

Broken Hill City Council

...a safe, vibrant, prosperous and culturally rich City achieved through community leadership and sustainable management.

July 20, 2016

ORDINARY MONTHLY MEETING

TO BE HELD

WEDNESDAY, JULY 27, 2016

Please address all communications to: The General Manager, 240 Blende Street, P.O.Box 448, BROKEN HILL NSW 2880

Telephone: (08) 8080 3300 Fax: (08) 8080 3424 ABN: 84873116132

Email: council@brokenhill.nsw.gov.au Website: www.brokenhill.nsw.gov.au

Dear Sir/Madam,

Your attendance is requested at the Ordinary Meeting of the Council of the City of Broken Hill to be held in the Council Chamber, Sulphide Street, Broken Hill on **Wednesday**, **July 27**, **2016** commencing at 6:30 p.m. to consider the following business:

- 1) Apologies
- 2) Prayer
- 3) Acknowledgement of Country
- 4) Public Forum
- 5) Address by Mr. Neil Andrew, Chairman, Murray Darling Basin Authority
- 6) Minutes for Confirmation
- 7) Disclosure of Interest
- 8) Mayoral Minute
- Notice of Motion
- 10) Notices of Rescission
- 11) Reports from Delegates
- 12) Reports
- 13) Committee Reports
- 14) Questions on Notice
- 15) Questions for Next Meeting
- 16) Closed

JAMES RONCON GENERAL MANAGER

MINUTES FOR CONFIRMATION
Minutes of the Ordinary Meeting of the Council of the City of Broken Hill held Wednesday, June 29, 2016.

Meeting commenced at 6:30p.m.

The Mayor welcomed to the meeting, the Member for Barwon, the Hon. Kevin Humphries, M.P. and advised the meeting that Mr. Humphries would address Council and answer any questions from Councillors.

PRESENT: Councillor W. Cuy (Mayor) Councillor D. Gallagher (Deputy Mayor),

Councillors C. Adams, B. Algate, P. Black, M. Browne, B. Licul, J. Nolan,

J. Richards and D. Turley.

General Manager, Acting Deputy General Manager, Manager Planning Development and Compliance, Division Manager Corporate and Human Services, Finance Manager, Governance Officer and Executive Support

Officer.

Member for Barwon, The Hon. Kevin Humphries, M.P.

Media (4), Members of the Public (16).

APOLOGIES: Nil

PRAYER

Councillor Richards delivered the prayer

ACKNOWLEDGEMENT OF COUNTRY

Councillor Gallagher delivered the Acknowledgment of Country

PUBLIC FORUM

Nil.

ADDRESS BY MEMBER FOR BARWON, THE HON. KEVIN HUMPHRIES, M.P.

An invitation was extended to the Member for Barwon to address an Ordinary Meeting of Council. Mr. Humphries attended and gave an overview of the important issues facing the Far West of NSW and took questions from Councillors.

MINUTES FOR CONFIRMATION

RESOLUTION

Minute No. 45288
Councillor J. Nolan moved
Councillor C. Adams seconded

That the Minutes of the Ordinary Meeting of the Council of the City of Broken Hill held May 25, 2016 be confirmed and that Council notes that the REX figures in the Infrastructure Activities Report that was presented to the Council Meeting held May 25, 2016 (and queried by Councillor Nolan) were incorrect, and that the REX January monthly comparison total passenger numbers have decreased by -19.2% and not -90.6% as reported.

CARRIED

RESOLUTION

Minute No. 45289

Councillor C. Adams moved Councillor D. Gallagher seconded

That the Minutes of the Extraordinary Meeting of the Council of the City of Broken Hill held June 15, 2016 be confirmed.

CARRIED

DISCLOSURE OF INTEREST

Councillor Adams declared:

 a conflict of interest in Report No. 134/16 as she is the Secretary of U3A Broken Hill and Patron of the Broken Hill Philharmonic Society and advised that she will leave the Council Chambers whilst the item is considered.

Mayor Cuy declared:

 a conflict of interest in Report No. 134/16 as he is a Patron of the Broken Hill Philharmonic Society and advised that he will remain the Council Chambers whilst the item is considered.

Councillor Richards declared:

- a conflict of interest in Report No. 132/16 as his employer is in a licence agreement with the applicant and advised that he will leave the Council Chambers whilst the item is considered.
- A conflict of interest in Report No. 135/16 as his employer is in a licence agreement with a competitor of the applicant and advised that he will leave the Council Chambers whilst the item is considered.

Councillor Browne declared:

 a conflict of interest in Report No. 134/16 as she is a President of U3A Broken Hill and advised that she will leave the Council Chambers whilst the item is considered.

General Manager declared:

 a conflict of interest in Report No. 134/16 as he is a Patron of the Broken Hill Eisteddfod Society and advised that he will remain the Council Chambers whilst the item is considered.

MAYORAL MINUTES

Nil.

NOTICES OF MOTION

Nil.

RESCISSION MOTIONS

Nil.

REPORTS FROM DELEGATES

ITEM 1 - REPORTS FROM DELEGATES NO. 2/16 - DATED JUNE 16, 2016 - COUNCILLOR
NOLAN'S ATTENDANCE AT THE MINING RELATED COUNCIL'S MEETING HELD MAY 13, 2016
11/363

Recommendation

- 1. That Reports from Delegates No. 2/16 dated June 16, 2016, be received.
- That Council endorses the actions of the Association of Mining Related Council in developing the draft Planning Agreement Timeline and draft Memorandum of Understanding for Negotiation of Voluntary Planning Agreements for NSW Mining Development, to allow further negotiations with the NSW Minerals Council to continue in relation to Voluntary Planning Agreements.

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<u> Minute No. 45290</u>		
Councillor J. Nolan moved)	That the recommendation of item 1 be adopted.
Councillor B. Licul seconded)	
		CARRIED

REPORTS

ITEM 2 - BROKEN HILL CITY COUNCIL REPORT NO. 123/16 - DATED MAY 03, 2016 - ADOPTION OF DRAFT ASSET ACCOUNTING POLICY 12/14

Recommendation

- 1. That Broken Hill City Council Report No. 24/16 dated April 14, 2016, be received.
- 2. That Council adopts the Draft Asset Accounting Policy as a policy of Council.
- 3. This adoption of the Draft Asset Accounting Policy will render the Asset Capitalisation Policy obsolete.

RESOLUTION

Minute No. 45291		
Councillor C. Adams moved)	That the recommendation of item 2 be adopted.
Councillor D. Gallagher seconded)	CARRIED
		OARRICE

<u>ITEM 3 - BROKEN HILL CITY COUNCIL REPORT NO. 124/16 - DATED DECEMBER 02, 2015 - DRAFT BUSINESS CONTINUITY POLICY FOR PUBLIC EXHIBITION</u> 15/22

Recommendation

- 1. That Broken Hill City Council Report No. 124/16 dated December 2, 2015, be received.
- 2. That Council endorse the Draft Business Continuity Policy for the purposes of public consultation.
- 3. That the Draft Business Continuity Policy be exhibited for public comment for a 28 day period.
- 4. That Council receives a further report at the conclusion of the exhibition period, detailing submissions and any recommended changes arising, with a view to adopting the Draft Business Continuity Policy.

RES	OL	IJTI	ON

Minute No. 45292		
Councillor J. Richards moved Councillor B. Algate seconded)	That the recommendation of item 3 be adopted.
•	,	CARRIED

ITEM 4 - BROKEN HILL CITY COUNCIL REPORT NO. 125/16 - DATED JUNE 02, 2016 - DRAFT DEVELOPMENT CONTROL PLAN FOR PUBLIC EXHIBITION 11/126

Recommendation

- 1. That Broken Hill City Council Report No. 125/16 dated June 2, 2016, be received.
- 2. That Council proceed with the public exhibition of the draft *Broken Hill Development Control Plan* 2016 for a period of 28 days.
- 3. That details of submissions received be reported back to Council after the exhibition period.

RESOLUTION

Minute No. 45293		
Councillor B. Algate moved Councillor J. Richards seconded)	That the recommendation of item 4 be adopted.
	,	CARRIED

ITEM 5 - BROKEN HILL CITY COUNCIL REPORT NO. 126/16 - DATED JUNE 22, 2016 - RECOMMENDATIONS AND MINUTES OF THE AUDIT COMMITTEE MEETING HELD JUNE 16, 2016

Recommendation

- 1. That Broken Hill City Council Report No. 126/16 dated June 22, 2016, be received.
- 2. That the minutes of the Audit Committee meeting held June 16, 2016 be adopted.

RESOLUTION

Minute No. 45294		
Councillor P. Black moved)	That the recommendation of item 5 be adopted.
Councillor B. Algate seconded)	·
G	,	CARRIED

In moving the motion of item 5, Councillor Black announced his resignation as a Councillor effective July 13, 2016 which was due in part to recent events of the Audit Committee where the previous two meetings had been cancelled and that he had become disillusioned with the function of the Audit Committee. The resignation was also due to recent Code of Conduct charges that had been lodged against him, and Councillor Black stated that he did not have the finances nor the inclination to fight them. He also referred to the sacking of Council on February 11, 2007 stating that the sacking was due to concerns with Council's administration and the Mayor and not the activities of the Councillors.

Councillor Black wished all Councillors well and stated that there has been no "in-fighting" in this Council who have worked well together.

Councillor Black congratulated the new General Manager for forming the senior executive of four, and for his decision to further review the effectiveness of the organisational restructure after the new Council is elected in September. Councillor Black said that he hoped for a return of a Labor alliance in the newly elected Council.

ITEM 6 - BROKEN HILL CITY COUNCIL REPORT NO. 127/16 - DATED JUNE 22, 2016 - SENIOR STAFF CONTRACTURAL CONDITIONS 12/155

Recommendation

1. That Broken Hill City Council Report No. 127/16 dated June 22, 2016, be received.

RESOLUTION Minute No. 45295 Councillor D. Gallagher moved That the recommendation of item 6 be adopted. Councillor C. Adams seconded **CARRIED** ITEM 7 - BROKEN HILL CITY COUNCIL REPORT NO. 128/16 - DATED JUNE 09, 2016 -**INVESTMENT REPORT FOR MAY 2016** 11/48 Recommendation 1. That Broken Hill City Council Report No. 128/16 dated June 9, 2016, be received. **RESOLUTION** Minute No. 45296 Councillor B. Algate moved That the recommendation of item 7 be adopted. Councillor M. Browne seconded **CARRIED** ITEM 8 - BROKEN HILL CITY COUNCIL REPORT NO. 129/16 - DATED JUNE 03, 2016 -**DISABILITY INCLUSION ACT - ACTION PLAN** 11/432

RESOLUTION

Minute No. 45297

Councillor M. Browne moved) 1. That Broken Hill City Council Report No. Councillor D. Turley seconded) 129/16 dated June 3, 2016, be received.

2. That the Disability Access Committee be retasked to form a new Disability Inclusion

- Action Plan Working Group to support the Plan's development and implementation.
- That membership of the newly formed Working Group be determined by the General Manager and include the current Councillor delegate (Councillor Turley) and the "Our Community" Portfolio Councillor and alternate (Councillors Gallagher and Adams).

CARRIED

ITEM 9 - BROKEN HILL CITY COUNCIL REPORT NO. 130/16 - DATED JUNE 14, 2016 PROPOSED AMENDMENT TO BROKEN HILL LOCAL ENVIRONMENTAL PLAN 2013 - SITE
SPECIFIC PLANNING PROPOSAL TO ALLOW FOR ADDITIONAL PERMITTED USE AT BROKEN
HILL AIRPORT PRECINCT 11/529

Recommendation

- 1. That Broken Hill City Council Report No. 130/16 dated June 14, 2016, be received.
- 2. That Council support preparing a site specific Planning Proposal to amend Schedule 1 of Broken Hill Local Environmental Plan 2013 to allow for an additional permitted use (being "Council Animal Pound Facility") on Lot 1 DP 1162606 known as 86 Airport Road, Broken Hill,
- 3. That the planning proposal be submitted to the Department of Planning and Environment for consideration in accordance with Section 56 of the *Environmental Planning and Assessment Act* 1979.
- 4. That Council request to exercise its delegations under Section 59 of the *Environmental Planning* and Assessment Act 1979.
- 5. That Council undertake community consultation in accordance with the Gateway Determination and requirements of the Department of Planning and Environment, and legislative requirements.

RESOLUTION

Minute No. 45298		
Councillor B. Algate moved)	That the recommendation of item 9 be adopted.
Councillor J. Nolan seconded)	
		CARRIED

ITEM 10 - BROKEN HILL CITY COUNCIL REPORT NO. 131/16 - DATED MAY 30, 2016 - BROKEN HILL LIVING MUSEUM + PERFECT LIGHT PROJECT STEERING GROUP - COMMUNITY REPRESENTATION 14/181

Recommendation

- 1. That Broken Hill City Council Report No. 131/16 dated May 30, 2016, be received.
- 2. That the Terms of Reference of the Broken Hill Living Museum + Perfect Light Project Steering Group be amended to include representation by eight (8) community representatives.
- 3. That Council appoints the following community members on the *Broken Hill Living Museum + Perfect Light* Project Steering Group:

Mandy Nelson

Paula Williams
Sarah Martin
Helene Power
Professor Simon Molesworth
Rick Ball
Zeta Bennett
Karen Nash
Foundation Broken Hill Representative – Chris Dougherty
Regional Development Australia Far West Representative – Michael Williams
Broken Hill Chamber of Commerce – Paul Thomas

4. That correspondence be forwarded to the successful candidates for the positions of community representatives on the *Broken Hill Living Museum + Perfect Light* Project Steering Group.

Minute No. 45299		
Councillor C. Adams moved)	That the recommendation of item 10 be adopted.
Councillor D. Gallagher seconded)	·
-		CARRIED

<u>ITEM 11 - BROKEN HILL CITY COUNCIL REPORT NO. 132/16 - DATED JUNE 14, 2016 - DEVELOPMENT APPLICATION 32/2016 - PROPOSED TELECOMMUNICATIONS FACILITY - 25 CUMMINS STREET (ROCKY HILL), BROKEN HILL 11/467</u>

Councillor Richards declared an interest in Item 11 and left the Council Chambers at 7:35 p.m.

Recommendation

RESOLUTION

- 1. That Broken Hill City Council Report No. 132/16 dated June 14, 2016, be received.
- 2. That Development Application 32/2016 for telecommunications facility comprising of:
 - a) a 30 metre tall monopole,
 - b) nine (9) panel antennas mounted on a head frame around the top of the monopole,
 - c) six (6) remote radio units mounted on the monopole just below the antennas,
 - d) a pre-fabricated equipment shelter (3.28m x 2.28m x 3.0m) to house necessary base-station equipment,
 - e) a 600 mm wide overhead cable tray connecting the equipment shelter to the monopole, and
 - f) a 2.4 metre tall security fence with an access gate;

at Lot 922 DP 757298 (25 Cummins Street, Broken Hill) be approved subject to conditions (as attached to report).

RESOLUTION Minute No. 45300 Councillor B. Algate moved) That the recommendation of item 11 be adopted. Councillor M. Browne seconded) CARRIED

Councillor Richards returned to the Council Chambers at 7:36 p.m. The Mayor advised Councillor Richards that Council had adopted the recommendation of item 11.

<u>ITEM 12 - BROKEN HILL CITY COUNCIL REPORT NO. 133/16 - DATED JUNE 08, 2016 - PROPOSED EASEMENT FOR ACCESS THROUGH PART OF THE WILLYAMA COMMON</u>

11/63

Recommendation

- 1. That Broken Hill City Council Report No. 133/16 dated June 8, 2016, be received.
- That Council under the Common Seal of Broken Hill City Council in its capacity as Trust Manager
 of Willyama Common consent to the development of an easement to the subject property (Lot
 5844 DP757298 –Western Lands Lease) to legalise access, with the condition that the road
 cannot be widened given its location adjacent to the Old South Landfill.

RESOLUTION

Minute No. 45301
Councillor B. Algate moved
Councillor J. Nolan seconded
)
That the recommendation of item 12 be adopted.

CARRIED

ITEM 13 - BROKEN HILL CITY COUNCIL REPORT NO. 134/16 - DATED JUNE 09, 2016 - RECOMMENDATIONS OF THE COMMUNITY ASSISTANCE GRANTS PANEL FOR ROUND 1 OF 2016/2017

Councillors Browne and Adams declared an interest in Item 13 and left the Council Chambers at 7:36 p.m.

The Mayor and General Manager also declared an interest in Item 13 and remained in the Council Chambers, the Mayor exercised his vote.

RESOLUTION

Minute No. 45302
Councillor J. Nolan moved
Councillor J. Richards seconded

- 1. That Broken Hill City Council Report No. 134/16 dated June 9, 2016, be received.
- That Council adopts the recommendations of the Community Assistance Grants Panel for applications received for Round 1 of 2016/2017, being:
- 3. General Community Assistance:
 - a) Grant of \$1,000.00 to Life Education NSW towards providing drug education programme to Broken Hill school students (subsidy to participants).
 - b) Grant of \$1,000.00 to Barrier Primary School Sports Association towards subsidising travel costs for students to travel to represent Broken Hill at sporting carnivals.
 - c) Grant of \$5,000.00 to South Broken Hill Golf Club towards replacing floor coverings at the South Golf Club.
 - d) Grant of \$2,335.00 to Broken Hill Philharmonic Society towards payment

- of rates at their principal premises.
- e) Grant of \$2,500.00 to U3A Broken Hill towards rental costs of a meeting space for 2016/2017 financial year.
- f) Grant of \$3,000.00 to Broken Hill Eisteddfod Society towards Adjudicator costs for 2016 Eisteddfod.
- g) Grant of \$1,200.00 to Quota International of Broken Hill for payment of hire of the Civic Centre for 10cent Auction.
- h) Grant of \$1,000.00 to Broken Hill Repertory Society towards payment of rates at their principal premises.
- i) That Council declines the request from Neve Robins for a grant towards costs associated with her attendance at the United Space School in Texas as the request does not comply with the eligibility or assessment criteria of the Community Assistance Grants Policy.
- Grant of \$1,795.00 to Burke Ward P&C Association for payment of waste services fees for their Continental Fete.
- K) Grant of \$1,795.00 to Silver City Racing Club for payment of waste services fees for the Silver City Cup Race Meeting.
- Grant of \$3,000.00 to Broken Hill Swimming Club towards the refurbishment/modification of an old caravan into a mobile catering/service van.
- That the draft Grant Agreement be adopted and the Mayor be authorised to sign the Grants Agreements associated with Round 1 of 2016/2017, on behalf of Council.
- 5 That approval be deferred for Painting and Minor Restoration Works:
 - (a. Grant of \$500.00 to Katrina Watt of the Mackenzie Business Centre towards the external painting of the McKenzie Business Centre at 41-47 Crystal Street, Broken Hill; and
 - b. Grant of \$500.00 to Sergio Bressanelli of Hande Pty. Ltd. towards the external painting of the Hande Electrics Store at 197-199 Argent Street, Broken Hill.) pending a report to the July Council Meeting outlining the requirements for approval, in particular:

- Whether it is a requirement that the building be of heritage design and construction.
- Whether the Heritage Adviser has approved the applications, and
- Whether the colour scheme has to be heritage colours.

CARRIED

Councillors Browne and Adams returned to the Council Chambers at 7:40 p.m. The Mayor advised Councillors Browne and Adams that Council had adopted the report recommendation with the exception of the Painting and Minor Restoration Works grants pending clarification of heritage aspects of the grant process.

<u>ITEM 14 - BROKEN HILL CITY COUNCIL REPORT NO. 135/16 - DATED JUNE 15, 2016 - OPTUS</u> <u>LEASE PROPOSAL - 334 MCCULLOCH STREET</u> 11/467

Councillor Richards declared an interest in Item 14 and left the Council Chamber at 7:41 p.m.

Recommendation

- 1. That Broken Hill City Council Report No. 135/16 dated June 15, 2016, be received.
- 2. That Council lease part of Lot 22 DP 1211288 to Optus for the co-location of telecommunication equipment, subject to the following conditions:
 - a) That an equipment shelter and associated infrastructure be installed underground, no aboveground structures inclusive of fencing will be permissible;
 - b) That Optus carry out a subdivision for lease purposes to create a 24 m2 parcel of land;
 - c) That the lease term be 10 years (2 x 5 year leases);
 - d) That, in addition to Council's legal costs for the negotiation and execution of the lease and reasonable disbursements, Optus be liable for all survey, plan lodgement and legal fees relating to the required subdivision.

RESOLUTION

Minute No. 45303
Councillor D. Gallagher moved
Councillor M. Browne seconded

) That the recommendation of item 14 be adopted.

CARRIED

Councillor Richards returned to the Council Chamber at 7:42 p.m. The Mayor advised Councillor Richards that Council had adopted the recommendation of item 14.

ITEM 15 - BROKEN HILL CITY COUNCIL REPORT NO. 136/16 - DATED MAY 25, 2016 - MINUTES OF THE BROKEN HILL LEAD REFERENCE GROUP MEETING HELD MAY 10, 2016 12/177

Recommendation

1. That Broken Hill City Council Report No. 136/16 dated May 25, 2016, be received.

2. That the minutes of the Broken Hill Lead Reference Group Meeting held May 10, 2016 be

received.

RESOLUTION Minute No. 45304 Councillor M. Browne moved Councillor C. Adams seconded)	That the recommendation of item 15 be adopted. CARRIED
ITEM 16 - BROKEN HILL CITY COUNCIL I MINUTES OF THE LOCAL TRAFFIC COM		
Recommendation		
That Broken Hill City Council Report No.	o. 137/16	dated June 16, 2016, be received.
2. That the Minutes for the Local Traffic Co	ommitte	e Meeting No.360, held June 7, 2016 be received.
RESOLUTION Minute No. 45305 Councillor P. Black moved Councillor B. Licul seconded)	That the recommendation of item 16 be adopted. CARRIED
ITEM 17 - BROKEN HILL CITY COUNCIL I PLANNING AND DEVELOPMENT STATUS		-
Recommendation		
That Broken Hill City Council Report No.). 138/16	6 dated June 15, 2016, be received.
RESOLUTION Minute No. 45306 Councillor B. Algate moved Councillor M. Browne seconded)	That the recommendation of item 17 be adopted. CARRIED
ITEM 18 - BROKEN HILL CITY COUNCIL INFRASTRUCTURE STRATEGY ACTIVITI		
Recommendation		
1. That Broken Hill City Council Report No	o. 139/16	6 dated June 8, 2016, be received.
RESOLUTION Minute No. 45307 Councillor J. Richards moved Councillor M. Browne seconded)	That the recommendation of item 18 be adopted. CARRIED

<u>ITEM 19 - BROKEN HILL CITY COUNCIL REPORT NO. 140/16 - DATED JUNE 16, 2016 - ACTION LIST REPORT - JUNE</u> 11/25

Recommendation

1. That Broken Hill City Council Report No. 140/16 dated June 16, 2016, be received.

RESOLUTION Minute No. 45308 Councillor P. Black moved) That the recommendation of item 19 be adopted. Councillor B. Licul seconded) CARRIED

COMMITTEE REPORTS

ITEM 20 - BROKEN HILL CITY COUNCIL REPORT NO. 141/16 - DATED MAY 23, 2016 - MINUTES
OF THE FLORA AND FAUNA OF THE BARRIER RANGES COMMUNITY COMMITTEE MEETING
HELD MAY 17, 2016
12/51

Recommendation

- 1. That Broken Hill City Council Report No. 141/16 dated May 23, 2016, be received.
- 2. That the minutes of the Friends of the Flora and Fauna of the Barrier Ranges Community Committee Meeting held May 17, 2016 be received.

ITEM 21 - BROKEN HILL CITY COUNCIL REPORT NO. 142/16 - DATED JUNE 16, 2016 - MINUTES OF THE BROKEN HILL REGIONAL ART GALLERY ADVISORY COMMITTEE MEETING HELD JUNE 2016 12/46

Recommendation

- 1. That Broken Hill City Council Report No. 142/16 dated June 16, 2016, be received.
- That the minutes of the 1/06/2016 Broken Hill Regional Art Gallery Advisory Committee meeting be endorsed.

ITEM 22 - BROKEN HILL CITY COUNCIL REPORT NO. 143/16 - DATED JUNE 17, 2016 - MINUTES OF THE MEMORIAL OVAL COMMUNITY COMMITTEE MEETING HELD JUNE 6, 2016 12/52

Recommendation

- 1. That Broken Hill City Council Report No. 143/16 dated June 17, 2016, be received.
- 2. That minutes of the Memorial Oval Community Committee meeting held June 6, 2016 be received.

ITEM 23 - BROKEN HILL CITY COUNCIL REPORT NO. 144/16 - DATED JUNE 17, 2016 - MINUTES OF THE PICTON OVAL COMMUNITY COMMITTEE MEETING HELD MAY 9, 2016 12/54

Recommendation

- 1. That Broken Hill City Council Report No. 144/16 dated June 17, 2016, be received.
- 2. That minutes of the Picton Oval Community Committee meeting held May 9, 2016 be received.

ITEM 24 - BROKEN HILL CITY COUNCIL REPORT NO. 145/16 - DATED JUNE 22, 2016 - MINUTES OF THE BROKEN HILL HERITAGE CITY EVENTS ADVISORY COMMITTEE MEETING HELD JUNE 9, 2016 15/87

Recommendation

- 1. That Broken Hill City Council Report No. 145/16 dated June 22, 2016, be received.
- 2. That minutes of the Broken Hill Heritage City Events Advisory Committee meeting held June 9, 2016 be received.

Minute No. 45309 Councillor D. Turley moved)	That the recommendations of items 20 to 24 be
Councillor M. Browne seconded)	adopted.
		CARRIED

QUESTIONS ON NOTICE

<u>ITEM 25 - QUESTIONS ON NOTICE NO. 3/16 - DATED MAY 31, 2016 - COUNCILLORS</u>

<u>QUESTIONS TAKEN ON NOTICE AT THE MAY 2016 COUNCIL MEETING</u>

11/338, 11/432, 11/514,13/19

Recommendation

1. That Questions On Notice No. 3/16 dated May 31, 2016, be received.

RESOLUTION Minute No. 45310 Councillor B. Licul moved) That the recommendation of item 25 be adopted. Councillor J. Richards seconded) CARRIED

QUESTIONS FOR NEXT MEETING

Councillor Black

Councillor Turley referred to Councillor Black's verbal resignation as a Councillor (effective July 13, 2016) which occurred earlier in the meeting proceedings, and stated that his resignation came as a shock to Councillors. Councillor Turley recognised Councillor Black's contribution to Council and to the community of Broken Hill during his term as Councillor.

Councillor Turley reflected on his outstanding career on Council which has now ended with an alleged breach of Code of Conduct; and stated that he is admired as an outstanding advocate for Broken Hill and will always be a "son" of Broken Hill. Councillor Turley moved the motion:

RESOLUTION

Minute No. 45311
Councillor D. Turley moved
Councillor J. Nolan seconded
) That Council acknowledges Councillor Peter
Black's contribution to Council and the
community of Broken Hill during his term as a
Councillor.

CARRIED

The Mayor echoed Councillor Turley's recognition of Councillor Black, stating that although they may not have seen eye to eye all of the time, there is no question of his commitment to serving the community and to his passion for the future betterment of the City; and that no-one in Broken Hill could challenge his commitment since he arrived in 1969.

The Mayor thanked Councillor Black and wished him well in his future endeavours.

BIU Band Hall Committee

Councillor Licul requested an update on the BIU Band Hall Committee in relation to the management and operation of the Soccer Grounds.

The General Manager took the question on notice.

Library Relocation

Councillor Algate enquired whether it was true that Centro Plaza management had put a proposition to Council (during the public exhibition period which was held recently regarding the proposed relocation of the Library to an Argent Street location) as an enticement for the Library to be relocated to the Plaza? And why this was not included in the report to Council following the public exhibition period.

The Mayor and Council staff advised that Centro's submission was included along with all other submissions received and was presented in the report to Council following the public exhibition period.

The Mayor further advised that the proposed relocation of the Library to an Argent Street location was adopted as part of the Living Museum + Perfect Light Project in an endeavour to help to rejuvenate the Argent Street central business district and that although Centro's proposal would have been financially attractive for the first year, this was not the case for future years. Their proposal was also contrary to Council's aim of rejuvenating the Argent Street shopping precinct.

CONFIDENTIAL MATTERS

ITEM 26 - BROKEN HILL CITY COUNCIL REPORT NO. 146/16 - DATED JUNE 16, 2016 - REQUEST TO PURCHASE LAND AT BROKEN HILL AIRPORT - CONFIDENTIAL (General Manager's Note: This report considers sale of land and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business

Recommendation

- 1. That Broken Hill City Council Report No. 146/16 dated June 16, 2016, be received.
- That Council advertise for public consultation for a period of 28 days to receive Expressions of Interest in the purchase of land, being part of Lot 1 DP 1162606, at the Broken Hill Regional Airport.

ITEM 27 - BROKEN HILL CITY COUNCIL REPORT NO. 147/16 - DATED JUNE 15, 2016 - RENEWAL OF LICENCE AT BROKEN HILL REGIONAL AIRPORT TERMINAL TO KINGMILL PTY LTD TRADING AS THRIFTY RENT-A-CAR FOR CAR RENTAL DESK - CONFIDENTIAL (General Manager's Note: This report considers a Lease and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).

Recommendation

- 1. That Broken Hill City Council Report No. 147/16 dated June 15, 2016, be received.
- 2. That Council renews the licence agreement with Kingmill Pty Ltd trading as Thrifty Car Rentals for a Car Rental Desk and two (2) car parking spaces within the Licensor's lockup parking compound at the Broken Hill Regional Airport Terminal.
- 3. That the initial term of the licence be eleven (11) months with an option of an extension of four (4) years commencing August 1, 2015 and expiring June 30, 2020 (to align with other like licences at the Airport Terminal).
- 4. That Kingmill Pty. Ltd. trading as Thrifty Car Rentals will pay market fee for the licence in line with other similar airport desk licences; and that this fee is reviewed every twelve months on July 1st in line with the Consumer Price Index, and the licence fee adjusted accordingly.
- 5. That all other terms be in accordance with the previous licence.
- 6. That the Mayor and General Manager be authorised to sign the Licence Agreement and Council's Common Seal be affixed.

ITEM 28 - BROKEN HILL CITY COUNCIL REPORT NO. 148/16 - DATED JUNE 15, 2016 - RENEWAL OF LICENCE AT THE BROKEN HILL AIRPORT - BAUST AND JOHNSTONE FOR OPERATION OF THE KIOSK AND CLEANING OF THE TERMINAL BUIDING - CONFIDENTIAL (General Manager's Note: This report considers a Licence Agreement and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).

Recommendation

- 1. That Broken Hill City Council Report No. 148/16 dated June 15, 2016, be received.
- 2. That Council approves a licence to the current operators (Baust and Johnstone) for operation of the Airport Kiosk and cleaning of the Airport Terminal Building on Council's behalf, for a twelve month period commencing July 1, 2016.
- 3. That Council pays the licensee the current licence amount with a 1.3% CPI increase.
- 4. That all other terms be in accordance with the previous licence agreement.
- 5. That the Mayor and General Manager be authorised to sign the licence agreement and affix Council's Seal.

Minute No 45286 Councillor P. Black moved Councillor C. Adams seconded)	That the confidential matters be considered in open session and that the recommendations of items 26 to 28 be adopted.
		CARRIED
There being no further business the May	or closed	I the meeting at 7:58 p.m.
THE FOREGOING MINUTES WERE RE AND CONFIRMED AT THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD ON JULY 27, 2016.)))
OCCINCIE FIELD CIV GOET 27, 2010.		
		CHAIRPERSON

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Ordinary Council 27 July 2016

ORDINARY MEETING OF THE COUNCIL

July 15, 2016

BROKEN HILL CITY COUNCIL REPORT NO. 149/16

SUBJECT: ANNUAL FEES - MAYOR AND COUNCILLORS 11/20

Recommendation

- 1. That Broken Hill City Council Report No. 149/16 dated July 15, 2016, be received.
- 2. That the Local Government Remuneration Tribunal annual fee increase of 2.5% be applied to the fees for Councillors and the Mayor for 2016/2017 and pro-rata is paid to Councillors and the Mayor for the month of July 2016.
- 3. That allocation of a fee for the Deputy Mayor when he/she acts in the role as Mayor, being the daily fee based on the annual additional Mayoral fee; with the fee so payable deducted from the Mayor's fee, be reaffirmed.

Executive Summary:

The Local Government Remuneration Tribunal has made determinations under Section 241 of the *Local Government Act 1993* in respect of the annual fees paid to the Mayor and Councillors effective from 1 July 2016 (Attachment 1).

The Local Government Remuneration Tribunal has awarded an annual fee increase of 2.5 percent, with effect from 1 July 2016.

Report:

The Local Government Act 1993 ("the Act") provides for the establishment of a Local Government Remuneration Tribunal to determine categories for Councils, together with annual fees payable to Mayors and Councillors. The Tribunal, in accordance with Section 241 of the Act, must determine no later than 1 May each year the minimum / maximum fees payable for Councillors and Mayors for each category.

Council is required under the Act to determine the fee to be paid to the Mayor and Councillors. Section 248 of the Act stipulates that a Council must pay each Councillor an annual fee in accordance with the Tribunal's determinations, the annual fee is to be the same for each Councillor and Council is able to pay that fee having regard to the category established by the Tribunal.

In setting the fee Council may fix a fee that is equal to or greater than the minimum but not greater than the maximum for the appropriate category. When Council declines to fix a fee, it must pay the appropriate minimum fees as determined by the Tribunal.

Pursuant to Section 241 of the Act, the annual fees to be paid in each of the categories to Councillors, Mayors, Members and Chairpersons of county councils effective on and from 1 July 2016 are determined as follows:

Ordinary Council 27 July 2016

Category	Councillor/Member Annual Fee		Mayor/Chairperson Additional Fee*	
	Minimum	Maximum	Minimum	Maximum
Principal City	\$25,670	\$36,640	\$157,030	\$206,620
Major City	\$17,110	\$28,240	\$36,360	\$82,270
Metropolitan Major	\$17,110	\$28,240	\$36,360	\$82,270
Metropolitan Centre	\$12,830	\$23,950	\$27,260	\$63,640
Metropolitan	\$8,540	\$18,840	\$18,180	\$41,090
Regional Rural (Broken Hill City Council)	\$8,540	\$18,840	\$18,180	\$41,090
Rural	\$8,540	\$11,290	\$9,080	\$24,630
County Council – Water	\$1,700	\$9,410	\$3,640	\$15,460
County Council - Other	\$1,700	\$5,630	\$3,640	\$10,270

^{*}This fee must be paid in addition to the fee paid in the Mayor/Chairperson as a Councillor/Member (s.249(2)).

Strategic Direction:

Key Direction: 4 Our Leadership

Objective: Our Leaders make smart decisions Function: Leadership and Governance

DP Action: 4.2.1.1 – Decisions are made in a timely manner to ensure effective

delivery.

Relevant Legislation:

The Local Government Act 1993, and the annual determination of the Local Government Remuneration Tribunal.

Financial Implications:

The current Councillor fees are below the maximum fee allowable at \$16,284.00 and the Mayoral Fee is \$35,544.00.

Allowance has been made in the 2016/2017 Budget for Mayor and Councillor fees.

Attachments

1. 2016 Determination of the Local Government Remuneration Tribunal 12 Pages

JAMES RONCON GENERAL MANAGER

Annual Report and Determination

Annual report and determination under sections 239 and 241 of the Local Government Act 1993

29 March 2016

NSW Remuneration Tribunals website

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Section 1 Background

- Pursuant to section 239 of the Local Government Act 1993 (the LG Act) the Tribunal determines the categories of councils and mayoral offices and the allocation of each council and mayoral office into one of those categories.
- Pursuant to section 241 of the LG Act the Tribunal determines in each category of council, the maximum and minimum amount of fees to be paid to mayors and councillors of councils, as well as chairpersons and members of county councils.
- 3. In determining the maximum and minimum fees payable to office holders in each of the categories, the Tribunal is required, pursuant to section 242A of the LG Act, to give effect to the same policies on increases in remuneration as those that the Industrial Relations Commission is required to give effect to under section 146C of the *Industrial Relations Act 1996* (IR Act), when making or varying awards or orders relating to the conditions of employment of public sector employees.
- 4. The current policy on wages pursuant to section 146(1)(a) of the IR Act is articulated in the *Industrial Relations (Public Sector Conditions of Employment) Regulation 2014* (the Regulation). The effect of the Regulation is that public sector wages cannot increase by more than 2.5 per cent, and this includes the maximum and minimum fees payable to councillors and mayors and chairpersons and members of county councils.
- The Tribunal's Report and Determination of 2015 (the 2015 Determination) provided a
 general increase of 2.5 per cent which was consistent with the Government's policy on
 wages.

Section 2 Local Government Reform

Background

6. The NSW Government has been working with councils since 2011 to help strengthen local communities. The Tribunal's 2015 Determination outlined the Government's significant reforms, beginning with the *Destination 2036* summit in 2011 up to the

release of the Fit for the Future initiative in 2014. At the date of the making of the 2015 Determination the status of the reforms was noted by the Tribunal as follows:

"Councils have been asked to assess their current position and submit a Fit for the Future proposal by 30 June 2015. The proposals will be assessed by an independent expert panel which will make recommendations to the Minister for Local Government. It is expected that from October 2015 Fit for the Future councils will commence the implementation of their proposals.

The Tribunal also notes that a new local government act is expected to be introduced following the local government elections in September 2016."

Progress since the last determination

- 7. On 28 April 2015 the Minister for Local Government (the Minister) announced that the Independent Pricing and Regulatory Tribunal (IPART) would undertake the role of the Expert Panel in assessing councils' Fit for the Future proposals. The Minister noted that the Terms of Reference for the Expert Panel were developed in consultation with Local Government NSW, Local Government Professionals Australia and the United Services Union.
- 8. The NSW Government released IPART's Assessment of Council Fit for the Future Proposals report on 16 October 2015. The IPART report found that nearly two-thirds of NSW councils are not fit for the future and found that savings of up to \$2 billion could be achieved through council mergers. Funding will be available for council mergers that are supported by merging partners and supported by the Government through a Stronger Communities Fund.
- 9. On 6 January 2016, the Minister for Local Government announced 35 proposals for council mergers. If approved, those proposals would reduce the number of councils in Greater Sydney from 43 to 25 and the number of regional councils from 109 to 87. The Minister referred those proposals to the Chief Executive of the Office of Local Government for examination and report under the LG Act. The Chief Executive delegated this function to a number of people (Delegates). The Delegates are required to report on the proposals against the factors in section 263(3) of the LG Act, having

regard to written submissions and comments raised in public meetings. The Minister will consider the Delegates' reports and the comments of the Local Government Boundaries Commission on the Delegates' reports before determining the outcome of merger proposals. It is expected that the outcomes of the proposal examination and reporting processes will be known by around mid-2016.

- 10. In respect to the amendments to the LG Act, on 8 January 2016 the NSW Government announced the commencement of the first phase :
 - "....Consultation on phase 1 amendments to the Local Government Act 1993 has commenced. The proposed amendments will:
 - clarify roles and responsibilities of councillors, mayors, administrators and general managers;
 - introduce new guiding principles for local government;
 - improve governance of councils and professional development for councillors;
 - expand on the framework for strategic business planning and reporting;
 - prioritise community engagement and financial accountability; and streamline council administrative processes, including in relation to delegations and community grants.

While the fundamentals of the Local Government Act 1993 remain sound, both the Independent Local Government Review Panel and Local Government Acts

Taskforce recommended changes to modernise the legislation and to ensure it meets the future needs of councils and communities.

Phase 1 of the reform program focuses mainly on changes to the governance and strategic business planning processes of councils. Phase 2 will focus on the way in which councils raise revenue and exercise their regulatory functions." (Source: Circular to Councils - No 16-01)

Section 3 2016 Review

- 11. It is not expected that a decision on, or implementation of structural or legislative reforms to local government will be finalised prior to the Tribunal making its determination on or before 30 April 2016.
- 12. On that basis, and given the limitations placed on the Tribunal in respect of determining increases in fees, mayors were advised on 20 January 2016 that general submissions from individual councils were not required for the 2016 review.
- 13. The Tribunal did however seek a submission from Local Government NSW (LGNSW) and subsequently met with the President and Chief Executive of LGNSW. The Tribunal wishes to place on record its appreciation to the President and Chief Executive for meeting with the Tribunal.

LGNSW Submission

- 14. The association's submission highlighted the areas of reform in local government in NSW and is of the view that the anticipated changes flowing from the reforms warrant, and provide the opportunity to introduce, a new remuneration structure that properly reflects the diverse and evolving roles of mayors and councillors. The association would like to commence a review of the remuneration structure as soon as possible.
- 15. Given the statutory limitations in place LGNSW has also requested that councillor and mayoral fees be increased by the full 2.5 percent for 2016/17. LGNSW continues to assert that councillor and mayoral fees should increase on the basis of a number of factors, including cost of living pressures, ongoing increase in workload and responsibilities and additional tasks relating to implementing the Government's reform process.

Tribunal's Findings

16. The Tribunal notes that the Government's significant program of local government reform, including proposed changes to the LG Act, is aimed at creating stronger councils and improving performance and governance of local councils. The Tribunal continues to

support initiatives which will bring about improvements in the local government sector, in that those reforms should result in greater structural efficiencies and should contribute to the long term viability of local government in NSW.

Categorisation

- 17. The Tribunal notes that the process for determining merger proposals and creation of new councils, if any, is expected to be finalised in mid-2016, with consequent implications for categorisation of councils for the purposes of determining fees. If required the Minister may direct the Tribunal to make special determination(s) in accordance with s. 242 of the LG Act.
- 18. The Tribunal is still of the view that significant changes to the structure of councils should prompt a revision of the criteria for determining categories and fees as noted in the 2015 Determination:

"Any new categorisation model may need to have regard to a broader or different set of criteria than those currently provided for in section 240 of the LG Act.

In reviewing the LG Act the Government may wish to consider the range of factors any future Tribunal should have regard to in determining categories. As one example, the Government has released "A Plan for Growing Sydney" that will guide land use planning decisions in Metropolitan Sydney for the next 20 years. The Greater Sydney Commission will work with local councils to implement growth and infrastructure plans. The expertise and work load expected of councillors and mayors with responsibilities associated with "A Plan for Growing Sydney" may be factors which the Tribunal should have regard to in determining categorisation and remuneration. The Tribunal expects that similar pressures will be placed on rural and regional councils to drive economic and social growth throughout NSW.

The Tribunal also notes that any revision to the fees as a result of any new categorisation model would need to balance the need to attract and retain experienced and capable elected representatives with the ability of councils to afford any potential increases. While money is not the primary motivator for

undertaking public office, fees should adequately recognise the roles and responsibilities of councillors and mayors and assist in attracting suitably

qualified and experienced candidates."

2016 Increase

19. The Tribunal is required to have regard to the Government's wages policy when

determining the increase to apply to the maximum and minimum fees that apply to the

councillors and mayors. The public sector wages policy currently provides for a cap on

increases of 2.5 per cent.

20. The Tribunal has reviewed the key economic indicators, including the Consumer Price

Index and Wage Price Index, and finds that the full increase of 2.5 per cent available to it is

warranted. On that basis, and after taking the views of the Assessors into account, the

Tribunal considers that an increase of 2.5 per cent in the maximum and minimum fee for

each category of councillor and mayoral office, including county councils, is appropriate

and so determines.

21. The Tribunal notes that in the Fit for the Future Progress Report - Stronger Councils,

Stronger Communities the Government has identified a number of strategies to strengthen

local leadership. These include a review of councillor remuneration during 2016. In

undertaking this review the Government may wish to consider the impact of the

Government's wages policy on increases in mayoral and councillor fees and the limitations

this may impose on any future remuneration model.

The Local Government Remuneration Tribunal

Signed

Dr Robert Lang

Dated: 29 March 2016

7

Section 4 Determinations

Determination No. 1- Determination Pursuant to Section 239 of Categories of Councils and County Councils Effective From 1 July 2016

Table 1: General Purpose Councils

Table 1: General Purpose Councils (152)					
Category Council					
Principal City (1)	Sydney				
Major City (3)	Newcastle Parramatta Wollongong				
Metropolitan Major (2)	Blacktown Penrith				
Metropolitan Centre (16)	Bankstown Campbelltown Fairfield Gosford The Hills Hornsby Hurstville Lake Macquarie	Liverpool North Sydney Randwick Ryde Sutherland Warringah Willoughby Wyong			
Metropolitan (21)	Ashfield Auburn Botany Burwood Camden Canada Bay Canterbury Holroyd Hunters Hill Kogarah Ku-ring-gai	Lane Cove Leichhardt Manly Marrickville Mosman Pittwater Rockdale Strathfield Waverley Woollahra			

	Table 1: General Purpose	e Councils (152	.)			
Category Council						
Regional Rural (32)	Ballina Bathurst Bega Valley Blue Mountains Broken Hill Byron Cessnock Clarence Valley Coffs Harbour Dubbo Eurobodalla Great Lakes	Armidale Dumaresq Ballina Bathurst Bega Valley Blue Mountains Broken Hill Byron Cessnock Clarence Valley Coffs Harbour Dubbo Eurobodalla Great Lakes Goulburn Mulwaree		Greater Taree Griffith Hawkesbury Kempsey Lismore Maitland Orange Port Macquarie-Hastings Port Stephens Shellharbour Shoalhaven Tamworth Tweed Wagga Wagga Wingecarribee Wollondilly		
Rural (77)	Balranald Bellingen Berrigan Bland Blayney Bogan Bombala Boorowa Bourke Brewarrina Cabonne Carrathool Central Darling Cobar Conargo Coolamon Cooma-Monaro Coonamble Cootamundra Corowa Cowra Deniliquin Dungog Forbes	Gloucester Greater Hur Gundagai Gunnedah Guyra Gwydir Harden Hay Inverell Jerilderie Junee Kiama Kyogle Lachlan Leeton Lithgow Liverpool Pl Lockhart Mid-Wester Moree Plain Murray Murrumbida Muswellbro Nambucca	ains n s gee	Narromine Palerang Parkes Oberon Richmond Valley Singleton Snowy River Temora Tenterfield Tumbarumba Tumut Upper Hunter Upper Lachlan Uralla Urana Wakool Walcha Walgett Warren Warrumbungle Weddin Wellington Wentworth Yass Valley		

Table 2: County Councils

Table 2: County Councils (14)				
Category	Council			
Water (5)	Central Tablelands			
	Goldenfields Water			
	MidCoast			
	Riverina Water			
	Rous			
Other (9)	Castlereagh – Macquarie			
	Central Murray			
	Far North Coast			
	Hawkesbury River			
	New England Tablelands			
	Richmond River			
	Southern Slopes			
	Upper Hunter			
	Upper Macquarie			

Determination No. 2- Determination Pursuant to Section 241 of Fees for Councillors and Mayors

Pursuant to s.241 of the Local Government Act 1993, the annual fees to be paid in each of the categories to Councillors, Mayors, Members and Chairpersons of County Councils effective on and from 1 July 2016 are determined as follows:

Table 3: Fees for General Purpose and County Councils

Table 3: Fees for General Purpose and County Councils							
Category		r/Member al Fee	Mayor/Chairperson Additional Fee				
	Minimum	Maximum	Minimum	Maximum			
General Purpose Councils							
Principal City	25,670	37,640	157,030	206,620			
Major City	17,110	28,240	36,360	82,270			
Metropolitan Major	17,110	28,240	36,360	82,270			
Metropolitan Centre	12,830	23,950	27,260	63,640			
Metropolitan	8,540	18,840	18,180	41,090			
Regional Rural	8,540	18,840	18,180	41,090			
Rural	8,540	11,290	9,080	24,630			
County Councils							
Water	1,700	9,410	3,640	15,460			
Other	1,700	5,630	3,640	10,270			

^{*}This fee must be paid in addition to the fee paid to the Mayor/Chairperson as a Councillor/Member (s.249(2)).

The Local Government Remuneration Tribunal Signed Dr Robert Lang

Dated: 29 March 2016

Ordinary Council 27 July 2016

ORDINARY MEETING OF THE COUNCIL

June 28, 2016

BROKEN HILL CITY COUNCIL REPORT NO. 150/16

SUBJECT: LOCAL GOVERNMENT ELECTIONS 2016 - CARETAKER PERIOD 15/23

Recommendation

- 1. That Broken Hill City Council Report No. 150/16 dated June 28, 2016, be received.
- That Circular No 16-18 dated 27 June 2016 Reference A489192 issued by the NSW Office of Local Government regarding the Local Government Elections – Caretaker Provisions be received and noted.

Executive Summary:

Council has received Circular No 16-18 dated 27 June 2016 Reference A489192 issued by the NSW Office of Local Government regarding the Local Government Elections – Caretaker Provisions (**Attachment 1**).

Clause 393B of the *Local Government (General) Regulation 2005* limits councils' ability to exercise some of their functions in the four weeks preceding the date of an ordinary local government election (the caretaker period).

The Regulations that the Council, the General Manager or any other delegate of Council (other than a Joint Regional Planning Panel or the Central Sydney Planning Committee) must not exercise the following functions during the caretaker period:

- Entering into any contract or undertaking involving an expenditure or receipt by the council of an amount equal to or greater than \$150,000 or 1% of the council's revenue from rates in the preceding financial year (whichever is the larger);
- Determining a "controversial development application", except where a failure to make such a determination would give rise to a deemed refusal, or such a deemed refusal arose before the commencement of the caretaker period;
- Appointing or reappointing the council's general manager (except for temporary appointments).

In certain circumstances, the above mentioned functions may be exercised with the approval of the Minister.

The caretaker period for the September 2016 ordinary local government elections commences on Friday August 12, 2016 and ends on Saturday September 10, 2016.

The relevant sections of the *Local Government (General) Regulations 2005* have been provided as **Attachment 2** to this report.

Ordinary Council 27 July 2016

Attachments

Circular No 16-18 dated 27 June 2016 Reference A489192 issued by the NSW Office of Local Government regarding the Local Government Elections – Pages Caretaker Provisions
 Local Government (General) Regulation 2005 - Reg 393B Exercise of council functions during caretaker period

RAZIJA NU'MAN
DIVISION MANAGER CORPORATE AND HUMAN SERVICES

JAMES RONCON GENERAL MANAGER



Circular to Councils

Elections – Caretaker Provisions

Circular Details	Circular No 16-18/ 27 June 2016 / A489192
Previous Circular	12-19
Who should read this	Councillors / General Managers / All council staff
Contact	Council Governance Team / 4428 4100
Action required	Information/ Council to Implement

Council decision-making prior to the September 2016 local government elections

What's new or changing

• Clause 393B of the Local Government (General) Regulation 2005 limits councils' ability to exercise some of their functions in the four weeks preceding the date of an ordinary local government election (the caretaker period).

What this will mean for your council

- Councils are expected to assume a "caretaker" role during election periods to ensure that major decisions are not made which would limit the actions of an incoming council.
- Councils, the general manager or any other delegate of the council (other than a Joint Regional Planning Panel or the Central Sydney Planning Committee) must not exercise the following functions during the caretaker period:
 - o Entering into any contract or undertaking involving an expenditure or receipt by the council of an amount equal to or greater than \$150,000 or 1% of the council's revenue from rates in the preceding financial year (whichever is the larger);
 - o Determining a "controversial development application", except where a failure to make such a determination would give rise to a deemed refusal, or such a deemed refusal arose before the commencement of the caretaker period;
 - o Appointing or reappointing the council's general manager (except for temporary appointments).
- In certain circumstances, these functions may be exercised with the approval of the Minister.

Key points

- "Controversial development application" means a development application under the Environmental Planning and Assessment Act 1979 for which at least 25 persons have made submissions under section 79(5) of that Act by way of objection.
- The caretaker period for the September 2016 ordinary local government elections commences on Friday 12 August 2016 and ends on Saturday 10 September 2016.

Office of Local Government 5 O'Keefe Avenue NOWRA NSW 2541 Locked Bag 3015 NOWRA NSW 2541 T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209 E olg@olg.nsw.gov.au W www.olg.nsw.gov.au ABN 44 913 630 046 2

Where to go for further information

• For further information, contact the Office's Council Governance Team on 4428 4100.

Tim Hurst Acting Chief Executive LOCAL GOVERNMENT (GENERAL) REGULATION 2005 - REG ... http://www.austlii.edu.au/au/legis/nsw/consol_reg/lgr2005328/s393b.html



New South Wales Consolidated Regulations

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LOCAL GOVERNMENT (GENERAL) REGULATION 2005 - REG 393B

Exercise of council functions during caretaker period

393B Exercise of council functions during caretaker period

- (1) The following functions of a council must not be exercised by the council, or the general manager or any other delegate of the council (other than a Joint Regional Planning Panel or the Central Sydney Planning Committee), during a caretaker period:
 - (a) entering a contract or undertaking involving the expenditure or receipt by the council of an amount equal to or greater than \$150,000 or 1% of the council's revenue from rates in the preceding financial year (whichever is the larger),
 - (b) determining a controversial development application, except where:
 - (i) a failure to make such a determination would give rise to a deemed refusal under section 82 of the *Environmental Planning and Assessment Act 1979*, or
 - (ii) such a deemed refusal arose before the commencement of the caretaker period,
 - (c) the appointment or reappointment of a person as the council's general manager (or the removal of a person from that position), other than:
 - (i) an appointment of a person to act as general manager under section 336 (1) of the Act, or
 - (ii) a temporary appointment of a person as general manager under section 351 (1) of the Act.
- (2) Despite subclause (1), such a function may be exercised in a particular case with the consent of the Minister.
- (3) In this clause:

"caretaker period" means the period of 4 weeks preceding the date of an ordinary election.

"controversial development application" means a development application under the <u>Environmental Planning and Assessment Act</u> 1979 for which at least 25 persons have made submissions under section 79 (5) of that Act by way of objection.

Note: See also Division 9A (Provisions relating to activities during regulated periods) of this Part for controls on certain activities during the regulated period before elections.

1 of 2 28/06/2016 10:36 AM

LOCAL GOVERNMENT ELECTIONS 2016 - CARETAKER PERIOD

Attachment 2
Local Government (General)
Regulation 2005 - Reg 393B Exercise of
council functions during caretaker
period

 $LOCAL\ GOVERNMENT\ (GENERAL)\ REGULATION\ 2005\ -\ REG\ ... \quad http://www.austlii.edu.au/au/legis/nsw/consol_reg/lgr2005328/s393b.html$

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Ordinary Council 27 July 2016

ORDINARY MEETING OF THE COUNCIL

May 31, 2016

BROKEN HILL CITY COUNCIL REPORT NO. 151/16

SUBJECT: ADOPTION OF DRAFT AMENDED SECTION 94A LEVY

CONTRIBUTIONS PLAN

11/467

Recommendation

- 1. That Broken Hill City Council Report No. 151/16 dated May 31, 2016, be received.
- 2. That the draft amended Broken Hill Section 94a Levy Contributions Plan be adopted as a Plan of Council.

Executive Summary:

Council, at is meeting held May 25, 2016 endorsed the draft amended Broken Hill Section 94a Levy Contributions Plan for the purpose of public exhibition. The Draft Plan was placed on public exhibition for a period of twenty eight (28) day concluding June 28, 2016 at which time zero submissions were received.

No amendments are proposed to the exhibited draft Section 94a Levy Contributions Plan.

Report:

This report relates to Council's Section 94a Levy Contributions Plan. Part of this Plan is a Works Schedule which is required to be updated. The Works Schedule was originally developed in 2007 and last reviewed in 2014.

Under provisions of the *Environmental Planning and Assessment Act 1979*, a Section 94a Plan allows for Council to impose, as a condition of Development consent, a requirement that an applicant carrying out a development pay a levy determined by Council. In general terms, Council's Section 94a Plan applies to non-residential development.

The maximum levy that can be imposed is:

- (Levy cannot be imposed for a development of \$100,000 or less);
- A rate of 0.5% for a development of \$100,001 to \$200,000; and
- A rate of 1% for development which exceeds \$200,000.

A requirement under the *EPAA 1979* is that contributions must be expended towards capital costs associated with the provision, extension or augmentation of public amenities or public services.

The inclusion of a Works Schedule in the Plan is a requirement of the legislation.

The schedule must show:

- The works proposed to be funded;
- The costs of the facilities identified in the program;
- Their staging (where possible, by reference to dates or thresholds);
- If the funds are to be pooled, the priorities for expenditure.

It is regarded best practice that Council regularly review its Section 94a Plan, to ensure that funds collected are being collected and expended towards appropriate and required works.

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The amended Plan should be placed on public exhibition for a period of 28 days. After the completion of the exhibition period, a report will be referred to Council for further consideration and adoption of the Plan.

Following is the proposed Works Schedule.

Schedule 1 - Works Schedule

DESCRIPTION	ESTIMATED COST	PRIORITY Low (L) Medium (M) High (H)
Council animal pound	\$210 000	Н
Urban roads	\$120 000	Н
Urban footpaths	\$60 000	M
Urban street tree planting	\$30 000	M
Urban stormwater additions	\$60 000	M
Urban area parks and gardens	\$60 000	L
Broken Hill Aquatic Centre	\$180 000	Ĺ

Priority Timing Low Priority up to five years Medium Priority two to four years High Priority zero to three years

Public facilities for which levies will be sought -

A. Completed works for which contributions will be recouped:

- Nil
- **B**. Works in progress for which contributions will continue to be levied:
 - Broken Hill Aquatic Centre
 - Urban parks and gardens
 - Urban road network
 - Urban street tree planting
 - Urban stormwater additions
 - Urban footpaths
- C. New public facilities to be funded through s94A levies:
 - Animal Pound

Relevant Legislation:

The Environmental Planning and Assessment Act contains provisions relating to this matter, namely Section 94a.

Financial Implications:

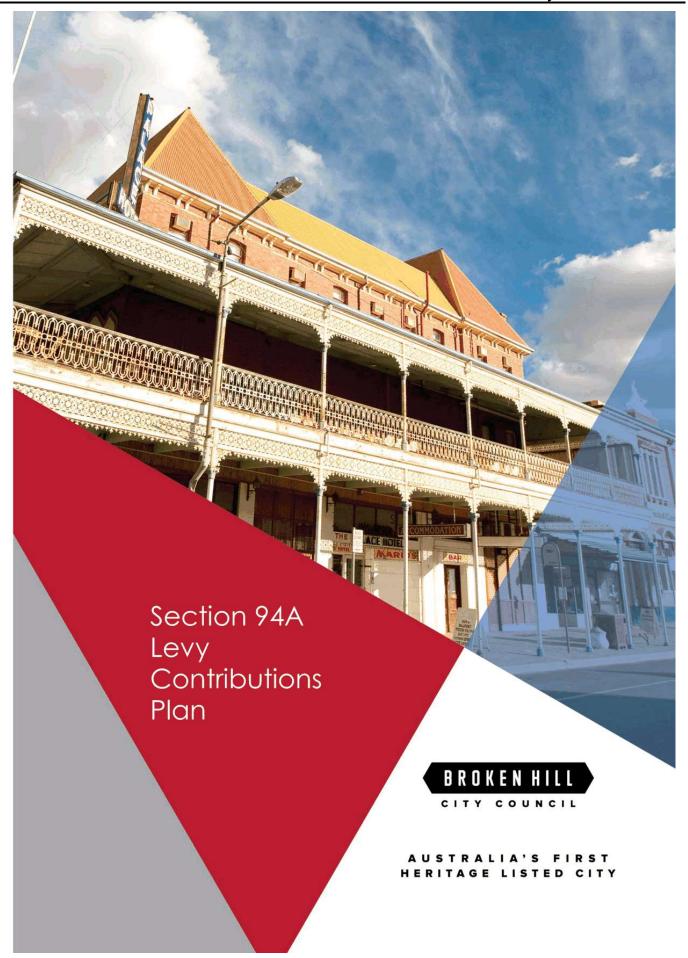
The Works Schedule is required to be updated to allow Council to continue to collect levies that can be allocated towards expenditure on certain required works to public amenities or services.

Attachments

1. Section 94A Levy Contributions Plan 21 Pages

ANDREW BRUGGY
ACTING DEPUTY GENERAL MANAGER

JAMES RONCON GENERAL MANAGER





QUALITY CONTROL					
KEY DIRECTION	4. Our Leaders	4. Our Leadership			
OBJECTIVE	4.1 Openness o	4.1 Openness and Transparency in Decision Making			
FUNCTION	Leadership and Governance				
STRATEGY	4.1.13 Maintain good governance and best practice methods and ensure compliance with various guidelines and legislation				
FILE REFERENCE No	11/529	TRIM No	D16/30799		
RESPONSIBLE OFFICER	Manager Building Development and Compliance				
REVIEW DATE	ENTER HERE				
DATE	ACTION	_	MINUTE No		
August 2007	Introduced				
June 2014	Amended				
July 2016	Amended				
NOTES	ENTER HERE				
ASSOCIATED DOCUMENTS	ENTER HERE				

Privacy Statement

Adopted <insert date>

This Plan was compiled by Broken Hill City Council.

Images were sourced from Council's image library.

Copies of this plan/document can be viewed on-line at www.brokenhill.nsw.gov.au

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PART 1 ADMINISTRATION AND OPERATION

1. What is the name of this plan?

This Plan is called Broken Hill City Council Section 94A Levy Contributions Plan.

2. When does this plan commence?

This Plan commences on the date public notice of the Council's approval of this Plan is given in a newspaper circulating in the Council's area.

3. Purposes of this plan

The purposes of this Plan are:

- to authorise the Council to impose, as a condition of development consent, a requirement that the applicant pay to the Council a levy determined in accordance with this Plan,
- to require a certifying authority (the Council or an accredited certifier) to impose, as a condition of issuing a complying development certificate, a requirement that the applicant pay to the Council a levy determined in accordance with this Plan, and
- to govern the application of money paid to the Council under a condition authorised by this Plan.

4. What does Section 94A of the Act provide?

Section 94A of the Act provides as follows:

94A Fixed development consent levies

- 1. A consent authority may impose, as a condition of development consent, a requirement that the applicant pay a levy of the percentage, authorised by a contributions plan, of the proposed cost of carrying out the development.
- 2. A consent authority cannot impose as a condition of the same development consent a condition under this section as well as a condition under section 94.
- **2A** A consent authority cannot impose a condition under this section in relation to development on land within a special contributions area without the approval of:
 - a. the Minister, or
 - b. a development corporation designated by the Minister to give approvals under this subsection.
- 3. .Money required to be paid by a condition imposed under this section is to be applied towards the provision, extension or augmentation of public amenities or public services (or towards recouping the cost of their provision, extension or augmentation). The application of the money is subject to any relevant provisions of the contributions plan.
- **4.** A condition imposed under this section is not invalid by reason only that there is no connection between the development, the subject of the development consent and the object of expenditure of any money required to be paid by the condition.

