

February 15, 2017

ORDINARY MONTHLY MEETING

TO BE HELD

WEDNESDAY, FEBRUARY 22, 2017

Please address all communications to:  
The General Manager  
240 Blende Street  
PO Box 448  
Broken Hill NSW 2880  
Phone 08 8080 3300  
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ABN 84 873 116 132

Dear Sir/Madam,

Your attendance is requested at the Ordinary Meeting of the Council of the City of Broken Hill to be held in the Council Chamber, Sulphide Street, Broken Hill on **Wednesday, February 22, 2017** commencing at 6:30 p.m. to consider the following business:

- 1) Apologies
- 2) Prayer
- 3) Acknowledgement of Country
- 4) Public Forum
- 5) Minutes for Confirmation
- 6) Disclosure of Interest
- 7) Mayoral Minute
- 8) Notice of Motion
- 9) Notices of Rescission
- 10) Reports from Delegates
- 11) Reports
- 12) Committee Reports
- 13) Questions Taken on Notice from Previous Council Meeting
- 14) Questions for Next Meeting Arising from Items on this Agenda
- 15) Closed



JAMES RONCON  
GENERAL MANAGER

## **MINUTES FOR CONFIRMATION**

Minutes of the Ordinary Meeting of the Council of the City of Broken Hill held Wednesday, December 14, 2016.

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD  
DECEMBER 14, 2016

Meeting commenced at 6:30 p.m.

**PRESENT:**

Councillor D. Turley (Mayor) Councillors C. Adams, B. Algate, M. Browne,  
M. Clark, T. Kennedy, B. Licul, J. Nolan and R. Page.

General Manager, Acting Chief Operating Officer, Finance Manager,  
Corporate Responsibility Officer, Manager Economic Development and  
Culture, Governance Officer, Executive Support Officer, Communication and  
Community Engagement Coordinator and Administration Officer.

Media (2), Members of the Public (14).

**APOLOGIES:**

Councillor D. Gallagher (Deputy Mayor)

**RESOLUTION**

Minute No. 45396

Councillor C. Adams moved ) That the apology submitted by Councillor  
Councillor B. Licul seconded ) Gallagher be accepted and leave of absence  
granted.

CARRIED

**PRAYER**

Councillor Adams delivered the prayer

**ACKNOWLEDGEMENT OF COUNTRY**

Councillor Nolan delivered the Acknowledgment of Country

**PUBLIC FORUM**

Nil

**MINUTES FOR CONFIRMATION**

**RESOLUTION**

Minute No. 45397

Councillor C. Adams moved ) That the Minutes of the Ordinary Meeting of the  
Councillor M. Clark seconded ) Council of the City of Broken Hill held November  
30, 2016 be confirmed.

CARRIED

**DISCLOSURE OF INTEREST**

Councillor Licul declared:

- a non-pecuniary conflict of interest in Item 5 of Report No. 253/16 as his brother is the Treasurer of the Broken Hill Art Exchange and advised that he will leave the Council Chambers whilst the item is considered.

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD  
DECEMBER 14, 2016

Councillor Kennedy declared:

- a non-pecuniary conflict of interest in the Confidential Report No. 261/16 as he has known the Councillor for a long time and advised that he will remain in the Council Chamber and will exercise his vote on this item.
- a non-pecuniary conflict of interest in the Confidential Report No 262/16 as he has known the Councillor for a long time and advised that he will remain in the Council Chamber and will exercise his vote on this item.

Councillor Algate declared:

- a non-pecuniary conflict of interest in the Confidential Report No 261/16 as he has a similar matter listed on the business paper and advised that he would remain in the Council Chamber and will exercise his vote on this item.

Councillor Clarke declared:

- a non-pecuniary conflict of interest in Report No. 253/16 as she is a judge for the Broken Hill Art Exchange and advised that she will leave the Council Chambers whilst the item is considered.

## MAYORAL MINUTES

### RESOLUTION

Minute No. 45398

Councillor B. Algate moved  
Councillor M. Clark seconded

)  
) That the Confidential Mayoral Minute 7/16 be dealt with in the confidential section of the meeting.

CARRIED

## NOTICES OF MOTION

### RESOLUTION

Minute No. 45399

Councillor C. Adams moved  
Councillor M. Browne seconded

)  
) That the two Notices of Motion received from Councillor Kennedy be dealt with in the supplementary item section of the meeting (Items 19 and 20).

CARRIED

## RESCISSION MOTIONS

Nil.



## REPORTS FROM DELEGATES

**ITEM 1 - REPORTS FROM DELEGATES NO. 5/16 - DATED DECEMBER 07, 2016 - COUNCILLOR NOLANS' ATTENDANCE AT THE NSW ASSOCIATION OF MINING RELATED COUNCILS MEETING HELD 4 NOVEMBER 2016** 11/195

*The General Manager took a question on notice from Councillor Kennedy regarding the formula used to calculate mine rates and how much the local mines are paying.*

### Recommendation

1. That Reports from Delegates No. 5/16 dated December 7, 2016, be received and noted.

### **RESOLUTION**

Minute No. 45400

Councillor J. Nolan moved ) That the recommendation of item 1 be adopted.  
Councillor M. Clark seconded )

CARRIED

## REPORTS

**ITEM 2 - BROKEN HILL CITY COUNCIL REPORT NO. 249/16 - DATED DECEMBER 06, 2016 - CORRESPONDENCE REPORT - REDUCTION IN REGIONAL EXPRESS (REX) FLIGHTS** 11/1

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### **RESOLUTION**

Minute No. 45401

Councillor C. Adams moved )  
Councillor M. Clark seconded )

1. That Broken Hill City Council Report No. 249/16 dated December 6, 2016, be received.
2. That Council notes the temporary suspension of the direct Regional Express Airlines flights from Broken Hill to Sydney and return direct flights for the period from mid-December 2016 through to February 2017 and the increase in the cost of these direct flights when they are re-introduced in February 2017
3. That following the General Manager's meeting with REX in mid-January 2017, Councillors be briefed on the REX matter.

CARRIED

**ITEM 3 - BROKEN HILL CITY COUNCIL REPORT NO. 250/16 - DATED DECEMBER 05, 2016 - CORRESPONDENCE REPORT - 2017 LOCAL GOVERNMENT REMUNERATION TRIBUNAL REVIEW** 11/171

### Recommendation

1. That Broken Hill City Council Report No. 250/16 dated December 5, 2016, be received.
2. That Council make a submission to the Local Government Remuneration Tribunal regarding Mayor and Councillors remuneration.
3. That councillor input be submitted to the General Manager by close of business 15 January 2016 to allow for an informed submission to be made on behalf of Councillors.

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD  
DECEMBER 14, 2016

**RESOLUTION**

Minute No. 45402

Councillor B. Algate moved ) That the recommendation of item 3 be adopted.  
Councillor C. Adams seconded )

CARRIED

**ITEM 4 - BROKEN HILL CITY COUNCIL REPORT NO. 251/16 - DATED DECEMBER 05, 2016 - INVESTMENT REPORT FOR NOVEMBER 2016**

11/48

Recommendation

1. That Broken Hill City Council Report No. 251/16 dated December 5, 2016, be received.

**RESOLUTION**

Minute No. 45403

Councillor T. Kennedy moved ) That the recommendation of item 4 be adopted.  
Councillor B. Licul seconded )

CARRIED

**ITEM 5 - BROKEN HILL CITY COUNCIL REPORT NO. 252/16 - DATED DECEMBER 06, 2016 - DRAFT COMMUNITY ENGAGEMENT STRATEGY 2017 FOR COMMUNITY STRATEGIC PLAN REVIEW**

11/89

*The General Manager took a question on notice from Councillor Clarke regarding whether Councillors could receive a review of the Branding Strategy; whether the "For Real" branding was successful or if it needed to be reviewed.*

Recommendation

1. That Broken Hill City Council Report No. 252/16 dated December 6, 2016, be received.
2. That Council adopt the Draft Community Engagement Strategy 2017 for the review of the Community Strategic Plan.

**RESOLUTION**

Minute No. 45404

Councillor T. Kennedy moved ) That the recommendation of item 5 be adopted.  
Councillor B. Algate seconded )

CARRIED

**ITEM 6 - BROKEN HILL CITY COUNCIL REPORT NO. 253/16 - DATED DECEMBER 02, 2016 - RECOMMENDATIONS OF THE COMMUNITY ASSISTANCE GRANTS PANEL FOR ROUND 2 OF 2016/2017**

16/44

*Councillors Licul and Clarke each declared an interest in item 6 and left the Council Chambers at 6.47p.m.*

**RESOLUTION**

Minute No. 45405

Councillor M. Browne moved ) 1. That Broken Hill City Council Report No.  
Councillor J. Nolan seconded ) 253/16 dated December 2, 2016, be received.

2. That Council adopts the recommendations of the Community Assistance Grants Panel for applications received for Round 2 of 2016/2017, being:

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD  
DECEMBER 14, 2016

General Community Assistance:

- a) Grant of \$5,000.00 to North Broken Hill Football Club towards the cost to replace ceilings at their Clubrooms; and that information regarding NSW Department of Sport and Recreation grants be forwarded to the North Broken Hill Football Club in order for them to apply for a more substantial grant from the State Government
- b) Grant of \$2,147.00 to Sufi Books of Broken Hill towards the cost to paint an historical themed mural on the wall of their building at the corner of Argent and Bromide Streets (paint and materials; wall preparation; scissor lift hire and DA fees).
- c) Grant of \$1,000.00 to Playtime Preschool for the installation of a water tank at the Preschool to teach children water-wise practices.
- d) Grant of \$15,000.00 to the Broken Hill Art Exchange towards the conduct of two Desert Equinox Preludes; and the Broken Hill Art Exchange be requested to provide a comprehensive report on the outcome of the two Preludes in addition to the usual grant acquittal process.
- e) Grant of \$2,800.00 to the Broken Hill Civic Orchestra for the cost to hold an orchestral music workshop in Broken Hill on June 30 to July 2, 2017.
- f) Grant of \$6,000.00 to Silver City Quilters towards the total cost to hold the International Quilters Day Annual Event at the Civic Centre (\$6,000.00 includes waiver of the Civic Centre fees of \$2,020.00 with the remainder of \$3,980.00 towards other costs associated with the event).
- g) Grant of \$4,000.00 to Landcare Broken Hill towards the cost to upgrade their nursery at Robinson College.

Painting and Minor Restoration Works:

- a) Grant of \$500.00 to Mr Dean Cooper towards the external painting of his residential property at 476 Crystal Street, Broken Hill.
- b) Grant of \$500.00 to Ms Barbara Webster

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD  
DECEMBER 14, 2016

towards the external painting of her residential property at 218 Wilson Street, Broken Hill.

- c) Grant of \$400.00 to Ms Bonnie May Thomas towards the external painting of her residential property at 388 Oxide Street, Broken Hill plus a loan of \$1,000.00 towards the costs to replace guttering.
5. That all conditions of the grants be as per the Community Assistance Grants Policy and the Mayor be authorised to sign the Grant Agreements associated with Round Two of 2016/2017, on behalf of Council.
6. That the remainder of the budget for General Community Assistance Grants (\$33,053.00) be used to purchase new Christmas Decorations for the Central Business District area and the South Business District (Patton Street Village).

CARRIED

*Councillors Clark and Licul returned to the Council Chambers at 6:52 p.m.*

**ITEM 7 - BROKEN HILL CITY COUNCIL REPORT NO. 254/16 - DATED NOVEMBER 18, 2016 - DEVELOPMENT APPLICATION 107/2016 - PROPOSED DEMOLITION OF WINDER HOUSE (FORMER CARPENTERS SHOP) AT RASP MINE, CML 7, BROKEN HILL** 11/467

**RESOLUTION**

Minute No. 45406

Councillor T. Kennedy moved )  
Councillor B. Algate seconded )

That Development Application 107/2016 – Proposed Demolition of Winder House (Former Carpenters Shop) at Rasp Mine, CML 7, Broken Hill be refused, due to this building being the first Winder House in Broken Hill and an irreplaceable part of Broken Hill's industrial history; and that the Winder House is essential to Broken Hill's National Heritage Listing and its significance to the visible history of the Line of Lode.

That Council investigates grant funding options in order for CBH to restore the Winder House.

That Council writes to the National Heritage Trust informing them of the significance of the Winder House to heritage of Broken Hill.

CARRIED

A Division was called which resulted in:

FOR: Councillors Adams, Algate, Browne, Licul, Turley, Kennedy, Clark, Page and Nolan  
AGAINST: Nil  
ABSENT: Councillor Gallagher is an apology for the meeting.

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD  
DECEMBER 14, 2016

**ITEM 8 - BROKEN HILL CITY COUNCIL REPORT NO. 255/16 - DATED DECEMBER 02, 2016 -  
COUNT RESULTS FOR LIVING DESERT TO DETERMINE EFFECTIVENESS OF ELECTRONIC  
PAY BAY 16/39**

Recommendation

1. That Broken Hill City Council Report No. 255/16 dated December 2, 2016, be received.
2. That Council note the operational changes that have been implemented at the Living Desert designed to improve visitor experience.

**RESOLUTION**

Minute No. 45407

Councillor T. Kennedy moved ) That the recommendation of item 7 be adopted.  
Councillor M. Browne seconded )

CARRIED

**ITEM 9 - BROKEN HILL CITY COUNCIL REPORT NO. 256/16 - DATED DECEMBER 07, 2016 -  
MINUTES OF THE BROKEN HILL COMMUNITY STRATEGIC PLAN ROUND TABLE COMMITTEE  
MEETING HELD 16 NOVEMBER 2016 13/145**

**RESOLUTION**

Minute No. 45408

Councillor B. Algate moved ) That the recommendation of item 9 and item 18  
Councillor M. Browne seconded ) be adopted, that is:

1. That Broken Hill City Council Report No. 256/16 dated December 7, 2016, be received.
2. That the minutes of the Broken Hill Community Strategic Plan Round Table committee meeting held 16 November 2016 be received.

CARRIED

**ITEM 10 - BROKEN HILL CITY COUNCIL REPORT NO. 257/16 - DATED DECEMBER 01, 2016 -  
S355 COMMITTEE TERM REPORT 2012-2016 ALMA OVAL COMMUNITY COMMITTEE 12/45**

Recommendation

1. That Broken Hill City Council Report No. 257/16 dated December 1, 2016, be received.
2. That the Term Report 2012-2016 of the Section 355 Alma Oval Community Committee be received and noted

**RESOLUTION**

Minute No. 45409

Councillor B. Algate moved ) That the recommendation of item 10 be adopted.  
Councillor R. Page seconded )

CARRIED

**ITEM 11 - BROKEN HILL CITY COUNCIL REPORT NO. 258/16 - DATED NOVEMBER 24, 2016 -  
NOMINATIONS FOR THE APPOINTMENT OF COMMUNITY REPRESENTATIVES TO SECTION  
355 COMMUNITY COMMITTEES 11/9**

*The General Manager took a question on notice from Councillor Adams regarding whether*

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD  
DECEMBER 14, 2016

*membership on the Tidy Towns Working Group should also be advertised; and a question from Councillors Licul and Kennedy regarding an update on the establishment of the Soccer Association S355 Committee including the maintenance arrangements for the soccer grounds.*

**RESOLUTION**

Minute No. 45410

Councillor C. Adams moved ) That the recommendation of items 11 and Report  
Councillor M. Browne seconded ) No 263/16 (Item 17 of the supplementary  
agenda) be adopted; that is:

1. That Broken Hill City Council Report No. 258/16 dated November 24, 2016, be received.
2. That Council accepts the nominations of Mr Barry Squire, Ms Pamela O'Dwyer, Mr Allen Elliott and Mr Peter O'Dwyer as a community representatives on the Alma Oval Community Committee.
3. That Council accepts the nominations of Ms Paula Williams, Ms Susanne Olsen, Mr Gareth Thomas, Mr Andrew Gosling, Professor Simon Molesworth AO QC and Ms Tracy Fraser as community representatives on the Broken Hill Heritage Committee.
4. That Council accepts the nominations of Ms Iris Dobbin, Mr Andrew Gosling, Ms Natasha Bearman, Mr Eve-lyn Kennedy, Ms Jenny Cattonar, Ms Robyn Taylor, Professor Simon Molesworth AO QC, Ms Tracy Fraser and Mr Stan Dineen as community representatives on the Broken Hill Regional Art Gallery Advisory Group
5. That Council accepts the nominations of Ms Robynne Sanderson, Ms Caroline Dunning and Ms Kyla Vine as community representatives on the BIU Band Hall Community Committee.
6. That Council accepts the nominations of Ms Eve-lyn Kennedy, Mr Sandra Havran, Mr Geoffrey Hoare, Ms Susan Spangler, Mr John Rogers, Ms Gaylene Ford, Ms Lyn Campigli, Mr Ray Allen, Ms Alison Gander, Mr Paul Reed, Ms Jill Spielvogel, Mr David Spielvogel, Mr Michael Ford, Ms Nevada Ford, Mr Jeffrey Crase, Mr Ronald Fletcher, Mr Ronald Tumes, and Ms Rosalind Molesworth as community representatives on the Friends of the Flora and Fauna of the Barrier Ranges Community Committee.
7. That Council accepts the nominations of Mr Dennis Cetinich, Mr John Ralph, Mr David

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD  
DECEMBER 14, 2016

Hamilton, Mr Tristan Savage, Mr Anthony Camilleri, Mr Ray Steer, Mr John Erskine, Mr Bruce McIntosh and Ms Tanya Martyn as community representatives on the Memorial Oval Community Committee.

8. That Council accepts the nominations of Mr John Hirchausen, Mr Mike Burke, Mr Donald Campbell, Ms Kate Hogg, Ms Sonja McEvoy, Mr Dennis Watts and Mr Frederick Billing as community representatives on the Norm Fox Sporting Complex Community Committee.
9. That Council accepts the nominations of Mr William Pascoe, Ms Fay Whitfield Mr Hans Noorman and Ms Rosalind Molesworth as community representatives on the Riddiford Arboretum Community Committee.
10. That Council accepts the nomination from Mr Noel Hannigan as a community representative on the Picton Oval Community Committee.
11. That the community representatives be advised of their appointment and advice also be sent to the corresponding Committee Chairperson.
12. That a further call for community representatives be made for all vacant positions via the media and Council's website, and also include correspondence to the Chairperson/Secretary of the Broken Hill Community Strategic Plan Round Table Committee, the ET Lamb Memorial Oval Community Committee and the Picton Oval Community Committee requesting that they encourage outgoing community representatives to renominate.
13. That Broken Hill City Council Report No. 263/16 dated December 8, 2016, be received.
14. That the S355 Asset Committee Framework and the Constitution of the Alma Oval Community Committee be amended to include an additional community representative position on the Alma Oval Community Committee.
15. That Council accepts the nomination from Mr Stephen Pascoe as a community representative on the Alma Oval Community Committee
16. That Council accepts the nominations from Ms Iris Dobbins and Mr Peter Beven as community representatives on the

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD  
DECEMBER 14, 2016

Community Strategic Plan Round Table  
Committee.

CARRIED

**ITEM 12 - BROKEN HILL CITY COUNCIL REPORT NO. 259/16 - DATED DECEMBER 02, 2016 -  
ACTION LIST REPORT** 11/25

Recommendation

1. That Broken Hill City Council Report No. 259/16 dated December 2, 2016, be received.

**RESOLUTION**

Minute No. 45411

Councillor B. Algate moved ) That the recommendation of item 12 be adopted.  
Councillor B. Licul seconded )

CARRIED

**COMMITTEE REPORTS**

Nil.

**QUESTIONS TAKEN ON NOTICE FROM PREVIOUS COUNCIL MEETING**

**ITEM 13 - QUESTIONS ON NOTICE NO. 12/16 - DATED DECEMBER 02, 2016 - COUNCILLORS  
QUESTIONS TAKEN ON NOTICE AT THE NOVEMBER 2016 COUNCIL MEETING** 11/206

Recommendation

1. That Questions On Notice No. 12/16 dated December 2, 2016, be received.

**RESOLUTION**

Minute No. 45412

Councillor T. Kennedy moved ) That the recommendation of item 13 be adopted.  
Councillor B. Licul seconded )

CARRIED

**ITEM 14 - QUESTIONS ON NOTICE NO. 13/16 - DATED DECEMBER 02, 2016 - PUBLIC FORUM  
QUESTIONS TAKEN ON NOTICE FROM THE NOVEMBER 2016 COUNCIL MEETING** 11/318,  
11/392,

Recommendation

1. That Questions On Notice No. 13/16 dated December 2, 2016, be received.

**RESOLUTION**

Minute No. 45413

Councillor C. Adams moved ) That the recommendation of item 14 be adopted.  
Councillor B. Licul seconded )

CARRIED



**QUESTIONS FOR NEXT MEETING ARISING FROM ITEMS ON THIS AGENDA**

Mine Rates (from Item 1) 12/174  
*The General Manager took a question on notice from Councillor Kennedy regarding the formula used to calculate mine rates and how much the local mines are paying.*

"For Real" Branding Strategy (from Item 5) 11/407  
*The General Manager took a question on notice from Councillor Clarke regarding whether Councillors could receive a review of the Branding Strategy; whether the "For Real" branding was successful or if it needed to be reviewed.*

Membership of Tidy Towns Working Group and Establishment of Soccer Oval Committee (from Item 11) 13/135  
*The General Manager took a question on notice from Councillor Adams regarding whether membership on the Tidy Towns Working Group should also be advertised; and a question from Councillors Licul and Kennedy regarding an update on the establishment of the Soccer Association S355 Committee including the maintenance arrangements for the soccer grounds.*

**SUPPLEMENTARY AGENDA ITEMS**

**ITEM 15 - MOTIONS OF WHICH NOTICE HAS BEEN GIVEN NO. 16/16 - DATED DECEMBER 09, 2016 - INVITE TO ATTEND COUNCIL MEETING** 12/11

Notice of Motion

1. That Broken Hill City Council sends correspondence to MLA Kevin Humphries and MP Mark Coulton inviting them to attend an ordinary meeting of Council.

**RESOLUTION**

Minute No. 45414

Councillor T. Kennedy moved ) That the recommendation of item 19 be adopted.  
Councillor B. Algate seconded )

CARRIED

**ITEM 16 - MOTIONS OF WHICH NOTICE HAS BEEN GIVEN NO. 17/16 - DATED DECEMBER 09, 2016 - CESSATION OF WATER RESTRICTIONS** 11/426

*The General Manager took a question on notice from Councillor Kennedy regarding circulating to Councillors an updated map on lead levels in Broken Hill and a copy of the Broken Hill Environmental Lead Program's recent presentation.*

**RESOLUTION**

Minute No. 45415

Councillor T. Kennedy moved ) That Broken Hill City Council sends  
Councillor J. Nolan seconded ) correspondence to Essential Water requesting  
that they take Broken Hill's lead levels into  
consideration when introducing water restrictions

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD  
DECEMBER 14, 2016

in the future.

That Council sends correspondence to the State and Federal Water Ministers regarding Broken Hill's high lead levels.

CARRIED

ITEM 17 - BROKEN HILL CITY COUNCIL REPORT NO. 263/16 - DATED DECEMBER 08, 2016 - FURTHER NOMINATIONS TO SECTION 355 COMMITTEES 11/9

This item was considered in conjunction with item 11 of the meeting agenda.

ITEM 18 - BROKEN HILL CITY COUNCIL REPORT NO. 264/16 - DATED DECEMBER 09, 2016 - MINUTES OF COMMUNITY STRATEGIC PLAN ROUND TABLE COMMITTEE MEETING HELD NOVEMBER 16, 2016 13/145

This item was considered in conjunction with item 9 of the meeting agenda

ITEM 19 - BROKEN HILL CITY COUNCIL REPORT NO. 265/16 - DATED DECEMBER 13, 2016 - FAR WEST INITIATIVE 11/173

Recommendation

1. That Broken Hill City Council Report No. 265/16 dated December 13, 2016, be received.
2. That Council endorse the Far West Initiative submission as presented and send to the Minister for Local Government by the deadline of Friday 16 December 2016.
3. That interested Councillors wishing to attend the Western Division Conference in Wentworth on 26 - 28 February 2017 advise the General Manager's Office by 31 January 2017.

**RESOLUTION**

Minute No. 45416

Councillor T. Kennedy moved ) That the recommendation of item 23 be adopted.  
Councillor C. Adams seconded )

CARRIED

**CONFIDENTIAL MATTERS**

**RESOLUTION**

Minute No. 45417 - Motion

Councillor C. Adams moved ) That the meeting be closed to the public in  
Councillor M. Clark seconded ) accordance with Section 10(A) of the Local  
Government Act in order for Council to  
considered a confidential report.

CARRIED

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD  
DECEMBER 14, 2016

*Members of the public and staff left the Council Chambers at 7:18 p.m. (staff remaining: General Manager, Corporate Responsibility Officer and Governance Officer).*

**ITEM 20 - BROKEN HILL CITY COUNCIL REPORT NO. 260/16 - DATED DECEMBER 02, 2016 - TENDER FOR APPROVAL - T16/11 DESIGN AND CONSTRUCTION WASTE TRANSFER STATION AT THE BROKEN HILL WASTE MANAGEMENT FACILITY - CONFIDENTIAL** 11/200

**(General Manager's Note:** This report considers a tender and is deemed confidential under Section 10A(2) (d) of the Local Government Act, 1993 which provides for commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it; or (ii) confer a commercial advantage on a competitor of the Council; or (iii) reveal a trade secret).

Recommendation

1. That Broken Hill City Council Report No. 260/16 dated December 2, 2016, be received.
2. That Council award the tender to CBC Project Management Group for the tendered amount of \$512 000 exc GST for the installation of a 6 bay transfer Station at the Broken Hill Waste Management Facility
3. That Council approve budget increase of \$126 000 for T16/11 funded from the waste reserve to allow for the construction of a 6 bay transfer station as preference to accommodate a maximum of 12 vehicles at one time
4. That Council approve additional budget of \$470 000 for the purchase of a Hook Lift Truck and industrial bins for the transfer station and loop road area funded from the waste reserve

**RESOLUTION**

Minute No. 45418

Councillor C. Adams moved ) That the resolution of item 20 be adopted.  
Councillor B. Licul seconded )

CARRIED

**ITEM 21 - MAYORAL MINUTE NO. 7/16 - DATED DECEMBER 02, 2016 - GENERAL MANAGER'S INTERIM PERFORMANCE REVIEW - CONFIDENTIAL** 16/156

**(General Manager's Note:** This report considers a staff matter and is deemed confidential under Section 10A(2) (a) of the Local Government Act, 1993 which contains matters that will involve the discussion of personnel matters concerning a particular individual).

Recommendation

1. That Mayoral Minute No. 7/16 dated December 2, 2016, be received.
2. That Council note that the General Manager's Performance Appraisal Committee met on Wednesday 2 November 2016 to review the performance of the General Manager.
3. That Council note that the results of the mid-term performance review found that Council's General Manager, Mr. James Roncon, meets or exceeds the expectations of Council.
4. That General Manager Mr. James Roncon be formally advised of the outcome of his annual review.

**RESOLUTION**

Minute No. 45419

Councillor M. Browne moved ) That the resolution of item 21 be adopted.  
Councillor B. Algate seconded )

CARRIED

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD  
DECEMBER 14, 2016

**ITEM 22 - BROKEN HILL CITY COUNCIL REPORT NO. 261/16 - DATED DECEMBER 06, 2016 -  
CODE OF CONDUCT NO. BHC160201 - CONFIDENTIAL** 16/14

**(General Manager's Note:** This report considers a Code of Conduct matter and is deemed confidential under Section 10A(2) (h) of the Local Government Act, 1993 which contains information regarding alleged contraventions of any Code of Conduct requirements applicable under section 440).

**RESOLUTION**

Minute No. 45420

Councillor B. Licul moved )

Councillor M. Clark seconded )

1. That the recommendation contained in the report be rejected on the grounds that the Final Investigation Report containing the recommendations is severely flawed and evidences multiple breaches of the Rules of Procedural Fairness, as detailed in correspondence from legal counsel of the subject person.
2. That Council note the following facts relating to this report and the original complaint which preceded it:
  - a) That the Broken Hill Regional Art Gallery Advisory Committee directed the Councillors on that committee to formally make representation to the Acting General Manager regarding changes in structure which had left the Art Gallery without a dedicated full-time Manager. This approach was made prior to recruitment of a Cultural Facilities Manager. There is concern that the fact that this meeting had been held was not disclosed in the initial report.
  - b) That in the report there is insufficient recognition that the subject person was Acting Chair of the Broken Hill Regional Art Gallery Advisory Committee when interviewed by the journalist from the Barrier Daily Truth.
  - c) That the Broken Hill City Council's media policy for Broken Hill Regional Art Gallery Advisory Committee calls for the Chair to be spokesperson for the Committee.
  - d) That the subject person in the article dated 6 January 2016 was responding to questions relating to the Art Gallery and the restructure which left the Art Gallery without a dedicated Manager, not the Cultural Facilities Manager which is a different role. The connection with the Manager Cultural Facilities position was made by the journalist and not by the subject person.
3. That the Council note that the subject person

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD  
DECEMBER 14, 2016

had undertaken to meet with the Council employee named in the report to express her regret that the comments made by the subject person have caused the employee unintentional distress.

4. That Council review its Media Relations Policy so that the Policy more closely aligns with current practice. Current practice gives tacit encouragement to all councillors to speak to the media which is contrary to the terms of the Policy

CARRIED

**ITEM 23 - BROKEN HILL CITY COUNCIL REPORT NO. 262/16 - DATED DECEMBER 06, 2016 - CODE OF CONDUCT NO. BHC160401 - CONFIDENTIAL** 16/42

**(General Manager's Note:** This report considers a Code of Conduct matter and is deemed confidential under Section 10A(2) (h) of the Local Government Act, 1993 which contains information regarding alleged contraventions of any Code of Conduct requirements applicable under section 440).

**RESOLUTION**

Minute No. 45421

Councillor B. Licul moved )

Councillor M. Clark seconded )

1. That Broken Hill City Council Report No. 262/16 dated December 6, 2016, be received.
2. That in accordance with clause 8.43 of the Procedures, the Complaints Coordinator arranges this report to be tabled at the next ordinary Council meeting following the receipt of this report.
3. That as a matter of urgency the General Manager, or a suitably qualified person of the General Managers choosing counsels the Subject Person regarding:
  - a) His obligations under the confidentiality provisions of the Code and Council's Media Relations Policy
  - b) His obligations under the provisions of the Local Government Act 1993, including but not limited to the following provisions of the Local Government Act 1993:  
Section 10(A)(2) (c), Section  
Section 232 (Role of a Councillor)  
Section 335 (Functions of the General Manager)  
Section 352 (Independence of staff for certain purposes)  
Section 439 (Conduct Councillors and others)  
Section 440F (Misconduct Provisions)
  - c) The implications of the release of confidential information on, but not limited to, the programs of Council,

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD  
DECEMBER 14, 2016

Council's legal obligations, and the communities trust in Council and its administration.

- c) His obligations in relation to matters conducted in the Committee of the Whole.
  - d) The impacts and possible consequences of making adverse comments about the programs of the Council.
  - e) The impacts and possible consequences of adversely commenting on the skills, abilities and work of Council employees (including WHS Obligations)
  - f) The concept of 'acting in the Public Interest' and what obligation a Councillor has in that regard. This counseling should focus on the Councillors obligation to act in the broader public interest or in the interests of the 'whole community'.
  - g) The concept of 'leadership' and the obligations of Councillors as outlined in the Office of Local Government's Councillor Handbook.
  - h) This counseling should occur not later than one month from the time in which this report is tabled at Council.
4. That Council resolves to formerly censure the Subject Person for his conduct under the provisions of section 440(G) of the Local Government Act 1993. This censure is to occur at the meeting, or the meeting immediately following Council's consideration of this report.
  5. That Council resolves to report the conduct of the Subject Person to the Office of Local Government for consideration under the misconduct provisions, of the *Local Government Act 1993*, and include the subject person's response statement.
  6. That the Subject Person issues a public apology for making comments in the media, which brought the Council, Council employees and Council's programs, as it related to the Library and Community lounge project into disrepute. This apology is to be made at the meeting immediately following the tabling of this report.
  7. That the Subject Person issues a specific

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD  
DECEMBER 14, 2016

public apology, to Council employees involved in the production of a report to Council concerning the relocation of the Council's library facilities and for any harm or embarrassment the comments caused them. This apology is to be made at the meeting immediately following the tabling of this report. The Council officers involved in the production of the report, still in the employ of Council are:

Mr Harry Stamboulidis – Chief Finance Officer

Mr Shane Nankivel – Finance Manager

Mr Shane Stenhouse – Asset Planner

Mr Garry Schindler – Asset Inspector

Mr David Zhao – Infrastructure Engineer.

8. Having consideration to the broader public interest and the serious nature of the breaches, the subject of this investigation, it is recommended that the finding of inappropriate conduct is made public.

CARRIED

**ITEM 24 - BROKEN HILL CITY COUNCIL REPORT NO. 266/16 - DATED DECEMBER 13, 2016 - EOI16/5 - LEASING OPPORTUNITIES AT THE TOURIST AND TRAVELLERS CENTRE -**

**CONFIDENTIAL**

EOI16/5

**(General Manager's Note:** This report considers a lease and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).

Recommendation

1. That Broken Hill City Council Report No. 266/16 dated December 13, 2016, be received.
2. That Council enters into a lease arrangement with JA & JM Gordon Investments Pty Ltd for occupation of Shop 3 at the Tourist and Travellers Centre plus exclusive use of two designated parking spaces located between the trade waste receptacle and the bus wash bay at the Centre.
3. That the initial term of the lease be three years with three options to renew the lease each of three years duration.
4. That the initial base rental be \$2,937.00 to be increased by a percentage of outgoings of the Tourist and Travellers Centre, to be negotiated by the General Manager.
5. That the total rental amount be reviewed for CPI increases on July 1 each year with the first CPI review to be July 1, 2017.
6. That all other standard lease terms as per the *Conveyancing Act 1919* be included.
7. That the General Manager and Mayor be authorised to sign the lease contract under the Common Seal of Council.

**RESOLUTION**

Minute No. 45422

Councillor T. Kennedy moved )

Councillor M. Browne seconded )

That the recommendation of item 24 be adopted.

CARRIED

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD  
DECEMBER 14, 2016

**ITEM 25 - URGENT MOTION**

16/14

**RESOLUTION**

Minute No. 45423

Councillor T. Kennedy moved )

Councillor R. Page seconded )

That, subject to advice from the Office of Local Government, the subject person's legal costs be reimbursed by Council with regards to Code of Conduct complaint BHC160201.

CARRIED

*Members of the media and public returned 8:54 p.m.*

*The Mayor invited the General Manager to report on the items considered in closed session. The General Manager advised that in respect of:*

Item 20 - Broken Hill City Council Report No. 260/16 - dated December 02, 2016 - Tender for Approval - T16/11 Design and Construction Waste Transfer Station at the Broken Hill Waste Management Facility - **Confidential**

- That Broken Hill City Council Report No. 260/16 dated December 2, 2016, be received.
- That Council award the tender to CBC Project Management Group for the tendered amount of \$512 000 exc GST for the installation of a 6 bay transfer Station at the Broken Hill Waste Management Facility
- That Council approve budget increase of \$126 000 for T16/11 funded from the waste reserve to allow for the construction of a 6 bay transfer station as preference to accommodate a maximum of 12 vehicles at one time
- That Council approve additional budget of \$470 000 for the purchase of a Hook Lift Truck and industrial bins for the transfer station and loop road area funded from the waste reserve

Item 21 - Mayoral Minute No. 7/16 - dated December 02, 2016 - General Manager's Interim Performance Review – **Confidential**

- That Mayoral Minute No. 7/16 dated December 2, 2016, be received.
- That Council note that the General Manager's Performance Appraisal Committee met on Wednesday 2 November 2016 to review the performance of the General Manager.
- That Council note that the results of the mid-term performance review found that Council's General Manager, Mr. James Roncon, meets or exceeds the expectations of Council.
- That General Manager Mr. James Roncon be formally advised of the outcome of his annual review.

Item 22 - Broken Hill City Council Report No. 261/16 - dated December 06, 2016 - Code of Conduct No. BHC160201 - **Confidential**

- That the recommendation contained in the report be rejected on the grounds that the Final Investigation Report containing the recommendations is severely flawed and evidences



MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD  
DECEMBER 14, 2016

multiple breaches of the Rules of Procedural Fairness, as detailed in correspondence from legal counsel of the subject person.

- That Council note the following facts relating to this report and the original complaint which preceded it:
  - That the Broken Hill Regional Art Gallery Advisory Committee directed the Councillors on that committee to formally make representation to the Acting General Manager regarding changes in structure which had left the Art Gallery without a dedicated full-time Manager. This approach was made prior to recruitment of a Cultural Facilities Manager. There is concern that the fact that this meeting had been held was not disclosed in the initial report.
  - That in the report there is insufficient recognition that the subject person was Acting Chair of the Broken Hill Regional Art Gallery Advisory Committee when interviewed by the journalist from the Barrier Daily Truth.
  - That the Broken Hill City Council's media policy for Broken Hill Regional Art Gallery Advisory Committee calls for the Chair to be spokesperson for the Committee.
  - That the subject person in the article dated 6 January 2016 was responding to questions relating to the Art Gallery and the restructure which left the Art Gallery without a dedicated Manager, not the Cultural Facilities Manager which is a different role. The connection with the Manager Cultural Facilities position was made by the journalist and not by the subject person.
- That the Council note that the subject person had undertaken to meet with the Council employee named in the report to express her regret that the comments made by the subject person have caused the employee unintentional distress.
- That Council review its Media Relations Policy so that the Policy more closely aligns with current practice. Current practice gives tacit encouragement to all councillors to speak to the media which is contrary to the terms of the Policy

Item 23 - Broken Hill City Council Report No. 262/16 - dated December 06, 2016 - Code of Conduct No. BHC160401 – **Confidential**

- That Broken Hill City Council Report No. 262/16 dated December 6, 2016, be received.
- That in accordance with clause 8.43 of the Procedures, the Complaints Coordinator arranges this report to be tabled at the next ordinary Council meeting following the receipt of this report.
- That as a matter of urgency the General Manager, or a suitably qualified person of the General Managers choosing counsels the Subject Person regarding:
  - His obligations under the confidentiality provisions of the Code and Council's Media Relations Policy
  - His obligations under the provisions of the Local Government Act 1993, including but not limited to the following provisions of the Local Government Act 1993:
    - Section 10(A)(2) (c), Section
    - Section 232 (Role of a Councillor)
    - Section 335 (Functions of the General Manager)
    - Section 352 (Independence of staff for certain purposes)
    - Section 439 (Conduct Councillors and others)
    - Section 440F (Misconduct Provisions)

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD  
DECEMBER 14, 2016

- The implications of the release of confidential information on, but not limited to, the programs of Council, Council's legal obligations, and the communities trust in Council and its administration.
- His obligations in relation to matters conducted in the Committee of the Whole.
- The impacts and possible consequences of making adverse comments about the programs of the Council.
- The impacts and possible consequences of adversely commenting on the skills, abilities and work of Council employees (including WHS Obligations)
- The concept of 'acting in the Public Interest' and what obligation a Councillor has in that regard. This counseling should focus on the Councillors obligation to act in the broader public interest or in the interests of the 'whole community'.
- The concept of 'leadership' and the obligations of Councillors as outlined in the Office of Local Government's Councillor Handbook.
- This counseling should occur not later than one month from the time in which this report is tabled at Council.
- That Council resolves to formally censure the Subject Person for his conduct under the provisions of section 440(G) of the Local Government Act 1993. This censure is to occur at the meeting, or the meeting immediately following Council's consideration of this report.
- That Council resolves to report the conduct of the Subject Person to the Office of Local Government for consideration under the misconduct provisions, of the *Local Government Act 1993*, and include the subject person's response statement.
- That the Subject Person issues a public apology for making comments in the media, which brought the Council, Council employees and Council's programs, as it related to the Library and Community lounge project into disrepute. This apology is to be made at the meeting immediately following the tabling of this report.
- That the Subject Person issues a specific public apology, to Council employees involved in the production of a report to Council concerning the relocation of the Council's library facilities and for any harm or embarrassment the comments caused them. This apology is to be made at the meeting immediately following the tabling of this report. The Council officers involved in the production of the report, still in the employ of Council are:  
Mr Harry Stamboulidis – Chief Finance Officer  
Mr Shane Nankivel – Finance Manager  
Mr Shane Stenhouse – Asset Planner  
Mr Garry Schindler – Asset Inspector  
Mr David Zhao – Infrastructure Engineer.
- Having consideration to the broader public interest and the serious nature of the breaches, the subject of this investigation, it is recommended that the finding of inappropriate conduct is made public.

Item 24 - Broken Hill City Council Report No. 266/16 - dated December 13, 2016 - EO116/5 - Leasing Opportunities at the Tourist and Travellers Centre – **Confidential**

- That Broken Hill City Council Report No. 266/16 dated December 13, 2016, be received.
- That Council enters into a lease arrangement with JA & JM Gordon Investments Pty Ltd for occupation of Shop 3 at the Tourist and Travellers Centre plus exclusive use of two designated parking spaces located between the trade waste receptacle and the bus wash bay at the Centre.

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD  
DECEMBER 14, 2016

- That the initial term of the lease be three years with three options to renew the lease each of three years duration.
- That the initial base rental be \$2,937.00 to be increased by a percentage of outgoings of the Tourist and Travellers Centre, to be negotiated by the General Manager.
- That the total rental amount be reviewed for CPI increases on July 1 each year with the first CPI review to be July 1, 2017.
- That all other standard lease terms as per the *Conveyancing Act 1919* be included.
- That the General Manager and Mayor be authorised to sign the lease contract under the Common Seal of Council.

*The Mayor thanked the public, media staff for their attendance at Council Meetings throughout the year and wished them a very merry Christmas and a happy New Year. The Mayor thanked Councillors for their contributions in 2016 and also wished them well for the festive season and the new year and that she looks forward to coming back in the new year to work together for the best interest of Broken Hill.*

There being no further business the Mayor closed the meeting at 9:03 p.m.

THE FOREGOING MINUTES WERE READ )  
AND CONFIRMED AT THE ORDINARY )  
MEETING OF THE BROKEN HILL CITY )  
COUNCIL HELD ON FEBRAURY 22, 2017. )

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CHAIRPERSON

**REPORTS**

- 1. BROKEN HILL CITY COUNCIL REPORT NO. 1/17 - DATED FEBRUARY 14, 2017 - CODE OF CONDUCT - PUBLIC APOLOGIES (BHC160401) ..... 26
  
- 2. BROKEN HILL CITY COUNCIL REPORT NO. 2/17 - DATED JANUARY 30, 2017 - CORRESPONDENCE REPORT - TELSTRA'S PIT REPLACEMENT PROGRAM (11/262)..... 28
  
- 3. BROKEN HILL CITY COUNCIL REPORT NO. 3/17 - DATED FEBRUARY 08, 2017 - CORRESPONDENCE REPORT - WATER RELEASES FROM THE MENINDEE LAKES SYSTEM (11/426) ..... 31
  
- 4. BROKEN HILL CITY COUNCIL REPORT NO. 4/17 - DATED DECEMBER 23, 2016 - DRAFT COMMUNITY STRATEGIC PLAN - 2017 REVISION (11/89)..... 35
  
- 5. BROKEN HILL CITY COUNCIL REPORT NO. 5/17 - DATED FEBRUARY 10, 2017 - QUARTERLY BUDGET REVIEW STATEMENT FOR PERIOD ENDING DECEMBER 2016 (12/160) ..... 103
  
- 6. BROKEN HILL CITY COUNCIL REPORT NO. 6/17 - DATED DECEMBER 06, 2016 - ADOPTION OF FINANCIAL MANAGEMENT POLICIES (12/144)..... 119
  
- 7. BROKEN HILL CITY COUNCIL REPORT NO. 7/17 - DATED FEBRUARY 08, 2017 - PROPOSED AMENDMENTS TO COMMUNITY ASSISTANCE GRANTS POLICY (12/114) ..... 137
  
- 8. BROKEN HILL CITY COUNCIL REPORT NO. 8/17 - DATED FEBRUARY 14, 2017 - REVIEW OF MANAGEMENT OF THE BROKEN HILL AIRPORT (11/214)..... 153
  
- 9. BROKEN HILL CITY COUNCIL REPORT NO. 9/17 - DATED FEBRUARY 08, 2017 - SMART COMMUNITIES FRAMEWORK (11/73) ..... 193
  
- 10. BROKEN HILL CITY COUNCIL REPORT NO. 10/17 - DATED JANUARY 11, 2017 - INVESTMENT REPORT FOR DECEMBER 2016 (11/48) ..... 197
  
- 11. BROKEN HILL CITY COUNCIL REPORT NO. 11/17 - DATED FEBRUARY

06, 2017 - INVESTMENT REPORT FOR JANUARY 2017 (11/48)..... 209

12. BROKEN HILL CITY COUNCIL REPORT NO. 12/17 - DATED FEBRUARY 06, 2017 - DEVELOPMENT APPLICATION 124/2016 - KEEPING OF HORSES AT 112 MURTON STREET, BROKEN HILL (11/467)..... 222

13. BROKEN HILL CITY COUNCIL REPORT NO. 13/17 - DATED FEBRUARY 07, 2017 - DEVELOPMENT APPLICATION 448/2004 MODIFICATION TO CONSENT TO ALLOW FOR MODIFIED TRANSPORTATION ROUTE AND USE OF A-DOUBLE ROAD TRAINS - ORE TRANSPORTATION FROM POTOSI TO SOUTHERN OPERATIONS (11/467) ..... 228

14. BROKEN HILL CITY COUNCIL REPORT NO. 14/17 - DATED JANUARY 30, 2017 - WESTERN DIVISION COUNCILS OF NSW ANNUAL CONFERENCE, 26-28 FEBRUARY 2017, DARETON (11/173)..... 302

15. BROKEN HILL CITY COUNCIL REPORT NO. 15/17 - DATED FEBRUARY 01, 2017 - LOCAL GOVERNMENT NSW TOURISM CONFERENCE (11/304)..... 307

16. BROKEN HILL CITY COUNCIL REPORT NO. 16/17 - DATED FEBRUARY 13, 2017 - BROKEN HILL SOCCER ASSOCIATION - GRANT PROPOSAL (12/48)..... 321

17. BROKEN HILL CITY COUNCIL REPORT NO. 17/17 - DATED FEBRUARY 06, 2017 - MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING NO 366 HELD TUESDAY DECEMBER 6, 2016 (11/397)..... 323

18. BROKEN HILL CITY COUNCIL REPORT NO. 18/17 - DATED JANUARY 09, 2017 - MINUTES OF THE BROKEN HILL LEAD REFERENCE GROUP MEETING HELD 23 NOVEMBER 2016 (12/177) ..... 344

19. BROKEN HILL CITY COUNCIL REPORT NO. 19/17 - DATED FEBRUARY 09, 2017 - ACTION LIST REPORT (11/25) ..... 366

## ORDINARY MEETING OF THE COUNCIL

February 14, 2017

**ITEM 1**BROKEN HILL CITY COUNCIL REPORT NO. 1/17**SUBJECT:**                    CODE OF CONDUCT - PUBLIC APOLOGIES                    BHC160401**Recommendation**

1. That Broken Hill City Council Report No. 1/17 dated February 14, 2017, be received.
2. That Councillor Algate be invited to make his public apologies, at the Council Meeting held February 22, 2017, in accordance with Council's resolution of December 14, 2016 (Minute Number 45421, items 6 and 7).

**Executive Summary:**

A Code of Conduct Investigation Report BHC160401 regarding Councillor Robert Algate was adopted in closed session at the Council Meeting held on December 14, 2016.

Part of the Council resolution in adopting the Conduct Reviewer's recommendations was the requirement for Councillor Algate to offer a public apology at the Council Meeting immediately following Council's resolution, regarding his comments in the media in relation to the Library and Community Lounge project which brought the Council, Council employees and Council's programs into disrepute. Also that a separate specific apology be made to Council Officers involved in the production of the report for any harm or embarrassment the comments may have caused them (Minute Number 45421 items 6 and 7).

The public apologies are to be made by Councillor Algate at the Council Meeting to be held February 22, 2017.

**Report:**

The Model Code of Conduct adopted by Council as Council's Code of Conduct Policy is Council's mechanism that allows complaints to be submitted for breaches of the Code by Councillors and the General Manager.

This Model Code of Conduct for Local Councils in NSW ("the Model Code of Conduct") is made for the purposes of *section 440 of the Local Government Act 1993* ("the Act"). Section 440 of the Act requires every Council to adopt a code of conduct that incorporates the provisions of the Model Code.

A Code of Conduct Investigation Report BHC160401 regarding Councillor Robert Algate was considered by Council in closed session at the Council Meeting held on December 14, 2016 and as per Council's Resolution, Minute Number 45421 items 6 and 7, Councillor Algate is invited to make his public apologies at the February Council Meeting.

Communication/Consultation

In accordance with advice of the Office of Local Government and in line with Procedures for the Administration of the Model Code of Conduct for Local Councils in NSW (March 2013), members of the public will not be able to register to speak on this report.

**Strategic Direction:**

Key Direction: 4 – Our Leadership  
Objective: 4.1 – Openness and Transparency in Decision Making  
Function: Leadership and Governance  
DP Action: 4.1.1.3 – The Council leadership group works well together to serve the community

**Relevant Legislation:**

*Section 440 of the Local Government Act 1993*  
Council's adopted Code of Conduct Policy

**Financial Implications:**

Nil

**Attachments**

There are no attachments for this report.

JAMES RONCON  
GENERAL MANAGER

ORDINARY MEETING OF THE COUNCIL

January 30, 2017

**ITEM 2**

BROKEN HILL CITY COUNCIL REPORT NO. 2/17

SUBJECT: CORRESPONDENCE REPORT - TELSTRA'S PIT REPLACEMENT PROGRAM 11/262

**Recommendation**

1. That Broken Hill City Council Report No. 2/17 dated January 30, 2017, be received.
2. That correspondence from Telstra dated December 16, 2016 advising of its Pit Replacement Program be received.
3. That Council notes that Telstra's contact details for reporting damaged pit covers has been distributed to Council's Infrastructure Department, placed on Council's website and a media release issued.

**Executive Summary:**

Council has received correspondence from Telstra dated December 16, 2016 advising of its Pit Replacement Program.

**Report:**

At the November 2016 Council Meeting, Councillor Kennedy submitted a Notice of Motion regarding the deteriorated condition of many Telstra pits in Broken Hill and raised concerns regarding the possibility of asbestos contamination.

As per Council resolution (Minute No. 45386), Council forwarded correspondence to Telstra regarding its concerns about the safety of deteriorated Telstra phone line pits and asked if the yellow plastic covers are going to be replaced.

Council has now received reply correspondence from Telstra outlining their national two year Pit Replacement Program and advising that any pits with a yellow walk board will be in their program for replacement. Telstra further advised that they rely on their staff, the public and councils to report and damaged pits to be included in the program.

Telstra's contact details to report any damaged pits has been distributed to Council's Infrastructure Strategy Department in order for Council's Roads Crews to report any deteriorated pits, information was placed on Council's website and a media release was distributed to media outlets on February 10, 2017, to inform the general public.

**Strategic Direction:**

Key Direction:	1. Our Community
Objective:	1.4 Our built environment supports our quality of life
Function:	Local Transport
DP Action:	1.4.1.12 Further develop and enhance the Asset Management Plan for Transport



**Relevant Legislation:**

*Telecommunications Act 1987*

**Financial Implications:**

Nil to Council

**Attachments**

1. Correspondence from Telstra 16/12/2016 1 Page

JAMES RONCON  
GENERAL MANAGER

Andrew Perrin  
Chief Executive Officer



16 December 2016

Ms Darriea Turley  
Mayor  
Broken Hill City Council  
PO Box 448  
Broken Hill NSW 2880

Dear Mayor Turley

Thank you for your letter received in my office on 13 December 2016, regarding damaged pits in the Broken Hill region.

Telstra has a national Pit Replacement Program over the next 2 years, to restore any pit deemed a risk to the public's safety. This year alone, we are targeted to replace 23,400 pits. With regard to your concerns, any current yellow walk board over a pit will be in our program to be replaced in as part of our works depending on the risk criteria of the location.

In reference to 101 Thomas Street, we have no records of a pit being damaged at this address. We will have a Technician attend to assess the damaged pit and take the appropriate action.

Telstra has over 7.3 million pits and manholes in our network nationally and we rely on our own staff, the public and councils to report any pit that has been damaged so we can make the asset safe and program it in for permanent repair. Below are all the methods available to your constituents, to report a damaged pit or manhole for future reference:

Phone 132203

Website <https://say.telstra.com.au/customer/general/forms/report-damage-to-telstra-equipment>

Complaints: 132203

Snap App: Google Play or the App Store

Snap Send Solve <http://www.snapsendsolve.com/>

Thank you again for taking the time to share this information with me.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Andrew Perrin', is located below the 'Yours sincerely' text.

ORDINARY MEETING OF THE COUNCIL

February 8, 2017

**ITEM 3**

BROKEN HILL CITY COUNCIL REPORT NO. 3/17

SUBJECT: CORRESPONDENCE REPORT - WATER RELEASES FROM THE MENINDEE LAKES SYSTEM 11/426

**Recommendation**

1. That Broken Hill City Council Report No. 3/17 dated February 8, 2017, be received.
2. That correspondence dated January 31, 2017 from the Hon. Barnaby Joyce, M.P. , Deputy Prime Minister and Minister for Agriculture and Water Resources in reply to Council’s correspondence regarding the release of water from the Menindee Lakes System, be received.

**Executive Summary:**

Council has received correspondence from the Hon. Barnaby Joyce, M.P. Deputy Prime Minister and Minister for Agriculture and Water Resources responding to Council’s correspondence regarding the release of water from the Menindee Lakes System.

**Report:**

At the November 2016 Council Meeting, Councillor Kennedy submitted a Notice of Motion regarding the community’s concern of the impact of the proposed release of 250GL of water from the Menindee Lakes System for environmental flows, and that if released the community be guaranteed that a release of this size is a “one-off” and that any future releases be in consultation with the Broken Hill Community.

As per Council resolution (Minute No. 45387), Council forwarded correspondence to the Water Minister Barnaby Joyce, NSW Water Minister Niall Blair, MLA Kevin Humphries and MP Mark Coulton regarding its concerns.

Council has now received reply correspondence from the Deputy Prime Minister outlining the requirement of Water NSW with regards to future water releases from Menindee Lakes; the legislative requirements for water management in NSW; the investment by the Australian Government in infrastructure; and for the implementation of water saving projects at Menindee Lakes to achieve value for money and significant water savings.

**Strategic Direction:**

- Key Direction: 1 Our Community
- Objective: 1.5 Our health and wellbeing ensures that we live life to the full
- Function: Leadership and Governance
- DP Action: 1.5.1.9 Advocate for the continued supply of secure and affordable quality water supply for the City

**Attachments**

1. Correspondence from the Deputy Prime Minister 31/01/2017 2 Pages

JAMES RONCON  
GENERAL MANAGER



**The Hon. Barnaby Joyce MP**

Deputy Prime Minister  
Minister for Agriculture and Water Resources  
Leader of The Nationals  
Federal Member for New England

Ref: MC16-011139

31 JAN 2017

Councillor Darriea Turley  
Mayor  
Broken Hill City Council  
PO Box 448  
BROKEN HILL NSW 2880

Via email: [council@brokenhill.nsw.gov.au](mailto:council@brokenhill.nsw.gov.au)

Dear Mayor Turley *Darriea,*

I refer to your letter of 7 December 2016 regarding Broken Hill City Council's resolution on the release of water from the Menindee Lakes system. I apologise for the delay in responding.

It is pleasing to note that over the 2016 winter and spring period there were significant flows in the Darling River which resulted in the filling of the Menindee Lakes and the resumption of flows to the lower Darling River.

The Menindee Lakes storage system serves multiple purposes, including water supply for Broken Hill and downstream irrigation, recreational amenity and is of environmental and cultural significance, as well as being an important element of the River Murray water supply system. This complex system is operated to meet multiple demands under arrangements collectively agreed by the Australian Government and the state and territory governments of the Basin, as set out in the Murray-Darling Basin Agreement. Any changes to these arrangements would require the agreement of all the governments in the Basin.

Recognising the water resource requirements of the communities, industries and environments reliant on the Menindee Lakes storage system, under the joint-management arrangements the Murray-Darling Basin Authority and WaterNSW announced on 5 January 2017 increases to release rates from the Menindee Lakes to provide for demand along the lower Darling River and the Murray River downstream of the Darling River confluence.

As a result of these increased releases the delivery of environmental water referred to by Council in its resolution, which commenced in December 2016, has been postponed. Notwithstanding this delivery of water being postponed, WaterNSW advised in the announcement that it will continue to work closely with environmental water authorities so the increased releases from the Menindee Lakes storage system will also benefit native fish in the lower Darling River.

The management of water resources in New South Wales, including the delivery of water from NSW storages to meet requests from users and environmental water managers, is the responsibility of the NSW Government in accordance with relevant legislation and water sharing plans. These plans are developed through technical and scientific assessment as well as extensive community consultation, to determine the right balance between the economic, social and environmental demands on the region's water resources.

The Australian Government is focused on investment in infrastructure to recover the required amount of water to meet the objectives of the Basin Plan and is committed to working with the NSW Government to improve the storage efficiency of the Menindee Lakes. Australian Government funding of \$156 million is available to NSW for the implementation of a water savings project at the Menindee Lakes, subject to it meeting Australian Government requirements for achieving both value for money and significant water savings. Any proposed project is expected to take into account the social, economic and environmental importance of the Menindee Lakes.

Thank you for raising the Council's concerns.

Yours sincerely



Barnaby Joyce MP

## ORDINARY MEETING OF THE COUNCIL

December 23, 2016

**ITEM 4**BROKEN HILL CITY COUNCIL REPORT NO. 4/17SUBJECT:                    DRAFT COMMUNITY STRATEGIC PLAN - 2017 REVISION    11/89**Recommendation**

1. That Broken Hill City Council Report No. 4/17 dated December 23, 2016, be received.
2. That Council endorse the Draft Community Strategic Plan 2033 for public exhibition.
3. That the Draft Community Strategic Plan 2033 be placed on public display for 28 days in accordance with legislation.

**Executive Summary:**

The Community Strategic Plan is the key Council strategy document from which flow Council directions for the next four years via its Delivery Programme and one year Operational Plan.

The purpose of the plan is to identify the community's main priorities and aspirations for the future and to plan strategies for achieving these goals. In doing this, the plan considers the issues and pressures that may affect the community and the level of resources that will realistically be available to achieve its aims and aspirations.

While Council has a custodial role in initiating, preparing and maintaining the Community Strategic Plan on behalf of the Local Government Area, it is not wholly responsible for its implementation. Other partners, such as State agencies and community groups may also be engaged in delivering the long-term objectives of the plan.

The Community Strategic Plan must be reviewed every four (4) years. From 2012, each newly elected council must complete the review by 30 June in the year following the Local Government Elections and roll the planning period forward by at least four (4) years so that it is always a 10 year minimum plan.

**Report:**

Following the Local Government Election in September 2016 Council was required to review the Community Strategic Plan.

The Community Strategic Plan 2033 was originally developed in 2010, with a major review in 2013 following extensive community consultation and a smaller revision in 2014.

In accordance with the adopted Community Engagement Strategy, a series of internal workshops were held with staff. Briefings were then held of the Executive Leadership Team and Councillors. These workshops and briefing identified proposed changes to the existing plan.

An online community survey went live on 13 January 2017 asking the community for feedback to proposed changes to the plan. The survey received 74 responses, with the results indicating strong agreement to all proposed changes to the plan. Two written responses were received from community members who undertook the survey and wished to provide additional feedback.

Correspondence was forwarded to a number of specific stakeholders who were involved in the development of the original plan and who continue to be important in its revisions and revamp. Correspondence was also forwarded to members of the Community Round Table S355 Committee and the local State Member, seeking feedback on the proposed changes to the plan. Four responses were received on the proposed changes, inclusive of additional feedback.

On 2 February 2017 Council facilitated an 'Open Day' at the Visitor Information Centre, providing the community with opportunity to speak with Council staff and Councillors about the existing plan, the proposed changes and any other unidentified community needs and aspirations. Sixty eight community members attended the Open Day to have their say, engaging with Council staff and Councillors. These community members registered their feedback to the proposed changes to the plan and provided varied feedback across all four key directions and Council services.

The key feedback topics included:

- Strong support for the ongoing protection of the Menindee Lakes and Darling River;
- Concern for the City's appearance; particularly weeds and footpaths;
- Improved communication and use of 'plain English' when communicating with the community.

Other areas of feedback included:

- Accessibility
- Economy
- Roads
- Tourism and transport
- Waste operations and kerbside recycling.

A summary of the feedback is attached.

The collation of data from all forms of engagement undertaken indicate that all proposed changes to the plan, were received favourably by the community. A summary of the results is attached.

The draft Community Strategic Plan is attached for endorsement of the plan to be placed on public display for 28 days. It is expected that the draft plan, along with any feedback received within the public display period, will be presented to Council at the April Council meeting for final adoption and implementation by 1 July 2017.

#### **Strategic Direction:**

Key Direction:	4 Our Leadership
Objective:	4.1 Openness and Transparency in Decision Making
Function:	Leadership and Governance
DP Action:	4.1.1.10 The Integrated Planning and Reporting Framework is implemented

#### **Relevant Legislation:**

Section 402(5) of the *Local Government Act 1993* states that, "(5) Following an ordinary election of councillors, the council must review the community strategic plan before 30 June following the election. The council may endorse the existing plan, endorse amendments to the existing plan or develop and endorse a new community strategic plan, as appropriate to ensure that the area has a community strategic plan covering at least the next 10 years. "



**Financial Implications:**

The Community Strategic Plan forms the base document upon which the next four year Delivery and Operational Plans will be budgeted.

Financial implications of endorsing the Draft Community Strategic Plan for public display a period of 28 days will include advertising costs estimated to be \$300.

**Attachments**

1. CSP 2017 Community Engagement Results and Feedback 13 Pages
2. Draft Broken Hill 2033 Community Strategic Plan 2017 Review 52 Pages

RAZIJA NU'MAN  
DIVISION MANAGER CORPORATE AND HUMAN SERVICES

JAMES RONCON  
GENERAL MANAGER

**BROKEN HILL 2033 COMMUNITY STRATEGIC PLAN – 2017 REVIEW**

**PROPOSED CHANGES TO THE PLAN**

**10 FEBRUARY 2017**

<b>COMMUNITY ENGAGEMENT RESULTS</b>	<b>Agree Online Survey</b>	<b>Disagree Online Survey</b>	<b>Agree Open Day</b>	<b>Disagree Open Day</b>	<b>Agree Community Stakeholder</b>	<b>Disagree Community Stakeholder</b>	<b>Agree Total</b>	<b>Disagree Total</b>
<b>CSP STRATEGY REFERENCE – OUR COMMUNITY</b>								
<b>1.2.1</b> Develop, implement, <b>support and promote</b> initiatives to celebrate the achievements within the community	71	3	12	0			<b>83</b>	<b>3</b>
<b>1.2.2</b> Encourage volunteering and create initiatives to support <b>and promote</b> the strong volunteer base currently engaged in Broken Hill	71	3	16	0			<b>87</b>	<b>3</b>
<b>1.3.3</b> Ensure our residents and visitors are aware of the importance of Broken Hill in Australian History <b>and as Australia's First Heritage Listed City</b>	71	3	19	0			<b>90</b>	<b>3</b>
<b>1.5.2</b> Provide quality health, medical and allied services to meet demographic changes, particularly 24-hour medical services, specialist services, <del>and</del> mental health support services <b>and rehabilitation services</b>	73	1	17	0			<b>90</b>	<b>1</b>
<b>1.5.7</b> Encourage cycling and walking, through developing use of accessible safe tracks and paths	62	12	15	2			<b>77</b>	<b>14</b>
<b>1.3.5 (New)</b> Sustain and grow arts and culture and preserve the importance of our social capital, built heritage and history	67	7	16	1			<b>83</b>	<b>8</b>

<b>COMMUNITY ENGAGEMENT RESULTS</b>									
<b>CSP STRATEGY REFERENCE – OUR ECONOMY</b>									
	Agree Online Survey	Disagree Online Survey	Agree Open Day	Disagree Open Day	Agree Community Stakeholder	Disagree Community Stakeholder	Agree Total	Disagree Total	
<b>2.1.1</b> Create greater collaboration and strategic planning capacity with a view to identifying opportunities <del>and to</del> <b>to</b> increasing economic activity <del>and retention of residents</del>	74	0	15	0		1	<b>89</b>	<b>1</b>	
<b>2.1.2</b> Develop and implement strategies and partnerships to <del>support established businesses and services and</del> encourage new investment opportunities within the region	71	3	14	0			<b>85</b>	<b>3</b>	
<del>2.1.6</del> Secure high-speed broadband <b>Enhance digital communications capacity</b> for the City	58	16	10	0			<b>68</b>	<b>16</b>	
<b>2.1.8</b> Both new and existing businesses are developed, supported and promoted (Remove repeat of 2.1.2)	70	4	12	0			<b>82</b>	<b>4</b>	
<b>2.2.1</b> Cooperatively engage government, business and community stakeholders in <del>developing a strategic approach to</del> <b>supporting</b> the management of tourism	66	8	12	0			<b>78</b>	<b>8</b>	
<del>2.2.2</del> Institute <b>Utilise</b> a destination-based research program to better inform decision-making	71	3	4	0			<b>75</b>	<b>3</b>	
<b>2.2.3</b> Investigate the development of industry led tourism to drive a robust tourism sector (Remove ownership transferred)	67	7	10	0			<b>77</b>	<b>7</b>	
<b>2.2.4</b> <del>Ensure</del> <b>Encourage</b> service excellence in the tourism, hospitality and retail sectors to enhance visitor experience and maximise yield from tourism	67	7	12	0			<b>79</b>	<b>7</b>	

<b>COMMUNITY ENGAGEMENT RESULTS</b>									
<b>CSP STRATEGY REFERENCE – OUR ECONOMY – Cont'd...</b>									
	Agree Online Survey	Disagree Online Survey	Agree Open Day	Disagree Open Day	Agree Community Stakeholder	Disagree Community Stakeholder	Agree Total	Disagree Total	
<b>2.2.7</b> Establish and deliver a consistent destination brand and image that positions Broken Hill as a significant outback destination in Australia. Reinforce the established Broken Hill For Real Brand and the Australia's First National Heritage Listed City positioning, to promote Broken Hill as a significant outback destination in Australia	68	6	11	0			79	6	
<b>2.2.8</b> Develop a strategic and proactive approach to the development, management and marketing of conferences, events and filming activities	55	19	9	0			64	19	
<b>2.1.9 (New)</b> Promote attraction and retention for residency in our City	73	1	8	0		1	81	2	
<b>2.2.9 (New)</b> Continue with a proactive approach to the development, management and marketing of meetings, incentives, conferences and events (MICE)	68	6	9	0			77	6	

<b>COMMUNITY ENGAGEMENT RESULTS</b> <b>CSP STRATEGY REFERENCE – OUR ENVIRONMENT</b>	Agree Online Survey	Disagree Online Survey	Agree Open Day	Disagree Open Day	Agree Community Stakeholder	Disagree Community Stakeholder	Agree Total	Disagree Total
<b>3.1.2</b> Increase use <b>and innovation</b> of renewable resources and decrease the use of non-renewable resources	67	7	12	4			<b>79</b>	<b>11</b>
<b>3.1.5</b> Secure a <b>permanent</b> clean, reliable and sustainable water supply for the area	72	2	18	0			<b>90</b>	<b>2</b>
<b>3.3.2</b> Preserve the heritage and streetscapes of the <b>Australia's First Heritage Listed City</b>	65	9	19	0			<b>84</b>	<b>9</b>
<b>3.1.7 (New)</b> Secure the water supply in the Menindee Lakes system to provide protection to cultural and ecological interests and social and recreational opportunities for the City's residents and visitors to our region	73	1	33	0			<b>106</b>	<b>1</b>
<b>COMMUNITY ENGAGEMENT RESULTS</b> <b>CSP STRATEGY REFERENCE – OUR LEADERSHIP</b>	Agree Online Survey	Disagree Online Survey	Agree Open Day	Disagree Open Day	Agree Community Stakeholder	Disagree Community Stakeholder	Agree Total	Disagree Total
<b>4.1.1</b> <b>Undertake</b> communication and engagement with the community <b>to</b> increases confidence in decision-making	71	3	13	0			<b>84</b>	<b>3</b>
<b>4.2.3</b> Our leaders are aware of emerging issues and new information in order to <b>advocate and</b> respond appropriately	69	5	11	0			<b>80</b>	<b>5</b>
<b>4.3.2</b> A community round table is <del>established</del> <b>maintained</b> to drive the implementation of the Community Strategic Plan and report on progress to the community	73	1	15	0			<b>88</b>	<b>1</b>
<b>4.3.3</b> The leadership <b>capability and</b> capacity within our community is increased	70	4	12	0			<b>82</b>	<b>4</b>

## COMMUNITY FEEDBACK – KEY DIRECTION 1: OUR COMMUNITY

### 1 People in our community are in safe hands

NSW Police Force - Points 1.1.1 to 1.1.4 remain relevant and give enough scope to record and report on relate issues and strategies

Security - greater promotion ensuring housing and vehicles are secured

Community safety - requires goals and a program to reduce preventable crime

Community safety - planning to minimise loss from natural and technological disasters

Community safety - what are the initiatives to achieve a coordinated approach?

Enforcement - take action on unregistered cars in the streets.

Enforcement - enforce parking and animal control to generate additional income; and show authority.

Animal Pound Facility - concern regarding weekend operating hours.

### 1.2 Our community works together

Broken Hill Proud - bring it back!!

Pride in our City - no pride; untidy and overgrown. Employ more people, if there are not enough. It puts tourists off. Our parks are beautiful, let makes the rest of the City look like them.

Customer Experience - retail sector needs to focus on improving their customer service across the City. Council could promote and lead the City.

Community - Create a community centre/library that brings together small community groups and has space for study/quiet reading.

Library - disagree with relocation due to costs, proposed location and access for aged residents

Library - do not move the library to Argent Street

Library - if the library relocates, do not demolish the existing building

Volunteering - reduce red tape for increased volunteer participation

Local issues - business community keen to develop relationships to address local issues and create opportunities

Facility and Services access - provide good access to roads, footpaths, facilities etc.



**1.3 Our history, culture and diversity is embraced and celebrated**

Arts and Culture - too much emphasis on "arts".

Arts - continue and increase promotion to tourists; one of the City's best opportunities

Arts and Culture - The Regional Art Gallery events are a very special part of our culture; continue and grow the already brilliant events

Arts and Culture - "I like the sculptures, but they're trying to bring too much of that in to town".

Mineral Art Intersections - include cut and polished local stone in final design

Parklets - positive for art; negative if they should require water to maintain

BHP - no memorial to BHP in the City

Heritage - include of indigenous heritage

Museum - establish a museum complex to show our pastoral, mining, urban and indigenous history

Events - raise awareness and assist in long term planning for community events

Public events - remove red tape

Heritage City Listing - yes agree use the wording: Australia's First Heritage Listed City wherever possible

**1.4 Our built environment supports our quality of life**

Roads - rename Airport Road to "Fred Jobson Drive"

Roads - rename a street in South Broken Hill in honour of "Dr McMeekin"

Roads - develop quality frameworks for use of contractors to carry out works for footpaths, driveways etc.

Land Use - promote use of unoccupied land rather than new subdivisions

Character of the City - Maintain character; develop objectives for businesses to understand

Built Heritage - Restore the Library Façade back to original; use it for community requirements

Changing Population - investigate risk processes for cause and effect that embraces the community living in Broken Hill

**1.5 Our health and wellbeing ensures that we live life to the full**

- Parks - resident would be happy to pay a levy of \$20 per annum on rates to keep parks and the City tidy. Broken Hill proud.
- Parks - build attractive sustainable projects and plans for maintaining and growth of parks, verges, laneways through the City.
- Parks/Sporting Grounds - Create a sports central premium facility at Norm Fox Oval
- Parks/Sporting Grounds - O'Neill Complex for a "Centre of Sport"
- Parks/Sporting Grounds - increase maintenance of the City's sporting facilities
- Parks - Sturt Park, no water bubbler near the skate park
- Recreation - develop more shaded areas; walkways, parking, seating etc. inclusive of those with a disability or medical condition
- Recreation - improved recreational uses for Stephens Creek and Imperial Lakes
- Youth opportunities - promotion required, inform the community.
- Footpaths - a number of dangerous large tree stumps still on footpaths since the hail storm.
- Footpaths - identification and priority listing of trip hazards
- Walking Paths - install drinking fountains and seats on walking trails around the City to promote aged and disabled usage.
- Tracks - development of bike track for cycling along old railway line from Broken Hill to Silverton
- Tracks - create walking/cycling and horse riding trails
- Tracks/paths - create a 'bike friendly' City
- Tracks/paths - map that shows City cycling routes



## COMMUNITY FEEDBACK – KEY DIRECTION 2: OUR ECONOMY

### 2.1 Our economy is strong and diversified and attracts people to work and live

Tourism - maintain focus on mining growth, less focus on "life after mining"

"For Real" branding - does not hit the mark. Can we do better?

Investment - supply quality processes that reduce red tape

Transport Hubs - major key issue that affects Broken Hill and its future.

Public Infrastructure - look for private support

Digital communications - communicate what is happening with NBN

Business and Industry Investment - building on values, promote a green energy city; solar, wind etc.

City Residency - look at ways to make it easier to live; initiatives to reduce the Broken Hill dollar leaving the City and boosting Mildura's economy

Transport - attract other airlines to assist in attracting and retaining residents

Business - potential for centralised hub for business; promote, market and strategically plan

### 2.2 We are a destination of choice and provide a real experience that encourages increased visitation

Transport - Rex Airlines - concern regarding increasing air fares from Broken Hill to Sydney

Transport - Rex Airlines - concern of singular non-competitive agreement

Visitor Information Centre - make it great again!!!

Events - make Broken Hill a destination for events and festivals

Tourism - greater focus on industrial tourism

Tourism - reopening of Delprats; utilising and preserving mining heritage

Tourism - support the management of tourism

Tourism - service excellence; Council could assist in reduction of red tape for businesses in the industry

Tourism - VIC shifted from direct marketing to social media and online marketing

2.3 A supported and skilled workforce provides strength and opportunity

Tourism - use of Visitor Information Centre staff to build and promote tourism

Skills Gap - State Government identified - communication to the community required

Education and Training - State Government - communication to the community required

Trained staff - tourism staff at the Visitor Information Centre require advanced training; inclusive of the City's history

## COMMUNITY FEEDBACK – KEY DIRECTION 3: OUR ENVIRONMENT

### 3.1 Our environmental footprint is minimised

Waste - Development of calendar for normal waste collection

Waste - Community Hard Waste Collection Dumper Bins - advertised areas on Council's website and local paper.

Waste - Community Dumper Bins for the collection of green waste

Waste - Introduction of Kerbside recycling

Waste - kerbside recycling could improve tidying up of the City

Waste - Increase hours of operation at the landfill.

Street Sweeper - program for street sweeping readily available; requests for street sweeping actioned in timely manner

Renewable Energy - ensure grid power not decreased and community not disadvantaged by renewable power.

Water - No pipeline

Water - Restore small and medium flows to the Darling River and Lakes system. No Wentworth pipeline. Government to release costings on pipeline.

Water - strong advocating for security of Menindee Lakes system; for recreation of workers and families. Long working days, depressed workers impact family and can prompt suicidal thoughts. Can Lifeline become engaged to partner in advocating.

Water - fight for Menindee Lakes - no to the pipeline

Water - must also have adequate supply for lead reduction and greening of the City to reduce lead

Lead - Broken Hill Lead Program requires greening of the City

### 3.2 Natural flora and fauna environments are enhanced and protected

Regeneration Areas - protect areas, seek assistance from private sector

City's Natural Environment - increase awareness and get local groups involved

**3.3 Proactive, innovative and responsible planning supports the community, the environment and beautification of the city**

Weeds - residents to take more ownership of the problem. Aged, illness and disability to get Council assistance.

Weeds - spraying of weeds before going to flower and seed.

Weeds - general clean-up of weeds by Council

Weeds - general clean up around the City, no slave labour, pay those working on removal of weeds the correct wages

City Appearance - investigate removal of derelict housing and clean up to improve the City's appearance.

City Appearance - take required action on the uninhabited derelict housing in the City

City Appearance - Kintore Headframe, maintain for rubbish and weeds

Accessibility - regular monitoring and maintenance of access ramps

Accessibility - better medium strip wheelchair access

Accessibility - advocate for disability; encourage shops to remove steep steps at front entry

Responsible Planning - must be designed for the Far West of NSW and not Sydney centric planning

City Infrastructure - rationalise across the City to align with community needs

Roads - better road design; location of pedestrian protection islands

Roadworks - better practices and management

## COMMUNITY FEEDBACK – KEY DIRECTION 4: OUR LEADERSHIP

### 4.1 Openness and transparency in decision making

Community Roundtable - concept is not embraced by the community  
 Community Roundtable - concept is not informing the achievements of the CSP  
 Communication and Engagement - Quality fact sheets for the community to be informed (summarised in plain English)  
 Communication - Community informed in an easy read plain English format on reporting and achievements

### 4.2 Our leaders make smart decisions

Rates - Debt Collection Policy is heavy handed.  
 Rates - increases not the solution; increase profitability of the City and develop growth.  
 Funding - Explore every opportunity to access Government funding.  
 Code of Conduct - Councillor code of conduct and solidarity; especially when addressing media.  
 Youth - Tomorrows Leaders; explore developing and mentoring youth.  
 Lobbying - maintain strong lobbying/liasing with State/Federal governments to ensure Broken Hill receives government support  
 Emerging Issues - communicate to the community what Council is doing.  
 Levels of Service - quality management required

### 4.3 We unite to succeed in Australia's First Heritage Listed City

Community Committees - \$355 increase Council support  
 Opportunities - for working together communicated to the community

4.4 Our community is engaged and informed

Plans and Budget - to be summarised and reported in Plain English.

Communication - regular page in the Barrier Daily Truth; what's happening, what's planned, what's been achieved.

Communication - more interaction between elected Council, community and staff

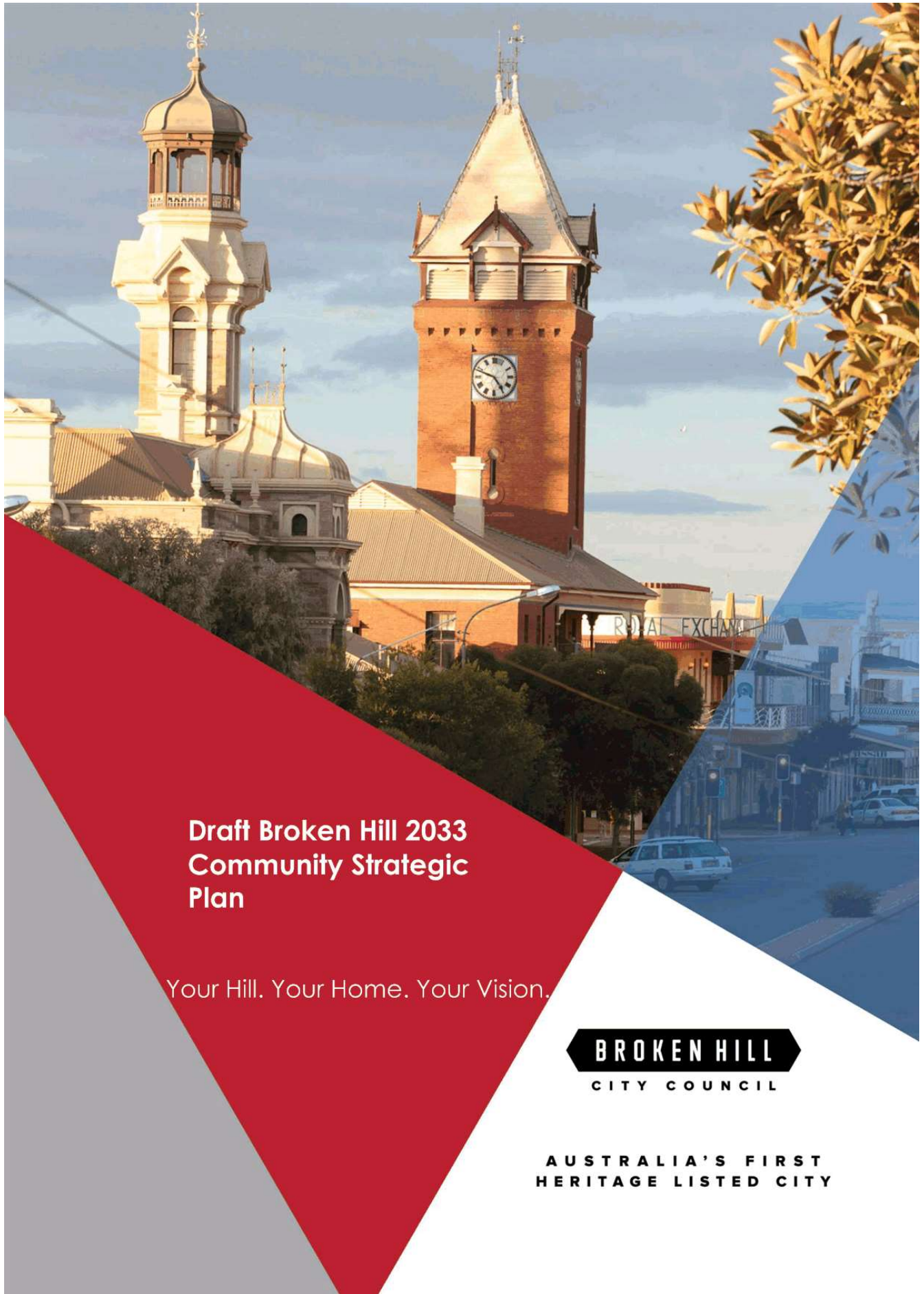
Communication - improved communication between Council and the media (BDT, ABC)

Communication - youth engagement for future directions of our community in decisions that will affect the future of our young people.

Communication - greater media acknowledgement /recognition for the influx of funding to the City

Communication - better responses by Council acknowledging written, telephone and email communications from the community





**Draft Broken Hill 2033  
Community Strategic  
Plan**

Your Hill. Your Home. Your Vision.

**BROKEN HILL**  
CITY COUNCIL

**AUSTRALIA'S FIRST  
HERITAGE LISTED CITY**

QUALITY CONTROL		
<b>TRIM REFERENCES</b>	D16/53058	
<b>KEY DIRECTION</b>	4. Our Leadership	
<b>OBJECTIVE</b>	4.1 Openness and transparency in decision making	
<b>FUNCTION</b>	Leadership & Governance	
<b>STRATEGY</b>	4.1.3 Decision-makers provide accountability through planning and reporting frameworks	
<b>RESPONSIBLE OFFICER</b>	General Manager	
<b>REVIEW DATE</b>	2021	
<b>COMPANY</b>	Broken Hill City Council	
<b>PHONE NUMBER</b>	08 8080 3300	
<b>EMAIL ADDRESS FOR ENQUIRIES ONLY</b>	<a href="mailto:council@brokenhill.nsw.gov.au">council@brokenhill.nsw.gov.au</a>	
<b>DATE</b>	<b>ACTION</b>	<b>MINUTE NO.</b>
8 May 2013	Place on Public Exhibition	44318
19 June 2013	Adopted	44349
April 2014	Document Revised	
30 April 2014	Place on Public Exhibition	44628
25 June 2014	Adopted	44687
February 2017	Document Revised	
	Place on Public Exhibition	
	Adopted	
<b>NOTES</b>	<p>Front Cover Image: Argent Street streetscape, with the Town Hall Façade tower and Post Office clock in the forefront, and Royal Exchange Hotel in the background.</p> <p>Images sourced from Council's Image Library</p> <p>© Copyright Broken Hill City Council 2017</p>	
<b>PRIVACY STATEMENT</b>	<p>The Broken Hill City Council (Council) is collecting information to inform policy decisions in relation to the preparation of the Broken Hill 2033 Community Strategic Plan and Delivery Program 2017-2021. Personal information received will be used only for that purpose. The Council will receive comments and submissions, as well as collect and store information, in accordance with the <i>Privacy Act 1988 (Commonwealth)</i>.</p>	



# ACKNOWLEDGEMENTS

## ACKNOWLEDGEMENT OF THE BROKEN HILL CITY COUNCIL ROLE

Broken Hill City Council as a custodial role in initiating, preparing and maintaining the Community Strategic Plan on behalf of the community, but is not wholly responsible for its implementation.

Achieving the goals of this Plan for the future Broken Hill will require joint action by the whole community.

Council has attempted to honestly record and faithfully translate community comments in this document to reflect a balance of the issues raised.

## ACKNOWLEDGEMENT OF THE BROKEN HILL COMMUNITY

A number of community engagement activities have contributed to the contents of this Plan since its inception.

Thank you to all the inspired and responsive members of our community who attended meetings, participated in workshops and forums, completed surveys, and/or logged comments online – your contributions are highly valued.

There are several specific stakeholders who were involved in the development of the original Community Strategic Plan and continue to be important in its revisions and revamps. Acknowledgement is provided to:



Centrelink	CentaCare	The Salvation Army
NSW Police Force	St Vincent De Paul	Far West Local Health District
National Trust	CBH Resources	Broken Hill Aboriginal Community Working Party
Broken Hill Community Inc	Aboriginal Affairs NSW	Royal Flying Doctor Service



## TABLE OF CONTENTS

Acknowledgements .....	3
Stakeholders .....	3
Community Planning .....	5
The Framework.....	26
Disability Inclusion Action Plan.....	27
Your Hill. Your Home. Your Vision .....	9
At A Glance .....	11
What Our Community Wants .....	12
Where We Are At.....	15
Community and Stakeholder Engagement .....	16
Community Vision .....	18
Community Values.....	19
Guiding Principles.....	20
Key Direction 1 – Our Community .....	41
Key Direction 2 – Our Economy .....	29
Key Direction 3 – Our Economy.....	37
Key Direction 4 – Our Leadership .....	45
How Does Broken Hill 2033 Relate to Other Plans .....	51

## WHAT IS A COMMUNITY STRATEGIC PLAN?

# COMMUNITY PLANNING

Broken Hill 2033 is a long term plan that identifies where, we as a community would like to be in the next 10 years and beyond and what areas we should focus on to get us there.

### UNITING TOGETHER AS COMMUNITY TO PLAN OUR FUTURE

The Broken Hill 2033 Community Strategic Plan is a document for the whole community that encompasses all aspects of life in the iconic City of Broken Hill and sets a vision for the future.

The Plan acknowledges that not one party alone can make this happen. It takes a partnership to achieve this vision. Government, business and industry, community groups and individuals all have a role to play.

The Plan outlines the social, economic, environmental, governance and leadership directions expressed by the Broken Hill community.

The Community Strategic Plan belongs to all Broken Hill community and land owners and relies on all of us to achieve the outcomes we seek in the future. At the same time Broken Hill City Council has a major responsibility to achieve or facilitate many of the outlined strategies.

In order to measure how successful the community has been in addressing the strategies and achieving the type of community and lifestyle outlined in the Vision, two measures – in the form of *key performance measures and community satisfaction with progress* - are proposed.

#### Objectives

Where do we want to be?

#### Strategies

How do we achieve this?

#### Measures

How do we know we are heading in the right direction?

#### Contributors

Who has a role to play?

### TAKING ACTION

Our Community Strategic Plan requires and deserves commitment and action from all of our community. Therefore residents, government, business and community groups will all need to work with the Plan and take responsibility for key areas.

# THE FRAMEWORK

In 2009, the NSW Government introduced new legislation in the form of the *Local Government Amendment (Planning and reporting) Act 2009* to improve strategic planning in NSW Councils.

The Integrated Planning and Reporting Framework require Councils to develop a **Community Strategic Plan**, which outlines the Vision, Goals and Strategies. The plan is not limited to the responsibilities of any one government or organisation.

Under the Framework, Broken Hill City Council will use the Community Strategic Plan to determine which goals and strategies can be implemented at a Local Government level. These goals and strategies are included in a four year Council **Delivery Program**.

To ensure that Council has the required resources to achieve the goals and strategies set out in the Delivery Program, a **Resourcing Strategy** is prepared to address long term asset management,

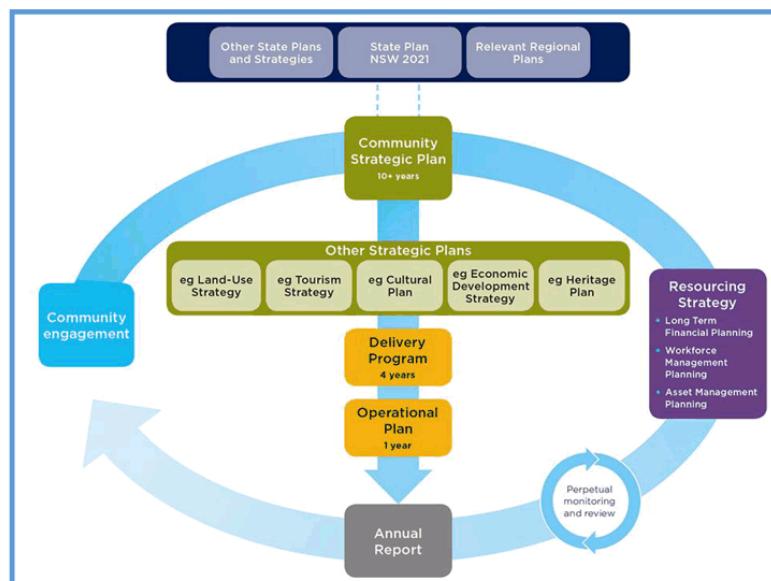
financial management and workforce planning.

The **Operational Plan** is a plan which focuses on the short term. It provides a one year detailed plan of which activities and projects from the Delivery Program will be implemented.

Each year, our success in achieving the goals and strategies set out in these plans will be reported through Council's **Annual Report**.

Although considered long term, our Community Strategic Plan and Delivery Program will remain current through a four yearly review in line with Local Government Elections.

The first Community Strategic Plan for Broken Hill was endorsed in 2010 and we are proud of the achievements made since this time. The Plan was subsequently reviewed after a significant community engagement exercise in 2013.



# DISABILITY INCLUSION ACTION PLANNING

Disability Inclusion Action Planning supports the fundamental right of choice for people with disability in our Community.



Choice, inclusion and accessibility is achieved by providing the same opportunities and ability to choose how they live their lives and enjoy the benefits of living and working in our community.

The *Disability Inclusion Act 2014 (NSW)*, was introduced in December 2014 and provides the legislative framework to guide state and local government disability inclusion and access planning.

The Disability Inclusion Act requires all local government organisations to produce a Disability Inclusion Action Plan (DIAP) setting out measures enabling people with a disability to access general support and services and fully participate in the community.

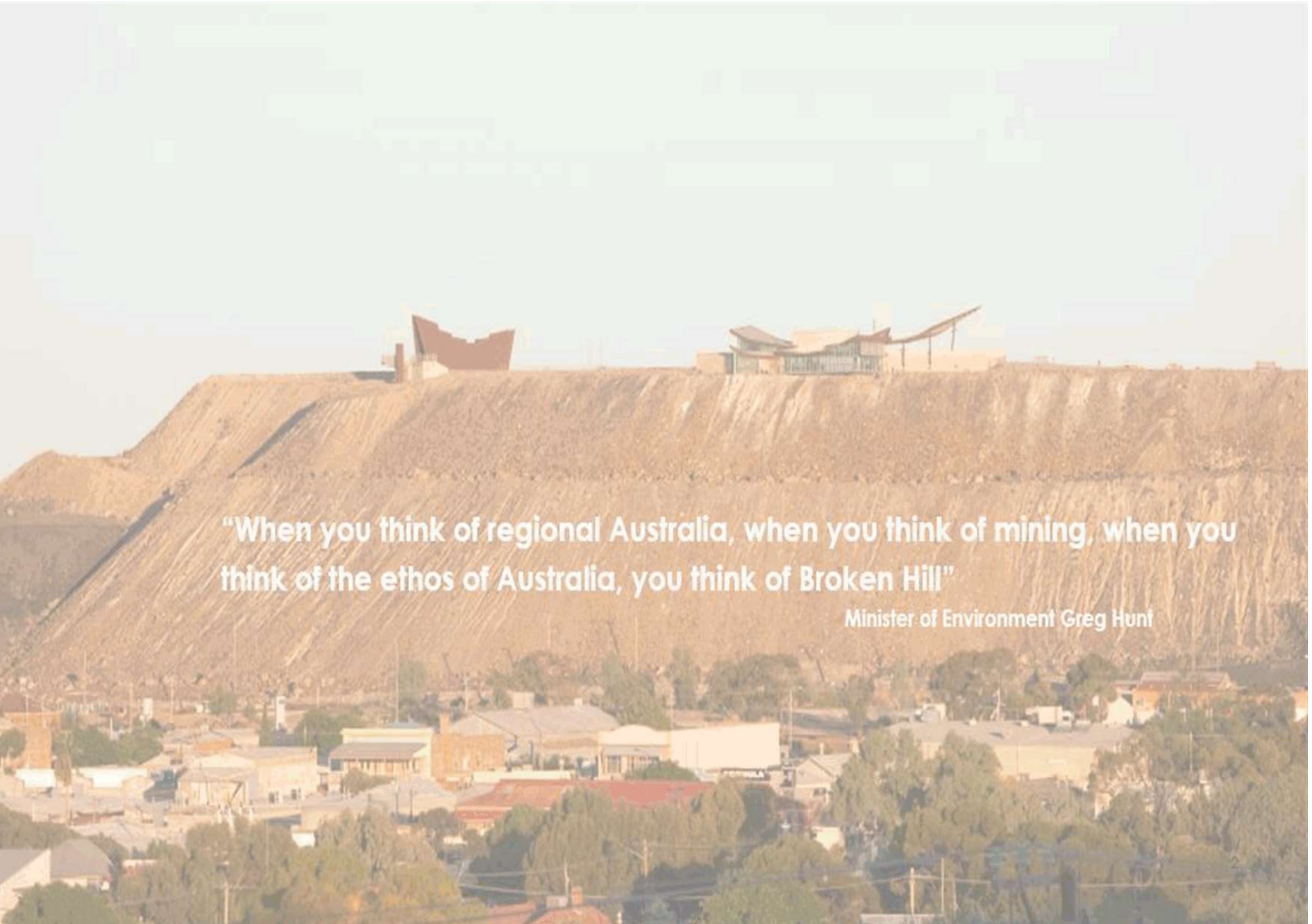
**Developing positive Community attitudes and behaviours**

**Creating liveable Communities**

**Supporting access to meaningful employment**

**Improving access to services through better systems and processes**





“When you think of regional Australia, when you think of mining, when you think of the ethos of Australia, you think of Broken Hill”

Minister of Environment Greg Hunt

# YOUR HILL. YOUR HOME. YOUR VISION.

“We are surrounded by the real things in life, magnificent open landscapes, connection to the land, the pure night sky and bona fide characters who aren't afraid to be themselves.”

The City of Broken Hill is the largest regional centre in the western half of New South Wales. It lies in the centre of the sparsely settled New South Wales Outback, close to the South Australian border and midway between the Queensland and Victorian borders. The nearest population base is Mildura in Victoria, 300 kilometres to the south on the Murray River. The nearest capital city is Adelaide, approximately 500 kilometres to the southwest.

