



Broken Hill City Council

...a safe, vibrant, prosperous and culturally rich City achieved through community leadership and sustainable management.

February 17, 2016

ORDINARY MONTHLY MEETING

TO BE HELD

WEDNESDAY, FEBRUARY 24, 2016

Please address all communications to:
The General Manager,
240 Blende Street,
P.O.Box 448,
BROKEN HILL NSW 2880
Telephone: (08) 8080 3300
Fax: (08) 8080 3424
ABN: 84873116132

Email: council@brokenhill.nsw.gov.au
Website: www.brokenhill.nsw.gov.au

Dear Sir/Madam,

Your attendance is requested at the Ordinary Meeting of the Council of the City of Broken Hill to be held in the Council Chamber, Sulphide Street, Broken Hill on **Wednesday, February 24, 2016** commencing at 6:30 p.m. to consider the following business:

- 1) Apologies
- 2) Prayer
- 3) Acknowledgement of Country
- 4) Public Forum
- 5) Minutes for Confirmation
- 6) Disclosure of Interest
- 7) Mayoral Minute
- 8) Notice of Motion
- 9) Notices of Rescission
- 10) Reports from Delegates
- 11) Reports
- 12) Committee Reports
- 13) Questions on Notice
- 14) Questions for Next Meeting
- 15) Closed

SHARON HUTCH
ACTING GENERAL MANAGER

MINUTES FOR CONFIRMATION

Minutes of the Ordinary Meeting of the Council of the City of Broken Hill held Wednesday, December 16, 2015.

Minutes of the Extraordinary Meeting of the Council of the City of Broken Hill held Wednesday, February 10, 2016.

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
DECEMBER 16, 2015

Meeting commenced at 6:30 p.m.

PRESENT:

Councillor W. Cuy (Mayor) Councillor D. Gallagher (Deputy Mayor),
Councillors C. Adams, B. Algate, P. Black, M. Browne, B. Licul, J. Nolan,
J. Richards and D. Turley.

Acting General Manager, Acting Deputy General Manager, Chief Financial
Officer, Manager Planning Development and Compliance, Division Manager
Corporate and Human Services, Governance Officer, Executive Support
Officer and Communication Specialist.

Media (4), Members of the Public (14).

APOLOGIES:

Nil.

PRAYER

Councillor Richards delivered the prayer

ACKNOWLEDGEMENT OF COUNTRY

Councillor Gallagher delivered the Acknowledgment of Country

FAREWELL

The Mayor acknowledged the work of 2BH journalist Talisa Ealy to the community of Broken Hill and wished her well in her future career endeavours.

PUBLIC FORUM

BIU Band Hall and Soccer Complex Community Committee

12/48

Mr. David Inglis, Secretary of the Broken Hill Soccer Association advised Council that the Broken Hill Soccer Association is in agreeance with the recommendation presented to this Council Meeting, to dissolve the current Section 355 BIU Band Hall and Soccer Complex Community Committee and that two separate Section 355 Committees be formed; one for the BIU Band Hall and one for the Soccer Complex.

Mr. Inglis spoke of the meeting held with Council management and representatives of the current S355 Committee and advised that the Broken Hill Soccer Association supports the discussions held and looks forward to a successful relationship with Council in the future.

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
DECEMBER 16, 2015

MINUTES FOR CONFIRMATION

RESOLUTION

Minute No. 45148

Councillor J. Richards moved)

Councillor M. Browne seconded)

That the Minutes of the Ordinary Meeting of the Council of the City of Broken Hill held November 25, 2015 be confirmed.

CARRIED

MATTER OF URGENCY

MATTER OF URGENCY - 2016 APPRENTICESHIPS

11/370

RESOLUTION

Minute No. 45149

Councillor P. Black moved)

Councillor M. Browne seconded)

That a matter of urgency be granted.

That, as Council Policy, Council employs one or more Apprentices in 2016.

CARRIED

DISCLOSURE OF INTEREST

Nil

MAYORAL MINUTES

ITEM 1 - MAYORAL MINUTE NO. 13/15 - DATED DECEMBER 08, 2015 - BROKEN HILL COMMUNITY STRATEGIC PLAN ROUND TABLE COMMITTEE

13/145

RESOLUTION

Minute No. 45150

Councillor W. Cuy moved)

)

That Mayoral Minute No. 13/15 dated December 8, 2015, be received.

That the Terms of Reference of the Broken Hill Community Round Table Committee be amended to include membership of the Broken Hill Chamber of Commerce, Regional Development Australia and Foundation Broken Hill.

That Broken Hill Chamber of Commerce, Regional Development Australia and Foundation Broken Hill be invited to nominate a representative on the Broken Hill Community Round Table Committee.

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
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That Council advertises the one (1) vacant
Community Representative position on the
Broken Hill Community Round Table Committee.

That discussion of membership on the Committee
be included as an item on the agenda for the next
Community Round Table Committee Meeting.

CARRIED

BROKEN HILL'S WATER SUPPLY

11/426

The Mayor tabled Council correspondence forwarded to the Minister for Lands and Water and the Deputy Director General of the NSW Department of Primary Industries on November 23, 2015 as per a previous Council resolution to seek the methodology behind the three long term water supply options for Broken Hill and seeking a reassurance that the Menindee Lakes will not be decommissioned.

The Mayor tabled and read correspondence received from the Department of Primary Industries in response to Council's representations. The Mayor advised that there is no rationale to their methodology to support the three options, but that it does state that ground water will not be the only option, with bores also being considered; and that the Menindee Lakes will not be decommissioned as part of any long term solution to Broken Hill's water supply.

The Mayor advised that Council does not have enough information at this stage to discuss the options or for Council to debate and form its position.

NOTICES OF MOTION

ITEM 2 - MOTIONS OF WHICH NOTICE HAS BEEN GIVEN NO. 4/15 - DATED DECEMBER 03, 2015 - CANCELLATION OF JANUARY ORDINARY MONTHLY MEETING 11/21

Recommendation

That Motions of Which Notice has been Given No. 4/15 dated December 3, 2015, be received.

That the Ordinary Council Meeting to be held on Wednesday January 27, 2016 be cancelled; and an Extraordinary Meeting be called in January if the necessity arises.

RESOLUTION

Minute No. 45151

Councillor C. Adams moved)

Councillor J. Richards seconded)

That the recommendation of item 2 be adopted.

CARRIED

RESCISSION MOTIONS

Nil.

REPORTS FROM DELEGATES

ITEM 3 - REPORTS FROM DELEGATES NO. 5/15 - DATED DECEMBER 03, 2015 - COUNCILLOR ADAMS ATTENDANCE AT THE NSW PUBLIC LIBRARIES ASSOCIATION CONFERENCE 11/363

Recommendation

That Reports from Delegates No. 5/15 dated December 3, 2015, be received.

RESOLUTION

Minute No. 45152

Councillor C. Adams moved)	That the recommendation of item 3 be adopted.
Councillor B. Licul seconded)	CARRIED

REPORTS

ITEM 4 - BROKEN HILL CITY COUNCIL REPORT NO. 275/15 - DATED DECEMBER 03, 2015 - CORRESPONDENCE REPORT - CLOSURE OF THE BROKEN HILL OFFICE OF THE NSW TRUSTEE AND GUARDIAN 11/161

RESOLUTION

Minute No. 45153

Councillor P. Black moved)	That Broken Hill City Council Report No. 275/15
Councillor D. Turley seconded)	dated December 3, 2015, be received.

That correspondence from Kevin Humphries MP, Member for Barwon, in reply to Council's correspondence dated November 17, 2015 regarding the closure of the Broken Hill office of the NSW Trustee and Guardian, be received.

That Council makes further representations strongly protesting the loss of the Public Trustee services to the Broken Hill community and invites the Chamber of Commerce, the Barrier Industrial Council and the Pastoral Association West Darling to support Council in its endeavours to retain these services in Broken Hill.

CARRIED

ITEM 5 - BROKEN HILL CITY COUNCIL REPORT NO. 276/15 - DATED DECEMBER 04, 2015 - CORRESPONDENCE REPORT - GREAT SOUTHERN RAIL SUBSIDIES 11/291

RESOLUTION

Minute No. 45154

Councillor P. Black moved)	That Broken Hill City Council Report No. 276/15
Councillor D. Gallagher seconded)	dated December 4, 2015, be received.

That correspondence from the Minister for Transport dated October 29, 2015 and the Department of Social Services dated November

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
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6, 2015 in reply to Council's correspondence regarding the Government's proposed cuts in rail subsidies, be received.

That correspondence from the Member for Barwon dated December 2, 2015 advising of representations made on Council's behalf regarding the Government's proposed cuts in rail subsidies, be received.

That Council makes further representations strongly protesting the proposed cuts in rail subsidies and the flow on effects to the tourism economy of Broken Hill as well as the needs of the community with regards to travelling to attend medical appointments.

CARRIED

**ITEM 6 - BROKEN HILL CITY COUNCIL REPORT NO. 277/15 - DATED OCTOBER 30, 2015 -
ADOPTION OF RENAMING PROPOSAL - ASSET NAMING COMMITTEE**

12/7

Recommendation

That Broken Hill City Council Report No. 277/15 dated October 30, 2015, be received.

That The Flora and Fauna Sanctuary (within the Living Desert Reserve) be renamed The John Simons Flora and Fauna Sanctuary.

That The Outback Art Prize be renamed The Pro Hart Outback Art Prize.

RESOLUTION

Minute No. 45155

Councillor B. Algate moved) That the recommendation of item 6 be adopted.
Councillor D. Turley seconded)

CARRIED

**ITEM 7 - BROKEN HILL CITY COUNCIL REPORT NO. 278/15 - DATED DECEMBER 01, 2015 -
DRAFT WORKPLACE HEALTH AND SAFETY POLICY FOR PUBLIC EXHIBITION**

12/14

Recommendation

That Broken Hill City Council Report No. 278/15 dated December 1, 2015, be received.

That Council endorse the Draft Workplace Health and Safety Policy for the purpose of public consultation.

That the Draft Workplace Health and Safety Policy be exhibited for public comment for a 28 day period.

That Council receives a further report at the conclusion of the exhibition period, detailing submissions and any recommended changes arising, with a view to adopting the Draft Workplace Health and Safety Policy.

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
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RESOLUTION

Minute No. 45156

Councillor B. Algate moved) That the recommendation of item 7 be adopted.
Councillor C. Adams seconded)

CARRIED

**ITEM 8 - BROKEN HILL CITY COUNCIL REPORT NO. 279/15 - DATED DECEMBER 04, 2015 -
DRAFT RISK MANAGEMENT POLICY FOR PUBLIC EXHIBITION**

12/14

Recommendation

That Broken Hill City Council Report No. 279/15 dated December 4, 2015, be received.

That Council endorse the Draft Risk Management Policy for the purposes of public consultation.

That the Draft Risk Management Policy be exhibited for public comment for a 28 day period.

That the Council receives a further report at the conclusion of the exhibition period, detailing submissions and any recommended changes arising, with a view to adopting the Draft Risk Management Policy.

This Policy update will supersede the Risk Management Policy 2013.

RESOLUTION

Minute No. 45157

Councillor D. Gallagher moved) That the recommendation of item 8 be adopted.
Councillor J. Nolan seconded)

CARRIED

**ITEM 9 - BROKEN HILL CITY COUNCIL REPORT NO. 280/15 - DATED NOVEMBER 30, 2015 -
LEVELS OF SERVICE SURVEY**

15/143

Recommendation

That Broken Hill City Council Report No. 280/15 dated November 30, 2015, be received.

RESOLUTION

Minute No. 45158

Councillor J. Richards moved) That the recommendation of item 9 be adopted.
Councillor D. Gallagher seconded)

CARRIED

**ITEM 10 - BROKEN HILL CITY COUNCIL REPORT NO. 281/15 - DATED NOVEMBER 30, 2015 -
SECTION 355 COMMITTEE - BIU BAND SOCCER COMPLEX**

12/48

Recommendation

That Broken Hill City Council Report No. 281/15 dated November 30, 2015, be received.

That Council dissolves the S355 BIU Band Hall and Soccer Complex Community Committee following their January meeting.

That Council advertises for community representatives on the newly formed BIU Band Hall Community Committee, in accordance with Sections 355 and 377 of the Local Government Act 1993, and Councils Asset Committee Framework.

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That a further report be presented to Council, upon receiving the Broken Hill Soccer Association's proposed business plan for the facility.

RESOLUTION

Minute No. 45159

Councillor C. Adams moved) That the recommendation of item 10 be adopted.
Councillor D. Gallagher seconded)

CARRIED

**ITEM 11 - BROKEN HILL CITY COUNCIL REPORT NO. 282/15 - DATED DECEMBER 02, 2015 -
INVESTMENT REPORT FOR NOVEMBER 2015**

11/48

Recommendation

That Broken Hill City Council Report No. 282/15 dated December 2, 2015, be received.

RESOLUTION

Minute No. 45160

Councillor B. Algate moved) That the recommendation of item 11 be adopted.
Councillor J. Richards seconded)

CARRIED

**ITEM 12 - BROKEN HILL CITY COUNCIL REPORT NO. 283/15 - DATED DECEMBER 02, 2015 -
MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING NO.355, HELD 1 DECEMBER 2015**

11/397

RESOLUTION

Minute No. 45161

Councillor P. Black moved)
Councillor J. Nolan seconded) That Broken Hill City Council Report No. 283/15
dated December 2, 2015, be received.

That the Minutes for the Local Traffic Committee Meeting No.355, held December 1, 2015 be received.

That the large petrological specimens at the Crystal Street/Bromide Street roundabout, that were removed in order for a heavy vehicle to traverse the roundabout, be returned.

CARRIED

**ITEM 13 - BROKEN HILL CITY COUNCIL REPORT NO. 284/15 - DATED DECEMBER 03, 2015 -
MINUTES OF THE BROKEN HILL LEAD REFERENCE GROUP MEETING HELD NOVEMBER 25,
2015**

12/177

Recommendation

That Broken Hill City Council Report No. 284/15 dated December 3, 2015, be received.

That the minutes of the Broken Hill Lead Reference Group Meeting held November 25, 2015 be received.

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
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RESOLUTION

Minute No. 45162

Councillor M. Browne moved

)

That the recommendation of item 13 be adopted.

Councillor B. Licul seconded

)

CARRIED

**ITEM 14 - BROKEN HILL CITY COUNCIL REPORT NO. 285/15 - DATED DECEMBER 03, 2015 -
ACTION LIST REPORT - DECEMBER**

11/25

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RESOLUTION

Minute No. 45163

Councillor J. Nolan moved

)

That Broken Hill City Council Report No. 285/15
dated December 3, 2015, be received and that
items marked complete be removed.

Councillor D. Gallagher seconded

)

CARRIED

COMMITTEE REPORTS

**ITEM 15 - BROKEN HILL CITY COUNCIL REPORT NO. 286/15 - DATED NOVEMBER 25, 2015 -
MINUTES OF THE MEMORIAL OVAL COMMUNITY COMMITTEE MEETING HELD NOVEMBER
10, 2015**

12/52

Recommendation

That Broken Hill City Council Report No. 286/15 dated November 25, 2015, be received.

That Minutes of the Memorial Oval Community Committee Meeting held November 10, 2015 be
received.

**ITEM 16 - BROKEN HILL CITY COUNCIL REPORT NO. 287/15 - DATED NOVEMBER 25, 2015 -
MINUTES OF THE PICTON OVAL COMMUNITY COMMITTEE MEETING HELD NOVEMBER 16,
2015**

12/54

Recommendation

That Broken Hill City Council Report No. 287/15 dated November 25, 2015, be received.

That the minutes of the Picton Oval Community Committee meeting held November 16, 2015 be
received.

**ITEM 17 - BROKEN HILL CITY COUNCIL REPORT NO. 288/15 - DATED DECEMBER 03, 2015 -
MINUTES OF THE FLORA AND FAUNA OF THE BARRIER RANGES COMMUNITY COMMITTEE
MEETING HELD NOVEMBER 17, 2015**

12/51

Recommendation

That Broken Hill City Council Report No. 288/15 dated December 3, 2015, be received.

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
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That the minutes of the Friends of the Flora and Fauna of the Barrier Ranges Community Committee Meeting held November 17, 2015 be received.

ITEM 18 - BROKEN HILL CITY COUNCIL REPORT NO. 289/15 - DATED DECEMBER 09, 2015 - MINUTES OF THE BIU BAND HALL AND SOCCER COMPLEX COMMUNITY COMMITTEE MEETING HELD DECEMBER 2, 2015 AND A REPORT OF THE MEETING HELD WITH COUNCIL STAFF ON NOVEMBER 30, 2015 12/48

Recommendation

That Broken Hill City Council Report No. 289/15 dated December 9, 2015, be received.

That Minutes of the BIU Band Hall and Soccer Complex Community Committee Meeting held December 2, 2015 be received.

That the Report of the Meeting with representatives of the BIU Band Hall and Soccer Complex Community Committee, the Broken Hill Soccer Association and Council Staff held November 30, 2015 be received.

ITEM 19 - BROKEN HILL CITY COUNCIL REPORT NO. 290/15 - DATED DECEMBER 03, 2015 - BROKEN HILL HERITAGE CITY EVENTS COMMITTEE MINUTES NOVEMBER 2015 15/87

Recommendation

That Broken Hill City Council Report No. 290/15 dated December 3, 2015, be received.

That the minutes of the Broken Hill Heritage City Events Committee Meeting held November 3, 2015 be received.

Minute No. 45164

Councillor P. Black moved)	That the recommendations of items 15 to 19 be
Councillor J. Richards seconded)	adopted.

CARRIED

QUESTIONS ON NOTICE

ITEM 20 - QUESTIONS ON NOTICE NO. 16/15 - DATED NOVEMBER 27, 2015 - COUNCILLORS QUESTIONS ON NOTICE TAKEN AT THE NOVEMBER 2015 COUNCIL MEETING 11/478, 12/82, 11/161, 11/514, 12/66

RESOLUTION

Minute No. 45165

Councillor P. Black moved)	That Questions On Notice No. 16/15 dated
Councillor J. Nolan seconded)	November 27, 2015, be received.

That Council makes representations to the NSW
Roads and Maritime Service and AGL to expedite

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
DECEMBER 16, 2015

the construction of a viewing platform on the
Adelaide Road to view the AGL solar farm.

CARRIED

QUESTIONS FOR NEXT MEETING

Item from Action List – Item 12 of March 25, 2015 – Minute of Traffic Committee 11/397
Councillor Nolan asked whether the painting of the Disabled Parking space adjacent Foodland Beryl Street has been completed?

Item from Action List – Item 9 of October 28, 2015 – Alcohol Free Zones 11/307
Councillor Nolan asked whether the signs for the Alcohol Free Zones have been replaced?

Menindee Lakes
Councillor Turley requested that the Council Resolution to pursue the Menindee Lakes System being classified as an iconic RAMSAR site be progressed.

Christmas Pageant 11/87
Councillor Adams thanked all staff and Councillors involved in the conduct of the 2015 Christmas Pageant.

Charles Rasp Library 14/6
Councillor Black requested an assurance that the Charles Rasp Library not be relocated to another building until full consultation with the public and a Council resolution takes place.

The Mayor stated that if the Charles Rasp Library (or another other Council service) was to be relocated to another building then there would definitely be full public consultation.

IPART Report – Rate Pegging 11/272
Councillor Turley asked the Mayor whether any lobbying is going to happen with regards to Council's 1.8% rate pegging which was announced in the IPART Report?

Museum Curator 14/6
Councillor Turley asked whether a Curator will be appointed to manage Council's \$10M artwork assets at the Art Gallery and Mining and to organise programs at the Minerals Museum and requested that, as a policy of Council, a Curator be appointed.

The Mayor stated that Councillor Turley should present this motion to the next Council Meeting as a Notice of Motion.

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
DECEMBER 16, 2015

CONFIDENTIAL MATTERS

RESOLUTION

Minute No. 45166

Councillor P. Black moved) That the confidential matter be considered in
Councillor D. Gallagher seconded) open session.

CARRIED

**ITEM 21 - BROKEN HILL CITY COUNCIL REPORT NO. 291/15 - DATED NOVEMBER 20, 2015 –
CONFIDENTIAL**

(General Manager's Note: This report considers a tender and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).

Recommendation

That Broken Hill City Council Report No. 291/15 dated November 20, 2015, be received.

That Council accept the offer of Johnsons Trucks and purchase a Hino FG 500 1628 Truck with Bucher Sweeper unit for a purchase price of \$281,969.72.

RESOLUTION

Minute No. 45167

Councillor C. Adams moved) That the recommendation of item 21 be adopted.
Councillor B. Algate seconded)

CARRIED

The Mayor wished Councillors, staff and members of the media and public a very Merry Christmas and a safe and prosperous New Year.

There being no further business the Mayor closed the meeting at 7:27 p.m.

THE FOREGOING MINUTES WERE READ)
AND CONFIRMED AT THE ORDINARY)
MEETING OF THE BROKEN HILL CITY)
COUNCIL HELD ON FEBRAURY 24, 2016)

CHAIRPERSON

MINUTES OF THE EXTRAORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
FEBRUARY 10, 2016

Meeting commenced at 5:30 p.m.

PRESENT:

Councillor W. Cuy (Mayor) Councillor D. Gallagher (Deputy Mayor),
Councillors C. Adams, B. Algate, P. Black, M. Browne, B. Licul and
J. Richards.

Acting General Manager, Acting Deputy General Manager, Manager
Planning Development and Compliance, Governance Officer, Executive
Support Officer and Communications Specialist.

Media (2), Members of the Public - nil.

APOLOGIES:

Councillors D. Turley and J. Nolan.

RESOLUTION

Minute No. 45168

Moved Councillor M. Browne
Seconded Councillor B. Licul

) That the apologies submitted on behalf of
) Councillors Turley and Nolan be accepted and
leave of absence granted.

CARRIED

PURPOSE OF THE MEETING

To consider the following confidential matter:

1. BROKEN HILL CITY COUNCIL REPORT NO. 1/16 - DATED FEBRUARY 08, 2016 -
CONFIDENTIAL
(General Manager's Note: This report is deemed confidential under Section 10A(2) (g) of the
Local Government Act, 1993 which contains advice concerning litigation, or advice that would
otherwise be privileged from production in legal proceedings on the ground of legal professional
privilege).

DISCLOSURE OF INTEREST

Councillor Richards declared:

- A conflict of interest in Item 1 as his employer has a licencing agreement with Telstra and
advised that he will leave the Council Chambers whilst the item is considered.

CONFIDENTIAL MATTERS

RESOLUTION

Minute No. 45169

Moved Councillor P. Black
Seconded Councillor B. Licul

) That the confidential item be considered in open
) session, and the item be resolved without
discussion.

CARRIED

MINUTES OF THE EXTRAORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
FEBRUARY 10, 2016

The Mayor noted Councillor Richard's declaration of interest in Item 1, and advised Councillor Richards that as discussion would not take place on item 1, he was not required to leave the Council Chambers.

Councillor Richards remained in the Council Chambers. Member of the media present also remained in the Council Chambers.

**ITEM 1 - BROKEN HILL CITY COUNCIL REPORT NO. 1/16 - DATED FEBRUARY 08, 2016 -
CONFIDENTIAL**

(General Manager's Note: This report is deemed confidential under Section 10A(2) (g) of the Local Government Act, 1993 which contains advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege).

RESOLUTION

Minute No. 45170

Moved Councillor P. Black)
Seconded Councillor B. Licul)

That Broken Hill City Council Report No. 1/16
dated February 8, 2016, be received.

That Council consider the legal advice provided
and delegate the Mayor to negotiate a resolution
to the matter.

CARRIED

The Mayor invited the Acting General Manager to report on the confidential matter. The Acting General Manager advised in respect of:

Item 1 – Broken Hill City Council Report No. 1/16 – dated February 8, 2016 – Confidential

- That Broken Hill City Council Report No. 1/16 dated February 8, 2016 be received.
- That Council consider the legal advice provided and delegate the Mayor to negotiate a resolution to the matter.

There being no further business the Mayor closed the meeting at 5:32 p.m.

THE FOREGOING MINUTES WERE READ)
AND CONFIRMED AT THE ORDINARY)
MEETING OF THE BROKEN HILL CITY)
COUNCIL HELD ON FEBRUARY 24, 2016.)

CHAIRPERSON

NOTICES OF MOTION

1. MOTIONS OF WHICH NOTICE HAS BEEN GIVEN NO. 1/16 - DATED
FEBRUARY 17, 2016 - PARLIAMENTARY INQUIRY INTO THE
MANAGEMENT OF THE DARLING RIVER, ITS FEEDER RIVERS IN
NSW AND THE MENINDEE LAKES (11/426)..... 17

ORDINARY MEETING OF THE COUNCIL

February 17, 2016

MOTIONS OF WHICH NOTICE HAS BEEN GIVEN NO. 1/16

SUBJECT: PARLIAMENTARY INQUIRY INTO THE MANAGEMENT OF THE
DARLING RIVER, ITS FEEDER RIVERS IN NSW AND THE
MENINDEE LAKES 11/426

Recommendation

That Motions of Which Notice has been Given No. 1/16 dated February 17, 2016, be received.

That the Council urge the State Government to support a parliamentary inquiry into the management of the Darling River, its feeder rivers in NSW and the Menindee Lakes with particular emphasis on the rationale for the excessive release from the lakes in December 2013 and the contribution to the present state of the lakes of extraction levels and floodplain retention in the Upper Darling and catchment.

Summary

Council has received a Notice of Motion from Councillor Browne on February 17, 2016 regarding support for a parliamentary inquiry into the management of the Darling River, its feeder rivers and the Menindee Lakes (see attached).

Attachments

1. Notice of Motion submitted by Councillor Browne 1 Page

M BROWNE
COUNCILLOR BROWNE

Received 10:04am
17-2-2016 *CB*

Motion for February council meeting

" That the council urge the state government to support a parliamentary inquiry into the management of the Darling River , its feeder rivers in NSW and the Menindee Lakes with particular emphasis on the rationale for the excessive release from the lakes in December 2013 and the contribution to the present state of the lakes of extraction levels and floodplain retention in the Upper Darling and catchment."

REPORTS

1.	<u>BROKEN HILL CITY COUNCIL REPORT NO. 2/16 - DATED DECEMBER 15, 2015 - CORRESPONDENCE REPORT - FINANCIAL ASSISTANCE GRANT PROGRAMME (11/175)</u>	22
2.	<u>BROKEN HILL CITY COUNCIL REPORT NO. 3/16 - DATED FEBRUARY 03, 2016 - CORRESPONDENCE REPORT - REINSTATEMENT OF NSW RAIL CONCESSIONS (11/291)</u>	31
3.	<u>BROKEN HILL CITY COUNCIL REPORT NO. 4/16 - DATED FEBRUARY 03, 2016 - CORRESPONDENCE REPORT - BROKEN HILL OFFICE OF THE NSW TRUSTEE AND GUARDIAN (11/161)</u>	35
4.	<u>BROKEN HILL CITY COUNCIL REPORT NO. 5/16 - DATED FEBRUARY 05, 2016 - CORRESPONDENCE REPORT - REINSTATEMENT OF A MINISTER FOR RURAL AND REIGONAL NSW (11/161)</u>	39
5.	<u>BROKEN HILL CITY COUNCIL REPORT NO. 6/16 - DATED FEBRUARY 11, 2016 - CORRESPONDENCE REPORT - BROKEN HILL'S LONG TERM WATER SUPPLY (11/426)</u>	41
6.	<u>BROKEN HILL CITY COUNCIL REPORT NO. 7/16 - DATED JANUARY 05, 2016 - DRAFT CODE OF CONDUCT FOR PUBLIC EXHIBITION (11/171)</u>	44
7.	<u>BROKEN HILL CITY COUNCIL REPORT NO. 8/16 - DATED DECEMBER 04, 2015 - COUNCIL VISION, MISSION, VALUES AND IDENTITY (13/160)</u>	65
8.	<u>BROKEN HILL CITY COUNCIL REPORT NO. 9/16 - DATED JANUARY 19, 2016 - REVIEW OF DELIVERY PROGRAM - SIX MONTHLY PERFORMANCE INDICATOR REPORTING AS AT DECEMBER 31, 2015 (13/79)</u>	73
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ORDINARY MEETING OF THE COUNCIL

December 15, 2015

BROKEN HILL CITY COUNCIL REPORT NO. 2/16

SUBJECT: CORRESPONDENCE REPORT - FINANCIAL ASSISTANCE
GRANT PROGRAMME 11/175

Recommendation

That Broken Hill City Council Report No. 2/16 dated December 15, 2015, be received.

That correspondence dated November 24, 2015 from the Minister for Territories, Local Government and Major Project the Hon. Paul Fletcher, M.P. be received.

Executive Summary:

Council has received correspondence dated November 24, 2015 from the Minister for Territories, Local Government, and Major Projects the Hon. Paul Fletcher M.P., in reply to Council's correspondence to the Deputy Prime Minister and Minister for Infrastructure and Regional Development the Hon. Warren Truss M.P., regarding Financial Assistance Grants.

Report:

Council, at its meeting held September 30, 2015 resolved:

RESOLUTION

Minute No. 45065

Councillor W. Cuy moved

Councillor P. Black seconded

) *That Mayoral Minute No. 5/15 dated August*
) *19, 2015, be received.*

That Council acknowledges the importance of Federal funding through the Financial Assistance Grants program for the continued delivery of Council's services and infrastructure.

That Council acknowledges that it received \$4.5 million in Financial Assistance Grants in 2014/15; and that Council will ensure that this Federal funding, and other funding provided by the Federal Government under relevant grant programs, is appropriately identified as Commonwealth grant funding in Council's publications, including annual reports.

That Local Government NSW be advised of Council's resolution.

That Council sends strongly worded correspondence to the Deputy Prime Minister and Minister for Infrastructure and

Regional Development, raising the issue of financial sustainability of Local Government, the importance of FAGs to our council's budget and sustainability, and urging the Minister to support the restoration of the indexation of FAGs as soon as possible.

CARRIED

The Minister for Territories, Local Government and Major Project has replied to Council's correspondence on behalf of the Deputy Prime Minister and Minister for Infrastructure and Regional Development (see attached).

Attachments

1. Correspondence from the Hon. Paul Fletcher, M.P. 7 Pages

SHARON HUTCH
ACTING GENERAL MANAGER



PARLIAMENT OF AUSTRALIA • HOUSE OF REPRESENTATIVES

PAUL FLETCHER MP

Federal Member for Bradfield
Minister for Territories, Local
Government, and Major Projects

PDR ID: MC15-005552

Ms Sharon Hutch
Acting General Manager
Broken Hill City Council
PO Box 448
BROKEN HILL NSW 2880

Dear Ms Hutch

Financial Assistance Grant Programme

Thank you for your letter dated 26 October 2015 to the Deputy Prime Minister and Minister for Infrastructure and Regional Development, the Hon Warren Truss MP, about the Financial Assistance Grant programme for local government. As the matter raised falls within my portfolio responsibility, your letter has been forwarded to me for reply.

I would like to thank you for acknowledging the importance of the Financial Assistance Grant programme to local government and commend the Broken Hill City Council's commitment to recognising Australian Government funding in publications, including annual reports.

The Deputy Prime Minister wrote to all Mayors on 30 June 2015 outlining the Government's commitment to working with local government and providing an overview of the Government's investment in infrastructure. A copy of his letter is attached for your reference.

The Government's decision to temporarily pause indexation under the programme was an unpopular one and not one the Government wanted to take. The indexation pause has contributed to the important task of budget repair. Local governments will continue to receive their legal entitlement under the *Local Government (Financial Assistance) Act 1995*, with \$9.45 billion to be provided across the forward estimates.

To ensure councils have immediate access to untied funding to spend according to their local priorities, the first two quarterly instalments of the 2015-16 Financial Assistance Grant entitlement were brought forward, with the Broken Hill City Council receiving \$2,256,005. In 2015-16, the Broken Hill City Council will receive four quarterly instalments totalling \$2,115,000 under the Financial Assistance Grant programme.

Additionally, the Government has boosted the Roads to Recovery programme by \$1.45 billion to a record \$3.2 billion. This will deliver the Broken Hill City Council a further \$2,100,970 over five years – \$891,894 more than the former government provided under their programme. The Broken Hill City Council's new 2015-16 allocation is \$655,539 and \$757,039 in 2016-17.

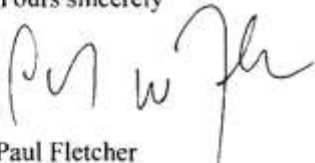
The extra funding under the Roads to Recovery programme will be distributed to the Broken Hill City Council with no requirement for your city to match the extra money. This Government has also made the programme permanent – something Labor failed to do when they were in government.

I note that the Broken Hill City Council is yet to make an application to a number of the Government's competitive grant programmes. I encourage Broken Hill City Council to consider applying for future rounds of the Heavy Vehicle Safety and Productivity and Bridges Renewal Programmes as well as the National Stronger Regions Fund.

Further, the Government has refocussed the Regional Development Australia (RDA) Committees to work closely with local government and industry to develop robust proposals that will support economic development in their region. I encourage you to work with RDA Far West to optimise the quality of funding proposals.

I hope the information in this letter is of some help.

Yours sincerely



Paul Fletcher

24 / 11 / 2015

Enc



The Hon Warren Truss MP

Deputy Prime Minister
Minister for Infrastructure and Regional Development
Leader of The Nationals
Member for Wide Bay

COPY

PDR ID: MS15-001002

Cr Wincen Cuy
Mayor
Broken Hill City Council
PO Box 448
BROKEN HILL NSW 2880

Dear Mayor

I had the pleasure of opening the Australian Local Government Association's (ALGA) National General Assembly in Canberra on Monday 15 June 2015 where I spoke about the Australian Government's commitment to Local Government.

One year after we announced a record \$50 billion investment in infrastructure, the Government is getting on with the job of improving road and freight rail links in every state and territory – projects in the biggest cities and small local communities.

The 2015-16 Budget demonstrates this Government's continued commitment to working with Local Government to deliver the infrastructure and services you require for more prosperous communities. I encourage you to use the additional funding provided in the 2015-16 Budget this year.

Councils are the biggest winners from the Government's reintroduction of indexation of fuel excise. The Government will provide an additional \$1.105 billion in funding for the Roads to Recovery Programme over the next two years from the proceeds of the indexation – \$300 million in 2015-16 and \$805 million in 2016-17. This means local governments across Australia will receive an extra \$300 million in 2015-16, on top of the already doubled \$700 million you are receiving this year. In 2016-17, local governments will receive an extra \$805 million in addition to the \$350 million you were scheduled to receive. In 2017-18, the Roads to Recovery Programme will revert to its base funding of \$350 million.

The Government's commitment to the Roads to Recovery Programme and Local Government is demonstrated in the Government's *National Land Transport Act 2014*. We have increased the level of funding and the Programme is permanent – something Labor failed to do during their time in office.

The increased funding will be distributed to Councils according to the usual formulae and there will be no requirement for Councils to match this extra money.

This major boost to local road construction and maintenance reflects the importance the Australian Government places on building last mile infrastructure for the future of our nation.

At the ALGA National General Assembly I announced that Round Two of the \$300 million Bridges Renewal Programme will be available exclusively to Local Government. Up to \$100 million will be provided to Local Government for the repair and replacement of local bridges to deliver better transport links for their communities and industries. Applications will be open on 1 July 2015 and close on 31 August 2015. I was pleased that ALGA President Mayor Troy Pickard welcomed the Government's moves to ensure this much needed funding hits the ground where it is most needed.

From 2015-16 an additional \$200 million has been committed by the Government over the next two years under the \$500 million Black Spot Programme to further reduce crashes on Australian roads. The Government has also committed \$200 million under the Heavy Vehicle Safety and Productivity Programme over five years providing councils with funding for important local infrastructure. I strongly encourage local governments to submit their applications to these important programmes.

Local governments are also encouraged to apply for Round Two of the \$1 billion National Stronger Regions Fund to deliver priority infrastructure projects in disadvantaged communities. The guidelines have been revised to give the programme broader reach to Local Government by allowing two applications to be submitted in each round and by quarantining \$25 million for projects worth less than \$1 million. Round Two is currently open and closes on 31 July 2015.

I regret to say that the quality of applications under Round One of both the National Stronger Regions Fund and the Bridges Renewal Programme was in some instances disappointing. Many good projects were undersold or ruled ineligible – often because questions were not answered, evidence was not provided, matching funding was not confirmed or projects were simply not eligible. To address this issue I have tasked Regional Development Australia (RDA) Committees to work closely with local government and industry to develop robust proposals that will support economic development in their region. I encourage councils to seek feedback on their applications from my Department and to work with their RDA Committees to enhance the quality of their funding proposals for subsequent rounds.

The Government's decision to temporarily pause the Financial Assistance Grant indexation was an unpopular one, and it was not one the Government wanted to take. However, when elected the Government inherited \$123 billion of cumulative deficits. The Government has undertaken the only responsible action in the circumstances and has succeeded in reducing that deficit by \$41 billion. The indexation pause has contributed to the important task of budget repair; however, there is still a long way to go. The pause is temporary and Councils will still receive \$9.45 billion across the forward estimates. Additionally, to ensure Councils have immediate access to untied funding to spend according to their local priorities, the first two 2015-16 quarterly Financial Assistance Grant payments have been brought forward. Councils will receive their payments from the week commencing 29 June 2015.

These programmes, along with other initiatives will help ensure councils have access to the funding they need to build the infrastructure they require. A list of Government investment programmes available to Local Government is included for your reference.

Over the months and years ahead, we are determined to strengthen the Budget and the economy so that all Australians benefit through more jobs and greater prosperity.

This Government's commitment to Local Government goes beyond providing financial support. There is now a once in a generation opportunity for us to rethink the way we as governments do business and serve our communities. The Government is providing the forum to discuss change through our White Papers on the Reform of the Federation and Taxation.

Our Federation has served our national well for over 100 years and shown some flexibility to deal with issues of concern over the years. But the balance of constitutional responsibility and revenue raising capability has become increasingly grotesque. Reforming the Federation is vital if we are to deliver our publicly funded services to the Australian people more effectively, more efficiently and more fairly.

I encourage all local governments to provide submissions and comments as part of the consultative processes in the development of the Green and White Papers.

Yours sincerely



WARREN TRUSS

30 June 2015

Australian Government investment programmes available to local government

Further information on these and other Commonwealth Grant Programmes can be found at <http://investment.infrastructure.gov.au/funding/>

Bridges Renewal Programme

The Bridges Renewal Programme will improve the economic capacity of bridges and access for local communities, by investing \$300 million over four years from 2015–16 to renew our nation's dilapidated bridges. Successful Round One projects were announced in February 2015. Nationally, 73 proposals for Australian Government funding of \$114.8 million were approved. Round Two will be exclusively available to Local Government meaning up to \$100 million will be provided for the repair and replacement of local bridges. Applications for Round Two of the programme will open on 1 July and close on 31 August.

Black Spot Programme

The Black Spot programme will continue to reduce crashes on our roads, with \$60 million allocated annually to target dangerous areas where crashes regularly occur on local roads. The Australian Government is almost tripling its funding for the Black Spot programme for the next two years with an extra \$100 million being allocated in 2015–16 and 2016–17 to accelerate road safety improvements.

Heavy Vehicle Safety and Productivity Programme

The Heavy Vehicle Safety and Productivity Programme will continue to fund infrastructure projects across Australia to improve the productivity and safety outcomes of heavy vehicle operations. The Australian Government has committed a further \$200 million from 2014–15 to 2018–19. Funding of \$96 million for 53 projects under Round Four of the Programme was announced in March 2015. Round 5 will be announced later in 2015.

Roads to Recovery Programme

The expanded \$3.2 billion Roads to Recovery Programme will continue to support the construction and maintenance of local roads by councils. The Government will provide an additional \$1.105 billion in funding for the Roads to Recovery Programme over the next two years – \$300 million in 2015–16 and \$805 million in 2016–17. This means Councils across Australia will receive an extra \$300 million in 2015–16, on top of the already doubled \$700 million they are receiving this year. In 2016–17, local governments will receive an extra \$805 million in addition to the \$350 million they were already scheduled to receive. More than 2,300 projects have already been listed for funding under the current 2014–2019 programme. The Roads to Recovery Programme operates uniformly across Australia. Under current arrangements, each council is guaranteed a share of the total available funding.

National Stronger Regions Fund

The National Stronger Regions Fund will begin from 2015–16, with the first 51 successful projects to support economic and infrastructure projects in regional communities; from freight and transport projects to convention centres and major multi-purpose sports facilities. \$1 billion is available under the Fund for community projects over five years. The guidelines have been revised to give the programme broader reach to Local Government by allowing two applications to be submitted in each round and by quarantining \$25 million for projects worth less than \$1 million. Round Two is currently open and closes on 31 July 2015. This is on top of the over \$300 million invested in Community Development Grants for 300 projects in local communities.

Stronger Communities Fund

The Australian Government's new Stronger Communities Programme will provide \$45 million over two years to fund small capital projects in local communities. Commencing in 2015–16, grants of between \$1,000 and \$20,000 will be made available to reputable, not-for-profit organisations.

Beef Roads

The new \$100 million Northern Australia Beef Roads Fund will work with the northern jurisdictions, transport and industry experts to improve the productivity and resilience of cattle supply chains in northern Australia by funding targeted upgrades to key roads necessary for transporting cattle in the north. The initiative will draw on CSIRO modelling and will commence in July 2015 terminating in June 2019.

Northern Australia: Our North, Our Future

The White Paper delivers an initial investment of \$1.2 billion. This is in addition to the \$5 billion Northern Australia Infrastructure Facility to provide concessional finance for infrastructure projects in the north. The Government will support the development of more water resources in the north by establishing a \$200 million Water Infrastructure Development Fund. Further, the Government will focus on funding high priority infrastructure through additional initiatives including:

- a new \$600 million roads package to improve key roads in the north, including consideration of upgrades for the Arnhem, Barkly, Flinders, Great Northern, Savannah and Hann highways, the Outback Way and the Tanami Road;
- investing \$39.6 million to upgrade airstrips and subsidise air services in remote Australia; and
- investing \$5 million in rail freight analyses — starting with a pre-feasibility analyses of the Mount Isa to Tennant Creek railway and an upgrade of the Townsville to Mount Isa line.

Drought Relief

A \$333 million drought relief package was announced by the Prime Minister ahead of the budget including:

- \$35 million for “shovel-ready” local infrastructure and employment projects
- \$26 million for the control of weeds and animal pests such as wild dogs
- \$20 million for social and community programs and improving mental health
- An extra \$250 million in concessional loans

Financial Assistance Grant Programme

The Financial Assistance Grant programme is provided under the *Local Government (Financial Assistance) Act 1995* (the Act) and has the following components:

- a general purpose component, which is distributed between the states and territories according to population; and
- an identified local road component, which is distributed between the states and territories according to fixed historical shares.

Both components of the grant are untied allowing councils to spend the funds according to local priorities.

ORDINARY MEETING OF THE COUNCIL

February 3, 2016

BROKEN HILL CITY COUNCIL REPORT NO. 3/16

SUBJECT: CORRESPONDENCE REPORT - REINSTATEMENT OF NSW RAIL CONCESSIONS 11/291

Recommendation

That Broken Hill City Council Report No. 3/16 dated February 3, 2016, be received.

That correspondence dated January 11, 2016 from the Member for Barwon, the Hon. Kevin Humphries, M.P., in response to Council's further representations for the reinstatement of NSW rail concessions, be received.

Executive Summary:

Council has received correspondence from the Member for Barwon, the Hon. Kevin Humphries, M.P., in response to Council's further representations for the reinstatement of NSW rail concessions.

Report:

Council, at its Ordinary Council Meeting held August, 2015 considered a Matter of Urgency raised by Councillor Licul regarding the Government's proposed cuts in rail subsidies; and resolved:

Minute No. 45057:

That Council makes representations to the Local, Federal and State Members, the NSW Transport Minister and NSW Tourism Minister requesting that the loss of subsidies planned for Great Southern Rail be addressed

Council sent correspondence to the Member for Barwon, The Federal Member for Farrer, The NSW Minister for Transport and Infrastructure and the NSW Minister for Trade regarding the changes to NSW Pension concessions.

Council previously received replies from the Minister for Trade, Tourism and Major Events; Great Southern Rail; the Minister for Transport; the Department of Social Services and the Member for Barwon. These have all been reported to previous Council Meetings.

When considering correspondence at the December 2015 Council Meeting, Council resolved:

Minute Number 45154:

That Council makes further representations strongly protesting the proposed cuts in rail subsidies and the flow on effects to the tourism economy of Broken Hill as well as the needs of the community with regards to travelling to attend medical appointments.

Further correspondence was sent to the previous recipients on December 22, 2015.

Council has now received a further response from the Member for Barwon, the Hon. Kevin Humphries, M.P. which is attached to this report.

Attachments

1. Correspondence from the Member for Barwon dated 11/01/2016 2 Pages

SHARON HUTCH
ACTING GENERAL MANAGER

Kevin Humphries MP
MEMBER FOR BARWON

PLEASE RESPOND TO THE BROKEN HILL OFFICE

11 January 2016

Cir Dave Gallagher
Deputy Mayor
Broken Hill City Council
P.O. Box 448
BROKEN HILL. 2880

Dear Cir Gallagher

I refer to your correspondence of 21 December 2015 re: "Reinstatement of NSW rail concessions".

You would be aware of the discussions and outcome as per the meeting at Council on 4 November 2015, with Great Southern Railway (GSR), which you and two Councillors, the Acting General Manager and staff of Broken Hill City Council also attended.

This meeting was a follow up to discussions that NSW Transport previously had with GSR following their decision to no longer operate the concession carriage off the back of the Federal Government decision to withdraw the subsidy which covers additional States to NSW. As you would be aware Transport for NSW has had discussions at the federal level with little likelihood of the subsidy being reinstated.

Transport for NSW and I have discussed with GSR the potential for the NSW subsidy component to remain for the NSW travel component. This option does not fit their business model at present due to difficulties operating the carriage for only one leg of the journey. This was discussed with Council at the 4 November meeting. It was also highlighted at this meeting by GSR, that predominately concession passengers are choosing to upgrade their travel on the Indian Pacific; this is the area of business that GSR want to grow. GSR recently made an announcement in this regard and indeed will make it more attractive cost wise, for pensioners and card holders who seek to undertake the rail travel experience with GSR.

Whilst in Broken Hill, I also had the opportunity to meet more informally on 3 November, with the GSR operators who are seeking to expand the stop over time in Broken Hill and give their passengers more of a 'local experience'. This was well received by the local tourist operators and hospitality providers that were present. I would hope the Broken Hill City Council supports this initiative and the opportunity to grow the visitor economy.

While the NSW Government would be prepared to subsidise travel for NSW concessional passengers on GSR services in some form, it is not enough to sustain what was a small, loss-making part of GSR's business.

.../2.

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PARLIAMENTARY MEMORIALS for Regional NSW

2.

We are in ongoing discussion as to how the NSW Government could support GSR's push to expand rail travel and visitation into western NSW. Additionally the CountryLink rail timetable is being reviewed to see if improvements could be made into the service into Broken Hill and Western NSW.

Yours sincerely



KEVIN HUMPHRIES, MP
Member for Barwon

ORDINARY MEETING OF THE COUNCIL

February 3, 2016

BROKEN HILL CITY COUNCIL REPORT NO. 4/16

SUBJECT: CORRESPONDENCE REPORT - BROKEN HILL OFFICE OF THE
NSW TRUSTEE AND GUARDIAN 11/161

Recommendation

That Broken Hill City Council Report No. 4/16 dated February 3, 2016, be received.

That correspondence from Kevin Humphries MP, Member for Barwon dated January 13, 2016, in reply to Council's further representations regarding the Broken Hill office of the NSW Trustee and Guardian, be received.

Executive Summary:

Council has received correspondence from Kevin Humphries MP, Member for Barwon in reply to Council's further correspondence regarding the closure of the Broken Hill office of the NSW Trustee and Guardian.

Report:

At the Ordinary Council meeting held October 28, August 26, 2015 the Mayor accepted a matter of urgency raised by Councillor Turley regarding the proposed closure of the Broken Hill office of the NSW Trustee and Guardian; and Council resolved:

Minute No. 45120:

That Council strongly opposes the closure of the Broken Hill office of the NSW Trustee and Guardian and makes urgent representations to the Local Member, State Member, Attorney General, the Premier and the Leader of the Opposition expressing Council's extreme disappointment in the closure of this service.

Representations were made as per Council's resolution.

A response was subsequently received from the Member for Barwon and reported to the December 2015 Council Meeting, where it was further resolved:

Minute No. 45153:

That Council makes further representations strongly protesting the loss of the Public Trustee services to the Broken Hill community and invites the Chamber of Commerce, the Barrier Industrial Council and the Pastoral Association West Darling to support Council in its endeavours to retain these services in Broken Hill.

Additional representations were made to the previous recipients and letters were also sent to the Broken Hill Chamber of Commerce, the Barrier Industrial Council and the Pastoral Association West Darling requesting their support.

Council has received a further response from the Member for Barwon (see attached).

Attachments

1. Correspondence from the Member for Barwon dated 13/01/2016 2 Pages

SHARON HUTCH
ACTING GENERAL MANAGER

Kevin Humphries MP
MEMBER FOR BARWON

BROKEN HILL OFFICE

13 January 2016

Mr. Wincen Cuy
Mayor
Broken Hill City Council
P.O. Box 448
BROKEN HILL. 2880

Dear Mayor Cuy

I refer to your letter of 21 December 2015, re "Loss of services Broken Hill Office of NSW Trustee and Guardian".

I am disappointed in Council's response, given jobs have been retained and the service model has yet to be implemented. I feel it would pay Council to be fully informed of these issues before making comment.

I might add that the staff at the Broken Hill Office of NSW Trustee and Guardian were highly complimentary of the efforts made to retain the office and their positions.

The value of the regional Trustee and Guardian services to the community is recognised in the model that has been approved. Regional branches will be kept open but the staff will be freed up from paperwork to engage in genuine community outreach and education programs - focusing on proactive work in the community.

It is felt this will be a good outcome for regional communities while ensuring a quality and sustainable Trustee and Guardian Service for NSW.

An enhanced online interface is being developed as part of the transformation of the Trustee and Guardianship Service for NSW, this is critical if they are to remain current and provide the access to services that people expect today; it is not at the expense of personal service - it is an additional benefit.

Should people in Broken Hill not be able to contact a client service team which will be centralised in Parramatta and Newcastle, they should attend the Service NSW at the former Motor Registry office in Bagot Street, and ask for assistance to be connected with the client service team, or they can attend the Trustee and Guardian office at the Court House, Argent Street, where I know the staff will be only too happy to assist them.

.../2.

barwon@parliament.nsw.gov.au

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MP
NATIONALS
for Regional NSW

2.

The Broken Hill Office of the Trustee and Guardian services will retain their full complement of 5 Full Time Equivalent (FTE) positions. Other regional branches will see a reduction in FTE positions.

As requested, I have forwarded your letter on to the Attorney General for his information.

Yours sincerely



KEVIN HUMPHRIES, MP
Member for Barwon

ORDINARY MEETING OF THE COUNCIL

February 5, 2016

BROKEN HILL CITY COUNCIL REPORT NO. 5/16

SUBJECT: CORRESPONDENCE REPORT - REINSTATEMENT OF A
 MINISTER FOR RURAL AND REIGONAL NSW 11/161

Recommendation

That Broken Hill City Council Report No. 5/16 dated February 5, 2016, be received.

That correspondence received from the Parliamentary Secretary to the Premier, the Hon. Catherine Cusack, M.L.C. in reply to Council's correspondence to the Premier, regarding the reinstatement of a Minister for Rural and Regional NSW.

Executive Summary:

Council has received correspondence dated January 28, 2016 from the Parliamentary Secretary to the Premier, in reply to Council's correspondence to the Premier calling for the reinstatement of a Minister for Rural and Regional NSW.

Report:

Council, at its meeting held 28 October 2015, considered a Delegate's Report by Councillor Turley regarding her attendance at the NSW Local Government Conference held in Rosehill in October 2015. Part of Council's resolution reads:

Minute No. 45097

"... That correspondence is forwarded to the Premier supporting the reinstatement of a Minister for Rural and Regional NSW..."

Council has now received a response from the Parliamentary Secretary to the Premier, which is attached to this report for Council's information.

Attachments

1. Correspondence from the Parliamentary Secretary to the Premier 1 Page

SHARON HUTCH
ACTING GENERAL MANAGER



The Hon Catherine Cusack MLC
Parliamentary Secretary to the Premier

A1443761

28 JAN 2016

Ms Sharon Hutch
Acting General Manager
Broken Hill City Council
PO Box 448
BROKEN HILL NSW 2880

Dear Ms Hutch

Thank you for your recent letter to the Premier concerning the reinstatement of a Minister for Rural and Regional NSW. Your letter has been referred to me for reply.

Regional NSW is well represented in Cabinet with the team that was announced on 1 April 2015 including nine ministers from regional areas. Ministers from regional areas are responsible for education, crime and safety, local government, tertiary skills, regional development, aboriginal affairs, primary industries, lands and water and roads, maritime and freight.

Parliamentary secretaries were also appointed, covering all areas of regional NSW as well as specific issues of regional and rural health, regional roads, emergency services and natural resources and regional planning. These positions report to Cabinet each quarter and hold ministers to account for delivery of the Government's commitments in the regions.

It is the view of the Government that current ministerial and parliamentary secretary appointments provide effective governance for regional NSW.

Thank you for your interest in this matter.

Yours sincerely

A handwritten signature in black ink, appearing to be 'Catherine Cusack', written over a horizontal line.

THE HON CATHERINE CUSACK MLC
Parliamentary Secretary to the Premier

February 11, 2016

SUBJECT: CORRESPONDENCE REPORT - BROKEN HILL'S LONG TERM
WATER SUPPLY 11/426

Page 41



The Hon Niall Blair MLC

Minister for Primary Industries
Minister for Lands and Water

IM15/36263

Your ref: L15/3303 - 11/426

Cr Wincen Cuy
Mayor
Broken Hill City Council
PO Box 448
BROKEN HILL NSW 2880

Dear Councillor *Wincen*

Thank you for your letter of 23 November 2015 concerning the recent announcement of options to secure Broken Hill's long-term water supply.

I understand that you also sent the same letter to Mr Gavin Hanlon, Deputy Director General of the Department of Primary Industries (DPI) – Water. I am aware that Mr Hanlon responded to you direct on 4 December 2015. I have enclosed a copy of his response for your information.

Yours sincerely

The Hon Niall Blair MLC
Minister for Primary Industries
Minister for Lands and Water

8 JAN 2016

Encl.



Department of
Primary Industries
Water

COPY

OUT15/33569

Mr Wincen Cuy
Mayor
Broken Hill City Council
PO Box 448
BROKEN HILL NSW 2880

Dear Councillor Cuy

Broken Hill Long Term Water Supply Solution

Thank you for your letter of 23 November 2015 concerning the recent announcement of options to secure Broken Hill's long term water.

I appreciate your close interest in the development of a long term water supply solution for Broken Hill. In my announcement regarding the shortlisted options there was confirmation that the bore option would supplement surface water from the Menindee Lakes system with treated shallow groundwater. This option does not propose that groundwater is the permanent water source. Only that groundwater, with appropriate treatment to meet drinking water standards, would be used in times of extreme drought. There is no proposed long term option that would result in Broken Hill moving to a permanent bore water supply.

Further work is required to test the feasibility of all three options to ensure that the preferred option represents the best use of the economic and natural resources of the State. While I can assure you that no decision has been made on the preferred solution, groundwater is commonly used in a range of regional centres across NSW. In fact there are currently 214 communities in regional NSW, including the cities of Dubbo and Wagga Wagga, which routinely rely either fully or partially on groundwater for their town water supplies.

The Broken Hill long term water supply solution is being developed to complement the Menindee Water Savings Initiative. I recognise the importance of the Menindee Lakes in the history and culture of the region and that the Lakes constitute a multi-use amenity that is loved by the community and is widely used for boating, swimming and fishing.

The Menindee Lakes will not be decommissioned as part of any long-term solution to Broken Hill's water supply. Rather, it is proposed that a range of works will be undertaken, predominately at Lake Menindee, to achieve evaporative water savings.

Thank you again for your letter.

Yours sincerely

A handwritten signature in black ink, appearing to read 'G. Hanlon'.

4/12/15

Gavin Hanlon

Deputy Director General, DPI Water

Level 10 Macquarie Tower, 10 Valentine Ave, Parramatta NSW 2150 | Locked Bag 5123 Parramatta NSW 2124
t (02) 9842 8535 | www.water.nsw.gov.au

ORDINARY MEETING OF THE COUNCIL

January 5, 2016

BROKEN HILL CITY COUNCIL REPORT NO. 7/16

SUBJECT: DRAFT CODE OF CONDUCT FOR PUBLIC EXHIBITION 11/171

Recommendation

That Broken Hill City Council Report No. 7/16 dated January 5, 2016, be received.

That Council endorse the Draft Amended 2015 Model Code of Conduct for Local Councils in NSW as the Broken Hill Code of Conduct for the purposes of public consultation.

That the Draft Broken Hill Code of Conduct be exhibited for public comment for a 28 day period.

That Council receives a further report at the conclusion of the exhibition period, detailing submissions and any recommended changes arising, with a view to adopting the Draft Broken Hill Code of Conduct.

Executive Summary:

To advise Council of Amendments to the *Local Government Act 1993 (the Act)* which require an amendment to clause 4.29 of the Model Code of Conduct for Local Councils in NSW. The Amendments to the Act and the Model Code of Conduct both commenced implementation on 13 November 2015.

As Council adopted in 2013 the Model Code of Conduct for Local Councils in NSW, it is recommended that Council amend its current Broken Hill Model Code of Conduct to replace clause 4.29 with that of the 2015 Model Code of Conduct for Local Councils in NSW and similarly adopt the 2015 amended Model Code of Conduct for Local Councils in NSW as the Broken Hill Code of Conduct. This approach meets all requirements of section 440 of *the Act* which requires every council to adopt a code of conduct that incorporates the provisions of the Model Code.

Adoption of the amended Code of Conduct following the advertising period will replace the current Broken Hill Code of Conduct dated March 2013.

Report:

Council received a circular from the Office of Local Government in December 2015 outlining Amendments to *the Act* and complementary amendment to the Model Code of Conduct for Local Councils in NSW. The Model Code of Conduct for Local Councils in NSW was updated in November 2015 and sets the minimum requirements of conduct for council officials and staff in carrying out their functions. The Model is quite comprehensive.

The Amendment to *the Act* relates to Councillor misconduct and poor performance:

- Councillors who have previously been suspended on two or more occasions will be automatically disqualified from holding office in a Council for five years if they are suspended on a further occasion.
- The definition of 'misconduct' has been expanded to include acts or omissions by Councillors that are intended to prevent the proper or effective functioning of a Council or a committee of Council by e.g. disrupting decision making. Penalties for Councillor Misconduct include suspension and disqualification from holding office.
- Councillors will no longer be permitted to participate in the consideration of the making, amendment, alteration or repeal of an environmental planning instrument applying to the whole or a significant part of their local government area they have pecuniary interests in unless:
 - The only interests affected by the changes are the interests they or their relatives have in their principal places of residence and
 - They have made a special disclosure of the affected interests.

The Amendments to *the Act* are designed to:

- Ensure a faster but fair investigation process for Councillor misconduct
- Remove impediments to effective action in response to serious corrupt conduct
- Maximise the effectiveness of Performance Improvement Orders issued by the Minister for Local Government to a Council and
- More effectively address Council maladministration.

The Attachment to this report more specifically outlines changes to procedural steps and provides a rationale for each of the changes.

Model Code of Conduct

The amendment to *the Act* related to an environmental planning instrument is complemented by an amendment to clause 4.29 of the Model Code of Conduct for Local Councils in NSW which means that Councillors with significant non-pecuniary conflicts of interest in the making, amendment, alteration or repeal of an environmental planning instrument applying to the whole or a significant part of their local government area will no longer be permitted to participate in consideration of those matters unless:

- The only interests affected by the changes relate to the interest a person e.g. a close friend or affiliate of a Councillor has in their principal place of residence and
- The Councillor has disclosed the affected interests.

Clause 4.29

The amended clause reads as follows:

A councillor, who would otherwise be precluded from participating in the consideration of a matter under this Part because they have a non-pecuniary conflict of interests in the matter, is permitted to participate in consideration of the matter, if:

- a) *the matter is a proposal relating to*
 - i) *the making of a principal environmental planning instrument applying to the whole or a significant part of the council's area, or*
 - ii) *the amendment, alteration or repeal of an environmental planning instrument where the amendment, alteration or repeal applies to the whole or a significant part of the council's area, and*
- b) *the non-pecuniary conflict of interests arises only because of an interest that*
 - a *person has in that person's principal place of residence, and*
 - c) *the councillor declares the interest they have in the matter that would*

otherwise have precluded their participation in consideration of the matter under this Part.

Strategic Direction:

Key Direction: 4. Our Leadership
Objective: 4.1 Openness and transparency in decision making
Function: Leadership and Governance
DP Action: Decision-makers provide accountability through planning and reporting frameworks

Relevant Legislation:

Local Government Act 1993
Local Government (General) Regulation 2005

Financial Implications:

There are no financial implications related to this report.

Attachments

1. Amendments to the Local Government Act 1993 2 Pages
2. Draft Model Code of Conduct 16 Pages

RAZIJA NU'MAN
DIVISION MANAGER CORPORATE AND HUMAN SERVICES

SHARON HUTCH
ACTING GENERAL MANAGER

1
ATTACHMENT

The amendments to the *Local Government Act 1993* referred to in this Circular are designed to:

More effectively deter and address Councillor misconduct by:

- providing for the automatic disqualification of a Councillor from holding civic office for a period of 5 years where they have been suspended for misconduct on a third occasion;
- expanding the definition of "misconduct" in the Act to include conduct that is intended to prevent the proper or effective functioning of a Council (i.e. through the disruption of Council and Committee meetings).

Streamline the process for dealing with Councillor misconduct to ensure faster but fair outcomes by:

- removing the requirement for notice to be given of a motion at a Council meeting to formally censure a Councillor in recognition that Councils may now only do so on the recommendation of an independent investigator following a formal investigation process;
- removing the mandatory requirement for the Chief Executive of the Office of Local Government to undertake an investigation as a prerequisite to taking disciplinary action for misconduct where the conduct has previously been investigated under a Council's code of conduct and for minor misconduct that requires only a reprimand or counselling, and removing rights of appeal in relation to reprimand and counselling;
- providing that prior to taking disciplinary action against a Councillor, the Chief Executive is to give the Councillor at least 14 days' notice of his or her intention to take disciplinary action, including the disciplinary action that is proposed to be taken and the grounds upon which the proposed disciplinary action is to be taken and to consider any submissions made by the Councillor in relation to the notice;
- expanding the class of persons the Chief Executive may direct to provide written information or a document for the purposes of investigating Councillor misconduct to "any person" but excluding privileged information or documents without the person's consent.

Promote community confidence in Council planning decisions by:

- amending the provision in the Act that allows Councillors to participate in the consideration of changes to a planning instrument applying to the whole or a significant part of a Council's area they have pecuniary interests in by limiting its application to the interests Councillors have in their and related persons' principal places of residence, thereby preventing participation in consideration of such matters by Councillors with other property interests.

Remove impediments to effective action in response to serious corrupt conduct by:

- providing that a former Councillor may be disqualified from holding civic office for serious corrupt conduct;
- providing that where the Minister, on a recommendation by the ICAC, suspends a Councillor from civic office for serious corrupt conduct and the Councillor brings legal proceedings to challenge the ICAC's recommendation, the suspension will continue until the proceedings are concluded and for six months

2

afterwards to allow time to arrange for their dismissal and disqualification should this be warranted;

Maximise the effectiveness of Performance Improvement Orders issued by the Minister to a Council by:

- reducing the minimum consultation period for a notice of intention to issue a Performance Improvement Order from 21 to 7 days;
- providing that a Council may be required to provide more than one compliance report on its compliance with a Performance Improvement Order, allowing the Minister to vary the terms of an Order on giving 7 days' notice, and allowing other intervention action while the Order is in force;
- deterring non-compliance by individual Councillors with a requirement under a Performance Improvement Order by:
 - empowering the Minister, where he or she is satisfied that a Councillor has failed to comply with such a requirement, to effectively suspend the Councillor until they have complied with the requirement or for a period of up to 3 months (with a possible extension of a further 3 months) (whichever is the lesser); and
 - allow the Minister to request the Chief Executive to refer non-compliance to the NSW Civil and Administrative Tribunal for disciplinary action.

More effectively address Council maladministration by:

- reducing the time in which a Council is required to respond to recommendations made by the Chief Executive arising from the investigation of a council from 40 to 28 days.

DRAFT MODEL CODE OF CONDUCT



QUALITY CONTROL

COUNCIL POLICY			
TRIM REFERENCES	12/14 – D16/2220		
RESPONSIBLE POSITION	General Manager		
APPROVED BY			
REVIEW DATE	Within 12 months after each ordinary election	REVISION NO.	1
EFFECTIVE DATE	ACTION	MINUTE NO.	
January 2016	Document Developed		

1. INTRODUCTION

This Model Code of Conduct for Local Councils in NSW ("the Model Code of Conduct") is made for the purposes of section 440 of the Local Government Act 1993 ("the Act"). Section 440 of the Act requires every council to adopt a code of conduct that incorporates the provisions of the Model Code. For the purposes of section 440 of the Act, the Model Code of Conduct comprises all parts of this document.

Councillors, administrators, members of staff of council, independent conduct reviewers, members of council committees including a conduct review committee and delegates of the council must comply with the applicable provisions of council's code of conduct in carrying out their functions as council officials. It is the personal responsibility of council officials to comply with the standards in the code and regularly review their personal circumstances with this in mind.

Failure by a councillor to comply with the standards of conduct prescribed under this code constitutes misconduct for the purposes of the Act. The Act provides for a range of penalties that may be imposed on councillors for misconduct, including suspension or disqualification from civic office. A councillor who has been suspended on three or more occasions for misconduct is automatically disqualified from holding civic office for five years.

Failure by a member of staff to comply with council's code of conduct may give rise to disciplinary action.

2. PURPOSE

The Model Code of Conduct sets the minimum requirements of conduct for council officials in carrying out their functions. The Model Code is prescribed by regulation.

The Model Code of Conduct has been developed to assist council officials to:

- understand the standards of conduct that are expected of them
- enable them to fulfil their statutory duty to act honestly and exercise a reasonable degree of care and diligence (section 439)
- act in a way that enhances public confidence in the integrity of local government.

3. GENERAL CONDUCT OBLIGATIONS

General Conduct

- 3.1 You must not conduct yourself in carrying out your functions in a manner that is likely to bring the council or holders of civic office into disrepute. Specifically, you must not act in a way that:
- a) contravenes the Act, associated regulations, council's relevant administrative requirements and policies
 - b) is detrimental to the pursuit of the charter of a council
 - c) is improper or unethical
 - d) is an abuse of power or otherwise amounts to misconduct
 - e) causes, comprises or involves intimidation, harassment or verbal abuse
 - f) causes, comprises or involves discrimination, disadvantage or adverse treatment in relation to employment
 - g) causes, comprises or involves prejudice in the provision of a service to the community. (Schedule 6A)
- 3.2 You must act lawfully, honestly and exercise a reasonable degree of care and diligence in carrying out your functions under the Act or any other Act. (section 439)
- 3.3 You must treat others with respect at all times.

Fairness and Equity

- 3.4 You must consider issues consistently, promptly and fairly. You must deal with matters in accordance with established procedures, in a non-discriminatory manner.
- 3.5 You must take all relevant facts known to you, or that you should be reasonably aware of, into consideration and have regard to the particular merits of each case. You must not take irrelevant matters or circumstances into consideration when making decisions.

Harassment and Discrimination

- 3.6 You must not harass, discriminate against, or support others who harass and discriminate against colleagues or members of the public. This includes, but is not limited to harassment and discrimination on the grounds of sex, pregnancy, age, race, responsibilities as a carer, marital status, disability, homosexuality, transgender grounds or if a person has an infectious disease.

Development Decisions

- 3.7 You must ensure that development decisions are properly made and that parties involved in the development process are dealt with fairly. You must avoid any occasion for suspicion of improper conduct in the development assessment process.
- 3.8 In determining development applications, you must ensure that no action, statement or communication between yourself and applicants or objectors conveys any suggestion of willingness to provide improper concessions or preferential treatment.

Binding Caucus Votes

- 3.9 You must not participate in binding caucus votes in relation to matters to be considered at a council or committee meeting.
- 3.10 For the purposes of clause 3.9, a binding caucus vote is a process whereby a group of councillors are compelled by a threat of disciplinary or other adverse action to comply with a predetermined position on a matter before the council or committee irrespective of the personal views of individual members of the group on the merits of the matter before the council or committee.
- 3.11 Clause 3.9 does not prohibit councillors from discussing a matter before the council or committee prior to considering the matter in question at a council or committee meeting or from voluntarily holding a shared view with other councillors on the merits of a matter.
- 3.12 Clause 3.9 does not apply to a decision to elect the Mayor or Deputy Mayor or to nominate a person to be a member of a council committee.

4. CONFLICTS OF INTERESTS

- 4.1 A conflict of interests exists where a reasonable and informed person would perceive that you could be influenced by a private interest when carrying out your public duty.
- 4.2 You must avoid or appropriately manage any conflict of interests. The onus is on you to identify a conflict of interests and take the appropriate action to manage the conflict in favour of your public duty.
- 4.3 Any conflict of interests must be managed to uphold the probity of council decision-making. When considering whether or not you have a conflict of interests, it is always important to think about how others would view your situation.
- 4.4 Private interests can be of two types: pecuniary or non-pecuniary.

What is a Pecuniary Interest?

- 4.5 A pecuniary interest is an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person. (section 442)
- 4.6 A person will also be taken to have a pecuniary interest in a matter if that person's spouse or de facto partner or a relative of the person or a partner or employer of the person, or a company or other body of which the person, or a nominee, partner or employer of the person is a member, has a pecuniary interest in the matter. (section 443)
- 4.7 Pecuniary interests are regulated by Chapter 14, Part 2 of the Act. The Act requires that:

- a) councillors and designated persons lodge an initial and an annual written disclosure of interests that could potentially be in conflict with their public or professional duties (section 449)
 - b) councillors and members of council committees disclose an interest and the nature of that interest at a meeting, leave the meeting and be out of sight of the meeting and not participate in discussions or voting on the matter (section 451)
 - c) designated persons immediately declare, in writing, any pecuniary interest. (section 459)
- 4.8 Designated persons are defined at section 441 of the Act, and include, but are not limited to, the general manager and other senior staff of the council.
- 4.9 Where you are a member of staff of council, other than a designated person (as defined by section 441), you must disclose in writing to your supervisor or the general manager, the nature of any pecuniary interest you have in a matter you are dealing with as soon as practicable.

What are non-pecuniary interests?

- 4.10 Non-pecuniary interests are private or personal interests the council official has that do not amount to a pecuniary interest as defined in the Act. These commonly arise out of family, or personal relationships, or involvement in sporting, social or other cultural groups and associations and may include an interest of a financial nature.
- 4.11 The political views of a councillor do not constitute a private interest.

Managing non-pecuniary conflict of interests

- 4.12 Where you have a non-pecuniary interest that conflicts with your public duty, you must disclose the interest fully and in writing, even if the conflict is not significant. You must do this as soon as practicable.
- 4.13 If a disclosure is made at a council or committee meeting, both the disclosure and the nature of the interest must be recorded in the minutes. This disclosure constitutes disclosure in writing for the purposes of clause 4.12.
- 4.14 How you manage a non-pecuniary conflict of interests will depend on whether or not it is significant.
- 4.15 As a general rule, a non-pecuniary conflict of interests will be significant where a matter does not raise a pecuniary interest but it involves:
- a) a relationship between a council official and another person that is particularly close, for example, parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descendant or adopted child of the person or of the person's spouse, current or former spouse or partner, de facto or other person living in the same household
 - b) other relationships that are particularly close, such as friendships and business relationships. Closeness is defined by the nature of the friendship or business relationship, the frequency of contact and the duration of the friendship or relationship
 - c) an affiliation between the council official and an organisation, sporting body, club, corporation or association that is particularly strong.

- 4.16 If you are a council official, other than a member of staff of council, and you have disclosed that a significant non-pecuniary conflict of interests exists, you must manage it in one of two ways:
- a) remove the source of the conflict, by relinquishing or divesting the interest that creates the conflict, or reallocating the conflicting duties to another council official
 - b) have no involvement in the matter, by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in section 451 (2) of the Act apply.
- 4.17 If you determine that a non-pecuniary conflict of interests is less than significant and does not require further action, you must provide an explanation of why you consider that the conflict does not require further action in the circumstances.
- 4.18 If you are a member of staff of council, the decision on which option should be taken to manage a non-pecuniary conflict of interests must be made in consultation with your manager.
- 4.19 Despite clause 4.16(b), a councillor who has disclosed that a significant non-pecuniary conflict of interests exists may participate in a decision to delegate council's decision-making role to council staff through the general manager, or appoint another person or body to make the decision in accordance with the law. This applies whether or not council would be deprived of a quorum if one or more councillors were to manage their conflict of interests by not voting on a matter in accordance with clause 4.16(b) above.

Reportable political donations

- 4.20 Councillors should note that matters before council involving political or campaign donors may give rise to a non-pecuniary conflict of interests.
- 4.21 Where a councillor has received or knowingly benefitted from a reportable political donation:
- a) made by a major political donor in the previous four years, and
 - b) where the major political donor has a matter before council,
- then the councillor must declare a non-pecuniary conflict of interests, disclose the nature of the interest, and manage the conflict of interests in accordance with clause 4.16(b).
- 4.22 For the purposes of this Part:
- a) a "reportable political donation" is a "reportable political donation" for the purposes of section 86 of the Election Funding, Expenditure and Disclosures Act 1981,
 - b) a "major political donor" is a "major political donor" for the purposes of section 84 of the Election Funding, Expenditure and Disclosures Act 1981.
- 4.23 Councillors should note that political donations below \$1,000, or political donations to a registered political party or group by which a councillor is endorsed, may still give rise to a non-pecuniary conflict of interests. Councillors should determine whether or not such conflicts are significant and take the appropriate action to manage them.
- 4.24 If a councillor has received or knowingly benefitted from a reportable political donation of the kind referred to in clause 4.21, that councillor is not prevented from participating in

a decision to delegate council's decision-making role to council staff through the general manager or appointing another person or body to make the decision in accordance with the law (see clause 4.19 above).

Loss of quorum as a result of compliance with this Part

- 4.25 Where a majority of councillors are precluded under this Part from consideration of a matter the council or committee must resolve to delegate consideration of the matter in question to another person.
- 4.26 Where a majority of councillors are precluded under this Part from consideration of a matter and the matter in question concerns the exercise of a function that may not be delegated under section 377 of the Act, the councillors may apply in writing to the Chief Executive to be exempted from complying with a requirement under this Part relating to the management of a non-pecuniary conflict of interests.
- 4.27 The Chief Executive will only exempt a councillor from complying with a requirement under this Part where:
- a) compliance by councillors with a requirement under the Part in relation to a matter will result in the loss of a quorum, and
 - b) the matter relates to the exercise of a function of the council that may not be delegated under section 377 of the Act.
- 4.28 Where the Chief Executive exempts a councillor from complying with a requirement under this Part, the councillor must still disclose any interests they have in the matter the exemption applies to in accordance with the requirements of this Part.
- 4.29 A councillor, who would otherwise be precluded from participating in the consideration of a matter under this Part because they have a non-pecuniary conflict of interests in the matter, is permitted to participate in consideration of the matter, if:
- a) the matter is a proposal relating to
 - i. the making of a principal environmental planning instrument applying to the whole or a significant part of the council's area, or
 - ii. the amendment, alteration or repeal of an environmental planning instrument where the amendment, alteration or repeal applies to the whole or a significant part of the council's area, and
 - b) the non-pecuniary conflict of interests arises only because of an interest that a person has in that person's principal place of residence, and
 - c) the councillor declares the interest they have in the matter that would otherwise have precluded their participation in consideration of the matter under this Part.

Other business or employment

- 4.30 If you are a member of staff of council considering outside employment or contract work that relates to the business of the council or that might conflict with your council duties, you must notify and seek the approval of the general manager in writing. (section 353)
- 4.31 As a member of staff, you must ensure that any outside employment or business you engage in will not:

- a) conflict with your official duties
- b) involve using confidential information or council resources obtained through your work with the council
- c) require you to work while on council duty
- d) discredit or disadvantage the council.

Personal dealings with council

- 4.32 You may have reason to deal with your council in your personal capacity (for example, as a ratepayer, recipient of a council service or applicant for a consent granted by council). You must not expect or request preferential treatment in relation to any matter in which you have a private interest because of your position. You must avoid any action that could lead members of the public to believe that you are seeking preferential treatment.

5. PERSONAL BENEFIT

For the purposes of this section, a reference to a gift or benefit does not include a political donation or contribution to an election fund that is subject to the provisions of the relevant election funding legislation.

Gifts and benefits

- 5.1 You must avoid situations giving rise to the appearance that a person or body, through the provision of gifts, benefits or hospitality of any kind, is attempting to secure favourable treatment from you or from the council.
- 5.2 You must take all reasonable steps to ensure that your immediate family members do not receive gifts or benefits that give rise to the appearance of being an attempt to secure favourable treatment. Immediate family members ordinarily include parents, spouses, children and siblings.

Token gifts and benefits

- 5.3 Generally speaking, token gifts and benefits include:
- a) free or subsidised meals, beverages or refreshments provided in conjunction with:
 - i. the discussion of official business
 - ii. council work related events such as training, education sessions, workshops
 - iii. conferences
 - iv. council functions or events
 - v. social functions organised by groups, such as council committees and community organisations
 - b) invitations to and attendance at local social, cultural or sporting events
 - c) gifts of single bottles of reasonably priced alcohol to individual council officials at end of year functions, public occasions or in recognition of work done (such as providing a lecture/training session/address)

- d) ties, scarves, coasters, tie pins, diaries, chocolates or flowers
- e) prizes of token value.

Gifts and benefits of value

- 5.4 Notwithstanding clause 5.3, gifts and benefits that have more than a token value include, but are not limited to, tickets to major sporting events (such as state or international cricket matches or matches in other national sporting codes (including the NRL, AFL, FFA, NBL)), corporate hospitality at a corporate facility at major sporting events, discounted products for personal use, the frequent use of facilities such as gyms, use of holiday homes, free or discounted travel.

How are offers of gifts and benefits to be dealt with?

- 5.5 You must not:
- a) seek or accept a bribe or other improper inducement
 - b) seek gifts or benefits of any kind
 - c) accept any gift or benefit that may create a sense of obligation on your part or may be perceived to be intended or likely to influence you in carrying out your public duty
 - d) accept any gift or benefit of more than token value
 - e) accept an offer of cash or a cash-like gift, regardless of the amount.
- 5.6 For the purposes of clause 5.5(e), a "cash-like gift" includes but is not limited to gift vouchers, credit cards, debit cards with credit on them, prepayments such as phone or internal credit, memberships or entitlements to discounts.
- 5.7 Where you receive a gift or benefit of more than token value that cannot reasonably be refused or returned, this must be disclosed promptly to your supervisor, the Mayor or the general manager. The recipient, supervisor, Mayor or general manager must ensure that any gifts or benefits of more than token value that are received are recorded in a Gifts Register. The gift or benefit must be surrendered to council, unless the nature of the gift or benefit makes this impractical.

Improper and undue influence

- 5.8 You must not use your position to influence other council officials in the performance of their public or professional duties to obtain a private benefit for yourself or for somebody else. A councillor will not be in breach of this clause where they seek to influence other council officials through the appropriate exercise of their representative functions.
- 5.9 You must not take advantage (or seek to take advantage) of your status or position with or of functions you perform for council in order to obtain a private benefit for yourself or for any other person or body.

6. RELATIONSHIP BETWEEN COUNCIL OFFICIALS**Obligations of councillors and administrators**

- 6.1 Each council is a body politic. The councillors or administrator/s are the governing body of the council. The governing body has the responsibility of directing and controlling the affairs of the council in accordance with the Act and is responsible for policy determinations, for example, those relating to workforce policy.
- 6.2 Councillors or administrators must not:
- a) direct council staff other than by giving appropriate direction to the general manager in the performance of council's functions by way of council or committee resolution, or by the Mayor or administrator exercising their power under section 226 of the Act (section 352)
 - b) in any public or private forum, direct or influence or attempt to direct or influence, any other member of the staff of the council or a delegate of the council in the exercise of the functions of the member or delegate (Schedule 6A of the Act)
 - c) contact a member of the staff of the council on council related business unless in accordance with the policy and procedures governing the interaction of councillors and council staff that have been authorised by the council and the general manager
 - d) contact or issue instructions to any of council's contractors or tenderers, including council's legal advisers, unless by the Mayor or administrator exercising their power under section 226 of the Act. This does not apply to council's external auditors or the Chair of council's audit committee who may be provided with any information by individual councillors reasonably necessary for the external auditor or audit committee to effectively perform their functions.

Obligations of staff

- 6.3 The general manager is responsible for the efficient and effective operation of the council's organisation and for ensuring the implementation of the decisions of the council without delay.
- 6.4 Members of staff of council must:
- a) give their attention to the business of council while on duty
 - b) ensure that their work is carried out efficiently, economically and effectively
 - c) carry out lawful directions given by any person having authority to give such directions
 - d) give effect to the lawful decisions, policies, and procedures of the council, whether or not the staff member agrees with or approves of them
 - e) ensure that any participation in political activities outside the service of the council does not conflict with the performance of their official duties.

Obligations during meetings

- 6.5 You must act in accordance with council's Code of Meeting Practice, if council has adopted one, and the Local Government (General) Regulation 2005 during council and committee meetings.
- 6.6 You must show respect to the chair, other council officials and any members of the public present during council and committee meetings or other formal proceedings of the council.

Inappropriate interactions

- 6.7 You must not engage in any of the following inappropriate interactions:
 - a) Councillors and administrators approaching staff and staff organisations to discuss individual or operational staff matters other than broader workforce policy issues.
 - b) Council staff approaching councillors and administrators to discuss individual or operational staff matters other than broader workforce policy issues.
 - c) Council staff refusing to give information that is available to other councillors to a particular councillor.
 - d) Councillors and administrators who have lodged a development application with council, discussing the matter with council staff in staff-only areas of the council.
 - e) Councillors and administrators being overbearing or threatening to council staff.
 - f) Councillors and administrators making personal attacks on council staff in a public forum.
 - g) Councillors and administrators directing or pressuring council staff in the performance of their work, or recommendations they should make.
 - h) Council staff providing ad hoc advice to councillors and administrators without recording or documenting the interaction as they would if the advice was provided to a member of the community.
 - i) Council staff meeting with applicants or objectors alone AND outside office hours to discuss applications or proposals.
 - j) Councillors attending on-site inspection meetings with lawyers and/or consultants engaged by council associated with current or proposed legal proceedings unless permitted to do so by council's general manager or, in the case of the Mayor or administrator, exercising their power under section 226 of the Act.

7. ACCESS TO INFORMATION AND COUNCIL RESOURCES**Councillor and administrator access to information**

- 7.1 The general manager and public officer are responsible for ensuring that members of the public, councillors and administrators can gain access to the documents available under the Government Information (Public Access) Act 2009.
- 7.2 The general manager must provide councillors and administrators with information sufficient to enable them to carry out their civic office functions.

- 7.3 Members of staff of council must provide full and timely information to councillors and administrators sufficient to enable them to carry out their civic office functions and in accordance with council procedures.
- 7.4 Members of staff of council who provide any information to a particular councillor in the performance of their civic duties must also make it available to any other councillor who requests it and in accordance with council procedures.
- 7.5 Councillors and administrators who have a private (as distinct from civic) interest in a document of council have the same rights of access as any member of the public.

Councillors and administrators to properly examine and consider information

- 7.6 Councillors and administrators must properly examine and consider all the information provided to them relating to matters that they are dealing with to enable them to make a decision on the matter in accordance with council's charter.

Refusal of access to documents

- 7.7 Where the general manager and public officer determine to refuse access to a document sought by a councillor or administrator they must act reasonably. In reaching this decision they must take into account whether or not the document sought is required for the councillor or administrator to perform their civic duty (see clause 7.2). The general manager or public officer must state the reasons for the decision if access is refused.

Use of certain council information

- 7.8 In regard to information obtained in your capacity as a council official, you must:
 - a) only access council information needed for council business
 - b) not use that council information for private purposes
 - c) not seek or obtain, either directly or indirectly, any financial benefit or other improper advantage for yourself, or any other person or body, from any information to which you have by virtue of your office or position with council
 - d) only release council information in accordance with established council policies and procedures and in compliance with relevant legislation.

Use and security of confidential information

- 7.9 You must maintain the integrity and security of confidential documents or information in your possession, or for which you are responsible.
- 7.10 In addition to your general obligations relating to the use of council information, you must:
 - a) protect confidential information
 - b) only release confidential information if you have authority to do so
 - c) only use confidential information for the purpose it is intended to be used
 - d) not use confidential information gained through your official position for the purpose of securing a private benefit for yourself or for any other person

- e) not use confidential information with the intention to cause harm or detriment to your council or any other person or body
- f) not disclose any information discussed during a confidential session of a council meeting.

Personal information

7.11 When dealing with personal information you must comply with:

- a) the Privacy and Personal Information Protection Act 1998
- b) the Health Records and Information Privacy Act 2002
- c) the Information Protection Principles and Health Privacy Principles
- d) council's privacy management plan
- e) the Privacy Code of Practice for Local Government

Use of council resources

7.12 You must use council resources ethically, effectively, efficiently and carefully in the course of your official duties, and must not use them for private purposes (except when supplied as part of a contract of employment) unless this use is lawfully authorised and proper payment is made where appropriate.

7.13 Union delegates and consultative committee members may have reasonable access to council resources for the purposes of carrying out their industrial responsibilities, including but not limited to:

- a) the representation of members with respect to disciplinary matters
- b) the representation of employees with respect to grievances and disputes
- c) functions associated with the role of the local consultative committee.

7.14 You must be scrupulous in your use of council property, including intellectual property, official services and facilities, and must not permit their misuse by any other person or body.

7.15 You must avoid any action or situation that could create the appearance that council property, official services or public facilities are being improperly used for your benefit or the benefit of any other person or body.

7.16 You must not use council resources, property or facilities for the purpose of assisting your election campaign or the election campaign of others unless the resources, property or facilities are otherwise available for use or hire by the public and any publicly advertised fee is paid for use of the resources, property or facility.

7.17 You must not use council letterhead, council crests and other information that could give the appearance it is official council material for:

- a) the purpose of assisting your election campaign or the election campaign of others, or
- b) for other non-official purposes.

- 7.18 You must not convert any property of the council to your own use unless properly authorised.
- 7.19 You must not use council's computer resources to search for, access, download or communicate any material of an offensive, obscene, pornographic, threatening, abusive or defamatory nature.

Councillor access to council buildings

- 7.20 Councillors and administrators are entitled to have access to the council chamber, committee room, Mayor's office (subject to availability), councillors' rooms, and public areas of council's buildings during normal business hours and for meetings. Councillors and administrators needing access to these facilities at other times must obtain authority from the general manager.
- 7.21 Councillors and administrators must not enter staff-only areas of council buildings without the approval of the general manager (or delegate) or as provided in the procedures governing the interaction of councillors and council staff.
- 7.22 Councillors and administrators must ensure that when they are within a staff area they avoid giving rise to the appearance that they may improperly influence council staff decisions.

8. MAINTAINING THE INTEGRITY OF THIS CODE

- 8.1 You must not conduct yourself in a manner that is likely to undermine confidence in the integrity of this code or its administration.

Complaints made for an improper purpose

- 8.2 You must not make a complaint or cause a complaint to be made under this code for an improper purpose.
- 8.3 For the purposes of clause 8.2, a complaint is made for an improper purpose where it is trivial, frivolous, vexatious or not made in good faith, or where it otherwise lacks merit and has been made substantially for one or more of the following purposes:
 - a) to intimidate or harass another council official
 - b) to damage another council official's reputation
 - c) to obtain a political advantage
 - d) to influence a council official in the exercise of their official functions or to prevent or disrupt the exercise of those functions
 - e) to influence the council in the exercise of its functions or to prevent or disrupt the exercise of those functions
 - f) to avoid disciplinary action under this code
 - g) to take reprisal action against a person for making a complaint under this code except as may be otherwise specifically permitted under this code
 - h) to take reprisal action against a person for exercising a function prescribed under the procedures for the administration of this code except as may be otherwise specifically permitted under this code

- i) to prevent or disrupt the effective administration of this code.