5. Land to which this Plan applies

This Plan applies to all land within the Broken Hill City Council local government area.

Broken Hill City Council S94A Levy Contributions Plan

6. Development to which this Plan applies

This Plan applies to development on land to which this Plan applies that requires development consent or a complying development certificate under the Act except:

- development, other than the subdivision of land, where a condition under section 94 of the Act has been imposed under a previous development consent relating to the subdivision of the land on which the development is proposed to be carried out and the purpose for which that condition was imposed is a purpose towards which a levy under this Plan may be applied, or
- development involving alterations and additions to, or the rebuilding of, a building used for residential purposes or a building that is used for a purpose that is ancillary or incidental to such a purpose, unless the development involves an enlargement, expansion or intensification of the use of the building or the land on which the building is, or is proposed to be, situated.

Council may require payment of the levy as a condition of development consent

Subject to the Act and to any direction of the Minister under section 94E of the Act which is in force from time to time, this Plan authorises the Council to grant consent to development to which this Plan applies subject to a condition requiring the applicant to pay to the Council a levy of 1% of the proposed cost of carrying out the development

If a Ministerial direction under section 94E is in force, this Plan authorises the Council to grant consent to development subject to a condition which is in accordance with that direction.

Any Ministerial direction under section 94E of the Act which has been made and is in force from time to time is included in the Attachment to this Plan.

Certifying authority must require payment of the levy as a condition of issuing a complying development certificate

Subject to the Act and to any direction of the Minister under section 94E of the Act which is in force from time to time, this Plan requires a certifying authority (the Council or an accredited certifier) to issue a complying development certificate in respect of development to which this Plan applies subject to a condition requiring the applicant to pay to the Council a levy of 1% of the proposed cost of carrying out the development.

If a Ministerial direction under section 94E is in force, this Plan authorises the certifying authority to issue a complying development certificate subject to a condition which is in accordance with that direction.

Any Ministerial direction under section 94E of the Act which has been made and is in force from time to time is included in the Attachment to this Plan.

9. How is the proposed cost of carrying out development determined?

Clause 25J of the Regulation sets out how the proposed cost of carrying out development is to be determined. That clause provides as follows:

25J Section 94A levy—determination of proposed cost of development

- The proposed cost of carrying out development is to be determined by the consent authority, for the purpose of a section 94A levy, by adding up all the costs and expenses that have been or are to be incurred by the applicant in carrying out the development, including the following:
 - a. if the development involves the erection of a building, or the carrying out of engineering or construction work—the costs of or incidental to erecting the building,

Broken Hill City Council S94A Levy Contributions Plan

- or carrying out the work, including the costs (if any) of and incidental to demolition, excavation and site preparation, decontamination or remediation,
- b. if the development involves a change of use of land—the costs of or incidental to doing anything necessary to enable the use of the land to be changed,
- c. if the development involves the subdivision of land—the costs of or incidental to preparing, executing and registering the plan of subdivision and any related covenants, easements or other rights.
- 2. For the purpose of determining the proposed cost of carrying out development, a consent authority may have regard to an estimate of the proposed cost of carrying out the development prepared by a person, or a person of a class, approved by the consent authority to provide such estimates.
- 3. The following costs and expenses are not to be included in any estimate or determination of the proposed cost of carrying out development:
 - a. the cost of the land on which the development is to be carried out,
 - b. the costs of any repairs to any building or works on the land that are to be retained in connection with the development,
 - the costs associated with marketing or financing the development (including interest on any loans),
 - d. the costs associated with legal work carried out or to be carried out in connection with the development,
 - e. project management costs associated with the development,
 - f. the cost of building insurance in respect of the development,
 - g. the costs of fittings and furnishings, including any refitting or refurbishing, associated with the development (except where the development involves an enlargement, expansion or intensification of a current use of land),
 - h. the costs of commercial stock inventory,
 - any taxes, levies or charges (other than GST) paid or payable in connection with the development by or under any law.

10. How is the proposed cost of carrying out development indexed?

Pursuant to clause 25J(4) of the Regulation, the proposed cost of carrying out development is to be indexed to reflect quarterly variations in the Consumer Price Index All Group Index Number for Sydney between the date the proposed cost was determined by the Council and the date the levy is required to be paid.

The formula governing indexation of the proposed cost of carrying out development is as follows:

IDC = ODC x CP2/CP1

where:

IDC = the indexed development cost

ODC = the original development cost determined by the Council

CP2 = is the Consumer Price Index, All Groups, Sydney as published by the ABS in respect of the quarter ending immediately prior to the date of payment.

CP1 = is the Consumer Price Index, All Groups, Sydney as published by the ABS in respect of the quarter ending immediately prior to the date of imposition of the condition.

Broken Hill City Council S94A Levy Contributions Plan

Cost estimate reports must accompany a development application or application for a complying development certificate

A development application or an application for a complying development certificate is to be accompanied by a report, prepared at the applicant's cost in accordance with this clause, setting out an estimate of the proposed cost of carrying out the development for the purposes of clause 25J of the Regulation.

The following types of report are required:

- where the estimate of the proposed cost of carrying out the development is less than \$500,000 - a cost summary report in accordance with Schedule 2;
- where the estimate of the proposed cost of carrying out the development is \$500,000 or more - a detailed cost report in accordance with Schedule 3.

12. Who may provide a report for the purposes of clause 11 of this Plan?

For the purpose of clause 25J(2) of the Regulation, the following persons are approved by the Council to provide an estimate of the proposed cost of carrying out development in the following circumstances:

- where the estimate of the proposed development cost is less than \$500,000 a person who,
 in the opinion of the Council, is suitably qualified to provide a cost summary report;
 alternatively Council will accept the use of published current building cost indices on a
 square metre basis by recognised organisations.
- where the estimate of the proposed development cost is \$500,000 or more a quantity surveyor who is a registered member of the Australian Institute of Quantity Surveyors.

The Council may, at the applicant's cost, engage a person referred to in this clause to review a report submitted by an applicant in accordance with clause 11.

13. How will the Council apply money obtained from the levy?

Money paid to the Council under a condition authorised by this Plan is to be applied by the Council towards meeting the cost of one or more of the public facilities that will be or have been provided within the area as listed in Schedule 1.

14. Are there priorities for the expenditure of money obtained from levies authorised by this Plan?

Subject to section 93E(2) of the Act and clause 16 of this Plan, the public facilities listed in Schedule 1 are to be provided in accordance with the staging set out in that Schedule

15. Pooling of levies

This Plan authorises money paid in accordance with the conditions of development consents imposed under this Plan to be pooled with money paid in accordance with the conditions of development consents imposed under this Division 6 of Part 4 of the Act (other than under Subdivision 4 of that Division) in respect of development within the Council's area and applied progressively towards the various purposes for which such conditions were imposed.

16. Obligation of certifying authorities

Pursuant to clause 146 of the Regulation, a certifying authority must not issue a construction certificate for building work or subdivision work under a development consent unless it is satisfied of compliance with any condition requiring the payment of a levy before work is carried out in accordance with the consent.

The certifying authority must cause the applicant's receipt for payment of the levy to be provided to the Council at the same time as the other documents required to be provided under clause 142(2) of the Regulation.

17. When is the levy payable?

A levy required to be paid by a condition authorised by this Plan must be paid to the Council at the time specified in the condition. If no time is specified, the levy must be paid prior to the first certificate issued in respect of the development under Part 4A of the Act.

18. What is Council's policy on the deferred or periodic payment of levies?

The Council does not allow deferred or periodic payment of levies authorised by this Plan.

19. Are there alternatives to payment of the levy?

If an applicant for development consent seeks to make a contribution towards the provision of public facilities to meet development other than by payment of a levy or development contributions, the applicant may adopt one of the following procedures.

Offer made to the Council as part of a development application

If an applicant does not wish to pay a levy in connection with the carrying out of development, the applicant may include in the relevant development application an offer to carry out works or provide a material public benefit towards which the levy is to be applied.

The Council will consider the offer as part of its assessment of the development application. If the Council agrees to the arrangement and grants consent to the application, it will substitute a condition of consent under section 80A of the Act requiring the works to be carried out or the material public benefit to be provided for a condition requiring payment of a levy under section 94A. If the Council does not agree to the alternative arrangement, it may grant consent subject to a condition authorised by this Plan requiring payment of a levy.

In assessing the applicant's offer, the Council will have regard to any relevant requirements of the current Practice Note issued by the NSW Government in the *Revised Development Contributions Manual* (DIPNR 2005) and such other matters as the Council considers relevant in the circumstances of the case.

Offer made to Council following the grant of development consent requiring payment of a levy

If development consent has been granted to the carrying out of development subject to a condition authorised by this Plan to pay a levy, the applicant must comply with the condition unless it is modified under section 96 of the Act.

If the applicant does not wish to pay the levy, the applicant may make an application to the Council under section 96 of the Act to modify the consent by substituting for the condition requiring payment of the levy a condition requiring the carrying out of works or the provision of a material public benefit towards the public purpose to which the levy was to be applied.

If the Council approves the application, the applicant will be bound by the substituted condition. If the Council does not approve the application, the applicant will remain bound by the condition authorised by this Plan requiring payment of the levy.

Offer to enter into a voluntary planning agreement

If an applicant does not wish to pay a levy or development contributions in connection with the carrying out of development, the applicant may offer to enter into a voluntary planning agreement with the Council under section 93F of the Act in connection with the making of a development application.

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Under the planning agreement, the applicant may offer to pay money, dedicate land, carry out works, or provide other material public benefits for public purposes. Those purposes need not relate to the impacts of the applicant's development nor to the items listed in Schedule 1.

The applicant's provision under a planning agreement may be additional to or instead of paying a levy in accordance with a condition of development consent authorised by this Plan. This will be a matter for negotiation with the Council.

The offer to enter into the planning agreement together with a copy of the draft agreement should accompany the relevant development application.

The Council will publicly notify the draft planning agreement and an explanatory note relating to the draft agreement along with the development application and will consider the agreement as part of its assessment of that application.

If the Council agrees to enter into the planning agreement, it may impose a condition of development consent under section 93I(3) of the Act requiring the agreement to be entered into and performed. If the Council does not agree to enter into the planning agreement, it may grant consent subject to a condition authorised by this Plan requiring the payment of a levy.

20. What definitions apply?

In this Plan unless the context or subject matter otherwise indicates or requires:

ABS means the Australian Bureau of Statistics,

Act means the Environmental Planning and Assessment Act 1979,

Council means Broken Hill City Council,

Development Contributions means a development contribution required to be paid by a condition of development consent imposed pursuant to section 94 of the Act,

Levy means a levy under section 94A of the Act authorised by this Plan,

Minister means the Minister administering the Act,

Public Facility means a public amenity or public service,

Regulation means the Environmental Planning and Assessment Regulation 2000,

Building Cost Indices means indices published by recognised organisations and includes but is not limited to "Rawlinsons", "Cordells" and "Australian Institute of Building Surveyors".

21. Exemptions

A levy authorised by this plan is not applicable in the following circumstances:

- Alterations and Additions to an existing dwelling
- A new dwelling that replaces an existing dwelling that has been demolished within 2 years of making application for a construction certificate



PART 2 EXPECTED TYPES OF DEVELOPMENT IN THE COUNCIL'S AREA AND THE DEMAND FOR PUBLIC FACILITIES TO BE FUNDED BY THE LEVY

LGA Snapshot

The Far West Region covers the very western and northern sections of NSW and is bordered by the states of Queensland and South Australia. The region comprises the Local Government Areas (LGA's) of Broken Hill City and Central Darling Shire, along with the Unincorporated section of NSW.

Broken Hill, located 1,160km west of Sydney, is the regional centre accounting for 86% of the population and the majority of administrative, commercial and community services.

The region was first explored in the 1820s and settled in the 1840s. Broken Hill was founded in 1883 when silver and lead deposits were discovered. The region was quickly identified as having one of the largest and richest deposits in the world. Broken Hill Proprietary Company (BHP) was formed in the area to mine the deposits though ceased work in the region in 1940. Since the 1970s, Broken Hill has experienced a downturn following mine closures, resulting in the population declining to 20,000 persons.

The climate of the Far West Region has played a central role in its historical growth and development, and most importantly, its suitability for certain types of agriculture. Broken Hill records a relatively hotter and drier climate than the rest of Australia. Minimum daily temperatures average as low as 5 degrees Celsius in winter with maximums of over 30 degrees Celsius in summer. On average, the area records 253.3mm of rainfall each year.

In 2006, Broken Hill recorded an estimated population of 20,223 persons.

Between 1991 and 2006, the population of the Far West Region declined on a consistent basis with negative growth recorded in each and every year, due mainly to negative net migration of residents out of the region (see Figure 2.2). However, after periods of large population decreases, the rate of population decline has reduced over the past 7-8 years.

The upsurge in the mining industry and a strong birth rate is expected to result in further stabilisation and potential increases to population over the next 5-10 years.

In terms of official population projections, the ABS and NSW Department of

Infrastructure, Planning and Natural Resources both project the Broken Hill and Central Darling populations will decline at an average rate of approximately 1.2% over the next 10 years, reducing the region's population toward 20,000 persons. This is despite the many projects planned for the region and the likely employment and population impacts.

The Far West Region has experienced a number of major changes in the last 30 years that have impacted the demographic characteristics of the population, including:

Broken Hill City Council \$94A Levy Contributions Plan

- A very significant decline in the population from a peak of 35,000 in the 1970s;
- The indigenous population increased by more than 40% between 1991 and 2001;
- The population is considerably older than it was in 1971;
- · Family and household sizes have become smaller;
- There is less full-time employment and more part-time employment;
- Females have a higher labour force participation now than in 1971;
- Traditional industries such as mining and manufacturing employ less people; and
- Individual and household incomes are generally lower than they were in 1971.

Broken Hill's economic performance has traditionally been closely tied to the mining/resources sector. However, the decline of this industry over the past 30 years has increased the focus on other economic sectors, including tourism. In recent times, the region has recorded positive tourism demand relative to state and national benchmarks.

The expected types of development are but not limited to:

- Residential Flat Buildings
- Mixed use development
- Dual Occupancies
- Subdivisions
- Detached dwellings
- Alterations and additions
- Minor structures e.g. pergolas, garages
- Domestic swimming pools
- Commercial development (retail, office, cafes/restaurants)
- Industrial development
- Change of use
- Signage
- Aged housing
- Road transport/roadhouse facility

Council is committed to promoting sustainability across all areas of the community. Council defines this as delivering, social, cultural and environmental systems that operate in harmony for the benefit and wellbeing of all residents. The objective is to enable residents to enjoy a good quality of life in an active and vibrant community. Council's role in the provision of community and recreation facilities and civil infrastructure all contribute to the collective and individual wellbeing. Council aims to provide access and equity to all services and facilities for all members of the community.

The s94A levy will enable Council to provide high quality and diverse public facilities to meet the expectations of the existing and new residents of the Broken Hill City Council area.

The additional public facilities to be provided to meet the expected future development are set out in Schedule 1.

Broken Hill City Council S94A Levy Contributions Plan



SCHEDULE 1

WORKS SCHEDULE

DESCRIPTION	ESTIMATED COST	PRIORITY	
		Low (L)	
		Medium (M)	
		High (H)	
Council animal pound	\$210 000	Н	
Urban roads	\$120 000	Н	
Urban footpaths	\$60 000	М	
Urban street tree planting	\$30 000	М	
Urban stormwater additions	\$60 000	М	
Urban area parks and gardens	\$60 000	L	
Broken Hill Aquatic Centre	\$180 000	L	

Priority Timing

Low Priority up to five years Medium Priority two to four years High Priority Zero to three years

Public facilities for which levies will be sought

A. Completed works for which contributions will be recouped

Nil

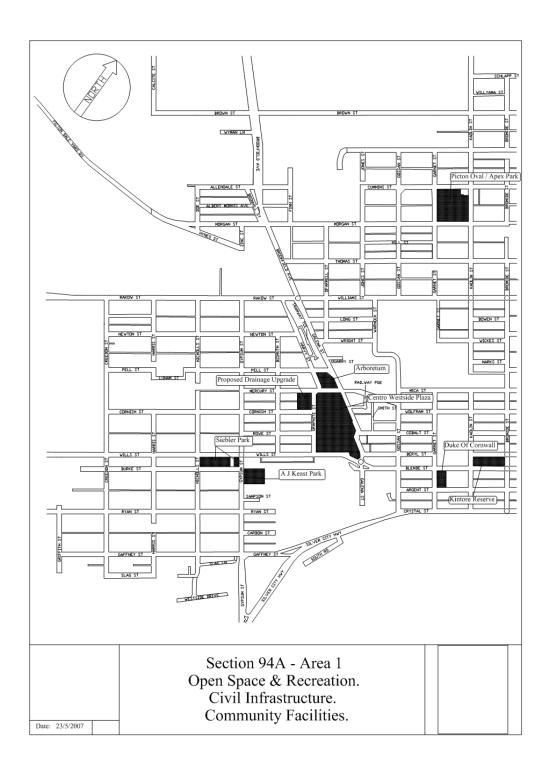
B. Works in progress for which contributions will continue to be levied

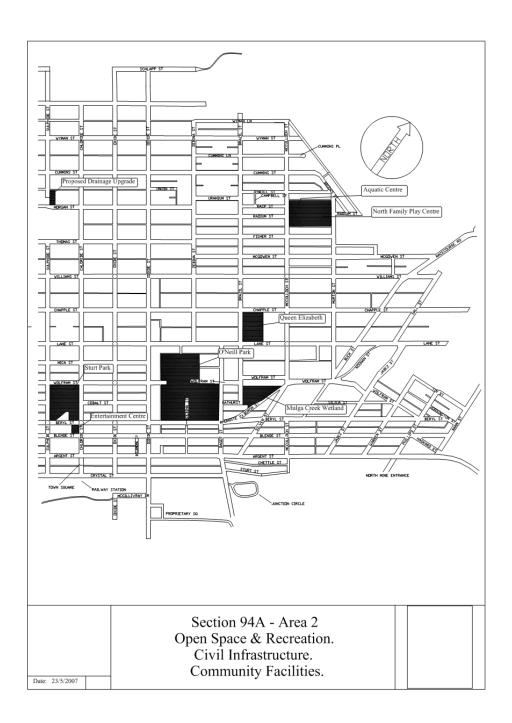
- Broken Hill Aquatic Centre
- Urban parks and gardens
- Urban road network
- Urban street tree planting
- Urban stormwater additions
- Urban footpaths

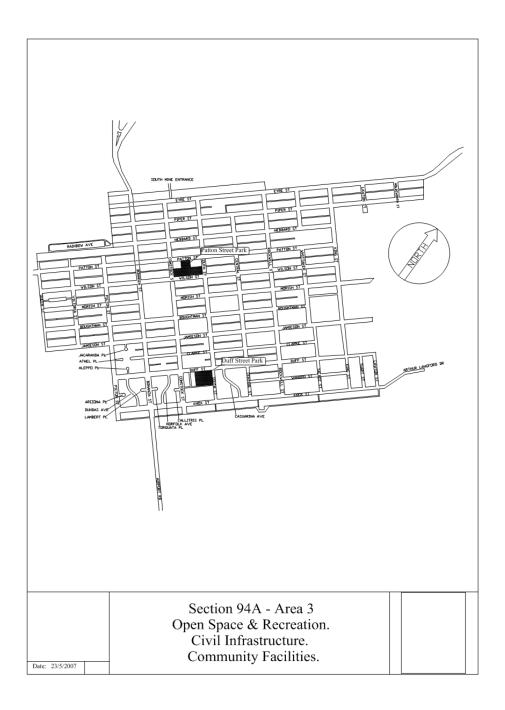
C. New public facilities to be funded through \$94A levies

Animal Pound

Broken Hill City Council S94A Levy Contributions Plan









SCHEDULE 2

(CLAUSE 12)

Cost Summary Report*

(Development Cost no greater than \$500, 000)

DEVELOPMENT APPLICATION NUMBER:	
COMPLYING DEVELOPMENT APPLICATION NUMBER:	
CONSTRUCTION CERTIFICATE NUMBER:	
DATE:	
APPLICANT'S NAME:	
APPLICANT'S ADDRESS:	
DEVELOPMENT NAME:	
DEVELOPMENT ADDRESS:	

ANALYSIS OF DEVELOPMENT COSTS:

	1		
Demolition and alterations	\$	Hydraulic Services	\$
Structure	\$	Mechanical Services	\$
External walls, windows and doors	\$	Fire Services	\$
Internal walls, screens and doors	\$	Lift Services	\$
Wall finishes	\$	External works	\$
Floor finishes	\$	External services	\$
Ceiling finishes	\$	Other related work	\$
Fittings and equipment	\$	Sub-total	\$

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Sub-total above carried forward	\$
Preliminaries and margin	\$
Sub-total	\$
Consultant Fees	\$
Other related development costs	\$
Sub-total	\$
Goods and Services Tax	\$
Total Development Costs	\$

I certify that I have:

- Inspected the plans and the subject of the application for development consent or construction certificate
- Calculated the development costs in accordance with the definition of development costs in clause 25J of the Environmental Planning and Assessment regulation 2000 at current prices.
- Included GST in the calculation of development costs

Signed:	
Name:	
Position and Qualifications:	
Date:	

^{*}Acknowledgment of City of Sydney for use of the Cost Summary Report



SCHEDULE 3

(CLAUSE 12)

Detailed Cost Report*
Registered* Quantity Surveyor's Detailed Cost Report
(Development cost in excess of \$5000,000)

*A member of the Australian Institute of Quantity Surveyors

DEVELOPMENT APPLICATION NUMBER:	
COMPLYING DEVELOPMENT APPLICATION NUMBER:	
CONSTRUCTION CERTIFICATE NUMBER:	
DATE:	
APPLICANT'S NAME:	
APPLICANT'S ADDRESS:	
DEVELOPMENT NAME:	
DEVELOPMENT ADDRESS:	

DEVELOPMENT DETAILS:

Gross Floor Area - Commercial	Gross Floor Area – Other	
Gross Floor Area – Residential	Total Gross Floor Area	
Gross Floor Area – Retail	Total Site Area	
Gross Floor Area – Car Parking	Total Car Parking Spaces	
Total Development Cost	\$	
Total Construction Cost	\$	
Total GST	\$	

ESTIMATE DETAILS:

Professional Fees	\$	Excavation	\$
% of Development Cost	9	% Cost per square metre of site area	\$
			/m2
% of Construction Cost	9	% Car Park	\$
Demolition and Site Preparation	\$	Cost per square metre of site area	\$
			/m2
Construction – Commercial	\$	Fit out - Commercial	
Cost per square metre of site area	\$	Cost per square Metre of commercial	\$
	/m	2 area	/m2
Construction – Residential		Fit out – Residential	
Cost per square metre of residential	\$	Cost per square metre of residential area	\$
area	/m	2	/m2
Construction – Retail		Fit out – retail	
Cost per square metre of retail area	\$	Cost per square metre of retail area	\$
	/m	2	/m2

I certify that I have:

- Inspected the plans the subject of the application for development consent or construction certificate.
- Prepared and attached an elemental estimate generally prepared in accordance with the Australian Cost Management manuals for the Australian Institute of Quantity Surveyors.
- Calculated the development cost in accordance with the definition of development costs in the Broken Hill City Council Section 94A Levy Contribution Plan.
- Included GST in the calculation of development costs.
- Measured gross floor areas in accordance with the method of Measurement of Building Area in the AIQS Cost Management Manual Volume 1, Appendix A2.

Signed:	
Name:	
Position and Qualifications:	
Date:	

Broken Hill City Council S94A Levy Contributions Plan

- Prepared and attached an elemental estimate generally prepared in accordance with the Australian Cost Management manuals from the Australian Institute of Quantity Surveyors.
- Calculated the development costs in accordance with the definition of development costs in the Broken Hill City Council Section 94A Levy Contribution Plan.
- Included GST in the calculation of development cost.
- Measured gross floor areas in accordance with the Method of Measurement of Building Area in the AIQS Cost Management Manual Volume 1, Appendix A2.

Signed:	
Name:	
Position and Qualifications:	
Date:	



ATTACHMENT

Environmental Planning and Assessment Act 1979

DIRECTION UNDER SECTION 94E

I, the Minister for Planning, under section 94E of the Environmental Planning and Assessment Act 1979 ("the Act"), direct consent authorities that:

- The maximum percentage of the levy for development under section 94A of the Act, having a
 proposed cost within the range specified in the Table to Schedule A, is to be calculated in
 accordance with that Table.
- Despite subclause (1), a levy under section 94A of the Act cannot be imposed on development:
 - a. for the purpose of disabled access,
 - b. for the sole purpose of affordable housing,
 - for the purpose of reducing the consumption of mains-supplied potable water, or reducing the energy consumption of a building,
 - d. for the sole purpose of the adaptive reuse of an item of environmental heritage, or
 - e. other than the subdivision of land, where a condition under section 94 of the Act has been imposed under a previous development consent relating to the subdivision of the land on which the development is proposed to be carried out.

In this direction words and expressions used have the same meaning as they have in the Act. The term "item" and "environmental heritage" have the same meaning as in the *Heritage Act 1977*.

This direction does not apply to development applications and applications for complying development certificates finally determined before 1 December 2006.

FRANK SARTOR, M.P., Minister for Planning, Sydney.

SCHEDULE A

ed cost of the development	Maximum percentage of the levy
Up to \$100,000	Nil
\$100,001 - \$200,000	0.5 percent
More than \$200,000	1.0 percent

Ordinary Council 27 July 2016

ORDINARY MEETING OF THE COUNCIL

May 31, 2016

BROKEN HILL CITY COUNCIL REPORT NO. 152/16

SUBJECT: ADOPTION OF THE DRAFT LIVING WELL - AGEING STRATEGY 2016-2021 11/432

Recommendation

- 1. That Broken Hill City Council Report No. 152/16 dated May 31, 2016, be received.
- 2. That Council adopts the Draft Living Well Ageing Strategy 2016 -2021 as a Strategy of Council.

Executive Summary:

Council, at is meeting held May 25, 2016 endorsed the Draft Living Well Ageing Strategy 2016-2021 for the purpose of public exhibition. The Draft Strategy was placed on public exhibition for a period of twenty eight (28) day concluding June 28, 2016 at which time nil submissions were received.

Report:

Council's Ageing Strategy 2009-2014 is due for review and update. A consultation period was held with the community and service providers in September / October 2015, and a revised draft strategy developed.

To support Broken Hill's ageing demographics, it is important Council plans for an agefriendly community where residents can get around easily and safely, buildings are accessible, housing and transport options are suitable and affordable, and there are opportunities for participation in community life for all members of the community.

Council at its meeting held March 26, 2014, resolved to form an Aged Care Working Group, tasked with overseeing the review of the 2009-2014 Positive Ageing Strategy, and guide the development of a revised strategy.

Nine community consultations were held with a total of 62 participants - 14 males and 48 females ranging in age from 55 with the oldest participant 95 years old.

An online survey was also undertaken with 142 people submitting responses – 116 community survey responses and 26 stakeholder survey responses.

Broken Hill has a higher than state average aged population and this is expected to grow even further as the baby boomers reach retirement age.

The Ageing Strategy was approached using The WHO Age-friendly cities project methodology: Vancouver protocol was the resource used to guide development of the survey and to inform the discussion in the community consultations. This research protocol was used to develop the WHO Global age-friendly cities guide in 2007. The purpose of the document is to guide groups to assess their community's age friendliness as a basis for identifying areas for action or improvement.

Ordinary Council 27 July 2016

Summary of results:

The key issues identified through the consultation process included –

- Improvements to roads and footpaths
- Improved access to community facilities
- Increased transport services
- Additional promotion of transport, housing options, social events and activities, and volunteering opportunities
- Improved information needs to be available on community support services
- Concerns for lack of specialist services available locally.

Strategic Direction:

Key Direction: Our Community

Objective: 1.5 Our health and wellbeing ensures that we live life to the full

Function: Community Services

DP Action: 1.5.1.3 Review the City of Broken Hill Ageing Strategy

Relevant Legislation:

Aged Care Act 1997

Financial Implications:

There are no financial implications identified

Attachments

1. Draft Living Well Ageing Strategy 2016-2021 15 Pages

RAZIJA NU'MAN
DIVISION MANAGER CORPORATE AND HUMAN SERVICES

<u>JAMES RONCON</u> GENERAL MANAGER

BROKEN HILL CITY COUNCIL

'Living Well'
Ageing Strategy
2016 – 2021



Privacy Statement

The Broken Hill City Council (Council) is collecting information to inform policy decisions in relation to the preparation of the Broken Hill City Council 'Living Well' Ageing Strategy 2016 – 2021. Personal information received will be used only for that purpose. Council will receive comments and submissions, as well as collect and store information, in accordance with the Commonwealth Privacy Act 1988.

This Plan was compiled by Broken Hill City Council.

Images were sourced from Council's image library and www.pexels.com

Acknowledgements:

Council acknowledges the contribution of members of the community, services and agencies, Mrs Annie Dorrington (Social Work Student), and the Aged Care Working Group for their input and guidance in the development of this strategy.

Copies of this plan/document can be viewed on-line at www.brokenhill.nsw.gov.au

Quality control

Key Direction:	Our Community			
Objective:	1.5 O	1.5 Our health and wellbeing ensures that we live life to the full		
Function:	Com	Community Services		
Strategy:	1.5.1.	1.5.1.3 Review the City of Broken Hill Ageing Strategy		
File Reference No:		TRIM No:		
Responsible Officer:	Division Manager Corporate and Human services (DMC&HS)			
Review Date:	July 2	July 2017		
Date		Action		Minute No.
April 2016		Document Developed		
		Public Exhibition		
		Adopted		

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^{&#}x27;Living Well' Ageing Strategy 2016 - 2021

EXECUTIVE SUMMARY

Broken Hill City Council's 'Living Well' Ageing Strategy reflects Council's commitment to our older residents by promoting a healthy and safe environment, and encouraging participation in community life.

The direction in this strategy has been aligned with the World Health Organisation (WHO) global 'age-friendly' Cities policy resulting in five priority areas:

- outdoor spaces and buildings
- transportation
- housing
- health and wellbeing
- civic and social participation/inclusion

The delivery of the strategy is an opportunity for Council as a key stakeholder to work in partnership with the community, community groups and services to ensure older people in our community have access to services and supports that promote a healthy and active lifestyle.

INTRODUCTION

Broken Hill City Council has had a *Positive Ageing Strategy* in place since 2009. The Ageing Strategy looks at planning to address the needs of our increasingly older population of 65 and over.

In 2016, the goal for the 'Living Well' Ageing Strategy is:

To create an accessible and inclusive community that contributes to the wellbeing and personal growth of all older residents.

· What is ageing?

The World Health Organisation adopted the term 'active ageing' in the late 1990s. Based on the recognition of human rights and the United Nations principles of independence, participation, dignity, care and self-fulfilment, 'active ageing' is a shift in paradigm from the 'needs-based' approach of the past, to a more 'inclusive' approach for the future.

Council's role

Council's role in promoting an age friendly city, is to set in place a strategy highlighting the needs of our increasingly ageing population.

In April 2009 the first Positive Ageing Strategy was adopted to guide Council in its planning processes.

In this revised *Strategy*, a theme of *'living well'* has been introduced, to establish a framework for continuous improvement and inclusion, through promoting partnerships and increasing the capacity of organisations to deliver a range of services and programs.

'Living Well' Ageing Strategy 2016 - 2021

COUNCIL'S PLANNING FRAMEWORK

Council's vision is that 'Broken Hill is a vibrant, prosperous and culturally rich Heritage City shared with visitors from around the world.

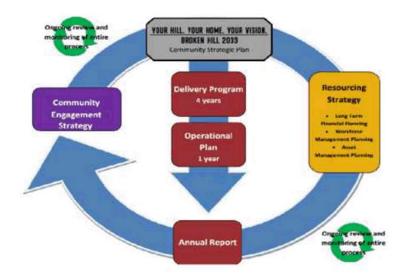
Three key documents set out a framework for the delivery of this vision:

- Community Strategic Plan
- Delivery Program
- Operational Plan

The implementation of the 'Living Well' Ageing Strategy is aimed to further Council's vision in particular the key direction - 'Our community'. Our Community is our people and how we can work together to ensure we position ourselves to retain our sense of identity, our health, wellbeing, social inclusion and connectedness.

A whole of Council approach is taken to implement this 'Living Well' Ageing Strategy with responsibility for the delivery of actions outlined in the strategy shared across all Council areas.

This strategy is integrated with other supporting plans and strategies as outlined in the strategic framework below.



CONSULTATIONS

Nine community consultations were held with a total of 62 participants - 14 males and 48 females ranging in age from 55 with the oldest participant 95 years old.

An online survey was also undertaken with 142 people submitting responses – 116 community survey responses and 26 stakeholder survey responses.

Comments and feedback were sought on the following topic areas:

- Accessibility of the environment outdoor spaces and buildings
- Transportation availability and costs
- Housing options and affordability
- Respect and social inclusion opportunities to volunteer or work
- Social participation attendance at community events / membership of social groups
- Communication and information access to relevant information and in an accessible format
- Civic participation opportunities for participation in decision making
- Community support services –access to appropriate support services and programs

The WHO Age-friendly cities project methodology: Vancouver protocol was the resource used to guide development of the survey and to inform the discussion in the community consultations. This research protocol was used to develop the WHO Global age-friendly cities guide in 2007. The purpose of the document is to guide groups to assess their community's age friendliness as a basis to identify areas for action or improvement.



WHO, Global Age-Friendly Cities: A Guide pg.9

What you told us:

Table 1: Feedback on each topic area

Topic area	Comments
Outdoor spaces and buildings	Need improved footpaths and roadways. Upgrade of signage and lighting.
	Upgrade and improvement of public toilets.

'Living Well' Ageing Strategy 2016 - 2021

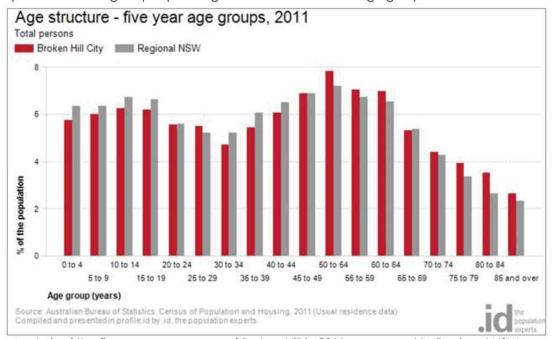
Topic area	Comments
	Improved access was required for wheel chair and mobility scooters in community venues.
	Information required on what transport options are available for older people.
Transportation	Improved links between public transport services.
	Increased community transport options.
	Increased transport options to health services.
	Housing affordability was identified as a key barrier for some in downsizing.
Housing	Lack of affordable housing options.
	Information required on different housing options and home maintenance and modifications programs.
Respect and social inclusion	Older people felt that when they initiated interaction in a respectful way this was reciprocated.
	People felt there are plenty of opportunities to participate if the person wanted to.
Social participation	Limited public and community transport options was identified as a barrier to participation.
	Some members of social groups felt they could be more welcoming and inclusive to new participants.
	Activities need to be promoted more through newsletters / flyers.
Communication and information	Technology is not always the most effective way to communicate with this age group.
	Increase the use of newsletters, community noticeboards and local networks to improve communication and share information.
Civic participation and employment opportunities	Important to raise awareness of social and civic participation opportunities.
	The value of volunteering opportunities is to be promoted.
	Education about 'ageist' attitudes is required in the general workforce.
	Information is required on the range of support services available.
Community support and health services	Concern for lack of specialist services in the City, and issues in accessing transport to attend medical appointments out of town.

WHERE ARE WE NOW?

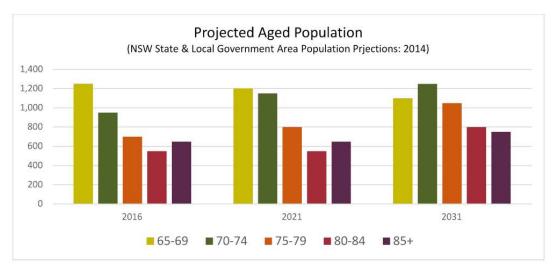
Demographic snapshot

Based upon the 2011 Census data, the population of Broken Hill was 18,517 of which 48.7% were male and 51.3% female, with 1,398 or 7.5% identifying as Aboriginal and Torres Strait Islander.

Aboriginal people aged over 65 years of age comprise 3.5% of the Indigenous population highlighting the gap in life expectancy. For planning and service delivery purposes, Aboriginal people aged more than 45 years are recognised as 'older'. Almost seventeen percent of Aboriginal people living in Broken Hill are in this age group.

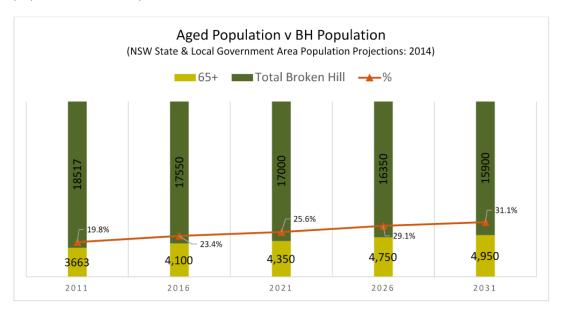


Analysis of the five year age groups of Broken Hill in 2011, compared to Regional NSW shows that there was a lower proportion of people in the younger age groups (under 15) and a higher proportion of people in the older age groups (65+).



'Living Well' Ageing Strategy 2016 - 2021

According to New South Wales State and Local Government Area Population Projections: 2014, the proportion of people aged 65 years and over is projected to rise from 19.8% in 2011 and a predicted 23.4% in 2016, to 25.6% in 2021 and 29.1% in 2026 and then 31.1% by 2031. While the Broken Hill population as a whole is expected to decrease the aged population of the City is on the rise.



WHERE ARE WE GOING?

In accordance with the rest of Australia, over the next 5 to 10 years the older population may:

- Include more people at different stages of ageing, from being active seniors in their 50s, 60s and 70s, through to frailer aged people in their 90s and beyond.
- Be different, with a range of financial circumstances, living arrangements, family situations, cultural backgrounds, life experiences and standard of living preferences.
- Be made up of 'baby boomers', who will have different interests, expectations, preferences and be more insistent on choice and looking for quality in services. They will also expect an increasing user pays system in a 'consumer directed care system'.
- Have an increasing focus on retirement as a time of 'lifestyle' and have a sense of belonging; travel, fitness and volunteering activities.
- Be more computer savvy, more educated and have an interest in being involved in their community and making decisions around it.
- Be living alone, with less support from family due to; "not wanting to be a burden", more people being divorced or single as they enter old age, and fewer available family members able to provide support as they have to work longer.
- Need to rely on non-family formal carers to help around the house, garden maintenance and shopping.
- Have a different attitude towards growing older, "I will talk to you about the ageing strategy when I get old enough, say in 10 years....."

'Living Well' Ageing Strategy 2016 - 2021

 Experience a declining workforce, and an increase in costs of retirement to be borne by their own personal savings and superannuation.

TOGETHER WE'VE ACHIEVED

What have we been doing since 2009...

- Supported and promoted distribution of Broken Hill Health Services Directory developed by Far West Medicare Local
- Reviewed and updated Council's website to improve accessibility
- Facilitated two annual Community Service Forums
- Supported community applications for increases in funding for home maintenance and gardening services
- Promoted expansion of the community transport service
- Established a Seniors Kiosk at the Charles Rasp Library
- Continued support for weekly Aged Care Interagency meetings
- Supported the development of the Pedestrian Access Mobility Plan
- Reviewed and supported the repurpose of the War Veterans Hostel and Shorty O'Neil Village
- Development of a Volunteer Strategy and coordination of annual volunteer recognition activity
- Coordination of the bi-annual Volunteer Expo
- Participation in development of a local housing strategy
- Promotion of Seniors Week awards
- Coordinated the Annual Seniors Variety Concert
- Established an Aged Care Working Group

'Living Well' Ageing Strategy 2016 - 2021

ACTION PLAN

Action Plan Goal: An accessible and inclusive community that contributes to the wellbeing and personal growth of all older residents.

The 'Living Well' Ageing Strategy Action Plan details specific objectives and related actions under each of the strategy's key priority areas. The actions are identified in three phases: short (1 year), medium (2 years) and long (3 years). Where relevant, the actions have been integrated with other Council plans and strategies.

The action plan will be reviewed and updated annually to monitor progress and to make any required changes.

Priority Area: 1 Outdoor spaces and buildings

Objective: Create inclusive environments to enhance and support physical wellbeing, promote independence, foster social interaction and enable people to participate in community life.

Actions	Outcome	Responsibility	Timeframe	Resources
 Promote Council's Customer Request Program (CRM) 	Increased awareness of process for reporting footpath/building issues	Our Leadership	Medium (two years)	Internal
Revise and promote Pedestrian Mobility Access Plan (PMAP)	Increased awareness of accessible and safe walkways	Our Leadership	Medium (two years)	Internal
Advocate for the co-location of community services	Services collocated	Our Community	Short (one year)	External
 Maintain and implement Management Plans for: Parks and Open Spaces Buildings Roads and Footpaths 	Management Plans developed and implemented	Our Leadership	Medium (two years)	Internal

Priority Area: 2 Transport

Objective: Increased accessible and affordable transport modes, including public and community transport.

Actions	Outcome	Responsibility	Timeframe	Resources
Advocate for increased transport options in and out of the city	Increase in affordable transport options in rural areas	Our Leadership	Long (three years)	Internal
Promote information on the range of transportation services (public and private) available within the community.	Information available on city's transport options	Our Leadership	Medium (two years)	Internal
 Promote walking / cycling as healthy transport options Revise and promote the Pedestrian and Mobility Access Plan (PMAP) 	Pedestrian and Mobility Access Plan reviewed and maintained	Our Leadership	Medium (two years)	Internal
Advocate for improved transport options to attend health appointments	Health transport services available	Our Leadership	Long (three years)	External

Priority Area: 3 Housing

Objective: Promote and advocate for affordable housing options and services to support older people to age in place.

Action	Outcome	Responsibility	Timeframe	Resources
Promote the provision of information on housing options, long term care, and home support services	Information available and promoted	Our Community	Short (one year)	External
Advocate for increased affordable and appropriate housing options	Housing strategy implemented	Our Leadership	Long (three years)	External
 Promote partnerships with local accommodation and service providers to coordinate support needs of older residents 	Services available to support older people to remain living within the community	Our community	Medium (two years)	External

Priority Area: 4 Health and wellbeing

Objective: Advocate for affordable and accessible community support services to be available for older people.

Action	Outcome	Responsibility	Timeframe	Resources
Advocate for adequate community and health services	Services available to meet community needs	Our Leadership	Long (three years)	Internal
Promote funding opportunities for community or sporting organisations to implement health and wellbeing programs	Funding opportunities identified	Our Leadership	Long (three years)	External
Promote information on health and wellbeing activities	Council's website / Library maintained as a hub for community information	Our Community	Medium (two years)	Internal
Promote partnership arrangements between services to meet the needs of our ageing population	Partnerships established	Our Community	Long (three years)	External

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Priority Area: 5 Social and civic participation / inclusion

Objective: Promote and encourage the participation of older people in the social, cultural and recreational activities within their community.

Action	Outcome	Responsibility	Timeframe	Resources
Promote Council meetings and forums	Older people contribute and participate in decision making processes	Our Leadership	Short (one year)	Internal
Promote strategies to improve the dissemination of information	Council's website / Library maintained as a hub for community information	Community Strengthening	Short (one year)	Internal
 Contribute to an annual Seniors Variety Concert Promote activities / initiatives to prevent social isolation in partnership with local agencies 	Annual concert held Participation in Interagency meetings and forums	Our Community	Long (three years)	Internal
Promote volunteering activitiesPromote opportunities for older volunteers	Implementation of Council's Volunteer City Strategy	Our Leadership	Medium (two years)	Internal
Support strategies to increase inclusiveness for CALD and older Indigenous community members	Support inclusive community events, including Australia Day. and NAIDIOC Week Conduct citizenship ceremonies	Our Leadership	Short (1year)	Internal

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ORDINARY MEETING OF THE COUNCIL

June 16, 2016

BROKEN HILL CITY COUNCIL REPORT NO. 153/16

SUBJECT: DRAFT LOCAL APPROVALS POLICY FOR PUBLIC EXHIBITION 12/14

Recommendation

- 1. That Broken Hill City Council Report No. 153/16 dated June 16, 2016, be received.
- 2. That Council endorse the Draft Local Approvals Policy for the purposes of public consultation.
- 3. That the Draft Local Approvals Policy be exhibited for public comment for a 28 day period.
- 4. That the Council receives a further report at the conclusion of this exhibition, detailing submissions and any recommended changes arising, with a view to adopting the Draft Local Approvals Policy.

Executive Summary:

Council has a responsibility under Section 8 of the *Local Government Act 1993* to ensure that its regulatory activities are carried out in a consistent manner and without bias.

Council's regulatory and enforcement actions should be exercised to ensure the health, safety and environmental protection of all stakeholders including residents, visitors, workers and business operators. All stakeholders should have confidence in the decision making and internal review processes.

Report:

The Local Approvals Policy is prepared under Chapter 7, Part 3 of the *Local Government Act* 1993 ("the Act"). This policy has been developed to ensure good governance and best practice standards are adhered to.

Broken Hill City Council's officers are required to make decisions and use discretion when applications for approval under section 68 of the Act are assessed.

The purpose of this Policy is to supplement provisions of the Act and the *Local Government* (General) Regulation 2005 by:

- Part 1: Specifying the circumstances in which a person is not required to obtain a particular approval from the Council.
- Part 2: Specifying criteria which the Council must consider when determining whether or not to grant approval to a particular activity.
- Part 3: Specifying other matters relating to such approvals that are not dealt with by the Act or Regulations.

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In accordance with Section 160 of the *Local Government Act 1993* the Draft Approvals Policy will be placed on public exhibition for a period of 28 days, during which time submissions may be made to the Council.

POLICY SCOPE

The Policy applies to all land within the Broken Hill City Council local government area. The Policy applies to approvals for the following activities which are listed in the Table to Section 68 of the Act.

SECTION 68 ACTIVITIES

Part A – Structures or Places of Public Entertainment

- 1. Install a manufactured home, moveable dwelling or associated structure on land.
- 2. (Repealed)
- 3. (Repealed)

Part B - Water Supply, Sewerage and Storm water Drainage Work

- 1. Not applicable Relevant Water Authority (Essential Water)
- 2. As above
- 3. As above
- 4. As above
- 5. Carry out stormwater drainage work
- 6. Not applicable Water Authority (Essential Water)

Part C - Management of Waste

- 1. For fee or reward, transport waste over or under a public place.
- 2. Place waste in a public place.
- 3. Place a waste storage container in a public place.
- 4. Not applicable Water Authority for approval
- 5. Install, construct or alter a waste treatment device or a human waste storage facility or a drain connected to any such device or facility.
- 6. Operate a system of sewerage management (within the meaning of Section 68A)

Part D – Community Land

- 1. Engage in a trade or business
- 2. Direct or procure a theatrical, musical or other entertainment for the public.
- 3. Construct a temporary enclosure for the purpose of entertainment.
- 4. For fee or reward, play a musical instrument or sing.
- 5. Set up, operate or use a loudspeaker or sound amplifying device.
- 6. Deliver a public address or hold a religious service or public meeting.

Part E - Public Roads

- 1. Swing or hoist goods across or over any part of a public road by means of a lift, hoist or tackle projecting over the footway.
- 2. Expose or allow to be exposed (whether for sale or otherwise) any article in or on

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or so as to overhang any part of the road or outside a shop window or doorway abutting the road, or hang an article beneath an awning over the road.

3. (Repealed)

Part F – Other Activities

- 1. Operate a public car park.
- 2. Operate a caravan park or camping ground.
- 3. Operate a manufactured home estate.
- 4. Install a domestic oil or solid fuel heating appliance, other than a portable appliance.
- 5. Install or operate amusement devices.
- 6. (Repealed)
- 7. Use a standing vehicle or any article for the purpose of selling any article in a public place.
- 8. (Repealed)
- 9. (Repealed)
- 10. Carry out an activity prescribed by the regulations or an activity of a class or description prescribed by the regulations.

Strategic Direction:

Key Direction: 4. Our Leadership

Objective: 4.1 Openness and Transparency in Decision Making

Function: Leadership & Governance

DP Action: 4.1.1.13 – Maintain good governance and best practice methods and

ensure compliance with various guidelines and legislation

Relevant Legislation:

Local Government Act 1993

Section 68 specifies all the different types of Local Approvals that requires consent and Section 160 of the *Local Government Act 1993* requires plans and policies to be placed on public exhibition for a period of 28 days, during which time submissions may be made to the Council.

Financial Implications:

Nil

Attachments

DRAFT LOCAL APPROVALS POLICY 43 Pages

ANDREW BRUGGY ACTING DEPUTY GENERAL MANAGER

JAMES RONCON GENERAL MANAGER



DRAFT LOCAL APPROVALS POLICY 2016

QUALITY CONTROL

COUNCIL POLICY			
TRIM REFERENCES	11/660		
RESPONSIBLE POSITION	Manager Planning, Developmen	Manager Planning, Development and Compliance	
APPROVED BY	General Manager		
REVIEW DATE	REVISION NO.		
EFFECTIVE DATE	ACTION	MINUTE NO.	

1. INTRODUCTION

The Policy is a local approvals policy prepared and adopted under Chapter 7, Part 3 of the Local Government Act 1993 ("the Act").

The purpose of this Policy is to supplement provisions of the Act and the Local Government (General) Regulation 2005 by:

- Part 1: Specifying the circumstances in which a person is not required to obtain a particular approval from the Council.
- Part 2: Specifying criteria which the Council must consider when determining whether or not to grant approval to a particular activity.
- Part 3: Specifying other matters relating to such approvals that are not dealt with by the Act or Regulations.

2. POLICY OBJECTIVE

The Policy aims to:

- a) provide guidance for those participating in the local approvals process in the Broken Hill City Council local government area;
- b) specify the criteria which Council will take into consideration in determining applications for approval under the Local Government Act 1993; and
- specify any other matters relating to the approvals process under the Local Government Act 1993.

3. POLICY SCOPE

The Policy applies to all land within the Broken Hill City Council local government area. The Policy applies to approvals for the following activities which are listed in the Table to Section 68 of the Act.

SECTION 68 ACTIVITIES

Part A – Structures or Places of Public Entertainment

- 1. Install a manufactured home, moveable dwelling or associated structure on land.
- 2. (Repealed)
- 3. (Repealed)

Part B – Water Supply, Sewerage and Stormwater Drainage Work

- 1. Not applicable Contact the Water Authority for approvals (Essential Water)
- 2. As above
- 3. As above
- 4. As above
- 5. Carry out stormwater drainage work
- 6. Not applicable Contact the Water Authority for approvals (Essential Water)

Part C – Management of Waste

- 1. For fee or reward, transport waste over or under a public place.
- 2. Place waste in a public place.
- 3. Place a waste storage container in a public place.
- 4. Not applicable Contact Water Authority for approval
- Install, construct or alter a waste treatment device or a human waste storage facility or a drain connected to any such device or facility.
- 6. Operate a system of sewerage management (within the meaning of Section 68A)

Part D – Community Land

- 1. Engage in a trade or business
- 2. Direct or procure a theatrical, musical or other entertainment for the public.
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- 6. Deliver a public address or hold a religious service or public meeting.

Part E - Public Roads

- Swing or hoist goods across or over any part of a public road by means of a lift, hoist or tackle projecting over the footway.
- Expose or allow to be exposed (whether for sale or otherwise) any article in or on or so as to overhang any part of the road or outside a shop window or doorway abutting the road, or hang an article beneath an awning over the road.
- 3. (Repealed)

Part F - Other Activities

- 1. Operate a public car park.
- 2. Operate a caravan park or camping ground.
- 3. Operate a manufactured home estate.
- 4. Install a domestic oil or solid fuel heating appliance, other than a portable appliance.
- 5. Install or operate amusement devices.
- 6. (Repealed)

- 7. Use a standing vehicle or any article for the purpose of selling any article in a public place.
- 8. (Repealed)
- 9. (Repealed)
- 10. Carry out an activity prescribed by the regulations or an activity of a class or description prescribed by the regulations.

4. POLICY STATEMENT

Section 68 of the Local Government Act 1993 lists those activities, which require approval under the Local Government Act 1993. The Broken Hill Local Environmental Plan 2013 (LEP) outlines those activities which require approval under the Environmental Planning and Assessment Act 1979.

Development activity often requires approval under both the Local Government Act 1993 and the Environmental Planning and Assessment Act 1979. To improve approval procedures and increase efficiency, the opportunity exists for those who wish to do so, to obtain all required approvals relating to a development activity under both Acts in one simplified process.

Where an activity requires approval under the Local Government Act and the Environmental Planning and Assessment Act it may be applied for as part of the Development Application.

What are other relevant documents

The following documents are related, either directly or indirectly, to the Policy:

- a) Local Government Act 1993 particularly Chapter 7.
- b) Local Government (General) Regulation 2005.
- c) Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2005.
- d) Department of Local Government Practice Note 14 issued March 1996 titled Local Approvals Policies.
- Other legislation may also be applicable, depending on the type of activity involved, for example the Protection of the Environment Operations Act 1997, the Environmental Planning and Assessment Act 1979.

4.1 PART 1 - EXEMPTIONS FROM THE NECESSITY TO OBTAIN APPROVAL

- Column 1 Outlines the activities for which approval is required under Section 68 of the Local Government (General) Regulation 2005
- Column 2 Outlines where exemptions are provided under the Regulations.
- Column 3 Outlines where exemptions are provided under this Policy.

If exemptions are not provided by either the Regulations or by this Policy or if exemption criteria cannot be met, approval from Council is required. Further exemptions may be provided under Council's Local Environmental Plan (LEP) or under State Environmental Planning Policy (Exempt and Complying Development Codes) 2008 in respect of the need for approval under the Environmental Planning and Assessment Act 1979, as amended.

Column 1	Column 2 – Exemptions under the regulation	Column 3 – Exemptions under the Policy
Part A – Structures or Places of Public Entertainment		
Install a manufactured home, moveable dwelling or associated structure on land.	Yes	No

Column 1	Column 2 – Exemptions under the regulation	Column 3 – Exemptions under the Policy
2. Repealed	n/a	n/a
3. Repealed	n/a	n/a
Part B – Water Supply, Sewerage and Stormwater Drainage Work		
Carry out Water supply work	Contact water authority	Contact water authority
Draw water from a council water supply or a standpipe or sell water so drawn.	Contact water authority	Contact water authority
Install, alter, disconnect or remove a meter connected to a service pipe.	Contact water authority	Contact water authority
4. Carry out sewerage work	Contact water authority	Contact water authority
Carry out stormwater drainage work	No	Yes
6. Connect a private drain or sewer with a public drain or sewer under the control of a council or with a drain which connects with such a public drain or sewer.	Contact water authority	Contact water authority
Part C – Management of Waste		
For fee or reward, transport waste over or under a public place.	Yes	No
2. Place waste in a public place	Yes	Yes
Place a waste storage container in a public place.	No	Yes
Dispose of waste into a sewer of the council.	Yes	No
5. Install, construct or alter a waste treatment device or a human waste storage facility or a drain connected to any such device or facility.	Yes	No
Operate a system of sewerage management (within the meaning of Section 68A)	Yes	No

Column 1	Column 2 – Exemptions under the regulation	Column 3 – Exemptions under the Policy
Part D – Community Land		
Engage in a trade or business	No	No
Direct or procure a theatrical, musical or other entertainment for the public.	No	No
Construct a temporary enclosure for the purpose of entertainment.	No	No
For fee or reward, play a musical instrument or sing.	No	No
 Set up, operate or use a loudspeaker or sound amplifying device. 	Yes	Yes
Deliver a public address or hold a religious service or public meeting.	No	No
Part E – Public Roads		
Swing or hoist goods across or over any part of a public road by means of a lift, hoist or tackle projecting over the footway.	No	No
2. Expose or allow to be exposed (whether for sale or otherwise) any article in or on or so as to overhang any part of the road or outside a shop window or doorway abutting the road, or hang an article beneath an awning over the road.	No	Yes
3. (Repealed)	n/a	n/a
Part F – Other Activities		
Operate a public car park.	Yes	No
Operate a caravan park or camping ground	No	No
Operate a manufactured home estate	No	No
 Install a domestic oil or solid fuel heating appliance, other than a portable appliance. 	Yes	Yes

Column 1	Column 2 – Exemptions under the regulation	Column 3 – Exemptions under the Policy
Install or operate amusement devices.	Yes	No
6. (Repealed)	n/a	n/a
7. Use a standing vehicle or any article for the purpose of selling any article in a public place.	No	No
8. (Repealed)	n/a	n/a
9. (Repealed)	n/a	n/a
10.Carry out an activity prescribed by the regulations or an activity of a class or description prescribed by the regulations.	No	No

4.1.1 Part A – Structures or Places of Public Entertainment

4.1.1.1 Install a manufactured home, moveable dwelling or associated structure on land

Exemptions provided under the Regulations

The following exemptions are provided by the Regulations for these activities:

Activity	Regulation
Installation of moveable dwellings and associated structures in caravan parks and camping grounds, provided the structure is designed, constructed and installed in accordance with the relevant provisions of the Regulations, the site is not liable to flooding and the installation occurs with the consent of the holder of the approval to operate the caravan park or camping ground concerned.	Clause 74 of the Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2005
Installation of not more than 2 caravans, campervans or tents on any land, so long as they are not occupied for more than 2 days at a time and are not occupied for more than 60 days (in total) in any single period of 12 months.	Clause 77(a) of the Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2005
Installation of not more than one caravan or campervan on land occupied by the owner of the caravan or campervan in connection with that owner's dwelling/house, so long as it is used for habitation only by the owner or by members of the owner's household and is maintained in a safe and healthy condition.	Clause 77(b) of the Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2005
Installation of a caravan or campervan on pastoral or agricultural land, so long as it is merely	Clause 77(c) of the Local Government (Manufactured Home Estates, Caravan

	Parks, Camping Grounds and Moveable Owellings) Regulation 2005
Crown reserves or on land that is reserved or dedicated under the Forestry Act 1916.	Clause 78 of the Local Government Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Owellings) Regulation 2005

If the above exemption criteria provided by the Regulations cannot be met, see below for exemption criteria provided by this Policy.

Exemptions provided under this Policy

No exemptions are provided for this activity under this Policy therefore consent is required from Council. See Section 2.3 for specific requirements for the submission of an application and for matters which Council will take into consideration when considering such an application.

4.1.2 Part B – Water Supply, Sewerage, Sewerage and Stormwater Drainage Works

4.1.2.1 Carry out stormwater drainage work

Exemptions provided under the Regulations

No exemptions are provided for this activity under the Regulations; see below for exemption criteria provided by this Policy.

Exemptions provided under this Policy

The following exemptions are provided for these activities under this Policy:

Activity	Exemption Requirements/Conditions
Carry out stormwater drainage work	All plumbing and drainage work shall be carried out to the requirements of AS/NZS 3500 and the National Construction Code (Plumbing Code of Australia).

If the exemption criteria provided by this Policy cannot be met, consent is required from Council.

4.1.3 Part C – Management of Waste

4.1.3.1 For fee or reward, transport waste over or under a public place

Exemptions provided under the Regulations

The following exemptions are provided by the Regulations:

Activi	ty	Regulation
1	ansporting of waste over or under a public for fee or reward if:	Clause 48(a) of the Local Government (General) Regulation 2005
i.	the activity is licensed under the Protection of the Environment Operations Act 1997, or	(General) Regulation 2003
ii.	the activity is being carried out in the Sydney metropolitan area as defined in	

Part 3 (Interpretative provisions) of Schedule 1 to that Act, or
iii. the waste is being transported through the area of the council and is not being collected or deposited in that area.

If the exemption criteria provided by the Regulations cannot be met, see below for exemption criteria provided by this Policy.

Exemptions provided under this Policy

No exemptions are provided for this activity under this Policy therefore consent is required from Council.

4.1.3.2 Place waste in a public place

Exemptions provided under the Regulations

The following exemptions are provided by the Regulations:

Activity	Regulation
The placing of waste in a public place, if is done in accordance with arrangements instituted by the Council.	Clause 48(b) of the Local Government (General) Regulation 2005

If the exemption criteria provided by the Regulations cannot be met, see below for exemption criteria provided by this Policy.

Exemptions provided under this Policy

The following exemptions are provided for these activities under this Policy:

Activity	Exemption requirements/Conditions
Place waste in a public place	The placing of waste or recyclable materials in a public place may be carried out if it is in accordance with arrangements instituted by the Council.
	NOTE: At the time of printing the only arrangements instituted by Council for the placing of waste or recyclable materials in a public place are:
	a) to allow residents to place mobile garbage bins or recycling bins on the footpath for collection by Council's solid waste and recycling collection service; and
	b) to provide street litter bins into which the public may deposit litter.

If the exemption criteria provided by this Policy cannot be met, consent is required from Council. See Section 2.3 for specific requirements for the submission of an application and for matters which Council will take into consideration when considering such an application.

4.1.3.3 Place a waste storage container in a public place

Exemptions provided under the Regulations

No exemptions are provided for this activity under the Regulations; see below for exemption criteria provided by this Policy.

Exemptions provided under this Policy

The following exemptions are provided for these activities under this Policy:

Activity	Exemption requirements/Conditions
Place a waste storage container in a public place	The placing of waste or recyclable materials in a public place may be carried out if it is in accordance with arrangements instituted by the Council.
	NOTE: At the time of printing the only arrangements instituted by Council for the placing of waste or recyclable materials in a public place are:
	a) to allow residents to place mobile garbage bins or recycling bins on the footpath for collection by Council's solid waste and recycling collection service; and
	b) to provide street litter bins into which the public may deposit litter.

If the exemption criteria provided by this Policy cannot be met, consent is required from Council. See Section 2.3 for specific requirements for the submission of an application and for matters which Council will take into consideration when considering such an application.

