

November 22, 2017

ORDINARY MONTHLY MEETING

TO BE HELD

**WEDNESDAY, NOVEMBER 29, 2017**

Please address all communications to:  
The General Manager  
240 Blende Street  
PO Box 448  
Broken Hill NSW 2880  
Phone 08 8080 3300  
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www.brokenhill.nsw.gov.au

ABN 84 873 116 132

Dear Sir/Madam,

Your attendance is requested at the Ordinary Meeting of the Council of the City of Broken Hill to be held in the Council Chamber, Sulphide Street, Broken Hill on **Wednesday, November 29, 2017** commencing at 6:30pm to consider the following business:

- 1) Apologies
- 2) Prayer
- 3) Acknowledgement of Country
- 4) Public Forum
- 5) Minutes for Confirmation
- 6) Disclosure of Interest
- 7) Mayoral Minute
- 8) Notice of Motion
- 9) Notices of Rescission
- 10) Reports from Delegates
- 11) Reports
- 12) Committee Reports
- 13) Questions Taken on Notice from Previous Council Meeting
- 14) Questions for Next Meeting Arising from Items on this Agenda
- 15) Confidential Matters

  
**JAMES RONCON**  
**GENERAL MANAGER**

**LIVE STREAMING OF COUNCIL MEETINGS**

***PLEASE NOTE:** This Council meeting is being streamed live, recorded, and broadcast online via Facebook. To those present in the gallery today, by attending or participating in this public meeting you are consenting to your image, voice and comments being recorded and published. The Mayor and/or General Manager have the authority to pause or terminate the stream if comments or debate are considered defamatory or otherwise inappropriate for publishing. Attendees are advised that they may be subject to legal action if they engage in unlawful behaviour or commentary.*

## **MINUTES FOR CONFIRMATION**

Minutes of the Ordinary Meeting of the Council of the City of Broken Hill held Wednesday, October 25, 2017.

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MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD  
OCTOBER 25, 2017

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Meeting commenced at 6:30pm

**PRESENT:**

Councillor D. Turley (Mayor) Councillor M. Browne (Deputy Mayor)  
Councillors C. Adams, B. Algate, M. Clark, D. Gallagher T. Kennedy,  
B. Licul, J. Nolan and R. Page.

Acting General Manager (Corporate Responsibility Officer), Finance  
Manager, Executive Manager Strategic City Development, Manager  
Infrastructure, Communication and Community Engagement Coordinator,  
Governance Officer, Executive Support Officer and Digital Officer.

Media (2), Members of the Public (7).

**APOLOGIES:**

Nil.

**PRAYER**

Councillor Adams delivered the prayer.

**ACKNOWLEDGEMENT OF COUNTRY**

Councillor Gallagher delivered the Acknowledgment of Country.

**PUBLIC FORUM**

Nil.

**TIDY TOWNS BLUE SUSTAINABILITY AWARDS – KEEP NSW BEAUTIFUL**

The Mayor advised that Council had made submissions to the Tidy Towns Blue Sustainability Awards and had received placements in 5 out of 6 categories as follows:

AWARD CATEGORY	SUBMISSION	PLACEMENT
Hey Tosser! Litter Action Award	Tidy Towns Clean Up Days and Regional Litter Plan	WINNER
The Waste Less, Recycle More Award	CRC – updated version as per comments from last submission	HIGHLY COMMENDED
The cultural Heritage Award	Railway Museum Hospital Installation	FINALIST
Environmental Achievement Award	Wayne Lovis – Landcare	HIGHLY COMMENDED
The Community Environmental Achievement Award	Weed Competition held and led by Council and supported by Tidy Towns Volunteer Group	No placement
Overall	Must enter 3 of the top 6 categories	HIGHLY COMMENDED

The Mayor recognised the efforts of Councillor Adams as the Tidy Towns Chairperson in winning the state Litter Action Award and Mr Wayne Lovis of Landcare (and also an employee of Council), for his highly commended award.

## **PRESENTATION OF THE 2016/2017 FINANCIAL STATEMENTS BY COUNCIL'S EXTERNAL AUDITORS**

Martin Sabanos of UHY Hains Norton Chartered Accountants made a presentation to Council.

The Mayor explained that the external auditor is now appointed by The Audit Office of NSW.

*Following the presentation the Mayor thanked Mr Sabanos for his presentation of the financial statements and his earlier briefing to Councillors and thanked staff for their work in bringing the financial statements into the new accounting format.*

## **MINUTES FOR CONFIRMATION**

### **RESOLUTION**

Minute No. 45661

Councillor C. Adams moved  
Councillor M. Clark seconded

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That the Minutes of the Ordinary Meeting of the  
Council of the City of Broken Hill held  
September 27, 2017 be confirmed.

That the Minutes of the Extraordinary Meeting of  
the Council of the City of Broken Hill held  
October 16, 2017 be confirmed.

CARRIED

## **DISCLOSURE OF INTEREST**

Councillor Gallagher declared:

- a pecuniary interest in Item 3 Report No. 200/17 of the Confidential Items as the matter relates to a family member and advised that he will leave the Council Chambers whilst the item is considered.

## **MAYORAL MINUTES**

### **ITEM 1 - MAYORAL MINUTE NO. 8/17 - DATED OCTOBER 12, 2017 - AUSTRALIAN MINING CITIES AND CENTRES ALLIANCE PROPOSAL**

12/29

#### **Recommendation**

1. That Mayoral Minute No. 8/17 dated October 12, 2017, be received.
2. That Broken Hill City Council becomes a member of the Australian Mining Cities and Centres Alliance with Council's delegate being Mayor Turley and the alternate delegate being the Deputy Mayor.
3. That Council contributes \$10,000.00 in seed funding to establish the Australian Mining Cities and Centres Alliance with the Cities of Kalgoorlie-Boulder and Mount Isa.
4. That Council authorises the \$10,000.00 contribution as additional expenditure for the 2017/2018 financial year.
5. That the Mayor be Council's delegate (the Deputy Mayor be the alternate delegate) to the Australian Mining Cities and Centres Alliance.
6. That the Mayor provides Council with progress updates on the formation and benefits of the Alliance.



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**RESOLUTION**

Minute No. 45662

Mayor D. Turley moved

Councillor J. Nolan seconded

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That the recommendation of item 1 be adopted.

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CARRIED

**NOTICES OF MOTION**

Nil.

**RESCISSION MOTIONS**

Nil.

**REPORTS FROM DELEGATES**

ITEM 2 - REPORTS FROM DELEGATES NO. 4/17 - DATED OCTOBER 23, 2017 - NATIONAL  
CONFERENCE AND ANNUAL GENERAL MEETING OF THE MURRAY DARLING ASSOCIATION

11/426

Recommendation

1. That Reports from Delegates No. 4/17 dated October 23, 2017, be received.
2. That Broken Hill City Council liaises more closely with Central Darling Shire Council to pursue opportunities to document both the economic impacts of the implementation of the Basin Plan on Menindee and the surrounding area to explore opportunities to respond positively to these changes.
3. That the regional representative of the Commonwealth Environmental Water Holder based in Mildura be invited to visit Broken Hill.

**RESOLUTION**

Minute No. 45663

Councillor M. Browne moved

Councillor J. Nolan seconded

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That the Delegates Report contained in the  
Supplementary Agenda be considered at this  
point in the meeting procedures.

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That the recommendation of item 2 be adopted.

CARRIED

## REPORTS

**ITEM 3 - BROKEN HILL CITY COUNCIL REPORT NO. 183/17 - DATED OCTOBER 13, 2017 -  
CORRESPONDENCE REPORT - WATER EXTRACTION IN THE NORTHERN BASIN - FOUR  
CORNERS EXPOSE**

11/426

Councillor C. Adams moved )  
Councillor M. Clark seconded )

1. That Broken Hill City Council Report No. 183/17 dated October 13, 2017, be received.
2. That the Mayor's correspondence (in her capacity as Chair of Region 4 of the Murray Darling Association) to the Premier of NSW dated 25 August 2017 be noted.
3. That reply correspondence from the Premier of NSW dated 3 October 2017 be received.

Amendment

Councillor M. Clark moved )  
Councillor R. Page seconded )

1. That Broken Hill City Council Report No. 183/17 dated October 13, 2017, be received.
2. That the Mayor's correspondence (in her capacity as Chair of Region 4 of the Murray Darling Association) to the Premier of NSW dated 25 August 2017 be noted.
3. That reply correspondence from the Premier of NSW dated 3 October 2017 be received.
4. That correspondence be sent to the Premier of NSW stating that Council requests, as a matter of urgency, that the "no meter no pump" policy for large water users across NSW be implemented immediately.

CARRIED

## RESOLUTION

Minute No. 45664

Councillor M. Clark moved )  
Councillor R. Page seconded )

1. That Broken Hill City Council Report No. 183/17 dated October 13, 2017, be received.
2. That the Mayor's correspondence (in her capacity as Chair of Region 4 of the Murray Darling Association) to the Premier of NSW dated 25 August 2017 be noted.
3. That reply correspondence from the Premier of NSW dated 3 October 2017 be received.
4. That correspondence be sent to the Premier of NSW stating that Council requests, as a matter of urgency, that the "no meter no pump" policy for large water users across NSW be implemented immediately.

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CARRIED

**RESOLUTION**

Minute No. 45665

Councillor D. Gallagher moved )

Councillor J. Nolan seconded )

1. That Council prepares a submission to IPART in relation to the pricing of water to ensure that it is affordable to Broken Hill residents once the Murray to Broken Hill pipeline is commissioned.

CARRIED

**RESOLUTION**

Minute No. 45666

Councillor B. Licul moved )

Councillor M. Clark seconded )

1. That Council seek a commitment from the NSW Government that the supply of water to Broken Hill via the Murray to Broken Hill pipeline is provided with a subsidy to residents to cover the increased costs of the supply of water via the pipeline.

CARRIED

**ITEM 4 - BROKEN HILL CITY COUNCIL REPORT NO. 184/17 - DATED SEPTEMBER 22, 2017 -  
DECEMBER AND JANUARY COUNCIL MEETING ARRANGEMENTS**

11/21

Recommendation

1. That Broken Hill City Council Report No. 184/17 dated September 22, 2017, be received.
2. That Council's Ordinary Monthly Meeting for December 2017 be held Wednesday, December 13, 2017.
3. That an Ordinary Council Meeting not be held in January 2018; and that should an urgent matter arise in January, an Extraordinary Council Meeting will be arranged.
4. That the Council shutdown period be from 5:00pm Friday December 22, 2017 with Council reopening at 8:30am Tuesday January 2, 2018.

**RESOLUTION**

Minute No. 45667

Councillor C. Adams moved )

Councillor J. Nolan seconded )

- That the recommendation of item 4 be adopted.

CARRIED

**ITEM 5 - BROKEN HILL CITY COUNCIL REPORT NO. 185/17 - DATED OCTOBER 13, 2017 -  
AUDIT RISK AND IMPROVEMENT COMMITTEE MINUTES FROM MEETING HELD 11  
SEPTEMBER 2017**

13/19

Recommendation

1. That Broken Hill City Council Report No. 185/17 dated October 13, 2017, be received.
2. That the minutes of the Audit, Risk and Improvement Committee meeting held 11 September 2017 be adopted.

**RESOLUTION**

Minute No. 45668

Councillor B. Algate moved )

Councillor D. Gallagher seconded )

- That the recommendation of item 5 be adopted.

CARRIED

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**ITEM 6 - BROKEN HILL CITY COUNCIL REPORT NO. 186/17 - DATED OCTOBER 05, 2017 -  
INVESTMENT REPORT FOR SEPTEMBER 2017**

17/82

Recommendation

1. That Broken Hill City Council Report No. 186/17 dated October 5, 2017, be received.

**RESOLUTION**

Minute No. 45669

Councillor J. Nolan moved ) That the recommendation of item 6 be adopted.  
Councillor B. Algate seconded )

CARRIED

**ITEM 7 - BROKEN HILL CITY COUNCIL REPORT NO. 187/17 - DATED OCTOBER 09, 2017 -  
TEMPORARY SUSPENSION OF ALCOHOL FREE ZONE - PERFECT LIGHT FILM FESTIVAL**

11/307

Recommendation

1. That Broken Hill City Council Report No. 187/17 dated October 9, 2017, be received.
2. That Council suspend the prohibition of the consumption of alcohol in part of Sturt Park, under Section 632, of the *Local Government Act, 1993* on Saturday, 2 December 2017 6.00pm to Saturday, 2 December 2017 11.00pm for the Perfect Light Film Festival.
3. That the temporary suspension on the prohibition of the consumption of alcohol in part of Sturt Park be advised to the public by way of media release and advertisement in the Barrier Daily Truth. That the advertisement also confirms that the suspension only applies to the VIP Marquee area; and that the consumption of alcohol will remain prohibited for all other areas of the Sturt Park and all existing alcohol free zones in Broken Hill will remain in force.
4. That Barrier Local Area Command be advised of Council's decision.

**RESOLUTION**

Minute No. 45670

Councillor B. Algate moved ) That the recommendation of item 7 be adopted.  
Councillor C. Adams seconded )

CARRIED

**ITEM 8 - BROKEN HILL CITY COUNCIL REPORT NO. 188/17 - DATED OCTOBER 12, 2017 -  
MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING NO 375 HELD TUESDAY OCTOBER  
3, 2017.**

11/397

Recommendation

1. That Broken Hill City Council Report No. 188/17 dated October 12, 2017, be received.
2. That the minutes for the Local Traffic Committee Meeting No. 375, held October 3, 2017, be received.

**RESOLUTION**

Minute No. 45671

Councillor M. Browne moved ) That the recommendation of item 8 be adopted.  
Councillor D. Gallagher seconded )

CARRIED

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*The General Manager took a question on notice from Councillor Clark relating to the proposal for a pedestrian crossing in Gypsum Street adjacent to the Burke Ward School and the RMS' criteria regarding the volume of pedestrian traffic that is required to warrant a crossing being installed.*

**ITEM 9 - BROKEN HILL CITY COUNCIL REPORT NO. 189/17 - DATED OCTOBER 12, 2017 - ACTION LIST REPORT**

11/21

**RESOLUTION**

Minute No. 45672

Councillor C. Adams moved )  
Councillor M. Browne seconded )

1. That Broken Hill City Council Report No. 189/17 dated October 12, 2017, be received.
2. That a progress report be presented to the November Council Meeting on the implementation of Action Item 1 – Sustainability Report No. 8/12 dated January 13, 2012 – Renewal of Lease to the Aero Club of Broken Hill Inc. at Airport – Confidential.

CARRIED

**ITEM 10 - BROKEN HILL CITY COUNCIL REPORT NO. 202/17 - DATED OCTOBER 18, 2017 - PUBLIC PRESENTATION OF 2016/2017 FINANCIAL STATEMENTS**

13/92

Recommendation

1. That Broken Hill City Council Report No. 202/17 dated October 18, 2017, be received.
2. That Council adopt the financial statements and authorise the presentation of the financial statements to the public.

**RESOLUTION**

Minute No. 45673

Councillor J. Nolan moved )  
Councillor M. Browne seconded )

- That the recommendation of item 10 be adopted.

CARRIED

**ITEM 11 - BROKEN HILL CITY COUNCIL REPORT NO. 204/17 - DATED OCTOBER 13, 2017 - ANNUAL REPORT 2016/2017**

15/144

Recommendation

1. That Broken Hill City Council Report No. 204/17 dated October 13, 2017, be received.
2. That the 2016/2017 Annual Report, inclusive of audited Annual Financial Statements, Delivery Program Key Performance Indicators for the reporting period ending 30 June 2017 (adopted at Council meeting 27 September 2017, minute no. 45632), be adopted.
3. That the Annual Report, inclusive of audited Annual Financial Statements, Delivery Program Key Performance Indicators for the reporting period ending 30 June 2017 be posted on Council's website.
4. That Council's web link of Annual Report, inclusive of audited Annual Financial Statements Delivery Program Key Performance Indicators for the reporting period ending 30 June 2017 be provided to the Minister, via the Office of Local Government by 30 November 2017.

**RESOLUTION**

Minute No. 45674

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Councillor D. Gallagher moved ) That the recommendation of item 11 be adopted.  
Councillor M. Browne seconded )

CARRIED

*The General Manager took the following questions on notice from Councillor Browne regarding the Annual Report:*

- *Page 6 of the Annual Report – Economy – 2011 Profile ID statistics – whether the unit used for the measurement of the Gross Regional Product is correct?*
- *Page 15 of the Annual Report – The Year That Was Highlights – whether the GeoCentre and the Aquatic Centre figures are correct as they are exactly the same? and whether the Art Gallery and Visitor Information Centre figures are correct as they also are exactly the same?*

**ITEM 12 - BROKEN HILL CITY COUNCIL REPORT NO. 203/17 - DATED OCTOBER 18, 2017 -  
AUDIT RISK AND IMPROVEMENT COMMITTEE MINUTES FROM MEETING HELD 13 OCTOBER  
2017** 13/19

**Recommendation**

1. That Broken Hill City Council Report No. 203/17 dated October 18, 2017, be received.
2. That the minutes of the Audit, Risk and Improvement Committee meeting held 13 October 2017 be adopted.

**RESOLUTION**

**Minute No. 45675**

Councillor J. Nolan moved ) That the recommendation of item 12 be adopted.  
Councillor D. Gallagher seconded )

CARRIED

## COMMITTEE REPORTS

**ITEM 13 - BROKEN HILL CITY COUNCIL REPORT NO. 191/17 - DATED OCTOBER 09, 2017 - KEY  
DIRECTION WORKING GROUP - OUR COMMUNITY - PROGRESS REPORT** 17/85

**Recommendation**

1. That Broken Hill City Council Report No. 191/17 dated October 9, 2017, be received.

**RESOLUTION**

**Minute No. 45676**

Councillor T. Kennedy moved ) That the recommendation of item 13 be adopted.  
Councillor M. Browne seconded )

CARRIED

*The Mayor advised that an email would be sent to Councillors to nominate for the vacant Councillor delegate position on the Our Community Key Direction Working Group.*

**ITEM 14 - BROKEN HILL CITY COUNCIL REPORT NO. 192/17 - DATED OCTOBER 10, 2017 - KEY  
DIRECTION WORKING GROUP - OUR ECONOMY - PROGRESS REPORT** 17/86

**Recommendation**

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1. That Broken Hill City Council Report No. 192/17 dated October 10, 2017, be received.

**RESOLUTION**

Minute No. 45677

Councillor B. Licul moved ) That the recommendation of item 14 be adopted.  
Councillor J. Nolan seconded )

CARRIED

**ITEM 15 - BROKEN HILL CITY COUNCIL REPORT NO. 193/17 - DATED OCTOBER 10, 2017 - KEY  
DIRECTION WORKING GROUP - OUR ENVIRONMENT - PROGRESS REPORT** 17/87

Recommendation

1. That Broken Hill City Council Report No. 193/17 dated October 10, 2017, be received.

**RESOLUTION**

Minute No. 45678

Councillor M. Browne moved ) That the recommendation of item 15 be adopted.  
Councillor M. Clark seconded )

CARRIED

**ITEM 16 - BROKEN HILL CITY COUNCIL REPORT NO. 194/17 - DATED OCTOBER 10, 2017 - KEY  
DIRECTION WORKING GROUP - OUR LEADERSHIP - PROGRESS REPORT** 17/84

Recommendation

1. That Broken Hill City Council Report No. 194/17 dated October 10, 2017, be received.

**RESOLUTION**

Minute No. 45679

Councillor C. Adams moved ) That the recommendation of item 16 be adopted.  
Councillor D. Gallagher seconded )

CARRIED

**ITEM 17 - BROKEN HILL CITY COUNCIL REPORT NO. 195/17 - DATED OCTOBER 13, 2017 -  
S355 COMMITTEE ANNUAL REPORTS 2016-2017** 16/94

Recommendation

1. That Broken Hill City Council Report No. 195/17 dated October 13, 2017, be received.
2. That the Annual Report 2016/17 received from Section 355 Committees be received and noted.
3. That a further report be provided to Council to present the outstanding Annual and Financial Reports from Section 355 Committees.

**RESOLUTION**

Minute No. 45680

Councillor M. Clark moved ) That the recommendation of item 17 be adopted.  
Councillor C. Adams seconded )

CARRIED

**ITEM 18 - BROKEN HILL CITY COUNCIL REPORT NO. 196/17 - DATED OCTOBER 12, 2017 -  
NOMINATION FOR COMMUNITY MEMBERSHIP OF COUNCIL S355 COMMITTEE** 12/57

Recommendation

1. That Broken Hill City Council Report No. 196/17 dated October 12, 2017, be received.

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2. That Sharon McIntyre be appointed as a community representative on the Riddiford Arboretum Community Committee.

**RESOLUTION**

Minute No. 45681

Councillor B. Algate moved ) That the recommendation of item 18 be adopted.  
Councillor M. Browne seconded )

CARRIED

**ITEM 19 - BROKEN HILL CITY COUNCIL REPORT NO. 190/17 - DATED OCTOBER 09, 2017 -  
MINUTES OF THE MEMORIAL OVAL COMMUNITY COMMITTEE MEETINGS HELD 3 OCTOBER  
2017** 12/52

Recommendation

1. That Broken Hill City Council Report No. 190/17 dated October 9, 2017, be received.
2. That minutes of the Memorial Oval Community Committee Meetings held 3 October 2017 be received.

**RESOLUTION**

Minute No. 45682

Councillor D. Gallagher moved ) That the recommendation of item 19 be adopted.  
Councillor R. Page seconded )

CARRIED

**ITEM 20 - BROKEN HILL CITY COUNCIL REPORT NO. 197/17 - DATED OCTOBER 10, 2017 -  
MINUTES OF THE BROKEN HILL COMMUNITY STRATEGIC PLAN ROUND TABLE COMMITTEE  
MEETING HELD 6 SEPTEMBER 2017** 13/145

Recommendation

1. That Broken Hill City Council Report No. 197/17 dated October 10, 2017, be received.
2. That the minutes of the Broken Hill Community Strategic Plan Round Table committee meeting held 6 September 2017 be received.

**RESOLUTION**

Minute No. 45683

Councillor D. Gallagher moved ) That the recommendation of item 20 be adopted.  
Councillor M. Browne seconded )

CARRIED

**ITEM 21 - BROKEN HILL CITY COUNCIL REPORT NO. 198/17 - DATED OCTOBER 12, 2017 -  
MINUTES OF THE FLORA AND FAUNA OF THE BARRIER RANGES COMMUNITY COMMITTEE  
MEETINGS HELD AUGUST 15, 2017 AND SEPTEMBER 19, 2017.** 12/51

Recommendation

1. That Broken Hill City Council Report No. 198/17 dated October 12, 2017, be received.
2. That the minutes of the Friends of the Flora and Fauna of the Barrier Ranges Community Committee Meeting held August 15, 2017 be received.



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3. That the minutes of the Friends of the Flora and Fauna of the Barrier Ranges Community Committee Meeting held September 19, 2017 be received.

**RESOLUTION**

Minute No. 45684

Councillor M. Browne moved ) That the recommendation of item 21 be adopted.  
Councillor C. Adams seconded )

CARRIED

**QUESTIONS TAKEN ON NOTICE FROM PREVIOUS COUNCIL MEETING**

ITEM 22 - QUESTIONS ON NOTICE NO. 12/17 - DATED SEPTEMBER 29, 2017 - COUNCILLORS  
QUESTIONS TAKEN ON NOTICE AT SEPTEMBER 2017 COUNCIL MEETING 11/49 17/84 17/85  
17/86 17/87 11/21 12/48 11/153 11/290

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**RESOLUTION**

Minute No. 45685

- Councillor C. Adams moved ) 1. That Questions On Notice No. 12/17 dated  
Councillor M. Clark seconded ) September 29, 2017, be received.
2. That a report be presented to the November Council Meeting providing an update on the formation of a S355 Committee for the management and operation of the O'Neil Park Soccer Grounds; and prior to this the matter be progressed through the Our Community Key Direction Working Group.

CARRIED

*Councillor Page foreshadowed a motion for the next Council Meeting for the upgrade of Jubilee Oval's toilets and shower facilities for female football grades in Broken Hill.*

**QUESTIONS FOR NEXT MEETING ARISING FROM ITEMS ON THIS AGENDA**

From Item 6 - Traffic Committee – RMS Criteria for Pedestrian Crossing at Burke Ward School 11/397  
*The General Manager took a question on notice from Councillor Clark relating to the proposal for a pedestrian crossing in Gypsum Street adjacent to the Burke Ward School and the RMS' criteria regarding the volume of pedestrian traffic required to warrant a crossing being installed.*

From Item 11 – 2016/2017 Annual Report – Query regarding statistics 15/144  
*The General Manager took the following questions on notice from Councillor Browne regarding the Annual Report:*

- *Page 6 of the Annual Report – Economy – 2011 Profile ID statistics – whether the unit used for the measurement of the Gross Regional Product is correct?*

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- Page 15 of the Annual Report – “The Year That Was” Highlights – whether the GeoCentre and the Aquatic Centre figures are correct as they are exactly the same? and whether the Art Gallery and Visitor Information Centre figures are correct as they also are exactly the same?

Haulage of ore from Perilya’s North Mine to their South Operations 11/467  
Councillor Algate advised that he had met with a resident who raised concerns regarding the haulage of ore from the North Mine as distinct from the haulage of ore from Potosi; the resident referred to Council’s decision in February 2017 approving the upgrade of the haulage trucks from B-Doubles to A-Doubles; and that there was discussion about two different routes, but was unsure how the Iodide Street route eventuated. The resident stated that there had never been a Council decision on the cartage of ore by road from the North Mine and referred to correspondence from RMS who were not in favour of the cartage and who suggested back in 2008 the use of the rail link was ruled out due to cost factors and serviceability of the rail line and that what may have been the case in 2008 may not necessarily be the case in 2017; and the resident asked why the rail link wasn’t explored?

Councillor Algate asked if there was a Council resolution regarding the cartage of ore from the North Mine to the South Concentrator.

Haulage of ore from Perilya’s North Mine to their South Operations 11/467

Councillor Nolan also advised that he had met with the same resident and supplemented Councillor Algate’s question for next meeting by referring to Council’s resolution of 27 October 2011 for amendment to consent regarding a 5 year operating period (Council Business Paper of 24 November 2010 refers) and that this 5 year period has expired. Councillor Nolan sought clarification as to how Perilya can still be carting ore when the 5 year period has expired?

Councillor Nolan also referred to Land and Environment Court Case 1310 Broken Hill Perilya Limited – Broken Hill North Mine Report 938/04. Councillor Nolan asked if Perilya’s permit for transport of ore by road is still valid, given the expiration of the 5 year period and that this was conditional on a haulage road being constructed? The haulage road was never constructed.

Asbestos Inspector 11/161  
Councillor Clark advised that she had also met with a resident who had concerns that building material in their home may contain asbestos and asked if Council had an asbestos inspector?

From Item 25 – Bankruptcy Matter - Councillor Workshop on Finance Policies 12/114

The Mayor took a question on notice from Councillor Page whether a Councillor Workshop could be conducted in relation to finance policies?

## CONFIDENTIAL MATTERS

### RESOLUTION

Minute No. 45686

Councillor D. Gallagher moved	)	That the meeting be closed to the public in
Councillor M. Browne seconded	)	accordance with Section 10A(2) of the Local
		Government Act, 1993 whilst the confidential
		items are considered.

CARRIED

Members of the public and media left the Council Chambers at 7:53 p.m.

**ITEM 23 - BROKEN HILL CITY COUNCIL REPORT NO. 201/17 - DATED OCTOBER 09, 2017 - T17/8 REQUEST FOR TENDER FOR DESIGN AND CONSTRUCT C240 BITUMEN SPRAY SEAL - CONFIDENTIAL** T17/8  
(General Manager’s Note: This report considers a tender and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed,

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confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).

Councillor B. Licul moved  
Councillor M. Clark seconded

)  
)

1. That Broken Hill City Council Report No. 201/17 dated October 9, 2017, be received.
2. That Council awards the Contract for Tender T17/3 to Inroads Pty Ltd (VSA group).
3. That Council accepts the lump sum fee of \$488,644.00 ex. GST for tendered works (pending final design).
4. That the General Manager and/or Mayor be authorised to execute the contract documents relating to Tender T17/3 under the Common Seal of Council if required.
5. That a further report be presented to Council, following the completion of the trial program, considering all comparisons of financials, resourcing and findings of the trial.
6. That Council further investigates the possibility of undertaking work for RMS and neighboring Local Government areas in-line with the priorities adopted by the Our Economy Key Direction Working Group.

Amendment

Councillor T. Kennedy moved  
Councillor B. Algate seconded

)  
)

1. That Broken Hill City Council Report No. 201/17 dated October 9, 2017, be received.
2. That the reseal be carried out by Council employees for the twelve month financial period 2017/2018 and over this period a report be prepared on the cost of Council employing the required amount of employees needed to carry out the reseal as required and details of the shortage of workers that Council has in the road maintenance, footpath maintenance and parks and gardens departments.
3. That Council further investigates the possibility of undertaking work for RMS and neighboring Local Government areas in-line with the priorities adopted by the Our Economy Key Direction Working Group.

CARRIED

A Division on the amendment was called which resulted in:

For: Councillors Nolan, Clark, Kennedy, Algate, Page and  
Gallagher  
Against: Councillors Licul, Adams, Browne and Turley

The amendment becomes the motion.

---

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD  
OCTOBER 25, 2017

---

**RESOLUTION**

Minute No. 45687

Councillor T. Kennedy moved  
Councillor B. Algate seconded

- )
1. That Broken Hill City Council Report No. 201/17 dated October 9, 2017, be received.
  2. That the reseal be carried out by Council employees for the twelve month financial period 2017/2018 and over this period a report be prepared on the cost of Council employing the required amount of employees needed to carry out the reseal as required and details of the shortage of workers that Council has in the road maintenance, footpath maintenance and parks and gardens departments.
  3. That Council further investigates the possibility of undertaking work for RMS and neighboring Local Government areas in-line with the priorities adopted by the Our Economy Key Direction Working Group.

CARRIED

A Division on the motion was called which resulted in:

For: Councillors Nolan, Clark, Kennedy, Algate, Page and  
Gallagher  
Against: Councillors Licul, Adams, Browne and Turley

**ITEM 24 - BROKEN HILL CITY COUNCIL REPORT NO. 199/17 - DATED OCTOBER 09, 2017 -  
TENDER T16/11 - TRANSFER STATION AT BROKEN HILL WASTE FACILITY - CONFIDENTIAL**

T16/11

**(General Manager's Note:** This report considers a tender and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).

**Recommendation**

1. That Broken Hill City Council Report No. 199/17 dated October 9, 2017, be received.
2. That Council confirm and agree to new contract value of \$746,000 with CBC Innovations and agree to relocate the building to more solid ground.
3. That Council issue a formal Instrument of Agreement with new contract value to CBC Innovations to be executed by the Mayor and General Manager under the Common Seal of Council if required.
4. Council agree to release \$200,000 from the Restricted Waste reserve to cover the extra project costs.

**RESOLUTION**

Minute No. 45688

Councillor M. Browne moved

- )
- That the recommendation of item 24 be adopted.

---

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD  
OCTOBER 25, 2017

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Councillor D. Gallagher seconded )

CARRIED

A Division was called which resulted in:

For: Councillors Nolan, Clark, Licul, Algate, Page, Adams,  
Gallagher, Browne and Turley  
Against: Councillor Kennedy

*Councillor Gallagher declared an interest in Item 25 and left the Council Chambers at 8:16 p.m.*

**ITEM 25 - BROKEN HILL CITY COUNCIL REPORT NO. 200/17 - DATED OCTOBER 16, 2017 -  
BANKRUPTCY MATTER - UPDATE - **CONFIDENTIAL****

15/36

**(General Manager's Note:** This report considers A bankruptcy matter concerning a ratepayer and is deemed confidential under Section 10A(2) (b) (g) of the Local Government Act, 1993 which contains matters that will involve the discussion of the personal hardship of any resident or rate payer; AND which contains advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege).

Councillor B. Licul moved )  
Councillor M. Browne seconded )

1. That Broken Hill City Council Report No. 200/17 dated October 16, 2017, be received.
2. That Council note the independent legal advice received from BAL Lawyers.

Amendment

Councillor T. Kennedy moved )  
Councillor B. Algate seconded )

That Council accepts the amount owed in rates by the ratepayer and this amount be paid in full to Council; and that Council submits a petition to the Federal Court to annul the petition for bankruptcy, as long as this is legally possible. If Council is unable to legally submit the petition then the bankruptcy matter be referred to the November Council Meeting.

CARRIED

The amendment becomes the motion.

**RESOLUTION**

Minute No. 45689

Councillor T. Kennedy moved )  
Councillor B. Algate seconded )

That Council accepts the amount owed in rates by the ratepayer and this amount be paid in full to Council; and that Council submits a petition to the Federal Court to annul the petition for bankruptcy, as long as this is legally possible. If Council is unable to legally submit the petition then the bankruptcy matter be referred to the November Council Meeting.

CARRIED

---

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD  
OCTOBER 25, 2017

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*The Mayor took a question on notice from Councillor Page whether a Councillor Workshop could be conducted in relation to finance policies?*

*The Mayor advised that a Councillor Workshop would be arranged.*

**RESOLUTION**

Minute No. 45690

Councillor M. Browne moved ) That the meeting resumes in open session.

Councillor B. Algate seconded )

CARRIED

*Councillor Gallagher and members of the media and public returned to the Council Chambers at 8:35 p.m.*

*At the Mayor's request, the General Manager read the resolutions of the confidential items that were considered in closed session.*

There being no further business the Mayor closed the meeting at 8:38 p.m.

THE FOREGOING MINUTES WERE READ )  
AND CONFIRMED AT THE ORDINARY )  
MEETING OF THE BROKEN HILL CITY )  
COUNCIL HELD ON NOVEMBER 29, 2017. )

---

CHAIRPERSON

## **NOTICES OF MOTION**

1. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN NO. 5/17 - DATED  
NOVEMBER 20, 2017 - FINANCIAL SUPPORT TOWARDS UPGRADE OF  
JUBILEE OVAL (17/44, 11/290) ..... 20

ORDINARY MEETING OF THE COUNCIL

November 20, 2017

**ITEM 1**

MOTIONS OF WHICH NOTICE HAS BEEN GIVEN NO. 5/17

SUBJECT: FINANCIAL SUPPORT TOWARDS UPGRADE OF JUBILEE OVAL  
17/44, 11/290

**Notice of Motion**

1. That Motions of Which Notice has been Given No. 5/17 dated November 20, 2017, be received.
2. That Council provides financial support to the value of \$50,000.00 towards an upgrade of the Jubilee Oval complex by providing separate shower and toilet facilities for female footballers.

**Summary**

Council received a Notice of Motion from Councillor Page on 20 November 2017 regarding financial support to upgrade facilities at the Jubilee Oval.

Councillor Page's Notice of Motion reads:

**That Council provides financial support to the value of \$50,000.00 towards an upgrade of the Jubilee Oval complex by providing separate shower and toilet facilities for female footballers.**

**Background**

At the October 2017 Council Meeting, I foreshadowed a motion which was recorded as:

*"Councillor Page foreshadowed a motion for the next Council Meeting for the upgrade of Jubilee Oval's toilets and shower facilities for female football grades in Broken Hill".*

I feel that this upgrade is necessary in order for female footballers to have separate facilities and also to encourage the growth of the female football competition in Broken Hill.

**General Manager's Comment:**

As Council are aware, Jubilee Oval is not a Council asset. If Council were of a mind to support the notice of motion, one possible option is to provide its support in principle for a sum of money (at Council's discretion), subject to the successful receipt of grant funding, by the applicant, from the NSW Government. Subject to the success of the grant funding application, Council could then seek to make budget provision as part of the 2018/19 financial year or via the Community Grants Program. Council may however wish to consider the precedent this might set before it commits fully.



## Attachments

1. [↓](#) Councillor Page's Notice of Motion

R. PAGE  
COUNCILLOR PAGE



## **NOTICE OF MOTION**

### **ORDINARY COUNCIL MEETING**

Please submit to the General Manager no later than 10:30am on the Wednesday immediately preceding the meeting date nominated below:

Date: **20<sup>th</sup> November 2017**

Subject: **FINANCIAL SUPPORT TOWARDS UPGRADE OF JUBILEE OVAL**

I hereby give notice that I intend to move the following motion at the Ordinary Council Meeting to be held on **29<sup>th</sup> November 2017**

That Council provides financial support to the value of \$50,000.00 towards an upgrade of the Jubilee Oval complex by providing separate shower and toilet facilities for female footballers.

At the October 2017 Council Meeting, I foreshadowed a motion as follows:

*"Councillor Page foreshadowed a motion for the next Council Meeting for the upgrade of Jubilee Oval's toilets and shower facilities for female football grades in Broken Hill."*

I feel that this upgrade is necessary in order for female footballers to have separate facilities and also to encourage the growth of the female football competition in Broken Hill.

Signed: \_\_\_\_\_

Name of Councillor: **COUNCILLOR RON PAGE**

Pages of discussion points are/are not attached (number of pages if attached **0**)

## **REPORTS**

1.	<u>BROKEN HILL CITY COUNCIL REPORT NO. 205/17 - DATED NOVEMBER 14, 2017 - CODE OF CONDUCT - 2016/2017 (11/171)</u> .....	25
2.	<u>BROKEN HILL CITY COUNCIL REPORT NO. 206/17 - DATED OCTOBER 31, 2017 - COMMUNITY STRATEGIC PLAN - CENSUS DATA AMENDED (11/89)</u> .....	29
3.	<u>BROKEN HILL CITY COUNCIL REPORT NO. 207/17 - DATED OCTOBER 26, 2017 - HEALTHY BROKEN HILL PROGRAM (11/49)</u> .....	86
4.	<u>BROKEN HILL CITY COUNCIL REPORT NO. 208/17 - DATED NOVEMBER 16, 2017 - INVESTMENT REPORT FOR OCTOBER 2017 (17/82)</u> .....	101
5.	<u>BROKEN HILL CITY COUNCIL REPORT NO. 209/17 - DATED NOVEMBER 17, 2017 - QUARTERLY BUDGET REVIEW STATEMENT FOR PERIOD ENDING SEPTMBER 2017 (12/160)</u> .....	114
6.	<u>BROKEN HILL CITY COUNCIL REPORT NO. 210/17 - DATED NOVEMBER 02, 2017 - ADOPTION OF DRAFT REVISED SWIMMING POOL BARRIER INSPECTION POLICY (12/14)</u> .....	132
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8.	<u>BROKEN HILL CITY COUNCIL REPORT NO. 212/17 - DATED NOVEMBER 14, 2017 - ADOPTION OF DRAFT CUSTOMER SERVICE CHARTER (D12/11853)</u> .....	143
9.	<u>BROKEN HILL CITY COUNCIL REPORT NO. 213/17 - DATED NOVEMBER 10, 2017 - CBD PARKING STRATEGY - ENDORSEMENT FOR PUBLIC DISPLAY (11/392)</u> .....	149
10.	<u>BROKEN HILL CITY COUNCIL REPORT NO. 214/17 - DATED NOVEMBER 15, 2017 - MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING NO 376 HELD TUESDAY NOVEMBER 14, 2017. (11/397)</u> .....	182

11.	<u>BROKEN HILL CITY COUNCIL REPORT NO. 215/17 - DATED NOVEMBER 17, 2017 - ACTION LIST REPORT (11/21)</u> .....	195
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## ORDINARY MEETING OF THE COUNCIL

November 14, 2017

**ITEM 1**BROKEN HILL CITY COUNCIL REPORT NO. 205/17

SUBJECT: CODE OF CONDUCT - 2016/2017 11/171

**Recommendation**

1. That Broken Hill City Council Report No. 205/17 dated November 14, 2017, be received.
2. That the Code of Conduct Statistics Annual Report for the Broken Hill City Council of the period of 1 September 2016 – 31 August 2017 be forwarded to the Office of Local Government.

**Executive Summary:**

In accordance with the NSW Office of Local Government (NSW OLG) requirements, *“At the end of each year, councils are required to report on the numbers of code of conduct complaints made about councillors and the general manager, how they were dealt with and how much it cost the council to deal with them. This will ensure that councillors are individually and collectively accountable to their communities for their conduct and performance”*.

The Code of Conduct Annual Report is an important accountability mechanism that provides the local community with a valuable insight into the performance of their Council.

The reporting period is from the 1 September 2016 - 31 August 2017.

**Report:**

The NSW OLG specifically requires that the General Manager *“must appoint a member of staff as the Complaints Coordinator and another as the alternate Complaints Coordinator. The Complaints Coordinator is responsible for the coordination of complaints management, the provision of administrative support to conduct reviewers and conduct review committees, liaison with the Office of Local Government and the reporting of complaints statistics”*.

Part 12 of the “Procedures for the Administration of the Model Code of Conduct for Local Councils in NSW” states *“The council is to provide the Division with a report containing the statistics referred to in clause 12.1 within 3 months of the end of September of each year”*.

Specifically clause 12.1 requires the following information:

- a) the total number of code of conduct complaints made about councillors and the general manager under the code of conduct in the year to September,
- b) the number of code of conduct complaints referred to a conduct reviewer,
- c) the number of code of conduct complaints finalised by a conduct reviewer at the preliminary assessment stage and the outcome of those complaints,
- d) the number of code of conduct complaints investigated by a conduct reviewer,
- e) the number of code of conduct complaints investigated by a conduct review committee,

- f) without identifying particular matters, the outcome of code of conduct complaints investigated by a conduct reviewer or conduct review committee under these procedures,
- g) the number of matters reviewed by the Division and, without identifying particular matters, the outcome of the reviews, and
- h) the total cost of dealing with code of conduct complaints made about councillors and the general manager in the year to September, including staff costs.

In accordance with the requirements, Broken Hill City Council provides the following statistics for the period of 1 September 2016 – 31 August 2017. A copy of this report will be forwarded to NSW OLG as well as submitted electronically via an excel spreadsheet represented below which has expanded information requirements.

**As at 31 August 2017, the status of Code of Conduct investigations were:**

Number of Complaints			
1	a	The total number of complaints <b>received</b> in the period about councillors and the General Manager (GM) under the code of conduct	0
	b	The total number of complaints <b>finalised</b> in the period about councillors and the GM under the code of conduct	2
Overview of Complaints and Cost			
2	a	The number of complaints <b>finalised at the outset</b> by alternative means by the GM or Mayor	0
	b	The number of complaints <b>referred to the Office of Local Government</b> under a special complaints management arrangement	0
	c	The number of code of conduct complaints <b>referred to a conduct reviewer</b>	0
	d	The number of code of conduct complaints <b>finalised at preliminary assessment</b> by conduct reviewer	0
	e	The number of code of conduct complaints <b>referred back to GM or Mayor</b> for resolution after preliminary assessment by conduct reviewer	0
	f	The number of finalised code of conduct complaints <b>investigated by a conduct reviewer</b>	2
	g	The number of finalised code of conduct complaints <b>investigated by a conduct review committee</b>	0
	h	The number of finalised complaints investigated where there was found to be <b>no breach</b>	0
	i	The number of finalised complaints investigated where there was found to be <b>a breach</b>	2
	j	The number of complaints referred by the GM or Mayor <b>to another agency</b> or body such as the ICAC, the NSW Ombudsman, the Office or the Police	0
	k	The number of complaints being investigated that are <b>not yet finalised</b>	0
	l	The <b>total cost</b> of dealing with code of conduct complaints within the period made about councillors and the GM including staff costs	\$53,961.00
Preliminary Assessment Statistics			
3	The number of complaints determined by the conduct reviewer at the preliminary assessment stage by each of the following actions:		
	a	To take no action	0
	b	To resolve the complaint by alternative and appropriate strategies	0
	c	To refer the matter back to the GM or the Mayor, for resolution by alternative and appropriate strategies	0
	d	To refer the matter to another agency or body such as the ICAC, the NSW Ombudsman, the Office or the Police	0
	e	To investigate the matter	0
	f	To recommend that the complaints coordinator convene a conduct review committee to investigate the matter	0

Investigation Statistics			
4	The number of investigated complaints resulting in a determination that there was <b>no breach</b> , in which the following recommendations were made:		
	a	That the council revise its policies or procedures	0
	b	That a person or persons undertake training or other education	0
5	The number of investigated complaints resulting in a determination that there <b>was a breach</b> in which the following recommendations were made:		
	a	That the council revise any of its policies or procedures	2
	b	That the subject person undertake any training or other education relevant to the conduct giving rise to the breach	0
	c	That the subject person be counselled for their conduct	1
	d	That the subject person apologise to any person or organisation affected by the breach	2
	e	That findings of inappropriate conduct be made public	1
	f	In the case of a breach by the GM, that action be taken under the GM's contract for the breach	0
	g	In the case of a breach by a councillor, that the councillor be formally censured for the breach under section 440G of the <i>Local Government Act 1993</i>	0
	h	In the case of a breach by a councillor, that the matter be referred to the Office for further action	0
6		Matter referred or resolved after commencement of an investigation under clause 8.20 of the Procedures	0
Categories of Misconduct			
7	The number of investigated complaints resulting in a determination that there was a breach with respect to each of the following categories of conduct:		
	a	General conduct (Part 3)	0
	b	Conflict of interest (Part 4)	0
	c	Personal benefit (Part 5)	0
	d	Relationship between council officials (Part 6)	0
	e	Access to information and resources (Part 7)	1
Outcome of Determinations			
8	The number of investigated complaints resulting in a determination that there was a breach in which the council failed to adopt the conduct reviewers recommendation		1
9	The number of investigated complaints resulting in a determination that there was a breach in which the council's decision was overturned following a review by the Office		1

**Strategic Direction:**

Key Direction: 4. Our Leadership  
 Objective: 4.1 Openness and Transparency in Decision Making  
 Function: Leadership & Governance  
 DP Action: 4.1.1.21 Maintain good governance and best practice methods and ensure compliance with various guidelines, legislation and report requirements

**Relevant Legislation:**

*Local Government Act 1993*, Section 440 Codes of Conduct.

Procedures for the Administration of the Model Code of Conduct for Local Councils in NSW.

**Financial Implications:**

Costs associated with Code of Conduct complaints are provided for in Council's Operational Plan for the relevant year.

**Attachments**

There are no attachments for this report.

RAZIJA NU'MAN  
CORPORATE RESPONSIBILITY OFFICER

JAMES RONCON  
GENERAL MANAGER



ORDINARY MEETING OF THE COUNCIL

October 31, 2017

**ITEM 2**

BROKEN HILL CITY COUNCIL REPORT NO. 206/17

SUBJECT: COMMUNITY STRATEGIC PLAN - CENSUS DATA AMENDED 11/89

**Recommendation**

1. That Broken Hill City Council Report No. 206/17 dated October 31, 2017, be received.
2. That Council note the inclusion of 2016 demographic data.
3. That Council endorse the amended Community Strategic Plan.

**Executive Summary:**

The Community Strategic Plan (CSP) is the key Council strategy document from which flows Council directions for the next four years via its Delivery Program and one year Operational Plan.

At the time the CSP was developed, 2016 demographic data had not been released. For the purpose of maintaining relevance of the CSP for the next four years, the CSP has been amended to include the current 2016 Census data.

**Report:**

Following the Local Government Election in September 2016 Council was required to review the Community Strategic Plan.

In accordance with the adopted Community Engagement Strategy, a number of consultative activities were undertaken.

At its Ordinary meeting of 22 February 2017, Council resolved to place the draft Community Strategic Plan 2033 on public display for 28 days, in accordance with legislation. The public exhibition period closed on 28 March 2017.

At its ordinary meeting of 26 April 2017 (Minute No. 45517), Council resolved to adopt the Community Strategic Plan 2033. At this time, the demographic 2016 Census data had not been released and therefore the Community Strategic Plan 2033 contained 2011 - 2015 data shown on Page 11 of the Plan and copied below.

# Reported Data (Out Dated)

The Broken Hill City Community Profile provides demographic analysis for the City and is the official Broken Hill City population for 2011 - 2015.

For areas within Broken Hill City, the Estimated Resident Population is not an official count but an experimental estimate which is subject to review after the collation of the 2016 Census data. Source: [profile.id.com.au](http://profile.id.com.au)

BROKEN HILL CITY		OUR ECONOMY	
Land area	170km <sup>2</sup>	Gross Regional Product	\$1.01 billion 0.2% of the state
Location	1,100km west of Sydney and 500km east of Adelaide	Local jobs	7,445
		Employed residents	7,752
DEMOGRAPHICS		Local businesses	983
Estimated Resident Population 2016	18,856	People working in health care and social assistance	16.2%
Projected population in 2026	14,777	People working in retail	113.2%
Female population – Census 2011	51.3%	People working in accommodation and food services	9.7%
Male population – Census 2011	48.7%	2011/2012 total tourism and hospitality sales in the City	\$74.2m, total value added \$33.9m
Identifying as Aboriginal and Torres Strait Islander – Census 2011	7.5%	High income earners	17.9%
Number of occupied dwellings	8,056	Low income earners	18.1%
Number of unoccupied dwellings	1,558	Full-time employment	62%
Average household size	2	Part-time employment	35%
Proportion of households; couples with children	20%	Unemployment rate - 2011	8.3%
Households containing only one person	34%	Labour force – 2011	50.3%
		EDUCATION	
OUR ENVIRONMENT		Tertiary Qualification	1,693
Mean Rain (mm)	258.9	Education qualifications – Year 12 or equivalent	21%
Median Rain (mm)	232.6	Attended educational institution	19%

The 2016 Census data has now been released and the Community Strategic Plan 2033 data shown on page 11, has been amended accordingly.

Council is to note the following caveat paragraph from the source of the population data, [profile.id.com.au](http://profile.id.com.au)

*'There are a number of different ways of measuring the population of an area, all of which give an insight into the size of the place and its rate of growth over different time periods. **The Census counts people where they are on the night of the Census** (enumerated population) and also by where they usually live (usual residence). Both these populations are useful and form the basis for a range of characteristics collected in the Census.*

*However, **the most accurate count of the total population is Estimated Resident Population**, which factors in an estimate of those missed in the Census and those who were overseas on Census night. It is usually higher than either Census count, and is also updated annually after the Census, providing preliminary estimates for up to 5 years.'*

Thus, while on Census 2016 night there were 17,708 people in Broken Hill, the Estimated Resident Population has been calculated as 18,027 and is the figure used in the amended table.

# AT A GLANCE

The Broken Hill City Community Profile provides demographic analysis for the City. The Census usual resident population of Broken Hill City in 2016 was 17,708, living in 9,658 dwellings with an average household size of 2.17.

*'There are a number of different ways of measuring the population of an area, all of which give an insight into the size of the place and its rate of growth over different time periods. The Census counts people where they are on the night of the Census (enumerated population) and also by where they usually live (usual residence). Both these populations are useful and form the basis for a range of characteristics collected in the Census.*

*However, the most accurate count of the total population is Estimated Resident Population, which factors in an estimate of those missed in the Census and those who were overseas on Census night. It is usually higher than either Census count, and is also updated annually after the Census, providing preliminary estimates for up to 5 years.'*

BROKEN HILL CITY		OUR ECONOMY	
Land area	170km <sup>2</sup>	Gross Regional Product	\$0.93 billion 0.2% of the state
Location	1,100km west of Sydney and 500km east of Adelaide	Local jobs	7,042
<b>DEMOGRAPHICS</b>		Employed residents	7,914
		Local businesses	957
Estimated Resident Population 2016	18,027	People working in health care and social assistance	15.8%
Projected population in 2026	17,600	People working in retail	14.4%
Female population – Census 2016	51.3%	People working in accommodation and food services	9.8%
Male population – Census 2016	48.6%	2015/2016 total tourism and hospitality sales in the City	\$82m, total value added \$41m
Identifying as Aboriginal and Torres Strait Islander – Census 2016	8.5%	High income earners	19%
Number of occupied dwellings	8,838	Low income earners	17.1%
Number of unoccupied dwellings	820	Full-time employment	64.6%
Average household size	2.17	Part-time employment	34%
Proportion of households; couples with children	19%	Unemployment rate - 2011	6.23%
Households containing only one person	32.8%	Labour force – 2011	50.3%
<b>OUR ENVIRONMENT</b>		<b>EDUCATION</b>	
Mean Rain (mm)	259.8	Tertiary Qualification	1,693
Median Rain (mm)	241.9	Education qualifications – Year 12 or equivalent	24.9%
		Attended educational institution	19%

Sources: [profile.id.com.au](http://profile.id.com.au) and [abs.gov.au](http://abs.gov.au)

**Strategic Direction:**

Key Direction:	4 Our Leadership
Objective:	4.1 Openness and Transparency in Decision Making
Function:	Corporate Support
DP Action:	4.1.1.12 Community Strategic Plan reviewed at each new term of Council term in accordance with the Integrated Planning and Reporting (IP & R) Guidelines

**Relevant Legislation:**

Section 402(5) of the *Local Government Act 1993* states that, “(5) Following an ordinary election of councillors, the council must review the community strategic plan before 30 June following the election. The council may endorse the existing plan, endorse amendments to the existing plan or develop and endorse a new community strategic plan, as appropriate to ensure that the area has a community strategic plan covering at least the next 10 years. “

**Financial Implications:**

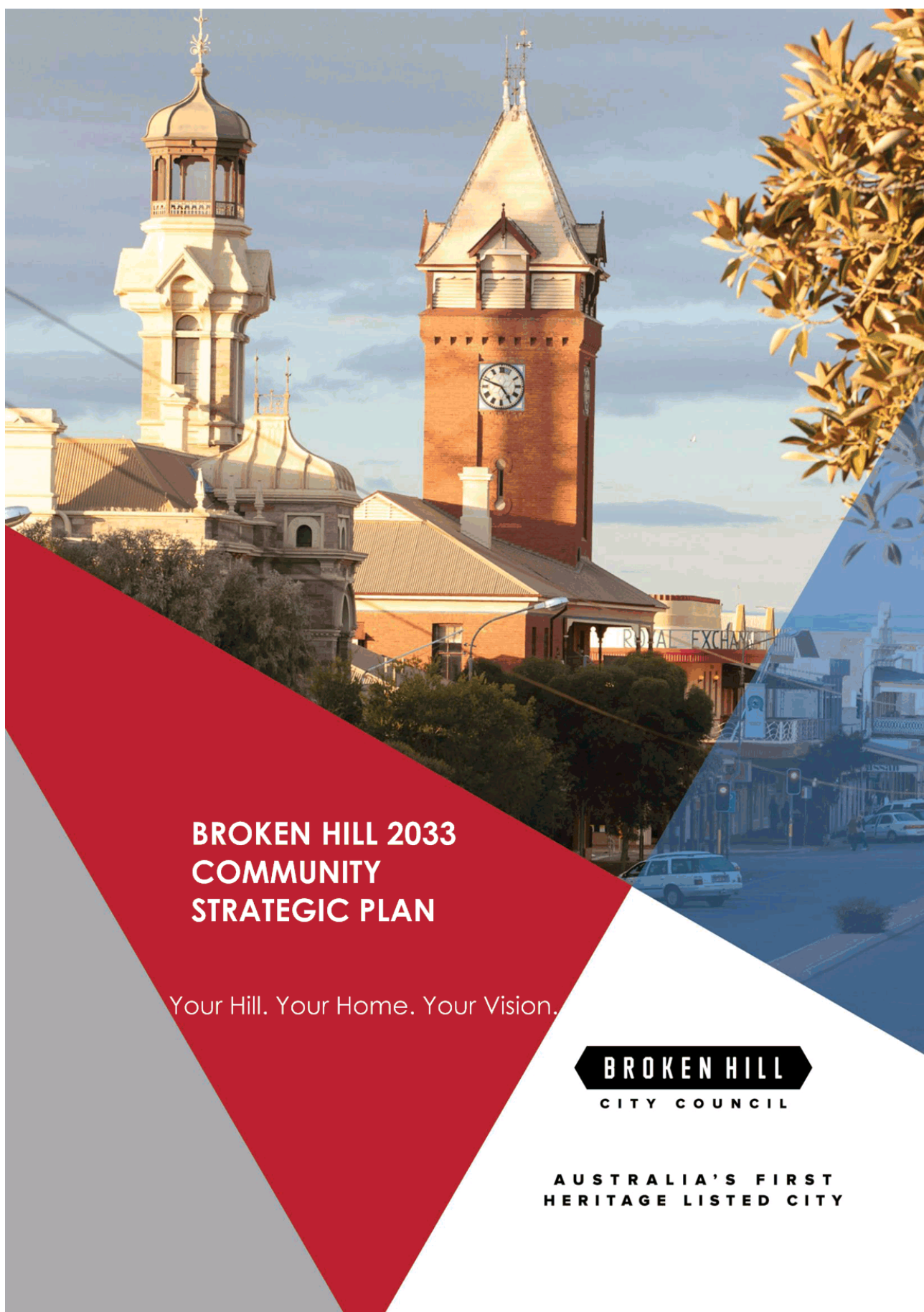
The Community Strategic Plan forms the base document upon which the next four year Delivery and Operational Plans will be budgeted.

