Cedar [16018]		Species or species habitat likely to occur within area

Caveat

The information presented in this report has been provided by a range of data sources as acknowledged at the end of the report.

This report is designed to assist in identifying the locations of places which may be relevant in determining obligations under the Environment Protection and Biodiversity Conservation Act 1999. It holds mapped locations of World and National Heritage properties, Wetlands of International and National Importance, Commonwealth and State/Territory reserves, listed threatened, migratory and marine species and listed threatened ecological communities. Mapping of Commonwealth land is not complete at this stage. Maps have been collated from a range of sources at various resolutions.

Not all species listed under the EPBC Act have been mapped (see below) and therefore a report is a general guide only. Where available data supports mapping, the type of presence that can be determined from the data is indicated in general terms. People using this information in making a referral may need to consider the qualifications below and may need to seek and consider other information sources.

For threatened ecological communities where the distribution is well known, maps are derived from recovery plans, State vegetation maps, remote sensing imagery and other sources. Where threatened ecological community distributions are less well known, existing vegetation maps and point location data are used to produce indicative distribution maps.

Threatened, migratory and marine species distributions have been derived through a variety of methods. Where distributions are well known and if time permits, maps are derived using either thematic spatial data (i.e. vegetation, soils, geology, elevation, aspect, terrain, etc) together with point locations and described habitat; or environmental modelling (MAXENT or BIOCLIM habitat modelling) using point locations and environmental data layers.

Where very little information is available for species or large number of maps are required in a short time-frame, maps are derived either from 0.04 or 0.02 decimal degree cells; by an automated process using polygon capture techniques (static two kilometre grid cells, alpha-hull and convex hull); or captured manually or by using topographic features (national park boundaries, islands, etc). In the early stages of the distribution mapping process (1999-early 2000s) distributions were defined by degree blocks, 100K or 250K map sheets to rapidly create distribution maps. More reliable distribution mapping methods are used to update these distributions as time permits.

Only selected species covered by the following provisions of the EPBC Act have been mapped:

- migratory and
- marine

The following species and ecological communities have not been mapped and do not appear in reports produced from this database:

- threatened species listed as extinct or considered as vagrants
- some species and ecological communities that have only recently been listed
- some terrestrial species that overfly the Commonwealth marine area
- migratory species that are very widespread, vagrant, or only occur in small numbers

The following groups have been mapped, but may not cover the complete distribution of the species:

- non-threatened seabirds which have only been mapped for recorded breeding sites
- seals which have only been mapped for breeding sites near the Australian continent

Such breeding sites may be important for the protection of the Commonwealth Marine environment.

Coordinates

-31.911604 141.494952,-31.911604 141.493236,-31.908398 141.484996,-31.907815 141.47195,-31.932876 141.471263,-31.933168 141.458217,-31.94016 141.441394,-31.935207 141.429721,-31.885954 141.425258,-31.885371 141.519328,-31.89674 141.516582,-31.905192 141.512805,-31.910147 141.507312,-31.911604 141.494952

Acknowledgements

This database has been compiled from a range of data sources. The department acknowledges the following custodians who have contributed valuable data and advice:

- [Office of Environment and Heritage, New South Wales](#)
- [Department of Environment and Primary Industries, Victoria](#)
- [Department of Primary Industries, Parks, Water and Environment, Tasmania](#)
- [Department of Environment, Water and Natural Resources, South Australia](#)
- [Department of Land and Resource Management, Northern Territory](#)
- [Department of Environmental and Heritage Protection, Queensland](#)
- [Department of Parks and Wildlife, Western Australia](#)
- [Environment and Planning Directorate, ACT](#)
- [Birdlife Australia](#)
- [Australian Bird and Bat Banding Scheme](#)
- [Australian National Wildlife Collection](#)
- Natural history museums of Australia
- [Museum Victoria](#)
- [Australian Museum](#)
- [South Australian Museum](#)
- [Queensland Museum](#)
- [Online Zoological Collections of Australian Museums](#)
- [Queensland Herbarium](#)
- [National Herbarium of NSW](#)
- [Royal Botanic Gardens and National Herbarium of Victoria](#)
- [Tasmanian Herbarium](#)
- [State Herbarium of South Australia](#)
- [Northern Territory Herbarium](#)
- [Western Australian Herbarium](#)
- [Australian National Herbarium, Canberra](#)
- [University of New England](#)
- [Ocean Biogeographic Information System](#)
- [Australian Government, Department of Defence](#)
- [Forestry Corporation, NSW](#)
- [Geoscience Australia](#)
- [CSIRO](#)
- [Australian Tropical Herbarium, Cairns](#)
- [eBird Australia](#)
- [Australian Government – Australian Antarctic Data Centre](#)
- [Museum and Art Gallery of the Northern Territory](#)
- [Australian Government National Environmental Science Program](#)
- [Australian Institute of Marine Science](#)
- [Reef Life Survey Australia](#)
- [American Museum of Natural History](#)
- [Queen Victoria Museum and Art Gallery, Inveresk, Tasmania](#)
- [Tasmanian Museum and Art Gallery, Hobart, Tasmania](#)
- Other groups and individuals

The Department is extremely grateful to the many organisations and individuals who provided expert advice and information on numerous draft distributions.

Please feel free to provide feedback via the [Contact Us](#) page.

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BROKEN HILL

CITY COUNCIL

www.brokenhill.nsw.gov.au

ORDINARY MEETING OF THE COUNCIL

August 15, 2018

ITEM 11

BROKEN HILL CITY COUNCIL REPORT NO. 128/18

SUBJECT: LETTER OF SUPPORT - PROPOSED MODIFICATIONS TO ORE HAULAGE ROUTE AND EVAPORATION PONDS - NORTH MINE RECOMMENCEMENT PROJECT 13/4

Recommendation

1. That Broken Hill City Council Report No. 128/18 dated August 15, 2018, be received.
2. That Council supports Perilya's proposed modifications to development consent SSD 7538, which entails modifications to the approved ore haulage route and evaporation ponds, associated with the Broken Hill North Mine project.

Executive Summary:

This matter was presented to Council at the Ordinary Council Meeting of July 2018. Council resolved to defer the matter to allow for a site visit to the subject site, in order to better comprehend the implications of the proposed modifications.

Perilya is seeking Council's support for two proposed modifications to their development consent for the North Mine project.

The proposed modifications entails the following:

- a) Modifications to the approved haulage route which applies to all haulage and heavy vehicles accessing the mine site from Argent Street between Warren and Phillips Streets;
- b) Reduction of evaporation ponds.

Councillors deferred the report pending a site visit to better understand the proposal; this visit was held 1 August 2018 with five Councillors in attendance. All of those present were happy with the proposed amendments.

Report:

Perilya has approached the Department of Planning and Environment (DPE) regarding amending two items in the North Mine development consent (DC).

The two items being:

1. The approved ore haulage route;
2. The approved evaporation ponds.

Item 1 - The approved ore haulage route is reproduced in Figure A below.

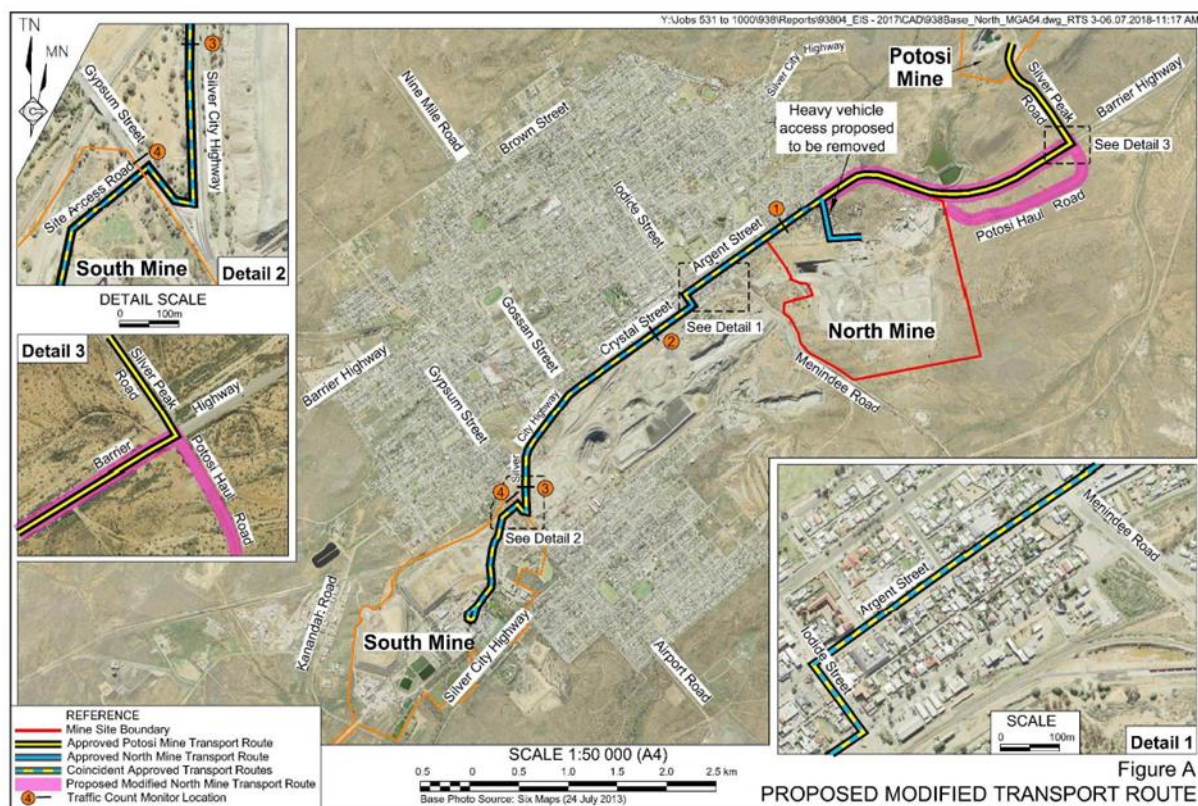
- Mine Site Access Road;
- Argent Street/Barrier Highway;
- Iodide Street;

- Crystal Street/Silver City Highway;
- Gypsum Street; and
- Southern Operations Site Access Road.

The condition of consent for the turn into North Mine off Argent Street called for:

- A Channelised Right Short [CHR(s)] turn treatment in accordance with Figure 7.18 Part 4A of Austroads Guide to Road Design and relevant RMS supplements.
- A Basic Left (BAL) turn treatment as shown in Figure 8.2 Part 4A of the Austroads Guide to Road Design and relevant RMS supplements.
- Designed and constructed for a 50km/h zone.

Subsequent to the granting of development consent, Roads and Maritime Services (RMS) brought to Perilya's attention that to construct the intersection as described above would impose a number of unacceptable impacts on residents between 712 and 732 Argent Street.



The approved route poses the following impacts and associated risks:

- The CHR(s) would result in the existing verge being narrowed approximately 2-3 metres with the roadway closer to the property boundaries, and necessitating modifications to property pedestrian accesses,
- On-street parking would be removed for some distance between Warren and Phillips Streets, of note is that at least three of the residences impacted do not have off street access to their properties and currently use the parking lane for their personal cars and another would have the angle of vehicle access into their property steepened considerably,
- The relocation of a number of power poles in the immediate vicinity,
- Vehicles would pass at speed adjacent to the footpath, potentially posing a risk to pedestrians, particularly children.

Proposed Amended Ore Haulage Route

- Potosi Haul Road;

- Argent Street/Barrier Highway (entering at the existing Potosi Haul Road intersection);
- Iodide Street;
- Crystal St/Silver City Highway;
- Gypsum Street; and
- Southern Operations Site Access Road.

The proposed amended route, as highlighted in Figure A above, would apply to all ore haulage and heavy vehicles accessing the Mine Site. All other light vehicles would continue to access the Mine Site via the North Mine Site Access Road.

Perilya contends that the proposed modified ore haulage route would result in the following amended traffic-related impacts.

- Residents between 712 and 732 Argent Street would no longer be impacted by the required intersection works.
- Residents of 745 to 769 Haskard Street, which back on to Argent Street, would experience a minor increase in heavy vehicle movements to the rear of their properties that back onto the Barrier Highway/Argent Street. Perilya contends that the proposed modified ore haulage route would result in a net benefit.

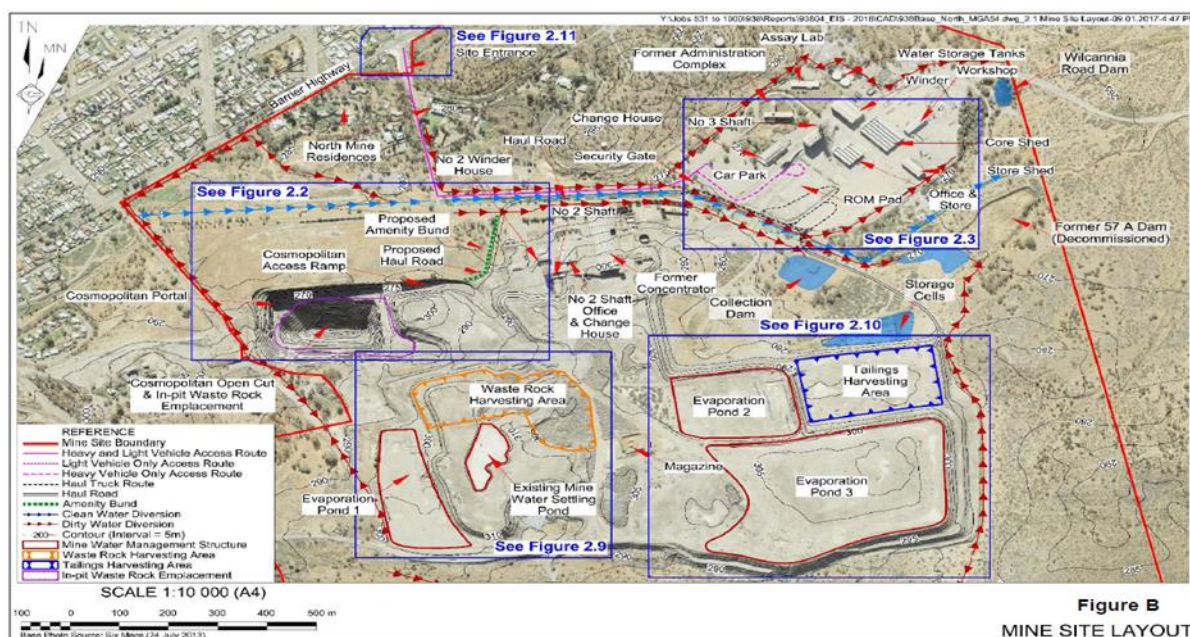
Item 2 – Approved evaporation ponds

The approved evaporation ponds are reproduced in **Figure B** labelled, evaporation ponds 1, 2 and 3.

Perilya's calculations allowed for natural evaporation of all water removed from North Mine, given predicted pumping rates and Broken Hill evaporation and rainfall rates, the calculation showed a surface area of 16ha was required. The initial placement of the ponds was determined utilising available free areas at North Mine that totalled 16ha. Ensuing investigation has determined that the required surface area can be significantly reduced through assisted evaporation and more judicious means of available water utilisation.

Additionally, Perilya reviewed the placement of the approved ponds, being on top of historical tails storage facilities (TSF) and any risk posed during construction and operation of the ponds. Through review of the above Perilya determined that relocation of the ponds at a reduced surface area was warranted, the proposed relocation and smaller pond area is reproduced in **Figure C** and **Figure D** labelled, evaporation pond area.

As a result of the above Perilya have approached DPE to consider revising the approved evaporation pond placement and surface area.



Anticipated Impacts

Perilya contends that the proposed modified evaporation pond placement and surface area would result in the following amended impacts.

- Relocation of ponds from historical TSF surfaces
- Nil disturbance of tailings during construction, resulting in reduced risk to air quality.
- Reduction in pond surface area.
- Reduction in potential community disturbance during construction and operation as pond area is at a lower level and protected by landforms
- Top soils harvested from relocated pond site can be used to rehabilitate areas of original pond placement.

Due to the above, Perilya contends that the proposed modified evaporation pond placement and surface area reduction would result in a net benefit.

Conclusion

Council's Development and Planning staff perused above proposal and raises no objection to the proposed modifications. It is recommended that Council issue the developer with a letter of support as requested on 19 July 2018.

Strategic Direction:

Key Direction:	3. Our Environment
Objective:	3.3 Proactive, Innovative and Responsible Planning supports the community, the environment and beautification of the City
Function:	Built Environment
DP Action:	Ensure compliance activities promote public safety and environmental control

Relevant Legislation:

Environmental Planning and Assessment Act 1979
Environmental Planning and Assessment Regulation 2000

State Environmental Planning Policy (Mining, Petroleum Production and Extractive Industries) 2007

Financial Implications:

Nil

Attachments

1. [↓](#) Letter from Perilya seeking support for modification of Development Consent

ANTHONY MISAGH
CHIEF OPERATIONS OFFICER

JAMES RONCON
GENERAL MANAGER

Perilya Broken Hill Limited
ABN: 46 099 761 289



19 July 2018

Mr James Roncon
General Manager
Broken Hill City Council
PO Box 448
Broken Hill, NSW, 2880

Originally sent by email: roncon@brokenhill.nsw.gov.au

**Re: Broken Hill North Mine – Proposed Modified Ore Haulage Route and
Evaporation Ponds**

Dear James,

Perilya has approached the Department of Planning and Environment (DPE) regarding amending two items in the North Mine development consent (DC).

The two items being:

1. The approved ore haulage route;
2. The approved evaporation ponds.

Item 1

Approved Ore Haulage Route

The approved ore haulage route is reproduced in **Figure A**.

- Mine Site Access Road;
- Argent Street/Barrier Highway;
- Iodide Street;
- Crystal Street/Silver City Highway;
- Gypsum Street; and
- Southern Operations Site Access Road.

The condition of consent for the turn into North Mine off Argent Street called for:

- A Channelised Right Short [CHR(s)] turn treatment in accordance with Figure 7.18 Part 4A of Austroads Guide to Road Design and relevant RMS supplements.

- A Basic Left (BAL) turn treatment as shown in Figure 8.2 Part 4A of the Austroads Guide to Road Design and relevant RMS supplements.
- Designed and constructed for a 50km/h zone.

Subsequent to the granting of development consent, Roads and Maritime Services (RMS) brought to Perilya's attention that to construct the intersection as described above would impose a number of unacceptable impacts on residents between 712 and 732 Argent Street.

RMS first suggested considering a modification to the approved route in an email to Perilya on 31 May, this was followed with telephone conversations and further emails during which RMS tabled for consideration modifying the approved ore haulage route to access North Mine via the Potosi Haulage Road, this resulted in a request from Perilya for RMS to attend a meeting at the entrance to North Mine to gain an understanding of the RMS concerns and discuss the issue in detail.

This meeting took place 27 June, it was at this meeting that the full impact of the consent item was realised by Perilya, impacts that include:

- The CHR(s) would result in the existing verge being narrowed approximately 2-3 metres with the roadway closer to the property boundaries, and necessitating modifications to property pedestrian accesses,
- On-street parking would be removed for some distance between Warren and Phillips Streets, of note is that at least three of the residences impacted do not have off street access to their properties and currently use the parking lane for their personal cars and another would have the angle of vehicle access into their property steepened considerably,
- The relocation of a number of power poles in the immediate vicinity.
- Vehicles would pass at speed adjacent to the footpath, potentially posing a risk to pedestrians, particularly children.

As a result of the above, and the support from RMS for a revision of the approved route, Perilya have approached DPE to consider revising the approved haulage route.

Proposed Amended Ore Haulage Route

- Potosi Haul Road;
- Argent Street/Barrier Highway (entering at the existing Potosi Haul Road intersection);
- Iodide Street;
- Crystal St/Silver City Highway;
- Gypsum Street; and
- Southern Operations Site Access Road.

The proposed amended route, as highlighted in **Figure A**, would apply to all ore haulage and heavy vehicles accessing the Mine Site. All other light vehicles would continue to access the Mine Site via the North Mine Site Access Road.

The proposed modified ore haulage route would require the following works to be completed.

- Minor modifications to the existing Potosi Haul Road intersection to ensure that it complies with the BAL/BAR requirements for a right turn in/left turn out arrangement.

Perilya notes that the installation of a wheel wash facility at the rear/eastern entrance to the Mine Site is an existing condition of consent.

The proposed modification would remove the requirement for an upgrade or modification of the North Mine Site Access Road / Argent Street intersection.

Anticipated Impacts

Perilya contends that the proposed modified ore haulage route would result in the following amended traffic-related impacts.

- Residents between 712 and 732 Argent Street would no longer be impacted by the required intersection works.
- Residents of 745 to 769 Haskard Street, which back on to Argent Street, would experience a minor increase in heavy vehicle movements to the rear of their properties that back onto the Barrier Highway/Argent Street.

Perilya contends that the proposed modified ore haulage route would result in a net benefit.

Item 2

Approved Evaporation Ponds

The approved evaporation ponds are reproduced in **Figure B** labelled, evaporation ponds 1, 2 and 3.

Perilya's calculations allowed for natural evaporation of all water removed from North Mine, given predicted pumping rates and Broken Hill evaporation and rainfall rates, the calculation showed a surface area of 16ha was required.

The initial placement of the ponds was determined utilising available free areas at North Mine that totalled 16ha.

Ensuing investigation has determined that the required surface area can be significantly reduced through assisted evaporation and more judicious means of available water utilisation.

Additionally, Perilya reviewed the placement of the approved ponds, being on top of historical tails storage facilities (TSF) and any risk posed during construction and operation of the ponds.

Through review of the above Perilya determined that relocation of the ponds at a reduced surface area was warranted, the proposed relocation and smaller pond area is reproduced in **Figure C** and **Figure D** labelled, evaporation pond area.

As a result of the above Perilya have approached DPE to consider revising the approved evaporation pond placement and surface area.

Anticipated Impacts

Perilya contends that the proposed modified evaporation pond placement and surface area would result in the following amended impacts.

- Relocation of ponds from historical TSF surfaces
- Nil disturbance of tailings during construction, resulting in reduced risk to air quality.
- Reduction in pond surface area.
- Reduction in potential community disturbance during construction and operation as pond area is at a lower level and protected by landforms
- Top soils harvested from relocated pond site can be used to rehabilitate areas of original pond placement.

Due to the above, Perilya contends that the proposed modified evaporation pond placement and surface area reduction would result in a net benefit.

Next Steps

The DPE have agreed to review a DC amendment application and Perilya's consultants are developing the amendment application.

DPE have also requested that the application includes letters of support, or otherwise, from the stakeholder agencies including BHCC, RMS and EPA, hence this approach to BHCC.

I thank the Council in advance for their understanding and assistance in this matter.

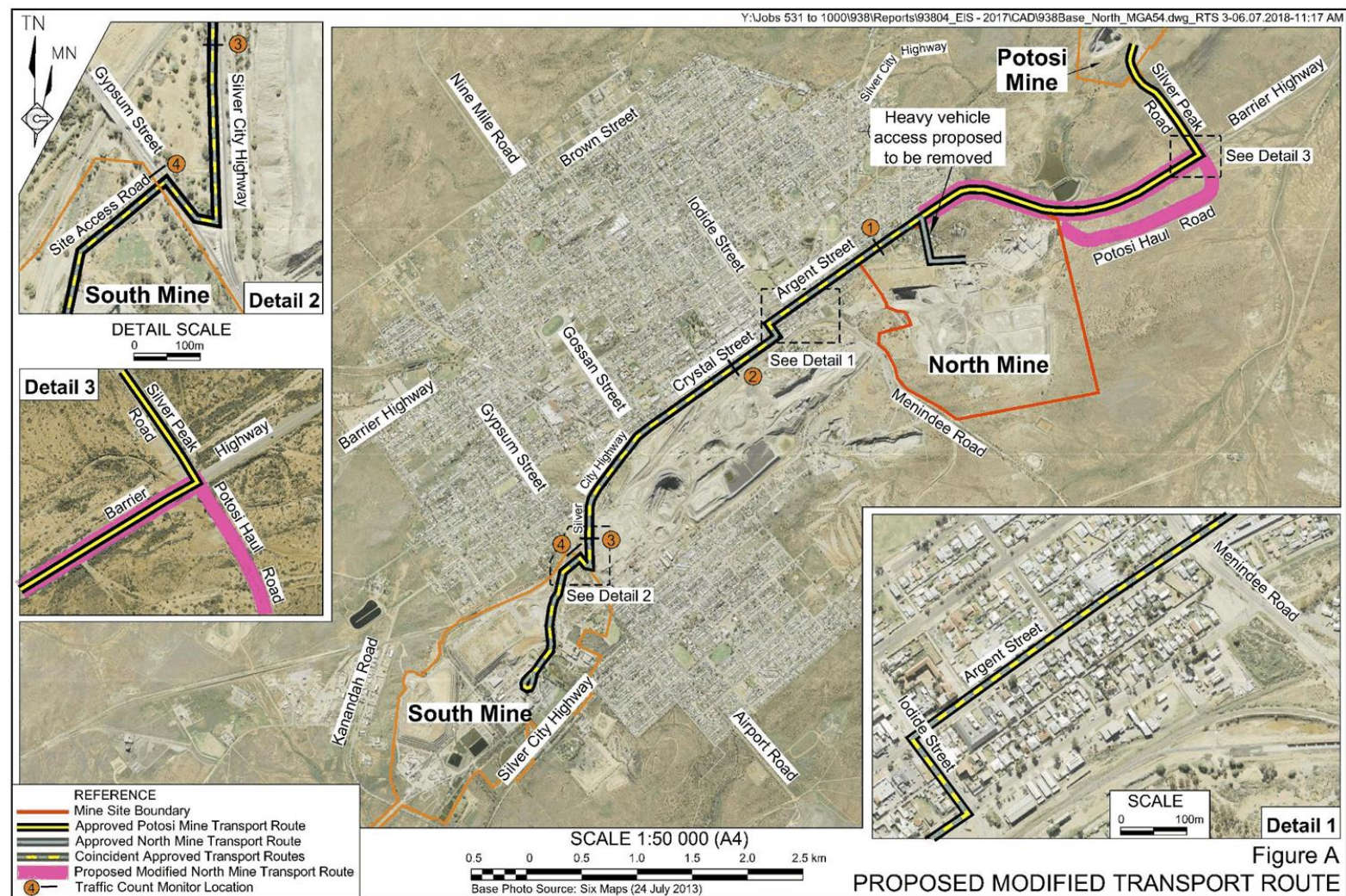
Please do not hesitate to contact me should you require additional information or clarification.

Yours sincerely,



Geoff Hender
Deputy General Manager
Perilya Broken Hill Limited

Attachments: Figure A, Figure B, Figure C and Figure D



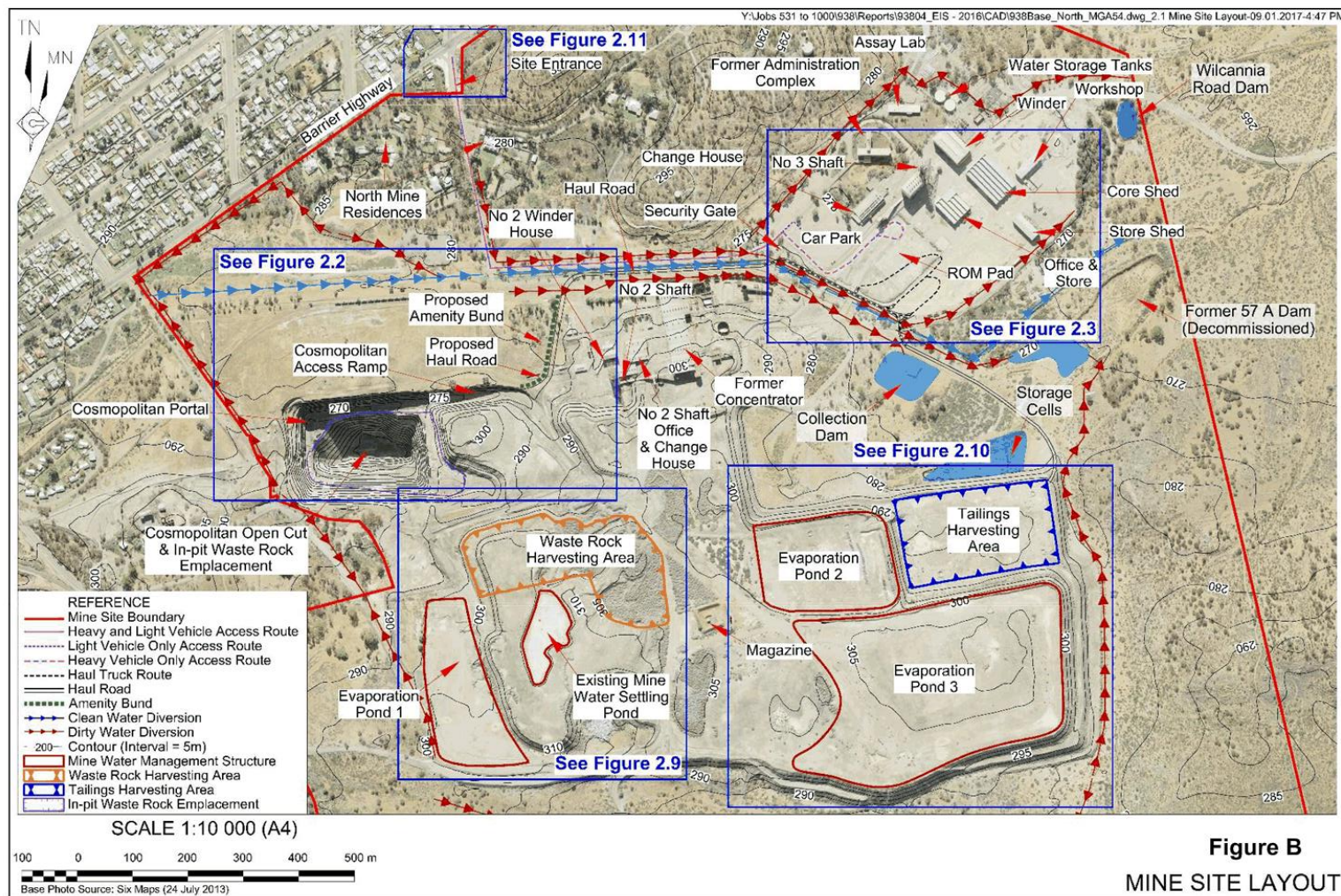


Figure B

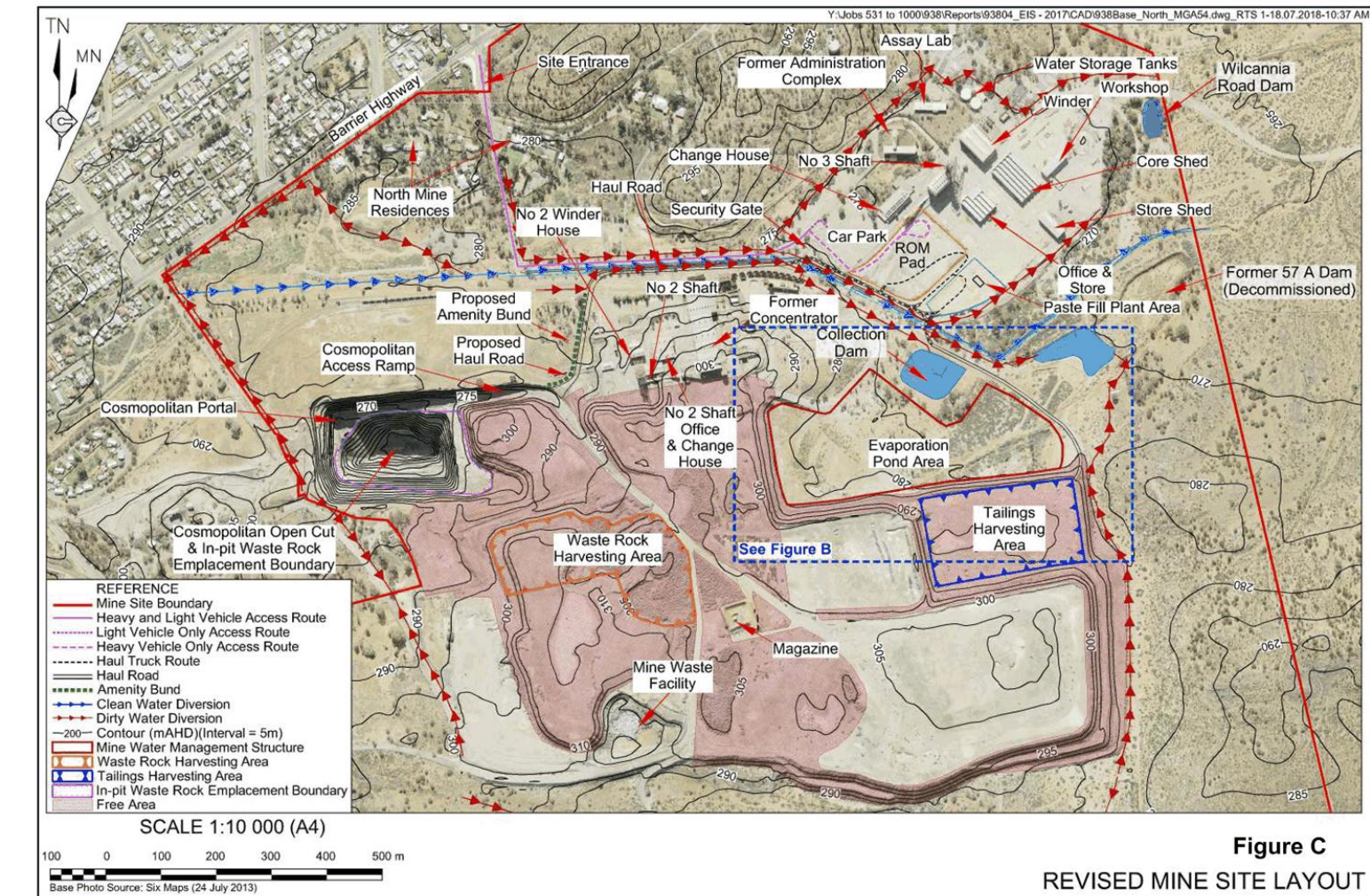


Figure C

Figure C
REVISED MINE SITE LAYOUT

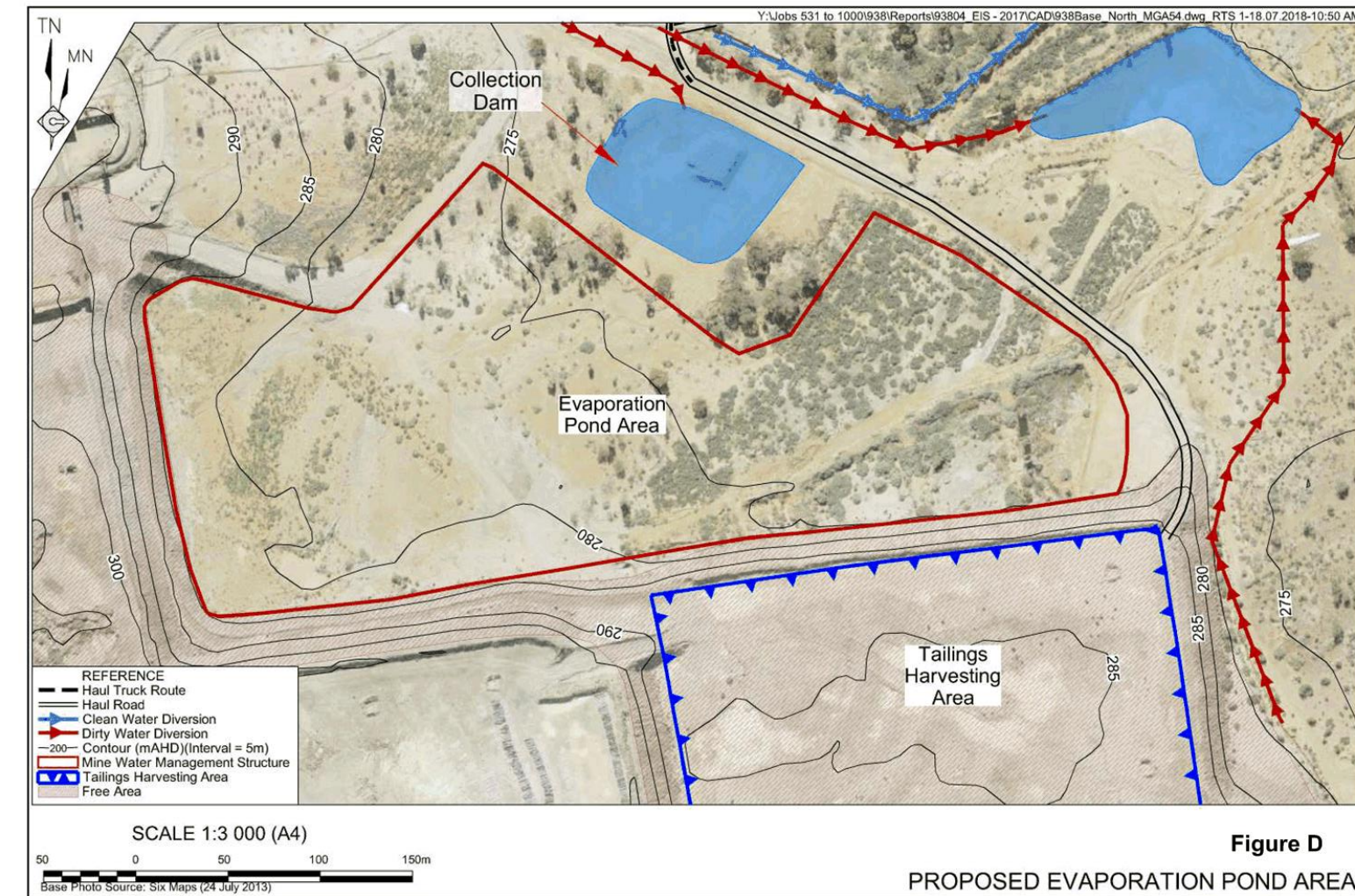


Figure D

Figure D

PROPOSED EVAPORATION POND AREA

ORDINARY MEETING OF THE COUNCIL

August 15, 2018

ITEM 12BROKEN HILL CITY COUNCIL REPORT NO. 129/18SUBJECT: GATEWAY SIGNAGE 17/133**Recommendation**

1. That Broken Hill City Council Report No. 129/18 dated August 15, 2018, be received.
2. That Council adopt the proposed gateway signage depicting the Line of Lode and wording for the City and proceed to submit a development application seeking approval, followed by procurement.