4.1.3.4 Install, construct or alter a waste treatment device or a human waste storage facility or a drain connected to any such device or facility

Exemptions provided under the Regulations

The following exemptions are provided by the Regulations:

Activi	ty	Regulation
waste	nstallation, construction or alteration of a treatment device, if that installation, ruction or alteration is done:	Clause 48(e) of the Local Government (General) Regulation 2005
1.	under the authority of a licence in force under the Protection of the Environment Operations Act 1997, or	
II.	in a vessel used for navigation, or in a motor vehicle registered under the Road Transport (Vehicle Registration) Act 1997 that is used primarily for road transport.	

If the exemption criteria provided by the Regulations cannot be met, see below for exemption criteria provided by this Policy.

Exemptions provided under this Policy

No exemptions are provided for this activity under this Policy therefore consent is required from Council. See Section 2.3 for specific requirements for the submission of an application and for matters which Council will take into consideration when considering such an application.

4.1.3.5 Operate a system of sewerage management (within the meaning of Section 68A)

Exemptions provided under the Regulations.

The following exemptions are provided by the Regulations:

Activi	ity	Regulation
	uch of the operation of a system of sewage agement as is limited to an action carried	Clause 48(f) of the Local Government (General) Regulation 2005
i.	under the authority of a licence in force under the Protection of the Environment Operations Act 1997, or	
ii.	in a vessel used for navigation, or in a motor vehicle registered under the Road Transport (Vehicle Registration) Act 1997 that is used primarily for road transport.	
Despite the other provisions of this Regulation, a person who purchases (or otherwise acquires) land on which any sewage management facilities are installed or constructed may operate a system of sewage management without the approval required under section 68 of the Act for the period of 3 months after the date on which the land is transferred or otherwise conveyed to the person (whether or not an approval is in force, as at that date, in relation to the operation of a system of sewage management on that land).		Clause 47 of the Local Government (General) Regulation 2005
period land is perso seway may d mand	er, if the person duly applies, within the d of 2 months after the date on which the s transferred or otherwise conveyed to the n, for approval to operate the system of ge management concerned, the person continue to operate that system of sewage agement without approval until the cation is finally determined.	

If the exemption criteria provided by the Regulations cannot be met, see below for exemption criteria provided by this Policy.

Exemptions provided under this Policy

No exemptions are provided for this activity under this Policy therefore consent is required from Council.

4.1.4. Part D - Community land

4.1.4.1 Engage in a trade or business

Exemptions provided under the Regulations

No exemptions are provided for this activity under the Regulations; see below for exemption criteria provided by this Policy.

Exemptions provided under this Policy

No exemptions are provided for this activity under this Policy therefore consent is required from Council. See Section 2.3 for specific requirements for the submission of an application and for matters which Council will take into consideration when considering such an application.

4.1.4.2. Direct or procure a theatrical, musical or other entertainment for the public

Exemptions provided under the Regulations

No exemptions are provided for this activity under the Regulations; see below for exemption criteria provided by this Policy.

Exemptions provided under this Policy

No exemptions are provided for this activity under this Policy therefore consent is required from Council. See Section 2.3 for specific requirements for the submission of an application and for matters which Council will take into consideration when considering such an application.

4.1.4.3. Construct a temporary enclosure for the purpose of entertainment

Exemptions provided under the Regulations

No exemptions are provided for this activity under the Regulations; see below for exemption criteria provided by this Policy.

Exemptions provided under this Policy

No exemptions are provided for this activity under this Policy therefore consent is required from Council. See Section 2.3 for specific requirements for the submission of an application and for matters which Council will take into consideration when considering such an application.

4.1.4.4 For fee or reward, play a musical instrument or sing

Exemptions provided under the Regulations

No exemptions are provided for this activity under the Regulations; see below for exemption criteria provided by this Policy.

Exemptions provided under this Policy

No exemptions are provided for this activity under this Policy therefore consent is required from Council. See Section 2.3 for specific requirements for the submission of an application and for matters which Council will take into consideration when considering such an application.

4.1.4.5 Set up, operate or use a loudspeaker or sound amplifying device

Exemptions provided under the Regulations

The following exemptions are provided by the Regulations:

Activity	Regulation
A loudspeaker or sound amplifying device may be set up, operated or used on community land without the prior approval of the council if it is done in accordance with a notice erected on the land by the council or if it is done in the circumstances specified, in relation to the	•

ı	setting up, operation or use (as the case may
	be), in Part 1 of the local approvals policy
	applying to the land. See exemptions provided
	under this policy below.

If the exemption criteria provided by the Regulations cannot be met, see below for exemption criteria provided by this Policy.

Exemptions provided under this Policy

The following exemptions are provided for these activities under this Policy:

Activity	Exemption requirements/Conditions
Set up, operate or use a loudspeaker or sound amplifying device	The loudspeaker or sound amplifying device is set up, operated or used on community land if it is in accordance with a Notice on that land permitting the activity.

If the exemption criteria provided by this Policy cannot be met, consent is required from Council.

4.1.4.6 Deliver a public address or hold a religious service or public meeting

Exemptions provided under the Regulations

No exemptions are provided for this activity under the Regulations; see below for exemption criteria provided by this Policy.

Exemptions provided under this Policy

No exemptions are provided for this activity under this Policy therefore consent is required from Council. See Section 2.3 for specific requirements for the submission of an application and for matters which Council will take into consideration when considering such an application.

4.1.5 Part E – Public Roads

4.1.5.1 Swing or hoist goods across or over any part of a public road by means of a lift, hoist or tackle projecting over the footway

Exemptions provided under the Regulations

No exemptions are provided for this activity under the Regulations; see below for exemption criteria provided by this Policy.

Exemptions provided under this Policy

No exemptions are provided for this activity under this Policy therefore consent is required from Council. See Section 2.3 for specific requirements for the submission of an application and for matters which Council will take into consideration when considering such an application.

4.1.5.2 Expose or allow to be exposed (whether for sale or otherwise) any article in or on or so as to overhang any part of the road or outside a shop window or doorway abutting the road, or hang an article beneath an awning over the road

Exemptions provided under the Regulations

No exemptions are provided for this activity under the Regulations; see below for exemption criteria provided by this Policy.

Exemptions provided under this Policy

The following exemptions are provided for these activities under this Policy:

Activity	Exemption Requirements/Conditions
Under awning advertising sign	 a) The sign is attached below the awning of a building within Business or Industrial zones under the Broken Hill Local Environmental Plan.
	b) The sign is to be erected approximately horizontal to the ground and at no point less than 3.0 metres from the ground/footpath level.
	c) The sign shall not project beyond the edge of the awning. The awning to which the sign is attached is structurally adequate to maintain the additional load placed upon it.

If the exemption criteria provided by this Policy cannot be met, consent is required from Council. See Section 2.3 for specific requirements for the submission of an application and for matters which Council will take into consideration when considering such an application

4.1.6 Part F – Other activities

4.1.6.1 Operate a public car park

Exemptions provided under the Regulations

The following exemptions are provided by the Regulations:

Activity	Regulation
A public car park may be operated without the prior approval of the council if approval for its erection or operation has already been given by the council in connection with another approval or development consent and the car park complies with any applicable conditions of that approval or development consent.	Clause 66 of the Local Government (General) Regulation 2005

If the exemption criteria provided by the Regulations cannot be met, see below for exemption criteria provided by this Policy.

Exemptions provided under this Policy

No exemptions are provided for this activity under this Policy therefore consent is required from Council.

4.1.6.2 Operate a caravan park or camping ground

Exemptions provided under the Regulations

No exemptions are provided for this activity under the Regulations; see below for exemption criteria provided by this Policy.

Exemptions provided under this Policy

No exemptions are provided for this activity under this Policy therefore consent is required from Council. See Section 2.3 for specific requirements for the submission of an application and for matters which Council will take into consideration when considering such an application.

4.1.6.3 Operate a manufactured home estate

Exemptions provided under the Regulations

No exemptions are provided for this activity under the Regulations; see below for exemption criteria provided by this Policy.

Exemptions provided under this Policy

No exemptions are provided for this activity under this Policy therefore consent is required from Council. See Section 2.3 for specific requirements for the submission of an application and for matters which Council will take into consideration when considering such an application.

4.1.6.4 Install a domestic oil or solid fuel heating appliance, other than a portable appliance

Exemptions provided under the Regulations

The following exemptions are provided by the Regulations:

Activity	Regulation
A domestic oil or solid fuel heating appliance (other than a portable appliance) may be installed without the prior approval of the council if details of the appliance are included in plans and specifications for the relevant building approved under Part 4A of the Environmental Planning and Assessment Act 1979.	

If the exemption criteria provided by the Regulations cannot be met, see below for exemption criteria provided by this Policy.

Exemptions provided under this Policy

The following exemptions are provided for these activities under this Policy:

Activity	Exemption requirements/Conditions
Install a domestic oil or solid fuel heating appliance, other than a portable appliance	a) The flue/chimney height is to be 1 metre above any other building within a 15 metre radius. The flue height is to be at least 4.6 metres above floor level.
	b) Installation is to be in accordance with:
	 The National Construction Code (Building Code of Australia).
	 AS 2918: Domestic Solid Fuel Burning Appliances and Installation.
	 NSW Department of Environment and Conservation's publication Environmental Guidelines for Selecting, Installing and Operating Domestic Solid Fuel Heaters.
	c) The heater must comply with the emission controls stated in AS 4013:

 Domestic Solid Fuel Burning Appliances - Methods for determination of flue gas emission.
d) Must not cause a smoke or odour nuisance to adjoining or nearby properties.

If the exemption criteria provided by this Policy cannot be met, consent is required from Council.

4.1.6.5 Install or operate amusement devices

Exemptions provided under the Regulations

The following exemptions are provided by the Regulations:

Activity	Regulation
Amusement devices not required to be registered under the Occupational Health and Safety Regulation 2001* may be installed or operated without the prior approval of the council.	Clause 71 of the Local Government (General) Regulation 2005
A small amusement device may be installed or operated without the prior approval of the council if:	Clause 75 of the Local Government (General) Regulation 2005
a) the ground or other surface on which the device is to be or has been erected is sufficiently firm to sustain the device while it is in operation and is not dangerous because of its slope or irregularity or for any other reason, and	
b) the device is registered under the Occupational Health and Safety Regulation 2001*, and	
c) the device:	
i. is to be or has been erected, and	
ii. it to be or is being operated, in accordance with all conditions (if any) relating to its erection or operation set out in the current certificate of registration issued for the device under that Regulation, and	
d) there exists for the device a current log book within the meaning of Chapter 5 of that Regulation, and	
e) in the case of a device that is to be or is installed in a building, fire egress is not obstructed, and	
(f) there is in force a contract of insurance or indemnity that indemnifies to an unlimited extent (or up to an amount of not less than	

\$10,000,000 in respect of each accident) each person who would be liable for damages for death or personal injury arising out of the operation or use of the device and any total or partial failure or collapse of the device against that liability.

*NOTE: The Occupational Health and Safety Regulation 2001 was repealed by Section 276C of the Work Health and Safety Act 2011 (effective 1 January 2012). The Regulation has subsequently been replaced by the Work Health and Safety Regulation 2011.

Exemptions provided under this Policy

No exemptions are provided for this activity under this Policy therefore consent is required from Council. See Section 2.3 for specific requirements for the submission of an application and for matters which Council will take into consideration when considering such an application.

4.1.6.6 Use a standing vehicle or any article for the purpose of selling any article in a public place

Exemptions provided under the Regulations

No exemptions are provided for this activity under the Regulations; see below for exemption criteria provided by this Policy.

Exemptions provided under this Policy

No exemptions are provided for this activity under this Policy therefore consent is required from Council. See Section 2.3 for specific requirements for the submission of an application and for matters which Council will take into consideration when considering such an application.

4.1.6.7 Carry out activity prescribed by the regulations or an activity of a class or description prescribed by the regulations

Exemptions provided under the Regulations

No exemptions are provided for this activity under the Regulations; see below for exemption criteria provided by this Policy.

Exemptions provided under this Policy

No exemptions are provided for this activity under this Policy therefore consent is required from Council. See Section 2.3 for specific requirements for the submission of an application and for matters which Council will take into consideration when considering such an application.

4.2 PART 2 - CRITERIA COUNCIL MUST CONSIDER WHEN DETERMINING APPLICATIONS

4.2.1 The Approvals System

There are three levels to the NSW approvals system. The first level consists of the primary legislation being the Environmental Planning and Assessment Act 1979 and Local Government Act 1993.

The second level is the regulations made under the Environmental Planning and Assessment Act 1979 and Local Government Act.

The third level is Council Policies, Guidelines and Codes, including this document. Council must consider various matters in each level of the approvals system when it determines applications for development activity as listed in the sections below.

4.2.1.1 Level 1 - Legislative Criteria

The following legislation sets out the main issues which must be considered in assessing applications:

Section 89 of the Local Government Act 1993 and the Local Government (General)
Regulation 2005, together with the National Construction Code (Building Code of
Australia) and related Australian Standards.

4.2.1.2 Level 3 - Council Policies

The following Council documents also include criteria for the assessment of development activity and will be considered as part of the Local Approvals Policy 2016:

- Food Hawker and Vendor Regulations
- Footpath Restaurant Settings
- Shop Front Display & Moveable Signs
- Procedure for the issue of General Permits and Permission for Street Activities
- Community Markets Policy

NOTE: Above policies are not contained within the Local Approvals Policy. A copy of these documents will need to be obtained by the applicant from Council.

The following external documents adopted by Council include criteria for the assessment of development activity and will be considered as part of the Local Approvals Policy:

- Australian Standard AS4674-2004 Design, Construction and Fitout of Food Premises
- NSW Food Authority Guidelines for Mobile Food Vending Vehicles
- NSW Food Authority Guidelines for Food Businesses at Temporary Events.

NOTE: The above documents are not contained within the Local Approvals Policy. A copy of these documents will need to be obtained by the applicant from external sources.

4.2.2 General matters for consideration under Regulations

The regulations made under the Local Government Act 1993 prescribe a number of matters that must be considered by Council when dealing with an activity application, as detailed under the respective headings below:

4.3 Part B – Water supply, sewerage, sewerage and stormwater drainage works

- 1. Carry out water supply work Not relevant to Broken Hill City Council
- 2. Carry out sewerage work Not relevant to Broken Hill City Council
- 3. Carry out stormwater drainage work

Consideration Criteria

Clause 13 of the Local Government (General) Regulation 2005 specifies matters that must be taken into consideration by Council as follows:

The council must not approve an application for an approval allowing water supply, sewerage or stormwater drainage work to be carried out unless it is satisfied that the activity as proposed to be carried out will comply with any applicable standards set out or referred to in Part 2 of Schedule 1 and with any other applicable standards or requirements set out or referred to in this Regulation.

Clause 15 of the Local Government (General) Regulation 2005 specifies matters that must be taken into consideration by Council as follows:

- (1) This clause applies to the following activities:
 - (a) carrying out water supply work,
 - (b) drawing water from the council water supply or a standpipe,

- (c) installing, altering, disconnecting or removing a water meter connected to a service pipe,
- (d) carrying out sewerage work,
- (e) carrying out stormwater drainage work.
- (2) In determining an application for the purposes of section 68 of the Act for an approval to do any of the activities to which this clause applies,

The Council must have regard to the following considerations:

- (a) the protection and promotion of public health,
- (b) the protection of the environment,
- (c) the safety of its employees,
- (d) the safeguarding of its assets,
- (e) any other matter that it considers to be relevant in the circumstances.

Part 2 of Schedule 1 of the Local Government (General) Regulation 2005 specifies mandatory that water supply work or sewerage work that is plumbing and drainage work within the meaning of the *Plumbing and Drainage Act 2011* must comply with that Act and the regulations under that Act. Any water supply work or sewerage work that is not plumbing and drainage work under that Act, and any stormwater drainage work, must comply with the National Construction Code (Plumbing Code of Australia).

4.4 Part C – Management of waste

4.4.1 Place a waste storage container in a public place

Consideration Criteria

Clause 27 of the Local Government (General) Regulation 2005 specifies matters that must be taken into consideration by Council as follows:

In determining an application for approval to place on a road a building waste storage container, the council is to take into consideration any requirements or guidelines relating to the location, size and visibility of building waste storage containers that are notified to the council from time to time by the Roads and Traffic Authority.

4.5 Part C – Management of waste

4.5.1 Install, construct or alter a waste treatment device or a human waste storage facility or a drain connected to any such device or facility.

Consideration Criteria

Clause 29 of the Local Government (General) Regulation 2005 specifies matters that must be taken into consideration by Council as follows:

- In determining an application for approval to install, construct or alter a sewage management facility, the council must take into consideration the matters specified in this clause.
- 2) Environment and health protection matters.
- 3) The council must consider whether the proposed sewage management facility (or the proposed sewage management facility as altered) and any related effluent application area will make appropriate provision for the following:
 - a) preventing the spread of disease by micro-organisms,
 - b) preventing the spread of foul odours,

- c) preventing contamination of water,
- d) preventing degradation of soil and vegetation,
- e) discouraging insects and vermin,
- 4) ensuring that persons do not come into contact with untreated sewage or effluent (whether treated or not) in their ordinary activities on the premises concerned, the reuse of resources (including nutrients, organic matter and water), the minimisation of any adverse impacts on the amenity of the land on which it is installed or constructed and other land in the vicinity of that land.
- 5) Guidelines and directions

The council must consider any matter specified in guidelines or directions issued by the Director-General in relation to the matters referred to in subclause (2).

4.6 Part E - Public roads

- Swing or hoist goods across or over any part of a public road by means of a lift, hoist or tackle projecting over the footway.
- Expose or allow to be exposed (whether for sale or otherwise) any article in or on or so as to overhang any part of the road or outside a shop window or doorway abutting the road, or hang an article beneath an awning over the road.

Consideration Criteria

Clause 50 of the Local Government (General) Regulation 2005 specifies matters that must be taken into consideration by Council as follows:

In determining an application for an approval under Part E of the Table to section 68 of the Act the council must take into account:

- a) the provisions of the Roads Act 1993, and
- b) any relevant standards and policies of public authorities applying to the use of the road.

4.7 Part F – Other activities

4.7.1. Operate a public car park

Consideration Criteria

Clause 53 of the Local Government (General) Regulation 2005 specifies matters that must be taken into consideration by Council as follows:

In determining an application for approval to operate a public car park the council is to take the following matters into consideration:

- a) the Roads and Traffic Authority's views about the application,
- b) the effect of the car park on the movement of vehicular traffic and pedestrian traffic,
- whether the number of vehicles proposed to be accommodated is appropriate having regard to the size of the car park and the need to provide off-street parking facilities within the car park for the temporary accommodation of vehicles,
- d) whether the means of ingress and egress and means of movement provided or to be provided within the car park are satisfactory,
- e) whether there will be adequate provision for pedestrian safety and access for people with disabilities,
- f) whether the internal design of parking facilities and system of traffic management are satisfactory,
- g) whether, in the case of a car park that is a building, adequate ventilation is provided or to be provided,

- h) the Occupational Health and Safety Act 2000*, and the regulations made under that Act, as regards the safety of persons who will be employed at the proposed car park or of persons who will go there,
- i) whether there will be adequate provision for the management of stormwater and the minimisation of stormwater pollution.

*NOTE: The Occupational Health and Safety Act 2000 was repealed by Section 276C of the Work Health and Safety Act 2011 (effective 1 January 2012). The Regulation has subsequently been replaced by the Work Health and Safety Act 2011.

4.8 Part F – Other activities

4.8.1 Operate a caravan park or camping ground

Consideration Criteria

The Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2005 contains mandatory requirements for the operation of a caravan park and camping ground. As a result, Council will evaluate all relevant activity applications to ensure that:

- a) Supporting plans and documents clearly demonstrate an intention to comply with the requirements of the regulation.
- a) Where such an intention is not demonstrated, an assessment will be made of whether it is feasible for the applicant to comply and hence whether it is appropriate to issue a conditional approval or hold the application pending the supply of the necessary information.

4.8.2 Application requirements and general matters for consideration under this Local Approvals Policy

Under the terms of this Local Approvals Policy, the following matters must be considered in addition to any matters prescribed by the regulations for the respective activity applications.

NOTE: For an application to be acceptable to Council the application must contain all of the information and documents required by:

- a) The Local Government Act 1993 as amended and the Regulations made thereunder;
- b) The provisions of this section; and
- c) The Environmental Planning and Assessment Act 1979 (where applicable).

Applications not meeting these requirements will be deemed by Council as "containing insufficient information" and therefore unacceptable pursuant to Section 86 of the Local Government Act 1993 as amended. Such applications will not be dealt with until all of the required information and documents have been submitted to Council.

4.9 Part A – Structures or Places of Public Entertainment

4.9.1 Install a manufactured home, moveable dwelling or associated structure on land

Introduction

The purpose of this section is to provide information as to Council's requirements in respect to:

- a) The submission of applications for the installation of manufactured homes, moveable dwellings and associated structures on land; and
- b) The matters that Council will take into consideration when determining applications to install manufactured homes, moveable dwellings and associated structures.

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Applications

Applications to install a manufactured home, moveable dwelling or associated Structure shall:

a) Be made on the appropriate application form, or by a letter or other document containing all of the information required by the Local Government Act 1993, as amended, the Regulations made thereunder and the Broken Hill City Council Local Approvals Policy 2016 to enable Council to properly consider and determine the application;

NOTE: This approval may be obtained as part of the Development Application required under the Environmental Planning and Assessment Act 1979.

- b) Be accompanied by the relevant fees, charges and security deposits listed in the list of fees and charges incorporated in Council's Revenue Policy;
- c) Be made by the owner or a person authorised by the owner in writing;
- d) Be accompanied by a plan showing the proposed location of the manufactured home, moveable dwelling or associated structure and its relationship to:
 - i. The boundaries of the property;
 - ii. Any roads or footways on the land;
 - iii. Other manufactured homes, moveable dwellings or associated structures on the land; and
 - iv. Any permanent or temporary structure on the land.
- e) Be accompanied by Plans and Specifications showing:
 - Floor plan of the manufactured home, moveable dwelling or associated structure showing dimensions;
 - ii. Details of amenities such as water supply, gas supply, electricity supply, waste disposal, laundry facilities, toilet facilities, shower facilities and cooking facilities.
- f) Be accompanied by details of how the manufactured home, moveable dwelling or associated structure is to be secured on the proposed site; and
- g) Any additional information required to be submitted with the Development Application under the Environmental Planning and Assessment Act 1979.

Matters Council will take into consideration

When determining an application to install a manufactured home, moveable dwelling or associated structure Council will take into consideration:

- a) Whether all of the information required to enable Council to properly consider and determine the application has been submitted;
- b) Whether all of the relevant fees, charges and security deposits listed in the list of fees and charges incorporated in Council's Revenue Policy have been paid;
- c) The provisions of the Local Government Act 1993 as amended, and in particular, those matters prescribed in Section 89 of that Act;
- d) The provisions of any other relevant Statute or Regulation;
- e) Any applicable standards that are specified in the Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2005:
- f) Whether adequate provision has been made to ensure the health, safety and convenience of the occupants of any moveable dwelling or associated structure;
- g) Whether Development Consent pursuant to the provisions of the Environmental Planning and Assessment Act 1979, as amended, is required prior to an approval being granted pursuant to Chapter 7 of the Local Government Act 1993, as amended, and if so, whether such Development Consent has been granted; and
- h) Any other matter that Council considers relevant in the particular case.

4.10 Part C – Management of waste

4.10.1 Place waste in a public place

Introduction

The purpose of this section is to provide information as to Council's requirements in respect to:

- a) The submission of applications to place waste in a public place; and
- b) The matters Council will take into consideration when determining applications to place waste in a public place.

Applications

Applications to place waste in a public place shall:

- a) Be made on the appropriate application form, or by a letter or other document containing all of the information required to enable Council to properly consider and determine the application;
- b) Be accompanied by the relevant fees, charges and security deposits listed in the list of fees and charges incorporated in Council's Revenue Policy;
- c) Be accompanied by a site plan, drawn to scale, showing the location where it is proposed to place waste in a public place;
- d) Be accompanied by Plans and Specifications, reports, standards and such other documents as Council deems necessary in the particular case to enable Council to give appropriate consideration to the application; and
- e) Be accompanied by any other information considered necessary by Council in the particular case.

Matter Council will take into consideration

When determining an application to place waste in a public place Council will take into consideration:

- a) Whether all of the information required to enable Council to properly consider and determine the application has been submitted to Council;
- b) Whether all of the relevant fees, charges and security deposits listed in the list of fees and charges incorporated in Council's Revenue Policy have been paid;
- The provisions of the Local Government Act 1993, as amended, and in particular Section 89 of that Act;
- d) The provisions of the Local Government (General) Regulation 2005, and in particular Division 4 of Part 2 of that Regulation;
- e) The provisions of the Roads Act 1993 and the Regulations made thereunder;
- f) The provisions of any relevant Statute or Regulation;
- g) The safety of the public and the protection of property; and
- h) Any other matter that Council considers relevant in the particular case.

4.10.2 Place a waste storage container in a public place

Introduction

The purpose of this section is to provide information as to Council's requirements in respect to:

- a) The submission of applications to place a waste storage container in a public place;
- b) The matters Council will take into consideration when determining applications to place a waste storage container in a public place.

Applications

The Application to place a waste storage container in a public place shall:

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- a) Be made on the appropriate application form, or by a letter or other document containing all of the information required to enable Council to properly consider and determine the application;
- b) Be accompanied by the relevant fees, charges and security deposits listed in the list of fees and charges incorporated in Council's Revenue Policy;
- Be accompanied by a site plan, drawn to scale, showing the proposed location of the waste storage container;
- d) Be accompanied by Plans and Specifications showing the design, type and location
 of any structure or structures to be used to prevent public access to the waste storage
 container and the type, design and location of any proposed signs, warning lights or
 other safety equipment;
- e) Be accompanied by a statement providing details of:
 - The days on which it is proposed to have the waste storage container in the public place; and
 - ii. Any public risk insurance policy available to indemnify Council and the applicant against claims; and
- f) Be accompanied by any other information deemed necessary by Council in the particular case.

Matters Council will take into consideration

When determining an application to place a waste storage container in a public place Council will take into consideration:

- a) Whether all of the information required to enable Council to properly consider and determine the application has been submitted to Council;
- b) Whether all of the relevant fees, charges and security deposits incorporated in Council's Revenue Policy have been paid;
- c) The provisions of the Local Government Act 1993 as amended, and in particular Section 89 of that Act;
- d) The provisions of the Local Government (General) Regulation 2005;
- e) The provisions of the Roads Act 1993 and the Regulations made thereunder;
- f) The effect that the waste storage container and any barricades or structures erected
 - to prevent public access to the container will have on pedestrian movements in the vicinity of the waste storage container,
 - ii. and whether adequate provision has been made for pedestrian access to nearby premises;
- g) The safety of the public and the protection of property;
- h) The effect that the waste storage container and any barricade or structure erected to
 - i. prevent public access to that container will have on vehicular movements and
 - ii. vehicular parking in the vicinity of the waste storage container;
- The period during which it is proposed to have the waste storage container in the public place;
- The adequacy of the available public risk insurance with regard to the protection of Council and the public; and
- k) Any other matter considered relevant by Council in the particular case.

4.10.3 Install, construct or alter a waste treatment device or a human waste storage facility or a drain connected to any such device or facility

<u>Introduction</u>

This section contains information in respect to Council's requirements regarding:

- The submission of applications for the installation, construction or alteration of a waste treatment device or a human waste storage facility, or a drain connected to such device or facility; and
- a. The matters that Council will take into consideration when determining an application to install, construct or alter such waste treatment device or human waste storage facility, and the drains connected to such device or facility.

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NOTE: The Dictionary to the Local Government Act 1993 defines the following as:

"Human waste storage facility" means a device for holding or disposing of human waste, including a cesspit, septic tank, septic closet, water closet, chemical closet, humus closet and combustion closet.

"Waste" means:

- (a) effluent, being any matter or thing, whether solid or liquid or a combination of solids and liquids, which is of a kind that may be removed from a human waste storage facility, sullage pit or grease trap, or from any holding tank or other container forming part of or used in connection with a human waste storage facility, sullage pit or grease trap, or
- (b) trade waste, being any matter or thing, whether solid, gaseous or liquid or a combination of solids, gases and liquids (or any of them), which is of a kind that comprises refuse from any industrial, chemical, trade or business process or operation, including any building or demolition work, or garbage, being all refuse other than trade waste and effluent, and includes any other substance defined as waste for the purposes of the Protection of the Environment Operations Act 1997, and a substance is not precluded from being waste merely because it is capable of being refined or recycled.

Applications

Applications to install, construct or alter a waste treatment device or a human waste storage facility or a drain connected to any such device or facility shall:

- a) Be made by the owner, or by a person authorised in writing by the owner;
- Be made on the appropriate application form, or by a letter which contains all of the information deemed necessary by Council to enable Council to properly determine the application;
- Be accompanied by the relevant fees, charges and security deposits incorporated in Council's Revenue Policy;
- d) Be accompanied by two sets of plans and specifications of the proposed installation or alteration which clearly indicate:
 - The fittings or appliances proposed to be connected to the Waste Treatment Device or Human Waste Storage Facility;
 - ii. The size and type of the various components of the Waste Treatment Device or Human Waste Storage Facility, including septic tanks, collection or storage tanks, effluent disposal areas, pipes, fittings, pits, valves and other components, and the materials from which the aforementioned components will be constructed or made:
 - iii. The proposed location of the Waste Treatment Device or Human Waste Storage Facility, the effluent disposal area, and all pipes, fittings, pits, valves and components; and
 - iv. Any other matter which the Council, in the particular case, deems necessary to enable Council to properly consider the application; and
- e) Be accompanied by a Certificate of Accreditation from the NSW Department of Health;
- f) Be accompanied by a geo-technical study prepared by an experienced Geotechnical Engineering Consultant certifying that any proposed effluent disposal area is located in position and is of sufficient design and capacity to ensure that all effluent arising from the buildings on the land can be disposed of on the site without causing nuisances and/or pollution, both in the short and long term.

NOTES:

1. The testing for the geo-technical study is to be carried out by a NATA registered laboratory. Matters such as geology, stratigraphy (in particular soil profile and permeability) must be addressed.

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Matters Council will take into consideration

When determining an application to install, construct or alter a waste treatment device or a human waste storage facility or a drain connected to such device or facility, Council will take into consideration:

- a) The provisions of the Local Government Act 1993, as amended, and in particular
- a) the provisions of Section 89 of that Act;
- b) The provisions of the Local Government (General) Regulation 2005;
- c) The provisions of ASNZ 3500 Parts 1 to 4 published by the Standards Association
- d) of Australia;
- e) The provisions of the National Construction Code (Plumbing Code of Australia);
- f) Whether approval to erect a building pursuant to Section 68 of the Local Government Act 1993 as amended is required prior to the waste treatment device or human waste storage facility being installed, constructed or altered, and if so whether such approval has been issued by Council;
- g) Whether the land is suitable for the installation of a device for the treatment of human waste, or for a human waste storage facility, and whether any effluent from such devices can be disposed of in a satisfactory manner;
- h) The protection and promotion of public health;
- i) The protection of the environment;
- j) Whether all of the information required to enable Council to properly consider the application has been submitted to Council;
- k) Whether all the fees, charges and security deposits required to be paid by Council's
- I) Revenue Policy have been paid; and
- m) Any other matter Council considers relevant in the particular case.

4.11 Part D - Community land

4.11.1 Engage in a trade or business

<u>Introduction</u>

The purpose of this section is to provide information as to Council's requirements in respect to:
a) The submission of applications for approval to engage in a trade or business on community land; and

b) The matters that Council will take into consideration when determining applications for approval to engage in a trade or business on community land.

Applications

Applications for approval to engage in a trade or business on community land, shall:

- a) Be made on the appropriate application form, or by a letter which contains all of the information required to enable Council to properly determine the application.
- b) Be accompanied by the relevant fees, charges and security deposits incorporated in Council's Revenue Policy.
- c) Where the activity involves selling food to the public, be accompanied by documentary evidence that the provisions of the NSW Food Authority – Guidelines for Mobile Food Vending Vehicles and the NSW Food Authority – Guidelines for Food Businesses at Temporary Events, will be complied with.
- d) Be accompanied by a statement providing details of:
 - i. The days and times during which it is proposed to engage in the trade or business;
 - ii. Any public liability insurance designed to indemnify the applicant and Council against claims for injury to persons and damage to property while the trade or business is being conducted;

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- e) If considered necessary by Council in the particular case, be accompanied by plans and specifications showing the design, type and location of any structures, barricades, tables or articles proposed to be placed or left on the community land for the purpose of engaging in the trade or business; and
- f) Be accompanied by any other information that Council considers relevant in the particular case.

When determining an application to engage in a trade or business on community land Council will take into consideration the following criteria:

- The provisions of the Local Government Act 1993 as amended, and in particular Section 89 of that Act;
 - i. The provisions of the Local Government (General) Regulation 2005;
 - ii. Whether all of the information necessary for Council to properly determine the
- b) application has been submitted to Council;
 - i. Whether all the relevant fees, charges and security deposits incorporated in
- c) Council's Revenue Policy have been paid;
- d) Whether, if the trade or business involves selling food to the public, the provisions of the NSW Food Authority – Guidelines for Mobile Food Vending Vehicles and the NSW Food Authority – Guidelines for Food Businesses at Temporary Events, will be complied with;
- e) The effect that the proposed trade or business will have on the enjoyment of the community land by members of the public;
- f) The safety of the public and the protection of property;
- g) Any Management Plan that Council has adopted in respect to the management of Community Land;
- h) Whether any public liability insurance taken out in respect to the proposed trade or business is adequate to protect Council against claims for injuries to persons and damage to property; and
- i) Any other matter that Council considers relevant in the particular case.

4.11.2 Direct or procure a theatrical, musical or other entertainment for the public.

Introduction

The purpose of this section is to provide information as to Council's requirements in respect to:

- a) The submission of applications for approval to direct or procure a theatrical, musical or other entertainment for the public on community land; and
- b) The matters Council will take into consideration when determining applications for approval to direct or procure a theatrical, musical or other entertainment for the public on community land.

Applications

Applications for approval to direct or procure a theatrical, musical or other entertainment for the public on community land shall:

- a) Be made on the appropriate application form, or by a letter which contains all of the information required to enable Council to properly consider the application.
- b) Be accompanied by the relevant fees, charges and security deposits incorporated in Council's Revenue Policy.
- c) Be accompanied by a statement providing details of:

- i. The days and times during which it is proposed to conduct the theatrical,
- ii. musical or other entertainment;
- iii. The number of persons expected to attend the function;
- iv. The procedures and methods proposed to be used for crowd control;
- v. The arrangements proposed for cleaning the site during and after the function;
- vi. The number and type of toilets and other facilities proposed to be provided at the function;
- vii. The location, design and type of all amplification equipment proposed to be used at the function, and the expected noise levels (in dB(A)) at the boundaries of the community land concerned;
- viii. The location, type and design of all food outlets proposed to be operated at the function; and
- ix. The location and type of any seating proposed to be provided at the function.
- d) Be accompanied by plans and specifications and the proposed location of any barricades or structures proposed to be used at the activity.
- e) Be accompanied by documentation providing details of any public risk insurance available for the function from the time work commences in setting up the equipment until the site is cleared.
- f) Be accompanied by any other information deemed necessary by Council in the particular case.

When determining an application for approval to direct or procure a theatrical, musical or other entertainment for the public on community land, Council will take into consideration the following criteria:

- a) Whether development consent under the Environmental Planning and Assessment Act 1979 as amended, is required prior to an approval being granted pursuant to Section 68 of the Local Government Act 1993 as amended, to a person to direct or provide a theatrical, musical or other entertainment for the public on community land, and if so, whether such consent has been issued by Council;
- b) Whether all of the information required to enable Council to properly consider and determine the application has been submitted to Council;
- c) Whether all of the relevant fees, charges and security deposits incorporated in Council's Revenue Policy has been paid;
- d) The provisions of the Local Government Act 1993 as amended, and in particular Section 89 of that Act;
- e) The provisions of the Local Government (General) Regulation 2005;
- f) The provisions of the Protection of the Environment Operations Act 1997 (POEO Act) as amended, and the Regulations made thereunder;
- g) The safety of the public and the protection of property;
- The adequacy of the available public liability insurance with regard to the protection of the Council and the applicant against claims for injuries to persons and damage to property;
- Any management plan adopted by Council in respect to the management of Community Land;
- j) Whether alcohol will be available on the site, and if so, whether a liquor licence has been issued and any conditions attached thereto;

- k) Whether adequate toilet facilities will be available on the site; and
- Any other matter that Council considers relevant in the particular case.

4.11.3 Construct a temporary enclosure for the purpose of entertainment

Introduction

The purpose of this section is to provide information as to Council's requirements in respect to:

- a) The submission of applications for approval to construct a temporary enclosure for the purpose of entertainment on community land; and
- b) The matters Council will take into consideration when determining an application to construct a temporary enclosure for the purpose of entertainment on community land.

Applications

Applications for approval to construct a temporary enclosure on community land for the purpose of entertainment shall:

- Be made on the appropriate application form, or by a letter which contains all of the information requested to enable Council to properly determine the application;
- b) Be accompanied by the relevant fees, charges and security deposits incorporated on Council's Revenue Policy;
- c) Be accompanied by plans and specifications showing the design, type and location of the structure or structures proposed to be used to enclose the section of community land, and the type, design and location of any proposed signs, warning lights or other safety equipment;
- d) Be accompanied by details of any public liability insurance designed to indemnify Council and the applicant against claims for injury to persons and damage to property while the section of community land is enclosed; and
- Be accompanied by any other information that Council considers relevant in the particular case.

Matters Council will take into consideration

When determining an application to construct temporary enclosures on community land for the purpose of entertainment, Council will take the following criteria into consideration:

- a) Whether all of the information required to enable Council to properly determine the application has been submitted to Council;
- b) Whether all of the relevant fees, charged and security deposits incorporated on Council's Revenue Policy have been paid;
- c) The provisions of the Local Government Act 1993 as amended, and particularly Section 89 of that Act;
- d) The provisions of the Local Government (General) Regulation 2005;
- e) The effect that the enclosure will have on the enjoyment of the community land by members of the public;
- f) The provisions of any relevant Statute or Regulation, and any relevant standards and policies of public authorities applying to the use of the road;
- g) The safety of the public and the protection of property;
- h) The period during which it is proposed to enclose the section of community land;
- Whether any public liability insurances taken out in respect to the enclosure of the community land is adequate to protect Council against claims for injury to persons and damage to property;

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- f) Any management plan which Council has adopted in respect to the management of Community Land;
- Whether development consent pursuant to the provisions of the Environmental Planning and Assessment Act, 1979 as amended is required for the activity, and if so, whether such consent has been issued;
- I) Whether adequate toilet facilities will be available on the site;
- m) Whether alcohol will be available on the site, and if so, whether a liquor licence has been issued and any conditions attached thereto; and
- n) Any other matter that Council considers relevant in the particular case.

4.11.4 For fee or reward, play a musical instrument or sing

Introduction

The purpose of this section is to provide information as to Council's requirements in respect to:

- a) The submission of applications for approval to play a musical instrument or sing for a fee or reward on community land; and
- a) The matters Council will take into consideration when determining applications for approval to play a musical instrument or sing for a fee or reward on community land.

Applications

Applications for approval to play a musical instrument or sing for a fee or reward on community land shall:

- a) Be made on the appropriate application form, or by a letter which contains all of the information required to enable Council to properly consider the application.
- b) Be accompanied by the relevant fees, charges and security deposits incorporated in Council's Revenue Policy.
- c) Be accompanied by a statement providing details of:
 - i. The days and times during which it is proposed to play the musical instrument or sing;
 - i. The location where it is proposed to play the musical instrument or sing; and
 - ii. The name, address and telephone number of the persons accepting responsibility for the activities.

Matters Council will take into consideration

When determining an application for approval to play a musical instrument or sing for a fee or reward on community land, Council will take the following criteria into consideration:

- a) Whether all of the information required to enable Council to properly determine the application has been submitted to Council;
- b) Whether all of the relevant fees, charges and security deposits incorporated in Council's Revenue Policy have been paid;
- c) The provisions of the Local Government Act 1993 as amended, and in particular Section 89 of that Act;
- d) The provisions of the Local Government (General) Regulation 2005;
- e) The safety of the public and the protection of property;
- f) The provisions of Code No 1 Busking; and
- g) Any other matter that Council considers relevant in the particular case.

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4.11.6 Deliver a public address or hold a religious service or public meeting

Introduction

The purpose of this section is to provide information as to Council's requirements in respect to:

- a) The submission of applications for approval to deliver a public address or hold a religious service or public meeting on community land; and
- a) The matters Council will take into consideration when determining applications for approval to deliver a public address or hold a religious service or public meeting on community land.

Applications

Applications for approval to deliver a public address or hold a religious service or public meeting on community land, shall:

- a) Be made on the appropriate application form, or by a letter which contains all of the information required to enable Council to properly consider the application.
- b) Be accompanied by the relevant fees, charges and security deposits incorporated in Council's Revenue Policy.
- c) Be accompanied by a statement providing details of:
 - i. The days and times during which it is proposed to conduct the activity;
 - ii. The number of persons expected to attend the function;
 - iii. The procedures and methods proposed to be used for crowd control;
 - iv. The arrangements proposed for cleaning the site during and after the function;
 - v. The number and type of toilets and other facilities proposed to be provided at the function:
 - vi. The location, design and type of any artificial lighting proposed to be used at the function:
 - vii. The location, design and type of any amplification equipment proposed to be used at the function, and the expected noise levels (in dB(a)) at the boundaries of the community land concerned;
 - viii. The location, type and design of all food outlets proposed to be operated at the function; and
 - ix. The location and type of any seating proposed to be provided at the activity.
 - x. Be accompanied by plans and specifications and the proposed location of any barricades or structures proposed to be used at the function.
- d) Be accompanied by documentation providing details of any public risk insurance available for the function from the time work commences in setting up the equipment until the site is cleared.
- e) Be accompanied by any other information deemed necessary by Council in the particular case.

Matters Council will take into consideration

When determining an application for approval to deliver a public address or hold a religious service or public meeting on community land Council will take into consideration the following criteria:

a) Whether development consent under the Environmental Planning and Assessment

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- Act 1979 as amended is required prior to an approval being granted pursuant to Section 68 of the Local Government Act 1993 as amended, for the proposed activity and if so, whether such consent has been issued by Council;
- c) Whether all the information required to enable Council to properly consider and determine the application has been submitted to Council;
- d) Whether all of the relevant fees, charges and security deposits incorporated in Council's Revenue Policy have been paid;
- e) The provisions of the Local Government Act 1993 as amended, and in particular Section 89 of that Act;
- f) The provisions of the Local Government (General) Regulation 2005;
- The provisions of the Protection of the Environment Operations Act 1997 (POEO Act) as amended and the Regulations made under that Act;
- h) The safety of the public and the protection of property;
- The adequacy of the available public risk insurance with regard to the protection of Council and the public; and
- j) Any other matter that Council considers relevant in the particular case.

4.12 Part E – Public roads

4.12.1 Swing or hoist goods across or over any part of a public road by means of a lift, hoist or tackle projecting over the footway.

Introduction

The purpose of this section is to provide the public with information as to Council's requirements in respect to:

- a) The submission of applications to swing or hoist goods across or over any part of a public road by means of a lift, hoist, or tackle projecting over the footway; and
- b) The matters that Council will take into consideration when determining applications to swing or hoist goods across or over any part of a public road by means of a lift, hoist or tackle projecting over the footway.

Applications

Applications to swing or hoist goods across or over any part of a public road by means of a lift, hoist or tackle projecting over the footway shall:

- a) Be made by the owner, or by a person authorised in writing by the owner;
- b) Be made on the appropriate application form, or by a letter which contains all of the information deemed necessary by Council to enable Council to properly determine the application;
- c) Be accompanied by the relevant fees, charges and security deposits incorporated in Council's Revenue Policy;
- d) Be accompanied by plans and specifications showing the design, type and location of the machinery or structure proposed to be used to swing or hoist goods across the roadway;
- e) Be accompanied by plans and specifications showing the design, type and location of the structure or structures proposed to be used to enclose the area over which the goods will be lifted, and the type, design and location of any proposed signs, warning lights or other safety equipment; and
- Be accompanied by any current approval or licence issued by the WorkCover Authority of NSW.

When determining an application for approval to swing or hoist goods across or over any part of a public road by means of a lift, hoist or tackle projecting over the footway, Council will take into consideration:

- a) Whether all of the information required to enable Council to properly consider and determine the application has been submitted to Council;
- b) Whether all of the relevant fees, charges and security deposits listed in the list of fees and charges incorporated in Council's Revenue Policy have been paid;
- The provisions of the Local Government Act 1993, as amended, and in particular Section 89 of that Act;
- d) The provisions of the Local Government (General) Regulation 2005;
- e) The provisions of the Roads Act 1993 and the Regulations made thereunder;
- f) The effect that the enclosure of the portion of the road over which the goods will be lifted will have on pedestrian movements in the vicinity of the proposed enclosure,
- g) and whether adequate provision has been made for pedestrian access to nearby premises;
- h) The safety of the public and the protection of property;
- The effect that the enclosure of the portion of the road over which the goods will be lifted will have on vehicular parking in the vicinity of the proposed enclosure;
- j) The period during which it is proposed to keep the public place enclosed; and
- k) Any other matter or thing Council considers relevant in the particular case.

4.12.2 Expose or allow to be exposed (whether for sale or otherwise) any article in or on or so as to overhang any part of the road or outside a shop window or doorway abutting the road, or hang an article beneath an awning over the road

<u>Introduction</u>

The purpose of this section is to provide information as to Council's requirements in respect to:

- a) The submission of applications for approval to erect an advertising structure over a public road, or expose or allow to be exposed (whether for sale or otherwise) any article in or on so as to overhang any part of a road or outside a shop window or doorway abutting the road, or hang an article beneath an awning over the road; and
- b) The matters that Council will take into consideration when determining applications for approval to erect an advertising structure over a public road, or expose or allow to be exposed (whether for sale or otherwise) any article in or on so as to overhang any part of a road or outside a shop window or doorway abutting the road, or hang an article beneath an awning over the road.

Applications

Applications for approval to erect an advertising structure over a public road, or expose or allow to be exposed (whether for sale or otherwise) any article in or on so as to overhang any part of a road, shall:

- Be made on the appropriate application form, or by a letter which contains all of the information required to enable Council to properly determine the application;
- Be accompanied by the relevant fees, charges and security deposits incorporated in Council's Revenue Policy;
- c) Be accompanied by plans and specifications drawn to scale of the proposed advertising structure or article which is intended to overhang the road, showing:

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- d) The dimensions of the proposed advertising structure or article;
 - i. the location of the proposed advertising structure or article; and
 - ii. The minimum distance between the footpath and the lowest part of the advertising structure or article.
 - iii. NOTE: The minimum clearance between the footpath and the lowest part of the advertising structure or article is 3.0 metres.
- e) Be made and requested by the owner of the building to which the advertising structure or article is to be attached, by a letter signed by the owner authorising the submission of the application; and
- f) Be accompanied by any other information considered necessary by Council in the particular case.

When determining an application to erect an advertising structure over a public road, or expose or allow to be exposed (whether for sale or otherwise) any article in or on or so as to overhang any part of a road or outside a shop window or doorway abutting the road, or hang an article beneath an awning over the road, Council will take into consideration:

- The provisions of the Local Government Act 1993 as amended and in particular, Section 89 of that Act;
- b) The provisions of the Local Government (General) Regulation 2005 and in particular, Division 5 of Part 2 of that Regulation;
- c) The provisions of the National Construction Code (Building Code of Australia);
- The provisions of the Roads Act 1993 as amended and the Regulations made thereunder;
- e) The provisions of any relevant Statute or Regulation, and any relevant standards and polices of public authorities applying to the use of the road;
- f) Whether development consent under the Environmental Planning and Assessment Act 1979 as amended is required prior to an approval for the proposed activity being issued under the Local Government Act 1993 as amended, and if so, whether such development consent has been issued by Council;
- g) The safety of the public and the protection of property;
- h) Whether adequate access to utility services will be maintained, and
- i) Any other matter that Council considers relevant in the particular case.

4.13 Part F – Other activities

4.13.1 Operate a caravan park or camping ground.

Introduction

The purpose of this section is to provide information as to Council's requirements in respect to:

- a) the submission of applications to operate a caravan park and/or camping ground on land; and
- b) The matters that Council will take into consideration when determining applications to operate a caravan park and/or camping ground.

Applications

Applications to operate a caravan park or camping ground shall:

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- a) Be made by the owner or a person authorised by the owner in writing;
- b) Be made on the appropriate application form, or by a letter or other document containing all of the information required by the Local Government Act 1993, as amended, the Regulations made thereunder and the Broken Hill City Council Local Approvals Policy 2016 to enable Council to properly consider and determine the application;
 - Note: This approval may be obtained as part of the Development Application required under the Environmental Planning and Assessment Act 1979.
- Be accompanied by the relevant fees and charges listed in the list of fees and charges incorporated in Council's Revenue Policy;
- d) Be accompanied by a plan showing the proposed location and layout of the caravan park and/or camping ground and its relationship to:
 - i. The boundaries of the property;
 - ii. Any roads or footways on the land;
 - iii. All manufactured homes, moveable dwellings or associated structures on the land; and
 - iv. Any permanent or temporary structure on the land;
- e) Be accompanied by Plans and Specifications showing:
 - The location and layout of all caravans and camping sites designated as either for short term or long term residence;
 - ii. The location and layout of caravan and campsites;
 - iii. The details of amenities such as electricity supply, waste disposal, laundry facilities, toilet facilities, and shower facilities; and;
 - iv. The location of all firefighting services within the land.

When determining an application to operate a caravan park and/or camping ground Council will take into consideration:

- a) Whether all of the information required to enable Council to properly consider and determine the application has been submitted;
- b) Whether all of the relevant fees and charges listed in the list of fees and charges incorporated in Council's Revenue Policy have been paid;
- The provisions of the Local Government Act 1993 as amended, and in particular, those matters prescribed in Section 89 of that Act;
- d) The provisions of the Local Government (General) Regulation 2005.
- e) Any applicable standards that are specified in the Local Government (Manufactured Home Estates caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2005;
- f) The provisions of any other relevant Statute or Regulation;
- g) Whether adequate provision has been made to ensure the health, safety and convenience of the occupants of any moveable dwelling or associated structure or campsite;
- h) Whether Development Consent is required pursuant to the provisions of the Environmental Planning and Assessment Act 1979 as amended, prior to an approval being granted pursuant to Chapter 7 of the Local Government Act 1993, and if so, whether such Development Consent has been granted; and

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i) Any other matter Council considers relevant in the particular case.

4.13.2 Operate a manufactured home estate

<u>Introduction</u>

The purpose of this section is to provide information as to Council's requirements in respect to:

- a) The submission of applications to operate a manufactured home estate on land; and
- b) The matters that Council will take into consideration when determining applications to operate a manufactured home estate.

Applications

Applications to operate a manufactured home estate shall:

- a) Be accompanied by the relevant fees and charges incorporated in Council's Revenue Policy;
- b) Be made by the owner or a person authorised by the owner in writing;
- c) Be made on the appropriate application form, or by a letter or other document containing all of the information required by the Local Government Act 1993, as amended, the Regulations made thereunder and the Broken Hill City Council Local Approvals Policy 2016 to enable Council to properly consider and determine the application;

Note: This approval may be obtained as part of the Development Application required under the Environmental Planning and Assessment Act 1979.

- d) Be accompanied by a plan showing the proposed location and layout of the manufactured home estate and its relationship to:
 - i. The boundaries of the property;
 - ii. Any roads or footways on the land;
 - iii. All manufactured homes, moveable dwellings or associated structures on the land; and
 - iv. Any permanent or temporary structure on the land, including community amenities and buildings;
- e) Be accompanied by Plans and Specifications showing:
 - All those services and facilities required by the Local Government (Manufactured Homes Estates, Caravan Parks, camping Grounds and Moveable Dwellings) Regulation 2005;
 - ii. The location and layout of all parking spaces for vehicles;
 - iii. The area and dimensions of residential sites; and
 - iv. The location of all firefighting services within the land;
- f) Be accompanied by such additional information required by Council to enable Council to properly determine the application.

Matters Council will take into consideration

When determining an application to operate a manufactured home estate Council will take into consideration:

a) Whether all of the information required to enable Council to properly consider and determine the application has been submitted;

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- b) Whether all of the relevant fees, charges and security deposits incorporated in Council's Revenue Policy have been paid;
- c) The provisions of the Local Government Act 1993, as amended, and in particular, those matters prescribed in Section 89 of that Act.
- d) The provisions of the Local Government (General) Regulation 2005;
- e) Any applicable standards that are specified in the Local Government (Manufactured Home Estates, Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 2005;
- f) The provisions of any other relevant Statute or Regulation;
- g) Whether adequate provision has been made to ensure the health, safety and convenience of the occupants of any moveable dwelling or associated structure or campsite;
- h) Whether Development Consent is required pursuant to the provisions of the Environmental Planning and Assessment Act 1979, as amended, prior to an approval being granted pursuant to Chapter 7 of the Local Government Act 1993, and if so, whether such Development Consent has been granted; and
- i) Any other matter Council considers relevant in the particular case.

4.13.3 Install or operate amusement devices

Introduction

The purpose of this section is to provide information as to Council's requirements in respect to:

- a) The submission of applications to install or operate amusement devices (within the meaning of the Work Health and Safety Regulation 2011); and
- b) The matters that Council will take into consideration when determining applications to install or operate amusement devices (within the meaning of the Work Health and Safety Regulation 2011).

Applications

Applications for approval to install or operate amusement devices (within the meaning of the Work Health and Safety Regulation 2011) shall:

- a) Be made by the owner, or a person authorised in writing by the owner;
- b) Be made on the appropriate application form, or by a letter which contains all of the information deemed necessary by Council to enable Council to properly determine the application;
- c) Be accompanied by the relevant fees, charges and security deposits incorporated in Council's Revenue Policy;
- d) Be accompanied by documentary evidence that the amusement device is registered with the WorkCover Authority of NSW under the Work Health and Safety Regulation 2011 as amended;
- e) Be accompanied by documentary evidence that there is in force a contract of insurance or indemnity which indemnifies to an unlimited extent (or up to an amount of not less than \$5,000,000 in respect of each accident (\$10,000,000 on Council land) each person who would be liable for damages for death or personal injury arising out of the operation or use of the amusement device and any total or partial failure or collapse of the device against that liability:
- f) Be accompanied by a statement as to the dates and times upon which it is proposed to operate the amusement device; and

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g) Be accompanied by a statement as to the date and time upon which the amusement device will be installed and ready for operation to enable an inspection to be carried out for the purpose of issuing an approval prior to the amusement device being operated.

Matters Council will take into consideration

In its assessment and determination of an application to install or operate amusement devices (within the meaning of the Work Health and Safety Regulation 2011), Council will take the following criteria into consideration:

- a) The provisions of the Local Government Act 1993 as amended, and in particular the provisions of Section 89 of that Act;
- b) The provisions of the Local Government (General) Regulation 2005, and in particular Subdivision 5 of Division 5 of Part 2 of that Regulation;
- c) The provisions of the Work Health and Safety Act 2011as amended;
- d) The provisions of the Work Health and Safety Regulation 2011 as amended;
- e) Whether all of the information deemed necessary by Council to enable the application to be properly considered has been submitted to Council;
- f) Whether all of the fees, charges and security deposits required to be paid by Council's Revenue Policy have been paid; and
- a) Any other matter or thing Council considers relevant in the particular case.

4.13.4 Use a standing vehicle or any article for the purpose of selling any article in a public place

Introduction

The purpose of this section is to provide information as to Council's requirements in respect to:

- a) The submission of applications to use a standing vehicle or any article for the purpose of selling any article in a public place; and
- b) The matters Council will take into consideration when determining applications to use a standing vehicle or any article for the purpose of selling any article in a public place.

Applications

Applications for approval to use a standing vehicle or any article for the purpose of selling any article in a public place shall:

- a) Be made on the appropriate application form or by a letter which provides details of:
 - i. The location where it is proposed to sell the articles;
 - ii. The articles that it is proposed to sell; and
 - iii. The dates and times on which and during which it is proposed to sell the articles.
- b) Be accompanied by the relevant fees, charges and security deposits incorporated in Council's Revenue Policy;
- c) Be accompanied by details of public risk insurance to indemnify the applicant and Council against claims for damages; and
- d) Be accompanied by documentation showing how any food to be sold is to be protected.

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In its assessment and determination of an application to use a standing vehicle or any article for the purpose of selling any article in a public place, Council will take the following criteria into consideration:

- a) The provisions of the Local Government Act 1993 as amended, and particularly Section 89 of that Act:
- b) The provisions of the Local Government (General) Regulation 2005;
- c) Whether if the trade or business involves selling food to the public, the provisions of
 - i. the NSW Food Authority Guidelines for Mobile Food Vending Vehicles and the
 - ii. NSW Food Authority Guidelines for Food Businesses at Temporary Events will be
 - iii. complied with;
- d) The provisions of the Roads Act 1993 as amended and the Regulations made thereunder;
- e) The safety of the public and the protection of property;
- f) The effect that the standing vehicle or article used for the purpose of selling articles will have on pedestrian movements in the vicinity of the vehicle or article, and whether adequate provision has been made for pedestrian access to nearby premises;
- g) The effect that the standing vehicle or articles used for the purpose of selling articles will have on vehicular movements and vehicular parking;
- h) Whether the applicant has made provision for public liability insurance to a level
- i) considered adequate by Council; and
- j) Any other matter that Council considers relevant in the particular case.

4.13.5 Carry out activity prescribed by the regulations or an activity of a class or description prescribed by the regulations.

Introduction

The purpose of this section is to provide information as to Council's requirements in respect to:

- a) The submission of applications for approval to carry out an activity prescribed by the regulations or an activity of a class or description prescribed by the regulations; and
- b) The matters Council will take into consideration when determining an application for approval to carry out an activity prescribed by the regulations or an activity of a class or description prescribed by the regulation.

Applications

Application for approval to carry out an activity prescribed by the regulations or an activity of a class or description prescribed by the regulations shall:

- a) Be made on the appropriate application form or by a letter which contains all of the information required to enable Council to properly determine the application;
- b) Be accompanied by the relevant fees, charges and security deposits incorporated in Council's Revenue Policy;
- c) Be made by the owner, or by a person authorised in writing by the owner; and
- d) Be accompanied by any other documents or information deemed necessary by
- e) Council in the particular case.

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When determining an application to carry out an activity prescribed by the regulations or an activity of a clause or description prescribed by the regulations, Council will take the following criteria into consideration:

- a) The provisions of the Local Government Act 1993 as amended, and particularly Section 89 of that Act;
- b) The provisions of the Local Government (General) Regulation 2005;
- c) Whether all of the information required to enable Council to properly consider the application has been submitted;
- d) The provision of any relevant Statute or Regulation;
- e) Whether development consent under the Environmental Planning and Assessment
- f) Act 1979 as amended is required prior to an approval for the proposed activity being issued under the Local Government Act 1993 as amended, and if so, whether such development consent has been issued by Council; and
- g) Any other matter that Council considers relevant in the particular case.

4.14 PART 3 - OTHER MATTERS

4.14.1 Refund of Fees

If an application is withdrawn or is cancelled or lapses, the applicant may be eligible for a part refund of some fees. Applications for a refund of fees must be in writing to Council.

Upon receipt of such an application, Council will determine the refund in accordance with the criteria shown in the table below.

The Stage at which the Refund is requested	How to Determine the Fees that are Refundable
Applications which are Unclear or Illegible	When the application has been returned to the applicant pursuant to Section 85 of the Local Government Act 1993 or Clause 51 of the Environmental Planning & Assessment Regulations 2000 on the grounds that the application is unclear or illegible, the whole of the application fee and the security deposit, if any, shall be refunded.
Withdrawal of applications before checking of Documentation has commenced.	When an application is withdrawn by the applicant in writing pursuant to Section 88 of the Local Government Act 1993 or Clause 52 of the Environmental Planning and Assessment Regulation 2000 and the checking of the plans, specifications and/or other relevant documentation has not commenced, 50% of the application fee shall be refunded, provided always that Council shall retain not less than \$50 nor more than \$200 of the application fee.
Withdrawal of applications after checking of Documentation has commenced	When an application is withdrawn by the applicant in writing pursuant to Section 88 of the Local Government Act 1993 or Clause 52 of the Environmental Planning and Assessment

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	Regulation 2000 and Council has commenced processing the application by checking the plans, specifications and/or other relevant documentation, 25% of the application fee shall be refunded, provided always that Council shall retain a minimum of \$50 of the application fee.
Land Use component of Combined Development Application refused.	All Council fees relating to the building component of the application will be refunded.
Applications withdrawn, cancelled or lapsed after checking of Documentation has been completed	When an application is withdrawn, cancelled or lapses after the checking of the documentation has been completed, Council shall retain the whole of the application fee.
Security Deposits - Circumstances where Security Deposits will be refunded in full	Security deposits shall be refunded in full where: a) the application is returned to the applicant by Council as being unclear or illegible and no further action is taken in respect to the application; b) the application is withdrawn by the applicant and the proposed activity is not commenced; and c) the activity has reached the stage of practical completion in accordance with the approval issued by Council and approval to occupy the building has been issued by Council, provided that no damage has been caused to Council works.
Security Deposits - Circumstances where Council will retain part or all of Security Deposit.	Security deposits shall be retained by Council in full or in part where damage has been caused to Council works as a result of the activity, the subject of the application, in accordance with the following criteria: a) the cost or estimated cost of repairing the damage to Council's works or property as determined by the Director Engineering Services shall be deducted from the security deposit, and the remainder, if any, shall be refunded to the applicant; or b) where the cost or estimated cost of repairing the damage to Council works or property as determined by the Director Engineering Services exceeds the amount of Security Deposit held by Council, the whole of the Security Deposit shall be retained by Council and an account for the remainder shall be forwarded to the applicant.

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4.14.2 When does an Approval Lapse

An approval under Section 68 of the Local Government Act 1993 or Section 92 of the Environmental Planning and Assessment Act 1979 lapses five years after the date from which the approval operates unless:

- a) the approval states otherwise; or
- b) the activity has physically substantially commenced within the meaning of the applicable Act.
- c) An extension of an approval may be granted if:
 - a request is received by Council in writing prior to the date on which the approval would have lapsed; and
- b) Council determines that the approval should be so extended.

4.15 CODE NO 1 - BUSKING

Local Government Act 1993 as amended - Section 68, Part D (4)

Introduction

This Code provides details of Council's requirements in respect to "busking" on community land.

Definition

BUSKER means an itinerant musician or actor.

BUSKING means a busker performing in a public place.