**Attachments**

1. [↓](#) Broken Hill 2033 Community Strategic Plan

RAZIJA NU'MAN  
CORPORATE RESPONSIBILITY OFFICER

JAMES RONCON  
GENERAL MANAGER



# BROKEN HILL 2033 COMMUNITY STRATEGIC PLAN

Your Hill. Your Home. Your Vision.

**BROKEN HILL**  
CITY COUNCIL

**AUSTRALIA'S FIRST  
HERITAGE LISTED CITY**



QUALITY CONTROL		
TRIM REFERENCES	D16/53058	
KEY DIRECTION	4. Our Leadership	
OBJECTIVE	4.1 Openness and transparency in decision making	
FUNCTION	Leadership & Governance	
STRATEGY	4.1.3 Decision-makers provide accountability through planning and reporting frameworks	
RESPONSIBLE OFFICER	General Manager	
REVIEW DATE	2021	
COMPANY	Broken Hill City Council	
PHONE NUMBER	08 8080 3300	
EMAIL ADDRESS FOR ENQUIRIES ONLY	<a href="mailto:council@brokenhill.nsw.gov.au">council@brokenhill.nsw.gov.au</a>	
DATE	ACTION	MINUTE NO.
8 May 2013	Place on Public Exhibition	44318
19 June 2013	Adopted	44349
April 2014	Document Revised	
30 April 2014	Place on Public Exhibition	44628
25 June 2014	Adopted	44687
February 2017	Document Revised	
22 February 2017	Place on Public Exhibition	45458
26 April 2017	Adopted	45517
NOTES	<p>Front Cover Image: Argent Street streetscape, with the Town Hall Façade tower and Post Office clock in the forefront, and Royal Exchange Hotel in the background.</p> <p>Images sourced from Council's Image Library</p> <p>© Copyright Broken Hill City Council 2017</p>	
PRIVACY STATEMENT	<p>The Broken Hill City Council (Council) is collecting information to inform policy decisions in relation to the preparation of the Broken Hill 2033 Community Strategic Plan and Delivery Program 2017-2021. Personal information received will be used only for that purpose. The Council will receive comments and submissions, as well as collect and store information, in accordance with the <i>Privacy Act 1988 (Commonwealth)</i>.</p>	

## ACKNOWLEDGEMENTS

### ACKNOWLEDGEMENT OF THE BROKEN HILL CITY COUNCIL ROLE

Broken Hill City Council has a custodial role in initiating, preparing and maintaining the Community Strategic Plan on behalf of the community, but is not wholly responsible for its implementation.

Achieving the goals of this Plan for the future Broken Hill will require joint action by the whole community.

Council has attempted to honestly record and faithfully translate community comments in this document to reflect a balance of the issues raised.

### ACKNOWLEDGEMENT OF THE BROKEN HILL COMMUNITY

A number of community engagement activities have contributed to the contents of this Plan since its inception.

Thank you to all the inspired and responsive members of our community who attended meetings, participated in workshops and forums, completed surveys, and/or logged comments online – your contributions are highly valued.

There are several specific stakeholders who were involved in the development of the original Community Strategic Plan and continue to be important in its revisions and revamps. Acknowledgement is provided to:



Centrelink	CentaCare	The Salvation Army
NSW Police Force	St Vincent De Paul	Far West Local Health District
National Trust	CBH Resources	Broken Hill Aboriginal Community Working Party
Broken Hill Community Inc	Aboriginal Affairs NSW	Royal Flying Doctor Service



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## WHAT IS A COMMUNITY STRATEGIC PLAN?

# COMMUNITY PLANNING

Broken Hill 2033 is a long term plan that identifies where, we as a community would like to be in the next 10 years and beyond and what areas we should focus on to get us there.

### UNITING TOGETHER AS COMMUNITY TO PLAN OUR FUTURE

The Broken Hill 2033 Community Strategic Plan is a document for the whole community that encompasses all aspects of life in the iconic City of Broken Hill and sets a vision for the future.

The Plan acknowledges that not one party alone can make this happen. It takes a partnership to achieve this vision. Government, business and industry, community groups and individuals all have a role to play.

The Plan outlines the social, economic, environmental, governance and leadership directions expressed by the Broken Hill community.

The Community Strategic Plan belongs to all Broken Hill community and land owners and relies on all of us to achieve the outcomes we seek in the future. At the same time Broken Hill City Council has a major responsibility to achieve or facilitate many of the outlined strategies.

In order to measure how successful the community has been in addressing the strategies and achieving the type of community and lifestyle outlined in the Vision, two measures – in the form of key *performance measures and community satisfaction with progress* - are proposed.

#### Objectives

Where do we want to be?

#### Strategies

How do we achieve this?

#### Measures

How do we know we are heading in the right direction?

#### Contributors

Who has a role to play?

### TAKING ACTION

Our Community Strategic Plan requires and deserves commitment and action from all of our community. Therefore residents, government, business and community groups will all need to work with the Plan and take responsibility for key areas.

# THE FRAMEWORK

In 2009, the NSW Government introduced new legislation in the form of the *Local Government Amendment (Planning and reporting) Act 2009* to improve strategic planning in NSW councils.

The Integrated Planning and Reporting Framework require councils to develop a **Community Strategic Plan**, which outlines the Vision, Goals and Strategies. The plan is not limited to the responsibilities of any one government or organisation.

Under the Framework, Broken Hill City Council will use the Community Strategic Plan to determine which goals and strategies can be implemented at a local government level. These goals and strategies are included in a four year Council **Delivery Program**.

To ensure that Council has the required resources to achieve the goals and strategies set out in the Delivery Program, a **Resourcing Strategy** is prepared to address long term asset management,

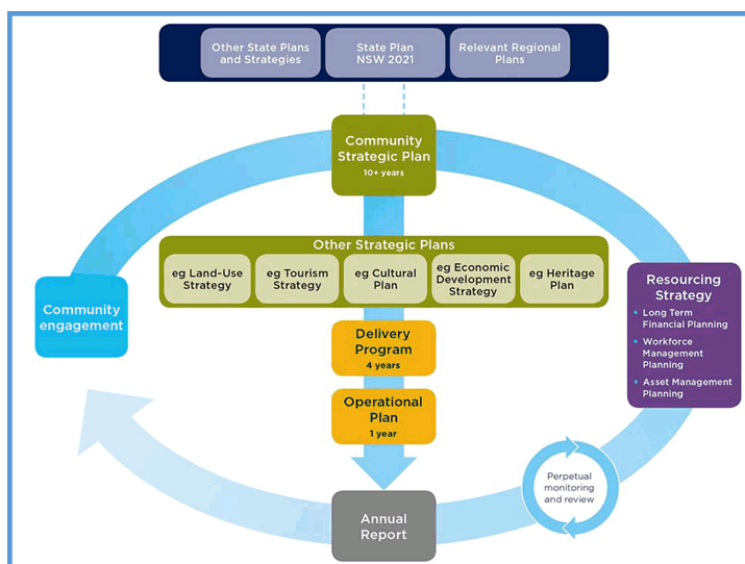
financial management and workforce planning.

The **Operational Plan** is a plan which focuses on the short term. It provides a one year detailed plan of which activities and projects from the Delivery Program will be implemented.

Each year, our success in achieving the goals and strategies set out in these plans will be reported through Council's **Annual Report**.

Although considered long term, our Community Strategic Plan and Delivery Program will remain current through a four yearly review in line with Local Government Elections.

The first Community Strategic Plan for Broken Hill was endorsed in 2010 and we are proud of the achievements made since this time. The Plan was subsequently reviewed after a significant community engagement exercise in 2013.



# DISABILITY INCLUSION ACTION PLANNING

Disability Inclusion Action Planning supports the fundamental right of choice for people with disability in our Community.



Choice, inclusion and accessibility is achieved by providing the same opportunities and ability to choose how they live their lives and enjoy the benefits of living and working in our community.

The *Disability Inclusion Act 2014 (NSW)*, was introduced in December 2014 and provides the legislative framework to guide state and local government disability inclusion and access planning.

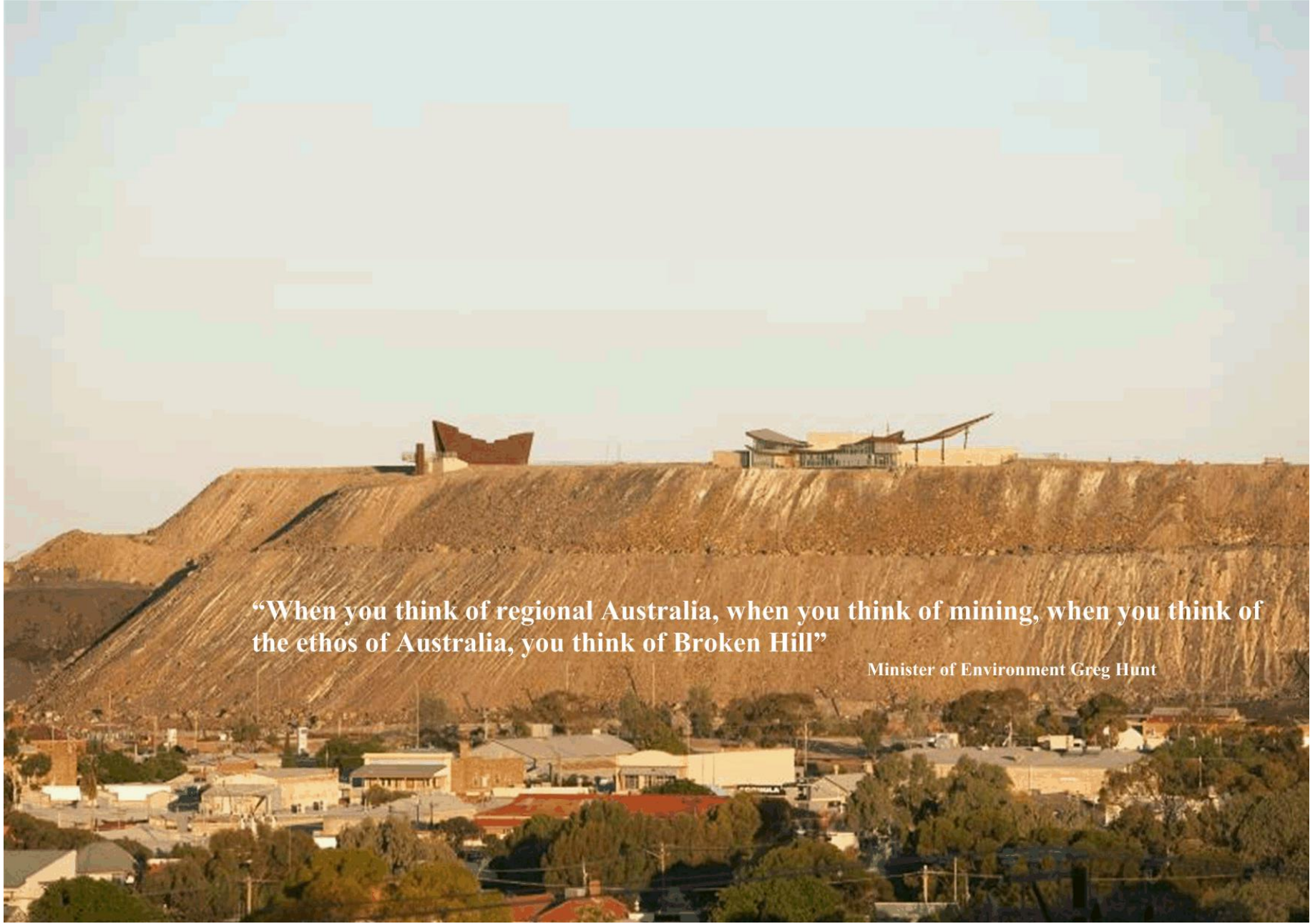
The Disability Inclusion Act requires all local government organisations to produce a Disability Inclusion Action Plan (DIAP) setting out measures enabling people with a disability to access general support and services and fully participate in the community.

**Developing positive community attitudes and behaviours**

**Creating liveable communities**

**Supporting access to meaningful employment**

**Improving access to services through better systems and processes**





# YOUR HILL. YOUR HOME. YOUR VISION.

“We are surrounded by the real things in life, magnificent open landscapes, connection to the land, the pure night sky and bona fide characters who aren’t afraid to be themselves.”

The City of Broken Hill is the largest regional centre in the western half of New South Wales. It lies in the centre of the sparsely settled New South Wales Outback, close to the South Australian border and midway between the Queensland and Victorian borders. The nearest population base is Mildura in Victoria, 300 kilometres to the south on the Murray River. The nearest capital city is Adelaide, approximately 500 kilometres to the southwest.

Connected by air, rail and road and with all the facilities that one would expect of a regional city, the Far West NSW region relies heavily on Broken Hill for essential services and connectivity.

Although located within NSW, Broken Hill has strong cultural and historic connections with South Australia and operates on Central Australian Time, half hour behind Eastern Standard Time.

Broken Hill’s isolation is as much a strength as it is a challenge. This is Australia’s longest lived mining city, where some of the world’s major mining companies were founded on the richest mineral deposits and where safe working practices and workers legislation were first developed for miners in Australia. The city skyline is dominated by prominent mining structures along the Line of Lode, including a memorial to miners.

Broken Hill sits beneath a vast sky (now being mined for renewable energy), atop a landscape famed for its natural, cultural and industrial heritage. Each day lives are lived out in dwellings built atop a mineralogical rainforest containing 300 confirmed mineral species and representing 2300 million years of geological history. Many of the City’s streets take their names from the wealth of metals, minerals and compounds found in the City’s Ore Deposit (its Line of Lode).

The City is renowned for its perfect light – by day the sun and by night the stars, the desert moon and the city lights – which attracts artists, photographers and filmmakers.

In January 2015, Broken Hill was recognised as Australia’s First National Heritage Listed City. International findings show that heritage listing ‘sells’ and can stimulate growth through the visitor economy and the attraction of investment and entrepreneurial opportunity. As part of a very elite club, there is potential to heighten the brand of Broken Hill to world status.

# YOUR HILL. YOUR HOME. YOUR VISION.

“At Broken Hill we’re for real. We believe in real experiences. Real places, real friendships and real values.”

Since its birth as a little mining village in the 1880s, Broken Hill has gone on to be recognised as the boldest place in the Australian outback, a reputation pressure-cooked over decades of hardship and heroic survival in the desert.

The ore body discovered in 1883 immediately made Broken Hill famous - a frontier outpost promising great fortune and luring people from all over the world.

Broken Hill Proprietary (BHP) boomed in the 1880s and the population reached 20,000 by 1891.

There have been periods of boom and bust but in the 70s and 80s something changed. The dominant workers’ culture gave way to a local passion for the arts.

Artists like Pro Hart and locally-made films such as *Mad Max 2* and *Priscilla: Queen of the Desert* gave birth to tourism.

Soon, Broken Hill began to be seen through the eyes of the world as a place of beauty and an iconic travel destination.

No longer content with its 2-speed mining economy, Broken Hill began a new era as more than an engine of sweat and stone.

People began to regard the City and its people as a culture in its own right, a place with a definite outback soul that might be exported to the rest of the world.

Through the efforts of community leadership, Broken Hill is a living museum, an artefact that survives in the desert.

Art deco shopfronts petition to customers from a bygone age and there are buildings both grand and made of tin.

Yet there is also a sense of luxury, comfort and sophistication thanks to decades accommodating mining magnates, movie moguls and visitors from around the world.

There literally is nowhere quite like it on earth. Most of all.....there are few places in the world where one can stand in a street at the urban boundary, some 18,000 people and all their dwellings immediately at one's back, and view nothing but red desert in front, as far as the eye can see.

This is the essential experience of Broken Hill.

“We believe in hard work and getting things done. We say what we really think and act on what we really feel. BS, fakes, virtual living and superficiality are our enemies”

# AT A GLANCE

The Broken Hill City Community Profile provides demographic analysis for the City. The Census usual resident population of Broken Hill City in 2016 was 17,708, living in 9,658 dwellings with an average household size of 2.17.

*'There are a number of different ways of measuring the population of an area, all of which give an insight into the size of the place and its rate of growth over different time periods. **The Census counts people where they are on the night of the Census** (enumerated population) and also by where they usually live (usual residence). Both these populations are useful and form the basis for a range of characteristics collected in the Census.*

*However, **the most accurate count of the total population is Estimated Resident Population**, which factors in an estimate of those missed in the Census and those who were overseas on Census night. It is usually higher than either Census count, and is also updated annually after the Census, providing preliminary estimates for up to 5 years.'*

BROKEN HILL CITY	
Land area	170km <sup>2</sup>
Location	1,100km west of Sydney and 500km east of Adelaide

DEMOGRAPHICS	
Estimated Resident Population 2016	18,027
Projected population in 2026	17,600
Female population – Census 2016	51.3%

Male population – Census 2016	48.6%
-------------------------------	-------

Identifying as Aboriginal and Torres Strait Islander – Census 2016	8.5%
Number of occupied dwellings	8,838
Number of unoccupied dwellings	820
Average household size	2.17
Proportion of households; couples with children	19%
Households containing only one person	32.8%

OUR ENVIRONMENT	
Mean Rain (mm)	259.8
Median Rain (mm)	241.9

Sources: [profile.id.com.au](http://profile.id.com.au) and [abs.gov.au](http://abs.gov.au)

OUR ECONOMY	
Gross Regional Product	\$0.93 billion 0.2% of the state

Local jobs	7,042
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Employed residents	7,914
Local businesses	957
People working in health care and social assistance	15.8%
People working in retail	14.4%
People working in accommodation and food services	9.8%

2015/2016 total tourism and hospitality sales in the City	\$82m, total value added \$41m
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High income earners	19%
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Low income earners	17.1%
Full-time employment	64.6%
Part-time employment	34%
Unemployment rate - 2011	6.23%
Labour force – 2011	50.3%

EDUCATION	
Tertiary Qualification	1,693
Education qualifications – Year 12 or equivalent	24.9%
Attended educational institution	19%



## WHAT OUR COMMUNITY WANTS

# WHAT YOU SAID

### THE START OF THE PLAN 2010

The City of Broken Hill has a proud history. The City is in a period of transition – at some stage in the future the mining resources on which the City has prospered will be depleted. Broken Hill is acutely aware of the need to reinvent itself.

At the same time other facilities, attractions and ventures need to be explored and this Community Strategic Plan identifies future opportunities to sustain the City as a vibrant place to live, play, work and invest.

One of the most confronting aspects was the potential future exhaustion of mining resources and the need to focus employment and economic opportunities into other industries.

Our challenge was to actively and seriously address the issues identified during the consultation activities so that the future of our City could be assured.

Some of the issues and challenges were of immediate concern and required action within the first few years, while many related to significant and complex issues which required longer term planning and resolution.

### 2010 CONSULTATION ASPIRATIONS

- A centre for tertiary education
- Clever technology
- A transport hub
- Integration in the population
- Increased population
- Increased job opportunities
- A cleaner and greener City
- Reliable and affordable water and electricity
- Increased social investment in environment and community by the mining sector
- Improved recycling programs
- Harness existing resources
- Brand Broken Hill to attract investment
- Investment in education and training for youth and the elderly
- Youth patrol
- Heightened cooperation between Indigenous and non-Indigenous
- Increased Indigenous home ownership
- Reduction in vandalism
- Encourage volunteering
- Financial stability and security

## THE REVIEWS

This is a long term plan, however as we live in a changing world we must ensure our plan stays relevant. As changes occur in our community we may have to adjust our strategies in order to meet our overall vision.

This is why we refer to our Community Strategic Plan as a living document.

### 2013 REVIEW

During April 2013, the community consultation identified additional priorities to those in the then existing Broken Hill 2030.

New priorities included:

- One community, one plan: Involvement of Government and Non-Government Departments in its facilitation and success.
- Council to play a greater advocacy/lobbyist role.
- Provision and retention of facilities and opportunities for youth.
- Management of health impacts associated with environmental lead.

### HIGHEST PRIORITY ISSUES - For The Next 10 Years

*(Listed in priority order)*

- Sustainable Economy
- Roads Maintenance
- Health, Community and Recreation Facilities
- Population Growth
- Training and Education
- Tourism
- Sense of Community
- Trees, Parks and Open Spaces
- Airport Redevelopment
- Transport

The plan was developed based on the issues, challenges, opportunities and priorities identified by the community and relevant plans.

All feedback received as a result of the consultation was analysed within the context of the existing Plan and amended to incorporate the community's feedback and new priorities.

### 2014 REVIEW

While it is anticipated the document will be reviewed every four years, the 2014 revision was deemed necessary to strengthen the Plan by further developing the goals and actions of the Key Directions.

The 2014 revision focused on integrating other important activities and planning that had previously been undertaken in Broken Hill. This included the Broken Hill branding consultation and development as well other strategies and plans currently in place. Extensive information and research was undertaken to refine, inform and align the Plan.

Overall there had been significant community consultation between 2011 and 2013 where strong input was provided through a variety of activities and events. During the process of the 2014 review, the results of this consultation continued to inform this plan. Given the "freshness" of this consultation, further extensive engagement did not occur for the 2014 revision.

In reviewing the Plan, one of the main changes made to the document was the removal of the "Our Services" Key Direction. It was decided that this was more about what we were doing rather than what we were trying to achieve. As such, the strategies within this Key Direction were moved to one of the four others based upon the underlying outcomes being Community, Environmental, Economic and Leadership.

Other goals and strategies throughout the document may have been worded a little differently; however the overall goals and strategies remained consistent with the aspirations of the 2013 review.

## 2017 REVIEW

There have been significant events and changes to the community and to Council since the 2014 review of the Community Strategic Plan. As a result of changes, it is always important to revisit where we are at and refocus on what is important and where we want to be.

Some of these most significant events and changes in local government, the community and the region are listed.

### COUNCIL – Local Government Area

- Major organisation restructure
- \$5M upgrade to the Broken Hill Civic Centre
- First National Heritage City Listing
- \$5.7M donation from BHP Billiton Foundation
- Sale of Broken Hill Film Studios
- Transition from direct Community Services delivery
- Sale of Shorty O'Neil Village
- Transition of Council's aged and disabled care services to specialist provider Care West
- New legislation, the *Disability Inclusion Act 2014 (NSW)*
- Proposed Transfer Station – Waste Management Facility

The events and changes since the 2014 review have resulted in minor word changes to 22 strategies and the inclusion of four new strategies in the plan.

The changes have been made to ensure that the community's vision and aspirations in the Community Strategic Plan remain current and relevant.

The 2017 review commenced in late 2016 following the Broken Hill Council Elections and began with a series of key staff workshops and executive leadership and

### COMMUNITY – and Region

- Broken Hill Festival
- Healthy Broken Hill
- \$500M Wind Farm
- Solar Farm
- \$5M Broken Hill Lead Program
- \$18M Community Health and Dental Health Centre
- \$500M Pipeline Project
- Old North Mine Re-Opening
- Silver City Highway – Tibooburra Road sealing
- RFDS – New Hangar, Office – all weather access
- YMCA Upgrade
- Far West Business Enterprise Centre Initiative

councillor briefings; with the focus on reviewing the strategies within the plan against the identified changes and events that had occurred in the City.

These proposed changes formed the basis of Council's community engagement activities. Council engaged and sought feedback from the community on the proposed changes to the plan by consultation through established channels such as the Community Strategic Plan Round Table Committee and other stakeholders previously involved in the development of the Plan. A broader engagement to the whole of the community was carried out through an online survey and 'Have Your Say' Open Day.

The survey received 74 responses and 68 community members attended the Open Day. The feedback and results from all activities undertaken highly indicated that the community were in favour of the proposed changes.

Key community feedback concerns were; support for the protection of the Menindee Lakes and Darling River; the City's appearance and the community's desire for improved communication in 'plain English'.

## WHERE WE ARE AT

Since 2010 a number of significant achievements have been made. The community's progress on the plan is set out below:

### KEY DIRECTION 1: OUR COMMUNITY

- Midnight Basketball Program
- Completion of Broken Hill Regional Aquatic Centre
- Annual Community Services Forum
- Redevelopment of North Family Play Centre
- Redevelopment of Gasworks
- Announcement YMCA Upgrades
- Broken Hill Festival
- Introduction of Off Leash Dog Areas
- Increased visitation to Broken Hill Regional Art Gallery
- New amenities at Sturt Park, Duff Street Park, AJ Keast Park and Apex Park
- Development of City cycleway
- Healthy Broken Hill Program

### KEY DIRECTION 2: OUR ECONOMY

- Increased mining exploration
- Announcement of Broken Hill as a Federal Government Solar Flagship Project Site
- Announcement of First Heritage City Listing
- \$500m Wind Farm Project
- Mining the Sun slogan
- New air services between Broken Hill and Melbourne (via Mildura)
- Development and implementation of "For Real" Broken Hill Brand Strategy
- \$5.7M BHP Billiton Donation
- \$5M Civic Centre Upgrades
- Old North Mine re-opening
- Solar Farm development

### KEY DIRECTION 3: OUR ENVIRONMENT

- Community education campaign on water sustainability
- Undertake audit of water quality and monitor and report status
- Free TV Recycling Program
- Waste Facility – Weighbridge installation
- Community Recycling Centre
- Waste education workshops in Primary Schools
- Living Desert link road and consolidated entry established
- Developed community-wide recycling strategy
- \$5M Broken Hill Lead Program
- \$500M Pipeline Announcement

### KEY DIRECTION 4: OUR LEADERSHIP

- Continued extensive community engagement
- Improved communication methods
- Improved customer service experience delivery methods
- Significant reduction in debt
- Grant funding submissions for various projects
- Levels of Service Review
- Far West Business Enterprise Centre initiative

## COMMUNITY AND STAKEHOLDER ENGAGEMENT

A number of community engagement activities have been undertaken to inform the contents of this plan.

The consultation activities allowed for the community to identify a number of significant and important issues confronting the City.

The most recent significant community consultation and engagement undertaken to inform this Plan was in 2013. During this consultation a variety of engagement techniques and activities were held to encourage high participation by the local community.

The following provides a summary of the consultation during April 2013.

Formal correspondence was forwarded to all Primary School Principals asking for students to contribute to the Community Strategic Plan by answering the following questions:

- What is your favourite thing to do in Broken Hill?
- What would you like to see in Broken Hill in the Future?

A total of 233 responses were received and displayed at the Civic Centre during Think Tank Thursday.

<u>EVENT</u>	<u>ATTENDANCE</u>
Summit for Community Stakeholders	44
Youth Forum	30
Outdoor Council employees	67
Administration Council employees	47
Community Sausage Sizzle	50
Think Tank Thursday Civic Centre Open Day	10
Think Tank Thursday city 'Pop-ups'	300
<ul style="list-style-type: none"> <li>• Airport</li> <li>• Hospital</li> <li>• Plaza</li> <li>• Skate Park</li> <li>• HACC</li> <li>• Town Square</li> <li>• Bells Milk Bar</li> <li>• Aquatic Centre</li> </ul>	



Further to the above listed consultation methods a 10 question survey was developed considering the issues and pressures that may affect the community and the level of resources that will realistically be available to achieve aims and aspirations. 122 community members responded to this survey.



## 2011 COMMUNITY BRANDING ENGAGEMENT

The *Community Strategic Planning* process in 2010 identified the need to understand the true identity of the City. The development of a Brand Strategy became an action in Broken Hill's first Community Strategic Plan in 2010.

The process involved significant and extensive community consultation as well as interviews with leaders in key driving segments of community and economic development for the City. Consultation included Council and community workshops, reference groups and online feedback opportunities.

Understanding the needs and attitudes of the local community and key stakeholders was an important element in developing the Broken Hill brand. The branding process was one of discovery for many, with a concentration on what we value and what we should be recognised for as a community.

In 2011, the FOR REAL branding was launched and unites the community through its symbolism of Broken Hill's history, values and attributes.

## OTHER CONSULTATION

A number of specific planning documents for Broken Hill and the Far West have been used to inform this Plan.

It should be noted that the authors of those plans have also undertaken a variety of community consultative activities prior to finalisation.

These plans include but are not limited to:

- Regional Development Far West NSW – Regional Plan 2012-2022
- Broken Hill Strategic Tourism Plan – 2010-2020
- Far West Regional Action Plan – NSW 2021
- Safer Broken Hill - Community Safety and Crime Prevention Plan – 2013-2017
- Levels of Service community engagement - 2015



## COMMUNITY VISION

“Broken Hill will be a self-reliant, strong regional community with services and facilities to support an active, vibrant residential population, valuing and sharing the region’s unique natural and built environment with regional, national and international visitors.....”

### KEY DIRECTIONS

The Community Strategic Plan has four key directions, which detail the objectives with community focussed outcomes for each of the objectives.

#### OUR COMMUNITY

We are a connected community and enjoy our safety and wellbeing. We keep our heritage alive and relevant; it is the foundation for the way we unite to get things done and maintain our inclusive lifestyle.

**The focus of the Key Direction – Our Community is our people and how we can work together to ensure we position ourselves to retain our sense of identity, our health, wellbeing, social inclusion and connectedness.**

#### OUR ECONOMY

We are accustomed to tackling our problems for real; our willingness to create change and diversify makes us resilient, securing our long term economic prosperity and paving the way for other communities to follow.

**A sustainable economy is inclusive, equitable and diverse. It is an economy where businesses prosper and everyone stands to benefit. The performance of our economy directly impacts on the way we work, live and play and the mining peaks and troughs do provide a challenge.**

#### OUR ENVIRONMENT

We value our wide streetscapes, quality of life and stunning vistas; we are committed to conservation and preservation of the natural environment and greater reduction of the human impact to ensure a sustainable and healthy community.

**This Key Direction relates to the conservation and preservation of the natural environment and greater reduction of the human impact on the surrounding environment to ensure a sustainable and healthy community. It contains a number of strategies to better manage and use the natural resources within the Broken Hill region.**

#### OUR LEADERSHIP

We have strong civic and community leadership. We are inventive, inclusive and innovative; when we work together there is nothing we can’t do and our achievements continue to write history.

**Local Government is the level of government closest to the people, the voice of the community and its strength of leadership directly impacts upon the wellbeing of our people in Broken Hill.**

## COMMUNITY VALUES

### WHAT WE BELIEVE IN

#### AWE-INSPIRING

**Beautiful. Impressive. Moving. Amazing. Magnificent.**

"The magnificence of the place is deeply touching – beautiful vistas that seem to last forever, stunning heritage streetscapes, the amazing light and rich Aboriginal heritage. Then there's the Line of Lode itself, and the stunning crystals that came out of it. Plus there's the people whose stories and ongoing positivity simply amaze. It inspires you to the core."

#### OPEN

**Clear. Limitless. Free. Accessible. Approachable.**

"The openness of our landscape is an invitation to strip away protective layers and see with clarity. Limitless landscapes create a sense of freedom and unrestricted potential. The feeling of welcome abounds."

#### ORIGINAL

**Eccentric. Nostalgic. Unique. Creative. Pioneering.**

"Our circumstances of being an isolated place surrounded by expansive beauty have produced a uniqueness that can't be matched. We are compelled to create and express our individuality and eccentricities. We pave the way for others to follow. We honour our heritage and keep it alive and relevant. Our strong sense of identity is a skill for this century."

#### HUMANITY

**Caring. Funny. Honest. Supportive. Mateship.**

"Here we are constantly reminded of the very best of what makes us human – caring for others, supporting those in need and being honest to each other and ourselves. We use humour to bring us back down to earth and forge deep bonds of friendship. There is a fire in our belly and a twinkle in our eye."

#### FEARLESS

**Resilient. Wise. Determined. Bold. Resourceful.**

"If we need to get something done, we do it – with no BS attached. No-one can tell us what to do or how to do it. We use whatever we can get our hands on to make it happen. There's no choice but to get on with it. We know exactly who we are, what we want and how to get it. Our bravery and confidence makes those around us feel safe."



## GUIDING PRINCIPLES

The Broken Hill 2033 Community Strategic Plan is underpinned by the following guiding principles.

### OPEN AND EMBRACING

The Community Strategic Plan is committed to ensuring equitable and inclusive decision-making, actions and opportunities. All residents are provided the opportunity to participate in decisions that affect their lives.

### ETHICAL

The Community Strategic Planning process is committed to ensuring that decision-making is fair and focuses on reaching agreement. It will look to involve the whole community so that concerns are understood and considered. Reporting on the Community Strategic Plan will be accountable and transparent and readily available to all residents.

### COLLABORATIVE

The Community Strategic Plan is committed to enhancing partnerships and acknowledging that everyone has a role to play in achieving the future we desire. We are stronger if we work together to meet our challenges and embrace our opportunities as we work towards a common and sustainable future.

### ENDURING

The Community Strategic Planning process will recognise our actions today have an impact on future generations. We will consider the needs of current and future generations and will ensure that services are prioritised according to whole of community needs and adequately resourced.

### USEFUL

The Community Strategic Plan will clearly outline the direction for all in a user friendly, easy to read format that includes relevant information for the local community and stakeholders.

### INFORMED

The Community Strategic Plan considers a range of information sources such as legislation, industry research, and community and stakeholder issues.

## KEY DIRECTION 1 – OUR COMMUNITY

- 1.1 People in our community are in safe hands
- 1.2 Our community works together
- 1.3 Our history, culture and diversity is embraced and celebrated
- 1.4 Our built environment supports our quality of life
- 1.5 Our health and wellbeing ensures that we live life to the full

We are a connected community and enjoy our safety and wellbeing. We keep our heritage alive and relevant; it is the foundation for the way we unite to get things done and maintain our inclusive lifestyle.



# WHAT MUST BE DONE TO ACHIEVE OUR VISION

In Broken Hill our people are our greatest asset. We are resilient and believe in hard work, getting things done and uniting to make a difference.



"Sense of Community" was identified by our residents as being amongst the most important areas of priority for Broken Hill. A sense of community represents a sense of belonging and identity. It requires personal investment and shared influence, participation and commitment.

Broken Hill is full of genuine people with genuine values and this was captured through the adoption of the FOR REAL branding, which is how we represent our City. The people of Broken Hill are champions of what's true, right, sincere, solid, tangible,

unaffected, genuine, meaningful and authentic. We are like the Hero – where there's a will there's a way. We value being open, original, fearless, human and awe-inspiring.

We know our isolation is as much a strength as it is a weakness, but it delivers a dose of reality - if we need to get something done we just do it. This creates a real sense of who we are, in an age where individuality and technology is vastly affecting the fabric of other communities and how they interact to solve their problems.

Broken Hill has an inclusiveness not easily found elsewhere. Our rich mining heritage has brought people from all over the world, yet together they have combined to influence a nation. Their stories are heroic, inventive and bold. There is still a shared commitment amongst us to make Broken Hill a place that will continue to survive and thrive in the desert. We warmly welcome people from away and they take treasured memories with them.

The focus of the Key Direction – Our Community is our people and how we can work together to ensure we position ourselves to retain our sense of identity, our health, wellbeing, social inclusion and connectedness.

The tables below provide objectives to help us meet the overall goal for "Our Community" which contributes to the communities combined vision for the future. Under each objective we show strategies to allow us to meet our goals along with measurements to help us ensure we are on the right path.

**OBJECTIVE 1.1 – PEOPLE IN OUR COMMUNITY ARE IN SAFE HANDS**

How do we achieve this?

CSP #	Strategy
1.1.1	Increase community awareness of safer community initiatives
1.1.2	Promote a whole of community approach aimed at reducing preventable crime and nuisance within the city
1.1.3	Strengthen and encourage partnerships that promote a coordinated approach to community safety
1.1.4	Provide protection from natural and technological disasters

How do we know we are heading in the right direction?

Indicator	Measures	Direction
How safe do we feel in our neighbourhood?	Perception of safety in the City Source: Community Safety Survey	Increase in perception of safety in the City
	Perception of crime or public nuisance Source: Community Safety Survey	Decrease in perception of problems with crime and public nuisance
	Perception of neighbourhood trust Source: Community Safety Survey	Increase in the number of residents who feel safe at home
Is reported crime decreasing?	Recorded offences for break and enter Source: NSW Bureau of Crime Statistics and Research	Decrease in recorded offences for break and enter
	Recorded offences for assault Source: NSW Bureau of Crime Statistics and Research	Decrease in recorded offences for assault
	Recorded offences for malicious damage Source: NSW Bureau of Crime Statistics and Research	Decrease in recorded offences for malicious damage

Who is going to work together to make it happen?

Key Contributor	Information provision & or service provider	Advocate	Partner
Broken Hill City Council	✓	✓	✓
Business and business groups		✓	✓
Community members and groups		✓	✓
NSW Department of Education	✓	✓	✓
NSW Department of Family and Community Services	✓		✓
NSW Department of Justice	✓	✓	✓
NSW Department of Premier and Cabinet		✓	
Non Government Agencies		✓	✓
NSW Police Force (Barrier Command)	✓	✓	✓
Liquor and Gaming NSW		✓	✓

**OBJECTIVE 1.2 – OUR COMMUNITY WORKS TOGETHER****How do we achieve this?**

CSP #	Strategy
1.2.1	Develop, implement, support and promote initiatives to celebrate the achievements within the community
1.2.2	Encourage volunteering and create initiatives to support and promote the strong volunteer base currently engaged in Broken Hill
1.2.3	Develop relationships to address local issues and create opportunities
1.2.4	Openly share information to allow participation and inclusion
1.2.5	Promote the coordination of services and facilities where possible to ensure effective and efficient service delivery
1.2.6	Develop, implement and evaluate strategies to address the impact of a changing population on local facilities and services
1.2.7	Provide access to appropriate facilities, services and information based on community needs

**How do we know we are heading in the right direction?**

Indicator	Measures	Direction
Are we celebrating achievements?	Recognition activities undertaken	All significant achievements are recognised
Are we maintaining a strong volunteer base?	Volunteer numbers <i>Source: ABS Census statistics</i>	Increase or maintain volunteer numbers
Are we working together on local issues?	Involvement from stakeholders in activities addressing the Community Strategic Plan strategies	Increase in the number of active stakeholders working towards community goals
Are we aware of activities, events, decisions and opportunities to allow participation?	Participation in activities and events <i>Source: Community Survey</i>	Increase in participation at activities and events
	Participation in decisions-making affecting the community <i>Source: Community Survey</i>	Increase in opportunity for community to have their say

**Who is going to work together to make it happen?**

Key Contributor	Information provision & or service provider	Advocate	Partner
Broken Hill City Council	✓	✓	✓
Business and business groups		✓	
Community members and groups		✓	✓
Mining and Industry		✓	✓
NSW Department of Premier and Cabinet		✓	✓
Federal Government Agencies	✓	✓	✓
Non Government Agencies		✓	✓
NSW Department of Education	✓	✓	✓
State Government Agencies	✓	✓	✓

**OBJECTIVE 1.3 – OUR HISTORY, CULTURE AND DIVERSITY IS EMBRACED AND CELEBRATED****How do we achieve this?**

CSP #	Strategy
1.3.1	Raise awareness of cultural and community events that celebrate Broken Hill's cultural diversity
1.3.2	Increase our capacity to plan and conduct public events in Broken Hill
1.3.3	Ensure our residents and visitors are aware of the importance of Broken Hill in Australian History and as Australia's First Heritage Listed City
1.3.4	Provide cultural services and facilities that celebrate our rich history
1.3.5	Sustain and grow arts and culture and preserve the importance of our social capital, built heritage and history

**How do we know we are heading in the right direction?**

Indicator	Measures	Direction
Do people know about cultural and community events?	Number of events listed on events calendar <i>Source: data collected</i>	Increase in visitation to website containing events calendar
Are events being held?	Number of events <i>Source: Data collected</i>	Increase in number of events
Do our residents and visitors know about the history of Broken Hill?	Community knowledge and appreciation of local history <i>Source: Community Survey</i>	Increase in community knowledge of local history
How often do we attend arts, cultural and creative activities?	Attendance to arts and cultural activities <i>Source: Community Survey</i>	Increase in attendance to arts related activities
	Participation in arts and related activities <i>Source: Community Survey</i>	Increase in participation in arts and related activities

**Who is going to work together to make it happen?**

Key Contributor	Information provision & or service provider	Advocate	Partner
Australian Council for the Arts	✓	✓	✓
Broken Hill City Council	✓	✓	✓
Business and business groups	✓	✓	✓
Community members and groups	✓	✓	✓
NSW Department of Education	✓	✓	✓
NSW Planning and Environment	✓	✓	✓
Department of Families and Community Services		✓	✓
Mining and Industry		✓	✓
Non Government Agencies	✓	✓	✓
NSW Office of Environment & Heritage	✓	✓	✓
NSW Department of Family and Community Services	✓	✓	✓
Aboriginal Affairs NSW	✓	✓	✓
Regional Development Australia	✓	✓	✓
West Darling Arts	✓	✓	✓

**OBJECTIVE 1.4 – OUR BUILT ENVIRONMENT SUPPORTS OUR QUALITY OF LIFE**

How do we achieve this?

CSP #	Strategy
1.4.1	Maintain the character of our historic City through good design
1.4.2	Social and recreational opportunities are provided for the enjoyment of all
1.4.3	Our heritage is maintained and enhanced by initiatives to increase heritage value
1.4.4	Improve the quality of roads in and around the City and region
1.4.5	Develop, implement and evaluate strategies to address the impact of a changing population on local facilities and services

How do we know we are heading in the right direction?

Indicator	Measures	Direction
Do we value the built heritage of our City?	Number of heritage related building projects undertaken <i>Source: data collected</i>	Increase in number of heritage related building projects
How do we spend our free time and are we satisfied with the facilities provided?	Visitation to leisure venues <i>Source: Community Survey</i>	Increase in visitation to leisure and sporting events and venues
Implementation of Disability Inclusion Action Planning	Strategies implemented	Increase inclusion and accessibility
Do we feel safe when travelling around the City?	Satisfaction with transport infrastructure <i>Source: Community Survey</i>	Increase in satisfaction with local transport infrastructure
Do we feel confident that we can adapt to the changing population?	Perception of impacts on quality of life due to predicted population change <i>Source: Community Survey</i>	Increase in confidence in the sustainability of quality of life in the City

Who is going to work together to make it happen?

Key Contributor	Information provision & or service provider	Advocate	Partner
Broken Hill City Council	✓	✓	✓
Business and business groups		✓	✓
Community members and groups		✓	✓
NSW Planning and Environment	✓	✓	✓
Mining and Industry		✓	✓
NSW Office of Environment & Heritage	✓	✓	✓
NSW Department of Premier and Cabinet		✓	✓
Non Government Agencies		✓	✓
NSW Roads & Maritime Services	✓	✓	✓
NSW Department of Family and Community Services		✓	✓

**OBJECTIVE 1.5 – OUR HEALTH AND WELLBEING ENSURES THAT WE  
LIVE LIFE TO THE FULL****How do we achieve this?**

<b>CSP #</b>	<b>Strategy</b>
<b>1.5.1</b>	Create opportunities for people to participate in active and healthy recreational activities
<b>1.5.2</b>	Provide quality health, medical and allied services to meet demographic changes, particularly 24-hour medical services, specialist services, mental health support services and rehabilitation services
<b>1.5.3</b>	Provide a suitable range of disability and aged care services
<b>1.5.4</b>	Provide equitable and appropriate access to public transport within Broken Hill City and regionally
<b>1.5.5</b>	Provide and maintain efficient and reliable utilities and services to the Broken Hill community
<b>1.5.6</b>	Provide our children with equitable access to a range of opportunities
<b>1.5.7</b>	Encourage cycling and walking, through use of accessible safe tracks and paths

**How do we know we are heading in the right direction?**

<b>Indicator</b>	<b>Measures</b>	<b>Direction</b>
Is our community healthy?	Regularity of physical activity of residents <i>Source: Community Survey</i>	Increase in residents undertaking daily or weekly physical activity, and decrease in residents that do not do any physical activity
	Participation in fitness and sporting activities <i>Source: Community Survey</i>	Increase in proportion of residents that participate in any fitness or sporting activity
	Residents reported health status <i>Source: Community Survey</i>	Increase in residents health status compared with prior reporting period
Are we able to access appropriate medical treatment?	Residents reported access to medical services <i>Source: Community Survey</i>	Increased satisfaction in relation to accessibility to medical services
Are there services available to support the needs of aged and disabled residents?	Availability of aged care accommodation <i>Source: data collection</i>	Reduced waiting lists for aged accommodation
	Satisfaction with aged care packages <i>Source: Community Survey</i>	Increased satisfaction with aged care packages supporting independent aged living



**Who is going to work together to make it happen?**

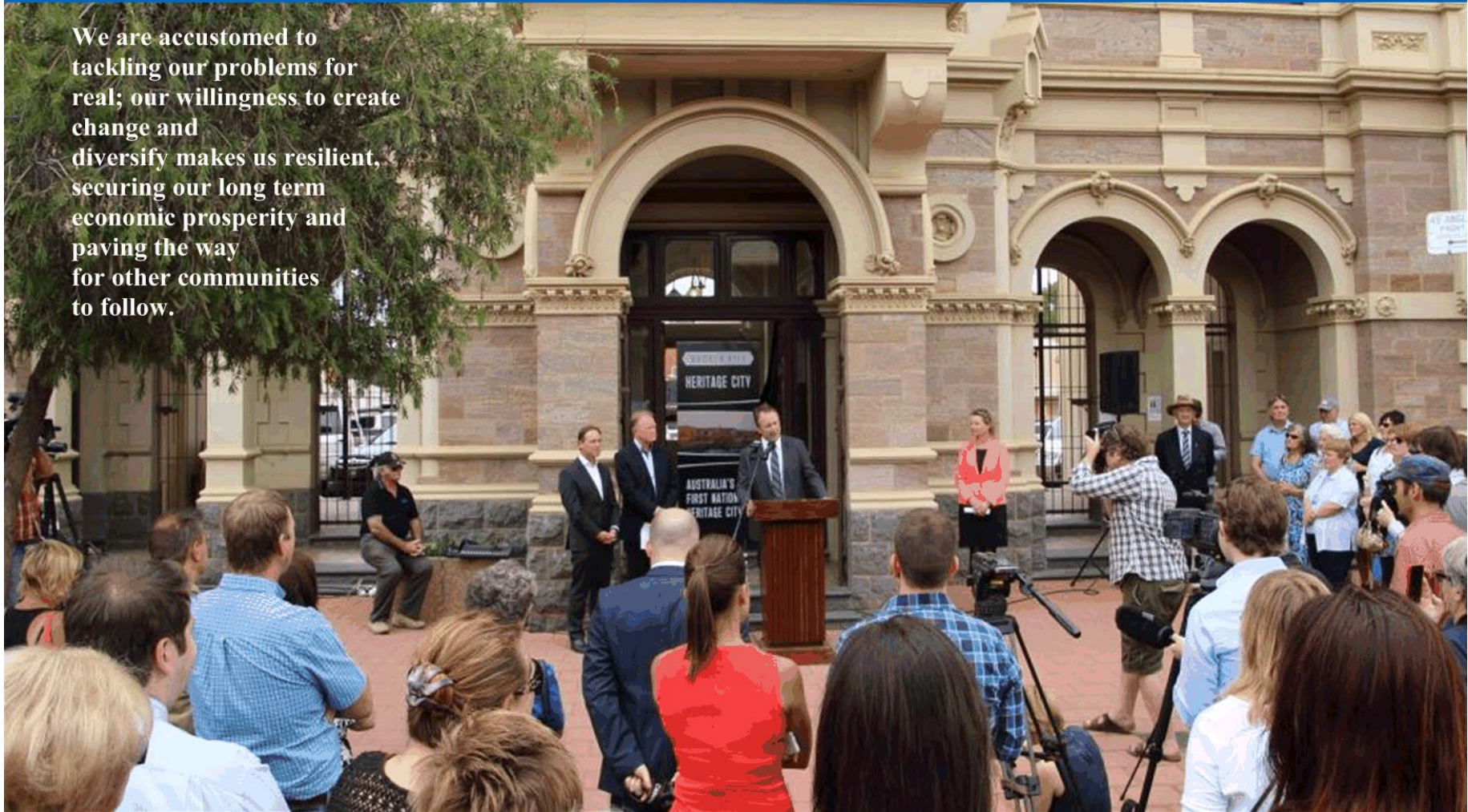
Key Contributor	Information provision & or service provider	Advocate	Partner
Broken Hill City Council	✓	✓	✓
Business and business groups		✓	✓
Community members and groups		✓	✓
NSW Department of Education	✓		✓
NSW Department of Family and Community Services	✓	✓	✓
NSW Department of Premier and Cabinet		✓	✓
NSW Ministry of Health	✓	✓	✓
Maari Ma Health	✓	✓	✓
Far West Local Health District	✓		✓
Broken Hill City Youth Council		✓	✓
Non Government Agencies		✓	✓
Non Government Education and Care Providers	✓	✓	✓

**IDEAS TO MAKE IT HAPPEN****Get to know your neighbours****Participate in community events****Utilise public spaces****Observe the speed limit especially in local neighbourhood streets****Walk or ride around your local neighbourhood****Promote inclusion****Support local events and festivals****As a community celebrate our successes****Learn about our local history****Join a community group****Become a volunteer****Attend/support cultural venues, events and activities****Develop leadership skills in young people****Keep your neighbourhood tidy****Get involved in sporting and recreational activities****Become an organ donor****Advocate to improve your community****Become a mentor****Share your local memories with others****Embrace creativity**

## KEY DIRECTION 2 – OUR ECONOMY

- 2.1 Our economy is strong and diversified and attracts people to work, live and invest
- 2.2 We are a destination of choice and provide a real experience that encourages increased visitation
- 2.3 A supported and skilled workforce provides strength and opportunity

We are accustomed to tackling our problems for real; our willingness to create change and diversify makes us resilient, securing our long term economic prosperity and paving the way for other communities to follow.



# WHAT MUST BE DONE TO ACHIEVE OUR VISION

Broken Hill was named the First National Heritage Listed City on 20 January, 2015.

Broken Hill is a leader in remote community resilience; where the community unite to tackle problems and a global perspective is applied to deliver broad prospects for economic participation.

Our community understands the importance of economic diversity to guarantee a sustainable future for the City. A sustainable economy was by far the largest priority identified through the 2013 community consultative process, further acknowledging that diversification is the 'key' to addressing challenges associated with the contraction of the mining industry.

A sustainable economy is inclusive, equitable and diverse. It is an economy where businesses prosper and everyone stands to benefit. The performance of our economy directly impacts on the way we work, live and play and the mining peaks and troughs do provide a challenge.

The emphasis our community has given towards a sustainable economy recognises the imperative to innovate, problem solve and create new opportunity in order to remain relevant in a global environment that is marked by rapid social and technological change.

It also marks a shift in community appraisal, recognising that, although technology has reduced the need for labour over the years, it has also delivered efficiencies and bridged the isolation gap. Technology paves the way to operate on a national and global scale and delivers far greater opportunities in education, tourism and business. Now the

local community is not the only source market for our goods and services and we all see the clear need for digital communications to connect Broken Hill to the world and enable us to fully capitalise on the opportunities that this infrastructure creates.

In order to reduce our reliance on the mining industry, the community identified strategies that reflect a commitment and determination to expand our thinking and adapt to remain relevant in the world as it is today. This means building on existing economic platforms, like art, culture and tourism, and building on new opportunities such as technology, renewable energies and education.

Not only must we seek prospects for new business investment, we must also encourage and support local entrepreneurialism and innovation as our economy transforms to meet new opportunity.