Executive Summary:

Following advice that Broken Hill had received recognition as Australia's First National Heritage Listed City in 2015, opinion has varied about how best this might be promoted. The current Council has been committed to seeing this reflected through gateway signage and appropriate designs. There were some designs presented to Councillors in September 2017, but unfortunately this process failed to continue. Councillors and ELT picked up the discussions again in April 2018 where it was decided that none of the previous designs were considered appropriate to truly reflect the Heritage of the city and opinion was sort from Councils Heritage Advisor.

See attached proposed gateway signage design.

Report:

Following advice that Broken Hill had received recognition as Australia's First National Heritage Listed City in 2015, opinion has varied about how best this might be promoted. The current Council has been committed to seeing this reflected through gateway signage and appropriate designs have been discussed since September 2017.

None of the proposed designs as put forward in September / October 2017 were considered appropriate to truly reflect the Heritage of the city and opinion was sort from Councils Heritage Advisor. Councillors felt that the originally proposed gateway signage lacked creativity and uniqueness and therefore potentially attracted copyright issues as it was discovered that there had been no due diligence undertaken to extinguish any intellectual property issues. Councillors were searching for something that very simply highlighted the essence of Broken Hill, told the story of the City, reflected the City's designation as Australia's First National Heritage Listed City and acknowledged the traditional owners the land. Mayor Darriea Turley AM has discussed at length the acknowledgment of the traditional owners with Auntie Maureen O'Donnell, and Mayor Turley has confirmed Auntie Maureen's approval of the wording.

The proposed signage (as attached to this report) has been workshopped through Councillor briefing sessions and appears to be in keeping with the vision espoused by Councillors for this project and as part of these discussions. It is proposed that signage will be erected at each of the entry points to the City and as appropriate the Broken Hill Regional Airport.

Community Engagement

Broken Hill City Council is always seeking new and improved ways of engaging with our community and understand that one size does not fit all when it comes to engagement. In attempting to find new and improved ways of engaging with the community, Council provided a version of the proposed gateway signage through its social media sites in the lead up to the Council meeting in yet a further attempt to find new and improved ways to solicit public feedback. The goal was to seek to take on board the public's views upfront and shape the final draft that goes before the Council.

The next steps are at the Council's discretion. If Council is happy with the proposed gateway signage and the level of feedback received to date it may wish to adopt the signage as presented, submit a development application for approval, and then once approved, proceed to the procurement process with a view to construction and erection of the signage.

If Council wishes to have further engagement on the proposed signage, the development application and procurement process can be held in abeyance pending that process.

Strategic Direction:

Key Direction:	2 Our Economy
Objective:	2.2 We are a destination of choice and provide a real experience that encourages increased visitation
Function:	Tourism Development
DP Action:	2.2.1.11 Investigate opportunities arising from Broken Hill's listing as a Heritage City

Relevant Legislation:

Nil.

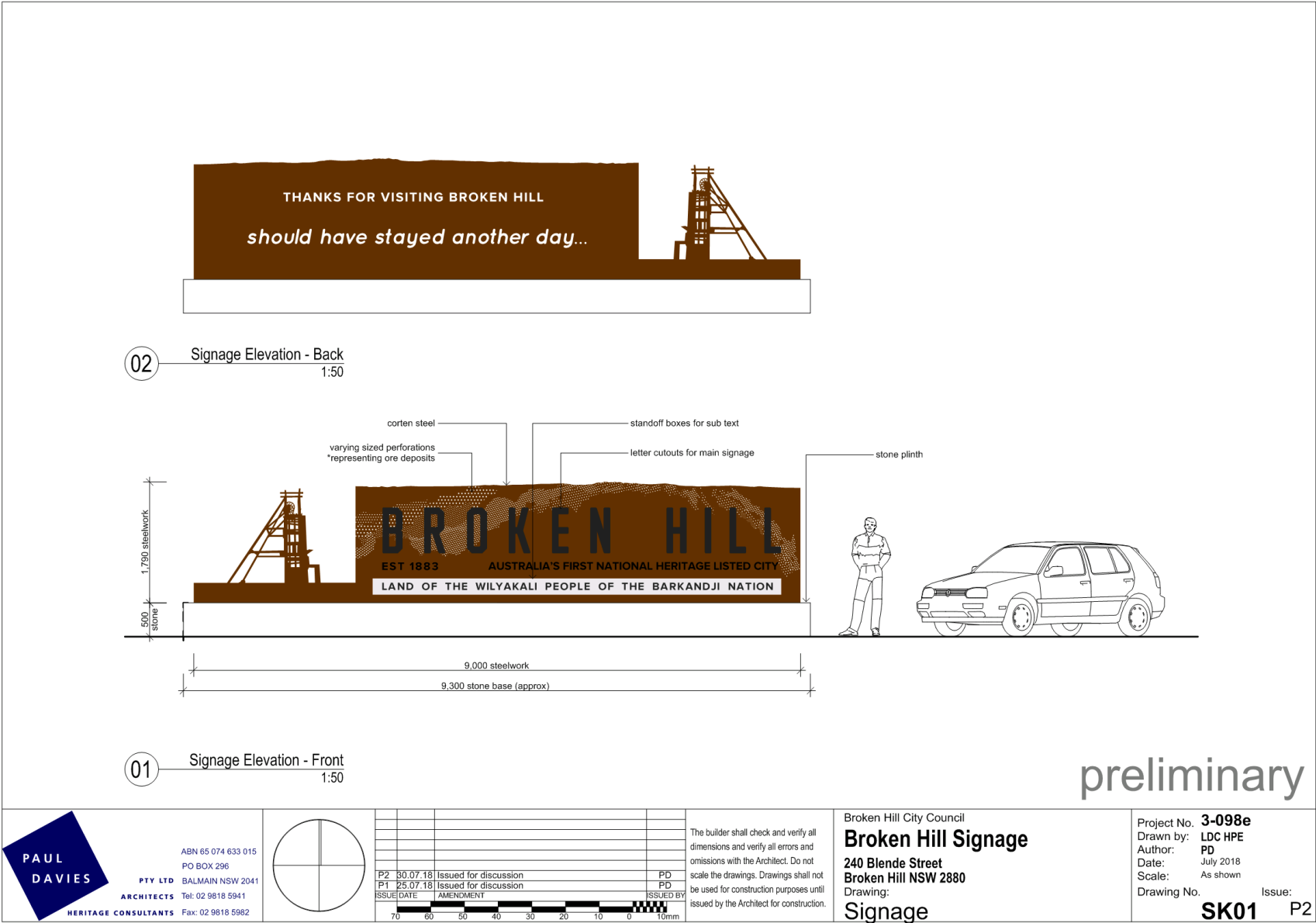
Financial Implications:

\$150,000 budgeted for in the 2018/19 financial year.

Attachments

1. [↓](#) Gateway Signage Design

JAMES RONCON
GENERAL MANAGER



ORDINARY MEETING OF THE COUNCIL

August 10, 2018

ITEM 13BROKEN HILL CITY COUNCIL REPORT NO. 130/18SUBJECT: 2018 ECONOMIC DATA UPDATE11/407**Recommendation**

1. That Broken Hill City Council Report No. 130/18 dated August 10, 2018, be noted.

Executive Summary:

Council direction is informed by the Broken Hill Community Strategic Plan 2033 and supported by an ongoing analysis of information and data. Changes in the community and economy require ongoing data analysis to adapt to changes in population and economic activity to make evidence-based decisions about how to provide services for the community.

To inform decision making, demographic change across Australia is recorded by the Australian Bureau of Statistics (ABS) in the Census collections every five years. Council uses Population experts, .id to analyse and convert these raw figures to inform council staff, community groups, investors, business, students and the general public.

The Broken Hill City Community Profile provides demographic analysis for the City based on results from the 2016, 2011, 2006, 2001, 1996 and 1991 Censuses of Population and Housing. The profile is updated with population estimates when the Australian Bureau of Statistics (ABS) releases new figures such as the annual Estimated Resident Population (ERP).

Results for Broken Hill include population, age structure, ethnicity, ancestry, religion, income, qualifications, occupations, employment, unemployment, disability, disadvantage, volunteering, childcare, family structure, household structure, housing tenure, mortgage and rental payments, and the size and type of the dwellings people live in. It also includes an economic profile based on the latest data.

The following information provides a snapshot of the data retrieved from the 2016 Census and more recent ABS results.

Report:

This report provides an overview of the Census Data 2016 and subsequent further reports to showcase changes in population and economy.

Of interest the data shows that:

- 50.3% of the local workers are males and 49.6% are female.
- There is a significant change in the young workforce (25-34) +224 people.
- Health and Social Assistance is the largest employer 1,109 FTE jobs in 2016/17.
- Mining had the largest total exports by industry, generating \$403 million in 2016/17.
- In 2017, the Household services sector accounted for 42.2% of employment. The importance of this sector has increased over the last 10 years (36.7% in 2007). 'Household Services' refers to Accommodation and Food Services, Education and Training, Health Care and Social Assistance, Arts and Recreation Services and Other Services.
- The unemployment rate in the March Quarter, 2018 was 4.45% lower than the National (5.5%) and NSW average (5.42%).
- There was a significant change in workforce qualifications during the period with a decrease in workers with no qualifications (-378) and increase with workers with qualifications above Advanced Diploma level (+439)
- There are more with Engineering and Related Technologies qualifications in the workforce than any other field of qualification. (915 people or 13.4%)
- SEIFA Index: SEIFA Index of Disadvantage 901.

POPULATION CHARACTERISTICS

Estimated Resident Population: The Census usual resident population of Broken Hill in 2016 was 17,708, living in 9,658 dwellings with an average household size of 2.17.

There are a number of different ways of measuring the population of an area, all of which give an insight into the size of the place and its rate of growth over different time periods. The Census counts people where they are on the night of the Census (enumerated population) and also by where they usually live (usual residence). Both these populations are useful and form the basis for a range of characteristics collected in the Census.

However, the most accurate count of the total population is Estimated Resident Population, which factors in an estimate of those missed in the Census and those who were overseas on Census night. It is usually higher than either Census count and is also updated annually after the Census, providing preliminary estimates for up to 5 years.

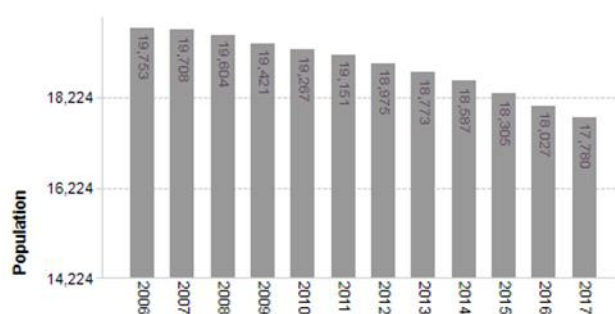
The 2017 adjusted estimated resident population for Broken Hill was 17,780.

Population

Broken Hill City - Total	2016	2011	Change
Population	Number	Number	2011 to 2016
Estimated Resident Population	18,027	19,151	-1,124
Enumerated Population	17,923	18,754	-831
Usual Resident Population	17,708	18,517	-809

Source: Australian Bureau of Statistics, [Census of Population and Housing](#) 2011 and 2016. Compiled and presented in profile.id by [.id](#), the population experts.

Estimated Resident Population Broken Hill City



Source: Australian Bureau of Statistics, Regional Population Growth, Australia (3218.0). Compiled and presented by .id the population experts

Selected sub-population categories

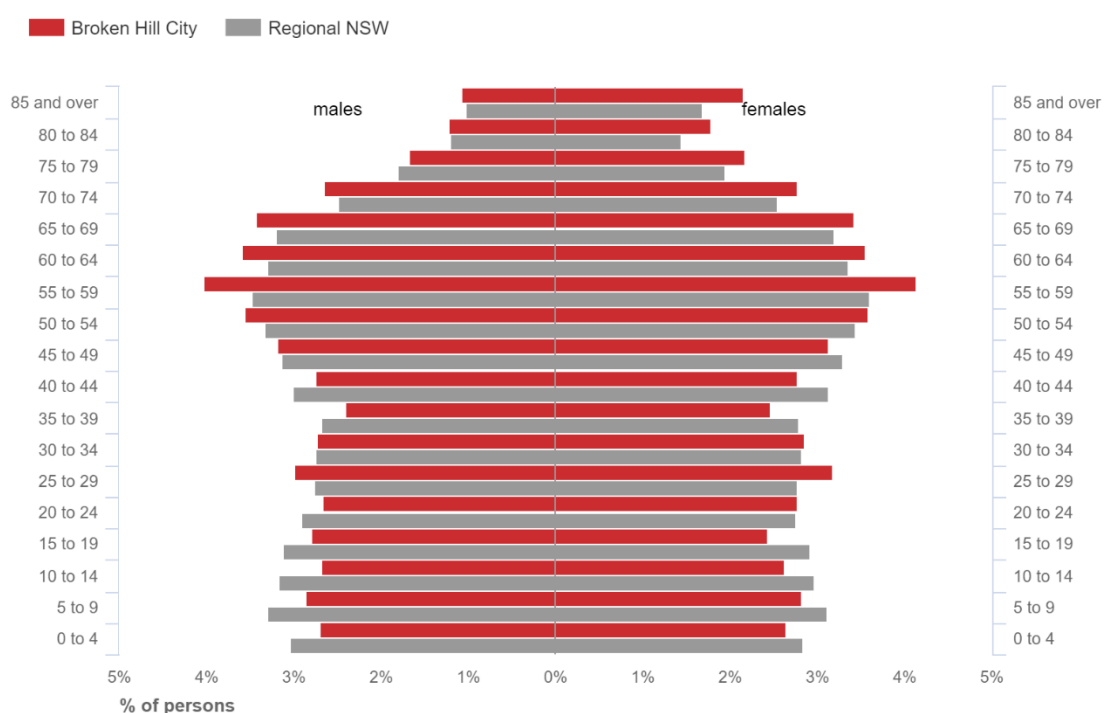
Broken Hill City - Total (Usual residence)	2016			2011			Change 2011 to 2016
	Number	%	Regional NSW %	Number	%	Regional NSW %	
Males	8,615	48.7	49.2	9,018	48.7	49.3	-403
Females	9,091	51.3	50.8	9,499	51.3	50.7	-408
Aboriginal and Torres Strait Islander population	1,503	8.5	5.5	1,394	7.5	4.7	+109
Australian citizens	15,992	90.3	88.7	16,834	90.9	90.8	-842
Eligible voters (citizens aged 18+)	12,734	71.9	68.3	13,175	71.2	69.1	-441
Population over 15	14,763	83.4	81.6	15,178	82.0	80.6	-415
Employed Population	6,899	91.2	93.4	7,008	91.7	93.9	-109
Overseas visitors (enumerated)	60			49			+11

Source: Australian Bureau of Statistics, [Census of Population and Housing](#) 2011 and 2016 (Usual residence). Compiled and presented in profile.id by [.id](#), the population experts.

Median Age (45)

Analysis of the service age groups of Broken Hill in 2016 compared to Regional NSW shows that there was a lower proportion of people in the younger age groups (0 to 17 years) and a higher proportion of people in the older age groups (60+ years). Overall, 19.9% of the population was aged between 0 and 17, and 28.9% were aged 60 years and over, compared with 22.1% and 27.2% respectively for Regional NSW.

Age-sex pyramid, 2016



Source: Australian Bureau of Statistics, Census of Population and Housing, selected years between 1991-2016 (Enumerated data). Compiled and presented in profile.id by .id, the population experts.

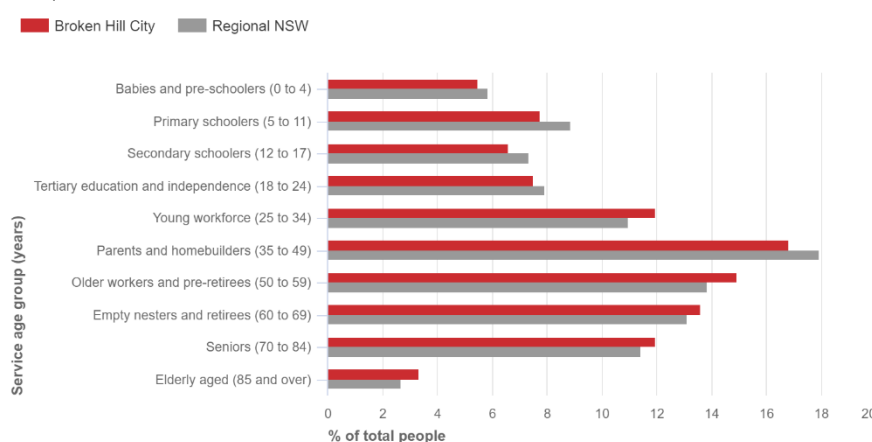
.id the population experts

Service Age Groups

Broken Hill had a similar proportion of pre-schoolers and a higher proportion of persons at post retirement age than Regional NSW in 2016. The Age Structure of Broken Hill provides key insights into the level of demand for age based services and facilities such as child care. It is an indicator of Broken Hill's residential role and function and how it is likely to change in the future. Service age groups divide the population into age categories that reflect typical life-stages. They indicate the level of demand for services that target people at different stages in life and how that demand is changing.

Age structure - service age groups, 2016

Total persons

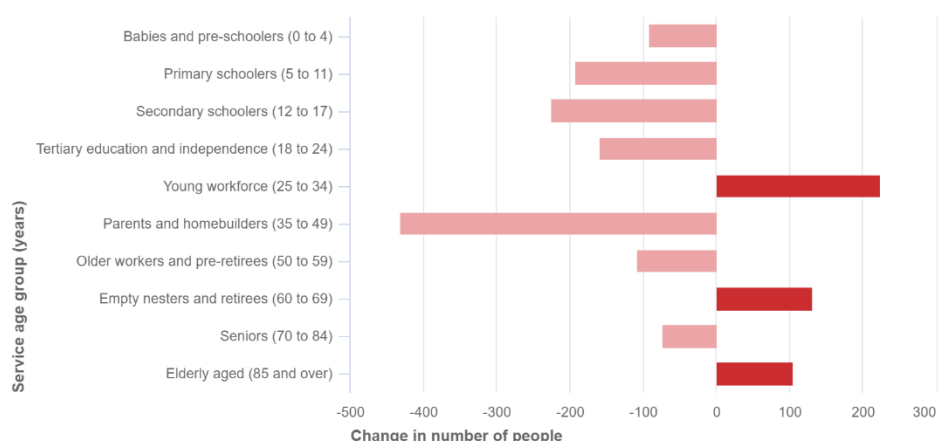


Source: Australian Bureau of Statistics, Census of Population and Housing, 2016 (Usual residence data). Compiled and presented in profile.id by .id, the population experts.

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Change in age structure - service age groups, 2011 to 2016

Broken Hill City - Total persons



Source: Australian Bureau of Statistics, Census of Population and Housing, 2011 and 2016 (Usual residence data). Compiled and presented in profile.id by .id, the population experts.

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Analysis of the service age groups of Broken Hill in 2016 compared to Regional NSW shows that there was a lower proportion of people in the younger age groups (0 to 17 years) and a higher proportion of people in the older age groups (60+ years). Overall, 19.9% of the population was aged between 0 and 17, and 28.9% were aged 60 years and over, compared with 22.1% and 27.2% respectively for Regional NSW.

Dominant Groups

The major differences between the age structure of Broken Hill and Regional NSW were:

- A larger percentage of 'Older workers & pre-retirees' (14.9% compared to 13.8%)
- A larger percentage of 'Young workforce' (11.9% compared to 11.0%)
- A smaller percentage of 'Parents and homebuilders' (16.8% compared to 18.0%)
- A smaller percentage of 'Primary schoolers' (7.8% compared to 8.9%)

Emerging Groups

From 2011 to 2016, Broken Hill's population decreased by 816 people (4.4%). This represents an average annual population change of -0.9% per year over the period. The largest changes in the age structure in this area between 2011 and 2016 were in the age groups:

- Parents and homebuilders (35 to 49) (-431 people)
- Secondary schoolers (12 to 17) (-225 people)
- Young workforce (25 to 34) (+224 people)
- Primary schoolers (5 to 11) (-192 people)

Housing

At June 2017, Broken Hill had a median house valuation of \$105,480, \$605,526 lower than the median house valuation for NSW.

Dwellings

Broken Hill City - Households (Enumerated)	2016			2011			Change 2011 to 2016
	Number	%	Regional NSW %	Number	%	Regional NSW %	
Dwellings							
Total dwellings	9,658	100.0	100.0	9,614	100.0	100.0	+44
Occupied private dwellings	7,738	80.1	87.3	8,056	83.8	86.9	-318
Population in non-private dwellings	1,100			883			+217

Average household size (persons per dwelling)	2		2.4	2		2.4	0
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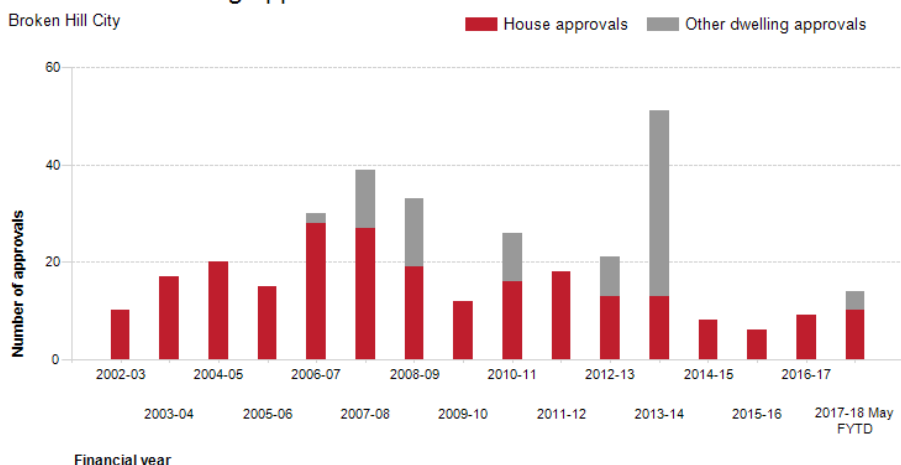
Source: Australian Bureau of Statistics, [Census of Population and Housing](#) 2011 and 2016 (Enumerated). Compiled and presented in profile.id by [.id](#), the population experts.

Building Approvals

There were 14 residential buildings approved to be built in the financial year 2017-18 May FYTD. Broken Hill's building approvals are used as a leading indicator of the general level of residential development, economic activity, employment and investment. Residential building activity depends on many factors that vary with the state of the economy including interest rates, availability of mortgage funds, government spending, and business investment. Large financial changes or shocks, such as the Global Financial Crisis of 2008/09 can be observed in the data. However, the number of building approvals can fluctuate substantially from year to year simply as a result of the short-term nature of many construction projects and the cyclical nature of the industry.

Residential building approvals

Broken Hill City



Financial year

Source: Australian Bureau of Statistics, Building Approvals, Australia (8731.0). Compiled and presented by .id, the population experts.

.id
the population experts

ECONOMIC HIGHLIGHTS

Economic Value by Industry

Industry	\$(M)	Jobs
Mining, Construction, Manufacturing	\$242.8	1,409
Household Services*	\$206.8	3,236
Tourism	\$98.4	585
Retail Trades	\$54.7	1,113
Public Administration and Safety	\$54.0	498

*'Household Services' refers to Accommodation and Food Services, Education and Training, Health Care and Social Assistance, Arts and Recreation Services and Other Services

Gross Regional Product: \$0.87 billion in the year ending June 2017, growing 0.4% since the previous year.

Value added: Mining is the most productive industry, generating \$193 million in 2016/17.

Output: Mining had the largest output by industry, generating \$318 million in 2016/17.

Local Sales: Health Care and Social Assistance had the highest local sales, generating \$98 million in 2016/17.

Exports: Mining had the largest total exports by industry, generating \$403 million in 2016/17.

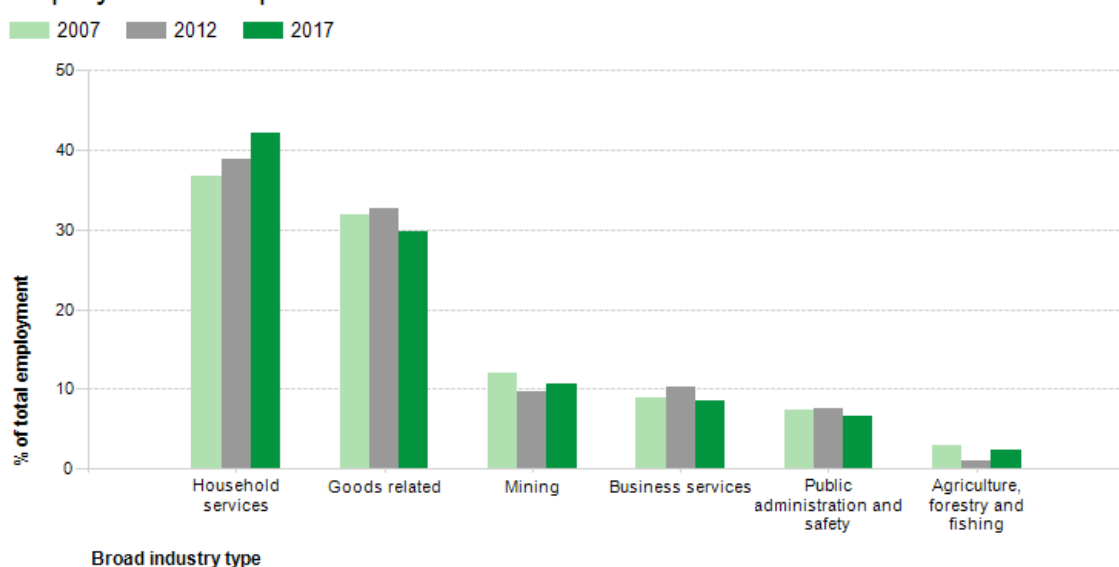
Imports: Manufacturing had the largest total imports by industry, generating \$240 million in 2016/17.

Employment by Industry:

- By total: Health Care and Social Assistance is the largest employer, generating 1,380 local jobs in 2016/17 (19.1%).
- By FTE: Health Care and Social Assistance is the largest employer, generating 1,109 FTE jobs in 2016/17.

In 2017, the Household services sector accounted for 42.2% of employment in Broken Hill City. The importance of this sector has increased over the last 10 years (36.7% in 2007). 'Household Services' refers to Accommodation and Food Services, Education and Training, Health Care and Social Assistance, Arts and Recreation Services and Other Services.

Employment composition

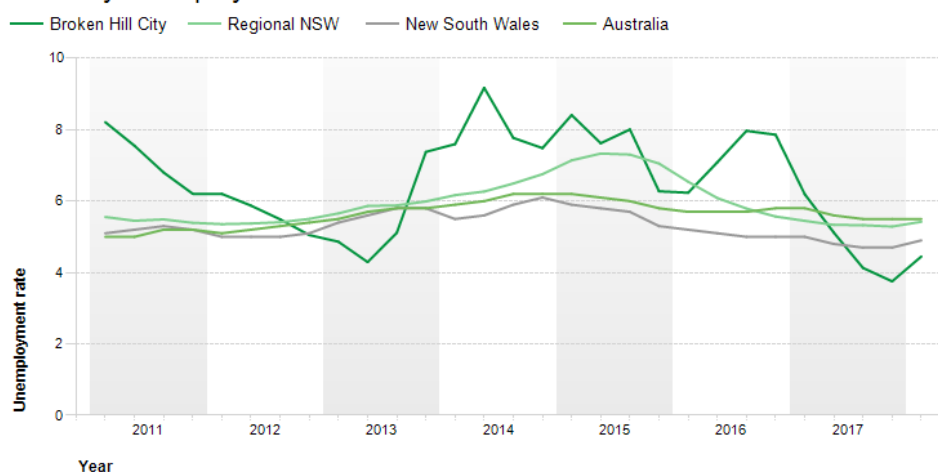


Source: National Institute of Economic and Industry Research (NIEIR) ©2016
Compiled and presented in economy.id by .id the population experts

.id the population experts

Unemployment rate: In the 2018 March quarter, the unemployment rate was 4.45%.

Quarterly unemployment rate



Source: Australian Bureau of Statistics, Labour force survey, catalogue number 6202.0, and Department of Employment, Small Area Labour Markets, June 2017. Compiled and presented in economy.id by .id the population experts.

.id the population experts

Worker Productivity: Electricity, Gas, Water and Waste Services had the highest productivity by industry, generating \$287,399 per worker in 2016/17.

Jobs to worker ratio: The jobs to residents ratio in 2016/17 was 0.98, meaning that there were less jobs than resident workers. Financial and Insurance Services had the highest ratio (1.06), while the lowest ratio was found in Agriculture, Forestry and Fishing (0.95).

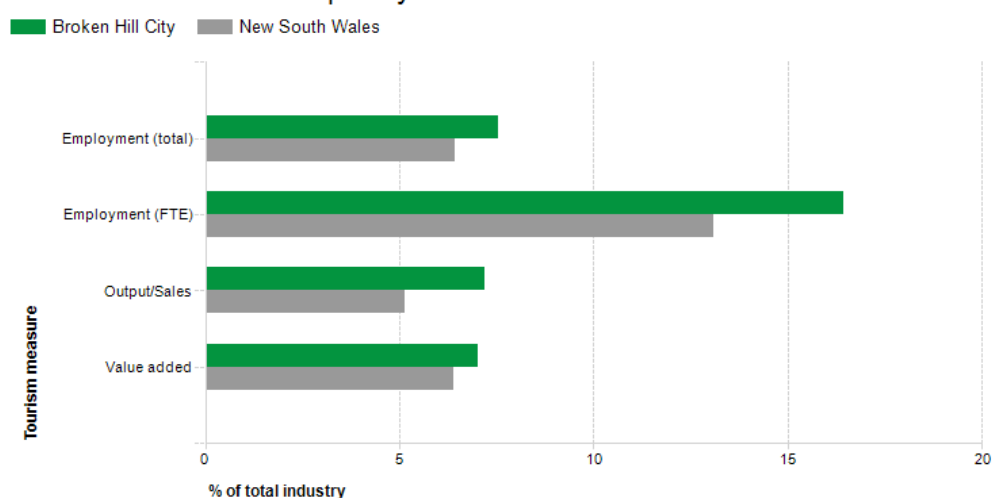
Registered businesses: 875 active and registered for GST businesses.

Business by Industry: The Construction industry had the largest number of total registered businesses, comprising 15.8% of all total registered businesses.

Custom Industries

- **Tourism:** In 2015/16 (latest data), the total tourism and hospitality sales in Broken Hill City was \$98.4m, the total value added was \$53.3m.

Value of tourism and hospitality 2015/16



Source: National Institute of Economic and Industry Research (NIEIR) ©2016
Compiled and presented in economy.id by .id the population experts

.id the population experts

Income

Broken Hill has a lower proportion of households in the medium to high income category compared to NSW. 8.6% of the population earned an income of \$1,750 or more per week in 2016.

Weekly individual income, 2016



Source: Australian Bureau of Statistics, Census of Population and Housing, 2016 (Usual residence data). Compiled and presented in profile.id by .id, the population experts.

.id the population experts

Local Workers

- 50.3% of the local workers are males and 49.6% are female.
- There are more younger workers (15 to 44 years) than older workers (45 year and over) in the local worker population.
- 35.5% of local workers are employed part-time and 62.1% are employed full-time.

Qualifications

Analysis of the qualifications of the in 2016 compared to NSW shows that there was a lower proportion holding formal qualifications (Bachelor or higher degree; Advanced Diploma or Diploma; or Vocational qualifications), and a higher proportion with no formal qualifications. 2,068 had a tertiary qualification in 2016. Overall, 29.3% of the held educational qualifications, and 39.1% had no qualifications, compared with 47.2% and 31.1% respectively for NSW.

Highest qualification achieved, 2016

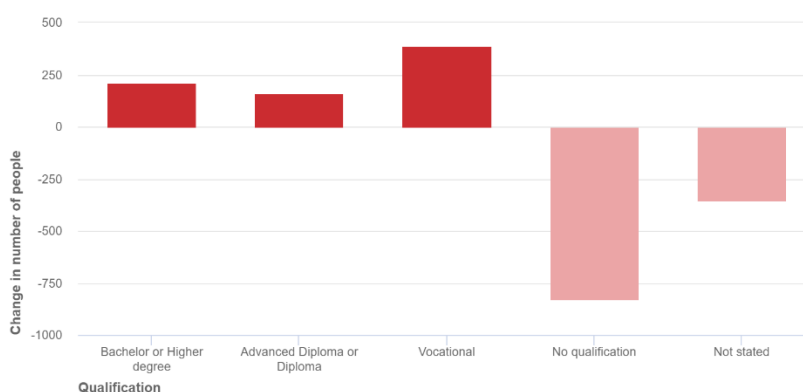


Source: Australian Bureau of Statistics, Census of Population and Housing, 2016 (Usual residence data). Compiled and presented in profile.id by .id, the population experts.

.id the population experts

Change in highest qualification achieved, 2011 to 2016

Broken Hill City - Total persons



Source: Australian Bureau of Statistics, Census of Population and Housing, 2011 and 2016 (Usual residence data). Compiled and presented in profile.id by .id, the population experts.

.id the population experts

The major differences between the qualifications held by the workforce in Broken Hill and NSW were:

- A larger percentage of local workers with Certificate III & IV Levels (28.2% compared to 18.7%)

- A larger percentage of local workers with No qualifications (39.1% compared to 31.1%)
- A smaller percentage of local workers with Bachelor or Higher degrees (16.5% compared to 32.6%)
- A smaller percentage of local workers with Advanced Diploma or Diplomas (8.5% compared to 11.1%)

There are more with Engineering and Related Technologies qualifications than any other field of qualification. Analysis of the fields of qualifications of the shows that the three largest fields of qualification were:

- Engineering and Related Technologies (915 people or 13.4%)
- Health (692 people or 10.1%)
- Management and Commerce (676 people or 9.9%)

In combination these three fields accounted for 2,283 people in total or 33.3% of the workforce. In comparison, NSW employed 10.4% in Engineering and Related Technologies; 7.1% in Health; and 17.1% in Management and Commerce.

The major differences between the fields of qualifications of the workforce in Broken Hill and NSW were:

- A larger percentage of local workers qualified in the field of Engineering and Related Technologies (13.4% compared to 10.4%)
- A larger percentage of local workers qualified in the field of Health (10.1% compared to 7.1%)
- A smaller percentage of local workers qualified in the field of Management and Commerce (9.9% compared to 17.1%)
- A smaller percentage of local workers qualified in the field of Creative Arts (0.8% compared to 3.1%)

The largest changes in all industry qualifications between 2011 and 2016 were:

- No qualifications (-378 local workers)
- Bachelor or Higher degrees (+186 local workers)
- Certificate III & IV Levels (+152 local workers)
- Advanced Diploma or Diplomas (+101 local workers)

Occupations

An analysis of the jobs in 2016 shows the three most popular occupations were:

- Professionals (1,173 local workers or 17.1%)
- Community and Personal Service Workers (1,026 local workers or 15.0%)
- Technicians and Trades Workers (984 local workers or 14.4%)

In combination these three occupations accounted for 3,183 people in total or 46.5% of the local workers. In comparison, NSW employed 23.6% as Professionals; 10.4% as Community and Personal Service Workers and 12.7% as Technicians and Trades Workers. The major differences between the jobs held by the workforce in Broken Hill and NSW were:

- A larger percentage of local workers employed as Community and Personal Service Workers (15.0% compared to 10.4%)
- A larger percentage of local workers employed as Machinery Operators and Drivers (10.2% compared to 6.1%)
- A smaller percentage of local workers employed as Professionals (17.1% compared to 23.6%)

- A smaller percentage of local workers employed as Managers (9.8% compared to 13.5%)

The largest changes in the jobs in Broken Hill between 2011 and 2016 were:

- Clerical and Administrative Workers (-77 local workers)
- Professionals (+64 local workers)
- Technicians and Trades Workers (-59 local workers)
- Community and Personal Service Workers (+57 local workers).

Strategic Direction:

Key Direction:	Our Leadership
Objective:	4.2 Our Leaders Make Smart Decisions
Function:	Leadership and Governance
DP Action:	4.2.1.06 Monitor demographic changes within the community and consider the likely implications upon Council and the City

Relevant Legislation:

Nil

Financial Implications:

Nil

Attachments

There are no attachments for this report.

JAMES RONCON
GENERAL MANAGER

ORDINARY MEETING OF THE COUNCIL

August 2, 2018

ITEM 14

BROKEN HILL CITY COUNCIL REPORT NO. 131/18

SUBJECT: MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING NO 383 HELD TUESDAY JULY 3, 2018 AND NO 384 HELD TUESDAY AUGUST 7, 2018. 11/397

Recommendation

1. That Broken Hill City Council Report No. 131/18 dated August 2, 2018, be received.
2. That the minutes for the Local Traffic Committee Meeting No.383, held July 3, 2018 be received.
3. Item Number 383.6.3 - That Council will provide Variable Message Signs (VMS) to be used for traffic control for the duration of the 2018 Silver City Show and that Council will absorb this cost.
4. Item Number 383.6.4 - That the request for road closure as per The Palace Hotel's Traffic Control Plan:

Author: Bradley Burcher.

Traffic Management Plan Number 0033638263

Notes:

BROKEN HILL FESTIVAL SULPHIDE ST ROAD CLOSURE START DATE WEDNESDAY 5/9/18 FROM 3pm TO MONDAY 10/9/18 FINISH 3pm CRYSTAL LANE WILL CLOSED AT MIDDAY FRIDAY 7/9/18 AND REOPEN ON MONDAY 10/9/18

SAFETY FENCING WILL BE PLACE AT EACH ENDS OF ROAD CLOSURE AND HAFE OF FOOT PATH OUT SIDE OF HOTEL IN ARGENT ST

ACCESS TO BARRIER CRASH TO BE LEFT OPEN FOR BARRIER CRASH ONLY AT ALL TIMES 3m OUT FROM CURB WITH SAFETY FENCE

DISRUPTION TO PUBLIC TO BE PUT IN PAPER FOR PUBLIC NOTFICTION

ALL SIGNS TO BE SET OUT AS PLAN SET OUT

Be endorsed by Council and that any costs associated with the road closure be covered by The Palace Hotel.

5. Item Number 380.6.1 - The Committee recommend that Council order and install temporary speed humps at Wright and Warnock Streets Intersection for a trial period.