Detrimental action

- 8.4 You must not take detrimental action or cause detrimental action to be taken against a person substantially in reprisal for a complaint they have made under this code except as may be otherwise specifically permitted under this code.
- 8.5 You must not take detrimental action or cause detrimental action to be taken against a person substantially in reprisal for any function they have exercised under this code except as may be otherwise specifically permitted under this code.
- 8.6 For the purposes of clauses 8.4 and 8.5 detrimental action is an action causing, comprising or involving any of the following:
 - a) injury, damage or loss
 - b) intimidation or harassment
 - c) discrimination, disadvantage or adverse treatment in relation to employment
 - d) dismissal from, or prejudice in, employment
 - e) disciplinary proceedings.

Compliance with requirements under this code

- 8.7 You must not engage in conduct that is calculated to impede or disrupt the consideration of a matter under this code.
- 8.8 You must comply with a reasonable and lawful request made by a person exercising a function under this code.
- 8.9 You must comply with a practice ruling made by the Office of Local Government.
- 8.10 Where you are a councillor or the general manager, you must comply with any council resolution requiring you to take action as a result of a breach of this code.

Disclosure of information about the consideration of a matter under this code

- 8.11 You must report breaches of this code in accordance with the reporting requirements under this code.
- 8.12 You must not make allegations of suspected breaches of this code at council meetings or in other public forums.
- 8.13 You must not disclose information about the consideration of a matter under this code except for the purposes of seeking legal advice unless the disclosure is otherwise permitted under this code.

Complaints alleging a breach of this part

- 8.14 Complaints alleging a breach of this Part (Part 8) by a councillor, the general manager or an administrator are to be made to the Office of Local Government.
- 8.15 Complaints alleging a breach of this Part by other council officials are to be made to the general manager.

9. DEFINITIONS

In the Model Code of Conduct the following definitions apply

the Act	The <i>Local Government Act 1993</i>
act of disorder	See the definition in clause 256 of the <i>Local Government (General) Regulation 2005</i>
administrator	An administrator of a council appointed under the Act other than an administrator appointed under section 66
Chief Executive	Chief Executive of the Office of Local Government
committee	A council committee
conflict of interests	A conflict of interests exists where a reasonable and informed person would perceive that you could be influenced by a private interest when carrying out your public duty
council committee	A committee established by resolution of council
"council committee member"	A person other than a councillor or member of staff of a council who is a member of a council committee
council official	Includes councillors, members of staff of council, administrators, council committee members, conduct reviewers and delegates of council
councillor	A person elected or appointed to civic office and includes a Mayor
delegate of council	A person (other than a councillor or member of staff of a council) or body, and the individual members of that body, to whom a function of the council is delegated
designated person	See the definition in section 441 of the Act
election campaign	Includes council, State and Federal election campaigns
personal information	Information or an opinion about a person whose identity is apparent, or can be ascertained from the information or opinion
the Regulation	The <i>Local Government (General) Regulation 2005</i>

The term “you” used in the Model Code of Conduct refers to council officials.

The phrase “this code” used in the Model Code of Conduct refers also the procedures for the administration of the Model Code of Conduct prescribed under the Local Government (General) Regulation 2005.

ORDINARY MEETING OF THE COUNCIL

December 4, 2015

BROKEN HILL CITY COUNCIL REPORT NO. 8/16

SUBJECT: COUNCIL VISION, MISSION, VALUES AND IDENTITY 13/160

Recommendation

That Broken Hill City Council Report No. 8/16 dated December 4, 2015, be received.

That Council adopts the Vision for Broken Hill City Council:

Broken Hill is a vibrant, prosperous and culturally rich Heritage City shared with visitors from around the world.

That Council adopts the Mission for Broken Hill City Council:

Council provides high quality services and leadership to enhance community living and facilitate a prosperous economy.

That Council adopts the Values for Broken Hill City Council:

Inspiring, Open, Original, Human, Fearless

That Council adopts the new corporate logo for Broken Hill City Council to incorporate the lozenge and brand architecture that will strengthen alignment between the Council identity and the Broken Hill brand.

That Council adopts the adjustment to the Broken Hill brand and lock-up to incorporate the words 'Heritage City' and 'Australia's First Heritage Listed City'.

Executive Summary:

A clearly stated vision, mission, values and identity for Broken Hill City Council will ensure an understood and unified commitment between Council and staff to improve service and support of the Broken Hill community. A clearly defined vision, mission and values can shape improvements in the operating culture overall. Expressing this in a visual identity can reinforce the organisational purpose in a succinct manner.

During Council workshops held 12th August 2015 and 1st December 2015 and a circulated report to Councillors in January 2016 for input and feedback, the vision, mission, values and identity were reviewed considering their relevance within the challenges of the present environment.

This report recommends an approach that will align Councils vision, mission, values and identity with that of the community to ensure a thoroughly integrated approach for the benefit of the City. It also presents an adjustment to the Broken Hill Brand to incorporate wording that promotes Broken Hill as Australia's Heritage Listed City.

Report:

Council has sought to review its vision, mission, values and identity in order to provide a clear, coherent and integrated declaration of Council's organisational objectives to staff, community and other government or private sector stakeholders.

Through workshops with Council held on 12th August 2015 and 1st December 2015 and a circulated report to Councillors in January 2016 for input and feedback, Council addressed its current corporate vision, mission, values and identity –seeking to review their relevance and refine the approach with due consideration to a rich heritage, present challenges and future aspirations.

A clearly stated vision, mission, values and identity for Broken Hill City Council will ensure an understood and unified commitment between Council and staff to the Broken Hill community – one that respects the past, responds to current needs and addresses ambitions for the future.

A clearly defined vision, mission and values that is embedded into the daily practices of Council and staff can shape improvements to the operating culture overall, assist in decision-making, and advance capacity of Council to attract and retain quality people to represent, work and volunteer on behalf of the community.

Expressing this in a corporate identity will provide an understood image for Broken Hill City Council that can succinctly and continually reinforce the mission, vision and values in the minds of Council, staff, community and a diverse range of stakeholders across government and private sectors.

Protecting and reinforcing Councils vision, mission, values and identity will be an ongoing endeavour, where Council and staff will work in harness to embed and maintain these principles as the basis for planning, delivering, monitoring, reviewing and communicating all activities, expenditures, programs, policies and decision -making.

Vision

A vision statement can assist in communicating the aspirational goals of Council in a single sentence. This is a declaration of Councils organisational objectives. It can guide internal decision-making and provide clear direction to community and other stakeholders about the optimal future that Council is aiming to achieve.

A vision statement is constant regardless of changes in leadership or the issue being considered at-hand. It encourages Council and staff to focus on what is important, to better understand organisational change and to make decisions around alignment of resources.

Vision statements should be reviewed during regular planning cycles. A significant announcement made in January 2015 placed Broken Hill on the National Heritage register. This provides a good opportunity for Council to consider re-defining its vision to declare its role in meeting the community aspirations associated with that citation and also in line with the bold community vision to share Broken Hill with the world. A great vision statement will be infused with passion and paint a graphic mental picture of what success would look like.

A comparison of the current Council and community vision is provided in the table below, along with a proposed emboldened vision statement that thinks big and focuses on success.

Community Vision	Current Council Vision
Broken Hill will be a self-reliant, strong regional community with services and facilities to support an active, vibrant residential population, valuing and sharing the region's unique natural and built environment with regional, national and international visitors.	Broken Hill ... a safe, vibrant, prosperous and culturally rich City achieved through community leadership and sustainable management.
	Proposed Council Vision

	Broken Hill is a vibrant, prosperous and culturally rich Heritage City shared with visitors from around the world.
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Mission

Mission statements provide an outline of what is to be accomplished in order to achieve the vision. They serve as filters to defining what is important from what is not and they communicate a sense of clear direction for Council, staff and all stakeholders.

Council's mission statement should summarise its corporate and community goals and define the purpose in a succinct way. An effective mission statement provides something to which Council and all staff can subscribe.

The mission is important in terms of defining the approach to achieving the vision.

Current Council Mission	Proposed Council Mission
Council will provide responsive community leadership and high quality services in a sustainable manner to maintain and enhance Broken Hill's Lifestyle.	Council provides high quality services and leadership to enhance community living and facilitate a prosperous economy.

Values

Core values are what support the vision, shape the culture, clarify and reflect Council's identity. They are the underlying competencies that assist in decision-making and are primary recruitment tools for attracting leaders 'fit' to the task of achieving the vision for Broken Hill.

Values provide the building blocks for transformation and change. They define appropriate behaviours for success and can build trust between Council, staff, community and other stakeholders.

The following outlines the current core values of Council:

Selflessness - We will make decisions because they benefit the public, not because they benefit the decision maker.

Integrity - We will not place ourselves under any financial, personal or other obligations to any individual or organisation that might reasonably be thought to influence us in the performance of our official duties.

Objectivity - We will act impartially, making decisions and choices in carrying out our official duties based solely on merit and in accordance with our legal obligations.

Accountability - We will be accountable to the public for our decisions and actions and will consider issues on their merits, taking into account the views of others.

Openness - We will record the reasons for decisions, submit to scrutiny, keep proper records.

Honestly - We will obey the law, observe the letter and spirit of policies and procedures, observe the Code of Conduct and take steps to resolve any conflicts of interest arising in such a way that protects the public interest.

Leadership - We will promote and support these values by leadership and example and maintain and strengthen the public's trust and confidence in Council.

Respect - We will treat other Council officials and the roles they play with respect and courtesy at all times.

Courage - We will have the courage to uphold these values, report suspected wrongdoing, embrace necessary change and give advice fearlessly and frankly.

During workshops with Council held on 12th August 2015 and 1st December 2015, Council considered the Community Values as consulted and defined through the Broken Hill Brand and Community Strategic Plan 2030, with an aim to reflecting these within Council's core values – to embed a true reflection of the community into the values of Council. This approach is outlined in the table below:



Community Values - Broken Hill Brand	Proposed Council Values to Align with Community Values
<p>Awe-inspiring The magnificence of the place is deeply touching – beautiful vistas that seem to last forever, stunning heritage streetscapes, the amazing light and rich Aboriginal heritage. Then there's the Line of Lode itself, and the stunning crystals that came out of it. Plus there's the people whose stories and ongoing positivity simply amaze. It inspires you to the core.</p>	<p>Inspiring We're leading Broken Hill into the Future</p> <p>This Means we:</p> <ul style="list-style-type: none"> • Recognise change starts with us • Share our passion • Act as positive role models • Are focused on delivering results
<p>Open The openness of our landscape is an invitation to strip away protective layers and see with clarity. Limitless landscapes create a sense of freedom and unrestricted potential. The feeling of welcome abounds.</p>	<p>Open We're transparent and honest</p> <p>This means we</p> <ul style="list-style-type: none"> • Are united • Are reliable – when we make a decision we stick to it • Can be trusted • Are always available to listen
<p>Original Our circumstances of being an isolated place surrounded by expansive beauty have produced a uniqueness that can't be matched. We are compelled to create and express our individuality and eccentricities. We pave the way for others to follow. We honour our heritage and keep it alive and relevant. Our strong sense of identity is a skill for this century</p>	<p>Original We're pioneering new ideas while remembering what makes us unique</p> <p>This means we</p> <ul style="list-style-type: none"> • Won't forget our past, even when forging our future • Are open to new ideas and think outside the square • Champion our uniqueness • Look for new solutions rather than relying on the old ways
<p>Humanity Here we are constantly reminded of the very best of what makes us human – caring for others, supporting those in need and being</p>	<p>Human We're involved in the community</p> <p>This means we</p>

honest to each other and ourselves. We use humour to bring us back down to earth and forge deep bonds of friendship. There is a fire in our belly and a twinkle in our eye.	<ul style="list-style-type: none"> • Are inclusive • Respect diversity and how different people think • Value doing it together • Have a genuine sense of humanity
Fearless If we need to get something done we do it – with no BS attached. No-one can tell us what to do or how to do it. We use whatever we can get our hands on to make it happen. There's no choice but to get on with it. We know exactly who we are, what we want and how to get it. Our bravery and confidence makes those around us feel safe.	Fearless We're up for the challenge This means we <ul style="list-style-type: none"> • Strive to solve our own problems • Defend what's important to our community • Are prepared to take the lead • Take opportunities and make something of them • Are not afraid to make tough decisions

Identity

The visual identity refers to the overall image of Council and how this is expressed and maintained by way of branding, logos, language and visual style guides. These guidelines govern how the identity is applied and confirm approved colour palettes, typefaces, page layouts, uniforms and other such elements. Visible elements of a brand, such as colour, form, and shape, encapsulate and convey the symbolic meanings that cannot be imparted through words alone.

Council currently has two identities:

The Broken Hill City Council crest was designed in 1967 and reflects the wide range of interests which characterise Broken Hill – the mining industry, pastoral industry, the natural environment, the Aboriginal heritage the Royal Flying Doctor Service and the City's floral emblem (Sturt Desert Pea).	
The Broken Hill City Council logo is Council's brand mark for Local Government. Its use enables the public to recognise Council initiatives, it identifies Council as the source and gives audiences confidence in the credibility and authority of the advice, services and information they are receiving.	

Following extensive community and external consultation in 2010, a brand identity was developed for Broken Hill to galvanise communications around the place - to live, visit and invest.

A full *Broken Hill Brand Strategy and Visual Identity* provides the holistic mechanisms for language, colour, font, logo, imagery and emotion of the brand, which was developed with the heritage of the City clearly in mind as the bedrock from which to stimulate future change and development.

Following the citation of the City on the National Heritage List the following additions and adjustments to the Broken Hill brand are recommended, and a new brand architecture is proposed to align the Council brand with the identity for Broken Hill:

Proposed Brand Architecture:

Primary Logo



Council Logo



Heritage Logo



**A U S T R A L I A ' S F I R S T
H E R I T A G E L I S T E D C I T Y**

Embedding the Vision, Mission, Values and Identity

Council's vision, mission, values and identity will only be useful if they make sense to all Councillors and employees who are expected to apply them. This is the responsibility of the Council and management staff who should promote these fundamentals at every opportunity and ensure they are applied and reflected in every-day activities.

Vision, mission and values statements work best when incorporated into corporate documents - like the code of conduct, staff performance appraisals and as a means to assess policy frameworks. Regardless of how they are presented, the vision, mission and values must be evident in the every-day life Council.

Protecting and reinforcing Council's vision, mission, values and identity will be an ongoing endeavour, where Council and staff will work in harness to embed and maintain these principles as the basis for planning, delivering, monitoring, reviewing and communicating all activities, expenditures, programs, policies and decision-making.

Strategic Direction:

Key Direction:	Our Leadership
Objective:	4.2 Our leaders make smart decisions
Function:	Leadership & Governance
DP Action:	4.2.1.8 Review Council's branding, including logo taking into consideration branding activities undertaken for the City in 2011

Relevant Legislation:

The Local Government Act 1993, does not dictate that Local Government Areas (LGA's) require a vision and mission statement and goals/values specifically relating to the conduct of their business. Whilst it is not a requirement, it is deemed best practice to conduct business activity under such strategic management model.

The Integrated Planning and Reporting guidelines implemented by the Office of Local Government in 2009 stipulate that Council must have a Vision statement developed in conjunction with its community. Reference to the community vision is made in 'Your Hill. Your Home. Your Vision. Broken Hill 2033' Community Strategic Plan.

Financial Implications:

Any externally sourced materials (printing, design, uniforms etc) will be accommodated within existing budget allocations. An internally applied set of guidelines and artwork will enable the changeover to other corporate materials to happen in-house and as a matter of course. Therefore there are no additional financial implications.

Attachments

There are no attachments for this report.

ANDREA ROBERTS
MANAGER ECONOMIC DEVELOPMENT & CULTURE

SHARON HUTCH
ACTING GENERAL MANAGER

ORDINARY MEETING OF THE COUNCIL

January 19, 2016

BROKEN HILL CITY COUNCIL REPORT NO. 9/16

SUBJECT: REVIEW OF DELIVERY PROGRAM - SIX MONTHLY
PERFORMANCE INDICATOR REPORTING AS AT DECEMBER 31,
2015 13/79

Recommendation

That Broken Hill City Council Report No. 9/16 dated January 19, 2016, be received.

Executive Summary:

Council continues to implement the adopted integrated 2033 Community Strategic Plan and 2013- 2017 Delivery Program and reports to Council and the Community on a six monthly basis.

Report:

The Office of Local Government, NSW Department of Premier and Cabinet have established the Integrated Planning and Reporting Guidelines for all New South Wales Councils.

Section 404 of the *Local Government Act 1993* requires that "The general manager must ensure that regular progress reports are provided to the council reporting as to its progress with respect to the principal activities detailed in its delivery program. Progress reports must be provided at least every 6 months".

This report details the progress of Performance Indicators from 1 July 2015 to 31 December 2015.

Council adopted the 2033 Community Strategy and 2013 – 2017 Delivery Program and the attached report aligns with this format of the Delivery Program. The format of this report will be reviewed on an ongoing basis to ensure that the information provided is relevant to both Council and the Community.

Review of the performance targets set within Council's Delivery Program reflects the majority of Council's programs are progressing well and 78 Key Performance Indicators have been met during this six month period to 31 December 2015, with a further 27 Key Performance Indicators reported as Likely To Meet.

Strategic Direction:

Key Direction: 4. Our Leadership
Objective: 4.1.3 Decision-makers provide accountability through planning and reporting frameworks
Function: Leadership & Governance
DP Action: 4.1.1.7 A review of Delivery Plan Objectives is provided six-monthly in accordance with guidelines.

Relevant Legislation:

Local Government Act 1993, Section 404

Financial Implications:

Nil

Attachments

1. Delivery Program Key Performance Indicators – Six Month Report – July 2015 – December 2015 68 Pages

RAZIJA NU'MAN

DIVISION MANAGER CORPORATE AND HUMAN SERVICES

SHARON HUTCH

ACTING GENERAL MANAGER

BROKEN HILL

SIX MONTHLY DELIVERY PROGRAM
PRINCIPAL ACTIVITIES REPORT
JULY-DECEMBER 2015

BROKENHILL.NSW.GOV.AU



KEY DIRECTION 1: OUR COMMUNITY

Objective	1.1 People in our community are in safe hands		
Strategy	1.1.1 Increase community awareness of safer community initiatives		
Delivery Program Action(s)			
1.1.1.1 Develop a Community Safety Crime Prevention Plan			
Lead Position		Measure	
Divisional Manager Human and Corporate Services	KPI Requirement	Status	Comments/Results
	1. Plan is developed by 30 June 2014	Met	Adopted by Council October 30, 2013.
Delivery Program Action(s)			
1.1.1.3 Develop, plan and implement initiatives aimed at increasing animal control within the City			
Lead Position		Measure	
Ranger	KPI Requirement	Status	Comments/Results
	1. A decrease in the number of animal related complaints	Met	116 Animal control related complaints were received in the 1st and 2nd Quarters of 2015/2016, which is a decrease from the 131 Animal complaint related complaints received in the 1st and 2nd Quarters of 2014/2015.
Strategy	1.1.2 Promote a whole of community approach aimed at reducing preventable crime and nuisance within the city		
Delivery Program Action(s)			
1.1.1.2 Council supports the objectives of the 2013-2017 Safer Broken Hill Community Safety and Crime Prevention Plan			
Lead Position		Measure	
Divisional Manager Human and Corporate Services	KPI Requirement	Status	Comments/Results
	1. Responsible KPI's within the 2013-2017 Safer Broken Hill Plan are met	Met	Community safety issues promoted through service newsletters and distributed promotional materials.

Delivery Program Action(s)			
1.1.1.4 Seek funding opportunities for increased lighting and crime prevention through initiatives including CCTV			
Lead Position	Measure		
Acting Deputy General Manager	KPI Requirement	Status	Comments/Results
	1. Funding is achieved	Not likely to meet	Ongoing - no available funding opportunities currently identified for 2015/2016.
Strategy 1.1.3 Strengthen and encourage partnerships that promote a coordinated approach to community safety			
Delivery Program Action(s)			
1.1.1.5 Actively participate and support the Local and State Emergency Management Committees			
Lead Position	Measure		
Acting Deputy General Manager	KPI Requirement	Status	Comments/Results
	1. Number of meetings held	Met	Meetings held in accordance with legislative requirements. Meeting dates during reporting period were August 11, 2015 and November 10, 2015.
	2. Participation by agencies	Met	Agencies represented and attendance recorded at each meeting. Number of agencies represented at August 11, 2015 meeting were 11, and November 10, 2015 meeting were 9.
Objective 1.2 Our community works together			
Strategy 1.2.1 Develop and implement initiatives to celebrate the achievements within the community			
Delivery Program Action(s)			
1.2.1.1 Facilitate the celebration of Australia Day			
Lead Position	Measure		
Tourism & Events Coordinator	KPI Requirement	Status	Comments/Results
	1. Positive feedback from ceremony	Progressing - Likely to meet	Ceremony to be held January 26, 2016. Planning with Australia Day committee advanced.

Strategy 1.2.2 Encourage volunteering and create initiatives to support the strong volunteer base currently engaged in Broken Hill			
Delivery Program Action(s)			
1.2.1.2 Active volunteer working group supported			
Lead Position		Measure	
Tourism & Events Coordinator	KPI Requirement	Status	Comments/Results
	1. Increase in volunteer numbers and/or volunteer functions	Assessment premature	The Volunteer Working Group meets each month and has contributed to projects such as the Volunteer Celebration, branding promotion for Broken Hill Unite and the Volunteer Expo. Numbers of volunteers and functions held will be provided in 4th quarter 2015/2016 review.
Delivery Program Action(s)			
1.2.1.3 Develop, plan and implement a strategy to support, encourage and celebrate volunteers in our community			
Lead Position		Measure	
Tourism & Events Coordinator	KPI Requirement	Status	Comments/Results
	1. Plan developed and implemented	Met	The Broken Hill Volunteer City Strategy 2015-2017 was adopted at Council's Ordinary Meeting held September 30, 2015.
	2. Increase in volunteer numbers	Assessment premature	To be reviewed in 4th quarter 2015/2016.
Strategy 1.2.3 Develop relationships to address local issues and create opportunities			
Delivery Program Action(s)			
1.2.1.4 Develop and maintain new and existing partnerships including interagency agreements			
Lead Position		Measure	
Executive Support Officer	KPI Requirement	Status	Comments/Results
	1. Partnerships maintained and enhanced	Met	Valuable partnership objectives are discussed at each Community Round Table meeting and then actioned and progressed. These are then reported to Council for information.

Strategy 1.2.4 Openly share information to allow participation and inclusion			
Delivery Program Action(s)			
1.2.1.5 Develop, plan and implement a communications strategy to promote openness and allow participation and interest in the activities and decisions of Council			
Lead Position		Measure	
Communication Specialist		KPI Requirement	Status
		1. Community satisfaction with Council communication	Met
		Communications strategies are developed for individual projects. These projects have included Levels of Service, Draft Parking Strategy and has involved community engagement, media interaction and advertising along with social media presence through Council's Facebook page and website.	
Strategy 1.2.6 Develop, implement and evaluate strategies to address the impact of a changing population on local facilities and services			
Delivery Program Action(s)			
1.2.1.6 Undertake community consultation activities to discuss the impact of population decline upon local facilities and services			
Lead Position		Measure	
Manager Economic Development & Culture		KPI Requirement	Status
		1. Increased awareness in relation to the impact of population decline	Met
		Clear communication about population decline and impact on Council's Level of Service conducted in the survey held in November 2015.	

Strategy 1.2.7 Provide access to appropriate facilities, services and information based on community needs			
Delivery Program Action(s)			
1.2.1.7 Provide public amenities, halls and community centres to facilitate social capital and activity			
Lead Position		Measure	
Asset Planner Buildings & Open Spaces	KPI Requirement	Status	Comments/Results
	1. Utilisation rates of halls and community centres	Met	Council's centralised booking system recorded 89 bookings for public halls and community centres for the 1st and 2nd Quarters in 2015/2016.
	2. Less than 1 complaint per every 10 bookings	Met	Available data indicates less than 1 complaint for every 10 bookings. Nil complaints received in reporting period.
Objective 1.3 Our history, culture and diversity is embraced and celebrated			
Strategy 1.3.1 Raise awareness of cultural and community events that celebrate Broken Hill's cultural diversity			
Delivery Program Action(s)			
1.3.1.1 Provide an online calendar of events for the community to update with local events and activities			
Lead Position		Measure	
Tourism & Events Coordinator	KPI Requirement	Status	Comments/Results
	1. Number of events promoted on the calendar	Met	There were 72 events promoted online between July - December 2015.

Strategy 1.3.2 Increase our capacity to plan and conduct public events in Broken Hill			
Delivery Program Action(s)			
1.3.1.2 Encourage events and activities in public spaces to create active spaces			
Lead Position		Measure	
Tourism & Events Coordinator	KPI Requirement	Status	Comments/Results
	1. Number of bookings for events in public spaces	Continuing	There were 44 bookings in Council's public spaces during the 1st and 2nd Quarter from July - December 2015: Sturt Park 18, A J Keast Park 6, Town Square 16, Duff Street Park 1, Patton Park 2 and Duke of Cornwall 1
Delivery Program Action(s)			
1.3.1.3 Conduct the annual Christmas Pageant as an activity for the whole community			
Lead Position		Measure	
Tourism & Events Coordinator	KPI Requirement	Status	Comments/Results
	1. Involvement in Christmas Pageant	Met	Council supported South Rotary Club in delivering this event for the community in December 2015.
Strategy 1.3.3 Ensure our residents and visitors are aware of the importance of Broken Hill in Australian History			
Delivery Program Action(s)			
1.3.1.10 Maintain and enhance signage that promotes the history and heritage of Broken Hill			
Lead Position		Measure	
Tourism & Events Coordinator	KPI Requirement	Status	Comments/Results
	1. Less than 5 complaints per year in relation to heritage signage	Assessment premature	Two complaints regarding the Living Desert signage were received.

Delivery Program Action(s)			
1.3.1.4 Advocate for the naming of Broken Hill as Australia's first heritage listed City			
Lead Position	Measure		
Manager Economic Development & Culture	KPI Requirement	Status	Comments/Results
	1. Broken Hill named as first Heritage City of Australia	Met	Announcement made on January 20, 2015.
Delivery Program Action(s)			
1.3.1.6 Preserve historic records held within Council custodianship			
Lead Position	Measure		
Library Services Coordinator	KPI Requirement	Status	Comments/Results
	1. Standards for custodian of archives met	Met	New Archives Officer employed.
Strategy 1.3.4 Provide cultural services and facilities that celebrate our rich history			
Delivery Program Action(s)			
1.3.1.5 Provide a regional library service for the City and outback area			
Lead Position	Measure		
Library Services Coordinator	KPI Requirement	Status	Comments/Results
	1. Number of active members	Met	There were 9,151 active members recorded for the 1st and 2nd Quarters of 2015/2016.

Delivery Program Action(s)			
1.3.1.7 Provide a Regional Art Gallery to contribute to the strong arts culture of the City			
Lead Position	Measure		
Cultural Facilities Coordinator	KPI Requirement	Status	Comments/Results
	1. Visitation to Art Gallery	Progressing - Likely to meet	11,338 visitors for reporting period recorded. An increase of 6% on last year.
	2. Number of exhibitions	Progressing - Likely to meet	13 exhibitions held from July - December 2015.
Delivery Program Action(s)			
1.3.1.8 Provide the Albert Kersten Mining and Mineral Museum to celebrate out mining history			
Lead Position	Measure		
Cultural Facilities Coordinator	KPI Requirement	Status	Comments/Results
	1. Visitation to mining and mineral museum	Progressing - Likely to meet	5,265 visitors recorded for reporting period. An increase of 3% on last year.
	2. Number of exhibitions	Progressing	Three exhibitions held from July - December 2015.

Delivery Program Action(s)			
1.3.1.9 Provision of facilities and programs that enhance the heritage of the city			
Lead Position	Measure		
Heritage and Planning Officer	KPI Requirement	Status	Comments/Results
	1. Heritage awards conducted annually	Progressing - Likely to meet	Heritage Awards will be conducted in April 2016 during National Heritage Week.
	2. Council owned Art and mineral collections are maintained and accessible to the community	Continuing	Council owned art and mineral collections are made accessible through Art Gallery and individual exhibitions such as the Goodhart Exhibition to be held at the Albert Kersten Mining and Minerals Museum in April 2016 during National Heritage Week.
	3. Heritage assets are maintained and accessible to the community	Continuing	Maintenance is ongoing within Council budget.

Objective 1.4 Our built environment supports our quality of life			
Strategy 1.4.1 Maintain the character of our historic City through good design			
Delivery Program Action(s)			
1.4.1.1 Undertake actions within the Heritage Strategy that support heritage design			
Lead Position		Measure	
Heritage and Planning Officer		KPI Requirement	Status
		1. Actions completed	Progressing – Likely to meet
			<p>There are 412 Items listed in Council's Local Environment Plan.</p> <p>Heritage Advisor appointed - Council will be calling for expressions of interest from persons for ongoing appointment of Advisor in accordance with Council's Procurement Policy. Expressions of Interest advertisement to allow for commencement of new contract from July 2016.</p> <p>Between July - December 2015, there have been four grants issued for heritage restoration projects. Numerous enquiries received for submission of further grant applications.</p> <p>Funding for Heritage Toolkit received and will be finalised by 4th quarter 2015/2016. Promotional work with National Trust ongoing to promote Broken Hill on their website and event calendar. Broken Hill For Real campaign achieved a reach of more than 5 million on social media and a Silver Award for Marketing at the NSW Tourism Awards. Broken Hill listed by Australian Traveller in the top three of Australia's most searched destinations (along with Melbourne and Sydney).</p>

Delivery Program Action(s)			
1.4.1.2 Include heritage considerations within the Draft Development Control Plan for the City			
Lead Position	Measure		
Heritage and Planning Officer	KPI Requirement	Status	Comments/Results
	1. Heritage considered in Development Control Plan implemented	Progressing – Likely to meet	Existing Heritage DCP in place. New Heritage DCP as part of required new Comprehensive DCP for the City has been drafted and is expected to be presented to Council by April 2016.
Strategy 1.4.2 Social and recreational opportunities are provided for the enjoyment of all			
Delivery Program Action(s)			
1.4.1.10 Further develop and enhance the Asset Management Plan for Parks and Open Spaces			
Lead Position	Measure		
Asset Planner Buildings & Open Spaces	KPI Requirement	Status	Comments/Results
	1. Implement agreed improvement initiatives as outlined within the Plan	Progressing - Likely to meet	Parks and Open Spaces Asset Management Plan to be presented to Council by June 2016. Public exhibition period to follow; then Council for adoption.
Delivery Program Action(s)			
1.4.1.11 Implement the Asset Management Plan for Parks and Open Spaces			
Lead Position	Measure		
Asset Planner Buildings & Open Spaces	KPI Requirement	Status	Comments/Results
	1. Implement initiatives in accordance with the resources provided in the Plan	Progressing - Likely to meet	All Asset Management Plans drafted to be presented to Council by June 2016.

Delivery Program Action(s)			
1.4.1.14 Promote the Broken Hill Regional Aquatic Centre and manage contract obligations associated with the facility			
Lead Position	Measure		
Asset Planner Buildings & Open Spaces	KPI Requirement	Status	Comments/Results
	1. Centre managed in accordance with the contract and within budget	Met	Budget is being met and Broken Hill Aquatic Centre is being run as per contract conditions.
	2. At least one joint promotional activity per quarter	Not meeting	Nil joint activities conducted during 1st and 2nd Quarters of 2015/2016.
Delivery Program Action(s)			
1.4.1.5 Maintain the cemetery to allow a final resting place and a place for residents and visitors to visit loved ones that have passed			
Lead Position	Measure		
Acting Deputy General Manager	KPI Requirement	Status	Comments/Results
	1. Community satisfaction with cemetery	Met	Community satisfaction with cemetery is evident from positive feedback received by members of the public and nil complaints received.

Delivery Program Action(s)			
1.4.1.6 Facilitate searches for deceased persons interred in the Broken Hill Cemetery			
Lead Position	Measure		
Corporate Services Coordinator	KPI Requirement	Status	Comments/Results
	1. Number of successful searches as a % of the total searches	Continuing	A total number of 198 cemetery searches were completed in the reporting period. Of the 198, eight searches were unsuccessful. This equates to approximately 96% successful searches in the reporting period.
	2. Number of online visits and searches conducted	Continuing	Cemetery Online Navigator - 178,200 online visits and searches for the reporting period.
	3. Decline in the number of incorrect records	Continuing	Records continue to be corrected as errors are identified.
Delivery Program Action(s)			
1.4.1.7 Provide parks and open spaces for passive recreational activity			
Lead Position	Measure		
Asset Planner Buildings & Open Spaces	KPI Requirement	Status	Comments/Results
	1. Community satisfaction with parks and open spaces	Met	Levels of Service survey completed, with results reflecting that overall the current levels of service are satisfactory.

Strategy 1.4.3 Our heritage is maintained and enhanced by initiatives to increase heritage value			
Delivery Program Action(s)			
1.4.1.3 Heritage Strategy developed			
Lead Position	Measure		
Heritage and Planning Officer	KPI Requirement	Status	Comments/Results
	1. Strategy developed	Met	Council's Three Year Heritage Strategy 2014-2017 was adopted by Council on April 30, 2014.
Delivery Program Action(s)			
1.4.1.4 Implement actions contained within the Heritage Strategy that aim at increasing heritage value			
Lead Position	Measure		
Heritage and Planning Officer	KPI Requirement	Status	Comments/Results
	1. Number of actions complete	Likely to meet	Actions within Heritage Strategy are implemented as an ongoing result of the local heritage programs in place, visits from Heritage Adviser etc.
Strategy 1.4.4 Improve the quality of roads in and around the City and region			
Delivery Program Action(s)			
1.4.1.12 Further develop and enhance the Asset Management Plan for Transport			
Lead Position	Measure		
Acting Deputy General Manager	KPI Requirement	Status	Comments/Results
	1. Improvement of asset data and plan content	Assessment premature	Transport Plan under review. Expected to be presented to Council by June 2016.

Delivery Program Action(s)			
1.4.1.13 Implement the Asset Management Plan for Transport			
Lead Position		Measure	
Acting Deputy General Manager	KPI Requirement	Status	Comments/Results
	1. Number of actions completed	Progressing - Likely to meet	Transport Asset Management Plan drafted. Expected to be presented to Council by June 2016.
Strategy 1.4.5 Develop, implement and evaluate strategies to address the impact of a changing population on local facilities and services			
Delivery Program Action(s)			
1.4.1.15 Undertake service level reviews on Council services to ensure effective delivery of service			
Lead Position		Measure	
Acting Deputy General Manager	KPI Requirement	Status	Comments/Results
	1. Service level reviews undertaken	Met	Existing levels of service have been identified.
Delivery Program Action(s)			
1.4.1.16 Undertake facility utilisation reviews			
Lead Position		Measure	
Acting Deputy General Manager	KPI Requirement	Status	Comments/Results
	1. Facility utilisation assessments undertaken	Assessment premature	Building Asset Management Plan drafted and will be presented to Council by June 2016. This will also identify building utilisation, associated costs, user numbers and overall efficiency.

Objective	1.5	Our health and wellbeing ensures that we live life to the full		
Strategy	1.5.1	Create opportunities for people to participate in active and healthy recreational activities		
Delivery Program Action(s)				
1.5.1.1 Advocate for quality health, medical and allied services for the City where required				
Lead Position		Measure		
Manager Community Services		KPI Requirement	Status	Comments/Results
		1. Representations made where required	Met	Staff representation at relevant health related meetings/consultations.
Strategy				
	1.5.3	Provide a suitable range of disability and aged care services		
Delivery Program Action(s)				
1.5.1.11 Review the structure for the provision of disability and community care service provision by Council				
Lead Position		Measure		
Manager Community Services		KPI Requirement	Status	Comments/Results
		1. Structure reviewed	Progressing - Likely to meet	Currently in progress.
Delivery Program Action(s)				
1.5.1.3 Review the City of Broken Hill Ageing Strategy				
Lead Position		Measure		
Manager Community Services		KPI Requirement	Status	Comments/Results
		1. Ageing Strategy reviewed and endorsed	Progressing - Likely to meet	Draft plan in final stages for review.

Delivery Program Action(s)			
1.5.1.4 Advocate for funding a new aged care accommodation facility			
Lead Position	Measure		
Divisional Manager Human and Corporate Services	KPI Requirement	Status	Comments/Results
	1. Funding is allocated to Broken Hill	Not likely to meet	Current facilities have vacancies.
Delivery Program Action(s)			
1.5.1.5 Maintain and operate a low care aged care service until future is determined			
Lead Position	Measure		
Manager Community Services	KPI Requirement	Status	Comments/Results
	1. Accreditation standards met	Met	Not required since Shorty O'Neil Village closure in December 2014.
Delivery Program Action(s)			
1.5.1.6 Determine future of Shorty O'Neill Village			
Lead Position	Measure		
Divisional Manager Human and Corporate Services	KPI Requirement	Status	Comments/Results
	1. Decision made regarding the future of Shorty O'Neill Village	Met	Future of Shorty O'Neil Village determined as per Council resolution.

Delivery Program Action(s)			
1.5.1.7 Maintain and operate a range of disability programs			
Lead Position	Measure		
Manager Community Services	KPI Requirement	Status	Comments/Results
	1. Services provided to meet community needs	Met	All services achieving required outputs. All disability programs continue to operate within funding guidelines. Funding has been extended until June 2018 to align with the implementation of the NDIS.
Strategy 1.5.4 Provide equitable and appropriate access to public transport within Broken Hill City and regionally			
Delivery Program Action(s)			
1.5.1.2 Advocate for equitable and appropriate access to public transport where required			
Lead Position	Measure		
Acting Deputy General Manager	KPI Requirement	Status	Comments/Results
	1. Representations made where required	Met	Parking Strategy drafted and will be presented to the Council at the Council meeting on February 16, 2016 meeting. Public transport addressed.
Strategy 1.5.5 Provide and maintain efficient and reliable utilities and services to the Broken Hill community			
Delivery Program Action(s)			
1.5.1.8 Maintain and operate a range of community care programs			
Lead Position	Measure		
Manager Community Services	KPI Requirement	Status	Comments/Results
	1. Services provided to meet community needs	Met	Services provided within allocated budget.

Delivery Program Action(s)			
1.5.1.9 Advocate for the continued supply of secure and affordable quality water supply for the City			
Lead Position	Measure		
Executive Support Officer	KPI Requirement	Status	Comments/Results
	1. Water secured for the City	Continuing	Council has taken part in teleconferences and face-to-face meetings with various Ministers and the Mayor has corresponded with various Government Departments in relation to Menindee Lakes and water security for Broken Hill. Council's delegate made a presentation to the Senate Select Committee on the Murray Darling Basin Plan and Council has a strong relationship with Essential Water and will continue to communicate in regards to this important matter.
Strategy 1.5.6 Provide our children with equitable access to a range of opportunities			
Delivery Program Action(s)			
1.5.1.10 Consider opportunities to participate in activities that enhance opportunities for our young people			
Lead Position	Measure		
Tourism & Events Coordinator	KPI Requirement	Status	Comments/Results
	1. Activities undertaken by Council to support young people	Continuing	While the Sporting Exchange did not occur, an alternate activity "My Place Photography Competition 2015" took place, with photos on display in Regional Art Gallery. The Civic (Debutante) Ball to be held in March 2016. Young people were a specific market for the Community Consultation on Council Services. Youth are also engaged as performers at Council events such as Australia Day.

Strategy 1.5.7 Encourage cycling and walking, through developing safe tracks and paths			
Delivery Program Action(s)			
1.4.1.8 Provide bicycle paths to encourage physical activity			
Lead Position	Measure		
Acting Deputy General Manager	KPI Requirement	Status	Comments/Results
	1. Community satisfaction with ability to safely ride the City	Met	Nil complaints received relating to existing bicycle lanes.
Delivery Program Action(s)			
1.4.1.9 Review the Pedestrian Access Mobility Plan			
Lead Position	Measure		
Acting Deputy General Manager	KPI Requirement	Status	Comments/Results
	1. PAMP reviewed and initiatives implemented in accordance with the resources provided in the Operational Plan	Assessment premature	PAMP scheduled to be reviewed by June 2016.

KEY DIRECTION 2: OUR ECONOMY

Objective Strategy	2.1	Our economy is strong and diversified and attracts people to work, live and invest		
	2.1.1	Create greater collaboration and strategic planning capacity with a view to identifying opportunities and increasing economic activity		
Delivery Program Action(s)				
2.1.1.1	Collaborate with relevant partners to plan a summit to discuss economic conditions and unite leaders for a whole-of-City approach to economic development			
Lead Position		Measure		
Manager Economic Development & Culture		KPI Requirement	Status	Comments/Results
		1. Economic summit held	Assessment premature	To be addressed in 3rd and 4th quarters 2015/2016.
Delivery Program Action(s)				
2.1.1.2	Contribute to and provide open information to a diverse audience in relation to economic activity in the City			
Lead Position		Measure		
Manager Economic Development & Culture		KPI Requirement	Status	Comments/Results
		1. Up to date economic information available widely	Met	Data on Broken Hill's economy and demographics is readily available and currently on Council's website.
Delivery Program Action(s)				
2.1.1.6	Lobby the State Government to ensure inclusion in the Resources for Regions program for mining affected communities			
Lead Position		Measure		
Acting General Manager		KPI Requirement	Status	Comments/Results
		1 Number of representations made	Met	This was achieved in 2015 and successful application through Resources for Regions achieved \$5.1 million for Civic Centre up-grade.

Strategy 2.1.2 Develop and implement strategies and partnerships to encourage new investment opportunities within the region			
Delivery Program Action(s)			
2.1.1.3 Collaborate with government and industry partners to explore investment opportunities for the City			
Lead Position	Measure		
Manager Economic Development & Culture	KPI Requirement	Status	Comments/Results
	1. 4 representations to Government per annum	Met	Meetings, presentations and representations held with Ministers and Government representatives across tourism, infrastructure, resources, arts, film, transport, sustainable energies. Four formal representations made to date.
	2. Number of informative responses to potential investors	Likely to meet	Investors receive direction and packaged information relating to the economy. Four enquiries in 1st and 2nd quarter 2015/2016.
Delivery Program Action(s)			
2.1.1.4 Actively pursue options for investment in the Broken Hill Studios to meet its objectives as a creative and cultural hub			
Lead Position	Measure		
Tourism & Events Coordinator	KPI Requirement	Status	Comments/Results
	1. Head Lessee/Tenants/Sale of Broken Hill Studios	Continuing	A review of Broken Hill Studios and its future will be presented to Council by June 30, 2016.
Strategy 2.1.3 Investigate transport hub options for Broken Hill and surrounds to drive and support economic activity			
Delivery Program Action(s)			
2.1.1.8 Advocate to maintain or improve air, rail and road access to the region			
Lead Position	Measure		
Manager Economic Development & Culture	KPI Requirement	Status	Comments/Results
	1. Positive Community Satisfaction levels indicate transport access is improved	Continuing	Community satisfaction will not be surveyed within this year. Council continues to advocate in areas concerning rail and air in particular.

Strategy 2.1.4 Increase economic opportunities by activating public spaces			
Delivery Program Action(s)			
2.1.1.10 Consider ways to better use Council owned assets, particularly in Argent Street and Patton Village, to encourage the establishment of innovative tourism and hospitality ventures			
Lead Position	Measure		
Manager Economic Development & Culture	KPI Requirement	Status	Comments/Results
	1. Include opportunities for Council owned assets in Tourism & Hospitality	Progressing - Assessment premature	This will be reviewed in relation to the results of Council's Levels of Service community consultation survey conducted in 2nd quarter 2015/2016.
Delivery Program Action(s)			
2.1.1.17 Develop a Main Street strategy for Argent Street with an aim to revitalise the precinct as an iconic heritage destination for locals and visitors			
Lead Position	Measure		
Manager Economic Development & Culture	KPI Requirement	Status	Comments/Results
	1. Main street strategy developed	Met	Strategy finalised in previous reporting period.

Strategy 2.1.5 Manage and develop public infrastructure to enhance economic opportunities			
Delivery Program Action(s)			
2.1.1.9 Develop and implement Business Plans for key Council owned tourism related assets to assure their economic viability and business focus			
Lead Position	Measure		
Manager Economic Development & Culture	KPI Requirement	Status	Comments/Results
	1. Business Plans complete for: Broken Hill Regional Art Gallery; Albert Kersten Mining & Mineral Museum; Living Desert; Visitor Information Centre; Civic Centre	Progressing	Civic Centre business plan finalised.
Strategy 2.1.6 Secure high-speed broadband for the City			
Delivery Program Action(s)			
2.1.1.12 Advocate to improve opportunities for technology and innovation, including the roll-out of high speed broadband to include Broken Hill			
Lead Position	Measure		
Manager Economic Development & Culture	KPI Requirement	Status	Comments/Results
	1. Far West Economic Update annually indicates an increase in technology related advancements	Assessment premature	Economic updates are received quarterly in conjunction with RDA Far West.

Delivery Program Action(s)			
2.1.1.13 Develop a program to position Council and the City for High Speed Broadband implementation			
Lead Position		Measure	
Manager Economic Development & Culture	KPI Requirement	Status	Comments/Results
	1. Program developed and implemented	Continuing	High Speed Broadband not listed by Government for Broken Hill this reporting period.
Strategy	2.1.7	Pursue new ideas and approaches for business and industry investment including creative industries, renewable energy and technology related projects	
Delivery Program Action(s)			
2.1.1.16 Collaborate with key stakeholders to increase value for new and existing businesses			
Lead Position		Measure	
Manager Economic Development & Culture	KPI Requirement	Status	Comments/Results
	1. Collaborative participation in meetings and projects	Progressing - Likely to meet	Participation in Destination Far West - a newly formed tourism body for the region.
	2. 4 forums/workshops held per year	Met	Due to the formation of Destination Far West and Inland NSW Tourism taking an active role in industry development, Council no longer facilitates industry forums for tourism. Council has presented to forums and workshops associated with industry and service clubs concerning budgets and levels of service engagement.

Strategy 2.2.1 Cooperatively engage government, business and community stakeholders in developing a strategic approach to the management of tourism			
Delivery Program Action(s)			
2.2.1.1 Participate in tourism industry boards and working parties			
Lead Position		Measure	
Tourism & Events Coordinator	KPI Requirement	Status	Comments/Results
	1. Active participation	Continuing	Participation on Steering Committee for Destination Far West and Inland NSW Tourism Board.
Delivery Program Action(s)			
2.2.1.2 Continue to work collaboratively with Inland NSW, Destination NSW and local operators to develop & implement future marketing and promotional initiatives			
Lead Position		Measure	
Tourism & Events Coordinator	KPI Requirement	Status	Comments/Results
	1. Marketing programs achieved and demonstrate increase in tourism numbers against previous years	Assessment premature	Broken Hill For Real campaign has reached more than five million users and achieved a Silver marketing award at the NSW Tourism Awards for its results-driven achievements.
Delivery Program Action(s)			
2.2.1.4 Participate in a review to establish an effective industry governance model for tourism in Broken Hill and the Far West			
Lead Position		Measure	
Manager Economic Development & Culture	KPI Requirement	Status	Comments/Results
	1. Final report	Met	Finalised in previous year resulting in the formation of Destination Far West.

Delivery Program Action(s)			
2.2.1.5 Ensure the strategies contained within Broken Hill Strategic Tourism Plan remain informed			
Lead Position	Measure		
Tourism & Events Coordinator	KPI Requirement	Status	Comments/Results
	1. Strategy review undertaken	Continuing	Participation on the Steering Committee for Destination Far West and implementation of the Destination Management Plan for Outback NSW. Review of Broken Hill Strategic Plan 2010-20 will be scheduled prior to expiration date of that Plan.
Delivery Program Action(s)			
2.2.1.13 Engage the community and local historians in developing materials and interpretation experiences more targeted towards the tourism market and promoting the importance of Broken Hill in history			
Lead Position	Measure		
Tourism & Events Coordinator	KPI Requirement	Status	Comments/Results
	1. 2 new heritage tourism products developed annually	Continuing	Outback Museum Stories project complete. Brochure and website to officially launch in February 2016.
Delivery Program Action(s)			
2.2.1.14 Undertake a benchmark study of other heritage listed mining cities world-wide to understand their strategies for tourism			
Lead Position	Measure		
Manager Economic Development & Culture	KPI Requirement	Status	Comments/Results
	1. Global benchmark study is finalised	Not likely to meet	Funding and resources not allocated in this reporting period to undertake this project.

Delivery Program Action(s)			
2.2.1.6 Collaborate with businesses to enhance visitors experience and maximise yield			
Lead Position	Measure		
Tourism & Events Coordinator	KPI Requirement	Status	Comments/Results
	1. Increased participation in tourism partnership program	Met	Council ceased to collect tourism partnership Fees and Charges this financial year due to the formation of Destination Far West - to enable their capacity to attract membership from industry.
Delivery Program Action(s)			
2.2.1.7 Investigate sustainability training and accreditation programs for tourism operators			
Lead Position	Measure		
Tourism & Events Coordinator	KPI Requirement	Status	Comments/Results
	1. Conduct 2 industry forums	Not meeting	Industry training is now referred to Destination Far West and Inland NSW with Council support where applicable.
Strategy 2.2.5 Enhance the provision and delivery of authentic visitor products and experiences			
Delivery Program Action(s)			
2.1.1.15 Implement actions to increase participation of arts and cultural enterprises in the tourism industry			
Lead Position	Measure		
Tourism & Events Coordinator	KPI Requirement	Status	Comments/Results
	1. Increased participation of arts and cultural enterprises in tourism related initiatives	Not likely to meet	Industry development in tourism, membership and cooperative marketing has shifted to the Destination Management Planning process of Inland NSW Tourism and Destination Far West.

Delivery Program Action(s)			
2.1.1.5 Develop a City information pack for new and potential residents to promote living in Broken Hill			
Lead Position	Measure		
Manager Economic Development & Culture	KPI Requirement	Status	Comments/Results
	1. Information pack developed and distributed	Likely to meet	An online resource will be developed in 3rd and 4th quarters 2015/2016.
Delivery Program Action(s)			
2.2.1.10 Promote the Albert Kersten Mining and Mineral Museum as a tourist attraction			
Lead Position	Measure		
Cultural Facilities Coordinator	KPI Requirement	Status	Comments/Results
	1. Number of people visiting per annum/number of visitors	Progressing - Likely to meet	5,265 visitors recorded for reporting period. An increase of 3% on 2014/2015 reporting period.
Delivery Program Action(s)			
2.2.1.11 Promote the Living Desert as a tourist attraction			
Lead Position	Measure		
Cultural Facilities Coordinator	KPI Requirement	Status	Comments/Results
	1. Number of people visiting per annum/number of visitors	Continuing	An online digital campaign undertaken to sell memberships. 14,451 visitors recorded for reporting period. A decrease of 16% on 2014/2015 reporting period with revenue up on the same period last year.

Delivery Program Action(s)			
2.2.1.19 Undertake an audit for tourism related signage in the City			
Lead Position	Measure		
Tourism & Events Coordinator	KPI Requirement	Status	Comments/Results
	1. Audit undertaken	Met	Audit completed November 2015.
Delivery Program Action(s)			
2.2.1.8 Operate the Visitor Information Centre as a hub for the visitor economy			
Lead Position	Measure		
Cultural Facilities Coordinator	KPI Requirement	Status	Comments/Results
	1. Number of people visiting centre per annum	Progressing	56,818 visitors recorded for reporting period. A decrease of 4% on 2014/2015 reporting period.
	2. Number of hits to the website per annum	Progressing - Likely to meet	Total web page views was 168,805 from July - December 2015. This is an increase of 4% on 2014/2015 reporting period.
	3. Participation by industry in tourism programs	Met	Industry participation is now led by Inland Tourism and Destination Far West.
	4. Tourist and Travellers Centre 90% occupancy maintained	Not likely to meet	The retail vacancies at the VIC remain in the rear quadrants of the Centre. These were once more activated areas through coach travel, which has declined overall Australia-wide as grey nomads have increased self-drive touring. This retail space is available for lease and may suit a range of travel-related purposes. Overall retail vacancies in Broken Hill can pose a challenge for many landlords.

Delivery Program Action(s)			
2.2.1.9 Promote the Regional Art Gallery as a tourist attraction			
Lead Position	Measure		
Cultural Facilities Coordinator	KPI Requirement	Status	Comments/Results
	1. Number of people visiting per annum/number of visitors	Progressing - Likely to meet	11,338 visitors recorded for reporting period. An increase of 6% on 2014/2015 reporting period.
Strategy 2.2.6 Improve accessibility for visitors to and from Broken Hill			
Delivery Program Action(s)			
2.2.1.16 Operate the Broken Hill Airport			
Lead Position	Measure		
Acting Deputy General Manager	KPI Requirement	Status	Comments/Results
	1. Meet CASA and other legislative requirements	Met	All CASA requirements met.
Delivery Program Action(s)			
2.2.1.17 Consider alternative airport management and operation arrangements			
Lead Position	Measure		
Acting Deputy General Manager	KPI Requirement	Status	Comments/Results
	1. Council report	Assessment premature	EOI drafted for advertising, to undertake the review.

Delivery Program Action(s)				
2.2.1.18 Explore funding opportunities and lobby to allow an upgrade to the Broken Hill Airport in accordance with the Airport Master Plan				
Lead Position		Measure		
Acting Deputy General Manager		KPI Requirement	Status	Comments/Results
		1. Number of representations made	Met	Funding application lodged under Infrastructure NSW. Awaiting announcement of results.
Delivery Program Action(s)				
2.2.1.27 Review Council's facilities and capacity to service the caravan and motor home market				
Lead Position		Measure		
Tourism & Events Coordinator		KPI Requirement	Status	Comments/Results
		1. Review complete	Progressing - Assessment premature	Currently working with AVAN Campers Caravans & Motorhomes to bring 2018 National conference to Broken Hill.
Strategy	2.2.7	Establish and deliver a consistent destination brand and image that positions Broken Hill as a significant outback destination in Australia		
Delivery Program Action(s)				
2.1.1.11 Adopt a 'whole of destination' approach to the development, management and marketing of attractions and experiences for Broken Hill				
Lead Position		Measure		
Tourism & Events Coordinator		KPI Requirement	Status	Comments/Results
		1. Broken Hill Attractions and Interpretation Strategy complete	Not likely to meet	Industry inter-relationships are now with Inland NSW Tourism and Destination Far West.

Delivery Program Action(s)			
2.1.1.7 Develop and promote a Tourism and Hospitality Investment Opportunities Portfolio that identifies and promotes opportunities to encourage private-sector investment in Broken Hill (e.g. accommodation, retail, hospitality, film, arts)			
Lead Position	Measure		
Manager Economic Development & Culture	KPI Requirement	Status	Comments/Results
	1. 2 new tourism investments achieved	Not likely to meet	Funding allocation for portfolio development was not provided in 2015/2016 reporting period.
Delivery Program Action(s)			
2.2.1.12 Investigate opportunities arising from Broken Hill's listing as a heritage city			
Lead Position	Measure		
Tourism & Events Coordinator	KPI Requirement	Status	Comments/Results
	1. Review of heritage opportunities is complete	Likely to meet	Opportunities through heritage are addressed through marketing of Broken Hill and its cultural assets/heritage landmarks and stories, Living Museum and Perfect Light Plan, Grant applications, Heritage and Museums Advisors.
Delivery Program Action(s)			
2.2.1.20 Integrate the Brand into marketing and communication objectives for the City including external and internal audiences			
Lead Position	Measure		
Manager Economic Development & Culture	KPI Requirement	Status	Comments/Results
	1. Brand integrated into all relevant programs and communications	Continuing	Constant embedding of the brand is conducted across all touchpoints promoting Broken Hill as a place to live, visit and invest.

Delivery Program Action(s)				
2.2.1.3 Collect destination based information and contribute to analysis in order to inform tourism related decision-making				
Lead Position		Measure		
Tourism & Events Coordinator		KPI Requirement	Status	Comments/Results
		1. Annual report provided to industry	Met	Industry reporting for tourism is now the role of Inland NSW Tourism and Destination Far West and an annual report has been provided.
Strategy	2.2.8	Develop a strategic and proactive approach to the development, management and marketing of conferences, events and filming activities		
Delivery Program Action(s)				
2.2.1.15 Develop themed day-trip and extended stay itineraries suitable for tourists, media, dignitaries and conference delegates				
Lead Position		Measure		
Tourism & Events Coordinator		KPI Requirement	Status	Comments/Results
		1. Itineraries are developed and distributed	Continuing	Ongoing itinerary development through Council's Visitor Information Centre and Events team.
Delivery Program Action(s)				
2.2.1.21 Develop a Broken Hill Conference and Events Strategy to better coordinate manage and promote Broken Hill as a Meetings, Incentives, Conventions and Exhibition (MICE) location				
Lead Position		Measure		
Tourism & Events Coordinator		KPI Requirement	Status	Comments/Results
		1. BH Conference and Events Strategy is developed	Progressing - Likely to meet	Currently in draft form and will be incorporated into MICE / Civic Centre business plan.

Delivery Program Action(s)			
2.2.1.22 Position Civic Centre as a hub for conference and entertainment in Regional Australia			
Lead Position	Measure		
Tourism & Events Coordinator	KPI Requirement	Status	Comments/Results
	1. 15% increase in usage of Civic Centre across all event categories	Met	Increased hire and patronage of the Civic Centre during the first quarter of the 2015/2016 financial year has resulted in the income for the first quarter surpassing the projected income for this period by 16%. There was also a 51% increase in patronage – 4,382 more people visited the centre in this quarter than during the same time last year.
Delivery Program Action(s)			
2.2.1.23 Develop a plan to modernise the Civic Centre into a facility that would appeal to conferences and events			
Lead Position	Measure		
Tourism & Events Coordinator	KPI Requirement	Status	Comments/Results
	1. Council report	Progressing - Likely to meet	A refurbishment funded by \$5.1 million Resources for Regions grant is underway and will be finalised in 2016/2017 financial year.
Delivery Program Action(s)			
2.2.1.24 Participate in a forum with interested stakeholders to pursue the opportunity for an annual 'signature' festival for Broken Hill			
Lead Position	Measure		
Tourism & Events Coordinator	KPI Requirement	Status	Comments/Results
	1. Forum is held	Met	Not required - signature festival taken on by industry with Council planning support.

Delivery Program Action(s)			
2.2.1.25 Promote Broken Hill as a centre for film and production in Regional Australia and secure film activity for the City and region			
Lead Position		Measure	
Tourism & Events Coordinator	KPI Requirement	Status	Comments/Results
	1. 6 productions annually	Assessment premature	Six enquiries for location advice have been managed within this reporting period.
Delivery Program Action(s)			
2.2.1.26 Position Broken Hill Studios as a hub for film, tourism, arts, education and events as contained in the Broken Hill Film, Studios and Precinct Business Plan			
Lead Position		Measure	
Tourism & Events Coordinator	KPI Requirement	Status	Comments/Results
	1. 6 activities annually	Assessment premature	Two education activities held during this reporting period.
Objective Strategy	2.3	A supported and skilled workforce provides strength and opportunity	
	2.3.1	Gain a greater understanding about skills gaps in Broken Hill that are important to both social inclusion as well as industry needs	
Delivery Program Action(s)			
2.3.1.1 Advocate for funding to enable the completion of a skills audit for the City			
Lead Position		Measure	
Manager Economic Development & Culture	KPI Requirement	Status	Comments/Results
	1. Funding achieved	Assessment premature	Funding is pending RDA Far West incorporating this action into regional strategic direction.

Delivery Program Action(s)			
2.3.1.2 Provide input into the Broken Hill skills audit			
Lead Position	Measure		
Divisional Manager Human and Corporate Services	KPI Requirement	Status	Comments/Results
	1. Input provided as required	Progressing - Assessment premature	Skills audit project has not yet commenced.
Strategy 2.3.2 Identify and develop partnership opportunities with education and training service providers to increase participation			
Delivery Program Action(s)			
2.3.1.3 Participate on committees and working parties associated with education and training			
Lead Position	Measure		
Manager Economic Development & Culture	KPI Requirement	Status	Comments/Results
	1. Active participation	Assessment premature	Council will participate on education working parties when there is the opportunity.
Strategy 2.3.3 Target skills development among Indigenous and non-Indigenous disadvantaged people to increase employment potential and participation			
Delivery Program Action(s)			
2.1.1.14 Support the development of indigenous tourism product in terms of arts and culture			
Lead Position	Measure		
Tourism & Events Coordinator	KPI Requirement	Status	Comments/Results
	1. Participation of Council staff in indigenous cultural projects	Continuing	Formation of Destination Far West will see future implementation of the Destination Management Plan process activated by Inland NSW Tourism, where indigenous product will be addressed. Council has a seat on Destination Far West. The 2016 Far West Aboriginal and Torres Strait Islander Art Prize will be held at the Broken Hill Regional Art Gallery.

Strategy	2.3.4	Consider strategies and opportunities to overcome issues relating to accessing education and training providers and facilities locally		
Delivery Program Action(s)				
2.3.1.4	Advocate for additional support and assistance for distance education students completing tertiary education			
Lead Position		Measure		
Tourism & Events Coordinator		KPI Requirement	Status	Comments/Results
		1. Representations made	Assessment premature	No representations made. Council would support, however not lead this initiative.
Delivery Program Action(s)				
2.3.1.5	Provide publicly available equipment and space at the BH Regional Library for tertiary education students			
Lead Position		Measure		
Library Services Coordinator		KPI Requirement	Status	Comments/Results
		1. Facilities provided and promoted	Met	Nine computers are available at the Library for tertiary education students. The facilities are promoted via newspaper and online media.
Delivery Program Action(s)				
2.3.1.6	Develop and maintain partnerships with Universities that provide value to our local community			
Lead Position		Measure		
Manager Economic Development & Culture		KPI Requirement	Status	Comments/Results
		1. All partnership relationships provide value to the city	Continuing	Partnerships with Sydney University. More than 35 students visited Broken Hill to work on projects relating to heritage, tourism, marketing and architecture.

Delivery Program Action(s)			
2.3.1.7 Where invited, participate in initiatives to encourage an increase in completed tertiary education in our City			
Lead Position	Measure		
Manager Economic Development & Culture	KPI Requirement	Status	Comments/Results
	1. Active participation	Assessment premature	Council has not been invited to participate in tertiary education initiatives.

KEY DIRECTION 3: OUR ENVIRONMENT

Objective	3.1 Our environmental footprint is minimised			
Strategy	3.1.1 Reduce resource consumption and minimise waste			
Delivery Program Action(s)				
3.1.1.1 Implement the recommendations of the Waste Management Strategy in relation to waste management & pricing in accordance with state guidelines and best practice				
Lead Position		Measure		
Environment, Waste & Recycling Specialist		KPI Requirement	Status	Comments/Results
		1. Actions are undertaken as indicated in the Operational Plan	Progressing - Likely to meet	In process. Weighbridge is completed and open. Standard fees and charges in place, drop off area re-design has commenced with the CRC opening in August and extensions to the centre completed in Dec. The facility has been well utilised by the community. Bulk shredding of green waste on site has been arranged and will commence in January 2016. New Compost and Organics Exemptions have been released by EPA, these are being reviewed to assess.
Delivery Program Action(s)				
3.1.1.2 Investigate opportunities and develop long term strategies to expand recycling services for the city				
Lead Position		Measure		
Environment, Waste & Recycling Specialist		KPI Requirement	Status	Comments/Results
		1. Increased tonnage of recyclables processed	Progressing - Assessment premature	Comparison of the last six months of recycling with previous years will be difficult now that data is being collected in a more accurate manner. Several longer term changes that have been put in place will provide the opportunity to increase participation in recycling. These changes include the installation and opening of the Community Recycling Centre, targeting problem household wastes, introduction of bulk cardboard drop off area are two key changes in this reporting period.

Delivery Program Action(s)			
3.1.1.3 Develop and implement an efficient and cost effective organics management process that allows beneficial use of end product			
Lead Position	Measure		
Environment, Waste & Recycling Specialist	KPI Requirement	Status	Comments/Results
	1. Increased tonnage of green waste processed	Progressing - Assessment premature	Bulk shredding of stockpiled green waste has been arranged and will commence in January 2016. Waste Exemptions for composting and mulches have affected how green waste can be used, and to provide an effective re-use arrangement. Self haul and kerbside will need to be processed separately. Procedures will be developed for this processing arrangement, and this may allow the self haul green waste to be reused off site for some applications.
Delivery Program Action(s)			
3.1.1.4 Investigate and develop strategies to divert commercial and industrial waste from landfill			
Lead Position	Measure		
Environment, Waste & Recycling Specialist	KPI Requirement	Status	Comments/Results
	1. Decrease the amount of commercial and industrial waste delivered to landfill	Assessment premature	With the installation of the weighbridge, commercial waste can be monitored and options for diverting commercial waste can be investigated in consultation with commercial users. Existing paper and cardboard options have not been expanded at this stage due to limited options for the reprocessing of this resource.

Strategy 3.1.2 Increase use of renewable resources and decrease the use of non-renewable resources			
Delivery Program Action(s)			
3.1.1.5 Investigate and develop strategies to reduce energy used across the organisation			
Lead Position	Measure		
Environment, Waste & Recycling Specialist	KPI Requirement	Status	Comments/Results
	1. Reduction in energy consumption	Progressing - Likely to meet	Energy monitoring has continued through the Planet Footprint Service. The Art Gallery, Administration Building, Visitor information Centre, and Airport have saved Council \$26,350, during the 1st and 2nd Quarters of 2015, in comparison with the same time in 2014. This saving relates to the more efficient lighting, paying of accounts on time for increased savings and a reduced rate per kWh.
Delivery Program Action(s)			
3.1.1.6 Investigate and develop strategies to reduce water consumption used across the organisation			
Lead Position	Measure		
Environment, Waste & Recycling Specialist	KPI Requirement	Status	Comments/Results
	1. Reduction in water usage	Progressing - Likely to meet	The review of the watering schedules has been completed during this reporting period. It is too soon to determine the impact of the review on water consumption for the organisation. This will be re-assessed within the next reporting period. Data on water consumption is also incomplete for this reporting period making predictions difficult to complete and compare to previous years.

Strategy 3.1.3 Change consumer behaviour to reduce impacts on the environment without affecting quality of life			
Delivery Program Action(s)			
3.1.1.10 Provide information to our community in relation to their environment			
Lead Position	Measure		
Environment, Waste & Recycling Specialist	KPI Requirement	Status	Comments/Results
	1. State of the City report prepared	Not Meeting	State of the City report to be developed at end of Council term.
Delivery Program Action(s)			
3.1.1.11 Encourage activities that support a clean environment			
Lead Position	Measure		
Environment, Waste & Recycling Specialist	KPI Requirement	Status	Comments/Results
	1. Involvement in relevant activities	Met	Council participates in Tidy Towns Meetings and provides support to the Tidy Towns Committee activities. Working with Tidy Towns Committee to develop Clean Up Australia Day for 2016 across the City and other projects when available.
Strategy 3.1.4 Reuse and recycling of resources is embraced by the community			
Delivery Program Action(s)			
3.1.1.7 Continue with waste education programs to reinforce the message of reduce, recycle, reuse			
Lead Position	Measure		
Environment, Waste & Recycling Specialist	KPI Requirement	Status	Comments/Results
	1. Number of waste education activities undertaken	Likely to meet	One school presentation and waste tour was undertaken in August 2015. The Community Recycling Centre (CRC), was officially opened in November, which included radio advertising provided through the NetWaste partnership, and flyers handed out at the Waste Facility for information, promoting the extra recycling opportunities this facility provides for the community. Waste flyers advertising existing recycling facilities, opportunities and green waste services are available on Council's website.

Strategy 3.1.5 Secure a clean, reliable and sustainable water supply for the area			
Delivery Program Action(s)			
3.1.1.8 Participate in stakeholder reference groups to ensure a secure, clean, reliable and sustainable water supply for the city			
Lead Position	Measure		
Executive Support Officer	KPI Requirement	Status	Comments/Results
	1. Attendance at stakeholder meetings	Met	Council has taken part in teleconferences and face-to-face meetings with various Ministers and the Mayor has corresponded with various Government Department in relation to Menindee Lakes and water security for Broken Hill. Council's delegate made a presentation to the Senate Select Committee on the Murray Darling Basin Plan, Council has a strong relationship with Essential Water and will continue to communicate in regards to this important matter.
Strategy 3.1.6 Investigate and plan for the minimisation of environmental impacts associated with mining activity on the City			
Delivery Program Action(s)			
3.1.1.9 Participate in stakeholder reference groups in relation to Annual Environmental Management Reviews (AEMRs) of mining operations in the city			
1. Lead Reference Group			
2. End of Mine Life Plans			
Lead Position	Measure		
Environment, Waste & Recycling Specialist	KPI Requirement	Status	Comments/Results
	1. Participation at stakeholder group meetings	Likely to meet	End of Life Mine Plan was received by CBH for Rasp Mine during this period. Council coordinated and chaired Lead Reference Group Meetings and workshops in August and November 2015. The workshop was run to determine the role of the Lead Reference Group now that the Broken Hill Environmental Lead Program has commenced.

Objective 3.2 Natural Flora and Fauna environments are enhanced and protected			
Strategy 3.2.1 Protect and enhance regeneration areas for the benefit of the City			
Delivery Program Action(s)			
3.2.1.1 Develop and implement a plan of Management for the Regeneration Areas in the city			
Lead Position	Measure		
Environment, Waste & Recycling Specialist	KPI Requirement	Status	Comments/Results
	1. Plan of management for regeneration area adopted and implemented	Likely to meet	Former draft management plans have been reviewed with Living Desert Rangers, and a new draft plan will be finalised by June 30, 2016.
Strategy 3.2.2 Increase awareness and understanding of the natural environment			
Delivery Program Action(s)			
3.2.1.2 Provide communications and materials to educate the community about our local flora and fauna to increase awareness and understanding of the natural environment.			
Lead Position	Measure		
Environment, Waste & Recycling Specialist	KPI Requirement	Status	Comments/Results
	1. Communications material developed and distributed	Likely to meet	Educational flyers are available for tourists at the Living Desert that highlight - kangaroo and wallaroos, plants of the Living Desert, Sturt Desert Pea, feeding of kangaroos and the birds of the Sanctuary.

Delivery Program Action(s)			
3.2.1.3 Participate in school education programs and tours of environmental facilities.			
Lead Position	Measure		
Environment, Waste & Recycling Specialist	KPI Requirement	Status	Comments/Results
	1. At least 3 school education visits undertaken annually	Met	Three tours held with school groups this reporting period (Methodist Girls School, Broken Hill North Primary School and Morgan St Primary School), and one tour with Students from the Sydney University. Four Astrologist photography groups were provided with afterhours access to have a night photographing the stars in this reporting period. There were three other photography groups that also utilised the site during this reporting period.
Delivery Program Action(s)			
3.2.1.4 Implement the actions included in the plans of management for			
1. The Living Desert 2. The Regeneration Areas 3. The Willyama Common			
Lead Position	Measure		
Environment, Waste & Recycling Specialist	KPI Requirement	Status	Comments/Results
	1. Actions implemented in accordance with timeframes where funding is available	Likely to meet	Regular inspections of Living Desert, Willyama Common and Regeneration Areas are occurring. Weed control activities have been taking place on all three reserves and walking track maintenance has occurred at the Living Desert.

Strategy 3.2.3 Increase involvement in actively protecting the natural environment			
Delivery Program Action(s)			
3.2.1.5 Support and encourage volunteers and environmental groups to actively protect and enhance the natural environment at the Living Desert Reserve, the Regeneration Areas and the Willyama Common			
Lead Position	Measure		
Environment, Waste & Recycling Specialist	KPI Requirement	Status	Comments/Results
	1. Volunteer base retained and enhanced	Met	Living Desert volunteer numbers are steady with the volunteers undertaking a wide range of activities on a regular basis, with up to three working bees per month. Volunteer activities include: site maintenance, roster for opening and closing the Living Desert to support the Rangers, undertaking training as tour guides and leading tour groups. In busy times volunteers provide information to visitors as they enter the facility.
Strategy 3.2.4 Manage the impact of pests and weeds on Broken Hill's natural environment			
Delivery Program Action(s)			
3.2.1.6 Undertake an annual assessment of identified noxious weeds and pests and implement control measures to ensure that they are controlled in an appropriate manner			
Lead Position	Measure		
Environment, Waste & Recycling Specialist	KPI Requirement	Status	Comments/Results
	1. Annual assessment undertaken	Likely to meet	Noxious weed identification assessment of Willyama Common, Regeneration areas and Living Desert has been completed. Currently a weed removal project is under way with a focus on boxing glove cactus and mesquite in the Willyama Common. The works are expected to be completed early in 2016. This project was funded by both Council and Public Reserve Management Funds.

Objective 3.3 Proactive and responsible planning supports the community and the environment			
Strategy 3.3.1 Encourage environmentally sustainable building and subdivision design			
Delivery Program Action(s)			
3.3.1.1 Develop and implement a development control plan for the city that incorporates sustainable building and subdivision design principles			
Lead Position		Measure	
Heritage and Planning Officer		KPI Requirement	Status
		1. Development Control Plan adopted and implemented	Progressing - Assessment premature
Comments/Results			
Development Control Plan is being developed and is expected to be presented to Council by June 2016.			
Delivery Program Action(s)			
3.3.1.3 Review the Local Environmental Plan			
Lead Position		Measure	
Manager Planning, Development & Compliance		KPI Requirement	Status
		1. LEP review undertaken	Met
Comments/Results			
LEP has been reviewed as part of LEP Amendment No. 2. LEP will be reviewed any time an amendment is proposed or required.			
Strategy 3.3.2 Preserve the heritage and streetscapes of the City			
Delivery Program Action(s)			
3.3.1.2 Implement the recommendations of the Heritage Strategy in relation to all objectives to preserve and enhance the heritage of the city			
Lead Position		Measure	
Heritage and Planning Officer		KPI Requirement	Status
		1. Recommendation s implemented where funding is available	Likely to meet
Comments/Results			
Ongoing. Funding provided for small projects. Council's Heritage Advisory service remains in place.			

Delivery Program Action(s)			
3.3.1.6 Prepare a plan of management for street trees			
Lead Position	Measure		
Asset Planner Buildings & Open Spaces	KPI Requirement	Status	Comments/Results
	1. Plan of management completed and implemented	Progressing - Assessment premature	A plan of management is currently being reviewed and is expected to be completed in February 2016.
Delivery Program Action(s)			
3.3.1.7 Review the storm water asset management plan for Council			
Lead Position	Measure		
Acting Deputy General Manager	KPI Requirement	Status	Comments/Results
	1. Plan reviewed	Progressing - Assessment premature	Draft Stormwater Asset Management Plan developed and will be presented to Council by June 2016.
Delivery Program Action(s)			
3.3.1.8 Implement storm water asset management plan actions			
Lead Position	Measure		
Acting Deputy General Manager	KPI Requirement	Status	Comments/Results
	1. Actions completed within timeframes where resources available	Assessment premature	Draft Stormwater Asset Management Plan developed and will be presented to Council by June 2016. Actions to be costed and implemented.

Strategy 3.3.3 Reuse and repurposing of the existing built environment is managed in a sustainable manner			
Delivery Program Action(s)			
3.3.1.4 Give consideration to repurposing or reuse of buildings when reviewing Council assets			
Lead Position	Measure		
Acting Deputy General Manager	KPI Requirement	Status	Comments/Results
	1. Repurpose/Reuse is considered in asset planning	Assessment premature	Levels of Service community consultation survey conducted in November 2015. This identified community desire to maintain/decrease budget allocation for buildings. The implication of this may be the repurposing/reuse/disposal of some building assets.
Delivery Program Action(s)			
3.3.1.5 Ensure compliance activities promote a public safety and environmental control			
Lead Position	Measure		
Manager Planning, Development & Compliance	KPI Requirement	Status	Comments/Results
	1. Development control activities undertaken in accordance with legislation	Met	Activities are undertaken in accordance with relevant legislation. This is ongoing.

KEY DIRECTION 4: OUR LEADERSHIP

Objective 4.1 Openness and transparency in decision making			
Strategy 4.1.1 Communication and engagement with the community increases confidence in decision-making			
Delivery Program Action(s)			
4.1.1.1 A public forum is made available at the commencement of each Council meeting to allow public input prior to a decision being made			
Lead Position		Measure	
Executive Support Officer		KPI Requirement	Status
		1. Participation at public forum	Met
Instruction on how to participate in the Public Forum Session and registration forms are available on Council's website, at the Customer Relations Counter and placed on seats in the gallery at the Council Meetings.			
Delivery Program Action(s)			
4.1.1.12 Council's Communications strategy aims at increasing information regarding matters requiring a decision by Council.			
Lead Position		Measure	
Communication Specialist		KPI Requirement	Status
		1. Increased community confidence in Council	Progressing - Likely to meet
Whilst an overall strategy has not commenced, strategies are developed to assist with decisions and programs supported and developed by Council. Communication strategies are developed for individual projects.			

Delivery Program Action(s)			
4.1.1.13 Maintain good governance and best practice methods and ensure compliance with various guidelines and legislation			
Lead Position	Measure		
Executive Support Officer	KPI Requirement	Status	Comments/Results
	1. 100% compliance	Met	Ongoing compliance with Office of Local Government requirements and legislation.
	2. Increased community confidence in Council	Progressing - Likely to meet	Current policies are being reviewed for best practice.
Delivery Program Action(s)			
4.1.1.4 All public documents including business papers are made available on Council's website			
Lead Position	Measure		
Governance Officer	KPI Requirement	Status	Comments/Results
	1. 100% compliance with publications guide	Met	Documents loaded onto relevant sections on Council's website.
Strategy 4.1.2 Social, environmental and economic sustainability is considered when making decisions			
Delivery Program Action(s)			
4.1.1.5 When making decisions, Council considers social, environmental and economic sustainability			
Lead Position	Measure		
Executive Support Officer	KPI Requirement	Status	Comments/Results
	1. Increased community confidence in Council	Met	The social, environmental and economic implications of Council's decisions are addressed in reports to Council by aligning with the relevant strategic direction.

Strategy 4.1.3 Decision-makers provide accountability through planning and reporting frameworks			
Delivery Program Action(s)			
4.1.1.10 The Integrated Planning and Reporting Framework is implemented			
Lead Position	Measure		
Divisional Manager Human and Corporate Services	KPI Requirement	Status	Comments/Results
	1. Level of improvement in implementation of IPRF	Met	All modules are in use, i.e. Business Plan, Human Resources, and Risk. Further steps will involve integrating the three modules and project capabilities.
Delivery Program Action(s)			
4.1.1.11 Council's records system is maintained in accordance with legislation			
Lead Position	Measure		
Manager Information Services	KPI Requirement	Status	Comments/Results
	1. 100% compliance	Met	Council's records system is maintained in accordance with the legislative requirements set out in the State Records Act 1998.
Delivery Program Action(s)			
4.1.1.2 All conflicts of interest are declared in accordance with Council's Code of Conduct			
Lead Position	Measure		
Executive Support Officer	KPI Requirement	Status	Comments/Results
	1. Number of Code of Conduct complaints finding breach in conflict provisions	Met	Nil complaints received. Council's Code of Meeting Practice allows for Councillors and staff to declare their interest in items at Council Meetings and annual pecuniary interest forms are completed by Councillors and appropriate staff.

Delivery Program Action(s)			
4.1.1.3 The Council leadership group works well together to serve the community			
Lead Position	Measure		
Executive Support Officer	KPI Requirement	Status	Comments/Results
	1. Number and cost of Code of Conduct complaints	Met	Nil Code of Conduct complaints received.
	2. Increased confidence in Council	Continuing	Workshops are held prior to Council Meetings each month, and additional workshops and briefings are held when required.
Delivery Program Action(s)			
4.1.1.6 Quarterly Budget Reviews are completed quarterly in accordance with guidelines			
Lead Position	Measure		
Management Accountant	KPI Requirement	Status	Comments/Results
	1. 100% compliance with guidelines	Likely to meet	Quarter 1 Budget review completed. Quarter 2 Budget review in progress.
Delivery Program Action(s)			
4.1.1.7 A review of Delivery Plan Objectives is provided six-monthly in accordance with guidelines			
Lead Position	Measure		
Divisional Manager Human and Corporate Services	KPI Requirement	Status	Comments/Results
	1. 100% compliance with guidelines	Progressing - Likely to meet	Six monthly report covering July-December 2015 will be reported to February 2016 ordinary Council meeting.

Delivery Program Action(s)			
4.1.1.8 An Annual Report is prepared in accordance with guidelines			
Lead Position	Measure		
Divisional Manager Human and Corporate Services	KPI Requirement	Status	Comments/Results
	1. 100% compliance with guidelines	Met	2014/2015 Annual Report adopted by Council, November 25 2015. Uploaded to website November 30, 2015 and link provided to Office of Local Government.
Delivery Program Action(s)			
4.1.1.9 Financial Statements are prepared on an annual basis in accordance with accounting standards and accounting codes			
Lead Position	Measure		
Management Accountant	KPI Requirement	Status	Comments/Results
	1. 100% compliance with guidelines	Met	Financial Statements were completed in mid-October due to decisions regarding assets not been made decisively. However, statements were finalised and lodged with the Office of Local Government by the due date of October 31, 2015. Financial Statements adopted by Council, November 25, 2015.
Objective	4.2 Our leaders make smart decisions		
Strategy	4.2.1 Support leaders through the process of making difficult decisions		
Delivery Program Action(s)			
4.2.1.1 Decisions are made in a timely manner to ensure effective delivery			
Lead Position	Measure		
Executive Support Officer	KPI Requirement	Status	Comments/Results
	1. Number of decisions delayed or overturned	Likely to meet	There were three matters deferred at Council meetings held July – December 2015.
	2. Increased confidence in Council decision making	Likely to meet	Matters reported to Council in a timely manner. Decisions of Council are implemented and Council and the community is kept informed of the progress of decision through the monthly Action List report.

Strategy 4.2.2 Our leaders are well informed on external decisions and information that may impact local decisions			
Delivery Program Action(s)			
4.2.1.12 Monitor potential changes to government policy and legislation and make submission where considered important for the local community			
Lead Position		Measure	
Executive Support Officer	KPI Requirement	Status	Comments/Results
	1. Submissions made as appropriate	Met	A number of submissions have been made in relation to matters impacting upon Broken Hill.
Delivery Program Action(s)			
4.2.1.13 Accept opportunities to attend training and events that provide value through information, ideas and solutions that add value to our community			
Lead Position		Measure	
Executive Support Officer	KPI Requirement	Status	Comments/Results
	1. Attendance at relevant events/training	Met	Councillors and staff attend training and events considered of value to the City.

Delivery Program Action(s)			
4.2.1.14 Encourage Broken Hill representation on working groups and committees designed to address issues that may impact our local area			
Lead Position	Measure		
Executive Support Officer	KPI Requirement	Status	Comments/Results
	1. Attendance at working groups and committees	Met	Community Round Table Committee meetings are attended by community members and representatives from stakeholder agencies. The meetings are advertised for public attendance and a public forum session is held during the meeting. The Councillors, General Manager and Senior staff have participated in public Levels of Service workshops to provide the Broken Hill Community the opportunity to comment on budget allocations. They have also presented the Parking Strategy to the Broken Hill public for comment. The Mayor or Councillor representative have participated in the Mining Task Force groups and other working groups and/or committees to provide Council input on matters affecting Broken Hill.
Delivery Program Action(s)			
4.2.1.15 Monitor demographic changes within the community and consider the likely implications upon Council and the City			
Lead Position	Measure		
Manager Economic Development & Culture	KPI Requirement	Status	Comments/Results
	1. Annual assessment undertaken and reported to Council	Likely to meet	Assessment to be presented to Council in 4th quarter 2015/2016.

Delivery Program Action(s)			
4.2.1.2 Encourage attendance at meetings and workshops			
Lead Position	Measure		
Executive Support Officer	KPI Requirement	Status	Comments/Results
	1. Attendance at Council meetings, workshops and committees	Met	Council Meetings and the Community Round Table Meetings are advertised in the Barrier Daily Truth and Council's website for the community to attend and participate.
Delivery Program Action(s)			
4.2.1.7 Develop and implement a communications strategy to increase confidence in Council's decision making			
Lead Position	Measure		
Communication Specialist	KPI Requirement	Status	Comments/Results
	1. Communications strategy developed and adopted	Progressing - Likely to meet	While an overarching communication strategy has not been developed. Key Council decisions are publicised through media releases, staff availability to speak post Council meetings and a greater use of social media. This includes Mayoral comments taken up by local media post Council meetings.
Strategy 4.2.3 Our leaders are aware of emerging issues and new information in order to respond appropriately			
Delivery Program Action(s)			
4.2.1.10 Increase leadership capacity within Council			
Lead Position	Measure		
Executive Support Officer	KPI Requirement	Status	Comments/Results
	1. Community satisfaction	Progressing - Likely to meet	Councillors and staff attend training considered of value to the City on a case by case basis. Supervisory Leadership Skills and Aspiring Leaders training will be organised for a number of staff during 2016.

Delivery Program Action(s)			
4.2.1.11 Strengthen staff capacity through workforce development and planning activities			
Lead Position	Measure		
Human Resources Manager	KPI Requirement	Status	Comments/Results
	1. 100% skills reviews complete	Assessment premature	Process Planning underway for 2015/2016.
Delivery Program Action(s)			
4.2.1.16 Develop strong relationships with key government departments and personnel			
Lead Position	Measure		
Executive Support Officer	KPI Requirement	Status	Comments/Results
	1. Number of representations made	Met	Mayor and General Manager have met with various Ministers and have exchanged regular correspondence.
Delivery Program Action(s)			
4.2.1.3 Implement strategies to address Council's financial sustainability			
Lead Position	Measure		
Executive Support Officer	KPI Requirement	Status	Comments/Results
	1. Improvement in Council's long term financial sustainability	Progressing	Financial strategies continue to be developed. Significant savings realised through ongoing organisation restructure and sale of land for unpaid rates. Current strategies include plant reviews, building utilisation and services reviews. Public consultation with the Levels of Service strategy asking the public to indicate what areas they would like to budget allocated.

Delivery Program Action(s)			
4.2.1.4 Develop a strategy to reduce Council's reliance on the mining industry for revenue generation			
Lead Position	Measure		
Acting General Manager	KPI Requirement	Status	Comments/Results
	1. Reduction of reliance on mining industry for revenue	Progressing	As per the adopted strategy of 'Progressive Apportionment' of rating structures, Council is reallocating 1% of mining rates to the residential category per year, until a baseline of 10% mining rates is reached. This in turn will reduce Council's reliance upon the mining industry significantly.
Delivery Program Action(s)			
4.2.1.5 Improve Council's asset management capacity and planning			
Lead Position	Measure		
Acting Deputy General Manager	KPI Requirement	Status	Comments/Results
	1. Increased confidence in asset management planning	Progressing – Assessment premature	Ongoing mentoring and training provided to Infrastructure Staff. Asset Management Plans are required to be developed with consideration to Levels of Service community consultation and new condition data. No actions from previous improvement plan implemented within this reporting period. The Asset Management system is currently being developed in Council's Authority system and is expected to be finalised for implementation by June 2016.
Delivery Program Action(s)			
4.2.1.6 Undertake service level reviews to ensure service delivery meets the community's needs			
Lead Position	Measure		
Business Systems Analyst	KPI Requirement	Status	Comments/Results
	1. At least one service level review undertaken annually	Progressing – Likely to meet	Service level reviews will be undertaken at a holistic level across all functions of Council. A Level of Service Survey was conducted with the community in November 2015 and the outcomes of the survey will be reflected in the 2016/2017 planning documents and further community consultation will be undertaken in regards to Community Halls.