Broken Hill has history of resilience and getting things done. It is a leader in remote community revitalisation and as end-of-mine life becomes a reality on the horizon, we collectively recognise the need to work in collaboration, look 'outside the box' and break new ground in order to assure our sustainable future.

The tables below provide objectives to help us meet the overall goal for "Our Economy" which contributes to the communities combined vision for the future. Under each objective we show strategies to allow us to meet our goals along with measurements to help us ensure we are on the right path.



**OBJECTIVE 2.1 – OUR ECONOMY IS STRONG AND DIVERSIFIED AND ATTRACTS PEOPLE TO WORK, LIVE AND INVEST****How do we achieve this?**

CSP #	Strategy
2.1.1	Create greater collaboration and strategic planning capacity with a view to identifying opportunities to increase economic activity and retention of residents
2.1.2	Develop and implement strategies and partnerships to support established businesses and services, and encourage new investment opportunities within the region
2.1.3	Investigate transport hub options for Broken Hill and surrounds to drive and support economic activity
2.1.4	Increase economic opportunities by activating public spaces
2.1.5	Manage and develop public infrastructure to enhance economic opportunities
2.1.6	Enhance digital communications capacity for the City
2.1.7	Pursue new ideas and approaches for business and industry investment including creative industries, renewable energy and technology related projects
2.1.8	Promote attraction and retention for residency in our City

**How do we know we are heading in the right direction?**

Indicator	Measures	Direction
Are we attracting new investment?	Number of jobs by industry in Broken Hill <i>Source: ABS data</i>	Increase in local employment and greater diversification of industry sectors
How is our population changing and are we minimising projected decline?	Net change and growth in estimated resident population <i>Source: ABS data</i>	Greater resident population compared to projections
Do we have access to technology that provides business opportunity?	Satisfaction with internet availability and speed <i>Source: Community Survey</i>	Increased satisfaction with internet quality and speed
How many unoccupied dwellings do we have?	Number of unoccupied dwellings <i>Source: ABS data</i>	Decrease in number of unoccupied dwellings
What is the value of our local economy?	Gross regional product Broken Hill	Local GDP maintained or increased
	Value and percentage contribution of industry sectors	Increase in diversification
How do the workers and residents contribute to local economic productivity?	Worker productivity by industry sector	To be developed

**Who is going to work together to make it happen?**

Key Contributor	Information provision & or service provider	Advocate	Partner
Broken Hill City Council	✓	✓	✓
Foundation Broken Hill	✓	✓	✓
Broken Hill Chamber of Commerce	✓	✓	✓
Business and business groups	✓	✓	✓
Community members and groups		✓	✓
NSW Office of Environment and Heritage		✓	✓
NSW Department of Industry		✓	✓
NSW Department of Planning and Environment		✓	✓
NSW Department of Premier and Cabinet		✓	✓
NSW Department of Community and Family Services		✓	✓
Non Government Agencies		✓	✓
Regional Development Australia	✓	✓	✓
Politicians		✓	✓

**OBJECTIVE 2.2 – WE ARE A DESTINATION OF CHOICE AND PROVIDE A REAL EXPERIENCE THAT ENCOURAGES INCREASED VISITATION**

How do we achieve this?

CSP #	Strategy
2.2.1	Cooperatively engage government, business and community stakeholders in supporting the management of tourism
2.2.2	Utilise a destination-based research program to better inform decision-making
2.2.3	Encourage service excellence in the tourism, hospitality and retail sectors to enhance visitor experience and maximise yield from tourism
2.2.4	Encourage the provision and delivery of authentic visitor products and experiences
2.2.5	Improve accessibility for visitors to and from Broken Hill
2.2.6	Reinforce the established Broken Hill For Real Brand and the Australia's First National Heritage Listed City positioning, to promote Broken Hill as a significant outback destination in Australia
2.2.7	Develop a strategic and proactive approach to the development, management and marketing of filming activities
2.2.8	Continue with a proactive approach to the development, management and marketing of meetings, incentives, conferences and events (MICE)

How do we know we are heading in the right direction?

Indicator	Measures	Direction
How many tourists have visited and how long did they stay?	Number of overnight visitors <i>Source: Tourism Research Australia</i>	Increase in overnight visitors
	Number of visitor nights <i>Source: Tourism Research Australia</i>	Increase in visitor nights
How much did our visitors spend?	\$ per night spend	Increase in estimated \$ per night spend
How many conferences were held in the City?	Number of conference events <i>Source: data collected</i>	Increase in number of conferences held in the City
Are our target audiences aware of us?	Number of visits/hits to marketing promotions <i>Source: data collected</i>	Targets of marketing campaigns met
How is tourism contributing to our local economy?	Value added to the economy through tourism <i>Source: Economic Online data</i>	Increase in value added through tourism

**Who is going to work together to make it happen?**

Key Contributor	Information provision & or service provider	Advocate	Partner
Broken Hill City Council	✓	✓	✓
Foundation Broken Hill	✓	✓	✓
Broken Hill Chamber of Commerce	✓	✓	✓
Business and business groups	✓	✓	✓
Destination NSW	✓	✓	✓
Community members and groups		✓	✓
Inland Tourism	✓	✓	✓
NSW Office of Environment and Heritage		✓	✓
NSW Department of Industry		✓	✓
NSW Department of Planning and Environment		✓	✓
NSW Department of Premier and Cabinet		✓	✓
NSW Department of Family and Community Services		✓	✓
Non Government Agencies		✓	✓
Regional Development Australia	✓	✓	✓
Politicians		✓	✓

**OBJECTIVE 2.3 – A SUPPORTED AND SKILLED WORKFORCE PROVIDES STRENGTH AND OPPORTUNITY****How do we achieve this?**

CSP #	Strategy
2.3.1	Gain a greater understanding about skills gaps in Broken Hill that are important to both social inclusion as well as industry needs
2.3.2	Identify and develop partnership opportunities with education and training service providers to increase participation
2.3.3	Target skills development amongst Indigenous and non-Indigenous disadvantaged people to increase employment potential and participation
2.3.4	Consider strategies and opportunities to overcome issues relating to accessing education and training providers and facilities locally

**How do we know we are heading in the right direction?**

Indicator	Measures	Direction
What are the levels of high school completion at Broken Hill?	Full time high school retention rate for years 10–12 Source: NSW Department of Education	Year 12 high school retention rate above state average
	Year 9 NAPLAN results Source: Australian Curriculum, Assessment and Reporting Authority	Improve Yr 9 NAPLAN results for reading and numeracy
How many of our residents are participating in higher education, traineeships and apprenticeships?	Participation in higher education Source: ABS stats	Increase in higher education participation
	Participation in traineeships and apprenticeships Source: NSW Department of Education	Increase in new entrant trainees and apprentices
Are our minority groups provided employment opportunities?	% employment for minority groups	% employment increase

**Who is going to work together to make it happen?**

Key Contributor	Information provision & or service provider	Advocate	Partner
Broken Hill City Council	✓	✓	✓
Foundation Broken Hill	✓	✓	✓
Broken Hill Chamber of Commerce	✓	✓	✓
Business and business groups	✓	✓	✓
Community members and groups		✓	✓
NSW Department of Education	✓	✓	✓
NSW Department of Premier and Cabinet		✓	✓
NSW Office of Communities		✓	✓
Non Government Agencies		✓	✓
Regional Development Australia	✓	✓	✓
Politicians		✓	✓



## IDEAS TO MAKE IT HAPPEN

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### Buy Local

Promote local business and industry

Encourage others to support local business and industry

Tell others how great Broken Hill is and encourage them to visit or work

### Employ local people

Join local business groups

### Set up new business

Undertake further education

## KEY DIRECTION 3 – OUR ENVIRONMENT

3.1. Our environmental footprint is minimised

3.2 Natural flora and fauna environments are enhanced and protected

3.3 Proactive, innovative and responsible planning supports the community, the environment and beautification of the City

**We value our wide streetscapes, quality of life and stunning vistas; we are committed to conservation and preservation of the natural environment and greater reduction of the human impact to ensure a sustainable and healthy community.**

# WHAT MUST BE DONE TO ACHIEVE OUR VISION

We all depend upon our natural environment. It provides the essentials of life; the air we breathe, the water we drink. It is central to our health and wellbeing and inspires us through the personal and economic benefits derived from its existence.

At the same time we value the natural environment, using it for our social and economic gain but human activity leaves a footprint. Our consumption of resources and raw materials and our subsequent disposal impacts not only our local environment but the greater global environment.

As custodians of this land for future generations, we have an obligation to treat the natural environment with care and minimise the impact we have today. Many of the environmental challenges for our community are similar to those of people across the world as sustainability is given greater focus and importance for our future generations.

This Key Direction relates to the conservation and preservation of the natural environment and greater reduction of the human impact on the surrounding environment to ensure a sustainable and healthy community. It contains a number of strategies to better manage and use the natural resources within the Broken Hill region.

Participants in *Broken Hill 2033* consultation activities expressed a number of significant aspirations for the future which have been incorporated in the tables below.

The tables below provide objectives to help us meet the overall goal for "Our Environment" which contributes to the Community's combined vision for the future. Under each objective we show strategies to allow us to meet our goals along with measurements to help us ensure we are on the right path.

**OBJECTIVE 3.1 – OUR ENVIRONMENTAL FOOTPRINT IS MINIMISED****How do we achieve this?**

CSP #	Strategy
3.1.1	Reduce resource consumption and minimise waste
3.1.2	Increase use and innovation of renewable resources and decrease the use of non-renewable resources
3.1.3	Change consumer behaviour to reduce impacts on the environment without affecting quality of life
3.1.4	Reuse and recycling of resources is embraced by the community
3.1.5	Secure a permanent clean, reliable and sustainable water supply for the area
3.1.6	Investigate and plan for the minimisation of environmental impacts associated with mining activity on the City
3.1.7	Secure the water supply in the Menindee Lakes system to provide protection to cultural and ecological interests and social and recreational opportunities for the City's residents and visitors to our region

**How do we know we are heading in the right direction?**

Indicator	Measures	Direction
What is the water quality of our water supply?	Quality of water <i>Source: Essential Water</i>	Water quality meets quality control standards
What is our energy consumption?	Electricity and natural gas consumption <i>Source: Energy suppliers</i>	Decrease in electricity and gas consumption
How much waste and recycled material do we produce?	Waste collected by Council and taken to landfill <i>Source: Broken Hill City Council data</i>	Decrease tonnes of landfill waste
	Residential recycling and green waste <i>Source: Broken Hill City Council data</i>	Increase tonnes per person of recycling and green waste
Are we managing blood lead levels?	Blood lead monitoring	No increase in blood lead levels
Are disused mining sites being remediated?	Disused mining land remediated <i>Source: Broken Hill City Council data</i>	% area remediated in proportion to total area
	Area of disused mine sites that have remediation plans <i>Source: Broken Hill City Council data</i>	% area disused mine sites that have remediation plans

**Who is going to work together to make it happen?**

Key Contributor	Information provision & or service provider	Advocate	Partner
Broken Hill City Council	✓	✓	✓
Business and business groups		✓	✓
Community members and groups		✓	✓
NSW Department of Planning and Environment	✓	✓	✓
NSW Department of Premier and Cabinet		✓	✓
NSW Environment Protection Authority	✓	✓	✓
Essential Water	✓		
NSW Local Land Services - Western		✓	✓
Mining and Industry		✓	✓
Non Government Agencies		✓	✓
NSW Office of Environment and Heritage		✓	✓

**OBJECTIVE 3.2 – NATURAL FLORA AND FAUNA ENVIRONMENTS ARE ENHANCED AND PROTECTED****How do we achieve this?**

CSP #	Strategy
3.2.1	Protect and enhance regeneration areas for the benefit of the City
3.2.2	Increase awareness and understanding of the natural environment
3.2.3	Increase involvement in actively protecting the natural environment
3.2.4	Manage the impact of pests and weeds on Broken Hill's natural environment

**How do we know we are heading in the right direction?**

Indicator	Measures	Direction
How often do we participate in environmental activities?	Participation in environmental activities Source: Community Survey	Increase resident involvement in environmental activities
	Volunteering in environmental activities Source: Data collected	Increase in participation of volunteers in environmental activity
How is the local community impacted by local environmental issues?	Community perception of the impact of local environmental issues Source: Community Survey	Decrease the impact of local environmental issues on quality of life

**Who is going to work together to make it happen?**

Key Contributor	Information provision & or service provider	Advocate	Partner
Broken Hill City Council	✓	✓	✓
Business and business groups		✓	✓
Community members and groups		✓	✓
NSW Department of Planning and Environment	✓	✓	✓
NSW Department of Premier and Cabinet		✓	✓
NSW Environment Protection Authority	✓	✓	✓
NSW Local Land Services - Western		✓	✓
Mining and Industry		✓	✓
Non Government Agencies		✓	✓
NSW Office of Environment and Heritage		✓	✓



### OBJECTIVE 3.3 – PROACTIVE, INNOVATIVE AND RESPONSIBLE PLANNING SUPPORTS THE COMMUNITY, THE ENVIRONMENT AND BEAUTIFICATION OF THE CITY

How do we achieve this?

CSP #	Strategy
3.3.1	Encourage environmentally sustainable building and subdivision design
3.3.2	Preserve the heritage and streetscapes of Australia's First Heritage Listed City
3.3.3	Reuse and repurposing of the existing built environment is managed in a sustainable manner

How do we know we are heading in the right direction?

Indicator	Measures	Direction
Are we preserving and enhancing our heritage?	Number of building projects undertaken enhancing heritage <i>Source: Broken Hill City Council data</i>	Increase in number of heritage building enhancements
	Number of enquiries and advice provision from Heritage Advisor <i>Source: Broken Hill City Council data</i>	Increase in enquiries to Heritage Advisor
Are we reusing existing buildings?	Number of modifications compared to new buildings <i>Source: Broken Hill City Council data</i>	%modifications compared to new buildings

Who is going to work together to make it happen?

Key Contributor	Information provision & or service provider	Advocate	Partner
Broken Hill City Council	✓	✓	✓
Business and business groups		✓	✓
Community members and groups		✓	✓
NSW Department of Planning and Environment	✓	✓	✓
NSW Department of Premier and Cabinet		✓	✓
NSW Environment Protection Authority		✓	✓
Mining and Industry		✓	✓
Non Government Agencies		✓	✓
NSW Office of Environment and Heritage		✓	✓

## IDEAS TO MAKE IT HAPPEN

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Recycle and reuse resources

Use alternate energy

Consider your impact on others and the environment

Become a volunteer

Donate to a worthy cause

Buy local

Join a community environment group

Participate in clean up days

Get pets desexed

Pick up rubbish if you see it

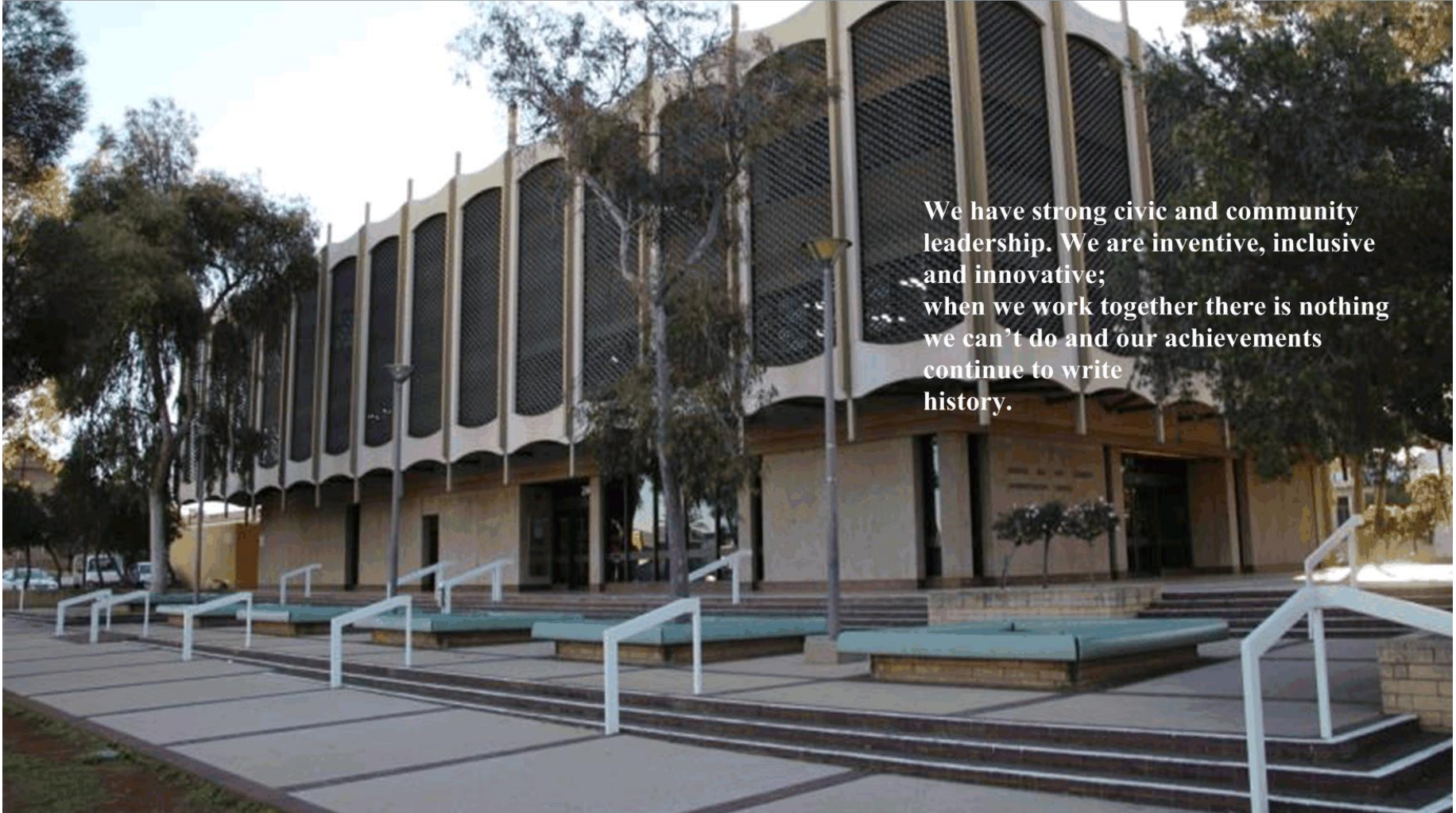
Eradicate weeds



## KEY DIRECTION 4 – OUR LEADERSHIP

- 4.1 Openness and Transparency in Decision Making
- 4.2 Our Leaders make Smart Decisions
- 4.3 We Unite to Succeed in Australia's First Heritage Listed City
- 4.4 Our Community is Engaged and Informed

**We have strong civic and community leadership. We are inventive, inclusive and innovative; when we work together there is nothing we can't do and our achievements continue to write history.**



# WHAT MUST BE DONE TO ACHIEVE OUR VISION

Community leadership is essential to ensure the goals and objectives of this long term plan are achieved. The creation and strengthening of social capital within a community is extremely important to local communities, particularly those undergoing change.

Social capital can be defined as "the relationships and networks within a social structure where individuals contribute to the common good" (Flora, 1998).

Over the history of Broken Hill, there have been a number of organisations that have held key leadership positions within the City. Most notable, the mining industry and the unions have held strong influence over the social, economic and environmental wellbeing of our community in years gone by.

As the mining industry has contracted and the economy has become less local and more global, the community has increasingly looked to Council for leadership.

Local Government is the level of government closest to the people, the voice

of the community and its strength of leadership directly impacts upon the wellbeing of our people in Broken Hill.

Participants in Broken Hill 2033 consultation activities expressed the need for strong civic leadership using a consultative approach to engaging with the community on decisions impacting the City.

In addition to Broken Hill City Council, there are a number of groups and associations that hold leadership positions within the community. Participants in Broken Hill 2033 believe everyone needs to work together across the various interest groups to achieve an integrated and coordinated approach and better outcomes for the City.

One of the key actions within this key direction is the ongoing coordination of a Community Roundtable. This Community Roundtable will be made up of key contributors of this Plan including community members.

It is believed that this coordinated approach will add value and ownership of the Community Strategic Plan.

**OBJECTIVE 4.1 – OPENNESS AND TRANSPARENCY IN DECISION MAKING****How do we achieve this?**

CSP #	Strategy
4.1.1	Undertake communication and engagement with the community increases confidence in decision-making
4.1.2	Social, environmental and economic sustainability is considered when making decisions
4.1.3	Decision-makers provide accountability through planning and reporting frameworks

**How do we know we are heading in the right direction?**

Indicator	Measures	Direction
Are we confident in the decisions made by our leaders?	Confidence in decisions made by Broken Hill City Council <i>Source: Community survey</i>	Increase in confidence in decision-making by Broken Hill City Council
Are we confident that our decisions today will ensure a sustainable future?	Confidence that the long term sustainability of the City is considered when making decisions <i>Source: Community survey</i>	Increase in confidence in decision-making by Broken Hill City Council

**Who is going to work together to make it happen?**

Key Contributor	Information provision & or service provider	Advocate	Partner
Broken Hill City Council	✓	✓	✓
Business and business groups		✓	✓
Community members and groups		✓	✓
Federal Government Agencies		✓	✓
Non Government Agencies		✓	✓
Media		✓	✓
NSW Office of Local Government		✓	✓
Politicians		✓	✓
State Government Agencies		✓	✓

**OBJECTIVE 4.2 – OUR LEADERS MAKE SMART DECISIONS****How do we achieve this?**

CSP #	Strategy
4.2.1	Support leaders through the process of making difficult decisions
4.2.2	Our leaders are well informed on external decisions and information that may impact local decisions
4.2.3	Our leaders are aware of emerging issues and new information in order to advocate and respond appropriately
4.2.4	Our local Council is strong and sustainable

**How do we know we are heading in the right direction?**

Indicator	Measures	Direction
Do we understand the challenges and opportunities faced by Broken Hill City Council?	Perceived understanding of local challenges and opportunities <i>Source: Community Survey</i>	Increase in reported understanding of local government issues in Broken Hill
Are we confident that Broken Hill City Council will be sustainable into the future?	Confidence in Broken Hill City Council's sustainability <i>Source: Community Survey</i>	Increase in confidence

**Who is going to work together to make it happen?**

Key Contributor	Information provision & or service provider	Advocate	Partner
Broken Hill City Council	✓	✓	✓
Business and business groups		✓	✓
Community members and groups		✓	✓
Federal Government Agencies		✓	✓
Non Government Agencies		✓	✓
Media		✓	✓
NSW Office of Local Government		✓	✓
Politicians		✓	✓
State Government Agencies		✓	✓

**OBJECTIVE 4.3 – WE UNITE TO SUCCEED IN AUSTRALIA'S FIRST  
HERITAGE LISTED CITY****How do we achieve this?**

CSP #	Strategy
4.3.1	Opportunities to work together are identified and relationships are developed and maintained for the benefit of the community
4.3.2	A community round table is maintained to drive the implementation of the Community Strategic Plan and report on progress to the community
4.3.3	The leadership capability and capacity within our community is increased
4.3.4	Partnerships, role models and joint success is celebrated and promoted

**How do we know we are heading in the right direction?**

Indicator	Measures	Direction
How collaborative is our leadership?	Joint initiatives undertaken that provide value	Number/value of achievements through collaborative approaches
Is our Community Round Table successful?	Group satisfaction with outcome of Community Round Table	High satisfaction
Section 355 committees established and supported	Committees successfully manage assets in town	

**Who is going to work together to make it happen?**

Key Contributor	Information provision & or service provider	Advocate	Partner
Broken Hill City Council	✓	✓	✓
Business and business groups		✓	✓
Community members and groups		✓	✓
Federal Government Agencies		✓	✓
Non Government Agencies		✓	✓
Media		✓	✓
NSW Office of Local Government		✓	✓
Politicians		✓	✓
State Government Agencies		✓	✓



**OBJECTIVE 4.4 – OUR COMMUNITY IS ENGAGED AND INFORMED****How do we achieve this?**

CSP #	Strategy
4.4.1	Increase community involvement in decision-making
4.4.2	Engage the community through information and activities aimed at increased participation
4.4.3	Increase knowledge and awareness of challenges and opportunities facing the City

**How do we know we are heading in the right direction?**

Indicator	Measures	Direction
How are we involved in community decision making?	Opportunities to have a say on important issues <i>Source: Community survey</i>	Increase in sense of being able to contribute to important decisions
	Membership on community decision making committee <i>Source: Community Survey</i>	Increase in involvement in community committees
Does Broken Hill City Council effectively communicate with residents?	Resident satisfaction with Council communication <i>Source: Community Survey</i>	Increased satisfaction with communication from Broken Hill City Council

**Who is going to work together to make it happen?**

Key Contributor	Information provision & or service provider	Advocate	Partner
Broken Hill City Council	✓	✓	✓
Business and business groups		✓	✓
Community members and groups		✓	✓
Federal Government Agencies		✓	✓
Non Government Agencies		✓	✓
Media		✓	✓
NSW Office of Local Government		✓	✓
Politicians		✓	✓
State Government Agencies		✓	✓

## IDEAS TO MAKE IT HAPPEN

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### Vote at elections

Provide feedback to government on policies and plans

Try to consider others needs as well as your own when decisions are being made

Recognise that some tough decisions made today may be for the benefit of future generations

Accept that sometimes things have to change

Attend a Council meeting

Nominate for membership of a Council Section 355 Committee, when advertised

Advocate to elected representatives and government

## RELATIONSHIP TO OTHER PLANS

In developing this Plan, consideration has also been given to the following:

All relevant State and Regional Plans

Broken Hill Airport Master Plan 2008

Broken Hill Bike Plan 2013

Broken Hill Pedestrian Access Mobility Plan 2013

Broken Hill Urban Stormwater Master Plan – 2007

City of Broken Hill Ageing Strategy 2016/2021

Community Safety and Crime Prevention Plan 2013/2017

Strategic Tourism Plan 2010- 2020

Far West NSW Regional Action Plan 2021 (NSW Government)

Integrated Waste and Resource Recovery Strategy 2010/2030

RDA Far West Regional Plan 2013/2023

State of Environment Report 2012/2016

Three Year Heritage Strategy 2014/2017

Strategic Companion Animal Management Plan – June 2007

### INTEGRATED PLANNING AND REPORTING – LINKING THE PLANS

In measuring the Community Strategic Plan under the framework, Council used the Community Strategic Plan to determine which goals and strategies could be implemented at a Local Government level. These goals and strategies are included in a four year Council Delivery Program. Progress reports are provided to the Council with respect to the principal activities detailed in the Delivery Program, at least six monthly.

To ensure that Council has the required resources to achieve the goals and strategies set out in the Delivery Program, a Resourcing Strategy has also been prepared to address long term asset management, financial management and workforce planning. The Operational Plan is a plan which focuses on the short term. It provides a one year detailed plan of which activities and projects from the Delivery Program will be implemented. Each year, our success in achieving the goals and strategies set out in these plans are reported through Council's Annual Report.





[www.brokenhill.nsw.gov.au](http://www.brokenhill.nsw.gov.au)

## ORDINARY MEETING OF THE COUNCIL

October 26, 2017

**ITEM 3**BROKEN HILL CITY COUNCIL REPORT NO. 207/17SUBJECT:                    HEALTHY BROKEN HILL PROGRAM11/49**Recommendation**

1. That Broken Hill City Council Report No. 207/17 dated October 26, 2017, be received.

**Executive Summary:**

In response to a question from Councillor Licul at the September Council Meeting enquiring if the Healthy Broken Hill program presented to Council by the University Department of Rural Health was still active in the City?

Council representatives have been continually involved in meetings of the Healthy Broken Hill Advisory Group formed following a proposal from the Broken Hill University Department of Rural Health requesting Council participation, presented to Council at its Ordinary Meeting of 24 February 2016.

Broken Hill is now part of a national project that is working with local communities to help people live healthy, fulfilling lives and prevent them from developing chronic diseases.

The project, Prevention Tracker, works with communities to collectively tackle their most pressing health problems in a timely, meaningful and sustainable way. The process is uncovering challenges in communities and helping to develop and strengthen links between organisations. To do this, the project is bringing together all the key players in Broken Hill who contribute to the prevention of chronic disease, including local government, school, community groups and healthcare organisations.

**Report:****Background**

Council received a proposal from the Broken Hill University Department of Rural Health to participate in an advisory group to facilitate programmes that aim to reduce the levels of obesity, diabetes and cardio-vascular disease in Far West NSW and resolved at its Ordinary Meeting held on 24 February 2016 to enter into the arrangement.

These three particular health issues, obesity, diabetes and cardio-vascular disease, are higher than the NSW averages:

70.6% of people are overweight or obese (compared to the NSW average of 52.7%)

7.9% of people have Type 2 Diabetes (compared to 4.6% in NSW)

33.1% of people have high cholesterol (compared to 20.9% in NSW).

A wide variety of agencies have met monthly since the formation of the group to pursue intervention strategies.

The Department of Rural Health then formed a relationship with 'The Australian Prevention Partnership Centre' (APPC) which has an objective, to improve what does and does not work to prevent lifestyle related chronic disease in local communities and in particular, the role of local prevention systems.

The research from this group established a national programme called 'Prevention Tracker' which involved establishing three to four sentinel communities over two years across diverse areas and populations of Australia – one of those communities selected was Broken Hill.

Broken Hill presents a unique set of challenges within Prevention Tracker due to its remoteness from urban areas and its connections across three state boundaries with organisations and services in NSW, Victoria and South Australia

Prevention Tracker aims to describe, guide and monitor system change efforts in local communities, by applying tools and methods from system science and working in partnership with a Local Advisory Group.

The literature of the APPC states that, *'Australia, like most of the rest of the world, is facing an epidemic of chronic disease, yet much of this burden of chronic disease is preventable. Prevention usually requires changes in individual behaviour...However, the ability and opportunity to make those changes is influenced by a range of factors outside the immediate control of the individual.'*

*The determinants of health behavior are interconnected and embedded in a complex system that encompasses areas such as transportation, infrastructure and education, not just the health care sector. Consequently, greater success in preventing chronic disease will need to address the complexity of the social, physical and economic environments that influence individual behavior.*

*There is a growing body of evidence to suggest that efforts aiming to transform communities often fall short in achieving what they intended...In response, there is increasing recognition that advances in the prevention of chronic disease require more than the improvement and expansion of programmes that promote the safe use of alcohol, better nutrition, increased physical activity and stopping smoking. Rather, what is needed are **systems thinking and systems change processes** that encourage the examination of system components, with the view that a better understanding of the system, its parts and whole, will enable better decisions about where and how to intervene to facilitate change.'*

## Results and activities so far

The first phase of Prevention Tracker is to describe aspects of the local prevention system and identify a local problem for further investigation.

So far,

1. An inventory of chronic disease prevention activities, programmes, policies and organisations in Broken Hill was created.
2. A set of liveability indicators were mapped by a team at the University of Wollongong comparing Broken Hill and Mildura LGA's.
3. Key informant in depth interviews were undertaken with key stakeholders in the Broken Hill prevention system.

Four common themes in the data were:

- **The way we do things.** There was strong narrative about the way things get done in Broken Hill and the importance of understanding this and working within these structures.
- The **importance of informal relationships and partnerships**, rather than formal structures.
- The **lack of clearly identified leaders in the prevention space.** While some organisations were mentioned as taking a leadership role, in general it seems that

there is a flat structure and value in horizontal/ equal relationships, rather than vertical structures of authority.

- **A reliance on local community knowledge to inform practice.** Evidence or information generated elsewhere (from “away”) is not necessarily relevant or won't work.

## Identifying a local problem in Broken Hill

A workshop with local stakeholders was undertaken to consider the data so far and to identify a key local problem that, if addressed, would strengthen the local prevention system in Broken Hill. A number of problems were identified and APCC worked with the Local Advisory Group to refine the following problem to be the focus of Group Model Building.

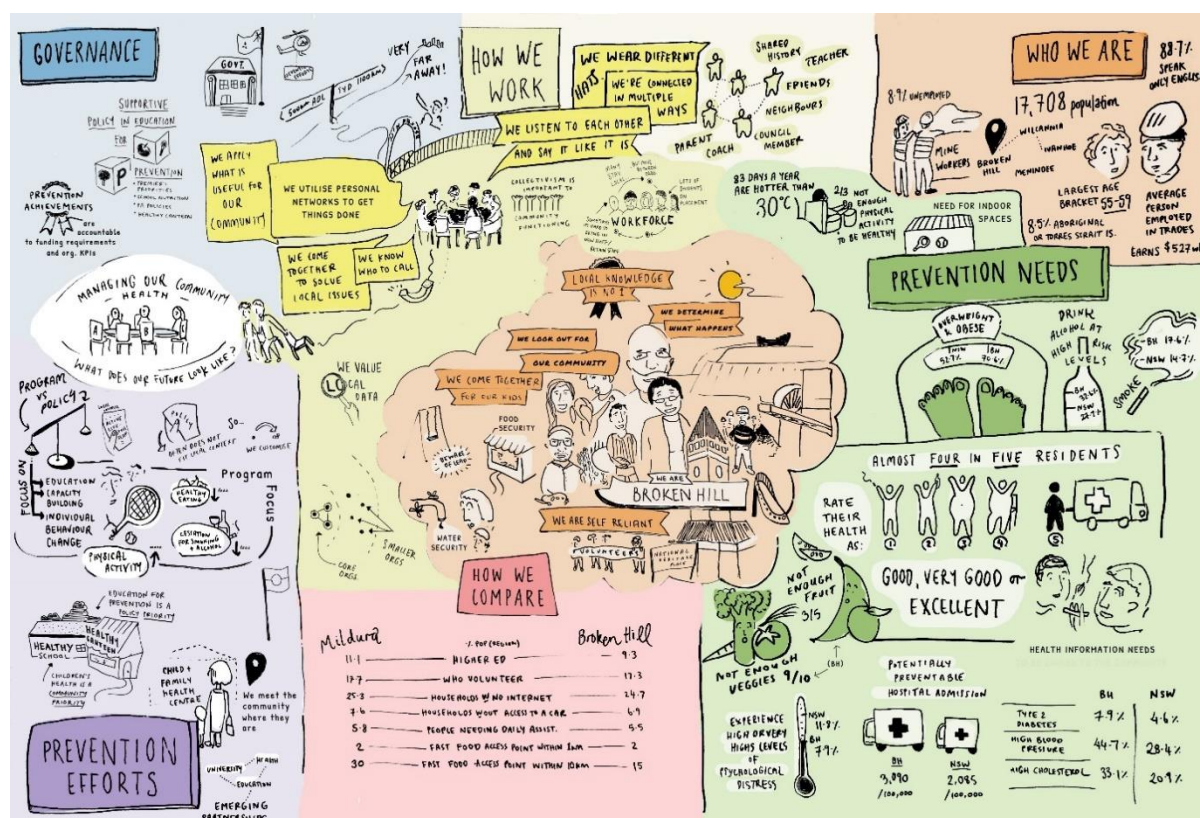
*Existing community infrastructure does not maximize opportunities for collaboration both between diverse organizations working in prevention and between organizations and individuals or groups within the community.*

This local problem will be workshopped with stakeholders on 15th and 16th November 2017. A report will then follow.

## Prevention Tracker Broken Hill Graphic

The APCC research team collated data as they related to key themes in prevention and then engaged with a professional graphic artist to create a visual depiction of this information. The graphic was then used to guide discussion during facilitated workshops in the community. The purpose of the graphic is to stimulate reflection and discussion on prevention efforts in the community. It represents an interpretation of data collected about the local prevention system at a particular point in time. The graphic offers an opportunity to observe, reflect on and question the ways in which we understand the chronic disease prevention system as it currently exists in Broken Hill.

One of the interesting pieces of information to note in this graphic is the self-rating of Broken Hill residents where almost four in five residents rate their health as good, very good or excellent whilst health data indicates the reverse.



Acknowledgement: Graphic Artist Kirsty Moegerlein, website: [www.kirstymoegerlein.com](http://www.kirstymoegerlein.com)

**Strategic Direction:**

Key Direction: 1 Our Community  
Objective: 1.5 Our health and wellbeing ensures that we live life to the full  
Function: Community Development  
DP Action: 1.5.1.01 Active participation with organisations to consider opportunities for active and healthy lifestyles

**Relevant Legislation:**

Nil

**Financial Implications:**

Nil

**Attachments**

1. [↓](#) What is Prevention Tracker - Brochure
2. [↓](#) Prevention Tracker Broken Hill Graphic explanation 1p
3. [↓](#) Prevention Tracker Describing, guiding and monitoring local systems for the prevention of lifestyle-related chronic disease
4. [↓](#) Community Health Snapshot - Far West Region and Broken Hill

RAZIJA NU'MAN  
CORPORATE RESPONSIBILITY OFFICER

JAMES RONCON  
GENERAL MANAGER

# PREVENTION TRACKER

## Who are we?

Prevention Tracker is being led by The Australian Prevention Partnership Centre, which is a national collaboration of researchers, policy makers and practitioners who are finding out how we can build an effective, efficient and equitable system to prevent lifestyle-related chronic disease.

The Prevention Tracker project team is supported by a number of leading investigators experienced in community-based research. An International Advisory Committee provides advice and recommendations.

## Prevention Tracker team

- Associate Professor Sonia Wutzke, project co-leader
- Dr Therese Riley, project co-leader
- Maria Gomez, research officer
- Nick Roberts, research officer

## International Advisory Committee

- Professor Andrew Wilson, Prevention Centre and The University of Sydney
- Professor Penny Hawe, The University of Sydney
- Professor Lesley Barclay, The University of Sydney
- Professor Barbara Riley, University of Waterloo, Canada
- Professor Pennie Foster-Fishman, Michigan State University, US
- Professor Terry Huang, City University of New York, US

The Prevention Centre is funded by the NHMRC, the Australian Government Department of Health, the NSW Ministry of Health, ACT Health and the HCF Research Foundation. It is administered and hosted by the Sax Institute.



## Learning locally to act nationally

### What is Prevention Tracker?

Prevention Tracker is a national project that is exploring how local communities work to prevent chronic disease. We will gather and learn from this knowledge to build a comprehensive picture of an effective prevention system for Australia.

### Why is it needed?

Chronic diseases are Australia's greatest health challenge. Lifestyle factors such as smoking, harmful alcohol use, poor nutrition and physical inactivity are causing a massive increase in chronic diseases including cardiovascular disease, respiratory disease, cancer and diabetes. Almost half of all Australians have a chronic disease and these diseases lead to eight in 10 premature deaths.

In cities and towns all over Australia, many different organisations, people and programs are working to improve the health of their communities.

Prevention Tracker is helping us to better understand local communities' prevention efforts and how they connect and influence each other. It will help us to describe, guide and monitor communities' work to prevent chronic disease.

### What is a prevention system?

By prevention system, we mean the people, processes, activities, settings and structures – and the changing relationships between them – that work together to try to improve the health of a community. The idea is that if we can better understand the parts of a prevention system, and how they connect to make the whole, we can make better decisions about where and how to intervene to bring about improvements.





# PREVENTION TRACKER

## Want to know more?

For more information about Prevention Tracker, please email: [nick.roberts@saxinstitute.org.au](mailto:nick.roberts@saxinstitute.org.au) or [maria.gomez@saxinstitute.org.au](mailto:maria.gomez@saxinstitute.org.au)

website:  
[preventioncentre.org.au](http://preventioncentre.org.au)  
email: [preventioncentre@saxinstitute.org.au](mailto:preventioncentre@saxinstitute.org.au)  
Tel: (02) 9188 9520

**“That mapping exercise is really important as it can help us to identify gaps in our community. It can also demonstrate how well the community is doing in prevention, which might help if there are any opportunities for further funding.”**

Elisa Ryan, Glenorchy City Council



The Australian Prevention  
Partnership Centre  
Systems and solutions for better health

## What will Prevention Tracker do?

We will use a range of methods to ensure we get the full overview of a community's prevention system and to help identify ways to improve it.



## What do we hope to achieve?

By uncovering the prevention system in a community, we can better understand and guide action to improve efforts for the prevention of lifestyle-related chronic disease.

We aim to pool and use what we learn from local communities to encourage action at local, state and national levels – actions such as better allocation of resources and stronger partnerships – to reduce the impact of chronic disease.

## What's in it for communities?

We will help communities to map activities and resources that help to improve the health of residents. The process will uncover challenges in communities and help to develop and strengthen links between organisations.

Prevention Tracker will also support communities to track changes in the prevention system in their area and share ideas with other communities involved in the project.

Last year we tested the Prevention Tracker program in Glenorchy, Tasmania, and it was well received.

Elisa Ryan, of Glenorchy City Council, said the Council welcomed the opportunity to be involved in Prevention Tracker because it had revealed the many activities that contributed to chronic disease prevention in the Glenorchy area.

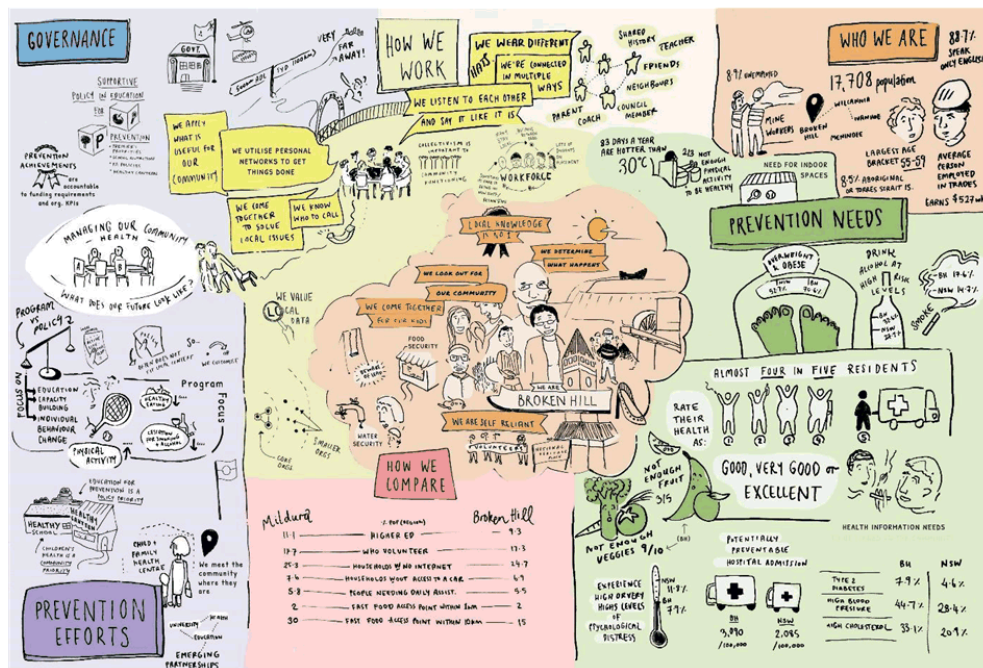


[www.preventioncentre.org.au](http://www.preventioncentre.org.au)

## Prevention Tracker Broken Hill Graphic

Prevention Tracker is a project being undertaken by The Australian Prevention Partnership Centre (TAPPC) to describe, guide and monitor system change efforts in four communities across Australia. In Broken Hill, Prevention Tracker is working in partnership with the Broken Hill University Department of Rural Health. In the project, Prevention Tracker applies a number of tools and methods to collect data from community sources and beyond, about current efforts in chronic disease prevention. The research team works together to collate this data as they relate to key themes in prevention and then engages with a professional graphic artist to create a visual depiction of this information. The graphic is then used to guide discussion during a facilitated workshop in the community, with our research partner and other community members. The purpose of the graphic is to stimulate reflection and discussion on prevention efforts in the community. It represents an interpretation of data collected about the local prevention system at a particular point in time. As researchers, we acknowledge that diverse sources of information and knowledge exist in communities, and that this graphic provides one representation of the system. The graphic offers an opportunity to observe, reflect on and question the ways in which we understand the chronic disease prevention system as it currently exists in Broken Hill.

If you have any questions or comments about this graphic, please feel free to contact the Prevention Tracker senior researcher, Dr Therese Riley [therese.riley@saxinstitute.org.au](mailto:therese.riley@saxinstitute.org.au).



Acknowledgement: Graphic Artist Kirsty Moegerlein, website: [www.kirstymoegerlein.com](http://www.kirstymoegerlein.com)

This research has been supported by The Australian Prevention Partnership Centre (which is funded by the NHMRC, the Australian Government Department of Health, NSW Ministry of Health, ACT Health and the HCF Research Foundation) as well as the Broken Hill University Department of Rural Health (which is funded by the Australian Government Department of Health).





## Prevention Tracker: Describing, guiding and monitoring local systems for the prevention of lifestyle-related chronic disease

### Background and rationale

Australia, like most of the rest of the world, is facing an epidemic of chronic disease, yet much of this burden of chronic disease is preventable. Prevention usually requires changes in individual behaviour, but as practitioners, scholars and policy makers, we are aware the ability and opportunity to make those changes is influenced by a range of factors outside the immediate control of the individual.

The determinants of health behaviour are interconnected and embedded in a complex system that encompasses areas such as transportation, infrastructure and education, not just the health care sector. Consequently, greater success in preventing chronic disease will need to address the complexity of the social, physical and economic environments that influence individual behaviour.

There is a growing body of evidence to suggest that efforts aiming to transform communities often fall short in achieving what they intended to (Best et al., 2003; Foster-Fishman and Long, 2009). In response, there is increasing recognition that advances in the prevention of chronic disease require more than the improvement and expansion of programs that promote the safe use of alcohol, better nutrition, increased physical activity and stopping smoking. Rather, what is needed are systems thinking and systems change processes that encourage the examination of system components, with the view that a better understanding of the system, its parts and whole, will enable better decisions about where and how to intervene to facilitate change.

### Objective and purpose

To improve understanding of what does and doesn't work to prevent lifestyle-related chronic disease in local communities, and in particular the role of local prevention systems in this, in our research we are establishing a national program called Prevention Tracker. By establishing three to four sentinel communities over two years across diverse areas and populations of Australia, Prevention Tracker is planned to be a significant initiative for monitoring the quantity, nature and variation in efforts to improve the health and wellbeing of local communities. Broadly, our rationale is that applying systems thinking and systems methods in a community setting will: (1) create a better understanding of the problem, its root causes and the dynamic cause and effect relationships of these causes (describing the prevention system); so that (2) leverage points for change can be identified and harnessed to improve the prevention of chronic diseases in a more transformative, effective and sustainable way (guiding prevention system change).

### Focus of inquiry

Prevention Tracker takes a developmental approach to **describing, guiding and monitoring** local prevention systems. Each of these four domains of inquiry contribute to an overall understanding of local prevention systems as complex adaptive systems made up of interconnecting elements such as programs, policies, networks, and evaluation. Importantly, we understand these local prevention systems as 'adaptive wholes' (Checkland and Haynes, 1994) constantly adapting to outside influences such as funding cycles and new evidence in chronic disease prevention.

There are a number of 'systems ideas' that permeate the scientific agenda of Prevention Tracker, including:

- Systems are **goal orientated** (Meadows, 2009) whether it is to maintain the status quo or to change the behaviour of the system. Injecting new goals into the prevention system requires an in-depth description of the current system and future possibilities. It requires careful contemplation of what 'is' and what 'ought' to be (Ulrich, Werner, Reynolds, Martin, 2010) to achieve our goals of chronic disease prevention
- System **boundaries** illustrate what is more or less important to the people or organisations who define them (Ulrich, Werner, Reynolds, Martin, 2010). Defining the boundaries of the prevention system may enable or constrain cross-jurisdictional interaction
- Systems, sub systems and system components are constantly **adapting** (Checkland and Haynes, 1994). Understanding adaptation and harnessing the adaptive capacity of system actors is one way to create change at a system level (Bettini, Brown, and Haan, 2015).
- Creating the conditions for ongoing '**action learning**' is necessary for continuous system improvement (Foster-Fishman and Watson, 2012)

#### First Domain of Inquiry: describing the local prevention system

Systems are made up of system parts or elements and the interconnections between them (Meadows, 2009). Prevention Tracker has adapted the WHO categorisation of system building blocks (World Health Organization, 2007) and supplemented these with insights gained from the systems literature to define the most relevant parts in a local prevention system. For the purposes of this project we have identified the following system parts:

- Policies, programs and regulations are the prevention programs and activities that 'regulate' the behaviour of the system, as they often direct resources and effort in local communities (Foster-Fishman and Droegge, 2010)
- Networks are the connecting infrastructure that links parts of the system. Networks illustrate the relationship between systems actors (Luke and Stamatakis, 2012). These relationships and connections can be framed as the social resources within a broader category of systems resources (Foster Fishman and Droegge, 2010). Defining networks as a system component rather than partnerships recognises the importance of less formal or loose ties between actors (Granoveter, 1973) when implementing a cross jurisdictional change agenda
- Workforce is the 'human resource within the local prevention system (Foster Fishman and Droegge, 2010). Skills, productivity, responsiveness and equitable distribution of staff are important characteristics of the workforce component of the system (World Health Organization, 2007). These represent skills and capabilities that could be harnessed in the implementation of a system change agenda
- Environment is the physical, natural and urban infrastructure that impedes or supports progress towards the prevention of chronic diseases

- Leadership and Governance refers to the processes of decision-making and accountability within the prevention system, including the extent to which leaders are able to ensure that policies and incentives are embedded in the system (World Health Organization, 2007). Accountability and decision making also reflects the 'system power operations' (Foster Fishman and Droege, 2010)
- Finance and Resources refers to the 'adequate resourcing' of prevention. Resourcing ensures a fair and proportionate distribution of funds, people and activities to meet the needs of the local community (World Health Organization, 2007)
- Evaluation and Feedback refers to the production, analysis and use of information and evidence to monitor progress and assess performance (World Health Organization, 2007). While monitoring and evaluation are commonplace in prevention programs they are usually fragmented and program or policy specific. Here we are referring to system wide monitoring activities that are capable of monitoring system behaviour over time. The latter of which is a critical condition for system adaptation (Checkland and Haynes, 1994)
- Norms and beliefs regulate system behaviour (Foster Fishman and Droege, 2010). 'System norms' can be reflected in the 'mental models' (Meadows, 2009) of key stakeholders that explain why the system looks and functions the way it does. This also includes community member's beliefs about prevention; how they value and understand the local prevention system
- System interconnection refers to the interrelationship between the systems components described above

Prevention Tracker will attempt to describe each of these system parts and their interconnections by testing a range of methods in real life community settings. In the spirit of the type of 'methodological pluralism' espoused by systems experts such as Gerard Midgley we will apply a wide range of qualitative and quantitative approaches and test their feasibility, relevance and quality along the way (Midgley, 2006). We anticipate that methods will be refined and new methods developed as the project unfolds.

The outcome of this inquiry may include:

1. A comprehensive description of the local prevention system, including:
  - an inventory of the health and well-being programs, policies and regulations that have the potential to reach the people of the community
  - a snapshot of the community and their health status and health risks
  - an Atlas of Community Liveability Indicators
  - data from key informant interviews on partnerships for prevention, the prevention workforce, what is working well and not so well in terms of health and wellbeing efforts in the community
  - an organisational network analysis to measure connections with other organisations working across the community to improve the health of the community
  - a picture of the complex causes of chronic diseases developed through Group Model Building, with a view to identifying opportunities for community-led actions for change
2. A process of feedback and local interpretation of the data to ensure local relevance
3. An assessment of the adequacy and feasibility of each of the data collection and analysis methods for describing system components and their interconnections

Second Domain of Inquiry: guiding system change within the local prevention system

Once the local prevention system has been described and explanations are emerging for why things are the way they are, the next burning question is **where and how to intervene** in the system for the prevention of chronic disease. This is often the focus of policy makers and frontline practitioners. Therefore the second domain of inquiry entails an examination of the structures and processes needed to guide system change efforts.

The systems literature points to the infusion of ongoing learning processes via action, reflection and feedback cycles (e.g., Foster-Fishman and Watson, 2012; Wadsworth, 2011; Snyder and Wenger, 2010). Systems thinkers have long held the view that in order to adapt and transform change efforts we must engage in continuous inquiry (Wadsworth, 2011) and address three criteria for a well-functioning large scale learning system (Snyder and Wenger, 2010):

- Action learning capacity – the ability to act and reflect on actions to improve and guide future effort
- Cross boundary representation – from sectors, disciplines and sections of the community to ‘match’ the complexity of the problem
- Cross level linkages – to connect activities at all levels of the system

We would add in a fourth criteria - **high quality process and impact data**. This would feed into action learning cycles and assist in the identification of strategic places to intervene in local systems at a scale relevant to the local stakeholders.

Prevention Tracker will work with local stakeholders to **trial** action learning processes that build on the descriptions and explanations of the local prevention system (first domain of inquiry). The action learning processes will be designed to guide actions on **where** and **how** to intervene in the local system. The latter of which is one of the most pressing questions in the systems field (Carey and Crammond, 2015).

The outcome of this inquiry may include:

1. Development of dynamic simulation models specific to local contexts to inform actions for strengthening local prevention systems
2. Case Studies of the development and maintenance of action learning cycles (structures and processes)
3. The identification and assessment of tools and frameworks that foster systems learning
4. A register of local system change strategies (where and how to intervene)

Third Domain of Inquiry: monitoring system change within the local prevention system

This domain of inquiry will build on the lessons learned from the description of the local prevention system (first Domain of Inquiry) and the methods most able to capture the dynamic nature of the local system. Prevention Tracker will examine what structures, resources and capabilities are needed to build a monitoring system that can assess progress towards new system goals such as chronic disease prevention.

We will work with local stakeholders to identify opportunities to harness local skill sets and data infrastructure to develop and test monitoring systems, including what type of data and indicators are most relevant. This will draw on the outcomes of the first Domain of Inquiry. We will examine feedback issues such as timing, content and scale to increase the relevance of the data to practitioners and policy makers. For example it will be important to capture and feedback both first and second order change processes and impacts to celebrate both the small wins as well as long-term change (Foster-Fishman and Watson, 2012).

The outcome of this inquiry may include

1. The identification of data types and indicators most relevant to monitoring system change
2. The creation of a stable monitoring system
3. Case Studies of the development and maintenance of monitoring systems

Fourth Domain of Inquiry: describing the model of Prevention Tracker

This domain of inquiry will describe the overall model of Prevention Tracker through comparing and contrasting how Prevention Tracker unfolds in each of the local communities. We will identify a common set of methods and inquiry processes that enable local communities to describe, guide and monitor local prevention systems.