Connected by air, rail and road and with all the facilities that one would expect of a regional city, the Far West NSW region relies heavily on Broken Hill for essential services and connectivity.

Although located within NSW, Broken Hill has strong cultural and historic connections with South Australia and operates on Central Australian Time, half hour behind Eastern Standard Time.

Broken Hill's isolation is as much a strength as it is a challenge. This is Australia's longest lived mining city, where some of the world's major mining companies were founded on the richest mineral deposits and where safe working practices and workers legislation were first developed for miners in Australia. The city skyline is dominated by prominent mining structures along the Line of Lode, including a memorial to miners.

Broken Hill sits beneath a vast sky (now being mined for renewable energy), atop a landscape famed for its natural, cultural and industrial heritage. Each day lives are lived out in dwellings built atop a mineralogical rainforest containing 300 confirmed mineral species and representing 2300 million years of geological history. Many of the City's streets take their names from the wealth of metals, minerals and compounds found in the City's Ore Deposit (its Line of Lode).

The City is renowned for its perfect light – by day the sun and by night the stars, the desert moon and the city lights – which attracts artists, photographers and filmmakers.

In January 2015, Broken Hill was recognised as Australia's First National Heritage Listed City. International findings show that heritage listing 'sells' and can stimulate growth through the visitor economy and the attraction of investment and entrepreneurial opportunity. As part of a very elite club, there is potential to heighten the brand of Broken Hill to world status.

# YOUR HILL. YOUR HOME. YOUR VISION.

“At Broken Hill we’re for real. We believe in real experiences. Real places, real friendships and real values.”

Since its birth as a little mining village in the 1880s, Broken Hill has gone on to be recognised as the boldest place in the Australian outback, a reputation pressure-cooked over decades of hardship and heroic survival in the desert.

The ore body discovered in 1883 immediately made Broken Hill famous - a frontier outpost promising great fortune and luring people from all over the world.

Broken Hill Propriety (BHP) boomed in the 1880s and the population reached 20,000 by 1891.

There have been periods of boom and bust but in the 70s and 80s something changed. The dominant workers’ culture gave way to a local passion for the arts.

Artists like Pro Hart and locally-made films such as *Mad Max 2* and *Priscilla: Queen of the Desert* gave birth to tourism.

Soon, Broken Hill began to be seen through the eyes of the world as a place of beauty and an iconic travel destination.

No longer content with its 2-speed mining economy, Broken Hill began a new era as more than an engine of sweat and stone.

People began to regard the City and its people as a culture in its own right, a place with a definite outback soul that might be exported to the rest of the world.

Through the efforts of community leadership, Broken Hill is a living museum, an artefact that survives in the desert.

Art deco shopfronts petition to customers from a bygone age and there are buildings both grand and made of tin.

Yet there is also a sense of luxury, comfort and sophistication thanks to decades accommodating mining magnates, movie moguls and visitors from around the world.

There literally is nowhere quite like it on earth. Most of all.....there are few places in the world where one can stand in a street at the urban boundary, some 18,000 people and all their dwellings immediately at one’s back, and view nothing but red desert in front, as far as the eye can see.

This is the essential experience of Broken Hill.

“We believe in hard work and getting things done. We say what we really think and act on what we really feel. Bullshit, fakes, virtual living and superficiality are our enemies”



# AT A GLANCE

The Broken Hill City Community Profile provides demographic analysis for the City and is the official Broken Hill City population for 2011 - 2015.

For areas within Broken Hill City, the Estimated Resident Population is not an official count but an experimental estimate which is subject to review after the collation of the 2016 Census data. Source: profile.id.com.au

BROKEN HILL CITY	
<b>Land area</b>	170km <sup>2</sup>

**Location** 1,100km west of Sydney and  
500km east of Adelaide

DEMOGRAPHICS	
Estimated Resident Population 2015	18,856

Projected population in 2026 14,777

Female population – Census 2011 51.3%

Male population – Census 2011 48.7%

Identifying as Aboriginal and Torres Strait Islander – Census 2011	7.5%
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Number of unoccupied dwellings 8,056

Number of unoccupied dwellings 1,558

Average household size 2

Proportion of households; couples with children 20%

Households containing only one person 34%

OUR ENVIRONMENT	
Mean Rain (mm)	258.9

Median Rain (mm) 232.6

OUR ECONOMY	
Gross Regional Product	\$1.01 billion 0.2% of the state

Local jobs 7,455

Employed residents 7,752

Local businesses 983

People working in health care and social assistance 16.2%

People working in retail 13.2%

People working in accommodation and food services 9.7%

2011/2012 total tourism and hospitality sales in the City \$74.2m, total value added \$33.9m

High income earners 17.9%

Low income earners 18.1%

Full-time employment 62%

Part-time employment 35%

Unemployment rate - 2011 8.3%

Labour force – 2011 50.3%

EDUCATION	
Tertiary Qualification	1,693

Education qualifications – Year 12 or equivalent 21%

Attended educational institution 19%

## WHAT OUR COMMUNITY WANTS

# WHAT YOU SAID

### THE START OF THE PLAN 2010

The City of Broken Hill has a proud history. The City is in a period of transition – at some stage in the future the mining resources on which the City has prospered will be depleted. Broken Hill is acutely aware of the need to reinvent itself.

At the same time other facilities, attractions and ventures need to be explored and this Community Strategic Plan identifies future opportunities to sustain the City as a vibrant place to live, play, work and invest.

One of the most confronting aspects was the potential future exhaustion of mining resources and the need to focus employment and economic opportunities into other industries.

Our challenge was to actively and seriously address the issues identified during the consultation activities so that the future of our City could be assured.

Some of the issues and challenges were of immediate concern and required action within the first few years, while many related to significant and complex issues which required longer term planning and resolution.

### 2010 CONSULTATION ASPIRATIONS

- A centre for tertiary education
- Clever technology
- A transport hub
- Integration in the population
- Increased population
- Increased job opportunities
- A cleaner and greener City
- Reliable and affordable water and electricity
- Increased social investment in environment and community by the mining sector
- Improved recycling programs
- Harness existing resources
- Brand Broken Hill to attract investment
- Investment in education and training for youth and the elderly
- Youth patrol
- Heightened cooperation between Indigenous and non-Indigenous
- Increased Indigenous home ownership
- Reduction in vandalism
- Encourage volunteering
- Financial stability and security

## THE REVIEWS

This is a long term plan, however as we live in a changing world we must ensure our plan stays relevant. As changes occur in our community we may have to adjust our strategies in order to meet our overall vision.

This is why we refer to our Community Strategic Plan as a living document.

### 2013 REVIEW

During April 2013, the community consultation identified additional priorities to those in the then existing Broken Hill 2030.

New priorities included:

- One community, one plan: Involvement of Government and Non-Government Departments in its facilitation and success.
- Council to play a greater advocacy/lobbyist role.
- Provision and retention of facilities and opportunities for youth.
- Management of health impacts associated with environmental lead.

### HIGHEST PRIORITY ISSUES - For The Next 10 Years

*(Listed in priority order)*

- Sustainable Economy
- Roads Maintenance
- Health, Community and Recreation Facilities
- Population Growth
- Training and Education
- Tourism
- Sense of Community
- Trees, Parks and Open Spaces
- Airport Redevelopment
- Transport

The plan was developed based on the issues, challenges, opportunities and priorities identified by the community and relevant plans.

All feedback received as a result of the consultation was analysed within the context of the existing Plan and amended to incorporate the community's feedback and new priorities.

### 2014 REVIEW

While it is anticipated the document will be reviewed every four years, the 2014 revision was deemed necessary to strengthen the Plan by further developing the goals and actions of the Key Directions.

The 2014 revision focused on integrating other important activities and planning that had previously been undertaken in Broken Hill. This included the Broken Hill branding consultation and development as well other strategies and plans currently in place. Extensive information and research was undertaken to refine, inform and align the Plan.

Overall there had been significant community consultation between 2011 and 2013 where strong input was provided through a variety of activities and events. During the process of the 2014 review, the results of this consultation continued to inform this plan. Given the "freshness" of this consultation, further extensive engagement did not occur for the 2014 revision.

In reviewing the Plan, one of the main changes made to the document was the removal of the "Our Services" Key Direction. It was decided that this was more about what we were doing rather than what we were trying to achieve. As such, the strategies within this Key Direction were moved to one of the four others based upon the underlying outcomes being Community, Environmental, Economic and Leadership.

Other goals and strategies throughout the document may have been worded a little differently; however the overall goals and strategies remained consistent with the aspirations of the 2013 review.

### 2017 REVIEW

There have been significant events and changes to the community and to Council since the 2014 review of the Community Strategic Plan. As a result of changes, it is always important to revisit where we are at and refocus on what is important and where we want to be.

Some of these most significant events and changes in local government, the community and the region are listed.

#### COUNCIL – Local Government Area

- Major organisation restructure
- \$5M upgrade to the Broken Hill Civic Centre
- First National Heritage City Listing
- \$5.7M donation from BHP Billiton Foundation
- Sale of Broken Hill Film Studios
- Transition from direct Community Services delivery
- Sale of Shorty O'Neil Village
- Transition of Council's aged and disabled care services to specialist provider Care West
- New legislation, the *Disability Inclusion Act 2014 (NSW)*
- Proposed Transfer Station – Waste Management Facility

The events and changes since the 2014 review have resulted in minor word changes to 22 strategies and the inclusion of four new strategies in the plan.

The changes have been made to ensure that the community's vision and aspirations in the Community Strategic Plan remain current and relevant.

The 2017 review commenced in late 2016 following the Broken Hill Council Elections and began with a series of key staff workshops and executive leadership and

#### COMMUNITY – and Region

- Broken Heel Festival
- Healthy Broken Hill
- \$500M Wind Farm
- Solar Farm
- \$5M Broken Hill Lead Program
- \$18M Community Health and Dental Health Centre
- \$500M Pipeline Project
- Old North Mine Re-Opening
- Silver City Highway – Tibooburra Road sealing
- RFDS – New Hangar, Office – all weather access
- YMCA Upgrade
- Far West Business Enterprise Centre initiative

councillor briefings; with the focus on reviewing the strategies within the plan against the identified changes and events that had occurred in the City.

These proposed changes formed the basis of Council's community engagement activities. Council engaged and sought feedback from the community on the proposed changes to the plan by consultation through established channels such as the Community Strategic Plan Round Table Committee and other stakeholders previously involved in the development of the Plan. A broader engagement to the whole of the community was carried out through an online survey and 'Have Your Say' Open Day.

The survey received 74 responses and 68 community members attended the Open Day. The feedback and results from all activities undertaken highly indicated that the community were in favour of the proposed changes.

Key community feedback concerns were; support for the protection of the Menindee Lakes and Darling River; the City's appearance and the community's desire for improved communication in 'plain English'.

## WHERE WE ARE AT

Since 2010 a number of significant achievements have been made. The community's progress on the plan is set out below:

### KEY DIRECTION 1: OUR COMMUNITY

- Midnight Basketball Program
- Completion of Broken Hill Regional Aquatic Centre
- Annual Community Services Forum
- Redevelopment of North Family Play Centre
- Redevelopment of Gasworks
- Announcement YMCA Upgrades
- Broken Hill Festival
- Introduction of Off Leash Dog Areas
- Increased visitation to Broken Hill Regional Art Gallery
- New amenities at Sturt Park, Duff Street Park, AJ Keast Park and Apex Park
- Development of City cycleway
- Healthy Broken Hill Program

### KEY DIRECTION 2: OUR ECONOMY

- Increased mining exploration
- Announcement of Broken Hill as a Federal Government Solar Flagship Project Site
- Announcement of First Heritage City Listing
- \$500m Wind Farm Project
- Mining the Sun slogan
- New air services between Broken Hill and Melbourne (via Mildura)
- Development and implementation of "For Real" Broken Hill Brand Strategy
- \$5.7M BHP Billiton Donation
- \$5M Civic Centre Upgrades
- Old North Mine re-opening
- Solar Farm development

### KEY DIRECTION 3: OUR ENVIRONMENT

- Community education campaign on water sustainability
- Undertake audit of water quality and monitor and report status
- Free TV Recycling Program
- Waste Facility – Weighbridge installation
- Community Recycling Centre
- Waste education workshops in Primary Schools
- Living Desert link road and consolidated entry established
- Developed community-wide recycling strategy
- \$5M Broken Hill Lead Program
- \$500M Pipeline Announcement

### KEY DIRECTION 4: OUR LEADERSHIP

- Continued extensive community engagement
- Improved communication methods
- Improved customer service experience delivery methods
- Significant reduction in debt
- Grant funding submissions for various projects
- Commencement of Levels of Services
- Far West Business Enterprise Centre initiative



## COMMUNITY AND STAKEHOLDER ENGAGEMENT

A number of community engagement activities have been undertaken to inform the contents of this plan.

The consultation activities allowed for the community to identify a number of significant and important issues confronting the City.

The most recent significant community consultation and engagement undertaken to inform this Plan was in 2013. During this consultation a variety of engagement techniques and activities were held to encourage high participation by the local community.

The following provides a summary of the consultation during April 2013.

Formal correspondence was forwarded to all Primary School Principals asking for students to contribute to the Community Strategic Plan by answering the following questions:

- What is your favourite thing to do in Broken Hill?
- What would you like to see in Broken Hill in the Future?

A total of 233 responses were received and displayed at the Civic Centre during Think Tank Thursday.

<u>EVENT</u>	<u>ATTENDANCE</u>
Summit for Community Stakeholders	44
Youth Forum	30
Outdoor Council employees	67
Administration Council employees	47
Community Sausage Sizzle	50
Think Tank Thursday Civic Centre Open Day	10
Think Tank Thursday city 'Pop-ups'	300
<ul style="list-style-type: none"> <li>• Airport</li> <li>• Hospital</li> <li>• Plaza</li> <li>• Skate Park</li> <li>• HACC</li> <li>• Town Square</li> <li>• Bells Milk Bar</li> <li>• Aquatic Centre</li> </ul>	



Further to the above listed consultation methods a 10 question survey was developed considering the issues and pressures that may affect the community and the level of resources that will realistically be available to achieve aims and aspirations. 122 community members responded to this survey.

## 2011 COMMUNITY BRANDING ENGAGEMENT

The *Community Strategic Planning* process in 2010 identified the need to understand the true identity of the City. The development of a Brand Strategy became an action in Broken Hill's first Community Strategic Plan in 2010.

The process involved significant and extensive community consultation as well as interviews with leaders in key driving segments of community and economic development for the city. Consultation included Council and community workshops, reference groups and online feedback opportunities.

Understanding the needs and attitudes of the local community and key stakeholders was an important element in developing the Broken Hill brand. The branding process was one of discovery for many, with a concentration on what we value and what we should be recognised for as a community.



In 2011, the FOR REAL branding was launched and unites the community through its symbolism of Broken Hill's history, values and attributes.

## OTHER CONSULTATION

A number of specific planning documents for Broken Hill and the Far West have been used to inform this Plan.

It should be noted that the authors of those plans have also undertaken a variety of community consultative activities prior to finalisation.

These plans include but are not limited to:

- Regional Development Far West NSW – Regional Plan 2012-2022
- Broken Hill Strategic Tourism Plan – 2010-2020
- Far West Regional Action Plan – NSW 2021
- Safer Broken Hill - Community Safety and Crime Prevention Plan – 2013-2017
- Levels of Service community engagement - 2015

## COMMUNITY VISION

“Broken Hill will be a self-reliant, strong regional community with services and facilities to support an active, vibrant residential population, valuing and sharing the region’s unique natural and built environment with regional, national and international visitors.....”

### KEY DIRECTIONS

The Community Strategic Plan has four key directions, which detail the objectives with community focussed outcomes for each of the objectives.

#### OUR COMMUNITY

We are a connected community and enjoy our safety and wellbeing. We keep our heritage alive and relevant; it is the foundation for the way we unite to get things done and maintain our inclusive lifestyle.

**The focus of the Key Direction – Our Community is our people and how we can work together to ensure we position ourselves to retain our sense of identity, our health, wellbeing, social inclusion and connectedness.**

#### OUR ECONOMY

We are accustomed to tackling our problems for real; our willingness to create change and diversify makes us resilient, securing our long term economic prosperity and paving the way for other communities to follow.

**A sustainable economy is inclusive, equitable and diverse. It is an economy where businesses prosper and everyone stands to benefit. The performance of our economy directly impacts on the way we work, live and play and the mining peaks and troughs do provide a challenge.**

#### OUR ENVIRONMENT

We value our wide streetscapes, quality of life and stunning vistas; we are committed to conservation and preservation of the natural environment and greater reduction of the human impact to ensure a sustainable and healthy community.

**This Key Direction relates to the conservation and preservation of the natural environment and greater reduction of the human impact on the surrounding environment to ensure a sustainable and healthy community. It contains a number of strategies to better manage and use the natural resources within the Broken Hill region.**

#### OUR LEADERSHIP

We have strong civic and community leadership. We are inventive, inclusive and innovative; when we work together there is nothing we can’t do and our achievements continue to write history.

**Local Government is the level of government closest to the people, the voice of the community and its strength of leadership directly impacts upon the wellbeing of our people in Broken Hill.**



# COMMUNITY VALUES

## WHAT WE BELIEVE IN

### AWE-INSPIRING

**Beautiful. Impressive. Moving. Amazing. Magnificent.**

"The magnificence of the place is deeply touching – beautiful vistas that seem to last forever, stunning heritage streetscapes, the amazing light and rich Aboriginal heritage. Then there's the Line of Lode itself, and the stunning crystals that came out of it. Plus there's the people whose stories and ongoing positivity simply amaze. It inspires you to the core."

### OPEN

**Clear. Limitless. Free. Accessible. Approachable.**

"The openness of our landscape is an invitation to strip away protective layers and see with clarity. Limitless landscapes create a sense of freedom and unrestricted potential. The feeling of welcome abounds."

### ORIGINAL

**Eccentric. Nostalgic. Unique. Creative. Pioneering.**

"Our circumstances of being an isolated place surrounded by expansive beauty have produced a uniqueness that can't be matched. We are compelled to create and express our individuality and eccentricities. We pave the way for others to follow. We honour our heritage and keep it alive and relevant. Our strong sense of identity is a skill for this century."

### HUMANITY

**Caring. Funny. Honest. Supportive. Mateship.**

"Here we are constantly reminded of the very best of what makes us human – caring for others, supporting those in need and being honest to each other and ourselves. We use humour to bring us back down to earth and forge deep bonds of friendship. There is a fire in our belly and a twinkle in our eye."

### FEARLESS

**Resilient. Wise. Determined. Bold. Resourceful.**

"If we need to get something done, we do it – with no BS attached. No-one can tell us what to do or how to do it. We use whatever we can get our hands on to make it happen. There's no choice but to get on with it. We know exactly who we are, what we want and how to get it. Our bravery and confidence makes those around us feel safe."

## GUIDING PRINCIPLES

The Broken Hill 2033 Community Strategic Plan is underpinned by the following guiding principles.

### OPEN AND EMBRACING

The Community Strategic Plan is committed to ensuring equitable and inclusive decision-making, actions and opportunities. All residents are provided the opportunity to participate in decisions that affect their lives.

### ETHICAL

The Community Strategic Planning process is committed to ensuring that decision-making is fair and focuses on reaching agreement. It will look to involve the whole community so that concerns are understood and considered. Reporting on the Community Strategic Plan will be accountable and transparent and readily available to all residents.

### COLLABORATIVE

The Community Strategic Plan is committed to enhancing partnerships and acknowledging that everyone has a role to play in achieving the future we desire. We are stronger if we work together to meet our challenges and embrace our opportunities as we work towards a common and sustainable future.

### ENDURING

The Community Strategic Planning process will recognise our actions today have an impact on future generations. We will consider the needs of current and future generations and will ensure that services are prioritised according to whole of community needs and adequately resourced.

### USEFUL

The Community Strategic Plan will clearly outline the direction for all in a user friendly, easy to read format that includes relevant information for the local community and stakeholders.

### INFORMED

The Community Strategic Plan considers a range of information sources such as legislation, industry research, and community and stakeholder issues.



## KEY DIRECTION 1 – OUR COMMUNITY

- 1.1 People in our community are in safe hands
- 1.2 Our community works together
- 1.3 Our history, culture and diversity is embraced and celebrated
- 1.4 Our built environment supports our quality of life
- 1.5 Our health and wellbeing ensures that we live life to the full



**We are a connected community and enjoy our safety and wellbeing. We keep our heritage alive and relevant; it is the foundation for the way we unite to get things done and maintain our inclusive lifestyle.**



# WHAT MUST BE DONE TO ACHIEVE OUR VISION

In Broken Hill our people are our greatest asset. We are resilient and believe in hard work, getting things done and uniting to make a difference.



“Sense of Community” was identified by our residents as being amongst the most important areas of priority for Broken Hill. A sense of community represents a sense of belonging and identity. It requires personal investment and shared influence, participation and commitment.

Broken Hill is full of genuine people with genuine values and this was captured through the adoption of the FOR REAL branding, which is how we represent our City.

The people of Broken Hill are champions of what’s true, right, sincere, solid, tangible,  
 Draft Broken Hill 2033 Community Strategic Plan

unaffected, genuine, meaningful and authentic. We are like the Hero – where there’s a will there’s a way. We value being open, original, fearless, human and awe-inspiring.

We know our isolation is as much a strength as it is a weakness, but it delivers a dose of reality - if we need to get something done we just do it. This creates a real sense of who we are, in an age where individuality and technology is vastly affecting the fabric of other communities and how they interact to solve their problems.

Broken Hill has an inclusiveness not easily found elsewhere. Our rich mining heritage has brought people from all over the world, yet together they have combined to influence a nation. Their stories are heroic, inventive and bold. There is still a shared commitment amongst us to make Broken Hill a place that will continue to survive and thrive in the desert. We warmly welcome people from away and they take treasured memories with them.

The focus of the Key Direction – Our Community is our people and how we can work together to ensure we position ourselves to retain our sense of identity, our health, wellbeing, social inclusion and connectedness.

The tables below provide objectives to help us meet the overall goal for “Our Community” which contributes to the communities combined vision for the future. Under each objective we show strategies to allow us to meet our goals along with measurements to help us ensure we are on the right path.

**OBJECTIVE 1.1 – PEOPLE IN OUR COMMUNITY ARE IN SAFE HANDS****How do we achieve this?**

CSP #	Strategy
1.1.1	Increase community awareness of safer community initiatives
1.1.2	Promote a whole of community approach aimed at reducing preventable crime and nuisance within the city
1.1.3	Strengthen and encourage partnerships that promote a coordinated approach to community safety
1.1.4	Provide protection from natural and technological disasters

**How do we know we are heading in the right direction?**

Indicator	Measures	Direction
How safe do we feel in our neighbourhood?	Perception of safety in the City Source: Community Safety Survey	Increase in perception of safety in the City
	Perception of crime or public nuisance Source: Community Safety Survey	Decrease in perception of problems with crime and public nuisance
	Perception of neighbourhood trust Source: Community Safety Survey	Increase in the number of residents who feel safe at home
Is reported crime decreasing?	Recorded offences for break and enter Source: NSW Bureau of Crime Statistics and Research	Decrease in recorded offences for break and enter
	Recorded offences for assault Source: NSW Bureau of Crime Statistics and Research	Decrease in recorded offences for assault
	Recorded offences for malicious damage Source: NSW Bureau of Crime Statistics and Research	Decrease in recorded offences for malicious damage

**Who is going to work together to make it happen?**

Key Contributor	Information provision & or service provider	Advocate	Partner
Broken Hill City Council	✓	✓	✓
Business and business groups		✓	✓
Community members and groups		✓	✓
NSW Department of Education	✓	✓	✓
NSW Department of Family and Community Services	✓		✓
NSW Department of Justice	✓	✓	✓
NSW Department of Premier and Cabinet		✓	
Non Government Agencies		✓	✓
NSW Police Force (Barrier Command)	✓	✓	✓
Liquor and Gaming NSW		✓	✓

**OBJECTIVE 1.2 – OUR COMMUNITY WORKS TOGETHER****How do we achieve this?**

CSP #	Strategy
1.2.1	Develop, implement, support and promote initiatives to celebrate the achievements within the community
1.2.2	Encourage volunteering and create initiatives to support and promote the strong volunteer base currently engaged in Broken Hill
1.2.3	Develop relationships to address local issues and create opportunities
1.2.4	Openly share information to allow participation and inclusion
1.2.5	Promote the coordination of services and facilities where possible to ensure effective and efficient service delivery
1.2.6	Develop, implement and evaluate strategies to address the impact of a changing population on local facilities and services
1.2.7	Provide access to appropriate facilities, services and information based on community needs

**How do we know we are heading in the right direction?**

Indicator	Measures	Direction
Are we celebrating achievements?	Recognition activities undertaken	All significant achievements are recognised
Are we maintaining a strong volunteer base?	Volunteer numbers <i>Source: ABS Census statistics</i>	Increase or maintain volunteer numbers
Are we working together on local issues?	Involvement from stakeholders in activities addressing the Community Strategic Plan strategies	Increase in the number of active stakeholders working towards community goals
Are we aware of activities, events, decisions and opportunities to allow participation?	Participation in activities and events <i>Source: Community Survey</i>	Increase in participation at activities and events
	Participation in decisions-making affecting the community <i>Source: Community Survey</i>	Increase in opportunity for community to have their say

**Who is going to work together to make it happen?**

Key Contributor	Information provision & or service provider	Advocate	Partner
Broken Hill City Council	✓	✓	✓
Business and business groups		✓	
Community members and groups		✓	✓
Mining and Industry		✓	✓
NSW Department of Premier and Cabinet		✓	✓
Federal Government Agencies	✓	✓	✓
Non Government Agencies		✓	✓
NSW Department of Education	✓	✓	✓
State Government Agencies	✓	✓	✓

## OBJECTIVE 1.3 – OUR HISTORY, CULTURE AND DIVERSITY IS EMBRACED AND CELEBRATED

### How do we achieve this?

CSP #	Strategy
1.3.1	Raise awareness of cultural and community events that celebrate Broken Hill's cultural diversity
1.3.2	Increase our capacity to plan and conduct public events in Broken Hill
1.3.3	Ensure our residents and visitors are aware of the importance of Broken Hill in Australian History and as Australia's First Heritage Listed City
1.3.4	Provide cultural services and facilities that celebrate our rich history
1.3.5	Sustain and grow arts and culture and preserve the importance of our social capital, built heritage and history

### How do we know we are heading in the right direction?

Indicator	Measures	Direction
Do people know about cultural and community events?	Number of events listed on events calendar <i>Source: data collected</i>	Increase in visitation to website containing events calendar
Are events being held?	Number of events <i>Source: Data collected</i>	Increase in number of events
Do our residents and visitors know about the history of Broken Hill?	Community knowledge and appreciation of local history <i>Source: Community Survey</i>	Increase in community knowledge of local history
How often do we attend arts, cultural and creative activities?	Attendance to arts and cultural activities <i>Source: Community Survey</i>	Increase in attendance to arts related activities
	Participation in arts and related activities <i>Source: Community Survey</i>	Increase in participation in arts and related activities

### Who is going to work together to make it happen?

Key Contributor	Information provision & or service provider	Advocate	Partner
Australian Council for the Arts	✓	✓	✓
Broken Hill City Council	✓	✓	✓
Business and business groups	✓	✓	✓
Community members and groups	✓	✓	✓
NSW Department of Education	✓	✓	✓
NSW Planning and Environment	✓	✓	✓
Department of Families and Community Services		✓	✓
Mining and Industry		✓	✓
Non Government Agencies	✓	✓	✓
NSW Office of Environment & Heritage	✓	✓	✓
NSW Department of Family and Community Services	✓	✓	✓
Aboriginal Affairs NSW	✓	✓	✓
Regional Development Australia	✓	✓	✓
West Darling Arts	✓	✓	✓

**OBJECTIVE 1.4 – OUR BUILT ENVIRONMENT SUPPORTS OUR QUALITY OF LIFE****How do we achieve this?**

CSP #	Strategy
1.4.1	Maintain the character of our historic City through good design
1.4.2	Social and recreational opportunities are provided for the enjoyment of all
1.4.3	Our heritage is maintained and enhanced by initiatives to increase heritage value
1.4.4	Improve the quality of roads in and around the City and region
1.4.5	Develop, implement and evaluate strategies to address the impact of a changing population on local facilities and services

**How do we know we are heading in the right direction?**

Indicator	Measures	Direction
Do we value the built heritage of our City?	Number of heritage related building projects undertaken <i>Source: data collected</i>	Increase in number of heritage related building projects
How do we spend our free time and are we satisfied with the facilities provided?	Visitation to leisure venues <i>Source: Community Survey</i>	Increase in visitation to leisure and sporting events and venues
Implementation of Disability Inclusion Action Planning	Strategies implemented	Increase inclusion and accessibility
Do we feel safe when travelling around the City?	Satisfaction with transport infrastructure <i>Source: Community Survey</i>	Increase in satisfaction with local transport infrastructure
Do we feel confident that we can adapt to the changing population?	Perception of impacts on quality of life due to predicted population change <i>Source: Community Survey</i>	Increase in confidence in the sustainability of quality of life in the City

**Who is going to work together to make it happen?**

Key Contributor	Information provision & or service provider	Advocate	Partner
Broken Hill City Council	✓	✓	✓
Business and business groups		✓	✓
Community members and groups		✓	✓
NSW Planning and Environment	✓	✓	✓
Mining and Industry		✓	✓
NSW Office of Environment & Heritage	✓	✓	✓
NSW Department of Premier and Cabinet		✓	✓
Non Government Agencies		✓	✓
NSW Roads & Maritime Services	✓	✓	✓
NSW Department of Family and Community Services		✓	✓



**OBJECTIVE 1.5 – OUR HEALTH AND WELLBEING ENSURES THAT WE LIVE LIFE TO THE FULL****How do we achieve this?**

CSP #	Strategy
1.5.1	Create opportunities for people to participate in active and healthy recreational activities
1.5.2	Provide quality health, medical and allied services to meet demographic changes, particularly 24-hour medical services, specialist services, mental health support services and rehabilitation services
1.5.3	Provide a suitable range of disability and aged care services
1.5.4	Provide equitable and appropriate access to public transport within Broken Hill City and regionally
1.5.5	Provide and maintain efficient and reliable utilities and services to the Broken Hill community
1.5.6	Provide our children with equitable access to a range of opportunities
1.5.7	Encourage cycling and walking, through use of accessible safe tracks and paths

**How do we know we are heading in the right direction?**

Indicator	Measures	Direction
Is our community healthy?	Regularity of physical activity of residents <i>Source: Community Survey</i>	Increase in residents undertaking daily or weekly physical activity, and decrease in residents that do not do any physical activity
	Participation in fitness and sporting activities <i>Source: Community Survey</i>	Increase in proportion of residents that participate in any fitness or sporting activity
	Residents reported health status <i>Source: Community Survey</i>	Increase in residents health status compared with prior reporting period
Are we able to access appropriate medical treatment?	Residents reported access to medical services <i>Source: Community Survey</i>	Increased satisfaction in relation to accessibility to medical services
Are there services available to support the needs of aged and disabled residents?	Availability of aged care accommodation <i>Source: data collection</i>	Reduced waiting lists for aged accommodation
	Satisfaction with aged care packages <i>Source: Community Survey</i>	Increased satisfaction with aged care packages supporting independent aged living

**Who is going to work together to make it happen?**

Key Contributor	Information provision & or service provider	Advocate	Partner
Broken Hill City Council	✓	✓	✓
Business and business groups		✓	✓
Community members and groups		✓	✓
NSW Department of Education	✓		✓
NSW Department of Family and Community Services	✓	✓	✓
NSW Department of Premier and Cabinet		✓	✓
NSW Ministry of Health	✓	✓	✓
Maari Ma Health	✓	✓	✓
Far West Local Health District	✓		✓
Broken Hill City Youth Council		✓	✓
Non Government Agencies		✓	✓
Non Government Education and Care Providers	✓	✓	✓

**IDEAS TO MAKE IT HAPPEN**

**Get to know your neighbours**

**Participate in community events**

**Utilise public spaces**

**Observe the speed limit especially in local neighbourhood streets**

**Walk or ride around your local neighbourhood**

**Promote inclusion**

**Support local events and festivals**

**As a community celebrate our successes**

**Learn about our local history**

**Join a community group**

**Become a volunteer**

**Attend/support cultural venues, events and activities**

**Develop leadership skills in young people**

**Keep your neighbourhood tidy**

**Get involved in sporting and recreational activities**

**Become an organ donor**

**Advocate to improve your community**

**Become a mentor**

**Share your local memories with others**

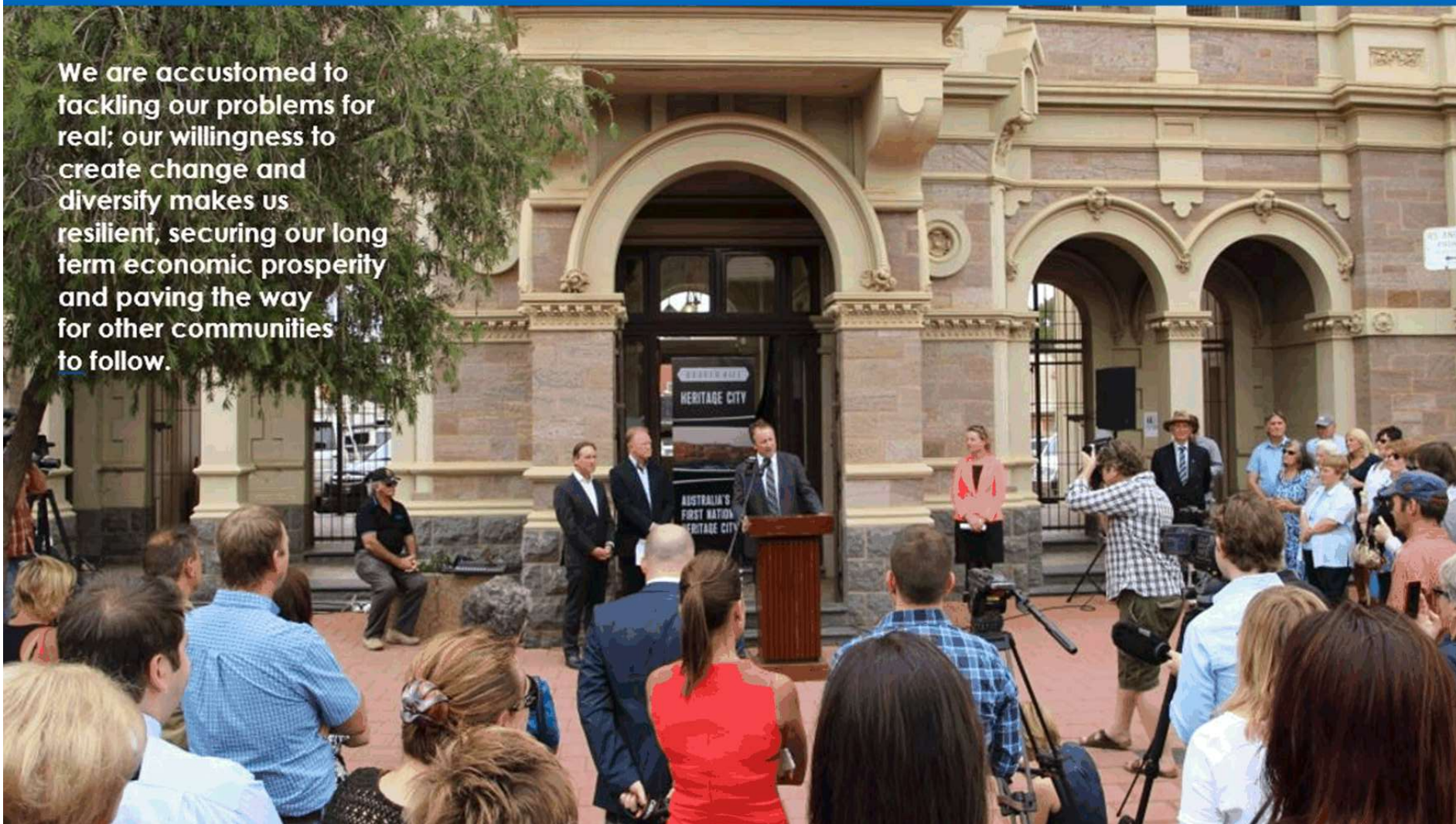
**Embrace creativity**



## KEY DIRECTION 2 – OUR ECONOMY

- 2.1 Our economy is strong and diversified and attracts people to work and live
- 2.2 We are a destination of choice and provide a real experience that encourages increased visitation
- 2.3 A supported and skilled workforce provides strength and opportunity

We are accustomed to tackling our problems for real; our willingness to create change and diversify makes us resilient, securing our long term economic prosperity and paving the way for other communities to follow.



# WHAT MUST BE DONE TO ACHIEVE OUR VISION

Broken Hill was named the First National Heritage Listed City on 20 January, 2015.

Broken Hill is a leader in remote community resilience; where the community unite to tackle problems and a global perspective is applied to deliver broad prospects for economic participation.

Our community understands the importance of economic diversity to guarantee a sustainable future for the City. A sustainable economy was by far the largest priority identified through the 2013 community consultative process, further acknowledging that diversification is the 'key' to addressing challenges associated with the contraction of the mining industry.

A sustainable economy is inclusive, equitable and diverse. It is an economy where businesses prosper and everyone stands to benefit. The performance of our economy directly impacts on the way we work, live and play and the mining peaks and troughs do provide a challenge.

The emphasis our community has given towards a sustainable economy recognises the imperative to innovate, problem solve and create new opportunity in order to remain relevant in a global environment that is marked by rapid social and technological change.

It also marks a shift in community appraisal, recognising that, although technology has reduced the need for labour over the years, it has also delivered efficiencies and bridged the isolation gap. Technology paves the way to operate on a national and global scale and delivers far greater opportunities in education, tourism and business. Now the

local community is not the only source market for our goods and services and we all see the clear need for digital communications to connect Broken Hill to the world and enable us to fully capitalise on the opportunities that this infrastructure creates.

In order to reduce our reliance on the mining industry, the community identified strategies that reflect a commitment and determination to expand our thinking and adapt to remain relevant in the world as it is today. This means building on existing economic platforms, like art, culture and tourism, and building on new opportunities such as technology, renewable energies and education.

Not only must we seek prospects for new business investment, we must also encourage and support local entrepreneurialism and innovation as our economy transforms to meet new opportunity.

Broken Hill has history of resilience and getting things done. It is a leader in remote community revitalisation and as end-of-mine life becomes a reality on the horizon, we collectively recognise the need to work in collaboration, look 'outside the box' and break new ground in order to assure our sustainable future.

The tables below provide objectives to help us meet the overall goal for "Our Economy" which contributes to the communities combined vision for the future. Under each objective we show strategies to allow us to meet our goals along with measurements to help us ensure we are on the right path.



**OBJECTIVE 2.1 – OUR ECONOMY IS STRONG AND DIVERSIFIED AND ATTRACTS PEOPLE TO WORK, LIVE AND INVEST****How do we achieve this?**

CSP #	Strategy
2.1.1	Create greater collaboration and strategic planning capacity with a view to identifying opportunities to increase economic activity and retention of residents
2.1.2	Develop and implement strategies and partnerships to support established businesses and services, and encourage new investment opportunities within the region
2.1.3	Investigate transport hub options for Broken Hill and surrounds to drive and support economic activity
2.1.4	Increase economic opportunities by activating public spaces
2.1.5	Manage and develop public infrastructure to enhance economic opportunities
2.1.6	Enhance digital communications capacity for the City
2.1.7	Pursue new ideas and approaches for business and industry investment including creative industries, renewable energy and technology related projects
2.1.9	Promote attraction and retention for residency in our City

**How do we know we are heading in the right direction?**

Indicator	Measures	Direction
Are we attracting new investment?	Number of jobs by industry in Broken Hill <i>Source: ABS data</i>	Increase in local employment and greater diversification of industry sectors
How is our population changing and are we minimising projected decline?	Net change and growth in estimated resident population <i>Source: ABS data</i>	Greater resident population compared to projections
Do we have access to technology that provides business opportunity?	Satisfaction with internet availability and speed <i>Source: Community Survey</i>	Increased satisfaction with internet quality and speed
How many unoccupied dwellings do we have?	Number of unoccupied dwellings <i>Source: ABS data</i>	Decrease in number of unoccupied dwellings
What is the value of our local economy?	Gross regional product Broken Hill	Local GDP maintained or increased
	Value and percentage contribution of industry sectors	Increase in diversification
How do the workers and residents contribute to local economic productivity?	Worker productivity by industry sector	To be developed

**Who is going to work together to make it happen?**

Key Contributor	Information provision & or service provider	Advocate	Partner
Broken Hill City Council	✓	✓	✓
Foundation Broken Hill	✓	✓	✓
Broken Hill Chamber of Commerce	✓	✓	✓
Business and business groups	✓	✓	✓
Community members and groups		✓	✓
NSW Office of Environment and Heritage		✓	✓
NSW Department of Industry		✓	✓
NSW Department of Planning and Environment		✓	✓
NSW Department of Premier and Cabinet		✓	✓
NSW Department of Community and Family Services		✓	✓
Non Government Agencies		✓	✓
Regional Development Australia	✓	✓	✓
Politicians		✓	✓

## OBJECTIVE 2.2 – WE ARE A DESTINATION OF CHOICE AND PROVIDE A REAL EXPERIENCE THAT ENCOURAGES INCREASED VISITATION

### How do we achieve this?

CSP #	Strategy
2.2.1	Cooperatively engage government, business and community stakeholders in supporting the management of tourism
2.2.2	Utilise a destination-based research program to better inform decision-making
2.2.3	Encourage service excellence in the tourism, hospitality and retail sectors to enhance visitor experience and maximise yield from tourism
2.2.4	Enhance the provision and delivery of authentic visitor products and experiences
2.2.5	Improve accessibility for visitors to and from Broken Hill
2.2.6	Reinforce the established Broken Hill For Real Brand and the Australia's First National Heritage Listed City positioning, to promote Broken Hill as a significant outback destination in Australia
2.2.7	Develop a strategic and proactive approach to the development, management and marketing of filming activities
2.2.8	Continue with a proactive approach to the development, management and marketing of meetings, incentives, conferences and events (MICE)

### How do we know we are heading in the right direction?

Indicator	Measures	Direction
How many tourists have visited and how long did they stay?	Number of overnight visitors <i>Source: Tourism Research Australia</i>	Increase in overnight visitors
	Number of visitor nights <i>Source: Tourism Research Australia</i>	Increase in visitor nights
How much did our visitors spend?	\$ per night spend	Increase in estimated \$ per night spend
How many conferences were held in the City?	Number of conference events <i>Source: data collected</i>	Increase in number of conferences held in the City
Are our target audiences aware of us?	Number of visits/hits to marketing promotions <i>Source: data collected</i>	Targets of marketing campaigns met
How is tourism contributing to our local economy?	Value added to the economy through tourism <i>Source: Economic Online data</i>	Increase in value added through tourism

**Who is going to work together to make it happen?**

Key Contributor	Information provision & or service provider	Advocate	Partner
Broken Hill City Council	✓	✓	✓
Foundation Broken Hill	✓	✓	✓
Broken Hill Chamber of Commerce	✓	✓	✓
Business and business groups	✓	✓	✓
Destination NSW	✓	✓	✓
Community members and groups		✓	✓
Inland Tourism	✓	✓	✓
NSW Office of Environment and Heritage		✓	✓
NSW Department of Industry		✓	✓
NSW Department of Planning and Environment		✓	✓
NSW Department of Premier and Cabinet		✓	✓
NSW Department of Family and Community Services		✓	✓
Non Government Agencies		✓	✓
Regional Development Australia	✓	✓	✓
Politicians		✓	✓



**OBJECTIVE 2.3 – A SUPPORTED AND SKILLED WORKFORCE PROVIDES STRENGTH AND OPPORTUNITY****How do we achieve this?**

CSP #	Strategy
2.3.1	Gain a greater understanding about skills gaps in Broken Hill that are important to both social inclusion as well as industry needs
2.3.2	Identify and develop partnership opportunities with education and training service providers to increase participation
2.3.3	Target skills development amongst Indigenous and non-Indigenous disadvantaged people to increase employment potential and participation
2.3.4	Consider strategies and opportunities to overcome issues relating to accessing education and training providers and facilities locally

**How do we know we are heading in the right direction?**

Indicator	Measures	Direction
What are the levels of high school completion at Broken Hill?	Full time high school retention rate for years 10–12 <i>Source: NSW Department of Education</i>	Year 12 high school retention rate above state average
	Year 9 NAPLAN results <i>Source: Australian Curriculum, Assessment and Reporting Authority</i>	Improve Yr 9 NAPLAN results for reading and numeracy
How many of our residents are participating in higher education, traineeships and apprenticeships?	Participation in higher education <i>Source: ABS stats</i>	Increase in higher education participation
	Participation in traineeships and apprenticeships <i>Source: NSW Department of Education</i>	Increase in new entrant trainees and apprentices
Are our minority groups provided employment opportunities?	% employment for minority groups	% employment increase

**Who is going to work together to make it happen?**

Key Contributor	Information provision & or service provider	Advocate	Partner
Broken Hill City Council	✓	✓	✓
Foundation Broken Hill	✓	✓	✓
Broken Hill Chamber of Commerce	✓	✓	✓
Business and business groups	✓	✓	✓
Community members and groups		✓	✓
NSW Department of Education	✓	✓	✓
NSW Department of Premier and Cabinet		✓	✓
NSW Office of Communities		✓	✓
Non Government Agencies		✓	✓
Regional Development Australia	✓	✓	✓
Politicians		✓	✓

## IDEAS TO MAKE IT HAPPEN

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### Buy Local

Promote local business and industry

Encourage others to support local business and industry

Tell others how great Broken Hill is and encourage them to visit or work

### Employ local people

Join local business groups

Set up new business

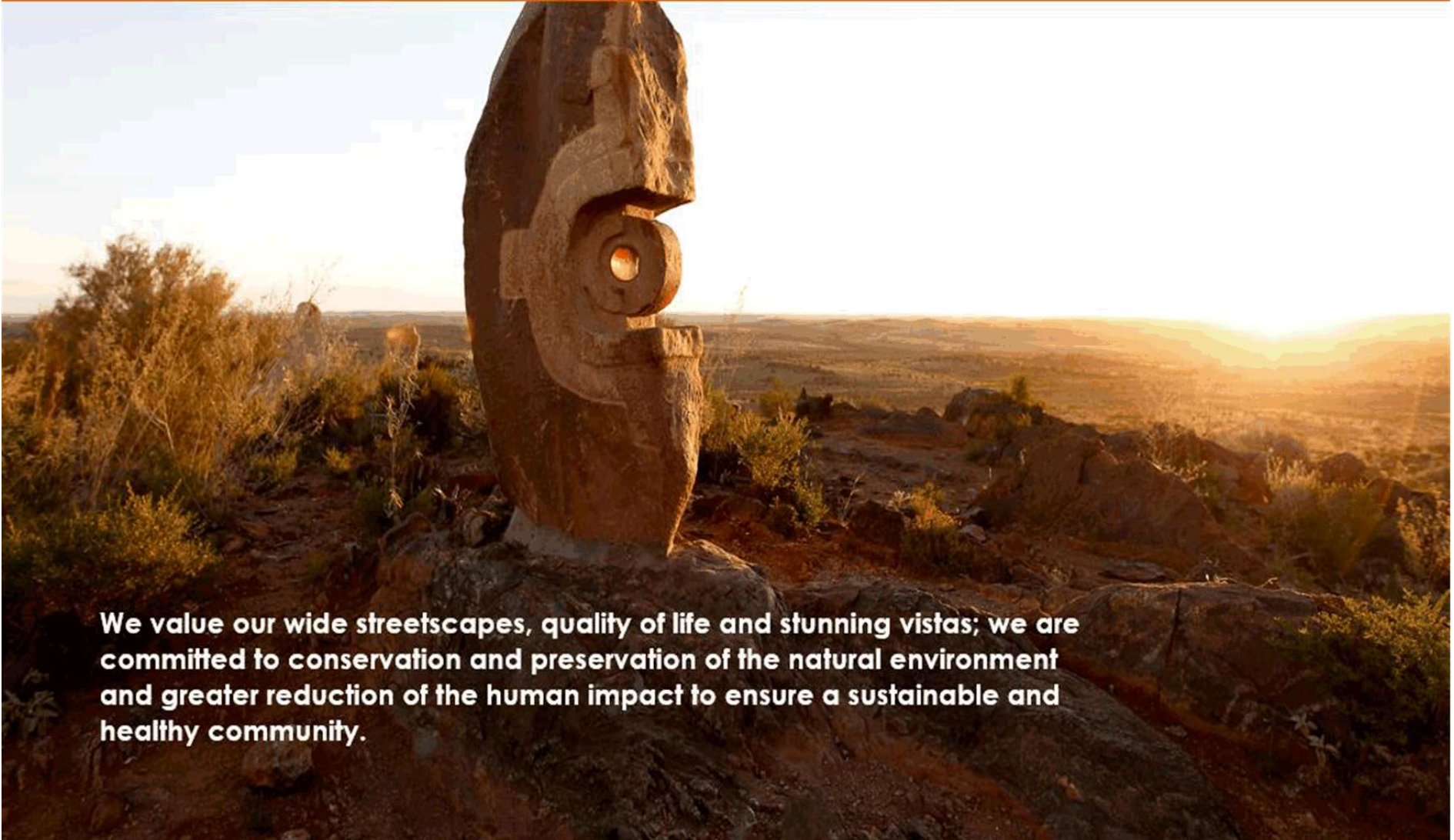
Undertake further education

## KEY DIRECTION 3 – OUR ENVIRONMENT

3.1. Our environmental footprint is minimised

3.2 Natural flora and fauna environments are enhanced and protected

3.3 Proactive and responsible planning supports the community and the environment



**We value our wide streetscapes, quality of life and stunning vistas; we are committed to conservation and preservation of the natural environment and greater reduction of the human impact to ensure a sustainable and healthy community.**

# WHAT MUST BE DONE TO ACHIEVE OUR VISION

We all depend upon our natural environment. It provides the essentials of life; the air we breathe, the water we drink. It is central to our health and wellbeing and inspires us through the personal and economic benefits derived from its existence.

At the same time we value the natural environment, using it for our social and economic gain but human activity leaves a footprint. Our consumption of resources and raw materials and our subsequent disposal impacts not only our local environment but the greater global environment.

As custodians of this land for future generations, we have an obligation to treat the natural environment with care and minimise the impact we have today. Many of the environmental challenges for our community are similar to those of people across the world as sustainability is given greater focus and importance for our future generations.

This Key Direction relates to the conservation and preservation of the natural environment and greater reduction of the human impact on the surrounding environment to ensure a sustainable and healthy community. It contains a number of strategies to better manage and use the natural resources within the Broken Hill region.

Participants in *Broken Hill 2033* consultation activities expressed a number of significant aspirations for the future which have been incorporated in the tables below.

The tables below provide objectives to help us meet the overall goal for "Our Environment" which contributes to the Community's combined vision for the future. Under each objective we show strategies to allow us to meet our goals along with measurements to help us ensure we are on the right path.

**OBJECTIVE 3.1 – OUR ENVIRONMENTAL FOOTPRINT IS MINIMISED****How do we achieve this?**

CSP #	Strategy
3.1.1	Reduce resource consumption and minimise waste
3.1.2	Increase use and innovation of renewable resources and decrease the use of non-renewable resources
3.1.3	Change consumer behaviour to reduce impacts on the environment without affecting quality of life
3.1.4	Reuse and recycling of resources is embraced by the community
3.1.5	Secure a permanent clean, reliable and sustainable water supply for the area
3.1.6	Investigate and plan for the minimisation of environmental impacts associated with mining activity on the City
3.1.7	Secure the water supply in the Menindee Lakes system to provide protection to cultural and ecological interests and social and recreational opportunities for the City's residents and visitors to our region

**How do we know we are heading in the right direction?**

Indicator	Measures	Direction
What is the water quality of our water supply?	Quality of water <i>Source: Essential Water</i>	Water quality meets quality control standards
What is our energy consumption?	Electricity and natural gas consumption <i>Source: Energy suppliers</i>	Decrease in electricity and gas consumption
How much waste and recycled material do we produce?	Waste collected by Council and taken to landfill <i>Source: Broken Hill City Council data</i>	Decrease tonnes of landfill waste
	Residential recycling and green waste <i>Source: Broken Hill City Council data</i>	Increase tonnes per person of recycling and green waste
Are we managing blood lead levels?	Blood lead monitoring	No increase in blood lead levels
Are disused mining sites being remediated?	Disused mining land remediated <i>Source: Broken Hill City Council data</i>	% area remediated in proportion to total area
	Area of disused mine sites that have remediation plans <i>Source: Broken Hill City Council data</i>	% area disused mine sites that have remediation plans

**Who is going to work together to make it happen?**

Key Contributor	Information provision & or service provider	Advocate	Partner
Broken Hill City Council	✓	✓	✓
Business and business groups		✓	✓
Community members and groups		✓	✓
NSW Department of Planning and Environment	✓	✓	✓
NSW Department of Premier and Cabinet		✓	✓
NSW Environment Protection Authority	✓	✓	✓
Essential Water	✓		
NSW Local Land Services - Western		✓	✓
Mining and Industry		✓	✓
Non Government Agencies		✓	✓
NSW Office of Environment and Heritage		✓	✓



**OBJECTIVE 3.2 – NATURAL FLORA AND FAUNA ENVIRONMENTS ARE ENHANCED AND PROTECTED**

How do we achieve this?

CSP #	Strategy
3.2.1	Protect and enhance regeneration areas for the benefit of the City
3.2.2	Increase awareness and understanding of the natural environment
3.2.3	Increase involvement in actively protecting the natural environment
3.2.4	Manage the impact of pests and weeds on Broken Hill's natural environment

How do we know we are heading in the right direction?

Indicator	Measures	Direction
How often do we participate in environmental activities?	Participation in environmental activities <i>Source: Community Survey</i>	Increase resident involvement in environmental activities
	Volunteering in environmental activities <i>Source: Data collected</i>	Increase in participation of volunteers in environmental activity
How is the local community impacted by local environmental issues?	Community perception of the impact of local environmental issues <i>Source: Community Survey</i>	Decrease the impact of local environmental issues on quality of life

Who is going to work together to make it happen?

Key Contributor	Information provision & or service provider	Advocate	Partner
Broken Hill City Council	✓	✓	✓
Business and business groups		✓	✓
Community members and groups		✓	✓
NSW Department of Planning and Environment	✓	✓	✓
NSW Department of Premier and Cabinet		✓	✓
NSW Environment Protection Authority	✓	✓	✓
NSW Local Land Services - Western		✓	✓
Mining and Industry		✓	✓
Non Government Agencies		✓	✓
NSW Office of Environment and Heritage		✓	✓

### OBJECTIVE 3.3 – PROACTIVE, INNOVATIVE AND RESPONSIBLE PLANNING SUPPORTS THE COMMUNITY, THE ENVIRONMENT AND BEAUTIFICATION OF THE CITY

How do we achieve this?

CSP #	Strategy
3.3.1	Encourage environmentally sustainable building and subdivision design
3.3.2	Preserve the heritage and streetscapes of Australia's First Heritage Listed City
3.3.3	Reuse and repurposing of the existing built environment is managed in a sustainable manner

How do we know we are heading in the right direction?

Indicator	Measures	Direction
Are we preserving and enhancing our heritage?	Number of building projects undertaken enhancing heritage <i>Source: Broken Hill City Council data</i>	Increase in number of heritage building enhancements
	Number of enquiries and advice provision from Heritage Advisor <i>Source: Broken Hill City Council data</i>	Increase in enquiries to Heritage Advisor
Are we reusing existing buildings?	Number of modifications compared to new buildings <i>Source: Broken Hill City Council data</i>	%modifications compared to new buildings

Who is going to work together to make it happen?

Key Contributor	Information provision & or service provider	Advocate	Partner
Broken Hill City Council	✓	✓	✓
Business and business groups		✓	✓
Community members and groups		✓	✓
NSW Department of Planning and Environment	✓	✓	✓
NSW Department of Premier and Cabinet		✓	✓
NSW Environment Protection Authority		✓	✓
Mining and Industry		✓	✓
Non Government Agencies		✓	✓
NSW Office of Environment and Heritage		✓	✓



## IDEAS TO MAKE IT HAPPEN

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Recycle and reuse resources

Use alternate energy

Consider your impact on others and the environment

Become a volunteer

Donate to a worthy cause

Buy local

Join a community environment group

Participate in clean up days

Get pets desexed

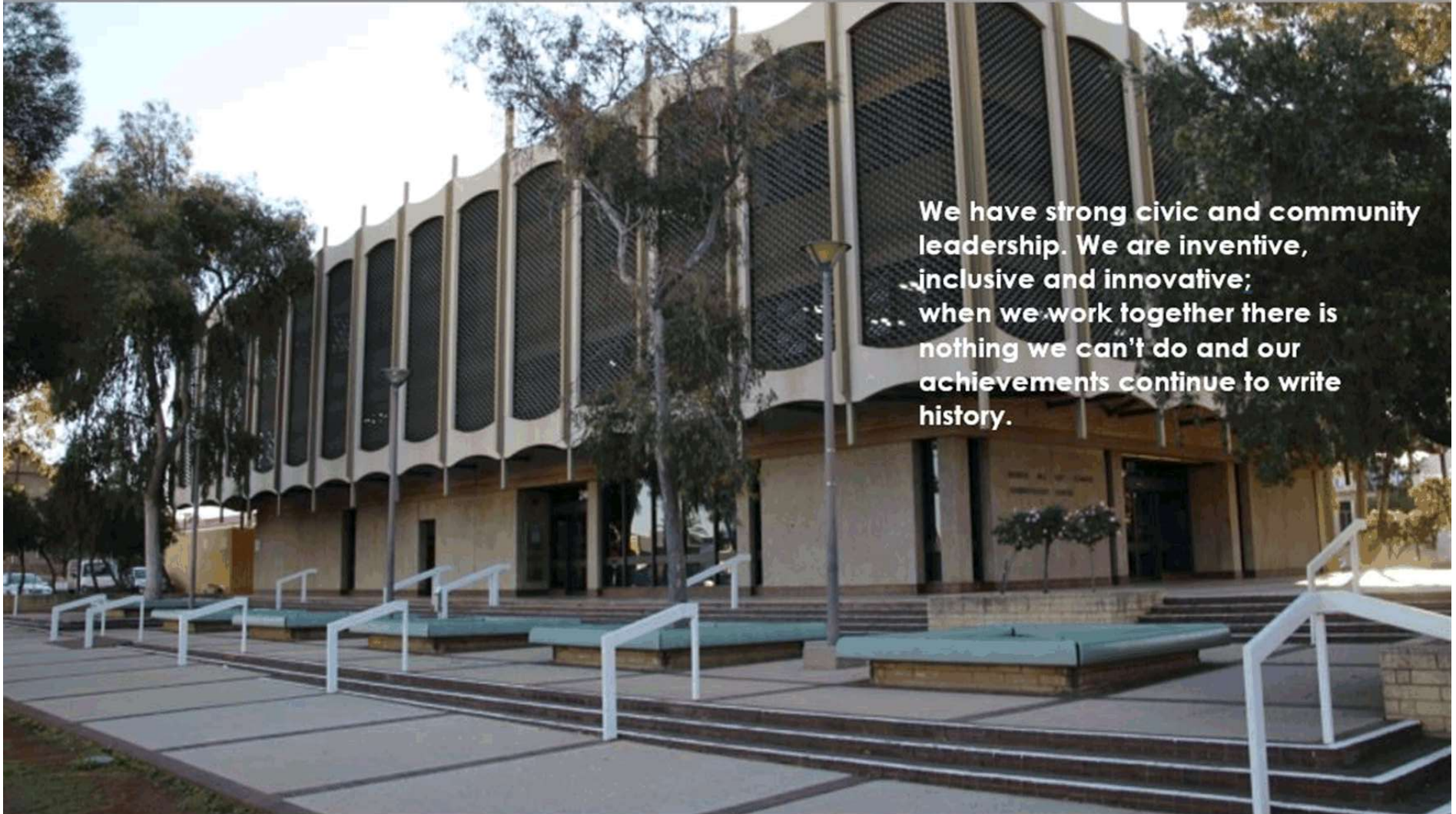
Pick up rubbish if you see it

Eradicate weeds

## KEY DIRECTION 4 – OUR LEADERSHIP

- 4.1 Openness and Transparency in Decision Making
- 4.2 Our Leaders make Smart Decisions
- 4.3 We Unite to Succeed
- 4.4 Our Community is Engaged and Informed

**We have strong civic and community leadership. We are inventive, inclusive and innovative; when we work together there is nothing we can't do and our achievements continue to write history.**



# WHAT MUST BE DONE TO ACHIEVE OUR VISION

Community leadership is essential to ensure the goals and objectives of this long term plan are achieved. The creation and strengthening of social capital within a community is extremely important to local communities, particularly those undergoing change.

Social capital can be defined as “the relationships and networks within a social structure where individuals contribute to the common good” (Flora, 1998).

Over the history of Broken Hill, there have been a number of organisations that have held key leadership positions within the City. Most notable, the mining industry and the unions have held strong influence over the social, economic and environmental wellbeing of our community in years gone by.

As the mining industry has contracted and the economy has become less local and more global, the community has increasingly looked to Council for leadership.

Local Government is the level of government closest to the people, the voice

of the community and its strength of leadership directly impacts upon the wellbeing of our people in Broken Hill.

Participants in Broken Hill 2033 consultation activities expressed the need for strong civic leadership using a consultative approach to engaging with the community on decisions impacting the City.

In addition to Broken Hill City Council, there are a number of groups and associations that hold leadership positions within the community. Participants in Broken Hill 2033 believe everyone needs to work together across the various interest groups to achieve an integrated and coordinated approach and better outcomes for the City.

One of the key actions within this key direction is the ongoing coordination of a Community Roundtable. This Community Roundtable will be made up of key contributors of this Plan including community members.

It is believed that this coordinated approach will add value and ownership of the Community Strategic Plan.

**OBJECTIVE 4.1 – OPENNESS AND TRANSPARENCY IN DECISION MAKING****How do we achieve this?**

CSP #	Strategy
4.1.1	Undertake communication and engagement with the community increases confidence in decision-making
4.1.2	Social, environmental and economic sustainability is considered when making decisions
4.1.3	Decision-makers provide accountability through planning and reporting frameworks

**How do we know we are heading in the right direction?**

Indicator	Measures	Direction
Are we confident in the decisions made by our leaders?	Confidence in decisions made by Broken Hill City Council <i>Source: Community survey</i>	Increase in confidence in decision-making by Broken Hill City Council
Are we confident that our decisions today will ensure a sustainable future?	Confidence that the long term sustainability of the City is considered when making decisions <i>Source: Community survey</i>	Increase in confidence in decision-making by Broken Hill City Council

**Who is going to work together to make it happen?**

Key Contributor	Information provision & or service provider	Advocate	Partner
Broken Hill City Council	✓	✓	✓
Business and business groups		✓	✓
Community members and groups		✓	✓
Federal Government Agencies		✓	✓
Non Government Agencies		✓	✓
Media		✓	✓
NSW Office of Local Government		✓	✓
Politicians		✓	✓
State Government Agencies		✓	✓

**OBJECTIVE 4.2 – OUR LEADERS MAKE SMART DECISIONS****How do we achieve this?**

CSP #	Strategy
4.2.1	Support leaders through the process of making difficult decisions
4.2.2	Our leaders are well informed on external decisions and information that may impact local decisions
4.2.3	Our leaders are aware of emerging issues and new information in order to advocate and respond appropriately
4.2.4	Our local Council is strong and sustainable

**How do we know we are heading in the right direction?**

Indicator	Measures	Direction
Do we understand the challenges and opportunities faced by Broken Hill City Council?	Perceived understanding of local challenges and opportunities <i>Source: Community Survey</i>	Increase in reported understanding of local government issues in Broken Hill
Are we confident that Broken Hill City Council will be sustainable into the future?	Confidence in Broken Hill City Council's sustainability <i>Source: Community Survey</i>	Increase in confidence

**Who is going to work together to make it happen?**

Key Contributor	Information provision & or service provider	Advocate	Partner
Broken Hill City Council	✓	✓	✓
Business and business groups		✓	✓
Community members and groups		✓	✓
Federal Government Agencies		✓	✓
Non Government Agencies		✓	✓
Media		✓	✓
NSW Office of Local Government		✓	✓
Politicians		✓	✓
State Government Agencies		✓	✓

**OBJECTIVE 4.3 – we unite to succeed****How do we achieve this?**

CSP #	Strategy
4.3.1	Opportunities to work together are identified and relationships are developed and maintained for the benefit of the community
4.3.2	A community round table is maintained to drive the implementation of the Community Strategic Plan and report on progress to the community
4.3.3	The leadership capability and capacity within our community is increased
4.3.4	Partnerships, role models and joint success is celebrated and promoted

**How do we know we are heading in the right direction?**

Indicator	Measures	Direction
How collaborative is our leadership?	Joint initiatives undertaken that provide value	Number/value of achievements through collaborative approaches
Is our Community Round Table successful?	Group satisfaction with outcome of Community Round Table	High satisfaction
Section 355 committees established and supported	Committees successfully manage assets in town	

**Who is going to work together to make it happen?**

Key Contributor	Information provision & or service provider	Advocate	Partner
Broken Hill City Council	✓	✓	✓
Business and business groups		✓	✓
Community members and groups		✓	✓
Federal Government Agencies		✓	✓
Non Government Agencies		✓	✓
Media		✓	✓
NSW Office of Local Government		✓	✓
Politicians		✓	✓
State Government Agencies		✓	✓



**OBJECTIVE 4.4 – OUR COMMUNITY IS ENGAGED AND INFORMED****How do we achieve this?**

CSP #	Strategy
4.4.1	Increase community involvement in decision-making
4.4.2	Engage the community through information and activities aimed at increased participation
4.4.3	Increase knowledge and awareness of challenges and opportunities facing the City

**How do we know we are heading in the right direction?**

Indicator	Measures	Direction
How are we involved in community decision making?	Opportunities to have a say on important issues <i>Source: Community survey</i>	Increase in sense of being able to contribute to important decisions
	Membership on community decision making committee <i>Source: Community Survey</i>	Increase in involvement in community committees
Does Broken Hill City Council effectively communicate with residents?	Resident satisfaction with Council communication <i>Source: Community Survey</i>	Increased satisfaction with communication from Broken Hill City Council

**Who is going to work together to make it happen?**

Key Contributor	Information provision & or service provider	Advocate	Partner
Broken Hill City Council	✓	✓	✓
Business and business groups		✓	✓
Community members and groups		✓	✓
Federal Government Agencies		✓	✓
Non Government Agencies		✓	✓
Media		✓	✓
NSW Office of Local Government		✓	✓
Politicians		✓	✓
State Government Agencies		✓	✓

## IDEAS TO MAKE IT HAPPEN

---

### **Vote at elections**

Provide feedback to government on policies and plans

### **Try to consider others needs as well as your own when decisions are being made**

Recognise that some tough decisions made today may be for the benefit of future generations

### **Accept that sometimes things have to change**

Attend a Council meeting

### **Nominate for membership of a Council Section 355 Committee, when advertised**

Advocate to elected representatives and government



## HOW DOES BROKEN HILL 2033 RELATE TO OTHER PLANS

In developing this Plan, consideration has also been given to the following:

All relevant State and Regional Plans

Broken Hill Airport Master Plan 2008

Broken Hill Bike Plan 2013

Broken Hill Pedestrian Access Mobility Plan 2013

Broken Hill Urban Stormwater Master Plan – 2007

City of Broken Hill Ageing Strategy 2016/2021

Community Safety and Crime Prevention Plan 2013/2017

Strategic Tourism Plan 2010- 2020

Far West NSW Regional Action Plan 2021 (NSW Government)

Integrated Waste and Resource Recovery Strategy 2010/2030

RDA Far West Regional Plan 2013/2023

State of Environment Report 2012/2016

Three Year Heritage Strategy 2014/2017

Strategic Companion Animal Management Plan – June 2007

### INTEGRATED PLANNING AND REPORTING – LINKING THE PLANS

Measuring the Community Strategic Plan under the framework, Council used the Community Strategic Plan to determine which goals and strategies could be implemented at a Local Government level. These goals and strategies are included in a four year Council Delivery Program. Progress reports are provided to the Council with respect to the principal activities detailed in the Delivery Program, at least six monthly.

To ensure that Council has the required resources to achieve the goals and strategies set out in the Delivery Program, a Resourcing Strategy has also been prepared to address long term asset management, financial management and workforce planning. The Operational Plan is a plan which focuses on the short term. It provides a one year detailed plan of which activities and projects from the Delivery Program will be implemented. Each year, our success in achieving the goals and strategies set out in these plans are reported through Council's Annual Report.



[www.brokenhill.nsw.gov.au](http://www.brokenhill.nsw.gov.au)

## ORDINARY MEETING OF THE COUNCIL

February 10, 2017

**ITEM 5**BROKEN HILL CITY COUNCIL REPORT NO. 5/17

SUBJECT: QUARTERLY BUDGET REVIEW STATEMENT FOR PERIOD  
ENDING DECEMBER 2016 12/160

**Recommendation**

1. That Broken Hill City Council Report No. 5/17 dated February 10, 2017, be received.
2. That the 2nd Quarterly Budget Review Statement and recommendations contained within, be adopted.

**Executive Summary:**

The Quarterly Budget Review Statement (QBRs) presents a summary of Council's financial position at the end of the second quarter for the financial year ended 30 June 2017.

The quarterly budget review process is the mechanism through which Council and the community are informed of Council's progress against the Operational Plan (annual budget), together with recommendations for changes and reasons for budget variations.

Improvements made to-date to the expected end of financial year result are significant and reflect the substantial effort currently underway to implement and develop further strategies to address Council's underlying budgetary weaknesses.

The December Quarterly Budget Review shows a nil operating adjustment with the projected 2016/2017 operating result (before capital items) to remain at a projected budget deficit of \$2,626K.

Budgeted capital expenditure is expected to increase by \$310K. This will increase expected capital expenditure from \$16,424 as stated in the September 2016 quarterly review to \$16,734 for the 2016/2017 financial year.

**Report:*****Budget Review:***

In accordance with s203 of the *Local Government (General) Regulations 2005*:

- (1) Not later than 2 months after the end of each quarter, the responsible accounting officer of a Council must prepare and submit to the Council a budget review statement that shows, by reference to the estimate of income and expenditure set out in the Council's Revenue Policy included in the Operational Plan for the relevant year, a revised estimate of the income and expenditure for that year.
- (2) A budget review statement must include or be accompanied by:
  - (a) A report as to whether or not the responsible accounting officer believes that the statement indicates that the financial position of the Council is satisfactory, having regard to the original estimate of income and expenditure; and

- (b) If that position is unsatisfactory, recommendation for remedial action.

In accordance with s211 (*Authorisation of expenditure*) of the *Local Government (General) Regulations 2005*:

- (1) A council, or a person purporting to act on behalf of a council, must not incur a liability for the expenditure of money unless the council at the annual meeting held in accordance with subclause (2) or at a later ordinary meeting:
- (a) has approved the expenditure, and
- (b) has voted the money necessary to meet the expenditure.

The QBRS appears as Attachment 1, and has been produced in accordance with the guidelines and standards issued by the Office of Local Government.

### **Operational Budget Result:**

The December Quarterly Budget Review shows a nil adjustment with the projected 2016/2017 operating result (before capital items) to remain at a projected budget deficit of \$2,626K. This is a result of planned work being carried out and services delivered as scheduled and anticipated in the revised budget. This is also attributable to Council continually looking for more effective and efficient ways of delivering services and therefore being able to absorb additional expenditure through unplanned maintenance through efficiencies achieved through the quarter.

### **Capital Budget Result:**

Budgeted capital expenditure is expected to increase by \$310K. This will increase expected capital expenditure from \$16,424 as stated in the 2016/2017 Operational Plan to \$16,734 for the 2016/2017 financial year.

This result reflects the following movements:

- An increase of \$20K for a mini street sweeper to provide a sweeping function to areas unreachable by the large street sweeper. This additional street sweeper will allow Council to manage road cleanliness by covering more area at a greater frequency, ensuring road safety and street cleanliness.
- An increase of \$250K to replace an existing 7.5T loader that has reached the end of its useful life. This fleet item was scheduled to be replaced in the 2017/2018 financial year, however to reduce the risk of downtime and subsequent costs as well as improve reliability, it has been brought forward to the second half of the 2016/2017 financial year. This will be funded from Council's Plant Replacement reserve. The request for tender will be advertised subsequent to the adoption of this budget increase.
- An increase of \$40K for stormwater drainage. This includes the installation of an underground stormwater system with drainage pit and pipes connecting Wyman Lane to Wyman Street. This work will reduce the risk of residential properties flooding during heavy rain events.

### **Strategic Direction:**

Key Direction: Our Leadership  
Objective: Openness and Transparency in Decision Making  
DP Action: Maintain good governance and best practice methods and ensure

compliance with various guidelines and legislation

**Relevant Legislation:**

*Clause 203(1) of the Local Government (General) Regulations 2005.*

*Clause 211 of the Local Government (General) Regulations 2005.*

**Financial Implications:**

Council's projected year end operating result (before capital items) remains at a deficit of \$2,626K.

Full details of the financial implications of this quarter's QBRS are contained within the attached report.

**Attachments**

1. Quarterly Budget Review Statement for the period 01/10/16 - 31/12/16 13 Pages

JAY NANKIVELL  
FINANCE MANAGER

JAMES RONCON  
GENERAL MANAGER

Broken Hill City Council

**Quarterly Budget Review Statement**  
for the period 01/10/16 to 31/12/16

<b>Table of Contents</b>	<b>Page</b>
<b>1. Responsible Accounting Officer's Statement</b>	<b>1</b>
<b>2. Income &amp; Expenses Budget Review Statement</b>	
- Income & Expense by Type	2
- Income & Expense by Key Direction	3
- Income & Expense Variation Detail	4
<b>3. Capital Budget Review Statement</b>	
- Capital Budget	5
- Capital Budget Variation Detail	6
<b>4. Cash &amp; Investments Budget Review Statement</b>	
- Cash & Investments Position	7
- Cash & Investments Variation Detail	8
<b>5. Key Performance Indicator (KPI) Budget Review Statement</b>	<b>9</b>
<b>6. Contracts &amp; Other Expenses Budget Review Statement</b>	<b>10</b>
<b>7. Additional Statements</b>	
- Contracts & Other Expenses Variation Detail	11
- Consultancy & Legal Costs	12

This statement forms part of Council's Quarterly Budget Review Statement (QBRs) for the quarter ended 31/12/2016 and should be read in conjunction with the total QBRs report

Broken Hill City Council

**Quarterly Budget Review Statement**  
for the period 01/10/16 to 31/12/16

**Report by Responsible Accounting Officer**

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

It is my opinion that the Quarterly Budget Review Statement for Broken Hill City Council for the quarter ended 31/12/16 indicates that Council's projected financial position at 30/6/17 will be Satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Signed:



Date:

10/02/2017

Jay Nankivell  
Responsible Accounting Officer

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 31/12/2016 and should be read in conjunction with the total QBRS report



**Quarterly Budget Review Statement**

for the period 01/10/16 to 31/12/16

**Income & Expenses Budget Review Statement**

Budget review for the quarter ended 31 December 2016

**Income & Expenses - Council Consolidated**

	Original	Revised	Variations	Projected	Actual
(\$000's)	Budget	Budget	for this	Year End	YTD
	2016/17	2016/17	Dec Qtr	Result	figures
<b>Income</b>					
Rates and Annual Charges	16,699	16,670	-	16,670	16,669
User Charges and Fees	3,472	3,667	(73) 1	3,594	1,878
Interest and Investment Revenues	446	629	-	629	443
Other Revenues	488	488	-	488	806
Grants & Contributions - Operating	9,667	9,667	-	9,667	2,126
Grants & Contributions - Capital	3,571	3,571	-	3,571	4,158
Net gain from disposal of assets	-	-	-	-	-
<b>Total Income from Continuing Operations</b>	<b>34,343</b>	<b>34,692</b>	<b>(73)</b>	<b>34,619</b>	<b>26,080</b>
<b>Expenses</b>					
Employee Costs	15,158	15,198	-	15,198	8,096
Borrowing Costs	394	332	-	332	145
Materials & Contracts	6,529	6,736	(73) 1	6,663	2,720
Depreciation	6,987	6,987	-	6,987	3,493
Other Expenses	4,453	4,494	-	4,494	2,381
Net Loss from disposal of assets	-	-	-	-	-
<b>Total Expenses from Continuing Operations</b>	<b>33,521</b>	<b>33,747</b>	<b>(73)</b>	<b>33,674</b>	<b>16,835</b>
<b>Net Operating Result - Continuing Operations</b>	<b>822</b>	<b>945</b>	<b>-</b>	<b>945</b>	<b>9,245</b>
Discontinued Operations - Surplus/(Deficit)	-	-	-	-	-
<b>Net Operating Result from All Operations</b>	<b>822</b>	<b>945</b>	<b>-</b>	<b>945</b>	<b>9,245</b>
<b>Net Operating Result before Capital Items</b>	<b>(2,749)</b>	<b>(2,626)</b>	<b>-</b>	<b>(2,626)</b>	<b>5,087</b>

This statement forms part of Council's Quarterly Budget Review Statement (QBR5) for the quarter ended 31/12/2016 and should be read in conjunction with the total QBR5 report.

Broken Hill City Council

**Quarterly Budget Review Statement**  
 for the period 01/10/16 to 31/12/16

**Income & Expenses Budget Review Statement**

Budget review for the quarter ended 31 December 2016  
**Income & Expenses - Council Consolidated**

	Original	Approved	Revised	Variations	Projected	Actual
	Budget	Sep	Budget	for this	Year End	YTD
(\$000's)	2016/17	QBRS	2016/17	Dec Qtr	Result	figures
<b>Income</b>						
Our Leadership	21,343	154	21,497	-	21,497	17,311
Our Community	7,280	131	7,411	-	7,411	1,572
Our Economy	1,615	64	1,679	(73)	1,606	3,807
Our Environment	4,104	-	4,104	-	4,104	3,390
<b>Total Income from Continuing Operations</b>	<b>34,343</b>	<b>349</b>	<b>34,692</b>	<b>(73)</b>	<b>34,619</b>	<b>26,080</b>
<b>Expenses</b>						
Our Leadership	9,977	(178)	9,799	-	9,799	5,059
Our Community	14,724	89	14,813	-	14,813	7,638
Our Economy	4,156	280	4,436	(73)	4,363	2,271
Our Environment	4,664	35	4,699	-	4,699	1,867
<b>Total Expenses from Continuing Operations</b>	<b>33,521</b>	<b>226</b>	<b>33,747</b>	<b>(73)</b>	<b>33,674</b>	<b>16,835</b>
<b>Net Operating Result - Continuing Operations</b>	<b>822</b>	<b>123</b>	<b>945</b>	<b>-</b>	<b>945</b>	<b>9,245</b>
Discontinued Operations - Surplus/(Deficit)	-	-	-	-	-	-
<b>Net Operating Result from All Operations</b>	<b>822</b>	<b>123</b>	<b>945</b>	<b>-</b>	<b>945</b>	<b>9,245</b>
<b>Net Operating Result before Capital Items</b>	<b>(2,749)</b>	<b>-</b>	<b>(2,626)</b>	<b>-</b>	<b>(2,626)</b>	<b>5,087</b>

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 31/12/2016 and should be read in conjunction with the total QBRS report

Broken Hill City Council

**Quarterly Budget Review Statement**  
for the period 01/10/16 to 31/12/16

**Income & Expenses Budget Review Statement**  
**Recommended changes to revised budget**

Budget Variations being recommended include the following material items:

<u>Notes</u>	<u>Details</u>
1	A reduction in user fees & charges of \$73K due to the closure of the Civic Centre during the ongoing renovations. This \$73K is made up of ticket sales, bar sales, venue hire and other sundry revenue. This has been offset by a reduction in materials and contracts for the same amount, due to a reduction in planned maintenance required as well as a reduction in building operating costs due to the closure.

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 31/12/2016 and should be read in conjunction with the total QBRS report.

Broken Hill City Council

**Capital Budget Review Statement**

Budget review for the quarter ended 31 December 2016

**Capital Budget - Council Consolidated**

(\$000's)	Original Budget 2016/17	Approved Changes		Revised Budget 2016/17	Variations for this Dec Qtr	Notes	Projected Year End Result	Actual YTD figures
		Carry Forwards	Sep QBRs					
<b>Capital Expenditure</b>								
New Assets								
- Plant & Equipment	1,688	887	172	2,747	20	1	2,767	448
- Land & Buildings	6,247	360	-	6,607	-		6,607	2,389
- Roads, Bridges, Footpaths	1,917	71	-	1,988	-		1,988	97
- Other	-	-	-	-	-		-	-
Renewal Assets (Replacement)								
- Plant & Equipment	-	-	-	-	250	2	250	-
- Land & Buildings	-	4,372	-	4,372	-		4,372	-
- Roads, Bridges, Footpaths	550	-	160	710	40	3	750	24
- Other	-	-	-	-	-		-	-
<b>Total Capital Expenditure</b>	<b>10,402</b>	<b>5,690</b>	<b>332</b>	<b>16,424</b>	<b>310</b>		<b>16,734</b>	<b>2,958</b>
<b>Capital Funding</b>								
Rates & Other Untied Funding	-	-	-	-	-		-	-
Capital Grants & Contributions	4,676	-	-	4,676	-		4,676	727
Reserves:								
- External Restrictions/Reserves	2,872	-	-	2,872	-		2,872	-
- Internal Restrictions/Reserves	200	-	-	200	250	2	450	-
New Loans	-	-	-	-	-		-	-
Receipts from Sale of Assets								
- Plant & Equipment	163	-	-	163	-		163	-
<b>Total Capital Funding</b>	<b>7,911</b>	<b>-</b>	<b>-</b>	<b>7,911</b>	<b>250</b>		<b>8,161</b>	<b>727</b>
<b>Net Capital Funding - Surplus/(Deficit)</b>	<b>(2,491)</b>	<b>(5,690)</b>	<b>(332)</b>	<b>(8,513)</b>	<b>(60)</b>		<b>(8,573)</b>	<b>(2,231)</b>

This statement forms part of Council's Quarterly Budget Review Statement (QBRs) for the quarter ended 31/12/2016 and should be read in conjunction with the total QBRs report

Broken Hill City Council

**Quarterly Budget Review Statement**  
for the period 01/10/16 to 31/12/16

**Capital Budget Review Statement**  
**Recommended changes to revised budget**

Budget Variations being recommended include the following material items:

**Notes Details**

1 Additional Expenditure on New Plant and Equipment:

1. \$20K for a mini street sweeper to provide a sweeping function to areas unreachable by the large street sweeper. This additional street sweeper will allow Council to manage road cleanliness by covering more area at a greater frequency, ensuring road safety and street cleanliness.

2 Additional Expenditure on Replacement Plant and Equipment:

1. \$250K to replace an existing 7.5T loader that has reached the end of its useful life. This fleet item was scheduled to be replaced in the 2017/2018 financial year, however to reduce the risk of downtime and subsequent costs as well as improve reliability, it has been brought forward to the second half of the 2016/2017 financial year. This will be funded from Council's Plant Replacement reserve.

3 \$40K for stormwater drainage. This includes the installation of an underground stormwater system with drainage pit and pipes connecting Wyman Lane to Wyman Street. This work will reduce the risk of residential properties flooding during heavy rain events.

Cash & Investments Budget Review Statement

Budget review for the quarter ended 31 December 2016

Cash & Investments - Council Consolidated

(\$000's)	Original Budget 2016/17	Approved Changes	Revised Budget 2016/17	Variations for this Dec Qtr	Notes	Projected Year End Result	Actual YTD figures
		Sep QBRs					
<b>Externally Restricted <sup>(1)</sup></b>							
Accommodation Bonds - Aged Hostel	45		45			45	45
Developer Contributions - General	475		475			475	475
Domestic Waste Management	3,098		3,098			3,098	5,075
Royalties	389	35	424			424	439
Specific Purpose Unexpended Grants	4,030	(2,872)	1,158			1,158	3,400
<b>Total Externally Restricted</b>	<b>8,037</b>	<b>(2,837)</b>	<b>5,200</b>			<b>5,200</b>	<b>9,434</b>
<small>(1) Funds that must be spent for a specific purpose</small>							
<b>Internally Restricted <sup>(2)</sup></b>							
Infrastructure Replacement	2,000	1,720	3,720			3,720	3,720
Employee Leave Entitlements	922	-	922			922	922
Regional Aquatic Centre Reserve	89	-	89			89	89
Innovation Reserve	700	300	1,000			1,000	1,000
Security Bonds, Deposits & Retentions	39	-	39	32		71	39
Plant Purchase Reserve	893	107	1,000	(250)		750	1,000
Other	402	-	402			402	402
<b>Total Internally Restricted</b>	<b>5,045</b>	<b>2,127</b>	<b>7,172</b>	<b>(218)</b>		<b>6,954</b>	<b>7,172</b>
<small>(2) Funds that Council has earmarked for a specific purpose</small>							
<b>Unrestricted (ie. available after the above Restrictions)</b>	<b>5,261</b>	<b>1,541</b>	<b>5,261</b>			<b>5,261</b>	<b>3,505</b>
<b>Total Cash &amp; Investments</b>	<b>18,343</b>	<b>(710)</b>	<b>17,633</b>	<b>(218)</b>		<b>17,415</b>	<b>20,111</b>

This statement forms part of Council's Quarterly Budget Review Statement (QBRs) for the quarter ended 31/12/2016 and should be read in conjunction with the total QBRs report

Broken Hill City Council

**Quarterly Budget Review Statement**  
for the period 01/10/16 to 31/12/16

**Cash & Investments Budget Review Statement**

**Comment on Cash & Investments Position**

Increasing due to:

- 1) Funds received in relation to sale of the Shorty O'Neil Village.

**Investments**

Investments have been invested in accordance with Council's Investment Policy.

**Cash**

The Cash at Bank figure included in the Cash & Investment Statement totals \$2 20,111

This Cash at Bank amount has been reconciled to Council's physical Bank Statements.  
The date of completion of this bank reconciliation is 31/12/16

**Reconciliation Status**

The YTD Cash & Investment figure reconciles to the actual balances held as follows:

	<b>\$ 000's</b>
Cash at Bank (as per bank statements)	1,611
Investments on Hand	18,500
less: Unpresented Cheques (Timing Difference)	-
add: Undeposited Funds (Timing Difference)	
less: Identified Deposits (not yet accounted in Ledger) (Require Actioning)	-
add: Identified Outflows (not yet accounted in Ledger) (Require Actioning)	
less: Unidentified Deposits (not yet actioned) (Require Investigation)	
add: Unidentified Outflows (not yet actioned) (Require Investigation)	
<b>Reconciled Cash at Bank &amp; Investments</b>	<b>20,111</b>
<b>Balance as per Review Statement:</b>	<b>20,111</b>
Difference:	*

This statement forms part of Council's Quarterly Budget Review Statement (QBRs) for the quarter ended 31/12/2016 and should be read in conjunction with the total QBRs report



Broken Hill City Council

Quarterly Budget Review Statement  
for the period 01/10/16 to 31/12/16

Key Performance Indicators Budget Review Statement

Budget review for the quarter ended 31 December 2016

(\$'000's)	Current Projection		Original Budget 16/17	Actuals Prior Periods	
	Amounts 16/17	Indicator 16/17		15/16	14/15

The Council monitors the following Key Performance Indicators:

**1. Unrestricted Current Ratio**

Unrestricted Current Assets	16431	3.14	2.72	2.23	1.45
Unrestricted Current Liabilities	5227				

To assess the adequacy of working capital and its ability to satisfy obligations in the short term for the unrestricted activities of council.



**2. Debt Service Ratio**

Interest Expense	332	1.13 %	1.60 %	1.51 %	1.64 %
Unrestricted, Non-Capital Income	29419				

To assess the impact of loan interest repayments on the discretionary revenue of council.



**3. Rates & Annual Charges Coverage Ratio**

Rates & Annual Charges	16670	48.15 %	50.78 %	44.03 %	51.45 %
Income from Continuing Operations	34619				

To assess the degree of Council's dependence upon revenue from rates and annual charges and to assess the security of Council's income.

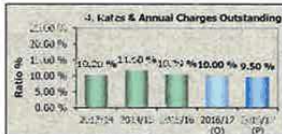


The Council monitors the following Key Performance Indicators:

**4. Rates & Annual Charges Outstanding**

Rates, Annual & Extra Charges Outstanding	1584	9.50 %	10.00 %	10.39 %	11.60 %
Rates, Annual & Extra Charges Collectible	16670				

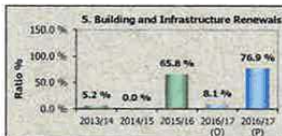
To assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts.



**5. Building and Infrastructure Renewals**

Asset Renewals	5372	76.9 %	8.1 %	65.8 %	0.0 %
Depreciation and Impairment	6987				

To assess the rate at which these assets are being renewed relative to the rate at which they are depreciating.



This statement forms part of Council's Quarterly Budget Review Statement (QBR) for the quarter ended 31/12/2016 and should be read in conjunction with the total QBR report

Broken Hill City Council

**Quarterly Budget Review Statement**

for the period 01/10/16 to 31/12/16

**Contracts Budget Review Statement**

Budget review for the quarter ended 31 December 2016

**Part A - Contracts Listing** - contracts entered into during the quarter

Contractor	Contract detail & purpose	Contract Value	Start Date	Duration of Contract	Budgeted (Y/N)	Notes
Cavpower	Purchase 2 CATCW34 Pneumatic Rollers	296,151	30/11/16	N/A	Y	
CBC Project Management Group	Manage construction of 6 bay Waste Transfer Station	512,000	14/12/16	N/A	Y	

Notes:

1. Minimum reporting level is 1% of estimated income from continuing operations of Council or **\$50,000** - whatever is the lesser.
2. Contracts listed are those entered into during the quarter being reported and exclude contractors on Council's Preferred Supplier list.
3. Contracts for employment are not required to be included.

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 31/12/2016 and should be read in conjunction with the total QBRS report

Broken Hill City Council

**Quarterly Budget Review Statement**  
for the period 01/10/16 to 31/12/16

**Contracts Budget Review Statement**  
**Comments & Explanations relating to Contractors Listing**

Notes	Details
N/A	

This statement forms part of Council's Quarterly Budget Review Statement (QBR) for the quarter ended 31/12/2016 and should be read in conjunction with the total QBR report

Broken Hill City Council

**Quarterly Budget Review Statement**  
for the period 01/10/16 to 31/12/16

**Consultancy & Legal Expenses Budget Review Statement**

Consultancy & Legal Expenses Overview

Expense	YTD Expenditure (Actual Dollars)	Budgeted (Y/N)
Consultancies	179	Y
Legal Fees	65	Y

**Definition of a consultant:**

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

**Comments**

Expenditure included in the above YTD figure but not budgeted includes:

**Details**

N/A

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 31/12/2016 and should be read in conjunction with the total QBRS report

## ORDINARY MEETING OF THE COUNCIL

December 6, 2016

**ITEM 6**BROKEN HILL CITY COUNCIL REPORT NO. 6/17SUBJECT:                    ADOPTION OF FINANCIAL MANAGEMENT POLICIES                    12/144**Recommendation**

1. That Broken Hill City Council Report No. 6/17 dated December 6, 2016, be received.
2. That Council adopts the Draft Investment Policy as a policy of Council.
3. That Council adopts the Draft Debt Recovery Policy as a policy of Council.
4. That Council adopts the Draft Hardship Policy as a policy of Council.

**Executive Summary:**

In order to facilitate improved financial management and compliance with the *Local Government Act 1993*, a number of policies have been reviewed. In accordance with the *Local Government Act 1993* the reviewed policies are to be placed on public exhibition for a period no less than 28 days following which all submissions will be considered and the policies be either amended or adopted or rejected.

There have been no significant changes to the Investment Policy, Debt Recovery Policy or Hardship Policy during this review.

The Audit Risk and Improvement Committee reviewed and endorsed these three policies for public exhibition at the meeting held on the 6 October 2016.

During the public exhibition period Council received zero submissions from the public and zero written submissions from Councillors. One submission was received from Councillor Algate at the November Council meeting regarding the draft Hardship Policy which is detailed below. There were no changes made to the draft Hardship Policy following this submission.

**Report:**

Council considered the Draft Investment Policy, the Draft Debt Recovery Policy and the Draft Hardship Policy at its Ordinary Council Meeting held November 30, 2016 and resolved (Minute No. 45377) to place the draft policy on public exhibition for a period of 28 days as per Section 253(4) of the *Local Government Act 1993*.

The draft policies were placed on public exhibition for twenty eight days concluding on Friday January 6, 2017.

During the public exhibition period Council received zero submissions from the public and zero written submissions from Councillors. One submission was received from Councillor Algate at the November Council meeting regarding the draft Hardship Policy which is listed

Broken Hill City Council

below. There were no amendments made to the draft Hardship Policy following this submission.

Submission	Response
<p>That Clause 4.5 – Consideration Following Revaluation (page 3 and 4 of the draft Hardship Policy) be reviewed with a view to increasing the \$200 maximum capped amount of assistance.</p>	<p>Management has reviewed the hardship assistance cap of \$200 in place for consideration following revaluation. The current cap of \$200 appears fair and equitable, as it allows for an increase of about 43% on the average residential rate levy following a general revaluation. To give an example of this, the average residential property rate for 2016/2017 was \$937. An increase in rates to \$1,353 following a general revaluation based on the current formula and rate peg will fall within the current cap of \$200.</p>

The draft policies are now presented to Council for adoption.

The Finance Department have reviewed three key policies that have the ability to influence financial control using the approach that improvements to the financial management of the organisation while ensuring compliance with various legislations be paramount.

In 2006 the Director General of the then Department of Local Government issued Circular to Councils 06-70 reminding councils and council officers of the need for councils to have an investment policy and the reporting requirements associated with investing council funds. In 2010, Investment Policy Guidelines were issued under section 23A of the *Local Government Act 1993* (the Act).

An investment policy is a governing document that guides the investment process. It should communicate the council's:

- investment philosophy
- overall risk philosophy
- investment objectives and expectations
- identify the roles for those involved in the investment process, and
- detail the requirements for compliance with the policy's goals and procedures.

Rates and annual charges constitute Council's largest single revenue source. The level of outstanding rates and charges is a significant financial performance indicator and adoption of best practice policies to assist in reducing the level of outstanding rates and charges can have a major impact on the cash flow of the organisation. At the same time, Council needs to be mindful of the impact of levying rates and charges on the community. The debt recovery and hardship policies are used to provide guidance in the process of reducing the level of outstanding rates and charges while being empathetic to the ratepayer's individual circumstances.

As per the *Local Government Act 1993*, these three policies are required to be placed on public exhibition for no less than 28 days. Following this period, all submissions will be considered and a further report will brought back to Council recommending amendment, adoption or rejection of the policies.

The Audit Risk and Improvement Committee reviewed and endorsed these three policies for Council resolution at the meeting held on the 6 October 2016.

**Strategic Direction:**

Key Direction: Our Leadership  
Objective: Openness and Transparency in Decision Making  
DP Action: Maintain good governance and best practice methods and ensure compliance with various guidelines and legislation.

**Relevant Legislation:**

There are a number of legislative requirements that govern how a council may invest surplus funds. These include the *Local Government Act 1993*, the *Local Government (General) Regulation 2005*, and the Ministerial Investment Order.