Delivery Program Action(s)			
4.2.1.8 Review Council's branding, including logo taking into consideration branding activities undertaken for the City in 2011			
Lead Position		Measure	
Manager Economic Development & Culture	KPI Requirement	Status	Comments/Results
	1. Branding reviewed	Met	Council workshops held in the 1st and 2nd Quarters of 2015. Final recommendation being presented to Council February 2016.
Delivery Program Action(s)			
4.2.1.9 Improve performance management and reporting for the organisation			
Lead Position		Measure	
Divisional Manager Human and Corporate Services	KPI Requirement	Status	Comments/Results
	1. Increased productivity measured by community satisfaction in council services	Progressing - Assessment premature	Reviews have occurred on standards used by services and will be implemented in a CRM update upon which customer satisfaction can then be measured.
Objective Strategy	4.3 We unite to succeed		
	4.3.1 Opportunities to work together are identified and relationships are developed and maintained for the benefit of the community		
Delivery Program Action(s)			
4.3.1.1 Develop committees and/or workgroups for key issues and projects impacting Council and the City			
Lead Position		Measure	
Executive Support Officer	KPI Requirement	Status	Comments/Results
	1. Committee member satisfaction with value derived from collaboration	Likely to meet	Council adopt the revised Section 355 Advisory Committee Standard Constitution. Council has adopted the inclusion of the newly formed Broken Hill Heritage City Event Advisory Committee and the disbandment of the Broken Hill Tidy Towns Advisory Committee, Broken Hill Airport Advisory Committee and the Broken Hill Tourism Advisory Committee. A Committee survey is required to determine satisfaction.

Delivery Program Action(s)			
4.3.1.2 Support Council's section 355 Committees in undertaking their duties with Council			
Lead Position	Measure		
Divisional Manager Human and Corporate Services	KPI Requirement	Status	Comments/Results
	1. Strong Section 355 volunteer base retained	Likely to meet	Council's S355 volunteer base has marginally reduced to 82 volunteers. This is due to the dissolution of the Sister City Committee in September 2015 and the BIU Band Hall and Soccer Complex Community Committee in December 2015. The introduction of the Broken Hill Heritage City Event Advisory Committee has seen six additions to the volunteer base, together with five volunteers joining various S355 asset committees.
Delivery Program Action(s)			
4.3.1.3 Maintain a strong relationship and regularly engage with the local State Member.			
Lead Position	Measure		
Executive Support Officer	KPI Requirement	Status	Comments/Results
	1. Meetings held at least quarterly	Met	The Mayor and General Manager have met with the State member on more than four occasions in the reporting period.
Delivery Program Action(s)			
4.3.1.4 Maintain a strong relationship and regularly engage with the local Federal Member			
Lead Position	Measure		
Executive Support Officer	KPI Requirement	Status	Comments/Results
	1. Meetings held at least twice annually	Met	Four meetings held with the Federal Member.

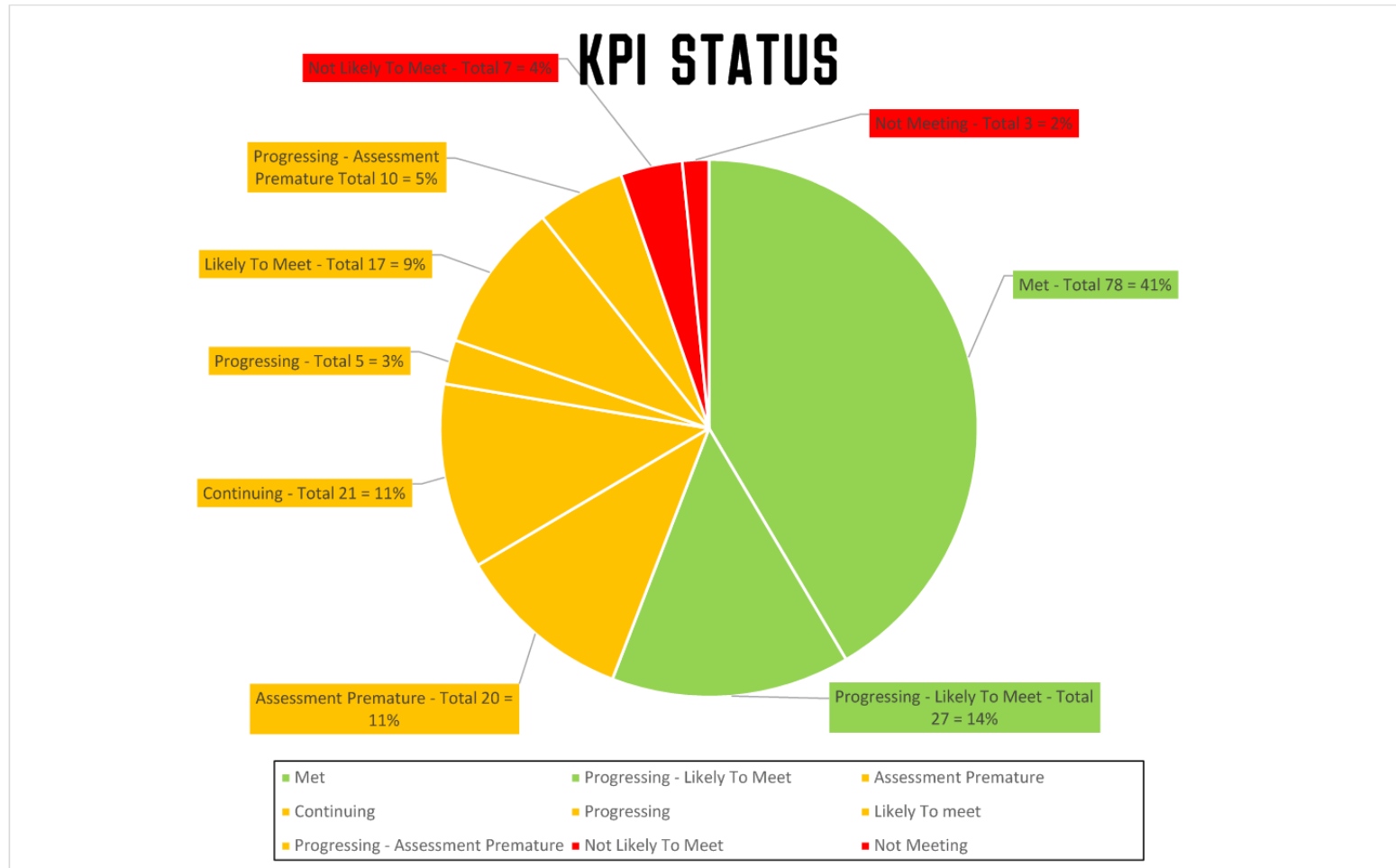
Delivery Program Action(s)			
4.3.1.5 Develop and strengthen relationships with the local aboriginal community			
Lead Position	Measure		
Executive Support Officer	KPI Requirement	Status	Comments/Results
	1. Attendance at meetings and other gatherings with the local Aboriginal community	Met	The Aboriginal community are represented on the Community Round Table. The Mayor has arranged various meetings and functions, which include representation from the Aboriginal Community.
Delivery Program Action(s)			
4.3.1.6 Support local groups and individuals by attending and supporting events and activities providing a positive impact on the community			
Lead Position	Measure		
Executive Support Officer	KPI Requirement	Status	Comments/Results
	1. Attendance at events and activities	Met	Support to local community groups is available through the Community Assistance Policy. The Mayor and General Manager regularly attend events to represent Council and support the community.
Delivery Program Action(s)			
4.3.1.7 Gain a better understanding of possible alignments between Council and community groups, local associations and volunteers to ensure opportunities to work together are identified			
Lead Position	Measure		
Executive Support Officer	KPI Requirement	Status	Comments/Results
	1. Number of joint initiatives undertaken in collaboration	Met	Council continued its working relationship with Broken Hill Chamber of Commerce with staff skills utilised in supporting a digital marketing workshop. There was also support for the Chamber's Business After 5 with the presentation of the Levels of Service project. The Community Round Table in August and November 2015 allowed for continued information sharing with a range of government and community stakeholder groups. The Volunteer Working Group continues to engage with volunteer groups.

Strategy 4.3.2 A community round table is established to drive the implementation of the Community Strategic Plan and report on progress to the community			
Delivery Program Action(s)			
4.3.1.9 Provide leadership, structure and support to the Community Roundtable in their review and management of the Community Strategic Plan			
Lead Position		Measure	
Executive Support Officer		KPI Requirement	Status
		1. Satisfaction of members on the roundtable that value is being achieved	Met
Ongoing positive comments are received in relation to worth of meetings. Future meetings will invite representation from Regional Development Australia and Chamber of Commerce.			
Strategy 4.3.3 The leadership capacity within our community is increased			
Delivery Program Action(s)			
4.3.1.8 Develop project management planning practices that identify key stakeholders for projects and activities undertaken by Council			
Lead Position		Measure	
Acting General Manager		KPI Requirement	Status
		1. Project management planning practices adopted	Met
Project management practices in place.			
Strategy 4.3.4 Partnerships, role models and joint success is celebrated and promoted			
Delivery Program Action(s)			
4.3.1.10 Provide support through advocacy towards maintaining a level of non-council services based upon the needs of the community			
Lead Position		Measure	
Executive Support Officer		KPI Requirement	Status
		1. Advocacy provided where required	Met
Advocacy actively led by the Mayor.			

Delivery Program Action(s)			
4.3.1.11 Consider and further investigate the concept and potential for value through a strengthened whole of government approach for the Far West			
Lead Position		Measure	
Executive Support Officer		KPI Requirement	Status
		1. Active participation in Local Government Reform activities	Met
		Comments/Results	
		The Mayor and General Manager have taken an active role in Local Government Reform activities.	
Objective 4.4 Our community is engaged and informed			
Strategy 4.4.1 Increase community involvement in decision-making			
Delivery Program Action(s)			
4.4.1.2 Develop and implement individual communications and engagement plans for service level reviews and rating variation considerations			
Lead Position		Measure	
Acting General Manager		KPI Requirement	Status
		1. Communications and engagement plans implemented	Continuing
		Comments/Results	
		Plans continue to be developed when required.	

Strategy 4.4.2 Engage the community through information and activities aimed at increased participation			
Delivery Program Action(s)			
4.4.1.1 Develop a communications strategy aimed at increasing information provision and engagement of our community			
Lead Position	Measure		
Communication Specialist	KPI Requirement	Status	Comments/Results
	1. Communications strategy developed	Met	Strategies are developed to assist with decisions and programs supported and developed by Council. This has included greater use of social media, proactively seeking media support through advertising and making staff available to talk on various issues. There has also been an effort to have a third party supporting Council's programs and activities.
Strategy 4.4.3 Increase knowledge and awareness of challenges and opportunities facing the City			
Delivery Program Action(s)			
4.4.1.3 Undertake activities in Local Government week aimed at increasing the community's understanding of the role and responsibility of Local Government			
Lead Position	Measure		
Tourism & Events Coordinator	KPI Requirement	Status	Comments/Results
	1. Activities undertaken	Met	The Volunteer activities were run in conjunction with Local Government Week in 2015.
Delivery Program Action(s)			
4.4.1.4 Educate the community and create discussion in relation to issues and opportunities impacting upon Council and the community			
Lead Position	Measure		
Executive Support Officer	KPI Requirement	Status	Comments/Results
	1. Discussion points created	Met	Council has actively sought and participated in community information sessions and public forums. The General Manager and Deputy General Manager continue to accept invitations from community groups and organisations to highlight Council's activities and functions.

Delivery Program Action(s)			
4.4.1.5 Actively participate in undertaking presentations for community groups and associations in relation to Council activities, projects, challenges and opportunities			
Lead Position	Measure		
Executive Support Officer	KPI Requirement	Status	Comments/Results
	1. Number of presentations made	Met	Senior management continue to attend and provide presentations to community groups where requested. Council has proactively sought community groups and organisations to deliver key messaging around the Levels of Service and Parking strategy. The Community Round Table remains active in information sharing across the City. The Community Round Table allows the various stakeholders to take information back for greater dissemination across the various parties they represent.



ORDINARY MEETING OF THE COUNCIL

February 5, 2016

BROKEN HILL CITY COUNCIL REPORT NO. 10/16

SUBJECT: QUARTERLY BUDGET REVIEW STATEMENT FOR PERIOD
ENDING DECEMBER 2015 12/160

Recommendation

That Broken Hill City Council Report No. 10/16 dated February 5, 2016, be received.

That the 2nd Quarterly Budget Review Statement and recommendations contained within be adopted and income and expenditure adjustments be voted.

Executive Summary:

In accordance with *Section 203 (Budget Review Statements and Revision of Estimates) of the Local Government (General) Regulations 2005*:

- (1) Not later than 2 months after the end of each quarter, the responsible accounting officer of a Council must prepare and submit to the Council a budget review statement that shows, by reference to the estimate of income and expenditure set out in the Council's Revenue Policy included in the Operational Plan for the relevant year, a revised estimate of the income and expenditure for that year.
- (2) A budget review statement must include or be accompanied by:
 - (a) A report as to whether or not the responsible accounting officer believes that the statement indicates that the financial position of the Council is satisfactory, having regard to the original estimate of income and expenditure; and
 - (b) If that position is unsatisfactory, recommendation for remedial action.

In accordance with *Section 211 (Authorisation of expenditure) of the Local Government (General) Regulations 2005*:

- (1) A council, or a person purporting to act on behalf of a council, must not incur a liability for the expenditure of money unless the council at the annual meeting held in accordance with subclause (2) or at a later ordinary meeting:
 - (a) has approved the expenditure, and
 - (b) has voted the money necessary to meet the expenditure.

Report:***Budget Review***

The Quarterly Budget Review Statement (QBRs) presents a summary of Council's financial position at the end of the second quarter for the financial year ended 30 June, 2016.

The quarterly budget review process is the mechanism through which Council and the community are informed of Council's progress against the Operational Plan (annual budget), together with recommendations for changes and reasons for any budget variations.

Improvements made to-date to the expected end of financial year result are significant and reflect the substantial effort currently underway to implement and develop further strategies to address Council's underlying budgetary weaknesses.

The quarter's QBRs appears as Attachment 1, and has been produced in accordance with the guidelines and standards issued by the Office of Local Government.

Operational Budget Result

The total adjustment for the December Quarterly Budget Review shows an increase of the deficit by \$429k (before capital items) to an overall projected budget deficit of \$1,872k.

- An improvement in Operating Income of \$715k represents an increase in Grant funding. It includes the Roads to Recovery Grant for infrastructure projects and additional funding in Community Services.
- The additional expenditure of \$1,183k is predominately due to an increase in depreciation expenses relating to transport and drainage assets. This is due to a change in the depreciation method used by Council from consumption based to straight line, as a revised accounting standard now disallows residual values on assets that do not have an active market, such as roads. It also reflects an increase in costs associated with additional grant funding in Community Services and additional compliance costs required by the EPA to update all landfill management documents by 30 June 2016.

Capital Budget Result

Budgeted capital expenditure is expected to increase by a net \$210k. This will increase the net expenditure for capital projects from \$2,577k to \$2,787k. This result reflects the following movements:

- Three new capital projects have been added to the current year's budget to utilise the available Roads to Recovery grant. However, one road project has been postponed to next year to be able to use some of next year's grant funding this year.
- An unsuccessful funding application in relation to the upgrade of the amenities in Patton St Park has resulted in a reduction of capital expenditure by 100k.
- Due to unexpected capital grants and contributions received late in 14-15, additional capital expenditure has been recognised in the 15-16 year. These works are funded by the unspent grant reserve from 14-15.
- Overall the additional capital works of \$210k will be fully funded by the Roads to Recovery grant.

Business Activities

One of strategies set out in Community Strategic Plan 2033 is to promote the coordination of services and facilities where possible to ensure effective and efficient service delivery. With challenges ahead that Broken Hill is facing potential future exhaustion of mining resources and needs to focus employment and economic opportunities in other sectors, to continuously provide transport, tourism and other service facilities become vital to the future of Broken Hill Community. Business operations that Council provide will retain and support to achieve economic benefits and business and employment opportunities to Broken Hill community.

The following business activities are monitored and reviewed as at 31 December 2015:

1. Airport
2. Commercial Waste Management
3. Civic Centre, and
4. Visitor Information Centre

The airport provides a window opportunity for both local and the wider community. It will help Broken Hill to become a regional transport hub and unique tourist attraction destination in the region. The Visitor Information Centre will enhance and improve accessibility for visitors to and from Broken Hill; The Civic Centre operation will ensure Broken Hill residents enjoy the services and facilities Council provides and achieve the goal of participation and a better and healthy lifestyle; Waste Management will contribute to beautification of the City and ensure the community lives and works in a healthy environment.

Report:

The City of Broken Hill is recognized by government, businesses and tourists as being integral to the Outback New South Wales tourism region and it is known for delivering a range of attractions and experiences, linked to mining, heritage, culture and the provision of authentic visitor accommodation (*Southern Cross University, 2010*). Nomination of Broken Hill to the National Heritage Register (nominated in 2005) has seen Broken Hill as the only Australian City to be awarded National Heritage Listing and therefore recognition as a significant heritage tourism destination within Australia.

1. Airport –

The depreciation method used by Council for the airport runway was the consumption based depreciation allowing for residual values. Changes in the Australian Accounting Standards relating to residual values has seen Council move from consumption based depreciation to straight line as of the 1st July 2015. Therefore, the original budget is lower than the actual depreciation charged. The budget for Airport runway has been adjusted in the second quarter budget review to reflect the new depreciation method.

In summary, a budget increase in depreciation expenses will negatively impact on overall airport performance from a deficit of \$229k to \$270k. To reduce costs and improve efficiency will continue to be a priority for the airport operation.

The airport operation plays an importance role in Broken Hill community and provides the future economic development opportunities.

The Airport provides a 2,515m long sealed runway and a 1,000m long unsealed runway. In excess of 60,000 passenger movements are made annually consisting of Regular Public Transport (RPT), Royal Flying Doctor Service (RFDS), air charter and General

Aviation (GA) movements. A reliance on Fly-in/Fly-Out (FIFO) by the mining sector places an increased need on the sustainability and effective management of the airport. The airport offers, kiosk facilities, air express (freight services), car parking, refuelling, and hangars. It is operated by BHCC in accordance with CASA requirements.

2. Commercial Waste Management –

Commercial waste services are provided by Broken Hill City Council to the Broken Hill community. Commercial Waste Management has been running profitably over the past and into current periods.

The user fees from the operation of the weighbridge have been realized in the current financial year due to the completion of the weighbridge project. Therefore the user fees in 2015 are significantly higher than the same period last year, an increase in the annual trade waste charges further compounds this positive outcome. The overall performance in commercial waste has a surplus of \$293k before tax equivalents and \$205k after tax equivalents. For the purposes of disclosing comparative information relevant to the private sector equivalent, notional tax rate of 30% has been applied on the Council business activities such as Commercial Waste Management for reporting purpose in order to achieve a standard of disclosure requirements.

Council is currently the only commercial waste service provider for Broken Hill, and includes the provision of collection services on behalf of other major waste collection companies including JR Richards and Sons, Veolia and Sita.

The commercial services are provided through a range of different service options, which are:

- Trade Waste Services – provision of 2 or 3 cubic metre industrial bins through an agreement that is set up between Council as the service provider and the business. This arrangement includes an annual fee (charged annually), and a separate collection fee for each pickup (charged monthly).
- Special trade waste is available to the whole community which is short term hire of industrial sized bins for periods of up to one week or up to one month at a time (skips bin hire service).
- Commercial Services – provides 3 mobile garbage bins or 600L bin options, this is charged annually through rates.
- Events Hire - Major events are provided up to 10 industrial bins and 100 mobile garbage bins for a set fee
- Events Hire – Minor events – quotation based

3 & 4 Visitor Information Centre and Civic Centre –

The Visitor Information Centre has a deficit of \$209k at the first half of the year compared to \$233k at the same period last year. Overall financial performance for Visitor Information Centre is better than the same period last year.

A deficit of \$239k was realised for the first six months for the Civic Centre compared to a deficit of \$380k at the same period last year; the savings are due predominately to the organisational restructure. Depreciation of \$248k represents 65% of total costs as at 31st

December 2015. Although it is book value only, it has to be measured at a rate for its consumption or loss of future economic benefits of those assets each year.

According to the *Economic Assessment of the Civic Centre Upgrade – Outback Centre for MICE (AEC, Dec 2014)*, since 2006, the total visitation to Broken Hill has averaged 170,479 per year and despite fluctuating between 141,882 and 198,104 has been relatively stable. Over this period, domestic overnight visitor numbers have accounted for an average of 82% of the total, followed by day trip (13.4%) and international visitation (4.6%), highlighting domestic travellers as the key source market. Overall, since 2006, visitor nights spent in Broken Hill have averaged 492,761, with 90.1% coming from domestic overnight visitors and 9.9% from international visitors. The average domestic overnight tourism expenditure per visitor was \$466 for domestic visitors (excluding airfares) and \$756 for International visitors (excluding airfares). Applying the total domestic overnight and international visitors, it is estimated total direct visitor expenditure averaged \$68.3 million since 2006 (excluding airfares and indirect values).

The AEC report continues;

Key characteristics of Broken Hill as a tourism destination since year ending March 2006 include:

- An average of 170,479 visitors to Broken Hill per year – or approximately 0.2% of total visitation to NSW.
- Broken Hill also attracts marginally more international visitors on a proportionate basis than NSW as a whole (4.6% vs. 3.7%) highlighting its relative appeal as an international destination.

A far greater proportion of visitation to Broken Hill was accounted for by domestic overnight visitors (82.0%) than day trip visitors (13.4%). This is likely due to the isolation of Broken Hill and the consequent difficulty of travelling to and from such a destination in a single day.

These characteristics bode well for Broken Hill as a destination. Despite its isolation being a natural impediment, the majority of visitors that do come to Broken Hill tend to stay an average of 3.5 nights injecting more expenditure into the local economy.

The Broken Hill Strategic Tourism Plan (2010-20) comments that:

Visitor Information Centres (VIC's) make an important contribution to the economic and social well-being of their communities. Research has indicated that the quality of customer service, VIC facilities and information delivery will impact significantly on visitors' activities in a destination and the broader region. VICs can play a significant role in influencing visitors' length of stay, attractions visited and visitor travel itineraries. TripAdvisor ranks the VIC at #3 of 10 Attractions in Broken Hill with a rating of 4 1/2 stars.

The AEC report into the *Economic Assessment of the Civic Centre Upgrade – Outback Centre for MICE (Dec 2014)* states that the Civic Centre upgrade will be a key contributor to the sustainable future of the region and will ensure new and increased activity; representing a significant opportunity to increase tourism, generate increased economic activity and ultimately deliver economic growth to the CBD and the Broken Hill region.

The AEC report highlights the importance of tourism and events within context of Broken Hills economic diversification:

Broken Hill is currently experiencing a gradual population decline and faces challenges as its mining lifecycle continues to wind down. The effects of this mining decline have placed pressure on economic prosperity and job creation. Indigenous populations are increasing, the population is aging and it is hard to attract and retain young people and families. The size of the economy in Broken Hill (as measured by Gross Regional

Product) contracted by 3.2% between 2006-07 and 2012-13. Over this same time frame, the local mining sector has contracted by almost 17%. The mining sector is the key driver of economic contraction in the economy. With what was once the world's largest ore body slowly coming to the end of its mining life, the population has had to rely on other means of employment to stimulate its economy.

Overall, both the VIC and Civic Centre contribute towards the goals that will make Broken Hill one of the most successful tourism and events destinations in NSW and:

- Broaden the region's economic base by developing new and sustainable industries
- Remove barriers facing local businesses looking to benefit from the visitor economy and enhance appeal of Broken Hill as a tourism and events destination
- Assist the NSW Government in achieving targets to double visitor expenditure by 2020 and maximise the benefits of the visitor economy for NSW
- Create employment opportunities in creative industries, tourism, hospitality, events and business.
- Improve retail and office vacancy rates
- Improve the overall liveability and welfare of Broken Hill
- Advance the capacity of Broken Hill to attract and retain people
- Improve the sustainability of Council assets

In summary, Commercial Waste Management is only the operation running a surplus. The Airport, Visitor Information Centre and Civic Centre have a deficit due to large depreciation costs related to buildings and other infrastructure assets used in those operations.

With consideration to both the non-financial and the economic benefits provided by these operations to the community, the positive impacts realised outweigh any financial costs borne by the Council.

Strategic Direction:

Key Direction	4:	Our Leadership
Objective	4.1:	Openness and Transparency in Decision Making
Action	4.1.1.13:	Maintain good governance and best practice methods and ensure compliance with various guidelines and legislation.

Relevant Legislation:

Clause 203(1) of the Local Government (General) Regulations 2005.
Clause 211 of the Local Government (General) Regulations 2005.

Financial Implications:

Full details of the financial implications of this quarter's QBRS are contained within the attached report.

Attachments

- | | |
|--|----------|
| 1. Half-yearly Report 2015-16 - Airport | 2 Pages |
| 2. Half-yearly Report 2015-16 - Commercial Waste | 2 Pages |
| 3. December Quarterly Budget Review Statement | 13 Pages |
| 4. Half-yearly Report 2015-16 - Civic Centre | 2 Pages |
| 5. Half-yearly Report 2015-16 - VIC | 2 Pages |

SHARON HUTCH
ACTING GENERAL MANAGER

Income Statement of Council's Other Business Activities
for the financial period ended 31 December 2015

Airport

\$ '000	Notes 2015/2016	Annual Budget	Actual as at 31 Dec 2015	Actual as at 31 Dec 2014
Income from continuing operations				
Access charges		-	-	-
User charges	1	685	322	342
Fees		-	-	-
Interest		-	-	-
Grants and contributions provided for non capital purposes		-	-	-
Profit from the sale of assets		-	-	-
Other income		4	2	2
Total income from continuing operations		689	324	344
Expenses from continuing operations				
Employee benefits and on-costs		219	132	139
Borrowing costs		22	11	11
Materials and contracts		226	110	97
Depreciation and impairment	2	412	206	182
Loss on sale of assets		-	-	-
Calculated taxation equivalents		-	-	-
Debt guarantee fee (if applicable)		-	-	-
Other expenses		80	36	38
Total expenses from continuing operations		959	495	467
Surplus (deficit) from Continuing Operations before capital amounts		(270)	(171)	(123)
Grants and contributions provided for capital purposes		-	-	-
Surplus (deficit) from Continuing Operations after capital amounts		(270)	(171)	(123)

Income Statement of Council's Other Business Activities

for the financial period ended 31 December 2015

Airport

Notes

1 User Fees & Charges User Fees and charges only appear to be behind last year's actuals and budget due to the timing of receiving the passenger fees for December from Regional Express.

2 Depreciation and impairment A change in the accounting treatment of infrastructure assets due to a change in accounting standards has resulted in a increased impact from depreciation.

In summary: An operating deficit is expected as per the budget which is defensible when compared to the economic benefit to Broken Hill and surrounding regions.

Income Statement of Council's Other Business Activities
for the financial period ended 31 December 2015

Commercial Waste Services

\$ '000	Notes	Annual Budget 2015/2016	Actual as at 31 Dec 2015	Actual as at 31 Dec 2014
Income from continuing operations				
Access charges		-	-	-
User charges	1	716	513	407
Fees		-	-	-
Interest		-	-	-
Grants and contributions provided for non capital purposes		-	-	-
Profit from the sale of assets		-	-	-
Other income		-	-	16
Total income from continuing operations		716	513	443
Expenses from continuing operations				
Employee benefits and on-costs	2	167	55	72
Borrowing costs		-	-	-
Materials and contracts		309	154	118
Depreciation and impairment		14	7	12
Loss on sale of assets		-	-	-
Calculated taxation equivalents		-	-	-
Debt guarantee fee (if applicable)		-	-	-
Other expenses		5	4	3
Total expenses from continuing operations		495	220	205
Surplus (deficit) from Continuing Operations before capital amounts		221	293	218
Grants and contributions provided for capital purposes		50	-	-
Surplus (deficit) from Continuing Operations after capital amounts		271	293	218

Income Statement of Council's Other Business Activities

for the period ending 31st December 2015

Commercial Waste Services

Notes

- | | | |
|---|------------------------------|--|
| 1 | User charges | Revenues associated with user charges are significantly higher as at 31st December 2015 compared to the same time last year. The variance is due to higher annual trade waste charges and the installation of the weighbridge at the depot allowing Council to recover it's commercial waste costs more effectively. |
| 2 | Employee Benefits & on-costs | Employment costs for commercial waste are reduced due to a current vacant position. |
| | In summary | The user fees from the operation of the weighbridge have been realised in the current financial year, as result of this there has been a positive impact on revenue collection in commercial waste management. Overall performance in commercial waste has generated a surplus of \$293,000 as at 31 December 2015. |

Broken Hill City Council

Quarterly Budget Review Statement
for the period 01/10/15 to 31/12/15

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This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 31/12/2015 and should be read in conjunction with the total QBRS report

Broken Hill City Council

Quarterly Budget Review Statement
for the period 01/10/15 to 31/12/15

Report by Responsible Accounting Officer

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

It is my opinion that the Quarterly Budget Review Statement for Broken Hill City Council for the quarter ended 31/12/15 indicates that Council's projected financial position at 30/6/16 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Signed: 

Date: 16/02/2016

Sharon Hutch
Responsible Accounting Officer

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 31/12/2015 and should be read in conjunction with the total QBRS report

Broken Hill City Council

Quarterly Budget Review Statement

for the period 01/10/15 to 31/12/15

Income & Expenses Budget Review Statement

Budget review for the quarter ended 31 December 2015

Income & Expenses - Council Consolidated

	Original	Approved Changes	Revised	Variations		Projected	Actual
(\$000's)	Budget 2015/16	Sep QBRS	Budget 2015/16	for this Dec Qtr	Notes	Year End Result	YTD figures
Income							
Rates and Annual Charges	16,282	117	16,399	-		16,399	16,403
User Charges and Fees	3,087	(5)	3,082	-		3,082	1,527
Interest and Investment Revenues	395	-	395	-		395	382
Other Revenues	309	22	331	-		331	231
Grants & Contributions - Operating	9,106	(89)	9,017	754	1	9,771	5,896
Grants & Contributions - Capital	5,200	50	5,250	(39)	2	5,211	104
Net gain from disposal of assets	-	1,778	1,778	-		1,778	1,778
Share of Interests in Joint Ventures	-	-	-	-		-	-
Total Income from Continuing Operations	34,379	1,873	36,252	715		36,967	26,321
Expenses							
Employee Costs	15,436	5	15,441	(51)	3	15,390	6,661
Borrowing Costs	459	-	459	-		459	95
Materials & Contracts	5,915	52	5,967	306	4	6,273	2,247
Depreciation	6,124	(268)	5,856	908	5	6,764	3,417
Legal Costs	-	-	-	-		-	-
Consultants	-	-	-	-		-	-
Other Expenses	4,578	144	4,722	20	6	4,742	2,193
Interest & Investment Losses	-	-	-	-		-	-
Net Loss from disposal of assets	-	-	-	-		-	-
Share of interests in Joint Ventures	-	-	-	-		-	-
Total Expenses from Continuing Operations	32,512	(67)	32,445	1,183		33,628	14,613
Net Operating Result - Continuing Operations	1,867	1,940	3,807	(468)		3,339	11,708
Discontinued Operations - Surplus/(Deficit)	-	-	-	-		-	-
Net Operating Result from All Operations	1,867	1,940	3,807	(468)		3,339	11,708
Net Operating Result before Capital Items	(3,333)	1,890	(1,443)	(429)		(1,872)	11,604

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 31/12/2015 and should be read in conjunction with the total QBRS report

Broken Hill City Council

Quarterly Budget Review Statement

for the period 01/10/15 to 31/12/15

Income & Expenses Budget Review Statement

Budget review for the quarter ended 31 December 2015

Income & Expenses - Council Consolidated

	Original	Approved Changes	Revised	Variations	Projected	Actual
(\$000's)	Budget 2015/16	Sep QBRs	Budget 2015/16	for this Dec Qtr	Year End Result	YTD figures
Income						
Our Leadership	19,027	(59)	18,968	-	18,968	17,878
Our Community	9,577	2,007	11,584	704	12,288	4,377
Our Economy	1,640	(87)	1,553	-	1,553	727
Our Environment	4,135	12	4,147	11	4,158	3,339
Total Income from Continuing Operations	34,379	1,873	36,252	715	36,967	26,321
Expenses						
Our Leadership	10,249	41	10,290	(91)	10,199	4,191
Our Community	13,790	(34)	13,756	1,056	14,812	6,623
Our Economy	4,176	(83)	4,093	52	4,145	1,743
Our Environment	4,297	9	4,306	166	4,472	2,056
Total Expenses from Continuing Operations	32,512	(67)	32,445	1,183	33,628	14,613
Net Operating Result - Continuing Operations	1,867	1,940	3,807	(468)	3,339	11,708
Discontinued Operations - Surplus/(Deficit)	-		-		-	
Net Operating Result from All Operations	1,867	1,940	3,807	(468)	3,339	11,708
Net Operating Result before Capital Items	(3,333)	1,890	(1,443)	(429)	(1,872)	11,604

This statement forms part of Council's Quarterly Budget Review Statement (QBRs) for the quarter ended 31/12/2015 and should be read in conjunction with the total QBRs report

Broken Hill City Council

Quarterly Budget Review Statement

for the period 01/10/15 to 31/12/15

Income & Expenses Budget Review Statement

Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes	Details
1	Roads to Recovery funding of \$650k has been incorporated to fund the reconstruction of McCulloch St between Chapple St and Lane St, the reconstruction of Blende St between Garnet St and Kaolin St as well as capital improvements to the drainage in McCulloch St. Increased grant funding of \$104k in Community Services has been recognised as a result of additional service users and new and updated funding agreements.
2	A \$50k capital grant for the upgrade to the amenities in Patton Street Park has been removed as Council was unable to secure the grant funding for the project. Additional Grant funding of 11k has been received to complete the Community Recycling Centre Project.
3	Updates in a Community Services funding agreement has resulted in a reduction of \$45k in employee costs in Community Services. The remaining reduction of \$6k is due to a decrease in the IT training budget to help fund the purchase of a new scanner.
4	An increase of \$200k in Community Services is the result of increased internal transfers/brokerage offset by grant funding and a reduction in employee costs. An additional \$65k is required to update Council's landfill management documents as required by the EPA. A further \$20k is allocated to the Willyama Common to fund the weed removal project. This project is funded through the unspent grant reserve of 14-15.
5	The increase of \$908k in the depreciation expense is due to a change in the Australian Accounting Standards which now prevents the use of residual values for assets without an active market, such as roads and footpaths.
6	The increase of \$20k relates to the Emergency Services Levy, which was higher than originally expected.

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 31/12/2015 and should be read in conjunction with the total QBRS report

Broken Hill City Council

Capital Budget Review Statement

Budget review for the quarter ended 31 December 2015

Capital Budget - Council Consolidated

(\$000's)	Original Budget 2015/16	Approved Sep QBRS	Revised Budget 2015/16	Carry Forwards 2015/16	Variations for this Dec Qtr	Notes	Projected Year End Result	Actual YTD figures
Capital Expenditure								
New Assets								
- Plant & Equipment			-				-	
- Land & Buildings	286		286	141	238	1	665	345
- Roads, Bridges, Footpaths			-				-	23
- Other	175		175	65			240	139
Renewal Assets (Replacement)			-				-	
- Plant & Equipment	1,357	(250)	1,107	304	264	2	1,675	297
- Land & Buildings	5,350	100	5,450	20	(100)	3	5,370	106
- Roads, Bridges, Footpaths	1,105	-	1,105	236	260	4	1,601	127
- Other	35		35				35	32
Total Capital Expenditure	8,308	(150)	8,158	766	662		9,586	1,069
Capital Funding								
Rates & Other Untied Funding			-	99			99	
Capital Grants & Contributions	5,200	50	5,250	68	(39)	5	5,279	104
Reserves:			-				-	
- External Restrictions/Reserves	581	(250)	331	431	409	6	1,171	
- Internal Restrictions/Reserves	-	-	-	169	82	7	251	-
New Loans	-		-				-	-
Receipts from Sale of Assets			-				-	
- Plant & Equipment	-	-	-		-		-	-
- Land & Buildings	-		-				-	
Total Capital Funding	5,781	(200)	5,581	766	452		6,799	104
Net Capital Funding - Surplus/(Deficit)	(2,527)	(50)	(2,577)	-	(210)		(2,787)	(965)

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 31/12/2015 and should be read in conjunction with the total QBRS report

Broken Hill City Council

Quarterly Budget Review Statement

for the period 01/10/15 to 31/12/15

Capital Budget Review Statement

Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes	Details
1	Additional fully funded Capital expenditure of \$11k has been added to the budget for the Community Recycling Centre project. An additional \$227k was required to complete the weighbridge and gatehouse at the waste depot. The additional expense is fully funded from the Waste Reserve.
2	Additional plant & equipment expenditure comprises of \$82k for the purchase of additional passenger vehicles, this is funded through the fleet replacement reserve from 14-15. The remaining \$182k funded from the Environmental Trust is in relation to the Duff Street Park upgrade for lead remediation.
3	The reduction of \$100k expense for the Patton St Park amenities project is due to an unsuccessful grant application.
4	An additional capital expenditure of \$260k on roads is fully funded through the Roads to Recovery funding and the block grant, and comprises of: - An additional 120k for the reconstruction of McCulloch St between Chapple St and Lane St. - \$50k to improve the drainage in McCulloch St - \$200k reconstruction of Blende St between Garnet St and Kaolin St. - \$140k reconstruction of Kanandah Road - Postponement of the \$250k expenditure budget for the reconstruction of the Comstock St and Eyre St intersection until the following year when Fixing Country Roads grant money will be available.
5	The state funding of \$50k for Patton Park Amenities project has been removed due to an unsuccessful funding application. An additional grant of \$11K for the Community Recycling Centre project has been added to 15-16 budget.
6	\$409k in externally restricted reserves have been used to fund the Weighbridge and Gatehouse installation as well as the Duff St Park upgrade.
7	The fleet reserve of \$82k has been transferred to help fund the replacement of the light vehicle purchases this year.

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 31/12/2015 and should be read in conjunction with the total QBRS report

Broken Hill City Council

Quarterly Budget Review Statement

for the period 01/10/15 to 31/12/15

Cash & Investments Budget Review Statement

Budget review for the quarter ended 31 December 2015

Cash & Investments - Council Consolidated

(\$000's)	Original Budget 2015/16	Approved Changes Sep QBRS	Revised Budget 2015/16	Variations for this Dec Qtr	Notes	Projected Year End Result	Actual YTD figures
Externally Restricted ⁽¹⁾							
Accommodation Bonds - Aged Hostel	45		45			45	45
Developer Contributions - General	428		428	-		428	428
Domestic Waste Management	2,639	-	2,639	(227)		2,412	4,098
Royalties	363		363			363	371
Specific Purpose Unexpended Grants	572	-	572	(143)		429	1,478
Total Externally Restricted	4,047	-	4,047	(370)		3,677	6,420
(1) Funds that must be spent for a specific purpose							
Internally Restricted ⁽²⁾							
Infrastructure Replacement	21	-	21	-		21	21
Employee Leave Entitlements	949		949			949	949
Other Community Services	-		-			-	-
Security Bonds, Deposits & Retentions	69		69			69	69
Plant Purchase Reserve	82	-	82	(82)		-	-
Other Asset Replacement	241	-	241			241	241
Total Internally Restricted	1,362	-	1,362	(82)		1,280	1,280
(2) Funds that Council has earmarked for a specific purpose							
Unrestricted (ie. available after the above Restrictions)	9,996	-	9,996	645		10,641	7,898
Total Cash & Investments	15,405	-	15,405	193		15,598	15,598

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 31/12/2015 and should be read in conjunction with the total QBRS report

Broken Hill City Council

Quarterly Budget Review Statement
for the period 01/10/15 to 31/12/15

Cash & Investments Budget Review Statement

Comment on Cash & Investments Position

Increasing due to:

- 1) funds received in relation to sale of the Shorty O'Neil bed licences, and
- 2) early receipt of the year's Financial Assistance Grants.

Investments

Investments have been invested in accordance with Council's Investment Policy.

Cash

The Cash at Bank figure included in the Cash & Investment Statement totals \$15,598

This Cash at Bank amount has been reconciled to Council's physical Bank Statements.
The date of completion of this bank reconciliation is 31/12/15

Reconciliation Status

The YTD Cash & Investment figure reconciles to the actual balances held as follows:

		\$ 000's
Cash at Bank (as per bank statements)		1,598
Investments on Hand		14,000
less: Unpresented Cheques	(Timing Difference)	-
add: Undeposited Funds	(Timing Difference)	
less: Identified Deposits (not yet accounted in Ledger)	(Require Actioning)	
add: Identified Outflows (not yet accounted in Ledger)	(Require Actioning)	-
less: Unidentified Deposits (not yet actioned)	(Require Investigation)	
add: Unidentified Outflows (not yet actioned)	(Require Investigation)	

Reconciled Cash at Bank & Investments

15,598

Balance as per Review Statement:

15,598

Difference:

-

Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes Details

N/A

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 31/12/2015 and should be read in conjunction with the total QBRS report

Broken Hill City Council

Quarterly Budget Review Statement
for the period 01/10/15 to 31/12/15

Key Performance Indicators Budget Review Statement

Budget review for the quarter ended 31 December 2015

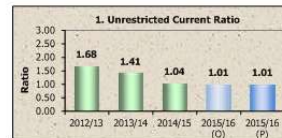
(\$000's)	Current Projection		Original Budget 15/16	Actuals Prior Periods	
	Amounts 15/16	Indicator 15/16		14/15	13/14

The Council monitors the following Key Performance Indicators:

1. Unrestricted Current Ratio

Unrestricted Current Assets	9996	1.01	1.01	1.04	1.41
Unrestricted Current Liabilities	9935				

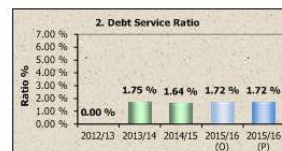
To assess the adequacy of working capital and its ability to satisfy obligations in the short term for the unrestricted activities of council.



2. Debt Service Ratio

Interest Expense	459	1.72 %	1.72 %	1.64 %	1.75 %
Unrestricted, Non-Capital Income	26625				

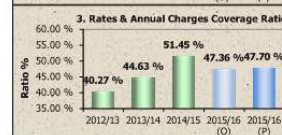
To assess the impact of loan interest repayments on the discretionary revenue of council.



3. Rates & Annual Charges Coverage Ratio

Rates & Annual Charges	16399	47.70 %	47.36 %	51.45 %	44.63 %
Income from Continuing Operations	34379				

To assess the degree of Council's dependence upon revenue from rates and annual charges and to assess the security of Council's income.

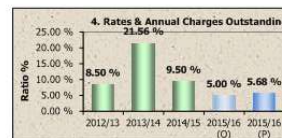


The Council monitors the following Key Performance Indicators:

4. Rates & Annual Charges Outstanding

Rates, Annual & Extra Charges Outstanding	931	5.68 %	5.00 %	9.50 %	21.56 %
Rates, Annual & Extra Charges Collectible	16399				

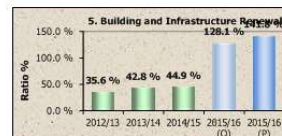
To assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts.



5. Building and Infrastructure Renewals

Asset Renewals	8681	141.8 %	128.1 %	44.9 %	42.8 %
Depreciation and Impairment	6124				

To assess the rate at which these assets are being renewed relative to the rate at which they are depreciating.



Broken Hill City Council

Quarterly Budget Review Statement

for the period 01/10/15 to 31/12/15

Contracts Budget Review Statement

Budget review for the quarter ended 31 December 2015

Part A - Contracts Listing - contracts entered into during the quarter

Contractor	Contract detail & purpose	Contract Value	Start Date	Duration of Contract	Budgeted (Y/N)	Notes
N/A						

Notes:

1. Minimum reporting level is 1% of estimated income from continuing operations of Council or **\$50,000** - whatever is the lesser.
2. Contracts listed are those entered into during the quarter being reported and exclude contractors on Council's Preferred Supplier list.
3. Contracts for employment are not required to be included.

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 31/12/2015 and should be read in conjunction with the total QBRS report

Broken Hill City Council

Quarterly Budget Review Statement
for the period 01/10/15 to 31/12/15

Contracts Budget Review Statement
Comments & Explanations relating to Contractors Listing

Notes	Details
	N/A

This statement forms part of Council's Quarterly Budget Review Statement (QBRs) for the quarter ended 31/12/2015 and should be read in conjunction with the total QBRs report

Broken Hill City Council

Quarterly Budget Review Statement
for the period 01/10/15 to 31/12/15

Consultancy & Legal Expenses Budget Review Statement

Consultancy & Legal Expenses Overview

Expense	YTD Expenditure (Actual Dollars)	Budgeted (Y/N)
Consultancies	184,223	Y
Legal Fees	60,348	Y

Definition of a consultant:

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

Comments

Expenditure included in the above YTD figure but not budgeted includes:

Details

N/A

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 31/12/2015 and should be read in conjunction with the total QBRS report

Income Statement of Council's Other Business Activities
for the financial period ended 31 December 2015

Civic Centre

	Note	Annual Budget 2015/2016	Actual as at 31 Dec 2015	Actual as at 31 Dec 2014
\$ '000				
Income from continuing operations				
Access charges		-	-	-
User charges		74	37	29
Fees		-	-	-
Interest		-	-	-
Grants and contributions provided for non capital purposes		-	-	-
Profit from the sale of assets		-	-	-
Other income		3	1	-
Total income from continuing operations		77	38	29
Expenses from continuing operations				
Employee benefits and on-costs	1	60	61	100
Borrowing costs		-	-	-
Materials and contracts		18	41	22
Depreciation and impairment		495	248	253
Loss on sale of assets		-	-	-
Calculated taxation equivalents		-	-	-
Debt guarantee fee (if applicable)		-	-	-
Other expenses	2	86	31	34
Total expenses from continuing operations		659	381	409
Surplus (deficit) from Continuing Operations before capital amounts		(582)	(343)	(380)
Grants and contributions provided for capital purposes		5,000	104	-
Surplus (deficit) from Continuing Operations after capital amounts		4,418	(239)	(380)

Income Statement of Council's Other Business Activities

for the financial period ended 31 December 2015

Civic Centre

Notes

- 1 Employee benefits and on-costs Employee expenses are considerably less compared to last year. This is due to savings associated with the restructure. The employee costs are in relation to casual wages and are accounted for in a single pool. These are allocated at quarterly reviews as required.
- 2 Other Expenses The category 'other expenses' for the Civic Centre is comprised of mostly utility charges. The variance between the actuals and the budget for 2015/16 are due to the timing of the billing and processing of utility charges.
- In summary The deficit of \$343,000 resulting from the first six months of Civic Centre operations this year is lower compared to last year's half yearly result taking into account the timing of the utility charges and is forecast to meet the overall budget for 2015/16 excluding employee costs and capital income. It should be noted that expected depreciation of \$500,000 represents over 50% of total costs of the Civic Centre. This depreciation does reflect the usage and consequently the loss of future economic benefits that can be derived from the asset.

Income Statement of Council's Other Business Activities
for the financial period ended 31 December 2015

Visitor Information Centre

		Annual Budget	Actual	Actual
\$ '000		2015/2016	as at 31 Dec 2015	as at 31 Dec 2014
Income from continuing operations				
Access charges		-	-	-
User charges	1	233	107	115
Fees				-
Interest				-
Grants and contributions provided for non capital purposes				-
Profit from the sale of assets				-
Other income		18	10	9
Total income from continuing operations		251	117	124
Expenses from continuing operations				
Employee benefits and on-costs	2	255	172	197
Borrowing costs				-
Materials and contracts		140	61	67
Depreciation and impairment		102	51	59
Loss on sale of assets				-
Calculated taxation equivalents				-
Debt guarantee fee (if applicable)				-
Other expenses	3	113	42	34
Total expenses from continuing operations		610	326	357
Surplus (deficit) from Continuing Operations before capital amounts		(359)	(209)	(233)
Grants and contributions provided for capital purposes			-	-
Surplus (deficit) from Continuing Operations after capital amounts		(359)	(209)	(233)

Income Statement of Council's Other Business Activities

for the financial period ended 31 December 2015

Visitor Information Centre

Notes

- 1 User Charges As at 31st December 2015, user charges are marginally down on last years figures, this is predominately due to reduced revenues associated with the rental of the VIC's conference room. Council is in line to meet budgeted income for this financial
 - 2 Employee benefits and on-costs Some positions at the Visitor Information Centre were affected by the restructure, consequently cost savings in relation to employee expenses have been made as compared to last year. Employee expenses relating to casuals are accounted for in a pool, and are transferred at quarterly reviews as required.
 - 3 Other expenses Other expenses contains mainly utility costs. Variances between the budgeted figure and the figure as at 31st December 2014 compared to 31st December 2015 are related to the timing differences of the utility bills received by council.
- In summary The Visitor Information Centre had a deficit of \$209,000 during the first half of the current financial year compared with \$233,000 at the same period last year. Overall financial performance for Visitor Information Centre is better than the same period last year.

ORDINARY MEETING OF THE COUNCIL

February 4, 2016

BROKEN HILL CITY COUNCIL REPORT NO. 11/16SUBJECT: CAPITAL WORKS CARRY FORWARDS 2015/16 14/175**Recommendation**

That Broken Hill City Council Report No. 11/16 dated February 4, 2016, be received.

That Council revote the budget of \$264,000 expenditure for the reconstruction of the intersection of Creedon St/Rakow St., Roof gutter replacement at Aged Persons Rest Centre, Brookfield Avenue Footbridge, the purchase of the vehicle for airport and the purchase of message sign board for the 2015/16 year to enable these works to be carried out.

Executive Summary:

At the conclusion of each financial year some works remain either not commenced or not completed. Under Local Government (General) Regulation (2005) Division 5, Section 211 (Authorisation of Expenditure) it is necessary for Council each year to revote funds for those works that are not commenced in order that the works can be carried out during the following financial year. It is not a requirement for Council to revote funds for works that have commenced or are/have been contracted to be carried out.

Report:

The annual reconciliation of all budgeted items to the actual income and expenditure for the year has been finalised. As a result of this reconciliation five projects have been identified that have not commenced. For the work it is necessary for Council to revote funds in order that the work can be carried out during the current financial year. In addition there are four projects have carried out but were incomplete in 2014-15. They are included in this report for Council notation.

The summary below is a listing of the work that needs to be carried forward into 2015-16 for both re-vote and notation.

For Council's re-vote:

The unstarted projects with their matching unspent fund and Council's contribution are listed below which require for Council to formally re-vote them as part of the 2015/16 budget:

1	Intersection of Creedon St/Rakow St project	\$135,000
2	Roof gutter replacement at Aged Persons Rest Centre	\$20,000
3	Brookfield Avenue Footbridge	\$35,000
4	The purchase of the vehicle for airport	\$44,000
5	The purchase of message sign board	\$30,000
	Total required for re-vote:	\$264,000

1. Intersection of Creedon St/Rakow St project –

- Creedon St/Rakow St intersection project is funded by a 50/50 contribution from RMS and Council. The RMS contribution for the project is additional funding to the Block Grant Council receives. Council will fund the project by utilising the Block Grants received in 2014-15.

2. Roof gutter replacement at Aged Persons Rest Centre project –

- The amount of \$20k has been carried forward from last year's budget into this year's budget to refurbish the roof gutters at the Aged Persons Rest Centre. This project had not commenced in the prior year and as a consequence requires Council's re-vote.

3. Brookfield Avenue Footbridge project -

- The budget of \$35k towards the Brookfield Avenue Footbridge was budgeted in 2014-15 and funded by \$30k from s94 Developers contribution reserve. This carry forward requires the Council's re-vote.

4. The purchase of the vehicle for airport –

- The purchase of the vehicle for airport for \$44k is carried forward from last year's budget for the replacement of an airport vehicle. The replacement vehicle was delivered in current financial year.

5. The purchase of message sign board –

- The purchase of a message sign board for \$30k was budgeted in 2014-15 and the message sign board was delivered in 2015-16.

For Council's notation:

Also included below is the list of commenced works that will be carried forward but that do not require a revote from Council.

The following list is of commenced but uncompleted projects in 2014/15 for Council's notation. All unspent monies on these projects were placed in reserves at the year end and will be brought forward to cover the cost of these projects. These works with their matching reserves and/or unspent grant monies will be added to this year's budget.

No.	Project Name	Expenditure
1	Ablution Block at Living Desert	\$115,162
2	Intersection of Creedon/Ryan St	\$100,551
3	Community Recycling Centre work	\$26,434
4	The purchase of the Waste Compactor	\$260,000
	Total Carry forward do not require a re-vote:	\$502,147

1. Living Desert Ablution Block –

- The funding was received in March 2014. Some road formation grading, road resealing and surface retexturing started in 2013/14 which were essential to access the ablution block. As funding was received later in the last financial year the project was not completed.
- During the 2014/15, staff will be developing a tender during January to secure the best option for the installation of pre-fabricated toilet and shower blocks including a disabled facility. Due to the quotes received were exceeded the original budget. Staff has to seek a re-design of the Ablution Block. Installation of the block has extended to 2015-16. Now the project has been completed and ready to use.

2. Intersection of Creedon/Ryan St –

- Creedon St/Ryan St intersection re-construction project is the project which has an agreement of the 50/50 contributions by RMS and by Council. The RMS contributions for the project is the additional fund besides the Block Grant Council receives. The majority of the work has been completed in 2014-15. The balance of the project has been completed in August 2015.

3. Community Recycling Centre work –

- Original grant of \$102,071 by environmental trust on behalf of EPA (Environment protection agency) was received in 2014 to build Shed at Community Recycling Centre. The majority of the project was carried out in 2014/15.
- The centre has been built. However the extension is expected to be completed at the end of January, 2016.

4. The purchase of the Waste Compactor -

- \$300,000 was budgeted in 2014-15. The purchase of the McDonald Johnson compactor started in 2014-15 and finalised in 2015-16. The compactor has been delivered and after trade-in, only \$260,000 was required. Therefore \$260,000 has been carried forward.

In summary, \$264,000 requires a revote. \$502,147 are carried forward in 2015-16 which do not require for a revote.

Total carry forward in 2014/15 is \$766,147.

Strategic Direction:

Key Direction:	4 Our Leadership
Objective:	4.1 Openness and Transparency in Decision Making
Function:	Leadership & Governance
DP Action:	4.1.1.13 Maintain good governance and best practice methods and ensure compliance with various guidelines and legislation.

Relevant Legislation:

Local Government (General) Regulation (2005) Division 5, Section 211

Financial

Implications:

The recommendation will have a financial impact in cash flow in 2014/15 as the carry forward of \$766,147 was not forecasted in the year and the budgeted expense has been deferred from 2014-15 to 2015-16.

Attachments

There are no attachments for this report

SHARON HUTCH
ACTING GENERAL MANAGER

ORDINARY MEETING OF THE COUNCIL

January 13, 2016

BROKEN HILL CITY COUNCIL REPORT NO. 12/16SUBJECT: INVESTMENT REPORT FOR DECEMBER 201511/48**Recommendation**

That Broken Hill City Council Report No. 12/16 dated January 13, 2016, be received.

Executive Summary:

The Local Government (General) Regulation 2005 (Part 9, Division 5, Clause 212), effective from 1 September 2005, requires the Responsible Accounting Officer of a Council to provide a written report setting out details of all monies that have been invested under Section 625 (2) of the Local Government Act 1993, as per the Minister's Amended Investment Order gazetted 11 March 2011. The Responsible Accounting Officer must also include in the report a certificate as to whether the investment has been made in accordance with the Act, the Regulations and the Council's Investment Policy.

Report:

Council's investments as at 31st December 2015 are detailed in Attachment 1.

Portfolio Summary		
Portfolio Performance vs. RBA Cash Rate	✓	Council's investment performance did exceed benchmark.
Investment Policy Compliance		
Legislative Requirements	✓	Compliant with policy
Portfolio Credit Rating Limit	✓	Compliant with policy
Institutional Exposure Limits	✓	Compliant with policy
Term to Maturity Limits	✓	Compliant with policy

Market Review**Global issues**

In the US, after seven years of the official interest rate at zero, the Federal Reserve raised rates by 25 basis points. With US inflation pressures still low, the Fed is expected to gradually raise rates over the next year only as conditions warrant.

In Europe, the European Central Bank announced the extension of its quantitative easing program (injecting €60bln per month into the banking system through bond purchases) through March 2017. In addition, the official deposit rate was cut by 10bps, taking it to -0.3%. In China, recent industrial production and retail spending data both revealed healthy results while inflation remains modest at 1.5%, leaving room for further rate cuts if needed.

Domestic issues

The Australian Government's Mid-Year Budget and Fiscal Outlook surprised many with a forecasted 2015/16 deficit of \$37.4bln, \$2.3bln worse than the forecast in May. The government is now forecasting a surplus in the 2020/21 financial year.

Strong employment data in November, following October's healthy results, helped push the unemployment rate to 5.8%, the lowest in over two years.

The promising job figures take further pressure off the RBA for an early-2016 rate cut.

Interest rates

Australia's official cash rate remains at 2%, unchanged since May.

Short term interest rates pulled back slightly in December with 3 month TDs from Australian ADIs largely in the 2.80% area with a few peaking at 3%. Twelve month rates were largely unchanged over the month with the best of the majors in the 3.00% area.

Council's Portfolio by Source of Funds – December 2015

As at 31st December 2015, Council's Investment Portfolio had a current market valuation of \$15,658,024 or principal value (face value) of \$15,597,788 with the source of these funds being detailed in the table below.

	Source of Funds	Principal Amount
GENERAL FUND	Operating Capital & Internal Restrictions	9,177,788
	Accommodation Bonds Reserve	45,000
	Royalties Reserve	371,000
	Domestic Waste Management Reserve	4,098,000
	Grants	1,478,000
	Developer Contributions	428,000
	TOTAL PORTFOLIO	\$15,597,788

Certificate by Responsible Accounting Officer

All investments have been placed in accordance with Council's Investment Policy, Section 625 of the Local Government Act 1993 (as amended), the Revised Ministerial Investment Order gazetted 11 February 2011, Clause 212 of the Local Government (General) Regulations 2005 and Third Party Investment requirements of the then Department Local Government Circular 06-70. Council continues to obtain independent financial advice on its investment portfolio in accordance with the then Department of Local Government Circular of 16 September 2008.

Strategic Direction:

Key Direction 4: Our Leadership

Objective 4.1: Openness and Transparency in Decision Making

Action 4.1.1.13 Maintain good governance and best practice methods and ensure compliance with various guidelines and legislation.

Relevant Legislation:

This report is provided for Council's consideration in compliance with the requirements of Part 9, Division 5, Clause 212 of the *Local Government (General) Regulations 2005*.

Financial Implications:

The recommendation has no financial impact.

Attachments

1. Monthly Investment Report December 2015 12 Pages

SHARON HUTCH
ACTING GENERAL MANAGER



Investment Summary Report December 2015

Broken Hill City Council

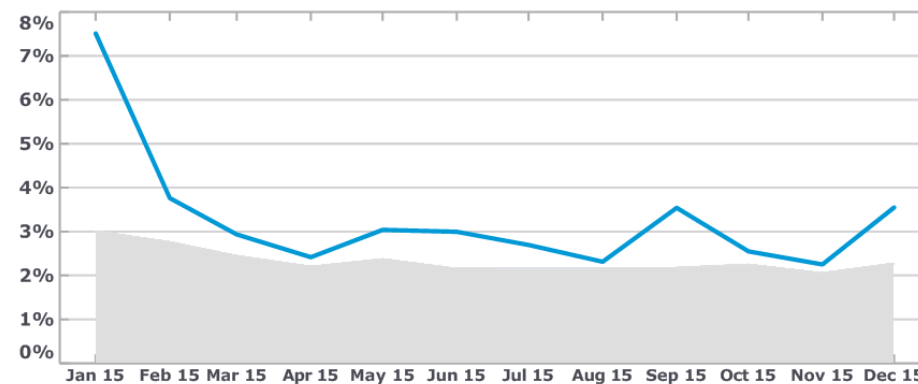
Executive Summary



Investment Holdings

	Face Value (\$)	Current Value (\$)	Current Yield (%)
Cash	1,597,787.80	1,597,787.80	1.5765
Term Deposit	14,000,000.00	14,060,235.71	3.0386
	15,597,787.80	15,658,023.51	2.8888

Investment Performance

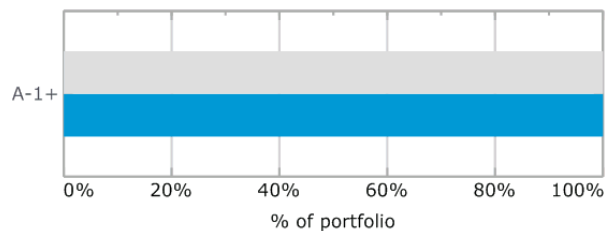


Portfolio Annualised Return

Ausbond BB Index Annualised Return

Investment Policy Compliance

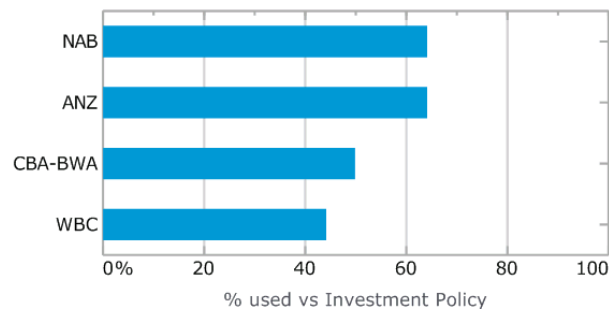
Total Credit Exposure



Portfolio Exposure

Investment Policy Limit

Highest Individual Exposures



Term to Maturities

Maturity Profile	Face Value (\$)	Policy Max
Between 0 and 1 Year	15,597,788	100% 100%
	15,597,788	

Broken Hill City Council

Investment Holdings Report



Cash Accounts						
Face Value (\$)	Current Yield	Institution	Credit Rating	Current Value (\$)	Deal No.	Reference
1,523,574.02	1.5900%	Westpac Group	A-1+	1,523,574.02	473409	Cheque
74,213.78	1.3000%	Westpac Group	A-1+	74,213.78	473410	Maxi
1,597,787.80	1.5765%			1,597,787.80		

Term Deposits											
Maturity Date	Face Value (\$)	Rate	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Coupon Frequency	Reference
6-Jan-16	500,000.00	3.0200%	National Australia Bank	A-1+	500,000.00	30-Sep-15	503,885.44	509379	3,847.40	AtMaturity	
13-Jan-16	1,000,000.00	2.9000%	National Australia Bank	A-1+	1,000,000.00	14-Oct-15	1,006,499.28	510326	6,276.71	AtMaturity	
20-Jan-16	500,000.00	2.9100%	Westpac Group	A-1+	500,000.00	21-Oct-15	503,065.32	510327	2,870.14	AtMaturity	
27-Jan-16	1,000,000.00	3.1000%	Westpac Group	A-1+	1,000,000.00	30-Sep-15	1,008,584.57	509380	7,898.63	AtMaturity	
10-Feb-16	1,000,000.00	2.9000%	Bankwest	A-1+	1,000,000.00	11-Nov-15	1,004,834.15	511303	4,052.05	AtMaturity	
24-Feb-16	1,000,000.00	3.0000%	Bankwest	A-1+	1,000,000.00	25-Nov-15	1,004,168.21	511304	3,041.10	AtMaturity	
2-Mar-16	500,000.00	3.1000%	ANZ Banking Group	A-1+	500,000.00	2-Dec-15	501,972.68	533066	1,273.97	AtMaturity	
2-Mar-16	2,000,000.00	3.1000%	ANZ Banking Group	A-1+	2,000,000.00	2-Dec-15	2,007,890.72	533067	5,095.89	AtMaturity	
2-Mar-16	500,000.00	3.0500%	Bankwest	A-1+	500,000.00	2-Dec-15	501,910.59	533069	1,253.42	AtMaturity	
9-Mar-16	2,000,000.00	3.1000%	ANZ Banking Group	A-1+	2,000,000.00	9-Dec-15	2,006,878.57	533068	3,906.85	AtMaturity	
16-Mar-16	1,000,000.00	3.0500%	Bankwest	A-1+	1,000,000.00	16-Dec-15	1,002,809.14	533062	1,336.99	AtMaturity	
16-Mar-16	1,000,000.00	3.0500%	National Australia Bank	A-1+	1,000,000.00	16-Dec-15	1,002,809.14	533063	1,336.99	AtMaturity	
21-Mar-16	500,000.00	3.0500%	National Australia Bank	A-1+	500,000.00	21-Dec-15	501,223.85	533064	459.59	AtMaturity	
23-Mar-16	1,500,000.00	3.0500%	National Australia Bank	A-1+	1,500,000.00	21-Dec-15	1,503,704.05	533065	1,378.77	AtMaturity	
	14,000,000.00	3.0386%			14,000,000.00		14,060,235.71		44,028.49		

Broken Hill City Council Accrued Interest Report



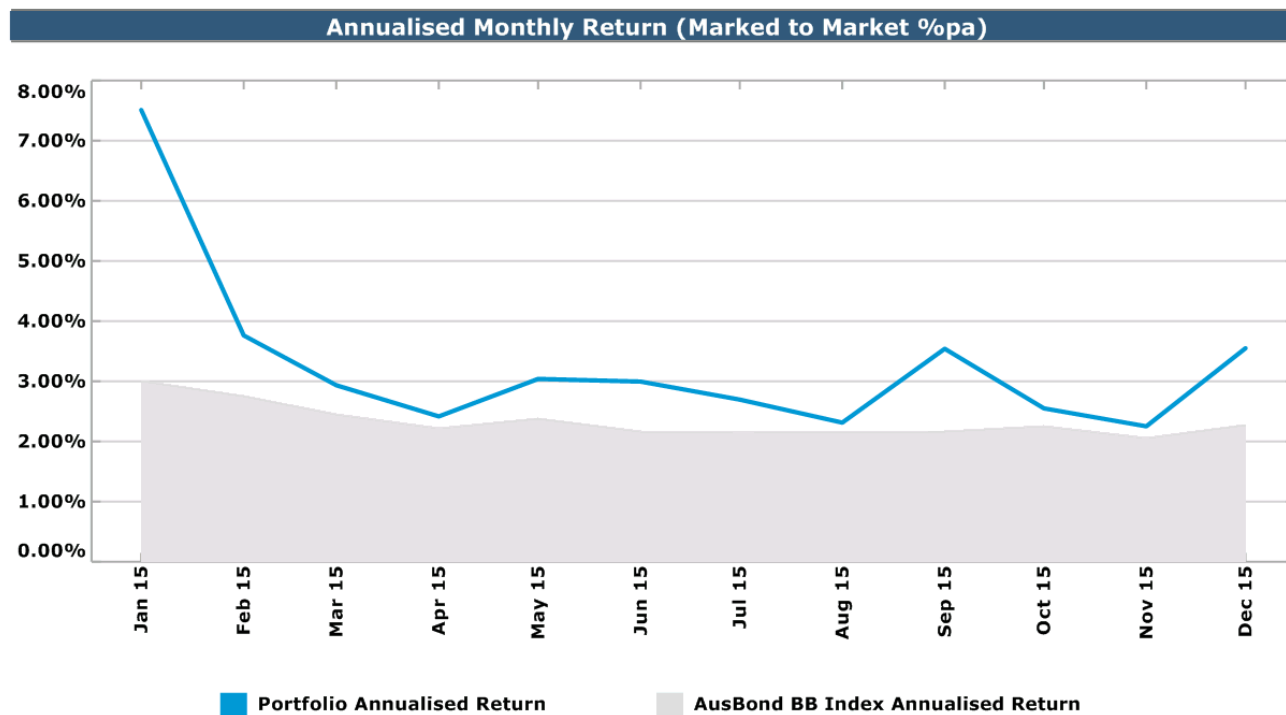
Accrued Interest Report								
Asset Type	Deal Number	Face Value (\$)	Settlement Date	Maturity Date	Interest Received (\$)	Days Accrued	Interest Accrued (\$)	Percentage Return
Westpac Group	473409	1,523,574.02	1-Dec-15	1-Jan-16		31		
Westpac Group	473410	74,213.78	1-Dec-15	1-Jan-16	81.84	31	81.84	1.30%
Cash					81.84		81.84	1.30%
ANZ Banking Group	509374	2,000,000.00	3-Sep-15	2-Dec-15	14,153.42	1	157.26	2.87%
Bankwest	509378	500,000.00	30-Sep-15	2-Dec-15	2,286.99	1	36.30	2.65%
ANZ Banking Group	509375	2,000,000.00	7-Sep-15	9-Dec-15	14,778.08	8	1,271.23	2.90%
National Australia Bank	509377	1,000,000.00	16-Sep-15	16-Dec-15	7,280.00	15	1,200.00	2.92%
Bankwest	510325	1,000,000.00	14-Oct-15	16-Dec-15	4,746.58	15	1,130.14	2.75%
National Australia Bank	509373	1,500,000.00	23-Sep-15	21-Dec-15	10,972.60	20	2,465.75	3.00%
National Australia Bank	509376	500,000.00	23-Sep-15	21-Dec-15	3,657.53	20	821.92	3.00%
National Australia Bank	509379	500,000.00	30-Sep-15	6-Jan-16	0.00	31	1,282.47	3.02%
National Australia Bank	510326	1,000,000.00	14-Oct-15	13-Jan-16	0.00	31	2,463.01	2.90%
Westpac Group	510327	500,000.00	21-Oct-15	20-Jan-16	0.00	31	1,235.75	2.91%
Westpac Group	509380	1,000,000.00	30-Sep-15	27-Jan-16	0.00	31	2,632.88	3.10%
Bankwest	511303	1,000,000.00	11-Nov-15	10-Feb-16	0.00	31	2,463.01	2.90%
Bankwest	511304	1,000,000.00	25-Nov-15	24-Feb-16	0.00	31	2,547.95	3.00%
ANZ Banking Group	533066	500,000.00	2-Dec-15	2-Mar-16	0.00	30	1,273.97	3.10%
ANZ Banking Group	533067	2,000,000.00	2-Dec-15	2-Mar-16	0.00	30	5,095.89	3.10%
Bankwest	533069	500,000.00	2-Dec-15	2-Mar-16	0.00	30	1,253.42	3.05%
ANZ Banking Group	533068	2,000,000.00	9-Dec-15	9-Mar-16	0.00	23	3,906.85	3.10%
Bankwest	533062	1,000,000.00	16-Dec-15	16-Mar-16	0.00	16	1,336.99	3.05%
National Australia Bank	533063	1,000,000.00	16-Dec-15	16-Mar-16	0.00	16	1,336.99	3.05%
National Australia Bank	533064	500,000.00	21-Dec-15	21-Mar-16	0.00	11	459.59	3.05%
National Australia Bank	533065	1,500,000.00	21-Dec-15	23-Mar-16	0.00	11	1,378.77	3.05%

Broken Hill City Council
Accrued Interest Report

Accrued Interest Report								
Asset Type	Deal Number	Face Value (\$)	Settlement Date	Maturity Date	Interest Received (\$)	Days Accrued	Interest Accrued (\$)	Percentage Return
Term Deposit					57,875.21		35,750.14	3.01%
					57,957.05		35,831.98	3.00%

Broken Hill City Council

Investment Performance Report

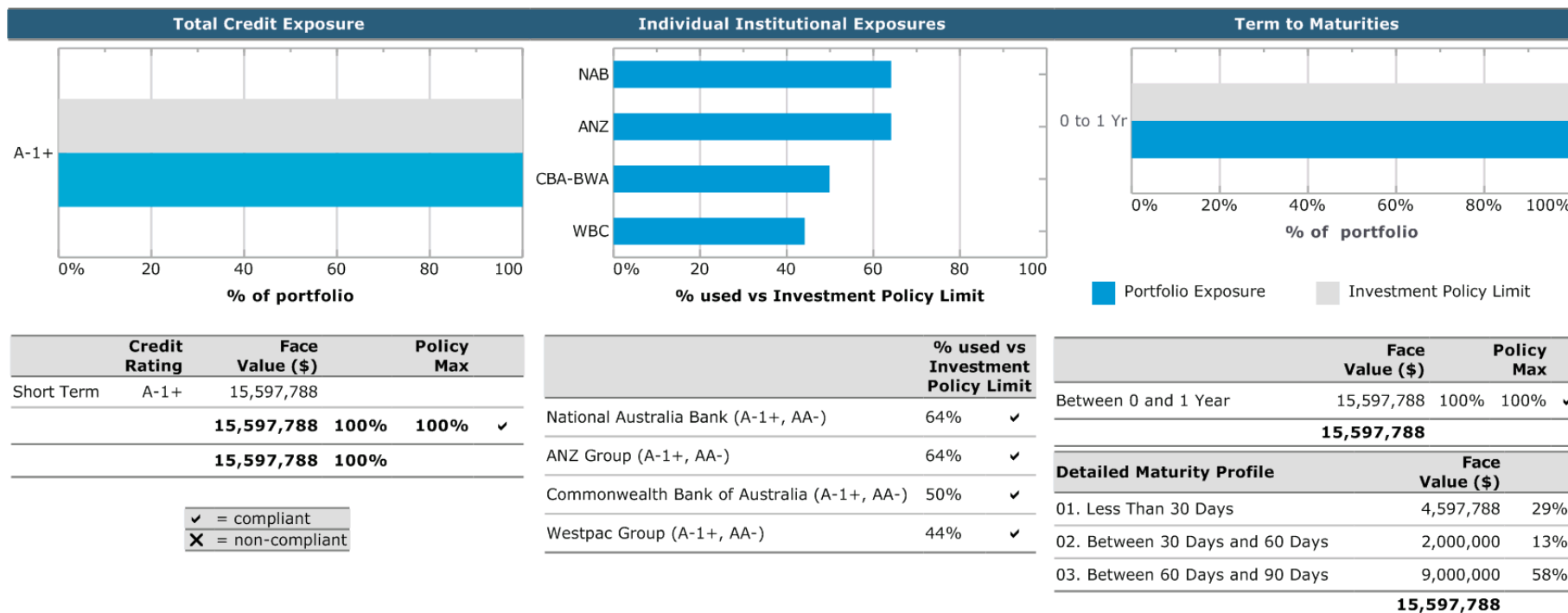


Historical Performance Summary

	Portfolio	AusBond BB Index	Outperformance
Dec 2015	3.55%	2.28%	1.27%
Last 3 Months	2.79%	2.19%	0.59%
Last 6 Months	2.81%	2.17%	0.64%
Financial Year to Date	2.81%	2.17%	0.64%
Last 12 months	3.29%	2.33%	0.96%

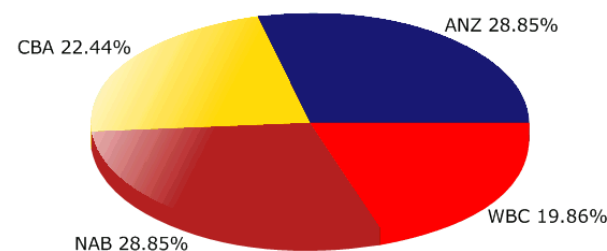
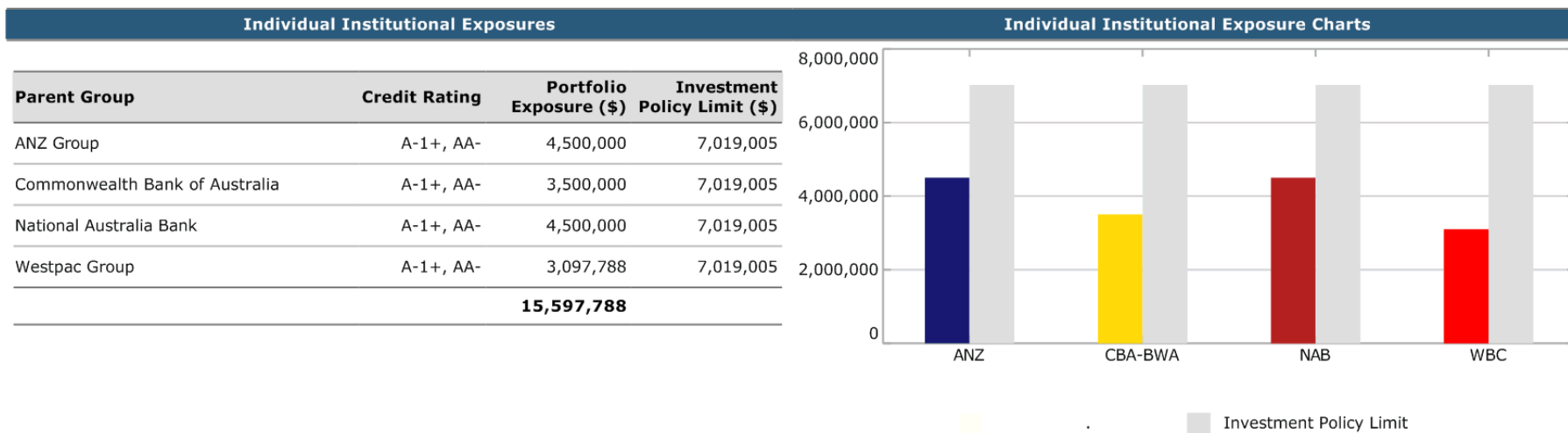
Broken Hill City Council

Investment Policy Compliance Report



Broken Hill City Council

Individual Institutional Exposures Report



Broken Hill City Council Cash Flows Report



Current Month Cashflows					
Transaction Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Cashflow Received
2-Dec-15	509374	ANZ Banking Group	Term Deposits	Interest - Received	14,153.42
		ANZ Banking Group	Term Deposits	Maturity Face Value - Received	2,000,000.00
				Deal Total	2,014,153.42
	509378	Bankwest	Term Deposits	Interest - Received	2,286.99
		Bankwest	Term Deposits	Maturity Face Value - Received	500,000.00
				Deal Total	502,286.99
	533066	ANZ Banking Group	Term Deposits	Settlement Face Value - Paid	-500,000.00
				Deal Total	-500,000.00
	533067	ANZ Banking Group	Term Deposits	Settlement Face Value - Paid	-2,000,000.00
				Deal Total	-2,000,000.00
	533069	Bankwest	Term Deposits	Settlement Face Value - Paid	-500,000.00
				Deal Total	-500,000.00
Day Total					-483,559.59
9-Dec-15	509375	ANZ Banking Group	Term Deposits	Interest - Received	14,778.08
		ANZ Banking Group	Term Deposits	Maturity Face Value - Received	2,000,000.00
				Deal Total	2,014,778.08
	533068	ANZ Banking Group	Term Deposits	Settlement Face Value - Paid	-2,000,000.00
				Deal Total	-2,000,000.00
Day Total					14,778.08
16-Dec-15	509377	National Australia Bank	Term Deposits	Interest - Received	7,280.00
		National Australia Bank	Term Deposits	Maturity Face Value - Received	1,000,000.00
				Deal Total	1,007,280.00
	510325	Bankwest	Term Deposits	Interest - Received	4,746.58
		Bankwest	Term Deposits	Maturity Face Value - Received	1,000,000.00
				Deal Total	1,004,746.58
	533062	Bankwest	Term Deposits	Settlement Face Value - Paid	-1,000,000.00
				Deal Total	-1,000,000.00

Broken Hill City Council Cash Flows Report



Current Month Cashflows					
Transaction Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Cashflow Received
	533063	National Australia Bank	Term Deposits	Settlement Face Value - Paid	-1,000,000.00
				<u>Deal Total</u>	<u>-1,000,000.00</u>
				Day Total	12,026.58
21-Dec-15	509373	National Australia Bank	Term Deposits	Interest - Received	10,972.60
		National Australia Bank	Term Deposits	Maturity Face Value - Received	1,500,000.00
				<u>Deal Total</u>	<u>1,510,972.60</u>
	509376	National Australia Bank	Term Deposits	Interest - Received	3,657.53
		National Australia Bank	Term Deposits	Maturity Face Value - Received	500,000.00
				<u>Deal Total</u>	<u>503,657.53</u>
	533064	National Australia Bank	Term Deposits	Settlement Face Value - Paid	-500,000.00
				<u>Deal Total</u>	<u>-500,000.00</u>
	533065	National Australia Bank	Term Deposits	Settlement Face Value - Paid	-1,500,000.00
				<u>Deal Total</u>	<u>-1,500,000.00</u>
				Day Total	14,630.14
				Net Cash Movement for Period	-442,124.79

Next Month Cashflows					
Transaction Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Cashflow Due
6-Jan-16	509379	National Australia Bank	Term Deposit	Interest - Received	4,054.25
		National Australia Bank	Term Deposit	Maturity Face Value - Received	500,000.00
				<u>Deal Total</u>	<u>504,054.25</u>
				Day Total	504,054.25
13-Jan-16	510326	National Australia Bank	Term Deposit	Interest - Received	7,230.14
		National Australia Bank	Term Deposit	Maturity Face Value - Received	1,000,000.00
				<u>Deal Total</u>	<u>1,007,230.14</u>
				Day Total	1,007,230.14
20-Jan-16	510327	Westpac Group	Term Deposit	Interest - Received	3,627.53
		Westpac Group	Term Deposit	Maturity Face Value - Received	500,000.00

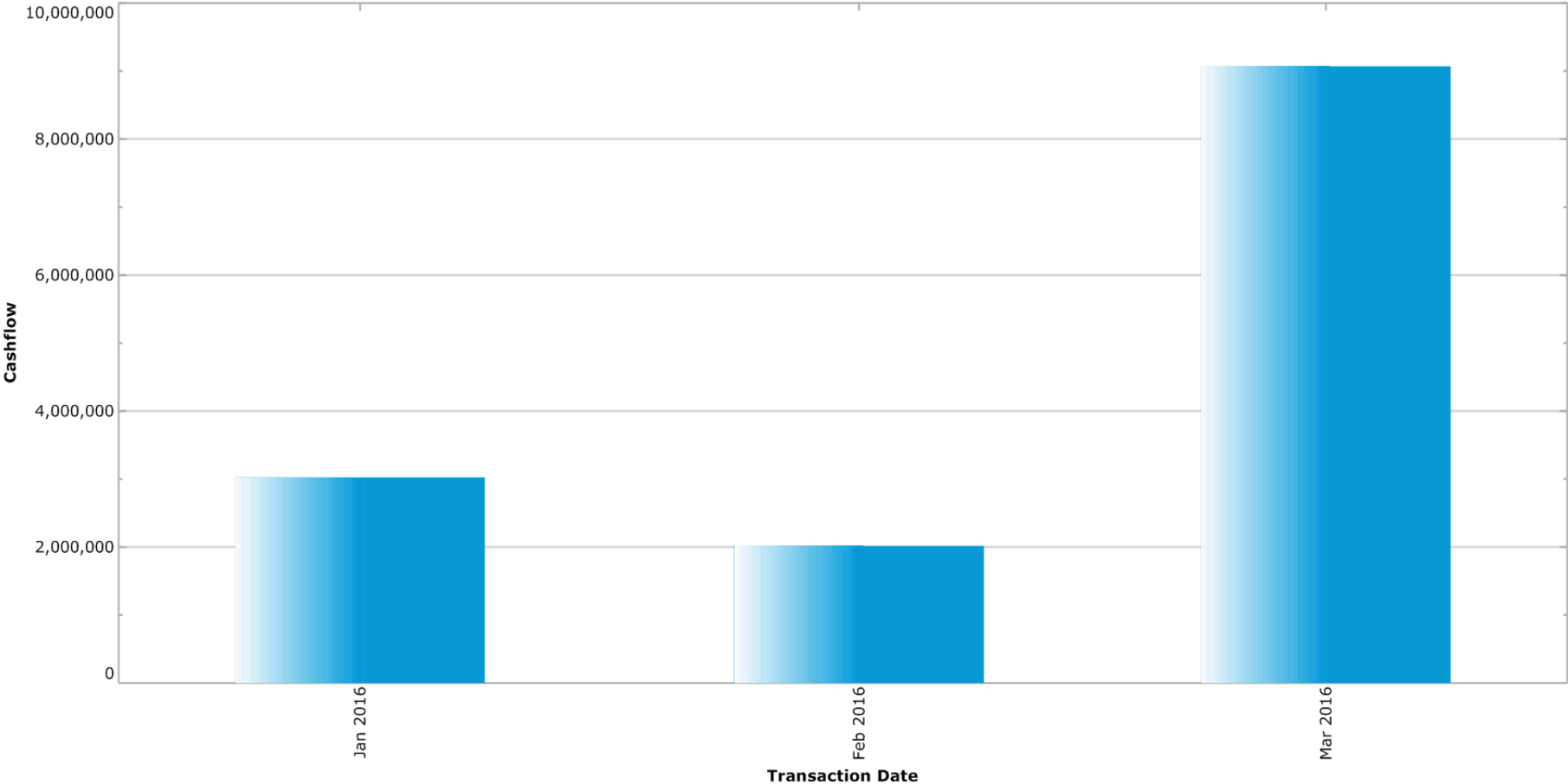
Broken Hill City Council

Cash Flows Report

**Next Month Cashflows**

<u>Transaction Date</u>	<u>Deal No.</u>	<u>Cashflow Counterparty</u>	<u>Asset Type</u>	<u>Cashflow Description</u>	<u>Cashflow Due</u>
<u>Deal Total</u>					503,627.53
Day Total					503,627.53
27-Jan-16	509380	Westpac Group	Term Deposit	Interest - Received	10,106.85
		Westpac Group	Term Deposit	Maturity Face Value - Received	1,000,000.00
<u>Deal Total</u>					<u>1,010,106.85</u>
Day Total					1,010,106.85
Net Cash Movement for Period					<u>3,025,018.77</u>

Broken Hill City Council
Cash Flows Report



ORDINARY MEETING OF THE COUNCIL

February 5, 2016

BROKEN HILL CITY COUNCIL REPORT NO. 13/16SUBJECT: INVESTMENT REPORT FOR JANUARY 201611/48**Recommendation**

That Broken Hill City Council Report No. 13/16 dated February 5, 2016, be received.

Executive Summary:

The Local Government (General) Regulation 2005 (Part 9, Division 5, Clause 212), effective from 1 September 2005, requires the Responsible Accounting Officer of a Council to provide a written report setting out details of all monies that have been invested under Section 625 (2) of the Local Government Act 1993, as per the Minister's Amended Investment Order gazetted 11 March 2011. The Responsible Accounting Officer must also include in the report a certificate as to whether the investment has been made in accordance with the Act, the Regulations and the Council's Investment Policy.

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Portfolio Performance vs. RBA Cash Rate	✓	Council's investment performance did exceed benchmark.
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Portfolio Credit Rating Limit	✓	Compliant with policy
Institutional Exposure Limits	✓	Compliant with policy
Term to Maturity Limits	✓	Compliant with policy

Market Review**Global issues**

Global markets started the year on a poor note revolving around fears for weakening emerging market economies, particularly China, and sliding commodity prices.

In the US, the Federal Reserve hinted at its concerns about global growth leaving the market to speculate that further rate hikes in the US will be off the agenda until well into 2016, if at all this year.

Although good news for most consumers, the drop in oil prices to approx. US\$30/barrel has some more susceptible oil producing nations (and companies) facing default (bankruptcy). Further price falls are widely anticipated as large suppliers continue to produce beyond market demand.

Domestic issues

Australia's latest inflation data reflected the impact of the falling oil price with consumer prices only rising by 1.7% over 2015. The low inflation environment is expected to remain in place for the next couple of years.

The pace of housing markets in Melbourne and Sydney levelled off at the end of 2015 after talk of growing price "bubbles" in these cities for most of the year.

Global growth concerns, low domestic inflation and a slowing in housing market growth has economists expecting the RBA to keep rates unchanged well into 2016 with a bias to easing as the next move.

Interest rates

Australia's official cash rate remains at 2%, unchanged since May 2015.

Short term interest rates improved slightly in January with 3 month TDs from Australian ADIs largely in the 2.90%-3% area. Twelve month rates were largely unchanged over the month with the best of the majors in the 2.90% area.

Council's Portfolio by Source of Funds – January 2016

As at 31st January 2016, Council's Investment Portfolio had a current market valuation of \$15,661,578 or principal value (face value) of \$15,592,702 with the source of these funds being detailed in the table below.

	Source of Funds	Principal Amount
GENERAL FUND	Operating Capital & Internal Restrictions	8,944,702
	Accommodation Bonds Reserve	45,000
	Royalties Reserve	395,000
	Domestic Waste Management Reserve	3,947,000
	Grants	1,833,000
	Developer Contributions	428,000
	TOTAL PORTFOLIO	\$15,592,702

Certificate by Responsible Accounting Officer

All investments have been placed in accordance with Council's Investment Policy, Section 625 of the Local Government Act 1993 (as amended), the Revised Ministerial Investment Order gazetted 11 February 2011, Clause 212 of the Local Government (General) Regulations 2005 and Third Party Investment requirements of the then Department Local Government Circular 06-70. Council continues to obtain independent financial advice on its investment portfolio in accordance with the then Department of Local Government Circular of 16 September 2008.

Strategic Direction:

Key Direction 4: Our Leadership
 Objective 4.1: Openness and Transparency in Decision Making
 Action 4.1.1.13 Maintain good governance and best practice methods and ensure compliance with various guidelines and legislation.