The outcome of this inquiry may include:

1. Peer reviewed publications
2. Reports (and communication) designed to spread the word about the model of Prevention Tracker



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# PREVENTION TRACKER COMMUNITY SNAPSHOT

## What can Broken Hill teach us about prevention?

Prevention Tracker is a national project exploring how local communities work to prevent chronic disease.

The Australian Prevention Partnership Centre is leading the project in collaboration with Broken Hill University Department of Rural Health, The University of Sydney.

Through this initiative we plan to better understand and guide action to improve the health and quality of life of communities like Broken Hill.

First we need your help to better understand how Broken Hill is working to build a healthy community and what you think it could do better. This snapshot has been compiled to cover some key population and health information for the Broken Hill Local Government Area to help us discuss these issues.

### Want to know more?

For more information about Prevention Tracker, please email: [maria.gomez@saxinstitute.org.au](mailto:maria.gomez@saxinstitute.org.au)

The Prevention Centre is funded by the NHMRC, the Australian Government Department of Health, the NSW Ministry of Health, ACT Health and the HCF Research Foundation. It is administered and hosted by the Sax Institute.

[www.preventioncentre.org.au](http://www.preventioncentre.org.au)

July 2017



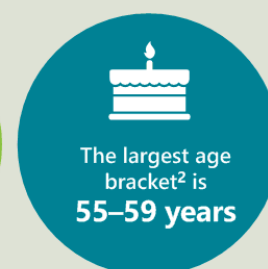
The Australian Prevention  
Partnership Centre  
Systems and solutions for better health



**BROKEN HILL**  
University Department of Rural Health

## Broken Hill: our people, place and health

### OUR PEOPLE



### THE AVERAGE PERSON<sup>2</sup> ...

is 45 years old

Employed  
as a technician  
or trade worker

Earns \$527  
a week  
(The median weekly  
income in NSW is \$664)<sup>2</sup>



**8.5%**

of current residents are  
Aboriginal or Torres Strait  
Islander. This is higher than  
the average for NSW (2.9%).<sup>2</sup>  
The Wiljakali people are the  
original inhabitants.

**88.7%**

of people speak only English  
at home, higher than the NSW  
average (68.5%).<sup>2</sup>

**8.9%**

of people are unemployed, a  
higher rate than in the rest of  
NSW (5.9%).<sup>3</sup>

**25.5%**

of people aged 15 years and  
over who are no longer at  
school have completed Year 12,  
lower than for NSW (53.9%).<sup>2</sup>



Prevention Tracker: an initiative of The Australian Prevention Partnership Centre in collaboration with Broken Hill University Department of Rural Health, The University of Sydney.



# PREVENTION TRACKER COMMUNITY SNAPSHOT

## Chronic disease and poor health

### Type 2 diabetes

7.9% of people in the city of Broken Hill have diabetes. This is higher than the overall NSW rate (4.6%).<sup>4</sup>

### High blood pressure

44.7% of people have high blood pressure. This is higher than the overall NSW rate (28.4%).<sup>5</sup>

### High cholesterol

33.1% of people have high cholesterol. This is higher than the overall NSW rate (20.9%).<sup>5</sup>

### Avoidable deaths

The rate of potentially avoidable deaths (192 per 100,000 population) is higher than the overall NSW rate (105 per 100,000 population).<sup>9</sup>

### Hospital admissions

The rate of potentially preventable hospital admissions (3090 per 100,000 population) is higher than the overall NSW rate (2085 per 100,000 population).<sup>9</sup>

### Data sources

1. Profile.id, Broken Hill City, Profile, Collingwood, 2015.
2. Australian Bureau of Statistics, 2016 Census.
3. Australian Bureau of Statistics 2011 Census.
4. National Diabetes Services Scheme, Diabetes map Dec 2016.
5. NSW Population Health Survey, 2013.
6. NSW Population Health Survey (average 2014, 2015, 2016).
7. NSW Population Health Survey, 2015.
8. Bureau of Meteorology, 2017.
9. SAPHaRi, Centre for Epidemiology and Evidence, NSW Ministry of Health (2012–2013).

## OUR HEALTH



The Australian Prevention  
Partnership Centre  
Systems and solutions for better health



**ALMOST FOUR IN FIVE**  
residents of Broken Hill (77.6%) rate their own health status as  
**GOOD, VERY GOOD OR EXCELLENT**

This is slightly lower than the NSW average (80%).<sup>5</sup>

### Chronic disease risk factors



Overweight  
and obesity

**Around 7 in 10**

people are estimated to be  
overweight or obese (70.6%).<sup>6</sup>  
This is higher than NSW (52.7%).<sup>6</sup>

**Over 1 in 3**

people in the community  
are obese (34.3%).<sup>6</sup>  
This is higher than NSW (19.9%).<sup>6</sup>



Physical inactivity

**2 in 3**

people do not get  
enough physical activity to  
stay healthy (66.1%).<sup>6</sup>

**83 days a year**

are hotter than 30°C  
(above the comfort level for  
physical activity).<sup>8</sup>



Alcohol

**Around 1 in 3**

people drink at high-risk levels for long-term harm (32.6%).<sup>5</sup>  
The rate for NSW is 27.7%.<sup>6</sup>



Tobacco

**Around 1 in 6**

people smoke (17.6%).<sup>6</sup>  
The rate for NSW is (14.7%).<sup>6</sup>



Fruit and  
vegetable intake

**Around 3 in 5**

people (57.1%) do not eat the  
recommended amount of  
fruit for good health  
(2+ serves per day).<sup>6</sup>

**Over 9 in 10**

people (93.1%) do not eat  
the recommended amount of  
vegetables for good health  
(5+ serves per day).<sup>6</sup>



Mental health

**Around 1 in 12**

people (7.9%) experience high or very high levels  
of psychological distress, less than in NSW (11.8%).<sup>7</sup>  
(Poor mental health can be a risk factor for chronic disease.)

The statistics for this page cover the Far West Local Health District.



Prevention Tracker: an initiative of The Australian Prevention Partnership Centre, in collaboration with Broken Hill University  
Department of Rural Health, The University of Sydney.

## ORDINARY MEETING OF THE COUNCIL

November 16, 2017

**ITEM 4**BROKEN HILL CITY COUNCIL REPORT NO. 208/17SUBJECT: INVESTMENT REPORT FOR OCTOBER 2017 17/82**Recommendation**

1. That Broken Hill City Council Report No. 208/17 dated November 16, 2017, be received.

**Executive Summary:**

The *Local Government (General) Regulation 2005* (Part 9, Division 5, Clause 212), effective from 1 September 2005, requires the Responsible Accounting Officer of a Council to provide a written report setting out details of all monies that have been invested under Section 625 (2) of the *Local Government Act 1993*, as per the Minister's Amended Investment Order gazetted 11 March 2011. The Responsible Accounting Officer must also include in the report, a certificate as to whether the investment has been made in accordance with the Act, the Regulations and the Council's Investment Policy.

As at 31 October 2017, Council's Investment Portfolio had a current market valuation of \$21,100,832 or principal value (face value) of \$21,057,044 and was compliant with all legislative and policy requirements.

**Report:**

Council's investments as at 31 October 2017 are detailed in Attachment 1.

Portfolio Summary		
Portfolio Performance vs. RBA Cash Rate	✓	Council's investment performance did exceed benchmark.
Investment Policy Compliance		
Legislative Requirements	✓	Compliant with policy
Portfolio Credit Rating Limit	✓	Compliant with policy
Institutional Exposure Limits	✓	Compliant with policy
Term to Maturity Limits	✓	Compliant with policy

**Market Review****Global issues**

Solid economic growth across US, Europe and Asia continues to push global share markets higher with only a handful of countries not recording at least 10% gains since the start of 2017. The positive sentiment remains fuelled by expectations of continuing low official interest rates well into 2018/19 across Europe and Asia and only gradual increases in the US. In the US, business-friendly tax reform is inching closer to a vote in Congress before year end. While the final tax cuts may not be as large as many Republicans wish, the

prospects of at least a favourable compromise has helped US financial markets continue their upward trend.

### **Domestic issues**

In Australia, weaker than expected September quarter inflation data surprised the market. Despite a sharp jump in energy prices (+9%), the overall annual rate of inflation slipped to 1.80%, well below the RBA's 2-3% target range. The RBA Board noted the above average growth in Australia's employment data over the year and forward indicators are showing good prospects for the remainder of 2017. Despite the sound jobs data, spare capacity is keeping a lid on wage inflation which was also up less than 2% over the year.

### **Interest rates**

The benign inflation data triggered a drop in interest rates at the end of the month. The market is now expecting the RBA to keep the official cash rate unchanged at 1.50% until the first quarter of 2019. Term deposit rates dropped in late October in line with the market's reaction to the Sep quarter inflation data. The best indicative 3 month TDs from Australian majors closed the month in the 2.40-2.45%, down 5-10 basis points from the prior month. Likewise, the highest 12 month rate from a four major was in the 2.50% area, down from 2.60% in late September. Short term rates in the 2.55% to 2.60% area are now largely only available in the 6-12 month area from lower rated banks.

### ***Council's Portfolio by Source of Funds – October 2017***

As at 31 October 2017, Council's Investment Portfolio had a current market valuation of \$21,100,832 or principal value (face value) of \$21,057,044 and was compliant with all legislative and policy requirements.

	Source of Funds	Principal Amount
<b>GENERAL FUND</b>	Operating Capital & Internal Restrictions	9,953,503
	Accommodation Bonds Reserve	45,000
	Royalties Reserve	484,000
	Domestic Waste Management Reserve	6,062,449
	Grants	4,080,092
	Developer Contributions	432,000
	<b>TOTAL PORTFOLIO</b>	<b>\$21,057,044</b>

### ***Certificate by Responsible Accounting Officer***

All investments have been placed in accordance with Council's Investment Policy, Section 625 of the *Local Government Act 1993* (as amended), the Revised Ministerial Investment Order gazetted 11 February 2011, Clause 212 of the *Local Government (General) Regulations 2005* and Third Party Investment requirements of the then Department Local Government Circular 06-70. Council continues to obtain independent financial advice on its investment portfolio in accordance with the then Department of Local Government Circular of 16 September 2008.

### **Strategic Direction:**

- Key Direction 4: Our Leadership
- Objective 4.1: Openness and Transparency in Decision Making
- Action 4.1.1.13: Maintain good governance and best practice methods and ensure compliance with various guidelines and legislation.

### **Relevant Legislation:**

This report is provided for Council's consideration in compliance with the requirements of *Part 9, Division 5, Clause 212 of the Local Government (General) Regulations 2005*.

**Financial Implications:**

The recommendation has no financial impact.

**Attachments**

1. [!\[\]\(4c660a3c4ce1da3313488b7854f55083\_img.jpg\)](#) Broken Hill City Council - October 2017 Investment Report

JAY NANKIVELL  
FINANCE MANAGER

JAMES RONCON  
GENERAL MANAGER



## **Investment Summary Report October 2017**



## Broken Hill City Council

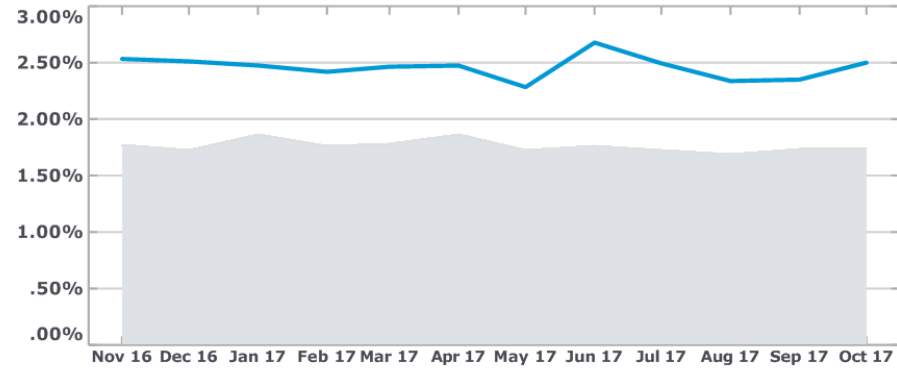
### Executive Summary



#### Investment Holdings

	Face Value (\$)	Current Value (\$)	Current Yield (%)
Cash	5,763,729.38	5,763,729.38	2.51
Managed Funds	3,293,314.92	3,293,314.92	2.50
Term Deposit	12,000,000.00	12,043,787.27	2.46
	<b>21,057,044.30</b>	<b>21,100,831.57</b>	<b>2.48</b>

#### Investment Performance

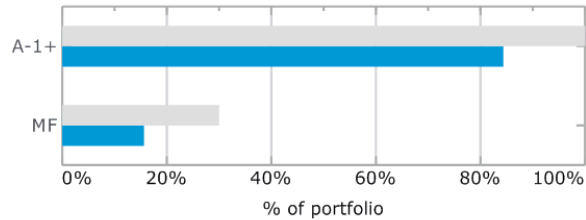


Portfolio Annualised Return

Ausbond BB Index Annualised Return

#### Investment Policy Compliance

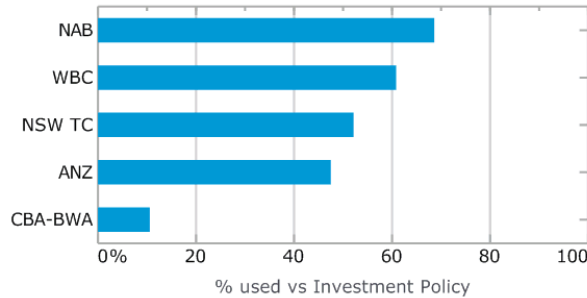
##### Total Credit Exposure



Portfolio Exposure

Investment Policy Limit

##### Highest Individual Exposures



##### Term to Maturities

Maturity Profile	Face Value (\$)	Policy	Max
Between 0 and 1 Year	21,057,044	100%	100%
	<b>21,057,044</b>		

## Broken Hill City Council

### Investment Holdings Report



#### Cash Accounts

Face Value (\$)	Current Yield	Institution	Credit Rating	Current Value (\$)	Deal No.	Reference
710,765.37	1.1200%	Westpac Group	A-1+	710,765.37	473409	Cheque
5,052,964.01	2.7000%	Westpac Group	A-1+	5,052,964.01	535442	90d Notice
<b>5,763,729.38</b>	<b>2.5052%</b>			<b>5,763,729.38</b>		

#### Managed Funds

Face Value (\$)	Current Yield	Institution	Credit Rating	Fund Name	Current Value (\$)	Deal No.	Reference
2,283,360.07	2.4316%	New South Wales T-Corp	MF	Cash Facility	2,283,360.07	535329	
1,009,954.85	2.6567%	New South Wales T-Corp	MF	Strategic Cash Facility	1,009,954.85	535330	
<b>3,293,314.92</b>	<b>2.5006%</b>				<b>3,293,314.92</b>		

#### Term Deposits

Maturity Date	Face Value (\$)	Rate	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Coupon Frequency	Reference
1-Nov-17	1,500,000.00	2.4500%	ANZ Banking Group	A-1+	1,500,000.00	3-Aug-17	1,509,061.64	535745	9,061.64	AtMaturity	
15-Nov-17	1,000,000.00	2.4800%	National Australia Bank	A-1+	1,000,000.00	17-Aug-17	1,005,163.84	535742	5,163.84	AtMaturity	
29-Nov-17	1,500,000.00	2.4800%	National Australia Bank	A-1+	1,500,000.00	24-Aug-17	1,507,032.33	535743	7,032.33	AtMaturity	
29-Nov-17	1,000,000.00	2.4700%	National Australia Bank	A-1+	1,000,000.00	30-Aug-17	1,004,263.29	535744	4,263.29	AtMaturity	
29-Nov-17	1,000,000.00	2.4500%	ANZ Banking Group	A-1+	1,000,000.00	30-Aug-17	1,004,228.77	535746	4,228.77	AtMaturity	
29-Nov-17	500,000.00	2.4500%	ANZ Banking Group	A-1+	500,000.00	30-Aug-17	502,114.38	535747	2,114.38	AtMaturity	
6-Dec-17	1,500,000.00	2.4500%	ANZ Banking Group	A-1+	1,500,000.00	31-Aug-17	1,506,242.47	535748	6,242.47	AtMaturity	
20-Dec-17	1,000,000.00	2.5100%	National Australia Bank	A-1+	1,000,000.00	20-Sep-17	1,002,888.22	535834	2,888.22	AtMaturity	
10-Jan-18	1,000,000.00	2.4000%	Bankwest	A-1+	1,000,000.00	4-Oct-17	1,001,841.10	535938	1,841.10	AtMaturity	
23-Jan-18	2,000,000.00	2.4800%	National Australia Bank	A-1+	2,000,000.00	25-Oct-17	2,000,951.23	535939	951.23	AtMaturity	
	<b>12,000,000.00</b>	<b>2.4638%</b>			<b>12,000,000.00</b>		<b>12,043,787.27</b>		<b>43,787.27</b>		

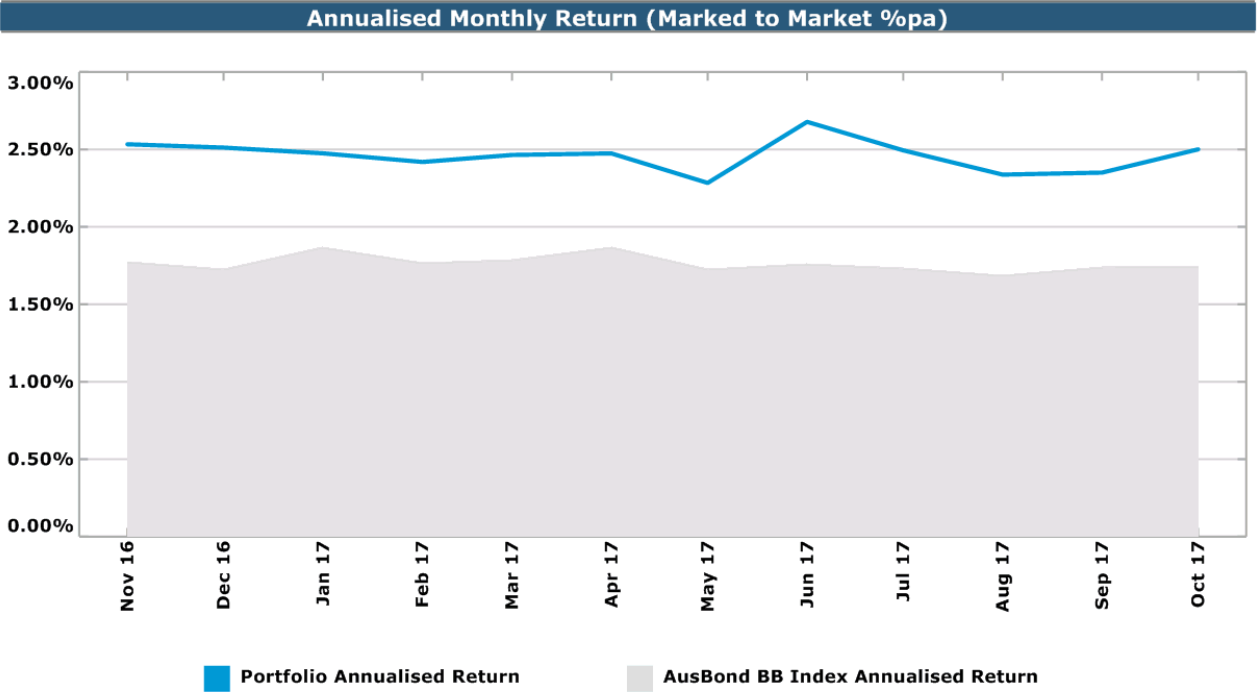


**Broken Hill City Council**  
Accrued Interest Report



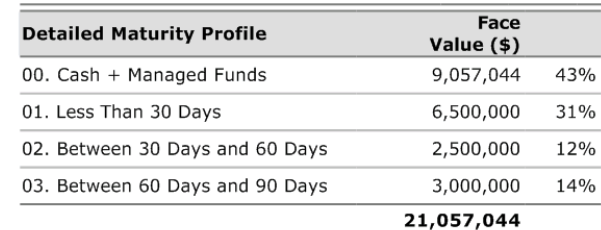
Accrued Interest Report								
Asset Type	Deal Number	Face Value (\$)	Settlement Date	Maturity Date	Interest Received (\$)	Days Accrued	Interest Accrued (\$)	Percentage Return
<b>Cash</b>								
Westpac Group	473409	710,765.37			370.25	31	370.25	1.12%
Westpac Group	535442	5,052,964.01			11,932.74	31	11,932.74	2.70%
					<b>12,302.99</b>		<b>12,302.99</b>	<b>2.59%</b>
<b>Managed Funds</b>								
New South Wales T-Corp	535329	2,283,360.07	29-Apr-17	29-Dec-17	0.00	31	5,607.80	2.43%
New South Wales T-Corp	535330	1,009,954.85	29-Apr-17	29-Dec-17	0.00	31	2,246.56	2.66%
					<b>0.00</b>		<b>7,854.36</b>	<b>2.49%</b>
<b>Term Deposit</b>								
Bankwest	535591	1,000,000.00	5-Jul-17	4-Oct-17	6,108.22	3	201.37	2.45%
National Australia Bank	535590	2,000,000.00	21-Jul-17	25-Oct-17	12,940.27	24	3,235.07	2.46%
ANZ Banking Group	535745	1,500,000.00	3-Aug-17	1-Nov-17	0.00	31	3,121.23	2.45%
National Australia Bank	535742	1,000,000.00	17-Aug-17	15-Nov-17	0.00	31	2,106.30	2.48%
National Australia Bank	535743	1,500,000.00	24-Aug-17	29-Nov-17	0.00	31	3,159.45	2.48%
National Australia Bank	535744	1,000,000.00	30-Aug-17	29-Nov-17	0.00	31	2,097.81	2.47%
ANZ Banking Group	535746	1,000,000.00	30-Aug-17	29-Nov-17	0.00	31	2,080.82	2.45%
ANZ Banking Group	535747	500,000.00	30-Aug-17	29-Nov-17	0.00	31	1,040.41	2.45%
ANZ Banking Group	535748	1,500,000.00	31-Aug-17	6-Dec-17	0.00	31	3,121.23	2.45%
National Australia Bank	535834	1,000,000.00	20-Sep-17	20-Dec-17	0.00	31	2,131.78	2.51%
Bankwest	535938	1,000,000.00	4-Oct-17	10-Jan-18	0.00	28	1,841.10	2.40%
National Australia Bank	535939	2,000,000.00	25-Oct-17	23-Jan-18	0.00	7	951.23	2.48%
					<b>19,048.49</b>		<b>25,087.81</b>	<b>2.46%</b>
<b>Grand Totals</b>					<b>31,351.48</b>		<b>45,245.16</b>	<b>2.50%</b>

**Broken Hill City Council**  
Investment Performance Report



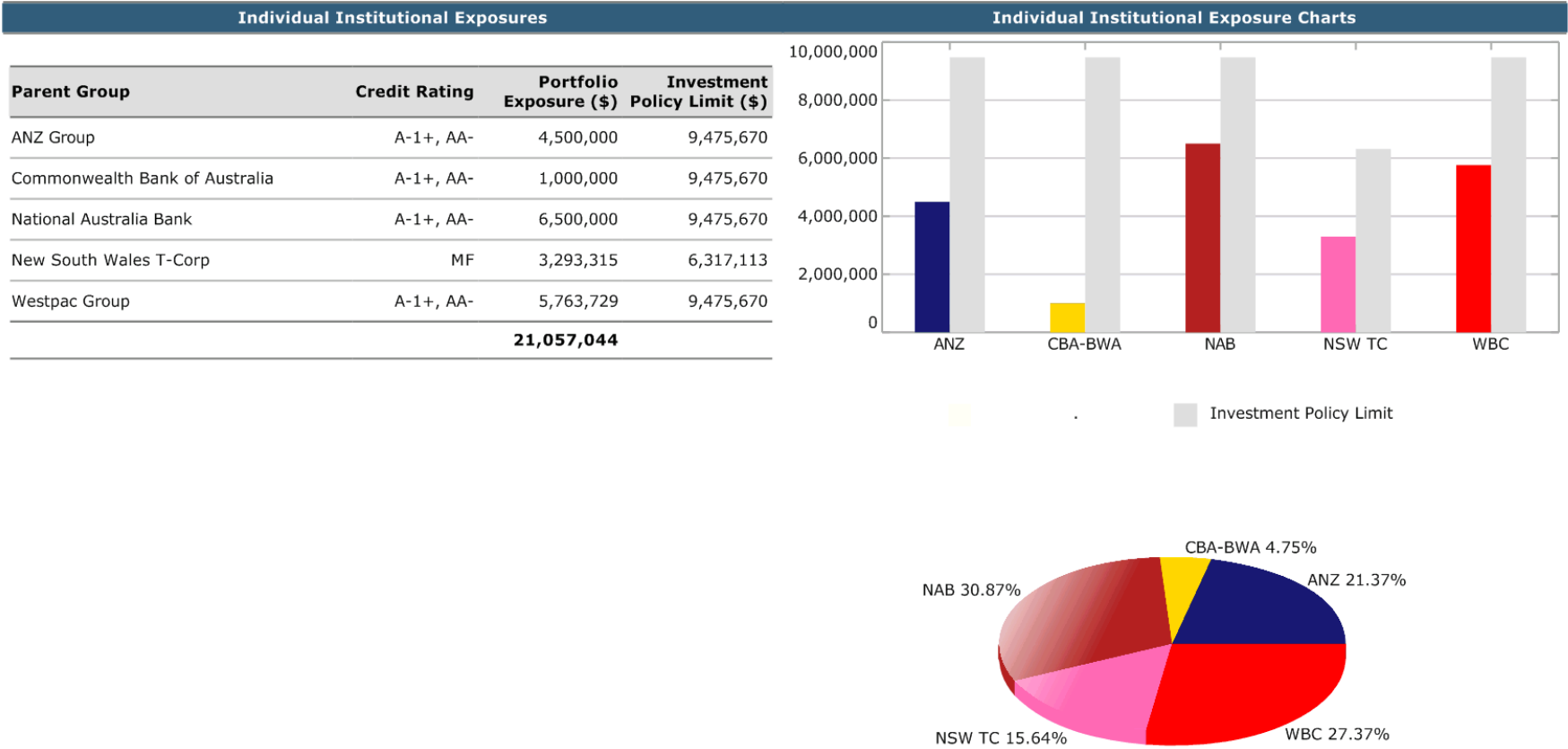
Historical Performance Summary			
	Portfolio	AusBond BB Index	Outperformance
Oct 2017	2.50%	1.74%	0.76%
Last 3 Months	2.40%	1.72%	0.68%
Last 6 Months	2.44%	1.73%	0.71%
Financial Year to Date	2.42%	1.72%	0.70%
Last 12 months	2.46%	1.76%	0.70%

**BROKEN HILL**  
CITY COUNCIL



Broken Hill City Council

Individual Institutional Exposures Report



## Broken Hill City Council

### Cash Flows Report



#### Current Month Cashflows

Transaction Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Cashflow Received
4-Oct-17	535591	Bankwest	Term Deposits	Interest - Received	6,108.22
		Bankwest	Term Deposits	Maturity Face Value - Received	1,000,000.00
				Deal Total	1,006,108.22
	535938	Bankwest	Term Deposits	Settlement Face Value - Paid	-1,000,000.00
				Deal Total	-1,000,000.00
Day Total					6,108.22
25-Oct-17	535590	National Australia Bank	Term Deposits	Interest - Received	12,940.27
		National Australia Bank	Term Deposits	Maturity Face Value - Received	2,000,000.00
				Deal Total	2,012,940.27
	535939	National Australia Bank	Term Deposits	Settlement Face Value - Paid	-2,000,000.00
				Deal Total	-2,000,000.00
Day Total					12,940.27
Net Cash Movement for Period					19,048.49

#### Next Month Cashflows

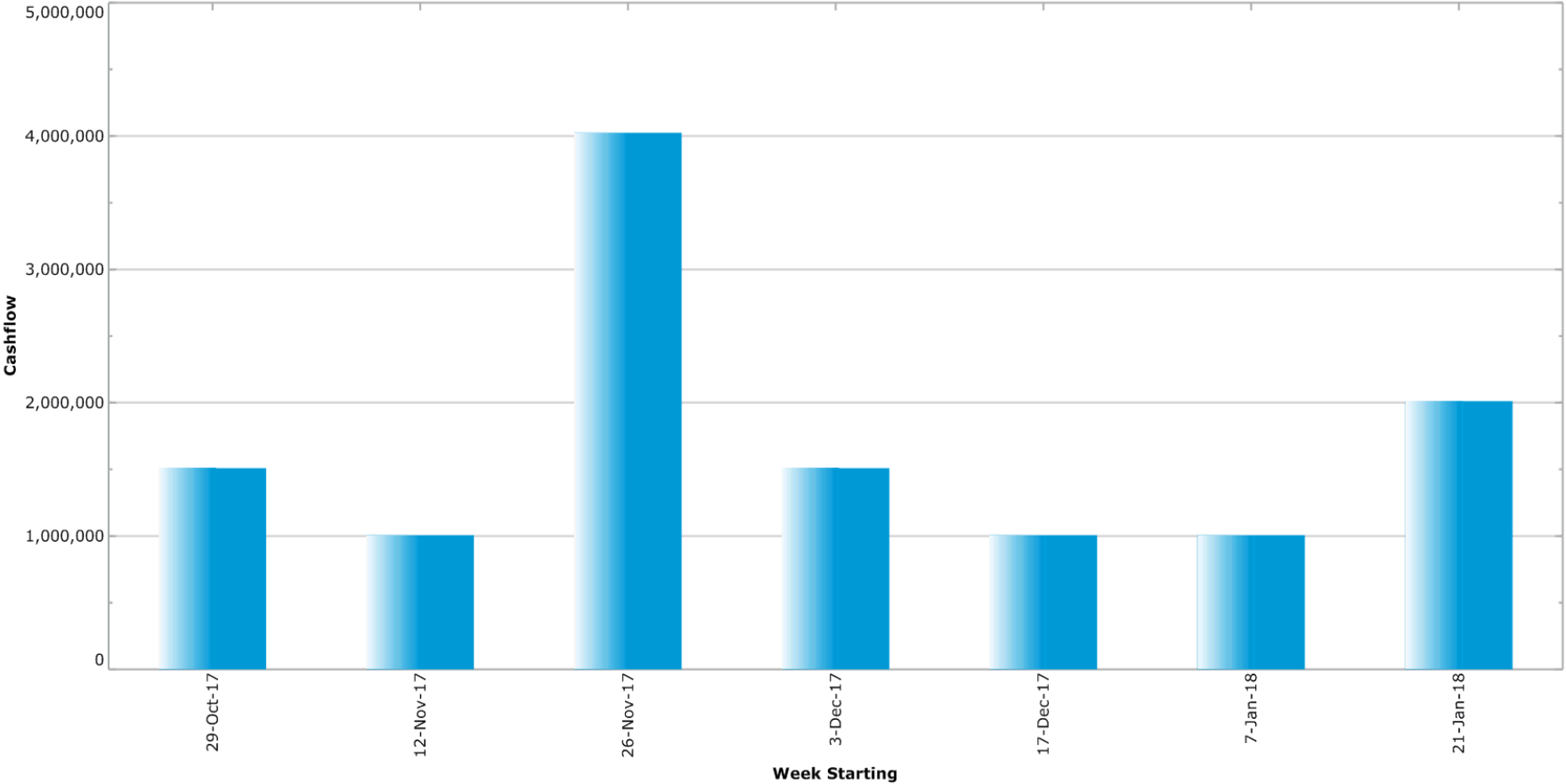
Transaction Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Cashflow Due
1-Nov-17	535745	ANZ Banking Group	Term Deposit	Interest - Received	9,061.64
		ANZ Banking Group	Term Deposit	Maturity Face Value - Received	1,500,000.00
				Deal Total	1,509,061.64
		Day Total			1,509,061.64
15-Nov-17	535742	National Australia Bank	Term Deposit	Interest - Received	6,115.07
		National Australia Bank	Term Deposit	Maturity Face Value - Received	1,000,000.00
				Deal Total	1,006,115.07
		Day Total			1,006,115.07
29-Nov-17	535743	National Australia Bank	Term Deposit	Interest - Received	9,886.03
		National Australia Bank	Term Deposit	Maturity Face Value - Received	1,500,000.00
				Deal Total	1,509,886.03
		535744	National Australia Bank	Term Deposit	Interest - Received
National Australia Bank	Term Deposit		Maturity Face Value - Received	1,000,000.00	

**Broken Hill City Council**  
Cash Flows Report



Next Month Cashflows					
<u>Transaction Date</u>	<u>Deal No.</u>	<u>Cashflow Counterparty</u>	<u>Asset Type</u>	<u>Cashflow Description</u>	<u>Cashflow Due</u>
				<u>Deal Total</u>	<u>1,006,158.08</u>
	535746	ANZ Banking Group	Term Deposit	Interest - Received	6,108.22
		ANZ Banking Group	Term Deposit	Maturity Face Value - Received	1,000,000.00
				<u>Deal Total</u>	<u>1,006,108.22</u>
	535747	ANZ Banking Group	Term Deposit	Interest - Received	3,054.11
		ANZ Banking Group	Term Deposit	Maturity Face Value - Received	500,000.00
				<u>Deal Total</u>	<u>503,054.11</u>
				<b>Day Total</b>	<b>4,025,206.44</b>
				<b>Net Cash Movement for Period</b>	<b>6,540,383.15</b>

**Broken Hill City Council**  
Cash Flows Report





## ORDINARY MEETING OF THE COUNCIL

November 17, 2017

**ITEM 5**BROKEN HILL CITY COUNCIL REPORT NO. 209/17

SUBJECT: QUARTERLY BUDGET REVIEW STATEMENT FOR PERIOD  
ENDING SEPTEMBER 2017 12/160

**Recommendation**

1. That Broken Hill City Council Report No. 209/17 dated November 17, 2017, be received.
2. That the 1st Quarterly Budget Review Statement and recommendations be adopted.
3. That Council note the projected 2017/18 operating deficit (before capital) is increased by \$20,000 to \$1,840,000.
4. That Council note the 2017/18 projected capital budget is increased by \$18,000 to \$11,548,000.

**Executive Summary:**

The Quarterly Budget Review Statement (QBRS) presents a summary of Council's financial position at the end of the third quarter for the financial year ended 30 June 2018.

The quarterly budget review process is the mechanism through which Council and the community are informed of Council's progress against the Operational Plan (annual budget), together with recommendations for changes and reasons for budget variations.

Improvements made to-date to the expected end of financial year result are significant and reflect the substantial effort currently underway to implement and develop further strategies to address Council's underlying budgetary weaknesses.

The September Quarterly Budget Review shows an unfavourable operating adjustment with the projected 2017/18 operating result (before capital items) to decrease from a projected operating result deficit of \$1,820,000 to an overall projected operating result at 30 June 2018 of \$1,840,000. This is a decrease of \$20,000 or 1%.

Budgeted capital expenditure is expected to increase by \$18,000. This will increase expected capital expenditure from \$11,530,000 as per the 2017/18 approved original budget and approved 2016/17 carryovers, to \$11,548,000.

**Report:*****Budget Review:***

In accordance with s203 of the *Local Government (General) Regulations 2005*:

- (1) Not later than 2 months after the end of each quarter, the responsible accounting officer of a Council must prepare and submit to the Council a budget review statement that shows, by reference to the estimate of income and expenditure set out in the Council's Revenue Policy included in the Operational Plan for the relevant year, a revised estimate of the income and expenditure for that year.

- 
- (2) A budget review statement must include or be accompanied by:
- (a) A report as to whether or not the responsible accounting officer believes that the statement indicates that the financial position of the Council is satisfactory, having regard to the original estimate of income and expenditure; and
  - (b) If that position is unsatisfactory, recommendation for remedial action.

In accordance with s211 (*Authorisation of expenditure*) of the *Local Government (General) Regulations 2005*:

- (1) A council, or a person purporting to act on behalf of a council, must not incur a liability for the expenditure of money unless the council at the annual meeting held in accordance with subclause (2) or at a later ordinary meeting:
- (a) has approved the expenditure, and
  - (b) has voted the money necessary to meet the expenditure.

The QBRs appear as Attachment 1, and has been produced in accordance with the guidelines and standards issued by the Office of Local Government.

### ***Operational Budget Result:***

The total adjustment for the September Quarterly Budget Review shows an increase in the deficit projected in the 2017/18 Operational Plan by \$20,000 (before capital items) to an overall projected budget deficit of \$1,840,000. This variance is attributable to the following items:

- Net decrease of \$20,000 due to the approved infrastructure renewal loan not being drawn down due to a delay with the Office of Local Government, and therefore projected investment income from reinvesting the loan and projected interest expense for the loan have both been reduced. The net effect is a reduction of \$10,000 in the projected net operating result for the year. The loan is expected to be drawn down in December 2017.
- \$10,000 added to budget to cover the contribution to the Local Government Mining Alliance, as per the October 2017 Council Meeting.
- A nil net effect budgetary adjustment of \$50,000 for an internal audit function has been made. This has been absorbed within the current operational budget. This is to comply with the recent changes to the *Local Government Act 1993* and to fulfil the requirements of the Audit, Risk and Improvement Committee to have an internal audit function operational by 1 July 2018. Management are still considering what this internal audit function will look like, in regards to contracting the function to an external provider, additional staff members or resource sharing with neighbouring Councils. However this will begin to be investigated and set up in the second half of 2017/18, so that it is operational for the beginning of the 2018/19 financial year.

### ***Capital Budget Result:***

Budgeted capital expenditure is expected to increase by \$18,000. This will increase expected capital expenditure from \$11,530,000 as stated in the 2017/18 approved original budget and approved 2016/17 carryovers, to \$11,548,000.

This result reflects the following movements:

- Additional \$6,000 for a disabled shower bed at the Broken Hill Regional Aquatic Centre. This device is a hydraulic system which allows carers of a person with a disability to shower them after using the pool. The YMCA has received requests from families to install this system. Options for grant funding will be investigated before purchase.
- Additional \$12,000 for a portable dance floor at the Civic Centre. The upstairs function spaces of the Civic Centre has been identified in the Civic Centre Business Plan as having a primary focus for weddings and private functions. A major requirement for these types of functions is to have a dancefloor. Having a portable dance floor for the upstairs function spaces will enhance the marketability of this area and enable the space to be used as identified in the Civic Centre Business Plan. The number of bookings for weddings, private functions and balls with a maximum attendance of 180 - 200 people, can be increased with a specialised portable dance floor. It is estimated that the dancefloor would generate an additional \$22,000 revenue for the Civic Centre in the first three years of operation at the current hire fee as set out in the Fees & Charges.

**Strategic Direction:**

Key Direction:	Our Leadership
Objective:	Openness and Transparency in Decision Making
DP Action:	Maintain good governance and best practice methods and ensure compliance with various guidelines and legislation

**Relevant Legislation:**

*Clause 203(1) of the Local Government (General) Regulations 2005.*

*Clause 211 of the Local Government (General) Regulations 2005.*

**Financial Implications:**

An overall decrease in Council's 2017/18 operating position of \$20,000. The projected operating result for 30 June 2018 (before capital items) is now \$1,840,000.

The effect on the LTFP is minimal and has not impacted Council's prediction of returning to surplus in 2023.

Full details of the financial implications of this quarter's QBRS are contained within the attached report.

**Attachments**

1. [!\[\]\(e1bdc70a9006e3802acd56af7aa337d8\_img.jpg\)](#) Quarterly Budget Review Statement September 2017 V2

JAY NANKIVELL  
FINANCE MANAGER

JAMES RONCON  
GENERAL MANAGER

Broken Hill City Council

Quarterly Budget Review Statement  
for the period 01/07/17 to 30/09/17

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Broken Hill City Council

**Quarterly Budget Review Statement**  
for the period 01/07/17 to 30/09/17

**Report by Responsible Accounting Officer**

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

30 September 2017

It is my opinion that the Quarterly Budget Review Statement for Broken Hill City Council for the quarter ended 30/09/17 indicates that Council's projected financial position at 30/6/18 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Signed:



date:

17/10/17

Jay Nankivell  
Responsible Accounting Officer

Broken Hill City Council

## Quarterly Budget Review Statement

for the period 01/07/17 to 30/09/17

### Income & Expenses Budget Review Statement

Budget review for the quarter ended 30 September 2017

#### Income & Expenses - Council Consolidated

(\$000's)	Original Budget 2017/18	Revised Budget 2017/18	Variations for this Sep Qtr	Notes	Projected Year End Result	Actual YTD figures
<b>Income</b>						
Rates and Annual Charges	17,264	17,264			17,264	16,231
User Charges and Fees	3,462	3,462			3,462	902
Interest and Investment Revenues	1,015	1,015	(155)	1	860	95
Other Revenues	504	504			504	110
Grants & Contributions - Operating	6,363	6,363			6,363	687
Grants & Contributions - Capital	3,639	3,639			3,639	1,203
Net gain from disposal of assets	211	211			211	9
Share of Interests in Joint Ventures	-	-			-	-
<b>Total Income from Continuing Operations</b>	<b>32,458</b>	<b>32,458</b>	<b>(155)</b>		<b>32,303</b>	<b>19,237</b>
<b>Expenses</b>						
Employee Costs	13,958	13,958			13,958	3,407
Borrowing Costs	504	504	(145)	1	359	52
Materials & Contracts	5,516	5,516			5,516	1,427
Depreciation	6,431	6,431			6,431	1,298
Legal Costs	95	95			95	134
Consultants	130	130			130	57
Other Expenses	4,005	4,005	10	2	4,015	970
Interest & Investment Losses	-	-			-	-
Net Loss from disposal of assets	-	-			-	-
<b>Total Expenses from Continuing Operations</b>	<b>30,639</b>	<b>30,639</b>	<b>(135)</b>		<b>30,504</b>	<b>7,345</b>
<b>Net Operating Result from Continuing Operation</b>	<b>1,819</b>	<b>1,819</b>	<b>(20)</b>		<b>1,799</b>	<b>11,892</b>
Discontinued Operations - Surplus/(Deficit)	-	-			-	-
<b>Net Operating Result from All Operations</b>	<b>1,819</b>	<b>1,819</b>	<b>(20)</b>		<b>1,799</b>	<b>11,892</b>
<b>Net Operating Result before Capital Items</b>	<b>(1,820)</b>	<b>(1,820)</b>	<b>(20)</b>		<b>(1,840)</b>	<b>10,689</b>

Broken Hill City Council

## Quarterly Budget Review Statement

for the period 01/07/17 to 30/09/17

### Income & Expenses Budget Review Statement

Budget review for the quarter ended 30 September 2017

#### Income & Expenses - Council Consolidated

(\$000's)	Original Budget 2017/18	Revised Budget 2017/18	Variations for this Sep Qtr	Notes	Projected Year End Result	Actual YTD figures
<b>Income</b>						
Our Leadership	20,354	20,354			20,354	14,532
Our Community	5,633	5,633	(155)		5,478	780
Our Economy	2,085	2,085			2,085	739
Our Environment	4,386	4,386			4,386	3,176
<b>Total Income from Continuing Operations</b>	<b>32,458</b>	<b>32,458</b>	<b>(155)</b>		<b>32,303</b>	<b>19,227</b>
<b>Expenses</b>						
		-			-	
Our Leadership	10,228	10,228	10		10,238	2,707
Our Community	11,821	11,821	(145)		11,676	2,678
Our Economy	4,056	4,056			4,056	1,015
Our Environment	4,534	4,534			4,534	945
<b>Total Expenses from Continuing Operations</b>	<b>30,639</b>	<b>30,639</b>	<b>(135)</b>		<b>30,504</b>	<b>7,345</b>
<b>Net Operating Result from Continuing Operations</b>	<b>1,819</b>	<b>1,819</b>	<b>(20)</b>		<b>1,799</b>	<b>11,882</b>
Discontinued Operations - Surplus/(Deficit)		-			-	
<b>Net Operating Result from All Operations</b>	<b>1,819</b>	<b>1,819</b>	<b>(20)</b>		<b>1,799</b>	<b>11,882</b>
<b>Net Operating Result before Capital Items</b>	<b>(1,820)</b>	<b>(1,820)</b>	<b>(20)</b>		<b>(1,840)</b>	<b>10,689</b>



Broken Hill City Council

**Quarterly Budget Review Statement**  
for the period 01/07/17 to 30/09/17

**Income & Expenses Budget Review Statement**  
**Recommended changes to revised budget**

Budget Variations being recommended include the following material items:

Notes	Details
1	Infrastructure renewal loan has not been drawn down due to a delay with the Office of Local Government and therefore projected investment income from reinvesting the loan and projected interest expense for the loan have both been reduced. The net effect is a reduction of \$10,000 in the projected net operating result for the year. The loan is expected to be drawn down in December 2017.
2	\$10,000 added to budget to cover the contribution to the Local Government Mining Alliance, as per the October 2017 Council Meeting.

Broken Hill City Council

## Quarterly Budget Review Statement

for the period 01/07/17 to 30/09/17

### Capital Budget Review Statement

Budget review for the quarter ended 30 September 2017

#### Capital Budget - Council Consolidated

(\$000's)	Original Budget 2017/18	Approved Changes		Revised Budget 2017/18	Variations for this Sep Qtr		Projected Year End Result	Actual YTD figures
		Carry Forwards	Other than by QBRS					
<b>Capital Expenditure</b>								
New Assets								
- Plant & Equipment		155		155			155	11
- Land & Buildings	65	228		293	18	1	311	88
- Roads, Bridges, Footpaths	65	35		100			100	7
- Other	560	2,307		2,867			2,867	9
Renewal Assets (Replacement)								
- Plant & Equipment	2,118	1,574		3,692			3,692	507
- Land & Buildings	203	3,353	60	3,616			3,616	278
- Roads, Bridges, Footpaths	3,128	430		3,558			3,558	170
- Other	825	274		1,099			1,099	17
<b>Total Capital Expenditure</b>	<b>6,964</b>	<b>8,356</b>	<b>60</b>	<b>15,380</b>	<b>18</b>		<b>15,398</b>	<b>1,087</b>
<b>Capital Funding</b>								
Capital Grants & Contributions	3,639			3,639			3,639	1,203
- Plant & Equipment	211			211			211	
<b>Total Capital Funding</b>	<b>3,850</b>	<b>-</b>	<b>-</b>	<b>3,850</b>	<b>-</b>		<b>3,850</b>	<b>1,203</b>
<b>Net Capital Funding - Surplus/(Deficit)</b>	<b>(3,114)</b>	<b>(8,356)</b>	<b>(60)</b>	<b>(11,530)</b>	<b>(18)</b>		<b>(11,548)</b>	<b>116</b>

Broken Hill City Council

Quarterly Budget Review Statement  
for the period 01/07/17 to 30/09/17

Capital Budget Review Statement  
Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes	Details
1	<p>Additional Expenditure on New Plant and Equipment:</p> <p>1. \$6,000 Disabled shower bed for the Aquatic Centre. This device is a hydraulic system which allows carers of a person with a disability to shower them after using the pool. The YMCA has received requests from families to install this system. Options for grant funding will be investigated before purchase.</p> <p>2. Civic Centre Portable Dancefloor \$12,000 - The upstairs function spaces of the Civic Centre has been identified in the Civic Centre Business Plan as having a primary focus for weddings and private functions. A major requirement for these types of functions is to have a dancefloor. Having a portable dance floor for the upstairs function spaces will enhance the marketability of this area and enable the space to be used as identified in the Civic Centre Business Plan. The number of bookings for weddings, private functions and balls with a maximum attendance of 180 - 200 people, can be increased with a specialised portable dance floor. It is estimated that the dancefloor would generate an additional \$22,000 revenue for the Civic Centre in the first three years of operation at the current hire fee within the Fees &amp; Charges.</p>

Broken Hill City Council

## Quarterly Budget Review Statement

for the period 01/07/17 to 30/09/17

### Cash & Investments Budget Review Statement

Budget review for the quarter ended 30 September 2017

#### Cash & Investments - Council Consolidated

(\$000's)	Original Budget 2017/18	Revised Budget 2017/18	Variations for this Sep Qtr	Notes	Projected Year End Result	Actual YTD figures
<b>Externally Restricted <sup>(1)</sup></b>						
Accommodation Bonds - Aged Hostel	45	45			45	45
Developer Contributions - General	447	447			447	434
Domestic Waste Management	3,754	3,754			3,754	5,665
Royalties	444	444			444	472
Specific Purpose Unexpended Grants	6,648	6,648			6,648	4,054
<b>Total Externally Restricted</b>	<b>11,338</b>	<b>11,338</b>	<b>-</b>		<b>11,338</b>	<b>10,670</b>
(1) Funds that must be spent for a specific purpose						
<b>Internally Restricted <sup>(2)</sup></b>						
Infrastructure Replacement	3,741	3,741			3,741	3,720
Employee Leave Entitlements	857	857			857	857
Regional Aquatic Centre Reserve	103	103	13	1	116	103
Innovation Reserve	1,000	1,000			1,000	1,000
Security Bonds, Deposits & Retentions	72	72			72	75
Plant Purchase Reserve	942	942			942	942
Insurance Reserve	200	200			200	200
Commercial Waste Management	271	271			271	285
Other	225	225			225	252
<b>Total Internally Restricted</b>	<b>7,411</b>	<b>7,411</b>	<b>13</b>		<b>7,424</b>	<b>7,434</b>
(2) Funds that Council has earmarked for a specific purpose						
<b>Unrestricted (ie. available after the above Restrictions)</b>	<b>5,500</b>	<b>5,500</b>	<b>(13)</b>		<b>5,487</b>	<b>3,514</b>
<b>Total Cash &amp; Investments</b>	<b>24,249</b>	<b>24,249</b>			<b>24,249</b>	<b>21,618</b>

Broken Hill City Council

**Quarterly Budget Review Statement**  
for the period 01/07/17 to 30/09/17

**Cash & Investments Budget Review Statement**

**Comment on Cash & Investments Position**

Not Applicable

**Investments**

Investments have been invested in accordance with Council's Investment Policy.

**Cash**

This Cash at Bank amount has been reconciled to Council's physical Bank Statements.  
The date of completion of this bank reconciliation is 30/09/17

**Reconciliation Status**

The YTD Cash & Investment figure reconciles to the actual balances held as follows:

**\$ 000's**

Cash at Bank (as per bank statements)		392
Investments on Hand		21,226
less: Unpresented Cheques	(Timing Difference)	
add: Undeposited Funds	(Timing Difference)	
less: Identified Deposits (not yet accounted in Ledger)	(Require Actioning)	
add: Identified Outflows (not yet accounted in Ledger)	(Require Actioning)	
less: Unidentified Deposits (not yet actioned)	(Require Investigation)	
add: Unidentified Outflows (not yet actioned)	(Require Investigation)	
<b>Reconciled Cash at Bank &amp; Investments</b>		<b>21,618</b>
<b>Balance as per Review Statement:</b>		<b>21,618</b>

Difference: -

**Recommended changes to revised budget**

Budget Variations being recommended include the following material items:

**Notes Details**

- Additional \$13K added to the YMCA reserve. This was the profit share Council received from the Broken Hill Regional Aquatic Centre for 2016/17.

Broken Hill City Council

## Quarterly Budget Review Statement

for the period 01/07/17 to 30/09/17

### Key Performance Indicators Budget Review Statement

Budget review for the quarter ended 30 September 2017

(\$000's)	Current Projection		Original Budget 17/18	Actuals Prior Periods	
	Amounts 17/18	Indicator 17/18		16/17	15/16

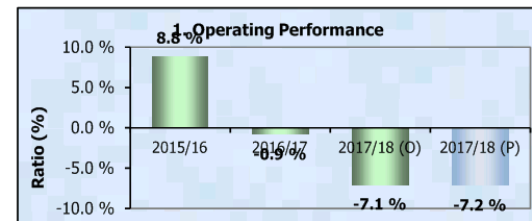
NSW Local Government Industry Key Performance Indicators (OLG):

#### 1. Operating Performance

Operating Revenue (excl. Capital) - Operating Expenses	- 2,051.00	-7.2 %	-7.1 %	-0.9 %	8.8 %
Operating Revenue (excl. Capital Grants & Contributions)	28,453.00				

#### Benchmark - Greater than 0%

This ratio measures Council's achievement of containing operating expenditure within operating revenue.

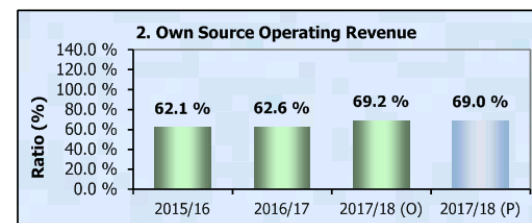


#### 2. Own Source Operating Revenue

Operating Revenue (excl. ALL Grants & Contributions)	22,301.00	69.0 %	69.2 %	62.6 %	62.1 %
Total Operating Revenue (incl. Capital Grants & Cont)	32,303.00				

#### Benchmark - Greater than 60%

This ratio measures fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants & contributions.

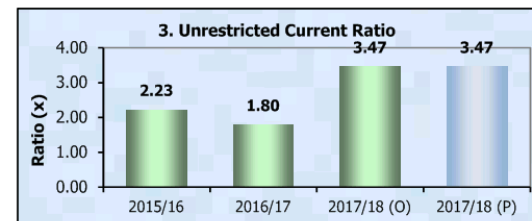


#### 3. Unrestricted Current Ratio

Current Assets less all External Restrictions	24,214.00	3.47	3.47	1.80	2.23
Current Liabilities less Specific Purpose Liabilities	6,977.00				

#### Benchmark - Greater than 1.5

To assess the adequacy of working capital and its ability to satisfy obligations in the short term for the unrestricted activities of Council.