Application

This Code applies to all areas within the Broken Hill City Council local government area. It is to be read in conjunction with the Broken Hill City Council Local Approvals Policy 2016.

Insurance

Council may require that an application to undertake busking shall not take effect until the applicant has provided Council with a copy of a public risk policy with a minimum value of \$10 million which contains the following clause:

"It is hereby agreed that the indemnity given by this policy is extended to the Broken Hill City Council in respect to the operation of an approved footpath/street activity"

Conditions of Approval

All persons busking in accordance with approval by Council pursuant to Part D of the Table to Section 68 of the Local Government Act 1993, as amended, shall comply with all conditions of approval imposed by Council in respect to that consent.

Conditions of approval will be directed at:

- a) Protecting members of the public against injuries resulting from obstructions placed on public places by "buskers";
- b) Protecting Council against claims for damages resulting from injuries resulting from the activities of "buskers";
- c) Ensuring that members of the public are not harassed by or obstructed by buskers; and

d) Limiting the duration, days and locations upon which and where busking will be permitted.

5. IMPLEMENTATION

5.1 Roles and Responsibilities

The following Council officers are responsible for the implementation and the adherence to this policy:

Manager Planning, Development and Compliance

Rangers

Compliance officers

5.2 Communication

This Policy will be communicated to the community and staff in accordance with Council's Policy, Procedure and Process Framework and Council's Business Paper process. Following adoption by Council the Policy will be made available on Council's website.

5.3 Associated Documents

The following documentation is to be read in conjunction with this policy.

- Compliance and Enforcement Policy 2015
- Local Orders Policy 2015

6. REVIEW

Review of this policy will incorporate relevant legislation, documentation released from relevant state agencies and best practice guidelines.

The standard review period will be every two years from the effective date. The responsible Council officer will be notified of the review requirements three (3) months prior to the expiry of this policy.

The Manager Planning, Development and Compliance is responsible for the review of this policy.

This policy will be reviewed every two years or when amendments have been made to relevant legislation.

7. LEGISLATIVE AND LEGAL FRAMEWORK

This policy is to be read in conjunction with the following:

- Local Government Act 1993 and subordinate regulations.
- Council employees shall refrain from personal activities that would conflict with proper execution and management of Council's Local Approvals Policy. Council's Code of Conduct provides guidance for recognising and disclosing any conflicts of interest.

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8. DEFINITIONS

Expressions used in the Policy are defined in the Dictionary at the end of the Local Government Act 1993 (the "Act Dictionary").

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ORDINARY MEETING OF THE COUNCIL

July 15, 2016

BROKEN HILL CITY COUNCIL REPORT NO. 154/16

SUBJECT: COUNCILLOR ATTENDANCE AT THE LOCAL GOVERNMENT
NSW ANNUAL CONFERENCE, 16-18 OCTOBER, 2016 11/364

Recommendation

- 1. That Broken Hill City Council Report No. 154/16 dated July 15, 2016, be received.
- 2. That registration and travel arrangements be made for three Councillors (to be the newly elected Mayor, Deputy Mayor and one other Councillor) to attend the Local Government NSW Conference to be held in Wollongong, October 16-18, 2016.
- 3. That Council's newly elected Mayor and Deputy Mayor be Council's voting delegates to the Conference.
- 4. That Council determines its motions to the conference at this Council Meeting as motions close August 22, 2016 and must include the extract from the Council Meeting minutes of Council's support for the motion.

Executive Summary:

The 2016 Local Government NSW Conference will be held in Wollongong, October 16 - 18, 2016.

Although Council's delegates to this conference cannot be determined until after the September Elections, registration and travel arrangements need to be pre-booked (names to be provided prior to travel).

Report:

Council considered a report dated January 16, 2013 regarding Councillor's attendance at Conferences and resolved that Councillor's Attendance at Conferences be determined by Council on a case by case basis (44215).

As such, this report is presented to Council to consider Councillor's attendance at the 2016 Local Government NSW Conference.

The Local Government NSW Conference is the annual policy-making event the councils of NSW. The Conference is the pre-eminent event of the local government year where local Councillors come together to share ideas and debate issues that shape the way we are governed.

Attendance to this conference will ensure that remote areas such as the Far West are not placed at a disadvantage by decisions made. In 2015, Council provided three Councillor representatives to attend this important annual event.

At the time of writing this report the voting at the Conference had not been announced. Council is entitled to two voting delegates at this conference.

Last year's conference involved two types of voting:

1. One for voting in the elections for Office Bearers and the Board.

2. One for voting on motions.

Council will be able to submit motions for consideration online through the Association's website. The Board has resolved that motions will be included in the Business paper for the Conference where they:

- 1. Are consistent with the objects of the Association (see Rule 4 of the Associations rules);
- 2. Relate to Local Government in NSW and/or across Australia;
- 3. Concern or are likely to concern Local Government as a sector;
- 4. Seek to advance the Local Government policy agenda of the Association and/or improve governance of the Association;
- 5. Have a lawful purpose (a motion does not have a lawful purpose if its implementation would require or encourage non-compliance with prevailing laws);
- 6. Are clearly worded and unambiguous in nature; and
- 7. Do not express preference for one or several members over one or several other members.

For a motion to be included in the Business Paper for the conference, accompanying evidence of its support by Council must be included (extract of Council Meeting minutes). As the closing date for motions is prior to the August Council Meeting, Council must determine its motions at the July Council Meeting in order for them to be eligible.

Motions for the conference close Monday, August 22, 2016 at close of business and must be made online.

Strategic Direction:

Key Direction: 4 Our Leadership

Objective: 4.2 Our Leaders Make Smart Decisions

Function: Leadership and Governance

DP Action: 4.2.1.13: Accept opportunities to attend training and events that

provide value through information, ideas and solutions that add value to

our community.

Relevant Legislation:

Nil.

Financial Implications:

Costs to attend the Conference include:

\$899.00
\$999.00
\$77.00
\$154.00
\$55.00
\$55.00

Return flights to Sydney from \$796.00 to \$1340.00/person

(depending on availability)

Accommodation up to \$240.00/night/person

(limit as per Travel Policy)

The usual reimbursement of out-of-pocket travel expense will apply.

Attachments

Draft Programme
 Conference Registration Brochure
 Pages

JAMES RONCON GENERAL MANAGER



Local Government NSW Annual Conference 2016

Sunday 16 – Tuesday 18 October 2016 Main conference venue is WIN Entertainment Centre, Crown and Harbour Streets, Wollongong, 2500 This program is correct at the time of publication; speakers and program details may have changed due to unforeseen circumstances.

DRAFT PROGRAM (as of 14 July 2016)

SUNDAY 16 OCTOBER		
1.00pm – 4.45pm	Bump in sponsors to WIN Entertainment Centre Foyer	
1.00pm – 4.00pm	Registration opens in WIN Entertainment Centre Foyer	
2.00pm – 4.45pm	Councillor training sessions in Winners Room 1, Winners Room 2, Victory Room - Understanding changes to the Local Government Act - Know your planning - Principles of good governance	
2.00pm – 4.45pm	LGNSW briefing for General Managers and Interim General Managers in Premiers Room. This briefing will give progress on negotiation for a new 2017 Local Government (State) Award and workplace reform.	
3.00pm – 3.30pm	Afternoon Tea meet the sponsors in trade exhibition next to Premiers Room	
4.45pm – 5.00pm	Pre-booked local transfer buses from WIN to Lagoon Seafood Restaurant, Stuart Park, George Hanley Drive, North Wollongong	
5.00pm – 7.00pm	President's Opening Reception in Lagoon Seafood Restaurant - Welcome To Country - Welcome from Cr Gordon Bradbery OAM, Lord Mayor of Wollongong City Council - Opening from Cr Keith Rhoades AFSM, President, LGNSW	
7.00pm	Pre-booked local transfer buses will drop off back to WIN Entertainment Centre	
	BER – Business Session Day 1 Rhoades AFSM, WIN Entertainment Centre	
7.00am – 5.00pm	Registration opens in Box Office of foyer WIN Entertainment Centre Distribution of voting materials and electronic handsets	
7.30am – 8.45am	 NSW Reconciliation Council Breakfast, Winners Room 1 Welcome from the Hon Leslie Williams MP, Minister for Aboriginal Affairs Address from Mick Gooda, Aboriginal and Torres Strait Islander Social Justice Commissioner Address from Stan Grant, journalist, author, and Referendum Councillor Supported by NSWALC and sponsored by Aboriginal Affairs NSW 	
8.15am -9.00am	Trade exhibition opens in WIN Entertainment Centre Foyer	
9.00am – 9.30am	Address from The Hon Mike Baird MP , Premier of New South Wales	

9.30am – 10.00am	Address from Cr Keith Rhoades AFSM , President, LGNSW
10.00am – 11.00am	Opening of the Federal Conference, chaired by Cr Keith Rhoades AFSM including demonstration of voting units, adoption of standing orders, presentation of the auditor's report, general financial report and operating report to members. Business session and consideration of motions.
	Opening of the State Conference, chaired by Cr Keith Rhoades AFSM including adoption of standing orders, business session and consideration of motions
11.00am - 11.30am	Morning tea in trade exhibition sponsored by LG Super
11.30am – 1.00pm	Consideration of Conference business continued, chaired by the President
1.00pm – 2.00pm	Lunch in trade exhibition sponsored by LG Super General Managers Lunch: StateCover, LG Super, LGP, LGNSW Member Services and councils: Building Mutually Beneficial Partnerships, Winners Room 1 and 2
2.00pm – 3.30pm	Consideration of Conference business continued, chaired by the President
3.30pm – 4.00pm	Afternoon tea in trade exhibition sponsored by EPA
4.00pm – 5.30pm	Consideration of Conference business continued, chaired by the President Collection of all electronic handsets and voting cards
	Conference business session closes
5.30pm – 6.30pm	Delegate networking function in trade exhibition
6.30pm	Trade exhibition closes. Free night for delegates

TUESDAY 18 OCTOBER – Business Session Day 2 WIN Entertainment Centre

7.00am – 5.00pm	Registration opens in WIN Entertainment Centre Foyer
7.30am – 8.45am	Australian Local Government Women's Association (ALGWA) Breakfast Winners Room 1: Tracy Howe , Chief Executive Officer, NSW Council of Social Service (NCOSS) Anti-Poverty Week 'Fighting Poverty Together', Room 1
8.00am – 5.30pm	Trade exhibition opens in WIN Entertainment Centre Foyer
9.00am – 9.15am	Introduction by Master of Ceremonies, Tracey Spicer
9.15am – 9.30am 9.30am – 9.45am	Address from The Hon Paul Toole MP , Minister for Local Government Facilitated questions from the conference to the Minister
9.45am – 10.00am	Launch of NSW Workforce Development Strategy
10.00am – 10.30am	Morning tea in trade exhibition sponsored by Local Government Super
10.30am – 10.45am	Address from The Hon Peter Primrose MLC , Shadow Minister for Local Government
10.45am – 11.00am	Facilitated questions from the conference to the Shadow Minister
11.00am – 11.45am	Keynote: Rethinking the role of Local Government, Peter McKinlay , Executive Director, McKinlay Douglas Ltd.

11.45am – 12.30pm	Tracey Spicer facilitates a Local Government Reform Panel: Challenges and Achievements. Panellists: - Jane Mills, Chief Operating Officer, City of Parramatta Council - Luke Johnson, General Manager, Wollondilly Shire Council
12.30pm – 12.45pm	Address on Association business from Cr Keith Rhoades AFSM , President , LGNSW
12.45pm – 1.00pm	Treasurer's Report
1.00pm – 1.45pm	Lunch in the trade exhibition WIN Entertainment Centre sponsored by Local Government Super
1.45pm – 3.00pm	MOVE TO CONCURRENT SESSIONS
1.45pm – 3.00pm	CONCURRENT SESSION 1 - Natural Resources and Environment Stream Facilitated by Barry Buffier, Chair and Chief Executive Officer, NSW Environment Protection Agency
1.45pm – 2.30pm	Working Together to Keep our Environment Clean, with presentations on litter prevention by Steve Beaman , Executive Director Waste and Resource Recovery Developing sound planning decisions, and underground petroleum storage systems presented by Justin Turk , Operations Officer, Hazardous Incidents and Environmental Health
2.30pm – 2.50pm	Crown Lands Review Update, David Clarke , Group Director Governance & Strategy, NSW Department of Primary Industries – Lands
1.45pm – 3.00pm	CONCURRENT SESSION 2 - Infrastructure and Planning
1.45pm – 2.10pm	Fixing Country Roads, Fredric Horst , Principal Manager for Freight Strategy and Investment, Transport NSW
2.10pm – 2.30pm	Engaging councils in the process of allowing access to local roads for heavy vehicles, Sal Petroccitto , Chief Executive Officer, National Heavy Vehicle Regulator
2.30pm – 2.50pm	Councils investment in Human and Cultural Infrastructure /Sporting Facilities, Paul Doorn, Executive Director – Sport Infrastructure, NSW Office of Sport
4.45	CONCURRENT OFFICIAL OF THE PARTY OF THE PART
1.45pm – 3.00pm	CONCURRENT SESSION 3 - Capacity Building and Diversity Facilitated Sarah Artist, Senior Manager, Innovation and Capacity, LGNSW
1.45pm – 2.05pm	Designing a Capability Framework for NSW Local Government – towards an integrated package for job design, recruitment, performance management and capacity building, Jo Grisard , Principal, Grisard Consulting (invited)
2.05pm – 2.30pm	Developing Council's Workforce: Case Studies from Wollongong and Port Stephens Councils presented by David Farmer , General Manager, Wollongong Council and Wayne Wallis , General Manager, Port Stephens Council (invited)
2.30pm – 2.50pm	Change – Fit for Purpose presented by Nigel Ward , Chief Executive Officer and Director, Australian Business Lawyers & Advisors

3.00pm – 3.15pm 3.30pm – 4.00pm 4.00pm – 4.30pm	RETURN TO PLENARY SESSION AND CLOSE OF CONFERENCE Final Keynote: TBC Afternoon tea and delegate networking function in trade exhibition
7.30pm – 11.00pm	CONFERENCE DINNER WIN Entertainment Centre (within the conference room)
7.30pm	Doors Open
7.45pm	Delegates seated and entrée served
8.00pm	LGNSW President introduces Elite Sponsor, StateCover Mutual Limited
8.10pm 8.30pm	LGNSW President and Elite Sponsor present the Outstanding Service Awards LGNSW Chief Executive and Bluett Trustees present A R Bluett Awards
9.00pm	Main Course served
	Entertainment and dancing
11.00pm	Function finishes
CLOSE OF CONFERENCE	



WELCOME TO THE LGNSW ANNUAL CONFERENCE 2016

LGNSW ANNUAL CONFERENCE REGISTRATION 2016

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Welcome from the President Cr Keith Rhoades AFSM

It is my great pleasure to invite you to the 2016 LGNSW Annual Conference in Wollongong.

Our conference is the highlight of the local government year. It gives us the crucial opportunity to debate and determine advocacy priorities for the year ahead.

This year amalgamations have dominated the agenda for LGNSW and many councils. While this has been highly contentious, there are many issues that unite us as a sector.

We share a common desire and commitment to strengthen the role and effectiveness of local government in representing and serving local communities. There is much work to do and we all want and need reforms that are workable and meaningful. We must work together on this.

Our sector continues to face many challenges. We need to work with government and other stakeholders at all levels to ensure we are consulted on critical issues that affect councils and communities.

Councils are at the coalface of service and infrastructure delivery. We work directly with individuals, local businesses and community groups. This gives us a unique insight, and opportunities to explore and understand communities' needs. We are agile and innovative. Sharing ideas, knowledge and experiences with fellow city, regional and country councillors and senior staff is key. This conference gives us a great opportunity to network, learn from others and gather inspiration.

Once again, we look forward to hearing from the NSW Premier and the Minister for Local Government, as well as other experts in local government, leadership and change. Conference sessions will focus on issues such as capacity building, infrastructure and planning and environmental management.

The landscape is changing but the valuable and vital role of councils remains. I look forward to welcoming you to your annual conference.



Welcome to the Wollongong Region Wollongong City Lord Mayor Cr Gordon Bradbery OAM

Welcome to the City of Wollongong for the 2016 Local Government NSW Annual Conference.

It's a great pleasure to host civic leaders from throughout NSW in our city. I hope there's an opportunity for you to enjoy the tranquil beauty of the escarpment or our magnificent ocean beaches.

Over the past few years we have been a city reinvigorated. Among hundreds of projects, we have been focussing on the renewal of our ageing infrastructure and the refurbishment of the Crown Street Mall, the City Centre and the 'Blue Mile', the elegant coastal curve from Belmore Basin to Stuart Park in North Wollongong.

This conference is an important opportunity for representatives of local government and Aboriginal Land Councils to share ideas and debate the issues that help us govern the cities and towns that we all love.

I trust that this conference is a positive platform where we are able to express our ideas and concerns and become a voice that other levels of government will heed. We look forward to welcoming you to Wollongong to explore our great city and attend this essential conference.

CONFERENCE VENUE

LGNSW ANNUAL CONFERENCE REGISTRATION 2016

Wollongong has reinvented itself and its city centre, shifting from a largely heavy industry base to an economy with significant and growing knowledge services, health, and education and tourism sectors.

With over \$760 million worth of construction underway in the city, mall refurbishments, an innovative program to update city facades, and an evening economic strategy that has seen more than 30 new small bars and eateries established, Wollongong is a different place. Once the current mixed use and residential developments are completed, it is expected that the city's population will double in the next two years.



WIN Entertainment Centre

The conference will take place in the WIN Entertainment Centre with the auditorium as the venue for the plenary sessions.

The trade exhibition will be within the foyer areas and the Premiers Room. A Delegate Retreat with access to Wi-Fi, charging stations and barista coffee is aligned to the trade exhibition in the Premier's Room.

The venue is within walking distance of accommodation, the beachfront and shopping precincts. A free shuttle bus service loops around the CBD - details are on our website under Accommodation and Travel.



Conference Overview

EVENT

Full program details will be published on the LGNSW website www.lgnsw.org.au

EVENT	LOCATION	
Sunday 16 October		
Trade Exhibition Setup	Foyer WIN Entertainment Centre	
Delegate Registration		
Councillor Training Sessions	Winners Rooms 1 and 2, Victory Room 1	
General Managers' Briefing and Meet the Sponsors Afternoon Tea	Premiers Room	
President's Opening Reception	Lagoon Seafood Restaurant, Stuart Park, George Hanley Dr, Nth Wollongong	
Monday 17 October		
Trade Exhibition	Foyer WIN Entertainment Centre	
NSW Reconciliation Council Breakfast	Winners Room 1	
Business Session Plenary	Auditorium WIN Entertainment Centre	
General Managers Lunch Briefing	Winners Room 1 and 2	
Delegates Networking Function	Foyer WIN Entertainment Centre	
Tuesday 18 October		
ALGWA Breakfast	Winners Room 1	
Trade Exhibition	Foyer WIN Entertainment Centre	
Business Session Plenary	Auditorium WIN Entertainment Centre	
Concurrent Topic Streams		
Natural Resources and Environment	Winners Rooms 1 and 2	
Infrastructure and Planning	Auditorium WIN Entertainment Centre	
Capacity Building and Diversity	Victory Rooms 1 and 2	
Delegates Networking Function	Foyer WIN Entertainment Centre	
Conference Gala Dinner	Auditorium WIN Entertainment Centre	

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REGISTRATION DETAILS

LGNSW ANNUAL CONFERENCE REGISTRATION 2016



Registrations are invited from councillors and staff of LGNSW members and associate members. All delegates need to pre-register, and partners must be booked for functions. Administrators, interim general managers and staff from amalgamated councils are also encouraged to attend.

Sponsors will also need to register online and check their sponsorship packages for inclusions.

Early Bird Registration Deadline Wednesday 31 August 2016

Full Registration Deadline Friday 30 September 2016

Register online at Ignsw.org.au

Online registration is conducted through a secure site which accepts credit cards (Visa or Mastercard with a 3% surcharge), cheque and direct deposit payments.

Once you have registered, you will receive a confirmation email within 15 minutes and a tax invoice shortly afterwards. Your registration will be confirmed once full payment is received.

Delegate Registration Fees

Registration at the event is open from 1pm - 4pm at the WIN Entertainment Centre on Sunday 16 October, and from 5pm - 7pm at the President's Opening Reception at the Lagoon Seafood Restaurant.

Delegate registration fees include business papers, the President's Opening Reception, two-day business sessions including morning and afternoon tea, lunch, delegate networking functions, the Conference Gala Dinner, name badge and a satchel. The cost to attend the conference is heavily subsidised by LGNSW and sponsors.

Councillor training sessions are offered free to registered delegates but must be nominated when you register.

Two special briefing sessions for general managers are offered free to deliver information specific to general managers and council operations.

The NSW Reconciliation Council breakfast, and the ALGWA breakfast are not part of the conference registration fee but priced separately.

The conference fee does not cover accommodation, partners' attendance, partners' functions or other events held in conjunction with the conference. There is no charge for partners unless they attend social functions, which can be booked online.

Sponsor Registration Fees

Each sponsorship level includes a certain number of registrations. If you wish to register additional staff, we have a special rate of \$440 per person which includes the President's Opening Reception only. Tickets must be purchased separately for the dinner.

Registration fees

(inclusive of GST)

DELEGATES	FEES
Early Bird Registration (paid by 31 August 2016)	\$899
Full Registration	\$999
Sponsors Extra Staff Registration	\$440
PARTNERS AND EXTRA GUESTS	
President's Opening Reception	\$77
Conference Gala Dinner	\$154
NSW Reconciliation Council Breakfast	\$55
ALGWA Breakfast	\$55

SPEAKERS AND SPECIAL GUESTS

If you are an invited guest or part of the conference program and would like to attend in full or for a part of the conference program, please contact the LGNSW events team directly by emailing events@lgnsw.org.au



Grand Pacific Drive.

REGISTRATION DETAILS

LGNSW ANNUAL CONFERENCE REGISTRATION 2016

Confirmation, Cancellation Policy and Enquiries

Should you be unable to attend, once registered, a substitute delegate is welcome to attend in your place at no additional charge. All cancellations and amendments must be advised in writing to the Conference Secretariat, Bradley Hayden at bradley@ccem.com.au by Friday 30 September, 2016. Cancellations made by 5.00 pm Monday 26 September 2016 will be eligible for a full refund less a \$110 administration fee per registration. Cancellations made after 5.00 pm Friday 30 September 2016 are not refundable.

Special Requirements

If you have any special dietary requirements, access or impairment requirements, please ensure you complete the appropriate section of the online registration form. Every effort is made to ensure catering is varied and accommodates differing tastes.

Privacy

LGNSW is the organiser of the Local Government NSW Annual Conference 2016 and is bound by and committed to supporting the principles set out in the Privacy and Personal Information Act 1998 and the Australian Privacy Principles. LGNSW will collect and store the information you provide in the registration process for the purpose of enabling us to register your attendance. With your permission, LGNSW may disclose some of the information whereby it is reasonably expected that such purpose be related to the offer, provision and improvement of conferences and services.

Liability for your Registration

In the event of unforeseen circumstances, LGNSW and the Conference Secretariat do not accept responsibility or liability for the loss of expenses incurred by delay, cancellation, or miscommunication. By completing and submitting the online registration form, you are deemed to have read and accepted the cancellation and privacy information.

Contact

LGNSW manages arrangements for delegates, observers and partners attending this year's conference in relation to:

- · Business Papers and Conference material
- Application for Service Awards (to be presented as part of the Conference Gala Dinner)
- · All general enquiries regarding the business program.

Email events@lgnsw.org.au

Phone 02 9242 4000

Address GPO Box 7003, Sydney NSW 2001 The Conference Secretariat, Bradley Hayden, Countrywide Conference and Event Management, is your contact for:

- Sponsorship enquiries, bookings and the trade exhibition
- Registration and function enquiries for delegates, sponsors and partners including payments and inclusions.

Email bradley@ccem.com.au

Phone

02 6023 6300 or 0412 461 392

Address

PO Box 5013, Albury NSW 2709



Wollongong aerial.

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BUSINESS PROGRAM

LGNSW ANNUAL CONFERENCE REGISTRATION 2016

Local Government NSW Annual Conference 2016

ABRIDGED VERSION OF THE PROGRAM – full version available on website. This abridged program is correct at the time of publication; speakers and program details may change due to unforeseen circumstances.

SUNDAY 16 OCTOBER



2.00 pm - 4.45pm	Councillor Training Sessions in Winners Room 1, Winners Room 2, Victory Room Understanding Changes to the Local Government Act Know Your Planning Principles of Good Governance
2.00pm - 4.45pm	LGNSW Briefing for General and Interim General Managers in Premiers Room
5.00pm - 7.00pm	President's Opening Reception in Lagoon Seafood Restaurant

MONDAY 17 OCTOBER

7.30am – 8.45am	NSW Reconciliation Council Breakfast in Winners Room 1. Welcome from the Hon Leslie Williams MP, Minister for Aboriginal Affairs. Address from Mick Gooda , Aboriginal and Torres Strait Islander Social Justice Commissioner and Stan Grant . Supported by NSWALC and sponsored by Aboriginal Affairs NSW.
9.00am - 9.30am	Address from The Hon Mike Baird MP, Premier of New South Wales
9.30am - 10.00am	Address from Cr Keith Rhoades AFSM, President, LGNSW
10.00am - 5.30pm	Opening of the Federal Conference, chaired by Cr Keith Rhoades AFSM Business session and consideration of motions

TUESDAY 18 OCTOBER

TO CODAT TO GOT TO BER		
7.30am – 8.45am	Australian Local Government Women's Association (ALGWA) Breakfast in Winners Room 1: Tracy Howe – CEO NSW Council of Social Service (NCOSS) Anti-Poverty Week 'Fighting Poverty Together'	
9.00am - 9.15am	Introduction by Master of Ceremonies, Tracey Spicer	
9.15am – 9.30am	Address from The Hon Paul Toole MP, Minister for Local Government	
9.45am - 10.00am	Launch of NSW Workforce Development Strategy	
10.30am - 10.45am	Address from The Hon Peter Primrose MLC, Shadow Minister for Local Government	
11.00am - 11.45am	Keynote: Rethinking the role of Local Government, Peter McKinlay , Executive Director, McKinlay Douglas Ltd.	
11.45am – 12.30pm	Tracey Spicer facilitates a Local Government Reform Panel: Challenges and Achievements with panellists Jane Mills, Chief Operating Officer, City of Parramatta Council and Luke Johnson, General Manager, Wollondilly Shire Council	
12.30pm - 12.45pm	Address on Association business from Cr Keith Rhoades AFSM , President, LGNSW	
12.45pm – 1.00pm	Treasurer's Report	
1.45pm – 3.00pm	Concurrent Session 1 Natural Resources and Environment Stream facilitated by Barry Buffier, Chair and Chief Executive Officer, NSW Environment Protection Authority. Working together to keep our environment clean with presentations on litter prevention; sound planning decisions; underground petroleum storage systems; and the Crown Lands Review.	
1.45pm – 3.00pm	Concurrent Session 2 Infrastructure and Planning This session will deal with fixing country roads; engaging councils in the process of allowing access to local roads for heavy vehicles; and councils' investment in human and cultural infrastructure /sporting facilities.	
1.45pm – 3.00pm	Concurrent Session 3 Capacity Building and Diversity facilitated Sarah Artist, Senior Manager, Innovation and Capacity, LGNSW This session will cover designing a capability framework for NSW local government – towards an integrated package for job design, recruitment, performance management and capacity building; developing council's workforce; and change – fit for purpose.	
3.30pm - 4.00pm	Final Keynote	
7.30pm – 11pm	Conference Dinner WIN Entertainment Centre (within the conference room)	

BUSINESS PROGRAM

LGNSW ANNUAL CONFERENCE REGISTRATION 2016

A copy of the draft program is available at www.lgnsw.org.au.

Following delegate feedback over recent conferences, where some delegates requested the discussion of specific motions and others requested the discussion of consolidated overarching issues, the LGNSW Board has decided to balance both and has set the first day of business sessions as the primary time to discuss all motions.

The second day will include a mix of keynote speakers covering a range of issues pertinent to all councils, three concurrent topic streams to deliver quality content relevant to delegates across a broader range of interests, and Association business.

Voting at the Conference

If you are a voting representative for your council, you **must** be in the main auditorium on Monday 17 October so that a guorum can be achieved.

All voting at the conference will be by electronic handsets and a delegate plastic voting card will be distributed at registration. The plastic voting card must be returned at the end of the voting day or a fee of \$100 per card will be invoiced. Electronic handsets will be distributed at accessible points to the main auditorium; a demonstration of the cards and electronic handsets will be given prior to business motion voting. This year lanyards will also identify those who are voting delegates.

Contact LGNSW regarding:

- Voting delegate entitlements
- The 2016 annual conference dates and deadlines.

For information relating to council voting entitlements, please contact Adam Dansie, Manager, Industrial Relations on 02 9242 4140. For details regarding your voting entitlements or how to change your voting delegate's name, please refer to the LGNSW website.

Business Papers

Member councils will receive printed copies of the Business Paper one week before the conference. Papers will also be available in draft form to download from LGNSW's website at this time. Councils may also view the Record of Decisions from the 2015 conference on LGNSW's website.

SOCIAL PROGRAM

President's Opening Reception

Sunday 16 October 2016, 5.00pm - 7.00pm

Lagoon Seafood Restaurant, Stuart Park, George Hanley Drive, North Wollongong

Dress Code: Smart Casual

Join special guests, your fellow councillors, the LGNSW Board Members, general managers, sponsors and speakers at an informal cocktail party at The Lagoon Seafood Restaurant in one of Wollongong's premier waterfront positions with magnificent views of where Fairy Creek Lagoon meets the Pacific Ocean.

You can catch the transfer bus from WIN Entertainment Centre at 4.45pm and return to the Centre at 7.30pm for a nominal cost of \$9.90 return to be booked with your registration. Registration opens here from 5.00pm and you can pick up your voting card.

Dinner Options on Sunday night

The transfer bus will drop off at a range of restaurants along the return journey - Stop 1: Novotel Northbeach Wollongong for dining at Windjammers, Pepe's on the Beach, Northbeach Pavilion Pizza Restaurant and Bar and Mango Tree Restaurant; Stop 2: Belmore Basin for dining at Harbourfront, Levelone @ Harbourfront and The (M) eatery; Stop 3: Win Entertainment Centre for dining at Char Char Bar & Grill and 2 Smoking Barrels at the Illawarra Brewery. You will need to make dinner reservations. A list of restaurants is on LGNSW's website including other options.



Wollongong foreshore

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BREAKFAST EVENTS

SOCIAL PROGRAM

LGNSW ANNUAL CONFERENCE REGISTRATION 2016

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NSW Reconciliation Council Breakfast



7.15am for 7.30am start - ends 8.45am Monday 17 October at WIN Entertainment Centre. Register as part of the conference registration process. The cost is \$55.

LGNSW invites all delegates to attend the first ever Aboriginal engagement breakfast in partnership with the NSW Reconciliation Council. Come along and enjoy a light breakfast with a presentation from Mick Gooda, Aboriginal and Torres Strait Islander Social Justice Commissioner, in the company of the NSW Minister for Aboriginal Affairs, The Hon Lesley Williams MP and Aboriginal leaders.

The breakfast will be an opportunity to network and explore opportunities to enhance policies and programs and to further support reconciliation between local government and Aboriginal people in NSW. For further information on the engagement breakfast contact Constance Chatfield LGNSW Aboriginal Liaison Officer on 02 92424085.

Supported by NSWALC and sponsored by Aboriginal Affairs NSW.

ALGWA Breakfast

Fighting Poverty Together
This is an activity to mark





7.15am for 7.30am start - ends 8.45am

Tuesday 18 October at WIN Entertainment Centre. Register as part of the conference registration process. Cost is \$55

In conjunction with the LGNSW Annual Conference, the Australian Local Government Women's Association NSW invites you to share a light breakfast and presentation with guest speaker Tracy Howe, Chief Executive Officer of the NSW Council of Social Service (NCOSS) in support of Anti-Poverty Week 16-22 October 2016.

Anti-Poverty Week encourages Australians to organise or take part in an activity to highlight or overcome issues of poverty and hardship in Australia or overseas. It was established in Australia as an expansion of the UN's annual International Anti-Poverty Day on October 17. For further information on ALGWA, contact Darriea Turley 0429 848 480 or Karen McKeown 0401 995 945.

Conference Gala Dinner

Sponsored by StateCover Mutual Limited



Tuesday 18 October 2016. Doors open at 7.30pm. Transfers are not offered for this event.

Dress Code: After Five

Join us at the end of the conference for a gala dinner in tasteful style, brought to you with the assistance of our sponsors.



The Diamonds pay tribute to the greatest divas of all time with their fabulous live shows. Inspired by The Sapphires, Australia's first Aboriginal all-female group, and backed by a sensational live band, The Players, their spectacular shows weave together amazing harmonies, stunning costumes, hit tunes and outstanding choreography.

Service Awards & the AR Bluett Awards

Outstanding Service Awards and Emeritus Mayor Certificates will be presented at the conference Gala Dinner at WIN Entertainment Centre on Tuesday 18 October 2016 to those who have given outstanding service to local government. To enable the processing of awards, councils are asked to advise LGNSW whether or not nominees for the award will be attending the conference. If not attending as a delegate, a dinner ticket will need to be purchased. The deadline for applications for awards to be presented at the conference is Wednesday 31 August 2016.

A letter confirming the presentation will be sent to your General Manager; if you do not receive confirmation by Monday 12 September, please contact Karen Rolls on 02 9242 4050. The online nomination form can be found on LGNSW's website.



The AR Bluett Memorial Trustees will also present the prestigious AR Bluett Awards at the Conference Gala Dinner to two councils that have been recognised as the most progressive in NSW for 2015/16.

The online nomination form can be found on the LGNSW website at www.lgnsw.org.au

PARTNERS' PROGRAM & OTHER INFORMATION

LGNSW ANNUAL CONFERENCE REGISTRATION 2016

Whilst in Wollongong for LGNSW's Annual Conference, you may wish to discover the array of unique experiences and award winning attractions. Click here to see a sample itinerary. For a more extensive overview, you may also like to view their 2016 Visitor Guide.

Wollongong is the third largest city in NSW. Its CBD is just over one hour from Sydney and 2.5 hours from Canberra. Wollongong has the sophistication of a large city, yet the charm and welcome of a small country town. The fabulous coast is dotted with crystal clear coves and boasts some of the world's most beautiful beaches, with golden sand for for many kilometres. Enjoy the backdrop of the Illawarra escarpment which is covered with world heritage national parks and rainforests.

For further information about tours or the local area please call Destination Wollongong on 02 4267 5910.

Accommodation

We have a list of preferred accommodation options on the website and encourage you to consider booking these options so you can take advantage of walking to the WIN Entertainment Centre. Given the amount of accommodation in walking distance, no transfers are offered. You will need to book and pay your hotel direct from the list. If you have any trouble accessing accommodation, please fill in the booking form on our website.

Child Care Arrangements

If delegates require childcare facilities in order to attend the conference or social programs, please contact local childcare centre **Daisycare Nanny Agency**, a premier multi-award winning childcare provider which services families throughout the South Coast.

Parking

For parking close to the main conference venue, Win Stadium car park is available and is free on Sunday, and \$0.60p/hr (\$4.80 for all day parking) Monday to Friday via a pay & display automated system. The next nearest parking area is Stewart Street East Car Park, which offers unreserved parking with the same conditions.

For other parking options please refer to the Accommodation and Travel page on LGNSW's website.

Sponsorships and Partnerships

If you are interested in sponsoring the conference, giving support or taking part in our trade display, please contact the Conference Secretariat, Bradley Hayden, Countrywide Conference and Event Management bradley@ccem.com.au

Environmental Sustainability Commitment

LGNSW is committed to ensuring the LGNSW Annual Conference 2016 is organised and conducted in a sustainable manner to reduce the impact on the planet. The event will adhere to LGNSW Principles and Guidelines for Event Sustainability.

Supporting Charity

Three coffee stations at the conference will offer barista coffee at a price of \$3.50 per cup; of this \$1.00 will be donated to Wollongong Homeless Hub as part of overall support by LGNSW for Anti-Poverty Week.



Crown Street Mall, Wollongong.

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SPONSORS

LGNSW ANNUAL CONFERENCE REGISTRATION 2016

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Elite Sponsor



Premier Sponsor



Delegates Retreat



Distinguished Sponsors





Vehicle & Equipment Sponsors





Valued Sponsors







Breakfast Sponsor









In Support of









ORDINARY MEETING OF THE COUNCIL

July 12, 2016

BROKEN HILL CITY COUNCIL REPORT NO. 155/16

SUBJECT: INVESTMENT REPORT FOR JUNE 2016 11/48

Recommendation

1. That Broken Hill City Council Report No. 155/16 dated July 12, 2016, be received.

Executive Summary:

The Local Government (General) Regulation 2005 (Part 9, Division 5, Clause 212), effective from 1 September 2005, requires the Responsible Accounting Officer of a Council to provide a written report setting out details of all monies that have been invested under Section 625 (2) of the Local Government Act 1993, as per the Minister's Amended Investment Order gazetted 11 March 2011. The Responsible Accounting Officer must also include in the report, a certificate as to whether the investment has been made in accordance with the Act, the Regulations and the Council's Investment Policy.

Report:

Council's investments as at 30th June 2016 are detailed in Attachment 1.

Portfolio Summary				
Portfolio Performance vs. RBA Cash Rate	~	Council's investment performance did exceed benchmark.		
Investment Policy Compliance				
Legislative Requirements	~	Compliant with policy		
Portfolio Credit Rating Limit	~	Compliant with policy		
Institutional Exposure Limits	1	Compliant with policy		
Term to Maturity Limits		Compliant with policy		

Market Review

Global issues

The Brexit vote in the UK dominated global headlines during the month. The medium/long term effect of the UK's exit from the European Union is being widely debated by economists with opinions ranging from a future of improved trading terms and self-rule for Britain to a future of deteriorating trade relations and national isolation.

The short term impact of the Brexit vote on the markets was most acutely felt in the global share markets with sharp falls days immediately following the Leave vote. However, the declines were short lived and most indices rebounded within a week as central banks around the world promised to keep interest rates low to encourage spending and boost consumer confidence. The long term impact will take years to be fully understood.

Domestic issues

National unemployment rate remained unchanged at 5.7%, but full-time employment growth was weak and underemployment remains high.

With low inflation (only 1.3%), modest economic growth, low business investment and a stubbornly high exchange rate another interest rate cut is expected in the coming months.

Interest rates

The RBA's official cash rate remains at 1.75%. The market is pricing in an interest rate cut, to 1.50%, by November.

Term deposit rates ended June little changed from the start of the month with 3 month TDs from Australian majors in the 2.75%-2.90% area and the best indicative 12 month rate from a four major at 2.85%.

Council's Portfolio by Source of Funds – June 2016

As at 30th June 2016, Council's Investment Portfolio had a current market valuation of \$18,428,466 or principal value (face value) of \$18,367,973 with the source of these funds being detailed in the table below.

	Source of Funds	Principal Amount
GENERAL	Operating Capital & Internal Restrictions	10,072,973
FUND	Accommodation Bonds Reserve	45,000
	Royalties Reserve	389,000
	Domestic Waste Management Reserve	3,114,000
	Grants	4,272,000
	Developer Contributions	475,000
	TOTAL PORTFOLIO	\$18,367,973

Certificate by Responsible Accounting Officer

All investments have been placed in accordance with Council's Investment Policy, Section 625 of the *Local Government Act 1993* (as amended), the Revised Ministerial Investment Order gazetted 11 February 2011, Clause 212 of the *Local Government (General) Regulations 2005* and Third Party Investment requirements of the then Department Local Government Circular 06-70. Council continues to obtain independent financial advice on its investment portfolio in accordance with the then Department of Local Government Circular of 16 September 2008.

Strategic Direction:

Key Direction 4: Our Leadership

Objective 4.1: Openness and Transparency in Decision Making

Action 4.1.1.13 Maintain good governance and best practice methods and ensure

compliance with various guidelines and legislation.

Relevant Legislation:

This report is provided for Council's consideration in compliance with the requirements of *Part 9, Division 5, Clause 212 of the Local Government (General) Regulations 2005.*

Financial Implications:

The recommendation has no financial impact.

Attachments

1. Monthly Investment Report June 2016 16 Pages

SHANE NANKIVELL FINANCE MANAGER

JAMES RONCON GENERAL MANAGER

INVESTMENT REPORT FOR JUNE 2016



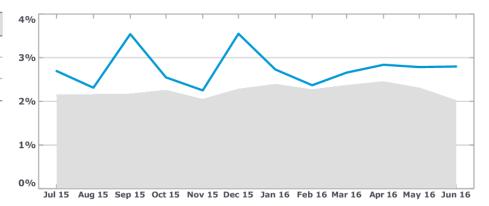
Investment Summary Report June 2016



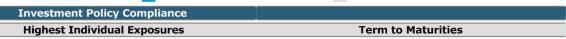
Executive Summary

	Face Value (\$)	Current Value (\$)	Current Yield (%)
Cash	1,867,972.93	1,867,972.93	1.36
Term Deposit	16,500,000.00	16,560,493.16	2.90
	18,367,972.93	18,428,466.09	2.74

Investment Holdings



Investment Performance



Portfolio Annualised Return



Maturity Profile	Value (\$)	Max
Between 0 and 1 Year	18,367,973	100% 100%
	18,367,973	

Ausbond BB Index Annualised Return

Investment Holdings Report



Cash Accounts						
Face Value (\$)	Current Yield	Institution	Credit Rating	Current Value (\$)	Deal No.	Reference
1,793,298.28	1.3700%	Westpac Group	A-1+	1,793,298.28	473409	Cheque
74,674.65	1.0500%	Westpac Group	A-1+	74,674.65	473410	Maxi
1,867,972.93	1.3572%			1,867,972.93		

Term Dep	osits									
Maturity Date	Face Value (\$)	Rate	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Coupon Frequency Reference
6-Jul-16	500,000.00	3.0500%	National Australia Bank	A-1+	500,000.00	6-Apr-16	503,593.15	533507	3,593.15	AtMaturity
13-Jul-16	1,000,000.00	3.0500%	Bankwest	A-1+	1,000,000.00	16-Mar-16	1,008,941.10	533382	8,941.10	AtMaturity
13-Jul-16	1,000,000.00	3.0500%	National Australia Bank	A-1+	1,000,000.00	13-Apr-16	1,006,601.37	533506	6,601.37	AtMaturity
27-Jul-16	500,000.00	3.0500%	National Australia Bank	A-1+	500,000.00	27-Apr-16	502,715.75	533508	2,715.75	AtMaturity
27-Jul-16	1,000,000.00	2.9800%	Westpac Group	A-1+	1,000,000.00	27-Apr-16	1,005,306.85	533509	5,306.85	AtMaturity
3-Aug-16	500,000.00	2.8500%	Bankwest	A-1+	500,000.00	1-Jun-16	501,171.23	534006	1,171.23	AtMaturity
3-Aug-16	2,000,000.00	2.8500%	Bankwest	A-1+	2,000,000.00	1-Jun-16	2,004,684.93	534008	4,684.93	AtMaturity
10-Aug-16	1,000,000.00	2.8000%	Bankwest	A-1+	1,000,000.00	11-May-16	1,003,912.33	533751	3,912.33	AtMaturity
10-Aug-16	500,000.00	2.8500%	Bankwest	A-1+	500,000.00	8-Jun-16	500,897.95	534007	897.95	AtMaturity
17-Aug-16	500,000.00	2.8000%	Bankwest	A-1+	500,000.00	19-May-16	501,649.32	533750	1,649.32	AtMaturity
24-Aug-16	1,000,000.00	2.8000%	Bankwest	A-1+	1,000,000.00	25-May-16	1,002,838.36	533749	2,838.36	AtMaturity
31-Aug-16	2,000,000.00	2.8000%	ANZ Banking Group	A-1+	2,000,000.00	1-Jun-16	2,004,602.74	534004	4,602.74	AtMaturity
31-Aug-16	500,000.00	2.8000%	ANZ Banking Group	A-1+	500,000.00	1-Jun-16	501,150.68	534005	1,150.68	AtMaturity
14-Sep-16	2,500,000.00	3.0000%	National Australia Bank	A-1+	2,500,000.00	19-May-16	2,508,835.62	533748	8,835.62	AtMaturity
12-Oct-16	2,000,000.00	2.8500%	ANZ Banking Group	A-1+	2,000,000.00	8-Jun-16	2,003,591.78	534003	3,591.78	AtMaturity
:	16,500,000.00	2.9018%			16,500,000.00		16,560,493.16		60,493.16	



Accrued Interest Report



Asset Type	Deal Number	Face Value (\$)	Settlement Date	Maturity Date	Interest Received (\$)	Days Accrued	Interest Accrued (\$)	Percentage Return
Westpac Group	473409	1,793,298.28			(+)	30	(+)	
Westpac Group	473410	74,674.65				30		
Cash								
Bankwest	533380	1,500,000.00	2-Mar-16	1-Jun-16	11,219.18	0	0.00	
Bankwest	533381	500,000.00	2-Mar-16	1-Jun-16	3,739.73	0	0.00	
ANZ Banking Group	533383	2,000,000.00	2-Mar-16	1-Jun-16	15,457.53	0	0.00	
ANZ Banking Group	533384	500,000.00	2-Mar-16	1-Jun-16	3,864.38	0	0.00	
ANZ Banking Group	533385	2,000,000.00	9-Mar-16	8-Jun-16	15,457.53	7	1,189.04	3.10%
National Australia Bank	533386	1,000,000.00	16-Mar-16	15-Jun-16	7,604.11	14	1,169.86	3.05%
National Australia Bank	533387	1,000,000.00	23-Mar-16	22-Jun-16	7,604.11	21	1,754.79	3.05%
National Australia Bank	533507	500,000.00	6-Apr-16	6-Jul-16	0.00	30	1,253.42	3.05%
Bankwest	533382	1,000,000.00	16-Mar-16	13-Jul-16	0.00	30	2,506.85	3.05%
National Australia Bank	533506	1,000,000.00	13-Apr-16	13-Jul-16	0.00	30	2,506.85	3.05%
National Australia Bank	533508	500,000.00	27-Apr-16	27-Jul-16	0.00	30	1,253.42	3.05%
Westpac Group	533509	1,000,000.00	27-Apr-16	27-Jul-16	0.00	30	2,449.32	2.98%
Bankwest	534006	500,000.00	1-Jun-16	3-Aug-16	0.00	30	1,171.23	2.85%
Bankwest	534008	2,000,000.00	1-Jun-16	3-Aug-16	0.00	30	4,684.93	2.85%
Bankwest	533751	1,000,000.00	11-May-16	10-Aug-16	0.00	30	2,301.37	2.80%
Bankwest	534007	500,000.00	8-Jun-16	10-Aug-16	0.00	23	897.95	2.85%
Bankwest	533750	500,000.00	19-May-16	17-Aug-16	0.00	30	1,150.68	2.80%
Bankwest	533749	1,000,000.00	25-May-16	24-Aug-16	0.00	30	2,301.37	2.80%
ANZ Banking Group	534004	2,000,000.00	1-Jun-16	31-Aug-16	0.00	30	4,602.74	2.80%
ANZ Banking Group	534005	500,000.00	1-Jun-16	31-Aug-16	0.00	30	1,150.68	2.80%
National Australia Bank	533748	2,500,000.00	19-May-16	14-Sep-16	0.00	30	6,164.38	3.00%



Accrued Interest Report



Accrued Interest Report								
Asset Type	Deal Number	Face Value (\$)	Settlement Date	Maturity Date	Interest Received (\$)	Days Accrued	Interest Accrued (\$)	Percentage Return
ANZ Banking Group	534003	2,000,000.00	8-Jun-16	12-Oct-16	0.00	23	3,591.78	2.85%
Term Deposit					64,946.58		42,100.68	2.92%
					64,946.58		42,100.68	2.92%



INVESTMENT REPORT FOR JUNE 2016

Broken Hill City Council

FYTD Interest Received and Accrued Report



Financial Year to Date Inte	rest Received and A	ccrued				
Asset Type	Deal Number		Settlement Date	Maturity Date	Interest Received (\$)	Interest Accrued (\$)
Cash						
Westpac Group	473409	Cheque				
Westpac Group	473410	Maxi				
Totals						
Term Deposit						
National Australia Bank	504285		15-Apr-15	14-Jul-15	7,323.29	1,057.81
IMB Ltd	505298		27-May-15	29-Jul-15	2,243.84	997.26
Bankwest	505299		13-May-15	11-Aug-15	7,027.40	3,201.37
National Australia Bank	505301		27-May-15	26-Aug-15	7,354.79	4,526.02
National Australia Bank	506336		18-Jun-15	16-Sep-15	7,397.26	6,328.77
Bankwest	505300		20-May-15	23-Sep-15	10,356.16	6,904.11
National Australia Bank	506337		24-Jun-15	23-Sep-15	3,739.73	3,452.06
Westpac Group	506338		24-Jun-15	23-Sep-15	3,739.73	3,452.06
Bankwest	507330		2-Jul-15	30-Sep-15	3,575.34	3,575.34
National Australia Bank	507331		2-Jul-15	30-Sep-15	3,636.99	3,636.99
Westpac Group	507332		2-Jul-15	30-Sep-15	7,150.68	7,150.68
National Australia Bank	507333		15-Jul-15	14-Oct-15	7,230.14	7,230.14
Bankwest	506334		17-Jun-15	14-Oct-15	9,454.79	8,342.46
Bankwest	506335		18-Jun-15	21-Oct-15	5,136.99	4,602.74
Bankwest	508330		11-Aug-15	11-Nov-15	7,183.56	7,183.56
National Australia Bank	508331		26-Aug-15	25-Nov-15	7,230.14	7,230.14



Broken Hill City CouncilFYTD Interest Received and Accrued Report



Financial Year to Date Intere	est Received and Accru	ued			
Asset Type	Deal Number	Settlement Date	Maturity Date	Interest Received (\$)	Interest Accrued (\$)
ANZ Banking Group	509374	3-Sep-15	2-Dec-15	14,153.42	14,153.42
Bankwest	509378	30-Sep-15	2-Dec-15	2,286.99	2,286.99
ANZ Banking Group	509375	7-Sep-15	9-Dec-15	14,778.08	14,778.08
National Australia Bank	509377	16-Sep-15	16-Dec-15	7,280.00	7,280.00
Bankwest	510325	14-Oct-15	16-Dec-15	4,746.58	4,746.58
National Australia Bank	509373	23-Sep-15	21-Dec-15	10,972.60	10,972.60
National Australia Bank	509376	23-Sep-15	21-Dec-15	3,657.53	3,657.53
National Australia Bank	509379	30-Sep-15	6-Jan-16	4,054.25	4,054.25
National Australia Bank	510326	14-Oct-15	13-Jan-16	7,230.14	7,230.14
Westpac Group	510327	21-Oct-15	20-Jan-16	3,627.53	3,627.53
Westpac Group	509380	30-Sep-15	27-Jan-16	10,106.85	10,106.85
Bankwest	511303	11-Nov-15	10-Feb-16	7,230.14	7,230.14
Bankwest	511304	25-Nov-15	24-Feb-16	7,479.45	7,479.45
ANZ Banking Group	533066	2-Dec-15	2-Mar-16	3,864.38	3,864.38
ANZ Banking Group	533067	2-Dec-15	2-Mar-16	15,457.53	15,457.53
Bankwest	533069	2-Dec-15	2-Mar-16	3,739.73	3,739.73
ANZ Banking Group	533068	9-Dec-15	9-Mar-16	15,457.53	15,457.53
Bankwest	533062	16-Dec-15	16-Mar-16	7,604.11	7,604.11
National Australia Bank	533063	16-Dec-15	16-Mar-16	7,604.11	7,604.11
National Australia Bank	533064	21-Dec-15	21-Mar-16	3,802.05	3,802.05
National Australia Bank	533065	21-Dec-15	23-Mar-16	11,656.85	11,656.85



Broken Hill City CouncilFYTD Interest Received and Accrued Report



Financial Year to Date Interest	Received and Accrue	ed			
Asset Type	Deal Number	Settlement Date	Maturity Date	Interest Received (\$)	Interest Accrued (\$)
National Australia Bank	533121	6-Jan-16	6-Apr-16	3,802.05	3,802.05
National Australia Bank	533122	13-Jan-16	13-Apr-16	7,604.11	7,604.11
Westpac Group	533123	20-Jan-16	20-Apr-16	3,739.73	3,739.73
Westpac Group	533124	27-Jan-16	27-Apr-16	7,304.93	7,304.93
Bankwest	533317	10-Feb-16	11-May-16	7,354.79	7,354.79
Bankwest	533318	24-Feb-16	25-May-16	7,479.45	7,479.45
Bankwest	533380	2-Mar-16	1-Jun-16	11,219.18	11,219.18
Bankwest	533381	2-Mar-16	1-Jun-16	3,739.73	3,739.73
ANZ Banking Group	533383	2-Mar-16	1-Jun-16	15,457.53	15,457.53
ANZ Banking Group	533384	2-Mar-16	1-Jun-16	3,864.38	3,864.38
ANZ Banking Group	533385	9-Mar-16	8-Jun-16	15,457.53	15,457.53
National Australia Bank	533386	16-Mar-16	15-Jun-16	7,604.11	7,604.11
National Australia Bank	533387	23-Mar-16	22-Jun-16	7,604.11	7,604.11
National Australia Bank	533507	6-Apr-16	6-Jul-16		3,593.15
Bankwest	533382	16-Mar-16	13-Jul-16		8,941.10
National Australia Bank	533506	13-Apr-16	13-Jul-16		6,601.37
National Australia Bank	533508	27-Apr-16	27-Jul-16		2,715.75
Westpac Group	533509	27-Apr-16	27-Jul-16		5,306.85
Bankwest	534006	1-Jun-16	3-Aug-16		1,171.23
Bankwest	534008	1-Jun-16	3-Aug-16		4,684.93
Bankwest	533751	11-May-16	10-Aug-16		3,912.33



Broken Hill City CouncilFYTD Interest Received and Accrued Report

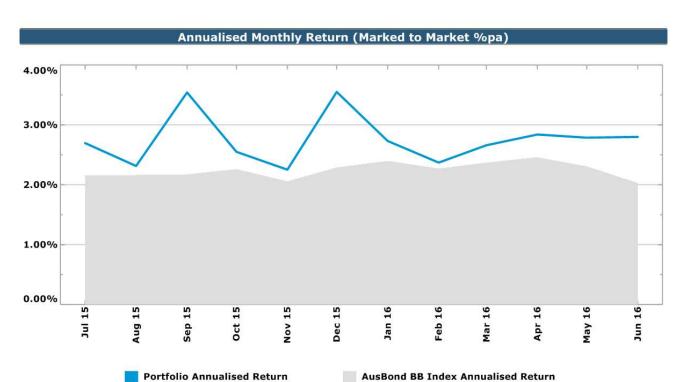


Asset Type	Deal Number	Settlement Date	Maturity Date	Interest Received (\$)	Interest Accrued (\$)
Bankwest	534007	8-Jun-16	10-Aug-16		897.95
Bankwest	533750	19-May-16	17-Aug-16		1,649.32
Bankwest	533749	25-May-16	24-Aug-16		2,838.36
ANZ Banking Group	534004	1-Jun-16	31-Aug-16		4,602.74
ANZ Banking Group	534005	1-Jun-16	31-Aug-16		1,150.68
National Australia Bank	533748	19-May-16	14-Sep-16		8,835.62
ANZ Banking Group	534003	8-Jun-16	12-Oct-16		3,591.78
Totals				368,802.33	408,386.18
Grand Totals				368,802.33	408,386.18



Investment Performance Report



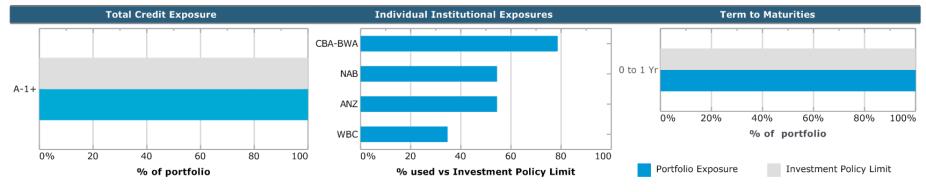


Historical Performance Summary							
	Portfolio	AusBond BB Index	Outperformance				
Jun 2016	2.80%	2.02%	0.78%				
Last 3 Months	2.82%	2.26%	0.55%				
Last 6 Months	2.71%	2.30%	0.40%				
Financial Year to Date	2.77%	2.24%	0.52%				
Last 12 months	2.77%	2.24%	0.52%				



Investment Policy Compliance Report





	Credit Rating	Face Value (\$)		Policy Max	
Short Term	A-1+	18,367,973			
		18,367,973	100%	100%	V
		18,367,973	100%		

~	= compliant
X	= non-compliant

	% use Invest Policy	ment
Commonwealth Bank of Australia (A-1+, AA-)	79%	•
National Australia Bank (A-1+, AA-)	54%	~
ANZ Group (A-1+, AA-)	54%	V
Westpac Group (A-1+, AA-)	35%	~

	Face Value (\$)		Policy Max	
Between 0 and 1 Year	18,367,973	100%	100%	~
	18,367,973			

Detailed Maturity Profile	Face Value (\$)	
00. Cash	1,867,973	10%
01. Less Than 30 Days	4,000,000	22%
02. Between 30 Days and 60 Days	5,500,000	30%
03. Between 60 Days and 90 Days	5,000,000	27%
04. Between 90 Days and 180 Days	2,000,000	11%
	18,367,973	

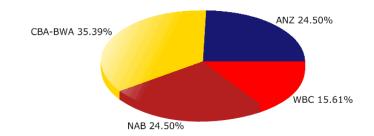


Individual Institutional Exposures Report



Investment Policy Limit

Individual Institutional Exposures					Indiv	vidual Institutional Ex	posure Charts	
				10,000,000	ı	ı	ı	-
Parent Group	Credit Rating	Portfolio Exposure (\$)	Investment Policy Limit (\$)	8,000,000				
ANZ Group	A-1+, AA-	4,500,000	8,265,588			_		
Commonwealth Bank of Australia	A-1+, AA-	6,500,000	8,265,588	6,000,000				
National Australia Bank	A-1+, AA-	4,500,000	8,265,588	4,000,000				
Westpac Group	A-1+, AA-	2,867,973	8,265,588	2,000,000				
		18,367,973		0				
				0	ANZ	CBA-BWA	NAB	WBC





Cash Flows Report



rent Month C	ashflows				
ansaction Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Cashflow Receive
1-Jun-16	533380	Bankwest	Term Deposits	Interest - Received	11,219.1
		Bankwest	Term Deposits	Maturity Face Value - Received	1,500,000.0
				<u>Deal Total</u>	<u>1,511,219.1</u>
	533381	Bankwest	Term Deposits	Interest - Received	3,739.7
		Bankwest	Term Deposits	Maturity Face Value - Received	500,000.0
				<u>Deal Total</u>	503,739.7
	533383	ANZ Banking Group	Term Deposits	Interest - Received	15,457.5
		ANZ Banking Group	Term Deposits	Maturity Face Value - Received	2,000,000.0
				<u>Deal Total</u>	2,015,457.5
	533384	ANZ Banking Group	Term Deposits	Interest - Received	3,864.3
		ANZ Banking Group	Term Deposits	Maturity Face Value - Received	500,000.0
				Deal Total	503,864.3
	534004	ANZ Banking Group	Term Deposits	Settlement Face Value - Paid	-2,000,000.
				<u>Deal Total</u>	-2,000,000.0
	534005	ANZ Banking Group	Term Deposits	Settlement Face Value - Paid	-500,000.0
				Deal Total	-500,000.0
	534006	Bankwest	Term Deposits	Settlement Face Value - Paid	-500,000.
				Deal Total	-500,000.0
	534008	Bankwest	Term Deposits	Settlement Face Value - Paid	-2,000,000.0
	334000	Dankwest	тепп рерозиз		
				<u>Deal Total</u>	-2,000,000.0
				Day Total	-465,719.1
8-Jun-16	533385	ANZ Banking Group	Term Deposits	Interest - Received	15,457.5
		ANZ Banking Group	Term Deposits	Maturity Face Value - Received	2,000,000.0
				<u>Deal Total</u>	<u>2,015,457.</u>
	534003	ANZ Banking Group	Term Deposits	Settlement Face Value - Paid	-2,000,000.0
				Deal Total	-2,000,000.
	534007	Bankwest	Term Deposits	Settlement Face Value - Paid	-500,000.
				Deal Total	-500,000.0



Cash Flows Report



Current Month C	Cashflows				
Transaction Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Cashflow Received
				Day Total	-484,542.47
15-Jun-16	533386	National Australia Bank	Term Deposits	Interest - Received	7,604.11
		National Australia Bank	Term Deposits	Maturity Face Value - Received	1,000,000.00
				<u>Deal Total</u>	1,007,604.11
				Day Total	1,007,604.11
22-Jun-16	533387	National Australia Bank	Term Deposits	Interest - Received	7,604.11
		National Australia Bank	Term Deposits	Maturity Face Value - Received	1,000,000.00
				<u>Deal Total</u>	1,007,604.11
				Day Total	1,007,604.11
				Net Cash Movement for Period	<u>1,064,946.58</u>

Next Month Casl	nflows				
Transaction Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Cashflow Due
6-Jul-16	533507	National Australia Bank	Term Deposit	Interest - Received	3,802.05
		National Australia Bank	Term Deposit	Maturity Face Value - Received	500,000.00
				<u>Deal Total</u>	503,802.05
				Day Total	503,802.05
13-Jul-16	533382	Bankwest	Term Deposit	Interest - Received	9,943.84
		Bankwest	Term Deposit	Maturity Face Value - Received	1,000,000.00
				<u>Deal Total</u>	1,009,943.84
	533506	National Australia Bank	Term Deposit	Interest - Received	7,604.11
		National Australia Bank	Term Deposit	Maturity Face Value - Received	1,000,000.00
				<u>Deal Total</u>	1,007,604.11
				Day Total	2,017,547.95
27-Jul-16	533508	National Australia Bank	Term Deposit	Interest - Received	3,802.05
		National Australia Bank	Term Deposit	Maturity Face Value - Received	500,000.00
				<u>Deal Total</u>	503,802.05
	533509	Westpac Group	Term Deposit	Interest - Received	7,429.59
		Westpac Group	Term Deposit	Maturity Face Value - Received	1,000,000.00



Cash Flows Report

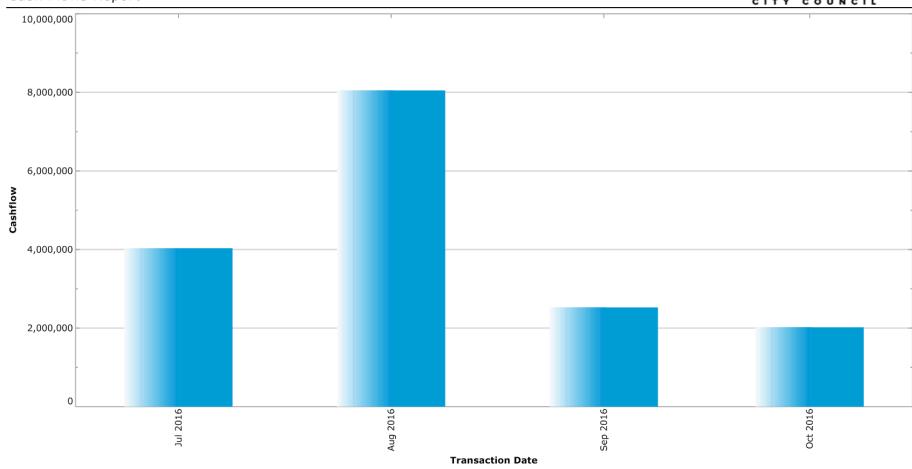


Next Month Cashflows				
Transaction Date Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Cashflow Due
			<u>Deal Total</u>	1,007,429.59
			Day Total	1,511,231.64
			Net Cash Movement for Period	4,032,581.64



Broken Hill City Council Cash Flows Report







ORDINARY MEETING OF THE COUNCIL

June 1, 2016

BROKEN HILL CITY COUNCIL REPORT NO. 156/16

SUBJECT: TEMPORARY SUSPENSION OF ALCOHOL FREE ZONE 11/307

Recommendation

- 1. That Broken Hill City Council Report No. 156/16 dated June 1, 2016, be received.
- 2. That Council approve the temporary suspension of the Alcohol Free Zone for the portion of Sulphide Street, adjacent to the Palace Hotel. Specific details of the suspension and road closure are Crystal Lane (East end), Crystal Lane (West end), Sulphide Street (South end) and Sulphide Street and Argent Street (bounded by the Palace Hotel and Argent St House). This area will include both footpaths in the closed section of Sulphide Street.
- 3. That the temporary suspension be in place from Friday, 09 September to Monday, 12 September 2016 subject to the final conditions, inclusive of trading times, contained in the liquor licence as advised by Barrier Local Area Command.
- 4. That the temporary suspension of the Alcohol Free Zone for the portion of Sulphide Street, adjacent to the Palace Hotel be advised to the public by way of media release and advertisement in the Barrier Daily Truth. That the advertisement also confirms that all other existing alcohol free zones in Broken Hill remain in force.
- 5. That the General Manager be authorised to implement the suspension and advertising processes on final advice of Barrier Local Area Command.
- 6. That Barrier Local Area Command be advised of Council's decision.

Executive Summary:

The Palace Hotel located at 227 Argent Street has submitted an application to Council to temporarily lift a portion of the established Alcohol Free Zone in the CBD area for the duration of the *Broken Heel Festival*, from Friday, 09 September 2016 to Monday, 12 September 2016.

Report:

The Broken Heel Festival celebrates Broken Hill's link to the movie "The Adventures of Priscilla, Queen of the Desert", filmed in and around the city. Following the success of the inaugural festival held in 2015, The Palace Hotel hoped to secure the Broken Heel Festival as an annual signature regional event for the city and region.

In order to obtain maximum benefit from the event, event organisers from the Palace Hotel have requested a temporary suspension of the Alcohol Free Zone and subsequent road closure of the portion of Sulphide Street, adjacent to the Palace Hotel. Specific details of the suspension and road closure are Crystal Lane (East end), Crystal Lane (West end), Sulphide Street (South end) and Sulphide Street and Argent Street (bounded by the Palace Hotel and Argent St House). This area will also include both footpaths in the closed section of Sulphide Street.

The organisers have prepared and applied for Liquor Licence amendments, and updated insurance to specifically cover the period of the event. The applicant has liaised with Council regarding traffic management planning and with Barrier Local Area Command regarding the event and liquor licence conditions. The traffic management aspects have been considered by the Traffic Committee. Council has circulated neighbouring business seeking their written comments to the proposed closures. At close of the consultation period on 1 July 2016, only one written comment was received. This was from the Broken Hill Philharmonic Society which raised no objection to the application to temporally lift the Alcohol Free Zone.

Barrier Local Area Command have written to Council to advise that they do not have concerns with regard to the suspension of the Alcohol Free Zone for the nominated period within the nominated fenced zone and will place all their conditions on the liquor licence. From the Command point of view, it is these conditions under the Licencing Act which will be effectively policed.

Command has advised Council that licence conditions are currently under negotiation with the organisers but are unable to provide a time frame as to when the conditions will be resolved nor when the licence will be issued. Dependent on the numbers expected, will alter the factors that need to be taken into account, namely, security, trading times, management practice and the final cost to the applicant. Command mentioned a likely time frame maybe only a few weeks before the event though the licence will definitely be supported.

Given that the event is to be held in early September 2016, a tight Council meeting schedule and dependent on an indeterminate date of the issuance of the liquor licence, it is recommended that Council give in principle agreement to the suspension of the Alcohol Free Zone subject to the liquor licence and conditions being granted and on final advice of Barrier Local Area Command with the General Manager authorised to implement the suspension and advertising processes when so advised.

Strategic Direction:

Key Direction: 1 Our Community

Objective: 1.1 People in our community are in safe hands

Function: Public Safety

DP Action: 1.1.1.2 Council supports the objectives of the 2013-2017 Safer Broken

Hill Community Safety and Crime Prevention Plan

Relevant Legislation:

Suspension of the Alcohol Free Zones must be in accordance with the *Local Government Act 1993* and Ministerial Guidelines 2009 on Alcohol Free Zones.

Financial Implications:

There are no financial implications to Council associated with the temporary suspension of the established Alcohol Free Zone as there are no exemption signs located in the immediate area that require removal and/or cover up for the duration of the suspension.

Attachments

There are no attachments for this report

RAZIJA NU'MAN

DIVISION MANAGER CORPORATE AND HUMAN SERVICES

<u>JAMES RONCON</u> GENERAL MANAGER

ORDINARY MEETING OF THE COUNCIL

July 4, 2016

BROKEN HILL CITY COUNCIL REPORT NO. 157/16

SUBJECT: SCORES ON DOORS 11/137

Recommendation

- 1. That Broken Hill City Council Report No. 157/16 dated July 4, 2016, be received.
- 2. That Council adopts the 'Scores on Doors' program for its food businesses to promote compliance with hygiene and food safety standards, promote consumer trust in food businesses and to further the reputation and economy of food businesses in Broken Hill.

Executive Summary:

The role that food businesses play in the local community is becoming more important, as people's lives get busier and they source their food from outside their home. Food businesses also form an important part of the local economy creating economic activity, employment, bringing tourists into the area and retaining those who live and work in Broken Hill by providing reliable meal options.

Council and the community benefit from the local food industry and rely on food premises and the part they play in Broken Hill's local economy.

At the same time, consumer expectations are rising, particularly regarding to:

- food premises having the highest levels of compliance with hygiene and food safety standards
- consumers being able to have access to official information so they can make their own decision about where they eat, and
- Council activity such as food inspections are not only done, but are seen to be done.

Council's Environmental Health Officer already undertakes food inspections to ensure compliance with hygiene and food safety requirements. Where necessary, the officer will undertake compliance action. Food premises issued with on-the-spot Penalty Notices may appear on the NSW Food Authority's high profile Name & Shame register.

However, the opportunity exists for Council to be proactive in providing transparency around the inspections, as well as presenting an additional incentive for businesses to maintain and increase their inspection results, thereby improving the quality of local food premises. To further support Council's significant work in this area, Council should also take part in the NSW Scores on Doors program.

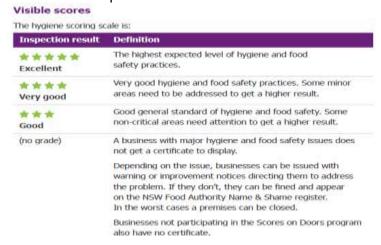
Report:

Program background

The voluntary program was first piloted in 2010 and was then expanded to a trial in 2011-2012. Following feedback from councils and food industry stakeholders a few elements of the program have been enhanced to reduce perceived barriers to participation in the program (for example, the meaning of the ratings are being made more clear and businesses will no longer be asked to sign a legal agreement to participate).

Importantly, the rating certificate that is displayed at the participating premises carries an explanation of what it represents, a warning about relying solely on the rating and a

disclaimer from liability for Council for any acts by the food business or in regards to the condition of the premises.



At the end of May 2016, the program has been taken up by some 55 councils throughout NSW and the NSW Food Authority is now working with councils to provide marketing support and significantly increase that number. Given the number of food businesses in Broken Hill, the Scores on Doors program would greatly assist promotion of the area as a food destination and reliable place to do business.

Currently, Council's Environmental Health officer regularly inspects all food premises. The officer completes a national standard **Food Premises Assessment Report** (FPAR), during the inspection, which promotes consistency in points allocation.

The program is focused on the retail food service businesses that process and sell food that is ready-to-eat, intended for immediate consumption, and potentially hazardous if not handled correctly and under the right conditions.

These are the higher risk premises that have the greatest potential to cause foodborne illness if food is not handled correctly.

The targeted businesses include:

- restaurants
- pub bistros
- hotels
- cafes
- bakeries
- clubs, and
- takeaway outlets

Scores on Doors is not intended for:

- supermarkets
- delicatessens or greengrocers
- low risk food premises or businesses that serve pre-packaged food such as service stations and convenience stores
- temporary markets, mobile food vending vehicles, or
- businesses that hold a NSW Food Authority licence and are separately audited such as butchers.

How will the program operate?

Following a Council routine inspection, food premises will receive a hygiene and food safety rating based on points allocated under the Scores on Doors guideline, akin to a demerit system.

The standard Food Premises Assessment Report that Council inspectors use promotes consistency in points allocation. NSW Food Authority provides the certificates free of charge to councils for each of the three ratings: Good, Very Good or Excellent; businesses assessed with critical breaches or too many lesser breaches are not awarded any grade or certificate.



Certificates can be issued on the spot at the time of the inspection, or sent out shortly afterwards. The rating certificate would be displayed on the front window or near the entrance to the premises; and there need be no extra work for council staff as a result of participating in the program.

It is recommended that Council participate in the "Scores on Doors" program because:

- 1. The Scores on Doors program rewards food premises that do the right thing by their customers.
- 2. The program provides food premises throughout the area with a public incentive to raise standards they offer the potential that higher standards in food premises could mean fewer compliance issues requiring follow up and fewer consumer complaints, and
- 3. Most importantly, they will help provide our community with clean and healthy valuefor-money food products and services, which positively showcases Broken Hill to the city's residents and visitors.

Strategic Direction:

Key Direction: Our environment

Objective: Proactive and responsible planning supports the community and the

environment

Function: Public Health

DP Action: Implement a voluntary food safety "Scores on Doors" program within

the Broken Hill LGA.

Relevant Legislation:

Local Government Act 1993 Food Act 2003 Food Standards Code

Financial Implications: Nil

Attachments

There are no attachments for this report.

ANDREW BRUGGY
ACTING DEPUTY GENERAL MANAGER

JAMES RONCON GENERAL MANAGER

ORDINARY MEETING OF THE COUNCIL

July 5, 2016

BROKEN HILL CITY COUNCIL REPORT NO. 158/16

SUBJECT: EXPRESSION OF INTEREST - COUNCIL SPONSORSHIP

2016-2017

11/425

Recommendation

- 1. That Broken Hill City Council Report No. 158/16 dated July 5, 2016, be received.
- 2. That Council adopts the recommendations for Event Sponsorship for applications received for Round 1 of 2016-2017 being for:
 - a) Sponsorship of \$9,500 for the Broken Heel Festival to assist with entertainment, marketing and logistic costs
 - b) Sponsorship of \$10,000 the NSW State Rural Women's Gathering to assist with venue hire
 - c) Sponsorship of \$3,600 for the Regional Development Australia Far West Excellence in Business Awards
 - d) Sponsorship of \$3,000 for the Broken Hill Fringe Festival
 - e) Sponsorship of \$3,000 for Carols by Candlelight

Executive Summary:

Council resolved to allocate \$40,000 in the 2016-2017 financial budget to sponsor events that assist Council to achieve the objectives in Broken Hill Community Strategic Plan 2033.

Under the Event Sponsorship Policy, Council provides funding for events that demonstrate a measurable contribution to the economic outcomes for Broken Hill through growth in the Visitor Economy.

Sponsorship funding is offered in two rounds annually (July and January). Council received four submissions for in the first round of funding for the 2016-2017 budget period.

- Broken Heel Festival
- RDA Far West Business Awards
- NSW State Rural Women's Gathering
- Broken Hill Fringe Festival
- Carols by Candlelight

Report:

Council resolved to allocate \$40,000 in the 2016-2017 financial budget to sponsor events that demonstrate a measurable contribution to the economic outcomes for Broken Hill through growth in the Visitor Economy and that assist Council to achieve the objectives set out in *Broken Hill Community Strategic Plan 2033*.

\$10,000 per year of this funding is quarantined under a Memorandum of Understanding for St Patrick's annual races until June 2019 as per Council resolution No: 44820.

The policy allows for a maximum of \$10,000 per application.

While applications closed on June 10, 2016, Council continued to assist applicants until June 30, 2016 to develop applications including:

Council received applications from:

- Broken Heel Festival
- RDA Far West Business Awards
- NSW Rural Women's Gathering
- Carols by Candlelight
- Broken Hill Fringe Festival

To be approved for sponsorship funding, applicants must meet the following criteria.

- 1. Have been held for at least one year before Council's sponsorship is sought in order to track how Councils dollars will contribute to the growth in visitor numbers to that event.
- 2. Demonstrate at least matching dollar for dollar funding.
- 3. Attract measurable visitation from outside of Broken Hill to assist Council in achieving the objectives set out in Broken Hill Community Strategic Plan.
- 4. Raise the profile of Council through prominent acknowledgement of their support and assistance as outlined in the sponsorship agreement for Council funds.
- 5. Be managed by a registered organisation that is not a part of Council.

The Broken Heel Festival is an event of International significance celebrating Broken Hill's film heritage, specifically Priscilla Queen of the Desert. The event will be held from 9-12 September, 2016. Organisers have requested \$9,500. The three day festival includes performances from Drag Queens & Drag Kings from around the nation as well as comedy, cabaret, music and activities paying homage to the cult movie and highlighting the top attractions in and around Broken Hill.

The event meets all criteria for funding.

Have been held for at least one year before Council's sponsorship is sought in order to track how Council's dollars will contribute to the growth in visitor numbers to that event	Yes
Demonstrate at least matching dollar for dollar funding	Yes
Attract measurable visitation from outside of Broken Hill to assist Council in achieving the objectives set out in <i>Broken Hill Community Strategic Plan 2033 - Your Hill. Your Home. Your Vision.</i>	Yes
Raise the profile of Council through prominent acknowledgement of their support and	Yes
assistance as outlined in the sponsorship agreement for Council funds	
Be managed by a registered organisation that is not a part of Council	Yes

Broken Heel Festival is targeted at a local, national & international market. As at June 2016, ticket Sales indicate purchases are from WA, NSW, VIC, TAS & SA. VIC currently holds top sales with 35.5%, NSW 34.2% sales, SA 21%.

In 2015, approx. 1500 people attended festival events over three days.

- 45% of ticket sales were to non-local residents and included visitors from NSW, Vic, South Australia, Northern Territory, Western Australia, Tasmania, Europe, United States and United Kingdom.
- The majority of non-local visitors were first time visitors to broken Hill and stayed in excess of two nights
- The www.bhfestival website received 24,522 views in five languages

• 243 media stories ran about the festival (61 print, 113 online, 5 television, 57 radio.

 Media highlights include: the front page of Daily Telegraph Best Weekender, SX Magazine and 10 minutes feature on ABC 7.30 Report.

The NSW State Rural Women's Gathering is an event of State Significance and will be held in Broken Hill from October 28-30, 2016. Organisers expect more than 400 women to attend and have requested \$10,000 to assist with venue hire.

The NSW State Rural Women's Gathering is a well-established annual state-wide community hosted event, targeting rural women to provide them with an opportunity to grow, learn, develop and have access to services and decision makers. The event is held over a weekend and organised by local committee's with the support from the Rural Women's Network. Each Gathering reflects the unique culture, industry, tourism and environment of the host community. Women's Gatherings are for all rural women - the DPI definition of rural being 'anyone who lives outside Sydney, Wollongong or Newcastle'.

The request is to assist the conference with the hire of Council facilities.

The event meets all criteria for funding.

Have been held for at least one year before Council's sponsorship is sought in order to track how Council's dollars will contribute to the growth in visitor numbers to that event	Yes
Demonstrate at least matching dollar for dollar funding	Yes
Attract measurable visitation from outside of Broken Hill to assist Council in achieving the objectives set out in <i>Broken Hill Community Strategic Plan 2033 - Your Hill. Your Home. Your Vision.</i>	Yes
Raise the profile of Council through prominent acknowledgement of their support and	Yes
assistance as outlined in the sponsorship agreement for Council funds	
Be managed by a registered organisation that is not a part of Council	Yes

The 2016 Regional Development Australia Far West Excellence in Business Awards is an event of local and will be held on 12 November, 2016. Organisers have requested \$3,600.

The awards celebrate the achievements of businesses and recognise the outstanding contributions to the growth of our economy. The Business Awards are an opportunity to honour the diversity, innovation, excellence and commitment of the Far West region's businesses.

The event does not meet all funding criteria. The event does however, attract decision makers and industry representatives to the City, provides a pathway for local business to access State Business Awards and highlights Broken Hill as a city of business and industrial excellence.

Have been held for at least one year before Council's sponsorship is sought in order to track how Council's dollars will contribute to the growth in visitor numbers to that event	Yes
Demonstrate at least matching dollar for dollar funding	No. Commercial-in- confidence
Attract measurable visitation from outside of Broken Hill to assist Council in achieving the objectives set out in Broken Hill Community Strategic Plan 2033 - Your Hill. Your Home. Your Vision.	No
Raise the profile of Council through prominent acknowledgement of their support and assistance as outlined in the sponsorship agreement for Council funds	Yes
Be managed by a registered organisation that is not a part of Council	Yes

The Broken Hill Broken Hill Fringe Festival is a community-based, inclusive arts and cultural festival for the Far West region of Outback NSW Australia. IT offers participants the opportunity to showcase their field of expertise and share knowledge. The diverse events offer an opportunity for children, young people, seniors and people from culturally and linguistically diverse communities to enjoy art, music, singing, poetry, theatre, dance, visual arts, etc.

The request is to assist with hiring entertainment for the event.

Organisers have requested \$9,150.00. The event meets four out of five criteria for funding. It is recommended that \$3,000 be provided to support the Broken Hill Fringe Festival.

Have been held for at least one year before Council's sponsorship is sought in order to track how Council's dollars will contribute to the growth in visitor numbers to that event	Yes
Demonstrate at least matching dollar for dollar funding	Yes
Attract measurable visitation from outside of Broken Hill to assist Council in achieving the objectives set out in Broken Hill Community Strategic Plan 2033 - Your Hill. Your Home. Your Vision.	No
Raise the profile of Council through prominent acknowledgement of their support and assistance as outlined in the sponsorship agreement for Council funds	Yes
Be managed by a registered organisation that is not a part of Council	Yes

Carols by Candlelight is an event of local significance and meets 4 of the 5 criteria. Organisers requested \$5000 to assist with entertainment costs. In previous years, Council has provided support through a waiver of park and waste management fees. This event meets four out of five criteria for funding. It is recommended that \$3,000 be provided to support Carols By Candlelight.

Have been held for at least one year before Council's sponsorship is sought in order to track how Councils dollars will contribute to the growth in visitor numbers to that event	Yes
Demonstrate at least matching dollar for dollar funding	60
	sponsors.
Attract measurable visitation from outside of Broken Hill to assist Council in achieving the objectives set out in <i>Broken Hill Community Strategic Plan 2033 - Your Hill. Your Home. Your Vision.</i>	No.
Raise the profile of Council through prominent acknowledgement of their support and assistance as outlined in the sponsorship agreement for Council funds	Yes
Be managed by a registered organisation that is not a part of Council	Yes

Strategic Direction:

Key Direction 2: Our Economy

Objective: 2.2 We are a destination of choice and provide a real experience that

encourages increased

Function: Tourism Development

DP Action: 2.1.1.16: Implement actions to increase participation of arts and cultural

enterprises in the tourism industry

Relevant Legislation:

Section 356 of the Local Government Act describes how a Council should administer funds. The Act states that a council may, in accordance with a resolution of the council, contribute money or otherwise grant financial assistance to persons for the purpose of exercising its

Broken Hill City Council

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functions. Pursuant to Section 356 any financial assistance outside the policy must be advertised unless exempted under the Local Government Act.

Financial Implications:

Council resolved to allocate \$40,000 in the 2016-2017 financial budget to sponsor events assist Council in achieving the objectives set out in Broken Hill Community Strategic Plan 2033 - Your Hill. Your Home. Your Vision. With \$10,000 per year of this funding quarantined for St Patrick's annual races, \$30,000 is available for sponsorship. The total funding sought in round one for the 2016-2017 financial year is \$29,100. This leaves \$900 available for sponsorship in the 2016-2017 financial year.

Attachments

1.	Broken Heel Sponsorship Application	11 Pages
2.	Broken Heel Strategic Plan Alignment	2 Pages
3.	NSW Rural Womens Gathering Sponsorship Application	11 Pages
4.	NSW Rural Women's gathering signed	1 Page
5.	NSW Rural Women's Gathering Evidence of Support	1 Page
6.	NSW Rural Womens Gathering Sponsors	1 Page
7.	Carols by Candlelight in One Accord	8 Pages
8.	Regional Development Australia Business Awards Sponsorship Form	10 Pages
9.	Broken Hill Fringe Musicians Club Letter of Support	1 Page
10.	Broken Hill Fringe Sponsorship Application	10 Pages

ANDREW BRUGGY ACTING DEPUTY GENERAL MANAGER

JAMES RONCON GENERAL MANAGER



Sponsorship application form 2016/2017

Thank you for applying for sponsorship from Broken Hill City Council.

Your application must be read in conjunction with Council's Sponsorship Policy which can be found on Council's website at: brokenhill.nsw.gov.au

Sponsorship will be offered in two funding rounds per year from July 2016. These funding rounds will be in July and January. Sponsorship will be capped at a maximum of \$10,000.00 (cash and in-kind support) subject to the availability of Council funds. Before completing the application process, please complete the following checklist.

Preference will be given to events that:

- Demonstrate matching dollar for dollar funding from local businesses and sponsors.
- Demonstrate the ability to attract visitors from outside of Broken Hill
- Assist Council in achieving the objectives set out in Broken Hill Community Strategic Plan 2033 - Your Hill. Your Home. Your Vision. (This document is available on Council's website).
- Raise the profile of Council through prominent acknowledgement of their support and assistance.
- Create opportunities for local businesses.
- □ Be managed by a registered organisation that is not a part of Council.

Sponsorship will not be considered for:

- Applications that do not provide the appropriate documentation to support the request.
- Projects that duplicate existing Council services or programs.
- □ Individuals.
- $\hfill \square$ Organisations or groups that are not incorporated.
- Private functions.

Sponsorship Application Form

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I		Debutante Balls.					
I		Political parties, lobby groups or religious groups.					
I		Recipients of any other financial or other type of assistance from Colin that financial year.					
I		Organisations raising funds on behalf of another group, which is itself a recipient of financial assistance from Council.					
I		Organisations based outside the City boundaries of Broken Hill (unless the demonstrated benefits are primarily to the Broken Hill community).					
ı		Projects or organisations that have not satisfactorily acquitted previous Broken Hill City Council sponsorships.					
Criteria will determine each sponsorship arrangement and proposals will be assessed against the criteria which includes;							
(_	A statement of the objectives and detail of the sponsorship activity.					
(_	Capacity to deliver immediately measureable economic benefits through the visitor economy to the City of Broken Hill.					
Į		The organisation's capacity for administering the project including timeframes, budgets and other partnerships.					
(_	A targeted marketing and communications program.					
(_	Documentation that Council's support will be appropriately acknowledged and publicised.					
Į	_	Any proposal must include the names of other sponsors, proposed or confirmed, involved with the event or activity.					
PRI	E-,	APPLICATION CHECKLIST					
1.		Have you read the Broken Hill City Council's Sponsorship Policy?					
		□ Yes □ No					
		(If no, please refer to the Policy on Council's website or contact the Broken Hill City Council Customer Relations Team on 08 8080 3300 for a copy).					
2.		If your event is being held in a public space such as a street, park or the Town Square have you completed a Council Event Application Form? This must be completed prior to applying for sponsorship. For a copy of Council's Event Application Form please visit Council's website or contact the Broken Hill City Council Customer Relations Team on 08 8080 3300.					
		□ Yes □ No					
		(If no, please complete).					

Sponsorship Application Form

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3.	upport for at least sinesses?						
	□ Yes		No				
	(If no, please organise prior to	o submittii	ng your app	olication).			
4.	Does your event assist Council to achieve the objectives set out in the Broken Hill Community Strategic Plan 2033 - Your Hill. Your Home. Your Vision? (This document is available on Council's website).						
	□ Yes		No				
	(If no, then you are not eligib	le for spor	sorship).				
5.	Does your event raise the profile of Broken Hill City Council through prominent acknowledgement of their support and assistance (to be provided as a part of the acquittal of funds)?						
	□ Yes		No				
	(If no, then you are not eligib	le for spor	sorship).				
6.	Does your event create opportunities for local businesses?						
	□ Yes		No				
	(If no, then you are not eligible for sponsorship).						
7.	Is your event managed by a	-		not a part of Council?			
	☐ Yes		No				
(11 1	no, then you are not eligible	for spons	sorship).				
	tion A - Contact Details						
Orga	nising body: The Palace Hotel						
Cont	act person: Esther La Rovere						
Posit	tion: Director						
Addr	ess: 227 Argent Street Broken	Hill					
Phor	ne:08 8088 1699		M	lobile:0408 691 408			
Ema	il: esther@thepalacehotelbroke	nhill.com.a	au				
ABN	(if applicable):907 537 063 04	7					
Is yo	our organisation incorporated?	□ Yes	□ No	Other: Other Partnership			
Is yo	our organisation non-profit?	× Yes	□ No	Other:			
,							
Sect	tion B – Electronic Funds Tra	nsfer det	ails				
Bank	c:Anz						
Acco	unt name:_The Palace Hotel						
	 :012-551 Accou						
num	ber:450652065						

Sponsorship Application Form

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Section C - Event Details

Name of Event: Broken Heel Festival - Priscilla's 22nd Birthday

Date: 9-11 September, 2016

Event venue and address: Multiple venues - Broken Hill and Silverton

Brief description of the event:

Following the success of the 2015 event marking 21 years since the release of the cult film "Priscilla Queen of the Desert's", the festival will once again celebrate the Silver City's link to this award winning movie. A three day festival including performances from Drag Queens & Drag Kings from around the nation as well as Comedy, Cabaret, Music and activities paying homage to this cult movie & highlighting the top things and places to see in and around Broken Hill.

Is your event free to the public to attend?

☐ Yes

* No − However, there is a number of free community events including the Drag on Drag Parade & Games in the Town Square & Argent St and the Dance Time event at the Palace Hotel which is free to festival ticket holders or by gold coin donation.

If an entry fee is required, who will receive any profits?

The profits are invested back into planning for the next event.

Will your	event be he	ld in a public space such as a street or park?
× Yes	□ No	
Has your	Council Eve	nt Application Form been approved (if applicable)?
× Yes Councils	□ No Events team	\square Not applicable – Coordinating with .
(If no, p	lease arrang	e before submitting this application).
What is t	he expected	attendance numbers for the event? 1000

Section D – Essential Criteria and Benefits
All of the questions in section D below must be answered

How does your event meet the Essential Criteria outlined in the sponsorship guidelines and assist Council in achieving the objectives set out in *Broken Hill 2033 Community Strategic Plan - Your Hill. Your Home. Your Vision?* (For a copy visit Council's website or call 08 8080 3300).

Please see attached table outlining the large number of ways that the Broken Heel Festival aligns with objectives from the strategic plan.

Outline how your event will raise the profile of Broken Hill City Council through prominent acknowledgment of their support and assistance.

Council logo on festival website & Facebook page. Display of Council banner at the event. Acknowledgment of sponsorship in appropriate media content.

Sponsorship Application Form

Page 4 of 11

How does you event create opportunities for local businesses?

Influx of visitors as well as spend by the festival. Local business opportunities in Accommodation, hospitality, tours, music & event production, services and retail. As well as local web design, media & print facilities.

Does the event involve more than one Broken Hill community group? Please list.

Community activation and participation through the Saturday "In drag up the main drag" event with \$500.00 awarded to a local community group, sporting organisation, or nominated charity by the winning business or social group. Local LGBTI Group re performance. Community markets activation. Legacy supply toilet facilities. Inkind relationships with RFDS, BH Event & RacecourseTrust, Theatre 44.

Does the event have a high number of expected attendees from within and particularly from outside the City? Please explain:

Yes. Broken Heel Festival is targeted at a local, national & international market. We are hoping for 50% Local & 50% Interstate attendance. Last year 45% of tickets were sold to non local attendees.

As at June 2016, ticket Sales indicate purchases from WA, NSW, VIC, TAS & SA. VIC currently holds top sales with 35.5%, NSW 34.2% sales, SA 21%.

Demonstrate benefits to the Broken Hill City Council area.

In 2015, Over 243 press clippings were recorded including with highlights including front page of the Daily Telegraph Best Weekender, front cover SX MAGAZINE, and an ABC 7.30 Report Documentary to name a few...**Total media circulation was a whopping 42,599,684.**

Festival Attendees were recorded from all the states of Australia plus Europe, USA & UK. A sustained media campaign will again be implemented to achieve and maintain awareness, and drive attendance. Our national & international publicity strategy focuses on creating a sense of urgency to visit the Festival as a "not to be missed" experience.

All of this demonstrates the huge media appeal and public intrigue that this unique festival is already generating.

As we move forward we will continue to generate significant publicity with a view to communicating the key sponsors of the event in consultation with their communication teams and PR.

If your organisation is not located in the Broken Hill LGA, does it service the Broken Hill area or does it involve presenting cultural, sporting, educational opportunities not currently provided in Broken Hill.

☐ Yes	X No N/A							
If yes, please outline how:								
							_	
							_	

Sponsorship Application Form

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What basic branding benefits will Council or Broken Hill receive?

Yes - Logo inclusion on event signage (provided by sponsors)

Yes - Logo inclusion on advertising

Yes - Sponsor recognition with media releases

Yes - Opportunity to display Council signage at event (provided by Council), please specify:

Banners at events

What other benefits are you able to provide Council or Broken Hill City?

Yes - Logo inclusion on promotional flyers/posters/website or program (please circle)

 $\hfill\Box$ Opportunity to present a speech / presentation at the event – not applicable

Yes - Opportunity to distribute publications or merchandise at the event

What benefits does the event offer to the Broken Hill community (e.g. increased involvement in community life, supports or involves local community groups)?

Please explain.

The vision of the festival is to establish an ongoing and authentic annual signature event. This vision compliments Council's commitment in the 2014-2017 Delivery Program to 'participate in a forum with interested stakeholders to pursue opportunity for an annual "signature" festival for Broken Hill' (2.2.1.24). The Palace estimates that 60% of attendees will be visitors, contributing to the Council vision to double the overnight visitor expenditure to Broken Hill by 2020.

The festival also seeks to:

- 1. Celebrate Broken Hill's film heritage
- 2. Showcase Broken Hill and the region to the world
- 3. Activate local stakeholders to deliver community events
- 4. Celebrate Cultural Diversity, Acceptance, Colour & Overcoming Adversity

The festival also compliments the Broken Hill Living Museum and Perfect Light Project, endorsed by Council at its June 2015 meeting. An essential part of the vision in the Broken Hill Living Museum and Perfect Light Project is to create a unique, lively and diverse town centre that is safe and open to social and cultural exchanges - "There is a great opportunity to achieve this through Council initiatives and public/private partnerships ... this requires activation on a daily basis as well as for special events and festivals." (p13).

Does the event offer any economic development benefits to Broken Hill (e.g. visitors staying in the area for an extended period of time)?

Please explain.

Source: National Institute of Economic and Industry Research (NIEIR) ©2015. Compiled and presented in economy.id by .id , the population experts.

Sponsorship Application Form

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Note: All \$ values are expressed in 2012-13 base year dollar terms.

The proposed Broken Heel Festival event is planned to start on the 09/09/2016 and run for 3 days. It is an event of State significance and is estimated to attract 600 visitors per day over the 3 days, with an average spend per person per day of \$168. This equals a total visitor spend of \$302,400 attributed to this event. Assuming the event will be held in Broken Hill City, it is calculated to have the following potential impact:

Impact on Output: The total visitor spend of \$302,400 attributed to staging the Festival would lead to a direct impact on output of \$241,920. This additional direct output from the economy would also lead to an increase in indirect demand for intermediate goods and services across related industry sectors. There would be an additional contribution to Broken Hill City economy through consumption effects as correspondingly more wages and salaries are spent in the local economy. It is estimated that this would result in a further increase in Output of \$120,039. The combination of all direct, industrial and consumption effects would result in total estimated rise in Output of \$409,400 in Broken Hill City economy.

Impact on Value add and GRP: The impact of an additional of \$302,400 spend to the local economy as a result of running Festival would impact on Broken Hill's Gross Regional Product and is estimated to increase it by \$200,642.

Impact on Employment (jobs, 12mth FTE)

The employment impact of an event is expressed in Full Time Equivalent (FTE) jobs. For example, an event that generates 4 weeks of full time work for 13 people (52 weeks of full time work in total), would have an employment impact equivalent to 1.0 annual FTE job.

The direct addition of \$302,400 spend to the local economy as a result of staging the Festival is estimated to lead to a corresponding direct increase of employment equivalent to 3.2 annual FTE jobs across a range of industries. From this direct expansion in the economy it is anticipated that there would be flow on effects into other related intermediate industries, creating an additional employment equivalent to 0.2 annual FTE jobs.

This addition of employment in the local economy would lead to a corresponding increase in wages and salaries, a proportion of which would be spent on local goods and services, creating a further increase equivalent to 0.7 annual FTE jobs through consumption impacts.

The combination of all direct, industrial and consumption effects would result in a total estimated increase of employment equivalent to 4.1 annual FTE jobs located in Broken Hill City.

The 2015 event also accessed a growing international and highly sort after market of the Pink Dollar – A high income target with large disposable income who love to travel and experience. This was achieved through successful uptake by media used by this market such as in the Star Observer with 120,000 readers & the Gay News Network (22,000 members).

Does the event use local resources (i.e. businesses, facilities etc)? Please explain.

Venues include: The Palace Hotel, Silverton Hotel, Town Square, Argent Street precinct and city entertainment and retail venues. Activities include: bingo, disco, drag shows and workshops, other live entertainment, Two Up, main street parade, Schnitzel Crawl, games in the Town Square, garage sale and op-shop tours.

All music and event production is supplied by local business.

Cleaning, waste, and event bathrooms supplied by local business / community groups

Sponsorship Application Form

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Please list other sponsors and the value of sponsorship.

As at June 2016:

- Broken Hill Community Foundation \$10k
- ACON Sydney \$1500
- BH REC Reserve Trust (Inkind \$1500)
- Silverton Hotel (tbc)
- AGL Amount to be determined shortly
- We have sent out a large number of sponsorship prospectus and Are expecting more to confirm

Who is your target market for the event? Does the event aim to attract a large cross-section of the community (i.e. not just one particular community group)?

Please explain.

The event aims to attract a large cross section of community. This years festival will also focus on collecting detailed individual data on the attendees at this years event . Noted groups include Priscilla movie and musical fans, members of the LGBTI community, femaile 50yrs+, road trippers and festival adventurers, Grey Nomads enroute North.

At The 2015 event over 45% of tickets were sold to were to non locals.

Is the event unique to the Broken Hill area? Is this type of event held in other areas?

This event is unique to the Broken Hill area

Is the event an annual event or does it have the potential to become an annual event?

Please explain. (If the event has been held previously, please provide documentation to demonstrate credentials in financial and event management).

Yes our principal aims and objectives are:

Establish an ongoing authentic annual signature event, that is both colourful & flamboyant which has never been seen in Broken Hill or in Outback Australia. The festival also celebrates Cultural diversity & acceptance and offers an authentic and unique drawcard to our Tourism offering.

Attract a significant inbound visitor numbers and investment in the visitor economy of the city

Celebrate Broken Hills film heritage & gain leverage from the Directors reference as Broken Hill & The Palace Hotel as q "Priscilla's spiritual home" with locations and imagery that have haunted the Australian and international psyche for the last 2 decades and played a prominent role in Australian popular culture and one of the biggest icons to the LGBTIQ communities.

Showcase Broken Hill and the region to the world. We are aiming for a whirlwind of 600 fans clad in feathers, lipstick & stilettos, marking the launch of this inaugural outback festival. Ready to fulgurate the minds of the national and international enthusiast who will be gaggling around this spectacular.

Feature the unique landscape of Australia's Only Heritage Listed city, in addition to the 500m² of murals that adorn the interiors of The Palace Hotel plus activities @ Silverton, will be the background for thousands of stunning photos to flood social media during and after this event.

Our festival operations team:

Name Role Experience

Esther LaRovere Festival Director 7 years Festival & Event 6 yrs Management Hosp

Selina Larovere- Festival Finance Certified CPA, Various Board

Nagas Festival Board positions

Est. Business Operator

Todd Spain Event Licensee Festival Licensee 6yrs

Board Est. Business Operator

Fisk Nagas Festival Board Est. Business Operator

Sponsorship Application Form

Section E – Sponsorship Request All of the questions in section E below must be answered

How much money are you requesting from Council in return for the benefits provided? Sponsorship Package \$9,500 + GST

What will you use this money for?

Putting on a Festival requires significant infrastructure, marketing and promotional commitment.

See attached budget for details.

Would you like your event promoted via the following Council communications methods?

Yes - Council's Online Event Calendar

Yes - Council's Social Media

Yes - Council's Visitor Information Services

□ No Council promotion required

Declaration

I, the undersigned, declare the information provided to be a correct and honest description of our organisation and the project or event for which funding is being sought.

Successful applications will be entirely responsible for any indemnities and insurance required for the project/event. Broken Hill City Council and its subsidiaries/affiliates under no circumstances accept no liability for any accidents or negligence resulting in a claim or demand arising from the sponsored project or event and exclude all such liability to the fullest extent permitted by law. Volunteers involved in any sponsored project or event must be covered by their own insurance or organisers' insurance.

Signed:	
Name of Signatory :	Esther La Rovere
Position/Title:	Director

Please send your completed application form to:

Broken Hill City Council Tourism and Events Unit Attn: Tourism and Events Coordinator PO Box 448 Broken Hill NSW 2880 events@brokenhill.nsw.gov.au

For further information please contact the Tourism and Events Unit on $08\ 8080\ 3300$.

Sponsorship Application Form

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[Type here]

Broken Heel festival 2016 Alignment with Broken Hill 2033 Community Strategic Plan

COMMUNITY STRATEGIC POLICY	HOW BROKEN HEEL FESTIVAL (BHF) ALIGNS
CSP # Strategy 1.1.1 Increase community awareness of safer community initiatives 1.2.1 Develop and implement initiatives to celebrate the achievements within thecommunity 1.2.2 Encourage volunteering and create initiatives to support the strong volunteer base currently engaged in Broken Hill 1.2.3 Develop relationships to address local issues and create opportunities 1.3.1 Raise awareness of cultural and community events that celebrate Broken Hill's cultural diversity 1.3.2 Increase our capacity to plan and conduct public events in Broken Hill 1.3.3 Ensure our residents and visitors are aware of the importance of Broken Hill in Australian History 1.3.4 Provide cultural services and facilities that celebrate our rich history 1.4.2 Social and recreational opportunities are provided for the enjoyment of all 2.1.1	Partnership with ACON: promoting safe sexual health initiatives and inclusion of LGBTI into community Volounteers involved in festival Relationship between BHF & local LBTIQ community BHF promotes & celebrates cultural diversity BHF produces public event BHF promotes BH movie history BHF offers recreational opportunities to all ages over course of 3 days
Create greater collaboration and strategic planning capacity with a view to identifying opportunities and increasing economic activity 2.1.2 Develop and implement strategies and partnerships to encourage new investment opportunities within the region 2.1.3 Investigate transport hub options for Broken Hill and surrounds to drive and support economic activity 2.1.4 Increase economic opportunities by activating public spaces 2.1.5 Manage and develop public infrastructure to enhance economic opportunities 2.1.7 Pursue new ideas and approaches for business and industry investment including creative industries, renewable energy and technology related projects 2.1.8 Both new and existing businesses are developed, supported and promote	BHF identified opportunity BHF increases economic activity BHF provides & seeks investment opportunity BHF discussions with REX, Great Southern Rail, Countrylink & private coach tour operators BHF activates public spaces BHF manages Priscilla Bus & props to enhance economic opportunities BHF creative industry activation BHF supports new business & last years festival opened up local business expansion projects
2.2.1 Cooperatively engage government, business and community stakeholders in developing a strategic approach to the management of tourism 2.2.3 Investigate the development of industry led tourism to drive a robust tourism sector 2.2.4 Ensure service excellence in the tourism, hospitality and retail sectors to enhance visitor experience and maximise yield from tourism 2.2.5 Enhance the provision and delivery of authentic visitor products and experiences 2.2.6 Improve accessibility for visitors to and from Broken Hill 2.2.7 Establish and deliver a consistent destination brand and image that positions Broken Hill as a significant outback destination in Australia 2.2.8 Develop a strategic and proactive approach to the development, management and marketing of conferences, events and filming activities	BHF stakeholder in developing new tourism product BHF activates tourism sector BHF enhances visitor experience and incorporates key region selling points BHF provides authentic link to movie, musical and director BHF activates new accessibility services to the city during the festival period eg coach Melbourne BHF promotes Bh as important Outback Destination The event reflects BHCC aims in the Community Strategic Plan. A perfect platform to address BHCC 2014-2017 Delivery Program to participate in a forum with interested stakeholders to pursue opportunity for an annual "signature" festival for BH (2.2.1.24).
3.1.1 Reduce resource consumption and minimise waste 3.1.2Increase use of renewable resources and decrease the use of non-renewable resources	BHF manges its waste responsibly, with recycling of glass and uses

[Type here] Broken Heel festival 2016 Alignment with Broken Hill 2033 Community Strategic Plan

3.1.3 Change consumer behaViour to reduce impacts on the environment without affecting quality of life 3.1.4Reuse and recycling of resources is embraced by the community	compostable plates & cutlery & cups in its food service delivery
4.3.1 Opportunities to work together are identified and relationships are developed and maintained for the benefit of the community 4.3.3 The leadership capacity within our community is increased 4 Partnerships, role models and joint success is celebrated and promoted	BHF has developed and continues to develop relationships between business & community BHF management demonstrates leadership and has been asked to present on the festival at key industry seminar (PubLeaders Summit Sydney 2016) & event has been nominated for NSW/ACT Regional Achievement and Community Awards



SPONSORSHIP APPLICATION FORM 2016/2017

Thank you for applying for sponsorship from Broken Hill City Council.

Your application must be read in conjunction with Council's Sponsorship Policy which can be found on Council's website at: brokenhill.nsw.gov.au

Sponsorship will be offered in two funding rounds per year from July 2016. These funding rounds will be in July and January. Sponsorship will be capped at a maximum of \$10,000.00 (cash and in-kind support) subject to the availability of Council funds. Before completing the application process, please complete the following checklist.

Preference will be given to events that:

- Demonstrate matching dollar for dollar funding from local businesses and sponsors.
- Demonstrate the ability to attract visitors from outside of Broken Hill
- Assist Council in achieving the objectives set out in Broken Hill Community Strategic Plan 2033 - Your Hill. Your Home. Your Vision. (This document is available on Council's website).
- Raise the profile of Council through prominent acknowledgement of their support and assistance.
- Create opportunities for local businesses.
- Be managed by a registered organisation that is not a part of Council.

Sponsorship will not be considered for:

- Applications that do not provide the appropriate documentation to support the request.
- □ Projects that duplicate existing Council services or programs.
- Individuals.
- Organisations or groups that are not incorporated.
- Private functions.

Sponsorship Application Form

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- □ Debutante Balls.
- Political parties, lobby groups or religious groups.
- Recipients of any other financial or other type of assistance from Council in that financial year.
- Organisations raising funds on behalf of another group, which is itself a recipient of financial assistance from Council.
- Organisations based outside the City boundaries of Broken Hill (unless the demonstrated benefits are primarily to the Broken Hill community).
- Projects or organisations that have not satisfactorily acquitted previous
 Broken Hill City Council sponsorships.

Criteria will determine each sponsorship arrangement and proposals will be assessed against the criteria which includes;

- A statement of the objectives and detail of the sponsorship activity.
- Capacity to deliver immediately measureable economic benefits through the visitor economy to the City of Broken Hill.
- The organisation's capacity for administering the project including timeframes, budgets and other partnerships.
- □ A targeted marketing and communications program.
- Documentation that Council's support will be appropriately acknowledged and publicised.
- Any proposal must include the names of other sponsors, proposed or confirmed, involved with the event or activity.

PRE-APPLICATION CHECKLIST

Have you read the Broken Hill City Council's Sponsorship Policy?
 X Yes

(If no, please refer to the Policy on Council's website or contact the Broken Hill City Council Customer Relations Team on 08 8080 3300 for a copy).

2. If your event is being held in a public space such as a street, park or the Town Square have you completed a Council Event Application Form? This must be completed prior to applying for sponsorship. For a copy of Council's Event Application Form please visit Council's website or contact the Broken Hill City Council Customer Relations Team on 08 8080 3300.

Our event is primarily being held in The Civic Centre

(If no, please complete).

Sponsorship Application Form

Page **2** of **11**

3. Are you able to provide documented evidence of support for at least matching funds (financial or in-kind) from local businesses?

X Yes - Appendix # 1 attached list

(If no, please organise prior to submitting your application).

- 4. Does your event assist Council to achieve the objectives set out in the Broken Hill Community Strategic Plan 2033 - Your Hill? Your Home. Your Vision? (This document is available on Council's website).
 - X Yes

(If no, then you are not eligible for sponsorship).

- 5. Does your event raise the profile of Broken Hill City Council through prominent acknowledgement of their support and assistance (to be provided as a part of the acquittal of funds)?
 - X Yes

(If no, then you are not eligible for sponsorship).

- 6. Does your event create opportunities for local businesses?
 - X Yes

(If no, then you are not eligible for sponsorship).

7. Is Yes

(If no, then you are not eligible for sponsorship).

Section A - Contact Details

Organizing body: Rural Women's Gathering Broken Hill 2016

Contact person: Ellen Day

Position: Coordinator

Address: C/- PO Box 696

Phone: **0408 829 839** Mobile: **0427 639 761**

Email: <u>brokenhill2016@gmail.com</u> or <u>ellen.day@dpi.nsw.gov.au</u>

ABN (if applicable): 58 619 164 005

Is your organization incorporated? X No Other: we are working under the auspice of Chamber of Commerce and are a sub committee of their

incorporation

Is your organization non-profit? X Yes

Section B - Electronic Funds Transfer details

Bank: Commonwealth

Account name: Broken Hill Rural Women's Gathering

BSB: 062513 Account number: 1036 8413

Section C - Event Details

Name of Event: NSW Rural Women's Gathering Broken Hill 2016 - Rocks Rust Stars and Dust

Date: 2016 October 28 - 30

Event venue and address: **Broken Hill Civic Centre** and possibly some breakaway rooms at TAFE or other nearby venues.

Saturday night dinner options are occurring at

The Broken Hill Art Gallery	The Palace
The Palace	Outback Astronomy

Brief description of the event:

The NSW Rural Women's Gathering is a well-established annual state-wide community hosted event, targeting rural women to provide them with an opportunity to grow, learn, develop and have access to services and decision makers.

The event is held over a weekend and organized by local committee's with the support from the Rural Women's Network. Each Gathering reflects the unique culture, industry, tourism and environment of the host community.

Women's Gatherings are for all Rural Women, the DPI definition of rural being 'anyone who lives outside Sydney, Wollongong or Newcastle'

Is your event free to the public to attend?

X No

If an entry fee is required, who will receive any profits?

Our event will incur a registration fee of between \$225 and \$250 dollars to cover meals and catering and other incidentals that may be incurred over the weekend. It is a requirement of the DPI grant Funding that any profits are returned to the local community or Not for profits groups that helped with the event. We will also be required to give a \$5000 start-up grant to the next host community.

Will your event be held in a public space such as a street or park?

X No - our main venue will be the Civic Centre

We are considering

- a church Service in Sturt Park
- Using break away rooms in close proximity to Civic Centre
- Using the Aquatic Centre for a session if possible

Has your Council Event Application Form been approved (if applicable)?

X Yes

What is the expected attendance numbers for the event?

We are capping the numbers at 400 women participants and 50 partners (there will be a partners program offered at approx. \$80 per head)

Sponsorship Application Form

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Section D – Essential Criteria and Benefits
All of the questions in section D below must be answered

How does your event meet the Essential Criteria outlined in the sponsorship guidelines and assist Council in achieving the objectives set out in Broken Hill 2033 Community Strategic Plan - Your Hill Your Home Your Vision? (For a copy visit Council's website or call 08 8080 3300).

This will be the 24th annual event of its kind, hosted in towns and rural cities across NSW. The event has a regular following and many participants book accommodation as soon as the next location is made public.

There are charter buses booked with pickups along the way, coming from

- Orange
- Wagga Wagga
- Wentworth

Some numbers for past gatherings

- 2010 Wentworth 450 participants
- 2011 Gloucester no data
- 2014 Coolamon 175 participants
- 2015 Glen Innes 360 participants

•

We have 450 likes on our Facebook page and regularly attract between 300 and 800 views to our posts

We have confirmed bookings for facilitators and businesses coming from Brisbane, Adelaide, Albury, Sydney, Dubbo and many places in between

Relevant statistics from last year's Gathering feedback survey

Key Findings



of respondents would attend another gathering

Background

- A total 350 participants.
- The age groups represented was 20's to 70's, with strong representation of 30's to 60's age bracket.
- 80% were from a culturally & linguistically background and 20% were from an Aboriginal or Torres Strait Island background.
- 98% of respondents were female and 2% were male.
- 49% of respondents said Glen Innes was their first gathering and 94% of respondents attended the entire weekend
- 92% of respondents stayed 2-3 nights in Glen Innes with 70% staying in motel type accommodation
- 59% of respondents said they spent up to \$150 in the local economy as well as accommodation for several nights
- 88% of respondents travelled to the gathering by car either by themselves or with another participant
- Over 50% travelled more than 500kms return to attend the event

Sponsorship Application Form

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Our theme - **Rocks Rust Stars and Dust** demonstrates initiative to develop and showcase the region, celebrating all we have to offer. The theme has captured the imagination of many organisations already and is widely considered as a brilliant summary of the region.

Some of the workshops and events will raise awareness of culture and community that celebrate Broken Hill's cultural diversity

By organization a successful event that is promoted state wide and nationally to a lesser degree we will increase capacity to plan and conduct large public events in Broken Hill

Our program includes workshops and plenary sessions to ensure our visitors are aware of the importance of Broken Hill in Australian History and our heritage status.

We plan to include health and wellbeing workshops that will include use of the Broken Hill Aquatic Centre, a facility which is not equaled in any other regional town or city. The Aquatic Centre, together with the refurbished Civic Centre is a textbook example of our council's confidence in the long term future of our city and a demonstration of what a region can do.

Outline how your event will raise the profile of Broken Hill City Council through prominent acknowledgement of their support and assistance

The Council will be acknowledged in all social media, in our programme, sponsorship discussion and all adverts. We are happy to be guided by your requirements.

There will be links to council and tourist centre Website on our page, Facebook Page and newsletter – again in whatever way you require

In the final report and reconciliation, it will be noted that BH City council is a major sponsor and supporter of our event. In this manner it will be brought to the attention of other councils and Government departments across the state.

Members of council/officials/ GM will be invited to participate, speak and attend the gathering as our guests, where appropriate.

The event offers a perfect opportunity to showcase the renovations and infrastructure if the newly refurbished Civic centre

Our event is under the auspice of the Broken Hill Chamber of Commerce managed by a committee of 20 volunteers. The treasurer is a qualified accountant and our chair person is the manager of Foundation Broken Hill. The NSW government Rural Women's Network directly overseas and liaises with our committee, providing support training and expertise when and where required.

How does your event create opportunity for local business?

We have programmed four break-away dinners on Saturday night and local businesses will be providing venues and catering for each.

We have programmed a free session time on Sunday and are currently working with local business to provide a shopping precinct at that time

We are working with several local tour to provides to maximise participation during the time of the event, and on days either side of the dates

Accommodation for 400 plus people mostly in Motel or Band B type premises

Shopping and attending other tourist facilities outside organised events

Our committee actively engages government, business and community stakeholders to ensure service excellence to enhance visitor experience and maximise outcomes for our participants and our region

Increased potential for employment opportunities over the weekend

Sponsorship Application Form

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Does the event involve more than one Broken Hill community group? Please list.

Royal Flying Doctor Service	Chamber of Commerce	Local Land Service	Foundation Broken Hill
School of the Air	Broken Hill Autism Support Group	West Darling Arts	Pink Ball Committee
Country Music Association	Pastoralist Association	Broken Hill volunteers	Rotary and the other service clubs
Country Women's Association	Broken Hill Ministers Fraternity	Rural Adversity Mental Health Program (NSW Health)	
Aboriginal Land council	Central Darling Shire – Menindee		

Does the event have a high number of expected attendees from within and particularly from outside the City? Please explain:

We are expecting 400 participants and some partners, most of whom will be visitors to Broken Hill from towns and centres across NSW and in some cases further afield. We currently have a pre-registration from a women visiting from England at that time who intend to attend.

We are aware of a large number of participants (approx. 100) who have already booked accommodation for the event.

Demonstrate benefits to the Broken Hill City Council area.

Financial benefits as attached -

Appendix # 2 - NSW Rural Women's Gathering Economic Impact 2016

If your organisation is not located in the Broken Hill LGA, does it service the Broken Hill area or does it involve presenting cultural, sporting, educational opportunities not currently provided in Broken Hill.

We are located in the Broken Hill LGA

What basic branding benefits will Council or Broken Hill receive?

- X Logo inclusion on event signage (provided by sponsors)
- X Logo inclusion on advertising
- X Sponsor recognition with media releases
- X Opportunity to display Council signage at event (provided by Council), please specify:

We are happy to provide other opportunities as identified by council

Sponsorship Application Form

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What other benefits are you able to provide Council or Broken Hill City?

- ${\sf X}$ Logo inclusion on promotional flyers/posters/website or program (please circle)
- X Opportunity to present a speech / presentation at the event
- X Opportunity to distribute publications or merchandise at the event

What benefits does the event offer to the Broken Hill community (e.g. increased involvement in community life, supports or involves local community groups)?

As well as all the economic and social benefits already mentioned we are committed to and required to, return any surplus money raised back to Broken Hill community groups

We have booked several high profile trainers and speakers for the weekend which will provide training and development opportunities to Broken Hill women who wish to participate in the event.

Does the event offer any economic development benefits to Broken Hill (e.g. visitors staying in the area for an extended period of time)? Please explain.

As outlined in the two attachments

Appendix # 2- NSW Rural Women's Gathering Economic Impact 2016

Appendix # 3 - Social Return on Investment Baseline Analysis

Does the event use local resources (i.e. businesses, facilities etc.)?

The majority of resources will local although we ask to reserve the right to use other providers where there is a need.

Local Volunteers

Use of local venues and facilities

Use of local caterers

Please list other sponsors and the value of sponsorship.

NSW Department of Primary Industry	30 000 grant
Glenn Innes Gathering 2015 Committee	5 000 donation
Broken Hill Chamber of Commerce	5 000 in kind
Tri State Safari and Scott Smith Group	5 000 and more yet costed
The Palace	500 - in kind
Silverton Hotel	500 - in kind
Outback Astronomy	3 000 - in kind
18 Broken Hill trainers or community groups giving their time to provide workshops over the weekend	Time and in kind

Sponsorship Application Form

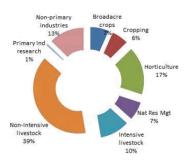
Page **9** of **11**

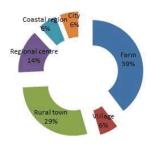
Who is your target market for the event? Does the event aim to attract a large cross-section of the community (i.e. not just one particular community group)?

Please explain.

What do they do?







Is the event unique to the Broken Hill area? Is this type of event

There is no other event of this size or reach in the Broken Hill area. The large number of potential participants, the regions from where they are drawn, the skills of presenters and speakers and the wide publicity offers a unique opportunity for Broken Hill.

Is the event an annual event or does it have the potential to become an annual event?

Please explain. (If the event has been held previously, please provide documentation to demonstrate credentials in financial and event management).

This in an annual event but each year the opportunity to host is given to alternate towns and communities by the process of selection based on an event submission.

Appendix # 4- The Broken Hill Submission is attached

Section E – Sponsorship Request All of the questions in section E below must be answered

How much money are you requesting from Council in return for the benefits provided?

Please see attached Appendix # 5 Council Quote

This quote from Broken Hill Council is the rough estimate of the cost we will be incurring around the hire of Council Facilities.

We are not asking for a precise amount of money, we would just ask that Council give in kind support in the form of a grant that will totally and completely cover all hiring and costs associated with Council property and services.

We cannot be guaranteed the exact amount of that cost due to the current refurbishment of the Civic Centre but have been assured that it will not be much different to the attached invoice.

If this is not a possible scenario, Please accept this submission as an application for a grant of $\$10\ 000$

What will you use this money for? As Above

Would you like your event promoted via the following Council communications methods?

- X Council's Online Event Calendar if possible
- X Council's Social Media if possible
- X Council's Visitor Information Services if possible

Declaration

I, the undersigned, declare the information provided to be a correct and honest description of our organisation and the project or event for which funding is being sought.

Successful applications will be entirely responsible for any indemnities and insurance required for the project/event. Broken Hill City Council and its subsidiaries/affiliates under no circumstances accept no liability for any accidents or negligence resulting in a claim or demand arising from the sponsored project or event and exclude all such liability to the fullest extent permitted by law. Volunteers involved in any sponsored project or event must be covered by their own insurance or organisers' insurance.

Signed:
Name of Signatory:
Position/Title:
Please send your completed application form to: Broken Hill City Council

Tourism and Events Unit Attn: Tourism and Events Coordinator PO Box 448 Broken Hill NSW 2880 events@brokenhill.nsw.gov.au

Sponsorship Application Form

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Signed:

Name of Signatory:

Position/Title:

Broken Hill 2016

Please send your completed application form to:

Broken Hill City Council

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Sponsorship Application Form

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Evidence of strong community support

Template of Letter of Support

Letter Head of organisation/group or business

To the Steering Committee for

Proposed Rural Women's Gathering 2016

I am writing on behalf of name of organisation in relation to your bid to hold the 2016 Rural Women's Gathering in Broken Hill.

We understand that the gathering has been an annual event since 1993 and believe that Broken Hill has a lot to offer for an event such as this.

Bringing rural women together in Broken Hill is a distinctive way to showcase what this region has to offer while providing a unique backdrop for networking, learning, gaining inspiration and sharing.

The Rural Women's Gathering bid committee application is supported by name of organisation. In partnership and collaboration we will work towards a good result. Yours sincerely

signed by someone authorised to sign on behalf of the group/ organisation

The Steering committee identified key organisations to approach in the first instance. The list below includes some groups that have already been involved in discussions and have given verbal indications of support.

Broken Hill City Council – Anne Evers	TAFE Western – manager
Morgan Street Primary School	School of the Air Broken Hill – Scott Sanford
Broken Hill North Public School	Broken Hill City Art Gallery- Cathy Farry
West Darling Arts – Kathy Graham,	
Demo Club- Karen Howe, Manager	Broken Hill Musician's club
Broken Hill Sturt Club	Outback Astronomy
ABC Local Radio – Andrew Smith	2BH Radio, Manager
PCYC - Rowena Lawrence	Keady Lawyers - Tracey Murray
AMP - Nicky Horgan	CentaCare
Outback Mobile Resource Unit	Pastoralist Association of West Darling
YMCA -	Argent Street Traders
Broken Hill Chamber of Commerce	National Park
RFDS Women's Auxiliary	RFDS eastern section NSW
Broken Hill Racecourse Trust	All Mining Companies
Perilya	Westpac Bank
Crystal Mining	BSL Logistics
Maari Ma Aboriginal Health corporation	Murdi Paaki Aboriginal Corporation
GP Super Clinic	Williams Street Clinic
Greg Cocks Dental Clinic	Lifeline Broken Hill
CWA - Whitecliffs, Ivanhoe, Tibooburra	Murton's Bus Company
ANZ Bank	Broken Hill Credit Union

Potential Sponsors

The meeting identified a large number of potential sponsors, beginning with the list that was created for Community support.

We then identified that sponsorship is something to be discussed at several levels eg

- corporate
- · community
- local business
- in kind

As such we need to make this an agenda item if the bid is confirmed

The Broken Hill City Council events manager has verbally given support and explained the procedure that needs to be followed. A letter will need to be written to the General Manager who then directs the correspondence to the appropriate manager.

Verbal support has come from several organisations.

Organisations that have shown an interest and are keen to pursue discussions in the event of a successful bid are

OUTBACK ASTRONOMY

This organisation has been operating for about two years and is being developed by a local couple as an international business. Linda Nadge, the CEO, is the past CEO of the Broken Hill Regional Development Program. The long term plans include a planetarium and research facility to be built on the outskirts or Broken Hill.

Linda has sent an email expressing interest in partnering and said she welcomes the opportunity to talk with the committee should the bid be successful. One idea that has been mooted is to offer a sky show as part of the Saturday night entertainment. Linda has been offering information in relation to the lunar Calendar for 2016 should we want to take this into account. I have received an email expressing support from Outback Astronomy.