Relevant Legislation:

This report is provided for Council's consideration in compliance with the requirements of Part 9, Division 5, Clause 212 of the *Local Government (General) Regulations 2005*.

Financial Implications:

The recommendation has no financial impact.

Attachments

1. Monthly Investment Report January 2016 10 Pages

SHARON HUTCH
ACTING GENERAL MANAGER



Investment Summary Report January 2016

Broken Hill City Council

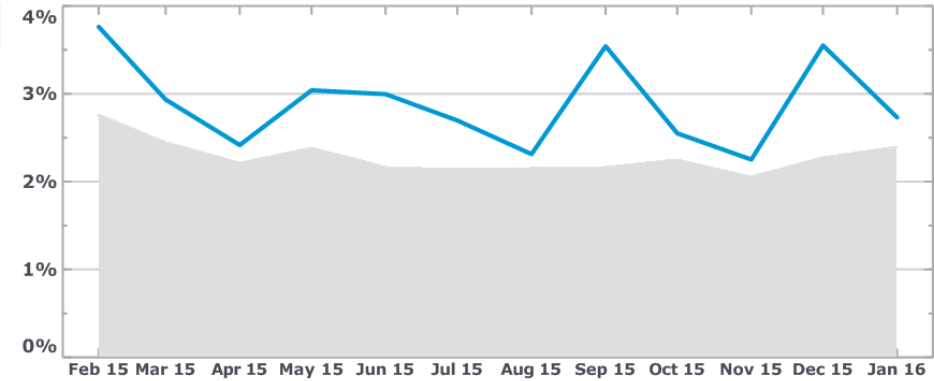
Executive Summary



Investment Holdings

	Face Value (\$)	Current Value (\$)	Current Yield (%)
Cash	1,592,702.30	1,592,702.30	1.5574
Term Deposit	14,000,000.00	14,068,876.26	3.0396
	15,592,702.30	15,661,578.56	2.8882

Investment Performance

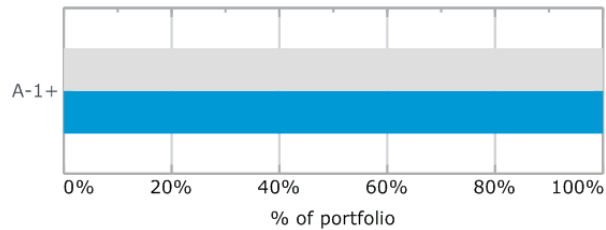


Portfolio Annualised Return

Ausbond BB Index Annualised Return

Investment Policy Compliance

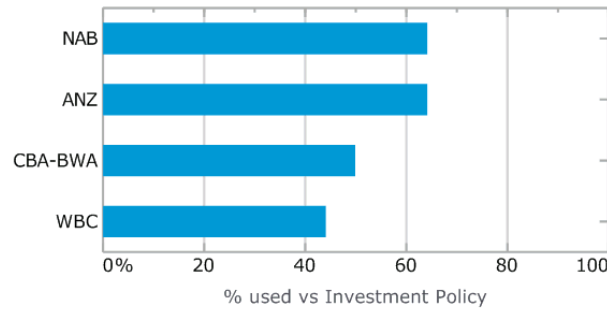
Total Credit Exposure



Portfolio Exposure

Investment Policy Limit

Highest Individual Exposures



% used vs Investment Policy

Term to Maturities

Maturity Profile	Face Value (\$)	Policy Max
Between 0 and 1 Year	15,592,702	100%
	15,592,702	

Broken Hill City Council

Investment Holdings Report



Cash Accounts						
Face Value (\$)	Current Yield	Institution	Credit Rating	Current Value (\$)	Deal No.	Reference
1,518,411.87	1.5700%	Westpac Group	A-1+	1,518,411.87	473409	Cheque
74,290.43	1.3000%	Westpac Group	A-1+	74,290.43	473410	Maxi
1,592,702.30	1.5574%			1,592,702.30		

Term Deposits											
Maturity Date	Face Value (\$)	Rate	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Coupon Frequency	Reference
10-Feb-16	1,000,000.00	2.9000%	Bankwest	A-1+	1,000,000.00	11-Nov-15	1,006,670.64	511303	6,515.07	AtMaturity	
24-Feb-16	1,000,000.00	3.0000%	Bankwest	A-1+	1,000,000.00	25-Nov-15	1,006,136.32	511304	5,589.04	AtMaturity	
2-Mar-16	500,000.00	3.1000%	ANZ Banking Group	A-1+	500,000.00	2-Dec-15	502,996.73	533066	2,590.41	AtMaturity	
2-Mar-16	2,000,000.00	3.1000%	ANZ Banking Group	A-1+	2,000,000.00	2-Dec-15	2,011,986.91	533067	10,361.64	AtMaturity	
2-Mar-16	500,000.00	3.0000%	Bankwest	A-1+	500,000.00	2-Dec-15	502,934.50	533069	2,506.85	AtMaturity	
2-Mar-16	500,000.00	3.0500%	Bankwest	A-1+	500,000.00	2-Dec-15	502,934.50	533069	2,548.63	AtMaturity	
9-Mar-16	2,000,000.00	3.1000%	ANZ Banking Group	A-1+	2,000,000.00	9-Dec-15	2,011,052.39	533068	9,172.60	AtMaturity	
16-Mar-16	1,000,000.00	3.0500%	Bankwest	A-1+	1,000,000.00	16-Dec-15	1,004,934.61	533062	3,927.40	AtMaturity	
16-Mar-16	1,000,000.00	3.0500%	National Australia Bank	A-1+	1,000,000.00	16-Dec-15	1,004,934.61	533063	3,927.40	AtMaturity	
21-Mar-16	500,000.00	3.0500%	National Australia Bank	A-1+	500,000.00	21-Dec-15	502,300.45	533064	1,754.79	AtMaturity	
23-Mar-16	1,500,000.00	3.0500%	National Australia Bank	A-1+	1,500,000.00	21-Dec-15	1,506,951.02	533065	5,264.38	AtMaturity	
6-Apr-16	500,000.00	3.0500%	National Australia Bank	A-1+	500,000.00	6-Jan-16	501,774.25	533121	1,086.30	AtMaturity	
13-Apr-16	1,000,000.00	3.0500%	National Australia Bank	A-1+	1,000,000.00	13-Jan-16	1,003,099.38	533122	1,587.67	AtMaturity	
20-Apr-16	500,000.00	3.0000%	Westpac Group	A-1+	500,000.00	20-Jan-16	501,263.11	533123	493.15	AtMaturity	
27-Apr-16	1,000,000.00	2.9300%	Westpac Group	A-1+	1,000,000.00	27-Jan-16	1,001,903.56	533124	401.37	AtMaturity	
	14,500,000.00	3.0400%			14,500,000.00		14,571,872.98		57,726.71		

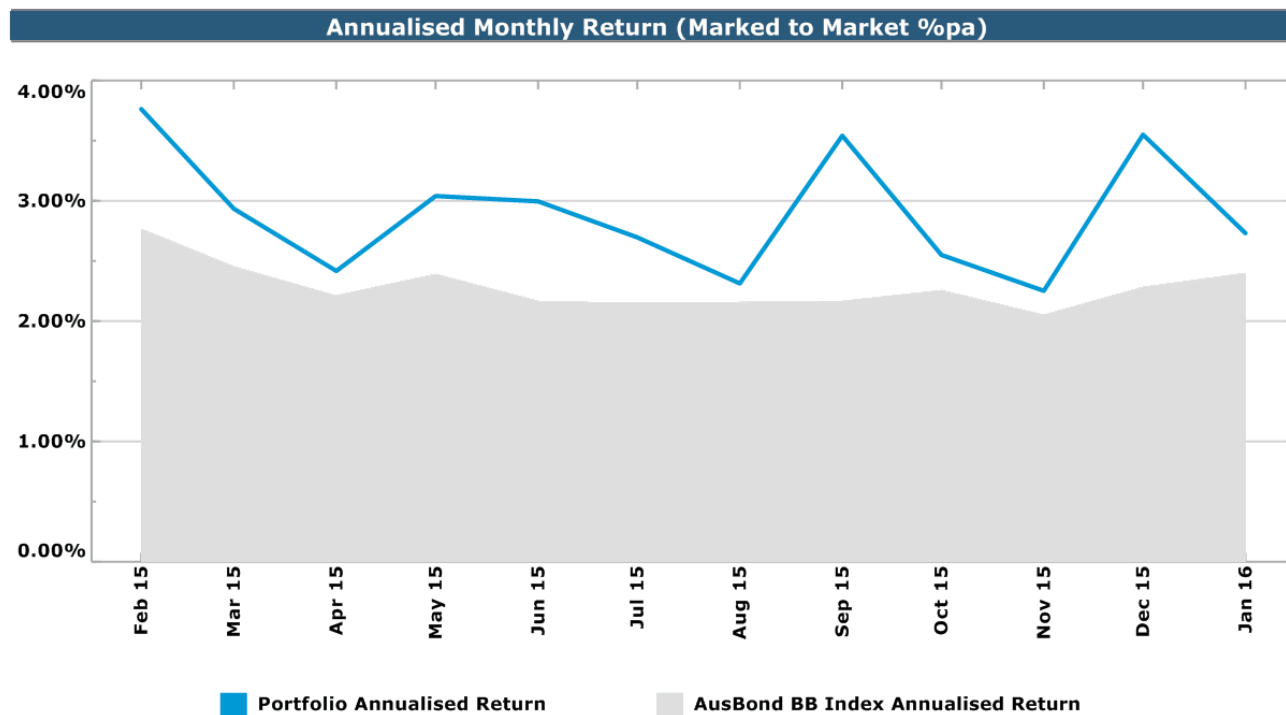
Broken Hill City Council Accrued Interest Report



Accrued Interest Report								
Asset Type	Deal Number	Face Value (\$)	Settlement Date	Maturity Date	Interest Received (\$)	Days Accrued	Interest Accrued (\$)	Percentage Return
Westpac Group	473409	1,518,411.87	1-Jan-16	1-Feb-16		31		
Westpac Group	473410	74,290.43	1-Jan-16	1-Feb-16	76.65	31	76.65	1.30%
Cash					76.65		76.65	1.30%
National Australia Bank	509379	500,000.00	30-Sep-15	6-Jan-16	4,054.25	5	206.85	3.02%
National Australia Bank	510326	1,000,000.00	14-Oct-15	13-Jan-16	7,230.14	12	953.42	2.90%
Westpac Group	510327	500,000.00	21-Oct-15	20-Jan-16	3,627.53	19	757.40	2.91%
Westpac Group	509380	1,000,000.00	30-Sep-15	27-Jan-16	10,106.85	26	2,208.22	3.10%
Bankwest	511303	1,000,000.00	11-Nov-15	10-Feb-16	0.00	31	2,463.01	2.90%
Bankwest	511304	1,000,000.00	25-Nov-15	24-Feb-16	0.00	31	2,547.95	3.00%
ANZ Banking Group	533066	500,000.00	2-Dec-15	2-Mar-16	0.00	31	1,316.44	3.10%
ANZ Banking Group	533067	2,000,000.00	2-Dec-15	2-Mar-16	0.00	31	5,265.75	3.10%
Bankwest	533069	500,000.00	2-Dec-15	2-Mar-16	0.00	31	1,273.97	3.00%
ANZ Banking Group	533068	2,000,000.00	9-Dec-15	9-Mar-16	0.00	31	5,265.75	3.10%
Bankwest	533062	1,000,000.00	16-Dec-15	16-Mar-16	0.00	31	2,590.41	3.05%
National Australia Bank	533063	1,000,000.00	16-Dec-15	16-Mar-16	0.00	31	2,590.41	3.05%
National Australia Bank	533064	500,000.00	21-Dec-15	21-Mar-16	0.00	31	1,295.21	3.05%
National Australia Bank	533065	1,500,000.00	21-Dec-15	23-Mar-16	0.00	31	3,885.62	3.05%
National Australia Bank	533121	500,000.00	6-Jan-16	6-Apr-16	0.00	26	1,086.30	3.05%
National Australia Bank	533122	1,000,000.00	13-Jan-16	13-Apr-16	0.00	19	1,587.67	3.05%
Westpac Group	533123	500,000.00	20-Jan-16	20-Apr-16	0.00	12	493.15	3.00%
Westpac Group	533124	1,000,000.00	27-Jan-16	27-Apr-16	0.00	5	401.37	2.93%
Term Deposit					25,018.77		36,188.90	3.04%
					25,095.42		36,265.55	3.03%

Broken Hill City Council

Investment Performance Report

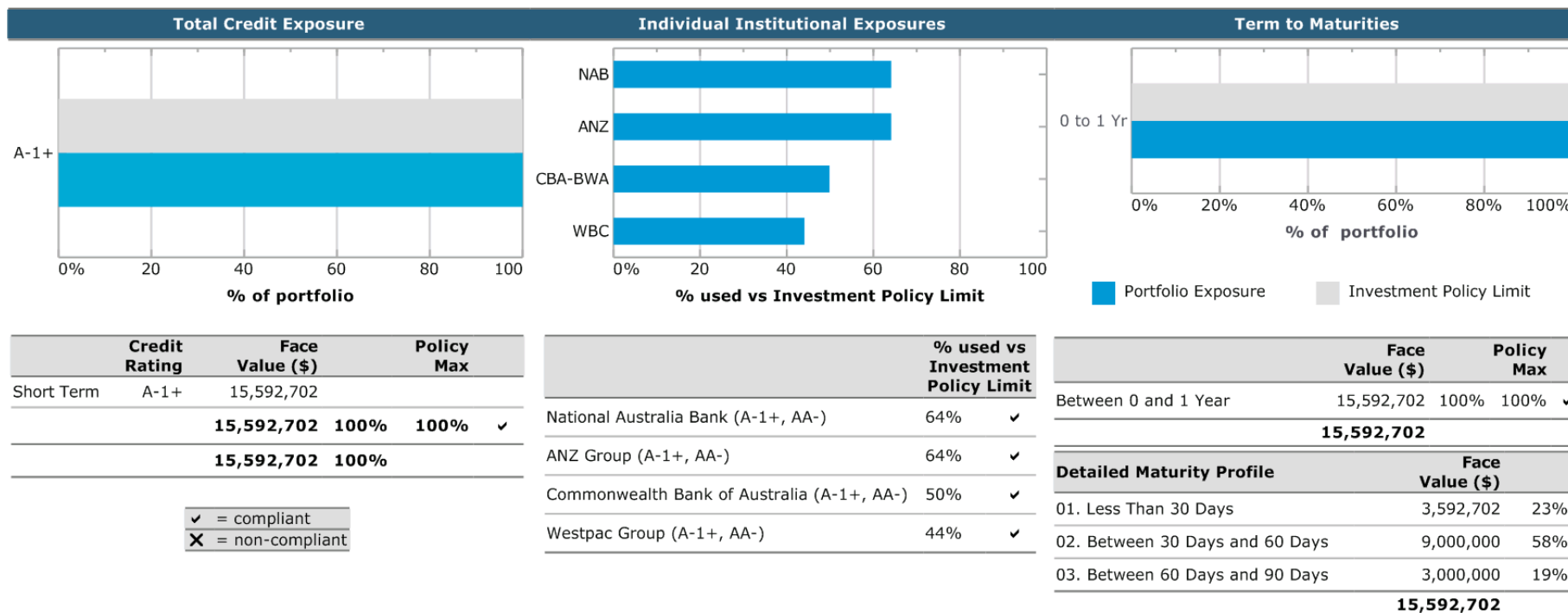


Historical Performance Summary

	Portfolio	AusBond BB Index	Outperformance
Jan 2016	2.73%	2.39%	0.34%
Last 3 Months	2.85%	2.24%	0.61%
Last 6 Months	2.82%	2.22%	0.61%
Financial Year to Date	2.80%	2.20%	0.60%
Last 12 months	2.89%	2.28%	0.61%

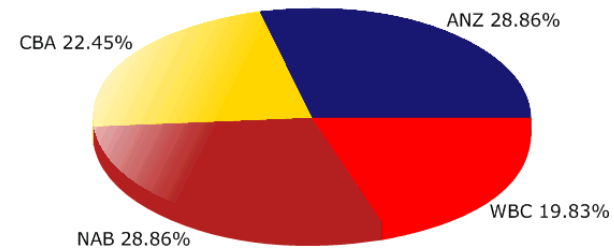
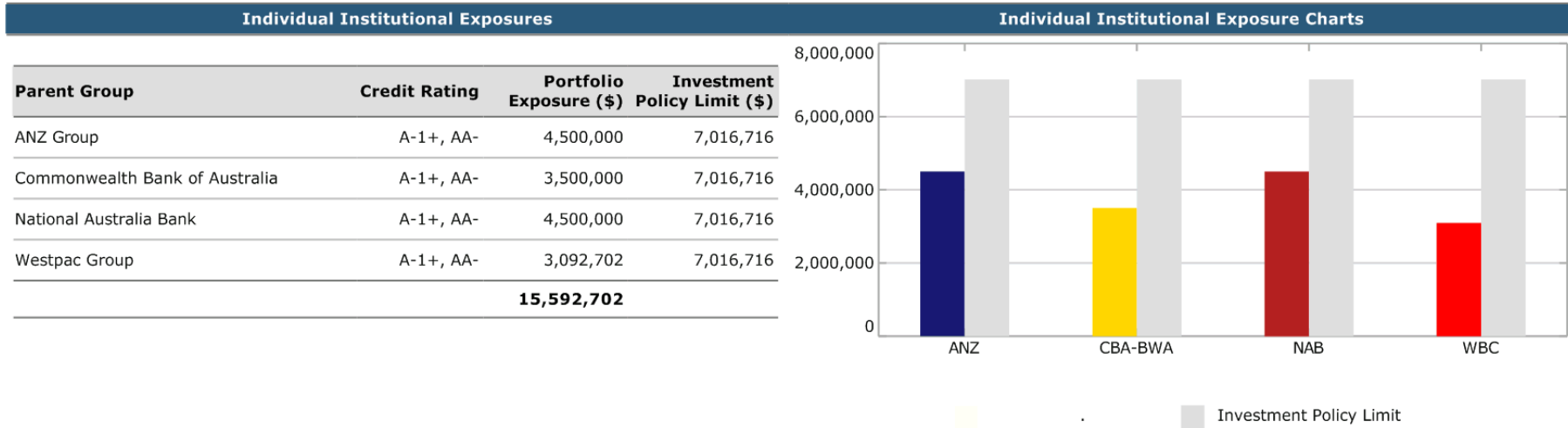
Broken Hill City Council

Investment Policy Compliance Report



Broken Hill City Council

Individual Institutional Exposures Report



Broken Hill City Council Cash Flows Report



Current Month Cashflows					
Transaction Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Cashflow Received
6-Jan-16	509379	National Australia Bank	Term Deposits	Interest - Received	4,054.25
		National Australia Bank	Term Deposits	Maturity Face Value - Received	500,000.00
				Deal Total	504,054.25
	533121	National Australia Bank	Term Deposits	Settlement Face Value - Paid	-500,000.00
				Deal Total	-500,000.00
		Day Total			
13-Jan-16	510326	National Australia Bank	Term Deposits	Interest - Received	7,230.14
		National Australia Bank	Term Deposits	Maturity Face Value - Received	1,000,000.00
				Deal Total	1,007,230.14
	533122	National Australia Bank	Term Deposits	Settlement Face Value - Paid	-1,000,000.00
				Deal Total	-1,000,000.00
		Day Total			
20-Jan-16	510327	Westpac Group	Term Deposits	Interest - Received	3,627.53
		Westpac Group	Term Deposits	Maturity Face Value - Received	500,000.00
				Deal Total	503,627.53
	533123	Westpac Group	Term Deposits	Settlement Face Value - Paid	-500,000.00
				Deal Total	-500,000.00
		Day Total			
27-Jan-16	509380	Westpac Group	Term Deposits	Interest - Received	10,106.85
		Westpac Group	Term Deposits	Maturity Face Value - Received	1,000,000.00
				Deal Total	1,010,106.85
	533124	Westpac Group	Term Deposits	Settlement Face Value - Paid	-1,000,000.00
				Deal Total	-1,000,000.00
		Day Total			
Net Cash Movement for Period					25,018.77

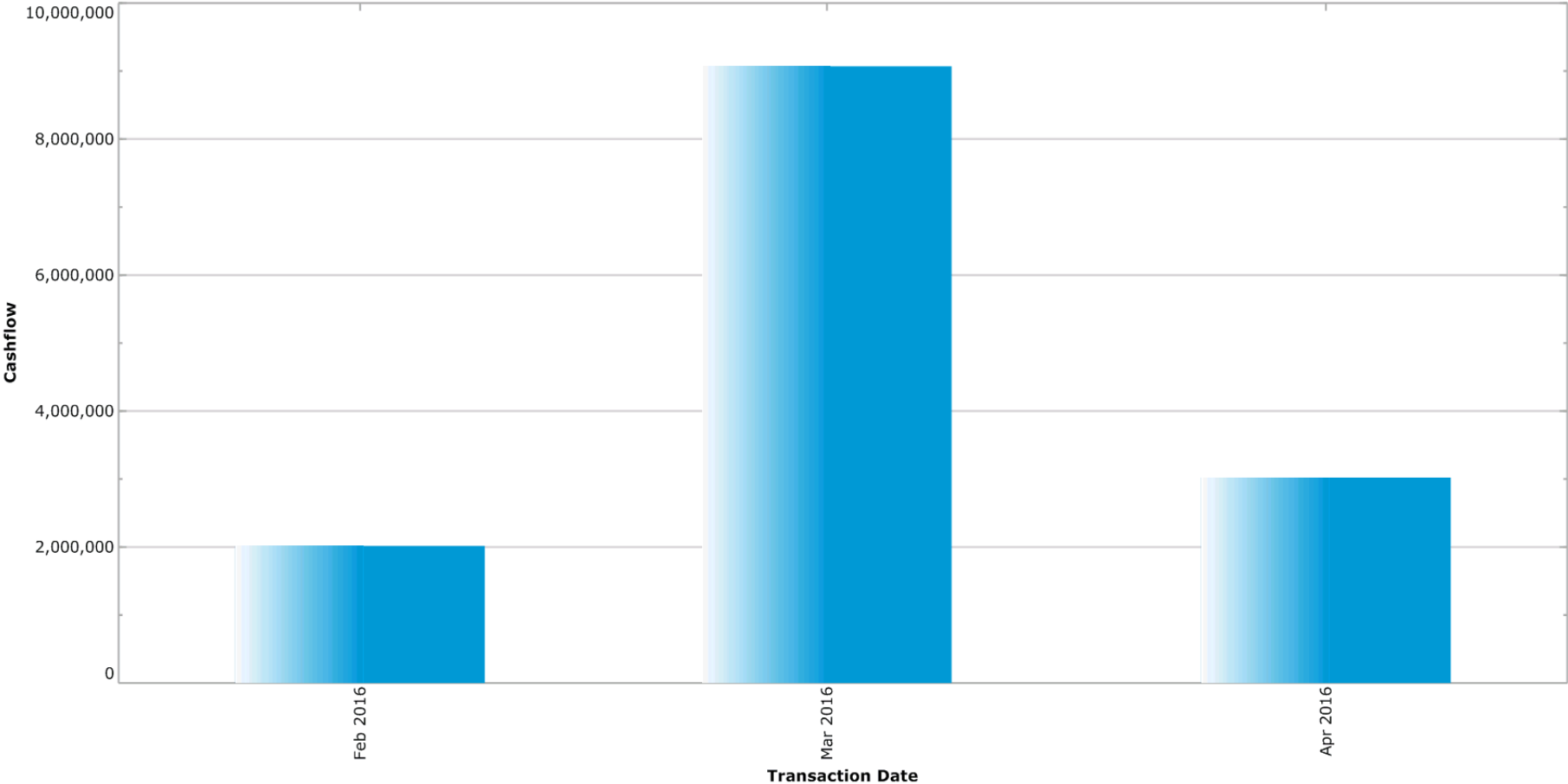
Broken Hill City Council

Cash Flows Report



Next Month Cashflows					
<u>Transaction Date</u>	<u>Deal No.</u>	<u>Cashflow Counterparty</u>	<u>Asset Type</u>	<u>Cashflow Description</u>	<u>Cashflow Due</u>
10-Feb-16	511303	Bankwest	Term Deposit	Interest - Received	7,230.14
		Bankwest	Term Deposit	Maturity Face Value - Received	1,000,000.00
				<u>Deal Total</u>	<u>1,007,230.14</u>
				Day Total	1,007,230.14
24-Feb-16	511304	Bankwest	Term Deposit	Interest - Received	7,479.45
		Bankwest	Term Deposit	Maturity Face Value - Received	1,000,000.00
				<u>Deal Total</u>	<u>1,007,479.45</u>
				Day Total	1,007,479.45
				Net Cash Movement for Period	2,014,709.59

Broken Hill City Council
Cash Flows Report



ORDINARY MEETING OF THE COUNCIL

November 27, 2015

BROKEN HILL CITY COUNCIL REPORT NO. 14/16

SUBJECT: ADOPTION OF DRAFT PARKING STRATEGY 11/392

PREVIOUS ITEMS: BHCC255/15 - DRAFT PARKING STRATEGY FOR PUBLIC
EXHIBITION - Ordinary Council - 25 November 2015

Recommendation

That Broken Hill City Council Report No. 14/16 dated November 27, 2015, be received.

That Council adopts the Draft Parking Strategy as a Strategy of Council.

That work is undertaken to implement the Parking Strategy; and a community awareness campaign is undertaken.

Executive Summary:

Council considered the Draft Parking Strategy at its Ordinary Council Meeting held November 25, 2015 and resolved (Minute No. 45131) to place the draft strategy on public exhibition as per Section 160 of the Local Government Act 1993.

The draft policy was placed on public exhibition concluding on Monday, January 4, 2016.

During the public exhibition period Council received six written submissions regarding the Draft Parking Strategy. These submissions are included in Appendix F of the Draft Parking Strategy

The proposed change to the parking strategy in consideration of the responses are to increase the parking time limit of Argent Street between Bromide and Kaolin Street from 2hrs to 4hrs in consideration of the elderly volunteers at the St Vincent de Paul Society and that section of Argent Street is low trafficked.

Report:

Broken Hill City Council developed its Draft Parking Strategy in consultation with the community, holding online surveys and at various locations across town. The Infrastructure Department drafted the Parking Strategy considering the results from the survey for public feedback for 28 days.

The consultation process included a number of pop up stands where staff and Councillors spoke to the public and gained feedback. The overall outcome, although varying, does focus on the turnover of vehicles within the CBD. A total of 139 surveys were conducted, through a number a pop up sessions, online and written hardcopy.

Patton Street did vary in that the general consensus was that all day parking was an attractive selling point for the shopping precinct. "There had never been an issue with all day parking, yet the parking was reduced to two hours", was a common response.

The recommendations within the draft strategy are made with an approach of keeping parking times consistent within each respective area, allowing for people to be clear on expectations.

Further, the two hour parking approach, for all of Argent Street (between Iodide and Kaolin Streets), and four hour limit in the respective side streets (between Crystal and Beryl Streets), will also allow easier compliance checking.

The outcomes from community consultation prior to the Draft being prepared are as follows:

- Parking in Argent Street (Kaolin to Iodide Streets) to be all two hour limit. Regulatory signage and designated zones including disabled spaces, no standing zones, no parking zones, taxi zones, bus zones, loading zones, and no stopping zones to remain unchanged.
- Parking in all cross streets, including Oxide, Chloride, Sulphide, Bromide, and Kaolin Streets to be four hour limit. Regulatory signage zones including disabled spaces, no standing zones, no parking zones, taxi zones, bus zones, loading zones, and no stopping zones to remain unchanged.
- That owners, employers and employees of businesses in the Argent Street precinct be encouraged to utilise the carpark in Beryl Street between Chloride and Oxide Streets, through the Chamber of Commerce.
- To provide all day parking at the Town Hall Facade and Art Gallery carpark.
- Provide one "Loading Zone" car space at the rear of Town Hall Façade.
- To convert Patton Street 2 hour parking to all day parking.

Strategic Direction:

Key Direction:	1 - Our Community
Objective:	1.4 - Our built environment supports our quality of life
Function:	Our Community
Strategy:	1.4.1.13 - Implement the Asset Management Plan for Transport

Relevant Legislation:

Local Government Act 1993

Financial Implications:

The total cost for implementing the recommendations within the Draft Parking Strategy is \$16,000.

Attachments

1. Draft Parking Strategy 22 Pages

ANDREW BRUGGY
ACTING DEPUTY GENERAL MANAGER

SHARON HUTCH
ACTING GENERAL MANAGER



1. Introduction/Overview

This Strategy includes Broken Hill's CBD, bounded by Kaolin to Iodide Streets and Crystal to Beryl Streets, as well as Patton Street from Comstock to South Streets. Other key high patronised areas of Broken Hill may be included as required.

A Community Consultation Plan was adopted with the aim to include all stakeholders in the process. Motorists, businesses and Council were included in this process. Please see Appendix A for the Community Engagement process.

This Strategy reviews the current parking arrangements, taking into consideration the changes in businesses since the times when parking arrangements were implemented. It strives to balance the needs of all stakeholders and to balance between functionality and the amenity of Broken Hill. The primary focus is to create a net gain of parking availability whilst improving the traffic flow through these carparks without adversely affecting safety or amenity.

In altering existing carpark arrangements (be it change of times, length of stay, or increase/decrease in disabled, taxi ranks etc), will all have an impact on the serviceability to local businesses.

Recommendations are presented to address stakeholder issues, the following issues being the major considerations:

- Current parking supply/demand
- Future expectations
- Community needs
- Public transport requirements
- Amenity
- Permit parking availability and expectations
- Disabled parking
- Turnover of availability of carparks

2. Background

2.1 Urban Design

Council recently adopted the "Broken Hill Living Museum + Perfect Light Project" that incorporated a parking strategy. This process followed significant community engagement that concluded the following:

"The parking strategy is designed to maximize the availability of carparking spaces along Argent Street for customers and to provide longer term shaded parking in the side and back streets. Part of this strategy is to also create well shaded pedestrian paths connecting the long term parking to Argent Street".

- Free up Argent Street for short term parking for shop patrons
- Provide long term shaded parking along Blende Street, Oxide, Chloride, Sulphide and Bromide Streets
- Plant trees in verges to provide shade to the proposed 45 degree carparking in Crystal Street
- Shaded parking on Blende, Chloride and Beryl Streets to support the Civic Centre
- Clad structure in solar panels as an alternative to trees. This harnesses energy and provides shade
- Relocate cycleway from Crystal Street to Beryl Street and cross streets
- Bike racks near the intersections of Argent Street and the cross streets may encourage cycle use and free up parking spaces

- Remove central parking from Chloride Street to accommodate the Welcome Walk Women's Memorial and Commemoration of Community Heroes
- Investigate opportunities for additional parking along the railway side of Crystal Street
- Plant street trees to shade pedestrian paths from long term parking to Argent Street
- Investigate mid-block connections from Crystal and Blende Streets, through existing shops and arcades to provide shaded connections to Argent Street.

Whilst the Urban Design addressed carparking, it does not specifically address the timing, location or overall strategy for Broken Hill. This Strategy will incorporate more than the amenity and aesthetics than that of the Urban Design Plan. The Urban Design does however provide the communities expectations with respect to quality of and connectivity for carparking.

2.2 Permit Parking

The community engagement process highlighted that approximately 51% supported permit parking at the Art Gallery, and 55% supported it at the Town Hall façade. The qualitative support for having all day parking at both was very strong. Those that supported permit parking gave little reasoning or documented support, whereas those in favour of all day parking, at both locations showed they do not want any permit parking.

3. Existing Conditions (Maps and Parking Supply)

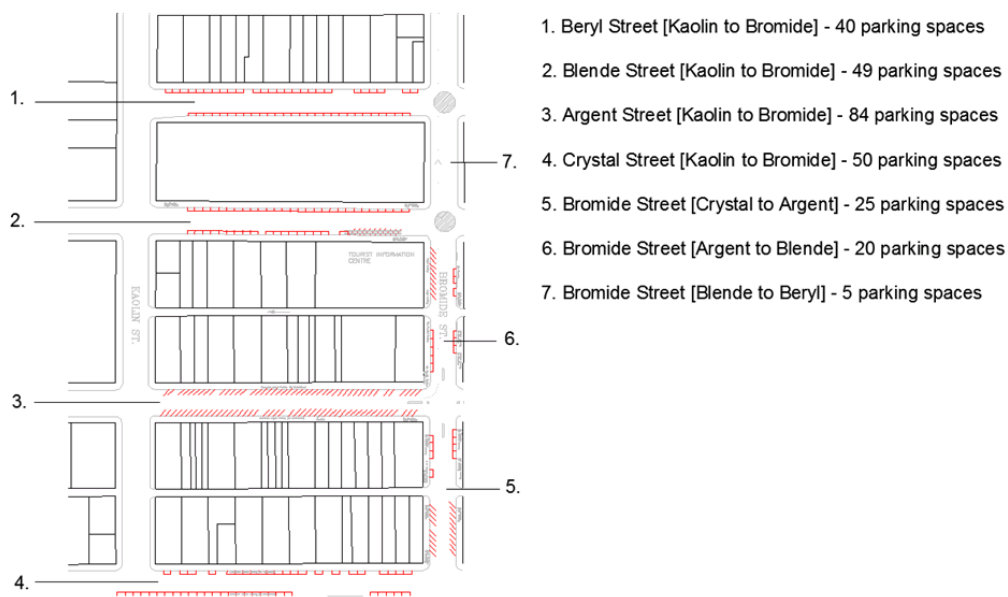


Figure 1. Zone 1 – Kaolin to Bromide Street

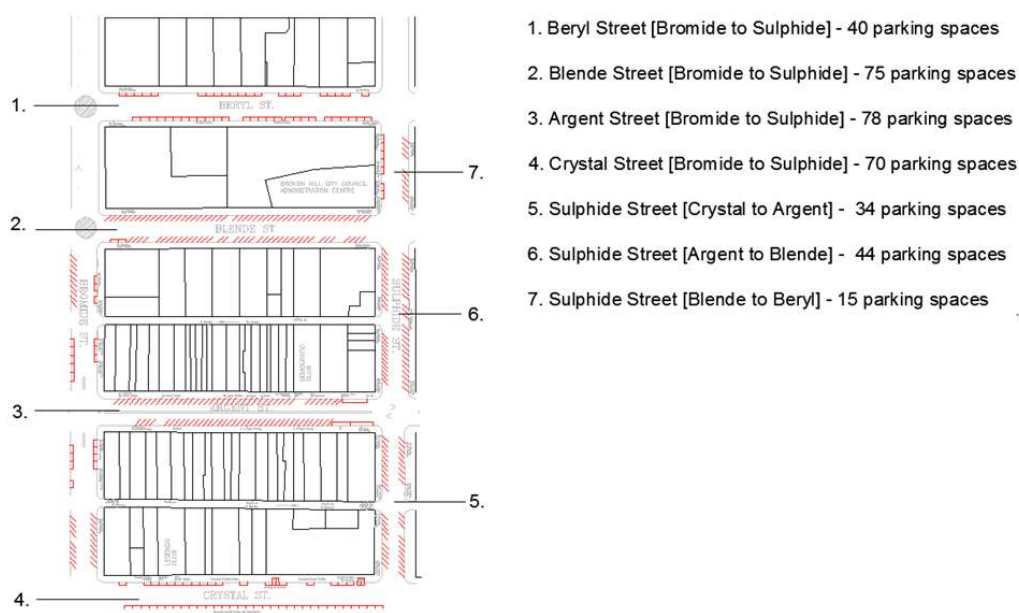


Figure 2. Zone 2 – Bromide to Sulphide Street

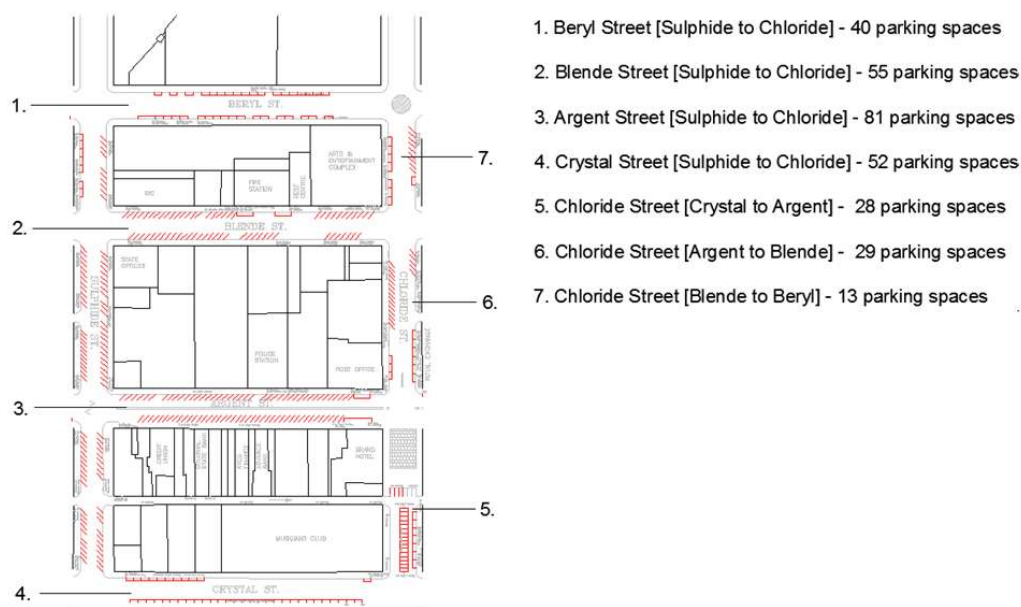


Figure 3. Zone 3 – Sulphide to Chloride Street

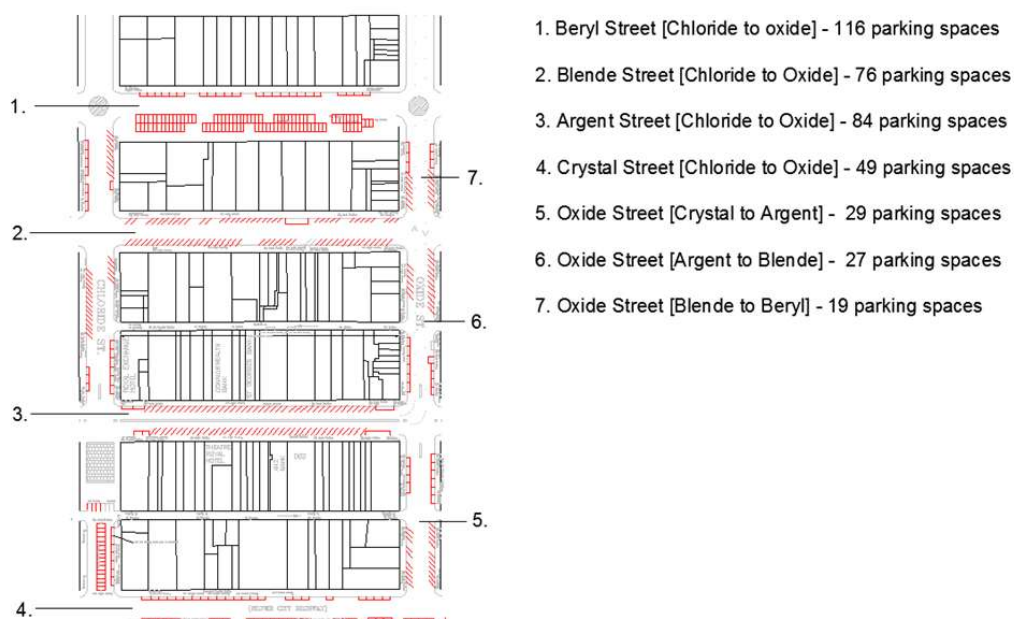


Figure 4. Zone 4 – Chloride to Oxide Street

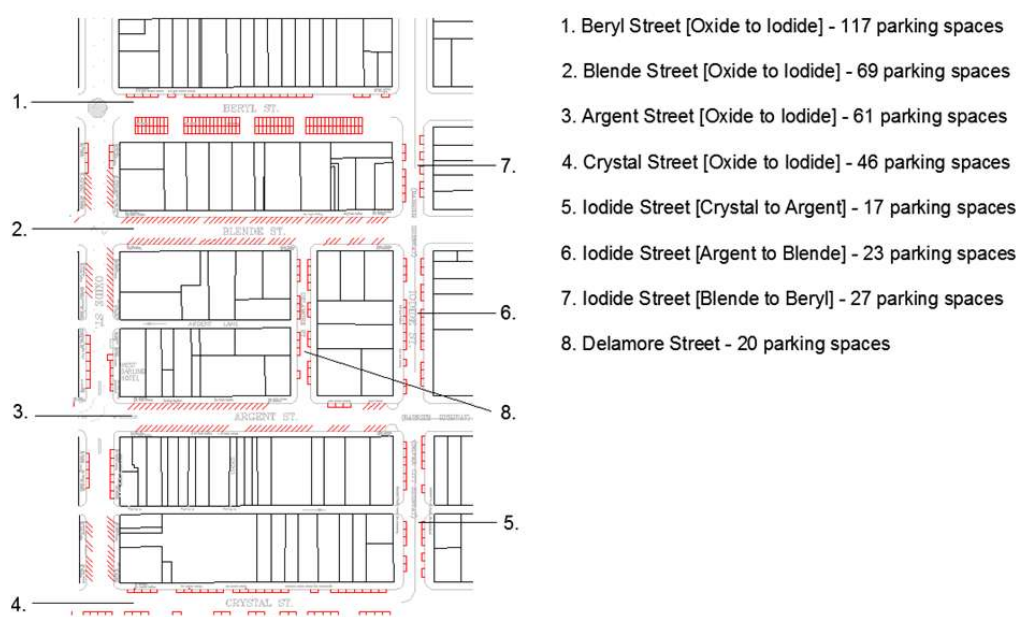


Figure 5. Zone 5 – Oxide to Iodide Street

4. Relationship between Business and Carparking

The majority of residents in Broken Hill have to drive from their homes or take public transport to the shopping precincts and the CBD to conduct their business, and require adequate parking facilities. Similarly, business owners who drive to work require parking facilities for the day to store their vehicles. This parking strategy will examine the existing and required parking facilities in a manner to ensure the needs of business owners and customers are met, as derived from the survey results.

5. Compliance

Council recently purchased new hand held devices for parking patrols. The devices were introduced on 15 June 2015. From 15 June – 26 June, 76 fines were issued. 3 fines were cancelled; hence the gross total income being \$11,908 for this period.

Council has also engaged the State Debt Recovery Office (SDRO) so as to minimise operational time associated with outstanding fines recovery.

It is thought that ongoing enforcement will net a greater number of fines, with an increase in staff resources being allocated for this role. With ongoing policing of parking controls, it is envisaged that compliance will increase, meaning a greater turnover of traffic parking, and a greater number of parks being made available as a result. Council's objective is to ensure compliance, for this result.

6. Disabled Parking Requirements**AS 2890.5**

1993 Parking Facilities – On Street Parking: This standard specifies the requirements for the location, arrangement, and dimensions of on street parking facilities. It includes provisions for special classes of vehicles and for people with disabilities, together with guidelines for the control of parking.

Disability Discrimination Act 1992

The Federal Disability Discrimination Act 1992 (D.D.A.) provides protection for everyone in Australia against discrimination based on disability.

- a) The Act aims to eliminate, as far as possible, discrimination against persons on the ground of disability in the areas of:
 - i. work, accommodation, education, access to premises, clubs and sport; and
 - ii. the provision of goods, facilities, services and land; and
 - iii. existing laws; and
 - iv. the administration of Commonwealth laws and programs; and
- b) To ensure, as far as practicable, that persons with disabilities have the same rights to equality before the law as the rest of the community; and
- c) Promote recognition and acceptance within the community of the principle that persons with disabilities have the same fundamental rights as the rest of the community.

The Parking Strategy will investigate the provision of facilities and access for persons with disabilities to ensure equality for all residents of Broken Hill in parking accessibility.

Austrroads, Guide to Traffic Engineering Practice, Part 11

Defines the parking management process. It provides guidance to ensure parking is provided in a safe and efficient manner, and with due regard to considerations of access to, and the impact on, the wider road and transport system. Presents guidelines for determining the demand for, and supply of, parking and it provides a parking policy framework – how the demand should be addressed. The implementation of on-street and

off-street parking for all road users including parking controls in urban centres is addressed, as is parking on rural roads and at park-and-ride facilities.

7. Ticket Parking

Whilst there was not a direct question relating to ticket parking, a number of survey respondents did mention it. One advantage of ticket parking is the ease of compliance checking. Ticket parking could be utilised in such an approach to not focus on the cost of parking (e.g. 20€/two hours), meaning drivers will have to display that ticket for that period of time. From a parking patrol officer's role, there is no tyre marking, having to return in two hours or needing to leave the precinct. Tyre marking is an old school method of parking patrol.

The ultimate goal is to encourage the regular turnover of parking bays, giving residents, workers, shop owners and visitors a chance of finding parking. With ticket parking, law enforcement is done on-the-spot without the need for a second parking patrol, hence each officer can cover twice as much as in the case of tyre marking. Ticket parking also provides that surprise element to law enforcement. Most cities have done away with tyre marking as it is too labour intensive and not efficient.

With ticket parking the officer merely checks all windows once and that is complete, no photos before and after each parking run, disputes about leaving the section of road to name a few.

8. Outcomes/Summary of Community Engagement

Council undertook an extensive Community Consultation Engagement program. The survey was conducted both on Council's website as well as staff and councilors engaging direct with the community. A copy of the Community Engagement Plan is attached in Appendix A.

Senior staff attended the Chamber of Commerce as well as other groups such as traders within Argent Street meetings. Media calls were conducted whereby senior management and business leaders spoke on the need for the community to get behind the survey so as to ensure the broader communities thoughts were taken on board.

A total of 139 surveys were conducted with a summary of findings in Appendix D.

Under the requirements of the local Government Act 1993, the Draft Parking Strategy after the community consultation was on display for community review and comment. Council received six responses which were considered and addressed included in Appendix F.

9. Recommendations

- Recommendations refer to the CBD area bounded by Bromide to Iodide Streets and Crystal to Beryl Streets, as well as Patton Street from Comstock to South Streets.
- Parking in Argent Street to be all two hour limit. Regulatory signage and designated zones including disabled spaces, no standing zones, no parking zones, taxi zones, bus zones, loading zones, and no stopping zones to remain unchanged.
- Parking in all cross streets, including Oxide, Chloride, Sulphide, Bromide, and Kaolin Streets to be four hour limit. Regulatory signage zones including disabled spaces, no standing zones, no parking zones, taxi zones, bus zones, loading zones, and no stopping zones to remain unchanged.
- That owners, employers and employees of businesses in the Argent Street precinct be encouraged to utilise the carpark in Beryl Street between Chloride and Oxide Streets, through the Chamber of Commerce.
- To provide all day parking at the Town Hall Facade and Art Gallery carparks.
- Provide one "Loading Zone" car space at the rear of Town Hall Façade.

- To convert Patton Street 2 hour parking to all day parking.
- To retain the 15 minute parking in Chloride Street adjacent to Post Office.
- Total financial impact – Less than \$16,000

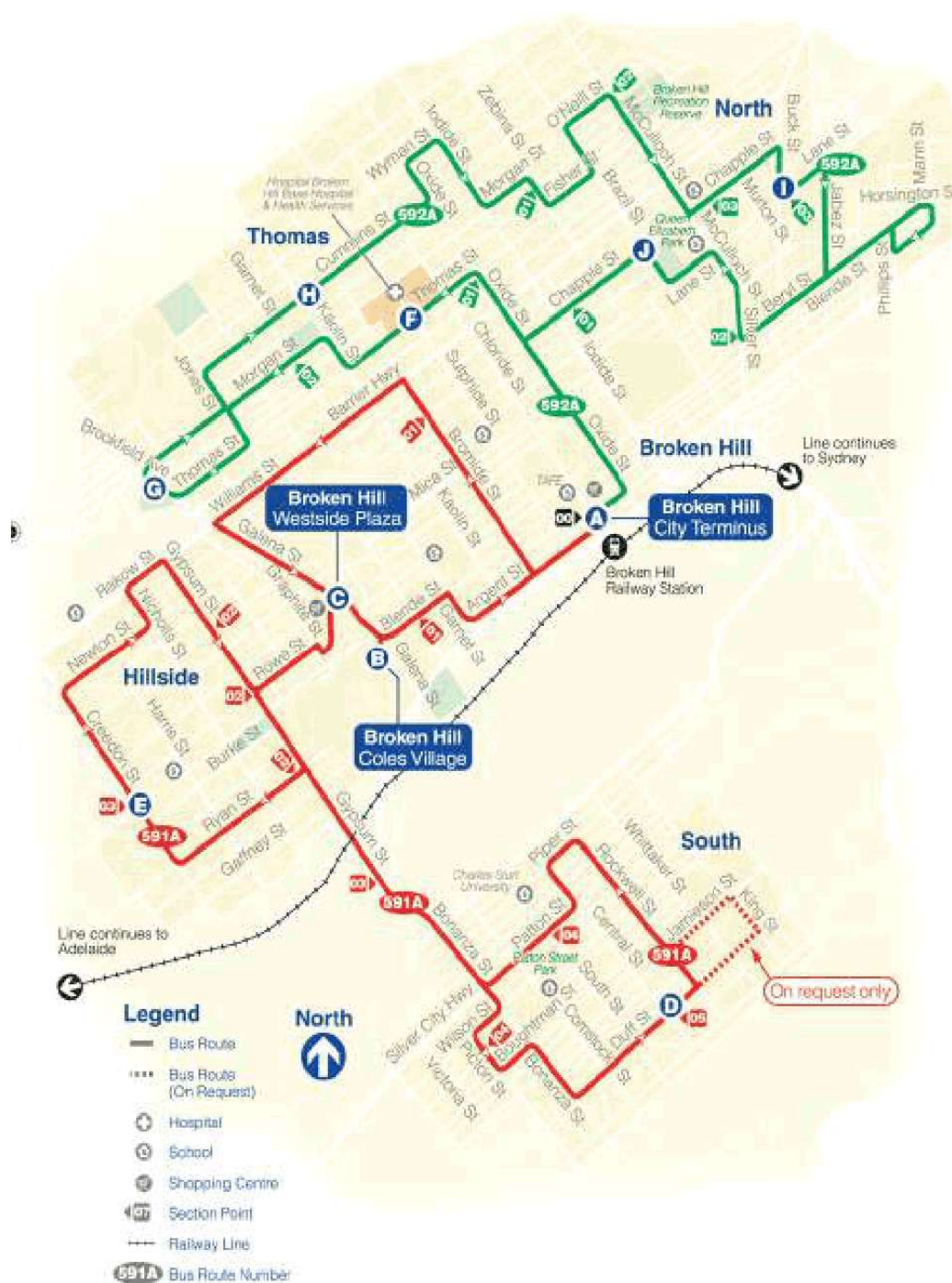
10. Appendices

- APPENDIX A – Community Engagement Plan
- APPENDIX B – Murton's Bus Routes
- APPENDIX C – Current Parking Conditions
- APPENDIX D – Survey Questions
- APPENDIX E – Survey Results
- APPENDIX F – Community Review of Draft Parking Strategy

Communication/Engagement Plan – ParkingAppendix A – Community Engagement Plan

1. October 1 - Argent Street pop-up
2. October 9 - Patton Street pop-up
3. October 10 - Community markets pop-up
4. October 10 - Oxide Street pop-up

APPENDIX B – Murton's Bus Routes



Appendix C – Current Parking Conditions

CENTRAL BUSINESS DISTRICT PARKING SUPPLY

TYPE OF PARKING SIGN		TOTAL NUMBER OF SIGNS IN THE CBD AREA	
FOUR HOUR LIMIT		4	
TWO HOUR LIMIT		103	
ONE HOUR LIMIT		18	
½ HOUR LIMIT		5	
¼ HOUR LIMIT		18	
NO STOPPING		180	
NO PARKING		37	
DISABLED		30	
BUS ZONE		16	
TAXI ZONE		17	
LOADING ZONE		13	
TOTAL NUMBER OF SIGNS		441	
STREET	SECTION	TYPE OF PARKING	TOTAL NUMBER OF PARKING SPACES
CRYSTAL ST	KAOLIN – IODIDE	PARALLEL	267
ARGENT ST	KAOLIN – IODIDE	ANGLE/PARALLEL	388
BLLENDE ST	KAOLIN – IODIDE	ANGLE/PARALLEL	324
BERYL ST	KAOLIN – IODIDE	PARALLEL	353
STREET	SECTION	TYPE OF PARKING	TOTAL NUMBER OF PARKING SPACES
BROMIDE ST	CRYSTAL – BERYL	ANGLE/PARALLEL	50
SULPHIDE ST	CRYSTAL – BERYL	ANGLE/PARALLEL	93
CHLORIDE ST	CRYSTAL – BERYL	ANGLE/PARALLEL	70
OXIDE ST	CRYSTAL – BERYL	ANGLE/PARALLEL	75
DELAMORE ST	ARGENT - BLENDE	PARALLEL	20
IODIDE ST	CRYSTAL – BERYL	PARALLEL	67
LANEWAY	SECTION	TYPE OF PARKING	TOTAL NUMBER OF PARKING SPACES
CRYSTAL LN	KAOLIN – IODIDE	PARALLEL	50
ARGENT LN	KAOLIN – SULPHIDE	PARALLEL	20
ARGENT LN	OXIDE – DELAMORE	PARALLEL	6
GAWLER PL	CHLORIDE – OXIDE	PARALLEL	10
TOTAL NUMBER OF PARKING SPACES IN THE CBD AREA:			1,793

The estimated number of on-street parking spaces currently available during business hours for the various types of users in the CBD of Broken Hill

SOUTH PRECINCT PARKING SUPPLY

TYPE OF PARKING SIGN		TOTAL NUMBER OF SIGNS IN THE SOUTH PRECINCT AREA	
TWO HOUR LIMIT		4	
¼ HOUR LIMIT		2	
NO STOPPING		12	
NO PARKING		2	
DISABLED		1	
BUS ZONE		4	
MAIL ZONE		1	
TOTAL NUMBER OF SIGNS		26	
STREET	SECTION	TYPE OF PARKING	TOTAL NUMBER OF PARKING SPACES
PATTON ST	COMSTOCK - CENTRAL	ANGLE/PARALLEL	155
TOTAL NUMBER OF PARKING SPACES IN THE SOUTH PRECINCT AREA:			155

The estimated number of on-street parking spaces currently available during business hours for the various types of users in the South Precinct area of Broken Hill.

BROKEN HILL CITY COUNCIL CBD PARKING STRATEGY			
STREET NAME	SEGMENT	TYPE OF PARKING	TOTAL PER SEGMENT
CRYSTAL STREET	KAOLIN STREET - BROMIDE STREET	PARALLEL	50
	BROMIDE STREET - SULPHIDE STREET	PARALLEL	70
	SULPHIDE STREET - CHLORIDE STREET	PARALLEL	52
	CHLORIDE STREET - OXIDE STREET	PARALLEL	49
	OXIDE STREET - IODIDE STREET	PARALLEL	46
ARGENT STREET	KAOLIN STREET - BROMIDE STREET	ANGLE	84
	BROMIDE STREET - SULPHIDE STREET	ANGLE	78
	SULPHIDE STREET - CHLORIDE STREET	ANGLE	81
	CHLORIDE STREET - OXIDE STREET	ANGLE/PARALLEL	84
	OXIDE STREET - IODIDE STREET	ANGLE/PARALLEL	61
BLENDE STREET	KAOLIN STREET - BROMIDE STREET	ANGLE/PARALLEL	49
	BROMIDE STREET - SULPHIDE STREET	ANGLE	75
	SULPHIDE STREET - CHLORIDE STREET	ANGLE/PARALLEL	55
	CHLORIDE STREET - OXIDE STREET	ANGLE	76
	OXIDE STREET - IODIDE STREET	ANGLE	69
BERYL STREET	KAOLIN STREET - BROMIDE STREET	PARALLEL	40
	BROMIDE STREET - SULPHIDE STREET	PARALLEL	40
	SULPHIDE STREET - CHLORIDE STREET	PARALLEL	40
	CHLORIDE STREET - OXIDE STREET	PARALLEL	116
	OXIDE STREET - IODIDE STREET	PARALLEL	117
BROMIDE STREET	CRYSTAL STREET - ARGENT STREET	ANGLE/PARALLEL	25
	ARGENT STREET - BLENDE STREET	ANGLE/PARALLEL	20
	BLENDE STREET - BERYL STREET	PARALLEL	5
SULPHIDE STREET	CRYSTAL STREET - ARGENT STREET	ANGLE	34
	ARGENT STREET - BLENDE STREET	ANGLE	44
	BLENDE STREET - BERYL STREET	ANGLE/PARALLEL	15
CHLORIDE STREET	CRYSTAL STREET - CRYSTAL LANE	PARALLEL/CENTRE	28
	ARGENT STREET - BLENDE STREET	ANGLE/PARALLEL	29
	BLENDE STREET - BERYL STREET	ANGLE/PARALLEL	13
OXIDE STREET	CRYSTAL STREET - ARGENT STREET	ANGLE/PARALLEL	29

	ARGENT STREET - BLENDE STREET	ANGLE/PARALLEL	27
	BLENDE STREET - BERYL STREET	ANGLE/PARALLEL	19
DELAMORE STREET	ARGENT STREET - BLENDE STREET	PARALLEL	20
IODIDE STREET	CRYSTAL STREET - ARGENT STREET	PARALLEL	17
	ARGENT STREET - BLENDE STREET	PARALLEL	23
	BLENDE STREET – BERYL STREET	PARALLEL	27

TYPE OF PARKING SIGN AND NUMBER OF SIGNS PER SEGMENT

TIMED PARKING	DISABLED	NO STOPPING	NO PARKING	BUS ZONE	TAXI ZONE	LOADING ZONE	CLEARWAY
NIL	NIL	1	NIL	NIL	NIL	NIL	NIL
NIL	2	1	NIL	NIL	2	NIL	NIL
4x4HR LIMIT	NIL	5	5	NIL	2	NIL	NIL
3x1HR/4x2HR	NIL	2	NIL	NIL	NIL	NIL	NIL
3x2HR LIMIT	NIL	1	NIL	NIL	NIL	NIL	NIL
TIMED PARKING	DISABLED	NO STOPPING	NO PARKING	BUS ZONE	TAXI ZONE	LOADING ZONE	CLEARWAY
NIL	2	1	NIL	NIL	NIL	NIL	NIL
14x2HR/3x1/2HR	2	3	NIL	5	2	2	NIL
12x2HR LIMIT	2	6	3	4	NIL	NIL	NIL
11x2HR LIMIT	4	4	NIL	4	4	NIL	NIL
7x2HR/2x1/4HR	2	4	NIL	NIL	NIL	NIL	NIL
TIMED PARKING	DISABLED	NO STOPPING	NO PARKING	BUS ZONE	TAXI ZONE	LOADING ZONE	CLEARWAY
NIL	NIL	4	NIL	NIL	NIL	NIL	NIL
NIL	NIL	4	NIL	NIL	3	NIL	NIL
2x2HR LIMIT	6	7	2	1	NIL	NIL	NIL
8x2HR LIMIT	2	3	NIL	NIL	2	2	NIL
3x2HR LIMIT	NIL	4	NIL	NIL	NIL	NIL	NIL
TIMED PARKING	DISABLED	NO STOPPING	NO PARKING	BUS ZONE	TAXI ZONE	LOADING ZONE	CLEARWAY
NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
2x1/4HR LIMIT	2	4	NIL	NIL	NIL	NIL	NIL
2x1/4HR LIMIT	NIL	1	2	NIL	NIL	NIL	NIL
1x2HR LIMIT	NIL	3	NIL	NIL	NIL	NIL	NIL
2x1/2HR LIMIT	NIL	2	NIL	NIL	NIL	NIL	NIL

TIMED PARKING	DISABLED	NO STOPPING	NO PARKING	BUS ZONE	TAXI ZONE	LOADING ZONE	CLEARWAY
4x2HR LIMIT	NIL	7	NIL	NIL	NIL	NIL	NIL
2x1HR LIMIT	NIL	7	NIL	NIL	NIL	NIL	NIL
NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
TIMED PARKING	DISABLED	NO STOPPING	NO PARKING	BUS ZONE	TAXI ZONE	LOADING ZONE	CLEARWAY
NIL	NIL	6	NIL	NIL	NIL	NIL	NIL
1x2HR LIMIT	NIL	6	2	NIL	NIL	NIL	NIL
NIL	NIL	6	NIL	NIL	NIL	NIL	NIL
TIMED PARKING	DISABLED	NO STOPPING	NO PARKING	BUS ZONE	TAXI ZONE	LOADING ZONE	CLEARWAY
6x2HR LIMIT	2	5	NIL	NIL	NIL	NIL	NIL
5x2HR & 5x1/4HR	2	8	NIL	NIL	NIL	2	NIL
4x2HR & 2x1/4HR	NIL	6	NIL	2	NIL	NIL	NIL
TIMED PARKING	DISABLED	NO STOPPING	NO PARKING	BUS ZONE	TAXI ZONE	LOADING ZONE	CLEARWAY
7x2HR LIMIT	NIL	7	NIL	NIL	NIL	NIL	NIL
6x2HR & 2x1/4HR	2	9	3	NIL	2	NIL	NIL
5x2HR LIMIT	NIL	3	NIL	NIL	NIL	NIL	NIL
TIMED PARKING	DISABLED	NO STOPPING	NO PARKING	BUS ZONE	TAXI ZONE	LOADING ZONE	CLEARWAY
NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
TIMED PARKING	DISABLED	NO STOPPING	NO PARKING	BUS ZONE	TAXI ZONE	LOADING ZONE	CLEARWAY
NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
NIL	NIL	3	NIL	NIL	NIL	NIL	NIL
NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL

BROKEN HILL CITY COUNCIL CBD PARKING STRATEGY FOR LANEWAYS

LANE NAME	SEGMENT	TYPE OF PARKING	TOTAL PER SEGMENT
CRYSTAL LANE	KAOLIN ST & BROMIDE ST	PARALLEL	10
	BROMIDE ST & SULPHIDE ST	PARALLEL	10
	SULPHIDE ST & CHLORIDE ST	PARALLEL	10
	CHLORIDE ST & OXIDE ST	PARALLEL	10
	OXIDE ST & IODIDE ST	PARALLEL	10
ARGENT LANE	KAOLIN ST & BROMIDE ST	PARALLEL	10
	BROMIDE ST & SULPHIDE ST	PARALLEL	10
	OXIDE ST & DELAMORE ST	PARALLEL	6
GAWLER PLACE	CHLORIDE ST & OXIDE ST	PARALLEL	10

BROKEN HILL CITY COUNCIL SOUTH PRECINCT PARKING STRATEGY			
STREET NAME	SEGMENT	TYPE OF PARKING	TOTAL PER SEGMENT
PATTON STREET	COMSTOCK ST & SOUTH ST	PARALLEL	90
	SOUTH ST & CENTRAL ST	PARALLEL	65

TYPE OF PARKING SIGN AND NUMBER OF SIGNS PER SEGMENT – LANEWAYS AND GAWLER PLACE							
TIMED PARKING	DISABLED	NO STOPPING	NO PARKING	BUS ZONE	TAXI ZONE	LOADING ZONE	CLEARWAY
NIL	NIL	3	1	NIL	NIL	NIL	NIL
NIL	NIL	1	5	NIL	NIL	NIL	NIL
2x1HR LIMIT	NIL	4	1	NIL	NIL	NIL	NIL
6x1HR LIMIT	NIL	14	NIL	NIL	NIL	2	NIL
NIL	NIL	4	NIL	NIL	NIL	NIL	NIL
TIMED PARKING	DISABLED	NO STOPPING	NO PARKING	BUS ZONE	TAXI ZONE	LOADING ZONE	CLEARWAY
NIL	NIL	6	3	NIL	NIL	2	NIL
NIL	NIL	6	9	NIL	NIL	1	NIL
NIL	NIL	1	NIL	NIL	NIL	NIL	NIL
TIMED PARKING	DISABLED	NO STOPPING	NO PARKING	BUS ZONE	TAXI ZONE	LOADING ZONE	CLEARWAY
5x1HR & 3x1/4HR	NIL	8	1	NIL	NIL	2	NIL

TYPE OF PARKING SIGN AND NUMBER OF SIGNS PER SEGMENT – SOUTH PRECINCT							
TIMED PARKING	DISABLED	NO STOPPING	NO PARKING	BUS ZONE	TAXI ZONE	LOADING ZONE	CLEARWAY
4x2HR & 2x1/4HR	1	6	2	2	1	NIL	NIL
NIL	NIL	6	NIL	2	NIL	NIL	NIL

APPENDIX D – SURVEY QUESTIONS



BROKEN HILL PARKING STRATEGY SURVEY

Broken Hill City Council is seeking community views on the City's parking options. Your comments will assist Council in developing a draft Parking Strategy for the City. Reviewing current parking practices will identify parking areas, parking time limits, restrictions and where alterations may be made to increase the efficiency and turnover of parking throughout all high use areas of Broken Hill including the Central Business District.

Question 1:

Do you see current parking arrangements across Broken Hill as adequate?

Yes ☐ No ☐

If NO, what changes would you like made?

Question 2:

Would you support permit parking in the following locations (Broken Hill Regional Art Gallery and Town Hall Facade)?

Yes ☐ No ☐

Question 3:

Would you like to see permit parking in other areas within the City?

Yes ☐ No ☐

If Yes, where?

Question 4:

If you support permit parking what should be the cost?

\$10 per week ☐ \$15 per week ☐ \$20 per week ☐ Other ☐

Question 5:

Where within the City would you use all day parking?

Question 6:

What would encourage you to park and walk?

Question 7:

Do you want to see changes to current parking arrangements i.e. timed zones, disabled access, loading zones.

Yes ☐ No ☐

If **YES**, what changes do you propose?

If **NO**, why?

Thank you for your comments. Your personal information is not for public use. By providing an email address we can continue to keep you informed of the project.

Name: _____

Address: _____

Email: _____

Telephone: _____

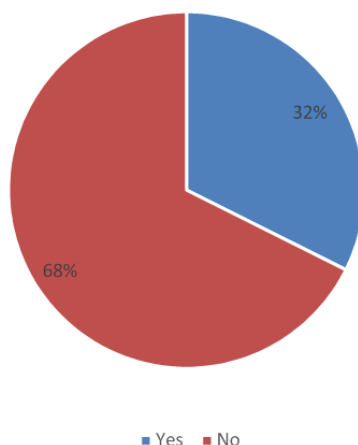
Completed forms can be hand delivered to Council's Administration Building, located at 240 Blende Street or by post, addressed to:

Mr Andrew Bruggy,
Manager Infrastructure Strategy
Broken Hill City Council
PO Box 448
BROKEN HILL NSW 2880

Or alternatively this survey can be completed on-line at www.brokenhill.gov.au. All surveys must be received by Council no later than Friday October 23, 2015.

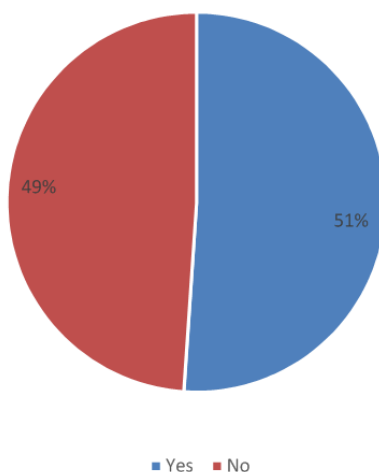
APPENDIX E – SURVEY RESULTS

1. Do you see current parking arrangements across Broken Hill as adequate?

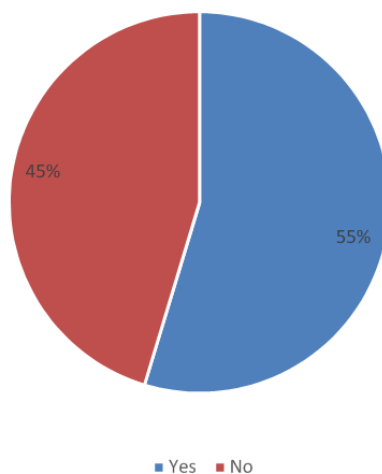


The suggested changes people would like to see included the decrease of parking time in Argent Street to one hour instead of two hours or increasing to three hours, the installation of loading zones in Argent Street, long term secure carparking facilities with shade in locations such as in Beryl Street and the carpark behind the Town Square, regular parking inspector, improvement of pedestrian access to promote walking and motorbike parking spaces.

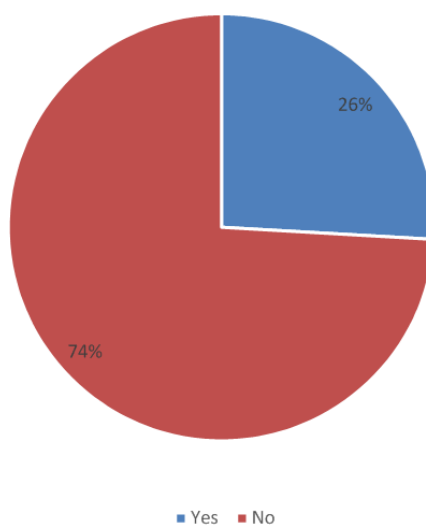
2a. Would you support permit parking at the Broken Hill Regional Art Gallery?



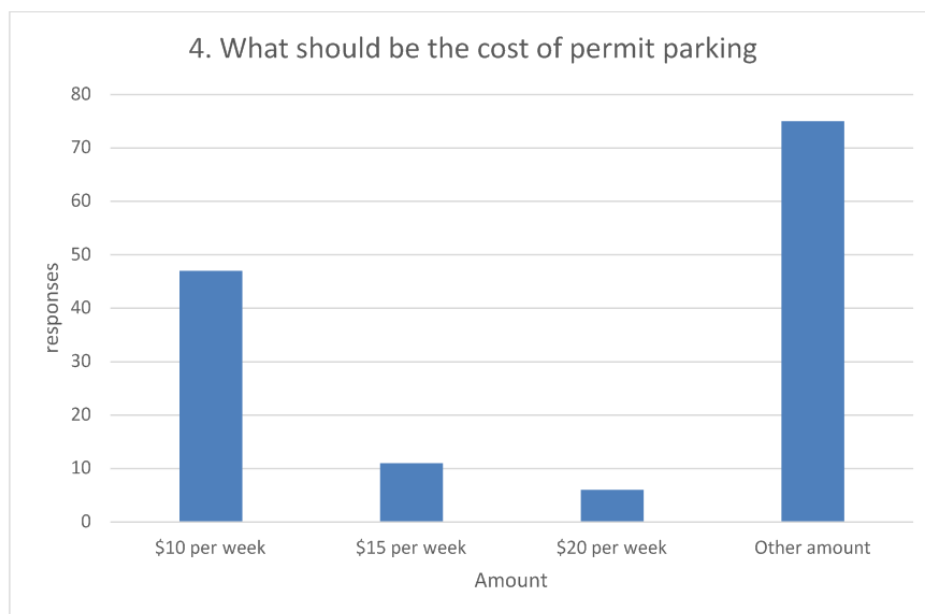
2b. Would you support permit parking at the Town Hall Facade?



3. Would you like to see permit parking in other areas?



Other areas suggested for permit parking included outside the Barrier Social Democratic and Musicians Clubs; Blende Street outside the Trades Hall, away from the main streets such as Crystal and Beryl Streets and outside the Railway Station.



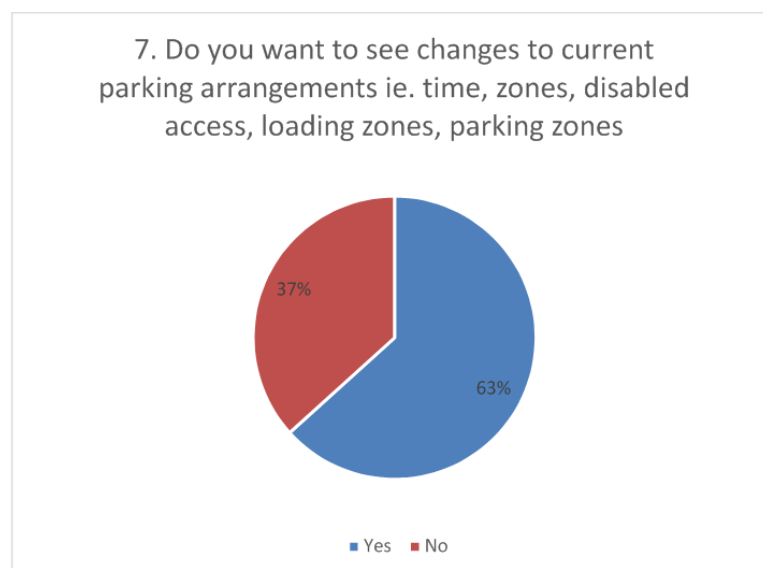
Other amounts ranged from \$0 to \$400 per year.

5. Where would you use all day parking?

Responses included the Art Gallery carpark, Crystal Street, Blende Street, Oxide Street, Chloride Street, Sulphide Street, around Sturt Park, near the Barrier Social Democratic Club and the Musicians Club, behind the Library, outside the IGA, and in Argent Street.

6. What would encourage you to park and walk?

The majority of responses indicated that residents are willing to park and walk. Practical suggestions gathered as part of the survey included the provision of clear directional signage and pathways for pedestrian access, secure and covered parking facilities away from the CBD, shaded walkways and points of interest along the way to the CBD such as street art, safe footpaths and good accessibility for wheelchairs and walking frames, the installation of parking meters and regular monitoring of timed parking.



APPENDIX F – COMMUNITY REVIEW OF DRAFT PARKING STRATEGY

Submission	Recommendation
<p>I propose as an alternative 2 hr limit on Vinnies shop side of the road, 4hr limit on western side between Bromide and Kaolin Streets and no restrictions on Kaolin Street.</p> <p>My proposal would leave room for parking in front of all the shops in the block Bromide to Kaolin. Volunteers could park across the road (up to 4 hrs) and long term (all day) could park in Kaolin Street. At the moment Kaolin Street is rarely used by anyone other than TAFE.</p>	<p>Alter the 2hr limit in Argent Street Between Bromide and Kaolin Streets to 4hr parking time limit.</p> <p>Kaolin Street to remain 4hr parking time limit as specified in the parking strategy</p>
<p>I refer to the parking in the top end of Argent St, specifically between Kaolin and Bromide Streets. Volunteers at the St Vincent De Paul Society have regularly parked in this area and have never had a problem finding close parking on either side of the road. There is parking readily available in Argent St, close to Vinnies store, on all different weekdays, morning and afternoon. Since parking is readily available in this part of Argent Street, it seems unnecessary to impose any limits, as there appears to be no problem at present.</p> <p>If restrictions were put in place, people would find difficulty getting close parking to the Vinnies for most of the day. Many volunteers work for 4 hours and then stay to have lunch with their colleagues. Very many volunteers are at the Vinnies for more than 4 hours at a time. Almost all volunteers are elderly and many would find difficulty walking any extended distance, especially in our hot summer weather. Many would not be comfortable protesting or complaining about the proposed changes.</p> <p>It is often necessary to carry heavy loads to the Vinnies Store. Restricted parking would mean that it would be necessary to park some way away from the Centre and then struggle with several loads, if working more than 4 hours.</p> <p>My understanding is that time restrictions on parking are to allow more parking spots to open up more regularly in busy traffic areas. This is not the case in this section of Argent St, and so why impose unnecessary parking restrictions which would make life difficult for many older Broken Hill citizens who give their time to do volunteer work. Surely council is not seeking to raise revenue from these measures. Hopefully the proposed strategy does not include this part of town, just because other parts of town are already included.</p>	<p>Alter the 2hr limit in Argent Street Between Bromide and Kaolin Streets to 4hr parking time limit.</p>
<p>I will like to make comment about the 15 minute parking at the Post Office</p> <p>Has anyone ever stopped to consider those who have to pick up heavy items from the Post Office. Do you expect residents to double park and be booked</p>	<p>Retain current 15 minute parking time limit outside the Post Office in Chloride Street</p>
<p>Gawler Place - Because of the battle my landlord has to deal with, in respect to his tenants parking spaces, I resolved to park behind my business. This space is totally necessary. Daily I am in and out buying supplies and with limited time close access is crucial.</p> <p>Consider a designated park space for The Silly Goat.</p>	<p>As part of the Gawler Place redesign, four unlimited parking spaces have been established at the rear entrance of Sureway and the Arcade. It is of note that Gawler Place is a loading area for the businesses in Argent Street and Blende Street, not a parking area. Some businesses have designated parking spaces and some businesses do not.</p>
<p>We would like to take this opportunity to put forward a submission with regard to the parking in Beryl Street outside the Broken Hill Foodland.</p>	<p>It is not feasible to erect and maintain a number of signs for limited spaces. Practically, the public would not use the area for all day parking.</p>

Submission	Recommendation
<p>Our suggestion is that the 20 parking spaces directly out the front of the store (between the 2 planter boxes) be designated 1 hour car parks. This would enable customers to continue to shop in comfort without the concern of having to walk distances to their vehicles, should those parks be taken up by other businesses and their staff.</p> <p>We would also like you to consider the feasibility of some form of road line marking, directly in front of the entrance/exit of our store, as a warning to drivers that pedestrians are in the area.</p>	
<p>1. Move the taxi rank in oxide street to the other side of the street, next to the former west darling hotel, this way taxis are closer to the workingmen's club and also the new pub when it opens, saves people needing to walk across the road to catch a taxi. This will also free up space for customers to park close to main street shops.</p> <p>2. Change parking in oxide street between argent and beryl to 45 degree parking, to create more spaces for parking in front of oxide street shops that currently are unoccupied. More foot traffic from people walking to and from cars will improve opportunity for shoppers.</p> <p>3. Why is there so much unused space in front of the movie theater? This could also be 45 degree parking, or another potential place for the taxi rank.</p> <p>4. Please consider some low cost shading for the all day parking zones in Beryl street to make it a more attractive place to park.</p> <p>5. Whilst only 19% of respondents indicated their willingness to pay for increased parking enforcement, I do wonder if council could consider doing some cross training of its outdoor staff, who could function as defacto rangers when they are out and about? Another alternative is to find a way to outsource this function to the chamber of commerce through partnership etc.</p>	<p>Taxi rank to remain where it is</p> <p>Parking spaces will remain the same</p> <p>This area is a drop off and pick up area for the Theatre</p> <p>The shade structures have been proposed in the Urban Design Plan</p> <p>To be further investigated outside of parking strategy</p>

ORDINARY MEETING OF THE COUNCIL

December 18, 2015

BROKEN HILL CITY COUNCIL REPORT NO. 15/16

SUBJECT: ADOPTION OF DRAFT WORKPLACE HEALTH AND SAFETY
POLICY 12/14

Recommendation

That Broken Hill City Council Report No. 15/16 dated December 18, 2015, be received.

That Council adopts the Draft Workplace Health and Safety Policy as a policy of Council.

That Council adoption of the Workplace Health and Safety Policy renders the Occupational Health and Safety Policy obsolete.

Executive Summary:

Council considered the Draft Workplace Health and Safety Policy at its Ordinary Council Meeting held December 16, 2015 and resolved (Minute No. 45156) to place the draft policy on public exhibition as per Section 160 of the *Local Government Act 1993 (the Act)*.

The draft policy was placed on public exhibition concluding on Friday, January 15, 2016.

During the public exhibition period Council received no written submissions regarding the Draft Policy.

Report:

Council is required to ensure the health and safety of workers and ensure that systems, policies and procedures are in place to reduce any risks to the health and safety of workers.

Broken Hill City Council is committed to providing a transparent and consistent approach to its compliance functions in work health and safety.

These functions are to monitor and enforce compliance with *the Act*, to provide advice and information on work health and safety to duty holders and the community.

The functions include:

- Ensuring compliance with the work health and safety legislation
- Promoting the development of health and safe workplaces
- Promoting the prompt, efficient and effective management of injuries to persons at work
- Responsibility for day to day operational matters relating to any relevant legislation
- Investigating workplace incidents.

This policy's approach meets Council's obligations including utilising a risk management approach and cultural change philosophy to ensure compliance is met and improvement in safety performance.

Strategic Direction:

Key Direction: Our Leadership
Objective: 4.1.1 Communication and engagement with the community increases confidence in decision-making
Function: Leadership and Governance
DP Action: 4.1.1.13 Maintain good governance and best practice methods and ensure compliance with various guidelines and legislation

Relevant Legislation:

Workplace Health and safety Act 2011
Workplace Health and safety Regulation 2011
Risk Management – Principles and Guidelines AS/NZS ISO 31000:2009
Local Government Act 1993

Financial Implications:

There is provision within the Human Resources budget for Workplace Health and Safety system improvements that affect the whole of Council and the element of compulsory health monitoring.

Each department is financially responsible for ensuring there is a budget to meet Workplace Health and Safety compliance in their area.

Attachments

1. Draft Workplace Health and Safety Policy 4 Pages

RAZIJA NU'MAN
DIVISION MANAGER CORPORATE AND HUMAN SERVICES

SHARON HUTCH
ACTING GENERAL MANAGER



DRAFT WORKPLACE HEALTH AND SAFETY POLICY

QUALITY CONTROL

COUNCIL POLICY			
TRIM REFERENCES	D15/41619 - 12/14		
RESPONSIBLE POSITION	Human Resources Manager		
APPROVED BY			
REVIEW DATE	December 2017	REVISION NO.	1
EFFECTIVE DATE	ACTION	MINUTE NO.	
16/12/2015	Public Exhibition	45156	

1. INTRODUCTION

This Policy outlines Council's obligations in accordance with the Work Health and Safety Act 2011.

2. POLICY OBJECTIVE

Council will adopt an integrated approach to meet our obligations including utilising a risk management approach and cultural change philosophy to ensure Council can meet compliance and improve our safety performance.

3. POLICY SCOPE

This policy shall apply to all "workers" as defined within this policy or as per the definition within the Act (*Part 1 – Preliminary, Division 3 – Interpretation, Subdivision 2 - Other Important terms, Section 7 – meaning of a Worker.*)

This policy shall apply to all "workplaces" as defined within this policy or as per the definition within the Act (*Part 1 – Preliminary, Division 3 – Interpretation, Subdivision 2 - Other Important terms, Section 8 – meaning of a Workplace.*)

This policy shall be read and interpreted in relation with Council's operational policy and procedures relating to our Workplace Health and Safety Management System.

4. POLICY STATEMENT

4.1. Primary Duty of Care

Council has a duty of care obligation under the Act (Part 2 – Health and Safety duties, Division 2 Primary Duty of Care) including but not limited to ensuring as far reasonably practical the health and safety of all workers and ensuring through the course of its operations the health and safety of other persons is not put at risk from work we carry out.

Council will implement into its operations a Workplace Health and Safety Management System to meet its duty of care obligations.

4.2 Duty to Consult

Council has a duty to consult obligation under the Act (*Part 5 – Consultation, representation and participation, Division 2 – consultation with workers*).

Council will consult with workers using formal and informal methods of consultation including working with the Workplace Consultation Committee, toolbox talks, team meetings, newsletters.

Council uses a Consultative Committee for formal consultation and does not have formal Health and Safety Representatives (HRS) as defined within the Act (*Part 5 – Consultation, Representation and Participation, Division 3 – Health and Safety Representatives*) however if circumstances change and HSR are implemented additional consultation may be required.

5. IMPLEMENTATION

5.1. Roles and Responsibilities

Under the Act (*Part 2 - Health and Safety Duties, Division 3 – further duties of a PCBU and Part 2 – Health and Safety Duties, Division 4 – Duties of Officers, Workers and other persons*) we all have duties and responsibilities in ensuring the health and safety of our workplace which are summarised below.

5.1.1 General Manager as the Person Controlling a Business or Undertaking (PCBU) is responsible for:

Ensuring to do what is reasonably practical to ensure Workplace Health and Safety

- Management and control of the workplace(s);
- Management and control of fixtures, fittings and plant;
- Implementation of a Workplace Health and Safety Management System including plans to meet compliance, safe systems for work, record management, reporting and consultation; and
- Foresee, plan and eliminate risk of employees making an error that could lead to injury or damage to health; workers becoming distracted; or workers failing to follow instructions or procedures.

5.1.2 Officers

Under the Local Government Act 1993 the General Manager may delegate authority /responsibility to meet Council's obligations to other Council Officers and this may include specific accountabilities with regard to Workplace Health and Safety.

Officers hold positions where they have the capacity to make decisions or influence significantly the whole or a substantial part of the organisation from a financial or operational perspective.

An Officer for the purpose of this policy is to exercise

- due diligence in relation to ensuring workplace health and safety; and
- to avoid reckless conduct.

Council will define the positions deemed as an Officer under this clause within its Health and Safety Management System and ensure each are notified and trained accordingly.

5.1.3 Management Responsibilities

Managers and Team Leaders/Supervisors are responsible and accountable for the safety of workers and company property under their control so far as reasonably practicable. Managers and Team leaders/Supervisors are responsible for ensuring all policies, procedures, safe work practices and safe work procedures are followed at all times.

5.1.4 Worker Responsibilities

All workers are required to comply with health and safety legislation and Councils policies and procedures by taking reasonable care that their acts or omissions do not adversely affect their health or safety and that of other persons. Workers must report all hazards and incidents to their supervisors as soon as practically possible to ensure their own health and safety and the health and safety of others in our workplace, including contractors and third parties.

Council will implement training, instruction and/or information documents to educate Workers on their responsibilities.

All contractors engaged to perform work for Council are required to comply with the health and safety legislation as amended from time to time, the policy, programs and procedures of Council as they relate to work health and safety and to observe all directions on health and safety given by management. Failure to comply or observe a direction will be considered a breach of the contract and sufficient grounds for termination of the contract.

5.2. Communication

This Policy will be communicated to the community and staff in accordance with Council's Policy, Procedure and Process Framework and Council's Business Paper process. Following adoption by Council the Policy will be made available on Council's website.

5.3. Associated Documents

The following documentation is to be read in conjunction with this policy.

Workplace Health and Safety Management System Policy

6. REVIEW

Review of this policy will incorporate relevant legislation, documentation released from relevant state agencies and best practice guidelines.

The standard review period will be every two years from the effective date. The responsible Council officer will be notified of the review requirements three (3) months prior to the expiry of this policy.

The Human Resources Manager is responsible for the review of this policy.

7. LEGISLATIVE AND LEGAL FRAMEWORK

This policy is to be read in conjunction with the following:

- Workplace Health and Safety Act 2011 No 10
- Workplace Health and Safety Regulation 2011
- Risk Management-Principles and Guidelines AS/NZS ISO 31000:2009
- Local Government Act 1993

Council employees shall refrain from personal activities that would conflict with proper execution and management of Council's Work Health and Safety Policy. Council's Code of Conduct provides guidance for recognising and disclosing any conflicts of interest.

8. DEFINITIONS

"Worker" A worker is defined within the Act as any individual that carries out work in any capacity for council including:

- Employee;
- Contractor or subcontractor;
- Labour hire employee;
- Outworker;
- Apprentice and/ or trainee;
- Work experience student;
- Volunteer;
- Councillors.

"Due Diligence" shall mean taking all reasonable steps to

- Update knowledge and understanding about workplace health and safety as it relates to Council;
- Understand the nature of operations at council including hazards and risks associated with the nature of the organisation;
- Make available resources and processes to eliminate or minimise any risks to health and safety.

"Reasonably Practicable" shall mean doing what is effective and possible to ensure the health and safety of workers and others.

"Reckless conduct" Where a worker or officer without reasonable excuse engages in conduct that exposes another to risk of death, serious injury or illness and the worker is reckless as to the risk in which they are putting the individual in.

"Workplace" The workplace is defined within the Act as any place where work is carried out or place where work is likely to be carried out while at work i.e. vehicles, working from home.

ORDINARY MEETING OF THE COUNCIL

December 18, 2015

BROKEN HILL CITY COUNCIL REPORT NO. 16/16

SUBJECT: ADOPTION OF DRAFT RISK MANAGEMENT POLICY 12/14

Recommendation

That Broken Hill City Council Report No. 16/16 dated December 18, 2015, be received.

That Council adopts the Draft Risk Management Policy.

That Council adoption of the Draft Risk Management Policy will supersede the Risk Management Policy 2013.

Executive Summary:

Council considered the Draft Risk Management Policy at its Ordinary Council Meeting held December 16, 2015 and resolved (Minute No. 45157) to place the draft policy on public exhibition as per Section 160 of the Local Government Act 1993.