Broken Hill City Council

## Quarterly Budget Review Statement

for the period 01/07/17 to 30/09/17

### Key Performance Indicators Budget Review Statement

Budget review for the quarter ended 30 September 2017

(\$000's)	Current Projection		Original Budget 17/18	Actuals Prior Periods 16/17 15/16	
	Amounts 17/18	Indicator 17/18			

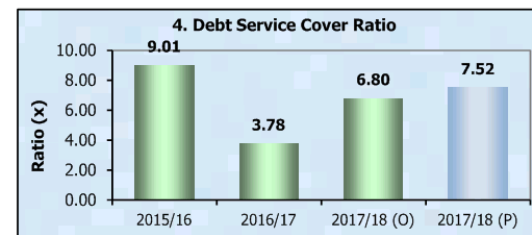
NSW Local Government Industry Key Performance Indicators (OLG):

#### 4. Debt Service Cover Ratio

Operating Result before Interest & Dep. exp (EBITDA)	8,589.00	7.52	6.80	3.78	9.01
Principal Repayments + Borrowing Interest Costs	1,142.00				

#### Benchmark - Greater than 2.0

This ratio measures the availability of operating cash to service debt including interest, principal and lease payments.

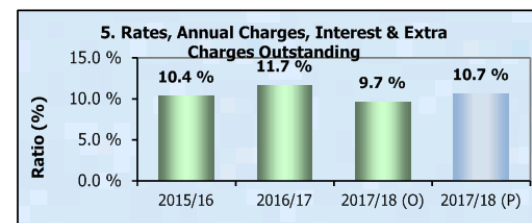


#### 5. Rates, Annual Charges, Interest & Extra Charges Outstanding

Rates, Annual & Extra Charges Outstanding	1,844.00	10.7 %	9.7 %	11.7 %	10.4 %
Rates, Annual & Extra Charges Collectible	17,274.00				

#### Benchmark - Less than 10%

To assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts.

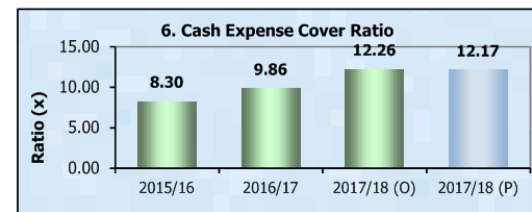


#### 6. Cash Expense Cover Ratio

Current Year's Cash & Cash Equivalents (incl. Term Deposits)	21,272.00	12.17	12.26	9.86	8.30
Operating & financing activities Cash Flow payments	1,748.25				

#### Benchmark - Greater than 3 months

This liquidity ratio indicates the number of months a Council can continue paying for its immediate expenses without additional cash inflow.





Broken Hill City Council

**Quarterly Budget Review Statement**  
for the period 01/07/17 to 30/09/17

**Key Performance Indicators Budget Review Statement**

Budget review for the quarter ended 30 September 2017

(\$000's)	Current Projection		Original Budget 17/18	Actuals Prior Periods	
	Amounts 17/18	Indicator 17/18		16/17	15/16

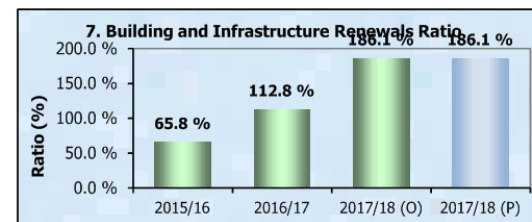
NSW Local Government Infrastructure Asset Performance Indicators (OLG):

**7. Building and Infrastructure Renewals Ratio**

Asset Renewals (Building, Infrastructure & Other Structures)	11,965.00	186.1 %	186.1 %	112.8 %	65.8 %
Depreciation, Amortisation & Impairment	6,431.00				

**Benchmark - Greater than 100%**

To assess the rate at which these assets are being renewed relative to the rate at which they are depreciating.

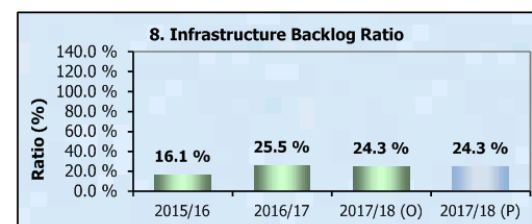


**8. Infrastructure Backlog Ratio**

Estimated cost to bring Assets to a satisfactory condition	46,754.00	24.3 %	24.3 %	25.5 %	16.1 %
Total value of Infrastructure, Building, Other Structures & depreciable Land Improvement Assets	192,241.00				

**Benchmark - Less than 2.0%**

This ratio shows what proportion the backlog is against the total value of a Council's infrastructure.

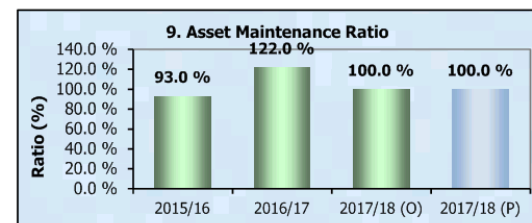


**9. Asset Maintenance Ratio**

Actual Asset Maintenance	1.00	100.0 %	100.0 %	1.22	0.93
Required Asset Maintenance	1.00				

**Benchmark - Greater than 1.0**

Compares actual vs. required annual asset maintenance. A ratio above 1.0 indicates Council is investing enough funds to stop the Infrastructure Backlog growing.



Broken Hill City Council

## Quarterly Budget Review Statement

for the period 01/07/17 to 30/09/17

### Key Performance Indicators Budget Review Statement

Budget review for the quarter ended 30 September 2017

(\$000's)	Current Projection		Original Budget 17/18	Actuals Prior Periods	
	Amounts	Indicator		16/17	15/16
	17/18	17/18			

NSW Local Government Infrastructure Asset Performance Indicators (OLG):

#### 10. Cost to bring assets to agreed service level

Estimated cost to bring assets to an agreed

service level set by Council

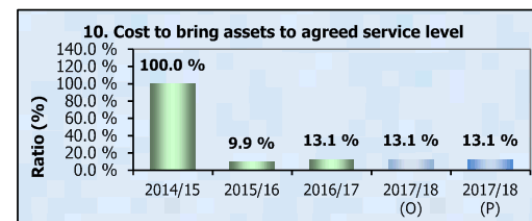
	46,754.00	13.1 %	13.1 %	13.1 %	9.9 %
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Gross replacement cost

358,054.00

#### Benchmark - Less than 2.0%

This ratio provides a snapshot of the proportion of outstanding renewal works compared to the total value of assets under Council's care and stewardship.



#### 11. Capital Expenditure Ratio

Annual Capital Expenditure

Annual Depreciation

15,398.00

6,431.00

2.4

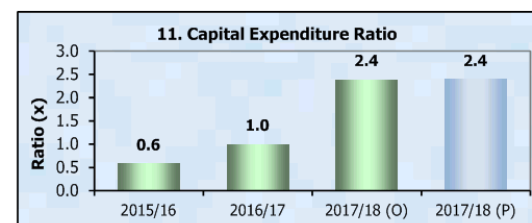
2.4

1.0

0.6

#### Benchmark - Greater than 1.1

To assess the extent to which a Council is expanding its asset base thru capital expenditure on both new assets and the replacement and renewal of existing assets.



#### 12. Interest Cover Ratio

Operating Results before Interest & Dep. exp (EBITDA)

Borrowing Interest Costs (from the income statement)

8,589.00

359.00

23.9

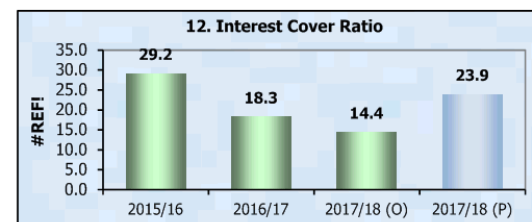
14.4

18.3

29.2

#### Benchmark - Greater than 4.0

This ratio indicates the extent to which a Council can service (through operating cash) its interest bearing debt & take on additional borrowings.



Broken Hill City Council

**Quarterly Budget Review Statement**

for the period 01/07/17 to 30/09/17

**Contracts Budget Review Statement**

Budget review for the quarter ended 30 September 2017

**Part A - Contracts Listing** - contracts entered into during the quarter

Contractor	Contract detail & purpose	Contract Value	Start Date	Duration of Contract	Budgeted (Y/N)	Notes
Port Container Engineering	Construction , delivery and install Memorial Oval Judges Box	110,000	20/09/17	N/A	Y	
Johnsons Truck and Coach Service Pty Ltd	Supply Tip Truck	65,545	04/07/17	N/A	Y	

1. Minimum reporting level is 1% of estimated income from continuing operations of Council or \$50,000 - whatever is the lesser.
2. Contracts listed are those entered into during the quarter being reported and exclude contractors on Council's Preferred Supplier list.
3. Contracts for employment are not required to be included.

Broken Hill City Council

**Quarterly Budget Review Statement**  
for the period 01/07/17 to 30/09/17

**Consultancy & Legal Expenses Budget Review Statement**

Consultancy & Legal Expenses Overview

Expense	YTD Expenditure (Actual Dollars)	Budgeted (Y/N)
Consultancies	57,234	Y
Legal Fees	277,807	Y

**Definition of a consultant:**

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

**Comments**

Expenditure included in the above YTD figure but not budgeted includes:

**Details**

\$57K of unbudgeted legal fees have been incurred as a result of the Civic Centre legal review.

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ORDINARY MEETING OF THE COUNCIL

November 2, 2017

**ITEM 6**

BROKEN HILL CITY COUNCIL REPORT NO. 210/17

SUBJECT: ADOPTION OF DRAFT REVISED SWIMMING POOL BARRIER  
INSPECTION POLICY 12/14

**Recommendation**

1. That Broken Hill City Council Report No. 210/17 dated November 2, 2017, be received.
2. That Council adopts the draft revised Swimming Pool Barrier Inspection Policy as a Policy of Council.

**Executive Summary:**

Council considered the draft revised Swimming Pool Barrier Inspection Policy at its meeting held 27 September 2017 and Council resolved to place the draft policy on public exhibition as per Section 160 of the *Local Government Act 1993*.

The draft policy was subsequently placed on public exhibition for a period of twenty eight days concluding on 27 October 2017, at which time Council received nil submissions from the public.

**Report:**

This report proposes a number of amendments to the current Swimming Pool Barrier Inspection Policy. A draft policy is attached to this report for Council's perusal, all amendments are highlighted.

This policy review has two main objectives:

- a) Increasing the accuracy and reliability of the policy document, and
- b) Increasing the effective reach of the inspection program.

The majority of the amendments in the policy from the existing are in order to achieve the first objective.

In NSW, local councils are required to:

1. develop and implement a swimming pool barrier inspection program in consultation with their communities.
2. report annually on the number of pool inspections undertaken and the level of compliance with the requirements.
3. inspect pools associated with tourist and visitor accommodation and multi-occupancy developments at three-year intervals.
4. at the request of a pool owner, inspect a swimming pool or spa pool prior to sale or lease of the property.
5. issue either a certificate of compliance or non-compliance after an inspection. Certificates of compliance are valid for three years.

With more than 600 swimming pools in Broken Hill, pool safety is a big community issue. Backyard swimming pools can be great fun, however they are a significant responsibility for the landowner and occupier as drowning of young children can happen quickly and silently.

It is the responsibility of the owner/occupier to keep the pool fence in a state of good repair, and ensure all gates providing access to the swimming area are maintained so they are self-closing and self-latching. Pool users and owners should be aware that if there is a death or injury in a pool, legal liability may fall on the person responsible for the pool at the time, even if a safety fence is installed.

Early in 2013 the NSW Government introduced new laws affecting swimming pools which emphasize owners' responsibilities and improved safety. The new laws resulted in a number of changes to the Act including the creation of a state-wide web-based swimming pool register, increasing the roles and responsibilities of Council in relation to swimming pool inspections and the issue of compliance certificates.

Under Section 22B of the *Swimming Pools Act 1992*, Council is required to develop and implement a swimming pool inspection program in consultation with the community. The Act required Council to implement this program by the 29 October 2013. The need to conduct a Swimming Pool Safety Program is identified within the Broken Hill Delivery Program 2017 – 2021.

The changes to clause 4 are targeted at the program itself. The provisions in subclause 4.4 have been added to the policy to allow Council to instigate an inspection under the program, where the swimming pool has been identified by a member of staff attending the premises for a purpose outside the *Swimming Pools Act* (for example, to investigate a noise complaint, or other matter).

This has the intended effect of both increasing the overall number of swimming pools inspected under the program and allowing Council to issue Certificates of Compliance under the Act in such circumstances. Due to a number of legislative anomalies beyond Council's control, where Council identifies a pool through means outside the inspection program, it is not able to issue a Certificate of Compliance for that pool, even if the pool is found to comply with all the requirements of the Act. Including the provisions outlined in subclause 4.4 of the draft policy will resolve this issue.

The other main change to the policy is at subclause 4.5. Council's current inspection program selects premises on a random basis. The proposed change replaces this practise with a risk-based, targeted approach. Having reviewed inspection results since the commencement of the first iteration of the inspection program, Council staff have found that the time since the last inspection significantly affects the likelihood of the pool being compliant. Older pools that have had more recent inspections are more likely to comply with the legislative requirements than a newer pool that has not been inspected by an Authorised Officer under the Act. As a result, it is proposed that any additional pools inspected be chosen on the basis of the time since their last inspection, not randomly.

In accordance with Section 160 of the *Local Government Act 1993* the draft revised Swimming Pool Barrier Inspection Policy was placed on public exhibition for a period of twenty eight days closing 27 October 2017, during which time nil submission was received by Council.

### **Strategic Direction:**

Key Direction: 4. Our leadership

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Objective:	4.1 Openness and transparency in decision making
Function:	Leadership and governance
DP Action:	4.1.1.13 Maintain good governance and best practice methods and ensure compliance with various guidelines and legislation

**Relevant Legislation:**

*Swimming Pools Act 1992*

*Swimming Pools Regulation 2008 and associated Australian Standards*

**Financial Implications:**

Currently Council charges the legislated fees of \$150 for the first inspection, \$100 for the 2<sup>nd</sup> and any other subsequent inspection/s are free of charge.

**Attachments**

1. [!\[\]\(2cbb40928a34ecf5ce700a63c52aa374\_img.jpg\)](#) Draft Swimming Pool Barrier Inspection Policy

FRANCOIS VANDERBERG  
MANAGER PLANNING, DEVELOPMENT & COMPLIANCE

JAMES RONCON  
GENERAL MANAGER



## SWIMMING POOL BARRIER INSPECTION POLICY

QUALITY CONTROL		
TRIM REFERENCES	12/14 – D13/18521	
RESPONSIBLE POSITION	Manager Planning Development and Compliance	
APPROVED BY	Council	
REVIEW DATE	July 2017	REVISION NUMBER 2
EFFECTIVE DATE	ACTION	MINUTE NUMBER
18/12/2013	Adopted	44524
26/08/2015	Public Exhibition	45045
28/10/2015	Adopted	45101

### 1. INTRODUCTION

Drowning and accidental submersion is a leading cause of death and permanent impairment of young children. With over 300,000 backyard swimming pools in NSW, swimming pool safety is a vital issue that affects the whole community.

In an effort to enhance the safety of children under five years old in relation to swimming pools, the *Swimming Pools Act 1992* (the Act) requires councils to adopt locally appropriate inspection programs and for pools to be inspected before the premises on which they are located is sold or leased. This policy establishes such a program in the Broken Hill City Council area.

### 2. POLICY OBJECTIVE

The purposes of this policy:

- To promote and increase the compliance with legislative requirements of swimming pool barriers in Broken Hill.
- To ensure that Council meets its required legislative requirements in accordance with the *Swimming Pools Act 1992*.

### 3. POLICY SCOPE

This policy applies to all swimming pools affected by the Act within the Broken Hill Local Government Area (LGA).

Section 4 of the Act states that:

*[The] Act applies to swimming pools (both outdoor and indoor) that are situated, or proposed to be constructed or installed, on premises on which a residential building, a moveable dwelling or tourist and visitor accommodation is located, but does not apply to swimming pools that are situated, or proposed to be constructed or installed, on any premises occupied by the Crown or by a public authority.*

#### 4. POLICY STATEMENT

- 4.1. Council shall inspect all swimming pools associated with tourist and visitor accommodation and multi-occupancy developments at a maximum of three yearly intervals.
- 4.2. Council shall inspect any swimming pool that is subject of an owner request for inspection under section 22C of the Act to ensure the pool barrier is installed in accordance with the requirements of the Act within a reasonable time.
- 4.3. Council shall inspect any swimming pool subject to the Act which is the subject of a complaint under the Act.
- 4.4. Council shall inspect any swimming pool subject to the Act brought to its attention by way of unrelated contact with the premises.

This includes swimming pools identified by staff (who may or may not necessarily be Authorised Officers under the Act) who attend a premises in relation to other matters, including staff attending premises for purposes relating to animal control, development (whether lawful or otherwise), applications for permits or consents, noise or similar complaints and other matters.

- 4.5. Council shall, as resources permit, inspect other swimming pools prioritised on a risk-based approach. Priority will be given to pools with the longest time since their last inspection or that have not been inspected at all.
- 4.6. Council shall report to the Office of Local Government (OLG) in accordance with departmental guidelines on the number of pool inspections undertaken and the level of compliance with the requirements.
- 4.7. Council shall undertake activities to promote swimming pool safety in the community.
- 4.8. Council shall check the swimming pool register at [www.swimmingpoolregister.nsw.gov.au](http://www.swimmingpoolregister.nsw.gov.au) to ensure all swimming pools it is aware of are registered, and take action with regards to all non-registered pools. This may include the issuing of penalty notices.
- 4.9. Council will charge a fee for each inspection undertaken in accordance with Council's adopted Fees and Charges.

#### 5. IMPLEMENTATION

##### 5.1. Roles and Responsibilities

The following Council officers are responsible for the implementation and the adherence to this policy:

- a) Manager Planning Development and Compliance;
- b) Authorised Officers under the Swimming Pools Act 1992;
- c) Other staff who may from time to time enter premises with a swimming pool within the scope of the Act.

Authority for implementation of this policy is delegated by Council to the General Manager in accordance with the *Local Government Act 1993*.

Council is responsible for:

- Promoting awareness within the LGA of the requirements applying to swimming pools as provided for under the *Swimming Pool Act 1992* and Regulations; and
- Establishing and implementing a program for the inspection of swimming pools barriers in the area.

#### **5.2. Communication**

This Policy will be communicated to the community and staff in accordance with Council's Policy, Procedure and Process Framework and Council's Business Paper process. Following adoption by Council the Policy will be made available on Council's website.

#### **5.3. Associated Documents**

The following documentation is to be read in conjunction with this policy.

- Enforcement and Compliance Policy
- **Swimming Pool Inspection Request Form**
- **Contract for Swimming Pool Certification Work**

### **6. REVIEW**

Review of this policy will incorporate relevant legislation, documentation released from relevant state agencies and best practice guidelines.

The standard review period will be every two years from the effective date. The responsible Council officer will be notified of the review requirements three months prior to the expiry of this policy.

The Manager Planning Development and Compliance is responsible for the review of this policy.

### **7. LEGISLATIVE AND LEGAL FRAMEWORK**

This policy is to be read in conjunction with and is affected by the following:

- *Swimming Pools Act 1992*
- *Swimming Pools Regulation 2008*
- **Swimming Pools Regulation 1998 [repealed] (Part 2 only, as referred to by Clause 23 of the 2008 Regulation)**
- **The Building Code of Australia (being Volumes 1 and 2 of the National Construction Code)**
- **Local Government Act 1993 (Part 2 of Chapter 8 - Powers of Entry)**
- **Building Professionals Act 2005 (Particularly Section 73A – Contracts for certification work)**
- **Building Professionals Regulation 2007**

- Australian Standard AS1926 -1986
- Australian Standard AS1926.2 – 2007

## 8. DEFINITIONS

For the purpose of this Policy the following definitions apply:

**Act** *Swimming Pool Act 1992*

**Swimming Pool** A permanent or temporary excavation, structure or vessel that is:

- Capable of being filled to a depth of 300mm or more; and
- Solely or principally used or that is designed, manufactured or adopted to be used for the purpose of swimming, wading, paddling or any other human aquatic activity and includes a spa pool or tub but does not include a spa bath situated within a private bath room.

Terms defined in the Act and its regulation(s) that appear in this policy have the same meaning as given there.

ORDINARY MEETING OF THE COUNCIL

November 2, 2017

**ITEM 7**

BROKEN HILL CITY COUNCIL REPORT NO. 211/17

SUBJECT: ADOPTION OF AMENDMENT TO BROKEN HILL CITY COUNCIL'S  
2017/2018 FEES AND CHARGES 16/157

**Recommendation**

1. That Broken Hill City Council Report No. 211/17 dated November 2, 2017, be received.
2. That the proposed amendments to the 2017/2018 Schedule of Fees & Charges be adopted.
3. That Council supports the YMCA during their renovation period, by setting a Community Service Fee of \$2,000.00 per annum for the use of the BIU Band Hall.

**Executive Summary:**

Council at its meeting held 28 June 2017, endorsed the 2017/2018 Schedule of Fees & Charges in accordance with Section 405 of the *Local Government Act 1993*.

Since the adoption of the 2017/2018 Schedule of Fees & Charges, there have been amendments to policies/business practices which have resulted in the necessity for new and amended fees to be set for the remainder of this financial year. These are detailed below in the report. In summary, there are three new fees proposed, one amendment and seven deletions proposed to current fees.

Council considered these amendments at its Ordinary Meeting held 27 September 2017 and resolved (minute number 45633) to place the amendments to the 2017/2018 Schedule of Fees & Charges on public exhibition for a period of twenty eight (28) days concluding on 27 October 2017, at which time, nil submissions were received from the public.

**Report:**

Council at its meeting held 28 June 2017, endorsed the 2017/2018 Schedule of Fees & Charges in accordance with Section 405 of the *Local Government Act 1993*.

Since the adoption of the 2017/2018 Schedule of Fees & Charges, there have been amendments to policies/business practices which have resulted in the necessity for new and amended fees to be set for the remainder of this financial year. These fees are detailed below:

Item	Fee Number	Fee Description	Proposed Change	Current Fee (Inc GST)	Proposed Fee (Inc GST)
1	179	Civic Centre Auditorium per day – government, community, charity, schools and not for profit (includes one staff member)	Delete	\$924.00	NIL
2	180	Civic Centre Auditorium half hall per day – government, community, charity, schools and not for profit (includes one staff member)	Delete	\$462.00	NIL
3	181	Civic Centre Auditorium per day – government, community, charity, schools and not for profit (includes one staff member)	Delete	\$354.00	NIL
4	182	Civic Centre Auditorium half hall per hour – government, community, charity, schools and not for profit (includes one staff member)	Delete	\$115.50	NIL
5	New	Civic Centre - government, community, charity, schools and not for profit (includes one staff member)	New	N/A	30% discount of total booking fee
6	380	Admin - Search of building/development records (minimum fee ½ hour)	Amendment	P.O.A	\$120.00 (per hour)
7	New	Cemetery – Reopen (digging at foot end or head end) of grave for internment of ashes	New	N/A	\$175.00
8	New	BIU Band Hall – Temporary Hire YMCA	New	N/A	\$2,000 p.a
9	New	Placement of Container/Skip Bins on Public Spaces – Annual Permit	New	N/A	\$1,650 p.a
10	404	Albert Kersten & Mineral Museums Membership – One Year	Delete	\$33.00	NIL
11	405	Albert Kersten & Mineral Museums Membership – Family with Children	Delete	\$55.00	NIL
12	406	Albert Kersten & Mineral Museums Membership – Student & Concession	Delete	\$22.00	NIL

**Items 1,2,3,4,5**

Council endorsed in the 2017/2018 Schedule of Fees & Charges to offer a 30% discount to all users of the Civic Centre who fall into the categories of: Community, government organisations, charities, schools and not for profit organisations. This discount applied to all

items available for hire at the Civic Centre. For ease of readability and interpretation for the community, it has been proposed to include this discount that is to be applied across all items available for hire at the Civic Centre as one line item, as opposed to having individual lines disclosing the discount for individual items available for hire.

#### **Item 6**

Council endorsed in the 2017/2018 Schedule of Fees & Charges an administration fee for the search of building/development records. This was adopted as a P.O.A. To aid transparency and ease of access to customers it is proposed to list this fee as \$120 per hour. This is consistent with the fee adopted in the 2016/2017 Schedule of Fees & Charges.

#### **Item 7**

At the May Ordinary Council Meeting, Council adopted the Cemetery Management Policy. Due to this, the additional service to reopen graves by digging at either the foot end or head end for the internment of ashes was adopted. This fee has been proposed to accommodate this service. The proposed fee is consistent with the other fees and charges listed for grave re-openings.

#### **Item 8**

The YMCA contacted the BIU Band Hall S355 Committee about the use of the hall to hold dance classes during the period that the Chloride Street building will be closed due to renovations. The YMCA has also requested to use the hall as a crèche facility. The hall would be utilized for 13 hours per week. It is proposed to assist the YMCA in acquiring other facilities to hold their dance classes, that an interim fee of \$2,000 per annum is adopted for the YMCA use. This fee is based on cost recovery with a small profit margin, which will assist the community group in maintaining service levels to the community. The BIU band hall is currently hired to the BIU Band & Soccer Club for \$650 per annum.

#### **Item 9**

It was brought to Council's attention that skip bins are being placed on public spaces without Council's consent as the roads authority, with increased activity due to storm damage repair works. Due to high turnaround of skip bins, two weeks notice required under the current hoarding permit arrangement was deemed unfeasible by suppliers. Investigations as to solutions identified annual placement permits as a suitable solution to ensure compliance requirements for placement of containers and skip bins. Various Councils across NSW have endorsed this solution including, but not limited to Randwick City Council and the Inner West Council. The permit will ensure the accountability of the supplier to comply with safety requirements in placing of objects on a public space as the work area will be enforceable by Council Officers. Failure to abide by permit conditions will result in infringements. The recommended permit fee benchmarked from other permits is \$1,650 Inc GST.

#### **Item 10, 11 & 12**

It is proposed to remove the membership fees from the Albert Kersten & Mineral Museums, as these memberships are no longer applicable. The only memberships available are for the Broken Hill Regional Art Gallery. Normal entry fees to the Albert Kersten & Mineral Museums remain the same.

In accordance with Section 610F of the *Local Government Act 1993* Council must give public notice of any amended or proposed fees for a period of 28 days. At the September Council Meeting Council resolved (minute number 45633) to place the amendments to the 2017/2018 Schedule of Fees & Charges on public exhibition for a period of twenty eight (28) days concluding on 27 October 2017, at which time nil submissions were received from the public.

The amendments to Council's 2017/2018 Schedule of Fees & Charges are now presented to Council for adoption



**Strategic Direction:**

Key Direction:	4. Our Leadership
Objective:	4.1.3 Decision-makers provide accountability through planning and reporting frameworks
Function:	Leadership and Governance
DP Action:	4.1.1.14 The Integrated Planning and Reporting Framework is implemented

**Relevant Legislation:**

Integrated Planning and Reporting Framework  
*Local Government Act 1993*

**Financial Implications:**

Additional income of \$2,000 per annum from the YMCA hiring the BIU Band Hall, as well as increased utilisation of the Civic Centre by Community Groups will increase revenue through additional use and increased economic activity throughout the community.

Additional revenue through the annual permit for the placement of container/skip bins will be received through the financial year.

**Attachments**

There are no attachments for this report

JAY NANKIVELL  
FINANCE MANAGER

JAMES RONCON  
GENERAL MANAGER

ORDINARY MEETING OF THE COUNCIL

November 14, 2017

**ITEM 8**

BROKEN HILL CITY COUNCIL REPORT NO. 212/17

SUBJECT: ADOPTION OF DRAFT CUSTOMER SERVICE CHARTER  
D12/11853

**Recommendation**

1. That Broken Hill City Council Report No. 212/17 dated November 14, 2017, be received.
2. That Council adopts the draft Customer Service Charter.

**Executive Summary:**

The draft Customer Service Charter was placed on public exhibition for a period of 28 days concluding 13 November 2017 during which time Council received no written submissions from the public.

**Report:**

The Customer Service Framework consists of the draft Customer Service Strategy, the Frontline Staff Customer Service Standard and Excellence Guide, Feedback Form, the recently adopted Complaints Management Policy, Complaints Handling Procedure (currently under development and will be in accordance with the adopted Policy) and the Customer Service Charter which will be the forward facing document rolled out to the community.

At Council's Ordinary meeting held 27 September 2017, it endorsed the placement of the Customer Service Charter on public exhibition.

The Customer Service Charter sets out what levels of service our customers can expect from us and as importantly, what we expect from them. All the elements within the Framework were developed to build and enhance partnerships and relationships with our customers.

The Framework also enables a system of continuous improvement in customer service via feedback processes. With the planned replacement of Council's telephone system, enhanced technologies within the system will also provide improved data that can be matched to customer service KPI's and call centre type capabilities such as ability to monitor peak times and direct phone calls appropriately, ability to record phone calls for training purposes, ability to see data in real time such as calls in a queue, number of abandoned calls.

**Strategic Direction:**

Key Direction:	4 Our Leadership
Objective:	4.4 Our community is engaged and informed
Function:	Customer Relations
DP Action:	4.4.1.04 Communication and service standards initiatives are developed to increase community awareness and confidence

**Relevant Legislation:**

*Local Government Act 1993*

*Privacy and Personal Information Protection Act 1998*

*Government Information (Public Access) Act 2009*

*Freedom of Information Act 1989*

**Financial Implications:**

There are no financial implications or resources required to implement the draft Customer Service Charter.

**Attachments**

1. [!\[\]\(2a133ebb0337313d16cc068f19494aa2\_img.jpg\)](#) DRAFT CUSTOMER SERVICE CHARTER

RAZIJA NU'MAN

CORPORATE RESPONSIBILITY OFFICER

JAMES RONCON

GENERAL MANAGER



**DRAFT  
CUSTOMER SERVICE  
CHARTER**

**BROKEN HILL**  
CITY COUNCIL

**AUSTRALIA'S FIRST  
HERITAGE LISTED CITY**

## BROKEN HILL CITY COUNCIL

### WHY A CUSTOMER SERVICE CHARTER?

Council's Customer Service Charter sets out what you, as our customer, can expect from us.

The Charter has been developed to build and enhance partnerships and relationships with our customers. The Charter will enable a system of continuous improvement in customer service.

### WHO ARE OUR CUSTOMERS?

Our customers are any person or organisation that has dealings with Council. This includes residents, ratepayers, business owners and operators, visitors, contractors, staff and elected members.

### HOW WE MEASURE OUR SERVICE?

- We will set service level benchmarks.
- We will invite feedback.
- We will survey our community.

You can help us achieve our commitment to our customers through your feedback and participation in Council's consultation initiatives.



### WHAT YOU CAN EXPECT FROM US?

Our responsibility to you, Council will:

- Be accessible and inclusive
- Be available for contact by telephone, online, in writing and in person
- Treat customers courteously and with respect
- Deal with customers in a polite and helpful manner
- Provide customers with necessary and relevant information
- Act on our commitment(s) in a timely manner
- Value customer's privacy by treating all personal information confidentially
- Be punctual for meetings and appointments
- Provide a dedicated Customer Relations telephone line 08 8080 3300 Monday – Friday 8.30am – 5pm, excluding public holidays
- Attend to the counter or answer the telephone promptly, courteously and deal with any enquiry directly without unnecessary transfers. If we cannot deal with the enquiry at first point of contact we will request the relevant person to contact you
- When a customer contacts us in writing and a response is required we will endeavour to respond within 10 business days, if a full reply is not possible then you will receive an acknowledgement which will include when a reply can be expected
- When a customer contacts us by email via [council@brokenhill.nsw.gov.au](mailto:council@brokenhill.nsw.gov.au) and a response is required we will endeavour to respond within five business days, if a full reply is not possible then you will receive an acknowledgement which will include when a reply can be expected

### WHAT WE ASK OF YOU?

- Treat us with mutual respect
- Respect the rights and privacy of other customers
- Provide accurate and complete information to us
- Respect the community in which we live
- Work with us to resolve problems

## COMPLAINTS

### What is a complaint?

A complaint is an expression of dissatisfaction made to or about Council, our services or our staff.

### What is not a complaint?

The following are not classified as complaints:

- A request for service
- A request for information or an explanation of a policy or procedure
- A disagreement with a policy of the Council
- The lodgement of an appeal in accordance with legislation

Please contact us so that we can resolve an issue and improve our service in the future. Our Complaints Management Policy guides how we deal with your complaint.

A complaint can be made by phone, in person, by email or in writing. We will try to resolve the complaint as quickly as possible and get back to you by your preferred method. If it will take time, we will keep you informed of the progress.

## PERSONAL INFORMATION PROTECTION

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### External Authorities

#### NSW Ombudsman

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Toll Free: 1800 451 524

Website: [www.ombo.nsw.gov.au](http://www.ombo.nsw.gov.au)

#### ICAC - Independent Commission Against Corruption

Telephone: 02 8281 5999

Toll Free: 1800 463 909

Website: [www.icac.nsw.gov](http://www.icac.nsw.gov)



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## ORDINARY MEETING OF THE COUNCIL

November 10, 2017

## ITEM 9

BROKEN HILL CITY COUNCIL REPORT NO. 213/17

SUBJECT:                 CBD PARKING STRATEGY - ENDORSEMENT FOR PUBLIC  
                                DISPLAY 11/392

## Recommendation

1. That Broken Hill City Council Report No. 213/17 dated November 10, 2017, be received.
2. That Council endorses the revised Draft CBD Parking Strategy for the purpose of public exhibition
3. That the revised Draft CBD Parking Strategy be placed on public exhibition for a period of 28 days and upon completion of the public exhibition period, a further report be presented to Council seeking endorsement of a final CBD Parking Strategy

## Executive Summary:

Development of an overarching CBD Parking Strategy was supported by Council in July 2015 as a result of Council investigating parking options at the Town Hall Façade and Broken Hill Regional Art Gallery car parks. The Strategy will ensure a holistic approach to parking in the CBD. (Report No. 149/15).

The CBD Parking Strategy was developed and endorsed by Council in February 2016 (Report No. 14/16). Extensive community and stakeholder consultation was undertaken for the development of the Parking Strategy. It is of note that stakeholder comments were received after the endorsement of the Strategy. An Executive decision was made to review the Strategy to include the community feedback and address any further parking concerns.

The revised Parking Strategy covers the Broken Hill CBD, bounded by Kaolin Street and Iodide Street to the west and east respectively and Crystal Street to Beryl Street south to north.

The primary focus of the strategy is to ensure an adequate supply of parking availability (supply and turnover) related to the function and activity of each street, now and in to the future, whilst maintaining the traffic flow through the various streets without adversely affecting pedestrian safety or amenity.

The Draft Parking Strategy includes existing parking conditions, Parking Management Solutions, Results of Community and Stakeholder Engagement, Recommendations and Action Plan.

The revised draft parking Strategy must be placed on public exhibition as per Section 160 of the *Local Government Act 1993*.

### Report:



The Draft CBD Parking Strategy was prepared by GTA Consultants – Transport Planning. The key findings of the report are organized into four main sections.

### **1. The Existing Condition**

The Existing Condition of parking in the CBD included the current parking supply – number of spaces available, the parking demand – the general level of occupancy of the available parking spaces in the various blocks of the CBD over a period of time (12:45pm to 4:30pm), provision of disabled parking, taxi parking, bus zones, loading zones, caravan and trailer parking, pedestrian access and cycling provisions.

### **2. Parking Management Strategies**

The purpose of parking management strategies is to ensure parking is provided in a safe and efficient manner. Parking control measures including timed parking controls, paid parking, permit parking and enforcement of parking controls contribute towards the provision of safe and efficient parking.

### **3. Community and Stakeholder Engagement Comments**

Stakeholders were given the opportunity to provide in writing to Council and attend a consultation session with an Infrastructure Department Representative - Infrastructure Projects Engineer and the Parking Management Consultant. The Session was well attended by business stakeholders from the Argent Street Traders who had the opportunity to identify key concerns of parking arrangements. Key issues raised included provision of loading zones in lanes and timing of parking in various streets especially Oxide Street bound by Crystal Street and Blende Street. All issues and suggestions are documented in the Parking Strategy.

### **4. Recommendations**

From the information collected by site inspections, written correspondence, community engagement and consultation with council infrastructure staff, GTA Consultants provided recommendations organised into the categories of parking management, parking provision, disabled parking, loading, caravan parking, pedestrian and cyclists provisions and public transport.

### **5. Action Plan**

The recommendations from the consultant were reviewed and developed into an action plan identifying the actions required to deliver the recommendations.

The Draft CBD Parking Strategy was presented to Councilors at the Councilor Briefing on the 31<sup>st</sup> October. Key feedback from the Councilors present included:

- a) Enforce 2 hour parking at the Town Square carpark;
- b) Retain car parking around the Post Office as current arrangement;
- c) Investigate and update parking supply arrangements with the NSW Police Force;
- d) Alter the 15 minute parking spaces on the corner of Iodide and Argent Street to 2 hours;
- e) Investigate the impacts of the new Community Health Centre on the corner of Crystal and Sulphide Streets on the surrounding parking supply. The Local Traffic Committee meeting, at its November meeting, recommended that the Manager Infrastructure contact the Manager of the health service in order to discuss options;

- f) Further investigate parking supply in Crystal Street;
- g) Remove the 15 minute parking spaces outside the Essential Energy building in Beryl Street as they are no longer required;
- h) Provide 15 minute parking space on the corner of Oxide and Argent Street for ATM access;
- i) Investigate the implementation of permit parking at the Town Hall Façade;
- j) 2 hour parking at the Art Gallery Parking Lot;
- k) Investigate development of Gawler Place for heritage attraction;

The comments have been included as part of the Draft Parking Strategy and incorporated into the Action Plan.

**Strategic Direction:**

Key Direction:	Our Community
Objective:	Our built environment supports our quality of life
Function:	Local Transport
DP Action:	Undertake actions and projects included within Asset Management Plan Transport

**Relevant Legislation:**

*Local Government Act 1993*

**Financial Implications:**

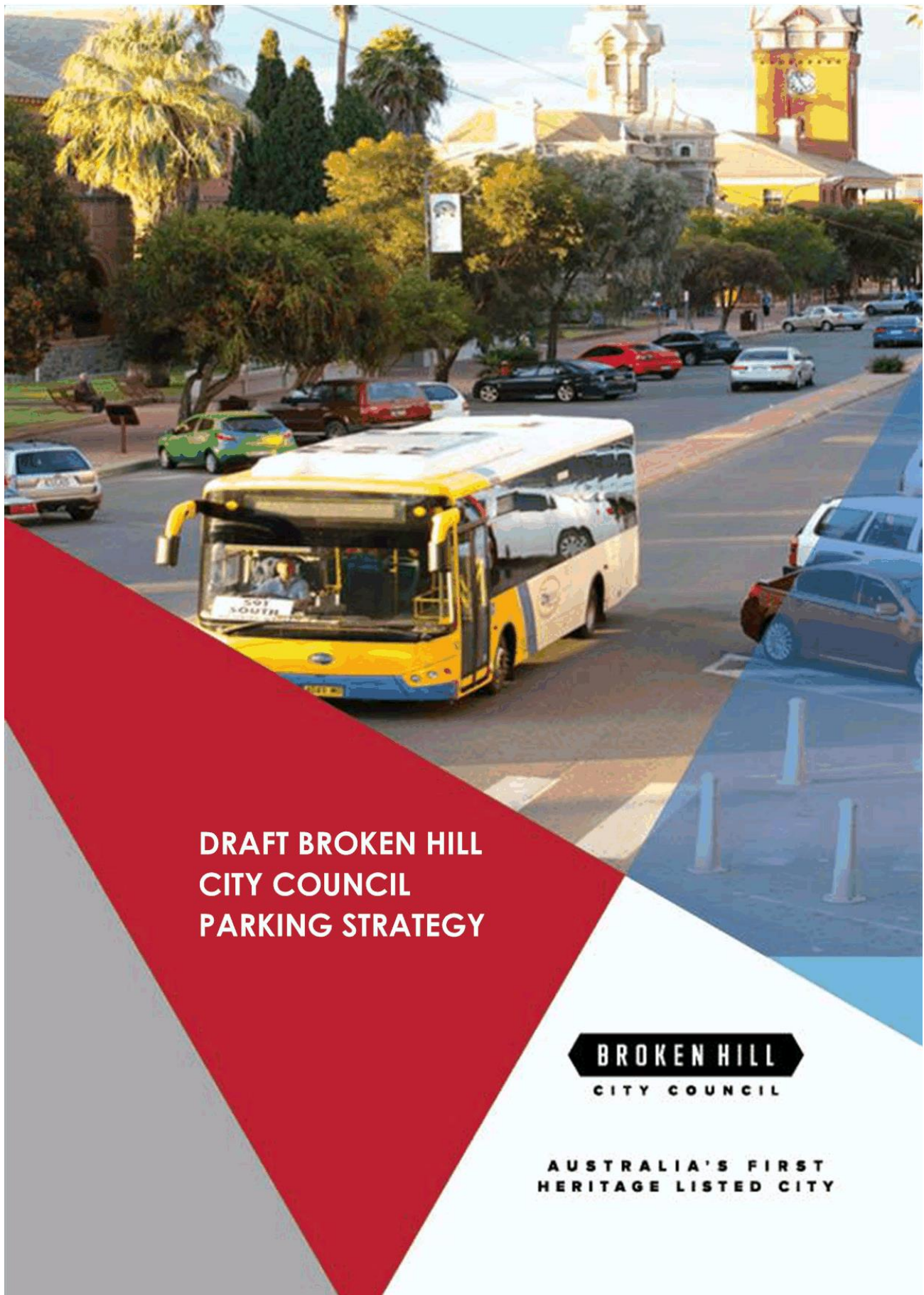
The costs associated with implementing the Parking Strategy is currently being assessed by Council's infrastructure staff. The anticipated expenditure will be presented to Council after the Parking Strategy has been subjected to public display and comment.

**Attachments**

1. [↓](#) Draft Broken Hill City Council Draft Parking Strategy

ANDREW BRUGGY  
MANAGER INFRASTRUCTURE

JAMES RONCON  
GENERAL MANAGER



**DRAFT BROKEN HILL  
CITY COUNCIL  
PARKING STRATEGY**

**BROKEN HILL**  
CITY COUNCIL

**AUSTRALIA'S FIRST  
HERITAGE LISTED CITY**



## QUALITY CONTROL

TRIM REFERENCES		
KEY DIRECTION	1. Our Community	
OBJECTIVE	1.4 Our built environment supports our quality of life	
FUNCTION	Local Transport	
STRATEGY	1.4.1.13	
RESPONSIBLE OFFICER	Infrastructure Projects Engineer	
REVIEW DATE		
COMPANY	Broken Hill City Council	
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DATE	ACTION	MINUTE NO.
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ASSOCIATED DOCUMENTS		

### Acknowledgements

Council acknowledges GTA consultants in the preparation of this document.

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Prepared by GTA consultants



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## **1. INTRODUCTION**

### **1.1 Overview**

This Parking Strategy covers the Broken Hill CBD, bounded by Kaolin Street and Iodide Street to the west and east respectively and Crystal Street to Beryl Street south to north.

This updated strategy does not include updates to the section of Patton Street from Comstock to South Streets.

The current Parking Strategy was endorsed in February 2016 following a Community Consultation. However there have been a number of issues raised with the endorsed Strategy and as a result Broken Hill City Council commissioned a review of the strategy.

This Strategy reviews the current parking arrangements, taking into consideration the changes in businesses since the implementation of the current Car Parking Strategy. The strategy seeks to balance the needs of all stakeholders and to balance between the functionality and supply of car parking and the amenity of Broken Hill in terms of pedestrian safety and accessibility, particularly ensuring a strong and active main street on Argent Street.

The primary focus of the strategy is to ensure an adequate supply of parking availability (supply and turnover) related to the function and activity of each street, now and in to the future, whilst maintaining the traffic flow through the various streets without adversely affecting pedestrian safety or amenity.

The strategy considers alterations to existing parking provision including change of times, length of stay, disabled parking, taxi ranks, loading areas and bicycle parking. These changes have all been considered with a view to benefit the serviceability to local businesses, although the potential to impact on local businesses has also been considered where necessary.

The design and operation of the car parking has also been considered, ensuring that it either meets the current Australian Standard design or is identified for upgrade to current standards as the line marking or road pavement is renewed.

## **2. BACKGROUND**

### **2.1 CBD Context**

Broken Hill CBD provides the historic main street of the City of Broken Hill, containing many heritage buildings and a number of important civic and community buildings. The CBD area covered by this parking strategy is bounded by Kaolin Street in the west, Iodide Street to the east, Crystal Street to the south and Beryl Street to the north.

Aside from two off-street car parks that provide some publicly accessible parking, all public car parking is provided on-street. Many of the on-street car parks are designed as angle parking, which can be accommodated with the wide streets typical of many historic townships.

### **2.2 Urban Design and Development**

Council has recently adopted the 'Broken Hill Living Museum + Perfect Light Project' as a major renewal project for Broken Hill CBD. This project provides a comprehensive vision and long term strategy for the enhancement of the streetscape and diversification of the economy to support increased tourism and activity within the CBD.

The Living Museum + Perfect Light Project incorporated a parking strategy intended to support the project and parking provision within the CBD. This also included wider movement recommendations to support pedestrian and cyclist movement within the CBD. The parking strategy incorporated the following transport related items:

- Maximize the availability of car parking spaces for short term parking for shop patrons on Argent Street;
- Provide longer term shaded parking along Blende Street, Oxide, Chloride, Sulphide and Bromide Streets;
- Create well shaded pedestrian paths connecting the long term parking to Argent Street;
- Provide shading (using various different formats) to the car parking areas in Crystal Street, Blende Street, Chloride Street and Beryl Streets;
- Relocate cycleway from Crystal Street to Beryl Street and cross streets;
- Provision of bike parking racks at various locations within the CBD;
- Replace central parking in Chloride Street to accommodate the Welcome Walk Women's Memorial and Commemoration of Community Heroes;
- Investigate opportunities for additional parking along the railway side of Crystal Street; and
- Investigate mid-block connections from Crystal and Blende Streets, through existing shops and arcades to provide shaded connections to Argent Street.

Therefore, whilst the Living Museum + Perfect Light Project Urban Design considerations addressed car parking, it does not address the overall parking and supporting movement strategy for Broken Hill. This Strategy incorporates further consideration beyond the Living Museum + Perfect Light Project to support the whole of the CBD. The specific measures within the Living Museum + Perfect Light Project that impact on car parking in the CBD and how this strategy responds are set out in the recommendations in section 6.



### 3. EXISTING CONDITIONS

#### 3.1 Introduction

The current public parking provision in Broken Hill CBD is largely on street, with only two off-street car parks at the Town Hall Façade and Art Gallery providing public off-street parking. In order to develop the strategy, a review of the parking supply has been completed as well as sample surveys to understand a typical level of occupancy, and in the core areas of the CBD, the turnover of parking.

#### 3.2 Parking Supply

The existing CBD parking comprises largely of on-street public parking. The on-street car parks provide a mixture of parallel and angle parking spaces depending on the available road width and adjoining roads and property accesses. There are also two off-street car parks, located to the rear of the Town Hall Façade and adjacent to the Art Gallery, that provide some publicly accessible parking.

The on-street parking includes a combination of short term parking, as short as 15 minutes in some locations, medium term parking (2-4 hours) and unrestricted (all day) parking. Generally the all-day parking is located further away from the main street areas of the CBD.

Figure 3.1 provides a summary of the current parking provision for the surveyed areas.

Figure 3.1: Parking Supply



#### 3.3 Parking Demand

A series of short term surveys were undertaken to identify the general level of occupancy of the CBD car parking. The occupancy surveys were supplemented by turnover surveys in the following main street areas:

- Argent Street between Chloride Street and Oxide Street, 15 minute interval occupancy and turnover surveys for a 3 hour period;
- Chloride Street between Argent Street and Blende Street, 30 minute interval occupancy and turnover surveys for a 3 hour period; and
- Oxide Street between Argent Street and Crystal Street, 60 minute interval occupancy and turnover surveys for a 3 hour period;



The remainder of the CBD parking areas recorded occupancy to provide a general view of the overall supply and demand. General occupancy observations were recorded in the western sections around Beryl Street and Blende Street rather than formal occupancy surveys.

Figure 3.2 shows the peak parking occupancy recorded on street. It is noted that these peaks do not coincide, but create a picture of the occupancy observed on street in the town centre.

Figure 3.2: Car Parking Occupancy



Table 3.1 summarises the parking survey results for the key sections of Argent Street, Chloride Street and Oxide Street.

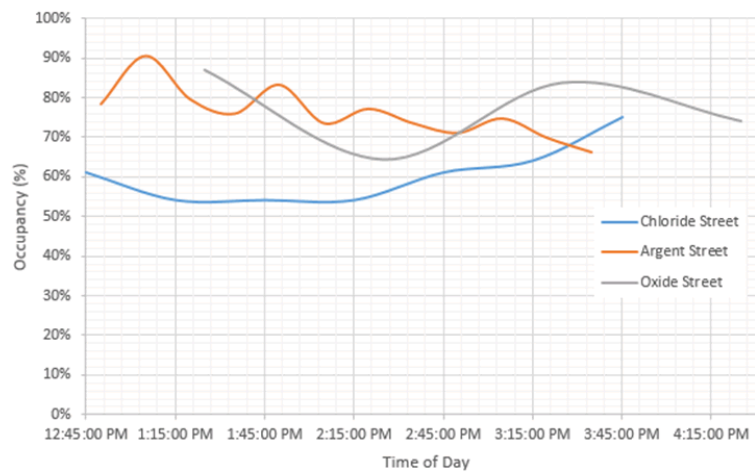
Table 3.1: Car Parking Survey Summary

Street	Supply	Peak Demand	Peak Time	Peak Occupancy	Average Occupancy
Argent Street	83	75	1:05pm	90%	76%
Chloride Street	28	21	3:45pm	75%	60%
Oxide Street	31	27	1:25pm	87%	77%

The above shows there is some capacity remaining on the key sections of Argent, Chloride and Oxide Streets.

In addition to the above Figure 3.3 shows the occupancy on these streets across the surveyed periods.

Figure 3.3: On Street Parking Occupancy



### 3.3.1 Car Parking Duration of Stay

Table 3.2 summarises the results of the turnover component of the surveys on Chloride Street, Argent Street and Oxide Street.

Table 3.2 Car Parking Duration of Stay Summary

Street	Supply	Average Duration of Stay across survey
Argent Street	83	40 minutes
Chloride Street	28	45 minutes
Oxide Street	31	130 minutes

Argent Street and Chloride Street have an average duration of stay of between ½ and 1 hour, while Oxide Street has a much lower turnover with an average duration of stay of over 2 hours.

#### Argent Street

The following was noted relating to duration of stay on Argent Street:

- Three spaces recorded average duration of stay of over 2 hours;
- 37 spaces recorded average duration of stay of ½ an hour or less;
- 23 spaces were always occupied on each survey beat, all others at least some stage were recorded as empty; and
- On average each space turned over five times during the survey period.

#### Chloride Street

The following was noted relating to duration of stay on Chloride Street:

- Eight spaces recorded average duration of stay of over 2 hours;
- Five spaces recorded average duration of stay of ½ an hour or less;
- Seven spaces were always occupied on each survey beat, all others at least some stage were recorded as empty;

- The 15 minute parks were only intermittently recorded as occupied, with increased use towards the end of the survey period;
- One loading zone was permanently occupied, the remainder were barely used;
- 2P zones and uncontrolled parks in this section of Chloride Street had an average duration of stay of 2 hours or more; and
- On average each space turned over twice in the survey period.

#### **Oxide Street**

The following was noted relating to duration of stay on Oxide Street:

- 10 spaces recorded average duration of stay of over 2 hours;
- Five of these were observed being parked for at least 3 hours (the duration of the survey); and
- On average each space turned over twice in the survey period.

### **3.4 Future Parking Supply**

The parking surveys and observations generally indicate that there is currently an adequate supply of parking within the CBD. Implementation of the proposed urban design measures to improve the pedestrian routes from car parks in Beryl Street, as well as the proposed increase in enforcement, are likely to assist in increasing the use of these areas for all day parking, reducing the pressure on the popular areas of Argent Street, Oxide Street and Chloride Street.

Nevertheless, opportunities to increase parking provision should continue to be reviewed to ensure that additional parking can be provided if the need arises.

There may be opportunities to convert some existing sections of parallel parking to angle parking where there is already angle parking within the same street section. This would include sections of Oxide Street, Bromide Street and Blende Street, although in these cases, angle parking designs would need to ensure that property and laneway access sight distances are not compromised. This could be overcome through the use of build-outs adjacent to the parking areas, enabling give way and stop lines to be set forward closer to the end of the parking areas. The use of build-outs would also assist pedestrians seeking to cross the streets, particularly in mid-block sections, reducing the crossing distance and improving the visibility between pedestrians and vehicles.

An option of converting Argent Street to one way operation and adjusting the parking to 90 degree angle parking may be feasible. This option is seeking to create Argent Street as more of a shopping precinct, although the design would need careful consideration to ensure that the street did not create the look and feel of a car park rather than a shopping precinct. Without this change, options of removing the traffic signals at Chloride Street and Oxide Street is not considered desirable, as this would increase traffic speeds and the safety risk of pedestrians seeking to cross without any traffic control.

### **3.5 Car Parking Layout**

Australian Standards (AS) define the design requirements for car parking layout within Australia. There are three standards that cover the relevant car parking designs for Broken Hill

- AS2890.5 specifies the requirements for the layout, arrangement and dimensions of on-street parking facilities;

- AS2890.1 specifies the requirements for the layout, arrangement and dimensions of off-street parking facilities; and
- AS2890.6 specifies the requirements for the layout, arrangement and dimensions of parking spaces for people with disabilities, including on-street and off-street parking facilities, which is considered further in section 3.5.1.

A detailed review of the layout and dimensions of all general car parking spaces has not been completed as part of this strategy review, although site inspections and aerial mapping checks indicate the spaces are generally in accordance with the standards. All current car parking in Broken Hill is either 90 degree, 45 degree or parallel parking formats and for these three formats, car parking space layouts and dimensions are identified based on the nature of the parking demand:

- High turnover spaces, with short time restrictions (typically up to 2 hours) should be 2.6m wide for angle parking spaces;
- Medium turnover spaces with some time restrictions (typically 2 to 4 hours duration) should be 2.5 wide for angle parking spaces;
- Low turnover spaces (typically all day parking) should be 2.4m wide for angle parking spaces; and
- Parallel parking spaces should generally be 2.3m wide.