There are a number of legislative requirements that govern how a council may levy and recover rates and charges. These include the *Local Government Act 1993*, the *Local Government (General) Regulation 2005*, the *Trade Practices Act 1974*, the *Australian Securities and Investments Commission Act 2001*, the ACCC and ASIC Debt Collection Guideline for collectors and creditors and the *Privacy and Personal Information Protection Act 1998*.

The *Local Government Act 1993*, governs the development and adoption of public policies.

**Financial Implications:**

Council's review of these policies demonstrates strong commitment to improved financial performance and sustainability.

**Attachments**

1. Draft Investment Policy 7 Pages
2. Draft Hardship Policy 4 Pages
3. Draft Debt Recovery Policy 4 Pages

JAY NANKIVELL  
FINANCE MANAGER

JAMES RONCON  
GENERAL MANAGER

## DRAFT INVESTMENT POLICY

<b>QUALITY CONTROL</b>			
<b>TRIM REFERENCES</b>	12/14 – D16/44050		
<b>RESPONSIBLE POSITION</b>	Manager Finance		
<b>APPROVED BY</b>			
<b>REVIEW DATE</b>	1 <sup>st</sup> July 2018	<b>REVISION NUMBER</b>	1
<b>EFFECTIVE DATE</b>	<b>ACTION</b>	<b>MINUTE NUMBER</b>	

### 1. INTRODUCTION

To provide a framework for the investment of Council funds that seeks to maximise earnings whilst having due consideration of the risk and security for that investment; and to ensure that Council's liquidity requirements are being met.

Preservation of capital is the principal purpose of the investment portfolio. Investments are to be placed in a manner that seeks to ensure security and safeguarding the investment portfolio. This includes managing credit and interest rate risk within identified thresholds and parameters.

### 2. POLICY OBJECTIVE

Investments should be allocated to ensure there is sufficient liquidity to meet all reasonably anticipated cash flow requirements, as and when they fall due, without incurring the risk of significant costs due to the unanticipated sale of an investment.

While exercising the power to invest, consideration is to be given to the preservation of capital, liquidity and the return on investment.

Council's sensitivity to the risk of losing principal and of fluctuating interest returns is high. Council expects reasonable rates of return that are similar to the Reserve Bank's cash rate.

### 3. POLICY SCOPE

This policy applies to all Council Officers who have authority delegated to them to invest surplus funds on Council's behalf and is in accordance with legislation and guidelines.

### 4. POLICY STATEMENT

#### 4.1. DELEGATION OF AUTHORITY

The General Manager is given delegated authority under Section 377 *Local Government Act 1993*, to invest temporary surplus funds in accordance with Council policy.

The General Manager may in turn delegate the day-to-day management of Councils Investment to the Responsible Accounting Officer, subject to regular reviews.



The General Manager must approve delegations in writing and record them in the Register of Delegations. Delegated officers are required to acknowledge that they have received a copy of this policy and understand their obligations in this role.

#### **4.2. PRUDENT PERSON STANDARD**

The delegated officers will ensure that Council investments are managed with the care, diligence and skill that a prudent person would exercise. As trustees of public monies, officers are to safeguard the portfolio in accordance with the spirit of this Investment Policy, and not for speculative purposes.

#### **4.3. ETHICS AND CONFLICTS OF INTEREST**

Officers shall refrain from personal activities that would conflict with proper execution and management of Council's investment portfolio. Council's Code of Conduct provides guidance for recognising and disclosing any conflicts of interest.

#### **4.4. APPROVED INSTRUMENTS**

Broken Hill City Council approves the following investments included in the Ministerial Investment Order:

- any public funds or securities issued by or guaranteed by, the Commonwealth, any State of the Commonwealth or a Territory;
- any debentures or securities issued by a council (within the meaning of the *Local Government Act 1993 (NSW)*)
- interest bearing deposits with an authorised deposit taking institution (ADI)
- a deposit with the New South Wales Treasury Corporation or investments in an Hour-Glass investment facility of the New South Wales Treasury Corporation.

#### **4.5. PROHIBITED INVESTMENTS**

In accordance with the Ministerial Investment Order, this Investment Policy prohibits any investment carried out for speculative purposes including:

- Derivative based instruments;
- Principal only investments or securities that provide potentially nil or negative cash flow;
- Standalone securities issued that have underlying futures, options, forward contracts or swaps of any kind.
- The use of leveraging (borrowing to invest) for an investment.

#### **4.6. RISK MANAGEMENT GUIDELINES**

All investments entail some risk. Generally, the higher the anticipated rate of return of an investment, the higher the risk and variability of investment returns. Investing should produce a diversified portfolio that reflects reasonable market rates of return.

This Investment Policy states a conservative, risk adverse investment profile and recognises that Council has a low tolerance to investment risks which would result in loss of investment capital.

The nature of a conservative approach to investments recognises that the expectation of returns on investments would also need to be conservative. A risk adverse investment policy acts to

preserve capital, but also affects the contribution of earnings from investments and the growth in value of the investment portfolio. This approach accepts that Council's return on investment could be lower than average market expectations, particularly where average market expectations are based on rates of returns of risk diversified portfolios.

One of the central roles of this Investment Policy is to provide guidance on risk minimisation.

The following discussion provides a background, but not an exhaustive list, of risk exposures to be considered when managing Council's investment portfolio:

- **Market Risk** - One of the most prominent exposures recognised by local governments is the exposure to market risk. The risk exposure results from a change in market prices, which includes changes in interest rates, currency and other prices. As hedging market risk is not available to councils, this risk is mitigated by fixed rate instruments.
- **Liquidity Risk** - Liquidity risk usually arises if there is a lack of market depth, or the number of potential willing buyers and sellers that can influence the price of the investment. The mitigation of this risk is to only deal with standard investments in a well traded market.
- **Maturity Risk** - Maturity risk identifies the impact of maturity on the valuation of the investment. The longer the term to maturity of an investment, the greater the length of exposure to market risks for the investment. This risk is mitigated by consideration of the term to maturity on the risk exposure to an investment.
- **Leveraging Risk** - Leverage, or borrowings, increases the potential returns of an investment, but also increases the potential loss. Leverage risk usually arises through investment in structured products or derivatives, which can potentially be used to create leveraged positions where the exposures obtained are greater than the value of the assets required to support them. Councils are prohibited from investing in structured products or derivatives, other than those grandfathered by Order of the Minister.
- **Credit Risk** - Credit risk is the risk of loss to an investor due to the failure of the institution / entity to pay the interest and / or repay the principal of an investment. This risk is mitigated by Council complying with the Order of the Minister on investments, Circulars, regulatory and statutory requirements.
- **Interest Rate Risk** - Interest rate risk is a sub-set of Market risk and is the risk that the fair value or future cash flows of an investment will fluctuate because of changes in market interest rates. This risk is mitigated by investing in fixed rate instruments.

#### **4.7. CREDIT & MATURITY GUIDELINES**

Investments are to comply with three key criteria relating to:

4.7.1. Overall Portfolio Credit Framework: limit overall credit exposure of the portfolio;

4.7.2. Institutional Credit Framework: limit exposure to individual institutions based on their credit ratings; and

4.7.3. Term to Maturity Framework: limits based upon maturity of securities.

##### **4.7.1 Overall Portfolio Credit Framework**

To control the credit quality on the entire portfolio, the following credit framework limits the percentage of the portfolio exposed to any particular credit rating category.

S&P Long Term Credit Ratings*	S&P Short Term Credit Ratings*	Maximum
AAA Category	A.1+	100%
AA Category	A-1	100%
A Category	A-2	60%
BBB Category	A-3	30%
Unrated Authorised deposit taking institution.	Unrated	20%
Unrated NSW Treasury Corp Hour Glass Facility	Unrated	30%

\*or Moody's / Fitch equivalents

#### 4.7.2 Institutional Credit Framework

Exposure to an individual institution will be restricted by their credit rating so that single entity exposure is limited, as detailed in the table below:

S&P Long Term Credit Ratings*	S&P Short Term Credit Ratings*	Maximum
AAA Category	A.1+	45%
AA Category	A-1	40%
A Category	A-2	25%
BBB Category	A-3	10%
Unrated Authorised deposit taking institution.	Unrated	10%
Unrated NSW Treasury Corp Hour Glass Facility	Unrated	30%

\*or Moody's / Fitch equivalents

#### 4.7.3 Term to Maturity Framework

The investment portfolio is to be invested within the following maturity constraints:

Overall Portfolio Term to Maturity Limits		
Portfolio % ≤ 1 Year	40% Min	100% Max
Portfolio % >1 Year ≤ 3 Years	0% Min	60% Max
Portfolio % > 3 Years	0% Min	30% Max

#### 4.8. BENCHMARKING

As Council traditionally invests in short term deposits, the performance benchmark to be used is the UBS 90 day Bank Bill Index.

#### 4.9. INVESTMENT ADVISOR

Should the Council deem it necessary to consult an investment advisor, the investment advisor must be approved by Council and licensed by the Australian Securities and Investment Commission. The advisor must be an independent person who has no actual or potential conflict of interest in relation to the investment products being recommended and is free to choose the most appropriate product within the terms and conditions of the investment policy.

#### 4.10. REPORTING AND REVIEWING OF INVESTMENTS

Documentary evidence must be held for each investment and details thereof maintained in the Investment register.

Details to be included in the Investment Register:

- The amount of money invested;
- Particulars of the security or form of investment in which the money is invested;
- The term of the investment; and
- The rate of interest to be paid, and the amount of money that Council has earned, in respect of the investment.

The documentary evidence must provide Council legal title to the investment.

Certificates must be obtained from the financial institutions confirming the amounts of investments held on the Council's behalf as at 30 June each year and reconciled to the Investment Register.

All investments are to be appropriately recorded in Council's financial records and reconciled at least monthly.

Council will be provided with a written report each month setting out details of the entire investment portfolio. The report will confirm compliance of Council's investments with legislative and policy requirements.

### 5. IMPLEMENTATION

#### 5.1. Roles and Responsibilities

The following Council officers are responsible for the implementation and the adherence to this policy:

- General Manager
- Chief Operating Officer
- Manager Finance
- Management/ Financial Accountant
- Assistant Management Accountant

### 5.2. Communication

This Policy will be communicated to the community and staff in accordance with Council's Policy, Procedure and Process Framework and Council's Business Paper process. Following adoption by Council the Policy will be made available on Council's website.

### 5.3. Associated Documents

The following documentation is to be read in conjunction with this policy.

- Code of Conduct Policy
- Records Management Policy
- Conflicts of Interest Policy

## 6. REVIEW

Review of this policy will incorporate relevant legislation, documentation released from relevant state agencies and best practice guidelines.

The standard review period will be every two (2) years from the effective date, however may occur sooner if there is a change in legislation, Accounting Standards or other relevant guidelines. The responsible Council officer will be notified of the review requirements three (3) months prior to the expiry of this policy.

The Chief Financial Officer is responsible for the review of this policy.

## 7. LEGISLATIVE AND LEGAL FRAMEWORK

This policy is to be read in conjunction with the following:

- *Local Government Act 1993, section 625*
- *Local Government (General) Regulation 2005, Clause 16*
- *Ministerial Investment Order 2011*
- *Trustee Act 1925, section 14*
- *Local Government Code of Accounting Practice and Financial Reporting*
- *Australian Accounting Standards*
- *NSW Division of Local Government Investment Policy Guidelines 2010*
- *NSW Division of Local Government Circulars*

Council employees shall refrain from personal activities that would conflict with proper execution and management of Council's Investment Policy. Council's Code of Conduct provides guidance for recognising and disclosing any conflicts of interest.

## DRAFT HARDSHIP POLICY

<b>QUALITY CONTROL</b>			
<b>TRIM REFERENCES</b>	12/14 – D16/44048		
<b>RESPONSIBLE POSITION</b>	Manager Finance		
<b>APPROVED BY</b>			
<b>REVIEW DATE</b>	1st July 2018	<b>REVISION NUMBER</b>	1
<b>EFFECTIVE DATE</b>	<b>ACTION</b>	<b>MINUTE NUMBER</b>	

### 1. INTRODUCTION

Broken Hill City Council acknowledges that from time to time some residents/ratepayers may suffer from financial hardship.

The purpose of this policy is to provide empathy and assistance to those ratepayers who are experiencing genuine financial hardship.

### 2. POLICY OBJECTIVE

The definition of Hardship to be used by Council is as follows: - "A situation where a ratepayer is unable, reasonably, because of illness, unemployment or other reasonable cause, to discharge their financial obligations to Council and the Customer reasonably expects to be able to discharge those obligations of payment and/or Service arrangements were changed. Financial hardship can be of limited or long term duration."

The *Local Government Act 1993* allows Council to provide assistance to ratepayers experiencing hardship. Hardship can result from a number of factors including:

- Loss of employment by the consumer or family member
- Family breakdown.
- Illness including physical incapacity, hospitalisation, or mental illness of the consumer or family member.
- A death in the family.
- Natural Disaster.

### 3. POLICY SCOPE

Authority for implementation of the Hardship Policy is delegated by Council to the General Manager in accordance with the *Local Government Act 1993*.

The General Manager may delegate the hardship function to an authorised council employee. Delegated officers are required to acknowledge that they have received a copy of this policy which is in accordance to relevant regulations and legislations.

#### **4. POLICY STATEMENT**

##### **4.1. ETHICS AND CONFLICTS OF INTEREST**

Officers shall refrain from personal activities that would conflict with proper execution and management of Council's Debt Recovery Policy. Council's Code of Conduct provides guidance for recognising and disclosing any conflicts of interest.

##### **4.2. PRIVACY OBLIGATIONS**

Personal information means information or opinion, whether it is true or not, about an individual that can reasonably allow the individual to be identified.

A debtor's personal information will be treated with respect and Council will comply with the Privacy and Personal Information Protection Act 1998 when collecting and disclosing information throughout the debt recovery process.

##### **4.3. PAYMENT ARRANGEMENTS**

Council may accept payment of rates and charges in accordance with an agreement and can resolve to write off or reduce interest accrued on rates & charges if the person complies with the agreement.

The basic principle of any agreed financial arrangement is that the repayment should be sufficient to cover expected future use of the service (as adjusted to ensure the customer's financial position does not worsen over a reasonable period of time) as well as providing continued reduction of debt at a reasonable level (i.e. the customer should not be going into further debt under the arrangement).

The maximum assistance to be granted to the ratepayer is to be a repayments scheme over a two year period with no interest charge applied. In case if the hardship still persists, then ratepayer will have to reapply and put in a fresh application.

##### **4.4. WRITE OFF OF ACCRUED INTEREST**

Council may resolve to write off accrued interest on rates and charges payable by a person if, in Council's opinion, the reasons that the person was unable to pay the rates and charges when they became due and payable were beyond the person's control, or; that the person is unable to pay the accrued interest for reasons beyond that person's control, or; that the payment of the accrued interest would cause the person hardship.

The waiver will be considered once the ratepayer agrees to enter in an arrangement to pay off the debt in periodical payments by direct debit. The interest amount will be written off at the end of the financial year if the payment arrangement is adhered to. In case of broken payments, interest will not be written off.

##### **4.5. CONSIDERATION FOLLOWING REVALUATION**

Ratepayers who incur an increase in the first year following a general Revaluation of land values are able to apply to Council for rate relief if the increase in the amount of rates payable will cause them substantial financial hardship.

The criteria used to determine eligibility:

- Property must be categorised residential for rating purposes.



- Rates payable (net of pensioner concession) must be more than 6% of the gross annual household income; and
- Applicant must be an owner and an occupier of the property to which the rates relate and the dwelling must be the applicant's sole or principal place of living; and
- Ordinary rate increase must be more in percentage terms than the amount determined by Council at each revaluation. The ordinary rate increase is calculated as the ordinary rates payable for the new rating year (being the first year in which new valuations are used) minus the ordinary rates payable in the previous rating year increased by the allowed rate pegging increase for the year. (Eg. Rates 2014/2015 \$600 minus rates 2013/2014 \$400 plus 2.3% rate pegging increase (\$409) = \$191)
- Maximum assistance will be capped at \$200.00.

Assistance is calculated as follows:

- One half of the ordinary rate increase up to a maximum of \$200 (e.g. \$191 increase x 0.5 = \$95.50. \$500 increase x 0.5 = \$200 max).
- No assistance is to be given for domestic waste management charges, levies or special rates.

#### 4.6. APPLICATION PROCESS

Ratepayers who wish to access the financial hardship provisions of this policy must provide sufficient information to Council in order for an assessment to be made. Applicants should submit their request in writing and are requested to complete the Hardship Application form detailing personal financial information.

Please note that submitting the hardship application does not mean that it will be approved. Hardship assistance is subject to approval and it can also be declined in case if the information provided is not sufficient.

The applicant must be the owners/spouse or part owner of the property and be liable for the payment of rates and charges on this property.

The property for which the hardship application applies must be the principal place of residency of the applicant/s as the hardship relief will be provided on residential property only.

Applications under Section 601 of the *Local Government Act 1993* must be submitted within 6 months of the posting date of the rates notice in the first year of the general revaluation for rating purposes.

### 5. IMPLEMENTATION

#### 5.1. Roles and Responsibilities

The following Council officers are responsible for the implementation and the adherence to this policy:

- General Manager
- Chief Operating Officer
- Manager Finance
- Management/ Financial Accountant

- Assistant Management Accountant
- Rates Officer

### 5.2. Communication

This Policy will be communicated to the community and staff in accordance with Council's Policy, Procedure and Process Framework and Council's Business Paper process. Following adoption by Council the Policy will be made available on Council's website.

### 5.3. Associated Documents

The following documentation is to be read in conjunction with this policy.

- Debt recovery Policy

## 6. REVIEW

Review of this policy will incorporate relevant legislation, documentation released from relevant state agencies and best practice guidelines.

The standard review period will be every two (2) years from the effective date. The responsible Council officer will be notified of the review requirements three (3) months prior to the expiry of this policy.

The Chief Financial Officer is responsible for the review of this policy.

## 7. LEGISLATIVE AND LEGAL FRAMEWORK

This policy is to be read in conjunction with the following:

- *Local Government Act 1993*
- *Local Government (General) Regulation 2005*
- *Local Government Code of Accounting Practice and Financial reporting*
- *Australian Accounting Standards*
- *Department of Local Government Circulars*
- *Trade Practices Act 1974*
- *Australian Securities and Investments Commission Act 2001*
- *ACCC and ASIC Debt Collection Guideline for collectors and creditors*
- *Privacy and Personal Information Protection Act 1998*
- *Australian Communications Industry Forum – Guide for a Hardship Policy*

Council employees shall refrain from personal activities that would conflict with proper execution and management of Council's Hardship Policy. Council's Code of Conduct provides guidance for recognising and disclosing any conflicts of interest.

## DRAFT DEBT RECOVERY POLICY

<b>QUALITY CONTROL</b>			
<b>TRIM REFERENCES</b>	12/14 – D16/44049		
<b>RESPONSIBLE POSITION</b>	Manager Finance		
<b>APPROVED BY</b>			
<b>REVIEW DATE</b>	1st July 2018	<b>REVISION NUMBER</b>	1
<b>EFFECTIVE DATE</b>	<b>ACTION</b>	<b>MINUTE NUMBER</b>	

### 1. INTRODUCTION

The purpose of this policy is to ensure effective control over debts owed to Council by maximising the collection of outstanding rates and sundry income. Fulfilling the statutory requirements of the *Local Government Act 1993* and associated Local Government Regulations with respect to the recovery of rates, charges and other debts. Also to ensure consistency, fairness, integrity and confidentiality of all proceedings for both Council and the debtor.

### 2. POLICY OBJECTIVE

In managing Council's most significant cash inflow, it is essential that an effective and equitable debt management policy exists to recover all rates and charges revenue.

This policy outlines the principles and guidelines for managing the recovery of outstanding rates and charges, incorporating the following major elements:

- Aim to collect all rates and charges by the end of each rating year.
- Apply a fair and reasonable approach to recovering overdue rates and charges.
- Achieve and maintain an outstanding rates and charges ratio at or below the industry standard.
- Apply the provisions of the Act relating to the sale of land as and when required.

### 3. POLICY SCOPE

Authority for implementation of the Debt Recovery Policy is delegated by Council to the General Manager in accordance with the *Local Government Act 1993*.

The General Manager may delegate the debt recovery function to an authorised council officer. Other finance staff will assist in the day to day administration of the debt recovery process which is in accordance with relevant legislation and guidelines.

### 4. POLICY STATEMENT

#### 4.1. ETHICS AND CONFLICTS OF INTEREST

Officers shall refrain from personal activities that would conflict with proper execution and management of Council's Debt Recovery Policy. Council's Code of Conduct provides guidance for recognising and disclosing any conflicts of interest.

#### 4.2. PRIVACY OBLIGATIONS

Personal information means information or opinion, whether it is true or not, about an individual that can reasonably allow the individual to be identified.

A debtor's personal information will be treated with respect and Council will comply with *the Privacy and Personal Information Protection Act 1998* when collecting and disclosing information throughout the debt recovery process.

#### 4.3. RECOVERY OF DEBTS

##### 4.3.1. RATES AND CHARGES

Recovery action will commence when rates and/or charges are not paid by the due date for each quarterly instalment unless arrangements have been entered into (in writing) to make periodical payments under Section 564 of the *Local Government Act*.

##### 4.3.2. SUNDRY DEBTORS

Recovery action will commence when invoices issued are not paid by the due date unless arrangements have been entered into (in writing) to make periodical payments.

#### 4.4. AGREEMENTS FOR PERIODICAL PAYMENT

Council acknowledges that in certain cases, some ratepayers may genuinely be experiencing a period of financial hardship and as a result may have difficulty in meeting the cost of each rates and charges instalment when they fall due. In such cases, Council encourages ratepayers to enter into an agreement for periodical payment of rates and charges applicable to their property in accordance with Council's Hardship Policy.

Similarly, Council is considerate to accepting a mutually agreeable arrangement for the payment of overdue rates and charges. The agreement may be entered into at any time during the recovery process, except when Council has resolved to sell a property under the Sale of Land provisions outlined in the *Local Government Act*.

It is the ratepayer's responsibility to ensure that payments made under approved payment arrangements are made on time. A reminder will not be issued for an unpaid instalment, and debt recovery action will continue.

The following guidelines should be used when considering an appropriate agreement:

- The agreement should be accepted on the basis that the outstanding amounts be finalised as soon as possible;
- Agreements can be made on a weekly, fortnightly or monthly basis;
- Any agreement made should be made such that all amounts are paid in full by 30th June of that financial year;
- An agreement made should not extend beyond two years;

- Council acknowledges that some ratepayers may be experiencing hardship and as such, extenuating circumstances can be taken into consideration if any of the above three conditions cannot be met. In this instance, debtors may be required to complete an application under hardship provisions detailing personal financial information.
- Should the debtor not meet the conditions of the agreement without prior contact with Council, the agreement will be cancelled and debt recovery action will commence.

#### 4.5. INTEREST

Interest accrues on a daily basis, in accordance with Section 566 of the *Local Government Act 1993*, on rates and charges that remain unpaid after they become due and payable. The rate to be charged is the maximum allowed as announced by the Division of Local Government and advertised in Council's Operational Plan.

Ratepayers who are unable to pay accrued interest on rates and charges for reasons beyond their control or because payment of the accrued interest would cause them hardship, may apply to have the accrued interest written off under Section 567 of the *Local Government Act 1993*.

#### 4.6. WRITING OFF ACCRUED INTEREST

Applications for writing off accrued interest under the hardship provisions of the *Local Government Act 1993* shall be determined on the merits of each individual case, on the basis of whether or not the hardship criteria have been satisfied by the applicant and a proper opinion can be formed. The above is not applicable to the writing off of interest amounts raised in error.

#### 4.7. WRITING OFF RATES

Rates or charges (including accrued interest) or other debts will be written off only by resolution of Council or under delegated authority. Any interest which has to be written off due to hardship will be written off by the end of the financial year after confirming if the ratepayer has adhered to the agreed arrangement. Where an arrangement is broken due to missed payments or dishonoured payments, the interest will not be written off.

#### 4.8. PENSIONERS

Due consideration is to be given to pensioners, taking into account income and other circumstances. Legal action against pensioners will be a last resort, again depending on the circumstances.

### 5. IMPLEMENTATION

#### 5.1. Roles and Responsibilities

The following Council officers are responsible for the implementation and the adherence to this policy:

- General Manager
- Chief Operating Officer
- Manager Finance
- Management/ Financial Accountant
- Assistant Management Accountant
- Rates Officer

## 5.2. Communication

This Policy will be communicated to the community and staff in accordance with Council's Policy, Procedure and Process Framework and Council's Business Paper process. Following adoption by Council the Policy will be made available on Council's website.

## 5.3. Associated Documents

The following documentation is to be read in conjunction with this policy.

- Hardship Policy

## 6. REVIEW

Review of this policy will incorporate relevant legislation, documentation released from relevant state agencies and best practice guidelines.

The standard review period will be every two (2) years from the effective date. The responsible Council officer will be notified of the review requirements three (3) months prior to the expiry of this policy.

The Chief Financial Officer is responsible for the review of this policy.

## 7. LEGISLATIVE AND LEGAL FRAMEWORK

This policy is to be read in conjunction with the following:

- *Local Government Act 1993*
- *Local Government (General) Regulation 2005*
- *Local Government Code of Accounting Practice and Financial reporting*
- *Australian Accounting Standards*
- *Division of Local Government Circulars*
- *Trade Practices Act 1974*
- *Australian Securities and Investments Commission Act 2001*
- *ACCC and ASIC Debt Collection Guideline for collectors and creditors*
- *Privacy and Personal Information Protection Act 1998*

Council employees shall refrain from personal activities that would conflict with proper execution and management of Council's Debt Recovery Policy. Council's Code of Conduct provides guidance for recognising and disclosing any conflicts of interest.

ORDINARY MEETING OF THE COUNCIL

February 8, 2017

**ITEM 7**

BROKEN HILL CITY COUNCIL REPORT NO. 7/17

SUBJECT: PROPOSED AMENDMENTS TO COMMUNITY ASSISTANCE GRANTS POLICY 12/114

**Recommendation**

1. That Broken Hill City Council Report No. 7/17 dated February 8, 2017, be received.
2. That the Community Assistance Grants Policy be amended by removing “Stream 2 – Verandah Restoration” and “Stream 3 – Painting and minor restoration for residential and commercial buildings” from the Policy.
3. That a draft Heritage Assistance Grants Policy be developed to deal with heritage assistance grants and loans specifically.
4. That the draft Community Assistance Grants Policy and draft Heritage Assistance Grants Policy be exhibited for public comment for a 28 day period.
5. That Council receives a further report at the conclusion of this exhibition, detailing submissions and any recommended changes arising, with a view to adopting the draft Community Assistance Grants Policy and the draft Heritage Assistance Grants Policy.

**Executive Summary:**

It is proposed to remove stream 2 and stream 3 from the current Community Assistance Grants Policy.

It is further proposed to develop a draft Heritage Assistance Grants Policy to deal with all heritage related grant funding and loans specifically. Changes to this policy includes the following:

1. Making heritage assistance grants and loans available all year round.
2. Amend assessment procedures to achieve faster turnaround times.
3. Increase grant and loan amounts to enhance community participation in the funding program.

**Report:**

Attached to this report is a draft Community Assistance Grant Policy for Council’s approval. The only changes to this policy is the removal of stream 2 and stream 3 which dealt with heritage related grants and loans. Also attached to this report is a draft Heritage Assistance Grants Policy which contains streams 2 and 3 which were removed from the Community Assistance Grants Policy. Streams 2 and 3 were subject to a few minor changes in order to attract more public interest and to improve approval turnaround times.

Currently heritage assistance funding are available under two streams (i) Verandah Restoration and (ii) Paint and Minor Restoration for Residential and Commercial Buildings.

Council has experienced a large decline in the uptake of Heritage Assistance Grants over the last 3 years. In the current financial year only two applications have been received for paint grants and one application for a small loan associated with verandah restoration.

Although many factors may have contributed to this decline, the following factors are highlighted as the main contributors to the decline in Heritage funding applications:

1. Grants did not progressively increase in value to keep up with the cost of living hence current grant funding is too small to be an incentive to encourage building owners to upgrade and renovate their buildings.
2. Currently applications for paint grants and minor restorations can only be made twice a year - heritage grant applications are often not followed up by a prospective applicants due to long waiting periods to the next funding round.

Verandah Restoration Program provides assistance through 80% loan funding and 20% grant funding to assist applicants in restoration and construction of verandahs with heritage significance. Council currently accepts applications under this stream all year round. In the current financial year, Council received only one small loan application. It is not proposed to amend the eligibility criteria for this program or loan amounts as these applications are assessed on a case-by-case basis. Loan amounts are subject to approved budget allocations.

Paint and Minor Restoration grant program - The following changes are proposed:

1. Applications to be made available all year round instead of just during application periods in the first and second semesters of the financial year.
2. To increase grants from \$500 to \$1500 if the building is heritage listed under Council's LEP or grant amount of up to \$1000 if a building is located within a heritage precinct but the building is not listed in Council's LEP as a heritage item.
3. Currently loans are set at a maximum amount of \$1000 – It is proposed to increase loan amounts to \$3000 if a building is heritage listed in Council's LEP or \$2000 if a building is located within a heritage precinct.

It is believed that abovementioned amendments to loan and grant amounts will reinvigorate interests in Council's Paint and Minor Restoration Grants Program. The grants will only be spent on heritage listed buildings (residences and commercial buildings) or buildings located within heritage precincts, hence improving the streetscape of those heritage areas and overall improving the heritage characteristic of Broken Hill.

All grants will be referred to Council's heritage advisor for comments e.g. colour schemes, design of verandahs, building materials etc. It is proposed to approve grant applications and applications for small loans under the paint scheme grant under the General Manager's delegation and to report to Council on a monthly basis. This will ensure fast turnaround times and efficient process of applications.

#### **Strategic Direction:**

Key Direction:	4 – Our Leadership
Objective:	4.3 – We unite to succeed
Function:	Leadership and Governance
DP Action:	4.3.1.7 – Gain a better understanding of possible alignments between Council and community groups, local associations and volunteers to ensure opportunities to work together are identified.



**Relevant Legislation:**

*Local Government Act – Section 356*

**Financial Implications:**

The draft policies would aim to achieve accountability, equity and transparency in the use of Council resources for community assistance purposes. It will have no direct impact on current budgets.

**Attachments**

1. draft Community Assistance Grants Policy 6 Pages
2. draft Heritage Assistance Grants Policy 7 Pages

FRANCOIS VANDERBERG  
MANAGER PLANNING, DEVELOPMENT & COMPLIANCE

JAMES RONCON  
GENERAL MANAGER



# DRAFT COMMUNITY ASSISTANCE GRANTS POLICY

COUNCIL POLICY			
TRIM REFERENCES	12/114		
RESPONSIBLE POSITION	General Manager		
APPROVED BY	Council		
REVIEW DATE	April 2019	REVISION NO.	2
EFFECTIVE DATE	ACTION	MINUTE NO.	
26/08/2015	Public Exhibition	45047	
24/02/2016	Adoption	45180	

## 1. INTRODUCTION

Council acknowledges the contribution made by our community towards the betterment of Broken Hill and the contribution of volunteers towards the objectives of Council.

This policy aims to provide support to individuals and groups through a program of Community Assistance Grants.

This policy allows for considered and transparent decisions to be made regarding the distribution of community resources.

## 2. POLICY OBJECTIVE

The purpose of this policy is to provide a framework for Council to provide grants for community events, projects, services or activities, known as Community Assistance Grants that align with the objectives of Broken Hill's Community Strategic Plan.

The framework aims to ensure that the allocation of council's limited resources is undertaken in a fair, transparent, accountable and ethical manner. Council recognises that there can be difficulties in meeting community expectations with the increasingly limited financial resources available. Council also recognises that it is accountable to the community for the management and disbursement of its funds and that it must be done in a manner that maximises the benefits to the community and is seen as fair and equitable.

**3. POLICY SCOPE**

The policy applies to all applications for Community Assistance Grants.

**4. POLICY STATEMENT**

**4.1. General principles**

Council commits itself to the following principles:

- 4.1.1. Accountability, transparency and equity – The policy provides a framework for the transparent and merit-based provision of support and a system of accountability for the recipient.
- 4.1.2. Alignment with Council strategies – The policy aligns with Council priorities outlined in the Broken Hill Community Strategic Plan and Councils Delivery Program.
- 4.1.3. Value for money – The policy ensures Council considers the value for money received in return for Councils investment.

**4.2. Scope of program**

- 4.2.1. The total amount available under the Community Assistance Grant Program will be determined annually by the elected Council in connection with the Operational Plan and Delivery Program.
- 4.2.2. Community Assistance Grants may comprise cash/and or value in kind.
- 4.2.3. Council may decide to offer to an applicant a Community Assistance Grant in an amount less, or in a combination different to, what is applied for.
- 4.2.4. A monetary figure will be allocated to all value in kind awarded under the Community Assistance Grant Program, in accordance with its true cost to Council. This amount will be included in the total amount of Community Assistance Grant allocated to any successful applicant.
- 4.2.5. Any amendments to the total budget allocated to the Community Assistance Grant program must be approved by the elected Council.
- 4.2.6. Only single year commitments may be approved under this policy.

**4.3. Existing Commitments**

- 4.3.1. The following existing committed donations do not meet the requirements for inclusion in a competitive process because they are initiatives instigated by Council and also they are not auspiced by a community organisation, therefore the following annual committed donations will be made:

<b>Name of Organisation</b>	<b>2015/2016 Commitment</b>	<b>Purpose</b>
Local Schools	\$100 per school (\$1,000.00 total)	Donation towards presentation night
David Bowler Memorial Award	\$2,500.00	Co-contribution towards award

4.3.2. All other previously committed annual donations will not be made and these organisations must apply to one of the competitive rounds of Community Assistance funding due to their organisation meeting the eligibility criteria to apply.

#### **4.4. Program structure**

4.4.1. Council will hold up to two competitive rounds for Community Assistance Program each financial year.

4.4.2. Council will advertise the details of each round of the Community Assistance Program on Council's website and in the local media.

4.4.3. Council may decide to host a public information session in connection with a competitive round to provide information to prospective applicants about the program.

#### **4.4.4. Eligibility and assessment**

##### **4.4.4.1. Eligibility**

Council will not support applications that do not meet all of the following criteria:

- a. Applicant must be an incorporated association, not for profit group, and/or a registered organisation with an ABN (or ACN). Applications will not be accepted from individuals, government agencies, political parties or lobby groups.
- b. Applicants must lodge a completed application using Council's standard Community Assistance Grant Program Application Form in accordance with any published Guidelines.
- c. Applications must be received on or before the advertised due date.
- d. Applicants must provide evidence that they have appropriate insurances in place.
- e. The event/project/service/activity must be scheduled to occur within the same financial year the application is made and support is received.
- f. The funds received through Community Assistance Grants must not be used to raise funds on behalf of another group.
- g. Applicants may not have received any other sponsorship support from Council within the same financial year, regardless of whether it was for a different event/project/service/activity.
- h. Applicants must have complied with, to Council's satisfaction, the conditions of any previous grant, support or Community Assistance Grant received from Council.
- i. The event/project/service/activity must be consistent with the community values defined in the Community Strategic Plan.
- j. The event/project/service/activity must apply uniformly to all persons in the Broken Hill Local Government Area or to a significant group of persons within the area.
- k. The Applicant must be capable of obtaining all regulatory approvals for the event/project/service/activity.

- I. If a public information session is scheduled in connection with a round of Community Assistance Grant funding, a representative of the Applicant must attend, or otherwise meet with the relevant Council Officer in advance of the application deadline.

4.4.4.2. Assessment criteria

Applications that satisfy the Eligibility Criteria set out in clause 4.4.4.1 will then be assessed against the following Assessment Criteria, which will be weighted according to Councils strategies:

- a. Social benefit to the community in the fields of arts, culture or environment. Considerations include: number and age of participants; skills and knowledge developed by applicants.
- b. How the project will support an identified need within or develop community strengths. Considerations include: alignment to community strategic plan and delivery program outcomes; the relevant impact on the Broken Hill community through the implementation of the initiative.

4.4.4.3. Assessment of applications

The Relevant Council Officer will receive applications and undertake a preliminary assessment against the Eligibility and Assessment Criteria set out in sections 4.4.4.1 and 4.4.4.2.

It is open to the Council Officer to amend estimates and projections included in the application prior to assessment based on information available to Council or Council's past experience. Any changes should be notified to the applicant with the reasoning documented.

If the applicant does not agree with amendments suggested by the Relevant Council Officer, the application will still be presented to the Community Assistance Grant Panel for assessment with information from the Relevant Council Officer as to why amendments are recommended.

The weighting allocated to each assessment criterion will be determined and approved by the Community Assistance Grant Panel prior to applications being called. These weightings must be made available to applicants upon request.

Following a preliminary assessment, the Relevant Council Officer will present all applications to the Community Assistance Grant Panel with a recommendation on eligibility.

The Community Assistance Grant Panel will be convened to assess applications. The Community Assistance Grant Panel's assessment must be recorded on an evaluation form and retained in Council's records management system. The evaluation form will be signed by all members of the Community Assistance Grant Panel.

Each member of the Community Assistance Grant Panel must comply with Councils Code of Conduct, in particular, the provisions covering Conflicts of Interest.

The Community Assistance Grant Panel will make recommendation to Council for approval of grants based upon its evaluation of the application against the criteria.

The event/project/service/activity must be suitable for Council's involvement and consistent with Council's community values defined in the Community Strategic Plan.

4.4.4.4. Agreements, payments and acquittals

Successful applicants and Council must sign an Agreement, containing Council's terms and conditions for the Community Assistance Grant prior to any monies being released.

Payments will be made in accordance with the agreement following receipt of invoice.

All invoices must be received before the end of the financial year in which Community Assistance Grant was awarded and the event/project/service/activity implemented.

Council will not be liable for any amounts over and above the Community Assistance Grant amount as set out in the Agreement.

Successful applicants must provide acquittal information to Council in accordance with the terms of the Agreement.

## **5. IMPLEMENTATION**

### **5.1. Roles and Responsibilities**

The following Council Officers are responsible for the implementation and the adherence to this policy:

- General Manager
- Chief Operating Officer
- Manager of Corporate and Human Services

### **5.2. Communication**

This Policy will be communicated to the community and staff in accordance with Council's Policy, Procedure and Process Framework and Council's Business Paper process. Following adoption by Council the Policy will be made available on Council's website.

### **5.3. Associated Documents**

The following documentation is to be read in conjunction with this policy.

- Code of Conduct
- Statement of Business Ethics

## **6. REVIEW**

Review of this policy will incorporate relevant legislation, documentation released from relevant state agencies and best practice guidelines.

The standard review period will be every two years from the effective date. The responsible Council Officer will be notified of the review requirements three (3) months prior to the expiry of this policy.

The General Manager is responsible for the review of this policy.

## **7. LEGISLATIVE AND LEGAL FRAMEWORK**

This policy is to be read in conjunction with the following:

Local Government Act 1993 – Section 356

Council employees shall refrain from personal activities that would conflict with proper execution and management of Council's Community Assistance Grants Policy. Council's Code of Conduct provides guidance for recognising and disclosing any conflicts of interest.

## 8. DEFINITIONS

- 8.1. **Agreement** means the agreement entered into by Council and applicant whose application for Community Assistance Grant has been successful.
- 8.2. **Council** means Broken Hill City Council.
- 8.3. **Community Assistance Grant** means Financial Assistance provided by Council as a financial contribution or Value in Kind, to support an event, project, service or activity.
- 8.4. **Community Assistance Grant Panel** means the panel comprising:
- The Mayor (or nominee)
  - The Our Community Portfolio Councillor (or alternate)
  - The General Manager (or nominee)
  - The Broken Hill Australia Day Citizen of the Year
  - Two independent persons
- 8.5. **Financial Assistance** means payments given to individuals or organisations that are not commensurate with a reciprocal benefit received by Council.
- 8.6. **Guidelines** means any guidelines published in connection with Council's Community Assistance Grant program in any year.
- 8.7. **Relevant Council Officer** means the Council employee responsible for administering the Community Assistance Grant program.
- 8.8. **Value in Kind** means goods or services supplied by Council in connection with a Community Assistance Grant, including the waiver or discounting of fees and charges for Council facilities.



# DRAFT HERITAGE ASSISTANCE GRANTS POLICY

COUNCIL POLICY		
TRIM REFERENCES	12/114	
RESPONSIBLE POSITION	Manager Planning and Development	
APPROVED BY	Council	
REVIEW DATE	April 2019	REVISION NO.
EFFECTIVE DATE	ACTION	MINUTE NO.

## 1. INTRODUCTION

Council acknowledges the value of our built environment and its importance in our Heritage City.

This policy aims to provide financial assistance to residents and businesses to beautify our City and maintain its heritage appeal through the provision of grants and loans to paint and maintain houses and buildings in Broken Hill with historical significance.

## 2. POLICY OBJECTIVE

The purpose of this policy is to provide a framework for Council to provide heritage restoration grants and loans.

The framework aims to ensure that the allocation of council's limited resources is undertaken in a fair, transparent, accountable and ethical manner. Council recognises that there can be difficulties in meeting community expectations with the increasingly limited financial resources available. Council also recognises that it is accountable to the community for the management and disbursement of its funds and that it must be done in a manner that maximises the benefits to the community and is seen as fair and equitable.



The policy provides two specific streams of Heritage Restoration Assistance funding, those being:

1. Verandah Restoration
2. Painting and Minor Restoration Works

### **3. POLICY SCOPE**

The policy applies to all applications for Heritage grants and loans funding for the above two streams of funding.

### **4. POLICY STATEMENT**

#### **4.1. General principles**

Council commits itself to the following principles:

- 4.1.1. Accountability, transparency and equity – The policy provides a framework for the transparent and merit-based provision of support and a system of accountability for the recipient.
- 4.1.2. Alignment with Council strategies – The policy aligns with Council priorities outlined in the Broken Hill Community Strategic Plan and Councils Delivery Program.
- 4.1.3. Value for money – The policy ensures Council considers the value for money received in return for Councils investment.

#### **4.2. Scope of program**

4.2.1 The total amount available for the Heritage Assistance Grants Program will be determined annually by the elected Council in connection with the Operational Plan and Delivery Program.

4.2.2 Funding under the Heritage Assistance Grants Program will only apply to buildings that are listed as heritage items in Broken Hill Local Environmental Plan 2013 and those buildings located within heritage precincts as identified in Broken Hill Local Environmental Plan 2013.

#### **4.3. Program structure**

The program will consist of three streams of heritage funding, those being:

STREAM 1 - Verandah Restoration

STREAM 2 - Painting and minor restoration for residential and commercial buildings

**4.4. STREAM 1 – Verandah Restoration**

4.4.1. The Verandah Restoration Program will provide assistance through 80% loan funding and 20% grant funding to assist applicants in restoration and construction of verandahs with heritage significance.

4.4.2. Council will accept applications for the Verandah Restoration Program at any time throughout the year.

4.4.3. The total amount of funding available is subject to approved budget allocations.

4.4.4. Council will advertise the details of the Verandah Program on Council's website and in the local media.

4.4.5. Eligibility and assessment

4.4.5.1. Eligibility

- a. The applicant must be the owner of the property.
- b. The verandah for which the funding has been sought must be of heritage significance as determined by Council's Heritage Advisor.
- c. Restoration plans must be approved by Council's Heritage Advisor.
- d. Applicants must be able to demonstrate that they have the necessary finance to undertake all of the works submitted by them to the Council.
- e. Applicants must be able to demonstrate that they will be able to repay the loan funds on the due dates. Consideration will be given to payment history with Council.
- f. Applicants must be able to commit to complete the verandah restoration work within a twelve month period.
- g. Applicants must lodge a completed application using Council's Verandah Restoration Program Application Form in accordance with any published Guidelines.

4.4.5.2. Assessment of applications

The Relevant Council Officer will receive applications and undertake a preliminary assessment against the Eligibility Criteria set out in section 4.4.5.1.

It is open to the Council Officer to amend estimates and projections included in the application prior to assessment based on information available to Council or Council's past experience. Any changes should be notified to the applicant with the reasoning documented.

If the applicant does not agree with amendments suggested by the Relevant Council Officer, the application will still be presented to the Council for assessment with information from the Relevant Council Officer as to why amendments are recommended.

Following a preliminary assessment, the Relevant Council Officer will present applications to Council's Heritage Adviser, with a recommendation on eligibility.

The Heritage Adviser's recommendations will be presented to a Council Meeting for final approval.

4.4.5.3. Agreements, payments and acquittals

Successful applicants and Council must sign an Agreement, containing Council's terms and conditions for Council's financial assistance prior to any monies being released.

The repayment period for the loan component of the assistance must not exceed 4 years.

Repayments must be made at weekly, fortnightly or quarterly intervals.

The interest rate to be charged shall be the Reserve Bank of Australia cash rate plus 2% at the time the loan is approved by Council.

Council will not be liable for any amounts over and above the Verandah Restoration funding amount as set out in the Agreement.

Successful applicants must display a Council approved sign in a prominent position at the work site for the duration of the work acknowledging Council and NSW Heritage Office funding for the project.

Successful applicants must provide acquittal information to Council in accordance with the terms of the Agreement.

If a property is sold prior to the restoration works being complete, an acquittal must be completed and unspent funding returned to Council.

**4.5. Stream 2 – Painting and Minor Restoration Works**

4.5.1. Council will advertise the Painting and Minor Restoration Works Program on Council's website and in the local media.

4.5.2. Council will accept applications for grant and loan funding under stream 2 at any time throughout the year.

4.5.3. A grant amount of up to \$1500 per Heritage Listed property and \$1000 per property located within a Heritage Precinct will be available subject to this amount not exceeding 50% of total approved works.

4.5.4. A loan amount of up to \$3000 per Heritage listed property or \$2000 per property located within a Heritage Precinct will be available subject to this amount not exceeding 50% of total approved works.

4.5.5. Applicants are eligible to apply for both the grant and the loan.

**4.5.6. Eligibility and assessment**

4.5.6.1. Eligibility

- a. The applicant must be the owner of the property or have the property owners' agreement for works to be completed.
- b. Works must be approved by Council's Heritage Advisor.
- c. Applicants must be able to demonstrate that they have the necessary finance to undertake all of the works submitted by them to the Council.

- d. Applicants must be able to demonstrate that they will be able to repay the loan funds on the due dates. Consideration will be given to payment history with Council.
- e. Applicants are entitled to one grant only for like work.
- f. The works to be completed must not have previously been undertaken using grant assistance from Council. E.g. repainting when original painting was undertaken using Council grant funds.
- g. Funding will not be made retrospectively for work already carried out, unless the relevant Council Officer considers that special circumstances exist and determines a grant allocation appropriate to those circumstances and within the monetary parameters of the policy.
- h. Applicants must be able to commit to complete the approved works within a twelve month period.
- i. Applicants must lodge a completed application using Council's Painting and Minor Restoration Works Application Form in accordance with any published Guidelines.

#### 4.5.6.2. Assessment of applications

The Relevant Council Officer will receive applications and undertake a preliminary assessment against the Eligibility Criteria set out in sections 4.5.6.1.

The relevant officer will refer all applications to Council's Heritage Advisor for comment and recommendation in relation to colour schemes and design.

It is open to the Council Officer to amend estimates and projections included in the application prior to assessment based on information available to Council or Council's past experience. Any changes should be notified to the applicant with the reasoning documented.

If the applicant does not agree with amendments suggested by the Relevant Council Officer, the application will still be presented to the Manager Planning Development and Compliance for assessment with information from the Relevant Council Officer as to why amendments are recommended.

Following a preliminary assessment, the Relevant Council Officer will present applications to the Manager Planning Development and Compliance and Council's Town Planner for approval.

A report is to be submitted to Council subsequent to any grants approved under delegation.

#### 4.5.6.3. Agreements, payments and acquittals

Successful applicants and Council must sign an Agreement, containing Council's terms and conditions for Council's financial assistance prior to any monies being released.

The repayment period for the loan component of the assistance must not exceed 3 years.

Repayments must be made at weekly, fortnightly or quarterly intervals.

The interest rate to be charged shall be the Reserve Bank of Australia cash rate plus 2% at the time the loan is approved by Council.

Council will not be liable for any amounts over and above the funding amount as set out in the Agreement.

Successful applicants must provide acquittal information to Council in accordance with the terms of the Agreement.

If a property is sold prior to the restoration works being complete, an acquittal must be completed and unspent funding returned to Council.

Successful applicants and Council must sign an Agreement, containing Council's terms and conditions for the Community Assistance Grant prior to any monies being released.

## **5. IMPLEMENTATION**

### **5.1. Roles and Responsibilities**

The following Council officers are responsible for the implementation and the adherence to this policy:

- General Manager
- Chief Operating Officer
- Manager Planning Development and Compliance

### **5.2. Communication**

This Policy will be communicated to the community and staff in accordance with Council's Policy, Procedure and Process Framework and Council's Business Paper process. Following adoption by Council the Policy will be made available on Council's website.

### **5.3. Associated Documents**

The following documentation is to be read in conjunction with this policy.

- Code of Conduct
- Statement of Business Ethics

## **6. REVIEW**

Review of this policy will incorporate relevant legislation, documentation released from relevant state agencies and best practice guidelines.

The standard review period will be every two years from the effective date. The responsible Council officer will be notified of the review requirements three (3) months prior to the expiry of this policy.

The Manager of Corporate and Human Services is responsible for the review of this policy.

## **7. LEGISLATIVE AND LEGAL FRAMEWORK**

This policy is to be read in conjunction with the following:

Local Government Act 1993 – Section 356

Council employees shall refrain from personal activities that would conflict with proper execution and management of Council's Heritage Assistance Grants Policy. Council's Code of Conduct provides guidance for recognising and disclosing any conflicts of interest.

**8. DEFINITIONS**

- 8.1. **Agreement** means the agreement entered into by Council and applicant whose application for Community Assistance Grant has been successful.
- 8.2. **Council** means Broken Hill City Council.
- 8.3. **Financial Assistance** means payments given to individuals or organisations that are not commensurate with a reciprocal benefit received by Council.
- 8.4. **Guidelines** means any guidelines published in connection with Council's Community Assistance Grant program in any year.
- 8.5. **Heritage building** means a building listed in Schedule 5 Part 1 to Broken Hill Local Environmental Plan 2013
- 8.6. **Heritage Precinct** means a heritage conservation area listed in Schedule 5 Part 2 to Broken Hill Local Environmental Plan 2013.
- 8.7. **Relevant Council Officer** means the Council employee responsible for administering the Heritage Grants and Loans.

## ORDINARY MEETING OF THE COUNCIL

February 14, 2017

**ITEM 8**BROKEN HILL CITY COUNCIL REPORT NO. 8/17

SUBJECT: REVIEW OF MANAGEMENT OF THE BROKEN HILL AIRPORT  
11/214

**Recommendation**

1. That Broken Hill City Council Report No. 8/17 dated February 14, 2017, be received.
2. That Council advertises for Expressions of Interest (EOI) for the Management or Lease of the Broken Hill Airport
3. That a further report be presented to Council for consideration following the receiving of the EOI's.

**Executive Summary:**

Councils Delivery Program 2014-2017, 2.2.1.17 action requires Council to "Consider alternative airport management and operation arrangements".

Council advertised for suitably qualified parties to undertake a review of the future management for the Broken Hill Airport. Aurecon were the successful company who undertook the review.

A draft review was established and presented to a Councillor workshop on Thursday 21 July and again on Thursday 17 November 2016. It was decided following the first workshop that with the impending Council elections it would be better to wait until the new Council were elected, then conduct the second workshop before proceeding with the Expression of interest.

The report as presented to the workshop, as attached, and identifies the overarching issue that Local Government may not be in the best position to offer a service of the specific nature such as airports.

Aurecon contacted a number of service providers, including but not limited to Mildura Airport Corporation, and Consolidated Mining and Civil, both of which showed interest in undergoing further consideration in the concept.

Council is now in a position to formally seek Expressions of Interest from interested parties to establish the economic and social outcomes.

**Report:**

Broken Hill Airport currently makes an operating profit, but does not cover capital costs, and does not have surplus funds that can support funding upgrades. By outsourcing the management of the airport, or leasing it would enable more focus on increasing activity. At this stage, two companies have expressed an interest in negotiating a formal arrangement with BHCC. Mildura Airport Corporation are interested in leasing the airport, and Consolidated Mining and Civil are interested in managing the airport.

Under a lease contract, the private partner is responsible for the service in its entirety and undertakes obligations relating to quality and service standards. The advantage of this is that it provides strong incentives for the operator to achieve increase in efficiency and revenue. It also provides an effective way to attract private finance that is required to fund construction of airport facilities. It does however require a more complex specification of the contract to define Council objectives and operator activities.

Under a management model, Council remains the primary provider of the infrastructure service and contracts out only portions of its operation to the private party. It provides the capacity to fund capital expenditure for required landside and airside infrastructure and potential land development.

Whether Council chooses to lease or outsource the management of the airport, the increase in the ability to deliver operational efficiency and revenue growth to grow the airport traffic, and provide economic growth for the regions tourism industry would be the desired outcome.

By undertaking the formal Expression of Interest will ascertain the overall effect of each scenario, once received. This will be base not only on a financial measure but overall impact on the Broken Hill economy.

**Strategic Direction:**

Key Direction:	2 – Our Economy
Objective:	2.2 – We are a destination of choice and provide a real experience that encourages increased visitation
Function:	Strategic Transport
DP Action:	2.2.1.16 – Operate the Broken Hill Airport 2.2.1.17 – Consider alternative airport management and operation arrangements

**Financial Implications:**

The Broken Hill Airport made a surplus of \$158,000 in 2014/15 and \$69,000 in 2015/16. This does not include reserves for capital or depreciation. The overall review of the management operations will be detailed in the report following the EOI process.

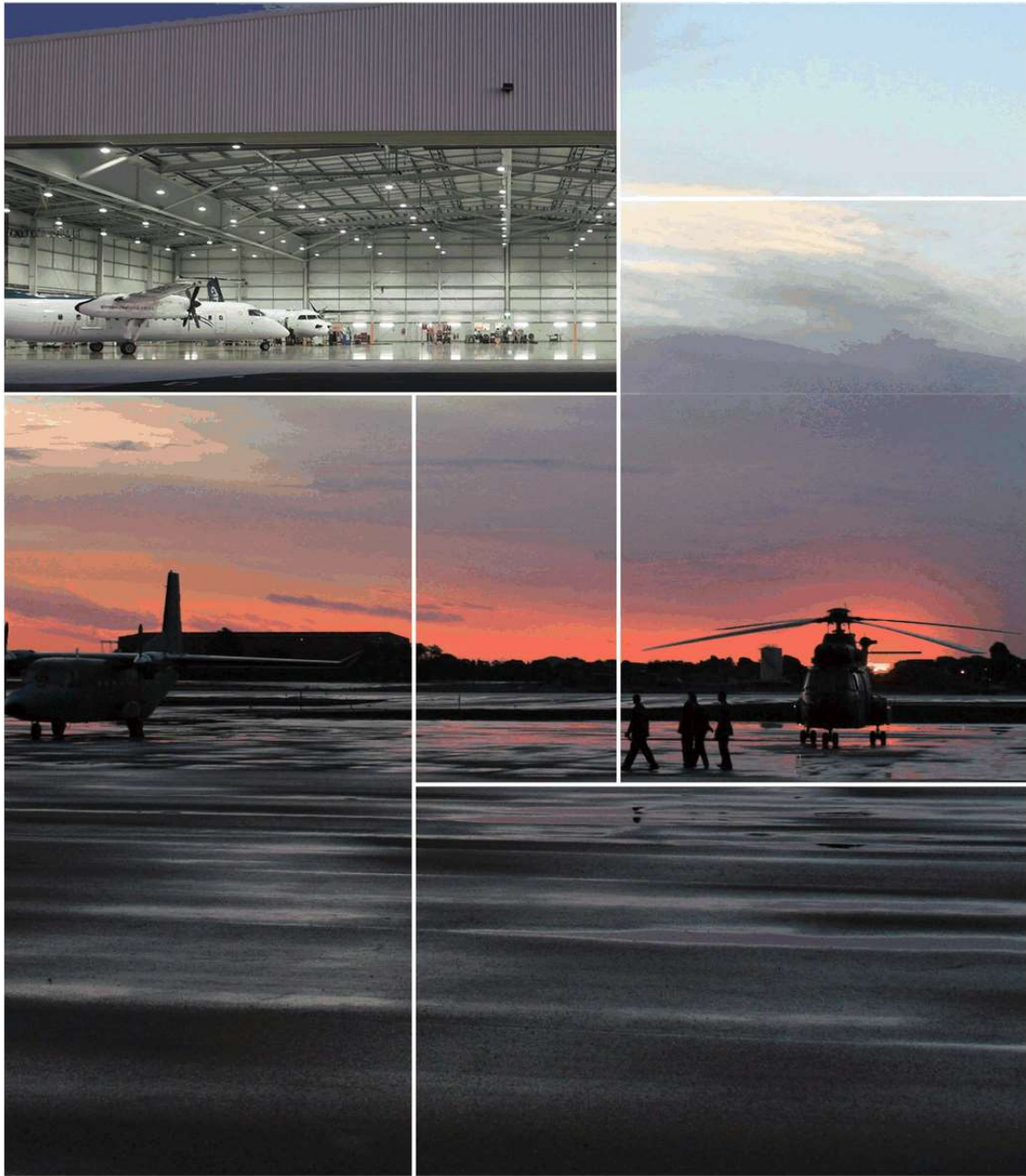
**Attachments**

1. Reviewing Future Management Options for the Broken Hill Airport 39 Pages

ANDREW BRUGGY  
MANAGER INFRASTRUCTURE STRATEGY

JAMES RONCON  
GENERAL MANAGER





**aurecon**

Reviewing Future Management  
Options for Broken Hill Airport  
Broken Hill City Council

11 August 2016  
Revision: v3  
Reference: 252058

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[www.aurecongroup.com](http://www.aurecongroup.com)



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Document control						aurecon	
<b>Report title</b>		Reviewing Future Management Options for Broken Hill Airport					
<b>Document ID</b>			<b>Project number</b>		252058		
<b>File path</b>		C:\Users\David.Adams\Dropbox\2016 folder\BHA Mgt Options\252058 BHA Future Management Options final.docx					
<b>Client</b>		Broken Hill City Council		<b>Client contact</b>		Andrew Buggy	
<b>Rev</b>	<b>Date</b>	<b>Revision details/status</b>	<b>Author</b>	<b>Reviewer</b>	<b>Verifier (if required)</b>	<b>Approver</b>	
1	28 June 2016	First draft	TN, JB				
2	12 Jul 2016	Confidential draft for BHCC	TN, JB	DA		DA	
3	11 August 2016	Final	JB, RW	DA		DA	
<b>Current revision</b>		<b>v3</b>					

Approval			
<b>Author signature</b>		<b>Approver signature</b>	
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# Reviewing Future Management Options for Broken Hill Airport

Date 11 August 2016  
Reference 252058  
Revision v3

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# Contents

<b>1</b>	<b>Introduction</b>	<b>5</b>
1.1	Background	5
1.2	Existing Broken Hill Airport	5
1.3	Broken Hill Airport Master Plan, 2010	6
<b>2</b>	<b>Airport and aviation industry trends</b>	<b>8</b>
2.1	Global and national trends	8
2.2	Broken Hill Airport	12
2.3	Mildura Airport	15
<b>3</b>	<b>Current Airport Management</b>	<b>17</b>
3.1	Background	17
3.2	Airport management issues	17
<b>4</b>	<b>Airport ownership models and governance structures</b>	<b>19</b>
4.1	Airport ownership models	19
4.2	Recent developments	20
<b>5</b>	<b>Models for private sector participation (PPP)</b>	<b>22</b>
5.1	Potential PPP options	22
5.2	Approach for assessing PPP options	23
<b>6</b>	<b>Feasible management options for BHA</b>	<b>25</b>
6.1	Suitable Options	25
6.2	PPP interested parties identified from consultation	26
<b>7</b>	<b>Options assessment</b>	<b>28</b>
7.1	Airport management evaluation criteria	28
7.2	Evaluation of current shortlisted options	28
<b>8</b>	<b>Recommendations</b>	<b>32</b>

## Figures

Figure 1	Inbound Seat Capacity and Passenger Load Factors	8
Figure 2	TRA Forecasts of domestic visitor nights and Australian international arrivals	10
Figure 3:	BHA passenger movement projections under specified scenarios	12
Figure 4:	Rex. Regional Express NSW and SA flight map	13



## Tables

Table 1: International Visitors – Arrivals by Market, 5-year average annual growth rate (%)	9
Table 2 Domestic Visitor Nights - 5-year average annual growth rate (%)	10
Table 3: Projections of BHA passenger movements in Base Case and Medium Growth scenarios	12
Table 4: Rex. Regional Express flight schedule, June 2016	14
Table 5: One way air fares (weekday) between Broken Hill and Sydney	14
Table 6: One way air fares (weekday) between Broken Hill and Adelaide	14
Table 7: Rex. Regional Express air fares per km	15
Table 8: Mildura flight schedule, July 2016	15
Table 8 BHA revenues and costs in 2014-15 and 2015-16	17
Table 9: Prerequisites of PPP Options	24
Table 10 Indicative financial assessment (\$'000)	30
Table 11 Multi-criteria evaluation	31





# Executive Summary

Broken Hill City Council (BHCC) wishes to investigate potential options for the management of its airport. This report identifies and assesses these options so that Council can make an informed decision about the best management model for Broken Hill Airport (BHA) for the future.

## BHA current management

Under the current management arrangement, a Council senior manager has responsibility for managing and operating the business of the airport, with support from a small core staff (2.5 FTE) and several maintenance service contracts in place. BHA presently generates a positive but not significant net cash flow each year, excluding depreciation and impairment. Under the current setup as a standalone local government outfit, BHA lacks the commercial focus, operational synergy and business expertise to drive operational efficiency, develop new aviation markets or improve use of available land assets.

## Aviation industry outlook

The outlook for Australia's tourism industry over the next few years is positive, with the domestic tourism market forecast to improve solidly (as per latest forecasts by Tourism Research Australia). Growth will mainly come from the steady growth of the Australian economy, and will be underpinned by lower fuel prices and the depreciation of the Australian dollar; all of which makes domestic travelling more attractive for Australian residents.

Airport ownership has changed drastically in the last 20 years. The Commonwealth divested all major capital city airports the remaining and some regional airports in the late 1990s and early 2000s. Either a majority or a significant holding of the ownership of these airports is presently held by superannuation funds.

The most recent airport public private partnership (PPP) transaction was the leasing of the Port Hedland International Airport to a consortium of private investors in 2015. Consideration of PPP management is under way for several regional airports including those at Ballina, Sunshine Coast, Whitsunday and Newcastle.

## PPP models

The main models for PPP management models that could be considered for BHA include:

- Service or Management contract - A management contract expands the services to be contracted out to include some or all of the management and operation of the airport.
- Lease contract - the selected private partner is responsible for the service in its entirety and undertakes obligations relating to quality and service standards.
- Build-operate-transfer (BOT) - BOT is often a lease contract together with the construction of a new infrastructure or a major upgrade by the private partner.
- Joint venture - the infrastructure is co-owned and operated by Council and private operator.

Only the first two models are considered suitable for consideration as a future management option for BHA. The other options are rejected because:

- BOT is not suitable option since a major upgrade of BHA is unlikely without government funding assistance.
- The joint venture option is not considered suitable because it requires Council's exposure to commercial risks and imposes constraints on the PPP partner in implementing airport improvement measures.



### Feasible Options

This study identified the following feasible PPP options for BHA following consultation with the industry.

- Option 1 - Management Contract with Mildura Airport Corporation (MAC)
- Option 2 – Lease Contract with Consolidated Mining and Civil (CMC)

Other organisations contacted including Queensland Airport Limited and Adelaide Airport Corporation did not provide feedback to our inquiry.

### Evaluation of feasible options

The identified PPP options were assessed against the selected criteria as follows.

#### 1. Option 1 - Management Contract with MAC

A management contract with MAC offers following advantages:

- Having more extensive resource and expertise, including dealing with airlines
- Integration with a larger operation in the neighbouring region can provide early efficiency benefits
- Joint operation and management can improve asset management, flight scheduling and increase passenger traffic Current Council ownership of MAC, however, constrains its ability to raise capital investment to fund infrastructure upgrade Further management options can be investigated during workshop discussions if joint ownership of MAC is acceptable

The main disadvantage of this option is that MAC, due to its 100% ownership by Mildura City Council, presently has limited capacity to raise capital, other than funding from its own revenue sources, to meet the cost of required BHA upgrade in future. However, since MAC is set up as a separate corporate entity, its board could decide to change the financial structure to meet the need for new investments if the situation warrants.

#### 2. Option 2 – Lease Contract, for example, with CMC

A lease contract with CMC offers the following advantages:

- Synergy of local operations and management of land assets
- Private partner has responsibility for airport management and performance targets
- CMC provides new source of capital funding for airport development, in particular improvement of its land use.
- Operation of the airport by a local business has a good chance of receiving community acceptance.

The main disadvantage of this option is that CMC lacks airport management experience. However, CMC is expected to retain existing BHA staff so it will be able to maintain operational continuity.

### Financial improvement identified for PPP options

There are a number of measures that can be implemented under the airport management PPP options to improve the financial performance of the airport.

- Private sector management will likely pool staff resource to reduce the cost chargeable to the operation of the airport.
- The private operator can evaluate opportunities to increase and broaden the range of airport revenues, including:
  - Aviation revenue
  - Retail rental
  - Property rent and airport users charge



- Ground transport revenue
- Car parking fees

Without the specific details of the changes to be implemented by the prospective private operator of the airport, it is difficult to reliably estimate the likely impacts on airport cost and revenues.

A very indicative assessment was prepared using the following assumptions, which are considered to be conservative. All values are expressed in 2016 dollars terms.

- BHA operating cost increases by 0.8 per cent per annum in the Status Quo scenario. A lower increase rate of 0.3 per cent per annum could be achieved by a private operator.
- Aviation fee revenue corresponds to airport traffic volume. It is assumed that traffic growth will be 1.5 and 2.5 per cent per annum for the Status Quo and PP airport management scenarios respectively i.e. Base Case and Medium Growth projections described above.
- The private operator will carry out several developments including further commercial development of airport land (assumed new commercial lease rental of \$50,000), collection of car park fees (\$30,000) and charges from airport users \$10,000). The latter revenues were expected to increase with projected traffic volumes.

An indicative comparison of the financial performance between a feasible PPP option and the status quo suggested that the PPP option can 'create value'. However, the benefit to Council depends on how the sharing of the gain will be determined in contracting arrangements.

- The projected net cash flows for the status quo amount to approximately \$1.2 million in NPV terms over the next 20 years i.e. well below the airport depreciated value.
- The PPP airport management option would produce an NPV of approximately \$4 million which is more than 3 times larger than the status quo.

A multi criteria assessment of the shortlisted PP options has been made in the following table. Ratings have been made for the shortlisted PPP options against the specified evaluation criteria. For comparison, the Status Quo has been given a 'Low' rating for all criteria except community acceptance for which it was given a 'High' rating.

Multi-criteria evaluation

Criteria	Option 1 - Management Contract with MAC	Option 2 - Lease Contract with CMC
a) Ability to deliver operational efficiency and revenue growth	High MAC can combine teams to operate both airports	High CMC has operational synergy to deliver cost reduction
b) Capacity to increase visitor numbers	High MAC has extensive airport management expertise and experience	Medium CMC has limited airport management experience
c) Improved financial returns to Council	Medium MAC is unlikely to make an upfront payment	High CMC can better develop airport land use and may make some upfront payment for lease acquisition





d) Capacity to fund capital expenditure for required landside and airside infrastructure and potential land development	Medium MAC has stronger interest in developing BHA aviation market but faces limitation with raising capital	Medium CMC has financial capacity to fund land development but not obvious appetite to invest in aviation market
e) Political considerations i.e. community acceptance	Medium MAC is wholly owned by a local government	Medium CMC is an established local business
f) Regulatory framework - CASA safety regulation compliance	High As in b) above	Medium As in b) above
g) State Government PPP guidelines compliance	High	High
<b>Total score (1)</b>	<b>18</b>	<b>17</b>

(1) Based on assigning values of 1, 2 and 3 to low, medium and high ratings respectively. Equal weightings have been applied to the criteria. The status quo has a total score of 10.

Options 1 and 2 have total scores of 18 and 17 respectively, which are significantly higher than that for the Status Quo (10). Both of them are therefore superior to the Status Quo. However, given the closeness of their final scores, neither should be selected as the preferred option over the other.

**Stakeholder consultation**

Since the next local government election is to take place on 10 September 2016, the current study investigation (with the agreement of the BHCC project manager) did not seek direct community inputs at this stage

**Recommendation**

Aurecon recommends that the Council call for Expressions of Interest in managing the airport, with specified outcomes similar to those in the above evaluation table. Improved financial returns to the Council should not be the only criteria in selecting preferred management partner.



# 1 Introduction

## 1.1 Background

Broken Hill Airport is a major regional airport that is a vital transport link between South Australia and New South Wales. It supports Regular Public Transport (RPT) services, Royal Flying Doctor Service (RFDS), General Aviation (GA), and air charter operations.

The terminal building was constructed in the late 1980s, and retains the main functionalities of an airport including a check-in area, airline offices, a small café, and car rental desks. Its modest size allows for limited freight services, no airline maintenance facility to service aircraft operating RPT services, and air traffic control communications managed through a Common Traffic Advisory Frequency where the carriage of radio is mandatory. It is also equipped with a suite of landing and navigational aids for non-precision instrument approaches and night operations.

Current regional express routes utilise Saab 340 aircrafts capable of carrying 34 passengers, where daily flight are available to and from Sydney, Dubbo, Melbourne, Mildura, and Adelaide. Passenger numbers for the 2013/14 financial year were 59,438 which is a marginal decline compared to 59,561 being recorded in 2007/08.

## 1.2 Existing Broken Hill Airport

Broken Hill Airport has a main sealed runway (05/23) which is 30 m wide and 2,515 m long and a secondary unsealed runway (14/32) which is 30 m wide and 1,000 m long.

The terminal building was constructed in the late 1980s. The building comprises a check-in area, airline offices, a small café and car rental desks. All checked luggage is manually handled and loaded onto baggage trolleys. There are no passenger or baggage security facilities. All passengers departing Broken Hill are considered as non-sterile passengers and must be screened on arrival at other destination airports prior to entering the sterile departure areas.

Broken Hill Airport is serviced by water, sewerage (not reticulated), electricity and telecommunications reticulated from the city supply. Aircraft fuelling at the airport is currently provided by both Mobil and BP.

Limited freight is carried in the baggage compartment of the RPT services. Air freight is handled by Australian Air Express. There is currently no airline maintenance facility to service aircraft operating RPT services at Broken Hill. The RFDS undertakes its own aircraft maintenance within its own dedicated facilities and General Aviation maintenance services are provided in the GA precinct. Maintenance of the airport facilities at Broken Hill Airport is generally performed by the Broken Hill City Council, which has a maintenance compound on site.

There is no air traffic control tower, nor firefighting and rescue services provided at the airport due to the low number of aircraft movements. The airport operates under a Common Traffic Advisory



Frequency and the carriage of radio is mandatory. The airport is equipped with a suite of landing and navigational aids for non-precision instrument approaches and night operations.

The 2010 Broken Hill Airport Master Plan identified the need for upgrading airport infrastructure and facilities, as summarised in Section 1.3 below.

### 1.3 Broken Hill Airport Master Plan, 2010

In 2010, Broken Hill City Council adopted a 20-Year Airport Master Plan<sup>1</sup>, prepared in 2008. The Master Plan's proposals for upgrading Broken Hill Airport have not been implemented due to lack of funding, but remain relevant today.

The Master Plan identified infrastructure upgrades and other changes required to enable continued growth and development (both aviation and non-aviation) of Broken Hill Airport.

Based on a low growth forecast scenario, the Master Plan made provision for the following facility developments:

- **Runways:** Retain 0/23 and 14/32 runways
- **Taxiways:** Retain all taxiways and provide for a new full length parallel taxiway on the northern side of the 05/23 Runway and a new connecting taxiway between the 05/23 Runway and the GA apron area to facilitate GA aircraft movements and to avoid these aircraft using the main taxiway access to the RPT, Commuter and RFDS Aprons
- **RPT Apron:** Provides for the development of the RPT Apron to the west and north-east to suit the future terminal development
- **General Aviation Area:** Retention of the GA area at the north-east end of the terminal, and allows for future additional demand for facilities that cannot be accommodated in this area to be handled by the provision of new facilities on the eastern side of Taxiway B
- **Terminal building:** Key functional issues include:
  - i. Introduction of passenger and baggage screening requirements
  - ii. Segregation of circulation paths for arriving and departing passengers
  - iii. Automation/semi-automation of baggage make-up/break-down facilities to cope with Operational Health and Safety and larger aircraft requirements
  - iv. Provision of adequate customer check-in facilities with automated baggage handling systems and ability to introduce checked bag screening if required
  - v. Provision for future additional airlines
  - vi. Provision of adequate passenger lounge area and seating with ability to introduce security screening if required
  - vii. Provision of improved amenities including larger concessions facility, additional toilet facilities and improved disabled access
  - viii. Provision of additional passenger vehicle drop-off and pick-up positions outside the terminal additional short and long term car parking, secured long term park, taxi rank bays and tour bus parking.

The Master Plan considered alternative management and operations arrangement, including:

- **Council Department:** Involves establishing a division, department, section, team or unit (not commercialised) within the Council departmental structure that is dedicated to the specific role of managing and operating the business of the airport.

<sup>1</sup> <http://www.brokenhill.nsw.gov.au/publications-brokenhill/council-reports-and-plans-brokenhill/495206-airport-master-plan>



- **Business Unit:** Similar to the Council Department, where a business unit is an accounting and management concept representing “commercialisation” of the way in which the local authority undertakes an activity or delivers a service.
- **Council Organisation (trust):** A local authority may establish an organisation to undertake a function or deliver a service on its behalf. In this sense, an organisation is defined as any partnership, trust, arrangement for the sharing of profits, union of interest, co-operation, joint venture or other similar arrangement.
- **Independent Organisation (company):** A company is a separate statutory legal entity which can carry on business in circumstances that the owner(s)/shareholder(s) are not regarded as carrying on the business personally or in partnership
- **Privatisation:**
  - i. *Sell off* the entire airport site with existing leases/business and take a one off cash payment. Under this model, Council will divest all interest in the airport and have no further involvement except as a key stakeholder
  - ii. *Lease the land and assets* for 49 year lease with a 50 year option similar to the federally leased airports. This option provides a one off cash payment (smaller than first option) and provides an airport operator. Under this option Council can set key criteria for the new operator such as improve the assets, grow the business. A private operator will most likely be able to develop the non-aviation land more effectively which in turn will add growth to the City of Broken Hill.



## 2 Airport and aviation industry trends

The most recent Tourism Forecasts November 2015 by Tourism Research Australia (TRA) provided the following assessments.

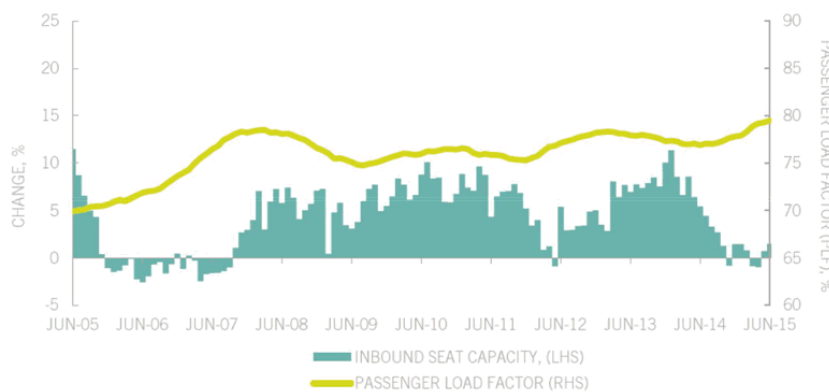
- The outlook for Australia’s tourism industry over the next few years is positive, with the domestic tourism market forecast to improve solidly (by 3.5 per cent in 2015–16).
- Growth will mainly come from the steady growth of the Australian economy, and will be underpinned by lower fuel prices and the depreciation of the Australian dollar; all of which makes domestic travelling more attractive for Australian residents.
- Among travel purposes, business travel (5.8 per cent) is likely to increase faster than holiday (2.5 per cent) and visiting friends and relatives (3.1 per cent).

### 2.1 Global and national trends

#### 2.1.1 Seat Capacity and Passenger Load Factors

International aviation seat capacity to Australia grew 1.3 per cent in 2014–15. This was less than previously forecast (5.4 per cent) and followed strong growth of 8.0 per cent in 2013–14. There was also larger growth in passengers than seat capacity, resulting in a higher passenger load factor—a key profitability indicator—in 2014–15 (Figure 1).

Figure 1 Inbound Seat Capacity and Passenger Load Factors







BITRE data for domestic aviation activity also indicated a continuing improvement in passenger load factor.

- RPT revenue passenger kilometres (RPKs) performed were 5.67 billion for April 2016, up 0.6 per cent compared with April 2015.
- Capacity, measured by available seat kilometres (ASKs), decreased by 0.6 per cent compared with April 2015 to a total of 7.36 billion.
- With RPT passenger traffic increasing and capacity decreasing, the industry wide load factor (RPKs/ASKs) increased from 76.1 per cent in April 2015 to 77.1 per cent in April 2016.

**2.1.2 International Visitors – Arrivals by Market**

Asian markets are expected to drive growth in 2015–16 and 2016–17

- Led by China (up 15.5 per cent and 12.0 per cent, respectively). China’s share of total visitors increase to 18.4 per cent by 2024–25 i.e. overtake New Zealand as Australia’s largest international market by arrivals in 2019–20
- India (11.1 per cent and 8.5 per cent); South Korea (6.7 per cent and 5.3 per cent); Indonesia (4.8 per cent and 6.0 per cent); and Malaysia (3.9 per cent and 5.9 per cent). Australia’s largest traditional markets are also forecast to grow in 2015–16 and 2016–17:
- New Zealand—up 2.8 per cent and 3.1 per cent, respectively, mainly due to an increase in aviation capacity and depreciation of the AUD
- UK—up 5.1 per cent and 4.5 per cent, mainly due to an increase in aviation supply through indirect routes and the depreciation of the AUD against the Pound.
- US—up 5.7 per cent and 4.6 per cent, due mainly to the increase in aviation capacity and the depreciation of the AUD against the USD

Table 1: International Visitors – Arrivals by Market, 5-year average annual growth rate (%)

	New Zealand	China	United Kingdom	United States	Singapore	Japan	Other	Total
2004/05-2009/10	0.5	7	-1	1.6	-0.5	-12.6	3.9	0.8
2009/10-2014/15	2.8	19.3	0	3.7	8	-1.9	4.8	4.9
2014/15-2019/20	2.6	10	4.2	4.1	4.6	2.2	4.5	4.8
2019/20-2024/25	2.1	5.5	2.6	2.9	3.9	1.3	3.4	3.4

**2.1.3 Domestic Visitors**

Domestic visitor nights are forecast to increase 3.5 per cent to 324 million in 2015–16 and 3.7 per cent to 336 million nights in 2016–17. The 10-year average growth rate is forecast at 2.8 per cent, with visitor nights expected to reach 413 million by 2024–25. Growth is expected to be similar for domestic day trips over the next two years and in the longer term

Growth projections by visitor category are shown in Table 2.

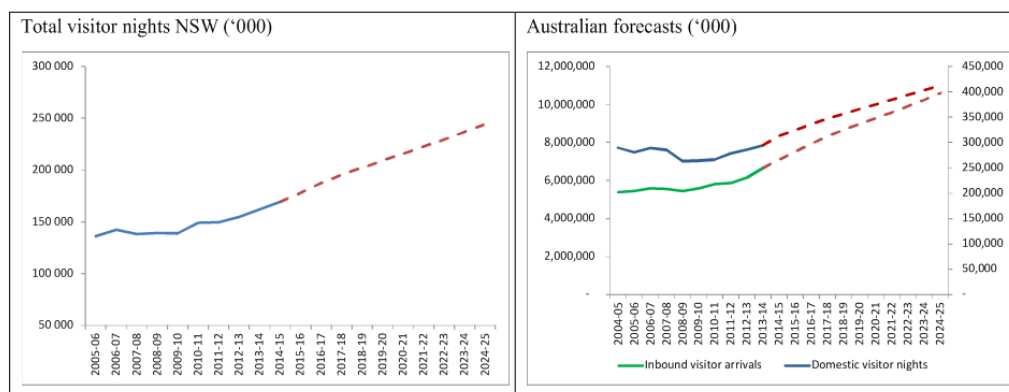


Table 2 Domestic Visitor Nights - 5-year average annual growth rate (%)

	Holiday	VFR	Business	Education	Employment	Other	Total
2004/05-2009/10	-0.6	-3.4	-1.3	8.5	-4.9	-7.2	-1.8
2009/10-2014/15	-0.1	4.1	11.6	-2.4	-9.4	7.6	3.5
2014/15-2019/20	2.5	2.7	5.4	3.0	3.1	2.4	3.2
2019/20-2024/25	2.0	2.1	4.0	0.9	0.3	0.8	2.4

Forecasts of domestic visitor nights for NSW and Australia and Australian international arrivals prepared by Tourism Research Australia are shown in Figure 2.

Figure 2 TRA Forecasts of domestic visitor nights and Australian international arrivals



**2.1.4 Broken Hill Airport – Passenger Movement Forecasts**

Broken Hill Airport passenger movements reached 65,342 in 2012-13, however, the volume has declined in recent years, due initially to a general slowdown in domestic aviation demand and, more recently, due to a water crisis as drought lingers and Menindee Lakes dry up.

There were around 2,530 regulated airline services in 2015-16 and an average of 16-18 passengers per aircraft was recorded in recent years. There are a similar number of flights made by other operators including RFDS, Areoclub, Nesbit - Flight Training and private planes.

Analysis has identified that factors influencing passenger movement numbers at Broken Hill Airport include the following:

- Broken Hill Airport traffic growth in the last decade was largely driven by the broader aviation markets (specifically NSW, Victoria and South Australia) as its demand continued to show significant growth in face of the local population decline and stagnant economy.



- The majority of flights to/from Broken Hill Airport provided by Rex operate on long indirect routes (via Dubbo or Mildura) and full economy fares. Unlike Broken Hill Airport, many other tourist destinations in Australia have enjoyed the availability of jet services by the major domestic airlines with larger seat capacity and discounted fares.
- The relative attractiveness of the Broken Hill and Far West NSW as a tourist destination is demonstrated by the higher share of the total NSW tourist market compared to their relative population size. This attractiveness is mostly explained in terms of the destination's product attributes and quality (outback environment and recreation, mining city heritage and other cultural offerings). The area is considered to have a cost disadvantage because of its travel distance and the lack of low cost aviation services.
- The NSW Government has recently announced that it will build a new 270km pipeline from the Murray River to secure Broken Hill and surrounding communities' long term water supply. Construction of the pipeline is part of a \$500 million investment strategy to secure Broken Hill's water supplies – representing the largest investment into regional water security on record. It will be completed by the end of 2018. It is estimated that up to 240 jobs will be created during construction, with the majority located in either Broken Hill or Wentworth. This project is expected to provide major boost to the level of aviation activities at BHA over the next two and half years.

BHA aviation traffic is expected to recover to a volume just under 60,000 passenger movements in 2016-17 when construction of the water pipeline proceeds and the domestic aviation sector regains stronger activity levels.

We have therefore considered: Base Case and Medium Growth forecasting scenarios, namely:

- Base Case - This scenario represents the Status Quo where no upgrade works for Broken Hill Airport and only basic maintenance and repair are carried out to ensure the airport deliver safe operations. This scenario also assumes the continuation of existing air services by Rex at constant real air fares and no significant initiatives undertaken to promote tourism in the region.
- Medium Growth – This scenario retains the economic assumptions made in the Base Case and further assumes:
  - Successful development of destination appeal and tourism products for Broken Hill and Far West NSW and effective delivery of NSW tourism promotion strategy at both State and local levels
  - An effective airport management option is selected that can better utilise the airport infrastructure and secure new flight routes to Broken Hill.
  - If services continue to be provided by relatively small propeller-driven aircraft, airside facilities need not be upgraded but cyclic resurfacing of the 05/23 Runway, taxiway and apron pavements is required.
  - Participation of airline services such as Jetstar, Virgin Blue or Tiger Airlines with larger fleets and new routes.
  - A major upgrade of the runway and terminal buildings is not assumed.

An average traffic growth of 1.5 per cent per annum was projected in the Base Case scenario for the period to 2035 while higher growth rate of 2.5 per cent per annum projected for the Medium Growth scenario. These projections are shown in Figure 3 and in Table 3.





Figure 3: BHA passenger movement projections under specified scenarios

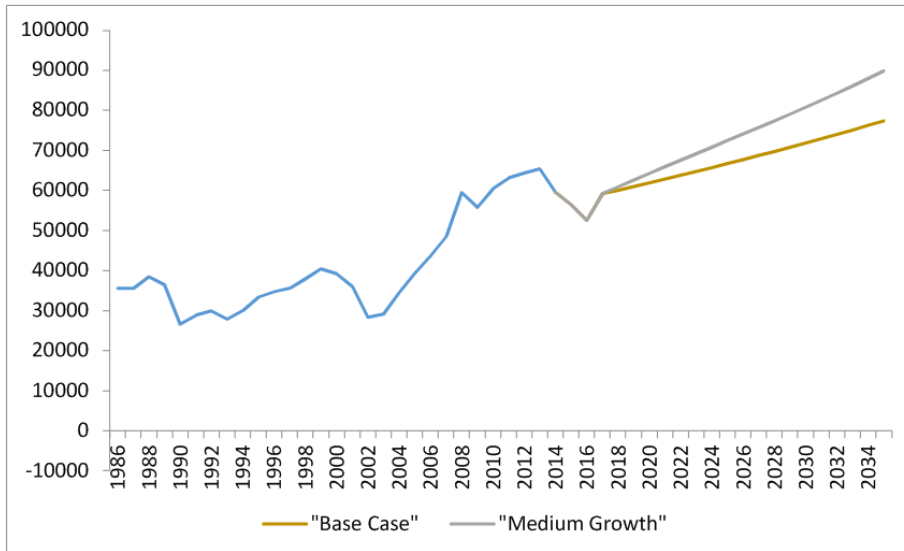


Table 3: Projections of BHA passenger movements in Base Case and Medium Growth scenarios

Period	Base Case	Medium Growth
2015-2020 (CAGR)	1.9%	2.6%
2020-2025 (CAGR)	1.5%	2.5%
2025-2035 (CAGR)	1.5%	2.5%

(1) CAGR: compound average growth rate

## 2.2 Broken Hill Airport

The Broken Hill route is currently regulated (as described below) and served only by Regional Express Airlines (Rex).

The NSW Passenger Transport Act 2014 provides for the licensing of specific intrastate air transport routes within New South Wales. Under this Act, the Minister can declare that an air service route is regulated, requiring the air service provider to apply for a licence to operate the route. If the route is not declared, it is considered unregulated and there is no requirement for the air service provider to possess a route licence.

In considering whether to make a declaration to deregulate a route, the Minister for Transport can consider:

- The needs of the public, for example, whether the public needs air transport services along the routes concerned
- Fostering competition between airlines
- The effect on the maintenance and development of adequate and reasonable public air transport services within New South Wales
- The economic development of an area.



The licensing arrangements and deregulation of routes recognises that 'high volume routes should be deregulated, but low volume routes are potentially vulnerable and licensing protects them from competition, to increase stability and encourage market development'.

The following policy currently applies<sup>2</sup>:

- the threshold for a route being allocated to one licensed operator only is that the route operates at or below 50,000 passengers per annum;
- a five-year licence term currently applies;
- where regulated routes exceed the 50,000 level during the licence term, the five-year commitment takes precedence over deregulating the routes; and
- regulated route licences will run their full term, subject to licence conditions.

Air transport licences are allocated following a fair and competitive application process. The current licence term expires in March 2018.

Interstate or international flights (i.e. services operated from a port in NSW direct to one outside NSW) are not subject to licensing, so there is unrestricted competition on routes between Broken Hill and Victoria or South Australia.

### 2.2.1 Current airline services

In June 2016, Rex. Regional Express provided six flights daily on weekdays; three from Sydney and three from Adelaide. There was one direct flight from Sydney in the evening and two direct flights from Adelaide in the morning and evening. Travelling from Sydney in the morning currently requires a connecting flight. Additional flights connect via Dubbo and Mildura.

Connecting flights via Mildura also enable travel to Melbourne. There were fewer flights on the weekend, with two flights outbound on Saturdays and three flights inbound on Sundays in order to leave aircraft on the ground Sunday night for flights out on Monday morning. Figure 4 shows the flight map and Table 4 summarises the flight schedule.

Figure 4: Rex. Regional Express NSW and SA flight map



Source: Rex. Regional Express website, accessed 28 June 2016

<sup>2</sup> <http://www.transport.nsw.gov.au/operators/regional-air/legislative-and-policy-framework>, accessed 5 July 2016



Table 4: Rex. Regional Express flight schedule, June 2016

Week / weekend	Flight number	Departure time	Via	Flight number	Departure time	Via
<b>SYD - BHQ</b>			<b>BHQ - SYD</b>			
Mon-Fri	852	06:45	1 stop, via DBO	853	06:30	Direct
Mon-Fri	936	12:20	1 stop, via MQL	917	10:10	1 stop, via MQL
Mon-Fri	872	18:00	Direct	869	16:05	1 stop, via DBO
Sat	858	07:30	Direct	853	06:30	Direct
Sat				917	10:10	1 stop, via MQL
Sun	936	12:20	1 stop, via MQL	867	16:05	Direct
Sun	872	18:00	Direct			
<b>ADL - BHQ</b>			<b>BHQ - ADL</b>			
Mon-Fri	4816	06:45	Direct	4817	07:10	Direct
Mon-Fri	4892	16:20	1 stop, via MQL	4867	08:20	1 stop, via MQL
Mon-Fri	4842	18:55	Direct	4843	19:00	Direct
Sat	4816	06:45	Direct	4817	07:10	Direct
Sat				4867	08:20	1 stop, via MQL
Sun	4826	13:30	Direct	4827	15:05	Direct
Sun	4892	16:20	1 stop, via MQL	4843	19:00	Direct
Sun	4842	18:55	Direct			

Source: Rex. Regional Express website, accessed 28 June 2016

### 2.2.2 Air fares

Table 5 shows Rex. Regional Express airfares for the Broken Hill-Sydney route (934 km), compared to Dubbo-Sydney (394 km). The Rex. Regional Express fares to Dubbo are comparable with Qantas fares at the lower end of the range, but higher at the upper end.

Table 5: One way air fares (weekday) between Broken Hill and Sydney

Fare class	BHQ-SYD (Rex)	DBO-SYD (Rex)	DBO-SYD (Qantas)
Rex Net (only available as return)	\$299.10	\$140.10	\$119-\$176 (Red e-deal)
Rex Saver	\$343.10-\$398.10	\$199.50	-
Rex Biz	\$593.90	\$399.70	-
Rex Flex	\$670.90	\$506.40	\$329 (Flex)

Source:

- i. Rex. Regional Express website, accessed 28 June 2016
- ii. Qantas website, accessed 28 June 2016 (fare estimates one month ahead)

Table 6 shows Rex. Regional Express airfares for the Broken Hill-Adelaide route (423 km), compared to Mildura- Adelaide (475 km). The Rex fares from Mildura are lower than Qantas fares as all Qantas flights go via Melbourne.

Table 6: One way air fares (weekday) between Broken Hill and Adelaide

Fare class	BHQ-ADL (Rex)	MQL-ADL (Rex)	MQL-ADL (Qantas) via MLB)
Rex Net (only available as return)	\$170.35	\$158.38	\$264-\$324 (Red e-deal)
Rex Saver	\$203.35	\$180.38	
Rex Biz	\$437.65	\$345.38	
Rex Flex	\$492.65	\$400.38	\$650 (Flex)



Source:

- i. Rex. Regional Express website, accessed 28 June 2016
- ii. Qantas website, accessed 28 June 2016 (fare estimates one month ahead)

Table 7 shows that the air fares per distance travelled are in fact lower on the regulated Broken Hill to Sydney route than on other Rex routes.

Table 7: Rex. Regional Express air fares per km

Fare class	BHQ-SYD	DBO-SYD	BHQ-ADL	MQL-ADL
Flight distance (km)	937	302	423	475
Rex Net	\$0.32	\$0.46	\$0.40	\$0.33
Rex Saver	\$0.42	\$0.66	\$0.48	\$0.38
Rex Biz	\$0.63	\$1.32	\$1.03	\$0.73
Rex Flex	\$0.72	\$1.68	\$1.16	\$0.84

Source:

- i. Flight distances - <http://www.mapcrow.info/>, accessed 28 June 2016
- ii. Rex. Regional Express website, accessed 28 June 2016

## 2.3 Mildura Airport

Mildura Airport is served by three airlines in July 2016:

- Rex, flying SAABs which have 34 seats.
- QantasLink flying Dash 8 Q-400, which have 74 seats<sup>3</sup>.
- Virgin flying EMBRAER E-Jets<sup>4</sup>, which are earmarked to fly to new regional centres which have potential for growth, competition and market stimulation. The E-Jet has 78 seats, 2x2 leather seating and is tailored to suit smaller markets.

### 2.3.1 Current airline services

Table 8 below shows the most frequent flights through Mildura Airport in July 2016.

Table 8: Mildura flight schedule, July 2016

Week / weekend	Flight number	Departure time	Via	Flight number	Departure time	Via	Aircraft
	MEL - MQL			MQL - MEL			
Mon-Sat	ZL3656	0815	Direct	-	-	-	SAAB 340
Mon-Wed	QF2078	0825	Direct	QF2077	0635	Direct	DHC-8 400
Mon-Sun	VA1615	1020	Direct	VA1614	1155	Direct	E190 / B738
Sun	ZL3662	1125	Direct	ZL3663	1305	Direct	SAAB 340
Thur-Sun	QF2080	1230	Direct	QF2081	1355	Direct	DHC-8 400
Mon-Wed	QF2084	1550	Direct	QF2079	1000	Direct	DHC-8 400
Mon-Sun except Sat	ZL3682	1625	Direct	ZL3683	1830	Direct	SAAB 340
Mon-Sun	ZL3684	1825	Direct	ZL3657	1020	Direct	SAAB 340
Mon-Wed	QF2086	1905	Direct	QF2085	1725	Direct	DHC-8 400
Mon-Fri	-	-	-	ZL3653	0630	Direct	SAAB 340
Fri	-	-	-	ZL3689	2005	Direct	SAAB 340

<sup>3</sup> <http://www.qantas.com/travel/airlines/aircraft-seat-map-dash-8/global/en>

<sup>4</sup> [http://www.virginaustralia.com/au/en/about-us/media/2008/VB\\_NEW\\_JET\\_ERA\\_TO\\_MILDURA/](http://www.virginaustralia.com/au/en/about-us/media/2008/VB_NEW_JET_ERA_TO_MILDURA/)



Week / weekend	Flight number	Departure time	Via	Flight number	Departure time	Via	Aircraft
	ADL - MQL			MQL - ADL			
Mon-Sun except Sat	ZL4892	1620	Direct	-	-	-	SAAB 340
Mon-Sat	-	-	-	ZL4867	1005	Direct	SAAB 340
	SYD-MQL			MQL-SYD			
Mon-Sun except Sat	ZL936	1220	Direct	-	-	-	SAAB 340
Mon-Sat	-	-	-	ZL917	1155	Direct	SAAB 340
Note: Only frequent flights are listed, some flights are subject to change around public holidays QF Qantas ZL Regional Express VA Virgin Australia MEL refers to Tullamarine airport							

**2.3.2 Extended airline services to Broken Hill**

Flying time between Melbourne and Mildura (approx. 500 km one way) is approximately one hour and ten minutes, so the cycle time for a return flight is approximately 3.5 hours. Extending a trip to Broken Hill adds another 600km to the trip, which might add approximately 50% to the cycle time, namely another 1.75 hours. It might be feasible to extend QF 20178 to Broken Hill, at the cost of delaying flight QF2079 by 2 hours.