The draft policy was placed on public exhibition concluding on Friday, January 15, 2016.

During the public exhibition period Council received no written submissions.

Report:

The purpose of this report is to provide Council with a review of its current Risk Management Policy, to ensure that Council has appropriate risk management procedures and systems in place.

This Policy update will supersede the Risk Management Policy dated 2013.

Council is committed to embedding risk management principles and practices into its organisational culture, governance and accountability arrangements, planning, reporting, performance review and improvement processes.

Risk Management

Council's Risk Management Policy and Risk Management Framework provide the systematic process for managing risk at Council in line with AS/NZ ISO31000:2009 Risk Management.

The Risk Management Policy has been reviewed as part of the two year review cycle.

The Policy asserts Council's commitment to adopting a risk management culture to provide prudent corporate governance and strengthen ability to deliver more efficient, effective and valued services to the community. The Policy also highlights obligations under the Local Government Act 1993 for Council, Councillors and the General Manager.

The following changes have been made to the Risk Management Policy:

- Introduction to reference Council's legal obligations within the Local Government Act 1993
- Policy Objective to highlight Council's commitment to embedding Corporate Risk Management into its Culture and review descriptions under the policy aims.
- Update Roles and Responsibilities
- Provide definitions for Risk, Risk Management Framework, Risk Appetite and Risk Tolerance.

During the transition to the new organisation structure all position descriptions have been reviewed and risk management accountabilities included.

This draft policy was presented to, and endorsed by Council's Audit Committee.

Strategic Direction:

Key Direction:	4. Our Leadership
Objective:	4.1 Openness and transparency in decision making
Function:	Leadership & Governance
DP Action:	4.1.3 Decision-makers provide accountability through planning and reporting frameworks

Relevant Legislation:

Local Government Act 1993 sections 8, 382, 402, 403,404 and 405

Financial Implications:

The position of Corporate Risk Officer is defined and budgeted within the organisational structure. Controls implemented through the application of the Risk Management Framework are required to be assessed in line with operational budgets within the Operational Plan.

Attachments

1. Draft Revised Risk Management Policy 3 Pages

RAZIJA NU'MAN
DIVISION MANAGER CORPORATE AND HUMAN SERVICES

SHARON HUTCH
ACTING GENERAL MANAGER



DRAFT RISK MANAGEMENT POLICY

QUALITY CONTROL

COUNCIL POLICY			
TRIM REFERENCES	12/14 - D12/11940		
RESPONSIBLE POSITION	General Manager		
APPROVED BY			
REVIEW DATE	31 August 2017	REVISION NO.	8
EFFECTIVE DATE	ACTION	MINUTE NO.	
August 28, 2013	Adopted	44436	
December 16, 2015	Public Exhibition	45157	

1. INTRODUCTION

The Broken Hill City Council is obligated under the Local Government Act 1993 (*Chapter 1, Section 8 (1) What is Council's Charter*) to among other things; ensure services and facilities are managed effectively and have regard to the long term and cumulative effects of its decisions.

Council has adopted the approach and methodology specified in the AS/NZS ISO 31000:2009 Risk Management Principles and Guidelines to provide a systematic and best practice approach to develop this policy, our risk management framework and subsequent operational procedures.

2. POLICY OBJECTIVE

The purpose of this policy is to ensure Council is able to provide prudent corporate governance and strengthen our ability to deliver more efficient, effective and valued services to the community.

By adopting a risk management framework and embedding a culture of risk management Council will be able to understand the risks for Council now and into the future, protect its employees, assets, maximise opportunities and minimise negative outcomes or potential losses.

Effective risk management aims to mitigate any uncertainty surrounding Council being able to achieve its strategic goals and operational objectives.

Council's approach is to achieve a balance between the costs of managing a risk and the anticipated benefit.

This policy aims to

- 2.1 Maintain the highest possible integrity and performance of services provided by the Council;
- 2.2 Ensure efficient and effective allocation of resources and safeguard Council's assets

2.4 Create a culture where all Council employees assume responsibility for managing risk;

2.5 Improve Council's responsiveness and flexibility to deliver outcomes in a timely, efficient and effective manner;

2.6 Ensure that Council appropriately manages risk in line with its risk appetite and tolerances; and

2.7 Demonstrate transparent and responsible risk management processes aligned with accepted best practice standards and methods.

3. POLICY SCOPE

This policy applies to all areas of Council's operations and workers including volunteers, contractors and consultants, and all levels of the organisation.

4. POLICY STATEMENT

Council will:

- (a) Manage risk based upon AS/NZS ISO 31000:2009 Risk Management standard and other relevant guidelines and standards;
- (b) Pursue a Corporate Risk Management approach involving all risks and all levels of Council organisation;
- (c) Implement this Policy through its Risk Management Framework;
- (d) Make informed judgements concerning the level and costs of risk involved in achieving cost-effective outcomes;
- (e) Monitor and report compliance with this Policy by providing reports to the General Manager, Stratpol and/or Audit Committee on the status of Risk Management within Council and identify the need for specific areas for review.

5. IMPLEMENTATION

5.1. Roles and Responsibilities

Management has the primary responsibility for the design and operation of the Risk Management Framework at Council.

All Council Officers and workers are responsible for the implementation and the adherence to this policy is outlined in the Risk Management Framework.

Council will have independent oversight and monitoring of its Risk Management Framework through an Audit Committee.

5.2. Communication

This Policy will be communicated to the community and staff in accordance with Council's Policy, Procedure and Process Framework and Council's Business Paper process. Following adoption by Council the Policy will be made available on Council's website.

5.3. Associated Documents

The following documentation is to be read in conjunction with this policy.

- Risk Management Framework
- Risk Assessment Template
- Detailed Risk Consequence Table

- Risk Likelihood Rating Tables
- Risk Impact Matrix
- Risk Management Treatment Plan

6. REVIEW

Review of this policy will incorporate relevant legislation, documentation released from relevant state agencies and best practice guidelines.

The standard review period will be every two years from the effective date. The responsible Council officer will be notified of the review requirements three (3) months prior to the expiry of this policy.

The General Manager is responsible for the review of this policy.

7. LEGISLATIVE AND LEGAL FRAMEWORK

This policy is to be read in conjunction with the following:

- Local Government Act 1993, s8
- Australian Standard AS/NZS ISO 31000:2009 Risk Management - Principles and Guidelines;
- AS/NZS ISO 5050:2010 Business Continuity – managing disruption related risks;

Council employees shall refrain from personal activities that would conflict with proper execution and management of Council's Risk Management Policy. Council's Code of Conduct provides guidance for recognising and disclosing any conflicts of interest.

8. DEFINITIONS

"Council" shall mean Broken Hill City Council.

"CRM" means Corporate Risk Management.

"Stratpol" shall mean executive leadership group.

"Risk" is the effect of uncertainty on objects

"Risk Management" is the coordinated activities to direct and control organisations with regard to risk

"Risk Management Framework" is a set of components that provide the foundations and organisation arrangements for designing, implementing, monitoring, reviewing and continually improving risk management through the organisation

"Risk Appetite" is also known as risk attitude, the approach to assess and eventually pursue, retain, take or turn away from risk. Relates the amount of risk an organisation is prepared to accept in pursuit of its goals.

"Risk Tolerance" is the level of variation allowed by the organisation in how a risk will be managed.

ORDINARY MEETING OF THE COUNCIL

November 27, 2015

BROKEN HILL CITY COUNCIL REPORT NO. 17/16

SUBJECT: ADOPTION OF DRAFT COMMUNITY ASSISTANCE GRANT POLICY 11/117

PREVIOUS ITEMS: MM12/15 - RATES SUBSIDIES FOR COMMUNITY GROUPS IMPACTED BY THE 1998 BOUNDARY EXTENSIONS - Ordinary Council - 25 November 2015
BHCC235/15 - ADOPTION OF DRAFT COMMUNITY ASSISTANCE GRANT POLICY - Ordinary Council - 28 October 2015

Recommendation

That Broken Hill City Council Report No. 17/16 dated November 27, 2015, be received.

That Council adopts the attached Draft Community Assistance Grant policy as a policy of Council.

That Council adoption of the Draft Community Assistance Grant Policy renders the Community Assistance Policy adopted in 2003 and the Heritage Restoration Fund Loans Policy adopted in 2002 obsolete.

That Council's previously committed rates subsidy (Minute No. 37944 – 100% rates subsidy to Mr. C.J. Bright Lot 5940 DP725373 Land south of Airport that was incorporated as a result of the 2008 City Boundary review) be included in the new budget item for Annual Rates Subsidies, separate to the Community Assistance process, as per Minute No. 45123 of the November 27, 2015 Council Meeting.

That Council rescinds the following resolutions: Minute Nos.42465 - Barrier PSSA; 44956 – Broken Hill Repertory Society; 42153 – Aged and Invalid Pensioner's Association; 42135 – Active Broken Hill; 44694 – Broken Hill Eisteddfod Society; 43237 - Life Education NSW; 44482 – AFL Broken Hill; 44694 - NAIDOC Week Committee; 42560 – Child and Family Interagency; 44741 – Silver City Pastoral and Agricultural Association and 44821 - Carols by Candlelight Committee.

That Council writes to each of the above organisations advising them of the adoption of the Draft Community Assistance Grant Policy and inviting them to apply to future competitive rounds for financial and/or in-kind assistance.

That the Draft Community Assistance Grant Policy will take effect from the 2016/2017 financial year due to the 2015/2016 budget being nearly exhausted.

That all applications received by Council after the 2015/2016 budget is exhausted be referred to the first competitive round of 2016/2017 Community Assistance funding; and if a request does not meet the eligibility criteria as set out in the Draft Community Assistance Grant Policy or the event is to be held before the first round, they be referred to other external funding opportunities.

That Council notes that the membership on the Community Assistance Grant Panel will

consist of:

- The Mayor (or nominee)
- The Our Community Portfolio Councillor (or alternate)
- The General Manager (or nominee)
- The Broken Hill Australia Day Citizen of the Year
- One independent person

That Council advertises for the one (1) vacant independent position on the Committee prior to the 2016/2017 financial year.

Executive Summary:

Council considered adoption of the Draft Community Assistance Grant Policy at the Ordinary Monthly Meeting held October 28, 2015 and resolved to defer consideration of the report for one month for the purpose of further consultation.

The Mayor held a meeting with affected sporting groups who receive a rates subsidy due to the expansion of Council's Local Government boundaries on November 19, 2015 and presented a late Mayoral Minute to the November Council Meeting.

At the November Council Meeting it was resolved (Minute Number 45123):

"That from 2016/2017 a separate budget item be included in Council's annual Operational Plan to make a donation to any community group existing at the time of the 1998 boundary changes – who had property which became rateable because of these changes - (including non-profit organisations such as gun clubs that objected to the extended boundaries) equivalent to the Council rates payable as a result of any extension of the boundaries.

That the Community Assistance Grants Policy be amended to remove reference to the rates subsidies and the amended Policy be brought back to Council for adoption."

Report:

Prior to the October 2015 Council Meeting, Council considered the Draft Community Assistance Grant Policy at its Ordinary Council Meeting held August 26, 2015 and resolved (Minute No. 45047) to place the draft policy on public exhibition for a period of twenty eight days as per Section 160 of the Local Government Act 1993.

The draft policy was placed on public exhibition for twenty eight days concluding on Tuesday, September 29, 2015.

During the public exhibition period Council received 10 written submissions regarding the Draft Community Assistance Grant Policy; and pursuant to the provisions of Section 161 of the Act, Council considered all submissions received during the public exhibition at the October 2015 Council Meeting.

The Draft Community Assistance Grant Policy has been developed to provide a framework for Council to provide grants for community events, projects, services or activities, known as Community Assistance Grants that align with the objectives of Broken Hill's Community Strategic Plan.

The framework aims to ensure that the allocation of Council's limited resources is undertaken in a fair, transparent, accountable and ethical manner.

The Draft Community Assistance Grant Policy if adopted would replace the current Community Assistance Policy originally adopted by Council in March 2003 and the Heritage Restoration Fund Loans Policy adopted in 2002.

Since receiving the T-Corp report in early 2013 alerting Council to the “Very Weak” and unsustainable financial position faced by the Council, an emphasis has been placed on ensuring effective use of Council funds and implementing policies, procedures and systems to ensure that resources are allocated effectively and within Council’s means.

Council’s Community Assistance budget for 2015/2016 is \$97,000. Of this budget, \$61,043 is pre-determined based upon previous council resolutions for committed donations and committed rates subsidies.

A Councillor workshop was conducted to review the Draft Community Assistance Policy given the public comment received and Council’s resolution of November 2015 to create a new budget item for the rates subsidies (sporting groups affected by the City Boundary Expansion) and this has brought about the need to review the list of existing commitments under the policy.

Councillors reviewed the Draft Policy and agreed to remove clause 4.3 Transitional Arrangements due to the complexities to administer this clause given the range of donations/waivers in question. It was subsequently agreed that a clear determination as to whether these organisations are eligible to apply to the competitive rounds process needed to be ascertained.

The draft policy now proposes that the following list of commitments under the existing Community Assistance policy will be omitted from the Community Assistance Grant Policy as each organisation meets the eligibility criteria of the policy (incorporated community organisations) and will be required to apply for future financial and/or in-kind assistance through one of the two competitive rounds each year. This will ensure that each application is assessed fairly and Council’s limited funds are distributed in a transparent and ethical manner. Below is the list of commitments to be omitted:

Name of Organisation	2015/2016 Commitment	Purpose
Barrier PSSA	\$4,950.00	\$50 per child for students to participate in PSSA representative sports
Broken Hill Repertory Society Inc.	\$1,671.90	Difference between the residential rate and the business rate (Minute Number 44956)
Aged and Invalid Pensioners Association	\$2,000.00	(Minute 42135)
Active Broken Hill	\$3,000.00	(Minute 42772)
Broken Hill Eisteddfod Society	\$3,000.00	Waiver of Civic Centre fees
Life Education Van	\$1,500.00	Transport the Life Education Van between schools
AFL Broken Hill	\$150.00	Waiver of fees for use of spreader at Jubilee Oval
NAIDOC week committee	\$65.00	Waiver of Sturt Park hire fees for NAIDOC Week Family Fun Day
Child and Family Interagency	\$65.00	Waiver of Sturt Park hire fees for Child and Family Interagency – Kids day in the park

Silver City Pastoral and Agricultural Association	\$1900.00	Waiver of waste services fees for Silver City Show
Carols by Candlelight Committee	\$475.00	Waiver of park hire fees and waste services fees

It is also proposed that the following list of commitments under the existing Community Assistance Policy will be retained in the Community Assistance Grant Policy as they don't meet the requirements for inclusion in a competitive process as they are initiatives instigated by Council and are not auspiced by a community organisation eligible to apply to one of Council's competitive rounds of Community Assistance funding:

Name of Organisation	2015/2016 Commitment	Purpose
Local Schools	\$100.00 per school (\$1,000.00 total)	Donation towards presentation night
David Bowler Memorial Award	\$2,500.00	Co-contribution towards award

In addition to the abovementioned commitments, \$20,000.00 was committed as a one off contribution to the Trades Hall Trust for building maintenance at the June 2015 Ordinary Council meeting.

Committed Rates Subsidies:

As per Council's resolution of November 25, 2015 (Mayoral Minute), the community groups who previously received a 100% rates subsidy due to being located in the area that was incorporated as a result of the 2008 City Boundary Review (Minute Number 37944) have been removed from the provisions of the Draft Community Assistance Grants Policy and a separate budget item has been created commencing the 2016/2017 financial year for an ongoing 100% rates subsidy for these organisations. These donations will not be affected by the adoption of the Draft Community Assistance Grants Policy or any future review of the policy as they no longer form part of the Policy. The Community Assistance Budget will not be decreased by the amount of these rates subsidies (see below table).

Assessment No.	Name	2015/2016 Rates Subsidy
115188	Silver City Rifle Club	\$9,737.70
115428	Broken Hill Rifle Club	\$7,738.80
115048	West Broken Hill Rifle Club	\$9,734.70
115212	Broken Hill Pistol Club	\$2,879.60
115196	Broken Hill Gun Club	\$3,132.90
115204	Silver City Small Bore Rifle Club	\$1,981.45
114876	Silver City Motorcycle Club	\$5,666.15

In addition to this it is proposed that the follow rates subsidy which was also due to land being incorporated as a result of the 2008 City Boundary review) be removed from the Community Assistance process and included with the above list of committed rate subsidies to be administered from a separate budget from 2016/2017:

Assessment No.	Name	2015/2016 Rates Subsidy
115782	Mr C J Bright – Land South of Airport – Lot 5940 DP 725373	\$269.60

Broken Hill Repertory Society Inc. – Rates Subsidy

Please note that the annual rates subsidy (difference between the residential rate and the business rate) to the Broken Hill Repertory Society Inc. for their principal premises at 189 Wills Street, Broken Hill (Minute Number 44956) is included on the list of organisations who meet the criteria of the policy (incorporated community organisations) and will be required to apply for future support through one of the two competitive rounds each year.

Policy Implications:

Due to Council's resolution of November 25, 2015 to create a new budget item for the rates subsidies to the sporting organisation affected by the City Boundary expansion, the total of the Community Assistance Budget for the 2016/2017 financial year (if kept the same as this year) will be \$97,000.00.

Of this, 3,500.00 will be committed each year (\$2,500.00 for Council's co-contribution to the David Bowler Memorial Award Scholarship and \$100.00 to each school in Broken Hill (total \$1,000.00) towards their School Presentation Nights.

The current Community Assistance Policy provides six separate programs for the allocation of funds. This number of programs is considered excessive and it is recommended that there be one program only that is allocated through a competitive process.

The current Community Assistance Policy's merit based assessment is not often tested due to the nature of individual applications being assessed as they come in rather than through an advertised competitive grants program.

A review of past applications shows that they are generally from eligible groups requesting waiver of council fees and charges such as the civic centre. Whilst in kind contributions are certainly one way of providing assistance, they do come at the same cost as cash donation.

It is questionable as to whether opportunities that exist under the current policy reach the whole of the community and therefore whether the community receives maximum benefit through the current process.

The inclusion of competitive merit based application process for financial assistance is expected to ensure a more fair, transparent and accountable system of financial assistance ensuring a focus on outcomes for the community and alignment to Council objectives.

The Draft Community Assistance Grants Program would introduce a competitive application process twice yearly. Grants would be advertised through Council's website and on the local media and assessed by a Community Assistance Grant Panel consisting of:

- The Mayor (or nominee)
- The Our Community Portfolio Councillor (or alternate)
- The General Manager (or nominee)
- The Broken Hill Australia Day Citizen of the Year
- One independent person

Eligibility criteria – General Community Grants

With the introduction of Community Assistance Grant funding rounds and a more holistic approach to funding distribution with the introduction of assessment of merits, the eligibility criteria in the Draft Community Assistance Grant Policy has been changed to allow applications from the following assuming they meet the eligibility criteria:

- Individual projects that have received funding from the Federal or State Government.
- Organisations based outside the city boundary of Broken Hill, if the demonstrated benefits are primarily to the Broken Hill community.

Any applications that are relevant to the above would be considered eligible for assessment, however they would be required to go through the merit based assessment following eligibility alongside all other applications. The focus of Community Grants should be outcomes for the Broken Hill community. Government funding may be leveraged on some occasions through this process and if considered to have more desirable outcomes for the community than other applications based upon a review of all applications, these projects should be considered.

Eligibility only determines what applications can be submitted, not whether they are successful, this would be based upon a merit assessment.

Excluded from eligibility in the draft policy are organisations raising funds on behalf of another group. The reason for such exclusion is the lack of control and accountability in relation to the disbursement of public funds to the ultimate recipient.

Policy Scope

The draft policy includes all Community Assistance Grants including transitional arrangements for rate subsidies and donation commitments determined prior to the establishment of this policy.

The draft policy also incorporates heritage assistance through grant and loan funding for the purposes of verandah restoration and painting and minor property repairs. Specific eligibility applies to these forms of assistance and this is outlined in the draft policy.

Strategic Direction:

Key Direction:	4. - Our Leadership
Objective:	4.3 - We Unite to Succeed
Function:	Leadership and Governance
DP Action:	4.3.1.7 - Gain a better understanding of possible alignments between Council and community groups, local associations and volunteers to ensure opportunities to work together are identified.

Relevant Legislation:

Local Government Act – section 356

Financial Implications:

The draft policy would aim to achieve accountability, equity and transparency in the use of Council resources for community assistance purposes. It will have no direct impact on current budgets.

Attachments

1. Draft Community Assistance Grant Policy 10 Pages

SHARON HUTCH
ACTING GENERAL MANAGER



DRAFT COMMUNITY ASSISTANCE GRANT POLICY

COUNCIL POLICY			
TRIM REFERENCES	12/114		
RESPONSIBLE POSITION	Manager of Corporate and Human Services		
APPROVED BY	Council		
REVIEW DATE	30 June 2015	REVISION NO.	1
EFFECTIVE DATE	ACTION	MINUTE NO.	
26/08/2015	Public Exhibition	45047	

1. INTRODUCTION

Council acknowledges the contribution made by our community towards the betterment of Broken Hill and the contribution of volunteers towards the objectives of Council.

Council also acknowledges the value of our built environment and its importance in our Heritage City.

This policy aims to provide support to individuals and groups through a program of Community Assistance Grants.

This policy allows for considered and transparent decisions to be made regarding the distribution of community resources.

2. POLICY OBJECTIVE

The purpose of this policy is to provide a framework for Council to provide grants for community events, projects, services or activities, known as Community Assistance Grants that align with the objectives of Broken Hill's Community Strategic Plan.

The framework aims to ensure that the allocation of council's limited resources is undertaken in a fair, transparent, accountable and ethical manner. Council recognises that there can be difficulties in meeting community expectations with the increasingly limited financial resources available. Council also recognises that it is accountable to the community for the management and disbursement of its funds and that it must be done in a manner that maximises the benefits to the community and is seen as fair and equitable.

The policy provides three specific stream of Community Assistance Grant funding, those being:

1. General Community Assistance
2. Verandah Restoration

3. Painting and Minor Restoration Works

3. POLICY SCOPE

The policy applies to all applications for Community Assistance Grants.

4. POLICY STATEMENT

4.1. General principles

Council commits itself to the following principles:

- 4.1.1.Accountability, transparency and equity – The policy provides a framework for the transparent and merit-based provision of support and a system of accountability for the recipient.
- 4.1.2.Alignment with Council strategies – The policy aligns with Council priorities outlined in the Broken Hill Community Strategic Plan and Councils Delivery Program.
- 4.1.3.Value for money – The policy ensures Council considers the value for money received in return for Councils investment.

4.2. Scope of program

- 4.2.1.The total amount available under the Community Assistance Grant Program will be determined annually by the elected Council in connection with the Operational Plan and Delivery Program.
- 4.2.2.Community Assistance Grants may comprise cash/and or value in kind.
- 4.2.3.Council may decide to offer to an applicant a Community Assistance Grant in an amount less, or in a combination different to, what is applied for.
- 4.2.4.A monetary figure will be allocated to all value in kind awarded under the Community Assistance Grant Program, in accordance with its true cost to Council. This amount will be included in the total amount of Community Assistance Grant allocated to any successful applicant.
- 4.2.5.Any amendments to the total budget allocated to the Community Assistance Grant program must be approved by the elected Council.
- 4.2.6.Only single year commitments may be approved under this policy.

4.3. Existing Commitments

- 4.3.1.The following existing committed donations do not meet the requirements for inclusion in a competitive process because they are initiatives instigated by Council and also they are not auspiced by a community organisation, therefore the following annual committed donations will be made:

Name of Organisation	2015/2016 Commitment	Purpose
Local Schools	\$100 per school (\$1,000.00 total)	Donation towards presentation night
David Bowler Memorial Award	\$2,500.00	Co-contribution towards award

4.3.2. All other previously committed annual donations will not be made and these organisations must apply to one of the competitive rounds of Community Assistance funding due to their organisation meeting the eligibility criteria to apply.

4.4. Program structure

The program will consist of three streams of community assistance, those being:

STREAM 1 - General community assistance

STREAM 2 - Verandah Restoration

STREAM 3 - Painting and minor restoration for residential and commercial buildings

4.5. Stream 1 – General Community Assistance

4.5.1. Council will hold up to two competitive rounds for Community Assistance Program each financial year.

4.5.2. Council will advertise the details of each round of the Community Assistance Program on Council's website and in the local media.

4.5.3. Council may decide to host a public information session in connection with a competitive round to provide information to prospective applicants about the program.

4.5.4. Eligibility and assessment

4.5.4.1. Eligibility

Council will not support applications that do not meet all of the following criteria:

- Applicant must be an incorporated association, not for profit group, and/or a registered organisation with an ABN (or ACN). Applications will not be accepted from individuals, government agencies, political parties or lobby groups.
- Applicants must lodge a completed application using Council's standard Community Assistance Grant Program Application Form in accordance with any published Guidelines.
- Applications must be received on or before the advertised due date.
- Applicants must provide evidence that they have appropriate insurances in place.
- The event/project/service/activity must be scheduled to occur within the same financial year the application is made and support is received.

- f. The funds received through Community Assistance Grants must not be used to raise funds on behalf of another group.
- g. Applicants may not have received any other sponsorship support from Council within the same financial year, regardless of whether it was for a different event/project/service/activity.
- h. Applicants must have complied with, to Council's satisfaction, the conditions of any previous grant, support or Community Assistance Grant received from Council.
- i. The event/project/service/activity must be consistent with the community values defined in the Community Strategic Plan.
- j. The event/project/service/activity must apply uniformly to all persons in the Broken Hill Local Government Area or to a significant group of persons within the area.
- k. The Applicant must be capable of obtaining all regulatory approvals for the event/project/service/activity.
- l. If a public information session is scheduled in connection with a round of Community Assistance Grant funding, a representative of the Applicant must attend, or otherwise meet with the relevant Council Officer in advance of the application deadline.

4.5.4.2. Assessment criteria

Applications that satisfy the Eligibility Criteria set out in clause 4.5.4.1 will then be assessed against the following Assessment Criteria, which will be weighted according to Council's strategies:

- a. Social benefit to the community in the fields of arts, culture or environment. Considerations include: number and age of participants; skills and knowledge developed by applicants.
- b. How the project will support an identified need within or develop community strengths. Considerations include: alignment to community strategic plan and delivery program outcomes; the relevant impact on the Broken Hill community through the implementation of the initiative.

4.5.4.3. Assessment of applications

The Relevant Council Officer will receive applications and undertake a preliminary assessment against the Eligibility and Assessment Criteria set out in sections 4.5.4.1 and 4.5.4.2.

It is open to the Council Officer to amend estimates and projections included in the application prior to assessment based on information available to Council or Council's past experience. Any changes should be notified to the applicant with the reasoning documented.

If the applicant does not agree with amendments suggested by the Relevant Council Officer, the application will still be presented to the Community Assistance Grant Panel for assessment with information from the Relevant Council Officer as to why amendments are recommended.

The weighting allocated to each assessment criterion will be determined and approved by the Community Assistance Grant Panel prior to applications being called. These weightings must be made available to applicants upon request.

Following a preliminary assessment, the Relevant Council Officer will present all applications to the Community Assistance Grant Panel with a recommendation on eligibility.

The Community Assistance Grant Panel will be convened to assess applications. The Community Assistance Grant Panel's assessment must be recorded on an evaluation form and retained in Council's records management system. The evaluation form will be signed by all members of the Community Assistance Grant Panel.

Each member of the Community Assistance Grant Panel must comply with Council's Code of Conduct, in particular, the provisions covering Conflicts of Interest.

The Community Assistance Grant Panel will make recommendation to Council for approval of grants based upon its evaluation of the application against the criteria.

The event/project/service/activity must be suitable for Council's involvement and consistent with Council's community values defined in the Community Strategic Plan.

4.5.4.4. Agreements, payments and acquittals

Successful applicants and Council must sign an Agreement, containing Council's terms and conditions for the Community Assistance Grant prior to any monies being released.

Payments will be made in accordance with the agreement following receipt of invoice.

All invoices must be received before the end of the financial year in which Community Assistance Grant was awarded and the event/project/service/activity implemented.

Council will not be liable for any amounts over and above the Community Assistance Grant amount as set out in the Agreement.

Successful applicants must provide acquittal information to Council in accordance with the terms of the Agreement.

4.6. STREAM 2 – Verandah Restoration

4.6.1. The Verandah Restoration Program will provide assistance through 80% loan funding and 20% grant funding to assist applicants in restoration and construction of verandahs with heritage significance.

4.6.2. Council will accept applications for the Verandah Restoration Program at any time throughout the year.

4.6.3. The total amount of funding available is subject to approved budget allocations.

4.6.4. Council will advertise the details of the Verandah Program on Council's website and in the local media.

4.6.5. Eligibility and assessment

4.6.5.1. Eligibility

- a. The applicant must be the owner of the property.

- b. The verandah for which the funding has been sought must be of heritage significance as determined by Council's Heritage Advisor.
- c. Restoration plans must be approved by Council's Heritage Advisor.
- d. Applicants must be able to demonstrate that they have the necessary finance to undertake all of the works submitted by them to the Council.
- e. Applicants must be able to demonstrate that they will be able to repay the loan funds on the due dates. Consideration will be given to payment history with Council.
- f. Applicants must be able to commit to complete the verandah restoration work within a twelve month period.
- g. Applicants must lodge a completed application using Council's Verandah Restoration Program Application Form in accordance with any published Guidelines.

4.6.5.2. Assessment of applications

The Relevant Council Officer will receive applications and undertake a preliminary assessment against the Eligibility Criteria set out in section 4.6.5.1.

It is open to the Council Officer to amend estimates and projections included in the application prior to assessment based on information available to Council or Council's past experience. Any changes should be notified to the applicant with the reasoning documented.

If the applicant does not agree with amendments suggested by the Relevant Council Officer, the application will still be presented to the Council for assessment with information from the Relevant Council Officer as to why amendments are recommended.

Following a preliminary assessment, the Relevant Council Officer will present applications to the Council with a recommendation on eligibility.

The Council will assess applications and make a decision to approve or reject the application.

4.6.5.3. Agreements, payments and acquittals

Successful applicants and Council must sign an Agreement, containing Council's terms and conditions for Council's financial assistance prior to any monies being released.

The repayment period for the loan component of the assistance must not exceed 4 years.

Repayments must be made at weekly, fortnightly or quarterly intervals.

The interest rate to be charged shall be the Reserve Bank of Australia cash rate plus 2% at the time the loan is approved by Council.

Council will not be liable for any amounts over and above the Verandah Restoration funding amount as set out in the Agreement.

Successful applicants must display a Council approved sign in a prominent position at the work site for the duration of the work acknowledging Council and NSW Heritage Office funding for the project.

Successful applicants must provide acquittal information to Council in accordance with the terms of the Agreement.

If a property is sold prior to the restoration works being complete, an acquittal must be completed and unspent funding returned to Council.

4.7. Stream 3 – Painting and Minor Restoration Works

4.7.1. Council will advertise the Painting and Minor Restoration Works Program on Council's website and in the local media.

4.7.2. A grant amount of up to \$500.00 per property will be available subject to this amount not exceeding 50% of total approved works.

4.7.3. A loan amount of up to \$1,000.00 per property will be available subject to this amount not exceeding 50% of total approved works.

4.7.4. Applicants are eligible to apply for both the grant and the loan.

4.7.5. Eligibility and assessment

4.7.5.1. Eligibility

- a. The applicant must be the owner of the property or have the property owners' agreement for works to be completed.
- b. Works must be approved by Council's Heritage Advisor.
- c. Applicants must be able to demonstrate that they have the necessary finance to undertake all of the works submitted by them to the Council.
- d. Applicants must be able to demonstrate that they will be able to repay the loan funds on the due dates. Consideration will be given to payment history with Council.
- e. Applicants are entitled to one grant only for like work.
- f. The works to be completed must not have previously been undertaken using grant assistance from Council. E.g. repainting when original painting was undertaken using Council grant funds.
- g. Funding will not be made retrospectively for work already carried out, unless the Committee considers that special circumstances exist and determines a grant allocation appropriate to those circumstances and within the monetary parameters of the policy.
- h. Applicants must be able to commit to complete the approved works within a twelve month period.
- i. Applicants must lodge a completed application using Council's Painting and Minor Restoration Works Application Form in accordance with any published Guidelines.

4.7.5.2. Assessment of applications

The Relevant Council Officer will receive applications and undertake a preliminary assessment against the Eligibility Criteria set out in sections 4.7.6.1.

It is open to the Council Officer to amend estimates and projections included in the application prior to assessment based on information available to Council or Council's past experience. Any changes should be notified to the applicant with the reasoning documented.

If the applicant does not agree with amendments suggested by the Relevant Council Officer, the application will still be presented to the Community Assistance Grant Panel for assessment with information from the Relevant Council Officer as to why amendments are recommended.

Following a preliminary assessment, the Relevant Council Officer will present applications to the General Manager with a recommendation on eligibility.

The Community Assistance Grant Panel's assessment must be recorded on an evaluation form and retained in Council's records management system.

4.7.5.3. Agreements, payments and acquittals

Successful applicants and Council must sign an Agreement, containing Council's terms and conditions for Council's financial assistance prior to any monies being released.

The repayment period for the loan component of the assistance must not exceed 3 years.

Repayments must be made at weekly, fortnightly or quarterly intervals.

The interest rate to be charged shall be the Reserve Bank of Australia cash rate plus 2% at the time the loan is approved by Council.

Council will not be liable for any amounts over and above the funding amount as set out in the Agreement.

Successful applicants must provide acquittal information to Council in accordance with the terms of the Agreement.

If a property is sold prior to the restoration works being complete, an acquittal must be completed and unspent funding returned to Council.

Successful applicants and Council must sign an Agreement, containing Council's terms and conditions for the Community Assistance Grant prior to any monies being released.

5. IMPLEMENTATION

5.1. Roles and Responsibilities

The following Council officers are responsible for the implementation and the adherence to this policy:

- General Manager
- Deputy General Manager
- Manager of Corporate and Human Services

5.2. Communication

This Policy will be communicated to the community and staff in accordance with Council's Policy, Procedure and Process Framework and Council's Business Paper process. Following adoption by Council the Policy will be made available on Council's website.

5.3. Associated Documents

The following documentation is to be read in conjunction with this policy.

- Code of Conduct
- Statement of Business Ethics

6. REVIEW

Review of this policy will incorporate relevant legislation, documentation released from relevant state agencies and best practice guidelines.

The standard review period will be every two years from the effective date. The responsible Council officer will be notified of the review requirements three (3) months prior to the expiry of this policy.

The Manager of Corporate and Human Services is responsible for the review of this policy.

7. LEGISLATIVE AND LEGAL FRAMEWORK

This policy is to be read in conjunction with the following:

Local Government Act 1993 – Section 356

Council employees shall refrain from personal activities that would conflict with proper execution and management of Council's Community Assistance Policy. Council's Code of Conduct provides guidance for recognising and disclosing any conflicts of interest.

8. DEFINITIONS

- 8.1. **Agreement** means the agreement entered into by Council and applicant whose application for Community Assistance Grant has been successful.
- 8.2. **Council** means Broken Hill City Council.
- 8.3. **Community Assistance Grant** means Financial Assistance provided by Council as a financial contribution or Value in Kind, to support an event, project, service or activity.
- 8.4. **Community Assistance Grant Panel** means the panel comprising:
- The Mayor (or nominee)
 - The Our Community Portfolio Councillor (or alternate)
 - The General Manager (or nominee)
 - The Broken Hill Australia Day Citizen of the Year
 - One independent person
- 8.5. **Financial Assistance** means payments given to individuals or organisations that are not commensurate with a reciprocal benefit received by Council.

- 8.6. **Guidelines** means any guidelines published in connection with Council's Community Assistance Grant program in any year.
- 8.7. **Relevant Council Officer** means the Council employee responsible for administering the Community Assistance Grant program.
- 8.8. **Value in Kind** means goods or services supplied by Council in connection with a Community Assistance Grant, including the waiver or discounting of fees and charges for Council facilities.

ORDINARY MEETING OF THE COUNCIL

January 27, 2016

BROKEN HILL CITY COUNCIL REPORT NO. 18/16

SUBJECT: ESTABLISHMENT OF A POLICY FOR THE EMPLOYMENT OF
APPRENTICES IN 2016 11/370

Recommendation

That Broken Hill City Council Report No. 18/16 dated January 27, 2016, be received.

Executive Summary:

There is adequate provision within the adopted Workforce Management Plan for the General Manager and the management team within Council to determine and prioritise resource requirements for the organisation and allow adequate budget where it is an operational priority. Strategies within the Workforce Management Plan are consistent with the responsibilities of the General Manager under the Local Government Act 1993 - Section 335 Functions of the General Manager.

Report:

Council resolved to adopt the Draft Workforce Management Plan 2015-2020 at its October 2015 meeting (Minute No 45172).

Council is required to develop a Workforce Strategy as part of its commitment to Integrated Planning and Reporting Framework legislation (Local Government Act 1993). The purpose of developing a Workforce Strategy is to ensure Broken Hill City Council can develop and deploy its human resources in the most efficient and effective manner now and into the future.

Council's Workforce Management Plan has been written to prioritise the resourcing requirements for Council over the next 5 year period (2015-2020). There were 4 objectives highlighted in the plan and 20 workforce strategies prioritised as a result of our workforce analysis and understanding of the challenges that Council faces. These strategies guide management decision making in regard to determining the operational resources required for the organisation.

The Workforce Plan Objectives and corresponding Strategies are:

Workforce Strategy 1:

Develop an efficient organisation that has the capacity to provide valued services to our Community

- | | |
|--------|--|
| WS 1.1 | Investigate the opportunities associated with shared services delivery that will build capacity and create efficiency. |
| WS 1.2 | Ensure the organisational structure remains aligned to Council's Delivery Program objectives. |
| WS 1.3 | Ensure capacity to increase revenue generation through the use of internal or external resources. |

- WS 1.4 Resources are deployed efficiently and effectively to achieve organisational outcomes.
- WS 1.5 Build greater flexibility within our Award to ensure Council becomes competitive whilst maintaining job security.

Workforce Strategy 2:

Develop effective leadership to focus on improved operational performance and support our workforce to achieve organisational goals

- WS 2.1 Critical roles are identified and strategies developed to minimise risks to business continuity.
- WS 2.2 Identify leadership pipeline through effective succession planning for senior leader positions.
- WS 2.3 Develop leadership capacity and accountability through a focus on operational performance, self directed, organisational or external learning opportunities
- WS 2.4 Develop leadership and departmental collaboration through effective information sharing and decision making
- WS 2.5 Leaders communicate the objectives, priorities and values of the organisation in a clear manner so employees understand expectations

Workforce Strategy 3:

Seek innovative and more effective use of technology to support us to be a leader within our Industry and be more adaptable to future challenges.

- WS 3.1 Develop stronger relationships with our Community, Industry, Government and other stakeholders to leverage opportunities to implement innovation.
- WS 3.2 Develop entrepreneurial capacity and creativity to enhance problem solving and improve decision making.
- WS 3.3 Invest resources into improved utilisation and performance of existing technologies.
- WS 3.4 Communication channels are explored to engage with our customers, improve standards of service delivery, and better product experience.
- WS 3.5 Invest resources into system analysis and process improvement.

Workforce Strategy 4:

Develop an organisational culture that is more effective and agile; enabling our human resources to operate in an environment that supports achievement, greater employee satisfaction, collaboration, trust.

- WS 4.1 Engage employees to understand how their effort and performance achieves organisational outcomes and contributes to a better community.
- WS 4.2 Develop effective systems for employee communication, giving and receiving feedback and consultation within our organisation.
- WS 4.3 Employees are motivated to continually improve themselves for our organisation.
- WS 4.4 Ensure employees are recognised for their individual contribution to the organisation and community.
- WS 4.5 Promote the health and wellbeing of all people.

The following strategies specifically relate to determining which positions are budgeted for within the current operational plan (Operational Plan 2015/16) and subsequent years Operational Plans 2016/2017, 17/18 and 19/20 respectfully. These strategies ensure that we have the right skills at the right time to achieve our vision, mission and organisational goals.

- **WS 1.2 Ensure the organizational structure remains aligned to the Council's Delivery Program objectives.**

Council's restructure was our starting point for re-aligning our resources with the objectives outlined in the Delivery Program (2013-2017). Council's structure emphasised our desire to build capacity in the areas of Civil Engineering, Accounting and Economic Development supporting Council's goals to review and better manage its aging infrastructure assets, increase financial performance and attract specialised skills in economic development.

The restructure specified cadetships in the areas of accounting (1) and Building, Development and Compliance (1) as a priority.

In areas that were not identified as a priority Council still supports youth skills development and employability through offering active work experience program which is utilised by Broken Hill High School, Willyama High School, Menindee High School and TAFE Western Connect. Council's commitment to work experience assists the community to develop vocational skills and employability skills. Council also regularly hosts industry placements or internships for university students nationally and internationally; particularly in functional areas where building skill capacity have been identified e.g. Civil Engineering.

- **WS 1.4 Resources are deployed efficiently and effectively to achieve organisational outcomes,**

As positions become vacant they are assessed to ensure alignment with the strategic direction. With the implementation of the restructure greater emphasis has been placed on gaining efficiencies and working more effectively. Council participates in benchmarking to ensure that deployment of resources is the most efficient and in line with best practice within our industry. The transfer of organisational knowledge and skills sharing have been emphasised post restructure along with continual identification and improvement of operational policy and procedures in all areas.

- **WS 2.1 Critical roles are identified and strategies development to minimise risks to business continuity**

Effective succession planning involves the identification of positions within the structure of the organisation that are critical to its continued operations. This is particularly important when an organisation is facing significant financial challenges. Mapping critical roles avoids diverting of time and energy on the development of skills and resources that are low impact or low demand for the organisation. The Workforce Management Plan identifies the development of Councils leadership pipeline for Senior Leadership positions as a priority.

Apprenticeships (and traineeships) are often thought of as the primary solution for addressing skills shortages and addressing succession planning challenges relating to an aging workforce. Council has 30% of its total workforce aged 55 years and above; meaning that within the next 10 years a substantial proportion of our workforce would be eligible for retirement. However in the 2013 diversity survey of our workforce only 8 percent (8%) of eligible retirees were actually considering retirement in the next 2-5 years. Even in the departments most impacted by an aging workforce i.e. Infrastructure Operations; there have been 0 retirements since the survey was undertaken.

Whilst there is no immediate retirement pressure Council would be best to focus operational resources on the transfer of knowledge and the development and effective use of skills for the existing workforce in line with our Workforce Management Plan.

Should there be significant changes within our Delivery Program objectives, financial position, ability to increase revenue and/or we experience an increase in the demand for our labour the General Manager in consultation with the management team at Council have

sufficient decision making ability through the use of the Workforce Management Plan to reprioritize the engagement of apprentices and/or trainees.

A Council policy is not required as General Manager has the authority under S335 of the Local Government Act 1993 to appoint staff as per the adopted organisational structure.

Local Government Act 1993

335 Functions of the General Manager

(1) The general manager is generally responsible for the efficient and effective operation of the council's organisation and for ensuring the implementation, without undue delay, of decisions of the council

(2) The general manager has the following particular functions:

- • to assist the council in connection with the development and implementation of the community strategic plan and the council's resourcing strategy, delivery program and operational plan and the preparation of its annual report and state of the environment report
- • the day-to-day management of the council
- • to exercise such of the functions of the council as are delegated by the council to the general manager
- • to appoint staff in accordance with an organisation structure and resources approved by the council
- • to direct and dismiss staff
- • to implement the council's equal employment opportunity management plan.

(3) The general manager has such other functions as may be conferred or imposed on the general manager by or under this or any other Act.

Strategic Direction:

Key Direction:	Our Leadership
Objective:	4.1.3 Decision-makers provide accountability through planning and reporting frameworks
Function:	Leadership and Governance
DP Action:	4.2.1.11 Strengthen staff capacity through workforce development and planning activities

Relevant Legislation:

Local Government Act 1993

Financial Implications:

Nil

Attachments

There are no attachments for this report.

RAZIJA NU'MAN

DIVISION MANAGER CORPORATE AND HUMAN SERVICES

SHARON HUTCH

ACTING GENERAL MANAGER

ORDINARY MEETING OF THE COUNCIL

February 12, 2016

BROKEN HILL CITY COUNCIL REPORT NO. 19/16SUBJECT: HEALTHY BROKEN HILL -PARTNERSHIP PROPOSAL 13/145**Recommendation**

That Broken Hill City Council Report No. 19/16 dated February 12, 2016, be received.

That the following roles proposed for Broken Hill City Council be adopted:

1. To be the partnership leader, reflecting the critical role of community leadership in the initiative, and ensure the voices of Broken Hill underpin how this partnership evolves and operates and the relevance and acceptability of strategies to be implemented and evaluated.
2. To facilitate meetings of key stakeholders to ensure strategic, operational and governance structures that support the initiative align to community contexts and meet community expectations.
3. To promote and publicise the initiative, activities to be undertaken and intent of these activities.
4. To support community engagement and consultation approaches that may include individual, group and whole of community strategies.
5. To work collaboratively in the establishment of a proposed 'Forum of Forty' that will bring together 10 representatives from each of the following sectors: government, non-government, business and community, to work strategically and collaboratively on the initiative, further enhancing the leadership and governance roles of Broken Hill and collaboration across key local stakeholders.

Executive Summary:

Council has received a proposal from the Broken Hill University Department of Rural Health to be the lead agency to drive and facilitate a programme that aims to reduce the levels of obesity, diabetes and cardio-vascular disease (ODCD) in Far West NSW.

Report:

The Healthy Broken Hill Partnership Proposal was initiated from meetings that the Mayor has attended at the Charles Perkins Centre, Sydney and also from discussions held at the Broken Hill Community Round Table Committee meetings where Deb Jones, Director of Primary Health, gave a presentation of the proposal.

The Broken Hill University Department of Rural Health has developed the proposal and is seeking Council's involvement to facilitate the programme.

Strategic Direction:

Key Direction:	Our Community
Objective:	1.2 Our Community Works Together
Function:	1.2.14 Develop and maintain new and existing partnerships including interagency agreements
DP Action:	Community Development

Relevant Legislation:

Nil

Financial Implications:

At this stage of the proposal there are no direct financial implications envisaged for BHCC. Time and human resource commitments will need to be made in leading and facilitating this initiative. As the initiative gains momentum opportunities may arise to work collaboratively with partner organisations and the proposed 'Forum of Forty' to identify and apply for substantial government and non-government assistance to progress this initiative and community identified strategies to address ODCD.

Attachments

1. Healthy Broken Hill Partnership Proposal 4 Pages

SHARON HUTCH
ACTING GENERAL MANAGER

REPORT FROM BROKEN HILL UNIVERSITY DEPARTMENT OF RURAL HEALTH**HEALTHY BROKEN HILL–PROPOSED PARTNERSHIP****Summary:**

Obesity, diabetes and cardiovascular disease (ODCD) are the leading causes of death, disability and reduced quality of life in Australia. The burden of ODCD is amplified in rural and remote Australian communities contributing to higher mortality (death) and morbidity (incidence of illness) rates and resultant poorer population health outcomes.

These conditions have direct impacts on the socio-economic and health and well-being status of rural populations and communities. Initiatives to address ODCD have traditionally been approached from a medical and illness perspective (i.e. treating these conditions once they develop). While this approach is important the causes and consequences of ODCD are complicated and new solutions that engage whole communities in the identification of factors that influence ODCD and solutions to address ODCD are being called for to ensure strategies can work effectively in 'real world' contexts.

Developing and implementing complex and sustainable solutions to ODCD requires investment, commitment and a willingness to work collaboratively across a range of sectors and in partnership with communities to achieve improved population health outcomes.

The 'Healthy Broken Hill' (HBH) proposal is an initiative underpinned by this approach. In ensuring this proposal can progress the authors and associated partner organisations acknowledge the critical role of Broken Hill City Council (BHCC) in leading and facilitating this initiative. This will ensure activities undertaken align to the Broken Hill context and vision, are of relevance and acceptable to the people of Broken Hill. We are seeking endorsement from BHCC to accept this leadership and facilitation role.

Issue

63% of Australia's population is either overweight or obese. In comparison, over 70% of Broken Hill's population is considered to be overweight or obese. Obesity is a risk factor for chronic conditions such as Type 2 Diabetes, kidney disease, cardiovascular disease, osteoarthritis and some cancers. Cardiovascular disease (CVD), conditions that include heart attack, coronary heart disease, stroke and heart failure, are the leading cause of death and disability in Australia. It is estimated that one in six (3.72 million) Australians have CVD with this condition killing one Australian every 12 minutes. Access Economics estimated the total cost of obesity in 2008 to be \$58 billion, comprising \$50 billion in lost wellbeing and \$8 billion in financial costs (such as productivity costs, health system costs, carer costs and transfer costs). The burden of ODCD is felt more by lower socioeconomic groups, Aboriginal and Torres Strait Islander people, and those living in rural and remote communities.

There is increasing recognition that to effect acceptable and sustainable changes that prevent or mitigate the incidence and impact of ODCD and improve health outcomes that communities need to lead and be actively engaged in the identification of issues that impact on their health and well-being as well as the identification, implementation and evaluation of acceptable solutions to address the challenges of ODCD.

Background

The proposed HBH initiative has been under discussion since early 2015 and grew out of concerns raised in Broken Hill that local programs to address ODCD have yet to effect significant and sustainable change at the individual and population levels. Agencies involved in discussions to date include BHCC, the Far West Local Health District, the Broken Hill University Department of Rural Health, Maari Ma Health Aboriginal Corporation, the Primary Health Network, the Charles Perkins Centre and the Australian Prevention Partnership Centre. All of these agencies have a vested interest in addressing ODCD and improving the health of populations. All partners have committed in principle to the establishment of a collaborative partnership to support the HBH proposal.

The Proposal

What makes the HBH proposal different from other whole of community initiatives to address ODCD is the strong emphasis on community engagement – a cornerstone of this ambitious initiative.

Community engagement is considered a necessary feature in engaging a diverse range of community members in the identification of health needs and the development of acceptable and responsive strategies to address those needs. This includes engagement with community members who may be considered vulnerable and hard to reach. Community engagement requires careful planning and consultation to ensure that the right voices are heard and given the opportunity to contribute to solutions. It should not be embarked upon lightly.

Another cornerstone, systems thinking and systems methods, is common to many whole of community initiatives to address preventive health issues and offer significant potential for tackling complex health problems such as ODCD. The rationale being that ODCD are embedded in a complex system - a system of biological, social, physical, cultural and economic factors that combine in non-linear ways to shape individual choices, exposure, risk factor development and disease incidence and progression.

The attraction of systems thinking and its approaches is that they provide a different way of: (1) thinking about a problem - to better understand the variety and complexity of connections and interconnections that make up the system, its parts and whole; and (2) intervening to address the problem – where a better understanding of the system creates capacity to consider intervention options in light of how change in one element may reduce or facilitate change in another.

Implications

8 key elements are proposed in the establishment of the HBH initiative over the next 6-12 months, including:

- Strategic management
- Engagement strategy – reaching into the community
- Communication strategy
- Describing the system, including service mapping and modeling – producing the evidence
- Guiding community-led system change, which may include realignment of roles and responsibilities in existing services and programs
- Monitoring
- Governance
- Evaluation and research

It is envisaged that information accessed through a comprehensive community engagement and consultation phase will be drawn on in the identification of issues and acceptable solutions that will then drive strategies for change. BHCC is ideally situated to lead this initiative, one that has potential national and global significance.

Proposed Role of Council

The following roles have been proposed for BHCC:

1. To be the partnership leader, reflecting the critical role of community leadership in the initiative, and ensure the voices of Broken Hill underpin how this partnership evolves and operates and the relevance and acceptability of strategies to be implemented and evaluated.
2. To facilitate meetings of key stakeholders to ensure strategic, operational and governance structures that support the initiative align to community contexts and meet community expectations.
3. To promote and publicise the initiative, activities to be undertaken and intent of these activities.
4. To support community engagement and consultation approaches that may include individual, group and whole of community strategies.
5. To work collaboratively in the establishment of a proposed 'Forum of Forty' that will bring together 10 representatives from each of the following sectors: government, non-government, business and community, to work strategically and collaboratively on the initiative, further enhancing the leadership and governance roles of Broken Hill and collaboration across key local stakeholders.

Strategic Direction:

This proposal aligns to a number of significant strategic documents across local, state and federal government initiatives that cross health, social, economic and governance domains. This encompasses the Broken Hill City Councils Community Strategic Plan that focuses on: 'Our Community, Our Economy, Our Environment, Our Services and Our Leadership, including integrated planning and reporting approaches to ODCD and implications for the health and well-being of the Broken Hill population.

This initiative supports the key theme identified in the New South Wales 'Revitalising Local Government Review': 'A more sustainable system of democratic local government with added capacity to meet the needs of local and regional communities, and to be a valued partner of State and federal governments'. This initiative can provide a template for how best to engage rural communities in strategies that seek to address their local and complex needs through strong cross-sector collaborations, shared goals and governance structures (i.e. the proposed 'Forum of Forty').

Financial Implications:

At this stage of the proposal there are no direct financial implications envisaged for BHCC. Time and human resource commitments will need to be made in leading and facilitating this initiative. As the initiative gains momentum opportunities may arise to work collaboratively with partner organisations and the proposed 'Forum of Forty' to identify and apply for substantial government and non-government assistance to progress this initiative and community identified strategies to address ODCD.

Key Contacts:

Professor David Lyle: Head of Department, Broken Hill University Department of Rural Health. Ph: 08 80801236. Email: david.lyle@health.nsw.gov.au

Deb Jones: Director of Primary Health Care, Broken Hill University Department of Rural Health. Ph: 08 80801239. Email: debra.jones1@health.nsw.gov.au

DEB JONES
DIRECTOR OF PRIMARY HEALTH CARE

ORDINARY MEETING OF THE COUNCIL

January 15, 2016

BROKEN HILL CITY COUNCIL REPORT NO. 20/16

SUBJECT: ACQUISITION OF LAND FOR DRAINAGE OF STORMWATER -
COUNCIL MINUTE NUMBER 42504, COUNCIL MEETING
SEPTEMBER 21, 2010 13/163

Recommendation

That Broken Hill City Council Report No. 20/16 dated January 15, 2016, be received.

That Council rescind Minute Number 42504 of September 21, 2010, for acquisition of land as documented in Group Manager Sustainability Report No. 77/10 dated September 14, 2010; due to the land being a natural watercourse, acquisition of land is not required.

That Council seeks a formal agreement from the current owner of land over which the Cemetery Creek flows (between Brookfield Avenue and the Broken Hill Cemetery) in order for Council to continue to clear the creek bed (when required) of debris and vegetation to allow the free flow of stormwater.

Executive Summary:

A review of Council's Action List items has been undertaken in order to progress long outstanding matters, and it has been determined that Council should consider rescission of Minute Number 42504 as acquisition of a natural watercourse is not required for the drainage of stormwater.

Report:

Investigations have been made into Council's resolution with regards to Group Manager Sustainability Report No. 77/10 dated September 14, 2010, considered at Council's Ordinary Meeting held September 21, 2010 (Minute Number 42504) as follows:

ITEM 9- GROUP MANAGER SUSTAINABILITY REPORT NO. 77/10 - DATED SEPTEMBER 14, 2010 - ACQUISITION OF LAND FOR DRAINAGE OF STORMWATER L6/2/1, R8/245

Recommendation

That Group Manager Sustainability Report No. 77/10 dated September 14, 2010, be received.

That Council acquire land, as shown edged in black in the attached diagram, for the purpose of stormwater drainage.

That the acquisition be under the terms of the Local Government Act 1993.

That the consent of the Minister and Governor be sought to proceed with the acquisition.

That upon acquisition the land be classified as operational land and that the land be described as a drainage reserve on title.

That Minerals be excluded from the acquisition.

That Council seek a native title opinion in relation to that land shown "B" in the diagram being part of Reserve 72211 for Public School Purposes.

That Council negotiate with the owner of the parts shown "A" & "C" in the diagram firstly to seek agreement to the acquisition and secondly as to the amount of compensation to be paid.

That Council obtain the consent of the Crown in relation to the acquisition of the land marked "B" and also consult with the current occupant.

That compensation for the part marked "B" be determined as at the date of acquisition by the Acquisitions Valuation Branch by the Land and Property Management Authority.

That the final dimensions of the land be subject to survey.

That documents relating to this matter be executed under Council's Common Seal as required.

RESOLUTION

Minute No. 42504

Councillor B. Algate moved)
Councillor J. Groenendijk seconded)

That the recommendation of Item 12 be adopted.

CARRIED

The creek that runs from Brookfield Avenue behind the Burke Ward School Oval and through the Cemetery (as detailed in Group Manager Sustainability Report No. 77/10 – see attached) is a natural watercourse and has been draining certain areas of Broken Hill since the inception of Broken Hill in the 1880's.

Tenure of the land in question has changed since the original report was presented to Council in 2010, with ownership as follows:

Section A – Privately Held

Section B – State Government

Section C – Broken Hill City Council

Area from Brookfield Avenue to Section C – Broken Hill City Council

It appears that the intent of Council's resolution of 2010 was to gain ownership of this corridor of land from Brookfield Avenue to the Cemetery to eliminate any potential conflict with current or future owners as Council has historically been clearing debris and vegetation from the creek bed to allow the free flow of stormwater.

All new development within 40 metres of a natural watercourse is classed as integrated development which requires a licence from the Office of Water. The issuing of such a licence is normally subject to conditions for the developer to comply with.

The subject creek is referred to in Council's Stormwater Master Plan as Cemetery Creek and is a natural water course. Council does not have to acquire the land to dispose of stormwater. This creek has been draining stormwater from the area of Broken Hill since the inception of Broken Hill in the 1880's.

Council's Stormwater Master Plan does not detail any proposed changes to Cemetery Creek and/or the acquisition of this part of the creek for ongoing maintenance.

The likelihood of potential conflict with the current owners could be mitigated by putting a formal agreement in place in order for Council to continue to clear debris and vegetation from the creek bed when required.

It is now Council's belief that due to these matters; and the stringent development controls in place, there is no requirement for Council to acquire this land as marked in section A & B of the map attached to Group Manager Sustainability Report No. 77/10 dated September 14, 2010 (attached to this report).

Strategic Direction:

Key Direction: 3 – Our Services
Objective: 3.3 – Proactive and responsible planning supports the community and the environment
Function: Stormwater Management
DP Action: 3.3.1.6 – Review the Stormwater Asset Management Plan for Council

Financial Implications:

Ongoing maintenance costs are included in current budget allocations, for necessary vegetation maintenance.

Attachments

1. Group Manager Sustainability Report No. 77/10 dated September 14, 2010 3 Pages

ANDREW BRUGGY
ACTING DEPUTY GENERAL MANAGER

SHARON HUTCH
ACTING GENERAL MANAGER

Infrastructure and Sustainability Committee

21 September 2010

INFRASTRUCTURE AND SUSTAINABILITY COMMITTEE

September 14, 2010

GROUP MANAGER SUSTAINABILITY REPORT NO. 77/10

SUBJECT: ACQUISITION OF LAND FOR DRAINAGE OF STORMWATER
L6/2/1, R8/245

Recommendation

That Group Manager Sustainability Report No. 77/10 dated September 14, 2010, be received.

That Council acquire land, as shown edged in black in the attached diagram, for the purpose of stormwater drainage.

That the acquisition be under the terms of the Local Government Act 1993.

That the consent of the Minister and Governor be sought to proceed with the acquisition.

That upon acquisition the land be classified as operational land and that the land be described as a drainage reserve on title.

That Minerals be excluded from the acquisition.

That Council seek a native title opinion in relation to that land shown "B" in the diagram being part of Reserve 72211 for Public School Purposes.

That Council negotiate with the owner of the parts shown "A" & "C" in the diagram firstly to seek agreement to the acquisition and secondly as to the amount of compensation to be paid.

That Council obtain the consent of the Crown in relation to the acquisition of the land marked "B" and also consult with the current occupant.

That compensation for the part marked "B" be determined as at the date of acquisition by the Acquisitions Valuation Branch by the Land and Property Management Authority.

That the final dimensions of the land be subject to survey.

That documents relating to this matter be executed under Council's Common Seal as required.

Introduction:

This report deals with the proposed acquisition of land for stormwater drainage purposes.

Background:

The subject land is used to draw stormwater from the area generally bounded by Thomas, Garnet, Kaolin, Warnock and Wrights Streets and Brookfield Avenue, together with the Memorial Oval.

Infrastructure and Sustainability Committee

21 September 2010

Council owns land from Brookfield Avenue to the part marked "C" as a Drainage Reserve, however has taken upon itself the responsibility of keeping the entire drain clear of debris and growth that may inhibit the free flow of stormwater.

It is therefore, advantageous that the land be in Council ownership to stop any future potential conflicts with current or future owners of the land.

The existing drain is a natural creek which has been left undisturbed while development has occurred each side of it. It flows through the parts shown, the cemetery, a Reserve for the preservation of native flora and fauna, the Willyama Common and then into land in the Unincorporated Area finally ending up in Stirling Vale Creek.

Governance Implications:
(Including policy, legal and priority or otherwise in Council's adopted Delivery Program)

Council has the power to acquire land under the terms of the Local Government Act 1993.

Accords with Key Direction 4 - Our Services: Council will provide safe, accessible and functional community facilities and infrastructure in a financially, socially and economically responsible manner.

Social Implications:
(Community impact and engagement – principally equity, access, participation, and consultation)

None specific to this matter.

Economic Implications:
(Financial)

The initial acquisition process can be funded from within the current budget allocations.

Compensation will be determined at the date of acquisition as it relates to the Crown land and likewise or by agreement as it relates to the privately owned land and it is expected that it can be funded from the capital acquisition allocation.

Ongoing maintenance costs can be funded from current budget allocations.

Environmental Implications:
(Current and future impacts – aligns with Sections of Council's current adopted State of the Environment Report and Council's adopted Delivery Program)

The ownership of the land will enable Council to better coordinate its ongoing maintenance, therefore lessening the potential for upstream or localised flooding should the drain become blocked.

Summary and Conclusion:

Given that the proposal provides Council with better options for the ongoing maintenance of the stormwater drain it is recommended that the proposal proceed.

Attachments

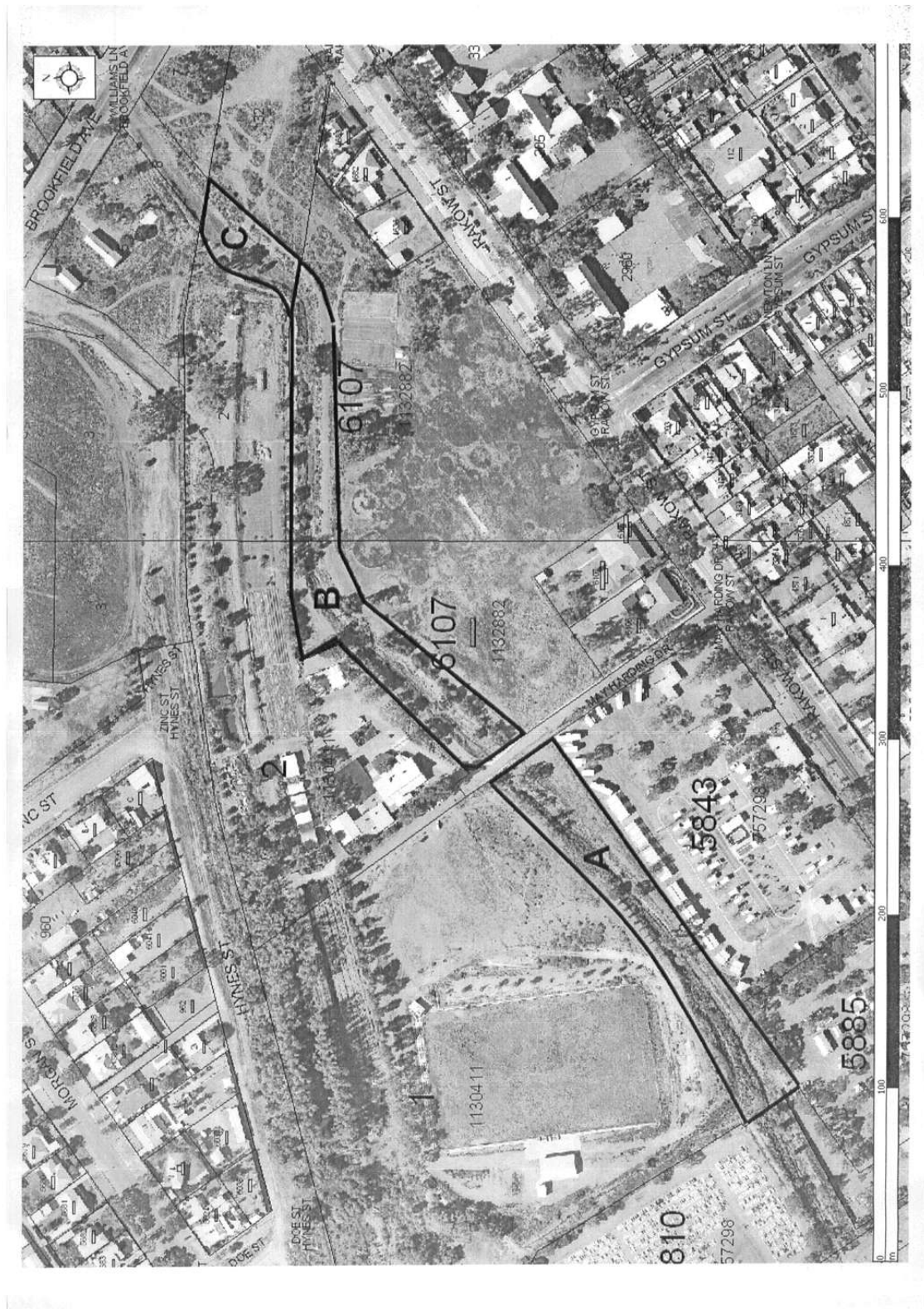
1. Site Diagram 1 Page

PETER OLDSSEN
GROUP MANAGER SUSTAINABILITY

FRANK ZAKNICH
GENERAL MANAGER

ACQUISITION OF LAND FOR DRAINAGE OF STORMWATER

Attachment 1
Site Diagram



ORDINARY MEETING OF THE COUNCIL

February 2, 2016

BROKEN HILL CITY COUNCIL REPORT NO. 21/16

SUBJECT: LGNSW TOURISM CONFERENCE FOR 2016 - BYRON AND
BALLINA HELD MARCH 9-11, 2016 11/214

Recommendation

That Broken Hill City Council Report No. 21/16 dated February 2, 2016, be received.

That Council consider Councillor representation at the 2016 LGNSW Tourism Conference to be held in Byron and Ballina, March 9-11, 2016.

Executive Summary:

The 2016 LGNSW Tourism Conference will be held in the Ballina and Byron shires.

Council considered a report dated January 16, 2013 regarding Councillor's attendance at Conferences and resolved that Councillor's Attendance at Conferences be determined by Council on a case by case basis (Minute Number 44215).

As such, this report is presented to Council to consider attendance at the LGNSW Tourism Conference.

Report:

The 2016 Local Government NSW Tourism Conference will be held in the shires of Ballina and Byron from 9 – 11 March 2016 at the Elements of Byron Conference Centre. The conference will look at embracing a changing tourism landscape.

The program includes an optional half day AVIC summit discussing the following topics:

- Insights from the "NSW Visitor Information Centre Study" and "Tourism Signposting Research".
- Digital marketing session.
- Value of community engagement.
- Power of signage and taking your tourism message outside the VIC to tourism hotspots.

Minister's address by:

- The Hon. Stuart Ayres, Minister for Trade, Tourism and Major Events and the Minister for Sport.

Welcome addresses by:

- Cr. Simons Richardson, Mayor of Byron Shire Council.
- Cr. David Wright, Mayor of Ballina Shire Council.
- Cr. Keith Rhoades AFSM, President of LGNSW.

Keynote address by:

- Sandra Chipchase, CEO of Destination NSW.
- Roy Morgan Research.

Other topics and speakers during the conference include:

- The role of Local Government in tourism - Rodger Powell, Managing Director of Tourism and Hospitality Services Australia.
- New consumers, diverse generations, emerging segments: Engaging with the ever changing customer – Claire Madden, Research Director of McCrindle Research.
- Sharing and celebrating local heritage within your destination – Christian Hampson, Manager of Heritage Near Me, Heritage Division of the Office of Environment and Heritage.

A Panel Questions and Answer session with the following Panellists:

- Sandra Chipchase, Destination NSW.
- Christain Hampson, Office of Environment and Heritage.
- Clair Madden, McCrindle Research.
- Rodger Powell, Tourism and Hospitality Services Australia.

The conference program also offers four relevant site tours to choose from and three concurrent topic streams to attend, one of the topic streams being “Art, Heritage and Culture” would be of particular interest to Council.

The final day of the conference includes the session “State Your Case”, where a Council’s tourism challenge becomes part of the program and possible solutions are presented by a panel of industry experts.

Strategic Direction:

Key Direction:	2. Our Economy
Objective:	2.2 We are a destination of choice and provide a real experience that encourages increased visitation
Function:	Tourism and Culture
DP Action:	2.2.1.2 Continue to work collaboratively with Inland NSW, Destination NSW and local operators to develop and implement future marketing and promotional initiatives

and

Key Direction:	4. Our Leadership
Objective:	4.2 Our leaders make smart decisions
Function:	Leadership & Governance
DP Action:	4.2.1.13 Accept opportunities to attend training and events that provide value through information, ideas and solutions that add value to our community

Relevant Legislation:

Nil

Financial Implications:

The financial implication to Council is dependent on flight and accommodation availability, and the specific conference package selected.

Package prices and inclusions are detailed in the Conference Program attached.

The following costs include attendance at the AVIC Summit

Registration/person	\$753
Group Registration – 3 people	\$2160
Accommodation/person/night	\$240 (up to a maximum of)
Travel (return flights)/person	\$1120

Attachments

1. 2016 LGNSW Tourism Conference 5 Pages

SHARON HUTCH
ACTING GENERAL MANAGER



REGISTRATION

TOURISM CONFERENCE

2016

Embracing a
changing tourism
landscape

9 TO 11 MARCH 2016, ELEMENTS OF BYRON, BYRON BAY

CO-HOSTED BY:



OFFICIAL PARTNER:



ELITE SPONSOR:



LGNSW.ORG.AU

DESTINATION BYRON AND BALLINA

Jingi Wahla and welcome to the Ballina and Byron shires, home of the traditional Nyangbal and Arakwal country of the Bundjalung nation.

Cultural intrigue, world-class beaches and shopping await you. Pass your days on the pristine beaches surfing, swimming, diving and kayaking or head to one of the shire's villages to enjoy a range of food, festivals, events, retreats, art trails and exhibitions.

The lush and rolling green hills are punctuated with rainforest, waterfalls, farms historic villages, community halls, cafes, artist studios, B&Bs and roadside stalls. You'll also find parks and gardens, tea rooms, cosy cafes, country pubs and galleries and shops filled with exquisite local arts, crafts, and fresh local produce.

When it comes to wining and dining, the options are endless. There are restaurants, pubs and cafes where you can sample the local produce and find international quality cuisine. The area is renowned for dairy products, beef and pork, and an array of exotic Indigenous delicacies, tropical fruits, herbs, nuts and bush tucker. The region's award-winning coffee is acclaimed as some of the world's finest.

We look forward to welcoming LGNSW Tourism Conference delegates to the area and showcasing what makes it such a unique and special tourist destination. Come and spend some time with us where the lifestyle is laid-back and friendly, the communities warm and welcoming and the experiences diverse and authentic.

5 REASONS YOU SHOULD ATTEND

- 1 The conference is staged by local government for local government
- 2 Learn from senior industry executives and speakers who are experts in their field
- 3 Be inspired to create new solutions to your tourism challenges
- 4 Network with your peers, industry and Destination NSW
- 5 Take home the latest tourism news, thinking and ideas to share with your team



PROGRAM HIGHLIGHTS

Keynote speakers

Claire Madden, McCrindle Research – *New consumers, diverse generations, emerging segments: Engaging with the ever changing customer.*

Shawn Callahan, Founder, Anecdote – *Learn how to help your customers spark and share stories of their adventures so they return home with something to really talk about.*

Rodger Powell, Managing Director, Tourism and Hospitality Services Australia *The role of local government in tourism.*

Roy Morgan Research *State of the nation: The Australian tourism industry enters a new era.*

Topic streams will cast a spotlight on resourcing and financing, digital marketing and art, culture and heritage.

Site visits include guest speakers who will provide background and insights on the destinations you are experiencing.

Full site visit details at lgnsw.org.au

AVIC Summit

This optional session on the first day of the conference, facilitated by John Larkin of Aurora Research, will feature sessions on digital marketing, the value of community engagement and the power of signage.

Full program information is available at lgnsw.org.au

State Your Case – for a chance to win \$3000 for your council when your challenge becomes part of the program and possible solutions are presented by a panel of industry experts.

STATE YOUR CASE SPONSOR:





PROGRAM

WEDNESDAY 9 MARCH		
1.00pm – 5.00pm	Registration opens	
1.30pm – 5.30pm	Optional AVIC summit: <ul style="list-style-type: none">• Insights from the “NSW Visitor Information Centre Study” and “Tourist Signposting Research” (proposed)• Digital marketing session• Value of community engagement• Power of signage and taking your tourism message outside the VIC to tourism hotspots	
6.00pm – 8.00pm	Welcome reception, Elements of Byron	
Thursday 10 March		
8.30am – 8.35am	Introduction and housekeeping	Gerry Gannon, Master of Ceremonies
8.35am – 8.50am	Welcome to Byron and Ballina	Cr Simon Richardson, Mayor, Byron Shire Council Cr David Wright, Mayor, Ballina Shire Council
8.50am – 9.00am	Conference welcome and opening	Cr Keith Rhoades AFSM, President, LGNSW
9.00am – 9.30am	Minister’s address	The Hon Stuart Ayres, Minister for Trade, Tourism and Major Events and Minister for Sport (Invited.)
9.30am – 10.30am	Keynote address	Sandra Chipchase, Chief Executive Officer, Destination NSW
10.30am – 10.50am	Morning tea	
10.50am – 11.20pm	The role of local government in tourism	Rodger Powell, Managing Director, Tourism and Hospitality Services Australia
11.20am – 12.00pm	New consumers, diverse generations, emerging segments: Engaging with the ever changing customer	Claire Madden, Research Director, McCrindle Research
12.00pm – 12.30pm	Sharing and celebrating local heritage within your destination	Christian Hampson, Manager, Heritage Near Me, Heritage Division, Office of Environment and Heritage
12.30pm – 1.15pm	Panel question and answer session: Panellists: <ul style="list-style-type: none">• Sandra Chipchase, Chief Executive Officer, Destination NSW• Christian Hampson, Manager, Heritage Near Me, Heritage Division, Office of Environment and Heritage• Claire Madden, Research Director, McCrindle Research• Rodger Powell, Managing Director, Tourism and Hospitality Services Australia	
1.15pm – 2.00pm	Lunch	
2.00pm – 5.00pm	Site tours: (choose one) <ul style="list-style-type: none">• Food from The Farm grows tourism opportunities @ The Farm• Towns and villages drives visitor dispersal and extended stays @ Hinterland - Brunswick Heads, Mullumbimby, Bangalow• Placemaking and activation creates a tourism gamechanger @ Byron Community Centre• A conscious consumer inspires sustainability leadership in tourism products @ Elements of Byron	
7.00pm – 10.30pm	Conference dinner (Magic bus transfers from accommodation to Lennox Head Community Centre)	

Friday 11 March		
8.45am	MC introductory remarks	Gerry Gannon
8.50am	Keynote: State of the nation: The Australian tourism industry enters a new era	Roy Morgan Research
9.30am – 10.30am	State your case!	Facilitated by WISDOM
10.30am – 11.00am	Morning tea	
11.00am – 12.15pm	Concurrent topic streams:	
	1. Resourcing and financing <ul style="list-style-type: none"> Attracting investment by making it easy to do business, Mark Sleight, General Manager, Destination Wollongong The art of advocacy, lobbying and negotiation, Matthew Hingerty, Chief Executive Officer and Managing Director, Barton Deacon Investing in destination marketing to grow your tourism dollar, John Harvie, Manager Economic and Business Development, Deniliquin Council 	
	2. Digital marketing <ul style="list-style-type: none"> Effective digital marketing, Diana Kahui, Director – Digital Strategy, Destination NSW How to tame the Chinese dragon, Jeff Sharp, Director, China Digital Understanding the TripAdvisor Traveller, Jessica Quinlan, Senior Sales Executive, Destination Marketing – TripAdvisor 	
	3. Art, heritage and culture <ul style="list-style-type: none"> Culture and heritage tourism – How to operationalise for your destination, Carolyn Childs, Director, mytravelresearch.com How one exciting MAMA helped achieve a community vision, Sue Harper, Tourism Team Leader, Albury City Council The impact of Tweed Regional Gallery's Margaret Olley Art Centre on the region's visitor economy, Susi Muddiman OAM, Art Gallery Director, Tweed Regional Gallery & Margaret Olley Art Centre 	
12.15pm – 1.00pm Closing keynote	Learn how to help your customers spark and share stories of their adventures so they return home with something to talk about	Shawn Callahan, Founder, Anecdote
1.00pm – 1.30pm	Lunch and event close	

This program is correct at the time of publication. Speakers and topics may change due to unforeseen circumstances.

WORLD CLASS VENUE

Our conference venue is Elements of Byron – Byron Bay's first world-class conference destination with state of the art conference facilities and seamlessly integrated sustainability touch points. The resort features 103 private beach villas dotted amidst 22 hectares of absolute beachfront paradise.

To allow delegates to take advantage of the convenience of staying on site LGNSW have been provided with exclusive rates. All conference delegates choosing to stay at Elements will also get to enjoy:

- Access to the exclusive Beach Club on Belongil Beach
- The First Light Club - Be the first to welcome the morning sun with yoga on our stunning beachside location
- Use of the resort's indoor health club, outdoor fitness circuit and tennis court
- Exploring Belongil Creek and local ecology while taking a guided walk on our Rainforest Eco-Trail

Full details of travel and accommodation can be found at lgnsw.org.au

Book quickly to secure your room at the conference venue.





NETWORKING

Welcome reception, Wednesday 9 March, 6pm – 8pm, Elements of Byron

The welcome reception begins with a smoking ceremony by the local Arakwal people atop the Elements of Byron sand-dune overlooking Belongil beach, across the bay from the iconic Byron Bay lighthouse. This will be followed by a barbecue around the spectacular Elements lagoon pool, featuring local produce caught fresh from the Pacific Ocean, or grown and farmed in the rich, green, rolling hinterland.

Conference dinner, Thursday 10 March, 7pm – 10.30pm, Lennox Head Cultural and Community Centre

Get on board the magic bus and be transported to the seaside village of Lennox Head. Here guests will gather on the foreshore overlooking Seven Mile Beach for welcome drinks. In true laid-back but chic Lennox style, enjoy dinner, eat street style, with local brews and music at the Lennox Head Cultural and Community Centre. Here you can savour the flavour of local meats and the finest fresh produce sourced from the Northern Rivers. After dinner, request all your favourite tunes from the sassy four piece covers band, Pink Zinc.

SPONSORSHIP

If you are interested in sponsoring the conference, giving support, or taking part in our trade display, please contact Bradley Hayden on 0412 461 392 or email Bradley.Hayden@lgnsw.org.au

LGNSW is committed to environmental sustainability at events and conferences. Please visit lgnsw.org.au for more information.



REGISTRATION

Register online by Monday 22 February 2016 at lgnsw.org.au

Book now to benefit from reduced rates. Discounts are also offered for groups of three delegates to assist councils in sending teams.

REGISTRATION FEES	FEE (Incl. GST)
AVIC optional summit	\$120
AVIC optional summit with welcome reception	\$197
Early bird registration (by Monday 18 January 2016)	\$583
Early bird registration with AVIC summit (50% discount for summit)	\$643
Group registration early bird (three people by Monday 18 January 2016)	\$1650
Group registration early bird with AVIC summit	\$1830
Conference registration standard rate (by Monday 22 February 2016)	\$693
Conference registration standard rate with AVIC (50% discount for summit)	\$753
Group registration standard rate (by Monday 22 February 2016)	\$1980
Group registration standard rate with AVIC summit	\$2160
Thursday registration - day only (inclusive site visits)	\$330
Friday registration - day only	\$220
Welcome reception - extra tickets	\$77
Conference dinner - extra tickets if available	\$154

Cancellations prior to Monday 22 February will receive a full refund less a \$100 administration fee.
Cancellations after Monday 22 February will receive no refund.
However, registration can be transferred to another person.



LGNSW.ORG.AU

ORDINARY MEETING OF THE COUNCIL

February 2, 2016

BROKEN HILL CITY COUNCIL REPORT NO. 22/16

SUBJECT: 2016 AUSTRALIAN LOCAL GOVERNMENT WOMEN'S ASSOCIATION CONFERENCE, 10-12 MARCH 2016, GUNNEDAH

Recommendation

That Broken Hill City Council Report No. 22/16 dated February 2, 2016, be received.

That Council consider Councillor representation at the 2016 Australian Local Government Women's Association Conference to be held in Gunnedah 10-12 March, 2016.

Executive Summary:

The 2016 Australian Local Government Women's Association (NSW) Annual Conference will be held in Gunnedah from 10-12 March, 2016.

Council considered a report dated January 16, 2013 regarding Councillor attendance at Conferences and resolved that Councillor Attendance at Conferences be determined by Council on a case by case basis.

As such, this report is presented to Council to consider attendance.

Report:

The 2016 Australian Local Government Women's Association (NSW) Annual Conference theme is "Overcoming the Divide".

Conference attendance will promote Council's strong support of Women in Local Government, by way of networking with other NSW Council elected members, General Managers and staff; and participating in the Conference workshops and keynote speakers program. Conference learning's will aid Council's endeavours in relation to the proposed changes in local government in New South Wales.

Keynote speakers include:

- Dr. Gill Hicks – “Surviving Life”, survivor of the London Terrorist Bombings and found of M.A.D. (Making a Difference) for Peace.
- Jo Scard, Founder and Managing Director of Fifty Acres, the Communications Agency – “Managing the unmanageable – ways working women can have their cake and eat it too !”
- Glenise Anderson, Director of Self Confident Women - “Tricks of the trade – building self-confidence and making your mark in business and life”
- Glenn Learmont, Manager Human Resources, Gunnedah Shire Council - “Compelling change through our own actions”.
- Dr. Simone Ryan, CEO and Founder of One Life, Live It – “The Secret to a happy life – health self-advocacy, happiness and wellbeing”.
- Cr. Dai Le, CEO and Founder of DAWN and Councillor of Fairfield City Council – “Diversity is the spice of life”.

Two Workshops will also be conducted during the conference, these include:

1. "Communication strategies and modern politics: the good, the bad and the selfie".
Facilitated by Melinda McDonlad of TAFE New England.
2. "What makes you tick and how that affects your leadership style – Extended Disc Personality Model". Facilitated by Glenise Anderson of Self Confident Women.

The conference will also launch a new program by the UTS Centre for Local Government and the NSW Australian Local Government Women's Association "Empowering Women in Local Government" which will see an address from Nicole Campbell, Program Manager of UTS Centre for Local Government.

Question and Answer sessions and networking sessions are also a feature of the conference.

Attached to this report is the conference brochure for further information.

Strategic Direction:

Key Direction:	4. Our Leadership
Objective:	4.2 Our leaders make smart decisions
Function:	Leadership & Governance
DP Action:	4.2.1.13 Accept opportunities to attend training and events that provide value through information, ideas and solutions that add value to our community

Relevant Legislation:

Not applicable

Financial Implications:

The following costs are provided:

Conference Registration per person	\$1070.00
Current return Airfares to Dubbo per person	\$680.00
Hire car fees approx	\$370.00
Limit for accommodation per person per night (Capital City)	\$240.00

Alternatively, Councillors may opt to travel by car – this may require overnight accommodation en-route.

Attachments

1. ALGWA 2016 NSW Conference 7 Pages

SHARON HUTCH
ACTING GENERAL MANAGER





THURSDAY 10 MARCH 2016 - DAY ONE

2.00PM - 4.00PM

Registration opens in the Smithurst Theatre, 158 Conadilly Street.

5.00PM - 6.30PM

Event: Mayoral Reception at CHATTERChinos, 362 Conadilly Street.

Welcome from Mayor Owen Hasler

Your Hosts: SANTOS

6.30PM - 8.00PM

Gunnedah's retail community welcomes you to a night of shopping in Gunnedah's Downtown Precinct.

8.00PM

DAY ONE OF CONFERENCE CONCLUDES

FRIDAY 11 MARCH 2016 - DAY TWO

6.30AM - 7.30AM

Yoga in the Park at Woolshed Reserve Picnic Area, Maitland Street.

8.00AM - 4.00PM

Registrations open at the Smithurst Theatre Foyer & Trade exhibitions open in Smithurst Theatre.

8.30AM

Opening of the Day 2, 2016 ALGWA NSW Conference in the Gunnedah Town Hall and Welcome to Country.

Master of Ceremonies **Kate Ramien**

8.45AM - 9.00AM

Welcome from **Sarah Mitchell MLC** & **Kevin Anderson MP**.

9.00AM - 9.15AM

Official welcome and address from **Clr Vicki Scott**, ALGWA NSW President.

Clr Vicki Scott was elected as President of ALGWA NSW at the 2015 Wollongong ALGWA NSW Conference. Clr Scott has been a Councillor of Gosford City Council since 2004 and a member of the ALGWA Executive for 7 years, serving as Vice President in 2013 and 2014.

9.15AM - 10.15AM

"Surviving Life - what are the attributes we need to live the best, most rewarding and fulfilling life possible?"

Keynote address from **Dr Gill Hicks**, survivor of the London Terrorist Bombings and founder of M.A.D (Making a Difference) for Peace.

10.15AM - 10.45AM

MORNING TEA IN THE SMITHURST THEATRE

10.45AM - 11.30AM

"Managing the unmanageable - ways working women can have their cake and eat it too!"

Address from **Jo Scard**, Founder & Managing Director at Fifty Acres, The Communications Agency.

Mum and co-author of 'The Working Mother's Survival Guide', along with Melissa Doyle, Jo provides a practical, down to earth and entertaining guide for working women who want to have babies but keep their career on track too!



DAY TWO CONTINUED

11.30AM - 12.15PM

"Tricks of the trade - building self-confidence and making your mark in business and life".

Address from Glenise Anderson, Director of Self Confident Women.

Glenise is an enthusiastic Entrepreneur, Coach, Trainer and Speaker. She is the Director of Self Confident Women, empowering women one at a time and the Director of SR Group, offering Solutions and Results to businesses looking to build teams that communicate.

12.15PM - 1.00PM

"Compelling change through our own actions".

Address from Glenn Learmont, Manager Human Resources, Gunnedah Shire Council.

Glenn has been engaged in senior management level as an embedded Human Resources generalist for 17 years. This has been predominately within the export industry with the last 6 years in local government. Responsibilities have covered lead positions for nationwide engagement processes for a US based multinational, various aspects of employee and industrial relations, recruitment, WHS and regional wide responsibilities concerning corporate citizenship. Glenn enjoys presenting on topics including leadership, developing self-brand and best practice.

1.00PM - 2.00PM

LUNCH IN THE SMITHURST THEATRE SPONSORED BY WALKER BEER SOLICITORS & CONVEYANCERS.

2.00PM - 2.55PM

Workshops

Session 1: "Communication strategies and modern politics: the good, the bad and the selfie".

Facilitated by Melinda McDonald, Manager | Marketing and Business Relationships | TAFE New England

Session 2: "What makes you tick and how that affects your leadership style - Extended Disc Personality Model".

Facilitated by Glenise Anderson, Director of Self Confident Women.

3.00PM - 3.20PM

The UTS Centre for Local Government and the NSW Australian Local Government Women's Association (ALGWA NSW) launch an exciting new program, "Empowering Women in Local Government".

Address from Nicole Campbell, UTS Centre for Local Government Program Manager.

Nicole has over 20 years' experience at a senior level in the NSW State Government working as a strategic policy analyst in environmental management, sustainable design, urban renewal and Aboriginal Affairs.

3.20PM - 4.20PM

Q&A Session facilitated by Master of Ceremonies Kate Ramien.

4.20PM - 4.30PM

Nominations for ALGWA NSW Executive Committee Declared Open.

- | | |
|-----------------------|-------------------------|
| - President | - County Vice President |
| - Secretary | - Treasurer |
| - City Vice President | - Executive Members |

4.30PM - 5.00PM

AFTERNOON TEA IN THE SMITHURST THEATRE.