### **3.5.1 Disabled Parking**

*Disability Discrimination Act 1992*

The Federal *Disability Discrimination Act 1992* (DDA) provides protection for everyone in Australia against discrimination based on disability. The Act aims to:

- a) Eliminate, as far as possible, discrimination against persons on the grounds of disability in the areas of:
  - I. work, accommodation, education, access to premises, clubs and sport; and
  - II. the provision of goods, facilities, services and land; and
  - III. existing laws; and
  - IV. the administration of Commonwealth laws and programs; and
- b) Ensure, as far as practicable, that persons with disabilities have the same rights to equality before the law as the rest of the community; and
- c) Promote recognition and acceptance within the community of the principle that persons with disabilities have the same fundamental rights as the rest of the community.

#### **3.5.1.1 Disability Parking Spaces**

As noted in section 3.5, disabled parking space design is governed by AS2890.6, specific to disabled parking spaces. The standard was last updated in 2009 and now requires the provision of a shared space alongside the disabled parking space. Both the disabled parking space and the shared space should be the same dimension of 2.4m wide and 5.4m long and the shared space should be denoted with chevron marking and a centrally located bollard to prevent parking where the space is located in an off-street area. The use of a bollard is not identified for use in on street areas. The shared space can however be used as a general walking and access route and can be shared between two disabled spaces.

The current disabled car parks within Broken Hill are mostly marked to the superseded standard which specified a wider parking space of 3.4m. Some of the spaces have shared space provision, some of which is below the required 2.4m width. There is also a mixture of disabled car park signage, with some of the signage updated to current AS layout as shown in Figure 3.4 from Oxide Street and other signage in a superseded format as shown in Figure 3.5 from Argent Street. In neither case does the parking space comply with current design standards.

Figure 3.4 Oxide Street compliant Disabled Signage



Figure 3.5 Argent Street superseded Disabled Signage



### 3.5.1.2 Disability Parking Provision

There are no formal requirements for disabled parking provision in relation to on street parking areas. However for retail uses the Building Code of Australia identifies disabled parking provision of one disabled parking space per 50 spaces. This would result in a requirement for two disabled parking spaces in most street sections, increasing to three in the sections of Beryl Street between Iodide Street and Chloride Street.

The parking surveys indicated some use of the disabled car parking provision, although some of the spaces, notably on the main street section of Argent Street showed very limited use. The level of disabled parking provision is generally considered adequate within the CBD, although as it is below recommended levels in some street sections, additional disabled parking provision is recommended in the following locations:

- Beryl Street between Oxide Street and Chloride Street, increasing the provision from one to two spaces in the current location in a total of 118 spaces;
- Blende Street between Oxide Street and Iodide Street, no provision in a total of 70 spaces, one to two spaces to be provided;
- Blende Street between Sulphide Street and Bromide Street, no provision in a total of 82 spaces, one to two spaces to be provided;
- Sulphide Street between Crystal Street and Argent Street, no provision in a total of 32 spaces and no convenient provision on adjoining sections of Argent Street, one space to be provided ideally close to Palace Hotel; and
- Provide one on street disabled space outside the Charles Rasp Memorial Library (Library), located at the eastern end of the existing parking

spaces, with the shared space added to the east to better connect to the wider footpath to the Library.

If the proposed Welcome Walk is implemented on Chloride Street north of Crystal Lane, the two disabled spaces currently located in this parking area should be relocated to a suitable convenient location nearby.

Within the 2 hour parking zones, there should also be a mixture of short term (2 hour) disabled spaces to support disabled visitors and shoppers and longer term (potentially up to all day use) to support disabled staff and longer term visitor requirements.

Council should complete a phased review and upgrade of all disabled parking spaces to the current layout design and signage standards.

### **3.5.2 Taxi Parking**

The primary taxi zone for the CBD, providing five stands, is located on the west side of Oxide Street immediately north of Argent Street. There is also a single space on Argent Street east of Chloride Street. There were no capacity issues observed in relation to the use of the taxi spaces during peak parking times and the provision is therefore considered adequate.

Suggestions for other locations for taxi parking have been made and these can be considered on their individual merits. In most locations sufficient general parking is likely to be available in close proximity to support taxi use. Conversely if a small number of spaces across the CBD are converted to taxi use, there is unlikely to be a perceptible impact on the overall parking availability.

### **3.5.3 Bus Zones**

There are currently three sets of bus zones within the CBD to serve the current public bus routes, all located along Argent Street at the eastern end of the three sections bounded by Bromide Street and Oxide Street. Use of some of the bus zones for general parking is permitted outside of the operating hours of the bus service.

There are also bus zones identified on Beryl Street east of Sulphide Street and Blende Street outside the Aged Persons Rest Centre to serve the specific adjoining properties.

### **3.5.4 Loading Zones**

Loading zones are available within the CBD, notably on Argent Street and Blende Street. Additional loading zones are also available on Gawler Place, Crystal Lane and Argent Lane where much of the loading activity also takes place.

### **3.5.5 Caravan and Trailer Parking**

Broken Hill is a popular destination for caravan tourists but does not provide any formal parking spaces. Similarly vehicles with trailers also require extended parking bays. There are no specific design standards for caravan and trailer parking but they would typically be around 12m long and up to 3m wide and set up for forward in and forward out movement.

There are currently three extended parking bays on Beryl Street immediately west of Oxide Street, which appear to be set up for trailer use. However, they are only standard width and would require either a reverse in or reverse out manoeuvre.

A designated caravan parking area should be established in the lightly parked area of Beryl Street east of Oxide Street, with suitable signage provided from the primary access routes in to Broken Hill. The use of spaces towards the western end would be most appropriate as this would provide the shortest walking route to the main part of the CBD and is also well located for the outdoor supplies shop on the corner of Beryl Street and Oxide Street. It is considered that an initial six permanent caravan parks would be a suitable provision with a regular review of the level of demand.

During periods of peak caravan demand, it may be appropriate to temporarily designate some additional car parks for caravans.

Trailer parking should also be permitted in this area as well as designating up to two trailer parks within the parking area between Oxide Street and Chloride Street. The existing extended car parks should be set up as standard car parks through the use of chevron marking.

As discussed further in the last paragraph of section 4.2, short term caravan parking (up to 1 hour) should also be provided at the Visitor Information Centre using the existing bus bays. There is also the potential to utilise the Kintore Headframe land which is directly across the road from the Visitor's Information Centre to develop a caravan/RV carpark.

### **3.6 Public Transport**

Broken Hill is currently served by a series of six bus services, covering four defined services and two service variations, as set out below

- 590 City Loop via North;
- 591 City Loop via South;
- 591A City Loop via South and Hillside;
- 592 City Loop via Thomas;
- 592A City Loop via North and Thomas;
- 593 City Loop via Hillside;

Service variations 591A and 592A operate from 9am until 5pm on weekdays whilst the other four services only operate two services in the weekday AM peak hour. The daytime services are at irregular intervals up to frequency intervals of 1 hour and 40 minutes. There are also three Saturday morning services, which are similarly irregularly spaced.

The irregular service patterns, changing routes and service numbers, poor frequencies and limited PM peak services are likely to result in a poorly utilised network that offers very little attraction as a viable transport alternative to access to and from the CBD.

### **3.7 Pedestrians**

Within the CBD, pedestrians are well catered for in terms of footpaths, with fully sealed, wide footpaths available on all of the primary CBD streets. The traffic signals on Argent Street at the intersections with Oxide Street and Chloride Street operate with short cycle times, which means that pedestrians do not suffer long delays waiting for a green signal.

Pedestrian crossing activity also takes place between the intersections, particularly on the main street section of Argent Street. In general this does not cause undue safety issues. On Argent Street, although traffic volumes are relatively high at 500 vehicles per hour (two-way) and over 6,000 on a daily basis, vehicle speeds are low as a result of



parking manoeuvres and pedestrian activity. Pedestrians are also able to use the raised median as a refuge to cross the two traffic flows independently. As a result there have been no recent crashes recorded on the main street.

However, in many locations pedestrian kerb ramps were noted to be missing, poorly located or aligned or not to a standard that would support wheelchair, gopher and pushchair use easily. The wide streets also result in long crossing distances for pedestrians and whilst Argent Street, sections of Oxide Street and a majority of the intersections provide some form of median refuge, increased use of build-outs such as that provided at Argent Street and Iodide Street, as shown in Figure 3.6, would greatly improve the safety of pedestrians and the walkability of the CBD without impact on car parking.

Figure 3.6: Argent Street and Iodide Street Pedestrian Facility



Some mid-block crossings, making use of the shared spaces associated with upgraded disabled parking would also be beneficial.

The intersection of Argent Street and Sulphide Street should be considered as a priority intersection as it has high pedestrian numbers, poor alignment and obstructions, sub-standard kerb ramps, conflicting stormwater drainage, difficult sight distances for pedestrians to traffic on Sulphide Street, higher traffic speeds on Argent Street and long crossing distances (6 metres plus) even with the existing arrangement. The stormwater pits could be located on the angle of the build out to connect to the existing underground stormwater capacity. The current arrangement is shown on Figure 3.7, looking south.

Figure 3.7: Argent Street and Sulphide Street Pedestrian Crossing





Outside the main street areas, the southern frontage of Beryl Street would benefit from more clearly designated pedestrian areas or suitable measures to maintain low traffic speeds between the parking areas and building frontages. In particular the area around Foodland generates high levels of pedestrian activity and there are no footpaths, pavement markings or signage to raise driver awareness of pedestrians or to guide pedestrians as to the safest place to walk.

With a flat topography and a climate conducive to walking other than in the heat of the summer, Broken Hill has the potential to be a highly walkable CBD with the appropriate infrastructure. The proposed shading of on-street car parks and the associated footpath connections will further enhance this potential, for all but the hottest summer days.

### **3.8 Cyclists**

The current cycleway serving Broken Hill is located on Crystal Street. The facility is in the form of permanent bicycle lanes shared with the car parking area. Whilst the width of the lane is up to 5 metres in some locations, other sections are as narrow as 3 metres, reducing the effective bicycle lane to less than 1 metre, assuming that adjacent cars park close to the kerb.

The cycleway has limited signage and as Crystal Street forms the designated highway through Broken Hill, there will be a much higher proportion of heavy vehicles on this route, which is likely to discourage cyclists.

The recommendation in the Living Museum + Perfect Light Project to relocate the cycleway facility to Beryl Street with connections to the CBD via some of the cross streets would be a significant benefit for cyclists. However, it should be well signed and marked as the safety of cyclists travelling behind angle parking has the potential to create safety issues when drivers reverse if they are not fully aware of the potential presence of cyclists.

There is also currently very limited bicycle parking provision in the CBD, with the only provision in front of Town 'n' Country Bicycles on Argent Street. This provision is intended to primarily serve the cycle shop. As identified in the previous urban design strategy, additional bicycle parking provision should be implemented in the CBD and is recommended for Argent Street, Chloride Street, Oxide Street and Blende Street as a minimum, particularly focusing on potential destinations such as Argent Street main street, Library, Civic Centre and Council Offices and commuter opportunities.

As with the walking opportunities, the general topography and scale of Broken Hill means that it has the potential to be an attractive location for cycling for a good proportion of the year with the right facilities and promotion.

## **4. PARKING MANAGEMENT**

### **4.1 Overview**

Austroroads, Guide to Traffic Management, Part 11 – Parking provides wide ranging guidance to ensure parking is provided in a safe and efficient manner. This includes considerations of access to, and the impact on, the wider road and transport system, guidelines for determining the demand for, and supply of, parking for various uses and a parking policy framework to assist with the management of parking demand and supply.

Parking control measures considered within the guide include the following:

- Timed parking controls (linear or area);
- Paid parking;
- Permit parking; and
- Enforcement.

The context for each of these in relation to the Parking Strategy for Broken Hill is considered below. The provision and management of loading zones is also considered.

### **4.2 Timed Parking Controls**

Timed parking controls can either be linear covering a specific street or section of street or area based covering an off-street car park or a group of streets with a common parking restriction.

The present timed parking controls in Broken Hill are all linear in nature as the restrictions generally vary from street to street. The use of area based parking controls is not likely to be appropriate within the foreseeable future.

The current timed parking restrictions include spaces designated for 15 minutes, 30 minutes, 2 hour and 4 hour. The remaining parking areas are all unrestricted and are typically those located on the edges of the CBD.

The survey analysis for the main street section of Argent Street indicates a regular turnover of spaces and some spare capacity throughout the survey period. There was also limited evidence of overstay. The current 2 hour time restriction is therefore considered appropriate to be retained. Retention of the 2 hour limits to the east of Oxide Street also remain appropriate. However, the 15 minute parks on the north side immediately west of Iodide Street is to be converted to 2 hour limits as well.

The section of Oxide Street to the south of Argent Street had previously been a 2 hour parking limit and was recently converted to a 4 hour limit. However, this section of Oxide Street includes a number of shops that would typically rely on shorter term parking restrictions and therefore a 2 hour time limit would be more appropriate.

Chloride Street west of Argent Street provides a mixture of parallel and angle parking. At the southern end, the parallel parking is 15 minutes outside the Library and three loading zones and three 15 minute car parks on the east side. The northern end of the street is 4 hour angle parking. The 15 minute and loading zone on Chloride Street outside the Post office will be retained as is.

Broken Hill Library is currently located on Blende Street and is served by on street car parking and the adjoining Town Hall Façade Car Park. The Library has reserved access to seven spaces and a loading space within the car park. There is a short term parking area

alongside the Library and access road to the car park, which was observed to be poorly used. The on-street car parks in front of the Library are currently unrestricted resulting in all day parking that displaces Library visitors. Changes to these on-street parking spaces to 30 minute time restriction would better reflect the Library demand and there is adequate capacity in other nearby unrestricted car parking. The current short term parking within the car park could be converted to the same basis as the remainder of the unreserved parking in the car park.

The Town Hall Façade Car Park is well used, with the majority of spaces occupied during site observations. As an off-street car park, use as a longer term car park is considered appropriate. There is opportunity to implement and enforce Permit Parking. The Art Gallery is considered to be limited to two hour parking.

Broken Hill Visitor Information Centre (VIC) is located on the corner of Blende Street and Bromide Street. It provides some on site car parking and also caters for buses. It was also observed to be well used by RVs and caravans, which were parked informally along the western edge. It is recommended that the bus parking also be allocated for caravans and RVs to provide a safer parking area for them as the VIC is likely to be a destination. Caravan parking at this location would complement the proposed parking area in Blende Street, although it is recommended that all on-site parking at the VIC, other than a designated staff zone, be time limited to a maximum of an hour. Should any longer duration parking be required, there is adequate capacity in the unrestricted parking on this section of Blende Street.

#### **4.3 Paid Parking**

A paid parking scheme requires users to pay for parking, with various different options available. A properly planned paid parking scheme provides the following benefits:

- Discouragement of long term users from parking in areas restricted for short-term use and increased turnover in parking spaces;
- An accurate check on parking duration;
- Increased enforcement efficiency often resulting in a reduction in the number of officers required or greater monitoring coverage; and
- The opportunity to impose price controls based on the demand for kerb space.

There has been no history of paid parking within Broken Hill, although ticket parking was suggested as a potential option by a number of survey respondents as part of the previous parking strategy consultation. The main advantage of ticket parking perceived for Broken Hill was the ease of compliance checking and enforcement. The ticket parking would be set at a nominal charge (e.g. 20c/two hours), which was not a deterrent but would mean drivers having to display a ticket for that period of time. From a parking patrol officer's role, a single visit can be used to check compliance.

Broken Hill City Council has however recently invested in hand held devices that can automatically read number plates and are proposing the introduction of systems that can read number plates from within a passing vehicle, removing the need for foot based parking patrols. It is therefore considered that paid parking primarily as a means of enforcement would be superseded by the proposed technology and would not therefore be appropriate in Broken Hill.

#### **4.4 Permit Parking**

Permit parking schemes are intended to give priority parking to those who may be disadvantaged by others taking the limited parking space available. The Austroads guide recommends that permit schemes should not apply to spaces where the general

time limit is less than 1 hour parking and best practice examples across Australia shows that permit schemes are typically used only for residential uses and generally not in town and city centres.

Business Parking Scheme are only recommended for use where business people have no off-street parking and have difficulty parking near their business premises and should be restricted to relatively small and easy-to-regulate precincts. It is not considered that this scenario would apply within Broken Hill, as the proposed enforcement regimes and urban design initiatives would ensure that there is adequate parking for all likely business uses within a comfortable 400m walk.

There are currently areas of reserved parking in Broken Hill, notably in the Town Hall Façade Car Park where the Library and other adjoining uses have a number of reserved parking spaces which in total comprise almost half of the car park. Observations showed the majority of the reserved spaces to be occupied. It is proposed that the implementation of permit parking at the Town Hall Façade Car Park be investigated.

Previous community engagement indicated that approximately 51% supported permit parking at the Art Gallery car park, and 55% supported it at the Town Hall Façade Car Park. However, there was little evidence or reasoning behind the support for permit parking, whereas those in favour of all day parking, in both car parks showed they do not want any permit parking.

#### **4.5 Enforcement**

The Introduction of License Plate Recognition (LPR) technology to be used in conjunction with handheld devices has produce significant improvements in parking compliance. Since its implementation in June 2017, parking related offence rates has dropped dramatically. The latest parking enforcement statistics as presented below:

Month	Passes (Monthly)	Vehicles scanned	Penalty notices
June	7	987	3
July	14	1524	50
August	12	2783	38
September	10	1111	34

The LPR System enables parking patrol offices to be car based and therefore to cover a much wider area in the same time as a foot patrol will cover. This will therefore enable multiple visits to each street if required and a significant increase in the potential enforcement capability.

Ongoing effective and visible enforcement of parking controls will be essential to the success of parking management for Broken Hill. The vehicle based systems will have the capacity to enforce some of the high turnover parking areas on a daily basis (including more than once per day if required), particularly for an initial period. After an initial period, daily patrols may not be essential, although the patrols must remain frequent (at least three to four times a week) and cover varying times and days. The longer 4 hour time restrictions will also be viable to patrol on a regular basis, ensuring that these spaces are not occupied by all day parking.

It is of note with the implementation of the License Plate Recognition technology, the parking compliance rate is at around 97%. The most recent offence rates for July 2017 was 3.28%, August was 1.36% and September was 3.06%.

#### **4.6 Loading Zones**

There are currently a number of loading zones within the CBD area. However many of the premises are more suited to rear loading and particularly the properties that back on to Argent Lane, Gawler Place and Crystal Lane. These laneways were originally intended as the loading accesses and many businesses still regularly require larger vehicles up to semi-trailers to use the laneways for such deliveries.

However within the laneways, a number of short term parking spaces have been created in locations that would not restrict access for most vehicles or turning manoeuvres in to adjoining properties. Many of these spaces are however understood to be occupied for long periods rather than the short term that was intended and also restrict access for the occasional larger vehicle.

### **5. COMMUNITY AND STAKEHOLDER ENGAGEMENT**

#### **5.1 Correspondence**

Following the adoption of the previous parking strategy in February 2016, there have been a number of issues raised in response. The key issues that have been identified are:

- Business concern over the change from 2 hour to 4 hour in Oxide Street between Argent Street and Crystal Street;
- Objections to the introduction of a 4 hour parking limit along Sulphide St close to the Palace Hotel;
- Lack of suitable and signed caravan parking;
- Inappropriate parking within the laneways restricting loading access and parking;
- Parking layout and provision at the Visitor Information Centre; and
- Short term (15 minute) parking on Crystal Street outside St Pats.

#### **5.2 Consultation Workshop**

A consultation session was held with the Argent Street Traders regarding the Parking Strategy Review on Wednesday 3 May 2017. There was good representation from seven local businesses raising various parking concerns. Businesses represented comprised:

- Sampsons Shoe Store;
- Town 'n' Country Bicycles;
- First National Broken Hill;
- Mac Oven Foods;
- Repco;
- Ghandi Investments; and
- Broken Hill Music.

The session covered a number of traffic, parking, loading and pedestrian topics and the following key points were agreed by all participants:

- The redesign of Gawler Place is working well with the loading zones;
- Attention is required in Crystal Lane (Chloride Street to Iodide Street) where there is currently no stopping however businesses require loading zones;

- Crystal Lane (Oxide Street to Chloride Street) suggestion to install a loading zone between Torpys and Oxide Street;
- Crystal Lane (Oxide Street to Iodide Street) suggestion to install loading zone between the Broken Hill Meat and Maari Ma;
- Argent Lane should be similarly treated in terms of loading provision with a general view that the laneways should be primarily allocated for loading rather than parking;
- Lack of policing with the current parking arrangements and confirmation of how when and how often the new parking scanner will be in action. A full time parking ranger was supported with a focus initially on the CBD and patrols for key streets potentially more than once per day;
- Reverting Oxide Street between Crystal Street and Beryl Street back to a 2 hour time limit; and
- There was a need for some specific RV and caravan parking within the CBD, with Beryl Street generally favoured.

There were also road safety concerns raised in a number of locations:

- Line of sight at Blende Street and Oxide Street Intersection due to angle parking, with the introduction of a roundabout suggested, which would also assist with speed management;
- Line of sight for vehicles exiting Gawler Place on to Chloride Street due to angle parking;
- General sight distance limitations at a number of the laneway exits; and
- Pedestrian crossing issues at some of the intersections, with limited sight distances.

## **6. RECOMMENDATIONS**

Based on the analysis and discussions presented within this report, the following recommendations are made in relation to the parking strategy for Broken Hill CBD. These recommendations cover the area bounded by Kaolin Street to Iodide Street and Crystal Street to Beryl Street. There are no recommended changes to the area around Patton Street from Comstock Street to South Street.

### **6.1 Parking Management**

The proposed parking management strategy is shown in Appendix A, including existing restrictions and proposed changes. A summary of the overall arrangements is provided below.

- Parking in Argent Street to be 2 hour limit between Iodide Street and Bromide Street;
- 15 minute parking spaces outside the Post Office in Chloride Street to be retained as is;
- Conversion of existing 15 minute car parks at the eastern end adjoining Iodide Street to 2 hour;
- Parking in Argent Street between Bromide Street and Kaolin Street to be unrestricted;
- Parking in Oxide Street to be 2 hour between Crystal Street and Beryl Street. Five 30 minute spaces outside 3-7 Oxide Street;

- Parking in Chloride Street to be 2 hour between Argent Street and Blende Street and 4 hour between Blende Street and Beryl Street;
- Parking in Sulphide Street to be 2 hour on the eastern side and unrestricted on the western side;
- Parking in Bromide Street to remain unrestricted except for the 4 hour car parks to the south of Argent Street to be retained as 4 hour car parks;
- Parking in Blende Street between Chloride Street and Sulphide Street to be 30 minute for the spaces immediately in front of the Library, 2 hour for the spaces opposite the Library and 4 hour for the remaining sections;
- Parking in Blende Street to be 2 hour between Chloride Street and the end of the first section of car parking east of Oxide Street and unrestricted at the eastern end;
- Parking in Blende Street unrestricted west of Sulphide Street;
- Parking in Beryl Street to remain unrestricted throughout except where there are existing alternative restrictions. Remove the 15 minute parking spaces outside the Essential Energy Building in Beryl Street;
- Parking in front of St Pats on Crystal Street to be converted to 2 hour parking for general use and temporary 15 minute parking as required for specific events with the rest of Crystal Street to remain as current designations;
- Parking at the Visitor Information Centre to be limited to 1 hour on site;
- The current short term parking in the car park alongside the Library to be designated as 2 hour parking;
- Parking at the Town Square Parking Lot opposite the Train Station to be 2 hour.
- Continue with the programme to encourage businesses to use the designated all day parking areas;
- Implement the proposed new enforcement system and a high profile enforcement strategy including:
  - At least once a day enforcement of the primary 2 hour parking zones for at least the first three months and a minimum of three to four days a week on a variable schedule thereafter;
  - Regular enforcement (at least two to three days a week on a variable schedule) of the designated 4 hour parking zones; and
  - Regular enforcement of illegal parking in other designated parking areas, including 15 minute parking, disabled, bus, taxi and loading zones.
- Implement a monitoring strategy to ensure adequate maintenance of parking line marking, including replacement of missing and faded line marking, noting that some sections require urgent attention;
- Implement a monitoring strategy to ensure adequate maintenance of parking signage, including replacement of missing, broken and faded signs and pruning off adjacent trees to ensure signs remain visible; and
- Complete a phased renewal of parking signage that is not consistent with the current format of signage set out in AS1742.1 Index of Signs.



## **6.2 Parking Provision**

- Convert the current parallel taxi rank car parking on the west side of Oxide Street to angle parking, retaining 2 permanent taxi parks and the remainder designated as 2 hour parks during the day and taxi parks during the evening;
- Inclusion of Taxi/Drop-off Pickup outside the Workies Club ;
- Review provision of parking spaces to the NSW Police Force. Develop and implement Agreement between Council and the NSW Police Force;
- Investigate options for the Beryl Street planter boxes;
- Investigate implementing permit parking at the Town Hall Façade Car Park

Note: In light of the new Community Health Centre being developed on the corner of Sulphide and Crystal Street, the property is compliant with DA requirements providing 39 Parking spaces. Within the vicinity of Crystal and Sulphide Street in a 200m radius, there is 124 Parking spaces available.

## **6.3 Disabled Parking**

New or additional disabled parking provision to be installed in the following locations:

- One additional space in Beryl Street between Oxide Street and Chloride Street;
- One to two spaces in Blende Street between Oxide Street and Iodide Street;
- One to two spaces in Blende Street between Sulphide Street and Bromide Street;
- One space on Sulphide Street between Crystal Street and Argent Street, to be provided ideally close to Palace Hotel;
- One space on-street outside the Library;
- All disabled parking spaces to be upgraded to comply with the current design specifications of AS2890.6-2009 for Disabled Parking based on 2.4m spaces and 2.4m adjoining shared space but excluding the use of the bollard except in Beryl Street; and
- All disabled parking signage to be upgraded to be consistent and in accordance with the design specified in AS1742.1 Index of Signs.

## **6.4 Loading**

- Crystal and Argent Lane to be converted to loading zones only, with all formal parking areas converted to loading zones and additional loading zones added where they can be safely accommodated.

## **6.5 Caravan Parking**

- An area of caravan parking to be created in Beryl Street east of Oxide Street with shading, adequate road signage from key entry routes in to Broken Hill and pedestrian way finding signage from the parking to the wider city centre;
- Caravan parking for up to one hour to be formally accommodated at the Visitor Information Centre; and
- Investigate the development of caravan/RV parking at the Kintore Headframe land. The classification, zoning and landuse permit the land to be developed as a carpark.

#### **6.6 Pedestrians and Cyclists**

- Implement a phased upgrade of pedestrian kerb ramps within the CBD, complementing with kerb build-outs as appropriate to reduce crossing widths and improve pedestrian and vehicle inter-visibility;
- Install additional bicycle parking within the CBD at key locations;
- Relocate the cycleway to Beryl Street and implement appropriate pavement markings, wayfinding and connecting routes to and from the CBD and residential areas; and
- Develop and implement CBD based pedestrian wayfinding.

#### **6.7 Public Transport**

- Advocate to upgrade the bus services to provide consistent routes and timings and improved frequency and operating hours

### **7. ACTION PLAN**

An action plan has been developed based on the recommendations as shown in the table below. It is anticipated that to implement the strategy will require \$50,000 for new and replacement signage and labour for install.

Recommendation	Action Plan
<b>Parking Management</b>	
Parking in Argent Street to be all two hour limit between Iodide Street and Bromide Street	Review and implement signage
15 minute parking spaces outside the Post Office in Chloride Street to be retained as is.	No action required
Conversion of existing 15 minute car parks at the eastern end adjoining Iodide Street to two hour	Remove current signage and replace with 2-hour parking signage
Parking in Argent Street between Bromide Street and Kaolin Street to be unrestricted	Review and implement signage
Parking in Oxide Street to be 2 hour between Crystal Street and Blende Street. Five 30 minute spaces outside 3-7 Oxide Street	Update signage to designate parking zones
Parking in Chloride Street to be 2 hour between Argent Street and Blende Street and 4 hour between Blende Street and Beryl Street.	Update signage to designate parking time-zones
Parking in Sulphide Street to be 2 hour on the eastern side and unrestricted on the western side.	Update signage to designate parking time-zones
Parking in Bromide Street to remain unrestricted except for the 4 hour car parks to the south of Argent Street to be retained as 4 hour car parks.	No action required

Parking in Blende Street between Chloride Street and Sulphide Street to be 30 minute for the spaces immediately in front of the Library, 2 hour for the spaces opposite the Library and 4 hour for the remaining sections.	Implement signage to designate the various parking time-zones
Parking in Blende Street to be 2 hour between Chloride Street and the end of the first section of car parking east of Oxide Street and unrestricted at the eastern end.	Implement signage to designate the various parking time-zones
Parking in Blende Street unrestricted west of Sulphide Street.	Implement signage to designate unrestricted parking
Parking in Beryl Street to remain unrestricted throughout except where there are existing alternative restrictions. Remove the 15 minute parking spaces opposite the Essential Energy Building in Beryl Street.	Implement signage to designate unrestricted parking. Remove unrequired signage.
Parking in front of St Pats on Crystal Street to be converted to 2 hour parking for general use and temporary 15 minute parking as required for specific events with the rest of Crystal Street to remain as current designations.	Update and implement signage
Parking at the Visitor Information Centre to be limited to 1 hour on site.	Update and implement signage
The current short term parking in the car park alongside the Library to be designated as 2 hour parking.	Implement signage
Parking at the Town Square parking lot opposite the Train Station to be 2 hour	Update and implement signage
Continue with the programme to encourage businesses to use the designated all day parking areas.	Community consultation

<p>Implement the proposed new enforcement system and a high profile enforcement strategy including:</p> <ul style="list-style-type: none"> <li>- At least once a day enforcement of the primary 2 hour parking zones for at least the first three months and a minimum of 3-4 days a week on a variable schedule thereafter;</li> <li>- Regular enforcement (at least 2-3 days a week on a variable schedule) of the designated 4 hour parking zones; and</li> <li>- Regular enforcement of illegal parking in other designated parking areas, including 15 minute parking, disabled, bus, taxi and loading zones.</li> </ul>	<p>Develop and implement parking enforcement monitoring schedule</p>
<p>Implement a monitoring strategy to ensure adequate maintenance of parking line marking, including replacement of missing and faded line marking, noting that some sections require urgent attention.</p>	<p>Develop and implement quarterly inspections of the CBD parking linemarking and signage. Develop defects list for action.</p>
<p>Implement a monitoring strategy to ensure adequate maintenance of parking signage, including replacement of missing, broken and faded signs and pruning off adjacent trees to ensure signs remain visible.</p>	<p>Develop and implement quarterly inspections of the CBD parking linemarking and signage. Develop defects list for action.</p>
<p>Complete a phased renewal of parking signage that is not consistent with the current format of signage set out in AS1742.1 Index of Signs.</p>	<p>Replace all non-conforming signs with conforming signage as part of the implementation of the parking strategy</p>
<b>Parking Provision</b>	
<p>Convert the current parallel taxi rank car parking on the west side of Oxide Street to angle parking, retaining two permanent taxi parks and the remainder designated as 15 minute parks during the day and taxi parks during the evening.</p>	<p>Mark-out angle parking spaces and install signage</p>
<p>Inclusion of Taxi/Drop-off Pickup outside the workies club</p>	<p>Mark out designated parking spaces</p>

Review provision of parking spaces to the NSW Police Force. Develop and implement Agreement between Council and the NSW Police Force	Liaise with NSW Police Force and Council to draft and implement a Parking Agreement
Investigate options for the Beryl Street planter boxes	Investigate options for refurbishment of planter boxes, removal, and other solutions. Develop costs and include in Asset Management Plan
Investigate implementing permit parking at the Town Hall Façade Car Park	Investigate implementing permit parking at the Town Hall Façade Car Park
Note: In light of the new Community Health Centre being developed on the corner of Sulphide and Crystal Street, the property is compliant with DA requirements providing 39 Parking spaces. Within the vicinity of Crystal and Sulphide street in a 200m radius, there is 124 Parking spaces available.	No action required
<b>Disabled Parking</b>	
<p>New or additional disabled parking provision to be installed in the following locations:</p> <ul style="list-style-type: none"> <li>○ One additional space in Beryl Street between Oxide Street and Chloride Street;</li> <li>○ One to two spaces in Blende Street between Oxide Street and Iodide Street;</li> <li>○ One to two spaces in Blende Street between Sulphide Street and Bromide Street;</li> <li>○ One space on Sulphide Street between Crystal Street and Argent Street, to be provided ideally close to Palace Hotel; and</li> <li>○ One space on-street outside the Library.</li> </ul>	Mark out and install signage

All disabled parking spaces to be upgraded to comply with the current design specifications of AS2890.6-2009 for Disabled Parking based on 2.4m spaces and 2.4m adjoining shared space but excluding the use of the bollard except in Beryl Street.	Review existing disabled parking space dimensions and update/re-mark to conform with AS2890.
All disabled parking signage to be upgraded to be consistent and in accordance with the design specified in AS1742.1 Index of Signs.	Review existing disabled parking space signage and update to conform with AS1742 as required.
<b>Loading</b>	
Crystal and Argent Lane to be converted to loading zones only, with all formal parking areas converted to loading zones and additional loading zones added where they can be safely accommodated.	Design, mark-out and install signage to designate loading zones.
<b>Caravan Parking</b>	
An area of caravan parking to be created in Beryl Street east of Oxide Street with shading, adequate road signage from key entry routes in to Broken Hill and pedestrian way finding signage from the parking to the wider city centre.	Develop project plan to provide infrastructure and signage to facilitate caravan parking
Caravan parking for up to 1 hour to be formally accommodated at the Visitor Information Centre.	Plan and mark out Caravan/RV parking spaces
Investigate the development of caravan/RV parking at the Kintore Headframe land. The classification, zoning and landuse permit the land to be developed as a carpark.	Develop project plan to provide infrastructure and signage to facilitate caravan parking
<b>Pedestrians and Cyclists</b>	
Implement a phased upgrade of pedestrian kerb ramps within the CBD, complementing with kerb build-outs as appropriate to reduce crossing widths and improve pedestrian and vehicle inter-visibility.	Develop and implement kerb-ramp renewal program for the CBD
Install additional bicycle parking within the CBD at key locations.	Develop and implement installation of bicycle parking infrastructure program.
Relocate the cycleway to Beryl Street and implement appropriate pavement markings, wayfinding and connecting routes to and from the CBD and residential areas.	Feasibility study

Develop and implement CBD based pedestrian wayfinding.	Further investigation required.
<b>Public Transport</b>	
Advocate to upgrade the bus services to provide consistent routes and timings and improved frequency and operating hours	Consultation with service providers

## Appendix A

### Proposed Parking Management Plan







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## ORDINARY MEETING OF THE COUNCIL

November 15, 2017

**ITEM 10**BROKEN HILL CITY COUNCIL REPORT NO. 214/17

SUBJECT: MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING NO  
376 HELD TUESDAY NOVEMBER 14, 2017. 11/397

**Recommendation**

1. That Broken Hill City Council Report No. 214/17 dated November 15, 2017, be received.
2. That the minutes for the Local Traffic Committee Meeting No. 376, held November 14, 2017, be received.

**Executive Summary:**

Under Guidelines published in March 2009 by the Roads and Traffic Authority (now known as the Roads and Maritime Services), entitled '*A guide to the delegation to councils for the regulation of traffic* states:

"The Local Traffic Committee (LTC) has no decision-making powers and is primarily a technical review committee. It only advises the Council on matters for which the Council has delegated authority, being certain prescribed traffic control devices and traffic control facilities.

The Council must refer all traffic related matters to the LTC prior to exercising its delegated functions. Matters related to State Roads or functions that have not been delegated to the elected Council must be referred directly to Roads and Maritime Services or relevant organisation. Such matters must not be referred to the LTC.

Council is not bound by the advice given by its LTC. However if Council does wish to act contrary to the unanimous advice of the LTC or when the advice is not unanimous, it must notify Roads and Maritime Services and the NSW Police and wait 14 days before proceeding."

**Report:**

This report is to provide Council with the minutes and action list of the Local Traffic Committee meeting held November 14, 2017 which details recommendations to Council for consideration and adoption.

**Strategic Direction:**

Key Direction:	4. Our Leadership
Objective:	4.3 United We Stand
Function:	Leadership & Governance
DP Action:	4.3.1.1 Develop committees and/or workgroups for key issues and projects impacting Council and the City

**Relevant Legislation:**

- *Road Transport (Safety and Traffic Management) Regulation 1999*, and
- Road Rules 2008
- A guide to the delegation to councils for the regulation of traffic (guidelines)

**Financial Implications:**

Financial implications for any of the recommendations to Council will be detailed in the LTC minutes, if relevant.

**Attachments**

1. [!\[\]\(67ff022fd78f943b679992c2874bbfd1\_img.jpg\)](#) Minutes of the Local Traffic Committee - November 2017, Meeting Number 376

ANDREW BRUGGY  
MANAGER INFRASTRUCTURE

JAMES RONCON  
GENERAL MANAGER

## LOCAL TRAFFIC COMMITTEE MINUTES OF MEETING NO 376

Held 9.30am Tuesday 14 November 2017  
Ground Floor Meeting Room - Council Administration Building

The Chairperson Manager Infrastructure, Andrew Bruggy opened the meeting at 9:32am and welcomed all representatives present.

### 376.1 Present

Andrew Bruggy	Chairperson
Joe Sulicich	Manager Infrastructure, Broken Hill City Council
Sergeant Kerri Lane	Roads and Maritime Services Representative
Peter Beven	Broken Hill Police Representative
Marion Browne	Local Member Representative
James Druitt	Councillor
Penny Robinson	Observer, Asset Planner Transport, Broken Hill City Council
	Minute Secretary
	Administration Officer, Broken Hill City Council

### 376.2 Apologies - Nil

### 376.3 Disclosure of interest Delete whichever does not apply below - Nil

### 376.4 Adoption of previous minutes

Previous minutes of meeting No 375 held 3 October 2017 were confirmed via online voting as follows:

All in favour: NSW Police, Local Member Representative, Roads and Maritime Services and Council

### 376.5 Council Resolutions

The following Committee Minutes were received by Council at its meeting held Wednesday, 25 October 2017.

<b>ITEM 8 - BROKEN HILL CITY COUNCIL REPORT NO. 188/17 - DATED OCTOBER 12, 2017 - MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING NO 375 HELD TUESDAY OCTOBER 3, 2017.</b>	
11/397	
<u><b>Recommendation</b></u>	
1. That Broken Hill City Council Report No. 188/17 dated October 12, 2017, be received.	
2. That the minutes for the Local Traffic Committee Meeting No. 375, held October 3, 2017, be received.	
<b>RESOLUTION</b>	
<u>Minute No. 45671</u>	
Councillor M. Browne moved )	That the recommendation of item 8 be adopted.
Councillor D. Gallagher seconded )	
CARRIED	

### 376.6 Matters Arising from the Previous Meeting – Nil

**376.7 Correspondence In**

Item No.	TRIM No.	Details
376.7.1	D17/51766	Review kerb/footpath height in front of Synergy Physiotherapy and Pilates Clinic, 174 Williams Street as reported to be high and causing accessibility issues. Council's Manager Infrastructure, Andrew Bruggy advised that a Council Officer will assess the kerb area in front of 174 Williams Street and provide a sales and services quote to Synergy Physiotherapy and Pilates Clinic. The sales and services quote will detail the cost of installation of a ramp at the end of the cement footpath that extends to the kerb. The Council Officer will advise the Committee of the outcome. N/A
Item No.	TRIM No.	Details
376.7.2	D17/51767	Request for a 15 Minute 'Drop Off/Pick Up' Zone adjacent to Maari Ma's Primary Health Care Service, 439 – 443 Argent Street NSW Police advised that they have issued tickets previously in this area. The Committee discussed what signage may be appropriate for this area as installing a parking zone will allow other vehicles to also park in that area. Council's Manager Infrastructure, Andrew Bruggy will call the proponent to discuss signage options further. Outcome of the conversation to be brought back to the committee. N/A
Item No.	TRIM No.	Details
376.7.3	D17/51769	Request for a review of parking zone times in Thomas Street near the Hospital Council's Manager Infrastructure, Andrew Bruggy to contact the Far West Local Health District Manager to discuss staff parking and parking options available in the Thomas Street/Sulphide Street area. Council's Manager Infrastructure, Andrew Bruggy will also discuss options for Crystal Street parking and requirements of the new hospital development in relation to numbers of parks required by hospital staff. The Committee have queried that as Crystal Street is a state highway, will this cause issues with increased car parking in the area and trucks. RMS, Joe Sulicich will also request further information on this matter. Outcomes of the conversations to be brought back to the committee for further discussion. N/A

**376.8 Correspondence Out**

Item No.	TRIM No.	Details	Status
376.7.2	D17/51687	Outcome letter - Galena Street Refuge, Robert Fraser.	Issued
376.7.3	D17/51646	Response letter - Parking in Oxide Street, Ray Goh	Issued

375.7.4	D17/51661	Response letter - Request for Additional Signage to be placed for Lake View Broken Hill Caravan Park, Karen Defranceschi.	Issued
376.7.2	D17/51767	Acknowledgement letter - Request for a 15 Minute 'Drop Off/Pick Up' Zone adjacent to Maari Ma's Primary Health Care Service, 439 – 443 Argent Street, Cathy Dyer	Issued
376.7.3	D17/51769	Acknowledgement letter - Request for a review of parking zone times in Thomas Street near the Hospital, Deanna Spicer	Issued

### 376.9 General Business

Item No.	TRIM No.	Details:
376.9.1	N/A	Local Member Representative, Peter Beven raised concerns relating to trucks turning at the intersections in the town and pulling up bitumen. Council's Manager Infrastructure, Andrew Bruggy advised that Council have been patching local roads.  Council Manager Infrastructure, Andrew Bruggy advised the Committee that trucks going to the Silverton Windfarm are having to be diverted to O'Farrell Street due to the size/length of the loads. Andrew Bruggy has had conversations with RMS re addressing the turning issue in this area, awaiting RMS response.
Item No.	TRIM No.	Details:
376.9.2	N/A	Local Member Representative, Peter Beven wanted to report an abandoned vehicle located at the corner of Wolfram and Chloride Streets by Sturt Park (north side). The vehicle is described as a Holden with faded plates and has been at the location for approximately 2 weeks. Council will enter a CRM for investigation. 29173/2017
Item No.	TRIM No.	Details:
376.9.3	N/A	Local Member Representative, Peter Beven queried the indents in the road in Argent Street. Indents are located along the length of Argent Street in the car park areas. Council's Manager Infrastructure, Andrew Bruggy advised that Council are aware of the area mentioned and this area has previously patched. Council will be reviewing parking in the area soon in the upcoming the Draft Parking Strategy.
Item No.	TRIM No.	Details:
376.9.4	N/A	Local Member Representative, Peter Beven raised concern of limited street lighting in Mica Street by Domino's Pizza Broken Hill and queried if additional lighting can be placed. Council's Manager Infrastructure Andrew Bruggy advised that he will have to seek further advice and information relating to this request as some factors associated with street lighting are at a council cost.

Item No.	TRIM No.	Details:
376.9.5	N/A	<p>Council's Manager Infrastructure, Andrew Bruggy provided information on the Water NSW, River Murray to Broken Hill Pipeline Infrastructure Overview that consisted of maps showing the areas for the pipeline.</p> <p>The Committee discussed truck transports and they will not conflict with Silverton Windfarm trucks as the trucks will be taking different routes. The Committee also discussed areas that will be effected in the town and location of the pipeline.</p> <p>Council's Manager Infrastructure, Andrew Bruggy will extend an invitation to Water NSW to provide further information to the Committee.</p>
Item No.	TRIM No.	Details:
376.9.6	N/A	<p>NSW Police – River Rock Fest, Saturday, 16 December 2017 at the Memorial Oval.</p> <p>NSW Police have been sent by the event organiser a Traffic Management Plan (TMP) that NSW Police have stated the the TMP is not to standard. NSW Police have not approved alcohol licence for the event at this stage. NSW Police advise that approximately 300 vehicles in attendance. The event is on a state road.</p> <p>Council's Asset Planner Transport, James Druitt advised NSW Police that council have not had application relating to this event.</p> <p>NSW Police to provide a copy of the proposed TMP to, RMS, Joe Sulicich. Council's Manager Infrastructure, Andrew Bruggy will find out further information on the event if possible.</p>
Item No.	TRIM No.	Details:
376.9.7	N/A	<p>Council's Manager Infrastructure Andrew Bruggy advised that there was a query from the Bocce Club querying is a vehicle allowed to turn over double white lines located by the Bocce Club when entering in/out of the venue.</p> <p>Council's Manager Infrastructure Andrew has encouraged that they not turn over double lines. NSW Police advised that you cannot U-turn over double lines however you can turn if entering/exiting a access point to a property.</p>
Item No.	TRIM No.	Details:
376.9.8	N/A	<p>RMS, Joe Sulicich advised the Committee that Morgan Street School have reported and requested that the convex mirror that was located in Union Lane was stolen and needs to be replaced. RMS, Joe Sulicich query with the school who owned the convex mirror and who originally installed the mirror. The school did not know who originally provided/installed the mirror.</p> <p>RMS, Joe Sulicich advised that he will see if RMS can provide the mirror, if Council can then install. RMS to advise the Committee if they can provide the mirror.</p>

376.10 Action Item List

<b>Item No.</b>	<b>371.7.2</b>
<b>TRIM No.</b>	D17/13433
<b>CRM No.</b>	N/A
<b>Responsible Officer</b>	Council's Asset Planner Transport James Druitt
<b>Current Status</b>	Pending - November 2017
<b>Date</b>	<b>Item Details</b>
	Old Royal Tavern - Street maintenance requests.
<b>Date</b>	<b>Committee Recommendation/s</b>
June 2017	<p>The Loading Zone located in Oxide Street in front of the Old Royal Tavern, 146-148 Oxide Street, be removed and replaced with parallel parking.</p> <p>A taxi zone to be placed in Mica Street near the vicinity of the Old Royal Tavern, 146-148 Oxide Street for the purpose of allowing a drop-off area with the aim to reduce the occurrence of double parking in the Oxide Street area.</p>
<b>Action Date</b>	<b>Running Actions</b>
June 2017	<p>The correspondence received was reviewed and discussed by the committee. It was identified that a majority of the matters raised are not committee issues. Council's Manager Infrastructure, Andrew Bruggy advised that Council will address; the removal of the footbridge; the tree and pavers.</p> <p>The Loading Zone located in Oxide Street in front of the Tavern, is a committee related issue. Recommendation below.</p> <p>Should the below recommendation be adopted by Council, correspondence will be issued to local taxi companies to advise of the change to taxi parking in the vicinity.</p>
July 2017	Pending - July 2017
August 2017	Pending - August 2017
September 2017	Pending - September 2017



October 2017 The loading zone and signage has been completed. Further action and quotes required for the bridge works.

November 2017 Works have commenced for bridge

**Target Date** July 2017

**Item No.** 371.7.4

**TRIM No.** D17/23162

**CRM No.** N/A

**Responsible Officer** Council's Asset Planner Transport James Druitt

**Current Status** Pending - November 2017

**Date** **Item Details**

June 2017 Request for 'No Parking' Signs – Argent Lane.

**Date** **Committee Recommendation/s**

June 2017 Council to contact the businesses within Argent Lane from Bromide to Kaolin Streets in relation to the proposed installation of 'No Parking Signs'.

If there are no objections from this consultation, signage will be installed.

**Action Date** **Running Actions**

June 2017 Matter discussed relating to vehicles parking in the Argent Lane area near Gloria Jeans and the Visitor Information Centre. Parking in the lane is reported to block access of larger vehicles to the Argent Lane.

This area was not reviewed in Council's Parking Strategy.

The Lane area has frequent flow of traffic.

Recommendation above.

July 2017 Pending - July 2017

August 2017 Pending - August 2017

September 2017 Pending - September 2017

October 2017

November 2017                      Pending - October 2017  
   Pending – November 2017

**Target Date**                      September 2017

**Item No.**                              **373.10.5**

**TRIM No.**                              N/A

**CRM No.**                              N/A

**Responsible Officer**              Council's Manager Infrastructure, Andrew Bruggy

**Current Status**                      Pending - November 2017 – Site Visit to be arranged.

**Date**                                      **Item Details**

August 2017                              RMS, Joe Sulicich queried when the Broken Hill 'Welcome' signs are going to be upgraded.

**Date**                                      **Committee Recommendation/s**

N/A

**Action Date**                              **Running Actions**

August 2017                              Council's Manager Infrastructure, Andrew Bruggy advised that the two existing signs require RMS approval if they are to be replaced and signs are required to be in a 'clear zone' which is determined by the traffic speed in the area as to the distance required of sign placement from the road.

RMS, Joe Sulicich advised that Council's Infrastructure Projects Engineer is aware of the 'clear zone' requirements and a meeting will be arranged in the near future to discuss further.

Councillor Browne queried if Council branding is a factor in the process of printing new signs. Council's Manager Infrastructure, Andrew Bruggy advised that he will arrange for quotes for signage to be obtained and follow up on Council's branding requirements.

September 2017                              Council's Manager Infrastructure, Andrew Bruggy advised Council has no intent to upgrade signage at this time.

Manager Infrastructure, Andrew Bruggy had investigated the sign costing and design options as per the Committee's request. Options

	<p>presented to Committee and will be presented to Councillors through the Key Directions Working Groups.</p> <p>Four signs will cost half of the allocated signage budget. This cost is inclusive of the final installation.</p> <p>Manager Infrastructure, Andrew Bruggy will provide feedback to the Committee on the progress of this proposal.</p> <p>RMS, Joe Sulicich advised that for a road with 110km speed zone, signs need to be placed 8 – 10m from the road edge line.</p> <p>The Committee will arrange a meeting to look at site locations for the proposed signs. RMS suggest to look at placing the signs in information bays. Other options suggested are near highway truck stops.</p>
October 2017	<p>Manager Infrastructure, Andrew Bruggy advised that Council is currently obtaining final graphic designs and the signage will be presented to the October Council meeting for endorsement. There are also various possible site locations for the placement of the signs that will be emailed to the committee members for their information and comment.</p> <p>The committee support the installation of updated signage.</p>
November 2017	<p>Designs are almost finalised – Council's Manager Infrastructure, Andrew Bruggy will arrange a site visit and a calendar invite will be sent with three proposed times and dates. A bus will be arranged. RMS, Joe Sulicich and Council's Asset Planner Transport, James Druitt to advise the Committee of clearance zones on this site visit. Date proposed for the week commencing the 27 November and this will be confirmed.</p>

<b>Item No.</b>	374.10.1
<b>TRIM No.</b>	N/A
<b>CRM No.</b>	N/A
<b>Responsible Officer</b>	Council's Asset Planner Transport James Druitt
<b>Current Status</b>	Pending – November 2017
<b>Date</b>	<b>Item Details</b>
September 2017	NSW Police - Morgan Street school have disabled parking zone in Morgan Street area and this is utilised. Issue of bus parking. Police suggest that the parking area be expand by two meters to ensure that the bus can park properly.

**Date Committee Recommendation/s**

September 2017 N/A

**Action Date Running Actions**

September 2017 Council to put on works schedule.

October 2017 Pending - October 2017

November 2017 Pending - November 2017

**Item No.** 375.7.2

**TRIM No.** D17/45712

**CRM No.** N/A

**Responsible Officer** Manager Infrastructure, Andrew Bruggy

**Current Status** Pending - November 2017

**Date Item Details**

October 2017 Burke Ward Primary School - Councillor Algate advised that he had received a request from a resident regarding whether a pedestrian crossing could be installed in Gypsum Street near the Burke Ward Primary School to allow children to safely cross the road. The Mayor advised that the matter would be referred to the Broken Hill Traffic

**Date Committee Recommendation/s**

October 2017 N/A

**Action Date Running Actions**

October 2017 Local Member's Representative, Peter Beven is supportive of a crossing to be installed. RMS, Joe Sulicich queried if the volume of pedestrians would meet the required standards needed to install a pedestrian crossing. The Committee was advised that a Council Officer and RMS have recently had conversations with staff at Burke Ward Primary School and have addressed a number of issues. Further information to be provided to the next meeting relating to these discussions.

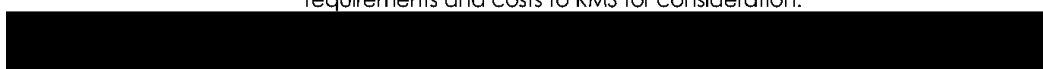
November 2017 RMS, Joe Sulicich advised that the pedestrian count does not meet the required RMS standards and does not warrant a pedestrian crossing in the area.

In conversations between Council's Asset Planner Transport, James Druitt and the school, the school has requested an audit of the refuge island/safety bollards and signage. The school has also requested a drop-off zone.

Council have undertaken the audit and identified that the refuge island/safety bollards and signage require upgrade.

RMS, Joe Sulicich suggest a blister area (not cut out) for pedestrians/school children to cross that is used with the refuge area.

Council query available funding from RMS. Council to advise requirements and costs to RMS for consideration.



	375.7.4
<b>Item No.</b>	
	D17/45832
<b>TRIM No.</b>	
	N/A
<b>CRM No.</b>	
<b>Responsible Officer</b>	
<b>Current Status</b>	Pending – November 2017
<b>Date</b>	<b>Item Details</b>
October 2017	Additional name blades request by the Manger of the Lakeview Caravan Park as they receive comments from travellers that it is difficult to find their businesses location. Name blades are requested for: Rakow/Gypsum Street Williams/Bromide Street Williams/Iodide Street Williams/Buck Street (coming in from Tibooburra) Buck/Beryl Street Iodide/Blende Street Patton/Bonanza Street Bonanza/Eyre Street (Holden Drive) Crystal Street/Menindee Road Holden Drive/Menindee Road Menindee Road/Argent Street Argent/Iodide Street Iodide/Crystal Street
<b>Date</b>	<b>Committee Recommendation/s</b>
October 2017	N/A
<b>Action Date</b>	<b>Running Actions</b>
October 2017	Council's Manager Infrastructure, Andrew Bruggy advised, that in relation to this request, that Council has a program to replace name blades in the Broken Hill area. The Committee commented that this is a

large request and if signs are placed at one businesses request, it may set a precedent.