There is currently only one Virgin flight cycle per day, which fits between peak periods on other routes (depart Melbourne 10:20am, return to Melbourne 12:55pm. It might just be feasible for Virgin to extend this route to Broken Hill and return its aircraft for use on peak period routes.

Strong negotiations with airlines would be needed to achieve route extensions, including security screening at Broken Hill airport to maintain security on QantasLink or Virgin flights.



## 3 Current Airport Management

### 3.1 Background

Presently, the Broken Hill City Council owns and operates the Broken Hill Airport. The Council's Manager, Infrastructure Assets, has responsibility for managing and operating the business of the airport, with a core staff size of 2.5 FTE and several maintenance service contracts in place.

The Council has, in the past, endorsed an examination of alternative management and operation arrangements, some of which were examined in the 2010 Master Plan (See section 1.3).

The main revenue source for BHA is user charges while Employee wages and salaries and on-costs are its largest cost (see Table 9).

Table 9 BHA revenues and costs in 2014-15 and 2015-16

\$ '000	Actual 2014/2015	Estimate 2015/2016
<b>Income from continuing operations</b>		
User charges	742	627
Other income	4	4
<b>Total income from continuing operations</b>	<b>746</b>	<b>631</b>
<b>Expenses from continuing operations</b>		
Employee benefits and on-costs	285	255
Borrowing costs	22	17
Materials and contracts	201	217
Depreciation and impairment	118	413
Other expenses	80	73
<b>Total expenses from continuing operations</b>	<b>706</b>	<b>975</b>
<b>Surplus (deficit) from Continuing Operations before capital amounts</b>	<b>40</b>	<b>(344)</b>
<b>Surplus (deficit) excluding depreciation and impairment</b>	<b>158</b>	<b>69</b>

### 3.2 Airport management issues

BHA presently generates a small net cash flow each year when measured as net operating result excluding depreciation and impairment. This represents a very negligible return on assets for investment in the airport assets, which is not sufficient to fund future renewal of airport infrastructure.



Existing limited airport management expertise and staff resource does not support a concerted program by the airport to drive operational efficiency, develop new aviation markets or enhance utilisation of land assets within its precinct.

With its current setup as a standalone local government outfit, BHA lacks the commercial focus, operational synergy availed from companion businesses, in-depth knowledge and networking of the aviation industry to grow the scale of its operation.



## 4 Airport ownership models and governance structures

Airport ownership has changed drastically in the last 20 years. Airport divestment was initiated in 1997 with the sale of Melbourne, Brisbane and Perth Airports, followed by the sale of Adelaide, Canberra and Gold Coast Airports, the remaining smaller airports in 1998, Sydney Airport in 2002, and the Sydney Basin Airports of Bankstown, Camden and Hoxton Park in 2003. The divestments were undertaken by direct trade sale with various private consortiums bidding for the right to receive a long-term lease over each airport.

This chapter assesses various current local government airport ownership models and governance structures to provide context to this review and provide models for possible benchmarking.

### 4.1 Airport ownership models

#### 4.1.1 Privatisation of Commonwealth and other Airports

The vast majority of Australian airports that have been privatised in the early 1990s are owned by the Commonwealth, which granted long-term leases to private entities. Included in this group were:

- Capital city airports in Sydney, Brisbane, Melbourne, Adelaide, Perth and Darwin
- regional airports such as Tennant Creek, Mount Isa and Launceston

In total, between 1997 and 2003, the operation and management of Australia's 21 federally-leased airports was transferred from the Commonwealth Government to private operators under a long-term lease arrangement. The Queensland Government sold the Cairns and Mackay airports in 2008.

#### 4.1.2 Major Airport Ownerships

Most airports fall into the following categories of ownership:

- privatised through long-term leases from the Commonwealth Government
- owned by local governments, such as regional airports and aerodromes
- owned by the Australian Department of Defence
- owned by companies or individuals.

The major privatised airports are 86 per cent owned by:

- Australian superannuation/ pension funds directly;
- managed funds invested on behalf of superannuation/pension funds;
- self-managed superannuation funds; or
- private family-based investment.





The remaining 14 per cent of the industry average minority shareholders are predominately managed funds and infrastructure investment firms based in Australia.

The current corporate owners of Australian capital city airports follow:

- Sydney Airport Corporation is a private company that operates and manages Sydney Airport in Sydney, New South Wales, Australia. Sydney Airport Holdings a publicly-listed Australian holding company owns an 84% interest in Sydney Airport via Sydney Airport Corporation
- Australia Pacific Airports Corporation Limited (APAC) is an unlisted company and owner of two Australian airports: Melbourne Airport and Launceston Airport
- Brisbane Airport Corporation (BAC), the operator of Brisbane Airport (BNE), is a private non-listed Queensland company
- Queensland Airports Limited (QAL) holds the leases over the Gold Coast, Townsville and Mount Isa airports and recently purchased a 99-year lease over the tiny Longreach airport
- Adelaide Airport Limited (AAL) holds a long-term lease to operate both Adelaide and Parafield airports. UniSuper owns 49% of AAL
- Perth Airport is operated by Perth Airport Pty Ltd (PAPL) which is a wholly-owned subsidiary of Perth Airport Development Group Pty Ltd (PADG)

Other than QAL, the above corporate owners have not shown interest in acquiring new commercial leases for regional airports.

## 4.2 Recent developments

### 4.2.1 Port Hedland International Airport

In August 2015, Port Hedland International Airport (PHIA) was acquired by AMP Capital and Infrastructure Capital Group with a 50-year lease. PHIA is the gateway to Western Australia's North West and the Pilbara region. It accommodates an estimated 500,000 passengers every year and has nearly 70 flights a week, with daily flights to Perth and direct weekly flights to Brisbane, Melbourne and Bali. The deal is worth \$205 million including a \$165 million upfront payment and commitment to spend \$40million upgrading the airport over the next five years.

### 4.2.2 Mildura Airport

The Mildura Airport operates under a corporatised model. The asset was transferred from Mildura Rural City Council to Mildura Airport Pty Ltd (Mildura Airport Corporation or MAC) in 2009 under a lease agreement, and an operations and management agreement.

- The terminal re-development is going ahead on schedule.
- Currently, Boeing 737s are scheduled twice each week and in November they were scheduled for nine visits for landing and departure. That means nine rotations of a 79-tonne aircraft for a runway that was initially designed for 50-tonne chassis.
- The main runway, which is approaching the end of its service life, requires a substantial asphalt overlay that will enable it to continue to accommodate the larger 'Code C' (Boeing B 737 and Airbus A 320s) without the concessions that are currently in place. This overlay requires \$20 million to complete.
- MAC has secured \$10 million in funding from the Federal Government's National Stronger Regions Fund to upgrade the runway.



#### 4.2.3 Sunshine Coast Airport

Sunshine Coast Regional Council has recently issued a request for Expressions of Interest (“EOI”) from private entities to become Council’s Commercial Partner for the Sunshine Coast Airport (“SCA”). The SCA currently handles just less than a million passengers and has strong passenger growth being a popular tourist destination. The objective of pursuing a commercial partnership is to provide financial and airport management expertise to help delivering the current airport expansion project. SCA needs to expand the scope of its domestic and international flight operations to attract additional tourists to the region. Through the EOI and subsequent tender process, Council will grant a long term lease over the airport and transfer control over the ongoing operations of SCA to the successful Commercial Partner.

#### 4.2.4 Other proposals

Newcastle Airport last year finalised a change in its corporate structure to facilitate the future introduction of new shareholders. The structure allows for the two owners, Newcastle City and Port Stephens councils, to sell up to a combined 49 per cent.

The Whitsunday Regional Council confirms it is pushing ahead with plans to lease out a share of the local airport.

Kalgoorlie and Karratha airports are candidates for private investment.

Ballina Shire Council is looking at offering a 40-year lease of up to 49 per cent of its fast-growing airport to potential buyers.

Lismore City Council, which controls a much smaller airport near Ballina, is considering a full sale or lease after receiving an unsolicited offer.

Airport operator Queensland Airports is among those on the hunt for acquisitions.



## 5 Models for private sector participation (PPP)

### 5.1 Potential PPP options

The five main PPP options that may be available for the future management of BHA are listed below. Each PPP option presents different characteristics that need to be assessed against the objectives that Council wishes to achieve with the reform.

#### 5.1.1 Service contracts

Under a service contract, Council hires a private company or entity to carry out one or more specified tasks or services for a period. Council remains the primary provider of the infrastructure service and contracts out only portions of its operation to the private partner. The service contract suitability depends on the following:

- Service contracts are usually most suitable where the service can be clearly defined in the contract, the level of demand is reasonably certain, and performance can be monitored easily.
- Service contracts are unsuitable if the main objective is to attract capital investment.

#### 5.1.2 Management contracts

A management contract expands the services to be contracted out to include some or all of the management and operation of the airport. Although ultimate obligation for service provision remains with Council, daily management control and authority is assigned to the private partner or contractor. In most cases, the private partner provides working capital but no financing for investment. The key advantages and disadvantages of management contracts are:

- The key advantage is that many operational gains that result from private sector management can be made without transferring the assets to the private sector.
- There is uncertainty that the private partner would assume responsibility for financing and expansion planning.

#### 5.1.3 Lease contract

Under a lease contract, the private partner is responsible for the service in its entirety and undertakes obligations relating to quality and service standards. The private partner's responsibility for new and replacement investments needs to be specifically included in the contract; otherwise they remain with Council (when they are, this option is also known as the Concession option). The key advantages and disadvantages are:

- The key advantage is that this option provides incentives for the operator to achieve higher levels of efficiency and higher sales as their profitability depends on the airport's revenue and costs.



- The concession/lease option is an effective way to attract private finance required to fund new construction or rehabilitate existing airport facilities. In contrast, leasing the airport without transferring the responsibility for capital investment to the private partner presents a major drawback.
- Possible drawbacks include the complexity of the contract required to define the operator's activities.

#### 5.1.4 Build–operate–transfer (BOT)

BOT and similar arrangements are a kind of specialised concession in which a private firm or consortium finances and develops a new infrastructure project or a major component according to performance standards set by the Council. While there are several variations, the option Design–Build–Finance–Operate has been commonly considered for management of utility infrastructure, where a fee contract is struck with the private partner. BOT advantages and drawbacks are:

- BOTs have been widely used to attract private financing to the construction or redevelopment of infrastructure.
- The weakness with BOTs is that they have a project-specific application (e.g. a good vehicle for an investment and delivery of infrastructure upgrade) but they may have less impact on the overall performance of the business (e.g. lack of incentives to generate growth in airport traffic demand).

#### 5.1.5 Joint ventures

Joint ventures are alternatives to full privatisation in which the infrastructure is co-owned and operated by the public sector and private operators. Under a joint venture, the public and private sector partners can either form a new company or assume joint ownership of an existing company through a sale of shares to one or several private investors. Joint venture can be characterised by:

- a) The real partnership between the public and private sectors that match the advantages of the private sector with the social concerns and broader interests of the Council (e.g. regional tourism and economic development).
- b) The disadvantage of the option is that Council may have conflict roles as asset owner and advocate of community interests.

#### 5.1.6 Summary

In summary, Options 1, 2 and 3 (without capital obligation) are often considered in situations where major capital expenditures are not required for the existing operation; while Options 3 (with capital obligation), 4 and 5 are more suitable when major infrastructure upgrade works need to be met primarily with funding by the private partner or through joint funding arrangement with government.

This chapter will develop the above models and assess their feasibility, advantages and disadvantages for future management of BHA.

## 5.2 Approach for assessing PPP options

As previously mentioned, PPP should be implemented within an overall reform strategy. The objectives of a PPP project will be a subset of the objectives for the overall sector reform. Selecting an appropriate PPP option should be based on an assessment of:

- PPP options available
- Technical constraints and goals of the sector
- Legal and regulatory constraints





- Institutional issues
- Commercial, financial, and financing requirements and constraints,
- Interest of the market
- Special requirements of the sector based on characteristics of the population.

An indicative assessment of the prerequisites to implementing a particular form of PPP is shown in Table 10 below.

Table 10: Prerequisites of PPP Options

Option	Political Commitment	Cost Recovery Tariffs	Regulatory Framework	Information Base	Government Capacity for Contracting, Management, and Analysis
Service Contract	Low	Low	Low	Low	Moderate
Management Contract	Moderate	Moderate	Moderate	Low	Moderate
Lease	Moderate	High	High	High	High
Concession	High	High	High	High	High
Build-Operate-Transfer and variations	High	Variable	High	High	High

Source: Heather Skilling and Kathleen Booth (2007)

The list of reform objectives should be compared with the results of the features of each contracting approach, its advantages and disadvantages, likely outcomes prerequisites. From this analysis, it is possible to determine which option will succeed most at meeting the objectives.

Chapter 6 discusses PPP options for the future management of BHA identified in the consultation with industry. And Chapter 7 assesses the options. This assessment comprises:

- Specifying major assumptions, contracting structure and key inputs for the options
- Commercial, financial, and financing appraisal
- Rating of the options against the agreed key evaluation criteria
- A multi-criteria analysis using an agreed set of criteria and evaluation process.



## 6 Feasible management options for BHA

### 6.1 Suitable Options

Only the Management Contract option and the Lease Contract option are considered to be suitable options for future management option for BHA, other than retention of the Status Quo.

BOT is not a suitable option as BHCC's recent application to Regional Tourism Infrastructure Fund for funding the major upgrade of the airport was not approved and potential PPP partner would be unlikely to commit capital for these works given low forecast growth in passengers.

The joint venture option is not considered suitable since BHCC continues to have exposure to the commercial risks associated with operations of the airport and the PPP partner faces limitations in implementing potential measures to improve airport performance.

#### 6.1.1 Management Option 1: Management Contract

With a service contract, Council remains the owner of the infrastructure assets and contracts out its operation to the private partner. The contract can include the management and operation of airport.

The likely outcomes of this option are:

- Service is defined and performance can be monitored.
- The management contract does not require capital investment from the private partner.
- Agreement is reached on target operational gains without transferring the assets to the private sector.
- Private partner does not assume responsibility for financing and delivering airport upgrade or expansion plans.

#### 6.1.2 Management Option 2: Lease Contract

Under a Lease Contract, the private partner is responsible for the service in its entirety and undertakes obligations relating to quality and service standards.

Under the Leasing option, Council could lease the airport including land and assets for a 49 year lease. An option for extending another 50 years may be included (as applied to the federally leased airports).

A memorandum of understanding or agreement can be entered into, setting key performance criteria for the lessee/operator such as upgrading of assets and business development. The operator will be directly subject to safety regulation by CASA.

The following advantages support consideration of this option for BHA:



- A private airport manager under an operating lease will have stronger incentives and financial resources to develop the aviation business (both RPT and commercial charter) and available land effectively.
- Private investment in airport development is required if funding assistance was not obtained from government.
- Since the existing airport operations only reported a minor cash operating surplus, Council is not forgoing a significant source of income by transferring its operations. The lessee is expected to pay Council a lease rental that exceeds the current airport earning.
- An upfront cash payment may be offered by the private operator for acquiring the airport lease.
- Effective management and development of the BHA is important to Council as this would support the growth of the local tourism industry and the region's economy.

## 6.2 PPP interested parties identified from consultation

Aurecon has approached a number of organisations that may have an interest in becoming a private partner with Council in a PPP arrangement for BHA. We conducted face to face interviews with the following interested parties:

- Bill Burke, CEO, Mildura Airport Corporation (MAC); and
- Travis Nadge, Commercial Manager, Consolidated Mining and Civil.

Other organisations contacted including Queensland Airport Limited and Adelaide Airport Corporation did not respond to our approach. In a previous telephone discussion, REX already indicated that they did not have an interest in airport ownership.

### 6.2.1 Option 1 - Management Contract with Mildura

MAC expressed an interest in taking over the management and operation of the BHA mainly because they believe they can:

- operate the airport aviation activities more efficiently;
- use their skills and experience to increase commercial revenues including airport catering, hire car services and fuel supply, and implement cost management such as energy efficiency measure and staff development; and
- exploit synergy in the operation of the two neighbouring airports in the same region. In particular, combined management of the airports would have stronger clout in negotiating with airlines for higher user fees and scheduling of additional flights.

MAC envisages that, under the management contract, the parties will share the benefit of increased revenue and cost reduction on an on-going basis. It will review the possibility of further development of the available land within the airport precinct. MAC does not plan to commit any significant capital expenditure to airside or land side upgrade at BHA.

While the management contract is MAC's preferred option, it is open to consider obtaining a lease contract as long as there is no requirement for upfront payment.

### 6.2.2 Option 2 – Lease Contract with Consolidated Mining and Civil

CMC is interested in acquiring a long term lease for the BHA. The main benefits to CMC have been identified as follows:

- As CMC has an existing business operation in the adjoining land, by combining these operations with that of the airport, it can achieve cost efficiency.



- CMC had the commercial skills to increase revenues from supporting airport services.
- CMC considers that there are opportunities for further commercial development of available land within the airport site, in particular a supply depot to service the mining industry within the region.

Under a lease contract, CMC will pay Council an annual lease rental, which will be adjusted based on the extent that airport land can be developed. CMC has not ruled out making some upfront payment for the lease to Council.

### 6.2.3 Option 3 – Lease Contract with other private entity

Aurecon has contacted several other parties including existing airport owners, financial advisers and industry consultants; however, no confirmation of interest was obtained from them.

Based on their recent PPP related activities, airport owners such as Queensland Airports Corporation and Adelaide Airport Limited may have an interest in a lease contract on BHA.

On the other hand, super funds are not considered to be interested in direct acquisition of a lease because of the small size of the airport and its limited cash flows.

Since consultation with industry on potential partnership has not been exhausted at this stage, a formal issue of an EOI request may bring out other parties that have yet been identified.



## 7 Options assessment

### 7.1 Airport management evaluation criteria

The following criteria are recommended for use in assessing future management options for BHA.

- a) Ability to deliver operational efficiency and revenue growth
- b) Capacity to increase visitor numbers
  - i. Ability to grow the airport traffic, and in turn, growth for the region's tourism industry
  - ii. Capacity to attract low cost air service
- c) Improved financial returns to Council, in terms of a lease rental income and possible upfront payment for lease acquisition
- d) Capacity to fund capital expenditure for required landside and airside infrastructure and potential land development
- e) Political considerations of which community acceptance is the main consideration.
- f) Regulatory framework, specifically compliance with safety regulation by CASA
- g) State Government PPP guidelines as outlined in the NSW Public Private Partnerships Guidelines, August 2012.

### 7.2 Evaluation of current shortlisted options

This section evaluates the PPP options from chapter 6.

#### 7.2.1 Option 1 - Management Contract with Mildura

A management contract with MAC offers following advantages:

- Having more extensive resource and expertise
- Integration with a larger operation in the neighbouring region can provide early efficiency benefits
- Joint operation and management can improve asset management, flight scheduling and increase passenger traffic Current Council ownership of MAC, however, constrains its ability to raise capital investment to fund infrastructure upgrade Further management options can be investigated if joint ownership of MAC is acceptable Workshop discussion

The main disadvantage of this option is that MAC, due to its 100% ownership by Mildura City Council, presently has limited capacity to raise capital, other than funding from its own revenue sources, to meet the cost of required BHA upgrade in future. However, since MAC is set up as a separate corporate entity, its board could decide to change the financial structure to meet the need for new investments if the situation warrants.



### 7.2.2 Option 2 – Lease Contract with Consolidated Mining and Civil

A lease contract with CMC offers following advantages:

- Synergy of local operations and management of land assets
- Private partner has responsibility for airport management and performance targets
- CMC provides new source of capital funding for airport development, in particular improvement of its land use.
- Operation of the airport by a local business has a good chance of receiving community acceptance.

The main disadvantage of this option is that CMC lacks airport management experience. However, CMC is expected to retain existing BHA staff so it will be able to maintain operational continuity.

### 7.2.3 Other options – Lease Contract with other private entity

A formal issue of an EOI request may bring out other parties that have yet been identified. They would need to be assessed as follows.

### 7.2.4 Financial improvement identified for PPP options

There are a number of measures that can be implemented under the airport management PPP options to improve the financial performance of the airport.

Private sector management will likely pool staff resource to reduce the cost chargeable to the operation of the airport.

The private operator can evaluate opportunities to broaden the range of airport revenues, including:

a) Aviation revenue

This includes negotiation of higher fees and charges levied on airlines and initiatives to increase the number of inbound and outbound passengers and those using the airport facility. This may be justified if there is enhancement in the level of service provided to airport users.

b) Retail rental

Since rental is collected from tenants under lease agreements generally as a percentage of gross turnover, this revenue would increase with the airport traffic volume.

c) Property rent and airport users charge

Similarly, negotiation may be undertaken with existing tenants and airport users, including RFDS, charter flights and flight schools. The ability to grow this revenue also depends on the potential development of available sites within the airport precinct.

d) Ground transport revenue

Larger regional airports presently collect charges from car rental companies operating at the airport based on a percentage of gross turnover. Consideration may be given if this demand exists at BHA e.g. during the construction of the water pipeline.

c) Car parking fees

Subject to increase in traffic volume and adequate upgrading of the car park, airport management can introduce and collect parking fees from users of the car park.

Without the specific details of the changes to be implemented by the prospective private operator of the airport, it is difficult to reliably estimate the likely impacts on airport cost and revenues.

A very indicative assessment was prepared using the following assumptions, which are considered to be conservative. All values are expressed in 2016 dollar terms.



- BHA operating cost increases by 0.8 per cent per annum in the Status Quo scenario. A lower increase rate of 0.3 per cent per annum could be achieved by a private operator.
- Aviation fee revenue corresponds to airport traffic volume. It is assumed that that traffic growth will be 1.5 and 2.5 per cent per annum for the Status Quo and PP airport management scenarios respectively i.e. Base Case and Medium Growth projections described above.
- The private operator will carry out several developments including further commercial development of airport land (assumed new commercial lease rental of \$50,000), collection of car park fees<sup>5</sup> (\$30,000) and charges from airport users \$10,000). The latter revenues were expected to increase with projected traffic volumes.

An indicative assessment of the financial performance of the PPP option compared to the status quo is provided in Table 11. The calculation suggested that:

- Under the existing airport management arrangement, the projected net cash flows over the next 20 years period amount to approximately \$1.2 million in NPV terms i.e. well below the airport depreciated value.
- The PPP airport management option produced an NPV of approximately \$4 million which is more than 3 times larger than that under the status quo.

The PPP option therefore can ‘create value’. However, the benefit to Council depends on how the sharing of the gain will be determined in contracting arrangements.

Table 11 Indicative financial assessment (\$'000)

Scenario	Projected cash flow (undiscounted)		NPV (Over period 2017-2037)
	At year 2020	At year 2035	
<b>Status Quo</b>			
Total expenses from continuing operations	590	665	7,103
Total revenue	670	837	8,346
<b>Operating surplus</b>	<b>80</b>	<b>172</b>	<b>1,243</b>
<b>Option 1 or 2 - PPP Airport Management</b>			
<b>Total expenses from continuing operations</b>	581	608	6,834
Fee revenue	695	972	9,026
<b>Other airport developments</b>			
Commercial Development	53	74	636
Car park revenue	32	44	382
Airport users	11	15	127
Sub-total	95	133	1,146
<b>Total revenue</b>	<b>790</b>	<b>1,105</b>	<b>10,231</b>
<b>Operating surplus</b>	<b>209</b>	<b>497</b>	<b>3,974</b>

**7.2.5 Multi-criteria evaluation**

An indicative assessment of the shortlisted PP options has been made in the following. Ratings have been made for the shortlisted PPP options against the specified evaluation criteria. For comparison,

<sup>5</sup> Notionally based on Net revenue of \$5 per user after deducting amortised cost of car park upgrade.



the Status Quo has been given a 'Low' rating for all criteria except community acceptance, for which it obtained a 'High' rating.

Table 12 Multi-criteria evaluation

Criteria	Option 1 - Management Contract with MAC	Option 2 - Lease Contract with CMC
a) Ability to deliver operational efficiency and revenue growth	High MAC can combined team to operate both airports	High CMC has operational synergy to deliver cost reduction
b) Capacity to increase visitor numbers	High MAC has extensive airport management expertise and experience	Medium CMC has limited airport management experience
c) Improved financial returns to Council	Medium MAC is unlikely to make am upfront payment	High CMC can better develop airport land use and may make some upfront payment for lease acquisition
d) Capacity to fund capital expenditure for required landside and airside infrastructure and potential land development	Medium MAC has stronger interest in developing BHA aviation market but faces limitation with raising capital	Medium CMC has financial capacity to fund land development but not obvious appetite to invest in aviation market
e) Political considerations i.e. community acceptance	Medium MAC is wholly owned by a local government	Medium CMC is an established local business
f) Regulatory framework - CASA safety regulation compliance	High As in b) above	Medium As in b) above
g) State Government PPP guidelines compliance	High	High
<b>Total score (1)</b>	<b>18</b>	<b>17</b>

(2) Based on assigning values of 1, 2 and 3 to low, medium and high ratings respectively. Equal weightings have been applied to the criteria. The status quo has a total score of 10.

Options 1 and 2 have total scores of 18 and 17 respectively, which are significantly higher than that for the Status Quo (10). Both of them are therefore superior to the Status Quo. However, given the closeness of their final scores, neither should be selected as the preferred option over the other.



## 8 Recommendations

Aurecon presented the results of this report to a meeting of Councillors on Thursday 21 July 2016 and received useful feedback. No decisions were made as Council elections are scheduled for 10 September 2016.

Aurecon recommends that the incoming Council revisit this matter later in 2016 and, if agreeable, call for expressions of interest from interested parties. This call should not prescribe the nature of the expressions, namely whether management or lease. Instead the call and subsequent evaluation should use the outcome criteria listed in Table 12 of this report, namely:

- Ability to deliver operational efficiency and revenue growth
- Capacity to increase visitor numbers
- Improved financial returns to Council
- Capacity to fund capital expenditure for required landside and airside infrastructure and potential land development
- Political considerations i.e. community acceptance
- Regulatory framework - CASA safety regulation compliance
- State Government PPP guidelines compliance

Respondents should be asked to submit a binding offer, but Council should retain flexibility to negotiate with a preferred respondent.



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United Arab Emirates, Vietnam, Zimbabwe.



## ORDINARY MEETING OF THE COUNCIL

February 8, 2017

**ITEM 9**BROKEN HILL CITY COUNCIL REPORT NO. 9/17SUBJECT:                    SMART COMMUNITIES FRAMEWORK                    11/73**Recommendation**

1. That Broken Hill City Council Report No. 9/17 dated February 8, 2017, be received.
2. That Council adopt the Smart Communities Framework as presented.
3. That Council note the pilot projects currently underway with the main focus being on free public Wi-Fi in Argent Street (Oxide Street to Bromide Street), Patton Street (Comstock Street to South Street) and at the Broken Hill Airport and smart security options on Council assets.
4. That Council note the Federal Governments Digital Transformation \$50m Grant and staff pursuit of this funding.

**Executive Summary:**

Councillors may recall advice provided as part of past briefing sessions and along with information provided in the Councillor Induction Manual, that Broken Hill City Council (BHCC) had engaged Telstra and Metamorph Consulting to undertake a Smart Community Framework for Broken Hill.

Through the ability to seek to form a strategic partnership with Telstra, BHCC was able to undertake this framework at a fraction of the cost it would otherwise have cost. Further, an application for grant funding from the NSW Government Department of Industry was successful in initiating this project so in effect the cost to Council has been even further mitigated.

BHCC is leading the way in local government with the creation of this framework and has strategically positioned itself in order to be able to seek federal government funding as part of the Digital Transformation Grants, a \$50m grant pool available to communities that are well advanced in the digital space.

Adoption of the Smart Communities Framework places BHCC in a category in which few councils currently find themselves and therefore very well placed to attract grant funding to initiate a number of projects across the city. The Government wants to see an evidence base that supports grant applications and this smart community framework firmly underpins that evidence base.

The General Manager has established an Innovation Working Group to pursue this and other funding opportunities as they arise.

## Report

From a Smart Community perspective, Broken Hill has strong potential to be a leader. The region is a good value proposition for the increasing number of people looking for a “tree change” with the opportunity for connectedness and community engagement. Broken Hill is fortunate to have many of the fundamental elements for lifestyle, economic growth, sustainability and social cohesion in place.

In response to community needs and expectations, Broken Hill City Council has embarked upon a series of major projects such as, Living Museum & Perfect Light and Civic Centre refurbishment. All of these projects are financially underpinned through successful partnering with State and Federal Governments, and BHP Billiton Ltd. Broken Hill seeks to bring together the wide range of community expectations and aspirations across the region into a single community strategic plan.

Notwithstanding its ambition, as Broken Hill moves forward it must contend with the real challenges of economic pressures created by limited revenue growth, the environmental load created by human activity, ageing infrastructure, growing national / international competition, and service-design expectations of residents, visitors and businesses whose demands are being shaped by their aspirations. In short, people expect their governments to provide better service, at lower costs, and to respond to them through multiple channels. This engagement sought to build a Smart Community Framework in collaboration with Broken Hill City Council and a broad range of community stakeholders that together, forms the guide for the co-creation of a Smart Community (and Smart Region) by identifying the elements necessary to achieve a successful and integrated program of smart and connected services, underpinned by a prioritised Strategic Roadmap.

The focus of this Smart Community Framework is the macro-economic objectives of enhancing quality of life and wellbeing, stimulating and driving economic development, assuring sustainability, and crafting social engagement into the fabric of the community.

### Engagement

As can be seen from the attached report (p16, 17 & 18), engagement with the community was extensive and the feedback was well received and has been actioned in the formulation of this framework. This framework will now act as the launch pad to the creation of a draft Digital strategy for BHCC that will be presented to Council for adoption and public exhibition later in the year. This will ensure that further engagement is undertaken and the community remain on the journey.

### Pilot projects

The General Manager is currently leading the discussion with Telstra and their technology partners around some pilot project opportunities that can be rolled out into our community and start to showcase technology as an enabler for our community, the opportunities this can present and the positive results that can be gained for a truly smart community.

Telstra and their technology partners have been very giving of their time to BHCC and only too willing to work closely with Council to realise this vision. Telstra truly see the potential in Broken Hill with all of the wonderful initiatives and opportunities currently underway or firmly on the horizon and have been only too willing to partner with Council where they can. An example of this is the upgrade of AV equipment in the Civic Centre which will provide state of the art audio visual and communications which was accompanied by some generous pricing and discount.

Two pilot projects are also currently underway, the main one at this time being free public Wi-Fi in Argent Street, Patton Street and at the Broken Hill Airport; smart security options for



Council owned assets and hot spots around the city, smart lighting in Sturt Park and smart parking options for Argent Street.

Next Steps and Opportunities

As mentioned earlier, an Innovation Working Group has been established to drive some of the initiatives forward and with that seek out funds etc. to pursue these initiatives.

The federal government funding presents an opportunity to progress the above projects and the many other possibilities that will ensure Broken Hill is able to capitalise on all of the opportunities that present moving forward and ‘enable’ the city to be a clear leader in this area.

This smart community initiative also sends a very clear message to the business (inside and outside Broken Hill), government, both State and Federal and our community that we are open for business and prepared to take on every challenge that confronts us, in a planned and systematic way.

There are also a number of revenue and data opportunities that present themselves in the case of the free public Wi-Fi through advertising opportunities and the like, and likewise with the other initiatives that seek to increase opportunity and increase capacity, but minimise costs, through ‘smart’ thinking.

The Smart Communities Framework has been made available to Councillors. A public facing version of the Framework will be made available in the coming weeks.

I commend this recommendation to you.

**Strategic Direction:**

Key Direction: Our Community  
 Objective: 1.1 People in our community are in safe hands  
 Function: 1.1.1.4 Seek funding opportunities for increased lighting and crime prevention through initiatives including CCTV  
 DP Action: Public Safety

Key Direction: Our Economy  
 Objective: 2.2 We are a destination of choice and provide a real experience that encourages increased visitation  
 Function: 2.2.1.16 Operate the Broken Hill Airport  
 2.2.1.22 Position the Civic Centre as a hub for conferences and entertainment in Regional Australia  
 2.2.1.23 Develop a plan to modernise the Civic Centre into a facility that would appeal to conferences and events  
 DP Action: Economic Development

Key Direction: Our Leadership  
 Objective: 4.3 We Unite to Succeed  
 Function: 4.3.1.1 Develop committees and/or workgroups for key issues and projects impacting Council and the City  
 DP Action: Leadership and Governance

**Relevant Legislation:**

Nil

**Financial Implications:**

The pilot project of free public Wi-Fi in Argent Street, Patton Street and the Broken Hill Airport is estimated to cost Council an additional \$2,500 per month for 36 months. Ongoing costs after this period are estimated at \$1,400 per month. This additional expenditure will be absorbed in Council's operational budget. This does not take into account any offset through additional revenue that can be achieved through these initiatives. Further financial implications of rolling out Smart Technology projects will be reviewed and implemented through the annual budgeting process as well as quarterly reviews in accordance with Council's adopted Operational Plan and Long Term Financial Plan.

**Attachments**

There are no attachments for this report.

JAMES RONCON  
GENERAL MANAGER

ORDINARY MEETING OF THE COUNCIL

January 11, 2017

**ITEM 10**

BROKEN HILL CITY COUNCIL REPORT NO. 10/17

SUBJECT:                      INVESTMENT REPORT FOR DECEMBER 2016                      11/48

**Recommendation**

1. That Broken Hill City Council Report No. 10/17 dated January 11, 2017, be received.

**Executive Summary:**

The *Local Government (General) Regulation 2005* (Part 9, Division 5, Clause 212), effective from 1 September 2005, requires the Responsible Accounting Officer of a Council to provide a written report setting out details of all monies that have been invested under Section 625 (2) of the *Local Government Act 1993*, as per the Minister's Amended Investment Order gazetted 11 March 2011. The Responsible Accounting Officer must also include in the report, a certificate as to whether the investment has been made in accordance with the Act, the Regulations and the Council's Investment Policy.

As at 31 December 2016, Council's Investment Portfolio had a current market valuation of \$20,163,189 or principal value (face value) of \$20,111,075 and was compliant with all legislative and policy requirements.

**Report:**

Council's investments as at 31<sup>st</sup> December 2016 are detailed in Attachment 1.

<b>Portfolio Summary</b>		
Portfolio Performance vs. RBA Cash Rate	✓	Council's investment performance did exceed benchmark.
<b>Investment Policy Compliance</b>		
Legislative Requirements	✓	Compliant with policy
Portfolio Credit Rating Limit	✓	Compliant with policy
Institutional Exposure Limits	✓	Compliant with policy
Term to Maturity Limits	✓	Compliant with policy

***Market Review***

**Global issues**

Global economic data was largely positive during the month. Chinese retail sales and industrial production were stronger than expected; European business conditions are on an upward trend; and in the US jobless claims, manufacturing data and small business confidence were all market friendly.

Despite some positive economic signs coming out of Europe, remnants of the financial crisis remain with Italian banks Monte dei Paschi Siena and UniCredit announcing capital raising plans in bids to avoid collapse. Meanwhile, Deutsche Bank, Germany's largest bank, settled

with the US Dept of Justice for US\$7.2bln for its role in pooling and selling of faulty mortgage securities during the GFC.

The US Federal Reserve raised the nation's key cash rate by 25 basis points at its December meeting to a 0.50-0.75% range. The market expects up to three more rate rises by the Fed in 2017. The US dollar strengthened over the month with the AUD/USD dropping from 73.9c to 72.3c during the month.

### **Domestic issues**

In Australia, Q3 GDP surprised the market with a negative reading. Weakness in housing, consumer spending and business investments contributed to the decline of 0.5% over the September quarter. Recession fears are low as most economists are predicting a boost in growth during Q4.

Other data was mixed, with business conditions and jobs growth stronger than expected, but business conditions and consumer confidence fell.

### **Interest rates**

The RBA's official cash rate remains at 1.50%. The Australian money markets are pricing the next official movement to be a rate hike by Q1 2018.

Term deposit rates across most maturities ended largely unchanged for the month. Three month TDs from Australian majors closed December in the 2.50%- 2.65% area and the best indicative 12 month rate from a four major was at 2.75%.

### ***Council's Portfolio by Source of Funds – December 2016***

As at 31<sup>st</sup> December 2016, Council's Investment Portfolio had a current market valuation of \$20,163,189 or principal value (face value) of \$20,111,075 with the source of these funds being detailed in the table below.

	Source of Funds	Principal Amount
<b>GENERAL FUND</b>	Operating Capital & Internal Restrictions	10,677,075
	Accommodation Bonds Reserve	45,000
	Royalties Reserve	439,000
	Domestic Waste Management Reserve	5,075,000
	Grants	3,400,000
	Developer Contributions	475,000
	<b>TOTAL PORTFOLIO</b>	<b>\$20,111,075</b>

### ***Certificate by Responsible Accounting Officer***

All investments have been placed in accordance with Council's Investment Policy, Section 625 of the *Local Government Act 1993* (as amended), the Revised Ministerial Investment Order gazetted 11 February 2011, Clause 212 of the *Local Government (General) Regulations 2005* and Third Party Investment requirements of the then Department Local Government Circular 06-70. Council continues to obtain independent financial advice on its investment portfolio in accordance with the then Department of Local Government Circular of 16 September 2008.

### **Strategic Direction:**

- Key Direction 4: Our Leadership
- Objective 4.1: Openness and Transparency in Decision Making
- Action 4.1.1.13: Maintain good governance and best practice methods and ensure compliance with various guidelines and legislation.

**Relevant Legislation:**

This report is provided for Council's consideration in compliance with the requirements of *Part 9, Division 5, Clause 212 of the Local Government (General) Regulations 2005*.

**Financial Implications:**

The recommendation has no financial impact.

**Attachments**

1. Monthly Investment Report - December 2016 9 Pages

JAY NANKIVELL  
FINANCE MANAGER

JAMES RONCON  
GENERAL MANAGER



**Investment Summary Report  
December 2016**



## Broken Hill City Council

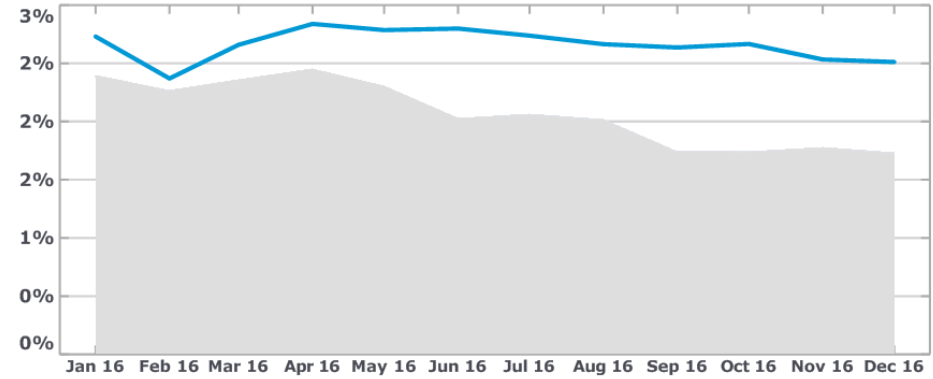
### Executive Summary



#### Investment Holdings

	Face Value (\$)	Current Value (\$)	Current Yield (%)
Cash	1,611,074.61	1,611,074.61	1.12
Term Deposit	18,500,000.00	18,552,114.49	2.59
<b>Total</b>	<b>20,111,074.61</b>	<b>20,163,189.10</b>	<b>2.47</b>

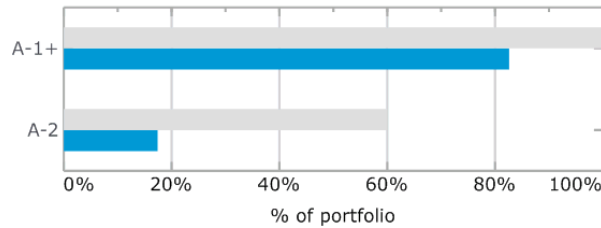
#### Investment Performance



■ Portfolio Annualised Return    ■ Ausbond BB Index Annualised Return

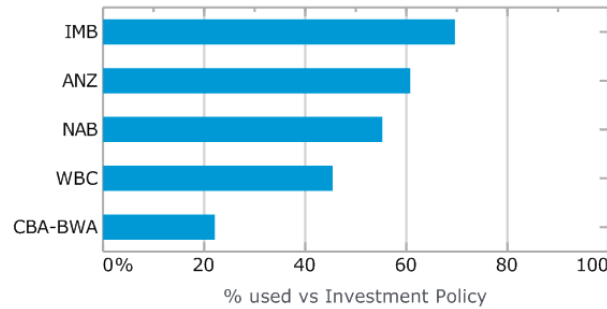
#### Investment Policy Compliance

##### Total Credit Exposure



■ Portfolio Exposure    ■ Investment Policy Limit

##### Highest Individual Exposures



##### Term to Maturities

Maturity Profile	Face Value (\$)	Policy Max
Between 0 and 1 Year	20,111,075	100%
<b>Total</b>	<b>20,111,075</b>	<b>100%</b>

**Broken Hill City Council**  
Investment Holdings Report



<b>Cash Accounts</b>						
Face Value (\$)	Current Yield	Institution	Credit Rating	Current Value (\$)	Deal No.	Reference
1,536,109.61	1.1400%	Westpac Group	A-1+	1,536,109.61	473409	Cheque
74,965.00	0.7000%	Westpac Group	A-1+	74,965.00	473410	Maxi
<b>1,611,074.61</b>	<b>1.1195%</b>			<b>1,611,074.61</b>		

<b>Term Deposits</b>											
Maturity Date	Face Value (\$)	Rate	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Coupon Frequency	Reference
11-Jan-17	2,000,000.00	2.7000%	ANZ Banking Group	A-1+	2,000,000.00	12-Oct-16	2,011,983.56	534485	11,983.56	AtMaturity	
25-Jan-17	500,000.00	2.7000%	ANZ Banking Group	A-1+	500,000.00	24-Oct-16	502,552.05	534484	2,552.05	AtMaturity	
1-Feb-17	1,500,000.00	2.6600%	ANZ Banking Group	A-1+	1,500,000.00	31-Oct-16	1,506,777.53	534483	6,777.53	AtMaturity	
1-Feb-17	1,500,000.00	2.2500%	IMB Ltd	A-2	1,500,000.00	30-Nov-16	1,502,958.90	534606	2,958.90	AtMaturity	
1-Feb-17	1,000,000.00	2.6000%	Bankwest	A-1+	1,000,000.00	2-Nov-16	1,004,273.97	534611	4,273.97	AtMaturity	
8-Feb-17	500,000.00	2.6000%	National Australia Bank	A-1+	500,000.00	9-Nov-16	501,887.67	534610	1,887.67	AtMaturity	
15-Feb-17	1,000,000.00	2.6000%	National Australia Bank	A-1+	1,000,000.00	16-Nov-16	1,003,276.71	534609	3,276.71	AtMaturity	
22-Feb-17	2,500,000.00	2.5400%	Westpac Group	A-1+	2,500,000.00	23-Nov-16	2,506,784.93	534607	6,784.93	AtMaturity	
1-Mar-17	1,500,000.00	2.6800%	ANZ Banking Group	A-1+	1,500,000.00	30-Nov-16	1,503,524.38	534605	3,524.38	AtMaturity	
1-Mar-17	1,000,000.00	2.6800%	National Australia Bank	A-1+	1,000,000.00	30-Nov-16	1,002,349.59	534608	2,349.59	AtMaturity	
15-Mar-17	1,000,000.00	2.5500%	Bankwest	A-1+	1,000,000.00	14-Dec-16	1,001,257.53	534730	1,257.53	AtMaturity	
15-Mar-17	2,500,000.00	2.6000%	National Australia Bank	A-1+	2,500,000.00	14-Dec-16	2,503,205.48	534731	3,205.48	AtMaturity	
22-Mar-17	2,000,000.00	2.6000%	IMB Ltd	A-2	2,000,000.00	23-Dec-16	2,001,282.19	534732	1,282.19	AtMaturity	
	<b>18,500,000.00</b>	<b>2.5900%</b>			<b>18,500,000.00</b>		<b>18,552,114.49</b>		<b>52,114.49</b>		



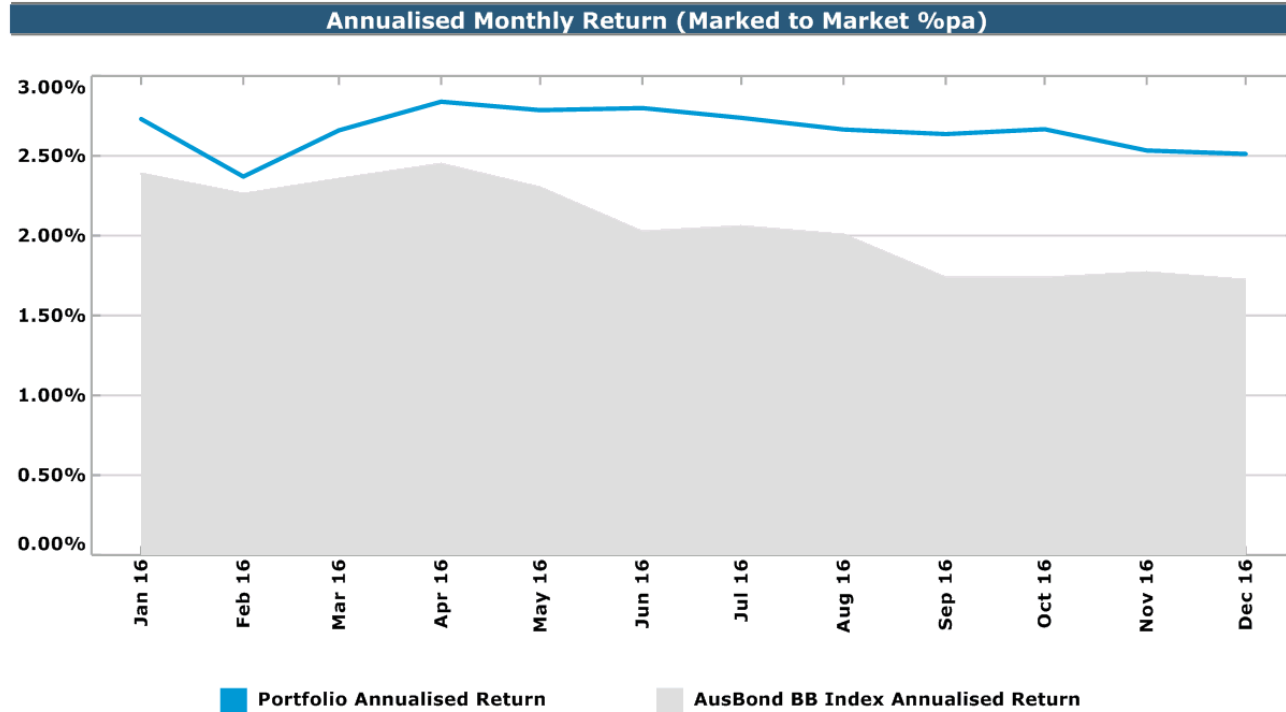
## Broken Hill City Council

### Accrued Interest Report



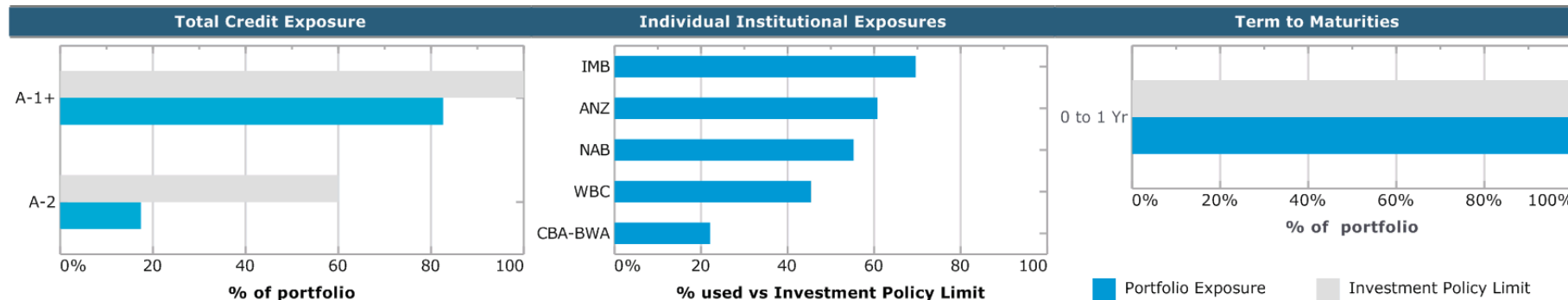
Accrued Interest Report								
Asset Type	Deal Number	Face Value (\$)	Settlement Date	Maturity Date	Interest Received (\$)	Days Accrued	Interest Accrued (\$)	Percentage Return
Westpac Group	473409	1,536,109.61				31		
Westpac Group	473410	74,965.00				31		
<b>Cash</b>								
Bankwest	534400	1,000,000.00	14-Sep-16	14-Dec-16	6,307.67	13	901.10	2.53%
National Australia Bank	534401	2,500,000.00	14-Sep-16	14-Dec-16	18,698.63	13	2,671.23	3.00%
ANZ Banking Group	534485	2,000,000.00	12-Oct-16	11-Jan-17	0.00	31	4,586.30	2.70%
ANZ Banking Group	534484	500,000.00	24-Oct-16	25-Jan-17	0.00	31	1,146.58	2.70%
ANZ Banking Group	534483	1,500,000.00	31-Oct-16	1-Feb-17	0.00	31	3,388.77	2.66%
IMB Ltd	534606	1,500,000.00	30-Nov-16	1-Feb-17	0.00	31	2,866.44	2.25%
Bankwest	534611	1,000,000.00	2-Nov-16	1-Feb-17	0.00	31	2,208.22	2.60%
National Australia Bank	534610	500,000.00	9-Nov-16	8-Feb-17	0.00	31	1,104.11	2.60%
National Australia Bank	534609	1,000,000.00	16-Nov-16	15-Feb-17	0.00	31	2,208.22	2.60%
Westpac Group	534607	2,500,000.00	23-Nov-16	22-Feb-17	0.00	31	5,393.15	2.54%
ANZ Banking Group	534605	1,500,000.00	30-Nov-16	1-Mar-17	0.00	31	3,414.25	2.68%
National Australia Bank	534608	1,000,000.00	30-Nov-16	1-Mar-17	0.00	31	2,276.16	2.68%
Bankwest	534730	1,000,000.00	14-Dec-16	15-Mar-17	0.00	18	1,257.53	2.55%
National Australia Bank	534731	2,500,000.00	14-Dec-16	15-Mar-17	0.00	18	3,205.48	2.60%
IMB Ltd	534732	2,000,000.00	23-Dec-16	22-Mar-17	0.00	9	1,282.19	2.60%
<b>Term Deposit</b>					<b>25,006.30</b>		<b>37,909.73</b>	<b>2.61%</b>
					<b>25,006.30</b>		<b>37,909.73</b>	<b><u>2.61%</u></b>

**Broken Hill City Council**  
Investment Performance Report



Historical Performance Summary			
	Portfolio	AusBond BB Index	Outperformance
Dec 2016	2.51%	1.72%	0.79%
Last 3 Months	2.57%	1.74%	0.83%
Last 6 Months	2.63%	1.84%	0.79%
Financial Year to Date	2.63%	1.84%	0.79%
Last 12 months	2.67%	2.07%	0.60%

**Broken Hill City Council**  
Investment Policy Compliance Report



	Credit Rating	Face Value (\$)	Policy Max
Short Term	A-1+	16,611,075	
		<b>16,611,075</b>	<b>83%</b> <b>100%</b> ✓
Short Term	A-2	3,500,000	
		<b>3,500,000</b>	<b>17%</b> <b>60%</b> ✓
		<b>20,111,075</b>	<b>100%</b>

✓ = compliant  
X = non-compliant

	% used vs Investment Policy Limit
IMB Ltd (A-2, BBB+)	70% ✓
ANZ Group (A-1+, AA-)	61% ✓
National Australia Bank (A-1+, AA-)	55% ✓
Westpac Group (A-1+, AA-)	45% ✓
Commonwealth Bank of Australia (A-1+, AA-)	22% ✓

	Face Value (\$)	Policy Max
Between 0 and 1 Year	20,111,075	100% 100% ✓
	<b>20,111,075</b>	

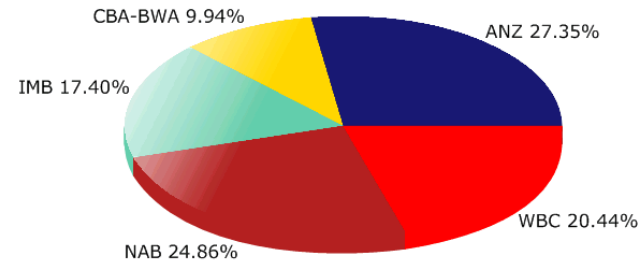
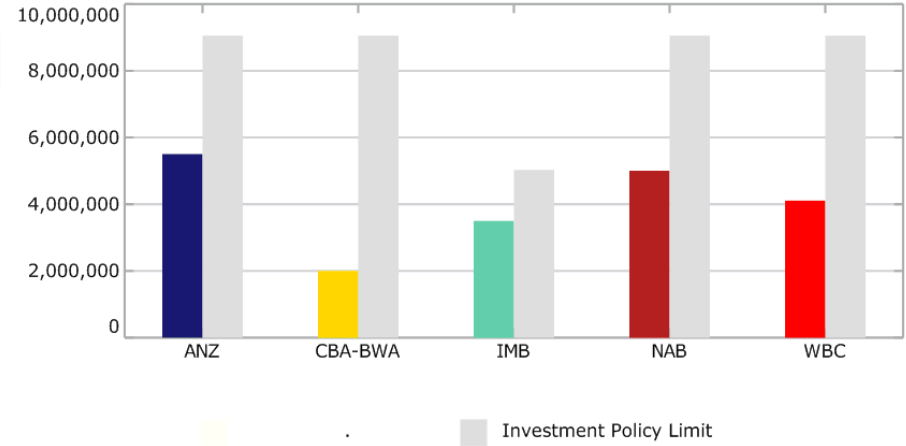
Detailed Maturity Profile	Face Value (\$)
00. Cash + Managed Funds	1,611,075 8%
01. Less Than 30 Days	2,500,000 12%
02. Between 30 Days and 60 Days	8,000,000 40%
03. Between 60 Days and 90 Days	8,000,000 40%
	<b>20,111,075</b>

**Broken Hill City Council**  
Individual Institutional Exposures Report



**Individual Institutional Exposures** **Individual Institutional Exposure Charts**

Parent Group	Credit Rating	Portfolio Exposure (\$)	Investment Policy Limit (\$)
ANZ Group	A-1+, AA-	5,500,000	9,049,984
Commonwealth Bank of Australia	A-1+, AA-	2,000,000	9,049,984
IMB Ltd	A-2, BBB+	3,500,000	5,027,769
National Australia Bank	A-1+, AA-	5,000,000	9,049,984
Westpac Group	A-1+, AA-	4,111,075	9,049,984
		<b>20,111,075</b>	



**Broken Hill City Council**  
Cash Flows Report



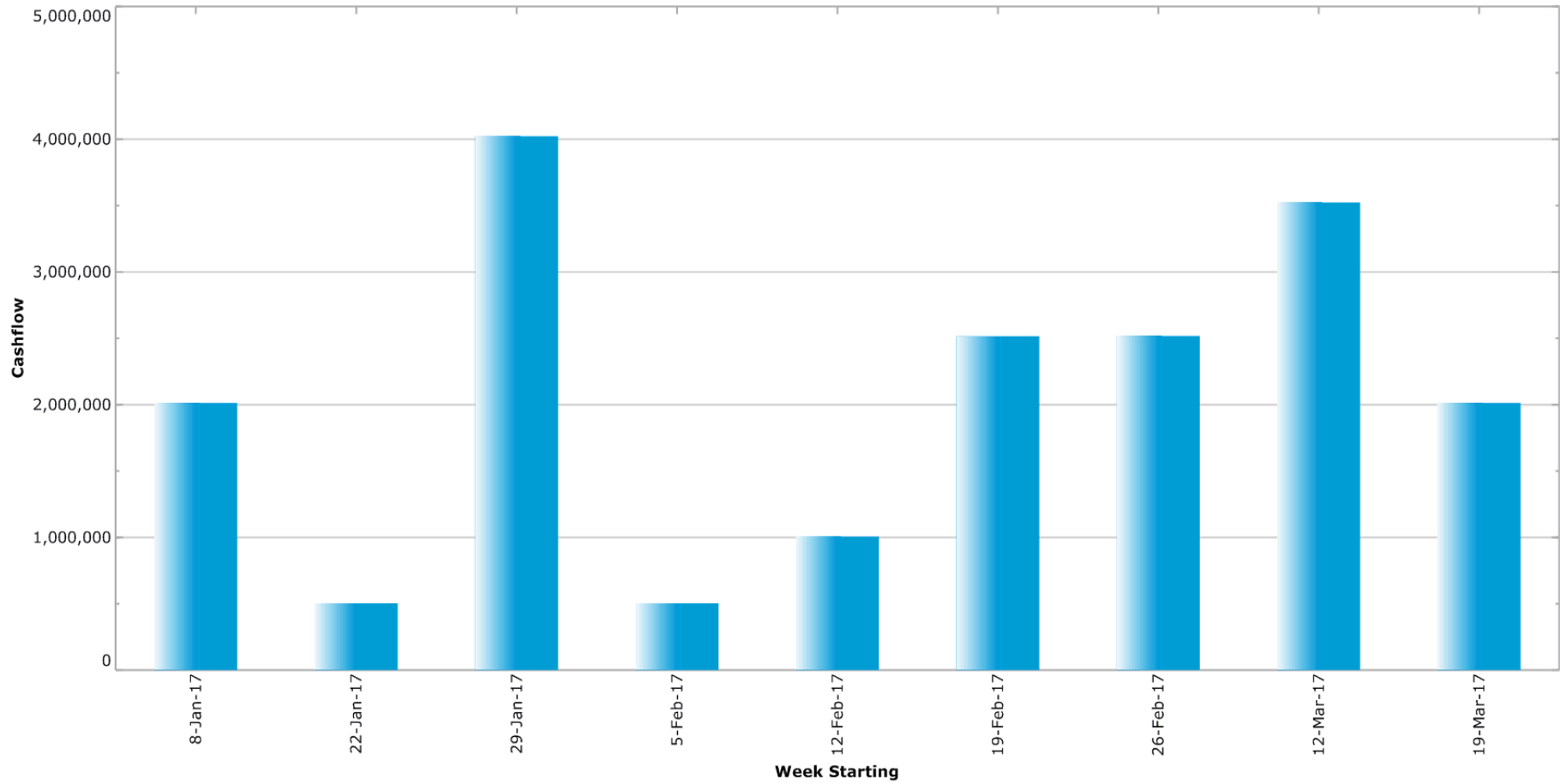
**Current Month Cashflows**

<u>Transaction Date</u>	<u>Deal No.</u>	<u>Cashflow Counterparty</u>	<u>Asset Type</u>	<u>Cashflow Description</u>	<u>Cashflow Received</u>
<b>14-Dec-16</b>	534400	Bankwest	Term Deposits	Interest - Received	6,307.67
		Bankwest	Term Deposits	Maturity Face Value - Received	1,000,000.00
<u>Deal Total</u>					<u>1,006,307.67</u>
	534401	National Australia Bank	Term Deposits	Interest - Received	18,698.63
		National Australia Bank	Term Deposits	Maturity Face Value - Received	2,500,000.00
<u>Deal Total</u>					<u>2,518,698.63</u>
	534730	Bankwest	Term Deposits	Settlement Face Value - Paid	-1,000,000.00
		<u>Deal Total</u>			
	534731	National Australia Bank	Term Deposits	Settlement Face Value - Paid	-2,500,000.00
		<u>Deal Total</u>			
<b>Day Total</b>					<b>25,006.30</b>
<b>23-Dec-16</b>	534732	IMB Ltd	Term Deposits	Settlement Face Value - Paid	-2,000,000.00
		<u>Deal Total</u>			
<b>Day Total</b>					<b>-2,000,000.00</b>
<b>Net Cash Movement for Period</b>					<b>-1,974,993.70</b>

**Next Month Cashflows**

<u>Transaction Date</u>	<u>Deal No.</u>	<u>Cashflow Counterparty</u>	<u>Asset Type</u>	<u>Cashflow Description</u>	<u>Cashflow Due</u>
<b>11-Jan-17</b>	534485	ANZ Banking Group	Term Deposit	Interest - Received	13,463.01
		ANZ Banking Group	Term Deposit	Maturity Face Value - Received	2,000,000.00
<u>Deal Total</u>					<u>2,013,463.01</u>
<b>Day Total</b>					<b>2,013,463.01</b>
<b>25-Jan-17</b>	534484	ANZ Banking Group	Term Deposit	Interest - Received	3,439.73
		ANZ Banking Group	Term Deposit	Maturity Face Value - Received	500,000.00
<u>Deal Total</u>					<u>503,439.73</u>
<b>Day Total</b>					<b>503,439.73</b>
<b>Net Cash Movement for Period</b>					<b>2,516,902.74</b>

**Broken Hill City Council**  
Cash Flows Report



ORDINARY MEETING OF THE COUNCIL

February 6, 2017

**ITEM 11**

BROKEN HILL CITY COUNCIL REPORT NO. 11/17

SUBJECT:                      INVESTMENT REPORT FOR JANUARY 2017                      11/48

**Recommendation**

1. That Broken Hill City Council Report No. 11/17 dated February 6, 2017, be received.

**Executive Summary:**

The *Local Government (General) Regulation 2005* (Part 9, Division 5, Clause 212), effective from 1 September 2005, requires the Responsible Accounting Officer of a Council to provide a written report setting out details of all monies that have been invested under Section 625 (2) of the *Local Government Act 1993*, as per the Minister's Amended Investment Order gazetted 11 March 2011. The Responsible Accounting Officer must also include in the report, a certificate as to whether the investment has been made in accordance with the Act, the Regulations and the Council's Investment Policy.

As at 31 January 2017, Council's Investment Portfolio had a current market valuation of \$20,038,586 or principal value (face value) of \$19,962,804 and was compliant with all legislative and policy requirements.

**Report:**

Council's investments as at 31 January 2017 are detailed in Attachment 1.

<b>Portfolio Summary</b>		
Portfolio Performance vs. RBA Cash Rate	✓	Council's investment performance did exceed benchmark.
<b>Investment Policy Compliance</b>		
Legislative Requirements	✓	Compliant with policy
Portfolio Credit Rating Limit	✓	Compliant with policy
Institutional Exposure Limits	✓	Compliant with policy
Term to Maturity Limits	✓	Compliant with policy

***Market Review***

**Global issues**

In the US, the President Trump administration, in office less than two weeks, has been a constant source of breaking news. Deciphering ramifications of the flood of information from Trump's executive orders to his late night tweets is keeping the financial markets off balance trying to focus on separating news from noise.

The US economy continues to show signs of healthy growth and the prospect of a business tax cut helped push the US share market to new highs. But, US international relations are already being strained - even among its staunchest allies - leading to concern of an increasingly isolationist US in a globalised world.

China's economy grew by 6.80%pa in the December quarter resulting in an overall growth rate of 6.70% for 2016.

Europe is also showing signs of an improving economy with several business sentiment and confidence indicators coming in positive in January.

### **Domestic issues**

In Australia, inflation data showed consumer prices increased 0.40% over the December quarter and +1.50% for 2016, this was in line with expectations.

Jobs data recorded its third month of strong gains ending the December quarter with an average of +22,000/month.

### **Interest rates**

The RBA's official cash rate remains at 1.50%. The Australian money markets are pricing the next official movement to be a rate hike in mid-2018.

Term deposit rates across most maturities ended 10-15 basis points lower for the month. Three month TDs from Australian majors closed January in the 2.40%- 2.55% area and the best indicative 12 month rate from a four major was at 2.60%.

### ***Council's Portfolio by Source of Funds – December 2016***

As at 31 January 2017, Council's Investment Portfolio had a current market valuation of \$20,038,586 or principal value (face value) of \$19,962,804 with the source of these funds being detailed in the table below.

	Source of Funds	Principal Amount
<b>GENERAL FUND</b>	Operating Capital & Internal Restrictions	10,422,804
	Accommodation Bonds Reserve	45,000
	Royalties Reserve	460,000
	Domestic Waste Management Reserve	5,000,000
	Grants	3,560,000
	Developer Contributions	475,000
	<b>TOTAL PORTFOLIO</b>	<b>\$19,962,804</b>

### ***Certificate by Responsible Accounting Officer***

All investments have been placed in accordance with Council's Investment Policy, Section 625 of the *Local Government Act 1993* (as amended), the Revised Ministerial Investment Order gazetted 11 February 2011, Clause 212 of the *Local Government (General) Regulations 2005* and Third Party Investment requirements of the then Department Local Government Circular 06-70. Council continues to obtain independent financial advice on its investment portfolio in accordance with the then Department of Local Government Circular of 16 September 2008.

### **Strategic Direction:**

- Key Direction 4: Our Leadership
- Objective 4.1: Openness and Transparency in Decision Making
- Action 4.1.1.13: Maintain good governance and best practice methods and ensure compliance with various guidelines and legislation.

### **Relevant Legislation:**

This report is provided for Council's consideration in compliance with the requirements of *Part 9, Division 5, Clause 212 of the Local Government (General) Regulations 2005*.



**Financial Implications:**

The recommendation has no financial impact.

**Attachments**

1. Monthly Investment Report - January 2017 10 Pages

JAY NANKIVELL  
FINANCE MANAGER

JAMES RONCON  
GENERAL MANAGER



**Investment Summary Report  
January 2017**



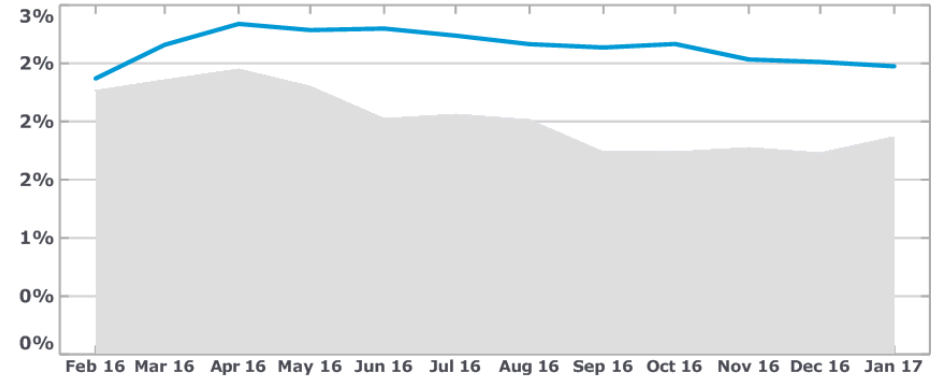
**Broken Hill City Council**  
Executive Summary



**Investment Holdings**

	Face Value (\$)	Current Value (\$)	Current Yield (%)
Cash	1,462,804.21	1,462,804.21	1.12
Term Deposit	18,500,000.00	18,575,782.05	2.58
	<b>19,962,804.21</b>	<b>20,038,586.26</b>	<b>2.47</b>

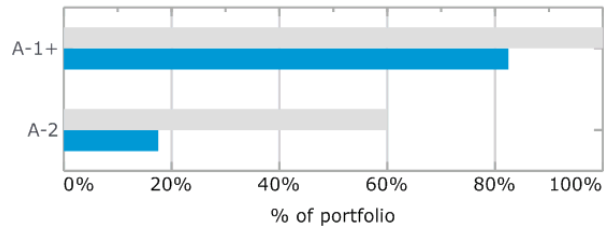
**Investment Performance**



■ Portfolio Annualised Return    ■ Ausbond BB Index Annualised Return

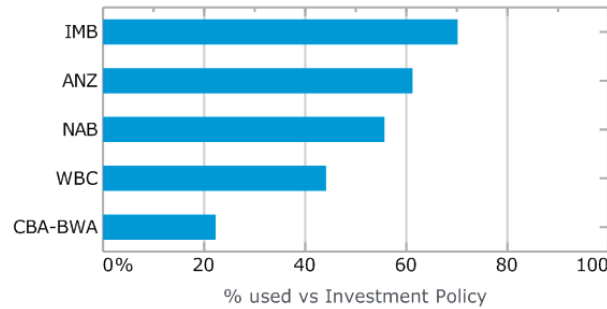
**Investment Policy Compliance**

**Total Credit Exposure**



■ Portfolio Exposure    ■ Investment Policy Limit

**Highest Individual Exposures**



**Term to Maturities**

Maturity Profile	Face Value (\$)	Policy Max
Between 0 and 1 Year	19,962,804	100%
	<b>19,962,804</b>	

**Broken Hill City Council**  
Investment Holdings Report



<b>Cash Accounts</b>						
Face Value (\$)	Current Yield	Institution	Credit Rating	Current Value (\$)	Deal No.	Reference
1,387,795.67	1.1400%	Westpac Group	A-1+	1,387,795.67	473409	Cheque
75,008.54	0.7000%	Westpac Group	A-1+	75,008.54	473410	Maxi
<b>1,462,804.21</b>	<b>1.1174%</b>			<b>1,462,804.21</b>		

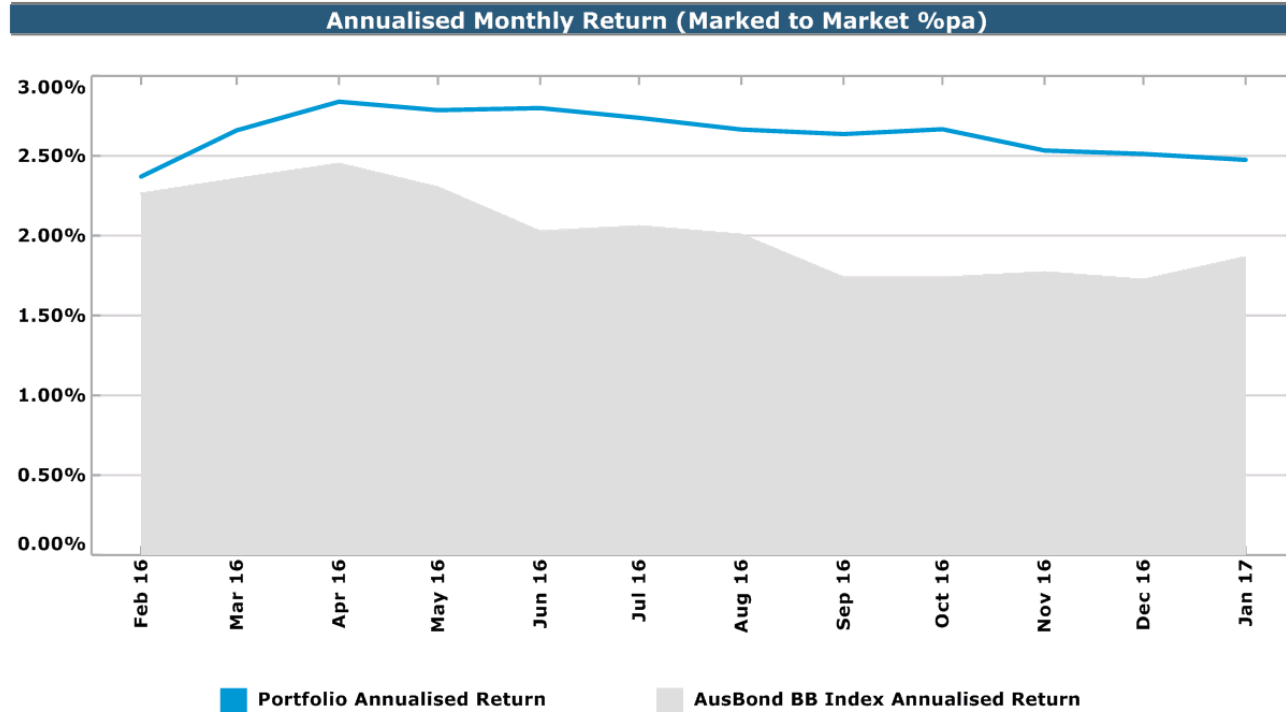
<b>Term Deposits</b>											
Maturity Date	Face Value (\$)	Rate	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Coupon Frequency	Reference
1-Feb-17	1,500,000.00	2.6600%	ANZ Banking Group	A-1+	1,500,000.00	31-Oct-16	1,510,166.30	534483	10,166.30	AtMaturity	
1-Feb-17	1,500,000.00	2.2500%	IMB Ltd	A-2	1,500,000.00	30-Nov-16	1,505,825.34	534606	5,825.34	AtMaturity	
1-Feb-17	1,000,000.00	2.6000%	Bankwest	A-1+	1,000,000.00	2-Nov-16	1,006,482.19	534611	6,482.19	AtMaturity	
8-Feb-17	500,000.00	2.6000%	National Australia Bank	A-1+	500,000.00	9-Nov-16	502,991.78	534610	2,991.78	AtMaturity	
15-Feb-17	1,000,000.00	2.6000%	National Australia Bank	A-1+	1,000,000.00	16-Nov-16	1,005,484.93	534609	5,484.93	AtMaturity	
22-Feb-17	2,500,000.00	2.5400%	Westpac Group	A-1+	2,500,000.00	23-Nov-16	2,512,178.08	534607	12,178.08	AtMaturity	
1-Mar-17	1,500,000.00	2.6800%	ANZ Banking Group	A-1+	1,500,000.00	30-Nov-16	1,506,938.63	534605	6,938.63	AtMaturity	
1-Mar-17	1,000,000.00	2.6800%	National Australia Bank	A-1+	1,000,000.00	30-Nov-16	1,004,625.75	534608	4,625.75	AtMaturity	
15-Mar-17	1,000,000.00	2.5500%	Bankwest	A-1+	1,000,000.00	14-Dec-16	1,003,423.29	534730	3,423.29	AtMaturity	
15-Mar-17	2,500,000.00	2.6000%	National Australia Bank	A-1+	2,500,000.00	14-Dec-16	2,508,726.03	534731	8,726.03	AtMaturity	
22-Mar-17	2,000,000.00	2.6000%	IMB Ltd	A-2	2,000,000.00	23-Dec-16	2,005,698.63	534732	5,698.63	AtMaturity	
12-Apr-17	2,000,000.00	2.6000%	ANZ Banking Group	A-1+	2,000,000.00	11-Jan-17	2,002,991.78	534824	2,991.78	AtMaturity	
26-Apr-17	500,000.00	2.6000%	ANZ Banking Group	A-1+	500,000.00	25-Jan-17	500,249.32	534825	249.32	AtMaturity	
	<b>18,500,000.00</b>	<b>2.5765%</b>			<b>18,500,000.00</b>		<b>18,575,782.05</b>		<b>75,782.05</b>		

**Broken Hill City Council**  
Accrued Interest Report



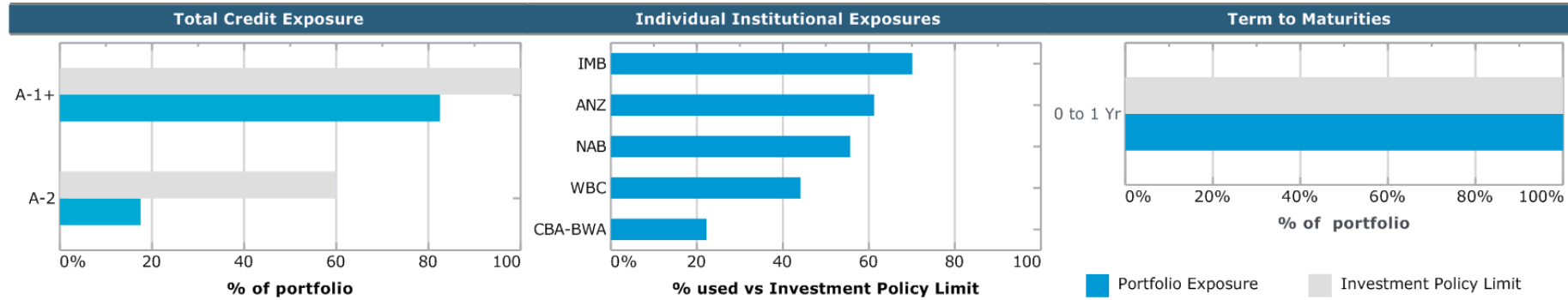
<b>Accrued Interest Report</b>								
<b>Asset Type</b>	<b>Deal Number</b>	<b>Face Value (\$)</b>	<b>Settlement Date</b>	<b>Maturity Date</b>	<b>Interest Received (\$)</b>	<b>Days Accrued</b>	<b>Interest Accrued (\$)</b>	<b>Percentage Return</b>
Westpac Group	473409	1,387,795.67				31		
Westpac Group	473410	75,008.54				31		
<b>Cash</b>								
ANZ Banking Group	534485	2,000,000.00	12-Oct-16	11-Jan-17	13,463.01	10	1,479.45	2.70%
ANZ Banking Group	534484	500,000.00	24-Oct-16	25-Jan-17	3,439.73	24	887.67	2.70%
ANZ Banking Group	534483	1,500,000.00	31-Oct-16	1-Feb-17	0.00	31	3,388.77	2.66%
IMB Ltd	534606	1,500,000.00	30-Nov-16	1-Feb-17	0.00	31	2,866.44	2.25%
Bankwest	534611	1,000,000.00	2-Nov-16	1-Feb-17	0.00	31	2,208.22	2.60%
National Australia Bank	534610	500,000.00	9-Nov-16	8-Feb-17	0.00	31	1,104.11	2.60%
National Australia Bank	534609	1,000,000.00	16-Nov-16	15-Feb-17	0.00	31	2,208.22	2.60%
Westpac Group	534607	2,500,000.00	23-Nov-16	22-Feb-17	0.00	31	5,393.15	2.54%
ANZ Banking Group	534605	1,500,000.00	30-Nov-16	1-Mar-17	0.00	31	3,414.25	2.68%
National Australia Bank	534608	1,000,000.00	30-Nov-16	1-Mar-17	0.00	31	2,276.16	2.68%
Bankwest	534730	1,000,000.00	14-Dec-16	15-Mar-17	0.00	31	2,165.75	2.55%
National Australia Bank	534731	2,500,000.00	14-Dec-16	15-Mar-17	0.00	31	5,520.55	2.60%
IMB Ltd	534732	2,000,000.00	23-Dec-16	22-Mar-17	0.00	31	4,416.44	2.60%
ANZ Banking Group	534824	2,000,000.00	11-Jan-17	12-Apr-17	0.00	21	2,991.78	2.60%
ANZ Banking Group	534825	500,000.00	25-Jan-17	26-Apr-17	0.00	7	249.32	2.60%
<b>Term Deposit</b>					<b>16,902.74</b>		<b>40,570.27</b>	<b>2.58%</b>
					<b>16,902.74</b>		<b>40,570.27</b>	<b><u>2.58%</u></b>

**Broken Hill City Council**  
Investment Performance Report



Historical Performance Summary			
	Portfolio	AusBond BB Index	Outperformance
Jan 2017	2.47%	1.86%	0.61%
Last 3 Months	2.51%	1.79%	0.72%
Last 6 Months	2.58%	1.81%	0.77%
Financial Year to Date	2.60%	1.84%	0.76%
Last 12 months	2.65%	2.03%	0.62%

**Broken Hill City Council**  
Investment Policy Compliance Report



	Credit Rating	Face Value (\$)	Policy Max
Short Term	A-1+	16,462,804	
		<b>16,462,804</b>	<b>82%</b> <b>100%</b> ✓
Short Term	A-2	3,500,000	
		<b>3,500,000</b>	<b>18%</b> <b>60%</b> ✓
		<b>19,962,804</b>	<b>100%</b>

✓ = compliant  
X = non-compliant

	% used vs Investment Policy Limit
IMB Ltd (A-2, BBB+)	70% ✓
ANZ Group (A-1+, AA-)	61% ✓
National Australia Bank (A-1+, AA-)	56% ✓
Westpac Group (A-1+, AA-)	44% ✓
Commonwealth Bank of Australia (A-1+, AA-)	22% ✓

	Face Value (\$)	Policy Max
Between 0 and 1 Year	19,962,804	100% 100% ✓
	<b>19,962,804</b>	

Detailed Maturity Profile	Face Value (\$)
00. Cash + Managed Funds	1,462,804 7%
01. Less Than 30 Days	10,500,000 53%
02. Between 30 Days and 60 Days	5,500,000 28%
03. Between 60 Days and 90 Days	2,500,000 13%
	<b>19,962,804</b>

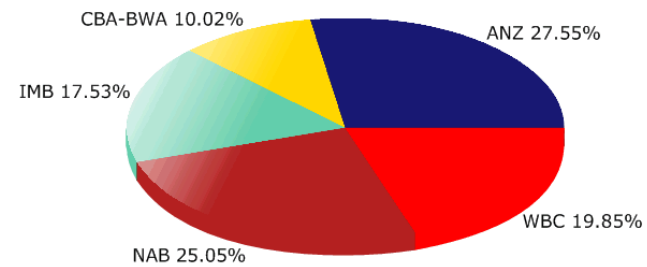
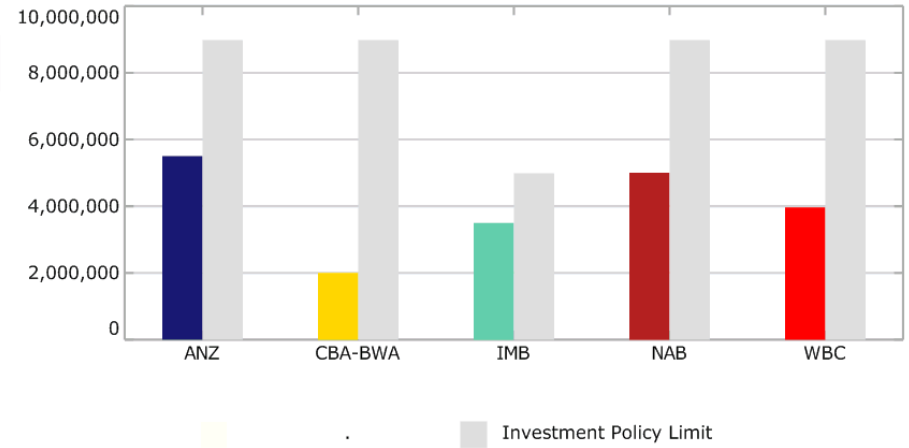
**Broken Hill City Council**

Individual Institutional Exposures Report



**Individual Institutional Exposures** **Individual Institutional Exposure Charts**

Parent Group	Credit Rating	Portfolio Exposure (\$)	Investment Policy Limit (\$)
ANZ Group	A-1+, AA-	5,500,000	8,983,262
Commonwealth Bank of Australia	A-1+, AA-	2,000,000	8,983,262
IMB Ltd	A-2, BBB+	3,500,000	4,990,701
National Australia Bank	A-1+, AA-	5,000,000	8,983,262
Westpac Group	A-1+, AA-	3,962,804	8,983,262
		<b>19,962,804</b>	





**Broken Hill City Council**  
Cash Flows Report



<b>Current Month Cashflows</b>					
<u>Transaction Date</u>	<u>Deal No.</u>	<u>Cashflow Counterparty</u>	<u>Asset Type</u>	<u>Cashflow Description</u>	<u>Cashflow Received</u>
<b>11-Jan-17</b>	534485	ANZ Banking Group	Term Deposits	Interest - Received	13,463.01
		ANZ Banking Group	Term Deposits	Maturity Face Value - Received	2,000,000.00
<u>Deal Total</u>					<u>2,013,463.01</u>
	534824	ANZ Banking Group	Term Deposits	Settlement Face Value - Paid	-2,000,000.00
		<u>Deal Total</u>			
<b>Day Total</b>					<b>13,463.01</b>
<b>25-Jan-17</b>	534484	ANZ Banking Group	Term Deposits	Interest - Received	3,439.73
		ANZ Banking Group	Term Deposits	Maturity Face Value - Received	500,000.00
<u>Deal Total</u>					<u>503,439.73</u>
	534825	ANZ Banking Group	Term Deposits	Settlement Face Value - Paid	-500,000.00
		<u>Deal Total</u>			
<b>Day Total</b>					<b>3,439.73</b>
<b>Net Cash Movement for Period</b>					<b>16,902.74</b>

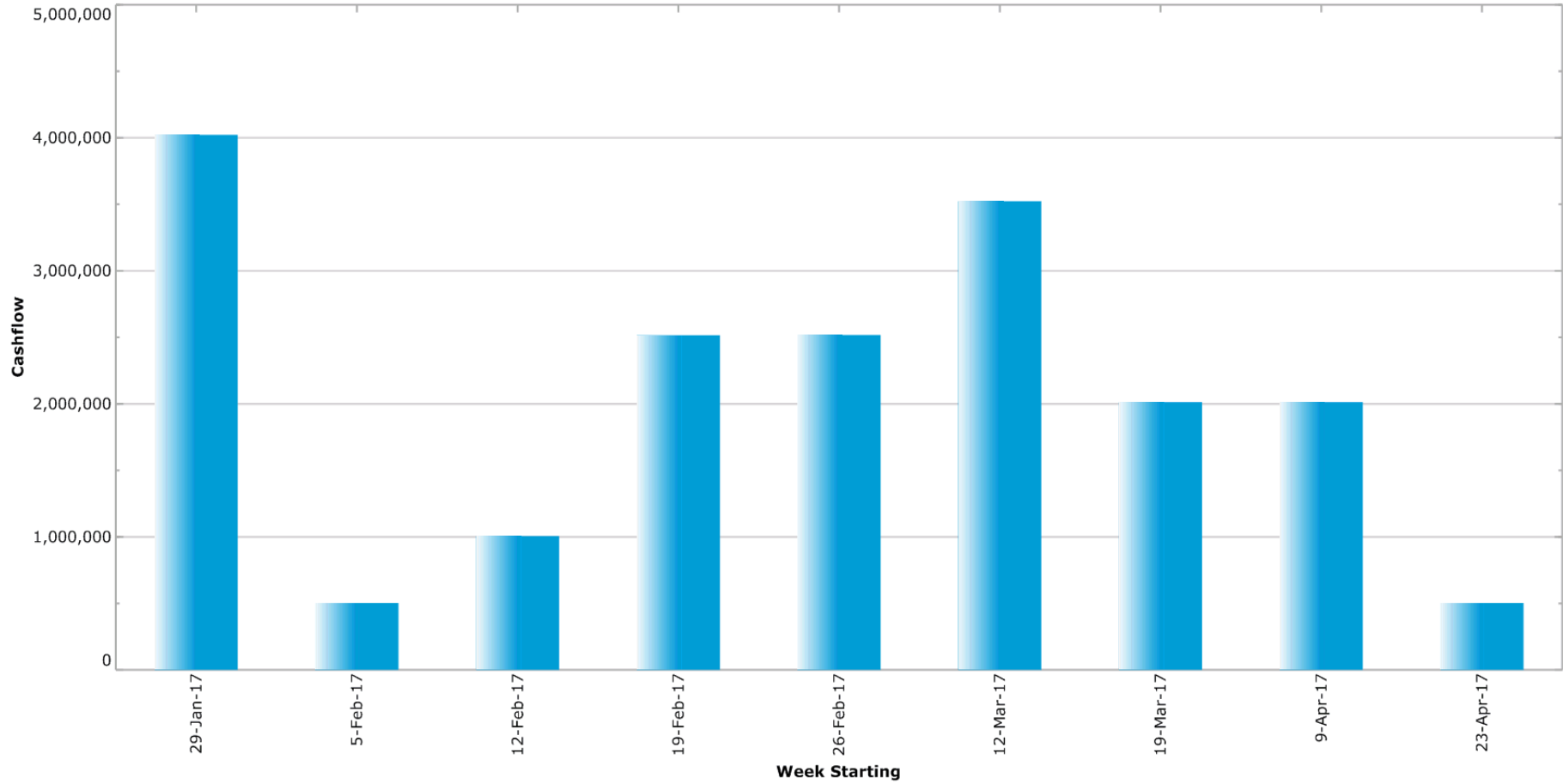
<b>Next Month Cashflows</b>					
<u>Transaction Date</u>	<u>Deal No.</u>	<u>Cashflow Counterparty</u>	<u>Asset Type</u>	<u>Cashflow Description</u>	<u>Cashflow Due</u>
<b>1-Feb-17</b>	534483	ANZ Banking Group	Term Deposit	Interest - Received	10,166.30
		ANZ Banking Group	Term Deposit	Maturity Face Value - Received	1,500,000.00
<u>Deal Total</u>					<u>1,510,166.30</u>
	534606	IMB Ltd	Term Deposit	Interest - Received	5,825.34
		IMB Ltd	Term Deposit	Maturity Face Value - Received	1,500,000.00
<u>Deal Total</u>					<u>1,505,825.34</u>
	534611	Bankwest	Term Deposit	Interest - Received	6,482.19
		Bankwest	Term Deposit	Maturity Face Value - Received	1,000,000.00
<u>Deal Total</u>					<u>1,006,482.19</u>
<b>Day Total</b>					<b>4,022,473.84</b>
<b>8-Feb-17</b>	534610	National Australia Bank	Term Deposit	Interest - Received	3,241.10
		National Australia Bank	Term Deposit	Maturity Face Value - Received	500,000.00

**Broken Hill City Council**  
Cash Flows Report



<b>Next Month Cashflows</b>					
<u>Transaction Date</u>	<u>Deal No.</u>	<u>Cashflow Counterparty</u>	<u>Asset Type</u>	<u>Cashflow Description</u>	<u>Cashflow Due</u>
				<u>Deal Total</u>	<u>503,241.10</u>
				<b>Day Total</b>	<b>503,241.10</b>
<b>15-Feb-17</b>	534609	National Australia Bank	Term Deposit	Interest - Received	6,482.19
		National Australia Bank	Term Deposit	Maturity Face Value - Received	1,000,000.00
				<u>Deal Total</u>	<u>1,006,482.19</u>
				<b>Day Total</b>	<b>1,006,482.19</b>
<b>22-Feb-17</b>	534607	Westpac Group	Term Deposit	Interest - Received	15,831.51
		Westpac Group	Term Deposit	Maturity Face Value - Received	2,500,000.00
				<u>Deal Total</u>	<u>2,515,831.51</u>
				<b>Day Total</b>	<b>2,515,831.51</b>
				<b>Net Cash Movement for Period</b>	<b>8,048,028.63</b>

**Broken Hill City Council**  
Cash Flows Report



## ORDINARY MEETING OF THE COUNCIL

February 6, 2017

**ITEM 12**BROKEN HILL CITY COUNCIL REPORT NO. 12/17

SUBJECT:                                 DEVELOPMENT APPLICATION 124/2016 - KEEPING OF HORSES  
   AT 112 MURTON STREET, BROKEN HILL   11/467

**Recommendation**

1. That Broken Hill City Council Report No. 12/17 dated February 6, 2017, be received.
2. That Development Application 124/2016 be refused due to the following reasons:
  - a) The proposal being inconsistent with Section 79 C (1)(c) matter for consideration as the location is considered not suitable because of its close proximity to other surrounding residential property.
  - b) The proposal being inconsistent with Section 79 C (1)(b) matter for consideration as the proposal has the potential to create an adverse impact on the surrounding residential neighbourhood by way of potential dust generation, odour and vermin.
  - c) The proposal being inconsistent with Section 79 C (1)(e) matter for consideration in that it is not in the public interest to construct horse stables and keep horses in a predominately residential neighbourhood.

**Executive Summary:**

A Development Application has been lodged with Council requesting consent for the keeping of two horses and construction of stable structures at 112 Murton Street, Broken Hill. The location is within a residential area. It is recommended that the application be refused due to the nature of the proposed activity and the location being inappropriate due to its close proximity to other residential dwellings. It is for these reasons that the proposal is inconsistent with the provisions of Section 79 C of the *Environmental Planning and Assessment Act 1979*. A fundamental of town planning is the prevention of conflict of land use, the construction of horse stables in a predominantly residential area is not recommended and has the potential to adversely impact on surrounding properties and even affecting the health of vulnerable persons. Consideration has been given to the lack of suitable land within Broken Hill for this type of development, however it is considered that should not be an over-riding factor.

**Report:**

The proposed development is for the keeping of two horses, construction of two stables, yard, fencing and landscaping.  
 The subject property is known as 112 Murton Street (being Lot 1986 DP 757298).  
 The zoning of the land under the provisions of Broken Hill Local Environmental Plan 2013 is R1 General Residential. The proposal is permissible subject to development consent.  
 The property has a dwelling on site, which the applicant has started undertaking some work to and is planning on extensively renovating both internally and externally.

The overall site area is approximately 2180 square metres. The southern part of the land is vacant and this is where the stables and horse yards are proposed (see aerial photo below).

There are 13 other residences within a 100 metre radius of the area proposed to be used for the horse stable/yard.

The applicant is in the process of moving to Broken Hill for employment, and being a keen and responsible horse owner has been looking sometime for a property which is suitable to keep her horses. Unfortunately there has been a shortage of properties for sale that are larger enough in area (with a house onsite).

Details of the proposal provided by the applicant:

- Construction of one structure (divided into two stables for two horses).
- Horse Yard area.
- Fencing of yard and stable area.
- Planting of trees and shrubs along the inside of boundary fence.
- Rainwater tank to be put in to and will be used on horse yard to minimise dust.
- Horses won't be "worked" on site to prevent dust.
- There is no property directing abutting the area to be used as horse yard.
- The applicant has advised that she is a responsible pet owner and has high standards when it comes to living standards.
- The applicant has advised that she "assures you there will be no issues with unkept premises". "I take the health of my horses very seriously and also believe in having good neighbour relations so I will always keep things to an excellent standard".
- The yard and stables will be cleaned daily; remove manure, hay, sawdust weekly; apply lime to reduce odours. Daily manure will be kept in sealed containers.
- Measures undertaken to prevent vermin – cover feed bins, fly traps at stables.

It should be noted, as background, that the applicant had previously sought approval for keeping of horses at a Ryan Lane property, and had been granted consent. This did not proceed (possibly as the purchase fell through?). The location of the property in Ryan Lane was at the last developed block in Ryan Lane (between Griffith and Creedon Streets) with only a handful of residences close-by.

See below for aerial photo of the subject site:



Assessment:

*Section 79(c) of the Environmental Planning and Assessment Act 1979* sets out “matters for consideration” that must be taken into account when assessing and determining any Development Application.

Section 79(c):

- (a)(i) – the provisions of any environmental planning instrument EPI - Broken Hill Local Environmental Plan 2013 – the proposal is permissible subject to consent being granted.

- (a)(ii) – the provisions of any draft environmental planning instrument (EPI) – N/A

- (a)(iii) – any development control plan (DCP)– *Broken Hill development Control Plan 2016* - Provisions relating to Keeping of Horses.

The DCP sets out a “Minimum site area” - The minimum allowable lot size with regard to a residence and stables within a residential area is 2100 m2. The subject site meets this minimum area.