7.00PM - 9.30PM

EVENT - 'An evening under the stars' networking function at Pensioners Hill Lookout.

Your Hosts: Local Government Super



SATURDAY 12 MARCH 2016 - DAY THREE

8.30 AM

Opening of Day 3 of the 2016 ALGWA NSW Conference in the Gunnedah Town Hall.
Master of Ceremonies **Fiona Ferguson**

8.35AM - 9.05AM

Address from the **Clr Coral Ross**, ALGWA National President.

9.05AM - 9.15AM

Brief presentation from major sponsor, "United Services Union".

9.15AM - 10.00AM

"The secret to a happy life – health self-advocacy, happiness and wellbeing".

Address from **Dr Simone Ryan**, CEO & Founder of One Life, Live It!

Founder and head physician of 'One Life Live It', Dr Ryan and her team are industry leaders in educating employees about preventive medicine and provides tools for total wellbeing and best-performance.

10.00AM - 10.30AM

MORNING TEA IN THE SMITHURST THEATRE.

10.30AM - 11.15AM

"Diversity is the spice of life".

Address from **Clr Dai Le**, CEO & Founder of DAWN and Fairfield City Councillor.

Dai Le is the founder of DAWN, a social enterprise whose mission is to unlock and promote the talent from Australia's culturally diverse population, through the organisation's tailored emerging leadership programs which aim to provide mentorship, connections and encouragement for individuals aspiring to be tomorrow's leaders.

11.15AM - 11.30AM

2018 Conference Bids for Regional and Rural Councils.

11.30AM - 12.30PM

"Hot Spots Session"

Facilitated by **Clr Vicki Scott**, ALGWA NSW President.

12.30PM

LUNCH IN THE SMITHURST THEATRE SPONSORED BY "SANTOS".

1.15PM - 3.15PM

ALGWA Annual General Meeting – to be held in The Civic.

7.30PM - 12.00AM

EVENT - Gunnedah's Great Gatsby Gala Dinner.

Your Hosts: *United Services Union*

DAY THREE OF CONFERENCE CONCLUDES



LOCAL
GOVERNMENT
SUPER



Santos
We have the energy.

GUNNEDAH SHIRE COUNCIL
ABN: 80 183 655 793
TAX INVOICE

REGISTRATION FORM

Introduction

WOW! This is going to be so much fun!

We really look forward to welcoming you to Gunnedah and having the opportunity to show you around our neck of the woods!

Registering for our conference couldn't be easier.

Simply print out and complete this form with all your details and return it to Gunnedah Shire Council using one of the methods listed on *page 3* of this form.

Please submit your registration forms by 10 February 2016.

Want to save some dough?

Take advantage of our Early Bird Discount and register before 10 February 2016.

See you very soon!

Delegate Details

First Name

Surname

Organisation

Position

Postal Address

.....

Suburb/Town/City

State Postcode

Phone Mobile

Email

Additional Information

Please notify of any special requirements you have in the following areas:

Dietary Requirements

Access Requirements

Other Requirements

Please indicate your attendance at the following social functions by ticking the appropriate box:

CIVIC WELCOME - Thu 10 March: ☐

NETWORKING EVENING - Fri 11 March: ☐

CONFERENCE DINNER - Sat 12 March: ☐

Do you consent to details shown on this registration form (contact details only) being included in a delegate database to be distributed to conference sponsors?

Please tick: YES ☐ NO ☐

Workshops

Please indicate your preferences for the workshops held on Friday 11 March:

1. Communication Strategies and Modern Politics: the good, the bad and the selfie. ☐

2. What makes you tick and how that affects your leadership style – Extended Personality Model. ☐

Travel Details

Arrival and Departure Information

Arrival Date

Departure Date

Method of Travel

Air ☐

Arrival Flight Number

Arrival Time

Car ☐

Train (Countrylink) ☐

Airport Shuttle Service

Please indicate if you wish to use the shuttle service on the following dates:

Thursday 10 March 2016

Departs Tamworth Regional Airport at 3.15pm to the ☐
Gunnedah accommodation.

Sunday 13 March 2016

Departs Gunnedah Mackellar Motel at 8.15am for ☐
Tamworth Regional Airport.

**Please note a minimum of 12 delegates are required for this service to operate.*

Delegates will be informed by Monday 29 February if the Shuttle Bus does not run.

Accommodation Details

Accommodation Name

.....

Check In

Check Out

Accompanying Person

Title

First Name

Surname.....

Dietary Requirements

Registration Fees

Early Bird Registration (up to 10 February 2016)

Includes: Welcome Reception, all conference sessions and meals, Networking Evening and Conference Gala Dinner.

ALGWA Member	Non Member	QTY	Total
\$870.00	\$970.00	<input type="checkbox"/>	\$.....

Standard Registration

Includes: Welcome Reception, all conference sessions and meals, Networking Evening and Conference Gala Dinner.

\$970.00	\$1070.00	<input type="checkbox"/>	\$.....
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Day Registration and Social Functions

Fri 11 March 2016. The day's conference session and meals.

\$570.00	\$570.00	<input type="checkbox"/>	\$.....
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Networking Evening

\$70.00	\$70.00	<input type="checkbox"/>	\$.....
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Conference Dinner

\$120.00	\$120.00	<input type="checkbox"/>	\$.....
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Partner's Program - Friday only

\$60.00	\$60.00	<input type="checkbox"/>	\$.....
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Guest/Partner Added Options

Networking Evening - Friday (included in Full Registration)

\$70.00	\$70.00	<input type="checkbox"/>	\$.....
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Conference Dinner - Saturday (included in Full Registration)

\$120.00	\$120.00	<input type="checkbox"/>	\$.....
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Note: All packages include an ALGWA Conference Satchel.

Total Amount Payable \$.....

CONTACT GUNNEDAH SHIRE COUNCIL
Laurieann Boag
PH: 02 6740 2100

Payment Options

Gunnedah Shire Council will issue an invoice to all registering delegates for payment. All payment options will be listed on the invoice provided.

This document will be a Tax Invoice for GST purposes when payment is made in full. Please keep a copy of the completed Registration Form for GST purposes. All prices are inclusive of GST and in Australian Dollars.

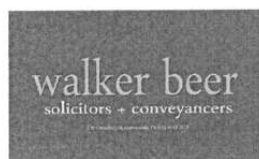
Return your completed registration form to us by **10 February 2016**:

Email: council@infogunnedah.com.au
Post: Gunnedah Shire Council
PO Box 63
GUNNEDAH NSW 2380
In Person: Gunnedah Shire Council Administration Building
63 Elgin Street
GUNNEDAH NSW 2380

Important Info: Attendance will be confirmed on receipt of full payment. Please note that the program and speakers list are subject to change without notice. Information collected on this form, will be used for conference purposes only and will not be provided to third parties without your consent.

Cancellation Policy: Should you not be able to attend the conference, you are welcome to send an alternate delegate in your place. Cancellations will be accepted until 'end of play', Friday, 5 February 2016 without fee. Cancellations after this date will incur the full registration fee. All cancellations or change of delegate must be provided in writing to council@infogunnedah.com.au.

Please Note: ALGWA Members must be financial by 31 December 2015 for voting purposes.



January 14, 2016

SUBJECT: CHANGES TO OPERATING HOURS FOR THE BROKEN HILL WASTE
MANAGEMENT FACILITY 11/200

That Broken Hill City Council Report No. 25/16 dated January 14, 2016, be received.

That Council endorse the proposed operating hours of the Broken Hill Waste Management Facility to:

- 8am – 4pm seven days per week
- Public Holidays – 8am – 2pm
- Closed – Christmas Day, Anzac Day and Good Friday

That the proposed hours for the Broken Hill Waste Management Facility be exhibited for public comment for a 28 day period.

That Council receives a further report at the conclusion of the exhibition period, detailing submissions and any recommended changes arising, with a view to adopting the new hours for the Broken Hill Waste Management Facility.

Executive Summary:

Council's need to review waste operations to improve the efficiency and cost effectiveness of the facility has been highlighted following the recent upgrades to the Broken Hill Waste Management Facility including:

- Weighbridge installation and operations,
- Separate entrance and car park to the Second Hand Shed,
- Commissioning of Community Recycling Shed (CRC)

Council has commissioned a compliance Waste Audit to assess whether current operations are meeting the obligations established under the legislative controls in place. These include the Environmental Protection License and Landfill Environmental Management Plan minimizing the risk associated with materials disposal and management on site.

Areas of operation that require review identified through the waste audit process are:

- Operational Hours
- Resources
- Infrastructure needs
- Operational Requirements

Report:

Infrastructure Changes

The Waste Management Facility has recently undergone major infrastructure changes with the installation, commissioning and operation of a weighbridge, installation of a separate entrance and car park for the Second Hand Shed (currently operated by Lifeline). These upgrades are important to assist Council to operate an effective licensed facility and meet new requirements under the Waste Regulations 2014.

The changes at the facility have already led to:

- Improved communication with facility users
- A reduction in people removing waste from the active tip face ('scabbing')
- No theft of second hand goods dropped off at the Second Hand Shed as the area is now constantly supervised by staff in the gatehouse

Funding has been applied for to build an enclosed undercover area for the delivery of waste to significantly reduce windblown litter, and reduce the areas of open tip face on site. The success of the funding will be announced early 2016.

Waste Audit

The Waste Audit was prepared and identified the following areas for improvement to meet EPA license conditions and legislation:

- Waste/litter control measures - there is windblown litter against boundaries, outside boundaries, and internally
- Public Waste Drop off/dumping area – size of the drop off area, location and exposure of the site to the elements causing waste spread and inefficient waste management
- Stockpile storage and management – in regard to recycled green waste, non-recycled green waste, and tyres. The issues include fire management, vermin control and threshold limits.
- Dust control measures – in relation to moving of waste from drop off area to active landfill and dust from the road networks.

Other areas of this report work towards addressing the issues identified in the waste audit, improving infrastructure and resources will assist in addressing the requirements identified in the waste audit and the operational requirements of the facility.

The Waste Audit has now been attached to the landfill Environmental Protection Licence (under Pollution Studies and Reduction Programs) with a deadline for the works identified in the 'Table of Action' of June 30, 2016, and a deadline of June 30, 2017 for a litter free facility.

Change of Operational Hours:

Current facility hours operate 7am -6pm, 7 days per week, public holidays 7am – 2pm, closed Christmas Day. Staff are working overtime each week to cover hours, with 6-7 am the gates are closed and the staff clean up from the previous day.

Proposed new public access hours:

- 8am – 4pm seven days per week
- Public Holidays – 8am – 2pm (Inc. Council Picnic Day)
- Closed – Christmas Day, New Year's Day, and Good Friday

The proposed operational hours are similar to other licensed facilities in regional NSW and VIC, including Mildura, Dubbo, Wentworth, Bathurst, Griffith, Deniliquin and Wagga Wagga. It should be noted that most of these facilities service a population at least double that of Broken Hill.

It is proposed that staff would work different shifts to cover the new hours and be onsite one hour either side of the opening hours to allow for management procedures to be completed without interruption (e.g. daily covering of waste, litter management and stockpile management)

The suggested hours cover the majority of current users based on vehicle surveys conducted in hourly blocks, and data from commencement of gatehouse operations (see attached spreadsheet). Only a small portion of facility users (under current arrangements) would be required to adjust their practices to utilize the facility within the proposed hours.

Current Users	Mon – Fri 8am – 4pm	Sat-Sun 8am – 4pm
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Vehicle Surveys (pre –gatehouse)	85%	83.5%
Businesses	92%	91%*
Households	87%	90%

*Note – weekends average 9 business transactions per day, based on current gatehouse data

The suggested hours provide the opportunity to improve the management and operation of the facility more efficiently with the staff that is available, staff will also be required to cover the operation of the gatehouse at the weighbridge.

Resourcing of the facility (see attached spreadsheet)

The facility currently operates 7 days per week, 6am to 6pm, with staffing shared between the Waste Coordinator and 5 waste staff. Overtime is being provided to staff to cover the full extent of the hours to operate the facility.

The current staffing arrangements are as follows (assuming no staff are on leave or sick):

Monday – Friday

Five staff members work various shifts to accommodate the current operating times. This includes significant overtime causing operational cost to be unsustainable.

Weekends

Two staff members work 'spilt' shifts again to accommodate the current operating times. This has been in place since the contract leading hand position was vacated in August 2014. Staff split their normal 7.36hr shift in two. Split shifts are extremely undesirable and inefficient from both a cost perspective and employee welfare.

Gatehouse Operations

One waste staff member and several outdoor and office staff are working shifts to operate the gatehouse, to accommodate the current operational times. These operations include a significant amount of overtime for these staff members, particularly on weekends and afternoons between 4pm-6pm.

General Landfill Operations

Other operational tasks required that are rarely completed:

- Green waste shredding
- Stockpile Management
- General site clean ups and site maintenance

Key Management areas that require staff attention:

- Management of stockpiles,
- Shredding of green waste
- Management of tip face
- Covering of general waste
- Patrolling perimeter fencing, litter fencing

Current operations are not sustainable, particularly with staff working overtime to cover the hours of operation. Improvements and changes to the facility are required to address the management issues that have been identified in the waste audit and raised by the EPA during site inspections undertaken in August 2015. Extra resourcing is required to formalize and improve control of the site, increase contact with facility users and change current behaviour and practice on site in regard to sorting waste, recycling and disposal.

For the operations to be sustainable current operational hours are required to be reduced and staffing resources need to be adjusted.

Councillors will be provided with an A3 spreadsheet which details:

1. Current operations and overtime areas
2. Proposed operation arrangements - Operating under new hours with 1.5 positions to operate gatehouse and 0.75 operational position to assist in addressing EPA requirements on site

Proposed operation arrangements address both the need to staff the gatehouse and provide additional support to the operational staff to meet EPA requirements to bring the facility up to standard and maintain the facility at this new standard.

Communications Strategy:

The changes to the hours for the Broken Hill Waste Management Facility be exhibited for public comment for a 28 day period.

Advertisements will be placed in local media advising people where they can make comment.

Flyers with the same information will be provided to facility users, this action will ensure that all regular facility users are notified directly.

The promotion of the 28 day consultation period will utilise social media (via an on-line survey) as well as hard copy survey forms to gain community views. Community members will also have the opportunity to write or email responses.

Strategic Direction:

Key Direction:	Our Environment
Objective:	Our Environmental footprint is minimised
Function:	Waste Management
DP Action:	Implement the recommendations of the Waste Management Strategy in relation to waste management and pricing in accordance with state guidelines and best practice.

Waste Management Strategy:	Focus Area 1 – 1.1.1 Install a weighbridge
	Focus Area 1 – 1.1.4 – gatehouse Operations
	Focus Area 1 – 1.1.5 –shortening the opening hours for the landfill

Meeting the requirements of the EPA License over the facility (EPA License 5898)

R

Relevant Legislation:

Protection of Environment Operations Act and Protection of the Environment Operations (Waste) Regulation 2014

EPA licence conditions and consequences of breaching this license and associated documents in place – including Landfill Environmental Management Plan 2005, and Pollution Incident Response Management Plan 2014

Illegal dumping fines - \$200 to \$750 per offence

Financial Implications:

From July 13, 2015 existing fees have been applied to commercial waste, contaminated waste (inc asbestos), and waste tyres only. Income from these fees and charges based on transactions to date have been estimated for the 2015/16 financial year. The following tables outline the budget and

estimated income for the 2015/16 year, and anticipated costs for the operation of the facility maintaining current hours and with proposed hours.

Waste Management Facility Operational Income:

Fees and Charges Categories	Budget 2015/16	Anticipated Income
Commercial Waste	\$25 000.00	\$145 000.00
Waste Tyres	\$ 0.00	\$ 20 000.00
Contaminated Waste	\$25 000.00	\$ 20 000.00
TOTAL	\$50 000.00	\$180 000.00

Costs for Landfill Operations:

2015/16 Budget	2015/16 Actuals	Anticipated actuals - No change to hrs (require 4 additional part time staff)	Anticipated actuals - Change in operating Hours	Savings with reduced hours
\$330,000	\$463,000*	\$501,600	\$465,700	\$35,900

*Includes OT predicted at \$110 000

The benefits of these changes will include:

- Improved facility operations
- Improved staff welfare and moral
- Improved ability to meet legislative requirements
- Fees and Charges can assist in offsetting costs associated with landfill operations

Attachments

Nil

ANDREW BRUGGY
ACTING DEPUTY GENERAL MANAGER

SHARON HUTCH

ORDINARY MEETING OF THE COUNCIL

February 10, 2016

BROKEN HILL CITY COUNCIL REPORT NO. 26/16

SUBJECT: CLEAN UP AUSTRALIA DAY MARCH 6, 2016 11/199

Recommendation

That Broken Hill City Council Report No. 26/16 dated February 10, 2016, be received.

Executive Summary:

Council staff are working with the Tidy Towns Committee to run a Clean Up day on Sunday March 6, in celebration of Clean Up Australia Day. The Clean Up will be based from the Lions Reserve (opposite the Visitor Information Centre) commencing at 7.30am. Volunteers will branch out from this location to clean up litter on the main thoroughfares.

Following the clean up a BBQ and cold drinks will be provided to volunteers who participate on the day.

Report:

Clean Up Australia Day is an annual National Event. Event Dates this year are:

- Clean Up Australia Day – Sunday 6 March
- Schools Clean Up Day - Friday 4 March
- Business Clean Up Day – Tuesday 1 March

Each year the Tidy Towns Committee hold a Clean Up Australia Day event. Clean up Australia Day provides the community with an opportunity to make a difference to the environment within their own local area.

In past years Adelaide Rd entrance has been the focus area for this group on this day. This year the new location of Lions Reserve (opposite the Visitor Information Centre) was selected as the base site, with the intention to branch out collection areas from this site into the main thoroughfares including but not limited to Bromide St, Blende St, Garnet St up to the Joe Keenan lookout.

Waste Management staff will provide dumper bins for the collection of the waste, bags, and associated safety gear and PPE for all volunteers who participate on the day. Waste Management staff also provide the same equipment to other community groups who arrange a separate collection area, including the local girl guides, and schools.

Tidy Towns volunteers will cook a BBQ on the day, BBQ and cold drinks will be provided to volunteers for free following participation on the day. Waste Management staff will support these volunteers on the day.

All Councillors and staff are encouraged to attend on the day and support keeping our environment clean.

Strategic Direction:

Key Direction: Our Environment
Objective: 3.1 Our environmental footprint is minimised
Function: Waste Management
DP Action: 3.1.1.11 Encourage activities that support a clean environment

Relevant Legislation:

Nil

Financial Implications:

Waste Management Services donates time and services to support the day including the delivery and collection of dumper bins, bags, gloves, sharps containers and safety vests.

Attachments

There are no attachments for this report.

ANDREW BRUGGY
ACTING DEPUTY GENERAL MANAGER

SHARON HUTCH
ACTING GENERAL MANAGER

ORDINARY MEETING OF THE COUNCIL

February 10, 2016

BROKEN HILL CITY COUNCIL REPORT NO. 27/16

SUBJECT: NSW CONTAINER DEPOSIT SCHEME: DISCUSSION PAPER
11/200

Recommendation

That Broken Hill City Council Report No. 27/16 dated February 10, 2016, be received.

That the action to prepare a submission to the EPA as attached to this report be endorsed.

Executive Summary:

The NSW Environmental Protection Agency (EPA) has released the NSW Container Deposit Scheme: Discussion Paper, seeking submissions from local councils, industry sectors, community groups and the general public. The paper explores the key elements that will shape the design of the CDS and presents two possible models.

The two models proposed are:

Option 1 – Refund CDS

This option is an amalgamation of the three refund CDS models proposed separately by three Advisory Committee members. The model is based on a financial incentive of 10 cents, similar to that in South Australian and Northern Territory schemes. The consumer would pay an extra 10 cents on the price of a drink.

Option 2 – Thirst for Good

The Australian Food and Grocery Council member of the Advisory Committee submitted an alternative model developed by the beverage companies. The Thirst for Good proposal would be a \$15 million annual investment by the beverage industry in suite of programs aimed specifically at reducing litter across the state.

Report:

Council staff have reviewed the discussion paper and prepared a detailed response for each of the key elements and the two proposed options for the CDS in NSW.

The objectives of the proposed CDS are:

- Reduce drink container litter to help achieve the NSW Government's litter reduction target
- Make sure that containers that are diverted away from litter, or that would have otherwise been landfilled, are recycled.

The paper discusses five key elements:

1. Incentives
2. Interaction with Kerbside recycling
3. Scope of Containers
4. Collection Infrastructure

5. Governance and the role of Government

Incentives

Incentives or reward creates a disincentive to litter and an incentive to pick up littered items. The discussion paper examines two types of incentives – financial and non-financial.

Financial incentives are in the form of cash payment back to the customer (the deposit amount) when containers are returned to designated collection points.

Non-financial incentives can be in the form of prize draws, discount vouchers and charitable donations.

Research has showed that all legislated schemes (both Australian and overseas) use a financial incentive and have demonstrated high return rates. There was limited evidence available to determine if non-financial incentives in CDS's are effective.

Interaction with kerbside recycling

Kerbside Recycling is well established in NSW with 93% of households having access to this service. A key parameter set by the NSW Government for the new CDS is that it should complement, rather than compete with the existing kerbside system. Currently 64% of drink containers in NSW are captured through this system.

With the focus of the CDS to remove containers from the litter stream and from landfill, removing containers from the kerbside system is not a focus of the proposed CDS.

Studies of the introduction of CDS's in Australia show stakeholders directly involved in kerbside recycling system may still benefit from the CDS even if most of the containers are diverted from the kerbside.

Keeping containers in the kerbside would increase benefits to Councils, ratepayers and Material Recycling Facilities (MRF's), assuming the containers collected could be redeemed and deposits were passed back to Councils.

The key questions is whether the containers collected through the kerbside systems be redeemable for money at all?

Scope of Containers

The CDS will need a clear framework around the size, type and material composition of drink containers to be included in the scheme. The range of containers included in the scheme is referred to as the 'scope' of containers.

In determining the scope of containers for NSW it is important to look at the objectives of the scheme, interaction with other existing schemes in South Australia and Northern Territory and any other schemes that may be under consideration (Queensland and Australian Capital Territory).

Both South Australia and Northern Territory use a similar scope of containers. The following table outlines the scope of containers covered by these two schemes.

Included 0-3 litres	A broad range of drinks in all container materials
Excluded 0-3 litres	Plain milk
Included 0-1 litres only	Pure fruit juices, flavoured milk (and aseptic packs/ casks of water in Northern Territory)

Plain milk in containers of all sizes and materials, wine and spirits containers in glass bottles, wine in bladders over 1L and pure juice and flavoured milk over 1L are all excluded from the South Australian and Northern Territory schemes.

Considerations were made for:

- Including all drink containers in the scheme
- Including only commonly littered containers
- Making the scope consistent with SA and NT schemes

Including all drink containers in the scheme

Including all containers in NSW CDS would probably increase recycling rates for all container types. This could however divert containers that are currently captured through kerbside recycling and would make the scope inconsistent with SA and NT scopes

Including only commonly littered containers

Limiting the scope of containers to those between 150ml – 1L will target the majority of containers consumed and discarded in away-from-home public places. Limiting the scope will also reduce the number of containers that would likely be diverted from the existing kerbside system, and it would mean the scope would be inconsistent with the SA and NT scopes.

Making the scope consistent with SA and NT schemes

A consistent scope will lead to less confusion for consumers using the system, and consistent labelling across the states will reduce labelling costs, and the risk of cross-border trade impacts will be reduced.

Collection Infrastructure

The type and location of collection infrastructure and its interaction with the incentive is integral to the success of a CDS. The infrastructure must be accessible enough to allow people in urban, regional and remote areas to collect the reward for returning empty containers.

The two main return methods used by current existing CDS's are:

Return to Retail – the retail sector has set up the collection infrastructure, with a requirement to accept returns at point of sale

Return to Depot – the depot is a physical collection centre, or mobile system of reverse vending machine. This approach requires the consumer to make more effort to get to the location to redeem the reward.

In both South Australian and Northern Territory schemes manual collections depots are run, using a 'hub and spoke' format, where smaller depots collect containers from outlying areas and return them to a central hub for compacting and bailing.

Automated reverse vending machines are being trialled in some areas of South Australia. These machines accept empty drink containers and dispense cash or electronic rewards to the returner. Vending machines make it possible to offer consumers a choice in the type of reward they receive.

Governance and Role of Government

The way the CDS is organised, administered and checks and balances that are put in place to drive and verify its performance are referred to as the scheme's 'governance' arrangements.

Schemes can either be government based or industry based. Both South Australia and the Northern Territory use industry based schemes. Industry has a strong incentive to minimise costs of the scheme. The scheme is coordinated by industry groups that set up 'super collectors' to manage and control the costs.

There is a clear role for government under any legislated CDS regardless of whether the scheme is government or industry based. Under an industry-organised scheme under an

extended producer-responsibility approach, state government regulation provides an independent way to make sure the scheme is well managed, equitable, accountable and not susceptible to fraud.

CDS Model Option 1 – Refund CDS

This option proposes a NSW Refund CDS based on the financial incentive of 10c, similar to SA and NT schemes.

The consumer would pay an additional 10c on the price of a drink and receive it back if and when the container is returned. There would be several options for the community to return empty containers:

- Take the container to a local collection depot
- Redeem through reverse vending machines
- Continue to put containers in their kerbside recycling system
- Give their containers to a local school or charity, which would claim the refund

The collection network would provide state wide coverage, and to keep costs low would build on existing infrastructure where possible and encourage households to use the existing kerbside recycling system. A hub and spoke system would be used in regional and remote NSW, and the use of reverse vending machines would not be mandatory.

Similar to the SA and NT schemes, this model would be based on extended producer responsibility approach. Manufacturers and importers would be obliged to meet specific container management requirements and be able to fulfil these responsibilities through a producer responsibility organisation.

The scope of containers would cover 150ml – 1L containers with similar exemptions for milk, wine, spirits and juice as applied in SA. The broader scope to 3L should be tested in a cost benefit analysis before a final decision on the scope of containers covered by the scheme is made.

Based on the demonstrated effectiveness of similar Refund CDS's in Australia and overseas, the EPA estimate that this model would capture the majority of containers consumed in NSW

CDS Model Option 2 – Thirst for Good

This option stems from a strong concern by the beverage industry about the potential costs involved in implementing a Refund CDS. The Thirst for Good proposal would be a \$15 million annual investment by the beverage industry aimed specifically at reducing litter across the state.

The five programs within the Thirst for Good proposal are:

Community Cash for Containers – Each local government would receive a single trailer with a collection cage. Councils would organise to lend the trailer to local community groups to collect empty containers, each group would receive \$300 for the return of one full trailer load.

Litter Collectors – 100 litter collectors would be hired by the industry to pick up litter along regional highways, and cover areas that are not currently serviced by local governments, or other private and public landholders.

Litter Bins – each local council would receive approximately 13 litter bins to install in litter hotspots where bins are not currently provided, and provide funding for the maintenance and emptying of those bins. The aim is to increase number of bins, not replace existing ones.

Reverse Vending Machines – The industry would roll out 100 reverse vending machines into areas with high away-from-home consumption rates. The machines would offer non-financial incentives to encourage consumers to return empty containers to them.

Community Education – The beverage industry would develop and implement a community education program to support the various Thirst for Good programs. The effectiveness of the education program would depend on how the other Thirst for Good programs are designed and implemented.

Summary of Councils response:

This response to the EPA's *NSW Container Deposit Scheme: Discussion paper* is intended to provide an understanding of Council's position in regard to the introduction of a CDS for NSW.

Broken Hill is in the unique situation that until 2008, Broken Hill residents had taken advantage of the South Australian container deposit/refund system, and today still has partial access to this scheme. However these changes saw a reduction of 600,000 kgs of containers within two years of the changes. Anecdotal evidence indicates that littering of containers has increased in the absence of no deposit return. In the absence of alternatives for recycling these containers, it is fair to assume this material is largely now joining the general waste stream.

Broken Hill City Council supports the introduction of a CDS for NSW (based on Extender Producer Responsibility) with a cash financial incentive of 10c per container in line with other existing schemes in South Australia and Northern Territory.

Broken Hill has infrastructure in place to support a CDS given the history with the South Australian scheme. This scheme is extremely important for Broken Hill, which currently falls into the 7% of NSW residents that do not have access to a kerbside recycling service.

A Refund CDS is the preferred type of CDS for Broken Hill. The Refund CDS has demonstrated effectiveness in both South Australia, Northern Territory and also Broken Hill itself through the strong connections with South Australia. Broken Hill has also experienced the effect of the removal of such a system from the community and the impact that had on recycling efforts by Broken Hill Residents.

Broken Hill City Council does not support *Thirst for Good*, this scheme appears to have a focus that has the potential to reduce the 'equitable access' for far west NSW to the CDS with some of the components clearly focusing on highly populated areas.

The following discussion paper outlines Broken Hill City Council's detailed response to the key design elements of the proposed CDS for NSW.

Strategic Direction:

Key Direction:	Our Environment
Objective:	3.1 Our Environmental footprint is minimised
Function:	Waste Management
DP Action:	Implement the recommendations of the Waste Management Strategy in relation to waste management and pricing in accordance with state guidelines and best practice

The Integrated Waste and Resource Recovery Strategy 2010-2030

Focus Area 2 Recycling

Key Outcome 4: Participate in State and National policy discussions regarding recycling in an effort to improve NSW and Australia's environmental performance through recycling.

Relevant Legislation:

New legislation will be developed prior to the implementation of the proposed scheme.

Financial Implications:

Financial implications may occur if Thirst for Good proposal is accepted, as this proposal relies on Local Government managing some aspects of the program.

As waste services are improved in the Broken Hill community there may be financial benefit involved with the CDS, as potential income from containers received through Council services and litter collections.

Attachments

1. Response to NSW Container Deposit Scheme: Discussion Paper 8 Pages

ANDREW BRUGGY
ACTING DEPUTY GENERAL MANAGER

SHARON HUTCH
ACTING GENERAL MANAGER



**BROKEN HILL®
CITY COUNCIL**

Response to NSW Container Deposit
Scheme: Discussion Paper

FEBRUARY 2016

Summary

This response to the EPA's *NSW Container Deposit Scheme: Discussion paper* is intended to provide an understanding of Council's position in regard to the introduction of a CDS for NSW.

Broken Hill is in the unique situation that until 2008, Broken Hill residents had taken advantage of the South Australian container deposit/refund system, and today still has partial access to this scheme. However these changes saw a reduction of 600,000 kgs of containers within two years of the changes. Anecdotal evidence indicates that littering of containers has increased in the absence of no deposit return. In the absence of alternatives for recycling these containers, it is fair to assume this material is largely now joining the general waste stream.

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Broken Hill has infrastructure in place to support a CDS given the history with the South Australian scheme. This scheme is extremely important for Broken Hill, which currently falls into the 7% of NSW residents that do not have access to a kerbside recycling service.

A Refund CDS is the preferred type of CDS for Broken Hill. The Refund CDS has demonstrated effectiveness in both South Australia, Northern Territory and also Broken Hill itself through the strong connections with South Australia. Broken Hill has also experienced the effect of the removal of such a system from the community and the impact that had on recycling efforts by Broken Hill Residents.

Broken Hill City Council does not support *Thirst for Good*, this scheme appears to have a focus that has the potential to reduce the 'equitable access' for far west NSW to the CDS with some of the components clearly focusing on highly populated areas.

The following discussion paper outlines Broken Hill City Council's detailed response to the key design elements of the proposed CDS for NSW.

Background – Broken Hill

Broken Hill is located 1150km west of Sydney and 500km north east of Adelaide, close to the South Australian border and is a unique local government area that has limited rate base. The City is completely surrounded by unincorporated land (state land), and shares no boundaries with other local government areas. The nearest

neighbouring local government shire (Central Darling) is situated 2hrs east of the City.

Broken Hill has a population of 19,048 with 20% of those over 65 and an unemployment rate of 8.45%. Broken Hill is classed as a low socio economic area, with many of its residents financially disadvantaged.

Residents of Broken Hill City have, until 2008, taken advantage of the South Australian container deposit/refund system by returning beverage containers to Channing's Bottle Yard, Newton Lane, Broken Hill and receiving the container refund. Channing's have previously returned the containers to South Australia in order to claim the refund and handling fee. Due to changes for the recycling depot in SA to provide the refund to Broken Hill, Channing's can no longer act as refund agent to residents for glass containers. Whilst glass is still accepted at Channing's for crushing, residents have become understandably reluctant to deliver glass containers for no reward. Likewise, alcohol aluminium cans can no longer be refunded. This reduced capability has impacted on all containers received.

Removing the incentive for residents to return the containers for refund has led to an increased number of containers being disposed of elsewhere. Table 1 includes data provided by Channing's Bottle Yard that indicates the trend in container recycling for 2007-2010:

TABLE 1			
CONTAINER	2007/08	2008/09	2009/10
Cans	95,611	58,105	31,307
Plastics	64,185	55,916	37,329
LPB	9,554	9,796	6,170
HDPE	1,094	1,331	963
Glass	656,384	345,380	144,260
TOTALS (Kgs)	826,828	470,528	220,029

All reported categories of containers delivered to Channing's for recycling have seen reductions. The annual totals present a dramatic signal that suggests that these containers are now being deposited somewhere else. It is safe to assume the majority of these containers are now being disposed of in the Wills Street landfill, in the absence of any other recycling options including kerbside recycling.

A small number are being recovered by Council at the Broken Hill Waste Management Facility, through residents delivering source separated recyclables. Channing's collect these recyclables, however given the costs involved with only accept those that still attract the fee under the part CDL for South Australia.

As such it is reasonable to assume almost all of the containers no longer covered by the CDL are now being disposed of in landfill. Resident surveys carried out during the development of Council's *Waste and Resource Management Strategy* showed that half of the respondents visited the Waste Management Facility more than 5 times a year. The other half of respondents visited less often. It is possible that residents visiting the Waste Facility delivered source separated containers, which Channing's would subsequently recycle.

Advice from Channing's is that approximately five percent 5% of the containers recycled by Channing's were sourced from the Waste Management Facility. It is reasonable to assume that the bulk of these containers are those covered by the CDL and thus representing an income stream for Channing's.

In addition, anecdotal evidence indicates that littering of containers has increased in the absence of no deposit return. In the absence of alternatives for recycling these containers, it is fair to assume this material is largely now joining the general waste stream. Since 2008, there are approximately six hundred tonnes (annually) of containers that are not being returned for refund. There is no doubt that the interruption to Broken Hill's participation in the deposit/refund scheme has impacted on recovery of these resources.

Discussion

Key Design Element 1: Incentives

Broken Hill City Council supports the introduction of a CDS for NSW (based on Extender Producer Responsibility) with a cash financial incentive of 10c per container in line with other existing schemes in South Australia and Northern Territory. Following the same incentive of existing schemes will build a stronger case to advance the CDS arrangements to other Australian states. Broken Hill already has private business (Channing's Bottle Yard) in place to return cash refunds to members of the community that choose to collect the reward.

Given the socio economic status of the Broken Hill Community non-financial incentives may not be a strong enough incentive for community members to make the effort to collect and return containers. However Council would support the option of the secondary choice to donate money from the financial incentive at the time of collection to a chosen charity or community group if it can be deemed cost effective and feasible to do so.

The Broken Hill Community has seen the benefit of the implementation of such a scheme, and until 2008 residents benefited directly from the South Australian Container Deposit Legislation. In 2008 the legislation was changed and many of the containers were no longer honoured from Broken Hill. A limited number of containers do still attract a refund, however the impact of removing the full CDL from the community has been significant.

Key Design Element 2: Interaction with Kerbside Recycling

Broken Hill residents fall into the 7% of NSW that do not currently have access to a kerbside recycling service. A combination of factors including access to the South Australian CDL, 'tyranny of distance' and cost has delayed the introduction of such a service.

The objectives of the CDS clearly aim at removing drink containers from the litter stream and to also to divert containers that would have otherwise been landfilled. The kerbside recycling service already diverts containers from landfill, and therefore diverting containers from this system will not meet the objectives of the scheme. Therefore residents should be encouraged to keep containers from home in the kerbside system.

It is inevitable that containers will be diverted from the kerbside system, particularly in areas where the financial incentive is strong enough to change existing behavior, even when residents are encouraged to keep containers consumed at home in the kerbside system.

Both South Australia and Northern Territory allow redemption of containers that are collected through the kerbside system. It would be expected that in NSW the number of containers collected through this system may be higher, given that kerbside recycling is so well established across the state, however the full refund should still apply to these containers.

Councils should have the ability to claim the full value on containers recovered through the kerbside recycling system with money saved utilised for improved waste service recovery options, this will in the short term be affected by existing contractual agreements in place.

Key Design element 3: Scope of Containers

The NSW CDS should match eligible drink containers with other existing schemes in SA and NT, giving consistency across all states involved in CDS's. This will reduce consumer confusion between states, and provide consistent labelling and reduce the risk of fraud and cross-border trade impacts, between SA, NT and NSW.

Broken Hill is located only 50km from the South Australian border and the community has strong connections with South Australia, both for recreational and business purposes, increasing the likely hood of containers crossing back and forth between the two states.

Broken Hill City Council agrees that plain milk containers of all sizes, wine and spirit glass containers, be excluded from the scope of containers.

Many community groups set up collections and have benefited from the income under a CDS, the change to the partial South Australian scheme has effected the income of local community groups.

Key Design Element 4: Collection Infrastructure

All communities in NSW should have fair and equitable access to participating in the scheme. As the discussion paper states '*evidence from the National Litter Index indicates that litter is found at all types of locations*', and is not just confined to the more populated areas of the state. To ensure that the scheme is effective in achieving the key objective of reducing litter then all areas of the state must have access to the scheme.

Broken Hill is well placed for collection, given that there is infrastructure in place that currently collects under the South Australian Scheme (partial container acceptance). This infrastructure is the 'return-to-depot' design, where residents take empty containers for a cash refund. It may be possible to upgrade this infrastructure to support a broader service to other surrounding remote communities. The 'return-to-depot' arrangement has been very successful in Broken Hill for many years and the possibility of existing NSW MRF's adjusting their facilities to act as collection centres across the state should be seriously considered and could potentially significantly reduce the implementation costs of the CDS in NSW.

To support more remote areas of NSW mobile facilities of sorts should be considered to service these communities on a regular basis. The collections from these mobile services could then be taken back to the nearest collection centre.

Broken Hill has experienced the benefit of a CDS under the South Australian Scheme and the scope of containers that are honoured through the South Australian Scheme significantly reduced litter around the community as there was the incentive to collect discarded containers for a reward.

The modern technology option of reverse vending machines would not suit the Broken Hill area, and far west NSW due to service, maintenance, operational and security issues. As there are many long distances between communities, the 'tyranny of distance' would make the viability of such a service questionable. However the machines may have viability in more populated areas where servicing, maintenance, and operations on a number of machines can be achieved.

Key Design Element 5: Governance and the role of Government

CDS should be established as an industry-organised scheme under an extended producer responsibility approach with the NSW Government setting the regulation to provide the independent way to ensure the scheme is well managed.

All costs associated with the implementation and operation of the scheme should be borne by the beverage industry, with the NSW Government responsible for enforcing the legislative and regulatory requirements.

Local Government should not incur any additional costs, including financial, administrative, or regulatory placed on them with the introduction and operation of a CDS.

In the development of the regulations and legislation, lessons learnt by both the South Australian and Northern Territory schemes should be seriously considered and avoided where possible by NSW. The implementation of a single organization to run the CDS and sort the materials based on material type and not brand is a key advantage that NSW can implement, based on lessons learnt by the other existing Australian Schemes.

Cross border arbitrage risks can be reduced by implementing the same scope of containers of existing schemes. This gives other neighbouring states a strong message incentive to follow the same scope of containers also. Given that Queensland and ACT are looking at implementing CDS's this would significantly reduce the risk of cross border issues.

Broken Hill is located only 50km from the South Australian boarder and has strong ties with the state both for business and recreation purposes. Utilising the same scope of containers and financial refund would reduce the risk and remove the incentive for cross border activities.

CDS Models

Broken Hill City Council supports the introduction of a CDS for NSW (based on Extender Producer Responsibility) with a cash financial incentive of 10c per container in line with other existing schemes in South Australia and Northern Territory.

A Refund CDS is the preferred type of CDS for Broken Hill. The Refund CDS has demonstrated effectiveness in both South Australia, Northern Territory and also Broken Hill itself through the strong connections with South Australia. Broken Hill has also experienced the effect of the removal of such a system from the community and the impact that had on recycling efforts by Broken Hill Residents.

Broken Hill City Council does not support *Thirst for Good*, this scheme appears to have a focus that has the potential to reduce the 'equitable access' for far west NSW to the CDS with some of the components clearly focusing on highly populated areas. The 'community cash for containers' proposal places more administrative and operational pressures on local government in managing the program, for Broken Hill this is practice that is already in place for many local community groups, and local schools, and therefore may have a minimal impact for local community groups.

With 100 litter collectors employed for cleaning of highways, it is inevitable that these people will be placed in the more populated areas of the state and that more remote highway areas of far west NSW may be overlooked.

The litter bin program may not be effective, the placement of a bin does not mean that people will use the bin. Instead of forcing placement of 13 new bins in the city it would be more effective to upgrade existing areas with improved bins and educational messages to reduce litter in high risk areas.

The roll out of 100 reverse vending machines would go in area with high away-from-home consumption rates. It is expected that these machines will be delivered in highly populated areas of the larger cities and regional areas of NSW, excluding many remote and far west NSW from the program. Given the servicing, operation and maintenance of these machines this option would also be inefficient in far west NSW that can have vast distances between communities. The non-financial incentive also may not be a strong enough incentive in the Broken Hill community where the 10c financial incentive is proven to be highly effective.

Community education can be highly effective if the resources are applied to the campaigns. Community education should be part of the new CDS regardless of what type of scheme is put in place and should build on existing 'anti-littering' campaigns in place across NSW.

ORDINARY MEETING OF THE COUNCIL

November 10, 2015

BROKEN HILL CITY COUNCIL REPORT NO. 28/16

SUBJECT: ROYAL FLYING DOCTOR SERVICE - AIRPORT LANDING CHARGES 12/22

Recommendation

That Broken Hill City Council Report No. 28/16 dated November 10, 2015, be received.

That the Landing Charge Agreement reflects the landing fees endorsed by Council for the class of aircraft used by the Royal Flying Doctor Service South East Section discounted by 50% to acknowledge the volume of landings and the nature of the service and set annually based on the previous years' number of movements.

Executive Summary:

This report reviews the landing fee applicable to landings made by Royal Flying Doctor Service (RFDS) aircraft at the Broken Hill Airport and proposes the terms of a new agreement.

The sale of land has now been finalised, allowing Council to continue with its original intention in ensuring that the relevant landing fees are applied.

Report:

The Royal Flying Doctor Service South East Section has a range of services based at the Broken Hill Airport. They also have a number of aircraft based there.

All aircraft landing at the Broken Hill Airport are subject to a landing fee as set out in Council's schedule of fees and charges. Due to the volume of RFDS landings the RFDS landing charges are agreed by negotiation and endorsed by Council.

The current fee payable by the RFDS is a fixed quarterly fee of \$5,995. This fee has been in place for a number of years.

In 2008 Council endorsed a transition from a fixed landing charge to a "per landing" charge (Confidential Report No 17/08 dated 28 February, 2008, Minute No.42565). It was intended that the transition would occur when the purchase of land comprising the RFDS site was completed. In anticipation of the completion of the sale, the applicable fee that was endorsed in Council's Fees and Charges was the applicable landing fee for the particular aircraft category. In addition, Council endorsed a recommendation that "RFDS landing charges reduced at the rate of 50% of the adopted charges detailed in Council's revenue policy be reimbursed annually on application to Council under the Business Development Policy". There are currently no budgeted funds available for the Business Development Policy.

As the sale of the land was not (but now is) finalised, the transition to a "per landing" charge has not been implement and the RFDS have continued to pay the fixed quarterly fee.

A comparison of the charges that would have been applicable under both methods has confirmed that the total 2013/14 charges that would have applied under each scenario are very similar. The continuation of the fixed charge was marginally beneficial to Council in 2013/14.

The sale of the land is now finalised.

Discussions with the RFDS have confirmed a preference to simplify the landing fee structure and a "Landing Charge Agreement" between The RFDS and Council was proposed. The Agreement would propose a framework within which the RFDS and Council would collaborate regarding landing charges at the Broken Hill Airport and would set out the relevant operational responsibilities of all parties to the Agreement.

Alternatives:

1. The sale of the land comprising the RFDS site at the Broken Hill Airport is now finalised, landing fees transition to a per landing charge in accordance with the previous resolution of Council.
2. That Council negotiate a landing charge agreement with the RFDS that is based on a fixed charge that reflects the approved charge for the expected number of landings at a charge that is consistent with the landing charge for aircraft similar to the type used by the RFDS. Any reimbursement of landing charges that are approved by Council should be via Council's Business development Policy provided adequate budget is available.

Strategic Direction:

Key Direction:	4 Our Services
Objective:	4.1.1 Provide access to appropriate facilities, services and information based on community needs
Function:	Airport
DP Action:	Operate the Broken Hill Airport

Relevant Legislation:

Landing charges are reviewed and determined by Council in accordance with Council's Revenue Policy and annual Operational Plan, which incorporates the Schedule of Fees and Charges. Any proposal to vary the existing charges must be endorsed by Council.

Financial Implications:

There is no specific fee for RFDS landing charges included in the 2015/16 Schedule of Fees and Charges as the fee was under review pending finalisation of sale of the subject land to the RFDS. The current fee continues to be a fixed quarterly charge of \$5,995.

In accordance with a previous resolution of Council, the landing fee is to be set in line with the appropriate existing fee for the relevant aircraft class (\$116.48 ex GST for aircraft 5001kg to 7000kg for 2015/16) discounted by 50% due to the volume of landings and the nature of the service.

Based on the RFDS landings for 2014/2015 of 531, equates \$30,925 ex GST. This is a net increase of \$6,945. Prior to the sale being completed, RFDS were paying \$16,500 per annum. If no discount was applied, the usual fee would be applied at \$61,851 ex GST, which would be an increase in fees to RFDS of \$37,871.

Attachments

There are no attachments for this report.

ANDREW BRUGGY
ACTING DEPUTY GENERAL MANAGER

SHARON HUTCH
ACTING GENERAL MANAGER

ORDINARY MEETING OF THE COUNCIL

February 3, 2016

BROKEN HILL CITY COUNCIL REPORT NO. 29/16

SUBJECT: COMMUNITY ASSISTANCE REQUESTS FOR FEBRUARY 11/117

Recommendation

That Broken Hill City Council Report No. 29/16 dated February 3, 2016, be received.

That Council declines the request from UN Youth South Australia Inc. for a donation towards travelling costs for students to attend the UN Youth SA Conference, Belair in April 2016 as the request does not meet the eligibility criteria of the Community Assistance Policy (already a recipient of Community Assistance in current financial year).

That Council considers whether to approve or decline the request from Bianca Johnstone for a donation towards travelling costs to participate in the Australian Junior Basketball Country Cup held in New Zealand in April 2016.

That Council approves the request from the West Darling Country Music Association Inc. for a donation of \$500.00 cash towards the conduct of their 25th Anniversary Country Music Muster to be held April 2016.

That Council approves the request from the YMCA for waiver of entry fees and other associated costs (\$2,300.00) at the Living Desert for the conduct of the YMCA 2016 Living Desert Dash Fun Run to be held March 13, 2016.

Executive Summary:

Council has received the following requests for Community Assistance from:

1. UN Youth South Australia Inc. – donation towards travel costs for students to attend the UN Youth SA Conference, April 2016.
2. Bianca Johnstone – donation towards travel costs to participate in the Australian Junior Basketball Country Cup in New Zealand, April 2016.
3. West Darling Country Music Association Inc. – donation towards 25th Anniversary Country Music Muster.
4. YMCA NSW Inc. – waiver of Living Desert entry fees for the 2016 Living Desert Dash Fun Run, March 2016.

A resolution following the recommendations made in this report would leave only \$400 available in the budget for further community assistance up to 30 June 2016.

Report:

The Broken Hill City Council has developed and adopted the “Community Assistance Policy” (“the Policy”), which provides the framework for Council to contribute money or otherwise grant financial assistance to community based organisations through:

- Rate Subsidies;
- Rental Subsidies;
- Community Donations Program;
- Community Grant Program; and
- REX Corporate Flyer Program.

Under this Policy, Council does not make donations to:

- Individuals – although requests from individuals will be considered on merit
- Profit making businesses
- Organisations or groups that are not incorporated
- Political parties or lobby groups
- Recipients of any other financial or other type of assistance from Council in that financial year with the exception of rates or rental subsidies
- Individual projects that have received funding from the Federal or State Government
- Organisations raising funds on behalf of another group which is itself a recipient of financial assistance from Council or is a Federal or State Government funded initiative
- Organisations based outside the city boundary of Broken Hill, unless the demonstrated benefits are primarily to the Broken Hill community
- Sporting organisations may be eligible for funding if they can demonstrate that their project or program will benefit the community of Broken Hill e.g. increase visitation rates, provide training or knowledge opportunities not available in the City. Each project will be considered on merit.

The Community Assistance Policy is currently under review with a Draft Community Assistance Grant Policy on public exhibition following the August meeting of Council. The aim of the draft policy is to provide a more appropriate and equitable framework for determining financial assistance to be provided to the community of Broken Hill.

The balance of the discretionary Community Assistance Policy budget for 2015/2016 before these recommendations is \$3,203.

Rate Subsidies:

Requests for Rate Subsidies Donations are considered against the current Community Assistance Policy:

Clause 7.1 – Purpose

The purpose of Rate Subsidies Donations under the Community Assistance Policy is to assist community groups with the cost of the rates payable on their principal facility, classified under Council's Business Rate, excepting in the case where land comprises licensed premises.

Clause 7.2 - Limit

Council will provide a 100% rate subsidies donation to organisations to “existing community groups” located in the area that was incorporated as a result of the 2008 City Boundary Review (minute no. 37944). These community groups are outlined at Attachment A. The community groups do not need to apply to Council for this to occur.

Council may also provide discretionary rate subsidies donations to organisations to the equivalent value of 100% difference between the applied Business Rate and the Residential Rate for the same property, subject to the availability of Council funds.

Clause 7.3 - Method of Application

Rate Subsidies to “existing community groups” will be reported to Council in August each financial year. Following endorsement, amounts will be automatically deducted from the property.

To receive a discretionary rate subsidy donation, each organisation is to formally make a request in writing by June 30 in the current rating year. No retrospective claims will be considered.

Clause 7.4 – Approval

Committed Rates subsidy donations are determined by Council in August each year, following an assessment against the Eligibility Criteria at Section 5 of the Community Assistance Policy.

Clause 7.5 – Acknowledgement

All recipients or rate subsidy donations must agree to acknowledge Council’s contribution in all publicity relating to the organisation. This includes logos and statements in all advertising and promotional material, media releases and in other promotional contexts. Council will provide full details of this condition with each donation.

Community Donations Program

Requests received since the November 2015 Council Meeting, which are deemed necessary to be dealt with by Council and paid from the discretionary component of the Community Assistance Budget include:

1. UN Youth South Australia Inc. – UN Youth SA Conference, April 2016

Council has received a request from UN Youth South Australia Inc. for a donation towards travel costs for students to travel to Adelaide to attend the UN Youth SA Conference in Belair SA from 8-10 April 2016. This is a three day residential conference aimed at students in years 10-12 and includes workshops, guest speakers and problem solving activities aimed at strengthening the student’s leadership and diplomacy skills. The maximum cash donation under the Community Assistance Policy is \$500.00.

Secondary school students have been invited from the two local high to attend the Conference, given the success of the UN Youth Roadshow to Broken Hill in December 2015, which Council resolved to support by a \$500.00 donation under the Community Assistance program (November 2015 Council Meeting).

The relevant clause of the Community Assistance Policy states:

“ that Council does not make donations under the Community Assistance Policy to recipients of any other financial or other type of assistance from Council in that financial year with the exception of a rates or rental subsidy.” (clause 5 item 5)

As Council has already provided a donation to UN Youth South Australia Inc. in this current financial year, it is recommended to decline the request for a donation towards travel costs for students to travel to Adelaide to attend the UN Youth SA conference in April 2016.

2. Bianca Johnstone – Australian Country Junior Basketball Cup

Council has received a request from Bianca Johnstone for a donation towards travel costs for her to participate in the Australian Country Junior Basketball Cup to be held in New Zealand in April 2016. The maximum cash donation under the Community Assistance Policy is \$500.00.

The relevant clauses of the Community Assistance Policy state:

“That Council does not make donations under the Community Assistance Policy to individuals, although Council will consider requests on merit.” (clause 5 item 1)

And the clause regarding requests from sporting organisations states:

“Sporting organisations may be eligible for funding if they can demonstrate that their project or program will benefit the community of Broken Hill e.g. increase visitation rates, provide training or knowledge opportunities not available in the City. Each project will be considered on merit.” (clause 5 item 11)

Council does provide support to families who travel for their children to attend representative sport, by way of an annual donation under the Community Assistance Policy to the Barrier Primary School's Sporting Association (Barrier PSSA). Council has donated \$4950.00 to Barrier PSSA this financial year.

As the above clauses from the Community Assistance Policy also allow for Council to consider the requests on merit, the request is reported to Council for its determination.

3. West Darling Country Music Association Inc. – 25th Anniversary Country Music Muster

Council has received a request from the West Darling Country Music Association Inc. for a donation towards the cost to hold an event celebrating the 25th Anniversary of the Association in Broken Hill. The event will be held at the Silverton Hotel with a full day of country music including performances by interstate artists.

The Association is seeking a cash donation towards running the event, and have been advised of Council's Event Sponsorship Policy, but have determined that they may not meet the eligibility criteria to be successful for Event Sponsorship and have therefore applied for Community Assistance towards the celebrations. The maximum cash donation under the Community Assistance Policy is \$500.00.

Although the application form indicates that the Association is not incorporated, a search of the NSW Incorporated Associations Register reveals that they are in fact currently registered as an incorporated association (registration number Y1530543).

As the request meets the eligibility criteria of the Community Assistance Policy, it is therefore recommended that the request be approved for a \$500.00 donation to the West Darling Country Music Association Inc.

4. YMCA NSW Inc.

Council has received a request from the Manager of YMCA NSW Inc. (Broken Hill Manager) for waiver of the entry fees at the Living Desert Sanctuary for the conduct of the 2016 Living Desert Dash Fun Run on Sunday, March 13, 2016.

NB: Actual costs associated with Council assisting with the event are based on closing access to the facility during the event only, to ensure the safety of participants:

Entry Fees	\$1200.00
Advertising/signage	\$200.00
Setup/opening	\$400.00
Loss of fees for closing for event	\$100.00
Extra bins etc.	\$200.00
Setting out witches hats etc.	\$200.00

Total of Request **\$2,300.00**

The YMCA NSW have not received Community Assistance from Council in the current financial year.

As the request meets the eligibility criteria of the Community Assistance Policy, it is therefore recommended that the request be approved for waiver of the Living Desert entry fees and associated costs to Council for the conduct of the 2016 Living Desert Dash Fun Run on Sunday, March 13, 2016.

Strategic Direction:

Key Direction:	4. - Our Leadership
Objective:	4.3 - We Unite to Succeed
Function:	Leadership and Governance
DP Action:	4.3.1.7 - Gain a better understanding of possible alignments between Council and community groups, local associations and volunteers to ensure opportunities to work together are identified.

Council's adopted Community Assistance Policy.

Relevant Legislation:

Local Government Act 1993 (Section 356).

Financial Implications:

Following Council's resolution at the November Council Meeting, the available balance of the Community Assistance budget is \$3,203.

Attachments

1. Request from UN Youth South Australia Inc.	11 Pages
2. Request from Bianca Johnstone	4 Pages
3. Request from West Darling Country Music Association Inc.	9 Pages
4. Request from YMCA NSW Inc.	7 Pages

SHARON HUTCH
ACTING GENERAL MANAGER

Bartlett, Leisa

From: Christina Devetzidis [christina.devetzidis@unyouth.org.au]
Sent: Wednesday, 20 January 2016 6:23 PM
To: Internet Mail
Subject: ATTN Lisa Bartlett - UN Youth SA Conference 2016
Attachments: Sponsorship Prospectus.pdf; Council sponsorship request.pdf

Hi Lisa,

My name is Christina Devetzidis and I work for UN Youth here in South Australia. I am convening our 2016 South Australian Conference. Amos Washington (the coordinator of the Broken Hill Roadtrip of 2015) notified me that members of Broken Hill High School and also Willyama High School were interested in coming along to our conference as a result of the roadtrip.

This event will be open to years 10-12 students and will be held from the 8-10th of April at Nunyara Conference Centre, Belair. This year's conference is themed '**Standing Up For Gender Equality**' and annually is one of the largest youth conferences in South Australia, attracting almost 100 students every year.

SA Conference offers an opportunity for bright, engaged and passionate young people in years 10-12 to engage in eye-opening workshops, listen to exciting guest speakers and participate in problem solving activities that will strengthen leadership and diplomatic skills. Throughout the three-day residential conference, students will explore the empowerment, inclusion and expression of genders in societies both in Australia, and overseas. The conference will culminate in a model session of the United Nations General Assembly, where students will step into the shoes of a diplomat and attempt to negotiate international issues while pursuing their country's hidden agenda.

We would be incredibly excited if those students were able to make it to the conference, however we acknowledge that cost may be a large barrier against these students attending, given that Broken Hill is obviously a large distance away.

I am contacting you today to ask whether you would be interested in offering some kind of financial assistance to these students to attend the Conference? The registration cost is \$150, and there would also be travel costs incurred. Do you think this may be possible at all?

I have attached our 2016 Sponsorship Prospectus, and on pages 6 and 7 it outlines the benefits of sponsoring. I have also attached a letter detailing the event further.

Thank you very much for your consideration,

Christina

Christina Devetzidis | Communications Director & 2016 SA Conference Convenor
UN Youth SA

'Opening Young Eyes to the World'

m: 0404 321 811
w. unyouth.org.au



CHRISTINA DEVETZIDIS
SA CONFERENCE 2016 CONVENOR

57/81 Carrington Street
ADELAIDE SA 5000
mobile +61 406 604 664
email christina.devetzidis@unyouth.org.au

Lisa Bartlett
Broken Hill City Council
PO Box 448
Broken Hill
NSW 2880

20th of January 2015

Dear Lisa,

UN Youth SA Conference 2016

My name is Christina Devetzidis, and I am the convenor of the United Nations Youth South Australia 2016 Conference, themed 'Standing Up for Gender Equality'. UN Youth Australia is a national youth-led organisation that aims to educate and empower young Australians on global issues. We know that young leaders have the vision and passion to create meaningful change within their communities and throughout the world, and aim to equip them with the skills and inspiration to do so.

Every year, SA Conference brings together a hundred years 10-12 students from high schools in every corner of the state for a weekend long, eye-opening and inspiring experience. We are looking to open this opportunity up to students from Broken Hill in 2016.

Across the weekend of conference, students have the opportunity to participate in hands-on, content-based workshops led by our talented and dedicated group of facilitators. A large segment of the conference is dedicated to developing skills of diplomacy and leadership; this is done through an entire day of Model United Nations debating, in addition to interactive problem solving activities.



CHRISTINA DEVETZIDIS
SA CONFERENCE 2016 CONVENOR

57/81 Carrington Street
ADELAIDE SA 5000
mobile +61 406 604 664

email christina.devetzidis@unyouth.org.au

The individual cost for delegates to attend South Australian Conference in 2016 is estimated to be \$150. UN Youth acknowledges the importance of engaging with a diverse range of students from a wide range of socio-economic backgrounds, yet as a non-profit organisation, it is difficult for us to lower this cost if it is a barrier to attendance. Any sponsorship support that you may be able to provide students with would be highly valued and go a long way in that student's development of a greater global understanding of gender equality and diplomacy.

If you have any queries, please do not hesitate to contact me on 0404 321 811, or at christina.devetzidis@unyouth.org.au.

Thank you very much for your time!

Yours truly,

Christina Devetzidis

Convenor
UN Youth Australia



UN
youth
australia



South Australian Conference 2016

STANDING UP FOR GENDER EQUALITY
Empowerment, Inclusion & Expression

Sponsorship Prospectus





From the Convenor

On behalf of United Nations Youth South Australia, it is my great pleasure to invite you to partner with us for our flagship event, **South Australian Conference 2016**.

UN Youth Australia is an entirely youth-run, not-for-profit NGO seeking to **open young eyes to the world** through the education and empowerment of Australian youth. SA Conference 2016 provides an opportunity for exceptional years 10-12 high school students from across the state to come together and **explore the global issues** that affect us now, and will continue to do so for **generations to come**.

In 2016, SA Conference will be themed '**Standing Up for Gender Equality**', with students discussing the empowerment, inclusion and expression of all genders both in Australian society, and abroad.

The three day, residential conference will see these students hearing from **world-class guest speakers**, exchanging ideas with each other through **engaging and relevant workshops**, participating in a range of **interactive problem solving** activities, and stepping into the shoes of a nation's diplomat in a model session of the United Nations General Assembly.

In 2015 we had a sizeable number of both **regional students**, and students from an **ATSI background** attend SA Conference. In 2016, we anticipate the Conference will reach its capacity of 100 students, and we look forward to interacting with students from all corners of the state.

SA Conference offers a unique opportunity for groups, organisations and councils to expose their brand to young people from a range of political, social, educational and cultural backgrounds. Partnering with the Conference presents an excellent chance to make a highly valuable investment in **youth development, leadership and engagement**.

Thank you for taking the time to consider supporting SA Conference. We hope that together we will be able to contribute in the most positive way possible to the global awareness and development of Australian youth.

Christina Devetzidis
Convenor – South Australian Conference 2016



About UN Youth Australia

UN Youth Australia is a national youth-led NGO that works to educate and empower young Australians. We know that young leaders have the creativity, the passion, and the skills to create meaningful change within their communities and the wider world.



At UN Youth Australia, we educate **over 15 000 young Australians** each year about international issues, human rights and the role of the United Nations in international peace and security. We equip a generation of young leaders with the skills and inspiration to make change on these issues and more.



Our activities are **run for youth and by youth**, and everything we do is aimed at empowering young people to be leaders on the world stage. UN Youth Australia is run entirely by a team of dedicated volunteers, all aged 15-25.



We run a broad range of **peer-education programs** that give the students we reach a deep understanding of the social and political issues the world faces today, in addition to the skills and drive to solve them.

UN Youth Australia operates in **every Australian state and territory**. All of the work that we do at UN Youth is rooted in the belief that young people can and do make a difference in their communities. We foster ideas and innovation, and we give you people the inspiration and support they need to create change.





About UN Youth South Australia

In South Australia, UN Youth works with over 1 200 young people each year through our innovative, peer-to-peer programs, including:

South Australian Conference:

- Our flagship event, engaging 100 high school students from across the entire state in a three-day residential conference.

The Evatt Competition:

- The Evatt Competition sees students in years 9-12 step in to the shoes of diplomats in SA's premier debating competition.



Voice:

- Voice is our junior public speaking competition, which encourages students in years 7 through to 10 to create innovative solutions to global issues.



Young Diplomats' Forums:

- YDFs are day events for students in years 10-11, incorporating speakers, workshops and interactive crisis simulations.

Regional Tours:

- In 2015, UN Youth SA embarked on three separate regional tours, visiting schools in Broken Hill, Whyalla, and the South East of SA.

Schools' Program:

- In 2015, UN Youth expanded its Educational programs to include school visits to 23 separate schools all over the state, where we run our comprehensive and hands on content with students in their classrooms.





About SA Conference

What is it?

Entirely organised and run by approximately twenty youth facilitators, the annual South Australian Conference brings together **close to 100 intelligent, engaged and enthusiastic years 10-12 students** from across the state to participate in a weekend of discussion and debate with other likeminded young people. They have the opportunity to gain new perspectives and share their own ideas on topical world issues.

'Standing Up for Gender Equality'

In 2014, British actress and UN Women Goodwill Ambassador, Emma Watson, stood before the United Nations and declared passionately that gender equality is **everyone's issue**.

There has never been a more appropriate time for the youth of Australia to understand the benefits gender equality will bring to the nation and the world, and the struggle that remains to achieve it.



Itinerary

Students will participate in a number of interactive workshops and activities, in which they will explore the concepts of gender, society, stereotypes, both at home and abroad.

Guest speakers will share their own experiences and ideas on the topic.

Each student will step in to the shoes of an ambassador for the **UN General Assembly** in a day of model UN debating.





Why Sponsor?

Contribute to the Future

The South Australian Conference is one of our state's most important and largest youth-run events. It is rare that people are offered such an opportunity to be empowered, irrespective of their background, beliefs or experiences, to make a positive contribution to their communities in this way.



Support and Engage Directly with High School Students

All support we receive goes directly to reducing the cost of attendance for students and volunteers. Standing at \$150, the delegate registration fee is often a barrier for students to attend the conference. UN Youth SA aims to ensure that every young person has the opportunity to attend the conference, regardless of their location or financial status. Your contribution can make the South Australian Conference accessible to as many young people as possible. The conference offers the opportunity for community-minded organisations to engage with and support intelligent young students in this important period of their lives as they begin to choose career paths and universities, and seek out their own place in the community as they become increasingly independent.

Enhance Your Profile

This is your opportunity to partner with a leading organisation within the not-for-profit youth sector. Beyond the reach of the 100 students who will attend, your organisation will gain state-wide exposure through our website, and through the distribution of your logo on our promotional materials to students, teachers, and our wider networks. Supporters of SA Conference will receive significant recognition of their support of young people, and UN Youth SA would be incredibly grateful for any support we could receive.





How You Can Support Us

1. Provide a scholarship for a disadvantaged student:

Each year, UN Youth attempts to make our Conference as accessible as possible, by providing a number of scholarships to cover or significantly subsidise the registration fee.

We would encourage councils to offer a number of full or part scholarships for students who live or study in their area, and for whom cost may be a barrier to attendance.

2. Become a Conference Partner:

We would greatly appreciate any monetary support from community organisations and councils. All general sponsorship of the event will be directed first and foremost at reducing registration fees for students and our volunteer facilitators, and secondly at ensuring the content and materials are able to provide the best educational experience as possible to the students attending.

As noted before, the registration fee for students will be approximately \$150.00, which will cover all accommodation, meals and conference costs for the three days. **With your help, we can reduce this price**, and ensure that conference is financially viable for as many young people as possible.

Level	Number	Amount	Benefits
Major Partner	2	\$1 000 +	Everything below, plus: <ul style="list-style-type: none"> - Logo on all conference materials - Optional presentation to students - Two A4 pages in the student and teacher handbooks
Community Partner	Unlimited	\$500 +	<ul style="list-style-type: none"> - Acknowledgement in conference materials - Promotional materials provided to students - Framed certification of appreciation - Logo on official conference publications and website



Need more information?

Contact our Convenor:

Thank you for taking the time to read about South Australian Conference 2016; we greatly appreciate your consideration. If you have any questions about UN Youth, our programs, or how you can help with conference, please do not hesitate to contact the convenor, Christina Devetzidis.

Christina Devetzidis
SA Conference Convenor 2016

m: 0406 604 664
e: christina.devetzidis@unyouth.org.au



Bianca Johnstone
217 Eyre Street
Broken Hill
NSW, 2880
Phone: 0428 859 819

To Whom It May Concern,

I, Bianca Johnstone am seeking financial assistance from your organisation, to help me pursue my dream of becoming an Elite Basketball Player.

I am 12 years old and of Aboriginal Descent.

I play basketball locally in Under 14's. Last season I also played Women's B Grade and Women's A Grade.

I am a current Broken Hill Bronco for the Under 14 Girls.

I have had numerous triumphant Team winning moments and excellent development and training sessions over the last 12 months.

Our Under 14 Girls Broken Hill Bronco Team won:

Port Pirie Junior Basketball Carnival in November 2014

Whyalla Junior Basketball Carnival in February 2015

South Australia Junior Country Championships Division 1, in Adelaide March 2015.

Along with the above triumphant moments, I also Represented South Australia Country Basketball Under 13's, in Adelaide in April 2015. This was an excellent opportunity for me as I learnt a lot of new skills, grew as an athlete as we had to stay with our team members and develop both mentally and physically.

Being a member of the SA State Squad as above really enhanced my skills and ability as a Junior Sports person.

In becoming South Australian Division 1 Junior Champions, our Team Broken Hill Bronco's Under 14 Girls were invited to contest the Basketball South Australia Championship League, in Adelaide June 2015.

Our team Broken Hill Bronco's Under 14 Girls finished Fifth overall. Which was an excellent achievement for us as a team and for Broken Hill.

I have recently represented the South Australia State Squad. This time I tried out for the Under 14's girls, to represent South Australia at the Australian Country Junior Basketball Cup in Albury in January 2016.

I was invited back to Adelaide for the next training process, which was at the end of October 2015. Then I was required back in Adelaide for Two more weekend training sessions in December 2015.

My selection in the above Championships required me to travel interstate for training along with the added expense of paying to represent SA Basketball Country at the Championships.

My cost to attend this Championship in Albury was \$1400.00 which covered my Fees, Uniform, Accommodation, Meals and Petrol.

My Team, SA Sharks, at the above Championships made it to the Grand Final, where we lost by 17 points. To come second out of 14 Teams from Victoria, New South Wales, Tasmania, South Australia and New Zealand was an exceptional achievement for South Australia, Broken Hill and myself.

From the Australian Country Junior Basketball Cup that I attended in Albury, I have been successful in gaining selection into the Australian Country Basketball Team. The Australian Country Basketball team will contest the Australian Country Junior Basketball Cup in Tauranga New Zealand from the 23rd March 2016 to 29th March 2016.

I need financial assistance to help cover my Fee's which are \$1480.00. This amount covers my flights, accommodation and uniform. My Fees are to be paid in full by the 20th February 2016.

Along with the above fee's, I also have to provide my own meal money. Which works out to be approximately \$35.00 per day (for 7 days).

I currently train 3 times a week:

For my local team for an hour.

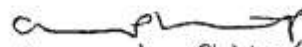
For Broken Hill Bronco's for one and a half hours.

Intensive training session for Elite Basketball Players, for an hour and a half.

As you can see from the above I have had a very busy training and playing schedule and financial assistance would be greatly appreciated as it will allow me to continue to pursue my dream of becoming an Elite Basketball Player.

Looking forward to hearing from you in the very near future.

Kindest Regards


Amanda Philp (mother)
For and on Behalf of

Bianca Johnstone

29.01.2016.

**BROKEN HILL BASKETBALL ASSOCIATION INC**PO Box 5076
Broken Hill South
NSW 2880President – Grahame Semmens
Secretary – Krista Sutton**Ph: 08 80876285**Email: bhbrncos@westnet.com.auWebsite: <http://www.brokenhillbasketball.com.au/>**To Whom it May Concern**

I am writing on behalf of the Broken Hill Basketball Association seeking some support for Bianca Johnstone who has recently been selected to represent an Australian Junior Country Cup Basketball Team that will compete in New Zealand during the Easter break in late March this year at the Pacific Slam Basketball Tournament.

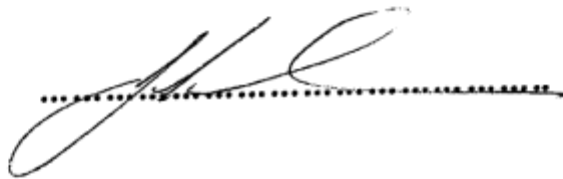
As you would realize this comes at a great cost to the Families involved as all players selected must fund their own travel and accommodation expenses, along with uniforms etc.

We were hoping that your organization would be able to support Bianca in some way to help with the expenses, Bianca was also a member of the SA Country Sharks Basketball team which played in the Grand Finals at the recent Australian Country Championships held in Albury in early January where Bianca was selected for the New Zealand team.

Bianca has had to travel to Adelaide for State trainings in December 2015 and also has two more interstate carnivals to attend in the upcoming weeks, so you can understand the ^{costs} ~~costs~~ and commitment involved by her family.

In closing we hope you may be able to support Bianca in some way so she is able to achieve her Basketball dream representing Country Australia.

Many Thanks
Grahame Semmens
Broken Hill Basketball President
2015 Under 14 SA Country State Basketball Coach

A handwritten signature in black ink, appearing to be 'G. Semmens', written over a horizontal dotted line.

WDCMA
POBox 849
Broken Hill
NSW 2880
04 475 696 99



30 January 2016

Broken Hill City Council
PO Box 448
Broken Hill
NSW 2880

Dear Management,

As president of the WDCMA, I would like to draw to your attention our milestone of 25 years of Country Music in Broken Hill. We are the Original Country Music Club formed in 1991 and though a small club of about 50 members, we love country music. We are gradually building our club with new members and artists all the time and are now attracting good size crowds to our regular Country Music Musters.

As I first mentioned, we are celebrating our 25th anniversary, which will be on the 17th of April, 2016 and we would like to provide a full day of Country Music at the Silverton Hotel. To do this we would also like to invite some interstate artists to join our celebrations.

We are seeking sponsorship from local business's either financially to assist with costs we will incur and or products that we can raffle/auction on the day. As you will already know these events take time and preparation and we are hoping with your support we can reach our goal of \$10,000 to make this event successful.

With your sponsorship we will include your business name on our promotions leading up to the event which will include advertising on the local radio station and newspaper, as well as advertising on the Country Music sponsorship board which we display at our Musters throughout the year.

I look forward hearing from you if you are able to contribute to this event in some way and if you could reply either by mail or the contact number above, that would be greatly appreciated,

Yours Sincerely,

Case den Haan

President of the West Darling Country Music Ass.

RECEIVED

08 FEB 2016

BROKEN HILL CITY COUNCIL

APPENDIX C: Community Donation Program Application Form



Broken Hill City Council

Application for Financial Assistance for the
Financial Year 2016

Name of Organisation:	WEST DARLING COUNTRY MUSIC ASS.
Address:	P.O. Box 849
Contact Person	CASE DEN HAAN
Position:	PRESIDENT
Phone No. Mobile:	0447569699

PART A

APPLICATION FOR FINANCIAL ASSISTANCE (please read Council's
Community Assistance Policy before filling in this application)

NOTE: Applications for Financial Assistance are required to be submitted to Council no later than two calendar months prior to the date of the activity (if applicable). No retrospective applications will be supported by Council.

- What is the total cash amount of your request (exclusive of GST)? \$.. 10,000.00
- Do you require in-kind support Please Select NO
- Is your group/organisation registered for GST? Please Select NO
- Does your group/organisation have an ABN?
(Australian Business Number) Please Select NO
If yes, please quote your ABN.....
- Does your group/organisation have Public Liability Insurance Please Select YES
If yes please attach a Certificate of Currency
- Is your group incorporated? Please Select NO

Please Note: Successful applications do not need to be registered for GST or have an ABN to receive a donation as classified as untied. However, should your organisation be registered for GST and/or hold an ABN, please complete the above information.

AUTHORISATION TO APPLY

I, C.A. DEN HAAN, (Print Name) certify that the attached application for funding was approved by the management Committee of this Organisation WEST DARLING COUNTRY MUSIC ASS (insert date).

Signed: [Signature] Date: 8/2/16

PART B**INFORMATION REGARDING YOUR ORGANISATION**

Please supply a brief history of your organisation and its current activities.

A SMALL GROUP OF ARTISTS. STARTED WDCTMA IN 1991
THEY WERE SINGING COUNTRY MUSIC IN HOTELS & CLUBS
THE ASSOCIATION GROW TO LOT OF MEMBERS

CURRENT ACTIVITIES ARE MUSTERS IN BROKEN & SILVERTOWN
WITH 56 MEMBERS.

Do you require in-kind support? Please list.

NO

Is the organisation based in Broken Hill? YES

What is the number of current members of your organisation? 56

What contributions do volunteers make to your organisation?

THE COUNTRY MUSIC ARTISTS GIVE THEIR TIME TO THE
MUSTERS & OTHER MEMBERS. RISE MONEY BY SELLING
RAFFLES TICKETS.

Please attach your Organisation's most recent Profit & Loss Statement and Balance Sheet to your application.

Please provide details of how your Organisation intends to expend the funds:

WE WOULD LIKE TO CELEBRATE OUR 25TH ANNIVERSARY
BY INVITING & HIRING OUT OF TOWN ARTISTS OVER THE YEAR.
2016. WE WILL HAVE MUSTERS IN BROKEN HILL MAY & AUG
SILVERTON APR & SEP 2016 AND HAVE FAMILY DAYS WITH
KIDS ACTIVITIES

How will the community of Broken Hill benefit from your Organisation's activities:

WHEN WE ORGANISE THE MUSTERS WE ATTRACT
A LOT OF PEOPLE & VISITORS WHO SPEND MONEY IN THE
COMMUNITY
ALL OUR MUSTER ARE FREE ENTRANCE

Please list donations given to your Organisation by Council over the last three (3) years:

Amount Received	Date	Purpose to which Funds were Applied
N/A		

Has your Organisation made application for financial assistance from other bodies in the last 12 months? Yes/No

If yes, please complete the following table:

Funding Body	Date Application Lodged	Amount Sought	Amount Granted

PART C**ADDITIONAL INFORMATION**

Please provide any additional information you consider necessary.

*PLEASE NOTE THAT WE ARE A NON-PROFITABLE ORGANISATION
WE APPLY FOR A GRANT TO CELEBRATE OUR 25TH
ANNIVERSARY WITH LOTS OF COUNTRY MUSIC.*

GENERAL CONDITIONS**Council does not make donations to:**

- Individuals
- Profit making businesses (Council may request the submission of the most recent annual financial report)
- Organisations or groups that are unincorporated
- Political parties, lobby groups or religious groups
- Recipients of any other financial or other type of assistance from Council in that financial year
- Federal or state government funded initiatives
- Organisations raising funds on behalf of another group which is itself a recipient of financial assistance from Council or is a federal or state government funded initiative
- Organisations who have not successfully acquitted funds for previous donations from BHCC.
- Sporting/cultural groups/teams or individuals looking to further their professional careers, either in Australia or overseas.
- Sporting groups (Sporting groups should contact the Sports Council with any financial assistance requests.)
- Organisations based outside the city boundaries of Broken Hill (unless the demonstrated benefits are primarily to the Broken Hill community).



CERTIFICATE OF CURRENCY Business Pack Insurance

This certificate acknowledges that the policy referred to is in force for the period shown.

Details of the cover are listed below.

Policy Number: **61U065276BPK**
Period of Insurance: **From 31 March 2015 to 31 March 2016 at 4.00pm**
Insured Name: **THE WEST DARLING COUNTRY MUSIC**
Interested Party: **None**

Liability Section

	Sum Insured	Excess
Location: PO BOX 849 BROKEN HILL NSW 2880	Public Liability: \$20,000,000	
Type of Business: MUSICAL GROUP OPERATION	Products Liability: Not Insured	
	Property Owner: No	
	Property Damage Excess:	\$500

Issued by: QBE Australia
Date issued: 17 April 2015

QBE Australia
ABN 78 003 191 035
AFS Licence No. 239545 of Level 5, 2 Park Street Sydney

WEST DARLING COUNTRY MUSIC ASSOCIATION BANK STATEMENT

DATE		INCOMING	OUTGOING	BALANCE
21/07/2014	OPENING BALANCE			\$5,327.46
30/06/2015	CLOSING BALANCE	\$4,453.20	\$5,066.11	\$4,714.55
	PETTY CASH			
28/07/2014	OPENING BALANCE			\$0.00
30/06/2015	CLOSING BALANCE	\$1,375.00	\$1,342.80	\$32.20
30/06/2015	AGM BALANCE	\$5,028.20	\$5,641.11	\$4,714.55

WEST DARLING COUNTRY MUSIC ASSOCIATION		BANK STATEMENT			Balance
DATE	REFERENCE NR		INCOME	OUTGOING	
21/07/2014		OPENING BALANCE 2014			5,327.46
28/07/2014	380951	Petty Cash		\$400.00	
25/08/2014	380952	Fair Trading new committee		\$53.00	
5/09/2014	380953	BDT advertising Muster Silverton Hotel		\$205.50	
22/09/2014		Deposit \$500.00 Muster Silverton Hotel, \$163.00 Raffle	\$663.00		
15/10/2014	380954	BDT advertising Muster Sturt Club		\$137.00	
17/10/2014	380955	Jade Sign Banner West Darling Country Music Ass		\$103.50	
20/10/2014	380956	Award Picture Framing 8 x award for singers		\$120.00	
20/10/2014	380957	2 BH Radio advertising Muster Silverton Hotel		\$660.00	
20/10/2014		Deposit \$89.00 raffle, \$100.00 2 x \$50.00 game, \$105.00 membership	\$294.00		
12/11/2014		Deposit \$237.40 raffle John Dynon, \$100.00 Petty Cash	\$337.40		
15/11/2014	380958	Xmas Dinner Sturt Club		\$820.00	
15/11/2014	380959	Drinks Xmas Dinner Sturt Club		\$474.85	
10/12/2014		Deposit \$60.00 membership, \$340.30 raffle John Dynon	\$400.30		
		TOTALS	\$1,694.70	\$2,973.85	4,048.31

WEST DARLING COUNTRY MUSIC ASSOCIATION		BANK STATEMENT		
DATE	REFERENCE NR		INCOME	OUTGOING
1/01/2015		OPENING BALANCE 2015		4,048.31
19/01/2015	380960	BDT advertising Muster Silverton Hotel		\$205.50
19/01/2015	380962	Southern Cross TV advertising Muster Silverton Hotel		\$135.00
27/01/2015		Deposit \$195.00 Membership, \$566.00 raffle John Dynon	\$761.00	
10/02/2015		Deposit Muster Silverton Hotel 25/01/2015	\$500.00	
10/02/2015	380963	Petty Cash		\$200.00
11/02/2015	380964	Registration Trailer		\$159.00
24/02/2015	380965	Insurance Wealth Wise		\$970.61
17/04/2015	380966	Hire Patton St Park Council Broken Hill		\$67.00
20/04/2015		Deposit Raffle \$200.00 Fuel Voucher	\$397.00	
28/04/2015	380967	Southern Cross TV advertising BBQ 2/5 Patton St		\$135.00
28/04/2015		Deposit 3 x \$15.00 membership + \$180.00 raffle fuel voucher	\$225.00	
1/05/2015	38068	Woolworths BBQ 2/5 Patton St		\$85.15
4/05/2015		Deposit Raffle \$200.00 Fuel Voucher + sale BBQ 2/5 Patton St	\$336.00	
12/05/2015	38070	Southern cross TV advertising Muster Sturt Club 17/5		\$135.00
18/05/2015		Deposit \$300.00 Muster Sturt Club + \$100 2 x square game + \$90.00 6 x \$15.00 new membership + \$49.50 raffle Muster Sturt Club 17/5/2015	\$539.50	
30/06/2015		Closing Balance	\$2,758.50	\$2,092.26
				\$4,714.55



Andrew Bruggy
Acting General Manager
Broken Hill City Council
Blende Street Broken Hill

11/2/16

Dear Andrew,

I write to seek Council's consideration in waving the fees associated with the YMCA's Living Desert Dash to be held at the Living Desert on Sunday 13 March 2016.

The event, in its 6th year attracts significant community interest and has grown to be a major event on the annual calendar for the City.

In order for the YMCA to support participants and their families entering the event, we seek consideration in removing the fees associated (\$1,200) for the use of the area.

This event supports our 2015-17 Strategic Plan of creating a healthy, happy and more connected Broken Hill and promoting healthy activity among our community.

Yours sincerely

A handwritten signature in black ink that reads 'Shane Simmons'.

Shane Simmons
Centre Manager
YMCA NSW

YMCA NSW

Level 5, 20 Smith St, Parramatta NSW 2150
T 02 9687 6233 F 02 9687 6244 E contactus@ymca.org.au
ymcansw.org.au

BROKEN HILL CITY COUNCIL

APPENDIX C: Community Donation Program Application Form

**Broken Hill City Council**

Application for Financial Assistance for the
Financial Year 2015/16

Name of Organisation:	YMCA Broken Hill
Address:	78 Chloride Street Broken Hill NSW 2880
Contact Person	Shane Simmons
Position:	Centre Manager
Phone No. Mobile:	0419 586 280

PART A

APPLICATION FOR FINANCIAL ASSISTANCE (please read Council's Community Assistance Policy before filling in this application)

NOTE: Applications for Financial Assistance are required to be submitted to Council no later than two calendar months prior to the date of the activity (if applicable). No retrospective applications will be supported by Council.

- What is the total cash amount of your request (exclusive of GST)? \$.¹²⁰⁰.....
- Do you require in-kind support Yes
- Is your group/organisation registered for GST? Yes
- Does your group/organisation have an ABN?
(Australian Business Number) 28 067 1500 10 Yes
If yes, please quote your ABN.....
- Does your group/organisation have Public Liability Insurance Yes
If yes please attach a Certificate of Currency
- Is your group incorporated? Yes

Please Note: Successful applications do not need to be registered for GST or have an ABN to receive a donation as classified as untied. However, should your organisation be registered for GST and/or hold an ABN, please complete the above information.

AUTHORISATION TO APPLY

I, Shane Simmons, (Print Name) certify that the attached application for funding was approved by the management Committee of this Organisation YMCA Broken Hill (insert date).

Signed: Date: 11/2/16**PART B****INFORMATION REGARDING YOUR ORGANISATION**

Please supply a brief history of your organisation and its current activities.

YMCA Broken Hill has served the local community for over 100 years. In it's 6th year, the Living Desert Dash Fun Run attracts hundreds of locals and raises money to support locals that cannot access YMCA services due to hardship.

Do you require in-kind support? Please list.

Yes, use of Living Desert from 7am-12pm

Yes, use of Living Desert from 7am-12pm

Is the organisation based in Broken Hill? Yes

What is the number of current members of your organisation? 1600

What contributions do volunteers make to your organisation?

We currently have 5 volunteers in Broken Hill that provide support during community events, family fun days and community outreach.

Please attach your Organisation's most recent Profit & Loss Statement and Balance Sheet to your application.

Please provide details of how your Organisation intends to expend the funds:

NA

How will the community of Broken Hill benefit from your Organisation's activities:

This aligns with the 2030 vision of Council to support the community become healthier, happier and more active.

Please list donations given to your Organisation by Council over the last three (3) years:

Amount Received	Date	Purpose to which Funds were Applied
\$1200	2015	Fun Run - Living Desert Dash

Has your Organisation made application for financial assistance from other bodies in the last 12 months?

Yes/No

If yes, please complete the following table:

Funding Body	Date Application Lodged	Amount Sought	Amount Granted

PART C**ADDITIONAL INFORMATION**

Please provide any additional information you consider necessary.

N/A

GENERAL CONDITIONS**Council does not make donations to:**

- Individuals
- Profit making businesses (Council may request the submission of the most recent annual financial report)
- Organisations or groups that are unincorporated
- Political parties, lobby groups or religious groups
- Recipients of any other financial or other type of assistance from Council in that financial year
- Federal or state government funded initiatives
- Organisations raising funds on behalf of another group which is itself a recipient of financial assistance from Council or is a federal or state government funded initiative
- Organisations who have not successfully acquitted funds for previous donations from BHCC.
- Sporting/cultural groups/teams or individuals looking to further their professional careers, either in Australia or overseas.
- Sporting groups (Sporting groups should contact the Sports Council with any financial assistance requests.)
- Organisations based outside the city boundaries of Broken Hill (unless the demonstrated benefits are primarily to the Broken Hill community).

Certificate of Currency

Aon Risk Services Australia Limited
ABN 17 000 434 720 AFSL 241141



The National Council of the YMCA's of Australia
Level 1, 88 Market Street
South Melbourne VIC 3205

To whom it may concern,

In our capacity as Insurance Brokers to The National Council of the YMCA's of Australia, we hereby certify that the under mentioned insurance policy is current.

As at Date

29 June 2015

Policy Information

Policy Type

Combined Liability and Professional Indemnity

Insured

The National Council of the YMCA's of Australia and all Associations Affiliated Organisations and Clubs including Trustees and Committees including subsidiary or controlled companies and all other parties for whom the Insured undertakes to insure for their respective right and interests.

Insurer

XL Insurance Company Limited

Policy Number(s)

AU00002677LI15A & AU00002678LI15A

Period of Insurance

From 4.00pm 30 June 2015 to 4.00pm 30 June 2016

Interest Insured

Section 1 – General & Products Liability

Legal liability to pay compensation in respect of Personal Injury or Property Damage or Advertising Liability sustained during the Period of Insurance in respect of the Insured's Business or Products within the Geographical Scope stated below as a result of an Occurrence.