WEST DARLING ARTS

Kathy Graham, project manager from WDA has indicated an interest in exploring the option of a Rural Women's Art Show to be exhibited at the regional Gallery with the opening of the exhibition to be held on the gathering weekend. Kathy also works as part of the team at the regional Gallery and is happy to have a conversation to further develop this idea pending a successful bid.

SILVER CITY QUILTERS and BOORUNGIE WOMEN'S CRAFT GROUP

Both of these groups have engaged in conversation and support the bid with a view to partnering for an exhibition and or workshops over the weekend.

At this point we have not approached anyone in relation to major sponsorship or financial partnership, preferring to explore options. One volunteer has offered to put together a sponsorship package and coordinate the campaign to gain financial corporate partners. She has worked in this environment in the past and is pleased to be able to volunteer for this job. The Agri business manager from the ANZ bank is on the steering committee and she has given an assurance that she would be happy to, in the first instance, try and source funding from ANZ to be a main sponsor.



SPONSORSHIP APPLICATION FORM 2016/2017

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Preference will be given to events that:

- Demonstrate matching dollar for dollar funding from local businesses and sponsors.
- Demonstrate the ability to attract visitors from outside of Broken Hill
- Assist Council in achieving the objectives set out in Broken Hill Community Strategic Plan 2033 - Your Hill. Your Home. Your Vision. (This document is available on Council's website).
- Raise the profile of Council through prominent acknowledgement of their support and assistance.
- Create opportunities for local businesses.
- Be managed by a registered organisation that is not a part of Council.

Sponsorship will not be considered for:

- Applications that do not provide the appropriate documentation to support the request.
- Projects that duplicate existing Council services or programs.
- Individuals.
- Organisations or groups that are not incorporated.
- Private functions.

Sponsorship Application Form

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۵	Debutante Balls.	
	Political parties, lobby groups or religious groups.	
0	Recipients of any other financial or other type of assistance from Council in that financial year.	
٥	Organisations raising funds on behalf of another group, which is itself a recipient of financial assistance from Council.	
٥	Organisations based outside the City boundaries of Broken Hill (unless the demonstrated benefits are primarily to the Broken Hill community).	
۵	Projects or organisations that have not satisfactorily acquitted previous Broken Hill City Council sponsorships.	
rite	ria will determine each sponsorship arrangement and proposals	
vill b	e assessed against the criteria which includes;	
۵	A statement of the objectives and detail of the sponsorship activity.	
٥	Capacity to deliver immediately measureable economic benefits through the visitor economy to the City of Broken Hill.	
0	The organisation's capacity for administering the project including timeframes, budgets and other partnerships.	
٥	A targeted marketing and communications program.	
۵	Documentation that Council's support will be appropriately acknowledged and publicised.	
۵	Any proposal must include the names of other sponsors, proposed or confirmed, involved with the event or activity.	
PRE-	APPLICATION CHECKLIST	
1.	Have you read the Broken Hill City Council's Sponsorship Policy?	
	ØYes □ No	
	(If no, please refer to the Policy on Council's website or contact the Broken Hill City Council Customer Relations Team on 08 8080 3300 for a copy).	
2.	If your event is being held in a public space such as a street, park or the Town Square have you completed a Council Event Application Form? This must be completed prior to applying for sponsorship. For a copy of Council's Event Application Form please visit Council's website or contact the Broken Hill City Council Customer Relations Team on 08 8080 3300.	
	⊻ Yes □ No	
	(If no, please complete).	

Sponsorship Application Form

Page 2 of 8

Page 3 of 8

3.	Are you able to provide documented evidence of support for at least matching funds (financial or in-kind) from local businesses?	
	D√yes □ No	
	(If no, please organise prior to submitting your application).	
4.	Does your event assist Council to achieve the objectives set out in the Broken Hill Community Strategic Plan 2033 - Your Hill. Your Home, Your Vision? (This document is available on Council's website).	
	☑ Yes □ No	
	(If no, then you are not eligible for sponsorship).	
5.	Does your event raise the profile of Broken Hill City Council through prominent acknowledgement of their support and assistance (to be provided as a part of the acquittal of funds)?	
	U Yes □ No	
	(If no, then you are not eligible for sponsorship).	
6.	Does-your event create opportunities for local businesses?	
	☑ Yes □ No	
	(If no, then you are not eligible for sponsorship).	
7.	Is your event managed by an organisation that is not a part of Council?	
0.00	∀es □ No	
/16		
(11	f no, then you are not eligible for sponsorship).	
Sec	ection A - Contact Details	
Org	ganising body: IN ONE ACCORD	
Con	ntact person: RON HELLYER	
Posi	sition: CHAIRPERSON	
	dress: P.O. BOX 314 BROKEN HILL	
Add		
Pho	one: 08 80876911 Mobile: 0428101531	
7200	nail: liberty by a big pand. com	
Ema	nail: Tiberty on a big fond can	
ABN	N (if applicable):	
Is y	your organisation incorporated? ☑ Yes ☐ No Other:	
Is v	your organisation non-profit?	
1	you organization non-provide	
Sec	ection B - Electronic Funds Transfer details	
	AND AND THE PROPERTY OF THE PR	
	nk: BROKEN HILL CREDIT UNION	
Acc	count name: IN ONE ACCORD	

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Sponsorship Application Form

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BSB: 802377 Account number: 377364450
Section C - Event Details
Name of Event: CAROLS BY CANDLELIGHT
Date: 11-12-16
Event venue and address: STURT PARK
Brief description of the event: CAROLS 64 CANDLELIGHT
Is your event free to the public to attend? ✓ Yes □ No
If an entry fee is required, who will receive any profits?
Will your event be held in a public space such as a street or park?
Has your Council Event Application Form been approved (if applicable)?
TYES TO NO Not applicable NOT SURE OF FORM REQUIRMENT
(If no, please arrange before submitting this application).
What is the expected attendance numbers for the event? 3,000 Section D – Essential Criteria and Benefits All of the questions in section D below must be answered
How does your event meet the Essential Criteria outlined in the sponsorship guidelines and assist Council in achieving the objectives set out in Broken Hill 2033 Community Strategic Plan - Your Hill. Your Home. Your Vision? (For a copy visit Council's website or call 08 8080 3300). The event would further year Council's
Point on in community support, confidence of suchainable butter for to lity. A united lity.
Outline how your event will raise the profile of Broken Hill City Council through prominent acknowledgment of their support and assistance. Combined with loa nedic conleage, social nedia to consult be broadly exposed to its contribution to the went.
How does you event create opportunities for local businesses? Through sponsorship acknowledgement of media coverage of the event

Sponsorship Application Form

oes the event involve more than one Broken Hill community group? Plea	se
Broken Hill Churches	
- che Rotora	
1.1	
your gunes	
oes the event have a high number of expected attendees from within a articularly from outside the City? lease explain:	and
Anecdotal evidence from severis	event
indicates some visition attentam	~
concats some warrant	<u>. </u>
on the right.	
emonstrate benefits to the Broken Hill City Council area.	
Offentunity for broad community	
Invagement in seasonal feative	event
- San	
f your organisation is not located in the Broken Hill LGA, does it service to	the
f your organisation is not located in the Broken Hill LGA, does it service to Broken Hill area or does it involve presenting cultural, sporting, education apportunities not currently provided in Broken Hill. Yes No f yes, please outline how:	
Broken Hill area or does it involve presenting cultural, sporting, education opportunities not currently provided in Broken Hill. Yes No	
Broken Hill area or does it involve presenting cultural, sporting, education opportunities not currently provided in Broken Hill. Yes No	
Broken Hill area or does it involve presenting cultural, sporting, education opportunities not currently provided in Broken Hill. Yes No	
Broken Hill area or does it involve presenting cultural, sporting, education opportunities not currently provided in Broken Hill. I Yes I No fiyes, please outline how:	
Broken Hill area or does it involve presenting cultural, sporting, education opportunities not currently provided in Broken Hill. Yes No	
Broken Hill area or does it involve presenting cultural, sporting, education opportunities not currently provided in Broken Hill. Yes No figure, please outline how: What basic branding benefits will Council or Broken Hill receive?	
What basic branding benefits will Council or Broken Hill receive? Logo inclusion on event signage (provided by sponsors)	
What basic branding benefits will Council or Broken Hill receive? Logo inclusion on advertising Logo inclusion on advertising	
What basic branding benefits will Council or Broken Hill receive? Logo inclusion on advertising Sponsor recognition with media releases	nal
What basic branding benefits will Council or Broken Hill receive? Logo inclusion on advertising Logo inclusion on advertising	nal
What basic branding benefits will Council or Broken Hill receive? Logo inclusion on event signage (provided by sponsors) Sponsor recognition with media releases Copportunity to display Council signage at event (provided by Council),	nal
What basic branding benefits will Council or Broken Hill receive? Logo inclusion on event signage (provided by sponsors) Sponsor recognition with media releases Deportunity to display Council signage at event (provided by Council), please specify:	nal

Sponsorship Application Form

Page 5 of 8

What other benefits are you able to provide Council or Broken Hill City?			
□ Logo inclusion on promotional flyers/posters/website or program (please circle)			
Opportunity to present a speech / presentation at the event			
Opportunity to distribute publications or merchandise at the event			
What benefits does the event offer to the Broken Hill community (e.g. increased involvement in community life, supports or involves local community groups)? Please explain.			
The various comments arouse a volunteer who			
assist in the operation of the event shouly its			
howmme as a true community south event			
Does the event offer any economic development benefits to Broken Hill			
(e.g. visitors staying in the area for an extended period of time)?			
Please explain.			
No specific statistics are available to			
determine it westers remain tour - the City			
because at the Ellent.			
Does the event use local resources (i.e. businesses, facilities etc)?			
Please explain.			
Not a late of the same of the same			
the load resources for the event are utilized			
except for sprisors booklet printing.			
Please list other sponsors and the value of sponsorship.			
Over 60 sponsors support the			
1			
Carols event each year.			
4			

Sponsorship Application Form

Page 6 of 8

Council's Social Media

Sponsorship Application Form

Council's Visitor Information Services

□ No Council promotion required

Page 7 of 8

Declaration

I, the undersigned, declare the information provided to be a correct and honest description of our organisation and the project or event for which funding is being sought.

Successful applications will be entirely responsible for any indemnities and insurance required for the project/event. Broken Hill City Council and its subsidiaries/affiliates under no circumstances accept no liability for any accidents or negligence resulting in a claim or demand arising from the sponsored project or event and exclude all such liability to the fullest extent permitted by law. Volunteers involved in any sponsored project or event must be covered by their own insurance or organisers' insurance.

Signed:

Name of Signatory:

LON HELLYER

Position/Title:

CHAIRPERSON

- IN ONE ACCORD

Please send your completed application form to:

Broken Hill City Council Tourism and Events Unit Attn: Tourism and Events Coordinator PO Box 448 Broken Hill NSW 2880 events@brokenhill.nsw.gov.au

For further information please contact the Tourism and Events Unit on 08 8080 3300.

Sponsorship Application Form

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Sponsorship application form 2016/2017

Thank you for applying for sponsorship from Broken Hill City Council.

Your application must be read in conjunction with Council's Sponsorship Policy which can be found on Council's website at: brokenhill.nsw.gov.au

Sponsorship will be offered in two funding rounds per year from July 2016. These funding rounds will be in July and January. Sponsorship will be capped at a maximum of \$10,000.00 (cash and in-kind support) subject to the availability of Council funds. Before completing the application process, please complete the following checklist.

Preference will be given to events that:

Demonstrate matching dollar for dollar funding from local businesses and sponsors.

Demonstrate the ability to attract visitors from outside of Broken Hill

Assist Council in achieving the objectives set out in Broken Hill Community Strategic Plan 2033 - Your Hill. Your Home. Your Vision. (This document is available on Council's website).

Raise the profile of Council through prominent acknowledgement of their support and assistance.

Create opportunities for local businesses.

Be managed by a registered organisation that is not a part of Council.

Sponsorship will not be considered for:

Applications that do not provide the appropriate documentation to support the request.

Projects that duplicate existing Council services or programs.

Individuals.

Sponsorship Application Form

Page 1 of 10

Organisations or groups that are not incorporated.

Private functions.

Debutante Balls.

Political parties, lobby groups or religious groups.

Recipients of any other financial or other type of assistance from Council in that financial year.

Organisations raising funds on behalf of another group, which is itself a recipient of financial assistance from Council.

Organisations based outside the City boundaries of Broken Hill (unless the demonstrated benefits are primarily to the Broken Hill community).

Projects or organisations that have not satisfactorily acquitted previous Broken Hill City Council sponsorships.

Criteria will determine each sponsorship arrangement and proposals will be assessed against the criteria which includes;

A statement of the objectives and detail of the sponsorship activity.

Capacity to deliver immediately measureable economic benefits through the visitor economy to the City of Broken Hill.

The organisation's capacity for administering the project including timeframes, budgets and other partnerships.

A targeted marketing and communications program.

Documentation that Council's support will be appropriately acknowledged and publicised.

Any proposal must include the names of other sponsors, proposed or confirmed, involved with the event or activity.

PRE-APPLICATION CHECKLIST

1. Have you read the Broken Hill City Council's Sponsorship Policy?

<mark>Yes</mark> No

(If no, please refer to the Policy on Council's website or contact the Broken Hill City Council Customer Relations Team on 08 8080 3300 for a copy).

2. If your event is being held in a public space such as a street, park or the Town Square have you completed a Council Event Application Form? This must be completed prior to applying for sponsorship. For a copy of Council's Event Application Form please visit Council's website or contact the Broken Hill City Council Customer Relations Team on 08 8080 3300.

Yes Not applicable No

(If no, please complete).

Sponsorship Application Form

Page 2 of 10

3.	Are you able to provide documented evidence of support for at least matching funds (financial or in-kind) from local businesses?	
	<mark>Yes</mark>	No
	(If no, please organise prior to submitting your application).	
4.	Does your event assist Council to a	chieve the objectives set out in the <i>Broken</i>

4. Does your event assist Council to achieve the objectives set out in the *Broken Hill Community Strategic Plan 2033 - Your Hill. Your Home. Your Vision?* (This document is available on Council's website).

Yes No

(If no, then you are not eligible for sponsorship).

5. Does your event raise the profile of Broken Hill City Council through prominent acknowledgement of their support and assistance (to be provided as a part of the acquittal of funds)?

Yes No

(If no, then you are not eligible for sponsorship).

6. Does your event create opportunities for local businesses?

Yes No

(If no, then you are not eligible for sponsorship).

7. Is your event managed by an organisation that is not a part of Council?

Yes No

(If no, then you are not eligible for sponsorship).

Section A - Contact Details

Organising body:_Regional Development Australia Far West

Contact person: Michael Williams Position: Executive Officer

Address: 353 Blende Street, Broken Hill

Phone: **08 80878383** Mobile: **0407899425**

Email: michael.williams@rdafarwestnsw.org.au

ABN (if applicable):39 391 813 076

Is your organisation incorporated? Yes No Other:

Is your organisation non-profit? Yes No Other:

Section B - Electronic Funds Transfer details

Bank: St George Bank

Account name: Regional Development Australia Far West

BSB:**112-879** Account number: **446083517**

Sponsorship Application Form Page 3 of 10

Section C - Event Details

Name of Event: YMCA 2016 Far West Excellence in Business Awards

Date: 12 November 2016

Event venue and address: White House, Broken Hill

Brief description of the event:

The 2016 Far West Excellence in Business Awards, will celebrate the achievements of businesses and recognise the outstanding contributions to the growth of our economy. The Business Awards are an opportunity to honour the diversity, innovation, excellence and commitment of the Far West region's businesses

Is your event free to the public to attend?

Yes

No

If an entry fee is required, who will receive any profits?

I don't anticipate surplus funds. Any profit will be returned to the 2017 Business Awards

Will your event be held in a public space such as a street or park?

′es N

Has your Council Event Application Form been approved (if applicable)?

Yes No Not applicable

(If no, please arrange before submitting this application).

What is the expected attendance numbers for the event? 300

Section D – Essential Criteria and Benefits All of the questions in section D below must be answered

How does your event meet the Essential Criteria outlined in the sponsorship guidelines and assist Council in achieving the objectives set out in *Broken Hill 2033 Community Strategic Plan - Your Hill. Your Home. Your Vision?* (For a copy visit Council's website or call 08 8080 3300).

The event meets the Essential Criteria, Event Sponsorship Policy - ref11/117

- Raise the profile of BHCC through prominent acknowledgement of their support through the benefits of sponsorship outlined in this application and in the attached document – 2016 Far West excellence in Business Awards Sponsorship Prospectus
- · Create opportunities for local businesses as outlined in this application
- Be managed by a registered organisation that is not part of council.
 RDA Far West is an Incorporated Association

The event assists Council in achieving the objectives set out in the Broken Hill 2033 Community Strategic Plan through;

Sponsorship Application Form

Page 4 of 10

- Objective 1.2.1 Develop and implement initiatives to celebrate the achievements within the community
- Objective 1.2.5 Promote the coordination of services and facilities where possible to ensure effective and efficient service delivery
- Objective 1.3.1 Raise awareness of cultural and community events that celebrate Broken Hill's cultural diversity
- Objective 1.3.2 Increase our capacity to plan and conduct public events in Broken Hill
- Objective 1.4.2 Social and recreational opportunities are provided for the enjoyment of all
- Objective 1.5.1 Create opportunities for people to participate in active and healthy recreational activities
- Objective 2.1.1 Create greater collaboration and strategic planning capacity with a view to identifying opportunities and increasing economic activity
- Objective 2.1.2 Develop and implement strategies and partnerships to encourage new investment opportunities within the region
- Objective 2.1.7 Pursue new ideas and approaches for business and industry investment including creative industries, renewable energy and technology related projects
- Objective 2.1.8 Both new and existing businesses are developed, supported and promoted
- Objective 2.2.4 Ensure service excellence in the tourism, hospitality and retail sectors to enhance visitor experience and maximise yield from tourism
- Objective 2.2.8 Develop a strategic and proactive approach to the development, management and marketing of conferences, events and filming activities
- Objective 3.3.3 Reuse and repurposing of the existing built environment is managed in a sustainable manner
- Objective 4.3.1 Opportunities to work together are identified and relationships are developed and maintained for the benefit of the community
- Objective 4.3.3 The leadership capacity within our community is increased
- Objective 4.3.4 Partnerships, role models and joint success is celebrated and promoted
- Objective 4.4.2 Engage the community through information and activities aimed at increased participation
- Outline how your event will raise the profile of Broken Hill City Council through prominent acknowledgment of their support and assistance.
- In 2015 Sponsors of the Awards received significant recognition and brand awareness, including over 1500 radio commercials, 216 TV commercials covering the Far West and Spencer Gulf of South Australia, print media and social media promotion. Sponsors are recognised at the gala event through, the sponsors loop playing the logo's of sponsors continuously for the

Sponsorship Application Form

Page **5** of **10**

duration of the event and Corporate banners on entry to the event. In addition sponsors are acknowledged by the MC, present the category award they sponsor, have their organisations name on the winner's trophy of that category, winners and place getters certificates. Sponsors are promoted through the Far West Business Awards website, with a link back to your organisations website and special editions of the RDA FW newsletter.

2016 sponsors will receive at least the same level of recognition

How does you event create opportunities for local businesses?

The Far West Excellence in Business Awards create opportunities for regional businesses through; Promoting and highlighting the achievements of business and recognising outstanding contributions to the growth of the region's economy.

Highlighting what can be achieved from the far west of the state

Promoting best practice and highlighting excellent customer service

Raising the business profile of the region

Providing a pathway to State Business Awards

Does the event involve more than one Broken Hill community group? Please list.

Yes

Regional Development Australia Far West

Foundation Broken Hill

Broken Hill Chamber of Commerce

Planning for the 2016 awards is underway, however the 2015 awards also involved the Broken Hill Lions Club, Alma Swimming Club

Does the event have a high number of expected attendees from within and particularly from outside the City? Please explain:

Yes

The awards over the past couple of years have attracted over 300 people to the gala event. The event has been attended by a large cross section of the community, including business and community groups. The event has been attended by representatives from outside of the region including; Mr Kevin Humphries MP, Mr Vince Gauci, Chair Foundation Broken Hill, representatives from State Training Services, TAFE Western, AGL and Australian Business Limited

Demonstrate benefits to the Broken Hill City Council area.

The awards recognise and celebrate the outstanding achievements of the regions businesses. They encourage success and participation and highlight what can be achieved in the region.

Sponsorship Application Form

Page **6** of **10**

If your organisation is not located in the Broken Hill LGA, does it service the Broken Hill area or does it involve presenting cultural, sporting, educational opportunities not currently provided in Broken Hill.

Yes No

If yes, please outline how:

Located in the Broken Hill LGA and Service the Far West Region

What basic branding benefits will Council or Broken Hill receive?

Logo inclusion on event signage (provided by sponsors)

Logo inclusion on advertising

Sponsor recognition with media releases

Opportunity to display Council signage at event (provided by Council), please specify:

Please see the attached sponsorship prospectus for full explanation of the branding recognition BHCC would receive

What other benefits are you able to provide Council or Broken Hill City?

Logo inclusion on promotional flyers/posters/website or program (please circle)

Opportunity to present a speech / presentation at the event

Opportunity to distribute publications or merchandise at the event

What benefits does the event offer to the Broken Hill community (e.g. increased involvement in community life, supports or involves local community groups)?

Please explain.

Honour and celebrate business excellence, encourage and promote regional businesses, raise the standards of customer service in the region, highlight regional businesses. They encourage success and participation and highlight what can be achieved in the region.

Does the event offer any economic development benefits to Broken Hill (e.g. visitors staying in the area for an extended period of time)?

Please explain.

Yes, the event will bring visitors to the region. The Business Awards promote and celebrate regional businesses and excellence in service and products, they encourage entrepreneurism through the young Business Achiever Award, training pathways through the School Based Trainee, Trainee and Apprentice of the Year Awards.

The event encourages business development and growth in the region and highlights the services and products available – encouraging shop locally through the support of Broken Hill Proud.

The event creates short term employment for service providers in the region through the provision of catering, security, video production and photography.

Sponsorship Application Form

Page **7** of **10**

Does the event use local resources (i.e. businesses, facilities etc)?

Please explain.

All consumables are purchased in the region, where possible and within budget constraints.

Local Businesses are encouraged and invited to tender for services, including catering, video package, photography, security

Beverages are purchased through a local supplier

Please list other sponsors and the value of sponsorship.

YMCA

Regional Development Australia Far West

Foundation Broken Hill

Crowe Horwath

AGL - Energy in Action

Outback Real Estate

Westside Plaza

Demo Club

MBElectrical

Barrier Timber suppliers

Broken Hill Credit Union

REX airlines

Barrier Daily Truth

Southern Cross Austereo

2BH / Hill FM

Jason King Media

Broken Hill Proud

Who is your target market for the event? Does the event aim to attract a large cross-section of the community (i.e. not just one particular community group)?

Please explain.

Regional businesses and their employees

Community groups

People interested in growing business in the region and diversifying our economy

Is the event unique to the Broken Hill area? Is this type of event held in other areas?

Please explain.

Sponsorship Application Form

Page **8** of **10**

No – Business awards are conducted in many centres. The far West excellence in business awards creates a pathway to the next level of Awards in NSW and possible pathway to the State Business Awards

Is the event an annual event or does it have the potential to become an annual event?

Annual - held in 2014 and 2015

Please explain. (If the event has been held previously, please provide documentation to demonstrate credentials in financial and event management).

RDA FW have expertise in a variety of areas and facilitated the 2014 and 2015 Awards. EO has significant experience and formal qualifications. Staff have formal qualifications and experience. Committee have extensive experience.

Section E – Sponsorship Request All of the questions in section E below must be answered

How much money are you requesting from Council in return for the benefits provided?

\$ 3,600.00 inclusive of GST

What will you use this money for?

The Gala Event is expensive to deliver. Sponsors of the event contribute to the overall costs of the event

Would you like your event promoted via the following Council communications methods?

Council's Online Event Calendar

Council's Social Media

Council's Visitor Information Services

No Council promotion required

Declaration

I, the undersigned, declare the information provided to be a correct and honest description of our organisation and the project or event for which funding is being sought.

Successful applications will be entirely responsible for any indemnities and insurance required for the project/event. Broken Hill City Council and its subsidiaries/affiliates under no circumstances accept no liability for any accidents or negligence resulting in a claim or demand arising from the sponsored project or event and exclude all such liability to the fullest extent permitted by law. Volunteers involved in any sponsored project or event must be covered by their own insurance or organisers' insurance.

Sponsorship Application Form

Page **9** of **10**

Signed:	
Med L	
Name of Signatory: Michael Williams	
Position/Title: Executive Officer	
	_

Please send your completed application form to:

Broken Hill City Council Tourism and Events Unit Attn: Tourism and Events Coordinator PO Box 448 Broken Hill NSW 2880 events@brokenhill.nsw.gov.a

For further information please contact the Tourism and Events Unit on $08\ 8080\ 3300$.

Sponsorship Application Form

Page **10** of **10**



Broken Hill Musicians Club Ltd

ABN 62 001 034 359 ACN 001 034 359 276 Crystal Street, Broken Hill, NSW 2880

Postal Address: P.O. Box 335 Phone: (08) 8088 1777 3 Lines

Fax: (08) 8088 5932

(DOCA)

Thursday, 7 July 2016

To: Broken Hill Fringe Festival / Patton Village Community & Business Association

RE: Broken Hill Musician's Club Sponsorship

To Whom it may concern:

The Broken Hill Musician's Club is pleased to confirm that the club will support the 2016 Broken hill fringe event by way or providing venue for Fringe events and also putting on entertainment at our cost.

The in-kind value of this contribution exceeds \$10,000 when taking into account the value of all in-kind support offered this year.

Please contact us if you require any additional information

Rick Scott ACCM General Manager



SPONSORSHIP APPLICATION FORM 2016/2017

Thank you for applying for sponsorship from Broken Hill City Council.

Your application must be read in conjunction with Council's Sponsorship Policy which can be found on Council's website at: brokenhill.nsw.gov.au

Sponsorship will be offered in two funding rounds per year from July 2016. These funding rounds will be in July and January. Sponsorship will be capped at a maximum of \$10,000.00 (cash and in-kind support) subject to the availability of Council funds. Before completing the application process, please complete the following checklist.

Preference will be given to events that:

- Demonstrate matching dollar for dollar funding from local businesses and sponsors.
- Demonstrate the ability to attract visitors from outside of Broken Hill
- Assist Council in achieving the objectives set out in Broken Hill Community Strategic Plan 2033 - Your Hill. Your Home. Your Vision. (This document is available on Council's website).
- Raise the profile of Council through prominent acknowledgement of their support and assistance.
- Create opportunities for local businesses.
- □ Be managed by a registered organisation that is not a part of Council.

Sponsorship will not be considered for:

- Applications that do not provide the appropriate documentation to support the request.
- Projects that duplicate existing Council services or programs.
- Individuals.
- Organisations or groups that are not incorporated.
- Private functions.

Sponsorship Application Form

Page **1** of **10**

Spon	sor	ship Application Form	Page 2 of 10				
		(If no, please complete).					
		× Yes □ No					
		Town Square have you completed a Council Event Application Form? This must be completed prior to applying for sponsorship. For a copy o Council's Event Application Form please visit Council's website <i>or contathe Broken Hill City Council Customer Relations Team on 08 8080 3300</i>	ct				
2.		If your event is being held in a public space such as a street, park or th Town Square have you completed a Council Event Application Form?	ne				
		(If no, please refer to the Policy on Council's website or contact the Broken Hill City Council Customer Relations Team on 08 8080 3300 for copy).	· a				
		× Yes □ No					
1.		Have you read the Broken Hill City Council's Sponsorship Policy?					
PR	E-/	APPLICATION CHECKLIST					
		Any proposal must include the names of other sponsors, proposed or confirmed, involved with the event or activity.					
		Documentation that Council's support will be appropriately acknowledged and publicised.					
		A targeted marketing and communications program.					
		The organisation's capacity for administering the project including timeframes, budgets and other partnerships.					
		Capacity to deliver immediately measureable economic benefits through the visitor economy to the City of Broken Hill.					
		A statement of the objectives and detail of the sponsorship activity.					
		ia will determine each sponsorship arrangement and proposals e assessed against the criteria which includes;					
C	.	in will determine each energychin assaurant and assaurant					
		Projects or organisations that have not satisfactorily acquitted previo Broken Hill City Council sponsorships.	us				
		Organisations based outside the City boundaries of Broken Hill (unle the demonstrated benefits are primarily to the Broken Hill community).				
		Organisations raising funds on behalf of another group, which is itself recipient of financial assistance from Council.					
		Recipients of any other financial or other type of assistance from Council in that financial year.					
		Political parties, lobby groups or religious groups.					
		Debutante Balls.					

Page **3** of **10**

3.	Are you able to provide documented evidence of support for at least matching funds (financial or in-kind) from local businesses?			it	
	☐ Yes	□ 1	No		
	(If no, please organise prior to	submittir	ng your ap	pplication).	
4.	Does your event assist Council Broken Hill Community Strateg Vision? (This document is avail	ic Plan 20	033 - Youi	Hill. Your Home.	
	* Yes	□ 1	No		
	(If no, then you are not eligible	e for spon	sorship).		
5.	Does your event raise the profi prominent acknowledgement o provided as a part of the acquir	f their su	pport and		
	* Yes		No		
	(If no, then you are not eligible	e for spon	sorship).		
6.	Does your event create oppor	tunities f	or local bu	sinesses?	
	* Yes		No		
	(If no, then you are not eligible	e for spon	sorship).		
7.	Is your event managed by an	organisa	tion that i	s not a part of Co	uncil?
	* Yes		No		
(If n	o, then you are not eligible f	or spons	orship).		
Sect	ion A – Contact Details				
_	nising body: n Village Community & Business	s Associat	ion Inc		
	ing as the Broken Hill Fringe Fes		ion me.		
Conta	act person: Larry Angel				
	on: Coordinator				
		COUTU	NCW 2	000	
	ess: PO Box 5086, BROKEN HILI	LSOUTH			
Phone	e: 08 8087 4546		M	lobile:	
Email	: bhfringe@gmail.com				
ABN ((if applicable): 34 837 874 648				
Is yo	ur organisation incorporated?	× Yes	□ No	Other:	
Is yo	ur organisation non-profit?	× Yes	□ No	Other:	
Secti	on B – Electronic Funds Tran	sfer det	ails		

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Sponsorship Application Form

Bank: Broken Hill Credit Union

Account name: Patton Village Community & Business Association Inc.

BSB: 802 377

Account number: 377 337 61

Section C - Event Details

Name of Event: Broken Hill Fringe Festival

Date: August 26, 2016 - 4 September, 2016

Event venue and address: Broken Hill Venues

Brief description of the event:

Broken Hill Fringe is a community-based, inclusive arts and cultural festival for the Far West region of Outback NSW Australia. It is the first regional hub of the Sydney Fringe, which offers participants the opportunity to showcase their field of expertise and share knowledge. The diverse events offer an opportunity for children, young people, seniors and people from culturally and linguistically diverse communities to enjoy art, music, singing, poetry, theatre, dance, visual arts, etc.

Is your event free to the public to attend?			
□ Yes	□ No		
If an entry fee	e is required, v	vho will receive any profits?	
		e / gold coin donation while others are ticketed nto The Fringe for future years.	
Will your ever	nt be held in a	public space such as a street or park?	
× Yes	□ No		
Has your Cou	ncil Event App	lication Form been approved (if applicable)?	
× Yes	□ No	\square Not applicable	
(If no, please arrange before submitting this application).			

Section D – Essential Criteria and Benefits All of the questions in section D below must be answered

What is the expected attendance numbers for the event? 500

How does your event meet the Essential Criteria outlined in the sponsorship guidelines and assist Council in achieving the objectives set out in *Broken Hill 2033 Community Strategic Plan - Your Hill. Your Home. Your Vision?* (For a copy visit Council's website or call 08 8080 3300).

Key Direction 1: Our Community

- 1.2 Our Community Works Together
- 1.2.1: Develop and implement initiatives to celebrate the achievements within the community
- 1.2.2: Encourage volunteering and create initiatives to support the strong volunteer base currently engaged in Broken Hill
- 1.3 Our History, Culture and Diversity is embrace and Celebrated

Sponsorship Application Form

Page 4 of 10

- 1.2.1 Raise awareness of cultural and community events that celebrate Broken Hill's cultural diversity
- 1.3.2 Increase our capacity to plan and conduct public events in Broken Hill

Objective 2.1: Our Economy is strong and Diversified and attracts people to work, live and invest.

2.1.4 Increase economic opportunities by activating public spaces.

Outline how your event will raise the profile of Broken Hill City Council through prominent acknowledgment of their support and assistance.

The BHCC would be recognised on BHF banners, programmes and posters and all advertising as a sponsor.

How does you event create opportunities for local businesses?

The Fringe Festival offers visitors and locals the opportunity to frequent our local business areas, restaurants, cafes, clubs, accommodation, tourist attractions with the addition of being exposed to and able to participate in the culturally rich programme of events offered by the Fringe Festival. Businesses can also participate in the sponsorship program, raising their profile in the program.

Does the event involve more than one Broken Hill community group? Please list.

- Broken Hill Art Exchange
- Ys Men's Club
- Broken Hill Civic Orchestra
- BIU Band
- West Darling Arts
- APEX
- Patton Village Committee

Does the event have a high number of expected attendees from within and particularly from outside the City? Please explain:

This year The Fringe has invited interstate artists to attend and many have expressed interest to come to the Broken Hill Fringe over the next few years as well as including family and friends.

Demonstrate benefits to the Broken Hill City Council area.

- 1. Increased the profile of Broken Hill by way of social media and exposure both locally, nationally and internationally.
- 2. Increased opportunity for artists to gain performance experience.
- 3. Encouraging family and friends from outside of Broken Hill to visit our region which in turn increases tourist visitation and economic benefits to Broken Hill.

Sponsorship Application Form

Page **5** of **10**

If your organisation is not located in the Broken Hill LGA, does it service the
Broken Hill area or does it involve presenting cultural, sporting, educational
opportunities not currently provided in Broken Hill.

□ Yes □ No

If yes, please outline how:

NOT APPLICABLE

What basic branding benefits will Council or Broken Hill receive?

- Logo inclusion on event signage (provided by sponsors)
- * Logo inclusion on advertising
- * Sponsor recognition with media releases
- Opportunity to display Council signage at event (provided by Council), please specify: Display, banners etc.

What other benefits are you able to provide Council or Broken Hill City?

- ${\bf x}$ Logo inclusion on promotional flyers/posters/website or program (please circle)
- * Opportunity to present a speech / presentation at the event
- * Opportunity to distribute publications or merchandise at the event

What benefits does the event offer to the Broken Hill community (e.g. increased involvement in community life, supports or involves local community groups)?

Please explain.

- 1. Grow the image of up and coming artists.
- 2. Provide a platform for people of all ages to experience different opportunities in the arts.
- 3. Increased the awareness and profile of local artists, artisans and local performers including the indigenous community.
- 4. Opportunity for youth to experience and develop skills in the arts.
- 5. Activation of CBD and other areas.
- 6. Opportunity for businesses to unite to promote Broken Hill's cultural identity.
- 7. Opportunity for community groups to promote their work and involvement in community.

Does the event offer any economic development benefits to Broken Hill (e.g. visitors staying in the area for an extended period of time)?

Please explain.

The Broken Hill Fringe event is planned to start on the 26/08/2016 and run for 10 days. It is an event of local significance and is estimated to attract 100 visitors per day over the 10 days, with an average spend per person per day of \$50. This equals a total visitor spend of \$50,000 attributed to this event. It is calculated to have the following potential impact:

Impact on Output

Sponsorship Application Form

Page 6 of 10

The total visitor spend of \$50,000 attributed to staging the Broken Hill Fringe would lead to a direct impact on output of \$45,500. This additional direct output from the economy would also lead to an increase in indirect demand for intermediate goods and services across related industry sectors. These indirect industrial impacts are estimated to be an additional \$7,702 in Output.

There would be an additional contribution to Broken Hill City economy through consumption effects as correspondingly more wages and salaries are spent in the local economy. It is estimated that this would result in a further increase in Output of \$21,046.

The combination of all direct, industrial and consumption effects would result in total estimated rise in Output of \$74,248 in Broken Hill City economy.

Impact on Value add and GRP

The impact of an additional of \$50,000 spend to the local economy as a result of running Broken Hill Fringe in Broken Hill would lead to a corresponding direct increase in Value-added of \$22,073. A further \$3,340 in value-added would be generated from related intermediate industries.

There would be an additional contribution to Broken Hill City economy through consumption effects as correspondingly more wages and salaries are spent in the local economy. It is estimated that this would result in a further increase in Value-added of \$10,376.

The combination of all direct, industrial and consumption effects would result in an estimated addition in Value-added of \$35,790 in Broken Hill City economy.

Value-added by industry represents the industry component of Gross Regional Product (GRP). The impact on Broken Hill City's GRP as a result of staging this event is directly equivalent to the change in Value-added outlined above.

In summary, GRP in Broken Hill City is estimated to increase by \$35,790.

Impact on Employment (jobs, 12mth FTE)

The direct addition of \$50,000 spend to the local economy as a result of staging the Broken Hill Fringe event in Broken Hill City is estimated to lead to a corresponding direct increase of employment equivalent to 0.4 annual FTE jobs across a range of industries. From this direct expansion in the economy it is anticipated that there would be flow on effects into other related intermediate industries, creating an additional employment equivalent to 0.0 annual FTE jobs.

This addition of employment in the local economy would lead to a corresponding increase in wages and salaries, a proportion of which would be spent on local goods and services, creating a further increase equivalent to 0.1 annual FTE jobs through consumption impacts.

The combination of all direct, industrial and consumption effects would result in a total estimated increase of employment equivalent to 0.6 annual FTE jobs located in Broken Hill City.

Does the event use local resources (i.e. businesses, facilities etc)? Please explain.

The Fringe Festival offers visitors and locals the opportunity to frequent our local business areas, restaurants, cafes, clubs, accommodation, tourist attractions with the addition of being exposed to and able to participate in the culturally rich programme of events offered by the Fringe Festival.

Sponsorship Application Form

Page 7 of 10

Please list other sponsors and the value of sponsorship.

Musicians' Club - In kind \$10,000 in kind

Patton Village \$7000.

Jade Signs In Kind \$500

Black Lion Inn - Cash \$500

Workingmen's Club - Cash \$200

Silvernotes Music – In-kind \$3,500 (equipment and volunteer hours)

Other volunteers - \$12,500

2BH - package to be confirmed

Who is your target market for the event? Does the event aim to attract a large cross-section of the community (i.e. not just one particular community group)?

Please explain.

- The Fringe caters for a variety of markets including:
- Artists performance and visual opportunity to showcase
- School children
- Teenagers
- Young adults
- Parents
- Families
- · Older residents events in aged care facilities
- People with disability

Is the event unique to the Broken Hill area? Is this type of event held in other areas?

Please explain.

Broken Hill Fringe is a community-based, inclusive arts and cultural festival for the Far West region of Outback NSW Australia. It is the first regional hub of the Sydney Fringe.

Is the event an annual event or does it have the potential to become an annual event? Please explain. (If the event has been held previously, please provide documentation to demonstrate credentials in financial and event management).

This is the third time the Broken Hill Fringe Festival has been held.

Section E – Sponsorship Request All of the questions in section E below must be answered

How much money are you requesting from Council in return for the benefits provided?

\$9,150.00

What will you use this money for?

- Payment for performance artists / workshops (\$5,000)
- Hire local sound (\$1,500)
- Advertising (\$1,000)
- Toilet hire (TBC)
- Road closure, waste services, clean up of road post event if required (est. \$1,500)
- Hire fees: Patton Park, Town Square (\$150)

Would you like your event promoted via the following Council communications methods?

- Council's Online Event Calendar
- * Council's Social Media
- * Council's Visitor Information Services
- □ No Council promotion required

Sponsorship Application Form

Page 9 of 10

Declaration

I, the undersigned, declare the information provided to be a correct and honest description of our organisation and the project or event for which funding is being sought.

Successful applications will be entirely responsible for any indemnities and insurance required for the project/event. Broken Hill City Council and its subsidiaries/affiliates under no circumstances accept no liability for any accidents or negligence resulting in a claim or demand arising from the sponsored project or event and exclude all such liability to the fullest extent permitted by law. Volunteers involved in any sponsored project or event must be covered by their own insurance or organisers' insurance.

Signed: Larry Angel

Position/Title: Coordinator

Please send your completed application form to:

Broken Hill City Council Tourism and Events Unit Attn: Tourism and Events Coordinator PO Box 448 Broken Hill NSW 2880 events@brokenhill.nsw.gov.au

For further information please contact the Tourism and Events Unit on $08\ 8080\ 3300$.

Ordinary Council 27 July 2016

ORDINARY MEETING OF THE COUNCIL

July 11, 2016

BROKEN HILL CITY COUNCIL REPORT NO. 159/16

SUBJECT: COMMUNITY ASSISTANCE GRANTS - PAINT GRANTS 16/44

Recommendation

- 1. That Broken Hill City Council Report No. 159/16 dated July 11, 2016, be received.
- 2. That Broken Hill City Council approve both applications under stream 3 Painting and Minor Restoration Works as follows:
 - a. Grant of \$500.00 to Katrina Watt of the Mackenzie Business Centre towards the external painting of the McKenzie Business Centre at 41-47 Crystal Street, Broken Hill.
 - b. Grant of \$500.00 to Sergio Bressanelli of Hande Pty. Ltd. towards the external painting of the Hande Electrics Store at 197-199 Argent Street, Broken Hill.

Executive Summary:

Council received two applications for paint grants under stream 3 of Council's Community Assistance Grants Policy. Council deferred the two paint grant applications until the July meeting and resolved as follows:

That approval be deferred for Painting and Minor Restoration Works:

- (a. Grant of \$500.00 to Katrina Watt of the Mackenzie Business Centre towards the external painting of the McKenzie Business Centre at 41-47 Crystal Street, Broken Hill; and b. Grant of \$500.00 to Sergio Bressanelli of Hande Pty. Ltd. towards the external painting of the Hande Electrics Store at 197-199 Argent Street, Broken Hill.) pending a report to the July Council Meeting outlining the requirements for approval, in particular:
- Whether it is a requirement that the building be of heritage design and construction.
- Whether the Heritage Adviser has approved the applications, and
- Whether the colour scheme has to be heritage colours.

Report:

In accordance with Council's policy the eligibility criteria for grants under stream 3 (Painting and Minor Alterations) are as follows:

- a. The applicant must be the owner of the property or have the property owners' agreement for works to be completed.
- b. Works must be approved by Council's Heritage Advisor.
- c. Applicants must be able to demonstrate that they have the necessary finance to undertake all of the works submitted by them to the Council.
- d. Applicants must be able to demonstrate that they will be able to repay the loan funds on the due dates. Consideration will be given to payment history with Council.
- e. Applicants are entitled to one grant only for like work.
- f. The works to be completed must not have previously been undertaken using grant assistance from Council. E.g. repainting when original painting was undertaken using Council grant funds.

Ordinary Council 27 July 2016

g. Funding will not be made retrospectively for work already carried out, unless the Committee considers that special circumstances exist and determines a grant allocation appropriate to those circumstances and within the monetary parameters of the policy.

h. Applicants must be able to commit to complete the approved works within a twelve month period.

i. Applicants must lodge a completed application using Council's Painting and Minor Restoration Works Application Form in accordance with any published Guidelines.

The original paint and minor alteration grant program was established in 1992 and paid out more than 800 grants over the last 24 years for the painting and minor alterations of buildings in Broken Hill. This was an initiative of Council to assist property owners to address general dilapidation and to improve the overall appearance of properties across the City. It is not a pre-requisite for buildings to be heritage listed on Council's LEP or to have any heritage values.

Applications for minor alterations and painting have traditionally been referred to the heritage advisor for comment and to ensure consistency. This requirement was retained under stream 3 of the Community Assistance Grants Policy and both applications were referred to Council's Heritage advisor for approval. The Heritage advisor supported both applications and concurred with the colour schemes as proposed.

Further, it is not a prerequisite for colour schemes to be of heritage colours, but should be sympathetic to the City's heritage values, hence applications are referred to the Heritage advisor for comment and approval. Grants may be utilised to "refresh" already painted surfaces and to carry out associated minor alterations e.g. repairs to guttering and the like.

Attached to this report are copies of both applications for grant funding and recommendations from the Community Assistance Grants Panel.

Both applications comply with the eligibility criteria under Stream 3 of Council's Community Assistance Grants Policy hence it is recommended that both applications be approved.

Strategic Direction:

Key Direction: Our leadership

Objective: 4.3 - We Unite to Succeed Function: Leadership and Governance

DP Action: 4.3.1.7 - Gain a better understanding of possible alignments between

Council and community groups, local associations and volunteers to

ensure opportunities to work together are identified.

Relevant Legislation:

Local Government Act 1993 - Section 356

Financial Implications:

\$1000.00 (2 x \$500)

Attachments

1. Paint grant applications - 1st round of applications for 2016/2017 10 Pages

2. Recommendations - Community Assistance grants Panel - Round 1 2016/17 5 Pages

ANDREW BRUGGY ACTING DEPUTY GENERAL MANAGER

JAMES RONCON GENERAL MANAGER

MAKING A GRANT APPLICATION

The policy aims towards the restoration and preservation of heritage residential and commercial buildings which retain their original characteristics.

In assessing applications, Council's Heritage Adviser will consider the heritage qualities of a building, noting any alterations or improvements which have taken place over the years; such modification may result in the reduction of any grant money allocated.

Applicants are requested to nominate a colour scheme, which reflects their taste and choice; choosing from the colour charts available from local paint suppliers. Where you need help, take a colour photo to any of the local paint retailers in the City; or to a painting contractor. Their professional advice will help guide you to a colour scheme, which will reflect your chaice.

Complete the attached application form, ensuring to attach a current colour photograph of your house, together with your choice of paint colours. The Heritage Adviser will assess your application based on this information.

If you are seeking grant funding for painting of the dwelling for your own private/domestic purpose, then you must complete the attached "Statement by a Supplier" form. Should you be carrying out the painting work for a commercial enterprise, then a tax invoice and ABN details should be provided.

Submit the completed application form to Council's Planning Development and Compliance Department, Administrative Centre, Sulphide Street or by post to PO Box 448, BROKEN HILL 2880.

Upon completion of the paint works, you will be required to submit a further colour photograph showing the results you have achieved with your project.

Council invites your participation in this exciting Heritage Scheme

PLEASE ENSURE YOU HAVE READ THE ATTACHED INFORMATION SHEET

FUNDING APPLICATION

Applicants Details: (PLEASE PRINT)

Applicant's Name:	MACKENZIE BUSINESS CENTRE
Property Address:	41-79 CRYSTAL ST
Postal Address:	PO BOX 373. BROKEN HILL ZUR
Is the Applicant the Owner of the Property?	Yes O No 🔉
If No - Owners Full Name:	ARTC
I / We request to apply for funding for:	Please fick PAINT GRANT:

H01 Residential Buildings Conservation Policy Grant Funding

	LOAN: O	
Description of Works:		
		' /
\$3500°°	Estimated Date of Completion:	30 6 16
	Loan Amount	\$
(Max \$500)	Requested:	(Max \$1000)
count). Please ensure	you complete the "Elec	ctronic Funds Transfer"
f this application,		
ormation Sheet" and I a	m aware of my respor	nsibilities in
t / loan approved. Plea:	se note that all applica	ations must be
MARIA A	Owners	20
Wall	Signature:	
27/4/16	Date:	27/4/16
COUNCIL	ISE ONLY	
ouncil:	Application No	
roved by Heritage Advis	er and agreed to by A	Applicant.
	Data mantadi ¢	
	Date grantea: 3	
	(Max \$500) ed, will be by Electronicount). Please ensure of this application. ormation Sheet" and I at I loan approved. Please of the property. COUNCIL USAN C	\$ 3500 Completion: \$ 500 Completion: \$ 500 Completion: Loan Amount Requested: ed, will be by Electronic Funds Transfer (EFT count). Please ensure you complete the "Electronic State of this application. ormation Sheet" and I am aware of my response of the property. Owners Signature:

RECOMMENDED COLOUR SCHEME

Property address:	41-7		
Name of contact person	: KATRIN	AT Phone No.	808792T
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ELECTRONIC FUNDS TRANSFER

Dear Sir/Madam

Council has an Electronic Payment System whereby payments will be credited directly into a bank account nominated by the payee.

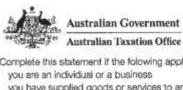
The benefits of electronic payment has benefits including no cheques being required, quicker receipt of payment and funds are cleared immediately. Council issues a written remittance advice by email or post detailing the payment made.

Payments by electronic funds transfer will require provision to Council of the details of the nominated bank account to process payment. This information is collected for the purpose of funds payment only.

This information is personal information for the purposes of the Privacy and Personal Information Protection Act 1998 ("PPIPA) and is collected in accordance with Council's Privacy Policy. Please refer to the information provided in Council's Privacy notification form regarding the collection of personal information.

Council is to be regarded as the agency that holds the information.

Name of Account:			MACKENZIE BUSINESS CENTRE			
Bank / Branch:			COMMONWEALTH			
BSB Number:			062 513			
Bank Accou	nt Numbe	er:	1036 6020			
Signature: bluet		5		Date:	27/4/16.	
		4				·
Office Use Only						
Receiving Officer: Position:						
Signature				Date:		
Date Maintenance Processed				Creditor	Number:	



" Austra	lian Taxation Office	Statemen	t by a supplier	
you are an individual you have supplied go (the payer), and you are not required number (ABN). layers must withhold ou for a supply that you	oods or services to an ob- to quote an Australia but 46,5% of the total payme ou make as part of your onless an ABN has been o	ner enterprise siness ant it makes to enterprise you	HOW TO COMPLETE THE STATEMENT Print clearly in BLOCK LETTERS using a black pen only. Use BLOCK LETTERS and print one character in each b \$\mathbb{S} \mathbb{M} / \mathbb{T} \mathbb{M} \mathbb{S} \mathbb{T} Place \$\mathbb{X}\$ in all applicable boxes. Payers can check ABN records of suppliers by visiting www.abr.business.gov.au or phoning 13 72 26 24 hours a day, 7 days a week.	
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POKEN	HILL		111111 NSW 28	
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			200 marks 100	
The supplier	s an individual aged und	er 18 years and the	payment does not exceed \$120 a week.	
The payment	does not exceed \$75, a	xcluding any goods	and services tax (GST).	
The supply th	at the payment relates to	is wholly input tax	ed.	
			itten statement to the effect that the supply is either:	
made in	the course or furtherance	of an activity done	as a private recreational pursuit or hobby, or	
☐ wholly of	a private or domestic na	ture ffrom the supp	ier's perspective).	
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			it a reasonable expectation of profit or gain.	
The supplier	is not entitled to an ABN	as they are not car	ying on an enterprise in Australia,	
The whole of	the payment is exempt i	ncome for the supp	ller.	
Section B: D	ooloration			
		idelines administere	d by the Tax Office, the named supplier is not quoting an AE	3N
or the current and fut	ure supply of goods or se			
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ignature of supplier	r (or authorised person)		Daytime phone number	
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 Penalties apply misleading statement 	y for deliberately makin ent.	g a false or	Do not send this statement to the Tax Office. Give the completed statement to any payer that you are supplying goods or services to. The payer must keep this	
AT 2046 OC 2010		CONFIDENCE	document with other records relating to the supply for 5	
AT 3346-06:2012	II.	I-CONFIDENCE	- when completed	Page 1

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Statement by a supplier

The restrainment of the Otto College	it by a supplier
Complete this statement if the following applies: you are an individual or a business you have supplied goods or services to an other enterprise (the payer), and you are not required to quote an Australia business number (ABN).	Place X in all applicable boxes.
Payers must withhold 46.5% of the total payment it makes to you for a supply that you make as part of your enterprise you carry on in Australia, unless an ABN has been quoted or there is no need to quote an ABN.	Payers can check ABN records of suppliers by visiting www.abr.business.gov.au or phoning 13 72 26 24 hours a day, 7 days a week.
Section A: Supplier details	
1 Your name?	
KATRINA WATTI - MACK	ENZILE BUSILNESS KENTR
2 Your address?	
41-79 CEYSTAL ST	
Suburb/town	State/territory Postcode
BEOKENHILL	000000 NSW 2880
3 Your reason/s for not quoting an ABN? Place X in t	the appropriate box/es.
The payer is not making the payment in the course of car	
The supplier is an individual aged under 18 years and the	payment does not exceed \$120 a week.
	A 100 C C C C C C C C C C C C C C C C C C
The payment does not exceed \$75, excluding any goods	s and services tax (GST).
The supply that the payment relates to is wholly input tax	
The supplier is an individual and has given the payer a w	ritten statement to the effect that the supply is either:
made in the course or furtherance of an activity done	as a private recreational pursuit or hobby, or
wholly of a private or domestic nature (from the supp	olier's perspective).
The supply is made by an individual or partnership without	ut a reasonable expectation of profit or gain.
The supplier is not entitled to an ABN as they are not car	rrying on an enterprise in Australia.
The whole of the payment is exempt income for the supp	piler.
Section B: Declaration	
Under pay as you go (PAYG) legislation and guidelines administers	ed by the Tax Office, the named supplier is not quoting an ABN
for the current and future supply of goods or services for the reas	on or reasons Indicated.
Name of supplier (or authorised person)	
Signature of supplier (or authorised person)	Daytime phone number
Well all	80879227 Date Day Morth War
	28/04/2016
Penalties apply for deliberately making a false or misleading statement.	Do not send this statement to the Tax Office. Give the completed statement to any payer that you are supplying goods or services to. The payer must keep this document with other records relating to the supply for 5 years.
NAT 3946-05-2012 IN-CONFIDENCE	- when completed Page 1

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FUNDING APPLICATION

Applicants Details: (PLEASE PRINT)

Applicant's Name:	HANDE PTY LTD.
Property Address:	197-199 ARGENT ST. BROKEN HELL
Postal Address:	N.S.W. 2880
is the Applicant the Owner of the Property?	Yes O No O
If No - Owners Full Name:	
I / We request to apply for funding for:	Please fick PAINT GRANT:

ELECTRONIC FUNDS TRANSFER

Dear Sir/Madam

Council has an Electronic Payment System whereby payments will be credited directly into a bank account nominated by the payee.

The benefits of electronic payment has benefits including no cheques being required quicker receipt of payment and funds are cleared immediately. Council issues a written remittance advice by email or post detailing the payment made.

Payments by electronic funds transfer will require provision to Council of the details of the nominated bank account to process payment. This information is collected for the purpose of funds payment only.

This information is personal information for the purposes of the Privacy and Personal Information Protection Act 1998 ("PPIPA) and is collected in accordance with Council's Privacy Policy. Please refer to the information provided in Council's Privacy notification form regarding the collection of personal information.

Council is to be regarded as the agency that holds the information.

Name of Account:		HANDE	PTY	LTD.	
Bank / Branch:		•	tree		
BS8 Number:		012 50			
Bank Account Numb	oer:	1105 2	23	95.	
Signature:	forf).	nell		Date:	26/4/2016.
Office Use Only			-		l
Receiving Officer:	Position:				
Signature				Date:	
Date Maintenance F	rocessed		Cred	itor Number:	1

RECOMMENDED COLOUR SCHEME

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		LOAN; O	
For Loan Application	- Description of Works:		
Estimated Cost of Works:	\$ 1,000.00	Estimated Date of Completion:	30-11-2016
Grant Amount Requested:	\$ (Max \$500) 500.00	Loan Amount Requested:	\$ (Max \$1000) —
form at the back I have read the "Ir respect to any gra	nformation Sheet" and 1 nt / loan approved Plea	am aware of my respo	nsibilities in
	ner of the property.	Owners	I A A
Signature:	Jeffment -	Signature:	follow
Date:	26/4/2016	Date:	26/4/20/6
	COUNCIL	USE ONLY	
Date received by		Application No	
Colour scheme ap	proved by Heritage Adv	iser and agreed to by	Applicant.
Amount granted:		Date granted: \$	8



Statement by a supplier

Australian Taxation Office Otalerito	
Complete this statement if the following applies:	HOW TO COMPLETE THE STATEMENT
you are an individual or a business	Print deany in BLOCK LETTERS using a black peri only. Use BLOCK LETTERS and print one character in each box.
you have supplied goods or services to an other enterprise	
(the payer), and you are not required to quote an Australia business	S N 1 T N S T
number (ABN).	Place X in all applicable boxes.
Payers must withhold 46.5% of the total payment it makes to ou for a supply that you make as part of your enterprise you	Payers can check ABN records of suppliers by visiting
arry on in Australia, unless an ABN has been quoted or there	www.abr.business.gov.au or phoning 13 72 26 24 hours a day, 7 days a week.
s no need to quote an ABN.	
Section A: Supplier details	
Your name?	
Your address?	
197-199 ARGUNT STRE	
	State/tentory Postcode
BROKEN HELL NSW 288	
Your reason/s for not quoting an ABN? Place X	the appropriate box/es.
The payer is not making the payment in the course of o	
The supplier is an individual aged under 18 years and the	ne payment does not exceed \$120 a week.
The payment does not exceed \$75, excluding any good	ds and services tax (GST)
The supply that the payment relates to is wholly input to	axad.
The supplier is an incividual and has given the payer a t	written statement to the effect that the supply is either:
made in the course or furtherance of an activity do	
wholly of a private or domestic nature (from the sur	oplier's perspective).
The supply is made by an individual or partnership with	iout a reasonable expectation of profit or gain,
The supplier is not entitled to an ABN as they are not of	arrying on an enterprise in Australia.
The whole of the payment is exempt income for the su	ppler.
Section B: Declaration	
Section B: Decidration	ered by the Tax Office, the named supplier is not quoting an ABN
Under pay as you go (PAY's) legislation and godelines admissed for the current and future supply of goods or services for the rea	ason or reasons indicated.
Name of supplier (or authorised person)	
Signature of supplier (or authorised posson)	Daytime phone number
Signature of supplier (or augustised bigs)	280889098
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Penalties apply for deliberately making a false or misleading statement.	Do not send this statement to the Tax Office. Give the completed statement to any payer that you are supplying goods or services to. The payer must keep this
	document with other records relating to the supply for 5 years
IN-CONFIDENCE	F - when completed Page

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COMMUNITY ASSISTANCE GRANTS 2016/2017

ROUND 1 2016/2017 - PANEL MEETING - JUNE 6, 2016

Meeting commenced 10:00am

1. ATTENDANCE:

Mayor Wincen Cuy	Present
Deputy Mayor Dave Gallagher	Apology
Councillor Christine Adams	Present
General Manager James Roncon	Present
Mrs. Josephine Peters	Apology
Ms. Kristina Janjic	Apology
Mr. Chris Dougherty	Present

2. DISCLOSURES OF INTEREST:

NAME	APPLICATION DETAILS	REASON	
Councillor Christine Adams	U3A Broken Hill	Secretary	
Councillor Christine Adams	Broken Hill Philharmonic Society	Patron	
Mayor Wincen Cuy	Broken Hill Philharmonic Society	Patron	
James Roncon	Broken Hill Eisteddfod Society	Patron	
Chris Dougherty	Broken Hill Swimming Club	Member	



3. REPORT - STREAM 1 – GENERAL COMMUNITY ASSISTANCE GRANTS

Name	Details	Amount Requested	Meets Eligibility Criteria	Meets Assessment Criteria A	Meets Assessment Criteria B	Amount Recommended by Panel	Panel Comments
Life Education NSW	Grant towards providing drug education programme to Broken Hill school students.	\$500.00	Yes	Yes	Yes	\$1,000.00	Great initiative, happy to increase requested amount.
Barrier Primary Schools Sports Assoc.	Grant towards subsidising travel costs for students to travel to represent Broken Hill at sporting carnivals.	\$1,000.00	Yes	Yes	Yes	\$1,000.00	Acknowledge that Sister City program not currently supporting sport; Council happy to support initiative.
South Broken Hill Golf Club	Grant towards replacing floor coverings at the South Golf Club.	\$10,000.00	Yes	Yes	Yes	\$5,000.00	Council prepared to donate \$5,000 based on Club making premises available to community.
Broken Hill Philharmonic Society	Grant towards payment of rates at principal premises	\$2,335.00	Yes	Yes	Yes	\$2,335.00	Great institution, very worthy of support.
U3A Broken Hill	Grants towards rental costs of a meeting space for 2016/2017 financial year	\$2,500.00	Yes	Yes	Yes	\$2,500.00	Very happy to support as part of ageing community to encourage ongoing learning.
Broken Hill Eisteddfod Society	Grants towards cost of Adjudicator for 2016 Eisteddfod	\$3,000.00	Yes	Yes	Yes	\$3,000.00	Proud to support ongoing assistance to talented youth.
Quota International of Broken Hill	Grant for waiver of Civic Centre fees for 10cent Auction	\$1,200.00	Yes	Yes	Yes	\$1,200.00	Happy to assist.
Broken Hill Repertory Society	Grant towards payment of rates at principal premises	\$1,000.00	Yes	Yes	Yes	\$1,000.00	Happy to support ongoing assistance to group.
Neve Robins	Grant towards costs to attend United Space School in Texas	\$1,000.00	oN.	1	*		



Name	Details	Amount Requested	Meets Eligibility Criteria	Meets Meets Eligibility Assessment Criteria Criteria A	Meets Assessment Criteria B	Amount Recommended by Panel	Panel Comments
Burke Ward P&C Association	Grant towards costs associated with Continental Fete	\$4,000.00	Yes	Yes	Yes	\$1,795.00	Waiver of Council's waste services fees.
Silver City Racing Club	Grant to waiver waste services fees at Silver City Cup Races	\$1,500.00	Yes	Yes	Yes	\$1,795.00	Waiver of Council's waste services fees.
Broken Hill Swimming Club	Grant to refurbish old caravan into a mobile catering/service van	\$6,000.00	Yes	Yes	Yes	\$3,000.00	Council to provide 50% of requested amount. Applauds innovation and ingenuity to sustain Club.