The minimum site area was introduced by Council in the late 1990’s in an attempt to encourage the establishment of horse stables, not just on large enough blocks, but primarily to encourage this type of development on the “outskirts” of town, and preferably not within the built up areas of town.

It is also required that any part of the stable and yard is at least 25m distance from a dwelling, church etc. The proposal meets this requirement. It is important to note that DCP’s are a guideline only and compliance with a DCP does not mean automatic approval of a development application.

The DCP sets out requirements for the construction of the stables. No specifications/specific details on the construction were provided (as this would require a Construction certificate, should DA consent be given).

Most provisions in the DCP relating to keeping of horses are matters that can be imposed as conditions of consent.

Should Council determine that consent be granted, it is suggested that the consent be issued subject to conditions that ensure compliance with the DCP.

- (a)(IIIA) Section 93F Planning Agreement – No Planning Agreement is in place in regards to this DA.

- (a)(iv) – any matters prescribed by the regulations – N/A

- (a)(v) Coastal Zone Management Plan – N/A.

- (b) – the likely impacts of that development –

Issues raised with virtually any proposal for the keeping of horses include the perceived potential for odour, dust and vermin in particular. These matters can be managed to some extent with good, responsible ownership, however proximity to surrounding residential development can exacerbate the adverse impacts of this activity. It is considered that noise should not be a problem, certainly not to an extent that would cause any greater impact than neighbourhood pets.

- (c) – The suitability of the site for the development –

As noted earlier some adverse impacts may be able to be managed to an extent – dependent greatly on the property owner/horse owner. The applicant in this case appears very genuine in her ability and desire to minimise impacts on the neighbourhood.

Assessment of any Development application must take into account the continued use at the site over a period of time, and that is where Council must be confident that the site is ideal for the proposal. The land is zoned as R1 – Residential, hence residential use must enjoy preference over any “other uses” that may be permissible but has the potential to adversely impact on neighbours.

In this case the applicant is obviously well educated and experienced with keeping of horses, and there does appear to be a shortage of suitable properties in Broken Hill for this type of development (unless someone purchases vacant land and builds a new dwelling at the site with new horse stables).

However, the reality is that the subject location is not ideal for the proposed keeping of horses. There are numerous residential properties surrounding the site from virtually every angle.

- (d) – Any submissions made in accordance with this Act or the regulations –  
15 closest surrounding property owners in the neighbourhood were notified of the application and proposal. As a result, one written submission (objection) was received. One other neighbour had verbally expressed concerns due to family members being severely allergic to horses however they did not wish to lodge a written submission.

The concerns raised in the written objection were:

- Location and the surrounds are residential
- Introduction of smell, dust, vermin and noise would be highly undesirable
- Infant son suffers from chronic allergies and is under constant treatment from a specialist. Horses and stables in the proposed location would be medically detrimental to his health
- Horses, horse stables and yards would be visually offensive in our neighbourhood.

The applicant was advised of the key points of concern raised (identity of objector kept confidential).

In response to the concerns, the applicant responded:

- Have commenced doing some work on the house and intend to carry out a lot of work to house and yard, to improve appearance
- Can understand that they might be concerned given the reputation of horse people in general and the way some of these people keep their properties. I can assure you I am not one of those people and would be happy to have regular checks without notification as I am not concerned at all that my horse yard and stables would not be kept to a satisfactory standard.

- Also unfortunately if this application isn't approved then the house will be rented out. Sadly I can say with experience from my other rentals that no tenant will keep the house yard as tidy or continue improving it like I will so not having the horses there will actually have a negative impact aesthetically.
- I have a white faced paint who as a result of his markings is very sensitive around his face, particularly his eyes. As a result of this there would be no issues with flies because I would ensure that the yard and stables were cleaned regularly and I would take steps such as lime to eliminate odour and place fly traps around if necessary. Even if you were to go to a poorly kept stable flies are rarely an issue but I can see how without knowing much about the upkeep of horse facilities they might think it is just an area full of flies and manure. Keep in mind that my house is also going to be the closest, I would not want to live beside flies and manure! I know it is a council requirement that the area is cleaned regularly however I would be doing this even if it wasn't as it is for my benefit and my horses benefit rather than anyone else.
- There is no approval needed for dogs or cats yet horses are not noisy like dogs which may bark and keep people awake and horses certainly don't go into neighbours yards like many cats that are left to roam
- My role here within the community hinges on this decision and I would be very disappointed if they were to deem this area unsuitable. I believe everything is in my favour as far as being a responsible pet owner, a house proud property owner and an already active member of the community.

- (e) – The public interest –

This proposal primarily only relates to impact on the immediate neighbourhood. The construction of horse stables and keeping of horses at 112 Murton Street is permissible with consent, however conflicting public interests need to be balanced.

Where such conflicts exist, it may be possible to address them through compromise or prioritisation. In other circumstances it may be necessary to choose one option at the expense of another. Sometimes it may be more appropriate to choose the 'least bad' option – the decision that causes the least harm rather than the most good. In this particular development application it is considered that the refusal of this application is in the best interest of the public.

#### Options -

Options for Council in determining this Development Application:

- Refuse Application,
- Grant consent, subject to conditions (condition being compliance with matters set out in Broken Hill DCP 2016), or
- Grant unconditional consent.

#### **Strategic Direction:**

Key Direction:	Our Environment
Objective:	3.3 Proactive and responsible planning supports the community and the environment
Function:	Preserve the heritage and streetscapes of the City
DP Action:	Council – Built Environment

#### **Relevant Legislation:**

*Environmental Planning and Assessment Act 1979*

*Section 375A – Recording of voting on Planning Matters - Local Government Act 1993*



**Financial Implications:**

Nil

**Attachments**

There are no attachments for this report.

FRANCOIS VANDERBERG  
MANAGER PLANNING, DEVELOPMENT & COMPLIANCE

JAMES RONCON  
GENERAL MANAGER

## ORDINARY MEETING OF THE COUNCIL

February 7, 2017

**ITEM 13**BROKEN HILL CITY COUNCIL REPORT NO. 13/17

SUBJECT: DEVELOPMENT APPLICATION 448/2004 MODIFICATION TO CONSENT TO ALLOW FOR MODIFIED TRANSPORTATION ROUTE AND USE OF A-DOUBLE ROAD TRAINS - ORE TRANSPORTATION FROM POTOSI TO SOUTHERN OPERATIONS 11/467

**Recommendation**

1. That Broken Hill City Council Report No. 13/17 dated February 7, 2017, be received.
2. That the Development Application 448/2004 modification be approved to allow for the use of A-double road trains for the transportation of ore from Potosi mine site to Southern mine operations following existing approved routes.
3. That the original Development Consent No. 448/2004 be modified as follows:
  - a) Delete conditions 11 (d) (ii) and condition 11 (m) and insert instead.
    - ii. Sealed roadway construction over the total area traversed by A Double road trains turning into and from the access road, extending between the northern edge of Kanandah Rd to the Southern Operations property boundary.
    - The maximum size vehicle permitted to transport ore material from Potosi Mine to Southern operations is an A-Double road train of standard configuration.
  - b) Insert new condition - In accordance with clause 16(1) of State Environmental Planning Policy (Mining, Petroleum Production and Extractive Industries) 2007, prior to the commencement of haulage operations, a driver code of conduct for the task of transporting materials on public roads is to be prepared and implemented.
  - c) Insert new condition - That rigid framed covers shall be placed and used on all vehicles transporting ore from the Potosi Mine. This shall be in effect by 31 March 2017.

**Executive Summary:**

Council has received a modification application under *Section 96 (2) of the Environmental Planning and Assessment Act 1979* from Perilya Broken Hill to permit A-double Road Trains to operate along the approved haulage route between the Potosi mine site to Perilya's Southern Operations.

The original Development Consent No. 448/2004 granted by Council on 7 April 2005, permitted B-double trucks as the highest mass haulage vehicle between the mine operations.

The modification application originally proposed both a modified vehicle size and an amended transportation route. After lodgement and preliminary assessment of the modification application (including consideration of submissions), Perilya decided not to proceed with the proposed amended transportation route. Consideration of this modification application is therefore only required for the use of the modified vehicle size for the transportation of ore and not the amended route.

### **Report:**

#### Background:

The Potosi open cut mine was approved in 1995 and commenced operations in 1996. Open cut mining ceased in 2000.

Following Development Consent No. 448/2004 the mine was further developed as an underground operation. Perilya currently hold Development Consent No. 448/2004 and Consolidated Mining Lease 5 for the operation of the Potosi mine.

Current approved operations involves the mined and crushed ore being transported in B-double trucks to Perilya's Southern Operations for further processing, by travelling the following route:

- Potosi haul road,
- Barrier Highway/Argent Street,
- Iodide Street,
- Crystal Street/Silver City Highway,
- Gypsum Street ("overpass"),
- Southern mine operations.

Approved transport haulage operations are undertaken between 7:00am and 7:00pm, 7-days per week, with a maximum of 48 heavy vehicle movements per day or 8 movements per hour permitted. Perilya currently have approval to use "B-double trucks of standard configuration.

Transportation operations approved under Development Consent No. 448/2004 were the subject of an appeal to the NSW Land and Environment Court and were an issue of interest to the community at the time. The following presents relevant statistics in relation to the Applicant's transportation operations from their commencement in March 2013 until 31 August 2016, a period of 3.5 years:

- There have been 34,308 loads transported from the Potosi Mine Site to the Southern Operations. Given a return distance of approximately 17.4km, the total distance travelled by vehicles transporting ore, including return journeys is approximately 597,000km.
- On average, there have been 26.8 loads transported per day over 3.5 years, with average daily loads increasing from:
  - 14.4 in 2013 to;
  - 24.3 in 2014 to;
  - 33.7 in 2015 to; and
  - 35.7 in 2016.
- During the 3.5 years of transportation operations, the following complaint incidents have been recorded:
  - One community report of a truck in transit with an uncovered load, video evidence, recorded for all trucks movements, indicated that the vehicle was not associated with

the Potosi Mine.

- One community complaint of a rock on the road. The rock was immediately collected and removed.
- One community complaint of trucks using the section of Crystal Street between Menindee Road and Iodide Street. An investigation determined that the contractor incorrectly believed that the Class 2 - Heavy Vehicle Authorisation Permit was the only approval required. The contractor was immediately instructed to use the approved transport route.
- One report of a near miss between a vehicle and truck at the Gypsum Street entrance to the Southern Operations Mine Site. A review of video footage of the incident supported the complainant.
- One minor traffic incident between a vehicle and a truck resulting in no harm to either occupant.

To ensure consistent / safe transport operations between the Potosi and Southern Operations mine sites, Perilya currently implements the following procedures:

- A wheel wash has been installed at both the Potosi Mine Site and the Southern Operations Mine Site and no vehicles are permitted to leave the mine sites without passing through the wheel wash.
- All loads are covered prior to the vehicles leaving the Potosi Mine Site.
- Care is taken to ensure that vehicles are not overloaded through the use of a "loadrite" system fitted to the front-end loader.
- All vehicles entering and leaving the Potosi and Southern Operations Mine Sites are required to pass through automatic security gates and the drivers are required to swipe in and out electronically.
- All vehicles have electronic data recording systems to measure location, speed and critical operational statistics, as well as dash cameras that constantly record video.
- A Driver's Code of Conduct is implemented, requiring the following.
  - Compliance with all RMS regulations regarding speed, load limits and driving hours.
  - Compliance with the requirement to cover loads.
  - Limit the use of the engine brake and other noisy driving practices in built-up areas.
  - Show courtesy to all road users at all times.
  - No parking whilst en route between the Potosi Mine Site and the Southern Operations.

#### Proposed Modification:

The proposed modification to Development Consent No. 448/2004 is to permit A-double Road Trains to operate along the approved haulage route between Perilya's Potosi Mine and their Southern Operations, using the existing approved haulage route.

Development Consent No. 448/2004 currently permits B-double trucks as the highest mass haulage vehicle between the mine operations.

The modification application originally proposed both a modified vehicle size and an amended transportation route. After lodgement and preliminary assessment of the modification application (including consideration of submissions), Perilya decided not to

proceed with the proposed amended transportation route. Consideration of this modification application is therefore only required for the use of the modified vehicle size for the transportation of ore and not the amended route.

The A-double Road Trains has a higher mass limit than a B-double, which allows for more ore material to be transported in a single vehicle movement. The Table below presents a comparison of the key attributes between the B-double and A-double Road Train:

	<b>B-double</b>	<b>A-double Road Train</b>
<b>Length (m)</b>	22.5	28.6
<b>No. axles</b>	9	12
<b>Tare (unloaded) weight (t)</b>	28.3	32.5
<b>Gross (loaded) weight (t)</b>	68	91
<b>Capacity (t)</b>	39.7	58.5
Source: Consolidated Mining and Civil		

Perilya's consultants R.W. Corkery state that the use of A-double Road Trains would result in a reduction in vehicle movements required to transport the same amount of ore by approximately 32%. As a result, they contend that the reduced number of heavy vehicle movements associated with the proposed modification would largely be positive.

### **Assessment:**

The proposed modification application has been lodged under Section 96AA of the *Environmental Planning and Assessment Act 1979*. Before granting consent to modify the application, the Act requires that Council must be satisfied of the following:

#### **Modification by consent authorities of consents granted by the Court**

Section 96AA (1)(a) of the Act permits Council to modify the consent if it is satisfied that the development to which the consent as modified relates is substantially the same development as the development for which consent was originally granted.

Under the 'substantially the same development test', a quantitative and qualitative comparison between the modified development and original development has been undertaken to establish if the modified development is 'without radical transformation of the consent'.

In the case of this proposal to use higher mass trucks to transport ore along the approved haulage route, it is assessed that the proposed modification is substantially the same development.

#### **Relevant Concurrence Consultation**

Section 96(2)(b) requires that the relevant Minister, public authority or approval body must be consulted on any condition changes affecting their concurrence requirements.

In the case of this proposal to use higher mass trucks to transport ore along the approved haulage route, the Roads and Maritime Service have been consulted and have issued the required Class 2-Heavy Vehicle Authorisation Permit.

## Notification of the Modification Application

Section 96AA (1)(b) and (c) requires notification in accordance with the regulations and any DCP. The proposed modification was placed on public exhibition from 30 November 2016 to 4 January 2017 allow for comment.

### Consideration of Submissions

As a result of public exhibition, one written submission was received, and one petition (with 15 signatories). A detailed assessment of submissions received is documented in the section of this report dealing with Section 79C(1)(d) - Submissions.

### Consideration of Section 79C(1)

Section 79C(1) of the Environmental Planning and Assessment Act 1979 sets out “matters for consideration” that must be taken into account when assessing and determining any Development Application. An assessment against Section 79C(1) is provided below:

#### **Section 79(1)(c)(a)(i) – the provisions of any environmental planning instrument EPI**

**Broken Hill Local Environmental Plan 2013** – the proposed modification is permissible subject to consent being granted.

**SEPP (Mining, Petroleum Production and Extractive Industries) 2007** – this SEPP specifies matters requiring consideration in the assessment of any mining-related development. The applicant has addressed all relevant matters in information provided with the modified DA and it is considered that the SEPP does not raise any matters that are a cause for concern.

**SEPP (Infrastructure) 2007** – Development application was referred to RMS under the provisions of Schedule 3 – Traffic generating development to be referred to RMS.

#### **S79C(1)(a)(ii) – the provisions of any draft environmental planning instrument (EPI) –**

N/A

#### **S79C(1)(a)(iii) – any development control plan**

No relevant provisions.

#### **S79C(1)(a)(IIIA) Section 93F Planning Agreement**

No Planning Agreement is in place in regards to the existing approved development and this modification application.

#### **S79C(1)(a)(iv) – any matters prescribed by the regulations**

Part 6 of the Environmental Planning and Assessment Regulation 2000 provides the procedures and provisions relating to development applications. Division 12 of Part 6 is relevant to applications for modification to existing development consent. The details provided by the applicant satisfies the requirements of Clause 115 (Application for modification of development consent).

#### **S79C(1)(a)(v) Coastal Zone Management Plan**

N/A.

#### **S79C(1)(b) – the likely impacts of that development**

The proposed modification should not result in adverse social or economic impacts for the community of Broken Hill, particularly when considering that the proposed modification will result in an approximately 32% reduction in the number of vehicle movements required to transport ore from the Potosi Mine to the Southern Operation.

**S79C(1)(c) – The suitability of the site for the development**

The modification application deals with haulage vehicles on established roads. The use of A-double Road Trains on the route has been assessed by the Roads and Maritime Service and the required Class 2-Heavy Vehicle Authorisation Permit has been issued.

**S79C(1)(d) – Any submissions made in accordance with this Act or the regulations –**

The proposed modification was placed on public exhibition to allow for comment. As a result, one written submission was received, and one petition (with 15 signatories). As part of the assessment, comments were also provided to Council's Planning assessment staff from RMS.

The submissions were provided to the applicant for their response. (No details of names of members of the public who submitted a letter or who signed the petition were provided to the applicant).

It should be further noted that the details that were on exhibition were for the original proposal of the use of the A-double road trains, and also for an amendment to the transport route – the change being turning off of Argent Street into Menindee Road and then along Crystal Street (rather than as currently into Iodide Street then along Crystal Street). The petition received centred on concerns of neighbours living along the block of Crystal Street which would have started to be used).

An overview of the submissions is provided below:

Petition –

*Main concerns - "All the north side of this section is residential unlike the rest of Crystal Street. The western half is narrower than the rest of the road. We also get all the wide load vehicles on this section which will make this narrow stretch more dangerous. There are a lot of residents vehicles on the road as well as gas tankers from time to time. The section of road between 494 and 504 is very noisy with empty trucks which is very annoying especially at night. The right turn into Crystal Street is less than 90deg meaning that a vehicle turning right from Crystal Street would prevent a road train from turning". "NO MORE TRUCKS".*

*Response - In relation to the matters raised by the petition, the Applicant responded with the following:*

Menindee Road – is a wide, sealed, two lane Regional road. Approximately 150m of this road would be used for transportation operations. The sign posted speed limit is 50km/h.

Intersection of Menindee Road and Crystal Street – is give-way controlled, with traffic on Menindee Road having priority. Tonkin (2016) considers the sight distances of the intersection appropriate. Tonkin (2016) undertook simultaneous turning assessment for A-double Road Trans and determined that the intersection, with minor widening, could accommodate such movements, including when a vehicle is waiting in Crystal Street to turn right.

Crystal Street – is a sealed, two-lane road, with the approximately 550m-long section of the road the subject of this application being classified as a local road. The sign posted speed limit is 50km.

The full length of the proposed modified route is identified by the Roads and Maritime Service as suitable for the following:

- Type 1 – A-double Road Trains operating at General Mass Limits
- 25/26m B-double Trucks operating at General Mass Limits.

Perilya contends that the residents of Crystal Street already live on a route that is approved for use by A-double Road Trains and B-double Trucks. "Notwithstanding this, the Applicant acknowledges the concerns of the signatories to the petition".

“The Applicant therefore proposes to withdraw the Proposed Transport Route and would continue to use the Approved Transport Route”.

The Applicant notes that this route:

- is approved for A-double Road Trains operating at Higher Mass Limits; and
- is currently used by vehicles of this class on a daily basis.

Therefore, it should be noted – this petition is no longer relevant as the residents who reside in that block of Crystal Street will now not be affected as Perilya have decided to withdraw their intention to amend the transportation route.

Written letter from member of public -

This submission raised concerns regarding the modification proposal, however was primarily concerns over a number of matters relating to the mining operations at Potosi and associated transportation, and in particular lead levels in children.

It should be noted that council must determine this application based only on consideration only of the actual proposed modification (ie. The use of A-double road trains).

However the whole submission was provided to the applicant for their consideration and response.

The following is an overview of concerns raised and the applicants responses (Perilya).

- a) *Concern - To address the raising level of lead in children in Broken Hill the following amendments should be done to the approval at this time. (Approval for this mine was made when safe lead levels in children was consider to be 10ug/dL it is now 5ug/dL).*

Response – “According to published information on the Health Stats NSW website, there has been a steady decline in [blood lead levels] in children between 1 and 4 years of age, from 1991 through to 2014, with >80% of the study population showing a [blood lead level] of <10µg/dL in 2014. Since 2000, the number of children with blood lead levels <5µg/dL has increased from 13% to 52% in 2014. At the same time the population mean [blood lead level] has fallen from 8.4µg/dL to almost 5 µg/dL. ...

Considering >80% of the children in Broken Hill have a BLL of < 10µg/dL, it is reasonable to consider 10µg/dL as a representative background BLL for the children of Broken Hill.”  
As a result, the statement that blood lead levels in children in Broken Hill is increasing is not factually correct.

- b) *Concern - Move wheel wash to entrance of site. Now it fills no function but being a tick in a box on a paper. Wheels get decontaminated as soon as they leave wash bay. It also need to be a water spray higher so top of mud guards are washed (due to loader spills)*

Response - The Applicant notes that all vehicles, including light vehicles, travelling from the underground mine or ROM Pad area at the Potosi Mine to the office or off site are required to pass through the wheel wash.

However, the Applicant acknowledges that there may be instances where this does not occur. In light of this, the Applicant would ensure the following:

“Contaminated” and “non-contaminated” sections of the Mine Site will be delineated using physical barricades to direct traffic.

Traffic control procedures will be reviewed and clearly communicated to all workers through inductions, tool box meetings, etc.



c) *Concern - Sealing of haul routes on site.*

Response - The intent of the submission is not clear, however, the Applicant presumes that the author is referring to that section of the existing site access road from the wheel wash to the site access gate. The Applicant would, re-grade and re-sheet that section of the haul road using noncontaminated material in conjunction with the commitments identified in Point a.

d) *Concern - Sealing of Potosi Haul road from site to Barrier Highway.  
Sealing of car park.*

Response - The Applicant notes the responses to Points a and b above and contends that the identified commitments will prevent contaminated material from being tracked from the Mine Site. As a result, the Applicant contends that there is no need to reseal either the Potosi Site Access Road or the car park.

In relation to dust management on the Site Access Road and within the car park, emissions will continue to be controlled by application of water and dust suppressants as and when required.

e) *Concern - Ideally unloading, loading and crushing should be in enclosed operations. Similar to CBH. Currently open air in quarry style (mine only 1.5km from town).*

Response - Given the location of the Potosi Mine Site and the existing dust suppression procedures, the Applicant does not propose to enclose the ROM Pad in a building.

f) *Concern- Loading of ore by a chute or hopper to reduce lead dust on trucks.( now by loader bucket)*

Response - Applicant contends that loading of ore by wheeled loader provides less opportunity for raised dust than dumping of ore into trucks from a hopper or chute because hoppers are at a set height above the truck beds whereas loaders permit the use of dust suppression during loading operations and the "placement" of material in truck beds. In addition, material loading into the hopper also requires loading using a wheel loader or similar.

g) *Concern - The proposal is reducing truck moves by 32%. Reduce total approved trucks per day to 33.*

Response - The Applicant acknowledges the issue raised, but contends that the approved maximum number of vehicle movements should remain unchanged at 48 loaded movements per day. The proposed modified vehicles would be capable of transporting more ore per load. As a result, the **average** number of loaded vehicle movements to transport the same amount of ore would be reduced. However, demand for ore at the Southern Operations varies and the Applicant frequently finds that it is limited in its ability to provide sufficient ore to the concentrator by the existing maximum number of movements when other factors such as problems at the South Mine occur. As a result, the Applicant contends that the approved **maximum** number of loaded vehicle movements should be retained at 48 loaded movements per day.

h) *Concern - Cost of up keep of road to be by Mining Company/contractor not rate payers or a fee charged per load to cover cost.*

Response - The Applicant notes that with the withdrawal of the Proposed Transport Route via Menindee Road and Crystal Street, the Approved Transport Route is entirely

on State roads, with the exception of an approximately 130m long section of Gypsum Street between the Silver City Highway and the Southern Operations Site Entrance which is a Regional Road. The intent of State and Regional Roads is to permit movement of heavy vehicles. As a result, maintenance is typically the responsibility of Roads and Maritime Service. Notwithstanding the above, the Applicant anticipates that an agreement in relation to a pro rata contribution to the maintenance of that section of Gypsum Road to be used will be negotiated with Council as part of the North Mine application.

*i) Concern - Spacing of trucks minimum of 5 minutes.*

Response - Section 1.4.2 of the current CMC Road Transport Protocol requires that "systems will be in place at the project site to ensure, as far as is reasonably practicable, that truck dispatches are staggered by a period of 10 minutes."

*j) Concern - No vehicles with tarps to be used only fully enclosed with lids.*

Response - The Applicant acknowledges the concerns expressed in the submission and has been in communication with the current transportation contractor. Both parties acknowledge the reasonableness of the request. As a result, the Applicant will ensure that "rolled tarpaulin" type covers are phased out and replaced with rigid framed covers on all vehicles transporting ore from the Potosi Mine by 31 March 2017.

*k) Concern - The haul road thru the centre of town were only going to be a temporary solution. The mine is set to operate until 2021. I wish for a review of operations and the approval of the trucks.*

Response - The Applicant notes that approval for transportation via the approved transport route was not a temporary measure but was intended to apply for the life of the Potosi Mine.

*l) Concern - Previous the ore from this mine was trucked to North Mine for crushing and loaded onto rail carts and taken thru town by rail thru the Mine lease. It is a rail line connecting North Mine with Southern Operations. No need for trucks thru the city. Why is this not used?*

Response - In summary, the previously used rail transportation option is not feasible for the following reasons.

- Inefficiencies associated with triple handling of the Potosi ore.
- Limited availability of train paths between the North Mine and the Southern Operations severely limiting the ability to transport ore in a timely manner.
- Poor condition of the rail infrastructure resulting in numerous derailments and unacceptable maintenance requirements.

*m) Concern - I also wonder about the safety with bigger, heavier trucks thru the city. How long or how much extra time will it take to bring a truck this size to a halt? Main part of this route is in the centre of town with lots of cars, foot traffic and children.*

Response - The Applicant notes that the Approved Transport Route is an approved Higher Mass Limit A-double Road Train route and that such vehicles regularly use that route without causing significant safety or other issues. In addition, all ore transport

vehicles must comply with Roads and Maritime Service requirements, including axle loading, speed limits and driver fatigue.

- n) *Concern - Is the surface of this road designed to take the heavier trucks noting the condition of the road after 3 years use with lighter trucks.*

Response - The Applicant notes that the majority of the Approved Transport Route is a State Road and that the Roads and Maritime Service is responsible for maintenance of such roads. In addition, the majority of the Approved Transport Route is already approved for use by vehicles such as those proposed to be used. Furthermore, the Proposed Modification would not increase the total tonnage of ore transported from the Potosi Mine. As a result, there would be no change to the life of the existing road surface as a result of the Proposed Modification. Finally, the Applicant notes that Table 4.24 of RWC (2017) presents the measured traffic volumes on the Approved Transport Route. That data indicates that there are between approximately 350 and 450 heavy vehicle movements per day on that route. As a result, the Applicant's transportation operations comprise only a small portion of the total heavy vehicles movements on that route.

#### Roads and Maritime Services (RMS) –

RMS have no objection to the proposed modification.

*Comment - Roads and Maritime does not object to the proposed modification and, in accordance with clause 16 of State Environmental Planning Policy (Mining, Petroleum Production and Extractive Industries) 2007, recommends the following conditions for Council's consideration:*

- *Haulage vehicles used in the transportation of mined materials are to operate and be in accordance with the submitted documentation and National Heavy Vehicle Regulator Permit Numbers 17462 and 15257*
- *In accordance with clause 16(1) of State Environmental Planning Policy (Mining, Petroleum Production and Extractive Industries) 2007, prior to the commencement of haulage operations, a driver code of conduct for the task of transporting materials on public roads is to be prepared and implemented.*

It is considered that the Applicant, Perilya, have satisfactorily addressed concerns raised in submissions.

#### **S79C(1)(e) – The public interest**

Given that the proposed modification would result in the reduction of the number of heavy vehicle movements required to transport ore from the Potosi Mine to the Southern Operations it is considered there should be no unacceptable adverse environmental impacts. RMS, who manage and maintain the roads along the route, have supported the proposal.

#### **Assessment findings:**

The applicant is seeking Council approval to modify conditions of the original DA approval - DA 448/2004 by allowing for A-double road trains to be used for the transportation of ore from Potosi to Southern Operations instead of B-double trucks. The current approved route is an RMS approved A-double road train route.

Approval of this modification application will result in fewer truck movements per day and will enable the applicant to move larger volumes of ore per day should this be required.

It is recommended Council approve this Section 96 (2) modification application.

**Strategic Direction:**

Key Direction: Our Environment  
Objective: 3.3 Proactive and responsible planning supports the community and the environment  
Function: Preserve the heritage and streetscapes of the City  
DP Action: Council – Built Environment

**Relevant Legislation:**

*Environmental Planning and Assessment Act 1979.*  
*Section 375A – Recording of voting on Planning Matters - Local Government Act 1993*

**Financial Implications:**

Nil

**Attachments**

1. Statement of Environmental Effects DA 448/2004 62 Pages
2. Map of approved RMS A-double routes 1 Page

FRANCOIS VANDERBERG  
MANAGER PLANNING, DEVELOPMENT & COMPLIANCE

JAMES RONCON  
GENERAL MANAGER



Perilya Broken Hill Limited  
ABN: 46 099 761 289

# Statement of Environmental Effects

to support an  
Application  
to Modify Development  
Consent DA448/2004  
for the

# Transportation of Ore from the Potosi Mine Broken Hill



Prepared by:

R.W. CORKERY & CO. PTY. LIMITED



September 2016

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Perilya Broken Hill Limited  
ABN: 46 099 761 289

# Statement of Environmental Effects

to support an Application to Modify  
Development Consent DA448/2004 for the

## Transportation of Ore from the Potosi Mine Broken Hill

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**Prepared for:**

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Ref No. 801/04

September 2016



R.W. CORKERY & CO. PTY. LIMITED

**PERILYA BROKEN HILL LIMITED**  
*Potosi Mine*

**STATEMENT OF ENVIRONMENTAL EFFECTS**  
*Report No. 801/04*

**Document Control**

<b>Document Title</b>	Statement of Environmental Effects		
<b>Document No.</b>	801/04		
<b>Version</b>	<b>Issued by – Date</b>	<b>Distributed to</b>	<b>Comments Rec'd from – Date</b>
Version 1	M Bland – 20/09/2016	G Hender	G Hender – 23/09/2016
Version 2			
Version 3			
<b>Final</b>	<b>Approved by:</b>	G Hender	<b>Date:</b> 27/09/2016
<b>Final Document Distribution</b>	<b>Hard Copy to:</b>		<b>No. of Copies:</b>
	<b>CDs to:</b>		<b>No. of CDs</b>
	<b>Email to:</b>	Francois.VanDerBerg@brokenhill.nsw.gov.au	

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STATEMENT OF ENVIRONMENTAL EFFECTS  
 Report No. 801/04

PERILYA BROKEN HILL LIMITED  
 Potosi Mine

## CONTENTS

	<u>Page</u>
<b>LIST OF ACRONYMS.....</b>	<b>V</b>
<b>1. INTRODUCTION.....</b>	<b>1</b>
1.1 SCOPE.....	1
1.2 FORMAT OF THE STATEMENT.....	1
1.3 THE APPLICANT.....	3
1.4 THE MINE SITE.....	4
1.5 EXISTING CONSENTS, LEASES AND LICENCES.....	4
1.6 APPROVED OPERATIONS.....	6
1.6.1 Introduction.....	6
1.6.2 Mining Operations.....	6
1.6.3 Waste Rock Management.....	6
1.6.4 Ore Crushing and Transportation Operations.....	8
1.6.5 Processing Operations.....	10
1.7 LEGISLATIVE AND PLANNING CONTEXT.....	11
1.7.1 Introduction.....	11
1.7.2 New South Wales Context.....	11
1.7.3 Local Context.....	14
1.8 CONSULTATION.....	14
<b>2. DESCRIPTION OF THE PROPOSED MODIFICATION.....</b>	<b>15</b>
2.1 INTRODUCTION.....	15
2.2 PROPOSED AMENDED TRANSPORTATION ROUTE.....	15
2.3 PROPOSED MODIFIED VEHICLE SIZE.....	16
<b>3. ENVIRONMENTAL FEATURES, MANAGEMENT MEASURES AND EFFECTS.....</b>	<b>17</b>
3.1 INTRODUCTION.....	17
3.2 TRAFFIC AND TRANSPORTATION.....	17
3.2.1 Existing Environment.....	17
3.2.2 Management and Mitigation Measures.....	19
3.2.3 Impact Assessment.....	19
3.3 REMAINING ENVIRONMENTAL COMPONENTS.....	20
<b>4. EVALUATION OF THE PROPOSED MODIFICATION.....</b>	<b>24</b>
4.1 INTRODUCTION.....	24
4.2 EVALUATION OF THE RESIDUAL EFFECTS OF THE PROPOSED MODIFICATION.....	24
4.2.1 Biophysical Considerations.....	24
4.2.2 Socio-Economic Considerations.....	24
4.2.3 Consequences of Not Proceeding.....	24
4.3 SECTION 96(2) CONSIDERATIONS.....	25
4.3.1 Introduction.....	25
4.3.2 Substantially the Same Development.....	25
4.3.3 Consultation with the Relevant Minister, Public Authority or Approval Body.....	25



**PERILYA BROKEN HILL LIMITED**  
*Potosi Mine*

**STATEMENT OF ENVIRONMENTAL EFFECTS**  
*Report No. 801/04*

## **CONTENTS**

	<u>Page</u>
4.3.4 Notification of the Application .....	26
4.3.5 Submissions Regarding the Proposed Modification .....	26
<b>4.4 SECTION 79C(1) CONSIDERATIONS.....</b>	<b>26</b>
4.4.1 Introduction.....	26
4.4.2 Environmental Planning Instruments .....	26
4.4.3 Development Control Plans (Section 79C (A)(III)) .....	27
4.4.4 Section 93F Planning Agreement (Section 79C (A)(III A)).....	27
4.4.5 The Regulations (Section 79C (A)(IV)) .....	27
4.4.6 Coastal Zone Management Plan (Section 79C (A)(V)).....	27
4.4.7 Likely Impacts of the Development (Section 79C (1b)).....	27
4.4.8 Suitability of the Site (Section 79C (1c)) .....	27
4.4.9 Submissions (Section 79C (1d)) .....	27
4.4.10 The Public Interest (Section 79C (1e)).....	28
<b>4.5 OBJECTS OF THE EP&amp;A ACT.....</b>	<b>28</b>
 <b>APPENDICES</b>	
Appendix 1 Development Consent DA448/2004 .....	A1-1
Appendix 2 Application for Development Consent.....	A2-1
Appendix 3 Class 2 – Heavy Vehicle Authorisation Permit.....	A3-1
 <b>FIGURES</b>	
Figure 1 Locality Plan.....	2
Figure 2 Mine Site .....	5
Figure 3 Approved Site Layout.....	7
Figure 4 Approved and Proposed Transport Routes .....	9
 <b>TABLES</b>	
Table 1 Existing Licences and Permits .....	6
Table 2 Application of SEPP (Mining, Petroleum Production and Extractive Industries) 2007 .....	11
Table 3 Comparison of Approved and Proposed Vehicle Classes .....	16
Table 4 Overview of Remaining Environmental Components .....	21
Table 5 Objects of the EP&A Act .....	28
 <b>PLATES</b>	
Plate 1 B-double truck .....	16
Plate 2 A-double Road Train.....	16



STATEMENT OF ENVIRONMENTAL EFFECTS  
Report No. 801/04

PERILYA BROKEN HILL LIMITED  
Potosi Mine

## LIST OF ACRONYMS

AEMR	Annual Environmental Management Report
AHD	Australian Height Datum
CML	Consolidated Mining Lease
DA	Development Application
EP&A Act	Environmental Planning and Assessment Act 1979
GML	General Mass Limits
HML	Higher Mass Limits
km	kilometre
km/h	kilometre per hour
LEP	Local Environment Plan
m	metre
RMS	Roads and Maritime Services
ROM	Run-of-Mine
RWC	RW Corkery & Co Pty Limited
SEPP	State Environmental Planning Policy
SoEE	Statement of Environmental Effects
SoEE	Statement of Environmental Effects
St	Street
t	tonne
V:H	vertical to horizontal ratio



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v

**PERILYA BROKEN HILL LIMITED**  
*Potosi Mine*

**STATEMENT OF ENVIRONMENTAL EFFECTS**  
*Report No. 801/04*

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STATEMENT OF ENVIRONMENTAL EFFECTS  
Report No. 801/04

PERILYA BROKEN HILL LIMITED  
Potosi Mine

## 1. INTRODUCTION

### 1.1 SCOPE

This *Statement of Environmental Effects* (SoEE) has been prepared by RW Corkery & Co Pty Limited (RWC) on behalf of the Applicant, Perilya Broken Hill Limited ("Perilya") to accompany an application to modify the existing Potosi Mine Development Consent (DA448/2004) (the "Proposed Modification"). The Potosi Mine (the Mine) is located approximately 5.5km to the northeast of the Broken Hill Post Office (**Figure 1**). The Mine is currently operational, with underground mining operation being undertaken on a 24-hour per day, 7-days per week basis, with ore transported to the surface where it is stockpiled and crushed prior to being loaded into covered B-double trucks and transported to the Applicant's Southern Operations for processing. The Proposed Modification seeks approval for the following.

- An amended transportation route to permit transportation via Menindee Road between the Barrier Highway and Crystal Street and Crystal Street between the Menindee Road and Iodide Street.
- Use of A-double Road Trains.

The proposed modification is sought, with the agreement of Broken Hill City Council ("Council"), under Section 96(1A) of the *Environmental Planning and Assessment Act 1979* (EP&A Act) and Council is consent authority.

A copy of DA448/2004 is presented in **Appendix 1** and the application form to amend the consent is presented as **Appendix 2**.

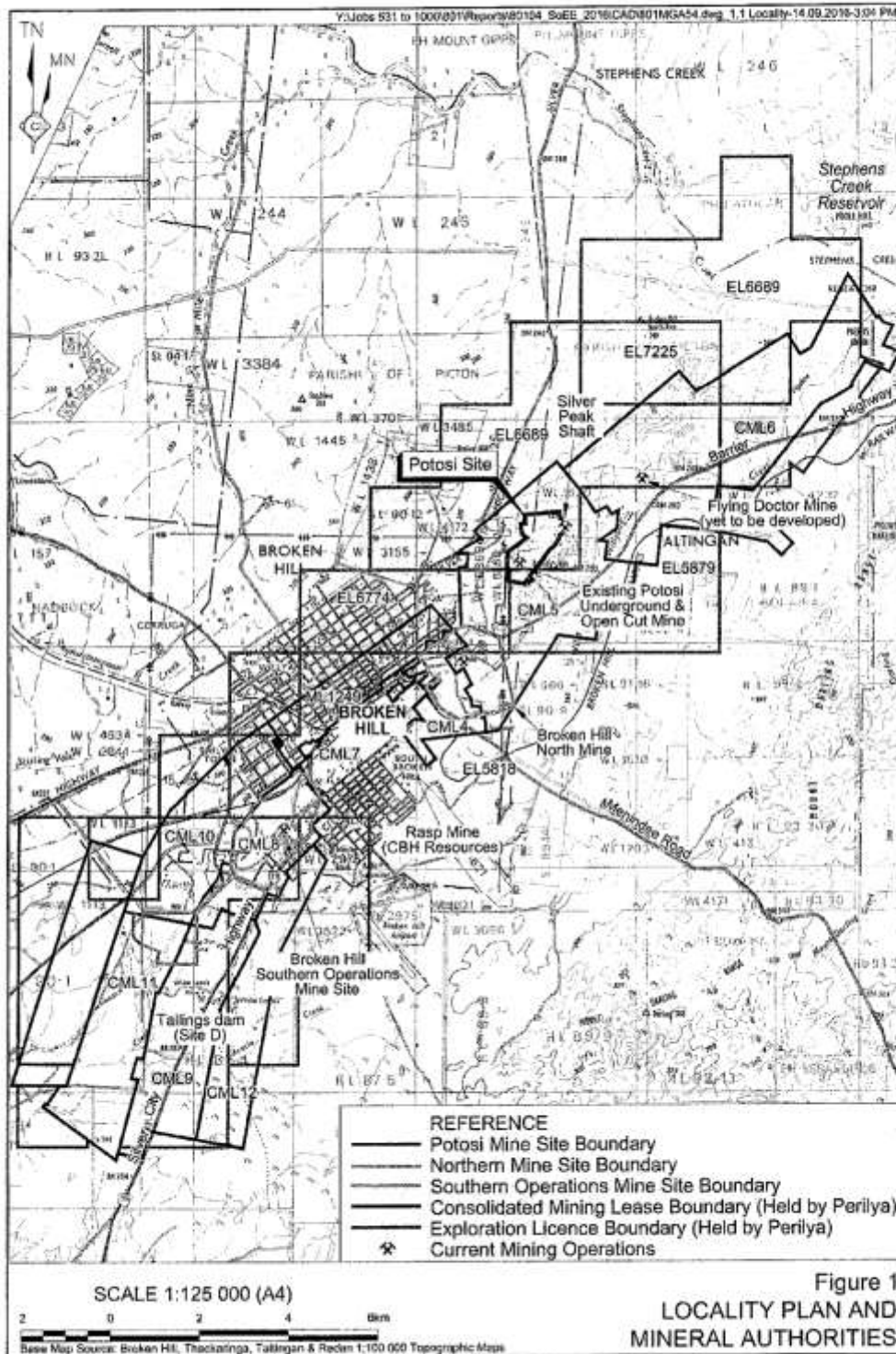
### 1.2 FORMAT OF THE STATEMENT

This document has been prepared with five sections and three appendices, as follows.

- Section 1:** introduces the Applicant and a background to the Proposed Modification, defines the existing approvals and licences, summarises the results of the consultation undertaken and outlines the management of investigations.
- Section 2:** outlines the objectives of the proposed modification and the approvals required, the proposed modified transportation operations. Section 2 also provides an assessment of the alternatives considered and rejected.
- Section 3:** provides a description of the environmental setting of the Mine, with particular attention on those aspects likely to be affected by the Proposed Modification.
- Section 4:** presents design and operational safeguards to be adopted and assesses the residual impacts of the Proposed Modification as well as any monitoring that may be required.
- Section 5:** evaluates the proposed modification based upon the results of the assessments in Section 4.

PERILYA BROKEN HILL LIMITED  
Potosi Mine

STATEMENT OF ENVIRONMENTAL EFFECTS  
Report No. 801/04



STATEMENT OF ENVIRONMENTAL EFFECTS  
Report No. 801/04

PERILYA BROKEN HILL LIMITED  
Potosi Mine

Appendices: presents copy of the following.

1. The existing Development Consent DA448/2004.
2. The application for development consent.
3. Copies of the Class 2 – Heavy Vehicle Authorisation Permit from Roads and Maritime Service for the proposed transportation route.

### 1.3 THE APPLICANT

The Applicant is Perilya Broken Hill Limited, a wholly owned subsidiary of Perilya Limited, with headquarters in Perth. Perilya Limited was established in 1987 and operates mines in Broken Hill, as well as the Cerro De Maimon copper, gold and silver mine in the Dominican Republic. Perilya Limited is advancing major resource projects in Broken Hill, South Australia, Queensland and Quebec, Canada. Perilya Limited also has interests in exploration projects in the areas of Broken Hill in NSW, Rockhampton and Mt Isa in Queensland and overseas in Malaysia and the Dominican Republic.

In December 2013, Shenzhen Zhongjin Lingnan Nonfermet Company Limited (Zhongjin Lingnan), a publically listed company based in Shenzhen, China, and listed on the Shenzhen Stock Exchange, acquired 100% control of Perilya Limited. Zhongjin Lingnan specialises in the production of non-ferrous metals including the mining, processing, smelting and manufacturing of lead, zinc, silver, cadmium, aluminium and nickel products. Its key operations are located in Guangdong province China, including the Fankou lead-zinc mine, the Shaoguan lead-zinc smelter and the Danxia zinc smelter. The Fankou mine, a low-cost underground lead-zinc mine which began commercial production in the 1960s, earned green mine certification from the Chinese Government in 2012. In 2011, Zhongjin Lingnan made significant upgrades to its Shaoguan lead-zinc smelter to improve environmental performance.

Zhongjin Lingnan is operated by a board and management team with significant experience in the resources and metals industries. Zhongjin Lingnan's Board of Directors are:

- ZHU Wei – Chairman of the Board.
- YU Gang – President and Director.
- PENG Ling – Vice President and Director.
- MA Jianhua – Director.
- ZHANG Shuijian – Director.
- WU Shenghui – Director.
- REN Xudong – Non-executive Director.
- LI Yingzhao – Non-executive Director.
- QIU Guanzhou – Non-executive Director.
- YU Zhongmin – Vice President.
- CHU Hu – Vice President.
- LI Xialin – Chief Engineer.



PERILYA BROKEN HILL LIMITED  
*Potosi Mine*

STATEMENT OF ENVIRONMENTAL EFFECTS  
*Report No. 801/04*

Perilya Broken Hill Limited operates the Broken Hill South Mine and Site D (collectively referred to hereafter as the Southern Operations), an underground mine, concentrator and tailings storage facility (**Figure 1**). The Company also operates the North Mine and holds development consent for the undeveloped Flying Doctor Mine, located a 2km northeast of the Potosi Mine (**Figure 1**).

Perilya Broken Hill Limited is operated by a board and management team with very substantial experience in operating mining projects. Key Perilya Broken Hill Ltd personnel are as follows.

- Mr Paul Arndt (BSc, MSc, GradDipEng) – Managing Director and Chief Executive Officer.
- Mr Paul Marinko (LLB Hons) – Director and Company Secretary.
- Mr Angelo Christou (BCom) – Director and Chief Financial Officer.
- Mr Bruce Byrne (BEng) – Director and General Manager Broken Hill Operations.
- Mr Geoff Hender (MMinEng) – Director and Deputy General Manager Broken Hill Operations.

#### 1.4 THE MINE SITE

The Proposed Modification would not amend the Mine Site. **Figure 2** presents the land titles and zoning within the Mine Site. In summary, the Mine Site comprises the following land titles.

- Part Lot 7320, DP1201053.
- Part Lot 2, DP757268.
- Part Lot 4, DP757268.
- Part Lot 6, DP757268.
- Part Lot 8, DP757268.

Land within the Mine Site is zoned SP1 – Mining under the *Broken Hill Local Environment Plan 2013*. Mining is permissible with development consent within this zone.

#### 1.5 EXISTING CONSENTS, LEASES AND LICENCES

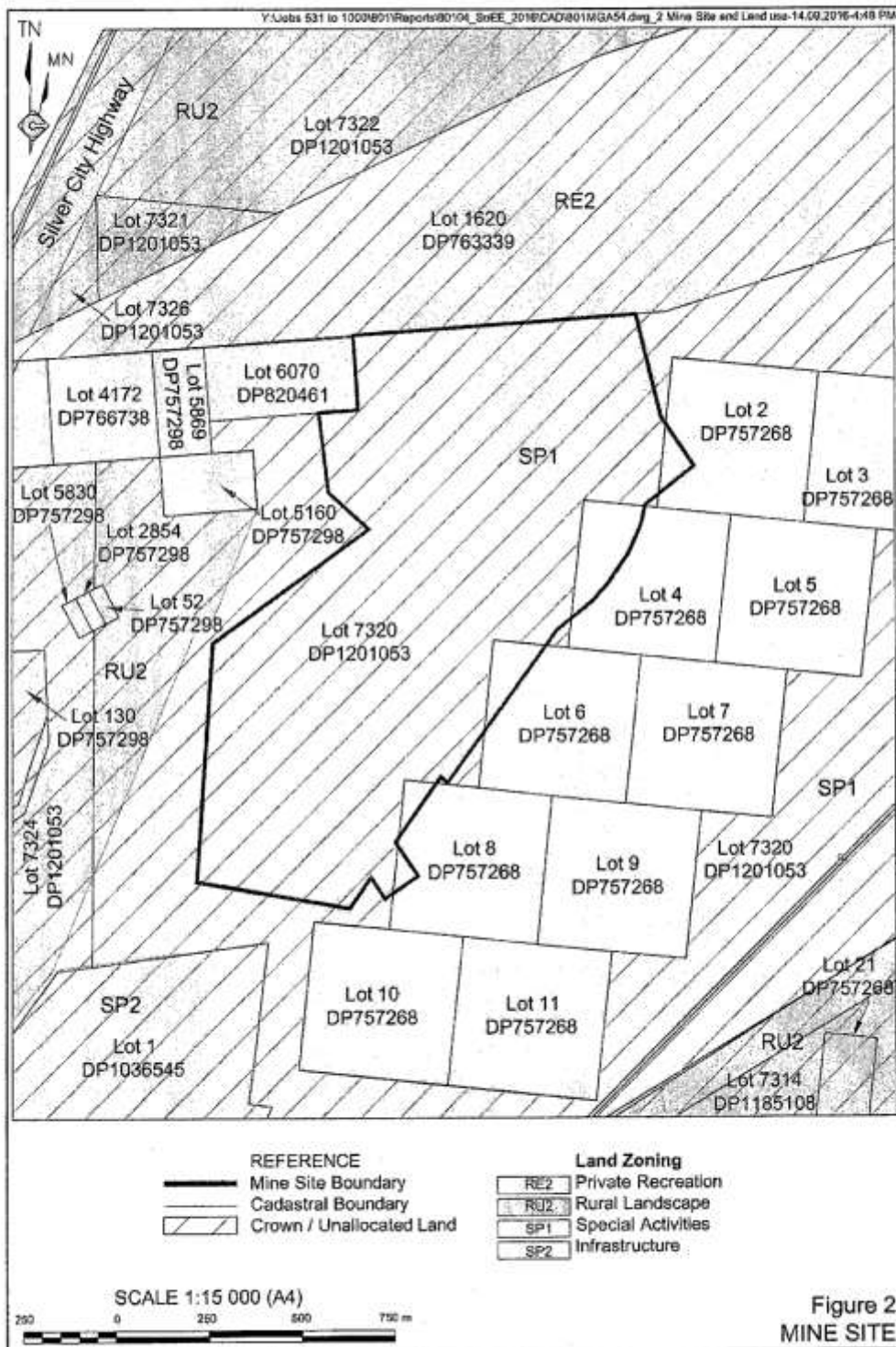
The Applicant holds the following principal consents and licences for the Mine. **Table 1** presents other licences and permits held by the Applicant in relation to the Mine

- Development Consent DA448/2004 (granted April 2004, modified 8 April 2008)
- CML 5 (granted July 1987 and expires in June 2021).



**STATEMENT OF ENVIRONMENTAL EFFECTS**  
 Report No. 801/04

**PERILYA BROKEN HILL LIMITED**  
 Potosi Mine



PERILYA BROKEN HILL LIMITED  
 Potosi Mine

STATEMENT OF ENVIRONMENTAL EFFECTS  
 Report No. 801/04

Table 1  
 Existing Licences and Permits

Licence/Permit	Relevant Authority	Expiry
Environment Protection Licence 2683	Department of Environment, Climate Change and Water	Nil – Renewed Annually
Apparatus Licence 1987998/1, 1987999/1,	Australian Communication and Media Authority	06/12/2016
Licence to Store – Explosives No. XSTR100108	Work Cover NSW	03/04/2017
Licence to Store – Explosives No. XSTR100008	Work Cover NSW	11/03/2018
Work Authority 85WA753477	Department of Primary Industries Office of Water	19/03/2025
Excavation – Groundwater WAL35968	Department of Primary Industries Office of Water	19/03/2025

Source: Perilya Broken Hill Limited

## 1.6 APPROVED OPERATIONS

### 1.6.1 Introduction

The following subsections summarise the approved operations at the Mine. **Figure 3** presents the approved site layout, with those activities approved under the 2010 modification highlighted.

### 1.6.2 Mining Operations

The Potosi Open Cut Mine was approved in 1995 and commenced operations in 1996 following approval in 1995. Mining operations ceased in January 2000.

Following the receipt of development consent in 2004, the Mine was re-developed in 2007 as an underground operation. The portal for that decline is located within the southern wall of the Potosi Open Cut, with a 3m diameter, ventilation raise located 100m to the northwest of the existing open cut. The Silver Peak portal and decline was commenced in August 2011 to permit more efficient access to the orebody.

Sublevel, mechanised up-hole stopeing is used to extract the Potosi orebody. The broken ore is mucked by loaders from under stope brows into trucks for transportation to the Potosi ROM Pad on surface.

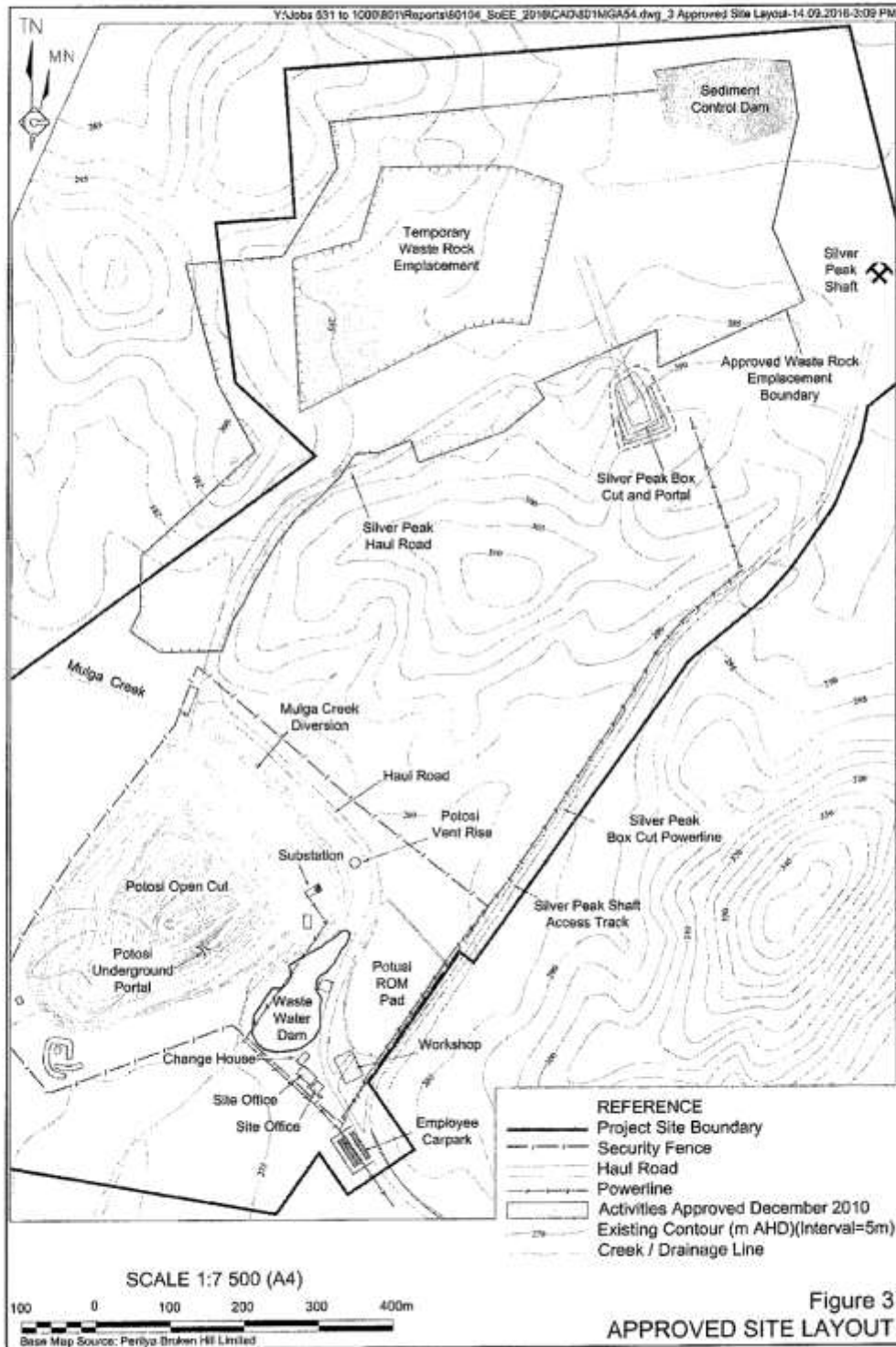
### 1.6.3 Waste Rock Management

Waste rock from the Potosi Open Cut was emplaced within a surface waste rock emplacement (**Figure 3**). The final face slopes were re-established to a slope of approximately 18° (1:3 (V:H)) and topsoil, subsoil spread on these slopes and seed distributed for rehabilitation.

Waste rock, from the underground development, has been emplaced in-pit and on the upper surface of the approved waste rock emplacement. All waste rock on the approved waste rock emplacement is being progressively relocated underground for use backfilling stopes.

STATEMENT OF ENVIRONMENTAL EFFECTS  
 Report No. 801/04

PERILYA BROKEN HILL LIMITED  
 Potosi Mine



PERILYA BROKEN HILL LIMITED  
*Potosi Mine*

STATEMENT OF ENVIRONMENTAL EFFECTS  
*Report No. 801/04*

#### 1.6.4 Ore Crushing and Transportation Operations

Ore is transported by underground haul truck to the surface ROM Pad. Stockpiled ore is crushed on a campaign basis using a mobile crushing plant. Crushed ore is then loaded into covered B-double trucks and transported to the Applicants Southern Operations via the following route (**Figure 4**).

- Potosi haul road.
- Barrier Highway.
- Iodide St/Silver City Highway.
- Crystal St/Silver City Highway.
- Gypsum Street.
- Southern Operations Mine Site.

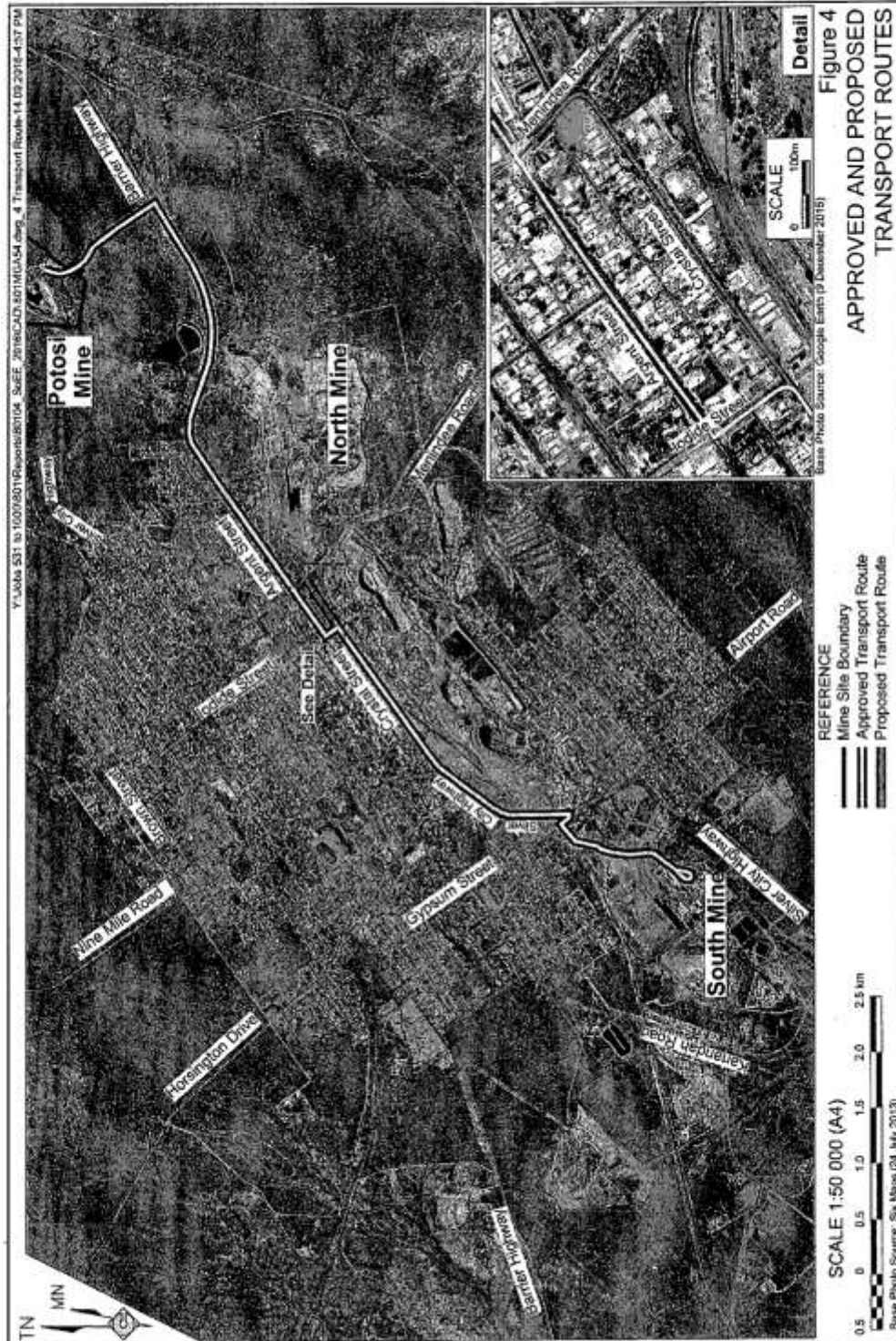
Transportation operations are undertaken between 7:00am and 7:00pm, 7-days per week, with a maximum of 48 heavy vehicle movements per day or 8 movements per hour permitted.

The Applicant implements the following procedures to ensure that lead-contaminated dust is not transported from the Potosi or the Southern Operations Mine Sites by trucks transporting ore.

- A wheel wash has been installed at both the Potosi Mine Site and the Southern Operations Mine Site and no vehicles are permitted to leave the Mine Sites without passing through the wheel wash.
- Care is taken to ensure that vehicles are not overloaded through the use of a "loadrite" system fitted to the front-end loader.
- All loads are covered prior to the vehicles leaving the Potosi Mine Site.
- All vehicles entering and leaving the Potosi and Southern Operations Mine Sites are required to pass through automatic security gates and the drivers are required to swipe in and out electronically.
- All vehicles have electronic data recording systems to measure location, speed and critical operational statistics, as well as dash cameras that constantly record video.
- A Driver's Code of Conduct is implemented, requiring the following.
  - Compliance with all RMS regulations regarding speed, load limits and driving hours.
  - Compliance with the requirement to cover loads.
  - Limit the use of the engine brake and other noisy driving practices in built-up areas.
  - Show courtesy to all road users at all times.
  - No parking whilst en route between the Potosi Mine Site and the Southern Operations.

STATEMENT OF ENVIRONMENTAL EFFECTS  
 Report No. 801/04

PERILYA BROKEN HILL LIMITED  
 Potosi Mine





PERILYA BROKEN HILL LIMITED  
Potosi Mine

STATEMENT OF ENVIRONMENTAL EFFECTS  
Report No. 801/04

Transportation operations were the subject of an appeal to the NSW Land and Environment Court and were an issue of considerable interest to the community at the time. The following presents relevant statistics in relation to the Applicant's transportation operations from their commencement in March 2013 until 31 August 2016, a period of 3½ years

- There have been 34 308 loads transported from the Potosi Mine Site to the Southern Operations. Given a return distance of approximately 17.4km, the total distance travelled by vehicles transporting ore, including return journeys is approximately 597 000km.
- On average, there have been 26.8 loads transported per day over that period, with average daily loads increasing from:
  - 14.4 in 2013 to;
  - 24.3 in 2014 to;
  - 33.7 in 2015 to; and
  - 35.7 in 2016.
- During the 3½ years of transportation operations, the following complaints incidents have been recorded
  - One community report of a truck in transit with an uncovered load, video evidence, recorded for all trucks movements, indicated that the vehicle was not associated with the Potosi Mine.
  - One community complaint of a rock on the road. The rock was immediately collected and removed.
  - One community complaint of trucks using the section of Crystal Street between Menindee Road and Iodide Street. An investigation determined that the contractor incorrectly believed that the Class 2 – Heavy Vehicle Authorisation Permit (**Appendix 3**) was the only approval required. The contractor was immediately instructed to use the approved transport route.
  - One report of a near miss between a vehicle and truck at the Gypsum Street entrance to the Southern Operations Mine Site. A review of video footage of the incident supported the complainant.
  - One minor traffic incident between a vehicle and a truck resulting in no harm to either occupant.

#### 1.6.5 Processing Operations

Processing of the ore within the Southern Operations concentrator undertaken in accordance with the Continuing Use Rights held by the Applicant under Section 109 of the *Environmental Planning and Assessment Act 1979*. The Proposed Modification would not result in any changes to the approved processing operations.

STATEMENT OF ENVIRONMENTAL EFFECTS  
 Report No. 801/04

PERILYA BROKEN HILL LIMITED  
 Potosi Mine

## 1.7 LEGISLATIVE AND PLANNING CONTEXT

### 1.7.1 Introduction

A range of legislation, policies and guidelines apply to the Proposed Modification. These documents were reviewed to identify any environmental aspects requiring consideration in the *Statement of Environmental Effects*. A brief summary of each relevant piece of legislation and planning instrument is provided in the following subsections.

No there are no matters of national environmental significance, the Commonwealth *Environment Protection and Biodiversity Conservation Act 1999* is not triggered and is not discussed further in this document.

### 1.7.2 New South Wales Context

#### Environmental Planning and Assessment Act 1979

The EP&A Act aims to protect and conserve the environment through ecologically sustainable development. This is achieved through managing development to conserve resources, including agricultural land, natural areas, forests, minerals, water, and towns with the purpose of promoting social and economic welfare of the community and an enhanced environment.

The Proposed Modification is considered to be "substantially the same development" as that originally approved under DA448/2004 (see Section 4.3.2). As a result, the Proposed Modification can be assessed as a modification under Section 96(2) of the EP&A Act.

#### SEPP (Mining, Petroleum Production and Extractive Industries) 2007

This SEPP specifies matters requiring consideration in the assessment of any mining-related development, as defined in NSW legislation. **Table 2** presents a summary of the relevant clauses requiring consideration and the Proposed Modification with respect to each relevant clause.

**Table 2**  
**Application of SEPP (Mining, Petroleum Production and Extractive Industries) 2007**

Page 1 of 3

Relevant SEPP Clause	Description	Comments
12: Compatibility with other land uses	Consideration is given to: <ul style="list-style-type: none"> <li>the existing uses and approved uses of land in the vicinity of the development;</li> <li>the potential impact on the preferred land uses (as considered by the consent authority) in the vicinity of the development; and</li> <li>any ways in which the development may be incompatible with any of those existing, approved or preferred land uses.</li> </ul>	Existing land uses within and surrounding the Mine Site include mining, recreation and nature conservation. Land uses along the transportation corridor include transportation.  The Proposed Modification is consistent with the existing land uses.



PERILYA BROKEN HILL LIMITED  
 Potosi Mine

STATEMENT OF ENVIRONMENTAL EFFECTS  
 Report No. 801/04

Table 2 (Cont'd)  
 Application of SEPP (Mining, Petroleum Production and Extractive Industries) 2007

Page 2 of 3

Relevant SEPP Clause	Description	Comments
12: Compatibility with other land uses (Cont'd)	The respective public benefits of the development and the existing, approved or preferred land uses are evaluated and compared.  Measures proposed to avoid or minimise any incompatibility are considered.	
12AA: Significance of resource	Consideration is given to the significance of the resource that is the subject of the application, having regard to: <ul style="list-style-type: none"> <li>the economic benefits, both to the State and the region; and</li> <li>the advice provided by the DG of DTIRIS as to the relative significance of the resource in comparison with other mineral resources across the State.</li> </ul>	The Proposed Modification would not result in changes to the approved resource extraction operations.
12AB: Non-discretionary development standards for mining	Consideration is given to development standards that, if complied with, prevents the consent authority from requiring more onerous standards for those matters.	This is a matter for Broken Hill City Council, however, the Applicant is not aware of any development control standards that apply to the Proposed Modification.
13: Compatibility with mining, petroleum production or extractive industry	Consideration is given to whether the development is likely to have a significant impact on current or future mining, petroleum production or extractive industry and ways in which the development may be incompatible.  Measures taken by the Proponent to avoid or minimise any incompatibility are considered.  The public benefits of the development and any existing or approved mining, petroleum production or extractive industry must be evaluated and compared.	The Proposed Modification would not limit access to or impact the development of future mining operations.  The public benefits of the Proposed Modification are presented in Section 4.13.
14: Natural resource and environmental management	Consideration is given to ensuring that the development is undertaken in an environmentally responsible manner, including conditions to ensure: <ul style="list-style-type: none"> <li>impacts on significant water resources, including surface and groundwater resources, are avoided or minimised;</li> <li>impacts on threatened species and biodiversity are avoided or minimised; and</li> <li>greenhouse gas emissions are minimised and an assessment of the greenhouse gas emissions (including downstream emissions) of the development is provided.</li> </ul>	The Proposed Modification would not alter water or biodiversity management or impacts. The Proposed Modification would, however, result in a marginal reduction in Greenhouse Gas emissions as a result of reduced vehicle movements for the same tonnage transported.





STATEMENT OF ENVIRONMENTAL EFFECTS  
 Report No. 801/04

PERILYA BROKEN HILL LIMITED  
 Potosi Mine

Table 2 (Cont'd)  
 Application of SEPP (Mining, Petroleum Production and Extractive Industries) 2007

Page 3 of 3

Relevant SEPP Clause	Description	Comments
15: Resource recovery	The efficiency of resource recovery, including the reuse or recycling of material and minimisation of the creation of waste, is considered.	The Proposed Modification would not impact on the efficiency of resource recovery.
16: Transportation	The following transport-related issues are considered. <ul style="list-style-type: none"> <li>• The transport of some or all of the materials from the site by means other than public road.</li> <li>• Limitation of the number of truck movements that occur on roads within residential areas or roads near to schools.</li> <li>• The preparation of a code of conduct for the transport of materials on public roads.</li> </ul>	The Applicant notes the following. <ul style="list-style-type: none"> <li>• There is no feasible alternative to transportation of the ore by public road and the Proposed Modification would merely result in a minor change to the transport route.</li> <li>• The Proposed Modification would result in reduced vehicle movements for the same tonnage transported.</li> <li>• The Applicant would continue to implement the existing <i>Potosi Mine Traffic Management Plan</i>, including the Road Transport Protocol that addresses matters including the approved transportation route, fatigue management truck loading, covering of loads and road noise. Failure to comply with the Protocol will result in disciplinary action.</li> </ul>
17: Rehabilitation	The rehabilitation of the land affected by the development is considered including: <ul style="list-style-type: none"> <li>• the preparation of a plan that identifies the proposed end use and landform of the land once rehabilitated;</li> <li>• the appropriate management of development generated waste;</li> <li>• remediation of any soil contaminated by the development; and</li> <li>• the steps to be taken to ensure that the state of the land does not jeopardize public safety, while being rehabilitated or at the completion of rehabilitation.</li> </ul>	No additional land would be disturbed as a result of the Proposed Modification.

**State Environmental Planning Policy (Infrastructure) 2007**

The *State Environmental Planning Policy (Infrastructure) 2007* (Infrastructure SEPP) identifies, amongst other things, the matters to be considered in the assessment of development adjacent to particular classes of infrastructure.



PERILYA BROKEN HILL LIMITED  
Potosi Mine

STATEMENT OF ENVIRONMENTAL EFFECTS  
Report No. 801/04

The Proposed Modification would not affect or result in disturbance adjacent to any of the classes of infrastructure identified in the Infrastructure SEPP. As a result, this policy does not apply to the Proposed Modification.

**State Environmental Planning Policy No. 33 – Hazardous and Offensive Development (SEPP 33)**

The Proposed Modification would not result in a change to the materials stored or used within the Mine Site. As a result, this SEPP is not relevant.

**State Environmental Planning Policy No. 55 – Remediation of Land**

The Proposed Modification would not result in additional disturbance of contaminated land. As a result, this SEPP is not relevant.

**State Environmental Planning Policy (Rural Lands) 2008**

The Proposed Modification would not result in additional disturbance of rural land. As a result, this SEPP is not relevant.

**1.7.3 Local Context**

The Mine Site occurs within the Broken Hill Local Government Area and permissibility of development is governed by the *Broken Hill Local Environment Plan 2013* (Broken Hill LEP). Under the Broken Hill LEP, the Mine Site falls under Zone SP1 – Mining. Clause 9 of the Lachlan LEP 2013 identifies the objectives of Zone SP1 – Mining are:

- "To provide for special land uses that are not provided for in other zones.
- To provide for sites with special natural characteristics that are not provided for in other zones.
- To facilitate development that is in keeping with the special characteristics of the site or its existing or intended special use, and that minimises any adverse impacts on surrounding land."

Mining, and activities normally ancillary to mining, is permissible within this zone.

**1.8 CONSULTATION**

The Applicant and its transport contractor have consulted with the Roads and Maritime Service and Broken Hill City Council during preparation of this document, including the following.

- Formal and informal discussions with Council in relation to the proposed transport route and change of approved vehicles.
- Formal application to Roads and Maritime Service for a Heavy Vehicle Authorisation permit for B-doubles and Road Trains to travel via the proposed amended transport route. That process included trial use of the route by A-double Road Trains and resulted in granting of the required permits, copies of which are presented as **Appendix 3**.

STATEMENT OF ENVIRONMENTAL EFFECTS  
Report No. 801/04

PERILYA BROKEN HILL LIMITED  
Potosi Mine

## 2. DESCRIPTION OF THE PROPOSED MODIFICATION

### 2.1 INTRODUCTION

The following subsections describe the Proposed Modification. In summary, the changes proposed are as follows.

- Proposed amended transportation route.
- Proposed modified vehicle sizes.

All other activities would be undertaken as approved. In particular, there would be no changes to the following approved activities described in Section 1.6.

- Mining, waste rock and ore management and crushing operations.
- Lead management practices, including those identified in Section 1.6.4.
- Ancillary activities within the Potosi Mine Site, including surface water management and maintenance activities.

### 2.2 PROPOSED AMENDED TRANSPORTATION ROUTE

Figure 4 presents the proposed amended transportation route. In summary, the proposed amended transportation route would be as follows.

- Potosi haul road.
- Barrier Highway.
- Menindee Road.
- Crystal St/Silver City Highway.
- Gypsum Street.
- Southern Operations Mine Site.

The Proposed Modification would result in the following roads being used for transportation of ore that are not currently approved for that activity.

- Approximately 135m of Menindee Road between the Barrier Highway and Crystal Street.
- Approximately 525m of Crystal Street between Menindee Road and Iodide Street.

The following roads that are currently approved for transportation operations would cease to be used for that purpose.

- Approximately 500m of the Barrier Highway between Menindee Road and Iodide Street.
- Approximately 115m of Iodide Street between the Barrier Highway and Crystal Street.

Section 3.2.1 provides a description of the road and traffic environment on the proposed amended transportation route.



PERILYA BROKEN HILL LIMITED  
 Potosi Mine

STATEMENT OF ENVIRONMENTAL EFFECTS  
 Report No. 801/04

**2.3 PROPOSED MODIFIED VEHICLE SIZE**

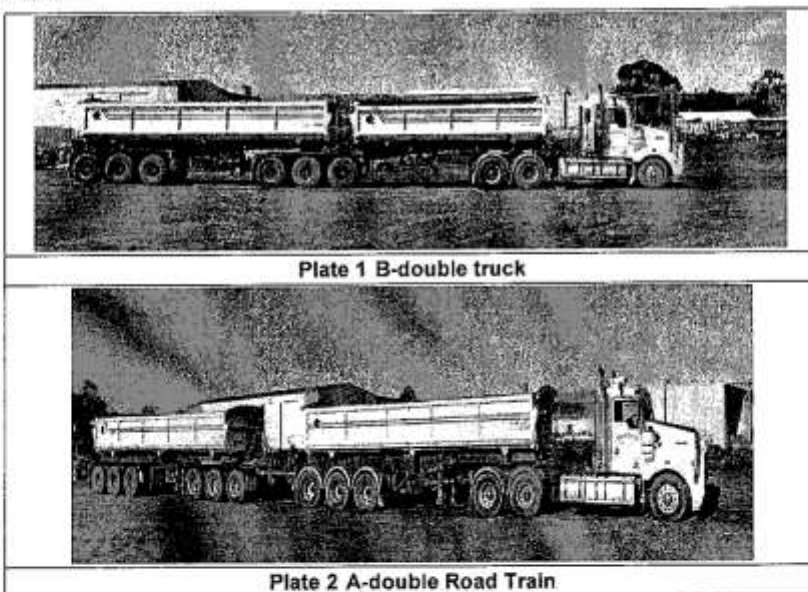
The Applicant currently holds approval to use "B-double [trucks] of standard configuration." The Applicant proposes to use an A-double Road Trains operating at higher mass limits. **Plates 1 and 2** present photographs of each class of vehicle and **Table 3** presents a comparison of the key attributes of each class.

**Table 3**  
 Comparison of Approved and Proposed Vehicle Classes

	B-double	A-double Road Train
Length (m)	22.5	28.6
No. axles	9	12
Tare (unloaded) weight (t)	28.3	32.5
Gross (loaded) weight (t)	68	91
Capacity (t)	39.7	58.5

Source: Consolidated Mining and Civil

The use of A-double Road Trains on the proposed amended route has been assessed by the Roads and Maritime Service and the required Class 2 – Heavy Vehicle Authorisation Permit has been issued.



STATEMENT OF ENVIRONMENTAL EFFECTS  
Report No. 801/04

PERILYA BROKEN HILL LIMITED  
Potosi Mine

### 3. ENVIRONMENTAL FEATURES, MANAGEMENT MEASURES AND EFFECTS

#### 3.1 INTRODUCTION

This section reviews those elements of the existing environment identified as potential constraints on the Proposed Modification. In each case, the environmental objectives are identified and the operational controls, safeguards and management measures described for managing the relevant environmental issues. The environmental effects of the Proposed Modification upon the local environment, assuming all proposed safeguards and procedures are adopted, are then reviewed. As a result of the limited scope of the potential impacts associated with the Proposed Modification, focus has principally been placed upon traffic and transportation-related impacts, with impacts upon other components of the existing environment addressed in a manner commensurate with the scope of the potential impacts.

#### 3.2 TRAFFIC AND TRANSPORTATION

##### 3.2.1 Existing Environment

**Figure 4** presents the approved and proposed transport routes. As identified in Section 2.2, the Proposed Modification would result in the following roads being used for transportation of ore that are not currently approved for that activity.

- Approximately 135m of Menindee Road between the Barrier Highway and Crystal Street.
- Approximately 525m of Crystal Street between Menindee Road and Iodide Street.

The following provides a description of the proposed transport route from the intersection between the Potosi Mine Access Road and the Barrier Highway to the intersection between Gypsum Street and the Southern Operations site entrance.

##### **Barrier Highway – Potosi Mine Site Access Road to Menindee Road**

This road is a sealed, single carriageway (one lane in each direction) State Road (controlled and funded by RMS). The Barrier Highway forms the principal connection between Broken Hill and locations to the east, including Wilcannia, Cobar and Sydney. The road is gazetted for A-double Road Trains operating under General Mass Limits (GML) and Higher Mass Limits (HML).

The intersection between the Potosi Mine Site Access Road and the barrier Highway is concrete sealed and equipped with flag lighting. A give way sign controls traffic entering the highway from the assess road.

In the vicinity of the intersection with the Potosi Mine Site Access Road, the signposted speed limit on the Barrier Highway is 110km/h, reducing to 80km/h approximately 2km west of the intersection with the Potosi Mine Site Access Road, and then to 50km/h a further approximately 750m west of that.



PERILYA BROKEN HILL LIMITED  
*Potosi Mine*

STATEMENT OF ENVIRONMENTAL EFFECTS  
*Report No. 801/04*

#### **Menindee Road – Barrier Highway to Crystal St**

This road is a sealed, single carriageway Regional Road (controlled by Broken Hill City Council and funded in part by RMS). The road is gazetted for A-double Road Trains operating under GML only. Notwithstanding this, a Class 2 – Heavy Vehicle Authorisation Permit for Road Trains operating at HML is held for this road (**Appendix 3**).

The intersection between the Barrier Highway and Menindee Road is concrete sealed, with a Give Way sign providing Barrier Highway traffic with priority. The intersection between Menindee Road and Crystal Street is bitumen sealed, with a Give Way sign providing Menindee Road traffic with priority.

The sign posted speed limit on Menindee Road is 50km/h.

#### **Crystal Street – Menindee Road to Gypsum Street**

This road is a sealed, single carriageway road. the section of Crystal Street from Menindee Road to Iodide Street is a local road (managed and funded by Broken Hill City Council), while the section from Iodide Street to Gypsum Street is a State Road, forming a section of the Silver City Highway.

The section of this road from Menindee Road to Iodide Street is gazetted for A-double Road Trains operating under GML only. Notwithstanding this, a Class 2 – Heavy Vehicle Authorisation Permit for Road Trains operating at HML is held for this section of the road. By contrast, the section of Crystal Street from Iodide Street to Gypsum Street is gazetted for A-double Road Trains operating under GML and HML.

The intersection between Crystal Street and Gypsum Street is a channelized intersection, with a dedicated right hand turn lane into Gypsum Street and a left hand slip lane for traffic turning left out of Gypsum Street. The section of the intersection within the Silver City Road alignment is concrete sealed, with the remainder of the intersection within Gypsum Street bitumen sealed.

The sign posted speed limit on Crystal Street/Silver City Highway is 50km/h.

#### **Gypsum Street – Crystal Street to Southern Operations site entrance**

This road is a sealed, single carriageway local road.

Gypsum Street is not gazetted for Road Trains. Notwithstanding this, a Class 2 – Heavy Vehicle Authorisation Permit for Road Trains operating at HML is held for this road (**Appendix 3**).

The intersection between Gypsum Street and the Southern Operations site entrance is bitumen sealed, with traffic islands in both Gypsum Street and the site entrance controlling traffic. A Give Way sign and broken painted line providing Gypsum Street traffic with priority.

The sign posted speed limit on Gypsum Street is 50km/h.

STATEMENT OF ENVIRONMENTAL EFFECTS  
Report No. 801/04

PERILYA BROKEN HILL LIMITED  
Potosi Mine

### 3.2.2 Management and Mitigation Measures

The Applicant would implement the following management and mitigation measures to minimise the potential for traffic-related impacts.

- Continue to operate a wheel wash at both the Potosi Mine Site and the Southern Operations Mine Site and ensure that no vehicles are permitted to leave the Mine Sites without passing through the wheel wash.
- Continue to ensure that vehicles are not overloaded through the use of a "loadrite" system fitted to the front-end loader.
- Continue to ensure that all loads are covered prior to the vehicles leaving the Potosi Mine Site.
- Continue to ensure that all vehicles entering and leaving the Potosi and Southern Operations Mine Sites are required to pass through automatic security gates and the drivers are required to swipe in and out electronically.
- Continue to ensure that all vehicles have electronic data recording systems to measure location, speed and critical operational statistics, as well as dash cameras that constantly record video.
- Continue to ensure that a Driver's Code of Conduct is implemented, requiring the following.
  - Compliance with all RMS regulations regarding speed, load limits and driving hours.
  - Compliance with the requirement to cover loads.
  - Limit the use of the engine brake and other noisy driving practices in built-up areas.
  - Show courtesy to all road users at all times.
  - No parking whilst enroute between the Potosi Mine Site and the Southern Operations.

### 3.2.3 Impact Assessment

Potential traffic-related impacts associated with the Proposed Modification may be classified as follows.

#### **Adverse impacts associated with the proposed amended transportation route.**

The Applicant notes that the RMS, in consultation with Broken Hill City Council, have issued a Class 2 – Heavy Vehicle Authorisation Permit for the proposed amended transport route based on an inspection of the route and trial operation with a the proposed A-double Road Train configuration. As a result, the Applicant contends that the proposed route, including the intersections between the Barrier Highway and Crystal Street and Menindee Road, has been determined to be adequate for the proposed class of vehicle to be used.





PERILYA BROKEN HILL LIMITED  
*Potosi Mine*

STATEMENT OF ENVIRONMENTAL EFFECTS  
*Report No. B01/04*

The Applicant notes that the proposed amended transport route would utilise approximately 660m of Menindee Road and Crystal Street that is not currently approved for transportation operations. Potential impacts include pavement damage and amenity impacts for residents along that section of road. However, the Proposed Modification would result in a commensurate reduction in impacts on the sections of the Barrier Highway and Iodide Street that would no longer be used. As a result, as the original impacts associated with transportation via the approved transport route were determined by the NSW Land and Environment Court to be acceptable, the Applicant contends that similarly, impacts associated with the proposed amended transport route would similarly be acceptable.

#### **Adverse impacts associated with the use of A-double Road Trains**

The use of A-double Road Trains would result in a reduction in vehicle movements required to transport the same amount of ore by approximately 32%. As a result, the reduced number of heavy vehicle movements associated with the Proposed Modification would largely be positive.

### **3.3 REMAINING ENVIRONMENTAL COMPONENTS**

**Table 4** presents the existing environment, potential impacts, management measures that would be implemented and an assessment of residual impacts for the remaining environmental components.





**Table 4**  
**Overview of Remaining Environmental Components**

Existing Environment	Potential Impacts	Management Measures	Impact Assessment																												
<b>Air Quality</b>																															
<p>The 2015 AEMR for the Mine identified the following deposited dust and PM<sub>10</sub> concentrations for the 12 months to October 2015.</p> <table border="1"> <thead> <tr> <th></th> <th>Max</th> <th>Min</th> <th>Avg</th> </tr> </thead> <tbody> <tr> <td colspan="4"><b>Deposited dust (g/m<sup>2</sup>/month)</b></td> </tr> <tr> <td>Total</td> <td>14.0</td> <td>0.1</td> <td>1.85</td> </tr> <tr> <td>Contained lead</td> <td>0.016</td> <td>0.001</td> <td>0.003</td> </tr> <tr> <td colspan="4"><b>Average 24-hour Total Suspended Particulates (TSP) (µg/m<sup>3</sup>)</b></td> </tr> <tr> <td>Total</td> <td>139</td> <td>22</td> <td>41.3</td> </tr> <tr> <td>Contained lead</td> <td>0.779</td> <td>0.028</td> <td>0.238</td> </tr> </tbody> </table> <p>In summary, the Mine Site is located in a dusty environment, with elevated deposited and suspended dust results in certain months depending on the local conditions. Lead in deposited and suspended dust is, on average 0.16% and 0.58% of total dust.</p>		Max	Min	Avg	<b>Deposited dust (g/m<sup>2</sup>/month)</b>				Total	14.0	0.1	1.85	Contained lead	0.016	0.001	0.003	<b>Average 24-hour Total Suspended Particulates (TSP) (µg/m<sup>3</sup>)</b>				Total	139	22	41.3	Contained lead	0.779	0.028	0.238	<p>The Proposed Modification would not result in additional dust emissions within the Mine Site. Potential off-site impacts may include:</p> <ul style="list-style-type: none"> <li>additional dust emissions associated with heavy vehicle movements on Menindee Road and Crystal Street east of Iodide Street.</li> </ul> <p>Any potential impacts would, however, be offset by reduced impacts on Barrier Highway west of Menindee Road and Iodide Street.</p>	<ul style="list-style-type: none"> <li>Use water trucks and dust suppressants within the Mine Site and on the Potosi Haul Road.</li> <li>Continue to use wheel washes at both the Potosi and the Southern Operations Mine Sites and ensure that no vehicle is permitted to leave the Mine Site without passing through the wheel wash.</li> <li>Continue to ensure that all loads are covered prior to the vehicles leaving the Potosi Mine Site.</li> <li>Continue to ensure that all vehicles entering and leaving the Potosi and Southern Operations Mine Sites are required to pass through automatic security gates and the drivers are required to swipe in and out electronically.</li> <li>Continue to ensure that all vehicles have electronic data recording systems to measure location, speed and critical operational statistics, as well as dash cameras that constantly record video.</li> <li>Continue to monitor dust deposition and TSP concentration at the existing monitoring network.</li> </ul>	<p>No significant adverse air quality-related impacts are anticipated.</p>
	Max	Min	Avg																												
<b>Deposited dust (g/m<sup>2</sup>/month)</b>																															
Total	14.0	0.1	1.85																												
Contained lead	0.016	0.001	0.003																												
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Total	139	22	41.3																												
Contained lead	0.779	0.028	0.238																												



Table 4 (Cont'd)  
 Overview of Remaining Environmental Components

Existing Environment	Potential Impacts	Management Measures	Impact Assessment
<b>Noise and Vibration</b>			
The existing noise environment along the proposed transport route includes heavy vehicles from Crystal Street and the Barrier Highway, both State Roads, and mine-related noise from the Rasp Mine.	The Proposed Modification would not result in additional noise emissions within the Mine Site. Potential off-site impacts may include additional road traffic noise emissions associated with heavy vehicle movements on Menindee Road and Crystal Street east of Iodide Street. Any potential impacts would, however, be offset by reduced impacts on Barrier Highway west of Menindee Road and Iodide Street.	<ul style="list-style-type: none"> <li>Implement a Driver's Code of Conduct requiring that drivers travelling between the Potosi Mine and the Southern Operations drive in a manner that minimises noise emissions, including limiting compression braking in urban areas.</li> <li>Ensure that currently approved limits on transportation are strictly enforced, including:                             <ul style="list-style-type: none"> <li>transportation between 7:00am and 7:00pm, 7-days per week; and</li> <li>a maximum of 48 heavy vehicle movements per day or 8 movements per hour permitted hour.</li> </ul> </li> </ul>	No significant adverse noise or vibration-related impacts are anticipated.
<b>Visual Amenity</b>			
The existing visual amenity along the proposed amended transportation route includes: <ul style="list-style-type: none"> <li>urban infrastructure;</li> <li>light and heavy vehicle movements; and</li> <li>mining-related infrastructure.</li> </ul>	Potential impacts include: <ul style="list-style-type: none"> <li>additional heavy vehicle movements on Menindee Road and Crystal Street east of Iodide Street.</li> </ul> Any potential impacts would, however, be offset by reduced impacts on Barrier Highway west of Menindee Road and Iodide Street.	<ul style="list-style-type: none"> <li>Ensure that haulage trucks are clean and presentable.</li> </ul>	No significant visual amenity-related impacts are anticipated.
<b>Surface Water and Groundwater</b>			
No changes would be made to surface water or groundwater environments.	Nil	Nil	No significant surface water or groundwater-related impacts are anticipated.



Table 4 (Cont'd)  
 Overview of Remaining Environmental Components

Existing Environment	Potential Impacts	Management Measures	Impact Assessment
<b>Heritage</b>			
No heritage-related items exist within the proposed amended transportation route and none would be impacted.	Nil	Nil	No significant heritage-related impacts are anticipated.



PERILYA BROKEN HILL LIMITED  
*Potosi Mine*

STATEMENT OF ENVIRONMENTAL EFFECTS  
*Report No. 801/04*

## **4. EVALUATION OF THE PROPOSED MODIFICATION**

### **4.1 INTRODUCTION**

In evaluating whether the development and operation of the Proposed Modification is justified, this section provides a review of the Proposed Modification against the provisions of the EP&A Act that guide modification and assessment of development in NSW, followed by a review of the objects of the EP&A Act and a final evaluation of the Proposed Modification.

### **4.2 EVALUATION OF THE RESIDUAL EFFECTS OF THE PROPOSED MODIFICATION**

#### **4.2.1 Biophysical Considerations**

Section 3 presents a review of the anticipated effects of the Proposed Modification. In summary, that assessment determined that there would be no significant adverse effect on any aspect of the biophysical environment as a result of the proposed amended transport route or the use of A-double Road Trains.

#### **4.2.2 Socio-Economic Considerations**

The Proposed Modification would not result in adverse social or economic impacts for the residents of Broken Hill. Indeed, the application would result in an approximately 32% reduction in the number of vehicle movements required to transport ore from the Potosi Mine to the Southern Operation.

Notwithstanding the above, it is however, noted that the proposed amended transport route would result in minor increases in traffic-related impacts at residences adjacent to Crystal Street between Menindee Road and Iodide Street, however, that would be offset by a commensurate reduction in traffic levels on the Barrier Highway west of Menindee Road and Iodide Street.

As the NSW Land and Environment Court has previously determined that potential impacts associated with the approved transportation was acceptable for residents of Barrier Highway west of Menindee Road and Iodide Street, potential impacts along Menindee Road and Iodide Street should also be considered acceptable.

#### **4.2.3 Consequences of Not Proceeding**

The consequences of not proceeding with the Proposed Modification would include the following.

- The opportunity to reduce the number of heavy vehicle movements associated with the transportation of ore from the Potosi Mine to the Southern Operations would be lost.
- The opportunity to remove heavy vehicles from the busy intersection between Iodide Street and the barrier Highway would be lost.
- An opportunity to maximise the efficiency of transport operations would be lost.



STATEMENT OF ENVIRONMENTAL EFFECTS  
Report No. 801/04

PERILYA BROKEN HILL LIMITED  
Potosi Mine

#### 4.3 SECTION 96(2) CONSIDERATIONS

##### 4.3.1 Introduction

Section 96(2) of the EP&A Act sets out the requirements to be met for a consent authority to modify a consent. The following subsections provide an evaluation of the Proposed Modification against the provisions of Section 96(2).

##### 4.3.2 Substantially the Same Development

Section 96(2)(a) of the EP&A Act nominates that "*A consent authority may...modify a consent if:*

- a) *it is satisfied that the development to which the consent as modified relates is substantially the same development as the development for which consent was originally granted and before that consent as originally granted was modified (if at all) under this section".*

The Applicant contends that the Proposed Modification would effectively remain "substantially the same development" for the following reasons.

- Activities within the Potosi Mine Site would remain unchanged.
- Ore would still be transported from the Potosi Mine to the Southern Operations by road, with only approximately 660m or 8.5% of the approximately 7.7km transport route altered.
- The ore would still be transported in heavy vehicles or a similar size to those approved, with the same management measures implemented to ensure that adverse transport-related impacts are minimised to the greatest extent possible.

##### 4.3.3 Consultation with the Relevant Minister, Public Authority or Approval Body

Section 96(2)(b) of the EP&A Act states that "*A consent authority may...modify a consent if:*

- a) *it has consulted with the relevant Minister, public authority or approval body (within the meaning of Division 5) in respect of a condition imposed as a requirement of a concurrence to the consent or in accordance with the general terms of an approval proposed to be granted by the approval body and that Minister, authority or body has not, within 21 days after being consulted, objected to the modification of that consent".*

The Applicant notes that this is a matter for Broken Hill City Council. However, as discussed in Section 1.8, the Applicant has consulted with the Roads and Maritime Service and Broken Hill City Council during preparation of this application.



PERILYA BROKEN HILL LIMITED  
Potosi Mine

STATEMENT OF ENVIRONMENTAL EFFECTS  
Report No. 801/04

#### 4.3.4 Notification of the Application

Section 96(2)(c) of the EP&A Act states that "A consent authority may...modify a consent if:

- b) "it has notified the application in accordance with:
  - (i) the regulations, if the regulation so require, or
  - (ii) a development control plan, if the consent authority is a council that has made a development control plan under section 72 that requires the notification or advertising of applications for modification of a development consent".

The Applicant notes that this is a matter for Broken Hill City Council. However, the Applicant anticipates that Council will notify relevant parties in accordance with Clause 118 of the *Environmental Planning and Assessment Regulation 2000*.

#### 4.3.5 Submissions Regarding the Proposed Modification

Section 96(2) (d) of the EP&A Act states that "A consent authority may...modify a consent if:

- a) it has considered any submissions made concerning the Proposed Modification within the period prescribed by the regulations or provided by the development control plan, as the case may be".

This is a matter for Broken Hill City Council to consider, however, the Applicant will respond to any submissions received by Council during the assessment process.