Section 2 – Professional Indemnity

Legal liability to pay compensation arising from any Claim made against the Insured in respect of any civil liability from the provision of Professional Services. The Claim must have been first made against the Insured, and must be notified in writing to the Insurer, during the Period of Insurance.

Limit of Liability

Section 1 – General & Products Liability

\$20,000,000 limit each Occurrence but limited in the aggregate for all Occurrences during the Period of Insurance in respect of Products.

Section 2 – Professional Indemnity

\$20,000,000 limit each Claim and in the aggregate for all Claims during the Period of Insurance.

Important notes

- This certificate is a summary of cover only. Please refer to the Policy Wording and Schedule for its full terms and conditions.
- Aon does not guarantee that the insurance outlined in this Certificate will continue to remain in force for the period referred to as the Policy may be cancelled or altered by either party to the contract, at any time, in accordance with the terms of the Policy and the *Insurance Contracts Act 1984 (Cth)*.
- Aon accepts no responsibility or liability to advise any party who may be relying on this Certificate of such alteration to or cancellation of the Policy.
- This Certificate does not:
 - represent an insurance contract or confer rights to the recipient; or
 - amend, extend or alter the Policy.



Geographical Scope

Section 1 – General & Products Liability

Anywhere in the World but excluding any operations of the Insured domiciled in the USA including its territories and Canada.

Notwithstanding the above, indemnity is provided in respect of:

- (a) Insured persons temporarily located in such countries for the purpose of Business
- (b) Products exported into those countries.

Section 2 – Professional Indemnity

Anywhere in the World but excluding the United States of America and/or the Dominion of Canada or any of their territories or protectorates.

ORDINARY MEETING OF THE COUNCIL

February 9, 2016

BROKEN HILL CITY COUNCIL REPORT NO. 30/16

SUBJECT: MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING
NO.356, HELD 1 FEBRUARY 2016 11/397

Recommendation

That Broken Hill City Council Report No. 30/16 dated February 9, 2016, be received.

That the Minutes for the Local Traffic Committee Meeting No.356, held February 1, 2016 be received.

Executive Summary:

The Local Traffic Committee has no decision making power. The Broken Hill City Council Local Traffic Committee is primarily a technical review committee, which is required to advise the Council on matters referred to it by the Council.

Report:

The purpose of this report is to advise Council of the outcome of the Local Traffic Committee Meeting held February 1, 2016. The committee made a number of recommendations of which, all were operational.

Strategic Direction:

Recommendations made by the Local Traffic Committee accord with Council's Delivery Plan, Key Direction 4: *Our Leadership*; Objective 4.3: We unite to succeed; Strategy 4.3.1.1: *Identify issues and projects which may benefit from the creation of a committee or workgroup.*

Relevant Legislation:

- *Road Transport (Safety and Traffic Management) Regulation 1999, and*
- *Road Rules 2008*

Council has been delegated certain powers, from the Roads and Maritime Services, with regard to traffic matters upon its local roads (but not state highways). A condition of these delegations is that Council must take into account the Local Traffic Committee recommendations although it is not bound to accept them.

- The members are the **NSW Police Service, the Roads and Maritime Service, the Local State Member of Parliament (or their representative for the location of the issue to be voted upon) and Broken Hill City Council.**
- Broken Hill City Council may allow the public to attend and speak at its Local Traffic Committee on issues of concern for a maximum of five minutes.

- If either the Police or RMS representative on the Local Traffic Committee disagrees with any Local Traffic Committee recommendation or Council Resolution on any Local Traffic Committee recommendation, that member may lodge an appeal with the Sydney Regional Traffic Committee for determination. The appeal must be lodged in writing within 14 days of Council's resolution.
- Any action relative to any issue under appeal must cease until the matter is determined.
- The Sydney Regional Traffic Committee is chaired by an independent chairperson and submissions and representations are welcomed from all interested parties.

Financial Implications:

The financial implications are mentioned above for each of the recommendations made by the Local Traffic Committee.

Attachments

1. Minutes of the Local Traffic Committee Meeting 356 - February 2016 7 Pages
2. Local Traffic Committee Action List - December 2016 8 Pages

ANDREW BRUGGY
ACTING DEPUTY GENERAL MANAGER

SHARON HUTCH
ACTING GENERAL MANAGER

The Minutes of the Local Traffic Committee Meeting No. 355 have been approved by voting members on line:

All in favour:	RMS, BHCC & Local Member, Police
Yet to vote	Nil
Against:	Nil

MINUTES OF LOCAL TRAFFIC COMMITTEE MEETING NO. 356
HELD TUESDAY FEBRUARY 2, 2016
COMMENCING AT 9.30 AM
SECOND FLOOR COUNCIL ADMINISTRATION BUILDING

MEETING OPEN: 9:35 am

Welcome to all present

356.1 PRESENT:

Andrew Bruggy (Chair)	Acting Deputy General Manager
Joe Sulicich	Roads and Maritime Services Representative
Peter Beven	Local Member Representative
Sergeant Kerri Lane	Broken Hill Police Representative
Marion Browne	Councillor
Kath Whitehead	BHCC Minute Secretary

356.2 APOLOGIES: Inspector Gordon Broken Hill Police Representative

ABSENT: - NIL

356.3 DISCLOSURE OF INTEREST: - NIL

356.4 REPRESENTATIONS: - NIL

356.5 ADOPTION OF PREVIOUS MINUTES:

It was noted that the previous minutes of meeting No. 355 held December 1, 2015 were confirmed via online voting as follows:

All in favour: RMS, BHCC, Local Member & Police
Yet to vote: Nil
Against: Nil

356.6 COUNCIL RESOLUTIONS ON TRAFFIC COMMITTEE MATTERS:

The following Committee Recommendations were endorsed by Council at their meeting held December 16, 2015

**ITEM 12 - BROKEN HILL CITY COUNCIL REPORT NO. 283/15 - DATED DECEMBER 02, 2015 -
MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING NO.355, HELD 1 DECEMBER 2015**

11/397

RESOLUTION

Minute No. 1

Councillor P. Black moved)
Councillor J. Nolan seconded)

That Broken Hill City Council Report No. 283/15
dated December 2, 2015, be received.

That the Minutes for the Local Traffic Committee
Meeting No.355, held December 1, 2015 be
received.

That the large petrological specimens at the
Crystal Street/Bromide Street roundabout, that
were removed in order for a heavy vehicle to
traverse the roundabout, be returned.

CARRIED

Four petrological specimens have been returned to the Crystal/Bromide Street roundabout.

356.7 MATTERS ARISING FROM THE PREVIOUS MEETING or FROM COUNCIL RESOLUTIONS:

356.7.1 346.8.3 Ambush Site – Picnic Train Attack

Correspondence received from Fran McKinnon with the following suggested wording for the signs; "Ambush Site – Picnic Train Attack 1km" and "Ambush Site – Picnic Train Attack

TASAC recently held meetings with Council representatives regarding all tourist signs currently within the City limits. Following is the recommendation by TASAC relating to signage for White Rocks Reserve and the ambush site.

"WHITE ROCKS RESERVE: The policy for TASAC approved signage is that the name must reflect what the attraction is – they are suggesting Battle of Broken Hill Memorial but if there was any consideration probably Picnic Train Attack site might be more descriptive. Either way, it can't be done without consultation with key stakeholders. TASAC also indicated that this site may not be accepted as the interpretive signage at the site is not as robust as the requirements indicate and that the interpretative signage onsite requires a link to connect both sites together so that the visitor has context around the historical significance of this story. This needs to include the distance between two sites and direction etc. Promotional material (required for TASAC to approve signage) is limited – we need to provide more information on the website (i.e.; how to get to rather than just the story) and possibly some form of literature / map at VIC. Alex and I will work on this

project to ensure that the tourism marketing component meets the requirements. Alternate signage that does not require TASAC approval, as requested by the National Trust, can be placed at the Corner of Brookfield and Morgan Street and Doe and Hynes Street”.

Agreed Action:

That Council order signs with the wording advised by Fran McKinnon being “Ambush Site – Picnic Train Attack 1km” and “Ambush Site – Picnic Train Attack and install at the corner of Brookfield Avenue and Morgan Street and Doe and Hynes Street.

Recommendation:

That Council order signs with the wording advised by Fran McKinnon being “Ambush Site – Picnic Train Attack 1km” and “Ambush Site – Picnic Train Attack and install at the corner of Brookfield Avenue and Morgan Street and Doe and Hynes Street.

All in favour: RMS, BHCC, Police & Local Member
Yet to vote: Nil
Against: Nil

356.7.2 355 – Inspection of Directional Signs to the CBD

Mr Andrew Bruggy, Acting General Manager and Mr Joe Sulicich to conduct an inspection of main roads leading into the Broken Hill CBD area for signage and report their findings back to the Committee.

Agreed Action:

That an audit of the current signs be undertaken prior to the March 2016 Local Traffic Committee meeting and report their findings back to the Committee at this meeting.

Recommendation:

That an audit of the current signs be undertaken prior to the March 2016 Local Traffic Committee meeting and report their findings back to the Committee at this meeting.

All in favour: RMS, BHCC, Police & Local Member
Yet to vote: Nil
Against: Nil

356.7.3 355.8.4 – Request for No Through Road Signage

Request received from Matt Finch for consideration of installing a “No Through Road” sign at the end of Wolfram Street on the corner of Brazil Street. It was agreed upon at the Local Traffic Committee meeting held December 2015 that a site inspection be undertaken of the area with recommendations to be submitted for consideration.

Report prepared by Council's Asset Planner Transport, Mr James Druitt with recommendations was considered by the Committee.

Agreed Action:

That a "No Through Road" sign is not warranted as it has more than one access ways as indicated in Mr Druitt's report.

That no action is necessary and that a letter is sent to Mr Finch advising this outcome.

Recommendation:

That "No Through Road" sign is not warranted as this intersection has more than one access way as indicated in Mr Druitt's report.

That no action is necessary at this stage.

356.8 CORRESPONDENCE:

- 356.8.1 D15/51795 – Correspondence received from Shane Simmons requesting consideration be given to increasing the number of disability parking spaces at the Aquatic Centre.

Consideration has also been requested for the installation of a pedestrian crossing between the Aquatic Centre and North Family Play Centre Park.

Agreed action:

That the current "No Parking" zone be removed and replaced with parallel parking for 1 x Taxi Stand, 2 x Disability Spaces plus ramp if required by the Australian Standards, and 1 x drop off park if space permits.

That negotiations be held with the YMCA to jointly cover the costs for the installation of a disability ramp if required.

That a pedestrian crossing is not approved as it does not meet the Australian Standards for the volume of foot or vehicular traffic within this area.

Recommendation:

That the current "No Parking" zone be removed and replaced with parallel parking for 1 x Taxi Stand, 2 x Disability Spaces plus ramp if required by the Australian Standards, and 1 x drop off park if space permits.

That negotiations be held with the YMCA to jointly cover the costs for the installation of a disability ramp if it so be required.

That a pedestrian crossing is not approved as it does not meet the Australian Standards for the volume of foot or vehicular traffic within this area.

All in favour: RMS, BHCC, Police & Local Member
Yet to vote: Nil
Against: Nil

- 356.8.2 D16/2387 – Correspondence received from James Bourne requesting consideration be given to the installation of two speed humps along Argent Lane to reduce the speed of motorists using this lane as a short-cut to the Coles Shopping Centre Complex.

There are concerns of safety to residents who use this lane to access their properties.

Agreed action:

That stop signs be installed at the intersection of Argent Lane and Gossan Street with hold line markings.

That one pre-cast speed hump be installed to elevate the issue of excessive speeds within the Lane by motorists.

Recommendation:

That stop signs be installed at the intersection of Argent Lane and Gossan Street with hold line markings.

That one pre-cast speed hump be installed to elevate the issue of excessive speeds within the Lane by motorists.

All in favour: RMS, BHCC, Police & Local Member
Yet to vote: Nil
Against: Nil

- 356.8.3 D16/33 – Correspondence received from Louise Hunt to report the illegal parking of vehicles in the “No Parking” zone located on the corner of Crystal Lane and Oxide Street, impeding motorist’s vision when exiting the lane.

There are concerns with the safety of motorist’s exiting the lane and the request is for consideration of installing a barricade to prevent motorist’s parking in this zone.

Agreed action:

That Police and Council Rangers do regular patrols of the area to enforce the “No Parking Zone”.

Recommendation:

That Police and Council Rangers do regular patrols of the area to enforce the “No Parking Zone”.

All in favour: RMS, BHCC, Police & Local Member
Yet to vote: Nil
Against: Nil

- 356.8.4 D16/2503 – Correspondence received from Mr Gould from 78 Morish Street regarding delivery’s being made to the South Football Club Rooms using the lane between his property and the Club Rooms.

Delivery trucks have caused damage on numerous occasions to his fence when they are reversing of the premises leaving him with repair bills.

Request from Mr Gould to establish a non- loading/unloading zone at the back entrance of the club.

Agreed action:

That Council send correspondence to the South Football Club outlining the issues raised by Mr Gould and the damage that is occurring to his fence and that they speak to their regular delivery drivers requesting all due care is taken when utilising the lane to make their deliveries.

Recommendation:

That Council send correspondence to the South Football Club outlining the issues raised by Mr Gould and the damage that is occurring to his fence and that they speak to their regular delivery drivers requesting all due care is taken when utilising the lane to make their deliveries.

All in favour: RMS, BHCC, Police & Local Member
Yet to vote: Nil
Against: Nil

356.9 GENERAL BUSINESS:

- 356.9.1 Councillor Browne advised the Committee that she had been contacted by a member of the public with their concerns that the works undertaken at the intersection of Wright and Warnock Streets has not been effective with reducing the speeds of motorists in this area and that further measures need to be considered. A recent accident within this area has given weight to their concerns.

Agreed action:

That Mr Andrew Bruggy, Acting Deputy General Manager write to residents within Wright street area for their consultation of installing a Col-de-sac at the intersection of Wright and Warnock Streets.

Recommendation:

That Mr Andrew Bruggy, Acting Deputy General Manager write to residents within Wright street area for their consultation of installing a Col-de-sac at the intersection of Wright and Warnock Streets.

- 356.9.2 Sergeant Kerri Lane, Broken Hill Police, advised that there are 40km Local Traffic Zones missing within the CBD area running between Iodide and Bromide Streets and Argent and Blende Streets.

Agreed action:

That an audit be undertaken by Council to determine the location of current signs and the location of where signs need to be installed.

That a report be submitted to the next Local Traffic Committee meeting scheduled for March outlining the finding of the audit.

Recommendation:

That an audit be undertaken by Council to determine the location of current signs and the location of where signs need to be installed.

That a report be submitted to the next Local Traffic Committee meeting scheduled for March outlining the finding of the audit.

356.10 ITEMS FOR NEXT MEETING: NIL

356.11 NEXT MEETING DATE: March 8, 2016

MEETING CLOSED: 10:55 am

Trim – 11/397

Action List - Local Traffic Committee

Updated: February , 2016

Item No.	Recommendation	CRM /Trim No.	Responsible Officer	Status/Review Date	Target Date
343.11.1	Happy Day Pre-school Resident expressing concerns with speeding traffic along Kaolin Street before and after school hours. Request the LTC to consider modifying the 40km zone and possible include a pedestrian crossing in Kaolin Street.	D14/26420		Agreed Actions: <i>That the proponent be advised as follows:</i> a) <i>That the current school zone and signage will remain unchanged, pending further investigations. It should be noted that Pre Schools do not meet the criteria for a "School Zone" and associated signage and pavement marking.</i> b) <i>That the implementation of a pedestrian (zebra) crossing would not meet the Australia Standards criteria concerning the volume of vehicular and pedestrian traffic. Further should such a facility be implemented there would be a loss of about 40m of parking on each side of the road.</i> c) <i>There is a pedestrian refuge with newly constructed ramps at Cummins Street that could be utilised.</i>	Complete
			2 December 2014 Kath	<i>Draft letter to be issued advising the Committee's recommendation.</i>	
		D14/30123	9 December 2014	<i>Letter approved and issued.</i>	
			3 February 2015 RMS	Agreed Action: <i>RMS representative to invite Jenene Pout, Safety Around Schools Project Officer to Broken Hill to met with Happy Day Preschool representatives to discuss the 40km/h zone currently operating within the area. Council representative to also attend this meeting.</i>	10 March 2015
				<i>Jenene to be invited to attend the next committee meeting scheduled for 10 March 2015 to provide an update to the committee on this matter.</i>	
			10 March 2015	Representatives from Happy Day Preschool delivered presentation to committee and RMS representatives from Parkes to discuss the increase the zone times from 7.30am -6.00pm.	
				Agreed Action: <i>That Jenene Pout, Safety Around Schools Project Officer liaise with Happy Day Preschool to discuss options available as Preschool's are not entitled to School Zone limits.</i>	
				<i>That the current signage indicating a Preschool Zone are of poor quality requiring replacing at the cost of Council. RMS representative advised funding to replace the signs will be available in the new financial year.</i>	July 2015
		CRM 21627/2015	7 May 2015	Entered CRM to have Bus Zone signage removed.	
		CRM 21888/2015	3/06/2015	Entered CRM to have existing signs removed and replaced with new signs.	July 2015
			7 July 2015	Discussions still be had between Happy Day Pre-school and RMS	

Item No.	Recommendation	CRM /Trim No.	Responsible Officer	Status/Review Date	Target Date
			2 September 2015	Mr Joe Sulicich advised that representatives from Parkes RMS will be meeting with Happy Day Pre-school on Thursday September 10, 2015 to discuss the signage changes. Invitation has been extended to Police Representatives to attend.	
			7 October 2015	David Zhao advised that James Druitt is currently working on a strategy surrounding this area.	
			2 December 2015	Mr Joe Sulicich, RMS representative to provide the committee with an update on the progress of this issue at the next committee meeting.	February 2016
			1 February 2016	Committee advised that Happy Day Preschool are looking into expending the facility and are in the process of putting together a Development Application for consideration.	
				At this stage no further action is required as the above issues will be looked at in the Development Application.	
346.8.3	Fran Mckinnon Request by Fran McKinnon, Nation Trust of Australia, Broken Hill and District Branch to establish directional signs to the site of the "Ambush train/ore truck" in the following locations: Cnr of Brookfield Avenue and Morgan Street and the Cnr of Doe & Hynes Streets with the following wording: "Ambush Site – Picnic Train Attack"	D15/5750	10 March 2015	Agreed Action: <i>That Council invoice The National Trust of Australia, Broken Hill and District Branch for the funds they have available and that Council submits an application through the Tourist Attraction Signposting Assessment Committee for approval to erect tourist signs.</i>	
			Kath	On approval from Council Meeting arrange invoice for payment of available funds and send with acceptance letter.	
			15 April 2015 CRM 21449/2015	Enter CRM for Himan and David Zaho requesting submission of application for signage through TASCO.	14 April 2015
			Kath	Printing of Tax Invoice requested and to be attached to letter for payment. COMPLETED	
			2 June 2015	Application has been submitted to TASCO waiting response.	
			2 September 2015	Andrew to follow up response to application with David Zhao and advise committee of update.	1 April 2015
			October 7 2015	Mr Joe Sulicich advised that signage for this area does not require approval from TASCO as the signs will not be erected on a State or RMS designated Road. There is a possibility that funding may be available through the RMS.	7 July 2015
			4 November 2015	Letter to be sent to Fran McKinnon requesting wording to be used on the signs.	October 2015
		D15/48358	13 November	Letter sent.	
			February 2016	David to obtain quotes for signs.	
				Agreed Action:	

Item No.	Recommendation	CRM /Trim No.	Responsible Officer	Status/Review Date	Target Date
				That Council order signs with the wording advised by Fran McKinnon being "Ambush Site – Picnic Train Attack 1km" and "Ambush Site – Picnic Train Attack and install at the corner of Brookfield Avenue and Morgan Street and Doe and Hynes Street.	
350.7.1	<p>Railway Town P&C Association</p> <p>Request to convert current "No Stopping" zone located in Wills Lane to a "Bus Zone" and extend the zone to the small school gate to provide a safe drop off and pick up zone for the students who utilise the bus service.</p> <p>In addition the P&C will be approaching Murton's City Bus to make a slight change in their morning route to deliver the children to the School gate should the Bus Zone be granted.</p>	<p>D15/23142</p> <p>D15/32357</p>	<p>August 5 – Kath</p> <p>2 September 2015</p> <p>7 October 2015</p> <p>1 February 2016 - Kath</p>	<p>Agreed Action:</p> <p>Mr Andrew Bruggy, Manager Infrastructure Strategy and Mr Joe Sulich conducted an inspection of the site to determine the impact on parent and student safety should the current "No Stopping" zone be converted to a "Bus Zone" and on their advice the committee has agreed on the following:</p> <p>That the current "No Stopping" zone be converted to a "Bus Zone" subject to Murton's Bus agreeing to alter their current bus route when dropping off and collecting students from Railway Town Public School.</p> <p>That the "Bus Zone" operates between 8.00am – 9.30am and 2.30pm – 4.00pm Monday to Friday.</p> <p>That the school provide a Gate Monitor to ensure student safety prior to the Bus delivering and collecting students from the school.</p> <p>Recommendation:</p> <p>That the current "No Stopping" zone be converted to a "Bus Zone" subject to Murton's Bus agreeing to alter their current bus route when dropping off and collecting students from Railway Town Public School.</p> <p>That the "Bus Zone" operates between 8.00am – 9.30am and 2.30pm – 4.00pm Monday to Friday.</p> <p>That the school provides a Gate Monitor to ensure student safety prior to the Bus delivering and collecting students from the school.</p> <p>Letter advising the committee's recommendation issued and to advise Council if Murton's Bus have agreed to a route change.</p> <p>Mr Andrew Bruggy to follow-up with School to clarify if Murton's Bus company have agreed to route change and advise outcome to next meeting scheduled for October 6, 2015.</p> <p>Letter to be sent to Murton's Bus Company for clarification that route change has been agreed too.</p> <p>Agreed Action:</p> <p>Phone call to be made to Murton's Bus Company to clarify if an agreement has been reached to change the bus route.</p>	October 2015

Item No.	Recommendation	CRM /Trim No.	Responsible Officer	Status/Review Date	Target Date
352.8.4	<p>229 Thomas Street</p> <p>Mr Andrew Bruggy discussed parking concerns by resident at 229 Thomas Street regarding clients attending the X-Ray Clinic located on the corner of Thomas & Sulphide Streets</p>	<p>D15/35833</p> <p>16 October CRM 22837/2015</p>	<p>Andrew Bruggy</p> <p>28 October 2015</p> <p>4 November</p> <p>1 December</p> <p>1 February 2016</p>	<p>Mr Andrew Bruggy put forward the following actions to be undertaken to relieve parking congestion: Remove the "No Stopping" signs at access to rear entrance of 229 Thomas Street. Remove the current 5 minute parking signs and change to 45° all day angle parking. That the current "No Stopping" signs be changed to "No Parking" to allow drop off and pick up for taxi, ambulance and clients.</p> <p>Agreed action:</p> <p>That the recommendations of Mr Andrew Bruggy be implemented.</p> <p>Recommendation:</p> <p><i>That the current "No Stopping" sing at access to rear of 229 Thomas Street be removed.</i></p> <p><i>That the current 5 minute parking sings be removed and changed to 45° all day angle parking.</i></p> <p><i>That the current "No Stopping" signs be changed to "No Parking" to allow drop off and pick up for taxi, ambulance and clients.</i></p> <p>Works still to be undertaken.</p> <p>David Zhao to look into and arrange for works to be undertaken.</p> <p>Partially completed, Andrew Bruggy to investigate discussion recently held between Council employees and resident.</p> <p>Follow-up with David Zhao to determine when works will be completed.</p>	February 2016
352.8.5	<p>Hocko's Chicken Shop</p> <p>Mr Hocking has requested the removal of the 3 current angle parking spaces lines in the front of his business located at 453 Argent Street. Customer and employees of local business within this area are parking in the angle parking spaces abstracting entry and exit to his business.</p>	<p>D15/36450</p> <p>16 October CRM 22839/2015</p>	<p>28 October 2015</p> <p>4 November 2015</p> <p>1 February 2016</p>	<p>Agreed action:</p> <p>The committee approved the request form Mr Hocking to have the angle parking spaces removed from in front of his premises located at 453 Argent Street.</p> <p>Recommendation:</p> <p>That the current angle parking line markings be removed and "No Parking" signs be installed.</p> <p>Works still to be undertaken</p> <p>David Zhao to look into and arrange for works to be undertaken.</p> <p>Follow-up with David Zhao to determine when works will be completed.</p>	
352.11.2	<p>New Bus Zone Sign - Sacred Heart School</p> <p>Sign is faded and can't be read.</p>	<p>12 November</p>	<p>Kath</p>	<p>Agreed action:</p> <p><i>That the Bus Zone sign be replaced.</i></p>	

Local Traffic Committee Action List

Item No.	Recommendation	CRM /Trim No.	Responsible Officer	Status/Review Date	Target Date
			Kath	<p>representative from Murton's Bus Company to discuss the proposed request to remove or relocate the Bus Stop and rubbish bin.</p> <p>Kath to arrange meeting between representative of the Palace Hotel, Mr Andrew Bruggy, Acting Deputy General Manager, Mr Joe Sulicich, RMS Representative and representative from Murton's Bus Company.</p> <p>Meeting scheduled for Friday November 27, 2015 at 11.30am.</p> <p>Meeting held between parties on Friday November 27, 2015 with the following outcome agreed upon by the committee.</p> <p>Agreed Action:</p> <p><i>That the bus stop remains in place.</i></p> <p><i>That the current street seat remain in its current position for the use of passengers waiting for the City bus service.</i></p> <p><i>That a quote be prepared and supplied to The Palace for the cost of relocating the rubbish bin to a more suitable location and the removal of the planter boxes.</i></p> <p>Recommendation:</p> <p><i>That the bus stop remains in place.</i></p> <p><i>That the current street seat remain in its current position for the use of passengers waiting for the City bus service.</i></p> <p><i>That a quote be prepared and supplied to The Palace for the cost of relocating the rubbish bin to a more suitable location and the removal of the planter boxes.</i></p>	
		CRM 23428/2015 D15/53833	18 December 2015 Kath	<p>CRM entered for quote to be prepared.</p> <p>Letter issued advising Committee's recommendation.</p>	
			1 February 2016	<p>Follow-up with David Zhao to determine when works will be completed.</p>	
355.8.4	<p>No Through Road Wolfram and Brazil Streets</p> <p>Request received from Matt Finch for consideration of installing a No Through Road sign at the end of Wolfram Street on the corner of Brazil Street to alert motorist that the road ends.</p> <p>He is concerned for resident's safety as this area has become popular for drag racing and burnouts.</p>		21 December 2015 Kath	<p>Agreed action:</p> <p><i>That Mr Andrew Bruggy conduct a site inspection of the area and make recommendations of appropriate signage to be installed.</i></p> <p><i>That Police patrol this area on a regular basis.</i></p> <p>Recommendation:</p> <p><i>That Mr Andrew Bruggy conduct a site inspection of the area and make recommendations of appropriate signage to be installed.</i></p>	February 2016

Item No.	Recommendation	CRM /Trim No.	Responsible Officer	Status/Review Date	Target Date
		D15/53895	1 February 2016	<p><i>That Police patrol this area on a regular basis.</i></p> <p><i>Letter issued advising Committee's recommendation.</i></p> <p>Agreed Action:</p> <p><i>That a "No Through Road" sign is not warranted as it has more than one access ways as indicated in Mr Druit's report.</i></p> <p><i>That no action is necessary and that a letter is sent to Mr Finch advising this outcome.</i></p>	
356.8.1	<p>Increase Disability Spaces Broken Hill Aquatic Centre</p> <p>Request received from Shane Simmons requesting consideration be given to increasing the number of disability parking spaces at the Aquatic Centre.</p> <p>Consideration has also been requested for the installation of a pedestrian crossing between the Aquatic Centre and North Family Play Centre Park.</p>		1 February 2016	<p>Agreed action:</p> <p><i>That the current "No Parking" zone be removed and replaced with parallel parking for 1 x Taxi Stand, 2 x Disability Spaces plus ramp if required by the Australian Standards, and 1 x drop off park if space permits.</i></p> <p><i>That negotiations be held with the YMCA to jointly cover the costs for the installation of a disability ramp if required.</i></p> <p><i>That a pedestrian crossing is not approved as it does not meet the Australian Standards for the volume of foot or vehicular traffic within this area.</i></p>	
356.8.2	<p>Speeding Motorist along Argent Lane</p> <p>Request received from James Bourne requesting consideration be given to install two speed humps along Argent Lane to reduce the speed of motorists using this lane as a short-cut to the Coles Shopping Centre Complex.</p>		1 February 2016	<p>Agreed action:</p> <p><i>That stop signs be installed at the intersection of Argent Lane and Gossan Street with hold line markings.</i></p> <p><i>That one pre-cast speed hump be installed to elevate the issue of excessive speeds within the Lane by motorists.</i></p>	
356.8.3	<p>Illegal Parking "No Parking" zone</p> <p>Correspondence received from Louise Hunt to report illegal parking of vehicles in the "No Parking" zone located on the corner of Crystal Lane and Oxide Street, impeding motorist's vision when exiting the lane.</p>		1 February 2016	<p>Agreed action:</p> <p><i>That Police and Council Rangers do regular patrols of the area to enforce the "No Parking Zone".</i></p>	
356.8.4	<p>Establishment of Non-loading/unloading Zone</p> <p>Correspondence received from Mr Gould requesting the establishment of a non-loading/unloading zone at the back of the South Football Club Rooms.</p> <p>Damage is being caused to his fence by delivery trucks using the lane for their deliveries.</p>		1 February 2016	<p>Agreed action:</p> <p><i>That Council send correspondence to the South Football Club outlining the issues raised by Mr Gould and the damage that is occurring to his fence and that they speak to their regular delivery drivers requesting all due care is taken when utilising the lane to make their deliveries.</i></p>	
356.9.1	<p>Wright and Warnock Street Intersection</p> <p>Councillor Browne has been approached by a resident for the Committee to consider alternative options to</p>		1 February 2016	<p>Agreed action:</p> <p><i>That Mr Andrew Bruggy, Acting Deputy General Manager write to residents within Wright street area for their consultation of installing a</i></p>	

Item No.	Recommendation	CRM /Trim No.	Responsible Officer	Status/Review Date	Target Date
	reduce speeds of motorists in this area as the current measures in place are not adequate.			<i>Col-de-sac at the intersection of Wright and Warnock Streets.</i>	
356.9.2	40Kkm Local Traffic Zones within the CBD Area Sergeant Lane of Broken Hill police, advised that there are 40km Local Traffic Zone signs missing within the CBD area.		1 February 2016	Agreed action: <i>That an audit be undertaken by Council to determine the location of current signs and the location of where signs need to be installed.</i> <i>That a report be submitted to the next Local Traffic Committee meeting scheduled for March outlining the finding of the audit.</i>	

ORDINARY MEETING OF THE COUNCIL

January 14, 2016

BROKEN HILL CITY COUNCIL REPORT NO. 31/16

SUBJECT: TOURISM AND CULTURAL ATTRACTIONS ACTIVITY REPORT
FOR JULY TO DECEMBER 2015 11/514

Recommendation

That Broken Hill City Council Report No. 31/16 dated January 14, 2016, be received.

Executive Summary:

The following report provides:

- an analysis of the visitation performance of Council-owned and operated tourism facilities.
- an overview of the performance of the visitor economy across Outback NSW in accordance with figures released by Tourism Research Australia for the year ended September 2015

Report:**1. TOURISM AND CULTURAL ATTRACTIONS****1.1 Attractions Visitation**

Attraction	Jul - Dec 2014/2015	Jul -Dec 2015/2016	% Change
Visitor Information Centre			
Total Visitors YTD (1 July – 31 Dec 2015)	59,085	56,818	-4%
Albert Kersten Mining and Minerals Museum			
Total Visitors YTD (1 July – 31 Dec 2015)	5,133	5,265	3%
Regional Art Gallery			
Total Visitors YTD (1 July – 31 Dec 2015)	10,724	11,338	6%
Living Desert & Sculptures			
Total Visitors YTD (1 July – 31 Dec 2015)	17,206	14,451	-16%

The visitation increases for the Broken Hill Regional Art Gallery (BHRAG) and Albert Kersten Mining and Minerals Museum may be attributed to the introduction of a BHRAG Members Christmas party and increased communications to the database via social media, text message alerts and email.

Visitation to the Living Desert and Sculptures shows a 16% decline in numbers year-to-date against the same period in the previous year. The current data collection method is considerably more accurate since the introduction of the pay machine in January 2015. This has resulted in lower numbers being reported than at the same time last year but the yield per visitor has increased, resulting in an increase in revenue compared with the same time last year. Also, visitors that hold an annual pass are currently not counted. This cannot be remedied without the considerable expense of installing additional equipment to get a more accurate visitor count. Visitation to the Living Desert and Sculptures would benefit from an

activation program of events/exhibitions.

1.2 Civic Centre Bookings, Attendance, Days Booked

Type	No. of Bookings Jul-Dec 2014/15	No. of Bookings Jul-Dec 2015/16	Attendance Jul-Dec 2014/15	Attendance Jul-Dec 2015/16	Days Booked Oct-Jul 2014/15	Days Booked Oct-Jul 2015/16
Conferences						
Seminars/Workshops	1	3	350	445	1	3
Other (incl. rehearsals)	7	17	1191	1568	8	18
Fashion Parades						
Concerts/Performances	2	4	581	2320	2	3
Balls/Cabarets/Dinners	10	10	2838	2372	11	14
Wedding Receptions	2	4	381	620	3	7
Council Functions	2	2	210	655	2	2
Trade Shows/Exhibitions		1		1349		1
School/TAFE Functions	9	8	4570	4630	9	8
Luncheons/Cocktail Parties						
Eisteddfods	1	1	1311	1845	5	5
TOTAL	34	50	11432	15804	41	61

Patronage at the Civic Centre continues to grow in comparison to last financial year figures. Regular client base has been maintained during the period.

A review of the data shows an increase in the number of days booked and attendance is up 38.24% in comparison with the same period last year, bookings remain steady. School bookings, rehearsals and balls/dinners have all contributed to the bookings using the facility.

2. VISITOR ECONOMY –

Outback NSW received 351,000 domestic overnight visitors - up by 2.6% on YE Sep 14.

Visitors spent over 1.6 million nights in the region - up by 25.4% on YE Sep 14.

Domestic overnight visitors spent \$141 million in the region. This figure is down by 26.6% on YE Jun 14 as, on average, they spent \$88 per night, which is down by 41.4% on YE Jun 14.

Regional NSW (45.7%) was the largest source of visitors to the region, followed by Sydney (16.6%) and South Australia (15.9%). Compared to YE Sep 14, the regional NSW source market grew by 14.1% while Sydney declined by 4.2%. Over the same period, South Australia grew by 74.9%* while Queensland decreased by 7.5% and Victoria fell by 44.5%.

Regional NSW (51.0%) was the largest source market in terms of nights in the region, followed by Sydney (18.5%) and Victoria (11.2%). Compared to YE Sep 14, nights spent by visitors from regional NSW grew by 67.2%* and nights from Sydney increased by 32.6%. Over the same period, Victorian nights declined by 24.7% while nights by South Australians grew by 67.2% and Queensland nights decreased by 33.8%.

In terms of accommodation, staying at a 'Friends or relatives property' (43.2%) was the most popular accommodation used for nights in the region, followed by 'standard hotel or motor inn, below 4 star' (16.0%) and 'caravan park or commercial camping ground' (15.0%).

Demographically, the '50 to 59 years' age bracket was the largest age categorised group of visitors to the region (25.9%), followed by '60 to 69 years' (23.7%) and '30 to 39 years' (19.1%).

'Alone' was the most common travel party amongst visitors to the region (32.7%), followed by 'adult couple' (26.9%).

Museums Trail and Website Project

In 2014, Museums and Galleries NSW advised Council that the Broken Hill project grant application was successful and over \$33,000 was awarded.

The museums trail and website involved a group of eight museums and three additional sites. The lead museum in the group was the Broken Hill Geo Centre. Council administered the grant on behalf of the project.

In December 2015 the project was implemented by the team resulting in a website, brochure, map and promotional banners.

The website includes information on each museum, historic stories that relate to each site and additional information about each site. Short film clips, recorded interviews and photographs are a major feature of the site.

The aim of the project is to tell a part of the complex history of the region reflected in the range of museums and collections available. The website also promotes visitation to the museums and is a useful tool for potential visitors.

The "soft" launch of the site was in December 2015 and the site was officially launched on February 9th 2016.

Other Activities - July 2015 to December 2015

In addition to the managing of the website project and making regular visits to museums, the Museums Advisor also undertook the following tasks during the second half of 2015:

- Attendance at a networking day for museum advisors in July 2015
- Researching and writing object files for the Mosque, Silverton Gaol and Silverton Educational Museum.
- Assisting White's museum with the preparation of labels.
- Visit to the Flying Doctor Museum.
- Preparation of two grant applications for a Significance Assessment of the Historical Society Museums and for funding for a consultant to prepare a Development Plan for the volunteer museums as a group. The grant for the Significance Assessment was successful.
- Reading and advising the Historical Society on the draft of their Strategic Plan and their Collection Policy.

Attachments

1. Outback NSW Visitor Snapshot September 2015 2 Pages

ANDREA ROBERTS
MANAGER ECONOMIC DEVELOPMENT & CULTURE

SHARON HUTCH
ACTING GENERAL MANAGER

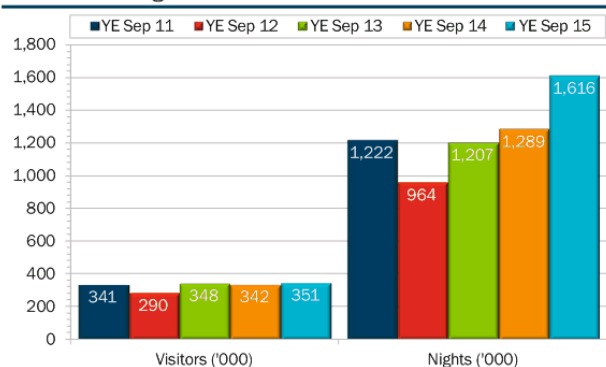
Travel to Outback NSW

Year ended September 2015



Domestic Overnight Travel ⁽¹⁾

Visitors and nights



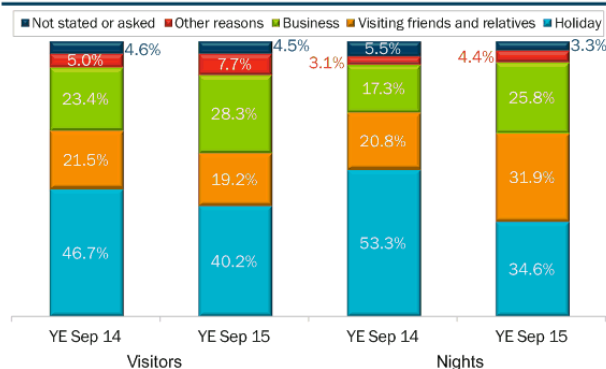
Outback NSW received 351,000 domestic overnight visitors - up by 2.6% on YE Sep 14. Visitors spent over 1.6 million nights in the region - up by 25.4% on YE Sep 14.

Note: The number of domestic overnight trips to regional New South Wales increased by 3.9 percent* on last year and by 11.6 percent* compared to four years ago.

Market share

The region received 1.8% of visitors and 2.5% of nights in regional NSW. Compared to YE Sep 14, the share of visitors was unchanged and the share of nights was up by 0.5% pts.

Purpose of visit to the region



'Holiday' (40.2%) was the largest purpose of visit for visitors to the region, followed by 'business' (28.3%) and 'visiting friends and relatives' (VFR) (19.2%). Compared to YE Sep 14, visitors who travelled for 'holiday' declined by 11.8% while 'business' grew by 24.1% and 'VFR' decreased by 8.1%.

'Holiday' (34.6%) was the largest purpose in terms of nights in the region, followed by 'VFR' (31.9%) and 'business' (25.8%). Compared to YE Sep 14, nights spent for 'holiday' declined by 18.7% while 'VFR' grew by 92.8%* and 'business' increased by 86.5%*.

Accommodation

'Friends or relatives property' (43.2%) was the most popular accommodation used for nights in the region, followed by 'standard hotel or motor inn, below 4 star' (16.0%) and 'caravan park or commercial camping ground' (15.0%).

Outback NSW includes Bourke, Broken Hill, Cobar, Lightning Ridge, Silverton and White Cliffs.

* The percentage change is statistically significant.

(1) Source: National Visitor Survey (NVS), YE Sep 15, Tourism Research Australia (TRA)

Origin

Origin	Share of visitors		Share of nights	
	YE Sep 14	YE Sep 15	YE Sep 14	YE Sep 15
Regional NSW	41.1%	45.7%	38.2%	51.0%
Sydney	17.8%	16.6%	17.5%	18.5%
Total intrastate	58.9%	62.3%	55.7%	69.5%
South Australia	9.3%	15.9%	7.5%	10.0%
Queensland	11.5%	10.4%	13.9%	7.3%
Victoria	16.1%	8.7%	18.6%	11.2%
Other interstate	4.2%	2.7%	4.3%	2.0%
Total interstate	41.1%	37.7%	44.3%	30.5%

Regional NSW (45.7%) was the largest source of visitors to the region, followed by Sydney (16.6%) and South Australia (15.9%). Compared to YE Sep 14, the regional NSW source market grew by 14.1% while Sydney declined by 4.2%. Over the same period, South Australia grew by 74.9%* while Queensland decreased by 7.5% and Victoria fell by 44.5%.

Regional NSW (51.0%) was the largest source market in terms of nights in the region, followed by Sydney (18.5%) and Victoria (11.2%). Compared to YE Sep 14, nights spent by visitors from regional NSW grew by 67.2%* and nights from Sydney increased by 32.6%. Over the same period, Victorian nights declined by 24.7% while nights by South Australians grew by 67.2% and Queensland nights decreased by 33.8%.

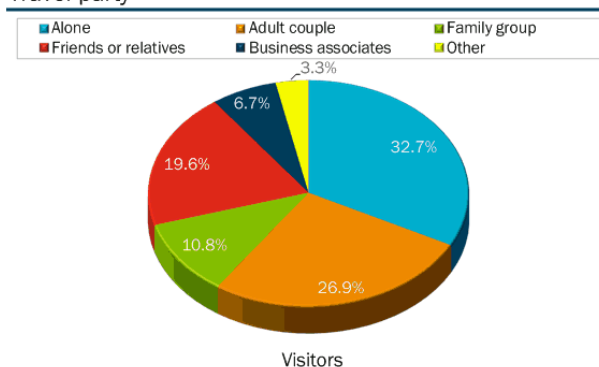
Activities

'Eat out, dine at a restaurant or cafe' (42.8%) was the most popular activity undertaken by visitors to the region, followed by 'visit friends and relatives' (28.0%) and 'pubs, clubs, discos etc' (26.5%).

Age

'50 to 59 years' (25.9%) was the largest age group of visitors to the region, followed by '60 to 69 years' (23.7%) and '30 to 39 years' (19.1%).

Travel party



'Alone' (32.7%) was the most common travel party amongst visitors to the region, followed by 'adult couple' (26.9%).

Expenditure (incl airfares and transport costs) ⁽²⁾

Domestic overnight visitors spent \$141 million in the region - down by 26.6% on YE Sep 14. On average, they spent \$88 per night - down by 41.4% on YE Sep 14.

(2) Source: Modelled domestic overnight visitor expenditure in Australia's regions, YE Sep 15, TRA

np = Not published due to insufficient sample.

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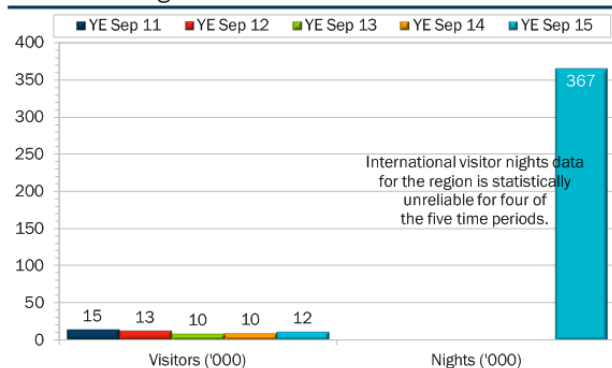
Travel to Outback NSW

Year ended September 2015

	YE Sep	YE Sep	YE on YE growth	Share of Reg NSW	Rank in Reg NSW
Total visitors (million)	0.7	0.5	32.4%	1.2%	16
Total nights (million)	2.0	1.5	28.7%	2.5%	16
Total expenditure (million)	\$192	\$214	-10.6%	1.3%	16

International Overnight Travel ⁽³⁾

Visitors and nights



Outback NSW received 12,400 international overnight visitors - up by 18.1% on YE Sep 14. Visitors spent 366,600 nights in the region.

Note: The number of overnight trips to regional New South Wales by international visitors increased by 9.8 percent* on last year and by 13.5 percent* compared to four years ago.

Market share

The region received 1.8% of visitors and 2.7% of nights in regional NSW. Compared to YE Sep 14, the share of visitors was up by 0.1% pt.

Purpose of visit to the region

'Holiday' (67.9%) was the largest purpose of visit for visitors to the region, followed by 'other (incl VFR, business, education and employment)' (37.2%). Compared to YE Sep 14, visitors who travelled for 'holiday' grew by 36.6% and 'other (incl VFR, business, education and employment)' increased by 6.5%.

Origin - share of visitors to the region

Share of international visitors to Outback NSW						
Rank	Individual market	YE Sep 14	YE Sep 15	Origin region	YE Sep 14	YE Sep 15
1	United Kingdom	25.5%	20.7%	Europe	53.0%	58.9%
2	np	np	np	North America	15.5%	np
3	np	np	np	Asia	11.4%	np
4	np	np	np	New Zealand & Oceania	16.7%	np
5	np	np	np	Other Countries	np	np

The United Kingdom (20.7%) was the region's largest individual source market of visitors. Nearly 3/5 (58.9%) of visitors to Outback NSW were from Europe.

Accommodation

'Standard hotel or motor inn, below 4 star' (28.3%) was the most popular form of accommodation used by **visitors** in the region, followed by 'caravan park or commercial camping ground' (26.1%) and 'friends or relatives property' (18.8%).

Age

'15 to 29 years' (33.3%) was the largest age group of visitors to the region, followed by '60 to 69 years' (18.2%) and '50 to 59 years' (17.9%).

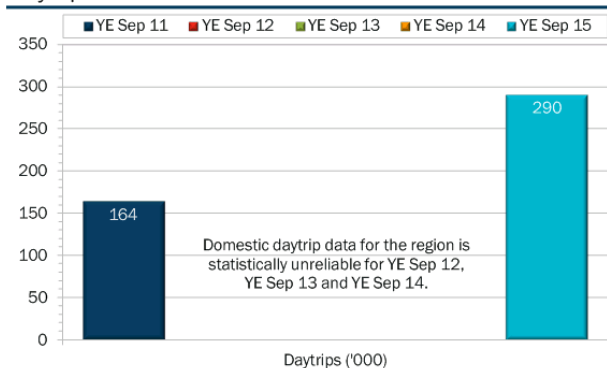
Expenditure (incl pre-paid package expenditure) ⁽⁴⁾

Expenditure by international overnight visitors in the region is statistically unreliable.

(4) Source: Modelled international overnight visitor expenditure in Australia's regions, YE Sep 15, TRA.

Domestic Daytrip Travel ⁽⁵⁾

Daytrips



Outback NSW received 290,000 domestic daytrip visitors.

Note: The number of domestic daytrips to regional New South Wales increased by 12.9 percent* on last year and by 9.4 percent* compared to four years ago.

Market share

The region received 0.8% of daytrips to regional NSW.

Main purpose of trip

'Business' (32.7%) was the largest purpose of trip for visitors to the region, followed by 'holiday' (31.6%) 'visiting friends and relatives' (30.9%).

Activities

'Eat out, dine at a restaurant or cafe' (27.1%) was the most popular activity undertaken by visitors to the region, followed by 'visit friends and relatives' (24.2%) and 'go shopping for pleasure' (9.1%).

Expenditure ⁽⁶⁾

Expenditure by domestic daytrip visitors in the region is statistically unreliable.

(6) Source: Modelled domestic day visitor expenditure in Australia's regions, YE Sep 15, TRA

Notes and further information

Due to changes to the National Visitor Survey (NVS) methodology, care should be taken when comparing year ending September 2015 survey results with those from previous years. These changes represent a break in the time series.

For more information on the NVS methodology changes please see www.tra.gov.au/News&Media/Factsheets-2014_updates_to_the_IVS/NVS.

Please see www.destinationnsw.com.au for profiles on travel to the other regions in NSW and information on international and domestic travel to the State.

Please note: The information in this report is sourced from sample surveys, hence the results are subject to sampling variability.

* The percentage change is statistically significant.

np = Not published due to insufficient sample.

(3) Source: International Visitor Survey (IVS), YE Sep 15, TRA

(5) Source: NVS, YE Sep 15, TRA

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ORDINARY MEETING OF THE COUNCIL

February 11, 2016

BROKEN HILL CITY COUNCIL REPORT NO. 32/16

SUBJECT: DEVELOPMENT AND HERITAGE ACTIVITIES - NOVEMBER AND DECEMBER 2015 - JANUARY 2016 11/514

Recommendation

That Broken Hill City Council Report No. 32/16 dated February 11, 2016, be received.

STATUS OF DEVELOPMENT APPLICATIONS RECEIVED						
DA	DATE REC'D	APPLICANT	LOCATION	PROPOSAL	ACTION DATE	DECISION
OUTSTANDING MATTERS						
3/2015	13/01/15	Mawsons & Sons Pty Ltd	Holten Drive	Continued use of site for extractive industries and increased production	14/12/15	Approved
88/2015	13/7/15	Telstra Corp c/o SK Planning	25 Cummins Street (Rocky Hill)	Telecommunications facility including monopole	24/9/15	Withdrawn by applicant
103/2015	12/8/15	M. Paull	122 Patton Street	Wind turbine	2/9/15	Request further information. Assessment.
109/2015	20/8/15	M. Bromson	50 Crystal Street	New commercial building	16/10/15	Awaiting amendment to Plan. Final request for information.
129/2015	24/9/15	T. Williams	41-79 Crystal Street	Use of part of premises for Gym/personal training studio. Erect mezzanine.	27/11/15	Approved
138/2015	20/10/15	Wardle and Co	248 Oxide Street	Signage	18/11/15	Approved
140/2015	22/10/15	T. Hicks	21-23 Pinnacles Place	Cremator and shed with small chapel	18/12/15	Final request for further information.
142/2015	27/10/15	Australia Post	258-260 Argent Street	Install telescopic Auto-door for disability access	10/11/15	Approved
143/2015	28/10/15	NSW Department of Public Works	Broken Hill Public School	Education building	19/11/15	Approved
144/2015	28/10/15	NSW Department of Public Works	Sacred Heart College	Education building	19/11/15	Approved
145/2015	28/10/15	NSW Department of Public Works	Railwaytown Public School	Education building	19/11/15	Approved
146/2015	28/10/15	NSW Department of	Morgan Street Public School	Education building	19/11/15	Approved

		Public Works				
NOVEMBER, DECEMBER 2015 – JANUARY 2016						
157/2015	18/11/15	K. Underwood	31 Sulphide Street	Change of use – hairdressing salon	25/11/15	Approved
159/2015	23/11/15	C. Norley	385 Brookfield Avenue	Equestrian centre – riding school	16/12/15	Approved
163/2015	26/11/15	P. Hackett	78 Wyman Street	Use of shed for small fabrication business	8/12/15	Approved
166/2015	2/12/15	KenX Design	39 Morgan Street	Use of premises for funeral home	11/2/16	Approved
171/2015	15/12/15	R. Taylor	89-91 Oxide Street	Minor refurbishment of retail shop	16/12/15	Approved
173/2015	17/12/15	M. Richardson	45 Morgan Street	Home occupation – use of existing shed for personal training studio	25/1/16	Approved
4/2016	12/1/16	C. Byrne	339 Argent Street	Fit out of shop as cafe	28/1/16	Approved
8/2016	19/1/16	BHCC	14-44 Blende Street	Subdivision	22/1/16	Approved
9/2016	28/1/16	P. Moore, S. Moore, L. Moore, M. McKenny and Others	26-28 Tramway Terrace	Long day child care centre	8/2/16	Neighbour notification

STATUS OF RESIDENTIAL BUILDINGS CONSERVATION POLICY APPLICATIONS 2015/2016							
ADDRESS	DATE RECEIVED	ESTIMATED COST OF WORKS	GRANT REQUEST	LOAN REQUEST	GRANT APPROVED	LOAN APPROVED	ACTION DATE
104 Duff Street	21/10/2015	\$1200	\$500	NIL	\$500	NIL	8/12/2015
CBH (Broken Hill Operations) – No 4 headframe	1/12/2015	Over \$100000	\$10000	NIL	\$10000	NIL	2/12/2015
64 Wolfram Street	21/12/2015	\$1000	\$500	NIL	\$500	NIL	29/1/2016
HERITAGE RESTORATION FUND AND ADVISORY SERVICE AND MUSEUM ADVISORY SERVICE 2015/2016							
	BUDGET ALLOCATION		YTD EXPENDITURE 2015/2016		AVAILABLE FUNDS 2015/2016		
	GOVERNMENT GRANT	COUNCIL FUNDS					
HERITAGE RESTORATION FUND	\$8,500.00	\$17,000.00	\$12500.00		\$13000.00		
HERITAGE ADVISORY SERVICE	\$7,000.00	\$21,000.00	\$20988.50		\$7011.50		

Heritage advisory service – During this reporting period, the Heritage advisor visited Broken Hill on 16/11/2015, 9/12/2015 and 1/2/2016.

Heritage restoration fund - Council has had a number of enquiries for paint grants over the last month, and it is expected that these may result in applications being submitted.

Attachments

There are no attachments for this report.

FRANCOIS VANDERBERG
MANAGER PLANNING, DEVELOPMENT & COMPLIANCE

SHARON HUTCH
ACTING GENERAL MANAGER

ORDINARY MEETING OF THE COUNCIL

January 12, 2016

BROKEN HILL CITY COUNCIL REPORT NO. 33/16

SUBJECT: INFRASTRUCTURE STRATEGY ACTIVITIES - NOVEMBER 2015
AND DECEMBER 2015 - JANUARY 2016 11/514

Recommendation

That Broken Hill City Council Report No. 33/16 dated January 12, 2016, be received.

Executive Summary:**COMMUNITY CONSULTATION - LEVELS OF SERVICE**

During November and December 2015 selected staff were actively involved and participated in the Levels of Service community consultation process. As a result of the survey Council received more than 600 responses from staff and the community, to assist in guiding the development of future strategic documents.

WATER RESTRICTIONS

Council continues to comply with Level 3 water restrictions and has provided detailed compliance expectation information to all Section 355 Committees.

WASTE MANAGEMENT FACILITY

Extension of the Community Recycling Centre was completed in December 2015. The first collection took place in January 2016 where 2000kg of household problem wastes were removed for recovery. This volume was collected from August to December 2015.

With educational and promotional activities undertaken in conjunction with NetWaste and the continuation of upgrades at the Waste Management Facility, these volumes should continue to be consistent and/or possibly increase.

CEMETERY

2015/2016	Exclusive Right - Old Graves	Exclusive Right	Work Permit	Interments			Enquiries			
				Casket	Ashes	Total	Council Office	Cemetery On Site	Total	Cemetery Navigator
July	2	3	0	9	11	20	25	23	48	34390
August	0	10	0	8	10	18	19	17	36	34111
September	0	4	0	2	10	12	9	15	24	32177
October	0	5	0	3	6	9	11	13	24	21972
November	1	8	0	7	5	12	13	18	31	28811
December	0	10	0	6	16	22	12	23	35	26739
January	0	5	0	7	2	9	10	11	21	31778

YTD 15/16	3	45	0	42	60	112	99	120	219	209978
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AIRPORT

MONTH	REX Adelaide/ Broken Hill Passengers	REX Sydney/ Broken Hill Passengers	REX Dubbo/ Broken Hill Passengers	REX Mildura/ Broken Hill Passengers	REX Melbourne/ Broken Hill Passengers	REX Total Passengers
July	1980	1981	331	236	288	4816
Difference from 14/15	-413	185	-95	89	26	-208
Monthly Comparison	-17.3%	10.3%	-22.3%	60.5%	9.9%	-4.1%
August	2062	1851	383	164	244	4704
Difference from 14/15	-154	78	-65	-13	22	-132
Monthly Comparison	-6.9%	4.4%	-14.5%	-7.3%	9.9%	-2.7%
September	2124	1937	327	166	245	4799
Difference from 14/15	-212	252	-96	-28	-24	-108
Monthly Comparison	-9.1%	15.0%	-22.7%	-14.4%	-8.9%	-2.2%
October	2093	2044	315	203	278	4933
Difference from 14/15	-293	-7	-133	12	18	-403
Monthly Comparison	-12.3%	-0.3%	-29.7%	6.3%	6.9%	-7.6%
November	2084	2008	332	203	245	4872
Difference from 14/15	-35	27	-6	40	-9	17
Monthly Comparison	-1.7%	1.4%	-1.8%	24.5%	-3.5%	0.4%
December	1816	1398	216	155	202	3787
Difference from 14/15	-158	-164	-73	-46	-80	-521
Monthly Comparison	-8.0%	-10.5%	-25.3%	-22.9%	-28.4%	-12.1%
January	1297	949	166	151	161	2724
Difference from 14/15	-322	-222	-34	-13	-59	-650
Monthly Comparison	-19.9%	-19.0%	-17.0%	-7.9%	-26.8%	-90.6%
YTD 15/16	13456	12168	2070	1278	1663	30635
YTD Difference from 14/15	-1587	149	-502	41	-106	-2005
YTD % Comparison	-11%	1%	-20%	3%	-6%	-6%

BROKEN HILL REGIONAL AQUATIC CENTRE

MONTHLY ATTENDANCE AND CARD SALES								
Month	2008/09	2009/10	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16
July	619	755	605	NA	2937	5471	6228	5864
August	335	728	668	NA	3590	6062	6731	6861
September	1598	1201	1603	NA	4458	8538	8923	9176
October	4490	4433	4065	NA	7530	11353	11482	14313
November	7774	8161	6908	NA	10475	13661	14934	15312
December	11623	9295	7485	1001	10442	14390	15680	15943
January	18325	13347	NA	15109	17272	17842	15314	15909
February	12737	8148	NA	10892	15090	17160	18193	
March	6255	4740	NA	13386	11790	13148	12,552	
April	2187	1940	NA	4429	6906	7509	7336	
May	1386	1133	NA	3959	5200	6996	6548	
June	720	967	NA	2690	5639	6150	5710	

YTD	68049	54848	21334	51466	101329	128280	129631	83378
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Extract from YMCA Executive Summary of Monthly Report for November 2015:



YMCA NSW

1. Executive Summary

The YMCA is pleased to submit the October 2015 Operations Report for the Aquatic Centre.

15,312 attendances were reported for the month which is the highest November figures on record. The overall attendance level is 2.5% higher than that of the same period in 2014.

The complex was assessed by Royal Life Saving NSW on November 28 and achieved an outstanding result of 98.76%. The audit encompasses 2630 compliance items and 100% was achieved in administration, first aid, programs, signage, staff training, qualifications and inductions. The result highlights the YMCA's ongoing commitment to providing a safe and efficient operation.

The YMCA was pleased to accept \$8,000 from the Aquatic and Recreation Institute to adopt the Active Ageing Program. The state funded program will run for 12 months and see an expansion from 7 to 11 over 50's classes per week. the funding will also enable us to purchase additional land and aquatic based program.

The slight experienced a slight increase in membership numbers. Meanwhile, the Morgan Street Public School have benefitted from a Learn to Swim program over the last 4 weeks.

Christmas cheer was had on Sunday November 28 with around 350 coming to the annual Learn to Swim presentation day. This very important event recognised the great achievements of the children throughout the year and they were rewarded with a range of free activities including the 2 pool inflatables, jumping caste, water slide and giant inflatable slide.

Regards,

Shane Simmons
Centre Manager
YMCA of NSW

Extract from YMCA Executive Summary of Monthly Report for December 2015:



YMCA NSW

1. Executive Summary

The YMCA is pleased to submit the December Operations Report for the Aquatic Centre.

15,943 attendances were reported for the month which is the highest December figures on record. The overall attendance level is 1.7% higher than that of the same period in 2014.

Contributing factors to this result include the above average performance of the Learn to Swim Program with more than 400 children enrolled. Similarly, health and fitness continues to excel with the largest membership base ever recorded for the Aquatic Centre.

The launch of the Active Ageing program saw two additional Aqua Aerobics classes to the weekly timetable. The classes are appealing to the Over 50 demographic and has attracted several new members.

A surge in popularity in general programs including Birthday Parties and School PE have also contributed to the rise in attendance levels.

The hydro pool damaged hand rail was repaired on Christmas Eve, meanwhile, a new hot water service was installed for the public showers.

Electricity usage for the month of December 2015 was comparable to the previous 2 years.

Preparations have commenced for a bumper sales season with the New Year 30 days for \$30 campaign for all new members. Additionally, the Learn to Swim acquisition campaign is going extremely well.

2015 has been a very successful year for the YMCA in Broken Hill having reached overall penetration of around 14% of the local community through our fitness and aquatic services. We look forward to a productive 2016.

Regards,

A handwritten signature in blue ink that reads 'Shane Simmons'.

Shane Simmons
Centre Manager
YMCA of NSW

Extract from YMCA Executive Summary of Monthly Report for January 2016:



YMCA NSW

1. Executive Summary

The YMCA is pleased to submit the January Operations Report for the Aquatic Centre.

15,909 attendances were reported for the month which is comparable to the same period in 2015.

Key program areas including Learn to Swim and Fitness experienced significant growth, in fact the largest percentage growth in 2 years.

The 30 days for \$30 campaign has been extremely successful with over 150 new members joining the organisation in the first month. The community are certainly looking at their lifestyles and how they can improve them.

The January holiday splash program was extremely successful with around 45 students taking part. The 2 week intensive learn to swim program equips children with the necessary skills to achieve their best in and around the water.

The centre also enters the national record books for the largest aqua aerobics class for 1 hour. We were extremely pleased with the support shown by the community in supporting this event.

The centre is shaping up for the annual Swimathon, raising much needed money to fund disability swimming lessons. Several generous donations have been presented to the YMCA including a \$5,000 onation from Williams Street Surgery.

We look forward to a very productive 3rd quarter and increasing attendance levels for the remainder of summer.

Regards,

Shane Simmons
Centre Manager
YMCA of NSW

Attachments

There are no attachments for this report.

ANDREW BRUGGY
ACTING DEPUTY GENERAL MANAGER

SHARON HUTCH
Acting General Manager

ORDINARY MEETING OF THE COUNCIL

February 12, 2016

BROKEN HILL CITY COUNCIL REPORT NO. 34/16

SUBJECT: ACTION LIST REPORT - FEBRUARY

11/25

Recommendation

That Broken Hill City Council Report No. 34/16 dated February 12, 2016, be received.

Executive Summary:

The purpose of the report is to ensure that Council and the community are informed on the status of actions required by previous decisions of Council.

Report:

The Action List attached to this report is for information only and will be provided to Council on a monthly basis.

The report covers Council's decision for the period September 2, 2009 to December 16, 2015.

Strategic Direction:

Key Direction: 4 - Our Leadership
Objective: 4.2 – Our Leaders Make Smart Decisions
Function: Leadership and Governance
DP Action: 4.2.1.1 - Decisions are made in a timely manner to ensure effective delivery.

Relevant Legislation:

Nil

Financial Implications:

Nil

Attachments

1. Action List Report 44 Pages

SHARON HUTCH
ACTING GENERAL MANAGER

CARRIED

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>11 Jun 2014 - 2:29 PM - Louine Hille</p> <p>Plan received, examined and redrafted. Development Application required and in process. When plan consented to and signed by Council it will be forwarded to Trades and Investment, Crown Lands for their endorsement and lodgement with L.P.I.</p> <p>11 Dec 2014 - 3:15 PM - Frederick Docking</p> <p>GM to review and sign DA application and return to Tracy Stephens. Once consented and signed by council forward to trades and investment Crown Lands for their endorsement and lodge with LPI</p> <p>06 May 2015 - 4:55 PM - Frederick Docking</p> <p>Pending Sub Division for lease purposes</p> <p>14 Jan 2016 - 10:42 AM - Leisa Bartlett</p> <p>Action reassigned to Andrea Roberts by: Louise Schipanski</p> <p>14 Jan 2016 - 11:00 AM - Leisa Bartlett</p> <p>Action reassigned to Leisa Bartlett by: Louise Schipanski</p>		
<p>Ordinary Meeting of the Council 27 January 2010</p>	False	<p>Infrastructure and Sustainability Committee</p> <p>ITEM 7 - GROUP MANAGER SUSTAINABILITY REPORT NO. 5/10 - DATED JANUARY 12, 2010 - SUBDIVISION OF CROWN LAND AT RYAN AND CREEDON STREETS TO CREATE A DRAINAGE RESERVE</p> <p>R8/245</p> <p><u>Recommendation</u></p> <p>That Group Manager Sustainability Report No. 5/10 dated January 12, 2010, be received.</p> <p>That Council co-ordinate the subdivision of Crown Land, on behalf of the State of New South Wales at the corner of Ryan and Creedon Streets to permit the creation of a Drainage Reserve in Council's name and to rectify other land issues.</p> <p>That documents relating to this matter be executed under Council's Common Seal if required.</p> <p>01 May 2013 - 1:52 PM - Leisa Bartlett</p> <p>Adjoining owner has changed mind due to changed family circumstances. Proceeding with minor changes - Plan to be redrafted by Council initially for Crown Approval prior to formal survey.</p> <p>15 Apr 2014 - 1:55 PM - Michelle Rolton</p> <p>Subdivision to be addressed when Surveyor completes survey work in April 2014.</p> <p>17 Feb 2015 - 10:39 AM - Leisa Bartlett</p> <p>Survey Commissioned.</p> <p>20 Apr 2015 - 4:15 PM - Leisa Bartlett</p> <p>Awaiting Survey.</p>

MEETING	FURTHER REPORT REQUIRED	SUBJECT
Ordinary Meeting of the Council 30 June 2010	False	Infrastructure and Sustainability Committee
<p>ITEM 7 - CORRESPONDENCE REPORT NO. 45/10 - DATED JUNE 03, 2010 - MINUTES AND FINANCIAL REPORTS OF THE MEMORIAL OVAL COMMUNITY COMMITTEE</p> <p>P10/1</p> <p><u>Recommendation</u></p> <p>That minutes of the Memorial Oval Community Committee Meetings held May 4, 2010, and June 1, 2010 (incorporating the financial reports for April and May, 2010 and attachments) be received; and the motions contained therein endorsed.</p> <p>That a report be prepared for the July Infrastructure and Sustainability Committee Meeting regarding upgrading the hot water systems at the Memorial Oval Amenities Block to more efficient gas hot water systems; and the possibility of relocating 1 hot water system from the E.T. Lamb Oval Amenities Block to the Memorial Oval Amenities Block.</p> <p>That Council undertake a Business Case Study to develop a Business Plan for the Memorial Oval; and that members of the Memorial Oval Community Committee be included in the development of the Business Plan.</p> <p>That correspondence be sent to the Memorial Oval Community Committee advising of Council's decision.</p> <p><u>Minute No. 42374</u></p> <p>Councillor T. Kennedy moved) Councillor R. Steer seconded)</p> <p>That the recommendations of items 5 to 7 be adopted.</p> <p>CARRIED</p> <p><i>05 Sep 2013 - 12:41 PM - Rebecca Flowers</i></p> <p>Format of business case study under consideration. The outline of the plan was being presented to the S355 Committee by Group Manager Infrastructure for consideration at the March 6, 2012 Meeting. GMI will await feedback from the Committee.</p> <p>New hot water system now installed.</p> <p>Dec 2012 - Awaiting feedback from Committee regarding how they wish to proceed.</p> <p>Aug 2013 Awaiting feedback from Committee</p> <p>Jan 2014 The 355 Committee are to be approach to determie how they wish to progress this item</p> <p>June 2014 - GMI and 355 Committee still to discuss.</p> <p><i>02 Sep 2014 - 12:36 PM - Rebecca Flowers</i></p> <p>September 2014 - no updates available at this stage. Will discuss with new Asset Manager once new structure implemented.</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>10 Dec 2015 - 9:31 AM - Andrew Bruggy</p> <p>Action reassigned to Andrew Bruggy by: Leisa Bartlett</p> <p>14 Jan 2016 - 10:48 AM - Louise Schipanski</p> <p>Action: The upgrading the hot water systems at the Memorial Oval amenities block to more efficient gas hot water systems; and the possibility of relocating one hot water system from the ET Lamb Oval amenities block to the Memorial Oval amenities block.</p> <p>COMPLETE</p> <p>14 Jan 2016 - 10:50 AM - Louise Schipanski</p> <p>It is proposed to look at Management Plans for all sporting grounds. Scheduled by priority in accordance with the Asset Management Plan.</p> <p>Management Plane to be provided for in future budgets.</p>		
Ordinary Meeting of the Council 29 September 2010	False	Infrastructure and Sustainability Committee
<p>ITEM 12- GROUP MANAGER SUSTAINABILITY REPORT NO. 77/10 - DATED SEPTEMBER 14, 2010 - ACQUISITION OF LAND FOR DRAINAGE OF STORMWATER L6/2/1, R8/245</p> <p><u>Recommendation</u></p> <p>That Group Manager Sustainability Report No. 77/10 dated September 14, 2010, be received.</p> <p>That Council acquire land, as shown edged in black in the attached diagram, for the purpose of stormwater drainage.</p> <p>That the acquisition be under the terms of the Local Government Act 1993.</p> <p>That the consent of the Minister and Governor be sought to proceed with the acquisition.</p> <p>That upon acquisition the land be classified as operational land and that the land be described as a drainage reserve on title.</p> <p>That Minerals be excluded from the acquisition.</p> <p>That Council seek a native title opinion in relation to that land shown "B" in the diagram being part of Reserve 72211 for Public School Purposes.</p> <p>That Council negotiate with the owner of the parts shown "A" & "C" in the diagram firstly to seek agreement to the acquisition and secondly as to the amount of compensation to be paid.</p> <p>That Council obtain the consent of the Crown in relation to the acquisition of the land marked "B" and also consult with the current occupant.</p> <p>That compensation for the part marked "B" be determined as at the date of acquisition by the Acquisitions Valuation Branch by the Land and Property Management</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>Authority.</p> <p>That the final dimensions of the land be subject to survey.</p> <p>That documents relating to this matter be executed under Council's Common Seal as required.</p> <p>RESOLUTION Minute No. 42504 Councillor B. Algate moved) Councillor J. Groenendijk seconded)</p> <p>That the recommendation of Item 12 be adopted.</p> <p>CARRIED</p> <p><i>12 Jun 2013 - 10:06 AM - Lacey Butcher</i> Awaiting surveyor - work priority list sent to Surveyor (September 2012) Also waiting responses from landowners/occupiers June 6 2013</p> <p><i>22 Oct 2013 - 1:54 PM - Louine Hille</i> No responses from either party.</p> <p><i>15 Apr 2014 - 1:58 PM - Michelle Rolton</i> Further contact to be made for required consents to proceed.</p> <p><i>17 Mar 2015 - 9:37 AM - Leisa Bartlett</i> Commissioning of survey about to commence.</p> <p><i>20 Apr 2015 - 4:34 PM - Leisa Bartlett</i> Further report to be presented to Council as acquisition of land may not be necessary due to natural water course.</p> <p><i>14 Jan 2016 - 3:01 PM - Leisa Bartlett</i> Report listed for February 2016 Council meeting to finalise this matter. COMPLETE</p>		
Confidential Matters of the Council 29 June 2011	False	Confidential Matters
<p>ITEM 5 – (Item 45 in open minutes) - GROUP MANAGER SUSTAINABILITY REPORT NO. 44/11 - DATED JUNE 28, 2011 - - CONFIDENTIAL</p> <p>11/239, 11/221</p> <p><u>Recommendation</u></p> <p>That Group Manager Sustainability Report No. 44/11 dated June 28, 2011, be received.</p> <p>That A.E. & A.I. Sweet Pty. Ltd. be released from Lease and Licence obligations as detailed in the body of this report.</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>That Hertz Australia Pty Limited (ACN 004 407 087) be granted a month to month Licence over the Licence area relinquished by A.E. & A.I. Sweet in terms outlined in the body of this report.</p> <p>That documents relating to this matter be executed under Council's Common Seal if required.</p> <p>That upon appointment of a new "Hertz Licensee" a Licence be granted to that Licensee by Council under the same terms as proposed for Hertz Australia Pty Limited, other than the term of the Licence.</p> <p><u>Minute No. 42912</u> Councillor T. Kennedy moved) Councillor J. Groenendijk seconded)</p> <p>That the recommendations of items 1 to 5 be adopted.</p> <p>CARRIED</p> <p><i>12 Jun 2013 - 12:06 PM - Andrea Roberts</i> Awaiting details of Hertz Licensee. New Licence details being negotiated.</p> <p><i>06 Dec 2013 - 3:49 PM - Michelle Rolton</i> Hertz continuing to make payments on a monthly basis.</p> <p><i>14 Mar 2014 - 9:25 AM - Michelle Rolton</i> New licence agreement being developed.</p> <p><i>15 Apr 2014 - 2:00 PM - Michelle Rolton</i> Draft Licence to Hertz for comment and/or execution.</p> <p><i>11 Jun 2014 - 2:56 PM - Louine Hille</i> Draft Licence prepared as far as can be. Awaiting determination of rental payment split details.</p> <p><i>17 Jul 2014 - 5:22 PM - Michelle Rolton</i> Draft licence sent to Hertz for perusal and agreement</p> <p><i>14 Aug 2014 - 3:20 PM - Michelle Rolton</i> Revised copy sent for perusal and agreement.</p> <p><i>13 Nov 2014 - 1:55 PM - Rebecca McLaughlin</i> New lease agreement has been signed by Hertz and is being reviewed by DGM awaiting Council signature and stamp.</p> <p><i>11 Dec 2014 - 3:45 PM - Frederick Docking</i> Information requested by GM submitted and awaiting return of signed document. Requested lease amounts for: Thrifty \$329.93 per month and Avis \$340.50 per month.</p> <p><i>06 May 2015 - 4:56 PM - Frederick Docking</i> Further enquires to be made - in progress</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
18 Dec 2015 - 3:33 PM - Leisa Bartlett Licence signed by all parties. COMPLETE 14 Jan 2016 - 3:30 PM - Leisa Bartlett Action completed by: Louise Schipanski		
Confidential Matters of the Council 29 February 2012	False	Confidential Matters
<p>ITEM 1 (Item 45 in open minutes) - SUSTAINABILITY REPORT NO. 8/12 - DATED JANUARY 13, 2012 – RENEWAL OF LEASE TO THE AERO CLUB OF BROKEN HILL INC. AT AIRPORT - CONFIDENTIAL 11/232</p> <p><u>Recommendation</u></p> <p>That Sustainability Report No. 8/12 dated January 13, 2012 be received.</p> <p>That Council renew its lease with The Aero Club of Broken Hill Inc. for a period of five (5) years being the first option to renew the lease.</p> <p>That the lease be amended as outlined in the body of this report to address water charges.</p> <p>That documents relating to this matter be executed under Council's Common Seal as required.</p> <p>RESOLUTION <u>Minute No. 43222</u> Councillor B. Algate moved) Councillor N. Gasmier seconded)</p> <p>That the recommendation of item 1 be adopted.</p> <p>CARRIED</p>		
03 May 2012 - 3:23 PM - Leisa Bartlett Documents with Lessee for execution. 02 Aug 2012 - 3:25 PM - Leisa Bartlett Reminder to return documents sent. 07 Feb 2013 - 3:26 PM - Leisa Bartlett Lease with Council's Solicitor for registration. Lease has been requisitioned twice due to plan reference - LPI have changed rules. Further advice to be sought from Council's Solicitor. 06 Jun 2013 - 3:28 PM - Leisa Bartlett LPI have rejected registration due to change in Airport Title descriptions. Further survey work required prior to re-lodgement of Lease. 22 Oct 2013 - 2:18 PM - Louine Hille		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>New plan of subdivision for Lease purposes being prepared. Due 30 October 2013.</p> <p>15 Nov 2013 - 11:06 AM - Michelle Rolton</p> <p>Plan now due November 2013, as additional survey works were required.</p> <p>17 Jan 2014 - 12:14 PM - Louine Hille</p> <p>Draft Plan received for examination and approval.</p> <p>13 Feb 2014 - 12:10 PM - Michelle Rolton</p> <p>Lot numbering determined, awaiting final plan.</p> <p>11 Jun 2014 - 3:29 PM - Louine Hille</p> <p>Plan requires minor amendment to stop it being requisitioned. Development Consent to subdivision for lease purposes required. Development Application being compiled.</p> <p>11 Dec 2014 - 4:42 PM - Frederick Docking</p> <p>Amendment for water charges to lease draft signed and returned. GM to sign off DA and return to Tracey Stephens for consent for lease purposes.</p> <p>06 May 2015 - 4:56 PM - Frederick Docking</p> <p>Pending Sub Division for lease purposes</p> <p>19 Jan 2016 - 2:59 PM - Leisa Bartlett</p> <p>Sub-division plans being lodged with Dept. Lands Information. Once the plan is registered, the lease can be finalised.</p>		
Extraordinary Meeting of the Council 30 October 2013	False	Further Business
<p><u>ITEM 1 - BROKEN HILL CITY COUNCIL REPORT NO. 269/13 - DATED OCTOBER 17, 2013 - WILLYAMA COMMON - COMPULSORY ACQUISITION OF CROWN LAND AT BROKEN HILL AIRPORT</u></p> <p>11/89, 11/214</p> <p><u>Recommendation</u></p> <p>That Broken Hill City Council Report No. 269/13 dated October 17, 2013, be received.</p> <p>That Council compulsorily acquire Crown Land being Lots 5938 and 5939 in DP 725373 as shown in the attached diagram for "Airport Purposes" to formalise existing occupation.</p> <p>That the acquisition be under the Terms of the Local Government Act 1993.</p> <p>That the consent of the Minister and Governor be sought for the acquisition.</p> <p>That Council seek agreement from Trade and Investment, Crown Lands Western Division for the acquisition.</p> <p>That Minerals be excluded from the acquisition.</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>That Council obtain a Native Title opinion in relation to Lot 5939 in DP 725373, formerly part of Western Lands Lease 1060.</p> <p>That if necessary, Council liaise with other parties that may have an interest in Lot 5939 in DP 725373 should Native Title issues require to be addressed.</p> <p>That upon acquisition the land be classified as Operational Land.</p> <p>That compensation be determined as at the date of acquisition by the Acquisition Valuation Branch of the Land and Property Management Authority.</p> <p>That the consent of the Crown (Trade and Investment, Crown Lands Western Division) and the Division of Local Government be sought should all matters be agreed upon to dispense with pre-acquisition requirements given that the compensation as determined at the date of acquisition will be the purchase price.</p> <p>That documents relating to this matter be executed under Council's Common Seal if required.</p> <p>RESOLUTION <u>Minute No. 44468</u> Councillor D. Gallagher moved) Councillor C. Adams seconded)</p> <p>That the recommendation of item 1 be adopted.</p> <p>CARRIED</p> <p><i>14 May 2014 - 11:41 AM - Michelle Rolton</i> Native Title status of one remaining lot to be determined.</p> <p><i>12 Jun 2014 - 11:37 AM - Louine Hille</i> History of site being compiled for submission to Barrister.</p> <p><i>20 Apr 2015 - 4:18 PM - Leisa Bartlett</i> With impending EOI outcome - no further action at this stage with report to future Council Meeting.</p> <p><i>16 Sep 2015 - 11:38 AM - Andrew Bruggy</i> Council sending letter to Minister and Crown.</p>		
Ordinary Meeting of the Council 29 January 2014	False	Reports
<p>ITEM 8 - BROKEN HILL CITY COUNCIL REPORT NO. 7/14 - DATED JANUARY 15, 2014 - EASEMENT TO DRAIN WATER FROM WILLS STREET WASTE WATER TREATMENT PLANT OVER PART WILLYAMA COMMON TO RAILWAY CORRIDOR 11/63</p> <p><u>Recommendation</u></p> <p>That Broken Hill City Council Report No. 7/14 dated January 15, 2014, be received.</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>That Broken Hill City Council in its appointed capacity as Trust Manager of Willyama Common Trust:</p> <ol style="list-style-type: none"> Consent to Essential Energy/Water replacing the existing pipeline with the replacement to be offset from the current alignment; Consent to a new easement being created over the pipelines, both existing and new, as located; Consent to the extinguishment of the existing easement; Require that all costs relating to this matter be borne by Essential Energy/Water; Require that the proposed new location be examined for Aboriginal archaeological relics and that should any be discovered the replacement pipeline route be relocated to as not to disturb the relic/relics; That, if required, documents relating to this matter be executed under Council's Common Seal in the absence of a Trust Seal. <p>RESOLUTION Minute No. 44557 Councillor J. Richards moved) Councillor B. Algate seconded)</p> <p>That the recommendation of item 8 be adopted.</p> <p>CARRIED</p> <p><i>13 Feb 2014 - 12:54 PM - Michelle Rolton</i> Essential Energy/Water notified of Council's resolutions 6/2/2014. <i>15 Apr 2014 - 2:16 PM - Michelle Rolton</i> Awaiting plan of amended easement. <i>20 Apr 2015 - 4:19 PM - Leisa Bartlett</i> Easement should not be required and report will be provided to future Council Meeting.</p>		
Ordinary Meeting of the Council 30 April 2014	False	Reports
<p>ITEM 12 - BROKEN HILL CITY COUNCIL REPORT NO. 82/14 - DATED APRIL 08, 2014 - TENDER T14/1 SALE OF 331 MURTON ST T14/1</p> <p><u>Recommendation</u></p> <p>That Broken Hill City Council Report No. 82/14 dated April 8, 2014, be received.</p> <p>That the subject land being Lot 4 in DP 1175135 known as 331 Murton St be offered for sale by Auction in conjunction with the Sale of Land for Unpaid Rates.</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>That a reserve price be set in accordance with the independent valuation of the land.</p> <p>That the General Manager or nominee be authorised to negotiate the sale of the land on the day of the auction.</p> <p>RESOLUTION <u>Minute No. 44637</u> Councillor P. Black moved) Councillor C. Adams seconded)</p> <p>That the recommendation of item 12 be adopted.</p> <p>CARRIED</p> <p><i>14 May 2014 - 12:03 PM - Michelle Rolton</i> Pending - Auction. <i>17 Jul 2014 - 5:33 PM - Michelle Rolton</i> Sale pending - Auction (unpaid rates). <i>17 Feb 2015 - 10:43 AM - Leisa Bartlett</i> Included in sale for unpaid rates 2015. <i>21 Dec 2015 - 4:12 PM - Harry Stamboulidis</i> Lot has been added to Sale of Land lots scheduled for auction Feb/Mar 2016. Independent valuation has also been obtained - reserve price on lots for sale yet to be determined by AGM. Complete <i>14 Jan 2016 - 3:30 PM - Harry Stamboulidis</i> Action completed by: Louise Schipanski</p>		
Confidential Matters of the Council 30 April 2014	False	Confidential Matters
<p><u>ITEM 31- BROKEN HILL CITY COUNCIL REPORT NO. 99/14 - DATED APRIL 10, 2014 - - CONFIDENTIAL</u> 11/233</p> <p><u>Recommendation</u></p> <p>That Broken Hill City Council Report No. 99/14 dated April 10, 2014, be received.</p> <p>That Council release Kamachlo Pty Ltd from its obligations under lease of property at the Airport.</p> <p>That Council call for public expressions of interest to lease</p> <p>1. The workshop on land currently described as Lot 2 DP 641460 and</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>2. The former Tank Farm site on land currently described as Lot 14 DP 641460</p> <p>That documents relating to these matters be executed under Councils Common Seal as required.</p> <p>That Council commence actions against the Guarantor to recover the outstanding debt.</p> <p>RESOLUTION <u>Minute No. 1</u> Councillor M. Browne moved) Councillor J. Richards seconded) 14 May 2014 - 12:04 PM - Michelle Rolton</p> <p>Process commenced. 11 Sep 2014 - 9:47 AM - Lacey Butcher</p> <p>Awaiting debt recovery 17 Feb 2015 - 10:44 AM - Leisa Bartlett</p> <p>Awaiting further investigation. 13 Aug 2015 - 9:22 AM - Harry Stamboulidis</p> <p>Action reassigned to Harry Stamboulidis by: Leisa Bartlett 15 Jan 2016 - 12:50 PM - Louise Schipanski</p> <p>Recovery of the outstanding debit is being processed through Executive Collections (debt collector)</p>		
Ordinary Meeting of the Council 24 September 2014	False	Reports
<p><u>ITEM 13 - BROKEN HILL CITY COUNCIL REPORT NO. 230/14 - DATED SEPTEMBER 05, 2014 - LEASE PART NORTH FAMILY PLAY CENTRE TO TELSTRA FOR TELECOMMUNICATIONS TOWER</u> 11/257</p> <p><u>Recommendation</u></p> <p>That Broken Hill City Council Report No. 230/14 dated September 5, 2014, be received.</p> <p>That Council lease land at the North Family Play Centre to Telstra for the purpose of erecting a telecommunications tower, subject to Development Consent firstly being granted.</p> <p>That the terms of the lease be those as offered by Telstra in the Heads of Agreement for proposed lease and that Telstra's standard lease document be used.</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>That Council subdivide Lot 2 DP 1175135 to provide a lot for Telstra's use given that the term of the lease will exceed five (5) years.</p> <p>That, in addition to Council's legal costs for the negotiation and execution of the lease and reasonable disbursements as noted in the Heads of Agreement for proposed lease, Telstra be liable for all survey, plan lodgement and legal fees relating to the required subdivision.</p> <p>That Telstra be notified of Council's requirements.</p> <p>That documents relating to this matter be executed under Council's Common Seal as required.</p> <p>RESOLUTION <u>Minute No. 44767</u> Councillor B. Algate moved) Councillor D. Gallagher seconded)</p> <p>That the report recommendation of item 13 be adopted.</p> <p>CARRIED</p> <p><i>19 Nov 2014 - 11:36 AM - Leisa Bartlett</i> Currently negotiating lease agreement with Telstra. <i>05 Dec 2014 - 5:48 PM - Francois VanDerBerg</i> Action reassigned to Andrea Roberts by: Leisa Bartlett <i>16 Feb 2015 - 4:33 PM - Frederick Docking</i> Awaiting on DA outcome of Council Meeting on 18/02/15 <i>19 Feb 2015 - 5:02 PM - Frederick Docking</i> Auste Brown Boog Solicitors have been informed of Council resolution to accept the terms of the Telstra standard lease and to send the lease to Telstra to sign and return to Council. DA for subdivision has been submitted by Council <i>09 Mar 2015 - 9:23 AM - Frederick Docking</i> Auste Brown Boog Solicitors have been informed of Council resolution to accept the terms of the Telstra standard lease and to send the lease to Telstra to sign and return to Council. DA for subdivision has been submitted by Council <i>13 Mar 2015 - 3:08 PM - Francois VanDerBerg</i> Action reassigned to Frederick Docking by: Andrea Roberts <i>13 Mar 2015 - 4:41 PM - Frederick Docking</i> Lease received, waiting on confirmation of subdivision of land <i>17 Apr 2015 - 9:32 AM - Frederick Docking</i> Lease signed and sealed. Lease returned to ABB to finalise with Telstra <i>06 May 2015 - 4:58 PM - Frederick Docking</i></p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>Lease signed and sealed. Lease returned to ABB to finalise with Telstra</p> <p><i>10 Dec 2015 - 9:27 AM - Francois VanDerBerg</i></p> <p>Action reassigned to Francois VanDerBerg by: Leisa Bartlett</p> <p><i>10 Dec 2015 - 12:43 PM - Francois VanDerBerg</i></p> <p>All lease negotiations completed and leases signed.</p> <p>COMPLETE</p> <p><i>14 Jan 2016 - 3:31 PM - Francois VanDerBerg</i></p> <p>Action completed by: Louise Schipanski</p>		
Ordinary Meeting of the Council 24 September 2014	False	Reports
<p>ITEM 14 - BROKEN HILL CITY COUNCIL REPORT NO. 231/14 - DATED SEPTEMBER 04, 2014 - LICENCE PART LIVING DESERT STATE PARK ADJACENT 376 NINE MILE ROAD TO FORMALISE ADVERSE POSSESSION</p> <p>11/411</p> <p><u>Recommendation</u></p> <p>That Broken Hill City Council Report No. 231/14 dated September 4, 2014, be received.</p> <p>That Council, in its appointed capacity of Trust Manager of the Living Desert State Park Trust grant a Licence, with Ministerial consent, to Cristal-Lee White and Mathew Joseph Dempster for the purpose of "Environmental Protection and Access".</p> <p>That documents relating to this matter be executed under Council's Common Seal in the absence of a Trust Seal.</p> <p>RESOLUTION</p> <p><u>Minute No. 44768</u></p> <p>Councillor P. Black moved) Councillor C. Adams seconded)</p> <p>That the recommendation of item 14 be adopted.</p> <p>CARRIED</p> <p><i>06 May 2015 - 4:59 PM - Frederick Docking</i></p> <p>Further investigation required into obtaining Ministerial Consent for Licence. Have made contact with Crown Lands.</p> <p><i>10 Dec 2015 - 9:39 AM - Leisa Bartlett</i></p> <p>Action reassigned to Leisa Bartlett by: Leisa Bartlett</p>		
Ordinary Meeting of the Council 29 October 2014	False	Reports from Delegates
<p>ITEM 2- REPORTS FROM DELEGATES NO. 3/14 - DATED OCTOBER 20, 2014 - ATTENDANCE AT THE MURRAY DARLING ASSOCIATION NATIONAL</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p><u>CONFERENCE 2014 HELD IN TUMUT, OCTOBER 14-16, 2014</u> 11/426</p> <p><u>Recommendation</u></p> <p>That</p> <p>RESOLUTION</p> <p><u>Minute No. 44782</u></p> <p>Councillor M. Browne moved) Councillor D. Turley seconded)</p> <p>That Reports from Delegates No. 3/14 dated October 20, 2014, be received.</p> <p>That contact be made with the Local Engagement Officer based in Mildura.</p> <p>That the Murray Darling Basin Authority be requested to hold a community meeting in Broken Hill.</p> <p>CARRIED</p> <p>17 Feb 2015 - 10:47 AM - Louise Schipanski</p> <p>Letter sent requesting a Community Meeting be held in Broken Hill.</p> <p>17 Apr 2015 - 3:06 PM - Louise Schipanski</p> <p>Letter sent on 6 March 2015 to Megan Lancaster, Director of Stakeholder Engagement, Murray-Darling Basin Authority requesting to hold a community meeting in Broken Hill. Awaiting response.</p> <p>15 Oct 2015 - 9:38 AM - Lacey Butcher</p> <p>Discussion to be held between Councillor Browne and the Deputy General Manager</p> <p>14 Jan 2016 - 3:05 PM - Louise Schipanski</p> <p>Action reassigned to Louise Schipanski by: Louise Schipanski</p> <p>05 Feb 2016 - 9:29 AM - Leisa Bartlett</p> <p>Letter sent to Chief Executive of Murray Darling Basin Authority on 28/1/16 seeking a community meeting in Broken Hill.</p>		
Ordinary Meeting of the Council 17 December 2014	False	Reports
<p><u>ITEM 5 - BROKEN HILL CITY COUNCIL REPORT NO. 304/14 - DATED DECEMBER 10, 2014 - LEASE - 72 GYPSUM STREET</u> 11/121</p> <p><u>Recommendation</u></p> <p>That Broken Hill City Council Report No. 304/14 dated December 10, 2014, be received.</p> <p>That Council enter into a lease for the property identified as Part 6098/46199 being building E and file room, HACC Centre, 72 Gypsum Street Broken Hill to Government</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>Property NSW (representing Ageing, Disability and Home care (ADHC) in the Department of Human Services).</p> <p>That the lease commences 1 November 2015 for a term of one (1) year with an option to renew for a further one (1) year.</p> <p>That the annual lease amount charged by Council be determined by the General Manager having regard to current rental and market conditions.</p> <p>That documents relating to this matter be executed under Council's Common Seal.</p> <p>RESOLUTION Minute No. 44835 Councillor B. Algate moved) Councillor J. Richards seconded)</p> <p>09 Mar 2015 - 9:18 AM - Frederick Docking</p> <p>Have made contact with HACC services. Awaiting new lease to be recieved by ABB Solicitors.</p> <p>17 Apr 2015 - 9:24 AM - Andrea Roberts</p> <p>Draft lease received,pending final adjustments.</p> <p>13 Aug 2015 - 10:34 AM - Razija Nu'man</p> <p>Lease elements are being double checked. Contact made with Government Property NSW and Council Solicitor. Council Solicitor advised some minor changes have been requested by Solicitors for Government Property NSW. A redraft will occur incorporating the changes and will be forwarded for our review. This should finalise the changes phase of the document and be ready for signing.</p> <p>21 Oct 2015 - 4:01 PM - Razija Nu'man</p> <p>Contact made with NSW Land and Property regarding any concerns. Was advised October 2015 that would be signed by the end of October.</p> <p>14 Jan 2016 - 3:10 PM - Louise Schipanski</p> <p>Have received confirmation from FACs that they will execute the lease documents on 22 January 2016.</p>		
Ordinary Meeting of the Council 25 February 2015	False	Reports
<p>ITEM 5 - BROKEN HILL CITY COUNCIL REPORT NO. 44/15 - DATED FEBRUARY 16, 2015 - SHORTY O'NEIL VILLAGE UPDATE 11/333</p> <p>RESOLUTION Minute No. 44877 Councillor B. Algate moved) Councillor D. Gallagher seconded)</p> <p>That Broken Hill City Council Report No. 44/15 dated February 16, 2015, be received.</p> <p>That Council authorise the General Manager to:</p> <p>1. Progress with the subdivision of the cluster of 12 units at the Gossan Street</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
		<p>end of the Village for the purpose of securing residency for residents,</p> <ol style="list-style-type: none"> 2. Enter negotiations with Legacy in relation to transfer of title of these 12 units, 3. Enter negotiations with suitable local providers and the Department of Social Services for the transfer of the 40 bed licences, and 4. Develop and progress with Expressions of Interest for real estate agency services including specifically, sale by auction and lease value estimates for the property known as Shorty O'Neil Village less the cluster of 12 units at Gossan Street, and report back to Council for a decision on the sale or lease of same.
		CARRIED
<p>13 Mar 2015 - 12:01 PM - Razija Nu'man</p> <p>Item 1 - further discussion to be undertaken with NSW Dept of Land and Property regarding options related to lifting of caveat. Preliminary plan for subdivision prepared and included in Valuation Report undertaken by Herron Todd White. Report provided by email to Council 12 March 2015.</p> <p>Item 2 - Letter advising of Council resolution regarding entering negotiation with Legacy forwarded on 7 March 2015.</p> <p>Item 3 - EOI currently being prepared with regard to hostel bed licences. Local agencies will be contacted.</p> <p>Item 4 - EOI currently in preparation for real estate services for auction and lease value estimates. Report to Council prepared for August 2015.</p> <p>16 Sep 2015 - 11:16 AM - Therese Manns</p> <p>Items 3 and 4 complete. Awaiting correspondence regarding caveat to progress Item 1 & 2.</p> <p>21 Oct 2015 - 4:04 PM - Razija Nu'man</p> <p>Item 1 - phone conference held with NSW Land and Property representatives 9 October 2015. Open to lifting of caveat. Further phone conference scheduled in October to include Adelaide Legacy.</p> <p>Item 2 - Board of Legacy considered Council's resolution on 20 May 2015 and accepted Council's proposal.</p> <p>15 Dec 2015 - 8:49 AM - Razija Nu'man</p> <p>Real Estate Agent advised of appointment for sale of Village subject to subdivision and lifting of caveat.</p> <p>COMPLETE</p> <p>14 Jan 2016 - 3:29 PM - Razija Nu'man</p> <p>Action completed by: Louise Schipanski</p>		
Ordinary Meeting of the Council 25 March 2015	False	Reports
<p>ITEM 12 - BROKEN HILL CITY COUNCIL REPORT NO. 56/15 - DATED MARCH 11, 2015 - MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING NO.346, HELD 10 MARCH 2015</p>		
		11/397