4. REPORT - STREAM 3 - PAINTING AND MINOR RESTORATION WORKS GRANTS

Name	Details	Amount	Meets Eligibility Criteria	Meets Assessment Criteria - Heritage Adviser	Meets Amount Assessment Recommended Criteria by Panel - Heritage Adviser	Panel Comments
Mackenzie Business Centre, 41-47 Crystal Street	Grant towards external painting of premises.	\$500.00	Yes	Yes	\$500.00	
Hande Pty. Ltd. 197-199 Argent Street	Grant towards external painting of premises.	\$500.00	Yes	Yes	\$500.00	***

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5. DRAFT GRANT AGREEMENT



7. MEETING CONCLUDED - (TIME) 10-5 5 AM

Archar SIGNATURE SIGNED BY PANEL MEMBERS PRESENT APOLOGY General Manager, James Roncon APOLOGY Councillor Christine Adams Councillor Dave Gallagher Mrs. Josephine Peters Mr. Chris Dougherty Mayor Wincen Cuy Ms. Kristina Janjic NAME

Ordinary Council 27 July 2016

ORDINARY MEETING OF THE COUNCIL

July 12, 2016

BROKEN HILL CITY COUNCIL REPORT NO. 160/16

SUBJECT: MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING
NO.361, HELD 5 JULY 2016 11/397

Recommendation

- 1. That Broken Hill City Council Report No. 160/16 dated July 12, 2016, be received.
- 2. That the Minutes for the Local Traffic Committee Meeting No.361, held July 5, 2016 be received.
- 3. That the request for road closure as per The Palace Hotel's updated Traffic Control Plan, Titled: "Road Closure Broken Heel Festival", valid from Friday 9 September 2016 to Monday 12 September 2016", be endorsed by Council and that any costs associated with the road closure be covered by The Palace Hotel.

Executive Summary:

The Local Traffic Committee has no decision making power. The Broken Hill City Council Local Traffic Committee is primarily a technical review committee, which is required to advise the Council on matters referred to it by the Council.

Report:

The purpose of this report is to advise Council of the outcome of the Local Traffic Committee Meeting held April 5, 2016. The committee made a number of recommendations of which, all were general operations related.

Strategic Direction:

Recommendations made by the Local Traffic Committee accord with Council's Delivery Plan, Key Direction 4: *Our Leadership*; Objective 4.3: We unite to succeed; Strategy 4.3.1.1: *Identify issues and projects which may benefit from the creation of a committee or workgroup.*

Relevant Legislation:

- Road Transport (Safety and Traffic Management) Regulation 1999, and
- Road Rules 2008

Council has been delegated certain powers, from the Roads and Maritime Services, with regard to traffic matters upon its local roads (but not state highways). A condition of these delegations is that Council must take into account the Local Traffic Committee recommendations although it is not bound to accept them.

 The members are the NSW Police Service, the Roads and Maritime Service, the Local State Member of Parliament (or their representative for the location of the issue to be voted upon) and Broken Hill City Council. Ordinary Council 27 July 2016

 Broken Hill City Council may allow the public to attend and speak at its Local Traffic Committee on issues of concern for a maximum of five minutes.

- If either the Police or RMS representative on the Local Traffic Committee disagrees with any Local Traffic Committee recommendation or Council Resolution on any Local Traffic Committee recommendation, that member may lodge an appeal with the Sydney Regional Traffic Committee for determination. The appeal must be lodged in writing within 14 days of Council's resolution.
- Any action relative to any issue under appeal must cease until the matter is determined.
- The Sydney Regional Traffic Committee is chaired by an independent chairperson and submissions and representations are welcomed from all interested parties.

Financial Implications:

The financial implications are mentioned above for each of the recommendations made by the Local Traffic Committee.

Attachments

- 1. MINUTES OF LOCAL TRAFFIC COMMITTEE MEETING NO361 JULY 2016 5 Pages
- 2. Local Traffic Committee Action List July 2016

8 Pages

3. Broken Heel Festival - Traffic Control Plan

1 Page

ANDREW BRUGGY ACTING DEPUTY GENERAL MANAGER

JAMES RONCON GENERAL MANAGER The Minutes of the Local Traffic Committee Meeting No. 360 have been approved by voting members on line:

All in favour: RMS, BHCC, Local Member & Police (Police absent but provided approved)

Yet to vote: Nil Against: Nil

MINUTES OF LOCAL TRAFFIC COMMITTEE MEETING NO. 361 HELD TUESDAY JULY 5, 2016 **COMMENCING AT 9.30 AM** SECOND FLOOR COUNCIL ADMINISTRATION BUILDING

MEETING OPEN: 9:34 am

Welcome to all present

361.1 PRESENT:

David Zhao (Chair) **BHCC Infrastructure Projects Engineer** James Druitt Asset Planner Transport - observer

Marion Browne Councillor

Penny Robinson **BHCC Minute Secretary** Peter Beven Local Member Representative Sergeant Kerri Lane Broken Hill Police Representative

Acting Deputy General Manager, Broken Hill City Council 361.2 APOLOGIES: Andrew Bruggy

Joe Sulicich Roads and Maritime Services Representative - Joe phoned in

and spoke to Davis Zhao to provide comments regarding the agenda and feedback on some action items.

ABSENT: Nil

DISCLOSURE OF INTEREST: - NIL 361.3

361.4 REPRESENTATIONS: - NIL

361.5 ADOPTION OF PREVIOUS MINUTES:

It was noted that the previous minutes of meeting No.360 held June 7, 2016 were confirmed via online voting as follows:

RMS, BHCC, Local Member & Police All in favour:

(Police absent but provided approved)

Yet to vote: Nil Nil Against:

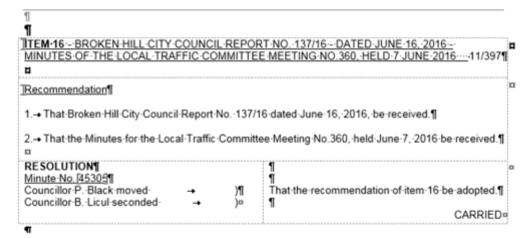
Local Traffic Committee Meeting No. 358

Page 1

361.6 COUNCIL RESOLUTIONS ON TRAFFIC COMMITTEE MATTERS:

The following Committee Recommendations where endorsed by Council at their meeting held June 29, 2016.

MINUTES-OF-THE-ORDINARY-MEETING-OF-THE-BROKEN-HILL-CITY-COUNCIL-HELD-¶
JUNE-29,-2016¶



361.7 MATTERS ARISING FROM THE PREVIOUS MEETING or FROM COUNCIL RESOLUTIONS:

360.9.1 - Broken Heel Festival

Request for comment from the Committee relating to the request to lift the Alcohol free zone for the September 2016 event.

Recommendation:

Committee is to provide a response as per 2015 - Committee identifies no issues at this time pending the provision of Traffic Control Plan to be provided to the July meeting for review and comment.

Agreed Action:

Committee is to provide a response as per 2015.

Committee to review Traffic Control Plan in July meeting.

Update to Committee:

Council Officer James Druitt advise that he has spoken with Broken Heel Festival coordinator, Ms Esther La Rovere. It was requested that Ms La Rovere provide to Council a current copy of Public Liability Insurance and provide an updated Temporary Road Closure Application form. Ms La Rovere has completed her own letter box drop to neighbouring properties.

The committee members present in the July meeting have reviewed the Traffic Control Plan provided with no issues identified to the Traffic Control Plan. All members present are in support.

Recommendation:

Response and recommendation to now be issued from committee as per 2015 response as previously agreed action from June meeting.

> Local Traffic Committee Meeting No. 358 Page 2

Agreed Action:

Response and recommendation to now be issued from committee as per 2015 response as previously agreed action from June meeting.

All in favour: BHCC, Local Member & Police

Yet to vote: RMS Against: Nil

360.9.2- Correspondence received from Dario Licul - requesting review of angle parking in front of Broken Hill Supplies

Recommendation:

Council Officer to review and report to committee recommendations.

Agreed Action:

Council Officer to review and report to committee recommendations

Update to Committee:

Review remains pending.

361.8 CORRESPONDENCE:

361.8.1 Broken Hill City Council Manager Planning, Development and Compliance, Mr Francois Van Der Berg has presented to committee for comment relating to AGL Proposed Broken Hill Bypass.

Recommendation:

The committee requests Francois continue contact with RMS as this is an RMS road not Council road. Advise to be provided to Francois of contact at RMS - Development and Assessment Manager, Andrew McIntyre and request that Francois provide advice back to notify the committee when available.

Agreed Action:

Francois to be advised of contact at RMS at RMS - Development and Assessment Manager, Andrew McIntyre and request that Francois provide advice back to notify the committee when available.

All in favour: BHCC, Local Member & Police

Yet to vote: RMS Against: Nil

361.9 GENERAL BUSINESS:

361.9.1 Peter Beven raised issue of the Heavy Vehicle Route at the Iodide/Crystal Street intersection. Line marking has eroded with traffic.

Recommendation:

Chairperson requested that secretary enter a report in the Customer Request Management System (CRM) for a Council Officer to review.

Agreed Action

The secretary is to enter a report in the Customer Request Management System (CRM) for a Council Officer to review

All in favour: BHCC, Local Member & Police

Yet to vote: RMS Against: Nil

Local Traffic Committee Meeting No. 358

Page 250

361.9.2 Peter Beven advised committee of update to works on Silver City Highway, now sealing by Packsaddle.

361.9.3 Marion Brown queried the new street signs being replaced around the City and requested is it possible to find out the correct spelling of Harvey/Harvy Street and Wickes/Wicks Street.

Recommendation:

A Council Officer will investigate the spelling of Harvey/Harvy and Wickes/Wicks Streets and review spelling on street signs. The Council Officer will report back to the committee the findings.

Agreed Action

A Council Officer will investigate the spelling of Harvey/Harvy and Wickes/Wicks Streets and review spelling on street signs. The Council Officer will report back to the committee the findings

All in favour: BHCC, Local Member & Police

Yet to vote: RMS, Against: Nil

361.9.4 The Safety Awareness Cross at the top end of Argent Street has not been lit for a period of time. The committee would like to find out how this can be turned on.

Recommendation:

A Council Officer will investigate how the cross can be lit. The Council Officer will report back to the committee the findings.

Agreed Action

A Council Officer will investigate how the cross can be lit. The Council Officer will report back to the committee the findings

All in favour: BHCC, Local Member & Police

Yet to vote: RMS, Against: Nil

- **361.9.5** If Peter Beven is not at the August Committee meeting he has requested to be placed as an apology.
- **361.9.6** If Sergeant Kerri Lane is not at the next meeting she has requested to be listed as an apology and she will endeavour to send an alternate representative.
- 361.9.7 Argent Lane by Coles end stopping lines has had had speed hump installed.
- 361.9.8 Council in process of placing street signs around the City.
- **361.9.9** Peter Beven requests Council clear what is on Council road/verge area on the Silver City/Menindee Road as right to road way, makes it difficult to see animals.

Recommendation:

Chairperson requested that secretary enter a report in the Customer Request Management System (CRM) for a Council to clear what Council can.

Agreed Action

The secretary is to enter a report in the Customer Request Management System (CRM) for action.

All in favour: BHCC, Local Member & Police

Yet to vote: RMS, Against: Nil

Local Traffic Committee Meeting No. 358

Page 4

MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING NO.361, HELD 5 JULY 2016

Attachment 1 **MINUTES OF LOCAL TRAFFIC COMMITTEE MEETING NO361 - JULY** 2016

361.10 ITEMS FOR NEXT MEETING: Nil

August 2, 2016 361.11 **NEXT MEETING DATE:**

> MEETING CLOSED: 10:28 am

> > Local Traffic Committee Meeting No. 358 Page 5

Trim – 11/397 Action List - Local Traffic Committee

Item No.	Recommendation	CRM /Trim No.	Responsible Officer	Status/Review Date	Target Date
346.8.3	Fran Mckinnon	D15/5750	10 March 2015	Agreed Action:	
	Request by Fran McKinnon, Nation Trust of Australia, Broken Hill and District Branch to establish directional signs to the site of the "Ambush train/ore truck" in the following locations:			That Council invoice The National Trust of Australia, Broken Hill and District Branch for the funds they have available and that Council submits an application through the Tourist Attraction Signposting Assessment Committee for approval to erect tourist signs.	
	Cnr of Brookfield Avenue and Morgan Street and the Cnr of Doe & Hynes Streets with the following wording:		Kath	On approval from Council Meeting arrange invoice for payment of available funds and send with acceptance letter.	
	"Ambush Site – Picnic Train Attack"		15 April 2015 CRM 21449/2015	Enter CRM for Himan and David Zaho requesting submission of application for signage through TASCO.	
			Kath	Printing of Tax Invoice requested and to be attached to letter for payment. COMPLETED	
			2 June 2015	Application has been submitted to TASCO waiting response.	14 April 2015
			2 September 2015	Andrew to follow up response to application with David Zhao and advise committee of update.	
			October 7 2015	Mr Joe Sulicich advised that signage for this area does not require approval from TASCO as the signs will not be erected on a State or RMS designated Road. There is a possibility that funding may be available through the RMS.	
			4 November 2015	Letter to be sent to Fran McKinnon requesting wording to be used on the signs.	1 April 2015
		D15/48358	13 November	Letter sent.	7 July 2015
				David to obtain quotes for signs.	October 2015
			February 2016	Agreed Action: That Council order signs with the wording advised by Fran McKinnon being "Ambush Site – Picnic Train Attack 1km" and "Ambush Site – Picnic Train Attack and install at the comer of	Pending as of June 2016
				Brookfield Avenue and Morgan Street and Doe and Hynes Street.	Pending as of
			CRM 23968/2016	CRM entered to have directional signage ordered and installed at the location.	July 2016
			8 March 2016	David Zhao advised that one quote has been received, still waiting on further quotes to be submitted.	
		D16/9966	8 March 2016 Kath	Letter issued to Fran requesting payment of funds to assist with the cost of producing signs.	
			5 April 2016	Councillor Browne to follow up date of payment and advise secretary for confirmation of funds received with Finance Operations Team.	
				Councillor Brown advised funds have not yet been paid, as they are waiting for the funds to be received from head office in Sydney.	

Updated: July 2016

Item No.	Recommendation	CRM /Trim No.	Responsible Officer	Status/Review Date	Target Date
			April 14, 2016 D16/17865	Email received by Councillor Browne advising that discussion with Fran McKinnon regarding the funds - Fran advised issue with Sydney office and she will follow up.	
			June 5, 2016	Penny Robinson to check if Council have received funds and advised Marion Browne if further follow up is required.	
			June 9, 2016	Penny Robinson sent email to Marion Browne advising that at this time funds are still outstanding.	
			July 5, 2016	Marion Brown advised the committee that the funds are now arranged and should be received by Council in the near future.	
353.7.1	Thomas Street Speed Counters – Broken Hill Hospital & GP Super Clinic	CRM 22603/2015		Counters where placed in the area in December 2014, but the results from these counters are unable to be located.	
	Original request received July 2014 from the Far West Local Health District to consider reducing the speed limit within the vicinity of the Hospital and the GP Super			Counters have been requested to be relayed again for a two week period and the results will be reported back to the Committee.	
	Clinic. Concerns were raised that pedestrian traffic has increase since the Super Clinic has opened.		September 30	Spoke with David Zhao who advised the tubes will be installed within the next few weeks.	December 2015
			28 October 2015	Action undertaken, David to obtain results and submit to committee at the December meeting.	
			2 December 2015 Kath	Draft letter committee's recommendation from its meeting held December 2015.	
				Recommendation:	
				That no Zebra Crossing be installed at this location due to the fact that it would not met the Australian Standards for the volume of foot and vehicular traffic within the area.	
				That alternatives for traffic calming devise options be investigated and reported back to the committee for further discussion.	
		D15/53866		Letter issued advising Committee's recommendation.	
			1 February 2016	Follow up with James Druitt to clarify if speed counters have been installed.	
			8 March 2016	Discussion held with David Zhao and James Druitt that the current information supplied to the committee does not provide an accurate indication of speed within this area.	April 2016 Advised action is
				Recommendation:	now Complete - June 2016
				That the tubes be re-instated for two weeks to capture speeds limit between 40km and 60km.	
				That a report be prepared of the results and be submitted back to the Committee at the April committee meeting.	

Item No.	Recommendation	CRM /Trim No.	Responsible Officer	Status/Review Date	Target Date
			5 April 2016	Advised by James Druitt that counters are being installed this week for a two week period.	
				Joe RMS recommended that the Vulnerable Pedestrian Standards be considered in the report back to the committee.	
			3 May 2016	Speed counter results are back. Used over date of 6 – 15 April 2016 - indicates that 90% of drivers are driving under the speed limit in this zone. LTC committee note that there is no current issue in this zone.	Pending
			3 May 2016 D16/23591	Letter drafted in response to the Hospital attention to Noni Inglis, and this action item to be removed once issued Letter issued.	
			5 June 2016	This action item is to remain pending at this stage as James Druitt and Joe Sulicich to clarify requirements of Vulnerable Person Standards relating to this area.	
			July 5, 2016	Further follow up undertaken by RMS, Joe Sulicich will provide an update to the August meeting.	
356.9.1	Wright and Warnock Street Intersection		1 February 2016	Agreed action:	
	Councillor Browne has been approached by a resident for the Committee to consider alternative options to reduce speeds of motorists in this area as the current measures in place are not adequate.			That Mr Andrew Bruggy, Acting Deputy General Manager write to residents within Wright street area for their consultation of installing a Col-de-sac at the intersection of Wright and Warnock Streets.	Pending as of June 2016
			8 March 2016	David Zhao advised he will commence the consultation with residents.	
			30 May 2016 CRM 24806/2016	CRM entered requesting that David Zhao to commence consultation and report back to committee.	
			5 June 2016	Pending as letter box drop to go out to residents in this area for comment.	
			July 5, 2016	Letter box drop responses returned. Outcome is that Council will trial a 2 week that will see blocking access to Wright and Long Street in an attempt to divert traffic to Williams Street. The outcome will be reported back to the committee to decide on further action/outcome. Emergency services will required to be notified prior to these being erected. James Druitt to advised LTC secretary to issue email notification once dates are advised.	Pending as of July 2016
357.8.2	Review of Speed Zone from Creedon Street/ Barrier Highway Intersection to Waste Depot Turn-off	CRM 23805/2016		Agreed Action:	
	Currently the speed zone of 80km commences just past the Creedon Street and Barrier Highway intersection, and then requiring motorists to slow down to 60km	23000/2010		This request is outside of the Committee's scope, a letter is to be issued to the RMS to conduct a review of the current traffic speed zone and report back to the committee of their findings.	
	within a short distant to ensure a safe left hand turn onto the Depot Road.		Kath D16/15165	Letter advising the next course of action issued to Rebecca McLaughlin outlining the committee's recommendation.	
	It has been proposed that the speed limit be decreased to 60km until after the turn-off onto Depot Road to alleviate the need to slow suddenly.		Kath D16/15171	Letter issued to RMS requesting a review to be undertaken and findings to be reported back to the LTC committee.	Pending as of June 2016

Item No.	Recommendation	CRM /Trim No.	Responsible Officer	Status/Review Date	Target Date
			3 May 2016	Clarify with RMS in June meeting progress on review.	
			5 June 2016	Joe Sulicich - RMS Representative advised that he is to undertake the review.	
			July 5, 2016	Review has been completed and Joe Sulicich - RMS Representative will provide and updated to the committee in August meeting.	Pending as of July 2016
357.8.3	Parking Issues 181 Newton Lane	D16/6235		Agreed Action:	
	Complaint received from resident Mrs Hall of 181 Newton Lane, regarding parking issues and damages to her fence caused from parents dropping off and picking up children from Burke Ward Public School.			That Council source wooden Stopper Blocks to be installed in front of Mrs Hall's fence at 181 Newton Lane to prevent further damage to her fence.	Pending as of June 2016
	The initial investigation into this matter was dealt with by Council's Ranger, Mr Geoff Creed and a report with suggested recommendation was summited prior to the meeting for the Committee's consideration.			That "No Stopping" signs be installed along the whole lane between Gypsum Street and Harvy Street being on the opposite side to the Burke Ward Primary School grounds	
	meeting for the committee a consideration.		Kath	Letter to be drafted once approval of committee minutes endorsed by Council at the March Council meeting is received.	
			CRM 24265/2016	CRM entered for actioning.	
			Penny D16/15178	Letter sent to Mrs Hall advising of the committee's recommendation	
			CRM 24265/2016 Response Received	Response to CRM received from David Zhao - Recommended to Purchase heavy duty plastic car stops which will cost around \$400.00 for purchase and install. – Response included for May meeting.	
			3 May 2016	CRM required pending response from May Council Meeting.	
			10 June 2016 CRM 24893/2016	CRM entered for works to commence.	
			July 5, 2016	James Druitt is to arrange works and materials.	Pending as of July 2016
357.9.1	Galena & Wright Street Intersection			Agreed Action:	May 2016
	Senior Constable Chaff advised the Committee that the Police have had incidents recently where motorists are cutting across the centre line when turning left from Galena Street into Wright Street posing a danger to oncoming motorist in Wright Street.			That Council undertakes a cost analyse to paint a blister onto the road on the left hand side of Wright Street before making a left hand turn into Galena Street and place yellow rumble strips in the middle of the blister.	Pending as of June 2016
	oneoning metalatin Wight Greek			That a centre island be painted in the middle of the road at the corner of Wright Street at the intersection of Wright and Galena Streets with yellow rumble stripes to force motorists to turn at the middle of the intersection.	
				That the cost analyst and plan be submitted to the next Committee meeting scheduled for April 5, 2016 for consideration by the Committee.	

Item No.	Recommendation	CRM /Trim No.	Responsible Officer	Status/Review Date	Target Date
			Kath	CRM to be entered once approval of committee minutes endorsed by Council at the March Council meeting is received.	
			CRM 24237/2016	CRM entered for actioning	
			Report D16/17693	Report provided by David Zhao - included in Agenda for May meeting.	
			3 May 2016	CRM required pending response from May Council Meeting.	
			10 June 2016 CRM 24894/2016	CRM entered for works to commence	
			July 5, 2016	Pending quotes to be obtained by James Druitt prior to commencing works.	
357.9.2	Morgan Street and Brookfield Avenue Intersection			Agreed Action:	May 2016
	Senior Constable Chaff advised the Committee that the Police have had incidents recently where motorists are cutting across the centre line when turning left into Morgan Street from Brookfield Avenue posing a danger to oncoming motorist in Morgan Street.			That Council undertakes a cost analyse to paint a blister onto the road on the left hand side of Morgan Street before making a left hand turn into Brookfield Avenue and place yellow rumble strips in the middle of the blister.	Pending as of June 2016
	to dreaming material in morgan execu.			That a centre island be painted in the middle of the road at the corner of Morgan Street at the Brookfield Avenue intersection with yellow rumble strips to force motorists to turn left into Morgan Street at the middle of the intersection.	
				That the cost analyst and plan of be submitted to the next Committee meeting scheduled for April 5, 2016 for consideration by the Committee.	
			Kath	CRM to be entered once approval of committee minutes endorsed by Council at the March Council meeting is received.	
			CRM 24238/2016	CRM entered for actioning	
			Report D16/17693	Report provided by David Zhao - included in Agenda for May meeting.	
			3 May 2016	CRM required pending response from may Council Meeting - proposing that Council action works of line marking only, Council are not recommended by LTC to install barriers.	
			10 June 2016 CRM 24895/2016	CRM entered for works to commence	
			July 5, 2016	Pending quotes to be obtained by James Druitt prior to commencing works.	Pending as of July 2016
358.7.1	Traffic Light Signals Argent/Chloride intersection		5 April 2016	Recommendation:	
				Identified that Traffic Lights on the Argent/Chloride Street Intersection are not functioning correctly in that they are not sensing vehicles queuing at the red light.	Pending as of June 2016
				Joe Sulicich advised LTC that RMS are aware and are going to send a team to further investigate.	
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Item No.	Recommendation	CRM /Trim No.	Responsible Officer	Status/Review Date	Target Date
				Agreed Action:	
				Joe Sulicich to report back to LTC from outcome of the investigation.	
				CRM to be actioned to David Zhao/Andrew Bruggy to query who is responsible for engaging maintenance relating to traffic lights.	
			Letter to be issued. Letter D16/23426	Letter to be issued to Rebecca McLaughlin as she had also entered CRM noting this issue – CRM 240855/2016.	
			July 5, 2016	RMS Representative, Joe Sulicich has advised that RMD Regional Manager is investigating and Joe to advise the committee of outcome.	Pending as of July 2016
359.9.1	Tree Trimming - Wickes/Bromide Street Corner		3 May 2016	CRM required for trimming of tree blocking vision on the corner of Wickes and Bromide Street corner.	May 2016
			30 May 2016 CRM 24807/2016	CRM request entered for tree trimming.	Pending as of June 2016
			5 June 2016	Action pending as Council require clarification of location of the issue.	
			July 5, 2016	Still pending as still uncertain of the cross street. Marion Brown to seek clarification.	Pending as of July 2016
359.9.2	Line marking Bromide Street and other areas in Broken Hill		3 May 2016	Recommendation:	May 2016
	District Time			Andrew Bruggy us to seek quotes for line marking in the Bromide Street area as well as enquire into costing for general line marking maintenance around Broken Hill.	Works to
				Agreed action: Andrew Bruggy us to seek quotes for line marking in the Bromide Street area as well as enquire into costing for general line marking maintenance around Broken Hill and report back to LTC.	commence in June 2016
			5 June 2016	Andrew Bruggy advised LTC that the line marking to commence as of 29 June 2016	
359.9.3	Marking of Traffic Lanes at Argent Street Traffic Light Intersections		July 5, 2016 3 May 2016	Update - the three Argent Street intersections have been marked. Recommendation:	
	Light intersections			That Mr Joe Sulicich, RMS representative provide a copy of the original line marking plans to Council for reference, noting that modifications to the original plans will be required due to changes of traffic conditions.	Works to commence in June 2016
				It is recommended that directional arrows be marked within each lane to indicate traffic flow.	
				Agreed Action:	
				That Mr Joe Sulicich, RMS representative provide a copy of the original line marking plans to Council for reference, noting that modifications to the original plans will be required due to changes of	

Item No.	Recommendation	CRM /Trim No.	Responsible Officer	Status/Review Date	Target Date
		1101		traffic conditions.	
			3 May 2016	Original Plans provided to secretary - have been copied and work flowed to David Zhao for their information. David to return to Joe - RMS.	
			5 June 2016	Council to continue to investigate line marking. RMS are continuing to investigate sensor/detectors.	
			July 5, 2016	RMS representative - Joe Sulicich asked that the directive of "directional arrows be marked within each lane to indicate traffic flow." be removed and that lane lines are just marked – Police representative has queried why Joe has requested this? Committee to seek clarification from Joe at next committee meeting.	
360.9.1	Broken Heel Festival		5 June 2016	Request for comment from the Committee relating to the request to lift the Alcohol free zone for the September 2016 event.	Pending - July 2016
				Recommendation: Committee is to provide a response as per 2015 - Committee identifies no issues at this time pending the provision of Traffic Control Plan to be provided to the July meeting for review and comment.	
				Agreed Action: Committee is to provide a response as per 2015 pending Committee to review Traffic Control Plan in July meeting.	
				James Druitt, Council Officer to provide information to July LTC for review/response.	
				Update to committee by James Druitt - Broken Heel Festival contact - Ms Esther La Rovere has been requested to provide to Council a current copy of Public Liability Insurance and provide an updated Temporary Road Closure Application form. Ms La Rovere has completed her own letter box drop to neighboring properties.	
			July 5, 2016	The members present have reviewed the Traffic Control Plan provided and all Committee with no issues identified. All members present are in support. Response to now be issued from committee as per 2015 response.	
360.9.2	Review of angle parking in front of Broken Hill Supplies	Request D16/24638	5 June 2016	Correspondence received from Dario Licul - requesting review of angle parking in front of Broken Hill Supplies	Pending as of July 2016
				Recommendation: Council Officer to review and report to committee recommendations.	
				Agreed Action: Council Officer to review and report to committee recommendations	
			D16/29070	Acknowledgement letter drafted for issue	
			CRM 25037/2016	CRM entered to request Council Officer, James Druitt undertake review of this request and report recommendation back to Committee.	

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Item No.	Recommendation	CRM /Trim No.	Responsible Officer	Status/Review Date	Target Date
			July 5, 2016	Review pending from James Druitt.	

ORDINARY MEETING OF THE COUNCIL

July 4, 2016

BROKEN HILL CITY COUNCIL REPORT NO. 161/16

<u>SUBJECT:</u> TOURISM AND CULTURAL ATTRACTIONS ACTIVITY REPORT FOR JULY 2015 TO JUNE 2016 11/514

Recommendation

1. That Broken Hill City Council Report No. 161/16 dated July 4, 2016, be received.

Executive Summary:

The following report provides an analysis of the visitation performance of Council-owned and operated tourism and cultural facilities. This report includes the most recent tourism data available for the Outback NSW region and the final up-date for 2015/16 from the Museums Advisor.

Report:

1. TOURISM AND CULTURAL ATTRACTIONS

1.1 Tourism and Culture Visitation

Attraction	Jul - Jun 2014/2015	Jul - Jun 2015/2016	% Change
Visitor Information Centre			
Total Visitors	109,609	104,089	-5%
(1 July 2015 – 30 Jun 2016)			
Albert Kersten Mining and Mi	nerals Museum		
Total Visitors	10,077	10,178	1%
(1 July 2015 – 30 Jun 2016)			
Regional Art Gallery			
Total Visitors	20,837	20,936	0%
(1 July 2015 – 30 Jun 2016)			
Living Desert & Sculptures			
Total Visitors	29,494	27,112	-8%
(1 July 2015 – 30 Jun 2016)			

Visitation to Council-owned tourism and culture facilities was the same or slightly down on the previous financial year.

Broken Hill Visitor Information Centre visitation decreased by 5% on the previous year. During March/April 2016 there was a decrease of approximately 2000 visitors when compared to March/April 2015. This may have been due to the decrease in visitors to St Patricks Races in March 2016 when compared to the previous year, which was its 50th anniversary and attracted larger than usual numbers.

Albert Kersten Mining and Minerals Museum visitation, although increased by 1%, remained low and visitation to the Broken Hill Regional Art Gallery was slightly up on last year. The Tuesday evening events with Indian Pacific clients at the Broken Hill Regional Art Gallery have provided an additional packaged experience introduced to the Gallery in this financial

year. The Pro Hart Outback Art Prize opening night on 24th June attracted over 250 people, being among the largest crowds in attendance at a Gallery opening.

Visitation to the Living Desert and Sculptures shows an 8% decline in numbers in 2015/2016 against the previous year. The current data collection method is considerably more accurate since the introduction of the pay machine in January 2015. This has resulted in lower numbers being reported than the previous year. Also, visitors that hold an annual pass are currently not counted and this cannot be remedied without the expense of installing additional equipment.

1.2 Civic Centre Bookings, Attendance, Days Booked

Туре	No. of Bookings 2014/15	No. of Bookings 2015/16**	Attendance 2014/15	Attendance 2015/16**	Days Booked 2014/15	Days Booked 2015/16**
Conferences	1		723		6	
Seminars/Workshops	1	3	350	445	1	3
Other (incl. rehearsals)	22	21	2,836	1685	21	27
Fashion Parades	1		400		1	
Concerts/Performances	11	10	2,345	3520	8	7
Balls/Cabarets/Dinners	16	11	3,915	2622	1	15
Wedding Receptions	3	4	381	620	3	7
Council Functions	4	4	860	1355	5	4
Trade Shows/Exhibitions	1	1	150	1349	1	1
School/TAFE Functions	11	8	5,725	4630	13	8
Luncheons/Cocktail/Parties						
Eisteddfods	1	1	1,131	1845	6	5
TOTAL	72	63	18,816	18,071	66	77

^{**}The Broken Hill Civic Centre closed for three months from April – June 2016 for refurbishment.

Patronage at the Civic Centre showed strong attendance in 2015/16, even when taking into account the closure for refurbishment during the months of April – June 2016.

Current bookings from re-opening on October 1, 2016 to end December, 2016 include:

- Oct 2: Always Patsy Cline starring Courtney Conway
- Oct 21: Quota 10^c Auction
- Oct 3–6: National Growing Families Conference
- Oct 14-15: NSW State Palliative Care Conference
- Oct 27-30: NSW State Rural Women's Gathering
- Oct 29: Pink Ball
- Nov 5: Educating Rita starring Colin Moody and Francesca Bianchi
- Nov 7: Willyama High School Concert
- Nov 12: Willyama High School Year 12 Formal
- Nov 18: Private Function
- Nov 19: Wedding
- Nov 25: An Evening With Gold Logie Award winner John Wood
- Nov 25: Community Workshop for A Guy and A Gal
- Nov 26: A Guy and a Gal Starring John Wood

- Nov 28: Railway Town School Presentation Night
- Nov 30: Burke Ward Primary School
- December 2: The Kazoos Christmas Kids Show
- December 5: North Primary School Presentation Night
- December 6: Morgan Street Primary School Presentation Night
- December 7: Willyama High School Presentation Night
- December 8: Sacred Heart Primary Presentation Night
- December 9: School of the Air Presentation Night
- December 10: Silver City Dance Academy
- December 12: Morgan Street K-2 Concert

2.

The Travel to Outback NSW Report – Year Ended December 2015 is the most recent release of tourism data for the region. Key points include:

Domestic Visitors.

- Outback NSW received 368,000 domestic overnight visitors up by 5.6% on YE December 2014. Visitors spent over 1.4 million nights in the region - down by 15.8% on YE December 2014.
- 'Holiday' (42.3%) was the largest purpose of visit for visitors to the region, followed by 'business' (27.3%) and 'visiting friends and relatives (VFR)' (19.9%). Compared to YE December 14, visitors who travelled for 'holiday' declined by 5.1% while 'business' grew by 20.2% and 'VFR' increased by 6.0%.
- 'Holiday' (45.0%) was the largest purpose in terms of nights in the region, followed by 'business' (27.8%) and 'VFR' (18.6%). Compared to YE December 2014, nights spent for 'holiday' declined by 11.8% while 'business' grew by 41.2% and 'VFR' increased by 52.5%.
- 'Friends or relatives property' (30.8%) was the most popular accommodation used for nights in the region, followed by 'standard hotel or motor inn, below 4 star' (20.0%) and 'caravan park or commercial camping ground' (18.7%).
- Regional NSW (49.6%) was the largest source of visitors to the region, followed by Sydney (13.5%) and South Australia (12.2%). Compared to YE December 2014, the regional NSW source market grew by 25.8% while Sydney declined by 21.4%. Over the same period, South Australia grew by 24.2% while Victoria declined by 26.7% and Queensland increased by 10.2%.
- Eat out, dine at a restaurant or cafe' (42.2%) was the most popular activity undertaken by visitors to the region, followed by 'pubs, clubs, discos etc. (28.8%) and 'visit friends and relatives' (27.0%).
- '60 to 69 years' (26.0%) was the largest age group of visitors to the region, followed by '50 to 59 years' (20.0%) and '30 to 39 years' (18.0%).
- 'Adult couple' (30.7%) was the most common travel party amongst visitors to the region, followed by 'alone' (27.5%).
- Domestic overnight visitors spent \$149 million in the region down by 16.3% on YE December 2014. On average, they spent \$106 per night - down by 0.6% on YE December 2014.

3. MUSEUM ADVISOR PROGRAM 2015/2016

The Museum Advisor program was jointly funded by Museums and Galleries NSW (\$7,000 consultant fee + \$3,000 in travel costs) and the Broken Hill City Council (\$7,000). It provided for a two day visit per month of a professional museum practitioner (Yvonne Routledge) for ten months of the year, to give advice and assistance to volunteer museums. The program also allowed for liaison with Council on relevant projects relating to history and heritage in the region and had four main aims:

- To improve practice and standards in museum management, collection management and display
- To help increase funding for volunteer museums, particularly by facilitating access to grant funding

 To help museums in marketing, promotion and building access and resources

To provide advice as required on any relevant projects or related issues

The Museum Advisor made regular visits during the year to the following museums to provide advice as required on issues such as care of collections, displays, preservation, databases and registration, special projects and funding opportunities.

- Synagogue of the Outback
- Sulphide Street Railway Museum
- Gaol Museum
- School Museum
- The Mosque
- West Darling Restorers Group
- Outback Archives
- Whites Mining and Mineral Museum

In addition, a visit was made to the Royal Flying Doctor Museum to discuss assistance required in the future as they plan to upgrade some of their displays.

Recommendations from the Museum Advisor at the conclusion of the program includes:

- Completion and promotion of the Significance Assessment for the Historical Society museums.
- Completion of the Development Plan and begin working with the museums to implement the relevant strategies.
- Continue to develop a closer relationship with relevant Council staff to ensure that volunteer museums in Broken Hill play a role in broader initiatives promoting history and heritage in the city.

An outline of additional project activity is provided below:

Significance Assessment: The Significance Assessment for the collections held at the four museums of the Historical Society, the Synagogue, Mosque, Gaol and School was funded by a Museums and Galleries of NSW Volunteer Initiated Museums grant. Initial meetings to plan the program have been held with the museum co-ordinators at these sites. These were followed with background research and comprehensive site visits. The remaining tasks include follow up research, assigning significance and writing the report, to be completed in the next quarter.

Development Planning: Meetings have been conducted with curators of museums to discuss their needs over the next three years. A plan is required to be written which encompasses strategies to further these needs, particularly recruiting new volunteers and succession planning.

Regional Museum Networking Grant: Broken Hill City Council received \$33,120 from Museums and Galleries of NSW through their Regional Museum Networking Grant for the Outback Museums Project, which was managed by Project Officer, Yvonne Routledge. The lead museum was the Albert Kersten Mining and Minerals Museum. Other participating museums were the Railway Museum, Synagogue of the Outback, Silverton Gaol, Silverton School, The Mosque, West Darling Machinery Preservation Society and the Outback Archives. The objective of the project was to create a museum trail that links seven museums and the City's archives to highlight their fascinating stories and collections. The project included a website, map, brochure and pop-up banners. The project was successfully completed in December 2015 and was officially launched by Professor Simon Molesworth at the Albert Kersten Mining and Minerals Museum in February 2016.

Attachments

1. Outback NSW YE Dec 2015 2 Pages

ANDREW BRUGGY ACTING DEPUTY GENERAL MANAGER

<u>JAMES RONCON</u> GENERAL MANAGER

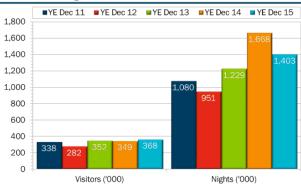
Travel to Outback NSW

Year ended December 2015



Domestic Overnight Travel (1)

Visitors and nights



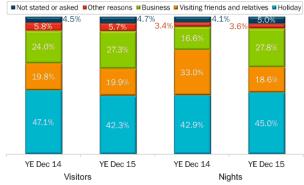
Outback NSW received 368,000 domestic overnight visitors - up by 5.6% on YE Dec 14. Visitors spent over 1.4 million nights in the region - down by 15.8% on YE Dec 14.

Note: The number of domestic overnight trips to regional New South Wales increased by 2.3 percent on last year and by 12.2 percent* compared to four years ago.

Market share

The region received 1.9% of visitors and 2.1% of nights in regional NSW. Compared to YE Dec 14, the share of visitors was up by .01% pt and the share of nights was down by 0.5% pts.

Purpose of visit to Outback NSW



'Holiday' (42.3%) was the largest purpose of visit for visitors to the region, followed by 'business' (27.3%) and 'visiting friends and relatives (VFR)' (19.9%). Compared to YE Dec 14, visitors who travelled for 'holiday' declined by 5.1% while 'business' grew by 20.2% and 'VFR' increased by 6.0%.

'Holiday' (45.0%) was the largest purpose in terms of nights in the region, followed by 'business' (27.8%) and 'VFR' (18.6%). Compared to YE Dec 14, nights spent for 'holiday' declined by 11.8% while 'business' grew by 41.2% and 'VFR' decreased by 52.5%

Accommodation in Outback NSW

'Friends or relatives property' (30.8%) was the most popular accommodation used for nights in the region, followed by 'standard hotel or motor inn, below 4 star' (20.0%) and 'caravan park or commercial camping ground' (18.7%).

Origin

	Share of visitors		Share o	f nights
Origin	YE Dec 14	YE Dec 15	YE Dec 14	YE Dec 15
Regional NSW	41.6%	49.6%	48.5%	47.5%
Sydney	18.2%	13.5%	16.1%	18.3%
Total intrastate	59.8%	63.1%	64.6%	65.8%
South Australia	10.4%	12.2%	7.6%	9.5%
Victoria	15.1%	10.5%	12.8%	15.2%
Queensland	10.7%	9.1%	10.9%	7.3%
Other interstate	4.0%	5.1%	4.1%	2.2%
Total interstate	40.2%	36.9%	35.4%	34.2%

Regional NSW (49.6%) was the largest source of visitors to the region, followed by Sydney (13.5%) and South Australia (12.2%). Compared to YE Dec 14, the regional NSW source market grew by 25.8% while Sydney declined by 21.4%. Over the same period, South Australia grew by 24.2% while Victoria declined by 26.7% and Queensland decreased by 10.2%.

Regional NSW (47.5%) was the largest source market in terms of nights in the region, followed by Sydney (18.3%) and Victoria (15.2%). Compared to YE Dec 14, nights spent by visitors from regional NSW declined by 17.6% and nights from Sydney decreased by 4.3%. Over the same period, Victorian nights declined by 0.2% while nights by South Australians grew by 5.2% and Queensland nights decreased by 43.5%.

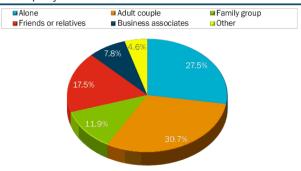
Top activities in Outback NSW

Eat out, dine at a restaurant or cafe' (42.2%) was the most popular activity undertaken by visitors to the region, followed by 'pubs, clubs, discos etc' (28.8%) and 'visit friends and relatives' (27.0%).

Age groups

'60 to 69 years' (26.0%) was the largest age group of visitors to the region, followed by '50 to 59 years' (20.0%) and '30 to 39 years' (18.0%).

Travel party



Visitors

'Adult couple' (30.7%) was the most common travel party amongst visitors to the region, followed by 'alone' (27.5%).

Expenditure (incl airfares and transport costs) (2)

Domestic overnight visitors spent \$149 million in the region - down by 16.3% on YE Dec 14. On average, they spent \$106 per night - down by 0.6% on YE Dec 14.

(2) Source: Modelled domestic overnight visitor expenditure in Australia's regions, YE Dec 15, TRA

Outback NSW includes Bourke, Broken Hill, Cobar, Lightning Ridge, Silverton and White Cliffs

* The percentage change is statistically significant.

(1) Source: National Visitor Survey (NVS), YE Dec 15, Tourism Research Australia (TRA)

np = Not published due to insufficient sample.

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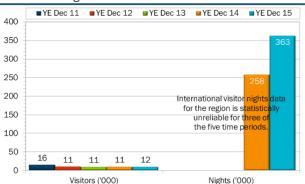
Travel to Outback NSW

Year ended December 2015

YE Dec 15 YE Dec 14 Total visitors (million) 0.6 0.5 15.8% 1.1% 16 Total nights (million) Total expenditure (million) \$181 \$212 16

International Overnight Travel (3)

Visitors and nights



Outback NSW received 11,500 international overnight visitors up by 1.4% on YE Dec 14. Visitors spent 363,500 nights in the region visitors - up by 40.8% on YE Dec 14.

Note: The number of overnight trips to regional New South Wales by international visitors increased by 8.5 percent* on last year and by 17.9 percent* compared to four years ago.

Market share

The region received 1.7% of visitors and 2.6% of nights in regional NSW. Compared to YE Dec 14, the share of visitors was down by 0.1% pt and the share of nights was up by 0.5% pts.

Purpose of visit to Outback NSW

'Holiday' (68.7%) was the largest purpose of visit for visitors to the region, followed by 'other (incl VFR, business, education and employment)' (37.1%). Compared to YE Dec 14, visitors who travelled for 'holiday' grew by 7.6% and 'other (incl VFR, business, education and employment)' declined by 6.0%.

Origin – share of visitors to Outback NSW

	Share of international visitors to Outback NSW							
Rank	Individual market	YE Dec 14	YE Dec 15	Origin region	YE Dec 14	YE Dec 15		
1	United Kingdom	15.6%	18.3%	Europe	54.7%	52.9%		
	np	np	np	North America	14.9%	20.2%		
3	np	np	np	Asia	np	np		
	np	np	np	New Zealand & Oceania	18.7%	np		
5	np	np	np	Other Countries	np	np		

The United Kingdom (18.3%) was the region's largest individual source market of visitors. Over 1/2 (52.9%) of visitors to Outback NSW were from Europe.

Accommodation in Outback NSW

'Standard hotel or motor inn, below 4 star' (30.0%) was the most popular form of accommodation used by visitors in the region, followed by 'caravan park or commercial camping ground' (23.0%).

Age groups

'15 to 29 years' (35.6%) was the largest age group of visitors to the region, followed by '60 to 69 years' (25.1%) and '40 to 49

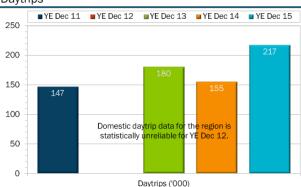
Expenditure (incl 30% prepaid package expenditure) (4)

Expenditure by international overnight visitors in the region is statistically unreliable.

(4) Source: Modelled international overnight visitor expenditure in Australia's regions, YE Dec 15, TRA.

Domestic Daytrip Travel (5)

Daytrips



Outback NSW received 217,000 domestic daytrip visitors - up by 39.9% on YE Dec 14.

Note: The number of domestic daytrips to regional New South Wales increased by 8.5 percent* on last year and by 5.2 percent* compared to four years ago.

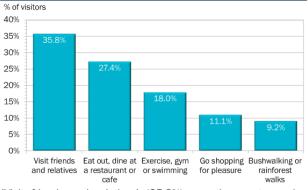
Market share

The region received 0.6% of daytrips to regional NSW. Compared to YE Dec 14, the share was up by 0.1% pt

Main purpose of trip

Main purpose of trip data for domestic daytrip visitors in the region is statistically unreliable.

Top activities in Outback NSW



'Visit friends and relatives' (35.8%) was the most popular activity undertaken by visitors to the region.

Expenditure (6)

Expenditure by domestic daytrip visitors in the region is statistically unreliable.

(6) Source: Modelled domestic day visitor expenditure in Australia's regions, YE Dec 15, TRA

Further information

Please see www.destinationnsw.com.au for profiles on travel to the other regions in NSW and information on international and domestic travel to the State.

Please note: The information in this report is sourced from sample surveys, hence the results are subject to sampling variability.

The percentage change is statistically significant.

np = Not published due to insufficient sample.

(3) Source: International Visitor Survey (IVS), YE Dec 15, TRA

(5) Source: NVS, YE Dec 15, TRA

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ORDINARY MEETING OF THE COUNCIL

July 12, 2016

BROKEN HILL CITY COUNCIL REPORT NO. 162/16

SUBJECT: INFRASTRUCTURE STRATEGY ACTIVITIES - JUNE 2016 11/514

Recommendation

1. That Broken Hill City Council Report No. 162/16 dated July 12, 2016, be received.

ASSETS

- · Replacement of the Burke Street storm water bridge
- Reconstruction works at the Creedon and Rakow Streets intersection.
- Underfloor repair works schedule for the Geo Centre
- The following funding was received:
 - NSW Government Department of Premier and Cabinet Community War Memorials Fund – for remediation works on the Memorial Oval monument
 - NSW Government Fixing Country Roads to upgrade the Eyre Street and Comstock Street and Comstock and Patton Streets intersection, in conjunction with heavy vehicle usage

WASTE AND ENVIRONMENT

- Community Recycling Centre (CRC) information brochures will be included with annual rate notice distribution to residents
- Living Desert staff hosted the final group visits from the MLC Girls School in Sydney
- A presentation was given at the Harold Williams Home for World Environment Day, showcasing what works Council does to look after our environment, this was well received by both residents and the staff
- The new Landfill Environmental Management Plan was completed by Geolyse and forwarded to the NSW EPA in compliance with Waste Audit conditions for Council's Environmental Protection Licence
- Derelict Mines offered financial assistance to complement current lead remediation works completed behind the Queen Street houses. The proposed remediation work is the repair of sections of the tailings dam located on Robinson College land
- Financial reporting was completed for the Duff Street Park Project and forwarded to Broken Hill Environmental Lead Program, this included the installation of hand washing facilities for Duke of Cornwell, AJ Keast, and Sturt Parks

AIRPORT

Painting of the Airport Terminal commenced

BROKEN HILL REGIONAL AIRPORT

MONTH	REX Adelaide/ Broken Hill Passengers	REX Sydney/ Broken Hill Passengers	REX Dubbo/ Broken Hill Passengers	REX Mildura/ Broken Hill Passengers	REX Melbourne/ Broken Hill Passengers	REX Total Passengers
July 15/16	1980	1981	331	236	288	4816
Difference from 14/15	-413	185	-95	89	26	-208
Monthly Comparison	-17.3%	10.3%	-22.3%	60.5%	9.9%	-4.1%
August 15/16	2062	1851	383	164	244	4704
Difference from 14/15	-154	78	-65	-13	22	-132
Monthly Comparison	-6.9%	4.4%	-14.5%	-7.3%	9.9%	-2.7%
September 15/16	2124	1937	327	166	245	4799
Difference from 14/15	-212	252	-96	-28	-24	-108
Monthly Comparison	-9.1%	15.0%	-22.7%	-14.4%	-8.9%	-2.2%
October 15/16	2093	2044	315	203	278	4933
Difference from 14/15	-293	-7	-133	12	18	-403
Monthly Comparison	-12.3%	-0.3%	-29.7%	6.3%	6.9%	-7.6%
November 15/16	2084	2008	332	203	245	4872
Difference from 14/15	-35	27	-6	40	-9	17
Monthly Comparison	-1.7%	1.4%	-1.8%	24.5%	-3.5%	0.4%
December 15/16	1816	1398	216	155	202	3787
Difference from 14/15	-158	-164	-73	-46	-80	-521
Monthly Comparison	-8.0%	-10.5%	-25.3%	-22.9%	-28.4%	-12.1%
January 15/16	1297	949	166	151	161	2724
Difference from 14/15	-322	-222	-34	-13	-59	-650
Monthly Comparison	-19.9%	-19.0%	-17.0%	-7.9%	-26.8%	-19.3%
February 15/16	1676	1553	324	144	177	3874
Difference from 14/15	-206	-4	75	-42	-33	-210
Monthly Comparison	-10.9%	-0.3%	30.1%	-22.6%	-15.7%	-5.1%
March 15/16	2021	1758	362	158	218	4517
Difference from 14/15	-301	-387	-4	-47	-70	-809
Monthly Comparison	-13.0%	-18.0%	-1.1%	-22.9%	-24.3%	-15.2%
April 15/16	1921	1843	303	186	210	4463
Difference from 14/15	-214	-4	41	25	-16	-168
Monthly Comparison	-10.0%	-0.2%	15.6%	15.5%	-7.1%	-3.6%
May 15/16	2076	1958	399	184	225	4842
Difference from 14/15	-60	-128	34	-69	22	-201
Monthly Comparison	-2.8%	-6.1%	9.3%	-27.3%	10.8%	-4.0%
June	2047	1766	309	195	282	4599
Difference from 14/15	80	-185	-15	17	35	-68
Monthly Comparison	4.1%	-9.5%	-4.6%	9.6%	14.2%	-1.5%
YTD 15/16	23197	21046	3767	2145	2775	52930
YTD Difference from 14/15	-2288	-559	-371	-75	-168	-3461
YTD % Comparison	-9%	-3%	-9%	-3%	-6%	-6%

BROKEN HILL CEMETERY

	EXCLUSIVE RIGHTS & WORK PERMITS			INTERMENTS			ENQUIRIES				
	Old Graves	Exclusive Rights	Work Permits	Casket	Ashes	Total	Office	On Site	Total	Web Visits	Total
Jul-15	2	3	0	9	11	20	25	23	48	3601	3742
Aug-15	0	10	0	8	10	18	19	17	36	3618	3736
Sep-15	0	4	0	2	10	12	9	15	24	3314	3390
Oct-15	0	5	0	3	6	9	11	13	24	2837	2908
Nov-15	1	8	0	7	5	12	13	18	31	3367	3462
Dec-15	0	10	0	6	16	22	12	23	35	3315	3439
Jan-16	0	5	0	7	2	9	10	11	21	3617	3682
Feb-16	0	10	0	3	9	12	8	20	28	3324	3414
Mar-16	0	4	0	4	3	7	16	23	39	3672	3768
Apr-16	0	9	0	4	9	13	14	19	33	3714	3815
May-16	3	12	0	6	11	17	17	21	38	3908	4033
Jun-16	1	14	0	14	10	24	8	16	24	3862	3973
Year to Date	7	94	0	73	102	175	162	219	381	42149	43362

BROKEN HILL REGIONAL AQUATIC CENTRE

MONTHLY ATTENDANCES AND CARD SALES				
Month	2014/15	2015/16		
Jul-15	6,228	5,864		
Aug-15	6,731	6,861		
Sep-15	8,923	9,176		
Oct-15	11,482	14,313		
Nov-15	14,934	15,312		
Dec-15	15,680	15,943		
Jan-16	15,314	15,909		
Feb-16	18,193	16,907		
Mar-16	12,552	14,993		
Apr-16	7,336	8,578		
May-16	6,548	8,710		
Jun-16	5,710	6,972		
Year to Date	129,631	139,538		



YMCA NSW

1. Executive Summary

The YMCA is pleased to submit the June Operations Report for the Aquatic Centre.

The centre saw 6,972 visits for June and for the **fourth** consecutive month, the figures are the highest recorded in many years (or at least available to the YMCA)

The June 2016 attendance figures are 22.1% higher than those seen in 2015.

Contributing factors to this result include:

- Increased number of learn to swim enrolments
- Increased number of health and fitness members
- Warmer than average winter temperatures seeing higher than usual recreational swimming

The YMCA is also very pleased to report on the largest annual attendance figures reported (or at least available to YMCA) of 139,038 visits which is at least 10% higher than those experienced in previous years.

A continued focus on continuous improvement has led to this result and we are delighted to be deepening our social impact in Broken Hill through our extended contract term of five (5) years.

The YMCA's \$3.1 million application to the Restart NSW program was shortlisted which would see the development of an Integrated Community Health Facility (ICHF)

The YMCA looks forward to a successful future at the Aquatic Centre and working with City Council on creating a more sustainable, vibrant and liveable Broken Hill.

Regards.

Shane Simmons Centre Manager YMCA of NSW

Attachments

There are no attachments for this report.

ANDREW BRUGGY ACTING DEPUTY GENERAL MANAGER

JAMES RONCON GENERAL MANAGER

ORDINARY MEETING OF THE COUNCIL

July 13, 2016

BROKEN HILL CITY COUNCIL REPORT NO. 163/16

SUBJECT: PLANNING AND DEVELOPMENT STATUS REPORT - JUNE 2016
11/467

Recommendation

1. That Broken Hill City Council Report No. 163/16 dated July 13, 2016, be received.

Executive Summary:

STATUS C	STATUS OF DEVELOPMENT APPLICATIONS RECEIVED								
DA	DATE REC'D	APPLICANT	LOCATION	PROPOSAL	ACTION DATE	DECISION			
OUTSTAN	OUTSTANDING MATTERS								
140/2015	22/10/15	T. Hicks	21-23 Pinnacles Place	Cremator and shed with small chapel	13/7/2016	Applicant decided not to withdraw DA as had previously verbally advised. More information as previously requested received by Council. Detailed assessment.			
28/2016	15/3/16	Southern Cross Care	168 Thomas Street	26 Carports	8/6/2016	Approved			
32/2016	5/4/16	SK Planning on behalf of Telstra Corporation	25 Cummins Street ("Rocky Hill")	Telecommunications facility	29/6/2016	Approved.			
36/2016	14/4/16	D. Charnock	23a Bonanza Street	Home industry (mechanic)	12/7/2016	Further information requested from applicant. Information now received. Neighbour notification.			
39/2016	19/4/16	D. Trinder	393 Argent Street (Astra)	Extension to liquor licence boundary to include footpath area on Argent Street frontage	30/6/2016	Approved subject to conditions, including 6 month trial period.			

JUNE 201	16					
53/2016	1/6/16	All Steel Transportable homes	2 Comstock Street	New transportable dwelling	13/7/2016	Approved
56/2016	6/6/16	S. Olsen	138 Thomas Street	Use of small shop for shoe shop (neighbourhood shop)	20/6/2016	Approved
57/2016	7/6/16	Selecta Homes	85 Williams Street	New transportable dwelling	7/7/2016	Approved
58/2016	9/6/16	Curtain Raiser Pty Ltd	422 Argent Street	Office and base for tourist business	30/6/2016	Approved
60/2016	10/6/16	Peter Thompson Architects	215 Racecourse Road – Golf Club	Development of RV site with ablution facilities	23/6/2016	Amended information received from applicant. Detailed assessment.
62/2016	14/6/16	P. Cuffe	121 Gypsum Street	Change of use of former butchers shop to pet food retail shop and home and garden products shop	12/7/2016	Approved
64/2016	20/6/16	J. Wells	52 Ryan Lane	Conversion of shed into 2 stables and keeping of 2 horses.	13/7/2016	Neighbour notification complete. Approved.
68/2016	27/6/16	Broken Hill First National Real Estate	59-61 Blende Street	Wall Art/Mural	7/7/2016	Approved
69/2016	28/6/16	RFDS	Airport	Subdivision	13/7/2016	Assessment
71/2016	29/6/16	RFDS	Airport	Construction of proposed maintenance hangar	13/7/2016	Assessment
72/2016	29/6/16	G. F. Howe	39/39a Morgan Street	Minor subdivision to dedicate 6.94m wide land to public for road	13/7/2016	Approved

Attachments

There are no attachments for this report.

ANDREW BRUGGY ACTING DEPUTY GENERAL MANAGER

JAMES RONCON GENERAL MANAGER

ORDINARY MEETING OF THE COUNCIL

July 18, 2016

BROKEN HILL CITY COUNCIL REPORT NO. 164/16

SUBJECT: ACTION LIST REPORT - JULY 11/25

Recommendation

1. That Broken Hill City Council Report No. 164/16 dated July 18, 2016, be received.

Executive Summary:

The purpose of the report is to ensure that Council and the community are informed on the status of actions required by previous decisions of Council.

Report:

The Action List attached to this report is for information only and will be provided to Council on a monthly basis.

The report covers Council's decisions at Ordinary and Extraordinary Council Meetings for the period September 2, 2009 to June 29, 2016.

Discussions have been held with staff regarding the long outstanding items on the Action List, most of which are leasing/licencing matters. Staff will be working to finalise these items as a priority and/or request Council to rescind resolutions where circumstances have changed.

Strategic Direction:

Key Direction: 4 - Our Leadership

Objective: 4.2 – Our Leaders Make Smart Decisions

Function: Leadership and Governance

DP Action: 4.2.1.1 - Decisions are made in a timely manner to ensure effective

delivery.

Relevant Legislation:

Nil

Financial Implications:

Nil

Attachments

- 1. Ordinary Council Meeting Action List 32 Pages
- 2. Extraordinary Council Meeting Action List 2 Pages

JAMES RONCON GENERAL MANAGER

MEETING FURTHER REPORT SUBJECT

Ordinary Meeting of the Council 02 September 2009

False

Further Business

ITEM 20 - GROUP MANAGER GOVERNANCE & COMMUNITY REPORT NO. 75/09 - DATED AUGUST 11, 2009 - LEASE OF LAND AT GLADSTONE PARK TO ALMA SWIMMING CLUB INC B7/12

Recommendation

That Group Manager Governance & Community Report No. 75/09 dated August 11, 2009, be received.

That Council, in its appointed capacity to manage the affairs of the Gladstone Park Reserve Trust, lease as much land is necessary fronting Morish Street to formalise the existing occupation together with an additional 4 metres along the entire south eastern side of the site, for swimming club purposes.

That the term of the lease be 20 years commencing at a date to be determined upon registration of a plan of survey currently being prepared.

That rental at commencement be \$250 per annum and that this rental be reviewed every 5 years on the anniversary of the commencement date.

That public liability insurance in the sum of \$20 million be provided noting the rights and interests of Council as Trustee and the Minister administering the Crown Lands Act 1989, and that this amount be increased from time to time as required by Council's insurers.

That the Alma Swimming Club insure it's assets and contents for replacement value as determined in conjunction with it's insurer.

That all other standard leasing requirements be complied with.

That the Alma Swimming Club be liable for Council's reasonable legal fees incurred in this matter.

That documents relating to this matter be signed in the absence of a Trust Seal under Council's Common Seal as required.

RESOLUTION

Minute No. 42106
It was resolved on the motion of the Administrator:

That the recommendation of item 20 be adopted.

CARRIED

Page 276

01 Jul 2013 - 12:01 PM - Andrea Roberts

Lease documents have been prepared. Waiting completion of site survey.

15 Nov 2013 - 10:48 AM - Michelle Rolton

Plan completed November 2013

MEETING FURTHER REPORT SUBJECT

11 Jun 2014 - 2:29 PM - Louine Hille

Plan received, examined and redrafted. Development Application required and in process. When plan consented to and signed by Council it will be forwarded to Trades and Investment, Crown Lands for their endorsement and lodgement with L.P.I.

11 Dec 2014 - 3:15 PM - Frederick Docking

GM to review and sign DA application and return to Tracy Stephens. Once consented and signed by council forward to trades and investment Crown Lands for their endorsement and lodge with LPI

06 May 2015 - 4:55 PM - Frederick Docking

Pending Sub Division for lease purposes

14 Jan 2016 - 10:42 AM - Andrew Bruggy

Action reassigned to Andrea Roberts by: Louise Schipanski

14 Jan 2016 - 11:00 AM - Andrew Bruggy

Action reassigned to Leisa Bartlett by: Louise Schipanski

06 Apr 2016 - 1:10 PM - Andrew Bruggy

Action reassigned to Tracy Stephens by: Louise Schipanski

06 Jun 2016 - 3:46 PM - Andrew Bruggy

Action reassigned to Andrew Bruggy by: Leisa Bartlett

20 Jun 2016 - 4:33 PM - Leisa Bartlett

Investigating annual costs to maintain building with view to calling for EOI for sale of building rather than long term lease if lease income does not cover expenses and Council does not have any future need for the building

Ordinary Meeting of the Council 27

January 2010

False

Infrastructure and Sustainability Committee

ITEM 7 - GROUP MANAGER SUSTAINABILITY REPORT NO. 5/10 - DATED JANUARY 12, 2010 - SUBDIVISION OF CROWN LAND AT RYAN AND CREEDON STREETS TO CREATE A DRAINAGE RESERVE R8/245

Recommendation

That Group Manager Sustainability Report No. 5/10 dated January 12, 2010, be received.