6. That the minutes for the Local Traffic Committee Meeting No.384, held August 7, 2018 be received.

7. Item Number 384.6.1 - That '30 minute parking, 8am to 3pm, Monday to Friday' signage be erected in front of the Far West HACC Services, 475 Argent Street.

Executive Summary:

Under Guidelines published in March 2009 by the Roads and Traffic Authority (now known as the Roads and Maritime Services), entitled '*A guide to the delegation to councils for the regulation of traffic* states:

"The Local Traffic Committee (LTC) has no decision-making powers and is primarily a technical review committee. It only advises the Council on matters for which the Council has delegated authority, being certain prescribed traffic control devices and traffic control facilities.

The Council must refer all traffic related matters to the LTC prior to exercising its delegated functions. Matters related to State Roads or functions that have not been delegated to the elected Council must be referred directly to Roads and Maritime Services or relevant organisation. Such matters must not be referred to the LTC.

Council is not bound by the advice given by its LTC. However if Council does wish to act contrary to the unanimous advice of the LTC or when the advice is not unanimous, it must notify Roads and Maritime Services and the NSW Police and wait 14 days before proceeding."

Report:

This report is to provide Council with the minutes and action list of the Local Traffic Committee meetings held July 3, 2018 and August 7, 2018 which details recommendations to Council for consideration and adoption.

Strategic Direction:

Key Direction:	4. Our Leadership
Objective:	4.3 United We Stand
Function:	Leadership & Governance
DP Action:	4.3.1.1 Develop committees and/or workgroups for key issues and projects impacting Council and the City

Relevant Legislation:

- *Road Transport (Safety and Traffic Management) Regulation 1999*, and
- Road Rules 2008
- A guide to the delegation to councils for the regulation of traffic (guidelines)

Financial Implications:

Financial implications for any of the recommendations to Council will be detailed in the LTC minutes, if relevant.

Attachments

1. [↓](#) Minutes - Local Traffic Committee - Meeting No 383 - 3 July 2018
2. [↓](#) Minutes - Local Traffic Committee - Meeting No 384 - 7 August 2018

ANTHONY MISAGH
CHIEF OPERATIONS OFFICER

JAMES RONCON
GENERAL MANAGER

LOCAL TRAFFIC COMMITTEE MINUTES OF MEETING NO 383

Held 9.30am Tuesday 3 July 2018
First Floor Meeting Room - Council Administration Building

The Chairperson Infrastructure Projects Engineer, David Zhao opened the meeting at 9.36am and welcomed all representatives present.

383.1 Present

David Zhao	Chairperson/Infrastructure Projects Engineer
Joe Sulicich	Roads and Maritime Services (RMS) Representative
Peter Beven	Local Member's Representative
Inspector Yvette Smith	NSW Police
Marion Browne	Councillor
Penny Robinson	Minute Secretary/Administration Officer

383.2 Apologies – NSW Police, Constable Mat Whitelum

383.3 Disclosure of interest – Nil

383.4 Adoption of previous minutes

Previous minutes of meeting No 382 held 5 June 2018 were confirmed via online voting as follows:

All in favour: RMS, Local Member's Representative, Council, NSW Police

383.5 Council Resolutions – The following Committee Recommendations were adopted by Council at its meeting held 1 May 2018.

Council resolutions on the June 2018 Traffic Committee Minutes was not available at the time of issuing this agenda. The outcome will be provided to the committee at the August 2018 meeting.

**ITEM 8 - BROKEN HILL CITY COUNCIL REPORT NO. 78/18 - DATED MAY 17, 2018 - MINUTES
OF THE LOCAL TRAFFIC COMMITTEE MEETING NO 381 HELD TUESDAY MAY 1, 2018. 11/397**

Resolved

1. That Broken Hill City Council Report No. 78/18 dated May 17, 2018, be received.
2. That the minutes for the Local Traffic Committee Meeting No.381, held May 1, 2018 be received.
3. Item Number 381.6.1 - That Council use existing budget to purchase and install kangaroo/emu warning signs in the vicinity of Duff/King Streets to raise community awareness of possible wildlife in the area.
4. Item Number 381.6.2 - That Council arrange to have the faded line marking in front of 475 Argent Street, Far West Community Transport re-sprayed.
5. Item Number 378.7.2 - That Council install speed humps on the road near the garden beds in the carpark area in the vicinity of Broken Hill Foodland, 347 Beryl Street. Council will pay for the works from the current budget.
6. Item Number 379.7.2 -
 1. That Council approve installation of an on road drop-off zone in Sulphide Street and that installation/infrastructure be at the cost of the FWLHD.
 2. That consideration be given in Council's Draft Parking Strategy to include the following:
 - Unlimited time parallel parking in Crystal Street on the opposite side of the Health Service and extending to opposite Far West Auto.
 - Implementation of two hour timed parking on both sides of Sulphide Street in the near vicinity of the Health Service.
 - A refuge island be installed in Sulphide Street to allow easier access for pedestrians when crossing from the Health Service to Far West Auto.

RESOLUTION

Minute No. ~~45825~~

Councillor M. Browne moved)

Councillor C. Adams seconded)

CARRIED

383.6 Correspondence In

Item No.	TRIM No.	Details
383.6.1	D18/30456	Request for 'No Parking' Zone in Crystal Lane between Bromide and Chloride Streets.
Discussion Notes		<p>Council's Infrastructure Projects Engineer, David Zhao advised that this matter will be raised for consideration in Council's the Draft Parking Strategy.</p> <p>Council to advise the proponent of the above.</p>

Item No.	TRIM No.	Details
383.6.2	D18/26357	Request for Speed Humps in South Street near the vicinity of the Basketball Stadium.
Discussion Notes		<p>NSW Police, Yvette Smith advised that Police will schedule more speed checks in the abovementioned area.</p> <p>Yvette Smith will follow up on behalf of the Committee with the proponent to confirm days/times when police patrol might be of most benefit and will advise the Committee of the outcome.</p>
Item No.	TRIM No.	Details
383.6.3	N/A	NSW Police request that RMS provide Variable Message Signs (VMS) for the 2018 Silver City Show.
Discussion Notes		<p>NSW Police, Yvette Smith has requested that RMS provide VMS.</p> <p>It was identified through discussion that Council previously provided the VMS signs however have to meet RMS conditions due to their use on a state road. RMS, Joe Sulicich advised that he will email Council's Infrastructure Projects Engineer, David Zhao in relation to this matter.</p>
Recommendation		<p>That Council will provide Variable Message Signs (VMS) to be used for traffic control for the duration of the 2018 Silver City Show and that Council will absorb this cost.</p> <p>Recommendation Moved: Council (David Zhao) Recommendation Seconded: RMS, NSW Police and Local Member's Representative noted 'all for'. Against: Nil</p>
Item No.	TRIM No.	Details
383.6.4	D18/31190	Broken Heel - Festival Road Closure Application.
Discussion Notes		<p>The Committee discussed the Broken Heel Festival Grounds road closure application and the issue of access to Barrier Crash Repairs. In feedback received by Council, it was noted that Barrier Crash Repairs now support the amended Traffic Control Plan that provides access to their business.</p> <p>NSW Police, Yvette Smith advised that Police are rostered on to attend both the parade and the festival events.</p> <p>The Committee note no objections to the Broken Heel Festival Grounds road closure and note the following recommendation.</p>

Recommendation	<p>That the request for road closure as per The Palace Hotel's Traffic Control Plan:</p> <p>Author: Bradley Burcher. Traffic Management Plan Number 0033638263</p> <p>Notes:</p> <p>BROKEN HEEL FESTIVAL SULPHIDE ST ROAD CLOSURE START DATE WEDNESDAY 5/9/18 FROM 3pm TO MONDAY 10/9/18 FINISH 3pm CRYSTAL LANE WILL CLOSED AT MIDDAY FRIDAY 7/9/18 AND REOPEN ON MONDAY 10/9/18</p> <p>SAFETY FENCING WILL BE PLACE AT EACH ENDS OF ROAD CLOSURE AND HAFE OF FOOT PATH OUT SIDE OF HOTEL IN ARGENT ST</p> <p>ACCESS TO BARRIER CRASH TO BE LEFT OPEN FOR BARRIER CRASH ONLY AT ALL TIMES 3m OUT FROM CURB WITH SAFETY FENCE</p> <p>DISRUPTION TO PUBLIC TO BE PUT IN PAPER FOR PUBLIC NOTFICTION</p> <p>ALL SIGNS TO BE SET OUT AS PLAN SET OUT</p> <p>Be endorsed by Council and that any costs associated with the road closure be covered by The Palace Hotel.</p> <p>Recommendation Moved: Council (David Zhao) Recommendation Seconded: RMS, NSW Police and Local Member's Representative noted 'all for'. Against: Nil</p>
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383.7 Correspondence Out

Item No.	TRIM No.	Details
382.6.1	D18/30504	Outcome Letter - Request for the Review of Parking Arrangements in Argent Street, Broken Hill - Outback Pharmacies Group.
Discussion Notes		The Committee note this outgoing correspondence.
Item No.	TRIM No.	Details
378.7.2	D18/31038	Outcome Letter - Request to Review Traffic Conditions of the Carpark located near Broken Hill Foodland, 347 Beryl Street, Broken Hill – Lauren Colmer, Foodland.
Discussion Notes		The Committee note this outgoing correspondence.

Item No.	TRIM No.	Details
379.7.2	D18/31042	Outcome Letter - Review of Traffic Matters in relation to the New Community Health Centre, located in Crystal Street - Ken Barnett, FWLHD.
Discussion Notes		The Committee note this outgoing correspondence.
Item No.	TRIM No.	Details
381.6.1	D18/31101	Outcome Letter - Request to Install Wildlife Warning Signs in the vicinity of Duff/King Streets – Bianca Miani.
Discussion Notes		The Committee note this outgoing correspondence.
Item No.	TRIM No.	Details
381.6.2	D18/31110	Outcome Letter - Request to Re-spray Faded Line Marking in front of 475 Argent Street, Far West Community Transport – Sue Johnstone, FWHACC.
Discussion Notes		The Committee note this outgoing correspondence.
Item No.	TRIM No.	Details
376.7.3	D18/30569	Request Letter - Request for Meeting to discuss Parking Zone Times in Thomas Street near the Far West Local Health District (FWLHD) – Ken Barnett, FWLHD.
Discussion Notes		The Committee note this outgoing correspondence.
Item No.	TRIM No.	Details
383.6.1	D18/31119	Acknowledgement Letter - Request for 'No Parking' Zone in Crystal Lane between Bromide and Chloride Streets – Eric Craney, Doyle Kingston & Swift Solicitors.
Discussion Notes		The Committee note this outgoing correspondence.
Item No.	TRIM No.	Details
383.6.2	D18/31193	Acknowledgement Letter - Request for Speed Humps in South Street near the vicinity of the Basketball Stadium – Barbara Hands.
Discussion Notes		The Committee note this outgoing correspondence.

383.8 General Business

Item No.	TRIM No.	Details	Page No.
383.8.1	D17/54969	Council's Infrastructure Projects Engineer, David Zhao to discuss Council's Draft Parking Strategy.	N/A
Discussion Notes		The Draft Parking Strategy will be emailed out to Committee members for comment.	
Item No.	TRIM No.	Details	
383.8.2	N/A	Local Member's Representative, Peter Beven advised that three fruit trees require pruning located at the corner of Cobalt and Iodide Streets.	
Discussion Notes		CRM to be entered.	
Item No.	TRIM No.	Details	
383.8.3	N/A	RMS, Joe Sulicich advised the Committee that there is no sight distance for trucks at the corner of Iodide and Williams Streets as trees need trimming/branches lifted. (Trees in Williams Street on north eastern side).	
Discussion Notes		CRM to be entered.	

383.9 Action Item List

Item No.		373.10.5
TRIM No.		N/A
CRM No.		N/A
Responsible Officer		Council's Infrastructure Projects Engineer, David Zhao
Current Status		Pending – July 2018
Date		Item Details

August 2017

RMS, Joe Sulicich queried when the Broken Hill 'Welcome' signs are going to be upgraded.

Date	Committee Recommendation/s
	N/A
Action Date	Running Actions
August 2017	<p>Council's Manager Infrastructure, Andrew Bruggy advised that the two existing signs require RMS approval if they are to be replaced and signs are required to be in a 'clear zone' which is determined by the traffic speed in the area as to the distance required of sign placement from the road.</p> <p>RMS, Joe Sulicich advised that Council's Infrastructure Projects Engineer is aware of the 'clear zone' requirements and a meeting will be arranged in the near future to discuss further.</p> <p>Councillor Browne queried if Council branding is a factor in the process of printing new signs. Council's Manager Infrastructure, Andrew Bruggy advised that he will arrange for quotes for signage to be obtained and follow up on Council's branding requirements.</p> <p>Council's Manager Infrastructure, Andrew Bruggy advised Council has no intent to upgrade signage at this time.</p>
September 2017	<p>Manager Infrastructure, Andrew Bruggy had investigated the sign costing and design options as per the Committee's request. Options presented to Committee and will be presented to Councillors through the Key Directions Working Groups.</p> <p>Four signs will cost half of the allocated signage budget. This cost is inclusive of the final installation.</p> <p>Manager Infrastructure, Andrew Bruggy will provide feedback to the Committee on the progress of this proposal.</p> <p>RMS, Joe Sulicich advised that for a road with 110km speed zone, signs need to be placed 8 – 10m from the road edge line.</p> <p>The Committee will arrange a meeting to look at site locations for the proposed signs. RMS suggest to look at placing the signs in information bays. Other options suggested are near highway truck stops.</p>
October 2017	<p>Manager Infrastructure, Andrew Bruggy advised that Council is currently obtaining final graphic designs and the signage will be presented to the October Council meeting for endorsement. There are also various possible site locations for the placement of the signs that will be emailed to the committee members for their information and comment.</p> <p>The committee support the installation of updated signage.</p>
November 2017	<p>Designs are almost finalised – Council's Manager Infrastructure, Andrew Bruggy will arrange a site visit and a calendar invite will be sent with three proposed times and dates. A bus will be arranged. RMS, Joe Sulicich and Council's Asset Planner Transport, James Druitt to advise</p>

the Committee of clearance zones on this site visit. Date proposed for the week commencing the 27 November and this will be confirmed.

December 2017	<p>Site visit conducted with the following locations identified for signage:</p> <ul style="list-style-type: none"> • Tibooburra sign to be located in the Common. • Sydney road sign to replace existing 'Broken Hill Welcomes You' sign in parking bay. • Wentworth sign in existing parking bay to the right of tourism sign. • Adelaide road to right side of existing tourism sign. • Airport sign near Gneiss rocks. <p>Council can now commence the development application process. This matter will be referred back to Council.</p>
February 2018	Pending - February 2018
March 2018	Council's Infrastructure Projects Engineer, David Zhao will follow up the status of this matter and seek advice from Council's Manager Planning Development and Compliance, Francois Van Der Berg, relating to development application requirements.
April 2018	Council's Infrastructure Projects Engineer, David Zhao will report back to the May 2018 meeting.
May 2018	Design is being reviewed by council. Quotes ready for manufacture. Heritage Advisor to review and provide feedback on the design.
June 2018	Council's Infrastructure Projects Engineer, David Zhao advised that designs are finalised, supplier is ready to provide quote. This item remains pending.
July 2018	Council's Infrastructure Projects Engineer, David Zhao advised the Committee that a new design for the signs has been circulated to Councillors and this is pending comment.

Item No.	376.7.3
TRIM No.	D17/51769
CRM No.	N/A
Responsible Officer	Council's Infrastructure Projects Engineer, David Zhao
Current Status	Pending – July 2018

Date	Item Details
November 2017	Request for a review of parking zone times in Thomas Street near the Hospital
Date	Committee Recommendation/s
November 2017	N/A
Action Date	Running Actions
November 2017	<p>Council's Manager Infrastructure, Andrew Bruggy to contact the Far West Local Health District (FWLHD) Manager to discuss staff parking and parking options available in the Thomas Street/Sulphide Street area.</p> <p>Council's Manager Infrastructure, Andrew Bruggy will also discuss options for Crystal Street parking and requirements of the new hospital development in relation to numbers of parks required by hospital staff. The Committee have queried that as Crystal Street is a state highway, will this cause issues with increased parking in the area and trucks. RMS, Joe Sulicich will also request further information on this matter. Outcomes of the conversations to be brought back to the committee for further discussion.</p>
December 2017	<p>Council's Manager Infrastructure, Andrew Bruggy met with a representative from the FWLHD relating to parking for the new development in Crystal Street. It is suggested to the committee that there is adequate room in the street area for angle parking. This concept would provide 300 carparks. FWLHD advised there are 122 staff and approximately on average 80 employees requiring parking per day. Council and RMS need to discuss a formal design for the area. Design would need to include a pedestrian crossing for the area and 45 degree angle parking. Council's Infrastructure to investigate the option of off Street parking adjacent to railway land.</p>
February 2018	Pending - Clarification needed if Council's Manager Infrastructure discussed this matter relating to Thomas/Sulphide Street with the FWLHD.
March 2018	Council's Infrastructure Projects Engineer David Zhao will discuss this matter further with FWLHD to seek clarification relating to Thomas/Sulphide Street parking.
April 2018	This matter will be raised at the meeting to be held between Council and FWLHD when discussing Crystal Street parking matters relating to the new health development. A date for the meeting is yet to be set.
May 2018	Council's Infrastructure Projects Engineer David Zhao to arrange another meeting and advise committee of the outcome as this was not raised in the meeting held today, 1 May 2018 between FWLHD and LTC.
June 2018	Council to issue correspondence to the FWLHD, General Manager to arrange a meeting with Council's Infrastructure Projects Engineer David Zhao.

July 2018

Council's Infrastructure Projects Engineer, David Zhao advised that a letter will be issued to invite FWLHD representatives to attend the next meeting to discuss this item.

Item No.	380.6.1
TRIM No.	D18/13851, D18/13854
CRM No.	N/A
Responsible Officer	Council's Infrastructure Projects Engineer, David Zhao
Current Status	Pending – July 2018
Date	Item Details

April 2018 Wright and Warnock Streets Intersection - traffic safety concerns.

Date	Committee Recommendation/s
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April 2018 N/A

July 2018 The Committee recommend that Council order and install temporary speed humps at Wright and Warnock Streets Intersection for a trial period.

Recommendation Moved: Council (David Zhao)
Recommendation Seconded: RMS, NSW Police and Local Member's Representative noted 'all for'.
Against: Nil

Action Date	Running Actions
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April 2018 Council's Asset Planner Transport, James Druitt discussed safety concerns and the correspondence received about a recent motor vehicle incident that occurred at the Wright and Warnock Streets intersection.

Council has previously placed infrastructure at the intersection to reduce vehicle speed as a result from consultation via survey with the residents of the affected area. Previous traffic/speed counts conducted by Council indicated that 95% of traffic in the area drive within the designated speed limit.

Council's Infrastructure Projects Engineer, David Zhao suggested that bollards could possibly be installed as an option to increase protection for the property primarily at the corner of Wright and Warnock Streets intersection. The Committee agree that this may be a suitable option.

Council's Asset Planner Transport, James Druitt advised that the residents of the area previously requested the investigation of the intersection being closed. The Committee noted that a road closure is not feasible and there is not enough evidence in traffic/speed counts and incident history to justify a road closure.

A Council Officer will to contact the proponent to discuss other possibly safety infrastructure such as bollards.

May 2018

Council's Asset Planner Transport, James Druitt advised the Committee that he has undertaken several conversations with the proponent to try and find possible feasible solutions to resolve this matter.

The Committee discussed that incident history in this areas is rare and current infrastructure in place is considered adequate. Council's Infrastructure Projects Engineer, David Zhao suggested highway barrier/chevron crash barrier as a final possible option to resolve this matter. Council's Asset Planner Transport, James Druitt to look into cost associated.

Councillor Brown queried Council's Infrastructure Projects Engineer, David Zhao if there was any consideration given to works relating to removal of the S- Bend section on Warnock Street. David Zhao advised no, not at this stage.

June 2018

The committee discussed the crash history in this area with minimal incidents noted. Councillor Browne queried the option of speed humps, Council's Infrastructure Projects Engineer, David Zhao will now investigate the options and costing of speed humps.

July 2018

The Committee discuss this request and its discussion history.

The Committee recommend that Council order and install temporary speed humps at Wright and Warnock Streets Intersection for a trial period.

Item No.	381.6.1
TRIM No.	D18/15539
CRM No.	N/A
Responsible Officer	Council's Infrastructure Projects Engineer, David Zhao
Current Status	Pending - July 2018
Date	Item Details

May 2018

Duff/King Streets – Concerns for Native Wildlife being injured by vehicles.

Date	Committee Recommendation/s
May 2018	<p>That Council use existing budget to purchase and install kangaroo/emu warning signs in the vicinity of Duff/King Streets to raise community awareness of possible wildlife in the area.</p> <p>Recommendation Moved: Council (David Zhao) Recommendation Seconded: RMS, NSW Police and Local Member's Representative noted 'all for'. Against: Nil</p>

Action Date	Running Actions
May 2018	<p>The Committee discussed the concerns raised in the correspondence. It is noted that in Duff/King Streets the speed limit is 50km. Police NSW, Yvette Smith advised that Police receive weekly call outs for injured animals both in and outside of the Broken Hill area. Yvette Smith advised the Committee that this issue of injured wildlife is not restricted to a specific local area for NSW Police call outs.</p> <p>Council's Infrastructure Projects Engineer, David Zhao suggests kangaroo/emu warning signs could be installed in the Duff/King Streets area to increase community awareness of wildlife in that area.</p> <p>The cost to purchase and install signage would be absorbed by Council's current budget.</p> <p>Police NSW, Yvette Smith also noted to the Committee that Police will make a note to monitor the area for hoons/speeding.</p>
June 2018	<p>Council's Infrastructure Projects Engineer, David Zhao will liaise with Council's Communications Team in relation to the possibility of a media release/social media awareness on the increased wildlife in the local area. David Zhao will also discuss the possibility of signage at the Visitor Information Centre to increase awareness for tourists.</p>
July 2018	<p>Pending as per action noted from June meeting. Council's Infrastructure Projects Engineer, David Zhao to follow up.</p>

Item No.	382.6.3
TRIM No.	D18/25757
CRM No.	N/A
Responsible Officer	Council's Infrastructure Projects Engineer, David Zhao
Current Status	Pending - July 2018

Date	Item Details
June 2018	Broken Heel - Parade Road Closure Application
Date	Committee Recommendation/s
June 2018	<p>That the request for road closure as per The Palace Hotel's Traffic Control Plan:</p> <p>Author: Bradley Burcher.</p> <p>Notes: Argent St Parade Closed from Saturday 8/9/18 at 11am to 3pm Saturday Chloride St & Oxide St Intersection will be closed for public safety.</p> <p>Traffic Management Plan Number 0033638263.</p> <p>Be endorsed by Council and that any costs associated with the road closure be covered by The Palace Hotel.</p>
Action Date	Running Actions
June 2018	<p>Argent Street Parade – Saturday 8/9/2018 – 11am to 4pm (4 hour) closure.</p> <p>The LTC note no objections to the Argent Street Parade</p> <p>Police to ensure assistance is available for the day.</p>
July 2018	Pending outcome from Council recommendation. Recommendation outcome should be available at the August meeting.

383.10 Next Meeting Date – Tuesday, 7 August 2018

383.11 Meeting Closed – 10.19am

LOCAL TRAFFIC COMMITTEE MINUTES OF MEETING NO 384

Held 9.30am Tuesday 7 August 2018
First Floor Meeting Room - Council Administration Building

The Chairperson Infrastructure Projects Engineer, David Zhao opened the meeting at 9.32am and welcomed all representatives present.

384.1 Present

David Zhao	Chairperson/Infrastructure Projects Engineer
Joe Sulicich	Roads and Maritime Services (RMS) Representative
Peter Beven	Local Member's Representative
Inspector Yvette Smith	NSW Police
Marion Browne	Councillor
Penny Robinson	Minute Secretary/Administration Officer

384.2 Apologies

Constable Mat Whitelum NSW Police

384.3 Disclosure of interest

Item No. 384.6.1 - Councillor Browne advised the Committee that she is the Chairperson of the Far West HACC Services.

384.4 Adoption of previous minutes

Previous minutes of meeting No 383 held 3 July 2018 were confirmed via online voting as follows:

All in favour: RMS, Local Member's Representative, Council, NSW Police

384.5 Council Resolutions

The following Committee Recommendations were adopted by Council at its meeting held 5 June 2018.

ITEM 8 - BROKEN HILL CITY COUNCIL REPORT NO. 111/18 - DATED JUNE 15, 2018 - MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING NO 382 HELD TUESDAY JUNE 5, 2018. 11/397

Resolved:

1. That Broken Hill City Council Report No. 111/18 dated June 15, 2018, be received.
2. That the minutes for the Local Traffic Committee Meeting No.382, held June 5, 2018 be received.
3. Item Number 382.6.3 - That the request for road closure as per The Palace Hotel's Traffic Control Plan:
Author: Bradley Burcher
Notes: Argent St Parade Closed from Saturday 8/9/18 at 11am to 3pm Saturday
Chloride St & Oxide St Intersection will be closed for public safety.
Traffic Management Plan Number 0033638263.

Be endorsed by Council and that any costs associated with the road closure be covered by The Palace Hotel.

RESOLUTION

Minute No. 45865

Councillor M. Browne moved)
Councillor M. Clark seconded)

CARRIED

Council resolutions on the July 2018 Traffic Committee Minutes was not available at the time of issuing this agenda. The outcome will be provided to the committee at the September 2018 meeting.

384.6 Correspondence In

Item No.	TRIM No.	Details
384.6.1	D18/36491	Request for signage - Far West (FW) HACC Services Inc.
Discussion Notes		<p>Councillor Browne spoke to the correspondence on behalf of Far West HACC Services and advised the Committee that the lined parking area in front of the building at 475 Argent Street is used by busses and customers along with local residents. Neighbouring residence are now parking their vehicles in front of the accessible ramp and this limits access to the ramp for FW HACC Services clients. Councillor Browne advised that a majority of the clients accessing the service are needing mobility aids, cannot walk longer distances and utilise the ramp. It was noted to the Committee that FW HACC staff park down further to allow more direct parking out the front of the service for clients.</p> <p>FW HACC Services are requesting that the Committee erect signage that states 'HACC Busses and Clients only - Mon to Fri 8am to 3pm only'.</p> <p>The Committee discussed if a bus zone would be beneficial or timed parking. RMS, Joe Sulicich advised the Committee that a bus zone would impose other parking restrictions to the area.</p> <p>The Committee agree that timed parking would be of most benefit to the area at allow clients to access the service and ramp area. The Committee note the signage should not to be for exclusive use to FW HACC Services as per their request.</p> <p>The Committee to propose '30 minute parking, 8am to 3pm, Monday to Friday' to be considered and that this is to be discussed with FW HACC Services.</p> <p>Councillor Brown phoned and discussed this option with the proponent at the FW HACC Services who agrees that 30 minutes would be adequate for clients to access the service.</p> <p>The Committee will make a recommendation to Council.</p>
Recommendation		<p>That '30 minute parking, 8am to 3pm, Monday to Friday' signage be erected in front of the Far West HACC Services, 475 Argent Street.</p> <p>Recommendation Moved: Council (David Zhao) Recommendation Seconded: RMS, NSW Police and Local Member's Representative noted 'all for'. Against: Nil</p>

Item No.	TRIM No.	Details
383.6.2	N/A	Follow up information in relation to Action Item No. 383.6.2
Discussion Notes		Noted in action item list

384.7 Correspondence Out

Item No.	TRIM No.	Details
376.7.1	D18/32747	Outcome letter - 376.7.1, Review of Footpath Height in front of Synergy Physiotherapy & Pilates Clinic
Discussion Notes		Noted.

384.8 General Business

Item No.	TRIM No.	Details
384.8.2	N/A	Local Member's Representative, Peter Beven raised for discussion heavy vehicles using designated routes in the local area and his concern for manoeuvring issues at intersections.
Discussion Notes		<p>RMS, Joe Sulicich advised that information on the heavy vehicle routes has previous been provided to RMS Parkes Office for review and that AB Triples are approved to travel through Broken Hill (36m in length).</p> <p>RMS and NSW Police advise the Committee that there are no issues/incidences that they are aware of in relation to heavy vehicles manoeuvring at intersections on designate routes.</p> <p>Councillor Browne advised that the Bypass Road is still a Council agenda item but is not a current priority at this time.</p> <p>The Committee note the concerns raised. No further action is required by the Committee.</p>
Item No.	TRIM No.	Details
384.8.3	N/A	Local Member's Representative, Peter Beven raised for discussion the Modifications to Ore Haulage Route and Evaporations Ponds - North Mine – Council Report Number 117/18. This report was presented to the July 2018 Council Meeting.
Discussion Notes		The Committee discussed the report and route for the North Mine trucks (both unloaded and loaded trucks). The Committee noted that the route should not cause any further impositions to houses in the area.

		Councillor Browne advised the Committee that a site inspection was undertaken by Council/Councillors and that this report will again be raised at the following Council meeting. The Committee note this report. No further action is required by the Committee.
Item No.	TRIM No.	Details
384.8.4	N/A	Councillor Browne queried if Street Signage/Name Blades are being replaced.
Discussion Notes		Council's Infrastructure Project's Engineer, David Zhao advised Councillor Brown that Council is conducting an inventory of signs/name blades for orders to be made and works included on future maintenance schedules for replacement.
384.8.5	N/A	Councillor Browne queried faded tourist signage at the Kaolin and Williams Street Intersection.
Discussion Notes		Council's Infrastructure Project's Engineer, David Zhao advised Councillor Brown that the request has gone to the TASAC Committee Meeting and that the RMS representative has asked that signage on for the state highway be approved.
384.8.6	N/A	Councillor Browne queried parking issues for the FW HACCC Services Bus when using the drop off point at the back emergency access area at the Far West Local Health District (Hospital). Drop off access is said to be often blocked by parked vehicles.
Discussion Notes		NSW Police, Yvette Smith advised that as it is a private carpark area she will need to verify if parking restrictions can be enforced by Police. This will be verified and advice will be provided to the Committee.

384.9 Action Item List

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Item No.	373.10.5
TRIM No.	N/A
CRM No.	N/A
Responsible Officer	Council's Infrastructure Projects Engineer, David Zhao
Current Status	Pending – August 2018

Date	Item Details
August 2017	RMS, Joe Sulicich queried when the Broken Hill 'Welcome' signs are going to be upgraded.
Date	Committee Recommendation/s
	N/A
Action Date	Running Actions
August 2017	<p>Council's Manager Infrastructure, Andrew Bruggy advised that the two existing signs require RMS approval if they are to be replaced and signs are required to be in a 'clear zone' which is determined by the traffic speed in the area as to the distance required of sign placement from the road.</p> <p>RMS, Joe Sulicich advised that Council's Infrastructure Projects Engineer is aware of the 'clear zone' requirements and a meeting will be arranged in the near future to discuss further.</p> <p>Councillor Browne queried if Council branding is a factor in the process of printing new signs. Council's Manager Infrastructure, Andrew Bruggy advised that he will arrange for quotes for signage to be obtained and follow up on Council's branding requirements.</p> <p>Council's Manager Infrastructure, Andrew Bruggy advised Council has no intent to upgrade signage at this time.</p>
September 2017	<p>Manager Infrastructure, Andrew Bruggy had investigated the sign costing and design options as per the Committee's request. Options presented to Committee and will be presented to Councillors through the Key Directions Working Groups.</p> <p>Four signs will cost half of the allocated signage budget. This cost is inclusive of the final installation.</p> <p>Manager Infrastructure, Andrew Bruggy will provide feedback to the Committee on the progress of this proposal.</p> <p>RMS, Joe Sulicich advised that for a road with 110km speed zone, signs need to be placed 8 – 10m from the road edge line.</p> <p>The Committee will arrange a meeting to look at site locations for the proposed signs. RMS suggest to look at placing the signs in information bays. Other options suggested are near highway truck stops.</p>
October 2017	<p>Manager Infrastructure, Andrew Bruggy advised that Council is currently obtaining final graphic designs and the signage will be presented to the October Council meeting for endorsement. There are also various possible site locations for the placement of the signs that will be emailed to the committee members for their information and comment.</p>

	The committee support the installation of updated signage.
November 2017	Designs are almost finalised – Council's Manager Infrastructure, Andrew Bruggy will arrange a site visit and a calendar invite will be sent with three proposed times and dates. A bus will be arranged. RMS, Joe Sulicich and Council's Asset Planner Transport, James Druitt to advise the Committee of clearance zones on this site visit. Date proposed for the week commencing the 27 November and this will be confirmed.
December 2017	<p>Site visit conducted with the following locations identified for signage:</p> <ul style="list-style-type: none">• Tibooburra sign to be located in the Common.• Sydney road sign to replace existing 'Broken Hill Welcomes You' sign in parking bay.• Wentworth sign in existing parking bay to the right of tourism sign.• Adelaide road to right side of existing tourism sign.• Airport sign near Gneiss rocks. <p>Council can now commence the development application process. This matter will be referred back to Council.</p>
February 2018	Pending - February 2018
March 2018	Council's Infrastructure Projects Engineer, David Zhao will follow up the status of this matter and seek advice from Council's Manager Planning Development and Compliance, Francois Van Der Berg, relating to development application requirements.
April 2018	Council's Infrastructure Projects Engineer, David Zhao will report back to the May 2018 meeting.
May 2018	Design is being reviewed by council. Quotes ready for manufacture. Heritage Advisor to review and provide feedback on the design.
June 2018	Council's Infrastructure Projects Engineer, David Zhao advised that designs are finalised, supplier is ready to provide quote. This item remains pending.
July 2018	Council's Infrastructure Projects Engineer, David Zhao advised the Committee that a new design for the signs has been circulated to Councillors and this is pending comment.
August 2018	Pending - designs still in progress.

Item No.	376.7.3
TRIM No.	D17/51769
CRM No.	N/A
Responsible Officer	Council's Infrastructure Projects Engineer, David Zhao
Current Status	Pending – August 2018
Date	Item Details
November 2017	Request for a review of parking zone times in Thomas Street near the Hospital
Date	Committee Recommendation/s
November 2017	N/A
Action Date	Running Actions
November 2017	<p>Council's Manager Infrastructure, Andrew Bruggy to contact the Far West Local Health District (FWLHD) Manager to discuss staff parking and parking options available in the Thomas Street/Sulphide Street area.</p> <p>Council's Manager Infrastructure, Andrew Bruggy will also discuss options for Crystal Street parking and requirements of the new hospital development in relation to numbers of parks required by hospital staff. The Committee have queried that as Crystal Street is a state highway, will this cause issues with increased parking in the area and trucks. RMS, Joe Sulich will also request further information on this matter. Outcomes of the conversations to be brought back to the committee for further discussion.</p>
December 2017	<p>Council's Manager Infrastructure, Andrew Bruggy met with a representative from the FWLHD relating to parking for the new development in Crystal Street. It is suggested to the committee that there is adequate room in the street area for angle parking. This concept would provide 300 carparks. FWLHD advised there are 122 staff and approximately on average 80 employees requiring parking per day. Council and RMS need to discuss a formal design for the area. Design would need to include a pedestrian crossing for the area and 45 degree angle parking. Council's Infrastructure to investigate the option of off Street parking adjacent to railway land.</p>
February 2018	<p>Pending - Clarification needed if Council's Manager Infrastructure discussed this matter relating to Thomas/Sulphide Street with the FWLHD.</p>

March 2018	Council's Infrastructure Projects Engineer David Zhao will discuss this matter further with FWLHD to seek clarification relating to Thomas/Sulphide Street parking.
April 2018	This matter will be raised at the meeting to be held between Council and FWLHD when discussing Crystal Street parking matters relating to the new health development. A date for the meeting is yet to be set.
May 2018	Council's Infrastructure Projects Engineer David Zhao to arrange another meeting and advise committee of the outcome as this was not raised in the meeting held today, 1 May 2018 between FWLHD and LTC.
June 2018	Council to issue correspondence to the FWLHD, General Manager to arrange a meeting with Council's Infrastructure Projects Engineer David Zhao.
July 2018	Council's Infrastructure Projects Engineer, David Zhao advised that a letter will be issued to invite FWLHD representatives to attend the next meeting to discuss this item.
August 2018	Pending as per July 2018.

Item No. 380.6.1

TRIM No. D18/13851, D18/13854

CRM No. N/A

Responsible Officer Council's Infrastructure Projects Engineer, David Zhao

Current Status Pending – August 2018

Date **Item Details**

April 2018 Wright and Warnock Streets Intersection - traffic safety concerns.

Date **Committee Recommendation/s**

April 2018 N/A

July 2018 The Committee recommend that Council order and install temporary speed humps at Wright and Warnock Streets Intersection for a trial period.

Recommendation Moved: Council (David Zhao)

Recommendation Seconded: RMS, NSW Police and Local Member's Representative noted 'all for'.

Against: Nil

Action Date	Running Actions
April 2018	<p>Council's Asset Planner Transport, James Druitt discussed safety concerns and the correspondence received about a recent motor vehicle incident that occurred at the Wright and Warnock Streets intersection.</p> <p>Council has previously placed infrastructure at the intersection to reduce vehicle speed as a result from consultation via survey with the residents of the affected area. Previous traffic/speed counts conducted by Council indicated that 95% of traffic in the area drive within the designated speed limit.</p> <p>Council's Infrastructure Projects Engineer, David Zhao suggested that bollards could possibly be installed as an option to increase protection for the property primarily at the corner of Wright and Warnock Streets intersection. The Committee agree that this may be a suitable option.</p> <p>Council's Asset Planner Transport, James Druitt advised that the residents of the area previously requested the investigation of the intersection being closed. The Committee noted that a road closure is not feasible and there is not enough evidence in traffic/speed counts and incident history to justify a road closure.</p> <p>A Council Officer will to contact the proponent to discuss other possibly safety infrastructure such as bollards.</p>
May 2018	<p>Council's Asset Planner Transport, James Druitt advised the Committee that he has undertaken several conversations with the proponent to try and find possible feasible solutions to resolve this matter.</p> <p>The Committee discussed that incident history in this areas is rare and current infrastructure in place is considered adequate. Council's Infrastructure Projects Engineer, David Zhao suggested highway barrier/chevron crash barrier as a final possible option to resolve this matter. Council's Asset Planner Transport, James Druitt to look into cost associated.</p> <p>Councillor Brown queried Council's Infrastructure Projects Engineer, David Zhao if there was any consideration given to works relating to removal of the S- Bend section on Warnock Street. David Zhao advised no, not at this stage.</p>
June 2018	<p>The committee discussed the crash history in this area with minimal incidents noted. Councillor Browne queried the option of speed humps, Council's Infrastructure Projects Engineer, David Zhao will now investigate the options and costing of speed humps.</p>
July 2018	<p>The Committee discuss this request and its discussion history.</p> <p>The Committee recommend that Council order and install temporary speed humps at Wright and Warnock Streets Intersection for a trial period.</p>
August 2018	<p>Pending as per July 2018.</p>

Item No.	381.6.1
TRIM No.	D18/15539
CRM No.	N/A
Responsible Officer	Council's Infrastructure Projects Engineer, David Zhao
Current Status	Completed - August 2018
Date	Item Details
May 2018	Duff/King Streets – Concerns for Native Wildlife being injured by vehicles.
Date	Committee Recommendation/s
May 2018	That Council use existing budget to purchase and install kangaroo/emu warning signs in the vicinity of Duff/King Streets to raise community awareness of possible wildlife in the area. Recommendation Moved: Council (David Zhao) Recommendation Seconded: RMS, NSW Police and Local Member's Representative noted 'all for'. Against: Nil
Action Date	Running Actions
May 2018	The Committee discussed the concerns raised in the correspondence. It is noted that in Duff/King Streets the speed limit is 50km. Police NSW, Yvette Smith advised that Police receive weekly call outs for injured animals both in and outside of the Broken Hill area. Yvette Smith advised the Committee that this issue of injured wildlife is not restricted to a specific local area for NSW Police call outs. Council's Infrastructure Projects Engineer, David Zhao suggests kangaroo/emu warning signs could be installed in the Duff/King Streets area to increase community awareness of wildlife in that area. The cost to purchase and install signage would be absorbed by Councils current budget. Police NSW, Yvette Smith also noted to the Committee that Police will make a note to monitor the area for hoons/speeding.
June 2018	Council's Infrastructure Projects Engineer, David Zhao will liaise with Council's Communications Team in relation to the possibility of a media release/social media awareness on the increased wildlife in the local

July 2018	area. David Zhao will also discuss the possibility of signage at the Visitor Information Centre to increase awareness for tourists.
August 2018	Pending as per action noted from June meeting. Council's Infrastructure Projects Engineer, David Zhao to follow up.
	The signs have been ordered and they are on the works schedule for installation. Council's Infrastructure Projects Engineer, David Zhao advised that this item can be noted as complete.

Item No.	382.6.3
TRIM No.	D18/25757
CRM No.	N/A
Responsible Officer	Council's Infrastructure Projects Engineer, David Zhao
Current Status	Pending - August 2018
Date	Item Details
June 2018	Broken Heel - Parade Road Closure Application
Date	Committee Recommendation/s
June 2018	That the request for road closure as per The Palace Hotel's Traffic Control Plan; Author: Bradley Burcher. Notes: Argent St Parade Closed from Saturday 8/9/18 at 11am to 3pm Saturday Chloride St & Oxide St Intersection will be closed for public safety. Traffic Management Plan Number 0033638263. Be endorsed by Council and that any costs associated with the road closure be covered by The Palace Hotel.
Action Date	Running Actions
June 2018	Argent Street Parade – Saturday 8/9/2018 – 11am to 4pm (4 hour) closure. The LTC note no objections to the Argent Street Parade Police to ensure assistance is available for the day.

July 2018 Pending outcome from Council recommendation. Recommendation outcome should be available at the August meeting.

August 2018 Council have received the recommendation with no objections noted. Advice will be issued from Council to the proponent.



Item No.	383.6.2
TRIM No.	D18/26357
CRM No.	N/A
Responsible Officer	NSW Police, Yvette Smith
Current Status	Completed - August 2018
Date	Item Details
July 2018	Request for Speed Humps in South Street near the vicinity of the Basketball Stadium.
Date	Committee Recommendation/s
July 2018	N/A
Action Date	Running Actions
July 2018	NSW Police, Yvette Smith advised that Police will schedule more speed checks in the abovementioned area. Yvette Smith will follow up on behalf of the Committee with the proponent to confirm days/times when police patrol might be of most benefit and will advise the Committee of the outcome.
August 2018	NSW Police, Yvette Smith has been in contact with the proponent to discuss the issue reported. To address the matter Police have added highway/general patrols, advised the media and some fines have now been issued in the area. The committee now consider this matter to be complete.



Item No.	383.6.3
TRIM No.	N/A
CRM No.	N/A
Responsible Officer	Council's Infrastructure Projects Engineer, David Zhao
Current Status	Pending - August 2018
Date	Item Details
July 2018	NSW Police request that RMS provide Variable Message Signs (VMS) for the 2018 Silver City Show.
Date	Committee Recommendation/s
July 2018	That Council will provide Variable Message Signs (VMS) to be used for traffic control for the duration of the 2018 Silver City Show and that Council will absorb this cost. Recommendation Moved: Council (David Zhao) Recommendation Seconded: RMS, NSW Police and Local Member's Representative noted 'all for'. Against: Nil
Action Date	Running Actions
July 2018	NSW Police, Yvette Smith has requested that RMS provide VMS. It was identified through discussion that Council previously provided the VMS signs however have to meet RMS conditions due to their use on a state road. RMS, Joe Sulicich advised that he will email Council's Infrastructure Projects Engineer, David Zhao in relation to this matter.
August 2018	RMS, Joe Sulicich advised that Council need to apply for a permit through RMS to have the VMS on a state road. Council's Infrastructure Projects Engineer, David Zhao advised that he will make the necessary arrangements. David Zhao advised that Council will draft a letter to the Memorial Oval Management Committee in relation to the Silver City Show and signage requirements so they can initiate this request for the following years.



Item No.	383.6.4
TRIM No.	D18/31190
CRM No.	N/A
Responsible Officer	Council's Infrastructure Projects Engineer, David Zhao
Current Status	Pending - August 2018
Date	Item Details
July 2018	Broken Heel - Festival Road Closure Application.
Date	Committee Recommendation/s
July 2018	<p>That the request for road closure as per The Palace Hotel's Traffic Control Plan:</p> <p>Author: Bradley Burcher. Traffic Management Plan Number 0033638263</p> <p>Notes:</p> <p>BROKEN HEEL FESTIVAL SULPHIDE ST ROAD CLOSURE START DATE WEDNESDAY 5/9/18 FROM 3pm TO MONDAY 10/9/18 FINISH 3pm CRYSTAL LANE WILL CLOSED AT MIDDAY FRIDAY 7/9/18 AND REOPEN ON MONDAY 10/9/18</p> <p>SAFETY FENCING WILL BE PLACE AT EACH ENDS OF ROAD CLOSURE AND HAFE OF FOOT PATH OUT SIDE OF HOTEL IN ARGENT ST</p> <p>ACCESS TO BARRIER CRASH TO BE LEFT OPEN FOR BARRIER CRASH ONLY AT ALL TIMES 3m OUT FROM CURB WITH SAFETY FENCE</p> <p>DISRUPTION TO PUBLIC TO BE PUT IN PAPER FOR PUBLIC NOTFICTION</p> <p>ALL SIGNS TO BE SET OUT AS PLAN SET OUT</p> <p>Be endorsed by Council and that any costs associated with the road closure be covered by The Palace Hotel.</p> <p>Recommendation Moved: Council (David Zhao) Recommendation Seconded: RMS, NSW Police and Local Member's Representative noted 'all for'. Against: Nil</p>

Action Date	Running Actions
July 2018	<p>The Committee discussed the Broken Heel Festival Grounds road closure application and the issue of access to Barrier Crash Repairs. In feedback received by Council, it was noted that Barrier Crash Repairs now support the amended Traffic Control Plan that provides access to their business.</p> <p>NSW Police, Yvette Smith advised that Police are rostered on to attend both the parade and the festival events.</p> <p>The Committee note no objections to the Broken Heel Festival Grounds road closure and note the following recommendation.</p>
August 2018	Pending – Recommendation to be presented to Council's August 2018 Ordinary Meeting.

Item No.	383.8.1
TRIM No.	D17/54969
CRM No.	N/A
Responsible Officer	Council's Infrastructure Projects Engineer, David Zhao
Current Status	Pending – August 2018

Date	Item Details
July 2018	Council's Infrastructure Projects Engineer, David Zhao to discuss Council's Draft Parking Strategy.

Date	Committee Recommendation/s
July 2018	N/A

Action Date	Running Actions
July 2018	The Draft Parking Strategy will be emailed out to Committee members for comment.
August 2018	<p>Council's Infrastructure Projects Engineer, David Zhao advised that the parking trialled in CBD has been successful.</p> <p>The Committee discussed the Draft document circulated for review and have provided comments.</p>

David Zhao has advised that the Draft Parking Strategy will be put up for Council review to this month's Council meeting and comments are appreciated.

Item No.	383.8.2
TRIM No.	N/A
CRM No.	31237/2018
Responsible Officer	Administration Officer - Penny Robinson
Current Status	Completed – August 2018
Date	Item Details
July 2018	Local Member's Representative, Peter Beven advised that three fruit trees require pruning located at the corner of Cobalt and Iodide Streets.
Date	Committee Recommendation/s
July 2018	N/A
Action Date	Running Actions
July 2018	CRM to be entered.
August 2018	CRM entered and placed on works schedule. Council's Infrastructure Projects Engineer, David Zhao advised that this item is to be noted as complete.



Item No.	383.8.3
TRIM No.	N/A
CRM No.	31238/2018
Responsible Officer	Administration Officer - Penny Robinson
Current Status	Completed – August 2018
Date	Item Details
July 2018	RMS, Joe Sulicich advised the Committee that there is no sight distance for trucks at the corner of Iodide and Williams Streets as trees need trimming/branches lifted. (Trees in Williams Street on north eastern side).
Date	Committee Recommendation/s
July 2018	N/A
Action Date	Running Actions
July 2018	CRM to be entered.
August 2018	CRM entered and placed on works schedule. Council's Infrastructure Projects Engineer, David Zhao advised that this item is to be noted as complete.

384.10 Next Meeting Date – Tuesday, 4 September 2018 - Council's Infrastructure Projects Engineer, David Zhao advised that an alternate Chairperson will be at the next meeting as he will be an apology.

384.11 Meeting Closed – 10.27am

ORDINARY MEETING OF THE COUNCIL

August 17, 2018

ITEM 15BROKEN HILL CITY COUNCIL REPORT NO. 132/18SUBJECT: ACTION LIST REPORT 11/21**Recommendation**

1. That Broken Hill City Council Report No. 132/18 dated August 17, 2018, be received.

Executive Summary:

The purpose of this report is to ensure that Council and the community are informed on the status of actions required by previous Council resolutions.

Report:

A new format Action List was presented to the June 2017 Council Meeting to provide Councillors with a clearer way of reporting on the progress of outstanding Council resolutions. As per Minute No. 45570, the Action List has been produced in the new colour coded format and shows the progress of Council' outstanding decisions (Green – completed, Yellow – in progress and Red – not yet commenced).

The Action Lists attached to this report cover decisions at Ordinary and Extraordinary Council Meetings are for information only and will be provided to Council on a monthly basis.

Discussions have been held with staff regarding the long outstanding items on the Action List, most of which are leasing/licencing matters. Staff will be working to finalise these items as a priority and/or request Council to rescind resolutions where circumstances have changed.

Strategic Direction:

Key Direction: 4 - Our Leadership
Objective: 4.2 – Our Leaders Make Smart Decisions
Function: Leadership and Governance
DP Action: 4.2.1.1 - Decisions are made in a timely manner to ensure effective delivery.

Relevant Legislation:

Local Government Act 1993

Financial Implications:

Nil

Attachments

1. [↓](#) Action List Report - August 2018

JAMES RONCON
GENERAL MANAGER

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MEETING	FURTHER REPORT REQUIRED	SUBJECT
Ordinary Meeting of the Council 30 November 2016	False	Confidential Matters
<p>ITEM 17 - BROKEN HILL CITY COUNCIL REPORT NO. 246/16 - DATED NOVEMBER 23, 2016 - SUBDIVISION AND SALE OF LAND LOT 1 DP 1140550 - CONFIDENTIAL 11/338</p> <p>(General Manager's Note: This report considers Subdivision and Sale of Land and is deemed confidential under Section 10A(2) (a) of the Local Government Act, 1993 which contains matters that will involve the discussion of personnel matters concerning a particular individual).</p> <p><u>Recommendation</u></p> <ol style="list-style-type: none"> 1. That Broken Hill City Council Report No. 246/16 dated November 23, 2016, be received. 2. That Broken Hill City Council subdivide the land at 173 Murton Street (Lot 1 DP 1140550) and prepare sale of land contracts to the affected parties. 3. That the Mayor and General Manager be authorised to sign the sale of land contracts and transfers under the Common Seal of Council. <p>17 Aug 2018 - 2:44 PM - Leisa Bartlett Subdivision and sale finalised. COMPLETE</p> <p>16 Nov 2017 - 8:49 AM - Jay Nankivell Negotiations occurring between all party's solicitors in finalising the subdivision plan.</p> <p>19 Sep 2017 - 1:37 PM - Jay Nankivell The third owner is uncontactable. A new survey is being completed, to undertake this subdivision without the third owner being involved.</p> <p>16 Jun 2017 - 2:23 PM - Leisa Bartlett Council's solicitor is waiting for advice from purchasers solicitor.</p> <p>17 Mar 2017 - 3:48 PM - Leisa Bartlett solicitors are finalising contracts.</p> <p>06 Dec 2016 - 4:59 PM - Jay Nankivell Solicitor and surveyor engaged to prepare subdivision and contracts for sale of land.</p>		
Ordinary Meeting of the Council 26 July 2017	False	Confidential Matters
<p>ITEM 21 - BROKEN HILL CITY COUNCIL REPORT NO. 135/17 - DATED JULY 06, 2017 - OPTUS ALTERNATIVE LEASE PROPOSAL - 334 MCCULLOCH STREET - CONFIDENTIAL 11/467</p> <p>(General Manager's Note: This report considers a lease and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).</p> <p><u>Recommendation</u></p> <ol style="list-style-type: none"> 1. That Broken Hill City Council Report No. 135/17 dated July 6, 2017, be received. 2. That Council resolution minute no 45303 dated 29 June 2016 be rescinded in favour of the following: 3. That Council lease part of Lot 22 in DP 1211288 to Optus for the co-location of telecommunication equipment, subject to the following conditions: <ol style="list-style-type: none"> a) That 2 (two) outdoor equipment cabinets and associated infrastructure be installed on the land in lieu of an equipment shelter or shed; b) That all fencing materials, colour and design match and align with the fencing used for the Telstra compound; c) That the lessee (Optus) be responsible for a compiled plan of the premises for lease purposes drafted by a surveyor; 		

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MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>d) That the lease be 4 x 5 year leases. Term 1 to commence on the date of execution of lease agreement and expires on 31/1/2020, term 2 to commence on 1/2/2020 to 31/1/2025, term 3 to commence on 1/2/2025 to 31/1/2030 and term 4 to commence on 1/2/2030 until 31/1/2035;</p> <p>e) That, in addition to Council's legal costs for the negotiation and execution of the lease and reasonable disbursements, Optus be liable for all survey, plan drawing and other fees associated with the preparation of this lease agreement.</p> <p>f) That the annual rent be set at \$6000 per annum and to be adjusted annually in accordance with the NSW Consumer Price Index.</p> <p>g) That documents required to be sealed be executed by the General Manager and Mayor under Council's Seal.</p>		
<p>RESOLUTION</p> <p>Minute No 45599</p> <p>Councillor M. Browne moved)</p> <p>Councillor T. Kennedy seconded)</p>		
		That the recommendation of item 21 be adopted.
		CARRIED
<p>15 Aug 2018 - 3:27 PM - Leisa Bartlett</p> <p>MPDC advised - Legal documents are with OPTUS for execution.</p> <p>16 May 2018 - 9:40 AM - Leisa Bartlett</p> <p>MPDC advised - still liaising with Optus legal team.</p> <p>15 Mar 2018 - 9:43 AM - Leisa Bartlett</p> <p>MPD&C advised: Draft lease prepared and is with Optus for their review.</p> <p>13 Nov 2017 - 12:36 PM - Francois VanDerBerg</p> <p>Applicant provided Council with a draft lease agreement. Draft lease has been forwarded to Council's solicitors for advice.</p> <p>19 Sep 2017 - 9:16 AM - Francois VanDerBerg</p> <p>In progress, currently liaising with applicant's legal team</p>		
Ordinary Meeting of the Council 26 July 2017	False	Reports
<p>ITEM 9 - BROKEN HILL CITY COUNCIL REPORT NO. 125/17 - DATED JUNE 27, 2017 - PROPOSED COMPULSORY ACQUISITION OF CROWN LAND AND PART OF WILLYAMA COMMON FOR EXTENSION TO BROKEN HILL LANDFILL FACILITY</p> <p>11/63</p> <p><u>Recommendation</u></p>		
<p>1. That Broken Hill City Council Report No. 125/17 dated June 27, 2017, be received.</p> <p>2. That Council resolution minute no. 42491 dated 29 September 2010 be rescinded.</p> <p>3. That the Willyama Common Trust raise no objection to the proposed acquisition of part of Willyama Common Reserve No. 2421, Lot 7300 in DP 1179131, under the terms of the <i>Local Government Act 1993</i> for the purpose of extension of Landfill.</p> <p>4. That Council make an application to the Minister and Governor for approval to acquire part of the Willyama Common Reserve No. 2421 described as Lot 7300 in DP 1179131 and Crown Land described as Lot 1974 in DP 757298 by compulsory process under section 186(1) of the <i>Local Government Act 1993</i> for the purpose of extension of Landfill in accordance with the requirements of the <i>Land Acquisitions (Just Terms Compensation) Act 1991</i>.</p> <p>5. That the land concerned once acquired be classified as operational land.</p> <p>6. That documents required to be sealed by the Willyama Common Trust be executed by the General Manager and Mayor under Council's Seal in the absence of a Trust Seal.</p>		

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MEETING	FURTHER REPORT REQUIRED	SUBJECT
RESOLUTION Minute No. 45588 Councillor R. Page moved) Councillor B. Licul seconded)		
		That the recommendation of item 9 be adopted.
		CARRIED
15 Aug 2018 - 3:26 PM - Leisa Bartlett MPDC advised - Awaiting on feedback from the OLG. All application forms now submitted with updated plans. 16 May 2018 - 9:40 AM - Leisa Bartlett MPDC - advised still in progress. New acquisition plans being drawn up. 15 Mar 2018 - 9:44 AM - Leisa Bartlett MPD&C advised: Council acquired extension of time to finalise compulsory acquisition. New acquisition plan is currently being prepared by Council's Land Surveyor. 19 Sep 2017 - 9:15 AM - Francois VanDerBerg In progress, currently acquiring statements relating to Native Title		
Ordinary Meeting of the Council 27 September 2017	False	Confidential Matters
ITEM 26 - BROKEN HILL CITY COUNCIL REPORT NO. 178/17 - DATED SEPTEMBER 11, 2017 - APPLICATION FROM BROKEN HILL SCHOOL OF THE AIR - USE OF PART OF QUEEN ELIZABETH II PARK AS A PLAYGROUND AND OUTDOOR AREA - CONFIDENTIAL 12/180 (General Manager's Note: This report considers a licence agreement and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).		
RESOLUTION Minute No 45655 Councillor C. Adams moved) Councillor J. Nolan seconded)		
		1. That Broken Hill City Council Report No. 178/17 dated September 11, 2017, be received. 2. That Council seeks Ministerial approval to enter into a licence agreement with Broken Hill School of the Air for the use of part (approx. 1080 square metres) of Queen Elizabeth II Park Lot 1, DP914746 as an outdoor play and dining area. 3. That the licence agreement be for a period of 20 years. 4. That due to the Broken Hill School of the Air being a non-profit community organisation, the licence fee for the site be set at a peppercorn rental of \$1.00 per year (no CPI increase to apply) with the total fee for the 20 year licence to be paid in advance. 5. That Council be responsible for all legal costs in the set-up of the licence up to the value of \$500.00 and Broken Hill School of the Air be responsible for any additional costs over this amount. 6. That all other standard licence agreement terms apply. 7. That the Broken Hill School of the Air be responsible for the ongoing maintenance of the play and dining area for the duration of the licence agreement.

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MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>8. That the Mayor and General Manager be authorised to execute the licence documents under the Common Seal of Council.</p> <p>9. That any media relating to the matter advises that the land to be occupied by the School as an outdoor play and dining area is the old tennis court area which is an underutilised part of the park.</p> <p>CARRIED</p> <p>15 Aug 2018 - 3:29 PM - Leisa Bartlett</p> <p>Still awaiting advice from SOTA</p> <p>16 May 2018 - 1:33 PM - Leisa Bartlett</p> <p>Action reassigned to Francois VanDerBerg by: Leisa Bartlett</p> <p>16 Mar 2018 - 3:40 PM - Leisa Bartlett</p> <p>SOTA advised that they are happy to proceed but are waiting for the Education Dept approval first.</p> <p>15 Feb 2018 - 10:27 AM - Leisa Bartlett</p> <p>Email reminder send to SOTA 15/2/18.</p> <p>02 Nov 2017 - 4:18 PM - Leisa Bartlett</p> <p>Letter sent to the school requesting confirmation that the school wishes to enter a licence agreement with Council as the request came from the School's P&C Committee.</p>		
Ordinary Meeting of the Council 25 October 2017	False	Reports from Delegates
<p>ITEM 2 - REPORTS FROM DELEGATES NO. 4/17 - DATED OCTOBER 23, 2017 - NATIONAL CONFERENCE AND ANNUAL GENERAL MEETING OF THE MURRAY DARLING ASSOCIATION</p> <p>11/426</p> <p><u>Recommendation</u></p> <p>1. That Reports from Delegates No. 4/17 dated October 23, 2017, be received.</p> <p>2. That Broken Hill City Council liaises more closely with Central Darling Shire Council to pursue opportunities to document both the economic impacts of the implementation of the Basin Plan on Menindee and the surrounding area to explore opportunities to respond positively to these changes.</p> <p>3. That the regional representative of the Commonwealth Environmental Water Holder based in Mildura be invited to visit Broken Hill.</p> <p>RESOLUTION</p> <p>Minute No. 45633</p> <p>Councillor M. Browne moved)</p> <p>Councillor J. Nolan seconded)</p> <p>That the Delegates Report contained in the Supplementary Agenda be considered at this point in the meeting procedures.</p> <p>That the recommendation of item 2 be adopted.</p> <p>CARRIED</p> <p>16 May 2018 - 12:31 PM - Leisa Bartlett</p> <p>ESO advised: Mildura City Council is organising the meeting, no news yet as to when the meeting will be held.</p> <p>16 Feb 2018 - 12:03 PM - Leisa Bartlett</p> <p>Still trying to schedule dates when the 3 are available. Waiting for Wentworth to advise date.</p> <p>17 Nov 2017 - 11:16 AM - Leisa Bartlett</p> <p>Executive Support Officer to seek advice from Mayor regarding setting up a meeting with Central Darling Shire and inviting the Commonwealth Environmental Water Holder based in Mildura to visit Broken Hill.</p>		

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MEETING	FURTHER REPORT REQUIRED	SUBJECT
Ordinary Meeting of the Council 28 February 2018	False	Reports
ITEM 25 - BROKEN HILL CITY COUNCIL REPORT NO. 19/18 - DATED NOVEMBER 15, 2017 - UPDATE ON ACTION LIST ITEM - RENEWAL OF LEASE AT THE AIRPORT TO THE AERO CLUB OF BROKEN HILL		
		11/232
<u>Recommendation</u>		
<ol style="list-style-type: none"> That Broken Hill City Council Report No. 19/18 dated November 15, 2017, be received. That the item be removed from the Action List as the amended lease renewal relating to the Council Resolution Minute No. 43222 has now expired, and noting the information contained in this report. That Council notes that staff will meet with the Broken Hill Aero Club regarding negotiating a new lease as per advice from Council's solicitor and a report regarding a new lease will be provided to Council in due course. 		
RESOLUTION		
Minute No. 45756		
Councillor J. Nolan moved)		That the recommendation of item 25 be adopted.
Councillor C. Adams seconded)		
		CARRIED
15 Aug 2018 - 3:52 PM - Leisa Bartlett		
MPDC advised - Renewal of lease on hold while management of operations at the Airport are being reviewed. Lease continuing on a month by month basis.		
06 Jun 2018 - 1:56 PM - Leisa Bartlett		
Action reassigned to Francois VanDerBerg by: Leisa Bartlett		
13 Apr 2018 - 3:29 PM - Leisa Bartlett		
IPE advised: Matter on hold whilst Service Review of the Airport is conducted.		
16 Mar 2018 - 4:14 PM - Leisa Bartlett		
Advice being sought from Council's Solicitor re renewal of lease.		
Ordinary Meeting of the Council 26 April 2018	False	Mayoral Minute
ITEM 1 - MAYORAL MINUTE NO. 4/18 - DATED APRIL 26, 2018 - HAWSONS MINING PROJECT - MAJOR PROJECT STATUS ANNOUNCED		
		11/192
<u>Resolved:</u>		
<ol style="list-style-type: none"> That Mayoral Minute No. 4/18 dated April 26, 2018, be received. That the Mayor chair the working group/committee, that 2-3 Councillors be invited to take part, with relevant council staff, and that the appropriate community and public sector representatives be invited. 		
RESOLUTION		
Minute No 45793		
Councillor D. Turley moved)		CARRIED
Councillor M. Browne seconded)		
17 August 2018 - 12:34 PM - Leisa Bartlett		
Working Group formed.		
16 May 2018 - 12:34 PM - Leisa Bartlett		
At this stage, only 1 Councillor has nominated to be on the working group. Council is also in the process of inviting stakeholders to join.		
Ordinary Meeting of the Council 26 April 2018	False	Reports
ITEM 11 - BROKEN HILL CITY COUNCIL REPORT NO. 57/18 - DATED APRIL 17, 2018 - LIBRARY AND CULTURAL PRECINCT DEVELOPMENT - GOVERNANCE ARRANGEMENTS		
		14/181
<u>Resolved:</u>		
<ol style="list-style-type: none"> That Broken Hill City Council Report No. 57/18 dated April 17, 2018, be received. 		

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MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>2. That Council endorse the positions of Mayor and Deputy Mayor as Councils representatives to the Project Steering Group for the New Library and Cultural Precinct Project.</p> <p>3. That advice of the Project Steering Group Meetings be circulated to Councillors to attend.</p>		
<p>RESOLUTION</p> <p>Minute No. 45803</p> <p>Councillor M. Browne moved)</p> <p>Councillor C. Adams seconded)</p> <p style="text-align: right;">CARRIED</p> <p>17 Aug 2018 - 2:17 PM - Leisa Bartlett</p> <p>The inaugural meeting has been held. COMPLETE</p> <p>06 Jun 2018 - 4:14 PM - Mel Scott</p> <p>Final meeting of Living Museum + Perfect Light Project Steering Group held 5/6/2018. Formal correspondence issued to all LM+PL PSG members regarding the dissolution of this group. Formal correspondence has been issued to members of the Broken Hill Library, Community Hub and Cultural Precinct Project with the inaugural meeting to be held in the coming month.</p> <p>16 May 2018 - 12:33 PM - Leisa Bartlett</p> <p>The Living Museum+Perfect Light Project Steering Group will hold a final meeting prior to the new Project Steering Group being formed.</p>		
Ordinary Meeting of the Council 26 April 2018	False	Reports
<p>ITEM 13 - BROKEN HILL CITY COUNCIL REPORT NO. 59/18 - DATED APRIL 06, 2018 - COMPULSORY ACQUISITION OF WARNOCK GOSSAN STREET ROAD RESERVE 11/199</p> <p><u>Resolved:</u></p> <p>1. That Broken Hill City Council Report No. 59/18 dated April 6, 2018, be received.</p> <p>2. That Council make an application to the Minister and Governor for approval to acquire the sections of Warnock and Gossan Street traversing Crown Land in Lot 7469 in Deposited Plan 1182254, under Section 177 of the <i>Roads Act 1993</i> and Section 186 of the <i>Local Government Act 1993</i>.</p> <p>3. That the acquisition be undertaken in accordance with the requirements of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i>.</p> <p>4. That upon acquisition, Council to undertake required actions to open the subject road by registration of a plan in accordance with Section 7 of the <i>Roads Act 1993</i>.</p>		
<p>RESOLUTION</p> <p>Minute No 45805</p> <p>Councillor C. Adams moved)</p> <p>Councillor D. Gallagher seconded)</p> <p style="text-align: right;">CARRIED</p> <p>15 Aug 2018 - 3:32 PM - Leisa Bartlett</p> <p>MPDC advised - OLG advised that the land is subject to a Native Title Claim and that compulsory acquisition cannot go ahead at this stage. Council is waiting for further advice from OLG.</p> <p>16 May 2018 - 9:45 AM - Leisa Bartlett</p> <p>In progress.</p>		
Ordinary Meeting of the Council 26 April 2018	False	Confidential Matters
<p>ITEM 23 - BROKEN HILL CITY COUNCIL REPORT NO. 68/18 - DATED APRIL 04, 2018 - DEED OF ASSIGNMENT OF AGREEMENT - JUSAIRE PTY LTD TO CARSCONNECTION PTY LTD FOR LICENCE AT BROKEN HILL AIRPORT TERMINAL - CONFIDENTIAL 11/214</p> <p>(General Manager's Note: This report considers a licence and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).</p> <p><u>Resolved:</u></p> <p>1. That Broken Hill City Council Report No. 68/18 dated April 4, 2018, be received.</p>		

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MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>2. That Council approves the transfer of the current licence agreement from Jusaire Pty Ltd to Carsconnection Pty Ltd for the Hertz Car Rental Desk at the Broken Hill Airport Terminal Building.</p> <p>3. That all terms of the original ten year licence agreement expiring on 31 June 2021 remain unchanged.</p> <p>4. That the Mayor and General Manager be authorised to signed the Deed of Assignment of Agreement under the Common Seal of Council to effect the transfer of the licence agreement.</p> <p>RESOLUTION Minute No. 45813 Councillor C. Adams moved) Councillor B. Licul seconded)</p> <p>15 Aug 2018 - 3:30 PM - Leisa Bartlett</p> <p>MPDC advised - all processes to transfer licence are finalised. COMPLETE</p> <p>16 May 2018 - 9:46 AM - Leisa Bartlett</p> <p>In progress.</p>		
Ordinary Meeting of the Council 26 April 2018	False	Confidential Matters
<p>ITEM 24 - BROKEN HILL CITY COUNCIL REPORT NO. 69/18 - DATED MARCH 22, 2018 - SALE OF 331 MURTON STREET - CONFIDENTIAL T14/1</p> <p>(General Manager's Note: This report considers Sale of Land at 331 Murton Street and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).</p> <p><u>Resolved:</u></p> <p>1. That Broken Hill City Council Report No. 69/18 dated March 22, 2018, be received.</p> <p>2. That the General Manager be authorised to negotiate the sale of 331 Murton Street, Lot 4 in DP 1175135 and take all action necessary to finalise a sale.</p> <p>3. That the Mayor and General Manager be authorised to sign and apply the Common Seal of Council to necessary contract documents for the sale to be executed.</p> <p>RESOLUTION Minute No 45814 Councillor D. Gallagher moved) Councillor C. Adams seconded)</p> <p>15 Aug 2018 - 3:50 PM - Leisa Bartlett</p> <p>MPDC advised - contracts exchanged. COMPLETE</p> <p>16 May 2018 - 9:46 AM - Leisa Bartlett</p> <p>In progress.</p>		
Ordinary Meeting of the Council 30 May 2018	False	Confidential Matters
<p>ITEM 14 - BROKEN HILL CITY COUNCIL REPORT NO. 83/18 - DATED APRIL 30, 2018 - UPDATE ON PROPOSED ANIMAL POUND - CONFIDENTIAL 11/141</p> <p>(General Manager's Note: This report is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).</p> <p><u>Resolved</u></p> <p>1. That Broken Hill City Council Report No. 83/18 dated April 30, 2018, be received.</p> <p>2. That Council seek development approval for the conversion of a former refueling depot located at Broken Hill Airport, into an animal pound facility in lieu of constructing a new purpose built facility.</p>		

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MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>3. That an independent planning consultant be appointed for the assessment of the above development application and that a development report be presented to Council for determination.</p> <p>4. That Council surrenders Development Consent 4/2017 once approval has been granted for above development proposal.</p> <p>RESOLUTION <u>Minute No 45831</u> Councillor C. Adams moved) Councillor M. Clark seconded)</p> <p>15 Aug 2018 - 3:34 PM - Leisa Bartlett</p> <p>Development Application has been lodged and is currently in the assessment stage.</p> <p>06 Jul 2018 - 11:51 AM - Lacey Butcher</p> <p>currently preparing DA. Acoustic engineer is to visit Broken Hill for a noise impact assessment to finalise the Statement of Environmental effects</p>		
Ordinary Meeting of the Council 27 June 2018	False	Reports
<p>ITEM 1 - BROKEN HILL CITY COUNCIL REPORT NO. 89/18 - DATED JUNE 13, 2018 - CORRESPONDENCE REPORT - MANDATORY INDEPENDENT HEARING AND ASSESSMENT PANELS 11/304</p> <p><u>Resolved</u></p> <p>1. That Broken Hill City Council Report No. 89/18 dated June 13, 2018, be received.</p> <p>2. That correspondence dated 30 April 2018 from the Mayor of Cumberland Council expressing concerns and seeking support for an exemption to the requirement for a Mandatory Local Planning Panel.</p> <p>3. That Broken Hill City Council endorse the position taken by the Cumberland Council and support the call for an exemption to Mandatory Local Planning Panels.</p> <p>4. That Council writes to all State Members of Parliament, Mayors of all NSW Councils and LGNSW expressing concerns about the decision to enforce Mandatory Local Planning Panels.</p> <p>RESOLUTION <u>Minute No. 45841</u> Councillor M. Browne moved) Councillor M. Clark seconded)</p> <p>15 Aug 2018 - 1:58 PM - Leisa Bartlett</p> <p>Correspondence drafted for signature.</p> <p>16 Jul 2018 - 12:19 PM - Lacey Butcher</p> <p>In progress</p>		
Ordinary Meeting of the Council 27 June 2018	False	Reports
<p>ITEM 7 - BROKEN HILL CITY COUNCIL REPORT NO. 93/18 - DATED MAY 21, 2018 - SECTION 355 COMMITTEE MEMBERSHIP - BROKEN HILL REGIONAL ART GALLERY ADVISORY COMMITTEE 16/94</p> <p><u>Resolved</u></p> <p>1. That Broken Hill City Council Report No. 93/18 dated May 21, 2018, be received.</p> <p>2. That Council acknowledge in writing the resignation of Mr John Sloane from the Broken Hill Regional Art Gallery Advisory Committee and express its gratitude and appreciation for his contribution to the Committee and the community.</p> <p>3. That Council acknowledge in writing the resignation of Ms Natasha Bearman from the Broken Hill Regional Art Gallery Advisory Committee and express its gratitude and appreciation for her contribution to the Committee and the community.</p>		

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MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>4. That Council accepts the nomination from Mr Justin Files as a community representative on the Broken Hill Regional Art Gallery Advisory Committee.</p> <p>5. That Council adopts the amended Constitution of the Broken Hill Regional Art Gallery Advisory Committee and endorses the reduction of membership of the Broken Hill Regional Art Gallery Advisory Committee through natural attrition.</p> <p>RESOLUTION Minute No. 45847 Councillor C. Adams moved) Councillor J. Nolan seconded)</p> <p>21 Aug 2018 – 10:00 AM - Leisa Bartlett</p> <p>Letters sent to members resigning from Committee, processes complete to appoint new member and the Constitution has been updated.</p> <p>COMPLETE</p>		
Ordinary Meeting of the Council 25 July 2018	False	Mayoral Minute
<p>ITEM 1 - MAYORAL MINUTE NO. 6/18 - DATED JULY 16, 2018 - PUBLIC LIBRARY FUNDING 11/167</p> <p><u>Resolved:</u></p> <p>1. That Mayoral Minute No. 6/18 dated July 16, 2018, be received.</p> <p>2. That Council endorse the NSW Public Libraries Association and Local Government NSW library funding advocacy initiative, <i>Renew Our Libraries</i>.</p> <p>3. That Council make representation to the local State Member, in relation to the need for additional funding from the NSW State Government for the provision of public library services.</p> <p>4. That Council write to the Hon. Don Harwin, Minister for the Arts and the Hon. Walt Secord, Shadow Minister for the Arts, calling for bi-partisan support for the provision of a significant increase in state funding for NSW public libraries, supported by a sustainable future funding model.</p> <p>5. That Council take a leading role in activating the campaign locally.</p> <p>6. That Council endorse the distribution of the NSW Public Libraries Association and Local Government NSW library funding advocacy initiative information in Council libraries, as well as involvement in any actions arising from the initiative.</p> <p>7. That Council formally advise the NSW Public Libraries Association and Local Government NSW that Council has endorsed the library funding advocacy initiative.</p> <p>RESOLUTION Minute No. 45858 Councillor D. Turley moved) Councillor M. Browne seconded)</p> <p>21 Aug 2018 – 10:00 AM - Leisa Bartlett</p> <p>Library Coordinator commencing promotion of the program and Letters being drafted for signature.</p>		
Ordinary Meeting of the Council 25 July 2018	False	Mayoral Minute
<p>ITEM 2 - MAYORAL MINUTE NO. 7/18 - DATED JULY 24, 2018 - BROKEN HILL CIVIC CENTRE - UPDATE 17/114</p> <p><u>Resolved:</u></p> <p>1. That Mayoral Minute No. 7/18 dated July 24, 2018, be received.</p> <p>2. That Council note the upcoming briefings and updates around the Civic Centre project in the week of 27 August 2018.</p> <p>RESOLUTION Minute No. 45859</p>		