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p><u>Recommendation</u></p> <p>That Broken Hill City Council Report No. 56/15 dated March 11, 2015, be received.</p> <p>That the Minutes for the Local Traffic Committee Meeting No.346, held March 10, 2015 be received.</p> <p>That the current Bus Zone in front of the Happy Day Preschool be removed.</p> <p>That new fluoro yellow/green signs specific to Preschools be erected as soon as possible to replace existing signs at Happy Day Preschool.</p> <p>That the current location of the Disability Parking space located at Foodland, Beryl Street be removed and relocated adjacent to the bottom of the ramp.</p> <p><u>Minute No. 44906</u> Councillor P. Black moved) Councillor D. Gallagher seconded)</p> <p>That the recommendations of items 11 and 12 be adopted.</p> <p>CARRIED</p> <p><i>20 Apr 2015 - 4:23 PM - Leisa Bartlett</i></p> <p>Disability Parking adjacent to the ramp has been schedule in operations program. Discussions being held with RMS regarding timeframe and funding.</p> <p><i>04 Jun 2015 - 3:39 PM - Andrew Bruggy</i></p> <p>CRM allocated for painting of new location for disabled parking adjacent to ramp.</p> <p><i>14 Jan 2016 - 3:12 PM - Louise Schipanski</i></p> <p>Painting complete and sign erected as per recommendation. COMPLETE</p>		
Ordinary Meeting of the Council 24 June 2015	False	Reports
<p><u>ITEM 13 - BROKEN HILL CITY COUNCIL REPORT NO. 127/15 - DATED MAY 28, 2015 - SECTION 355 COMMITTEE CONSTITUTIONS - ADVISORY COMMITTEES</u></p> <p>11/9</p> <p>RESOLUTION <u>Minute No. 44981</u> Councillor M. Browne moved) Councillor J. Richards seconded)</p> <p>That Broken Hill City Council Report No. 127/15 dated May 28, 2015, be received.</p> <p>That Council adopt the revised Section 355 Advisory Committee Standard</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>17 Jul 2015 - 10:13 AM - Lacey Butcher</p> <p>Further report to be presented to August meeting of Council in order for Council to review the Section 355 Advisory Committee Standard Constitution</p> <p>14 Jan 2016 - 3:13 PM - Louise Schipanski</p> <p>Further report to be presented to February 2016 meeting.</p>	<p>False</p> <p>Confidential Matters</p>	<p>Constitution.</p> <p>That Council adopt the inclusion of the Broken Hill Heritage City Event Advisory Committee at Schedule 1.</p> <p>That Council adopt the removal of the Broken Hill Tidy Towns Advisory Committee, Broken Hill Airport Advisory Committee and the Broken Hill Tourism Advisory Committee from the listing at Schedule 1.</p> <p>That a further report be presented to Council in order for Council to review the Section 355 Advisory Committee Standard Constitution.</p> <p>CARRIED</p>
		<p>Confidential Matters of the Council 24 June 2015</p> <p>ITEM 30 - BROKEN HILL CITY COUNCIL REPORT NO. 142/15 - DATED JUNE 16, 2015 - - CONFIDENTIAL 11/338</p> <p><u>Recommendation</u></p> <p>That Broken Hill City Council Report No. 142/15 dated June 16, 2015, be received.</p> <p>That Council proceed with the sale of land for unpaid rates for eligible properties.</p> <p>That Council call for expressions of interest for Auctioneers to undertake the auction of the listed properties.</p> <p>That Council delegate the General Manager to sign contracts for the land sold and affix the common seal as necessary.</p> <p>RESOLUTION</p>

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p><u>Minute No. 44995</u> Councillor P. Black moved) Councillor C. Adams seconded)</p> <p>17 Jul 2015 - 10:06 AM - Lacey Butcher</p> <p>Awaiting property valuations from NSW Department Land and Property Information Services. EOI for auctioneers is in the process of being prepared and should be finalised by the end of the month.</p> <p>14 Jan 2016 - 3:18 PM - Louise Schipanski</p> <p>Century 21 have been selected as the auctioneers.</p> <p>05 Feb 2016 - 10:22 AM - Leisa Bartlett</p> <p>Property valuations received.</p>		<p>That the recommendation of item 30 be adopted.</p> <p>CARRIED</p>
<p>Ordinary Meeting of the Council 29 July 2015</p> <p>False</p> <p>Reports</p> <p>ITEM 17 - BROKEN HILL CITY COUNCIL REPORT NO. 159/15 - DATED JUNE 26, 2015 - LICENCE AGREEMENT FOR OCCUPATION OF LAND IN WILLYAMA COMMON FOR CONSTRUCTION OF BRINE DISPOSAL PIPELINE</p> <p>11/63</p> <p><u>Recommendation</u></p> <p>That Broken Hill City Council Report No. 159/15 dated June 26, 2015, be received.</p> <p>That Council under the Common Seal of Broken Hill City Council in its capacity as Trust Manager of Willyama Common Trust authorise Essential Energy ABN 37 428 185 226 to perform pipeline construction works on Lot 7300 in DP1179131 and Lot 7302 in DP1181129 as defined in the License Agreement.</p> <p>RESOLUTION <u>Minute No. 45014</u> Councillor B. Algate moved) Councillor B. Licul seconded)</p>		<p>That the recommendation of item 17 be adopted.</p> <p>CARRIED</p>
<p>Ordinary Meeting of the Council 29 July 2015</p> <p>False</p> <p>Reports</p> <p>ITEM 18 - BROKEN HILL CITY COUNCIL REPORT NO. 160/15 - DATED JULY 14, 2015 - WESTERN LANDS LEASE 7835 (5547/757298) AND ENCROACHMENT ON WILLYAMA COMMON</p> <p>11/63</p> <p><u>Recommendation</u></p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>That Broken Hill City Council Report No. 160/15 dated July 14, 2015, be received.</p> <p>That Council, in its appointed capacity of Trustees of the Willyama Common consult with NSW Trade and Investment - Crown Lands and the owner of Western lands Lease 7835 (5547/757298) to resolve the following:</p> <ul style="list-style-type: none"> that legal access be granted to the parcel of land by way of easement over the existing track through the Willyama Common; that the area of the Willyama Common which currently has major homestead yard improvements (part of the house, horse stables and sheds) be revoked and included as an addition to the Western Lands Lease 7835; that Council enter into a licence agreement with the landowner to authorise the major encroachments as an interim measure until the subdivision, addition and alteration of the lease purpose is finalised; that all costs associated with the drawing of a licence, surveying, and then subdivision of land and the addition/alteration to the lease be borne by the landowner, and a signed undertaking to that effect be sought. that documents relating to this matter be executed under Council's Common Seal in the absence of a Trust Seal. <p>RESOLUTION <u>Minute No. 45015</u> Councillor B. Algate moved) Councillor J. Richards seconded)</p> <p>That the recommendation of item 18 be adopted.</p> <p style="text-align: right;">CARRIED</p> <p><i>01 Sep 2015 - 4:32 PM - Francois VanDerBerg</i> Action reassigned to Francois VanDerBerg by: Leisa Bartlett</p> <p><i>22 Sep 2015 - 9:49 AM - Tracy Stephens</i> Council contacted the owner to advise of the encroachment and require procedures to be followed. Council also contacted Amanda Beetson at Crown Lands who will also follow up with owner about subdivision and sorting out temporary licence for current encroachments.</p> <p><i>16 Oct 2015 - 11:37 AM - Francois VanDerBerg</i> Draft lease is currently being prepared. Owner of lease indicated that they want to formalise the encroachment, survey the land and submit DA for subdivision.</p> <p><i>04 Dec 2015 - 4:03 PM - Francois VanDerBerg</i> Draft licence agreement sent to applicant for execution.</p> <p><i>15 Jan 2016 - 11:28 AM - Louise Schipanski</i> Licence fully executed and awaiting Ministerial consent.</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
Ordinary Meeting of the Council 29 July 2015	False	Reports
<p>ITEM 19 - BROKEN HILL CITY COUNCIL REPORT NO. 161/15 - DATED JULY 22, 2015 - SES REQUEST FOR APPROVAL TO USE COUNCIL LAND FOR THE PURPOSE OF EMERGENCY RADIO EQUIPMENT 11/72</p> <p><u>Recommendation</u></p> <p>That Broken Hill City Council Report No. 161/15 dated July 22, 2015, be received.</p> <p>That Council allow land at the Council works depot adjacent to the Broken Hill SES location for the purpose of erecting emergency radio communications antenna equipment, subject to Development Consent firstly being granted.</p> <p>RESOLUTION <u>Minute No. 45016</u> Councillor C. Adams moved) Councillor M. Browne seconded)</p> <p>That the recommendation of item 19 be adopted.</p> <p>CARRIED</p> <p>16 Sep 2015 - 10:04 AM - Therese Manns SES have been advised of approval. Awaiting DA. 14 Jan 2016 - 3:22 PM - Louise Schipanski COMPLETE</p>		
Ordinary Meeting of the Council 26 August 2015	False	Reports
<p>ITEM 11- BROKEN HILL CITY COUNCIL REPORT NO. 185/15 - DATED AUGUST 12, 2015 - DEVELOPMENT OF A DRAFT CONSOLIDATED DEVELOPMENT CONTROL PLAN (DCP) FOR BROKEN HILL CITY COUNCIL 11/126</p> <p><u>Recommendation</u></p> <p>That Broken Hill City Council Report No. 185/15 dated August 12, 2015, be received.</p> <p>That a draft Consolidated Development Control Plan be prepared to apply to all land within Broken Hill local government area that consolidates the provisions of current development control plans and the provisions of any draft development control plans into a single plan.</p> <p>That the draft Consolidated Development Control Plan be presented to a future Council Meeting for the purpose of public exhibition.</p> <p>RESOLUTION</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
Minute No. 45048 Councillor C. Adams moved) Councillor D. Gallagher seconded)		That the recommendation of item 11 be adopted.
CARRIED		
22 Sep 2015 - 9:52 AM - Tracy Stephens		
Consultant advised of Council resolution. Process commenced.		
16 Oct 2015 - 11:38 AM - Francois VanDerBerg		
Consultant advised that a draft DCP will be available by mid Dec 2015		
04 Dec 2015 - 4:04 PM - Francois VanDerBerg		
Draft instrument will be available in Dec 2015/Jan 2016. Further report to be prepared to commence public exhibition.		
14 Jan 2016 - 3:23 PM - Louise Schipanski		
Draft Instrument will be available the first week of February 2016 and will be presented to the February Council meeting recommending to commence public exhibition.		
Ordinary Meeting of the Council 26 August 2015	False	Reports
ITEM 12 - BROKEN HILL CITY COUNCIL REPORT NO. 186/15 - DATED AUGUST 18, 2015 - RENEWAL OF LICENCE AT BROKEN HILL REGIONAL AIRPORT TERMINAL TO W.T.H. PTY LTD TRADING AS AVIS AUSTRALIA FOR CAR RENTAL DESK 11/220		
<u>Recommendation</u>		
That Broken Hill City Council Report No. 186/15 dated August 18, 2015, be received.		
That Council renews the licence agreement with W.T.H. Pty Ltd trading as Avis Australia for a Car Rental Desk and two (2) car parking spaces within the Licensor's lockup parking compound at the Broken Hill Regional Airport Terminal.		
That the term of the licence be for five (5) years commencing July 1, 2015 and expiring June 30, 2020.		
That W.T.H. Pty Ltd trading as Avis Australia will pay market fee for the licence in line with other similar airport desk licences; and that this fee is reviewed every twelve months on July 1 st in line with the Consumer Price Index, and the licence fee adjusted accordingly.		
That all other terms be in accordance with the previous licence.		
That the Mayor and General Manager be authorised to sign the Licence Agreement and Council's Common Seal be affixed.		
RESOLUTION		
Minute No. 45049 Councillor D. Gallagher moved)		That the recommendation of item 12 be adopted.

MEETING	FURTHER REPORT REQUIRED	SUBJECT
Councillor J. Nolan seconded)		CARRIED
<p>16 Sep 2015 - 9:25 AM - Leisa Bartlett</p> <p>New lease for Avis Australia for car rental desk at Airport Terminal is currently being drafted.</p> <p>01 Dec 2015 - 2:50 PM - Leisa Bartlett</p> <p>New Lease drafted and sent to Avis for signature.</p> <p>22 Jan 2016 - 5:37 PM - Leisa Bartlett</p> <p>Licence Agreement with GM and Mayor to sign and Seal.</p>		
Ordinary Meeting of the Council 30 September 2015	False	Reports
<p>ITEM 4 - BROKEN HILL CITY COUNCIL REPORT NO. 200/15 - DATED SEPTEMBER 15, 2015 - CORRESPONDENCE REPORT FOR SEPTEMBER 11/161</p> <p>RESOLUTION Minute No. 45069</p> <p>Councillor P. Black moved) Councillor J. Nolan seconded)</p> <p>That Broken Hill City Council Report No. 200/15 dated September 15, 2015, be received.</p> <p>That correspondence from the Minister for Trade, Tourism and Major Events and Minister for Sport, the Hon. Stuart Ayres, M.P. in reply to Council's correspondence regarding the Australian Government's decision to cease rail subsidies provided to Great Southern Rail from July 2016, be received.</p> <p>That additional representation be made to relevant NSW authorities in view of the determination to cease pension / economy class of the Broken Hill to Sydney leg of the Indian Pacific.</p> <p>CARRIED</p> <p>13 Oct 2015 - 10:35 AM - Leisa Bartlett</p> <p>Correspondence recieved to date from Minister For Trade, Tourism and Major Events Stuart Ayres; CEO Great Souther Rail Chirs Tallent; and Member for Barwon Kevin Humphries MP. Pending reponses to be recieved from Federal Member for Farrer, the Hon. Sussan Ley, M.P. and the NSW Minister for Transport and Infrastructure, the Hon. Andrew Constance, M.P.</p> <p>04 Dec 2015 - 10:42 AM - Leisa Bartlett</p> <p>Response received from NSW Minister for Transport and Infrastructure, the Hon. Andrew Constance MP. Pending response from Member for Barwon, Mr. Kevin Humphries MP.</p> <p>05 Feb 2016 - 9:55 AM - Leisa Bartlett</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
Response received from Member for Barwon and reported to Feb 2016 Council Meeting. COMPLETE		
Ordinary Meeting of the Council 30 September 2015	False	Reports
<p>ITEM 5 - BROKEN HILL CITY COUNCIL REPORT NO. 201/15 - DATED SEPTEMBER 02, 2015 - PUBLIC DISCLOSURE 2014/2015 ANNUAL REPORT 12/67</p> <p><u>Recommendation</u></p> <p>That Broken Hill City Council Report No. 201/15 dated September 2, 2015, be received.</p> <p>That the Broken Hill City Council Public Interest Disclosure Annual Report be forwarded to the Minister for Local Government and the NSW Ombudsman by 30 November 2015.</p> <p>RESOLUTION <u>Minute No. 45070</u> Councillor C. Adams moved) Councillor D. Gallagher seconded)</p> <p>That the recommendation of item 5 be adopted.</p> <p>CARRIED</p> <p>14 Jan 2016 - 3:25 PM - Louise Schipanski</p> <p>COMPLETE</p>		
Confidential Matters of the Council 30 September 2015	False	Confidential Matters
<p>ITEM 35 - MAYORAL MINUTE NO. 7/15 - DATED SEPTEMBER 11, 2015 - - CONFIDENTIAL 11/264, 12/82</p> <p>RESOLUTION <u>Minute No. 45092</u> Councillor W. Cuy moved) Councillor D. Turley seconded)</p> <p>That Mayoral Minute No. 7/15 dated September 11, 2015, be received.</p> <p>That Council receive and note the resignation letter from General Manager, Therese Manns;</p> <p>That pursuant to Section 336(1a) of the Local Government Act, Mrs Sharon Hutch be appointed as Acting General Manager from 1 October 2015 until a new General Manager is appointed to the role;</p> <p>That from 1 October 2015 and until a new General Manager is appointed, Mr Andrew Bruggy (currently Manager Infrastructure Strategy) be appointed to act as</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>15 Oct 2015 - 2:09 PM - Razija Nu'man</p> <p>Mayor and HR Manager assigned to discuss process.</p> <p>COMPLETED</p> <p>14 Jan 2016 - 3:26 PM - Razija Nu'man</p> <p>Action completed by: Louise Schipanski</p>	<p>False</p> <p>Mayoral Minute</p>	<p>General Manager if the Acting General Manager is sick or otherwise absent from work on leave, such appointment to cease upon the return to work of the Acting General Manager; and that such person acting as General Manager pursuant to this resolution has all the functions, delegations, and sub-delegations given to the General Manager by the Council.</p> <p>That the recruitment for the new General Manager commence immediately.</p> <p>That a further report be presented to Council for the purposes of appointing a Selection Committee.</p> <p>CARRIED</p>
		<p><u>ITEM 26 - MAYORAL MINUTE NO. 10/15 - DATED OCTOBER 23, 2015 - RECRUITMENT PROCESS AND SELECTION COMMITTEE FOR THE POSITION OF GENERAL MANAGER</u></p> <p>13/15</p> <p>RESOLUTION Minute No 45095 Councillor W. Cuy moved))</p> <p>That Mayoral Minute No. 10/15 dated October 23, 2015, be received.</p> <p>That Council endorse the action taken by the Mayor to seek Expressions of Interest from a restricted panel of three suitably qualified recruitment agencies: - Management Solutions, Local Government Shires Association - McArthur - Blackadder Associates</p> <p>That subject to guidelines under Section 23A of the Local Government Act, Council endorses the Mayor's recommendation of Selection Committee Members consisting of the Mayor, Deputy Mayor and Councillor Turley.</p>

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>That once appointed, the Selection Committee confirm the selection criteria to be followed for the appointment of a recruitment agency and that the Mayor and a suitable qualified member of staff be the contact points for the selected recruitment agency.</p> <p>That once the recruitment agency has undertaken the preliminary selection process the Selection Committee review the shortlisted candidates presented by the agency and select the preferred candidates to participate in the selection process with the Selection Committee.</p> <p>That the closing date for expressions of interest from the selected recruitment agencies be changed to November 13, 2015 and the Selection Committee make a determination of the successful agency as soon as possible thereafter.</p> <p>That the three short-listed candidates selected by the Selection Committee be presented to Council for Council approval and appointment of the General Manager</p> <p>That the Mayor be delegated the role of negotiating with the preferred candidate to make an offer of appointment once approval to make an offer has been resolved by Council.</p> <p style="text-align: right;">CARRIED</p> <p>11 Nov 2015 - 10:24 AM - Razija Nu'man</p> <p>Council resolution being implemented. Recruiters contacted. Submissions close 13 November, 2015. Recruiter appointed, advertisements for GM position close 25 January 2016.</p> <p>COMPLETED</p> <p>14 Jan 2016 - 3:32 PM - Razija Nu'man</p> <p>Action completed by: Louise Schipanski</p>		
Ordinary Meeting of the Council 28 October 2015	False	Reports from Delegates
<p>ITEM 2 - REPORTS FROM DELEGATES NO. 4/15 - DATED OCTOBER 21, 2015 - COUNCILLOR TURLEY'S ATTENDANCE AT THE NSW LOCAL GOVERNMENT CONFERENCE</p> <p style="text-align: right;">13/147</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
RESOLUTION Minute No. 45097 Councillor D. Turley moved) Councillor D. Gallagher seconded)		
		<p>That Reports from Delegates No. 4/15 dated October 21, 2015, be received.</p> <p>That correspondence is forwarded to the Premier supporting the reinstatement of Minister for Western NSW.</p> <p>That Council investigate the Green Army for heritage and native vegetation programs.</p>
		CARRIED
04 Jan 2016 - 3:53 PM - Andrew Bruggy Complete		
Ordinary Meeting of the Council 28 October 2015	False	Reports
ITEM 3 - BROKEN HILL CITY COUNCIL REPORT NO. 230/15 - DATED OCTOBER 12, 2015 - CORRESPONDENCE REPORT - COMMUNITY ASSISTANCE GRANT TO BROKEN HILL TRADES HALL TRUST 11/117		
RESOLUTION Minute No. 45098 Councillor P. Black moved) Councillor B. Licul seconded)		
		<p>That Council's offer stands, as resolved at the June 2015 Council Meeting (Minute Number 44968), to the Broken Hill Trades Hall Trust for roof repairs; that is:</p> <p><i>That Council offers a grant of \$20,000 towards roofing works at the Trades Hall building conditional upon the following:</i></p> <ol style="list-style-type: none"> <i>1. That a property management plan including financial planning be developed and implemented; and</i> <i>2. That the grant be matched dollar for dollar by the affiliated unions; and</i> <i>3. That the grant be taken from budgets available for Councils Community Assistance Program.</i> <i>4. That Council's Heritage Adviser assists the Trades Hall Trust to compile future heritage grant submissions.</i>

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>06 Nov 2015 - 12:03 PM - Leisa Bartlett</p> <p>Letter sent to Trust reaffirming Council's resolution of June 2015 and inviting Trust members to meet with the Mayor, after the Mayor returns from leave, to discuss.</p> <p>14 Jan 2016 - 3:33 PM - Louise Schipanski</p> <p>COMPLETE</p>		
<p>Ordinary Meeting of the Council 28 October 2015</p>	False	<p>Reports</p> <p>ITEM 4 - BROKEN HILL CITY COUNCIL REPORT NO. 231/15 - DATED OCTOBER 20, 2015 - CORRESPONDENCE REPORT - GREAT SOUTHERN RAIL SUBSIDIES 11/291</p> <p>RESOLUTION Minute No. 45099 Councillor P. Black moved) Councillor D. Gallagher seconded)</p> <p>That Broken Hill City Council Report No. 231/15 dated October 20, 2015, be received.</p> <p>That correspondence from the Member for Barwon dated September 17, 2015 and Great Southern Rail dated October 3, 2015 in reply to Council's correspondence regarding the Government's proposed cuts in rail subsidies, be received.</p> <p>That Council seeks a response from the Hon. Mr. Kevin Humphries, Member for Barwon to Council's initial correspondence regarding NSW State Government's position.</p> <p>CARRIED</p>
<p>Ordinary Meeting of the Council 28 October 2015</p>	False	<p>Reports</p> <p>ITEM 9 - BROKEN HILL CITY COUNCIL REPORT NO. 236/15 - DATED SEPTEMBER 29, 2015 - ESTABLISHMENT AND RE-ESTABLISHMENT OF ALCOHOL FREE ZONES 11/307</p> <p><u>Recommendation</u></p> <p>That Broken Hill City Council Report No. 236/15 dated September 29, 2015, be received.</p>

MEETING	FURTHER REPORT REQUIRED	SUBJECT
That Council endorse the establishment of the two following Alcohol Free Zones (in accordance with the Local Government Act, and Ministerial Guidelines) as per the attached proposals.		
<ol style="list-style-type: none"> 1) The Zone known as South Broken Hill including all public roads, footpaths and public car parks in an area bounded by Bonanza, Patton, Central and Hebbard Streets with an extension to include South Street from Piper Street through to Wilson Street with the exception of any businesses in the Zone with a current or future approved liquor licence and approved outdoor dining. The responsible consumption of alcohol in these areas will only be permitted to the patrons of those particular businesses. 2) The Zone known as Shell Memorial including all public roads and footpaths and public car parks in an area bounded by, Thomas, Bromide, Mica and Iodide Streets including Oxide Street from Thomas Street through to Morgan Street with the exception of any businesses in the Zone with a current or future approved liquor licence and approved outdoor dining. The responsible consumption of alcohol in these areas will only be permitted to the patrons of those particular businesses. 		
That Council endorse the re-establishment of the two following Alcohol Free Zones (in accordance with the Local Government Act, and Ministerial Guidelines) as per the attached proposals.		
<ol style="list-style-type: none"> 1) The Zone known as E.T.Lamb Memorial Oval including all public roads and footpath area and public car parks surrounding the oval bounded by South, Boughtman, Comstock and Jamieson Streets with the exception of any businesses in the Zone with a current or future approved liquor licence and approved outdoor dining. The responsible consumption of alcohol in these areas will only be permitted to the patrons of those particular businesses. 2) The zone comprising the area of Creedon Street, bounded by Rakow and Wills Streets. 		
That the necessary signage be installed showing operation of the four Zones from November 9, 2015 to November 9, 2019.		
That re-establishment and establishment of the four Alcohol Free Zones be advised to the public by way of media release and advertisement in the Barrier Daily Truth.		
That the advertisement reminds the public that the CBD Alcohol Free Zone in Broken Hill is also in force.		
That all Alcohol Free Zones be published on Council's website.		
That Council thank the Broken Hill Police for its ongoing support of alcohol free zones in Broken Hill and the Barrier Liquor Accord (Broken Hill) for its contribution.		
RESOLUTION		
<u>Minute No. 45104</u>		
Councillor B. Algate moved)	That the recommendation of item 9 be adopted.
Councillor D. Turley seconded)	
		CARRIED

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>11 Nov 2015 - 11:01 AM - Razija Nu'man</p> <p>Advertisement place in BDT on 7/11/2015. Letter sent to Barrier Area Command 5/11/15. Signage early advice to Infrastructure regarding preparation for additional signage following Council resolution 7/10/2015. Upload to web site still to be undertaken. Items uploaded to web. COMPLETED</p> <p>12 Nov 2015 - 3:31 PM - Mel Scott</p> <p>Established and Re-Established Alcohol Free Zones uploaded on website 5/11/2015</p> <p>14 Jan 2016 - 3:34 PM - Louise Schipanski</p> <p>COMPLETE</p>		
Ordinary Meeting of the Council 28 October 2015	False	Reports
<p>ITEM 10 - BROKEN HILL CITY COUNCIL REPORT NO. 237/15 - DATED OCTOBER 16, 2015 - CODE OF CONDUCT ANNUAL REPORT</p> <p><u>Recommendation</u></p> <p>That Broken Hill City Council Report No. 237/15 dated October 16, 2015, be received.</p> <p>That the Code of Conduct Complaint Statistics for the Broken Hill City Council for the period of 1 September 2014 – 31 August 2015 be forwarded to the Office of Local Government.</p> <p>RESOLUTION Minute No. 45105 Councillor B. Algate moved) Councillor D. Gallagher seconded)</p> <p>That the recommendation of item 10 be adopted.</p>		13/100
<p>14 Jan 2016 - 3:34 PM - Louise Schipanski</p> <p>COMPLETE</p>		CARRIED
Ordinary Meeting of the Council 28 October 2015	False	Reports
<p>ITEM 11 - BROKEN HILL CITY COUNCIL REPORT NO. 238/15 - DATED OCTOBER 14, 2015 - PORTFOLIO PROGRAMS</p> <p>RESOLUTION Minute No. 45106 Councillor D. Gallagher moved)</p> <p>That Broken Hill City Council Report No. 238/15 dated October 14, 2015, be</p>		12/66

MEETING	FURTHER REPORT REQUIRED	SUBJECT
Councillor J. Richards seconded)		received. That a further more comprehensive report be presented to Council outlining options for the implementation of a standardised framework for all of Council's Portfolios. CARRIED
<i>19 Nov 2015 - 4:19 PM - Razija Nu'man</i> Action reassigned to Razija Nu'man by: Leisa Bartlett Discussion Paper prepared. <i>01 Dec 2015 - 2:09 PM - Razija Nu'man</i> Due to late confirmation that a Council meeting will be held in December, a discussion paper will be prepared for a Councillor workshop on Council meeting arrangements. <i>14 Jan 2016 - 3:53 PM - Louise Schipanski</i> Portfolio Programs to be workshop February 10 and presented to March Council meeting.		
Ordinary Meeting of the Council 25 November 2015	False	Reports
<u>ITEM 8 - BROKEN HILL CITY COUNCIL REPORT NO. 253/15 - DATED NOVEMBER 10, 2015 - RECOMMENDATIONS AND MINUTES OF THE AUDIT COMMITTEE MEETING HELD OCTOBER 19, 2015</u> 13/19		
RESOLUTION Minute No. 45129 Councillor P. Black moved) Councillor B. Algate seconded)		
		That Broken Hill City Council Report No. 253/15 dated November 10, 2015, be received.
		That the minutes of the Audit Committee meeting held October 19, 2015 be adopted.
		That the following matters contained in the minutes and raised by Councillor Black, be noted:
		Item 5 – the Airport loan revised forecast does not appear in the Quarterly Review.
		Item 10 – queried the recommendation regarding the Risk Policies.
		Item 12 – the Audit Committee did not receive the Annual Report.

MEETING	FURTHER REPORT REQUIRED	SUBJECT
CARRIED		
27 Nov 2015 - 11:54 AM - Leisa Bartlett		
Harry: to investigate and action in time for January '16 Council meeting		
Ordinary Meeting of the Council 25 November 2015	False	Reports
<p>ITEM 11 - BROKEN HILL CITY COUNCIL REPORT NO. 256/15 - DATED SEPTEMBER 25, 2015 - SECTION 355 COMMITTEES OF COUNCIL 11/9</p> <p><u>Recommendation</u></p> <p>That Broken Hill City Council Report No. 256/15 dated September 25, 2015, be received.</p> <p>That Council dissolves the S355 BIU Band Hall and Soccer Complex Community Committee.</p> <p>That Council advertise for community representatives on the newly formed BIU Band Hall Community Committee, and the O'Neill Soccer Complex Community Committee, in accordance with Sections 355 and 377 of the Local Government Act 1993, and Councils Advisory Committee Framework.</p> <p>RESOLUTION Minute No. 45132 Councillor B. Licul moved) Councillor P. Black seconded)</p> <p>That Broken Hill City Council Report No. 256/15 dated September 25, 2015, be received.</p> <p>That the matter be deferred pending further consultation with the current committee (BIU Band Hall and Soccer Complex Community Committee) and the Broken Hill Soccer Association regarding dissolving the current Committee and the creation of two new Section 355 Committees.</p> <p>That following further consultation, a report be presented to the December 2015 Council Meeting.</p>		
CARRIED		
18 Dec 2015 - 5:24 PM - Leisa Bartlett		
Meeting held and reported to December Council Meeting. COMPLETE		
04 Jan 2016 - 3:52 PM - Andrew Bruggy		
BHSA to report business case to Council by 29 Feb 2016		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
Ordinary Meeting of the Council 25 November 2015	False	Reports
<p>ITEM 14 - BROKEN HILL CITY COUNCIL REPORT NO. 258/15 - DATED OCTOBER 21, 2015 - COMMUNITY ASSISTANCE REQUESTS FOR NOVEMBER 11/117</p> <p>.</p> <p>RESOLUTION Minute No. 45135 Councillor P. Black moved) Councillor B. Licul seconded)</p> <p>That Broken Hill City Council Report No. 258/15 dated October 21, 2015, be received.</p> <p>That Council approves the request from Agfair Broken Hill Inc. for in-kind assistance to the value of \$3,000.00 for water tanker and driver, provision and servicing of MGB's and dumper bins and traffic control devices. That the balance of the request be invoiced to Agfair Broken Hill Inc. (\$2,970.00); Agfair Broken Hill are still required to pay a refundable bond of \$500.00 for the requested traffic control devices.</p> <p>That Council approves the request from Koori Kids for a donation of \$450.00 towards the production of school packs for distribution to Broken Hill Schools for NAIDOC Week School Initiatives.</p> <p>That Council approves the request from UN Youth South Australia Inc. for a donation of \$500.00 towards the Regional Road Trip Program for secondary schools.</p> <p>CARRIED</p> <p>05 Feb 2016 - 10:21 AM - Leisa Bartlett</p> <p>All action taken to provide community assistance to Agfair, Koori Kids and UN Youth SA. COMPLETE</p>		
Ordinary Meeting of the Council 25 November 2015	False	Reports
<p>ITEM 16 - BROKEN HILL CITY COUNCIL REPORT NO. 260/15 - DATED NOVEMBER 12, 2015 - REQUEST FOR SUPPORT FOR HEADSPACE PROGRAM 11/432</p> <p>.</p> <p>RESOLUTION Minute No. 45137</p>		

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MEETING	FURTHER REPORT REQUIRED	SUBJECT
Councillor C. Adams moved Councillor M. Browne seconded))	That Broken Hill City Council Report No. 260/15 dated November 12, 2015, be received. That Council write to RichmondPRA giving in-principle support to their 'Expression of Interest to Tender' for the establishment of a 'headspace' centre in Broken Hill. That Council will support any local organisation tendering for the establishment of a 'headspace' centre in Broken Hill.
CARRIED		
01 Dec 2015 - 4:08 PM - Razija Nu'man		
Letter of support sent 1 December 2015.		
COMPLETED		
Ordinary Meeting of the Council 25 November 2015	False	Reports
ITEM 8 - BROKEN HILL CITY COUNCIL REPORT NO. 253/15 - DATED NOVEMBER 10, 2015 - RECOMMENDATIONS AND MINUTES OF THE AUDIT COMMITTEE		
<u>MEETING HELD OCTOBER 19, 2015</u>		
13/19		
RESOLUTION		
<u>Minute No. 45129</u>		
Councillor P. Black moved Councillor B. Algate seconded))	That Broken Hill City Council Report No. 253/15 dated November 10, 2015, be received. That the minutes of the Audit Committee meeting held October 19, 2015 be adopted. That the following matters contained in the minutes and raised by Councillor Black, be noted: Item 5 – the Airport loan revised forecast does not appear in the Quarterly Review. Item 10 – queried the recommendation regarding the Risk Policies. Item 12 – the Audit Committee did not receive the Annual Report.

MEETING	FURTHER REPORT REQUIRED	SUBJECT
CARRIED		
Confidential Matters of the Council 25 November 2015	False	Confidential Matters
<p>ITEM 27 - BROKEN HILL CITY COUNCIL REPORT NO. 268/15 - DATED OCTOBER 28, 2015 - - CONFIDENTIAL 11/63</p> <p><u>Recommendation</u></p> <p>That Broken Hill City Council Report No. 268/15 dated October 28, 2015, be received.</p> <p>That Council, in its capacity as Trustees of the Willyama Common, grant three licenses to Anthony Schembri; John and Leanne Ray; and Mark Doyle for recreational purposes (a permissible use as described in the Management Plan of the Willyama Common) for the keeping of horses, horse riding and training).</p> <p>That the licenses be drawn subject to the three applicants agreeing to pay market rent for the land and associated legal/license set-up fees and that the granting of the licenses is also subject to the applicants abiding by the Management Plan for the Willyama Common and the Local Environmental Plan with regards to any development of the subject land.</p> <p>That the license terms be for four years, with the option to renew being first offered to the current licensees.</p> <p>That the common seal be affixed to the licences as required.</p> <p>That Karl Hahn be advised that a license is not available for the land indicated in his submission which encompasses the old south depot, south of Broken Hill in the Willyama Common due to it being a restricted area which is subject to asbestos rehabilitation works.</p> <p>RESOLUTION <u>Minute No. 45147</u> Councillor P. Black moved) Councillor B. Algate seconded)</p> <p>That the recommendation of item 27 be adopted.</p> <p>CARRIED</p> <p><i>07 Dec 2015 - 1:58 PM - Leisa Bartlett</i> Process commenced for issuing of licences.</p>		
Ordinary Meeting of the Council 16 December 2015	False	Reports
<p>MATTER OF URGENCY - 2016 APPRENTICESHIPS 11/370</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>RESOLUTION <u>Minute No. 45149</u> Councillor P. Black moved) Councillor M. Browne seconded)</p>		
<p>That a matter of urgency be granted.</p> <p>That, as Council Policy, Council employs one or more Apprentices in 2016.</p> <p style="text-align: right;">CARRIED</p>		
Ordinary Meeting of the Council 16 December 2015	False	Mayoral Minute
<p>ITEM 1 - MAYORAL MINUTE NO. 13/15 - DATED DECEMBER 08, 2015 - BROKEN HILL COMMUNITY STRATEGIC PLAN ROUND TABLE COMMITTEE 13/145</p>		
<p>RESOLUTION <u>Minute No. 45150</u> Councillor W. Cuy moved))</p>		
<p>That Mayoral Minute No. 13/15 dated December 8, 2015, be received.</p> <p>That the Terms of Reference of the Broken Hill Community Round Table Committee be amended to include membership of the Broken Hill Chamber of Commerce, Regional Development Australia and Foundation Broken Hill.</p> <p>That Broken Hill Chamber of Commerce, Regional Development Australia and Foundation Broken Hill be invited to nominate a representative on the Broken Hill Community Round Table Committee.</p> <p>That Council advertises the one (1) vacant Community Representative position on the Broken Hill Community Round Table Committee.</p> <p>That discussion of membership on the Committee be included as an item on the agenda for the next Community Round Table Committee Meeting.</p> <p style="text-align: right;">CARRIED</p>		
Ordinary Meeting of the Council 16 December 2015	False	Notice of Motion
<p>ITEM 2- MOTIONS OF WHICH NOTICE HAS BEEN GIVEN NO. 4/15 - DATED DECEMBER 03, 2015 - CANCELLATION OF JANUARY ORDINARY MONTHLY</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p><u>MEETING</u></p> <p>11/21</p> <p><u>Recommendation</u></p> <p>That Motions of Which Notice has been Given No. 4/15 dated December 3, 2015, be received.</p> <p>That the Ordinary Council Meeting to be held on Wednesday January 27, 2016 be cancelled; and an Extraordinary Meeting be called in January if the necessity arises.</p> <p>RESOLUTION <u>Minute No. 45151</u> Councillor C. Adams moved) Councillor J. Richards seconded)</p> <p>That the recommendation of item 2 be adopted.</p> <p>CARRIED</p> <p>18 Dec 2015 - 5:27 PM - Leisa Bartlett</p> <p>Staff notified and adverts arranged for BDT in January. COMPLETE</p>		
<p>Ordinary Meeting of the Council 16 December 2015</p> <p>False</p> <p>Reports</p> <p>ITEM 4 - BROKEN HILL CITY COUNCIL REPORT NO. 275/15 - DATED DECEMBER 03, 2015 - CORRESPONDENCE REPORT - CLOSURE OF THE BROKEN HILL OFFICE OF THE NSW TRUSTEE AND GUARDIAN</p> <p>11/161</p> <p>.</p> <p>RESOLUTION <u>Minute No. 45153</u> Councillor P. Black moved) Councillor D. Turley seconded)</p> <p>That Broken Hill City Council Report No. 275/15 dated December 3, 2015, be received.</p> <p>That correspondence from Kevin Humphries MP, Member for Barwon, in reply to Council's correspondence dated November 17, 2015 regarding the closure of the Broken Hill office of the NSW Trustee and Guardian, be received.</p> <p>That Council makes further representations strongly protesting the loss of the Public Trustee services to the Broken Hill community and invites the Chamber of Commerce, the Barrier Industrial Council and the Pastoral Association West Darling to support Council in its endeavours to retain these services in Broken Hill.</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
CARRIED		
<p>22 Dec 2015 - 1:46 PM - Leisa Bartlett</p> <p>Letters posted 22/12/15. COMPLETE</p>		
Ordinary Meeting of the Council 16 December 2015	False	Reports
<p>ITEM 5 - BROKEN HILL CITY COUNCIL REPORT NO. 276/15 - DATED DECEMBER 04, 2015 - CORRESPONDENCE REPORT - GREAT SOUTHERN RAIL SUBSIDIES</p> <p>11/291</p>		
<p>RESOLUTION</p> <p>Minute No. 45154</p> <p>Councillor P. Black moved)</p> <p>Councillor D. Gallagher seconded)</p>		
<p>That Broken Hill City Council Report No. 276/15 dated December 4, 2015, be received.</p> <p>That correspondence from the Minister for Transport dated October 29, 2015 and the Department of Social Services dated November 6, 2015 in reply to Council's correspondence regarding the Government's proposed cuts in rail subsidies, be received.</p> <p>That correspondence from the Member for Barwon dated December 2, 2015 advising of representations made on Council's behalf regarding the Government's proposed cuts in rail subsidies, be received.</p> <p>That Council makes further representations strongly protesting the proposed cuts in rail subsidies and the flow on effects to the tourism economy of Broken Hill as well as the needs of the community with regards to travelling to attend medical appointments.</p>		
CARRIED		
<p>22 Dec 2015 - 1:49 PM - Leisa Bartlett</p> <p>Letters sent 22/12/15. COMPLETE</p>		
Ordinary Meeting of the Council 16 December 2015	False	Reports
<p>ITEM 6 - BROKEN HILL CITY COUNCIL REPORT NO. 277/15 - DATED OCTOBER 30, 2015 - ADOPTION OF RENAMING PROPOSAL - ASSET NAMING COMMITTEE</p> <p>12/7</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<u>Recommendation</u> That Broken Hill City Council Report No. 277/15 dated October 30, 2015, be received. That The Flora and Fauna Sanctuary (within the Living Desert Reserve) be renamed The John Simons Flora and Fauna Sanctuary. That The Outback Art Prize be renamed The Pro Hart Outback Art Prize. RESOLUTION <u>Minute No. 45155</u> Councillor B. Algate moved) Councillor D. Turley seconded) That the recommendation of item 6 be adopted. CARRIED 04 Jan 2016 - 3:52 PM - Andrew Bruggy Complete		
Ordinary Meeting of the Council 16 December 2015	False	Reports
<u>ITEM 7 - BROKEN HILL CITY COUNCIL REPORT NO. 278/15 - DATED DECEMBER 01, 2015 - DRAFT WORKPLACE HEALTH AND SAFETY POLICY FOR PUBLIC EXHIBITION</u> 12/14 <u>Recommendation</u> That Broken Hill City Council Report No. 278/15 dated December 1, 2015, be received. That Council endorse the Draft Workplace Health and Safety Policy for the purpose of public consultation. That the Draft Workplace Health and Safety Policy be exhibited for public comment for a 28 day period. That Council receives a further report at the conclusion of the exhibition period, detailing submissions and any recommended changes arising, with a view to adopting the Draft Workplace Health and Safety Policy. RESOLUTION <u>Minute No. 45156</u> Councillor B. Algate moved) Councillor C. Adams seconded) That the recommendation of item 7 be adopted.		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>18 Dec 2015 - 5:28 PM - Leisa Bartlett</p> <p>All action taken to placed Draft Policy on public exhibition - closing 15/01/2016. COMPLETE</p>		
<p>Ordinary Meeting of the Council 16 December 2015</p>	<p>False</p>	<p>Reports</p>
<p>ITEM 8 - BROKEN HILL CITY COUNCIL REPORT NO. 279/15 - DATED DECEMBER 04, 2015 - DRAFT RISK MANAGEMENT POLICY FOR PUBLIC EXHIBITION</p> <p>12/14</p> <p><u>Recommendation</u></p> <p>That Broken Hill City Council Report No. 279/15 dated December 4, 2015, be received.</p> <p>That Council endorse the Draft Risk Management Policy for the purposes of public consultation.</p> <p>That the Draft Risk Management Policy be exhibited for public comment for a 28 day period.</p> <p>That the Council receives a further report at the conclusion of the exhibition period, detailing submissions and any recommended changes arising, with a view to adopting the Draft Risk Management Policy.</p> <p>This Policy update will supersede the Risk Management Policy 2013.</p> <p>RESOLUTION Minute No. 45157</p> <p>Councillor D. Gallagher moved) Councillor J. Nolan seconded)</p> <p>That the recommendation of item 8 be adopted.</p>		
<p>18 Dec 2015 - 5:29 PM - Leisa Bartlett</p> <p>All action taken to placed Draft Policy on public exhibition - closing 15/01/2016. COMPLETE</p>		
<p>Ordinary Meeting of the Council 16 December 2015</p>	<p>False</p>	<p>Reports</p>
<p>ITEM 10 - BROKEN HILL CITY COUNCIL REPORT NO. 281/15 - DATED NOVEMBER 30, 2015 - SECTION 355 COMMITTEE - BIU BAND SOCCER COMPLEX</p> <p>12/48</p> <p><u>Recommendation</u></p>		

CARRIED

CARRIED

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>That Broken Hill City Council Report No. 281/15 dated November 30, 2015, be received.</p> <p>That Council dissolves the S355 BIU Band Hall and Soccer Complex Community Committee following their January meeting.</p> <p>That Council advertises for community representatives on the newly formed BIU Band Hall Community Committee, in accordance with Sections 355 and 377 of the Local Government Act 1993, and Councils Asset Committee Framework.</p> <p>That a further report be presented to Council, upon receiving the Broken Hill Soccer Association's proposed business plan for the facility.</p> <p>RESOLUTION <u>Minute No. 45159</u> Councillor C. Adams moved) Councillor D. Gallagher seconded)</p> <p>That the recommendation of item 10 be adopted.</p> <p>CARRIED</p> <p><i>18 Dec 2015 - 9:58 AM - Razija Nu'man</i> Razija, Andrew will do the report to Council once we have received the Business Plan.</p>		
Ordinary Meeting of the Council 16 December 2015	False	Reports
<p><u>ITEM 12 - BROKEN HILL CITY COUNCIL REPORT NO. 283/15 - DATED DECEMBER 02, 2015 - MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING NO.355, HELD 1 DECEMBER 2015</u></p> <p>11/397</p> <p>RESOLUTION <u>Minute No. 45161</u> Councillor P. Black moved) Councillor J. Nolan seconded)</p> <p>That Broken Hill City Council Report No. 283/15 dated December 2, 2015, be received.</p> <p>That the Minutes for the Local Traffic Committee Meeting No.355, held December 1, 2015 be received.</p> <p>That the large petrological specimens at the Crystal Street/Bromide Street roundabout, that were removed in order for a heavy vehicle to traverse the roundabout, be returned.</p> <p>CARRIED</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>14 Jan 2016 - 3:57 PM - Louise Schipanski</p> <p>Rocks have been located and RMS have approved that they can go back on the Crystal / Bromide Street roundabout. Rocks will be reinstated as the work schedule allows.</p> <p>05 Feb 2016 - 10:07 AM - Leisa Bartlett</p> <p>Petrological specimens have now been reinstated at Roundabout. COMPLETE</p>		
<p>Ordinary Meeting of the Council 16 December 2015</p>	False	Question On Notice
<p>ITEM 20 - QUESTIONS ON NOTICE NO. 16/15 - DATED NOVEMBER 27, 2015 - COUNCILLORS QUESTIONS ON NOTICE TAKEN AT THE NOVEMBER 2015 COUNCIL MEETING</p> <p>11/478, 12/82, 11/161, 11/514, 12/66</p> <p>.</p> <p>RESOLUTION Minute No. 45165 Councillor P. Black moved) Councillor J. Nolan seconded)</p> <p>That Questions On Notice No. 16/15 dated November 27, 2015, be received.</p> <p>That Council makes representations to the NSW Roads and Maritime Service and AGL to expedite the construction of a viewing platform on the Adelaide Road to view the AGL solar farm.</p> <p>CARRIED</p> <p>22 Dec 2015 - 1:50 PM - Leisa Bartlett</p> <p>Letter sent to AGL 22/12/15.</p>		
<p>Confidential Matters of the Council 16 December 2015</p>	False	Confidential Matters
<p>ITEM 21 - BROKEN HILL CITY COUNCIL REPORT NO. 291/15 - DATED NOVEMBER 20, 2015 - - CONFIDENTIAL T15/4</p> <p><u>Recommendation</u></p> <p>That Broken Hill City Council Report No. 291/15 dated November 20, 2015, be received.</p> <p>That Council accept the offer of Johnsons Trucks and purchase a Hino FG 500 1628 Truck with Bucher Sweeper unit for a purchase price of \$281,969.72.</p> <p>RESOLUTION Minute No. 45167</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
Councillor C. Adams moved Councillor B. Algate seconded))	That the recommendation of item 21 be adopted.
04 Jan 2016 - 3:51 PM - Andrew Bruggy Complete 14 Jan 2016 - 4:30 PM - Andrew Bruggy Action completed by: Louise Schipanski		CARRIED

COMMITTEE REPORTS

1. BROKEN HILL CITY COUNCIL REPORT NO. 35/16 - DATED JANUARY 19, 2016 - MINUTES OF THE MEMORIAL OVAL COMMUNITY COMMITTEE MEETINGS HELD DECEMBER 1, 2015, JANUARY 19, 2016 AND FEBRUARY 2, 2016 (12/52) 424
2. BROKEN HILL CITY COUNCIL REPORT NO. 36/16 - DATED FEBRUARY 09, 2016 - MINUTES OF THE PICTON OVAL COMMUNITY COMMITTEE MEETING HELD FEBRUARY 8, 2016 (12/54) 431
3. BROKEN HILL CITY COUNCIL REPORT NO. 37/16 - DATED FEBRUARY 09, 2016 - MINUTES OF THE BIU BAND HALL AND SOCCER COMPLEX COMMUNITY COMMITTEE MEETING HELD FEBRUARY 3, 2016, BEING THE FINAL MEETING OF THE COMMITTEE (12/48) 438

ORDINARY MEETING OF THE COUNCIL

January 19, 2016

BROKEN HILL CITY COUNCIL REPORT NO. 35/16

SUBJECT: MINUTES OF THE MEMORIAL OVAL COMMUNITY COMMITTEE MEETINGS HELD DECEMBER 1, 2015, JANUARY 19, 2016 AND FEBRUARY 2, 2016 12/52

Recommendation

That Broken Hill City Council Report No. 35/16 dated January 19, 2016, be received.

That minutes of the Memorial Oval Community Committee meetings held December 1, 2015 January 19, 2016 and February 2, 2016 be received.

Executive Summary:

Council has received minutes of the Memorial Oval Community Committee Meetings held December 1, 2015, January 19, 2016 and February 2, 2016 for endorsement by Council.

Report:

Council, at its meeting held April 28, 2010 considered Group Manager Governance & Community Report No. 19/10 and as part of that report's motion; resolved:

"That Council's Section 355 Committee's be instructed to submit to Council a copy of the relevant Section 355 Committee's meeting minutes within five working days of each meeting, for endorsement." (Minute no. 42328).

Accordingly, the Memorial Oval Community Committee has submitted minutes from its meetings held in December, 2015 and January and February 2016 for Council's endorsement.

Council's Acting Deputy General Manager, Andrew Bruggy met with member's of the Memorial Oval Section 355 Committee and Central Football club. The financial position of Central football clubs payments to the Committee being in arrears was raised. A payment plan has been put in place to ensure that the amount owing is reduced over the coming months, leading into the football season. However, the minutes of meeting held 2 February shows no improvement to the amount in arrears.

Strategic Direction:

Key Direction:	1.	Our Community
Objective:	1.4	Our built environment supports our quality of life
Function:		Open Spaces
DP Action:	1.4.1.7	Provide parks and open spaces for passive recreational activity

Relevant Legislation:

The Memorial Oval Community Committee operates under Council's Section 355 Asset Committee Standard Constitution and the Local Government Act, 1993 (Section 355).

Financial Implications:

The amount stated of \$20,000 to \$40,000 (as detailed in minutes of meeting held 2 February 2016), the stated amount was actually \$20,000 to \$30,000. These works are not capital and will be carried out operationally. It is envisaged that works will be complete in the coming weeks in preparation for the upcoming football season.

Attachments

1. Minutes of the Memorial Oval Community Committee meeting 01/12/2015 1 Page
2. Minutes of the Memorial Oval Community Committee meeting 19/01/2016 2 Pages
3. Minutes of the Memorial Oval Community Committee meeting 02/02/2016 2 Pages

ANDREW BRUGGY
ACTING DEPUTY GENERAL MANAGER

SHARON HUTCH
ACTING GENERAL MANAGER

Memorial Oval Management Committee. Minutes: 1st December 2015.

OPENED: 7.05pm.

APOLOGIES: Dennis Cetinich, Dave Gallagher.

Apologies be accepted: **Alan Tucker/John Erskine Crd.**

ABSENT:

ATTENDANCE: Ray Steer (Chairman), Alan Tucker (Caretaker), John Erskine (Soccer), Tanya Martyn (Dogs), Peter Nash (AFL), Bruce McIntosh (SCS), Tristan Savage (CFC), Tony Camilleri (BHHRC), Lee Anne Khan (Dogs), John Ralph (Secretary)..

MINUTES: 10th November 2015.

Minutes be accepted: **Peter Nash/John Erskine Crd.**

BUSINESS ARISING: Nil.

INWARD CORRESPONDENCE: Nil.

FINANCIAL REPORT: No report as Dennis is away.

GENERAL BUSINESS:

Sureway: Workers will not be available until January 2016.

Oval Lawned Area: Require about ten workers to dig out the weeds , Fertilise, aerating cannot be done until all sprinkler pop ups are marked, broken ones are to be replaced, Shane Stenhouse informed the Committee the Oval will now be watered 3 times per week, Sprinkler tap, pit and gate all have been repaired and locks have been placed on them.

Work Requests: White wall in the Bar Area needs repairing, Horse Urinal stall needs repairing and make the doorway double the size for safety reasons.

Dog Clubs: Require their dates for 2016.

Soccer: Will require the Oval for overnight campers around April 2016, will be advised of the date at the next Committee Meeting

CBHFC: Central Old Timers Sunday 14th August 2016, advised by Peter Nash.

As there was no further business the Chairman wished all the Committee a Merry Xmas and a great new year, supper was served.

Meeting Closed: 7.45pm:
Next Meeting: Tuesday 19th January 2016 at 7pm.

Memorial Oval Management Committee. Minutes: 19th January 2016.

OPENED: 7.05pm.

APOLOGIES: Peter Nash

Apologies be accepted: **Alan Tucker/Bruce McIntosh Crd.**

ABSENT: John Erskine (SJSC), Tony Camilleri (BHHRC), Dave Gallagher (BHCC).

ATTENDANCE: Ray Steer (Chairman), Dennis Cetinich (Treasurer), Alan Tucker (Caretaker), Tanya Martyn (Dogs), Stacey Toohey (AFL), Bruce McIntosh (SCS), Tristan Savage (CFC), Lee Anne Khan (Dogs), Linda Derham (CBHFC), John Ralph (Secretary)..

MINUTES: 1st December 2015.

Minutes be accepted: **Ray Steer/John Ralph Crd.**

BUSINESS ARISING: Nil.

INWARD CORRESPONDENCE:

BHCC: Seasons Greeting Card, Requesting information re Centrals Hire Fees.

WBHFC: Requesting use of the Memorial Oval on Wednesday Nights.

Correspondence be received: **Dennis Cetinich/Bruce McIntosh Crd.**

FINANCIAL REPORT:

November 2015: Bank Balance \$28,739.41.

December 2015: Bank Balance \$ 26,254.32.

Debtors December 2015: BHHRC: \$500.00. CBHFC: \$5,323.88, SCKC: \$524.00, BHPSSA: \$119.00.

Balance Outstanding: \$6,466.88.

Report be received: **Stacey Toohey/ Linda Derham Crd.**

CENTRAL FOOTBALL CLUB:

In reference to the correspondence from the BHCC re their outstanding fees, the Secretary of the CBHFC Linda Derham informed the Committee that their payment to the MOMC will be increased in 2016 and hopefully their arrears will be finalized by December 2016.

The MOMC Secretary informed the Committee that he was making an appointment to meet with the General Manager of the BHCC to discuss this matter and other matters concerning the Memorial Oval, Linda was informed that she could attend this Meeting if she wished and would be advised of the date and time.

Bruce McIntosh/Dennis Cetinich Crd.

WEST FOOTBALL CLUB:

Requesting to use the MO on the following dates on Wednesday Nights between 5pm and 6.30pm if lights are required Towers will be read each training night:

April 20th, May 11th & 25th, June 8th & 22nd, July 6th & 20th, August 10th & 31st, these dates will be checked and WBHFC will be advised if they are available or not,

MEMORIAL OVAL:

Sprinklers were not working last week, nothing to be held on the Oval until all repairs are done.

Broken pipe on the west end of the Oval was repaired on the 19/1/2016, further holes were found those also were repaired.

Future work will be carried out when the Oval has been watered 2/3 Times, this will include Weeding, Fertilising and Aerating.

Address this matter to the BHCC.

GENERAL BUSINESS:

Scoreboard: This board should arrive in approx 3 weeks, Terry Capper will be handling the Cartage, Coaches Boxes will be ready in 3 weeks, Time Keepers Box is at present being extended Steve Zanon to get a quote for the timber from Home Hardware.

Betting Ring: Grant request has been placed to fully cover this area.

Work Request: Toilets not flushing in the Men's Toilets.

Darren Orr: Contact him for an address for their Accounts Etc.

Meeting Closed: 7.45pm:

Next Meeting: Tuesday 2nd February 2016 at 7pm.

Memorial Oval Management Committee. Minutes: 2nd February 2016.

OPENED: 7.00pm.

APOLOGIES: Peter Nash, Lee-Anne Khan.

Apologies be accepted: **Alan Tucker/Bruce McIntosh Crd.**

ATTENDENCE: Ray Steer (Chairman), Dennis Cetinich (Treasurer), Alan Tucker (Caretaker), Tanya Martyn (Dogs), Bruce McIntosh (Show), Tristan Savage (CFC), Dave Gallagher (BHCC), Tony Camilleri (BHHRC), John Ralph (Secretary)..

MINUTES: 19th January 2016. Minutes be accepted: **Ray Steer/John Ralph Crd.**

BUSINESS ARISING: Nil.

OUTWARD CORRESPONDENCE:

WBHFC: Informing them that the dates they requested for training have been approved, account will be posted out to them each month.

BHCC: Work Request re toilets, Canteen deep fryer lead u/s, Centrals shower leaking, Stable 58 facer board needs replacing, rebolt the roof down

Correspondence be approved: **Tanya Martyn/Tristan Savage Crd.**

FINANCIAL REPORT:

January 2016: Bank Balance \$25,177.04.

Debtors January 2016: BHHRC: \$912.00, CBHFC: \$5,323.88, SCKC: \$524.00, BHPSSA: \$119.00.

Balance Outstanding: \$6,878.88.

Report be received: **Tony Camilleri/John Erskine Crd.**

OVAL INSPECTION:

Oval Inspection was held on the 2/2/2016 at 10am, those attending: Shane Stenhouse, Paul Richards, Theo, Gary Schindler, Peter Nash, Stacey Toohey, Alan Tucker, John Ralph.

Spraying of weed killer did not completely kill all weeds and prickles on the Bleachers side, there is some very large dead patches in the lawn that requires urgent attention, discussion took place over various ways to repair these areas for a lengthy period, Shane stated that in his opinion new grass was the only way to go to repair this area, as this may cost somewhere between \$20,000.00 to \$40,000.00 this would have to go back to Council for approval.

Peter Nash stated that whilst the position of the ground is disappointing we can only look forward and make improvements that Council allow and fund to make, much will depend on Councils decision relating to Shane's request for funding to purchase new grass.

Shane inform John that he would advise him of Council's decision.

FOOTBALL OVAL:

After lengthy discussion re this report it was decided to close this area to all persons for a period of one month and inspect it again before the next Meeting, the Secretary was requested advise all persons concerned.

Tony Camilleri/John Erskine Crd.

SOUTH FOOTBALL CLUB:

Advise them that their Interstate Trial match on Saturday 5th March 2016 cannot go ahead as the Oval has been closed for repairs.

Tony Camilleri/Ray Steer Crd.

GENERAL BUSINESS:

Ladies Kennel Club: Dog Show Dates 5th, 6th, 7th August 2016.

Bromsons: Contact them to remove 3 Cylinders, turn off gas on the Showers till further notice.

Soccer: Will continue to play at the Soccer Oval.

Bookmakers Ring: Remove all the old bent poles.

Coaches Boxes: To be chained together and stored at the East End of the Oval when not in use.

Sureway: Andrew Bruggy will look into this matter.

Meeting Closed: 7.55pm:

Next Meeting: Tuesday 2nd February 2016 at 7pm.

ORDINARY MEETING OF THE COUNCIL

February 9, 2016

BROKEN HILL CITY COUNCIL REPORT NO. 36/16

SUBJECT: MINUTES OF THE PICTON OVAL COMMUNITY COMMITTEE
MEETING HELD FEBRUARY 8, 2016 12/54

Recommendation

That Broken Hill City Council Report No. 36/16 dated February 9, 2016, be received.

That minutes of the Picton Oval Community Committee meeting held February 8, 2016 be received.

Executive Summary:

Council has received minutes of the Picton Oval Community Committee meeting held February 8, 2016 for endorsement by Council.

Report:

Council, at its meeting held April 28, 2010 considered Group Manager Governance & Community Report No. 19/10 and as part of that report's motion; resolved:

"That Council's Section 355 Committee's be instructed to submit to Council a copy of the relevant Section 355 Committee's meeting minutes within five working days of each meeting, for endorsement." (Minute no. 42328).

Accordingly, the Picton Oval Community Committee has submitted minutes from its meeting held February 8, 2016 for Council's endorsement.

Strategic Direction:

Key Direction:	1.	Our Community
Objective:	1.4	Our built environment supports our quality of life
Function:		Open Spaces
DP Action:	1.4.1.7	Provide parks and open spaces for passive recreational activity

Relevant Legislation:

The Picton Oval Community Committee operates under Council's Section 355 Asset Committee Standard Constitution and the Local Government Act, 1993 (Section 355).

Financial Implications:

Nil

Attachments

1. Minutes of the Picton Oval Community Committee meeting 8/02/2016 5 Pages

ANDREW BRUGGY
ACTING DEPUTY GENERAL MANAGER

SHARON HUTCH
ACTING GENERAL MANAGER

PICTON OVAL MANAGEMENT COMMITTEE MEETING
MINUTES

MONDAY, 8th FEBRUARY 2016

Present: N. Hannigan, N. Davey, T. Rynne, P. Adams, C. Adams (Councillor), C. Williams (Little A's), B. Licul (Councillor).

Apologies: G. Hogan, N. Inglis (Hockey), J. O'Neill.

Meeting Commenced: 7:30p.m.

Matters Arising:

1. C. Williams approached Mawson re: donation of sand for long jump pit. They are happy to donate sand. P. Adams to follow up with removal of existing sand.

Correspondence In:

1. West Broken Hill Football Club – email re: hire of oval.
2. St. Joes Soccer Club – email re: hire of oval
3. Alma Soccer Club – inquiry into hire of oval.
4. Payment received from Hockey
5. Payment received from Little A's

Correspondence Out:

Nil

Financial Report:

Nil

General Business:

1. Committee would like to request Council to asphalt existing run-ups for long jump and area between gate and change house that are starting to crumble and becoming trip hazard. Committee will complete a work request sheet and submit to Council.
2. Watering continued to be a concern but attended by plumber. It appears that brown patches caused by inconsistent watering and quality of soil. Committee thanks Council's Plumber (Hayden) for his assistance in fixing up the matter of inconsistent watering.
3. Question raised by Committee – Is Council looking into combating high salinity levels in water that is being used to water the ovals if we continue to experience drought conditions? Committee would like a response.
4. Dangerous branches that have been marked for some time have not been cut and removed. There has been continuous communication with Council about this matter.
5. Use of oval roster has been attached to minutes. High demand for oval for January, February and March.

Meeting closed: 8:00p.m.

Next Meeting: Monday, 14th March 2016

JANUARY 2016

SUN	MON	TUES	WED	THURS	FRI	SAT
					1	2
3	4	5	6	7	8	9
10	11 West Football Club 6:00p.m. – 7:30p.m.	12	13 West Football Club 6:00p.m. – 7:30p.m.	14	15 West Football Club 6:00p.m. – 7:30p.m.	16
17	18 West Football Club 6:00p.m. – 7:30p.m.	19	20 West Football Club 6:00p.m. – 7:30p.m.	21	22 West Football Club 6:00p.m. – 7:30p.m.	23
24	25 West Football Club 6:00p.m. – 7:30p.m.	26	27 West Football Club 6:00p.m. – 7:30p.m.	28	29 West Football Club 6:00p.m. – 7:30p.m.	30
31						

FEBRUARY 2016

SUN	MON	TUES	WED	THURS	FRI	SAT
	1 West Football Club 6:00p.m. – 7:30p.m.	2	3 West Football Club 6:00p.m. – 7:30p.m.	4 Little A's 5:30p.m. – 7:00p.m.	5 West Football Club 6:00p.m. – 7:30p.m.	6
7 St. Joes Soccer Club 6:00p.m. – 8:00p.m.	8 West Football Club 6:00p.m. – 7:30p.m.	9 St. Joes Soccer Club 6:00p.m. – 8:00p.m.	10 West Football Club 6:00p.m. – 7:30p.m.	11 Little A's 5:30p.m. – 7:00p.m.	12 West Football Club 6:00p.m. – 7:30p.m.	13
14 St. Joes Soccer Club 6:00p.m. – 8:00p.m.	15 West Football Club 6:00p.m. – 7:30p.m.	16 St. Joes Soccer Club 6:00p.m. – 8:00p.m.	17 West Football Club 6:00p.m. – 7:30p.m.	18 Little A's 5:30p.m. – 7:00p.m.	19 West Football Club 6:00p.m. – 7:30p.m.	20
21 St. Joes Soccer Club 6:00p.m. – 8:00p.m.	22 West Football Club 6:00p.m. – 7:30p.m.	23 St. Joes Soccer Club 6:00p.m. – 8:00p.m.	24 West Football Club 6:00p.m. – 7:30p.m.	25 Little A's 5:30p.m. – 7:00p.m.	26 West Football Club 6:00p.m. – 7:30p.m.	27
28 St. Joes Soccer Club 6:00p.m. – 8:00p.m.	29 West Football Club 6:00p.m. – 7:30p.m.					

MARCH 2016

SUN	MON	TUES	WED	THURS	FRI	SAT
		1 St. Joes Soccer Club 6:00p.m. – 8:00p.m.	2 West Football Club 6:00p.m. – 7:30p.m.	3 Little A's 5:30p.m. – 7:00p.m.	4 West Football Club 6:00p.m. – 7:30p.m.	5
6 St. Joes Soccer Club 6:00p.m. – 8:00p.m.	7 West Football Club 6:00p.m. – 7:30p.m.	8 St. Joes Soccer Club 6:00p.m. – 8:00p.m.	9 West Football Club 6:00p.m. – 7:30p.m.	10 Little A's 5:30p.m. – 7:00p.m.	11 West Football Club 6:00p.m. – 7:30p.m.	12
13 St. Joes Soccer Club 6:00p.m. – 8:00p.m.	14 West Football Club 6:00p.m. – 7:30p.m.	15 St. Joes Soccer Club 6:00p.m. – 8:00p.m.	16 West Football Club 6:00p.m. – 7:30p.m.	17 Little A's 5:30p.m. – 7:00p.m.	18 West Football Club 6:00p.m. – 7:30p.m.	19
20 St. Joes Soccer Club 6:00p.m. – 8:00p.m.	21	22 St. Joes Soccer Club 6:00p.m. – 8:00p.m.	23	24 Little A's 5:30p.m. – 7:00p.m.	25	26
27 St. Joes Soccer Club 6:00p.m. – 8:00p.m.	28	29 St. Joes Soccer Club 6:00p.m. – 8:00p.m.	30	31 Little A's 5:30p.m. – 7:00p.m.		

APRIL 2016

SUN	MON	TUES	WED	THURS	FRI	SAT
					1	2
3	4	5	6	7 Little A's 5:30p.m. – 7:00p.m.	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

ORDINARY MEETING OF THE COUNCIL

February 9, 2016

BROKEN HILL CITY COUNCIL REPORT NO. 37/16

SUBJECT: MINUTES OF THE BIU BAND HALL AND SOCCER COMPLEX
COMMUNITY COMMITTEE MEETING HELD FEBRUARY 3, 2016,
BEING THE FINAL MEETING OF THE COMMITTEE 12/48

Recommendation

That Broken Hill City Council Report No. 37/16 dated February 9, 2016, be received.

That Minutes of the final meeting of the BIU Band Hall and Soccer Complex Community Committee was held February 3, 2015 and covering letter from the Committee be received.

That Council formally thanks members of the BIU Band Hall and Soccer Complex Community Committee for their dedication and hard work in overseeing the maintenance and operation of the Complex; and in particular the long serving members.

Executive Summary:

Council has received minutes of the BIU Band Hall and Soccer Complex Community Committee meeting held February 3, 2015 for endorsement.

This is the final meeting of the BIU Band Hall and Soccer Complex Community Committee following Council's resolution at its meeting held December 16, 2015, which reads:

ITEM 10 - BROKEN HILL CITY COUNCIL REPORT NO. 281/15 - DATED NOVEMBER 30,
2015 - SECTION 355 COMMITTEE - BIU BAND SOCCER COMPLEX 12/48

Recommendation

That Broken Hill City Council Report No. 281/15 dated November 30, 2015, be received.

That Council dissolves the S355 BIU Band Hall and Soccer Complex Community Committee following their January meeting.

That Council advertises for community representatives on the newly formed BIU Band Hall Community Committee, in accordance with Sections 355 and 377 of the Local Government Act 1993, and Councils Asset Committee Framework.

That a further report be presented to Council, upon receiving the Broken Hill Soccer Association's proposed business plan for the facility.

RESOLUTION

Minute No. 45159

Councillor C. Adams moved)	That the recommendation of item 10 be
Councillor D. Gallagher seconded)	adopted.

CARRIED

Nominations are being called for community representatives on the new BIU Band Hall Community Committee, and a separate report will be prepared to Council regarding membership.

Report:

Council, at its meeting held April 28, 2010 considered Group Manager Governance & Community Report No. 19/10 and as part of that report's motion; resolved:

"That Council's Section 355 Committee's be instructed to submit to Council a copy of the relevant Section 355 Committee's meeting minutes within five working days of each meeting, for endorsement." (Minute no. 42328).

Accordingly, the BIU Band Hall and Soccer Complex Community Committee has submitted minutes from its meeting held February 3, 2015 for Council's endorsement.

Strategic Direction:

Key Direction:	1.	Our Community
Objective:	1.4	Our built environment supports our quality of life
Function:		Open Spaces
DP Action:	1.4.1.7	Provide parks and open spaces for passive recreational activity

Relevant Legislation:

The BIU Band Hall and Soccer Complex Community Committee operates under Council's Section 355 Asset Committee Standard Constitution and the Local Government Act, 1993 (Section 355).

As per Council's resolution of December 16, 2015. The BIU Band Hall and Soccer Complex Community Committee will now be dissolved. Council is currently advertising for Community Representatives on the new BIU Band Hall Community Committee and Council awaits receipt of the proposed business plan from the Broken Hill Soccer Association for management of the Soccer Complex.

Financial Implications:

Nil.

Attachments

- | | |
|---|------------|
| 1. Letter and Minutes of the BIU Band Hall and Soccer Complex Community Committee Meeting held February 3, 2016 | 4
Pages |
|---|------------|

ANDREW BRUGGY
ACTING DEPUTY GENERAL MANAGER

SHARON HUTCH
ACTING GENERAL MANAGER

BIU BAND HALL and SOCCER ASSOC. COMMUNITY COMMITTEE

PRESIDENT

Peter Lake
136 Cornish Street
Broken Hill
NSW 2880
PH 80881507

SECRETARY / TREASURER

Pauline Rauert
513 Chapple Lane
Broken Hill
NSW 2880
PH 80876779

Email- rauert@iprimus.com

Acting General Manager,
Andrew Bruggy
BH City Council
BROKEN HILL
NSW 2880

5th February 2016

Dear Andrew,

Please receive the last Minutes from the BIU Band and Soccer Assoc. Community Complex. At the meeting held Wednesday 4th February 2016 all members were pleased to see it finally dissolved into the two new s355 committees which we consider a great outcome for both groups and they look forward to new beginnings.

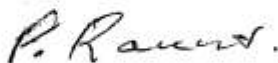
As I have now formally closed off my era I look forward to hearing that both new Committees are working well, and I personally thank City Council for the wonderful working support I have received over the period of 20 years.

From the Minutes it was passed that City Council send to all Committee members an application form for the new BIU Band Hall Community Committee.

As the Minutes also portray it was moved to contact Council regarding the Records held by the position of Secretary as well as Treasurer. I did contact Council late last year regarding the number of years to be kept, seven years all told, this has been done.

Please let me know your decision.

With kind Regards,



Pauline Rauert.

B.I.U BAND HALL and SOCCER ASSOC. COMMUNITY COMPLEX

Closing of S355 Committee GENERAL MEETING held 3rd February 2016
VENUE- BIU Band Hall- Beryl Street

PRESENT: B.I.U BAND- Ross Mawby and Caroline Dunning
B.H. SOCCER ASSOC.- Peter Pearce.
COUNCILLORS- Branko Licul and Dave Gallagher
CITIZENS Rep. - Gordon Langbine
PRESIDENT – Peter lake
SEC/TREAS.- Pauline Rauert.

PROLOGUES: Peter Sliwka.

RESOLUTIONS of the last Meeting 2nd December were tabled and read.
Received: Gordon Langbine that they be received.
Seconded: Ross Mawby

BUSINESS ARISING:

Anything happening on the closure of this Committee?

Councillor Licul stated at the December Council meeting it was decided to support the split of the BIU Band Hall and Soccer Assoc. Community Complex Committee into Two separate S355 Committees in accordance with Section 355 and 377 of the local Government Act 1993 and Council's Asset Committee Framework.

The decision to form the new committee was based on consultation with representatives of both BIU Band Hall and Broken Hill Soccer Assoc.(BHSA)
The following has been supported by Council

- The current Section 355 (S355) Committee be dissolved
- A new S355 for the BIU Band Hall be established
- Council is to manage the management functions of the Soccer complex in the interim period.
- Any existing bookings made by the current S355 BIU Band Hall and Soccer Complex Community Committee will be honoured for 2016.

The new S355 BIU Band Hall Community Committee is proposed to function under the existing Asset Management Framework.

A letter from the Mayor Wincen Cuy outlines the above decision adding to allay fears that Council is embarking on a process of closing buildings and Halls following Media reports.

Branko Licul suggested to contact City Council regarding the Records and Financial documents of the now dissolved BIU Band Hall and Soccer Assoc. Committee.

2. Heaters and Polisher for the Band Hall have been purchased and paid for
3. Pest control has been completed and paid for
4. Soccer Assoc request to Council for the use of more Water allowance- **no answer from Council**
5. Reminder- Pauline has given notice of resigning this meeting.

CORRESPONDENCE IN:

1. Xmas card received from the Mayor Wincen Cuy.
2. from BIU Band claiming 48.55% off the current Electricity account being \$196.92
Moved: Ross Mawby that this account be paid.
Seconded: Peter Pearce

3. from City Council- first Subsidy for 2015/16 being-\$3,390.00
4. from BIU Band- Hall Hire, Certificate of Currency and Cheque for \$629.00
5. from Soccer Assoc. all of the above.
5. from City Council- re GST return for December.
7. from City Council- ref. To work request to fix broken Toilet bowl in Soccer Rooms
request has been entered.
3. from Soccer Assoc. relating to the Report on Meeting with Council.
Correction:
Soccer Assoc. to put forward a Business Plan in February not December.

CORRESPONDENCE OUT:

- 1.to Broken Hill Pest Control- booking them for work in the Band Hall and Soccer Rooms during
January.
2. to City Council- sending Minutes from last meeting December 2015,
- 3 .to City Council- GST return for end of December.
4. to Commonwealth Bank requesting statements ending November and December for the benefit
of the GST return. Letter with signatories were to be sent with request.

Moved: Peter Pearce that all Correspondence be received.
Seconded :Caroline Dunning

FINANCE report:

The latest Bank statement ending December shows \$7,848.49

Moved: Gordon Langbine that this report be received.
Seconded: Ross Mawby.

REPORTS:

1. Letter addressed to Ross Mawby BIU Band Secretary outlining the dissolution of the current
S355 Committee and the commencement of the S355 BIU Band Hall Community
Committee.
2. Peter Lake offered appreciation to Pauline Rauert in her roll of Secretary/Treasurer over the
period of 20 years.
in return Pauline offered her appreciation to Peter Lake in his roll as President over the
same period of time, also wishing to thank Councillors Licul and Gallagher
for their support.
Branko Licul offered appreciation, congratulations and passed on best wishes to all of the
Committee with support from Dave Gallagher.

Caroline Dunning wished to thank City Council for their support to this Committee.

GENERAL BUSINESS

2. request to Council to send to all committee Members an application form for the NEW S355
BIU Band Hall Community Committee
3. request for payment of sundry items from the Secretary amount being \$31.40 for Printing
Paper and Ink
Moved: Pauline Rauert
Seconded: Ross Mawby.

President Peter lake in closing the Meeting stated he looked forward to continuing with the BIU
Band Community Committee and thanked everyone for their attendance and support over
the long period of this Committee.

Meeting closed at 8.10pm.

QUESTIONS ON NOTICE

1. QUESTIONS ON NOTICE NO. 1/16 - DATED DECEMBER 18, 2015 -
COUNCILLORS QUESTIONS ON NOTICE TAKEN AT THE DECEMBER
2015 COUNCIL MEETING (11/478, 12/82, 11/161, 11/514, 12/66)..... 445

ORDINARY MEETING OF THE COUNCIL

December 18, 2015

QUESTIONS ON NOTICE NO. 1/16

SUBJECT: COUNCILLORS QUESTIONS ON NOTICE TAKEN AT THE
DECEMBER 2015 COUNCIL MEETING 11/478, 12/82, 11/161,
11/514, 12/66

Summary

The following report provides responses to questions from Councillors which were taken on notice at the December 16, 2015 Council Meeting.

Recommendation

That Questions On Notice No. 1/16 dated December 18, 2015, be received.

Background

Following are the responses to questions raised by Councillors at the December 16, 2015 Council Meeting:

Question: Item from Action List – Item 12 of March 25, 2015 – Minute of Traffic Committee 11/397
Councillor Nolan asked whether the painting of the Disabled Parking space adjacent Foodland Beryl Street has been completed?

Response:

The disabled parking space has been installed.

Question: Item from Action List – Item 9 of October 28, 2015 – Alcohol Free Zones 11/307
Councillor Nolan asked whether the signs for the Alcohol Free Zones have been replaced?

Response:

Since last Council Meeting, installation of all Zones were completed. Only one was outstanding awaiting a Dial Before You Dig Notification. CBD Zone-all installed, Creedon Street-all installed, Shell Memorial Zone-all installed, ET Lamb Memorial Oval Zone-all installed, South Broken Hill-all installed.

Question: Menindee Lakes

Councillor Turley requested that the Council Resolution to pursue the Menindee Lakes System being classified as an iconic RAMSAR site be progressed.

Response:

Council at its meeting held 20 January 2015 considered a notice of motion:

That the State Government, through the Minister for Water, be asked to support the nomination of the Menindee Lakes as a RAMSAR site.

Correspondence was sent 16 February 2016. No response has been received.

Further correspondence was forwarded to Regional Development Australia Far West NSW (RDAFW) in December 2015. This correspondence advised that Council believes that RDAFW has a crucial role in assisting with this advocacy on behalf of Menindee and Broken Hill communities.

RDAFW has been a key stakeholder in previous attempts to have the lakes system listed; in fact it was a key driver of the project.

To date, no response has been received.

Question: Charles Rasp Library

14/6

Councillor Black requested an assurance that the Charles Rasp Library not be relocated to another building until full consultation with the public and a Council resolution takes place.

The Mayor stated that if the Charles Rasp Library (or any other Council service) was to be relocated to another building then there would definitely be full public consultation.

Response:

Report included in February business papers.

Question: IPART Report – Rate Pegging

11/272

Councillor Turley asked the Mayor whether any lobbying is going to happen with regards to Council's 1.8% rate pegging which was announced in the IPART Report?

Response:

For Council's determination.

Attachments

There are no attachments for this report.

SHARON HUTCH
ACTING GENERAL MANAGER

CLOSED

Council Meeting to be held **Wednesday, February 24, 2016**

1. **BROKEN HILL CITY COUNCIL REPORT NO. 38/16 - DATED NOVEMBER 16, 2015 - CONFIDENTIAL**

(General Manager's Note: This report considers a lease and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).

2. **BROKEN HILL CITY COUNCIL REPORT NO. 39/16 - DATED DECEMBER 04, 2015 - CONFIDENTIAL**

(General Manager's Note: This report considers a Tender and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).

3. **BROKEN HILL CITY COUNCIL REPORT NO. 40/16 - DATED JANUARY 21, 2016 - CONFIDENTIAL**

(General Manager's Note: This report is deemed confidential under Section 10A(2) (d) of the Local Government Act, 1993 which provides for commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it; or (ii) confer a commercial advantage on a competitor of the Council; or (iii) reveal a trade secret).

4. **BROKEN HILL CITY COUNCIL REPORT NO. 41/16 - DATED FEBRUARY 09, 2016 - CONFIDENTIAL**

(General Manager's Note: This report is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).