That Council co-ordinate the subdivision of Crown Land, on behalf of the State of New South Wales at the corner of Ryan and Creedon Streets to permit the creation of a Drainage Reserve in Council's name and to rectify other land issues.

That documents relating to this matter be executed under Council's Common Seal if required.

MEETING FURTHER REPORT SUBJECT

01 May 2013 - 1:52 PM - Leisa Bartlett

Adjoining owner has changed mind due to changed family circumstances. Proceeding with minor changes - Plan to be redrafted by Council initially for Crown Approval prior to formal survey.

15 Apr 2014 - 1:55 PM - Michelle Rolton

Subdivision to be addressed when Surveyor completes survey work in April 2014.

17 Feb 2015 - 10:39 AM - Leisa Bartlett

Survey Commissioned.

20 Apr 2015 - 4:15 PM - Leisa Bartlett

Awaiting Survey.

Confidential Matters of the Council 29

February 2012

False

Confidential Matters

ITEM 1 (Item 45 in open minutes) - SUSTAINABILITY REPORT NO. 8/12 - DATED JANUARY 13, 2012 - RENEWAL OF LEASE TO THE AERO CLUB OF BROKEN HILL INC. AT AIRPORT - CONFIDENTIAL 11/232

Recommendation

That Sustainability Report No. 8/12 dated January 13, 2012 be received.

That Council renew its lease with The Aero Club of Broken Hill Inc. for a period of five (5) years being the first option to renew the lease.

That the lease be amended as outlined in the body of this report to address water charges.

That documents relating to this matter be executed under Council's Common Seal as required.

RESOLUTION

Minute No. 43222
Councillor B. Algate moved
Councillor N. Gasmier seconded

That the recommendation of item 1 be adopted.

CARRIED

03 May 2012 - 3:23 PM - Leisa Bartlett

Documents with Lessee for execution.

02 Aug 2012 - 3:25 PM - Leisa Bartlett

Reminder to return documents sent.

07 Feb 2013 - 3:26 PM - Leisa Bartlett

Lease with Council's Solicitor for registration. Lease has been requisitioned twice due to plan reference - LPI have changed rules. Further advice to be sought from Council's Solicitor.

MEETING FURTHER REPORT SUBJECT

06 Jun 2013 - 3:28 PM - Leisa Bartlett

LPI have rejected registration due to change in Airport Title descriptions. Further survey work required prior to re-lodgement of Lease.

22 Oct 2013 - 2:18 PM - Louine Hille

New plan of subdivision for Lease purposes being prepared. Due 30 October 2013.

15 Nov 2013 - 11:06 AM - Michelle Rolton

Plan now due November 2013, as additional survey works were required.

17 Jan 2014 - 12:14 PM - Louine Hille

Draft Plan received for examination and approval.

13 Feb 2014 - 12:10 PM - Michelle Rolton

Lot numbering determined, awaiting final plan.

11 Jun 2014 - 3:29 PM - Louine Hille

Plan requires minor amendment to stop it being requisitioned. Development Consent to subdivision for lease purposes required. Development Application being compiled.

11 Dec 2014 - 4:42 PM - Frederick Docking

Amendment for water charges to lease draft signed and returned. GM to sign off DA and return to Tracey Stephens for consent for lease purposes.

06 May 2015 - 4:56 PM - Frederick Docking

Pending Sub Division for lease purposes

19 Jan 2016 - 2:59 PM - Leisa Bartlett

Sub-division plans being lodged with Dept. Lands Information. Once the plan is registered, the lease can be finalised.

06 Jun 2016 - 3:46 PM - Andrew Bruggy

Action reassigned to Andrew Bruggy by: Leisa Bartlett

Extraordinary Meeting of the Council 30

October 2013

False

Further Business

ITEM 1 - BROKEN HILL CITY COUNCIL REPORT NO. 269/13 - DATED OCTOBER 17, 2013 - WILLYAMA COMMON - COMPULSORY ACQUISITION OF CROWN LAND AT BROKEN HILL AIRPORT 11/89, 11/214

Recommendation

That Broken Hill City Council Report No. 269/13 dated October 17, 2013, be received.

That Council compulsorily acquire Crown Land being Lots 5938 and 5939 in DP 725373 as shown in the attached diagram for "Airport Purposes" to formalise existing occupation.

MEETING FURTHER REPORT SUBJECT

That the acquisition be under the Terms of the Local Government Act 1993.

That the consent of the Minister and Governor be sought for the acquisition.

That Council seek agreement from Trade and Investment, Crown Lands Western Division for the acquisition.

That Minerals be excluded from the acquisition.

That Council obtain a Native Title opinion in relation to Lot 5939 in DP 725373, formerly part of Western Lands Lease 1060.

That if necessary, Council liaise with other parties that may have an interest in Lot 5939 in DP 725373 should Native Title issues require to be addressed.

That upon acquisition the land be classified as Operational Land.

That compensation be determined as at the date of acquisition by the Acquisition Valuation Branch of the Land and Property Management Authority.

That the consent of the Crown (Trade and Investment, Crown Lands Western Division) and the Division of Local Government be sought should all matters be agreed upon to dispense with pre-acquisition requirements given that the compensation as determined at the date of acquisition will be the purchase price.

That documents relating to this matter be executed under Council's Common Seal if required.

RESOLUTION

Minute No. 44468
Councillor D. Gallagher moved
Councillor C. Adams seconded
)

That the recommendation of item 1 be adopted.

CARRIED

Page 280

14 May 2014 - 11:41 AM - Leisa Bartlett

Native Title status of one remaining lot to be determined.

12 Jun 2014 - 11:37 AM - Louine Hille

History of site being compiled for submission to Barrister.

20 Apr 2015 - 4:18 PM - Leisa Bartlett

With impending EOI outcome - no further action at this stage with report to future Council Meeting.

16 Sep 2015 - 11:38 AM - Andrew Bruggy

Council sending letter to Minister and Crown.

20 Jun 2016 - 2:41 PM - Leisa Bartlett

FURTHER REPORT **MEETING** SUBJECT REQUIRED Pending outcome of Expression of Interest process. Confidential Matters of the Council 30 April False Confidential Matters 2014 ITEM 31 - BROKEN HILL CITY COUNCIL REPORT NO. 99/14 - DATED APRIL 10, 2014 - CONFIDENTIAL 11/233 Recommendation That Broken Hill City Council Report No. 99/14 dated April 10, 2014, be received. That Council release Kamachlo Pty Ltd from its obligations under lease of property at the Airport. That Council call for public expressions of interest to lease 1. The workshop on land currently described as Lot 2 DP 641460 and 2. The former Tank Farm site on land currently described as Lot 14 DP 641460 That documents relating to these matters be executed under Councils Common Seal as required. That Council commence actions against the Guarantor to recover the outstanding debt. RESOLUTION Minute No. 44656 Councillor M. Browne moved That the recommendation of item 31 be adopted. Councillor J. Richards seconded **CARRIED** 14 May 2014 - 12:04 PM - Michelle Rolton Process commenced. 11 Sep 2014 - 9:47 AM - Lacey Butcher Awaiting debt recovery 17 Feb 2015 - 10:44 AM - Leisa Bartlett Awaiting further investigation. 13 Aug 2015 - 9:22 AM - Shane Nankivell Action reassigned to Harry Stamboulidis by: Leisa Bartlett 15 Jan 2016 - 12:50 PM - Louise Schipanski

Recovery of the outstanding debit is being processed through Executive Collections (debt collector)

	ER REPORT QUIRED	SUBJECT
06 Jun 2016 - 3:47 PM - Shane Nankivell	···	
Action reassigned to Shane Nankivell by: Leisa Bartlett		
Ordinary Meeting of the Council 24 September 2014	False Reports	
		DATED SEPTEMBER 04, 2014 - LICENCE PART LIVING DESERT STATE PARK ADJACENT 376
NINE MILE ROAD TO FORMALISE ADVER	SE POSSESSION	11/411
Recommendation		
That Broken Hill City Council Report No. 231	1/14 dated September 4	, 2014, be received.
That Council, in its appointed capacity of Tru Joseph Dempster for the purpose of "Environ		g Desert State Park Trust grant a Licence, with Ministerial consent, to Cristal-Lee White and Mathew Access".
That documents relating to this matter be ex	ecuted under Council's	Common Seal in the absence of a Trust Seal.
RESOLUTION Minute No. 44768 Councillor P. Black moved Councillor C. Adams seconded)	That the recommendation of item 14 be adopted. CARRIED
06 May 2015 - 4:59 PM - Frederick Docking		0/11/11/25
Further investigation required into obtaining Ministerial Co	onsent for Licence. Have ma	de contact with Crown Lands.
Ordinary Meeting of the Council 24 June 2015	False Reports	
ITEM 13 - BROKEN HILL CITY COUNCIL R	REPORT NO. 127/15 - [DATED MAY 28, 2015 - SECTION 355 COMMITTEE CONSTITUTIONS - ADVISORY COMMITTEES
		11/9
RESOLUTION		
Minute No. 44981	`	The Design Hill Oil Co. 10 II Design Hill 407/45 Televis Hill 102 2045 Televis Hill 103
Councillor M. Browne moved Councillor J. Richards seconded)	That Broken Hill City Council Report No. 127/15 dated May 28, 2015, be received.
Councillor J. Michards Seconded	1	

MEETING FURTHER REPORT SUBJECT

That Council adopt the revised Section 355 Advisory Committee Standard Constitution.

That Council adopt the inclusion of the Broken Hill Heritage City Event Advisory Committee at Schedule 1.

That Council adopt the removal of the Broken Hill Tidy Towns Advisory Committee, Broken Hill Airport Advisory Committee and the Broken Hill Tourism Advisory Committee from the listing at Schedule 1.

That a further report be presented to Council in order for Council to review the Section 355 Advisory Committee Standard Constitution.

CARRIED

17 Jul 2015 - 10:13 AM - Lacey Butcher

Further report to be presented to August meeting of Council in order for Council to review the Section 355 Advisory Committee Standard Constitution

14 Jan 2016 - 3:13 PM - Louise Schipanski

Further report to be presented to February 2016 meeting.

Ordinary Meeting of the Council 26 August

False

Reports

ITEM 11 - BROKEN HILL CITY COUNCIL REPORT NO. 185/15 - DATED AUGUST 12, 2015 - DEVELOPMENT OF A DRAFT CONSOLIDATED DEVELOPMENT CONTROL PLAN (DCP) FOR BROKEN HILL CITY COUNCIL 11/126

Recommendation

That Broken Hill City Council Report No. 185/15 dated August 12, 2015, be received.

That a draft Consolidated Development Control Plan be prepared to apply to all land within Broken Hill local government area that consolidates the provisions of current development control plans and the provisions of any draft development control plans into a single plan.

That the draft Consolidated Development Control Plan be presented to a future Council Meeting for the purpose of public exhibition.

RESOLUTION

Minute No. 45048

Councillor C. Adams moved

That the recommendation of item 11 be adopted.

FURTHER REPORT MEETING SUBJECT REQUIRED Councillor D. Gallagher seconded **CARRIED** 22 Sep 2015 - 9:52 AM - Tracy Stephens Consultant advised of Council resolution. Process commenced. 16 Oct 2015 - 11:38 AM - Francois VanDerBerg Consultant advised that a draft DCP will be available by mid Dec 2015 04 Dec 2015 - 4:04 PM - Francois VanDerBerg Draft instrument will be available in Dec 2015/Jan 2016. Further report to be prepared to commence public exhibition. 14 Jan 2016 - 3:23 PM - Louise Schipanski Draft Instrument will be available the first week of February 2016 and will be presented to the February Council meeting recommending to commence public exhibition. 18 Mar 2016 - 10:48 AM - Tracy Stephens Draft DCP provided for staff review. Expected to be considered at April Council meeting for public exhibition to commence. 13 May 2016 - 1:57 PM - Leisa Bartlett Foreshadowed for draft document to be presented to the June or July Council Meeting. Ordinary Meeting of the Council 28 False Reports October 2015 ITEM 11 - BROKEN HILL CITY COUNCIL REPORT NO. 238/15 - DATED OCTOBER 14, 2015 - PORTFOLIO PROGRAMS 12/66 RESOLUTION Minute No. 45106 Councillor D. Gallagher moved That Broken Hill City Council Report No. 238/15 dated October 14, 2015, be Councillor J. Richards seconded received. That a further more comprehensive report be presented to Council outlining options for the implementation of a standardised framework for all of Council's Portfolios. CARRIED 19 Nov 2015 - 4:19 PM - Razija Nu'man Action reassigned to Razija Nu'man by: Leisa Bartlett Discussion Paper prepared. 01 Dec 2015 - 2:09 PM - Razija Nu'man

MEETING FURTHER REPORT SUBJECT

Due to late confirmation that a Council meeting will be held in December, a discussion paper will be prepared for a Councillor workshop on Council meeting arrangements.

14 Jan 2016 - 3:53 PM - Louise Schipanski

Portfolio Programs to be workshop February 10 and presented to March Council meeting.

Ordinary Meeting of the Council 25

November 2015

Reports

False

ITEM 8 - BROKEN HILL CITY COUNCIL REPORT NO. 253/15 - DATED NOVEMBER 10, 2015 - RECOMMENDATIONS AND MINUTES OF THE AUDIT COMMITTEE MEETING HELD OCTOBER 19, 2015 13/19

RESOLUTION

Minute No. 45129

Councillor P. Black moved
Councillor B. Algate seconded

That Broken Hill City Council Report No. 253/15 dated November 10, 2015, be received.

That the minutes of the Audit Committee meeting held October 19, 2015 be adopted.

That the following matters contained in the minutes and raised by Councillor Black, be noted:

Item 5 – the Airport Ioan revised forecast does not appear in the Quarterly Review.

Item 10 – queried the recommendation regarding the Risk Policies.

Item 12 – the Audit Committee did not receive the Annual Report.

CARRIED

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06 Jun 2016 - 3:48 PM - James Roncon

Action reassigned to James Roncon by: Leisa Bartlett

21 Jun 2016 - 9:48 AM - Leisa Bartlett

Item 5 - A revised table for consideration on outstanding loans in relation to the preparation of the 2015/16 Operational Plan be provided at the next Audit Committee Meeting.

Item 10 - Risk Policies were discussed at the 16/6/2016 meeting and is not a standard item on the Audit Agenda.

Item 12 - The Chairman of the Audit Committee advised that the Committee does not need to review the contents of the Annual Report, however it would be appropriate to reference the role of the Audit Committee in the governance structure overview.

MEETING FURTHER REPORT SUBJECT

Confidential Matters of the Council 25 November 2015

False

Confidential Matters

ITEM 27 - BROKEN HILL CITY COUNCIL REPORT NO. 268/15 - DATED OCTOBER 28, 2015 - CONFIDENTIAL 11/63

Recommendation

That Broken Hill City Council Report No. 268/15 dated October 28, 2015, be received.

That Council, in its capacity as Trustees of the Willyama Common, grant three licenses to Anthony Schembri; John and Leanne Ray; and Mark Doyle for recreational purposes (a permissible use as described in the Management Plan of the Willyama Common) for the keeping of horses, horse riding and training).

That the licenses be drawn subject to the three applicants agreeing to pay market rent for the land and associated legal/license set-up fees and that the granting of the licenses is also subject to the applicants abiding by the Management Plan for the Willyama Common and the Local Environmental Plan with regards to any development of the subject land.

That the license terms be for four years, with the option to renew being first offered to the current licensees.

That the common seal be affixed to the licences as required.

That Karl Hahn be advised that a license is not available for the land indicated in his submission which encompasses the old south depot, south of Broken Hill in the Willyama Common due to it being a restricted area which is subject to asbestos rehabilitation works.

RESOLUTION

Minute No. 45147
Councillor P. Black moved)
Councillor B. Algate seconded)

That the recommendation of item 27 be adopted.

CARRIED

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07 Dec 2015 - 1:58 PM - Leisa Bartlett

Process commenced for issuing of licences.

13 Apr 2016 - 5:06 PM - Leisa Bartlett

Valuations received for market rent and 3 applicant advised of annual rent amount and terms of licence and requested to advsie Council by May 13, 2016 if they wish Council to proceed to draw up licence agreements.

06 Jun 2016 - 12:26 PM - Leisa Bartlett

Two applicants have withdrawn due to valuation and recent Aboriginal Land Claim. Seeking legal advice regarding issuing a licence due to Land Claim.

ACTION LIST REPORT - JULY

Printed: Monday, 18 July 2016 9:43:27 AM

MEETING FURTHER REPORT SUBJECT

Ordinary Meeting of the Council 16 December 2015

False

Reports

ITEM 10 - BROKEN HILL CITY COUNCIL REPORT NO. 281/15 - DATED NOVEMBER 30, 2015 - SECTION 355 COMMITTEE - BIU BAND SOCCER COMPLEX 12/48

Recommendation

That Broken Hill City Council Report No. 281/15 dated November 30, 2015, be received.

That Council dissolves the S355 BIU Band Hall and Soccer Complex Community Committee following their January meeting.

That Council advertises for community representatives on the newly formed BIU Band Hall Community Committee, in accordance with Sections 355 and 377 of the Local Government Act 1993, and Councils Asset Committee Framework.

That a further report be presented to Council, upon receiving the Broken Hill Soccer Association's proposed business plan for the facility.

RESOLUTION

Minute No. 45159 Councillor C. Adams moved

That the recommendation of item 10 be adopted.

Councillor D. Gallagher seconded

CARRIED

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18 Dec 2015 - 9:58 AM - Andrew Bruggy

Razija, Andrew will do the report to Council once we have received the Business Plan.

07 Jun 2016 - 2:15 PM - Andrew Bruggy

Action reassigned to Andrew Bruggy by: Leisa Bartlett

20 Jun 2016 - 2:45 PM - Leisa Bartlett

Council will be managing the facility until the end of 2016. LG Elections in September will see Councillors nominate as representatives on all Section 355 Committees and Council will also advertise for community representatives.

Ordinary Meeting of the Council 24

February 2016

False

Reports

ITEM 20 - BROKEN HILL CITY COUNCIL REPORT NO. 20/16 - DATED JANUARY 15, 2016 - ACQUISITION OF LAND FOR DRAINAGE OF STORMWATER - COUNCIL MINUTE NUMBER 42504, COUNCIL MEETING SEPTEMBER 21, 2010 13/163

Recommendation

FURTHER REPORT MEETING SUBJECT REQUIRED That Broken Hill City Council Report No. 20/16 dated January 15, 2016, be received. That Council rescind Minute Number 42504 of September 21, 2010, for acquisition of land as documented in Group Manager Sustainability Report No. 77/10 dated September 14, 2010; due to the land being a natural watercourse, acquisition of land is not required. That Council seeks a formal agreement from the current owner of land over which the Cemetery Creek flows (between Brookfield Avenue and the Broken Hill Cemetery) in order for Council to continue to clear the creek bed (when required) of debris and vegetation to allow the free flow of stormwater. RESOLUTION Minute No. 45183 Councillor C. Adams moved That the recommendation of item 20 be adopted. Councillor B. Algate seconded **CARRIED** 20 Jun 2016 - 2:51 PM - Leisa Bartlett Agreements being sought from land owners. 24 Jun 2016 - 10:33 AM - Leisa Bartlett Written approval received from Burke Ward School and Silverlea Services. Ordinary Meeting of the Council 30 March False Notice of Motion ITEM 2 - MOTIONS OF WHICH NOTICE HAS BEEN GIVEN NO. 4/16 - DATED MARCH 02, 2016 - REVIEW OF IMPACT OF IMPLEMENTATION OF THE AUSTRALIAN BUSINESS EXCELLENCE FRAMEWORK 11/665 Recommendation That Motions of Which Notice has been Given No. 4/16 dated March 2, 2016, be received. That Broken Hill City Council review the implementation of the Australian Business Excellence Framework and report to Council by May 2016. RESOLUTION Minute No. 45210 Councillor D. Turley moved That the recommendation of item 2 be adopted. Councillor J. Nolan seconded

CARRIED

FURTHER REPORT MEETING SUBJECT REQUIRED Ordinary Meeting of the Council 30 March False Notice of Motion ITEM 5 - MOTIONS OF WHICH NOTICE HAS BEEN GIVEN NO. 7/16 - DATED MARCH 22, 2016 - INVITATION TO FAR WEST HEALTH 11/426 Recommendation That Motions of Which Notice has been Given No. 7/16 dated March 22, 2016, be received. That Broken Hill City Council invites Far West Health to attend the next Council Meeting and inform members of Council and public of any health issues in relation to water that may affect this community. Also that this invitation remain as a standard item on the agenda. RESOLUTION Minute No. 45213 Councillor D. Gallagher moved That the recommendation of item 5 be adopted Councillor C. Adams seconded **CARRIED** 14 Apr 2016 - 11:01 AM - Leisa Bartlett Invitation was sent following the March Council Meeting. Now awaiting reply. 06 Jun 2016 - 3:49 PM - James Roncon Action reassigned to James Roncon by: Leisa Bartlett 21 Jun 2016 - 10:16 AM - Louise Schipanski Follow up email was sent on 21/6/2016. Ordinary Meeting of the Council 27 April False Reports ITEM 11 - BROKEN HILL CITY COUNCIL REPORT NO. 74/16 - DATED APRIL 14, 2016 - REVIEW OF DISABILITY ACTION PLAN 2011-2015 11/432 Recommendation That Broken Hill City Council Report No. 74/16 dated April 14, 2016, be received. That Council receive the report on the Review of the Disability Action Plan 2011-2015 for information only.

MEETING	FURTHER REPORT REQUIRED	SUBJECT
RESOLUTION Minute No. 45245 Councillor P. Black moved Councillor J. Nolan seconded 08 Jul 2016 - 3:33 PM - Razija Nu'man This was information only report. No action to)) follow up.	That the recommendation of item 11 be adopted. CARRIED
Ordinary Meeting of the Council 27 April 2016 ITEM 16 - BROKEN HILL CITY COUNTY 2015 TO MARCH 2016	False OUNCIL REPORT NO.	Reports . 80/16 - DATED APRIL 05, 2016 - TOURISM AND CULTURAL ATTRACTIONS ACTIVITY REPORT FOR 11/514
RESOLUTION Minute No. 45249 Councillor C. Adams moved Councillor B. Algate seconded)	That Broken Hill City Council Report No. 80/16 dated April 5, 2016, be received. That Council investigates the feasibility of the placement of a traffic counter at the pay booth at the Living Desert to detect whether the new pay booth is effective and whether all visitors to the facility are paying (giving an allowance for annual passes to be considered in the count results).
29 Apr 2016 - 2:52 PM - Andrew Bruggy		CARRIED
Estimated Completion Date changed by: Lei	sa Bartlett From: 04 May 20	016 To: 28 Apr 2016
04 May 2016 - 10:39 AM - Elizabeth Guest		
James Druitt has been directed to install traff	fic Counter	
Signage showing the instructions on a larger	scale will be installed as it r	may assist with the use of the machine.
Data will be checked to ensure the right data	a has been downloaded and	reported
Confidential Matters of the Council 27 April 2016	False	Confidential Matters
ITEM 25 - BROKEN HILL CITY CO	OUNCIL REPORT NO.	. 88/16 - DATED APRIL 13, 2016 - - CONFIDENTIAL 15/42

MEETING FURTHER REPORT SUBJECT

organisations in respect to the future use of the Home and Community Care (HACC) Centre and associated assets.

That Council management make arrangements to formally brief representative unions, on all known aspects before the matter becomes public knowledge; and continue these briefings as information becomes available.

CARRIED

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02 Jun 2016 - 4:40 PM - Razija Nu'man

Staff and Unions advised. Meeting with Unions fortnightly. HR has met individually with effected staff. All funding bodies advised in writing. Expression of Interest prepared in order to create a fair process for agencies interested in Council community services transition. EOI closes on 8 June. Federal funders are seeking two or three agencies to be recommended through this process but will make their own determination. FACS have appointed a representative to participate in the evaluation panel but have similarly advised that they will make their own determination. The evaluation panel will meet late June. As Council was a sub-contractor of Community Options which holds the head lease for the ComPacks program and following a teleconference, Community Options was not in a position to extend the Agreement beyond June 30 on a rolling basis. Through its own internal processes, Community Options appointed HammondCare as the new provider of the program for Broken Hill. Nevertheless, Community Options would continue its responsibility for any clients still with the Council service beyond 30 June 2016.

07 Jul 2016 - 12:09 PM - Razija Nu'man

Evaluation panel met and reviewed all agencies submitting to EOI process. Recommendations forwarded to all funding bodies. Funding bodies have indicated that final decision regarding to which agency their funds will be allocated rests with them.

Confidential Matters of the Council 27 April 2016

False Confidential Matters

ITEM 30 - BROKEN HILL CITY COUNCIL REPORT NO. 93/16 - DATED APRIL 22, 2016 - CONFIDENTIAL 11/214

Recommendation

That Broken Hill City Council Report No. 93/16 dated April 22, 2016, be received.

That Council approves the sale of part of Lot 1 DP 1162606 at the Broken Hill Airport the Royal Flying Doctor Service South Eastern Section for the purchase price of \$5,500.00 inc.GST.

That the Mayor and General Manager be authorised to sign the sale of land contract and affix the Council Seal if required.

RESOLUTION

Minute No. 45260
Councillor D. Gallagher moved
Councillor J. Nolan seconded

That the recommendation of item 30 be adopted.

CARRIED

20 Jun 2016 - 9:42 AM - Andrew Bruggy

Subdivision for sale purposes being carried out. Sale contract being drafted.

FURTHER REPORT MEETING SUBJECT REQUIRED 15 Jul 2016 - 2:31 PM - Andrew Bruggy With Solicitor to finalise Ordinary Meeting of the Council 25 May False Reports ITEM 1 - BROKEN HILL CITY COUNCIL REPORT NO. 94/16 - DATED MAY 11, 2016 - CORRESPONDENCE REPORT - SECURING PART OF THE MILTON LAVERS COLLECTION FOR BROKEN HILL 13/155 RESOLUTION Minute No. 45265 Councillor P. Black moved That Broken Hill City Council Report No. 94/16 dated May 11, 2016, be received. Councillor C. Adams seconded That correspondence from the Milton Lavers Collection Action Group dated May 10, 2016 seeking a donation from Council to purchase the remainder of a part of the Milton Lavers Mineral Collection, be received. That Council votes funding of \$5,670.35 to the Milton Lavers Collection Action Group towards the purchase of mineral specimens that are currently on loan and on display at the Albert Kersten Mining and Minerals Museum, in order for the mineral specimens to remain in Broken Hill. That the mineral specimens will remain in the ownership of the community, with Council as the custodian and will remain on display at the Albert Kersten Mining and Minerals Museum. **CARRIED** 20 Jun 2016 - 2:56 PM - Leisa Bartlett Payment being arranged. Ordinary Meeting of the Council 25 May Reports 2016 ITEM 9 - BROKEN HILL CITY COUNCIL REPORT NO. 103/16 - DATED MAY 13, 2016 - PREFERRED LOCATION FOR NEW COUNCIL POUND 11/141 Recommendation That Broken Hill City Council Report No. 103/16 dated May 13, 2016, be received.

MEETING	FURTHER REPORT REQUIRED	SUBJECT
That Council proceed with the pre	eliminary design and pla	anning approval for a new pound facility near the office of the Airport Reporting Officer.
RESOLUTION Minute No. 45273 Councillor P. Black moved Councillor J. Nolan seconded)	That the recommendation of item 9 be adopted. CARRIED
16 Jun 2016 - 1:40 PM - Leisa Bartlett		
Legal advice sought in regards to permissal	bility to construct animal pour	nd at Airport. Advice is that pound facility is prohibited and that Schedule 1 to LEP be amended. Report prepared for June Meeting.
Ordinary Meeting of the Council 25 May 2016	False	Reports
ITEM 10 - BROKEN HILL CITY C	OUNCIL REPORT NO	. 104/16 - DATED MAY 12, 2016 - LEASE NORTH MINE HALL 13/17
		
Recommendation		
That Broken Hill City Council Rep	ort No. 104/16 dated M	ay 12, 2016, be received.
That the General Manager negotic Licensing Policy.	ates a reasonable lease	e arrangement with FWHACC for a period of 12 months, in accordance with Councils adopted Leasing and
RESOLUTION Minute No. 45274 Councillor J. Nolan moved Councillor J. Richards seconded	}	That the recommendation of item 10 be adopted. CARRIED
17 Jun 2016 - 12:12 PM - Leisa Bartlett		CARRIED
Information sent to Solicitors, Lease being p	orepared.	
Ordinary Meeting of the Council 25 May 2016	False	Reports
ITEM 13 - BROKEN HILL CITY C	OUNCIL REPORT NO	. 107/16 - DATED MAY 16, 2016 - DEED OF SURRENDER AND TRANSFER - AIR SERVICES AUSTRALIA 11/141
<u>Recommendation</u>		

05 Jul 2016 - 10:17 AM - Leisa Bartlett

COMPLETE

Printed: Monday, 18 July 2016 9:43:27 AM

FURTHER REPORT MEETING SUBJECT REQUIRED That the Committee be liable for all costs relating to insurance, rates if applicable, garbage collection, water, electricity and the like. That each party be liable for their own legal fees. That documents relating to this matter be executed under Council's Common Seal. **CARRIED** 20 Jun 2016 - 2:57 PM - Leisa Bartlett Council staff are currently reviewing 3 years of the Committee's financial statements. 15 Jul 2016 - 2:32 PM - Andrew Bruggy Financials reviewed. Determination to August Council meeting Ordinary Meeting of the Council 29 June False Reports from Delegates ITEM 1 - REPORTS FROM DELEGATES NO. 2/16 - DATED JUNE 16, 2016 - COUNCILLOR NOLAN'S ATTENDANCE AT THE MINING RELATED COUNCIL'S MEETING HELD MAY 13, 2016 11/363 Recommendation 1. That Reports from Delegates No. 2/16 dated June 16, 2016, be received. 2. That Council endorses the actions of the Association of Mining Related Council in developing the draft Planning Agreement Timeline and draft Memorandum of Understanding for Negotiation of Voluntary Planning Agreements for NSW Mining Development, to allow further negotiations with the NSW Minerals Council to continue in relation to Voluntary Planning Agreements. RESOLUTION Minute No. 45290 Councillor J. Nolan moved That the recommendation of item 1 be adopted. Councillor B. Licul seconded **CARRIED**

Letter advising that Council endorses the draft MOU and draft Planning Agreement Timeline sent to the Association of Mining Related Councils on 4/7/2016.

MEETING FURTHER REPORT SUBJECT

Ordinary Meeting of the Council 29 June

False

Reports

ITEM 2- BROKEN HILL CITY COUNCIL REPORT NO. 123/16 - DATED MAY 03, 2016 - ADOPTION OF DRAFT ASSET ACCOUNTING POLICY 12/14

Recommendation

- 1. That Broken Hill City Council Report No. 24/16 dated April 14, 2016, be received.
- 2. That Council adopts the Draft Asset Accounting Policy as a policy of Council.
- 3. This adoption of the Draft Asset Accounting Policy will render the Asset Capitalisation Policy obsolete.

RESOLUTION

Minute No. 45291

Councillor C. Adams moved
Councillor D. Gallagher seconded

That the recommendation of item 2 be adopted.

CARRIED

05 Jul 2016 - 10:51 AM - Leisa Bartlett

All action taken to adopt the Asset Accounting Policy. COMPLETE

Ordinary Meeting of the Council 29 June

False

Reports

ITEM 3 - BROKEN HILL CITY COUNCIL REPORT NO. 124/16 - DATED DECEMBER 02, 2015 - DRAFT BUSINESS CONTINUITY POLICY FOR PUBLIC EXHIBITION 15/22

Recommendation

- 1. That Broken Hill City Council Report No. 124/16 dated December 2, 2015, be received.
- 2. That Council endorse the Draft Business Continuity Policy for the purposes of public consultation.
- 3. That the Draft Business Continuity Policy be exhibited for public comment for a 28 day period.
- 4. That Council receives a further report at the conclusion of the exhibition period, detailing submissions and any recommended changes arising, with a view to adopting the Draft Business Continuity Policy.

RESOLUTION

Minute No. 45292

MEETING	FURTHER REPORT	OUDIFOT
MEETING	REQUIRED	SUBJECT
Councillor J. Richards moved)	That the recommendation of item 3 be adopted.
Councillor B. Algate seconded)	CARRIED
05 Jul 2016 - 10:19 AM - Leisa Bartlett		CARRIED
All action taken to place draft Policy on publicOMPLETE	ic exhibition (6/7/2016 to 2/8/2	2016).
Ordinary Meeting of the Council 29 June 2016	False	Reports
ITEM 4 - BROKEN HILL CITY CO	OUNCIL REPORT NO. 1	125/16 - DATED JUNE 02, 2016 - DRAFT DEVELOPMENT CONTROL PLAN FOR PUBLIC EXHIBITION
		11/126
Recommendation		
That Broken Hill City Council I	Report No. 125/16 date	d June 2, 2016, be received.
2. That Council proceed with the	public exhibition of the	draft Broken Hill Development Control Plan 2016 for a period of 28 days.
3. That details of submissions re	eceived be reported back	k to Council after the exhibition period.
RESOLUTION		
Minute No. 45293	\	That the recommendation of item 4 he adopted
Councillor B. Algate moved Councillor J. Richards seconded)	That the recommendation of item 4 be adopted.
Councillor 5. Nichards seconded	,	CARRIED
05 Jul 2016 - 10:20 AM - Leisa Bartlett		
All action taken to place the draft Plan on pu COMPLETE	ublic exhibition (6/7/2016 to 2/	/8/2016).
Ordinary Meeting of the Council 29 June 2016	False	Reports
ITEM 8 - BROKEN HILL CITY CO	OUNCIL REPORT NO. 1	129/16 - DATED JUNE 03, 2016 - DISABILITY INCLUSION ACT - ACTION PLAN 11/432
RESOLUTION		
Minute No. 45297		
Councillor M. Browne moved)	1. That Broken Hill City Council Report No. 129/16 dated June 3, 2016, be
Councillor D. Turley seconded)	received.

MEETING FURTHER REPORT SUBJECT

- That the Disability Access Committee be re tasked to form a new Disability Inclusion Action Plan Working Group to support the Plan's development and implementation.
- That membership of the newly formed Working Group be determined by the General Manager and include the current Councillor delegate (Councillor Turley) and the "Our Community" Portfolio Councillor and alternate (Councillors Gallagher and Adams).

CARRIED

07 Jul 2016 - 11:59 AM - Razija Nu'man

Work Party community agencies identified, Crls Turley, Gallagher and Adams from applicable portfolio and committee, terms of reference drafted, intention to hold first meeting late July 2016.

COMPLETE

Ordinary Meeting of the Council 29 June

False

Reports

ITEM 9 - BROKEN HILL CITY COUNCIL REPORT NO. 130/16 - DATED JUNE 14, 2016 - PROPOSED AMENDMENT TO BROKEN HILL LOCAL ENVIRONMENTAL PLAN 2013 - SITE SPECIFIC PLANNING PROPOSAL TO ALLOW FOR ADDITIONAL PERMITTED USE AT BROKEN HILL AIRPORT PRECINCT 11/529

Recommendation

- 1. That Broken Hill City Council Report No. 130/16 dated June 14, 2016, be received.
- 2. That Council support preparing a site specific Planning Proposal to amend Schedule 1 of Broken Hill Local Environmental Plan 2013 to allow for an additional permitted use (being "Council Animal Pound Facility") on Lot 1 DP 1162606 known as 86 Airport Road, Broken Hill,
- 3. That the planning proposal be submitted to the Department of Planning and Environment for consideration in accordance with Section 56 of the *Environmental Planning and Assessment Act 1979.*
- 4. That Council request to exercise its delegations under Section 59 of the Environmental Planning and Assessment Act 1979.
- 5. That Council undertake community consultation in accordance with the Gateway Determination and requirements of the Department of Planning and Environment, and legislative requirements.

RESOLUTION

Minute No. 45298

Councillor B. Algate moved

That the recommendation of item 9 be adopted.

MEETING FURTHER REPORT SUBJECT

Councillor J. Nolan seconded

CARRIED

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Ordinary Meeting of the Council 29 June

2016

Reports

ITEM 10 - BROKEN HILL CITY COUNCIL REPORT NO. 131/16 - DATED MAY 30, 2016 - BROKEN HILL LIVING MUSEUM + PERFECT LIGHT PROJECT STEERING GROUP - COMMUNITY REPRESENTATION 14/181

Recommendation

1. That Broken Hill City Council Report No. 131/16 dated May 30, 2016, be received.

False

- 2. That the Terms of Reference of the Broken Hill Living Museum + Perfect Light Project Steering Group be amended to include representation by eight (8) community representatives.
- 3. That Council appoints the following community members on the Broken Hill Living Museum + Perfect Light Project Steering Group:

Mandy Nelson

Paula Williams

Sarah Martin

Helene Power

Professor Simon Molesworth

Rick Ball

Zeta Bennett

Karen Nash

Foundation Broken Hill Representative – Chris Dougherty

Regional Development Australia Far West Representative - Michael Williams

Broken Hill Chamber of Commerce – Paul Thomas

4. That correspondence be forwarded to the successful candidates for the positions of community representatives on the *Broken Hill Living Museum + Perfect Light* Project Steering Group.

RESOLUTION

Minute No. 45299

MEETING	FURTHER REPORT REQUIRED	SUBJECT	
Councillor C. Adams moved Councillor D. Gallagher seconded 15 Jul 2016 - 2:31 PM - Andrew Bruggy)	That the recommendation of item 10 be adopted.	CARRIED
Complete			
Ordinary Meeting of the Council 29 June 2016 ITEM 11 - BROKEN HILL CITY CO	False DUNCIL REPORT NO.	Reports 132/16 - DATED JUNE 14, 2016 - DEVELOPMENT APPLICATION 32/2016 - PROPOSED	
		REET (ROCKY HILL), BROKEN HILL 11/467	
Recommendation			
That Broken Hill City Council R	eport No. 132/16 date	d June 14, 2016, be received.	
c) six (6) remote radio units md) a pre-fabricated equipment	ounted on a head fram nounted on the monopo shelter (3.28m x 2.28 able tray connecting the	e around the top of the monopole, only in the antennas, of the monopole, only in the antennas, of the monopole, only in the equipment, only equipment shelter to the monopole, and	
at Lot 922 DP 757298 (25 Cum	nmins Street, Broken H	ill) be approved subject to conditions (as attached to report).	
RESOLUTION Minute No. 45300 Councillor B. Algate moved Councillor M. Browne seconded)	That the recommendation of item 11 be adopted.	CARRIED
15 Jul 2016 - 2:31 PM - Andrew Bruggy			
Complete			
Ordinary Meeting of the Council 29 June 2016	False	Reports	
ITEM 12 - BROKEN HILL CITY CO WILLYAMA COMMON	DUNCIL REPORT NO.	133/16 - DATED JUNE 08, 2016 - PROPOSED EASEMENT FOR ACCESS THROUGH PART 11/63	<u>OF THE</u>

FURTHER REPORT MEETING SUBJECT REQUIRED Recommendation 1. That Broken Hill City Council Report No. 133/16 dated June 8, 2016, be received. 2. That Council under the Common Seal of Broken Hill City Council in its capacity as Trust Manager of Willyama Common consent to the development of an easement to the subject property (Lot 5844 DP757298 -Western Lands Lease) to legalise access, with the condition that the road cannot be widened given its location adjacent to the Old South Landfill. RESOLUTION Minute No. 45301 Councillor B. Algate moved That the recommendation of item 12 be adopted. Councillor J. Nolan seconded **CARRIED** Ordinary Meeting of the Council 29 June False Reports ITEM 13 - BROKEN HILL CITY COUNCIL REPORT NO. 134/16 - DATED JUNE 09, 2016 - RECOMMENDATIONS OF THE COMMUNITY ASSISTANCE GRANTS PANEL FOR ROUND 1 OF 2016/2017 16/44 RESOLUTION Minute No. 45302 Councillor J. Nolan moved That Broken Hill City Council Report No. 134/16 dated June 9, 2016, be Councillor J. Richards seconded received. 2. That Council adopts the recommendations of the Community Assistance Grants Panel for applications received for Round 1 of 2016/2017, being: General Community Assistance: a) Grant of \$1,000.00 to Life Education NSW towards providing drug education programme to Broken Hill school students (subsidy to participants). b) Grant of \$1,000.00 to Barrier Primary School Sports Association towards subsidising travel costs for students to travel to represent Broken Hill at sporting carnivals.

MEETING	FURTHER REPORT REQUIRED	SUBJECT
		 Grant of \$5,000.00 to South Broken Hill Golf Club towards replacing floor coverings at the South Golf Club.
		 d) Grant of \$2,335.00 to Broken Hill Philharmonic Society towards payment of rates at their principal premises.
		 e) Grant of \$2,500.00 to U3A Broken Hill towards rental costs of a meeting space for 2016/2017 financial year.
		 f) Grant of \$3,000.00 to Broken Hill Eisteddfod Society towards Adjudicator costs for 2016 Eisteddfod.
		g) Grant of \$1,200.00 to Quota International of Broken Hill for payment of hire of the Civic Centre for 10cent Auction.
		 h) Grant of \$1,000.00 to Broken Hill Repertory Society towards payment of rates at their principal premises.
		i) That Council declines the request from Neve Robins for a grant towards costs associated with her attendance at the United Space School in Texas as the request does not comply with the eligibility or assessment criteria of the Community Assistance Grants Policy.
		 j) Grant of \$1,795.00 to Burke Ward P&C Association for payment of waste services fees for their Continental Fete.
		 k) Grant of \$1,795.00 to Silver City Racing Club for payment of waste services fees for the Silver City Cup Race Meeting.
		 Grant of \$3,000.00 to Broken Hill Swimming Club towards the refurbishment/modification of an old caravan into a mobile catering/service van.
		 That the draft Grant Agreement be adopted and the Mayor be authorised to sign the Grants Agreements associated with Round 1 of 2016/2017, on behalf of Council.

MEETING	FURTHER REPORT REQUIRED	SUBJECT
		5 That approval be deferred for Painting and Minor Restoration Works:
		(a. Grant of \$500.00 to Katrina Watt of the Mackenzie Business Centre towards the external painting of the McKenzie Business Centre at 41-47 Crystal Street, Broken Hill; and b. Grant of \$500.00 to Sergio Bressanelli of Hande Pty. Ltd. towards the external painting of the Hande Electrics Store at 197-199 Argent Street, Broken Hill.) pending a report to the July Council Meeting outlining the requirements for approval, in particular:
		 Whether it is a requirement that the building be of heritage design and construction.
		Whether the Heritage Adviser has approved the applications, and
		 Whether the colour scheme has to be heritage colours.
14 Jul 2016 - 5:00 PM - Leise Rortlett		CARRIED

14 Jul 2016 - 5:00 PM - Leisa Bartlett

Process commenced for payment of grant monies to successful applicants. Awaiting return of signed Grant Agreements together with invoice before grants are paid. Letter sent to unsuccessful applicant.

Ordinary Meeting of the Council 29 June

False

Reports

ITEM 14 - BROKEN HILL CITY COUNCIL REPORT NO. 135/16 - DATED JUNE 15, 2016 - OPTUS LEASE PROPOSAL - 334 MCCULLOCH STREET 11/467

Recommendation

- 1. That Broken Hill City Council Report No. 135/16 dated June 15, 2016, be received.
- 2. That Council lease part of Lot 22 DP 1211288 to Optus for the co-location of telecommunication equipment, subject to the following conditions:
 - a) That an equipment shelter and associated infrastructure be installed underground, no aboveground structures inclusive of fencing will be permissible;
 - b) That Optus carry out a subdivision for lease purposes to create a 24 m2 parcel of land;
 - c) That the lease term be 10 years (2 x 5 year leases);

MEETING	FURTHER REPORT REQUIRED		SUBJECT
d) That, in addition to Counci lodgement and legal fees r			of the lease and reasonable disbursements, Optus be liable for all survey, plan
RESOLUTION Minute No. 45303 Councillor D. Gallagher moved Councillor M. Browne seconded)		That the recommendation of item 14 be adopted. CARRIED
Complete			
Ordinary Meeting of the Council 29 June 2016	False	Confirmation of Minutes	
RESOLUTION Minute No. 45288 Councillor J. Nolan moved Councillor C. Adams seconded)		That the Minutes of the Ordinary Meeting of the Council of the City of Broken Hill held May 25, 2016 be confirmed and that Council notes that the REX figures in the Infrastructure Activities Report that was presented to the Council Meeting held May 25, 2016 (and queried by Councillor Nolan) were incorrect, and that the REX January monthly comparison total passenger numbers have decreased by -19.2% and not -90.6% as reported.
05 Jul 2016 - 10:15 AM - Leisa Bartlett			CARRIED
All action taken to amend minutes. COMPLETE			
Confidential Matters of the Council 29 June 2016	False	Confidential Matters	
ITEM 26 - BROKEN HILL CITY CO CONFIDENTIAL	DUNCIL REPORT NO.	146/16 - DATED JUNE	16, 2016 - REQUEST TO PURCHASE LAND AT BROKEN HILL AIRPORT - 11/214

Recommendation

- 1. That Broken Hill City Council Report No. 146/16 dated June 16, 2016, be received.
- 2. That Council advertise for public consultation for a period of 28 days to receive Expressions of Interest in the purchase of land, being part of Lot 1 DP 1162606, at the Broken Hill Regional Airport.

MEETING FURTHER REPORT SUBJECT

Confidential Matters of the Council 29 June 2016

False

Confidential Matters

ITEM 27 - BROKEN HILL CITY COUNCIL REPORT NO. 147/16 - DATED JUNE 15, 2016 - RENEWAL OF LICENCE AT BROKEN HILL REGIONAL AIRPORT TERMINAL TO KINGMILL PTY LTD TRADING AS THRIFTY RENT-A-CAR FOR CAR RENTAL DESK - CONFIDENTIAL 11/220

Recommendation

- 1. That Broken Hill City Council Report No. 147/16 dated June 15, 2016, be received.
- 2. That Council renews the licence agreement with Kingmill Pty Ltd trading as Thrifty Car Rentals for a Car Rental Desk and two (2) car parking spaces within the Licensor's lockup parking compound at the Broken Hill Regional Airport Terminal.
- 3. That the initial term of the licence be eleven (11) months with an option of an extension of four (4) years commencing August 1, 2015 and expiring June 30, 2020 (to align with other like licences at the Airport Terminal).
- 4. That Kingmill Pty. Ltd. trading as Thrifty Car Rentals will pay market fee for the licence in line with other similar airport desk licences; and that this fee is reviewed every twelve months on July 1st in line with the Consumer Price Index, and the licence fee adjusted accordingly.
- 5. That all other terms be in accordance with the previous licence.
- 6. That the Mayor and General Manager be authorised to sign the Licence Agreement and Council's Common Seal be affixed.

14 Jul 2016 - 4:59 PM - Leisa Bartlett

Licence fully executed and finalised.

COMPLETÉ

Confidential Matters of the Council 29 June 2016

False

Confidential Matters

ITEM 28 - BROKEN HILL CITY COUNCIL REPORT NO. 148/16 - DATED JUNE 15, 2016 - RENEWAL OF LICENCE AT THE BROKEN HILL AIRPORT - BAUST AND JOHNSTONE FOR OPERATION OF THE KIOSK AND CLEANING OF THE TERMINAL BUIDING - CONFIDENTIAL

Recommendation

- 1. That Broken Hill City Council Report No. 148/16 dated June 15, 2016, be received.
- 2. That Council approves a licence to the current operators (Baust and Johnstone) for operation of the Airport Kiosk and cleaning of the Airport Terminal Building on Council's behalf, for a twelve month period commencing July 1, 2016.

	MEETING	FURTHER REPORT REQUIRED	SUBJECT
3.	That Council pays the licensee	the current licence amou	nt with a 1.3% CPI increase.
4.	That all other terms be in accor	dance with the previous li	cence agreement.
5.	5. That the Mayor and General Manager be authorised to sign the licence agreement and affix Council's Seal.		
Co	nute No. 45286 puncillor P. Black moved puncillor C. Adams seconded)	That the confidential matters be considered in open session and that the recommendations of items 26 to 28 be adopted.
14 J	ul 2016 - 4:58 PM - Leisa Bartlett		CARRIED
Licer	nce received and sent to licencee for exec	cution.	

Printed: Monday, 18 July 2016 10:58:02 AM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
Confidential Matters of the Council 07 April 2016	False	Confidential Matters
ITEM 1 - BROKEN HILL CITY CO	UNCIL REPORT NO.	64/16 - DATED MARCH 22, 2016 - - CONFIDENTIAL 15/99
Recommendation Minute No. 45235 Moved Councillor C. Adams Seconded Councillor J. Richards		That Broken Hill City Council Report No. 64/16 dated March 22, 2016, be received. That Council implement the relocation of the library in line with the recommendation of the adopted Broken Hill Living Museum + Perfect Light Project considering the maintenance and repair issues of the current building. That Council implement the relocation of the Archives to the basement and ground floor of the administration building in line with the BHPB funding received, and proposal contained in the report considering the maintenance and repair issues of the current building. That the relocation of both the Library and the Archives be subject to all necessary compliance approvals. That the General Manager be authorised to negotiate possible Lease arrangement (20 years + 20 years) with the various property owner(s). That any costs associated with the move are considered as part of the 2016/17 budget process. CARRIED
20 Jun 2016 - 4:22 PM - Andrew Bruggy		
Negotitations commenced with landlord		

Printed: Monday, 18 July 2016 10:58:02 AM

MEETING	FURTHER REPORT	CUBIEC	
MEETING	PEOLIPED	SUBJECT	

Confidential Matters of the Council 15

June 2016

Confidential Matters

ITEM 3 - BROKEN HILL CITY COUNCIL REPORT NO. 122/16 - DATED JUNE 08, 2016 - - CONFIDENTIAL T16/1

False

Recommendation

Minute No. 45291

Moved Councillor C. Adams, Seconded Councillor D. Gallagher That Broken Hill City Council Report No. 122/16 dated June 8, 2016, be received.

That Council awards the tender for the management and operation of the Broken Hill Regional Aquatic Centre to the YMCA NSW for a period of five years commencing July 1, 2016.

That Council engages legal representation in establishing and facilitating signing of a legally binding contract between YMCA NSW and Broken

Hill City Council.

That the Mayor and General Manager be authorised to sign the contract and affix Council's

Seal if required.

20 Jun 2016 - 4:23 PM - Andrew Bruggy

Tender verbally awarded. Contract to be actioned

15 Jul 2016 - 2:30 PM - Andrew Bruggy

Complete

Page 2 of 2

CARRIED

COMMITTEE REPORTS

1.	BROKEN HILL CITY COUNCIL REPORT NO. 165/16 - DATED JULY 14, 2016 - MINUTES OF THE MEMORIAL OVAL COMMUNITY COMMITTEE MEETING HELD JULY 5, 2016 (12/52)	311
2.	BROKEN HILL CITY COUNCIL REPORT NO. 166/16 - DATED JULY 11, 2016 - MINUTES OF THE FLORA AND FAUNA OF THE BARRIER RANGES COMMUNITY COMMITTEE MEETING HELD JUNE 21, 2016 (12/51)	314

Ordinary Council 27 July 2016

ORDINARY MEETING OF THE COUNCIL

July 14, 2016

BROKEN HILL CITY COUNCIL REPORT NO. 165/16

SUBJECT: MINUTES OF THE MEMORIAL OVAL COMMUNITY COMMITTEE MEETING HELD JULY 5, 2016 12/52

Recommendation

- 1. That Broken Hill City Council Report No. 165/16 dated July 14, 2016, be received.
- 2. That minutes of the Memorial Oval Community Committee meeting held July 5, 2016 be received.

Executive Summary:

Council has received minutes of the Memorial Oval Community Committee meeting held July 5, 2016 for endorsement by Council.

Report:

Council, at its meeting held April 28, 2010 considered Group Manager Governance & Community Report No. 19/10 and as part of that report's motion; resolved:

> "That Council's Section 355 Committee's be instructed to submit to Council a copy of the relevant Section 355 Committee's meeting minutes within five working days of each meeting, for endorsement." (Minute no. 42328).

Accordingly, the Memorial Oval Community Committee has submitted minutes from its meeting held July 5, 2016 for Council's endorsement.

Strategic Direction:

Our Community

Key Direction: 1. Objective: 1.4 Our built environment supports our quality of life

Function: **Open Spaces**

DP Action: 1.4.1.7 Provide parks and open spaces for passive recreational activity

Relevant Legislation:

The Memorial Oval Community Committee operates under Council's Section 355 Asset Committee Standard Constitution and the Local Government Act, 1993 (Section 355).

Financial Implications:

Nil.

Attachments

Minutes of the Memorial Oval Community Committee Meeting - July 5, 2016 1 Page

ANDREW BRUGGY ACTING DEPUTY GENERAL MANAGER

JAMES RONCON

Ordinary Council 27 July 2016

GENERAL MANAGER

Memorial Oval Management Committee. <u>Minutes: Tuesday, 5th July 2016.</u>

OPENED: 7.00pm.

APOLOGIES: Tanya Martin, Lee-Anne Khan, Peter Nash.

Apologies be accepted: Tony Camilleri/Ray Steer Crd.

ABSENT: Dave Gallagher (BHCC).

ATTENDENCE: Ray Steer (Chairman), Dennis Cetinich (Treasurer), Alan Tucker (Caretaker), Bruce McIntosh (Show), John Erskine (Soccer), Tristen Savage (CBHFC), Tony Camilleri (BHHRC), John Ralph (Secretary).

MINUTES: Tuesday, 7th June 2016. Be accepted: Tristen Savage/John Erskine Crd.

BUSINESS ARISING: Nil.

CORRESPONDENCE:

BHCC: Work request to clean and Weed the Oval for the coming Silver City Show, also repair outer fences and replace the Barbed Wire. Second installment of \$3,900.00 has been effected into our account. Community Grants: \$3,000.00 has been received for the upgrading of the War Memorial Thanks to Ray Steer and Kevin Humperies for their help.

Be received: Tony Camilleri/Dennis Cetinich Crd.

FINANCIAL REPORT:

 Cash Book Balance 31/05/2016:
 \$17652.36

 Income for June:
 5843.77

 Expenditure for June:
 1897.91

Debtors for June: BHHRC: 1871.28. CBHFC: 3,923.88. BHPSSA: 119.00. Burke Ward: 182.00

BHPS: 122.00 SHPP: 122.00 Balance Outstanding: 6347.16.

Bank Balance 31/05/2016: \$22,753.22.

Report be accepted: Bruce McIntosh/Tristen Savage Crd.

GENERAL BUSINESS:

Benches: Are stored in the ICA Pavilion awaiting Painting.

Zanon: Appointment at 10am Saturday re the keys for the Canteen.

Garage Sale: 36 Stalls, 1200 attended, Gate Donation \$1700. Alma School \$850.00 MOMC \$850.00

next Sale 28/8/2016.

Meeting Closed: 7.25pm:

Next Meeting: Tuesday 2nd August 2016 at 7pm.

Ordinary Council 27 July 2016

ORDINARY MEETING OF THE COUNCIL

July 11, 2016

BROKEN HILL CITY COUNCIL REPORT NO. 166/16

SUBJECT: MINUTES OF THE FLORA AND FAUNA OF THE BARRIER

RANGES COMMUNITY COMMITTEE MEETING HELD JUNE 21, 2016 12/51

Recommendation

- 1. That Broken Hill City Council Report No. 166/16 dated July 11, 2016, be received.
- 2. That the minutes of the Friends of the Flora and Fauna of the Barrier Ranges Community Committee Meeting held June 21, 2016 be received.

Executive Summary:

Council has received minutes of the Friends of the Flora and Fauna of the Barrier Ranges Community Committee Meeting held June 21, 2016 for endorsement by Council.

Report:

Council, at its meeting held April 28, 2010 considered Group Manager Governance & Community Report No. 19/10 and as part of that report's motion; resolved:

"That Council's Section 355 Committee's be instructed to submit to Council a copy of the relevant Section 355 Committee's meeting minutes within five working days of each meeting, for endorsement." (Minute no. 42328).

Accordingly, the Friends of the Flora and Fauna of the Barrier Ranges Community Committee has submitted minutes from its meeting held June 21, 2016 for Council's endorsement.

Strategic Direction:

Key Direction: Our Community; Objective 1.2.2: Create opportunities for people to participate in active and healthy recreational activities.

Relevant Legislation:

The Friends of the Flora and Fauna of the Barrier Ranges Community Committee operates under Council's Section 355 Asset Committee Standard Constitution and the *Local Government Act 1993* (Section 355).

Attachments

1. Minutes of the Friends of the Flora and Fauna of the Barrier Ranges Community Committee Meeting held June 21, 2016

Pages

ANDREW BRUGGY ACTING DEPUTY GENERAL MANAGER

JAMES RONCON GENERAL MANAGER

Broken Hill City Council

Attachment 1
Minutes of the Friends of the Flora and
Fauna of the Barrier Ranges
Community Committee Meeting held
June 21, 2016

MINUTES OF THE FRIENDS OF THE FLORA AND FAUNA OF THE BARRIER RANGES S355 COMMITTEE HELD JUNE 21, 2016 AT 4.00PM – COUNCIL CHAMBER, 240 BLENDE STREET, BROKEN HILL 12/51

Present: John Rogers (Chairperson), Kellie Scott (Vice Chairperson), Darrell Ford (BHCC), Marion Browne, David Spielvogel, Jill Spielvogel, Ronald Tumes, Jeff Crase, Ray Allen, Sue Spangler, Geoffrey Hoare, Sandra Havran, Paul Reed Evan Scott, and Emily Scott

Apologies: Darriea Turley,, Dean Fletcher, Lyn Campigli, Neville Bent, Megan Allen, Jamie Scott, Nevada Ford, Hans Noorman, Alison Gander Steven Quartermain and Ronald Fletcher

Confirmation of Minutes of Previous Meeting:

Previous minutes: May 17, 2016

Moved: R. Tumes Seconded: J. Crase

Business arising from Previous Minutes:

Nii

Correspondence:

Nil

Update on Action List:

- Ongoing Working Bee Removal of Mistletoe and dead Notable Wattle over path (Saturday, July 9, 2016)
- 2. Identification Cards When required
- 3. Paving Walk Way Concrete Flora Site path entrance pending
- 4. Cold Set bitumen pouring over crushed paths
- 5. Maintenance of Pay But Hut
- 6. Paybay Office works (Thursday, July 14, 2016)

Reports:

• The chairperson advised that visitation number are still good.

Roster:

June 2016

•	June 18 – 19, 2016	Jeff Crase
•	June 25 – 26, 2016	BHCC Sue Spangler and Geoffrey Hoare

July 2016

•	July 2 - 3, 2016	Sandra Havran and Geoffrey Hoare
•	July 9 - 10, 2016	BHCC Darrell Ford
•	July 16 – 17, 2016	BHCC Sue Spangler and Geoffrey Hoare
•	July 23 – 24, 2016	John Rogers (open) Kellie Spielvogel (Close)
•	July 30 – 31, 2016	BHCC Darrell Ford

Attachment 1
Minutes of the Friends of the Flora and
Fauna of the Barrier Ranges
Community Committee Meeting held
June 21, 2016

August 2016

August 6 – 7, 2016 BHCC Sue Spangler and Geoffrey Hoare

August 13 – 14, 2016 Marion Browne
 August 20 – 21, 2016 BHCC Darrell Ford

August 27 – 28, 2016
 BHCC Sue Spangler and Geoffrey Hoare

General Business:

- The chairperson welcomed new members Sandra Havran, Paul Reed, Allison Gander and Stephen Quartermain.
- The chairperson advised that new members must participate in an induction and existing members will be required to re-inducted.
- The chairperson reminded all members to sign in / sign out.
- Next working bee will be held July 9, 2016 at 9:00am

Action List:

ACTION	WHO	
1. Working Bee – progressive and ongoing	D. Ford, Ranger	
2. Identification Cards- (when required)	Corp. Administration	
3. Concrete Flora Path and Entrance (on hold)	D. Ford, Ranger	
4. Cold Set – bitumen pouring over crushed paths	D. Ford, Ranger	
5. Maintenance of Pay Bay Hut	D. Ford, Ranger	

Meeting Closed: 4:35pm

Next Meetings: Tuesday, July 19, 2016 - Council Chamber - 4.00pm

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1.	QUESTIONS ON NOTICE NO. 4/16 - DATED JULY 13, 2016 -	
	COUNCILLORS QUESTIONS TAKEN ON NOTICE AT THE JULY 2016	
	COUNCIL MEETING (16/8)	318

Ordinary Council 27 July 2016

ORDINARY MEETING OF THE COUNCIL

July 13, 2016

QUESTIONS ON NOTICE NO. 4/16

SUBJECT: COUNCILLORS QUESTIONS TAKEN ON NOTICE AT THE JULY 2016 COUNCIL MEETING 16/8

Summary

The following report provides responses to questions from Councillors which were taken on notice at the June 29, 2016 Council Meeting.

Recommendation

1. That Questions On Notice No. 4/16 dated July 13, 2016, be received.

Background

This report provides a response to the following questions raised at the June 29, 2016 Council Meeting:

Question:

BIU Band Hall Committee

Councillor Licul requested an update on the BIU Band Hall Committee in relation to the management and operation of the Soccer Grounds.

The General Manager took the question on notice.

Response:

Council has advised both the Broken Hill Soccer Association and the BIU Band Committee that Council will act as the committee for the soccer grounds until the end of this calendar year. Further, once the new Council is elected in September, all section 355 committees are dissolved and Council will advertise for new committee members for all S355 committees.

Attachments

There are no attachments for this report.

JAMES RONCON GENERAL MANAGER Ordinary Council 27 July 2016

CLOSED

Council Meeting to be held Wednesday, July 27, 2016

1. BROKEN HILL CITY COUNCIL REPORT NO. 167/16 - DATED JULY 14, 2016 - SALE OF LEASEHOLD INTEREST AT BROKEN HILL AIRPORT - PHILLIP JOHN CVIRN - CONFIDENTIAL

(<u>General Manager's Note</u>: This report considers a lease and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).

2. BROKEN HILL CITY COUNCIL REPORT NO. 168/16 - DATED JULY 14, 2016 - LEASE AGREEMENT - BROKEN HILL CITY COUNCIL TO ARINC ROCKWELL COLLINS - FACILITY FOR AVIATION COMMUNICATIONS EQUIPMENT - CONFIDENTIAL

(<u>General Manager's Note</u>: This report considers a lease and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).