### 4.4 SECTION 79C(1) CONSIDERATIONS

#### 4.4.1 Introduction

Section 79C(1) of the EP&A Act sets out the matters for consideration by a consent authority when determining an application for development consent. The following subsections provide an evaluation of the Proposed Modification against the provisions of that section.

#### 4.4.2 Environmental Planning Instruments

##### Broken Hill Local Environment Plan 2013

Section 17.3 provides an overview of the application of the Broken Hill LEP. In summary, the Potosi Mine Site is zoned SP1 – Mining and mining, and activities normally ancillary to mining, is permissible within this zone.

##### SEPP (Mining, Petroleum Production and Extractive Industries) 2007

The SEPP specifies matters requiring consideration in the assessment of any mining development, as defined in NSW legislation. Section 1.7.2 presents a summary of the relevant clauses requiring consideration and the Proposed Modification with respect to each relevant clause.

STATEMENT OF ENVIRONMENTAL EFFECTS  
Report No. 801/04

PERILYA BROKEN HILL LIMITED  
Potosi Mine

#### **State Environmental Planning Policy (Infrastructure) 2007**

The *State Environmental Planning Policy (Infrastructure) 2007* (Infrastructure SEPP) identifies, amongst other things, the matters to be considered in the assessment of development adjacent to particular classes of infrastructure.

The Proposed Modification would not trigger any of the clauses of the Infrastructure SEPP. As a result, this policy does not apply to the Proposed Modification.

#### **4.4.3 Development Control Plans (Section 79C (A)(III))**

No Development Control Plans are relevant to the Proposed Modification.

#### **4.4.4 Section 93F Planning Agreement (Section 79C (A)(IIIA))**

No planning agreement or draft planning agreement has been entered into under Section 93F of the EP&A Act.

#### **4.4.5 The Regulations (Section 79C (A)(IV))**

Part 6 of the *Environmental Planning and Assessment Regulation 2000* provides the procedures and provisions relating to development applications. Division 12 of Part 6 is relevant to applications for modification to existing development consent.

This document satisfies the requirements of Clause 115 (Application for modification of development consent).

#### **4.4.6 Coastal Zone Management Plan (Section 79C (A)(V))**

No Coastal Zone Management Plan applies to the Mine Site.

#### **4.4.7 Likely Impacts of the Development (Section 79C (1b))**

A detailed assessment of the environmental factors potentially impacted by the Proposed Modification is provided throughout Section 3. The continued and proposed operational controls and management measures that would be implemented and the residual environmental effects of the Proposed Modification have also been described.

#### **4.4.8 Suitability of the Site (Section 79C (1c))**

The Potosi Mine Site is currently the subject of an existing mining operation and current Mining Lease. In addition, the entire transportation route on the public road network, with the exception of an approximately 100m section of Gypsum Street, is gazetted as an A-double Road Train route.

#### **4.4.9 Submissions (Section 79C (1d))**

It is anticipated that Council will take any submissions into consideration during the assessment of this application.





PERILYA BROKEN HILL LIMITED  
 Potosi Mine

STATEMENT OF ENVIRONMENTAL EFFECTS  
 Report No. 801/04

#### 4.4.10 The Public Interest (Section 79C (1e))

Given that the Proposed Modification would result in the reduction of the number of heavy vehicle movements required to transport ore from the Potosi Mine to the Southern Operations, and the fact that heavy vehicles would be removed from a busy intersection, namely the intersection of the Barrier Highway and Iodide Street and that there would be no significant adverse environmental impacts, the Applicant contends that the Proposed Modification is in the Public interest.

#### 4.5 OBJECTS OF THE EP&A ACT

Modification to DA90/95 is being sought under Section 96(1A) of the EP&A Act and must therefore satisfy the objects of the EP&A Act. **Table 11** identifies the objects of the EP&A Act and confirms that each has been satisfied by the Proposed Modification and this SoEE.

**Table 5**  
**Objects of the EP&A Act**

Object	Coverage
a) to encourage: (i) the proper management, development and conservation of natural and artificial resources, including agricultural land, natural areas, forests, minerals, water, cities, towns and villages for the purpose of promoting the social and economic welfare of the community and a better environment;	The Proposed Modification would provide for the most efficient transportation of ore from the Potosi Mine to the Southern Operations, thereby ensuring proper management of those operations and promoting the social and economic welfare of the community.
(ii) the promotion and co-ordination of the orderly and economic use and development of land;	The Proposed Modification would result in the most efficient transportation of ore without limiting other activities.
(iii) the protection, provision and co-ordination of communication and utility services;	Not relevant.
(iv) the provision of land for public purposes;	Not relevant.
(v) the provision and co-ordination of community services and facilities;	Not relevant.
(vi) the protection of the environment, including the protection and conservation of native animals and plants, including threatened species, populations and ecological communities, and their habitats;	The Proposed Modification would not result in any adverse impacts to native animals and plants, including threatened species, populations and ecological communities, and their habitats.
(vii) ecologically sustainable development; and	The Proposed Modification would have minimal additional residual impacts on the biophysical environment. As a result, it is considered to conform to the principles of ecologically sustainable development.
(viii) the provision and maintenance of affordable housing;	Not relevant.
b) to promote the sharing of the responsibility for environmental planning between the different levels of government in the State; and	The Proposed Modification would meet the requirements of all relevant legislation and would not constrain the ability of different levels of government in the State to exercise their functions.
c) to provide increased opportunity for public involvement and participation in environmental planning and assessment.	The Applicant anticipates that this application will be made publicly available by Council and that the public will be encouraged to make submissions.



STATEMENT OF ENVIRONMENTAL EFFECTS  
*Report No. 801/04*

PERILYA BROKEN HILL LIMITED  
*Potosi Mine*

# Appendices

(Total No. of pages including blank pages = 24)

- Appendix 1 Development Consent DA448/2004
- Appendix 2 Application for Development Consent
- Appendix 3 Class 2 – Heavy Vehicle Authorisation Permit



**PERILYA BROKEN HILL LIMITED**  
*Potosi Mine*

**STATEMENT OF ENVIRONMENTAL EFFECTS**  
*Report No. 801/04*

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STATEMENT OF ENVIRONMENTAL EFFECTS  
*Report No. 801/04*

PERILYA BROKEN HILL LIMITED  
*Potosi Mine*

# Appendix 1

## Development Consent DA448/2004

(Total No. of pages including blank pages = 8)



R.W. CORKERY & CO. PTY. LIMITED

A1-1

**PERILYA BROKEN HILL LIMITED**  
*Potosi Mine*

**STATEMENT OF ENVIRONMENTAL EFFECTS**  
*Report No. 801/04*

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STATEMENT OF ENVIRONMENTAL EFFECTS  
Report No. 801/04

PERILYA BROKEN HILL LIMITED  
Potosi Mine

DA No.: 448/2004

DATE: 12 May 2014

Mrs T A Stephens

Perilya Broken Hill Limited  
PO Box 5001  
BROKEN HILL NSW 2880

**AMENDED**

**Environmental Planning and Assessment Act, 1979  
Notice to Applicant of Determination of a Development Application**

Dear Sir/madam,

Pursuant to Section 80(1)(a) and 81(1)(a) of the Act notice is hereby given of the determination by Council of Development Application No. 448/2004, located on Pt CML 5 and known as Potosi Mine, 97 Silver Peak Road, BROKEN HILL to allow for the commencement of mining including development of decline to allow for underground mining, construction of box cut, portal and associated decline, construction of associated infrastructure, including a power line, substation, haul road and temporary waste rock emplacement, extension of the existing Potosi Mine office and construction of a change house using transportable buildings, construction of a maintenance workshop/store, construction of an unsealed car parking area, and road transportation of ore material via road from Potosi Mine ROM pad to the Southern Operations Concentrator.

Building Code of Australia building classification 8 and 10a.

The development application has been determined by the granting of consent subject to the following conditions:

1. That the modification to the development consent be carried out generally in accordance with the document titled "*Statement of Environmental Effects to support an application to modify Development Consent DA 448/2004 for the Potosi Mine Broken Hill dated April 2010 by R.W. Corkery & Co Pty Ltd*" as modified by these conditions. (amended by the Land and Environment Court NSW on 27 October 2011)

**2. Requirements of Other Authorities**

That prior to commencing activities the proponent prepare to the satisfaction of I&I NSW:

- a) a variation to the Mining Operation Plan
- b) a rehabilitation plan which must include:

A1-3

PERILYA BROKEN HILL LIMITED  
Potosi Mine

STATEMENT OF ENVIRONMENTAL EFFECTS  
Report No. 801/04

- i. Post mining land use
- ii. Rehabilitation objectives and domains
- iii. Rehabilitation Methodology
- iv. Strategic Rehabilitation Completion Criteria
- v. Conceptual land form design

**Reason for Imposition of Conditions:** *To ensure that the development complies with the requirements of the Mining Act, the requirements of Industry & Investment NSW and State Environmental Planning Policy Mining, Petroleum Products and Extractive Industries.*

### **3. General Terms of Approval Department of Environment, Climate Change and Water**

That the development comply with attached conditions marked Attachment 'A' & 'B' from the Department Of Environment Climate Change and Water.

**Reason for imposition of condition:** *Statutory requirement Integrated Development.*

### **4. Extensions/Alterations**

That all necessary alterations and or extensions to services shall be carried out in accordance with the requirements of the appropriate Supply Authorities.

**Reason for imposition of condition:** *The need to ensure that supply services are provided in accordance with the Authorities requirements.*

### **5. Injury to Amenity**

That immediate remedial measures shall be taken if in the opinion of Council, injury is being caused to the amenity of the neighbourhood due to any nuisance, traffic hazard or otherwise and that the use shall cease if it is considered that the use can no longer be tolerated.

**Reason for imposition of condition:** *The need to provide Council with the ability to mitigate injurious activities on the neighbourhood.*

### **6. Other Authorities**

That the development shall comply with the requirements of all other relevant authorities. Note: it is the applicant's responsibility to ascertain what these requirements may be.

**Reason for imposition of condition:** *The need to ensure compliance with all statutory requirements*

### **7. Separate Consent**

That a Construction Certificate/s be issued for the erection of any buildings or structures. Note: The subject Construction Certificate can only be issued by a principal certifying authority certified by the NSW Building Professional Board for this type of work.

**Reason for imposition of condition:** *The need to ensure compliance with all statutory requirements.*

STATEMENT OF ENVIRONMENTAL EFFECTS  
Report No. 801/04

PERILYA BROKEN HILL LIMITED  
Potosi Mine

#### 8. Effluent Disposal

That separate application shall be made to Council under Section 68 of the Local Government Act for any modification to the disposal of effluent.

*Reason for imposition of condition: Statutory requirement.*

#### 9. Dust Suppression

That all necessary steps be taken to avoid the generation of unacceptable dust including the following:

- i) Cease surface works and construction earthworks should atmospheric conditions prohibit effective dust control. If site activities result in creation of a dust plume that is likely to impact any residence or dust Sensitive location, the activity(s) generating that dust shall cease immediately.
- ii) That all roadways, haulage activities, loading areas be kept in a sufficient state of dampness to prevent wind blown and traffic generated dust.

*Reason for imposition of condition: To minimise unacceptable dust nuisances.*

#### 10. Lead Safe Work Practices

That all building/demolition works and waste removal procedures comply with standards 1 & 6 of Council's Development Control Plan No. 11 – Management of Lead contamination (DCP available from Council).

*Reason for Imposition of Condition: The need to ensure that the impact of nuisance and lead containing dusts is minimised.*

#### 11. Road Transportation (amended by Land and Environment Court on 27 October 2011)

- a. The preferred road transportation route (the "Preferred Route") between the Potosi Mine and Southern Operations is the route described and shown as the "Preferred Route" on the plan annexed here to and marked "A".
- b. Upon gazettal of that part of the Preferred Route along Gypsum Street as a Heavy Haulage Road, the Preferred Route must be used.
- c. The alternative road transportation route (the Alternative Route) between the Potosi Mine and Southern Operations is the route described and shown as the "Alternative Route" on the plan annexed here to and marked "B".
- d. Prior to the gazettal referred to in condition 11(a) above, or if it is not gazetted, then the Alternative Route must be used. The Alternative Route must not be used until the following works have been carried out at the intersection of Kanandah Rd the Southern Operations access road:
  - i. A type BAR intersection treatment with sealed roadway construction over the full width of that treatment.

A1-5

PERILYA BROKEN HILL LIMITED  
Potosi Mine

STATEMENT OF ENVIRONMENTAL EFFECTS  
Report No. 801/04

- ii. Sealed roadway construction over the total area traversed by B Double trucks turning into and from the access road, extending between the northern edge of Kanandah Rd to the Southern Operations property boundary.
  - iii. The guard rail at the access is to be removed and installed in accordance with the RTA Road Design Guide.
- e. Neither the Preferred Route nor the Alternative Route may be used until the following works have been carried out at the intersection of the Potosi access road and the Barrier Highway:
- Increase the width of the northbound traffic lane in Barrier Highway to create a left turn lane on the approach to the Potosi Mine Haul Road as follows:
    - Overall width of 8m
    - Overall length, including diverge length, 100m
    - Turn radius, 27.5m
    - Install guard rail adjacent to the culvert in accordance with the RTA Road Design Guide.
- f. All works associated with the upgrading of the intersections are to be completed prior to commencement of road transportation and shall be completed at no cost to the Council or the RMS.
- g. As works are required on a State road, the developer may be required to enter into a Works Authorisation Deed (WAD) with Roads and Maritime. Roads and Maritime will exercise its powers under Section 87 Of the Roads Act 1993 (the Act) and/or functions of the roads authority, to undertake road works in accordance with Sections 64 and 71 and/or Sections 72 and/or 73 of the Act, as applicable, for all works under the WAD.
- h. A Road Occupancy Licence is required prior to any works commencing within three metres of the travel lanes of the Barrier Highway or the Silver City Highway. This can be obtained by contacting Roads and Maritime. Submission of a traffic control plan is required as part of this licence.
- i. All heavy vehicles used for transportation be fitted with the "Intelligent Access Program". Regular monthly reports shall be provided to Council which show the frequency, hours of operation, number of vehicle movements.
- j. That a Driver Code of Conduct be developed to include but not limited to:
  - i. Comply with all RTA regulations regarding speed, load limits and driving hours;
  - ii. Ensure that all loads are correctly covered and sealed before leaving the Project Site;
  - iii. Limit the use of the engine brake and other noisy driving practices in built-up areas;
  - iv. Show courtesy to all road users at all times;
  - v. No parking whilst enroute between the Project Site and the Southern Operations.
- k. Transportation of ore shall be restricted to a maximum of twelve hours per day between 7am to 7pm each day. That the maximum number of vehicles not exceed 48 loaded vehicles in any one day. A maximum of eight vehicle movements per hour, four in each direction, may use the approved transportation route, as set out in the developer's Response to Agency Submissions lodged with the development application.



STATEMENT OF ENVIRONMENTAL EFFECTS  
Report No. 801/04

PERILYA BROKEN HILL LIMITED  
Potosi Mine

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m. The maximum size vehicle permitted to transport ore material from Potosi Mine to Southern operations is a B-Double of standard configuration.

n. A noise assessment for the operational hours of transportation be carried out for a 7 day period, conducted by a recognised independent noise consultant to verify that the predicated noise impacts are within the parameters indicated in the "Environmental Criteria for Road Traffic Noise" guidelines at the most sensitive receptors along the transportation routes. Fully laden and empty trucks shall be assessed separately and in combination. The assessment shall identify any steps necessary to achieve the required noise levels shall be undertaken including modification of hours, vehicles and or buildings/structures.

o. An additional wheel wash shall be employed at Southern Operations to ensure that the truck wheels do not become re-contaminated through the unloading process.

p. Flag lighting is to be provided at the intersection of the Potosi Haul road with the Barrier Highway. Flag lighting is to illuminate the intersection to alert approaching motorists to the presence of the intersection from a safe distance away. Two luminaries are to be provided as per the sketch attached, and subject to approval from Roads and Maritime. The location is also to be determined in consultation with the electricity provider. The lightposts are to be 12 metres high with 250W HPS lamp, with frangible posts.

**Reason for Imposition of Condition:** *To limit the ongoing amenity impacts of the transportation routes on Broken Hill and to enable the Applicant to take advantage of other transportation routes should they become available.*

This approval became effective on 12th May 2014 (Section 83 of the Act) and will lapse unless the proposed development is commenced within five (5) years of the approval date (Section 95 of the Act).

**Appeal Provisions**

Under the provisions of Section 97 of the Act, the applicant can appeal against this decision in the Land and Environment Court within six (6) months of receiving this notice.

**Review of Determination**

Under the provisions of Section 82A an applicant can request Council to review the determination six (6) months of the decision date, subject to the payment of the fee set by Council.

All conditions imposed by Council should be observed, as non compliance is an offence under the Act and may result in orders being issued or legal action being instigated to have outstanding matters rectified.

PERILYA BROKEN HILL LIMITED  
*Potosi Mine*

STATEMENT OF ENVIRONMENTAL EFFECTS  
*Report No. 801/04*

NOTE

1. Change in use or class of building may only be permitted after notification to Council, and subject to the use or building complying with the appropriate construction or planning consent.
2. The use of the building or any portion thereof for a different class without the consent of Council is an offence.

Yours faithfully,



P. OLDSSEN  
GROUP MANAGER SUSTAINABILITY

STATEMENT OF ENVIRONMENTAL EFFECTS  
*Report No. 801/04*

PERILYA BROKEN HILL LIMITED  
*Potosi Mine*

## Appendix 2

# Application for Development Consent

(Total No. of pages including blank pages = 8)



R.W. CORKERY & CO. PTY. LIMITED

A2-1

**PERILYA BROKEN HILL LIMITED**  
*Potosi Mine*

**STATEMENT OF ENVIRONMENTAL EFFECTS**  
*Report No. 801/04*

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STATEMENT OF ENVIRONMENTAL EFFECTS  
 Report No. 801/04

PERILYA BROKEN HILL LIMITED  
 Potosi Mine



**BROKEN HILL CITY COUNCIL**  
 240 Blende Street, BROKEN HILL NSW 2880  
 Phone: (08) 8080 3300  
 W: [www.brokenhill.nsw.gov.au](http://www.brokenhill.nsw.gov.au)

**DEVELOPMENT, CONSTRUCTION CERTIFICATE,  
 COMPLYING DEVELOPMENT CERTIFICATE, SECTION 68 AND/OR  
 OTHER APPROVALS APPLICATION**

Development Application/Construction Certificate/Complying Development Certificate Number: 448/2004

<p><b>Section 1</b></p> <p><b>TYPE OF APPLICATION/S BEING APPLIED FOR</b></p> <p>Tick the relevant box or boxes</p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> <b>DEVELOPMENT APPLICATION</b> (Made under the <i>Environmental Planning and Assessment Act 1979</i>, Section 78A)</li> <li><input type="checkbox"/> <b>DEVELOPMENT CONSENT - SUBDIVISION</b> (Made under the <i>Environmental Planning and Assessment Act 1979</i>, Section 78A)</li> <li><input type="checkbox"/> <b>CONSTRUCTION CERTIFICATE APPLICATION</b> (Made under the <i>Environmental Planning and Assessment Act 1979</i>, Sections 109C(1)(b), 81A(2) &amp; 81A(4))</li> <li><input type="checkbox"/> <b>COMBINED DEVELOPMENT APPLICATION/CONSTRUCTION CERTIFICATE</b> (Made under the <i>Environmental Planning and Assessment Act 1979</i>, Section 78A and Sections 109C(1)(b), 81A(2) &amp; 81A(4))</li> <li><input type="checkbox"/> <b>COMPLYING DEVELOPMENT CERTIFICATE APPLICATION</b> (issued under <i>Environmental Planning and Assessment Act 1997</i>, Section 85, 85A)             <ul style="list-style-type: none"> <li><input type="checkbox"/> State Environmental Planning Policy (Exempt and Complying Development Codes) 2008; or  <i>See Important Information and back page for Type of Work covered as Complying Development</i></li> </ul> </li> <li><input type="checkbox"/> <b>INTEGRATED DEVELOPMENT APPROVAL</b> (Made under the <i>Environmental Planning and Assessment Act 1979</i>, Section 91)</li> <li><input checked="" type="checkbox"/> <b>DEVELOPMENT APPLICATION MODIFICATION</b> (issued under <i>Environmental Planning and Assessment Act 1997</i>, Section 96)</li> <li><input type="checkbox"/> <b>CONSTRUCTION CERTIFICATE APPLICATION MODIFICATION</b> (Made under the <i>Environmental Planning and Assessment Act 1979</i>)</li> <li><input type="checkbox"/> <b>SECTION 68 APPLICATION</b> (Transportable/Relocatable Dwellings only)</li> <li><input type="checkbox"/> <b>OTHER APPROVAL UNDER SECTION 68 - Part _____</b>                  (please specify) (Issued under Local Government Act 1993)</li> <li><input type="checkbox"/> <b>SUBDIVISION CONSTRUCTION CERTIFICATE</b></li> </ul>
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TRIM Document D14/269

PERILYA BROKEN HILL LIMITED  
 Potosi Mine

STATEMENT OF ENVIRONMENTAL EFFECTS  
 Report No. 801/04

**Section 2**  
**APPLICANT DETAILS**

Builder or Contractors CANNOT be the Applicant for a Construction Certificate, unless they are the owner of the land.

APPLICANT NAME: Perilya Broken Hill Limited  
 APPLICANT COMPANY NAME (if applicable): \_\_\_\_\_  
 POSTAL ADDRESS: PO Box 5001  
 CITY/TOWN: Broken Hill POSTCODE: 2800  
 E-MAIL ADDRESS: perilya.bh@perilya.com.au  
 PHONE - Business: 08 8088 8582  
 Private: \_\_\_\_\_ Fax: 08 8088 8588  
 PHONE - Mobile: \_\_\_\_\_  
 SIGNATURE: X  DATE: 28 Sept 2016  
 CAPACITY (owner, builder, architect, etc) Owner

**Section 3**  
**SUBJECT LAND**

Details of land where development is proposed

OWNER: Perilya Broken Hill Limited / State of NSW  
 PROPERTY ADDRESS: \_\_\_\_\_  
 CITY/TOWN: \_\_\_\_\_ POSTCODE: \_\_\_\_\_  
 LOT/DP: Lot 7820; DP 1201053  
Part lots 2, 4, 6 68; DP 757268  
 SEC NO: \_\_\_\_\_ PROPERTY NUMBER: \_\_\_\_\_

**Section 4**  
**DESCRIPTION OF DEVELOPMENT**

TYPE OF DEVELOPMENT:  Local  Integrated  Designated

DESCRIPTION OF WORK/DEVELOPMENT BEING CARRIED OUT: Modified transportation route & use of A-double Road Trains.  
 (Eg - New Dwelling; Additions to Dwelling; Garage; Swimming Pool & Fencing; Units; Dual Occupancy; Subdivision; Boundary Adjustment; Change of Use; Approval in Principle; Industrial/Commercial Workshop/Factory, etc)

USE OF DEVELOPMENT: Mining

**VALUE**

If building work is to be carried out

TOTAL VALUE OF WORK \$ \_\_\_\_\_ (fees calculated on value)  
 Value of the Development (work to be done) subdivision excluded: - **VALUE MUST BE A REAL VALUE, INCLUDING LABOUR COMPONENT FOR WORK.**

**FOR SUBDIVISION** - NUMBER OF EXISTING LOTS \_\_\_\_\_  
 NUMBER OF PROPOSED LOTS \_\_\_\_\_

\*\*\* Note: See back page for required attachments \*\*\*

Page 2

STATEMENT OF ENVIRONMENTAL EFFECTS  
 Report No. 801/04

PERILYA BROKEN HILL LIMITED  
 Potosi Mine

**SECTION 5 TO BE COMPLETED FOR CONSTRUCTION CERTIFICATE AND COMPLYING  
 DEVELOPMENT CERTIFICATE APPLICATIONS ONLY**

<p><b>Section 5</b></p> <p><b>ABS SCHEDULE</b></p> <div style="border: 1px solid black; padding: 2px; width: fit-content; margin: 10px auto;">                 Building Work Only             </div> <p style="font-size: small; margin-top: 20px;">This schedule is required to be completed for the provision of information to the Australian Bureau of Statistics.</p>	<p>Please complete this schedule.</p> <p><u>All New Buildings</u></p> <ul style="list-style-type: none"> <li>• Number of storeys (including underground floors) _____</li> <li>• Gross floor area of existing building (m<sup>2</sup>) _____ m<sup>2</sup></li> <li>• Gross floor area of new building (m<sup>2</sup>) _____ m<sup>2</sup></li> <li>• Gross site area (m<sup>2</sup>) _____ m<sup>2</sup></li> </ul> <p><u>Residential Buildings Only</u></p> <ul style="list-style-type: none"> <li>• Number of dwellings to be constructed _____</li> <li>• Number of pre-existing dwellings on site _____</li> <li>• Number of dwellings to be demolished _____</li> <li>• Will the new dwelling(s) be attached to other new buildings?                      Yes <input type="checkbox"/> No <input type="checkbox"/></li> <li>• Will the new building(s) be attached to existing buildings?                      Yes <input type="checkbox"/> No <input type="checkbox"/></li> <li>• Does the site contain a dual occupancy?                      Yes <input type="checkbox"/> No <input type="checkbox"/></li> </ul> <p><i>Note: Dual occupancy = two dwellings on the same site.</i></p> <p><u>ALL BUILDING WORK</u></p> <p>Number of WC's to be installed: _____</p> <p><u>SWIMMING POOLS</u></p> <p>Capacity: _____ Litres (over 40,000 litres – BASIX Certificate required)</p> <p><u>BASIX CERTIFICATE</u></p> <ul style="list-style-type: none"> <li>• Is a Basix Certificate required? Residential development &gt;\$50k                      Yes <input type="checkbox"/> No <input type="checkbox"/></li> </ul> <p>Certificate Number: _____</p> <p><u>METHOD OF TERMITE CONTROL:</u> _____</p> <p>_____</p> <p><u>APPROXIMATE DATE WORK IS TO COMMENCE (month/year)</u> _____</p>
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Page 3

A2-5

PERILYA BROKEN HILL LIMITED  
 Potosi Mine

STATEMENT OF ENVIRONMENTAL EFFECTS  
 Report No. 801/04

**Materials to be Used**  
 Place a tick in the box which best describes the materials the new work will be constructed of:

**Floor**

concrete (20)                       timber (40)                       other (80)

not specified (90)

**Walls**

brick veneer (12)                       full brick (11)                       single brick

timber/weatherboard (40)                       concrete block (20)                       concrete

hardiplank                       concrete/masonry                       fibrous cement (30)

curtain glass (50)                       colorbond steel                       cladding - aluminum (70)

steel (60)                       not specified (90)                       existing

other (80)

**Roof**

aluminium (70)                       concrete (20)                       fiberglass

concrete tile (10)                       fibrous cement (30)                       terracotta tile

slate                       masonry/terracotta tiles                       colorbond steel (60)

other (80)                       not specified (90)                       existing


**Frame**

timber (40)                       steel (60)                       other (80)

Aluminum (70)                       not specified (90)


**Section 6**                      **THIS SECTION MUST BE COMPLETED FOR ALL TYPES OF APPLICATIONS**

**CONSENT OF ALL OWNERS**  
 If property is in the name of a company, position held in that company must be stated & company seal (if one) fixed here.



I/we hereby consent to the making of this application and I/we understand that it will be necessary for Council staff to enter and inspect the property, the subject of this application to ensure compliance with the provisions of the Environmental Planning and Assessment Act 1979, as amended and the Regulations thereunder and with the approved plans and specifications.

Therefore, I/we give approval for Council staff to enter and inspect the property during the approval process; during construction and until such time as all of the work has been completed to Council's satisfaction.

NAME (print full names)	SIGNATURE	DATE
Mr Geoff Hander, Deputy General Manager Perilya Broken Hill Limited		28 Sept 2016

ADDRESS: Note: Approval from DPI - Crown Lands is reqd  
required under Clause 14 of Schedule 4 of  
 CITY/TOWN: The Mining Act 1992                      POSTCODE: \_\_\_\_\_  
 PHONE - Private: \_\_\_\_\_                      Business: \_\_\_\_\_



STATEMENT OF ENVIRONMENTAL EFFECTS  
 Report No. 801/04

PERILYA BROKEN HILL LIMITED  
 Potosi Mine

<p style="text-align: center;"><b>AND</b></p> <p><b>APPOINTMENT OF PRINCIPAL CERTIFYING AUTHORITY (PCA)</b></p> <div style="border: 1px solid black; padding: 2px; width: fit-content;"> <p style="font-size: small;">If appointing Broken Hill City Council as PCA</p> </div>	<p style="text-align: center;"><b>AND</b></p> <p><input type="checkbox"/> <b>Principal Certifying Authority (PCA) Appointment</b> (Tick box if appointing BHCC – for CC/CDC only)</p> <p>I/we appoint Broken Hill City Council as the PCA, in accordance with the requirements of the Environmental Planning &amp; Assessment Act, in relation to this development.</p> <p><b><u>The role of the PCA is generally to issue the Construction / Complying Development Certificate and carry out inspections in relation to this development</u></b></p>
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<p><b>Section 7</b></p> <p><b>BUILDER/OWNER BUILDER &amp; PLUMBER INFORMATION (if known)</b></p>	<p><b>Where Building and/or Plumbing Works are to be carried out:</b></p> <p>Are you an owner-builder?</p> <p><input type="checkbox"/> Yes</p> <p style="margin-left: 40px;">Owner/builder permit required if value of work over \$5,000 and residential work being carried out</p> <p><input type="checkbox"/> No</p> <p style="margin-left: 40px;">Will the work be carried out by a licensed builder? Yes/No</p> <p>Builders Name: _____ Licence No: _____</p> <p>Address: _____</p> <p>E-Mail Address: _____</p> <p>PHONE - Business: _____</p> <p>Mobile: _____ Fax: _____</p> <p><b>RESIDENTIAL WORK ONLY:</b>              Have you attached to this application evidence that the licensed person is insured to carry out this type of work? (Home Warranty Insurance if value of work is over \$20,000)</p> <p style="text-align: center;">Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p><b>PLUMBER</b></p> <p>Name: _____ Licence No: _____</p> <p>Address: _____</p> <p>Phone (Business): _____ Fax: _____</p> <p><b>Plumbing work to be carried out: (tick appropriate boxes)</b></p> <p><input type="checkbox"/> Water      <input type="checkbox"/> Sanitary Plumbing      <input type="checkbox"/> House Drainage</p> <p><input type="checkbox"/> Stormwater      <input type="checkbox"/> Aerated Septic Tank      <input type="checkbox"/> Septic Tank</p>
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Page 5

A2-7

PERILYA BROKEN HILL LIMITED  
 Potosi Mine

STATEMENT OF ENVIRONMENTAL EFFECTS  
 Report No. 801/04

**SECTIONS 8 & 9 TO BE COMPLETED FOR DEVELOPMENT APPLICATIONS ONLY**

<p><b>Section 8</b></p> <p><b>INTEGRATED DEVELOPMENT</b></p>	<p>Is this application for Integrated Development?                  Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p><b>LIST OTHER APPROVALS REQUIRED TO BE OBTAINED</b></p> <p>Fisheries Management Act 1994</p> <p><input type="checkbox"/> s 144      <input type="checkbox"/> s 201      <input type="checkbox"/> s 205      <input type="checkbox"/> s 219</p> <p>Heritage Act 1977    <input type="checkbox"/> s 58</p> <p>Mine Subsidence Compensation Act 1961      <input type="checkbox"/> s 15</p> <p>National Parks and Wildlife Act 1974      <input type="checkbox"/> s 90</p> <p>Protection of the Environment Operations Act      <input type="checkbox"/> s 43</p> <p>Rivers and Foreshores Improvement Act 1948      <input type="checkbox"/> Part 3A</p> <p>Roads Act 1993      <input type="checkbox"/> s 138</p> <p>Waste Minimisation and Management Act 1995      <input type="checkbox"/> s 44</p> <p>Water Act 1912</p> <p><input type="checkbox"/> s 10      <input type="checkbox"/> s 13A      <input type="checkbox"/> s 18F      <input type="checkbox"/> s 20B</p> <p><input type="checkbox"/> s 20CA      <input type="checkbox"/> s 20L      <input type="checkbox"/> s 116      <input type="checkbox"/> Part 8</p>
<p><b>Section 9</b></p> <p><b>ENVIRONMENTAL IMPACT</b></p>	<p><input type="checkbox"/> an environmental impact statement (EIS) is attached</p> <p><input checked="" type="checkbox"/> a statement on environmental effects is attached</p> <p><input type="checkbox"/> the proposed development is considered to have negligible effect</p>

STATEMENT OF ENVIRONMENTAL EFFECTS  
*Report No. 801/04*

PERILYA BROKEN HILL LIMITED  
*Potosi Mine*

## Appendix 3

# Class 2 – Heavy Vehicle Authorisation Permit

(Total No. of pages including blank pages = 8)



R.W. CORKERY & CO. PTY. LIMITED

A3-1

**PERILYA BROKEN HILL LIMITED**  
*Potosi Mine*

**STATEMENT OF ENVIRONMENTAL EFFECTS**  
*Report No. 801/04*

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STATEMENT OF ENVIRONMENTAL EFFECTS  
Report No. 801/04

PERILYA BROKEN HILL LIMITED  
Potosi Mine



Permit Number

17462

### Class 2 – Heavy Vehicle Authorisation Permit

#### Heavy Vehicle National Law

This Permit is issued under the provisions of *Section 143 of the Heavy Vehicle National Law Act 2012* for the operation of a Class 2 vehicle (as defined in this Permit) subject to the conditions set out in this Permit and any attachments.

#### Heavy Vehicle (Mass, Dimension and Loading) National Regulation

This Permit is issued under the provisions of *Section 20 of the Heavy Vehicle (Mass, Dimension and Loading) National Regulation* for the operation of a heavy vehicle at Higher Mass Limits (as defined in this Permit) subject to the conditions set out in this Permit and any attachments.

#### Permit details

Road Train

Select type:

Road Train operating at Higher Mass Limits

#### This Permit is issued to

Basin Sands Logistics

#### Address

23 Kanandah Place

Broken Hill NSW

Postcode 2880

#### Description of vehicle combination

30.0m Road Train with Tri-Axle Dolly

#### Issue period

From

01/07/2015

To

30/06/2019



A3-3

PERILYA BROKEN HILL LIMITED  
Potosi Mine

STATEMENT OF ENVIRONMENTAL EFFECTS  
Report No. 801/04



Permit Number

17462

Trip details

Turn by turn description  Area of operation

**BROKEN HILL CITY COUNCIL**

Menindee Road, Broken Hill ( Between Barrier Highway and Crystal Street)  
Crystal Street, Broken Hill (Between Menindee Road and Silver City Highway)  
Gypsum Street, Broken Hill (Between Silver City Highway and Perilya mine site)

Road Conditions

N/A

Travel Conditions

N/A

Vehicle Conditions

N/A

Other Conditions

The Road Train Combination must operate in accordance with the National Class 2 Heavy Vehicle Road Train Authorisation (Notice)

When operating at Higher Mass Limits the vehicle must comply with the conditions in Schedule 5 of the Heavy Vehicle (Mass, Dimension and Loading) National Regulation

The driver of the heavy vehicle who is driving a vehicle that is subject to a permit issued under the HVNL must keep a copy of the permit for the exemption in the driver's possession.

The driver or operator of a heavy vehicle being used on a road that is subject to a permit issued under the HVNL must not contravene a condition of the permit.

The driver or operator must comply with the provisions of the Heavy Vehicle (Mass, Dimension and Loading) National Regulation unless anything contrary is applied within this permit.

It is an offence to operate a vehicle at a mass limit greater than indicated by an official traffic sign.

STATEMENT OF ENVIRONMENTAL EFFECTS  
Report No. 801/04

PERILYA BROKEN HILL LIMITED  
Potosi Mine



Permit Number

17462

Declaration

Delegate of the National Heavy Vehicle Regulator

Signed:

Peter Caprioli  
Director Heavy Vehicle Access and Standards

Dated: 01/07/2016

Attachments No  Yes  Specify

N/A

**Disclaimer:**

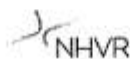
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END OF DOCUMENT



A3-5

PERILYA BROKEN HILL LIMITED  
Potosi Mine

STATEMENT OF ENVIRONMENTAL EFFECTS  
Report No. 801/04



Permit Number

15257

### Class 2 – Heavy Vehicle Authorisation Permit

#### Heavy Vehicle National Law

This Permit is issued under the provisions of *Section 143 of the Heavy Vehicle National Law Act 2012* for the operation of a Class 2 vehicle (as defined in this Permit) subject to the conditions set out in this Permit and any attachments.

#### Heavy Vehicle (Mass, Dimension and Loading) National Regulation

This Permit is issued under the provisions of *Section 20 of the Heavy Vehicle (Mass, Dimension and Loading) National Regulation* for the operation of a heavy vehicle at Higher Mass Limits (as defined in this Permit) subject to the conditions set out in this Permit and any attachments.

#### Permit details

B-Double  Select type: B-double operating at Higher Mass Limits

#### This Permit is issued to

Basin Sands Logistics

#### Address

23 Kanandah Place

Broken Hill, NSW

Postcode 2880

#### Description of vehicle combination

25m B-Double

#### Issue period

From

03/03/2016

To

02/03/2019



STATEMENT OF ENVIRONMENTAL EFFECTS  
Report No. 801/04

PERILYA BROKEN HILL LIMITED  
Potosi Mine



Permit Number

15257

**Trip details**

Turn by turn description  Area of operation

**Start:** Silver Peak Road, Broken Hill NSW  
**Finish:** Perilya Mine Site via Gypsum Street, Broken Hill NSW

**Turn by turn description:**

Barrier Highway, Argent Street, Menindee Road, Crystal Street, South Road, Gypsum Street

**Road Conditions**

N/A

**Travel Conditions**

N/A

**Vehicle Conditions**

N/A

**Other Conditions**

The B-double combination must operate in accordance with the *National Class 2 Heavy Vehicle B-Double Authorisation (Notice)*

A B-double may be up to 26m long provided the vehicle meets *Schedule 6 Section 3 (3) of the Heavy Vehicle (Mass, Dimension and Loading) National Regulation*.

When operating at Higher Mass Limits the vehicle must comply with the conditions in *Schedule 5 of the Heavy Vehicle (Mass, Dimension and Loading) National Regulation*

The driver of the heavy vehicle who is driving a vehicle that is subject to a permit issued under the HVNL must keep a copy of the permit for the exemption in the driver's possession.

The driver or operator of a heavy vehicle being used on a road that is subject to a permit issued under the HVNL must not contravene a condition of the permit.

The driver or operator must comply with the provisions of the *Heavy Vehicle (Mass, Dimension and Loading) National Regulation* unless anything contrary is applied within this permit.

It is an offence to operate a vehicle at a mass limit greater than indicated by an official traffic sign.



A3-7

PERILYA BROKEN HILL LIMITED  
Potosi Mine

STATEMENT OF ENVIRONMENTAL EFFECTS  
Report No. 801/04



Permit Number

15257

**Declaration**

Delegate of the National Heavy Vehicle Regulator

Signed:

Peter Caprioli  
Director Heavy Vehicle Access and Standards

Dated: 03/03/2016

Attachments No  Yes  Specify

N/A

**Disclaimer:**

The National Heavy Vehicle Regulator (NHVR) accepts no liability for any errors or omissions and gives no warranty or guarantee that the material, information, maps or publications made accessible are accurate, complete, current or fit for any use whatsoever. The information contained within the NHVR Journey Planner online map system is subject to change without notice.

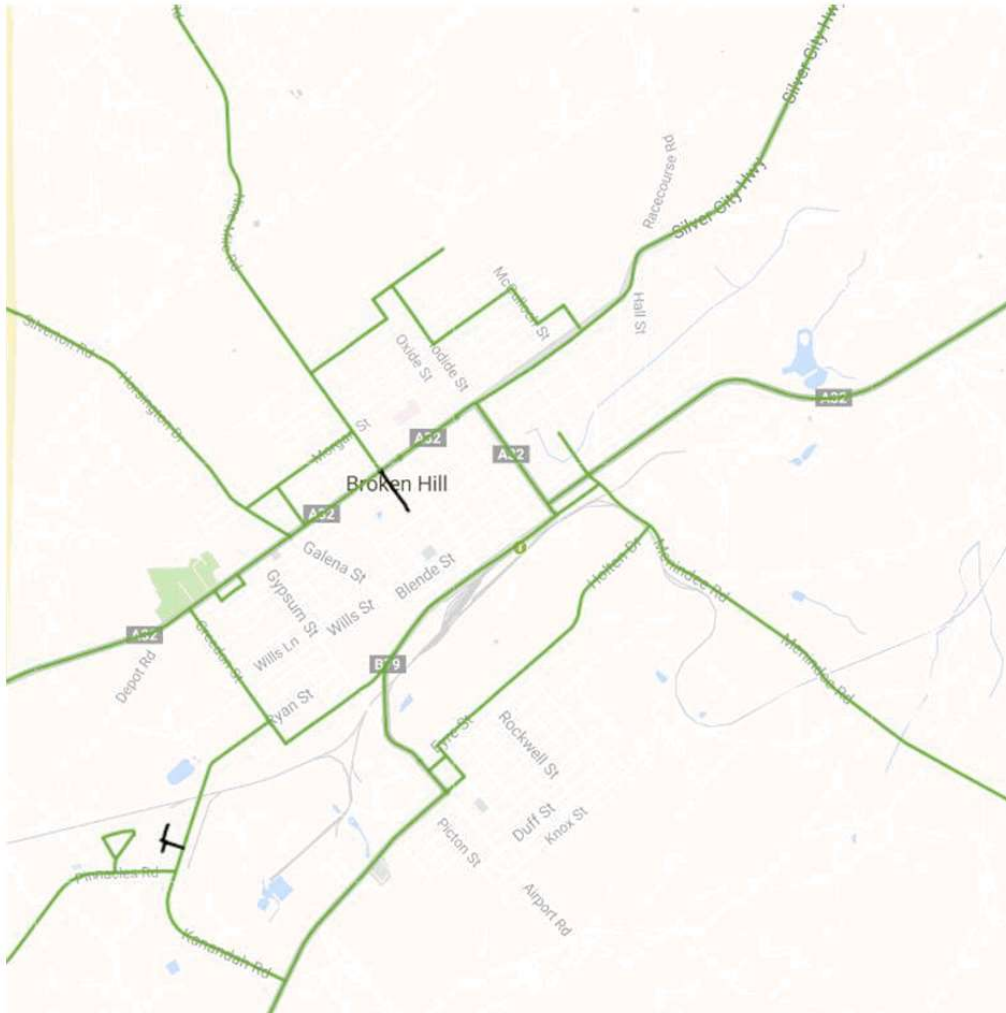
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END OF DOCUMENT

RMS Approved A-double road train routes through and around Broken Hill



ORDINARY MEETING OF THE COUNCIL

January 30, 2017

**ITEM 14**

BROKEN HILL CITY COUNCIL REPORT NO. 14/17

SUBJECT: WESTERN DIVISION COUNCILS OF NSW ANNUAL CONFERENCE, 26-28 FEBRUARY 2017, DARETON 11/173

**Recommendation**

1. That Broken Hill City Council Report No. 14/17 dated January 30, 2017, be received.
2. That Council endorses that its two (2) Western Division Councillor Delegates (Mayor Turley and Deputy Mayor Gallagher) and Councillor Browne be Council's representatives to attend the 2017 Western Division Councils of NSW Annual Conference sponsored by Wentworth Shire Council and held in Dareton, 26-28 February 2017.

**Executive Summary:**

The 2017 Western Division Councils of NSW Annual Conference will be held in Dareton, 26-28 February 2017.

Council previously resolved (Minute Number 44215) that Councillor Attendance at Conferences be determined by Council on a case by case basis. As such, this report is presented to Council to consider attendance.

**Report:**

The Wentworth Shire Council is hosting the 2017 Western Division Councils of NSW Annual Conference which will be held at the Coomealla Memorial Sporting Club in Dareton.

The Western Division Councils of NSW represent the 11 local government areas of the Western Region of NSW, being Balranald Shire, Walgett Shire, Moree Plains Shire, Lachlan Shire, Cobar Shire, Central Darling Shire, Carrathool Shire, Broken Hill City, Brewarrina Shire, Burke Shire and Wentworth Shire Councils. Representatives of these councils meet three times a year to discuss issues, lobby governments and promote the Division. A Conference is held annually in one of the Local Government Areas.

The specific agenda for the conference has yet to be outlined. Motions for the conference were due by 17 February 2017. Council submitted a motion seeking the Division's support for the sustainable future of the Darling River and Menindee Lakes.

Council has two Western Division Delegates, being Mayor Darriea Turley and Deputy Mayor David Gallagher and due to the proximity of Wentworth to Broken Hill, all Councillors were invited to express their interest to attend; Councillor Brown indicated that she wished to

attend. As the Conference is being held only days after the February Council Meeting, travel arrangements for the three delegates to attend the Conference have already been made in order to secure their conference registration and accommodation.

This report seeks Council's endorsement of Council's the Mayor, Deputy Mayor and Councillor Browne to attend the 2017 Western Division Councils of NSW Conference.

**Strategic Direction:**

Key Direction: 4. Our Leadership  
 Objective: 4.2 Our leaders make smart decisions  
 Function: Leadership & Governance  
 DP Action: 4.2.1.13 Accept opportunities to attend training and events that provide value through information, ideas and solutions that add value to our community

**Relevant Legislation:**

Nil

**Financial Implications:**

Conference Registration Fees	\$400.00/person
3 nights accommodation	\$390.00/person (approx)

Travel to the conference would be via car, and the usual reimbursement of travel expenses will occur as per Council's Travel Policy and Councillor Support Policy.

**Attachments**

1. 2017 Western Division Councils of NSW Conference - Conference Papers 3 Pages

JAMES RONCON  
GENERAL MANAGER



Western Division Councils of NSW  
Annual Conference 2017

Innovate | Collaborate | Lead

26 – 28 February 2017



2017 CONFERENCE PACKAGE			
<b>Sunday Evening: Welcome Reception in Wentworth, River Cruise &amp; Dinner</b>			
Time: 6:15pm – 8:30pm <u>Cruise Inclusions:</u> Nibbles <u>Dinner Inclusions:</u> 2-Course Meal & Drinks			
Additional Tickets for Partners: \$60			
<b>Monday: Conference Day One, Coomealla Memorial Sporting Club, Silver City Highway, Dareton</b>			
Registration: 7:30am – 8:00am (All attendees must register)			
Time: 8:00am – 5:00pm <u>Inclusions:</u> Conference Sessions, Morning & Afternoon Tea, Lunch, & Conference Satchel			
<b>Monday Evening: Conference Gala Dinner at the Coomealla Memorial Sporting Club, Dareton</b>			
Time: 7:00pm - -10:00pm <u>Inclusions:</u> Drinks, 3-Course Meal & Entertainment			
<b>Tuesday: Conference Day Two at the Coomealla Memorial Sporting Club, Dareton</b>			
Time: 8:00am – 1:00pm <u>Inclusions:</u> Conference Sessions, Morning Tea & Lunch			
REGISTRATION FORM			
Delegates Registration Fee for the 2017 Conference is \$450.00 payable by 20 February 2017 Delegates who register and pay before 16 February 2017 will be entitled to the discounted rate of \$400.00			
<b>Name of Council / Organisation:</b>			
<b>Delegate:</b>	Dietary Requirements:		\$
<b>Partner:</b>	Dietary Requirements:		\$
	Welcome Reception <input type="checkbox"/>	Conference Dinner <input type="checkbox"/>	
<b>Total amount paid (All charges include GST):</b>			<b>\$</b>
PAYMENT DETAILS (please select)			
<input type="checkbox"/> EFT – Transfer (preferred)	Name: Wentworth Shire Council	BSB: 633-000	A/C: 108992090
REFERENCE ON TRANSACTION: WDC & Business Name		DATE OF TRANSFER: -- / -- / ----	
<input type="checkbox"/> CREDIT CARD	Mastercard / Visa (please circle)	Card Number: ---- / ---- / ---- / ----	
CREDIT CARD EXPIRY: -- / --		CREDIT CARD CCV: ---	
<input type="checkbox"/> CHEQUE – Please make payable to “Wentworth Shire Council”			
For further information or to lodge registration forms:			
Peter Kozlowski General Manager 2017 Western Division Councils NSW Conference PO Box 81, WENTWORTH NSW 2648		Tel: 03 5027 5027 Fax: 03 5027 5000 Email: <a href="mailto:Council@wentworth.nsw.gov.au">Council@wentworth.nsw.gov.au</a>	
CANCELLATION POLICY			
Cancellations received before the 17 <sup>th</sup> February 2017 will be entitled to a full refund of all monies, less a \$100.00 administration fee. After that date, no refunds will be granted but substitute delegates are encouraged.			
Cancellations must in writing and forwarded to Peter Kozlowski.			



## Western Division Councils of NSW Annual Conference 2017

Innovate | Collaborate | Lead

26 – 28 February 2017



### WELCOME TO THE WENTWORTH REGION

#### Australia's Murray-Darling Heartland

Wentworth Shire invites you to come and experience our region's culture, heritage and friendly, welcoming communities.

Located on the border of South Australia and Victoria, the Wentworth Region offers unique natural landscapes, over 40,000 years of living culture, major events, and a variety of sporting and fishing opportunities.



Considered the gateway to Outback NSW, you can explore the best of Australia's majestic Murray and Darling Rivers, the outback and a world heritage landscape at Lake Mungo from one place. Take a journey along our rivers to Wentworth, Dareton, Buronga, Gol Gol, and Pooncarie to see what each of these towns has to offer.

Food and wine, shopping, cultural heritage sites, golfing, and fishing opportunities await you. In addition, a number of commercial houseboats operators also offer our visitors a choice of accommodation allowing you to wake up to the sounds of the rivers.

Wentworth Shire thanks you visiting our region and hopes you take the chance to explore all we have to offer.

RESERVED ACCOMMODATION		
Tentative reservations for the Western Division Councils Conference have been made with the following two businesses. Delegates are required to make their own accommodation arrangements. When booking your accommodation, please state that it is for the <u>Western Division Conference</u> . Tentative reservations will be <u>cancelled</u> after the 12th of February 2017		
ACCOMMODATION	CONTACT DETAILS	GENERAL INFORMATION
Coomealla Club Motel & Caravan Park Resort	<b>Contact:</b> Brian & Corinna Wakefield <b>Address:</b> 1150 Silver City Highway, Dareton <b>Tel:</b> 1800 854 737 Email: <a href="mailto:resort@coomeallaClub.com.au">resort@coomeallaClub.com.au</a> Web:	Located a short distance from the Coomealla Club and in close proximity to the Murray River
Wentworth Grande Resort	<b>Contact:</b> David Gerden <b>Address:</b> 61-79 Darling St, Wentworth <b>Tel:</b> (03) 5027 2225 <b>Fax:</b> (03) 5027 2235 Email: <a href="mailto:info@wentworthgranderesort.com.au">info@wentworthgranderesort.com.au</a> Web: <a href="http://www.wentworthgranderesort.com.au">http://www.wentworthgranderesort.com.au</a>	Situated on the banks of the Darling River and a short stroll to Wentworth's dining and retail businesses.





Western Division Councils of NSW  
Annual Conference 2017

Innovate | Collaborate | Lead

26 – 28 February 2017



**FURTHER ACCOMMODATION LISTING**

For your convenience find below a list of hotel & motel accommodation that is available in Wentworth. Further information about further accommodation options in Wentworth and surrounding areas including Buronga, Gol Gol, Fort Courage and Pooncarie is available by contacting the Visitor Information Centre on 03 5027 5080

ACCOMMODATION	CONTACT DETAILS
Central Motor Inn	<b>Contact:</b> Val <b>Address:</b> Adams Street, Wentworth <b>Tel:</b> 1800 337 030
Darling Junction Motor Inn	<b>Contact:</b> Kris & Bruce Thompson <b>Address:</b> Cnr Armstrong Ave & Silver City Hwy, Wentworth <b>Tel:</b> (03) 5027 3636
Royal Hotel Motel	<b>Contact:</b> Steve & Sandra Lorincz <b>Address:</b> 41 Darling St, Wentworth <b>Tel:</b> (03) 5027 3005
Sportsman Inn Motel	<b>Contact:</b> Sue Hodges <b>Address:</b> 120 Adams St, Wentworth <b>Tel:</b> (03) 5027 3584
Two Rivers Motel	<b>Contact:</b> Lorraine & Colin Hollett <b>Address:</b> Adams St, Wentworth <b>Tel:</b> (03) 5027 3268
Wentworth Club Motel	<b>Contact:</b> Lorraine & Colin Hollett <b>Address:</b> Adams St, Wentworth <b>Tel:</b> (03) 5027 3535

**HOUSEBOATS**

Get a group together and wake-up to the sounds and sights of the Murray or Darling Rivers while here. Contact the Vessel Owners for details.

ACCOMMODATION	CONTACT DETAILS
Adelora Houseboats	<b>Contact:</b> Robert & Kirsten Verstappen <b>Address:</b> 44 Cadell St, Wentworth <b>Tel:</b> 1800 854 737
Drifter Houseboat Holidays	<b>Contact:</b> Ted & Jayne O'Shannessy <b>Address:</b> 32 Cadell St, Wentworth <b>Tel:</b> (03) 5027 3325
Murray Darling Houseboats	<b>Contact:</b> Trevor & Kerrol Smith <b>Address:</b> Lot 6/58 Wentworth St, Wentworth <b>Tel:</b> (03) 5027 3235



ORDINARY MEETING OF THE COUNCIL

February 1, 2017

**ITEM 15**

BROKEN HILL CITY COUNCIL REPORT NO. 15/17

SUBJECT:                    LOCAL GOVERNMENT NSW TOURISM CONFERENCE                    11/304

**Recommendation**

1. That Broken Hill City Council Report No. 15/17 dated February 1, 2017, be received.
2. That Council determine Councillor attendance at the LGNSW Tourism Conference to be held 12-14 March 2017 in Taree and Manning Valley.

**Executive Summary:**

The 2017 LGNSW Tourism Conference will be held in the Taree and Manning Valley region from 12-14 March 2017.

Council previously resolved (Minute Number 44215) that Councillor attendance at conferences be determined by Council on a case by case basis. As such, this report is presented to Council to consider attendance.

Attendance at such Conferences should be considered as professional development opportunities for Councillors.

**Report:**

The 2017 Local Government NSW Tourism Conference will be held in the Manning Valley region from 12-14 March 2017 at the Manning Entertainment Centre in Taree. The theme of the Conference is "Tourism is Everyone's Business". The Conference is staged by local government for local government and along with the networking opportunities that such a conference offers, participants will learn the latest innovations in tourism from senior industry executives and guest speakers who are experts in their tourism fields.

The Conference also offers an optional AVIC Summit which will cover the following topics:

- The NSW Visitor Information Servicing Report and research by Destination NSW
- Case Study – How do you manage a VIC in a newly merged council region?
- Innovation in visitor servicing – opportunities for local councils

The Topic Streams of the Conference proper will include:

- Inclusive tourism – how to make your destination accessible, building an inclusive culture and how to market to the target audience
- Developing and improving indigenous tourism and product
- Maximising the economic benefits of emerging market segments

- Understanding the needs of nature tourists and how to grow this sector in your area
- Leading your community to enjoy tourism and events
- Activating and sharing art, culture and heritage

Minister's addresses by:

- The Hon Stuart Ayres, Minister for Trade, Tourism and Major Events
- The Hon John Ajaka MLC, Minister for Ageing, Disability Services and Multiculturalism

Keynote presentation by:

- Simonne Shepherd, General Manager, Industry Partnerships and Government Policy, Destination NSW.

Other topics and highlights of the conference include:

- Latest research on tourism spend by local government nationally, presented by David Sheldon, Chair, Australian Regional Tourism Network in collaboration with the ALGA
- Panel discussion on major conference themes and trends with industry experts
- Overview of what makes the region great

The conference program also offers four relevant site tours to choose from and three concurrent topic streams to attend, two of the topic streams being "Art, Heritage and Culture" and "Environment and Nature Tourism" would be of particular interest to Council.

### Strategic Direction:

Key Direction: 2. Our Economy  
Objective: 2.2 We are a destination of choice and provide a real experience that encourages increased visitation  
Function: Tourism and Culture  
DP Action: 2.2.1.2 Continue to work collaboratively with Inland NSW, Destination NSW and local operators to develop and implement future marketing and promotional initiatives

Key Direction: 4. Our Leadership  
Objective: 4.2 Our leaders make smart decisions  
Function: Leadership & Governance  
DP Action: 4.2.1.13 Accept opportunities to attend training and events that provide value through information, ideas and solutions that add value to our community

### Relevant Legislation:

Nil

### Financial Implications:

The financial implication to Council is dependent on flight and accommodation availability, and the specific conference package selected.

Package prices and inclusions are detailed in the Conference Program attached.

The following costs include attendance at the AVIC Summit

Registration/person	\$753
Group Registration – 3 people	\$2160
Accommodation/person/night	\$240 (up to a maximum of)
Travel (return flights to Taree via Sydney)/person	\$1450

Plus the usual reimbursement of travel expenses will occur as per Council's Travel Policy and Councillor Support Policy.

### **Attachments**

1. LGNSW Tourism Conference brochure and draft program 11 Pages

JAMES RONCON  
GENERAL MANAGER



# REGISTRATION TOURISM CONFERENCE 2017

TOURISM IS EVERYONE'S BUSINESS  
12-14 March 2017  
Manning Entertainment Centre, Taree



LGNSW 888 AG

Co-hosted by



Official partner



Elite sponsor



Government sponsor



## DESTINATION TAREE AND MANNING VALLEY

### **Welcome to the Manning Valley, home of the Biripi and Worimi people.**

The Manning Valley is a regional area renowned for its semi-rural lifestyle, pristine landscapes and national parks, unique natural features and the character and heritage of local towns.

Cultural intrigue, world-class beaches and charming regional townships await visitors.

Tourists and visitors can pass their days on beautiful beaches surfing, swimming, diving and kayaking or head to one of the

26 seaside and hinterland towns and villages. The region features a variety of tea rooms, cosy cafes, country pubs and galleries, tea-shops, cafes and colourful arts and crafts and vintage shops.

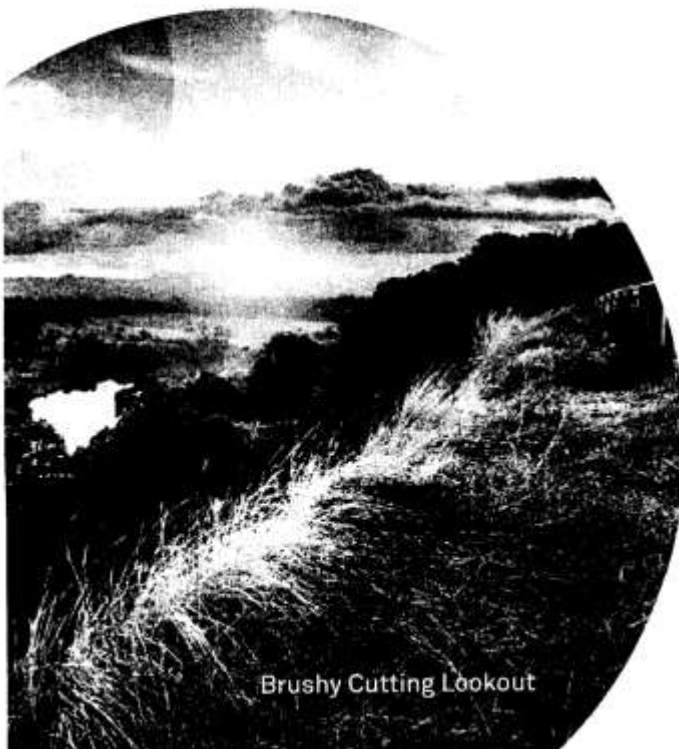
Locals and tourists can enjoy 45 kilometres of spectacular coastline meeting up with rustic countryside and adventurous mountain trails. The Manning Valley offers nine stunning national parks and the only double delta river system in Australia, with two entrances to the ocean.

### 5 REASONS YOU SHOULD ATTEND

1. The conference is staged by local government for local government
2. Take home the latest tourism news, thinking and ideas to share with your team
3. Learn from senior industry executives and speakers who are experts in their fields
4. Be inspired to create new solutions to your tourism challenges
5. Network with peers and industry experts

### PROGRAM HIGHLIGHTS

- > Opening address from Stuart Ayres MP, Minister for Trade, Tourism and Major Events
- > Address by The Hon John Ajaka MLC, Minister for Ageing, Disability Services and Multiculturalism
- > Keynote presentation by Simone Shepherd, General Manager, Industry Partnerships and Government Policy, Destination NSW
- > Latest research on tourism spend by local government nationally, presented by David Sheldon, Chair, Australian Regional Tourism Network in collaboration with the Australian Local Government Association
- > Panel discussion on major conference themes and trends with industry experts
- > Overview of what makes the region great



Brushy Cutting Lookout



Cattai Wetlands

**TOPIC STREAMS**

- > Inclusive tourism – sponsored by the Department of Family and Community Services
- > Environment and nature tourism – sponsored by the NSW National Parks & Wildlife Service
- > Art, heritage and culture – sponsored by the Heritage Near Me program, Office of Environment and Heritage

**SITE VISITS**

Monday 13 March, 2.00pm – 5.00pm

**Site visit 1: Aboriginal connections**

Join this unique tour and explore the Manning Valley's rich Aboriginal heritage and culture with local father and son, Russell and Jeremy Saunders. You'll visit Saltwater National Park, which has special significance for the local Biripi community. Experience traditional sand art and stroll along the Five Islands walking track where traces of the region's rich Aboriginal history can be found in scarred trees, middens and fish traps.

**Site visit 2: Cattai Wetlands**

What was once farmland suffering the effects of acid sulfate soils, the award-winning Cattai Wetlands is now an amazing coastal wetland, providing sanctuary for over 180 species of birds, kangaroos and wallabies.

While the primary goal in rehabilitating the wetland was to improve the water quality of the Manning River, a range

of other environmental benefits have been achieved. You'll learn about balance between environmental and tourism outcomes, future planning, achievements and awards.

**Site visit 3: Developing tourism product**

This tour starts at the Manning Entertainment Centre with a presentation on their destination management plan, its challenges and outcomes leading to new tourism product. You'll then travel to Taree Airport to see the upgrades that have taken place thanks to much needed grant funding. Upgrades include an interactive touch table that allows tourists to explore what the Manning Valley has to offer, point of sale displays, REX/Library partnerships, along with airport facility advancements. From the airport, you'll travel to the Taree Hockey Complex to be inspired by the importance of sport tourism in regional areas.

**Site visit 4: Enabling business**

Travel by bus to Taree's Council Chambers to hear from Senior Strategic Planner, Sue Calvin, about how to relax red tape and create a self-regulated approach to welcoming tourism as everyone's business. Learn about how Council's Vibrant Spaces program is encouraging local businesses to inject new life into our town centres. The program allows local businesses to use footpaths free of charge in return for

innovative thinking and a common sense approach to adding colour, products, chairs and tables. This encourages people to stop, shop and dine, which benefits local businesses and tourism. You will engage with local business owners and then head to the Manning Regional Art Gallery to enjoy the latest exhibition on display.

#### AVIC SUMMIT

This optional session on the first day of the conference will be facilitated by Mark Greaves from The Tourism Group which is newly managing the AVIC program in NSW. The session will feature information on new research completed with Destination NSW and Tourism Research Australia. MidCoast Council will present a case study on how an amalgamated council has amended its Destination Marketing Plan for its region. TRC Tourism will present innovation in visitor servicing with insights into Tasmania and offshore destinations and Shoalhaven City Council will present on applying inclusive principles across tourism initiatives.

[Download the program from the LGNSW website.](#)

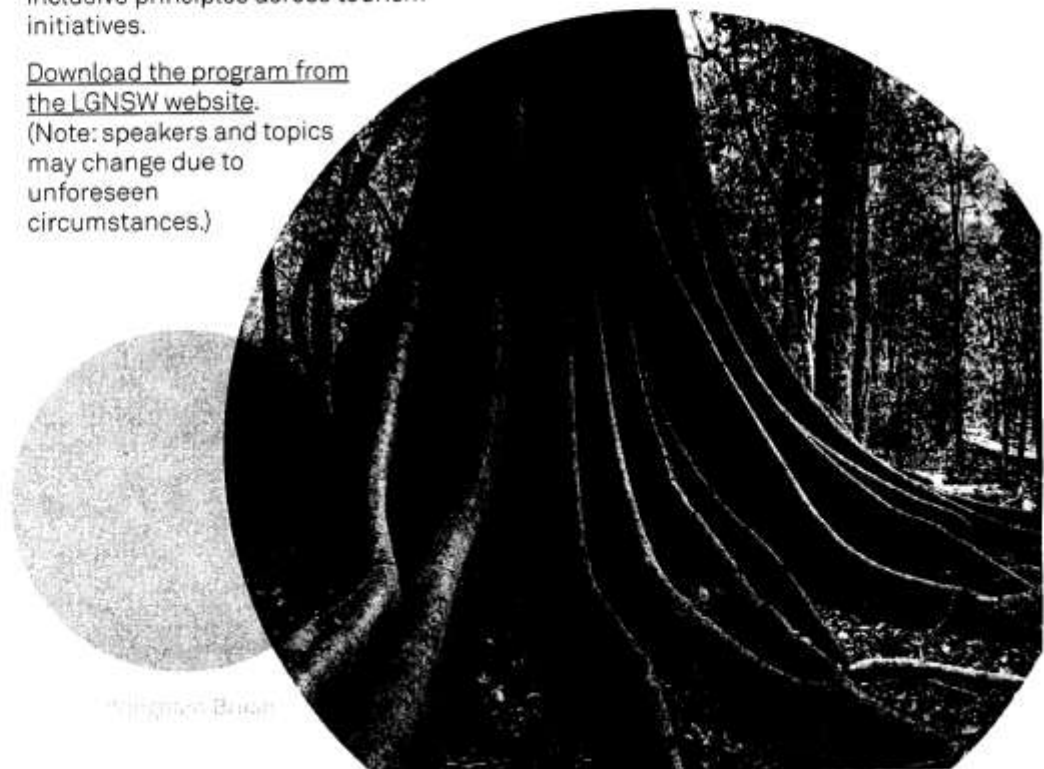
(Note: speakers and topics may change due to unforeseen circumstances.)

#### THE CONFERENCE VENUE AND ACCOMMODATION

The Manning Entertainment Centre presents the best performing arts and entertainment on the Mid North Coast, serving residents of the Manning Valley, Great Lakes, Gloucester and Camden Haven regions. It is an important asset for the region, regularly used by schools and other groups including the Taree Arts Council, Manning Valley Choral Society and Taree & District Eisteddfod.

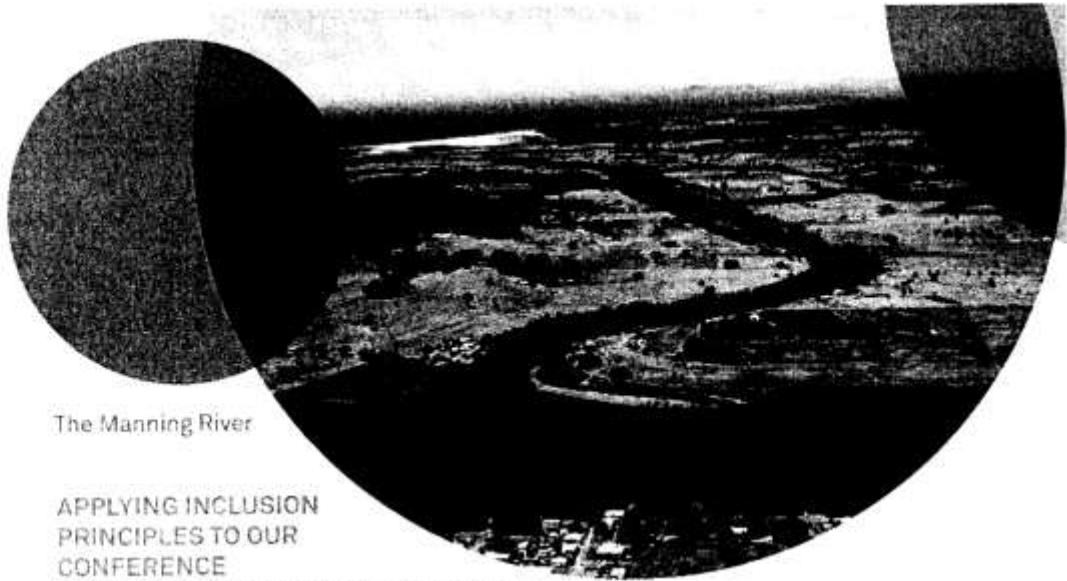
The Manning Valley boasts a variety of accommodation options, offering comfort and all the facilities you'll need during your stay. Bus transfers will pick up delegates at selected accommodation venues, for transportation to and from the main venues.

[See the LGNSW website for a list of accommodation options.](#) Book through the Taree Visitor Information Centre to secure your room and bus transfers.



Manning Bush





The Manning River

#### APPLYING INCLUSION PRINCIPLES TO OUR CONFERENCE

Inclusive tourism means that everyone feels welcome and is able to access the information they need to optimise their experience of any place they visit. Transport to - and key venues of - the conference meet guidelines for access for people using mobility aids. The main conference venue has hearing loops to all theatre seats and tactile (braille) signage on bathrooms.

Documents for the conference will be produced for the website in both pdf and word formats, photos will be captioned and font size will be 12 points or larger. Other aspects of the conference program include the involvement of local groups, the use of local suppliers for services and products, and providing training to local hospitality and events students. With the support of our partners and sponsors, the conference can keep its price-point at a level that makes it available to most groups and well below the cost of commercial conferences.

#### NETWORKING

Welcome reception, Sunday 12 March, 6.00pm – 9.00pm, Manning River Foreshore

The welcome reception will be held on the beautiful Manning River Foreshore at Queen Elizabeth Park, between Manning and Pulteney streets in Taree. The evening will begin with a unique

welcome to country by award winning local Biripi dancers. Enjoy canapés featuring the freshest and finest local produce, paired with a tasting of delicious regional wines. Listen to talented local musicians while watching dragon boats break the stillness of the glassy river.

Conference Dinner, Monday 13 March, 7.00pm – 10.30pm, The Winning Post Function Centre, Taree-Wingham Race Club

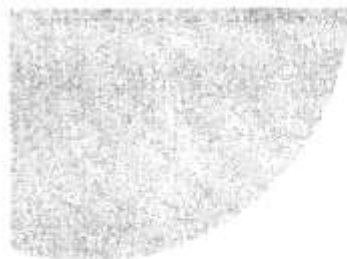
Transfer buses will take you to Wingham's Winning Post Function Centre for the conference dinner. Enjoy a welcome drink upon arrival outside the grandstand overlooking the racecourse, and take in the rural landscape as the sun sets. The evening will feature special guest speakers and entertainment provided by local artists.

#### SPONSORSHIP

If you are interested in sponsoring the conference, giving support or taking part in our trade display, please contact Teresa Bildstein on 02 9242 4031 or email [Teresa.Bildstein@lgnsw.org.au](mailto:Teresa.Bildstein@lgnsw.org.au)

LGNSW is committed to environmental sustainability at events and conferences. Please visit [lgnsw.org.au](http://lgnsw.org.au) for more information.





## REGISTRATION

Register online by Monday 22 February 2017 at [lgnsw.org.au](http://lgnsw.org.au)

Book before 18 January 2017 to access reduced early bird rates. Discounts are also offered for groups of three delegates to assist councils in sending teams.

REGISTRATION OPTIONS	Fee (incl. GST) Members	Fee (incl. GST) Non-members
AVIC optional summit	\$120	\$240
AVIC optional summit with welcome reception	\$197	\$394
Early bird registration (by Monday 18 January 2017)	\$583	\$1,166
Early bird registration with AVIC summit (50% discount AVIC summit)	\$643	\$1,286
Group registration early bird (three people by Monday 18 January 2017)	\$1,650	\$3,300
Group registration early bird with AVIC summit	\$1,830	\$3,660
Conference registration standard rate (by Monday 22 February 2017)	\$693	\$1,386
Conference registration standard rate with AVIC (50% discount for summit)	\$753	\$1,506
Group registration standard rate (by Monday 22 February 2017)	\$1,980	\$3,960
Group registration standard rate with AVIC summit	\$2,160	\$4,320
Monday registration - day only (inclusive site visits)	\$330	\$660
Tuesday registration - day only	\$220	\$440
Welcome reception - extra tickets	\$77	\$154
Conference dinner - extra tickets (if available)	\$154	\$308

Cancellations prior to Monday 22 February will receive a full refund (less \$100 administration fee). Cancellations after Monday 22 February will receive no refund. However, registration can be transferred to another person.

LGNSW.ORG.AU



## Local Government NSW Tourism Conference 2017

"Tourism is everyone's business"

**SUNDAY 12 TO TUESDAY 14 MARCH 2017**  
**MANNING ENTERTAINMENT CENTRE, 33 Manning River Drive,**  
**Taree North**

### **DRAFT PROGRAM**

(As of 16 December 2016)

CO-HOSTED BY:

**MidCoast**  
Council

Sunday 12 March – AVIC SUMMIT		
12.00pm – 5.00pm	Exhibitors set up for trade exhibition	
1.00pm – 5.00pm	Registration at Manning Entertainment Centre	
2.00pm – 5.00pm	Optional AVIC Summit: Book separately on the registration forms \$120.00 per person	
1.30pm – 2.00pm	For all AVIC Network and tourism and operations staff and volunteers, this half day session is facilitated by The Tourism Group Pty Ltd – Light refreshments served	
2.00pm – 2.20pm	Introducing The Tourism Group	<b>Mark Greaves</b> , Managing Director, The Tourism Group
2.20pm – 2.50pm	DNSW presents the NSW Visitor Information Servicing Report and research by DNSW and TRA	<b>Peter Lipman</b> , Manager Visitor Services, Destination NSW
2.50pm – 3.15pm	Case study MidCoast Council – How do you manage a VIC in a newly merged council region?	<b>Donna Hudson</b> , Team Leader Tourism Events & Communication, MidCoast Council
3.15pm – 3.45pm	Innovation in visitor servicing – opportunities for local councils	<b>Janet Mackay</b> , Director TRC Tourism
3.45pm – 4.00pm	Afternoon Tea	
4.00pm – 4.25pm	Applying inclusive tourism principles across community initiatives, within council, across visitor services, events, advocacy and planning	<b>Coralie Bell</b> , Tourism Manager, Shoalhaven City Council
4.25pm – 5.00pm	Q&A with the audience	
From 5.00pm	Transfer bus at MEC to drop back to accommodation and loop to Welcome reception at Manning Quays in Manning Street, Taree	
6.00pm – 9.00pm	<b>Welcome reception</b> Welcome to MidCoast, <b>Glenn Handford</b> , Interim General Manager Welcome to Country: <b>Russell Saunders</b> , Elder of Biribi Tribe <i>Delegate registration will be available at this event</i>	

<b>Monday 13 March</b>		
<b>8.00am</b>	Trade exhibition opens	
<b>8.50am</b>	Introduction and housekeeping	<b>Gerry Gannon</b> , Master of Ceremonies
<b>9.00am – 9.10am</b>	Welcome to MidCoast and surrounds	<b>Cr John Turner</b> , Administrator, MidCoast Council
<b>9.10am – 9.20am</b>	Conference welcome and opening	<b>Cr Keith Rhoades AFSM</b> , President, LGNSW
<b>9.20am – 9.50am</b>	Opening of the conference Ministerial Address	<b>The Hon Stuart Ayres MP</b> Minister for Trade, Tourism and Major Events
<b>9.50am – 10.20am</b>	An update from Destination NSW including the outcomes of the Regional NSW review announced in July 2016	<b>Simonne Shepherd</b> , GM Industry Partnerships and Government Policy, Destination NSW
<b>10.30am – 10.50am</b>	Morning tea	
<b>10.50am – 11.20pm</b>	Keynote on collaboration between the Australian Local Government Association (ALGA) and Australian Regional Tourism Network (ARTN) Research results nationally on the local government spend on tourism	<b>David Sheldon</b> , Chair, Australian Regional Tourism Network
<b>11.20am – 12.20pm</b>	Tourism is Everyone's Business - Panel insights on key conference themes - new markets and product, economic impacts, and community involvement	<b>Wendy Hills</b> , Acting Director, Visitor Experiences Branch, Cultural Tourism, Office of Environment & Heritage, NSW National Parks & Wildlife Service; <b>Christian Hampson</b> , Manager Heritage Near Me Program, Office of Environment and Heritage, <b>Bill Forrester</b> , CEO, Travability on the economic impact of Inclusive Tourism programs
<b>12.20am – 12.50pm</b>	Jobs for local communities: Growing business through inclusive tourism	<b>The Hon John Ajaka MLC</b> Minister for Ageing, Disability Services and Multiculturalism
<b>12.50pm – 1.00pm</b>	Local Update on Garry O'Dell's research into event red tape and the Hunter Region of councils	<b>Garry O'Dell</b> , Doctoral Candidate Newcastle Business School Faculty of Business and Law University of Newcastle
<b>1.15pm – 2.00pm</b>	Lunch	

<b>2.00pm – 5.00pm</b>	<b>Site visits</b> Choose one of the options below	
	<b>Site Visit 1:</b> Aboriginal Connections. Visit Saltwater National Park, see the headland and the five islands walking track, traditional sand art and great storytelling	<b>Uncle Russ (Saunders)</b> , Biripi Elder and Jeremy Saunders, Local Site and Cultural Officer
	<b>Site Visit 2:</b> Cattai Wetlands. Tour this award winning wetlands and learn of the balance between environmental and tourism outcomes, future planning, achievements and awards	<b>Tanya Cross</b> , Team Leader Environmental Services, and <b>Bob MacDonald</b> , Environmental Officer, MidCoast Council, and <b>Linda Hall</b> , Area Zone Manager, NPWS
	<b>Site Visit 3:</b> Developing Tourism Product. This tour starts with a presentation at Manning Entertainment Centre on the challenges, outcomes and development of tourism product from their Destination Management Plan, followed by viewing Taree Airport upgrades resulting from grant funding, and on to the Taree Hockey Complex to be inspired by the importance of sports tourism in regional areas	<b>Donna Hudson</b> , Team Leader Tourism Events & Communication, MidCoast Council
	<b>Site Visit 4:</b> Enabling Business – Our vibrant spaces, bus from MEC to council chambers to hear from Sue Calvin, Senior Planner as to how to relax the red tape and create a self-regulated approach to welcoming tourism as everybody's business, walk and talk the main street, engage with business owners, visit Manning Valley Art Gallery for afternoon tea	<b>Sue Calvin</b> , Senior Planner, MidCoast Council
<b>7.00pm – 10.30pm</b>	<b>Conference dinner</b> The Winning Post Function Centre, Taree – Wingham Race Club (bus transfers from selected hotels from 6.30pm)	

<b>Tuesday 14 March</b>		
<b>8.00am</b>	Trade exhibition opens	
<b>8.55am</b>	Welcome to day two	<b>Gerry Gannon</b> , Master of Ceremonies
<b>9.00am</b>	Keynote on Marketing: getting the message out	<b>Jessica Quinlan</b> , Senior Sales Advisor, Destination Marketing, Tripadvisor (invited)

9.30am – 10.45am	<b>Understanding and communicating tourism benefits:</b> Panel on the economic benefits of emerging market segments and achieving cut-through in a crowded market place  Facilitated by <b>Gerry Gannon</b>	<b>Dr Helen Smith</b> , Naturally Accessible Project Officer, National Parks Association <b>John Huggins</b> , Director Brand and Communications, Indigenous Business Australia <b>Bill Forrester</b> , CEO, Travability, <b>Fiona Hamilton</b> , Team Leader Visitor Economy, City of Wagga Wagga, (invited)
10.45am – 11.15am	Morning tea	
11.15am – 12.15pm	<b>Concurrent topic stream 1 Inclusive tourism</b>	<b>Facilitated by Simon Watts</b> , Executive Director, Volunteering and Disability Inclusion, Department of Family and Community Services (FACS)
	The State of Play, the potential in the market, recent research results and business opportunities	<b>Bronwyn White</b> , Director, MyTravelResearch
	Building an inclusive culture – recognising the value of the market, communications, enabling your workforce, training, operations, and product development	<b>Bill Forrester</b> , CEO, Travability
	Newcastle inspiration for their DIAP informing visitor information	<b>Petria Jukes</b> , Community Development Facilitator, Newcastle City Council
12.15pm – 12.30pm	Open question and answer session: Inclusive tourism	
11.15am – 12.15pm	<b>Concurrent topic stream 2 National Parks – a key tourism asset</b>	Facilitated by <b>Jo Jewitt</b> , Visitor and Tourism Services Manager, NSW National Parks & Wildlife Services (TBC)
	Understanding the needs of nature tourists	<b>Lawrence Franklin</b> , Visitor Research Officer and Marketing Representative (TBC)
	Supporting partners in the delivery of outstanding visitor experiences; case studies including Bathurst City Council and their Hill End Event, and experience development in Great Lakes	<b>Christina Bullivant</b> , Acting Tourism and Partnerships Manager, Cultural Tourism, Office of Environment & Heritage, NSW National Parks & Wildlife Service
	Destination Marketing: A case study of the NPWS Young Adults Campaign	<b>David Annesley</b> , Marketing and Campaigns Manager, NPWS
12.15pm – 12.30pm	Open question and answer session: National Parks – a key tourism asset	

<b>11.15am – 12.15pm</b>	<b>Concurrent topic stream 3 Art, heritage and culture</b>	Facilitated by <b>Christian Hampson</b> , Manager, Heritage Near Me, Heritage Division, Office of Environment and Heritage
	Developing indigenous tourism (product development, consultation and storytelling)	<b>Dwayne Bannon-Harrison</b> , Director, Ngaran Ngaran Culture Awareness
	Case Study (TBC)	(TBC)
	Activating and sharing heritage including customer research results, digital interaction and case studies resulting from grant funding	<b>Christian Hampson</b> , Manager, Heritage Near Me, Heritage Division, Office of Environment and Heritage
<b>12.15pm – 12.30pm</b>	Open question and answer session: Art, heritage and culture	
<b>12.35pm – 1.20pm</b>	Final Keynote – Leading the community to enjoy tourism and events	<b>John Trevillian AM</b> , Director, Inspire Strategic Solutions
<b>1.20pm – 2.00pm</b>	Lunch and event close	

*This program is correct at the time of publication. Speakers and topics may change.*

## ORDINARY MEETING OF THE COUNCIL

February 13, 2017

**ITEM 16**BROKEN HILL CITY COUNCIL REPORT NO. 16/17SUBJECT: BROKEN HILL SOCCER ASSOCIATION - GRANT PROPOSAL  
12/48**Recommendation**

1. That Broken Hill City Council Report No. 16/17 dated February 13, 2017, be received.
2. That as landowner, Council supports the Broken Hill Soccer Association's (BHSA) grant application which will allow them to submit their proposal for NSW Sport & Recreation funding.
3. That it be clearly noted that Council provides its in-principle support only to this project, with no commitment to a financial contribution at this time.
4. That a further report be considered by Council to review the Association's Business Plan.

**Executive Summary:**

Broken Hill Soccer Association have submitted and expression of interest, for a grant with New South Wales Sports and Recreation – Asian Cup Legacy Fund. The association has been advised that they are now required to submit an application with greater detail, one of which is the support of the land owner, Council.

Councils Manager Infrastructure met with the Associations Executive Team, including representatives of all four local soccer clubs. It was detailed to the delegates that as the grant funding includes building of Infrastructure that Council would need to consider the request through an Ordinary meeting. As the project was still at concept stage, a business plan and project plans would need to be submitted and considered by Council prior to or in conjunction with the consideration of financial assistance from Council. It is understood that that the Association are developing a Strategic Business Plan for a multipurpose Sports complex (Soccer, Cricket, Hockey, Tennis and Netball). However, in the light of this grant funding, a separate more specific business plan is being drafted.

The plan is to build a multipurpose headquarters and clubhouse adjacent to the two existing cricket pitches. The clubhouse will be maintained, and fully funded in ongoing operations by the Association. This would include outgoings, utility costs, maintenance, and administration, once the formation of the Sections 355 (S355) has been undertaken.

**Report:**

The Broken Hill Soccer Association is seeking Councils in principle support for their funding application through Sports and Recreation. It is envisaged that the project will not exceed \$300,000 with grant application to be up to \$150,000, with possible Council contribution of up to \$100,000 and the Associations contribution to be a minimum of \$50,000. This will need to be considered through Councils budget process.

**Strategic Direction:**

Key Direction: 1 Our Community  
Objective: 1.4 Our built environment supports our quality of life  
Function: Open Spaces

DP Action: 1.4.1.7 Provide parks and open spaces for passive recreational activity  
1.4.1.10 Further develop and enhance the Asset Management Plan for Parks and Open Spaces

Key Direction: 4 Our Leadership  
Objective: 4.3 We Unite to Succeed  
Function: Leadership and Governance  
DP Action: 4.3.1.7 Gain a better understanding of possible alignments between Council and community groups, local associations and volunteers to ensure opportunities to work together are identified

**Relevant Legislation:**

Nil

**Financial Implications:**

**The “In Principle” support that the Committee are seeking does not require any financial commitment from Council at this stage. As the submission is made and more specific details are provided to Council, the financial implication may be considered by Council at a future Council meeting.**

**Attachments**

There are no attachments for this report.

ANDREW BRUGGY  
MANAGER INFRASTRUCTURE STRATEGY

JAMES RONCON  
GENERAL MANAGER



## ORDINARY MEETING OF THE COUNCIL

February 6, 2017

**ITEM 17**BROKEN HILL CITY COUNCIL REPORT NO. 17/17

SUBJECT: MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING NO  
366 HELD TUESDAY DECEMBER 6, 2016 11/397

**Recommendation**

1. That Broken Hill City Council Report No. 17/17 dated February 6, 2017, be received.
2. That the minutes for the Local Traffic Committee Meeting No. 366, held December 6, 2016, be received and recommendations within minutes be adopted.

**Executive Summary:**

Guidelines published in March 2009 by the Roads and Traffic Authority (now known as the Roads and Maritime Services), titled '*A guide to the delegation to councils for the regulation of traffic*' states: "The Local Traffic Committee (LTC) has no decision-making powers and is primarily a technical review committee. It only advises the Council on matters for which the Council has delegated authority, being certain prescribed traffic control devices and traffic control facilities.

The Council must refer all traffic related matters to the LTC prior to exercising its delegated functions. Matters related to State Roads or functions that have not been delegated to the elected Council must be referred directly to Roads and Maritime Services or relevant organisation. Such matters must not be referred to the LTC.

Council is not bound by the advice given by its LTC. However if Council does wish to act contrary to the unanimous advice of the LTC or when the advice is not unanimous, it must notify Roads and Maritime Services & the NSW Police and wait 14 days before proceeding."

**Report:**

This report is to provide Council with the minutes and action list of the Local Traffic Committee meeting held 6 September 2016, which details recommendations to Council for consideration and adoption.

**Strategic Direction:**

Key Direction: 4. Our Leadership  
Objective: 4.3 United We Stand  
Function: Leadership & Governance  
DP Action: 4.3.1.1 Develop committees and/or workgroups for key issues and projects impacting Council and the City

**Relevant Legislation:**

- *Road Transport (Safety and Traffic Management) Regulation 1999*, and
- Road Rules 2008
- A guide to the delegation to councils for the regulation of traffic (guidelines)

**Financial Implications:**

Financial implications for any of the recommendations to Council will be detailed in the LTC minutes, if relevant.

**Attachments**

1. Minutes of Local Traffic Committee Meeting No 366 19 Pages

ANDREW BRUGGY  
MANAGER INFRASTRUCTURE STRATEGY

JAMES RONCON  
GENERAL MANAGER

## LOCAL TRAFFIC COMMITTEE MINUTES OF MEETING NO 366

Held 9.30am Tuesday 6 December 2016  
First Floor Meeting Room - Council Administration Building

The Chairperson Council's, Infrastructure Projects Manager, David Zhao opened the meeting at 9.32am and welcomed all representatives present.

### 366.1 Present

David Zhao	Chairperson
	Infrastructure Projects Manager
Joe Sulcich	Roads and Maritime Services Representative
Peter Beven	Local Member Representative
Sergeant Kerri Lane	Broken Hill Police Representative - entered meeting at 9.38am
Constable Matt Whitelum	Observer - Broken Hill Police Representative - entered meeting at 9.38am
Marion Browne	Councillor
James Druitt	Observer, Asset Planner Transport, Broken Hill City Council
Penny Robinson	Minute Secretary Administration Officer, Broken Hill City Council

### 366.2 Apologies

Broken Hill City Council, Chief Operations Officer, Andrew Bruggy

### 366.3 Disclosure of interest

Nil

### 366.4 Adoption of previous minutes

Previous minutes of meeting No 365 held 8 November 2016 were confirmed via online voting as follows:

All in favour: Council RMS, Local Member Representative, Police  
Yet to vote:  
Against:

**366.5 Council Resolutions**

The following Committee recommendations were adopted by Council at its meeting held 8 November 2016

<b>ITEM 10 - BROKEN HILL CITY COUNCIL REPORT NO. 237/16 - DATED NOVEMBER 18, 2016 - MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING NO 365 HELD TUESDAY NOVEMBER 8, 2016</b>		11/397
<b>Recommendation</b>		
<ol style="list-style-type: none"> <li>1. That Broken Hill City Council Report No. 237/16 dated November 18, 2016, be received.</li> <li>2. That the minutes for the Local Traffic Committee Meeting No. 365, held November 8, 2016, be received and recommendations within minutes be adopted.</li> </ol>		
<b>RESOLUTION</b>		
Minute No. [4538]		
Councillor D. Gallagher moved	)	That the recommendation of item 10 be adopted.
Councillor J. Nolan seconded	)	
		CARRIED

**366.6 Matters Arising from the Previous Meeting**

Nil

**366.7 Correspondence In**

Item No.	TRIM No.	Details
366.7.1	D16/51957	Comments relating to the <b>4 hour parking zone in Oxide Street</b> between Crystal Street to Crystal Lane.
<b>Discussion Notes</b>		<p>As discussed at the September 2016 Local Traffic Committee a similar response relating to the 4 hour parking Zone in Oxide Street has been provided to the correspondent. No further action is required.</p> <p>Councillor Brown queried will any other consultation occur in February when due for review and will there be publicity relating to the review?</p> <p>Council's Infrastructure Projects Manager, David Zhao advised that an external CBD plan review may be undertaken by an external consultant to be engaged by Council. The review would include this Oxide Street area. Notice would also be provided to Argent Street traders and other relevant parties prior to the review.</p>
<b>Recommendation</b>		N/A

366.8 Correspondence Out

Item No.	TRIM No.	Details
366.7.1	D16/53240	Response to incoming correspondence 366.7.1 relating to <b>4 hour parking zone in Oxide Street</b> between Crystal Street to Crystal Lane
Discussion Notes		As above - No further action is required.
Item No.	TRIM No.	Details
362.9.3	D16/39190	Final response letter re outcome of <b>review of motorbike parking bays in front of 207 Argent Street, Broken Hill</b>
Discussion Notes		Email received back 29 November 2016: 'Well done all. Thank you very much'.
Item No.	TRIM No.	Details
357.8.2	D16/53119	Final response letter re outcome of <b>review of speed zone from Creedon Street/Barrier Highway intersection to Waste Depot turn-off</b>
Item No.	TRIM No.	Details
365.7.4	D16/53217	Response letter to Sacred Heart Parish relating to the action for proposed <b>Sulphide Street drop-off area</b> .
Discussion Notes		To be discussed further in the action list
Item No.	TRIM No.	Details
365.7.3	D16/52985	Response letter regarding <b>near miss – Galena and Wright Street intersections</b>
Discussion Notes		To be discussed further in the action list

366.9 General Business

Item No.	TRIM No.	Details
		<b>Lions Club – signage on Barrier Hwy</b> (Sydney end).
<b>Discussion Notes</b>		Councillor Brown raised matter brought to her by a Lions Club member. Requesting the service club sign at the entrance of the Barrier Highway be replaced.  RMS representative, Joe Sulicich advised that signage should be in the information bays only and asked that Councillor Brown ask the Lions Club member to email this request to RMS for further response.
Item No.	TRIM No.	Details
		<b>Street signs</b>
<b>Discussion Notes</b>		Local Member Representative, Peter Beven commented on street signs going up quickly and well done to Council.

366.10 Action Item List

<b>Item No.</b>	<b>346.8.3</b>
<b>TRIM No.</b>	D15/5750, D15/48358, D16/9966, D16/17865
<b>CRM No.</b>	21449/2015, 23968/2016
<b>Responsible Officer</b>	Minute Secretary
<b>Current Status</b>	Action completed – Signs being placed by end of December 2016.
<b>Date</b>	<b>Item Details</b>
March 2015	Request from National Trust of Australia, Broken Hill and District Branch (Fran McKinnon) to establish directional signs to the site of the "Ambush train/ore truck" in the following locations: <ul style="list-style-type: none"> <li>• Cnr of Brookfield Avenue and Morgan Street; and</li> <li>• Cnr of Doe and Hynes Streets</li> </ul> <p>with the following wording: "Ambush Site – Picnic Train Attack"</p>
<b>Date</b>	<b>Committee Recommendation/s</b>
	That Council invoice The National Trust of Australia, Broken Hill and District Branch for the funds they have available and that Council submit an application through the Tourist Attraction Signposting Assessment Committee for approval to erect tourist signs.  On approval from Council meeting arrange invoice for payment of available funds and send with acceptance letter.

Action Date	Running Actions
April 2015	Enter CRM for Himan and David Zhao requesting submission of application for signage through TASC0.
June 2015	Printing of Tax Invoice requested and to be attached to letter for payment. - Completed
June 2015	Application has been submitted to TASC0 waiting response.
September 2015	Andrew to follow up response to application with David Zhao and advise committee of update.
October 2015	Mr Joe Sulicich advised that signage for this area does not require approval from TASC0 as the signs will not be erected on a State or RMS designated Road. There is a possibility that funding may be available through the RMS.
November 2016	Letter to be sent to National Trust requesting wording to be used on the signs. - Letter sent.  David to obtain quotes for signs.  Agreed Action:
February 2016	That Council order signs with the wording advised by Fran McKinnon being "Ambush Site – Picnic Train Attack 1km" and "Ambush Site – Picnic Train Attack" and install at the corner of Brookfield Avenue and Morgan Street and Doe and Hynes Streets.
March 2016	CRM entered to have directional signage ordered and installed at the location.
March 2016	David Zhao advised that one quote has been received, still waiting on further quotes to be submitted.
March 2016	Letter issued to Fran requesting payment of funds to assist with the cost of producing signs.
April 2016	Councillor Browne to follow up date of payment and advise secretary for confirmation of funds received with Finance Operations team.
June 2016	Councillor Browne advised funds have not yet been paid, as they are waiting for the funds to be received from head office in Sydney.  Email received by Councillor Browne advising that discussion with Fran McKinnon regarding the funds - Fran advised issue with Sydney office and she will follow up.
June 2016	Minute Secretary to check if Council has received funds and advise Councillor Browne if further follow up is required.  Minute Secretary sent email to Councillor Browne advising funds are still outstanding.

July 2016	Councillor Browne advised the committee that the funds are now arranged and should be received by Council in the near future.
August 2016	
November 2016	As of 25 July 2016, funds remain outstanding.
December 2016	Councillor Browne advised that as per the last update, the advice she has received is that funds are now arranged and should be received by Council in the near future.
	Asset Planner Transport, James Druitt to arrange erection of signage.
	Signs being placed by end of December 2016.

<b>Target Date</b>	December 2016
<b>Item No.</b>	<b>356.9.1</b>
<b>TRIM No.</b>	D16/32609
<b>CRM No.</b>	24806/2016
<b>Responsible Officer</b>	Asset Planner Transport, James Druitt
<b>Current Status</b>	Pending – Council Officer to further speak to individual residents effected.
<b>Date</b>	<b>Item Details</b>

February 2016	<b>Wright and Warnock Street Intersection</b>
	Councillor Browne has been approached by a resident for the Committee to consider alternative options to reduce speeds of motorists in this area as the current measures in place are not adequate.

<b>Date</b>	<b>Committee Recommendation/s</b>
July 2016	Two week trial to commence of a temporary closure of the areas.  Advertising in BDT to occur, letter box drop arranged for local residents by James Druitt and secretary to advise via email the local emergency services.
August 2016	James Druitt to report the outcome and feedback to the committee for further review.
September 2016	Andrew Bruggy and James Druitt to investigate the installation of speed humps in Wright Street.

<b>Action Date</b>	<b>Running Actions</b>
October 2016	BHCC, Asset Planner Transport, James Druitt has costed speed humps awaiting advice on installation. Design plan to be provided to next meeting.



November 2016

BHCC, Asset Planner Transport, James Druitt has provided a report to committee with costing for proposed works.

Query from the committee if the residents agree with the speed hump installation - Asset Planner Transport advised that this was advised in consultation with the local residents.

Query if Warnock Street traffic has also been reviewed?  
Speed counters reviewed this area previously.

Chairperson, David Zhao suggests that bollards be extended from the Warnock Street bend rather than installing the speed hump.

Council to speak with the residents primarily effected at the Warnock Street end of Wright Street relating to bollards or guard rails instead of speed hump. Also identify individual concerns. Council to report back to December 2016 meeting.

December 2016

Remains pending.

**Target Date** Not Determined

<b>Item No.</b>	<b>357.9.1</b>
<b>TRIM No.</b>	D16/17693
<b>CRM No.</b>	24237/2016, 24894/2016
<b>Responsible Officer</b>	Council's Asset Planner Transport, James Druitt
<b>Current Status</b>	Pending - Works scheduled to commence Thursday 8 December 2016.
<b>Date</b>	<b>Item Details</b>

May 2016

**Galena & Wright Street Intersection**  
Senior Constable Chaff advised the Committee that the Police have had incidents recently where motorists are cutting across the centre line when turning left from Galena Street into Wright Street posing a danger to oncoming motorist in Wright Street.

<b>Date</b>	<b>Committee Recommendation/s</b>
	That Council undertakes a cost analyse to paint a blister onto the road on the left hand side of Wright Street before making a left hand turn into Galena Street and place yellow rumble strips in the middle of the blister.
	That a centre island be painted in the middle of the road at the corner of Wright Street at the intersection of Wright and Galena Streets with yellow rumble stripes to force motorists to turn at the middle of the intersection.

	That the cost analyst and plan be submitted to the next Committee meeting scheduled for April 5, 2016 for consideration by the Committee.
November 2016	CRM to be entered once approval of committee minutes endorsed by Council at the March Council meeting is received. Committee recommend that Design Proposal One, works be undertaken being the line-marking and traffic calming devices and retain the current give way sign at the Galena and Wright Street intersection go ahead in accordance with the RMS guidelines.
<b>Action Date</b>	<b>Running Actions</b>
	CRM entered for actioning
	Report provided by David Zhao - included in Agenda for May meeting.
May 2016	CRM required pending response from May Council Meeting.
June 2016	CRM entered for works to commence
July 2016	Pending quotes to be obtained by James Druitt prior to commencing works.
August 2016	Action pending with Council Officer Peter Ryan. Line marking has re-commenced and this action is due to be completed by September 2016. Rumble bars are also to be installed to complete this action list item.
September 2016	CRM to be entered to redesign the centre rumble bars and remove the left radius rumble bars at the intersection of Wright and Galena Street
October 2016	James Druitt has costed speed humps awaiting advice on installation. Design plan to be provided to next meeting.
November 2016	BHCC Asset Planner Transport, James Druitt provided committee with two design plans for discussion. Committee reviewed both design proposals. Refer to recommendation above.
December 2016	Works scheduled to commence Thursday 8 December 2016.
<b>Target Date</b>	December 2016

<b>Item No.</b>	<b>357.9.2</b>
<b>TRIM No.</b>	D16/17693
<b>CRM No.</b>	24238/2016, 24895/2016, 26067/2016
<b>Responsible Officer</b>	
<b>Current Status</b>	Pending - Works scheduled to commence Thursday 8 December 2016.
<b>Date</b>	<b>Item Details</b>
May 2016	<p><b>Morgan Street and Brookfield Avenue Intersection</b></p> <p>Senior Constable Chaff advised the Committee that the Police have had incidents recently where motorists are cutting across the centre line when turning left into Morgan Street from Brookfield Avenue posing a danger to oncoming motorist in Morgan Street.</p>
<b>Date</b>	<b>Committee Recommendation/s</b>
	<p>That Council undertakes a cost analyse to paint a blister onto the road on the left hand side of Morgan Street before making a left hand turn into Brookfield Avenue and place yellow rumble strips in the middle of the blister.</p> <p>That a centre island be painted in the middle of the road at the corner of Morgan Street at the Brookfield Avenue intersection with yellow rumble strips to force motorists to turn left into Morgan Street at the middle of the intersection.</p> <p>That the cost analyst and plan of be submitted to the next Committee meeting scheduled for April 5, 2016 for consideration by the Committee.</p> <p>CRM to be entered once approval of committee minutes endorsed by Council at the March Council meeting is received.</p>
November 2016	<p>Committee recommend that the design plan as provided by Council's Asset Planner Transport be undertaken. The design included line-marking and installation of traffic calming devices.</p>
<b>Action Date</b>	<b>Running Actions</b>
	<p>CRM entered for actioning</p> <p>Report provided by David Zhao - included in Agenda for May meeting.</p>
May 2016	<p>CRM required pending response from may Council Meeting proposing that Council action works of line marking only, Council are not recommended by LTC to install barriers.</p>
June 2016	<p>CRM entered for works to commence</p>

July 2016	Pending quotes to be obtained by James Druitt prior to commencing works.
August 2016	Action pending with Council Officer Peter Ryan. Line marking has re-commenced and this action is due to be completed by September 2016. Rumble bars are also to be installed to complete this action list item.
September 2016	CRM to be entered to redesign the centre rumble bars and remove the left radius rumble bars at the intersection of Morgan Street and Brookfield Avenue
October 2016	Remains pending.
November 2016	CRM entered by Minute Secretary - 26067/2016, requesting investigation relating to work options for this area to be provide to the committee.  Asset Planner Transport, James Druitt has provided a report on works options to the committee.  Discussion by committee relating to are these works necessary, is there a history of incidents at this intersection to justify the works/costs involved. Discussion was that the committee felt that the works are necessary.  See recommendation to Council.
December 2016	Works scheduled to commence Thursday 8 December 2016.
<b>Target Date</b>	December 2016

<b>Item No.</b>	<b>359.9.3</b>
<b>TRIM No.</b>	
<b>CRM No.</b>	
<b>Responsible Officer</b>	Asset Planner Transport, James Druitt
<b>Current Status</b>	Action item to be completed as no further action is to be taken.
<b>Date</b>	<b>Item Details</b>

**Marking of Traffic Lanes at Argent Street Traffic Light Intersections**

<b>Date</b>	<b>Committee Recommendation/s</b>
May 2016	<p>That Mr Joe Sulicich, RMS representative provide a copy of the original line marking plans to Council for reference, noting that modifications to the original plans will be required due to changes of traffic conditions.</p> <p>It is recommended that directional arrows be marked within each lane to indicate traffic flow.</p> <p>Agreed Action: That Mr Joe Sulicich, RMS representative provide a copy of the original line marking plans to Council for reference, noting that modifications to the original plans will be required due to changes of traffic conditions.</p>

<b>Action Date</b>	<b>Running Actions</b>
May 2016	Original Plans provided to secretary - have been copied and work flowed to David Zhao for their information. David to return to Joe - RMS.
June 2016	Council to continue to investigate line marking. RMS are continuing to investigate sensor/detectors.
August 2016	<p>RMS representative - Joe Sulicich asked that the directive of "directional arrows be marked within each lane to indicate traffic flow." be removed and that lane lines are just marked - Police representative has queried why Joe has requested this? Committee to seek clarification from Joe at next committee meeting.</p> <p>RMS representative - Joe Sulicich advised that historically directional arrows have never been marked only the marking of the lane lines.</p> <p>RMS advice is that police can still book for traffic infringements without the directional arrows marked as long as the lane lines are marked. Council advised by RMS to seek a traffic engineer's advice prior to marking directional arrows.</p> <p>Asset Planner Transport, James Druitt to make enquiries with RMS relating to this clarification and provide feedback to the committee.</p>

October 2016	RMS, Joe Sulicich provided update, line marking was reinstated however not to original plans due to changed traffic conditions. Current line marking is sufficient. A review is required to see if there can be a designated right turn with a right turn dedicated arrow. RMS, Joe Sulicich to arrange review with Parramatta Office.
November 2016	On hold subject to traffic count volumes turning right in this area. RMS to conduct the traffic count.
December 2016	RMS representative, Joe Sulicich advised that from data provided by RMS that there is not enough history relating to crash related incidents in this area that justify the need for modelling and marking of directional arrows.
	This action is to be completed as no further action is required.
<b>Target Date</b>	Not determined

<b>Item No.</b>	<b>360.8.2</b>
<b>TRIM No.</b>	D16/19712, D16/23167
<b>CRM No.</b>	
<b>Responsible Officer</b>	Asset Planner Transport, James Druitt
<b>Current Status</b>	Pending - Asset Planner Transport, James Druitt to arrange for the line-marking works to be scheduled.
<b>Date</b>	<b>Item Details</b>
June 2016	<b>Review of 60 degree parking lines at the corner of Mica/Chloride Streets and request for short term parking bay area.</b> Request for review of 60 degree parking lines at the corner of Mica/Chloride Streets and request for short term parking bay area.
<b>Date</b>	<b>Committee Recommendation/s</b>
June 2016	The Committee notes this correspondence received and agree that parking should be returned to 45 degree parking and a Council Officer is to make appointment for review of requirement for short term parking bay. Amending the angled parking may result in loss of 1 parking space.
November 2016	Council to re-in state line marking to 45 degree and include loading zone in Chloride Street. Council to absorb the cost.
<b>Action Date</b>	<b>Running Actions</b>
	Parking should be returned to 45 degree parking and a Council Officer is to make appointment for review of requirement for short term parking bay. Amending the angled parking may result in loss of 1 parking space.
September 2016	Asset Planner Transport, James Druitt to talk to the applicant regarding delivery times for loading zone.
November 2016	Asset Planner Transport, James Druitt has provided a report to committee detailing options to include the 45 degree parking and a loading zone. Query of who will pay for this line-marking?  60 degree parking is considered to point the parked vehicles out too far into the road for loading/unloading. Concerns raised of passing traffic coming too close to vehicles/people accessing boots of cars with the 60 degree parking. Refer to recommendation above.
December 2016	Asset Planner Transport, James Druitt to arrange for the line-marking works to be scheduled.
<b>Target Date</b>	Not determined

<b>Item No.</b>	<b>360.8.4</b>
<b>TRIM No.</b>	
<b>CRM No.</b>	
<b>Responsible Officer</b>	Asset Planner Transport, James Druitt
<b>Current Status</b>	Completed.
<b>Date</b>	<b>Item Details</b>
July 2016	<b>Mr Geoff Webb, Broken Hill High School - Request for Garnet Street Disability Access Parking and Garnet Street/Kaolin Street Pedestrian Crossings</b>
<b>Date</b>	<b>Committee Recommendation/s</b>
	<p>The Committee notes this correspondence received and a Council Officer will be required to inspect the areas relating to the request to make further report back to the committee on recommended action.</p> <p>Agreed Action Council Officer will be required to inspect the areas relating to the request to make further report back to the committee on recommended action. Council Officer to make formal funding request to RMS to request financial assistance if possible for works if required.</p> <p>All in favour: RMS, BHCC, Local Member Yet to vote: Police Against: Nil</p>
<b>Action Date</b>	<b>Running Actions</b>
July 2016	Council Officer will be required to inspect the areas relating to the request to make further report back to the committee on recommended action. Council Officer to make formal funding request to RMS to request financial assistance if possible for works if required
October 2016	Pending as above.
November 2016	Council's Asset Planner Transport, James Druitt spoke to Mr Geoff Webb, discussion was relating to parking options.
December 2016	Mr Webb is understanding that Garnet Street pedestrian crossing will not be possible due to losing too much space required for this installation. Further investigation of Kaolin Street pedestrian crossing to be undertaken by Council's Asset Planner Transport.
	Asset Planner Transport, James Druitt has spoken to Mr Geoff Webb and it has been determined that the Kaolin Street crossing cannot be installed due to not being able to meet required standards.
<b>Target Date</b>	Not determined



<b>Item No.</b>	<b>364.7.2</b>
<b>TRIM No.</b>	D16/44787
<b>CRM No.</b>	
<b>Responsible Officer</b>	Police, Senior Constable Chaff
<b>Current Status</b>	Completed
<b>Date</b>	<b>Item Details</b>
October 2016	<b>Request to review angle parking in front of 399 Mica Street.</b>
<b>Date</b>	<b>Committee Recommendation/s</b>
October 2016	Police be requested to have discussion with the inquirer of this request relating to parking requirements for the area in front of 399 Mica Street. Police to report outcome back to committee for November meeting.
<b>Action Date</b>	<b>Running Actions</b>
October 2016	Committee discussed letter received and parking has been changed from parallel to angle parking to allow for additional parks in the area.
November 2016	Pending as no Police representative at the November meeting.
December 2016	Police noted that the parking is now being used correctly in this area and no further action is required at this time.
<b>Target Date</b>	

<b>Item No.</b>	365.7.1
<b>TRIM No.</b>	D16/48679
<b>CRM No.</b>	
<b>Responsible Officer</b>	Asset Planner Transport
<b>Current Status</b>	Completed
<b>Date</b>	<b>Item Details</b>
November 2016	Request for <b>double un-broken lines to indicate no overtaking on the Barrier Highway (HW8)</b> by the information sign area.
<b>Date</b>	<b>Committee Recommendation/s</b>
November 2016	No recommendation required
<b>Action Date</b>	<b>Running Actions</b>
November 2016	Query of who is responsible as this an RMS road within Council's Local Government Area.  Refer to RMS for action as it is a state highway.
December 2016	Council to write to correspondent and advise that this is an RMS matter. RMS representative, Joe Sulicich advised that he has been in contact with the correspondent relating to this matter.
<b>Target Date</b>	December 2016

<b>Item No.</b>	365.7.4
<b>TRIM No.</b>	D16/49822
<b>CRM No.</b>	
<b>Responsible Officer</b>	Council's Asset Planner Transport
<b>Current Status</b>	Pending – New recommendation to Council
<b>Date</b>	<b>Item Details</b>
November 2016	Sacred Heart Parish requesting <b>Sulphide Street drop-off zone</b> for parishioners and visitors that may be aged or have a disability to have easier access to the Cathedral. Requesting Saturday from 5pm to 7pm and Sundays from 9am to 11am.
<b>Date</b>	<b>Committee Recommendation/s</b>
November 2016	Council Officer to have discussion with correspondent relating to needs/who will fund this request and provide a report back to the committee for recommended actions.
December 2016	Line-marking and signage works to be undertaken in Sulphide Street, in front of the cathedral with the costing to be funded by the Sacred Heart Parish. Works to include 2 car park spaces for drop off purposes only with a 'NO PARKING' sign to also be installed. Council to provide a quote to the Sacred Heart Parish to advise of cost for works.
<b>Action Date</b>	<b>Running Actions</b>
November 2016	Is disable parking more appropriate for this area? Is there any existing disabled parking in this area?
December 2016	Council's Asset Planner Transport provided the committee with plans that will include 2 spaces for drop off with a 'NO PARKING' sign. RMS representative, Joe Sulicich was advised by Father Fulzun that the Sacred Heart Parish will fund this line-marking and signage request.  Council to provide a quote to the Sacred Heart Parish to advise of cost for works.
<b>Target Date</b>	

<b>Item No.</b>	365.9.1
<b>TRIM No.</b>	
<b>CRM No.</b>	
<b>Responsible Officer</b>	Council's Asset Planner Transport
<b>Current Status</b>	Completed.
<b>Date</b>	<b>Item Details</b>
November 2016	<b>Permit Parking in Union Street</b>
<b>Date</b>	<b>Committee Recommendation/s</b>
November 2016	Council Officer to investigate if permits can be issued for parking in Union Street and what historically occurred relating to this issue. Report findings back to the committee for December 2016.
<b>Action Date</b>	<b>Running Actions</b>
November 2016	BHCC, Infrastructure Projects Manager, David Zhao raised query of Union Street parking - can a permit be issued to a family who has now purchased a third vehicle that doesn't fit in their yard? Query from the committee on what signage is currently installed in the area relating to this and what has occurred historically relating to parking in Union Street.
December 2016	Council's Asset Planner Transport, James Druitt sourced information relating to previous permits issued and other information relating to the history of parking in the Union Street area. The Committee have reviewed the information and after discussion it was determined that no permit parking will be issued for this area. Action item to be closed.
<b>Target Date</b>	December 2016

<b>Item No.</b>	365.9.4
<b>TRIM No.</b>	
<b>CRM No.</b>	26368/2016
<b>Responsible Officer</b>	Minute Secretary/Police
<b>Current Status</b>	Completed
<b>Date</b>	<b>Item Details</b>
November 2016	<b>Crash Repairer – Crystal Street</b>
<b>Date</b>	<b>Committee Recommendation/s</b>
November 2016	Nil
<b>Action Date</b>	<b>Running Actions</b>
November 2016	Crash repair by Far West Auto in Crystal Street working on vehicles the footpath.  Committee to request that that Police investigate this area. Council to place a request to the rangers to be aware of the area
December 2016	Police advised that they will monitor the area and speak to the business owner relating to this matter. Action item to be closed.
<b>Target Date</b>	December 2016

**366.11 Next Meeting Date** 7 February 2017

**366.12 Meeting Closed** 10.28am

ORDINARY MEETING OF THE COUNCIL

January 9, 2017

**ITEM 18**

BROKEN HILL CITY COUNCIL REPORT NO. 18/17

SUBJECT: MINUTES OF THE BROKEN HILL LEAD REFERENCE GROUP  
MEETING HELD 23 NOVEMBER 2016 12/177

**Recommendation**

1. That Broken Hill City Council Report No. 18/17 dated January 9, 2017, be received.
2. That the agenda and minutes of the Broken Hill Lead Reference Group Meeting held 23 November 2016 be received and noted.

**Executive Summary:**

Council has received minutes of the Broken Hill Lead Reference Group Meeting held 23 November 2016 for endorsement by Council.

**Report:**

The Broken Hill Lead Reference Group (BHLRG), chaired by Broken Hill City Council, is a collaborative of the many companies, organisations and community representatives that work with, have an interest in and contribute to the lead management in the local community.

The BHLRG has developed the Broken Hill Lead Reference Group Integrated Strategy to provide a forum for information exchange and to guide activity relating to lead issues for Broken Hill.

**Strategic Direction:**

Key Direction: Our Environment  
Objective: Our Environmental Footprint is minimised  
Function: Participation at stakeholder group meetings  
DP Action: Participate in stakeholder reference groups in relation to Annual Environmental Management Reviews (AEMR's) of mining operations in the city – Lead Reference Group

**Relevant Legislation:**

Nil.

**Financial Implications:**

Nil.

**Attachments**

1. Agenda of the Broken Hill Lead Reference Group Meeting held 23 November 2016 19 Pages
2. Minutes of the Broken Hill Lead Reference Group Meeting held 23 November 2016 2 Pages

ANDREW BRUGGY  
MANAGER INFRASTRUCTURE STRATEGY

JAMES RONCON  
GENERAL MANAGER

## NOTICE OF MEETING BROKEN HILL LEAD REFERENCE GROUP AGENDA

10.00am Wednesday 23 November 2016, Council Chambers, Council Administration Building

Contact: Council's Environmental Waste and Recycling Specialist, Elizabeth Guest 8080 3345

1. **Present and Apologies**
2. **Disclosure of Interest**
3. **Adoption of Previous Minutes**
4. **Matters Arising from the Previous Meeting**
5. **Correspondence In**
  - 5.1. Councillor Representation on Committees
6. **Correspondence Out**

Nil
7. **Presentations**
  - 7.1. BHELP XRF Verification Study
8. **Quarterly Reports**
  - 8.1. August quarterly reports (Deferred from last quarter)
  - 8.2. November quarterly report
9. **General Business**
10. **Matters for next meeting**
11. **Action Item List**

Action	
1. Letter to BHELP on behalf of the BHLRG to request funding support for Chenyin's dust project work	Elizabeth Guest
2. Check Mawson's EIS – submitted to Council several years ago in regard to monitoring of dust requirements	Elizabeth Guest

# BHLRG

## Broken Hill Lead Reference Group

Meeting held Wednesday 24 August 2016

**Attendees:** Lacey Butcher (BHCC) Libby Guest (BHCC), Marion Browne (Councillor Representative), Dianne Johnson (FWLHD), Leanne Hastwell (FWLHD), Len Sharp (CBH), Cathy Dyer (Maari Ma) Peter Oldsen (BHELP), Frances Boreland (BHELP), Mark Taylor (Macquarie University), Steve Quartermain (FWLHD on behalf of David Lyle) and Priscilla Standley (via the phone FW & WNSW LHD)

**Apologies:** Margaret Lesjak (FWLHD), Peter Lean (Perilya), Bruce Byrne (Perilya) John Coffee (Essential Water), Michelle Pitt (Medicare Local), Peter Macbeth, Bob Dyson (Department of Education), Kevin Humphries (Member of Barwon), Michelle Pitt (WNSW Primary Health Network), Lesley Black (Community Rep), Pamela Tucker (Com Rep), Craig Bertherton (EPA), Melanie (Compass Housing)

Libby Guest chaired the meeting

### Previous Meeting Notes

Minutes from the previous meeting held Tuesday 10 May 2016 were adopted

### Matters Arising

1. Libby apologies and advised that she still needs to check Mawson's EIS – submitted to Council several years ago in regard to monitoring of dust requirements.
2. 2015 Lead Health Report figures have not yet been released but the newest data is available on the Broken Hill Environmental Lead Program website.
3. Peter Oldsen advised that BHELP were currently testing Mawson's Landscaping products to ensure that the products are lead free.

### Correspondence In and Out

Nil

### Presentations – Dr Albert Juhasz Associate Research Professor – University of South Australia – Lead Exposure and Remediation Strategies

See attached

### Presentations – Peter Oldsen Broken Hill Environmental Lead Program – Communication Strategies

Peter gave a brief overview of how the Communication Strategies were progressing.

### Quarterly Reports

Quarterly reports were deferred to the next meeting to be held 23 November 2016.

### General Business

Nil

### Matters for Next Meeting

Presentations:



BHELP XRF Verification Study

**Action List**

Action	Who
1. Letter to BHELP on behalf of BHLRG to request funding support for Chenyin's dust project work	Libby Guest
2. Check Mawson's EIS – submitted to Council several years ago in regard to monitoring of dust requirements	Libby Guest

Meeting Closed – 12:15pm

**Next Meeting** – Wednesday 23, November 2016, Council Chambers, Council Administration Building.



Quote No L16/2726-16/120  
AB:RM

Telephone / Personal Enquiries  
Ask for Andrew Bruggy

Please address all communications to:  
The General Manager  
240 Blende Street  
PO Box 448  
Broken Hill NSW 2880  
Phone 08 8080 3300  
Fax 08 8080 3424  
council@brokenhill.nsw.gov.au  
www.brokenhill.nsw.gov.au

ABN 84 873 116 132

13 October 2016

Ms Lacey Butcher  
Secretary  
Broken Hill Lead Reference Group  
Broken Hill City Council  
PO Box 448  
BROKEN HILL NSW 2880

Email: [lacey.butcher@brokenhill.nsw.gov.au](mailto:lacey.butcher@brokenhill.nsw.gov.au)

Dear Lacey

**Councillor Representation on Committees**

Council at its meeting held 28 September 2016 formally appointed delegates to various Committees for the next twelve months. Councillor Representation to the Broken Hill Lead Reference Group is:

Councillor Browne  
4 Beryl Street  
Broken Hill NSW 2880  
[marion.browne@brokenhill.nsw.gov.au](mailto:marion.browne@brokenhill.nsw.gov.au)

Please forward meeting notices and similar to the Councillor Representative directly.

Yours faithfully

A handwritten signature in black ink, appearing to read "A Bruggy".

ANDREW BRUGGY  
ACTING GENERAL MANAGER

# BHLRG

*Broken Hill Lead Reference Group*

*Quarterly Reports for*

Meeting held Wednesday 24<sup>th</sup> August, 2016

## Maari Ma Pb Activities

### 1. Pb management guidelines

Maari Ma continues to use the Pb Management guidelines as developed by Dr Garth Alperstein (although we have not been notified if these have been formally endorsed yet or not).

### 2. Succimer guidelines for chelating urgent high BLL cases

Dr Garth Alperstein (Healthy Start consultant to Maari Ma and retired community paediatrician), Dr Shanti Raman (Maari Ma paediatrician) and Dr Hugh Burke (public health physician) have updated the Succimer Administration Guidelines for Exposure to Lead (previously developed in the 1990s by Dr Mary Burke). These have been sent to the FWLHD paediatric CNC for local formal endorsement.

### 3. Implementation of BHELP-funded Aboriginal strategy

To date 66 children with BLL above 15 have had their homes assessed (and a few homes of secondary carers such as grandparents have also been assessed). Assessments have been done on external soil lead and internal paint, flat surfaces and ceiling cornices. To date, 5 houses have been identified as requiring immediate remediation.

Maari Ma continues to

- Test all children through our Healthy Start clinic as per the testing schedule
- Following up all children over 5ug/dL BLL.
- Children with BLL over 15 ug/dL are contacted for a home visit. The Community Support Worker takes a cleaning pack with them: mop, bucket, large roll of chux, bottle of liquid detergent, soap, flannels) and talks with the family about the high BLL. A second visit is arranged.
- On the 2<sup>nd</sup> visit, the Community Support Worker takes a small sand pit with covering tent providing children with a safe place to play. 6 x 20kg bags of washed sand are provided.

- Information is provided and talked through with the family and followup appointments with the Healthy Start GP arranged.

#### 4 MOU re data sharing

A draft MoU regarding data sharing between MM, FWLHD and the BHELP has still not been finalised. Currently back with LHD.

#### 5 Blood lead testing & home assessments

	Feb	Mar	Apr	May	June	July
# of children tested	26	29	30	24	25	45
# of pregnant women tested	4	1	2	2	2	0
# of house assessments undertaken	3	10	7	16	12	5

#### **Council**

##### Street Sweeper

The new street sweeper has arrived and is now on the road. BHELP provided funding to install extra sprayers on the machine to further reduce dust. The extra sprayers were installed prior to the commencement of the use of the vehicle. Council and BHELP will be working together to develop lead smart messages on the side of the machine over the next few months.

##### Sale of Land

Council has undertaken some rehabilitation works on several of the blocks purchased through the sale of land. This has included covering of high lead bare areas, removing sediment from the blocks and monitoring of many of the blocks as recent rains have increased vegetation cover on many of these blocks

##### Queen St Project – BHELP Funded

Queen St project has almost being completed. Works have included removal of high lead level soils, covering of the area with limestone, clean soil, and mulch for the area.

Fencing had been completed along the rear of the Queen St houses to prevent unauthorised access, however there have been several issues with the installation of the fence and theft of the fence on site. Council are currently working with the contractor to determine a way to complete this project without the theft. The theft has been reported to the police.

Broken Hill Environmental Lead Program (BHELP)



BHELP REPORT AUGUST 2016

1. Steering Committee Meeting 10 May 2016
  - Research Project "A study of risk factors associated with increased blood lead levels among young children in Broken Hill". Far West Local Health District (FWLHD) in conjunction with University of Sydney Broken Hill Department of Rural Health
  - Funding approved for a pilot home remediation program.
  - Clinical Guidelines to be considered at next meeting.
  - Additions to the Communications & Engagement Strategy
2. Home Remediation Program – Pilot program has commenced. Correspondence and frequently asked questions (FAQs) have been developed to ensure consistency of approach. The completion of remediation works has been slower than initially expected. A review will be conducted at the completion of the pilot project to identify a strategy to streamline the process and manage expectations.
3. Sampling – Regular sampling of landscape products has commenced to ensure that products used in remediation are suitable for use. Sampling of various locations around the city have been conducted to assist in identifying other potential hotspots along with identified child care centres, preschools and schools.
4. Hi Volume Sampler Locations – Suitable secure locations with an adequate power supply have been selected. Works including the installation of power points, concrete mounting slabs and added security have been completed along with entering into lease arrangements. Installation of high volume samplers is scheduled for the week commencing August 22<sup>nd</sup> with monitoring to commence in September. Dust deposit gauges will be collocated with these devices to provide additional comparative data.
5. University Dams Remediation Project – The majority of the clean-up works have been completed along with the installation of security fencing. Limestone cover material has been substantially applied and loam covering has been delivered to site. Project being managed by Broken Hill City Council.
6. Audit of Previously Remediated Sites – Assistance with this project has been provided with the identification and interpretation of previous data sets and location of sites in the city.
7. Community Events – Participation in NAIDOC week celebrations and liaison with Creedon St Hub coordinator to organise Lead Program Activities.

#### **Essential Water**

#### **CBH Resources**

See attached report

#### **Perilya**

Nothing to report for August

#### **Far West Local Health District**

##### **Lead Screening**

- In the last quarter April – June 2016, 229 children have been tested for lead with a geomean of 5.9ug/dl.
- In the last quarter April-June 2016, 73 of these children were Aboriginal, with a geomean of 6.4ug/dl.
- To date 455 children have been screened for lead this year. 135 of these were Aboriginal children.

##### **Far West Local Health District**

- In conjunction with BHELP (EPA), NSW Ministry of Health and Far West and Western NSW LHDs, recruitment of an Aboriginal Environmental Health Trainee has been undertaken, with employment nearing completion. The trainee will be based predominantly with the EPA while the BHELP project is underway. Competencies will be met through placements with BHELP, the Public Health Unit and Council. Supervision and mentoring will be coordinated across organisations.
- A Data and Information Sharing Agreement between FWLHD, Maari Ma, the UDRH and EPA is in draft and will be finalised for signature soon.
- The proposed budget for the next round of BHELP funding for 2016-17 to 2020 is currently in draft.
- Cerner are in the project start-up phase for development of the new lead screening database module in CHOC (Community Health electronic record system).
- The 2015 Lead Report will be released once minor changes have been completed and the report has been approved by the Chief Executive for release.

##### **Child and Family Health**

- The Lead Health Program are now offering home assessments for all children with a blood lead level > 5ug/dl.
- Lead Ted Junior's new clothes have arrived – now reflecting the Lead Smart campaign.
- Another Health Education Officer has been employed

## **NOVEMBER QUARTERLY REPORTS BROKEN HILL LEAD REFERENCE GROUP**

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1. MAARI MA
2. BROKEN HILL ENVIRONMENTAL LEAD PROGRAM
3. CBH RESOURCES
4. PERILYA
5. FAR WEST LOCAL HEALTH DISTRICT
6. BROKEN HILL CITY COUNCIL (Deferred to the next Meeting)
7. ESSENTIAL WATER

# MEMO



**To:** Lead Reference Group  
**From:** Cathy Dyer, Director Corporate Services, Maari Ma  
**Date:** 10 November 2016  
**Re:** Update – Maari Ma Pb activities August - October

1. Pb management guidelines

The Pb management guidelines have been updated to incorporate point of care testing, iron testing, conversion table (ug/dL => umol/L) and more detail regarding environmental assessment. In discussion with the BHELP, we have also developed a page of Lead Risk Factors and an accompanying map to assist staff interacting with families to readily determine potential lead risks to their children.

2. Succimer guidelines for chelating urgent high BLL cases

The updated guidelines for Succimer Administration were referred to BHHS back in July to the paediatric CNC. This was followed up in September following the Steering Committee meeting. There had been no progress in the intervening period however a working group was proposed to be established.

3. Implementation of BHELP-funded Aboriginal strategy

Given our early experience with families with children with high blood lead levels that went through subsequent remediation, it was felt resources were better placed in engagement roles, facilitating support for families through this process. With a cohort of Aboriginal Health Worker trainees almost finished their Cert IV in ATSI Primary Health Care (Practice), Maari Ma chose to recruit to a 2<sup>nd</sup> Lead Community Support Worker role via an internal expression of interest. The position has been filled by Brooke O'Donnell.

During this reporting period 87 children had their blood lead tested and 12 houses were assessed for children with high blood lead levels. Cleaning products continue to be used as an inducement to the home assessment. A tent and sand for sand pits has been provided previously to give children a safe place to play however some alternatives are also being investigated. Approx. 7 houses have been referred to BHELP for remediation.

4. Point of Care Testing

We have proceeded to purchase point of care testing equipment for full blood count and ferritin. This equipment has not yet been received from the suppliers.



5 MOU re data sharing

The MoU regarding data sharing between MM, FWLHD, UDRH and the BHELP has been signed.

6 Blood lead testing & home assessments

	May	June	July	Aug	Sept	Oct
# of children tested	24	25	45	36	23	28
# of pregnant women tested	2	2	0	2	2	3
# of house assessments undertaken	16	12	5	5	4	3

We continue to cooperate with the BHELP staff regarding use of the portable XRF and will have both Maari Ma staff undertake the training. This will enable house assessment numbers to increase again.

7 Health promotion activities

Significant effort has gone into the National Children's Week activities in Broken Hill. The Early Years Discussion Group (led by Maari Ma's Early Years Project Leader) coordinates a number of activities through the week and works in conjunction with the Child and Family Interagency to run the Children's Day in Sturt Park during the week.

The week includes a stall at Westside Plaza showcasing all of Broken Hill's early childhood education and care services, a combined reading/early literacy event in the town square, the children's day in the park, and an event at Maari Ma for our 50+ HIPPY (Home Interaction Program for Parents and Youngsters) families.

Almost 20 organisations participated in the Sturt Park activity including Maari Ma's lead team (amongst other Maari Ma teams). The day was well attended (although numbers were down on last year).





BHELP REPORT TO LEAD REFERENCE GROUP  
August to November 2016

1. Staffing/Office – Trainee Aboriginal Environmental Health Officer commenced duties on September 26<sup>th</sup>. Suitable work experience has been arranged with partner organisations and plan developed to achieve core competencies.
2. Home Remediation Program – Pilot program has commenced with 5 homes completed.
3. Sampling – Macquarie University students conducted a soil sampling project in and around the Block 10 area. BHELP provided guidance and assistance with this project.
4. Contemporary Dust Analysis – Weekly sampling is operational. Filters from the first month of operation have been analysed. Ongoing project.
5. University Dams Remediation Project – The majority of the clean-up works have been completed along with the installation of security fencing. Limestone cover material has been substantially applied and loam covering has been delivered to site. Mulching to be applied along with stabilisation of banks and rock armouring of drainage lines. Perilya Mining have commenced additional complimentary works on the mining lease adjacent to the site.
6. Audit of Previously Remediated Sites – Assistance with this project has been provided with the identification and interpretation of previous data sets and location of sites in the city.
7. Community Events – 26 October Children's Day in Park in conjunction with Maari Ma and Far West Local Health District. 27 October World Lead Awareness Day at Westside Plaza in conjunction with Child & Family Health.
8. Training – XRF training occurred on November 17<sup>th</sup> for the 3 partner organisations.
9. Communication Strategy - Soft launch of the Communications Strategy occurred in the week of 24 October including
  - TV commercials and radio ads
  - Facebook seeding project commenced on Thursday October 27<sup>th</sup>
  - Website [leadsmart.nsw.gov.au](http://leadsmart.nsw.gov.au) will be available
  - Brochures and displays were distributed to key organisationsOn 11 November formal launch of the communication strategy occurred at Broken Hill Central Pre-school by the member for Barwon Kevin Humphries.

Statistics as of 4 November 2016 (update to be provided)

Facebook campaign

- Reach – 45,497. The number of people who have been reached by LeadSmart Broken Hill FB post (60 second television commercial video) plus likes, shares, comments etc.
- Post engagements – 1,966. This is the number of times people have engaged with the post through likes, comments, shares etc.
- Views – 14,915. This is the number of times the 60 second video has been viewed for at least 3 seconds.
- Page likes – 150

#### Website

- Sessions - 727
  - Individual users – 626
  - Page views – 1,468
- In Broken Hill, we're LeadSmart – direct mail
- Delivered to every household in BH (approx. 10,000) along with General Awareness and Top Tips brochure







**BROKEN HILL OPERATIONS PTY LTD**

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### Blood Lead Monitoring

The next round of blood lead monitoring is forecast for early December 2016. There is currently one ongoing managed case for a worker with a sustained blood lead level of 25ug/dl. With recent interventions this person's levels have reduced to 22ug/dl. There are also currently two pregnant ladies who are being tested on a monthly basis with blood lead levels below 3ug/dl.

### Dust Suppression

Heavy Water Dynamic dust suppressant has been utilised during the recent dry/windy weather to further supplement the existing crusting agent Total Ground Control. HWD is an additive for water carts which increases water penetration and binds fines to improve dust control. This new product has been found to increase the drying time of water applied to unsealed surfaces. Both products are supplied by Reynolds Soil Technologies. No I don't have a commercial interest in the company.

### Health Risk Assessment

The site Health Risk Assessment received final acceptance from the Department of Planning and Environment (DPE) on the 1 November. The letter received from the DPE is attached.

### Occupational Hygiene Monitoring

Formal personal sampling is forecast for June/July next year. In the interim we have purchased several surface and dermal sampling kits for forensic testing of surfaces and materials for residual lead. The products include the SKC full disclosure kits for detection of Lead on skin and surfaces and the 3M Lead Check for detecting lead in materials such as paint and deposited dust. I've used these products successfully in my previous life as an Occupational Hygienist and they are both handy tools to have for investigation work. Check the website for further details; both products are available through Airmet Scientific. No I don't have a commercial interest in the company.

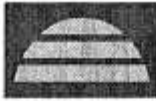
<https://www.airmet.com.au/product/full-disclosure-instant-wipe-surfaceskin-lead-test-kit>

<https://www.airmet.com.au/product/epa-recognised-3m-leadcheck-swabs>



Page | 1

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#### **Lead Day in the Park**

What a day, this was my third Lead day in the Park and I can't complain when I get to spend the morning with a bunch of gorgeous ladies at Sturt Park. CBH helped out with setting up and supply of water, plants and the usual sand pit for everyone to play in. Big thanks to Jan Corey (CBH Health Coordinator) for helping with the stall.

#### **Changing of the Guard**

Sad news I'm leaving town to pursue another role in mining, I'm off to the sleepy Hamlet of Braidwood to be a HSEC Superintendent for a tiny little gold mine. It's more like babysitting for adults, wives drop their husbands off for the day and they get to play with life-size Tonka trucks all I have to do is make sure they play safe! I understand my departure will be tough for most people but it's a sacrifice I'm willing to make.

I'll just say it's been a pleasure working with the Lead Reference Group over the last two-and-a-bit years and with the advent of BHELP it is now a group with a re-affirmed sense of purpose. I wish Peter Oldsen and his group and the rest of the Lead Reference Group every success in the pursuit of reducing blood lead levels in the wider community.

Costa Papadopoulos will be the point of contact for CBH in my absence.



Planning &  
Environment

Resource Assessments  
Contact: Elle Donnelley  
Phone: 9274 6340  
Email: [elle.donnelley@planning.nsw.gov.au](mailto:elle.donnelley@planning.nsw.gov.au)

Leonard Sharp  
Environment/Community Liaison Officer  
Broken Hill Operations Pty Ltd - Rasp Mine  
PO Box 5073  
BROKEN HILL, NSW 2880

Dear Mr Sharp

**Rasp Mine (PA 07\_0018)  
Health Risk Assessment**

I refer to the Rasp Mine Health Risk Assessment dated 4 August 2016, which has been submitted for approval in accordance with condition 14, schedule 3 of PA 07\_0018.

The Department has completed its review of the Health Risk Assessment, which incorporates additional information provided in response to the Environment Protection Authority's (EPA) review of the document, and is generally satisfied that the assessment has been undertaken in accordance with condition 14.

Accordingly, the Secretary approves the Health Risk Assessment.

To ensure that the next review of the Health Risk Assessment is undertaken in accordance with current policy and guidelines, Broken Hill Operations Pty Ltd (BHO) must consult with the EPA prior to undertaking the review.

Additionally, as part of the next review, BHO must incorporate the EPA's following recommendations on the 2016 Health Risk Assessment:

- complete additional modelling that considers all background lead exposure pathways; and
- consider the 95<sup>th</sup> percentile blood lead concentrations (rather than just the mean).

If you wish to discuss this matter further, please contact Elle Donnelley on (02) 9228 6340.

Yours sincerely

A handwritten signature in cursive script that reads 'Clay Preshaw'.

1/11/16

Clay Preshaw  
A/Director  
Resource Assessments  
as nominee of the Secretary



Perilya Broken Hill Limited  
ABN: 46 099 761 289



11<sup>th</sup> November 2016

**Subject: Lead Management at Perilya – May to October 2016**

- Routine dust and lead management activities have been maintained
  - Lead safety awareness information and training
  - Decision making guided by daily forecasting of rainfall and wind speed
  - Dust suppression using fixed sprays, water truck and the street sweeper
  - Dust monitoring in and around the surface of the mines
  - Personal monitoring in the operational workplace
  - PPE selection training and fit testing
- Programmed blood testing for lead is currently being conducted for all employees and contractors
- Pollution Reduction Programmes are underway with particular focus on improved;
  - Air Quality Management
  - Water Management
  - Management of Fuels, Chemicals and Hazardous Substances
  - Waste Management
- The Zinc Lakes have reopened after the recent runoff from Railway town provided sufficient water to meet the mine needs plus extra. The play ground is being used by visitors and the equipment is pressure cleaned on Monday, Wednesday and Friday.
- In parallel to the work completed by the BHELP team at the Queen Street dump Perilya has conducted additional work to stabilise a nearby dump at the rear of Robinson College.



## Far West LHD

### Quarterly Lead Report

Please note: The data in the following report is preliminary only and is not for further distribution

#### Blood Lead Levels in Children

In the third quarter of 2016:

- There were 271 children tested, of whom 86 were Aboriginal children. This is an increase on the previous 2 quarters of 2016 (Q1 n=226 and Q2 n=229 children).
- In Q3 the geometric mean blood lead level was 6.7ug/dl for all children and 9.4ug/dl for Aboriginal children, an increase in both groups on previous quarters.

NB: These data are not age-sex standardised.

#### Child and Family Health

All activities continue:

- Screening
- Health promotion particularly with early childhood centres
- Home visits

#### Broken Hill Environmental Lead Program (BHELP) Updates

1. BHELP funding of \$250k for FY2015-16 – Acquittal submitted via EPA (attached).
2. BHELP funding of \$950k for FY2016-2020 – Proposal submitted via EPA(attached).
3. BHELP funding of \$250k for FY 2016-17 – Request to issue invoice being processed by FWLHD.
4. Data and Information Sharing MOU between FWLHD, Maari Ma, UDRH and EPA – Signed.
5. CBH funding of \$50k for 2016 – Progress report and request for funding for 2017 submitted . Cerner's work on the development of the database is progressing (Greg Atkinson project managing). CBH have requested that a funding template be completed for 2017 request (with Diana Ferry for drafting).
6. Proposal for funding a lead safe and water wise garden at new Community Health Centre in Crystal Street to be developed (with Diana Ferry / Patricia Holtz / Ken Barnett).
7. BHELP funding of \$25k for FY2015-16 – Acquittal in draft pending further information (with Patricia Holtz for finalising).

## BROKEN HILL LEAD REFERENCE GROUP MINUTES

Meeting held Wednesday 23 November 2016, Council Chambers, Council Administration Building

Meeting commenced at 10am

**Attendees:** Lacey Butcher (BHCC), Marion Browne (Councillor Representative), Leanne Hastwell (FWLHD), Kelle Morris (FWLHD), Therese Jones (FWLHD), Guddy Kaur (WNSWLHD), Peter Lean (Perilya), Costa Papadopoulos (CBH), Jan Corey (CBH), Gary Whytcross (EPA), Cathy Dyer (Maari Ma), Peter Oldsen (BHELP), Frances Boreland (BHELP), Steve Quartermain (FWLHD), David Lyle (FWLHD) and John Coffee (Essential Water),

**Apologies:** Libby Guest (BHCC), Pamela Tucker (Com Rep), Michelle Pitt (Medicare Local),

Councillor Marion Browne chaired the meeting

### Previous Meeting Notes

Minutes from the previous meeting held Wednesday 24 August 2016 were adopted

### Matters Arising

1. Peter Oldsen enquired in relation to Mawson's EIS – submitted to Council several years ago in regard to monitoring of dust requirements.

### Correspondence In and Out

The group noted inwards correspondence in relation to Councillor Browne being Council's Councillor representative on the committee.

### Presentations – Frances Boreland – Broken Hill Environmental Lead Program – XRF Verification Study

copy attached

### Quarterly Reports

Quarterly reports for August and November were discussed.

John Coffey (Essential Water) advised that welcomed flows have now been received into the Darling River which have resulted in water restrictions being lowered from level three to level one in August.

One application for an exemption to the level one restrictions has been received and granted.

### General Business

Lead Ted Junior will be making an appearance in the 2016 Christmas Pageant.

### Matters for Next Meeting

Presentations:  
Steven Cattle

**Action List**

Action	Who
1. Letter to BHELP on behalf of BHLRG to request funding support for Chenyin's dust project work	Libby Guest
2. Check Mawson's EIS – submitted to Council several years ago in regard to monitoring of dust requirements	Libby Guest

**Meeting Closed** – 11:15am

**Next Meeting** – Wednesday 22, February 2016, Council Chambers, Council Administration Building.

ORDINARY MEETING OF THE COUNCIL

February 9, 2017

**ITEM 19**

BROKEN HILL CITY COUNCIL REPORT NO. 19/17

SUBJECT:                      ACTION LIST REPORT    11/25

**Recommendation**

1. That Broken Hill City Council Report No. 19/17 dated February 9, 2017, be received.

**Executive Summary:**

The purpose of the report is to ensure that Council and the community are informed on the status of actions required by previous decisions of Council.

**Report:**

The Action List attached to this report is for information only and will be provided to Council on a monthly basis.

The report covers Council's decisions at Ordinary and Extraordinary Council Meetings for the period February 29, 2012 to December 14, 2016.

Discussions have been held with staff regarding the long outstanding items on the Action List, most of which are leasing/licencing matters. Staff will be working to finalise these items as a priority and/or request Council to rescind resolutions where circumstances have changed.

**Strategic Direction:**

Key Direction:      4 - Our Leadership  
Objective:            4.2 – Our Leaders Make Smart Decisions  
Function:            Leadership and Governance  
DP Action:           4.2.1.1 - Decisions are made in a timely manner to ensure effective delivery.

**Relevant Legislation:**

*Local Government Act 1993*

**Financial Implications:**

Nil

**Attachments**

1. Action List - Ordinary Council Meetings      37 Pages
2. Action List - Extraordinary Council Meetings      2 Pages

JAMES RONCON  
GENERAL MANAGER

MEETING	FURTHER REPORT REQUIRED	SUBJECT
Confidential Matters of the Council 29 February 2012	False	Confidential Matters
<p><b>ITEM 1 (Item 45 in open minutes) - SUSTAINABILITY REPORT NO. 8/12 - DATED JANUARY 13, 2012 – RENEWAL OF LEASE TO THE AERO CLUB OF BROKEN HILL INC. AT AIRPORT - <u>CONFIDENTIAL</u></b> 11/232</p>		
<p><u>Recommendation</u></p>		
<p>That Sustainability Report No. 8/12 dated January 13, 2012 be received.</p>		
<p>That Council renew its lease with The Aero Club of Broken Hill Inc. for a period of five (5) years being the first option to renew the lease.</p>		
<p>That the lease be amended as outlined in the body of this report to address water charges.</p>		
<p>That documents relating to this matter be executed under Council's Common Seal as required.</p>		
<p><b>RESOLUTION</b></p>		
<p><u>Minute No. 43222</u></p>		
Councillor B. Algate moved	)	That the recommendation of item 1 be adopted.
Councillor N. Gasmier seconded	)	
<p style="text-align: right;">CARRIED</p>		
<p><i>03 May 2012 - 3:23 PM - Leisa Bartlett</i></p>		
<p>Documents with Lessee for execution.</p>		
<p><i>02 Aug 2012 - 3:25 PM - Leisa Bartlett</i></p>		
<p>Reminder to return documents sent.</p>		
<p><i>07 Feb 2013 - 3:26 PM - Leisa Bartlett</i></p>		
<p>Lease with Council's Solicitor for registration. Lease has been requisitioned twice due to plan reference - LPI have changed rules. Further advice to be sought from Council's Solicitor.</p>		
<p><i>06 Jun 2013 - 3:28 PM - Leisa Bartlett</i></p>		
<p>LPI have rejected registration due to change in Airport Title descriptions. Further survey work required prior to re-lodgement of Lease.</p>		
<p><i>22 Oct 2013 - 2:18 PM - Louine Hille</i></p>		
<p>New plan of subdivision for Lease purposes being prepared. Due 30 October 2013.</p>		
<p><i>15 Nov 2013 - 11:06 AM - Michelle Rolton</i></p>		
<p>Plan now due November 2013, as additional survey works were required.</p>		
<p><i>17 Jan 2014 - 12:14 PM - Louine Hille</i></p>		
<p>Draft Plan received for examination and approval.</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>13 Feb 2014 - 12:10 PM - Michelle Rolton</p> <p>Lot numbering determined, awaiting final plan.</p> <p>11 Jun 2014 - 3:29 PM - Louine Hille</p> <p>Plan requires minor amendment to stop it being requisitioned. Development Consent to subdivision for lease purposes required. Development Application being compiled.</p> <p>11 Dec 2014 - 4:42 PM - Frederick Docking</p> <p>Amendment for water charges to lease draft signed and returned. GM to sign off DA and return to Tracey Stephens for consent for lease purposes.</p> <p>06 May 2015 - 4:56 PM - Frederick Docking</p> <p>Pending Sub Division for lease purposes</p> <p>19 Jan 2016 - 2:59 PM - Leisa Bartlett</p> <p>Sub-division plans being lodged with Dept. Lands Information. Once the plan is registered, the lease can be finalised.</p> <p>06 Jun 2016 - 3:46 PM - Andrew Bruggy</p> <p>Action reassigned to Andrew Bruggy by: Leisa Bartlett</p> <p>17 Aug 2016 - 1:51 PM - Tracy Stephens</p> <p>Awaiting new Administration Sheet for signing by GM and Mayor. Subdivision plans can then be registered with LPI.</p> <p>16 Sep 2016 - 1:25 PM - Leisa Bartlett</p> <p>Awaiting documentation from Surveyor. Due to recent subdivision for sale of land to RFDS, the DP planning numbers will change and therefore will affect this subdivision for lease purposes, therefore it is necessary to wait until the DPI have processed the RFDS subdivision before this plan is lodged.</p>		
<p>Extraordinary Meeting of the Council 30 October 2013</p>	False	Further Business
<p><b><u>ITEM 1- BROKEN HILL CITY COUNCIL REPORT NO. 269/13 - DATED OCTOBER 17, 2013 - WILLYAMA COMMON - COMPULSORY ACQUISITION OF CROWN LAND AT BROKEN HILL AIRPORT</u></b></p>		
<p>11/89, 11/214</p>		
<p><u>Recommendation</u></p> <p>That Broken Hill City Council Report No. 269/13 dated October 17, 2013, be received.</p> <p>That Council compulsorily acquire Crown Land being Lots 5938 and 5939 in DP 725373 as shown in the attached diagram for "Airport Purposes" to formalise existing occupation.</p> <p>That the acquisition be under the Terms of the Local Government Act 1993.</p> <p>That the consent of the Minister and Governor be sought for the acquisition.</p> <p>That Council seek agreement from Trade and Investment, Crown Lands Western Division for the acquisition.</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>That Minerals be excluded from the acquisition.</p> <p>That Council obtain a Native Title opinion in relation to Lot 5939 in DP 725373, formerly part of Western Lands Lease 1060.</p> <p>That if necessary, Council liaise with other parties that may have an interest in Lot 5939 in DP 725373 should Native Title issues require to be addressed.</p> <p>That upon acquisition the land be classified as Operational Land.</p> <p>That compensation be determined as at the date of acquisition by the Acquisition Valuation Branch of the Land and Property Management Authority.</p> <p>That the consent of the Crown (Trade and Investment, Crown Lands Western Division) and the Division of Local Government be sought should all matters be agreed upon to dispense with pre-acquisition requirements given that the compensation as determined at the date of acquisition will be the purchase price.</p> <p>That documents relating to this matter be executed under Council's Common Seal if required.</p>		
<p><b>RESOLUTION</b> Minute No. 44468 Councillor D. Gallagher moved ) Councillor C. Adams seconded )</p>		<p>That the recommendation of item 1 be adopted.</p>
<p><i>14 May 2014 - 11:41 AM - Leisa Bartlett</i> Native Title status of one remaining lot to be determined.</p> <p><i>12 Jun 2014 - 11:37 AM - Louine Hille</i> History of site being compiled for submission to Barrister.</p> <p><i>20 Apr 2015 - 4:18 PM - Leisa Bartlett</i> With impending EOI outcome - no further action at this stage with report to future Council Meeting.</p> <p><i>16 Sep 2015 - 11:38 AM - Andrew Bruggy</i> Council sending letter to Minister and Crown.</p> <p><i>20 Jun 2016 - 2:41 PM - Leisa Bartlett</i> Pending outcome of Expression of Interest process.</p> <p><i>16 Sep 2016 - 1:27 PM - Leisa Bartlett</i> Results of EOI need to be analysed and assess implications.</p>		<p>CARRIED</p>

MEETING	FURTHER REPORT REQUIRED	SUBJECT
Ordinary Meeting of the Council 24 September 2014	False	Reports
<p><b>ITEM 14 - BROKEN HILL CITY COUNCIL REPORT NO. 231/14 - DATED SEPTEMBER 04, 2014 - LICENCE PART LIVING DESERT STATE PARK ADJACENT 376 NINE MILE ROAD TO FORMALISE ADVERSE POSSESSION</b></p>		
<p style="text-align: right;">11/411</p>		
<p><u>Recommendation</u></p>		
<p>That Broken Hill City Council Report No. 231/14 dated September 4, 2014, be received.</p>		
<p>That Council, in its appointed capacity of Trust Manager of the Living Desert State Park Trust grant a Licence, with Ministerial consent, to Cristal-Lee White and Mathew Joseph Dempster for the purpose of "Environmental Protection and Access".</p>		
<p>That documents relating to this matter be executed under Council's Common Seal in the absence of a Trust Seal.</p>		
<p><b>RESOLUTION</b></p>		
<p><u>Minute No. 44768</u></p>		
Councillor P. Black moved	)	That the recommendation of item 14 be adopted.
Councillor C. Adams seconded	)	
<p style="text-align: right;">CARRIED</p>		
<p><i>06 May 2015 - 4:59 PM - Frederick Docking</i></p>		
<p>Further investigation required into obtaining Ministerial Consent for Licence. Have made contact with Crown Lands.</p>		
<p><i>10 Dec 2015 - 9:39 AM - Andrew Bruggy</i></p>		
<p>Action reassigned to Leisa Bartlett by: Leisa Bartlett</p>		
<p><i>06 Jun 2016 - 3:47 PM - Andrew Bruggy</i></p>		
<p>Action reassigned to Andrew Bruggy by: Leisa Bartlett</p>		
<p><i>16 Sep 2016 - 1:34 PM - Leisa Bartlett</i></p>		
<p>Due to Aboriginal Land Claim and native title implications, this matter needs to be referred to Crown Lands for review prior to proceeding. This may take several months before advice is received.</p>		



MEETING	FURTHER REPORT REQUIRED	SUBJECT
Confidential Matters of the Council 25 November 2015	False	Confidential Matters
<p><b>ITEM 27 - BROKEN HILL CITY COUNCIL REPORT NO. 268/15 - DATED OCTOBER 28, 2015 - - CONFIDENTIAL</b></p>		11/63
<p><u>Recommendation</u></p> <p>That Broken Hill City Council Report No. 268/15 dated October 28, 2015, be received.</p> <p>That Council, in its capacity as Trustees of the Willyama Common, grant three licenses to Anthony Schembri; John and Leanne Ray; and Mark Doyle for recreational purposes (a permissible use as described in the Management Plan of the Willyama Common) for the keeping of horses, horse riding and training).</p> <p>That the licenses be drawn subject to the three applicants agreeing to pay market rent for the land and associated legal/license set-up fees and that the granting of the licenses is also subject to the applicants abiding by the Management Plan for the Willyama Common and the Local Environmental Plan with regards to any development of the subject land.</p> <p>That the license terms be for four years, with the option to renew being first offered to the current licensees.</p> <p>That the common seal be affixed to the licences as required.</p> <p>That Karl Hahn be advised that a license is not available for the land indicated in his submission which encompasses the old south depot, south of Broken Hill in the Willyama Common due to it being a restricted area which is subject to asbestos rehabilitation works.</p>		
<p><b>RESOLUTION</b> <u>Minute No. 45147</u> Councillor P. Black moved ) Councillor B. Algate seconded )</p>		<p>That the recommendation of item 27 be adopted.</p>
<p style="text-align: right;">CARRIED</p>		
<p><i>07 Dec 2015 - 1:58 PM - Leisa Bartlett</i> Process commenced for issuing of licences.</p> <p><i>13 Apr 2016 - 5:06 PM - Leisa Bartlett</i> Valuations received for market rent and 3 applicant advised of annual rent amount and terms of licence and requested to advise Council by May 13, 2016 if they wish Council to proceed to draw up licence agreements.</p> <p><i>06 Jun 2016 - 12:26 PM - Leisa Bartlett</i> Two applicants have withdrawn due to valuation and recent Aboriginal Land Claim. seeking legal advice regarding issuing a licence to third applicant due to Land Claim.</p> <p><i>12 Sep 2016 - 3:55 PM - Leisa Bartlett</i> Submission to be sent to Land Claims Unit to assess the proposed licence and determine whether licence can be issued.</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
Confidential Matters of the Council 27 July 2016	False	Confidential Matters
<p><b>ITEM 20 - BROKEN HILL CITY COUNCIL REPORT NO. 167/16 - DATED JULY 14, 2016 - - CONFIDENTIAL</b> 14/192</p> <p><u>Recommendation</u></p> <ol style="list-style-type: none"> <li>That Broken Hill City Council Report No. 167/16 dated July 14, 2016, be received.</li> <li>That Council approves the Mayor and General Manager to execute the Deed of Assignment, Consent to Assignment of Lease from Phillip John Cvirn to James Andrew Nesbit, Maria Nesbit, James Alfred O'Hara Nesbit and Jennifer Faye Nesbit for lease of Council's land at the Broken Hill Airport (Part 1/1162606 being Lot 51 in DP 876533); and affix Council's Common Seal if required.</li> <li>That the new Lessee be responsible for all legal fees (including Council's) associated with the sale of the leasehold.</li> </ol> <p><i>04 Aug 2016 - 5:00 PM - Leisa Bartlett</i> Deed of Assignment executed by Council and forwarded to Council's solicitor for registration. Awaiting advice from Council's solicitor.</p> <p><i>16 Sep 2016 - 2:22 PM - Leisa Bartlett</i> Awaiting advice from solicitor.</p> <p><i>21 Nov 2016 - 4:02 PM - Leisa Bartlett</i> Request for update sent to Solicitor.</p> <p><i>22 Dec 2016 - 2:17 PM - Leisa Bartlett</i> Leasehold interest transfer complete. COMPLETE</p>		
Ordinary Meeting of the Council 31 August 2016	False	Reports
<p><b>ITEM 15- BROKEN HILL CITY COUNCIL REPORT NO. 182/16 - DATED AUGUST 15, 2016 - LEASE OF LAND AT GLADSTONE PARK TO ALMA SWIMMING CLUB INC.</b> 11/197</p> <p><u>Recommendation</u></p> <ol style="list-style-type: none"> <li>That Broken Hill City Council Report No. 182/16 dated August 15, 2016, be received.</li> <li>That Council's previous resolution of September 2, 2009 (minute number 42106) be rescinded in favour of a new motion: <ol style="list-style-type: none"> <li>That Council, in its appointed capacity to manage the affairs of the Gladstone Park Reserve Trust, lease as much land as is necessary fronting Morish Street to formalise the existing occupation by the Alma Swimming Club Inc. together with an additional four metres along the eastern side of the site, for swimming club purposes.</li> </ol> </li> </ol>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
		<p>b. That the term of the lease be five years and that during this term, Council investigates another Trust model for management of the Gladstone Park Reserve that is better suited to the usage of the Reserve and also acceptable to the Department of Crown Lands.</p> <p>c. That rental at commencement be \$250 per annum and that this rental be reviewed annually for CPI increases.</p> <p>d. That public liability insurance in the sum of \$20 million be provided noting the rights and interests of Council as Trustee and the Minister administering the Crown Lands Act 1989, and that this amount be increased from time to time as required by Council's insurers.</p> <p>e. That the Alma Swimming Club insure its assets and contents for replacement value as determined in conjunction with its insurer.</p> <p>f. That all other standard leasing requirements be complied with.</p> <p>g. That the Alma Swimming Club be liable for Council's legal fees incurred in this matter.</p> <p>h. That, in the absence of a Trust Seal, lease documents be signed by the Mayor and General Manger under Council's Common Seal.</p>
<b>RESOLUTION</b>		
<u>Minute No. 45323</u>		
Councillor J. Nolan moved	)	That the recommendation of item 15 be adopted.
Councillor J. Richards seconded	)	
		CARRIED
<i>16 Sep 2016 - 2:38 PM - Leisa Bartlett</i>		
Meeting to be arranged with Alma Swimming Club to discuss Council resolution and terms of lease.		
<i>17 Nov 2016 - 5:03 PM - Louise Schipanski</i>		
Meeting held, instructions to be sent to Solicitor to draft lease.		
<i>09 Feb 2017 - 11:41 AM - Leisa Bartlett</i>		
Draft lease received and checked. Solicitor to send lease to Alma Swimming Club for signature prior to sending to Council.		
Ordinary Meeting of the Council 28 September 2016	False	Mayoral Minute
<b>ITEM 1- MAYORAL MINUTE NO. 5/16 - DATED SEPTEMBER 20, 2016 - PRIORITIES FOR COUNCIL 12/82</b>		
<u>Recommendation</u>		
1. That Mayoral Minute No. 5/16 dated September 20, 2016, be received.		
2. That standing committees be established by December 2016 and will be aligned to our key strategic areas.		
3. Resource our community based Heritage committee to drive recognition of Broken Hill as Australia's first Heritage City. And invite the Broken Hill City Council Heritage Advisor to be a part of the committee.		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>4. Lobby state government to reveal details of the business case for the proposed Wentworth-Broken Hill water pipeline, including projected water cost to the people of Broken Hill</p> <p>5. That Council agree to lobby state government for the return of TAFE College opportunities, upgrade of airport to jet service standards, and for a second weekly Outback Explorer rail service.</p> <p>6. That Council continues to take an active role in negotiations around the establishment of the proposed 'Far West Initiative' to ensure Council's and the Broken Hill community's interests are protected.</p> <p>7. Maintaining our 'Greening of the City' and our local heritage programmes.</p> <p>8. Support the shop local campaign.</p> <p>9. That the Ordinary Council Meeting for January 2017 not be held.</p> <p><b>RESOLUTION</b> Minute No. 45331 Mayor D. Turley moved ) Councillor M. Browne seconded )</p>		<p>That the recommendation of item 1 be adopted.</p> <p style="text-align: right;">CARRIED</p>
<p>Ordinary Meeting of the Council 28 September 2016</p> <p style="text-align: center;">False                      Reports</p> <p><b>ITEM 8 - BROKEN HILL CITY COUNCIL REPORT NO. 194/16 - DATED JULY 20, 2016 - PUBLIC INTEREST DISCLOSURES ANNUAL REPORT 2015/2016</b>                      12/67</p> <p><u>Recommendation</u></p> <p>1. That Broken Hill City Council Report No. 194/16 dated July 20, 2016, be received.</p> <p>2. That the Broken Hill City Council Public Interest Disclosures Annual Report be forwarded to the Minister for Local Government and the NSW Ombudsman by 30 October 2016.</p> <p><b>RESOLUTION</b> Minute No. 45334 Councillor D. Gallagher moved ) Councillor B. Licul seconded )</p>		<p>That the recommendation of item 8 be adopted.</p> <p style="text-align: right;">CARRIED</p>
<p>12 Feb 2017 - 2:55 PM - Razija Nu'man</p> <p>Public Interest Disclosures Annual Report notified to Office of Local Government. COMPLETE</p>		
<p>Ordinary Meeting of the Council 28 September 2016</p> <p style="text-align: center;">False                      Reports</p> <p><b>ITEM 9 - BROKEN HILL CITY COUNCIL REPORT NO. 195/16 - DATED SEPTEMBER 06, 2016 - DELEGATION OF FUNCTIONS</b>                      11/264</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<u>Recommendation</u>		
<ol style="list-style-type: none"> <li>1. That Broken Hill City Council Report No. 195/16 dated September 6, 2016, be received.</li> <li>2. That Council notes the Schedule of Delegable Functions for the Broken Hill City Council attached to this report at Attachment 1.</li> <li>3. That Broken Hill City Council delegate to the Mayor of the Broken Hill City Council, the Functions in accordance with the Instruments of Delegation attached to this report at Attachment 2.</li> <li>4. That Broken Hill City Council delegate to the Deputy Mayor of the Broken Hill City Council, the Functions in accordance with the Instruments of Delegation attached to this report at Attachment 3.</li> <li>5. That Broken Hill City Council delegate to the General Manager of the Broken Hill City Council, the Functions in accordance with the Instruments of Delegation attached to this report at Attachment 4.</li> <li>6. That the Chief Operating Officer (Deputy General Manager) be appointed to act as General Manager if the General Manager is sick or otherwise absent from work on leave, such appointment to cease upon the return to work of the General Manager; and that such person acting as General Manager pursuant to this resolution has all the functions, delegations, and sub-delegations given to the General Manager by the Council.</li> <li>7. That Broken Hill City Council delegate to staff who hold the positions of Chief Operating Officer (Deputy General Manager), Manager Engineering Services, Manager Planning Development and Compliance, Asset Planner Buildings, Asset Planner Parks and Open Spaces, Roads and Parks Coordinator, Waste Management Coordinator, Trades Coordinator, Team Leader Parks and Open Spaces, Team Leader Roads, Labourer/Plant Operator, Works Operator, Ranger Living Desert and Finance Operations Coordinator, Senior Airport Reporting Officer, Airport Reporting Officer and Cemetery Services Coordinator of the Broken Hill City Council the relevant Functions under the <i>Noxious Weeds Act 1993</i> as indicated in the table attached to this report at Attachment 5.</li> <li>8. That in accordance with the Local Government's Promoting Better Practice Review, the Delegations of Functions be reviewed in two years' time (September 2018).</li> <li>9. That Council noted that the <i>Local Government Amendment (Governance and Planning) Bill 2016</i> will be presented to a future Council Meeting, once the commencement date has been proclaimed, explaining the amendments to the <i>Local Government Act 1993</i> and whether any amendments are required to the Delegations of Functions.</li> </ol>		
<b>RESOLUTION</b>		
<u>Minute No. 45335</u>		
Councillor M. Browne moved	)	That the recommendation of item 9 be adopted.
Councillor B. Licul seconded	)	
<b>CARRIED</b>		
<i>09 Feb 2017 - 4:37 PM - Leisa Bartlett</i>		
As per LG Act, delegations will be issued to staff within first 12 months of new term of Council.		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
Ordinary Meeting of the Council 28 September 2016	False	Reports  <b>ITEM 13 - BROKEN HILL CITY COUNCIL REPORT NO. 199/16 - DATED SEPTEMBER 14, 2016 - CORRESPONDENCE REPORT - RELEASE OF IPART ISSUES PAPER FOR THE REVIEW OF PRICES FOR WATERNSW TO APPLY FROM JULY 1, 2017 11/426</b>  <b>RESOLUTION</b> Minute No. 45339 Councillor M. Browne moved ) Councillor R. Page seconded )  1. That Broken Hill City Council Report No. 199/16 dated September 14, 2016, be received.  2. That Councillors provide their feedback regarding the IPART Issues Paper into WaterNSW's Rural Bulk Water Pricing Proposal to the General Manager's Office by October 7, 2016 in order for a submission to be formulated and lodged by October 17, 2016.  3. That a Councillor Workshop be held with Essential Water representatives (prior to lodging a submission) to seek their views on the matter.  CARRIED
Confidential Matters of the Council 28 September 2016	False	Confidential Matters  <b>ITEM 26 - BROKEN HILL CITY COUNCIL REPORT NO. 211/16 - DATED AUGUST 23, 2016 - HERITAGE VERANDAH REVIVAL LOAN - 350 ARGENT STREET, BROKEN HILL - CONFIDENTIAL 11/467</b> <b>(General Manager's Note:</b> This report is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).  <u>Recommendation</u>  1. That Broken Hill City Council Report No. 211/16 dated August 23, 2016, be received.  2. That funding of \$12,540.00 (combination of loan and grant) be approved for maintenance work to the existing verandah at 350 Argent Street subject to the owner meeting the required loan conditions.  13 Feb 2017 - 11:24 AM - Leisa Bartlett  Heritage Loan approved and paid. COMPLETE

MEETING	FURTHER REPORT REQUIRED	SUBJECT
Confidential Matters of the Council 28 September 2016	False	Confidential Matters
<p><b>ITEM 27 - BROKEN HILL CITY COUNCIL REPORT NO. 212/16 - DATED SEPTEMBER 15, 2016 - EXPRESSION OF INTEREST 16/4 - SALE OF LAND AT THE BROKEN HILL REGIONAL AIRPORT - <u>CONFIDENTIAL</u></b> EO16/4</p> <p><b>(General Manager's Note:</b> This report considers sale of land and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).</p> <p><b><u>Recommendation</u></b></p> <ol style="list-style-type: none"> <li>1. That Broken Hill City Council Report No. 212/16 dated September 15, 2016, be received.</li> <li>2. That Council accepts the offer of \$8,500.00 from Mr Phillip Cvirm for purchase of land at the Broken Hill Regional Airport being part Lot 1 in DP1162606 (Lot 52 in DP876533 on Council's internal mapping system).</li> <li>3. That each party be liable for their own legal costs incurred.</li> <li>4. That the Mayor and General Manager be delegated to sign the sale of land contract under the Common Seal of Council.</li> </ol> <p><i>13 Oct 2016 - 4:57 PM - Leisa Bartlett</i></p> <p>Letters sent to both applicants. Surveyor to be arranged to survey land for subdivision for sale purposes.</p> <p><i>22 Dec 2016 - 2:23 PM - Leisa Bartlett</i></p> <p>Surveyor delayed due to waiting for Department of Property Land Information to register subdivision plans for sale of land at Airport to RFDS. Once these plans have been registered, plans to subdivide land for Mr Cvirm can be drawn.</p>		
Confidential Matters of the Council 28 September 2016	False	Confidential Matters
<p><b>ITEM 28 - BROKEN HILL CITY COUNCIL REPORT NO. 213/16 - DATED AUGUST 16, 2016 - TRANSFER OF OWNERSHIP OF 55-59 GYPSUM STREET TO</b></p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT						
<p><b>BROKEN HILL FAMILY DAY CARE COMMITTEE INC. - CONFIDENTIAL</b> <span style="float: right;">11/197</span></p> <p><b>(General Manager's Note:</b> This report considers sale of an asset and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).</p> <p><b><u>Recommendation</u></b></p> <ol style="list-style-type: none"> <li>1. That Broken Hill City Council Report No. 213/16 dated August 16, 2016, be received.</li> <li>2. That Council rescinds minute number 45284 of May 25, 2016 (transfer ownership of 55-59 Gypsum Street to Broken Hill Family Day Care Committee Inc.) in favour of the following motion:               <ol style="list-style-type: none"> <li>a. That due to Family Day Care Committee Inc.'s current financial position, Council offers the Committee a lease arrangement for 12 months (all terms as per current lease) for occupation of 55-59 Gypsum Street.</li> <li>b. That the Family Day Care Committee Inc. be responsible for all legal costs, including Council's, incurred in the drawing of the lease.</li> <li>c. That the Mayor and General Manager be delegated authority to execute the lease under the Common Seal of Council.</li> <li>d. That at the expiration of the 12 month lease, Council's Finance staff re-inspects the Committee's financial statements and a further report be presented to Council regarding the option of transferring the ownership of 55-59 Gypsum Street (formerly the Railwaytown Community Centre) to the Broken Hill Family Day Care Committee Inc.</li> </ol> </li> </ol> <p><u>Minute No. 45353</u></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 60%;">Councillor B. Algate moved</td> <td style="width: 5%; text-align: center;">)</td> <td style="width: 35%;">That the confidential matters be considered in open session.</td> </tr> <tr> <td>Councillor D. Gallagher seconded</td> <td style="text-align: center;">)</td> <td>That the recommendations of items 26 to 28 be adopted.</td> </tr> </table> <p style="text-align: right; margin-right: 50px;"><b>CARRIED</b></p> <p><i>13 Oct 2016 - 4:58 PM - Leisa Bartlett</i> Meeting being arranged with representatives of BH Family Day Care to discuss Council's resolution and the terms of a 12 month lease.</p> <p><i>03 Nov 2016 - 11:59 AM - Leisa Bartlett</i> Instructions sent to Council's Solicitor to draw up lease.</p> <p><i>17 Nov 2016 - 5:06 PM - Louise Schipanski</i> Meeting has been held, instructions to be sent to Council's Solicitor to draft lease.</p> <p><i>21 Nov 2016 - 1:10 PM - Andrew Brugg</i> Meeting with Committee held. Lease to be forward for legal feedback</p>			Councillor B. Algate moved	)	That the confidential matters be considered in open session.	Councillor D. Gallagher seconded	)	That the recommendations of items 26 to 28 be adopted.
Councillor B. Algate moved	)	That the confidential matters be considered in open session.						
Councillor D. Gallagher seconded	)	That the recommendations of items 26 to 28 be adopted.						



MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>22 Dec 2016 - 2:27 PM - Leisa Bartlett</p> <p>Instructions sent to Council's Solicitor to draw up a 12 month lease.</p> <p>09 Feb 2017 - 11:43 AM - Leisa Bartlett</p> <p>Waiting on draft lease to be drawn</p> <p>09 Feb 2017 - 4:36 PM - Leisa Bartlett</p> <p>Solicitors sending lease to BH Family Day Care Committee for signature prior to Council signing.</p> <p>13 Feb 2017 - 10:35 AM - Andrew Bruggy</p> <p>Council resolved to review in 12 months</p>		
<p>Ordinary Meeting of the Council 26 October 2016</p>	False	Reports
<p><b>ITEM 10 - BROKEN HILL CITY COUNCIL REPORT NO. 226/16 - DATED SEPTEMBER 27, 2016 - ANNUAL REPORT 2015/2016</b></p>		15/144
<p><b>RESOLUTION</b></p> <p>Minute No. 45363</p> <p>Councillor B. Licul moved )</p> <p>Councillor C. Adams seconded )</p>		
<ol style="list-style-type: none"> <li>1. That Broken Hill City Council Report No. 226/16 dated September 27, 2016, be received.</li> <li>2. That the 2015/2016 Annual Report, inclusive of audited Financial Statements, Delivery Program Key Performance Indicators Six Month Report Jan 2016 – Jun 2016 (adopted at Council meeting 31 August 2016, minute no. 45315), 2012-2016 End of Term Report (adopted at Council meeting 31 August 2016, minute no. 45314) and 2012-2016 State of Environment Report be adopted with the following amendment to page 42 of the Delivery Program Key Performance Indicators Report (page 204 of the Supplementary Agenda) to reflect the true number of Code of Conduct complaints and the cost to Council.</li> <li>3. That once amended the Annual Report, inclusive of audited Financial Statements, Delivery Program Key Performance Indicators Six Month Report Jan 2016 – Jun 2016, 2012-2016 End of Term Report and 2012-2016 State of Environment Report be posted on Council's website (note: End of Term Report 2012-2016 was previously posted on Council's website as a stand-alone document).</li> <li>4. That Council's web link to the Annual Report, inclusive of audited Financial Statements Delivery Program Key Performance Indicators Six Month Report Jan 2016 – Jun 2016, 2012-2016 End of Term Report and 2012-2016 State of</li> </ol>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
12 Feb 2017 - 2:54 PM - Razija Nu'man Annual Report notified to Office of Local Government. COMPLETE		Environment Report be provided to the Minister, via the Office of Local Government by 30 November 2016.  CARRIED
Ordinary Meeting of the Council 30 November 2016	False	Reports
<p><b>ITEM 2 - BROKEN HILL CITY COUNCIL REPORT NO. 229/16 - DATED NOVEMBER 07, 2016 - CORRESPONDENCE REPORT - NSW GOVERNMENT'S POSITION ON GREYHOUND RACING</b> 11/161</p> <p><b>RESOLUTION</b> Minute No. 45372 Councillor T. Kennedy moved ) Councillor D. Gallagher seconded )</p> <ol style="list-style-type: none"> <li>1. That Broken Hill City Council Report No. 229/16 dated November 7, 2016, be received.</li> <li>2. That correspondence from the Premier of NSW, the Hon Mike Baird, MP dated October 31, 2016 advising that the Government has announced its in principle support to give the greyhound racing industry one last chance in NSW, subject to it agreeing to the strictest regulations to prevent animal cruelty from the industry, be received.</li> <li>3. That correspondence be sent to the Member for Barwon, Mr. Kevin Humphries congratulating him on his policy position regarding greyhound racing in NSW.</li> </ol> <p>CARRIED</p>		
22 Dec 2016 - 2:40 PM - Leisa Bartlett Correspondence sent. COMPLETE		
Ordinary Meeting of the Council 30 November 2016	False	Reports
<p><b>ITEM 4 - BROKEN HILL CITY COUNCIL REPORT NO. 231/16 - DATED SEPTEMBER 30, 2016 - ADOPTION OF DRAFT COUNCILLOR SUPPORT POLICY</b> 12/114</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p><u>Recommendation</u></p> <ol style="list-style-type: none"> <li>That Broken Hill City Council Report No. 231/16 dated September 30, 2016, be received.</li> <li>That Council adopts the draft Councillor Support Policy as a policy of Council.</li> <li>That the adopted Councillor Support Policy be forwarded to the Office of Local Government within twenty eight days of adoption as per Section 253(4) of the <i>Local Government Act 1993</i>.</li> </ol> <p><b>RESOLUTION</b> Minute No. 45374 Councillor C. Adams moved ) Councillor B. Licul seconded )</p> <p style="text-align: right;">That the recommendation of item 4 be adopted.</p> <p style="text-align: right;">CARRIED</p> <p><i>22 Dec 2016 - 2:37 PM - Leisa Bartlett</i> All processes complete to adopt policy. COMPLETE</p>		
<p>Ordinary Meeting of the Council 30 November 2016</p>	<p>False</p>	<p>Reports</p>
<p><b><u>ITEM 9 – BROKEN HILL CITY COUNCIL REPORT NO. 236/16 – DATED NOVEMBER 10, 2016 – NEW DOMESTIC VIOLENCE PREVENTION CLINICS PROPOSED FOR NSW</u></b> 12/81</p> <p><u>Recommendation</u></p> <ol style="list-style-type: none"> <li>That Broken Hill City Council Report No. 236/16 dated November 10, 2016, be received.</li> <li>That the Council writes to the Minister for Health advising its in-principal support to SOS and Women's Health NSW for: <ul style="list-style-type: none"> <li>A new Women's Health Centre to be based in Broken Hill, funded by NSW Health, which will also provide outreach clinics to surrounding areas.</li> <li>The establishment of a Domestic Violence Prevention Clinic pending Government approval.</li> </ul> </li> </ol> <p><b>RESOLUTION</b> Minute No. 45379 Councillor C. Adams moved ) Councillor M. Clark seconded )</p> <p style="text-align: right;">That the recommendation of item 9 be adopted.</p> <p style="text-align: right;">CARRIED</p> <p><i>22 Dec 2016 - 2:45 PM - Leisa Bartlett</i></p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
Correspondence sent. COMPLETE		
Ordinary Meeting of the Council 30 November 2016	False	Notice of Motion
<p><b>ITEM 19 - MOTIONS OF WHICH NOTICE HAS BEEN GIVEN NO. 14/16 - DATED NOVEMBER 25, 2016 - CONDITION OF TELSTRA PITS</b> 16/145</p> <p>.</p> <p><b>RESOLUTION</b> Minute No. 45386</p> <p>Councillor T. Kennedy moved ) Councillor C. Adams seconded )</p> <ol style="list-style-type: none"> <li>1. That the Broken Hill City Council writes to the appropriate authorities informing them of Council's concerns about asbestos breaking away from the edges of Telstra phone line pits.</li> <li>2. That Council sends correspondence to Telstra to enquire whether they intend to replace the yellow covers over the Telstra pits.</li> </ol> <p style="text-align: right;">CARRIED</p> <p>22 Dec 2016 - 2:49 PM - Leisa Bartlett</p> <p>Correspondence sent COMPLETE</p>		
Ordinary Meeting of the Council 30 November 2016	False	Notice of Motion
<p><b>ITEM 20 - MOTIONS OF WHICH NOTICE HAS BEEN GIVEN NO. 15/16 - DATED NOVEMBER 25, 2016 - WATER RELEASES FROM MENINDEE LAKES SYSTEM</b> 11/426</p> <p><u>Recommendation</u></p> <ol style="list-style-type: none"> <li>1. That Broken Hill City Council sends correspondence to the Water Minister Barnaby Joyce, NSW Water Minister Niall Blair, MLA Kevin Humphries and MP Mark Coulton informing them of the Council and the community's objection to the proposed 250GL of water to be released from the Menindee Lakes for environmental flows, that any water releases that do occur from the Menindee Lakes be much smaller and be in consultation with the Broken Hill and Menindee communities.</li> <li>2. If the 250GL of water is released that we as a community are given a guarantee that the release of that size will be a one off and that any other major releases will be in consultation with the communities.</li> <li>3. That the above be informed of the economic, social and environmental consequences a dry Menindee Lakes has had on the community, including costing BHCC hundreds of thousands of dollars in damage to parks and ovals and that the environmental flows going to SA are having a catastrophic effect on Broken Hill and Menindee townships.</li> <li>4. That the above be informed that the average depth of the Darling River is well below the average 6 to 9 metre depth of the Menindee Lakes.</li> </ol>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p><b>RESOLUTION</b> Minute No. 45387 Councillor T. Kennedy moved ) Councillor B. Algate seconded )</p> <p>That the recommendation of item 20 be adopted.</p> <p style="text-align: right;">CARRIED</p> <p><i>22 Dec 2016 - 2:49 PM - Leisa Bartlett</i> Correspondence sent. COMPLETE</p>		
Ordinary Meeting of the Council 30 November 2016	False	Reports
<p><b><u>ITEM 21 - BROKEN HILL CITY COUNCIL REPORT NO. 248/16 - DATED NOVEMBER 24, 2016 - ACCEPTANCE OF FUNDING FROM NSW WAR MEMORIALS GRANTS PROGRAM</u></b> 11/428</p> <p><u>Recommendation</u></p> <ol style="list-style-type: none"> <li>That Broken Hill City Council Report No. 248/16 dated November 24, 2016, be received.</li> <li>That Council accepts the Liquor &amp; Gaming NSW War Memorials Grants Program Funding for repairs to the Memorial Oval War Monument by authorising the Mayor and General Manager to sign the funding agreement under Council's Common Seal.</li> </ol> <p><b>RESOLUTION</b> Minute No. 45388 Councillor C. Adams moved ) Councillor D. Gallagher seconded )</p> <p>That the recommendation of item 21 be adopted.</p> <p style="text-align: right;">CARRIED</p> <p><i>22 Dec 2016 - 2:50 PM - Leisa Bartlett</i> Funding Agreement signed and sealed and sent to Department of Liquor and Gaming. COMPLETE</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
Ordinary Meeting of the Council 30 November 2016	False	Confidential Matters
<p><b>ITEM 17 - BROKEN HILL CITY COUNCIL REPORT NO. 246/16 - DATED NOVEMBER 23, 2016 - SUBDIVISION AND SALE OF LAND LOT 1 DP 1140550 - CONFIDENTIAL</b> 11/338</p> <p><b>(General Manager's Note:</b> This report considers Subdivision and Sale of Land and is deemed confidential under Section 10A(2) (a) of the Local Government Act, 1993 which contains matters that will involve the discussion of personnel matters concerning a particular individual).</p> <p><u>Recommendation</u></p> <ol style="list-style-type: none"> <li>That Broken Hill City Council Report No. 246/16 dated November 23, 2016, be received.</li> <li>That Broken Hill City Council subdivide the land at 173 Murton Street (Lot 1 DP 1140550) and prepare sale of land contracts to the affected parties.</li> <li>That the Mayor and General Manager be authorised to sign the sale of land contracts and transfers under the Common Seal of Council.</li> </ol> <p><i>06 Dec 2016 - 4:59 PM - Jay Nankivell</i> Solicitor and surveyor engaged to prepare subdivision and contracts for sale of land.</p>		
Ordinary Meeting of the Council 30 November 2016	False	Confidential Matters
<p><b>ITEM 18 - BROKEN HILL CITY COUNCIL REPORT NO. 244/16 - DATED NOVEMBER 23, 2016 - TENDER T16/9 RFT SUPPLY OF 2 X 8 WHEEL PNEUMATIC ROLLERS - CONFIDENTIAL</b> T16/9</p> <p><b>(General Manager's Note:</b> This report considers a tender and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).</p> <p><u>Recommendation</u></p> <ol style="list-style-type: none"> <li>That Broken Hill City Council Report No. 244/16 dated November 23, 2016, be received.</li> <li>That Council accept the offer from CAVPOWER and purchase 2 x CAT CW34 Pneumatic Rollers for a total price of \$296,151 ex.GST.</li> </ol> <p><u>Minute No. 45389</u> Councillor D. Gallagher moved            ) Councillor C. Adams seconded         )       That confidential items 17 and 18 be considered in open session and the recommendations be adopted.</p> <p style="text-align: right;">CARRIED</p> <p><i>13 Feb 2017 - 10:36 AM - Andrew Bruggy</i> Orders placed</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
Ordinary Meeting of the Council 30 November 2016	False	Confidential Matters
<p><b>ITEM 18 - BROKEN HILL CITY COUNCIL REPORT NO. 247/16 - DATED NOVEMBER 23, 2016 - CODE OF CONDUCT NO. BHC160201 - CONFIDENTIAL</b> 16/19</p>		
<p><b>(General Manager's Note:</b> This report considers a Code of Conduct matter and is deemed confidential under Section 10A(2) (h) of the Local Government Act, 1993 which contains information regarding alleged contraventions of any Code of Conduct requirements applicable under section 440).</p>		
<p>.</p>		
<p><b>RESOLUTION</b></p>		
<p>Minute No. 45393</p>		
Councillor B. Licul moved	)	1. That Broken Hill City Council Report No. 247/16 dated November 23, 2016, be received.
Councillor D. Gallagher seconded	)	
<p>2. That as a matter of urgency, but no later than 3 weeks after this report is tabled at Council, the General Manager arranges for a suitably qualified person to counsel the Subject Person generally as to her obligations as a holder of civic office and specifically:</p>		
<p>Her obligations under the Council's Code of Conduct, Code of Meeting Practice, Media Relations Policy and the LGA 1993 and Regulations 2005</p>		
<p>Her obligations under the Work Health and Safety Act 2011 and associated regulations and definitions as provided by SafeWork Australia.</p>		
<p>Maintaining effective relationships with Councillors, Council employees, administrators and members of Council Advisory and other Committees.</p>		
<p>The type and nature of comments that a Councillor is permitted to make about Council, its policies and employees.</p>		
<p>Clarifying what 'acting in the public interest' entails and specifically in relation to any activities or comments that she might make regarding specific interest groups. (this satisfies recommendation 1 of the Final Investigation Report dated 31 August 2016; page 70)</p>		
<p>3. That the Subject Person write to the Council employee and apologise for any harm she might have caused by her comments in the Barrier Daily Truth of 6 January 2016 concerning her experience, and for her conduct at the BHRAG Advisory Committee of 8 December 2015.</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>13 Feb 2017 - 9:38 AM - Razija Nu'man Workshop with Norm Turkington and Assoc (LGNSW) held Thursday 9 February 2017, Staff and Councillor Relationships.</p>		<p>4. That Council note that the recommendations as listed at two (2) and three (3) as above have been undertaken between the Subject Person and the General Manager.</p> <p>5. That Council notes the matters arising and subsequent recommendations as detailed in the Final Investigation Report.</p> <p style="text-align: right;">CARRIED</p>
<p>Ordinary Meeting of the Council 30 November 2016</p> <p><b>ITEM 1 - MATTER OF URGENCY – MODEL CODE OF CONDUCT</b></p> <p><b>RESOLUTION</b> Minute No. 45395 Councillor M. Clark moved ) Councillor J. Nolan seconded )</p>	<p>False</p> <p>General Business</p> <p>11/60</p>	<p>That Council requests the Government review the Model Code of Conduct for Councils, with regards to Councillors right to freedom of speech.</p> <p style="text-align: right;">CARRIED</p>
<p>Ordinary Meeting of the Council 30 November 2016</p> <p><b>ITEM 3 - BROKEN HILL CITY COUNCIL REPORT NO. 230/16 - DATED JULY 01, 2016 - CODE OF CONDUCT REVIEW - 2015/2016</b></p> <p><b>RESOLUTION</b> Minute No. 45396 Councillor T. Kennedy moved ) Councillor B. Algate seconded )</p>	<p>False</p> <p>Reports</p> <p>13/100</p>	<p>1. That Broken Hill City Council Report No. 230/16 dated July 1, 2016, be received.</p> <p>2. That the Code of Conduct Statistics Annual Report for the Broken Hill City Council of the period of 1 September 2015 – 31 August 2016 be forwarded to the Office of Local Government.</p>



MEETING	FURTHER REPORT REQUIRED	SUBJECT
		<p>3. That the General Manager investigates a way for Code of Conducts complaints to be dealt with locally rather than sending them to an external assessor.</p> <p style="text-align: right;">CARRIED</p>
<p>Ordinary Meeting of the Council 30 November 2016</p>	False	Confidential Matters
<p><b>ITEM 18 - BROKEN HILL CITY COUNCIL REPORT NO. 247/16 - DATED NOVEMBER 23, 2016 - CODE OF CONDUCT NO. BHC160201 - CONFIDENTIAL</b> 16/19  <b>(General Manager's Note:</b> This report considers a Code of Conduct matter and is deemed confidential under Section 10A(2) (h) of the Local Government Act, 1993 which contains information regarding alleged contraventions of any Code of Conduct requirements applicable under section 440).</p>		
<p><b>RESOLUTION</b>  <u>Minute No. 45393</u>                      Councillor B. Licul moved )                      Councillor D. Gallagher seconded )</p>		
		<p>1. That Broken Hill City Council Report No. 247/16 dated November 23, 2016, be received.</p> <p>2. That as a matter of urgency, but no later than 3 weeks after this report is tabled at Council, the General Manager arranges for a suitably qualified person to counsel the Subject Person generally as to her obligations as a holder of civic office and specifically:</p> <p style="padding-left: 20px;">Her obligations under the Council's Code of Conduct, Code of Meeting Practice, Media Relations Policy and the LGA 1993 and Regulations 2005</p> <p style="padding-left: 20px;">Her obligations under the Work Health and Safety Act 2011 and associated regulations and definitions as provided by SafeWork Australia.</p> <p style="padding-left: 20px;">Maintaining effective relationships with Councillors, Council employees, administrators and members of Council Advisory and other Committees.</p> <p style="padding-left: 20px;">The type and nature of comments that a Councillor is permitted to make about Council, its policies and employees.</p> <p style="padding-left: 20px;">Clarifying what 'acting in the public interest' entails and specifically in relation to any activities or comments that she might make regarding specific interest</p>

MEETING	FURTHER REPORT REQUIRED	SUBJECT
		<p>groups. (this satisfies recommendation 1 of the Final Investigation Report dated 31 August 2016; page 70)</p> <ol style="list-style-type: none"> <li>3. That the Subject Person write to the Council employee and apologise for any harm she might have caused by her comments in the Barrier Daily Truth of 6 January 2016 concerning her experience, and for her conduct at the BHRAG Advisory Committee of 8 December 2015.</li> <li>4. That Council note that the recommendations as listed at two (2) and three (3) as above have been undertaken between the Subject Person and the General Manager.</li> <li>5. That Council notes the matters arising and subsequent recommendations as detailed in the Final Investigation Report.</li> </ol> <p style="text-align: right;">CARRIED</p>
<p>Ordinary Meeting of the Council 14 December 2016</p> <p><b>ITEM 2 - BROKEN HILL CITY COUNCIL REPORT NO. 249/16 - DATED DECEMBER 06, 2016 - CORRESPONDENCE REPORT - REDUCTION IN REGIONAL EXPRESS (REX) FLIGHTS</b></p> <p>11/1</p> <p>•</p> <p><b>RESOLUTION</b> <u>Minute No. 45401</u> Councillor C. Adams moved                     ) Councillor M. Clark seconded                     )</p>	<p>False                     Reports</p>	<ol style="list-style-type: none"> <li>1. That Broken Hill City Council Report No. 249/16 dated December 6, 2016, be received.</li> <li>2. That Council notes the temporary suspension of the direct Regional Express Airlines flights from Broken Hill to Sydney and return direct flights for the period from mid-December 2016 through to February 2017 and the increase in the cost of these direct flights when they are re-introduced in February 2017</li> <li>3. That following the General Manager's meeting with REX in mid-January 2017, Councillors be briefed on the REX matter.</li> </ol> <p style="text-align: right;">CARRIED</p>
<p><i>22 Dec 2016 - 11:59 AM - Leisa Bartlett</i></p> <p>Meeting set for 18 January with Rex. Councillor briefing earmarked for 24 January.</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
COMPLETE		
Ordinary Meeting of the Council 14 December 2016	False	Reports
<p><b>ITEM 3 - BROKEN HILL CITY COUNCIL REPORT NO. 250/16 - DATED DECEMBER 05, 2016 - CORRESPONDENCE REPORT - 2017 LOCAL GOVERNMENT REMUNERATION TRIBUNAL REVIEW</b> 11/171</p> <p><u>Recommendation</u></p> <ol style="list-style-type: none"> <li>That Broken Hill City Council Report No. 250/16 dated December 5, 2016, be received.</li> <li>That Council make a submission to the Local Government Remuneration Tribunal regarding Mayor and Councillors remuneration.</li> <li>That councillor input be submitted to the General Manager by close of business 15 January 2016 to allow for an informed submission to be made on behalf of Councillors.</li> </ol> <p><b>RESOLUTION</b> Minute No. 45402 Councillor B. Algate moved ) Councillor C. Adams seconded )</p> <p style="text-align: right;">That the recommendation of item 3 be adopted.</p> <p style="text-align: right;">CARRIED</p> <p><i>22 Dec 2016 - 11:59 AM - Leisa Bartlett</i> Reminder advice provided to councillors.</p>		
Ordinary Meeting of the Council 14 December 2016	False	Reports
<p><b>ITEM 5 - BROKEN HILL CITY COUNCIL REPORT NO. 252/16 - DATED DECEMBER 06, 2016 - DRAFT COMMUNITY ENGAGEMENT STRATEGY 2017 FOR COMMUNITY STRATEGIC PLAN REVIEW</b> 11/89</p> <p><u>Recommendation</u></p> <ol style="list-style-type: none"> <li>That Broken Hill City Council Report No. 252/16 dated December 6, 2016, be received.</li> <li>That Council adopt the Draft Community Engagement Strategy 2017 for the review of the Community Strategic Plan.</li> </ol> <p><b>RESOLUTION</b> Minute No. 45404 Councillor T. Kennedy moved )</p> <p style="text-align: right;">That the recommendation of item 5 be adopted.</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
Councillor B. Algate seconded )  12 Feb 2017 - 2:53 PM - Razija Nu'man All engagement steps as outlined in Strategy completed with final report to February 2017 meeting. COMPLETE	)	CARRIED
Ordinary Meeting of the Council 14 December 2016	False	Reports
<p><b>ITEM 6 - BROKEN HILL CITY COUNCIL REPORT NO. 253/16 - DATED DECEMBER 02, 2016 - RECOMMENDATIONS OF THE COMMUNITY ASSISTANCE GRANTS PANEL FOR ROUND 2 OF 2016/2017</b> 16/44</p> <p><b>RESOLUTION</b> <u>Minute No. 45405</u> Councillor M. Browne moved ) Councillor J. Nolan seconded )</p>		
<p>1. That Broken Hill City Council Report No. 253/16 dated December 2, 2016, be received.</p> <p>2. That Council adopts the recommendations of the Community Assistance Grants Panel for applications received for Round 2 of 2016/2017, being:</p> <p><u>General Community Assistance:</u></p> <p>a) Grant of \$5,000.00 to North Broken Hill Football Club towards the cost to replace ceilings at their Clubrooms; and that information regarding NSW Department of Sport and Recreation grants be forwarded to the North Broken Hill Football Club in order for them to apply for a more substantial grant from the State Government</p> <p>b) Grant of \$2,147.00 to Sufi Books of Broken Hill towards the cost to paint an historical themed mural on the wall of their building at the corner of Argent and Bromide Streets (paint and materials; wall preparation; scissor lift hire and DA fees).</p> <p>c) Grant of \$1,000.00 to Playtime Preschool for the installation of a water tank at the Preschool to teach children water-wise practices.</p> <p>d) Grant of \$15,000.00 to the Broken Hill Art Exchange towards the conduct of two Desert Equinox Preludes; and the Broken Hill Art Exchange be requested to provide a comprehensive report on the outcome of the two Preludes in addition to the usual grant acquittal process.</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
		<p>e) Grant of \$2,800.00 to the Broken Hill Civic Orchestra for the cost to hold an orchestral music workshop in Broken Hill on June 30 to July 2, 2017.</p> <p>f) Grant of \$6,000.00 to Silver City Quilters towards the total cost to hold the International Quilters Day Annual Event at the Civic Centre (\$6,000.00 includes waiver of the Civic Centre fees of \$2,020.00 with the remainder of \$3,980.00 towards other costs associated with the event).</p> <p>g) Grant of \$4,000.00 to Landcare Broken Hill towards the cost to upgrade their nursery at Robinson College.</p> <p><u>Painting and Minor Restoration Works:</u></p> <p>a) Grant of \$500.00 to Mr Dean Cooper towards the external painting of his residential property at 476 Crystal Street, Broken Hill.</p> <p>b) Grant of \$500.00 to Ms Barbara Webster towards the external painting of her residential property at 218 Wilson Street, Broken Hill.</p> <p>c) Grant of \$400.00 to Ms Bonnie May Thomas towards the external painting of her residential property at 388 Oxide Street, Broken Hill plus a loan of \$1,000.00 towards the costs to replace guttering.</p> <p>5. That all conditions of the grants be as per the Community Assistance Grants Policy and the Mayor be authorised to sign the Grant Agreements associated with Round Two of 2016/2017, on behalf of Council.</p> <p>6. That the remainder of the budget for General Community Assistance Grants (\$33,053.00) be used to purchase new Christmas Decorations for the Central Business District area and the South Business District (Patton Street Village).</p>
		<b>CARRIED</b>
		<p><i>22 Dec 2016 - 2:52 PM - Leisa Bartlett</i></p> <p>Correspondence and information packages sent to Grant recipients. Awaiting signed agreements to be returned to activate grants.</p> <p><i>09 Feb 2017 - 11:47 AM - Leisa Bartlett</i></p>

MEETING	FURTHER REPORT REQUIRED	SUBJECT
Some organisations have returned grant paperwork, and these grants have been paid. Still waiting on some organisations to return paperwork.		
Ordinary Meeting of the Council 14 December 2016	False	Reports
<p><b>ITEM 7 - BROKEN HILL CITY COUNCIL REPORT NO. 254/16 - DATED NOVEMBER 18, 2016 - DEVELOPMENT APPLICATION 107/2016 - PROPOSED DEMOLITION OF WINDER HOUSE (FORMER CARPENTERS SHOP) AT RASP MINE, CML 7, BROKEN HILL 11/467</b></p> <p><b>RESOLUTION</b> Minute No. 45406 Councillor T. Kennedy moved ) Councillor B. Algate seconded )</p> <p>That Development Application 107/2016 –Proposed Demolition of Winder House (Former Carpenters Shop) at Rasp Mine, CML 7, Broken Hill be refused, due to this building being the first Winder House in Broken Hill and an irreplaceable part of Broken Hill’s industrial history; and that the Winder House is essential to Broken Hill’s National Heritage Listing and its significance to the visible history of the Line of Lode.</p> <p>That Council investigates grant funding options in order for CBH to restore the Winder House.</p> <p>That Council writes to the National Heritage Trust informing them of the significance of the Winder House to heritage of Broken Hill.</p> <p style="text-align: right;">CARRIED</p> <p><i>13 Feb 2017 - 10:36 AM - Andrew Bruggy</i> Council did not approve</p>		
Ordinary Meeting of the Council 14 December 2016	False	Reports
<p><b>ITEM 11 - BROKEN HILL CITY COUNCIL REPORT NO. 258/16 - DATED NOVEMBER 24, 2016 - NOMINATIONS FOR THE APPOINTMENT OF COMMUNITY REPRESENTATIVES TO SECTION 355 COMMUNITY COMMITTEES 11/9</b></p> <p><b>RESOLUTION</b> Minute No. 45410 Councillor C. Adams moved ) Councillor M. Browne seconded )</p> <p>That the recommendation of items11 and Report No 263/16 (Item 17 of the supplementary agenda) be adopted; that is:</p> <p>1. That Broken Hill City Council Report No. 258/16 dated November 24, 2016, be received.</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
		<p>2. That Council accepts the nominations of Mr Barry Squire, Ms Pamela O'Dwyer, Mr Allen Elliott and Mr Peter O'Dwyer as a community representatives on the Alma Oval Community Committee.</p> <p>3. That Council accepts the nominations of Ms Paula Williams, Ms Susanne Olsen, Mr Gareth Thomas, Mr Andrew Gosling, Professor Simon Molesworth AO QC and Ms Tracy Fraser as community representatives on the Broken Hill Heritage Committee.</p> <p>4. That Council accepts the nominations of Ms Iris Dobbin, Mr Andrew Gosling, Ms Natasha Bearman, Mr Eve-lyn Kennedy, Ms Jenny Cattonar, Ms Robyn Taylor, Professor Simon Molesworth AO QC, Ms Tracy Fraser and Mr Stan Dineen as community representatives on the Broken Hill Regional Art Gallery Advisory Group</p> <p>5. That Council accepts the nominations of Ms Robynne Sanderson, Ms Caroline Dunning and Ms Kyla Vine as community representatives on the BIU Band Hall Community Committee.</p> <p>6. That Council accepts the nominations of Ms Eve-lyn Kennedy, Mr Sandra Havran, Mr Geoffrey Hoare, Ms Susan Spangler, Mr John Rogers, Ms Gaylene Ford, Ms Lyn Campigli, Mr Ray Allen, Ms Alison Gander, Mr Paul Reed, Ms Jill Spielvogel, Mr David Spielvogel, Mr Michael Ford, Ms Nevada Ford, Mr Jeffrey Crase, Mr Ronald Fletcher, Mr Ronald Tumes, and Ms Rosalind Molesworth as community representatives on the Friends of the Flora and Fauna of the Barrier Ranges Community Committee.</p> <p>7. That Council accepts the nominations of Mr Dennis Cetinich, Mr John Ralph, Mr David Hamilton, Mr Tristan Savage, Mr Anthony Camilleri, Mr Ray Steer, Mr John Erskine, Mr Bruce McIntosh and Ms Tanya Martyn as community representatives on the Memorial Oval Community Committee.</p> <p>8. That Council accepts the nominations of Mr John Hirschhausen, Mr Mike Burke, Mr Donald Campbell, Ms Kate Hogg, Ms Sonja McEvoy, Mr Dennis Watts and Mr Frederick Billing as community representatives on the Norm Fox Sporting Complex Community Committee.</p>

MEETING	FURTHER REPORT REQUIRED	SUBJECT
		<ol style="list-style-type: none"> <li>9. That Council accepts the nominations of Mr William Pascoe, Ms Fay Whitfield Mr Hans Noorman and Ms Rosalind Molesworth as community representatives on the Riddiford Arboretum Community Committee.</li> <li>10. That Council accepts the nomination from Mr Noel Hannigan as a community representative on the Picton Oval Community Committee.</li> <li>11. That the community representatives be advised of their appointment and advice also be sent to the corresponding Committee Chairperson.</li> <li>12. That a further call for community representatives be made for all vacant positions via the media and Council's website, and also include correspondence to the Chairperson/Secretary of the Broken Hill Community Strategic Plan Round Table Committee, the ET Lamb Memorial Oval Community Committee and the Picton Oval Community Committee requesting that they encourage outgoing community representatives to renominate.</li> <li>13. That Broken Hill City Council Report No. 263/16 dated December 8, 2016, be received.</li> <li>14. That the S355 Asset Committee Framework and the Constitution of the Alma Oval Community Committee be amended to include an additional community representative position on the Alma Oval Community Committee.</li> <li>15. That Council accepts the nomination from Mr Stephen Pascoe as a community representative on the Alma Oval Community Committee</li> <li>16. That Council accepts the nominations from Ms Iris Dobbin and Mr Peter Beven as community representatives on the Community Strategic Plan Round Table Committee.</li> </ol>
		CARRIED
		<p><i>22 Dec 2016 - 12:02 PM - Leisa Bartlett</i></p> <p>All processes complete to appoint new members and advise Committee Chairpersons/Secretaries. Advertising to fill vacant positions is scheduled throughout January. COMPLETE</p>



MEETING	FURTHER REPORT REQUIRED	SUBJECT
Ordinary Meeting of the Council 14 December 2016	False	Notice of Motion
<p><b>ITEM 15 - MOTIONS OF WHICH NOTICE HAS BEEN GIVEN NO. 16/16 - DATED DECEMBER 09, 2016 - INVITE TO ATTEND COUNCIL MEETING</b> 12/11</p> <p><u>Notice of Motion</u></p> <p>1. That Broken Hill City Council sends correspondence to MLA Kevin Humphries and MP Mark Coulton inviting them to attend an ordinary meeting of Council.</p> <p><b>RESOLUTION</b> <u>Minute No. 45414</u> Councillor T. Kennedy moved ) Councillor B. Algate seconded )</p> <p style="text-align: right;">That the recommendation of item 19 be adopted.</p> <p style="text-align: right;">CARRIED</p> <p><i>09 Feb 2017 - 11:49 AM - Leisa Bartlett</i> Invitations have been sent. COMPLETE</p>		
Ordinary Meeting of the Council 14 December 2016	False	Notice of Motion
<p><b>ITEM 16 - MOTIONS OF WHICH NOTICE HAS BEEN GIVEN NO. 17/16 - DATED DECEMBER 09, 2016 - CESSATION OF WATER RESTRICTIONS</b> 11/426</p> <p><b>RESOLUTION</b> <u>Minute No. 45415</u> Councillor T. Kennedy moved ) Councillor J. Nolan seconded )</p> <p style="text-align: right;">That Broken Hill City Council sends correspondence to Essential Water requesting that they take Broken Hill's lead levels into consideration when introducing water restrictions in the future.</p> <p style="text-align: right;">That Council sends correspondence to the State and Federal Water Ministers regarding Broken Hill's high lead levels.</p> <p style="text-align: right;">CARRIED</p> <p><i>13 Feb 2017 - 11:39 AM - Leisa Bartlett</i> Correspondence sent COMPLETE</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
Ordinary Meeting of the Council 14 December 2016	False	Reports
<p><b><u>ITEM 17 - BROKEN HILL CITY COUNCIL REPORT NO. 263/16 - DATED DECEMBER 08, 2016 - FURTHER NOMINATIONS TO SECTION 355 COMMITTEES</u></b> 11/9</p> <p>22 Dec 2016 - 1:46 PM - Leisa Bartlett</p> <p>This item was considered with previous item on the agenda. All processes complete to appoint new members and advise Committee Chairpersons/Secretaries. Advertising to fill vacant positions is scheduled throughout January. COMPLETE</p>		
Ordinary Meeting of the Council 14 December 2016	False	Reports
<p><b><u>ITEM 19 - BROKEN HILL CITY COUNCIL REPORT NO. 265/16 - DATED DECEMBER 13, 2016 - FAR WEST INITIATIVE</u></b> 11/173</p> <p><u>Recommendation</u></p> <ol style="list-style-type: none"> <li>That Broken Hill City Council Report No. 265/16 dated December 13, 2016, be received.</li> <li>That Council endorse the Far West Initiative submission as presented and send to the Minister for Local Government by the deadline of Friday 16 December 2016.</li> <li>That interested Councillors wishing to attend the Western Division Conference in Wentworth on 26 - 28 February 2017 advise the General Manager's Office by 31 January 2017.</li> </ol> <p><b>RESOLUTION</b> Minute No. 45416 Councillor T. Kennedy moved                     ) Councillor C. Adams seconded                 )</p> <p style="text-align: center;">That the recommendation of item 23 be adopted.</p> <p style="text-align: right;">CARRIED</p> <p>10 Feb 2017 - 9:33 AM - Louise Schipanski</p> <p>Mayor, Cr Gallagher and General Manager have advised that they would like to attend Western Division Conference COMPLETE</p>		



MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>2. That Council note that the General Manager's Performance Appraisal Committee met on Wednesday 2 November 2016 to review the performance of the General Manager.</p> <p>3. That Council note that the results of the mid-term performance review found that Council's General Manager, Mr. James Roncon, meets or exceeds the expectations of Council.</p> <p>4. That General Manager Mr. James Roncon be formally advised of the outcome of his annual review.</p> <p><b>RESOLUTION</b> Minute No. 45419 Councillor M. Browne moved ) Councillor B. Algate seconded )</p>	<p>)</p> <p>)</p>	<p>That the resolution of item 21 be adopted.</p> <p style="text-align: right;">CARRIED</p>
<p>Ordinary Meeting of the Council 14 December 2016</p> <p><b>ITEM 22 - BROKEN HILL CITY COUNCIL REPORT NO. 261/16 - DATED DECEMBER 06, 2016 - CODE OF CONDUCT NO. BHC160201 - CONFIDENTIAL</b> 16/14 <b>(General Manager's Note:</b> This report considers a Code of Conduct matter and is deemed confidential under Section 10A(2) (h) of the Local Government Act, 1993 which contains information regarding alleged contraventions of any Code of Conduct requirements applicable under section 440).</p> <p><b>RESOLUTION</b> Minute No. 45420 Councillor B. Licul moved ) Councillor M. Clark seconded )</p>	<p>False</p> <p>Confidential Matters</p>	<p>1. That the recommendation contained in the report be rejected on the grounds that the Final Investigation Report containing the recommendations is severely flawed and evidences multiple breaches of the Rules of Procedural Fairness, as detailed in correspondence from legal counsel of the subject person.</p> <p>2. That Council note the following facts relating to this report and the original complaint which preceded it:</p> <p>a) That the Broken Hill Regional Art Gallery Advisory Committee directed the Councillors on that committee to formally make representation to the Acting General Manager regarding changes in structure which had left the Art Gallery without a dedicated full-time Manager. This approach was made prior to recruitment of a Cultural Facilities Manager. There is concern that the fact that this meeting had been held was not disclosed in the initial report.</p>

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p><i>10 Feb 2017 - 11:25 AM - Leisa Bartlett</i></p> <p>Recommendations of Council have been forwarded to Office of Local Government.</p> <p><i>13 Feb 2017 - 9:41 AM - Razija Nu'man</i></p> <p>Workshop with Norm Turkington and Assoc (LGNSW) held Thursday 9 February 2017, Staff and Councillor Relationships.</p>	<p>False</p>	<p>b) That in the report there is insufficient recognition that the subject person was Acting Chair of the Broken Hill Regional Art Gallery Advisory Committee when interviewed by the journalist from the Barrier Daily Truth.</p> <p>c) That the Broken Hill City Council's media policy for Broken Hill Regional Art Gallery Advisory Committee calls for the Chair to be spokesperson for the Committee.</p> <p>d) That the subject person in the article dated 6 January 2016 was responding to questions relating to the Art Gallery and the restructure which left the Art Gallery without a dedicated Manager, not the Cultural Facilities Manager which is a different role. The connection with the Manager Cultural Facilities position was made by the journalist and not by the subject person.</p> <p>3. That the Council note that the subject person had undertaken to meet with the Council employee named in the report to express her regret that the comments made by the subject person have caused the employee unintentional distress.</p> <p>4. That Council review its Media Relations Policy so that the Policy more closely aligns with current practice. Current practice gives tacit encouragement to all councillors to speak to the media which is contrary to the terms of the Policy</p> <p style="text-align: right;">CARRIED</p>
<p>Ordinary Meeting of the Council 14 December 2016</p>	<p>False</p>	<p>Confidential Matters</p> <p><b>ITEM 23 - BROKEN HILL CITY COUNCIL REPORT NO. 262/16 - DATED DECEMBER 06, 2016 - CODE OF CONDUCT NO. BHC160401 - CONFIDENTIAL</b> 16/42  <b>(General Manager's Note:</b> This report considers a Code of Conduct matter and is deemed confidential under Section 10A(2) (h) of the Local Government Act, 1993 which contains information regarding alleged contraventions of any Code of Conduct requirements applicable under section 440).</p>

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<b>RESOLUTION</b> Minute No. 45421 Councillor B. Licul moved ) Councillor M. Clark seconded )		<ol style="list-style-type: none"> <li>1. That Broken Hill City Council Report No. 262/16 dated December 6, 2016, be received.</li> <li>2. That in accordance with clause 8.43 of the Procedures, the Complaints Coordinator arranges this report to be tabled at the next ordinary Council meeting following the receipt of this report.</li> <li>3. That as a matter of urgency the General Manager, or a suitably qualified person of the General Managers choosing counsels the Subject Person regarding:               <ol style="list-style-type: none"> <li>a) His obligations under the confidentiality provisions of the Code and Council's Media Relations Policy</li> <li>b) His obligations under the provisions of the Local Government Act 1993, including but not limited to the following provisions of the Local Government Act 1993:                    Section 10(A)(2) (c), Section                    Section 232 (Role of a Councillor)                    Section 335 (Functions of the General Manager)                    Section 352 (Independence of staff for certain purposes)                    Section 439 (Conduct Councillors and others)                    Section 440F (Misconduct Provisions)</li> <li>c) The implications of the release of confidential information on, but not limited to, the programs of Council, Council's legal obligations, and the communities trust in Council and its administration.</li> <li>c) His obligations in relation to matters conducted in the Committee of the Whole.</li> <li>d) The impacts and possible consequences of making adverse comments about the programs of the Council.</li> <li>e) The impacts and possible consequences of adversely commenting on the skills, abilities and work of Council employees (including WHS Obligations)</li> </ol> </li> </ol>

MEETING	FURTHER REPORT REQUIRED	SUBJECT
		<p>f) The concept of 'acting in the Public Interest' and what obligation a Councillor has in that regard. This counseling should focus on the Councillors obligation to act in the broader public interest or in the interests of the 'whole community'.</p> <p>g) The concept of 'leadership' and the obligations of Councillors as outlined in the Office of Local Government's Councillor Handbook.</p> <p>h) This counseling should occur not later than one month from the time in which this report is tabled at Council.</p> <p>4. That Council resolves to formerly censure the Subject Person for his conduct under the provisions of section 440(G) of the Local Government Act 1993. This censure is to occur at the meeting, or the meeting immediately following Council's consideration of this report.</p> <p>5. That Council resolves to report the conduct of the Subject Person to the Office of Local Government for consideration under the misconduct provisions, of the <i>Local Government Act 1993</i>, and include the subject person's response statement.</p> <p>6. That the Subject Person issues a public apology for making comments in the media, which brought the Council, Council employees and Council's programs, as it related to the Library and Community lounge project into disrepute. This apology is to be made at the meeting immediately following the tabling of this report.</p> <p>7. That the Subject Person issues a specific public apology, to Council employees involved in the production of a report to Council concerning the relocation of the Council's library facilities and for any harm or embarrassment the comments caused them. This apology is to be made at the meeting immediately following the tabling of this report. The Council officers involved in the production of the report, still in the employ of Council are:  Mr Harry Stamboulidis – Chief Finance Officer  Mr Shane Nankivel – Finance Manager  Mr Shane Stenhouse – Asset Planner  Mr Garry Schindler – Asset Inspector  Mr David Zhao – Infrastructure Engineer.</p>

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>10 Feb 2017 - 11:26 AM - Leisa Bartlett</p> <p>Recommendations of Council have been forwarded to Office of Local Government.</p> <p>13 Feb 2017 - 9:41 AM - Razija Nu'man</p> <p>Workshop with Norm Turkington and Assoc (LGNSW) held Thursday 9 February 2017, Staff and Councillor Relationships.</p>		<p>8. Having consideration to the broader public interest and the serious nature of the breaches, the subject of this investigation, it is recommended that the finding of inappropriate conduct is made public.</p> <p style="text-align: right;">CARRIED</p>
<p>Ordinary Meeting of the Council 14 December 2016</p>	False	Confidential Matters
<p><b><u>ITEM 24 - BROKEN HILL CITY COUNCIL REPORT NO. 266/16 - DATED DECEMBER 13, 2016 - EOI16/5 - LEASING OPPORTUNITIES AT THE TOURIST AND TRAVELLERS CENTRE - CONFIDENTIAL</u></b> EOI16/5</p> <p><b>(General Manager's Note:</b> This report considers a lease and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).</p> <p><u>Recommendation</u></p> <ol style="list-style-type: none"> <li>That Broken Hill City Council Report No. 266/16 dated December 13, 2016, be received.</li> <li>That Council enters into a lease arrangement with JA &amp; JM Gordon Investments Pty Ltd for occupation of Shop 3 at the Tourist and Travellers Centre plus exclusive use of two designated parking spaces located between the trade waste receptacle and the bus wash bay at the Centre.</li> <li>That the initial term of the lease be three years with three options to renew the lease each of three years duration.</li> <li>That the initial base rental be \$2,937.00 to be increased by a percentage of outgoing of the Tourist and Travellers Centre, to be negotiated by the General Manager.</li> <li>That the total rental amount be reviewed for CPI increases on July 1 each year with the first CPI review to be July 1, 2017.</li> <li>That all other standard lease terms as per the <i>Conveyancing Act 1919</i> be included.</li> <li>That the General Manager and Mayor be authorised to sign the lease contract under the Common Seal of Council.</li> </ol> <p><b>RESOLUTION</b> <u>Minute No. 45422</u> Councillor T. Kennedy moved                 ) Councillor M. Browne seconded             )</p>		
		That the recommendation of item 24 be adopted.



MEETING	FURTHER REPORT REQUIRED	SUBJECT	
<p>09 Feb 2017 - 11:50 AM - Leisa Bartlett</p> <p>Negotiations are occurring with applicant regarding final rental amount.</p>			CARRIED
<p>Ordinary Meeting of the Council 14 December 2016</p> <p><b>ITEM 25 - URGENT MOTION</b></p> <p><b>RESOLUTION</b> <u>Minute No. 45423</u> Councillor T. Kennedy moved ) Councillor R. Page seconded )</p>	<p>False</p>	<p>General Business</p> <p>16/14</p> <p>That, subject to advice from the Office of Local Government, the subject person's legal costs be reimbursed by Council with regards to Code of Conduct complaint BHC160201.</p>	CARRIED

MEETING	FURTHER REPORT REQUIRED	SUBJECT
Confidential Matters of the Council 07 April 2016	False	Confidential Matters
<p><b>ITEM 1 - BROKEN HILL CITY COUNCIL REPORT NO. 64/16 - DATED MARCH 22, 2016 - - CONFIDENTIAL</b> 15/99</p>		
<p><u>Recommendation</u> <u>Minute No. 45235</u></p>		
<p>Moved Councillor C. Adams ) Seconded Councillor J. Richards )</p>		<p>That Broken Hill City Council Report No. 64/16 dated March 22, 2016, be received.</p>
<p>That Council implement the relocation of the library in line with the recommendation of the adopted Broken Hill Living Museum + Perfect Light Project considering the maintenance and repair issues of the current building.</p>		
<p>That Council implement the relocation of the Archives to the basement and ground floor of the administration building in line with the BHPB funding received, and proposal contained in the report considering the maintenance and repair issues of the current building.</p>		
<p>That the relocation of both the Library and the Archives be subject to all necessary compliance approvals.</p>		
<p>That the General Manager be authorised to negotiate possible Lease arrangement (20 years + 20 years) with the various property owner(s).</p>		
<p>That any costs associated with the move are considered as part of the 2016/17 budget process.</p>		
<p>CARRIED</p>		
<p><i>20 Jun 2016 - 4:22 PM - Andrew Bruggy</i> Neogitations commenced with landlord <i>20 Sep 2016 - 2:07 PM - Leisa Bartlett</i> Lease has been drafted and is being reviewed by the Lessor's Solicitor.</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<i>21 Nov 2016 - 1:09 PM - Andrew Bruggy</i>		
Awaiting finalisation of acceptable design		
<i>13 Feb 2017 - 10:32 AM - Andrew Bruggy</i>		
Council report going to Feb Council meeting 2017		

## COMMITTEE REPORTS

1. BROKEN HILL CITY COUNCIL REPORT NO. 20/17 - DATED FEBRUARY 02, 2017 - NOMINATIONS FOR COMMUNITY MEMBERSHIP OF COUNCIL S355 COMMITTEES (11/9) ..... 407
  
2. BROKEN HILL CITY COUNCIL REPORT NO. 21/17 - DATED JANUARY 30, 2017 - MINUTES OF THE MEMORIAL OVAL COMMUNITY COMMITTEE MEETING HELD 6 DECEMBER 2017 (12/52) ..... 430
  
3. BROKEN HILL CITY COUNCIL REPORT NO. 22/17 - DATED FEBRUARY 14, 2017 - MINUTES OF THE BROKEN HILL LIVING MUSEUM + PERFECT LIGHT PROJECT STEERING GROUP MEETINGS HELD AUGUST 23, 2016, OCTOBER 31, 2016 AND DECEMBER 15, 2016 (14/181)..... 433

ORDINARY MEETING OF THE COUNCIL

February 2, 2017

**ITEM 1**

BROKEN HILL CITY COUNCIL REPORT NO. 20/17

SUBJECT: NOMINATIONS FOR COMMUNITY MEMBERSHIP OF COUNCIL  
S355 COMMITTEES 11/9

**Recommendation**

1. That Broken Hill City Council Report No. 20/17 dated February 2, 2017, be received.
2. That the Constitution of the Broken Hill Regional Art Gallery Advisory Committee be amended to include three additional community representatives.
3. That Susanne Olsen, John Sloane and Rick Ball be appointed as community representatives on the Broken Hill Regional Art Gallery Advisory Committee.
4. That Ann Evers, Kellie Scott and Jamie Scott be appointed as community representatives on the Friends of the Flora and Fauna of the Barrier Ranges Community Committee.
5. That Alison Sutton and Wayne Lovis be appointed as community representatives on the Riddiford Arboretum Community Committee.
6. That John O'Neill, Paul Adams, Neil Davey and Trevor Rynne be appointed as community representatives on the Picton Oval Sportsground Community Committee.
7. That information be placed on Council's website to encourage further nominations.

**Executive Summary:**

Section 355 of the *Local Government Act 1993* provides that a function of the Council may be exercised:

- (a) by the council by means of the councillors or employees, by its agents or contractors, by financial provision, by the provision of goods, equipment, services, amenities or facilities or by any other means, or
- (b) by a committee of the council, or
- (c) partly or jointly by the council and another person or persons, or
- (d) jointly by the council and another council or councils, or
- (e) by a delegate of the council.

In accordance with Section 355 of the *Local Government Act 1993* Council previously established Committees to assist Council with the operation and management of its parks, ovals and reserves, these are called Section 355 Asset Committees. Council has also

previously established Section 355 Advisory Committees to provide advice to the General Manager on specific operations of Council.

Council adopted Asset and Advisory Committee Frameworks and Constitutions as the governance structure by which a Committee operates. Membership on each committee forms part of the constitution and includes the number of community representatives, stakeholder representatives (if any) and Councillor representatives required for each Committee to function effectively.

**Report:**

As per Council’s adopted Asset and Advisory Committee Framework which states that:

- Committees are to be appointed every four (4) years, three (3) months after the Local Government General Election. The term of office for all Committees will be aligned to the term of office of the current Council (four years).
- All positions will be declared to be vacant two (2) months after the Local Government Election.

Council advertised for nominations for community representatives on its Section 355 Committees for the current terms of Council (September 2016 to September 2020), with nominations closing Friday, 25 November 2016. These nominations were presented to the December 2016 Council Meeting for adoption.

Vacancies existed on most committee following the appointment of members at the December Council Meeting, and therefore Council has conducted further advertising during January in an attempt to attract more nominations in order for the Committees to operate effectively.

Council has received nominations from the following members of the public to join a Section 355 Committee:

Name of Committee	Number of current community members	Number of vacancies in community member positions	Number of further nominations received	Name of Nominee
Alma Oval Community Committee	5	3	0	
Broken Hill Community Strategic Plan Round Table Committee	2	2	0	
Broken Hill Heritage Committee	6	NIL	0	
Broken Hill Regional Art Gallery Advisory Committee	9	NIL	3	Susanne Olsen John Sloane Rick Ball
BIU Band Hall Community Committee	2	6	0	
ET Lamb Memorial Oval Management Committee	6	6	0	
Friends of the Flora and Fauna of the Barrier Ranges Community Committee	18	3	3	Ann Evers Kellie Scott Jamie Scott

Name of Committee	Number of current community members	Number of vacancies in community member positions	Number of further nominations received	Name of Nominee
Memorial Oval Community Committee	9	1	0	
Norm Fox Sporting Complex Management Committee	7	13	0	
Picton Oval Sportsground Management Committee	1	8	4	John O'Neil Paul Adams Neil Davey Trevor Rynne
Riddiford Arboretum Community Committee	4	8	2	Alison Sutton Wayne Lovis

Council has received a nomination for the Broken Hill Regional Art Gallery Advisory Committee which currently has full membership; Council may wish to amend the Constitution of the Committee to increase the number of community representative positions to accommodate Ms Olsen, Mr Sloan and Mr Ball's nominations.

The report is presented to Council to consider the nominations received and to appoint community representative to the various Section 355 Committees.

#### Strategic Direction:

Key Direction: Our Leadership  
 Objective: Openness and Transparency in Decision Making  
 Function: Leadership and Governance  
 DP Action: Maintain good governance and best practice methods and ensure compliance with various guidelines and legislation

Key Direction: Our Leadership  
 Objective: We Unite to Succeed  
 Function: Leadership and Governance  
 DP Action: Support Council's section 355 Committees in undertaking their duties with Council

#### Relevant Legislation:

Section 355 of the *Local Government Act 1993*  
 Council's adopted S355 Asset and Advisory Committee Framework and Constitutions.

#### Financial Implications:

There are no financial implications.

#### Attachments

1. Nominations as community representatives on S355 Committees 20 Pages

JAMES RONCON  
GENERAL MANAGER



### 355 COMMITTEE NOMINATION FORM

See next page for full answers

Please complete this form as accurately as possible and return to [council@brokenhill.nsw.gov.au](mailto:council@brokenhill.nsw.gov.au)

#### SECTION 355 COMMITTEE

Name of Committee: Broken Hill Regional Art Gallery Advisory Group

#### PERSONAL DETAILS

Name: Susanne Olsen

Address: \_\_\_\_\_

Broken Hill

Contact Number: Home: \_\_\_\_\_ Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

#### COMMITTEE DETAILS

Please outline why you would like to be a member of this committee: I am a keen art collector and photographer. I would like to see the Gallery continue to move forward in attracting local, national and international artists to exhibit as well as provide workshops to the community. I would like to see Broken Hill through its history and landscape attract artists that will then share

Please outline details of any relevant experience to this committee: I have no immediate experience to this particular committee. I am however, a strong supporter of the Gallery. For the past 16 years I have attended exhibitions, various events and supported local artists in their endeavours to

What is your previous experience with any committee? Please list name/s of committee/s and period/s of service: I am currently on the Broken Hill Heritage Advisory Committee. Member of the Family History Group and Historical Society. Member of the Vintage Car Club Broken Hill. Previously in the 1990's I was on the Podiatry Association NSW

Please detail any other relevant information: I would like to see the Regional Art Gallery become one of the top 10 in Australia where artists would like to come and exhibit and run workshops. It would also be great to see liaison with the schools programs so that local

#### PRIVACY STATEMENT

Council is collecting your personal information in accordance with the Privacy and Personal Information Protection Act 1998. The purpose for collecting your personal information is to obtain and record contact details and to assess your suitability for appointment to a S355 Committee. The intended recipients of the personal information collected includes Council officers, S355 Committee members and contractors or other agents contracted by Council. If appointed to a committee, your name and contact details may be included on Council's website and in Council's Business Papers. The supply of the information is voluntary. If you cannot provide or do not wish to provide the information sought, Council may not be able to process your application. You may make application for access or amendment to information held by Council. Council will consider any such application in accordance with the Act. Enquiries concerning this matter can be directed to the Public Officer [council@brokenhill.nsw.gov.au](mailto:council@brokenhill.nsw.gov.au) or addressed to Broken Hill City 240 Blende Street, Broken Hill is the agency that holds the information collected.

Signature \_\_\_\_\_ Date: 28.1.2017  
Printed Name Susanne Olsen





Name: Susanne Olsen  
Address: Broken Hill  
Contact Number:  
Email:

**Please outline why you would like to be a member of the committee:**

I am a keen art collector and photographer. I would like to see the Gallery continue to move forward in attracting local, national and international artists to exhibit as well as provide workshops to the community. I would like to see Broken Hill through its history and landscape attract artists that will then share their story with their own community either in Australia or abroad. As Director of the recently founded Artist's Rest, Broken Hill's newest Artist in Residency program it is important that we network to attract the artists to produce a new body of work and exhibit in Broken Hill or abroad. In this instance the artists become our advocates to attract future visitors. I would also like to see the Gallery Director achieve her KPI's for the coming and year and contribute with ideas to achieve her outcomes. I would like to see that the Regional Gallery is in the top 10 of Australia's listed Galleries that will attract the very best in the art fraternity.

**Please outline details...:**

I have no immediate experience to this particular committee. I am however, a strong supporter of the Gallery. For the past 16 years I have attended exhibitions, various events and supported local artists with their endeavours to exhibit and have purchased art works over this time period.

**What is your previous experience.....:**

I am currently a member of the S355 Broken Hill Heritage Committee. Member of the BH Historical Society and Family History, as well as member of the BH Vintage Car Club. Previously in the 1990's I was on the NSW Podiatry Association Council and held executive positions on this committee and other Health Professional Committees as a representative of my profession. I bring to this committee experience and knowledge of how to move the committee forward in its endeavours to advance the Gallery's objectives.

**Please detail any other relevant information...:**

It will be interesting to see if the Gallery ran programs in conjunction with the local schools to attract the students in pursuing a career in the art world, either as an artist or curator etc. This may even mean greater volunteering in the Gallery to experience how an exhibition is run from start to finish. Then to advance this objective by liaising with Universities, to allow students to do their placements in Broken Hill. The similar model in the health profession occurs, such as nursing and medicine.



## 355 COMMITTEE NOMINATION FORM

Please complete this form as accurately as possible and return to [council@brokenhill.nsw.gov.au](mailto:council@brokenhill.nsw.gov.au)

### SECTION 355 COMMITTEE

Name of Committee: ~~Broken Hill Arts Advisory Committee~~ BROKEN HILL ARTS ADVISORY COMMITTEE

### PERSONAL DETAILS

Name: JOHN SLOANE

Address: BROKEN HILL, NSW 2880

Contact Number: Home: — Mobile: —

Email: —

### COMMITTEE DETAILS

Please outline why you would like to be a member of this committee:

TO BE A VOICE NOT ONLY FOR MYSELF BUT OTHER ABORIGINAL PEOPLE THROUGHOUT THE DISTRICT, FOR AN ARTISTIC PERSPECTIVE ON CULTURE.

Please outline details of any relevant experience to this committee:

THANKAKALI YOUTH OFFICE - 3<sup>+</sup> YRS SERVICE

What is your previous experience with any committee? Please list name/s of committee/s and period/s of service:

CONTRACT WORK WDA - GALLERY, MURALS FOR THE

Please detail any other relevant information:

LEFT OVERS MINI SERIES AT SILVERTON

### PRIVACY STATEMENT

Council is collecting your personal information in accordance with the Privacy and Personal Information Protection Act 1998. The purpose for collecting your personal information is to obtain and record contact details and to assess your suitability for appointment to a S355 Committee.

The intended recipients of the personal information collected includes Council officers, S355 Committee members and contractors or other agents contracted by Council. If appointed to a committee, your name and contact details may be included on Council's website and in Council's Business Papers.

The supply of the information is voluntary. If you cannot provide or do not wish to provide the information sought, Council may not be able to process your application.

You may make application for access or amendment to information held by Council. Council will consider any such application in accordance with the Act. Enquiries concerning this matter can be directed to the Public Officer

[council@brokenhill.nsw.gov.au](mailto:council@brokenhill.nsw.gov.au) or addressed to Broken Hill City 240 Blende Street, Broken Hill is the agency that holds the information collected.

Signature: *John Sloane* Date: 13.02.17

Printed Name: JOHN SLOANE

**BROKEN HILL**

**355 COMMITTEE NOMINATION FORM**

Please complete this form as accurately as possible and return to [council@brokenhill.nsw.gov.au](mailto:council@brokenhill.nsw.gov.au)

**SECTION 355 COMMITTEE**

Name of Committee: BROKEN HILL REGIONAL GALLERY ADVISORY GROUP

**PERSONAL DETAILS**

Name: RICK BALL

Address: Broken Hill

Contact Number: Home: \_\_\_\_\_ Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

**COMMITTEE DETAILS**

Please outline why you would like to be a member of this committee:

Because the arts is the core of my life. I am a practising artist + art educator with 40 years professional experience. Broken Hill is my home.

Please outline details of any relevant experience to this committee:

As above. I have served on this committee for last few years, and would appreciate the opportunity of future contribution.

What is your previous experience with any committee? Please list name/s of committee/s and period/s of service:

Presently serving on Steering Committee for Living Museum / Lights etc.  
Have exhibited as an artist in Europe, U.S.A., Asia and across Australia.  
I have worked as an Arts Educator across NSW for 40 years, and internationally.

Please detail any other relevant information:

**PRIVACY STATEMENT**


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The intended recipients of the personal information collected includes Council officers, S355 Committee members, and contractors or other agents contracted by Council. If you nominate for a position on a committee, your name will be made publicly available via Council's Business Papers and on Council's website. Your contact details will not be made public on Council's website and will be removed from all applications and reports in Council's Business Papers.

The supply of the information is voluntary. If you cannot provide or do not wish to provide the information sought, Council may not be able to process your application.

You may make application for access or amendment to information held by Council. Council will consider any such application in accordance with the Act. Enquiries concerning this matter can be directed to the Public Officer via email [council@brokenhill.nsw.gov.au](mailto:council@brokenhill.nsw.gov.au) or addressed to Broken Hill City Council, 240 Blende Street.

Your information will be collected and stored by Broken Hill City Council, 240 Blende Street.

Signature  Date: 10/2/17

Printed Name RICK BALL





### 355 COMMITTEE NOMINATION FORM

See next page for full answers

Please complete this form as accurately as possible and return to [council@brokenhill.nsw.gov.au](mailto:council@brokenhill.nsw.gov.au)

#### SECTION 355 COMMITTEE

Name of Committee: Friends of the Flora and Fauna of the Barrier Ranges Community Committee

#### PERSONAL DETAILS

Name: Ann Evers

Address: \_\_\_\_\_

Contact Number: Home: \_\_\_\_\_ Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

#### COMMITTEE DETAILS

Please outline why you would like to be a member of this committee: Having had a long term interest in the local flora and fauna of the Barrier Ranges, I see that the preservation and promotion of the natural environment is vitally important to the economic, cultural and environmental future of Broken Hill.

Please outline details of any relevant experience to this committee: I have developed a detailed knowledge of local native flora and developed a collection of local plants on my property on the edge of Broken Hill. I actively collect seed and propagate my own plants. My property was recently

What is your previous experience with any committee? Please list name/s of committee/s and period/s of service: I have not been on a council committee to date. However I was a volunteer ranger for the Regeneration Area when that scheme existed. I have had experience over the years on various committees within the Department of

Please detail any other relevant information: \_\_\_\_\_

Please detail any other relevant information: Within the last decade, I have had a number of successful exhibitions of basket/fibre art... the most recent 'Out West' at Mt Tomah Blue Mountains Botanic Gardens which specifically focused on the flora of the West Darling

#### PRIVACY STATEMENT

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Signature: Ann Evers Date: 18/01/2017

Printed Name: Ann Evers



**Name of Committee: Friends of the Flora and Fauna of the Barrier Ranges Community Committee**

**PERSONAL DETAILS**

**Name:** Ann Evers

**Address:**

**Contact Number:**

Home:

Mobile:

**Email:**

**COMMITTEE DETAILS**

**Please outline why you would like to be a member of this committee:**

Having had a long-term interest in the local flora and fauna of the Barrier Ranges, I see that the preservation and promotion of the natural environment is vitally important to the economic, cultural and environmental future of Broken Hill.

**Please outline details of any relevant experience to this committee:**

I have developed a detailed knowledge of local native flora and developed a collection of local plants on my property on the edge of Broken Hill. I actively collect seed and propagate my own plants. My property was recently visited by visiting botanists. I am currently working with the AABR in planning an event later this year focusing on the Regeneration Areas.

**What is your previous experience with any committee? Please list name/s of committee/s and period/s of service:**

I have not been on a council committee to date. However I was a volunteer ranger for the Regeneration Area when that scheme existed. I have had involvement over the years in various community groups that have focused on the welfare of the Broken Hill

environment.

- The Barrier Field Naturalists
- The Barrier Environment Group which was responsible for planning and creating the Sundown Trail
- Broken Hill Historical Society
- Local Land Care group (current)
- Barrier Rangers Bush Walking Club (current treasurer)

I have had experience over the years on various committees within the Department of Education as a high school teacher and NSW Department of Health as a counselor. I was also Manager of the Commonwealth Rehabilitation Service.

**Please detail any other relevant information:**

Within the last decade I have had a number of successful exhibitions of basket/fibre art... the most recent 'Out West' at Mt Tomah Blue Mountains Botanic Gardens that specifically focused on the flora of the West Darling Region to a coastal and international audience. These works have created interest around the world and across Australia. On the back of these exhibitions I have been requested to run workshops to visiting groups opening up a greater understanding of our local flora.

**PRIVACY STATEMENT**

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BROKEN HILL

355 COMMITTEE NOMINATION FORM

Please complete this form as accurately as possible and return to [redacted]

SECTION 355 COMMITTEE

Name of Committee: FOFFBR

PERSONAL DETAILS

Name: Kellie + Jamie Scott Evan + Emily Scott (Jnrs)

Address: Broken Hill NSW 2880

Contact Number: Home: \_\_\_\_\_ Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

COMMITTEE DETAILS

Please outline why you would like to be a member of this committee: Enjoy the outdoors and conservation

Please outline details of any relevant experience to this committee: Part of committee for at least 6 years

What is your previous experience with any committee? Please list name/s of committee/s and period/s of service: Vice President of Friends of Flora + Fauna  
Secretary (Past) of BH Sea Scouts.

Please detail any other relevant information: \_\_\_\_\_

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Signature: [Handwritten Signature] Date: 9-2-17

Printed Name: Kellie Scott



**BROKEN HILL**

CITY COUNCIL

## 355 COMMITTEE NOMINATION FORM

Please complete this form as accurately as possible and return to [council@brokenhill.nsw.gov.au](mailto:council@brokenhill.nsw.gov.au)

### SECTION 355 COMMITTEE

Name of Committee: RIDDIFORD ARBORETUM COMMUNITY COMMITTEE

### PERSONAL DETAILS

Name: ALISON SUTTON

Address: BROKEN HILL 2880

Contact Number: Home: \_\_\_\_\_ Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

### COMMITTEE DETAILS

Please outline why you would like to be a member of this committee: I feel that I would have a positive input and be an asset to this committee. I am passionate about flora and aesthetics.

Please outline details of any relevant experience to this committee: While I have no experience on this committee, I am a qualified horticulturist, which is relevant.

What is your previous experience with any committee? Please list name/s of committee/s and period/s of service: Previously a member of the Steering Committee for the Newcastle Building Better Cities program (1995) and Carrington Community Committee (2014)

Please detail any other relevant information: \_\_\_\_\_

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Signature \_\_\_\_\_ Date: 3/2/17

Printed Name ALISON SUTTON

BROKEN HILL

355 COMMITTEE NOMINATION FORM

Please complete this form as accurately as possible and return to [council@brokenhill.nsw.gov.au](mailto:council@brokenhill.nsw.gov.au)

SECTION 355 COMMITTEE

Name of Committee: Riddiford Arboretum Management Committee

PERSONAL DETAILS

Name: WAINE LOVIS

Address: Broken Hill

Contact Number: Home: \_\_\_\_\_ Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

COMMITTEE DETAILS

Please outline why you would like to be a member of this committee:

Have been a member for 13yrs and am current Chair.

Please outline details of any relevant experience to this committee:

As above.

What is your previous experience with any committee? Please list name/s of committee/s and period/s of service:

As above and am present Chair of LandCare B. H.

Please detail any other relevant information:

**PRIVACY STATEMENT**

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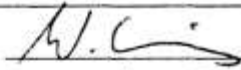
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Your information will be collected and stored by Broken Hill City Council, 240 Blende Street.

Signature



Date: 13/2/17

Printed Name

WAYNE LOVIS

BROKEN HILL

### 355 COMMITTEE NOMINATION FORM

Please complete this form as accurately as possible and return to [council@brokenhill.nsw.gov.au](mailto:council@brokenhill.nsw.gov.au)

#### SECTION 355 COMMITTEE

Name of Committee: PICTON OVAL

#### PERSONAL DETAILS

Name: JOHN O'NEILL

Address: BROKEN HILL.

Contact Number: Home: \_\_\_\_\_ Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

#### COMMITTEE DETAILS

Please outline why you would like to be a member of this committee:

COM. MEMBER (PICTON) FOR OVER 20 YEARS

Please outline details of any relevant experience to this committee:

CO-ORDINATOR OF PICTON OVAL

What is your previous experience with any committee? Please list name/s of committee/s and period/s of service:

\_\_\_\_\_

\_\_\_\_\_

Please detail any other relevant information:

\_\_\_\_\_

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Signature	<u><i>J O'Neill</i></u>	Date: <u><i>'12-12-16</i></u>
Printed Name	<u><i>JOHN O'NEILL</i></u>	





### 355 COMMITTEE NOMINATION FORM

Please complete this form as accurately as possible and return to [council@brokenhill.nsw.gov.au](mailto:council@brokenhill.nsw.gov.au)

#### SECTION 355 COMMITTEE

Name of Committee: PICTON OVAL MANAGEMENT COMMITTEE

#### PERSONAL DETAILS

Name: PAUL ADAMS

Address: BROKEN HILL

Contact Number: Home: \_\_\_\_\_ Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

#### COMMITTEE DETAILS

Please outline why you would like to be a member of this committee:

ONGOING INTEREST IN MAINTENANCE AND BEAUTIFICATION OF LOCAL FACILITIES

Please outline details of any relevant experience to this committee:

5 YRS MEMBR OF P.O.C. OVAL AND FACILITIES MAINTENANCE

AS ABOVE

What is your previous experience with any committee? Please list name/s of committee/s and period/s of service:

FOWLERS GAP STATION CONSULTATIVE COMMITTEE

Please detail any other relevant information:

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Your information will be collected and stored by Broken Hill City Council, 240 Blende Street.

---

Signature: PAUL ADAMS Date: 29/11/16

Printed Name: PAUL ADAMS





### 355 COMMITTEE NOMINATION FORM

Please complete this form as accurately as possible and return to [council@brokenhill.nsw.gov.au](mailto:council@brokenhill.nsw.gov.au)

#### SECTION 355 COMMITTEE

Name of Committee: ACTON SWAN MANAGEMENT COMMITTEE

#### PERSONAL DETAILS

Name: NEIL ALEXANDER DAVEY

Address: BROKEN HILL

Contact Number: Home: \_\_\_\_\_ Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

#### COMMITTEE DETAILS

Please outline why you would like to be a member of this committee:

Have had 27as. on street &

Please outline details of any relevant experience to this committee:

WISH TO CONTINUE

What is your previous experience with any committee? Please list name/s of committee/s and period/s of service:

TREASURER LEWISIA FOOTBALL CLUB

FOR 10 YEARS, FROM 1974

Please detail any other relevant information:



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[council@brokenhill.nsw.gov.au](mailto:council@brokenhill.nsw.gov.au) or addressed to Broken Hill City Council, 240 Blende Street.  
Your information will be collected and stored by Broken Hill City Council, 240 Blende Street.

Signature *Neil Alexander Drey* Date: 10.12.16  
Printed Name NEIL ALEXANDER DREY





### 355 COMMITTEE NOMINATION FORM

Please complete this form as accurately as possible and return to [council@brokenhill.nsw.gov.au](mailto:council@brokenhill.nsw.gov.au)

#### SECTION 355 COMMITTEE

Name of Committee: PICTON OVAL SPORTSGROUND

#### PERSONAL DETAILS

Name: TREVOR RYNNE

Address: BROKEN HILL NSW 2880

Contact Number: Home: \_\_\_\_\_ Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

#### COMMITTEE DETAILS

Please outline why you would like to be a member of this committee:

Have been a long-serving member of this committee.

Please outline details of any relevant experience to this committee:

Secretary

What is your previous experience with any committee? Please list name/s of committee/s and period/s of service:

St. Pats Club - Over 10 years experience

Please detail any other relevant information:



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Your information will be collected and stored by Broken Hill City Council, 240 Blende Street.

Signature



Date: 6/2/2017

Printed Name

TREVOR RYNNE

ORDINARY MEETING OF THE COUNCIL

January 30, 2017

**ITEM 2**

BROKEN HILL CITY COUNCIL REPORT NO. 21/17

SUBJECT: MINUTES OF THE MEMORIAL OVAL COMMUNITY COMMITTEE  
MEETING HELD 6 DECEMBER 2017 12/52

**Recommendation**

1. That Broken Hill City Council Report No. 21/17 dated January 30, 2017, be received.
2. That the minutes of the Memorial Oval Community Committee meeting held December 6, 2016 be received.

**Executive Summary:**

Council has received minutes from the Memorial Oval Community Committee Meeting held December 6, 2016 for endorsement by Council.

**Report:**

As per the adopted Constitution of the Memorial Oval Community Committee a Section 355 Committee of Council (adopted July 2013), the Committee is required to provide Council with a copy of their meeting minutes following each Committee meeting.

Accordingly, the Memorial Oval Community Committee has submitted minutes from its meeting held December 6, 2016 for Council's endorsement.

**Strategic Direction:**

Key Direction:	1.	Our Community
Objective:	1.4	Our built environment supports our quality of life
Function:		Open Spaces
DP Action:	1.4.1.7	Provide parks and open spaces for passive recreational activity

**Relevant Legislation:**

The Memorial Oval Community Committee operates under Council's s355 Asset Committee Standard Constitution and the *Local Government Act, 1993* (s355).

**Financial Implications:**

Nil.

**Attachments**

1. Minutes of the Memorial Oval Community Committee meeting 06/12/2016 2 Pages

ANDREW BRUGGY  
MANAGER INFRASTRUCTURE STRATEGY

JAMES RONCON  
GENERAL MANAGER

Memorial Oval Management Committee:  
Annual General Meeting Minutes: 6<sup>th</sup> December 2016:.

**OPENED:** 7.07pm.

**APOLOGIES:** Dennis Cetinich, Dave Gallagher, AFL Delegete, Tony Camilleri.

Be accepted: **Rav Steer/Bruce McIntosh Crd.**

**ABSENT:** Peter Nash (Resigned).

**ATTENDANCE:** Ray Steer, John Erskine, Tanya Martyn, John Erskine, David Hamilton, Tristen Savage, Jane Hulbert, Bruce McIntosh, John Ralph.

**MINUTES:** 1<sup>st</sup> November 2016. Be accepted: **Tanya Martyn/John Erskine Crd.**

**BUSINESS ARISING:** Nil.

**INWARD CORRESPONDENCE:**

**BHCC:** Correspondence informing no vehicles are to be on the lawned area until further notice.

**Correspondence below was received from the BHHRC, copies have been forwarded to the BHCC.**

**09/11/16:**

All rubbish, weeds, prickles around the track, stable area, betting ring, bleachers, be removed. (W/R)

All Rubbish Bins used by the BHHRC be cleaned.

Grandstand be cleaned and maintained throughout the Season.

All toilets to be opened cleaned and equipped.

Parade Ring Lawn to be maintained.

Training Times will be same as last year.

**20/11/16:**

Hire Fee, as the BHHRC hires the Oval as a whole.

Gates, to be made user (OH&S) friendly if the Mobile is to be removed from the Oval,

Stall and Fence Damage, likely hood of repair and please forward any information on.

Consideration that an inspection prior to our Carnival of Cups meeting on the 17<sup>th</sup> March 2017 re the mobile and ambulance access to the Oval as this would help with the larger volume of Patrons on that night.

Account, repair damage to Track \$660.00.

**06/12/16:**

Requesting that exhaust fans and Air Conditioner be placed in the Canteen. (this was stage 2 on the upgrade of the Canteen)

**MOMC will await Councils reply re this correspondence and Account.**

Correspondence be received: **Tristen Savage/David Hamilton Crd..**

**FINANCIAL REPORT:**

No Report available.

**Rav Steer/John Erskine Crd.**

**PRESIDENT'S REPORT:**

The President Ray Steer gave a short report on the Oval throughout 2016, he thanked the Committee for their great service and stated that it had been a great year for the Oval, he declared all seats vacant.

**2017 COMMITTEE ELECTIONS:**

All 2017 Committee were elected unopposed:

<b>PRESIDENT:</b>	Ray Steer	<u>John Erskine/Tanya Martyn Crd.</u>
<b>SECRETARY:</b>	John Ralph	John Erskine/ Tristen Savage Crd.
<b>TREASURER:</b>	Dennis Cetinich	John Erskine/ Tristen Savage Crd.
<b>CARETAKER:</b>	Bruce McIntosh	Ray Steer/John Ralph Crd.

**DELEGATES:** All were elected re Application Forms sent into the BHCC.

<b>BHRC:</b>	Tony Camilleri.	<b>LADIES KENNEL CLUB:</b>	Tanya Martyn.
<b>CBHFC:</b>	Tristen Savage.	<b>S. C. KENNEL CLUB:</b>	David Hamilton.
<b>AFLBH:</b>	Stacey Toohey.	<b>S. C. SHOW:</b>	Bruce McIntosh.
<b>BHCC.</b>	To be advised.		

Peter Nash Resigned, John Erskine will resign on completion of this Meeting.

**GENERAL BUSINES:**

**Judges Box:** Will be finalised and ready for use on the 10/12/2016

**CBHFC Logo:** Tristen to drop same into Ray Steer.

**Market 11/12/16:** Sites Pre Paid \$1575.00 every thing ok, John Erskine.

**Betting Ring:** Have put in for a Grant for Sails to be put up .

**Meeting Closed: 7.55pm:**

**Next Meeting: Tuesday 7<sup>th</sup> February 2017 at 7pm.**

ORDINARY MEETING OF THE COUNCIL

February 14, 2017

**ITEM 3**

BROKEN HILL CITY COUNCIL REPORT NO. 22/17

SUBJECT: MINUTES OF THE BROKEN HILL LIVING MUSEUM + PERFECT LIGHT PROJECT STEERING GROUP MEETINGS HELD AUGUST 23, 2016, OCTOBER 31, 2016 AND DECEMBER 15, 2016 14/181

**Recommendation**

1. That Broken Hill City Council Report No. 22/17 dated February 14, 2017, be received.
2. That minutes of the Broken Hill Living Museum + Perfect Light Project Steering Group Meeting held August 23, 2016 be received.
3. That minutes of the Broken Hill Living Museum + Perfect Light Project Steering Group Meeting held October 31, 2016 be received.
4. That minutes of the Broken Hill Living Museum + Perfect Light Project Steering Group Meeting held December 15, 2016 be received

**Executive Summary:**

The Broken Hill Living Museum + Perfect Light (BL LM+PL) Project Steering Group have submitted minutes to Council for endorsement from their meetings held August 23, October 31 and December 15, 2016.

**Report:**

The Broken Hill Living Museum + Perfect Light (BL LM+PL) project will deliver an ongoing legacy for the Broken Hill community, through directly impacting on local wellbeing and job creation, establishing a foundation for a re-purposed future as this community nears end-of-mine life.

The overall strategy calls for infrastructure to overlay Broken Hill with dynamic urban design and activation to be achieved through technology, art, events and enterprise.

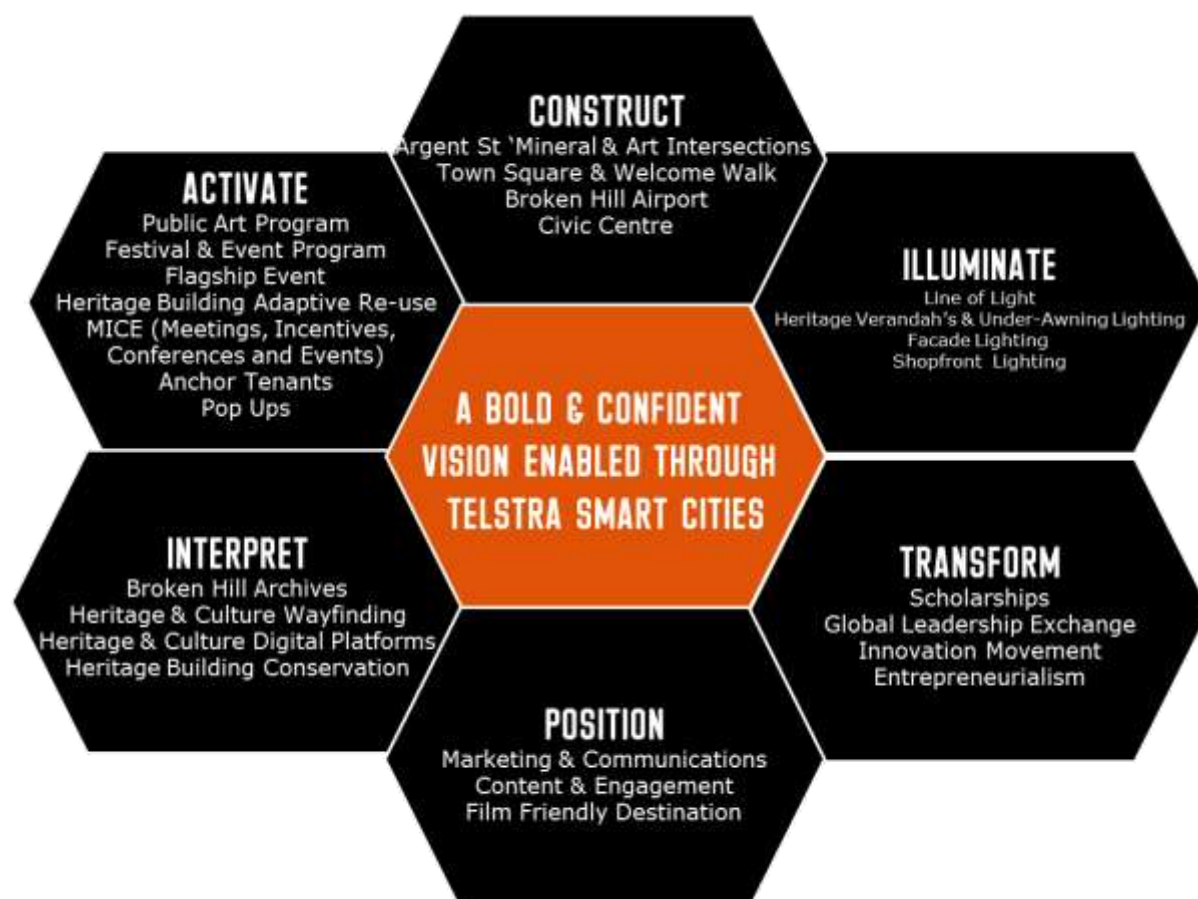
Broken Hill is currently experiencing a gradual population decline and challenges as its mining lifecycle continues to wind down. The effects of the mining decline have placed pressure on economic prosperity and job creation.

This bold and confident vision is critical to Broken Hill in terms of creating a positive purpose for the residents and attracting visitors who can contribute to economic prosperity and jobs – thereby arresting population decline and creating opportunities for equitable participation across all sectors of the community.

The BH LM+PL project is a strategic intervention that has been consulted with community and adopted by the Broken Hill City Council (Council), alongside other associated plans and

reports that bolster the initiative into a holistic approach. The project captures the essence of Broken Hill and transforms it to compete on a world stage.

This transformation will send a clear message to residents, visitors and investors that Broken Hill is a destination differentiated from all others through its originality, fearlessness, creativity and cultural narrative.



Broken Hill City Council is seeking a range of Federal and State Government funding grants as well as donations from other sources to facilitate all aspects of this integrated vision. The Project Steering Group (PSG) has been established to provide guidance to the project.

PROJECT VISION

To make Broken Hill one of the most successful tourism and events destinations in NSW.

PROJECT OBJECTIVES

The Objectives of the project include:

- Broaden the region’s economic base by developing new and sustainable industries;
- Remove barriers facing local businesses looking to benefit from the visitor economy and enhance appeal of Broken Hill as a tourism and events destination;
- Assist the NSW Government in meeting its objective to double visitor expenditure by 2020 and maximise the benefits of the visitor economy for NSW;
- Create employment opportunities;
- Improve retail and office vacancy rates;
- Improve the overall liveability and social welfare of Broken Hill; and
- Advance the capacity of Broken Hill to attract and retain people.



The Terms of Reference for the BH LM+PL Project Steering Group (PSG) were adopted by Council May 25, 2016, Minute No. 45269 with the role of the PSG being to assist Council in the implementation of the project, a PSG lead by the Project Manager, has been established comprising of key stakeholders. While the responsibility for final decision-making rests with the Council, the role of the PSG is critical to the project achieving successful outcomes through:

- Steering the Project with momentum to fulfil the bold and confident vision of the Living Museum + Perfect Light project
- Lending advice and support to achieving economic and social outcomes in project delivery
- Maintaining a perspective on the long term view to diversify the Broken Hill economy
- Providing advocacy, activation, input and engagement towards achieving the project objectives

Since its establishment, three (3) meetings of the BH LM+PL PSG have been held, August 23, October 31, and December 15, 2016. The opportunity is taken to present the minutes of these meetings as information to the Council.

**Strategic Direction:**

Key Direction: Our Community  
 Objective: 1.1 People in our community are in safe hands  
 Function: 1.1.1.4 Seek funding opportunities for increased lighting and crime prevention through initiatives including CCTV  
 DP Action: Public Safety

**Relevant Legislation:**

Nil

**Financial Implications:**

Nil

**Attachments**

1. Living Museum + Perfect Light Project Steering Group Meeting 23/8/16 4 Pages
2. Living Museum + Perfect Light Project Steering Group Meeting 31/10/16 6 Pages
3. Living Museum + Perfect Light Project Steering Group Meeting 15/12/16 3 Pages

ANDREA ROBERTS  
EXECUTIVE MANAGER STRATEGIC CITY DEVELOPMENT

JAMES RONCON  
GENERAL MANAGER

## MINUTES OF THE BROKEN HILL LIVING MUSEUM + PERFECT LIGHT PROJECT CONTROL GROUP MEETING

### MEETING DETAILS

<b>Facilitator</b>	Andrea Roberts Manager Economic Development, Broken Hill City Council
<b>Purpose</b>	Internal Project Control Group to oversee capital projects
<b>Minutes</b>	Michael Carter / Mel Scott
<b>Meeting Venue</b>	BHCC Admin Building, 1 <sup>st</sup> Floor Meeting Room
<b>Meeting Date</b>	Tuesday, August 23, 2016
<b>Meeting Start Time</b>	9:00am
<b>Meeting End Time</b>	10:45am

### ATTENDANCE

Name	Position on BHCC	Role on PCG
Andrea Roberts	Manager Economic Development	Project Director
Michael Carter	APC	Responsible to the Project Director for Project Management
Rachel Vincent	Living Museum Specialist	Specialist archives, museums, urban place planning and community engagement
Mel Scott	Project Officer	Administration support
James Roncon	General Manager	Project Sponsor and overall responsibility for project progression / integrity
Andrew Bruggy	Acting Deputy General Manager	Role of GM when not present and facilitator of works program
Jay Nankivell	Finance Manager	Project Management Accountant
David Zhao	Infrastructure Projects Engineer	Asset management / protections, traffic control and safety systems
Tracey Stephens	Heritage & Planning Officer	LEP / DCP / Heritage management and integrity
Luke Dart	Digital Officer	Positioning BHCC website to feature projects, track progress and celebrate wins
Patrick Kreitner	Acting Cultural Facilities Coordinator	Archives / museums management and integrity
Darrin Manuel	Communications & Community Engagement Coordinator	Responsible to Project Director for implementation of engagement strategy
Alex Price	Grants Officer	Grant investigations / submissions relating to projects

## **APOLOGIES**

Nil

## **WELCOME**

Andrea Roberts welcomed everyone for attending the first Project Control Group Meeting (PCG) and outlined the current scope of the Broken Hill Living Museum + Perfect Light Project. It was learnt that BHP Billiton Foundation project funding of \$5.7M is for the mineral art intersections and archives projects. BHCC is required to report to the BHP Billiton Foundation on progress of the project on a quarterly basis.

Other projects such as the proposed relocation of the library to Argent Street, may be incorporated into the main Broken Hill Living Museum + Perfect Light Project, depending on timing and status. PCG may therefore be asked to oversee other capital projects.

Andrea Roberts advised that a Broken Hill Living Museum + Perfect Light Project Steering Group has also been formed and will hold their first meeting on August 23 commencing at 12:00pm. It was noted that membership of the Steering Group was made up of an incredibly talented and dedicated group of community members, which should assist with growing ownership in the overall project.

It was agreed that PCG Meetings will be held monthly, or to coincide with visitations from Project Manager, Michael Carter.

## **INTRODUCTIONS**

Everyone in attendance was invited to give a brief introduction of themselves and how they see they can benefit the PCG. The introductions from the new members of the Council Team were particularly noteworthy, and listed below:

- Dr Rachel Vincent – PhD in Environmental Geography and a Masters in Museum Studies. A cultural heritage professional with extensive experience in museum strategy and working collaboratively with communities to deepen connections to place through cultural projects.
- Michael Carter – town planner and principal of Active Planning Consultants. Experienced local government project manager interested in Main Street and Open Space Masterplans, Active Travel Plans and innovative community engagement.

Andrea Roberts invited everyone to speak as freely as possible and suggested the PCG was the appropriate forum for robust discussions and interrogation of strategy options, action assignments and project progress.

## **PROJECT OVERVIEW**

Andrea Roberts provided an overview of the Broken Hill Living Museum + Perfect Light Project and further explained the latest thinking on the mineral art intersections project and the archives project.

It was noted that due to a lag in obtaining funding commitments, the latest urban designs and key messages of the project are currently not 'front and centre' in the community. There was general discussion how some members of the community appear to have a misunderstanding how the BHP Billiton Foundation funding was given, the full suite of proposed projects, why the mineral and art

intersections and archives projects have been supported for stage one implementation, Council's role and the benefits of the initiatives.

The following was agreed to address these issues:

- Michael Carter to draft a Project Brief for the Mineral and Art Intersections Project as well as the Archives Project. The Project Briefs to clearly/succinctly explain each project, their objectives, key drivers, benefits, tasks, timelines, milestones etc.
- Darrin Manuel to draft a Community Engagement Strategy for the Mineral and Art Intersections Project as well as the Archives Project, with input from other members of PCG.
- Michael Carter to develop options for positioning the Broken Hill Living Museum + Perfect Light Project 'front and centre' in the community, and in a manner that moves the project forward to ensure funding milestones are met.

James Roncon expressed the importance of members of the PCG to support the Broken Hill Living Museum + Perfect Light Project and to share responsibility for explaining the various project components and their benefits for Broken Hill to the wider community.

## **PROJECT PROGRESSION**

It was agreed that the following tasks be actioned before the next PCG Meeting:

<b>Task</b>	<b>Description</b>	<b>Person Responsible</b>	<b>Due Date</b>
1	Minutes of PCG and Steering Group Meetings sent to stakeholders	Michael Carter and Mel Scott	31/9/2016
2	Develop key messaging for Broken Hill Living Museum + Perfect Light Project	Darrin Manuel and Andrea Roberts	31/9/2016
3	Draft Broken Hill Living Museum + Perfect Light Project Community Engagement Strategy	Darrin Manuel and Luke Dart	5/9/2016
4	Draft Financial Overview Statement for each project	Jay Nankivell	5/9/2016
5	Progress options for positioning projects 'front and centre' in the community	Michael Carter and Andrea Roberts	5/9/2016
6	Project Brief - Mineral and Art Intersections	Michael Carter	16/9/2016
7	RFQ for detailed design of Mineral and Art Intersections	Michael Carter	16/9/2016
8	Project Brief - Archives Project	Michael Carter	30/9/2016
9	Draft RFQ / Tender for detailed design of Archives	Michael Carter	30/9/2016
10	BHP Billiton Foundation Quarterly Report	Andrea Roberts	30/9/2016
8	Draft Project Management Manual	Michael Carter	ongoing

\*Once each item has been reported to the PCG meeting as complete, it will be removed from the action list.

## NEXT MEETING

Date	31 October 2016
Venue	First Floor Meeting Room
Start Time	10:00am
End Time	11:00pm

## MINUTES OF THE BROKEN HILL LIVING MUSEUM + PERFECT LIGHT PROJECT STEERING GROUP MEETING

### MEETING DETAILS

Facilitator	Andrea Roberts
Purpose	To assist Council in the implementation of the Broken Hill Living Museum + Perfect Light Project
Minutes	Michael Carter / Mel Scott
Meeting Venue	BHCC Admin Building, 1 <sup>st</sup> Floor Meeting Room
Meeting Date	Monday 31 October, 2016
Meeting Start Time	12:00pm
Meeting End Time	1:00pm

### ATTENDANCE

Role	Position	Name
Chair	Mayor	Darriea Turley
Overall responsibility for Project	General Manager	James Roncon
Driver of Project	Manager Economic Development & Culture	Andrea Roberts
Project Management (Planning & Administration)	APC	Michael Carter
Project Management (Art & Culture)	Living Museum Specialist	Rachael Vincent
Communications	Communications & Community Engagement Coordinator	Darrin Manuel
Project Administration	Economic Development & Culture Officer	Mel Scott
Council / Steering Group	Councillor	Christine Adams
Council / Steering Group	Councillor	Jim Nolan
Steering Group	Chamber of Commerce Representative	Paul Thomas
Steering Group	Community Representative	Mandy Nelson
Steering Group	Community Representative	Paula Williams
Steering Group	Community Representative	Helene Power
Steering Group	Community Representative	Professor Simon Molesworth
Steering Group	Community Representative	Rick Ball
Steering Group	Community Representative	Zeta Bennett
Steering Group	Community Representative	Karen Nash
Steering Group	Foundation Broken Hill Representative	Chris Dougherty

Paula Williams and Professor Simon Molesworth were welcomed to the meeting via telephone hook-up.

## **APOLOGIES**

<b>Roles</b>	<b>Position</b>	<b>Resource Name</b>
Project Steering	Community Representative	Sarah Martin
Project Steering	Regional Development Australia Far West Representative	Michael Williams

## **WELCOME**

Mayor of Broken Hill City Council Darria Turley welcomed everyone to the second Broken Hill Living Museum + Perfect Light Project Steering Group Meeting, and advised she would act in the role of meeting Chairperson.

The Chair advised that meeting business would be conducted under an open consensus forum and there was no need to formally move / carry motions. Everyone agreed with this approach.

## **CONFIRMATION OF MINUTES**

The Minutes of the Broken Hill Living Museum + Perfect Light Project Steering Group Meeting held on 23 August 2016 were tabled and reviewed by the Committee to ensure they were an accurate record of the proceedings.

Professor Simon Molesworth pointed out the recorded meeting start / end times were incorrect and should reflect the lunch time start and finish time. With this change, the Minutes of the Meeting held 23 August 2016 were accepted by the Committee.

## **PROJECT OVERVIEW**

Darria Turley invited Andrea Roberts to provide an overview of the Living Museum + Perfect Light Project and a status update.

Andrea Roberts advised the Broken Hill Living Museum + Perfect Light (LM + PL) project is an evolving strategy that looks to transform the City to prepare for life after mining. It involves a bold and innovative approach to the challenges facing Broken Hill and aims to advance the City and its economy through heritage, technology, arts, events and enterprise. Project Managers Rachael Vincent and Michael Carter have now joined the Project Team. The project has moved quickly from Initiation Phase to start of Planning Phase. Andrea invited Michael and Rachael to further detail project progression to the Committee.

The following was presented to the Committee and improved upon as a result of an open discussion between Committee members:



#### LM + PL Key Issues

- Broken Hill has a proud history of growth and development ..... a new chapter is being written (transition from mine town to real Australia destination) which requires new facilities, attractions, ventures and opportunities.
- The town centre of Broken Hill is historic and appealing.
- The competition between shopping centres in Broken Hill is having an impact on the town centre, in terms of daily shopping activity and as a community meeting place. There is a need to enhance the role of the town centre as a commercial precinct and meeting place.
- Without change, there is risk that the expansive commercial areas of the town centre may contract and some places might become inactive / unsightly / unsafe.
- The LM + PL project proposes interventions aimed at supporting existing businesses and encouraging new and innovative business ventures.
- The new urban design initiatives proposed under the first stages of the LM + PL project need to be carefully targeted and applied to support existing high activity areas.
- It is important to further develop the scope of projects to ensure a multi-dimensional approach to achieving a Living Museum throughout the City.
- BHP funding has allowed some capital projects in the town centre to be brought forward under a coordinated program of work.

#### LM + PL Scope / Deliverables

- Living Museum Wayfinding and Interpretation (multi-dimensional approach).
- Mineral Art Intersections (major focusing interventions).
- Broken Hill City Council Archives (preservation, relocation and amplification).
- BHP Chimney (preservation and Interpretation).

#### LM + PL Budget

- \$5,924,824.00 is currently available for projects.
- Additional funding is being investigated to leverage off current funds.

#### LM + PL Planning Process

- The Project Team is currently exploring ways to build project management capacity in BHCC. All aspects of the LM + PL project will be documented under a 4-Phase Project Management Framework – Initiation, Planning, Implementation and Closure.
- The Project Team is currently exploring ways to ensure a multi-dimensional approach to achieving a Living Museum throughout the City. For example, it is considered that the Mineral Art Intersections originally proposed under the AJ + C report do not necessarily have to be 'Parklets', and some of the new Main Street works could comprise simpler wayfinding artworks.



- The Project Team is developing an innovative procurement process to stimulate delivery of ground breaking new outcomes around art, technology, heritage, interpretation and wayfinding and place making. A Request for Quotation (RFQ) is currently being developed to go out to the market for design services to assist in the Project Planning Phase. A draft copy of the RFQ will be circulated to Steering Group Members for review.
- A Community Engagement Plan is also being developed.

#### LM + PL Community Engagement Planning

Time has elapsed since Council's adoption of the AJ+C Broken Hill Living Museum + Perfect Light report on 24 June 2015. There is a need to develop a Community Engagement Plan to refocus the project.

Early engagement with key community groups is considered important, particularly the youth of Broken Hill who are keen to participate in projects.

Using archival photographs to stimulate interest and immerse the community in the story of Broken Hill was proposed. A model, whereby carefully chosen photographs are published in the local newspaper and then further talked about on local radio, was agreed upon as holding merit for further investigation.

It was suggested that consideration to be given to the following in the finalisation of the Community Engagement Plan:

- Identify all stakeholders, including 15-30 year olds and local businesses.
- Ensure broad and multilayered approach to communications and engagement.
- Seek to achieve total immersion through information, communication, events etc.
- Provide consistent messaging and engagement across all media platforms in Broken Hill. Key messaging could include:
  - Explain the main drivers (key issues) for delivering LM + PL.
  - Explain the key benefits of projects, including the benefits for local businesses.
  - Explain the role of the Steering Group, and their views / reasons for supporting projects.
  - Explain the funding provided by BHP Billiton and the need to show respect of their support.
  - Relate the interesting stories of Place.
  - Explain the controls being applied to optimise benefits, efficiencies and opportunities.
- Utilise archival photography and media relationships to launch the engagement process to community.
- Aim to use local services, community volunteering and support to deliver projects (wherever practical).
- Monitor gaps in consultation with key stakeholders.
- Show and grow respect through all aspects of project.

A draft copy of the Community Engagement Plan will be circulated to Steering Group Members for review.

#### LM + PL Timing

- Design investigations (including RFQ for designer) up to the Christmas break.
- Detail designs and specifications early / Mid 2017.
- Construction / implementation of projects ready before start of 2017/18 Financial Year.

The timetable was considered ambitious but do-able under ideal conditions. It was agreed that further scrutiny of timelines would need to be undertaken as part of the Project Planning Phase.

#### LM + PL Priorities

- Community Engagement Plan.
- RFQ for Design Services.
- Project Management Framework documentation.

### **COMMUNICATION BETWEEN STEERING GROUP**

The matter of communicating between Steering Group members was raised.

Andrea Roberts advised she would prepare a stakeholder contacts list and disseminate to the Steering Group after checking with everyone their preferred means of contact.

A drop box for content storage would also be established to act as the central repository of all project information.

All relevant information will also be uploaded onto the Councillor Hub specifically for Councillors.

### **NEXT MEETING**

<b>Date</b>	15 December 2016
<b>Venue</b>	BHCC Admin Building – 1 <sup>st</sup> Floor Meeting Room
<b>Start Time</b>	12:00pm (light lunch included)
<b>End Time</b>	2:30pm

### **CLOSE OF MEETING**

Darriea Turley thanked everyone for their attendance and input and suggested everyone work with Andrea Roberts to share contact information and to use the drop-box once established.

Andrea Roberts invited interested members of the steering group to attend a visit of the Council basement and customer service floors to learn more about the Archives Project (site visit held after close of meeting).

Meeting closed 1.00pm.

## MINUTES OF THE BROKEN HILL LIVING MUSEUM + PERFECT LIGHT PROJECT STEERING GROUP MEETING

### MEETING DETAILS

<b>Facilitator</b>	Andrea Roberts
<b>Purpose</b>	To assist Council in the implementation of the Broken Hill Living Museum + Perfect Light Project
<b>Minutes</b>	Michael Carter / Mel Scott
<b>Meeting Venue</b>	BHCC Chambers
<b>Meeting Date</b>	Thursday 15 December 2016
<b>Meeting Start Time</b>	12:10pm
<b>Meeting End Time</b>	1:20pm

### ATTENDANCE

Role	Position	Name
Acting Chair	Councillor	Christine Adams
Council / Steering Group	Councillor	Jim Nolan
Overall responsibility for Project	General Manager	James Roncon
Driver of Project	Manager Economic Development & Culture	Andrea Roberts
Project Management (Art & Culture)	Living Museum Specialist	Rachael Vincent
Project Administration	Economic Development & Culture Officer	Mel Scott
Project Management (Planning & Administration)	APC	Michael Carter
Communications	Communications & Community Engagement Coordinator	Darrin Manuel
Steering Group	Community Representative	Paula Williams
Steering Group	Community Representative	Helene Power
Steering Group	Community Representative	Karen Nash
Steering Group	Community Representative	Sarah Martin

### APOLOGIES

Roles	Position	Resource Name
Chair	Mayor	Darriea Turley
Project Steering	Community Representative	Rick Ball
Project Steering	Community Representative	Professor Simon Molesworth

<b>Roles</b>	<b>Position</b>	<b>Resource Name</b>
Project Steering	Regional Development Australia Far West Representative	Michael Williams
Steering Group	Chamber of Commerce Representative	Paul Thomas
Steering Group	Community Representative	Mandy Nelson
Steering Group	Community Representative	Zeta Bennett
Steering Group	Foundation Broken Hill Representative	Chris Dougherty

## **WELCOME**

Councillor Christine Adams welcomed everyone and advised she would act in the role of meeting Chairperson.

## **CONFIRMATION OF MINUTES**

The Minutes of the Broken Hill Living Museum + Perfect Light Project Steering Group Meeting held on 31 October 2016 were tabled and reviewed by the Committee to ensure they were an accurate record of the proceedings. The Minutes of the Meeting held 31 October 2016 were accepted by the Committee.

## **PROJECT OVERVIEW**

Councillor Adams advised the purpose of the meeting was to update the Steering Group members on the progression of the Broken Hill Living Museum + Perfect Light Project, and in particular the recent developments of a number of draft documents by the Project Team.

Councillor Adams invited Andrea Roberts to provide an overview of the Living Museum + Perfect Light Project and a status update.

1. **BH LM + PL Project Plan** - Andrea Roberts explained the development of the BH LM + PL Project Plan has been a collaborative effort from the Project Team. The Project Plan provides the overall vision for the project and the framework to make sure the project stays on track and sends consistent messaging. It was agreed that the Project Plan be made available to Steering Group members to review and add their comments/views/changes for further consideration and review by the Project Team.
2. **Request for Quotation (RFQ) Wayfinding and Whole-of-Destination Interpretive Framework** - Andrea Roberts advised Broken Hill currently does not have a wayfinding strategy, and asked Rachael Vincent to explain the reason for the slightly different to procuring design services to enhance the wayfinding approach to the BH LM + PL Project. Rachael Vincent explained the theory of project title. The RFQ is to secure expert design skills to interpret how a museum without walls will work in the Broken Hill context. The RFQ will be advertised to market from late December 2016 to Mid-January 2017. It was agreed that Council and BHP Billiton would need to be provided with an update of the approach being used to procure design services.
3. **Curated Ethical Engagement** – Rachael Vincent presented a Powerpoint presentation on the engagement strategy being developed. It was agreed that engagement with indigenous communities needs to be carefully considered in consultation with Steering Group Members Karen Nash and Sarah Martin together with Jodie Edge from National Parks & Wildlife Service.

4. **Request for Quotation (RFQ) Architectural Services for Archives & Council's Customer Service Foyer** – Andrea Roberts advised that an RFQ for Architectural services has been developed and will be advertised to market from late December 2016 to Mid-January 2017.

## COMMUNICATION BETWEEN STEERING GROUP

It was agreed that all documents will be made available in the drop-box and Councillor Hub (accessible by Councillors only).

## NEXT MEETING

Date	7 February 2017
Venue	BHCC Admin Building – 1 <sup>st</sup> Floor Meeting Room
Start Time	12:00pm (light lunch included)
End Time	1:00pm

## CLOSE OF MEETING

Councillor Adams thanked everyone for their attendance and input.

Andrea Roberts invited interested members of the Steering Group to attend a site visit of the Broken Hill Civic Centre to gain a behind the scenes look of the refurbishments currently taking place. (site visit held after close of meeting).

Meeting closed 1.20pm.

**QUESTIONS TAKEN ON NOTICE FROM PREVIOUS COUNCIL MEETINGS**

1. QUESTIONS ON NOTICE NO. 1/17 - DATED DECEMBER 23, 2016 - COUNCILLORS QUESTIONS TAKEN ON NOTICE AT THE DECEMBER 2016 COUNCIL MEETING (12/174, 11/407, 13/135) ..... 450

## ORDINARY MEETING OF THE COUNCIL

December 23, 2016

**ITEM 1**QUESTIONS ON NOTICE NO. 1/17

SUBJECT: COUNCILLORS QUESTIONS TAKEN ON NOTICE AT THE  
DECEMBER 2016 COUNCIL MEETING 12/174, 11/407, 13/135

**Summary**

The following report provides responses to questions from Councillors which were taken on notice at the Council Meeting held December 14, 2016 Council Meeting.

**Recommendation**

1. That Questions On Notice No. 1/17 dated December 23, 2016, be received.

**Background**

Below are the responses to questions from Councillors which were taken on notice at the Council Meeting held December 14, 2016 Council Meeting.

**Question:**

Mine Rates (from Item 1) 12/174  
*The General Manager took a question on notice from Councillor Kennedy regarding the formula used to calculate mine rates and how much the local mines are paying.*

**Response:**

The mining category contributed \$2,352,661 or 16% of the total rateable income (\$14,704,131) for the 2016/2017 financial year.

The formula used to calculate the mine rate is consistent with the *Local Government Act 1993* and *Local Government (General) Regulations 2005*. The Ad-Valorem is set by Council each year within Council's Operational Plan and is then applied against the general valuation set by the Valuer General. The total valuation of rateable mine land in Broken Hill for the 2016/2017 financial year was \$27,000,000, which was taken from the 2013 valuations. The Valuer General has recently completed a new general valuation of all rateable land in Broken Hill and this will be taken into consideration when setting the rates for the 2017/2018 financial year during the budget process.



**Question:**

“For Real” Branding Strategy (from Item 5)

11/407

*The General Manager took a question on notice from Councillor Clarke regarding whether Councillors could receive a review of the Branding Strategy; whether the “For Real” branding was successful or if it needed to be reviewed.*

**Response:**

Following extensive community and external consultation in 2010, a destination brand identity was developed to galvanise communications around Broken Hill as a place to live, visit, play and invest. This consultation and stakeholder process was critical to the project, not only from an engagement perspective but also to help generate insights into the opportunity for the brand - as Broken Hill was seeking to reposition itself in a wide range of markets at that time. Ongoing from there has been a steady process of implementing, embedding and amplifying the brand in accordance with available budgets and programs. This has been a progressive process conducted over the years and without the benefit of a complete re-brand budget.

The Broken Hill brand proposition is based on the idea “For Real” – recognising Broken Hill’s authenticity, strength and down to earth personality. This represents an important shift for the destination as it moves its focus from a rational proposition (“the accessible outback”, which was also hotly contested by numerous other Australian destinations) to an emotional space (that resonates with many people who are looking for real experiences in an increasingly artificial and homogenised world).

The brand speaks to its core Community Values, which are now mirrored in the Council values (adopted by Council in December 2015) as outlined in the table below.

Community Values	Council Values
<p><b>Awe-inspiring</b> The magnificence of the place is deeply touching – beautiful vistas that seem to last forever, stunning heritage streetscapes, the amazing light and rich Aboriginal heritage. Then there’s the Line of Lode itself, and the stunning crystals that came out of it. Plus there’s the people whose stories and ongoing positivity simply amaze. It inspires you to the core.</p>	<p><b>Inspiring</b> We’re leading Broken Hill into the Future</p> <p>This Means we:</p> <ul style="list-style-type: none"> <li>• Recognise change starts with us</li> <li>• Share our passion</li> <li>• Act as positive role models</li> <li>• Are focused on delivering results</li> </ul>
<p><b>Open</b> The openness of our landscape is an invitation to strip away protective layers and see with clarity. Limitless landscapes create a sense of freedom and unrestricted potential. The feeling of welcome abounds.</p>	<p><b>Open</b> We’re transparent and honest</p> <p>This means we</p> <ul style="list-style-type: none"> <li>• Are united</li> <li>• Are reliable – when we make a decision we stick to it</li> <li>• Can be trusted</li> <li>• Are always available to listen</li> </ul>
<p><b>Original</b> Our circumstances of being an isolated place surrounded by expansive beauty have produced a uniqueness that can’t be</p>	<p><b>Original</b> We’re pioneering new ideas while remembering what makes us unique</p>

<p>matched. We are compelled to create and express our individuality and eccentricities. We pave the way for others to follow. We honour our heritage and keep it alive and relevant. Our strong sense of identity is a skill for this century</p>	<p>This means we</p> <ul style="list-style-type: none"> <li>• Won't forget our past, even when forging our future</li> <li>• Are open to new ideas and think outside the square</li> <li>• Champion our uniqueness</li> <li>• Look for new solutions rather than relying on the old ways</li> </ul>
<p><b>Humanity</b> Here we are constantly reminded of the very best of what makes us human – caring for others, supporting those in need and being honest to each other and ourselves. We use humour to bring us back down to earth and forge deep bonds of friendship. There is a fire in our belly and a twinkle in our eye.</p>	<p><b>Human</b> We're involved in the community</p> <p>This means we</p> <ul style="list-style-type: none"> <li>• Are inclusive</li> <li>• Respect diversity and how different people think</li> <li>• Value doing it together</li> <li>• Have a genuine sense of humanity</li> </ul>
<p><b>Fearless</b> If we need to get something done we do it – with no BS attached. No-one can tell us what to do or how to do it. We use whatever we can get our hands on to make it happen. There's no choice but to get on with it. We know exactly who we are, what we want and how to get it. Our bravery and confidence makes those around us feel safe.</p>	<p><b>Fearless</b> We're up for the challenge</p> <p>This means we</p> <ul style="list-style-type: none"> <li>• Strive to solve our own problems</li> <li>• Defend what's important to our community</li> <li>• Are prepared to take the lead</li> <li>• Take opportunities and make something of them</li> <li>• Are not afraid to make tough decisions</li> </ul>

The brand logo is a bespoke piece of type using faceted crystal, which has been documented into comprehensive style guides to facilitate consistency in usage. The bespoke crystal-inspired typeface and supporting custom-designed typefaces convey a sense of strength and honesty that matches Broken Hill's personality.

The brand and its values are now continuously embedded in every aspect of communication about Broken Hill and Council; in every printed execution, on-line communication, speech, pitch, submission, letter, envelope, sign, promotion, campaign and behaviour.

If we are to consider the success of a brand then we may refer to some of the following 'key' factors considered important to branding:

**The Broken Hill Brand**

- Has a purpose, a story and an alignment to Councils leadership, employees, community and other corporate/government agencies.
- Aligns to the efforts and vision of Broken Hill (as the Hero archetype) towards economic diversification and community vibrancy.
- First and foremost places Broken Hill above the various products and experiences we provide as a Council and as a destination.
- Aligns our external communications and marketing with our community culture and Councils internal culture.
- Can easily translate across audiences and tells the story of Broken Hill through the voice of Council and also through the voice of others (like visitors, locals, film-makers, corporate organisations).
- Can lead a national and international conversation and speaks to the characteristics that were behind Broken Hill's achievement as Australia's First National Heritage Listed City.

These factors have contributed to clarifying the position of Broken Hill in terms of tourism, events, funding, film-making, government and corporate relationships. When we think of some of the biggest brands attracted to the Broken Hill brand we can name BHP Billiton, Telstra, Ferrari and Lego among them.

There is still a long way to go and competing with other destinations requires significant investment on both the *supply* and *demand* sides. While this is a huge challenge, the brand provides the 'values' compass that guides the way and the bedrock on which to build success - as proven in the \$12+ million in funding achieved over the last two years towards the bold and confident vision that is the Living Museum and Perfect Light project.

Considering that Council has undergone an extensive methodology to develop the brand and an extended process is continuing to embed and amplify the brand, it is not recommended to review the Broken Hill brand at any time prior to 2020.

Should Council decide that a formal review and potential re-brand process is required then this may be budgeted accordingly in the forthcoming Operational Plan or Delivery Program cycle - as a Special Project item that may be raised by Council. This review would be best conducted through a formal brand health research process. Any potential re-brand and re-design of the visual identity would require a brand specialist to engage in consultation and brand development, including design and visual identity. The outcome of this would flow onto costs associated with re-development of all materials produced by Council and community/businesses. A review of the brand for Council itself would also be required. This is not an insurmountable process, however, it will require significant funds in order to achieve an outcome.

#### **Question:**

Membership of Tidy Towns Working Group and Establishment of Soccer Oval Committee (from Item 11)

13/135

*The General Manager took a question on notice from Councillor Adams regarding whether membership on the Tidy Towns Working Group should also be advertised; and a question from Councillors Licul and Kennedy regarding an update on the establishment of the Soccer Association S355 Committee including the maintenance arrangements for the soccer grounds.*

#### **Response:**

It is customary that working groups which are an initiative of the Council should receive nominations by advertisement, but does not necessarily have to align with the term of Council.

Council staff have contacted Broken Hill Soccer Association's Mr David Inglis requesting a status update of their business plan. Mr Inglis assured Council that this document is in the final stages of draft.

#### **Attachments**

There are no attachments for this report.

JAMES RONCON  
GENERAL MANAGER

## **CLOSED**

### **Council Meeting to be held** **Wednesday, February 22, 2017**

1. **BROKEN HILL CITY COUNCIL REPORT NO. 23/17 - DATED FEBRUARY 09, 2017 - PROPOSED RELOCATION OF LIBRARY - CONFIDENTIAL**

**(General Manager's Note)**: This report considers a proposed lease and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).

2. **BROKEN HILL CITY COUNCIL REPORT NO. 24/17 - DATED JANUARY 20, 2017 - T16/12 - BROKEN HILL CITY COUNCIL BUILDINGS PAINTING AND MAINTENANCE - TENDER SUBMISSIONS - CONFIDENTIAL**

**(General Manager's Note)**: This report considers a tender and is deemed confidential under Section 10A(2) (d) of the Local Government Act, 1993 which provides for commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it; or (ii) confer a commercial advantage on a competitor of the Council; or (iii) reveal a trade secret).

3. **BROKEN HILL CITY COUNCIL REPORT NO. 25/17 - DATED FEBRUARY 09, 2017 - TENDER - INSURANCE BROKERAGE SERVICE AND INSURANCE COVERAGE - CONFIDENTIAL**

**(General Manager's Note)**: This report considers a tender and is deemed confidential under Section 10A(2) (d) of the Local Government Act, 1993 which provides for commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it; or (ii) confer a commercial advantage on a competitor of the Council; or (iii) reveal a trade secret).

4. **BROKEN HILL CITY COUNCIL REPORT NO. 26/17 - DATED FEBRUARY 14, 2017 - LICENCE TO ROTARY CLUB OF SOUTH BROKEN HILL FOR USE OF LAND AT AIRPORT FOR STORAGE PURPOSES - CONFIDENTIAL**

**(General Manager's Note)**: This report considers a licence agreement and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).