



# Broken Hill City Council

*...a safe, vibrant, prosperous and culturally rich City achieved through community leadership and sustainable management.*

April 20, 2016

## ORDINARY MONTHLY MEETING

### TO BE HELD

**WEDNESDAY, APRIL 27, 2016**

Please address all communications to:  
The General Manager,  
240 Blende Street,  
P.O.Box 448,  
BROKEN HILL NSW 2880  
Telephone: (08) 8080 3300  
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Dear Sir/Madam,

Your attendance is requested at the Ordinary Meeting of the Council of the City of Broken Hill to be held in the Council Chamber, Sulphide Street, Broken Hill on **Wednesday, April 27, 2016** commencing at 6:30 p.m. to consider the following business:

- 1) Apologies
- 2) Prayer
- 3) Acknowledgement of Country
- 4) Public Forum
- 5) Minutes for Confirmation
- 6) Disclosure of Interest
- 7) Mayoral Minute
- 8) Notice of Motion
- 9) Notices of Rescission
- 10) Reports from Delegates
- 11) Reports
- 12) Committee Reports
- 13) Questions on Notice
- 14) Questions for Next Meeting
- 15) Closed

JAMES RONCON  
GENERAL MANAGER

## **MINUTES FOR CONFIRMATION**

Minutes of the Ordinary Meeting of the Council of the City of Broken Hill held Wednesday, March 30, 2016.

Minutes of the Extraordinary Meeting of the Council of the City of Broken Hill held Thursday, April 07, 2016.

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD  
APRIL 07, 2016

Meeting commenced at 6:30 p.m.

**PRESENT:**

Councillor W. Cuy (Mayor) Councillor D. Gallagher (Deputy Mayor),  
Councillors C. Adams, , M. Browne, B. Licul, J. Nolan, J. Richards and  
D. Turley.

Acting General Manager, Manager Planning Development and Compliance,  
Finance Manager, Governance Officer, Executive Support Officer and  
Digital Officer.

Media (4), Members of the Public (34).

**APOLOGIES:**

Councillors B. Algate, P. Black.

**RESOLUTION**

Minute No. 45207

Councillor M. Browne moved	)	That the apologies submitted on behalf of
Councillor D. Gallagher seconded	)	Councillors Algate and Black be accepted and
		leave of absence granted.

CARRIED

**PRAYER**

Councillor Richards delivered the prayer

**ACKNOWLEDGEMENT OF COUNTRY**

Councillor Gallagher delivered the Acknowledgment of Country

**PUBLIC FORUM**

Council Meeting Minutes

*Ms. Marvis Sofield advised her concern that the February 2016 Council Minutes were a misrepresentation of the Mayor's answer to her question during the Public Forum Session regarding the proposed relocation of the Library and Archives, advising that she had sent in a request for a change to the minutes which was acknowledged but contained no details or apology. Ms. Sofield asked if the Mayor understood how dismissive and disrespectful his attitude to community participation appears or whether he only thinks that the community need participate every three years at election time?*

The Mayor advised that Council's Code of Meeting policy gives the opportunity for members of the public to have public forum . This is an opportunity for the public to express an opinion on matters that relate to the Council Meeting in order for Councillors to take their opinion on board when considering matters before Council. It is not a question and answer time.

The Mayor disagreed with Ms. Sofield's statement that his actions are dismissive and disrespectful with regards to community participation and stated that he acts under the meeting procedures which were voted and adopted by Council.

The Mayor clarified that Council elections are held every four years and reminded the public that Councillors are available to speak to members of the public (apart from at a Council Meeting) and that he is also available for appointments should members of the public wish to see him on any matter.

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The Mayor advised that an amendment to the minutes will be made during the Confirmation of Minutes section of tonight's meeting.

Development Application 9/2016– Proposed Long Day Childcare Facility at 24-28 Tramway Terrace

*Mr. Shane Moore spoke in support of the Development Application for a Long Day Child Care Facility at 24-28 Tramway Terrace on behalf of the applicants. Mr. Moore urged Councillors to consider the following:*

- *The applicants have twenty three years of childcare experience;*
- *The development will improve and increase employment in the Broken Hill area and provide a higher level of education to children;*
- *That the ten items of concern from neighbours had been addressed in a report provided by the applicants containing further information;*
- *Improvement to the security of the neighbourhood by the installation of CCTV cameras;*
- *Landscaping of the development will improve the overall streetscape of the neighbourhood;*
- *The applicants are willing to work through any issues that might arise and have addressed all of the concerns from neighbours.*

*In closing, Mr. Moore requested that Councillor read the report provided to Council two weeks ago.*

Development Application 9/2016– Proposed Long Day Childcare Facility at 24-28 Tramway Terrace

*Mr. Mitch McKenny spoke in support of the Development Application for a Long Day Child Care Facility at 24-28 Tramway Terrace on behalf of the applicants. Mr. McKenny urged Councillors to consider the following:*

- *It will be the only purpose-built Long Day Child Care facility in Broken Hill. The facility will meet all the required current codes of Long Day Child Care facility;*
- *That Broken Hill being a predominantly shift-working city needs the services of a long day child care facility;*
- *The development of the facility will boost economic growth by long term employment of teachers, facilitators and cleaning and maintenance staff. Also the development itself will provide work to local tradesmen.*
- *A long day child care facility will also be an economic driver for the town as parents wishing to re-enter the workforce either part-time or full-time will be able to gain placement for their children for the appropriate hours required.*

## MINUTES FOR CONFIRMATION

### RESOLUTION

Minute No. 45208

Councillor M. Browne moved )

Councillor C. Adams seconded )

That the Minutes of the Ordinary Meeting of the Council of the City of Broken Hill held February 24, 2016 be confirmed with an amendment to the Mayor's response to the Public Forum Item – Proposed Relocation of the Library and Archives to read "The Mayor advised that a report regarding this matter would be considered later in the meeting".

That the Minutes of the Extraordinary Meeting of the Council of the City of Broken Hill held March 16, 2016 be confirmed.

CARRIED



## DISCLOSURE OF INTEREST

Councillor Turley declared:

- a pecuniary interest in Report No. 7/16 as she is an employee of Far West Local Health District and advised that she will leave the Council Chambers whilst the item is considered.

Councillor Licul declared:

- a conflict of interest in Report No. 7/16 as he is an employee of Far West Local Health District and advised that he will leave the Council Chambers whilst the item is considered.

Councillor Gallagher declared:

- a non-pecuniary interest in Report No. 53/16 as he is a work colleague of both applicants and advised that he will leave the Council Chambers whilst the item is considered.

## MAYORAL MINUTES

### ITEM 1 - MAYORAL MINUTE NO. 3/16 - DATED FEBRUARY 23, 2016 - DELEGATIONS OF AUTHORITY TO THE GENERAL MANAGER

12/82

#### Recommendation

That Mayoral Minute No. 3/16 dated February 23, 2016, be received.

That Council approves that the General Manager's Delegations of Authority pursuant to Section 377 and 381(1) of the Local Government Act 1993, and Section 68 of the Noxious Weeds Act as attached to this report, be issued to Mr. James Roncon.

#### **RESOLUTION**

Minute No. 45209

Councillor W. Cuy moved

)  
)

That the recommendation of item 1 be adopted.

CARRIED

## NOTICES OF MOTION

### ITEM 2 - MOTIONS OF WHICH NOTICE HAS BEEN GIVEN NO. 4/16 - DATED MARCH 02, 2016 - REVIEW OF IMPACT OF IMPLEMENTATION OF THE AUSTRALIAN BUSINESS EXCELLENCE FRAMEWORK

11/665

#### Recommendation

That Motions of Which Notice has been Given No. 4/16 dated March 2, 2016, be received.

That Broken Hill City Council review the implementation of the Australian Business Excellence Framework and report to Council by May 2016.

#### **RESOLUTION**

Minute No. 45210

Councillor D. Turley moved

Councillor J. Nolan seconded

)  
)

That the recommendation of item 2 be adopted.

CARRIED

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**ITEM 3 - MOTIONS OF WHICH NOTICE HAS BEEN GIVEN NO. 5/16 - DATED MARCH 02, 2016 -  
REVIEW OF IMPACT OF THE RESTRUCTURE** 14/6

**RESOLUTION**

Minute No. 45211

Councillor D. Turley moved ) That Motions of Which Notice has been Given  
Councillor B. Licul seconded ) No. 5/16 dated March 2, 2016, be received.

That Broken Hill City Council review the impact of the Council's restructure to identify successes and challenges and report back to Council by May 2016.

CARRIED

**ITEM 4 - MOTIONS OF WHICH NOTICE HAS BEEN GIVEN NO. 6/16 - DATED MARCH 18, 2016 -  
RENAMING OF HERITAGE EVENTS COMMITTEE** 15/87

Recommendation

That Motions of Which Notice has been Given No. 6/16 dated March 18, 2016, be received.

That the Heritage Events Committee be re-named the Broken Hill Heritage Committee and that its terms of reference be modified to reflect a wider role in initiating and assisting programs and events which have the aim of promoting and celebrating Broken Hill as Australia's first Heritage City.

**RESOLUTION**

Minute No. 45212

Councillor M. Browne moved ) That the recommendation of item 4 be adopted.  
Councillor C. Adams seconded )

CARRIED

**ITEM 5 – MOTIONS OF WHICH NOTICE HAS BEEN GIVEN NO. 7/16 – DATED MARCH 22, 2016 –  
INVITATION TO FAR WEST HEALTH** 11/426

*Councillors Turley and Licul each declared an interest in item 5 and left the Council Chambers at 6:48 p.m.*

Recommendation

That Motions of Which Notice has been Given No. 7/16 dated March 22, 2016, be received.

That Broken Hill City Council invites Far West Health to attend the next Council Meeting and inform members of Council and public of any health issues in relation to water that may affect this community. Also that this invitation remain as a standard item on the agenda.

**RESOLUTION**

Minute No. 45213

Councillor D. Gallagher moved ) That the recommendation of item 5 be adopted.  
Councillor C. Adams seconded )

CARRIED

*Councillors Turley and Licul returned to the Council Chambers at 6:49 p.m.*

*The Mayor advised Councillors Turley and Licul that Council had adopted the recommendation of item 5.*

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**ITEM 6 - MOTIONS OF WHICH NOTICE HAS BEEN GIVEN NO. 8/16 - DATED MARCH 22, 2016 - INVITATION TO ESSENTIAL WATER** 11/426

**RESOLUTION**

Minute No. 45214

Councillor D. Gallagher moved ) That Motions of Which Notice has been Given  
Councillor J. Richards seconded ) No. 8/16 dated March 22, 2016, be received.

That Broken Hill City Council invites Essential Water to attend the next Council Meeting and inform members of Council and public on the quality of the water and any other current water issues that may affect this community. Also that this invitation remain as a standard item on the agenda.

That Council writes to Essential Water to enquire when the Community Consultative Committee will reconvene.

CARRIED

**RESCISSION MOTIONS**

Nil.

**REPORTS FROM DELEGATES**

**ITEM 7 - REPORTS FROM DELEGATES NO. 1/16 - DATED MARCH 22, 2016 - COUNCILLOR NOLAN'S ATTENDANCE AT MINING RELATED COUNCIL'S MEETING HELD FEBRUARY 19, 2016** 11/363

Recommendation

That Reports from Delegates No. 1/16 dated March 22, 2016, be received.

**RESOLUTION**

Minute No. 45215

Councillor J. Nolan moved ) That the recommendation of item 7 be adopted.  
Councillor B. Licul seconded )

CARRIED

*The Mayor advised that Council will be making a submission to the next round of Resources to Regions funding (closing April 7, 2016) for funding for another stage of the Living Museum-Perfect Light Project adopted in June last year, and advised that Council's submission will include the recent 140 mining job losses and how the implementation of the Living Desert-Perfect Light Project will contribute towards the diversification of Broken Hill's economy.*

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**REPORTS**

**ITEM 8 - BROKEN HILL CITY COUNCIL REPORT NO. 43/16 - DATED MARCH 15, 2016 -  
CORRESPONDENCE REPORT - BROKEN HILL HERITAGE CITY ROADSIDE SIGNAGE IN  
SOUTH AUSTRALIA**

15/10

*The Mayor was pleased to advise that the South Australian Department of Planning, Transport and Infrastructure has erected a sign on the Sturt Highway immediately prior to the turnoff to the Horrocks Highway, directing motorists to Broken Hill.*

*The Mayor acknowledged and thanked Mr. Brian Fenton for his efforts in pursuing this matter.*

Recommendation

That Broken Hill City Council Report No. 43/16 dated March 15, 2016, be received.

That correspondence from the South Australian Department of Planning, Transport and Infrastructure in reply to Council's correspondence requesting additional signage in South Australia on the Sturt Highway and Horrocks Highway directing motorists to Broken Hill, be received.

**RESOLUTION**

Minute No. 45216

Councillor C. Adams moved ) That the recommendation of item 8 be adopted.  
Councillor J. Richards seconded )

CARRIED

**ITEM 9 - BROKEN HILL CITY COUNCIL REPORT NO. 44/16 - DATED MARCH 16, 2016 -  
CORRESPONDENCE REPORT - BROKEN HILL OFFICE OF NSW TRUSTEE AND GUARDIAN**

11/161

Recommendation

That Broken Hill City Council Report No. 44/16 dated March 16, 2016, be received.

That correspondence dated February 8, 2016 from the Leader of the Opposition, the Hon. Luke Foley, M.P. regarding the proposed loss of services at the Broken Hill office of NSW Trustee and Guardian and advising that he has forwarded Council's correspondence to the Shadow Attorney General to respond.

**RESOLUTION**

Minute No. 45217

Councillor D. Gallagher moved ) That the recommendation of item 9 be adopted.  
Councillor M. Browne seconded )

CARRIED

**ITEM 10 - BROKEN HILL CITY COUNCIL REPORT NO. 45/16 - DATED FEBRUARY 26, 2016 -  
CORRESPONDENCE REPORT - REINSTATEMENT OF NSW RAIL CONCESSIONS**

11/291

**RESOLUTION**

Minute No. 45218

Councillor D. Gallagher moved ) That Broken Hill City Council Report No. 45/16  
Councillor J. Richards seconded ) dated February 26, 2016, be received.

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That correspondence dated February 18, 2016 from the Hon Andrew Constance M.P., in response to Council's further request for the reinstatement of NSW rail concessions, be received.

That Council invites the State Member, Mr. Kevin Humphries, M.P. to the next Council Meeting, to discuss matters such as the recent job losses and closure of the Broken Hill Railway Station, and the introduction of a second outback explorer rail service per week to the region.

CARRIED

**ITEM 11 - BROKEN HILL CITY COUNCIL REPORT NO. 46/16 - DATED MARCH 18, 2016 - COUNCILLOR ATTENDANCE AT THE 2016 FUTURE OF LOCAL GOVERNMENT NATIONAL SUMMIT**

11/304

**RESOLUTION**

Minute No. 45219

Councillor M. Browne moved  
Councillor C. Adams seconded

)  
)

That Broken Hill City Council Report No. 46/16 dated March 18, 2016, be received.

That a maximum of two (2) Councillors attend the 2016 Future of Local Government National Summit to be held in Melbourne, 17-18 May, 2016.

That General Manager's Office calls for expressions of interest from Councillors in attending the Summit.

CARRIED

**ITEM 12 - BROKEN HILL CITY COUNCIL REPORT NO. 47/16 - DATED MARCH 18, 2016 - COUNCILOR ATTENDANCE AT THE NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT, CANBERRA 19-22 JUNE, 2016**

11/304

**RESOLUTION**

Minute No. 45220

Councillor D. Turley moved  
Councillor C. Adams seconded

)  
)

That Broken Hill City Council Report No. 47/16 dated March 18, 2016, be received.

That the Mayor and Deputy Mayor attend the 2016 National General Assembly of Local Government in Canberra 19-22 June 2016.

That Council determine motions to the 2016 National General Assembly of Local Government in line with the Assembly's eligibility principles; and such motions be submitted by April 22, 2016.

CARRIED

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD  
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**ITEM 13 - BROKEN HILL CITY COUNCIL REPORT NO. 48/16 - DATED MARCH 18, 2016 -  
MEMORANDUM OF UNDERSTANDING - BROKEN HILL ENVIRONMENTAL LEAD PROGRAM  
AND BROKEN HILL CITY COUNCIL**

11/147

Recommendation

That Broken Hill City Council Report No. 48/16 dated March 18, 2016, be received.

That Council support the partnership between the Broken Hill Environmental Lead Program and Council to manage the impact of environmental lead in Broken Hill on the Broken Hill Community

That Council authorises the Mayor and General Manager to sign the Memorandum of Understanding (and attached the Council Seal if required) which will remain valid until June 2020.

**RESOLUTION**

Minute No. 45221

Councillor M. Browne moved ) That the recommendation of item 13 be adopted.  
Councillor D. Gallagher seconded )

CARRIED

**ITEM 14 - BROKEN HILL CITY COUNCIL REPORT NO. 49/16 - DATED FEBRUARY 16, 2016 -  
DRAFT SPONSORSHIP POLICY FOR PUBLIC EXHIBITION**

11/248

Recommendation

That the Draft Sponsorship Policy be endorsed for the purpose of public consultation for a twenty eight day period.

That Council receives a further report at the conclusion of this exhibition, detailing submissions received and any recommended changes arising, with a view to adopting the Draft Sponsorship Policy.

That if adopted, the policy will replace two existing Council policies (the Sponsorship Policy and the Event Sponsorship Policy).

**RESOLUTION**

Minute No. 45222

Councillor J. Richards moved ) That the recommendation of item 14 be adopted.  
Councillor C. Adams seconded )

CARRIED

**ITEM 15 - BROKEN HILL CITY COUNCIL REPORT NO. 50/16 - DATED FEBRUARY 18, 2016 -  
ADJUSTMENT OF REPLACEMENT BIO BIN FEE IN CURRENT FEES AND CHARGES**

11/199

Recommendation

That Broken Hill City Council Report No. 50/16 dated February 18, 2016, be received.

Council support changing the Organics Bin replacement fee from \$123 inc GST per bin to \$65 inc GST per bin to reflect the true cost of the new bins.

**RESOLUTION**

Minute No. 45223

Councillor D. Gallagher moved ) That the recommendation of item 15 be adopted.  
Councillor M. Browne seconded )

CARRIED

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**ITEM 16 - BROKEN HILL CITY COUNCIL REPORT NO. 51/16 - DATED MARCH 08, 2016 -  
INVESTMENT REPORT FOR FEBRUARY 2016**

11/48

Recommendation

That Broken Hill City Council Report No. 51/16 dated March 8, 2016, be received.

**RESOLUTION**

Minute No. 45224

Councillor M. Browne moved ) That the recommendation of item 16 be adopted.  
Councillor J. Nolan seconded )

CARRIED

**ITEM 17 - BROKEN HILL CITY COUNCIL REPORT NO. 52/16 - DATED MARCH 14, 2016 -  
ESTABLISHMENT OF THE SECTION 355 B.I.U. BAND HALL COMMUNITY COMMITTEE**

16/8

**RESOLUTION**

Minute No. 45225

Councillor B. Licul moved ) That Broken Hill City Council Report No. 52/16  
Councillor J. Richards seconded ) dated March 14, 2016, be received.

That Council endorses the formation of the  
Section 355 B.I.U. Band Hall Community  
Committee and the associated Constitution.

That Council accepts the nominations of Mr.  
Ross Mawby, Ms Caroline Dunning, Ms Robynne  
Sanderson and Mr Peter Lake as community  
representatives on the B.I.U Band Hall  
Community Committee.

That the community representatives be advised  
of their appointment including the term of  
appointment.

That Councillors Licul and Gallagher be Council's  
representatives on the B.I.U. Band Hall  
Community Committee.

CARRIED

**ITEM 18 - BROKEN HILL CITY COUNCIL REPORT NO. 53/16 - DATED MARCH 16, 2016 -  
DEVELOPMENT APPLICATION 9/2016 - PROPOSED LONG DAY CHILD CARE CENTRE AT 24-28  
TRAMWAY TERRACE, BROKEN HILL**

11/467

*Councillor Gallagher declared an interest in Item 18 and left the Council Chambers at 7:12 p.m.*

**RESOLUTION**

Minute No. 45226

Councillor C. Adams moved ) That Broken Hill City Council Report No. 53/16  
Councillor D. Turley seconded ) dated March 16, 2016, be received.

That the report be deferred to the April Council

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD  
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Meeting pending a site visit by Councillors and  
members of the Broken Hill Traffic Committee.

CARRIED

*Councillor Gallagher returned to the Council Chambers at 7:15 p.m.*

*The Mayor advised Councillor Gallagher that Council had resolved to defer consideration of the report pending a site visit by Councillors and members of the Broken Hill Traffic Committee.*

**ITEM 19 - BROKEN HILL CITY COUNCIL REPORT NO. 54/16 - DATED MARCH 18, 2016 -  
COMMUNITY ASSISTANCE REQUESTS FOR MARCH**

11/117

**Recommendation**

That Broken Hill City Council Report No. 54/16 dated March 18, 2016, be received.

That Council approves the request from Broken Hill Pet Rescue Inc. for in-kind support assistance for hire of the Council's Ground Floor Meeting Room for the conduct of an Advanced Dog Behaviour training course for members on April 28, 2016 (total cost \$142.00).

That Council notes that the new Community Assistance Grants Policy (adopted at the February 2016 Council Meeting) takes effect at the commencement of the new financial year.

**RESOLUTION**

Minute No. 45227

Councillor M. Browne moved ) That the recommendation of item 19 be adopted.  
Councillor C. Adams seconded )

CARRIED

**ITEM 20 - BROKEN HILL CITY COUNCIL REPORT NO. 55/16 - DATED MARCH 14, 2016 -  
MINUTES OF THE BROKEN HILL LEAD REFERENCE GROUP MEETING HELD FEBRUARY 24,  
2016**

12/177

**Recommendation**

That Broken Hill City Council Report No. 55/16 dated March 14, 2016, be received.

That the minutes of the Broken Hill Lead Reference Group Meeting held February 24, 2016 be received.

**RESOLUTION**

Minute No. 45228

Councillor M. Browne moved ) That the recommendation of item 20 be adopted.  
Councillor B. Licul seconded )

CARRIED

**ITEM 21 - BROKEN HILL CITY COUNCIL REPORT NO. 56/16 - DATED MARCH 17, 2016 -  
MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING NO.356, HELD 8 MARCH 2016**

11/397

**Recommendation**

That Broken Hill City Council Report No. 56/16 dated March 17, 2016, be received.



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That the Minutes for the Local Traffic Committee Meeting No.357, held March 8, 2016 be received.

**RESOLUTION**

Minute No. 45229

Councillor M. Browne moved ) That the recommendation of item 21 be adopted.  
Councillor C. Adams seconded )

CARRIED

**ITEM 22 - BROKEN HILL CITY COUNCIL REPORT NO. 57/16 - DATED MARCH 09, 2016 -  
INFRASTRUCTURE STRATEGY ACTIVITIES - FEBRUARY 2016**

11/514

Recommendation

That Broken Hill City Council Report No. 57/16 dated March 9, 2016, be received.

**RESOLUTION**

Minute No. 45230

Councillor J. Richards moved ) That the recommendation of item 22 be adopted.  
Councillor M. Browne seconded )

CARRIED

**ITEM 23 - BROKEN HILL CITY COUNCIL REPORT NO. 58/16 - DATED MARCH 18, 2016 - ACTION  
LIST REPORT**

11/21

Recommendation

That Broken Hill City Council Report No. 58/16 dated March 18, 2016, be received.

**RESOLUTION**

Minute No. 45231

Councillor J. Nolan moved ) That the recommendation of item 23 be adopted.  
Councillor J. Richards seconded )

CARRIED

**COMMITTEE REPORTS**

**ITEM 24 - BROKEN HILL CITY COUNCIL REPORT NO. 59/16 - DATED MARCH 16, 2016 -  
NOMINATION FOR COMMUNITY REPRESENTATIVES ON VARIOUS SECTION 355 ASSET  
COMMITTEES**

12/51, 12/50

Recommendation

That Broken Hill City Council Report No. 59/16 dated March 16, 2016, be received.

That Council appoints Ms. Sandra Havran, Ms. Alison Gander and Mr. Stephen Quartermain as community representatives on the Friends of the Flora and Fauna of the Barrier Ranges Community Committee.

That Council appoints Mr. Craig MacLeod as a community representative on the Lamb Memorial Oval Community Committee.

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**ITEM 25 - BROKEN HILL CITY COUNCIL REPORT NO. 60/16 - DATED FEBRUARY 11, 2016 -  
NOMINATION FOR MEMBERSHIP ON THE BROKEN HILL COMMUNITY STRATEGIC PLAN  
ROUND TABLE COMMITTEE**

13/145

Recommendation

That Broken Hill City Council Report No. 60/16 dated February 11, 2016, be received.

That Council appoints Ms. Ghislaine Barbe and Mr. Peter Beven as a community representative on the Broken Hill Community Round Table Committee.

**ITEM 26 - BROKEN HILL CITY COUNCIL REPORT NO. 61/16 - DATED MARCH 18, 2016 -  
MINUTES OF THE BROKEN HILL COMMUNITY STRATEGIC PLAN ROUND TABLE COMMITTEE  
MEETING HELD FEBRUARY 10, 2016**

13/145

Recommendation

That Broken Hill City Council Report No. 61/16 dated March 18, 2016, be received.

That the minutes of the Broken Hill Community Strategic Plan Round Table committee meeting held February 10, 2016 be received.

**ITEM 27 - BROKEN HILL CITY COUNCIL REPORT NO. 62/16 - DATED MARCH 03, 2016 -  
MINUTES OF THE FLORA AND FAUNA OF THE BARRIER RANGES COMMUNITY COMMITTEE  
MEETING HELD FEBRUARY 16, 2016**

12/51

Recommendation

That Broken Hill City Council Report No. 62/16 dated March 3, 2016, be received.

That the minutes of the Friends of the Flora and Fauna of the Barrier Ranges Community Committee Meeting held February 16, 2016 be received.

**ITEM 28 - BROKEN HILL CITY COUNCIL REPORT NO. 63/16 - DATED MARCH 18, 2016 -  
MINUTES OF THE BROKEN HILL HERITAGE CITY EVENTS ADVISORY COMMITTEE**

15/87

Recommendation

That Broken Hill City Council Report No. 63/16 dated March 18, 2016, be received.

That minutes of the Broken Hill Heritage City Events Advisory Committee meeting held February 16, 2016 be received.

Minute No. 45232

Councillor J. Richards moved  
Councillor J. Nolan seconded

) That the recommendations of items 24 to 28 be  
) adopted.

CARRIED

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD  
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**QUESTIONS ON NOTICE**

Nil.

**QUESTIONS FOR NEXT MEETING**

Proposed Relocation of the Library and Archives

*Councillor Licul referred to correspondence that Council has received from the NSW State Library regarding Council's proposal to relocate the Library services to a location in Argent Street and the Archives to the Basement of Council's Administration Building, and asked whether contents of the correspondence could be advised to the public.*

The Mayor advised that he has not seen the correspondence and referred the question to the Acting General Manager.

The Acting General Manager advised that Council had contacted the NSW State Library regarding its proposal to relocate the service of the Library and had subsequently received correspondence from the NSW State Library in support of Council's proposal and applauding Council's vision of relocating the Library to Argent Street and the Archives to the Basement of the Administration Building.

The Acting General Manager advised that this letter can be made public, a copy will be given to the media tomorrow and forwarded to Councillors.

The Mayor took the opportunity to advise that an Extraordinary Council Meeting will be held next Thursday 7<sup>th</sup> April at 5:30 to discuss the Library matter and to put it to a vote. The need for an Extraordinary Meeting is in order for the Library outcome to be included in Council's Operational Plan and Budget so that it can be adopted in one form or another to go onto public display, then adopted at the June Meeting.

Thank you to the Acting General Manager

The Mayor thanked Andrew Bruggy for the amount of time and effort put in and expertise shown for the duration that Council has not had a General Manager. The Mayor congratulated Andrew for all his work as Acting General Manager.

**CONFIDENTIAL MATTERS**

Nil.

There being no further business the Mayor closed the meeting at 7:22 p.m.

THE FOREGOING MINUTES WERE READ )  
AND CONFIRMED AT THE ORDINARY )  
MEETING OF THE BROKEN HILL CITY )  
COUNCIL HELD ON APRIL 27, 2016. )

---

CHAIRPERSON

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD  
APRIL 07, 2016

Meeting commenced at 5:30 p.m.

**PRESENT:**

Councillor W. Cuy (Mayor) Councillor D. Gallagher (Deputy Mayor),  
Councillors C. Adams, P. Black, M. Browne, J. Nolan, J. Richards and D.  
Turley.

General Manager, Acting Deputy General Manager, Finance Manager,  
Governance Officer and Executive Support Officer.

Media (3), Members of the Public (3).

**APOLOGIES:**

Councillors B. Licul and B. Algate.

**Minute No. 45233**

Moved Councillor D. Turley

Seconded Councillor C. Adams

)

)

That the apologies submitted on behalf of

Councillors Licul and Algate be accepted and  
leave of absence granted.

CARRIED

**PURPOSE OF THE MEETING**

To consider the following confidential matter:

1. Broken Hill City Council Report No. 64/16 - dated March 22, 2016 - **Confidential**

**DISCLOSURE OF INTEREST**

Nil

**PETITION**

Councillor Black requested that a petition, given to him by the Broken Hill Probus Club regarding  
staffing at railway station, be tabled.

The Mayor accepted the petition.

**Minute No. 45234**

Moved Councillor C. Adams

Seconded Councillor J. Richards

)

)

That the meeting be closed to the public in

accordance with Section 10A(2) of the Local  
Government Act, 1993 whilst the confidential  
matter is considered.

CARRIED

*Members of the media and public left the Council Chambers at 5:31p.m.*

*The Mayor welcomed Council's new General Manager, Mr. James Roncon to Broken Hill and to his  
first few days working at Broken Hill City Council.*

## CONFIDENTIAL MATTERS

### ITEM 1 - BROKEN HILL CITY COUNCIL REPORT NO. 64/16 - DATED MARCH 22, 2016 -

#### CONFIDENTIAL

**(General Manager's Note:** This report considers a lease and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).

#### RESOLUTION

##### Minute No. 45235

Moved Councillor C. Adams  
Seconded Councillor J. Richards

)  
)

That Broken Hill City Council Report No. 64/16 dated March 22, 2016, be received.

That Council implement the relocation of the library in line with the recommendation of the adopted Broken Hill Living Museum + Perfect Light Project considering the maintenance and repair issues of the current building.

That Council implement the relocation of the Archives to the basement and ground floor of the administration building in line with the BHPB funding received, and proposal contained in the report considering the maintenance and repair issues of the current building.

That the relocation of both the Library and the Archives be subject to all necessary compliance approvals.

That the General Manager be authorised to negotiate possible Lease arrangement (20 years + 20 years) with the various property owner(s).

That any costs associated with the move are considered as part of the 2016/17 budget process.

CARRIED

##### Minute No. 45236

Moved Councillor D. Gallagher  
Seconded Councillor J. Nolan

That the meeting resume in open session.

CARRIED

*Members of the media and public returned to the Council Chambers at 544 p.m.*

*The Mayor invited the General Manager to report on the item considered in closed session. The General Manager advised that in respect of:*

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD  
APRIL 07, 2016

Item 1 – Broken Hill City Council Report No. 64/16 – dated March 22, 2016

- That Broken Hill City Council Report No. 64/16 dated March 22, 2016, be received.
- That Council implement the relocation of the library in line with the recommendation of the adopted Broken Hill Living Museum + Perfect Light Project considering the maintenance and repair issues of the current building.
- That Council implement the relocation of the Archives to the basement and ground floor of the administration building in line with the BHPB funding received, and proposal contained in the report considering the maintenance and repair issues of the current building.
- That the relocation of both the Library and the Archives be subject to all necessary compliance approvals.
- That the General Manager be authorised to negotiate possible Lease arrangement (20 years + 20 years) with the various property owner(s).
- That any costs associated with the move are considered as part of the 2016/17 budget process.

There being no further business the Mayor closed the meeting at 5:44 p.m.

THE FOREGOING MINUTES WERE READ )  
AND CONFIRMED AT THE ORDINARY )  
MEETING OF THE BROKEN HILL CITY )  
COUNCIL HELD ON APRIL 27, 2016. )

---

CHAIRPERSON

## **REPORTS**

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ORDINARY MEETING OF THE COUNCIL

April 14, 2016

BROKEN HILL CITY COUNCIL REPORT NO. 65/16

SUBJECT: CORRESPONDENCE REPORT - REQUEST FOR SUPPORT FOR  
CAMPAIGN TO ADVOCATE FOR CHANGES TO TAXATION  
LEGISLATION 11/161

**Recommendation**

That Broken Hill City Council Report No. 65/16 dated April 14, 2016, be received.

That correspondence dated March 31, 2016 from the Mayor of Leichhardt Council seeking support for their campaign to advocate for amendments to both Commonwealth and State taxation legislation to encourage full occupancy of commercial premises, be received.

That Council provides support to the campaign by writing to both the Federal and NSW Treasurers seeking amendments to the Income Tax Assessment Act 1993 and 1997; the Local Government Act 1993 and the Stamp Duty Act and Land Tax Act 1956 as detailed in the attachment to Leichhardt Council's correspondence.

**Executive Summary:**

Council has received correspondence from the Mayor of Leichhardt Council seeking support for their campaign to advocate for amendments to both the Commonwealth and State taxation legislation to encourage full occupancy of commercial premises.

**Report:**

Leichhardt Council is seeking support from Council's in NSW to advocate for amendments to taxation legislation in an effort to encourage full occupancy of commercial premises in retail high streets. Leichhardt Council is of the view that the up-take of online shopping has impacted on local businesses and is advocating for taxation incentives to encourage full occupancy of commercial retail premises.

The Mayor has forwarded correspondence to the Mayor of Leichhardt Council advising that Broken Hill also finds itself in a similar situation with vacant commercial premises in Broken Hill's retail high streets of Argent, Oxide and Patton Streets and advising that their correspondence will be presented to the April Council Meeting for Council to consider whether to support the campaign.

**Attachments**

1. Correspondence from Mayor of Leichhardt Council 2 Pages

JAMES RONCON  
GENERAL MANAGER



31 March 2016

Mayor  
Clr Wincen Cuy  
Broken Hill City Council  
PO Box 448  
BROKEN HILL NSW 2880

Council ref.: C612/15

Dear Mayor,

I write to you on behalf of Leichhardt Council to seek your support for our campaign to advocate for amendments to both Commonwealth and State taxation legislation to encourage full occupancy of commercial premises on our retail high streets.

Leichhardt Council is a Local Government Area in Sydney's inner west, which is 3kms from the Sydney Central Business District. The LGA has two of Sydney's key retail high streets - Darling Street in Balmain/Rozelle; and Norton Street in Leichhardt.

In recent years our high streets have been struggling due to a variety of factors, including but not limited to global financial events and increased take up of online shopping. Recent independent research undertaken in our LGA has recorded high street vacancy rates averaging 13-15 per cent, with some areas as high as 22 per cent. This is not an issue that is unique to Leichhardt but many of our once bustling retail high streets have fallen into a permanent state of decline. This has both an economic and social impact on our community and negatively impacts State taxation receipts.

Leichhardt Council has an ongoing program of projects and initiatives that we have already and will continue to implement, aimed at enlivening, revitalising and restoring our main streets.

However, Leichhardt Council is aware that Commonwealth and State taxation legislation may actually provide landlords with a financial incentive to keep their doors closed.

We have thus developed a range of possible amendments to taxation legislation at both the Commonwealth and State level that would actually provide a financial incentive to encourage full occupancy of commercial premises on our retail high streets. These amendments are outlined in the letters I have written to the Federal and NSW Treasurers and have attached to this letter for your consideration.

I ask that your Council joins with Leichhardt Council in advocating for changes to Commonwealth and State taxation legislation to encourage full occupancy of commercial premises on our retail high streets.

Yours sincerely

A handwritten signature in black ink that reads 'Darcy Byrne'.

Cr Darcy Byrne  
Mayor of Leichhardt

### **Commonwealth Amendments**

Possible amendments to the Income Tax Assessments Act (1936 & 1997), including:

- The removal of the provision to offset business losses for untenanted commercial properties against other income. This provision would have to be tightly defined to untenanted commercial properties and not to properties undergoing redevelopment.
- Toughening up the definitions and criteria on property being "available for rent" – ie bring in time limits on how long a property is unoccupied. Alternatively, stipulate specific requirements defining the steps required to be undertaken to make the property available – eg benchmarked rental pricing, advertising spend to attract tenants etc.
- Tighten up the Tax Act to hold that the long-term (say greater than 3 years) untenanted property is not being held on income account, rather, it is being held on capital account (ie the property is being held purely for the purposes of sale). Hence, the tax deduction available to these businesses for rates, losses, etc would no longer be available.
- Make the "margin scheme" (s 75-5 Goods and Services Tax Act 1999) unavailable for use in commercial property supplies if the property has been untenanted for a specified period of time (say 2 years etc). Broadly, the margin scheme effectively (in limited circumstances) reduces the GST payable on the supply of real property so that GST is levied on the margin rather than the sale price.
- Remove the GST on the sale of untenanted properties. Under current rules the sale of commercial property that is untenanted is subject to GST. Whereas, if the property is tenanted, then the "going concern" (subdivision 38J GSTA 1999) principle applies, meaning that the transaction is not subject to GST. Removal of these and other disincentives could encourage the sale of untenanted properties.

### **State Amendments**

Amendments to the *Local Government Act 1993* including:

- Provision for differential rating (eg Special Rate) for tenanted and untenanted commercial properties. In support, the Henry Review of Australia's Taxation System in 2010, stated that "States should allow local governments a substantial degree of autonomy to set the tax rate applicable to property within their municipality." [http://taxreview.treasury.gov.au/content/FinalReport.aspx?doc=html/Publications/Papers/Final\\_Report\\_Part\\_2/chapter\\_g3.htm](http://taxreview.treasury.gov.au/content/FinalReport.aspx?doc=html/Publications/Papers/Final_Report_Part_2/chapter_g3.htm).

Changes to Stamp Duty and to Land Tax Legislation, including (but not limited to):

- Removal of Stamp Duty on the sale of high street commercial properties and on conveyances conditioned upon the property being "fully occupied" with a specified time period eg 12 months and remaining tenanted for a defined period (say 5 years). In support, in 2010, the Henry Taxation Review found that Stamp duties on the transfer of commercial and residential land and buildings are "poor taxes" it found that "Stamp duties on conveyances are inconsistent with the needs of a modern tax system." [http://taxreview.treasury.gov.au/content/FinalReport.aspx?doc=html/Publications/Papers/Final\\_Report\\_Part\\_2/chapter\\_c2.htm](http://taxreview.treasury.gov.au/content/FinalReport.aspx?doc=html/Publications/Papers/Final_Report_Part_2/chapter_c2.htm).
- Amend the *Land Tax Act 1956* to provide for the possible imposition of a premium rate on commercial properties that remains untenanted for a defined period of time (eg 3 years).

ORDINARY MEETING OF THE COUNCIL

January 14, 2016

BROKEN HILL CITY COUNCIL REPORT NO. 66/16

SUBJECT: DRAFT OPERATIONAL PLAN 2016/2017 INCLUSIVE OF THE  
STATEMENT OF REVENUE POLICY AND DRAFT SCHEDULE  
FEES AND CHARGES 2016/2017 15/142

**Recommendation**

That Broken Hill City Council Report No. 66/16 dated January 14, 2016, be received.

That in accordance with Section 405 of the Local Government Act 1993, the Draft Operational Plan 2016/17 inclusive of the Statement of Revenue Policy and Draft Schedule of Fees and Charges 2016/17, be endorsed for the purpose of public exhibition for community comment for a 28 day period.

**Executive Summary:**

The purpose of this report is to recommend to Council to endorse the Draft Operational Plan 2016/2017 inclusive of the Statement of Revenue Policy and Draft Schedule of Fees and Charges 2016/17, for public exhibition for a 28 day period.

**Report:**

**Introduction**

Local councils in NSW are required to undertake their planning and reporting activities in accordance with the Local Government Act and the Local Government (General) Regulation 2005. As at 30 June 2012, all councils in NSW are required to be working within the Integrated Planning and Reporting (IPR) Framework.

The IPR Framework for Local Government in NSW was introduced in 2010. The IPR framework is the mechanism through which Council and the community can have important discussions about funding priorities, service levels and preserving local identity and to plan together for a more sustainable future.

Section 405 of the Local Government Act 1993 requires:

- (1) A council must have a plan (its "**operational plan**") that is adopted before the beginning of each year and details the activities to be engaged in by the council during the year as part of the delivery program covering that year.
- (2) An operational plan must include a statement of the council's revenue policy for the year covered by the operational plan. The statement of revenue policy must include the statements and particulars required by the regulations.
- (3) A council must prepare a draft operational plan and give public notice of the draft indicating that submissions may be made to the council at any time during the period

(not less than 28 days) that the draft is to be on public exhibition. The council must publicly exhibit the draft operational plan in accordance with the notice.

(4) During the period of public exhibition, the council must have for inspection at its office (and at such other places as it may determine) a map that shows those parts of its area to which each category and sub-category of the ordinary rate and each special rate included in the draft operational plan applies.

(5) In deciding on the final operational plan to be adopted, a council must consider any submissions that have been made concerning the draft plan.

(6) The council must post a copy of its operational plan on the council's website within 28 days after the plan is adopted.

Council's 2014 - 2017 Delivery Program covers the period 1 July 2013 to 30 June 2017. It is based on the outcomes of the Broken Hill 2033 Community Strategic Plan together with recommendations of Council's other adopted plans and strategies.

The Draft Operational Plan 2016/17 identifies the projects and activities that will be delivered during the year to achieve the commitments made in the Delivery Program and resourcing provided within the Long Term Financial Plan.

More specifically, the Draft Operational Plan 2016/17 has been prepared within the context of the following parameters:

- Current service levels will be maintained, except where decisions have been made with regard to specific services.
- Capital projects budgeted at \$10.4 million.
- Total rate revenue increase of 1.8%.

## **Overview of the Draft Operational Plan 2016/17**

### **Proposed 2016/17 Rating Strategy**

#### **Rate Peg**

The Minister for Local Government has approved a 1.8% rate peg limit that will apply to Council rates in 2016/17. The rate peg does not apply to charges levied by Council in relation to waste management.

Council is proposing to increase rates by the full extent of the 1.8% rate peg for 2016/17, which will result in an overall increase in general rate revenue of \$0.226m.

#### **Diversification of mining revenue**

In 2015/16, Council adopted the ongoing rating strategy of progressive apportionment of mine rates to residential rates by 1% for eight years to reduce the heavy reliance on mining rates and subsequently levy rates in proportion to the land value of a rating category. This is the second year of this strategy.

This year, rates paid by the mining properties will be reduced from 17% of the total rates of \$14.704m to 16%, with the re-distributed rates to be allocated to the residential rating category.

This is the third consecutive year that rates will have been re-distributed from the mining sector. This step is again being taken by Council to further reduce its overall reliance on mine rate income.

The strategy proposes to cap the mining rates at 10% after a period of eight years by progressively transferring 1% of mine rates to residential category annually. This will ensure

that even if there is a reduction in the land valuation of the mining properties due to the reduction of mining operations in Broken Hill, the impact will be comparatively less significant on Council's revenue stream and on the ratepayers, as compared to total loss of mining rates due to the close of mining operations.

This strategy also addresses the issue of apportioning the rates revenue to the four rating categories: Residential, Business, Farmland and Mining in proportion of their land valuations.

## **2016/17 Budget**

### **Operating Result**

The Draft Operational Plan 2016/17 includes the 2016/17 budget, in the form of the Revenue Policy.

The 2016/17 Budget has been developed on a business as usual basis, except for areas where Council has made policy or service delivery decisions that have a direct financial impact.

Consequently, the budgeted loss for 2016/17 is \$2.374 million; this is a reduction of 42% of the budget deficit of \$4.117 million in 2015/2016 (excluding extraordinary items) and 19% of the actual deficit of \$2.938 million in 2014/2015 despite the additional depreciation expense recognised due to the change in Australian Accounting Standards.

As future decisions are made by Council which have an impact on the 2016/17 budget, adjustments will be made in quarterly budget reviews during the year.

### **Capital Projects**

The total capital expenditure budget for 2016/17 has been set at \$10.4m. Capital projects proposed for 2016/17 include

- Roads \$2.455m
- Buildings \$3.754m
- Plant/fleet \$1.216m
- Parks & Open Spaces \$2.65m
- Other \$0.327m

Details in relation to specific capital items are included within the Operational Plan.

The level of capital expenditure will again be closely managed in 2016/17 to enable Council to conserve as much cash as possible during the year. External funding of \$7.7m is expected to be received in relation to the capital program; \$0.2m of the program is to be funded from restricted cash assets and \$2.5m to be funded from Council's own revenue sources.

### **Fees and Charges**

Fees and charges are included in the Operational Plan for the purposes of public consultation. Many fees and charges have been increased by CPI, whilst in some areas a review has resulted in increases above CPI.

### Conclusion:

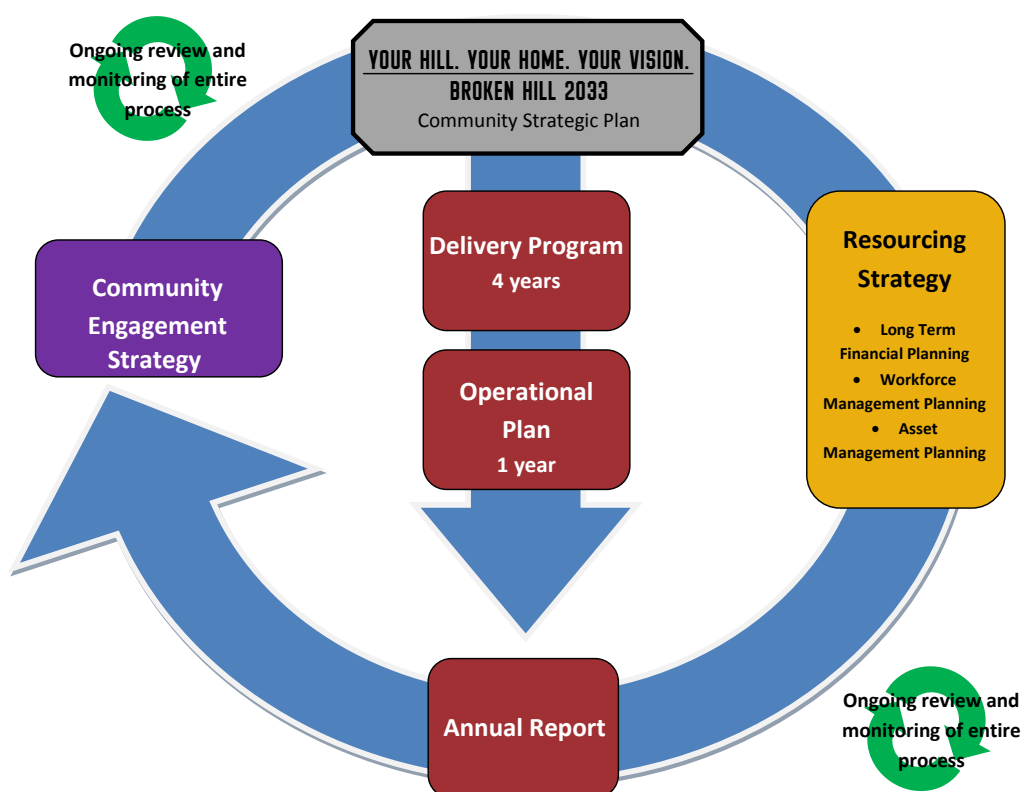
The Draft Operational Plan 2016/17 has been prepared in accordance with the requirements of the Local Government Act 1993 and the Local Government (General) Regulations 2005 and is presented to Council for consideration, with a view to having it adopted for the purposes of public exhibition and community comment.

Public information sessions will be organised as part of the community consultation process.

Any written comment received resulting from the community consultation must be considered by the Council before the plan is adopted.

### Strategic Direction:

The Operational Plan is part of the Integrated Planning and Reporting Framework. Following is a diagram of the Integrated Planning and Reporting Framework, including the Delivery Plan.



### Relevant Legislation:

Section 402 to Section 406 of the *Local Government Act 1993* sets out the requirements of the Integrated Planning and Reporting Framework.

### Financial Implications:

Included within the Draft Operational Plan 2016/17 is the Statement of Revenue Policy, Annual Budget and the Draft Schedule of Fees and Charges 2016/17.



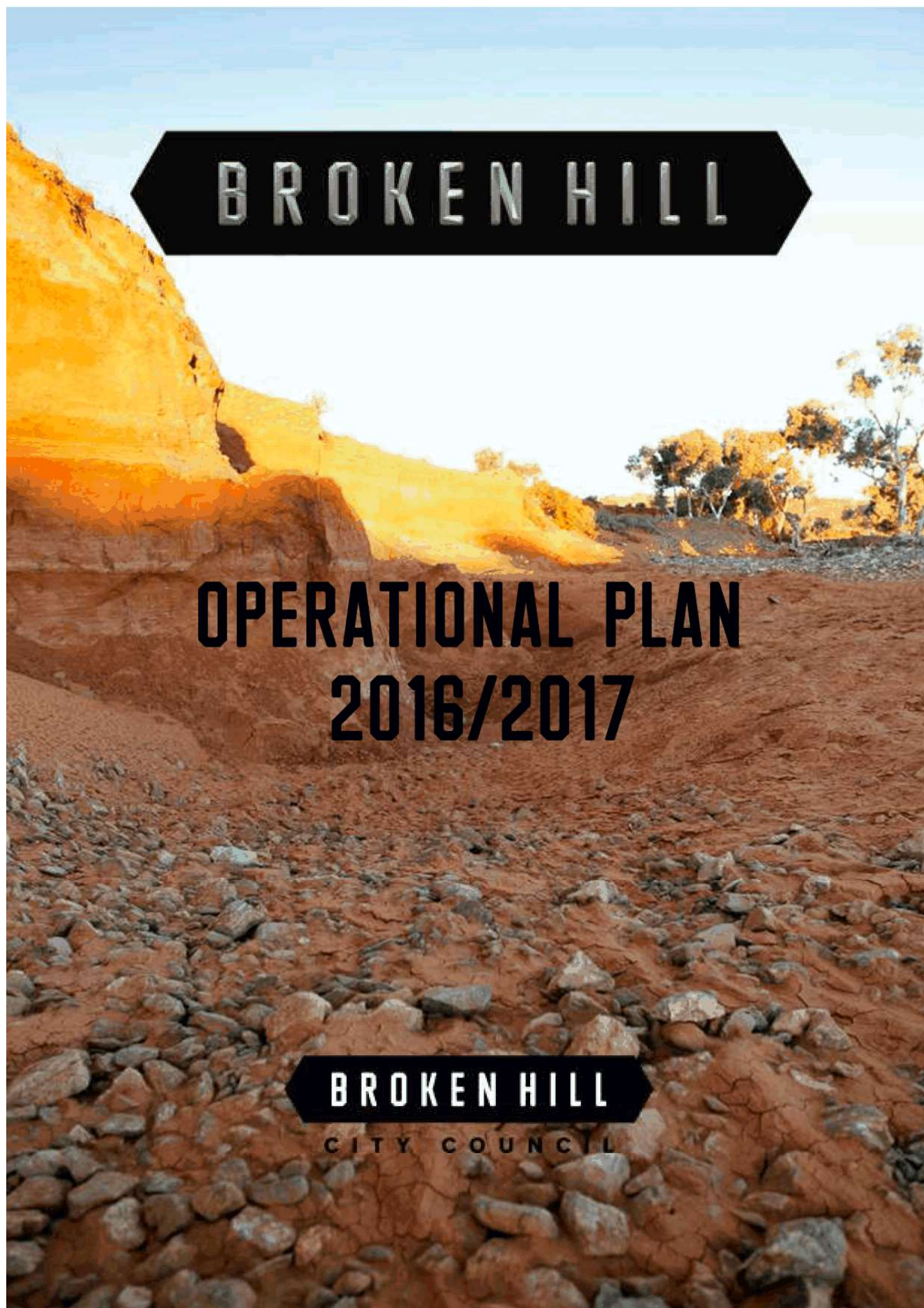
**Attachments**

1. Draft Operational Plan 2016-2017 59 Pages
2. Draft Schedule of Fees and Charges 2016-2017 28 Pages

RAZIJA NU'MAN  
DIVISION MANAGER CORPORATE AND HUMAN SERVICES

JAMES RONCON  
GENERAL MANAGER





QUALITY CONTROL		
TRIM REFERENCES	D16/250 – 15/142	
KEY DIRECTION	4 Our Leadership	
OBJECTIVE	4.1 Openness and Transparency in Decision Making	
FUNCTION	Financial Management and Leadership & Governance	
STRATEGY	4.1.1.9 Financial Statements are prepared on an annual basis in accordance with accounting standards and accounting codes  4.1.1.10 The Integrated Planning and Reporting Framework is implemented	
RESPONSIBLE OFFICER	General Manager	
REVIEW DATE	July 2017	
COMPANY	Broken Hill City Council	
PHONE NUMBER	08 8080 3300	
EMAIL ADDRESS FOR ENQUIRIES ONLY	<a href="mailto:council@brokenhill.nsw.gov.au">council@brokenhill.nsw.gov.au</a>	
DATE	ACTION	MINUTE NO.
April 27, 2016	Endorsed by Council for Public Display and Consultation	
	Adopted by Council	
NOTES	Images sourced from Council's Image Library  © Copyright Broken Hill City Council 2015	
ASSOCIATED DOCUMENTS	Schedule Fees and Charges 2016/2017  Long Term Financial Plan 2017 - 2026	

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# INTRODUCTION

This document is Broken Hill City Council's Operational Plan for the next year.

## MESSAGE FROM THE MAYOR

The 2016/2017 Broken Hill City Council Operational Plan continues on the path of financial sustainability.

This plan details the strategies and activities that have been endorsed by Council. By setting these goals and targets staff can work towards these objectives which we believe as a Council will be for the betterment of our community.

We are committed as a Council to delivering our core services and continue our journey of being an efficient and effective organisation. It continues to be a challenge but one we are making significant headway with our 2015/16 deficit reduced by \$4.099 million compared to 2014/15.

A key focus of 2016/17 will be asset management. Councillors and staff embarked on an engagement campaign asking our community what they are prepared to pay for Council programs and services. The Levels of Service survey attracted an outstanding response and will assist Council with decision-making.

We do know that asset management will be a challenge. We cannot afford to maintain and renew the assets that we currently own, and therefore don't have the flexibility to consider new assets as community demands change.

Through a process of asset management and community engagement, we hope to determine a strategy that will ensure our infrastructure and facilities are relevant based on today's needs.

Engagement will continue to be a strong focus of our Council. We continue to seek community input into our projects and services. This has seen the development of our CBD renewal plan - *Broken Hill Living Museum and Perfect Light* project, assisted in the development of a parking strategy for the CBD, assisted our aged care strategy and of course provided valuable information regarding our levels of service.

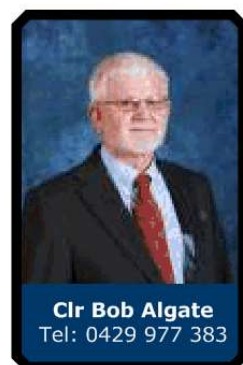
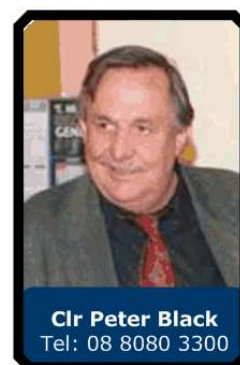
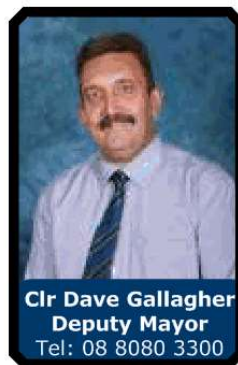
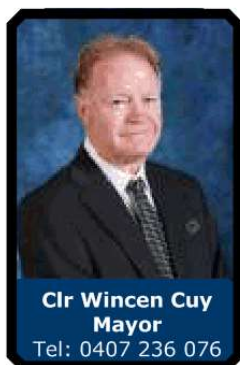
And we will continue to advocate on behalf of our community on key issues and decision-making at higher levels of government.

Thank you for taking the time to read through the plan and we look forward to a very challenging but rewarding year.

**Councillor Wincen Cuy**  
**MAYOR**



## YOUR COUNCILLORS



# OUR COMMITMENT TO BROKEN HILL

## OUR VISION

Broken Hill is a vibrant, prosperous and culturally rich Heritage City shared with visitors from around the world.

## OUR MISSION

Council provides high quality services and leadership to enhance community living and facilitate a prosperous economy.

## OUR STATEMENT OF VALUES

### Inspiring

We're leading Broken Hill into the Future

This means we:

- Recognise change starts with us
- Share our passion
- Act as positive role models
- Are focused on delivering results

### Open

We're transparent and honest

This means we:

- Are united
- Are reliable – when we make a decision we stick to it
- Can be trusted
- Are always available to listen

### Original

We're pioneering new ideas while remembering what makes us unique

This means we:

- Won't forget our past, even when forging our future
- Are open to new ideas and think outside the square
- Champion our uniqueness
- Look for new solutions rather than relying on the old ways

### Human

We're involved in the community

This means we:

- Are inclusive
- Respect diversity and how different people think
- Value doing it together
- Have a genuine sense of humanity

### Fearless

We're up for the challenge

This means we:

- Strive to solve our own problems
- Defend what's important to our community
- Are prepared to take the lead
- Take opportunities and make something of them
- Are not afraid to make tough decisions

# ABOUT THE CITY

“When you think of regional Australia, when you think of mining, when you think of the ethos of Australia, you think of Broken Hill” Minister of Environment Greg Hunt

## BROKEN HILL CITY PROFILE

Broken Hill has been recognised as Australia’s First Heritage Listed City and this places us on the register alongside other national icons like the Australian War Memorial, Sydney Opera House and Great Barrier Reef.

This listing was made in recognition of Broken Hill’s significant mining history and contribution to the Australian and International mining and resources industry. It also recognises Broken Hill’s contribution to industrial relations, with many conditions of employment (including workplace safety), originating from here. Added to this mix are our innovations, people, landscape, architecture, creativity, the Line of Lode itself and our location within the Australian outback - all of which contribute to the celebration and recognition of our heritage.

Perhaps the greatest challenge in the timeline of our ‘boom and bust’ mining history is the steady population decline, which has ensued from the peak periods when over 30,000 people lived here in the 1950’s.

This gradual and steady decline has placed pressure on economic prosperity and job creation and, while a smaller population can be just as vibrant, it comes with its own set of challenges. The need to diversify our economy and address the changes in affordability of our public infrastructure base are both critical issues facing our City.

With what was once a significant ore body slowly coming to the end of its mining life, the population now must increasingly rely on other means of employment to stimulate the economy. The growth of the visitor economy is a ‘key’ strategy and Broken Hill has grown to become recognised by government, businesses and visitors as a tourism destination - known for delivering a range of attractions and experiences linked to mining, heritage, culture and the provision of authentic experiences and accommodation.

Council has maintenance responsibilities and carries the financial burden of a significant asset portfolio, much of which was constructed in periods when populations were at their peak. With approximately 19,000 residents today, Council and the community must review all assets and develop strategies to improve the financial position. This will ensure affordability of ongoing costs associated with assets. It is through this approach that we can strengthen our focus on investment to best meet community needs and economic diversification to influence the prosperity of this City.

# THE FRAMEWORK

In 2009, the NSW Government introduced new legislation in the form of the Local Government Amendment (Planning and reporting) Act 2009 to improve strategic planning in NSW Local Government.

The Integrated Planning and Reporting Framework requires NSW councils to develop a **Community Strategic Plan** in consultation with the community, which outlines the community's Vision, Goals and Strategies. The plan is not limited to the responsibilities of any one government or organisation.

Under the Framework, Broken Hill City Council will use the Community Strategic Plan to determine which goals and strategies can be implemented at a Local Government level. These goals and strategies are included in a 4 year **Council Delivery Program**.

To ensure that Council has the required resources to achieve the goals and strategies set out in the Delivery Program, a **Resourcing Strategy** is prepared to address long term asset management, financial management and workforce planning.

The **Operational Plan** is a plan which focuses on the short term. It provides a one year detailed plan of which activities and projects from the Delivery Program will be implemented in the short term.

Each year, our success in achieving the goals and strategies set out in these plans will be reported through Council's **Annual Report**.

Although considered long term, our Community Strategic Plan and Delivery Program will remain current through a four yearly review in line with Local Government Elections.

The first Community Strategic Plan for Broken Hill was endorsed in 2010 and we are proud of the achievements made since this time. The plan was subsequently reviewed after a significant community engagement exercise in 2013.





**THE REQUIREMENTS OF THE FRAMEWORK**

<b>Frequency</b>	<b>Report</b>	<b>Description / Requirements</b>	<b>Legislative Reference</b>
For use during development of the Community Strategic Plan and Council's other planning activities	<b>Community Engagement Strategy</b>	A strategy based on social justice principles for engagement with the local community when developing the Community Strategic Plan.	s402(4) (Act)
Review every four years following an election. Ensure the plan is for a minimum of 10 years. Public exhibition for a period of 28 days required and a copy of plan and amendments to the plan to OLG within 28 days of endorsement.	<b>Community Strategic Plan (CSP)</b>	Plan which identifies the main priorities and aspirations for the future of the local government area.  Minimum 10 years.	s402(1)-(7) (Act)
Review in detail every four years as part of CSP review. Update annually when developing the Operational Plan.	<b>Long Term Financial Planning</b>	Included in Council's Resourcing Strategy for the provision of financial resources required to implement the CSP.  Minimum 10 years.	s401(2) (Act)
Review in detail every four years as part of CSP review. Update annually when developing the Operational Plan.	<b>Workforce Management Planning</b>	Included in Council's Resourcing Strategy for the provision of intellectual resources required to implement the CSP.  Minimum of 4 years.	s403(2) (Act)
Review in detail every four years as part of CSP review. Update annually when developing the Operational Plan.	<b>Asset Management Planning</b>	Included in Council's Resourcing Strategy for the provision of physical resources required to implement the CSP. Comprises of an Asset Management Strategy and Plan/s. Minimum of 10 years.	s403(2) (Act)
Review every four years following an election. Public exhibition for a period of 28 days.	<b>Delivery Program</b>	Details the Council activities to be undertaken by the Council to implement the strategies established by the CSP. Four year duration.	s404(1)-(5) (Act)
Adopt prior to beginning of financial year. Public exhibition for a period of 28 days. Post copy on Council website within 28 days of Council endorsement.	<b>Operational Plan</b>	Details the activities Council will be engaged in during the year, and annual budget.  Annual sub-plan of Delivery Program.	s405(1)-(6) s532 s610B- s610F s706(2) (Act) cl201(1) (Reg)

## MONITORING AND REPORTING

Progress on the Delivery Program will be reported to the Council at least every six months through the Operational Plan. Detailed financial reports and updates on Council's Capital Works Program will be included.

In addition to the above, Council will also prepare an Annual Report for the community which will focus on Council's implementation of our Delivery Program

and the Operational Plan. The Annual Report will also outline achievements in implementing the Community Strategic Plan. Audited financial reports will also be made available to the Community at this time.

A 'State of the City' (SOC) Report will be presented to the community, reporting on Council's progress in achieving the community's aspirations.

Frequency	Report	Description / Requirements	Legislative Reference
Quarterly (no later than two months after the end of each quarter)	<b>Budget Review Statement</b>	Shows, by reference to the estimate of income and expenditure set out in the statement of Council's revenue policy included in the Operational Plan for the relevant year, a revised estimate of the income and expenditure for that year.	cl203 (Reg)
At least every six months (dates determined by Council)	<b>Progress reports on Delivery Program (DP)</b>	Report on the progress with respect to the Council Activities detailed in the Delivery Program.	s404(5) (Act)
Yearly – November (Within five months of the end of Financial Year)	<b>Annual Report (AR)</b>	Report on the achievements in implementing the Delivery Program and the effectiveness of the principle activities undertaken in achieving the objectives in the Community Strategic Plan at which those activities are directed. Must be prepared in accordance with the Regulation and the Guidelines. Must include a copy of Council's audited financial reports. Must be posted on Council's website.	s428(Act)  cl 217(1) (Reg)
November – Four Yearly (included in AR due 30 Nov in year in which an ordinary election is held)	<b>End of Term Report</b>	Report on Council's achievements in implementing the Community Strategic Plan over the previous four year Council term.	s428(2) (Act)
November – Four Yearly (included in AR due 30 Nov in year in which an ordinary election is held)	<b>State of City Report (SOC)</b>	Reports on environmental issues relevant to the objectives for the environment established by the Community Strategic Plan. Must be prepared in accordance with the guidelines.	s428A (Act)

# HOW TO READ THE PLAN

<b>Key Direction:</b>	The Key Directions are taken from the Community Strategic Plan (CSP) and represents groups of common opportunities, challenges and priorities that relate to: <ul style="list-style-type: none"> <li>• Key Direction 1: <b>Our Community</b></li> <li>• Key Direction 2: <b>Our Economy</b></li> <li>• Key Direction 3: <b>Our Environment</b></li> <li>• Key Direction 4: <b>Our Leadership</b></li> </ul>
<b>Objective:</b>	Objectives are taken from the Community Strategic Plan and are uniquely numbered. Each objective outlines what the community is seeking to achieve under the Key Direction and are broad direction statements.
<b>Strategy:</b>	Strategies are taken from the Community Strategic Plan and are uniquely numbered. Each strategy provides information on what will be done at the high-level to achieve the objective. Each strategy is cascaded down into the Delivery Program (DP).
<b>OP #:</b>	OP# is the unique number assigned to each action in the Operational Plan (OP).
<b>Action:</b>	For each objective identified in the Community Strategic Plan, a number of actions are identified outlining what will be done to implement the objective by Council. Where Council has not been identified as either the lead or support agency responsible for the objective, Council acknowledges it has an important role to play in lobbying or advocating for the achievement of the objective.
<b>Operational Plan / LTFP:</b>	The year identifies the timing for the implementation or achievement of the action and when it will be resourced in both the Operational Plan (OP) and Long Term Financial Plan (LTFP).
<b>Link to CSP:</b>	Number showing CSP reference.
<b>Measure:</b>	The measure is how the progress or success of Council will be identified and reported upon.
<b>Function:</b>	Is the specific Council area responsible for implementing the action.

# FINANCIAL ESTIMATES

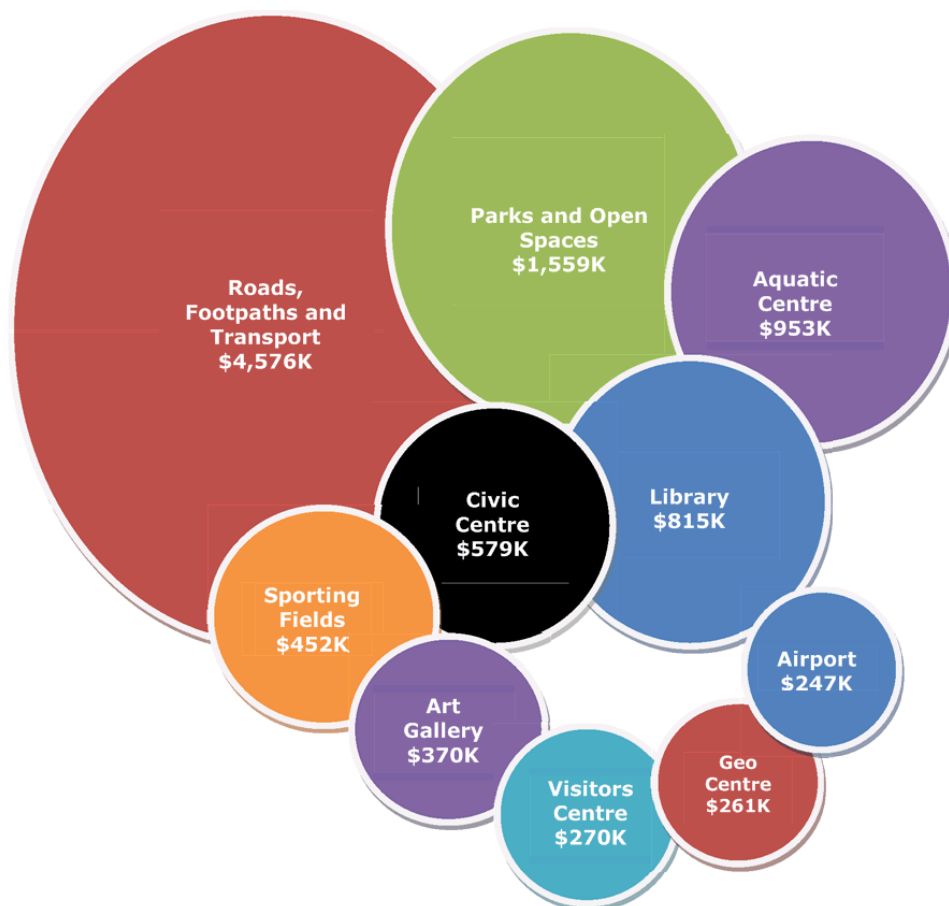
The financial estimates provided in this Operational Plan in the following sections reflect the range of services provided by Council at the time of drafting this Plan.

As indicated in Council's Long Term Financial Plan, Council must continue to develop strategies and make decisions to ensure the reduction of financial deficits and the future sustainability of Council. Such decisions may not provide overnight relief from the currently weak financial position, and as such it is important to take a longer term view of the benefits of such decisions.

Throughout the year, reviews will be undertaken to measure Council's financial performance against the financial estimates contained within this plan. Any decisions impacting upon Council's financial position for the year will be incorporated into these reviews.

The Consolidated Estimated Income Statement, Balance Sheet and Cash Flow Statement for the 2016/2017 financial year are contained within the Revenue Policy on page 50.

## NET COSTS OF COUNCIL SERVICES PROVIDES



<b>OPERATIONAL PLAN</b>					
<b>INCOME STATEMENT</b>					
<b>\$ '000</b>	<b>2017</b>	<b>2017</b>	<b>2017</b>	<b>2017</b>	<b>2017</b>
	<b>TOTAL Proposed Budget</b>	<b>Our Leadership Proposed Budget</b>	<b>Our Community Proposed Budget</b>	<b>Our Economy Proposed Budget</b>	<b>Our Environment Proposed Budget</b>
<b>Income from Continuing Operations</b>					
<b>Revenue:</b>					
Rates & annual charges	16,699	14,212	(47)	(32)	2,565
User charges & fees	3,472	524	475	1,044	1,429
Interest & investment revenue	446	410	-	-	36
Other revenues	488	213	66	201	8
Grants & contributions for operating purposes	10,043	4,272	5,303	403	66
Grants & contributions for capital purposes	6,443	3,425	3,018	-	-
<b>Other Income:</b>					
Net gains from disposal of assets	-	-	-	-	-
Net share of interests in joint ventures	-	-	-	-	-
<b>TOTAL INCOME FROM CONTINUING OPERATIONS</b>	<b>37,590</b>	<b>23,056</b>	<b>8,815</b>	<b>1,615</b>	<b>4,104</b>
<b>Expenses from Continuing Operations</b>					
Employee benefits & costs	15,030	6,913	4,873	1,208	2,036
Borrowing costs	394	102	203	89	-
Materials & contracts	6,638	(347)	4,085	871	2,030
Depreciation & amortisation	6,987	941	4,262	1,267	516
Impairment	-	-	-	-	-
Other expenses	4,472	1,991	1,678	721	82
Net losses from disposal of assets	-	-	-	-	-
<b>TOTAL EXPENSES FROM CONTINUING OPERATIONS</b>	<b>33,521</b>	<b>9,601</b>	<b>15,101</b>	<b>4,156</b>	<b>4,664</b>
<b>OPERATING RESULT FOR THE YEAR</b>	<b>4,069</b>	<b>13,455</b>	<b>(6,285)</b>	<b>(2,540)</b>	<b>(560)</b>
<b>NET OPERATING RESULT FOR THE YEAR BEFORE GRANTS &amp; CONTRIBUTIONS FOR CAPITAL PURPOSES</b>	<b>(2,374)</b>	<b>10,030</b>	<b>(9,303)</b>	<b>(2,540)</b>	<b>(560)</b>

# KEY DIRECTIONS

## OUR COMMUNITY

The focus of the Key Direction – Our Community is our people and how we can work together to ensure we position ourselves to retain our sense of identity, our health, wellbeing, social inclusion and connectedness.

The tables below provide actions which will help us meet the objectives of Council’s four year Delivery Program. Under each objective we provide more detailed actions that Council will undertake to ensure we meet our goals along with measurements to help us ensure we are on the right path.