Some of the sign locations requested are identified as being for state/regional roads. RMS, Joe Sulicich advised that he will investigate further where signs can be located and what type of signs are appropriate. RMS to provide information back to the committee.

Local Member's Representative, Peter Beven noted that the Caravan Park is difficult to locate.

November 2017

RMS - Joe Sulicich advised that advanced warning signs and directional signs are suitable for caravan park signage and signs could be located on the corner of Perilya North Mine Entrance and Argent Street.

Council's Asset Planner Transport, James Druitt to follow up with RMS.

**376.11 Next Meeting Date** 5 December 2017

**376.12 Meeting Closed** 10.53am

## ORDINARY MEETING OF THE COUNCIL

November 17, 2017

**ITEM 11**BROKEN HILL CITY COUNCIL REPORT NO. 215/17SUBJECT: ACTION LIST REPORT11/21**Recommendation**

1. That Broken Hill City Council Report No. 215/17 dated November 17, 2017, be received.

**Executive Summary:**

The purpose of this report is to ensure that Council and the community are informed on the status of actions required by previous Council resolutions.

**Report:**

A new format Action List was presented to the June 2017 Council Meeting to provide Councillors with a clearer way of reporting on the progress of outstanding Council resolutions. As per Minute No. 45570, the Action List has been produced in the new colour coded format and shows the progress of Council' outstanding decisions (Green – completed, Yellow – in progress and Red – not yet commenced).

The Action List attached to this report is for information only and will be provided to Council on a monthly basis.

Discussions have been held with staff regarding the long outstanding items on the Action List, most of which are leasing/licencing matters. Staff will be working to finalise these items as a priority and/or request Council to rescind resolutions where circumstances have changed.

**Strategic Direction:**

Key Direction: 4 - Our Leadership  
Objective: 4.2 – Our Leaders Make Smart Decisions  
Function: Leadership and Governance  
DP Action: 4.2.1.1 - Decisions are made in a timely manner to ensure effective delivery.

**Relevant Legislation:**

*Local Government Act 1993*

**Financial Implications:**

Nil

**Attachments**

1. [↓](#) Action List - November 2017

JAMES RONCON  
GENERAL MANAGER

**ACTION LIST REPORT – NOVEMBER 2017**  
(GREEN – COMPLETE, YELLOW – IN PROGRESS, RED – NOT YET COMMENCED)

Printed: Friday, 17 November 2017 11:33:36 AM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
Confidential Matters of the Council 29 February 2012	False	Confidential Matters
<b>ITEM 1 (Item 45 in open minutes) - SUSTAINABILITY REPORT NO. 8/12 - DATED JANUARY 13, 2012 – RENEWAL OF LEASE TO THE AERO CLUB OF BROKEN HILL INC. AT AIRPORT - <u>CONFIDENTIAL</u></b>		
		11/232
<u>Recommendation</u>  That Sustainability Report No. 8/12 dated January 13, 2012 be received.  That Council renew its lease with The Aero Club of Broken Hill Inc. for a period of five (5) years being the first option to renew the lease.  That the lease be amended as outlined in the body of this report to address water charges.  That documents relating to this matter be executed under Council's Common Seal as required.		
<b>RESOLUTION</b> <u>Minute No.43222</u> Councillor B. Algate moved ) That the recommendation of item 1 be adopted. Councillor N. Gasmier seconded )		
CARRIED		
<i>17 Nov 2017 - 10:40 AM - Leisa Bartlett</i> see report to November 2017 Council Meeting, with advice from Solicitor. Asset Management staff to meet with Aero Club to arrange next lease renewal. COMPLETE  <i>13 Oct 2017 - 3:14 PM - Andrew Bruggy</i> No update from LPI  <i>08 Sep 2017 - 2:07 PM - Leisa Bartlett</i> Action reassigned to Andrew Bruggy by: Leisa Bartlett  <i>23 May 2017 - 11:44 AM - Leisa Bartlett</i> no change, LPI rejected original plans due to their condition. Plans have been resubmitted for approval.  <i>13 Apr 2017 - 1:59 PM - Leisa Bartlett</i> Still pending finalisation of RFDS subdivision with LPI  <i>16 Sep 2016 - 1:25 PM - Leisa Bartlett</i> Awaiting documentation from Surveyor. Due to recent subdivision for sale of land to RFDS, the DP planning numbers will change and therefore will affect this subdivision for lease purposes, therefore it is necessary to wait until the DPI have processed the RFDS subdivision before this plan is lodged.		



**ACTION LIST REPORT – NOVEMBER 2017**  
(GREEN – COMPLETE, YELLOW – IN PROGRESS, RED – NOT YET COMMENCED)

Printed: Friday, 17 November 2017 11:33:36 AM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
17 Aug 2016 - 1:51 PM - Tracy Stephens		
		Awaiting new Administration Sheet for signing by GM and Mayor. Subdivision plans can then be registered with LPI.
06 Jun 2016 - 3:46 PM - Andrew Bruggy		
		Action reassigned to Andrew Bruggy by: Leisa Bartlett
19 Jan 2016 - 2:59 PM - Leisa Bartlett		
		Sub-division plans being lodged with Dept. Lands Information. Once the plan is registered, the lease can be finalised.
06 May 2015 - 4:56 PM - Frederick Docking		
		Pending Sub Division for lease purposes
11 Dec 2014 - 4:42 PM - Frederick Docking		
		Amendment for water charges to lease draft signed and returned. GM to sign off DA and return to Tracey Stephens for consent for lease purposes.
11 Jun 2014 - 3:29 PM - Louine Hille		
		Plan requires minor amendment to stop it being requisitioned. Development Consent to subdivision for lease purposes required. Development Application being compiled.
13 Feb 2014 - 12:10 PM - Michelle Rolton		
		Lot numbering determined, awaiting final plan.
17 Jan 2014 - 12:14 PM - Louine Hille		
		Draft Plan received for examination and approval.
15 Nov 2013 - 11:06 AM - Michelle Rolton		
		Plan now due November 2013, as additional survey works were required.
22 Oct 2013 - 2:18 PM - Louine Hille		
		New plan of subdivision for Lease purposes being prepared. Due 30 October 2013.
06 Jun 2013 - 3:28 PM - Leisa Bartlett		
		LPI have rejected registration due to change in Airport Title descriptions. Further survey work required prior to re-lodgement of Lease.
07 Feb 2013 - 3:26 PM - Leisa Bartlett		
		Lease with Council's Solicitor for registration. Lease has been requisitioned twice due to plan reference - LPI have changed rules. Further advice to be sought from Council's Solicitor.
02 Aug 2012 - 3:25 PM - Leisa Bartlett		
		Reminder to return documents sent.
03 May 2012 - 3:23 PM - Leisa Bartlett		
		Documents with Lessee for execution.

**ACTION LIST REPORT – NOVEMBER 2017**  
(GREEN – COMPLETE, YELLOW – IN PROGRESS, RED – NOT YET COMMENCED)

Printed: Friday, 17 November 2017 11:33:36 AM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
Extraordinary Meeting of the Council 30 October 2013	False	Further Business
<b>ITEM 1 - BROKEN HILL CITY COUNCIL REPORT NO. 269/13 - DATED OCTOBER 17, 2013 - WILLYAMA COMMON - COMPULSORY ACQUISITION OF CROWN LAND AT BROKEN HILL AIRPORT</b>		
		11/89, 11/214
<b>Recommendation</b>		
<p>That Broken Hill City Council Report No. 269/13 dated October 17, 2013, be received.</p> <p>That Council compulsorily acquire Crown Land being Lots 5938 and 5939 in DP 725373 as shown in the attached diagram for "Airport Purposes" to formalise existing occupation.</p> <p>That the acquisition be under the Terms of the Local Government Act 1993.</p> <p>That the consent of the Minister and Governor be sought for the acquisition.</p> <p>That Council seek agreement from Trade and Investment, Crown Lands Western Division for the acquisition.</p> <p>That Minerals be excluded from the acquisition.</p> <p>That Council obtain a Native Title opinion in relation to Lot 5939 in DP 725373, formerly part of Western Lands Lease 1060.</p> <p>That if necessary, Council liaise with other parties that may have an interest in Lot 5939 in DP 725373 should Native Title issues require to be addressed.</p> <p>That upon acquisition the land be classified as Operational Land.</p> <p>That compensation be determined as at the date of acquisition by the Acquisition Valuation Branch of the Land and Property Management Authority.</p> <p>That the consent of the Crown (Trade and Investment, Crown Lands Western Division) and the Division of Local Government be sought should all matters be agreed upon to dispense with pre-acquisition requirements given that the compensation as determined at the date of acquisition will be the purchase price.</p> <p>That documents relating to this matter be executed under Council's Common Seal if required.</p>		
<b>RESOLUTION</b>		
<b>Minute No. 44468</b>		
Councillor D. Gallagher moved	)	That the recommendation of item 1 be adopted.
Councillor C. Adams seconded	)	

ACTION LIST REPORT – NOVEMBER 2017  
(GREEN – COMPLETE, YELLOW – IN PROGRESS, RED – NOT YET COMMENCED)

Printed: Friday, 17 November 2017 11:33:36 AM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>14 Jul 2017 - 4:43 PM - Leisa Bartlett</p> <p>Action reassigned to Francois VanDerBerg by: Leisa Bartlett</p> <p>16 Sep 2016 - 1:27 PM - Leisa Bartlett</p> <p>Results of EOI need to be analysed and assess implications.</p> <p>20 Jun 2016 - 2:41 PM - Leisa Bartlett</p> <p>Pending outcome of Expression of Interest process.</p> <p>16 Sep 2015 - 11:38 AM - Andrew Bruggy</p> <p>Council sending letter to Minister and Crown.</p> <p>20 Apr 2015 - 4:18 PM - Leisa Bartlett</p> <p>With impending EOI outcome - no further action at this stage with report to future Council Meeting.</p> <p>12 Jun 2014 - 11:37 AM - Louine Hille</p> <p>History of site being compiled for submission to Barrister.</p> <p>14 May 2014 - 11:41 AM - Leisa Bartlett</p> <p>Native Title status of one remaining lot to be determined.</p>		
Ordinary Meeting of the Council 24 September 2014	False	Reports
<p><b>ITEM 14 - BROKEN HILL CITY COUNCIL REPORT NO. 231/14 - DATED SEPTEMBER 04, 2014 - LICENCE PART LIVING DESERT STATE PARK ADJACENT 376 NINE MILE ROAD TO FORMALISE ADVERSE POSSESSION</b></p> <p>11/411</p>		
<p><u>Recommendation</u></p> <p>That Broken Hill City Council Report No. 231/14 dated September 4, 2014, be received.</p> <p>That Council, in its appointed capacity of Trust Manager of the Living Desert State Park Trust grant a Licence, with Ministerial consent, to Cristal-Lee White and Mathew Joseph Dempster for the purpose of "Environmental Protection and Access".</p> <p>That documents relating to this matter be executed under Council's Common Seal in the absence of a Trust Seal.</p>		
<p><b>RESOLUTION</b></p> <p>Minute No 44768</p> <p>Councillor P. Black moved )</p> <p>Councillor C. Adams seconded )</p>		
<p>That the recommendation of item 14 be adopted.</p>		

**ACTION LIST REPORT – NOVEMBER 2017**  
(GREEN – COMPLETE, YELLOW – IN PROGRESS, RED – NOT YET COMMENCED)

Printed: Friday, 17 November 2017 11:33:36 AM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p><i>12 Oct 2017 - 2:10 PM - Elizabeth Guest</i></p> <p>Property boundaries supplied by Crown lands are different to those provided in the original report for licence area. TRIM item has been actioned to Manager Infrastructure for advice.</p> <p><i>08 Sep 2017 - 2:08 PM - Leisa Bartlett</i></p> <p>Action reassigned to Andrew Bruggy by: Leisa Bartlett</p> <p><i>28 Jun 2017 - 3:57 PM - Elizabeth Guest</i></p> <p>Draft licence received for review. Property boundaries are being confirmed before finalising licence. Six maps is out and lat and longs have been obtained from Crown Lands for GIS officer to map to confirm boundaries.</p> <p><i>15 Jun 2017 - 10:04 AM - Leisa Bartlett</i></p> <p>Instructions have been sent to Solicitor to draw up licence document.</p> <p><i>16 Mar 2017 - 11:26 AM - Leisa Bartlett</i></p> <p>Council has received written advice from the NSW Aboriginal Land Council on Wednesday 15th March that there is no objection to the issue of the Crown Licence, on the condition that:</p> <ol style="list-style-type: none"> <li>The tenure is no higher than a licence</li> <li>The licence only formalises the existing informal arrangement (area affected by the dam and the existing access to the property)</li> <li>The licence terminates if the claim of the subject land (Living Desert) is granted in the future</li> <li>Any proposed future works on the claimed land in relation to this licence – with the exception of basic fence maintenance – is referred to the NSW ALC for consent prior to the works commencing.</li> </ol> <p>Council's Solicitor will now be advised to continue to draw up licence agreement.</p> <p><i>16 Sep 2016 - 1:34 PM - Leisa Bartlett</i></p> <p>Due to Aboriginal Land Claim and native title implications, this matter needs to be referred to Crown Lands for review prior to proceeding. This may take several months before advice is received.</p> <p><i>06 Jun 2016 - 3:47 PM - Andrew Bruggy</i></p> <p>Action reassigned to Andrew Bruggy by: Leisa Bartlett</p> <p><i>10 Dec 2015 - 9:39 AM - Andrew Bruggy</i></p> <p>Action reassigned to Leisa Bartlett by: Leisa Bartlett</p> <p><i>06 May 2015 - 4:59 PM - Frederick Docking</i></p> <p>Further investigation required into obtaining Ministerial Consent for Licence. Have made contact with Crown Lands.</p>		
Ordinary Meeting of the Council 31 August 2016	False	Reports
<p><b>ITEM 15 - BROKEN HILL CITY COUNCIL REPORT NO. 182/16 - DATED AUGUST 15, 2016 - LEASE OF LAND AT GLADSTONE PARK TO ALMA SWIMMING CLUB INC.</b></p> <p>11/197</p> <p><u>Recommendation</u></p> <p>1. That Broken Hill City Council Report No. 182/16 dated August 15, 2016, be received.</p>		

ACTION LIST REPORT – NOVEMBER 2017  
(GREEN – COMPLETE, YELLOW – IN PROGRESS, RED – NOT YET COMMENCED)

Printed: Friday, 17 November 2017 11:33:36 AM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>2. That Council's previous resolution of September 2, 2009 (minute number 42106) be rescinded in favour of a new motion:</p> <p>a. That Council, in its appointed capacity to manage the affairs of the Gladstone Park Reserve Trust, lease as much land as is necessary fronting Morish Street to formalise the existing occupation by the Alma Swimming Club Inc. together with an additional four metres along the eastern side of the site, for swimming club purposes.</p> <p>b. That the term of the lease be five years and that during this term, Council investigates another Trust model for management of the Gladstone Park Reserve that is better suited to the usage of the Reserve and also acceptable to the Department of Crown Lands.</p> <p>c. That rental at commencement be \$250 per annum and that this rental be reviewed annually for CPI increases.</p> <p>d. That public liability insurance in the sum of \$20 million be provided noting the rights and interests of Council as Trustee and the Minister administering the Crown Lands Act 1989, and that this amount be increased from time to time as required by Council's insurers.</p> <p>e. That the Alma Swimming Club insure its assets and contents for replacement value as determined in conjunction with its insurer.</p> <p>f. That all other standard leasing requirements be complied with.</p> <p>g. That the Alma Swimming Club be liable for Council's legal fees incurred in this matter.</p> <p>h. That, in the absence of a Trust Seal, lease documents be signed by the Mayor and General Manger under Council's Common Seal.</p>		
<p><b>RESOLUTION</b> Minute No 45323 Councillor J. Nolan moved ) Councillor J. Richards seconded )</p>		
		That the recommendation of item 15 be adopted.
		CARRIED
<p>17 Nov 2017 - 10:27 AM - Leisa Bartlett</p> <p>Lease signed by all parties and sent to solicitor 15/11/17 for approval (signature) of Minister for Crown Lands.</p> <p>13 Oct 2017 - 3:14 PM - Andrew Bruggy</p> <p>No response from ALMA swimming club to date</p> <p>08 Sep 2017 - 2:08 PM - Leisa Bartlett</p> <p>Action reassigned to Andrew Bruggy by: Leisa Bartlett</p> <p>18 Aug 2017 - 4:19 PM - Leisa Bartlett</p> <p>Solicitor sent draft lease to Minister for Crown Lands for ratification. Lease has been approved and has been sent to Alma Swimming Club for signature.</p>		

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(GREEN – COMPLETE, YELLOW – IN PROGRESS, RED – NOT YET COMMENCED)

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MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>15 Jun 2017 - 10:06 AM - Leisa Bartlett</p> <p>Alma Swimming Club have approved the draft lease. Council's Solicitor is finalising lease and sending to Alma Swimming Club to sign.</p> <p>23 May 2017 - 10:03 AM - Leisa Bartlett</p> <p>Reply received from Alma Swimming Club with queries on lease clauses. Liaising with Club at present.</p> <p>13 Apr 2017 - 10:35 AM - Leisa Bartlett</p> <p>Further email enquiry sent to Swimming Club whether they have received and reviewed the lease documents.</p> <p>17 Mar 2017 - 2:48 PM - Leisa Bartlett</p> <p>Solicitor sent lease documents to Alma swimming club on 19 Feb 2017. No response to date</p> <p>09 Feb 2017 - 11:41 AM - Leisa Bartlett</p> <p>Draft lease received and checked. Solicitor to send lease to Alma Swimming Club for signature prior to sending to Council.</p> <p>17 Nov 2016 - 5:03 PM - Louise Schipanski</p> <p>Meeting held, instructions to be sent to Solicitor to draft lease.</p> <p>16 Sep 2016 - 2:38 PM - Leisa Bartlett</p> <p>Meeting to be arranged with Alma Swimming Club to discuss Council resolution and terms of lease.</p>		
Confidential Matters of the Council 28 September 2016	False	Confidential Matters
<p><b>ITEM 27- BROKEN HILL CITY COUNCIL REPORT NO. 212/16 - DATED SEPTEMBER 15, 2016 - EXPRESSION OF INTEREST 16/4 - SALE OF LAND AT THE BROKEN HILL REGIONAL AIRPORT - CONFIDENTIAL</b> EO16/4</p> <p><b>(General Manager's Note:</b> This report considers sale of land and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).</p>		
<p><b>Recommendation</b></p> <ol style="list-style-type: none"> <li>1. That Broken Hill City Council Report No. 212/16 dated September 15, 2016, be received.</li> <li>2. That Council accepts the offer of \$8,500.00 from Mr Phillip Cvirn for purchase of land at the Broken Hill Regional Airport being part Lot 1 in DP1162606 (Lot 52 in DP876533 on Council's internal mapping system).</li> <li>3. That each party be liable for their own legal costs incurred.</li> <li>4. That the Mayor and General Manager be delegated to sign the sale of land contract under the Common Seal of Council.</li> </ol>		

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MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>13 Nov 2017 - 12:40 PM - Francois VanDerBerg</p> <p>COMPLETE</p> <p>13 Nov 2017 - 12:40 PM - Francois VanDerBerg</p> <p>Contract for the sale of land has been signed by all parties.</p> <p>18 Aug 2017 - 4:20 PM - Leisa Bartlett</p> <p>Contract has been drawn up and is in the process of being signed.</p> <p>14 Jul 2017 - 4:44 PM - Leisa Bartlett</p> <p>Action reassigned to Francois VanDerBerg by: Leisa Bartlett</p> <p>23 May 2017 - 10:40 AM - Leisa Bartlett</p> <p>Plans rejected by LPI due to condition of papers. Plans to be re-submitted. Surveyor has been engaged pending plans being approved. Estimate this to be completed by end of June.</p> <p>13 Apr 2017 - 2:02 PM - Leisa Bartlett</p> <p>March/April contact made with RFDS to sign Section 88 form and forward to Department of Land and Property Information to finalise sale.</p> <p>17 Mar 2017 - 2:49 PM - Andrew Bruggy</p> <p>Mr Cvirn was advise 16th March, that still with Land and Property Information</p> <p>22 Dec 2016 - 2:23 PM - Leisa Bartlett</p> <p>Surveyor delayed due to waiting for Department of Property Land Information to register subdivision plans for sale of land at Airport to RFDS. Once these plans have been registered, plans to subdivide land for Mr Cvirn can be drawn.</p> <p>13 Oct 2016 - 4:57 PM - Leisa Bartlett</p> <p>Letters sent to both applicants.</p> <p>Surveyor to be arranged to survey land for subdivision for sale purposes.</p>		
Ordinary Meeting of the Council 30 November 2016	False	Confidential Matters
<p><b>ITEM 17 - BROKEN HILL CITY COUNCIL REPORT NO. 246/16 - DATED NOVEMBER 23, 2016 - SUBDIVISION AND SALE OF LAND LOT 1 DP 1140550 - CONFIDENTIAL</b></p> <p>11/338</p> <p><b>(General Manager's Note:</b> This report considers Subdivision and Sale of Land and is deemed confidential under Section 10A(2) (a) of the Local Government Act, 1993 which contains matters that will involve the discussion of personnel matters concerning a particular individual).</p> <p><u>Recommendation</u></p> <ol style="list-style-type: none"> <li>1. That Broken Hill City Council Report No. 246/16 dated November 23, 2016, be received.</li> <li>2. That Broken Hill City Council subdivide the land at 173 Murton Street (Lot 1 DP 1140550) and prepare sale of land contracts to the affected parties.</li> </ol>		

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MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>3. That the Mayor and General Manager be authorised to sign the sale of land contracts and transfers under the Common Seal of Council.</p> <p><i>16 Nov 2017 - 8:49 AM - Jay Nankivell</i> Negotiations occurring between all party's solicitors in finalising the subdivision plan.</p> <p><i>19 Sep 2017 - 1:37 PM - Jay Nankivell</i> The third owner is uncontactable. A new survey is being completed, to undertake this subdivision without the third owner being involved.</p> <p><i>16 Jun 2017 - 2:23 PM - Leisa Bartlett</i> Council's solicitor is waiting for advice from purchasers solicitor.</p> <p><i>17 Mar 2017 - 3:48 PM - Leisa Bartlett</i> solicitors are finalising contracts.</p> <p><i>06 Dec 2016 - 4:59 PM - Jay Nankivell</i> Solicitor and surveyor engaged to prepare subdivision and contracts for sale of land.</p>		
Ordinary Meeting of the Council 26 April 2017	False	Confidential Matters
<p><b>ITEM 17 - BROKEN HILL CITY COUNCIL REPORT NO. 78/17 - DATED APRIL 06, 2017 - UNITS 1-12/14 BLENDE STREET - PROPOSED TRANSFER TO LEGACY - CONFIDENTIAL</b> 11/333</p> <p><b>(General Manager's Note:</b> This report considers Legal advice and is deemed confidential under Section 10A(2) (g) of the Local Government Act, 1993 which contains advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege).</p> <p><u>Recommendation</u></p> <ol style="list-style-type: none"> <li>That Broken Hill City Council Report No. 78/17 dated April 6, 2017, be received.</li> <li>That Council authorize the General Manager to sign the Deed of Agreement with Legacy and forward to Adelaide Legacy</li> <li>That the seal of the Council be applied to the document</li> <li>That upon Legacy signing of the Deed that Council authorize the General Manager to undertake all necessary negotiations and steps to finalise transfer of title to Adelaide Legacy Inc. the governing body for Legacy in South Australia and Broken Hill.</li> </ol> <p><b>RESOLUTION</b> Minute No. 45532 Councillor B. Algate moved ) That the recommendation of item 17 be adopted.</p>		



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MEETING	FURTHER REPORT REQUIRED	SUBJECT
Councillor C. Adams seconded )		CARRIED
<p>16 Nov 2017 - 11:01 AM - Razija Nu'man</p> <p>Legacy CEO advised by email 14 November 2017 that title transfer of site to Legacy now registered.</p> <p>COMPLETE</p> <p>14 Jul 2017 - 4:52 PM - Leisa Bartlett</p> <p>CEO of Legacy advised 14/7 that the transfer deeds have been signed and would be hand delivered to Legacy solicitors for sending to Council Solicitors.</p> <p>07 Jun 2017 - 9:04 AM - Razija Nu'man</p> <p>Minor changes occurred to Deed of Agreement with new Deed needing to be signed. New Deed signed and sealed 6 June 2017 for forwarding to Council solicitor.</p>		
Ordinary Meeting of the Council 26 April 2017	False	Confidential Matters
<p><b>ITEM 18 - BROKEN HILL CITY COUNCIL REPORT NO. 79/17 - DATED APRIL 10, 2017 - LEASE AT AIRPORT TO AIRSERVICES AUSTRALIA - PART OF LOT 1 IN DP1162606 AND LOT 3 IN DP1162606 - CONFIDENTIAL</b> 11/197</p> <p><b>(General Manager's Note:</b> This report considers a lease and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).</p>		
<p><u>Recommendation</u></p> <ol style="list-style-type: none"> <li>1. That Broken Hill City Council Report No. 79/17 dated April 10, 2017, be received.</li> <li>2. That Council enters a lease arrangement with AirServices Australia for use of land at the Airport for aviation control services being Part of Lot 1 in DP1162606 and Lot 3 in DP1162606.</li> <li>3. That the initial term of the lease be 10 years with 2 x 10 year options of renewal.</li> <li>4. That the rental be \$1.00 per annum.</li> <li>5. That AirServices Australia be liable for all legal fees in the set up and renewal of the lease.</li> <li>6. That the Mayor and General Manager be authorised to execute the lease documents under the Common Seal of Council.</li> </ol>		
<p><b>RESOLUTION</b></p> <p><u>Minute No. 45533</u></p> <p>Councillor B. Licul moved )</p> <p>Councillor M. Clark seconded )</p> <p>That the recommendation of item 18 be adopted.</p>		

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MEETING	FURTHER REPORT REQUIRED	SUBJECT
CARRIED		
14 Jul 2017 - 4:46 PM - Leisa Bartlett		
Action reassigned to Francois VanDerBerg by: Leisa Bartlett		
16 Jun 2017 - 2:38 PM - Leisa Bartlett		
Liaising with Solicitor regarding amendants requested from AirServices Australia		
19 May 2017 - 10:59 AM - Leisa Bartlett		
Letter sent to Solicitor advising of Council resolution to draw up new lease documents.		
Ordinary Meeting of the Council 28 June 2017	False	Confidential Matters
<b>ITEM 19 - BROKEN HILL CITY COUNCIL REPORT NO. 118/17 - DATED JUNE 13, 2017 - ACCESS ARRANGEMENT FOR EXPLORATION LICENCE EL8457</b> <b>WILLYAMA COMMON - CONFIDENTIAL</b> 11/63 <b>(General Manager's Note:</b> This report considers a licence agreement and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).		
<u>Recommendation</u> 1. That Broken Hill City Council Report No. 118/17 dated June 13, 2017, be received. 2. That Council as Trustees of the Willyama Common, advise CBH Resources that EL 8457 is affected by Aboriginal Land Claim 40471, and that permission from the Claim Unit (in Crown Lands) will be required. 3. That the Code of Environmental Practice for Mineral Exploration on Willyama Common be attached to the Agreement as a special condition. 4. That Council as Trustees of the Willyama Common, sign the Land Access and Compensation Agreement for Mineral Exploration after receiving written advice that CBH Resources has dealt with the Aboriginal Land Claim that affects the area.		
<b>RESOLUTION</b> <b>Minute No 45576</b> Councillor B. Algate moved ) Councillor J. Nolan seconded )		
That the recommendation of item 19 be adopted.		CARRIED
06 Nov 2017 - 8:40 AM - Andrew Bruggy		
Complete		
12 Oct 2017 - 2:06 PM - Elizabeth Guest		
No further information has been recieved from CBH at this point		

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MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>11 Sep 2017 - 2:19 PM - Elizabeth Guest</p> <p>Latest advice from CBH is that the enquiry is with the BH Aboriginal Land Council and will be presented at a meeting on 13th Sept 2017. Further information will follow</p> <p>08 Sep 2017 - 2:09 PM - Leisa Bartlett</p> <p>Action reassigned to Andrew Bruggy by: Leisa Bartlett</p> <p>03 Jul 2017 - 3:20 PM - Elizabeth Guest</p> <p>CBH notified of land claim details for the site</p>		
Ordinary Meeting of the Council 26 July 2017	False	Confidential Matters
<p><b>ITEM 21 - BROKEN HILL CITY COUNCIL REPORT NO. 135/17 - DATED JULY 06, 2017 - OPTUS ALTERNATIVE LEASE PROPOSAL - 334 MCCULLOCH STREET - 11/467</b></p> <p><b>CONFIDENTIAL</b></p> <p><b>(General Manager's Note:</b> This report considers a lease and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).</p> <p><u>Recommendation</u></p> <ol style="list-style-type: none"> <li>1. That Broken Hill City Council Report No. 135/17 dated July 6, 2017, be received.</li> <li>2. That Council resolution minute no 45303 dated 29 June 2016 be rescinded in favour of the following:</li> <li>3. That Council lease part of Lot 22 in DP 1211288 to Optus for the co-location of telecommunication equipment, subject to the following conditions: <ol style="list-style-type: none"> <li>a) That 2 (two) outdoor equipment cabinets and associated infrastructure be installed on the land in lieu of an equipment shelter or shed;</li> <li>b) That all fencing materials, colour and design match and align with the fencing used for the Telstra compound;</li> <li>c) That the lessee (Optus) be responsible for a compiled plan of the premises for lease purposes drafted by a surveyor;</li> <li>d) That the lease be 4 x 5 year leases. Term 1 to commence on the date of execution of lease agreement and expires on 31/1/2020, term 2 to commence on 1/2/2020 to 31/1/2025, term 3 to commence on 1/2/2025 to 31/1/2030 and term 4 to commence on 1/2/2030 until 31/1/2035;</li> <li>e) That, in addition to Council's legal costs for the negotiation and execution of the lease and reasonable disbursements, Optus be liable for all survey, plan drawing and other fees associated with the preparation of this lease agreement.</li> <li>f) That the annual rent be set at \$6000 per annum and to be adjusted annually in accordance with the NSW Consumer Price Index.</li> <li>g) That documents required to be sealed be executed by the General Manager and Mayor under Council's Seal.</li> </ol> </li> </ol>		

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MEETING	FURTHER REPORT REQUIRED	SUBJECT
<b>RESOLUTION</b> Minute No. 45599 Councillor M. Browne moved ) Councillor T. Kennedy seconded )		
That the recommendation of item 21 be adopted.		CARRIED
13 Nov 2017 - 12:36 PM - Francois VanDerBerg Applicant provided Council with a draft lease agreement. Draft lease has been forwarded to Council's solicitors for advice. 19 Sep 2017 - 9:16 AM - Francois VanDerBerg In progress, currently liaising with applicant's legal team		
Ordinary Meeting of the Council 26 July 2017	False	Reports
<b>ITEM 9 - BROKEN HILL CITY COUNCIL REPORT NO. 125/17 - DATED JUNE 27, 2017 - PROPOSED COMPULSORY ACQUISITION OF CROWN LAND AND PART OF WILLYAMA COMMON FOR EXTENSION TO BROKEN HILL LANDFILL FACILITY</b>		
11/63		
<u>Recommendation</u> 1. That Broken Hill City Council Report No. 125/17 dated June 27, 2017, be received. 2. That Council resolution minute no. 42491 dated 29 September 2010 be rescinded. 3. That the Willyama Common Trust raise no objection to the proposed acquisition of part of Willyama Common Reserve No. 2421, Lot 7300 in DP 1179131, under the terms of the <i>Local Government Act 1993</i> for the purpose of extension of Landfill. 4. That Council make an application to the Minister and Governor for approval to acquire part of the Willyama Common Reserve No. 2421 described as Lot 7300 in DP 1179131 and Crown Land described as Lot 1974 in DP 757298 by compulsory process under section 186(1) of the <i>Local Government Act 1993</i> for the purpose of extension of Landfill in accordance with the requirements of the <i>Land Acquisitions (Just Terms Compensation) Act 1991</i> . 5. That the land concerned once acquired be classified as operational land. 6. That documents required to be sealed by the Willyama Common Trust be executed by the General Manager and Mayor under Council's Seal in the absence of a Trust Seal.		
<b>RESOLUTION</b> Minute No. 45588 Councillor R. Page moved ) Councillor B. Licul seconded )		
That the recommendation of item 9 be adopted.		CARRIED

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MEETING	FURTHER REPORT REQUIRED	SUBJECT
19 Sep 2017 - 9:15 AM - Francois VanDerBerg		
In progress, currently acquiring statements relating to Native Title		
Ordinary Meeting of the Council 30 August 2017	False	Reports
<b>ITEM 9 - BROKEN HILL CITY COUNCIL REPORT NO. 143/17 - DATED AUGUST 22, 2017 - 2016/2017 DRAFT ANNUAL FINANCIAL STATEMENTS</b> 17/77		
<u>Recommendation</u>		
<ol style="list-style-type: none"> <li>1. That Broken Hill City Council Report No. 143/17 dated August 22, 2017, be received.</li> <li>2. That the 2016/2017 Draft Primary Financial Statements as attached be received.</li> <li>3. That the 2016/2017 Draft Primary Financial Statements as attached be referred to audit.</li> <li>4. That Council adopt the attached Statements of Opinion on the 2016/17 General Purpose and Special Purpose Financial Statements and the Mayor, the Deputy Mayor, the General Manager and the Responsible Accounting Officer sign the Statements in accordance with Section 413(2)(c) of the Local Government Act (1993).</li> <li>5. That Council delegate to the General Manager the authority to finalise the date at which the auditor's report and financial statements are to be presented to the public.</li> <li>6. That Council delegate the General Manager the authority to authorise the 2016/17 General Purpose and Special Purpose Financial Statements and associated Special Schedules for issue immediately upon receipt of the auditors reports subject to there being no material audit changes or audit issues, in accordance with AASB 110.</li> </ol>		
<b>RESOLUTION</b>		
<u>Minute No. 45611</u>		
Councillor C. Adams moved	)	That the recommendation of item 9 be adopted.
Councillor T. Kennedy seconded	)	
		CARRIED
16 Nov 2017 - 8:46 AM - Jay Nankivell		
Financial Statements submitted to the OLG on the 20 October 2017, before the deadline of 31 October 2017. There were no submissions and have been incorporated into the Annual Report adopted by Council at the October Ordinary Meeting.		
COMPLETE		

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MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p><i>19 Sep 2017 - 1:35 PM - Jay Nankivell</i></p> <p>Financial Statements have been referred to Audit and are currently being reviewed by Council's external auditors. It is expected that these will be reviewed by Council's Audit, Risk &amp; Improvement Committee, before being submitted to the OLG by 30 September 2017.</p>		
Ordinary Meeting of the Council 30 August 2017	False	Reports
<p><b>ITEM 13 - BROKEN HILL CITY COUNCIL REPORT NO. 148/17 - DATED AUGUST 18, 2017 - TRANSFER OF BROKEN HILL STUDIOS TRADEMARK TO CPS BROKEN HILL PTY LTD</b></p> <p>16/150</p>		
<p><b>RESOLUTION</b> Minute No. 45615</p> <p>Councillor T. Kennedy moved ) Councillor C. Adams seconded )</p> <p>That the matter be deferred and a report be re-presented to Council detailing the value of the trademark and the cost to Council at the time of acquiring the trademark.</p> <p>CARRIED</p>		
<p><i>12 Oct 2017 - 1:50 PM - Andrea Roberts</i></p> <p>Undertaking further investigation regarding transfer of Trademark. Report to Council is pending a written request with detailed usage requirements being received.</p> <p><i>18 Sep 2017 - 9:39 AM - Mel Scott</i></p> <p>Undertaking further investigation regarding transfer of Trademark. Further report to Council, October 2017.</p>		
Ordinary Meeting of the Council 30 August 2017	False	Reports
<p><b>ITEM 15 - BROKEN HILL CITY COUNCIL REPORT NO. 150/17 - DATED AUGUST 22, 2017 - LOCAL GOVERNMENT NSW ANNUAL CONFERENCE 2017</b></p> <p>11/364</p>		
<p><b>RESOLUTION</b> Minute No. 45617</p> <p>Councillor C. Adams moved ) Councillor J. Nolan seconded )</p> <p>1. That Broken Hill City Council Report No. 150/17 dated August 22, 2017, be received.</p>		

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MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>13 Nov 2017 - 2:02 PM - Leisa Bartlett</p> <p>All travel arrangements complete. No motions submitted by Councillors. COMPLETE</p> <p>19 Sep 2017 - 1:28 PM - Leisa Bartlett</p> <p>Further reminder sent to Councillors 19/09/17</p> <p>08 Sep 2017 - 2:27 PM - Leisa Bartlett</p> <p>Reminder sent to Councillors 5/9/17 to advise of their interest in attending and also to submit conference motions to the GM Office.</p>		<p>2. That registration and travel arrangements be made for interested Councillors, the Mayor and Deputy Mayor to attend the Local Government NSW Conference to be held in Sydney, December 4-6, 2017.</p> <p>3. That Council's Mayor and Deputy Mayor be Council's voting delegates to the Conference.</p> <p>4. That Councillors advise the General Manager's Office of their interest in attending the Conference.</p> <p>5. That Council considers motions to the conference and advises the General Manager prior to September 15, 2017 in order for them to be presented to the September Council meeting for endorsement as motions to the Conference close October 9, 2017 and must include the extract from the September Council Meeting minutes of Council's support for the motion/s.</p> <p>CARRIED</p>
Ordinary Meeting of the Council 30 August 2017	False	Confidential Matters
<p><b>ITEM 22 - MAYORAL MINUTE NO. 7/17 - DATED AUGUST 22, 2017 - PROBITY AUDIT REPORT - CIVIC CENTRE REFURBISHMENT PROJECT AV CONTRACT PROBITY AUDIT REVIEW - CONFIDENTIAL</b></p> <p>17/114</p> <p>(General Manager's Note: This report considers probity audit of Telstra contractual arrangements with Broken Hill City Council and is deemed confidential under Section 10A(2) (g) of the Local Government Act, 1993 which contains advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege).</p>		
<p><b>RESOLUTION</b></p> <p>Minute No 45625</p> <p>Councillor C. Adams moved )</p>		
<p>1. That Mayoral Minute No. 7/17 dated August 22, 2017, be received.</p>		

ACTION LIST REPORT – NOVEMBER 2017  
(GREEN – COMPLETE, YELLOW – IN PROGRESS, RED – NOT YET COMMENCED)

Printed: Friday, 17 November 2017 11:33:36 AM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
Councillor D. Gallagher seconded		<p>2. That Council note the findings in the attached report.</p> <p>3. That the General Manager reports back to Council by the December Ordinary Council Meeting on the progress.</p> <p>CARRIED</p>
Ordinary Meeting of the Council 27 September 2017	False	Reports
<b>ITEM 1 - BROKEN HILL CITY COUNCIL REPORT NO. 155/17 - DATED SEPTEMBER 07, 2017 - ELECTION OF DEPUTY MAYOR</b>		11/18
<u>Recommendation</u>		
<p>1. That Broken Hill City Council Report No. 155/17 dated September 7, 2017, be received.</p> <p>2. That Council elect the Deputy Mayor at this meeting.</p> <p>3. That the Deputy Mayor be elected for a 12 month term concluding at the September 2017 Council Meeting.</p> <p>4. That voting for the Deputy Mayor Election be open voting, i.e. "show of hands".</p>		
<b>RESOLUTION</b>		
<u>Minute No 45629</u>		
Councillor M. Clark moved	)	That the recommendation of item 1 be adopted.
Councillor B. Licul seconded	)	
		CARRIED
13 Nov 2017 - 2:07 PM - Leisa Bartlett		
OLG advised of Councillor Browne's appointment as Deputy Mayor. COMPLETE		
Ordinary Meeting of the Council 27 September 2017	False	Reports
<b>ITEM 2 - BROKEN HILL CITY COUNCIL REPORT NO. 156/17 - DATED SEPTEMBER 11, 2017 - APPOINTMENT OF DELEGATES TO COMMITTEES - SEPTEMBER 2017 TO SEPTEMBER 2018</b>		11/9
<b>RESOLUTION</b>		
<u>Minute No 45630</u>		
Councillor C. Adams moved	)	1. That Broken Hill City Council Report No. 156/17 dated September 11, 2017, be received.



ACTION LIST REPORT – NOVEMBER 2017  
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MEETING	FURTHER REPORT REQUIRED	SUBJECT												
Councillor D. Gallagher seconded		<div>2. That Council notes that the appointment of Councillors to each Key Direction Working Group will be considered when the report regarding the review of the Key Direction Working Groups twelve month trial period is presented to the April 2018 Council Meeting.</div> <div>3. That Council determine its Councillor delegates to its Section 355 Committees and various other Committees as per the attached schedule.</div> <div>4. That Councillor membership on Section 355 Committees and various other Committees be for a twelve month period commencing immediately and ceasing at the September 2018 Council Meeting, and be as follows:</div> <table><tr><th colspan="2">COUNCIL S355 COMMITTEES</th></tr><tr><th>COMMITTEE NAME &amp; NUMBER OF DELEGATES REQUIRED</th><th>DELEGATES</th></tr><tr><td>Alma Oval Community Committee At least 1 Councillor</td><td>Councillor Algate Councillor Gallagher</td></tr><tr><td>Broken Hill Heritage Committee 4 Councillors</td><td>Mayor Turley Councillor Browne Councillor Adams Councillor Clark</td></tr><tr><td>Broken Hill Regional Art Gallery Advisory Committee 3 Councillors</td><td>Councillor Page Councillor Licul Councillor Clark</td></tr><tr><td>BIU Band Hall Community Committee At least 1 Councillor</td><td>Councillor Licul</td></tr></table>	COUNCIL S355 COMMITTEES		COMMITTEE NAME & NUMBER OF DELEGATES REQUIRED	DELEGATES	Alma Oval Community Committee At least 1 Councillor	Councillor Algate Councillor Gallagher	Broken Hill Heritage Committee 4 Councillors	Mayor Turley Councillor Browne Councillor Adams Councillor Clark	Broken Hill Regional Art Gallery Advisory Committee 3 Councillors	Councillor Page Councillor Licul Councillor Clark	BIU Band Hall Community Committee At least 1 Councillor	Councillor Licul
COUNCIL S355 COMMITTEES														
COMMITTEE NAME & NUMBER OF DELEGATES REQUIRED	DELEGATES													
Alma Oval Community Committee At least 1 Councillor	Councillor Algate Councillor Gallagher													
Broken Hill Heritage Committee 4 Councillors	Mayor Turley Councillor Browne Councillor Adams Councillor Clark													
Broken Hill Regional Art Gallery Advisory Committee 3 Councillors	Councillor Page Councillor Licul Councillor Clark													
BIU Band Hall Community Committee At least 1 Councillor	Councillor Licul													

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MEETING	FURTHER REPORT REQUIRED	SUBJECT
	ET Lamb Memorial Oval Community Committee At least 1 Councillor	Councillor Gallagher
	Friends of the Flora and Fauna of the Barrier Ranges Community Committee At least 1 Councillor	Councillor Browne
	Memorial Oval Community Committee At least 1 Councillor	Councillor Gallagher
	Norm Fox Sportsground Community Committee At least 1 Councillor	Councillor Algate Councillor Gallagher
	Picton Sportsground Community Committee At least 1 Councillor	Councillor Adams Councillor Licul
	Riddiford Arboretum Community Committee At least 1 Councillor	Councillor Browne
	OTHER COMMITTEES	
	COMMITTEE NAME & NUMBER OF DELEGATES REQUIRED	DELEGATES REQUIRED
	Association of Mining Related Councils 1 Councillor	Councillor Nolan Councillor Page (Alternate)

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MEETING	FURTHER REPORT REQUIRED	SUBJECT
	Australia Day Advisory Group 4 Councillors	Councillor Browne Councillor Gallagher Councillor Adams Councillor Kennedy
	Audit, Risk & Improvement Committee 2 Councillors	Councillor Nolan Councillor Gallagher
	Asset Naming Committee 5 Councillors	Councillor Browne Councillor Licul Councillor Algate Councillor Adams Councillor Clark
	Broken Hill Lead Reference Group 1 Councillor	Councillor Browne
	Broken Hill Living Museum and Perfect Light Project Steering Group Mayor + 3 Councillors	Mayor Turley Councillor Nolan Councillor Clark Councillor Adams
	Broken Hill Liquor Accord 1 Councillor	Councillor Gallagher
	Broken Hill Solar Plant Community Consultative Committee 1 Councillor	Councillor Nolan
	Broken Hill Traffic Committee 1 Councillor (observer only)	Councillor Browne
	Broken Hill ClubGRANTS Committee 2 Councillors	Councillor Nolan Councillor Kennedy

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MEETING	FURTHER REPORT REQUIRED	SUBJECT
	Community Assistance Grants Panel Mayor + 1 Councillor + Our Community Portfolio Councillor	Councillor Gallagher Councillor Clark Councillor Kennedy (Our Community Portfolio)
	Disability Inclusion Action Plan Working Group 2 Councillors	Mayor Turley Councillor Adams
	Essential Water Customer Council 1 Councillor	Councillor Browne
	General Manager's Performance Review Committee Mayor, Deputy Mayor + 3 Councillors	Mayor Turley Councillor Gallagher Councillor Browne Councillor Adams Councillor Kennedy
	Integrated Waste Management Working Group Mayor + 4 Councillors	Mayor Turley Councillor Browne Councillor Algate Councillor Nolan Councillor Licul
	Local Government Fit for the Future – Far West Initiative Advisory Committee Mayor	Mayor Turley
	Murray Darling Association Mayor + 2 Councillors	Mayor Turley Councillor Browne Councillor Page
	Reconciliation Action Plan (RAP) 3 Councillors	Mayor Turley Councillor Browne Councillor Adams
	Silverton Wind Farm Community Consultative Committee 1 Councillor	Councillor Browne Councillor Nolan (Alternate)

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MEETING	FURTHER REPORT REQUIRED	SUBJECT
	Sister City Working Group 3 Councillors	Councillor Adams Councillor Gallagher Councillor Nolan
	Tidy Towns Working Group 2 Councillors	Councillor Adams Councillor Browne
	Western Division Councils 2 Councillors	Mayor Turley Councillor Gallagher
	Western NSW Mining and Resource Development Taskforce Mayor	Mayor Turley
	Volunteer Working Group 4 Councillors	Councillor Browne Councillor Page Councillor Adams Councillor Clark
<p>5. That Councillor Adams replaces Mayor Turley as Chairperson of the Our Leadership Key Direction Working Group.</p> <p>6. That the Trust for Recreational Reserve (Broken Hill to Silverton Cycleway) and the University Partnership Working Party both be removed from the list as they are no longer active.</p> <p>7. That the Terms of Reference for the Sister City Working Group be amended to reduce the Councillor membership from four to three.</p> <p>8. That the Terms of Reference of the Broken Hill Heritage Committee be amended to increase the Councillor membership from three to four.</p> <p>9. That Council requests that the Murray Darling Association accepts Mayor Turley as Council's delegate in addition to Councillors Browne and Page.</p>		
		CARRIED
<p>02 Nov 2017 - 4:16 PM - Leisa Bartlett</p> <p>New list distributed. Terms of Reference updated and Committees advised of new members. COMPLETE</p>		

**ACTION LIST REPORT – NOVEMBER 2017**  
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MEETING	FURTHER REPORT REQUIRED	SUBJECT
Ordinary Meeting of the Council 27 September 2017	False	Reports
<b>ITEM 4 - BROKEN HILL CITY COUNCIL REPORT NO. 158/17 - DATED SEPTEMBER 14, 2017 - DELIVERY PROGRAM – KEY PERFORMANCE INDICATORS PROGRESS REPORT AT 30 JUNE 2017</b>		
13/79		
<b>RESOLUTION</b> Minute No. 45632 Councillor D. Gallagher moved ) Councillor M. Clark seconded )		
1. That Broken Hill City Council Report No. 158/17 dated September 14, 2017, be received.  2. That Council adopt the Delivery Program – Key Performance Indicators for the reporting period ending 30 June 2017, inclusive of Operational Plan 2016/2017 outcomes.  3. That the Key Performance Indicators be reviewed to ensure that they are more tightly aligned to Council's operations and service delivery.		
CARRIED		
16 Nov 2017 - 11:09 AM - Razija Nu'man Delivery Programme adopted. COMPLETE		
Ordinary Meeting of the Council 27 September 2017	False	Reports
<b>ITEM 7 - BROKEN HILL CITY COUNCIL REPORT NO. 161/17 - DATED SEPTEMBER 15, 2017 - CLASSIFICATION OF LAND AT 17 WILLS STREET, LOT 1975 IN DP 757298</b>		
11/467		
<u>Recommendation</u>  1. That Broken Hill City Council Report No. 161/17 dated September 15, 2017, be received.  2. That Lot 1975 DP 757298 be classified as "Operational Land" pursuant to the provisions of the <i>Local Government Act 1993</i>		
<b>RESOLUTION</b> Minute No. 45635 Councillor C. Adams moved ) Councillor M. Clark seconded )		
That the recommendation of item 7 be adopted.		

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Printed: Friday, 17 November 2017 11:33:36 AM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
13 Nov 2017 - 12:38 PM - Francois VanDerBerg Land register is currently being updated.		CARRIED
Ordinary Meeting of the Council 27 September 2017	False	Reports
<b>ITEM 8 - BROKEN HILL CITY COUNCIL REPORT NO. 162/17 - DATED SEPTEMBER 15, 2017 - CLASSIFICATION OF LAND AT 16 WOLFRAM STREET, LOT 2 IN DP 337391</b> 17/113		
<u>Recommendation</u>		
1. That Broken Hill City Council Report No. 162/17 dated September 15, 2017, be received.		
2. That Lot 2 DP 337391 be classified as "Operational Land" pursuant to the provisions of the <i>Local Government Act 1993</i>		
<b>RESOLUTION</b> <u>Minute No 45636</u> Councillor M. Clark moved ) Councillor D. Gallagher seconded )		
That the recommendation of item 8 be adopted.		CARRIED
13 Nov 2017 - 12:38 PM - Francois VanDerBerg Land register is currently being updated.		
Ordinary Meeting of the Council 27 September 2017	False	Reports
<b>ITEM 11 - BROKEN HILL CITY COUNCIL REPORT NO. 165/17 - DATED SEPTEMBER 14, 2017 - DRAFT CUSTOMER SERVICE FRAMEWORK</b> 17/2		
<u>Recommendation</u>		
1. That Broken Hill City Council Report No. 165/17 dated September 14, 2017, be received.		
2. That Council adopt the Customer Service Charter to be placed on public exhibition for a period of 28 days, inviting public submissions.		
3. That following the expiration of 28 days public exhibition, the Customer Service Charter and any submissions be reported back to Council for consideration in adopting the Charter for implementation.		
4. That Council endorse the draft Customer Service Framework and its associated components: Customer Service Strategy, Frontline Customer Service Standard and Excellence Guide and Customer Feedback Form for implementation.		