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MEETING	FURTHER REPORT REQUIRED	SUBJECT
Councillor D. Turley moved) Councillor C. Adams seconded) 15 Aug 2018 - 4:53 PM - Leisa Bartlett		CARRIED UNANIMOUSLY
Councillor Briefing organised for 27 August 2018. Report prepared for August 2018 Council Meeting. COMPLETE		
Ordinary Meeting of the Council 25 July 2018	False	Reports
ITEM 3 - BROKEN HILL CITY COUNCIL REPORT NO. 106/18 - DATED APRIL 06, 2018 - ATTENDANCE AT THE LOCAL GOVERNMENT NSW ANNUAL CONFERENCE 21-23 OCTOBER 2018		
		11/364
Resolved:		
<ol style="list-style-type: none"> 1. That Broken Hill City Council Report No. 106/18 dated April 6, 2018, be received. 2. That registration and travel arrangements be made for the Mayor, Deputy Mayor and any interested Councillors to attend the Local Government NSW Conference to be held in Albury, October 21-23, 2018. 3. That Council's Mayor and Deputy Mayor be Council's voting delegates to the Conference. 4. That Council determine motions to the NSW Local Government Annual Conference in line with the criteria prior to the closing date of August 26, 2018. 		
RESOLUTION		
Minute No. 45860		
Councillor M. Browne moved)		
Councillor R. Page seconded)		CARRIED
17 Aug 2018 - 2:18 PM - Leisa Bartlett		
Mayor Turley, Councillors Browne, Adams AND Licul and the General Manager will be attending the Conference. COMPLETE		
30 Jul 2018 - 10:27 AM - Leisa Bartlett		
Email sent to Councillors 27/7/18, plus placed on HUB seeking Councillor interest in attending.		
Ordinary Meeting of the Council 25 July 2018	False	Reports
ITEM 4 - BROKEN HILL CITY COUNCIL REPORT NO. 107/18 - DATED JULY 17, 2018 - DEVELOPMENT APPLICATION DA34/2018 - APPLICATION TO PAINT A MURAL ON A HERITAGE BUILDING		
		11/467
RESOLUTION		
Minute No. 45861		
Councillor M. Browne moved)		
Councillor C. Adams seconded)		
<ol style="list-style-type: none"> 1. That Broken Hill City Council Report No. 107/18 dated July 17, 2018, be received. 2. That Development Application 34/2018 be refused for the following reasons: <ol style="list-style-type: none"> 1. There is insufficient information because the requested Heritage Impact Statement has not been submitted pursuant to clause 10.5(5) of Broken Hill LEP 2013, pursuant to section 4.15(1)(a)(i) of the <i>Environmental Planning and Assessment Act, 1979</i>. 2. It will have a detrimental effect on the heritage significance of the heritage item known as item I229 Wendt's Chambers, pursuant to clause 5.10(4) of Broken Hill LEP 2013, pursuant to section 4.15(1)(a)(i) of the <i>Environmental Planning and Assessment Act, 1979</i> for the following reasons: <ol style="list-style-type: none"> (a) The painting of the heritage item known as item I229 Wendts Chambers, as a mural is not 		

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MEETING	FURTHER REPORT REQUIRED	SUBJECT
		<p>consistent with the character and amenity of the locality and streetscape for the reasons outlined in the Heritage Advisor's comments, pursuant to section 4.15(1)(b) of the <i>Environmental Planning and Assessment Act, 1979</i></p> <p>(b) The proposed mural is not consistent with the scale, form, character and design of development in the locality for the reasons outlined in the Heritage Advisor's comments, pursuant to section 4.15(1)(b) of the <i>Environmental Planning and Assessment Act, 1979</i>.</p> <p>(c) The proposed painting of the heritage item known as item I229 Wendts Chambers, as a mural will have a detrimental effect on the heritage significance of the property for the reasons outlined in the Heritage Advisor's comments, pursuant to section 4.15(1)(b) of the <i>Environmental Planning and Assessment Act, 1979</i>.</p> <p>(d) The site is not suitable for the development because it is not compatible with conserving the heritage significance of the site for the reasons outlined in the Heritage Advisor's comments, pursuant to section 4.15(1)(c) of the <i>Environmental Planning and Assessment Act, 1979</i>.</p> <p>3. It is not consistent with the objectives of clause 5.10(1)(a) and (b) of Broken Hill 2013, pursuant to section 4.15(1)(a)(i) of the <i>Environmental Planning and Assessment Act, 1979</i> for the following reasons:</p> <p>(a) It does not conserve the environmental heritage of Broken Hill for the reasons outlined in the Heritage Advisor's comments.</p> <p>(b) It does not conserve the heritage significance of the heritage item known as item I229 Wendts Chambers, nor does it conserve the significance of the Argent Street Heritage Conservation Area for the reasons outlined in the Heritage Advisor's comments.</p> <p>4. It is not consistent with the objectives of Part 8 the Broken Hill Development Control Plan because it does not maintain an appropriate setting for the conservation of the heritage item known as item I229 Wendts Chambers, nor does it compliment the heritage item and Argent Street Conservation area for the reasons outlined in the heritage advisor's comments, pursuant to section 4.15(1)(a)(iii) of the <i>Environmental Planning and Assessment Act, 1979</i>.</p> <p>5. The proposed business identification sign is not consistent with the objectives of the <i>State Environmental Planning Policy 64 Advertising and Signage</i> pursuant to section 4.15(1)(a)(i) of the <i>Environmental Planning and Assessment Act, 1979</i> nor does it satisfy the assessment criteria, for the following reasons:</p> <p>(a) It is not considered that the signage is compatible with the desired amenity and visual character of the area for the reasons outlined in the Heritage Advisor's report.</p>

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MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>15 Aug 2018 - 3:35 PM - Leisa Bartlett</p> <p>MPDC advised - Notice of determination has been issued. COMPLETE</p>		<p>(b) The proposed signage is not considered compatible with the character of the area for the reasons outlined in the Heritage Advisor's comments.</p> <p>(c) The proposed sign detracts from the amenity and visual quality of the heritage conservation area for the reasons outlined in the Heritage Advisor's comments.</p> <p>(d) The scale and proportion of the proposal is not appropriate for the streetscape for the reasons outlined in the Heritage Advisor's comments.</p> <p>(e) The proposal is not considered to contribute to the visual interest of the streetscape for the reasons outlined in the Heritage Advisor's comments.</p> <p>(f) The proposed signage is not compatible with the scale or proportions of the building because it covers the entire wall, and as such is considered to be too large.</p> <p>(g) The proposed signage does not respect the heritage values of the building for the reasons outlined in the Heritage Advisor's report.</p> <p>6. The business identification sign is not consistent with the objectives of part 5 of the Broken Hill Development Control Plan because it is detrimental to the character of the area and also its scale and form is not complimentary to the streetscape for the reasons outlined in the heritage advisor's comments, pursuant to section 4.15(1)(a)(iii) of the <i>Environmental Planning and Assessment Act, 1979</i>.</p> <p>3. That Council issue an order under the provisions of the <i>Environmental Planning and Assessment Act 1979</i>, as amended, for the removal of the mural.</p>
		CARRIED
Ordinary Meeting of the Council 25 July 2018	False	Reports
<p>ITEM 5 - BROKEN HILL CITY COUNCIL REPORT NO. 108/18 - DATED JULY 13, 2018 - AMENDMENT TO BROKEN HILL CITY COUNCIL'S 2018/19 FEES AND CHARGES - COMMERCIAL WASTE FEES 17/206</p> <p><u>Resolved:</u></p> <p>1. That Broken Hill City Council Report No. 108/18 dated July 13, 2018, be received.</p> <p>2. That the proposed amendments to the 2018/19 Schedule of Fees & Charges be adopted.</p> <p>3. That the amended fees become effective as of 1 July 2018.</p> <p>RESOLUTION</p> <p>Minute No. 45862</p> <p>Councillor M. Browne moved)</p> <p>Councillor M. Clark seconded)</p>		
<p>17 Aug 2018 - 2:44 PM - Leisa Bartlett</p> <p>COMPLETE</p>		CARRIED

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MEETING	FURTHER REPORT REQUIRED	SUBJECT
Ordinary Meeting of the Council 25 July 2018		
False		
Reports		
ITEM 8 - BROKEN HILL CITY COUNCIL REPORT NO. 111/18 - DATED JUNE 15, 2018 - MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING NO 382 HELD TUESDAY JUNE 5, 2018.		
11/397		
Resolved:		
1. That Broken Hill City Council Report No. 111/18 dated June 15, 2018, be received. 2. That the minutes for the Local Traffic Committee Meeting No.382, held June 5, 2018 be received. 3. Item Number 382.6.3 - That the request for road closure as per The Palace Hotel's Traffic Control Plan: Author: Bradley Burcher Notes: Argent St Parade Closed from Saturday 8/9/18 at 11am to 3pm Saturday Chloride St & Oxide St Intersection will be closed for public safety. Traffic Management Plan Number 0033638263. Be endorsed by Council and that any costs associated with the road closure be covered by The Palace Hotel.		
RESOLUTION Minute No. 45865 Councillor M. Browne moved) Councillor M. Clark seconded)		
CARRIED		
21 Aug 2018 – 10:00 AM - Leisa Bartlett		
Approval letter sent.		
COMPLETE		
Ordinary Meeting of the Council 25 July 2018		
False		
Reports		
ITEM 14 - BROKEN HILL CITY COUNCIL REPORT NO. 117/18 - DATED JULY 19, 2018 - LETTER OF SUPPORT - PROPOSED MODIFICATIONS TO ORE HAULAGE ROUTE AND EVAPORATIONS PONDS - NORTH MINE RECOMMENCEMENT PROJECT		
13/4		
Resolved:		
1. That Broken Hill City Council Report No. 117/18 dated July 19, 2018, be received. 2. That the matter be deferred to the August Council Meeting pending a site visit for Councillors of Perilya's proposed modifications to development consent SSD 7538, which entails modifications to the approved ore haulage route and evaporation ponds, associated with the Broken Hill North Mine project.		
RESOLUTION Minute No 45867 Councillor M. Browne moved) Councillor R. Page seconded)		
CARRIED		
15 Aug 2018 - 3:37 PM - Leisa Bartlett		
MPDC advised - New report prepared for August 2018 meeting subsequent to site meeting attended by Councillors.		
COMPLETE		

COMMITTEE REPORTS

1. BROKEN HILL CITY COUNCIL REPORT NO. 134/18 - DATED JULY 31, 2018 - MINUTES OF THE BROKEN HILL REGIONAL ART GALLERY ADVISORY COMMITTEE MEETING HELD 23 MAY 2018 (12/46)538
2. BROKEN HILL CITY COUNCIL REPORT NO. 135/18 - DATED AUGUST 03, 2018 - MINUTES OF THE FLORA AND FAUNA OF THE BARRIER RANGES COMMUNITY COMMITTEE MEETING HELD 17 JULY 2018 (12/51).....543
3. BROKEN HILL CITY COUNCIL REPORT NO. 136/18 - DATED AUGUST 14, 2018 - MINUTES OF THE PICTON OVAL COMMUNITY COMMITTEE MEETING HELD AUGUST 13, 2018 (12/54).....546
4. BROKEN HILL CITY COUNCIL REPORT NO. 137/18 - DATED AUGUST 17, 2018 - MINUTES OF THE MEMORIAL OVAL COMMUNITY COMMITTEE MEETING HELD 7 AUGUST 2018 (12/52).....549
5. BROKEN HILL CITY COUNCIL REPORT NO. 143/18 - DATED AUGUST 23, 2018 - MINUTES OF THE BROKEN HILL COMMUNITY STRATEGIC PLAN ROUND TABLE COMMITTEE MEETING HELD 22 AUGUST 2018 (13/145).....553

ORDINARY MEETING OF THE COUNCIL

July 31, 2018

ITEM 1

BROKEN HILL CITY COUNCIL REPORT NO. 134/18

SUBJECT: MINUTES OF THE BROKEN HILL REGIONAL ART GALLERY
ADVISORY COMMITTEE MEETING HELD 23 MAY 2018 12/46

Recommendation

1. That Broken Hill City Council Report No. 134/18 dated July 31, 2018, be received.
2. That minutes of the Broken Hill Regional Art Gallery Advisory Committee Meeting held 23 May 2018 be received.

Executive Summary:

Council has received minutes of the Broken Hill Regional Art Gallery Advisory Committee Meeting for endorsement by Council.

Report:

As per Council's Section 355 Advisory Committee Framework Manual and the Constitution of the Broken Hill Heritage Committee (both adopted March 2017), the Committee is required to provide Council with a copy of their meeting minutes following each Committee meeting.

Accordingly, the Broken Hill Regional Art Gallery Advisory Committee has submitted minutes from its meeting held 23 May 2018 for Council's endorsement.

Strategic Direction:

Key Direction:	4. Our Leadership
Objective:	4.3 We Unite to Succeed
Function:	Leadership and Governance
DP Action:	4.3.1.2 Support Councils Section 355 Committees in undertaking their duties with Council

Relevant Legislation:

The Broken Hill Regional Art Gallery Advisory Committee operates under Council's s355 Advisory Committee Framework Manual, the Broken Hill Regional Art Gallery Advisory Committee Constitution and the *Local Government Act, 1993* (Section 355).

Financial Implications:

Nil.

Attachments

1. [!\[\]\(81a8e531b69c6112fa883a8c3dfb6b40_img.jpg\)](#) Broken Hill Regional Art Gallery Minutes 23/5/2018

JAMES RONCON
GENERAL MANAGER

BROKEN HILL
CITY COUNCIL

ORDINARY MEETING MINUTES TEMPLATE

MINUTES – Art Gallery Advisory Committee

Date	23/05/2018	Time Meeting opened: 1710	Time Meeting closed: 1800
Location	Broken Hill Regional Art Gallery		
Present	Cr. Maureen Clark, Tara Callaghan (non-member), Cr Licul, Rick Ball, Iris Dobbin, Susanne Olsen, Jenny Cattonar, Prof Simon Molesworth (dialled in), Clark Barrett, Robyn Taylor		
Apologies	Andrew Gosling, Eve-lyn Kennedy, Tracy Fraser		
Next Meeting	July/August TBC		

AGENDA	MOVED BY	SECONDED
Welcome and Apologies		
Confirmation of Minutes from previous meeting held	Simon Molesworth	Jenny Cattonar
Correspondence: 1. All resignations must be noted in the minutes: a. Stan Dineen resigned in mid 2017 b. Natasha Bearman resigned in December 2017 c. Due to the size of the committee it was decided in 2017 that the positions would not be replaced d. John Sloane resigned in May 2018 and will be replaced with Justin Files as a representative of the Indigenous community. Justin has lodged a nomination form and this will go to the next Council meeting 2. Council has issued a reminder that 3 x no apologies will result in removal from the committee as per constitution • Correspondence Out		
Reports: •		
General Business 1. Pro Hart Outback Art Prize a. The Gallery and the Hart Family have selected the eternal judge Gordon Morrison: Gordon comes from a long and successful career in arts and culture with former positions including: Registrar and Division Head of Exhibitions and Collections at the National Gallery of Victoria (NGV) and Director of the Art Gallery of Ballarat 2004 - 2018 b. A reminder of what was officially voted on last time:		

BROKEN HILL
CITY COUNCIL

AGENDA	MOVED BY	SECONDED
<p>Step 1: Finalist Process This is where the entrants (normally between 200-300) are selected into a finalist pool (of around 30-50).</p> <p>The panel will be made up of:</p> <ol style="list-style-type: none"> 2. 3 x Art Gallery Advisory Committee members: these members will be voted on, members will either nominate themselves or each other, all members will have 2 votes to cast anonymously. In the case of the draw the Chair will make a final decision. *NB members who have or will enter the prize on that particular year cannot be on the panel in the same year as their entry 3. 1 x Art Gallery Manager 4. 1 x External Judge (to be decided on by Gallery Manager and staff plus approved by the Hart family) <p>How the panel process will work:</p> <ol style="list-style-type: none"> 5. This selection process must happen digitally as it is not feasible for works to be delivered to the Gallery for the panel judging 6. Artist's names will <u>not</u> be available to the finalist panel 7. All above listed panel members will meet at the Broken Hill Regional Art Gallery (or other appropriate Council building). 8. The panel process will function as always (Yes, No, Maybe votes until sufficient number is reached). 9. The panel process will be over two sessions with a significant break in between 10. The external judge will be brought to Broken Hill for the finalist process if they are available, if they are not available they will be tuned in digitally to the panel finalist process 11. *NB pecuniary conflict of interest must still be observed, in the case of a Council staff member Gallery Manager will not be present, all panel members should observe family and financial conflicts of interest <p>c. Finalist process will take place on Monday 18th and Tuesday 19th June 2018. This can either be during the day or after work hours, we will negotiate however people who nominate must be able to make these days.</p> <p>d. Nominations?</p> <p>Cr Clark, Rick Ball, Jenny Cattonar and Sue Olsen all nominated Votes were cast and the following three will be on the finalist panel: Rick Ball, Jenny Cattonar, Sue Olsen</p> <p>1. Acquisitions</p>		

BROKEN HILL
CITY COUNCIL

AGENDA	MOVED BY	SECONDED
a. Thomas Tjapaltjarri donation – no word on this will wait to hear from benefactor b. Jane Lander donations (see attached PDFs) – information attached and artwork on display at the meeting Donation accepted	Jane Lander voted in by 5 votes to 4	
Work, Health and Safety NIL		
Future Agenda Items		
Next Meeting July/August 2018		
Meeting Closed There being no further business the Chairperson declared the meeting closed at 1800		

ORDINARY MEETING OF THE COUNCIL

August 3, 2018

ITEM 2

BROKEN HILL CITY COUNCIL REPORT NO. 135/18

SUBJECT: MINUTES OF THE FLORA AND FAUNA OF THE BARRIER
RANGES COMMUNITY COMMITTEE MEETING HELD 17 JULY
2018 12/51

Recommendation

1. That Broken Hill City Council Report No. 135/18 dated August 3, 2018, be received.
2. That the minutes of the Friends of the Flora and Fauna of the Barrier Ranges Community Committee Meeting held July 17, 2018 be received.

Executive Summary:

Council has received minutes of the Friends of the Flora and Fauna of the Barrier Ranges Community Committee Meeting held July 17, 2018 for endorsement by Council.

Report:

As per Council's Section 355 Asset Committee Framework Manual and the Constitution of the Friends of the Flora and Fauna of the Barrier Ranges Community Committee (both adopted March 2017), the Committee is required to provide Council with a copy of their meeting minutes following each Committee meeting.

Accordingly, the Friends of the Flora and Fauna of the Barrier Ranges Community Committee has submitted minutes from its meeting held July 17, 2018 for Council's endorsement.

Strategic Direction:

Key Direction:	1.	Our Community
Objective:	1.4	Our built environment supports our quality of life
Function:		Open Spaces
DP Action:	1.4.1.7	Provide parks and open spaces for passive recreational activity

Relevant Legislation:

The Friends of the Flora and Fauna of the Barrier Ranges Community Committee operates under Council's Section 355 Asset Committee Standard Constitution and the *Local Government Act 1993* (Section 355).

Attachments

1. Minutes of the Friends of the Flora and Fauna of the Barrier Ranges Committee
[!\[\]\(175db3d2cee52dd67ab89425bd60178e_img.jpg\) Meeting held July 17, 2018](#)

ANTHONY MISAGH
CHIEF OPERATIONS OFFICER

JAMES RONCON
GENERAL MANAGER

MINUTES OF THE FRIENDS OF THE FLORA AND FAUNA OF THE BARRIER RANGES S355 COMMITTEE MEETING HELD 17 JULY 2018 AT 4PM – COUNCIL CHAMBER, 240 BLENDE STREET, BROKEN HILL

12/51

1. **Present:** John Rogers (Chairperson), Councillor Marion Browne, David Spielvogel, Jill Spielvogel, Ronald Tumes, Dean Fletcher, Sue Spangler (BHCC), Jeff Crase, Ray Allen, Lyn Campigli, Paul Reed and Rosaline Molesworth.

2. **Apologies:** Darrell Ford (BHCC), Gaylene Ford, Michael Ford, Nevada Ford, Geoffrey Hoare, Allison Gardner, Kellie Scott and Jamie Scott.

Non-Attendance: Eve-Lyn Kennedy, Sandra Havran and Anne Evers.

3. **Confirmation of Minutes of Previous Meeting:**

Previous minutes: 17 July 2018

Moved: Sue Spangler

Seconded: Jeff Crase

4. **Business arising from Previous Minutes:** Nil

5. **Correspondence:** Nil

6. **Update on Action List Items:**

6.1 Working Bee – Progressive and ongoing

6.2 Identification Cards – As required

6.3 Cold Set – Bitumen pouring over crushed paths – Pending

7. **Reports:**

7.1 Tourists

Tourist numbers are still very high due to school holidays. Averaging 4-5 vans per night. All tourists have been well-behaved and there have been no issues.

Rosters:

August 2018

- 11 – 12/08 Allison Gardner and Lyn Campigli

September 2018

- 1 – 2/09 Dean Fletcher
- 15 – 16/09 Jeff Crase

8. **General Business:**

8.1 Working Bee

Working bee scheduled for 21/07/2018 has been cancelled until Living Desert Ranger returns from leave.

Next Meeting: Tuesday, 21 August 2018 – Council Chamber – 4pm (ACST)

9. **Meeting Closed:** 4:10 pm

Action List:

ACTION	WHO
1 Working Bee - <i>progressive and ongoing</i>	Committee
2 Identification Cards - <i>As required</i>	Customer Relations
3 Cold Set – bitumen pouring over crushed paths - <i>pending</i>	D Ford - Ranger

ORDINARY MEETING OF THE COUNCIL

August 14, 2018

ITEM 3

BROKEN HILL CITY COUNCIL REPORT NO. 136/18

SUBJECT: MINUTES OF THE PICTON OVAL COMMUNITY COMMITTEE
MEETING HELD AUGUST 13, 2018 12/54

Recommendation

1. That Broken Hill City Council Report No. 136/18 dated August 14, 2018, be received.
2. That minutes of the Picton Oval Community Committee Meeting held August 13, 2018 be received.

Executive Summary:

Council has received minutes from the Picton Oval Community Committee Meeting held August 13, 2018 for endorsement by Council.

Report:

As per the adopted Constitution of the Picton Oval Community Committee and the Section 355 Asset Committee Framework Manual (adopted March 2017), the Committee is required to provide Council with a copy of their meeting minutes following each Committee meeting.

Accordingly, the Picton Oval Community Committee has submitted minutes from its meeting held August 13, 2018 for Council's endorsement.

Strategic Direction:

Key Direction:	1.	Our Community
Objective:	1.4	Our built environment supports our quality of life
Function:		Open Spaces
DP Action:	1.4.1.7	Provide parks and open spaces for passive recreational activity

Relevant Legislation:

The Picton Oval Community Committee operates under Council's Section 355 Asset Committee Framework Manual, the Picton Oval Community Committee Constitution and the *Local Government Act, 1993* (Section 355).

Financial Implications:

Nil.

Attachments

1. [!\[\]\(1e3987ac7b35f943040a166e9038258f_img.jpg\)](#) Minutes of the Picton Oval Community Committee Meeting 13/08/2018

ANTHONY MISAGH
CHIEF OPERATIONS OFFICER

JAMES RONCON
GENERAL MANAGER

PICTON OVAL MANAGEMENT COMMITTEE MEETING
MINUTES

MONDAY, 13th AUGUST 2018

Present: N. Hannigan, T. Rynne, P. Adams, C. Adams (Councillor), B. Licul (Councillor).

Apologies: P. Rawlins, C. Williams, N. Davey.

Meeting Commenced: 7:30p.m.

Matters Arising:

1. Hand washing facilities for the toilets have been installed.
2. Concerns about the amount of marshmallow weed on the oval. Noel to find out if the oval has been sprayed.

Correspondence In:

1. Barrier District Cricket League re: Installation of cricket pitch facilities.

Correspondence Out: Nil

Financial Report: Payment of Electricity Account \$260.55

General Business:

1. Concern with the number of paper towels that were left in the toilets after the PSSA carnival. Suggestion that we look at installing hand dryers at an extra cost to users. Noted that a neighbour made a complaint to Council about the noise from the gun from the carnival.
2. Motion: Picton Oval Committee requests Broken Hill City Council to ensure the purchase of a new water tank takes precedence over the proposed change room alterations for 2018/2019'.

Motion moved by: P. Adams

Seconded by: N. Hannigan

All in Favour

Members of the Picton Oval Management Committee have discussed this predicament with Council on several occasions. Whilst both an additional water tank and maintenance to the changerooms would be ideal the committee accepts that this may not be financially viable within the current financial year. The Picton Oval Committee asks council accept that an extra water tank is of far greater urgency and importance to the upkeep and maintenance of the oval at this stage.

3. Discussion took place about the letter submitted by Barrier District Cricket about the installation of a synthetic pitch. Committee wish to meet on-site with Barrier Cricket District Cricket to discuss proposal to seek further information and concerns.
4. Volunteers Night on Wednesday, 5th September at Civic Centre.

Meeting closed: 8:00p.m.

Next Meeting: Monday, 10th September 2018

ORDINARY MEETING OF THE COUNCIL

August 17, 2018

ITEM 4

BROKEN HILL CITY COUNCIL REPORT NO. 137/18

SUBJECT: MINUTES OF THE MEMORIAL OVAL COMMUNITY COMMITTEE
MEETING HELD 7 AUGUST 2018 12/52

Recommendation

1. That Broken Hill City Council Report No. 137/18 dated August 17, 2018, be received.
2. That minutes of the Memorial Oval Community Committee Meeting held 7 August 2018 be received.

Executive Summary:

Council has received minutes from the Memorial Oval Community Committee Meeting held 7 August 2018 for endorsement by Council.

Report:

As per Council's Section 355 Asset Committee Framework Manual and the Constitution of the Memorial Oval Community Committee (both adopted March 2017), the Committee is required to provide Council with a copy of their meeting minutes following each Committee meeting.

Accordingly, the Memorial Oval Community Committee has submitted minutes from its meeting held 7 August 2018 for Council's endorsement.

Strategic Direction:

Key Direction:	4. Our Leadership
Objective:	4.3 We Unite to Succeed
Function:	Leadership and Governance
DP Action:	4.3.1.2 Support Councils Section 355 Committees in undertaking their duties with Council

Relevant Legislation:

The Memorial Oval Community Committee operates under Council's S355 Asset Committee Framework Manual and Standard Constitution and the *Local Government Act, 1993* (Section 355).

Financial Implications:

Nil.

Attachments

1. [↓](#) Minutes - Memorial Oval Community Committee 07/08/2018

ANTHONY MISAGH
CHIEF OPERATIONS OFFICER

JAMES RONCON
GENERAL MANAGER

BROKEN HILL
CITY COUNCIL

ORDINARY MEETING MINUTES TEMPLATE

MEMORIAL OVAL COMMUNITY COMMITTEE MINUTES.

Date	07/08/18	Time Meeting opened: 6.35pm	Time Meeting closed: 8.00pm
Location:	Show Office, Memorial Oval		
Present:	Ray Steer, Dennis Cetinich, Tristen Savage, Chris May, Jody Whitehair, Bruce McIntosh, John Ralph.		
Absent	AFL Delegate, Dave Gallagher, Jarrod Paul.		

AGENDA	MOVED BY	SECONDED
<u>Welcome:</u> The President Ray Steer welcomed all attending Members to the Meeting. <u>Apologies:</u> Tania Martyn, Tony Camilleri, Garry Schindler (Holidays). <u>Confirmation of Minutes from previous meeting held:</u> 4 th July 2018.	Tristen Savage. Chris May.	Chris May. Dennis Cetinich.
<u>Correspondence In:</u> Melissa Scott: Resignation from Council. <u>Correspondence Out:</u> Rachel Merton: Rockfest booking and Info.	Jody Whitehair.	Ray Steer.
<u>Financial Report July 2018:</u> Bank Balance: \$24,763.47 Debtors: BHHRC: \$971.88.	Tristen Savage.	Chris May..

BROKEN HILL
CITY COUNCIL

AGENDA	MOVED BY	SECONDED
<u>Events/ Bookings:</u>		
<u>Silver City Show:</u> 13/14/15 September 2018.		
<u>Rockfest:</u> 17 th November 2018. Book Oval from Thursday 15/10/18 through to Sunday 18/10/18.		
<u>General Business:</u>		
<u>Market Day:</u> Sunday 26 th August 2018.		
<u>Mower:</u> Ride on Mower, still in limbo.		
<u>BHCC:</u> Training Drill will be held at the Oval on the 22/23 August 2018.		
<u>Cockburn Progressive Committee:</u> Will run the BBQ on Market Day.		
<u>Rachel Merton:</u> Invite her to the next Committee Meeting 4/9/18.		
<u>Jody Whitehair:</u> Apology for the next Meeting		
<u>Work, Health and Safety:</u>		
<u>Future Agenda Items:</u>		
New Mower 4,000.00.		
New Lighting/Main Gates 2,500.00.		
Floodlight Carpark/Stables 2,000.00.		
Upgrade Toilet Facilities 10,000.00.		
Instal. Grandstand Seating 5,000.00.		
<u>Next Meeting:</u>		
Tuesday, 4 th September at 6.30 pm.		
<u>Meeting Closed:</u>		
There being no further business the Chairperson declared the meeting closed at 8.00 pm.		

ORDINARY MEETING OF THE COUNCIL

August 23, 2018

ITEM 5

BROKEN HILL CITY COUNCIL REPORT NO. 143/18

SUBJECT: MINUTES OF THE BROKEN HILL COMMUNITY STRATEGIC PLAN
ROUND TABLE COMMITTEE MEETING HELD 22 AUGUST 2018
13/145

Recommendation

1. That Broken Hill City Council Report No. 143/18 dated August 23, 2018, be received.
2. That the minutes of the Broken Hill Community Strategic Plan Round Table committee meeting held 22 August 2018 be received.

Executive Summary:

During the Community Strategic Plan community consultation undertaken in April 2013, the theme of "One Community, One Plan" was strongly discussed and resulted in the inclusion of the establishment of the Broken Hill Community Strategic Plan Round Table in the Community Strategic Plan.

It was recommended that the Round Table be established as a Section 355 Committee of Council, which provides it with the ability to carry out functions on behalf of Council and consists of membership including Councillors, staff and members of the public.

One of the requirements of a Section 355 Committee of Council is the reporting of its minutes of meetings to Council for endorsement.

Report:

The Broken Hill Community Strategic Plan Round Table Committee met on Wednesday, 9 May 2018. Items on the Agenda included:

- Update report from Barrier Local Area Command
- Update report from Far West Local health District
- Update report from Far West Regional Health Service
- Progress reports on Key Direction Working Groups

See attached minutes of the Broken Hill Community Strategic Plan Community Round Table Committee Meeting held Wednesday, 9 May 2018.

Strategic Direction:

Key Direction: 4 - Our Leadership
Objective: 4.3 – We Unite to Succeed
Function: Leadership and Governance
DP Action: 4.3.1.9 - Provide leadership, structure and support to the Community Round Table in their review and management of the Community Strategic Plan

Relevant Legislation:

Local Government Act 1993, section 406.

Financial Implications:

Nil

Attachments

1. [!\[\]\(94cd4f31d7ae28dbef92a5b32d4016ed_img.jpg\)](#) Community Round Table minutes of meeting held 22 August 2018
2. [!\[\]\(5c1ed9b6ce666cbe8c65c831f8d3e498_img.jpg\)](#) Community Round Table minutes of meeting held 9 May 2018
3. [!\[\]\(bc6aee2aadd6fbd227c8545cdb81bae6_img.jpg\)](#) Community Round Table agenda of meeting held 22 August 2018

JAMES RONCON
GENERAL MANAGER

BROKEN HILL COMMUNITY ROUND TABLE

22 AUGUST 2018

**MINUTES OF THE BROKEN HILL COMMUNITY ROUND TABLE MEETING HELD
WEDNESDAY, AUGUST 22, 2018 (4PM)**

PRESENT:

Mayor Darriea Turley
Deputy Mayor Marion Browne
Councillor Christine Adams Broken Hill City Council
Broken Hill City Council's Chief Financial Officer, Jay Nankivell
Broken Hill City Executive Support Officer, Louise Schipanski
Foundation Broken Hill, Chris Dougherty (alternate)
Far West Local Health District, Ken Barnett
Community representative, Pam Tucker
Community representative, Melanie Chynoweth – (from 4.40pm)
Barrier Local Area Command, Superintendent Paul Smith
NSW Primary Health Network, Natalie Miani (alternate)
Cory Paulson, Broken Hill Local Aboriginal Land Council
Luke O'Donnell, Broken Hill Aboriginal Community Working Party
(alternate)

APOLOGIES:

Cr Maureen Clark (alternate)
Cr Jim Nolan (alternate)
Department of Education, Bob Dyson (alternate)
Department of Education, Peter Macbeth
Foundation Broken Hill, Kimberley Fell
Broken Hill City Council General Manager, James Roncon
Broken Hill City Council's Manager Corporate, Razija Nu'man
Community representative, Peter Bevan
Barrier Local Area Command, Inspector Yvette Smith
Community representative, Iris Dobbin
Regional Development Australia, Michael Williams
Maureen O'Donnell, Broken Hill Aboriginal Community Working Party
NSW Primary Health Network, Michelle Pitt
Barrier Local Area Command, Ben Clavel (alternate)
Broken Hill City Councils Chief Operations Officer, Anthony Misagh
(alternate)
Chamber of Commerce, Steve Martin
Broken Hill Youth Council, Sasha Cox
Broken Hill Youth Council, Neve Robins (alternate)
Cr Dave Gallagher (alternate)
Far West Local Health District, Sam Lazarus (alternate)
Broken Hill Chamber of Commerce, Steve Martin

BROKEN HILL COMMUNITY ROUND TABLE

22 AUGUST 2018

MINUTES FOR CONFIRMATION

That the Minutes of the Broken Hill Community Round Table meeting held Wednesday August 08, 2018 be confirmed with the following amendments:

Moved Mr C Dougherty, Seconded Cr Marion Browne

ITEM 4

BROKEN HILL CITY COUNCIL REPORT NO. 4/18 - DATED MAY 07, 2018 - KEY
DIRECTION WORKING GROUP - OUR ECONOMY PROGRESS REPORT

Discussions took place regarding the following:

- *Regional Development Australia representative Steve Martin SHOULD BE:*
- **Broken Hill Chamber of Commerce** representative Steve Martin, advised of Broken Hill being promoted over 2 days at locations in Sydney and that over 6,000 Broken Hill tourist brochures were handed out. That travelling to Broken Hill takes long term planning as most visitors drive to Broken Hill due to the cost of flying. Steve suggested that locals need to promote Broken Hill more as a holiday destination and identify the full range of what there is to see and do in Broken Hill for tourists.

ITEM 8

BROKEN HILL CITY COUNCIL REPORT NO. 8/18 - DATED FEBRUARY 07, 2018 - COMMUNITY
STRATEGIC PLAN ROUND TABLE COMMITTEE REPORT TEMPLATE

Moved Mr C Dougherty, Seconded Deputy Mayor M. Browne

1. That Broken Hill City Council Report No. 8/18 dated February 7, 2018, be received.
2. That the Community Strategic Plan Round Table Committee Report Template be approved and implement for the next meeting.

The report template is currently being revised, so that it is a much more user friendly document.

ITEM 9

GENERAL BUSINESS

RMS Roadworks within City boundaries

Mr Michael Williams, Regional Development Australia
SHOULD BE:

Broken Hill Community Round Table Committee member suggested that Council liaises with the RMS so that road works on the main arterial roads within the city are not carried out when major events are held in the City.

CARRIED

BROKEN HILL COMMUNITY ROUND TABLE

22 AUGUST 2018

REPORTS

9. BROKEN HILL CITY COUNCIL REPORT NO. 9/18 - DATED AUGUST 17, 2018
- FAR WEST LOCAL HEALTH DISTRICT 11/248

General Manager of the Far West Local Health District, Ken Barnett spoke to his report and gave an update on new matters advising:

The move into the new premises has proved a positive transition. The \$30 million Broken Hill Health Service redevelopment is continuing with work progressing in the hospital. A new oncology unit will be built and improved reception and waiting area for the allied health and outpatients services.

Significant upgrade in medical equipment including dialysis equipment.

The enhanced orthopaedic service has been established with four visiting surgeons providing an additional range of services along with the appointment of a Haematologist to provide a much needed service to Broken Hill.

Some concern raised that staff are parking on land in front of the railways, where a "no parking" sign is displayed. Mr Barnett advised that a notice has been sent to staff requesting not to park in this area.

Recommendation

Moved Mr Ken Barnett, Seconded Councillor Marion Browne

That Broken Hill City Council Report No. 9/18 dated August 17, 2018, be received.

That the Broken Hill Community Round Table Committee notes the report from Broken Hill Health Service - Far West Local Health District..

CARRIED

10. BROKEN HILL CITY COUNCIL REPORT NO. 10/18 - DATED AUGUST 17,
2018 - BARRIER LOCAL AREA COMMAND - STRATEGIES AND CRIME
PERFORMANCE INDICATORS 13/145

Barrier Local Area Command representative Superintendent Paul Smith spoke to his report and gave the following update:

In March this year there was a cross over to Barrier Police District which has appointed an Inspector dedicated to Broken Hill.

The Regional Emergency Management meeting of the far west will be held in Broken Hill next week.

Cross Border exercise with Policy and Emergency Services will be held at Packsaddle this year and arrangements are progressing to have a bush fire cross the border into Queensland.

Broken Hill has a new Officer commencing on Monday, along with two new Constables from Sydney, leaving only the Domestic Violence Officer and Education Officer positions vacant.

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BROKEN HILL COMMUNITY ROUND TABLE

22 AUGUST 2018

Still looking at options for a potential new site for the construction of a new Police Station away from the CBD area. This will be a new build and will be more like a multi-function centre.

At the last meeting Inspector Yvette Smith advise of a new initiative that she is hoping to introduce to Broken Hill called "Eyewatch". The site will need to be administered by a volunteer coordinator and is seeking input from the Committee if they know of someone that would volunteer their time. Superintendent Paul Smith advised that they have not had any volunteers to date.

Action: Superintendent Paul Smith will send Louise Schipanski the link to forward onto members.

Recommendation

Moved Superintendent Paul Smith, Seconded Mrs Pam Tucker

1. That Broken Hill City Council Report No. 10/18 dated August 17, 2018, be received.

CARRIED

11. BROKEN HILL CITY COUNCIL REPORT NO. 11/18 - DATED AUGUST 17, 2018 - KEY DIRECTION WORKING GROUP - OUR ECONOMY PROGRESS REPORT

17/86

Jay Nankivell provided the committee with an update on some key initiatives that the Our Economy Key Direction Working Group (KDWG) is looking to progress.

1. Broken Hill Housing Stock - The KDWG is currently in the process of establishing a Broken Hill Housing Working Group with local Estate Agents.
2. Engage stakeholder in the development of a blueprint for Sturt Park that maximises its potential as a vibrant hub for locals and visitors – through expanding the skate park, events facilities, fitness and wellbeing capabilities, smart technology and relationship with neighboring facilities.

Currently awaiting announcement from the State Government re successful projects under the Stronger Communities Fund. The announcement is scheduled for August. As the application for the new Skate Park requires co-contribution (\$350k from Council and \$300k from NSW Government) Council needs to give consideration to ensuring that the project vision is fully achieved even if funding is not received. The Sturt Park master plan concepts require further community consultation to assist with future development.

3. Gain an understanding of the potential of Council to create jobs and economic gain through the recycling industry.

Council recently corresponded with the Federal Government suggesting Broken Hill as an ideal location for a waste processing plant to be built around renewable energy. The Department of Premier and Cabinet have provided a copy of the letter to the Environment and Protection Authority with the intention of a meeting being established to further pursue the matter.

BROKEN HILL COMMUNITY ROUND TABLE

22 AUGUST 2018

Recommendation

Moved Jay Nankivell, Seconded Councillor Christine Adams

1. That Broken Hill City Council Report No. 11/18 dated August 17, 2018, be received.

CARRIED

12. BROKEN HILL CITY COUNCIL REPORT NO. 12/18 - DATED AUGUST 17, 2018 - KEY DIRECTION WORKING GROUP - OUR ENVIRONMENT - PROGRESS REPORT

17/87

Cr Marion Browne provided the committee with an update on some key initiatives that the Our Environment Key Direction Working Group (KDWG) is looking to progress.

1. *Plastic and Glass Recycling Factory – Land acquisition in progress to extend the Waste Facility. This includes 2-4 acres of the site to be used for the factory. Currently developing the documentation required for Council to gain a full understanding of the proposal, financial capacity and expertise and experience required*
2. *Recycling bins for community events – Recycling bins have been ordered and will encourage use at any community or private functions in an effort to reduce landfill.*
3. *Cemetery – The KDWG is looking for solutions to replace plastic flowers at the Cemetery. Cr Adams provided an update on the last Tidy Towns Clean Up at the cemetery where they collected 120 bags of discarded plastic flowers.*

Recommendation

Moved Councillor Marion Browne Councillor Christine Adams

1. That Broken Hill City Council Report No. 12/18 dated August 17, 2018, be received.

CARRIED

Meeting closed at 4.50pm.

Chairperson

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BROKEN HILL COMMUNITY ROUND TABLE

9 MAY 2018

**MINUTES OF THE BROKEN HILL COMMUNITY ROUND TABLE MEETING HELD
WEDNESDAY, MAY 09, 2018 (4PM)**

PRESENT:

Mayor Darriea Turley
Deputy Mayor Marion Browne
Broken Hill City Council General Manager, James Roncon
Broken Hill City Council Governance Officer, Leisa Bartlett
Chamber of Commerce, Steve Martin
Community representative, Peter Bevan
Foundation Broken Hill, Chris Dougherty
Far West Local Health District, Ken Barnett
Broken Hill Youth Council, Sasha Cox
Broken Hill Youth Council, Neve Robins
Community representative, Melanie Chynoweth
Barrier Local Area Command, Superintendent Paul Smith
Barrier Local Area Command, Inspector Yvette Smith
Community representative, Iris Dobbin
Regional Development Australia, Michael Williams

GUEST:

Pam Tucker (nomination pending as a community
representative)
Teagan Hinchey and representative of Aboriginal Affairs

APOLOGIES:

Councillor Christine Adams

*The Mayor welcomed new community representative member, Melanie Chynoweth
to her first meeting on the Broken Hill Community Round Table Committee.*

MINUTES FOR CONFIRMATION

Moved Deputy Mayor M. Browne, Seconded Mr P. Bevan

That the Minutes of the Broken Hill Community Round Table meeting held Wednesday
November 08, 2017 be confirmed.

CARRIED

BROKEN HILL COMMUNITY ROUND TABLE

9 MAY 2018

REPORTS

1. BROKEN HILL CITY COUNCIL REPORT NO. 1/18 - DATED FEBRUARY 06, 2018 - FAR WEST LOCAL HEALTH DISTRICT 11/248

General Manager of the Far West Local Health District, Ken Barnett spoke to his report and gave an update on new matters advising:

- That the new health services development in Crystal Street is nearing completion with Far West Local Health District to take possession of the site in June with a view to commencing operating from the new building in the first week of July 2018.*
- Advised that meetings had been held with the Broken Hill Traffic Committee to discuss parking around the building; and that it appears that angle parking will not be approved for Crystal Street.*

Inspector Yvette Smith of the Barrier Local Area Command advised that angle parking in Crystal Street was refused on the basis that once the North Mine is operational, with B-Double trucks traversing Crystal Street every five minutes and that there is a safety concern due to the amount of time it takes for a B-Double to stop if cars are reversing out of angle parks in front of them.

Moved Mr K. Barnett, Seconded Deputy Mayor M. Browne

That Broken Hill City Council Report No. 1/18 dated February 6, 2018, be received.

That the Broken Hill Community Round Table Committee notes the report from Broken Hill Health Service.

CARRIED

2. BROKEN HILL CITY COUNCIL REPORT NO. 2/18 - DATED MAY 06, 2018 - FAR WEST REGIONAL HEALTH SERVICE UPDATE 11/248

Moved Mr K. Barnett, Seconded Deputy Mayor M. Browne

That Broken Hill City Council Report No. 2/18 dated May 6, 2018, be received.

That the Broken Hill Community Round Table Committee notes the report from Far West Regional Health Services.

CARRIED

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BROKEN HILL COMMUNITY ROUND TABLE

9 MAY 2018

3. BROKEN HILL CITY COUNCIL REPORT NO. 3/18 - DATED FEBRUARY 07,
2018 - BARRIER LOCAL AREA COMMAND - STRATEGIES AND CRIME
PERFORMANCE INDICATORS

13/145

Barrier Local Area Command representative Superintendent Paul Smith spoke to his report and gave the following update:

- *That Broken Hill is now part of a new stand-alone sector that reaches to the Queensland and Victorian borders and has been appointed a permanent Inspector. Paul introduced Inspector Yvette Smith to the Committee.*
- *Broken Hill Police had a display at Agfair last weekend which had received a good response from the public.*
- *The NSW Police to work with Council under the "Safer by Design" program to ensure that development in the city is assessed for crime risk, and that preventable risk is reduced prior to approval of development.*
- *Liquor Accord Program has introduced a new initiative to help curb alcohol related crime by barring a person from all pubs and clubs once an offence has occurred.*
- *Advised that a potential new site for the construction of a new Police Station has not yet been announced, but that it will be a "new build" and will be more like a multi-function centre; that a new site will be required as there are heritage restrictions at the current Police Station site.*

Inspector Yvette Smith spoke about a new neighbourhood watch type initiative that the Barrier Local Area Command would like to introduce for Broken Hill called "Eyewatch" and gave an overview of its features:

- *It will operate through a closed Facebook site with Police screening all new members before they join.*
- *One will be set-up for the Business District, and one set-up for the general community.*
- *As a resident sees a crime happening, something unusual or someone acting suspiciously, they can quickly get on the app and report it as it is happening in real time.*
- *As more people use the app, this can assist the Police to track offenders as they flee a crime scene.*
- *The Police will also use the information provided by the public to have more patrols available in key crime areas.*
- *The site will need to be administered by a volunteer coordinator and that it is imperative that the right person is selected to take on this important role and asked for members of the Committee to consider any of their colleagues/friends/family who may be able to volunteer their time to do the coordinator role.*

.Moved Superintendent P. Smith, Seconded Mr S. Martin

1. **That Broken Hill City Council Report No. 3/18 dated February 7, 2018, be received.**

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BROKEN HILL COMMUNITY ROUND TABLE

9 MAY 2018

2. That Inspector Yvette Smith, Barrier Local Area Command be appointed to the Round Table Community Round Table Committee, and the Constitution be amended accordingly.
3. That the Committee notes the "Eyewatch" program and gives consideration to nominating an appropriate person to be the Administrator of the Facebook site.

CARRIED

4. BROKEN HILL CITY COUNCIL REPORT NO. 4/18 - DATED MAY 07, 2018 - KEY DIRECTION WORKING GROUP - OUR ECONOMY PROGRESS REPORT 17/86

General Manager James Roncon spoke to his report and gave the following updates:

- *Fourteen (14) applications from Broken Hill totally approximately \$5M were submitted for the Stronger Communities Grant Funding with three application from Council. There is approximately \$2M available for the Broken Hill region. The next phase of the grant process will be a telephone consultation survey conducted by the State Government to the Broken Hill community to seek feedback on the applications submitted. The successful projects will be announced August-September 2018.*
- *There may be an opportunity for Broken Hill to capitalise on the current recycling debate and the decision by China to ban receipt of recyclable waste from Australia by extending the City's boundary to utilise crown land surrounding Broken Hill to create an industrial area for a recycling hub.*
- *The need to invest in tourism products in the City with Council earmarking \$100,000 in next year's budget to hopefully be matched dollar for dollar by the local tourism industry, and Council will then approach Destination NSW to contribute a matching \$200,000 to undertake a \$400,000 promotion campaign for Broken Hill.*
- *The circumstances surrounding the delay in works at the Civic Centre was due to issues with the quality of the work undertaken by the builder and architect and the legal process involved in dealing with the situation. Work is currently being undertaken by a new building firm and it is anticipated that it will be complete by early July.*

Discussions took place regarding the following:

- *Regional Development Australia representative Steve Martin advised of Broken Hill being promoted over 2 days at locations in Sydney and that over 6,000 Broken Hill tourist brochures were handed out. That travelling to Broken Hill takes long term planning as most visitors drive to Broken Hill due to the cost of flying. Steve suggested that locals need to promote Broken Hill more as a holiday destination and identify the full range of what there is to see and do in Broken Hill for tourists.*

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BROKEN HILL COMMUNITY ROUND TABLE

9 MAY 2018

- *Following a question from Chris Dougherty regarding Heritage Signage on entrances to the City, the General Manager advised that plans are in place and money has been put aside to erect heritage signs on each highway into the City. A meeting will be held next week with Councillors to finalise the designs of the signs which have been developed on the heritage aspects of Broken Hill's national heritage listing.*

The Mayor advised that the designs and wording of acknowledgement of the traditional Aboriginal owners of the land was approved by Aboriginal Elder Maureen O'Donnell.

Community representative Melanie Chynoweth asked if the tourist signage to the Living Desert and Pro Hart Gallery could be replaced as they are faded and hard for tourists to read. Also, that there are many street name signs missing around the City.

The General Manager advised that Council has a street signage replacement programme and will check on its progress.

- *The Mayor spoke about the success of recent Heritage Festival (even though Council had minimal funding to spend on the Festival) was largely due to a group of passionate volunteers who organised various displays and activities which were well attended by the public and visitors. This year's Festival had the theme "Our Heritage Perfectly Highlighted" and Council's funding was used for the light projection show on the Town Hall Façade which was also a great success. Next year's Heritage Festival will be based on the theme "Mining and Minerals".*
- *Following a question from community representative Iris Dobbin regarding the article in the Barrier Daily Truth of bird droppings on bench seats at the Civic Centre and the general untidy state of the gardens and plaza; the General Manager advised that the whole Civic Centre site (inside and outside) is currently a construction site and Council staff do not have access. Once control of the site is handed back to Council, Council staff will be undertaking landscaping works and cleaning of seats will be part of the ongoing maintenance program at the Centre.*
- *The Mayor advised that Council staff would be attending an "Easy to do Business" workshop delivered by Services NSW as part of Council's involvement in the Small Business Friendly Council's program. The workshop will be held in Broken Hill on 21 May 2018.*

Moved Mr J. Roncon, Seconded Mr S. Martin

1. That Broken Hill City Council Report No. 4/18 dated May 7, 2018, be received.

CARRIED

BROKEN HILL COMMUNITY ROUND TABLE

9 MAY 2018

5. BROKEN HILL CITY COUNCIL REPORT NO. 5/18 - DATED MAY 07, 2018 - KEY DIRECTION WORKING GROUP - OUR ENVIRONMENT - PROGRESS REPORT

17/87

Deputy Mayor Browne advised that Council's Waste Strategy needs reviewing and the need for another site visit to the Mildura Waste Facility to learn more about recycling practices and what types of programs that would be suitable for Council to implement for Broken Hill. The example of rubber tyres was given, and that recycled tyre pellets could be used to make a soft-fall rubber floor product or rubber flooring mats.

Mr Martin suggested that Council may look at introducing a purchasing policy to seek items that are made from recyclable materials e.g. outdoor furniture.

The Mayor advised that outdoor furniture purchased during the Aquatic Centre re-development was made from recycled material.

Moved Councillor M. Browne, Seconded Mr P. Bevan

1. That Broken Hill City Council Report No. 5/18 dated May 7, 2018, be received.

CARRIED

6. BROKEN HILL CITY COUNCIL REPORT NO. 6/18 - DATED FEBRUARY 08, 2018 - MEMBERSHIP OF THE COMMUNITY STRATEGIC PLAN ROUND TABLE ADVISORY COMMITTEE

13/145

Moved Deputy Mayor M. Browne, Seconded Mr S. Martin

1. That Broken Hill City Council Report No. 6/18 dated February 8, 2018, be received.
2. That the Community Strategic Plan Round Table Advisory Committee endorses the appointment of Melanie Chynoweth as a Community Representative and seeks approval from Council.

CARRIED

7. BROKEN HILL CITY COUNCIL REPORT NO. 7/18 - DATED FEBRUARY 08, 2018 - AMENDMENT TO THE CONSTITUTION OF THE COMMUNITY STRATEGIC PLAN ROUND TABLE ADVISORY COMMITTEE

13/145

Recommendation

Moved Superintendent P. Smith, Seconded Mr C. Dougherty

1. That Broken Hill City Council Report No. 7/18 dated February 8, 2018, be received.

Page 6

BROKEN HILL COMMUNITY ROUND TABLE

9 MAY 2018

2. That the Constitution of the Community Strategic Plan Round Table Advisory Committee be amended to include a representative from the Broken Hill Youth Council.

CARRIED

8. BROKEN HILL CITY COUNCIL REPORT NO. 8/18 - DATED FEBRUARY 07, 2018 - COMMUNITY STRATEGIC PLAN ROUND TABLE COMMITTEE REPORT TEMPLATE

13/145

Moved Mr C Dougherty, Seconded Deputy Mayor M. Browne

1. That Broken Hill City Council Report No. 8/18 dated February 7, 2018, be received.
2. That the Community Strategic Plan Round Table Committee Report Template be approved and implement for the next meeting.

CARRIED

GENERAL BUSINESS

Membership of the Broken Hill Community Round Table Committee

13/145

Ms Teagan Hinchey, Aboriginal Affairs, advised that she was asked to attend this meeting to represent the Aboriginal community. Ms Hinchey advised that she could only attend as a representative of Aboriginal Affairs and suggested that Council invites a member of the Broken Hill Aboriginal Working Party and a member of the Broken Hill Aboriginal Land Council.

The Mayor advised that the Broken Hill Aboriginal Working Party already have membership on the Committee.

Moved Mr S. Martin, Seconded Mr C. Dougherty

1. That the Constitution of the Broken Hill Community Round Table be amended to include a representative from the Broken Hill Local Aboriginal Land Council; and an invitation be sent accordingly.
2. That correspondence be sent to the Broken Hill Aboriginal Working Party (already a member on the Committee) requesting they send a representative to future meetings.

CARRIED

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BROKEN HILL COMMUNITY ROUND TABLE

9 MAY 2018

Regional Development Australia – Access Ramp Project

Mr Michael Williams, Regional Development Australia gave an update on the Access Ramp Project for businesses in the CBD advising that there had been some delays due to the design of the ramps and their location on footpaths; these matters should be finalised soon and the ramps available for businesses.

Silver City Highway (Highway 22)

Mr Peter Bevan advised that the bridge tender for the construction of the Packsaddle Bridge would be awarded soon and construction is schedule to be complete by the end of the year. Broken Hill's economy will benefit during the construction period due to contractors sourcing supplies from the City.

Sealing of 146km in Queensland will allow the Perth to Brisbane highway to include the Silver City Highway. The Cross-border Commissioner will assist with the Queensland sealing program which should be completed in five years.

Youth Council

Miss Neve Robins, Vice-President of the Youth Council advised that they are in the process of applying for grants for their operations and have been assisted by the YMCA Community Officer.

RMS Roadworks within City boundaries

Mr Michael Williams, Regional Development Australia suggested that Council liaises with the RMS so that road works on the main arterial roads within the city are not carried out when major events are held in the City.

Meeting closed at 5:20 p.m.

The foregoing minutes were read and confirmed at the Broken Hill Community Round Table Committee meeting held on

Chairperson

Page 8



Please address all communications to:
The General Manager
240 Blende Street
PO Box 448
Broken Hill NSW 2880
Phone 08 8080 3300
Fax 08 8080 3424
council@brokenhill.nsw.gov.au
www.brokenhill.nsw.gov.au

ABN 84 873 116 132

August 17, 2018

BROKEN HILL COMMUNITY ROUND TABLE MEETING

TO BE HELD

WEDNESDAY, AUGUST 22, 2018

Dear Sir/Madam,

Your attendance is requested at the BROKEN HILL COMMUNITY ROUND TABLE Meeting of the Council of the City of Broken Hill to be held in the Council Chamber, Sulphide Street, Broken Hill on **Wednesday, August 22, 2018** 4pm to consider the following business:

- 1) Apologies
- 2) Confirmation of Minutes
- 3) Reports

A handwritten signature in black ink, appearing to be "JR" or "James Roncon", written in a cursive style.

JAMES RONCON
GENERAL MANAGER

AUSTRALIA'S FIRST HERITAGE LISTED CITY

MINUTES FOR CONFIRMATION

Minutes of the Broken Hill Community Round Table of the City of Broken Hill held
Wednesday, August 08, 2018.

REPORTS

1. BROKEN HILL CITY COUNCIL REPORT NO. 9/18 - DATED AUGUST 17, 2018 - FAR WEST LOCAL HEALTH DISTRICT (11/248)..... 4
2. BROKEN HILL CITY COUNCIL REPORT NO. 10/18 - DATED AUGUST 17, 2018 - BARRIER LOCAL AREA COMMAND - STRATEGIES AND CRIME PERFORMANCE INDICATORS (13/145).....28
3. BROKEN HILL CITY COUNCIL REPORT NO. 11/18 - DATED AUGUST 17, 2018 - KEY DIRECTION WORKING GROUP - OUR ECONOMY PROGRESS REPORT (17/86).....32
4. BROKEN HILL CITY COUNCIL REPORT NO. 12/18 - DATED AUGUST 17, 2018 - KEY DIRECTION WORKING GROUP - OUR ENVIRONMENT - PROGRESS REPORT (17/87).....46

Broken Hill Community Round Table

22 August 2018

BROKEN HILL COMMUNITY ROUND TABLE

August 17, 2018

BROKEN HILL CITY COUNCIL REPORT NO. 9/18

SUBJECT: FAR WEST LOCAL HEALTH DISTRICT

11/248

Recommendation

That Broken Hill City Council Report No. 9/18 dated August 17, 2018, be received.

That the Broken Hill Community Round Table Committee notes the report from Broken Hill Health Service - Far West Local Health District..

Executive Summary:

Report received from Ken Barnett, General Manager, Broken Hill Health Service - Far West Local Health District.

Attachments

1. Broken Hill Health Service - Far West Local Health District - Community Round Table Report August 2018

JAMES RONCON
GENERAL MANAGER

FAR WEST LOCAL HEALTH DISTRICT

**Attachment 1
Broken Hill Health Service - Far West
Local Health District - Community
Round Table Report August 2018**

15 August 2018

The Chairperson
Broken Hill City Council
Community Round Table Committee

Please find below actions being taken by the FWLHD to support the achievement of the following Broken Hill 2033 Community Strategic Plan objectives.

1.1 PEOPLE IN OUR COMMUNITY ARE IN SAFE HANDS

1.1.4 Provide protection from natural and technological disasters

- Continued work on the BHELP lead screening of children and other education/promotion work.
- Active health service participation in local disaster and emergency management planning and operations.
- Appropriate Disaster and Emergency Management plans in place and under ongoing review and update.

1.2 OUR COMMUNITY WORKS TOGETHER

1.2.2 Encourage volunteering and create initiatives to support and promote the strong volunteer base currently engaged in Broken Hill

- Broken Hill kiosk provided \$165,000 in funding to purchase new medical equipment including patient monitors
- Comprehensive support structure in place for volunteering.
- Regular functions organised to recognise volunteer achievements.
- New arrangements in place to support and manage volunteers.
- New funding to support the enhancement of volunteers in the FWLHD palliative care service.

1.5 OUR HEALTH AND WELLBEING ENSURES THAT WE LIVE LIFE TO THE FULL

1.5.1 Create opportunities for people to participate in active and healthy recreational activities

- FWLHD conducts annual staff "get healthy" campaign.
- FWLHD supports staff membership with the YMCA.

FAR WEST LOCAL HEALTH DISTRICT

**Attachment 1
Broken Hill Health Service - Far West
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Round Table Report August 2018**

**1.5.2 Provide quality health, medical and allied health services to meet
demographic changes, particularly 24 hour medical services, specialist
services, mental health support services and rehabilitation services**

- The new Crystal Street redevelopment commenced operations on 2 July consolidating dental, child and family and a range of community based services. In addition the FWLHD district officers relocated from the old Kincumber House building into the first floor of the new facility.
- Continued achievement of Premier's Priority for health - Emergency Treatment Performance (ETP) at over 90% patients through the Emergency Department in less the 4 hours (target 81%).
- Enhanced Intensive Care services (ICU) through a formal MOU with St George Hospital to provide additional specialist support and staff rotation opportunities.
- Enhanced orthopaedic service now established with 4 visiting surgeons providing an additional range of services.
- A haematologist has now commenced in Broken Hill to provide this much needed service to Broken Hill.
- The \$30 million Broken Hill Health Service redevelopment is continuing with work now progressing in the hospital. This work is to build a new oncology unit and improved reception and waiting areas for the allied health and outpatients services.
- Significant upgrade in medical equipment with 2 new ultrasounds as well as a new mobile x-ray machine.
- Major upgrade of dialysis equipment at the Broken Hill Health Service.
- Upgraded security services have been installed across the FWLHD including new mobile duress systems.

Attachments: Far West in Focus, June/July 2018

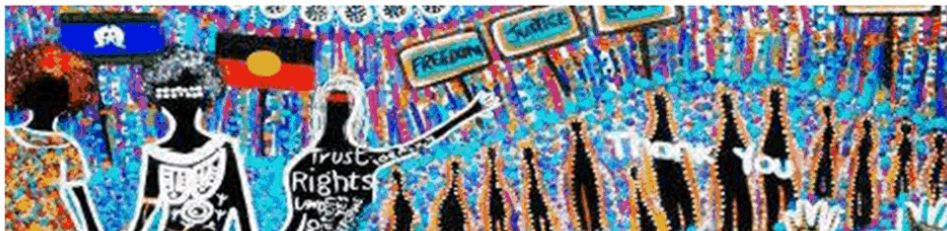
Ken Barnett
General Manager
Broken Hill Health Service
Far West Local Health District

FAR WEST LOCAL HEALTH DISTRICT

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Broken Hill Health Service - Far West
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The Far West Local Health District Newsletter

Edition 6, Vol 8, June/July 2018



The Far West LHD celebrated NAIDOC Week with a number of activities across the LHD. This year's theme for NAIDOC was 'Because of Her We Can'. For stories and photos go to pages 5-6.

Far West in Focus

Message from the Chief Executive

It has been a busy time and we have almost got the winter months behind us, thank you for your continued dedication to providing excellent health care to the people of the Far West.

We have also been busy moving our services and staff into the new community health building on the corner of Sulphide and Crystal Streets in Broken Hill. It is only a kilometre or so away from Kincumber House but it feels like we have moved into another universe such is the substantial change to our working environment which has been a positive change for those of us who have made the move. We have had a couple of teething problems as we become used to the building but nothing major and most things have been worked through already. A huge thank you to our staff who have continued to provide services over the period of the move to Sulphide Street. We are currently working on a date for the official opening of the building and I hope to be able to confirm this in the near future.

To our colleagues who are also continuing to provide outpatient services while the ambulatory care refurbishment is in progress at the Broken Hill Health Service, I along with the Executive appreciate your patience and tolerance and the inconvenience will be worth it in the end as we will have a modern area in which to provide services to our community.

I also appreciate the work that the staff in primary care and mental health services at Dareton have been contributing to the new HealthOne building that is to be built at Buronga over the next twelve months. This is also a great opportunity to consolidate the delivery of services in the region with our partners at Coomealla Health Aboriginal Corporation.

The Far West Local Health District has also been successful in receiving funding to refurbish the Mental Health In-Patient Unit, have improvements built in the staff accommodation at Ivanhoe and Wilcannia, increase the accessibility to our health buildings at Tibooburra and White Cliffs, buy additional bariatric lifters for the Broken Hill Health Service, refurbish the medical imaging equipment at Breast Screen at Broken Hill and replace the Dental Caravan at Dareton.

While capital works projects are very important, it is our staff who make the difference not only in what we do each day, but how we do it, so, in closing, I would like to thank you all for your participation in the 2018 People Matters Staff Survey. The Far West Local Health District had a participation rate of 70%, this is an improvement on the already high 2017 result of 58%. I plan to attend each facility and provide feedback on our results and our future planned actions when the results become available later in the year. Please enjoy reading this edition of Far West in Focus.



Mr Stephen Rodwell

— Steve Rodwell, Chief Executive

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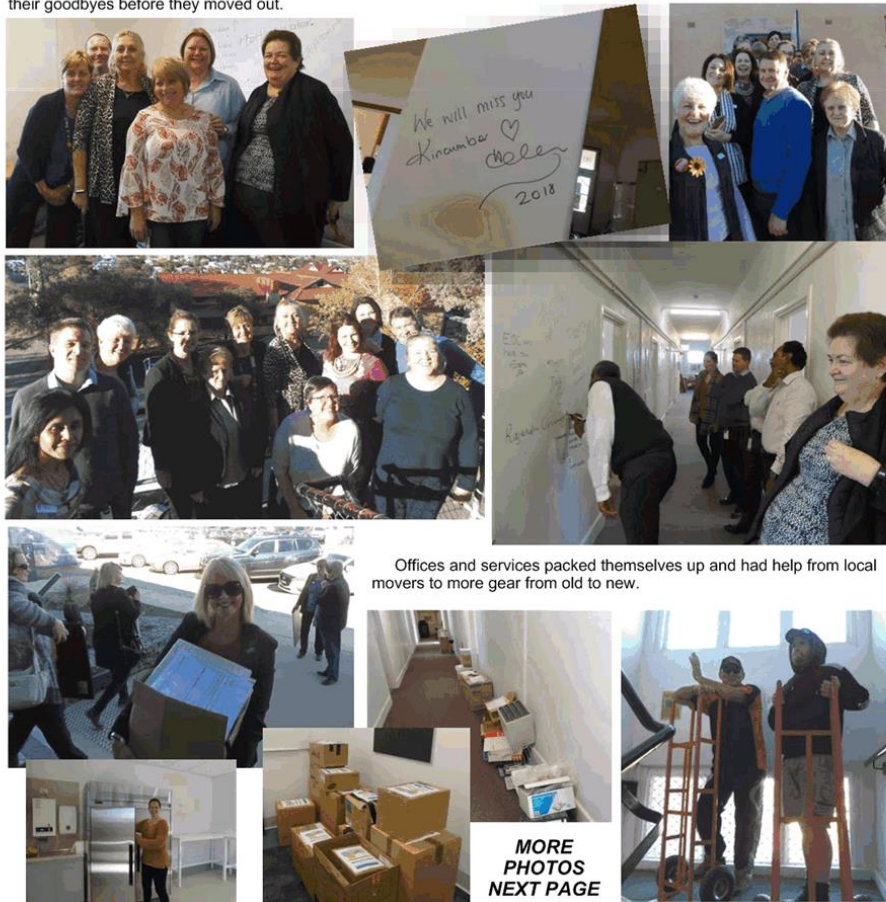


The Far West Local Health District Newsletter

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Stage 1 of BHHS Redevelopment is complete!

The new Community Health Centre was handed over to the LHD on 18 June, and staff and services relocated to the new building at the end of June. Kincumber House staff had a progressive farewell afternoon tea for the old building, saying their goodbyes before they moved out.



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A community Open House occurred at the new building, with hundreds of community members coming through to have a look, many taking guided tours, lots taking lead service giveaways and a many enjoying a sizzled sausage cooked by our friendly staff.



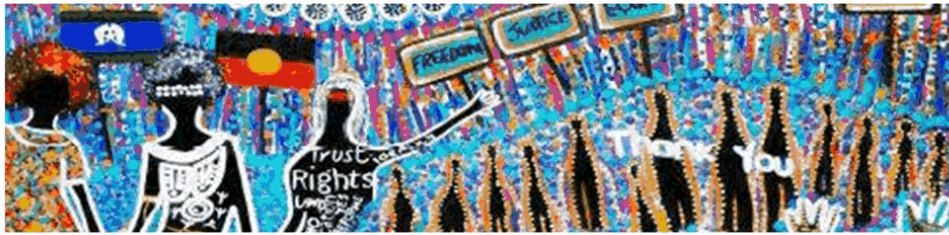
And staff and services finally got to move in and embrace the joy of unpacking!



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Stage 2 of the BHHS Redevelopment is underway!

The Medical Day Only/ Oncology area is under construction in the hospital, and reconfiguration of reception and wait areas in Primary and Allied Health is advanced. These sections should be completed by the end of August. Looking forward, key dates are:

August	Former reception and waiting areas should be completed and nearing handover as useable rooms. This will be when the corridors in these areas will re-open.
End August	Oncology/medical day only area should be completed and nearing handover. This will be the end of building works in and around the primary and allied health areas. The temporary reception desk will remain active until the new integrated reception is built.
Nov/Dec	New integrated reception should be completed and nearing handover. Temporary primary and allied health reception will be closed and moved to the new reception area.

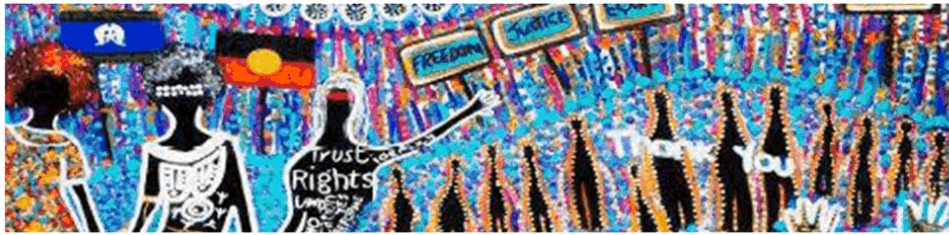
The demolition of Kincumber House is underway at the moment, starting with removal of hazardous materials from the building.



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NAIDOC 2018 – Because of Her We Can

The Broken Hill Health Service held another successful NAIDOC barbecue in the Ngarpa Community Room courtyard. Denise Hampton, Community Elder and Project Manager for the UDRH, spoke of the importance of this year's theme for NAIDOC – Because of Her We Can. Denise spoke of how strong and resilient Aboriginal women have been in the face of adversity in their families and communities. To honour the women of the day a canvas and paints were available for women attending to place their handprint and a lovely bright painting was the end result. The canvas will be displayed in one of the facilities of the Broken Hill Health Service. Thanks to everyone for helping to make it a fantastic day!



Denise Hampton (above) and visitors
enjoying the day



Lucy preparing her
hand and getting
ready to put their
print on.



More
NAIDOC
events
next page



The "Because of Her We
Can" Canvas

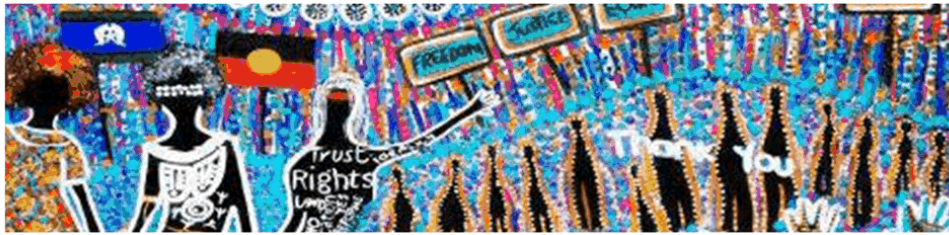
BHHS General Manager
Ken Barnett (left) and
Peter MacDonald on
barbecue duties



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NAIDOC Day at Dareton Primary Health

Staff from the Primary Health Centre Dareton participated in NAIDOC celebrations on 12 July by taking part in a community day at the Dareton Primary School. This was attended by the local community, government and non-government organisations.

The barbecue was supplied and cooked by staff from CHAC (Coomeealla Health Aboriginal Corporation)



including kangaroo sticks, hamburgers, salads and Johnny cakes. It was a fun day enjoyed by all that attended.

Loren Andrews, Zoe Kelly and Terrie Beven at the Dareton NAIDOC celebrations community day.

Ivanhoe NAIDOC Day

The Ivanhoe Health Service hosted a NAIDOC celebration barbecue on 18 July organised by Aboriginal Health Worker Brenda Brennan and Community Working Party members Fay Johnstone and Joan Slade, who were recognised on the day for their roles as leaders and their invaluable contribution to the Ivanhoe community.

Staff and community members celebrated those receiving awards on the day, enjoyed a barbecue together and ate delicious traditional Johnny cakes cooked by Faye Johnstone. Nathan and Tyrone from Ability Links in Broken Hill also joined the day and contributed to its success by supplying beverages and merchandise. The enjoyable day brought together community members to celebrate this year's theme: "Because of her, we can".



Dialysis Unit getting new machines

The Broken Hill Dialysis Unit is getting new dialysis machines!

Six new Fresenius dialysis machines are being installed in the unit and a Clinical Specialist will assist with staff training in the new machines, including troubleshooting.

Penny Griffin, CNC Renal Services, travelled to Port Augusta to work in their dialysis unit, to receive initial training in the new Fresenius 5008 machines. Penny was welcomed by Kylie Herman and her team — they taught her how to line and prime the new machines, to commence a treatment for a patient and how to complete a treatment, along with some simple trouble shooting.

They all went through the changeover of machines more than 12 months ago, so were well equipped to explain the tricks they had learnt from their experience.

The new machines are very different to what has been used in the Broken Hill Health Service for the last 18 years. They are technologically advanced and will provide better patient treatment options for our haemodialysis patients.

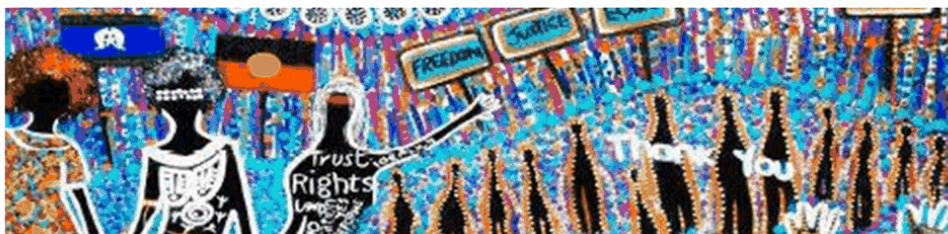


Penny Griffin, Kylie Herman and her team in the Port Augusta Dialysis Unit

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Health at Careers Expo

Regional Development Australia Far West extended a personal invitation to the FWLHD to participate in the 2018 Careers Expo.

The Expo is an annual event organised by RDA FW in partnership with education, training, employment providers and organisations. More than 500 students from across the far west will be in attendance.

The Careers Expo offers an opportunity for students, job seekers, teachers and careers advisors to connect with local business for guidance, information and opportunities in relation to the career options available.

It was a perfect platform for the FWLHD to promote, meet and attract future employees. Careers promoted including in women's health and nursing, social work and our School-Based Traineeships, as well as allied health. Students attended from Years 9 to 12 and the general public.



Health staff at the Expo included (from left) Lianne McManus, Natasha Van Gorp, Jane Davies, Danielle Kennedy and Vanessa Meigel.

Community Palliative Care Volunteers complete Induction Training

The FWLHD is celebrating the appointment of the first intake of Community Palliative Care Volunteers who have completed the 25 hour Induction Training Program to prepare them for volunteering in the community.

The four volunteers were presented their Certificate of Achievement at a graduation ceremony on 26 August. They can now help

patients living at home who are receiving Specialist Palliative Care Services and are eligible for Community Palliative Care Volunteer Services. The volunteers will be matched with patients to ensure compassionate and person centred support for the patient and their carers to enhance their quality of life.

Janet Pearce, Community Palliative Care Volunteer Coordinator, said: "The volunteers are all excellent listeners, warm, empathetic and compassionate people with a strong commitment to volunteering with palliative care services."

Congratulations to the graduates and Palliative Care Services for this great initiative and everyone involved.

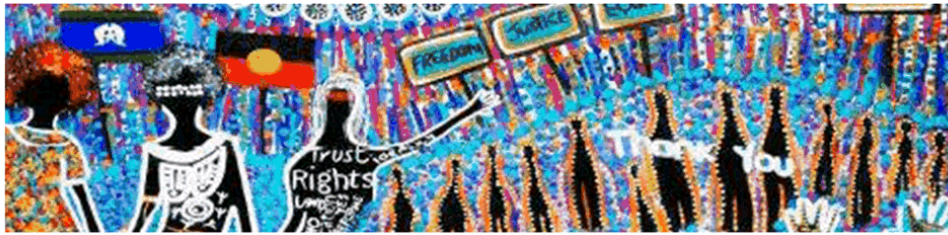


Community Palliative Care Volunteer service graduates with their certificates (from left) Tracey Dolamore, Susan Lukoschek, Priscilla Mercieca and Dorothy Henderson pictured with the Palliative Care Team.

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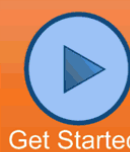
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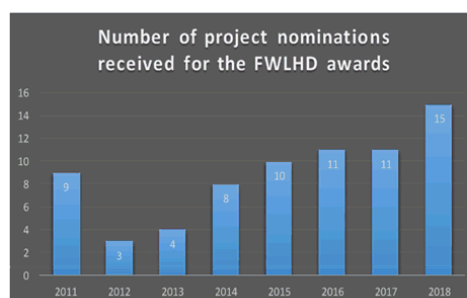
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The Annual Far West LHD Innovation and Staff Recognition Awards



Friday 10 August 12pm at UDRH

Awards ceremony will be transmitted via video-
conference to Skylab and outlying sites.

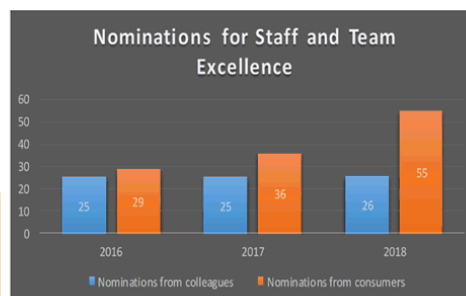


Highest number of
project nominations
in recent years.

Well done to all
those who
submitted projects.

Consumer
nominations for staff
recognition is
growing.

Contact Helen Hayes
(Helen.hayes@health.nsw.gov.au)
if you plan to attend or would like to
link in on videoconference



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Smoking Cessation in Pregnancy face to face workshops

Tracey Greenberg (Ministry of Health Smoking Cessation trainer) will be delivering face to face smoking cessation workshops in Broken Hill on 27-28 August 2018 with a focus on staff in contact with pregnant women.

The training consists of 5 modules and are designed to enable time constrained midwives and other health practitioners implement effective smoking cessation intervention with pregnant smokers and mothers of newborns. It is designed to coincide with new online training that will soon be offered via HETI. That training (online learning) is designed to complement this face-face training. As the smoking cessation in pregnancy training will be rolled out across all LHD's it will be quite important that the messages and skills are consistent across the state.

**For Information & Bookings
contact**

Chelsea.Anderson@health.nsw.gov.au or call 8080 1583



The LHD's July Corporate Induction session was held with a slightly reduced number of new employees than usual, but they were no less enthusiastic in each of the sessions. The group included (from left) Jamie Kuerschner, Michael Ellis, Terry Kowald, Lianne McManus (Facilitator), Nicole Byrne and Elaine Fotheringham.

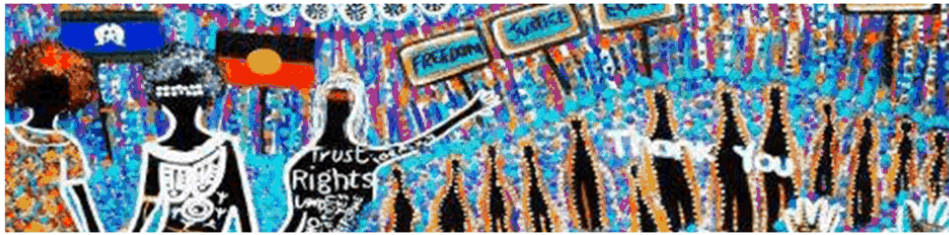
It was Hepatitis Awareness Week from 23-28 July and the Broken Hill Sexual Health/Liver Clinic Service promoted this important health issue with an information display and free sausage sizzle in the BH Hospital. Information about Hepatitis C was available and staff present to talk to anyone about the illness. Pictured at the stall were (from left): Trudy Stirling (Registered Nurse), Lizzie Scally (Clinical Nurse Specialist) and Syl Phillips-Ayre (Aboriginal Primary Health Worker).



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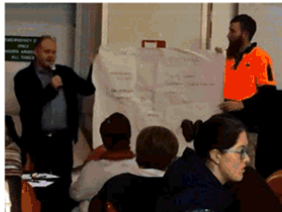
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FWLHD Leaders and Influencers Forum

The FWLHD Leaders and Influencers Forum was held on 20 July bringing together staff who have a role in leading and influencing the whole workforce in working together to achieve Excellence in Rural and Remote HealthCare.

The Forum provided an opportunity for Leaders and Influencers to focus on the strategic priority "Establishing the LHD as an Employer of Choice" using design thinking and run deep problem solving processes to better understand problems and generate solutions.



This will be the first of many Forums to be held and generally everyone was satisfied with the day. A survey was sent to participants and the following feedback will help with planning for the next Forum at the end of the year. Thanks to everyone who contributed to the day and the Chief Executive Unit who planned and prepared this Forum.

The feedback from survey results so far show from 34 responses out of 51 participants:

Only 5.8% of participants were dissatisfied with the day and facilitation with comments including:

- Great work by the MC and facilitators
- I thought it was run efficiently by the facilitator, but almost too efficiently... so that the balance of humour and disrespect was somewhat blurred at times.
- Donna did a great job keeping things moving and funny.
- Started well. As the morning progressed the facilitator became more and more disruptive during group activities, interrupting discussions and group work. The direction of some activities was confusing.
- Well planned and designed.

Of participants 73.5% were satisfied with the Directorate work to determine actions and 27.27% would like further assistance to implement their actions.

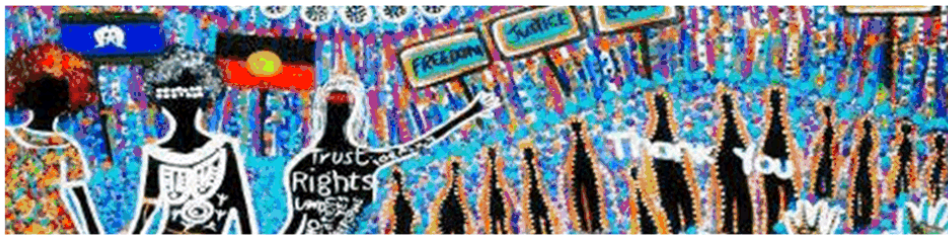
Further comments for planning the next Forum include:

- The beginning of the next forum should include a follow up from the first forum with each of the Directors providing feedback on the progress of their actions.
- Decent facilitators that know what they are doing. It should be done as a whole district not just directorates. Firstly we need to stop working in silos and start working together.
- Wonderful opportunity to meet and greet colleagues who one would never know worked in the same District. Definitely should be an ongoing forum to work on the big issues for the district
- Clearer explanations of activities, expectations of activities, and end goal for the day. Was valuable connecting with people from the different directorates and putting faces to names
- Overall great day. It was a fantastic way to work together to address issues and problem solve as a group.



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HealthRoster

HealthRoster Update: HealthRoster went live in July. This exciting development has proven to be a simple yet effective rostering program, with positive feedback from roster managers across the District.

Managers have found the system easy to use (when they open their Vacant Shifts), and the visibility of their workforce pleasing.

Managers are reminded that any staff assignment details changes will need to be actioned via a Stafflink eForm.

We have also launched Employee Online and Pay Period Confirmation with information sessions happening at all sites. Employees can now log into HealthRoster and check their rostered and worked shifts, with visibility from anywhere with internet access.

Our first roster period starts on 6 August. During this period our roster managers are encouraged to undertake daily finalisation of their rosters. Employees can then view their rosters throughout the period and utilise PPC to confirm their finalised shifts and help reduce incorrect payments.

Throughout August, our Project Team will be roaming the LHD to help managers create and maintain their rosters. If you would like to access one on one support, check out the schedule in the Rostering pages on the Intranet or email the team at FVLHD-HealthRoster@health.nsw.gov.au

Recruitment
Tip

Managers are reminded that Recruitment and Onboarding face to face training will be held in Broken Hill from 13 August. Spaces for training are strictly limited: hiring managers, convenors and job owners are encouraged to enrol via My Health Learning today!

Introducing the Far West Staff
Portal

Far West Staff are now able to access applications through the Far West internet page. Our Staff Portal contains links to HealthRoster, Stafflink, Webmail, and more, to help staff navigate to their required programs from anywhere with internet access.

Check out the Staff Portal on the Far West website, <http://fwlhd.health.nsw.gov.au/>

Far West Facility Challenge Update

The Get Healthy Team is hosting the Far West Facility Challenge, an exciting challenge where our facilities compete against one another to walk the most steps.

Our most recent leaderboard (at 25 July) has Broken Hill Elloura Lodge in the top spot. Our teams have put in a huge effort, with almost 20 Million steps amassed over four weeks.

Please encourage our teams to step up this month, and if you would like to join in, email the Get Healthy Team at FVLHD-GetHealthy@health.nsw.gov.au.

Quality Board Communication

Advance Care Planning

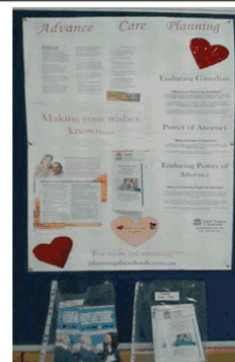
Advance Care Planning is thinking about your future, and putting things in place so that your choices will be known and acted on if you cannot express these choices yourself later in life.

This may happen if you have a sudden accident, become very ill or develop a condition such as dementia that affects your memory and your planning ability. Planning ahead can include issues related to your finances, lifestyle or health care. Advance Care Plan, Enduring Guardianship, Power of Attorney and a Will help you provide for future legal, health and financial decisions. When you have planned ahead you can rest assured that you and your loved ones will be looked after if circumstances change through your life. Your rights and wishes can be respected if they are properly documented.

For further information about planning ahead documents:

NSW Health Advance Care Planning - <http://www.health.nsw.gov.au/patients/acp>
NSW Government Planning Ahead Tools - www.planningaheadtools.com.au or call 1300 887 529.

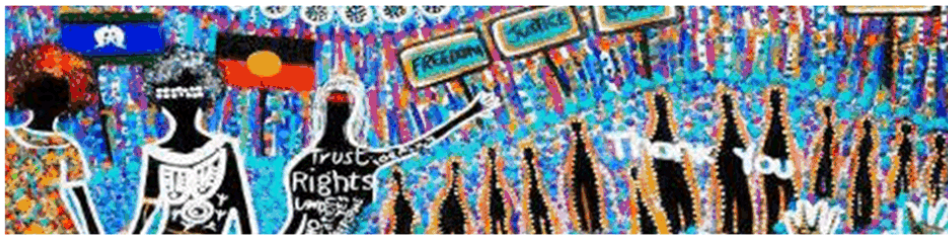
Alzheimers Australia Start 2 Talk - <https://www.fightdementia.org.au/planning-ahead> or call 1800 100 500.



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My Health Record puts your health in your hands

By the end of 2018, a My Health Record will be created for every person with a Medicare or Department of Veterans' Affairs card, unless they choose not to have one.

Already 5.8 million Australians have a My Health Record, which is a secure online summary of a person's health information.

Having a My Health Record means important health information – including allergies, medical conditions and treatments, medicine details and scan reports – can be accessed through one system.

My Health Record allows patients to take more control of their own health and wellbeing, manage their children's health, and upload key documents such as advance care directives.

During the three-month opt out period which runs from 16 July to 15 October, people who do not want to have a My Health Record will have the opportunity to opt out.

NSW Health clinicians can access information about a patient's recent health history from all NSW LHDs and the My Health Record, via HealtheNet.

General enquiries: healthnet@health.nsw.gov.au

Technical support requests: EHNSW-HealtheNetSupport@health.nsw.gov.au

My Health Record Helpline: 1800 723 471 (select 1 for consumers, 2 for providers) or www.myhealthrecord.gov.au



My Health Record

WHAT IT
MEANS FOR
YOU AND YOUR
PATIENTS

Mental Health Phase of Care — HETI eLearning Module

The new Australian Mental Health Care Classification and Phase of Care online training module is now available through the My Health Learning portal.

The Mental Health Phase of Care (MHPoC) is a summary of the likely clinical characteristics of the consumer, the team's prospective primary goal of care, and the duration and intensity of the interventions being offered.

What will I learn? On completion of the module, you will be able to:

- Identify the appropriate MHPoC that best describes the consumer's primary goal of care at a given point in time
- Enter the MHPoC into the Electronic Medical Records (eMR) system
- Review the consumer's progress and update the MHPoC when there is a change in the goal of the consumer's care.

How do I access the training?

- Log in to the online learning centre My Health Learning from the NSW Health Intranet
- Search Catalogue: Mental Health Phase of Care



ims+ Program Update

eHealth NSW and the Clinical Excellence Commission (CEC) remain committed to delivering a contemporary, intuitive Incident Management System for NSW Health staff.

ims+ Program is no longer paused

The Program has received approval from the ims+ Steering Committee and the eHealth Executive Council to negotiate a new agreement with Datix Group, for delivery of the new Incident Management System and have been working with eHealth NSW, CEC and the ims+ Committees to provide an incident management system which best meets NSW Health's requirements.

What will be different?

The new Incident Management System will be a more modern, Cloud-based offering, which will have greater configurability than either IIMS or the RiskMan system could provide.

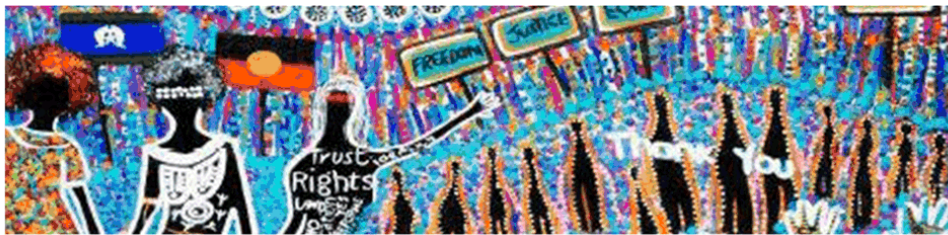
When will the new ims+ be ready to pilot/ implement?

At the time the Program was paused, NSW Health staff provided feedback that they would prefer to wait until ims+ was fully ready for use prior to it being implemented.

The new timeline for the implementation of ims+ is yet to be confirmed, however, the pilot is expected to commence in Quarter 4 of the 2019 calendar year for a period of three months. This will be followed by three quarterly waves of rollout in 2020. The Far West LHD Clinical Governance Unit will support local implementation of the IMS+ system.

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Safety culture for Far West LHD

Hello my name is Janet Masters. I am the new LHD Safety Culture Coordinator; I am an RN, with varied clinical experience from Intensive Care to Infection Control to Community Nursing of Respiratory patients. I have been a project officer for the state-wide ICU Best Practice Project which facilitated ICU clinicians across the state to develop evidence based practice guidelines. My last five years was spent in Western Sydney as an Essentials of Care coordinator.

I am always asked what is 'Safety Culture?' The simplest answer I can give you is safety culture is **what you do when no one is watching**. It is how we, as an organisation, a team and as an individual approach the safety of our patients, our colleagues and ourselves.

Safety Culture has many dimensions:



Leadership: at all levels supporting all aspects of Safety

Systems, Procedures & Processes: exists that enshrine Patient & Staff safety

Resources for Safety: Adequate staffing for the workload, the right equipment for the job, that the equipment is working, and all staff have received the right training

Collaboration: relationships within and between teams are collaborative and collegial

Transparent Communication: particularly about safety, including perceptions of being able to speak up freely and report & being blame free for reporting a mistake

Learning Culture: open to learning from mistakes and responding with system improvements

Fitness for Work: Trained for the job, physically able, not stressed, engaged with the role, member of the team

Culture of Safety: The team values safety and even when no one is watching safety is the number one priority

Reliable reporting: all breaches of safety or near misses are reported appropriately to enable appropriate measures and learnings to be undertaken

My role works closely with Work Health and Safety, Security, Yamirri Nharatji and Essentials of Care.

I want to ask you to reflect: Is safety your number one consideration? Or is it an afterthought?

Do we come to work to keep ourselves, our colleagues, patients and visitors safe?

(I am sure none of us come to work to intentionally hurt someone!).



Janet Masters,
CNS2, Safety Culture Coordinator

Elder Abuse Awareness Day

The Aged Care Team held a stall on Friday 15th June in the BH Hospital foyer for Elder Abuse Awareness Day with a focus on Positive Ageing.

Many personal stories were shared from various staff and community members about their experience or awareness of elder abuse. It was a very worthwhile day getting the word out that abuse of older people needs to be talked about and there is a way to get help.

Information and merchandise such as magnets and pens were given out with the NSW Elder Abuse helpline and resource unit website and phone number. Resources will be distributed to each Health Service and ward with posters, information and a toolkit. Toolkits and information are available on their website.

NSW Elder Abuse Helpline and Resource Unit 1800 628 221.

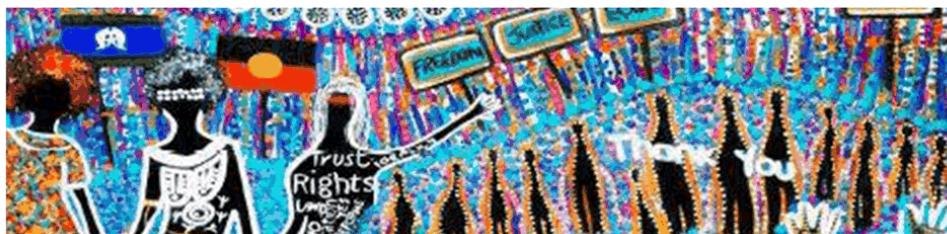
Anyone can make the call or go online to
www.elderabusehelpline.com.au



Liz Perrie, Clinical Nurse Consultant Aged Care

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Wound Awareness Week

Hospital in the Home raised awareness about wounds during Wound Awareness Week (15-21 July). Many of our patients seen in HITH are referred for wound care.

What is Wound Awareness Week all about?

Wound Awareness Week raised awareness of chronic wounds across Australia. This year's theme "Let's Talk About Wounds" encourages people to start a conversation with their health professionals about hard to heal wounds. It is important that the community at large can identify the wound warning signs (pain, fluid, smell, over 30 days to heal), know who is most at risk from chronic wounds, and what action to take if they have a wound that won't heal.

Why is it important to have awareness around this issue?

Chronic wounds are a 'hidden affliction' that are alarmingly common. With around half a million people suffering with a chronic wound, treating chronic wounds costs the health system \$3billion annually. People over 65 years are more at risk of having a chronic wound, and with our population getting older, chronic wounds are a growing problem. However, with the current lack of awareness, many people don't access the treatment they need, and they suffer from their wound for much longer than they have to. Chronic wounds impact people's lives in many ways, however with the right treatment, a chronic wound can be healed. This is why it is important to increase awareness about chronic wounds and encourage people to seek help for a chronic wound.

Who are we encouraging to participate in/find out more during Wound Awareness Week? Why?

Wounds Australia are encouraging health care professionals to get involved as they are in an ideal position to share their knowledge of chronic wounds with the general public.

Wounds Australia are also encouraging the general public to get involved, particularly if they have experienced a chronic wound or are at risk from a chronic wound. They can share the message through social media, explore the information available on the Wounds Australia website and join the conversation about chronic wounds.



Patient Christopher Barrett having a wound cared for.



Wound Awareness Week 15 - 21 July 2018
Let's Talk About Wounds

iProcurement enhancement goes live on 7 August, 2018



Training is available on the My Health Learning.
Search for **iProcurement**

We protect your privacy

When we care for you we collect information about you and your health.

Privacy laws allow doctors, nurses and other staff involved in your care to access your information. This includes staff who treat you in other hospitals and facilities.

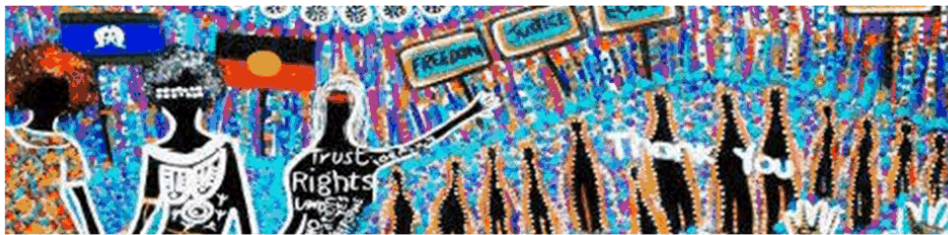
All staff must comply with strict rules. These are set out in NSW privacy laws.

For more information, ask a staff member, read the *Privacy Leaflet for Patients*, or visit the *Patient Privacy* webpage: www.health.nsw.gov.au/patients/privacy

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Pathology patients sitting easy

The Pathology Lab at BHHS has recently acquired a new collection chair for blood collections from our patients. The new collection chair has many features, and is able to adjusted electrically to many heights and configurations. This allows for greater comfort for both patient and collector.

The Pathology collection room is located near the Specialist Clinic/Outpatients area, and is open 8am to 4:30pm Monday to Friday. We are able to perform collections and blood tests from any Pathology request form. No appointment is necessary, except for Glucose Tolerance Tests.



New collection chair: Pathology Lab staff member Heather Renton performing a blood collection on colleague Vincent Wells.

Exercise classes resume for people with cancer

Through a generous donation of \$1,200 from the Y's Men's Club of Broken Hill, the YMCA will be able to resume its Cancer Fitness Classes. These exercise classes had been offered in the past but had ceased due to lack of financial support to cover the cost of a specialist instructor, and reducing numbers of attendees at the time.

Barry Powell, President of the Y's Men's Club said that his members were responding to a need for specific classes for cancer patients, and were happy to contribute to this worthwhile service.

Recent research indicates that the maintenance of physical fitness improved the outcome of cancer treatments, and increased the physical and psychological wellbeing of people with a cancer diagnosis. Appropriate levels of physical activity are recommended to everybody with a diagnosis of cancer. The Y's Men's Club were thanked for their support in funding these classes.

Shane Simmons, Manager of the Broken Hill YMCA said: "The classes would be led by a qualified and experienced instructor. The exercises will be carefully calibrated to the capacity of individual participants, and that these classes were a precursor to the range of Wellbeing Services that will be offered from the refurbished YMCA."

People wishing to attend are requested to contact the YMCA on 8088 1999. These classes will be offered at the YMCA in Oxide St and transfer to the new YMCA Wellness Centre in Chloride Street at the beginning of 2019.

The first block of 8 classes will commence on Wednesday 1st August at 11am and will be held every Wednesday. A further 8 week block will follow. Community support and attendance at these classes is important if they are to continue. The cost to participants will be \$5. If the cost is a factor participants are requested to contact Garry Halliday on 8080 1577.

NDIS Alert Implementation

The Ministry of Health have issued a directive that Far West LHD is now required to ask all our patients from first point of contact if they are a NDIS participant.

If a patient discloses they are currently or have previously accessed or attempted to access NDIS services, the relevant NDIS alert needs to be added to the patients IPM and EMR profile.

What is the NDIS?

The NDIS is the new way the disability supports and services are funded including psychosocial disability.

Why is this information being collected?

The Ministry of Health (MoH) have requested all Local Health Districts (LHD) collect NDIS information though alert use in IPM

and CHOC/EMR.

The alerts will:

- Provide the LHD and MoH with important data about NDIS Participants and the services they are using.
- Help the LHD to better support and meet the needs of patients with a disability.

- Identify gaps in community supports and services.

- Identify patients with a disability who may be eligible for NDIS but have not yet applied.

You can find an **NDIS Alert Information Guide** and **NDIS Alert Process** on the common drive > NDIS - for Staff > NDIS Alerts.

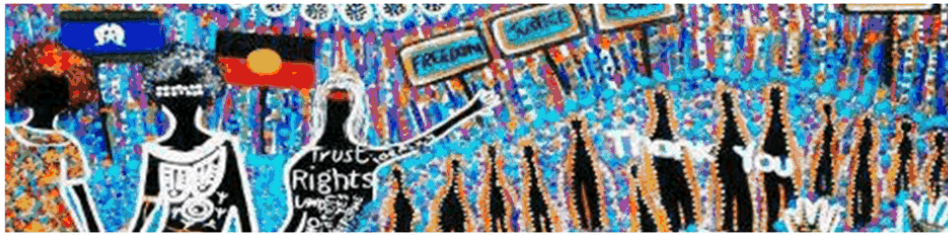
If you have any queries regarding these changes please contact Alyce Craker on (08) 8080 1508 or by email

Alyce.Craker@health.nsw.gov.au

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Wilcannia District Hospital Auxiliary celebrating 90 years of activity

The Wilcannia and District Hospital Auxiliary celebrates its 90 year anniversary this year.

Although the last 90 years have seen varying levels of activity, the Wilcannia & District Hospital Auxiliary is still functioning. However as in all areas of life a lot has changed. The language used by the Western Grazier, the local paper which carried the report of the initial meeting in the edition of Saturday 23 June 1928 would raise some eyebrows today:

"Woman's activities and organisations have advanced, in many ways, during the past twenty years, and this has given them a greater sense of their own importance and responsibility in the community. More wonderful still the spirit of service which has brought so many women in the field of philanthropy and social and public service."

In Wilcannia this spirit is not lacking, and a very successful meeting was held in the Board Room, Reid street, on Saturday, June 9th when a Wilcannia Women's Hospital Auxiliary was formed, the committee for the ensuing year



Early pictures of the Wilcannia Hospital

consisting of the following members: Mesdames A. Crossing, A. Wagenknecht, F. Martin, R. Knox, Misses Parker and Q. Leckie; Mrs A. G. Humphreys, president; Mrs R. A. Warwick, secretary.

The object of the Auxiliary is to promote the welfare of the institution and give pleasure and comfort to the inmates by providing sufficient linen and other accessories which may add to their comfort; also attending to the sewing of the institution, which hitherto has been on of the matron's numerous duties".

Six months later, December 1928, the membership was 43; balance in bank £9 and articles forwarded to Hospital were: Long sheets, 36; draw sheets, 7; crib sheets, 18, crib blankets, 3 pairs; mosquito nets, 3; pillow slips, 25; cushions, 2; binders, 1; table cloths, 4; pyjama suits, 6; shrouds, 3; crib pillows, 3 (from the Misses Gaffney) dust sheets, 3; afternoon tea cloth, 1. Four quilts for the bassinet are on order, and sheeting to the value of five pounds has been purchased-- the sewing of which will be attended to early in the new year.

Funds were raised through catering for afternoon tea at the local race meeting, raising £16 and 5 pence. (\$1,272.85 in today's \$) and holding a Bazaar. Ninety years on and making linen is not the focus of fundraising, though, catering, raffles and markets are.

Since the Auxiliary became very active again in 2004 after several years of subdued activity, over \$63,000 has been spent on a wide range of medical related equipment, from miner style head lamps for ambulance staff use at night to a \$20,000 contribution to digital x-ray equipment. A further \$9,000 odd has been spent on kitchen, staff and ground maintenance equipment, patient comforts including Christmas and Easter presents and toiletries for Royal Flying Doctor Service fly outs. The latter is used when accident and emergency patients are evacuated and have arrived at the hospital unprepared for the occasion.

The acknowledgement of the 90 years service to the hospital coincided with the retirement of long time treasurer Beryl Worboys who was instrumental in kick starting the regeneration and has spent many hours sitting outside the local Post Office selling raffle tickets.

Beryl has provided the Auxiliary with countless volunteer hours, and we wish her all the best in her retirement to the NSW Central Coast, though we feel sure she will miss catching up with people while selling raffle tickets.

The Wilcannia Auxiliary, though facing the same challenges as others in attracting new members, is committed to keep poking along, in the "the spirit of service which has brought so many women in the field of philanthropy and social and public service".

As a foot note, we are sure our acting Health Service Manager (formerly the Matron's position), Craig Oxford, is pleased he is not responsible for "the sewing of the institution."

Thanks to Chris Elliott at Wilcannia for story and photos.



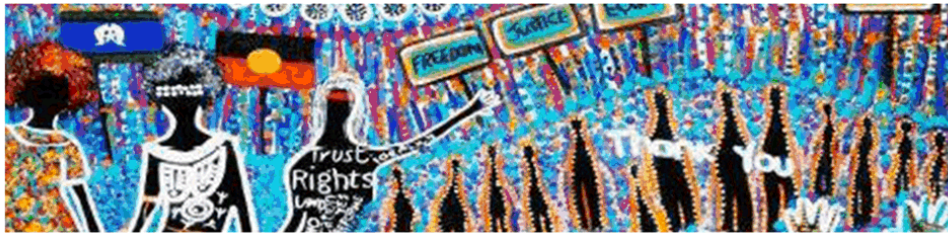
Beryl Worboys (right) has retired as the Auxiliary's long time Treasurer, pictured at her farewell with Lorraine Nitschke, Wilcannia Health Council Chairperson



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It's time for all of us at Far West NSW Local Health District to step up for kids with cerebral palsy.

Form a team of four people. Colleagues are preferred but why not have family or friends join you. Make one of you the team captain and you're on your way to a healthier you and raise money for kids with cerebral palsy at the same time.

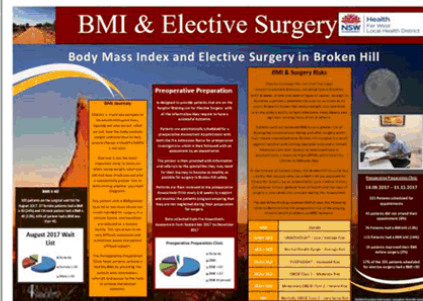
Sign up right now using the code: FWLHD2018 and your \$25 registration fee will be waived. Pedometers will be mailed to you before you start.

Join me to start a proud Far West NSW Local Health District tradition by organising your team and asking your Team Captain to sign up for September at <https://www.september.org.au/>



Poster accepted for conference

Congratulations to Chenny Fazulla CNS Pre Admission Nurse at BHHS) who will have her BMI and Elective Surgery in Broken Hill poster presented at the Rural Health and Research Congress in Tamworth in September 2018.



What is the Baby Friendly Health Initiative?

The role of the BFHI is to protect, promote and support breastfeeding. It does this by providing a framework for Baby Friendly hospitals to operate within, called the Ten Steps to Successful Breastfeeding. These standards ensure all mothers and babies receive appropriate support and contemporary information in both the antenatal and postnatal period regarding infant feeding.

In a Baby Friendly accredited facility, breastfeeding is encouraged, supported and promoted. Breastfed babies are not given breastmilk substitutes (infant formula), dummies or teats unless medically indicated or it is the parents' informed choice. BFHI accredited hospitals must maintain an exclusive breastfeeding rate of 75% or higher to be eligible for assessment. Broken Hill Health Service has held ongoing BFHI accreditation since 2007. This year's accreditation assessment will be held on 16-17 August 2018. Hospital wide staff education sessions regarding the importance of being baby friendly and supporting breastfeeding mothers will be delivered by senior midwifery staff throughout July.



World Breastfeeding Week

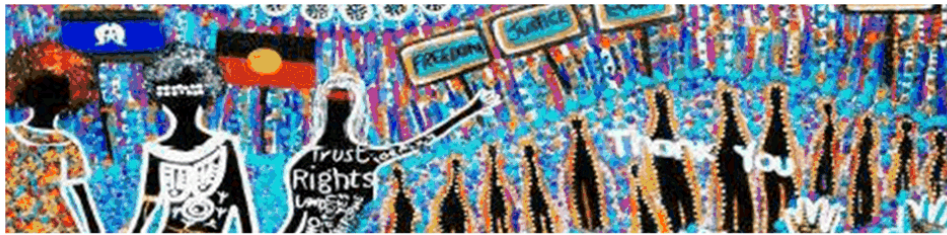
World Breastfeeding Week will be celebrated from 1-7 August 2018. World Breastfeeding Week is made possible through the work of World Alliance for Breastfeeding Action (WABA), a global network of individuals and organisations concerned with the protection, promotion and support of breastfeeding worldwide based on the Innocenti Declarations, the Ten Links for Nurturing the Future and the WHO/UNICEF Global Strategy for Infant and Young Child Feeding. WABA is in consultative status with UNICEF and an NGO in Special Consultative Status with the Economic and Social Council of the United Nations (ECOSOC).

2018 World Breastfeeding Week's theme is "Breastfeeding: Foundation for Life" - the objectives being to INFORM people about the links between good nutrition, food security, poverty reduction and breastfeeding; ANCHOR breastfeeding as the foundation of life; ENGAGE with individuals and organisations for greater impact and GALVANISE action to advance breastfeeding as a part of good nutrition, food security and poverty reduction.

The LHD will celebrate World Breastfeeding Week in August by aiming for Baby Friendly Health Accreditation, spreading the word during a segment on ABC radio and continued engagement and support for breastfeeding women and their families through the Breastfeeding and Parenting support groups run through the Maternity ward and Child & Family Health Centre.

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Quality Board Communication

Clinical Pathways

A clinical pathway is a tool for making care more consistent and efficient. The aim of a clinical pathway is to improve the quality of care, reduce risks and improve patient communication by providing a clearly written summary of care.

A clinical pathway improves multidisciplinary communication, teamwork and care planning by supporting evidence based clinical practice.

Clinical pathways never replace clinical judgement, they are a guide only and it is always important that clinicians monitor the care and alter treatment if the pathway is no longer appropriate for the patient.

Staff can access the Clinical Pathways on the Intranet > Directorates > Nursing and Midwifery > Clinical Pathways.

Pathways available – Chronic Obstructive Pulmonary Disease; Chest Pain; Acute Stroke; Delirium Prevention & Management; Hip Fracture in the Older Person; Sepsis; Day Only Adenoidectomy and Carotid Endarterectomy.



Fighting off the Winter Blues

So, who out there is already looking forward to summer? Eagerly anticipating the return of daylight saving?

Many of us feel our mood drops during the colder months and this can include feeling lethargic, finding it harder to wake up in the morning and craving unhealthy food.

For us Aussies, mood-enhancing activities such as exercise and socialising can seem harder in winter. There are fewer backyard barbies, there may be more screen time at home in front of the heater, perhaps alone.

Those of us more inclined to the winter blues might need to make a more conscious effort to build social and

physical activity into the winter months. What keeps you well in summer you should keep up in winter if you can.

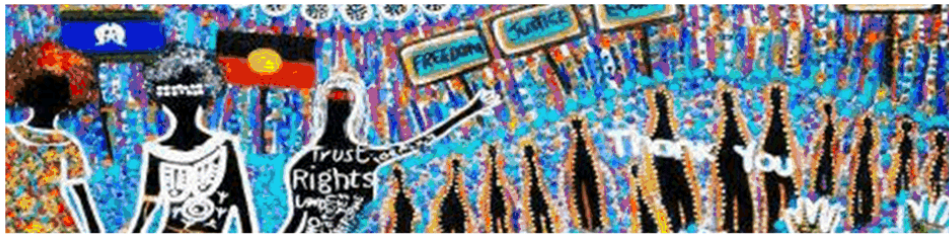
Remember, there are things you can do to help yourself:

- Try to get outside in natural daylight as much as possible, especially at midday and on brighter days. Inside your home, pull back the curtains when the days are brighter and sit near windows whenever you can.
- Keep active by continuing activities such as exercise. Consider a gym membership during the colder months to keep you motivated or go for a walk in your lunch break.
- Keep warm with hot drinks and hot food. Wear warm clothes and shoes.
- A healthy diet will boost your mood, give you more energy and stop you putting on weight over winter. Balance your cravings for carbohydrates, such as pasta and potatoes with plenty of fresh fruit and vegetables.
- Keep up your social life. Socialising is always good for your mental health so make an effort to keep in touch with people you care about and accept invitations for social events, even if you only go for a little while.

And don't forget, summer is just around the corner and then we can start complaining about the heat!

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TEAM SAFETY HUDDLES



Safety huddles are one of the important steps towards helping the departments achieve its safety goals. The staff in Balranald MPS started practising daily TEAM SAFETY HUDDLES at inpatient/RAC and in community health since June 2018.

*Staff conducting Safety Huddles
at Balranald MPS*

The team at Balranald MPS identified the urgency of communicating safety issues and critical situations in SAFETY HUDDLES to enable them to plan for the unexpected. Staff decided to spend just a few minutes daily that can increase safety awareness, develop action plans to address identified safety issues and foster a culture of safety.



Safety Huddle promotes situational awareness of current issues that have the potential to impact the safety, quality and service of care delivered that day. It provides direction about the prioritisation and responsibility for problem resolution. Suggested reading of policies:

[FW_PD2018_009 Conducting Effective Safety Huddles and White Level Inspections Policy](#)
[Ministry of Health - Work Health & Safety Better Practice Procedure PD2018_013](#)

For more details contact:
Aravind, YN Coach at 08 8080
1500
Ms Pat Croft, HSM, Balranald
MPS at 03 5071 9800

Y's support for Children's Ward

The children's ward at the Broken Hill hospital is planning to reinvigorate its garden and purchase much needed replacement play equipment for its young clients.

The fund raising effort to carry through this plan has been helped by a donation of \$500 to the ward from the Broken Hill Y's Service Club.

The President of the club Mr Barry Powell said: 'My club members are happy to support the wonderful work which is being done every day by the staff of the children's ward. I realise this donation goes only a small way towards the full cost of the \$2,000 project but we hope our donation will spur others to make a contribution.'

Anybody who is interested in making a contribution to the children's ward project should contact Nadine Huett, NUM Paediatrics Broken Hill Health Service.

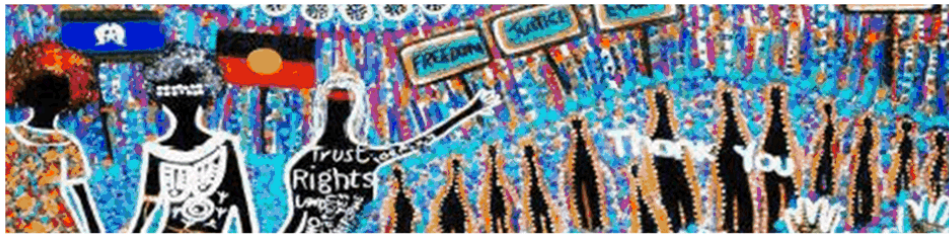
Sue Liddell with the Y's cheque for the Kid's Ward



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FAR WEST LOCAL HEALTH DISTRICT

Attachment 1
Broken Hill Health Service - Far West
Local Health District - Community
Round Table Report August 2018



The Far West Local Health District Newsletter

Edition 6, Vol 8, June/July 2018

Haematology services at Broken Hill Hospital welcomed addition

Haematology services are now available at Broken Hill Hospital with visiting specialist Dr Jir Ping Boey conducting monthly clinics.

Dr Jir Ping Boey recently commenced as a visiting Haematologist at Broken Hill Hospital and will conduct monthly face to face clinics at Broken Hill Specialist Clinics for patients with both non-malignant and malignant haematology conditions. Dr Boey works as a Consultant Haematologist at Flinders Medical Centre in Adelaide.

"It is a very exciting time for Broken Hill Hospital to obtain visiting specialist haematology services," said Melissa Cumming, Director Cancer Services. "Having the service provided locally enables patients to receive treatment closer to home, and reduces the need for travel to Adelaide for consultations or review," said Ms Cumming.

Dr Andre Nel, Director Medical Services, said Dr Boey's appointment was the latest addition of visiting specialist services provided in the Specialists Clinic at Broken Hill Hospital. "We're very pleased to see our specialist services expanding and we hope to be making further announcements in the near future."

We recently announced weekly orthopaedic services with the appointment of four new specialist surgeons at BH Hospital. All are experienced in a wide range of specialisations. They are doctors Robert Wallace, Mike Smith, Matthew Hutchinson and Justin Alexander, who will make a large contribution to patient care in our district.

Dr Boey said he was very pleased to be working with the Broken Hill Health Service to deliver haematology services here. "I'm very happy to be providing this service to the community and I look forward to a long relationship with the Far West," he said.



Oncology Unit has welcomed the return of a Haematology Service (from left) Kelly Mawby (CSO), Ben Stellini (RN), Dr JP Boey and Shelley Xiao (RN).

Facilitation Capability Assessor Accreditation Program

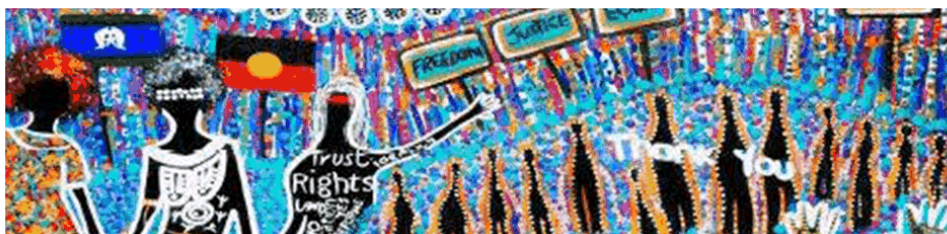
The Health Education and Training Institute (HETI) developed the *NSW Health Facilitation Standards* and introduced a pilot *Facilitation Capability Accreditation Program (FCAP)*. The aim of the programme is to provide a consistent pathway for safe and effective service delivery. Two staff from our LHD attended the programme and upskilled their critical reflection and assessment skills. More information will follow when HETI roll out the standards.



Mr Aravind Krishnamurthy (far left) Yamirri Nharatji Coach and Ms Kelly Dart (sitting, 3rd from right), Health Service Manager, Wentworth HS participated in the HETI's Facilitation Capability Assessor Accreditation pilot Program on 26-27 June 2018

FAR WEST LOCAL HEALTH DISTRICT

Attachment 1
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The Far West Local Health District Newsletter

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Policy Watch — PDs available on MOH internet

The following documents have been published on the NSW Ministry of Health internet site <http://www.health.nsw.gov.au/policies>. These documents are official NSW Health policy. Compliance with Policy Directives is **mandatory**.

Title	Document Number	Date Issued
Lifetime Care & Support (LTCS) Scheme - Charging Policy and Rates for Designated Units	PD2018_022	03/07/2018
Brain Injury Rehabilitation Program (BIRP) - Fees Policy and Schedule of Fees	PD2018_023	03/07/2018
Health Services Act 1997 - Scale of Fees for Hospital and Other Services	PD2018_024	03/07/2018
New Financial Classes for MVA Patients who do not claim (for Medical Billing) from 1 December 2017	IB2018_027	03/07/2018
Remuneration Rates For Sessional Visiting Medical Officers	IB2018_022	25/06/2018
Remuneration Under Fee For Service Contracts for Visiting Medical Officers	IB2018_023	25/06/2018
Major Incident Medical Services Supporting Plan	GL2018_017	25/06/2018
Disclosure of Contract Information	PD2018_021	26/06/2018
Notification of amendment to the NSW Health Smoke-free Health Care Policy PD2015_003	IB2018_026	28/06/2018
Amendments to the Mental Health Act 2007 and the Mental Health (Forensic Provisions) Act 1990	IB2018_025	27/06/2018
Employment and Management of Locum Medical Officers by NSW Public Health Organisations	PD2018_019	15/06/2018
Transport of Pathology Specimens to Laboratories	PD2018_020	15/06/2018
Payment of Infectious Cleaning Allowance - Health Employees' Conditions of Employment (State) Award	IB2018_021	18/06/2018
Maternity - Resuscitation of the Newborn Infant	GL2018_016	15/06/2018
Infants and Children: Management of Acute Pain in the Emergency Department	GL2018_014	07/06/2018
Infants and Children - Acute Management of Seizures	GL2018_015	07/06/2018
Work Health and Safety - Blood and Body Substances Occupational Exposure Prevention	GL2018_013	04/06/2018
Employment of Assistants in Nursing (AIN) in NSW Health Acute Care	PD2018_017	04/06/2018
Recruitment and Selection of Junior Medical Officers to the NSW Health Service	PD2018_018	06/06/2018
Right to access medical records by legal representatives - Mental Health Review Tribunal hearings	IB2018_019	30/05/2018
Definition of an Aboriginal Health Worker	IB2018_018	24/05/2018

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Submissions can be sent to Branko.Licul@health.nsw.gov.au. The newsletter can be found on the Far West LHD website at www.fwlhd.health.nsw.gov.au

Broken Hill Community Round Table

22 August 2018

BROKEN HILL COMMUNITY ROUND TABLE

August 17, 2018

ITEM 2

BROKEN HILL CITY COUNCIL REPORT NO. 10/18

SUBJECT: BARRIER LOCAL AREA COMMAND - STRATEGIES AND CRIME
PERFORMANCE INDICATORS 13/145

Recommendation

1. That Broken Hill City Council Report No. 10/18 dated August 17, 2018, be received.

Executive Summary:

Mr Paul Smith, Superintendent, Barrier Local Area Command, has submitted a report on strategies and crime performance indicators.

Attachments

1. Barrier Police District - Community Round Table Report August 2018

JAMES RONCON
GENERAL MANAGER

15th August 2018

The Chairperson
Broken Hill City Council
Community Round Table Committee

1 .1 – PEOPLE IN OUR COMMUNITY ARE IN SAFE HANDS

1.1.1 Increase community awareness of safer community initiatives

Barrier Police District Facebook page continues to be an effective tool in delivering awareness and sharing information.

Media (print, radio and television) releases conducted on regular and extraordinary basis across the Police District. OIC Broken Hill now with media portfolio and regular segments via local press.

Community and organisation presentations on general and specific crime issues as requested or required.

Security assessments of repeat victims (organisations) to 'target harden'.

Police Displays at Major events (e.g. Shows, Ag Fair, School events, open days).

1.1.2 Promote a whole of community approach aimed at reducing preventable crime and nuisance within the city

Education within schools (School Liaison Police, Police Boys Club and Youth Liaison members) across the Police District and focus on early interventions.

Media campaigns on Local and State concerns e.g. road trauma, licensing compliance, one punch and methamphetamine use/supply. Awareness (public expectations and responsibilities) leading into major events.

Highway Patrol flying squads, Vikings High Visibility Policing, hour of power deployments. Cancelled rest day operations across Police District targeting drink and drug driving, addressing road trauma.

Rural Crime operations and deployment along with rural community engagement. Reforms strengthening legislation and targeting offenders.

Promotion of Crime Stoppers seeking public information and assistance.

Increase in proactive capability across the Police District with formation of
Dareton Cluster Target Action Group.

**1.1.3 Strengthen and encourage partnerships that promote a coordinated
approach to community safety**

Strong liquor accords working with police addressing risks relating to supply
and consumption of liquor at premises and major events.

Community Safety Precinct Committees (CSPC) formal and informal working
with police to identify emerging issues and developing strategies to address.
Broken Hill Sector membership of Community Round Table. Police involved
in newly formed Joint Organisation of the four LGAs serviced by the Police
District.

Police Aboriginal Consultative Committees (PACC) across all major
communities within the LAC.

Safety Action Meetings (SAM) – police and related agencies working together
addressing high risk victims of domestic violence.

Formation of Western Region Domestic Violence Team and Regional
Enforcement Squad extending LAC capabilities delivering community safety.

Establishment of Youth Action meeting by Police District, police and related
agencies working together.

1.1.4 Provide protection from natural and technological disasters

Local Emergency Operations Controller (LEOCON) and alternates appointed
to all LGA's across the Police District. Regional Emergency Management
Officer (REMO) in place and based at Broken Hill servicing the Far West.

Disaster Plan (DISPLAN) and related sub plans in place and tested as
required.

Local Emergency Management Committees (LEMC) & Local Rescue
Committees (LRC) formed and meeting on quarterly basis. Barrier Highway
Sub Committee in place and meeting as required. Tri State emergency
services forum held September 2018 Packsaddle - building cross border
emergency management relationships.

BARRIER LOCAL AREA COMMAND - STRATEGIES AND
CRIME PERFORMANCE INDICATORS

Attachment 1
Barrier Police District - Community
Round Table Report August 2018

Desktop exercise October 2018 – major bushfire multi agency, cross border response to be tested.

Major field exercise Broken Hill city airport held 20 February 2018.

Increased Barrier Police District capacity specialised officers and equipment – operational support group (OSG), search co-ordinators, drone and operator, trail bikes/operators, launch/operators.

Crime statistics and movement

Recorded Offences	Jan - Jun 2017	Jan - Jun 2018	Current / previous
Assault (DV)	71	90	Up 27%
Assault (Non - DV)	87	80	Down 8%
BES - Dwelling	118	88	Down 25%
BES - Non Dwelling	45	31	Down 31%
Malicious Damage	187	155	Down 17%

As of 25th March 2018, we moved from the Barrier Local Area Command to the Barrier Police District taking in the additional Local Government Area of Balranald. Our structure is made up of OIC Broken Hill (Broken Hill LGA), OIC Wilcannia Cluster (Central Darling and Unincorporated lands), OIC Dareton Cluster (Wentworth & Balranald LGAs) supported by the Barrier Police District based out of Broken Hill.

Information on staffing and specific issues will be additionally available verbally from myself or OIC Broken Hill Inspector Yvette Smith during the meeting.

Paul Smith
Superintendent
Barrier Police District

Broken Hill Community Round Table

22 August 2018

BROKEN HILL COMMUNITY ROUND TABLE

August 17, 2018

ITEM 3

BROKEN HILL CITY COUNCIL REPORT NO. 11/18

SUBJECT: KEY DIRECTION WORKING GROUP - OUR ECONOMY
PROGRESS REPORT 17/86

Recommendation

1. That Broken Hill City Council Report No. 11/18 dated August 17, 2018, be received.

Executive Summary:

This report is provided as an update on the Key Direction Working Group – Our Economy to outline the progress of objectives contained within the Community Strategic Plan that have been identified as requiring input from the community/key stakeholders in order for Council to meet the community's expectations. The formation of the Key Direction Working Groups allows Council's elected representatives the opportunity to interact directly with the community and drive those initiatives.

Report:

As per the adopted amended Terms of Reference for the Key Direction Working Group – Our Economy (adopted August 2017) membership of the Working Group consists of:

- Councilor Branko Licul
- Councilor Jim Nolan
- Relevant community interest groups
- Relevant external interest groups

Strategic Direction:

Key Direction: 4 Our Leadership
Objective: 4.2 Our Leaders make Smart Decisions
Function: 4.2.1.05 Encourage representation on working groups and committees designed to address issues that may impact our local area
DP Action: Leadership and Governance

Relevant Legislation:

NSW Local Government Act 1993

Financial Implications:

Nil

Attachments

1. Our Economy - Key Direction Working Group - 12 July 2018

Broken Hill City Council

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Broken Hill Community Round Table

22 August 2018

JAMES RONCON
GENERAL MANAGER

KEY DIRECTION WORKING GROUP - OUR ECONOMY
PROGRESS REPORT

Attachment 1
Our Economy - Key Direction
Working Group - 12 July 2018

BROKEN HILL
CITY COUNCIL

KEY DIRECTIONS WORKING GROUP

TERMS OF REFERENCE

QUALITY CONTROL			
TRIM REFERENCES	D18/32824 – Trim 17/86		
RESPONSIBLE POSITION	General Manager		
APPROVED BY	Council resolution		
REVIEW DATE		REVISION NUMBER	2
EFFECTIVE DATE	ACTION	MINUTE NUMBER	
29 March 2017	Endorsed by Council	45492	
30 August 2017	Endorsed by Council	45608	

Our Economy

The role of the 'Our Economy' portfolio group is to advance the key objectives of the Our Economy by working through each of the Community Strategic Plan (CSP) strategies, providing a policy direction and outcome, following consultation with the relevant interest groups that represent our community.

Objectives:

- Seek to engage the relevant community groups in pursuit of CSP key objective outcomes
- Work with the community interest groups to structure positive strategic outcomes in line with the key direction 'Our Economy'
- Work with external interest groups to structure positive strategic outcomes in line with the key direction of 'Our Economy'

AUSTRALIA'S FIRST HERITAGE LISTED CITY

**KEY DIRECTION WORKING GROUP - OUR ECONOMY
PROGRESS REPORT**

**Attachment 1
Our Economy - Key Direction
Working Group - 12 July 2018**

The Portfolio group will:

- The portfolio group will choose a spokesperson/s to represent it at Roundtable and speak publically to its activities
- The portfolio group will nominate and prioritise its activities in addressing the CSP objectives
- Focus on one (1) CSP initiative per quarter, recognising that the required work may transcend quarters
- Engage relevant community interest groups to pursue positive community outcomes
- Engage relevant external interest groups to pursue positive community outcomes
- Seek to incorporate a smart technology solution/s where possible
- Will liaise with Councils Community Engagement Coordinator to disseminate information publically
- Where required, seek to establish a policy position to advance the community objective
- Where a policy position is required, advance the policy position in the first instance to the Community Roundtable
- Following the endorsement of the Community Roundtable, the policy position be advanced through the Council process to seek formal adoption

Membership:

- Councillor Branko Licul
- Councillor Jim Nolan
- ELT Member Jay Nankivell
- Relevant community interest groups
- Relevant external interest groups

Secretariat:

- ELT Member

Meeting Frequency:

- Meetings as required to achieve the objective
- Estimated meetings two-three per quarter

Conduct of Meetings:

Guiding principles of the Portfolio Groups are as follows:

- Act in the best interests of Broken Hill City Council;
- Be informed and contribute;
- Be honest and objective;
- All members equal; and
- Maintain strict confidentiality when required.

ADDENDUM 1 – JULY 2017 TO JULY 2018

OBJECTIVE 2.1 – OUR ECONOMY IS STRONG AND DIVERSIFIED AND ATTRACTS PEOPLE TO WORK,
LIVE AND INVEST

CSP Strategy 2.1.1	Create greater collaboration and strategic planning capacity with a view to identifying opportunities to increase economic activity and retention of residents
Portfolio Group Goal	Equip business and community to invest in Broken Hill
Action 1	Provide workshops for community and leaders to analyze trends in the latest census data and in accordance with the ID data tool hosted by Council
	COMPLETE
Action 2	Produce information for the public and standardise reporting around Census data and trends.
<p><u>Status Update – Meeting Held 6/12/17</u></p> <p>A meeting with the Profile ID representatives will review the development of a consistent fact sheet for Broken Hill data including the potential for a regular update on trends that can be distributed.</p> <p><u>Status Update – Meeting Held 7/2/18</u></p> <p>Report to Council on census data trends for decision making and annual planning documentation to be presented to April 2018 meeting. Report to cover calendar year.</p> <p>Anne Andrews consistently reviews all Census data and updates documentation for funding applications accordingly.</p> <p><u>Status Update – Meeting Held 2/5/18</u></p> <p>Investigate the status of draft Council report.</p> <p><u>Status Update – Meeting Held – 6/6/18</u></p> <p>No further update provided due to absence of Anne Andrews.</p> <p><u>Status Update – Meeting Held – 12/7/18</u></p> <p>Not yet completed. Anne Andrews to provide a draft report regarding Census data and trends to Our Economy Councillors for review.</p> <p><u>Next Meeting Scheduled – 1/8/18</u></p> <p>Feedback regarding Census data and trends report to be provided to Anne to prepare Council report for August 2018 meeting. – Councillors & Anne Andrews.</p>	

**KEY DIRECTION WORKING GROUP - OUR ECONOMY
PROGRESS REPORT**

**Attachment 1
Our Economy - Key Direction
Working Group - 12 July 2018**

Action 3	Review potential BHCC Involvement as a Small Business Friendly Council
<p><u>Status Update – Meeting Held 6/12/17</u></p> <p>The Mayor has referred this to the Our Economy for discussion. Agreed to seek an appointment to meet with the office of the Small Business Commissioner, as per their letter sent to Council on 13 November 2017.</p> <p><u>Status Update – Meeting Held 7/2/18</u></p> <p>Anne Andrews works closely with the NSW Premiers Department on Small Business issues and will discuss further with representatives at next meeting.</p> <p>A list of Small Business contacts will be provided to NSW Premiers Department.</p> <p>Anne Andrews is currently working with the Central Darling Shire Council and the Unincorporated area led by a consulting firm in preparing a Regional Economic Development Strategy for the Far West. The final document will include strategies for Small Business.</p> <p>Mel Scott to investigate the status of the Small Business Agreement with Council.</p> <p><u>Status Update – Meeting Held 7/3/18</u></p> <p>Council are not currently signed up to the Small Business Friendly Council initiative, however Council has provided assistance to the Far West Business Enterprise Centre through the availability of office space at the Visitor Information Centre.</p> <p>Strategies for small business have been included in the Far West Regional Economic Development Strategy 2018-2022. A copy of this document to be provided to Our Economy Key Directions Working Group members for review.</p> <p><u>Status Update – Meeting Held 6/6/2018</u></p> <p>No further update provided due to absence of Anne Andrews.</p> <p><u>Status Update – Meeting Held 12/7/18</u></p> <p>Service NSW Easy to do Business Program have approached Council with the intention to provide integrated planning and assessment assistance in order to strengthen the partnership with State and Local Governments and improve the establishment of new business.</p> <p>The Regional Economic Development Strategy is in its final stages. Anne Andrews to re-issue the draft strategy of Key Direction Councillors for final feedback.</p> <p><u>Next Meeting – Scheduled 1/8/18</u></p> <p>Provide an update on status of Regional Economic Development Strategy – Anne Andrews</p>	
Action 4	Review Business Development Policy
<p><u>Status Update – Meeting Held 12/7/18</u></p> <p>Business Development Policy is currently in review by Anne Andrews. Copy to be provided to Councillors when available.</p> <p><u>Next Meeting – Scheduled 1/8/18</u></p> <p>Provide an update on status of Business Development Policy – Anne Andrews</p>	

**KEY DIRECTION WORKING GROUP - OUR ECONOMY
PROGRESS REPORT**

**Attachment 1
Our Economy - Key Direction
Working Group - 12 July 2018**

Action 5	Broken Hill Housing Stock
<u>Status Update – Meeting Held 12/7/18</u> Jay Nankivell to follow up establishment of Broken Hill Housing Working Group with EA. Our Economy Key Directions Working Group to working together with newly formed working group to address this issue. <u>Next Meeting – Scheduled 1/8/18</u> Provide an update on status of Broken Hill Housing Working Group – Jay Nankivell	

**KEY DIRECTION WORKING GROUP - OUR ECONOMY
PROGRESS REPORT**

**Attachment 1
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CSP Strategy 2.1.4	Increase economic opportunities by activating public spaces
Portfolio Group Goal	Improve vibrancy and wellbeing
Action 1	Engage stakeholders in the development of a blueprint for Sturt Park that maximises its potential as a vibrant hub for locals and visitors - through expanded skate park, events facilities, fitness and wellbeing capabilities, Smart technology and relationship with neighboring facilities.
<p><u>Status Update – Meeting Held 29/6/17</u></p> <p>Briefed on: Skate Park funding/design possibilities by Andrew Bruggy and discussed an improved and expanded vision/blue print for the Sturt Park precinct.</p> <p>Will review further the opportunity for a comprehensive consultative approach to integrate all elements of Sturt Park and its neighborhood into a staged blue-print for the future - invite <i>Brendan Smith and Andrew Bruggy</i>.</p> <p><u>Status Update – Meeting Held 2/8/17</u></p> <p>Discussed the development of a city-wide Community Mobility/Hubs/Infrastructure Plan as funded in the Special Projects (\$300k) and with grants pending advice (\$150k).</p> <p>Next step is procurement of a strategist and extensive community consultation.</p> <p>Recommended that skate park infrastructure be included in Government position papers developed by BHCC regarding grant priorities for BH.</p> <p><u>Status Update – Meeting Held 13/9/17</u></p> <p>Council has received 2 quotes for the skate park - worth more than the budgeted special project allocation made by Council.</p> <p>Potential grant funding opportunities are under review.</p> <p><u>Status Update - Meeting Held 4/10/17</u></p> <p>Skate Park concepts will be circulated by Andrew Bruggy.</p> <p>Agreed that Special Project funds allocated for the Skate Park in this year's budget would be used to consult and develop the plan/designs and prepare the project to be shovel-ready. This would enable grants to be pursued.</p> <p><u>Status Update – Meeting Held 6/12/17</u></p> <p>Skate Park drawings have been developed for circulation to Councillors (not yet distributed). Working Group reinforced their interest in attributing funds from this year's Skate Park Special Project to conduct consultation and development of plans for Skate Park Precinct, suitable for attracting further State or Federal funds.</p> <p><u>Status Update – Meeting Held 7/2/18</u></p> <p>No further progress to date.</p> <p><u>Status Update – Meeting Held 2/5/18</u></p> <p>Three grant applications relating to Sturt Park have been submitted by Council as part of the State Government Stronger Country Communities Fund. Following a community consultation phase, 14 grant applications were submitted with the top 3 relating to Sturt Park as follows:</p> <ol style="list-style-type: none"> 1. Sturt Park Playground Upgrade 	

**KEY DIRECTION WORKING GROUP - OUR ECONOMY
PROGRESS REPORT**

**Attachment 1
Our Economy - Key Direction
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2. Outdoor gyms for Sturt Park & Picton Oval
3. New Skate Park

In addition to the above, \$535,645 for Smart lighting and CCTV for Sturt and Patton Parks has been included in the 2018/2019 Draft Operational Plan for Public Exhibition.

The linkage to Sturt Park has been considered in relation to the YMCA development and will be further considered as part of the Community Hub Framework and Sustainable Mobility Solutions project.

Status Update – Meeting Held 6/6/18

Funding application for a new skate park was submitted under the Stronger Country Communities Fund with the project being in the top 3 choices amongst the community.

The General Manager is in early discussions with the YMCA regarding the integration of the new Wellness Centre project and the linkage to Sturt Park under Council's Cultural Precinct project.

Council have received \$53,782 under the Federal Government Safer Communities Fund for the installation of CCTV in Sturt Park.

Councillors requested Council undertake some communications in relation to the newly installed gym equipment in Sturt Park.

General Manager to invite YMCA representatives to a future Our Economy Key Directions Working Group meeting to discuss plans and partnership options for any future funding applications relating to Sturt Park.

Status Update – Meeting Held 12/7/18

Currently awaiting announcement from State Government re successful projects under the Stronger Communities Fund. Announcement scheduled for August. As the application for the new Skate Park requires co-contribution (\$350k from Council and \$300k from NSW Government) Council needs to give consideration to ensuring that the project vision is fully achieved even if funding is not received.

Sturt Park master plan concepts require further community consultation to assist with future development.

Next Meeting – Scheduled 1/8/18

Provide an update on funding status for Skate Park project – Anne Andrews

**KEY DIRECTION WORKING GROUP - OUR ECONOMY
PROGRESS REPORT**

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CSP Strategy 2.1.5	Manage and develop public infrastructure to enhance economic opportunities
Portfolio Group Goal	Create jobs
Action 1	Gain an understanding of the potential of Council to create jobs and economic gain through external road contracts
<p><u>Status Update – Meeting Held 29/6/17</u></p> <p>Briefed on: Process to date by Andrew Bruggy</p> <p><u>Status Update – Meeting Held 2/8/17</u></p> <p>While works are currently being undertaken by BHCC for RMS, all agreed on the need to prioritise improvements to BH first.</p> <p>A Master Plan for the Works Depot is being developed and a Clr walk-through will be scheduled – Clr August meeting will consider a report.</p> <p>Deputy Premier undertook (at recent visit) to review possibility for grants for plant.</p> <p>A structure/ governance model for potential Works business unit is being considered.</p> <p><u>Status Update – Meeting Held 13/9/17</u></p> <p>Discussed the Premiers Department undertaking to investigate the idea of grants for plant.</p> <p><u>Status Update – Meeting Held 4/10/17</u></p> <p>Council has been awarded the works for the Bypass Road/Silverton Windfarm.</p> <p>A Master Plan for the Works Depot is being assessed internally prior to presenting to Council.</p> <p>Government advocacy and business case development is under way concerning grants for plant.</p> <p><u>Status Update – Meeting Held 6/12/17</u></p> <p>No formal response from the Department to date, however, positive response indicating the Department is looking at ways to integrate into a new/existing funding pool.</p> <p>Clr Nolan will continue to advocate at the Mining and Energy Related Councils of NSW meetings.</p> <p><u>Status Update – Meeting Held 7/2/18</u></p> <p>No feedback received to date.</p> <p>Cr Nolan continues to advocate for funding through the Mining and Energy Related Councils of NSW meetings with the next meeting scheduled for 23 March 2018.</p> <p><u>Status Update – Meeting Held 2/5/18</u></p> <p>The General Manager has met with the new Western Region Director for RMS and discussed the ability of Council to undertake civil works external to Council's general works. Discussions are ongoing.</p> <p>Currently Council staff together with specialist contractors are undertaking the remediation works at the intersection of Chloride and Williams Streets.</p> <p><u>Status Update – Meeting Held 6/6/18</u></p> <p>No further update regarding funding options for plant.</p>	

KEY DIRECTION WORKING GROUP - OUR ECONOMY
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<u>Status Update – Meeting Held 12/7/18</u> No further development. Anne Andrews to make further contact with Department of Premier and Cabinet. <u>Next Meeting – Scheduled 1/8/18</u> Report back on progress regarding potential grant for plant – Anne Andrews.	
Action 2	Gain an understanding of the potential of Council to create jobs and economic gain through the recycling industry
<u>Status Update – Meeting Held 2/5/18</u> The General Manager has floated the idea with the Chair of the Economic KDWG to seek to take a lead role in the current recycling debate and decisions by China to ban receipt of recyclables from Australia. The message from the General Manager was "I've been thinking about this situation with China and the recyclables and how BH might be able to capitalise on this from an ED perspective, and in your capacity as Chair of the KDWG. Please see the link below. <i>The positive in the story is rather than export and trade Australia should seize the opportunity to bring those jobs back in to Australia, which is what Europe and China and basically every other developed nation is doing. How do we say Broken Hill is open for business on a recycling facility located in this area? It will bring jobs and economic growth to our city as opposed to the decline from the mining industry. It is no different to BH mining the sun. Why not mine recyclables.</i> https://bit.ly/2rpYqvt " and he has elevated this idea through to Department of Premier and Cabinet and Regional Development and sought to have the initiative included in the draft Regional Economic development strategy (REDS). <u>Status Update – Meeting Held 6/6/18</u> The General Manager has discussed the recycling proposal with representatives from the Department of Premier and Cabinet and arranged a meeting with these representatives for further discuss. Request that the Our Economy Key Directions Working Group Councillors be invited to this meeting. <u>Status Update – Meeting Held 12/7/18</u> Letter has been written to the Federal Government suggesting Broken Hill as an ideal location for a waste processing plant build around renewable energy. The Department of Premier and Cabinet have provided a copy of the letter to the Environment and Protection Authority with the intention of a meeting being established to further pursue the matter. <u>Next Meeting – Scheduled 1/8/18</u> Report back on progress regarding potential recycling industry project – Anne Andrews	

**KEY DIRECTION WORKING GROUP - OUR ECONOMY
PROGRESS REPORT**

**Attachment 1
Our Economy - Key Direction
Working Group - 12 July 2018**

**OBJECTIVE 2.2 – WE ARE A DESTINATION OF CHOICE AND PROVIDE A REAL EXPERIENCE THAT
ENCOURAGES INCREASED VISITATION**

CSP Strategy 2.2.6	Reinforce the established Broken Hill For Real Brand and the Australia's First National Heritage Listed City positioning, to promote Broken Hill as a significant outback destination in Australia
Portfolio Group Goal	Maximise Broken Hill's profile as Australia's First National Heritage Listed City
Action 1	Ensure gateway signage is implemented on all major entrances to the City pronouncing Broken Hill as Australia's First Heritage City.
<p><u>Status Update – Meeting Held 29/6/17</u></p> <p>Briefed on: Current status of sign infrastructure location/quality.</p> <p><u>Status Update – Meeting Held 2/8/17</u></p> <p>Currently in discussion with RMS regarding legislative considerations.</p> <p>Traffic counters in the current gateway bays are assessing traffic numbers.</p> <p>Brief will be developed for signage.</p> <p>Works could commence by November 2017.</p> <p><u>Status Update – Meeting Held 13/9/17</u></p> <p>Andrew Bruggy provided the Working Group with concept ideas as presented to the Traffic Committee, including potential costings and a recommendation that he would report to Council's October 2017 meeting.</p> <p>Andrea Roberts will provide feedback from the Working Group to Andrew Bruggy that the concept of a design competition was raised by the portfolio Councilors and also the Living Museum + Perfect Light Steering Group. The report to Council should include the recommendation for the steel cut design to be developed through a design competition. Also the Councilors provided input to consider local suppliers in the quotation process.</p> <p><u>Status Update – Meeting Held 4/10/17</u></p> <p>Councilors are engaged in the process of reviewing artwork concept designs (based on the pillars of the National Heritage Listing for Broken Hill).</p> <p><u>Status Update – Meeting Held 6/12/17</u></p> <p>Latest versions of signage artwork were distributed and an update provided that locations/lighting assessment is in process. Mrs Maureen O'Donnell (Broken Hill Aboriginal Working Party and Aboriginal Elder) has sighted the designs and provided approval of the wording.</p> <p><u>Status Update – Meeting Held 7/2/18</u></p> <p>Anne Andrews is currently working with David Zhao as to the status of the Gateway signage project regarding quotations, locations and RMS approvals.</p> <p><u>Status Update – Meeting Held 2/5/18</u></p> <p>Councillor workshop to discuss the current status of the Gateway signage and reaffirm the Council direction to be held Monday 7/5/2018.</p>	

**KEY DIRECTION WORKING GROUP - OUR ECONOMY
PROGRESS REPORT**

**Attachment 1
Our Economy - Key Direction
Working Group - 12 July 2018**

Status Update – Meeting Held 6/6/18

Following direction received from Councillors at May workshop, the gateway sign designs were forwarded to Council's Heritage Advisor, Mr Paul Davies for input and feedback. Initial feedback from Mr Davies indicated that he would provide a concept imaged based on his recommendations and experience.

Councillors noted the Council consensus of the requirement for five different themed signs to become a tourism attraction within their own right.

Status Update – Meeting Held 12/7/18

Revised gateway sign designs received from Council's Heritage Advisor, Mr Paul Davies have been distributed to Councillors for comment.

It is the recommendation of the working group that design by Mr Davies is supported with the amendment to the image/icon represented being different on each sign i.e. the 'poppet head', 'flying doctor' etc to promote Broken Hill.

Next Meeting – Scheduled 1/8/18

Status updated to be provided. – Jay Nankivell

**KEY DIRECTION WORKING GROUP - OUR ECONOMY
PROGRESS REPORT**

**Attachment 1
Our Economy - Key Direction
Working Group - 12 July 2018**

CSP Strategy 2.2.8	Continue with a proactive approach to the development, management and marketing of meetings, incentives, conferences and events (MICE)
Portfolio Group Goal	Improve capacity for events to stimulate the economic and social vitality of Broken Hill
Action 1	Oversee the improvement of policy, procedure and process for Council events sponsorship including pre-assessment of event applications for referral to Council.
	COMPLETE

ADDITIONAL TASK: Mel to provide all Our Economy Key Direction Working Group members with a copy of the CSP, DP and OP for review in order to identify new actions for the coming financial year.

Broken Hill Community Round Table

22 August 2018

BROKEN HILL COMMUNITY ROUND TABLE

August 17, 2018

ITEM 4

BROKEN HILL CITY COUNCIL REPORT NO. 12/18

SUBJECT: KEY DIRECTION WORKING GROUP - OUR ENVIRONMENT -
PROGRESS REPORT 17/87

Recommendation

1. That Broken Hill City Council Report No. 12/18 dated August 17, 2018, be received.

Executive Summary:

This report is provided as an update on the Key Direction Working Group – Our Environment to outline the progress of objectives contained within the Community Strategic Plan that have been identified as requiring input from the community/key stakeholders in order for Council to meet the community's expectations. The formation of the Key Direction Working Groups allows Council's elected representatives the opportunity to interact directly with the community and drive those initiatives. The group has met on three occasions this year and projects are progressing.

Report:

As per the adopted amended Terms of Reference for the Key Direction Working Group – Our Environment (adopted August 2017) membership of the Working Group consists of:

- Deputy Mayor Marion Browne
- Councilor Maureen Clark
- ELT Member James Roncon, General Manager
- Relevant community interest groups
- Relevant external interest groups

Strategic Direction:

Key Direction: 4 Our Leadership
Objective: 4.2 Our Leaders make Smart Decisions
Function: 4.2.1.05 Encourage representation on working groups and
committees designed to address issues that may impact our local
area
DP Action: Leadership and Governance

Relevant Legislation:

NSW Local Government Act 1993

Broken Hill City Council

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Broken Hill Community Round Table

22 August 2018

Financial Implications:

Nil

Attachments

1. Our Environment Key Direction Working Group - August 2018

JAMES RONCON
GENERAL MANAGER

KEY DIRECTIONS WORKING GROUP

OUR ENVIRONMENT

Trim 17/87

Minutes/Actions Meeting – 7 August 2018

Item	Description	Update/Actions
1. 1	Welcome	Cr Browne, Cr Clark, James Roncon,
2.	Apologies	
3.	Coffee Cups	Branded coffee cups to reduce waste to landfill, - order placed (480 cups). Estimated delivery date 24 August. Working with Communications & Community Engagement Coordinator on a release Strategy. Cr Browne and Cr Clarke to be included in release.
4.	Recycled Shopping Bags	Council branded recycling bags, - quote accepted, artwork provided to supplier, awaiting final draft of design.
5.	Sustainability Strategy	Diagnostic workshop set for 14-15 August. Topic information for workshop provided to consultant 9 July 2018. Consultant preparing Agenda.
6.	Waste Strategy	The revision of the Waste Strategy – Review of Strategy commenced and hoping to draft in house (should save approx. \$40K). Estimated date of completion of draft 20 December 2018. The broader engagement plan will come from the Waste Strategy once complete.
7.	Plastic and Glass Recycling Factory	Land Acquisition in progress to extend the Waste Facility. This includes 2-4 acres of the site to be used for the Factory. Currently developing the documentation required from Marli for Council to gain a full understanding of the proposal, their financial capacity and their expertise and experience.
8.	RFQ Economic Analysis	Still looking for any documentation on the RFQ EA on kerbside collection.
9.	Recycling Bins for Community Events	Ordering recycling bins for community use at private events to encourage recycling and reduce landfill.
10.	Development of the Civic Centre Management Plan	Approached the Events team and have asked to be a key stakeholder in the development of the Centre Management Plan to ensure this operates to reduce the environmental impact of events at the Centre.
11.	Cemetery	Initial discussion between Cr Adams regarding the removal of the use of plastic flowers at the cemetery (Tidy Towns initiative).

12.	Waste Tips	Looking at the new Council website to include waste and recycling tips and the importance of waste reduction. One of the goals would be moving towards sustainable Broken Hill.
13.	Website	To include Channing's and what exactly can be taken there for recycling.
14.	Water Bottle refilling stations	Possibility of including refilling stations in the main Parks and in the main street to encourage people to use re-use water bottles.
15.	Creedon Street Clean Up	Initial conversation to allow murals or choice of paint for houses on Creedon St to encourage people to look after houses better, creating a community garden with artwork. All in hope to give residents of Creedon St a feeling of sense of place.

QUESTIONS TAKEN ON NOTICE FROM PREVIOUS COUNCIL MEETINGS

1. QUESTIONS ON NOTICE NO. 7/18 - DATED JULY 27, 2018 -
COUNCILLORS QUESTIONS TAKEN ON NOTICE AT THE JULY 2018
COUNCIL MEETING (17/114).....618

ORDINARY MEETING OF THE COUNCIL

July 27, 2018

ITEM 1QUESTIONS ON NOTICE NO. 7/18

SUBJECT: COUNCILLORS QUESTIONS TAKEN ON NOTICE AT THE JULY
2018 COUNCIL MEETING 17/114

Summary

This report provides responses to questions raised by Councillors which the Mayor and/or General Manager took on notice at the July 2018 Council Meeting.

Recommendation

1. That Questions On Notice No. 7/18 dated July 27, 2018, be received.

Background

Following are responses to questions raised by Councillors which the Mayor and/or General Manager took on notice at the July 2018 Council Meeting.

Question:	<p><u>Civic Centre</u> Redevelopment 17/114</p> <p><i>The Mayor took a question on notice from Councillor Kennedy regarding the legal costs that Council has incurred thus far with regards to litigation against the original builder and architect undertaking the Civic Centre redevelopment and also the over budget expenditure to have the defect works rectified.</i></p>
Response:	<p>Please refer to the Mayoral Minute 7/18, paragraph 7, from the July 2018 Ordinary Meeting of Council, where it states, Following the collation of those final costs and their submission as part of the Court case (expected to be by mid-August 2018) the General Manager will again invite solicitors Redenbach Lee to provide an updated briefing to Councillors, along with a report to the Council meeting, on the current status of the Court matter, costs to complete the works in line with Council's November 2017 unanimous resolution, the legal costs to date that have followed that unanimous resolution, the litigation process moving forward from here, the prospects of success and any other matters Councillors may wish to seek information on. This briefing is tentatively scheduled for the week of 27 August 2018 and is in keeping with the regular rotation of briefings Council receives from its legal advisors.</p>

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Attachments

There are no attachments for this report.

JAMES RONCON
General Manager

CLOSED

Council Meeting to be held **Wednesday, August 29, 2018**

1. **BROKEN HILL CITY COUNCIL REPORT NO. 138/18 - DATED AUGUST 15, 2018 - UPDATE ON THE TAKE-OVER WORKS ASSOCIATED WITH THE BROKEN HILL CIVIC CENTRE - CONFIDENTIAL**

(General Manager's Note: This report considers legal proceedings and is deemed confidential under Section 10A(2) (e) of the Local Government Act, 1993 which provides for information that would, if disclosed, prejudice the maintenance of law).

2. **BROKEN HILL CITY COUNCIL REPORT NO. 142/18 - DATED AUGUST 03, 2018 - LGP VENDORPANEL – PATTON PARK REFURBISHMENT PLAYGROUND AND AMENITIES BLOCK - CONFIDENTIAL**

(General Manager's Note: This report considers a quotation and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).