1.1 People in our community are in safe hands				
OP #	Action	Link to Delivery Program	Measure	Function
C1	Partner with the community through participation in the Local Community Safety Precinct Committee (LCSPC) to reduce preventable crime	1.1.1.2	Participation at LCSPC meetings	Public Safety
C2	Support identified actions within the <i>2013-2017 Safer Broken Hill</i> Community Safety and Crime Prevention Plan	1.1.1.2	Number of activities supported	Public Safety
C3	Perform compliance inspections of all enclosures for dangerous and restricted dogs within the City to ensure compliance with the Companion Animals Act.	1.1.1.3	Increased compliance	Public Safety
C4	Provide education and awareness in relation to the responsibility of pet ownership	1.1.1.3	Reduction in animal control complaints	Public Safety
C5	Provide a ranger service to undertake animal control activities	1.1.1.3	Increase in number of complaints successfully addressed	Public Safety

1.1 People in our community are in safe hands				
OP #	Action	Link to Delivery Program	Measure	Function
C6	Develop a plan showing prioritised proposed CCTV camera locations	1.1.1.4	Prioritised plan developed	Public Safety
C7	Develop and adopt a policy in the use of CCTV cameras in public spaces	1.1.1.4	Policy adopted	Public Safety
C8	Develop lighting strategy in line with Urban Design Plan	1.1.1.4	Strategy developed	Public Safety
C9	Develop a Memorandum of Understanding with the NSW Police Barrier Local Command dealing with the use of CCTV in Broken Hill	1.1.1.4	Memorandum of Understanding signed	Public Safety
C10	Develop procedures dealing with the use of CCTV cameras in public spaces that comply with legislative requirements	1.1.1.4	Procedures developed	Public Safety
C11	Facilitate the Local Emergency Management Committee	1.1.1.5	Meetings held in accordance with legislation	Public Safety
			Participation at meetings by agencies	
C12	Participate in emergency exercises with other combat and support agencies	1.1.1.5	Number of exercises attended	Public Safety
C13	Support emergency services as required to minimise the risk of combat or recovery from natural, biological or technical disasters	1.1.1.5	Support services provided in a timely manner	Public Safety
1.2 Our community works together				
OP #	Action	Link to Delivery Program	Measure	Function
C14	Conduct an official ceremony for Australia Day	1.2.1.1	Numbers attending the ceremony show an increase on previous year	Leadership & Governance



1.2 Our community works together				
OP #	Action	Link to Delivery Program	Measure	Function
C15	Encourage the community to nominate someone for an Australia Day Award	1.2.1.1	Increased number of nominations received	Leadership & Governance
C16	Facilitate the granting of Australia Day awards through the selection committee	1.2.1.1	Award recipients are chosen within the nominated timeframe	Leadership & Governance
C17	Implement activities in the Volunteer Strategy aimed at increasing volunteering	1.2.1.3	Strategy implemented	Leadership & Governance
C18	Facilitate and participate in a volunteer working group to encourage increased participation in volunteering	1.2.1.2	Increase in volunteer numbers at Council	Leadership & Governance
C19	Recognise the contribution of volunteers through an annual event	1.2.1.3	Attendance at volunteer recognition event	Leadership & Governance
C20	Encourage the community to nominate someone for a volunteer award	1.2.1.3	Increased number of nominations received	Leadership & Governance
C21	Contribution is made to joint initiatives through attendance at relevant partner meetings and initiatives	1.2.1.4	Number of meetings attended	Community Development
			Partnership objectives are progressed and of value	
C22	Develop and implement a communications strategy	1.2.1.5	Strategy is developed and implemented	Leadership & Governance
C23	Develop a communications plan as part of the project planning process for any significant activity or decision of Council	1.2.1.5	Community satisfaction with Council communications	Leadership & Governance
C24	Participate in initiatives to inform the community about Council's current sustainability challenges including financial and asset management	1.2.1.6	Participation in initiatives	Community Facilities
C25	Provide public amenities in key public areas	1.2.1.7	Amenities open and maintained for use to accommodate community requirements	Community Facilities
C26	Review public amenities as part of asset management planning	1.2.1.7	Review undertaken	Community Facilities



1.2 Our community works together				
OP #	Action	Link to Delivery Program	Measure	Function
C27	Provide public halls and community centres through a centralised booking system	1.2.1.7	Utilisation of community centres and halls	Community Facilities
C28	Review public halls and community centres as part of asset management planning	1.2.1.7	Review undertaken	Community Facilities

1.3 Our history, culture and diversity is embraced and celebrated				
OP #	Action	Link to Delivery Program	Measure	Function
C29	A calendar of events is available online and promoted to the community	1.3.1.1	Number of events promoted on the calendar	Economic Development
C30	Implement the activation strategies outlined in the Living Museum-Perfect Light CBD renewal plan	1.3.1.2	Number of events held in the Town Square	Community Development
C31	Support event organisers in understanding the process for holding events in public spaces	1.3.1.2	Develop a guide to public events	Community Development
			Number of meetings with event organisers	
			Develop post event customer satisfaction survey	
			Measure satisfaction of event organisers via post event customer survey	
C32	Liaise with South Rotary to develop an event plan for the Christmas Pageant	1.3.1.3	Number of entry floats	Community Development
			Number of volunteer organisations	
			Estimated number of people attending the event	

<b>C33</b>	Enter a Council float in the Christmas Pageant to promote Council's role in the community	1.3.1.3	Council float entered	Community Development
<b>C34</b>	Manage, maintain and promote the regional library service	1.3.1.5	Number of active members	Arts & Culture
<b>C35</b>	Provide a library outreach service to outback locations	1.3.1.5	Number of borrowings	Arts & Culture
<b>C36</b>	Review the regional library building to ensure it meets the needs of current and future generations	1.3.1.5	Review undertaken	Arts & Culture
<b>C37</b>	In collaboration with volunteers, maintain archive records for the benefit of the City	1.3.1.6	Number of volunteers	Arts & Culture
<b>C38</b>	Manage, maintain and promote the Regional Art Gallery	1.3.1.7	Number of exhibitions	Arts & Culture
			Number of visitors	
			Number of workshops	
<b>C39</b>	Manage, maintain and promote the Albert Kersten Mining and Minerals Museum	1.3.1.8	Visitation to Albert Kersten Mining and Minerals Museum	Arts & Culture
<b>C40</b>	Conduct a heritage awards presentation and develop its potential to celebrate the City's built and cultural heritage and National Heritage Listing status	1.3.1.9	Heritage awards undertaken	Arts & Culture

1.4 Our built environment supports our quality of life				
OP #	Action	Link to Delivery Program	Measure	Function
C41	Develop, plan and implement a Development Control Plan for the City of Broken Hill	1.4.1.2	Plan implemented	Arts & Culture
C42	Investigate and plan for future demand at the cemetery	1.4.1.5	Future demand planned for	Community Facilities
C43	Maintain and operate the cemetery for the benefit of the City	1.4.1.5	Number of complaints	Community Facilities
C44	Facilitate searches for deceased persons interred in the Broken Hill Cemetery	1.4.1.6	Number of searches undertaken Number of website visits	Community Facilities
C45	Implement actions in the Pedestrian Access Mobility Plan	1.4.1.9	Prioritised actioning implemented in accordance with available resources	Local Transport
C46	Existing bicycle lanes maintained	1.4.1.8	No reduction in bicycle lanes	Local Transport
C47	Undertake improvement plan as included in the Parks and Open Spaces Asset Management Plan	1.4.1.10	Improvement actions undertaken in accordance with improvement plan timeframe	Open Spaces
C48	Undertake actions and projects included within the Parks and Open Spaces Asset Management Plan	1.4.1.11	Actions and projects undertaken in accordance with improvement plan timeframe	Open Spaces
C49	Undertake improvement plan as included in the Transport Asset Management Plan	1.4.1.12	Improvement actions undertaken in accordance with improvement plan timeframe	Local Transport
C50	Undertake actions and projects included within the Transport Asset Management Plan	1.4.1.13	Improvement actions undertaken in accordance with improvement plan timeframe	Local Transport
C51	Contract for Broken Hill Aquatic Centre managed effectively	1.4.1.14	All conditions of contract complied with	Community Facilities

<b>C52</b>	Undertake a service level review in relation to the provision of open space within the local government area	1.4.1.15	Accepted service level determined in consultation with the community in line with the Open Spaces Asset Management Plan	Open Spaces
<b>C53</b>	Undertake a service level review in relation to fleet	1.4.1.15	Internal savings identified	Leadership & Governance
<b>C54</b>	Undertake two facility reviews of Council owned buildings identified in Asset Management Plans	1.4.1.16	Community consultation completed and recommendation made for two asset services as identified in the Building Asset Management Plan	Community Facilities

<b>1.5 Our health and wellbeing ensures that we live life to the full</b>				
<b>OP #</b>	<b>Action</b>	<b>Link to Delivery Program</b>	<b>Measure</b>	<b>Function</b>
<b>C55</b>	Advocate for quality health, medical and allied services for the City where required	1.5.1.1	Representations made where required	Community Facilities
<b>C56</b>	Advocate for equitable and appropriate access to public transport where required	1.5.1.2	Representations made where required	Leadership & Governance
<b>C57</b>	Review the Broken Hill City Ageing Strategy	1.5.1.3	Strategy reviewed	Community Services
<b>C58</b>	Prepare for development of a four year Disability Inclusion Action Plan (DIAP) as per The Disability Inclusion Act 2014, Clause 6 of the Regulation	1.5.1.7	Plan developed by June 30, 2017	Community Services
<b>C59</b>	Advocate for funding for a new aged care facility for Broken Hill	1.5.1.4	Support funding applications from aged care providers	Community Services
<b>C60</b>	Finalise subdivision of Shorty O'Neil Village and finalise future uses of the site	1.5.1.5	Future use of Shorty O'Neil Village determined	Community Services

1.5 Our health and wellbeing ensures that we live life to the full				
OP #	Action	Link to Delivery Program	Measure	Function
C61	Provide a range of respite, post school and individually tailored support programs	1.5.1.7	Services meeting funded outputs	Community Services
			Program funding maintained	
			Accreditation maintained	
C62	Provide a Home Care Packages and ComPacks program	1.5.1.8	Services meeting funding outputs	Community Services
			Program funding maintained	
			Accreditation maintained	
C63	Coordinate and facilitate annual Community Service Forum	1.5.1.8	Annual forum held	Community Services
			Networks maintained	
C64	Actively participate in stakeholder reference group established for water supply issues facing the City	1.5.1.9	Active representation at stakeholder reference groups	Leadership & Governance
C65	Council provides coaching, mentoring and leadership opportunities for young persons in the Community	1.5.1.10	Number of students participating in activities	Leadership & Governance
C66	Support Sister City Advisory Committee to identify opportunities for young people	1.5.1.10	Number of meetings attended	Community Development
C67	Host Civic Debutante Ball	1.5.1.10	Debutante Ball held	Community Development

<b>C68</b>	<b>Undertake a service level and governance review in relation to the provision of community support services</b>	<b>1.5.1.11</b>	<b>Service levels reviewed in line with funding agreements and reviewed in light of State and Commonwealth policy directions</b>  Governance structure review commenced	<b>Community Services</b>
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<div> <div>OPERATIONAL PLAN</div> <div>INCOME STATEMENT - OUR COMMUNITY</div> </div>								
\$ '000	2017	2017	2017	2017	2017	2017	2017	2017
	Our Community Proposed Budget	Community Services	Local Transport	Open Spaces	Community Facilities	Public Safety	Arts & Culture	Community Development
<b>Income from Continuing Operations</b>								
<b>Revenue:</b>								
Rates & annual charges	(47)	(17)	-	(3)	(27)	-	(0)	-
User charges & fees	475	127	-	(8)	214	-	142	-
Interest & investment revenue	-	-	-	-	-	-	-	-
Other revenues	66	8	-	5	-	-	54	-
Grants & contributions for operating purposes	5,303	3,502	1,385	-	-	75	341	-
Grants & contributions for capital purposes	3,018	-	700	2,318	-	-	-	-
<b>Other Income:</b>								
Net gains from disposal of assets	-	-	-	-	-	-	-	-
Net share of interests in joint ventures	-	-	-	-	-	-	-	-
<b>TOTAL INCOME FROM CONTINUING OPERATIONS</b>	<b>8,815</b>	<b>3,620</b>	<b>2,085</b>	<b>2,312</b>	<b>187</b>	<b>75</b>	<b>536</b>	<b>-</b>
<b>Expenses from Continuing Operations</b>								
Employee benefits & costs	4,873	2,261	1,100	426	146	-	940	-
Borrowing costs	203	-	65	-	110	-	28	-
Materials & contracts	4,085	1,164	613	742	1,010	-	556	-
Depreciation & amortisation	4,262	473	2,609	536	287	9	348	-
Impairment	-	-	-	-	-	-	-	-
Other expenses	1,678	90	-	301	71	854	221	142
Net losses from disposal of assets	-	-	-	-	-	-	-	-
<b>TOTAL EXPENSES FROM CONTINUING OPERATIONS</b>	<b>15,101</b>	<b>3,987</b>	<b>4,387</b>	<b>2,005</b>	<b>1,624</b>	<b>863</b>	<b>2,093</b>	<b>142</b>
<b>OPERATING RESULT FOR THE YEAR</b>	<b>(6,285)</b>	<b>(367)</b>	<b>(2,302)</b>	<b>307</b>	<b>(1,436)</b>	<b>(788)</b>	<b>(1,557)</b>	<b>(142)</b>
<b>NET OPERATING RESULT FOR THE YEAR BEFORE GRANTS &amp; CONTRIBUTIONS FOR CAPITAL PURPOSES</b>	<b>(9,303)</b>	<b>(367)</b>	<b>(3,002)</b>	<b>(2,011)</b>	<b>(1,436)</b>	<b>(788)</b>	<b>(1,557)</b>	<b>(142)</b>



CAPITAL BUDGET - OUR COMMUNITY					
Description	Grant Income/ Sales	Reserve Transfer	Expense	Net	New, Replacement/ Renewal, Upgrade
Road reseal program	-	-	450,000	450,000	Renewal
Reconstruction Blende St & Chloride St Intersection	(200,000)	-	200,000	-	Renewal
Reconstruction Blende St (Chloride St to Oxide St)	(500,000)	-	500,000	-	Renewal
Reconstruction Patton St & Comstock St intersection	(400,000)	-	400,000	-	Renewal
Reconstruction Comstock St & Eyre St Intersection	(300,000)	-	300,000	-	Renewal
Reconstruction Oxide St (Cummins St to Wyman St) - Carriageways only	-	-	100,000	100,000	Renewal
Reconstruction Blende St (Kaolin St to Bromide St)	(200,000)	-	200,000	-	Renewal
Reconstruction Kanandah Road	(205,000)	-	205,000	-	Renewal
Broken Hill Regional Art Gallery - Workshop Studio Toilet	-	-	29,000	29,000	New
Memorial Oval Irrigation System	-	-	272,000	272,000	New
Hino Water Tanker	(50,000)	-	205,000	155,000	Replacement
Caterpillar Loader	-	-	60,000	60,000	Replacement
Hino Ranger FG Water Tanker	(30,000)	-	170,000	140,000	Replacement
Howard Procut Pollamower	(500)	-	15,000	14,500	Replacement
Kubota Mower & Trailer	(2,000)	-	8,000	6,000	Replacement
Mitsui Twin Cab Tipper	(10,000)	-	101,000	91,000	Replacement
ISUZU Tipper	(30,000)	-	110,000	80,000	Replacement
Mitsui Tipper Fighter	(20,000)	-	116,000	96,000	Replacement
ISUZU 3 Way Tipper	(10,000)	-	96,000	86,000	Replacement
ISUZU Garwood Bantam Compactor	(10,000)	-	170,000	160,000	Replacement
Passenger Vehicles (Various)	-	-	150,000	150,000	Replacement
Small Plant (Various)	-	-	15,000	15,000	Replacement
Sport Grounds Business Plans	-	-	60,000	60,000	Renewal
Stormwater Drainage - Wyman Lane to Wyman Street through property 464 Wyman Street	-	-	12,000	12,000	New
Library Relocation	-	-	315,000	315,000	New
BHP Archives Upgrade	(3,425,000)	-	3,425,000	-	New
BHP Parklets	(2,318,000)	-	2,318,000	-	New
<b>Total Our Community</b>	<b>(7,710,500)</b>	<b>-</b>	<b>10,002,000</b>	<b>2,291,500</b>	



## OUR ECONOMY

Our community understands the importance of economic diversity to guarantee a sustainable future for the City. A sustainable economy was by far the largest priority identified through the 2013 community consultative process, further acknowledging that diversification is the 'key' to addressing challenges associated with the contraction of the mining industry.

A sustainable economy is inclusive, equitable and diverse. It is an economy where businesses prosper and everyone stands to benefit. The performance of our economy directly impacts on the way we work, live and play and the mining peaks and troughs do provide a challenge.

The tables below provide actions which will help us meet the objectives of Council's four year Delivery Program for the "Our Economy" Key Direction. Under each objective we provide more detailed actions that Council will undertake to ensure we meet our goals along with measurements to help us ensure we are on the right path.

2.1. Our economy is strong and diversified and attracts people to work and live				
OP #	Action	Link to Delivery Program	Measure	Function
E1	Collaborate with relevant partners and gain a commitment to holding a summit to discuss economic development for the City	2.1.1.1	Economic summit held	Economic Development
E2	Provide an online data resource to meet a diverse range of enquiries about Broken Hill and contribute to economic decision making	2.1.1.2	Annual subscription to an online data tool	Economic Development
E3	Support RDA Far West and the local business community in presenting Broken Hill investment opportunities to the NSW Trade and Investment, the Federal Department of Industry and other agencies	2.1.1.3	Four representations to Government/industry per annum	Economic Development
E4	Actively pursue options for investment/lease/sale of the Broken Hill Studios	2.1.1.4	Head lessee/tenants/sale of Broken Hill Studios	Economic Development
E5	Develop a City information pack for new and potential residents to promote living in Broken Hill	2.1.1.5	Information pack developed and available online	Economic Development

2.1. Our economy is strong and diversified and attracts people to work and live				
OP #	Action	Link to Delivery Program	Measure	Function
E6	Advocate to maintain or improve air, rail and road access to the region	2.1.1.8	Representations made as required	Strategic Transport
E7	Determine the main modes of transport used by visitors and their generating regions and monitor change year on year	2.1.1.8	Quarterly data reviewed and reported	Strategic Transport
E8	Develop and implement Business Plans for key Council owned tourism related assets to assure their economic viability and business focus	2.1.1.9	Businesses plan complete for Broken Hill Regional Art Gallery	Economic Development
E9	Support the development of indigenous tourism product in terms of the arts and culture	2.1.1.14	Participation of Council staff in indigenous cultural projects resulting in product outcomes	Tourism Development
E10	Create art and heritage trails encompassing businesses and community landmarks	2.1.1.15	Trails are developed in print, online and applications (apps)	Tourism Development
E11	Participate in meetings and projects associated with the Broken Hill Chamber of Commerce, businesses and RDA Far West including the BizConnect service	2.1.1.16	Regularly attend meetings and participate in six monthly reporting against small business support of Council	Economic Development
E12	Support the RDA Far West to investigate the capacities and limitations for Broken Hill and Far West NSW to develop as a future renewable energy centre	2.1.1.16	Support provided	Economic Development
E13	Coordinate the implementation of a main street urban renewal infrastructure development and activation program	2.1.1.17	Measures of success through grants, lighting and arts installations and event activation	Tourism Development

2.2 We are a destination of choice and provide a real experience that encourages increased visitation				
OP#	Action	Link to Delivery Program	Measure	Function
E14	Participate in Inland NSW Tourism and Destination Far West	2.2.1.1	Active participation and outcomes associated with relevant plan/project implementation	Tourism Development
E15	Contribute data to analysis processes conducted by the industry and industry bodies	2.2.1.3	Data is provided to fulfill information requests and funding acquittals. Quarterly updates provided to Council.	Tourism Development
E16	Conduct an annual audit of tourism product in Broken Hill and assess changes against previous year	2.2.1.3	Annual audit report is produced	Tourism Development
E17	Adopt a customer service approach across all Council owned tourism related facilities	2.2.1.6	Customer satisfaction survey	Tourism Development
E18	Operate the Visitor Information Centre as a hub for the visitor economy	2.2.1.8	Number of people visiting centre per annum	Tourism Development
E19	Develop strategies to increase tourist visitation to the Regional Art Gallery	2.2.1.9	Number of people visiting per annum	Tourism Development
E20	Develop strategies to increase tourist visitation to the Albert Kersten Mining and Minerals Museum	2.2.1.10	Number of people visiting per annum	Tourism Development
E21	Develop strategies to increase tourist visitation to the Living Desert	2.2.1.11	Number of people visiting per annum	Tourism Development
E22	Investigate opportunities arising from Broken Hill's listing as a heritage city	2.2.1.12	Council owned or controlled art and mineral collections are maintained and accessible to the community	Tourism Development

2.2 We are a destination of choice and provide a real experience that encourages increased visitation				
OP#	Action	Link to Delivery Program	Measure	Function
			Council owned or controlled heritage assets are maintained and accessible to the community	
			Video and editorial content developed and incorporated into Councils tourism website	
E23	Support the Heritage Event Advisory Committee to develop an events calendar to celebrate and commemorate historically significant events	2.2.1.13	Number of events achieved	Tourism Development
E24	Relationships are investigated between Broken Hill and other significant heritage mining cities and World Heritage Listing is under consideration	2.2.1.14	Membership of international heritage organisation and application of interest for World Heritage Listing	Tourism Development
E25	Operate the Broken Hill Airport	2.2.1.16	Operate the Broken Hill Airport as per CASA requirements	Strategic Transport
E26	Consider alternative airport management and operation arrangements	2.2.1.17	Report to Council. Investigate possible EOI	Strategic Transport
E27	Explore funding opportunities and lobby for the upgrade of the Broken Hill Airport in accordance with the Airport Master Plan	2.2.1.18	Number of representations/submissions	Strategic Transport
E28	Integrate the Brand into marketing and communication objectives for the City including external and internal audiences	2.2.1.20	Brand integrated into all relevant programs and communications	Economic Development
E29	Host industry familiarisations to the region for MICE (Meetings, Incentives, Conferences, Events)	2.2.1.21	Four familiarisations hosted per annum	Economic Development
E30	Maintain MICE and entertainment promotion on website and database	2.2.1.21	5% increase in website hits and enquiry levels	Economic Development

2.2 We are a destination of choice and provide a real experience that encourages increased visitation				
OP#	Action	Link to Delivery Program	Measure	Function
E31	Secure MICE and entertainment activity	2.2.1.21	15% increase in conference and entertainment activity	Economic Development
E32	Position Civic Centre as a hub for conference and entertainment in Regional Australia	2.2.1.22	15% increase in usage of Civic Centre across all event categories	Economic Development
E33	Promote Broken Hill as a centre for conferences and entertainment in Regional Australia	2.2.1.23	Twelve approaches annually to MICE organisers	Economic Development

2.3 A supported and skilled workforce provides strength and opportunity				
OP #	Action	Link to Delivery Program	Measure	Function
E34	Provide relevant information towards the skills audit process where required	2.3.1.2	All functional areas of Council are mapped	Corporate Support
E35	Provide publically available equipment and space at the Charles Rasp Memorial Library for tertiary education students	2.3.1.5	Facilities provided and promoted	Economic Development
E36	Develop partnerships with universities that provide value to our local community	2.3.1.6	All partnership relationships provide value to the City	Economic Development

OPERATIONAL PLAN						
INCOME STATEMENT - OUR ECONOMY						
\$ '000	2017	2017	2017	2017	2017	2017
	Our Economy Proposed Budget	Economic Development	Property Development	Strategic Transport	Tourism Development	Film Promotion
<b>Income from Continuing Operations</b>						
<b>Revenue:</b>						
Rates & annual charges	(32)	-	(18)	-	(14)	-
User charges & fees	1,044	72	55	696	216	5
Interest & investment revenue	-	-	-	-	-	-
Other revenues	201	189	-	4	8	-
Grants & contributions for operating purposes	403	13	-	390	-	-
Grants & contributions for capital purposes	-	-	-	-	-	-
<b>Other Income:</b>						
Net gains from disposal of assets	-	-	-	-	-	-
Net share of interests in joint ventures	-	-	-	-	-	-
<b>TOTAL INCOME FROM CONTINUING OPERATIONS</b>	<b>1,615</b>	<b>273</b>	<b>37</b>	<b>1,090</b>	<b>210</b>	<b>5</b>
<b>Expenses from Continuing Operations</b>						
Employee benefits & costs	1,208	684	-	225	299	-
Borrowing costs	89	-	-	20	-	69
Materials & contracts	871	311	3	412	146	-
Depreciation & amortisation	1,267	495	-	413	102	257
Impairment	-	-	-	-	-	-
Other expenses	721	561	-	62	94	5
Net losses from disposal of assets	-	-	-	-	-	-
<b>TOTAL EXPENSES FROM CONTINUING OPERATIONS</b>	<b>4,156</b>	<b>2,051</b>	<b>3</b>	<b>1,132</b>	<b>640</b>	<b>331</b>
<b>OPERATING RESULT FOR THE YEAR</b>	<b>(2,540)</b>	<b>(1,777)</b>	<b>35</b>	<b>(42)</b>	<b>(431)</b>	<b>(326)</b>
<b>NET OPERATING RESULT FOR THE YEAR BEFORE GRANTS &amp; CONTRIBUTIONS FOR CAPITAL PURPOSES</b>	<b>(2,540)</b>	<b>(1,777)</b>	<b>35</b>	<b>(42)</b>	<b>(431)</b>	<b>(326)</b>

## OUR ENVIRONMENT

We all depend upon our natural environment. It provides the essentials of life; the air we breathe, the water we drink. It is central to our health and wellbeing and inspires us through the personal and economic benefits derived from its existence.

At the same time we value the natural environment, using it for our social and economic gain, human activity leaves a footprint. Our consumption of resources and raw materials and our subsequent disposal impacts not only our local environment but the greater global environment.

This Key Direction relates to the conservation and preservation of the natural environment and greater reduction of the human impact on the surrounding environment to ensure a sustainable and healthy community. It contains a number of strategies to better manage and use the natural resources within the Broken Hill region.

The tables below provide actions which will help us meet the objectives of Council's four year Delivery Program. Under each objective we provide more detailed actions that Council will undertake to ensure we meet our goals along with measurements to help us ensure we are on the right path.

3.1. Our environmental footprint is minimised				
OP #	Action	Link to Delivery Program	Measure	Function
V1	Prepare and implement a Litter Control Plan for the Broken Hill Waste Management facility with a focus on windblown litter	3.1.1.1	Plan completed and implemented	Waste Management
V2	Develop and award a request for tender for the collection and processing of electronic waste and scrap metal from the Broken Hill Waste Management Facility	3.1.1.2	Tenders issued and contracts in place	Waste Management
V3	Continue upgrades of the Broken Hill Waste Management facility to meet Environment Protection Authority (EPA) requirements with a focus on litter control and waste separation	3.1.1.2	Upgrades completed	Waste Management
V4	Redesign drop off area to improve and increase recycling options at the Broken Hill Waste Management Facility	3.1.1.2	Increased tonnage of recycling	Waste Management



3.1. Our environmental footprint is minimised				
OP #	Action	Link to Delivery Program	Measure	Function
V5	Promote existing local recycling opportunities	3.1.1.2	Increased tonnage of recycling	Waste Management
V6	Develop a business case for the introduction of kerbside recycling using the results of the economic analysis	3.1.1.2	Economic analysis complete	Waste Management
V7	Develop options for use of green waste processed by Council	3.1.1.3	Options developed which provide value to the community	Waste Management
V8	Increase waste separation opportunities at the Broken Hill Waste Management Facility for commercial and industrial waste	3.1.1.4	Increased commercial and industrial diversion rates	Waste Management
V9	Continue to monitor energy to ascertain consumption	3.1.1.5	Energy consumption monitored regularly	Waste Management
V10	Develop an organisation wide Energy Management Strategy	3.1.1.5	Energy Strategy developed	Waste Management
V11	Consider opportunities for modification of energy assets to deliver reduced consumption	3.1.1.5	Two modification proposals developed for high energy usage areas identified in audit	Waste Management
V12	Continue to monitor consumption of water at Council facilities	3.1.1.6	Consumption of water measured and reported	Waste Management
V13	Consider opportunities for modification of water supply systems to deliver reduced consumption	3.1.1.6	One initiative implemented	Waste Management
V14	Source grant opportunities and apply for funding for energy savings projects	3.1.1.5	Grant applications submitted in accordance with submission requirements for agreed funding program	Waste Management
V15	Source grant opportunities and apply for funding for water savings projects	3.1.1.6	Grant applications submitted in accordance with submission	Waste Management



3.1. Our environmental footprint is minimised				
OP #	Action	Link to Delivery Program	Measure	Function
V16			requirements for agreed funding program	
	Deliver waste education presentations to local high school students annually	3.1.1.7	Annual presentations undertaken	Waste Management
V17	Provide information and activities targeted at increasing education about waste management	3.1.1.7	Environmentors Program conducted	Waste Management
V18	Carry out tours of the Broken Hill Waste Management Facility including organics processing, second hand shed and general waste management with local high schools	3.1.1.7	Number of students visiting the facility	Waste Management
V19	Participate in stakeholder reference groups to ensure a secure water supply for the City	3.1.1.8	Secure representation on reference group	Natural Environment
			Active participation in meetings	
V20	Inform the community in relation to water quality and sustainability	3.1.1.8	Water quality reported within the State of the City Report	Natural Environment
V21	Participate in stakeholder reference groups in relation to Annual Environmental Management reviews (AEMRs) of mining operations in the City 1. Lead Reference Group 2. End of Mine Life Plans	3.1.1.9	Active participation	Sustainability After Mining
V22	Support Lead Reference Group (as a key stakeholder) and the Broken Hill Environmental Lead Program (EPA)	3.1.1.9	Active participation	Sustainability After Mining
V23	Review and provide advice in relation to End of Mine Life Plans including remediation activities for the City	3.1.1.9	Input provided into all Draft End of Mine Life Plans developed	Sustainability After Mining
V24	Prepare a State of the City Report informing the community about the state of the environment	3.1.1.10	State of the City report completed	Public Order

3.1. Our environmental footprint is minimised				
OP #	Action	Link to Delivery Program	Measure	Function
V25	Support activities of Tidy Towns Committee	3.1.1.11	Work Health and Safety, traffic control measures and rubbish removal carried out	Public Order
V26	Assist in the preparation of a submission for Tidy Towns Award	3.1.1.11	Submission	Public Order
V27	Facilitate one volunteer clean up function per quarter	3.1.1.11	Volunteer clean up function undertaken	Public Order
V28	Participate in Clean Up Australia Day	3.1.1.11	Participation in event	Public Order
3.2 Natural flora and fauna environments are enhanced and protected				
OP #	Action	Link to Delivery Program	Measure	Function
V29	Provide communications and materials to the community informing them about our local flora and fauna	3.2.1.2	Two education initiatives completed	Natural Environment
V30	Undertake school education programs and facilitate tours of environmental facilities (Living Desert)	3.2.1.3	Two education initiatives completed	Natural Environment
V31	Implement actions from the Willyama Common Plan of Management	3.2.1.4	Actions completed within timeframes where funding is available	Natural Environment
V32	Implement actions from the Living Desert Plan of Management	3.2.1.4	Actions completed within timeframes where funding is available	Natural Environment
V33	Implement actions from the Regeneration Plan of Management	3.2.1.4	Actions completed within timeframes where funding is available	Natural Environment

3.2 Natural flora and fauna environments are enhanced and protected				
OP #	Action	Link to Delivery Program	Measure	Function
V34	Encourage volunteers to assist with environmental activities	3.2.1.5	Increase in volunteers undertaking environmental activities	Natural Environment
			Number of environmental activities completed with volunteers	
V35	Undertake an annual assessment of identified noxious weeds and implement control measures	3.2.1.6	Reduction in noxious weeds	Natural Environment
3.3 Proactive and responsible planning supports the community and the environment				
OP #	Action	Link to Delivery Program	Measure	Function
V36	Explore opportunities within current legislation for the development of a procedure and/or DCP for the management of public art within the City	3.3.1.1	Procedure/DCP developed for the management of public art in accordance with current legislation	Built Environment
			Implement procedure/DCP within local community through social media to increase public understanding	
V37	Identify, list and legally protect heritage items in the City	3.3.1.2	Review current listing in Broken Hill LEP for accuracy	Built Environment
V38	Appoint a Heritage Advisor to assist Council and owners of heritage items	3.3.1.2	Heritage Advisor appointed in accordance with Council's procurement policy	Built Environment

3.3 Proactive and responsible planning supports the community and the environment				
OP #	Action	Link to Delivery Program	Measure	Function
V39	Continue the Local Heritage Incentives Fund to provide small grants to encourage local heritage projects	3.3.1.2	Number of heritage restoration projects undertaken	Built Environment
V40	Present educational and promotional programs	3.3.1.2	Update existing publications/brochures and hold annual heritage awards	Built Environment
V41	Council to lead by example by properly managing places owned or operated by Council	3.3.1.2	Continue to maintain existing significant heritage assets	Built Environment
V42	Offer a Main Street Program	3.3.1.2	Continue with the Verandah Restoration Program as a main street focus	Built Environment
V43	When undertaking facility reviews on Council owned assets, consideration is given to reuse or repurposing of buildings	3.3.1.4	Number of repurposing/reuse options provided	Built Environment
V44	Process development applications in accordance with legislation and in an effective and efficient manner	3.3.1.5	Review all development application documentation and procedures to ensure compliance with current legislation	Built Environment
			% of development applications processed within legislated timeframes	
V45	Inspect and enforce health standards through the Food Regulation Partnership with the NSW Food Authority	3.3.1.5	Inspect at least 80% of all 'high risk' food premises within the local government area	Public Health

3.3 Proactive and responsible planning supports the community and the environment				
OP #	Action	Link to Delivery Program	Measure	Function
V46	Work with the NSW Police to implement 'Safer by Design' protocols	3.3.1.5	Review Memorandum of Understanding with Broken Hill Local Area Command for the referral of relevant development applications	Built Environment
V47	Inspect and enforce health standards through enforcement of the Local Government Act and Public Health Act	3.3.1.5	Number of enforcement actions undertaken to resolve unhealthy conditions	Public Health
V48	Fulfil Council's obligations under the Swimming Pools Act 1992	3.3.1.5	Number of swimming pools inspected in accordance with legislative requirements	Built Environment
V49	Promote swimming pool safety awareness	3.3.1.5	Number and type of promotional activities conducted	Built Environment
V50	Integrate revised septic register with Authority	3.3.1.5	New septic register developed and implemented with appropriate workflows	Public Health
V51	Review Council's Sewerage Management Policy	3.3.1.5	Policy reviewed	Public Health
V52	Inspect all cooling towers on an annual basis to ensure compliance with Public Health Act 2010	3.3.1.5	Number of cooling towers inspected	Public Health
V53	Inspect all public swimming pools twice yearly to ensure compliance with Public Health Act	3.3.1.5	Number of pools inspected	Public Health

3.3 Proactive and responsible planning supports the community and the environment				
OP #	Action	Link to Delivery Program	Measure	Function
V54	Implement a voluntary food safety "Scores on Doors" program within the local government area	3.3.1.5	Program developed and implemented	Public Health
V55	Conduct annual information session with stakeholders regarding planning and development matters	3.3.1.5	Information session held	Built Environment
V56	Update Council's website to provide current planning and building information to community	3.3.1.5	Webpage updated	Built Environment
V57	Develop Stormwater Asset Management Plan	3.3.1.7	Stormwater Asset Management Plan adopted	Stormwater Management
V58	Implement Stormwater Asset Management Plan Actions included in the Operational Plan	3.3.1.8	Actions within Asset Management Plan undertaken within available resources	Stormwater Management

<b>OPERATIONAL PLAN</b> <b>INCOME STATEMENT - OUR ENVIRONMENT</b>								
\$ '000	2017	2017	2017	2017	2017	2017	2017	2017
	Our Environment Proposed Budget	Waste Management	Sustainability After Mining	Natural Environment	Built Environment	Public Health	Public Order	Stormwater Management
<b>Income from Continuing Operations</b>								
<b>Revenue:</b>								
Rates & annual charges	2,565	2,565	-	-	-	-	-	-
User charges & fees	1,429	912	30	140	265	24	58	-
Interest & investment revenue	36	33	-	-	3	-	-	-
Other revenues	8	-	-	5	1	2	-	-
Grants & contributions for operating purposes	66	-	-	8	58	-	-	-
Grants & contributions for capital purposes	-	-	-	-	-	-	-	-
<b>Other Income:</b>								
Net gains from disposal of assets	-	-	-	-	-	-	-	-
Net share of interests in joint ventures	-	-	-	-	-	-	-	-
<b>TOTAL INCOME FROM CONTINUING OPERATIONS</b>	<b>4,104</b>	<b>3,511</b>	<b>30</b>	<b>153</b>	<b>326</b>	<b>26</b>	<b>58</b>	<b>-</b>
<b>Expenses from Continuing Operations</b>								
Employee benefits & costs	2,036	1,091	-	171	255	209	310	-
Borrowing costs	-	-	-	-	-	-	-	-
Materials & contracts	2,030	1,753	30	83	52	8	104	-
Depreciation & amortisation	516	67	-	4	2	14	-	430
Impairment	-	-	-	-	-	-	-	-
Other expenses	82	17	-	8	43	3	11	-
Net losses from disposal of assets	-	-	-	-	-	-	-	-
<b>TOTAL EXPENSES FROM CONTINUING OPERATIONS</b>	<b>4,664</b>	<b>2,928</b>	<b>30</b>	<b>265</b>	<b>352</b>	<b>233</b>	<b>424</b>	<b>430</b>
<b>OPERATING RESULT FOR THE YEAR</b>	<b>(560)</b>	<b>583</b>	<b>-</b>	<b>(112)</b>	<b>(26)</b>	<b>(207)</b>	<b>(366)</b>	<b>(430)</b>
<b>NET OPERATING RESULT FOR THE YEAR BEFORE GRANTS &amp; CONTRIBUTIONS FOR CAPITAL PURPOSES</b>	<b>(560)</b>	<b>583</b>	<b>-</b>	<b>(112)</b>	<b>(26)</b>	<b>(207)</b>	<b>(366)</b>	<b>(430)</b>

CAPITAL BUDGET - OUR ENVIRONMENT					
Description	Grant Income/ Sales	Reserve Transfer	Expense	Net	New, Replacement/ Renewal, Upgrade
Litter fencing upgrades for Broken Hill Waste Management Facility	-	(100,000)	100,000	0	Upgrade
Reshaping and sealing of public Drop off area at the Broken Hill Waste Management Facility	-	(100,000)	100,000	0	renewal
<b>Total Our Environment</b>	-	<b>(200,000)</b>	<b>200,000</b>	<b>0</b>	



## OUR LEADERSHIP

Local Government is the level of government closest to the people, the voice of the community and its strength of leadership directly impacts upon the wellbeing of our people in Broken Hill. Participants in Broken Hill 2033 consultation activities expressed the need for strong civic leadership using a consultative approach to engaging with the community on decisions impacting the City.

In addition to Broken Hill City Council, there are a number of groups and associations that hold leadership positions within the community. Participants in Broken Hill 2033 believe everyone needs to work together across the various interest groups to achieve an integrated and coordinated approach and better outcomes for the City.

The tables below provide actions which will help us meet the objectives of Council's four year Delivery Program for the "Our Leadership" Key Direction. Under each objective we provide more detailed actions that Council will undertake to ensure we meet our goals along with measurements to help us ensure we are on the right path.

4.1 Openness, transparency and accountability in decision making				
OP #	Action	Link to Delivery Program	Measure	Function
L1	A public forum is made available at the commencement of each Council meeting to allow public input prior to a decision being made	4.1.1.1	Participation at public forum	Leadership & Governance
L2	Information is made available to the public in regards to how to participate in public forum	4.1.1.1	Information provided	Leadership & Governance
L3	Conflict of interest declarations are completed and pecuniary interest returns are submitted	4.1.1.2	Pecuniary interest returns submitted by due date	Leadership & Governance
L4	Workshops and briefings are provided to Councillors to allow better understanding of issues facing local government and subjects requiring action	4.1.1.3	Three workshops held each month Attendance at workshops	Leadership & Governance
L5	Business papers are uploaded to the website in accordance with the Code of Meeting Practice	4.1.1.4	100% compliance	Corporate Support
L6	All public policies are available online	4.1.1.4	100% compliance	Corporate Support

4.1 Openness, transparency and accountability in decision making				
OP #	Action	Link to Delivery Program	Measure	Function
L7	Reports presented to Council provide comment in relation to social economic implications of required decisions	4.1.1.5	Increased community confidence in Council	Leadership & Governance
L8	Budget Reviews are completed quarterly in accordance with guidelines	4.1.1.6	100% compliance with guidelines	Financial Management
L9	A review of Delivery Plan objectives is provided six-monthly in accordance with guidelines	4.1.1.7	100% compliance with guidelines	Leadership & Governance
L10	Review and improve key performance indicators within the Delivery Program with a view to ensuring they are meaningful, understandable, and encourage continuous improvement	4.1.1.7	KPI's in the Delivery Program reviewed and changes provided to Council for adoption through the review process	Leadership & Governance
L11	An Annual Report is prepared in accordance with guidelines	4.1.1.8	100% compliance with guidelines	Leadership & Governance
L12	Financial Statements are prepared on an annual basis in accordance with accounting standards and accounting codes	4.1.1.9	The completed Financial Statements are lodged with the OLG by the due date – 31 <sup>st</sup> October	Financial Management
L13	Actions within the improvement plans for Asset Management Plans are progressed	4.1.1.10	Actions completed in accordance with the plan	Leadership & Governance
L14	The Asset Management System is implemented to assist with asset management responsibilities	4.1.1.10	System implemented	Leadership & Governance
L15	Council's records system is maintained in accordance with legislation	4.1.1.11	100% compliance	Corporate Support
L16	A Communications Strategy is developed and implemented	4.1.1.12	Strategy adopted	Customer Relations
L17	Communications initiatives aimed at increasing community awareness about Council decisions are adopted	4.1.1.12	Community satisfaction	Customer Relations

4.1 Openness, transparency and accountability in decision making				
OP #	Action	Link to Delivery Program	Measure	Function
L18	Adherence to all Office of Local Government calendar of compliance and reporting requirements	4.1.1.13	100% compliance	Leadership & Governance
L19	Legislative requirements are met in accordance with the relevant Acts	4.1.1.13	100% compliance	Leadership & Governance
L20	Develop and review Council policies to ensure best practice and relevance	4.1.1.13	Increased community confidence in Council	Leadership & Governance

4.2 Our leaders make smart decisions				
OP #	Action	Link to Delivery Program	Measure	Function
L21	Decisions are made in a timely manner to ensure effective delivery of outcomes	4.2.1.1	Number of decisions delayed or overturned	Leadership & Governance
			Increased confidence in Council decision making	
L22	Meeting notice, business papers and agendas are provided for meetings in accordance with the Code of meeting practice	4.2.1.2	Compliance with Code of Meeting Practice	Leadership & Governance
L23	Assess transition of staff structure implemented in 2015/16 to ensures alignment with the goals and objectives of the Delivery Program	4.2.1.3	A review of restructured departments is undertaken and productivity improvements are quantifiable	Leadership & Governance
L24	Develop a Financial Strategy to support the Long Term Financial Plan	4.2.1.3	Financial Strategy developed	Financial Management
L25	Undertake rate modelling to develop a strategy to reduce Councils reliance on the mining industry for revenue generation	4.2.1.4	Reduction of reliance on mining industry for revenue	Financial Management

4.2 Our leaders make smart decisions				
OP #	Action	Link to Delivery Program	Measure	Function
L26	Provide training and mentoring to staff in relation to asset management requirements	4.2.1.5	Increased asset management capacity	Asset Management
L27	Actions within the improvement plans for Asset Management Plans are progressed	4.2.1.5	Actions completed in accordance with the asset management plans	Asset Management
L28	The Asset Management System is implemented to assist with asset management responsibilities	4.2.1.5	System implemented	Asset Management
L29	Undertake at least one service level review for a Council provided service	4.2.1.6	One service level review undertaken	Leadership & Governance
L30	Develop and implement a communications strategy to increase confidence in Council decision making	4.2.1.7	Communications strategy developed and adopted	Customer Relations
L31	Participate in industry benchmarking and comparative activities to inform and guide Council's performance	4.2.1.9	Benchmarking and comparative reports provided	Corporate Support
L32	Implement performance management reporting system for employees in line with Corporate performance objectives	4.2.1.9	% performance reviews completed using new system	Corporate Support
L33	Implement a staff cultural change program aimed at working together for a better community	4.2.1.9	Improved staffing culture demonstrated in climate survey	Corporate Support
L34	Develop a Councillor training plan	4.2.1.10	Training plan developed	Corporate Support
L35	Develop Leadership program for Managers	4.2.1.10	80% participation in leadership development activities	Leadership & Governance
L36	Implement priority strategies contained within Council's Workforce Management Plan	4.2.1.11	Actions completed	Corporate Support



4.2 Our leaders make smart decisions				
OP #	Action	Link to Delivery Program	Measure	Function
L37	Monitor potential changes to government policy and legislation and make submission where considered important for the local community	4.2.1.12	Submissions made as appropriate	Leadership & Governance
L38	Accept opportunities to attend training and events that provide value through information, ideas and solutions that add value to our community	4.2.1.13	Attendance at relevant events/training	Leadership & Governance
L39	Encourage Broken Hill representation on working groups and committees designed to address issues that may impact our local area	4.2.1.14	Attendance at working groups and committees	Leadership & Governance
L40	Monitor demographic changes within the community and consider the likely implications upon Council and the City	4.2.1.15	Annual assessment undertaken and reported to Council	Leadership & Governance
L41	Develop strong relationships with key government departments and personnel	4.2.1.16	Number of representations made	Leadership & Governance

4.3 We unite to succeed				
OP #	Action	Link to Delivery Program	Measure	Function
L42	Identify issues and projects which may benefit from the creation of a committee or workgroup	4.3.1.1	Committee/Workgroup outcomes	Leadership & Governance
L43	Ensure representation on Section 355 Committees	4.3.1.2	Attendance at meetings	Leadership & Governance
L44	Ensure induction programs are undertaken with Section 355 Committees	4.3.1.2	Inductions undertaken	Leadership & Governance
L45	Meet with the local State member	4.3.1.3	Meetings held quarterly	Leadership & Governance
L46	Meet with the local Federal member	4.3.1.4	Meetings held six monthly	Leadership & Governance
L47	Contribute to the Aboriginal Community Working Party	4.3.1.5	Attend meetings at least quarterly	Leadership & Governance

4.3 We unite to succeed				
OP #	Action	Link to Delivery Program	Measure	Function
L48	Develop, plan and implement a Reconciliation Action Plan	4.3.1.5	RAP developed and implemented	Leadership & Governance
L49	Support local groups and individuals by attending and supporting events and activities providing a positive impact on the community	4.3.1.6	Events and activities attended/supported	Leadership & Governance
L50	Develop a knowledge base of existing and proposed community groups, associations etc. and their purpose	4.3.1.7	Knowledge base developed	Leadership & Governance
L51	Develop project management planning practices that identify key stakeholders for projects and activities undertaken by Council	4.3.1.8	Project management procedures developed and implemented	Leadership & Governance
L52	Facilitate and participate in the Community Roundtable	4.3.1.9	Community Roundtable conducted and attended	Leadership & Governance
L53	Where required, advocate on behalf of the community to improve or maintain non-Council services and facilities	4.3.1.10	Representations made where required	Leadership & Governance
L54	Participate in workshops/discussions in relation to Local Government reform and whole of government approach to local outcomes	4.3.1.11	Participation at workshops/discussions	Leadership & Governance

4.4 Our community is engaged and informed				
OP #	Action	Link to Delivery Program	Measure	Function
L55	Develop a communications strategy aimed at increasing information provision and engagement of our community	4.4.1.1	Communications strategy developed and implemented Community satisfaction	Customer Relations
L56	Develop and implement individual communications and engagement plans for service level reviews and rating variation considerations	4.4.1.2	Participation by community groups and members	Customer Relations
L57	Undertake activities in Local Government week aimed at increasing the community's understanding of the role and responsibility of Local Government	4.4.1.3	Participation in activities	Leadership & Governance
L58	Develop and distribute easy to read fact sheets and/or other communication outlining Council's current financial position	4.4.1.4	Information developed and distributed	Leadership & Governance
L59	Develop and distribute easy to read fact sheets and/or other communication outlining Councils asset management responsibilities and associated challenges	4.4.1.4	Information developed and distributed	Leadership & Governance
L60	Undertake presentations for community groups and associations in relation to Council activities, projects, challenges and opportunities	4.4.1.5	Four presentations undertaken	Leadership & Governance

<div> <div>OPERATIONAL PLAN</div> <div>INCOME STATEMENT – OUR LEADERSHIP</div> </div>								
\$ '000	2017	2017	2017	2017	2017	2017	2017	2017
	Our Leadership Proposed Budget	Leadership & Governance	Financial Management	Corporate Support	Customer Relations	Asset Management	Operations Management	Buildings & Property
<b>Income from Continuing Operations</b>								
<b>Revenue:</b>								
Rates & annual charges	14,212	-	14,213	-	-	-	(0)	(0)
User charges & fees	524	-	29	2	-	1	497	(5)
Interest & investment revenue	410	-	410	-	-	-	-	-
Other revenues	213	-	110	79	-	4	20	-
Grants & contributions for operating purposes	4,272	-	4,272	-	-	-	-	-
Grants & contributions for capital purposes	3,425	-	-	-	-	-	-	3,425
<b>Other Income:</b>								
Net gains from disposal of assets	-	-	-	-	-	-	-	-
Net share of interests in joint ventures	-	-	-	-	-	-	-	-
<b>TOTAL INCOME FROM CONTINUING OPERATIONS</b>	<b>23,056</b>	<b>-</b>	<b>19,033</b>	<b>81</b>	<b>-</b>	<b>5</b>	<b>516</b>	<b>3,419</b>
<b>Expenses from Continuing Operations</b>								
Employee benefits & costs	6,913	1,070	1,198	1,928	315	738	696	969
Borrowing costs	102	-	-	40	-	-	62	-
Materials & contracts	(347)	178	(269)	465	-	106	(962)	135
Depreciation & amortisation	941	-	362	-	-	3	576	-
Impairment	-	-	-	-	-	-	-	-
Other expenses	1,991	290	133	1,050	3	10	364	140
Net losses from disposal of assets	-	-	-	-	-	-	-	-
<b>TOTAL EXPENSES FROM CONTINUING OPERATIONS</b>	<b>9,601</b>	<b>1,539</b>	<b>1,424</b>	<b>3,483</b>	<b>318</b>	<b>857</b>	<b>736</b>	<b>1,243</b>
<b>OPERATING RESULT FOR THE YEAR</b>	<b>13,455</b>	<b>(1,539)</b>	<b>17,609</b>	<b>(3,402)</b>	<b>(318)</b>	<b>(852)</b>	<b>(219)</b>	<b>2,176</b>
<b>NET OPERATING RESULT FOR THE YEAR BEFORE GRANTS &amp; CONTRIBUTIONS FOR CAPITAL PURPOSES</b>	<b>10,030</b>	<b>(1,539)</b>	<b>17,609</b>	<b>(3,402)</b>	<b>(318)</b>	<b>(852)</b>	<b>(219)</b>	<b>(1,249)</b>



CAPITAL BUDGET – OUR LEADERSHIP					
Description	Grant Income/ Sales	Reserve Transfer	Expense	Net	New, Replacement/ Renewal, Upgrade
Upgrade to the fixed line telephone network in Council	-	-	200,000	200,000	Upgrade
<b>Total Our Environment</b>	-	-	<b>200,000</b>	<b>200,000</b>	

# **REVENUE POLICY**

## **INTRODUCTION**

Council's 2016/17 Revenue Policy has been prepared in accordance with the provisions of the Local Government Act 1993 and the Local Government (General) Regulation 2005.

The revenue policy includes the following required elements:

- Detailed estimate of Council's income and expenditure.
- Details of each ordinary rate and special rate proposed to be levied.
- Details of each charge proposed to be levied.
- Statement regarding the types of fees proposed to be charged.
- Council's proposed pricing methodology for fees.
- Statement of any proposed borrowings.

In addition to preparing this revenue policy, Council has also recently undertaken a major review of its 10 year Long Term Financial Plan (LTFP). The 2016/17 Revenue Policy represents the third year of that financial plan, which will be used by Council to guide its future decision-making.

The aim of the LTFP is to guide Council towards achieving a balanced budget on a funding basis, whilst acknowledging that minimum service delivery and urgent asset renewal are the main priorities.

The LTFP also seeks to reduce the current working fund deficits by reducing operating costs in real terms over time, or by expanding the revenue base of Council.

2016/2017 FINANCIAL ESTIMATES

OPERATIONAL PLAN INCOME STATEMENT		
\$ '000	2016	2017
	TOTAL Budget	TOTAL Proposed Budget
<b>Income from Continuing Operations</b>		
<b>Revenue:</b>		
Rates & annual charges	16,399	16,699
User charges & fees	3,080	3,472
Interest & investment revenue	395	446
Other revenues	334	488
Grants & contributions for operating purposes	9,018	10,043
Grants & contributions for capital purposes	5,250	6,443
<b>Other Income:</b>		
Net gains from disposal of assets	1,778	-
Net share of interests in joint ventures	-	-
<b>TOTAL INCOME FROM CONTINUING OPERATIONS</b>	<b>36,253</b>	<b>37,590</b>
<b>Expenses from Continuing Operations</b>		
Employee benefits & costs	15,455	15,030
Borrowing costs	459	394
Materials & contracts	5,937	6,638
Depreciation & amortisation	6,764	6,987
Impairment	-	-
Other expenses	4,727	4,472
Net losses from disposal of assets	-	-
<b>TOTAL EXPENSES FROM CONTINUING OPERATIONS</b>	<b>33,342</b>	<b>33,521</b>
<b>OPERATING RESULT FOR THE YEAR</b>	<b>2,911</b>	<b>4,069</b>
<b>NET OPERATING RESULT FOR THE YEAR BEFORE GRANTS &amp; CONTRIBUTIONS FOR CAPITAL PURPOSES</b>	<b>(2,339)</b>	<b>(2,374)</b>
<b>NET OPERATING RESULT FOR THE YEAR EXCLUDING EXTRAORDINARY ITEMS BEFORE GRANTS &amp; CONTRIBUTIONS FOR CAPITAL PURPOSES</b>	<b>(4,117)</b>	<b>(2,374)</b>
<b>Assumptions</b>		
Rate Peg	2.40%	1.80%
General Index	2.50%	2.50%
Employee Cost Index	3.00%	3.00%
Grant Index	2.00%	0.50%

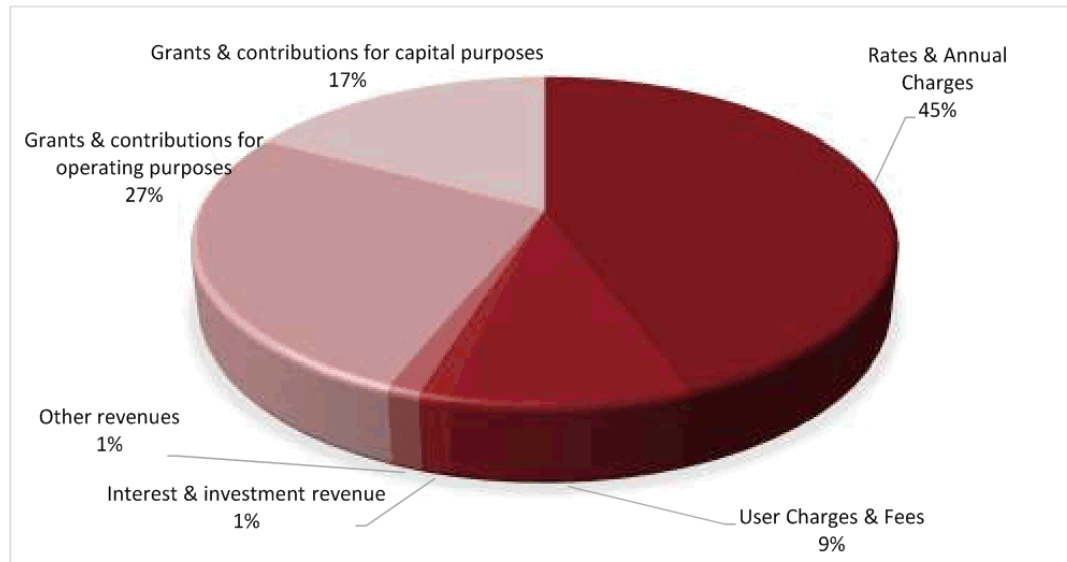
OPERATIONAL PLAN		
STATEMENT OF FINANCIAL POSITION		
\$ '000	2016	2017
	Budget	Proposed Budget
<b>Assets</b>		
<b>Current Assets:</b>		
Cash & cash equivalents	9,437	8,541
Investments	2,500	2,500
Receivables	3,735	4,703
Inventories	88	90
Other	157	161
Non-current assets classified as 'held for sale'	-	-
<b>TOTAL CURRENT ASSETS</b>	<b>15,917</b>	<b>15,995</b>
<b>Non-Current Assets:</b>		
Investments	-	-
Receivables	161	136
Inventories	-	-
Infrastructure, property, plant & equipment	244,594	254,996
Investments accounted for using the equity method	-	-
Investment property	-	-
Intangible assets	-	-
<b>TOTAL NON-CURRENT ASSETS</b>	<b>244,755</b>	<b>255,132</b>
<b>TOTAL ASSETS</b>	<b>260,672</b>	<b>271,127</b>
<b>Liabilities</b>		
<b>Current Liabilities:</b>		
Payables	3,537	3,625
Borrowings	970	1,019
Provisions	4,578	4,715
<b>TOTAL CURRENT LIABILITIES</b>	<b>9,085</b>	<b>9,359</b>
<b>Non-Current Liabilities:</b>		
Payables	-	-
Borrowings	7,042	6,023
Provisions	1,843	1,936
<b>TOTAL NON-CURRENT LIABILITIES</b>	<b>8,885</b>	<b>7,959</b>
<b>TOTAL LIABILITIES</b>	<b>17,970</b>	<b>17,319</b>
<b>NET ASSETS</b>	<b>242,702</b>	<b>253,808</b>
<b>Equity</b>		
Retained earnings	114,129	114,833
Revaluation reserves	128,573	138,975
<b>Council equity interest</b>	<b>242,702</b>	<b>253,808</b>
<b>Non-controlling interest</b>	<b>-</b>	<b>-</b>
<b>TOTAL EQUITY</b>	<b>242,702</b>	<b>253,808</b>
<b>Assumptions</b>		
General Index	2.50%	2.50%
No impact from revaluation of assets		
No restricted cash		

OPERATIONAL PLAN STATEMENT OF CASH FLOWS		
\$ '000	2016	2017
	Budget	Proposed Budget
<b>Cash Flows from Operating Activities</b>		
<b>Receipts:</b>		
Rates & annual charges	15,579	15,864
User charges & fees	2,987	3,368
Investment & interest revenue received	326	417
Grants & contributions	13,840	15,991
Bonds, deposits & retention amounts received	-	-
Other	324	473
<b>Payments:</b>		
Employee benefits & costs	(14,991)	(14,580)
Materials & contracts	(5,759)	(6,439)
Borrowing costs	(459)	(394)
Bonds, deposits & retention amounts refunded	-	-
Other	(4,585)	(4,338)
<b>NET CASH PROVIDED (OR USED IN) OPERATING ACTIVITIES</b>	<b>7,262</b>	<b>10,362</b>
<b>Cash Flows from Investing Activities</b>		
<b>Receipts:</b>		
Sale of investment securities	-	-
Sale of infrastructure, property, plant & equipment	1,800	163
Deferred debtors receipts	-	-
Other investing activity receipts	-	-
<b>Payments:</b>		
Purchase of investment securities	-	-
Purchase of infrastructure, property, plant & equipment	(8,308)	(10,402)
Deferred debtors & advances made	-	-
<b>NET CASH PROVIDED (OR USED IN) INVESTING ACTIVITIES</b>	<b>(6,508)</b>	<b>(10,239)</b>
<b>Cash Flows from Financing Activities</b>		
<b>Receipts:</b>		
Proceeds from borrowings & advances	1,500	-
<b>Payments:</b>		
Repayment of borrowings & advances	(970)	(1,019)
<b>NET CASH PROVIDED (OR USED IN) FINANCING ACTIVITIES</b>	<b>530</b>	<b>(1,019)</b>
<b>NET INCREASE/(DECREASE) IN CASH &amp; CASH EQUIVALENTS</b>	<b>1,284</b>	<b>(896)</b>
<b>plus: CASH &amp; CASH EQUIVALENTS - beginning of year</b>	<b>8,153</b>	<b>9,437</b>
<b>CASH &amp; CASH EQUIVALENTS - end of year</b>	<b>9,437</b>	<b>8,541</b>
<b>Assumptions</b>		
Rates & charges recovery rate	95.00%	95.00%
Debtor recovery rate	97.00%	97.00%
General Index	2.50%	2.50%
No restricted cash		

OPERATIONAL PLAN FINANCIAL RATIOS		
	2016 Budget	2017 Proposed Budget
<b>Operating Ratio</b>		
<i>This ratio measures Council's ability to contain operating expenditure within operating revenue</i>	-7.54%	-7.62%
Benchmark - Greater than 0%		
<i>(operating revenue excl. capital grants and contributions - operating expenses) / operating revenue excluding capital grants and contributions</i>		
<b>Cash Expense Cover Ratio</b>		
<i>This ratio indicates the number of months Council can continue paying for its immediate expenses without additional cash inflow</i>	4.34	3.92
Benchmark - Greater than 3.0 months		
<i>(current year's cash and cash equivalents / (total expenses - depreciation - interest costs) * 12</i>		
<b>Current Ratio</b>		
<i>This ratio represents Council's ability to meet debt payments as they fall due. It should be noted that Council's externally restricted assets will not be available as operating funds and as such can significantly impact Council's ability to meet its liabilities.</i>	1.75	1.71
Benchmark - Greater than 1.5		
<i>current assets / current liabilities</i>		
<b>Own Source Operating Revenue</b>		
<i>This ratio measures the level of Council's fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants and contributions. Council's financial flexibility improves the higher the level of its own source revenue</i>	53.73%	53.66%
Benchmark - Greater than 60%		
<i>rates, utilities and charges / total operating revenue (inclusive of capital grants and contributions)</i>		
<b>Debt Service Cover Ratio</b>		
<i>This ratio measures the availability of cash to service debt including interest, principal, and lease payments</i>	6.50	7.51
Benchmark - Greater than 2.0		
<i>operating result before interest and depreciation (EBITDA) / principal repayments + borrowing interest costs</i>		
<b>Interest Cover Ratio</b>		
<i>This ratio indicates the extent to which Council can service its interest bearing debt and take on additional borrowings. It measures the burden of the current interest expense upon Council's operating cash</i>	20.24	26.93
Benchmark - Greater than 4.0		
<i>operating result before interest and depreciation (EBITDA) / interest expense</i>		
<b>Capital Expenditure Ratio</b>		
<i>This ratio indicates the extent to which Council is forecasting to expand its asset base with capital expenditure spent on both new assets and replacement and renewal of existing assets</i>	1.23	1.49
Benchmark - Greater than 1.1		
<i>annual capital expenditure / annual depreciation</i>		

## **SOURCES OF REVENUE**

Council's revenue is mainly sourced from Rates and Annual Charges (53%), with Operating Grants (32%), and User Charges and Fees (10%) being other key revenue



items.

## **RATE REVENUE**

Rates are budgeted to increase by the full 1.8% rate peg amount in the 2016/17 year. The rate peg, set by the Independent Pricing and Regulatory Tribunal, is the maximum amount by which Council's total rate revenue can increase over the previous year without making application for a special rate variation.

Council is proposing to increase rates by the full amount of the rate peg, which should increase total rate revenue by approximately \$0.266m.

In 2015/16, Council adopted the ongoing rating strategy of progressive apportionment of mine rates to residential rates by 1% for eight years to reduce the heavy reliance on mining rates and subsequently levy rates in proportion to the land value of a rating category. This is the second year of this strategy.

This year, rates paid by the mining properties will be reduced from 17% of the total rates of \$14.704m to 16%, with the re-distributed rates to be allocated to the residential rating category.

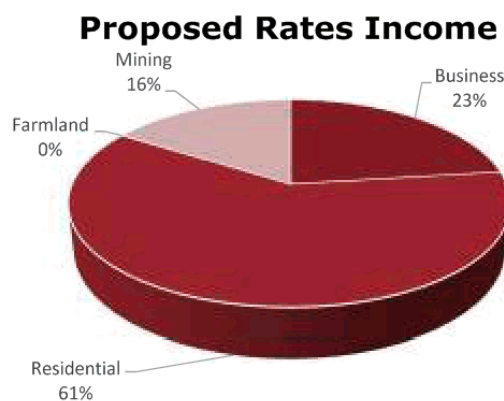
The reduction in mining rates from 17% to 16% will see that sector pay \$2.35m, whilst residential properties will pay \$8.936m (61% of total rates) and businesses \$3.364m (23%).

Rating Category	Land Value 2016/17	Total Property Count (2016/17)	2016/17 Financial Year				
			Base Rate	Base Rate Income	Ad-Valorem	Ad-Valorem Income	Total Income
Business	\$36,686,450	597	\$845	\$504,465	0.07795358	\$2,859,840	\$3,364,305
Residential	\$234,703,985	9526	\$459	\$4,372,434	0.01944265	\$4,563,266	\$8,935,700
Residential 1 (a)	\$246,350	22	\$164	\$3,608	0.01519816	\$3,744	\$7,352
Residential Rural	\$938,800	12	\$420	\$5,040	0.00559533	\$5,253	\$10,293
Farmland	\$1,024,000	5	\$618	\$3,090	0.00703407	\$7,203	\$10,293
Mining	\$27,000,000	2	\$0	\$0	0.08713559	\$2,352,661	\$2,352,661
Mixed Development Business	\$133,970	8	\$845	\$6,760	0.07795358	\$10,885	\$17,645
Mixed Development Residual	\$139,930	8	\$459	\$3,672	0.01944265	\$2,210	\$5,882
<b>Totals</b>	<b>\$300,873,485</b>	<b>10,180</b>		<b>\$4,899,069</b>		<b>\$9,805,062</b>	<b>\$14,704,131</b>

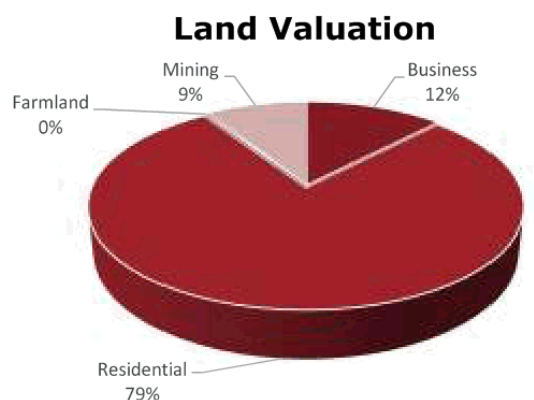
This is the third consecutive year that rates will have been re-distributed from the mining sector. This step is again being taken by Council to further reduce its overall reliance on mine rate income.

The strategy proposes to cap the mining rates at 10% after a period of eight years by progressively transferring 1% of mine rates to residential category annually. This will ensure that even if there is a reduction in the land valuation of the mining properties due to the reduction of mining operations in Broken Hill, the impact will be comparatively less significant on Council's revenue stream and on the ratepayers, as compared to total loss of mining rates due to the close of mining operations.

This strategy also addresses the issue of apportioning the rates revenue to the four rating categories: Residential, Business, Farmland and Mining in proportion of their land valuations. The following graphs highlight the proposed rates levy in comparison to their land values.







## **CHARGES – WASTE MANAGEMENT**

Council proposes to levy domestic waste management charges for the provision of waste management services. These charges are levied in accordance with sections 496, 501 and 502 of Local Government Act 1993.

Under the provisions of the Local Government Act, Council is only able to charge an amount for domestic waste management services that does not exceed the reasonable cost of providing that service.

The domestic waste management charge comprises two components:

- Domestic waste usage charge
- Domestic waste administration fee

In 2016/17, the proposed charge is \$252 per service and the administration fee is \$43.00 per each serviceable property. The domestic waste user charge is expected to generate \$2.35m and the administration fee \$0.41m, for a combined total of \$2.76m.

Charge	2015/16	2016/17	Increase %	Total Income
Domestic waste usage charge	\$246	\$252	2.4%	\$2.35m
Domestic waste administration fee	\$42	\$43	2.4%	\$0.41m

Council also levies charges under sections 501 and 502 of the Local Government Act for the provision of waste management services to commercial customers. In 2016/17, garbage removal charges for one Commercial Waste Service (three mobile garbage bins) is \$374 or one x 600 litre bin will be set at \$343 per property per annum, which is expected to generate \$155,100. An additional MGB service will be charged at \$131 per annum and an additional 600 litre bin at \$343.

Details of the full range of waste management charges levied under the Local Government Act that are applicable to both domestic and non-domestic customers are contained in the fees and charges schedule.

## **OTHER SERVICES**

Fees and charges set by Council for the provision of a range of other goods and services are set out in the Schedule Fees and Charges 2016/2017.

# DEBT MANAGEMENT

Council has no intention to borrow additional funds in 2016-17.

The amount of debt outstanding at 30 June 2017 is expected to be \$7.042m.

In recent years, Council has borrowed funds for the following key projects:

- |                            |          |
|----------------------------|----------|
| • Road Projects            | \$1.5m   |
| • Broken Hill Film Studio  | \$1m     |
| • Regional Aquatic Centre  | \$2.5m   |
| • Broken Hill Airport      | \$0.5m   |
| • Information Technology   | \$1m     |
| • Art Gallery Storage      | \$0.573m |
| • Organisation Restructure | \$1m     |

These loans have loan terms spanning 2-20 years and variable or fixed interest rates of between 3.743% - 8.43% per annum.

# **SCHEDULE OF FEES & CHARGES**

Appendix A

The logo consists of a black horizontal bar with pointed ends, containing the words "BROKEN HILL" in a white, bold, sans-serif font.

**BROKEN HILL**

# **SCHEDULE OF FEES & CHARGES 2016/2017**

## **APPENDIX A**

The logo consists of a black horizontal bar with pointed ends, containing the words "BROKEN HILL" in a white, bold, sans-serif font.

**BROKEN HILL**

**CITY COUNCIL**



QUALITY CONTROL		
TRIM REFERENCES	D16/2536 – 15/142	
KEY DIRECTION	4 Our Leadership	
OBJECTIVE	4.1 Openness and Transparency in Decision Making	
FUNCTION	Financial Management and Leadership & Governance	
STRATEGY	<p>4.1.1.9 Financial Statements are prepared on an annual basis in accordance with accounting standards and accounting codes</p> <p>4.1.1.10 The Integrated Planning and Reporting Framework is implemented</p>	
RESPONSIBLE OFFICER	General Manager	
REVIEW DATE	July 2017	
COMPANY	Broken Hill City Council	
PHONE NUMBER	08 8080 3300	
EMAIL ADDRESS FOR ENQUIRIES ONLY	<a href="mailto:council@brokenhill.nsw.gov.au">council@brokenhill.nsw.gov.au</a>	
DATE	ACTION	MINUTE NO.
April 27, 2016	Endorsed by Council for Public Display and Consultation	
	Adopted by Council	
NOTES	<p>Images sourced from Council's Image Library</p> <p>© Copyright Broken Hill City Council 2015</p>	
ASSOCIATED DOCUMENTS	<p>Operational Plan 2016/2017</p> <p>Long Term Financial Plan 2017 - 2026</p>	

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**GST Disclaimer**

A goods and services tax (GST) applies to a number of goods and/or services supplied by Council. Those goods and/or services that are subject to GST have been identified in the attached Schedule of Fees and Charges.

Some goods and/or services supplied by Council have been declared "GST free" or are excluded under Division 81 of the legislation. Those goods and/or services which are "GST free" or excluded from GST are identified in the Schedule of Fees and Charges.

Accordingly if a fee that is shown as being subject to GST is subsequently proven not to be subject to GST, then that fee will be amended by reducing the GST to nil. Conversely if Council is advised that a fee which is shown as being not subject to GST becomes subject to GST then the fee will be increased but only to the extent of the GST.



<b>Pricing Policy</b>	
The following pricing principles have been used by Council as a guide in setting charges. These pricing principles adhere to Council's Access and Equity Policy and are reflected in the accompanying Schedule of Fees and Charges for 2016/2017.	
<b>Pricing Principles and Bases Used by Council</b>	
<b>Pricing Principle</b>	<b>Pricing Basis</b>
1. Community Service – Service provides a broad community benefit and therefore full cost recovery should not apply. Partial cost recovery could apply in some circumstances	Zero to partial cost recovery
2. Cost Recovery – Service benefits particular users making a contribution to their individual income, welfare or profits generally without any broader benefits to the community	Full cost recovery
3. Market Price – Services that Council operates in a commercial market	Market Price
4. Statutory – Charges set by Federal and State Government	Statutory
5. Third Party – Services provided by another service provider apart from Council	Third Party

<b>Application of Pricing Principles to Goods and Services</b>		
<b>Service</b>	<b>Principle</b>	<b>Basis of Cost</b>
Access to Information (GIPA Act)	Statutory	Statutory
Admission Fees: Broken Hill Regional Art Gallery; Broken Hill Regional Aquatic Centre; Albert Kersten Mining & Minerals Museum; Living Desert: The John Simons Flora And Fauna Sanctuary And Sculpture Site	Community Services	Partial Cost Recovery (except in Broken Hill Regional Aquatic Centre which is set by YMCA)
Airport Landing and Passenger Charges	Cost Recovery	100% (except RFDS and Aero Club, Emergency Services)
Animal Control	Statutory	Statutory (Except fees for Broken Hill Veterinary Clinic)
Carnivals – Swimming Pools	Third Party	Set by YMCA
Cemetery Fees	Cost Recovery	100%

Certificates For Construction / Development Work	Market Price	100%
Chemical Toilet Charges	Cost Recovery	100%
Civic Centre	Cost Recovery	100%
Construction Consents, etc.	Market Price	100%
Contaminated Waste Charges	Cost Recovery	100%
Development Applications	Statutory	Statutory
Driveways	Cost Recovery	100%
Inspections of Premises	Cost Recovery	100%
Library	Cost Recovery	100 % Cost Recovery (except in regard to Sale of Old Books, Internet service and providing Writer's residence on subsidised cost)
Nature Strips and Path Works	Market Price	100%
Permits	Statutory	Statutory
Photocopying	Cost Recovery	100%
Pounds and Impounding	Cost Recovery	100%
Rates Enquiries	Cost Recovery	100%
Rents / Hire Fees	Market Price	100%
Signs – new, maintenance, replacement	Cost Recovery	100 % (except in cases involving benefit to general public)
Subdivision Applications	Market Price	100%
Trade Waste	Cost Recovery	100%
Waste Removal	Cost Recovery	100%
Willyama Common	Cost Recovery	100%
Zoning Certificates (S149)	Statutory	Statutory

Item No	Particulars	Pricing Policy ID	Basis	2016/17 Fees (ex- GST)	GST	2016/17 Fees (Inc GST)
<b>KEY DIRECTION 1- OUR COMMUNITY</b>						
<b>AGED SERVICES</b>						
<b>Shorty O'Neil Village</b>						
1	Self Care Residents (from 23/12/14)	Cost Recovery	F/Night	\$223.64 - \$260.91	10%	\$246.00 - \$287.00
2	Legacy units (per 6 units)	Cost Recovery	F/Night	\$614.40	\$61.44	\$675.84
3	Retirement Village Residents	Cost Recovery	F/Night	\$133.64 - \$152.73	10%	\$147.00 - \$168.00
<b>HACC CENTRE</b>						
4	Home Care Office area	Cost Recovery	Yearly	\$39,400.00	\$3,940.00	\$43,340.00
<b>LIBRARY SERVICES</b>						
<b>Charles Rasp Library</b>						
5	Internet Usage	Community Services	Each	No Charge	No Charge	No Charge
6	Local History Searches (Local resident)	Cost Recovery	Each	No Charge	No Charge	No Charge
7	Non Local - Local History Searches - first 30 minutes (minimum fee)	Cost Recovery	Each	\$18.18	\$1.82	\$20.00
8	Non Local - Local History Searches - additional 15 minutes	Cost Recovery	Each	\$18.18	\$1.82	\$20.00
9	Extended research (one or more days)	Cost Recovery	Each	POA	10%	POA
10	Photographic Reproductions - Black and White (Various sizes) Varies from (\$5.00 to \$50.00 Plus GST)	Cost Recovery	Each	POA	10%	POA
11	Borrowers - Out of Town (deposit refundable on return)	Cost Recovery	Each	\$18.18	\$1.82	\$20.00
12	Replacement of Lost Books	Cost Recovery	Each	Actual Costs	10%	Actual Costs
13	Replacement Library Card	Cost Recovery	Each	\$2.73	\$0.27	\$3.00
14	Historical Booklets	Cost Recovery	Each	Upon Application	10%	Upon Application
15	Computer Printout - Cemetery Record	Cost Recovery	Per Page	\$0.18	\$0.02	\$0.20
16	Photocopying (A4 - Black and White) - Self Service	Cost Recovery	Per Page	\$0.18	\$0.02	\$0.20
17	Photocopying (A3 - Black and White) - Self Service	Cost Recovery	Per Page	\$0.91	\$0.09	\$1.00
18	Sale of Books	Cost Recovery	Each	\$0.18	\$0.02	\$0.20
19	Writer's Room Hire	Community Services	Per Day	\$45.45	\$4.55	\$50.00
<b>ROADS</b>						
<b>Permits - Road / Footpath</b>						
20	Permit Fee - Road / Footpath Openings (plus restoration fee)	Statutory	Each	\$100.00 plus Restoration fee	\$0.00	\$100.00 plus Restoration fee
21	Permit Fee (Heavy Vehicle National Law)	Statutory	Each	\$70.00	\$0.00	\$70.00
22	Permit Fee - Conveyance of Stormwater from property boundary to Council's drainage system where approved (plus restoration fee)	Statutory	Each	\$25.00 plus Restoration Fee	\$0.00	\$25.00 plus Restoration Fee
23	Unauthorised openings (additional to permit fee)	Cost Recovery	Each	\$115.00 plus Restoration Fee	10%	\$115.00 plus Restoration Fee
<b>Restoration Bond Fees (in addition to Permit Fee)</b>						
24	Heavy Duty Road Pavements (Regional Roads) - Road Pavement	Cost Recovery	Sq. M	By quotation	10%	By quotation
25	Medium / Light Duty Pavements (Local Roads) - Road Pavement	Cost Recovery	Sq. M	By quotation	10%	By quotation
26	Medium / Light Duty Pavements (Local Roads) - Unsealed Pavement	Cost Recovery	Sq. M	By quotation	10%	By quotation
27	Footpath / Nature Strip (Min 1m2) - Asphalt / Hot Mix	Cost Recovery	Sq. M	By quotation	10%	By quotation
28	Footpath / Nature Strip (Min 1m2) - Plain Concrete up to 100mm	Cost Recovery	Sq. M	By quotation	10%	By quotation
29	Footpath / Nature Strip (Min 1m2) - Plain Concrete over 100mm	Cost Recovery	Sq. M	By quotation	10%	By quotation

Item No	Particulars	Pricing Policy ID	Basis	2016/17 Fees (ex- GST)	GST	2016/17 Fees (inc GST)
30	Footpath / Nature Strip (Min 1m2) – Pavers on Concrete Base	Cost Recovery	Sq. M	By quotation	10%	By quotation
31	Footpath / Nature Strip (Min 1m2) – Pavers on all other Bases	Cost Recovery	Sq. M	By quotation	10%	By quotation
32	Footpath / Nature Strip (Min 1m2) – Grass / Earth	Cost Recovery	Sq. M	By quotation	10%	By quotation
33	Footpath / Nature Strip (Min 1m2) – Turf	Cost Recovery	Sq. M	By quotation	10%	By quotation
34	Footpath / Nature Strip request for Cracker dust (box out, provide materials and compact area)	Cost Recovery	Each	By quotation	10%	By quotation
35	Footpath/Nature Strip Request for Loam. Council to cover 50% of total cost of loam only.	Cost Recovery	Each	By quotation	10%	By quotation
36	Driveways – Concrete 120mm	Cost Recovery	Sq. M	By quotation	10%	By quotation
37	Driveways – Concrete 200mm	Cost Recovery	Sq. M	By quotation	10%	By quotation
38	Kerb and Gutter including Laybacks	Cost Recovery	Sq. M	By quotation	10%	By quotation
39	Saw Cutting (Road or Footpath)	Cost Recovery	Lin M	By quotation	10%	By quotation
40	Road Surfacing( Reinstatements Only) Jet patching (min 1m2)	Cost Recovery	Sq. M	By quotation	10%	By quotation
41	Road Surfacing (Reinstatements Only) Emulsion Spraying – Hand Lance (min10m2)	Cost Recovery	Sq. M	By quotation	10%	By quotation
42	Road Surfacing (Reinstatements Only) Sprayed Bitumen Sealing (min 1000m2)	Cost Recovery	Sq. M	By quotation	10%	By quotation
<b>Permits Roads and Road Closure</b>						
43	Administration Fee – Cost Recovery Street Closures	Cost Recovery	Each	\$222.73	\$22.27	\$245.00
44	Install Road Closures for Cost Recovery Functions	Cost Recovery	Each	By quotation	10%	By quotation
45	Heavy Vehicle / Over Size Limit Permit	Cost Recovery	Each	By quotation	10%	By quotation
<b>Permits Footpaths</b>						
46	Deposit materials on Footpaths	Cost Recovery	Sq. M	By quotation	10%	By quotation
47	Application to enclose a public place in connection with the erection or demolition of a building (hoardings) <15m2	Private	Each	\$80.00	\$0.00	\$80.00
48	Application to enclose a public place in connection with the erection or demolition of a building (hoardings) >15m2 - \$60.00 plus an additional \$10.00 per m2	Private	Each plus m2	\$80.00 plus \$10.00 per m2	\$0.00	\$80.00 plus \$10.00 per m2
<b>Traffic Control</b>						
49	Abandoned Vehicles – Towing	Market Price	Each	Actual Cost plus 15%	10%	Actual Cost plus 15%
50	Abandoned Vehicles – Storage / Impoundment Fees	Cost Recovery	Day	\$6.00	\$0.00	\$6.00
51	Abandoned Vehicles – Administration Fee	Cost Recovery	Each	\$222.73	\$22.27	\$240.00
52	Removal of Signs and Reinstatements for Wide Loads	Cost Recovery	Each	By Quotation	10%	By Quotation
53	Equipment for Public Functions / Events – Erection and removal of traffic control devices	Cost Recovery	Each	By Quotation	10%	By Quotation
54	Design of Traffic Control Plans – consultation, site inspection and drafting	Cost Recovery	Plan	\$216.36	\$21.64	\$238.00
55	Hire of Traffic Controllers	Cost Recovery	Each	By Quotation	10%	By Quotation
56	Hire of Traffic Signs / Equipment (per item)	Cost Recovery	Day	\$9.09	\$0.91	\$10.00
<b>BUILDINGS AND PROPERTY</b>						
<b>Hire Fees – Parks</b>						
57	Park Hire Fee (All parks excluding Living Desert Sanctuary and Sculpture Site, Ovals and Willyama Common, Gasworks Reserve)	Cost Recovery	Each	\$64.55	\$6.45	\$71.00
58	Park Hire Fee - consecutive days after initial day (All parks excluding Living Desert Sanctuary and Sculpture Site, Ovals and Willyama Common, Gasworks Reserve)	Cost Recovery	Consecutive Days After Initial Day	\$57.27	\$5.73	\$63.00
59	Park – Key Deposit (refundable)	Cost Recovery	Each	\$31.82	\$3.18	\$35.00
60	Duke of Cornwall Park – Tennis Court – Day Rate per Court	Cost Recovery	Hour	\$8.91	\$0.89	\$9.80
61	Duke of Cornwall Park – Tennis Court – Night Rate per Court	Cost Recovery	Hour	\$11.82	\$1.18	\$13.00

Item No	Particulars	Pricing Policy ID	Basis	2016/17 Fees (ex- GST)	GST	2016/17 Fees (inc GST)
62	Dance Floor Hire Fee (Day Hire)	Cost Recovery	Each	\$570.00	\$57.00	\$627.00
63	Dance Floor – Erection and dismantle (in addition to Hire Fee)	Cost Recovery	Each	\$1,659.09	\$165.91	\$1,825.00
64	Dance Floor – Transportation Cost	Cost Recovery	Each	Actual Cost	10%	Actual Cost
65	Portable Outdoor Chess Set Hire (Private Hire)	Cost Recovery	Per Day	\$51.82	\$5.18	\$57.00
66	Portable Outdoor Chess Set Hire (Charities and Community Events)	Community Services	Per Day	No Charge	\$0.00	No Charge
<b>Hire Fees - Town Square</b>						
67	Town Square Hire Fee (Initial Day)	Cost Recovery	Each	\$65.45	\$6.55	\$72.00
68	Town Square Hire Fee - consecutive days after initial day	Cost Recovery	Consecutive Days After Initial Day	\$32.73	\$3.27	\$36.00
69	Town Square Key Deposit (refundable)	Cost Recovery	Each	\$28.18	\$2.82	\$31.00
<b>Hire Fees - Halls</b>						
70	Aged Persons Rest Centre Hire – Half Day	Cost Recovery	Half Day	\$65.45	\$6.55	\$72.00
71	Aged Persons Rest Centre Hire – Full Day	Cost Recovery	Day	\$107.27	\$10.73	\$118.00
72	Aged Persons Rest Centre – Regular Casual Hire (Hourly rate up to maximum daily rate)	Cost Recovery	Hour	\$19.09	\$1.91	\$21.00
73	North Mine Hall Hire – Charitable Organisations – Half Day	Cost Recovery	Half Day	\$33.64	\$3.36	\$37.00
74	North Mine Hall Hire – Charitable Organisations – Full Day	Cost Recovery	Day	\$66.36	\$6.64	\$73.00
75	North Mine Hall Hire – Other Organisations - Half Day	Cost Recovery	Day	\$66.36	\$6.64	\$73.00
76	North Mine Hall Hire – other Organisations – Full Day	Cost Recovery	Day	\$107.27	\$10.73	\$118.00
77	North Mine Hall – Key Deposit (refundable)	Cost Recovery	Each	\$49.09	\$4.91	\$54.00
<b>Casual Hiring - Risk Assessment Administrative Fee</b>						
78	Casual Hiring Risk Assessment Administrative Fee (minimum of \$57.00 based on the risk to be assessed by Council's Risk Assessment Officer)	Cost Recovery	Each	\$51.82	\$5.18	\$57.00
<b>BUILDINGS AND PROPERTY</b>						
<b>Cemetery</b>						
79	Exclusive Right of Burial (Required for all new Casket and Ashes Burial)	Cost Recovery	Each	\$645.45	\$64.55	\$710.00
80	Exclusive Right and Work Permit (Spare Plot)	Cost Recovery	Each	\$645.45	\$64.55	\$710.00
81	Exclusive Right Restoration of old Graves (includes work permit) - graves older than 40 years	Cost Recovery	Each	\$243.64	\$24.36	\$268.00
82	Weekday Interment of Casket into New Grave or Existing Grave	Cost Recovery	Each	\$975.45	\$97.55	\$1,073.00
83	Weekday Interment of Ashes (Adult or Child) into an Existing Grave or Existing Plot	Cost Recovery	Each	\$309.09	\$30.91	\$340.00
84	Weekday Interment of subsequent set of Ashes interred at same time as initial set of ashes (Adult or Child) into an Existing Grave or Existing Plot	Cost Recovery	Subsequent After The First	\$154.55	\$15.45	\$170.00
85	Weekday Interment of Casket, Child into New Grave (0-13yrs)	Cost Recovery	Each	\$309.09	\$30.91	\$340.00
86	Weekday Interment of Ashes (Adult or Child) – New Plot	Cost Recovery	Each	\$425.45	\$42.55	\$468.00
87	Weekday Interment of subsequent set of Ashes interred at same time as initial set of ashes (Adult or Child) – New Plot	Cost Recovery	Subsequent After The First	\$213.64	\$21.36	\$235.00
88	Saturday Interment of Casket into New Grave or Existing Grave	Cost Recovery	Each	\$1,454.55	\$145.45	\$1,600.00
89	Saturday Interment of Ashes (Adult or Child) into an Existing Grave or Existing Plot	Cost Recovery	Each	\$425.45	\$42.55	\$468.00
90	Saturday Interment of subsequent set of Ashes interred at same time as initial set of Ashes (Adult or Child) – Existing Grave or Plot	Cost Recovery	Subsequent After The First	\$213.64	\$21.36	\$235.00
91	Saturday Interment of Casket, Child into New Grave (0-13yrs)	Cost Recovery	Each	\$424.55	\$42.45	\$467.00
92	Saturday Interment of Ashes (Adult or Child) – New Plot	Cost Recovery	Each	\$595.45	\$59.55	\$655.00
93	Saturday Interment of subsequent set of Ashes interred at same time as initial set of Ashes (Adult or Child) – New Plot	Cost Recovery	Subsequent After The First	\$298.18	\$29.82	\$328.00

Item No	Particulars	Pricing Policy ID	Basis	2016/17 Fees (ex- GST)	GST	2016/17 Fees (inc GST)
94	Outside Interment Hours interment of Casket – additional fee	Cost Recovery	Each	\$730.91	\$73.09	\$804.00
95	Outside Interment Hours interment of Ashes – additional fee	Cost Recovery	Each	\$409.09	\$40.91	\$450.00
96	Oversize plot requested – additional fee	Cost Recovery	Each	\$185.45	\$18.55	\$204.00
97	Pre Selected Spare Grave – additional fee	Cost Recovery	Each	\$125.45	\$12.55	\$138.00
98	Pre Selected Spare Niche – additional fee	Cost Recovery	Each	\$125.45	\$12.55	\$138.00
99	Reopen - Slab Removal for Casket	Cost Recovery	Each	\$306.36	\$30.64	\$337.00
100	Reopen - Slab Removal for Ashes	Cost Recovery	Each	\$153.64	\$15.36	\$169.00
101	Vault reopen	Cost Recovery	Each	\$306.36	\$30.64	\$337.00
102	Work Permit (required for any work conducted on site by a Monumental Mason)	Cost Recovery	Each	\$155.45	\$15.55	\$171.00
103	Relocation within Cemetery / Exhumation	Cost Recovery	Hour	\$377.27	\$37.73	\$415.00
104	Reopen for Vacancy Confirmation (Charged if not vacant )	Cost Recovery	Hour	\$377.27	\$37.73	\$415.00
105	Late interment Notice for next day Interment (Mon – Fri after 2pm, Saturday, Sunday, Public Holiday)	Cost Recovery	Each	\$176.36	\$17.64	\$194.00
106	Search of Cemetery Records - Minimum charge of \$15.00	Cost Recovery	Hourly Or Part Thereof	\$41.82	\$4.18	\$46.00
<b>PARKS AND RECREATIONAL FACILITIES</b>						
<b>Section 355 Community Committees</b>						
<b>Alma Oval</b>						
107	Oval – Day Hire (Set by S355 Committee)	Third Party	Day	Set by S355 Committee	10%	Set by S355 Committee
108	Season Hire (Set by S355 Committee)	Third Party	Season	Set by S355 Committee	10%	Set by S355 Committee
109	Oval – with Canteen	Third Party	Day	\$168.18	\$16.82	\$185.00
110	Oval – without Canteen	Third Party	Day	\$140.91	\$14.09	\$155.00
111	Canteen Electrical (Excess canteen electrical appliances)	Third Party	Day	\$37.27	\$3.73	\$41.00
112	Alma Public School	Third Party	Year	\$388.18	\$38.82	\$427.00
113	Broken Hill Football League	Third Party	Year	\$681.82	\$68.18	\$750.00
114	Broken Hill Cricket League	Third Party	Game	20% Gate Takings or \$48.00 per game whichever is greater	10%	20% Gate Takings or \$48.00 per game whichever is greater
115	South Football Club	Third Party	Season	\$1,123.64	\$112.36	\$1,236.00
116	Alma Soccer Club (training)	Third Party	Season	\$241.82	\$24.18	\$266.00
117	Advertising Signage	Third Party	Year	\$163.64	\$16.36	\$180.00
<b>Bill Renfrew Sportsground</b>						
118	West Football Club	Third Party	Year	\$606.36	\$60.64	\$667.00
119	Broken Hill All Breeds Obedience Dog Club	Third Party	Year	\$365.45	\$36.55	\$402.00
120	West Cricket Club	Third Party	Year	\$304.55	\$30.45	\$335.00
121	Other Organisations / Groups	Third Party	Day	\$54.55	\$5.45	\$60.00
<b>ET Lamb Memorial Oval</b>						
122	Barrier District Cricket League	Third Party	Game	\$24.55	\$2.45	\$27.00
123	Softball Club – training (once per week)	Third Party	Season	\$70.00	\$7.00	\$77.00
124	Soccer Club – training (once per week)	Third Party	Season	\$70.00	\$7.00	\$77.00
125	Primary Hardball Cricket	Third Party	Game	\$11.82	\$1.18	\$13.00
126	Country Rugby League – Junior Training	Third Party	Session	\$7.27	\$0.73	\$8.00
127	Country Rugby League – Senior Training	Third Party	Session	\$11.82	\$1.18	\$13.00
128	Country Rugby League – Juniors Competition	Third Party	Game	\$11.82	\$1.18	\$13.00
129	Country Rugby League – Seniors Competition	Third Party	Game	\$24.55	\$2.45	\$27.00
<b>Memorial Oval</b>						



Item No	Particulars	Pricing Policy ID	Basis	2016/17 Fees (ex- GST)	GST	2016/17 Fees (inc GST)
130	Broken Hill Harness Racing Club – Bar Canteen Rental (power additional)	Third Party	Month	\$234.55 plus Power	\$23.45	\$258.00 plus Power
131	Broken Hill Harness Racing Club – Race Meetings	Third Party	Night	\$833.64	\$83.36	\$917.00
132	Trials – Day	Third Party	Each	\$96.36	\$9.64	\$106.00
133	Trials – Night	Third Party	Each	\$228.18	\$22.82	\$251.00
134	Broken Hill Football League	Third Party	Year	\$590.00	\$59.00	\$649.00
135	Central Football Club (power additional)	Third Party	Year	\$2,132.73	\$213.27	\$2,346.00
136	Combined Dog Clubs	Third Party	Day	\$175.45	\$17.55	\$193.00
137	SCPAA – Silver City Show – Pre-show Days (4) (power additional)	Third Party	Day	\$150.91 plus Power	\$15.09	\$166.00 plus Power
138	SCPAA – Silver City Show – Show Days (4) (power additional)	Third Party	Day	\$750.91 plus Power	\$75.09	\$826.00 plus Power
<b>SCPAA to be responsible for cleaning of showgrounds (including cost of additional bins)</b>						
139	Casual Hire	Third Party	Each	Set by S355 Committee	10%	Set by S355 Committee
140	School Carnivals – Full Day	Third Party	Day	\$170.91	\$17.09	\$188.00
141	School Carnivals – Half Day (9.00am – 12noon or 12 noon to 3.00pm)	Third Party	Day	\$114.55	\$11.45	\$126.00
<b>Norm Fox Sporting Complex</b>						
142	Barrier District Cricket League	Third Party	Year	\$620.91	\$62.09	\$683.00
143	Senior and Junior Baseball (% of power additional)	Third Party	Year	\$882.73	\$88.27	\$971.00
144	Hockey (% of power additional)	Third Party	Year	\$882.73	\$88.27	\$971.00
145	Primary Hardball	Third Party	Year	\$621.82	\$62.18	\$684.00
146	Schools	Third Party	Person	\$2.73	\$0.27	\$3.00
147	Special Events – Oval Hire	Third Party	Day	\$73.64	\$7.36	\$81.00
148	Special Events – Oval and Clubrooms	Third Party	Day	\$225.45	\$22.55	\$248.00
149	Special Events – Juniors	Third Party	Person	\$2.73	\$0.27	\$3.00
150	Teams Training on Oval (2hrs one day / week / season)	Third Party	Season	\$365.45	\$36.55	\$402.00
151	Bond – All organisations (refundable)	Third Party	Season	\$102.73	\$10.27	\$113.00
<b>Picton Sportsground</b>						
152	Oval – Day Hire (Set by S355 Committee)	Third Party	Day	Set by S355 Committee	10%	Set by S355 Committee
153	Season Hire (Set by S355 Committee)	Third Party	Season	Set by S355 Committee	10%	Set by S355 Committee
<b>BIU Band Hall / Soccer Complex</b>						
154	Broken Hill Soccer Association Inc.	Third Party	Year	\$571.82	\$57.18	\$629.00
155	BIU Band Inc.	Third Party	Year	\$571.82	\$57.18	\$629.00
156	Broken Hill Civic Orchestra	Third Party	Night	\$30.00	\$3.00	\$33.00
157	Hire Fee (9am – Midnight)	Third Party	Each	\$298.18	\$29.82	\$328.00
158	Deposit (refundable)	Third Party	Each	\$100.00	\$10.00	\$110.00
159	Hire Fee – prior day access (minimum two hours)	Third Party	Hour	\$25.45	\$2.55	\$28.00
<b>KEY DIRECTION 2 – OUR ECONOMY</b>						
<b>TOURISM</b>						
<b>Visitor Information Centre</b>						
<b>Fees for Service Partners</b>						
160	Wash Bays – Regular	Market Price	Each	\$14.09	\$1.41	\$16.00
161	Showers (per shower)	Market Price	Person	\$5.00	\$0.50	\$6.00
162	Signage – Display Board (per sign) - Large	Market Price	Year	\$656.36	\$65.64	\$722.00
163	Signage – Display Board (per sign) - Small	Market Price	Year	\$223.64	\$22.36	\$246.00
164	Sales Commission (Accommodations, Tours and Attractions)	Market Price	Sales	POA	10%	POA
165	Signage – Highway Bay (per sign)	Market Price	Year	\$190.00	\$19.00	\$209.00

Item No	Particulars	Pricing Policy ID	Basis	2016/17 Fees (ex- GST)	GST	2016/17 Fees (inc GST)
166	Signage - Display Board (per sign) - Other	Market Price	Year	POA	10%	POA
<b>Film Broken Hill</b>						
167	Traffic Management Plan (per plan per location)	Cost Recovery	Each	\$215.45	\$21.55	\$237.00
168	Hire of Traffic Management Kit	Cost Recovery	Day	\$215.45	\$21.55	\$237.00
169	Film Permit - Road Closures	Cost Recovery	Each	\$640.91	\$64.09	\$705.00
170	Broken Hill Studios - All Outdoor Areas	Cost Recovery	Day	\$22.73	\$2.27	\$25.00
171	Film Studio - Production Office Space - 224A Eyre Street	Cost Recovery	Week	\$111.82 or \$156.36 including electricity and water	10%	\$123.00 or \$172.00 including water and electricity
172	Film Studio - Production Office Space - 224 Eyre Street	Cost Recovery	Week	\$222.73 or \$354.55 including electricity and water	10%	\$245.00 or \$390.00 including electricity and water
173	Broken Hill Studios - Production Office Space - 224C Eyre Street	Cost Recovery	Week	Ground Floor \$242.73, Top Floor \$321.82, Whole Building \$520.91 (all include electricity and water)	10%	Ground Floor \$267.00, Top Floor \$354.00, Whole Building \$573.00, (all include electricity and water)
174	Broken Hill Studios - Station B and C - Commercial	Cost Recovery	Per Day	\$1,000.00	\$100.00	\$1,100.00
175	Broken Hill Studios - Station B and C - Independent Film-Maker	Cost Recovery	Per Day	\$272.73	\$27.27	\$300.00
176	Broken Hill Studios Station B and C - Not for Profit, Education	Cost Recovery	Per Day	\$181.82	\$18.18	\$200.00
177	Broken Hill Studios B and C	Cost Recovery	More Than Three Days	POA	10%	POA
<b>EVENTS AND CONFERENCES</b>						
<b>Civic Centre</b>						
178	Deposit - function held by local organisation	Cost Recovery	Each	10% of quote	10%	10% of quote
179	Deposit - function held by non-local organisation	Cost Recovery	Each	10% of quote	10%	10% of quote
180	Ticket Commission	Cost Recovery	Ticket	10% of ticket price	10%	10% of ticket price
181	Organised Conference - full package	Market Price	Each	POA	10%	POA
182	Functions extending beyond contracted finishing time (hourly fee plus labour cost and GST)	Cost Recovery	Hour	\$300.00	\$30.00	\$330.00
183	Foyer Only	Cost Recovery	Each	\$168.18	\$16.82	\$185.00
184	Additional Staff - Mon - Fri (per staff member)	Cost Recovery	Hour	\$50.00	\$5.00	\$55.00
185	Additional Staff - Sat - Sun (per staff member)	Cost Recovery	Hour	\$68.18	\$6.82	\$75.00
186	Smoke Machine	Cost Recovery	Session	\$40.91	\$4.09	\$45.00
187	Steinway Piano	Cost Recovery	Session	\$181.82	\$18.18	\$200.00
188	Cleaning Charge	Cost Recovery	Hour	\$68.18	\$6.82	\$75.00
189	Breakages	Cost Recovery	Each	Actual Cost	10%	Actual cost
190	Excess Cleaning Charge 6pm - 8am, Sat, Sun, Public Holidays	Cost Recovery	Hour	\$100.00	\$10.00	\$110.00
191	Technicians including sound, lighting, follow spot, fly operator, stage manager, stage hand 8am - 6pm Mon - Fri	Cost Recovery	Hour	\$77.27	\$7.73	\$85.00
192	Technicians including sound, lighting, follow spot, fly operator, stage manager, stage hand 6pm - 8am, Sat, Sun, Public Holidays	Market Price	Hour	\$109.09	\$10.91	\$120.00
193	Merchandise Sales	Market Price	Event	10% Gross	10%	10% Gross
194	Program and Merchandise Sellers and Ushers Weekday 8am - 6pm Mon - Fri	Cost Recovery	Hour	\$50.00	\$5.00	\$55.00
195	Program and Merchandise Sellers and Ushers 6pm - Midnight, Sat, Sun, Public Holidays	Cost Recovery	Hour	\$100.00	\$10.00	\$110.00
196	Lighting Gels (remain property of BHCC)	Market Price	Per Item	50% cost	10%	50% cost
197	Radio Microphones (per unit, per day)	Cost Recovery	Per Item	\$13.64	\$1.36	\$15.00



Item No	Particulars	Pricing Policy ID	Basis	2016/17 Fees (ex- GST)	GST	2016/17 Fees (inc GST)
198	Gaffa Tape	Market Price	Per Roll	At Cost	10%	At Cost
199	Batteries	Market Price	Per Battery	At Cost	10%	At Cost
200	Flip Charts	Market Price	Per Chart	At Cost	10%	At Cost
201	Testing and Tagging of Equipment	Cost Recovery	Per Item	\$9.09	\$0.91	\$10.00
202	Tuning Steinway	Market Price	Each	At Cost	10%	At Cost
203	Kitchen	Cost Recovery	Per Day	\$227.27	\$22.73	\$250.00
204	Auditorium Professional / Commercial (includes one staff member)	Cost Recovery	Per Hour 8am - 6pm Mon - Fri	\$200.00	\$20.00	\$220.00
205	Auditorium Government, Community, Charity, Schools and Not for Profit (includes one staff member)	Cost Recovery	Per Hour 8am - 6pm Mon - Fri	\$136.36	\$13.64	\$150.00
206	Auditorium Professional / Commercial (includes one staff member)	Cost Recovery	Per Hour 6pm - Midnight, Sat, Sun, Public Holidays	\$236.36	\$23.64	\$260.00
207	Auditorium Government, Community, Charity, Schools and Not for Profit (includes one staff member)	Cost Recovery	Per Hour 6pm - Midnight, Sat, Sun, Public Holidays	\$154.55	\$15.45	\$170.00
208	Change Rooms	Cost Recovery	Per Room	\$18.18	\$1.82	\$20.00
209	Function / Meeting Rooms Upstairs Business Hours (Max four hours) Post four hours by neg.(includes one staff member)	Cost Recovery	Per Room 8am - 6pm Mon - Fri	\$300.00	\$30.00	\$330.00
210	Function / Meeting Rooms Upstairs (Max four hours) Post four hours by negotiation	Cost Recovery	Per Room 6pm - 8am, Sat, Sun, Public Holidays	\$400.00	\$40.00	\$440.00
211	Function / Meeting Rooms Upstairs (includes one staff member)	Cost Recovery	Per Room 6pm - Midnight, Sat, Sun, Public Holidays	\$600.00	\$60.00	\$660.00
212	Function / Meeting Room Downstairs (includes one staff member)	Cost Recovery	Per Room 8am - 6pm Mon - Fri	\$200.00	\$20.00	\$220.00
213	Function / Meeting Room Downstairs (includes one staff member)	Cost Recovery	Per Room 6pm - Midnight, Sat, Sun, Public Holidays	\$300.00	\$30.00	\$330.00
214	Combined Upstairs Function Room (includes one staff member)	Cost Recovery	Per Room 8am - 6pm Mon - Fri	\$600.00	\$60.00	\$660.00
215	Combined Upstairs Function Room (includes one staff member)	Cost Recovery	Per Room 6pm - Midnight, Sat, Sun, Public Holidays	\$900.00	\$90.00	\$990.00
216	Setup Outside Venue	Cost Recovery	Per Hour 8am - 6pm Mon - Fri	\$100.00	\$10.00	\$110.00
217	Setup Outside Venue - (outside business hours)	Cost Recovery	Per Event	\$127.27	\$12.73	\$140.00
218	Set Up Auditorium / Function Rooms (Tables, chairs, tiered seating)	Cost Recovery	Per Hour 8am - 6pm Mon - Fri	\$68.18	\$6.82	\$75.00
219	Set Up Auditorium / Function Rooms (Tables, chairs, tiered seating)	Cost Recovery	Per Hour 6pm - Midnight, Sat, Sun, Public Holidays	\$100.00	\$10.00	\$110.00
220	Tea and Coffee Service (continuous)	Cost Recovery	Per Head	\$5.45	\$0.55	\$6.00
221	Tea, Coffee and Biscuits (continuous)	Cost Recovery	Per Head	\$6.36	\$0.64	\$7.00
222	Tea, Coffee, Orange Juice and Biscuits (continuous)	Cost Recovery	Per Head	\$8.18	\$0.82	\$9.00
223	Three Phase Power	Market Price	Per Day	\$50.00	\$5.00	\$55.00
224	Laptop Computer	Market Price	Per Day	\$50.00	\$5.00	\$55.00
225	Lectern	Market Price	Per Event	\$22.73	\$2.27	\$25.00

Item No	Particulars	Pricing Policy ID	Basis	2016/17 Fees (ex- GST)	GST	2016/17 Fees (inc GST)
226	Data Projector and Screen	Market Price	Per Day	\$50.00	\$5.00	\$55.00
227	Hanging of Banners and / or Decorations	Market Price	Per Hour	\$68.18	\$6.82	\$75.00
228	Special External Equipment Hire (includes administration fee)	Market Price	Per Event	Actual Cost plus 12.5% plus GST	10%	Actual Cost plus 12.5%
229	Deposit to Secure Booking	Cost Recovery	Each	25% of Quote	10%	25% of Quote

AIRPORT						
Airport Operations						
Landing and Passenger Charges: Regular Passenger Transport (RPT) operators that operate on a set timetable regularly landing in Broken Hill more than twice in one week and where Airport facilities are made available to the operator and its passengers, including counter and baggage handling facilities.						
230	RPT Passenger Charges (arriving and departing). Special arrangements may apply by Council Resolution.	Cost Recovery	Person	Arrangement for Rex fees to be covered under Partnership agreement (commercial in confidence)		
Aviation including but not limited to commercial Cost Recovery or charitable, but excluding RPT operators in general, that utilise general airport facilities						
231	Up to 2500kg MTOM – account	Cost Recovery	Landing	\$16.36	\$1.64	\$18.00
232	2501kg to 3500kg MTOM – account	Cost Recovery	Landing	\$30.91	\$3.09	\$34.00
233	3501kg to 5000kg MTOM – account	Cost Recovery	Landing	\$61.82	\$6.18	\$68.00
234	5001kg to 7000kg MTOM – account	Cost Recovery	Landing	\$120.00	\$12.00	\$132.00
235	7001kg to 11000kg MTOM – account	Cost Recovery	Tonne	\$22.73	\$2.27	\$25.00
236	11001kg to 15000kg MTOM – account	Cost Recovery	Tonne	\$24.55	\$2.45	\$27.00
237	15001kg to 40000kg MTOM	Cost Recovery	Tonne	\$35.45	\$3.55	\$39.00
238	40001kg plus MTOM	Cost Recovery	Tonne	\$41.82	\$4.18	\$46.00
239	Military Aircraft	Cost Recovery	Tonne	\$9.09	\$0.91	\$10.00
240	Military Helicopters	Cost Recovery	Tonne	\$4.55	\$0.45	\$5.00
241	Aero Club of Broken Hill (call sign BKK)	Community Services	Landing	33% of Fee	10%	33% of Fee
242	Operator offering pilot training as major part of operation	Community Services	Landing	33% of Fee	10%	33% of Fee
243	Aircraft Performing Circuits – one landing fee per three touchdowns or part thereof. Landings must be on the same day	Community Services	Three Landings	Aircraft performing circuits – one landing fee per three touchdowns or part thereof. Landings must be on the same day	10%	Aircraft performing circuits – one landing fee per three touchdowns or part thereof. Landings must be on the same day
244	Aircraft deployed by Emergency Services responding to emergency	Community Services	Landing	No Charge	\$0.00	No Charge
245	Hire of Pilots Meeting Room (Minimum for 2 hours)	Community Services	Per Hour	\$24.55	\$2.45	\$27.00
246	Airport Reporting Officer Supervision Airside	Cost Recovery	Per Hour	\$50.00	\$5.00	\$55.00
247	Royal Flying Doctor Service	Community Services	Landing	\$60.00	\$6.00	\$66.00
Aircraft Parking Area						
248	Aircraft Parking Allotments – exclusive of landing fees	Cost Recovery	Month	\$36.36	\$3.64	\$40.00
249	Non-Commercial Operator's Parking Allotments – inclusive of landing fees	Cost Recovery	Month	\$66.36	\$6.64	\$73.00
Car Parking Hire (Secure car park)						
250	Permanent Space (per space)	Cost Recovery	Month	\$54.55	\$5.45	\$60.00
251	Casual Space (per space)	Cost Recovery	Day	\$8.18	\$0.82	\$9.00
Car Parking (Unsecured parking in Public car park)						
252	Permanent Space	Cost Recovery	Month	\$42.73	\$4.27	\$47.00
253	Casual Space	Cost Recovery	Day	\$5.45	\$0.55	\$6.00
Airport Terminal Building Advertising - External (Must be tourism linked)						
254	Signage 2.4m x 1.2m	Cost Recovery	Year	\$713.64	\$71.36	\$785.00

Item No	Particulars	Pricing Policy ID	Basis	2016/17 Fees (ex- GST)	GST	2016/17 Fees (inc GST)
<b>KEY DIRECTION 3- OUR ENVIRONMENT</b>						
<b>LIVING DESERT: THE JOHN SIMONS FLORA AND FAUNA SANCTUARY AND SCULPTURE SITE</b>						
<b>General Admission</b>						
255	Adult (each)	Cost Recovery	Person	\$5.45	\$0.55	\$6.00
256	Concession (Pensioners, Student, Seniors Card, Groups) - Children under school age free	Community Services	Person	\$5.45	\$0.55	\$6.00
257	Family pass	Cost Recovery	Family	\$20.00	\$2.00	\$22.00
<b>Annual Passes</b>						
258	Residents Pass (each adult)	Cost Recovery	Per Person Per Year	\$20.00	\$2.00	\$22.00
259	Residents Pass - Concession (each)	Community Services	Per Person Per Year	\$16.36	\$1.64	\$18.00
<b>Primitive Camping</b>						
260	Site Fee - Adult (each) per night	Cost Recovery	Per Person	\$9.09	\$0.91	\$10.00
261	Site Fee - Child under 16 years (each) per night	Community Services	Per Person	\$4.55	\$0.45	\$5.00
262	Entry Device Deposit (refundable)	Cost Recovery	Each	\$45.45	\$4.55	\$50.00
<b>Function Hire</b>						
263	Up to 100 persons	Cost Recovery	Function	\$102.73	\$10.27	\$113.00
264	101 - 250 persons	Cost Recovery	Function	\$254.55	\$25.45	\$280.00
265	251 persons and above	Cost Recovery	Function	\$509.09	\$50.91	\$560.00
266	Application for Public Liability Insurance Cover (Cost Recovery functions only) Note: This cover does not apply to incorporated bodies, sporting clubs or associations	Cost Recovery	Function	\$51.82	\$5.18	\$57.00
<b>WILLYAMA COMMON</b>						
<b>Pounding and Impounding</b>						
267	Driving Fee	Cost Recovery	Beast	Actual Cost	\$0.00	Actual Cost
268	Impoundment Fee	Cost Recovery	Beast	Actual Cost	\$0.00	Actual Cost
269	Release Fee	Cost Recovery	Beast	Actual Cost	\$0.00	Actual Cost
270	Deterrent Fee	Cost Recovery	Beast	Actual Cost	\$0.00	Actual Cost
271	Total Cost per beast \$100.00 - One Beast represents one horse or cow and equivalent to ten sheep or goats	Cost Recovery	Beast	Actual Cost	\$0.00	Actual Cost
272	Sustenance Fee	Cost Recovery	Head	Actual Cost	\$0.00	Actual Cost
<b>Agistment</b>						
273	Agistment Fees - up to three horses / cattle (charge per head)	Cost Recovery	Week	\$19.09	\$1.91	\$21.00
274	Agistment Fees - Up to 20 sheep / goats (charge per head)	Cost Recovery	Week	\$3.64	\$0.36	\$4.00
<b>Enrolment</b>						
275	Application for enrolment as a Commoner	Cost Recovery	Each	\$14.55	\$1.45	\$16.00
276	Notice of Appeal - local land board against refusal of application for enrolment	Cost Recovery	Each	\$50.91	\$5.09	\$56.00
<b>PLANNING, DEVELOPMENT AND COMPLIANCE</b>						
<b>Development Consent / Development Application (DA)</b>						
<b>Development involving the erection of a building, the carrying out of work or the demolition of a work or a building</b>						
277	DA Fee - estimated cost up to \$5,000	Statutory	Each	\$110.00	\$0.00	\$110.00
278	DA Fee - estimated cost between \$5,001 and \$50,000	Statutory	Each	\$170.00 plus an additional \$3.00 for each \$1,000 (or part of \$1000) of estimated cost	\$0.00	\$170.00 plus an additional \$3.00 for each \$1,000 (or part of \$1,000) of estimated cost
279	DA Fee - estimated cost between \$50,001 and \$250,000	Statutory	Each	\$352.00 plus an additional \$4.00 for	\$0.00	\$352.00 plus an additional \$4.00 for each

Item No	Particulars	Pricing Policy ID	Basis	2016/17 Fees (ex- GST)	GST	2016/17 Fees (inc GST)
				each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$50,000		\$1,000.00 (or part of \$1,000.00) by which the estimated cost exceeds \$50,000
280	DA Fee - estimated cost between \$250,001 and \$500,000	Statutory	Each	\$1,160.00 plus an additional \$2.00 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$250,000	\$0.00	\$1,160.00 plus an additional \$2.00 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$250,000
281	DA Fee - estimated cost between \$500,001 and \$1,000,000	Statutory	Each	\$1,745.00 plus an additional \$2.00 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$500,000	\$0.00	\$1,745.00 plus an additional \$2.00 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$500,000
282	DA Fee - estimated cost between \$1,000,001 and \$10,000,000	Statutory	Each	\$2,615.00 plus an additional \$1.00 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000	\$0.00	\$2,615.00 plus an additional \$1.00 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000
283	DA Fee - estimated cost more than \$10,000,000	Statutory	Each	\$15,875.00 plus an additional \$1.00 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,000	\$0.00	\$15,875.00 plus an additional \$1.00 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,000
284	DA Fee – new dwelling-house (including alterations / additions / manufactured homes, etc.) where estimated cost is \$100,000 or less	Statutory	Each	\$455.00	\$0.00	\$455.00
285	DA - Development for the purpose of 1 or more advertisements	Statutory	Each	\$285.00 plus \$93.00 for each advertisement in excess of 1; OR as per table above, whichever is greater	\$0.00	\$285.00 plus \$93.00 for each advertisement in excess of one; OR as per table above, whichever is greater
286	DA Fee	Statutory	Each	\$285.00	\$0.00	\$285.00
<b>Subdivision of Land</b>						
287	DA Fee - Subdivisions (NOT Strata) -creation of the same or less number of lots	Statutory	Each	\$110.00	\$0.00	\$110.00
288	DA Fee - Subdivision (NOT Strata) - NOT involving the opening of a Public road	Statutory	Each	\$330.00 plus \$53.00 for each additional lot created by the subdivision	\$0.00	\$330.00, plus \$53.00 for each additional lot created by the subdivision
289	DA Fee - Subdivision (NOT Strata) - Involving the opening of a Public road	Statutory	Each	\$665.00 plus \$65.00 for each additional lot created by the subdivision	\$0.00	\$665.00 plus \$65.00 for each additional lot created by the subdivision
290	DA Fee - Strata Subdivision	Statutory	Each	\$330.00 plus \$65.00 for each additional lot created by the subdivision	\$0.00	\$330.00 plus \$65.00 for each additional lot created by the subdivision

Item No	Particulars	Pricing Policy ID	Basis	2016/17 Fees (ex- GST)	GST	2016/17 Fees (inc GST)
<b>Development Application - Additional Fees</b>						
291	DA Fee – Development requiring neighbour notification and/or local advertising under DCP/EPI	Statutory	Each	\$300.00	\$0.00	\$300.00
292	DA Fee – Advertised / prohibited Development advertising fee	Statutory	Each	\$1,105.00 (unspent portion to be refunded)	\$0.00	\$1,105.00 (unspent portion to be refunded)
293	DA Fee - Residential Flat Development requiring referral to design review panel	Statutory	Each	\$760.00	\$0.00	\$760.00
294	DA Fee - Lodgement of plans at Essential Water	Cost Recovery	Each	\$81.82 plus Essential Water Fee	10%	\$90.00 plus Essential Water Fee
295	DA Fee - Development which requires concurrence	Statutory	Each	\$140.00 processing fee, plus \$320.00 for each Concurrence Authority (excess authority fee to be refunded)	\$0.00	\$140.00 processing fee, plus \$320.00 for each Concurrence Authority (excess authority fee to be refunded)
296	DA Fee - Integrated Development	Statutory	Each	\$140.00 processing fee, plus \$320.00 for each approval body (excess approval body fee to be refunded)	\$0.00	\$140.00 processing fee, plus \$320.00 for each approval body (excess approval body fee to be refunded)
297	DA Fee - Section 94A Levy – estimated cost up to \$100,000	Statutory	Each	Nil	\$0.00	Nil
298	DA Fee - Section 94A Levy – estimated cost \$100,001 - \$200,000 (maximum percentage of levy)	Statutory	Each	0.5% of Actual Cost	\$0.00	0.5% of Actual Cost
299	DA Fee - Section 94A Levy – estimated cost more than \$200,000 (maximum percentage of levy)	Statutory	Each	1% of Actual Cost	\$0.00	1% of Actual Cost
300	DA Fee - Designated Development	Statutory	Each	DA Fee, plus \$920.00	\$0.00	DA Fee, plus \$920.00
301	DA Fee - Advertising for Designated Development (unused portion to be refunded)	Statutory	Each	\$2,220.00	\$0.00	\$2,220.00
302	Amendment of Local Environmental Plan (LEP) (including rezoning)	Statutory	Each	\$4,640.91 plus Actual Cost	10%	\$5,105.00 plus Actual Cost
<b>Development Consent - Review of determination</b>						
303	Review - DA not involving erection of a building, the carrying out of a work or the demolition of a work or building	Statutory	Each	50% of original DA fee	\$0.00	50% of original DA fee
304	Review - DA new dwelling development / alterations / additions / (including transportable and removable dwellings) where estimated cost is \$100,000 or less	Statutory	Each	\$190.00	\$0.00	\$190.00
305	Review DA - Other Development - Estimated cost up to \$5,000	Statutory	Each	\$55.00	\$0.00	\$55.00
306	Review DA - Other Development - Estimated cost between \$5001 and \$250,000	Statutory	Each	\$85.00 plus an additional \$2.00 for each \$1,000 (or part of \$1,000) of the estimated cost	\$0.00	\$85.00 plus an additional \$2.00 for each \$1,000 (or part of \$1,000) of the estimated cost
307	Review DA - Other Development - Estimated cost between \$250,001 and \$500,000	Statutory	Each	\$500.00 plus an additional \$1.00 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$250,000	\$0.00	\$500.00 plus an additional \$1.00 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$250,000
308	Review DA - Other Development - Estimated cost between \$500,001 and \$1,000,000	Statutory	Each	\$712.00 plus an additional \$1.00 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$500,000	\$0.00	\$712.00 plus an additional \$1.00 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$500,000

Item No	Particulars	Pricing Policy ID	Basis	2016/17 Fees (ex- GST)	GST	2016/17 Fees (inc GST)
				\$500,000		
309	Review DA - Other Development - Estimated cost between \$1,000,001 and \$10,000,000	Statutory	Each	\$987.00 plus an additional \$0.40 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000	\$0.00	\$987.00 plus an additional \$0.40 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000
310	Review DA - Other Development - Estimated cost more than \$10,000,000	Statutory	Each	\$4,737.00 plus an additional \$0.27 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,000	\$0.00	\$4,737.00 plus an additional \$0.27 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,000
<b>Review of Decision to Reject DA</b>						
311	Review Decision to reject DA where estimated cost is less than \$100,000	Statutory	Each	\$55.00	\$0.00	\$55.00
312	Review Decision to reject DA where estimated cost is \$100,000 or more, and less than or equal to \$1,000,000	Statutory	Each	\$150.00	\$0.00	\$150.00
313	Review Decision to reject DA where estimated cost is more than \$1,000,000	Statutory	Each	\$250.00	\$0.00	\$250.00
<b>Application to Modify Consent - Specified Cases</b>						
314	Modification of Consent – s96 (1) - to correct a minor error, incorrect description or miscalculation.	Statutory	Each	\$71.00	\$0.00	\$71.00
315	Modification of Consent – s96 (1A) - modification of minimal environmental impact	Statutory	Each	\$645.00 or 50% of original DA fee, whichever is lesser	\$0.00	\$645.00 or 50% of original DA fee, whichever is lesser
316	Modification of Consent – s96 (2) - modification NOT of minimal environmental impact, original fee was less than \$100	Statutory	Each	50% of original DA fee, plus \$665.00 if notice is required (unspent portion of \$665.00 to be refunded)	\$0.00	50% of original DA fee, plus \$665.00 if notice is required (unspent portion of \$665.00 to be refunded)
317	Modification of Consent – s96 (2) - modification NOT of minimal environmental impact, original fee was \$100 or more and development does NOT involve the erection of a building, the carrying out of a work or the demolition of a work or building	Statutory	Each	50% of original DA fee, plus \$665.00 if notice is required (unspent portion of \$665.00 to be refunded)	\$0.00	50% of original DA fee, plus \$665.00 if notice is required (unspent portion of \$665.00 to be refunded)
318	Modification of Consent – s96 (2) - modification NOT of minimal environmental impact, original fee was \$100 or more and development involves new dwelling development / alterations / additions / (including transportable and removable dwellings) where estimated cost is \$100,000 or less	Statutory	Each	\$190.00 plus \$665.00 if notice is required (unspent portion of \$665.00 to be refunded)	\$0.00	\$190.00 plus \$665.00 if notice is required (unspent portion of \$665.00 to be refunded)
<b>Application to Modify Consent - Non minimal impact - Other development - Original Fee &gt;\$100</b>						
319	Modification of Consent – s96 (2) - Estimated cost of development up to \$5,000	Statutory	Each	\$55.00	\$0.00	\$55.00
320	Modification of Consent – s96 (2) - Estimated cost of development between \$5,001 and \$250,000	Statutory	Each	\$85.00 plus an additional \$2.00 for each \$1,000 (or part of \$1,000) of the estimated cost	\$0.00	\$85.00 plus an additional \$2.00 for each \$1,000 (or part of \$1,000) of the estimated cost
321	Modification of Consent – s96 (2) - Estimated cost of development between \$250,001 and \$500,000	Statutory	Each	\$500.00 plus an additional \$1.00 for each \$1,000	\$0.00	\$500.00 plus an additional \$1.00 for each \$1,000 (or part of



Item No	Particulars	Pricing Policy ID	Basis	2016/17 Fees (ex- GST)	GST	2016/17 Fees (inc GST)
				(or part of \$1,000) by which the estimated cost exceeds \$250,000		\$1,000) by which the estimated cost exceeds \$250,000
322	Modification of Consent – s96 (2) - Estimated cost of development between \$500,001 and \$1,000,000	Statutory	Each	\$712.00 plus an additional \$1.00 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$500,000	\$0.00	\$712.00 plus an additional \$1.00 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$500,000
323	Modification of Consent – s96 (2) - Estimated cost of development between \$1,000,001 and \$10,000,000	Statutory	Each	\$987.00 plus an additional \$0.40 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000	\$0.00	\$987.00 plus an additional \$0.40 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$1,000,000
324	Modification of Consent – s96 (2) - Estimated cost of development more than \$10,000,000	Statutory	Each	\$4,737.00 plus an additional \$0.27 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,000	\$0.00	\$4,737.00 plus an additional \$0.27 for each \$1,000 (or part of \$1,000) by which the estimated cost exceeds \$10,000,000
<b>Application to Modify Consent - Review</b>						
325	Application under S96AB to review decision regarding modification application	Statutory	Each	50% of original modification application fee	\$0.00	50% of original modification application fee
<b>CERTIFICATES</b>						
<b>Construction Certificate (CC) and Complying Development Certificate (CDC)</b>						
326	CC/CDC - Estimated cost up to \$5,000	Market Price	Each	\$45.45	\$4.55	\$50.00
327	CC/CDC - Estimated cost more than \$5,000 up to \$250,000	Market Price	Each	\$36.36 plus 0.3% of estimated cost	10%	\$40.00 plus 0.3% of estimated cost
328	CC/CDC - Estimated cost more than \$250,000	Market Price	Each	\$445.45 plus 0.12% of estimated cost	10%	\$490.00 plus 0.12% of estimated cost
329	Construction Inspection Fee (applicable to re-inspections and inspections where Council is not PCA)	Market Price	Each	\$118.18	\$11.82	\$130.00
330	Construction Certificate – Amendment	Market Price	Each	50% of original CC fee	10%	50% of original CC fee
331	Administration Charge – Construction Certificate withdrawal prior to assessment completion	Market Price	Each	40% of construction certificate fee	10%	40% of construction certificate fee
<b>Principal Certifying Authority (PCA) Fees (includes Occupation Certificate)</b>						
332	Minor work - Single carport, small veranda development <30m2, aboveground pool, garden shed <20m2, single garage	Market Price	Each	\$186.36	\$18.64	\$205.00
333	In ground pool, small additions <30m2 with no wet areas, double garage, shed over 20m2, large veranda >30m2, small commercial development < 50m2	Market Price	Each	\$281.82	\$28.18	\$310.00
334	New dwelling, duplex, large additions and wet areas, small industrial development <200m2, commercial development <200m2 and food shops	Market Price	Each	\$468.18	\$46.82	\$515.00
335	Three units, medium industrial development <500m2, medium commercial development <500m2, large food shops <500m2	Market Price	Each	\$609.09	\$60.91	\$670.00
336	Large industrial and commercial development 500 - 2000m2	Market Price	Each	\$1,318.18	\$131.82	\$1,450.00
337	Major industrial / commercial development over 2000m2	Market Price	Each	\$2,809.09	\$280.91	\$3,090.00



Item No	Particulars	Pricing Policy ID	Basis	2016/17 Fees (ex- GST)	GST	2016/17 Fees (inc GST)
<b>Subdivision Certificate (SC)</b>						
338	Subdivision Certificate (LGA Act) – 1 – 10 lots	Market Price	Each	\$104.55	\$10.45	\$115.00
339	Subdivision Certificate (LGA Act) – more than 10 lots	Market Price	Each	\$145.45 plus \$4.55 per lot	10%	\$160.00 plus \$5.00 per lot
<b>Compliance Certificates</b>						
340	Compliance Certificate (under Part4A of EP&A Act 1979)- per hour (or part hour), min 1 hour	Market Price	Per Hour	\$113.64	\$11.36	\$125.00
<b>Lodgement of Certificate</b>						
341	CDC or Part 4A Certificate Registration Fee (Cost Recovery certifiers)	Statutory	Each	\$32.73	\$3.27	\$36.00
<b>Section 149 Planning Certificates</b>						
342	Section 149 (5)	Statutory	Each	\$80.00	\$0.00	\$80.00
343	Section 149 (2)	Statutory	Each	\$53.00	\$0.00	\$53.00
344	Section 149 Urgent Fee (additional to normal fee)	Cost Recovery	Each	\$72.73	\$7.27	\$80.00
345	Section 149 Administration Charge (cancellation of application)	Cost Recovery	Each	50% of the original fee	10%	50% of the original fee
346	Section 149 Certificate – Certified copy	Statutory	Each	\$53.00	\$0.00	\$53.00
<b>Section 149B Building Certificates</b>						
347	Building Certificate – Class 1 building (together with any Class 10 buildings on the site) or a Class 10 building	Statutory	Per Dwelling In Building Or On Allotment	\$250.00	\$0.00	\$250.00
348	Building Certificate – part of a building consisting of an external wall only or does not otherwise have a floor area	Statutory	Each	\$250.00	\$0.00	\$250.00
349	Building Certificate – class 2-9 building - Floor area of building or part not exceeding 200 sq. metres	Statutory	Each	\$250.00	\$0.00	\$250.00
350	Building Certificate – class 2-9 building - Floor area between 200m <sup>2</sup> and 2,000 m <sup>2</sup>	Statutory	Each	\$250.00 plus \$0.50 per square metre over 200	\$0.00	\$250.00 plus \$0.50 per square metre over 200
351	Building Certificate – class 2-9 building - Floor area exceeding 2,000 sq. metres	Statutory	Each	\$1,165.00 plus additional \$0.075 per square metre over 2000	\$0.00	\$1,165.00 plus additional \$0.075 per square metre over 2000
352	Section 149 Building Certificate – class 2 building that comprises 2 dwellings only	Statutory	Each	As per class one building	\$0.00	As per class one building
353	Building Certificate where DA/CC/CDC was required for the erection of the building and no such consent or certificate was obtained (where applicant erected the building) - REF C1260 EP&A Reg 2000	Statutory	Each Case	Applicable Building Certificate Fee, plus applicable DA&CC (or CDC) fee	\$0.00	Applicable Building Certificate Fee, plus applicable DA&CC (or CDC) fee
354	Building Certificate - additional fee where more than one inspection is necessary	Statutory	Each application	\$90.00	\$0.00	\$90.00
355	Copy of Building Certificate	Statutory	Each	\$13.00	\$0.00	\$13.00
<b>Certificates as to Notices / Orders</b>						
356	Local Government Act 1993, S735(A) certificate application	Cost Recovery	Each	\$70.00	\$0.00	\$70.00
357	Environmental Planning and Assessment Act 1979, S121ZP certificate application	Cost Recovery	Each	\$70.00	\$0.00	\$70.00
<b>OTHER - PLANNING, BUILDING AND COMPLIANCE</b>						
<b>Manufactured Homes, Relocatable dwellings and associated structures</b>						
358	Application (under s68 of Local Government Act) to install manufactured home, or associated structure	Cost Recovery	Each	140% of CC/CDC fee	\$0.00	140% of CC/CDC fee
<b>Fire Safety</b>						
359	Fire Safety Inspection Service (for existing and new buildings) Initial Inspection	Market Price	Hour	\$236.36 for first hour, then \$113.64 per additional hour	10%	\$260.00 for first hour, then \$125.00 per additional hour
360	Fire Safety Inspection Service (for existing and new buildings) Additional Inspection	Market Price	Hour	\$113.64 per hour	\$11.36	\$125.00 per hour

Item No	Particulars	Pricing Policy ID	Basis	2016/17 Fees (ex- GST)	GST	2016/17 Fees (inc GST)
361	Late Fire Safety Statement processing fee	Cost Recovery	Each	\$77.27	\$7.73	\$85.00
<b>Septic Tanks, AWTs, Waste Water / Grey Water Treatment Systems</b>						
362	Application to install septic system (includes registration)	Cost Recovery	Each	\$277.00	\$0.00	\$277.00
363	Application to install aerobic wastewater treatment system (includes registration)	Cost Recovery	Each	\$335.00	\$0.00	\$335.00
364	Amended Application to install septic or AWTs	Cost Recovery	Each	\$88.00	\$0.00	\$88.00
365	Onsite sewerage management inspections – low, medium and high categories	Cost Recovery	Each	\$115.00	\$0.00	\$115.00
366	Application to register a septic tank AWTs or onsite water treatment	Cost Recovery	Each	\$35.00	\$0.00	\$35.00
<b>Swimming Pools</b>						
367	Initial Inspection - s22B/22C Swimming Pools Act 1992	Statutory	Each	\$150.00	\$0.00	\$150.00
368	Second Inspection - s22B/22C Swimming Pools Act 1992	Statutory	Each	\$100.00	\$0.00	\$100.00
369	Application for Exemption - s22 Swimming Pools Act 1992	Statutory	Each	\$70.00	\$0.00	\$70.00
370	Registration - s30B Swimming Pools Act 1992	Statutory	Each	\$10.00	\$0.00	\$10.00
371	Public Pool Registration Fee -s35(2) Public Health Act	Statutory	Each	\$100.00	\$0.00	\$100.00
372	Public Swimming Pool Inspection - Public Health Act	Cost Recovery	Each	\$75.00	\$0.00	\$75.00
373	Swimming Pool Safety signage (CPR Charts)	Cost Recovery	Each	\$13.64	\$1.36	\$15.00
<b>Amusement Devices</b>						
374	Amusement Devices – Small devices (defined in the Local Government (General) Regulation 2005)	Statutory	Each	Exempt	\$0.00	Exempt
375	Amusement Devices – Application Fee for Approval	Cost Recovery	Each	\$45.45	\$4.55	\$50.00
376	Amusement Devices – Application Fee for Approval Children's Devices <10 seats	Cost Recovery	Each	\$22.73	\$2.27	\$25.00
<b>Registered Premises</b>						
377	Food Premises Inspection	Cost Recovery	Per Hour or Part Thereof	\$86.36	\$8.64	\$95.00
378	Inspection – Animal Establishments (including pet food shops)	Cost Recovery	Each	\$109.09	\$10.91	\$120.00
379	Inspection – Boarding and Lodging House	Cost Recovery	Per Hour or Part Thereof	\$95.45	\$9.55	\$105.00
380	Inspection – Hawkers, Street Vendors	Cost Recovery	Each	\$145.45	\$14.55	\$160.00
381	Inspection – Skin Penetration, Acrylic Nails, Tattooing	Cost Recovery	Per Hour or Part Thereof	\$95.45	\$9.55	\$105.00
382	Inspection – Jamboree, Pop Festival etc.	Cost Recovery	Per Hour or Part Thereof	\$86.36	\$8.64	\$95.00
383	Inspection – Caravan Park	Cost Recovery	Per Hour or Part Thereof	\$95.45	\$9.55	\$105.00
384	Inspection Fee – Construction for food premises (where no DA required) (Hourly rate - minimum fee - pro rata thereafter)	Cost Recovery	Per Hour or Part Thereof	\$104.55	\$10.45	\$115.00
385	Cooling Tower Inspection	Cost Recovery	Per Hour or Part Thereof	\$86.36	\$8.64	\$95.00
386	Inspection – Mortuary and Crematorium	Cost Recovery	Per Hour or Part Thereof	\$95.45	\$9.55	\$105.00
387	Inspection – Footpath Restaurants (includes administration charges for Public Liability follow ups)(annual charge per setting)	Cost Recovery	Year	\$75.45	\$7.55	\$83.00
<b>Companion Animals: (Exemptions as in Section 9 of the Companion Animals Regulation 1999)</b>						
388	Lifetime Registration Dog or Cat (not de-sexed)	Statutory	Each	\$192.00	\$0.00	\$192.00
389	Dog or Cat – De-sexed	Statutory	Each	\$52.00	\$0.00	\$52.00
390	Dog or Cat owned by an eligible pensioner –De-sexed	Statutory	Each	\$21.00	\$0.00	\$21.00
391	Dog or Cat kept by a recognised breeder for breeding purposes	Statutory	Each	\$52.00	\$0.00	\$52.00
392	Animal kept at the premises of an accredited research establishment under the Animal Research Act 1985 for the purposes of animal research in accordance with the Act	Statutory	Each	\$0.00	\$0.00	No Charge
393	Greyhound formerly registered under the Greyhound Racing Authority Act 1985	Statutory	Each	\$0.00	\$0.00	No Charge
394	Animals classified as assistance animal (fees payable on de-	Statutory	Each	\$0.00	\$0.00	No Charge

Item No	Particulars	Pricing Policy ID	Basis	2016/17 Fees (ex- GST)	GST	2016/17 Fees (inc GST)
	classification)					
395	Animals in service of State instrumentality	Statutory	Each	\$0.00	\$0.00	No Charge
396	Release of Animals from Pound Facility	Third Party	Each	Broken Hill Pound Fee Schedule	\$0.00	Broken Hill Pound Fee Schedule
397	Dog Offences and Penalties	Statutory	Each	As per Regulations	\$0.00	As per Regulations
398	Desexed Dog or Cat sold by eligible pound or shelter - registration fee	Statutory	Each	\$26.00	\$0.00	\$26.00
<b>Administration Charges</b>						
399	Search of building / development records(minimum fee ½ hour)	Cost Recovery	Hour or Part Thereof	POA	10%	POA
400	Copy of Building Plans (Architect consent required)	Cost Recovery	Each	POA	10%	POA
401	Local Environmental Plan (LEP) (bound copies)	Cost Recovery	Each	POA	10%	POA
402	Local Environmental Plan Maps	Cost Recovery	Each	POA	10%	POA
<b>CULTURAL SERVICES</b>						
<b>Albert Kersten Mining &amp; Minerals Museum</b>						
<b>Admissions</b>						
403	Admissions - (donation box available)	Cost Recovery	Each	No Charge	No Charge	No Charge
404	Adult (each)	Cost Recovery	Each	\$7.27	\$0.73	\$8.00
405	Concession (Pensioners, Student, Seniors Card, Groups)	Cost Recovery	Each	\$5.45	\$0.55	\$6.00
406	Family	Cost Recovery	Each	\$20.00	\$2.00	\$22.00
407	Coach Groups	Cost Recovery	Each	\$5.45	\$0.55	\$6.00
<b>Albert Kersten Mining &amp; Minerals Museum Membership</b>						
408	One Year	Cost Recovery	Each	\$30.00	\$3.00	\$33.00
409	Family Membership	Cost Recovery	Each	\$50.00	\$5.00	\$55.00
410	Student and Concession	Cost Recovery	Each	\$20.00	\$2.00	\$22.00
<b>Hire Fees</b>						
411	Albert Kersten Mining & Minerals Museum – Exhibition Hall	Cost Recovery	Day	\$111.82	\$11.18	\$123.00
<b>Broken Hill Regional Art Gallery</b>						
412	Admissions - (donation box available)	Community Services	Each	No Charge	No Charge	No Charge
<b>Membership (Friends of the Art Gallery)</b>						
413	One Year	Cost Recovery	Each	\$30.00	\$3.00	\$33.00
414	Family Membership	Cost Recovery	Year	\$50.00	\$5.00	\$55.00
415	Student and Concession	Cost Recovery	Year	\$20.00	\$2.00	\$22.00
<b>The Pro Hart Outback Art Prize</b>						
416	Entry Fee	Community Services	Entry	\$31.82	\$3.18	\$35.00
<b>Hire Fees</b>						
417	Gallery for Photographic Sessions (during business hours)	Cost Recovery	Each	\$93.64	\$9.36	\$103.00
418	Piano Hire	Cost Recovery	Each	\$56.36	\$5.64	\$62.00
419	Artists Shed – Community Groups	Cost Recovery	Day	\$56.36 plus \$10.00 per hour	10%	\$62.00 plus \$11.00 per hour
420	Artists Shed – Cost Recovery Business	Cost Recovery	Day	\$140.00 plus \$23.64 per hour	10%	\$154.00 plus \$26.00 per hour
421	Chair Hire – Per Chair	Cost Recovery	Each	\$1.82	\$0.18	\$2.00
422	Tables – Per Table	Cost Recovery	Each	\$9.09	\$0.91	\$10.00
423	Urn, Crockery and Cutlery	Cost Recovery	Each	\$28.18	\$2.82	\$31.00
424	Gallery Hire (minimum of four hours)	Cost Recovery	Per Hour	\$109.09	\$10.91	\$120.00
<b>Sale of Artwork</b>						
425	Commission on Sale of Artwork	Market Price	Artwork	30%	10%	33%
426	Postage on Artwork Freight	Cost Recovery	Artwork	Actual Cost	10%	Actual Cost

Item No	Particulars	Pricing Policy ID	Basis	2016/17 Fees (ex- GST)	GST	2016/17 Fees (inc GST)
<b>Reproduction of Artists' Work (NB: Two copies of reproduction are to be forwarded to Broken Hill Regional Art Gallery)</b>						
427	Colour Digital image	Cost Recovery	Each	Actual Cost	10%	Actual Cost
428	Commercial Use	Cost Recovery	Each	Actual Cost	10%	Actual Cost
<b>Audio Visual Equipment</b>						
429	Use of Audio Visual Equipment	Cost Recovery	Each	\$81.82	\$8.18	\$90.00
<b>Exhibitions and Events</b>						
430	Commercial Exhibitions	Cost Recovery	Each	Commission on Sales	10%	Commission on Sales
431	Artists Lectures	Cost Recovery	Each	POA	10%	POA
432	Workshops	Cost Recovery	Each	POA	10%	POA
433	Music Events	Cost Recovery	Each	POA	10%	POA
434	Film Events	Cost Recovery	Each	POA	10%	POA
435	Award Presentation and Events	Cost Recovery	Each	POA	10%	POA
<b>WASTE MANAGEMENT</b>						
<b>Waste Services</b>						
436	Chemical Toilet – S502 Annual Fee (domestic entitled to one pump service / month)	Cost Recovery	Year	\$1,165.45	\$116.55	\$1,282.00
437	Chemical Toilet – Special Pump Out Services	Cost Recovery	Each	\$98.18	\$9.82	\$108.00
438	Use of Machinery and Labour for excavation, stockpiling and providing cover	Cost Recovery	Hour	\$300.00	\$30.00	\$330.00
439	Broken Hill Hospital – (GWAHS) – Disposal up to 70 x 10litre bags	Cost Recovery	Week	\$260.00	\$26.00	\$286.00
440	Broken Hill Hospital – (GWAHS) – Disposal each additional 10 bags or part thereof	Cost Recovery	Week	\$58.18	\$5.82	\$64.00
441	Disposal* – Commercial / Large volumes of general waste / bulky industrial / mining waste (sample test results may be required)	Cost Recovery	Cubic Metre	Mixed Waste Unsorted \$24.55/m3, Mixed Waste Sorted \$16.36/m3	10%	Mixed Waste Unsorted \$27.00/m3, Mixed Waste Sorted \$18.00/m3
442	Disposal* – Commercial / Large volumes of general waste / bulky industrial / mining waste (sample test results may be required)	Cost Recovery	Tonne	Mixed Waste Unsorted \$45.45/Tonne, Mixed Waste Sorted \$29.09/Tonne	10%	Mixed Waste Unsorted \$50.00/Tonne, Mixed Waste Sorted \$32.00/Tonne
<p><b>*Note: SORTED Waste loads will be accepted as 'sorted' where at the full discretion of the Weighbridge Attendant the entire load is considered to be sorted into separate categories for recycling, reprocessing or re-use on arrival at the weighbridge and ALL materials are then dropped off to the correct recycling areas/bays. The sorted component for landfill must NOT contain any green waste, recyclables, cardboard, scrap metal, concrete etc.</b></p> <p><b>UNSORTED Mixed Waste loads will be considered 'unsorted' where 90% or more of the load has NOT been separated for recycling, reprocessing or re-use on arrival at the weighbridge, and where the majority of the load goes to landfill.</b></p>						
443	Disposal – Clean rubble or material suitable for cover or recycling	Community Services	Each	No Charge	\$0.00	No Charge
444	Tyre Disposal** – Passenger Vehicle / Motorcycle / Scooter	Cost Recovery	Each	\$2.73	\$0.27	\$3.00
445	Tyre Disposal** – Light Truck	Cost Recovery	Each	\$3.64	\$0.36	\$4.00
446	Tyre Disposal** – Truck	Cost Recovery	Each	\$4.55	\$0.45	\$5.00
447	Tyre Disposal** – Bulk Tyres (20 tyres or more, minimum weight charge of 200kg)	Cost Recovery	Tonne	\$163.64	\$16.36	\$180.00
<b>** Note: No Loader, Tractor or Mining Tyres will be accepted.</b>						
448	Disposal – waste from outside Broken Hill LG Area	Cost Recovery	Cubic Metre	\$63.64	\$6.36	\$70.00
449	Disposal – Contaminated Waste (e.g. asbestos / hazardous material)	Cost Recovery	Tonne	\$145.45	\$14.55	\$160.00
450	Disposal – Contaminated Waste (e.g. asbestos / hazardous material)	Cost Recovery	Cubic Metre	\$391.82	\$39.18	\$431.00
<b>Note: Radioactive material cannot be disposed of in Broken Hill.</b>						
451	Garbage Removal – Domestic Administration Fee s496	Cost Recovery	Year	\$43.00	\$0.00	\$43.00
452	Garbage Removal – Domestic Per Bin s502	Cost Recovery	Year	\$252.00	\$0.00	\$252.00
453	Garbage Removal – Commercial Three MGB'S	Cost Recovery	Year	\$374.00	\$0.00	\$374.00
454	Garbage Removal – Commercial 600 Litre Bin	Cost Recovery	Year	\$343.00	\$0.00	\$343.00
455	Garbage Removal – Cardboard 600 Litre Bin	Cost Recovery	Year	\$343.00	\$0.00	\$343.00

Item No	Particulars	Pricing Policy ID	Basis	2016/17 Fees (ex- GST)	GST	2016/17 Fees (inc GST)
456	Garbage Removal – Commercial (additional MGB)	Cost Recovery	Year	\$131.00	\$0.00	\$131.00
457	Trade Waste Lease (per bin) Plus Trade Waste Service Fee	Cost Recovery	Year	\$524.55	\$52.45	\$577.00
458	Trade Waste – Trade Waste Service Fee (Single Bin) – 1.5m3	Cost Recovery	Service	\$42.73	\$4.27	\$47.00
459	Trade Waste – Trade Waste Service Fee (Single Bin) – 2.0m3	Cost Recovery	Service	\$45.45	\$4.55	\$50.00
460	Trade Waste – Trade Waste Service Fee (Single Bin) – 3.0m3	Cost Recovery	Service	\$48.18	\$4.82	\$53.00
461	Trade Waste – Trade Waste Service Fee (Multiple Bins) – 1.5m3	Cost Recovery	Service	\$39.09	\$3.91	\$43.00
462	Trade Waste – Trade Waste Service Fee (Multiple Bins) – 2.0m3	Cost Recovery	Service	\$42.73	\$4.27	\$47.00
463	Trade Waste – Trade Waste Service Fee (Multiple Bins) – 3.0m3	Cost Recovery	Service	\$45.45	\$4.55	\$50.00
464	Special Trade Waste Service – Single Bin Hire Rate per week or part thereof	Cost Recovery	Service	\$163.64	\$16.36	\$180.00
465	Special Trade Waste Service – Single Bin Hire Rate per month or part thereof	Cost Recovery	Service	\$213.64	\$21.36	\$235.00
466	Special Trade Waste Service – Single Bin Service Rate – Per Service	Cost Recovery	Service	\$48.18	\$4.82	\$53.00
467	Special Trade Waste Service- Cleaning Fee Per Bin	Cost Recovery	Service	\$57.27	\$5.73	\$63.00
468	Green Waste (delivered to the landfill)	Community Services	Service	No Charge	\$0.00	No Charge
469	Recyclables – Aluminium Cans / Glass Bottles / Pater and Cardboard / White Goods / e-waste (delivered to the landfill)	Community Services	Service	No Charge	\$0.00	No Charge
470	Household Waste (under 1 tonne / per load) (delivered to the landfill)	Community Services	Services	No Charge	\$0.00	No Charge
471	Major - Community Events (St Pats, Ag-Fair, etc.) including supply and servicing of up to 10 dumper bins and up to 100 MGB's	Cost Recovery	Service	\$2,727.27	\$272.73	\$3,000.00
472	Cardboard Collection / Additional Service / Per service (600 litre bin)	Cost Recovery	Service	\$27.27	\$2.73	\$30.00
473	Other Community Events including provision of MGB's and Dumper Bins	Cost Recovery	Service	By Quotation	10%	By Quotation
474	Sewerage / Sludge Grease trap Waste / Mud (prior arrangement only)	Cost Recovery	Tonne	\$19.09	\$1.91	\$21.00
475	Garden Organics Green Bio Insert MGB Replacement Charge(for loss or damage by ratepayer), including delivery - complete unit	Cost Recovery	Service	\$59.09	\$5.91	\$65.00
476	MGB Replacement Charge(for loss or damage by ratepayer), including delivery - complete unit	Cost Recovery	Service	\$56.36	\$5.64	\$62.00
477	Paper Shredding - Hourly Rate	Cost Recovery	Service	\$92.73	\$9.27	\$102.00
478	Trade Waste - Mobile Garbage Bins (MGB's) only available when commercial service is not a viable option. Collection is weekly only	Cost Recovery	Service	\$6.36	\$0.64	\$7.00
479	Trade Waste - Service Fee (Cardboard collection) - 2m3	Cost Recovery	Service	\$36.36	\$3.64	\$40.00
480	Trade Waste - Service Fee (Cardboard collection) - 3m3	Cost Recovery	Service	\$39.09	\$3.91	\$43.00
481	Minor - Community Events including supply and servicing of a maximum of 5 dumper bins and 50 MGB's	Cost Recovery	Service	\$1,631.82	\$163.18	\$1,795.00
482	Vehicle Tare Weight (Ticket with weight supplied)	Cost Recovery	Service	\$18.18	\$1.82	\$20.00
483	Disposal – waste from outside Broken Hill LG Area	Cost Recovery	Cubic Metre	\$80.91	\$8.09	\$89.00
<b>KEY DIRECTION 4- OUR LEADERSHIP</b>						
<b>POLICY, PLANNING AND ADMINISTRATION</b>						
<b>Access to Information, Government Information (Public Access) Act</b>						
<b>Charges – Formal Access Application</b>						
484	Access to Information – Application Fee	Statutory	Each	\$30.00	\$0.00	\$30.00
485	Access to Information – Processing Fee	Statutory	Hour	\$30.00	\$0.00	\$30.00
486	Access to Information – Processing Fee (non personal Affairs)	Statutory	Each	\$30.00	\$0.00	\$30.00
487	Access to Information – Advance Deposit of Processing Fee (requested where Council estimates processing fees will be significant)	Statutory	Each	Up to 50% of estimated processing fee	\$0.00	Up to 50% of estimated processing fee
488	Access to Information – Internal	Statutory	Each	\$40.00	\$0.00	\$40.00



Item No	Particulars	Pricing Policy ID	Basis	2016/17 Fees (ex- GST)	GST	2016/17 Fees (inc GST)
	Review					
489	Amendment of Records	Statutory	Each	No charge	No Charge	No charge
<b>Note: Reductions as provided Sections 65 and 66; Refunds as provided Section 86; Advanced Deposits as provided Section 71 of the GIPA Act.</b>						
<b>Facsimile, Photocopier, Printer and Scanner Fees</b>						
490	Fax Received	Cost Recovery	Page	\$0.91	\$0.09	\$1.00
491	Fax Sent (first page)	Cost Recovery	Per Page	\$1.82	\$0.18	\$2.00
492	Fax Sent (subsequent page)	Cost Recovery	Per Page	\$0.91	\$0.09	\$1.00
493	Photocopying Fee: A4 – Black and White	Cost Recovery	Page	\$0.91	\$0.09	\$1.00
494	Photocopying Fee: A4 – Colour	Cost Recovery	Page	\$1.82	\$0.18	\$2.00
495	Photocopying Fee: A3 – Black and White	Cost Recovery	Page	\$2.73	\$0.27	\$3.00
496	Photocopying Fee: A3 – Colour	Cost Recovery	Page	\$3.64	\$0.36	\$4.00
497	Printing Fee: A4 – Black and White	Cost Recovery	Page	\$0.91	\$0.09	\$1.00
498	Printing Fee: A4 – Colour	Cost Recovery	Page	\$1.82	\$0.18	\$2.00
499	Printing Fee: A3 – Black and White	Cost Recovery	Page	\$2.73	\$0.27	\$3.00
500	Printing Fee: A3 – Colour	Cost Recovery	Page	\$3.64	\$0.36	\$4.00
501	Printing Fee: Micro Film	Cost Recovery	Page	\$1.82	\$0.18	\$2.00
502	Scanning Fee	Cost Recovery	Page	\$0.91	\$0.09	\$1.00
<b>FINANCIAL SERVICES</b>						
<b>Account Fees</b>						
503	Supply copy Tax Invoice / Rates Notice	Cost Recovery	Each	\$9.09	\$0.91	\$10.00
<b>Rates (Properties)</b>						
504	Section 603 Certificate (additional to normal fee)	Statutory	Each	\$75.00	\$0.00	\$75.00
505	Section 603 Certificate – Urgent Fee (additional to normal fee)	Cost Recovery	Each	POA	\$0.00	POA
506	Search Fee – Searching of old records for ownership / location of land for personal records (min ½ charge)	Cost Recovery	Hour	POA	10%	POA
507	Enquiry – Search of Rights of Way (and ownership of old records and addition to Search Fee)	Cost Recovery	Each	\$72.73 plus LPI Search Fee	10%	\$80.00 plus LPI Search Fee
508	Property Search with printouts – Solicitor / Financial Institution (includes e-mailing or faxing of document)	Cost Recovery	Each	POA	10%	POA
509	Interest on Unpaid Rates and Charges	Statutory	Year	8.00%	\$0.00	8.00%
510	Refund on Rates Overpayment (where Council is not the cause for the credit balance on an assessment)	Cost Recovery	Each	\$15.00	\$0.00	\$15.00
511	Payment Dishonour Fee - direct debit	Cost Recovery	Each	\$15.00	\$0.00	\$15.00
512	Payment Dishonour Fee - Australia Post	Cost Recovery	Each	\$25.00	\$0.00	\$25.00
513	Payment Dishonour Fee - cheque	Cost Recovery	Each	\$15.00	\$0.00	\$15.00
514	Administration Fee for Sale of Land for Unpaid Rates	Cost Recovery	Each	\$454.55	\$45.45	\$500.00
515	Debt Recovery	Cost Recovery	Each	Actual Cost	0%	Actual Cost
<b>Hire Fees</b>						
516	Ground Floor Meeting Room – Full Day	Cost Recovery	Day	POA	10%	POA
517	Ground Floor Meeting Room – Cancellation Fee (within 5 days' notice)	Cost Recovery	Event	POA	10%	POA
518	Council Chambers – Full Day	Cost Recovery	Day	POA	10%	POA
519	Council Chambers – Cancellation Fee (within 5 days' notice)	Cost Recovery	Each	POA	10%	POA
520	Additional Service surcharge (Meeting room / Council Chambers) (additional to Hire Fee)	Cost Recovery	Each	POA	10%	POA
<b>Subpoenas and Summons</b>						

Item No	Particulars	Pricing Policy ID	Basis	2016/17 Fees (ex- GST)	GST	2016/17 Fees (inc GST)
521	Subpoenas – research and supply of information	Cost Recovery	Each	Actual Cost	10%	Actual Cost
522	Summons	Cost Recovery	Each	Actual Cost	10%	Actual Cost
<b>YMCA FEES AND CHARGES</b>						
<b>BROKEN HILL REGIONAL AQUATIC CENTRE</b>						
<b>Admission Fees</b>						
<b>Recreational Swimming</b>						
523	Persons aged 4 and over	Third Party	Each	\$3.64	\$0.36	\$4.00
524	Aqua Aerobics Casual Visit	Third Party	Each	\$7.27	\$0.73	\$8.00
525	Aqua Aerobics Pensioner	Third Party	Each	\$6.36	\$0.64	\$7.00
526	Children aged 3 and under (must be accompanied by a responsible adult)	Third Party	Each	No Charge	\$0.00	No Charge
527	Family Swim	Third Party	Five Members Of The Family	\$14.55	\$1.45	\$16.00
528	School Carnival Entry	Third Party	Each	\$3.64	\$0.36	\$4.00
529	Spectator	Third Party	Each	\$1.82	\$0.18	\$2.00
530	School PE Casual Visit	Third Party	Each	\$2.73	\$0.27	\$3.00
531	School Swimming Lessons (YMCA)	Third Party	Each	\$6.36	\$0.64	\$7.00
532	YMCA Swimming Lessons (Group)	Third Party	Each	\$11.82	\$1.18	\$13.00
533	YMCA Swimming Lessons (Cost Recovery)	Third Party	Each	\$31.82	\$3.18	\$35.00
534	Health Club Adult Visit	Third Party	Each	\$14.55	\$1.45	\$16.00
535	Health Club Pensioner Visit	Third Party	Each	\$10.91	\$1.09	\$12.00
536	Group Fitness Class Casual	Third Party	Each	\$12.73	\$1.27	\$14.00
537	Water Slide / Inflatable (Public Use)	Third Party	Each	No Charge	\$0.00	No Charge
<b>Aquatic Membership</b>						
538	Multi x 10	Third Party	10	\$35.45	\$3.55	\$39.00
539	Multi x 20	Third Party	20	\$67.27	\$6.73	\$74.00
540	Multi x 10 - Concession	Third Party	10	\$31.82	\$3.18	\$35.00
541	Multi x 20 - Concession	Third Party	20	\$56.36	\$5.64	\$62.00
542	Free Day - Australia Day	Third Party	Each	No Charge	\$0.00	No Charge
<b>Hire Fees and Other Charges</b>						
543	Swimming Club Exclusive Use - Lane allocation approved by prior arrangement	Third Party	Month	\$32.73	\$3.27	\$36.00
544	Lane Hire 25m or 50m Pool (plus Entry Fee)	Third Party	Hour	\$23.64	\$2.36	\$26.00
545	School Programs (by prior arrangement during school hours)	Third Party	Additional Lane Hire Fee After The First	No charge for First Lane. Fee applies to additional lane only	10%	No charge for First Lane. Fee applies to additional lane only
546	Water slide - Public Use	Third Party	Each	No Charge	\$0.00	No Charge
547	Water Slide - Exclusive Use - by prior arrangement, minimum hire of two hours	Third Party	Hour	\$200.00 first hour and \$100.00 for each additional hour	\$0.00	\$200.00 first hour and \$100.00 for each additional hour
548	Buccaneer	Third Party	Hour	\$200.00 first hour (includes setup) and \$100.00 for each additional hour	\$0.00	\$200.00 first hour (includes setup) and \$100.00 for each additional hour
549	Carnivals - Swimming Club (25m or 50m pool) - does not include Entry Fee	Third Party	Per Day	No Charge	\$0.00	No Charge
550	Carnivals - Schools (25m or 50m pool) during school hours - does not include Entry Fee	Third Party	Per Day	No Charge	\$0.00	No Charge
551	Learn to Swim Program (Swimming Clubs)	Third Party	Per Program	\$32.73	\$3.27	\$36.00



Item No	Particulars	Pricing Policy ID	Basis	2016/17 Fees (ex- GST)	GST	2016/17 Fees (inc GST)
552	Learn to Swim Program (Cost Recovery operators) - prior arrangement	Third Party	Applicable Lane Hire	\$32.73	\$3.27	\$36.00
553	Hydrotherapy Pool - exclusive use, does not include Entry Fee	Third Party	Session (30 Minute) Or Part Thereof	\$37.27	\$3.73	\$41.00
554	Hydrotherapy Pool Booking Fee - by prior arrangement, does not include Entry Fee, maximum 15 people (nominated session times)	Third Party	Session (30 Minute) Or Part Thereof	\$3.64	\$0.36	\$4.00
555	Exclusive Use of 25m Pool - by prior arrangement, does not include Entry Fee	Third Party	Hour	\$95.45	\$9.55	\$105.00
556	Exclusive Use of 50m Pool - by prior arrangement, does not include Entry Fee	Third Party	Hour	\$145.45	\$14.55	\$160.00
557	Exclusive Use of Toddler / Program Pool - by prior arrangement, does not include Entry Fee	Third Party	Hour	\$81.82	\$8.18	\$90.00

ORDINARY MEETING OF THE COUNCIL

April 12, 2016

BROKEN HILL CITY COUNCIL REPORT NO. 67/16

SUBJECT: BROKEN HILL CITY COUNCIL DRAFT LONG TERM FINANCIAL  
PLAN 2017/2026 REVIEW 15/142

**Recommendation**

That Broken Hill City Council Report No. 67/16 dated April 12, 2016, be received.

That Council endorse the Draft Long Term Financial Plan 2017 -2026 for public exhibition.

That the Draft Long Term Financial Plan 2017 -2026 be place on public display for 28 days in accordance with legislation.

**Executive Summary:**

Broken Hill City Council faces a number of challenges in terms of financial sustainability.

Population decline is a major driver of this challenge as it puts pressure on the affordability of services by the ratepayers. In the 1950's, Broken Hill had a population of over 35,000 and a strong economic profile due to the mining industry. Today our population is projected to be approximately 19,000. Approximately 1,500 unoccupied houses exist within Broken Hill, and with it, public infrastructure to cater for this absent population. Our population has declined, and whilst some changes have occurred over the years, essentially we are still trying to maintain our assets at the same level.

Our lack of funding to do this has meant our public infrastructure has not been adequately maintained or renewed and Council does not have the funding to address this issue. Given the lack of funding for the current infrastructure, there is no flexibility to consider new infrastructure.

Council currently operates on an annual income of just over \$30 million, with a substantial percentage being derived from government grants which cannot be guaranteed into the future.

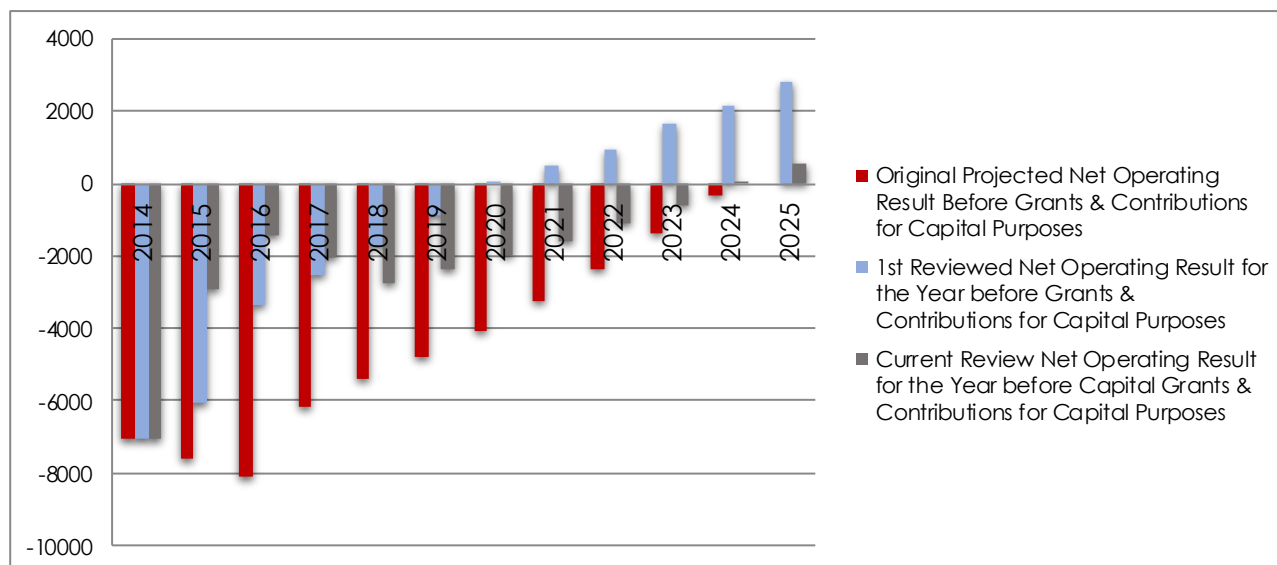
In 2013, the Division of Local Government appointed New South Wales Treasury Corporation (TCorp) to undertake an assessment of the financial sustainability of all New South Wales Councils. The report by TCorp, which considered both historic financial information and a 10 year financial forecast, determined Broken Hill City Council to be in a very unstable financial position and unsustainable.

In order to continue to meet the needs of current and future residents of Broken Hill, the Council must address financial sustainability. On 25 June 2014, Council endorsed a Balanced Scenario Long Term Financial Plan to ensure financial sustainability and strengthen Council to serve the community of Broken Hill into the future.

This Long Term Financial Plan has now been reviewed to incorporate strategies to reduce expenditure that have been implemented over the past year and also recognises the impact

that the change in the accounting standards in 2015 regarding the treatment of residual values has had on Councils bottom line.

The chart below demonstrates the improvement in Councils financial position, showing that although Council will not reach a breakeven point until 2024 there will be no need to burden the rate payer with above rate peg rate increases as was previously planned for.



## Report:

A Long Term Financial Plan (LTFP) is one of the three key Resourcing Strategies required by the NSW Integrated Planning & Reporting legislation.

Local Government operations are vital to its community, and it is important stakeholders can understand the financial implications arising from its Community Strategic Plan, Delivery Program and annual Operational Plan.

A long term financial plan provides a framework in which a council can assess its revenue building capacity to meet the activities and level of services outlined in its Community Strategic Plan. It also:

- establishes greater transparency and accountability of council to the community;
- provides an opportunity for early identification of financial issues and any likely impacts in the longer term;
- provides a mechanism to
  - o solve financial problems as a whole;
  - o see how various plans fit together
  - o understand the impact of some decisions on other plans or strategies;
- provides a means of measuring council's success in implementing strategies; and,
- confirms that council can remain financially sustainable in the longer term.

The LTFP includes:

- projected income and expenditure
- balance sheet
- cash flow statement
- planning assumptions used to develop the plan
- sensitivity analysis – highlight factors most likely to affect the plan
- financial modelling for different scenarios
- methods of monitoring financial performance

The LTFP contains a core set of assumptions. These assumptions are based on CPI forecasts, interest rate expectations, employee award increases, loan repayment schedules, other special income and costs.

On 25 June 2014, Council endorsed a Balanced Scenario Long Term Financial Plan to ensure financial sustainability and strengthen Council to serve the community of Broken Hill into the future. This plan has now been reviewed and now covers the period 2017/2026. The plan recognises Council's current and future financial capacity, to continue delivering quality services, facilities and infrastructure to the community while commencing new initiatives and projects to achieve the goals set down in the Broken Hill 2033 Community Strategic Plan.

Financial planning over a 10-year time horizon is difficult and obviously relies on a variety of assumptions that will undoubtedly change during this period. The LTFP is therefore closely monitored, and regularly revised, to reflect these changing circumstances.

The aims of Broken Hill City Council's Long Term Financial Plan are to:

- Set out the assumptions upon which Council's Financial Plans and budgets have been structured.
- Identify some Key Performance Indicators upon which Council can benchmark its financial performance.
- Set the framework so that the impact of future policy decisions can be identified.
- Evaluate the impact of future scenarios upon Council's financial position.
- Provide a basis for future informed decision making.
- Identify issues which impact upon the financial sustainability of Council including known opportunities and threats.
- Achieve a balanced budget on a funding basis over time, acknowledging that minimum service delivery and urgent asset renewal are current priorities where working fund deficits are forecast.
- Seek to reduce the current working fund deficits by reducing operating costs in real terms or expanding the revenue base of Council.

The Balanced Scenario is ambitious but achievable, affordable and significantly improves the financial position of Broken Hill City Council allowing Council to continue to meet the expectations of the community and maintain service levels.

Changes to service level expectations can change the requirement to include a rate increase, however in the absence of detailed community engagement relating to service expectations a rate increase has not been included.

It is proposed that further community engagement be carried out to discuss service level expectations and affordability to maintain or provide additional services.

There is currently a heavy reliance on the rates revenue generated from the mining sector. To minimise the risk of Council's exposure to a downturn in the local mining industry, a shift of the percentage allocation from the mining sector to the residential sector has been factored into the rating structure.

Council is exposed to considerable financial risk due to a valuation objection currently in the courts. Consideration has been given to the impact of the objection being upheld and concluded that in that event Council would seek assistance from other levels of Government to resolve the matter.

Council must develop strategies during 2016/17 to ensure the forecast efficiency gains and productivity improvements are realised and this will be monitored annually.

Broken Hill City Council remains committed to ensuring internal efficiencies are realised before considering increasing the financial burden on the community.

**Strategic Direction:**

Delivery Program 5.2.6 - Provide efficient and effective internal services to enable Council to deliver its facilities, services and infrastructure.

Action 5.2.6.8 – Provide sound financial management

**Relevant Legislation:**

The LTFP must contain the essential elements as outlined in the IP&R Guidelines:

- Must be used to inform the decision making during the finalisation of the Community Strategic Plan and the development of the Delivery Program.
- Must be for a minimum of 10 years
- Must be updated at least annually as part of the development of the Operational Plan, and
- Must be reviewed in detail as part of the four yearly review of the Community Strategic Plan.

The basic structure of the LTFP is outlined in the IP&R Guidelines at point 2.6 under the section on Resourcing Strategy and must include:

- Projected income and expenditure, balance sheet and cash flow statement;
- Planning assumptions used;
- Methods of monitoring financial performance;
- Sensitivity analysis;
- Financial modelling for different scenarios.

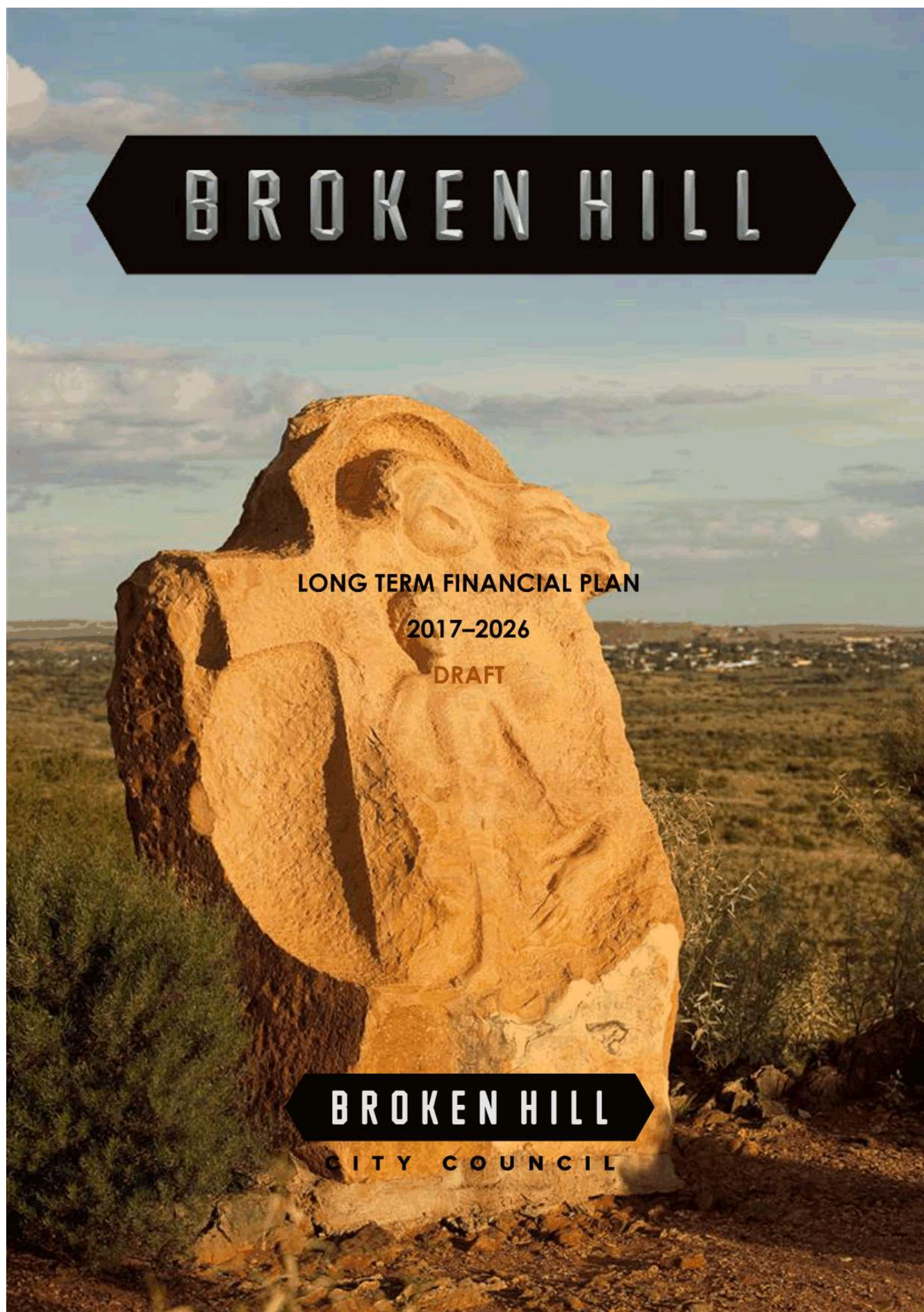
**Financial Implications:**

A long term financial plan provides a framework in which a council can assess its revenue building capacity to meet the activities and level of services outlined in its Community Strategic Plan.

**Attachments**

1. Draft Long Term Financial Plan 2017-2026 22 Pages

JAMES RONCON  
GENERAL MANAGER





QUALITY CONTROL		
TRIM REFERENCES	D16/9364 – 15/142	
KEY DIRECTION	4 Our Leadership	
OBJECTIVE	4.2 Our Leaders make Smart Decision	
FUNCTION	Financial Management	
STRATEGY	4.2.1 Support leaders through the process of making difficult decisions	
PHONE NUMBER	08 8080 3300	
EMAIL ADDRESS FOR ENQUIRIES ONLY	<a href="mailto:council@brokenhill.nsw.gov.au">council@brokenhill.nsw.gov.au</a>	
DATE	ACTION	MINUTE NO.
April 2014	Document Developed	N/A
April 30, 2014	Public Exhibition	44629
April 30, 2014	Document Amended (re Loan Borrowings for Organisation Structure Purposes)	44658
June 25, 2014	Adopted	44687
April 9, 2015	Document reviewed	N/A
June 13, 2015	Public Exhibition	44944
June 24, 2015	Adopted	44970
April 27, 2016	Document updated and endorsed by Council for Public Display	
NOTES	Images sourced from Council's Image Library © Copyright Broken Hill City Council 2015	
ASSOCIATED DOCUMENTS	Operational Plan 2016/2017 Schedule Fees and Charges 2016/2017	



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# INTRODUCTION

## MESSAGE FROM THE MAYOR

Broken Hill is an iconic Australian City which has provided an incredible contribution to our country and many great memories for those who live or have lived and visited the City. It is for this reason that we need to ensure, as responsible leaders of this great City, that we are sustainable into the future.

If you look back at the history of our City, the mining industry has played a great role in the provision of employment, sporting and recreational activities as well as other subsidies and contributions for the people who live and work here. Unfortunately, while still a major employer in our City, the mining industry has contracted and with it has our population.

As a Council, we must also adjust to ensure a vibrant future, not just for this generation, but the next. As you will see when reading this plan, our financial position is weak and must be addressed. As a Council we are committed to addressing the continued financial deficits and ensuring that as a Council we are sustainable. We want you, our residents, to have confidence in our leadership and ability to make this happen.

On 25 June 2014, Council considered and adopted a new Long Term Financial Plan. This plan provided three possible scenarios for the proceeding 10 years and revealed that to continue the status quo is not an option. With cash reserves expected to be used by 2017/2018, the Base Scenario is an unsustainable one.

As a Council we also acknowledge the socio-economics of our community, we know expenses are ever increasing and what we charge needs to be affordable. Whilst increasing income to ensure financial sustainability was considered, we did not support increasing rates to cover our ongoing deficits without first making a commitment to reduce our own costs.

In what I believe was a responsible and considered decision, Council adopted the Balanced Scenario and committed to reviewing its business with a view of reducing costs and becoming more efficient as an organisation.

The past year has been a difficult one; however I am pleased to report that as a Council we have made significant progress towards our goal of financial sustainability. This progress has resulted in a revision to the balanced scenario demonstrating the extent to which our position has strengthened throughout the past twelve months.

In endorsing the reviewed balanced scenario, I am committed to continuing to ensure that our Council is operating as effectively and efficiently as possible.

The path to sustainability will require continued review and continuous improvement. We understand that this process will result in changes, but this does not have to be a bad thing, it should in fact bring benefits. In addition to internal review, we are committed to talking to the community about service levels and we will do this prior to making any decision on rate increases.

I trust that upon reading this plan, you will appreciate the financial challenge we are faced with, and I encourage you to take part in future community engagement activities as we work on creating a united and sustainable future for this great City.

**Councillor Wincen Cuy**  
**MAYOR**

# OVERVIEW

A Long Term Financial Plan (LTFP) is one of the three key Resourcing Strategies required by the NSW Integrated Planning & Reporting legislation. Local Government operations are vital to its community, and it is important stakeholders can understand the financial implications arising from its Community Strategic Plan, Delivery Program and annual Operational Plan.

The Integrated Planning and Reporting Guidelines support preparation of the LTFP for Local Government in NSW issued by the Division of Local Government.

The LTFP includes:

- projected income and expenditure
- balance sheet
- cash flow statement
- planning assumptions used to develop the plan
- sensitivity analysis – highlight factors most likely to affect the plan
- financial modelling for different scenarios
- methods of monitoring financial performance

The LTFP contains a core set of assumptions. These assumptions are based on CPI forecasts, interest rate expectations, employee award increases, loan repayment schedules, other special income and costs.

Broken Hill City Council's revised Long Term Financial Plan (LTFP) covers the period 2016/17 to 2025/26. It recognises its current and future financial capacity, to continue delivering high quality services, facilities and infrastructure to the community while commencing new initiatives and projects to achieve the goals set down in the Broken Hill 2033 Community Strategic Plan.

The LTFP was first adopted 25 June 2014.

Financial planning over a 10-year time horizon is difficult and obviously relies on a variety of assumptions that will undoubtedly change during the period. The LTFP is therefore closely monitored, and regularly revised, to reflect these changing circumstances.

This revision takes into consideration a number of significant decisions which have been implemented to improve Councils financial sustainability over the past year.

A number of scenarios were considered during the development of the LTFP to demonstrate Councils sensitivity to internal and external drivers.



**"The Long Term Financial Plan is the point where long-term community aspirations and goals are tested against financial realities."**

**DLG Manual, 2013**

The aims of Broken Hill City Council's Long Term Financial Plan are to:

- Set out the assumptions upon which Council's Financial Plans and budgets have been structured.
- Identify some Key Performance Indicators upon which Council can benchmark its financial performance.
- Set the framework so that the impact of future policy decisions can be identified.
- Evaluate the impact of future scenarios upon Council's financial position.
- Provide a basis for future informed decision making.
- Identify issues which impact upon the financial sustainability of Council including known opportunities and threats.
- Achieve a balanced budget on a funding basis over time, acknowledging that minimum service delivery and urgent asset renewal are current priorities where working fund deficits are forecast.
- Seek to reduce the current working fund deficits by reducing operating costs in real terms or expanding the revenue base of Council.



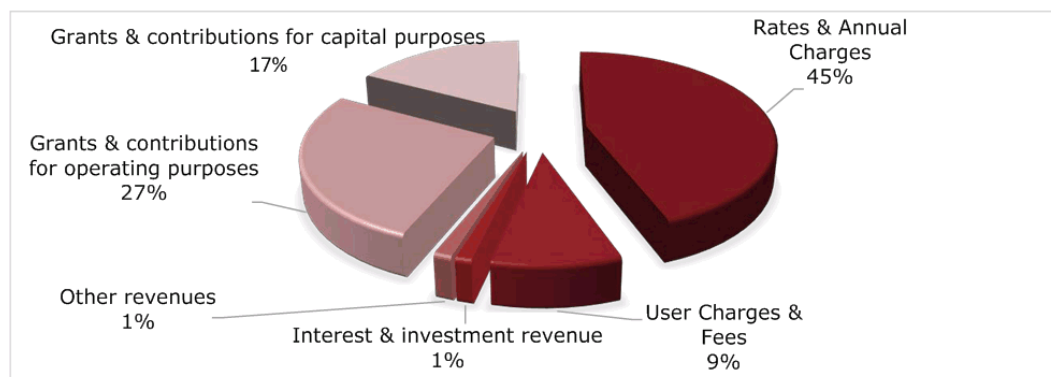


# FINANCIAL POSITION

Broken Hill City Council faces a number of challenges in terms of financial sustainability. Our Council administers the largest regional centre in the western half of New South Wales.

As per the 2012 Far West Regional Action Plan, the population of the Far West Region is projected to decrease by 25% between 2011 and 2031. As a result, the Broken Hill Local Government area's population is forecast to decrease from 18,517 in 2011 to 13,888 in 2031. This population decline puts pressure on the affordability of services by the ratepayers.

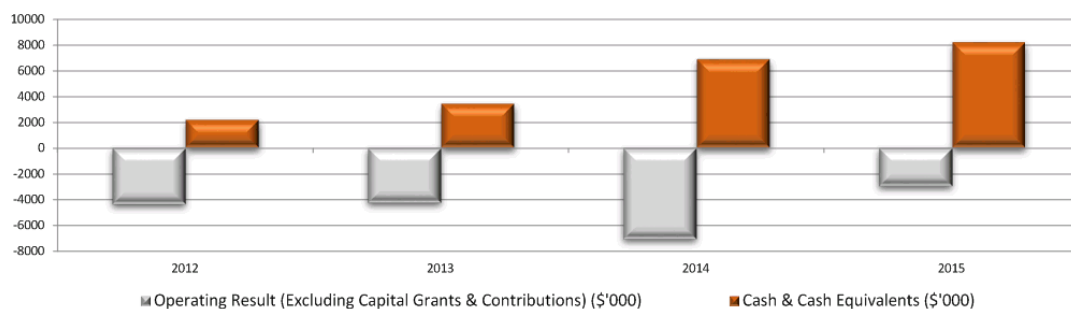
Council currently operates on an annual income of just over \$30 million, with a substantial percentage being derived from government grants which cannot be guaranteed into the future. The graph below shows sources of income:



In 2013, the Division of Local Government appointed New South Wales Treasury Corporation (TCorp) to undertake an assessment of the financial sustainability of all New South Wales Councils.

The report by Tcorp, which considered both historic financial information and a 10 year financial forecast, determined Broken Hill City Council to be in a very unstable financial position and unsustainable.

## HISTORIC FINANCIAL PERFORMANCE



Overall, the financial sustainability of Broken Hill City Council was assessed as 'Very Weak'. A rating of 'Very Weak' was given to only five (5) New South Wales Councils and can be described as follows:

- A local government with limited capacity to meet its financial commitments in the short to medium term and a very limited capacity long term.
- It has a record of reporting significant operating deficits. It is highly unlikely to be able to address its operating deficits, manage unforeseen financial shocks and any adverse changes in its business without the need for structural reform and major revenue and/or expense adjustments.
- The expense adjustments are likely to result in significant changes to the range of and/or quality of services offered and it may need the assistance from higher levels of government.
- It has difficulty in managing its core business risks.

The strength of Local Government in a community is important when considering the quality of life for residents in a community.

Local Government decisions impact not only this generation but the next. In order to ensure services and infrastructure adapt to the changing needs of our generations, we must ensure our financial position and our asset management practices are strong.

Both external and internal factors impact the financial position of Council.

Our community cannot afford major revenue adjustments in the form of high rating increases for the purpose of balancing the bottom line. It is therefore important that we only spend what we can afford, what our community can afford.

It is clear that in order to continue to meet the needs of current and future residents of Broken Hill; the Council must address financial sustainability.

# OUR PROGRESS TOWARDS FINANCIAL SUSTAINABILITY

Since the adoption of the Balanced Scenario LTFP in 2014, Council has made a number of decisions that have improved our financial outlook. This section outlines some of those improvements.

## Improving Efficiency of Council Operations

Although operational efficiencies alone are unlikely to provide the level of additional funding required to achieve financial sustainability, there is scope to improve Council's financial position by undertaking a full review of operations. This includes reviewing the organisational structure, business systems, exploring opportunities for out-sourcing activities and improving project management capabilities.

Following an organisational review, in the 2014/2015 financial year, Council implemented a new organisational structure. This structure required significant modification to the way we administer our organisation. Productivity improvements allowing the new structure to take form have resulted in efficiencies generating over \$1.5 million in ongoing annual savings.



Staff should be commended on their contribution to this change process.

## Improving Asset Management

In the 2014/2015 year, Council commenced a review of plant assets. As a result of this review, Council's light vehicle fleet has been reduced by 13 vehicles or 30% of total light fleet. This is expected to generate replacement savings of approximately \$480,000 in addition to associated running costs.

Council needs to ensure that it is providing services and infrastructure that meets community needs and is within the community's ability to pay.

## Review of Community Expectations & Service Levels

In December 2013, Council made the decision to close aged care accommodation services provided at Shorty O'Neil Village. This decision was implemented throughout the past year and is expected to generate over \$1.5 million in ongoing annual savings.

Changes in relation to green waste processing have generated a further savings which will be directed towards waste activities.



### **Improving Financial Control**

Improving staffing understanding and capacity, systems controls, procedures and reporting for Councils finance function has been imperative to achieve improvements in Councils financial position.

Savings have been generated throughout the year as a result of a concerted effort by staff to reduce expenditure.

A review of procurement practices has facilitated improved governance resulting in greater value for money.

Improved project management has ensured effective financial management of large projects such as the reconstruction of Federation Way.

### **Increasing Income**

Throughout the past year, Council has proactively sought private works including Roads and Maritime Services (RMS) contracts. Increasing our income in this area allows more effective use of Council resources, contributing to an improved financial position.

Improved capacity to bid for State and Federal funding has resulted in competitive grants being awarded to Council. This includes a \$5 million grant for the refurbishment of Councils Civic Centre that would otherwise have had to be funded by Council.

### **Cashflow Management**

Close monitoring in relation to the timing of expenditure and level of cash reserves throughout the year has resulted in efficiencies generating savings. A \$1.3 million loan budgeted to be drawn down in September 2015 has been able to be delayed as a result of this.

### **Recruitment Success**

Leadership, experience and technical skills are of shortage across Local Government in general. Throughout the year, Council has been successful in attracting a number of professional staff that have commenced playing a key position in creating efficiencies and moving Council towards financial sustainability.

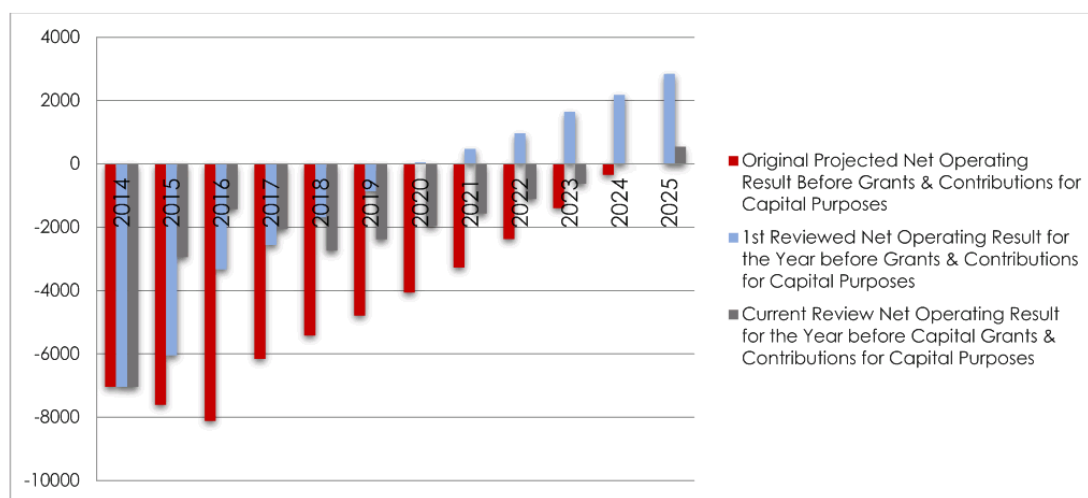
The importance of key positions within the organisational structure on the financial fortunes of a Council cannot be underestimated.

# THE BALANCED SCENARIO REVIEWED

On 25 June 2014, Council endorsed a Balanced Scenario to ensure financial sustainability and strengthen Council to serve the community of Broken Hill into the future. The Balanced Scenario incorporated organisational efficiencies, decreasing expenditure and increasing revenue to achieve a surplus operating position by the end of the plan.

As outlined in this review, significant progress has been made in relation to Councils financial position throughout 2015/2016. This has strengthened Councils financial position.

The chart below demonstrates the improvement in Councils financial position, showing that a review endorsed in June 2015 provided a breakeven point in 2020 with 4 years of above rate peg rate rises now allows Council to generate a surplus in 2024 without the need to burden rate payers with a rate increase above rate peg. This still provides a breakeven point 1 year ahead of the original plan that too was inclusive of above rate peg rises.



Due to a change in the accounting standards in 2015 regarding the treatment of residual values on non-marketable assets (such as roads) Council has had to recognise an additional 900k in depreciation per year, this is now reflected in the current years review. Had this standard been implemented in the prior two (2) plans Council would not have reached a breakeven point in 2025 in the original plan and only a breakeven point in 2023 in the first review.

Over the ten (10) year period, the improved projections from the original plan will result in an additional \$27 million for asset renewal and investment for the community. By 2025, asset expenditure and cash and investments combine to achieve a balance that would exceed asset consumption during the planning period.

The Balanced Scenario adopted 25 June 2014 decreases operating expenditure and increases rating revenue to achieve a surplus operating position by the end of the planning period.

This scenario has now been reviewed taking into account strategies implemented over the past 24 months and Council is now expected to achieve a surplus operating position in 2023/2024. This is 1 year ahead of the original plan. This positive result also means the number of years projected to require above rate peg increases of 2% has been reduced to zero years (originally 10 years, revised down to 4 years on the first review). In addition, by the end of the planning period, Council's capacity to renew assets is strong.

To achieve these results, the Balanced Scenario assumes that Council;

1. undertakes additional operating changes to generate productivity improvements and efficiency gains thus reducing employment costs and materials and contracts;
2. undertakes service level reviews to determine the communities service needs and what they are willing to pay;
3. undertakes a review of assets held and where appropriate adopts a rationalisation strategy to reduce overall operating costs;

It is assumed that a 2.0% annual efficiency gain is made for materials, contracts and other expenditure for the planning period. The Scenario assumes an underlying CPI index of 2.5% therefore the annual efficiency gain does not completely absorb the indexation.

This is an ambitious plan, requiring savings in operational expenditure and increases in revenue to contribute \$354K in financial improvement in 2018/2019 alone.

If successful, all financial indicators (with the exception of the capital expenditure ratio) improve by the end of the planning period to the point where they fall within benchmarks.

A review of asset management plans to align with updated financial projections will be undertaken over the next year to better analyse Councils asset ratios. Based upon planned asset expenditure and cash and investments, Councils available funds for asset renewals over the planning period under the balanced scenario is equal to over 100% of the rate of asset consumption via depreciation.

LONG TERM FINANCIAL PLAN – BALANCED SCENARIO												
INCOME STATEMENT												
\$ '000	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026
	Actual	Budget	Proposed Budget	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast
<b>Income from Continuing Operations</b>												
<b>Revenue:</b>												
Rates & annual charges	16,129	16,399	16,699	17,033	17,442	17,861	18,290	18,728	19,178	19,657	20,149	20,653
User charges & fees	3,717	3,080	3,472	3,559	3,648	3,739	3,832	3,928	4,026	4,127	4,230	4,336
Interest & investment revenue	434	395	446	395	441	534	625	755	906	1,219	1,418	1,648
Other revenues	335	334	488	500	513	525	538	552	566	580	594	609
Grants & contributions for operating purposes	9,496	9,018	10,043	9,423	9,611	9,804	10,000	10,200	10,404	10,612	10,824	11,040
Grants & contributions for capital purposes	521	5,250	6,443	208	212	216	221	225	230	234	239	244
<b>Other Income:</b>												
Net gains from disposal of assets	-	1,778	-	-	-	-	-	-	-	-	-	-
Net share of interests in joint ventures	-	-	-	-	-	-	-	-	-	-	-	-
<b>TOTAL INCOME FROM CONTINUING OPERATIONS</b>	<b>30,632</b>	<b>36,253</b>	<b>37,590</b>	<b>31,118</b>	<b>31,867</b>	<b>32,679</b>	<b>33,506</b>	<b>34,389</b>	<b>35,309</b>	<b>36,429</b>	<b>37,454</b>	<b>38,530</b>
<b>Expenses from Continuing Operations</b>												
Employee benefits & costs	16,024	15,455	15,030	15,327	15,628	15,936	16,250	16,570	16,897	17,230	17,569	17,915
Borrowing costs	416	459	394	410	324	283	239	209	188	168	152	38
Materials & contracts	6,476	5,937	6,638	6,623	6,653	6,683	6,713	6,743	6,773	6,804	6,835	6,865
Depreciation & amortisation	5,945	6,764	6,987	6,840	6,954	7,014	7,107	7,171	7,230	7,334	7,432	7,530
Impairment	-	-	-	-	-	-	-	-	-	-	-	-
Other expenses	4,166	4,727	4,472	4,087	4,105	4,124	4,142	4,161	4,180	4,198	4,217	4,236
Net losses from disposal of assets	22	-	-	-	-	-	-	-	-	-	-	-
<b>TOTAL EXPENSES FROM CONTINUING OPERATIONS</b>	<b>33,049</b>	<b>33,342</b>	<b>33,521</b>	<b>33,286</b>	<b>33,665</b>	<b>34,040</b>	<b>34,451</b>	<b>34,855</b>	<b>35,268</b>	<b>35,734</b>	<b>36,205</b>	<b>36,585</b>
<b>OPERATING RESULT FOR THE YEAR</b>	<b>(2,417)</b>	<b>2,911</b>	<b>4,069</b>	<b>(2,168)</b>	<b>(1,798)</b>	<b>(1,361)</b>	<b>(946)</b>	<b>(466)</b>	<b>41</b>	<b>695</b>	<b>1,248</b>	<b>1,945</b>
<b>GRANTS &amp; CONTRIBUTIONS FOR CAPITAL PURPOSES</b>	<b>(2,938)</b>	<b>(2,339)</b>	<b>(2,374)</b>	<b>(2,376)</b>	<b>(2,010)</b>	<b>(1,578)</b>	<b>(1,166)</b>	<b>(691)</b>	<b>(188)</b>	<b>461</b>	<b>1,009</b>	<b>1,701</b>
<b>Assumptions</b>												
Rate Peg		2.40%	1.80%	2.00%	2.40%	2.40%	2.40%	2.40%	2.40%	2.50%	2.50%	2.50%
General Index		2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Employee Cost Index		3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%
Grant Index		2.00%	0.50%	0.50%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%	2.00%
Investment Interest rate		2.50%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.50%	3.50%	3.50%
Overdue rates interest rate		7.50%	7.50%	7.50%	7.80%	8.00%	8.00%	8.00%	8.00%	8.50%	8.50%	8.50%
Efficiency gain on Materials & Contracts				-2.00%	-2.00%	-2.00%	-2.00%	-2.00%	-2.00%	-2.00%	-2.00%	-2.00%



LONG TERM FINANCIAL PLAN – BALANCED SCENARIO												
STATEMENT OF FINANCIAL POSITION												
\$ '000	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026
	Actual	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast
<b>Assets</b>												
<b>Current Assets:</b>												
Cash & cash equivalents	8,153	9,437	8,541	9,939	12,923	15,897	20,183	25,143	29,944	35,558	42,078	49,879
Investments	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500
Receivables	2,754	3,735	4,703	4,047	4,143	4,775	5,094	5,127	5,237	5,659	5,905	6,045
Inventories	86	88	90	93	95	97	100	102	105	107	110	113
Other	153	157	161	165	169	173	177	182	186	191	196	201
Non-current assets classified as 'held for sale'	-	-	-	-	-	-	-	-	-	-	-	-
<b>TOTAL CURRENT ASSETS</b>	<b>13,646</b>	<b>15,917</b>	<b>15,995</b>	<b>16,744</b>	<b>19,829</b>	<b>23,442</b>	<b>28,054</b>	<b>33,054</b>	<b>37,972</b>	<b>44,015</b>	<b>50,790</b>	<b>58,738</b>
<b>Non-Current Assets:</b>												
Investments	-	-	-	-	-	-	-	-	-	-	-	-
Receivables	186	161	136	111	86	61	36	11	(14)	(39)	-	-
Inventories	-	-	-	-	-	-	-	-	-	-	-	-
Infrastructure, property, plant & equipment	236,286	244,594	254,996	256,714	257,617	259,001	259,966	260,847	262,413	263,885	265,348	266,298
Investments accounted for using the equity method	-	-	-	-	-	-	-	-	-	-	-	-
Investment property	-	-	-	-	-	-	-	-	-	-	-	-
Intangible assets	-	-	-	-	-	-	-	-	-	-	-	-
<b>TOTAL NON-CURRENT ASSETS</b>	<b>236,472</b>	<b>244,755</b>	<b>255,132</b>	<b>256,825</b>	<b>257,703</b>	<b>259,062</b>	<b>260,002</b>	<b>260,858</b>	<b>262,399</b>	<b>263,846</b>	<b>265,348</b>	<b>266,298</b>
<b>TOTAL ASSETS</b>	<b>250,118</b>	<b>260,672</b>	<b>271,127</b>	<b>273,569</b>	<b>277,532</b>	<b>282,504</b>	<b>288,056</b>	<b>293,912</b>	<b>300,371</b>	<b>307,861</b>	<b>316,138</b>	<b>325,036</b>
<b>Liabilities</b>												
<b>Current Liabilities:</b>												
Payables	3,217	3,537	3,625	3,716	3,809	3,904	4,002	4,102	4,204	4,309	4,417	4,528
Borrowings	615	970	1,019	1,070	765	772	364	299	319	335	65	70
Provisions	4,120	4,578	4,715	4,857	5,002	5,152	5,307	5,466	5,630	5,799	5,973	6,152
<b>TOTAL CURRENT LIABILITIES</b>	<b>7,952</b>	<b>9,085</b>	<b>9,359</b>	<b>9,643</b>	<b>9,576</b>	<b>9,828</b>	<b>9,673</b>	<b>9,867</b>	<b>10,153</b>	<b>10,443</b>	<b>10,455</b>	<b>10,750</b>
<b>Non-Current Liabilities:</b>												
Payables	-	-	-	-	-	-	-	-	-	-	-	-
Borrowings	5,940	7,042	6,023	4,953	4,188	3,479	3,083	2,784	2,459	483	418	348
Provisions	1,647	1,843	1,936	2,098	2,214	2,361	2,487	2,627	2,758	2,895	3,027	3,163
<b>TOTAL NON-CURRENT LIABILITIES</b>	<b>7,587</b>	<b>8,885</b>	<b>7,959</b>	<b>7,051</b>	<b>6,402</b>	<b>5,840</b>	<b>5,570</b>	<b>5,411</b>	<b>5,217</b>	<b>3,378</b>	<b>3,445</b>	<b>3,511</b>
<b>TOTAL LIABILITIES</b>	<b>15,539</b>	<b>17,970</b>	<b>17,319</b>	<b>16,694</b>	<b>15,978</b>	<b>15,668</b>	<b>15,243</b>	<b>15,278</b>	<b>15,370</b>	<b>13,821</b>	<b>13,900</b>	<b>14,261</b>
<b>NET ASSETS</b>	<b>234,579</b>	<b>242,702</b>	<b>253,808</b>	<b>256,875</b>	<b>261,554</b>	<b>266,836</b>	<b>272,813</b>	<b>278,634</b>	<b>285,001</b>	<b>294,040</b>	<b>302,237</b>	<b>310,775</b>
<b>Equity</b>												
Retained earnings	114,314	114,129	114,833	116,182	119,958	123,856	128,868	133,808	138,609	146,176	152,910	160,498
Revaluation reserves	120,265	128,573	138,975	140,693	141,596	142,980	143,945	144,826	146,392	147,864	149,327	150,277
<b>Council equity interest</b>	<b>234,579</b>	<b>242,702</b>	<b>253,808</b>	<b>256,875</b>	<b>261,554</b>	<b>266,836</b>	<b>272,813</b>	<b>278,634</b>	<b>285,001</b>	<b>294,040</b>	<b>302,237</b>	<b>310,775</b>
<b>Non-controlling interest</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL EQUITY</b>	<b>234,579</b>	<b>242,702</b>	<b>253,808</b>	<b>256,875</b>	<b>261,554</b>	<b>266,836</b>	<b>272,813</b>	<b>278,634</b>	<b>285,001</b>	<b>294,040</b>	<b>302,237</b>	<b>310,775</b>
<b>Assumptions</b>												
General index		2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
No impact from revaluation of assets												
No restricted cash												

LONG TERM FINANCIAL PLAN – BALANCED SCENARIO												
STATEMENT OF CASH FLOWS												
\$ '000	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026
	Actual	Budget	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast
<b>Cash Flows from Operating Activities</b>												
<b>Receipts:</b>												
Rates & annual charges	16,038	15,579	15,864	16,182	16,570	16,968	17,375	17,792	18,219	18,675	19,141	19,620
User charges & fees	4,371	2,987	3,368	3,452	3,538	3,627	3,717	3,810	3,905	4,003	4,103	4,206
Investment & interest revenue received	340	326	417	391	436	529	620	750	900	1,213	1,411	1,642
Grants & contributions	10,337	13,840	15,991	9,342	9,529	9,719	9,914	10,112	10,314	10,521	10,731	10,946
Bonds, deposits & retention amounts received	-	-	-	-	-	-	-	-	-	-	-	-
Other	871	324	473	485	497	510	522	535	549	563	577	591
<b>Payments:</b>												
Employee benefits & costs	(17,669)	(14,991)	(14,580)	(14,867)	(15,160)	(15,458)	(15,763)	(16,073)	(16,390)	(16,713)	(17,042)	(17,378)
Materials & contracts	(6,100)	(5,759)	(6,439)	(6,424)	(6,453)	(6,482)	(6,512)	(6,541)	(6,570)	(6,600)	(6,630)	(6,659)
Borrowing costs	(355)	(459)	(394)	(410)	(324)	(283)	(239)	(209)	(188)	(168)	(152)	(38)
Bonds, deposits & retention amounts refunded	-	-	-	-	-	-	-	-	-	-	-	-
Other	(5,037)	(4,585)	(4,338)	(3,964)	(3,982)	(4,000)	(4,018)	(4,036)	(4,054)	(4,073)	(4,091)	(4,109)
<b>NET CASH PROVIDED (OR USED IN) OPERATING ACTIVITIES</b>	<b>2,797</b>	<b>7,262</b>	<b>10,362</b>	<b>4,187</b>	<b>4,651</b>	<b>5,130</b>	<b>5,616</b>	<b>6,140</b>	<b>6,685</b>	<b>7,421</b>	<b>8,048</b>	<b>8,821</b>
<b>Cash Flows from Investing Activities</b>												
<b>Receipts:</b>												
Sale of investment securities	4,073	-	-	-	-	-	-	-	-	-	-	-
Sale of infrastructure, property, plant & equipment	82	1,800	163	-	-	-	-	-	-	-	-	-
Deferred debtors receipts	39	-	-	-	-	-	-	-	-	-	-	-
Other investing activity receipts	-	-	-	-	-	-	-	-	-	-	-	-
<b>Payments:</b>												
Purchase of investment securities	(4,123)	-	-	-	-	-	-	-	-	-	-	-
Purchase of infrastructure, property, plant & equipment	(2,203)	(8,308)	(10,402)	(1,718)	(903)	(1,384)	(965)	(881)	(1,566)	(1,472)	(1,463)	(950)
Deferred debtors & advances made	-	-	-	-	-	-	-	-	-	-	-	-
<b>NET CASH PROVIDED (OR USED IN) INVESTING ACTIVITIES</b>	<b>(2,132)</b>	<b>(6,508)</b>	<b>(10,239)</b>	<b>(1,718)</b>	<b>(903)</b>	<b>(1,384)</b>	<b>(965)</b>	<b>(881)</b>	<b>(1,566)</b>	<b>(1,472)</b>	<b>(1,463)</b>	<b>(950)</b>
<b>Cash Flows from Financing Activities</b>												
<b>Receipts:</b>												
Proceeds from borrowings & advances	1,000	1,500	-	-	-	-	-	-	-	-	-	-
<b>Payments:</b>												
Repayment of borrowings & advances	(352)	(970)	(1,019)	(1,070)	(765)	(772)	(364)	(299)	(319)	(335)	(65)	(70)
<b>NET CASH PROVIDED (OR USED IN) FINANCING ACTIVITIES</b>	<b>648</b>	<b>530</b>	<b>(1,019)</b>	<b>(1,070)</b>	<b>(765)</b>	<b>(772)</b>	<b>(364)</b>	<b>(299)</b>	<b>(319)</b>	<b>(335)</b>	<b>(65)</b>	<b>(70)</b>
<b>NET INCREASE/(DECREASE) IN CASH &amp; CASH EQUIVALENTS</b>	<b>1,313</b>	<b>1,284</b>	<b>(896)</b>	<b>1,399</b>	<b>2,983</b>	<b>2,974</b>	<b>4,287</b>	<b>4,960</b>	<b>4,800</b>	<b>5,614</b>	<b>6,520</b>	<b>7,801</b>
<b>plus: CASH &amp; CASH EQUIVALENTS - beginning of year</b>	<b>6,840</b>	<b>8,153</b>	<b>9,437</b>	<b>8,541</b>	<b>9,939</b>	<b>12,923</b>	<b>15,897</b>	<b>20,183</b>	<b>25,143</b>	<b>29,944</b>	<b>35,558</b>	<b>42,078</b>
<b>CASH &amp; CASH EQUIVALENTS - end of year</b>	<b>8,153</b>	<b>9,437</b>	<b>8,541</b>	<b>9,939</b>	<b>12,923</b>	<b>15,897</b>	<b>20,183</b>	<b>25,143</b>	<b>29,944</b>	<b>35,558</b>	<b>42,078</b>	<b>49,879</b>
<b>Assumptions</b>												
Rates & charges recovery rate	98.00%	95.00%	95.00%	95.00%	95.00%	95.00%	95.00%	95.00%	95.00%	95.00%	95.00%	95.00%
Debtor recovery rate	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%	97.00%
General index	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%	2.50%
Investment interest rate	0.00%	2.50%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.00%	3.50%	3.50%	3.50%
Overdue rates interest rate	0.00%	7.50%	7.50%	7.50%	7.80%	8.00%	8.00%	8.00%	8.00%	8.50%	8.50%	8.50%
No restricted cash												

LONG TERM FINANCIAL PLAN – BALANCED SCENARIO												
	FINANCIAL RATIOS											
	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026
	Actual	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast	Forecast
<b>Operating Ratio</b>												
<i>This ratio measures Council's ability to contain operating expenditure within operating revenue</i>	-9.76%	-7.54%	-7.62%	-7.69%	-6.35%	-4.86%	-3.50%	-2.02%	-0.54%	1.27%	2.71%	4.44%
Benchmark: - Greater than 0% (operating revenue excl. capital grants and contributions - operating expenses) / operating revenue excluding capital grants and contributions												
<b>Cash Expense Cover Ratio</b>												
<i>This ratio indicates the number of months Council can continue paying for its immediate expenses without additional cash inflow</i>	3.67	4.34	3.92	4.58	5.88	7.13	8.94	10.98	12.90	15.11	17.64	20.63
Benchmark: - Greater than 3.0 months (current year's cash and cash equivalents / (total expenses - depreciation - interest costs) * 12												
<b>Current Ratio</b>												
<i>This ratio represents Council's ability to meet debt payments as they fall due. It should be noted that Council's externally restricted assets will not be available as operating funds and as such can significantly impact Council's ability to meet its liabilities.</i>	1.72	1.75	1.71	1.74	2.07	2.39	2.90	3.35	3.74	4.21	4.86	5.46
Benchmark: - Greater than 1.5 current assets / current liabilities												
<b>Own Source Operating Revenue</b>												
<i>This ratio measures the level of Council's fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants and contributions. Council's financial flexibility improves the higher the level of its own source revenue</i>	64.79%	53.73%	53.66%	66.17%	66.18%	66.10%	66.02%	65.88%	65.72%	65.29%	65.09%	64.85%
Benchmark: - Greater than 60% rates, utilities and charges / total operating revenue (inclusive of capital grants and contributions)												
<b>Debt Service Cover Ratio</b>												
<i>This ratio measures the availability of cash to service debt including interest, principal, and lease payments</i>	4.03	6.50	7.51	2.89	4.33	4.85	9.18	11.71	12.55	13.54	33.47	72.47
Benchmark: - Greater than 2.0 operating result before interest and depreciation (EBITDA) / principal repayments + borrowing interest costs												
<b>Interest Cover Ratio</b>												
<i>This ratio indicates the extent to which Council can service its interest bearing debt and take on additional borrowings. It measures the burden of the current interest expense upon Council's operating cash</i>	7.44	20.24	26.93	10.43	14.55	18.09	23.16	28.47	33.86	40.54	47.78	205.97
Benchmark: - Greater than 4.0 operating result before interest and depreciation (EBITDA) / interest expense												
<b>Capital Expenditure Ratio</b>												
<i>This ratio indicates the extent to which Council is forecasting to expand its asset base with capital expenditure spent on both new assets and replacement and renewal of existing assets</i>	0.37	1.23	1.49	0.25	0.13	0.20	0.14	0.12	0.22	0.20	0.20	0.13
Benchmark: - Greater than 1.1 annual capital expenditure / annual depreciation												



# IMPROVING OUR FINANCIAL POSITION FURTHER

Whilst significant improvements have been made over the past year, Council still has a long way to go in ensuring a strong financial position.

Council is committed to assisting the community achieve the objectives outlined in the community's Broken Hill 2033 Community Strategic Plan. This includes addressing current goals while planning to meet the requirements for the future. To do this, Council must be strong.

A strong Council is one that has the financial capacity to meet its short and long term needs. A Council that can withstand financial shocks without burdening the community with increased rates or reduced services. Council is carrying out and will continue to review the following initiatives to maximise the ability to meet the community's needs in service provision.

## Improving Efficiency of Council Operations

Council will adopt a continuous improvement approach to achieving greater efficiency in service delivery. This will include monitoring of performance, targeted reviews of current processes and procedures, the introduction of new technology and an emphasis on staffing capacity development.

## Improving asset management

Council currently manages a large number of assets, some of which may be surplus to community needs. Undertaking a review and possible rationalisation of assets will assist in reducing operational costs.

## Review of Community Expectations & Service Levels

Council needs to ensure that it is providing services and infrastructure that meets community needs and is within the community's ability to pay.

To ascertain community expectations, service levels reviews have been undertaken.

## Increasing State and Federal Funding

Council needs to continue to aggressively pursue all avenues for State and Federal grants which may improve its position. This includes lobbying Local Members and Government Ministers for additional funding.

## Increasing Rates Revenue

To maintain services at their expected level, the community may consider an increase in rates is appropriate. This option will not be imposed without significant community consultation and consideration of affordability.

# SCENARIOS AND SENSITIVITY

Long term planning is critical for effective delivery of Local Government services, perhaps more critical than many other organisations due to Councils role in infrastructure provision. At Broken Hill, Council manages over \$377 million in infrastructure assets with varying lifecycles, all requiring investment to ensure continued service to our community.

When planning for the long term, we rely on assumptions and we rely on strategies being successful. For example, Council is reliant on grants and contributions for 32% of its overall income and our plan assumes that these grants will continue into the future. We assume that we will be successful in our strategies to reduce costs. We assume our rate base will remain the same and we assume that we will not be faced with any financial shocks.

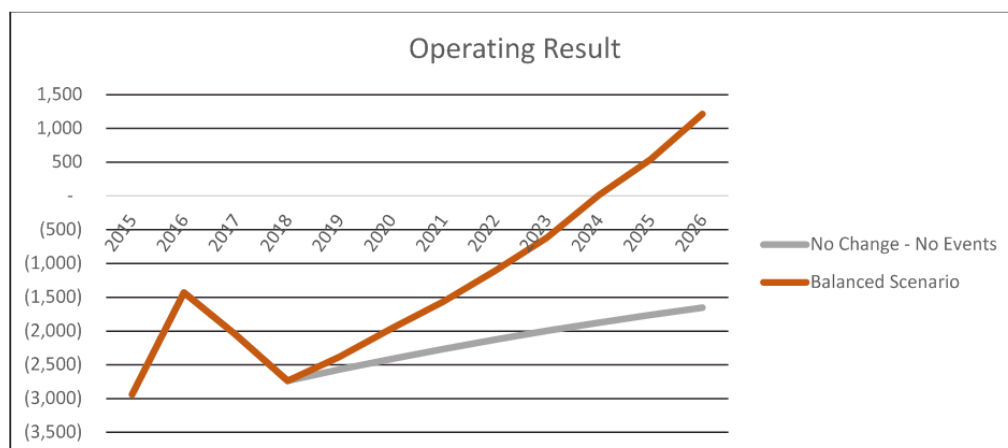
Long term planning provides decision makers and stakeholders in our community with a view how our goals can be achieved, but what if things don't go as planned?

Our plan is sensitive to a number of internal and external drivers including: council decisions, operational performance, the external economic environment, State and Federal Government decisions including changes to legislation. The following examples demonstrate some of Councils main sensitivities and outline the impact of various scenarios on Councils long term financial position.

## SCENARIO 1 – No Change

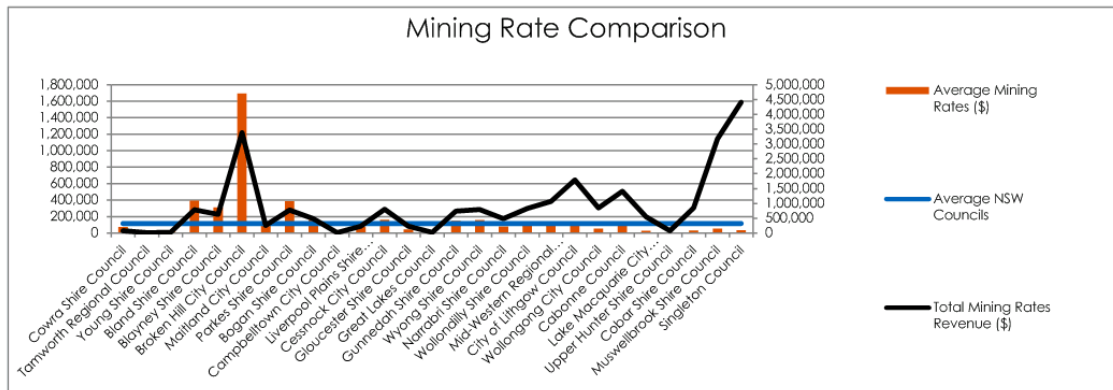
Let's assume none of our strategies were successful and Council continued to provide services without creating efficiencies, cutting expenditure or increasing income.

The chart below shows Councils operating losses continuing to increase. Council would be unsustainable and unable to renew assets, resulting in reduced service levels through significant deterioration which may render some asset unusable or unsafe.



#### SCENARIO 2 – Mine Closure In 2022

Broken Hill's reliance on mines operating within the Local Government Area is significant. The following chart shows the average mining rates in Broken Hill compared with other Local Government Areas in New South Wales.



Council and its community are at significant financial risk based upon the reliance of rates from just two ratepayers - the two mines. In recent years, the potential impact of this reliance has been felt with a recent valuation objection placing some uncertainty over a potential for overpaid rates of \$6.8 million to be payable by Council, funds that are not available given Council's financial position. An appeal was upheld and the matter is now back before the courts.

Over the past three years, Council has commenced action towards reducing this reliance and diversifying this income stream to create financial stability. While the move towards rating diversification has provided heated debate in previous financial years, it is important that as a City we reduce our reliance on the mining sector to ensure a sustainable future.

Within the Operational Plan for 2015/2016 Council has considered a longer term strategy to address this situation. This strategy involves the progressive apportionment of mine rates to residential rates by 1 % for next eight years to reduce the heavy reliance on mining rates.

The following chart displays the impact of mines closure on Councils financial position and demonstrates the need for Council to ensure a strong financial position to plan for such an event.

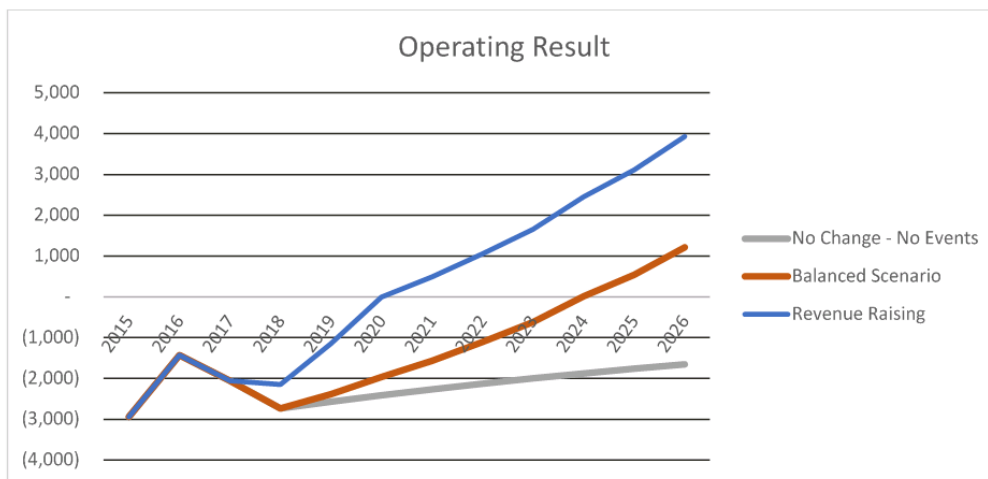


### SCENARIO 3 – Breakeven Point Maintained For 2020 – Rate Increases

In scenario 1, we have demonstrated the unsustainable and detrimental effect to our community of no change to levels of expenditure or income.

Let's assume for this scenario that Council wanted to maintain a breakeven point for the financial year ending June 2020. This scenario takes into account the rating increases that would be required to fund the additional depreciation expense due to the change in accounting standards and still meet the revised breakeven year of 2020.

The scenario shows that with rating increases, Councils financial position can be significantly improved with Council reaching surplus by 2019/20 and cash reserves increasing to provide scope to undertake infrastructure renewals.



To achieve this result through revenue (rating) increases requires an annual increase of 2.5% above rate-peg (assumed at 2.4% p.a.) for the 3 years during the period 2018 to 2020. Over the period, this equates in a cumulative increase of 18.76%.

It is realistic to expect the community to fund a rate increase of 18.76% over the period to 2019/2020 with no change to expected service levels. However, the additional burden on ratepayers with no additional improvement in services or infrastructure is no longer necessary at this stage to ensure our financial sustainability.

# MEASURING PERFORMANCE

Council will continue to report on and monitor its financial performance based on standard financial indicators.

These indicators include:

- Operating Ratio
- Cash Expense Ratio
- Current Ratio
- Own Source Operating Revenue Ratio
- Debt Service Cover Ratio
- Interest Cover Ratio
- Building and Infrastructure Backlog Ratio
- Asset Maintenance Ratio
- Building and Infrastructure Asset Renewal Ratio
- Capital Expenditure Ratio

We will also ensure compliance with the accounting and reporting requirements of the Local Government Code of Accounting Practice, including annual auditing of accounts and provision of information to the community and the Division of Local Government.

## Quarterly Reporting

Performance in regard to Operational Plan budgets will be monitored and reported to Council each quarter. Reports will include budget variations and reviews.

## Annual Reporting

Council will prepare annual reports to the community, in accordance with the requirements of the *Local Government Act 1993* and the *Integrated Planning and Reporting Guidelines*. The report will include a summary of financial performance and achievements against delivering the outcomes of the Operational Plan and Delivery Program.

## Review of LTFP

The Long Term Financial Plan will be reviewed annually, in conjunction with the review of the Operational Plan 2017/2018 and Delivery Program 2018/2021 and financial projections will be revised and updated.



# **CONCLUSION**

The Balanced Scenario is ambitious but achievable, affordable and significantly improves the financial position of Broken Hill City Council allowing Council to continue to meet the expectations of the community and maintain service levels.

Changes to service level expectations can change the requirement to include a rate increase, however in the absence of detailed community engagement relating to service expectations a rate increase has not been included.

It is proposed that further community engagement be carried out to discuss service level expectations and affordability to maintain or provide additional services.

There is currently a heavy reliance on the rates revenue generated from the mining sector. To minimise the risk of Council's exposure to a downturn in the local mining industry, a shift of the percentage allocation from the mining sector to the residential sector has been factored into the rating structure.

Council is exposed to considerable financial risk due to a valuation objection currently in the courts. Consideration has been given to the impact of the objection being upheld and concluded that in that event Council would seek assistance from other levels of Government to resolve the matter.

Council must develop strategies during 2016/17 to ensure the forecast efficiency gains and productivity improvements are realised and this will be monitored annually.

Broken Hill City Council remains committed to ensuring internal efficiencies are realised before considering increasing the financial burden on the community.





## ORDINARY MEETING OF THE COUNCIL

April 12, 2016

BROKEN HILL CITY COUNCIL REPORT NO. 68/16SUBJECT: INVESTMENT REPORT FOR MARCH 201611/48**Recommendation**

That Broken Hill City Council Report No. 68/16 dated April 12, 2016, be received.

**Executive Summary:**

The Local Government (General) Regulation 2005 (Part 9, Division 5, Clause 212), effective from 1 September 2005, requires the Responsible Accounting Officer of a Council to provide a written report setting out details of all monies that have been invested under Section 625 (2) of the Local Government Act 1993, as per the Minister's Amended Investment Order gazetted 11 March 2011. The Responsible Accounting Officer must also include in the report, a certificate as to whether the investment has been made in accordance with the Act, the Regulations and the Council's Investment Policy.

**Report:**

Council's investments as at 31<sup>st</sup> March 2016 are detailed in Attachment 1.

Portfolio Summary		
Portfolio Performance vs. RBA Cash Rate	✓	Council's investment performance did exceed benchmark.
Investment Policy Compliance		
Legislative Requirements	✓	Compliant with policy
Portfolio Credit Rating Limit	✓	Compliant with policy
Institutional Exposure Limits	✓	Compliant with policy
Term to Maturity Limits	✓	Compliant with policy

**Market Review****Global issues**

After a poor start to 2016, European and US share markets have been on an upward trend since mid-February recovering more than half of their steep drops over the first six weeks of the year.

In the US, the Federal Reserve is now expected to raise rates by only 50 basis points over the course of this year. This is down from previous estimates of a total 100 basis point increase during 2016. Economists are looking at the second half of the year for the first rate increase.

In China, there are signs that the large scale efforts to help stimulate the economy over the past several months may be starting to have their desired effect. Manufacturing data, house prices and investment growth all showed modest improvement in March.

**Domestic issues**

February's employment data showed Australia's unemployment rate dropping to 5.8% (from 6%), but the labour underutilisation (unemployment + underemployment) is over 14% - and on an upward trajectory from 10% in 2008/09.

Nevertheless, economic data was generally encouraging over the month led by the release of a higher than expected 2015 GDP. At a growth of 3% last year, Australia's economy exceeded most economists' expectations.

### **Interest rates**

Australia's official cash rate remains at 2%, unchanged since May 2015.

Short term interest rates edged slightly higher during February with 3 month TDs from Australian majors largely in the 2.95%-3.05% area. Twelve month rates improved as well with the best of the majors in the 3.05% area.

### ***Council's Portfolio by Source of Funds – March 2016***

As at 31<sup>st</sup> March 2016, Council's Investment Portfolio had a current market valuation of \$16,137,233 or principal value (face value) of \$16,092,008 with the source of these funds being detailed in the table below.

	Source of Funds	Principal Amount
<b>GENERAL FUND</b>	Operating Capital & Internal Restrictions	9,241,008
	Accommodation Bonds Reserve	45,000
	Royalties Reserve	395,000
	Domestic Waste Management Reserve	3,648,000
	Grants	2,335,000
	Developer Contributions	428,000
	<b>TOTAL PORTFOLIO</b>	<b>\$16,092,008</b>

### ***Certificate by Responsible Accounting Officer***

All investments have been placed in accordance with Council's Investment Policy, Section 625 of the Local Government Act 1993 (as amended), the Revised Ministerial Investment Order gazetted 11 February 2011, Clause 212 of the Local Government (General) Regulations 2005 and Third Party Investment requirements of the then Department Local Government Circular 06-70. Council continues to obtain independent financial advice on its investment portfolio in accordance with the then Department of Local Government Circular of 16 September 2008.

### **Strategic Direction:**

Key Direction 4: Our Leadership  
 Objective 4.1: Openness and Transparency in Decision Making  
 Action 4.1.1.13 Maintain good governance and best practice methods and ensure compliance with various guidelines and legislation.

### **Relevant Legislation:**

This report is provided for Council's consideration in compliance with the requirements of Part 9, Division 5, Clause 212 of the *Local Government (General) Regulations 2005*.

### **Financial Implications:**

The recommendation has no financial impact.

### **Attachments**

1. Monthly Investment Report March 2016 12 Pages

JAMES RONCON  
GENERAL MANAGER



## **Investment Summary Report March 2016**

## Broken Hill City Council

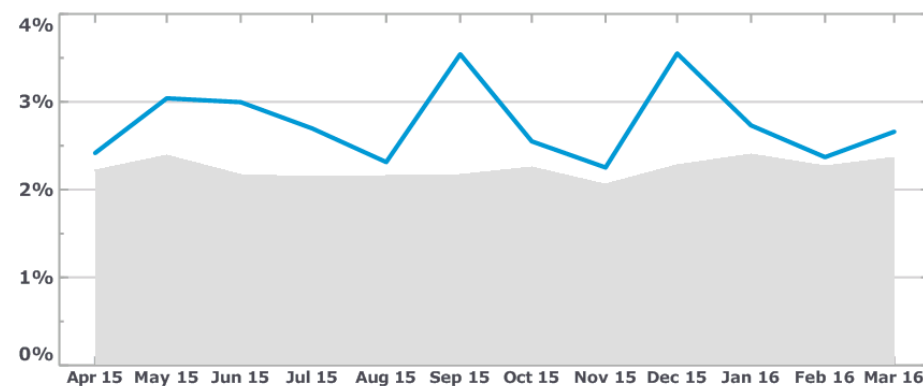
### Executive Summary



#### Investment Holdings

	Face Value (\$)	Current Value (\$)	Current Yield (%)
Cash	1,592,008.19	1,592,008.19	1.5860
Term Deposit	14,500,000.00	14,545,224.83	3.0383
	<b>16,092,008.19</b>	<b>16,137,233.02</b>	<b>2.8946</b>

#### Investment Performance

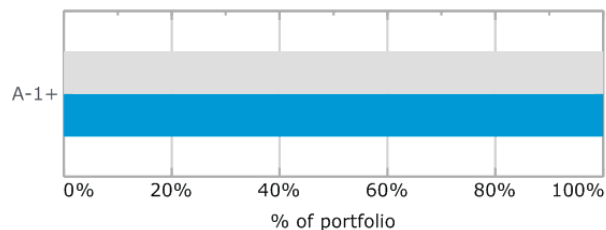


Portfolio Annualised Return

Ausbond BB Index Annualised Return

#### Investment Policy Compliance

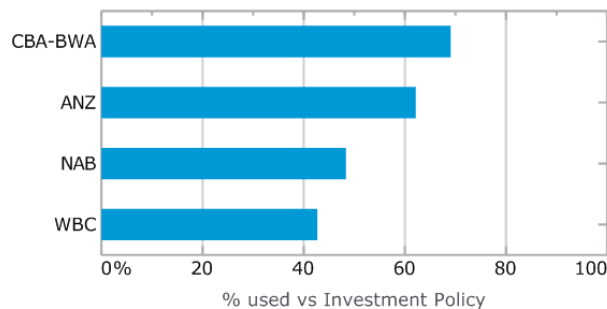
##### Total Credit Exposure



Portfolio Exposure

Investment Policy Limit

##### Highest Individual Exposures



% used vs Investment Policy

##### Term to Maturities

Maturity Profile	Face Value (\$)	Policy Max
Between 0 and 1 Year	16,092,008	100%
	<b>16,092,008</b>	

## Broken Hill City Council

### Investment Holdings Report



Cash Accounts						
Face Value (\$)	Current Yield	Institution	Credit Rating	Current Value (\$)	Deal No.	Reference
1,517,553.63	1.6000%	Westpac Group	A-1+	1,517,553.63	473409	Cheque
74,454.56	1.3000%	Westpac Group	A-1+	74,454.56	473410	Maxi
<b>1,592,008.19</b>	<b>1.5860%</b>			<b>1,592,008.19</b>		

Term Deposits											
Maturity Date	Face Value (\$)	Rate	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Coupon Frequency	Reference
6-Apr-16	500,000.00	3.0500%	National Australia Bank	A-1+	500,000.00	6-Jan-16	503,630.90	533121	3,593.15	AtMaturity	
13-Apr-16	1,000,000.00	3.0500%	National Australia Bank	A-1+	1,000,000.00	13-Jan-16	1,006,862.43	533122	6,601.37	AtMaturity	
20-Apr-16	500,000.00	3.0000%	Westpac Group	A-1+	500,000.00	20-Jan-16	503,169.27	533123	2,958.90	AtMaturity	
27-Apr-16	1,000,000.00	2.9300%	Westpac Group	A-1+	1,000,000.00	27-Jan-16	1,005,764.97	533124	5,217.81	AtMaturity	
11-May-16	1,000,000.00	2.9500%	Bankwest	A-1+	1,000,000.00	10-Feb-16	1,004,121.92	533317	4,121.92	AtMaturity	
25-May-16	1,000,000.00	3.0000%	Bankwest	A-1+	1,000,000.00	24-Feb-16	1,003,041.10	533318	3,041.10	AtMaturity	
1-Jun-16	1,500,000.00	3.0000%	Bankwest	A-1+	1,500,000.00	2-Mar-16	1,503,698.63	533380	3,698.63	AtMaturity	
1-Jun-16	500,000.00	3.0000%	Bankwest	A-1+	500,000.00	2-Mar-16	501,232.88	533381	1,232.88	AtMaturity	
1-Jun-16	2,000,000.00	3.1000%	ANZ Banking Group	A-1+	2,000,000.00	2-Mar-16	2,005,095.89	533383	5,095.89	AtMaturity	
1-Jun-16	500,000.00	3.1000%	ANZ Banking Group	A-1+	500,000.00	2-Mar-16	501,273.97	533384	1,273.97	AtMaturity	
8-Jun-16	2,000,000.00	3.1000%	ANZ Banking Group	A-1+	2,000,000.00	9-Mar-16	2,003,906.85	533385	3,906.85	AtMaturity	
15-Jun-16	1,000,000.00	3.0500%	National Australia Bank	A-1+	1,000,000.00	16-Mar-16	1,001,336.99	533386	1,336.99	AtMaturity	
22-Jun-16	1,000,000.00	3.0500%	National Australia Bank	A-1+	1,000,000.00	23-Mar-16	1,000,752.05	533387	752.05	AtMaturity	
13-Jul-16	1,000,000.00	3.0500%	Bankwest	A-1+	1,000,000.00	16-Mar-16	1,001,336.99	533382	1,336.99	AtMaturity	
	<b>14,500,000.00</b>	<b>3.0383%</b>			<b>14,500,000.00</b>		<b>14,545,224.83</b>		<b>44,168.49</b>		

## Broken Hill City Council Accrued Interest Report



Accrued Interest Report								
Asset Type	Deal Number	Face Value (\$)	Settlement Date	Maturity Date	Interest Received (\$)	Days Accrued	Interest Accrued (\$)	Percentage Return
Westpac Group	473409	1,517,553.63	1-Mar-16	1-Apr-16		31		
Westpac Group	473410	74,454.56	1-Mar-16	1-Apr-16	82.11	31	82.11	1.30%
<b>Cash</b>					<b>82.11</b>		<b>82.11</b>	<b>1.30%</b>
ANZ Banking Group	533066	500,000.00	2-Dec-15	2-Mar-16	3,864.38	1	42.47	3.10%
ANZ Banking Group	533067	2,000,000.00	2-Dec-15	2-Mar-16	15,457.53	1	169.86	3.10%
Bankwest	533069	500,000.00	2-Dec-15	2-Mar-16	3,739.73	1	41.10	3.00%
ANZ Banking Group	533068	2,000,000.00	9-Dec-15	9-Mar-16	15,457.53	8	1,358.90	3.10%
Bankwest	533062	1,000,000.00	16-Dec-15	16-Mar-16	7,604.11	15	1,253.42	3.05%
National Australia Bank	533063	1,000,000.00	16-Dec-15	16-Mar-16	7,604.11	15	1,253.42	3.05%
National Australia Bank	533064	500,000.00	21-Dec-15	21-Mar-16	3,802.05	20	835.62	3.05%
National Australia Bank	533065	1,500,000.00	21-Dec-15	23-Mar-16	11,656.85	22	2,757.53	3.05%
National Australia Bank	533121	500,000.00	6-Jan-16	6-Apr-16	0.00	31	1,295.21	3.05%
National Australia Bank	533122	1,000,000.00	13-Jan-16	13-Apr-16	0.00	31	2,590.41	3.05%
Westpac Group	533123	500,000.00	20-Jan-16	20-Apr-16	0.00	31	1,273.97	3.00%
Westpac Group	533124	1,000,000.00	27-Jan-16	27-Apr-16	0.00	31	2,488.49	2.93%
Bankwest	533317	1,000,000.00	10-Feb-16	11-May-16	0.00	31	2,505.48	2.95%
Bankwest	533318	1,000,000.00	24-Feb-16	25-May-16	0.00	31	2,547.95	3.00%
Bankwest	533380	1,500,000.00	2-Mar-16	1-Jun-16	0.00	30	3,698.63	3.00%
Bankwest	533381	500,000.00	2-Mar-16	1-Jun-16	0.00	30	1,232.88	3.00%
ANZ Banking Group	533383	2,000,000.00	2-Mar-16	1-Jun-16	0.00	30	5,095.89	3.10%
ANZ Banking Group	533384	500,000.00	2-Mar-16	1-Jun-16	0.00	30	1,273.97	3.10%
ANZ Banking Group	533385	2,000,000.00	9-Mar-16	8-Jun-16	0.00	23	3,906.85	3.10%
National Australia Bank	533386	1,000,000.00	16-Mar-16	15-Jun-16	0.00	16	1,336.99	3.05%
National Australia Bank	533387	1,000,000.00	23-Mar-16	22-Jun-16	0.00	9	752.05	3.05%



## Broken Hill City Council

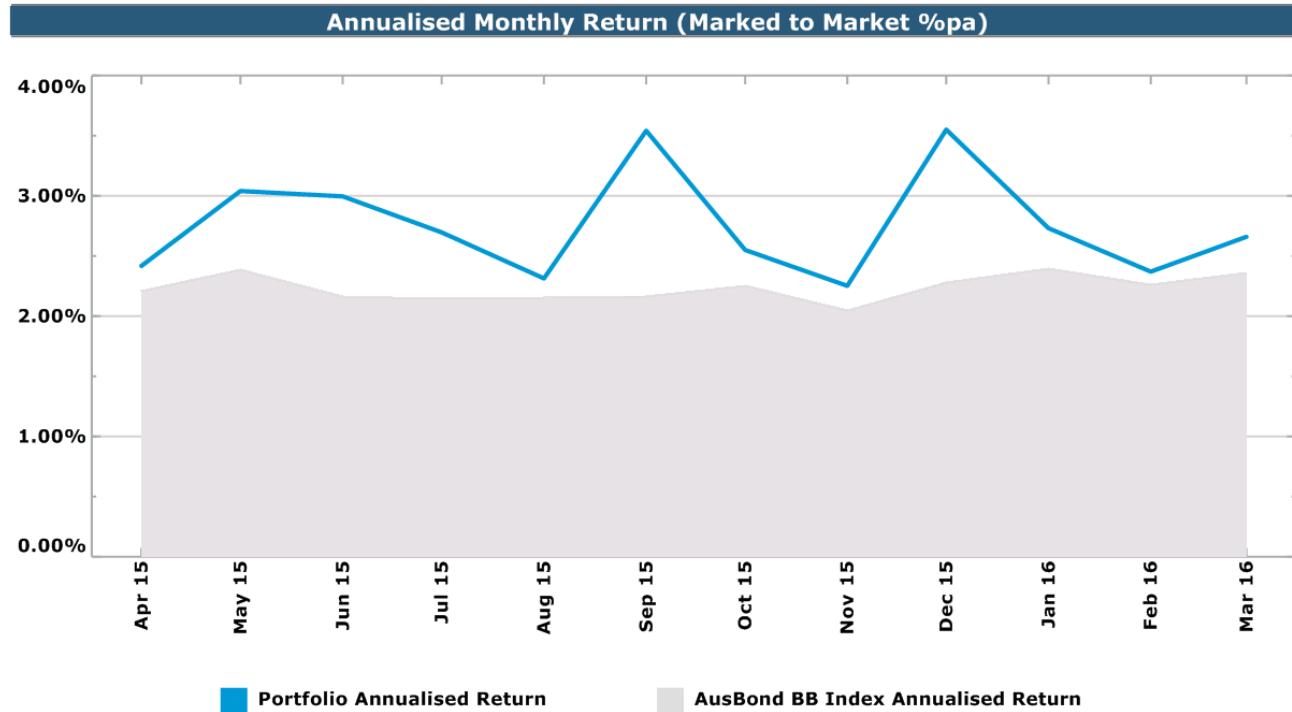
### Accrued Interest Report



Accrued Interest Report								
Asset Type	Deal Number	Face Value (\$)	Settlement Date	Maturity Date	Interest Received (\$)	Days Accrued	Interest Accrued (\$)	Percentage Return
Bankwest	533382	1,000,000.00	16-Mar-16	13-Jul-16	0.00	16	1,336.99	3.05%
<b>Term Deposit</b>					<b>69,186.30</b>		<b>39,048.08</b>	<b>3.04%</b>
					<b>69,268.41</b>		<b>39,130.19</b>	<b><u>3.03%</u></b>

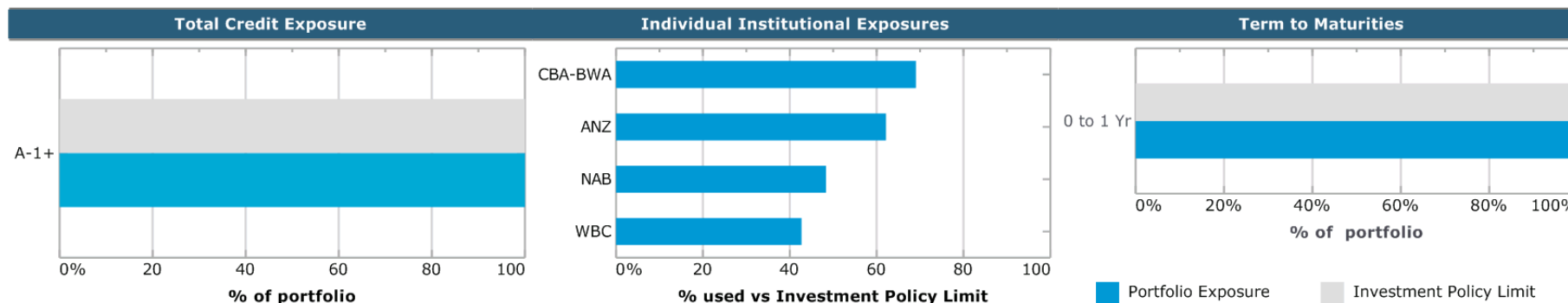
## Broken Hill City Council

### Investment Performance Report



Historical Performance Summary			
	Portfolio	AusBond BB Index	Outperformance
Mar 2016	2.66%	2.36%	0.30%
Last 3 Months	2.60%	2.35%	0.25%
Last 6 Months	2.70%	2.27%	0.43%
Financial Year to Date	2.74%	2.23%	0.51%
Last 12 months	2.77%	2.24%	0.53%

## Broken Hill City Council Investment Policy Compliance Report



	Credit Rating	Face Value (\$)	Policy Max
Short Term	A-1+	16,092,008	
		<b>16,092,008</b>	<b>100%</b>
		<b>16,092,008</b>	<b>100%</b>

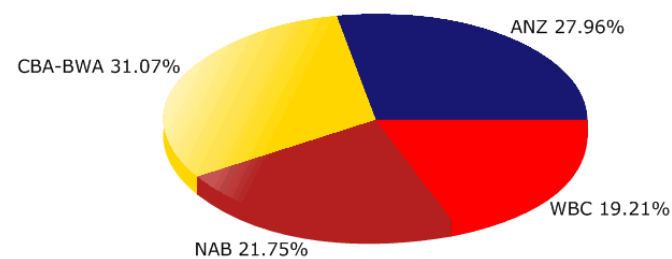
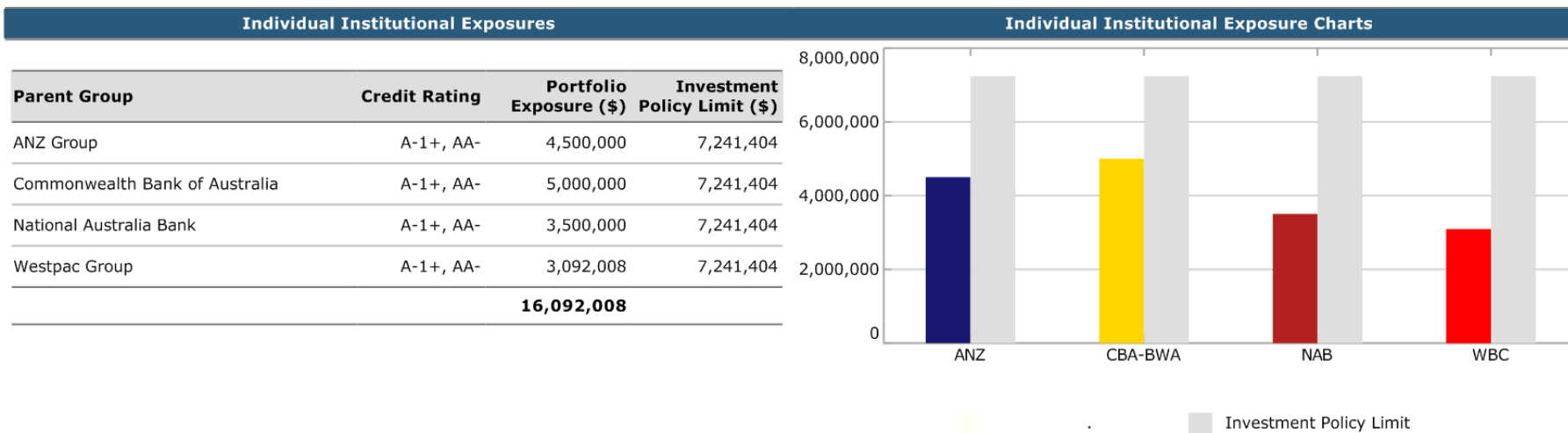
✓ = compliant  
X = non-compliant

	% used vs Investment Policy Limit
Commonwealth Bank of Australia (A-1+, AA-)	69% ✓
ANZ Group (A-1+, AA-)	62% ✓
National Australia Bank (A-1+, AA-)	48% ✓
Westpac Group (A-1+, AA-)	43% ✓

	Face Value (\$)	Policy Max
Between 0 and 1 Year	16,092,008	100% 100% ✓
	<b>16,092,008</b>	
Detailed Maturity Profile	Face Value (\$)	
00. Cash	1,592,008	10%
01. Cash to Less Than 30 Days	3,000,000	19%
02. Between 30 Days and 60 Days	2,000,000	12%
03. Between 60 Days and 90 Days	8,500,000	53%
04. Between 90 Days and 180 Days	1,000,000	6%
	<b>16,092,008</b>	

## Broken Hill City Council

### Individual Institutional Exposures Report



## Broken Hill City Council

### Cash Flows Report



Current Month Cashflows					
Transaction Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Cashflow Received
2-Mar-16	533066	ANZ Banking Group	Term Deposits	Interest - Received	3,864.38
		ANZ Banking Group	Term Deposits	Maturity Face Value - Received	500,000.00
				Deal Total	503,864.38
	533067	ANZ Banking Group	Term Deposits	Interest - Received	15,457.53
		ANZ Banking Group	Term Deposits	Maturity Face Value - Received	2,000,000.00
				Deal Total	2,015,457.53
	533069	Bankwest	Term Deposits	Interest - Received	3,739.73
		Bankwest	Term Deposits	Maturity Face Value - Received	500,000.00
				Deal Total	503,739.73
	533380	Bankwest	Term Deposits	Settlement Face Value - Paid	-1,500,000.00
				Deal Total	-1,500,000.00
	533381	Bankwest	Term Deposits	Settlement Face Value - Paid	-500,000.00
				Deal Total	-500,000.00
	533383	ANZ Banking Group	Term Deposits	Settlement Face Value - Paid	-2,000,000.00
				Deal Total	-2,000,000.00
	533384	ANZ Banking Group	Term Deposits	Settlement Face Value - Paid	-500,000.00
				Deal Total	-500,000.00
Day Total					-1,476,938.36
9-Mar-16	533068	ANZ Banking Group	Term Deposits	Interest - Received	15,457.53
		ANZ Banking Group	Term Deposits	Maturity Face Value - Received	2,000,000.00
				Deal Total	2,015,457.53
	533385	ANZ Banking Group	Term Deposits	Settlement Face Value - Paid	-2,000,000.00
				Deal Total	-2,000,000.00
Day Total					15,457.53
16-Mar-16	533062	Bankwest	Term Deposits	Interest - Received	7,604.11
		Bankwest	Term Deposits	Maturity Face Value - Received	1,000,000.00
				Deal Total	1,007,604.11

## Broken Hill City Council

### Cash Flows Report



Current Month Cashflows					
Transaction Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Cashflow Received
	533063	National Australia Bank	Term Deposits	Interest - Received	7,604.11
		National Australia Bank	Term Deposits	Maturity Face Value - Received	1,000,000.00
				<u>Deal Total</u>	<u>1,007,604.11</u>
	533382	Bankwest	Term Deposits	Settlement Face Value - Paid	-1,000,000.00
				<u>Deal Total</u>	<u>-1,000,000.00</u>
	533386	National Australia Bank	Term Deposits	Settlement Face Value - Paid	-1,000,000.00
				<u>Deal Total</u>	<u>-1,000,000.00</u>
				<b>Day Total</b>	<b>15,208.22</b>
21-Mar-16	533064	National Australia Bank	Term Deposits	Interest - Received	3,802.05
		National Australia Bank	Term Deposits	Maturity Face Value - Received	500,000.00
				<u>Deal Total</u>	<u>503,802.05</u>
				<b>Day Total</b>	<b>503,802.05</b>
23-Mar-16	533065	National Australia Bank	Term Deposits	Interest - Received	11,656.85
		National Australia Bank	Term Deposits	Maturity Face Value - Received	1,500,000.00
				<u>Deal Total</u>	<u>1,511,656.85</u>
	533387	National Australia Bank	Term Deposits	Settlement Face Value - Paid	-1,000,000.00
				<u>Deal Total</u>	<u>-1,000,000.00</u>
				<b>Day Total</b>	<b>511,656.85</b>
				<b>Net Cash Movement for Period</b>	<b>-430,813.70</b>
Next Month Cashflows					
Transaction Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Cashflow Due
6-Apr-16	533121	National Australia Bank	Term Deposit	Interest - Received	3,802.05
		National Australia Bank	Term Deposit	Maturity Face Value - Received	500,000.00
				<u>Deal Total</u>	<u>503,802.05</u>
				<b>Day Total</b>	<b>503,802.05</b>
13-Apr-16	533122	National Australia Bank	Term Deposit	Interest - Received	7,604.11
		National Australia Bank	Term Deposit	Maturity Face Value - Received	1,000,000.00



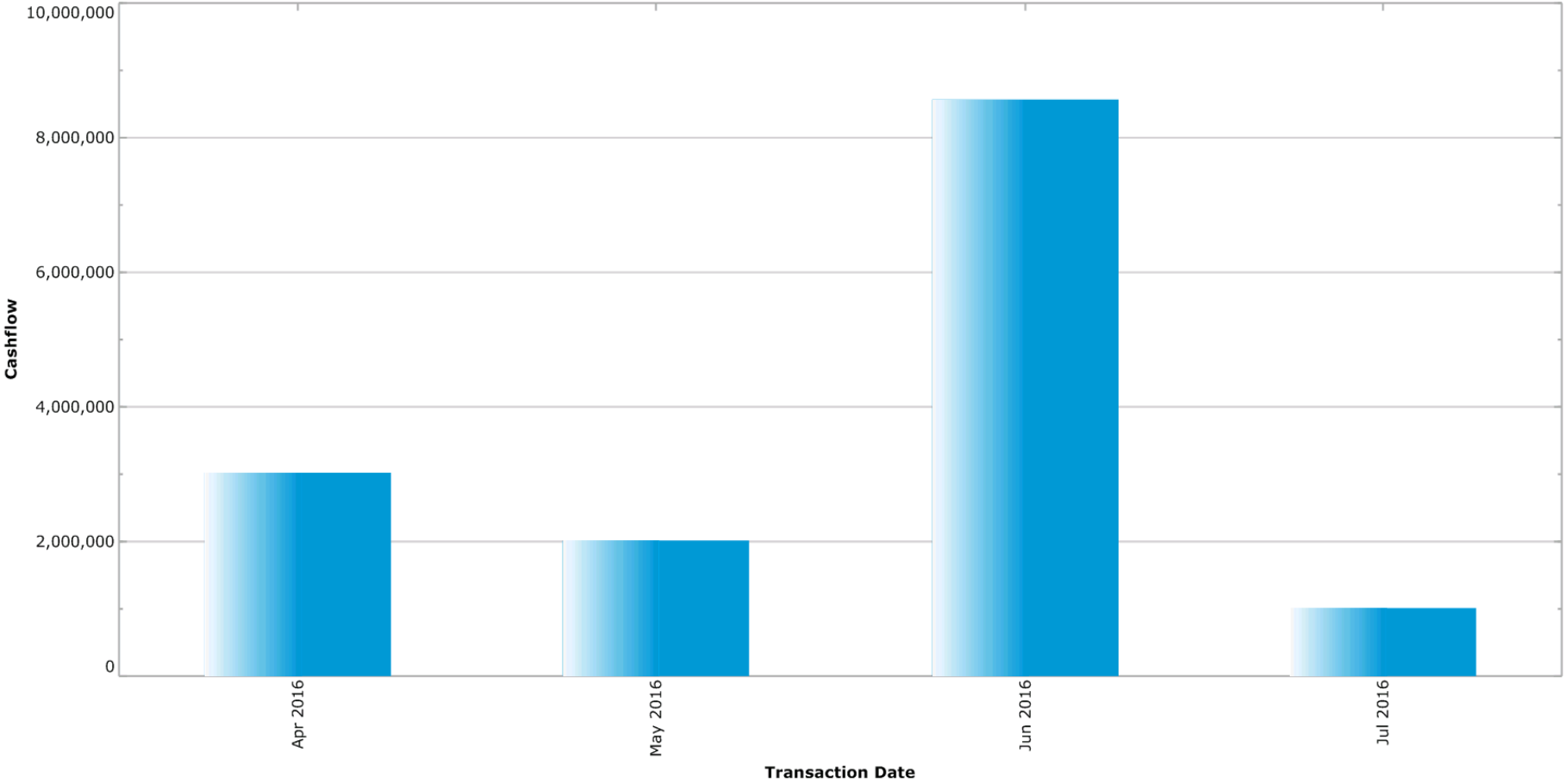
## Broken Hill City Council

### Cash Flows Report



Next Month Cashflows					
<u>Transaction Date</u>	<u>Deal No.</u>	<u>Cashflow Counterparty</u>	<u>Asset Type</u>	<u>Cashflow Description</u>	<u>Cashflow Due</u>
<u>Deal Total</u>					<u>1,007,604.11</u>
<b>Day Total</b>					<b>1,007,604.11</b>
<b>20-Apr-16</b>	533123	Westpac Group	Term Deposit	Interest - Received	3,739.73
		Westpac Group	Term Deposit	Maturity Face Value - Received	500,000.00
<u>Deal Total</u>					<u>503,739.73</u>
<b>Day Total</b>					<b>503,739.73</b>
<b>27-Apr-16</b>	533124	Westpac Group	Term Deposit	Interest - Received	7,304.93
		Westpac Group	Term Deposit	Maturity Face Value - Received	1,000,000.00
<u>Deal Total</u>					<u>1,007,304.93</u>
<b>Day Total</b>					<b>1,007,304.93</b>
<b>Net Cash Movement for Period</b>					<b>3,022,450.82</b>

**Broken Hill City Council**  
Cash Flows Report



# ORDINARY MEETING OF THE COUNCIL

March 3, 2016

BROKEN HILL CITY COUNCIL REPORT NO. 69/16

SUBJECT: ADOPTION OF THE DRAFT MODEL CODE OF CONDUCT POLICY  
12/14

## Recommendation

That Broken Hill City Council Report No. 69/16 dated March 3, 2016, be received.

That Council adopts the Draft Amended 2015 Model Code of Conduct Policy as a policy of Council.

## Executive Summary:

Council considered the Draft Amended 2015 Model Code of Conduct Policy at its Ordinary Council Meeting held February 24, 2015 and resolved (Minute No. 45172) to place the draft policy on public exhibition as per Section 160 of the *Local Government Act 1993 (the Act)*.

The draft policy was placed on public exhibition concluding on Tuesday, March 29, 2016.

During the public exhibition period Council received nil written submissions regarding the Draft Policy.

### Report:

To advise Council of Amendments to the *Local Government Act 1993 (the Act)* which require an amendment to clause 4.29 of the Model Code of Conduct for Local Councils in NSW. The Amendments to the Act and the Model Code of Conduct both commenced implementation on 13 November 2015.

As Council adopted in 2013 the Model Code of Conduct for Local Councils in NSW, it is recommended that Council amend its current Broken Hill Model Code of Conduct to replace clause 4.29 with that of the 2015 Model Code of Conduct for Local Councils in NSW and similarly adopt the 2015 amended Model Code of Conduct for Local Councils in NSW as the Broken Hill Code of Conduct. This approach meets all requirements of section 440 of *the Act* which requires every council to adopt a code of conduct that incorporates the provisions of the Model Code.

Adoption of the amended Code of Conduct will replace the current Broken Hill Code of Conduct dated March 2013.

Council received a circular from the Office of Local Government in December 2015 outlining Amendments to *the Act* and complementary amendment to the Model Code of Conduct for Local Councils in NSW. The Model Code of Conduct for Local Councils in NSW was updated in November 2015 and sets the minimum requirements of conduct for council officials and staff in carrying out their functions. The Model is quite comprehensive.

The Amendment to *the Act* relates to Councillor mis-conduct and poor performance:

- Councillors who have previously been suspended on two or more occasions will be automatically disqualified from holding office in a Council for five years if they are suspended on a further occasion.
- The definition of 'misconduct' has been expanded to include acts or omissions by Councillors that are intended to prevent the proper or effective functioning of a Council or a committee of Council by e.g. disrupting decision making. Penalties for Councillor Misconduct include suspension and disqualification from holding office.
- Councillors will no longer be permitted to participate in the consideration of the making, amendment, alteration or repeal of an environmental planning instrument applying to the whole or a significant part of their local government area they have pecuniary interests in unless:
  - The only interests affected by the changes are the interests they or their relatives have in their principal places of residence and
  - They have made a special disclosure of the affected interests.

The Amendments to *the Act* are designed to:

- Ensure a faster but fair investigation process for Councillor misconduct
- Remove impediments to effective action in response to serious corrupt conduct
- Maximise the effectiveness of Performance Improvement Orders issued by the Minister for Local Government to a Council and
- More effectively address Council maladministration.

The Attachment to this report more specifically outlines changes to procedural steps and provides a rationale for each of the changes.

### Model Code of Conduct

The amendment to *the Act* related to an environmental planning instrument is complemented by an amendment to clause 4.29 of the Model Code of Conduct for Local Councils in NSW which means that Councillors with significant non-pecuniary conflicts of interest in the making, amendment, alteration or repeal of an environmental planning instrument applying to the whole or a significant part of their local government area will no longer be permitted to participate in consideration of those matters unless:

- The only interests affected by the changes relate to the interest a person e.g. a close friend or affiliate of a Councillor has in their principal place of residence and
- The Councillor has disclosed the affected interests.

### Clause 4.29

The amended clause reads as follows:

*A councillor, who would otherwise be precluded from participating in the consideration of a matter under this Part because they have a non-pecuniary conflict of interests in the matter, is permitted to participate in consideration of the matter, if:*

- a) *the matter is a proposal relating to*
  - i) *the making of a principal environmental planning instrument applying to the whole or a significant part of the council's area, or*
  - ii) *the amendment, alteration or repeal of an environmental planning instrument where the amendment, alteration or repeal applies to the whole or a significant part of the council's area, and*
- b) *the non-pecuniary conflict of interests arises only because of an interest that*

*person has in that person's principal place of residence, and*

- c) *the councillor declares the interest they have in the matter that would otherwise have precluded their participation in consideration of the matter under this Part.*

**Strategic Direction:**

Key Direction: 4. Our Leadership  
Objective: 4.1 Openness and transparency in decision making  
Function: Leadership and Governance  
DP Action: Decision-makers provide accountability through planning and reporting frameworks

**Relevant Legislation:**

Local Government Act 1993  
Local Government (General) Regulation 2005

**Financial Implications:**

There are no financial implications related to this report.

**Attachments**

1. Amendments to the Local Government Act 1993 2 Pages
2. Draft Model Code of Conduct 16 Pages

RAZIJA NU'MAN  
DIVISION MANAGER CORPORATE AND HUMAN SERVICES

JAMES RONCON  
GENERAL MANAGER

1  
ATTACHMENT

**The amendments to the *Local Government Act 1993* referred to in this Circular are designed to:**

More effectively deter and address Councillor misconduct by:

- providing for the automatic disqualification of a Councillor from holding civic office for a period of 5 years where they have been suspended for misconduct on a third occasion;
- expanding the definition of “misconduct” in the Act to include conduct that is intended to prevent the proper or effective functioning of a Council (i.e. through the disruption of Council and Committee meetings).

Streamline the process for dealing with Councillor misconduct to ensure faster but fair outcomes by:

- removing the requirement for notice to be given of a motion at a Council meeting to formally censure a Councillor in recognition that Councils may now only do so on the recommendation of an independent investigator following a formal investigation process;
- removing the mandatory requirement for the Chief Executive of the Office of Local Government to undertake an investigation as a prerequisite to taking disciplinary action for misconduct where the conduct has previously been investigated under a Council's code of conduct and for minor misconduct that requires only a reprimand or counselling, and removing rights of appeal in relation to reprimand and counselling;
- providing that prior to taking disciplinary action against a Councillor, the Chief Executive is to give the Councillor at least 14 days' notice of his or her intention to take disciplinary action, including the disciplinary action that is proposed to be taken and the grounds upon which the proposed disciplinary action is to be taken and to consider any submissions made by the Councillor in relation to the notice;
- expanding the class of persons the Chief Executive may direct to provide written information or a document for the purposes of investigating Councillor misconduct to “any person” but excluding privileged information or documents without the person's consent.

Promote community confidence in Council planning decisions by:

- amending the provision in the Act that allows Councillors to participate in the consideration of changes to a planning instrument applying to the whole or a significant part of a Council's area they have pecuniary interests in by limiting its application to the interests Councillors have in their and related persons' principal places of residence, thereby preventing participation in consideration of such matters by Councillors with other property interests.

Remove impediments to effective action in response to serious corrupt conduct by:

- providing that a former Councillor may be disqualified from holding civic office for serious corrupt conduct;
- providing that where the Minister, on a recommendation by the ICAC, suspends a Councillor from civic office for serious corrupt conduct and the Councillor brings legal proceedings to challenge the ICAC's recommendation, the suspension will continue until the proceedings are concluded and for six months

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afterwards to allow time to arrange for their dismissal and disqualification should this be warranted;

Maximise the effectiveness of Performance Improvement Orders issued by the Minister to a Council by:

- reducing the minimum consultation period for a notice of intention to issue a Performance Improvement Order from 21 to 7 days;
- providing that a Council may be required to provide more than one compliance report on its compliance with a Performance Improvement Order, allowing the Minister to vary the terms of an Order on giving 7 days' notice, and allowing other intervention action while the Order is in force;
- deterring non-compliance by individual Councillors with a requirement under a Performance Improvement Order by:
  - empowering the Minister, where he or she is satisfied that a Councillor has failed to comply with such a requirement, to effectively suspend the Councillor until they have complied with the requirement or for a period of up to 3 months (with a possible extension of a further 3 months) (whichever is the lesser); and
  - allow the Minister to request the Chief Executive to refer non-compliance to the NSW Civil and Administrative Tribunal for disciplinary action.

More effectively address Council maladministration by:

- reducing the time in which a Council is required to respond to recommendations made by the Chief Executive arising from the investigation of a council from 40 to 28 days.



# DRAFT MODEL CODE OF CONDUCT



## QUALITY CONTROL

COUNCIL POLICY			
TRIM REFERENCES	12/14 – D16/2220		
RESPONSIBLE POSITION	General Manager		
APPROVED BY			
REVIEW DATE	Within 12 months after each ordinary election	REVISION NO.	1
EFFECTIVE DATE	ACTION	MINUTE NO.	
January 2016	Document Developed		

## 1. INTRODUCTION

This Model Code of Conduct for Local Councils in NSW ("the Model Code of Conduct") is made for the purposes of section 440 of the Local Government Act 1993 ("the Act"). Section 440 of the Act requires every council to adopt a code of conduct that incorporates the provisions of the Model Code. For the purposes of section 440 of the Act, the Model Code of Conduct comprises all parts of this document.

Councillors, administrators, members of staff of council, independent conduct reviewers, members of council committees including a conduct review committee and delegates of the council must comply with the applicable provisions of council's code of conduct in carrying out their functions as council officials. It is the personal responsibility of council officials to comply with the standards in the code and regularly review their personal circumstances with this in mind.

Failure by a councillor to comply with the standards of conduct prescribed under this code constitutes misconduct for the purposes of the Act. The Act provides for a range of penalties that may be imposed on councillors for misconduct, including suspension or disqualification from civic office. A councillor who has been suspended on three or more occasions for misconduct is automatically disqualified from holding civic office for five years.

Failure by a member of staff to comply with council's code of conduct may give rise to disciplinary action.

## 2. PURPOSE

The Model Code of Conduct sets the minimum requirements of conduct for council officials in carrying out their functions. The Model Code is prescribed by regulation.

The Model Code of Conduct has been developed to assist council officials to:

- understand the standards of conduct that are expected of them
- enable them to fulfil their statutory duty to act honestly and exercise a reasonable degree of care and diligence (section 439)
- act in a way that enhances public confidence in the integrity of local government.

### **3. GENERAL CONDUCT OBLIGATIONS**

#### **General Conduct**

- 3.1 You must not conduct yourself in carrying out your functions in a manner that is likely to bring the council or holders of civic office into disrepute. Specifically, you must not act in a way that:
- a) contravenes the Act, associated regulations, council's relevant administrative requirements and policies
  - b) is detrimental to the pursuit of the charter of a council
  - c) is improper or unethical
  - d) is an abuse of power or otherwise amounts to misconduct
  - e) causes, comprises or involves intimidation, harassment or verbal abuse
  - f) causes, comprises or involves discrimination, disadvantage or adverse treatment in relation to employment
  - g) causes, comprises or involves prejudice in the provision of a service to the community. (Schedule 6A)
- 3.2 You must act lawfully, honestly and exercise a reasonable degree of care and diligence in carrying out your functions under the Act or any other Act. (section 439)
- 3.3 You must treat others with respect at all times.

#### **Fairness and Equity**

- 3.4 You must consider issues consistently, promptly and fairly. You must deal with matters in accordance with established procedures, in a non-discriminatory manner.
- 3.5 You must take all relevant facts known to you, or that you should be reasonably aware of, into consideration and have regard to the particular merits of each case. You must not take irrelevant matters or circumstances into consideration when making decisions.

#### **Harassment and Discrimination**

- 3.6 You must not harass, discriminate against, or support others who harass and discriminate against colleagues or members of the public. This includes, but is not limited to harassment and discrimination on the grounds of sex, pregnancy, age, race, responsibilities as a carer, marital status, disability, homosexuality, transgender grounds or if a person has an infectious disease.

#### **Development Decisions**

- 3.7 You must ensure that development decisions are properly made and that parties involved in the development process are dealt with fairly. You must avoid any occasion for suspicion of improper conduct in the development assessment process.
- 3.8 In determining development applications, you must ensure that no action, statement or communication between yourself and applicants or objectors conveys any suggestion of willingness to provide improper concessions or preferential treatment.

#### **Binding Caucus Votes**

- 3.9 You must not participate in binding caucus votes in relation to matters to be considered at a council or committee meeting.
- 3.10 For the purposes of clause 3.9, a binding caucus vote is a process whereby a group of councillors are compelled by a threat of disciplinary or other adverse action to comply with a predetermined position on a matter before the council or committee irrespective of the personal views of individual members of the group on the merits of the matter before the council or committee.
- 3.11 Clause 3.9 does not prohibit councillors from discussing a matter before the council or committee prior to considering the matter in question at a council or committee meeting or from voluntarily holding a shared view with other councillors on the merits of a matter.
- 3.12 Clause 3.9 does not apply to a decision to elect the Mayor or Deputy Mayor or to nominate a person to be a member of a council committee.

#### **4. CONFLICTS OF INTERESTS**

- 4.1 A conflict of interests exists where a reasonable and informed person would perceive that you could be influenced by a private interest when carrying out your public duty.
- 4.2 You must avoid or appropriately manage any conflict of interests. The onus is on you to identify a conflict of interests and take the appropriate action to manage the conflict in favour of your public duty.
- 4.3 Any conflict of interests must be managed to uphold the probity of council decision-making. When considering whether or not you have a conflict of interests, it is always important to think about how others would view your situation.
- 4.4 Private interests can be of two types: pecuniary or non-pecuniary.

#### **What is a Pecuniary Interest?**

- 4.5 A pecuniary interest is an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person. (section 442)
- 4.6 A person will also be taken to have a pecuniary interest in a matter if that person's spouse or de facto partner or a relative of the person or a partner or employer of the person, or a company or other body of which the person, or a nominee, partner or employer of the person is a member, has a pecuniary interest in the matter. (section 443)
- 4.7 Pecuniary interests are regulated by Chapter 14, Part 2 of the Act. The Act requires that:

- a) councillors and designated persons lodge an initial and an annual written disclosure of interests that could potentially be in conflict with their public or professional duties (section 449)
  - b) councillors and members of council committees disclose an interest and the nature of that interest at a meeting, leave the meeting and be out of sight of the meeting and not participate in discussions or voting on the matter (section 451)
  - c) designated persons immediately declare, in writing, any pecuniary interest. (section 459)
- 4.8 Designated persons are defined at section 441 of the Act, and include, but are not limited to, the general manager and other senior staff of the council.
- 4.9 Where you are a member of staff of council, other than a designated person (as defined by section 441), you must disclose in writing to your supervisor or the general manager, the nature of any pecuniary interest you have in a matter you are dealing with as soon as practicable.

**What are non-pecuniary interests?**

- 4.10 Non-pecuniary interests are private or personal interests the council official has that do not amount to a pecuniary interest as defined in the Act. These commonly arise out of family, or personal relationships, or involvement in sporting, social or other cultural groups and associations and may include an interest of a financial nature.
- 4.11 The political views of a councillor do not constitute a private interest.

**Managing non-pecuniary conflict of interests**

- 4.12 Where you have a non-pecuniary interest that conflicts with your public duty, you must disclose the interest fully and in writing, even if the conflict is not significant. You must do this as soon as practicable.
- 4.13 If a disclosure is made at a council or committee meeting, both the disclosure and the nature of the interest must be recorded in the minutes. This disclosure constitutes disclosure in writing for the purposes of clause 4.12.
- 4.14 How you manage a non-pecuniary conflict of interests will depend on whether or not it is significant.
- 4.15 As a general rule, a non-pecuniary conflict of interests will be significant where a matter does not raise a pecuniary interest but it involves:
- a) a relationship between a council official and another person that is particularly close, for example, parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descendant or adopted child of the person or of the person's spouse, current or former spouse or partner, de facto or other person living in the same household
  - b) other relationships that are particularly close, such as friendships and business relationships. Closeness is defined by the nature of the friendship or business relationship, the frequency of contact and the duration of the friendship or relationship
  - c) an affiliation between the council official and an organisation, sporting body, club, corporation or association that is particularly strong.

- 4.16 If you are a council official, other than a member of staff of council, and you have disclosed that a significant non-pecuniary conflict of interests exists, you must manage it in one of two ways:
- a) remove the source of the conflict, by relinquishing or divesting the interest that creates the conflict, or reallocating the conflicting duties to another council official
  - b) have no involvement in the matter, by absenting yourself from and not taking part in any debate or voting on the issue as if the provisions in section 451 (2) of the Act apply.
- 4.17 If you determine that a non-pecuniary conflict of interests is less than significant and does not require further action, you must provide an explanation of why you consider that the conflict does not require further action in the circumstances.
- 4.18 If you are a member of staff of council, the decision on which option should be taken to manage a non-pecuniary conflict of interests must be made in consultation with your manager.
- 4.19 Despite clause 4.16(b), a councillor who has disclosed that a significant non-pecuniary conflict of interests exists may participate in a decision to delegate council's decision-making role to council staff through the general manager, or appoint another person or body to make the decision in accordance with the law. This applies whether or not council would be deprived of a quorum if one or more councillors were to manage their conflict of interests by not voting on a matter in accordance with clause 4.16(b) above.

**Reportable political donations**

- 4.20 Councillors should note that matters before council involving political or campaign donors may give rise to a non-pecuniary conflict of interests.
- 4.21 Where a councillor has received or knowingly benefitted from a reportable political donation:
- a) made by a major political donor in the previous four years, and
  - b) where the major political donor has a matter before council,
- then the councillor must declare a non-pecuniary conflict of interests, disclose the nature of the interest, and manage the conflict of interests in accordance with clause 4.16(b).
- 4.22 For the purposes of this Part:
- a) a "reportable political donation" is a "reportable political donation" for the purposes of section 86 of the Election Funding, Expenditure and Disclosures Act 1981,
  - b) a "major political donor" is a "major political donor" for the purposes of section 84 of the Election Funding, Expenditure and Disclosures Act 1981.
- 4.23 Councillors should note that political donations below \$1,000, or political donations to a registered political party or group by which a councillor is endorsed, may still give rise to a non-pecuniary conflict of interests. Councillors should determine whether or not such conflicts are significant and take the appropriate action to manage them.
- 4.24 If a councillor has received or knowingly benefitted from a reportable political donation of the kind referred to in clause 4.21, that councillor is not prevented from participating in

a decision to delegate council's decision-making role to council staff through the general manager or appointing another person or body to make the decision in accordance with the law (see clause 4.19 above).

**Loss of quorum as a result of compliance with this Part**

- 4.25 Where a majority of councillors are precluded under this Part from consideration of a matter the council or committee must resolve to delegate consideration of the matter in question to another person.
- 4.26 Where a majority of councillors are precluded under this Part from consideration of a matter and the matter in question concerns the exercise of a function that may not be delegated under section 377 of the Act, the councillors may apply in writing to the Chief Executive to be exempted from complying with a requirement under this Part relating to the management of a non-pecuniary conflict of interests.
- 4.27 The Chief Executive will only exempt a councillor from complying with a requirement under this Part where:
- a) compliance by councillors with a requirement under the Part in relation to a matter will result in the loss of a quorum, and
  - b) the matter relates to the exercise of a function of the council that may not be delegated under section 377 of the Act.
- 4.28 Where the Chief Executive exempts a councillor from complying with a requirement under this Part, the councillor must still disclose any interests they have in the matter the exemption applies to in accordance with the requirements of this Part.
- 4.29 A councillor, who would otherwise be precluded from participating in the consideration of a matter under this Part because they have a non-pecuniary conflict of interests in the matter, is permitted to participate in consideration of the matter, if:
- a) the matter is a proposal relating to
    - i. the making of a principal environmental planning instrument applying to the whole or a significant part of the council's area, or
    - ii. the amendment, alteration or repeal of an environmental planning instrument where the amendment, alteration or repeal applies to the whole or a significant part of the council's area, and
  - b) the non-pecuniary conflict of interests arises only because of an interest that a person has in that person's principal place of residence, and
  - c) the councillor declares the interest they have in the matter that would otherwise have precluded their participation in consideration of the matter under this Part.

**Other business or employment**

- 4.30 If you are a member of staff of council considering outside employment or contract work that relates to the business of the council or that might conflict with your council duties, you must notify and seek the approval of the general manager in writing. (section 353)
- 4.31 As a member of staff, you must ensure that any outside employment or business you engage in will not:

- a) conflict with your official duties
- b) involve using confidential information or council resources obtained through your work with the council
- c) require you to work while on council duty
- d) discredit or disadvantage the council.

**Personal dealings with council**

- 4.32 You may have reason to deal with your council in your personal capacity (for example, as a ratepayer, recipient of a council service or applicant for a consent granted by council). You must not expect or request preferential treatment in relation to any matter in which you have a private interest because of your position. You must avoid any action that could lead members of the public to believe that you are seeking preferential treatment.

**5. PERSONAL BENEFIT**

For the purposes of this section, a reference to a gift or benefit does not include a political donation or contribution to an election fund that is subject to the provisions of the relevant election funding legislation.

**Gifts and benefits**

- 5.1 You must avoid situations giving rise to the appearance that a person or body, through the provision of gifts, benefits or hospitality of any kind, is attempting to secure favourable treatment from you or from the council.
- 5.2 You must take all reasonable steps to ensure that your immediate family members do not receive gifts or benefits that give rise to the appearance of being an attempt to secure favourable treatment. Immediate family members ordinarily include parents, spouses, children and siblings.

**Token gifts and benefits**

- 5.3 Generally speaking, token gifts and benefits include:
- a) free or subsidised meals, beverages or refreshments provided in conjunction with:
    - i. the discussion of official business
    - ii. council work related events such as training, education sessions, workshops
    - iii. conferences
    - iv. council functions or events
    - v. social functions organised by groups, such as council committees and community organisations
  - b) invitations to and attendance at local social, cultural or sporting events
  - c) gifts of single bottles of reasonably priced alcohol to individual council officials at end of year functions, public occasions or in recognition of work done (such as providing a lecture/training session/address)



- d) ties, scarves, coasters, tie pins, diaries, chocolates or flowers
- e) prizes of token value.

**Gifts and benefits of value**

- 5.4 Notwithstanding clause 5.3, gifts and benefits that have more than a token value include, but are not limited to, tickets to major sporting events (such as state or international cricket matches or matches in other national sporting codes (including the NRL, AFL, FFA, NBL)), corporate hospitality at a corporate facility at major sporting events, discounted products for personal use, the frequent use of facilities such as gyms, use of holiday homes, free or discounted travel.

**How are offers of gifts and benefits to be dealt with?**

- 5.5 You must not:
- a) seek or accept a bribe or other improper inducement
  - b) seek gifts or benefits of any kind
  - c) accept any gift or benefit that may create a sense of obligation on your part or may be perceived to be intended or likely to influence you in carrying out your public duty
  - d) accept any gift or benefit of more than token value
  - e) accept an offer of cash or a cash-like gift, regardless of the amount.
- 5.6 For the purposes of clause 5.5(e), a "cash-like gift" includes but is not limited to gift vouchers, credit cards, debit cards with credit on them, prepayments such as phone or internal credit, memberships or entitlements to discounts.
- 5.7 Where you receive a gift or benefit of more than token value that cannot reasonably be refused or returned, this must be disclosed promptly to your supervisor, the Mayor or the general manager. The recipient, supervisor, Mayor or general manager must ensure that any gifts or benefits of more than token value that are received are recorded in a Gifts Register. The gift or benefit must be surrendered to council, unless the nature of the gift or benefit makes this impractical.

**Improper and undue influence**

- 5.8 You must not use your position to influence other council officials in the performance of their public or professional duties to obtain a private benefit for yourself or for somebody else. A councillor will not be in breach of this clause where they seek to influence other council officials through the appropriate exercise of their representative functions.
- 5.9 You must not take advantage (or seek to take advantage) of your status or position with or of functions you perform for council in order to obtain a private benefit for yourself or for any other person or body.

**6. RELATIONSHIP BETWEEN COUNCIL OFFICIALS**

**Obligations of councillors and administrators**

- 6.1 Each council is a body politic. The councillors or administrator/s are the governing body of the council. The governing body has the responsibility of directing and controlling the affairs of the council in accordance with the Act and is responsible for policy determinations, for example, those relating to workforce policy.
- 6.2 Councillors or administrators must not:
- a) direct council staff other than by giving appropriate direction to the general manager in the performance of council's functions by way of council or committee resolution, or by the Mayor or administrator exercising their power under section 226 of the Act (section 352)
  - b) in any public or private forum, direct or influence or attempt to direct or influence, any other member of the staff of the council or a delegate of the council in the exercise of the functions of the member or delegate (Schedule 6A of the Act)
  - c) contact a member of the staff of the council on council related business unless in accordance with the policy and procedures governing the interaction of councillors and council staff that have been authorised by the council and the general manager
  - d) contact or issue instructions to any of council's contractors or tenderers, including council's legal advisers, unless by the Mayor or administrator exercising their power under section 226 of the Act. This does not apply to council's external auditors or the Chair of council's audit committee who may be provided with any information by individual councillors reasonably necessary for the external auditor or audit committee to effectively perform their functions.

**Obligations of staff**

- 6.3 The general manager is responsible for the efficient and effective operation of the council's organisation and for ensuring the implementation of the decisions of the council without delay.
- 6.4 Members of staff of council must:
- a) give their attention to the business of council while on duty
  - b) ensure that their work is carried out efficiently, economically and effectively
  - c) carry out lawful directions given by any person having authority to give such directions
  - d) give effect to the lawful decisions, policies, and procedures of the council, whether or not the staff member agrees with or approves of them
  - e) ensure that any participation in political activities outside the service of the council does not conflict with the performance of their official duties.

**Obligations during meetings**

- 6.5 You must act in accordance with council's Code of Meeting Practice, if council has adopted one, and the Local Government (General) Regulation 2005 during council and committee meetings.
- 6.6 You must show respect to the chair, other council officials and any members of the public present during council and committee meetings or other formal proceedings of the council.

**Inappropriate interactions**

- 6.7 You must not engage in any of the following inappropriate interactions:
  - a) Councillors and administrators approaching staff and staff organisations to discuss individual or operational staff matters other than broader workforce policy issues.
  - b) Council staff approaching councillors and administrators to discuss individual or operational staff matters other than broader workforce policy issues.
  - c) Council staff refusing to give information that is available to other councillors to a particular councillor.
  - d) Councillors and administrators who have lodged a development application with council, discussing the matter with council staff in staff-only areas of the council.
  - e) Councillors and administrators being overbearing or threatening to council staff.
  - f) Councillors and administrators making personal attacks on council staff in a public forum.
  - g) Councillors and administrators directing or pressuring council staff in the performance of their work, or recommendations they should make.
  - h) Council staff providing ad hoc advice to councillors and administrators without recording or documenting the interaction as they would if the advice was provided to a member of the community.
  - i) Council staff meeting with applicants or objectors alone AND outside office hours to discuss applications or proposals.
  - j) Councillors attending on-site inspection meetings with lawyers and/or consultants engaged by council associated with current or proposed legal proceedings unless permitted to do so by council's general manager or, in the case of the Mayor or administrator, exercising their power under section 226 of the Act.

**7. ACCESS TO INFORMATION AND COUNCIL RESOURCES**

**Councillor and administrator access to information**

- 7.1 The general manager and public officer are responsible for ensuring that members of the public, councillors and administrators can gain access to the documents available under the Government Information (Public Access) Act 2009.
- 7.2 The general manager must provide councillors and administrators with information sufficient to enable them to carry out their civic office functions.

- 7.3 Members of staff of council must provide full and timely information to councillors and administrators sufficient to enable them to carry out their civic office functions and in accordance with council procedures.
- 7.4 Members of staff of council who provide any information to a particular councillor in the performance of their civic duties must also make it available to any other councillor who requests it and in accordance with council procedures.
- 7.5 Councillors and administrators who have a private (as distinct from civic) interest in a document of council have the same rights of access as any member of the public.

**Councillors and administrators to properly examine and consider information**

- 7.6 Councillors and administrators must properly examine and consider all the information provided to them relating to matters that they are dealing with to enable them to make a decision on the matter in accordance with council's charter.

**Refusal of access to documents**

- 7.7 Where the general manager and public officer determine to refuse access to a document sought by a councillor or administrator they must act reasonably. In reaching this decision they must take into account whether or not the document sought is required for the councillor or administrator to perform their civic duty (see clause 7.2). The general manager or public officer must state the reasons for the decision if access is refused.

**Use of certain council information**

- 7.8 In regard to information obtained in your capacity as a council official, you must:
  - a) only access council information needed for council business
  - b) not use that council information for private purposes
  - c) not seek or obtain, either directly or indirectly, any financial benefit or other improper advantage for yourself, or any other person or body, from any information to which you have by virtue of your office or position with council
  - d) only release council information in accordance with established council policies and procedures and in compliance with relevant legislation.

**Use and security of confidential information**

- 7.9 You must maintain the integrity and security of confidential documents or information in your possession, or for which you are responsible.
- 7.10 In addition to your general obligations relating to the use of council information, you must:
  - a) protect confidential information
  - b) only release confidential information if you have authority to do so
  - c) only use confidential information for the purpose it is intended to be used
  - d) not use confidential information gained through your official position for the purpose of securing a private benefit for yourself or for any other person

- e) not use confidential information with the intention to cause harm or detriment to your council or any other person or body
- f) not disclose any information discussed during a confidential session of a council meeting.

**Personal information**

7.11 When dealing with personal information you must comply with:

- a) the Privacy and Personal Information Protection Act 1998
- b) the Health Records and Information Privacy Act 2002
- c) the Information Protection Principles and Health Privacy Principles
- d) council's privacy management plan
- e) the Privacy Code of Practice for Local Government

**Use of council resources**

7.12 You must use council resources ethically, effectively, efficiently and carefully in the course of your official duties, and must not use them for private purposes (except when supplied as part of a contract of employment) unless this use is lawfully authorised and proper payment is made where appropriate.

7.13 Union delegates and consultative committee members may have reasonable access to council resources for the purposes of carrying out their industrial responsibilities, including but not limited to:

- a) the representation of members with respect to disciplinary matters
- b) the representation of employees with respect to grievances and disputes
- c) functions associated with the role of the local consultative committee.

7.14 You must be scrupulous in your use of council property, including intellectual property, official services and facilities, and must not permit their misuse by any other person or body.

7.15 You must avoid any action or situation that could create the appearance that council property, official services or public facilities are being improperly used for your benefit or the benefit of any other person or body.

7.16 You must not use council resources, property or facilities for the purpose of assisting your election campaign or the election campaign of others unless the resources, property or facilities are otherwise available for use or hire by the public and any publicly advertised fee is paid for use of the resources, property or facility.

7.17 You must not use council letterhead, council crests and other information that could give the appearance it is official council material for:

- a) the purpose of assisting your election campaign or the election campaign of others, or
- b) for other non-official purposes.

- 7.18 You must not convert any property of the council to your own use unless properly authorised.
- 7.19 You must not use council's computer resources to search for, access, download or communicate any material of an offensive, obscene, pornographic, threatening, abusive or defamatory nature.

**Councillor access to council buildings**

- 7.20 Councillors and administrators are entitled to have access to the council chamber, committee room, Mayor's office (subject to availability), councillors' rooms, and public areas of council's buildings during normal business hours and for meetings. Councillors and administrators needing access to these facilities at other times must obtain authority from the general manager.
- 7.21 Councillors and administrators must not enter staff-only areas of council buildings without the approval of the general manager (or delegate) or as provided in the procedures governing the interaction of councillors and council staff.
- 7.22 Councillors and administrators must ensure that when they are within a staff area they avoid giving rise to the appearance that they may improperly influence council staff decisions.

**8. MAINTAINING THE INTEGRITY OF THIS CODE**

- 8.1 You must not conduct yourself in a manner that is likely to undermine confidence in the integrity of this code or its administration.

**Complaints made for an improper purpose**

- 8.2 You must not make a complaint or cause a complaint to be made under this code for an improper purpose.
- 8.3 For the purposes of clause 8.2, a complaint is made for an improper purpose where it is trivial, frivolous, vexatious or not made in good faith, or where it otherwise lacks merit and has been made substantially for one or more of the following purposes:
  - a) to intimidate or harass another council official
  - b) to damage another council official's reputation
  - c) to obtain a political advantage
  - d) to influence a council official in the exercise of their official functions or to prevent or disrupt the exercise of those functions
  - e) to influence the council in the exercise of its functions or to prevent or disrupt the exercise of those functions
  - f) to avoid disciplinary action under this code
  - g) to take reprisal action against a person for making a complaint under this code except as may be otherwise specifically permitted under this code
  - h) to take reprisal action against a person for exercising a function prescribed under the procedures for the administration of this code except as may be otherwise specifically permitted under this code

- i) to prevent or disrupt the effective administration of this code.

**Detrimental action**

- 8.4 You must not take detrimental action or cause detrimental action to be taken against a person substantially in reprisal for a complaint they have made under this code except as may be otherwise specifically permitted under this code.
- 8.5 You must not take detrimental action or cause detrimental action to be taken against a person substantially in reprisal for any function they have exercised under this code except as may be otherwise specifically permitted under this code.
- 8.6 For the purposes of clauses 8.4 and 8.5 detrimental action is an action causing, comprising or involving any of the following:
  - a) injury, damage or loss
  - b) intimidation or harassment
  - c) discrimination, disadvantage or adverse treatment in relation to employment
  - d) dismissal from, or prejudice in, employment
  - e) disciplinary proceedings.

**Compliance with requirements under this code**

- 8.7 You must not engage in conduct that is calculated to impede or disrupt the consideration of a matter under this code.
- 8.8 You must comply with a reasonable and lawful request made by a person exercising a function under this code.
- 8.9 You must comply with a practice ruling made by the Office of Local Government.
- 8.10 Where you are a councillor or the general manager, you must comply with any council resolution requiring you to take action as a result of a breach of this code.

**Disclosure of information about the consideration of a matter under this code**

- 8.11 You must report breaches of this code in accordance with the reporting requirements under this code.
- 8.12 You must not make allegations of suspected breaches of this code at council meetings or in other public forums.
- 8.13 You must not disclose information about the consideration of a matter under this code except for the purposes of seeking legal advice unless the disclosure is otherwise permitted under this code.

**Complaints alleging a breach of this part**

- 8.14 Complaints alleging a breach of this Part (Part 8) by a councillor, the general manager or an administrator are to be made to the Office of Local Government.
- 8.15 Complaints alleging a breach of this Part by other council officials are to be made to the general manager.



**9. DEFINITIONS**

In the Model Code of Conduct the following definitions apply

<b>the Act</b>	The <i>Local Government Act 1993</i>
<b>act of disorder</b>	See the definition in clause 256 of the <i>Local Government (General) Regulation 2005</i>
<b>administrator</b>	An administrator of a council appointed under the Act other than an administrator appointed under section 66
<b>Chief Executive</b>	Chief Executive of the Office of Local Government
<b>committee</b>	A council committee
<b>conflict of interests</b>	A conflict of interests exists where a reasonable and informed person would perceive that you could be influenced by a private interest when carrying out your public duty
<b>council committee</b>	A committee established by resolution of council
<b>"council committee member"</b>	A person other than a councillor or member of staff of a council who is a member of a council committee
<b>council official</b>	Includes councillors, members of staff of council, administrators, council committee members, conduct reviewers and delegates of council
<b>councillor</b>	A person elected or appointed to civic office and includes a Mayor
<b>delegate of council</b>	A person (other than a councillor or member of staff of a council) or body, and the individual members of that body, to whom a function of the council is delegated
<b>designated person</b>	See the definition in section 441 of the Act
<b>election campaign</b>	Includes council, State and Federal election campaigns
<b>personal information</b>	Information or an opinion about a person whose identity is apparent, or can be ascertained from the information or opinion
<b>the Regulation</b>	The <i>Local Government (General) Regulation 2005</i>

The term “you” used in the Model Code of Conduct refers to council officials.

The phrase “this code” used in the Model Code of Conduct refers also the procedures for the administration of the Model Code of Conduct prescribed under the Local Government (General) Regulation 2005.

ORDINARY MEETING OF THE COUNCIL

March 3, 2016

BROKEN HILL CITY COUNCIL REPORT NO. 70/16

SUBJECT:                    ADOPTION OF CHANGES TO OPERATING HOURS FOR THE  
BROKEN HILL WASTE MANAGEMENT FACILITY                    11/200

**Recommendation**

That Broken Hill City Council Report No. 70/16 dated March 3, 2016, be received.

That Council adopts the changes to operating hours of the Broken Hill Waste Management Facility (following public consultation) to:

- 8am – 5.30pm Monday and Friday
- 8am – 4pm Tuesday, Wednesday and Thursday
- 8am – 4pm Weekends
- Public Holidays 8am – 2pm
- Closed – Christmas Day, Anzac Day and Good Friday

Instead of the original proposed hours of:

- 8am – 4pm seven days per week
- Public Holidays – 8am – 2pm
- Closed – Christmas Day, Anzac Day and Good Friday

That the new hours commence July 1, 2016 allowing time to advertise the new hours to the Broken Hill Community.

**Executive Summary:**

Council considered the proposed changes to the operating hours for the Broken Hill Waste Management Facility at its Ordinary Monthly Meeting held February 24, 2016 and resolved to place the item on public exhibition (Minute Number 45186).

The public exhibition period concluded March 31, 2016, during which time Council received ninety seven (97) written submissions regarding the proposed changes. Three submissions were received after the closing date, these have also been considered.

Of the 97 submissions, 57 supported the proposed hours and 40 did not, this gave percentages of 59% and 41% respectively. The comments indicated that the closing time of 4pm was the area of concern, particularly on weekdays, finishing times requested included 5pm, 5.30pm, 6.00pm and different closing times for summer and winter. The comments received while the survey was open have been included as an attachment to this report, along with the summary data from the survey.

A review of the data already submitted and also January, February and March 2016 for businesses accessing the facility after 4pm has been considered to assist in determining the closing time of the facility.

All hand written surveys received by the closing date were entered into the on-line survey to allow easy collation of the data at the end of the survey period.

**Report:**

As per the original report submitted (February 2016 Council Meeting) in regard to the hours review, Council's need to review waste operations to improve the efficiency and cost effectiveness of the facility has been highlighted following the recent upgrades to the Broken Hill Waste Management Facility including:

- Weighbridge installation and operations,
- Separate entrance and car park to the Second Hand Shed,
- Commissioning of Community Recycling Shed (CRC)

Council has commissioned a compliance Waste Audit to assess whether current operations are meeting the obligations established under the legislative controls in place. These include the Environmental Protection License and Landfill Environmental Management Plan minimizing the risk associated with materials disposal and management on site.

Areas of operation that require review identified through the waste audit process are:

- Operational Hours
- Resources
- Infrastructure needs
- Operational Requirements

**Survey Results**

Ninety seven (97) submissions were completed in regard to the change in the hours for the Waste Management Facility.

Of the 97 submissions there were a range of responses from those that deliver business waste only, those that deliver household waste only and those that use the facility for both business and home.

The survey captured people that use the facility ranging from daily to yearly, and 49 comments were made in regard to the hours change.

A full copy of the comments received is attached to this report. In summary the main comment themes were:

- Closing at 4pm was considered too early, with suggestions of maintaining 6pm closing time, 5pm closing time weekdays, 5.30 weekdays and winter and summer hours.
- Closing an extra two public holidays of the year was only considered a concern for one business, other comments were supportive of this
- Supportive of the change of hours as long as it did not impact on the number of staff working at the facility
- Supportive of the hours to help keep household entry free to the waste facility
- Supportive of 8am to 4pm for weekends but maintain 7am – 6pm weekdays

The results of the surveys were assessed by the Waste Management staff, and recommendations made following that assessment.

**Change of Operational Hours:**

Current facility hours operate 7am -6pm, 7 days per week, public holidays 7am – 2pm, closed Christmas Day. Staff are working overtime each week to cover hours, with 6-7 am the gates are closed and the staff clean up from the previous day.

Proposed new public access hours that were released for public comment were:

- 8am – 4pm seven days per week
- Public Holidays – 8am – 2pm (Inc. Council Picnic Day)
- Closed – Christmas Day, New Year's Day, and Good Friday

The proposed operational hours are similar to other licensed facilities in regional NSW and VIC, including Mildura, Dubbo, Wentworth, Bathurst, Griffith, Deniliquin and Wagga Wagga. It should be noted that most of these facilities service a population at least double that of Broken Hill.

Following assessment of the public submissions received, many of the comments raised the closing time of 4pm on weekdays as a concern with some businesses indicating this time was too early. The data presented at the previous meeting (attached) was reviewed, and the data from January through to March 2016 of businesses entering the facility was also reviewed to determine which days of the week the majority of paid transactions were taking place after 4pm. There were 5 businesses identified as regularly using the facility, and many occasionally (1-2 times a month) using the facility after 4pm. The following table shows the number of business transactions after 4pm, identified by month and day.

Day	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	Total
Monday	3	4	14	10	28	10	3	8	5	85
Tuesday	2	12	5	13	10	14	2	9	7	74
Wednesday	2	6	15	8	3	10	4	5	13	66
Thursday	2	7	9	12	5	2	7	6	10	60
Friday	2	10	10	9	7	5	7	7	2	64
Saturday	1	5	4	2	1	1	2	0	0	16
Sunday	0	2	1	1	3	1	3	1	0	12

Monday was the most utilised afternoon after 4pm, followed by Tuesday, with the remainder of the week fairly even. Following this assessment the following hours are suggested to accommodate businesses, by offering opening times to 5.30pm twice a week, once at the beginning of the week and once at the end of the week. The flow on effect will also provide households extra time to enter the facility on weekdays.

The following hours are proposed after considerations of comments received during public consultation:

- 8am – 5.30pm Monday and Friday
- 8am – 4pm Tuesday, Wednesday and Thursday
- 8am – 4pm Weekends
- Public Holidays 8am – 2pm
- Closed – Christmas Day, Anzac Day and Good Friday

The suggested hours following public consultation will still accommodate the majority of current users based on vehicle surveys conducted in hourly blocks, and data from commencement of gatehouse operations.

The two tables below show the difference in percentage of users that will not need to change their practices at all under the hours suggested for public comment and the proposed hours following public comment.

% of users covered by hours for public comment

<b>Current Users</b>	<b>Mon – Fri 8am – 4pm</b>	<b>Sat-Sun 8am – 4pm</b>
<b>Vehicle Surveys (pre –gatehouse)</b>	<b>85%</b>	<b>83.5%</b>
<b>Businesses</b>	<b>92%</b>	<b>91%*</b>
<b>Households</b>	<b>87%</b>	<b>90%</b>

\*Note – weekends average 9 business transactions per day, based on current gatehouse data

% of users covered by hours proposed following public comment

<b>Current Users</b>	<b>Mon and Fri – 8am – 5.30, Tues, Wed, Thurs – 8am -4pm</b>	<b>Sat-Sun 8am – 4pm</b>
<b>Vehicle Surveys (pre –gatehouse)</b>	<b>88%</b>	<b>83.5%</b>
<b>Businesses</b>	<b>93%</b>	<b>91%*</b>
<b>Households</b>	<b>89.5%</b>	<b>90%</b>

Any change in hours will require a small portion of facility users to adjust their practices to utilize the facility within the proposed hours.

The suggested hours provide the opportunity to improve the management and operation of the facility more efficiently with the staff that is available, staff will also be required to cover the operation of the gatehouse at the weighbridge.

*Resourcing of the facility (see attached spreadsheet)*

The facility currently operates 7 days per week, 6am to 6pm, with staffing shared between the Waste Coordinator and 5 waste staff. Overtime is being provided to staff to cover the full extent of the hours to operate the facility.

Under the proposed hours staff will be on site:

7am – 6pm – Monday and Friday

7am – 5pm – Tuesday, Wednesday and Thursday, Saturday and Sunday

7am – 2.30pm – Public Holidays

To improve the management of the facility the following resource changes will be implemented and are included in the financial implications section of this report:

- Two part time positions for the operation of the gatehouse will be put in place, totalling 1.5 full time position. The 7 day operations of the facility will be spread between the two positions.
- The 0.75 full time equivalent contract position that was vacated in August 2014, will be reinstated.
- It is proposed that staff would work different shifts to cover the new hours and be onsite one hour either side of the opening hours to allow for management procedures to be completed without interruption (e.g. daily covering of waste, litter management and stockpile management)

These arrangements will address both the need to staff the gatehouse and provide additional support to the operational staff to meet EPA requirements to bring the facility up to standard and maintain the facility at this new standard.

Infrastructure Changes

The Waste Management Facility has recently undergone major infrastructure changes with the installation, commissioning and operation of a weighbridge, installation of a separate entrance and car park for the Second Hand Shed (currently operated by Lifeline). These upgrades are important to assist Council to operate an effective licensed facility and meet new requirements under the Waste Regulations 2014.

Funding has also been received through the NSW EPA Waste Less Recycle More Grants Program to build an enclosed undercover area for the delivery of waste to significantly reduce windblown litter, and reduce the areas of open tip face on site. This work will be completed and open to the public by July 2016.

**Communications Strategy:**

The changes to the hours for the Broken Hill Waste Management Facility were exhibited for public comment for a 28 day period.

Advertisements were placed in local media, hardcopies of the survey were provided directly to facility users as they entered the waste facility, ensuring that all regular facility users were notified directly, all commercial businesses that pay fees were mailed a copy requesting their comments, and copies were made available at the front counter of the Administration Building.

The promotion of the 28 day consultation period also utilised social media (via an on-line survey) as well as hard copy survey forms to gain community views. Community members also had the opportunity to write or email responses.

Promotion of the new hours to be undertaken through:

- Advertising the local BDT
- New Entrance signage installed at the Waste Facility
- Social Media and
- Council Website

**Strategic Direction:**

Key Direction:	Our Environment
Objective:	Our Environmental footprint is minimised
Function:	Waste Management
DP Action:	Implement the recommendations of the Waste Management Strategy in relation to waste management and pricing in accordance with state guidelines and best practice.

Waste Management Strategy:	Focus Area 1 – 1.1.1 Install a weighbridge
	Focus Area 1 – 1.1.4 – gatehouse Operations
	Focus Area 1 – 1.1.5 –shortening the opening hours for the landfill

Meeting the requirements of the EPA License over the facility (EPA License 5898)

**Relevant Legislation:**

*Protection of Environment Operations Act and Protection of the Environment Operations (Waste) Regulation 2014*

EPA licence conditions and consequences of breaching this license and associated documents in place – including Landfill Environmental Management Plan 2005, and Pollution Incident Response Management Plan 2014  
 Illegal dumping fines - \$200 to \$750 per offence



**Financial Implications:**

From July 13, 2015 existing fees have been applied to commercial waste, contaminated waste (inc asbestos), and waste tyres only. It should be noted that the fees for contaminated waste have been in place for several years previously to the commencement of the general fees and charges on site. Income from these fees and charges based on transactions between July and December have been estimated for the 2015/16 financial year. The following tables outline the budget and estimated income for the 2015/16 year, and anticipated costs for the operation of the facility maintaining current hours and with proposed hours.

The modified options of opening to 5.30pm twice a week will increase the operational costs by \$4219.80 per year, reducing the savings from current operations to just over \$31 000 per year.

It should be noted however the changes are not just for cash savings and will benefit the operation of the waste facility by:

1. Providing staff time to operate without interruption and undertake licenced duties required each day
2. Improve staff welfare and moral by removing the need to constantly work in split shifts and reduce the amount of current overtime requirements
3. Improves the ability to meet the legislative requirements of the facility
4. Fees and Charges applied will assist in offsetting the cost of operating the facility.
5. Will also employ three extra persons in part time capacity to support the operations of the facility including the operation of the gatehouse.

**Waste Management Facility Operational Income:**

<b>Fees and Charges Categories</b>	<b>Budget 2015/16</b>	<b>Anticipated Income</b>
<b>Commercial Waste</b>	\$25 000.00	\$145 000.00
<b>Waste Tyres</b>	\$ 0.00	\$ 20 000.00
<b>Contaminated Waste</b>	\$25 000.00	\$ 20 000.00
<b>TOTAL</b>	<b>\$50 000.00</b>	<b>\$180 000.00</b>

**Costs for Landfill Operations:**

<b>2015/16 Budget</b>	<b>2015/16 Actuals</b>	<b>Anticipated actuals - No change to hrs (require 4 additional part time staff)</b>	<b>Anticipated actuals -Change in operating Hours - proposed</b>	<b>Savings with reduced hours</b>
\$330,000	\$463,000*	\$501,600	\$465,700	\$35,900
			<b>Anticipated actuals – proposed hours including two closing days of 5.30pm</b>	
			\$469, 920	\$31,680

\*Includes OT predicted at \$110 000

**Attachments**

1. Data for Waste Facility Use by hours 1 Page
2. Comments from Waste Facility Hours Change Survey 3 Pages

JAMES RONCON  
GENERAL MANAGER

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ID	Comment
1	6pm is good as work hours I do reckon there should be people going through the garbage gathering up what people can still use as there is so much wasted. Give to Lifeline or people in need of clothing etc
2	As a business owner we operate daily from 8am to 5.30pm we need access to the dump during these hours!!!!
3	As long as the changed access hours don't negatively impact on those currently employed here then I am ok with them
4	at least 5pm weekdays
5	business - use the waste disposal at the end of the day, around 4.30 when things have slowed down Personal - use at the end of the day after cleaning all day Okay to close public holidays why not open later and finish late
6	Closing at 4pm doesn't allow time to use it after I finish work
7	current hours better for working people
8	don't finish work till 4pm
9	due to the nature of our business disposal of waste after 4pm is important
10	Due to working hours and the operating hours of businesses, such as Mawsons quarry supplies it would be impractical, (example clean yard after work 4.30-5.00pm unable to empty trailer, unable to go to Mawsons prior to 8.20, have to go the next day, loss of 2 days) Suggestion: opening 7am -12 noon, break open 2pm to 6pm
11	Early start makes it easy for loading at the hospital no traffic in way of loading bins. This is in regard to yellow hospital waste bins
12	great facility and friendly workers, always willing to help
13	
14	I am supportive of the cost savings, however I believe that the hours are restrictive, particularly during daylight savings. I do remember the days when our common, regeneration areas & neighbouring properties were covered in filth & wreckage. I believe that the restricted hours would work if an "After Hours Emergency Dumping Area" was set up that could be used separate to the main facility. This would prevent illegal dumping whilst allowing residents full utilization of daylight hours. Whether it be after work or in the cooler parts of the day. Should this facility be abused it could be monitored & hours reassessed or restricted. This facility would be predominately non commercial use & would cater for the 10% of unsatisfied facility users. Saving money need not be restricted to reducing services but doing things differently & smarter.
15	I believe there could be general & then winter hours, 4.00 pm may be appropriate for the cold months June, July August but in Spring, Summer & Autumn a closing time being at a minimum 5.00pm is needed.
16	i need to use the tip everyday , so if you are closed of good friday and anzac day , why cant we have a 2 hour window for peopel who still operate a business on these days , or give us a key to dump our waste on these days , maybe 10am-12 pm would be suitable for people that still needs do waste on these days , we have always mangaged xmas day .
	Note: item 13 contained a name and address only which has been removed for privacy reasons

ID	Comment
17	I would say 7am to 6pm weekdays and 8am to 4pm weekends, closed on New Years Day, Good Friday, Anzac Day, Australia Day and Christmas Day
18	If and when the Depot becomes user pays (it will happen, we now live in Mildura and we pay for most things) maybe Council should reward the rate payers that pay their rates on time with 5 free coupons per year as an incentive. this will help stop dumping of rubbish on the outskirts of town.
19	It is bad enough having to deal with waste charges which makes it impossible for pensioners and alike to have their yards cleaned up Now if there is a change in shortened hours, you are dictating the hours that my business can operate Would prefer the hours to be kept same or extended
20	it would be inconvenience to me because I work everyday till 4.00pm no way not good
21	It would be more convenient opening and closing later to accommodate people visiting the depot after work hours. Keep the closing time as 6pm and maybe open it later.
22	It would make it very hard in my opinion
23	leave it as is 7am -6pm
24	maybe if cost saving 4pm seems to early as finish work at 5, like going out during the week as long as weekends stay open 8am to 6pm good
25	Maybe rate payers should do more to keep our town 'tidy' (where possible) rather than expect Council or other to do it for them?
26	Monday to Friday should be 8am to 6pm. 4pm close is too early for businesses to take waste to depot and most businesses close at 5.30pm
27	most facilities elsewhere are similar. Also facility is still free, where I previously lived it was \$23.50 per visit. People here cannot complain
28	Need access after "normal working hours" ie after 4pm 8am opening ok
29	Partial supportive - maybe two days a week close at 5.30 as to allow daily paid workers that finish around 4.30 -5 time to get home to drop rubbish off by closing time
30	people on shift work deserve better access
31	Plenty of time to dispose of rubbish
32	saves all the overtime payments
33	The boys do a good job, its free to use for now, so use it properly - 2 Bob's
34	The Broken Hill Waste Facility needs to be cost neutral to all private citizens
35	The facility needs to remain open until 5;30pm as our business often only has opportunity to dump our waste tyres once the days jobs are complete between 4-5pm. Also what about people who work Monday to Friday they will no longer have a chance to dump waste after work they will have to wait until the weekend.
36	The system was operating satisfactorily without a weighbridge and it is understood that the Council wish to change the operating hours so as to save wages in the employment of a person to man the weighbridge, therefore why was the weighbridge installed in the first place - as the saying goes 'if it ain't broke - why fix it.' We feel that it is only a matter of time before we are charged to use the waste facility, and then the outskirts will be used for rubbish dumping, unless Council place more dumpers around the city, and publicise their location. In relation to this the money that you would spend on manning the weighbridge at the waste facility could be spent on more appropriate signage for our streets - some streets do not have a sign at all - it makes it very difficult, not only for locals but for visitors too.

ID	Comment
	Also have Councillors looked around the streets and seen the state of the footpaths, lanes etc. We look as though we are the "Neglected City" and not the "Heritage City".
37	The team do a good job, centre is tidy and roadways good, easy access to recycle bins
38	Use - as jobs call for site clean I would rather see it open until at least 5pm in the arvos
39	use the tip a fair bit. employers are all good working people
40	very hard for working people to access during the week
41	We are from Silverton, I use the dump in Broken Hill in Summer, because we cannot burn rubbish out here. thank you
42	we don't want to have to pay to drop rubbish off. thanks
43	we feel there needs to be one or two days per week operating between 7am to 6pm for those that need to dump their rubbish before or after work, and also in summer time one would need to take their rubbish out before it gets to hot.
44	when is this constant chopping back of services going to stop. in the end all is lost and unable to get it back. It demoralises the people and therefore the town
45	Will not interfere with our work hours
46	would like it to close 5-5.30pm
47	Yes as long as it does not impact employees hours or jobs
48	Broken Hill Skip Bins are a local waste removal business who serves Broken Hill businesses and the community. 90% of our business requires the use of the Waste Management Facility between 4pm and 6pm. The proposed changes to the operating hours will be detrimental to our business and will have a negative impact on the people and organisations that we service.

## ORDINARY MEETING OF THE COUNCIL

April 14, 2016

BROKEN HILL CITY COUNCIL REPORT NO. 71/16SUBJECT: DRAFT ASSET ACCOUNTING POLICY12/14**Recommendation**

That Broken Hill City Council Report No. 24/16 dated April 14, 2016, be received.

That Council endorse the Draft Asset Accounting Policy for the purposes of public consultation.

That the Draft Asset Accounting Policy be exhibited for public comment for a 28 day period.

That the Council receives a further report at the conclusion of the exhibition period, detailing submissions and any recommended changes arising, with a view to adopting the Draft Asset Accounting Policy.

This policy update will supersede the Asset Capitalisation Policy dated 2009.

**Executive Summary:**

In order to facilitate improved financial management and reporting, and to comply with both the Local Government Act 1993 and the Australian Accounting Standards the asset capitalisation policy has been reviewed.

From this review the Finance Accounting Department recommend a more robust asset accounting policy be implemented that not only applies to the capitalisation process but is expanded to include all asset accounting functions.

In accordance with the Local Government Act 1993 the reviewed policy is to be placed on public exhibition for a period no less than 28 days following which all submissions will be considered and the policy will either amended, adopted or rejected.

**Report:**

The Finance Accounting Department have reviewed the asset capitalisation policy, and have recommended a more encompassing policy that relates to all asset accounting functions. This policy has the ability to influence financial control using the approach that improvements made to the policy will result in improvement to the financial management of the organisation whilst ensuring that compliance with relevant legislation and accounting standards is paramount.

The asset accounting policy is a governing document that guides the entire process of asset accounting and communicates:

- The material thresholds above which assets will be capitalised
- Recommended useful lives
- The required revaluation cycle
- The depreciation method



In relation to the capitalisation thresholds, minor amendments have been made reducing the thresholds to more accurately recognise council's assets and to more closely align the threshold limits with other regional councils of comparable size.

**Strategic Direction:**

Key Direction: 4. Our Leadership  
 Objective: 4.2 Our Leaders Make Smart Decisions  
 Function: Financial Management  
 DP Action: 4.2.1.3 Implement strategies to address Council's financial stability

**Relevant Legislation:**

- Local Government Act 1993

Australian Accounting Standards Board (AASB) Standards:

- AASB 116 Property, Plant and Equipment;
- AASB 1041 Revaluation of Non-Current Assets;
- AASB 136 Impairment of Assets;
- AASB 1051 Land Under Roads;
- AASB 138 Intangible Assets
- AASB 5 Non-current Assets Held for Sale and Discontinued Operations
- AASB 1049 Whole of Government and General Government Sector Financial Reporting

**Financial Implications:**

A robust asset accounting policy that supersedes and expands upon Council's existing asset capitalisation policy demonstrates strong commitment to improved performance and sustainability.

**Attachments**

1. Draft Asset Accounting Policy 13 Pages

JAMES RONCON  
GENERAL MANAGER

# DRAFT ASSET ACCOUNTING POLICY



## QUALITY CONTROL

COUNCIL POLICY			
TRIM REFERENCES	12/14 D16/13782		
RESPONSIBLE POSITION	CHIEF FINANCIAL OFFICER		
APPROVED BY			
REVIEW DATE	1 <sup>st</sup> July 2018	REVISION NO.	1
EFFECTIVE DATE	ACTION	MINUTE NO.	
June 2016			

### 1. INTRODUCTION

The asset accounting policy dictates the required accounting treatment of non-current assets that provide future economic benefits to Broken Hill City Council and the community.

### 2. POLICY OBJECTIVE

To ensure that there is a standardised approach used by Broken Hill City Council when accounting for non-current assets. Also, to ensure that the accounting treatment for such assets are in compliance with International and Australian Accounting Standards and relevant legislation.

### 3. POLICY SCOPE

This policy applies to all of Broken Hill City Councils non-current assets in relation to their treatment for financial purposes.

This policy does not apply to receivables, inventory or investments.

### 4. POLICY STATEMENT

#### Definition of an Asset

An asset is a physical resource controlled by the entity as a result of past events and from which future economic benefits are expected to flow to the entity for more than 12 months. An asset is recognised in the Statement of Financial Position (Balance Sheet).

Any item which has a useful life of less than 12 months is recognised in the income statement and is classed as an expense under the operational or maintenance budget. It cannot be classed as an asset.

#### Recognition of Assets and Measurement at Recognition

Australian accounting standard AASB 116 paragraph 7 states that the cost of an item property, plant and equipment be recognised as an asset if and only if:

- it is probable the future economic benefits associated with the item will flow to the entity; and

- *the cost of the item can be measured reliably*

Paragraph 15 of AASB 116 requires an item of property, plant and equipment that qualifies for recognition as an asset to be measured initially at cost. Notwithstanding paragraph 15, where an asset is acquired at no cost, or for a nominal cost (as the case with developer and other contributed assets), the cost is its fair value as at the date of acquisition.

According to paragraph 16 of AASB, the cost of an item of property, plant and equipment is to comprise:

- *its purchase price, including import duties and non-refundable purchase taxes, after deducting trade discounts and rebates;*
- *any costs directly attributable to bringing the asset to the location and condition necessary for it to be capable of operating in the manner intended by management;*

According to paragraph 17 of AASB 116 'directly attributable costs' include:

- *costs of employee benefits arising directly from the construction or acquisition of the item of property, plant and equipment;*
- *costs of site preparation;*
- *initial delivery and handling costs;*
- *installation and assembly costs;*
- *professional fees;*
- *costs of testing whether the asset is functioning properly, after deducting the net proceeds from selling any items produced while bringing the asset to that location and condition*
- *the initial estimate of the costs of dismantling and removing the item and restoring the site on which it is located, the obligation for which an entity incurs either when the item is acquired or as a consequence of having used the item during a particular period for purposes other than to produce inventories during that period*

Purchase costs that are excluded from the cost of an asset as outlines in Paragraph 19 of AASB 116 include:

- *costs of opening a new facility*
- *costs of introducing a new product or service (including costs of advertising and promotional activities)*
- *costs of conducting business in a new location or with a new class of customer*
- *administration and other general overhead costs*

These accumulated costs represent the value of the asset at cost as at the date in which the asset is deemed to be complete and available for use. Not-for-profit entities may acquire assets at zero or at a nominal value, the asset is deemed to be valued at its fair value at date of acquisition. This initial valuation does not constitute a revaluation, a revaluation will only occur when it is the expressed decision of management to revalue a class of assets due to a change in the future economic benefits of that class.

### **Derecognition of Assets**

Australian Accounting Standard AASB 116 paragraph 67 states that the carrying amount of an item shall be de-recognised:

- on disposal or;*
- when no future benefits are expected to arise out of its use or disposal.*

AASB 116, paragraph 68, provides that:

- The gain or loss arising from the derecognition of an item of property, plant and equipment shall be included in profit or loss when the item is derecognised (unless AASB 117 requires otherwise on a sale and leaseback).

**Rules for Recognition of project cost elements:**

Activity	Recurrent Expenditure	Capital Expenditure
Activities prior to decision made to proceed with investment include: <ul style="list-style-type: none"> <li>• Strategic planning reports</li> <li>• Project scoping and investigation, valuation reports, planning approvals</li> </ul>	x	
Activities directly associated with investment include: <ul style="list-style-type: none"> <li>• Survey and design</li> <li>• Professional fees</li> <li>• Site preparation</li> <li>• Construction</li> <li>• Contract payments</li> <li>• Council direct costs, wages, salaries, plant hire, materials, on-costs</li> <li>• Supervision</li> <li>• Transport, installation, assembly and testing</li> <li>• Project management</li> <li>• Future dismantling and removing item and site restoration (where applicable)</li> </ul>		x

**Asset Revaluation**

As all assets are to be recorded at their 'Replacement Cost' (Fair Value), Broken Hill City Council are required to revalue all assets on a regular basis, not being more than 5 year intervals, to assess the assets carrying value against the assets fair value at reporting date.

**Materiality**

Information is material if its omission, misstatement or nondisclosure has the potential, individually or collectively, to influence the economic decisions made by users on the basis of the financial statements.

In the context of materiality it is not necessary to recognise every non-current asset in the balance sheet. For example, a calculator may have a useful life greater than 12 months but its value is small and does not warrant the cost of recording in the asset register, so it is simpler to expense it.

**Minor Assets**

Minor assets are those items acquired for a cost less than the capital threshold for that applicable category. The acquisition of minor assets is treated as an expense.

**Useful Lives**

The useful life of an asset is defined as the period of time over which an asset is expected to be available for use by the entity. Over this period the useful life will be reviewed on a regular basis taking into account new information about future economic value, any adjustments resulting from this review will be made prospectively as changes in accounting estimates.

**Componentisation**

Some types of assets need to be componentised into the parts that make up that asset to allow for condition assessment and determination of depreciation expense. Each component should:

- Be significant in cost

- Have a different useful life or depreciation pattern
- Separately identify short-life and long-life parts consistent with the AASB decision of May 2015

Broken Hill City Council componentises its assets as per OLG guidance for infrastructure property, plant and equipment.

#### **Depreciation & Impairment**

The depreciation method used by Broken Hill City Council for all depreciating assets is the Straight-Line Depreciation approach where the consumption of benefits is in a uniform manner over the useful life of an asset, calculated on asset fair value less residual value.

When impairment for an asset is found (the carrying amount is greater than the recoverable amount), the asset is then deemed to have been consumed at a faster rate than original estimates, resulting in the expected useful life being shorter. This change in expected useful life may be as a result of an event such as a flood, or a higher than expected natural rate of deterioration. This may result in expense.

AASB paragraph 60 states:

- *An impairment loss shall be recognised immediately in profit or loss, unless the asset is carried at revalued amount in accordance with another Standard. Any impairment loss of a revalued asset shall be treated as a revaluation decrease in accordance with that other standard.*

If an asset has been revalued, the impairment loss will be recognised by reducing the balance of the revaluation surplus as it pertains to a previous revaluation. Otherwise the impairment loss is recognised by recognising an expense directly.

#### **Capital Expenditure Thresholds**

The capital expenditure threshold is the new, upgrade or renewal value of an asset, below which the project cost, is normally expensed and above which it is normally capitalised. Broken Hill City Council's capital thresholds for assets are outlined as follows. To aid clarity, examples of expenditures that will be considered operating or maintenance/repair are also provided.

#### **Asset Categories**

- a) Land
- b) Plant and Equipment
- c) Buildings and Other Structures
- d) Transport Infrastructure
- e) Storm Water Network
- f) Furniture & Fittings and Office Equipment
- g) Other Assets

#### **a) Land**

Land assets are recognised as the following:

- Community land
- Operational land
- Easements
- Land under Roads (acquired after 1/7/2008)
- Crown Land with Council as the custodian

All land assets are capitalised on acquisition.

**b) Plant and Equipment**

Plant and Equipment assets are recognised as the following:

- Earthmoving and other major plant– Trucks, loaders, graders, tractors, machinery, trailers, forklifts etc. – Useful Life 5-20 yrs
- Light Vehicles – Passenger vehicles, motorbikes etc. – Useful life 5-10 yrs
- Minor Plant - Pumps, pool mechanical and filtration equipment, computers and electronic devices, other minor plant (generators, chainsaws, whipper-snippers etc.) – Useful life 2-20 yrs

<b>Work Activity – Plant and Equipment</b>				
<b>Operating Expenditure</b>		<b>Capital Expenditure</b>		
Operations	Maintenance and Repair	Capital Renewal	Capital Upgrade	Capital New
<ul style="list-style-type: none"> <li>• Fuel, consumables, Registration</li> <li>• Supervision</li> <li>• Service delivery management</li> </ul>	<ul style="list-style-type: none"> <li>• Reactive maintenance to plant and equipment assets</li> <li>• Programmed servicing</li> <li>• Replacement of major components (engine, transmission)</li> <li>• Upgrade asset (adding air-conditioning)</li> <li>• Purchase and replacement of items</li> <li>• &lt;\$5,000</li> </ul>	<ul style="list-style-type: none"> <li>• Replacement of plant and equipment asset with the same standard</li> <li>• &gt;\$5,000</li> </ul>	<ul style="list-style-type: none"> <li>• Upgrade/ replacement of existing plant and equipment to a higher standard</li> <li>• &gt;\$5,000</li> </ul>	<ul style="list-style-type: none"> <li>• New assets</li> <li>• &gt;\$5,000</li> </ul>

**c) Buildings and Other Structures**

Building assets comprise of:

- Buildings
  - Structure – Useful life 50-150 yrs
  - Roof – Useful life 20-60 yrs
  - Mechanical Services - Useful life 20-40 yrs
  - Floor Coverings – Useful life 20-40 yrs
  - Fire Services – Useful life 20 -40 yrs
  - Transportation Services – useful life 20-40 yrs

(Broken Hill City Council will only componentise buildings that exceed a fair value of \$1,000,000.00)
- Other Structures – Fencing, picnic shelters, gazebos, bus shelters etc.- Useful life 10-100 yrs

<b>Work Activity – Buildings and Other Structures</b>				
<b>Operating Expenditure</b>		<b>Capital Expenditure</b>		
Operations	Maintenance and Repair	Capital Renewal	Capital Upgrade	Capital New
<ul style="list-style-type: none"> <li>• Service delivery and property management</li> <li>• Safety inspections</li> <li>• Security</li> <li>• Cleaning</li> </ul>	<ul style="list-style-type: none"> <li>• Reactive maintenance and repair</li> <li>• Programmed servicing</li> <li>• Component replacement (carpet)</li> <li>• &lt;\$5,000</li> </ul>	<ul style="list-style-type: none"> <li>• Replacement of whole building asset with same standard</li> <li>• Component renewal/replace (rewiring, fit-out etc.)</li> <li>• &gt;\$5,000</li> </ul>	<ul style="list-style-type: none"> <li>• Structure extensions</li> <li>• Structure enhancements at a higher level of service</li> <li>• &gt;\$5,000</li> </ul>	<ul style="list-style-type: none"> <li>• New assets</li> <li>• &gt;\$5,000</li> </ul>

**d) Transport Infrastructure -**

Transportation Infrastructure assets are recognised as the following:

- Sealed Roads
  - Formation – Useful life indefinite
  - Pavement – Useful life 40-80 yrs
  - Seal – Useful life 15-25 yrs
- Unsealed Roads
  - Formation - Useful life indefinite
  - Pavement – Useful life 40-80 yrs
- Carpark
  - Sealed Surfaces – Useful life 15-25 yrs
  - Sealed Pavement – Useful life 40-80 yrs
  - Unsealed Pavement – Useful life 7-10 yrs
- Kerb and Gutter – Useful life 40-80 yrs
- Footpaths
  - Paved surfaces – Useful life 20-50 yrs
  - Unpaved Surfaces – Useful life 7-10 yrs
- Airport Runway
  - Formation- Useful life indefinite
  - Pavement – Useful life 40-80 yrs
  - Seal – Useful life 15-25 yrs



<b>Work Activity – Sealed Roads</b>				
<b>Operating Expenditure</b>		<b>Capital Expenditure</b>		
Operations	Maintenance and Repair	Capital Renewal	Capital Upgrade	Capital New
<ul style="list-style-type: none"> <li>Supervision</li> <li>Service delivery management</li> <li>Line markings</li> <li>Road hazard/ defect inspections</li> <li>Condition inspections</li> </ul>	<ul style="list-style-type: none"> <li>Reactive maintenance to sealed roads</li> <li>Programmed servicing</li> <li>Sealed pavement partial renewal/ rehabilitation</li> <li>&lt;\$2,000</li> </ul>	<ul style="list-style-type: none"> <li>Pavement replacement/ renewal of asset with the same standard</li> <li>Resurfacing with the same standard</li> <li>&gt;\$2,000</li> </ul>	<ul style="list-style-type: none"> <li>Pavement replacement/ renewal of asset at a higher standard</li> <li>Resurfacing at a higher standard</li> <li>Road Widening</li> <li>&gt;\$2,000</li> </ul>	<ul style="list-style-type: none"> <li>New assets</li> <li>&gt;\$2,000</li> </ul>
<b>Work Activity – Unsealed Roads</b>				
<b>Operating Expenditure</b>		<b>Capital Expenditure</b>		
Operations	Maintenance and Repair	Capital Renewal	Capital Upgrade	Capital New
<ul style="list-style-type: none"> <li>Supervision</li> <li>Service delivery management</li> <li>Road hazard/ defect inspections</li> <li>Condition inspections</li> </ul>	<ul style="list-style-type: none"> <li>Reactive maintenance to unsealed roads</li> <li>Programmed servicing</li> <li>Grading</li> <li>&lt;\$5,000</li> </ul>	<ul style="list-style-type: none"> <li>&gt;\$5,000</li> </ul>	<ul style="list-style-type: none"> <li>Widening of pavement</li> <li>&gt;\$5,000</li> </ul>	<ul style="list-style-type: none"> <li>New assets</li> <li>&gt;\$5,000</li> </ul>
<b>Work Activity – Carparks</b>				
<b>Operating Expenditure</b>		<b>Capital Expenditure</b>		
Operations	Maintenance and Repair	Capital Renewal	Capital Upgrade	Capital New
<ul style="list-style-type: none"> <li>Supervision</li> <li>Service delivery management</li> <li>Pavement markings</li> </ul>	<ul style="list-style-type: none"> <li>Reactive maintenance to carparks</li> <li>Programmed servicing</li> <li>Sealed pavement renewal/ rehabilitation</li> <li>&lt;\$2,000</li> </ul>	<ul style="list-style-type: none"> <li>Pavement replacement/ renewal with the same standard</li> <li>Resurfacing with the same standard</li> <li>&gt;\$2,000</li> </ul>	<ul style="list-style-type: none"> <li>Pavement replacement/ renewal at a higher standard</li> <li>Resurfacing at a higher standard</li> <li>&gt;\$2,000</li> </ul>	<ul style="list-style-type: none"> <li>New assets</li> <li>&gt;\$2,000</li> </ul>

<b><u>Work Activity – Kerb and Gutter</u></b>				
<b>Operating Expenditure</b>		<b>Capital Expenditure</b>		
Operations	Maintenance and Repair	Capital Renewal	Capital Upgrade	Capital New
<ul style="list-style-type: none"> <li>Supervision</li> <li>Service delivery management</li> <li>Clearing drains and pits</li> <li>Sweeping</li> <li>Hazard and condition inspections</li> </ul>	<ul style="list-style-type: none"> <li>Reactive maintenance to kerbs and gutters</li> <li>Programmed servicing</li> <li>&lt;\$5,000</li> </ul>	<ul style="list-style-type: none"> <li>Replacement of whole asset length of kerb and gutter at same standard</li> <li>&gt;\$5,000</li> </ul>	<ul style="list-style-type: none"> <li>Replacement of whole asset length of kerb and gutter at a higher standard</li> <li>&gt;\$5,000</li> </ul>	<ul style="list-style-type: none"> <li>New assets</li> <li>&gt;\$5,000</li> </ul>
<b><u>Work Activity – Footpaths</u></b>				
<b>Operating Expenditure</b>		<b>Capital Expenditure</b>		
Operations	Maintenance and Repair	Capital Renewal	Capital Upgrade	Capital New
<ul style="list-style-type: none"> <li>Supervision</li> <li>Service delivery management</li> <li>Landscaping maintenance</li> <li>Footpath Cleaning</li> <li>Hazard inspections</li> </ul>	<ul style="list-style-type: none"> <li>Reactive maintenance to footpaths</li> <li>Programmed servicing</li> <li>&lt;\$5,000</li> </ul>	<ul style="list-style-type: none"> <li>Resurfacing with the same standard</li> <li>Replacement of whole asset length of paved footpath at same standard</li> <li>&gt;\$5,000</li> </ul>	<ul style="list-style-type: none"> <li>Resurfacing to a higher standard</li> <li>Replacement of whole asset length of paved footpath to a higher standard</li> <li>&gt;\$5,000</li> </ul>	<ul style="list-style-type: none"> <li>New assets</li> <li>&gt;\$5,000</li> </ul>
<b><u>Work Activity – Airway Runway</u></b>				
<b>Operating Expenditure</b>		<b>Capital Expenditure</b>		
Operations	Maintenance and Repair	Capital Renewal	Capital Upgrade	Capital New
<ul style="list-style-type: none"> <li>Supervision</li> <li>Service delivery management</li> <li>Hazard/ defect inspections</li> <li>Condition inspections</li> </ul>	<ul style="list-style-type: none"> <li>Reactive maintenance to airway runway</li> <li>Programmed servicing</li> <li>&lt;\$2,000</li> </ul>	<ul style="list-style-type: none"> <li>Pavement replacement/ renewal of asset with the same standard</li> <li>Resurfacing with the same standard</li> <li>&gt;\$2,000</li> </ul>	<ul style="list-style-type: none"> <li>Pavement replacement/ renewal of asset at a higher standard</li> <li>Resurfacing at a higher standard</li> <li>Road Widening</li> <li>&gt;\$2,000</li> </ul>	<ul style="list-style-type: none"> <li>New assets</li> <li>&gt;\$2,000</li> </ul>

**e) Stormwater Drainage**

Stormwater drainage assets can be recognised as the following:

- Pipes – Useful life 80-100 yrs
- Pits/ access point – Useful life 30 yrs
- Drainage Structure – Useful life 50 yrs
- Lined and Unlined Open Drains – Useful life 80 yrs
- Dams/ Retention Basins – Useful life 80-120 yrs
- Pumps/ Bores – Useful life 20-40 yrs
- Facilities and Other Structures – Useful life 10 yrs

<b>Work Activity – All Stormwater Drainage</b>				
<b>Operating Expenditure</b>		<b>Capital Expenditure</b>		
Operations	Maintenance and Repair	Capital Renewal	Capital Upgrade	Capital New
<ul style="list-style-type: none"> <li>• Service delivery management</li> <li>• Supervision</li> <li>• Clearing drains and pits</li> <li>• Street sweeping</li> <li>• Condition assessment</li> <li>• Defect inspection</li> </ul>	<ul style="list-style-type: none"> <li>• Reactive maintenance</li> <li>• Programmed maintenance</li> <li>• Replacement of drainage assets</li> <li>• &lt;\$5,000</li> </ul>	<ul style="list-style-type: none"> <li>• Replacement/ renewal of drainage assets with the same standard</li> <li>• &gt;\$5,000</li> </ul>	<ul style="list-style-type: none"> <li>• Replacement/ renewal of drainage assets at a higher standard</li> <li>• &gt;\$5,000</li> </ul>	<ul style="list-style-type: none"> <li>• New assets</li> <li>• &gt;\$5,000</li> </ul>

**f) Furniture & Fittings and Office Equipment**

Furniture & fittings and office equipment assets can be recognised as the following:

- Office Equipment - Useful life 3-20 yrs
- Furniture - Useful life 3-20 yrs
- Fittings – Useful life 3-40 yrs

<b>Work Activity – Furniture &amp; Fittings and Office Equipment</b>				
<b>Operating Expenditure</b>		<b>Capital Expenditure</b>		
Operations	Maintenance and Repair	Capital Renewal	Capital Upgrade	Capital New

<ul style="list-style-type: none"> <li>• Cleaning</li> <li>• Storage</li> <li>• Transport</li> <li>• Valuations</li> </ul>	<ul style="list-style-type: none"> <li>• Reactive maintenance and repair</li> <li>• Programmed servicing</li> <li>• Partial replacement of furniture &amp; fittings and office equipment</li> <li>• Replacement of furniture &amp; fittings and office equipment to the same standard</li> <li>• &lt;\$5,000*</li> </ul>	<ul style="list-style-type: none"> <li>• Replacement of furniture &amp; fittings and office equipment to the same standard</li> <li>• &gt;\$5,000*</li> </ul>	<ul style="list-style-type: none"> <li>• Upgrade of existing furniture &amp; fittings and office equipment to a higher standard</li> <li>• Replacement of furniture &amp; fittings and office equipment to a higher standard</li> <li>• &gt;\$5,000*</li> </ul>	<ul style="list-style-type: none"> <li>• New assets</li> <li>• &gt;\$5,000*</li> </ul>
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\* for individual items (not pooled)

#### g) Other Assets

Other assets are recognised at the following levels:

- Library Books - are recognised as having immaterial costs and will not be capitalised.
- Visual and Audio assets - are recognised as having immaterial costs and will not be capitalised.
- Artworks – are all capitalised
- Statues - are all capitalised
- Sculptures - are all capitalised
- Monuments - are all capitalised
- Other Assets

Assets that are recognised as "Other Assets" include those that cannot be clearly put into any other asset group due to their unique nature.

<b>Work Activity – Other Assets</b>				
<b>Operating Expenditure</b>		<b>Capital Expenditure</b>		
Operations	Maintenance and Repair	Capital Renewal	Capital Upgrade	Capital New
<ul style="list-style-type: none"> <li>• Cleaning</li> <li>• Storage</li> <li>• Transport</li> </ul>	<ul style="list-style-type: none"> <li>• Reactive maintenance and repair</li> <li>• Programmed servicing</li> <li>• &lt;\$5,000</li> </ul>	<ul style="list-style-type: none"> <li>• Replacement of asset with the same standard</li> <li>• &gt;\$5,000</li> </ul>	<ul style="list-style-type: none"> <li>• Replacement of asset at a higher standard</li> <li>• &gt;\$5,000</li> </ul>	<ul style="list-style-type: none"> <li>• New assets</li> <li>• &gt;\$5,000</li> </ul>

## 5. IMPLEMENTATION

### 5.1. Roles and Responsibilities

The following Council officers are responsible for the implementation and the adherence to this policy:

- General Manager
- Deputy General Manager
- Chief Financial Officer
- Manager Infrastructure & Strategy
- Financial Accountant
- Management Accountant

### 5.2. Communication

This Policy will be communicated to the community and staff in accordance with Council's Policy, Procedure and Process Framework and Council's Business Paper process. Following adoption by Council the Policy will be made available on Council's website.

### 5.3. Associated Documents

The following documentation is to be read in conjunction with this policy.

- Code of Conduct Policy
- Asset Management policy
- Procurement Policy
- Capital project expenditure policy

## 6. REVIEW

Review of this policy will incorporate relevant legislation, documentation released from relevant state agencies and best practice guidelines.

The standard review period will be every two years from the effective date, however may occur sooner if there is a change in legislation, accounting standards or other relevant guidelines. The responsible Council officer will be notified of the review requirements three (3) months prior to the expiry of this policy.

The Chief Financial Officer is responsible for the review of this policy.

## 7. LEGISLATIVE AND LEGAL FRAMEWORK

This policy is to be read in conjunction with the following:

- Local Government Act 1993

Australian Accounting Standards Board (AASB) Standards:

- AASB 116 Property, Plant and Equipment;
- AASB 1041 Revaluation of Non-Current Assets;
- AASB 136 Impairment of Assets;
- AASB 1051 Land Under Roads;
- AASB 138 Intangible Assets
- AASB 5 Non-current Assets Held for Sale and Discontinued Operations
- AASB 1049 Whole of Government and General Government Sector Financial Reporting

Council employees shall refrain from personal activities that would conflict with proper execution and management of Council's Asset Accounting Policy. Council's Code of Conduct provides guidance for recognising and disclosing any conflicts of interest.

## 8. DEFINITIONS

**Assets:** are physical resources controlled by the entity as a result of past events and from which future economic benefits

**Assets - Current:** are assets that are expected to be consumed, realised, sold or otherwise disposed of within one financial year

**Assets - Non-Current:** are assets that are not expected to be fully consumed, realised, sold or otherwise disposed of within one financial year

**Capitalisation Threshold:** when the value of a new, upgraded or renewed asset reaches a determined cost it is capitalised, below this cost and the value is expensed

**Capital Expenditure:** expenditure on assets that are above the capitalisation threshold. A relatively large (material) expenditure, which has benefits (service potential), expected to last for more than 12 months. Capital expenditure includes new assets, renewal/replacement and expansion/upgrade of existing assets.

- Capital renewal/replacement is expenditure on an existing asset, which restores the service potential and extends the life of the asset beyond that which it had originally. As it extends the life of the asset any income generated from it will likewise be extended. Future operating and maintenance expenditure may be reduced if completed at the optimum time, e.g. resurfacing or re-sheeting part of a road network, replacing a section of a drainage network with pipes of the same capacity, resurfacing an oval.
- Capital upgrade/expansion is expenditure, which enhances an existing asset to provide a higher level of service. Upgrade expenditure is discretionary and may not result in additional revenue unless direct user charges apply. It will increase operating and maintenance expenditure, including depreciation, in the future because of the increase in the council's asset base, e.g. widening the sealed area of an existing road, replacing drainage pipes with pipes of a greater capacity, enlarging a grandstand at a sporting facility, building extension etc.

**Componentisation:** the segmentation of complex assets into identifiable components that have varying useful lives

**Land Under Roads:** is land under roadways and road reserves as defined under the Road Management Act 2004, including the land under the road itself, footpaths, nature strips and median strips. It does not include land under unused roads which is declared under Section 400 of the Land

Act 1958 as not required for public traffic or under 'paper roads' which do not meet the Common Law definition of a public highway

**Maintenance expenditure:** is a component of operating expenditure, specifically on an asset, which is periodically required as part of the anticipated schedule of works needed to ensure that the asset achieves its estimated useful life, and is normally relatively low cost compared to the asset value. Maintenance expenditure includes reactive maintenance and repair, or planned maintenance

**Materiality:** Information is material if its omission, misstatement or nondisclosure has the potential, individually or collectively, to influence the economic decisions made by users on the basis of the financial statements

**Minor Assets:** are those items acquired for a cost less than the capital threshold for that applicable category

**Operating Expenditure:** is recurrent expenditure such as power, fuel, telephone, employee costs, materials, cleaning, minor equipment, overheads, maintenance and depreciation. These costs are the day to day expenses associated with providing the service during a year of operations.

**Recognition:** the decision to include an asset as capitalised expenditure

**Recurrent Expenditure:** relatively small expenditure which has benefits that will be expected to last less than 12 months; including operating and maintenance expenditure

**Useful life:** the time period in which an asset is expected to be available for use



ORDINARY MEETING OF THE COUNCIL

April 4, 2016

BROKEN HILL CITY COUNCIL REPORT NO. 72/16

SUBJECT: SALE OF LAND FOR UNPAID RATES 11/338

PREVIOUS ITEMS: BHCC142/15 - Sale of Land for Unpaid Rates - Ordinary Council - 24 June 2015  
BHCC40/16 - SALE OF LAND FOR UNPAID RATES (SOLFUR) - Ordinary Council - 24 February 2016

**Recommendation**

That Broken Hill City Council Report No. 72/16 dated April 4, 2016, be received.

**Executive Summary:**

In accordance Sections 713, 715 & 716 of the Local Government Act, 1993 and Part 5 Division 3 Clause 133 of the Local Government (General) Regulation 2005 auctions for Sale of Land for Unpaid Rates were held on March 5 and March 12, 2016. This report is to advise the results from the auctions.

**Report:**

A total of 126 properties were gazetted to be auctioned over two weekends and a summary of the results are shown below. Full details are provided in the attachment.

- Outstanding debts were recovered on four properties prior to auction with payment being made in full or a lump sum payment together with arrangements to pay within an agreed timeframe. These properties were withdrawn from the auction.
- 19 properties were sold at auction to third parties
- Eight properties were purchased by Council for the purpose of lead remediation with the Broken Hill Environmental Lead Project (BHELP) assisting with the associated costs of the sale of these properties and they will also pay for the costs of remediating the blocks.
- Three properties were passed in at auction
- 92 properties were purchased by Council, 52 of which are burdened with Right of Ways. The majority of the Right of Ways will now be made unrateable.
- Six properties have been sold since the auction under private treaty and there is still interest being shown in a number of other properties. Staff will continue to negotiate the sale of further land as opportunities arise.

**Strategic Direction:**

Key Direction: Our Leadership  
Objective: 4.2 Our leaders make smart decisions  
Function: Financial Management  
DP Action: 4.2.1.3

**Relevant Legislation:**

Section 713 of Local Government Act 1993

Section 715 of Local Government Act 1993

Section 716 of Local Government Act 1993

Section 133 of Local Government (General) Regulations 2005

**Financial Implications:**

There has been recovery of outstanding rates from third parties to the value of \$147,761 through the sale of land for unpaid rates process. Council has also been able to on-sell several properties that it purchased at auction to third parties for \$52,200.

Broken Hill City Council will write off a total of \$188,445 in unrecoverable rates. As the existing provision for rates bad debt significantly exceeds this amount no additional expense will be need to be recognised.

Council purchased 92 properties to the value of \$696,600. This amount was the total outstanding rates, so there has been no net cost to Council. The majority of these properties were access ways or burdened by rights of way and consequently undevelopable.

The land acquired by Council that is not to be sold or able to be sold to third parties will become non-rateable land and will allow Council to rate the total local government land area value across the existing ratepayer base increasing the likelihood of collecting on future rate revenues.

**Attachments**

1. Sale of land for unpaid rates - outcomes 5 Pages

JAMES RONCON  
GENERAL MANAGER

Property Address	Title Particulars	Total Outstanding Debt	Sold Price	To be Applied to Outstanding Debt	Extra Charges eg WLL	To be Written Off	Disburse- ments	Comments
599 Argent ST BROKEN HILL	Lot: 5661 DP: 757298	13,327	26,000	13,327		0	12,673	3rd Party Sale
701 Beryl ST BROKEN HILL	Lot: 1 DP: 930153	11,937	11,900	11,900		37	0	Council Acquisition
								Withdrawn from Auction as payment or suitable
150 Bismuth ST BROKEN HILL	Lot: 3277 DP: 757298	11,629	10,640	10,640		989	0	arrangement to pay made
338 Chapple LA BROKEN HILL	Lot 399 DP 665813	6,109	6,100	6,100		9	0	Council Acquisition
92 Harris ST BROKEN HILL	Lot 1 DP 947752	5,916	5,800	5,800		116	0	Council Acquisition
111 Cornish LA BROKEN HILL	Lot 1 DP 947754	5,835	5,800	5,800		35	0	Council Acquisition
101 Cornish LA BROKEN HILL	Lot 1 DP 936829	5,835	1,200	1,200		4,635	0	3rd Party Sale
476 Crystal ST BROKEN HILL	Lot: 4222 DP: 757298	10,265	26,000	10,265		0	15,735	3rd Party Sale
21 Cummins ST BROKEN HILL	Lot 920 DP 757298	6,473	2,500	2,500		3,973	0	3rd Party Sale
278 Duff ST BROKEN HILL	Lot: 5497 DP: 757298	14,770		0		14,770	0	Passed In
318 Eyre ST BROKEN HILL	Lot: 15 Sec: 40 DP: 758018	16,175	20,000	16,175		0	3,825	Passed In
347 Eyre ST BROKEN HILL	Lot 6 Sec 42 DP 758018	6,434	9,100	6,434		0	2,666	Council Acquisition
70 King ST BROKEN HILL	Lot 11 DP 665666	5,745	1,000	1,000		4,745	0	Council Acquisition
102 Gaffney LA BROKEN HILL	Lot 1 DP 917926	6,265	6,700	6,265		0	435	3rd Party Sale
								Withdrawn from Auction as payment or suitable
141 Gaffney ST BROKEN HILL	Lot: B DP: 336721	12,279	11,000	11,000		1,279	0	arrangement to pay made
351 Hebbard ST BROKEN HILL	Lot 8 Sec 53 DP 758018	5,937	8,800	5,937		0	2,863	Council Acquisition
376 Hebbard ST BROKEN HILL	Lot 15 Sec 44 DP 758018	6,100	6,000	6,000		100	0	Council Acquisition
420 Hebbard ST BROKEN HILL	Lot 16 Sec 50 DP 758018	5,481	5,400	5,400		81	0	Council Acquisition
410 Hebbard ST BROKEN HILL	Lot 11 Sec 50 DP 758018	5,481	5,400	5,400		81	0	Council Acquisition
34 King ST BROKEN HILL	Lot 3905 DP 757298	5,149	5,200	5,149		0	51	3rd Party Sale
741 Lane LA BROKEN HILL	Lot 2255 DP 757298	5,976	6,000	5,976		0	24	3rd Party Sale
776 Lane ST BROKEN HILL	Lot 1997 DP 757298	7,061	7,000	7,000		61	0	3rd Party Sale
221 Mercury ST BROKEN HILL	Lot: 1 DP: 930072	20,716	20,700	20,700		16	0	Council Acquisition
9 Mica ST BROKEN HILL	Lot: 4 Sec: 5 DP: 759092	22,755	22,700	22,700		55	0	Council Acquisition
369 Morish ST BROKEN HILL	Lot 1365 DP 757298	6,139	6,100	6,100		39	0	Council Acquisition

Property Address	Title Particulars	Total Outstanding Debt	Sold Price	To be Applied to Outstanding Debt	Extra Charges eg WLL	To be Written Off	Disburse- ments	Comments
153 Newton ST BROKEN HILL	Lot: 2 DP: 931121	17,203	16,459	16,459		744	0	Withdrawn from Auction as payment or suitable arrangement to pay made
190 Newton ST BROKEN HILL	Lot: 3010 DP: 666177	15,490	15,400	15,400		90	0	Council Acquisition
194 Newton ST BROKEN HILL	Lot: 1 DP: 940419	18,054	18,100	18,054		0	46	Withdrawn from Auction as payment or suitable arrangement to pay made
338 Oxide ST BROKEN HILL	Lot: 1 DP: 318498	29,446	25,000	25,000		4,446	0	Passed In
245 Patton ST BROKEN HILL	Lot: 2 DP: 342025	9,459	2,000	2,000		7,459	0	3rd Party Sale
303 Patton ST BROKEN HILL	Lot: 1753 DP: 757298	18,531	1,000	1,000		17,531	0	3rd Party Sale
324 Patton ST BROKEN HILL	Lot: 2 DP: 322722	19,082	1,000	1,000		18,082	0	Council Acquisition
118 Piper ST BROKEN HILL	Lot: A DP: 375910	15,266	14,000	14,000		1,266	0	3rd Party Sale
349 Piper ST BROKEN HILL	Lot: 8 Sec: 41 DP: 758018	15,302	2,500	900	1,600	14,402	0	3rd Party Sale
400 Piper ST BROKEN HILL	Lot 20 Sec 45 DP 758018	6,096	6,400	6,096		0	304	Council Acquisition
379 Piper ST BROKEN HILL	Lot 1 Sec 47 DP 758018	5,494	5,400	5,400		94	0	Council Acquisition
120 Slag ST BROKEN HILL	Lot 2404 DP 666326	6,143	6,100	6,100		43	0	Council Acquisition
108 Slag ST BROKEN HILL	Lot 2 DP 404867	5,722	5,700	5,700		22	0	Council Acquisition
77 Warren ST BROKEN HILL	Lot: 1 DP: 45011	21,846	4,000	4,000		17,846	0	3rd Party Sale
35 Wolfram ST BROKEN HILL	Lot: B DP: 186450	22,754	5,000	5,000		17,754	0	3rd Party Sale
253A Chapple ST BROKEN HILL	Lot: 4 DP: 930651	14,630	14,600	14,600		30	0	Council Acquisition
158A Gaffney LA BROKEN HILL	Lot 2 DP 724993	4,793	4,700	4,700		93	0	Council Acquisition
589A Chapple LA BROKEN HILL	Lot: 1 DP: 722990	13,310	13,300	13,300		10	0	Council Acquisition
589 Chapple LA BROKEN HILL	Lot: 2 DP: 722990	13,639	13,600	13,600		39	0	Council Acquisition
636 Wolfram LA BROKEN HILL	Lot: 4 DP: 313481	13,006	13,000	13,000		6	0	Council Acquisition
176 Murton ST BROKEN HILL	Lot: 2 DP: 185657	14,202	14,200	14,200		2	0	Council Acquisition
126 Pell ST BROKEN HILL	Lot: 3 DP: 165557	14,424	14,400	14,400		24	0	Council Acquisition
482 Chapple LA BROKEN HILL	Lot: 2 DP: 926767	12,876	12,800	12,800		76	0	Council Acquisition
323A Oxide ST BROKEN HILL	Lot: 3 DP: 32785	16,684	16,600	16,600		84	0	Council Acquisition
20A Crystal ST BROKEN HILL	Lot: 2 DP: 959475	12,862	12,800	12,800		62	0	Council Acquisition
406A Chapple ST BROKEN HILL	Lot: 8 DP: 943937	15,149	15,100	15,100		49	0	Council Acquisition
327A Kaolin ST BROKEN HILL	Lot: 3 DP: 962892	12,773	12,700	12,700		73	0	Council Acquisition

Property Address	Title Particulars	Total Outstanding Debt	Sold Price	To be Applied to Outstanding Debt	Extra Charges eg WLL	To be Written Off	Disburse- ments	Comments
420 Morgan LA BROKEN HILL	Lot: 2 DP: 970860	13,470	12,700	12,700		770	0	Council Acquisition
192 Cobalt LA BROKEN HILL	Lot: 8 DP: 665419	13,104	200	200		12,904	0	3rd Party Sale
111 McCulloch ST BROKEN HILL	Lot: 8 DP: 935506	7,193	7,100	7,100		93	0	Council Acquisition
589 Wolfram LA BROKEN HILL	Lot: 9 DP: 935506	16,583	16,500	16,500		83	0	Council Acquisition
323A Lane ST BROKEN HILL	Lot: 1 DP: 119248	7,700	7,700	7,700		0	0	Council Acquisition
185A Brazil ST BROKEN HILL	Lot: 1 DP: 940140	11,708	11,700	11,700		8	0	Council Acquisition
341 Williams LA BROKEN HILL	Lot: 4 DP: 166565	12,862	12,800	12,800		62	0	Council Acquisition
Abbott ST TALTINGAN	Lot 10 Sec 5 DP 758948	5,133	5,100	5,100		33	0	Council Acquisition
Abbott ST TALTINGAN	Lot 7 Sec 5 DP 758948	5,133	5,100	5,100		33	0	Council Acquisition
Dibbs ST TALTINGAN	Lot 12 Sec 16 DP 758948	5,133	5,100	5,100		33	0	Council Acquisition
Dibbs ST TALTINGAN	Lot 11 Sec 16 DP 758948	5,133	5,100	5,100		33	0	Council Acquisition
Stuart ST TALTINGAN	Lot 11 Sec 15 DP 758948	5,133	5,100	5,100		33	0	Council Acquisition
Stuart ST TALTINGAN	Lot 20 Sec 5 DP 758948	5,120	5,100	5,100		20	0	Council Acquisition
Stuart ST TALTINGAN	Lot 19 Sec 5 DP 758948	5,133	5,100	5,100		33	0	Council Acquisition
Stuart ST TALTINGAN	Lot 14-15 Sec 5 DP 758948	5,160	5,100	5,100		60	0	Council Acquisition
Stuart ST TALTINGAN	Lot 1 Sec 6 DP 758948	5,133	5,100	5,100		33	0	Council Acquisition
Stuart ST TALTINGAN	Lot 4 Sec 6 DP 758948	5,133	5,100	5,100		33	0	Council Acquisition
Stuart ST TALTINGAN	Lot 8 Sec 6 DP 758948	5,133	5,100	5,100		33	0	Council Acquisition
Stuart ST TALTINGAN	Lot 9 Sec 6 DP 758948	5,133	5,100	5,100		33	0	Council Acquisition
Stuart ST TALTINGAN	Lot 2 Sec 11 DP 758948	5,133	5,100	5,100		33	0	Council Acquisition
174A Bromide ST BROKEN HILL	Lot: 6 DP: 318846	10,050	10,000	10,000		50	0	Council Acquisition
461A Beryl ST BROKEN HILL	Lot: E DP: 321871	10,101	10,100	10,100		1	0	Council Acquisition
301 Patton ST BROKEN HILL	Lot: 1752 DP: 1106530	8,526	10,000	8,526		0	1,474	3rd Party Sale
365 Eyre ST BROKEN HILL	Lot: 21 Sec: 45 DP: 758018	8,504	8,500	8,500		4	0	Council Acquisition
480A Chapple LA BROKEN HILL	Lot: 1 DP: 1066407	8,287	8,200	8,200		87	0	Council Acquisition
172A Beryl ST BROKEN HILL	Lot: A DP: 388589	10,852	100	100		10,752	0	Council Acquisition
247A Zebina ST BROKEN HILL	Lot: 3 DP: 927401	7,283	7,200	7,200		83	0	Council Acquisition
337A Cummins ST BROKEN HILL	Lot: 838 DP: 1083122	10,388	10,300	10,300		88	0	Council Acquisition
312 Gawler PL BROKEN HILL	Lot: 1 DP: 1092724	13,192	13,100	13,100		92	0	Council Acquisition
Morgan LA BROKEN HILL	Lot 2 DP 311133	5,959	5,900	5,900		59	0	Council Acquisition
86A Wills LA BROKEN HILL	Lot E DP 28087	6,440	6,400	6,400		40	0	Council Acquisition

Property Address	Title Particulars	Total Outstanding Debt	Sold Price	To be Applied to Outstanding Debt	Extra Charges eg WLL	To be Written Off	Disburse- ments	Comments
150A Oxide ST BROKEN HILL	Lot: 2 DP: 347442	6,848	6,800	6,800		48		0 Council Acquisition
164A Newton ST BROKEN HILL	Lot 3 DP 900757	5,680	5,600	5,600		80		0 Council Acquisition
313 Morish ST BROKEN HILL	Lot C DP 435486	6,052	6,000	6,000		52		0 Council Acquisition
181A Harvy ST BROKEN HILL	Lot D DP 958157	6,070	6,000	6,000		70		0 Council Acquisition
372 King ST BROKEN HILL	Lot 1 DP 931475	6,196	500	500		5,696		0 3rd Party Sale
736 Lane ST BROKEN HILL	Lot: A DP: 914427	7,566	1,000	1,000		6,566		0 Council Acquisition
628A Lane ST BROKEN HILL	Lot: 1 DP: 925509	7,420	7,400	7,400		20		0 Council Acquisition
17 Wills ST BROKEN HILL	Lot: 1975 DP: 757298	7,895	2,500	2,500		5,395		0 3rd Party Sale
104 Nicholls ST BROKEN HILL	Lot 1 DP 724789	6,058	6,000	6,000		58		0 Council Acquisition
104A Nicholls ST BROKEN HILL	Lot 2 DP 724789	5,680	5,600	5,600		80		0 Council Acquisition
234 Iodide ST BROKEN HILL	Lot 5 DP 318491	5,621	5,600	5,600		21		0 Council Acquisition
550A Lane ST BROKEN HILL	Lot 1 DP 725233	5,313	5,300	5,300		13		0 Council Acquisition
349 Oxide ST BROKEN HILL	Lot 1 DP 1133298	4,519	4,500	4,500		19		0 Council Acquisition
349A Oxide ST BROKEN HILL	Lot 1 DP 724072	5,076	5,000	5,000		76		0 Council Acquisition
422 Chapple LA BROKEN HILL	Lot 1 & 2 DP 1133511	5,121	5,100	5,100		21		0 Council Acquisition
Bagot ST BROKEN HILL	Lot 3 DP 921535	4,990	4,900	4,900		90		0 Council Acquisition
512A Lane ST BROKEN HILL	Lot 1 DP 1138200	4,522	4,500	4,500		22		0 Council Acquisition
495 Lane LA BROKEN HILL	Lot 1 DP 1138289	4,244	100	100		4,144		0 Council Acquisition
477A Chapple LA BROKEN HILL	Lot 1 DP 1138489	4,409	4,400	4,400		9		0 Council Acquisition
576 Chapple ST BROKEN HILL	Lot 1 DP 1138701	4,663	4,600	4,600		63		0 Council Acquisition
236A Murton ST BROKEN HILL	Lot 1 DP 1138736	4,538	4,500	4,500		38		0 Council Acquisition
Williams Street BROKEN HILL	Lot: 1 DP: 1138944	4,280	4,200	4,200		80		0 Council Acquisition
483 Lane LA BROKEN HILL	Lot 1 DP 1140030	4,209	4,200	4,200		9		0 Council Acquisition
82A Thomas LA BROKEN HILL	Lot 1 DP 1139456	4,208	4,200	4,200		8		0 Council Acquisition
286A Bromide ST BROKEN HILL	Lot 1 DP 1140201	5,221	5,200	5,200		21		0 Council Acquisition
336A Williams ST BROKEN HILL	Lot 1 DP 1140999	4,482	4,400	4,400		82		0 Council Acquisition
400A Chapple LA BROKEN HILL	Lot 1 DP 1140996	4,208	4,200	4,200		8		0 Council Acquisition
151A Burke ST BROKEN HILL	Lot 1 DP 1149260	4,383	4,300	4,300		83		0 Council Acquisition
585 A Wolfram Lane BROKEN HILL	Lot: 7 DP: 944194	3,661	3,600	3,600		61		0 Council Acquisition
247 Lane Lane BROKEN HILL	Lot: 1 DP: 1165165	3,678	3,600	3,600		78		0 Council Acquisition
239 Lane Lane BROKEN HILL	Lot: 1 DP: 1165143	3,708	3,700	3,700		8		0 Council Acquisition

Property Address	Title Particulars	Total Outstanding Debt	Sold Price	To be Applied to Outstanding Debt	Extra Charges eg WLL	To be Written Off	Disburse- ments	Comments
237 A Chapple Street BROKEN HILL	Lot: 5 DP: 320533	3,678	3,600	3,600		78	0	Council Acquisition
139 A Gypsum Street BROKEN HILL	Lot: 4 DP: 101990	3,655	3,600	3,600		55	0	Council Acquisition
16 A Nicholls Street BROKEN HILL	Lot: 1 DP: 725171	3,655	3,600	3,600		55	0	Council Acquisition
414 B Mica Street BROKEN HILL	Lot: 1 DP: 1166549	3,811	3,800	3,800		11	0	Council Acquisition
324 Cobalt Lane BROKEN HILL	Lot: 2 DP: 1165345	3,309	3,300	3,300		9	0	Council Acquisition
324 Wolfram Lane BROKEN HILL	Lot: 1 DP: 1165390	3,339	3,300	3,300		39	0	Council Acquisition
716 A Chapple Lane BROKEN HILL	Lot: 3 DP: 205329	3,319	3,300	3,300		19	0	Council Acquisition
320 Thomas Lane BROKEN HILL	PLT: 1 DP: 1167838	3,339	3,300	3,300		39	0	Council Acquisition
326 A Thomas Lane BROKEN HILL	PLT: 1 DP: 1167838	3,460	0	0		3,460	0	Council Acquisition
143 A Ryan Lane BROKEN HILL	Lot: 6 DP: 1177173	2,930	2,900	2,900		30	0	Council Acquisition
52 Gaffney Lane BROKEN HILL	Lot: 1 DP: 955995	5,867	1,300	1,300		4,567	0	3rd Party Sale
173 Murton Street, BROKEN HILL	Lot: 1 DP:1140550	4,293	4,200	4,200		93	0	Council Acquisition
<b>TOTALS</b>		<b>1,068,148</b>	<b>921,399</b>	<b>879,704</b>	<b>1,600</b>	<b>188,445</b>	<b>40,095</b>	



ORDINARY MEETING OF THE COUNCIL

April 14, 2016

BROKEN HILL CITY COUNCIL REPORT NO. 73/16

SUBJECT: DEED OF RELEASE - NEW SOUTH WALES LAND AND HOUSING CORPORATION AND SHORTY O'NEIL VILLAGE 11/333

**Recommendation**

That Broken Hill City Council Report No. 73/16 dated April 14, 2016, be received.

That the Mayor and General Manager be authorised to sign the Deed of Release on behalf of Council and apply the Common Seal of Council.

**Executive Summary:**

The report recommends that Council sign the Deed of Release which will terminate the Deed signed in 1992 with the NSW Land and Housing Corporation regarding matters relating to the tenancy arrangements for aged persons at Shorty O'Neil Village and release each party from the obligations under the Deed.

**Report:**

Council will recall that a Deed of Agreement between Broken Hill City Council and the NSW Department of Land and Housing Corporation was entered into on 3 March 1992 where the Department contributed funds of \$307,000 for the construction of six one bedroom cottages for Legacy clients. The Deed also provided for Council to perform and discharge numerous other obligations in relation to that housing.

The State secured its interest by placing a caveat over the entire site. Since Council resolved to exit from the operation of Shorty O'Neil Village as a hostel, there was ongoing discussion with the State to both remove the caveat so that Council could proceed to auction and to negotiate a solution to the terms of the Deed. The impasse was finally resolved with the intervention of the local Member of Parliament with the lifting of the caveat. This then left the matter of the need to resolve the status of the Deed in order that Council could proceed freely to act in its own interests without requiring third party agreement. Council commissioned its solicitor to seek to end the functioning of the Deed by requesting whether the Department of Land and Housing would enter into a Deed of Release. That agreement has now been reached.

It is recommended that Council proceed to sign the Deed of Release which will terminate the Deed and release each party from the obligations under the Deed.

**Strategic Direction:**

Key Direction:	Our Community
Objective:	1.5 Our health and wellbeing ensures that we live life to the full
Function:	Community Services
DP Action:	Determine future of Shorty O'Neil Village

**Relevant Legislation:**

**Financial Implications:**

The signing of the Deed of Release terminates the Deed between Council and NSW Land and Housing Corporation dated 3 March 1992 and releases Council from discharging various obligations in relation to the provision of aged care housing on the site of the Shorty O'Neil Village.

**Attachments**

1. Deed of Release 4 Pages

RAZIJA NU'MAN  
DIVISION MANAGER CORPORATE AND HUMAN SERVICES

JAMES RONCON  
GENERAL MANAGER

**DEED OF RELEASE**

**NEW SOUTH WALES LAND AND HOUSING CORPORATION**  
(Department)

**BROKEN HILL CITY COUNCIL**  
(Council)

**DATE:**

Austen Brown Boog  
21 Church Street (PO Box 4063)  
DX 4017  
DUBBO NSW 2830  
Ph 02 6882 5333  
Fax 02 6885 2700  
E: [dubbo@austenbrown.com.au](mailto:dubbo@austenbrown.com.au)  
Ref: AGB:3422

**DETAILS**

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**PARTIES**

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<b>Department</b>	<b>Name</b>	New South Wales Land and Housing Corporation
	<b>ABN</b>	24 960 729 253
	<b>Address</b>	223-239 Liverpool Road ASHFIELD NSW 2131
	<b>Telephone</b>	02 8753 8302
	<b>Fax</b>	
	<b>Email</b>	Sophie.holloway2@facs.nsw.gov.au

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<b>Council</b>	<b>Name</b>	<b>BROKEN HILL CITY COUNCIL</b>
	<b>ABN</b>	84 873 116 132
	<b>Address</b>	Administrative Centre, 240 Blende Street, Broken Hill 2880
	<b>Telephone</b>	08 8080 3300
	<b>Fax</b>	08 8080 3424
	<b>Email</b>	council@brokenhill.nsw.gov.au

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**DATE OF DEED**

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## **TERMS**

### **INTRODUCTION**

- A. By a Deed dated 3 March 1992 (*Deed*) the Department and the Council agreed to the payment by the Department to the Council of funds to assist Council with the provision of housing for aged persons in the district of Broken Hill.
- B. The Deed also provided for Council to perform and discharge numerous other obligations in relation to that housing.
- C. The Department has paid to the Council various amounts including an amount of three hundred and seven thousand dollars (\$307,000.00) in accordance with the Deed.
- D. The parties now wish to terminate the Deed and release each other from the obligations under the Deed on the following terms and conditions.

### **IT IS AGREED**

- 1. The Deed is terminated on and from the date of this Deed of Release without further actions by either party.
- 2. The Department and the Council mutually release and discharge each other from any and all claims, actions, suits, demands, costs, damages and expenses which they now have or at any time hereafter may have arising out of the Deed.

-3-

**SIGNING PAGE**

**EXECUTED AS A DEED.**

Signed by me

.....

as delegate of the **New South Wales  
Land and Housing Corporation** (ABN 24  
960 729 253), and I hereby certify that I  
have no notice of revocation of such  
delegation in the presence of:

.....

Delegate

.....

Witness

.....

Name of witness (Print)

The Common Seal of Broken Hill City Council )  
was affixed hereto on      day of      2016)  
in pursuance of a resolution of the Council )  
passed at the meeting held on      day of 2016)

Signature of authorised person:

Wincen John Cuy  
Mayor

Signature of authorised person:

General Manager

## ORDINARY MEETING OF THE COUNCIL

April 14, 2016

BROKEN HILL CITY COUNCIL REPORT NO. 74/16

SUBJECT:                      REVIEW OF DISABILITY ACTION PLAN 2011-2015                      11/432

**Recommendation**

That Broken Hill City Council Report No. 74/16 dated April 14, 2016, be received.

That Council receive the report on the Review of the Disability Action Plan 2011-2015 for information only.

**Executive Summary:**

Council's Disability Action Plan 2011 – 2015 (DAP) was developed in consultation with the community and Jenny Bray Training & Consulting in 2011. The Plan concluded its span in 2015.

The Plan identifies areas, facilities and services for which Council has some level of responsibility, assesses the disability discrimination potential contained within them, and identifies any need for action. Consideration of these actions was driven by the Disability Discrimination Act 1992 and referenced to Council's Community Strategic Plan 2010 – 2030.

**Report:**

A review of Council's Disability Action Plan 2011 – 15 was undertaken with a summary of actions and achievements noted below.

Key Directions as identified within the Disability Action Plan were linked to the initial Community Strategic Plan 2010 – 2030, and as such, may not directly align with the directions in the reviewed and updated Community Strategic Plan 2033.

**Key Direction 1: Our Community**

- Council's Human Resources department previously shared a partnership with local disability employment agency (Nova Employment) for placement of People with Disability within Council
- Council supports work experience students and work placement participants throughout various Council departments
- Council is a provider of the Transition to Work Program – a two year program that supports people with disability wishing to enter the workforce to develop work skills

*Carers*

- Council directly provides a range of Carers' Support Programs, including: Carer Respite and Carelink Centre, Respite for Carers Programs, Young Carer activities
- Advertising of Carer Services has included -Television advertising with the Young Carers Program also promoted through local Cinema advertising

*People with Disability*



- Council provides a range of disability programs for younger people with disability, including: Respite Programs, Day Activity Centre, Skill Development and Social Support activities
- Open days and tours of the Home and Community Care (HACC) Centre are coordinated annually to promote services available and also acknowledge International Day of People with Disability

#### *Seniors*

- Council coordinates the Annual Seniors Week Variety Concert
- Council staff participate in weekly Aged Care Interagency Meetings
- Community Services department develop and distribute a quarterly newsletter to service users
- The City Library provides a range of supportive resources including e-books/ audio readers

#### *Youth*

- Council has supported the previous Max Potential Program
- Source funding for annual Youth Week activity
- Provide an accessible Skate Park
- Council directly operates a Peer Support Program for over 18 year olds with low level support needs

#### *Networking and Service Collaboration*

- Council staff participate in a range of Interagency meetings to promote collaboration within the funded services area
- Council operates and maintains the Home and Community Care (HACC) Centre
- Council has secured capital grants for:
  - Extension of the Home and Community Care Centre
  - Upgrade of AJ Keast Park to the city's only accessible play park
- Council facilitates annual community service forums and activities to share information and remain up to date on changing demographics
- Council's Community Services promote use of HSNet as an information board across the community sector
- Council maintains membership to peak bodies including:
  - NCSS (NSW Council of Social Services)
  - ACS (Aged & Community Services)
- Council developed a Pedestrian Access Mobility Plan (PAMP)
- Improved access for people with disability at community events included:
  - Accessible toilets installed in Sturt Park
  - Development of A J Keast Accessible Play Park
- Council's Risk Assessment and Event Management Frameworks allow for consideration of accessibility for all public events
- Council maintains representation on the local Community Safety Precinct Committee
- Council has developed a Community Safety and Crime Prevention Plan 2013 – 2017
- Council has developed a Volunteer Management Strategy
- Council's Event Management Team promotes accessibility for groups coordinating community events
- Council coordinates an annual accessible activity to acknowledge the contribution of volunteers in the community

## **Key Direction 2: Our Economy**

- Council maintains working relationships with community organisations that promote incentives for employing people with disability, these include:
  - Nova Employment
  - LETS Employment
  - Sureway employment

Several of these services are no longer operating in Broken Hill or may have a changed name.

- Transport access to the city has expanded to include:
  - The introduction of daily flights to Melbourne as well as maintaining existing daily services
  - Indian Pacific train service twice per week
  - Bus service for travel to Adelaide and Sydney
- Accessibility was a key consideration in the upgrade to the Regional Aquatic Centre
- Accessibility map was reviewed during development of the Pedestrian Access Mobility Plan.
- Civic Centre undergoing current upgrade/ redevelopment, including lift option and improved accessible facilities

### **Key Direction 3: Our Environment**

- Upgraded watering systems in the city's parks and ovals
- Energy saving lighting options have been introduced across Council buildings
- Council's development application processes incorporate information relating to requirements of the Disability Discrimination Act, Australian Standards and BSA
- Council's Integrated Planning Framework considers accessible practices throughout the planning process
- Council employs a dedicated Health Services Officer
- Provision of green waste bins for recycling
- Yellow lid bin service to assist residents who are frail or have a disability
- Expansion of recycle shop located at the depot

### **Key Direction 4: Our Services**

- Development a Pedestrian Access Mobility Plan (PAMP)
- Development of Asset Management Plans
- Development of Plan for Management of Parks and Open Spaces
- Redevelopment of A J Keast into accessible play park
- Council is in the process of undertaking a review of all community assets and facilities
- Assistance services are available at the Airport for people with disabilities travelling into and out of Broken Hill

### **Key Direction 5: Our Leadership**

- Council hosts a bi-annual Community Round Table, bringing key stakeholders in the community together to discuss key issues
- Council facilitates annual community service forums/activities to share information and remain up to date on changing demographics within the community
- Council has undertaken a comprehensive restructure to improve its financial position into the future
- Council is continuing to undertake service reviews of all its operational areas
- Council's Event Planning process and Risk Management Framework ensures that issues limiting participation by sections of the community are considered in planning for all activities and events
- Council has undertaken an upgrade to its website to improve community access to electronic communication

## Access to Council Buildings and Services

Council offers an accessible Administration Building and Council Chambers.

The Charles Rasp Library provides easy access for all target groups, including:

- electric entry doors,
- accessible toilet
- an elevator

Council's Home and Community Care (HACC) Centre offers full accessibility to a broad range of community care services and activities.

Feedback/Comment to Council in the development of plans such as Council's Asset Management Plan and the Pedestrian Access Mobility Plan were invited by telephone, on-line or through community forums.

Council's Civic Centre offers accessible entry and facilities – with increased accessibility planned during current refurbishment.

Council maintains the Aged Persons Rest Centre which is a fully accessible building often the venue for public meetings and forums.

Council's Traffic Committee assesses and makes recommendations to Council on requests relating to traffic or parking matters including appropriate accessible parking areas.

Council coordinates a range of accessible community events annually including - Australia Day celebrations, International Day of People with Disability, Seniors Concert, Harmony Day and Volunteer activities.

## Strategic Direction:

Key Direction:	Our Leadership
Objective:	Our Leaders Make Smart Decisions
Function:	Leadership and Governance
DP Action:	4.2.1.12 Monitor potential changes to government policy and legislation and make submission where considered important for the local community.

## Relevant Legislation:

Disability Discrimination Act 1992

Disability Inclusion Act 2014

## Financial Implications:

There are no financial implications as a result of this report

## Attachments

There are no attachments for this report.

RAZIJA NU'MAN

DIVISION MANAGER CORPORATE AND HUMAN SERVICES

JAMES RONCON

GENERAL MANAGER

ORDINARY MEETING OF THE COUNCIL

April 20, 2016

BROKEN HILL CITY COUNCIL REPORT NO. 75/16

SUBJECT: DEVELOPMENT APPLICATION 9/2016 - PROPOSED LONG DAY CHILD CARE CENTRE AT 24-28 TRAMWAY TERRACE, BROKEN HILL 11/467

**Recommendation**

That Broken Hill City Council Report No. 75/16 dated April 20, 2016, be received.

That Council determine Development Application 9/2016 by Refusal as the proposed development is inappropriate for the site.

**Executive Summary:**

This matter was tabled at the March 2016 Council meeting. Council resolved to defer this matter to the April meeting pending a site visit by Councillors and members of the Broken Hill Traffic Committee. A Development Application has been lodged for the construction of a Long day care centre at 24-28 Tramway Terrace (Lots 14, 15, 16). The site is currently vacant land. A number of neighbour objections have been received by Council and as a result this Application has been referred to Council for determination.

The refusal of this development application is recommended. Should Council resolve to approve this development application, it is recommended that this matter be referred back to Council's Town Planner for the development of appropriate conditions.

**Report:**

Details relating to the proposed development can be summarised as follows:

- The centre will cater for a maximum 53 child capacity, catering for children between the ages of 6 weeks to 5 years of age.
- The centre will operate for 48-50 weeks a year.
- Hours are between 7:30am to 6pm Monday to Friday. Due to being long-day care, drop off and pick up times are staggered.
- Off street parking area provided (initially proposed 10 spaces, but amended to 19).
- Outdoor play area.
- Landscaped gardens will include drought resistant native plants.
- Vehicle access to the development is from Tramway Terrace. Left turn only" signage will be placed at the exit of the carpark so that traffic flow is virtually one way.
- Staff numbers – maximum 9, average 6.
- The buildings external construction will be brick veneer with colourbond roofing. The building itself will be approximately 22 x 20 metres in size.
- Diagram 1 below is an aerial photograph with the development site marked.
- See Diagram 2 below which shows proposed layout. Note the vehicle access is from Tramway Terrace. Car parking spaces towards the front of the site, and play area behind. Entry in and exit out into Tramway Terrace with left turn only from the carpark into Tramway Terrace.
- Car park surface is to be partly concrete (or bitumen) and partly crushed road base.
- Colourbond fencing along the rear of the site (Galena Street frontage).

- The applicants have stated that a “child care centre in the heart of Broken Hill will be of great importance to working families who require care for their children”.
- The applicants also advised that “12 month investigations were made for choosing a suitable site for the proposed development. This site was selected based on the location, close to other businesses, yet quiet enough for a safe environment for children. Then centre will not be open during weekends or public holidays and therefore will not cause noise issues for residences”.



Diagram 1: Development site

Notification to 16 neighbouring properties of the proposal was carried out when the Application was first submitted to Council.

As a result 7 written objections were received (one of the letters was on behalf of 3 residents). Also neighbours from 2 other residences in the area verbally expressed their concern to council staff. (These neighbours stated they were not totally opposed to the development but had great concerns regarding the increased traffic).

Council advised the applicants that a number of concerns were raised by neighbours. A summary of the concerns were provided to the applicants for their serious consideration and to consider whether they wished to provide further information to Council to show how these concerns could be addressed and also how the centre would not adversely affect existing neighbours in the area.

Further information was provided by the applicant, including increasing the proposed number of off street parking spaces. Details and comment provided by the applicants will be outlined throughout the remainder of this report.

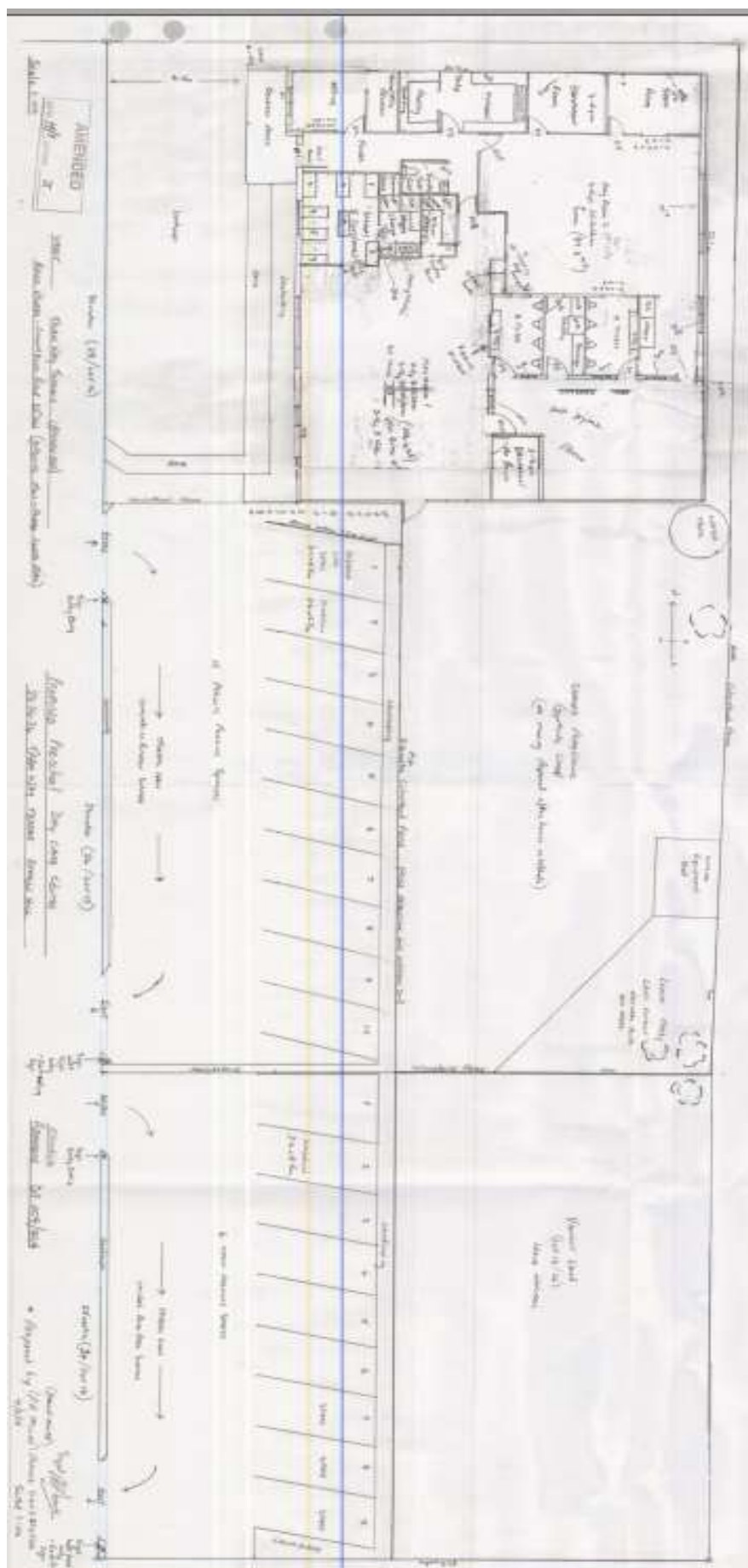


Diagram 2: Proposed development

**Strategic Direction:**

Key Direction:	3.3 Proactive and responsible planning supports the community and the environment
Objective:	Process development applications in accordance with legislation and in an effective and efficient manner
Function:	Council – Built Environment
DP Action:	Ensure compliance activities promote public safety and environmental control

**Relevant Legislation:**

Section 79(c) of the Environmental Planning and Assessment Act 1979 sets out “matters for consideration” when assessing and determining a Development Application.

**(a)(i) – the provisions of any environmental planning instrument (EPI):**

Comment: Broken Hill Local Environmental Plan (2013). Zoning of the subject site is R1 General Residential. Child care centres are permissible within this zone, subject to consent from Council.

The objectives of R1 zone are:

- To provide for the housing needs of the community.
- To provide for a variety of housing types and densities.
- To enable other land uses that provide facilities or services to meet the day to day needs of residents.

**(a)(ii) – the provisions of any draft environmental planning instrument (EPI):**

Comment: N/A.

**(a)(iii) – any development control plan:**

Comment: DCP no 5 Notification – required notification of neighbours, due to being a non-residential use in a residential area.

As discussed earlier in this report, notification to 16 neighbouring properties of the proposal was carried out.

As a result 7 written objections were received (one of the letters was on behalf of 3 residents). Also neighbours from 2 other residences in the area verbally expressed their concern to council staff. (These neighbours stated they were not totally opposed to the development but had great concerns regarding the increased traffic).

**Summary of neighbour concerns raised in submissions:**

- Traffic/parking concerns. Major increase in traffic in a residential area. Enrolment numbers of up to 53 children, means possibility of up to approximately 50 additional vehicles using Tramway Terrace both morning and afternoon. Increase in traffic in what is a very narrow street (in reality little more than a lane).
- Whilst some off street parking is included in the plans, the fear is that the parking allowance will at times be too small for the size of the centre, after allowing for staff parking as well. If this proves correct, the parking overflow will cause enormous issues in Tramway Terrace. Tramway Terrace is a narrow street littered with driveways on both sides. Virtually all residents vehicles are reversed out into the Terrace and due to the narrow width of the street, residents can be easily blocked into their own driveway by cars parking too close to the driveway entrance or by parking adjacent.



- Tramway Terrace is a very quiet location as access is only required by residents be they permanent or visiting.
- Tramway Terrace was not designed for heavy traffic flow.
- Traffic safety – tight corners of Tramway Terrace are a potential accident point.
- The location along Tramway Terrace was specifically chosen a number of years ago to build dwellings in the area due to being off the main streets and the fact it would be a nice quiet area, and in particular appropriate housing area for elderly residents (Legacy housing).
- Tramway Terrace is not the right street to build a long-day care centre, the street is narrow and houses are built close to the road. Surely there must be land which is more suitable for this project.
- Noise (from traffic and playground activities). Premises along Harvey Street very close proximity to the site. A holiday accommodation cottage which is very close to the site will be impacted. Kitchen and living areas face onto Tramway Terrace. Clientele of the cottage has built up over the years in particular due to being a quiet location. Most guests are retired and screaming children and continual traffic movement (which is not there now) is not going to improve their stay in Broken Hill.
- As a grandparent collecting small children from pre-school, objector is aware that parking rules are unfortunately not always adhered to and car behaviour at collection times can be mayhem.
- Good planning should contribute positively to making places better for people. Do not believe that this proposed use will make things better for residents or those visiting Tramway Terrace. Proposal is to the detriment of the quality, character and amenity of the area.

Details provided by applicants in response to neighbour concerns:

- The applicants altered the site plan to include more parking spaces onsite. A total of 19 spaces are proposed (when originally submitted with Council, and notified to neighbours, it was 10 spaces). It is planned to cater 6 spaces for staff and the remaining for parents. The applicants believe that will be sufficient to ensure that cars do not need to park on the street in Tramway Terrace.
- Tramway Terrace is 6.2 metres wide and more than sufficient for dual lane traffic flow. To ensure traffic concerns are addressed, it is proposed that the centre has one way entry and exit.
- The applicant states that although the centre will accommodate up to 53 children, the applicant argues that quite a number of families will have more than one child attend, which reduces the number of vehicles by approximately 40-50% as well as any vacancies will reduce the numbers. In 23 years of experience in child care, there is always staggered drop off and pick up times by parents.
- Tramway Terrace is currently 50km/hr speed zone however as residents are aware it is not physically possible for many people to safely do more than 30 km/hr around the sharp bends. Parents are quite aware of safety for their children and pedestrian.
- The surroundings have not or will not be confined to only elderly residents for example numerous accommodation located on Tramway Terrace – Outback Villas, Gateway Motor Inn.
- Applicant states that the quiet nature of the street and location to shops make it ideal location for new child care centre. The majority of buildings along Tramway Terrace appear to be holiday accommodation and not local residents.



- Regarding noise from children outside, the extremes in temperatures in Broken Hill mean the children will not be outdoors during the harsher times of the day being 11:30am to 2:30pm. Majority of activities will be indoors.
- Clientele of existing cottages will not be affected by the child care centre due to distance from the site, adequate fencing and operating hours. The applicant states that it may be seen to improve the suitability of accommodation due to encouraging a family friendly neighbourhood.
- Additional security measures to the area. High fencing, well placed landscaping and CCTV systems.
- The applicant states that there is “a very real possibility” that more issues would be felt with the potential erection of 3 houses across the 3 vacant lots.
- The purpose built long day care centre will satisfy the unmet demand of the town.
- One of the applicants owns two existing preschools located in the Southern Highlands, and no complaints have been made in terms of noise or traffic or otherwise. The centre has been operating since 1993 and runs 7am to 6pm Monday to Friday.
- The proposed centre will be the first in Broken Hill to have ample off street parking spaces which will be welcomed by parents who use the facilities. The centre will have the appearance of a residential home from the front.

Council does not have a specific DCP relating to Child Care facilities.

**(a)(iv) – any matters prescribed by the regulations:**

Comment: N/A

**(b) – the likely impacts of that development:**

Comment: Traffic – As discussed earlier in report. Adequate car parking spaces will be provided on site. Council does not have planning provisions which specify a number of spaces required for child care centres. However, RMS do have guidelines “Guide to Traffic Generating Developments”, which sets out a requirement for 13 spaces as a guide for a centre of this capacity and size.

The design outlining “left turn” only from car park out into Tramway Terrace is a well thought out idea. The fact remains that the neighbour concerns of the Terrace being relatively skinny is an understandable concern. The subdivision which created the Tramway Terrace area was originally planned and anticipated for low-maintenance style developments.

The Gateway Motor Inn is in close proximity to the development site, however has access off Galena Street and does not really have any interface with Tramway Terrace.

Council, based on advice from the then Broken Hill Water Board, at the time of subdivision and subsequent building along Tramway Terrace imposed restrictions on allowing vehicle access from Galena Street. The Umberumberka Rising Water Main runs along that section of Galena Street and is relatively close to the surface, therefore vehicle access is not appropriate.

The applicant has argued that the development will cater sufficiently for parking, and will not cause a heavy traffic flow. Parent drop off and pick up times will be staggered.

A key point is that the nature of Tramway Terrace means that it generally only experiences “neighbourhood resident” traffic – in that it is not used as a thoroughfare to other streets, and

generally is only used by those living or staying in Tramway Terrace. So the reality is that the development will certainly cause an increase in traffic.

Comment: Utilities – All required services are available to the development site.

Comment: Context and Settings – The area is generally a residential area. Gateway Motor Inn is located to the north-west of the site, however is not directly affected by the proposal (a submission was not lodged by the Motel). Outback Villas have a number of holiday villas on Tramway Terrace, primarily towards the south-eastern end of the Terrace. Whilst the Villas are obviously a “commercial” enterprise, the actual use of the villas is still basically a residential use.

As noted by the applicant, the residents in the area are not only elderly but rather a variety due to the existence of the holiday homes/villas in the area. The area does however house 3 Legacy homes which are provided to elderly war widows. Due to the small, low-maintenance size of many of the blocks, there are also other elderly residents currently in the area.

All those concerned – objectors and even applicants – have noted that the area is generally a “quiet” area. The quiet nature of the area makes it ideal for a child care centre, particularly from a safety perspective. However, residents note that they are concerned that the proposal will affect that quietness of the area.

The proposal will alter the existing character of the neighbourhood. As part of Council’s assessment of the proposal, it must consider whether this is acceptable, when weighed up with other “pros and cons”.

Comment: Heritage – N/A

Comment: Air pollution – it is not expected that the proposal will have any impact on the locality by way of air pollution.

Comment: Noise – the applicant has advised they will erect a 2.4 metre high colourbond fence between the play area and car park to assist with noise reduction. Whilst there will be inevitable noise from children, it is not considered that it would be at a level so unacceptable that it alone is a reason for refusal.

Comment: Social impact – the applicants are keen to ensure that a purpose built centre will be developed in Broken Hill to provide additional child care spaces for children, and particularly to address a perceived need for long day care. The development of a centre such as this is a positive from a social impact perspective.

**(c) – The suitability of the site for the development:**

Comment: The site is not subject to any known natural hazards such as flooding, soil erosion, slip or bushfire hazard.

Some site earthworks will be required to achieve correct site levels for construction.

**(d) – Any submissions made in accordance with this Act or the regulations:**

Comment: Submissions received. Discussed earlier. The applicants have commented that they believe that a number of neighbours were “canvassed” and encouraged to submit submissions. Whether this was the case or not, it is considered that some of the issues raised in submissions were understandable and valid.

**(e) – The public interest:**

Comment: There is an overall public interest in the development being built and going ahead, in order to provide additional child care spaces in town.

To summarise, this Application must be assessed on the individual merits of the case. It is a true example of needing to weigh up “pros and cons” of a development. The development itself is one which has many positives. The applicants seem genuine in wanting to create an attractive development. The question is – is it a suitable location? The applicant is willing to consider measures in an effort to mitigate some concerns – ie provision of onsite parking etc. A key overriding point for Councillors to consider is that the development will alter the existing character and amenity of the area.

Whilst there is often a shortage of available suitable land in Broken Hill for such a development, should approval be granted to develop a site for a use which may have the potential to cause negative impacts on existing neighbours?

**Financial Implications:**

N/A.

**Attachments**

There are no attachments for this report.

FRANCOIS VANDERBERG  
MANAGER PLANNING, DEVELOPMENT & COMPLIANCE

JAMES RONCON  
GENERAL MANAGER

## ORDINARY MEETING OF THE COUNCIL

April 14, 2016

BROKEN HILL CITY COUNCIL REPORT NO. 76/16SUBJECT: NETWASTE REGIONAL LITTER PLAN11/164**Recommendation**

That Broken Hill City Council Report No. 76/16 dated April 14, 2016, be received.

That Council supports the Regional Litter Plan, implements waste strategies contained in the plan and participates in trial projects to reduce litter in the community.

**Executive Summary:**

Council Waste staff have been working with NetWaste and the other eight participating Councils to develop a Regional Litter Plan and Regional Litter Implementation Plan. The Environmental Protection Agency (EPA) has developed the Litter – Regional Implementation Program (L-RIP) to help Regional Waste Groups to develop Regional Litter Plans.

NetWaste was awarded \$20 000 under Stage 1 of the EPA's L-RIP Program to prepare a Regional Litter Plan and 12-month Litter Implementation Plan.

NetWaste now requires each participating Council to sign off on the Regional Litter Plan, which will allow the project to progress to the next stage of implementing pilot projects across the region.

**Report:****Plan development and funding**

NetWaste is the Regional Waste Group for western NSW that provides collaborative approaches to waste and resource management, with 27 member Councils from stretching from the Blue Mountains to Broken Hill in NSW, covering almost 40% of the state.

Funding for Regional Litter plans has been provided at a state level through the provision of \$465.7 million through the *Waste Less Recycle More* initiative to achieve litter reduction goals. EPA developed the Litter – Regional Implementation Program (L-RIP) under the Waste Less Recycle More initiative to assist Regional Waste groups to develop Regional Litter Plans, and then jointly fund the delivery of litter implementation plans in 2016-17.

NetWaste received \$20 000 under Stage 1 of the EPA L-RIP program to prepare the Regional Litter Plan and 12 month Implementation Plan

Plan development was coordinated by NetWaste's Environmental Learning Advisor, and consultant Impact Environmental. Nine member Councils have actively participated in the development of the plan, including Broken Hill.

**Data Collection and Results**

A regional litter profile and identification of litter challenges was developed through a variety of data sources:

- Current litter practices
- Staff surveys – including current service and demand gaps

- Community Group Surveys
- Partnership Programs eg Tidy Towns
- Community complaints
- Litter Policies and Strategies
- Cost Data

All nine participating Councils engage in litter management practices across the Four Integrated Behaviour Change Strategies in varying capacity. The four areas are:

1. Education and Awareness
2. Infrastructure
3. Regulation and Enforcement
4. Evaluation and Monitoring

Prevention and reduction of litter in the majority of Councils is more about management through the provision of infrastructure in hotspots and the continual removal of litter manually or mechanically. This is not through complacency or lack of wanting, it is due to lack of long term resourcing and prioritising.

The community and staff surveys identified litter sites, litter types and the litterer. Recreational areas as, followed by roadsides were identified as the most littered sites. Recreational areas include parks, lookouts, sports ovals, rest areas, riparian areas. Roadsides are heavily used such as highways or main roads in and out of towns. The most prevalent litter types identified were drink containers followed by plastic and takeaway containers. The litterer was difficult to identify in regard to age, gender etc, however based on witness reports in the surveys road users who go to quick service outlet, recreational area users, people driving with unsecured loads are as specific as the data would allow.

#### Regional Litter Challenges

Based on the findings of the Regional Litter Profile, the participating Councils identified the following litter challenges:

- Reducing recreational area and roadside litter
- Reducing drink and takeaway container litter
- Changing road and recreational area users litter behaviour
- Improving access and availability of litter volume and cost data
- Engage more councils within the region to participate in the litter plan and implementation plan
- Increasing regional resources will reduce staff time, costs, and help to facilitate long term community behaviour change
- Engaging community

#### Litter Objectives, Targets and Priority Projects

The litter working team (participants) developed litter objectives and targets in response to the region's litter priorities and to contribute to the NSW Premier's priority to reduce litter volume by 40% by 2020.

The proposal is to run pilot projects in the first year of implementation which will commence July 2016. The Litter plan identifies a range of project options for each Council to choose from. Each project identifies the objectives and targets to be met.

An example is:

Project: Recreational Areas – Don't rubbish our recreational areas

Objective: Reduce the volume of takeaway and drink containers being littered at high volume/use parks with infrastructure, lookouts, and riparian areas across the region.

Target: 10% reduction in the volume of takeaway and drink containers in the first year and a further 10% each year until 2020 across participating Councils.

Further projects and their objectives are in the attached Regional Litter Plan for your information.

The Regional Litter Implementation Plan that is currently being developed, will detail how the projects will be implemented. The projects will be set up to promote community involvement and look at a range of activities and methods to target litter challenges.

Participation in this project will provide positive action toward the litter issue in Broken Hill, and advantage can be taken of learning from each of the pilot projects that will help identify activities that achieve the best results for our western region.

Each participating Council is required to sign off on the Regional Litter Plan, which will then be submitted to the NSW EPA for final approval. Following the final approval the pilot projects will be able to commence by July 2016.

### **Strategic Direction:**

Key Direction:	Our Environment
Objective:	Our environmental footprint in minimised
Function:	Public Order
DP Action:	Encourage activities that support a clean environment

In 2013-14, NetWaste delivered a *Regional Waste Strategy* to define waste-related priorities for the region. Litter reduction was made an objective:

Objective: Reducing litter and illegal dumping

Action: NetWaste's Regional Litter Plan and Implementation Plan provide the strategic focus that will enable NetWaste to achieve this objective.

*NSW Making It Happen* – contributing to the target of *reducing litter by 40% by 2020*.

### **Relevant Legislation:**

nil

### **Financial Implications:**

Trial projects undertaken during the Implementation phase will be funded through the *Litter – Regional Implementation Program* (L-RIP) for 2016-17.

### **Attachments**

1. Regional Litter Plan 17 Pages

JAMES RONCON  
GENERAL MANAGER



NetWaste  
**Regional Litter Plan**  
March 2016

**Document Check Off and Disclaimer**

DATE	DRAFT	AUTHOR	CHECKED
14 March 2016	Draft 1	Shannon Larkin	Thomas Freeman

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## PART 1 INTRODUCTION

### 1.1 BACKGROUND

NetWaste is a voluntary regional waste group formed in 1995 to provide collaborative approaches to waste and resource management. Covering almost 40% of the state, benefits are delivered to 27 member councils in regional NSW. The Councils include: Bathurst, Blayney, Blue Mountains, Bogan, Bourke, Brewarrina, Broken Hill, Cabonne, Central Darling, Cobar, Coonamble, Cowra, Dubbo, Forbes, Gilgandra, Lachlan, Lithgow, Midwestern, Narromine, Oberon, Orange, Parkes, Walgett, Warren, Warrumbungle, Weddin, and Wellington.

In 2011 the population of the NetWaste region was 404,025<sup>1</sup>. Member council areas comprise a diverse mix of urban centres, rural enterprise and agricultural pursuits, commercial businesses, industrial complexes, tourist facilities and infrastructure utilities.

### 1.2 POLICY CONTEXT

The NSW Government has set an ambitious litter reduction target through the Premier's Priority for litter, announced in September 2015. This follows on from the previous NSW Government commitment to reduce litter in *NSW 2021: A Plan to Make NSW Number One*. The NSW Government has provided \$465.7 million through the *Waste Less, Recycle More* initiative to achieve litter reduction goals.

In 2013-14, NetWaste delivered a Regional Waste Strategy to define waste-related priorities for the region. Litter reduction was made an objective.

*NetWaste's Regional Strategic Waste Plan 2014 – 2017 objective:*

**- Reducing litter and illegal dumping.**

*NetWaste's Regional Litter Plan and Implementation Plan provide the strategic focus that will enable NetWaste to achieve this objective.*

The Environmental Protection Authority (EPA) has developed the *Litter-Regional Implementation Program* (L-RIP) to help Regional Waste Groups to develop Regional Litter Plans, and then jointly fund the delivery of Litter Implementation Plans in 2016-17. NetWaste was awarded \$20,000 under Stage 1 of the EPA's L-RIP Program to prepare a Regional Litter Plan and 12-month Litter Implementation Plan.

### 1.3 DEVELOPMENT OF PLAN

Coordinated by the NetWaste Environmental Learning Advisor, nine (9) Councils have actively participated in the development of the Regional Litter Plan and Implementation Plan with assistance from Impact Environmental. The Regional Litter Plan and Implementation Plan is a 4-year Plan (July 2016 – June 2020). The remaining Councils within the region will be encouraged to engage with the plan and utilise the resources created throughout its implementation. Targets have been developed in the implementation plan to engage more councils from the region to get involved within the 4-year plan.

The Regional Litter Plan and Implementation Plan was informed by the:

<sup>1</sup> ABS, (2011), Census.

- NetWaste Strategic Waste Plan (2014 -2017)
- collection of evidence from individual Councils to create a regional litter profile and complete a high level demand and gap analysis, to understanding the regional litter challenges

The Regional Litter Plan and Implementation Plan was also guided by the NetWaste Education Strategy (What Waste Where).

FINAL DRAFT

PART 2 WHERE ARE WE TODAY?

2.1 REGIONAL LITTER PROFILE

Participating councils

All NetWaste member councils were encouraged to participate in the development of the Regional Litter Plan and Implementation Plan. The nine councils that actively participated in the development process and formed the regional litter working team include:

Table 1 – Current participating councils

Dubbo	Broken Hill
Orange	Forbes
Bathurst	Bogan
Blayney	Cabonne
Bourke	

Data sources

The region’s litter profile and identification of litter challenges was informed from many data sources which include:



Figure 1 – NetWaste Litter Profile and Challenges - Data sources

Stakeholder map

The litter working team conducted a stakeholder mapping process and identified a number of internal and external stakeholders who informed the development of the regional litter profile, helped identify challenges and are nominated for roles and responsibilities in the regional litter plan and/or implementation plan. The stakeholders include:

Table 2 – Internal & external stakeholders

Rangers and authorised officers	Environmental
Town maintenance	Administrative
Parks and gardens	Finance
Waste management	Roads
Community members	Local community groups

Regional demographics

The most recent 2011 Australian Bureau of Statistics (ABS) census data indicates that the population of the NetWaste region was 404,025. Figure 1 highlights the vast area encompassed by the NetWaste region. Also included within the NetWaste region is the unincorporated part of the Far West Region that surrounds Broken Hill. The area is one of only two areas in New South Wales that are not part of any local government area (the other is Lord Howe Island). In these areas, which include the villages of Silverton, Tibooburra, and Milparinka, the Crown Lands assists in co-ordinating various community services.

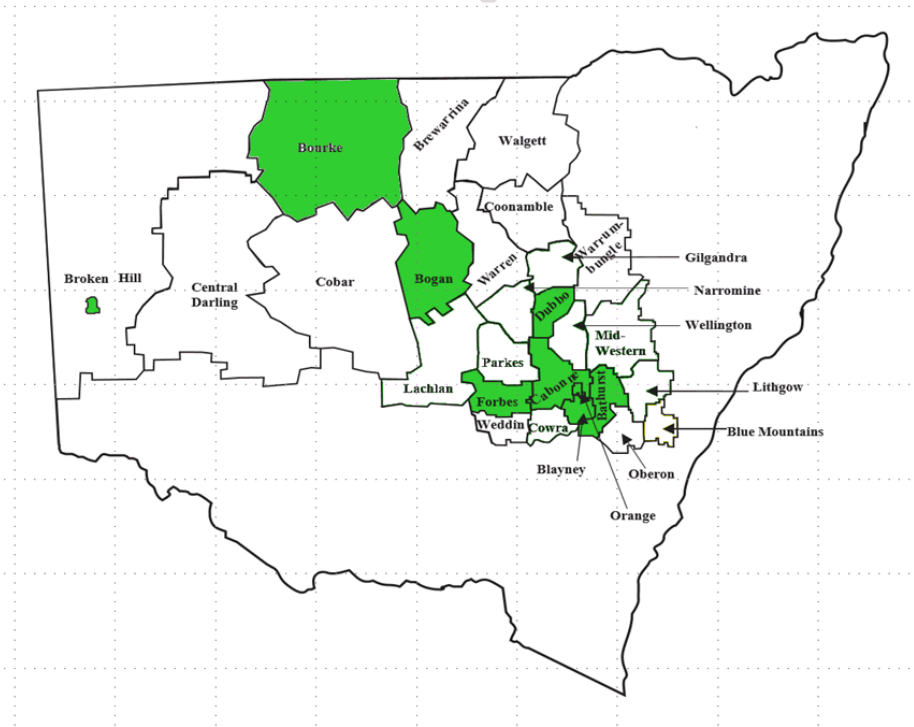


Figure 2 – NetWaste Map

**Current litter practices**

All nine councils engage in litter management practices across the Four Integrated Behaviour Change Strategies in varying capacity. Prevention and reduction of litter in the majority of Councils is more about management through the provision of infrastructure in hotspots and the continual removal of litter manually or mechanically. This is not through complacency or lack of wanting, it is due to lack of long term resourcing and prioritising.

**EDUCATION AND AWARENESS****Programs**

- majority of councils don't have ongoing in-house education and awareness programs

*Bathurst – staff have a presence at select community events and talk about waste issues. Staff also undertake education and awareness raising activities throughout the year. They have also handed out free car tidy bags and personal ashtrays at events, the Civic Centre and Visitor Information Centre.*

**Signage**

- signage is an educational tool that all councils use to management litter issues, however the effectiveness and maintenance of signage could be improved.

*Bathurst – has signage in key areas across the CBD such as bus shelters and the front of the library*

**Schools**

- majority of councils support school environmental education programs.

*Bourke – NetWaste provides education to schools and community every few years. Most recently the NetWaste Environmental Learning Adviser provided Activity Kits to Primary Schools, one of which focused on litter.*

*Bogan - NetWaste provides education to schools and community every few years and attempts to link the focus of education offered to issues identified by council. Most recently the NetWaste Environmental Learning Adviser provided Activity Kits to Primary Schools, one of which focused on litter and ran a number of workshops at the local Pre School.*

*Forbes, Cabonne, Dubbo, Blayney & Orange provide education to schools via joint contracts that are managed by NetWaste. A Litter Workshop is included in the options made available to schools.*

*Bathurst - Council runs Kindy Kit program which covers the Environment and Road Safety, litter is included in the talk about waste – runs with Kindy students at every school in the LGA*

**Media**

- majority of councils have utilised some form of media to promote litter intervention

*Bathurst – extensive print, radio and online advertising campaigns have been undertaken*

**Tidy Towns and Clean Up Australia Day**

- most council participate and/or support both programs

*Broken Hill – have an established tidy town committee who undertake 3-4 clean ups per year*

**State Campaigns**

- Hey Tosser

*Bathurst - In 2015 Council ran a Hey Tosser! Litter reduction program in conjunction with CSU this included extensive advertising including cinema and bus advertising both of which were*

considered successful also foot path decals, posters in shopfronts and large window displays were used.

- Waste Aid

*Bourke – ongoing program targeted at disadvantaged communities in rural/remote areas.*

#### **Regional campaigns**

- Bin Your Butts & Bat for the Macquarie River

*Dubbo – In 2014-2015 council achieved 80% decrease in the amount of litter observed at known litter hotspots by raising awareness and providing infrastructure that the public could use to dispose of litter. The main items targeted were cigarette butts, however the programme also catered for the reduction in other litter types.*

- Better Litter Outcomes for Travelling Stock Reserves in the Central West

*Forbes & Dubbo – The project targeted 12 hot spot reserves that we being heavily littered by Travelling Stock Reserve users. The project achieved a 56% reduction in the litter present over the 12 sites.*

- Cover Your Load

*Bourke & Dubbo – In January 2015 – June 2015 both councils achieved an improvement in the number of covered loads from residents and businesses accessing landfills and transfer stations.*

## **INFRASTRUCTURE**

### **Bins**

- majority of councils have bins in the main streets/retail strip, parks, recreational areas and close to food outlets and /or supermarkets. Bins are regularly emptied/serviced.
- majority of councils have up sized or installed more appropriate bins at hotspots

*Bogan & Bathurst – cigarette cylinders have been placed in hotspots.*

*Bathurst - 240L bins are provided at sporting fields to minimise litter and frequently emptied*

### **Street sweeping and cleaning**

- all councils have manual or machine street sweeping of main streets and townships. Many are done daily.

*Cabonne – has a staff member who services each township daily.*

### **Litter picks & clean ups**

- majority of staff in parks and gardens, mowing crews and town maintenance have litter clean-ups or litter picks as part of their daily activities

### **Gross Pollutant Traps (GPT'S)**

- some councils have installed GPT's and monitor pollutant volumes

*Orange – have installed 2 GPT's. In the current financial year they have extracted 59.94 tonnes from 1 GPT. 20% was general rubbish.*



## REGULATION AND ENFORCEMENT

## Rangers &amp; authorised officers (PINS)

- each council has a ranger/s who have the authority to issue PINS
- as a region 579 PINS have been issued between 2012 – 2015. The number of PINS has increased each year since 2012, however the number of PINS issued is limited at majority of Councils

*Dubbo & Bathurst - have issued 106 & 141 respectively between 2012 -2015*

*Bourke Council has identified problems related to issuing pins within their community*

## Report Littering App

- some councils are advertising the app through media.

*Bogan – is in the process of including on website.*

## EVALUATION AND MONITORING

## Litter Data

- volumes, time and cost data for litter is limited as it is included in other operational activities and difficult to separate. With majority of councils not aware of the volumes, time or costs associated with litter.
- councils that support/participate in Clean Up Australia Day collect volume data
- most councils collect complaints via their CRMS systems
- decisions regarding litter intervention in most councils is informed through observations from their daily activities & complains

*Bathurst, Bogan & Broken Hill - have completed the EPA cost survey*

*Bathurst - measure the number of complaints received in the CRMS system*

## Campaigns/intervention

- all councils that have implemented campaigns/intervention have included some form of evaluation and monitoring however it is time specific and often doesn't continue past the end of campaigns/intervention.

***Litter sites, types and litterer***

Data from surveying council staff, community group members and community complaints information was used to determine the most littered sites, type and who the litterer was at each participating council. The information allowed the litter working team to identify litter priorities

## LITTER SITE/S

*50% of councils identified **recreational areas** as the most littered site followed by 38% **roadsides**. Recreational areas include parks, lookouts, sports ovals, rest areas, riparian areas. Roadsides identified are heavily used such as highways or main roads in and out of towns.*

## LITTER TYPE/S

*28% of councils identified **drink containers** followed by 22% **plastic and takeaway containers** as most littered type. Specifically, quick service outlet containers/packaging.*



**LITTERER**

*It was difficult to identify the litterer eg: age, gender etc, however based on witness reports, road users who go to quick service outlets, recreational area users, people driving with unsecured loads are as specific as the data allowed.*

**Cost of Litter**

The cost of litter to the region is still unknown as the availability cost data is limited across the majority of councils. Three of the nine participating councils have completed the EPA cost survey. The remaining councils found it difficult to obtain any quantifiable data and the limited data obtained is believed to be unreliable. In many councils the lack of data impedes councils' ability to build a business case to prioritise litter intervention programs.

In the development of the regions litter profile other data sources were reviewed such as staff surveys and the recording of current litter practices. During this review it was apparent that all participating councils spent a large amount of time and effort cleaning up litter via street sweeping, litter picks prior to mowing along roads & recreational areas and responding to community complaints. The lack of data and/or the time to source the litter data is a challenge for the region. Actions have been identified in the implementation plan to help councils gain this knowledge.

**Partnerships**

As a region partnerships are a valuable tool for dealing with litter and many councils have expressed a reliance on NetWaste and EPA to provide support, funding and regional approaches to combating litter problems. Other invaluable partnerships exist and will be utilised in the implementation stage of the plan.

- Clean Up Australia Day
- Tidy Town Committies
- Community organisations such as sporting groups & environmental groups
- Research and development organisations such as Universities
- Local Businesses

**2.2 REGIONAL LITTER CHALLENGES**

Based on the findings of the Regional Litter Profile. The participating councils identified the following litter challenges:

- Reducing recreational area and roadside litter
- Reducing drink and takeaway container litter
- Changing road and recreational area users litter behaviour
- Improving access and availability of litter volume and cost data
- Engaging more councils within the region to participate in the litter plan and implemenation plan
- Increasing regional resources will reduce staff time, costs and help to facilitate long term community behaviour change.
- Engaging community

## PART 3 WHERE DO WE WANT TO BE?

### 3.1 REVIEW OF STRATEGIC OBJECTIVES AND TARGETS

On review of the NetWaste's vision, strategic objectives & targets and the findings of regional litter profile. The litter working team:

- identified the regions litter challenges,
- agreed on litter priorities,
- developed objectives and targets, and
- developed a 12 month litter implementation plan

#### NetWaste's Vision:

*To set the benchmark for regional waste management through meeting a range of strategic objectives.*



#### Strategic Objective:

*Reducing litter and illegal dumping.*



#### Priorities:

##### Site

*Recreational Areas*

*Roadsides*

##### Litter Type

*Drink containers*

*Plastic takeaway containers*

##### Litterer

*Recreational area users*

*Road users – such as quick service outlet users and users with unsecured loads*

In addition to the above the participating councils identified the following litter priorities:

- *Improved access and availability of litter volume and cost data*
- *Engage more councils within the region to participate in the litter plan and implementation plan*
- *Increase regional resources that will reduce staff time, costs and have a long term community behaviour change.*
- *Engage community*

### 3.2 LITTER OBJECTIVES, TARGETS AND PRIORITY PROJECTS

The litter working team developed litter objectives and targets in response to the region's litter priorities and to contribute to the NSW Premier's Priority to reduce litter volume by 40% by 2020. A number of projects were developed to achieve the region's objectives and targets. Each project was based on the four integrated behaviour change strategies to increase the effectiveness of reducing litter in the region. The working team went through a project options appraisal process and narrowed down the projects that were then prioritised.

NetWaste is a vast region with 27 councils of varying size, geographical location and resource capacity. 9 councils actively participated in the development of the litter plan. It was identified in the beginning that there was a need to engage more councils to ensure a greater reduction of litter across the region.

It was also identified in the development of the projects stage that a one strategy fits all approach would not be successful. NetWaste proposes to run pilot projects in the first year of each project to achieve a more strategic approach to reducing litter across the region.

This approach allows NetWaste to:

- trial a number of different interventions that suit the varying councils.
- evaluate pilot strategies
- learn from pilot strategies and use the best strategies to engage new councils

NetWaste proposes to focus on recreational areas in the 12-month implementation plan. 6 of the participating councils will undertake a pilot. In addition to the recreational area pilot, a roadside focus will begin with the collection of baseline data. This will begin in the last quarter of the implementation plan. 9 councils will participate in the roadside pilot choosing to do Roadside 1 – Tosser Beware or Roadside 2 – Lots of Litter Point of Sale.

Year 1			
Option description (or title)	Objective(s) to be achieved	Target(s) to be met	Budget
<b>Recreational areas – Don't rubbish our recreational areas</b>	<b>Reduce the volume of takeaway and drink containers being littered at high volume/use parks with infrastructure, lookouts and riparian areas across the region.</b>	<b>(Pilot):</b> - 10% reduction in the volume of take away and drink containers in the first year and a further 10% each year until 2020 across participating councils	<b>\$79,400</b>

Roadsides 1 – Tossers beware	Reduce the volume of thrown (takeaway and drink containers) litter from vehicles along high use roads in and out of towns/villages/city.	<b>(Pilot): **</b> - 10% reduction in the volume of thrown (takeaway and drink containers) litter from vehicles in the first year and a further 5% each year until 2020 across participating councils.  <b>** It is proposed that in the last quarter of the 12-month implementation plan, work begins on the pilot. This will include baseline data collection only and the intervention will commence in year 2</b>	\$37,500
Roadsides 2 – Lots of litter, Point of Sale	Reduce the volume of thrown (takeaway and drink containers) litter from vehicles within 10km from quick service outlet/s	<b>Pilot): **</b> - 10% reduction in the volume of thrown (takeaway and drink containers) litter from vehicles in the first year and a further 5% each year until 2020 across participating councils.  <b>** It is proposed that in the last quarter of the 12-month implementation plan, work begins on the pilot. This will include baseline data collection only and the intervention will commence in year 2</b>	\$30,000
Year 2			
Option description (or title)	Objective(s) to be achieved	Target(s) to be met	Budget
Recreational areas – Don't rubbish our recreational areas	Reduce the volume of takeaway and drink containers being littered at high volume/use parks with infrastructure, lookouts and riparian areas across the region.	<b>(Evaluate &amp; Expand):</b> - evaluate and identify successful strategies from pilot, boarded process to other council. - 17% (3) new councils participating in project. - 10% reduction in the volume of (takeaway and drink containers) in the first year and a further 10% each year until 2020 for new participating councils.	\$50,600

Roadsides 1 – Tossers beware	Reduce the volume of thrown (takeaway and drink containers) litter from vehicles along high use roads in and out of towns/villages/city.	<b>(Pilot): **</b> - 10% reduction in the volume of thrown (takeaway and drink containers) litter from vehicles in the first year and a further 5% each year until 2020 across participating councils.  <b>** The pilot will be completed.</b>	\$32,500
Roadsides 2 – Lots of litter, Point of Sale	Reduce the volume of thrown (takeaway and drink containers) litter from vehicles within 10km from quick service outlet/s.	<b>Pilot): **</b> - 10% reduction in the volume of thrown (takeaway and drink containers) litter from vehicles in the first year and a further 5% each year until 2020 across participating councils  <b>** The intervention component of the pilot will be completed.</b>	\$49,000
Year 3			
Option description (or title)	Objective(s) to be achieved	Target(s) to be met	Budget
Recreational areas – Don't rubbish our recreational areas	Reduce the volume of takeaway and drink containers being littered at high volume/use parks with infrastructure, lookouts and riparian areas across the region.	<b>(Consolidate):</b> - evaluate year 2 projects - consolidate resources and make accessible to councils	\$2,100
Roadsides 1 – Tossers beware	Reduce the volume of thrown (takeaway and drink containers) litter from vehicles along high use roads in and out of towns/villages/city.	<b>(Evaluate and Expand):</b> - evaluate & identify successful strategies from pilot, broaden process to other councils. - 17% (3) new councils participating in the project - 10% reduction in the volume of take away and drink containers in the first year and a further 5% each year until 2020, across new participating councils.	\$43,200

Roadsides 2 – Lots of litter, Point of Sale	Reduce the volume of thrown (takeaway and drink containers) litter from vehicles within 10km from quick service outlet/s.	<b>(Evaluate and Expand):</b> - evaluate & identify successful strategies from pilot, broaden process to other councils. - 17% (3) new councils participating in the project - 10% reduction in the volume of take away and drink containers in the first year and a further 5% each year until 2020, across new participating councils.	\$59,300
Year 4			
Option description (or title)	Objective(s) to be achieved	Target(s) to be met	Budget
Roadsides 1 – Tossers beware	Reduce the volume of thrown (takeaway and drink containers) litter from vehicles along high use roads in and out of towns/villages/city.	<b>(Consolidate):</b> - evaluate year 2 projects - consolidate resources and make accessible to councils	\$2,100
Roadsides 2 – Lots of litter, Point of Sale	Reduce the volume of thrown (takeaway and drink containers) litter from vehicles within 10km from quick service outlet/s.	<b>(Consolidate):</b> - evaluate year 2 projects - consolidate resources and make accessible to other councils	\$2,100
Blown not Thrown – Cover your Load	Reduce the volume of litter being blown from unsecured loads long roads or highways leading into Shire Waste Management Centres.	- reduce litter along landfill and transfer station entrance roads by 20% as measured by local litter checks - to increase the amount of covered loads entering landfills and transfer stations by 15% as measured by a one-week audit at the end of the project - to increase resident awareness of the need to 'cover your load' by 20% as measured by a one-week audit at the end of the project, and - increase understanding of long term environmental impacts of litter as measured by responses to a	\$36,000

		competition run through social media.	
TOTAL 4 year BUDGET			\$423,800

FINAL DRAFT

NetWaste  
**Regional Litter Plan**  
March 2016



ORDINARY MEETING OF THE COUNCIL

April 14, 2016

BROKEN HILL CITY COUNCIL REPORT NO. 78/16

SUBJECT: CONSENT FOR ESTABLISHMENT OF EASEMENT ON WILLYAMA  
COMMON FOR WATER DRAINAGE 1

**Recommendation**

That Broken Hill City Council Report No. 78/16 dated April 14, 2016, be received.

That Council under the Common Seal of Broken Hill City Council in its capacity as Trust Manager of Willyama Common Trust grant consent to Essential Energy ABN 37 428 185 226 to establish an easement on Lot 7482 in DP1200701, in the form of the consent letter sent to Council by Norton Rose Fulbright (Essential Energy's Solicitors).

**Executive Summary:**

Essential Energy seeks consent for the establishment of an easement for water drainage purposes at its Water Treatment facility near Broken Hill Regional Airport.

**Report:**

Essential Energy has engaged Law Firm – Norton Rose Fulbright to represent them in the establishment of the easement. Norton Rose Fulbright has requested a letter of consent from Council as the Trust Manager of Willyama Common to grant Essential Energy the Easement.

Any applicable compensation will be paid to Broken Hill City Council by Essential Energy for the land as valued by the Valuer-General of the department of Finance and Services.

**Strategic Direction:**

Key Direction:	Our Environment
Objective:	Natural flora and fauna environments are enhanced and protected
Function:	Natural Environment
DP Action:	Develop and implement a Plan of Management for the Regeneration Areas in the City

**Relevant Legislation:**

Broken Hill City Council - Management Plan for Willyama Common

Commons Management Act 1989

Commons Management Regulation 2001

Water Management Act 2000

Land Acquisition Act 1991

**Financial Implications:**

Nil – All costs relating to this matter will be borne by Essential Energy.

**Attachments**

1. Plan of Land Proposed Acquisition 3 Pages
2. Consent Letter 1 Page

JAMES RONCON  
GENERAL MANAGER

PLAN FORM 6 (2012)

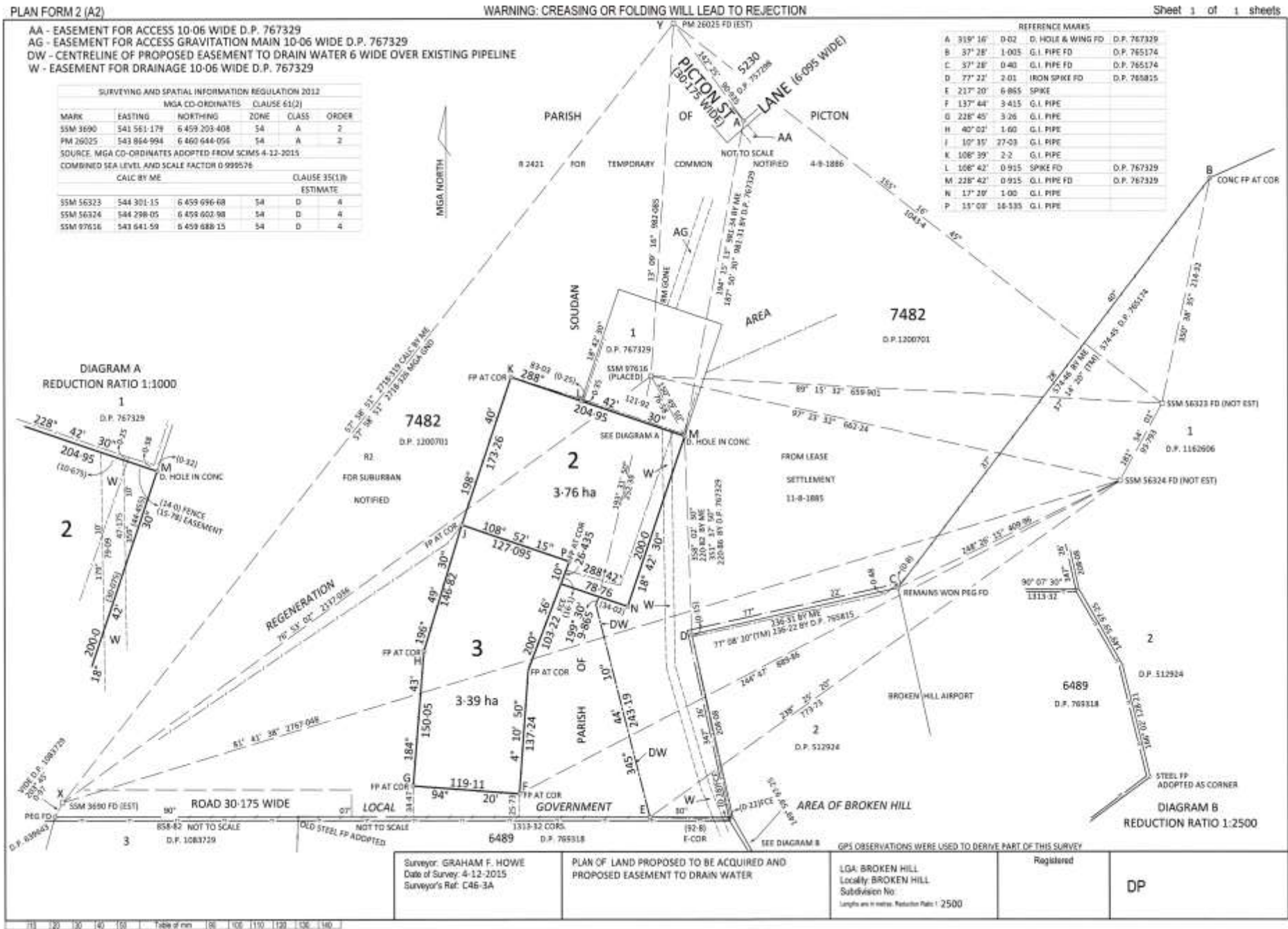
WARNING: Creasing or folding will lead to rejection

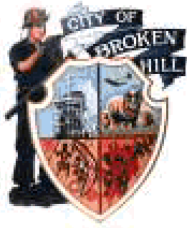
DEPOSITED PLAN ADMINISTRATION SHEET		Sheet 1 of	sheet(s)
Office Use Only		Office Use Only	
Registered: Title System: Purpose:			
<b>PLAN OF LAND PROPOSED TO BE ACQUIRED AND PROPOSED EASEMENT TO DRAIN WATER</b>		LGA: BROKEN HILL Locality: BROKEN HILL Parish: SOUDAN County: YANCOWINNA	
Crown Lands NSW/Western Lands Office Approval I, ..... (Authorised Officer) in approving this plan certify that all necessary approvals in regard to the allocation of the land shown herein have been given. Signature: ..... Date: ..... File Number: ..... Office: .....		Survey Certificate I, Graham Francis Howe of Box 317 P.O. Broken Hill N.S.W. 2880 a surveyor registered under the <i>Surveying and Spatial Information Act</i> 2002, certify that: *(a) <del>The land shown in the plan was surveyed in accordance with the</del> <i>Surveying and Spatial Information Regulation 2012</i> , is accurate <del>and the survey was completed on</del> *(b) The part of the land shown in the plan (*being/LOTS 2 & 3, EASEMENT & CONNECTIONS) was surveyed in accordance with the <i>Surveying and Spatial Information Regulation 2012</i> , is accurate and the survey was completed on 4-12-2015 the part not surveyed was compiled in accordance with that Regulation. *(c) <del>The land shown in this plan was compiled in accordance with the</del> <i>Surveying and Spatial Information Regulation 2012</i> . Signature: <i>Graham Howe</i> Dated: <i>4-12-15</i> Surveyor ID: 1322 Datum Line: X-Y Type: <del>Urban</del> Rural The terrain is *Level-Undulating / <del>*Steep-Mountainous</del> . *Strike through if inapplicable. *Specify the land actually surveyed or specify any land shown in the plan that is not the subject of the survey.	
Subdivision Certificate I, ..... *Authorised Person/*General Manager/*Accredited Certifier, certify that the provisions of s.109J of the <i>Environmental Planning and</i> <i>Assessment Act 1979</i> have been satisfied in relation to the proposed subdivision, new road or reserve set out herein. Signature: ..... Accreditation number: ..... Consent Authority: ..... Date of endorsement: ..... Subdivision Certificate number: ..... File number: ..... *Strike through if inapplicable.			
Statements of intention to dedicate public roads, public reserves and drainage reserves.		Plans used in the preparation of survey/compilation. D.P. 512924 D.P. 1083729 D.P. 639643 D.P. 1200701 D.P. 765179 D.P. 765815 D.P. 767329 D.P. 769318  If space is insufficient continue on PLAN FORM 6A	
Signatures, Seals and Section 88B Statements should appear on PLAN FORM 6A		Surveyor's Reference: C46-3A	

PLAN FORM 6A (2012)

WARNING: Creasing or folding will lead to rejection

<b>DEPOSITED PLAN ADMINISTRATION SHEET</b>					Sheet 2 of sheet(s)
<b>Registered:</b>  <b>PLAN OF LAND PROPOSED TO BE ACQUIRED AND PROPOSED EASEMENT TO DRAIN WATER</b>		<div style="text-align: right; font-size: small;">Office Use Only</div>			
Subdivision Certificate number: ..... Date of Endorsement: .....		This sheet is for the provision of the following information as required: <ul style="list-style-type: none"> <li>A schedule of lots and addresses - See 60(c) <i>SSI Regulation 2012</i></li> <li>Statements of intention to create and release affecting interests in accordance with section 88B <i>Conveyancing Act 1919</i></li> <li>Signatures and seals- see 195D <i>Conveyancing Act 1919</i></li> <li>Any information which cannot fit in the appropriate panel of sheet 1 of the administration sheets.</li> </ul>			
<b>SCHEDULE OF STREET ADDRESS</b>					
LOT	STREET NUMBER	STREET NAME	STREET TYPE	LOCALITY	
2	NOT AVAILABLE	PICTON	STREET	BROKEN HILL	
3	NOT AVAILABLE	PICTON	STREET	BROKEN HILL	
If space is insufficient use additional annexure sheet					
Surveyor's Reference: C46-3A					





# Broken Hill City Council

*...a safe, vibrant, prosperous and culturally rich City achieved through community leadership and sustainable management.*

L16/947

Please address all communications to:  
The General Manager,  
240 Blende Street,  
P.O.Box 448,  
BROKEN HILL NSW 2880  
Telephone: (08) 8080 3300  
Fax: (08) 8080 3424  
ABN: 84873116132  
Email: [council@brokenhill.nsw.gov.au](mailto:council@brokenhill.nsw.gov.au)  
Website: [www.brokenhill.nsw.gov.au](http://www.brokenhill.nsw.gov.au)

April 14, 2016

Essential Energy  
c/- Norton Rose Fulbright Australia  
Level 16, Grosvenor Place  
225 George Street  
Sydney NSW 2000

Whom it may concern,

**Acquisition of land and easement – Willyama Common at Broken Hill Land: Lots 2 and 3 in an unregistered plan forming part of Willyama Common Reserve No. 2421 (Lot 7482 in DP1200701)**

Broken Hill City Council acknowledges that Essential Energy proposes to acquire the Land.

Broken Hill City Council confirms that it:

- 1 consents to the acquisition of the Land by Essential Energy under the *Water Management Act 2000* and the *Land Acquisition (Just Terms Compensation) Act 1991*; and
- 2 agrees that the compensation (if any) to be paid by Essential Energy to Broken Hill City Council in relation to the acquisition of the Land is to be determined by the Valuer-General of the Department of Finance and Services.

Yours faithfully,

BROKEN HILL CITY COUNCIL

TRUST MANAGER OF WILLYAMA COMMON

*"Broken Hill - the Hill that changed a Nation"*

ORDINARY MEETING OF THE COUNCIL

April 13, 2016

BROKEN HILL CITY COUNCIL REPORT NO. 79/16

SUBJECT: MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING  
NO.358, HELD 5 APRIL 2016 11/397

**Recommendation**

That Broken Hill City Council Report No. 79/16 dated April 13, 2016, be received.

That the Minutes for the Local Traffic Committee Meeting No.358, held April 5, 2016 be received.

**Executive Summary:**

The Local Traffic Committee has no decision making power. The Broken Hill City Council Local Traffic Committee is primarily a technical review committee, which is required to advise the Council on matters referred to it by the Council.

**Report:**

The purpose of this report is to advise Council of the outcome of the Local Traffic Committee Meeting held April 5, 2016. The committee made a number of recommendations of which, all were general operations related.

**Strategic Direction:**

Recommendations made by the Local Traffic Committee accord with Council's Delivery Plan, Key Direction 4: *Our Leadership*; Objective 4.3: We unite to succeed; Strategy 4.3.1.1: *Identify issues and projects which may benefit from the creation of a committee or workgroup.*

**Relevant Legislation:**

- *Road Transport (Safety and Traffic Management) Regulation 1999, and*
- *Road Rules 2008*

Council has been delegated certain powers, from the Roads and Maritime Services, with regard to traffic matters upon its local roads (but not state highways). A condition of these delegations is that Council must take into account the Local Traffic Committee recommendations although it is not bound to accept them.

- The members are the **NSW Police Service, the Roads and Maritime Service, the Local State Member of Parliament (or their representative for the location of the issue to be voted upon) and Broken Hill City Council.**
- Broken Hill City Council may allow the public to attend and speak at its Local Traffic Committee on issues of concern for a maximum of five minutes.

- If either the Police or RMS representative on the Local Traffic Committee disagrees with any Local Traffic Committee recommendation or Council Resolution on any Local Traffic Committee recommendation, that member may lodge an appeal with the Sydney Regional Traffic Committee for determination. The appeal must be lodged in writing within 14 days of Council's resolution.
- Any action relative to any issue under appeal must cease until the matter is determined.
- The Sydney Regional Traffic Committee is chaired by an independent chairperson and submissions and representations are welcomed from all interested parties.

**Financial Implications:**

The financial implications are mentioned above for each of the recommendations made by the Local Traffic Committee.

**Attachments**

1. Minutes of the Local Traffic Committee Meeting 358 - April 2016 6 Pages
2. Local Traffic Committee Action List - April 2016 9 Pages

JAMES RONCON  
GENERAL MANAGER



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The Minutes of the Local Traffic Committee Meeting No. 357 have been approved by voting members on line:

All in favour:	RMS, BHCC & Local Member, Police
Yet to vote	Nil
Against:	Nil

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**MINUTES OF LOCAL TRAFFIC COMMITTEE MEETING NO. 358**  
**HELD TUESDAY APRIL 5, 2016**  
**COMMENCING AT 9.30 AM**  
**SECOND FLOOR COUNCIL ADMINISTRATION BUILDING**

**MEETING OPEN:** 9:33 am

Welcome to all present

- 358.1 PRESENT:**
- |                              |                                                         |
|------------------------------|---------------------------------------------------------|
| Andrew Bruggy (Chair)        | Acting Deputy General Manager, Broken Hill City Council |
| Joe Sulicich                 | Roads and Maritime Services Representative              |
| Senior Constable Chris Chaff | Broken Hill Police Representative                       |
| James Druitt                 | Asset Planner Transport - observer                      |
| Marion Browne                | Councillor                                              |
| Kath Whitehead               | BHCC Minute Secretary                                   |
| Francois Van Der Berg        | Manager Planning, Development & Compliance - observer   |
- 358.2 APOLOGIES:**
- |                     |                                   |
|---------------------|-----------------------------------|
| Inspector Gordon    | Broken Hill Police Representative |
| Sergeant Kerri Lane | Broken Hill Police Representative |
| Peter Beven         | Local Member Representative       |

**ABSENT: - NIL**

**358.3 DISCLOSURE OF INTEREST: - NIL**

**358.4 REPRESENTATIONS: - NIL**

**358.5 ADOPTION OF PREVIOUS MINUTES:**

It was noted that the previous minutes of meeting No. 357 held March 8, 2016 were confirmed via online voting as follows:

All in favour:	RMS, BHCC, Local Member & Police
Yet to vote:	Nil
Against:	Nil

**358.6 COUNCIL RESOLUTIONS ON TRAFFIC COMMITTEE MATTERS:**

The following Committee Recommendations were endorsed by Council at their meeting held March 30, 2016.

**ITEM 21 - BROKEN HILL CITY COUNCIL REPORT NO. 56/16 - DATED MARCH 17, 2016 -  
MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING NO.356, HELD 8 MARCH 2016**

11/397

Recommendation

That Broken Hill City Council Report No. 56/16 dated March 17, 2016, be received.

That the Minutes for the Local Traffic Committee Meeting No.357, held March 8, 2016 be received.

**RESOLUTION**

Minute No. 1

Councillor M. Browne moved	)	That the recommendation of item 21 be adopted.
Councillor C. Adams seconded	)	

CARRIED

**358.7 MATTERS ARISING FROM THE PREVIOUS MEETING or FROM COUNCIL RESOLUTIONS:**

**355.8.4 – Request for No Through Road Signage**

Original request received from Matt Finch for consideration of installing a "No Through Road" sign at the end of Wolfram Street on the corner of Brazil Street. It was agreed upon at the Local Traffic Committee meeting held December 2015 that a site inspection be undertaken of the area with recommendations to be submitted for consideration.

***Committee's recommendation.***

That a "No Through Road" sign is not warranted as it has more than one access ways as indicated in Mr Druitt's report.

That no action is necessary and that a letter is sent to Mr Finch advising of the outcome.

***New Correspondence received on March 22, 2016***

Mr Finch is requesting that a "Give Way" sign be erected at the Wolfram/Brazil Street Intersection.

***Recommendation:***

*Mr Joe Sulicich, RMS representative advised that the Australian Standards does not stipulate that Give Way signage or hold line markings are a requirement at T-Intersections.*

*Police representative advised the Committee that there has been no recent calls to this area in relation to reckless driving.*

*The Committee does not endorse the installation of Give Way signs or hold line markings at the intersection of Wolfram/Brazil Street.*

**Agreed Action:**

*That the Committee does not endorse the installation of Give Way signs or hold line markings at the intersection of Wolfram/Brazil Street as they are not a requirement under the Australian Standards and there have been no reports of reckless driving or burnouts being conducted within the area to the Police in recent times.*

All in favour: RMS, BHCC, Police & Local Member  
Yet to vote: Nil  
Against: Nil

**Marking of Traffic Lanes at Argent Street Traffic Light Intersections.**

Mr Joe Sulicich tabled correspondence from Mr Riley O'Neill received at Council June 21, 2013 requesting consideration for line marking of Traffic Lanes at Argent Street traffic light intersections.

Mr Sulicich requested the outcome of this issue to be available at the next committee meeting.

Investigation of this matter was conducted and the following response was provide by Council to Mr O'Neill in January 2015:

*I am writing in response to your email received at Council June 21, 2013 regarding lane marking at main intersections within Argent Street.*

*Council apologises for the delay in formally responding to you, but it seems each time an email response is forwarded to the supplied email address it bounces back. I am hoping that this is not the case in this instance as we are unable to locate a postal address for you.*

*Representatives from Council and Roads and Maritime Services have inspected the locations you addressed in your email with the following outcome, that consideration will be given to provide linemarking.*

*Should you have any further questions regarding this decision, please do not hesitate to contact Council's Manager Infrastructure Strategy, Mr Andrew Bruggy on 8080 3361.*

**Recommendation:**

*That Mr Joe Sulicich, RMS representative provide a copy of the original line marking plans to Council for reference, noting that modifications to the original plans will be required due to changes of traffic conditions.*

*It is recommended that directional arrows be marked within each lane to indicate traffic flow.*

**Agreed Action:**

*That Mr Joe Sulicich, RMS representative provide a copy of the original line marking plans to Council for reference, noting that modifications to the original plans will be required due to changes of traffic conditions.*

*It is recommended that directional arrows be marked within each lane to indicate traffic flow.*

All in favour: RMS, BHCC, Police & Local Member  
Yet to vote: Nil  
Against: Nil

**358.8 CORRESPONDENCE:**

357.8.1 Council Report Number 53/16 – Development application received by Council for a proposed Long Day Care Centre to be constructed at 24-28 Tramway Terrace.

Report submitted to Council for consideration recommended that, the proposal be refused due to the site being inappropriate for the development.

Report was consider at the Council meeting held Wednesday March 30, 2016 with the following outcome:

*“That this matter be deferred to the April Council meeting to allow for site inspections to be carried out by the Local Traffic Committee and Councillors”.*

**Recommendation:**

*The Committee notes the Development Application for a proposed Long Day Care Centre to be constructed at 24-28 Tramway Terrace.*

*It is the Committee’s recommendation that Council may consider requesting the applicant to seek further professional advice regarding traffic matters within this area relating to this development.*

**Agreed Action:**

*The Committee notes the Development Application for a proposed Long Day Care Centre to be constructed at 24-28 Tramway Terrace.*

*It is the Committee’s recommendation that Council may consider requesting the applicant to seek further professional advice regarding traffic matters within this area relating to this development.*

All in favour: RMS, BHCC, Police & Local Member  
Yet to vote: Nil  
Against: Nil

**358.9 GENERAL BUSINESS:**

- 358.9.1 Councillor Browne was approached by a member of the public regarding sight impediment at the Wicks/Bromide Street intersection. Tree on the right hand side requires trimming.

**Recommendation:**

*That a site inspection of the tree be conducted and that required works be undertaken to improve motorist visibility at the intersection.*

**Agreed Action:**

*That a site inspection of the tree be conducted and that required works be undertaken to improve motorist visibility at the intersection.*

All in favour: RMS, BHCC, Police & Local Member  
Yet to vote: Nil  
Against: Nil

- 358.9.2 Councillor Browne was approached by a member for the public requesting that the Disability Access Ramp located at the Argent Street entrance of the Democratic Club be inspected due to suspected build-up of bitumen causing issues when utilising the access ramp.

**Recommendation:**

*That the Disability Access Ramp be inspected and required works undertaken to remove any obstructions that may be causing issues when using ramp.*

**Agreed Action:**

*That the Disability Access Ramp be inspected and required works undertaken to remove any obstructions that may be causing issues when using ramp.*

All in favour: RMS, BHCC, Police & Local Member  
Yet to vote: Nil  
Against: Nil

**358.10 ITEMS FOR NEXT MEETING:**

**358.10.1 Thomas Street Speed Counters – Broken Hill Hospital & GP Super Clinic**

Mr Joe Sulicich, RMS Representative recommended that once the results from the speed counters is obtained, that Council considers the Vulnerable Pedestrian Standards in its report back to the Committee for consideration at its May meeting, of whether a pedestrian crossing is warranted in this area.

358.11    NEXT MEETING DATE:    May 3, 2016

MEETING CLOSED:    10:46 am

Trim – 11/397

Action List - Local Traffic Committee

Updated: April 2016

Item No.	Recommendation	CRM /Trim No.	Responsible Officer	Status/Review Date	Target Date
343.11.1	<b>Happy Day Pre-school</b>  Resident expressing concerns with speeding traffic along Kaolin Street before and after school hours. Request the LTC to consider modifying the 40km zone and possible include a pedestrian crossing in Kaolin Street.	D14/26420		<b>Agreed Actions:</b> <i>That the proponent be advised as follows:</i> <ul style="list-style-type: none"> <li>a) <i>That the current school zone and signage will remain unchanged, pending further investigations. It should be noted that Pre Schools do not meet the criteria for a "School Zone" and associated signage and pavement marking.</i></li> <li>b) <i>That the implementation of a pedestrian (zebra) crossing would not meet the Australia Standards criteria concerning the volume of vehicular and pedestrian traffic. Further should such a facility be implemented there would be a loss of about 40m of parking on each side of the road.</i></li> <li>c) <i>There is a pedestrian refuge with newly constructed ramps at Cummins Street that could be utilised.</i></li> </ul>	Complete
			2 December 2014 Kath	<i>Draft letter to be issued advising the Committee's recommendation.</i>	
		D14/30123	9 December 2014	<i>Letter approved and issued.</i>	
			3 February 2015 RMS	<b>Agreed Action:</b> <i>RMS representative to invite Jenene Pout, Safety Around Schools Project Officer to Broken Hill to met with Happy Day Preschool representatives to discuss the 40km/h zone currently operating within the area. Council representative to also attend this meeting.</i>	10 March 2015
			10 March 2015	<i>Jenene to be invited to attend the next committee meeting scheduled for 10 March 2015 to provide an update to the committee on this matter.</i>  Representatives from Happy Day Preschool delivered presentation to committee and RMS representatives from Parkes to discuss the increase the zone times from 7.30am -6.00pm.	
				<b>Agreed Action:</b> That Jenene Pout, Safety Around Schools Project Officer liaise with Happy Day Preschool to discuss options available as Preschool's are not entitled to School Zone limits.	
				That the current signage indicating a Preschool Zone are of poor quality requiring replacing at the cost of Council. RMS representative advised funding to replace the signs will be available in the new financial year.	July 2015
		CRM 21627/2015	7 May 2015	Entered CRM to have Bus Zone signage removed.	
		CRM 21888/2015	3/06/2015	Entered CRM to have existing signs removed and replaced with new signs.	July 2015
			7 July 2015	Discussions still be had between Happy Day Pre-school and RMS regarding Parking options.	

Local Traffic Committee Action List

Item No.	Recommendation	CRM /Trim No.	Responsible Officer	Status/Review Date	Target Date
			2 September 2015	Mr Joe Sulicich advised that representatives from Parkes RMS will be meeting with Happy Day Pre-school on Thursday September 10, 2015 to discuss the signage changes. Invitation has been extended to Police Representatives to attend.	
			7 October 2015	David Zhao advised that James Druitt is currently working on a strategy surrounding this area.	
			2 December 2015	Mr Joe Sulicich, RMS representative to provide the committee with an update on the progress of this issue at the next committee meeting.	February 2016
			1 February 2016	Committee advised that Happy Day Preschool are looking into expending the facility and are in the process of putting together a Development Application for consideration.	
				At this stage no further action is required as the above issues will be looked at in the Development Application.	
			8 March 2016 Kath	Emailed sent to the Planning, Development & Compliance to advise of proposed DA to be lodged by Happy Day Preschool to ensure they are aware that the current School Speed Zone within the Preschool area, is to be removed as the School Zone does not meet the criteria to warrant a School Speed Zone.	
346.8.3	<b>Fran Mckinnon</b>  Request by Fran McKinnon, Nation Trust of Australia, Broken Hill and District Branch to establish directional signs to the site of the "Ambush train/ore truck" in the following locations:  Cnr of Brookfield Avenue and Morgan Street and the Cnr of Doe & Hynes Streets with the following wording:  "Ambush Site – Picnic Train Attack"	D15/5750	10 March 2015	<b>Agreed Action:</b>  <i>That Council invoice The National Trust of Australia, Broken Hill and District Branch for the funds they have available and that Council submits an application through the Tourist Attraction Signposting Assessment Committee for approval to erect tourist signs.</i>	
			Kath	On approval from Council Meeting arrange invoice for payment of available funds and send with acceptance letter.	14 April 2015
			15 April 2015 CRM 21449/2015	Enter CRM for Himan and David Zaho requesting submission of application for signage through TASCO.	
			Kath	Printing of Tax Invoice requested and to be attached to letter for payment. COMPLETED	
			2 June 2015	Application has been submitted to TASCO waiting response.	1 April 2015
			2 September 2015	Andrew to follow up response to application with David Zhao and advise committee of update.	7 July 2015
			October 7 2015	Mr Joe Sulicich advised that signage for this area does not require approval from TASCO as the signs will not be erected on a State or RMS designated Road. There is a possibility that funding may be available through the RMS.	October 2015
			4 November 2015	Letter to be sent to Fran McKinnon requesting wording to be used on the signs.	
		D15/48358	13 November	Letter sent.	
				David to obtain quotes for signs.	



Item No.	Recommendation	CRM /Trim No.	Responsible Officer	Status/Review Date	Target Date
			February 2016	<b>Agreed Action:</b> <i>That Council order signs with the wording advised by Fran McKinnon being "Ambush Site – Picnic Train Attack 1km" and "Ambush Site – Picnic Train Attack and install at the corner of Brookfield Avenue and Morgan Street and Doe and Hynes Street.</i>	
			CRM 23968/2016	CRM entered to have directional signage ordered and installed at the location.	
			8 March 2016	David Zhao advised that one quote has been received, still waiting on further quotes to be submitted.	
		D16/9966	8 March 2016 Kath	Letter issued to Fran requesting payment of funds to assist with the cost of producing signs.	
			5 April 2016	Councillor Browne to follow up date of payment and advise secretary for confirmation of funds received with Finance Operations Team.	
350.7.1	<p><b>Railway Town P&amp;C Association</b></p> <p>Request to convert current "No Stopping" zone located in Wills Lane to a "Bus Zone" and extend the zone to the small school gate to provide a safe drop off and pick up zone for the students who utilise the bus service.</p> <p>In addition the P&amp;C will be approaching Murton's City Bus to make a slight change in their morning route to deliver the children to the School gate should the Bus Zone be granted.</p>	D15/23142		<p><b>Agreed Action:</b></p> <p><i>Mr Andrew Bruggy, Manager Infrastructure Strategy and Mr Joe Sulich conducted an inspection of the site to determine the impact on parent and student safety should the current "No Stopping" zone be converted to a "Bus Zone" and on their advice the committee has agreed on the following:</i></p> <p><i>That the current "No Stopping" zone be converted to a "Bus Zone" subject to Murton's Bus agreeing to alter their current bus route when dropping off and collecting students from Railway Town Public School.</i></p> <p><i>That the "Bus Zone" operates between 8.00am – 9.30am and 2.30pm – 4.00pm Monday to Friday.</i></p> <p><i>That the school provide a Gate Monitor to ensure student safety prior to the Bus delivering and collecting students from the school.</i></p> <p><b>Recommendation:</b></p> <p><i>That the current "No Stopping" zone be converted to a "Bus Zone" subject to Murton's Bus agreeing to alter their current bus route when dropping off and collecting students from Railway Town Public School.</i></p> <p><i>That the "Bus Zone" operates between 8.00am – 9.30am and 2.30pm – 4.00pm Monday to Friday.</i></p> <p><i>That the school provides a Gate Monitor to ensure student safety prior to the Bus delivering and collecting students from the school.</i></p>	
		D15/32357	August 5 – Kath	Letter advising the committee's recommendation issued and to advise Council if Murton's Bus have agreed to a route change.	October 2015

Item No.	Recommendation	CRM /Trim No.	Responsible Officer	Status/Review Date	Target Date
			2 September 2015	Mr Andrew Bruggy to follow-up with School to clarify if Murton's Bus company have agreed to route change and advise outcome to next meeting scheduled for October 6, 2015.	
			7 October 2015	Letter to be sent to Murton's Bus Company for clarification that route change has been agreed too.	
			1 February 2016 – Kath	<b>Agreed Action:</b>  Phone call to be made to Murton's Bus Company to clarify if an agreement has been reached to change the bus route.	
			8 March 2016	<b>Recommendation:</b>  <i>That the current "No Stopping" zone located in Wills Lane be converted to a "Bus Zone" and extend from the corner of Wills Lane to Harris Street. Extending the "Bus Zone" along the whole section will allow adequate parking for two medium/large buses and one small/mini disable bus.</i>  <i>That the "Bus Zone" be signed as followings: Monday to Friday 8am – 9am and 2.30pm to 3.30pm.</i>  <b>Agreed Action:</b>  <i>That the current "No Stopping" zone located in Wills Lane be converted to a "Bus Zone" and extend from the corner of Wills Lane to Harris Street. Extending the "Bus Zone" along the whole section will allow adequate parking for two medium/large buses and one small/mini disable bus.</i>  <i>That the "Bus Zone" be signed as followings: Monday to Friday 8am – 9am and 2.30pm to 3.30pm.</i>	
			Kath	CRM to be entered once approval of committee minutes endorsed by Council at the March Council meeting to be received.	
			CRM 24235/2016	CRM entered for actioning	
352.8.5	<b>Hocko's Chicken Shop</b>  Mr Hocking has requested the removal of the 3 current angle parking spaces lines in the front of his business located at 453 Argent Street. Customer and employees of local business within this area are parking in the angle parking spaces abstracting entry and exit to his business.	D15/36450  16 October CRM 22839/2015		<b>Agreed action:</b>  The committee approved the request form Mr Hocking to have the angle parking spaces removed from in front of his premises located at 453 Argent Street.  <b>Recommendation:</b>  That the current angle parking line markings be removed and "No Parking" signs be installed.  Works still to be undertaken  David Zhao to look into and arrange for works to be undertaken.	
			28 October 2015		
			4 November 2015		

Item No.	Recommendation	CRM /Trim No.	Responsible Officer	Status/Review Date	Target Date
			1 February 2016	Follow-up with David Zhao to determine when works will be completed.	
			8 March 2016	Advised line markings have been removed. Signs to be installed.	
353.7.1	<p><b>Thomas Street Speed Counters – Broken Hill Hospital &amp; GP Super Clinic</b></p> <p>Original request received July 2014 from the Far West Local Health District to consider reducing the speed limit within the vicinity of the Hospital and the GP Super Clinic. Concerns were raised that pedestrian traffic has increase since the Super Clinic has opened.</p>	CRM 22603/2015	September 30	Counters where placed in the area in December 2014, but the results from these counters are unable to be located.	
			28 October 2015	Counters have been requested to be relayed again for a two week period and the results will be reported back to the Committee.	
			2 December 2015 Kath	Spoke with David Zhao who advised the tubes will be installed within the next few weeks.	
				Action undertaken, David to obtain results and submit to committee at the December meeting.	
				Draft letter committee's recommendation from its meeting held December 2015.	December 2015
				<b>Recommendation:</b>	
				<i>That no Zebra Crossing be installed at this location due to the fact that it would not met the Australian Standards for the volume of foot and vehicular traffic within the area.</i>	
				<i>That alternatives for traffic calming devise options be investigated and reported back to the committee for further discussion.</i>	
				Letter issued advising Committee's recommendation.	
		D15/53866	1 February 2016	Follow up with James Druitt to clarify if speed counters have been installed.	
			8 March 2016	Discussion held with David Zhao and James Druitt that the current information supplied to the committee does not provide an accurate indication of speed within this area.	
				<b>Recommendation:</b>	
				That the tubes be re-instated for two weeks to capture speeds limit between 40km and 60km.	
				That a report be prepared of the results and be submitted back to the Committee at the April committee meeting.	April 2016
			5 April 2016	Advised by James Druitt that counters are being installed this week for a two week period.	
				Joe RMS recommended that the Vulnerable Pedestrian Standards be considered in the report back to the committee.	

Item No.	Recommendation	CRM /Trim No.	Responsible Officer	Status/Review Date	Target Date
354.8.1	<p><b>The Palace Hotel</b></p> <p>Request received for consideration be given to the Bus Stop and rubbish bin located outside of the Hotel at 227 Argent Street be removed or relocated.</p>			<p><b>Agreed action:</b></p> <p><i>That a site inspection be carried out with all relevant parties to discuss the request to remove or relocate the Bus Stop and rubbish bin, and report the outcomes of this meeting back to the Committee at the next Local Traffic Committee Meeting scheduled for December.</i></p> <p><b>Recommendation:</b></p> <p><i>That a site inspection be carried out by Mr Andrew Bruggy, Acting Deputy General Manager, Mr Joe Sulichich, RMS Representative, Ms Helen Denton, General Manager, the Palace Hotel and a representative from Murton's Bus Company to discuss the proposed request to remove or relocate the Bus Stop and rubbish bin.</i></p> <p>Kath to arrange meeting between representative of the Palace Hotel, Mr Andrew Bruggy, Acting Deputy General Manager, Mr Joe Sulichich, RMS Representative and representative from Murton's Bus Company.</p> <p>Meeting scheduled for Friday November 27, 2015 at 11.30am.</p> <p>Meeting held between parties on Friday November 27, 2015 with the following outcome agreed upon by the committee.</p> <p><b>Agreed Action:</b></p> <p><i>That the bus stop remains in place.</i></p> <p><i>That the current street seat remain in its current position for the use of passengers waiting for the City bus service.</i></p> <p><i>That a quote be prepared and supplied to The Palace for the cost of relocating the rubbish bin to a more suitable location and the removal of the planter boxes.</i></p> <p><b>Recommendation:</b></p> <p><i>That the bus stop remains in place.</i></p> <p><i>That the current street seat remain in its current position for the use of passengers waiting for the City bus service.</i></p> <p><i>That a quote be prepared and supplied to The Palace for the cost of relocating the rubbish bin to a more suitable location and the removal of the planter boxes.</i></p>	November 2015
		CRM 23428/2015  D15/53833	18 December 2015 Kath          1 February 2016	<p>CRM entered for quote to be prepared.</p> <p>Letter issued advising Committee's recommendation.</p> <p>Follow-up with David Zhao to determine when works will be</p>	February 2016

Item No.	Recommendation	CRM /Trim No.	Responsible Officer	Status/Review Date	Target Date
			8 March 2016	completed.	
			5 April 2016	Advised by James Druitt the he is working on the quotes.	
356.8.1	<b>Increase Disability Spaces Broken Hill Aquatic Centre</b>  Request received from Shane Simmons requesting consideration be given to increasing the number of disability parking spaces at the Aquatic Centre.  Consideration has also been requested for the installation of a pedestrian crossing between the Aquatic Centre and North Family Play Centre Park.		1 February 2016	<b>Agreed action:</b>  <i>That the current "No Parking" zone be removed and replaced with parallel parking for 1 x Taxi Stand, 2 x Disability Spaces plus ramp if required by the Australian Standards, and 1 x drop off park if space permits.</i>  <i>That negotiations be held with the YMCA to jointly cover the costs for the installation of a disability ramp if required.</i>  <i>That a pedestrian crossing is not approved as it does not meet the Australian Standards for the volume of foot or vehicular traffic within this area.</i>  <i>Letter issued to advise Shane of the Committee's decision.</i>	March 2016
			8 March 2016 D16/10172 Kath  CRM 24236/2016	CRM entered for actioning	
356.8.2	<b>Speeding Motorist along Argent Lane</b>  Request received from James Bourne requesting consideration be given to install two speed humps along Argent Lane to reduce the speed of motorists using this lane as a short-cut to the Coles Shopping Centre Complex.		1 February 2016	<b>Agreed action:</b>  <i>That stop signs be installed at the intersection of Argent Lane and Gossan Street with hold line markings.</i>  <i>That one pre-cast speed hump be installed to elevate the issue of excessive speeds within the Lane by motorists.</i>	March 2016
			CRM 23971/2016  Kath D16/9267  5 April 2016	CRM entered to have works undertaken.  Letter issued to James to advise the committee's decision.  Costing for works being prepared by James Druitt and Daniel Morris	
356.9.1	<b>Wright and Warnock Street Intersection</b>  Councillor Browne has been approached by a resident for the Committee to consider alternative options to reduce speeds of motorists in this area as the current measures in place are not adequate.		1 February 2016	<b>Agreed action:</b>  <i>That Mr Andrew Bruggy, Acting Deputy General Manager write to residents within Wright street area for their consultation of installing a Col-de-sac at the intersection of Wright and Warnock Streets.</i>	
			8 March 2016	<i>David Zhao advised he will commence the consultation with residents.</i>	
357.8.2	<b>Review of Speed Zone from Creedon Street/ Barrier Highway Intersection to Waste Depot Turn-off</b>  Currently the speed zone of 80km commences just past the Creedon Street and Barrier Highway intersection, and then requiring motorists to slow down to 60km within a short distant to ensure a safe left hand turn onto the Depot Road.	CRM 23805/2016		<b>Agreed Action:</b>  <i>This request is outside of the Committee's scope, a letter is to be issued to the RMS to conduct a review of the current traffic speed zone and report back to the committee of their findings.</i>	
			Kath D16/15165	<i>Letter advising the next course of action issued to Rebecca McLaughlin outlining the committee's recommendation.</i>	

Item No.	Recommendation	CRM /Trim No.	Responsible Officer	Status/Review Date	Target Date
	It has been proposed that the speed limit be decreased to 60km until after the turn-off onto Depot Road to alleviate the need to slow suddenly.		Kath D16/15171	<i>Letter issued to RMS requesting a review to be undertaken and findings to be reported back to the LTC committee.</i>	June
357.8.3	<p><b>Parking Issues 181 Newton Lane</b></p> <p>Complaint received from resident Mrs Hall of 181 Newton Lane, regarding parking issues and damages to her fence caused from parents dropping off and picking up children from Burke Ward Public School.</p> <p>The initial investigation into this matter was dealt with by Council's Ranger, Mr Geoff Creed and a report with suggested recommendation was submitted prior to the meeting for the Committee's consideration.</p>	D16/6235	<p>Kath</p> <p>CRM 24265/2016</p> <p>Penny D16/15178</p>	<p><b>Agreed Action:</b></p> <p><i>That Council source wooden Stopper Blocks to be installed in front of Mrs Hall's fence at 181 Newton Lane to prevent further damage to her fence.</i></p> <p><i>That "No Stopping" signs be installed along the whole lane between Gypsum Street and Harvy Street being on the opposite side to the Burke Ward Primary School grounds</i></p> <p>Letter to be drafted once approval of committee minutes endorsed by Council at the March Council meeting is received.</p> <p>CRM entered for actioning.</p> <p>Letter drafted advising committee's recommendation.</p>	
357.9.1	<p><b>Galena &amp; Wright Street Intersection</b></p> <p>Senior Constable Chaff advised the Committee that the Police have had incidents recently where motorists are cutting across the centre line when turning left from Galena Street into Wright Street posing a danger to oncoming motorist in Wright Street.</p>		<p>Kath</p> <p>CRM 24237/2016</p>	<p><b>Agreed Action:</b></p> <p><i>That Council undertakes a cost analyse to paint a blister onto the road on the left hand side of Wright Street before making a left hand turn into Galena Street and place yellow rumble strips in the middle of the blister.</i></p> <p><i>That a centre island be painted in the middle of the road at the corner of Wright Street at the intersection of Wright and Galena Streets with yellow rumble stripes to force motorists to turn at the middle of the intersection.</i></p> <p><i>That the cost analyst and plan be submitted to the next Committee meeting scheduled for April 5, 2016 for consideration by the Committee.</i></p> <p>CRM to be entered once approval of committee minutes endorsed by Council at the March Council meeting is received.</p> <p>CRM entered for actioning</p>	May 2016
357.9.2	<p><b>Morgan Street and Brookfield Avenue Intersection</b></p> <p>Senior Constable Chaff advised the Committee that the Police have had incidents recently where motorists are cutting across the centre line when turning left into Morgan Street from Brookfield Avenue posing a danger to oncoming motorist in Morgan Street.</p>			<p><b>Agreed Action:</b></p> <p><i>That Council undertakes a cost analyse to paint a blister onto the road on the left hand side of Morgan Street before making a left hand turn into Brookfield Avenue and place yellow rumble strips in the middle of the blister.</i></p> <p><i>That a centre island be painted in the middle of the road at the corner of Morgan Street at the Brookfield Avenue intersection with yellow rumble strips to force motorists to turn left into Morgan Street at the middle of the intersection.</i></p>	May 2016

Item No.	Recommendation	CRM /Trim No.	Responsible Officer	Status/Review Date	Target Date
			Kath	<p><i>That the cost analyst and plan of be submitted to the next Committee meeting scheduled for April 5, 2016 for consideration by the Committee.</i></p> <p>CRM to be entered once approval of committee minutes endorsed by Council at the March Council meeting is received.</p>	
			CRM 24238/2016	CRM entered for actioning	
357.9.3	<p><b>Site Impediment – Cnr Cobalt and Iodide Street</b></p> <p>Mr Peter Beven, Local Member Representative requested that a site inspection be carried out by Council at the corner of Cobalt and Iodide Streets of a fruit tree on the right hand side of the intersection which is impeding the site of motorists at this intersection.</p>		Kath	<p><b>Agreed Action:</b></p> <p><i>That Council undertakes the site inspection and if deemed necessary trim the fruit tree to allow for a clear view of traffic travelling along Iodide Street.</i></p> <p>CRM to be entered once approval of committee minutes endorsed by Council at the March Council meeting is received.</p>	
			CRM 24239/2016	CRM entered for actioning	

## ORDINARY MEETING OF THE COUNCIL

April 5, 2016

BROKEN HILL CITY COUNCIL REPORT NO. 80/16

SUBJECT: TOURISM AND CULTURAL ATTRACTIONS ACTIVITY REPORT  
FOR JULY 2015 TO MARCH 2016 11/514

**Recommendation**

That Broken Hill City Council Report No. 80/16 dated April 5, 2016, be received.

**Executive Summary:**

The following report provides an analysis of the visitation performance of Council-owned and operated tourism and cultural facilities. The next quarterly report to Council (July 2016) will include the December 2015 Outback region tourism data (yet to be released), noting that the September 2015 quarter was reported to Council in January 2016.

**Report:****1. TOURISM AND CULTURAL ATTRACTIONS****1.1 Tourism and Culture Visitation**

Attraction	Jul - Mar 2014/2015	Jul - Mar 2015/2016	% Change
<b>Visitor Information Centre</b>			
Total Visitors YTD (1 July 2015 – 31 Mar 2016)	75,082	73,238	-2%
<b>Albert Kersten Mining and Minerals Museum</b>			
Total Visitors YTD (1 July 2015 – 31 Mar 2016)	6,784	6,765	0%
<b>Regional Art Gallery</b>			
Total Visitors YTD (1 July 2015 – 31 Mar 2016)	14,050	14,545	4%
<b>Living Desert &amp; Sculptures</b>			
Total Visitors YTD (1 July 2015 – 31 Mar 2016)	20,348	18,694	-8%

Visitation to Council-owned tourism and culture facilities was generally down for this latest quarter, potentially impacted by the lower 2016 St Patricks Race Meeting figures as compared to last year's 50th year celebration event. The Living Desert and Sculptures defied the trend, experiencing strong numbers in March, which may have been the result of a full page DL advertisement on the outside back cover of the 2016 St Patrick's Race Meeting brochure.

Visitation to the Living Desert and Sculptures shows an 8% decline in numbers year-to-date against the same period in the previous year. The current data collection method is considerably more accurate since the introduction of the pay machine in January 2015. This has resulted in lower numbers being reported year-to-date while the yield per visitor has increased, resulting in an increase in revenue compared with the same time last year. Also, visitors that hold an annual pass are currently not counted. This cannot be remedied without



the considerable expense of installing additional equipment to get a more accurate visitor count.

## 1.2 Civic Centre Bookings, Attendance, Days Booked

Type	No. of Bookings Jul-March 2014/15	No. of Bookings Jul-March 2015/16	Attendance Jul-March 2014/15	Attendance Jul-March 2015/16	Days Booked Jul-March 2014/15	Days Booked July - March 2015/16
Conferences						
Seminars/Workshops	1	3	350	445	1	3
Other (incl. rehearsals)	13	21	2236	1685	14	27
Fashion Parades	1		400		1	
Concerts/Performances	3	10	931	3520	3	7
Balls/Cabarets/Dinners	11	11	2860	2622	12	15
Wedding Receptions	3	4	381	620	3	7
Council Functions	3	4	510	1355	3	4
Trade Shows/Exhibitions	1	1	150	1349	1	1
School/TAFE Functions	10	8	4950	4630	10	8
Luncheons/Cocktail/Parties						
Eisteddfods	1	1	1131	1845	6	5
<b>TOTAL</b>	<b>47</b>	<b>63</b>	<b>13,899</b>	<b>18,071</b>	<b>54</b>	<b>77</b>

Patronage at the Civic Centre has grown during 2015/16 and shows a 16.6% increase in attendance in this financial year, taking into account the closure for the refurbishment during the months of April – June 2016. This surpasses Council's Delivery Program success measure of a 15% increase in the usage of the Civic Centre across all event categories.

Current bookings from re-opening on October 1, 2016 to December, 2016 include:

- Oct 2: Always Patsy Cline starring Courtney Conway
- Oct 3–6: National Growing Families Conference
- Oct 14-15: NSW State Palliative Care Conference
- Oct 27-30: NSW State Rural Women's Gathering
- Oct 29: Pink Ball
- Nov 5: Educating Rita – starring Colin Moody and Francesca Bianchi
- Nov 25: An Evening With Gold Logie Award winner John Wood
- Nov 26: A Guy and a Gal - Starring John Wood
- Dec 6: The Kazoos Christmas Show

## 2. VISITOR ECONOMY

- Museums Trail and Website Project, which was officially launched by Professor Simon Molesworth AO, QC on February 9<sup>th</sup> 2016 at the Albert Kersten Mining and Minerals Museum.
- Regular visits to museums.
- Attendance at a networking day for museum advisors in July 2015.
- Researching and writing object files for the Mosque, Silverton Gaol and Silverton Educational Museum.

- Assisting White's Mineral Art and Mining Museum with the preparation of labels.
- Preparation of two grant applications for a Significance Assessment of the Historical Society Museums and for funding for a consultant to prepare a Development Plan for the volunteer museums as a group. The grant for the Significance Assessment was successful. This project has been funded by a Volunteer Initiated Museums grant from Museums and Galleries NSW and involves a comprehensive assessment of the collections at the Synagogue of the Outback, Gaol Museum, Silverton Education Museum and the Mosque. The final report will highlight significant items and provide advice and comment on aspects of each site's display, storage, conservation and care of its collection.
- Reading and advising the Historical Society on the draft of their Strategic Plan and their Collection Policy.
- The program includes the established round of regular visits to local museums and Outback Archives to assist as required.

### **Attachments**

There are no attachments for this report

ANDREA ROBERTS  
MANAGER ECONOMIC DEVELOPMENT & CULTURE

JAMES RONCON  
GENERAL MANAGER

ORDINARY MEETING OF THE COUNCIL

April 7, 2016

BROKEN HILL CITY COUNCIL REPORT NO. 81/16

SUBJECT:                    INFRASTRUCTURE STRATEGY ACTIVITIES - MARCH 201611/514

**Recommendation**

That Broken Hill City Council Report No. 81/16 dated April 7, 2016, be received.

**ASSETS**

- Council completed heavy patch works in Williams Street between 15 March and 17 March. The work involved heavy patching 20m of Williams Street adjacent to the Bromide Street roundabout. Initially incorrect materials were supplied resulting in the road base being of poor quality. Only a portion of the works have been completed due to this issue and Council are in negotiations to rectify the issue. The Roads and Maritime Services (RMS) are seeking funding to complete the remainder of the required works, with views to complete in this financial year, dependent upon funding.
- The pedestrian crossing located in Crystal Street, adjacent to the Broken Hill Train Station, had a new layer completed in March as part of the RMS Road Maintenance Council Contract (RMCC).
- The NSW Environment Protection Authority (EPA) approved Council as the Project Manager for the Lead Rehabilitation Works at University Dams located behind Robinson College on Wentworth Road. The works amount to \$440,000 worth of works.

**WASTE AND ENVIRONMENT**

- Council invited public consultation for the review of the operational hours of the Waste Management Facility, with 95 submissions received. The survey was advertised in the Barrier Daily Truth, handed out at the Waste Management Facility, available at Customer Service and also mailed out to each paying business (approximately 150). Eighty of the submissions were received in hard copy.
- The second round of tyre shredding was completed at the Waste Management Facility by Auss shredding as per quotation arrangements for 2016. This work maintains the tyre stockpile and the shredded tyres are utilised by waste staff on site at the facility.
- The Noxious Weeds Control Program for the Willyama Common was completed in early March 2016. The project commenced in September 2015 and was partially funded through the Public Reserves Management Fund, with a supporting grant of \$20,160. The final report has been completed and returned to Crown Lands – species targeted under this program included cactus species (boxing glove and rope cactus), Mesquite and a range of burr species. These works are an important part of the management of the Common. Follow up spraying for some areas will commence in April 2016.

- The final Draft Regional Litter Plan has been completed with NetWaste. This plan will provide Council with the opportunity to undertake pilot projects to identify effective measures that reduce littering in our community. Broken Hill City Council is one of the nine councils participating in the program. All pilot projects will be funded under the Waste Less Recycle More Program. NetWaste will manage the funds and work with the individual Councils to implement programs.
- The Landfill Environmental Management Plan for the Waste Management Facility is in the process of being updated. The project was awarded to Geolyse, based in Orange. Geolyse has good knowledge of our western region and has worked successfully with the EPA for similar works. The first draft is due to be returned to Council in April.
- Council staff supported the Tidy Towns Committee, and the local Girl Guides Association to participate in Clean Up Australia Day for 2016, with 25 people joining the Tidy Towns volunteers and collecting over 60kg of waste on the day. The majority of the waste collected was take away containers and wrappings.
- Guidelines for small acre land licences on the Willyama Common have been developed. These guidelines will assist those who are granted a small-acre area explaining their environmental responsibilities as a licensee to ensure that the management objectives and policies of the Willyama Common Management Plan are adhered to. Other guidelines on the use of the Common are planned to be developed in the coming months.

**BROKEN HILL CEMETERY**

	Exclusive Rights & Work Permits			Interments			Enquiries				
	Old Graves	Exclusive Rights	Work Permits	Casket	Ashes	Total	Office	On Site	Total	Web Hits	Total
Jul 2015	2	3	0	9	11	20	25	23	48	34390	34486
Aug 2015	0	10	0	8	10	18	19	17	36	34111	34183
Sep 2015	0	4	0	2	10	12	9	15	24	32177	32225
Oct 2015	0	5	0	3	6	9	11	13	24	21972	22020
Nov 2015	1	8	0	7	5	12	13	18	31	28811	28873
Dec 2015	0	10	0	6	16	22	12	23	35	26739	26809
Jan 2016	0	5	0	7	2	9	10	11	21	31778	31820
Feb 2016	0	10	0	3	9	12	8	20	28	29515	29571
Mar 2016	0	4	0	4	3	7	16	23	39	34706	34784
Year to Date	3	59	0	49	72	121	123	163	286	274199	274771

**BROKEN HILL REGIONAL AIRPORT**

<b>MONTH</b>	<b>REX Adelaide/ Broken Hill Passengers</b>	<b>REX Sydney/ Broken Hill Passengers</b>	<b>REX Dubbo/ Broken Hill Passengers</b>	<b>REX Mildura/ Broken Hill Passengers</b>	<b>REX Melbourne/ Broken Hill Passengers</b>	<b>REX Total Passengers</b>
<b>July</b>	1980	1981	331	236	288	4816
Difference from 14/15	-413	185	-95	89	26	-208
Monthly Comparison	-17.3%	10.3%	-22.3%	60.5%	9.9%	-4.1%
<b>August</b>	2062	1851	383	164	244	4704
Difference from 14/15	-154	78	-65	-13	22	-132
Monthly Comparison	-6.9%	4.4%	-14.5%	-7.3%	9.9%	-2.7%
<b>September</b>	2124	1937	327	166	245	4799
Difference from 14/15	-212	252	-96	-28	-24	-108
Monthly Comparison	-9.1%	15.0%	-22.7%	-14.4%	-8.9%	-2.2%
<b>October</b>	2093	2044	315	203	278	4933
Difference from 14/15	-293	-7	-133	12	18	-403
Monthly Comparison	-12.3%	-0.3%	-29.7%	6.3%	6.9%	-7.6%
<b>November</b>	2084	2008	332	203	245	4872
Difference from 14/15	-35	27	-6	40	-9	17
Monthly Comparison	-1.7%	1.4%	-1.8%	24.5%	-3.5%	0.4%
<b>December</b>	1816	1398	216	155	202	3787
Difference from 14/15	-158	-164	-73	-46	-80	-521
Monthly Comparison	-8.0%	-10.5%	-25.3%	-22.9%	-28.4%	-12.1%
<b>January</b>	1297	949	166	151	161	2724
Difference from 14/15	-322	-222	-34	-13	-59	-650
Monthly Comparison	-19.9%	-19.0%	-17.0%	-7.9%	-26.8%	-90.6%
<b>February</b>	1676	1553	324	144	177	3874
Difference from 14/15	-206	-4	75	-42	-33	-210
Monthly Comparison	-10.9%	-0.3%	30.1%	-22.6%	-15.7%	-5.1%
<b>March</b>	2021	1758	362	158	218	4517
Difference from 14/15						
Monthly Comparison	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
<b>Year to Date</b>	<b>17153</b>	<b>15479</b>	<b>2756</b>	<b>1580</b>	<b>2058</b>	<b>39026</b>

**BROKEN HILL REGIONAL AQUATIC CENTRE**

BROKEN HILL REGIONAL AQUATIC CENTRE MONTHLY ATTENDANCES AND CARD SALES		
Month	2014/15	2015/16
Jul-15	6228	5864
Aug-15	6731	6861
Sep-15	8923	9176
Oct-15	11,482	14,313
Nov-15	14,934	15,312
Dec-15	15,680	15,943
Jan-16	15,314	15,909
Feb-16	18,193	16,907
Mar-16	12,552	14,993
Year to Date	129631	115278



YMCA NSW

**1. Executive Summary**

The YMCA is pleased to submit the March Operations Report for the Aquatic Centre.

The centre saw 14,493 visitations which is the highest ever recorded for March and is an increase of 15.46% compared to the previous year.

This result can be attributed to the fact that March was the warmest on record and has consequently resulted in higher casual swimming and learn to swim enrolments.

The centre continues to perform well financially whilst maintaining operational efficiency in terms of utilities and overheads.

With the cooler months around the corner, the team are working hard on retention strategies from a learn to swim and membership perspective.

The YMCA NSW CEO Leisa Hart visited Broken Hill in March and recognised the efforts of the 53 staff employed by the YMCA in Broken Hill. The announcement of the YMCA redevelopment in Chloride Street is also promising and if successful will create a more sustainable, vibrant and connected Broken Hill.

The final results for the YMCA Swimathon were announced with Broken Hill raising \$18,236.22 which places us 2<sup>nd</sup> across NSW. This is an outstanding result and I commend the efforts of all involved.

The YMCA looks forward to participating in the upcoming tender process for the Aquatic Centre and continuing the great progress made to date in making the residents of Broken Hill healthier and happier.

Regards,

Shane Simmons  
Centre Manager  
YMCA of NSW

**Attachments**

There are no attachments for this report.

JAMES RONCON  
GENERAL MANAGER

ORDINARY MEETING OF THE COUNCIL

April 13, 2016

BROKEN HILL CITY COUNCIL REPORT NO. 82/16

SUBJECT:                    ACTION LIST REPORT - APRIL

11/25

**Recommendation**

That Broken Hill City Council Report No. 82/16 dated April 13, 2016, be received.

**Executive Summary:**

The purpose of the report is to ensure that Council and the community are informed on the status of actions required by previous decisions of Council.

**Report:**

The Action List attached to this report is for information only and will be provided to Council on a monthly basis.

The report covers Council's decision for the period September 2, 2009 to March 30, 2016.

**Strategic Direction:**

Key Direction:	4 - Our Leadership
Objective:	4.2 – Our Leaders Make Smart Decisions
Function:	Leadership and Governance
DP Action:	4.2.1.1 - Decisions are made in a timely manner to ensure effective delivery.

**Relevant Legislation:**

Nil

**Financial Implications:**

Nil

**Attachments**

1. Action List Report 37 Pages

JAMES RONCON  
GENERAL MANAGER



CARRIED

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>11 Jun 2014 - 2:29 PM - Louine Hille</p> <p>Plan received, examined and redrafted. Development Application required and in process. When plan consented to and signed by Council it will be forwarded to Trades and Investment, Crown Lands for their endorsement and lodgement with L.P.I.</p> <p>11 Dec 2014 - 3:15 PM - Frederick Docking</p> <p>GM to review and sign DA application and return to Tracy Stephens. Once consented and signed by council forward to trades and investment Crown Lands for their endorsement and lodge with LPI</p> <p>06 May 2015 - 4:55 PM - Frederick Docking</p> <p>Pending Sub Division for lease purposes</p> <p>14 Jan 2016 - 10:42 AM - Tracy Stephens</p> <p>Action reassigned to Andrea Roberts by: Louise Schipanski</p> <p>14 Jan 2016 - 11:00 AM - Tracy Stephens</p> <p>Action reassigned to Leisa Bartlett by: Louise Schipanski</p> <p>06 Apr 2016 - 1:10 PM - Tracy Stephens</p> <p>Action reassigned to Tracy Stephens by: Louise Schipanski</p>		
<p>Ordinary Meeting of the Council 27 January 2010</p>	False	<p>Infrastructure and Sustainability Committee</p> <p><b><u>ITEM 7 - GROUP MANAGER SUSTAINABILITY REPORT NO. 5/10 - DATED JANUARY 12, 2010 - SUBDIVISION OF CROWN LAND AT RYAN AND CREEDON STREETS TO CREATE A DRAINAGE RESERVE</u></b></p> <p>R8/245</p> <p><u>Recommendation</u></p> <p>That Group Manager Sustainability Report No. 5/10 dated January 12, 2010, be received.</p> <p>That Council co-ordinate the subdivision of Crown Land, on behalf of the State of New South Wales at the corner of Ryan and Creedon Streets to permit the creation of a Drainage Reserve in Council's name and to rectify other land issues.</p> <p>That documents relating to this matter be executed under Council's Common Seal if required.</p> <p>01 May 2013 - 1:52 PM - Leisa Bartlett</p> <p>Adjoining owner has changed mind due to changed family circumstances. Proceeding with minor changes - Plan to be redrafted by Council initially for Crown Approval prior to formal survey.</p> <p>15 Apr 2014 - 1:55 PM - Michelle Rolton</p> <p>Subdivision to be addressed when Surveyor completes survey work in April 2014.</p> <p>17 Feb 2015 - 10:39 AM - Leisa Bartlett</p>

MEETING	FURTHER REPORT REQUIRED	SUBJECT
Survey Commissioned. 20 Apr 2015 - 4:15 PM - Leisa Bartlett Awaiting Survey.		
Ordinary Meeting of the Council 30 June 2010	False	Infrastructure and Sustainability Committee
<p><b><u>ITEM 7 - CORRESPONDENCE REPORT NO. 45/10 - DATED JUNE 03, 2010 - MINUTES AND FINANCIAL REPORTS OF THE MEMORIAL OVAL COMMUNITY COMMITTEE</u></b></p> <p>P10/1</p> <p><u>Recommendation</u></p> <p>That minutes of the Memorial Oval Community Committee Meetings held May 4, 2010, and June 1, 2010 (incorporating the financial reports for April and May, 2010 and attachments) be received; and the motions contained therein endorsed.</p> <p>That a report be prepared for the July Infrastructure and Sustainability Committee Meeting regarding upgrading the hot water systems at the Memorial Oval Amenities Block to more efficient gas hot water systems; and the possibility of relocating 1 hot water system from the E.T. Lamb Oval Amenities Block to the Memorial Oval Amenities Block.</p> <p>That Council undertake a Business Case Study to develop a Business Plan for the Memorial Oval; and that members of the Memorial Oval Community Committee be included in the development of the Business Plan.</p> <p>That correspondence be sent to the Memorial Oval Community Committee advising of Council's decision.</p> <p><u>Minute No. 42374</u> Councillor T. Kennedy moved ) Councillor R. Steer seconded )</p> <p>That the recommendations of items 5 to 7 be adopted.</p> <p>CARRIED</p> <p>05 Sep 2013 - 12:41 PM - Rebecca Flowers</p> <p>Format of business case study under consideration. The outline of the plan was being presented to the S355 Committee by Group Manager Infrastructure for consideration at the March 6, 2012 Meeting. GMI will await feedback from the Committee.</p> <p>New hot water system now installed.</p> <p>Dec 2012 - Awaiting feedback from Committee regarding how they wish to proceed.</p> <p>Aug 2013 Awaiting feedback from Committee</p> <p>Jan 2014 The 355 Committee are to be approach to determine how they wish to progress this item</p>		

Printed: Tuesday, 19 April 2016 1:46:08 PM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>June 2014 - GMI and 355 Committee still to discuss.</p> <p>02 Sep 2014 - 12:36 PM - Rebecca Flowers</p> <p>September 2014 - no updates available at this stage. Will discuss with new Asset Manager once new structure implemented.</p> <p>10 Dec 2015 - 9:31 AM - Andrew Bruggy</p> <p>Action reassigned to Andrew Bruggy by: Leisa Bartlett</p> <p>14 Jan 2016 - 10:48 AM - Louise Schipanski</p> <p>Action: The upgrading the hot water systems at the Memorial Oval amenities block to more efficient gas hot water systems; and the possibility of relocating one hot water system from the ET Lamb Oval amenities block to the Memorial Oval amenities block. COMPLETE</p> <p>14 Jan 2016 - 10:50 AM - Louise Schipanski</p> <p>It is proposed to look at Management Plans for all sporting grounds. Scheduled by priority in accordance with the Asset Management Plan.</p> <p>Management Plan to be provided for in future budgets.</p> <p>06 Apr 2016 - 1:10 PM - Louise Schipanski</p> <p>COMPLETE</p>		
<p>Confidential Matters of the Council 29 February 2012</p>	False	<p>Confidential Matters</p> <p><b><u>ITEM 1 (Item 45 in open minutes) - SUSTAINABILITY REPORT NO. 8/12 - DATED JANUARY 13, 2012 – RENEWAL OF LEASE TO THE AERO CLUB OF BROKEN HILL INC. AT AIRPORT - CONFIDENTIAL</u></b></p> <p>11/232</p> <p><u>Recommendation</u></p> <p>That Sustainability Report No. 8/12 dated January 13, 2012 be received.</p> <p>That Council renew its lease with The Aero Club of Broken Hill Inc. for a period of five (5) years being the first option to renew the lease.</p> <p>That the lease be amended as outlined in the body of this report to address water charges.</p> <p>That documents relating to this matter be executed under Council's Common Seal as required.</p> <p><b>RESOLUTION</b></p> <p><u>Minute No. 43222</u></p> <p>Councillor B. Algate moved )</p> <p>Councillor N. Gasmier seconded )</p> <p>That the recommendation of item 1 be adopted.</p> <p>CARRIED</p>

MEETING	FURTHER REPORT REQUIRED	SUBJECT
03 May 2012 - 3:23 PM - Leisa Bartlett		Documents with Lessee for execution.
02 Aug 2012 - 3:25 PM - Leisa Bartlett		Reminder to return documents sent.
07 Feb 2013 - 3:26 PM - Leisa Bartlett		Lease with Council's Solicitor for registration. Lease has been requisitioned twice due to plan reference - LPI have changed rules. Further advice to be sought from Council's Solicitor.
06 Jun 2013 - 3:28 PM - Leisa Bartlett		LPI have rejected registration due to change in Airport Title descriptions. Further survey work required prior to re-lodgement of Lease.
22 Oct 2013 - 2:18 PM - Louine Hille		New plan of subdivision for Lease purposes being prepared. Due 30 October 2013.
15 Nov 2013 - 11:06 AM - Michelle Rolton		Plan now due November 2013, as additional survey works were required.
17 Jan 2014 - 12:14 PM - Louine Hille		Draft Plan received for examination and approval.
13 Feb 2014 - 12:10 PM - Michelle Rolton		Lot numbering determined, awaiting final plan.
11 Jun 2014 - 3:29 PM - Louine Hille		Plan requires minor amendment to stop it being requisitioned. Development Consent to subdivision for lease purposes required. Development Application being compiled.
11 Dec 2014 - 4:42 PM - Frederick Docking		Amendment for water charges to lease draft signed and returned. GM to sign off DA and return to Tracey Stephens for consent for lease purposes.
06 May 2015 - 4:56 PM - Frederick Docking		Pending Sub Division for lease purposes
19 Jan 2016 - 2:59 PM - Leisa Bartlett		Sub-division plans being lodged with Dept. Lands Information. Once the plan is registered, the lease can be finalised.
Extraordinary Meeting of the Council 30 October 2013	False	Further Business
<b>ITEM 1 - BROKEN HILL CITY COUNCIL REPORT NO. 269/13 - DATED OCTOBER 17, 2013 - WILLYAMA COMMON - COMPULSORY ACQUISITION OF CROWN LAND AT BROKEN HILL AIRPORT</b>		
11/89, 11/214		
Recommendation		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>That Broken Hill City Council Report No. 269/13 dated October 17, 2013, be received.</p> <p>That Council compulsorily acquire Crown Land being Lots 5938 and 5939 in DP 725373 as shown in the attached diagram for "Airport Purposes" to formalise existing occupation.</p> <p>That the acquisition be under the Terms of the Local Government Act 1993.</p> <p>That the consent of the Minister and Governor be sought for the acquisition.</p> <p>That Council seek agreement from Trade and Investment, Crown Lands Western Division for the acquisition.</p> <p>That Minerals be excluded from the acquisition.</p> <p>That Council obtain a Native Title opinion in relation to Lot 5939 in DP 725373, formerly part of Western Lands Lease 1060.</p> <p>That if necessary, Council liaise with other parties that may have an interest in Lot 5939 in DP 725373 should Native Title issues require to be addressed.</p> <p>That upon acquisition the land be classified as Operational Land.</p> <p>That compensation be determined as at the date of acquisition by the Acquisition Valuation Branch of the Land and Property Management Authority.</p> <p>That the consent of the Crown (Trade and Investment, Crown Lands Western Division) and the Division of Local Government be sought should all matters be agreed upon to dispense with pre-acquisition requirements given that the compensation as determined at the date of acquisition will be the purchase price.</p> <p>That documents relating to this matter be executed under Council's Common Seal if required.</p> <p><b>RESOLUTION</b>  Minute No. 44468  Councillor D. Gallagher moved )  Councillor C. Adams seconded )</p> <p>That the recommendation of item 1 be adopted.</p> <p>CARRIED</p> <p><i>14 May 2014 - 11:41 AM - Michelle Rolton</i>  Native Title status of one remaining lot to be determined.  <i>12 Jun 2014 - 11:37 AM - Louine Hille</i>  History of site being compiled for submission to Barrister.  <i>20 Apr 2015 - 4:18 PM - Leisa Bartlett</i></p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>With impending EOI outcome - no further action at this stage with report to future Council Meeting.</p> <p>16 Sep 2015 - 11:38 AM - Andrew Bruggy</p> <p>Council sending letter to Minister and Crown.</p>		
<p>Ordinary Meeting of the Council 29 January 2014</p>	<p>False</p>	<p>Reports</p>
<p><b>ITEM 8 - BROKEN HILL CITY COUNCIL REPORT NO. 7/14 - DATED JANUARY 15, 2014 - EASEMENT TO DRAIN WATER FROM WILLS STREET WASTE WATER TREATMENT PLANT OVER PART WILLYAMA COMMON TO RAILWAY CORRIDOR</b></p> <p>11/63</p> <p><u>Recommendation</u></p> <p>That Broken Hill City Council Report No. 7/14 dated January 15, 2014, be received.</p> <p>That Broken Hill City Council in its appointed capacity as Trust Manager of Willyama Common Trust:</p> <ol style="list-style-type: none"> <li>Consent to Essential Energy/Water replacing the existing pipeline with the replacement to be offset from the current alignment;</li> <li>Consent to a new easement being created over the pipelines, both existing and new, as located;</li> <li>Consent to the extinguishment of the existing easement;</li> <li>Require that all costs relating to this matter be borne by Essential Energy/Water;</li> <li>Require that the proposed new location be examined for Aboriginal archaeological relics and that should any be discovered the replacement pipeline route be relocated to as not to disturb the relic/relics;</li> <li>That, if required, documents relating to this matter be executed under Council's Common Seal in the absence of a Trust Seal.</li> </ol> <p><b>RESOLUTION</b></p> <p>Minute No. 44557</p> <p>Councillor J. Richards moved )</p> <p>Councillor B. Algate seconded )</p> <p>That the recommendation of item 8 be adopted.</p> <p>CARRIED</p> <p>13 Feb 2014 - 12:54 PM - Michelle Rolton</p> <p>Essential Energy/Water notified of Council's resolutions 6/2/2014.</p> <p>15 Apr 2014 - 2:16 PM - Michelle Rolton</p> <p>Awaiting plan of amended easement.</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>20 Apr 2015 - 4:19 PM - Leisa Bartlett</p> <p>Easement should not be required and report will be provided to future Council Meeting.</p>		
Confidential Matters of the Council 30 April 2014	False	Confidential Matters
<p><b>ITEM 31 - BROKEN HILL CITY COUNCIL REPORT NO. 99/14 - DATED APRIL 10, 2014 - - CONFIDENTIAL</b> 11/233</p> <p><b><u>Recommendation</u></b></p> <p>That Broken Hill City Council Report No. 99/14 dated April 10, 2014, be received.</p> <p>That Council release Kamachlo Pty Ltd from its obligations under lease of property at the Airport.</p> <p>That Council call for public expressions of interest to lease</p> <ol style="list-style-type: none"> <li>1. The workshop on land currently described as Lot 2 DP 641460 and</li> <li>2. The former Tank Farm site on land currently described as Lot 14 DP 641460</li> </ol> <p>That documents relating to these matters be executed under Councils Common Seal as required.</p> <p>That Council commence actions against the Guarantor to recover the outstanding debt.</p> <p><b>RESOLUTION</b></p> <p>Minute No. 1</p> <p>Councillor M. Browne moved ) Councillor J. Richards seconded )</p> <p>14 May 2014 - 12:04 PM - Michelle Rolton</p> <p>Process commenced.</p> <p>11 Sep 2014 - 9:47 AM - Lacey Butcher</p> <p>Awaiting debt recovery</p> <p>17 Feb 2015 - 10:44 AM - Leisa Bartlett</p> <p>Awaiting further investigation.</p> <p>13 Aug 2015 - 9:22 AM - Harry Stamboulidis</p> <p>Action reassigned to Harry Stamboulidis by: Leisa Bartlett</p> <p>15 Jan 2016 - 12:50 PM - Louise Schipanski</p>		
		CARRIED



MEETING	FURTHER REPORT REQUIRED	SUBJECT
Recovery of the outstanding debit is being processed through Executive Collections (debt collector)		
Ordinary Meeting of the Council 24 September 2014	False	Reports
<p><b>ITEM 14- BROKEN HILL CITY COUNCIL REPORT NO. 231/14 - DATED SEPTEMBER 04, 2014 - LICENCE PART LIVING DESERT STATE PARK ADJACENT 376 NINE MILE ROAD TO FORMALISE ADVERSE POSSESSION</b> 11/411</p> <p><u>Recommendation</u></p> <p>That Broken Hill City Council Report No. 231/14 dated September 4, 2014, be received.</p> <p>That Council, in its appointed capacity of Trust Manager of the Living Desert State Park Trust grant a Licence, with Ministerial consent, to Cristal-Lee White and Mathew Joseph Dempster for the purpose of "Environmental Protection and Access".</p> <p>That documents relating to this matter be executed under Council's Common Seal in the absence of a Trust Seal.</p> <p><b>RESOLUTION</b> Minute No. 44768 Councillor P. Black moved ) Councillor C. Adams seconded )</p> <p>That the recommendation of item 14 be adopted.</p> <p>CARRIED</p> <p>06 May 2015 - 4:59 PM - Frederick Docking</p> <p>Further investigation required into obtaining Ministerial Consent for Licence. Have made contact with Crown Lands.</p> <p>10 Dec 2015 - 9:39 AM - Leisa Bartlett</p> <p>Action reassigned to Leisa Bartlett by: Leisa Bartlett</p>		
Ordinary Meeting of the Council 29 October 2014	False	Reports from Delegates
<p><b>ITEM 2 - REPORTS FROM DELEGATES NO. 3/14 - DATED OCTOBER 20, 2014 - ATTENDANCE AT THE MURRAY DARLING ASSOCIATION NATIONAL CONFERENCE 2014 HELD IN TUMUT, OCTOBER 14-16, 2014</b> 11/426</p> <p><u>Recommendation</u></p> <p>That</p> <p><b>RESOLUTION</b> Minute No. 2 Councillor M. Browne moved )</p> <p>That Reports from Delegates No. 3/14 dated October 20, 2014, be received.</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
Councillor D. Turley seconded )		That contact be made with the Local Engagement Officer based in Mildura.  That the Murray Darling Basin Authority be requested to hold a community meeting in Broken Hill.
		CARRIED
<p><i>17 Feb 2015 - 10:47 AM - Louise Schipanski</i> Letter sent requesting a Community Meeting be held in Broken Hill.</p> <p><i>17 Apr 2015 - 3:06 PM - Louise Schipanski</i> Letter sent on 6 March 2015 to Megan Lancaster, Director of Stakeholder Engagement, Murray-Darling Basin Authority requesting to hold a community meeting in Broken Hill. Awaiting response.</p> <p><i>15 Oct 2015 - 9:38 AM - Lacey Butcher</i> Discussion to be held between Councillor Browne and the Deputy General Manager</p> <p><i>14 Jan 2016 - 3:05 PM - Louise Schipanski</i> Action reassigned to Louise Schipanski by: Louise Schipanski</p> <p><i>05 Feb 2016 - 9:29 AM - Leisa Bartlett</i> Letter sent to Chief Executive of Murray Darling Basin Authority on 28/1/16 seeking a community meeting in Broken Hill.</p>		
Ordinary Meeting of the Council 17 December 2014	False	Reports
<p><b><u>ITEM 5 - BROKEN HILL CITY COUNCIL REPORT NO. 304/14 - DATED DECEMBER 10, 2014 - LEASE - 72 GYPSUM STREET 11/121</u></b></p> <p><u>Recommendation</u></p> <p>That Broken Hill City Council Report No. 304/14 dated December 10, 2014, be received.</p> <p>That Council enter into a lease for the property identified as Part 6098/46199 being building E and file room, HACC Centre, 72 Gypsum Street Broken Hill to Government Property NSW (representing Ageing, Disability and Home care (ADHC) in the Department of Human Services).</p> <p>That the lease commences 1 November 2015 for a term of one (1) year with an option to renew for a further one (1) year.</p> <p>That the annual lease amount charged by Council be determined by the General Manager having regard to current rental and market conditions.</p> <p>That documents relating to this matter be executed under Council's Common Seal.</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p><b>RESOLUTION</b>  <u>Minute No. 44835</u>  Councillor B. Algate moved )  Councillor J. Richards seconded )  <i>09 Mar 2015 - 9:18 AM - Frederick Docking</i>  Have made contact with HACC services. Awaiting new lease to be recieved by ABB Solicitors.  <i>17 Apr 2015 - 9:24 AM - Andrea Roberts</i>  Draft lease received,pending final adjustments.  <i>13 Aug 2015 - 10:34 AM - Razija Nu'man</i>  Lease elements are being double checked. Contact made with Government Property NSW and Council Solicitor. Council Solicitor advised some minor changes have been requested by Solicitors for Government Property NSW. A redraft will occur incorporating the changes and will be forwarded for our review. This should finalise the changes phase of the document and be ready for signing.  <i>21 Oct 2015 - 4:01 PM - Razija Nu'man</i>  Contact made with NSW Land and Property regarding any concerns. Was advised October 2015 that would be signed by the end of October.  <i>14 Jan 2016 - 3:10 PM - Louise Schipanski</i>  Have received confirmation from FACs that they will execute the lease documents on 22 January 2016.  <i>14 Mar 2016 - 11:31 AM - Leisa Bartlett</i>  Lease documents signed by all parties. Solicitor sending for Ministerial Consent.  <i>13 Apr 2016 - 5:00 PM - Leisa Bartlett</i>  Ministerial Consent given and lease is now finalised.  COMPLETE</p>		
Ordinary Meeting of the Council 24 June 2015	False	Reports
<p><b>ITEM 13 - BROKEN HILL CITY COUNCIL REPORT NO. 127/15 - DATED MAY 28, 2015 - SECTION 355 COMMITTEE CONSTITUTIONS - ADVISORY COMMITTEES</b>  11/9</p>		
<p><b>RESOLUTION</b>  <u>Minute No. 44981</u>  Councillor M. Browne moved )  Councillor J. Richards seconded )  That Broken Hill City Council Report No. 127/15 dated May 28, 2015, be received.</p>		

CARRIED

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>That Council adopt the revised Section 355 Advisory Committee Standard Constitution.</p> <p>That Council adopt the inclusion of the Broken Hill Heritage City Event Advisory Committee at Schedule 1.</p> <p>That Council adopt the removal of the Broken Hill Tidy Towns Advisory Committee, Broken Hill Airport Advisory Committee and the Broken Hill Tourism Advisory Committee from the listing at Schedule 1.</p> <p>That a further report be presented to Council in order for Council to review the Section 355 Advisory Committee Standard Constitution.</p> <p style="text-align: right;">CARRIED</p> <p>17 Jul 2015 - 10:13 AM - Lacey Butcher</p> <p>Further report to be presented to August meeting of Council in order for Council to review the Section 355 Advisory Committee Standard Constitution</p> <p>14 Jan 2016 - 3:13 PM - Louise Schipanski</p> <p>Further report to be presented to February 2016 meeting.</p>		
Ordinary Meeting of the Council 29 July 2015	False	Reports
<p><b><u>ITEM 17 - BROKEN HILL CITY COUNCIL REPORT NO. 159/15 - DATED JUNE 26, 2015 - LICENCE AGREEMENT FOR OCCUPATION OF LAND IN WILLYAMA COMMON FOR CONSTRUCTION OF BRINE DISPOSAL PIPELINE</u></b> 11/63</p> <p><u>Recommendation</u></p> <p>That Broken Hill City Council Report No. 159/15 dated June 26, 2015, be received.</p> <p>That Council under the Common Seal of Broken Hill City Council in its capacity as Trust Manager of Willyama Common Trust authorise Essential Energy ABN 37 428 185 226 to perform pipeline construction works on Lot 7300 in DP1179131 and Lot 7302 in DP1181129 as defined in the License Agreement.</p> <p><b>RESOLUTION</b></p> <p>Minute No. 45014</p> <p>Councillor B. Algate moved )</p> <p>Councillor B. Licul seconded )</p> <p style="text-align: right;">That the recommendation of item 17 be adopted.</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
CARRIED		
Ordinary Meeting of the Council 29 July 2015	False	Reports
<p><b>ITEM 18- BROKEN HILL CITY COUNCIL REPORT NO. 160/15 - DATED JULY 14, 2015 - WESTERN LANDS LEASE 7835 (5547/757298) AND ENCROACHMENT ON WILLYAMA COMMON</b></p> <p style="text-align: right;">11/63</p> <p><u>Recommendation</u></p> <p>That Broken Hill City Council Report No. 160/15 dated July 14, 2015, be received.</p> <p>That Council, in its appointed capacity of Trustees of the Willyama Common consult with NSW Trade and Investment - Crown Lands and the owner of Western lands Lease 7835 (5547/757298) to resolve the following:</p> <ul style="list-style-type: none"> <li>that legal access be granted to the parcel of land by way of easement over the existing track through the Willyama Common;</li> <li>that the area of the Willyama Common which currently has major homestead yard improvements (part of the house, horse stables and sheds) be revoked and included as an addition to the Western Lands Lease 7835;</li> <li>that Council enter into a licence agreement with the landowner to authorise the major encroachments as an interim measure until the subdivision, addition and alteration of the lease purpose is finalised;</li> <li>that all costs associated with the drawing of a licence, surveying, and then subdivision of land and the addition/alteration to the lease be borne by the landowner, and a signed undertaking to that effect be sought.</li> <li>that documents relating to this matter be executed under Council's Common Seal in the absence of a Trust Seal.</li> </ul> <p><b>RESOLUTION</b></p> <p><u>Minute No. 45015</u></p> <p>Councillor B. Algate moved ) Councillor J. Richards seconded )</p> <p style="text-align: right;">That the recommendation of item 18 be adopted.</p> <p style="text-align: right;">CARRIED</p> <p><i>01 Sep 2015 - 4:32 PM - Francois VanDerBerg</i></p> <p>Action reassigned to Francois VanDerBerg by: Leisa Bartlett</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT						
<p><i>22 Sep 2015 - 9:49 AM - Tracy Stephens</i></p> <p>Council contacted the owner to advise of the encroachment and require procedures to be followed. Council also contacted Amanda Beetson at Crown Lands who will also follow up with owner about subdivision and sorting out temporary licence for current encroachments.</p> <p><i>16 Oct 2015 - 11:37 AM - Francois VanDerBerg</i></p> <p>Draft lease is currently being prepared. Owner of lease indicated that they want to formalise the encroachment, survey the land and submit DA for subdivision.</p> <p><i>04 Dec 2015 - 4:03 PM - Francois VanDerBerg</i></p> <p>Draft licence agreement sent to applicant for execution.</p> <p><i>15 Jan 2016 - 11:28 AM - Louise Schipanski</i></p> <p>Licence fully executed and awaiting Ministerial consent.</p>								
Ordinary Meeting of the Council 26 August 2015	False	Reports						
<p><b><u>ITEM 11 - BROKEN HILL CITY COUNCIL REPORT NO. 185/15 - DATED AUGUST 12, 2015 - DEVELOPMENT OF A DRAFT CONSOLIDATED DEVELOPMENT CONTROL PLAN (DCP) FOR BROKEN HILL CITY COUNCIL</u></b></p> <p style="text-align: right;">11/126</p> <p><u>Recommendation</u></p> <p>That Broken Hill City Council Report No. 185/15 dated August 12, 2015, be received.</p> <p>That a draft Consolidated Development Control Plan be prepared to apply to all land within Broken Hill local government area that consolidates the provisions of current development control plans and the provisions of any draft development control plans into a single plan.</p> <p>That the draft Consolidated Development Control Plan be presented to a future Council Meeting for the purpose of public exhibition.</p> <p><b>RESOLUTION</b></p> <p><u>Minute No. 45084</u></p> <table border="0"> <tr> <td>Councillor C. Adams moved</td><td>)</td><td>That the recommendation of item 11 be adopted.</td></tr> <tr> <td>Councillor D. Gallagher seconded</td><td>)</td><td></td></tr> </table> <p style="text-align: right;">CARRIED</p> <p><i>22 Sep 2015 - 9:52 AM - Tracy Stephens</i></p> <p>Consultant advised of Council resolution. Process commenced.</p> <p><i>16 Oct 2015 - 11:38 AM - Francois VanDerBerg</i></p> <p>Consultant advised that a draft DCP will be available by mid Dec 2015</p> <p><i>04 Dec 2015 - 4:04 PM - Francois VanDerBerg</i></p> <p>Draft instrument will be available in Dec 2015/Jan 2016. Further report to be prepared to commence public exhibition.</p>			Councillor C. Adams moved	)	That the recommendation of item 11 be adopted.	Councillor D. Gallagher seconded	)	
Councillor C. Adams moved	)	That the recommendation of item 11 be adopted.						
Councillor D. Gallagher seconded	)							

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MEETING	FURTHER REPORT REQUIRED	SUBJECT
<i>14 Jan 2016 - 3:23 PM - Louise Schipanski</i> Draft Instrument will be available the first week of February 2016 and will be presented to the February Council meeting recommending to commence public exhibition. <i>18 Mar 2016 - 10:48 AM - Tracy Stephens</i> Draft DCP provided for staff review. Expected to be considered at April Council meeting for public exhibition to commence.		
Ordinary Meeting of the Council 28 October 2015	False	Reports
<b>ITEM 11 - BROKEN HILL CITY COUNCIL REPORT NO. 238/15 - DATED OCTOBER 14, 2015 - PORTFOLIO PROGRAMS</b> 12/66		
<b>RESOLUTION</b> <u>Minute No. 45106</u> Councillor D. Gallagher moved ) Councillor J. Richards seconded )  That Broken Hill City Council Report No. 238/15 dated October 14, 2015, be received.  That a further more comprehensive report be presented to Council outlining options for the implementation of a standardised framework for all of Council's Portfolios.  CARRIED		
<i>19 Nov 2015 - 4:19 PM - Razija Nu'man</i> Action reassigned to Razija Nu'man by: Leisa Bartlett Discussion Paper prepared. <i>01 Dec 2015 - 2:09 PM - Razija Nu'man</i> Due to late confirmation that a Council meeting will be held in December, a discussion paper will be prepared for a Councillor workshop on Council meeting arrangements. <i>14 Jan 2016 - 3:53 PM - Louise Schipanski</i> Portfolio Programs to be workshop February 10 and presented to March Council meeting.		
Ordinary Meeting of the Council 25 November 2015	False	Reports
<b>ITEM 8 - BROKEN HILL CITY COUNCIL REPORT NO. 253/15 - DATED NOVEMBER 10, 2015 - RECOMMENDATIONS AND MINUTES OF THE AUDIT COMMITTEE MEETING HELD OCTOBER 19, 2015</b> 13/19		
<b>RESOLUTION</b> <u>Minute No. 45129</u>		

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MEETING	FURTHER REPORT REQUIRED	SUBJECT
Councillor P. Black moved Councillor B. Algate seconded	) )	<p>That Broken Hill City Council Report No. 253/15 dated November 10, 2015, be received.</p> <p>That the minutes of the Audit Committee meeting held October 19, 2015 be adopted.</p> <p>That the following matters contained in the minutes and raised by Councillor Black, be noted:</p> <p>Item 5 – the Airport loan revised forecast does not appear in the Quarterly Review.</p> <p>Item 10 – queried the recommendation regarding the Risk Policies.</p> <p>Item 12 – the Audit Committee did not receive the Annual Report.</p> <p style="text-align: right;">CARRIED</p>
<p>27 Nov 2015 - 11:54 AM - Leisa Bartlett</p> <p>Harry: to investigate and action in time for January '16 Council meeting</p>		
Ordinary Meeting of the Council 25 November 2015	False	Reports
<p><b>ITEM 11- BROKEN HILL CITY COUNCIL REPORT NO. 256/15 - DATED SEPTEMBER 25, 2015 - SECTION 355 COMMITTEES OF COUNCIL</b> 11/9</p> <p><u>Recommendation</u></p> <p>That Broken Hill City Council Report No. 256/15 dated September 25, 2015, be received.</p> <p>That Council dissolves the S355 BIU Band Hall and Soccer Complex Community Committee.</p> <p>That Council advertise for community representatives on the newly formed BIU Band Hall Community Committee, and the O'Neill Soccer Complex Community Committee, in accordance with Sections 355 and 377 of the Local Government Act 1993, and Councils Advisory Committee Framework.</p> <p><b>RESOLUTION</b></p> <p><u>Minute No. 45132</u></p>		
Councillor B. Licul moved Councillor P. Black seconded	) )	<p>That Broken Hill City Council Report No. 256/15 dated September 25, 2015, be received.</p>



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MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>18 Dec 2015 - 5:24 PM - Leisa Bartlett</p> <p>Meeting held and reported to December Council Meeting. COMPLETE</p> <p>04 Jan 2016 - 3:52 PM - Andrew Bruggy</p> <p>BHSA to report business case to Council by 29 Feb 2016</p>		<p>That the matter be deferred pending further consultation with the current committee (BIU Band Hall and Soccer Complex Community Committee) and the Broken Hill Soccer Association regarding dissolving the current Committee and the creation of two new Section 355 Committees.</p> <p>That following further consultation, a report be presented to the December 2015 Council Meeting.</p> <p style="text-align: right;">CARRIED</p>
Ordinary Meeting of the Council 25 November 2015	False	Reports
<p><b>ITEM 8 - BROKEN HILL CITY COUNCIL REPORT NO. 253/15 - DATED NOVEMBER 10, 2015 - RECOMMENDATIONS AND MINUTES OF THE AUDIT COMMITTEE MEETING HELD OCTOBER 19, 2015</b></p> <p style="text-align: right;">13/19</p>		
<p><b>RESOLUTION</b></p> <p>Minute No. 45129</p> <p>Councillor P. Black moved )</p> <p>Councillor B. Algate seconded )</p>		
		<p>That Broken Hill City Council Report No. 253/15 dated November 10, 2015, be received.</p> <p>That the minutes of the Audit Committee meeting held October 19, 2015 be adopted.</p> <p>That the following matters contained in the minutes and raised by Councillor Black, be noted:</p> <p>Item 5 – the Airport loan revised forecast does not appear in the Quarterly Review.</p> <p>Item 10 – queried the recommendation regarding the Risk Policies.</p>

MEETING	FURTHER REPORT REQUIRED	SUBJECT
Item 12 – the Audit Committee did not receive the Annual Report.		
CARRIED		
Confidential Matters of the Council 25 November 2015	False	Confidential Matters
<p><b>ITEM 27 - BROKEN HILL CITY COUNCIL REPORT NO. 268/15 - DATED OCTOBER 28, 2015 - - CONFIDENTIAL</b> 11/63</p> <p><u>Recommendation</u></p> <p>That Broken Hill City Council Report No. 268/15 dated October 28, 2015, be received.</p> <p>That Council, in its capacity as Trustees of the Willyama Common, grant three licenses to Anthony Schembri; John and Leanne Ray; and Mark Doyle for recreational purposes (a permissible use as described in the Management Plan of the Willyama Common) for the keeping of horses, horse riding and training).</p> <p>That the licenses be drawn subject to the three applicants agreeing to pay market rent for the land and associated legal/license set-up fees and that the granting of the licenses is also subject to the applicants abiding by the Management Plan for the Willyama Common and the Local Environmental Plan with regards to any development of the subject land.</p> <p>That the license terms be for four years, with the option to renew being first offered to the current licensees.</p> <p>That the common seal be affixed to the licences as required.</p> <p>That Karl Hahn be advised that a license is not available for the land indicated in his submission which encompasses the old south depot, south of Broken Hill in the Willyama Common due to it being a restricted area which is subject to asbestos rehabilitation works.</p> <p><b>RESOLUTION</b>  <u>Minute No. 45147</u>  Councillor P. Black moved )  Councillor B. Algate seconded )</p> <p>That the recommendation of item 27 be adopted.</p> <p>CARRIED</p> <p><i>07 Dec 2015 - 1:58 PM - Leisa Bartlett</i>  Process commenced for issuing of licences.</p> <p><i>13 Apr 2016 - 5:06 PM - Leisa Bartlett</i>  Valuations received for market rent and 3 applicant advised of annual rent amount and terms of licence and requested to advise Council by May 13, 2016 if they wish Council to proceed to draw up licence agreements.</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
Ordinary Meeting of the Council 16 December 2015	False	Mayoral Minute
<p><b>ITEM 1 - MAYORAL MINUTE NO. 13/15 - DATED DECEMBER 08, 2015 - BROKEN HILL COMMUNITY STRATEGIC PLAN ROUND TABLE COMMITTEE</b> 13/145</p> <p><b>RESOLUTION</b> Minute No. 45150 Councillor W. Cuy moved ) )</p> <p>That Mayoral Minute No. 13/15 dated December 8, 2015, be received.</p> <p>That the Terms of Reference of the Broken Hill Community Round Table Committee be amended to include membership of the Broken Hill Chamber of Commerce, Regional Development Australia and Foundation Broken Hill.</p> <p>That Broken Hill Chamber of Commerce, Regional Development Australia and Foundation Broken Hill be invited to nominate a representative on the Broken Hill Community Round Table Committee.</p> <p>That Council advertises the one (1) vacant Community Representative position on the Broken Hill Community Round Table Committee.</p> <p>That discussion of membership on the Committee be included as an item on the agenda for the next Community Round Table Committee Meeting.</p> <p style="text-align: right;">CARRIED</p> <p>13 Apr 2016 - 5:12 PM - Leisa Bartlett</p> <p>All action complete to update constitution. New community representatives have been appointed. COMPLETE</p>		
Ordinary Meeting of the Council 16 December 2015	False	Reports
<p><b>ITEM 10 - BROKEN HILL CITY COUNCIL REPORT NO. 281/15 - DATED NOVEMBER 30, 2015 - SECTION 355 COMMITTEE - BIU BAND SOCCER COMPLEX</b></p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
12/48		
<p><u>Recommendation</u></p> <p>That Broken Hill City Council Report No. 281/15 dated November 30, 2015, be received.</p> <p>That Council dissolves the S355 BIU Band Hall and Soccer Complex Community Committee following their January meeting.</p> <p>That Council advertises for community representatives on the newly formed BIU Band Hall Community Committee, in accordance with Sections 355 and 377 of the Local Government Act 1993, and Councils Asset Committee Framework.</p> <p>That a further report be presented to Council, upon receiving the Broken Hill Soccer Association's proposed business plan for the facility.</p> <p><b>RESOLUTION</b>  Minute No. 45159  Councillor C. Adams moved )  Councillor D. Gallagher seconded )</p> <p>That the recommendation of item 10 be adopted.</p> <p>CARRIED</p> <p>18 Dec 2015 - 9:58 AM - Razija Nu'man</p> <p>Razija, Andrew will do the report to Council once we have received the Business Plan.</p>		
Ordinary Meeting of the Council 24 February 2016	False	Notice of Motion
<p><u>ITEM 1 - MOTIONS OF WHICH NOTICE HAS BEEN GIVEN NO. 1/16 - DATED FEBRUARY 17, 2016 - PARLIAMENTARY INQUIRY INTO THE MANAGEMENT OF THE DARLING RIVER, ITS FEEDER RIVERS IN NSW AND THE MENINDEE LAKES</u></p> <p>11/426</p> <p><b>RESOLUTION</b>  Minute No. 45170  Councillor M. Browne moved )  Councillor B. Algate seconded )</p> <p>That Motions of Which Notice has been Given No. 1/16 dated February 17, 2016, be received.</p> <p>That the Council urge the State Government to support a parliamentary inquiry into the management of the Darling River, its feeder rivers in NSW and the Menindee Lakes with particular emphasis on the rationale for the excessive release from the lakes in December 2013 and the contribution to the present state of the lakes of extraction levels and floodplain retention in the Upper Darling and catchment.</p>		

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MEETING	FURTHER REPORT REQUIRED	SUBJECT
		<p>That a late motion regarding a parliamentary inquiry into the management of the Darling River, its feeder rivers in NSW and the Menindee Lakes be submitted to the Western Division Conference before the closing date of March 2, 2016.</p> <p>That Council sends a delegation to present Council's case to all relevant Federal and State Ministers and Shadow Ministers .</p> <p>CARRIED</p>
Ordinary Meeting of the Council 24 February 2016	False	Reports
<p><b>ITEM 14 - BROKEN HILL CITY COUNCIL REPORT NO. 14/16 - DATED NOVEMBER 27, 2015 - ADOPTION OF DRAFT PARKING STRATEGY_ 11/392</b></p> <p><b>RESOLUTION</b> Minute No. 45177 Councillor B. Algate moved ) Councillor D. Gallagher seconded )</p> <p>That Broken Hill City Council Report No. 14/16 dated November 27, 2015, be received.</p> <p>That Council adopts the Draft Parking Strategy as a Strategy of Council.</p> <p>That work is undertaken to implement the Parking Strategy; and a community awareness campaign is undertaken.</p> <p>That a report be presented to Council following a twelve month review of the implementation and effectiveness of the Parking Strategy.</p> <p>CARRIED</p> <p>14 Mar 2016 - 2:47 PM - Leisa Bartlett Strategy document adopted and placed on Council's website.</p>		
Ordinary Meeting of the Council 24 February 2016	False	Reports
<p><b>ITEM 15 - BROKEN HILL CITY COUNCIL REPORT NO. 15/16 - DATED DECEMBER 18, 2015 - ADOPTION OF DRAFT WORKPLACE HEALTH AND SAFETY POLICY</b></p> <p>12/14</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p><u>Recommendation</u></p> <p>That Broken Hill City Council Report No. 15/16 dated December 18, 2015, be received.</p> <p>That Council adopts the Draft Workplace Health and Safety Policy as a policy of Council.</p> <p>That Council adoption of the Workplace Health and Safety Policy renders the Occupational Health and Safety Policy obsolete.</p> <p><b>RESOLUTION</b>  <u>Minute No.45178</u>  Councillor B. Algate moved )  Councillor D. Gallagher seconded )</p> <p>That the recommendation of item 15 be adopted.</p> <p>CARRIED</p> <p>13 Apr 2016 - 5:24 PM - Leisa Bartlett</p> <p>All action taken to adopt policy. COMPLETE</p>		
Ordinary Meeting of the Council 24 February 2016	False	Reports
<p><b>ITEM 16 - BROKEN HILL CITY COUNCIL REPORT NO. 16/16 - DATED DECEMBER 18, 2015 - ADOPTION OF DRAFT RISK MANAGEMENT POLICY 12/14</b></p> <p><u>Recommendation</u></p> <p>That Broken Hill City Council Report No. 16/16 dated December 18, 2015, be received.</p> <p>That Council adopts the Draft Risk Management Policy.</p> <p>That Council adoption of the Draft Risk Management Policy will supersede the Risk Management Policy 2013.</p> <p><b>RESOLUTION</b>  <u>Minute No. 45179</u>  Councillor B. Algate moved )  Councillor J. Richards seconded )</p> <p>That the recommendation of item 16 be adopted.</p> <p>CARRIED</p> <p>13 Apr 2016 - 5:24 PM - Leisa Bartlett</p> <p>All action taken to adopt policy COMPLETE</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
Ordinary Meeting of the Council 24 February 2016	False	Reports
<p><b>ITEM 17 - BROKEN HILL CITY COUNCIL REPORT NO. 17/16 - DATED NOVEMBER 27, 2015 - ADOPTION OF DRAFT COMMUNITY ASSISTANCE GRANT POLICY</b></p> <p>11/117</p>		
<p><b>RESOLUTION</b></p> <p><u>Minute No. 45180</u></p> <p>Councillor D. Gallagher moved )</p> <p>Councillor B. Licul seconded )</p>		
<p>That Broken Hill City Council Report No. 17/16 dated November 27, 2015, be received.</p> <p>That Council adopts the attached Draft Community Assistance Grant policy as a policy of Council.</p> <p>That Council adoption of the Draft Community Assistance Grant Policy renders the Community Assistance Policy adopted in 2003 and the Heritage Restoration Fund Loans Policy adopted in 2002 obsolete.</p> <p>That Council's previously committed rates subsidy (Minute No. 37944 – 100% rates subsidy to Mr. C.J. Bright Lot 5940 DP725373 Land south of Airport that was incorporated as a result of the 2008 City Boundary review) be included in the new budget item for Annual Rates Subsidies, separate to the Community Assistance process, as per Minute No. 45123 of the November 27, 2015 Council Meeting.</p> <p>That Council rescinds the following resolutions: Minute Nos.42465 - Barrier PSSA; 44956 – Broken Hill Repertory Society; 42153 – Aged and Invalid Pensioner's Association; 42135 – Active Broken Hill; 44694 – Broken Hill Eisteddfod Society; 43237 - Life Education NSW; 44482 – AFL Broken Hill; 44694 - NAIDOC Week Committee; 42560 – Child and Family Interagency; 44741 – Silver City Pastoral and Agricultural Association and 44821 - Carols by Candlelight Committee.</p> <p>That Council writes to each of the above organisations advising them of the adoption of the Draft Community Assistance Grant Policy and inviting them to apply to future competitive rounds for financial and/or in-kind assistance.</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>13 Apr 2016 - 5:25 PM - Leisa Bartlett</p> <p>All action taken to adopt new policy. New budget item made for rates subsidies. All organisations who used to receive an annual donation have been sent correspondence and information regarding the new process to apply for Community Assistance. Council has advertised for the 1 independent panel member and a report will be presented to the April Council meeting. Public Information sessions are scheduled for 12th and 14th April. COMPLETE Note: no applications received for the 1 independent panel member by the advertised closing date. Council will re-advertise and report to the May Council Meeting.</p>	False	<p>That the Draft Community Assistance Grant Policy will take effect from the 2016/2017 financial year due to the 2015/2016 budget being nearly exhausted.</p> <p>That all applications received by Council after the 2015/2016 budget is exhausted be referred to the first competitive round of 2016/2017 Community Assistance funding; and if a request does not meet the eligibility criteria as set out in the Draft Community Assistance Grant Policy or the event is to be held before the first round, they be referred to other external funding opportunities.</p> <p>That Council notes that the membership on the Community Assistance Grant Panel will consist of:</p> <ul style="list-style-type: none"> <li>▪ The Mayor (or nominee)</li> <li>▪ The Our Community Portfolio Councillor (or alternate)</li> <li>▪ The General Manager (or nominee)</li> <li>▪ The Broken Hill Australia Day Citizen of the Year</li> <li>▪ One independent person</li> </ul> <p>That Council advertises for the one (1) vacant independent position on the Committee prior to the 2016/2017 financial year.</p> <p>That the Community Assistance Grant Policy be amended to reflect that recommendations from the Community Assistance Grant Panel are reported to Council for formal adoption.</p> <p style="text-align: right;">CARRIED</p>
		<p>Ordinary Meeting of the Council 24 February 2016</p> <p><u>ITEM 19 - BROKEN HILL CITY COUNCIL REPORT NO. 19/16 - DATED FEBRUARY 12, 2016 - HEALTHY BROKEN HILL -PARTNERSHIP PROPOSAL 13/145</u></p> <p><u>Recommendation</u></p>



MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>That Broken Hill City Council Report No. 19/16 dated February 12, 2016, be received.</p> <p>That the following roles proposed for Broken Hill City Council be adopted:</p> <ol style="list-style-type: none"> <li>1. To be the partnership leader, reflecting the critical role of community leadership in the initiative, and ensure the voices of Broken Hill underpin how this partnership evolves and operates and the relevance and acceptability of strategies to be implemented and evaluated.</li> <li>2. To facilitate meetings of key stakeholders to ensure strategic, operational and governance structures that support the initiative align to community contexts and meet community expectations.</li> <li>3. To promote and publicise the initiative, activities to be undertaken and intent of these activities.</li> <li>4. To support community engagement and consultation approaches that may include individual, group and whole of community strategies.</li> <li>5. To work collaboratively in the establishment of a proposed 'Forum of Forty' that will bring together 10 representatives from each of the following sectors: government, non-government, business and community, to work strategically and collaboratively on the initiative, further enhancing the leadership and governance roles of Broken Hill and collaboration across key local stakeholders.</li> </ol> <p><b>RESOLUTION</b>  <u>Minute No. 45182</u>  Councillor B. Algate moved )  Councillor C. Adams seconded )</p> <p style="text-align: right;">CARRIED</p>		
Ordinary Meeting of the Council 24 February 2016	False	Reports
<p><b>ITEM 20 - BROKEN HILL CITY COUNCIL REPORT NO. 20/16 - DATED JANUARY 15, 2016 - ACQUISITION OF LAND FOR DRAINAGE OF STORMWATER - COUNCIL MINUTE NUMBER 42504, COUNCIL MEETING SEPTEMBER 21, 2010</b> 13/163</p> <p><u>Recommendation</u></p> <p>That Broken Hill City Council Report No. 20/16 dated January 15, 2016, be received.</p> <p>That Council rescind Minute Number 42504 of September 21, 2010, for acquisition of land as documented in Group Manager Sustainability Report No. 77/10 dated September 14, 2010; due to the land being a natural watercourse, acquisition of land is not required.</p> <p>That Council seeks a formal agreement from the current owner of land over which the Cemetery Creek flows (between Brookfield Avenue and the Broken Hill Cemetery) in order for Council to continue to clear the creek bed (when required) of debris and vegetation to allow the free flow of stormwater.</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p><b>RESOLUTION</b>  <u>Minute No. 45183</u>  Councillor C. Adams moved )  Councillor B. Algate seconded )</p>		
		That the recommendation of item 20 be adopted.
		CARRIED
Ordinary Meeting of the Council 24 February 2016	False	Committee Reports
<p><b><u>ITEM 35 - BROKEN HILL CITY COUNCIL REPORT NO. 37/16 - DATED FEBRUARY 09, 2016 - MINUTES OF THE BIU BAND HALL AND SOCCER COMPLEX COMMUNITY COMMITTEE MEETING HELD FEBRUARY 3, 2016, BEING THE FINAL MEETING OF THE COMMITTEE 12/48</u></b></p> <p><u>Recommendation</u></p> <p>That Broken Hill City Council Report No. 37/16 dated February 9, 2016, be received.</p> <p>That Minutes of the final meeting of the BIU Band Hall and Soccer Complex Community Committee was held February 3, 2016 and covering letter from the Committee be received.</p> <p>That Council formally thanks members of the BIU Band Hall and Soccer Complex Community Committee for their dedication and hard work in overseeing the maintenance and operation of the Complex; and in particular the long serving members.</p> <p><u>Minute No. 45196</u>  Councillor P. Black moved )  Councillor J. Richards seconded )</p>		
		That the recommendations of items 33 to 35 be adopted with an addendum to item 35:
		That individual correspondence be forwarded to Mrs. Pauline Rauert in recognition of her dedication with regards to her role as Secretary/Treasurer of the BIU Band Hall and Soccer Complex Community Committee from 1995 to February 2016.
		CARRIED

MEETING	FURTHER REPORT REQUIRED	SUBJECT
Confidential Matters of the Council 24 February 2016	False	Confidential Matters
<p><b>ITEM 43 - BROKEN HILL CITY COUNCIL REPORT NO. 39/16 - DATED DECEMBER 04, 2015 – TENDER FOR REPLACEMENT OF SMALL WHEEL LOADER - <u>CONFIDENTIAL</u></b> T15/6</p> <p><u>Recommendation</u></p> <p>That Broken Hill City Council Report No. 39/16 dated December 4, 2015, be received.</p> <p>That Council accept the tender offer of Cavpower and purchase a Caterpillar 908K Wheel Loader with Forks, Broom Assay, Trencher and 2 x solid fill tyres for a purchase price of \$169,497.90.</p> <p><b>RESOLUTION</b>  <u>Minute No. 45205</u>  Councillor C. Adams moved )  Councillor M. Browne seconded )</p> <p>That the recommendation of item 43 be adopted.</p> <p>CARRIED</p>		
Confidential Matters of the Council 24 February 2016	False	Confidential Matters
<p><b>ITEM 45 - BROKEN HILL CITY COUNCIL REPORT NO. 41/16 - DATED FEBRUARY 09, 2016 - - <u>CONFIDENTIAL</u></b> 12/149</p> <p><u>Recommendation</u></p> <p>That Broken Hill City Council Report No. 41/16 dated February 9, 2016, be received.</p> <p>That funding of \$32600 (combination of loan and grant) be approved for the construction of a verandah at 158-160 Argent Street (Bromide Street frontage) subject to the owner meeting the required loan conditions.</p> <p><b>RESOLUTION</b>  <u>Minute No. 45207</u>  Councillor M. Browne moved )  Councillor B. Licul seconded )</p> <p>That the recommendation of item 45 be adopted.</p> <p>CARRIED</p>		

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MEETING	FURTHER REPORT REQUIRED	SUBJECT	
			CARRIED
Ordinary Meeting of the Council 30 March 2016	False	Notice of Motion	
<b>ITEM 3 - MOTIONS OF WHICH NOTICE HAS BEEN GIVEN NO. 5/16 - DATED MARCH 02, 2016 - REVIEW OF IMPACT OF THE RESTRUCTURE</b>			14/6
<b>RESOLUTION</b>			
<u>Minute No. 45211</u>			
Councillor D. Turley moved	)	That Motions of Which Notice has been Given No. 5/16 dated March 2, 2016, be received.	
Councillor B. Licul seconded	)		
That Broken Hill City Council review the impact of the Council's restructure to identify successes and challenges and report back to Council by May 2016.			CARRIED
Ordinary Meeting of the Council 30 March 2016	False	Notice of Motion	
<b>ITEM 4- MOTIONS OF WHICH NOTICE HAS BEEN GIVEN NO. 6/16 - DATED MARCH 18, 2016 - RENAMING OF HERITAGE EVENTS COMMITTEE</b>			15/87
<u>Recommendation</u>			
That Motions of Which Notice has been Given No. 6/16 dated March 18, 2016, be received.			
That the Heritage Events Committee be re-named the Broken Hill Heritage Committee and that its terms of reference be modified to reflect a wider role in initiating and assisting programs and events which have the aim of promoting and celebrating Broken Hill as Australia's first Heritage City.			
<b>RESOLUTION</b>			
<u>Minute No. 45212</u>			
Councillor M. Browne moved	)	That the recommendation of item 4 be adopted.	
Councillor C. Adams seconded	)		

MEETING	FURTHER REPORT REQUIRED	SUBJECT	
			CARRIED
Ordinary Meeting of the Council 30 March 2016	False	Notice of Motion	
<b>ITEM 5 – MOTIONS OF WHICH NOTICE HAS BEEN GIVEN NO. 7/16 – DATED MARCH 22, 2016 – INVITATION TO FAR WEST HEALTH</b>			11/426
<u>Recommendation</u>			
That Motions of Which Notice has been Given No. 7/16 dated March 22, 2016, be received.			
That Broken Hill City Council invites Far West Health to attend the next Council Meeting and inform members of Council and public of any health issues in relation to water that may affect this community. Also that this invitation remain as a standard item on the agenda.			
<b>RESOLUTION</b>			
<u>Minute No. 45213</u>			
Councillor D. Gallagher moved	)	That the recommendation of item 5 be adopted.	
Councillor C. Adams seconded	)		
			CARRIED
14 Apr 2016 - 11:01 AM - Leisa Bartlett			
Invitation was sent following the March Council Meeting. Now awaiting reply.			
Ordinary Meeting of the Council 30 March 2016	False	Notice of Motion	
<b>ITEM 6 - MOTIONS OF WHICH NOTICE HAS BEEN GIVEN NO. 8/16 - DATED MARCH 22, 2016 - INVITATION TO ESSENTIAL WATER</b>			11/426
<b>RESOLUTION</b>			
<u>Minute No. 45214</u>			
Councillor D. Gallagher moved	)	That Motions of Which Notice has been Given No. 8/16 dated March 22, 2016, be received.	
Councillor J. Richards seconded	)		
That Broken Hill City Council invites Essential Water to attend the next Council Meeting and inform members of Council and public on the quality of the water and any other current water issues that may affect this community. Also that this invitation remain as a standard item on the agenda.			

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>That Council writes to Essential Water to enquire when the Community Consultative Committee will reconvene.</p> <p style="text-align: right;">CARRIED</p> <p>14 Apr 2016 - 11:01 AM - Leisa Bartlett</p> <p>Invitation was sent following the March Council Meeting. Now awaiting reply.</p>		
Ordinary Meeting of the Council 30 March 2016	False	Reports
<p><b>ITEM 10 - BROKEN HILL CITY COUNCIL REPORT NO. 45/16 - DATED FEBRUARY 26, 2016 - CORRESPONDENCE REPORT - REINSTATEMENT OF NSW RAIL CONCESSIONS</b></p> <p style="text-align: right;">11/291</p> <p><b>RESOLUTION</b> Minute No. 45218 Councillor D. Gallagher moved ) Councillor J. Richards seconded )</p> <p>That Broken Hill City Council Report No. 45/16 dated February 26, 2016, be received.</p> <p>That correspondence dated February 18, 2016 from the Hon Andrew Constance M.P., in response to Council's further request for the reinstatement of NSW rail concessions, be received.</p> <p>That Council invites the State Member, Mr. Kevin Humphries, M.P. to the next Council Meeting, to discuss matters such as the recent job losses and closure of the Broken Hill Railway Station, and the introduction of a second outback explorer rail service per week to the region.</p> <p style="text-align: right;">CARRIED</p> <p>14 Apr 2016 - 11:03 AM - Leisa Bartlett</p> <p>An invitation was sent to Mr. Kevin Humphries MP to attend the April Council Meeting - due to commitments Mr. Humphries cannot attend the next Council Meeting, but will be in attendance at the June Council Meeting. COMPLETE.</p>		
Ordinary Meeting of the Council 30 March 2016	False	Reports
<p><b>ITEM 11 - BROKEN HILL CITY COUNCIL REPORT NO. 46/16 - DATED MARCH 18, 2016 - COUNCILLOR ATTENDANCE AT THE 2016 FUTURE OF LOCAL GOVERNMENT NATIONAL SUMMIT</b></p> <p style="text-align: right;">11/304</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p><b>RESOLUTION</b>  <u>Minute No. 45219</u>  Councillor M. Browne moved )  Councillor C. Adams seconded )</p> <p>That Broken Hill City Council Report No. 46/16 dated March 18, 2016, be received.</p> <p>That a maximum of two (2) Councillors attend the 2016 Future of Local Government National Summit to be held in Melbourne, 17-18 May, 2016.</p> <p>That General Manager's Office calls for expressions of interest from Councillors in attending the Summit.</p> <p style="text-align: right;">CARRIED</p> <p>14 Apr 2016 - 11:05 AM - Leisa Bartlett</p> <p>Expressions of interest were called - the Mayor and Councillor Browne will attend the National Summit.  COMPLETE</p>		
Ordinary Meeting of the Council 30 March 2016	False	Reports
<p><b>ITEM 12 - BROKEN HILL CITY COUNCIL REPORT NO. 47/16 - DATED MARCH 18, 2016 - COUNCILOR ATTENDANCE AT THE NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT, CANBERRA 19-22 JUNE, 2016</b></p> <p style="text-align: right;">11/304</p> <p><b>RESOLUTION</b>  <u>Minute No. 45220</u>  Councillor D. Turley moved )  Councillor C. Adams seconded )</p> <p>That Broken Hill City Council Report No. 47/16 dated March 18, 2016, be received.</p> <p>That the Mayor and Deputy Mayor attend the 2016 National General Assembly of Local Government in Canberra 19-22 June 2016.</p>		



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MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p><u>Recommendation</u></p> <p>That the Draft Sponsorship Policy be endorsed for the purpose of public consultation for a twenty eight day period.</p> <p>That Council receives a further report at the conclusion of this exhibition, detailing submissions received and any recommended changes arising, with a view to adopting the Draft Sponsorship Policy.</p> <p>That if adopted, the policy will replace two existing Council policies (the Sponsorship Policy and the Event Sponsorship Policy).</p> <p><b>RESOLUTION</b>  <u>Minute No. 45222</u>  Councillor J. Richards moved )  Councillor C. Adams seconded )</p> <p>That the recommendation of item 14 be adopted.</p> <p>CARRIED</p> <p><i>14 Apr 2016 - 11:21 AM - Leisa Bartlett</i></p> <p>All action taken to place draft policy on public exhibition, which closes May 10, 2016.  COMPLETE</p>		
Ordinary Meeting of the Council 30 March 2016	False	Reports
<p><b>ITEM 15 - BROKEN HILL CITY COUNCIL REPORT NO. 50/16 - DATED FEBRUARY 18, 2016 - ADJUSTMENT OF REPLACEMENT BIO BIN FEE IN CURRENT FEES AND CHARGES.</b></p> <p>11/199</p> <p><u>Recommendation</u></p> <p>That Broken Hill City Council Report No. 50/16 dated February 18, 2016, be received.</p> <p>Council support changing the Organics Bin replacement fee from \$123 inc GST per bin to \$65 inc GST per bin to reflect the true cost of the new bins.</p> <p><b>RESOLUTION</b>  <u>Minute No. 45223</u>  Councillor D. Gallagher moved )  Councillor M. Browne seconded )</p> <p>That the recommendation of item 15 be adopted.</p> <p>CARRIED</p>		
Ordinary Meeting of the Council 30 March 2016	False	Reports
<p><b>ITEM 17 - BROKEN HILL CITY COUNCIL REPORT NO. 52/16 - DATED MARCH 14, 2016 - ESTABLISHMENT OF THE SECTION 355 B.I.U. BAND HALL</b></p>		

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MEETING	FURTHER REPORT REQUIRED	SUBJECT
<u>COMMUNITY COMMITTEE</u>		16/8
<p><b>RESOLUTION</b>  <u>Minute No. 45225</u>  Councillor B. Licul moved )  Councillor J. Richards seconded )</p>		
<p>That Broken Hill City Council Report No. 52/16 dated March 14, 2016, be received.</p> <p>That Council endorses the formation of the Section 355 B.I.U. Band Hall Community Committee and the associated Constitution.</p> <p>That Council accepts the nominations of Mr. Ross Mawby, Ms Caroline Dunning, Ms Robynne Sanderson and Mr Peter Lake as community representatives on the B.I.U Band Hall Community Committee.</p> <p>That the community representatives be advised of their appointment including the term of appointment.</p> <p>That Councillors Licul and Gallagher be Council's representatives on the B.I.U. Band Hall Community Committee.</p> <p style="text-align: right;">CARRIED</p> <p>14 Apr 2016 - 11:23 AM - Leisa Bartlett</p> <p>All action taken to adopt constitution, advise new members and Councillors. COMPLETE</p>		
Ordinary Meeting of the Council 30 March 2016	False	Reports
<u>ITEM 18 - BROKEN HILL CITY COUNCIL REPORT NO. 53/16 - DATED MARCH 16, 2016 - DEVELOPMENT APPLICATION 9/2016 - PROPOSED LONG DAY CHILD CARE CENTRE AT 24-28 TRAMWAY TERRACE, BROKEN HILL</u>		11/467
<p><b>RESOLUTION</b>  <u>Minute No. 45226</u>ams moved )  Councillor D. Turley seconded )</p> <p>That Broken Hill City Council Report No. 53/16 dated March 16, 2016, be received.</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>That the report be deferred to the April Council Meeting pending a site visit by Councillors and members of the Broken Hill Traffic Committee.</p> <p>CARRIED</p>		
Ordinary Meeting of the Council 30 March 2016	False	Reports
<p><b>ITEM 19 - BROKEN HILL CITY COUNCIL REPORT NO. 54/16 - DATED MARCH 18, 2016 - COMMUNITY ASSISTANCE REQUESTS FOR MARCH</b> 11/117</p> <p><u>Recommendation</u></p> <p>That Broken Hill City Council Report No. 54/16 dated March 18, 2016, be received.</p> <p>That Council approves the request from Broken Hill Pet Rescue Inc. for in-kind support assistance for hire of the Council's Ground Floor Meeting Room for the conduct of an Advanced Dog Behaviour training course for members on April 28, 2016 (total cost \$142.00).</p> <p>That Council notes that the new Community Assistance Grants Policy (adopted at the February 2016 Council Meeting) takes effect at the commencement of the new financial year.</p> <p><b>RESOLUTION</b> Minute No. 45227 Councillor M. Browne moved ) Councillor C. Adams seconded )</p> <p>That the recommendation of item 19 be adopted.</p> <p>CARRIED</p> <p>14 Apr 2016 - 11:24 AM - Leisa Bartlett</p> <p>All action taken to provide in-kind support. COMPLETE</p>		
Ordinary Meeting of the Council 30 March 2016	False	Committee Reports
<p><b>ITEM 24 - BROKEN HILL CITY COUNCIL REPORT NO. 59/16 - DATED MARCH 16, 2016 - NOMINATION FOR COMMUNITY REPRESENTATIVES ON VARIOUS SECTION 355 ASSET COMMITTEES</b> 12/51, 12/50</p> <p><u>Recommendation</u></p> <p>That Broken Hill City Council Report No. 59/16 dated March 16, 2016, be received.</p>		

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MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>That Council appoints Ms. Sandra Havran, Ms. Alison Gander and Mr. Stephen Quartermain as community representatives on the Friends of the Flora and Fauna of the Barrier Ranges Community Committee.</p> <p>That Council appoints Mr. Craig MacLeod as a community representative on the Lamb Memorial Oval Community Committee.</p> <p><i>14 Apr 2016 - 11:26 AM - Leisa Bartlett</i></p> <p>All action taken to appoint new members. New members advised, and Committee Secretary's also advised. COMPLETE</p>		
Ordinary Meeting of the Council 30 March 2016	False	Committee Reports
<p><b><u>ITEM 25 - BROKEN HILL CITY COUNCIL REPORT NO. 60/16 - DATED FEBRUARY 11, 2016 - NOMINATION FOR MEMBERSHIP ON THE BROKEN HILL COMMUNITY STRATEGIC PLAN ROUND TABLE COMMITTEE</u></b></p> <p style="text-align: right;">13/145</p> <p><u>Recommendation</u></p> <p>That Broken Hill City Council Report No. 60/16 dated February 11, 2016, be received.</p> <p>That Council appoints Ms. Ghislaine Barbe and Mr. Peter Beven as a community representative on the Broken Hill Community Round Table Committee.</p> <p><i>14 Apr 2016 - 11:28 AM - Leisa Bartlett</i></p> <p>All action taken to appoint new members, new members advised. COMPLETE</p>		

## **COMMITTEE REPORTS**

1. BROKEN HILL CITY COUNCIL REPORT NO. 83/16 - DATED MARCH 30, 2016 - MINUTES OF THE FLORA AND FAUNA OF THE BARRIER RANGES COMMUNITY COMMITTEE MEETING HELD MARCH 15, 2016 (12/51)..... 319
2. BROKEN HILL CITY COUNCIL REPORT NO. 84/16 - DATED APRIL 13, 2016 - MINUTES OF THE MEMORIAL OVAL COMMUNITY COMMITTEE MEETINGS HELD MARCH 1, 2016 AND APRIL 4, 2016 (12/52)..... 322
3. BROKEN HILL CITY COUNCIL REPORT NO. 85/16 - DATED APRIL 13, 2016 - MINUTES OF THE PICTON OVAL COMMUNITY COMMITTEE MEETING HELD MARCH 14, 2016 (12/54)..... 326
4. BROKEN HILL CITY COUNCIL REPORT NO. 86/16 - DATED APRIL 14, 2016 - NOMINATION FOR COMMUNITY REPRESENTATIVES ON SECTION 355 FRIENDS OF THE FLORA AND FAUNA OF THE BARRIER RANGES COMMUNITY COMMITTEE (12/51)..... 328

ORDINARY MEETING OF THE COUNCIL

March 30, 2016

BROKEN HILL CITY COUNCIL REPORT NO. 83/16

SUBJECT: MINUTES OF THE FLORA AND FAUNA OF THE BARRIER  
RANGES COMMUNITY COMMITTEE MEETING HELD MARCH 15,  
2016 12/51

**Recommendation**

That Broken Hill City Council Report No. 83/16 dated March 30, 2016, be received.

That the minutes of the Friends of the Flora and Fauna of the Barrier Ranges Community Committee Meeting held March 15, 2016 be received.

**Executive Summary:**

Council has received minutes of the Friends of the Flora and Fauna of the Barrier Ranges Community Committee Meeting held March 15, 2016 for endorsement by Council.

**Report:**

Council, at its meeting held April 28, 2010 considered Group Manager Governance & Community Report No. 19/10 and as part of that report's motion; resolved:

*"That Council's Section 355 Committee's be instructed to submit to Council a copy of the relevant Section 355 Committee's meeting minutes within five working days of each meeting, for endorsement." (Minute no. 42328).*

Accordingly, the Friends of the Flora and Fauna of the Barrier Ranges Community Committee has submitted minutes from its meeting held March 15, 2016 for Council's endorsement.

**Strategic Direction:**

Key Direction: *Our Community*; Objective 1.2.2: *Create opportunities for people to participate in active and healthy recreational activities.*

**Relevant Legislation:**

The Friends of the Flora and Fauna of the Barrier Ranges Community Committee operates under Council's Section 355 Asset Committee Standard Constitution and the Local Government Act, 1993 (Section 355).

**Attachments**

- |                                                                                                                           |            |
|---------------------------------------------------------------------------------------------------------------------------|------------|
| 1. Minutes of the Friends of the Flora and Fauna of the Barrier Ranges<br>Community Committee Meeting held March 15, 2016 | 2<br>Pages |
|---------------------------------------------------------------------------------------------------------------------------|------------|

JAMES RONCON  
GENERAL MANAGER

**MINUTES OF THE FRIENDS OF THE FLORA AND FAUNA OF THE BARRIER  
RANGES355 COMMITTEE HELD MARCH 15, 2016 AT 4.00PM – COUNCIL CHAMBER,  
240 BLENDE STREET, BROKEN HILL** **12/51**

**Present:** John Rogers (Chairperson), Kellie Scott (Vice Chairperson), Darrell Ford (BHCC), Marion Browne, David Spielvogel, Jill Spielvogel, Ronald Tumes, Sue Spangler, Geoffrey Hoare, Nevada Ford, Evan Scott and Emily Scott.

**Apologies:** Darriea Turley, Dean Fletcher, Jeff Crase, Ray Allen, Lyn Campigli, Neville Bent, Megan Allen, Jamie Scott,

**Confirmation of Minutes of previous meeting:**

Previous minutes: February 16, 2016

Moved: S Spangler

Seconded: J Spielvogel

**Business arising from previous minutes:**

Nil

**Correspondence:**

Inwards – Correspondence from NSW Local Land Services Western Landcare advising that a Seed Collection Workshop will be held at the Robinson College on 9/4/2016 10am – 4pm.

**Update on Action List:**

1. Ongoing Working Bee
2. Identification Cards – When required.
3. Paving Walk Way – Concrete Flora Site path entrance – pending.
4. Cold Set – bitumen pouring over crushed paths
5. Maintenance of Pay But Hut

**Reports:**

- The toilets at the Primitive Campsite are nearly finished.



**Roster:**

**April 2016**

- April 2 – 3, 2016 - David and Jill Spielvogel
- April 9 – 10, 2016 - BHCC
- April 16 – 17, 2016 - Marion Browne and Darriea Turley
- April 23 – 24, 2016 - John Rogers (Open) Kellie Scott (Close)

**May 2016**

- April 30 May 1 2016 - David and Jill Spielvogel
- May 7 – 8, 2016 - Marion Browne and Darriea Turley
- May 14 – 15, 2016 - Jeff Crase
- May 21 – 22, 2016 - Dean Fletcher
- May 28 – 29, 2016 - BHCC

**General Business:**

- David apologised for being late to the working bee. Darrell accepted his apology and thanked all the volunteers who attended the working bee.
- The YMCA Living Desert Fun Run was very successful with 220 participants.
- There was 25mm of rain over the past 5 days giving the Living Desert a good water.
- Darrell advised that a 8 foot Brown Snake was found at the Living Desert Pay Bay and encouraged volunteers to keep an eye out as snakes were still active.

**Action List:**

ACTION	WHO
1. Working Bee – <i>progressive</i> and ongoing	D. Ford, Ranger
2. Identification Cards- ( <i>when required</i> )	Corp. Administration
3. Concrete Flora Path and Entrance	D. Ford, Ranger
4. Cold Set – bitumen pouring over crushed paths	D. Ford, Ranger
5. Maintenance of Pay Bay Hut	D. Ford, Ranger

**Meeting Closed:** 4.30pm

**Next Meetings:** Tuesday, April 19, 2016 – Council Chamber - 4.00pm

ORDINARY MEETING OF THE COUNCIL

April 13, 2016

BROKEN HILL CITY COUNCIL REPORT NO. 84/16

SUBJECT: MINUTES OF THE MEMORIAL OVAL COMMUNITY COMMITTEE MEETINGS HELD MARCH 1, 2016 AND APRIL 4, 2016 12/52

**Recommendation**

That Broken Hill City Council Report No. 84/16 dated April 13, 2016, be received.

That minutes of the Memorial Oval Community Committee meetings held March 1, 2016 and April 4, 2016 be received.

**Executive Summary:**

Council has received minutes of the Memorial Oval Community Committee meetings held March 1, 2016 and April 4, 2016 for endorsement by Council.

**Report:**

Council, at its meeting held April 28, 2010 considered Group Manager Governance & Community Report No. 19/10 and as part of that report's motion; resolved:

*"That Council's Section 355 Committee's be instructed to submit to Council a copy of the relevant Section 355 Committee's meeting minutes within five working days of each meeting, for endorsement." (Minute no. 42328).*

Accordingly, the Memorial Oval Community Committee has submitted minutes from its meetings held March 1, 2016 and April 4, 2016 for Council's endorsement.

**Strategic Direction:**

Key Direction:	1.	Our Community
Objective:	1.4	Our built environment supports our quality of life
Function:		Open Spaces
DP Action:	1.4.1.7	Provide parks and open spaces for passive recreational activity

**Relevant Legislation:**

The Memorial Oval Community Committee operates under Council's Section 355 Asset Committee Standard Constitution and the Local Government Act, 1993 (Section 355).

**Financial Implications:**

Nil.

**Attachments**

- |    |                                                                             |         |
|----|-----------------------------------------------------------------------------|---------|
| 1. | Minutes of the Memorial Oval Community Committee Meeting held March 1, 2016 | 2 Pages |
| 2. | Minutes of the Memorial Oval Community Committee Meeting held April 4, 2016 | 1 Page  |

JAMES RONCON  
GENERAL MANAGER

## Memorial Oval Management Committee. Minutes: 1<sup>st</sup> March 2016.

**OPENED:** 7.00pm.

**APOLOGIES:**

**ATTENDANCE:** Ray Steer (Chairman), Dennis Cetinich (Treasurer), Alan Tucker (Caretaker), Tanya Martyn (Dogs), Bruce McIntosh (Show), Tristan Savage (CFC), Dave Gallagher (BHCC), Tony Camilleri (BHHRC), Lee-Anne Khan (Dogs), John Erskine (Soccer), Peter Nash (Afl), Shane Stenhouse (Bhcc), John Ralph (Secretary).

**MINUTES:** 2<sup>nd</sup> February 2016.

Minutes be accepted: **Dave Gallagher/John Erskine Crd.**

**BUSINESS ARISING:** Nil.

**CORRESPONDENCE:** Nil.

**FINANCIAL REPORT:**

**February 2016:** Bank Balance \$22,085.22

**Debtors January 2016:** BHHRC: \$7,930.64 CBHFC: \$,973.88.88, BHPSSA: \$119.00.

**Balance Outstanding: \$13,023.52**

Report be received: **Tony Camilleri/Dave Gallagher Crd.**

**GENERAL BUSINESS:**

**Memorial Oval:** Shane Stenhouse requested to attend this meeting to inform the Committee that he had meet with BHCC General Manager Andrew Bruggy in reference to the outcome of the Oval inspection on the 2/2/2016.

A meeting with Andrew Bruggy was called at 3pm on Thursday 4<sup>th</sup> February, the following personal attended Craig Gilby, Glen Williams (CFC), Shane Stenhouse (BHCC), Ray Steer (MOMC).

The outcome of this meeting was that all games on the Memorial Oval will scrapped this season because the surface is not safe to play on.

Council Manager Andrew Bruggy said that the Memorial Ovals poor irrigation system, water restrictions, ageing infrastructure, and weather conditions had resulted in sections of the turf failing, he recognized that a long term to the Ovals irrigation was needed, the Council has assured us that the Central Football Club can now train on the Oval which is crucial to the ability of the Club to compete in 2016, Correspondence will be sent to the CFC informing the that they train at their own risk, Council will continue to spray and monitor the Oval.

Shane informed the Committee as there is still two Dog Shows, Rugby Grand Final, Silver City Show, and the Gem Show booked on the Oval for 2016, work on the Memorial Oval will commence on the Monday, 17<sup>th</sup> October 2016.

Various questions were asked by members of the Committee in reference to the Oval and the Motion to close the Oval at the previous Committee Meeting but as the Council has made this decision re the Oval it will not be over ridden.

**Sureway:** Andrew Bruggy will look into this matter, will inform us later.

**Scoreboard:** Store it at the Council Depot when it arrives.

**Grant:** Ray Steer will look into a Grant to update the War Memorial.

**CBHFC:** Do not charge Training Fees for January 2016.

**Shane Stenhouse:** Shane was thanked for his input to the Oval over many years, as he is leaving Broken Hill for greener pastures Committee wished him all success in his endeavors

**Saturday, 26<sup>th</sup> March 2016:** MOMC has not received any more information from the BHCC in reference to what is going to be done to the Oval since the meeting on the 4<sup>th</sup> February 2016.

**Meeting Closed: 8.10pm:**

**Next Meeting: Tuesday 5<sup>th</sup> April 2016 at 7pm.**

## Memorial Oval Management Committee. Minutes: 4<sup>th</sup> April 2016.

**OPENED:** 7.00pm.

**APOLOGIES:** Dave Gallagher, Peter Nash, Bruce McIntosh, Tristan Savage.  
Apologies be accepted: **Tony Camilleri/John Erskine Crd.**

**ATTENDENCE:** Ray Steer (Chairman), Dennis Cetinich (Treasurer), Alan Tucker (Caretaker), Tanya Martyn Tony Camilleri (BHHRC), Lee-Anne Khan (Dogs), John Erskine (Soccer), John Ralph (Secretary).

**MINUTES:** 1<sup>st</sup> March 2016.  
Minutes be accepted: **Alan Tucker/John Erskine Crd.**

**BUSINESS ARISING:** Central's Fees owing \$4,973.88, not \$973.88 as stated in March Minutes.

### **CORRESPONDENCE:**

**Australian Army:** All accounts be sent to Sergeant R.J.Ellingham, Building 32, Keswick Barracks, Keswick SA.

**CBHFC:** Training times, Monday, Tuesday, Thursday nights 6pm to 8pm.

Correspondence be received: **Lee-Anne Khan/ Tony Camilleri Crd.**

### **FINANCIAL REPORT:**

**March 2016:** Bank Balance \$13,249.83.

**Debtors March 2016:** BHHRC: \$10,850.64. CBHFC: \$4,623.88.88. BHPSSA: \$119.00.

**Balance Outstanding:** \$15,593.52

Report be accepted: **Lee-Anne Khan/Tony Camilleri Crd.**

### **GENERAL BUSINESS:**

**Dog Shows:** On completion of all Dog Shows their Committee must check the grounds to make sure there are no tent stakes left.

**Circus Royale:** This Circus may be attending from the 30<sup>th</sup> June 2016, still awaiting final booking.

**BHHRC:** All Bar Electricity is to be turned off after their Wind-up, this is to test to see if any other appliances are connected to this Meter.

Listed below are the dates for their 2016/2017 racing Season:\

**Trials:** November 2016 – 13<sup>th</sup>, 20<sup>th</sup>, 27<sup>th</sup>. December: 2016 – 3<sup>rd</sup>.

**Race Meetings:** December 2016 – 10<sup>th</sup>, 17<sup>th</sup>. January 2017 – 7<sup>th</sup>, 14<sup>th</sup>, 21<sup>st</sup>.  
February 2017 – 11<sup>th</sup>, 18<sup>th</sup>, 25<sup>th</sup>. March 2017 – 11<sup>th</sup>, 17<sup>th</sup>.

**Car Boot Sale:** Be held on the Queens Birthday 11<sup>th</sup>-13<sup>th</sup> June 2016, \$10.00 per Car, leave in the hands of Ray Steer to organize.

**Memorial Oval Keys:** This matter is being discussed owing to Tower Lights being turned on when they are not supposed to be on, these lights being on when football training is finished, food stuff and drinks being removed from the Canteen, this is owing to persons having keys who should not have them. Further discussion took place over a lengthy period, it was decided that all Committee put down on paper their way/idea of fixing this matter and bring it to the next Committee Meeting.

**Meeting Closed: 8.30pm:**  
**Next Meeting: Tuesday 3<sup>rd</sup> May 2016 at 7pm.**

ORDINARY MEETING OF THE COUNCIL

April 13, 2016

BROKEN HILL CITY COUNCIL REPORT NO. 85/16

SUBJECT: MINUTES OF THE PICTON OVAL COMMUNITY COMMITTEE  
MEETING HELD MARCH 14, 2016 12/54

**Recommendation**

That Broken Hill City Council Report No. 85/16 dated April 13, 2016, be received.

That minutes of the Picton Oval Community Committee meeting held March 14, 2016 be received.

**Executive Summary:**

Council has received minutes of the Picton Oval Community Committee meeting held March 14, 2016 for endorsement by Council.

**Report:**

Council, at its meeting held April 28, 2010 considered Group Manager Governance & Community Report No. 19/10 and as part of that report's motion; resolved:

*"That Council's Section 355 Committee's be instructed to submit to Council a copy of the relevant Section 355 Committee's meeting minutes within five working days of each meeting, for endorsement." (Minute no. 42328).*

Accordingly, the Picton Oval Community Committee has submitted minutes from its meeting held March 14, 2016 for Council's endorsement.

**Strategic Direction:**

Key Direction:	1.	Our Community
Objective:	1.4	Our built environment supports our quality of life
Function:		Open Spaces
DP Action:	1.4.1.7	Provide parks and open spaces for passive recreational activity

**Relevant Legislation:**

The Picton Oval Community Committee operates under Council's Section 355 Asset Committee Standard Constitution and the Local Government Act, 1993 (Section 355).

**Financial Implications:**

Nil

**Attachments**

1. Minutes of the Picton Oval Community Committee meeting held March 14, 2016 1 Page

JAMES RONCON  
GENERAL MANAGER

**PICTON OVAL MANAGEMENT COMMITTEE MEETING**  
**MINUTES**

**MONDAY, 14<sup>th</sup> MARCH 2016**

**Present:** N. Hannigan, N. Davey, T. Rynne, P. Adams, C. Adams (Councillor), C. Williams (Little A's), B. Licul (Councillor), M. Hammond (Hockey), J. O'Neill, G. Hogan, D. Zhao (Council).

**Apologies:**

**Meeting Commenced:** 7:30p.m.

**Matters Arising:**

1. Removal of existing sand from longpit jump have been removed and sand from Mawson has been delivered.

**Correspondence In:**

1. Tax Invoices (2) from Stihl.

**Correspondence Out:**

Nil

**Financial Report:**

N. Hannigan to follow up with outstanding invoices from Stihl.

**General Business:**

1. Concern regarding issue over payment of sand has been raised. Noel to follow up. Thanks to 'Getting There' for removal of sand.
2. Watering of oval has been attended to by plumber. Watering schedule seems to be corrected. Committee like to pass on thanks to plumber.
3. Tree cutting still on agenda. Anticipating branches/trees to be cut before the end of the financial year.
4. Approach St. Joes and Celtic regarding use of oval for training. Few days of no show from some users.
5. Hockey raised the issue of the state of the oval and users wearing boots on the oval. As it stands it is not in a state for Hockey for the 2016 season.
6. Inspection of oval on Thursday, 17<sup>th</sup> March at 8:30a.m. with Council.

Meeting closed: 7:55p.m.

Next Meeting: Monday, 11<sup>th</sup> April 2016

ORDINARY MEETING OF THE COUNCIL

April 14, 2016

BROKEN HILL CITY COUNCIL REPORT NO. 86/16

SUBJECT: NOMINATION FOR COMMUNITY REPRESENTATIVES ON  
SECTION 355 FRIENDS OF THE FLORA AND FAUNA OF THE  
BARRIER RANGES COMMUNITY COMMITTEE 12/51

**Recommendation**

That Broken Hill City Council Report No. 86/16 dated April 14, 2016, be received.

That Council appoints Mr Paul Reed and Mr Ronald Fletcher as community representatives on the Friends of the Flora and Fauna of the Barrier Ranges Community Committee.

**Executive Summary:**

Council has received nominations for membership on Council's S355 Asset Committee – The Friends of the Flora and Fauna of the Barrier Ranges Community Committee.

**Report:**

Council has received two (2) nominations for membership on the Friends of the Flora and Fauna of the Barrier Ranges Community Committee from Mr Paul Reed and Mr Ronald Fletcher.

The Committee Constitution allows for the appointment of 22 community representatives and at least 1 Councillor representative. There are currently 19 community representatives appointed to the Committee, leaving a balance of 3 vacant positions.

Members appointed to the Committee will serve for a period of four (4) years coinciding with the period of election of the current elected body i.e. the term of membership will be the period between two successive local government elections. Current members of all Section 355 Committees will be encouraged to re-apply in September 2016.

As there are adequate vacancies on the Friends of the Flora and Fauna of the Barrier Ranges Community Committee, it is recommended that Council accepts the nominations from Mr Paul Reed and Mr Ronald Fletcher for appointment as community representatives.

**Strategic Direction:**

Key Direction:	3	Our Environment
Objective:	3.2	Natural flora and fauna environments are enhanced and protected.
Function:		Natural Environment
DP Action:	3.2.1.5	Support and encourage volunteers and environmental groups to actively protect and enhance the natural environment at the Living Desert Reserve, the Regeneration Area and the Willyama Common.



**Relevant Legislation:**

Council's Section 355 Asset Committee Standard Constitution and the Local Government Act, 1993 (Section 355).

**Financial Implications:**

Nil.

**Attachments**

1. Nominations Forms received 2 Pages

JAMES RONCON  
GENERAL MANAGER

# S355 COMMITTEE NOMINATION FORM



To the General Manager

I hereby wish to nominate for the position of citizen representative on the

FRIENDS OF THE FLORA & FAUNA

COMMITTEE

NAME:

RONALD DEAN FLETCHER

ADDRESS:

BROKEN HILL

TELEPHONE NO:

OCCUPATION:

PENSIONER

Please supply details of any experience relevant to the Committee

12 yrs MEMBER OF THE ABOVE

Previous experience on any Committee?

Reasons for Nomination: ENJOY THE WORK & THE MEMBERS

Signature: R D Fletcher

Date: 30.3.16

**Privacy**

This information is collected for the purpose of application for committee membership. Personal details will be made available to the Committee Secretary & Committee and relevant Council Officers; and personal telephone and email details will be removed for inclusion of applications in Council Business Papers.

BROKEN HILL CITY COUNCIL

NOMINATION FORM FOR APPOINTMENT  
SECTION 355 MANAGEMENT COMMITTEE

To the General Manager

I hereby wish to nominate for the position of citizen representative on the

FRIENDS OF THE FLORA & FAUNA OF THE BARRIER RANGES COMMITTEE

NAME: PAUL REED

ADDRESS: \_\_\_\_\_

BROKEN HILL

TELEPHONE NO: \_\_\_\_\_

OCCUPATION: RETIRED

Do you represent a sporting or other organisation? YES / NO

If yes, please supply details: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Previous experience on any Committee? CONTINUOUS COMMITTEE MEMBER  
OF SILVER CITY RIFLE CLUB SINCE 1986.

Reasons for Nomination: ENJOIMENT OF LOCAL OUTDOORS  
AND DESIRE TO ASSIST WITH CONTINUITY AND  
PROMOTION OF BROKEN HILL'S PREMIER TOURIST PRECINCT.

Signature: J.P. Reed Date: 23-2-16.

\* Personal details will be made available to the Committee Secretary & Committee and relevant Council Officers; and personal telephone and email details will be removed for inclusion of applications in Council Business Papers.

**CLOSED**  
**Council Meeting to be held Wednesday, April 27, 2016**

1. MAYORAL MINUTE NO. 4/16 - DATED MARCH 11, 2016 – CONFIDENTIAL  
(**General Manager's Note:** This report considers the proposed sale of an asset and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).
2. BROKEN HILL CITY COUNCIL REPORT NO. 87/16 - DATED APRIL 13, 2016 – CONFIDENTIAL  
(**General Manager's Note:** This report considers Future of Council Facility and is deemed confidential under Section 10A(2) (d) of the Local Government Act, 1993 which provides for commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it; or (ii) confer a commercial advantage on a competitor of the Council; or (iii) reveal a trade secret).
3. BROKEN HILL CITY COUNCIL REPORT NO. 88/16 - DATED APRIL 13, 2016 – CONFIDENTIAL  
(**General Manager's Note:** This report considers personnel matters and is deemed confidential under Section 10A(2) (a) of the Local Government Act, 1993 which contains matters that will involve the discussion of personnel matters concerning a particular individual).
4. BROKEN HILL CITY COUNCIL REPORT NO. 89/16 - DATED APRIL 13, 2016 – CONFIDENTIAL  
(**General Manager's Note:** This report considers a Licence Access Agreement and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).
5. BROKEN HILL CITY COUNCIL REPORT NO. 90/16 - DATED APRIL 14, 2016 – CONFIDENTIAL  
(**General Manager's Note:** This report considers a tender and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).
6. BROKEN HILL CITY COUNCIL REPORT NO. 91/16 - DATED APRIL 14, 2016 – CONFIDENTIAL  
(**General Manager's Note:** This report considers a tender and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).
7. BROKEN HILL CITY COUNCIL REPORT NO. 92/16 - DATED APRIL 12, 2016 – CONFIDENTIAL  
(**General Manager's Note:** This report considers a tender and is deemed confidential under Section 10A(2) (c) of the Local Government Act, 1993 which provides for information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business).