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MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>5. That a Complaints Handling Procedure in accordance with the recently adopted Complaints Management Policy be developed and approved for implementation by the General Manager.</p> <p><b>RESOLUTION</b> Minute No. 45639 Councillor J. Nolan moved ) Councillor C. Adams seconded )</p> <p>That the recommendation of item 11 be adopted.</p> <p>CARRIED</p> <p>16 Nov 2017 - 11:02 AM - Razija Nu'man</p> <p>Draft Framework placed on exhibition. Final report to November 2017 Council Meeting.</p> <p>COMPLETE</p>		
Ordinary Meeting of the Council 27 September 2017	False	Committee Reports
<p><b>ITEM 19 - BROKEN HILL CITY COUNCIL REPORT NO. 173/17 - DATED AUGUST 29, 2017 - MINUTES OF THE BROKEN HILL HERITAGE COMMITTEE MEETING HELD AUGUST 14, 2017</b></p> <p>15/87</p> <p><b>RESOLUTION</b> Minute No. 45647 Councillor C. Adams moved ) Councillor B. Algate seconded )</p> <p>1. That Broken Hill City Council Report No. 173/17 dated August 29, 2017, be received.</p> <p>2. That the minutes of the Broken Hill Heritage Committee Meeting held August 14, 2017 be received and noted.</p> <p>3. That Council forwards a letter of appreciation to its former Heritage Adviser, Ms Liz Vines, acknowledging her work over many years in particular, the establishment of Council's heritage verandah revival program, heritage paint grants and contribution towards Broken Hill's listing as Australia's First Heritage City.</p> <p>CARRIED</p>		



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MEETING	FURTHER REPORT REQUIRED	SUBJECT
Ordinary Meeting of the Council 27 September 2017	False	Confidential Matters
<b>ITEM 25 - BROKEN HILL CITY COUNCIL REPORT NO. 177/17 - DATED JULY 21, 2017 - LEASE FOR THE BROKEN HILL MODEL FLYING CLUB - CONFIDENTIAL</b>		
<p>11/63</p> <p><b>(General Manager's Note:</b> This report considers a lease arrangement and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).</p> <p><u>Recommendation</u></p> <ol style="list-style-type: none"> <li>1. That Broken Hill City Council Report No. 177/17 dated July 21, 2017, be received.</li> <li>2. That Council as the Willyama Common Trust Manager grant the Broken Hill Model Flying Club a 10 year lease agreement to occupy the land known as "Ulinga Field" within the Willyama Common Reserve 23158.</li> <li>3. That the Broken Hill Model Flying Club cover all legal fees in establishment of the lease agreement.</li> <li>4. That the Mayor and General Manager be delegated authority to sign the lease agreement under the Common Seal of Council in the absence of a Trust Seal.</li> </ol> <p><b>RESOLUTION</b> <u>Minute No. 45654</u></p> <p>Councillor T. Kennedy moved ) Councillor B. Algate seconded )</p> <p>That the recommendation of item 25 be adopted.</p> <p style="text-align: right;"><b>CARRIED</b></p> <p>17 Nov 2017 - 11:04 AM - Leisa Bartlett</p> <p>Advice sent to Model Flying Club of Council's resolution and seeking clarification that they wish to proceed.</p>		
Ordinary Meeting of the Council 27 September 2017	False	Confidential Matters
<b>ITEM 26 - BROKEN HILL CITY COUNCIL REPORT NO. 178/17 - DATED SEPTEMBER 11, 2017 - APPLICATION FROM BROKEN HILL SCHOOL OF THE AIR - USE OF PART OF QUEEN ELIZABETH II PARK AS A PLAYGROUND AND OUTDOOR AREA - CONFIDENTIAL</b>		
<p>12/180</p> <p><b>(General Manager's Note:</b> This report considers a licence agreement and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).</p> <p><b>RESOLUTION</b> <u>Minute No. 45655</u></p> <p>Councillor C. Adams moved ) Councillor J. Nolan seconded )</p> <ol style="list-style-type: none"> <li>1. That Broken Hill City Council Report No. 178/17 dated September 11, 2017, be received.</li> </ol>		

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MEETING	FURTHER REPORT REQUIRED	SUBJECT
		<ol style="list-style-type: none"> <li>2. That Council seeks Ministerial approval to enter into a licence agreement with Broken Hill School of the Air for the use of part (approx. 1080 square metres) of Queen Elizabeth II Park Lot 1, DP914746 as an outdoor play and dining area.</li> <li>3. That the licence agreement be for a period of 20 years.</li> <li>4. That due to the Broken Hill School of the Air being a non-profit community organisation, the licence fee for the site be set at a peppercorn rental of \$1.00 per year (no CPI increase to apply) with the total fee for the 20 year licence to be paid in advance.</li> <li>5. That Council be responsible for all legal costs in the set-up of the licence up to the value of \$500.00 and Broken Hill School of the Air be responsible for any additional costs over this amount.</li> <li>6. That all other standard licence agreement terms apply.</li> <li>7. That the Broken Hill School of the Air be responsible for the ongoing maintenance of the play and dining area for the duration of the licence agreement.</li> <li>8. That the Mayor and General Manager be authorised to execute the licence documents under the Common Seal of Council.</li> <li>9. That any media relating to the matter advises that the land to be occupied by the School as an outdoor play and dining area is the old tennis court area which is an underutilised part of the park.</li> </ol>
		CARRIED
<p>02 Nov 2017 - 4:18 PM - Leisa Bartlett</p> <p>Letter sent to the school requesting confirmation that the school wishes to enter a licence agreement with Council as the request came from the School's P&amp;C Committee.</p>		

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MEETING	FURTHER REPORT REQUIRED	SUBJECT
Ordinary Meeting of the Council 27 September 2017	False	Confidential Matters
<p><b>ITEM 27 - BROKEN HILL CITY COUNCIL REPORT NO. 179/17 - DATED SEPTEMBER 11, 2017 - T16/10 - REQUEST FOR TENDER FOR SUPPLY AND SALE OR TRADE OF WHEEL LOADER - <u>CONFIDENTIAL</u></b> T16/10</p> <p><b>(General Manager's Note:</b> This report considers a tender and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).</p>		
<p><b>RESOLUTION</b> Minute No. 45656 Councillor B. Algate moved ) Councillor J. Nolan seconded )</p>		
<p>1. That Broken Hill City Council Report No. 179/17 dated September 11, 2017, be received.</p> <p>2. That Council accept the offer from Cavpower and purchases a Wheel Loader for a total price of \$226,500.00 ex.GST.</p> <p>3. That Councillors acknowledge the weighting matrix used to assess this tender and that Cavpower have been awarded the tender due to the superior quality, performance and reliability of its machinery.</p>		
CARRIED		
Ordinary Meeting of the Council 27 September 2017	False	Confidential Matters
<p><b>ITEM 28 - BROKEN HILL CITY COUNCIL REPORT NO. 180/17 - DATED SEPTEMBER 15, 2017 - T17/8 REQUEST FOR TENDER FOR DESIGN AND CONSTRUCT C240 BITUMEN SPRAY SEAL - <u>CONFIDENTIAL</u></b> T17/8</p> <p><b>(General Manager's Note:</b> This report considers a tender and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).</p>		
<p><b>RESOLUTION</b> Minute No. 45657 Councillor T. Kennedy moved ) Councillor R. Page seconded )</p>		
<p>That the matter be deferred to the next Ordinary Council Meeting in order for a report to be presented detailing the verbal response by the Manager Infrastructure to questions from Councillors regarding the tender proposal.</p>		
CARRIED UNANIMOUSLY		

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MEETING	FURTHER REPORT REQUIRED	SUBJECT
06 Nov 2017 - 8:41 AM - Andrew Bruggy Complete		
Ordinary Meeting of the Council 27 September 2017	False	Confidential Matters
<p><b>ITEM 29- BROKEN HILL CITY COUNCIL REPORT NO. 181/17 - DATED SEPTEMBER 26, 2017 - BANKRUPTCY MATTER - CONFIDENTIAL</b> 15/36</p> <p><b>(General Manager's Note:</b> This report considers A bankruptcy matter concerning a ratepayer and is deemed confidential under Section 10A(2) (b) of the Local Government Act, 1993 which contains matters that will involve the discussion of the personal hardship of any resident or rate payer; AND (g) which contains advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege).</p> <p>.</p> <p><b>RESOLUTION</b></p> <p>Minute No. 45658</p> <p>Councillor T. Kennedy moved )</p> <p>Councillor B. Algate seconded )</p> <ol style="list-style-type: none"> <li>1. That Broken Hill City Council Report No. 181/17 dated September 26, 2017, be received.</li> <li>2. That Council note the correspondence received from Council's collection agency.</li> <li>3. That Council seeks independent legal advice as a matter of urgency, from a solicitor who specialises in Local Government matters, regarding the actions of Council relating to this matter; and that the matter be reported back to Council.</li> </ol> <p>CARRIED</p>		
16 Nov 2017 - 8:49 AM - Jay Nankivell Complete - Additional report tabled at October Ordinary Meeting.		
Ordinary Meeting of the Council 25 October 2017	False	Mayoral Minute
<p><b>ITEM 1 - MAYORAL MINUTE NO. 8/17 - DATED OCTOBER 12, 2017 - AUSTRALIAN MINING CITIES AND CENTRES ALLIANCE PROPOSAL</b> 12/29</p> <p><u>Recommendation</u></p> <ol style="list-style-type: none"> <li>1. That Mayoral Minute No. 8/17 dated October 12, 2017, be received.</li> <li>2. That Broken Hill City Council becomes a member of the Australian Mining Cities and Centres Alliance with Council's delegate being Mayor Turley and the alternate delegate being the Deputy Mayor.</li> <li>3. That Council contributes \$10,000.00 in seed funding to establish the Australian Mining Cities and Centres Alliance with the Cities of Kalgoorlie-Boulder and Mount Isa.</li> <li>4. That Council authorises the \$10,000.00 contribution as additional expenditure for the 2017/2018 financial year.</li> </ol>		

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MEETING	FURTHER REPORT REQUIRED	SUBJECT
5. That the Mayor be Council's delegate (the Deputy Mayor be the alternate delegate) to the Australian Mining Cities and Centres Alliance.		
6. That the Mayor provides Council with progress updates on the formation and benefits of the Alliance.		
<b>RESOLUTION</b> Minute No 45662 Mayor D. Turley moved ) Councillor J. Nolan seconded )		
That the recommendation of item 1 be adopted.		CARRIED
17 Nov 2017 - 11:05 AM - Leisa Bartlett		
Payment of \$10K arranged. Awaiting advice as to whether Council's Deputy Mayor can be an alternate delegate if the Mayor is unable to attend meetings.		
Ordinary Meeting of the Council 25 October 2017	False	Reports from Delegates
<b>ITEM 2 - REPORTS FROM DELEGATES NO. 4/17 - DATED OCTOBER 23, 2017 - NATIONAL CONFERENCE AND ANNUAL GENERAL MEETING OF THE MURRAY DARLING ASSOCIATION</b>		
		11/426
<u>Recommendation</u>		
1. That Reports from Delegates No. 4/17 dated October 23, 2017, be received.		
2. That Broken Hill City Council liaises more closely with Central Darling Shire Council to pursue opportunities to document both the economic impacts of the implementation of the Basin Plan on Menindee and the surrounding area to explore opportunities to respond positively to these changes.		
3. That the regional representative of the Commonwealth Environmental Water Holder based in Mildura be invited to visit Broken Hill.		
<b>RESOLUTION</b> Minute No. 45663 Councillor M. Browne moved ) Councillor J. Nolan seconded )		
That the Delegates Report contained in the Supplementary Agenda be considered at this point in the meeting procedures.		
That the recommendation of item 2 be adopted.		CARRIED
17 Nov 2017 - 11:16 AM - Leisa Bartlett		

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Printed: Friday, 17 November 2017 11:33:36 AM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
Executive Support Officer to seek advice from Mayor regarding setting up a meeting with Central Darling Shire and inviting the Commonwealth Environmental Water Holder based in Mildura to visit Broken Hill.		
Ordinary Meeting of the Council 25 October 2017	False	Reports
<b>ITEM 3 - BROKEN HILL CITY COUNCIL REPORT NO. 183/17 - DATED OCTOBER 13, 2017 - CORRESPONDENCE REPORT - WATER EXTRACTION IN THE NORTHERN BASIN - FOUR CORNERS EXPOSE</b> 11/426		
<b>RESOLUTION</b>		
<u>Minute No. 45664</u>		
Councillor M. Clark moved )		
Councillor R. Page seconded )		
1. That Broken Hill City Council Report No. 183/17 dated October 13, 2017, be received.		
2. That the Mayor's correspondence (in her capacity as Chair of Region 4 of the Murray Darling Association) to the Premier of NSW dated 25 August 2017 be noted.		
3. That reply correspondence from the Premier of NSW dated 3 October 2017 be received.		
4. That correspondence be sent to the Premier of NSW stating that Council requests, as a matter of urgency, that the "no meter no pump" policy for large water users across NSW be implemented immediately.		
CARRIED		
<b>RESOLUTION</b>		
<u>Minute No. 45665</u>		
Councillor D. Gallagher moved )		
Councillor J. Nolan seconded )		
1. That Council prepares a submission to IPART in relation to the pricing of water to ensure that it is affordable to Broken Hill residents once the Murray to Broken Hill pipeline is commissioned.		
CARRIED		
<b>RESOLUTION</b>		
<u>Minute No. 45666</u>		
Councillor B. Licul moved )		
Councillor M. Clark seconded )		
1. That Council seek a commitment from the NSW Government that the supply of water to Broken Hill via the Murray to Broken Hill pipeline is provided with a		

ACTION LIST REPORT – NOVEMBER 2017  
(GREEN – COMPLETE, YELLOW – IN PROGRESS, RED – NOT YET COMMENCED)

Printed: Friday, 17 November 2017 11:33:36 AM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
		subsidy to residents to cover the increased costs of the supply of water via the pipeline.
		CARRIED
Ordinary Meeting of the Council 25 October 2017	False	Reports
<b>ITEM 4 - BROKEN HILL CITY COUNCIL REPORT NO. 184/17 - DATED SEPTEMBER 22, 2017 - DECEMBER AND JANUARY COUNCIL MEETING ARRANGEMENTS</b> 11/21		
<u>Recommendation</u>		
1. That Broken Hill City Council Report No. 184/17 dated September 22, 2017, be received. 2. That Council's Ordinary Monthly Meeting for December 2017 be held Wednesday, December 13, 2017. 3. That an Ordinary Council Meeting not be held in January 2018; and that should an urgent matter arise in January, an Extraordinary Council Meeting will be arranged. 4. That the Council shutdown period be from 5:00pm Friday December 22, 2017 with Council reopening at 8:30am Tuesday January 2, 2018.		
<b>RESOLUTION</b> <u>Minute No. 45667</u> Councillor C. Adams moved ) Councillor J. Nolan seconded )		
That the recommendation of item 4 be adopted.		
CARRIED		
01 Nov 2017 - 11:58 AM - Leisa Bartlett staff advised and media release/advertising being arranged for shutdown period. COMPLETE		
Ordinary Meeting of the Council 25 October 2017	False	Reports
<b>ITEM 7 - BROKEN HILL CITY COUNCIL REPORT NO. 187/17 - DATED OCTOBER 09, 2017 - TEMPORARY SUSPENSION OF ALCOHOL FREE ZONE - PERFECT LIGHT FILM FESTIVAL</b> 11/307		
<u>Recommendation</u>		

ACTION LIST REPORT – NOVEMBER 2017  
(GREEN – COMPLETE, YELLOW – IN PROGRESS, RED – NOT YET COMMENCED)

Printed: Friday, 17 November 2017 11:33:36 AM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>1. That Broken Hill City Council Report No. 187/17 dated October 9, 2017, be received.</p> <p>2. That Council suspend the prohibition of the consumption of alcohol in part of Sturt Park, under Section 632, of the <i>Local Government Act, 1993</i> on Saturday, 2 December 2017 6.00pm to Saturday, 2 December 2017 11.00pm for the Perfect Light Film Festival.</p> <p>3. That the temporary suspension on the prohibition of the consumption of alcohol in part of Sturt Park be advised to the public by way of media release and advertisement in the Barrier Daily Truth. That the advertisement also confirms that the suspension only applies to the VIP Marquee area; and that the consumption of alcohol will remain prohibited for all other areas of the Sturt Park and all existing alcohol free zones in Broken Hill will remain in force.</p> <p>4. That Barrier Local Area Command be advised of Council's decision.</p> <p><b>RESOLUTION</b> Minute No. 45670 Councillor B. Algate moved ) Councillor C. Adams seconded )</p> <p>That the recommendation of item 7 be adopted.</p> <p>CARRIED</p> <p>16 Nov 2017 - 11:03 AM - Razija Nu'man Follow up notifications occurred with stakeholders.</p> <p>COMPLETE</p>		
Ordinary Meeting of the Council 25 October 2017	False	Reports
<b>ITEM 9 - BROKEN HILL CITY COUNCIL REPORT NO. 189/17 - DATED OCTOBER 12, 2017 - ACTION LIST REPORT 11/21</b>		
<p><b>RESOLUTION</b> Minute No. 45672 Councillor C. Adams moved ) Councillor M. Browne seconded )</p> <p>1. That Broken Hill City Council Report No. 189/17 dated October 12, 2017, be received.</p> <p>2. That a progress report be presented to the November Council Meeting on the implementation of Action Item 1 – Sustainability Report No. 8/12 dated January 13, 2012 – Renewal of Lease to the Aero Club of Broken Hill Inc. at Airport – Confidential.</p> <p>CARRIED</p> <p>17 Nov 2017 - 11:30 AM - Leisa Bartlett</p>		



**ACTION LIST REPORT – NOVEMBER 2017**  
(GREEN – COMPLETE, YELLOW – IN PROGRESS, RED – NOT YET COMMENCED)

Printed: Friday, 17 November 2017 11:33:36 AM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
Report presented to November Council Meeting. COMPLETE		
Ordinary Meeting of the Council 25 October 2017	False	Reports
<b>ITEM 11 - BROKEN HILL CITY COUNCIL REPORT NO. 204/17 - DATED OCTOBER 13, 2017 - ANNUAL REPORT 2016/2017 15/144</b>		
<u>Recommendation</u>		
<ol style="list-style-type: none"> <li>1. That Broken Hill City Council Report No. 204/17 dated October 13, 2017, be received.</li> <li>2. That the 2016/2017 Annual Report, inclusive of audited Annual Financial Statements, Delivery Program Key Performance Indicators for the reporting period ending 30 June 2017 (adopted at Council meeting 27 September 2017, minute no. 45632), be adopted.</li> <li>3. That the Annual Report, inclusive of audited Annual Financial Statements, Delivery Program Key Performance Indicators for the reporting period ending 30 June 2017 be posted on Council's website.</li> <li>4. That Council's web link of Annual Report, inclusive of audited Annual Financial Statements Delivery Program Key Performance Indicators for the reporting period ending 30 June 2017 be provided to the Minister, via the Office of Local Government by 30 November 2017.</li> </ol>		
<b>RESOLUTION</b>		
<u>Minute No. 45674</u>		
Councillor D. Gallagher moved )		
Councillor M. Browne seconded )		
That the recommendation of item 11 be adopted.		
CARRIED		
16 Nov 2017 - 11:07 AM - Razija Nu'man		
Report place on Council website and copy forwarded to OLG.		
COMPLETE		
Ordinary Meeting of the Council 25 October 2017	False	Committee Reports
<b>ITEM 18 - BROKEN HILL CITY COUNCIL REPORT NO. 196/17 - DATED OCTOBER 12, 2017 - NOMINATION FOR COMMUNITY MEMBERSHIP OF COUNCIL S355 COMMITTEE 12/57</b>		
<u>Recommendation</u>		
<ol style="list-style-type: none"> <li>1. That Broken Hill City Council Report No. 196/17 dated October 12, 2017, be received.</li> <li>2. That Sharon McIntyre be appointed as a community representative on the Riddiford Arboretum Community Committee.</li> </ol>		

ACTION LIST REPORT – NOVEMBER 2017  
(GREEN – COMPLETE, YELLOW – IN PROGRESS, RED – NOT YET COMMENCED)

Printed: Friday, 17 November 2017 11:33:36 AM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<b>RESOLUTION</b> Minute No. 45681 Councillor B. Algate moved ) Councillor M. Browne seconded )  17 Nov 2017 - 11:31 AM - Leisa Bartlett All action taken to appoint new member. COMPLETE		
That the recommendation of item 18 be adopted.		
CARRIED		
Ordinary Meeting of the Council 25 October 2017	False	Question On Notice
<b>ITEM 22 - QUESTIONS ON NOTICE NO. 12/17 - DATED SEPTEMBER 29, 2017 - COUNCILLORS QUESTIONS TAKEN ON NOTICE AT SEPTEMBER 2017 COUNCIL MEETING</b> 11/49 17/84 17/85 17/86 17/87 11/21 12/48 11/153 11/290  <b>RESOLUTION</b> Minute No 45685 Councillor C. Adams moved ) Councillor M. Clark seconded )  02 Nov 2017 - 4:20 PM - Leisa Bartlett Report to be presented to the November Council Meeting. COMPLETE		
1. That Questions On Notice No. 12/17 dated September 29, 2017, be received.  2. That a report be presented to the November Council Meeting providing an update on the formation of a S355 Committee for the management and operation of the O'Neil Park Soccer Grounds; and prior to this the matter be progressed through the Our Community Key Direction Working Group.		
CARRIED		
Ordinary Meeting of the Council 25 October 2017	False	Confidential Matters
<b>ITEM 23 - BROKEN HILL CITY COUNCIL REPORT NO. 201/17 - DATED OCTOBER 09, 2017 - T17/8 REQUEST FOR TENDER FOR DESIGN AND CONSTRUCT C240 BITUMEN SPRAY SEAL - CONFIDENTIAL</b> T17/8 <b>(General Manager's Note:</b> This report considers a tender and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).		

ACTION LIST REPORT – NOVEMBER 2017  
(GREEN – COMPLETE, YELLOW – IN PROGRESS, RED – NOT YET COMMENCED)

Printed: Friday, 17 November 2017 11:33:36 AM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<b>RESOLUTION</b> Minute No. 45687 Councillor T. Kennedy moved ) Councillor B. Algate seconded )		
		1. That Broken Hill City Council Report No. 201/17 dated October 9, 2017, be received.  2. That the reseal be carried out by Council employees for the twelve month financial period 2017/2018 and over this period a report be prepared on the cost of Council employing the required amount of employees needed to carry out the reseal as required and details of the shortage of workers that Council has in the road maintenance, footpath maintenance and parks and gardens departments.  3. That Council further investigates the possibility of undertaking work for RMS and neighboring Local Government areas in-line with the priorities adopted by the Our Economy Key Direction Working Group.
		CARRIED
06 Nov 2017 - 8:41 AM - Andrew Bruggy Complete		
Ordinary Meeting of the Council 25 October 2017	False	Confidential Matters
<b>ITEM 24 - BROKEN HILL CITY COUNCIL REPORT NO. 199/17 - DATED OCTOBER 09, 2017 - TENDER T16/11 - TRANSFER STATION AT BROKEN HILL WASTE FACILITY - CONFIDENTIAL</b> T16/11 <b>(General Manager's Note:</b> This report considers a tender and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).		
<b>Recommendation</b>		
1. That Broken Hill City Council Report No. 199/17 dated October 9, 2017, be received.  2. That Council confirm and agree to new contract value of \$746,000 with CBC Innovations and agree to relocate the building to more solid ground.  3. That Council issue a formal Instrument of Agreement with new contract value to CBC Innovations to be executed by the Mayor and General Manager under the Common Seal of Council if required.  4. Council agree to release \$200,000 from the Restricted Waste reserve to cover the extra project costs.		

ACTION LIST REPORT – NOVEMBER 2017  
(GREEN – COMPLETE, YELLOW – IN PROGRESS, RED – NOT YET COMMENCED)

Printed: Friday, 17 November 2017 11:33:36 AM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<b>RESOLUTION</b> Minute No. 45688 Councillor M. Browne moved ) Councillor D. Gallagher seconded )		
		That the recommendation of item 24 be adopted.
		CARRIED
Ordinary Meeting of the Council 25 October 2017	False	Confidential Matters
<b>ITEM 25 - BROKEN HILL CITY COUNCIL REPORT NO. 200/17 - DATED OCTOBER 16, 2017 - BANKRUPTCY MATTER - UPDATE - CONFIDENTIAL</b> 15/36 <b>(General Manager's Note:</b> This report considers A bankruptcy matter concerning a ratepayer and is deemed confidential under Section 10A(2) (b) (g) of the Local Government Act, 1993 which contains matters that will involve the discussion of the personal hardship of any resident or rate payer; AND which contains advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege).		
<b>RESOLUTION</b> Minute No. 45689 Councillor T. Kennedy moved ) Councillor B. Algate seconded )		
		That Council accepts the amount owed in rates by the ratepayer and this amount be paid in full to Council; and that Council submits a petition to the Federal Court to annul the petition for bankruptcy, as long as this is legally possible. If Council is unable to legally submit the petition then the bankruptcy matter be referred to the November Council Meeting.
		CARRIED
16 Nov 2017 - 8:49 AM - Jay Nankivell Complete - Additional report tabled to November Ordinary Council meeting.		

## **COMMITTEE REPORTS**

1. BROKEN HILL CITY COUNCIL REPORT NO. 216/17 - DATED OCTOBER 31, 2017 - MINUTES OF THE BIU BAND HALL COMMUNITY COMMITTEE MEETINGS HELD 15 AUGUST 2017 AND 10 OCTOBER 2017 (16/8)..... 234
2. BROKEN HILL CITY COUNCIL REPORT NO. 217/17 - DATED NOVEMBER 13, 2017 - MINUTES OF THE FLORA AND FAUNA OF THE BARRIER RANGES COMMUNITY COMMITTEE MEETINGS HELD OCTOBER 17, 2017. (12/51) ..... 239
3. BROKEN HILL CITY COUNCIL REPORT NO. 218/17 - DATED NOVEMBER 08, 2017 - MINUTES OF THE BROKEN HILL LIVING MUSEUM + PERFECT LIGHT PROJECT STEERING GROUP 17 OCTOBER 2017 (14/181) ..... 242

## ORDINARY MEETING OF THE COUNCIL

October 31, 2017

**ITEM 1**BROKEN HILL CITY COUNCIL REPORT NO. 216/17

SUBJECT: MINUTES OF THE BIU BAND HALL COMMUNITY COMMITTEE MEETINGS HELD 15 AUGUST 2017 AND 10 OCTOBER 2017 16/8

**Recommendation**

1. That Broken Hill City Council Report No. 216/17 dated October 31, 2017, be received.
2. That minutes of the BIU Band Hall Community Committee Meetings held 15 August 2017 and 10 October 2017 be received.

**Executive Summary:**

Council has received minutes of the BIU Band Hall Community Committee for endorsement by Council.

**Report:**

As per Council's Section 355 Asset Committee Framework Manual and the Constitution of the BIU Band Hall Community Committee (both adopted March 2017), the Committee is required to provide Council with a copy of their meeting minutes following each Committee meeting.

Accordingly, the BIU Band Hall Community Committee has submitted minutes from its meetings held 15 August 2017 and 10 October 2017 for Council's endorsement.

**Strategic Direction:**

Key Direction:	1.	Our Community
Objective:	1.2	Our community works together
Function:		Community Facilities
DP Action:	1.2.1.08	Provide public amenities, halls and community centres to facilitate social capital and activity

**Relevant Legislation:**

The BIU Band Hall Community Committee operates under Council's Section 355 Asset Committee Standard Constitution and the *Local Government Act 1993* (Section 355).

**Attachments**

1. [!\[\]\(a12c24f076b00b9566e5c8bd18cfc66d\_img.jpg\)](#) Minutes of meeting 15 August 2017
2. [!\[\]\(e47d2433872e9ca95cd4b9b9a68aa590\_img.jpg\)](#) Minutes of meeting 10 October 2017

ANDREW BRUGGY  
MANAGER INFRASTRUCTURE

JAMES RONCON  
GENERAL MANAGER

## Special Meeting of BIU Band Hall Community Committee 15/08/2017

**Commenced:** 6:30 pm

**Present:** Annette Northey, Branko Licul, Mark Curtis, Kyla Vine, Shane Simmons

**Apologies:** Robynne Sanderson

Attached is the proposal submitted to council following discussion about hiring the hall and committee room to the YMCA for Zumba and Prime Movers classes.

In addition we need to remove the bench seats from the committee room for the duration of the hire, and YMCA have requested we allow them to store their public address system in the cleaning room area.

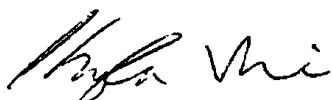
We explained to Shane the need to unlock the cage behind the fire door for each class.

The cost proposed of \$2000 per annum takes into account the likely extra usage of the air conditioners, which will need replacing soon.

Kyla to prepare the work requests for council noted in the proposal.

Our contact person at the YMCA is Shane Simmons: [shane.simmons@ymcansw.org.au](mailto:shane.simmons@ymcansw.org.au)

**Meeting ended:** 7:30 pm

  
Secretary

  
President

## Proposed Hiring of BIU Band Hall to YMCA

As Annette, our treasurer, discussed with you last week the BIU Band Hall Community Committee is intending to allow the YMCA to hire the hall:

- For a period of approx. 18 months
- For approx. 13 1/2 hours per week, in 9 sessions of 1 1/2 hours duration
- For the purpose of dance classes, not involving equipment which may damage the hall
- Also for the purpose of holding a crèche for participants' pre-school aged children, in the committee room

Cleaning will be provided by the YMCA at their cost.  
The proposed charge is \$2000 per annum.

The starting date is 3<sup>rd</sup> October at the latest.

The committee has a couple of requests to make of council and the appropriate work requests will be made:

- We would like to have the door to the committee room changed to a "stable" door; that is a half height door, with a latch that can be set to open only from the outside. This is the room crèche will be held in and the door needs to be secure and safe for small children.
- 3 keys to lock and unlock the hall will need to be issued for YMCA staff.

The committee feels this will be a mutually beneficial arrangement for our two organisations, at minimal risk to the integrity of the hall, and a great way to increase the utilisation of our facility by the community.

We understand this proposal may need to be ratified by council at the next meeting, but the YMCA would greatly appreciate as quick a response as possible so they can be organised by to start classes on 3<sup>rd</sup> October.

Thank you and kind regards,

Kyla Vine, Secretary.



**BIU Band Hall Section 355 Committee Meeting  
Minutes for Tuesday 10<sup>th</sup> Oct 2017**

**Commenced** 6:30pm

**Apologies:**

**Present:** Kyla Vine, Annette Northey, Branko Licul, Mark Curtis, Robynne Sanderson

**Minutes of previous meeting** 15/08 to be accepted **M:Kyla S:Annette**

**Business arising:**

1) Hall hire fees for orchestra workshop: last time the orchestra paid \$250 so we will stick with that

2) YMCA changes to hall have all been made and classes have begun. YMCA have requested an invoice, **Robynne** to send a template to **Annette**, who will prepare an invoice.

**Correspondence in:**

Letters to individual members of committee regarding induction sessions, Kyla, Robynne and Mark to attend.

**Correspondence out:**

Financial Report to council.

**Treasurers Report:**

**Incoming:** 02/08/17 Cheque deposit for orchestra hall hire \$770  
11/08/17 Direct credit from council, biannual subsidy \$1033.27

**Outgoing:** 10/08/17 Hayden Crowley for cleaning \$100  
11/08/17 Cheque book fee/BHCCU debit \$5.00

05/10/17 Hayden Crowley for cleaning \$200

**Bank Balance** \$1498.27

**Treasurer's report accepted** **M:Annette S:Kyla**

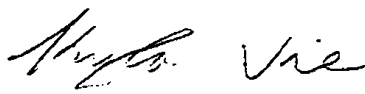
**General Business:**

1) New hire request: Mark 0428173847 wants to hire for a day once a month for mus jam session, all instruments welcome. **Kyla** to get more details and quote \$340 for hours.

- 2) Given that we have the hall well used now can we say no to parties and one-off functions for those not already tenants? No, each has to be considered on an individual basis.
- 3) Air cooler appears to have been dripping onto floor, Kyla to check with YMCA and submit a work request to council if this is the case.
- 4) North end air cooler is very noisy, Kyla to submit a work request to council to have it checked.
- 5) Kyla to enquire at council if they have a template for a hire agreement form, as YMCA have not filled one out.
- 6) Request from a band member for a defibrillator for the hall, Kyla to check council's position on defibrillators on its properties.

Meeting ended: 7:20pm

Next meeting 28/11/17

  
Secretary

  
President

## ORDINARY MEETING OF THE COUNCIL

November 13, 2017

**ITEM 2**BROKEN HILL CITY COUNCIL REPORT NO. 217/17

SUBJECT: MINUTES OF THE FLORA AND FAUNA OF THE BARRIER RANGES COMMUNITY COMMITTEE MEETINGS HELD OCTOBER 17, 2017.

12/51**Recommendation**

1. That Broken Hill City Council Report No. 217/17 dated November 13, 2017, be received.
2. That the minutes of the Friends of the Flora and Fauna of the Barrier Ranges Community Committee Meeting held October 17, 2017 be received.

**Executive Summary:**

Council has received minutes of the Friends of the Flora and Fauna of the Barrier Ranges Community Committee Meeting held August 15, 2017 and September 19, 2017 for endorsement by Council.

**Report:**

As per Council's Section 355 Asset Committee Framework Manual and the Constitution of the Friends of the Flora and Fauna of the Barrier Ranges Community Committee (both adopted March 2017), the Committee is required to provide Council with a copy of their meeting minutes following each Committee meeting.

Accordingly, the Friends of the Flora and Fauna of the Barrier Ranges Community Committee has submitted minutes from its meeting held October 17, 2017 for Council's endorsement.

**Strategic Direction:**

Key Direction:	1.	Our Community
Objective:	1.4	Our built environment supports our quality of life
Function:		Open Spaces
DP Action:	1.4.1.7	Provide parks and open spaces for passive recreational activity

**Relevant Legislation:**

The Friends of the Flora and Fauna of the Barrier Ranges Community Committee operates under Council's Section 355 Asset Committee Standard Constitution and the *Local Government Act 1993* (Section 355).

**Attachments**

1. Minutes of the Friends of the Flora and Fauna of the Barrier Ranges S355 Committee Meeting - 17 October 2017

ANDREW BRUGGY  
MANAGER INFRASTRUCTURE

JAMES RONCON  
GENERAL MANAGER

**MINUTES OF THE FRIENDS OF THE FLORA AND FAUNA OF THE  
BARRIER RANGES S355 COMMITTEE MEETING HELD  
17 OCTOBER 2017 AT 4PM – COUNCIL CHAMBER,  
240 BLENDE STREET, BROKEN HILL**

**12/51**

**1. Present:** John Rogers (Chairperson), Gaylene Ford, Ronald Tumes, Geoffrey Hoare, Sandra Havran, Jeff Crase, Darrell Ford (BHCC).

**2. Apologies:** Kellie Scott (Vice Chairperson), Councillor Marion Browne, David Spielvogel, Jill Spielvogel, Dean Fletcher, Ray Allen, Sue Spangler, Jamie Scott, Michael Ford, Nevada Ford, Paul Reed, Rosalind Molesworth and Ann Evers.

**Non-Attendance:** Lyn Campigli, Alison Gander and Eve-Lyn Kennedy.

**3. Confirmation of Minutes of Previous Meeting:**

**Previous minutes:** 19 September 2017

Moved: Sandra Havran

Seconded: Ronald Tumes

**4. Business arising from Previous Minutes:** Nil

**5. Correspondence:** Nil

**6. Update on Action List Items:**

6.1 Working Bee – Ongoing

Date: **Saturday, 4 November 2017**

Time: **9:00am start at Top Office**

6.2 Identification Cards – As required

6.3 Paving Walk Way – Completed

6.4 Cold Set – Bitumen pouring over crushed paths - Pending

**7. Reports:**

7.1 Dams

20mm of rain received and dams are now quarter full.

7.2 Tourist Numbers

Tourist numbers are declining.

7.3 Electronic Front Gate

Volunteers to be shown how to use new electric gate.

**8. Rosters:** February 2018 to be updated before end of December 2017.

**9. General Business:**

9.1 Working Bee

Anyone wishing to attend a working bee must inform Darrell at least three days prior to the scheduled date.

**10. Next Meeting:** Tuesday, 21 November 2017 – Council Chamber – 4pm

**11. Meeting Closed:** 4:27pm

**Action List:**

<b>6.1 Working Bee</b> <u>Date:</u> Saturday, 4 November 2017 <u>Time:</u> 9:00am start at Top Office	<b>Those available</b>
<b>6.2 Identification Cards - As required</b>	<b>Customer Relations</b>
<b>6.4 Cold Set – bitumen pouring over crushed paths - pending</b>	<b>D Ford - Ranger</b>

ORDINARY MEETING OF THE COUNCIL

November 8, 2017

**ITEM 3**

BROKEN HILL CITY COUNCIL REPORT NO. 218/17

SUBJECT: MINUTES OF THE BROKEN HILL LIVING MUSEUM + PERFECT LIGHT PROJECT STEERING GROUP 17 OCTOBER 2017 14/181

**Recommendation**

1. That Broken Hill City Council Report No. 218/17 dated November 8, 2017, be received.
2. That minutes of the Broken Hill Living Museum + Perfect Light Project Steering Group Meeting held October 17, 2017 be received.

**Executive Summary:**

The Broken Hill Living Museum + Perfect Light (BH LM+PL) Project Steering Group (PSG) have submitted minutes to Council for endorsement for its meeting held October 17, 2017.

**Report:**

As per the Terms of Reference for the Broken Hill Living Museum + Perfect Light Project Steering Group (adopted July 2017), the Steering Group is required to provide Council with a copy of their meeting minutes following each meeting.

Accordingly, the Broken Hill Living Museum + Perfect Light Project Steering Group has submitted minutes from its meeting held October 17, 2017 for Council's endorsement.

**Strategic Direction:**

Key Direction:	Our Economy
Objective:	2.1 Our Economy is strong and diversified and attracts people to work, live and invest
Function:	Economic Development
DP Action:	2.1.1.17 Develop a Main Street strategy for Argent Street with an aim to revitalise the precinct as an iconic heritage destination for locals and visitors

**Relevant Legislation:**

Nil

**Financial Implications:**

Nil

**Attachments**

1. Broken Hill Living Museum + Perfect Light Project Steering Group - Minutes of meeting held 17 October 2017  
[!\[\]\(5991ec24bc84372ce6cc8dfe116dafcc\_img.jpg\)](#)

ANDREA ROBERTS  
EXECUTIVE MANAGER STRATEGIC CITY DEVELOPMENT

JAMES RONCON  
GENERAL MANAGER



## MINUTES OF THE BROKEN HILL LIVING MUSEUM + PERFECT LIGHT PROJECT STEERING GROUP (BH LM+PL PSG) MEETING HELD 17 OCTOBER 2017 AT 5:05PM – 1<sup>ST</sup> FLOOR MEETING ROOM, 240 BLENDE STREET, BROKEN HILL 14/181

### 1. ATTENDANCE

#### 1.1 Present

Roles	Section	Name
Chair	Mayor	Darriea Turley
Project Vision	BHCC Acting General Manager	Razija Nu'Man
Economy and Culture	BHCC Strategic City Development	Andrea Roberts
Project Administration	BHCC Strategic City Development	Mel Scott
Project Management	Living Museum Specialist	Rachael Vincent
Communications	BHCC Communications and Community Engagement Coordinator	Darrin Manuel
Council	Councillor	Christine Adams
Council	Councillor	Maureen Clark
Project Steering	Community Representative	Zeta Bennett
Project Steering	Chamber of Commerce Representative	Paul Thomas
Consultant	Heritage Architecture	Paul Davies

#### 1.2 Apologies

Roles	Section	Resource Name
Project Vision	BHCC General Manager	James Roncon
Project Management	Archives Specialist	Jennifer Hodgeman
Council	Councillor	Jim Nolan
Project Steering	Community Representatives	The Hon. Justice Simon Molesworth
Project Steering	Community Representative	Helene Power
Project Steering	Community Representative	Paula Williams
Project Steering	Community Representative	Karen Nash
Project Steering	Community Representative	Rick Ball
Project Steering	Aboriginal Community Working Party	Maureen O'Donnell
Project Steering	Aboriginal Community Working Party	Donna Cruickshank
Project Steering	Aboriginal Community Working Party	Denise Hampton
Project Steering	Foundation Broken Hill Representative	Chris Dougherty
Project Steering	Regional Development Australia Far West Representative	Michael Williams

## **2. CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

The previous Minutes of the meeting held 15 August 2017 were tabled for discussion.

Minutes were confirmed as true and correct.

## **3. MATTERS ARISING/CONTINUING FROM PREVIOUS MEETINGS**

No matters for discussion arose from the previous minutes.

## **4. BHP CHIMNEY PROJECT**

Mr Paul Davies, Councils newly appointed Heritage Advisor, was introduced to members of the BH LM+PL PSG and provided a background of his skills and experience.

Paul informed the BH LM+PL PSG that he has been engaged by Council to design infrastructure improvements to the Chimney Ruin of the first BHP Works Office (BHP Chimney). He noted that works will focus on preservation through the redesign of the existing shelter and storytelling through the introduction of new interpretive elements at the site.

Paul then led a conversation with the BH LM+PL PSG regarding the BHP Chimney site where he sketched possibilities for future access and interpretation linking the Chimney to Proprietary Square and other mining sites within the City.

Paul will draft Concept Designs in response to the BH LM+PL PSG input and then finalise Detailed Designs for Council in preparation for the build. A timeline for this work is currently being prepared for circulation.

## **5. ARCHIVE DIGITISATION AND COLLECTIONS MANAGEMENT**

With the absence of the Archives Specialist, Jennifer Hodgeman, Living Museum Specialist, Dr Rachael Vincent provided the BH LM+PL PSG with an update of the Archives Digitisation project.

The Living Museum Specialist stated that the Archives Specialist has prepared a draft discussion paper for Collection Management and Development. Following internal stakeholder review, a Collection Management Policy and Strategy for Collection Development will be prepared. When finalised a copy of both papers will be uploaded to the Dropbox and Councillor Hub.

Dr Vincent also informed the BH LM+PL PSG that a draft discussion paper for the Digitisation of the Archives Collection has been released internally for comment. Following an agreed approach for digitisation, and endorsement of budgets for the procurement of equipment and/or services, a Request for Quotation can be issued, and the digitisation program can progress independently of the build project. When finalised a copy of this paper will be uploaded to the Dropbox and Councillor Hub.

## **6. SITE TOURS**

The Living Museum Specialist informed the BH LM+PL PSG that two (2) site visits will be scheduled additional to the main meetings.

The first site visit will be to the Broken Hill Mosque Museum to show the group the conservation and interpretive work to be undertaken as part of a key project funded by a Major Works Grant from the Office of Environment and Heritage. A lunch time meeting was suggested. Dates to be confirmed.

A second site visit to the BHP Chimney following the same above listed format was also proposed with dates and time to be confirmed.



## **7. GENERAL BUSINESS**

### **5.1 Argent Street Mineral and Art Intersections and Sculpture Symposium**

The Living Museum Specialist informed the BH LM+PL PSG that the budget for the Sculpture Symposium and position of Perfect Light Art Curator are connected to the delivery of the Mineral Art Intersections (MAIS), with the size and scope of the delivery of the MAIS pending final budget figures for the Broken Hill and Outback Archives & Council Customer Service Foyer (BHOACSF) project.

Until these figures can be finalised, Council will continue to work closely with Create NSW regarding the Sculpture Symposium grant funding and possible changes to the project timeline.

The Executive Manager Strategic City Development (EM-SCD) further informed the BH LM+PL PSG that the MAIS require further consultation and that discussions are currently being held with Mr Paul Davies regarding alternative models for these.

The EM-SCD informed the BH LM+PL PSG that Council's capacity to handle multiple projects concurrently has highlighted the limitations of Council resources and the situation is currently under discussion with Senior Management. Due to this factor the BHOACSF has been prioritised ahead of the MAIS.

### **5.2 Wayfinding and Whole-of-Destination Interpretive Framework**

The EM-SCD acknowledged the presentation by Mr Paul Davies and noted that initial concept ideas regarding linking the Chimney to a series of other mining sites in thematic wayfinding itineraries across the city reflected the aims of the Wayfinding and Whole-of-Destination Interpretive Framework – a project for which the consultation had recently been concluded and will only be reinstated pending future grant opportunities.

### **5.3 Next Projects**

The EM-SCD informed the BH LM+PL PSG that future projects for the input of the group include:

- Broken Hill Community Hub Framework and Sustainable Mobility Solution, which will explore the functions of civic spaces and user needs for now and into the future. The outcome will be the development of a design framework to inform long-term decision making and financial planning in terms of the sustainable development of Civic Spaces in the CBD; and
- Charles Rasp Library project, which will investigate the best possible solution for the library with the options being building a new facility, renovating the existing facility or leaving the current facility as is.

## **8. NEXT MEETING**

Next scheduled BH LM+PL PSG meeting to be confirmed.

## **9. MEETING CLOSE**

There being no further business the Chair closed the meeting at 6:07pm.

**ACTION ITEMS ARISING FROM MEETING(s):**

ITEM	RESPONSIBLE	DUE	UPDATE
Archive Digitisation and Collections Management	Mel Scott	When complete	Upload finalised papers regarding Archive Digitisation and Collections Management onto Councillor Hub and Dropbox.

## **QUESTIONS TAKEN ON NOTICE FROM PREVIOUS COUNCIL MEETINGS**

1. QUESTIONS ON NOTICE NO. 13/17 - DATED OCTOBER 27, 2017 - COUNCILLORS QUESTIONS TAKEN ON NOTICE AT OCTOBER 2017 COUNCIL MEETING (11/397, 15/44, 11/467, 11/161, 12/114)..... 248

## ORDINARY MEETING OF THE COUNCIL

October 27, 2017

**ITEM 1**QUESTIONS ON NOTICE NO. 13/17

SUBJECT: COUNCILLORS QUESTIONS TAKEN ON NOTICE AT OCTOBER  
2017 COUNCIL MEETING 11/397, 15/44, 11/467, 11/161, 12/114

**Summary**

This report provides response to questions raised by Councillors which the Mayor and/or General Manager took on notice at the October 2017 Council Meeting.


**Recommendation**

1. That Questions On Notice No. 13/17 dated October 27, 2017, be received.

**Background**

This report provides response to questions raised by Councillors which the Mayor and/or General Manager took on notice at the October 2017 Council Meeting.

Question:	<p><u>From Item 6 - Traffic Committee – RMS Criteria for Pedestrian Crossing at Burke Ward School</u> 11/397</p> <p><i>The General Manager took a question on notice from Councillor Clark relating to the proposal for a pedestrian crossing in Gypsum Street adjacent to the Burke Ward School and the RMS' criteria regarding the volume of pedestrian traffic required to warrant a crossing being installed.</i></p>
Response:	<p>The RMS criteria for installation of a pedestrian crossing is:</p> <p><i>"If the pedestrian count is above 30 AND the vehicle count is above 200 in the hour before and after school, then a pedestrian crossing is warranted".</i></p>
Question:	<p><u>From Item 11 – 2016/2017 Annual Report – Query regarding statistics</u> 15/144</p> <p><i>The General Manager took the following questions on notice from Councillor Browne regarding the Annual Report:</i></p> <ul style="list-style-type: none"> <li>- <i>Page 6 of the Annual Report – Economy – 2011 Profile ID statistics – whether the unit used for the measurement of the Gross Regional Product is correct?</i></li> </ul>

	<p>- Page 15 of the Annual Report – “The Year That Was” Highlights – whether the GeoCentre and the Aquatic Centre figures are correct as they are exactly the same? and whether the Art Gallery and Visitor Information Centre figures are correct as they also are exactly the same?</p>
Response:	<p>Page 6 - the word “billion” has been added. Page 15 - has been updated to include the correct figures below for visitor numbers at Council’s facilities. This page was circulated to Councillors on 27 October 2017.</p>  <p>The Annual Report has been updated with these corrections prior to publication on Council’s website.</p>
Question:	<p><u>Haulage of ore from Perilya’s North Mine to their South Operations</u> 11/467</p> <p><i>Councillor Algate advised that he had met with a resident who raised concerns regarding the haulage of ore from the North Mine as distinct from the haulage of ore from Potosi; the resident referred to Council’s decision in February 2017 approving the upgrade of the haulage trucks from B-Doubles to A-Doubles; and that there was discussion about two different routes, but was unsure how the Iodide Street route eventuated. The resident stated that there had never been a Council decision on the cartage of ore by road from the North Mine and referred to correspondence from RMS who were not in favour of the cartage and who suggested back in 2008 the use of the rail link was ruled out due to cost factors and serviceability of the rail line and that what may have been the case in 2008 may not necessarily be the case in 2017; and the resident asked why the rail link wasn’t explored?</i></p> <p><i>Councillor Algate asked if there was a Council resolution regarding the cartage of ore from the North Mine to the South Concentrator.</i></p> <p><u>Haulage of ore from Perilya’s North Mine to their South Operations</u> 11/467</p> <p><i>Councillor Nolan also advised that he had met with the same resident and supplemented Councillor Algate’s question for next meeting by</i></p>

	<p>referring to Council's resolution of 27 October 2011 for amendment to consent regarding a 5 year operating period (Council Business Paper of 24 November 2010 refers) and that this 5 year period has expired. Councillor Nolan sought clarification as to how Perilya can still be carting ore when the 5 year period has expired?</p> <p>Councillor Nolan also referred to Land and Environment Court Case 1310 Broken Hill Perilya Limited – Broken Hill North Mine Report 938/04. Councillor Nolan asked if Perilya's permit for transport of ore by road is still valid, given the expiration of the 5 year period and that this was conditional on a haulage road being constructed? The haulage road was never constructed.</p>
Response:	<p><u>Rail link option for North Mine</u> - A rail link option for North mine was addressed in an Environmental Impact Statement (EIS) for the Recommencement of the North Mine project, currently being assessed by the NSW Planning Department. Due to the scale of this development, it was declared as a State Significant Project (SSD 7538), hence Broken Hill City Council is not the Consent Authority.</p> <p>Submissions were received from private individuals and RMS during the public exhibition period of this application re the use of a rail link in lieu of transportation by road. The proponent responded to this particular issue as follows:</p> <p><i>"The Applicant notes that the rail haulage operations require the use of three separate networks as follows.</i></p> <ul style="list-style-type: none"> <li>• <i>Rail network within the North Mine Site.</i></li> <li>• <i>National rail network controlled by ARTC between the North Mine and the Southern Operations.</i></li> <li>• <i>Rail network within the Southern Operation Mine Site.</i></li> </ul> <p><i>Section 2.14.5 of the EIS states that the Applicant considered and rejected the use of rail to transport ore from the Mine Site to the Southern Operations for the following reasons.</i></p> <p><i>a) Access to the ARTC-controlled section of the rail-network from the boundary of the Mine Site to the boundary of the Southern Operations Mine Site was limited.</i></p> <p><i>b) The substantial increase in movements of ARTC stock since the previous use of the rail corridor for ore movement to Southern Operations would limit movement capacity further.</i></p> <p><i>c) Previous use of the rail corridor limited movements to approximately 20 000t per month whereas the requirement for the current project is 25 000t per month.</i></p> <p><i>d) Additionally, road transport affords a greater level of flexibility to the operation allowing for the peaks and troughs of a mining operation.</i></p> <p><i>In relation to Points a) to c) above, the Applicant's General Manager, Mr Bruce Byrne, spoke with Mr Ross Powell of ARTC on 8 and 14 March 2017. During those conversations, Mr Byrne raised the historic lack of flexibility of access and practical difficulties using the section of ARTC-controlled rail. Those discussions did not identify solutions or potential solutions to the previously experienced issues and the Applicant identified that further discussions were unlikely to be fruitful.</i></p>

	<p><i>In addition, the Applicant notes that the rail network within the Mine Site is no longer suitable for rail traffic and that sections of the rail network within the Southern Operations not used for day-to-day transportation of concentrate are also not suitable. In particular, the rail unloading facilities at the Southern Operations are no longer compliant with acceptable safety and operational standards.</i></p> <p><i>Finally, the Applicant has met and discussed this issue with Roads and Maritime Service (on 14 March 2017), the Broken Hill Roads and Traffic Committee (on 21 March 2017) and Mr Kevin Humphries (NSW Member for Barwon - 17 March 2017). No objections to the proposed use of road transportation were made during any of these meetings."</i></p> <p>Aforementioned project is currently in the assessment stage.</p> <p><u>Current activity at North Mine</u> - Perilya advised Council that they are undertaking rehabilitation and exploration activities at the North Mine under an Interim Mine Operating Plan (MOP) that was granted by the Department of Industry on 15 April 2016.</p> <p>This initial interim MOP was extended on 09 March 2017 and is now valid through to 30 June 2018.</p> <p>In addition to the activities mentioned above, the MOP conditions permit Perilya to produce a 20,000 tonne ore parcel for metallurgical testing whilst the Development Consent process is undertaken.</p> <p>Perilya anticipate receiving full development consent prior to the expiration of the current interim MOP and are actively working with the Department of Planning to achieve this.</p> <p>As of the EOM October, Perilya has mined some 12,485t of the 20,000 tonnes of ore permitted in the Interim MOP. This ore has been trucked through the North Mine rear gate to the Potosi access road/Barrier Highway intersection and from there to Southern Operations via the approved Potosi haulage route using rigid frame covered trucks. This movement has not exceeded the total permitted daily movements of trucks between Potosi and Southern Operations and return.</p> <p>Perilya would also point out that the above is well known by the Broken Hill community and Broken Hill City Council, presentations highlighting the above were made in late 2016 to the community and Council and this year they have facilitated North Mine visits and tours for the Broken Hill Road Safety Committee, the Broken Hill Lead Reference Group and Broken Hill City Councillors during which they highlighted and detailed the current operations under the Interim MOP.</p> <p><u>Land and Environment Court</u> - In relation to the Court case in the NSW Land and Environment Court, which relates to the Potosi development, no condition of consent was included by the Court to limit operations at Potosi to 5 years only. Further, the Court ruled that transportation of ore must be by means of the state highway, hence via Barrier highway through Broken Hill, Argent Street, Iodide Street, Crystal Street and then Gypsum Street to Southern Operations. No condition was imposed by the Court which requires the construction of a haulage road.</p>
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Question:	<p><u>Asbestos Inspector</u> 11/161</p> <p><i>Councillor Clark advised that she had also met with a resident who had concerns that building material in their home may contain asbestos and asked if Council had an asbestos inspector?</i></p>
Response:	<p>Council does not employ an asbestos inspector/assessor, hence no Council service is available to assist residents with the identification of asbestos containing material.</p> <p>Approximately one third of all homes built in Australia contain asbestos products. As a general rule, if a building was built before the mid-1980s, it is highly likely that it would have some asbestos containing materials.</p> <p>It is not possible to determine whether a material contains asbestos by simply looking at it. The only way to be sure is to get a sample tested by a NATA accredited laboratory.</p> <p>Homeowners are advised to always treat suspect materials as asbestos containing material. Asbestos containing materials are generally classified as Non-friable asbestos and friable asbestos.</p> <p>Homeowners are encouraged to seek the services of an approved asbestos removal company for the removal of asbestos containing material from their homes and to refrain from carrying out the work themselves. Asbestos removal companies must be accredited with SafeWork NSW and these companies must be able to display an accreditation number and approval from SafeWork NSW upon request.</p>
Question:	<p><u>From Item 25 – Bankruptcy Matter - Councillor Workshop on Finance Policies</u> 12/114</p> <p><i>The Mayor took a question on notice from Councillor Page whether a Councillor Workshop could be conducted in relation to finance policies?</i></p>
Response:	<p>A Finance workshop was held on Saturday 11 November in conjunction with PWC and LGNSW Training, which gave an in-depth overview of the finance functions in Local Government and the role Councillors and Management play in developing these policies and processes. Another workshop can be held at a time which is suitable to all Councillors to review specific Council finance policies.</p>

### Attachments

There are no attachments for this report

JAMES RONCON  
GENERAL MANAGER



## **CLOSED**

### **Council Meeting to be held** **Wednesday, November 29, 2017**

1. **BROKEN HILL CITY COUNCIL REPORT NO. 219/17 - DATED**  
**NOVEMBER 16, 2017 - BANKRUPTCY MATTER - UPDATE -**  
**CONFIDENTIAL**

(**General Manager's Note**: This report considers A bankruptcy matter concerning a ratepayer and is deemed confidential under Section 10A(2) (b) (g) of the Local Government Act, 1993 which contains matters that will involve the discussion of the personal hardship of any resident or rate payer; AND which contains advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege).