



Broken Hill City Council

...a safe, vibrant, prosperous and culturally rich City achieved through community leadership and sustainable management.

November 19, 2015

ORDINARY MONTHLY MEETING

TO BE HELD

WEDNESDAY, NOVEMBER 25, 2015

Please address all communications to:
The General Manager,
240 Blende Street,
P.O.Box 448,
BROKEN HILL NSW 2880
Telephone: (08) 8080 3300
Fax: (08) 8080 3424
ABN: 84873116132
Email: council@brokenhill.nsw.gov.au
Website: www.brokenhill.nsw.gov.au

Dear Sir/Madam,

Your attendance is requested at the Ordinary Meeting of the Council of the City of Broken Hill to be held in the Council Chamber, Sulphide Street, Broken Hill on **Wednesday, November 25, 2015** commencing at 6:30pm to consider the following business:

- 1) Apologies
- 2) Prayer
- 3) Acknowledgement of Country
- 4) Public Forum
- 5) Presentation of the Audited Financial Statements 2014/2015 by Council's External Auditors UHY Haines Norton
- 6) Minutes for Confirmation
- 7) Disclosure of Interest
- 8) Mayoral Minute
- 9) Notice of Motion
- 10) Notices of Rescission
- 11) Reports from Delegates
- 12) Reports
- 13) Committee Reports
- 14) Questions on Notice
- 15) Questions for Next Meeting
- 16) Closed

SHARON HUTCH
ACTING GENERAL MANAGER

"Broken Hill - the Hill that changed a Nation"

MINUTES FOR CONFIRMATION

Minutes of the Ordinary Meeting of the Council of the City of Broken Hill held Wednesday, October 28, 2015.

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
OCTOBER 28, 2015

Meeting commenced at 6:30 p.m.

PRESENT:

Councillor W. Cuy (Mayor) Councillor D. Gallagher (Deputy Mayor),
Councillors C. Adams, B. Algate, P. Black, M. Browne, B. Licul, J. Nolan,
J. Richards and D. Turley.

Acting General Manager, Acting Deputy General Manager, Chief Financial
Officer, Manager Planning Development and Compliance, Manager
Economic Development and Culture, Division Manager Corporate and
Human Services, Governance Officer and Communication Specialist.

Media (3), Members of the Public (12).

APOLOGIES:

Nil.

PRAYER

Councillor Richards delivered the prayer

ACKNOWLEDGEMENT OF COUNTRY

Councillor Gallagher delivered the Acknowledgment of Country

PUBLIC FORUM

Water Restrictions and options for Broken Hill's long term water supply

Mr. Darryn Clifton (spokesperson for Menindee Lakes We Want Action Group) referred to Broken Hill's current water restrictions and requested that Council informs the community regarding the work that Council is doing behind the scenes regarding the town's water supply and about Council's management of ovals/parks during water restrictions.

Mr. Clifton referred to a recent community meeting, with NSW Water Minister, the Hon. Nial Blair which was chaired by the Mayor, and stated that no-one questioned the 12 new long term options for Broken Hill's water supply which were included on the information sheet.

Mr. Clifton raised concerns that the NSW Government is continuing to include new options without consultation with the community giving the example that the information sheet included that a managed aquifer recharge was a long term option. This option was listed in the Menindee Lakes Water Saving Project power-point presentation given to the Mayor 12 month ago; with the history being that it was first suggested in 2010 in conjunction with NSW Labour Government through the 2010 Memorandum of Understanding; the MOU was then abolished by incoming Liberal/National Government in 2011; the NSW Office of Water included it as an option in the Menindee Water Savings Project in July 2014; then Mr. Clifton was advised by a GeoScience employee in 2014 that it was still being considered and was never taken off the list of options. Now Minister Blair lists it again as an option.

Mr. Clifton requested that Council continues to strongly object to any form of water supply other than a surface water supply from the Menindee Lakes and Darling River.

The Mayor responded that he had answered these questions recently in an email.

The Mayor took Mr. Clifton's comments on board.

MINUTES FOR CONFIRMATION

RESOLUTION

Minute No. 45093

Councillor D. Gallagher moved)
Councillor C. Adams seconded)

That the Minutes of the Ordinary Meeting of the Council of the City of Broken Hill held September 30, 2015 be confirmed.

CARRIED

DISCLOSURE OF INTEREST

Councillor Turley declared:

- a pecuniary interest in Report No. 240/15 as she is enrolled in the YMCA fitness challenge which is seeking a waiver of fees and advised that she will leave the Council Chambers whilst the item is considered.

Councillor Gallagher declared:

- a conflict of interest in Report No. 240/15 as he is the President of the Silver City Racing Club which is seeking a waiver of fees and advised that he will leave the Council Chambers whilst the item is considered.

Councillor Nolan declared:

- a conflict of interest in Report No. 230/15 as he is a Trustee of the Trades Hall who would be the beneficiary of the Community Assistance grant and advised that he will leave the Council Chambers whilst the item is considered.

MAYORAL MINUTES

Council considered the two Mayoral Minutes from the Supplementary Agenda at this point in the meeting.

ITEM 25 - MAYORAL MINUTE NO. 9/15 - DATED OCTOBER 22, 2015 - REQUEST FOR LEAVE OF ABSENCE - MAYOR CUY 11/17

Recommendation

That Mayoral Minute No. 9/15 dated October 22, 2015, be received.

That Leave of Absence be granted to Mayor Cuy for the period Tuesday, November 4, 2015 to Wednesday, November 17, 2015.

That Deputy Mayor Cr. Gallagher carry-out all Mayoral duties in the Mayor's absence, and be paid the Mayoral Allowance from November 4, 2015 to November 17, 2015.

RESOLUTION

Minute No. 45094

Councillor W. Cuy moved)
Councillor D. Turley seconded)

That the recommendation of Item 25 be adopted.

CARRIED

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
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ITEM 26 - MAYORAL MINUTE NO. 10/15 - DATED OCTOBER 23, 2015 - RECRUITMENT
PROCESS AND SELECTION COMMITTEE FOR THE POSITION OF GENERAL MANAGER 13/15

RESOLUTION

Minute No. 45095

Councillor W. Cuy moved

) That Mayoral Minute No. 10/15 dated October 23,
) 2015, be received.

That Council endorse the action taken by the Mayor to seek Expressions of Interest from a restricted panel of three suitably qualified recruitment agencies:

- Management Solutions, Local Government Shires Association
- McArthur
- Blackadder Associates

That subject to guidelines under Section 23A of the Local Government Act, Council endorses the Mayor's recommendation of Selection Committee Members consisting of the Mayor, Deputy Mayor and Councillor Turley.

That once appointed, the Selection Committee confirm the selection criteria to be followed for the appointment of a recruitment agency and that the Mayor and a suitable qualified member of staff be the contact points for the selected recruitment agency.

That once the recruitment agency has undertaken the preliminary selection process the Selection Committee review the shortlisted candidates presented by the agency and select the preferred candidates to participate in the selection process with the Selection Committee.

That the closing date for expressions of interest from the selected recruitment agencies be changed to November 13, 2015 and the Selection Committee make a determination of the successful agency as soon as possible thereafter.

That the three short-listed candidates selected by the Selection Committee be presented to Council for Council approval and appointment of the General Manager

That the Mayor be delegated the role of negotiating with the preferred candidate to make an offer of appointment once approval to make an offer has been resolved by Council.

CARRIED

NOTICES OF MOTION

Nil.

RESCISSION MOTIONS

Nil.

REPORTS FROM DELEGATES

ITEM 1 - REPORTS FROM DELEGATES NO. 3/15 - DATED OCTOBER 16, 2015 - COUNCILLOR NOLAN'S ATTENDANCE AT THE ASSOCIATION OF MINING RELATED COUNCILS MEETING HELD AUGUST 13, 2015 11/195, 11/363

Recommendation

That Reports from Delegates No. 3/15 dated October 16, 2015, be received.

RESOLUTION

Minute No. 45096

Councillor J. Nolan moved) That the recommendation of item 1 be adopted.
Councillor B. Algate seconded)

CARRIED

ITEM 2 - REPORTS FROM DELEGATES NO. 4/15 - DATED OCTOBER 21, 2015 - COUNCILLOR TURLEY'S ATTENDANCE AT THE NSW LOCAL GOVERNMENT CONFERENCE 13/147

RESOLUTION

Minute No. 45097

Councillor D. Turley moved) That Reports from Delegates No. 4/15 dated
Councillor D. Gallagher seconded) October 21, 2015, be received.

That correspondence is forwarded to the Premier supporting the reinstatement of Minister for Western NSW.

That Council investigate the Green Army for heritage and native vegetation programs.

CARRIED

REPORTS

**ITEM 3 - BROKEN HILL CITY COUNCIL REPORT NO. 230/15 - DATED OCTOBER 12, 2015 -
CORRESPONDENCE REPORT - COMMUNITY ASSISTANCE GRANT TO BROKEN HILL TRADES
HALL TRUST** 11/117

Councillor Nolan declared an interest in item 3 and left the Council Chambers at 6:44pm

Motion

Councillor P. Black moved) That Council's offer stands, as resolved at the
Councillor B. Licul seconded) June 2015 Council Meeting (Minute Number
44968), to the Broken Hill Trades Hall Trust for
roof repairs; that is:

*That Council offers a grant of \$20,000
towards roofing works at the Trades Hall
building conditional upon the following:*

- 1. That a property management plan
including financial planning be developed
and implemented; and*
- 2. That the grant be matched dollar for dollar
by the affiliated unions; and*
- 3. That the grant be taken from budgets
available for Councils Community
Assistance Program.*
- 4. That Council's Heritage Adviser assists
the Trades Hall Trust to compile future
heritage grant submissions.*

Amendment

Councillor C. Adams moved) That the decision to provide a grant to the Broken
Hill Trades Hall Trust be deferred until the
) consultative report on the condition of the Trades
Hall is complete.

WITHDRAWN

The original motion was put.

RESOLUTION

Minute No. 45098

Councillor P. Black moved) That Council's offer stands, as resolved at the
Councillor B. Licul seconded) June 2015 Council Meeting (Minute Number
44968), to the Broken Hill Trades Hall Trust for
roof repairs; that is:

*That Council offers a grant of \$20,000
towards roofing works at the Trades Hall
building conditional upon the following:*

- 1. That a property management plan
including financial planning be developed
and implemented; and*

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
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2. *That the grant be matched dollar for dollar by the affiliated unions; and*
3. *That the grant be taken from budgets available for Councils Community Assistance Program.*
4. *That Council's Heritage Adviser assists the Trades Hall Trust to compile future heritage grant submissions.*

CARRIED

Councillor Nolan returned to the Council Chambers at 6:45 p.m. The Mayor advised Councillor Nolan that Council had resolved not to change the conditions of the grant and that Council's offer stands as resolved at the June 2015 Council Meeting.

ITEM 4 - BROKEN HILL CITY COUNCIL REPORT NO. 231/15 - DATED OCTOBER 20, 2015 - CORRESPONDENCE REPORT - GREAT SOUTHERN RAIL SUBSIDIES 11/291

RESOLUTION

Minute No. 45099

Councillor P. Black moved) That Broken Hill City Council Report No. 231/15
Councillor D. Gallagher seconded) dated October 20, 2015, be received.

That correspondence from the Member for Barwon dated September 17, 2015 and Great Southern Rail dated October 3, 2015 in reply to Council's correspondence regarding the Government's proposed cuts in rail subsidies, be received.

That Council seeks a response from the Hon. Mr. Kevin Humphries, Member for Barwon to Council's initial correspondence regarding NSW State Government's position.

CARRIED

ITEM 5 - BROKEN HILL CITY COUNCIL REPORT NO. 232/15 - DATED AUGUST 31, 2015 - ADOPTION OF DRAFT REVISED WASTE SERVICES POLICY 11/200

Recommendation

That Broken Hill City Council Report No. 232/15 dated August 31, 2015, be received.

That Council adopts the Draft Revised Waste Services Policy as a policy of Council.

That adoption of the Draft Revised Waste Services Policy renders the Dumper Hire Policy obsolete.

RESOLUTION

Minute No. 45100

Councillor C. Adams moved) That the recommendation of item 5 be adopted.
Councillor D. Turley seconded)

CARRIED

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**ITEM 6 - BROKEN HILL CITY COUNCIL REPORT NO. 233/15 - DATED SEPTEMBER 01, 2015 -
ADOPTION OF DRAFT REVISED SWIMMING POOL BARRIER INSPECTION POLICY** 12/14

Recommendation

That Broken Hill City Council Report No. 233/15 dated September 1, 2015, be received.

That Council adopts the draft revised Swimming Pool Barrier Inspection Policy as a policy of Council.

RESOLUTION

Minute No. 45101

Councillor D. Gallagher moved) That the recommendation of item 6 be adopted.
Councillor B. Algate seconded)

CARRIED

**ITEM 7 - BROKEN HILL CITY COUNCIL REPORT NO. 234/15 - DATED SEPTEMBER 01, 2015 -
ADOPTION OF DRAFT ASBESTOS POLICY** 12/180

RESOLUTION

Minute No. 45102

Councillor B. Algate moved) That Broken Hill City Council Report No. 234/15
Councillor J. Nolan seconded) dated September 1, 2015, be received.

That Council adopts the Draft Asbestos Policy as
a policy of Council.

That Council notes a change to the wording on
page 2 of the report (page 68 of Business Paper)
the second paragraph under the heading
"Financial Implications" - to remove the word
"volume" and change to "quantities" as per clause
4.5 of the Draft Policy.

CARRIED

**ITEM 8 - BROKEN HILL CITY COUNCIL REPORT NO. 235/15 - DATED SEPTEMBER 01, 2015 -
ADOPTION OF DRAFT COMMUNITY ASSISTANCE GRANT POLICY** 11/117

RESOLUTION

Minute No. 45103

Councillor P. Black moved) That consideration of the report be deferred for
Councillor M. Browne seconded) one month to permit further consultation.

CARRIED

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**ITEM 9 - BROKEN HILL CITY COUNCIL REPORT NO. 236/15 - DATED SEPTEMBER 29, 2015 -
ESTABLISHMENT AND RE-ESTABLISHMENT OF ALCOHOL FREE ZONES** 11/307

Recommendation

That Broken Hill City Council Report No. 236/15 dated September 29, 2015, be received.

That Council endorse the establishment of the two following Alcohol Free Zones (in accordance with the Local Government Act, and Ministerial Guidelines) as per the attached proposals.

- 1) The Zone known as South Broken Hill including all public roads, footpaths and public car parks in an area bounded by Bonanza, Patton, Central and Hebbard Streets with an extension to include South Street from Piper Street through to Wilson Street with the exception of any businesses in the Zone with a current or future approved liquor licence and approved outdoor dining. The responsible consumption of alcohol in these areas will only be permitted to the patrons of those particular businesses.
- 2) The Zone known as Shell Memorial including all public roads and footpaths and public car parks in an area bounded by, Thomas, Bromide, Mica and Iodide Streets including Oxide Street from Thomas Street through to Morgan Street with the exception of any businesses in the Zone with a current or future approved liquor licence and approved outdoor dining. The responsible consumption of alcohol in these areas will only be permitted to the patrons of those particular businesses.

That Council endorse the re-establishment of the two following Alcohol Free Zones (in accordance with the Local Government Act, and Ministerial Guidelines) as per the attached proposals.

- 1) The Zone known as E.T.Lamb Memorial Oval including all public roads and footpath area and public car parks surrounding the oval bounded by South, Boughtman, Comstock and Jamieson Streets with the exception of any businesses in the Zone with a current or future approved liquor licence and approved outdoor dining. The responsible consumption of alcohol in these areas will only be permitted to the patrons of those particular businesses.
- 2) The zone comprising the area of Creedon Street, bounded by Rakow and Wills Streets.

That the necessary signage be installed showing operation of the four Zones from November 9, 2015 to November 9, 2019.

That re-establishment and establishment of the four Alcohol Free Zones be advised to the public by way of media release and advertisement in the Barrier Daily Truth.

That the advertisement reminds the public that the CBD Alcohol Free Zone in Broken Hill is also in force.

That all Alcohol Free Zones be published on Council's website.

That Council thank the Broken Hill Police for its ongoing support of alcohol free zones in Broken Hill and the Barrier Liquor Accord (Broken Hill) for its contribution.

RESOLUTION

Minute No. 45104

Councillor B. Algate moved) That the recommendation of item 9 be adopted.
Councillor D. Turley seconded)

CARRIED

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**ITEM 10 - BROKEN HILL CITY COUNCIL REPORT NO. 237/15 - DATED OCTOBER 16, 2015 -
CODE OF CONDUCT ANNUAL REPORT** 13/100

Recommendation

That Broken Hill City Council Report No. 237/15 dated October 16, 2015, be received.

That the Code of Conduct Complaint Statistics for the Broken Hill City Council for the period of 1 September 2014 – 31 August 2015 be forwarded to the Office of Local Government.

RESOLUTION

Minute No. 45105

Councillor B. Algate moved) That the recommendation of item 10 be adopted.
Councillor D. Gallagher seconded)

CARRIED

**ITEM 11 - BROKEN HILL CITY COUNCIL REPORT NO. 238/15 - DATED OCTOBER 14, 2015 -
PORTFOLIO PROGRAMS** 12/66

RESOLUTION

Minute No. 45106

Councillor D. Gallagher moved) That Broken Hill City Council Report No. 238/15
Councillor J. Richards seconded) dated October 14, 2015, be received.

That a further more comprehensive report be presented to Council outlining options for the implementation of a standardised framework for all of Council's Portfolios.

CARRIED

**ITEM 12 - BROKEN HILL CITY COUNCIL REPORT NO. 239/15 - DATED SEPTEMBER 16, 2015 -
ASSET NAMING COMMITTEE - SEPTEMBER 2015 MEETING** 12/7

Recommendation

That Broken Hill City Council Report No. 239/15 dated September 16, 2015, be received.

That the Minutes of the Asset Naming Committee Meeting held 16 September 2015 be endorsed.

That Council consider renaming The Flora and Fauna Sanctuary to The John Simons Flora and Fauna Sanctuary.

That Council consider renaming The Outback Art Prize to The Pro Hart Outback Art Prize.

That Council invite public comment on these proposals through an advertisement in local newspaper with time for response within twenty eight (28) days.

That a further report be submitted to Council upon completion of the consultative process.

RESOLUTION

Minute No. 45107

Councillor C. Adams moved) That the recommendation of item 12 be adopted.
Councillor B. Algate seconded)

CARRIED

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ITEM 13 - BROKEN HILL CITY COUNCIL REPORT NO. 240/15 - DATED OCTOBER 07, 2015 -
COMMUNITY ASSISTANCE REQUESTS FOR OCTOBER 11/117

Councillors Turley and Gallagher each declared an interest in item 13 and left the Council Chambers at 7:01 p.m.

Motion

Councillor B. Algate moved) That the recommendation of item 13 be adopted;
Councillor C. Adams seconded) that is:

That Broken Hill City Council Report No. 240/15 dated October 7, 2015, be received.

That Council approves the request from the YMCA for waiver of the Sturt Park Hire fees of \$499.44 for the conduct of an 8 week fitness challenge program.

That Council endorses the Mayor's approval of the request from the Silver City Race Club Inc. for in-kind assistance to the value of approximately \$1,320.00 for the provision and servicing of MGB's and dumper bins for the Silver City Race Meeting on Saturday, October 24, 2015.

Amendment

Councillor M. Browne moved) That Broken Hill City Council Report No. 240/15
Councillor B. Licul seconded) dated October 7, 2015, be received.

That Council declines the request from the YMCA for waiver of the Sturt Park Hire fees of \$499.44 for the conduct of an 8 week fitness challenge program, as the YMCA are charging participants a fee to take part in the challenge.

That Council endorses the Mayor's approval of the request from the Silver City Race Club Inc. for in-kind assistance to the value of approximately \$1,320.00 for the provision and servicing of MGB's and dumper bins for the Silver City Race Meeting on Saturday, October 24, 2015.

CARRIED

The amendment becomes the motion.

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
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RESOLUTION

Minute No. 45108

Councillor B. Algate moved
Councillor C. Adams seconded

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)

That Broken Hill City Council Report No. 240/15
dated October 7, 2015, be received.

That Council declines the request from the YMCA
for waiver of the Sturt Park Hire fees of \$499.44
for the conduct of an 8 week fitness challenge
program, as the YMCA are charging participants
a fee to take part in the challenge.

That Council endorses the Mayor's approval of
the request from the Silver City Race Club Inc. for
in-kind assistance to the value of approximately
\$1,320.00 for the provision and servicing of
MGB's and dumper bins for the Silver City Race
Meeting on Saturday, October 24, 2015.

CARRIED

Councillors Turley and Gallagher returned to the Council Chambers at 7:04 p.m. The Mayor advised Councillors Turley and Gallagher that Council had adopted the report recommendation with an addendum to decline the request from the YMCA as the YMCA are charging participants a fee to take part in the fitness challenge.

**ITEM 14 - BROKEN HILL CITY COUNCIL REPORT NO. 241/15 - DATED OCTOBER 13, 2015 -
MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING NO.353, HELD 7 OCTOBER 2015**

11/397

Recommendation

That Broken Hill City Council Report No. 241/15 dated October 13, 2015, be received.

That the Minutes for the Local Traffic Committee Meeting No.353, held October 7, 2015 be received.

RESOLUTION

Minute No. 45109

Councillor D. Gallagher moved
Councillor B. Algate seconded

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)

That the recommendation of item 14 be adopted.

CARRIED

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
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**ITEM 15 - BROKEN HILL CITY COUNCIL REPORT NO. 242/15 - DATED OCTOBER 13, 2015 -
INFRASTRUCTURE MONTHLY ACTIVITIES - SEPTEMBER 2015** 11/514

Councillor Algate queried the Year to Date REX comparison figures on page 157 and the Mayor concurred with Councillor Algate's query and advised that there has been an anomaly in the reporting of the figures for some time that has gone unnoticed, in that each quarter has been compared with the whole of the previous year figures.

The General Manager advised that the template for the reporting of the Airport statistics has been corrected for future reports.

Councillor Turley requested that the corrected figures for this report be circulated to Councillors.

Recommendation

That Broken Hill City Council Report No. 242/15 dated October 13, 2015, be received.

RESOLUTION

Minute No. 45110

Councillor P. Black moved) That the recommendation of item 15 be adopted.
Councillor B. Algate seconded)

CARRIED

**ITEM 16 - BROKEN HILL CITY COUNCIL REPORT NO. 243/15 - DATED OCTOBER 12, 2015 -
INVESTMENT REPORT FOR SEPTEMBER 2015** 11/48

Recommendation

That Broken Hill City Council Report No. 243/15 dated October 12, 2015, be received.

RESOLUTION

Minute No. 45111

Councillor B. Algate moved) That the recommendation of item 16 be adopted.
Councillor J. Richards seconded)

CARRIED

**ITEM 17 - BROKEN HILL CITY COUNCIL REPORT NO. 244/15 - DATED OCTOBER 13, 2015 -
TOURISM AND CULTURAL ATTRACTIONS ACTIVITY REPORT FOR SEPTEMBER 2015** 11/514

RESOLUTION

Minute No. 45112

Councillor D. Turley moved) That Broken Hill City Council Report No. 244/15
Councillor J. Nolan seconded) dated October 13, 2015, be received.

That Council formally thank Cathy Farry (Council's former Art and Culture Curator) for her outstanding work at Council and her input into Council acquiring a \$300,000 grant for the Broken Hill Regional Art Gallery.

CARRIED

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
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**ITEM 18 - BROKEN HILL CITY COUNCIL REPORT NO. 245/15 - DATED OCTOBER 16, 2015 -
DEVELOPMENT ACTIVITIES - SEPTEMBER 2015** 11/514

Recommendation

That Broken Hill City Council Report No. 245/15 dated October 16, 2015, be received.

RESOLUTION

Minute No. 45113

Councillor P. Black moved) That the recommendation of item 18 be adopted.
Councillor D. Gallagher seconded)

CARRIED

**ITEM 19 - BROKEN HILL CITY COUNCIL REPORT NO. 246/15 - DATED OCTOBER 16, 2015 -
HERITAGE STATUS REPORT - SEPTEMBER 2015** 11/126

Recommendation

That Broken Hill City Council Report No. 246/15 dated October 16, 2015, be received.

RESOLUTION

Minute No. 45114

Councillor C. Adams moved) That the recommendation of item 19 be adopted.
Councillor M. Browne seconded)

CARRIED

**ITEM 20 - BROKEN HILL CITY COUNCIL REPORT NO. 247/15 - DATED OCTOBER 07, 2015 -
ACTION LIST REPORT - OCTOBER** 11/25

Recommendation

That Broken Hill City Council Report No. 247/15 dated October 7, 2015, be received.

RESOLUTION

Minute No. 45115

Councillor D. Turley moved) That the recommendation of item 20 be adopted.
Councillor C. Adams seconded)

CARRIED

COMMITTEE REPORTS

**ITEM 21 - BROKEN HILL CITY COUNCIL REPORT NO. 248/15 - DATED OCTOBER 12, 2015 -
MINUTES OF THE MEMORIAL OVAL COMMUNITY COMMITTEE MEETING HELD SEPTEMBER 1,
2015** 12/52

Recommendation

That Broken Hill City Council Report No. 248/15 dated October 12, 2015, be received.

That Minutes of the Memorial Oval Community Committee Meeting held September 1, 2015 be received.

RESOLUTION

Minute No. 45116

Councillor P. Black moved) That the recommendation of item 21 be adopted.
Councillor D. Gallagher seconded)

CARRIED

**ITEM 22 - BROKEN HILL CITY COUNCIL REPORT NO. 249/15 - DATED OCTOBER 12, 2015 -
MINUTES OF THE BIU BAND HALL AND SOCCER COMPLEX COMMUNITY COMMITTEE
MEETING HELD OCTOBER 7, 2015** 12/48

Recommendation

That Broken Hill City Council Report No. 249/15 dated October 12, 2015, be received.

That the minutes of the BIU Band Hall and Soccer Complex Community Committee meeting held October 7, 2015 be received and noted.

RESOLUTION

Minute No. 45117

Councillor B. Licul moved) That the recommendation of item 22 be adopted.
Councillor C. Adams seconded)

CARRIED

QUESTIONS ON NOTICE

**ITEM 23 - QUESTIONS ON NOTICE NO. 13/15 - DATED OCTOBER 07, 2015 - COUNCILLORS
QUESTIONS ON NOTICE FROM SEPTEMBER 30, 2015 COUNCIL MEETING** 11/126

Recommendation

That Questions On Notice No. 13/15 dated October 7, 2015, be received.

RESOLUTION

Minute No. 45118

Councillor C. Adams moved) That the recommendation of item 23 be adopted.
Councillor D. Gallagher seconded)

CARRIED

**ITEM 24 - QUESTIONS ON NOTICE NO. 14/15 - DATED OCTOBER 07, 2015 - PUBLIC FORUM
QUESTIONS ON NOTICE REPORT FROM SEPTEMBER 30, COUNCIL MEETING** 11/467

Recommendation

That Questions On Notice No. 14/15 dated October 7, 2015, be received.

RESOLUTION

Minute No. 45119

Councillor C. Adams moved) That the recommendation of item 24 be adopted.
Councillor D. Gallagher seconded)

CARRIED

QUESTIONS FOR NEXT MEETING

Tourism and Cultural Attractions Activity Report 11/514

Councillor Algate requested a change to the reporting of tourism figures in the Tourism and Cultural Attractions Activity Report each month that shows accommodation occupancy rates rather than traffic the current reporting, as this is not showing a true picture of tourism activity in the City.

The Acting General Manager advised that Council will replace the Council statistics in the Tourism and Cultural Attractions Activity Report, with more relevant statistical information from Destination NSW and Destination Far West.

Museum Advisory Service 11/514

Councillor Adams advised that there has not been an update report on the Museum Advisor for a few months.

The Acting General Manager advised that this service is now part of the Our Economy Portfolio and that the Museum Advisory Service will be included in future Tourism and Cultural Attractions Activity Reports.

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Corrected REX Comparison Figures – Infrastructure Activity Report

11/514

Councillor Algate queried the Year to Date REX comparison figures on page 157 and the Mayor concurred with Councillor Algate's query and advised that there has been an anomaly in the reporting of the figures for some time that has gone unnoticed, in that each quarter has been compared with the whole of the previous year figures.

The General Manager advised that the template for the reporting of the Airport statistics has been corrected for future reports.

Councillor Turley requested that the corrected figures for this report be circulated to Councillors.

The Acting General Manager advised that the corrected figures and new report template would be circulated to Councillors.

Water Restrictions

Councillor Turley requested that Council starts a media campaign regarding water restrictions and Council's plans for watering of ovals and parks in the city and include reminders of the watering rules and water wise tips for residents. Council could also include messages about the work Council is doing to lobby for a long term quality water supply and how Council intends to manage its ovals and parks should they deteriorate to an unacceptable level for sport.

The Mayor advised that this is a role of the NSW Office of Water, Safe Water and Essential Energy who provide regular updates into the media which is relayed to the community and that all messages regarding water restrictions and water usage should come from the relevant government departments.

The Mayor advised that Council has an advocacy roll which it is undertaking and thanked Councillors Browne and Gallagher for their participation on Monday at the Senate Select Committee into the Murray Darling Basin Plan and thanked the Councillors on their participation, stating that their contributions were noted.

Councillor Turley referred to Councillor Browne's opening address to the Senate Select Committee and requested that it be included in Council's messages to the community and placed on Council's Face Book page.

MATTER OF URGENCY

The Mayor accepted the following motion by Councillor Turley as a matter of urgency.

MATTER OF URGENCY - CLOSURE OF THE BROKEN HILL OFFICE OF THE NSW TRUSTEE AND GUARDIAN

11/161

RESOLUTION

Minute No. 45120

Councillor D. Turley moved)	That Council strongly opposes the closure of the Broken Hill office of the NSW Trustee and Guardian and makes urgent representations to the Local Member, State Member, Attorney General, the Premier and the Leader of the Opposition expressing Council's extreme disappointment in the closure of this service.
Councillor D. Gallagher seconded)	

CARRIED UNANIMOUSLY

CONFIDENTIAL MATTERS

Nil.

There being no further business the Mayor closed the meeting at 7:34 p.m.

THE FOREGOING MINUTES WERE READ)
AND CONFIRMED AT THE ORDINARY)
MEETING OF THE BROKEN HILL CITY)
COUNCIL HELD ON NOVEMBER 25, 2015.)

CHAIRPERSON

MAYORAL MINUTES

1. MAYORAL MINUTE NO. 11/15 - DATED NOVEMBER 18, 2015 - SYRIAN REFUGEES (11/161) 21

ORDINARY MEETING OF THE COUNCIL

November 18, 2015

MAYORAL MINUTE NO. 11/15SUBJECT: SYRIAN REFUGEES11/161**Summary**

Following requests from some sections of the community to explore the possible resettlement of Syrian Refugees in Broken Hill, I approached Cr. Christine Adams to further examine what may be needed in terms of Council and stakeholder support before any significant consultation takes place with our community on the subject.

I thank Cr. Adams for the considerable effort she has put in in trying to gain as much information to present to Council and ultimately our community.

The following report from Councillor Adams:

The Mayor suggested I research the possibility of offering Syrian refugees haven in Broken Hill as a fact finding exercise only, following media reports Council and Susan Ley had had discussions regarding a settlement. That initial contact with the office was regarding information, there was no offer put forward to resettle refugees in the city as we did not have the required facts to go to the community.

The following sets out a range of information, both positive and negative, in an attempt to gain some clarity around the national resettlement.

What has been difficult to ascertain is:

- How will Australian/State Governments assist a community willing to offer sanctuary to Syrian refugees?
- Is there a possibility of setting up an industry to assist employment in an area that experiences high unemployment levels?
- We have several hundred empty houses within our city that would require upgrading. Would there be financial assistance to do so?
- Headspace will be active in the city from next year. Will an organisation such as Headspace be able to provide services to the Syrian refugees if they were located in Broken Hill?

Councillors conducted a short survey at the community markets in September. The overall response from 51 responses was : 41 Yes; 8 NO; 2 Undecided.

Since that time there has been an extraordinary number of posts on Facebook; once again divided. It is important to note that many Facebook contributors have made multiple comments.

Many supporting the possibility were influenced by the successful migration of Post Second World War Two to Broken Hill. Whilst that cannot be denied we are not that affluent city now.

Those opposing the possibility of the city accepting refugees have valid reasons; high unemployment, homelessness, reduced government services. For some there is a genuine fear of increased violence within our community. Their concerns are exactly the questions I have posed to various government departments assuming due process of refugees occurred before settlement in Australia.

I have contacted both Federal and State Government Offices, Local member for Barwon Kevin Humphries and talked with staff at Susan Ley's office. While I have been given a number of government bodies and advocacy groups to gain information, I am waiting replies from most. Professor Peter Sheargold AC, recently appointed NSW Coordinator-General for Refugee Resettlement, stated in a Media Release (7/10/2015) from the NSW Department of Premier and Cabinet:

"The availability of accommodation and services such as health, counselling and pathways to education and local business opportunities will be critical to successful resettlement".

My interpretation from that comment is the services mentioned would already be strong within the areas chosen but I look forward to future information from the Departments I have contacted.

In approaching various stakeholder groups, I provided the following:

Broken Hill citizens, like many within Australia, were shocked and saddened by recent events and, like other Australians, have reacted in different ways. Some residents immediately want to offer our city as a haven for the refugees; others do not. In saying that only a small number have commented on the possibility. Broken Hill's Mayor, Councillor Wincen Cuy has asked me to collate as much information as possible re the settlement of refugees in a small city so that we can, if and when the time comes, present a detailed accurate report to the Broken Hill residents because, ultimately it would be their decision if our city could offer a new life to Syrian refugees.

Broken Hill was one city that successfully welcomed thousands of migrants post Second War from the former Yugoslavia, Italy, Malta, Greece and other European countries. At that time we were a population of over 30 thousand; today we are 20,000 and ageing; many of the migrants arrived through chain migration so they had family/friend support; today we do not have a Syrian community. Post WW2 migrants share similar core values re religion; today is similar and we do have a small community of Sufi living in our city. Employment opportunities post WW2 were abundant; today we have high unemployment and a large number of persons on welfare benefits.

Importantly we need to address those issues and have clarity on what assistance both government and other organisations can deliver.

We have several hundred empty houses within our city that would require upgrading. Would there be financial assistance to do so?

I have mentioned Headspace will be present in 2016. Will an organisation such as headspace be able to provide services to the Syrian refugees if they were located in Broken Hill?

Would the Australian/State Government assist in setting up an industry to assist employment?

Good intentions are admirable but we as a community will need to know we can offer security, friendship, hope and opportunity if we are to consider refugee settlement in Broken Hill.

Will appreciate any advice you can supply.

It does seem that both Australian and State Governments are still grappling with the complexities of Syrian settlement within Australia. Professor Sheargold also stated settlement will be a staged process over approximately 18 months and NSW will settle at least 4,000 Syrian and Iraqi refugees. He said that the humanitarian crisis occurring in the Middle East is unpredictable and Australia and NSW are working within that context.

Given that our questions still remain unanswered it is difficult to take a case to the Broken Hill community regarding the possible resettlement or support for resettlement for Syrian refugees within our community.

This is based on:

- Employment opportunities
- Support Services
- Financial assistance for building ownership/ renovations
- Lack of information State/ Federal Assistance

Recommendation

That Mayoral Minute No. 11/15 dated November 18, 2015, be received and endorsed.

That with a lack of solid information from the State and Federal Governments in relation to a seamless integration of Syrian Refugees into the Broken Hill community that Council does not continue to pursue this matter further.

Attachments

There are no attachments for this report.

W CUY
MAYOR

REPORTS

1. BROKEN HILL CITY COUNCIL REPORT NO. 272/15 - DATED
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ORDINARY MEETING OF THE COUNCIL

September 16, 2015

BROKEN HILL CITY COUNCIL REPORT NO. 272/15

SUBJECT: ANNUAL REPORT 2014/2015 15/124

Recommendation

That Broken Hill City Council Report No. 272/15 dated September 16, 2015, be received.

That the 2014/2015 Annual Report (Attachment 1) be endorsed and provided to the Office of Local Government by 30 November 2015.

That the 2014/2015 Annual Report be posted on Council's website.

Executive Summary:

The purpose of this report is to present the 2014/2015 Annual Report (Attachment 1) for Council endorsement.

Report:

Under the Integrated Planning and Reporting Framework, Council is required to prepare a number of documents to facilitate integration of long-term planning and implementation of Council activities. Core documents include the Community Strategic Plan, the four year Delivery Program, the Annual Operational Plan and the Annual Report.

Section 428 (1) of the *Local Government Act 1993*, requires Councils to prepare an annual report within five (5) months of the end of the financial year.

The Annual Report is Council's report to the community and reports on Council's achievements in implementing its Delivery Program and the effectiveness of the principal activities undertaken in achieving the objectives at which those principal activities were directed during the preceding year.

The 2014/2015 Annual Report is required to be available to the Minister and public by 30 November 2015.

The report will be available to the public via Council's website following endorsement by Council.

Strategic Direction:

Key Direction: 4. Our Leadership

Objective: 4.1 Openness and Transparency in Decision Making

Function: 4.1.1.8 An Annual Report is prepared in accordance with guidelines

DP Action: Leadership & Governance

Relevant Legislation:

The Integrated Planning and Reporting Framework requires each NSW Council to integrate all their plans together with the objective of delivering service for the community through streamlining council operations to ensure optimal use of resources.

The Local Government Act 1993 – Sect 428 Annual Reports, states:

- (1) Within 5 months after the end of each year, a council must prepare a report (its "annual report") for that year reporting as to its achievements in implementing its delivery program and the effectiveness of the principal activities undertaken in achieving the objectives at which those principal activities are directed.*
- (2) The annual report in the year in which an ordinary election of councillors is to be held must also report as to the council's achievements in implementing the community strategic plan over the previous 4 years.*
- (3) An annual report must be prepared in accordance with the guidelines under section 406.*
- (4) An annual report must contain the following:*
 - a. a copy of the council's audited financial reports prepared in accordance with the Local Government Code of Accounting Practice and Financial Reporting published by the Department, as in force from time to time,*
 - b. such other information as the regulations or the guidelines under section 406 may require.*
- (5) A copy of the council's annual report must be posted on the council's website and provided to the Minister and such other persons and bodies as the regulations may require. A copy of a council's annual report may be provided to the Minister by notifying the Minister of the appropriate URL link to access the report on the council's website.*

Financial Implications:

There are no direct financial implications arising from the endorsement of the Annual Report, however, the Annual Report contains summaries of financial information that has been adopted by Council in the 2014/2015 Financial Year.

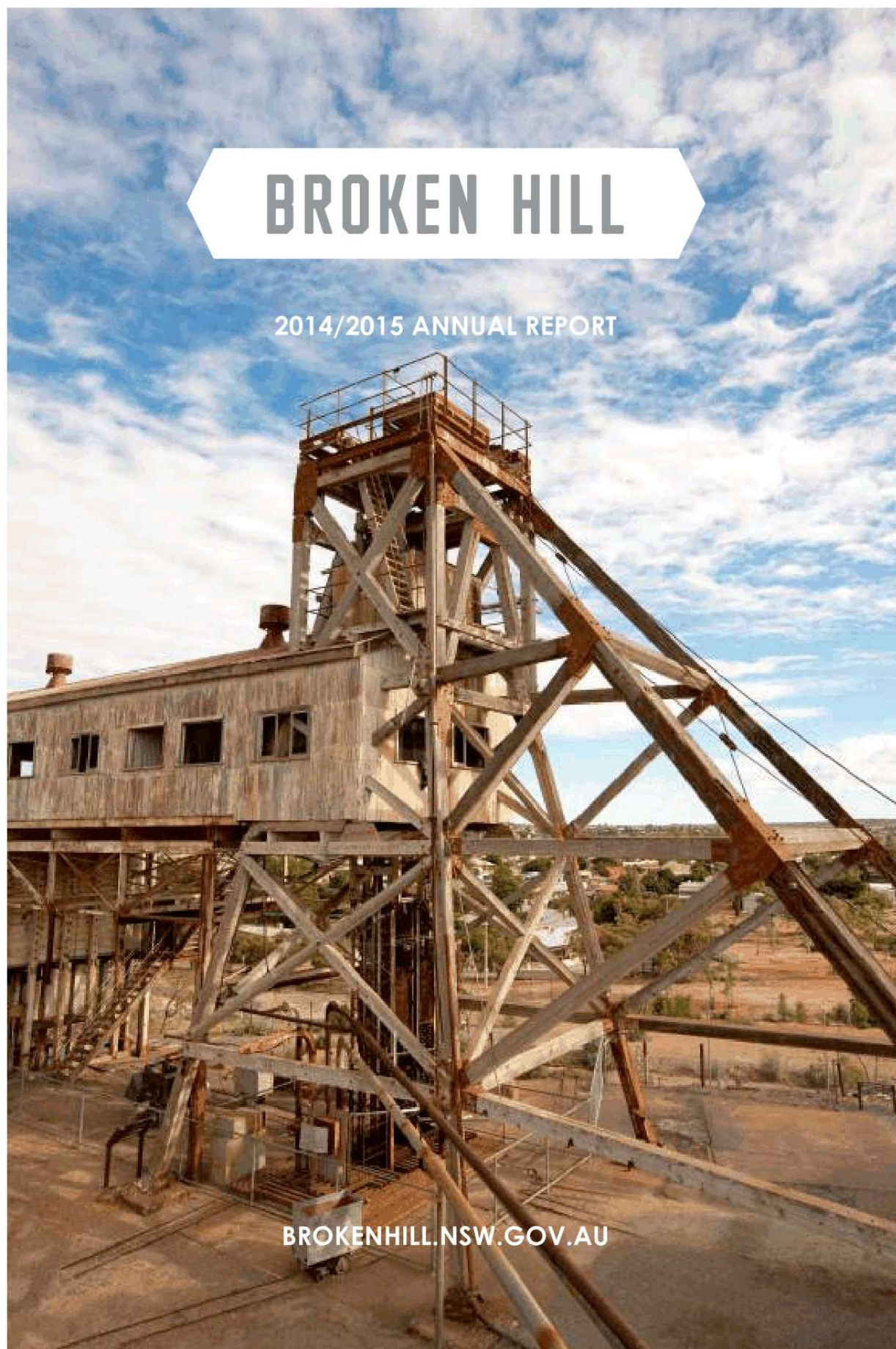
The Annual Report also contains the 2014/2015 Audited Financial Statements.

Attachments

1. 2014/2015 Annual Report 94 Pages

RAZIJA NU'MAN
DIVISION MANAGER CORPORATE AND HUMAN SERVICES

SHARON HUTCH
ACTING GENERAL MANAGER



BROKEN HILL

2014/2015 ANNUAL REPORT

BROKENHILL.NSW.GOV.AU

QUALITY CONTROL		
TRIM REFERENCES	D15/34097 – 15/124	
KEY DIRECTION	4 Our Leadership	
OBJECTIVE	4.1 Openness and Transparency in Decision Making	
FUNCTION	Leadership & Governance	
STRATEGY	4.1.1.8 An Annual Report is prepared in accordance with guidelines	
RESPONSIBLE OFFICER	General Manager	
REVIEW DATE	July 2016	
COMPANY	Broken Hill City Council	
PHONE NUMBER	08 8080 3300	
EMAIL ADDRESS FOR ENQUIRIES ONLY	council@brokenhill.nsw.gov.au	
DATE	ACTION	MINUTE NO.
29 October 2014	Adopted	44784
19 October 2015	Draft document reviewed by the Audit Committee	
18 November 2015	Presentation at Councillor Workshop	
25 November 2015	Draft document presented to Council Meeting for adoption.	
NOTES	Images sourced from Council's Image Library © Copyright Broken Hill City Council 2015	
ASSOCIATED DOCUMENTS	Financial Statements 2014/2015 Delivery Program Report Principal Activities 2014/2015	



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INTRODUCTION

MESSAGE FROM THE MAYOR AND GENERAL MANAGER

It has been a special year for Broken Hill. In presenting the 2014/15 Annual Report we can reflect on a range of achievements, funding successes and, of course, Broken Hill being named as Australia's First Heritage Listed City.

It has also been a year that has seen considerable challenges and change.

We have transformed our workforce through restructuring and this has set the platform for our financial sustainability as an organisation now better equipped to meet the needs and service requirements of our community. As with any major restructure we lost members of our workforce and this has been difficult for our organisation and the community overall. To those who have left, your contribution to your community is appreciated and respected.



The inclusion of Broken Hill on the National Heritage List represents the culmination of more than a decade's work. To have the Minister for Environment, the Honourable Greg Hunt, bestow the citation on the City on January 20, 2015 was a significant milestone in our proud history.

The recognition is something for all citizens to be proud of and seeing this honour come to fruition after such a long campaign is a true reflection of our tenacity as a community. The citation really highlights our past, our people and our role as a nation builder. With the success of this nomination we will build our future and make the most of the opportunities that it can and will provide through promotion, tourism, education, partnerships, investment and more.

The Heritage City announcement provides us all with a strong foundation on which to promote our City and grow the visitor economy in particular. This is something we can continue to develop in partnership with government, businesses, the community and others.

It was a year in which we received \$5 million for the upgrade of the Broken Hill Civic Centre. We submitted a strong application under the Resources for Region's program and, while we missed out on the \$16 million for our main street upgrade, the Civic Centre is certainly a great project to enhance our reputation in the meetings, conferences and events market.

Our Resources for Region's bid also allowed for the development of a main street Urban Design Plan. The community participation in this process was exceptional. It was great to see so many contribute to the consultation process and put ideas forward. The Plan gives us the opportunity to further bid for funding when it becomes available. To have shelf-ready plans is 'key' to funding success.

Water security continues to be a major concern for our community, and Council has continued to advocate for surface water supplies to continue from the Darling River system and Menindee Lakes. A change in Water Minister has certainly not helped our cause and we will continue to fight for the City and region to have a sustainable water supply and lakes system. While there is still debate around bores as an emergency water supply, the matter has galvanised our community behind appealing to the State Government to support our region and ensure a sustainable surface water supply for the long-term.

This was also a year in which we have seen changes to our waste management and reporting systems. Certainly, while we have been strong opponents to some of the reporting changes required by the Environment Protection Authority (EPA), we have installed a new weighbridge to meet our licensing requirements. As a Council we are doing what we can to keep costs down and service delivery up.

It was a proud day with the permanent raising of the Aboriginal Flag at Council's Administration Building. There was strong collaboration between Council and the Aboriginal community in seeing this important occasion take place, with the flag recognising and affiliating with indigenous identity and stamping a mark of respect to our Aboriginal community.

It was an honour to host His Excellency General The Honourable David Hurley AC DSC (Ret'd), Governor of New South Wales. His visit to the city allowed us to display our sense of community and highlight the contribution this City has made to the success of NSW.

Our journey continues.

We have reduced our budget deficit and created change to benefit our community. We have been successful in attracting grants that will provide much needed investment in infrastructure. We have created an urban renewal plan that will assist us in diversifying our economy. We continue to advocate and promote our community and region to investors and visitors to ensure a diversified economic strategy in conjunction with mining. Most of all, throughout what has been a significant process of change, we have improved our service delivery to the community and enhanced our outlook in relation to the contribution we can make towards the future sustainability for Broken Hill.

The challenge is not over, but your Council and our staff are committed to continued improvements and service delivery for our community.



Wincen Cuy
Mayor



Therese Manns
General Manager

ABOUT THE CITY

“When you think of regional Australia, when you think of mining, when you think of the ethos of Australia, you think of Broken Hill” Minister of Environment Greg Hunt

BROKEN HILL CITY PROFILE

Broken Hill has been recognised as Australia’s First Heritage Listed City and this places us on the register alongside other national icons like the Australian War Memorial, Sydney Opera House and Great Barrier Reef.

This listing was made in recognition of Broken Hill’s significant mining history and contribution to the Australian and International mining and resources industry. It also recognises Broken Hill’s contribution to industrial relations, with many conditions of employment (including workplace safety), originating from here. Added to this mix are our innovations, people, landscape, architecture, creativity, the Line of Lode itself and our location within the Australian outback - all of which contribute to the celebration and recognition of our heritage.

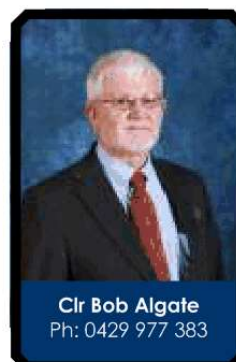
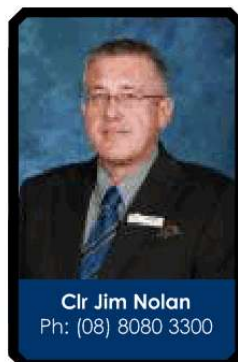
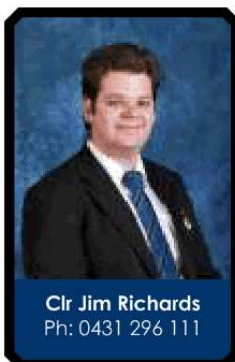
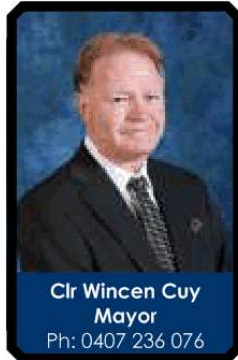
Perhaps the greatest challenge in the timeline of our ‘boom and bust’ mining history is the steady population decline, which has ensued from the peak periods when over 35,000 people lived here in the 1950’s.

This gradual and steady decline has placed pressure on economic prosperity and job creation and, while a smaller population can be just as vibrant, it comes with its own set of challenges. The need to diversify our economy and address the changes in affordability of our public infrastructure base are both critical issues facing our City.

With what was once the world’s largest ore body slowly coming to the end of its mining life, the population now must increasingly rely on other means of employment to stimulate the economy. The growth of the visitor economy is a ‘key’ strategy and Broken Hill has grown to become recognised by government, businesses and visitors as a tourism destination - known for delivering a range of attractions and experiences linked to mining, heritage, culture and the provision of authentic experiences and accommodation.

Council has maintenance responsibilities and carries the financial burden of a significant asset portfolio, much of which was constructed in periods when populations were at their peak. With approximately 19,000 residents today, Council and the community must review all assets and develop strategies to improve the financial position. This will ensure affordability of ongoing costs associated with assets. It is through this approach that we can strengthen our focus on investment to best meet community needs and economic diversification to influence the prosperity of this City.

YOUR COUNCILLORS



Broken Hill City Council is represented by a popularly elected Mayor and nine Councillors. The majority of the current Council was elected in September 2012, with Clr Christine Adams elected in May 2013 in a by-election. Our Councillors have an extremely important role in community leadership. They provide vision, strategic direction and make policy decisions on behalf of and for the benefit of our community.

The Council meets monthly on the last Wednesday of each month.

FINANCIAL SUSTAINABILITY

The community concern over Council's financial sustainability has been well founded and was reinforced by the NSW Local Government Sector Treasury Corporation's April 2013 report which assessed a very weak rating, with a neutral outlook, for Broken Hill City Council.

Council reviewed and updated its Long Term Financial Plan (LTFP) which, amongst its other aims, has sought to achieve Council's current priorities of maintaining a minimum service level and urgent asset renewal, funded over time through a balanced budget. Current and forecast working fund deficits have been managed to achieve these priorities by preference to reducing operating costs in real terms, rather than increasing the burden on the community through expansion of the Council's revenue base.

Significant operating deficit and capital renewal costs have been avoided by achieving closure of the Shorty O'Neil Village ahead of schedule during 2014/15. In addition, the recent sale of the associated bed licences, and forthcoming subdivision and sale of the Village's facilities following Council's approval will provide a much-needed injection to Council's working capital.

An organisation-wide restructure was achieved across Council during 2014/15 with expected savings of more than \$1.6 million per annum and a focused outcome directed towards addressing community needs and improving the customer experience in the most efficient manner possible.

Significant internal efficiencies were achieved in 2014/15, and Council will continue to improve its operations, engage further with the community in 2015/2016 to determine its priorities, and to deliver services that will meet community expectations within a safe, and financially sustainable environment.

THE YEAR THAT WAS

When you take a look back over the last year you are reminded why Broken Hill is 'For Real'.

OUR COMMUNITY

We are a connected community and enjoy our safety and wellbeing. We keep our heritage alive and relevant; it is the foundation for the way we unite to get things done and maintain our inclusive lifestyle.

COMMUNITY SERVICES

HOME & COMMUNITY CARE CENTRE (HACC) UPGRADES

In May 2011, Council was successful in securing one-off funding to extend and enhance the existing Home and Community Care (HACC) Centre.



This was quite an extensive process and took some time to complete, with the purchase of the land on which the HACC Centre sits finalised in early 2014. The building works were completed in June 2015 and services relocated into the two new offices soon after. These offices now house the Disability Services Support Planners and the Commonwealth Home Care Packages team (CHSP).

HACC Extension Commencement of Work
September 2014

There is also a good sized meeting or training room that accommodates up to 12 people, making it suitable for network meetings or as a meeting venue with clients and family members who require community care services.

One of the more interesting features of the new building is the indoor/outdoor vergola area between the new offices and the main HACC Centre building. The vergola has a roof that opens to provide sunshine on pleasant days, and shade on warmer days. There are seats and planter boxes that provide people with a welcoming environment.



Car Park Extension



HACC Extension



HACC Vergola

COMMITMENT TO QUALITY

Council's Community Services maintain an ongoing commitment to ensuring quality services that comply with changing legislative and sector requirements. The past year has seen several compliance audits undertaken with exceptional results being recorded. These have included:

- International Standardisation Organisation (ISO) Audit – September 2014. This audit assesses compliance against international standards and ensures a continuous improvement approach to service delivery.
- Home Care Standards Audit – March 2015. This audit is undertaken by the Commonwealth against National Home Care Standards.
- Third Party Verification Audit – April 2015. This is a State based audit to assess compliance with Disability Service Standards.

LOCAL TRANSPORT

FEDERATION WAY UPGRADE

Major rehabilitation works occurred on Federation Way. The road design has improved safety at the bends and at night. Three areas of depression on the road have been rectified and improved drainage will minimise erosion.

Funding for the reconstruction of Federation Way was administered by the Roads and Maritime Services (RMS). The work was carried out primarily by Council staff and supplemented by contractors for specialist work, such as the construction of kerbs.

Works were completed in November 2014 and the road reopened to the public on December 27, 2014.



Work in progress on Federation Way

MENINDEE ROAD/CRYSTAL STREET INTERSECTION RECONSTRUCTION

The Menindee Road/Crystal Street intersection was reconstructed as the road surface was badly deteriorated.

Works included significant repair to the road surface with reconstruction of the road pavement. Cement was mixed in with the existing road material to strengthen the base layer and the surface was resealed with asphalt. The works saw some 1250m² of concrete replaced at this location, which is one of the City's main heavy vehicle route intersections. Drainage works were also carried out during the repair to improve stormwater flows around the intersection.

The \$480,000 project was funded through Council and an annual RMS grant applicable for maintenance work on regional roads in the City.

GALENA STREET REFUGE ISLAND

A Refuge Island was installed in Galena Street, adjacent to Westside Plaza, to assist with facilitating safe crossing for pedestrians and to reduce traffic speed.

The project was funded by the RMS at a cost of \$32,000.

**OPEN SPACES
PARKS & RESERVES**

The NSW Environment Protection Authority (EPA) and Council joined forces to commence work on reducing the exposure of lead in Broken Hill playgrounds for children.

The EPA allocated \$225,000 in funding from the Environmental Trust through the Contaminated Land Management Program for additional measures to address lead contamination in playgrounds that were identified in 2014 as being high risk.

The funding allowed for a series of remediation works to take place at the Duff Street Park, resulting in a mulched garden, synthetic lawn, play equipment, a water bubbler and signage to promote hygiene – all important in terms of reducing lead exposure.

This funding is in addition to the \$13 million allocated by the NSW Government over the next five years to rejuvenate the Broken Hill Environment Lead Program.



Park - Before



Duff Street Park - After

Duff
Street

ARTS & CULTURE

CHARLES RASP MEMORIAL LIBRARY

The number of community programs offered through the Library increased from 44 in 2013/14 to over 416 in 2014/15. New programs were designed around early literacy for children and involving parents within the community to encourage reading and writing, with Library staff visiting seven preschools every fortnight during every school term on a rotation system.

Statistics have risen dramatically over the past year in comparison to the previous financial year with loans increasing by over 6,000 and visitors to the library increasing by over 12,000.



**Emergency Services participating
in the Teddy Bears Sleepover**

The annual Teddy Bears Sleepover in June was a great hit with the children and parents, with the teddy's visiting some interesting places around Broken Hill. A new partner for the program this year, the Ambulance Service joined the Broken Hill Police, Broken Hill Royal Flying Doctor Service, Broken Hill State Emergency Services (SES) and the Broken Hill Fire Station on the day - talking to the children; explaining the responsibilities of each service in the community. The Albert Kersten Mining & Mineral Museum, Broken Hill Regional Art Gallery, Barrier Social Democratic Club and Sulphide Street Railway and Historical Museum also participated in the program.



**The Library
received a donation of books worth
well over \$10,000 from Browzer's Book Store
following the store closure**

BROKEN HILL REGIONAL ART GALLERY

During 2014/15 the Broken Hill Regional Art Gallery hosted 25 exhibitions with seven openings attracting 20,000 people during the period. Exhibitions involved a combination of touring shows, works from the City's own collection and works by local artists - both well-known and up-and-coming. Through its education and public programs the Gallery delivered 36 workshops for children and facilitated over 20 school visits.

Gallery membership remains popular with members receiving invitations to all Gallery events and offered discounted admission to special events such as Gallery movie nights and music concerts.

Gallery volunteer numbers have increased over the past 12 months and there are now 19 volunteers who contribute valuable time and expertise to the Gallery.

The Gallery has also hosted a number of music events. In January 2015 a concert was held in the main exhibition space by international classical group, Trio Sine Nomine. This was part of the Murray River International Music Festival. In March 2015, Jonathon Welch gave a concert as part of the Broken Hill Fringe Festival and there was also a cabaret concert titled 'Don't Mention the War!', raising funds for the Art Restoration Project. Other fundraising included a Gala evening for the opening of the Archibald 2014 tour and regular raffles with prizes of local artists donated works.

So far, four works have been restored with another due to go to conservators in the coming financial year.



The crowd enjoying a performance from "Don't Mention The War"



ALBERT KERSTEN MINING & MINERALS MUSEUM (GEOCENTRE)

The GeoCentre was established in 1993 to explain the unique Geology of Broken Hill and to exhibit the much acclaimed mineral collection of Broken Hill City Council. It continues to be a cultural centre of excellence for the community and a leading tourist attraction for the City, attracting 10,206 visitors in the last 12 months.

A busy year saw eight workshops and six exhibitions delivered during this period including 'The Battle of Broken Hill', a partnership between the Sydney Living Museums, Council and the Sulphide Street Railway and Historical Museum.

The Museum continues to participate collaboratively with other institutions and organisations such as Museums & Galleries NSW, the peak advocacy body for the sector. It was this relationship which led to the Museum's involvement with the Regional Museums Networking project "*Broken Hill & Silverton: remote communities, discovery, diversity & survival*", which is being developed by seven museums and the Outback Archives, in Broken Hill and Silverton. The project objectives are to develop a website trail of interest and discovery for the many visitors to the region, increase visitation to the individual museums and encourage additional engagement by the project participants in the highly competitive visitor economy marketplace. In addition to this, the project aims to encourage the museums involved to collaborate more closely in order to achieve common goals, share knowledge and build capacity between the professionally qualified museum practitioners and their volunteer colleagues.



The focus for the coming year will be on the recruitment of additional volunteers to become involved with the Museum, particularly to assist staff in historical research associated with the development of future exhibitions.

The Museum was granted Deductible Gift Recipients status by the Australia Taxation Office and it is intended to use this to attract philanthropic donations that will alleviate the financial constraints currently faced by the Museum.

2014 CHRISTMAS PAGEANT

The 2014 Christmas Pageant and Demo Club After Party were held on Saturday December 6 on a perfect summer day. The Parade had over 40 entrants and it was evident to see the hard work the many groups and businesses put into their floats. A large crowd lined Oxide and Argent Streets to experience the parade.

The Demo Club After Party in Sturt Park followed the parade and it is estimated the crowd swelled to over 2,000 people. With a variety of food on offer from a number of the City's not-for-profit organisations and sporting clubs, there was something for everyone's taste.

A visit from Santa to meet with children in the rotunda was a highlight for most of the young children attending. With four face painters working nonstop from 6pm until dark, there were many happy, colourful faces.

For those that didn't want the night to end, a family Christmas movie was screened with approximately 70 people enjoying the open air screening.

2015 AUSTRALIA DAY

Council again hosted the City's formal Australia Day Awards and Citizenship Ceremony. The official proceedings 'kicked off' with a BBQ breakfast on the Civic Centre plaza, followed by a presentation of Broken Hill's Australia Day Awards and the Citizenship Ceremony. Mayor Wincen Cuy proudly officiated over the Citizenship Ceremony announcing six new Australians following their taking of the Citizenship Oath. For the first time the Morgan Street Public School Choir took part in the Citizenship Ceremony singing the National Anthem.

The crowd of more than 300 people were very receptive to the City's Australia Day Ambassador, Dr Clio Cresswell, Mathematician, Writer and Media Personality. Dr Cresswell provided insight on how maths is a component of every facet of our lives.

Together with Mayor Cuy, Dr Cresswell assisted with the presentation of the Australia Day Awards, presenting certificates, flowers and gifts to each deserving recipient. The Award recipients were:

Citizen of the Year: Vince Gauci

Youth Encouragement Award: Zayden Speechley

Young Citizen of the Year: Claudia Paul

Citizenship Award:

- Michael Bruggy
- Laurence Camilleri
- Ann Rogers
- Peter Stewart
- Joyce Williams
- Joshua Harvey
- David Lee
- Howard Steer
- Jenny Treloar



The official proceedings concluded with beautiful vocal performances by previous participants in the Sister City Cultural Exchange program with Bankstown and followed by a morning tea sponsored by Woolworths and Bakers Delight.

2015 CIVIC BALL

Mayor Wincen Cuy again hosted one of Council's signature Civic events with the 2015 Civic Ball, held on Friday, May 8 at the Civic Centre.

The Civic Ball has become an avenue for families to create their own special history with many participants following a family tradition by participating in the Civic Ball. Ten young ladies and their partners committed themselves to three months of ballroom dance training in order to put their best foot forward.

With over 350 people attending the 2015 Civic Ball, it was once again a successful evening. The debutantes were:

- Brittany Bloomfield and Louis Hann
- Chanelle Burrowes and Lachlan McClure
- Dakota-Che Capper and Jack Wheeler
- Nevada Ford and Dylan Rilen
- Chelsea Masplet and Sage Hocking
- Moly Pettit and Mackenzie Attard
- Katie Schorn and Tom Ragenovich
- Montana Shorrock and Connor Morris
- Alana Stellini and Aidan Berg
- Phebe Whitelaw and Lachlan Grose



2015 Debutantes and Partners

WHAT WE DO...

- Community Services Development
- Local Transport Strategic Planning
- Open Spaces Management
- Community Facilities Management
- Public Safety Planning
- Arts & Culture
- Community Development

FAST FACTS.....

- Library services reaching 46% of population
- 42,662 Library and Archive website hits
- 131,830 attendees at the Aquatic Centre
- 16 Community Events supported
- 205 carers assisted
- 54,263 hours of support provided through aged, disability and community care programs

OUR ECONOMY

We are accustomed to tackling our problems for real; our willingness to create change and diversify makes us resilient, securing our long term economic prosperity and paving the way for other communities to follow.

ECONOMIC DEVELOPMENT

THE BROKEN HILL ST PATRICK'S RACE CLUB MEMORANDUM OF UNDERSTANDING WITH COUNCIL

The Broken Hill St Patrick's Race Club and Council forged a Memorandum of Understanding (MOU), in support of the long term viability of the Race Meeting as an event that benefits the local community and businesses of Broken Hill.

As the St Patrick's Race Meeting (St Pats) is an established event on the Broken Hill calendar, this MOU represents the intention to work collaboratively towards securing the event for the future and growing its tourism base.

The Council outlay of up to \$10,000 per year in cash/in-kind will be tied to the Broken Hill St Patrick's Race Club demonstrating increased tourism expenditure associated with the event and increasing tourism industry sponsorship of the event, year on year.

CORPORATE ENGAGEMENT

A major upgrade of the Broken Hill City Council digital presence was completed with the launch of an upgraded website and social media channels in an effort to provide transparent communication for our community. This has allowed for the integration of E-Commerce facilities, which also meet the Web Content Accessibility Guidelines (WCAG) Level AA accessibility requirements of the Federal Government.

The social media presence for Council has delivered an increased following of more than 666% which is a result of the regular, instant and informed messaging that is provided.

Through the use of social media, the involvement of the Council in the community is demonstrated online.

PROPERTY

CIVIC CENTRE UP-GRADE

In February, a \$5,063,100 upgrade to the Civic Centre was approved through the Resources for Regions Grant Program - sourced from Restart NSW, the NSW Government's fund for infrastructure to support economic growth and productivity. The upgrade is designed to create a hub for Meetings, Incentives, Conferences and Events (MICE) activity in Outback Australia and address infrastructure needs required to not only meet client standards and expectations but to assist in achieving the NSW Government goal to double the value of tourism by 2020.

LIVING MUSEUM AND PERFECT LIGHT

The *Broken Hill Living Museum + Perfect Light* Project aims to restore Argent Street to its rightful place in the social fabric of the nation – uniting residents with visitors in Australia's first National Heritage Listed City. The brief provided by Council envisioned a city with dynamic urban art installations, incorporating sound and light technology and sending a clear message to residents, visitors and investors that Broken Hill is a destination differentiated from all others, through its originality, fearlessness, creativity and cultural narrative.

The community participated extensively in the consultative process through workshops, networking events, surveys, meetings, presentations, pop-ups and provision of written feedback.

The unique qualities of Broken Hill are seen in the desert environment, its perfect light, the rich geology and its heritage. It is these qualities that are reflected in the *Broken Hill Living Museum + Perfect Light Project*:

Colours – The project references the colours of Broken Hill from the red earth, rock and steel to the vast blue sky, the desert vegetation and the Line of Lode.

Perfect light – Broken Hill is renowned for its perfect light - the sun, the stars, natural and constructed light, refraction and reflection. Reflection has been a key project driver: in the landscape and in the glittering silver world of the movies. The thriving art scene continues to attract artists, photographers and film-makers to the Silver City.

Silver City – The rich geology of Broken Hill is the reason for the town's existence. These minerals and elements give their names to the town streets - Argent, Iodide, Oxide, Chloride, Sulphide, Bromide and Kaolin.

Living Museum - The Living Museum is the City: its buildings, its people and its culture. The heritage buildings provide an unchanging setting for the human story. The people of Broken Hill are the soul of the City. Visitors want to learn how they live, work and play.

Activation and Public Art – An essential part of the vision is to create a unique, lively and diverse town centre that is safe and open to social and cultural exchange. Strategies include Wi-Fi, illuminated shopfront displays, extended trading hours, pop-up enterprises and a diversified retail strategy. The City will become a living showcase for home-grown and international artists to tell the many, layered stories of Broken Hill using traditional techniques and leading technologies, with public art strategies that include laneway programs and a Heritage and Culture App.

Line of Light – The Line of Light is an innovative lighting artwork utilising reflection. Beautiful by day and by night, the illuminated cable will provide a dynamic physical connection from Argent Street to the spiritual heart of the City – the Line of Lode.

Facade Lighting – Facade lighting will enhance the civic presence of the main street and drive tourism during night time hours. The Town Hall could utilise internal video projection on facade windows to show the history of Broken Hill and its people. Other facades could utilise temporary external projection during festivals and events.

Streetscape – The intersections of cross streets with Argent Street will be the location for a new type of public space. Widening the footpath and providing shade will provide a place for visitors and locals to gather. The properties of the minerals, their uses and historic relevance to the town will be made evident in commissioned artwork, seating and paving.

Town Square – The town square is the hub of the town, incorporating plans for infrastructure for temporary events and Wi-Fi connection. Elements of the town square include a shimmering water feature, artwork in the paving, communal seating, low level planter beds and a Welcome Walk from the Train Station.

Overall, the Plan establishes a course of action that is central to maximising opportunity out of the National Heritage Listing for Broken Hill and to achieving economic diversification towards the end-of-mine life. Its economic focus to position Broken Hill as a place to live, visit and invest will be critical in developing business case scenarios suitable for attracting future government grants.



DESTINATION MARKETING CAMPAIGN

A fully integrated tourism campaign was conducted over the past 12 months, in an effort to increase exposure and brand awareness for the destination through the use of paid and earned marketing channels.

The campaign has achieved the following:

- 3,974,000 users have engaged with Broken Hill's content on social media channel Facebook.
- An increase in 'Broken Hill' Facebook likes by 5738%.
- 336,361 page views have been made on brokenhillaustralia.com.au website.
- One official Visitor Guide was created incorporating a new Outback section combined with the Broken Hill booklet and with a print run of 100,000 copies.

DEVELOPMENT APPLICATIONS

The City saw significant developments approved during the reporting period, each of which will provide benefit to the entire community:

- Proposed renovations to the Civic Centre
- New telecommunication tower
- Renovations to The Barrier Social Democratic Club
- Upgrade of and renovations to the Maari Ma Health Aboriginal Corporation building
- Alterations to the West Darling Hotel
- New residential dwellings
- Demolition of old dilapidated dwellings
- New industrial development

Council received 183 development applications and issued 143 construction certificates during the 2014/15 financial year. These figures are slightly down compared to previous years, but does not necessarily equate to a decline in growth as many small development types are now exempt developments, hence no approvals are required.

Council received 12 applications for new dwelling development compared to 13 applications for the 2013/14 financial year.

Development Applications Summary				
	2013/14	\$ Value	2014/15	\$ Value
Commercial development	45	7,512,445	33	3,547,380
Industrial development	1	31,455	3	116,000
Residential development	147	6,824,231	143	5,754,396
Development public	2	493,000	3	4,472,857
Development other	3	42,500	1	15,375
Total	198	14,903,631	183	13,906,008

Council's planning performance has been outstanding with all applications determined within the legislated timeframe.

WHAT WE DO...	FAST FACTS...
<ul style="list-style-type: none"> • Economic Development • Property Development • Strategic Transport Planning • Tourism Development • Film Promotion 	<ul style="list-style-type: none"> • In January 2015 Broken Hill became the first City to be registered in entirety on the National Heritage List • Work commenced on the second largest solar power plant in the southern hemisphere

OUR ENVIRONMENT

We value our wide streetscapes, quality of life and stunning vistas; we are committed to conservation and preservation of the natural environment and greater reduction of the human impact to ensure a sustainable and healthy community.

WASTE MANAGEMENT

WEIGHBRIDGE INSTALLATION

A range of upgrades to the Waste Management Facility have been undertaken. These upgrades are designed to improve the management of waste in our community, meet the requirements of state legislation and provide increased recycling opportunities for the community.

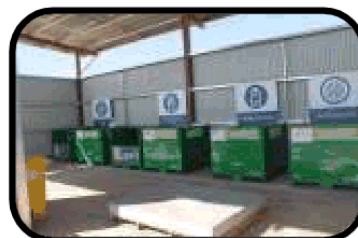
The biggest infrastructure change has been the installation of a weighbridge. This will assist Council to produce more accurate data on waste brought into the facility, enable Council to implement fees and charges to all applicable facility users and improve communication between staff and facility users overall. Other upgrades include a separate access entrance and car park for the second-hand shed currently managed by Lifeline Broken Hill. The separate entrance allows people to visit and drop off pre-loved goods to Lifeline without having to drive over the weighbridge.



Waste Management Facility upgrades include a new weighbridge

COMMUNITY RECYCLING CENTRE

A Community Recycling Centre (CRC) has been constructed at the Waste Management Facility. The CRC was funded with a grant of \$112,000 under the New South Wales Environment Protection Authority's (EPA) Waste Less, Recycle More initiative, and supported by NSW Environmental Trust. The CRC is designed to collect household hazardous wastes, including gas bottles, fire extinguishers, paint, fluorescent globes and tubes, car batteries, household batteries, motor and other oils and smoke detectors. The facility will open in 2015/16 and the CRC shed will also be extended during that period to house the full containers ready for delivery.



NATURAL ENVIRONMENT

THE LIVING DESERT

The Living Desert and Sculptures covers an area of 24.2km² and were established as a nature conservation and tourism facility. It continues to be a great attraction for visitors and locals alike, attracting over 25,000 visitors annually. The grounds are maintained by the Friends of the Flora and Fauna of the Barrier Ranges Community Committee; volunteers who carry out regular working bees, including maintenance to the walking tracks and grounds.

A new ticketing machine was installed in February, replacing the envelope payment system and allowing for credit card transactions.

BUILT ENVIRONMENT

HERITAGE CITY LISTING

In recognition of its outstanding contribution to Australia, the City of Broken Hill became the nation's first Nationally Heritage Listed City on January 20, 2015.

Inclusion in the National Heritage List is the highest heritage honour in Australia. It recognises and protects our most valued natural, Indigenous and historic heritage sites and is a collection of 103 sites which have been deemed to have "outstanding significance to the nation".

Broken Hill City Council (BHCC) first nominated the City for listing in 2005, with environmental lawyer and the Chairman of the International National Trusts Organisation, Professor Simon Molesworth AO, QC, spearheading the campaign over the last 10 years.



L-R: Mayor Wincen Cuy, Federal Environmental Minister Hon. Greg Hunt, Hon. Sussan Ley – Member for Farrer and Prof Simon Molesworth

The City was assessed against nine values by the Australian Heritage Council (AHC). The City of Broken Hill met eight of the nine criteria by demonstrating the following:

- Historic value taking into account its mining importance, industrial relations significance, and the initiatives with respect to regeneration of native vegetation
- Rarity as a mining town with more than 125 years of continuous mining activity
- Research value with respect to mining inventions and diverse ore bodies
- Ability to demonstrate the principal characteristics of an evolving mining town
- Aesthetic significance
- Creative and technical achievements through the discovery of new and revolutionary mining processes
- A place with strong community spirit and resilience
- Recognition of significant people such as Charles Rasp, WL Baillieu, WS Robertson and GD Delprat.

PUBLIC ORDER**AMENDMENT TO BROKEN HILL LOCAL ENVIRONMENTAL PLAN 2013**

During November 2014, Council approved the first amendment to the Broken Hill Local Environmental Plan 2013 (BHLEP) to correct a minor anomaly.

This amendment was done under delegation pursuant to section 59 of the Environmental Planning and Assessment Act 1979, as amended.

PARKING & OTHER RANGER SERVICES

Council's compliance officers have been equipped with new hand-held ticketing devices for the issuing of on-the-spot fines. The new devices proved to be very effective and increased the productivity of staff.

In general, fines are generated in a small fraction of time and infringements are uploaded to the State Debt Recovery Office electronically at the end of each day. In addition, Council is also taking advantage from a reduction in processing fees.

Council Officers have been targeting parking offences across Broken Hill with many positive results. Disabled parking is less prone to unauthorised use and there has been an increase in available parking in Argent Street.

ANIMAL CONTROL

Council, in partnership with the RSPCA offered a subsidised desexing program to owners of companion animals to have their dogs and cats desexed, microchipped and vaccinated.

The target areas were people who may be disadvantaged when it comes to the costs associated with owning pets. This program had been made possible through the Office of Local Government's Responsible Pet Ownership Grants Program where Council received \$15,000 in grant funding.

Through the program, 154 dogs and cats were desexed, microchipped and vaccinated, with owners only required to pay the cost of lifetime registration.

The flow-on effect of this program is enormous as approximately 770 puppies and/or kittens will not be born each year; hence reducing the number of unwanted and neglected animals ending up in Council's pound facility.



OUR LEADERSHIP

We have strong civic and community leadership. We are inventive, inclusive and innovative; when we work together there is nothing we can't do and our achievements continue to write history.

LEADERSHIP & GOVERNANCE

TRANSITION TO NEW ORGANISATION STRUCTURE

Council embarked on a significant restructure of its workforce in 2014 and continued to transition to this new structure during this financial year. The objectives of the workforce review were to:

- ensure that Council's workforce aligned to the priorities established in Council's Delivery Program;
- acknowledge concerns raised through Council's staff survey in relation to a desire for greater leadership and clearer/shorter reporting lines;
- improve Council's financial sustainability;
- increase capacity in a number of key areas of the organisation.

The first priority for the workforce review was to focus on the significantly affected functions and positions. The process was thorough and conducted at a pace that would ensure a complete analysis was undertaken and that strategies were in place to support employees through the process of redundancies.

While the restructure proved a difficult time for many of the staff it also provided opportunities for the existing workforce to progress a career within Local Government, with many undertaking promotions, secondments and higher duties.

The result of the restructure has been a one off expenditure of \$2.2 million and is offset by recurrent annual savings of approximately \$1.6 million.

The complexity of the workforce review provided many challenges and required Council to work with the United Services Union and Town Employees Union under the guidance of the Industrial Relations Commission during the early stages of transition. These challenges have ultimately forged better relationships between these parties.

Employee consultation and position reviews were led through the Workplace Consultative Committee and to date they have overseen the update of 120 unique positions within the organisation.

The employees of Council have demonstrated courage, resilience and a proactive approach during the transition. Many have been involved in the review of policy, procedures and work design to ensure that we are a more efficient organisation.

A combination of on the job training, formal training and interdepartmental cross skilling has been offered to employees throughout this process.

PREVENTATIVE HEALTH AND LIFESTYLE EDUCATION

Council has continued with a safety culture commitment to its staff by offering a variety of educational programs and courses.

The aim of the Preventative Health and Lifestyle Education Programs is to offer Council employees opportunities that will assist them to improve their overall health and wellbeing and to prioritise as well as effectively fund preventative and lifestyle projects.

This program has delivered a twofold effect. Firstly, it has provided employees with information and advice on modifications to their lifestyle and habits that would improve their overall health and therefore their on the job performance. Secondly, it has demonstrated that Council is committed to the health and safety of its employees and to ensuring a safe workplace at all times. Programs that were offered within the reporting period include Flu Vaccination Clinic, Skin Cancer Clinic and a Smoking Cessation Clinic.

SKILLS PROGRESSION

Focussing on the importance of having staff who are multi-skilled is crucial for an organisation's success. Throughout the reporting period extensive training was provided to Council's Infrastructure staff, who completed training sessions in Heavy Rigid Truck Driving, Airport Reporting, Chainsaw Operations, Chemcert Chemical Application, Elevated Work Platform, Work at Heights, Traffic Control, Traffic Management, First Aid and Mental Health First Aid. All staff that attended these sessions passed and have gained the appropriate accreditations.

WORKPLACE HEALTH AND SAFETY

Council's proactive approach to Workplace Health and Safety (WHS) and its commitment to improving organisation-wide safety culture has been recognised via the annual self-audit process, administered via Council's Workers Compensation Insurers. Through this process Council achieved an overall WHS performance of 90.5% which is above average when compared to the average score for all councils in New South Wales.

SISTER CITY PROGRAM

During the year, the Sister City Committee made the tough decision to cancel the sporting exchange for 2014, in large part due to minimal commitment from sporting groups in both Broken Hill and Bankstown.

A new incentive was launched, however, with the inaugural Sister City My Place Photography Competition, receiving over 60 entries. The photographs were judged by representatives from Broken Hill and Bankstown and the top 10 from each City were announced at the official opening of the exhibition, held November 28, 2014 at the Broken Hill Regional Art Gallery.

The Sister City Committee worked throughout the year towards the 2015 Cultural Exchange, with representatives in a vocal exchange departing Broken Hill June 26, 2015. The exchange included workshops, collaboration, performance opportunities and sightseeing.

Participants in that exchange included:

- Maggie Dowton
- Emily Schofield
- Abbey Johns



2014 Sister City Photography Competition Winner – Liz Perrie

CORPORATE SUPPORT

BUSINESS EXCELLENCE

The winners of the 2015 Minister's Awards for Women in Local Government were presented by the Minister for Local Government, the Hon Paul Toole MP, and the Minister for Women, the Hon Pru Goward MP, at a function held at Parliament House on March 3, 2015. This was part of the International Women's Day celebrations.

The 2015 Minister's Award for Women in Local Government, Senior Staff Member – Rural or Regional Council award was awarded to Council's General Manager, Therese Manns.



Council's General Manager receiving the 2015 Minister's Award for Women in Local Government, Senior Staff Member – Rural or Regional Council

The New South Wales Local Government Excellence Awards were held on Thursday, April 23, 2015 with over 300 attendees present to celebrate a night of professional recognition. Council won the Excellence in Leadership and Management at these Awards in recognition of Creating a Sustainable Change for Broken Hill. The support of the staff and a commitment to ensuring Council's long term financial sustainability resulted in Council being recognised as a recipient of this award.

Broken Hill's Visitor Information Centre and the Living Desert and Sculptures were awarded a 2015 TripAdvisor Certificate of Excellence. Receiving this Certificate is a reflection of Council's participation in enhancing the tourism experience of Broken Hill for the benefit of the economy and community.



Council's Visitor

Centre staff
Crystal White and Patrick Kreitner

Information

WHAT WE DO...	FAST FACTS.....
<ul style="list-style-type: none"> • Leadership & Governance Planning • Financial Management • Corporate Support • Customer Relations • Asset Management • Operations Management • Buildings & Property Management 	<ul style="list-style-type: none"> • Council organisation structure implemented • Restructure has been a one off expenditure of \$2.2 million and is offset by recurrent annual savings of approximately \$1.6 million • Facilitated a Smoking Cessation Workshop as part of World No Tobacco Day • Staff Training related costs of \$283,858 in 2014/15 compared to \$290,312 in 2013/14

STATUTORY

Local Government (General)
Regulation 2005 Reporting
Requirements

GOVERNANCE

GENERAL MANAGER REMUNERATION PACKAGE (01/07/2014 – 30/06/2015)

Statement of the total remuneration comprised in remuneration package of the General Manager	
Total Remuneration	\$233,758
Salary	\$202,519
Bonus: performance and other payments	Nil
Superannuation	\$19,239
Non-cash benefits	\$12,000
Reportable FBT	Nil

NUMBER OF SENIOR STAFF MEMBERS EMPLOYED BY COUNCIL (29/09/2014 – 30/06/2015)

Statement of the total remuneration comprised in remuneration package of all senior staff members, expressed as the total (not of individual members)	
Total Remuneration	\$131,686
Salary	\$109,130
Bonus: performance and other payments	Nil
Superannuation	\$10,366
Non-cash benefits	\$12,190
Reportable FBT	Nil

MAYORAL AND COUNCILLOR FEES

Mayor	\$34,680
Councillors	\$158,880
TOTAL	\$193,560

OVERSEAS TRAVEL

No Councillors, Council Staff or any other persons representing Council undertook any overseas visits.

COUNCILLORS FACILITIES AND EXPENSES

Provision of dedicated office equipment allocated to councillors	\$3,923
Telephone calls made by councillors	\$1,230
Attendance of councillors at conferences and seminars	\$24,536
Training of councillors and provision of skill development	Nil
Interstate visits by councillors	\$3,517
Overseas visits by councillors	Nil
Expenses of any spouse or partner	Nil
Carer expenses	Nil
TOTAL	\$33,206

POLICY IN RELATION TO THE PAYMENT OF EXPENSES AND THE PROVISION OF FACILITIES

A copy of Council's Councillor Support Policy is available on Council's website www.brokenhill.nsw.gov.au

MEETINGS ATTENDED BY COUNCILLORS JULY 2014 TO JUNE 2015

	Ordinary	Extraordinary
Cr Adams	12	2
Cr Algate	11	2
Cr Black	12	2
Cr Browne	12	2
Mayor Cuy	11	2
Cr Gallagher	11	2
Cr Licul	10	1
Cr Nolan	8	2
Cr Richards	12	2
Cr Turley	12	2

Note: Twelve ordinary meetings and two extraordinary meetings were held during this period.

PROCEEDINGS		
Summary of the amounts incurred by the Council in relation to legal proceedings		Status
Animal Control	\$7,458	In Progress
Corporate Litigation	\$155,423	Ongoing
TOTAL	\$162,881	

CONTRACTS OVER \$150,000		
Details of each contract awarded for amounts greater than \$150,000		
Contractor	Goods/Service Provided	\$
Fuso Contractors	Weighbridge Installation	\$288,155
CPM Builders	HACC Centre Construction	\$375,632

AMOUNT OF RATES AND CHARGES WRITTEN OFF 2014/2015	
TOTAL	Nil

SPECIAL VARIATION

Council had no special variation in 2014/2015.

AUDITED FINANCIALS

A copy of Council's Audited Financial Statements are included as Appendix A.

A copy of Council's Audited Financial Statements is available on Council's website www.brokenhill.nsw.gov.au

DELIVERY PROGRAM

Council's achievements in implementing the Delivery Program and the effectiveness of the principal activities undertaken in achieving the objectives at which those principal activities are directed are included in this report.

A copy of Council's Delivery Program including principal activities is available on Council's website:

- www.brokenhill.nsw.gov.au

COMPANIES IN WHICH COUNCIL HELD A CONTROLLING INTEREST

Council did not have any controlling interest in any companies during 2014/2015.

PARTNERSHIP, CO-OPERATIVES OR OTHER JOINT VENTURES

Council was involved in partnerships with the following:

- Sister City – Bankstown
- University of Sydney
- Charles Sturt University, TAFE Western, Broken Hill University Department of Rural Health and Robinson College
- The Broken Hill St Patrick's Race Club
- Centre for Remote Health, Department of Education and Communities, Department of Family and Community Services

CARERS RECOGNITION ACT 2010

Council auspice several carer programs and activities to support carers in their caring role. Council maintain a record of staff who identify as 'carers' as defined under the Act and are considerate of the impact this may have on their work life.

Staff Consultative Committee are kept up to date on changes in legislation impacting carers, and the role of the organisation in supporting those staff.

Further information on Carer activities and education is frequently distributed throughout the Council and to various community stakeholders.

PUBLIC INTEREST DISCLOSURE ACT 1994 & REGULATION

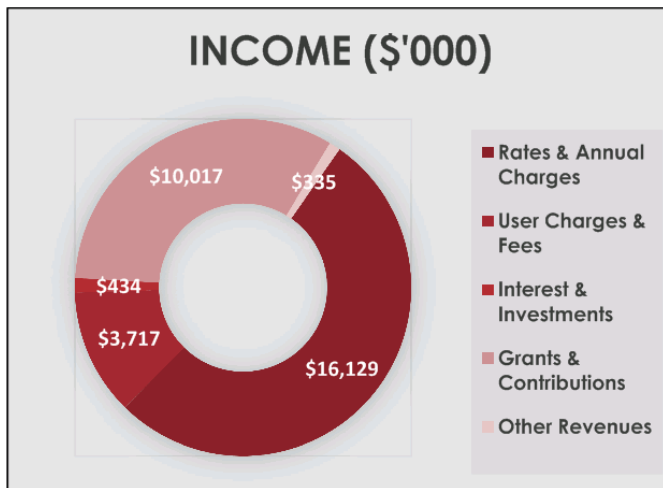
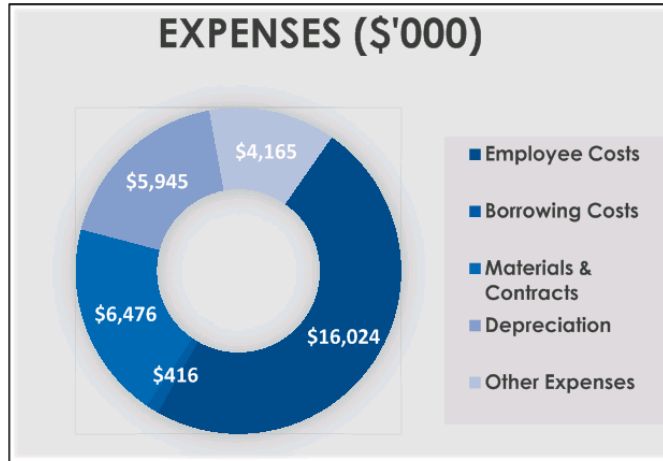
Section 31 of the *Public Interest Disclosures Act 1994*, requires each public authority, within four months after the end of each reporting year, to prepare an annual report on the public authority's obligations under the Act for submission to the Minister responsible for the public authority. A copy of this report is to be provided to the Ombudsman.

THE PUBLIC INTEREST DISCLOSURES REGULATION 2011, REQUIRES THE FOLLOWING INFORMATION TO BE INCLUDED IN THE PUBLIC INTEREST DISCLOSURES ANNUAL REPORT:		
	Requirement	Statistic
(a)	The number of public officials who have made a public interest disclosure to the public authority	Nil
(b)	The number of public interest disclosures received by the public authority in total and the number of public interest disclosures received by the public authority relating to each of the following: (i) Corrupt conduct (ii) Maladministration (iii) Serious and substantial waste of public money or Local Government money (as appropriate) (iv) Government information contraventions (v) Local Government pecuniary interest contraventions	Nil Nil Nil Nil Nil
(c)	The number of public interest disclosures finalised by the public authority	Nil
(d)	Whether the public authority has a public interest disclosure policy in place	A copy of Council's Reporting of Public Interest Disclosures Policy is available on Council's website www.brokenhill.nsw.gov.au
(e)	What actions the head of the public authority has taken to ensure that his or her staff awareness responsibilities under Section 6E(1)(b) of the Act have been met. 6E (1)(b) The staff of the public authority are aware of the contents of the policy and the protections under this Act for a person who makes a public interest disclosure	Council's Public Interest Disclosures Policy was adopted by Council in January 2012 is available for access on the Council's website. The policy is currently being revised. Information on the Policies and Procedures are also included in Council's Corporate Induction program.

FINANCIAL SUMMARY

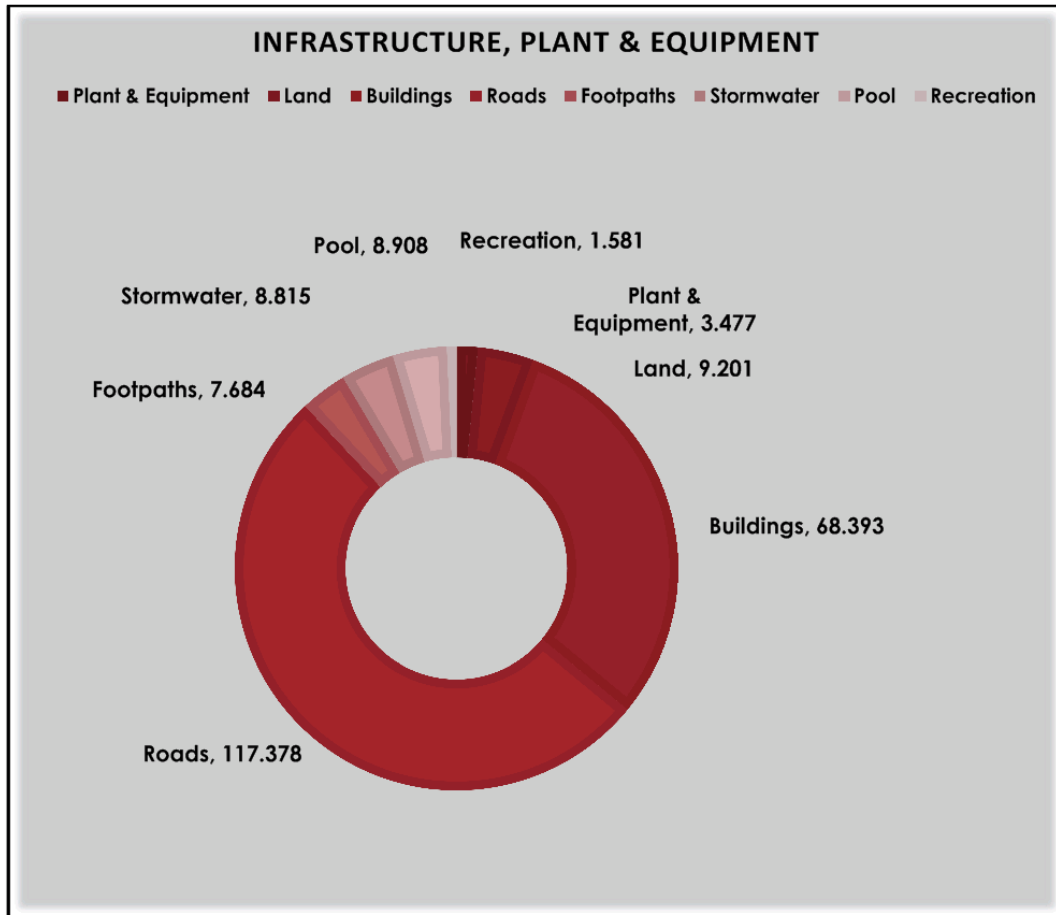
FINANCIAL SUMMARY	CURRENT YEAR 2014/2015 \$'000	PREVIOUS YEAR 2013/2014 \$'000
Income Statement		
Total Income from Continuing Operations	30,632	30,514
Total Expenses from Continuing Operations	33,049	37,030
Operating Result from Continuing Operations	(2,417)	(6,516)
Net Operating Result for the Year	(2,417)	(6,516)
Net Operating result before Grants and Contributions provided for Capital Purposes	(2,938)	(7,339)
Balance Sheet		
Total Current Assets	13,646	12,778
Total Current Liabilities	(7,952)	(9,541)
Total Non-Current Assets	236,472	260,422
Total Non-Current Liabilities	(7,587)	(6,614)
Total Equity	234,579	257,045
Key Financial Indicators		
Operating Performance Ratio	-9.84%	-27.99%
Own Source Operating Revenue Ratio	67.25%	68.41%
Unrestricted Current Ratio	1.45	1.43
Debt Service Cover Ratio	4.43	-0.13
Rates, Annual Charges, Interest and Extra Charges Outstanding Percentage	11.60%	10.20%
Cash Expense Cover Ratio	4.33	2.88

FINANCIAL SUMMARY – INCOME STATEMENT



FAST FACTS	KEY MOVEMENTS FROM 2014/2015:
<ul style="list-style-type: none"> Net Operating Result \$2.937m deficit Revised Budget \$4.922m deficit (March 2015 QBRS) Variance from revised budget - \$1,985m Employee costs include \$2.271k in redundancies 	<ul style="list-style-type: none"> Rates & Annual Charges – Increase by \$612k (4%), rates increase in line with rate peg Operating Grants – Increase of \$918k due to cessation of FAG paid in advance in 2014 Interest & Investment Revenue – Decrease of \$576k due to fair value adjustments in 2014 Employee Costs – Decrease of \$1.640m due to restructure and closure of Shorty O'Neil Village Materials & Contracts – Decrease of \$907k due to expensed WIP in 2014. Depreciation – Decrease of \$1.046m due to de-componetisation of buildings

FINANCIAL SUMMARY – BALANCE SHEET



FAST FACTS.....	KEY MOVEMENTS FROM 2014/2015:
<ul style="list-style-type: none"> Net Assets \$234,579 million Net assets reduced by \$22,465m from 2014 due to revaluation of transport and drainage assets 	<ul style="list-style-type: none"> Decrease of \$23,895m in value of IPPE due to the revaluation of transport and drainage assets Increase of \$1.406m in cash and investments Decrease of \$336K in receivables due to an increase in the bad debt provision Decrease of \$556k in payables due to the repayment of SOV accommodation bonds Increase of \$648K in borrowings due to a \$1m loan taken out to help fund the restructure

GOVERNMENT INFORMATION (PUBLIC ACCESS) ACT 2009

Council is committed to the following principles regarding public access to documents and information:

- Open and transparent government
- Consideration of the overriding public interest in relation to access requests
- Proactive disclosure and dissemination of information
- Respect for the privacy of individuals

Council is committed to the principle of open government as set out in its *Statement of Ethical Principles*.

In the 2014/2015 financial year, Council received eight applications under the Government Information (Public Access) Act 2009. In each case, the application was processed within the statutory timeframe and access was given to the information sought.

The statistical information on the following pages about access applications to Council in 2014/2015 is provided in accordance with Schedule 2 of the Government Information (Public Access) Regulation 2009.

TABLE A: NUMBER OF APPLICATIONS BY TYPE OF APPLICANT AND OUTCOME*								
	Access granted in full	Access granted in part	Access refused in full	Information not held	Information already available	Refuse to deal with application	Refuse to confirm/deny whether information is held	Application withdrawn
Media								
Members of Parliament								
Private sector business	2							
Not for profit organisations or community groups								
Members of the public (application by legal representative)	1			1				1
Members of the public (other)	3							

*More than one decision can be made in respect of a particular access application. If so, a recording must be made in relation to each such decision.

This also applies to Table B.

TABLE B: NUMBER OF APPLICATIONS BY TYPE OF APPLICATION AND OUTCOME								
	Access granted in full	Access granted in part	Access refused in full	Information not held	Information already available	Refuse to deal with application	Refuse to confirm/deny whether information is held	Application withdrawn
Personal information applications*								
Access applications (other than personal information applications)	3							
Access applications that are partly personal information applications and partly other	4			1				1

*A personal information application is an access application for personal information (as defined in clause 4 of the Schedule 4 to the Act) about the applicant (the applicant being an individual).

TABLE C: INVALID APPLICATIONS	
Reason for invalidity	No. of Applications
Application does not comply with formal requirements (section 41 of the Act)	Nil
Application is excluded information of the agency (section 43 of the Act)	Nil
Application contravenes restraint order (section 110 of the Act)	Nil
Total number of invalid applications received	Nil
Invalid applications that subsequently became valid application	Nil

*More than one public interest consideration may apply in relation to a particular access application and, if so, each consideration is to be recorded (but only once per application). This also applies in relation to Table E.

TABLE D: CONCLUSIVE PRESUMPTION OF OVERRIDING PUBLIC INTEREST AGAINST DISCLOSURE: MATTERS LISTED IN SCHEDULE 1 OF THE ACT	
	Number of times consideration used*
Overriding secrecy laws	Nil
Cabinet information	Nil
Executive Council information	Nil
Contempt	Nil
Legal professional privilege	Nil
Excluded information	Nil
Documents affecting law enforcement and public safety	Nil
Transport safety	Nil
Adoption	Nil
Care and protection of children	Nil
Ministerial code of conduct	Nil
Aboriginal and environmental heritage	Nil

TABLE E: OTHER PUBLIC INTEREST CONSIDERATIONS AGAINST DISCLOSURE: MATTERS LISTED IN TABLE TO SECTION 14 OF THE ACT	
	Number of occasions when application not successful
Responsible and effective government	Nil
Law enforcement and security	Nil
Individual rights, judicial processes and natural justice	Nil
Business interests of agencies and other persons	Nil
Environment, culture, economy and general matters	Nil
Secrecy provisions	Nil
Exempt documents under interstate Freedom of Information legislation	Nil

TABLE F: TIMELINES	
	Number of applications
Decided within the statutory timeframe (20 days plus and extensions)	8
Decided after 35 days (by agreement with applicant)	
Not decided within time (deemed refusal)	
TOTAL	8

TABLE G: NUMBER OF APPLICATIONS REVIEWED UNDER PART 5 OF THE ACT (BY TYPE OF REVIEW AND OUTCOME)			
	Decision varied	Decision upheld	Total
Internal review			Nil
Review by Information Commissioner*			Nil
Internal review following recommendation under section 93 of Act)			Nil
Review by ADT			Nil
TOTAL			Nil

*The Information Commissioner does not have the authority to vary decisions, but can make recommendations to the original decision – maker. The data in this case indicates that a recommendation to vary or uphold the original decision has been made by the Information Commissioner.

TABLE H: APPLICATIONS FOR REVIEW UNDER PART 5 OF THE ACT (BY TYPE OF APPLICANT)	
	Number of applications for review
Applications by access applicants	Nil
Applications by persons to who information the subject of access application relates (see section 54 of the Act)	Nil

TABLE I: APPLICATIONS TRANSFERRED TO OTHER AGENCIES	
	Number of applications transferred
Agency Initiated Transfers	Nil
Applicant Initiated Transfers	Nil

EQUAL EMPLOYMENT OPPORTUNITY

EMPLOYEE PROFILE

AGE	MEN	WOMEN	ABORIGINAL AND TORRES STRAIT ISLANDER PEOPLE	PEOPLE FROM A CULTURALLY AND LINGUISTICALLY DIVERSE BACKGROUND	PEOPLE WITH A DISABILITY
15-24	4	9			
25-34	16	12	1	1	
35-44	14	24	1	1	
45-54	28	32		1	
55-64	44	16			
65+	4	3			1
TOTAL	110	96	2	3	1

EEO AND DIVERSITY INITIATIVES

IMPLEMENTED	% OF STAFF PARTICIPANTS
Flexible start and finish times	1-25
Flexible rostering or scheduling	1-25
Flexible leave arrangements	1-25
Regular part time work	26-50
Rostered/accrued days off	26-50
Regular or occasional working from home	1-25
Job sharing	1-25
Nine day fortnight/compressed working week	51-75
Unpaid leave for carers of people with special needs	1-25

EEO TARGET GROUPS

Encouraging young people to take up careers in local government, attracting and retaining mature aged workers with valuable experience and skills and engaging with under-utilised sections of the labour market such as women with young children, carers, people with disabilities, Indigenous peoples and people from culturally diverse backgrounds will assist to strengthen the organisation's ability to meet its future workforce needs.

EMPLOYEE SATISFACTION

The number of employee grievances an organisation receives is one measure of employee satisfaction levels and the well-being of the working environment. Following the 2007 Employee Climate Survey it was identified that a high number of employees considered they had or were experiencing some form of bullying or harassment in the workplace.

Council implemented an innovative training program that assisted employees to identify, manage and report any forms of bullying or harassment. This training is compulsory for all employees. In addition Council introduced EEO Contact Officers to each workplace and equipped them with the skills to support and advise employees on the processes to address any inappropriate behaviour. Contact Officers continue to play an integral role in raising awareness and addressing issues early and in most cases avoiding the need for employees to lodge formal grievances, however the number of grievances continues to gradually rise as reflected in the following table:

YEAR	NO. GRIEVANCES LODGED
2012/2013	6
2013/2014	7
2014/2015	7

COMMUNITY SERVICES

STATEMENT OF EXTERNAL BODIES THAT EXERCISED FUNCTIONS DELEGATED BY COUNCIL

Council currently has 11 S355 Committees that exercise functions of Council. These committees have been established in accordance with the provisions of Section 355 and Section 377 of the Act; the Committees are formed to assist Council in the management of a particular service or facility of Council.

Council aims to appoint Committees which are representative of the local community or interest group of the particular service/facility.

S355 COMMITTEES
Alma Oval Community Committee
Broken Hill Heritage City Events Advisory Committee
Broken Hill Regional Art Gallery Advisory Committee

S355 COMMITTEES
Broken Hill Sister City Committee
BIU Band Hall and Soccer Complex Community Committee
ET Lamb Memorial Oval Community Committee
Friends of the Flora and Fauna of the Barrier Ranges Community Committee
Memorial Oval Community Committee
Norm Fox Sportsground Community Committee
Picton Sportsground Community Committee
Riddiford Arboretum Community Committee

FINANCIAL ASSISTANCE TO THE COMMUNITY

During 2014/2015 Council contributed or otherwise granted \$76,792.35 under Section 356 of the Local Government Act.

This assistance took the form of rate subsidies and miscellaneous subsidies, details are provided below.

RATE SUBSIDIES	\$	RATE SUBSIDIES	\$
West Broken Hill Rifle Club	9,484	Silver City Rifle Club	9,484
Broken Hill Gun Club	3,050	Silver City Small Bore Rifle Club	1,927
Broken Hill Pistol Club	2,803	Broken Hill Rifle Club	7,539
Silver City Motor Cycle Club	5,519	Mr Bright for Kantappa Station	263
Broken Hill Repertory Society	1,635		
TOTAL			\$41,704

FINANCIAL ASSISTANCE TO THE COMMUNITY (CONT'D)			
MISCELLANEOUS SUBSIDIES	\$	MISCELLANEOUS SUBSIDIES	\$
Aged and Invalid Pensioners Association	2,000.00	Broken Hill High School	100.00
Willyama High School	100.00	North Broken Hill Public School	100.00
Alma Public School	100.00	Broken Hill Public School	100.00
Burke Ward Public School	100.00	Railwaytown Public School	600.00
Morgan Street Public School	100.00	Sacred Heart Parish Primary School	100.00
School of the Air	100.00	Active Broken Hill	3,000.00
2015 David Bowler Memorial Award	2,500.00	Broken Hill Eisteddfod Society Inc	3,000.00
Broken Hill Aboriginal Working Party – NAIDOC Week	65.00	Quota International	1,225.00
Broken Hill Breast Cancer Support Group	1,480.00	Camp Quality	1,480.00
Barrier PSSA Sport	4,800.00	United Services Union	100.00
Silver City Agricultural and Pastoral Association	1,701.00	PCYC Broken Hill	1,728.00
Prostate Cancer Support Group	1,140.00	Broken Hill Philharmonic Society Inc	2,523.30
Silverlea Early Childhood Services	65.00	Silver City Race Club Inc	1,380.00
Carols by Candlelight	455.00	YMCA	1,200.00
Broken Hill Emergency Services Ball	1,922.00	Chamber of Commerce	500.00
NAIDOC Week	450.00	Funeral (Rudolph Alagich)	1,037.00
Far West Local Health District	67.00	Salvation Army	67.00
TOTAL			\$35,385.30

PUBLIC ORDER AND SAFETY**COMPANION ANIMALS**

ANIMAL CONTROL STATISTICS 2014/2015		
Activity	Total Cats	Total Dogs
Seized	220	526
Returned to Owner	0	26
Transferred to Council's Facility	220	500
Surrendered	22	102
% micro chipped	2% (5)	54% (256)
Released for re-homing	67	240

DOG ATTACKS

Council has lodged statutory returns to the Office of Local Government as required; being pound data collection returns and dog attack incident data. In the 2014/2015 financial year, seven dog attack incidents were recorded. (Note: dog attack incidents include any incident where a dog rushes at, attacks, bites, harasses or chases any person or animal.) Council has seen a significant reduction in the number of incidents in the last three years, 20 in 2013/2014, 34 in 2012/2013 and 45 in 2011/2012. The trend in dog attacks continues to reduce dramatically from year to year, mostly thanks to education of the community and action by Council's Officers.

FUNDING

The amount of funding spent relating to companion animal management and activities was \$159,683.

COMMUNITY EDUCATION PROGRAMS

Council is currently working on a school based education program as well as general community information and education.

The Barking Dog Resident Information Pack has assisted in the identification and resolution of barking dog issues.

More information is available on Council's website.

STRATEGIES TO PROMOTE DE-SEXING

Council conducted a desexing program and registration/education door knock campaign. This involved a \$15,000 grant from the Office of Local Government together with Council contributing matching funds, in terms of monetary and in-kind contributions. In addition, Council received contributions from the RSPCA in the form of discounts on the veterinary work performed for desexing, microchipping and vaccinations of the animals in the program. A total of 154 dogs and cats were microchipped, desexed and vaccinated during the two week program.

STRATEGIES TO COMPLY WITH SECTION 64

Council has built relationships with over 30 animal welfare and rescue organisations in NSW, VIC, ACT, QLD and SA.

Approximately 85% of the re-homed animals from the pound are taken by rescue organisations outside of the City. The other 15% are local adoptions. Animals are advertised on a Facebook page and enquiries are made at Council's pound facility. Over the past 12 months, there has been a steady rise in the number of local adoptions from the pound facility. It is believed that this is directly linked to the change in perception of the pound facility, brought about by the local volunteer organisation, Broken Hill Pet Rescue Inc who coordinate the advertising page, foster care and adoption from the pound facility. Local media over the past two to three years surrounding the group has brought about a steady change in perception of the Broken Hill Council Pound.

DOG OFF LEASH AREAS

Council provides two dog off leash areas for the residents of Broken Hill to exercise their dogs:

- Patton Park – Broken Hill South
- Queen Elizabeth Park – Broken Hill North

PLANNING AND ENVIRONMENT

INFORMATION ABOUT PLANNING AGREEMENTS

Council has not entered into any planning agreements for the reporting period 2014/2015.

WORK CARRIED OUT ON PRIVATE LAND

No works on private land were undertaken at Council's expense during 2014/2015.

STORMWATER

No stormwater works were undertaken during 2014/2015.



Duff Street Park – Ministerial Visit

CAPITAL WORKS PROJECTS 2014/2015	\$	CAPITAL WORKS PROJECTS 2014/2015	\$
Cemetery Rose Garden	4,836	Airport Terminal A/C	27,337
Vermeer Shredder	74,804	HACC Centre Extension	397,534
Sturt Park Mower	33,812	Community Recycling Centre	75,607
Organics Processing	73,500	Creedon/Rakow Intersection renewal	327,255
Legacy Unit Verandahs	15,640	Aquatic Hot Water System	75,470
Duff Park – Shade Structure	43,224	Local Road Reseals	791,717
Weigh Bridge Installation	251,378	TOTAL	\$2,192,114

CONTACT WITH YOUR COUNCIL

CUSTOMER RELATIONS

The Customer Relations team, located at the Council Administration Building, is Broken Hill City Council's first contact point for the general public. The Customer Relations team is available for face-to-face and telephone enquiries from 8.30am to 5.00pm, Monday to Friday. The cashier closes at 4:00pm daily. Phone (08) 8080 3300.

PUBLIC OFFICER

Council's Public Officer can provide information on Council's plans, policy documents and information under the Government Information (Public Access) Act. The Public Officer can be contacted (08) 8080 3300.

COUNCIL NOTICES

Council advertises regularly in the media, including information about proposed developments, draft policies, positions vacant, tenders, quotations, public notices and Council Meeting dates and times.

COUNCIL'S WEBSITE

Council's website can be accessed at www.brokenhill.nsw.gov.au. The website includes information about Council services, media releases, positions vacant, booking information for Council facilities. Public documents can also be accessed on the website and includes the Integrated Planning and Reporting plans and policies.

CORRESPONDENCE

All correspondence to Council should be addressed to the General Manager and sent to:

Broken Hill City Council
PO Box 448
BROKEN HILL NSW 2880
Email: council@brokenhill.nsw.gov.au

COUNCIL'S CONTACT DIRECTORY

Broken Hill Regional Aquatic Centre
(08) 8080 3510

Broken Hill Regional Art Gallery
(08) 8080 3440

Visitor Information Centre
(08) 8080 3560

Shorty O'Neil Village
(08) 8080 3530

**Home and Community Care (HACC)
Centre**
(08) 8080 3600

Disability Services
(08) 8080 3609

Respite and Carelink Centre
1800 052 222

Community Aged Care Packages
(08) 8080 3604

Broken Hill Airport
(08) 8080 3430

Broken Hill Film
(08) 8080 3564

**Albert Kersten Mining & Minerals
Museum**
(08) 8080 3500

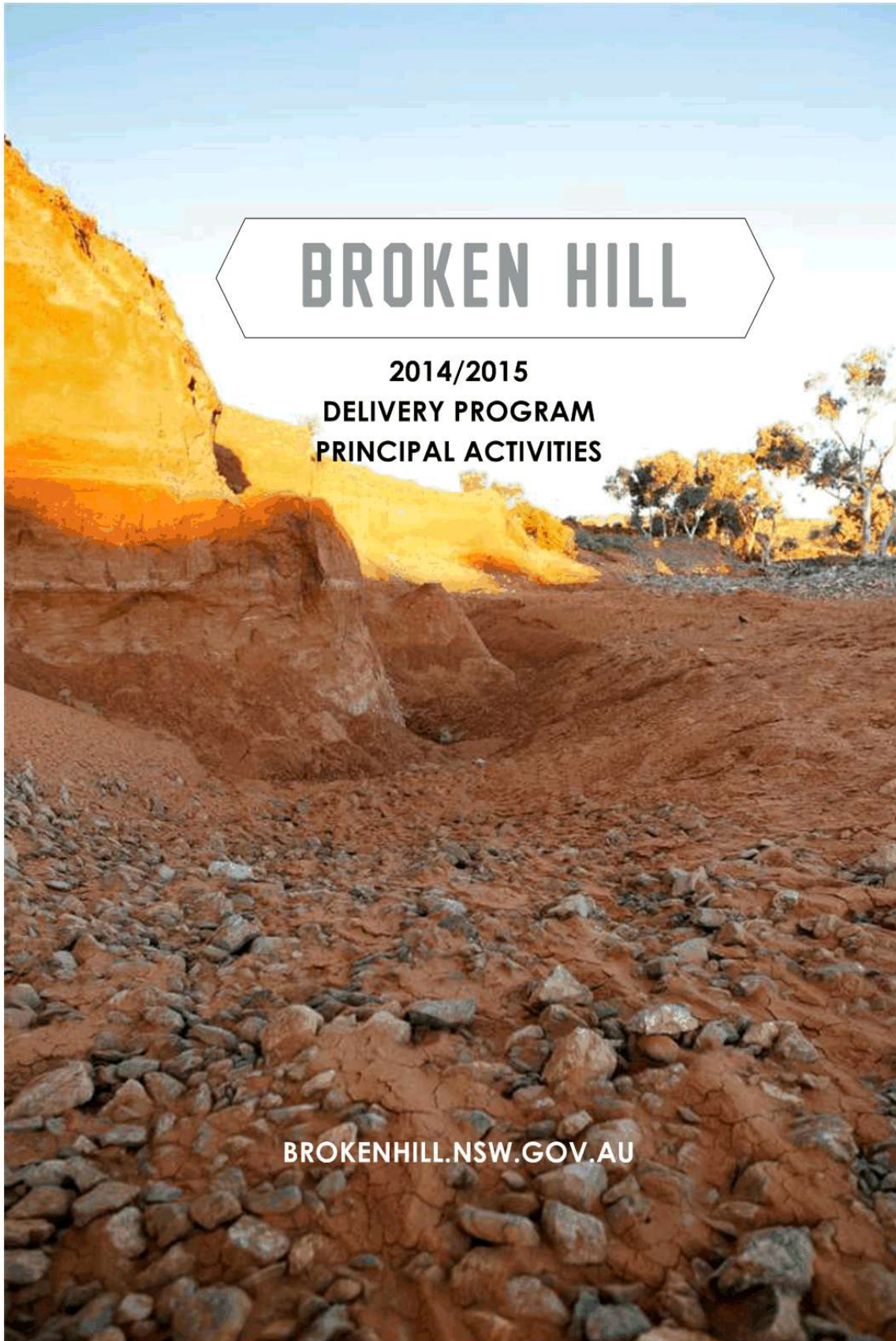
Charles Rasp Library
(08) 8080 3460

Civic Centre
(08) 8080 3300

Emergency Numbers

Dog Control
(02) 8579 0325

Parks & Roads
0408 858 493



KEY DIRECTION 1: OUR COMMUNITY

Objective 1.1 People in our community are in safe hands			
Strategy 1.1.1 Increase community awareness of safer community initiatives			
Delivery Program Action(s)			
1.1.1.1 Develop a Community Safety Crime Prevention Plan			
Lead Position		Measure	
Divisional Manager Human and Corporate Services	KPI Requirement	Status	Comments/Results
	1. Plan is developed by 30 June 2014	Met	Adopted by Council October 30, 2013.
1.1.1.3 Develop, plan and implement initiatives aimed at increasing animal control within the City			
Lead Position		Measure	
Ranger	KPI Requirement	Status	Comments/Results
	1. A decrease in the number of animal related complaints	Met	Reduction in animal complaints recorded; 240 complaints received throughout 2014/2015. 'Door Knock' campaign conducted during June 2015. Large increase in animal identification and registration; 47 animals in May 2015 and 225 animals in June 2015. Council developed a barking dog information package that largely reduced nuisance related complaints.
Strategy 1.1.2 Promote a whole of community approach aimed at reducing preventable crime and nuisance within the City			
Delivery Program Action(s)			
1.1.1.2 Council supports the objectives of the 2013-2017 Safer Broken Hill Community Safety and Crime Prevention Plan			
Lead Position		Measure	
Divisional Manager Human and Corporate Services	KPI Requirement	Status	Comments/Results
	1. Responsible KPI's within the 2013-2017 Safer Broken Hill Plan are met	Met	Participated in development of 2015 Community Safety Calendar. Supported advertisement promoting the local committee in IPOL magazine.
Strategy 1.1.2 Promote a whole of community approach aimed at reducing preventable crime and nuisance within the City			
Delivery Program Action(s)			
1.1.1.4 Seek funding opportunities for increased lighting and crime prevention through initiatives including CCTV			
Lead Position		Measure	
Manager Community Services	KPI Requirement	Status	Comments/Results
	1. Funding is achieved	Continuing	Funding lost following Federal election. MOU, Policy, Asset Plans yet to be developed. New funding avenues continue to be sought.

Strategy 1.1.3 Strengthen and encourage partnerships that promote a coordinated approach to community safety			
Delivery Program Action(s)			
1.1.1.5 Actively participate and support the Local and State Emergency Management Committees			
Lead Position		Measure	
Manager Infrastructure Strategy		KPI Requirement	Status
		1. Number of meetings held	Met
		2. Participation of agencies	Met
Objective 1.2 Our community works together			
Strategy 1.2.1 Develop and implement initiatives to celebrate the achievements within the community			
Delivery Program Action(s)			
1.2.1.1 Facilitate the celebration of Australia Day			
Lead Position		Measure	
Tourism & Events Coordinator		KPI Requirement	Status
		1. Positive feedback from ceremony	Met
Strategy 1.2.2 Encourage volunteering and create initiatives to support the strong volunteer base currently engaged in Broken Hill			
Delivery Program Action(s)			
1.2.1.2 Active volunteer working group supported			
Lead Position		Measure	
Tourism & Events Coordinator		KPI Requirement	Status
		1. Increase in volunteer numbers and/or volunteer functions	Progressing - Assessment premature
			Awards ceremony and Expo to be held in First Quarter 2015/2016. Increase the number of Council volunteers 2.6% by December 2016 to meet the state average of 20% by working with the Committee to develop a promotion strategy to attract volunteers across the City.

1.2.1.3 Develop, plan and implement a strategy to support, encourage and celebrate volunteers in our community			
Lead Position	Measure		
Tourism & Events Coordinator	KPI Requirement	Status	Comments/Results
	1. Plan developed and implemented	Met	Strategy developed and to be adopted for public exhibition in First Quarter 2015/2016.
	2. Increase in volunteer numbers	Progressing - Assessment premature	Recommendation 1 of the Draft Volunteer Strategy describes activities that aim to increase the numbers of volunteers within the community.
Strategy 1.2.3 Develop relationships to address local issues and create opportunities			
Delivery Program Action(s)			
1.2.1.4 Develop and maintain new and existing partnerships including interagency agreements			
Lead Position	Measure		
Executive Support Officer	KPI Requirement	Status	Comments/Results
	1. Partnerships maintained and enhanced	Met	Ongoing partnerships maintained.
Strategy 1.2.4 Openly share information to allow participation and inclusion			
Delivery Program Action(s)			
1.2.1.5 Develop, plan and implement a communications strategy to promote openness and allow participation and interest in the activities and decisions of Council			
Lead Position	Measure		
Communication Specialist	KPI Requirement	Status	Comments/Results
	1. Community satisfaction with Council communication	Progressing - Likely to meet	Communication plans are developed for key Council decisions. Individual strategies are developed to assist with decisions and programs supported and developed by Council. This has included the budget process, water supply and security, heritage city and government advocacy. Communications continue to both traditional and social media as well as community engagement.

Strategy 1.2.6 Develop, implement and evaluate strategies to address the impact of a changing population on local facilities and services			
Delivery Program Action(s)			
1.2.1.6 Undertake community consultation activities to discuss the impact of population decline upon local facilities and services			
Lead Position		Measure	
Manager Economic Development & Culture		KPI Requirement	Status
		1. Increased awareness in relation to the impact of population decline	Met
			Community has access to an online demographic and economic data tool via Council's website and training is held annually to refresh business and community leaders on its capacity to inform decisions (held 4th Quarter). Extensive community consultation sought community input towards the 'Living Museum and Perfect Light' Urban Design project, achieving significant local media coverage and overall messaging relating to economic diversification and the aim to double tourism by 2020 to alleviate population decline.
1. Strategy 1.2.7 Provide access to appropriate facilities, services and information based on community needs			
2. Delivery Program Action(s)			
3. 1.2.1.7 Provide public amenities, halls and community centres to facilitate social capital and activity			
Lead Position		Measure	
Asset Planner Buildings & Open Spaces		KPI Requirement	Status
		1. Utilisation rates of halls and community centres	Met
			Council's centralised booking system recorded 222 bookings for public halls and community centres for the 12 month period to June 30, 2015.
		2. Less than one complaint per every 10 bookings	Met
			Available data indicates less than one complaint for every 10 bookings. Nil complaints received in reporting period.
Objective 1.3 Our history, culture and diversity is embraced and celebrated			
Strategy 1.3.1 Raise awareness of cultural and community events that celebrate Broken Hill's cultural diversity			
Delivery Program Action(s)			
1.3.1.1 Provide an online calendar of events for the community to update with local events and activities			
Lead Position		Measure	
Tourism & Events Coordinator		KPI Requirement	Status
		1. Number of events promoted on the calendar	Met
			A total of 97 events conducted.

Strategy 1.3.2 Increase our capacity to plan and conduct public events in Broken Hill			
Delivery Program Action(s)			
1.3.1.2 Encourage events and activities in public spaces to create active spaces			
Lead Position	Measure		
Tourism & Events Coordinator	KPI Requirement	Status	Comments/Results
	1. Number of bookings for events in public spaces	Met	Strategy and base line to be developed. There were 64 booked events in Council's public spaces during the reporting period. Sturt Park 34, Town Square 15, A J Keast Park 5, Duff St Park 2, Duke of Cornwall Park 3, Patton Street Park 5.
1.3.1.3 Conduct the annual Christmas Pageant as an activity for the whole community			
Lead Position	Measure		
Tourism & Events Coordinator	KPI Requirement	Status	Comments/Results
	1. Involvement in Christmas Pageant	Met	Christmas Pageant a success. Number of floats increased by 7 in 2014/2015. 80% increase in financial sponsorship and 184% increase in-kind support. Stall holders remained stable at 9.
Strategy 1.3.3 Ensure our residents and visitors are aware of the importance of Broken Hill in Australian History			
Delivery Program Action(s)			
1.3.1.10 Maintain and enhance signage that promotes the history and heritage of Broken Hill			
Lead Position	Measure		
Tourism & Events Coordinator	KPI Requirement	Status	Comments/Results
	1. Less than 5 complaints per year in relation to heritage signage	Met	One complaint recorded regarding private signage.
1.3.1.4 Advocate for the naming of Broken Hill as Australia's first National Heritage Listed City.			
Lead Position	Measure		
Manager Economic Development & Culture	KPI Requirement	Status	Comments/Results
	1. Broken Hill named as Australia's first National Heritage Listed City	Met	Broken Hill has been evaluated against National Heritage Listing criteria and has been found to meet 8 of these. Announcement was made January 2015.

1.3.1.6 Preserve historic records held within Council custodianship			
Lead Position		Measure	
Library Services Coordinator	KPI Requirement	Status	Comments/Results
	1. Standards for custodian of archives met	Met	The standards for Custodian of Outback Archives have been met.
Strategy 1.3.4 Provide cultural services and facilities that celebrate our rich history			
Delivery Program Action(s)			
1.3.1.5 Provide a regional library service for the City and outback area			
Lead Position		Measure	
Library Services Coordinator	KPI Requirement	Status	Comments/Results
	1. Number of active members	Met	Percentage sitting currently at approximately 47% of the population.
1.3.1.7 Provide a Regional Art Gallery to contribute to the strong arts culture of the City			
Lead Position		Measure	
Culture and Heritage Curator	KPI Requirement	Status	Comments/Results
	1. Visitation of Art Gallery	Met	Visitor numbers of 20,276 recorded for the reporting period.
	. Number of exhibitions	Met	A total of 23 exhibitions held during the reporting period.
1.3.1.8 Provide the Albert Kersten Mining and Mineral Museum to celebrate our mining history			
Lead Position		Measure	
Culture and Heritage Curator	KPI Requirement	Status	Comments/Results
	1. Visitation to Albert Kersten Mining and Mineral Museum	Met	Visitation numbers 11,902 recorded for the reporting period.
	2. Number of exhibitions	Met	A total of 6 exhibitions held during the reporting period.

Delivery Program Action(s)			
1.3.1.9 Provision of facilities and programs that enhance the heritage of the City			
Lead Position	Measure		
Heritage and Planning Officer	KPI Requirement	Status	Comments/Results
	1. Heritage awards conducted annually	Met	Heritage awards conducted in June 2015.
	2. Council owned art and mineral collections are maintained and accessible to the community	Met	Council owned art and mineral collections are made accessible through the Broken Hill Regional Art Gallery and the Albert Kersten Mining Museum.
	3. Heritage assets are maintained and accessible to the community	Met	Council owned heritage buildings, artworks and collections play a significant role in presenting the heritage values of the City through being accessible to the community and visitors (such as Town Hall Facade, minerals and art collections). Heritage assets of Council have been maintained and are accessible to the public.

Objective	1.4	Our built environment supports our quality of life	
Strategy	1.4.1	Maintain the character of our historic City through good design	
Delivery Program Action(s)			
1.4.1.1 Undertake actions within the Heritage Strategy that support heritage design.			
Lead Position	Measure		
Heritage and Planning Officer	KPI Requirement	Status	Comments/Results
	1. Actions completed	Met	Appropriate heritage design advice is provided by Council's Heritage Advisor as an ongoing service. The Heritage Advisor visits Broken Hill approximately 9 times per year and provides advice relating to Development Applications, including pre-DA meetings, assists in reviewing policies relating to heritage management and design. Council provides funding through the Paint Grants Scheme and Verandah Restoration Program. Ongoing advice provided to residents and visitors in regards to the heritage of Broken Hill. Free conservation and design advice provided by Council's Heritage Advisor. Specific advice provided relevant technical problems with buildings.

1.4.1.2 Include heritage considerations within the Draft Development Control Plan for the City			
Lead Position		Measure	
Heritage and Planning Officer	KPI Requirement	Status	Comments/Results
	1. Heritage considered in Development Control Plan implemented	Progressing - Likely to meet	Heritage section of Development Control Plan (DCP) to be implemented as part of comprehensive DCP for City. Draft comprehensive DCP being prepared.
Strategy 1.4.2 Social and recreational opportunities are provided for the enjoyment of all			
Delivery Program Action(s)			
1.4.1.10 Further develop and enhance the Asset Management Plan for Parks and Open Spaces			
Lead Position		Measure	
Asset Planner Buildings & Open Spaces	KPI Requirement	Status	Comments/Results
	1. Implement agreed improvement initiatives as outlined within the Plan	Progressing	Parks and Open Spaces Asset Management Plan to be presented to Council in First Quarter 2015/2016..
1.4.1.11 Implement the Asset Management Plan for Parks and Open Spaces			
Lead Position		Measure	
Asset Planner Buildings & Open Spaces	KPI Requirement	Status	Comments/Results
	1. Implement initiatives in accordance with the resources provided in the Plan	Progressing	All Asset Management Plans drafted to be presented to Council in First Quarter 2015/2016.
1.4.1.14 Promote the Broken Hill Regional Aquatic Centre and manage contract obligations associated with the facility			
Lead Position		Measure	
Asset Planner Buildings & Open Spaces	KPI Requirement	Status	Comments/Results
	1. Centre managed in accordance with the contract and within budget	Met	Budget is being met and Broken Hill Aquatic Centre is being run as per contract conditions.
	2. At least one joint promotional activity per quarter	Met	Australia Day celebrations were held at the Broken Hill Aquatic Centre in January 2015.

1.4.1.5 Maintain the cemetery to allow a final resting place and a place for residents and visitors to visit loved ones that have passed			
Lead Position		Measure	
Manager Infrastructure Strategy	KPI Requirement	Status	Comments/Results
	1. Community satisfaction with cemetery	Met	Cemetery Policy report to Council in First Quarter 2015/2016..
Strategy 1.4.2 Social and recreational opportunities are provided for the enjoyment of all			
Delivery Program Action(s)			
1.4.1.6 Facilitate searches for deceased persons interred in the Broken Hill Cemetery			
Lead Position		Measure	
Corporate Services Coordinator	KPI Requirement	Status	Comments/Results
	1. Number of successful searches as a % of the total searches	Met	97% of searches for deceased persons were successful for this period.
	2. Number of online visits and searches conducted	Met	Cemetery online navigator – 369,177 online visits and searches for reporting period.
	3. Decline in the number of incorrect records	Met	Measurable data for unsuccessful searches/incorrect records for the reporting period is on average three per month.
1.4.1.7 Provide parks and open spaces for passive recreational activity			
Lead Position		Measure	
Asset Planner Buildings & Open Spaces	KPI Requirement	Status	Comments/Results
	1. Community satisfaction with parks and open spaces	Assessment premature	Measurable data not currently available to gauge effectiveness. Existing levels of service have not yet been identified. When known, existing levels will be used to establish community satisfaction.
Strategy 1.4.3 Our heritage is maintained and enhanced by initiatives to increase heritage value			
Delivery Program Action(s)			
1.4.1.3 Heritage Strategy developed			
Lead Position		Measure	
Heritage and Planning Officer	KPI Requirement	Status	Comments/Results
	1. Strategy developed	Met	Broken Hill City Council Three Year Heritage Strategy 2014/2017 adopted April 30, 2014.

Strategy 1.4.3 Our heritage is maintained and enhanced by initiatives to increase heritage value			
Delivery Program Action(s)			
1.4.1.4 Implement actions contained within the Heritage Strategy that aim at increasing heritage value.			
Lead Position		Measure	
Heritage and Planning Officer		KPI Requirement	Status
		1. Number of actions complete	Met
Comments/Results Heritage Strategy 2014-2017 developed. Actions within the Strategy to be implemented are ongoing over the three year period of 2014-2017. Specific actions carried out include: Securing National Heritage Listing for the City of Broken Hill; Heritage Items in the LGA legally protected by listing; Heritage Advisor appointed; Continue Local Heritage Incentives Fund to provide small grants to encourage local heritage projects.			
Strategy 1.4.4 Improve the quality of roads in and around the City and region			
Delivery Program Action(s)			
1.4.1.12 Further develop and enhance the Asset Management Plan for Transport			
Lead Position		Measure	
Manager Infrastructure Strategy		KPI Requirement	Status
		1. Improvement of asset data and plan content	Progressing
Comments/Results Data established and maintenance Inspections being finalised.			
1.4.1.13 Implement the Asset Management Plan for Transport			
Lead Position		Measure	
Manager Infrastructure Strategy		KPI Requirement	Status
		1. Number of actions completed	Progressing
Comments/Results Transport Asset Management Plan drafted; report to Council in First Quarter 2015/2016.			
Strategy 1.4.5 Develop, implement and evaluate strategies to address the impact of a changing population on local facilities and services			
Delivery Program Action(s)			
1.4.1.15 Undertake service level reviews on Council services to ensure effective delivery of service			
Lead Position		Measure	
Deputy General Manager		KPI Requirement	Status
		1. Service level reviews	Progressing - Likely to meet
Comments/Results Existing levels of service have been identified. These existing levels be used to establish the relieve demand compared to the repurchase demand for proposed level following community consultation.			

Lead Position		Measure		
Deputy General Manager		KPI Requirement	Status	Comments/Results
		1. Facility utilisation assessments undertaken	Progressing - Likely to meet	The existing levels of service have been identified. These existing levels will be used to establish the relieve demand compared to the repurchase demand for proposed level following community consultation.
Objective	1.5	Our health and wellbeing ensures that we live life to the full		
Strategy	1.5.2	Provide quality health, medical and allied services to meet demographic changes, particularly 24-hour medical services, specialist services and mental health support services		
Delivery Program Action(s)				
1.5.1.1 Advocate for quality health, medical and allied services for the City where required				
Lead Position		Measure		
Manager Community Services		KPI Requirement	Status	Comments/Results
		1. Representations made where required	Met	Staff representation at relevant health related meetings/consultations. Attendance at Mental Health Forum on May 29, 2015 and Aged Care Reforms session March 26, 2015.
Strategy	1.5.3	Provide a suitable range of disability and aged care services		
Delivery Program Action(s)				
1.5.1.11 Review the structure for the provision of disability and community care service provision by Council				
Lead Position		Measure		
Manager Community Services		KPI Requirement	Status	Comments/Results
		1. Structure reviewed	Progressing - Likely to meet	Currently in progress.
1.5.1.3 Review the City of Broken Hill Ageing Strategy				
Lead Position		Measure		
Manager Community Services		KPI Requirement	Status	Comments/Results
		1. Ageing Strategy reviewed and endorsed	Progressing - Likely to meet	Ageing Strategy to be developed utilising existing budget and resources. Consultation commenced, with reviewed strategy due for completion in October 2015.
1.5.1.4 Advocate for funding for a new aged care accommodation facility				
Lead Position		Measure		
Manager Community Services		KPI Requirement	Status	Comments/Results
		1. Funding is allocated to Broken Hill	Not likely to meet	Demand not evident, no capital funding allocated in this reporting period.

1.5.1.5 Maintain and operate a low care aged care service until future is determined			
Lead Position		Measure	
Manager Community Services	KPI Requirement	Status	Comments/Results
	1. Accreditation standards met	Met	Reaccreditation gained following period of sanctions. Shorty O'Neil Village ceased operating as an aged care accommodation facility on December 23, 2014. Accreditation expired on this facility January 2, 2015 with no reapplication request submitted.
1.5.1.6 Determine future of Shorty O'Neil Village			
Lead Position		Measure	
Divisional Manager Human and Corporate Services	KPI Requirement	Status	Comments/Results
	1. Decision made regarding the future of Shorty O'Neill Village	Met	Shorty O'Neil Village no longer operational as an aged care hostel.
Strategy 1.5.3 Provide a suitable range of disability and aged care services			
Delivery Program Action(s)			
1.5.1.7 Maintain and operate a range of disability programs			
Lead Position		Measure	
Manager Community Services	KPI Requirement	Status	Comments/Results
	1. Services provided to meet community needs	Met	All services achieving required outputs. All disability programs continue to operate within funding guidelines. Funding has been extended until June 2018 to align with the implementation of the National Disability Insurance Scheme.
Strategy 1.5.4 Provide equitable and appropriate access to public transport within Broken Hill City and regionally			
Delivery Program Action(s)			
1.5.1.2 Advocate for equitable and appropriate access to public transport where required			
Lead Position		Measure	
Executive Support Officer	KPI Requirement	Status	Comments/Results
	1. Representations made where required	Assessment premature	There have been no issues brought to Council's attention in this area.

Strategy 1.5.5 Provide and maintain efficient and reliable utilities and services to the Broken Hill community			
Delivery Program Action(s)			
1.5.1.8 Maintain and operate a range of community care programs			
Lead Position		Measure	
Manager Community Services	KPI Requirement	Status	Comments/Results
	1. Services provided to meet community needs	Met	Services provided within allocated budget.
1.5.1.9 Advocate for the continued supply of secure and affordable quality water supply for the City			
Lead Position		Measure	
Executive Support Officer	KPI Requirement	Status	Comments/Results
	1. Water secured for the City	Progressing - Likely to meet	Council has taken part in teleconferences and face-to-face meetings in regard to the Menindee Lakes and water security for Broken Hill. Council has a strong relationship with Essential Water and will continue to communicate in regards to this important matter.
Strategy 1.5.6 Provide our children with equitable access to a range of opportunities			
Delivery Program Action(s)			
1.5.1.10 Consider opportunities to participate in activities that enhance opportunities for our young people			
Lead Position		Measure	
Human Resources Manager	KPI Requirement	Status	Comments/Results
	1. Activities undertaken by Council to support young people	Met	Two Council Officers participated in Max Potential program.
Strategy 1.5.7 Encourage cycling and walking, through developing safe tracks and paths			
Delivery Program Action(s)			
1.4.1.8 Provide bicycle paths to encourage physical activity			
Lead Position		Measure	
Manager Infrastructure Strategy	KPI Requirement	Status	Comments/Results
	1. Community satisfaction with ability to safely ride the City	Assessment premature	The existing levels of services are based on historical requirements. The current and future levels of services will be identified through community survey.

1.4.1.9 Review the Pedestrian Access Mobility Plan			
Lead Position	Measure		
Manager Infrastructure Strategy	KPI Requirement	Status	Comments/Results
	1. PAMP reviewed and initiatives implemented in accordance with the resources provided in the Operational Plan	Met	Various projects implemented including Galena Street refuge crossing, conversion of various pram ramps to all ability access and ongoing line marking maintenance.

KEY DIRECTION 2: OUR ECONOMY

Objective	2.1	Our economy is strong and diversified and attracts people to work, live and invest		
Strategy	2.1.1	Create greater collaboration and strategic planning capacity with a view to identifying opportunities and increasing economic activity		
Delivery Program Action(s)				
2.1.1.1	Collaborate with relevant partners to plan a summit to discuss economic conditions and unite leaders for a whole-of-City approach to economic development			
Lead Position		Measure		
Manager Economic Development & Culture		KPI Requirement	Status	Comments/Results
		1. Economic summit held	Progressing	This project will be incorporated into the 2015/16 Operational Plan.
2.1.1.2	Contribute to and provide open information to a diverse audience in relation to economic activity in the City			
Lead Position		Measure		
Manager Economic Development & Culture		KPI Requirement	Status	Comments/Results
		1. Up to date economic information available widely	Met	Economic data is readily accessible on the Broken Hill Australia and Broken Hill City Council websites with refresher training conducted for interested community members and leaders in the 4th Quarter of each year. A collaborative partnership with RDA Far West culminates in the release of a quarterly Economic Update report.
2.1.1.6	Lobby the State Government to ensure inclusion in the Resources for the Regions program for mining affected communities			
Lead Position		Measure		
Manager Economic Development & Culture		KPI Requirement	Status	Comments/Results
		1. Number of representations made	Met	Successful representation to State Ministers and their Officers resulted in Broken Hill's inclusion for eligibility in the Resources for Regions Program for 2014. The number of representations amounting to more than 10 covering face-to-face meetings, telephone conversations and written correspondence.

Strategy 2.1.2 Develop and implement strategies and partnerships to encourage new investment opportunities within the region			
Delivery Program Action(s)			
2.1.1.3 Collaborate with government and industry partners to explore investment opportunities for the City.			
Lead Position	Measure		
Manager Economic Development & Culture	KPI Requirement	Status	Comments/Results
	1. 4 representations to Government per annum	Met	Several meetings have been held with the Department of Trade and Investment and Hon Kevin Humphries, Minister for Western NSW; to present the vision for Broken Hill and our interest in being placed in touch with investors through that department's portfolio. Activity to date has predominantly focused on grant applications, including the Resources for Regions program and Regional Airport Infrastructure grant. Three applications were submitted for Broken Hill ('Living Museum and Perfect Light' Urban Design, Broken Hill Studios and Civic Centre), with the Civic Centre successful (\$5.1million) and the Airport submission short-listed.
	2. Number of informative responses to potential investors	Met	Council has responded to an average of three new investment enquiries per month, with categories of investment focusing mainly on tourism, recreation, events and hospitality.
2.1.1.4 Actively pursue options for investment in the Broken Hill Studios to meet its objectives as a creative and cultural hub			
Lead Position	Measure		
Manager Economic Development & Culture	KPI Requirement	Status	Comments/Results
	1. Head Lessee/Tenants/Sale of Broken Hill Studios	Progressing	Following the EOJ process of 2012, the Broken Hill Studios continues to be used predominantly for film and education related activity with small business tenants staying for short term periods only. A Murray Darling Basin grant submission was made in 2nd Quarter to establish a larger power supply to the site - an announcement is pending. Council remains open to investment enquiries associated with the Studios and is supporting an Indigenous Centre for Excellence project that is considering the site among its options.

Strategy 2.1.3 Investigate transport hub options for Broken Hill and surrounds to drive and support economic activity			
Delivery Program Action(s)			
2.1.1.8 Advocate to maintain or improve air, rail and road access to the region			
Lead Position		Measure	
Manager Economic Development & Culture	KPI Requirement	Status	Comments/Results
	1. Positive Community Satisfaction levels indicate transport access is improved	Assessment premature	This community satisfaction survey assessment will be conducted in conjunction with the Community Strategic Planning process 2015/16.
Strategy 2.1.4 Increase economic opportunities by activating public spaces			
Delivery Program Action(s)			
2.1.1.10 Consider ways to better use Council owned assets, particularly in Argent Street and Patton Village, to encourage the establishment of innovative tourism and hospitality ventures			
Lead Position		Measure	
Manager Economic Development & Culture	KPI Requirement	Status	Comments/Results
	1. Include opportunities for Council owned assets in Tourism & Hospitality	Progressing	Civic Centre Business Plan finalised in Fourth Quarter.
2.1.1.17 Develop a Main Street strategy for Argent Street with an aim to revitalise the precinct as an iconic heritage destination for locals and visitors			
Lead Position		Measure	
Manager Economic Development & Culture	KPI Requirement	Status	Comments/Results
	1. Main Street strategy developed	Met	The 'Broken Hill Living Museum and Perfect Light' Urban Design project was consulted extensively with community via workshops, pop-ups, meetings, presentations and online during the First and Second Quarters. The plan was adopted by Council in the Fourth Quarter.

Strategy 2.1.5 Manage and develop public infrastructure to enhance economic opportunities			
Delivery Program Action(s)			
2.1.1.9 Develop and implement Business Plans for key Council owned tourism related assets to assure their economic viability and business focus			
Lead Position	Measure		
Manager Economic Development & Culture	KPI Requirement	Status	Comments/Results
	1. Business plans complete for: <ul style="list-style-type: none"> Broken Hill Regional Art Gallery Albert Kersten Mining & Mineral Museum Living Desert Visitor Information Centre Civic Centre 	Progressing	Considering the Civic Centre received more than \$5 million from the Resources for Regions grant project, the business plan for the Civic Centre was developed in Fourth Quarter – other plans to be finalised in 2015/2016.
Strategy 2.1.6 Secure high-speed broadband for the City			
Delivery Program Action(s)			
2.1.1.12 Advocate to improve opportunities for technology and innovation, including the roll-out of high speed broadband to include Broken Hill			
Lead Position	Measure		
Manager Economic Development & Culture	KPI Requirement	Status	Comments/Results
	1. Far West Economic Update annually indicates an increase in technology related advancements	Not likely to meet	Representation has continued with NBN Co. and the Member for Farrer, Susan Ley to advocate for high speed broadband in Broken Hill. As Broken Hill is not listed on the forthcoming rollout schedule there is no indication of technological advancements within the region.
2.1.1.13 Develop a program to position Council and the City for High Speed Broadband implementation			
Lead Position	Measure		
Manager Economic Development & Culture	KPI Requirement	Status	Comments/Results
	1. Program developed and implemented	Not likely to meet	Broken Hill is not on the NBN roll out for the foreseeable future.

Strategy	2.1.7	Pursue new ideas and approaches for business and industry investment including creative industries, renewable energy and technology related projects		
Delivery Program Action(s)				
2.1.1.16 Collaborate with key stakeholders to increase value for new and existing businesses				
Lead Position		Measure		
Tourism & Events Coordinator		KPI Requirement	Status	Comments/Results
		1. Collaborative participation in meetings and projects	Met	Council continues to lead or participate in meetings and projects aiming to increase economic potential for businesses. This includes Inland NSW Tourism, Far West Tourism Task Force, Broken Hill Chamber of Commerce, RDA Far West, Broken Hill Community Foundation and Broken Hill Community Roundtable.
		2. 4 Forums/workshops held per year	Met	Workshops held/participated in 3rd and 4th Quarters included meetings associated with the development of the report into tourism industry governance (Far West Tourism Task Force) and social media workshop for small business conducted in partnership with the Chamber of Commerce.
Objective	2.2	We are a destination of choice and provide a real experience that encourages increased visitation		
Strategy	2.2.1	Cooperatively engage government, business and community stakeholders in developing a strategic approach to the management of tourism		
Delivery Program Action(s)				
2.2.1.1 Participate in tourism industry boards and working parties				
Lead Position		Measure		
Tourism & Events Coordinator		KPI Requirement	Status	Comments/Results
		1. Active participation	Met	Participating on the Board of Inland NSW Tourism and the Far West NSW Tourism Task Force to progress tourism marketing, development and governance matters.
Strategy	2.2.1	Cooperatively engage government, business and community stakeholders in developing a strategic approach to the management of tourism		
Delivery Program Action(s)				
2.2.1.2 Continue to work collaboratively with Inland NSW, Destination NSW and local operators to develop & implement future marketing and promotional initiatives				
Lead Position		Measure		
Manager Economic Development & Culture		KPI Requirement	Status	Comments/Results
		1. Marketing programs achieved and demonstrate increase in tourism numbers against previous year	Met	The tourism 'FOR REAL' marketing campaign delivered 155,086 website visits, 73 nights booked direct through www.brokenhillaustralia.com.au, 10 million social media page impressions and 20,200 Facebook fans.

2.2.1.5 Ensure the strategies contained within Broken Hill Strategic Tourism Plan remain informed			
Lead Position		Measure	
Manager Economic Development & Culture	KPI Requirement	Status	Comments/Results
	1. Strategy review undertaken	Met	Integration of the objectives contained in the Broken Hill Strategic Tourism Plan into Council's Operation and Delivery Program assure constant implementation, review and appraisal of the Plan in preparation for full review in 2016/2017.
Strategy 2.2.2 Institute a destination-based research program to better inform decision-making			
Delivery Program Action(s)			
2.2.1.3 Collect destination based information and contribute to analysis in order to inform tourism related decision-making			
Lead Position		Measure	
Tourism & Events Coordinator	KPI Requirement	Status	Comments/Results
	1. Annual report provided to industry	Met	The Annual Economic Update is produced quarterly and one of its editions focuses on tourism. This project is directed through the RDA Far West office with co-funding from Council.
Strategy 2.2.3 Investigate the development of industry led tourism to drive a robust tourism sector			
Delivery Program Action(s)			
2.2.1.4 Participate in a review to establish an effective industry governance model for tourism in Broken Hill and the Far West			
Lead Position		Measure	
Manager Economic Development & Culture	KPI Requirement	Status	Comments/Results
	1. Final report	Met	Council co-funded the project and participated in the review, which has delivered a final report with two preferred models that were considered in the Third and Fourth Quarters by the newly formed Implementation Committee. This project has been led by Regional Development Australia and Council has acted as a stakeholder. An industry announcement on the model is pending July 2015.
Strategy 2.2.4 Ensure service excellence in the tourism, hospitality and retail sectors to enhance visitor experience and maximise yield from tourism			
Delivery Program Action(s)			
2.2.1.13 Engage the community and local historians in developing materials and interpretation experiences more targeted towards the tourism market and promoting the importance of Broken Hill in history			
Lead Position		Measure	
Tourism & Events Coordinator	KPI Requirement	Status	Comments/Results
	1. 2 new heritage tourism products developed annually	Assessment premature	Project commenced.

2.2.1.14 Undertake a benchmark study of other heritage listed mining cities world-wide to understand their strategies for tourism			
Lead Position		Measure	
Manager Economic Development & Culture	KPI Requirement	Status	Comments/Results
	1. Global benchmark study is finalised	Assessment premature	This will commence in 2015/2016.
Strategy 2.2.4 Ensure service excellence in the tourism, hospitality and retail sectors to enhance visitor experience and maximise yield from tourism			
Delivery Program Action(s)			
2.2.1.6 Collaborate with businesses to enhance visitors experience and maximise yield			
Lead Position		Measure	
Tourism & Events Coordinator	KPI Requirement	Status	Comments/Results
	1. Increased participation in tourism partnership program	Met	Far West Tourism Taskforce (a partnership with RDA Far West) aimed to increase industry participation and leadership in tourism. An announcement on a new industry structure will be made July 2015.
2.2.1.7 Investigate sustainability training & accreditation programs for tourism operators			
Lead Position		Measure	
Tourism & Events Coordinator	KPI Requirement	Status	Comments/Results
	1. Conduct 2 industry forums	Met	Seven tourism industry forums/workshops have been held this year covering issues relating to marketing, development and governance. Accreditation being recommended to industry are of nationally approved standards.
Strategy 2.2.5 Enhance the provision and delivery of authentic visitor products and experiences			
Delivery Program Action(s)			
2.1.1.15 Implement actions to increase participation of arts and cultural enterprises in the tourism industry			
Lead Position		Measure	
Tourism & Events Coordinator	KPI Requirement	Status	Comments/Results
	1. Increased participation of arts and cultural enterprises in tourism related initiatives	Met	Tourism Partnership Program supported by 67% of Art Galleries, including new map and web-based mapping application.
2.1.1.5 Develop a City information pack for new and potential residents to promote living in Broken Hill			
Lead Position		Measure	
Manager Economic Development & Culture	KPI Requirement	Status	Comments/Results
	1. Information pack developed and distributed	Assessment premature	Information Pack will be implemented in 2015/2016.

Strategy 2.2.5 Enhance the provision and delivery of authentic visitor products and experiences			
Delivery Program Action(s)			
2.2.1.10 Promote the Albert Kersten Mining and Mineral Museum as a tourist attraction			
Lead Position		Measure	
Culture and Heritage Curator	KPI Requirement	Status	Comments/Results
	1. Number of people visiting per annum/number of visitors	Progressing	Visitation numbers of 10,206 recorded for the reporting period. Eight workshops and 6 exhibitions were undertaken.
2.2.1.11 Promote the Living Desert as a tourist attraction			
Lead Position		Measure	
Culture and Heritage Curator	KPI Requirement	Status	Comments/Results
	1. Number of people visiting per annum/number of visitors	Progressing	A total of 28,305 visitors recorded during the reporting period.
2.2.1.19 Undertake an audit for tourism related signage in the City			
Lead Position		Measure	
Tourism & Events Coordinator	KPI Requirement	Status	Comments/Results
	1. Audit undertaken	Assessment premature	This project will commence in First Quarter 2015/2016.

Strategy 2.2.5 Enhance the provision and delivery of authentic visitor products and experiences			
Delivery Program Action(s)			
2.2.1.8 Operate the Visitor Information Centre as a hub for the visitor economy			
Lead Position		Measure	
Culture and Heritage Curator		KPI Requirement	Status
		1. Number of people visiting centre per annum	Met
		2. Number of hits to the website per annum	Met
		3. Participation by industry in tourism programs	Met
		4. Tourist and Travellers Centre 90% occupancy maintained	Not meeting
Comments/Results			
Visitor numbers currently down by 13.9%. Decrease due to the changing needs of tourists and the increase in online sourcing of tourism related information.			
118,930 users of the website www.brokenhillaustralia.com.au recorded for 2014/2015 reporting period.			
Industry have participated in Fee for Service partnerships; Broken Hill and Outback Visitors Guide; Cooperative Marketing and Media Campaign, 'Discover A Lost World'; and 'For Real'; DAYTRIPPA app; maps and tours; familiarisation programs for journalists; apps and content (film/blogs).			
Occupancy currently 60%.			
2.2.1.9 Promote the Regional Art Gallery as a tourist attraction			
Lead Position		Measure	
Culture and Heritage Curator		KPI Requirement	Status
		1. Number of people visiting per annum/number of visitors	Met
Comments/Results			
20,276 visitors recorded in the 2014/2015 reporting period.			
Strategy 2.2.6 Improve accessibility for visitors to and from Broken Hill			
Delivery Program Action(s)			
2.2.1.16 Operate the Broken Hill Airport			
Lead Position		Measure	
Manager Infrastructure Strategy		KPI Requirement	Status
		1. Meet CASA and other legislative requirements	Progressing
Comments/Results			
Review undertaken, CASA requirements met.			

2.2.1.17 Consider alternative Airport management and operation arrangements			
Lead Position		Measure	
Manager Infrastructure Strategy	KPI Requirement	Status	Comments/Results
	1. Council report	Progressing	This will be reviewed in 2015/2016 for development of an approach.
2.2.1.18 Explore funding opportunities and lobby to allow an upgrade to the Broken Hill Airport in accordance with the Airport Master Plan			
Lead Position		Measure	
Manager Infrastructure Strategy	KPI Requirement	Status	Comments/Results
	1. Number of representations made	Met	Council submitted Expression of Interest as part of the Regional Tourism Infrastructure Program Regional Airports Program for approx. \$8.3 million.
2.2.1.27 Review Council's facilities and capacity to service the caravan and motor home market			
Lead Position		Measure	
Tourism & Events Coordinator	KPI Requirement	Status	Comments/Results
	1. Review complete	Assessment premature	This will be reviewed following the development and finalisation of Council's tourism facility business plans and will be an activity for continuation into 2015/2016.
Strategy	2.2.7	Establish and deliver a consistent destination brand and image that positions Broken Hill as a significant outback destination in Australia	
Delivery Program Action(s)			
2.1.1.11 Adopt a 'whole of destination' approach to the development, management and marketing of attractions and experiences for Broken Hill			
Lead Position		Measure	
Tourism & Events Coordinator	KPI Requirement	Status	Comments/Results
	1. Broken Hill Attractions and Interpretation Strategy complete	Assessment premature	This will be reviewed following the development and finalisation of Council's tourism facility business plans and will be an activity for continuation into 2015/2016.
2.1.1.7 Develop and promote a Tourism & Hospitality Investment Opportunities Portfolio that identifies and promotes opportunities to encourage private-sector investment in Broken Hill (e.g. accommodation, retail, hospitality, film, arts)			
Lead Position		Measure	
Tourism & Events Coordinator	KPI Requirement	Status	Comments/Results
	1. 2 new tourism investments achieved	Assessment premature	This will be reviewed following the development and finalisation of Council's tourism facility business plans and will be an activity for continuation into 2015/2016.

Strategy 2.2.7 Establish and deliver a consistent destination brand and image that positions Broken Hill as a significant outback destination in Australia			
Delivery Program Action(s)			
2.2.1.12 Investigate opportunities arising from Broken Hill's listing as a heritage City			
Lead Position		Measure	
Manager Economic Development & Culture		KPI Requirement	Status
		1. Review of heritage opportunities is complete	Met
			<p>A Broken Hill Heritage Strategy 2014-17 has been finalised and a tourism campaign conducted following the announcement; which achieved a total of almost eight million reached online. Following the January 20, 2015 announcement of Broken Hill's inclusion on the National Heritage List to January 22, there were 340 plus media mentions via television, radio and print. From January 20 to January 31, 2015 alone, a total 1,282 people joined the For Real (tourism) and Council Facebook pages and generated a combined reach of 545,686 during that period. In January 2015, Council's website recorded an increase of 39.41% in visits and the tourism website increased 51.77% against January 2014. Infrastructure and Project Plans/Grants were also achieved.</p> <p>- A 151% increase in visits to the tourism site was recorded on the day of the Heritage City Listing announcement against January 20, 2014.</p> <p>- A 20.5% increase in requests for the Broken Hill and Outback Visitors Guide was recorded against January 2014.</p>
2.2.1.20 Integrate the Brand into marketing and communication objectives for the City including external and internal audiences			
Lead Position		Measure	
Manager Economic Development & Culture		KPI Requirement	Status
		1. Brand integrated into all relevant programs and communications	Met
			<p>The Broken Hill brand features on printed materials, display materials, presentations, campaigns, social and digital media, souvenirs and all items that promote Broken Hill as a place to live, visit and invest.</p>

Strategy 2.2.8 Develop a strategic and proactive approach to the development, management and marketing of conferences, events and filming activities			
Delivery Program Action(s)			
2.2.1.15 Develop themed day-trip and extended stay itineraries suitable for tourists, media, dignitaries and conference delegates			
Lead Position		Measure	
Tourism & Events Coordinator		KPI Requirement	Status
		1. Itineraries are developed and distributed	Met
A program of itineraries has been developed for filmmakers, journalists and bloggers (associated with the Broken Hill 'FOR REAL' campaign), and in preparation for 2015 conferences/events. Itineraries have been developed in association with DAYTRIPPA and are available online for download on www.brokenhillaustralia.com.au .			
2.2.1.21 Develop a Broken Hill Conference and Events Strategy to better coordinate manage and promote Broken Hill as a Meetings, Incentives, Conventions and Exhibition (MICE) location			
Lead Position		Measure	
Tourism & Events Coordinator		KPI Requirement	Status
		1. Broken Hill Conference and Events Strategy is developed	Progressing
This strategy is in progress. To be completed in First Quarter 2015/2016.			
2.2.1.22 Position Civic Centre as a hub for conference and entertainment in Regional Australia			
Lead Position		Measure	
Tourism & Events Coordinator		KPI Requirement	Status
		1. 15% increase in usage of Civic Centre across all event categories	Progressing
Civic Centre usage included 56 booked activities.			
2.2.1.23 Develop a plan to modernise the Civic Centre into a facility that would appeal to conferences and events			
Lead Position		Measure	
Manager Economic Development & Culture		KPI Requirement	Status
		1. Council report	Met
Resources for Regions funding announcement achieved in 3rd Quarter for \$5 million plus upgrade.			

Strategy	2.2.8	Develop a strategic and proactive approach to the development, management and marketing of conferences, events and filming activities		
Delivery Program Action(s)				
2.2.1.24	Participate in a forum with interested stakeholders to pursue the opportunity for an annual 'signature' festival for Broken Hill			
Lead Position		Measure		
Tourism & Events Coordinator		KPI Requirement	Status	Comments/Results
		1. Forum is held	Assessment premature	Council does not have the available resources and expertise to create a new major event. Discussions have commenced with other groups who may be able to lead such a process.
2.2.1.25	Promote Broken Hill as a centre for film and production in Regional Australia and secure film activity for the City and region			
Lead Position		Measure		
Tourism & Events Coordinator		KPI Requirement	Status	Comments/Results
		1. 6 productions annually	Assessment premature	Thirty seven film related enquiries addressed during this period.
2.2.1.26	Position Broken Hill Studios as a hub for film, tourism, arts, education and events as contained in the Broken Hill Film, Studios and Precinct Business Plan			
Lead Position		Measure		
Manager Economic Development & Culture		KPI Requirement	Status	Comments/Results
		1. 6 activities annually	Assessment premature	Total of five enquiries into the use of the facility converting to three bookings and one cancellation.
Objective	2.3	A supported and skilled workforce provides strength and opportunity		
Strategy	2.3.1	Gain a greater understanding about skills gaps in Broken Hill that are important to both social inclusion as well as industry needs		
Delivery Program Action(s)				
2.3.1.1	Advocate for funding to enable the completion of a skills audit for the City			
Lead Position		Measure		
Manager Economic Development & Culture		KPI Requirement	Status	Comments/Results
		1. Funding achieved	Progressing	Suitable funding has not been made available and this will be pursued with RDA Far West.
Strategy	2.3.1	Gain a greater understanding about skills gaps in Broken Hill that are important to both social inclusion as well as industry needs		
Delivery Program Action(s)				
2.3.1.2	Provide input into the Broken Hill skills audit			
Lead Position		Measure		
Divisional Manager Human and Corporate Services		KPI Requirement	Status	Comments/Results
		1. Input provided as required	Assessment premature	Project not yet commenced.

Strategy 2.3.2 Identify and develop partnership opportunities with education and training service providers to increase participation			
Delivery Program Action(s)			
2.3.1.3 Participate on committees and working parties associated with education and training			
Lead Position		Measure	
Manager Economic Development & Culture	KPI Requirement	Status	Comments/Results
	1. Active participation	Met	The Community Round Table addresses education requirements for the City and meetings with the University Department of Rural Health on an as-needs-basis, also reviews the progress of relationships with University of Sydney.
Strategy 2.3.3 Target skills development among Indigenous and non-Indigenous disadvantaged people to increase employment potential and participation			
Delivery Program Action(s)			
2.1.1.14 Support the development of indigenous tourism product in terms of the arts and culture			
Lead Position		Measure	
Manager Economic Development & Culture	KPI Requirement	Status	Comments/Results
	1. Participation of Council staff in indigenous cultural projects	Met	Council staff have participated in ongoing meetings regarding the proposal for an Indigenous Centre for Excellence in Broken Hill.
Strategy 2.3.4 Consider strategies and opportunities to overcome issues relating to accessing education and training providers and facilities locally			
Delivery Program Action(s)			
2.3.1.4 Advocate for additional support and assistance for distance education students completing tertiary education			
Lead Position		Measure	
Tourism & Events Coordinator	KPI Requirement	Status	Comments/Results
	1. Representations made	Progressing	The Library encouraged distance student participation. Further representations to be made in 2015/2016.
2.3.1.5 Provide publically available equipment and space at the BH Regional Library for tertiary education students			
Lead Position		Measure	
Library Services Coordinator	KPI Requirement	Status	Comments/Results
	1. Facilities provided and promoted	Met	The Library has a number of study areas, computers, Internet, Wi-Fi facilities available for tertiary education students.

2.3.1.6 Develop and maintain partnerships with Universities that provide value to our local community			
Lead Position	Measure		
Manager Economic Development & Culture	KPI Requirement	Status	Comments/Results
	1. All partnership relationships provide value to the City	Met	Partnerships with RMIT, SuniTAFE Mildura and Sydney University have resulted in 12 weeks of student residentials focusing on community projects across business, architecture and the arts. Other community/business direct relationships support a range of facilities and students in developing projects for Broken Hill.
2.3.1.7 Where invited, participate in initiatives to encourage an increase in completed tertiary education in our City			
Lead Position	Measure		
Manager Economic Development & Culture	KPI Requirement	Status	Comments/Results
	1. Active participation	Met	Participation active where invited, including RDA Career Fair.

KEY DIRECTION 3: OUR ENVIRONMENT

Objective	3.1	Our environmental footprint is minimised		
Strategy	3.1.1	Reduce resource consumption and minimise waste		
Delivery Program Action(s)				
3.1.1.1	Implement the recommendations of the Waste Management Strategy in relation to waste management and pricing in accordance with state guidelines and best practice			
Lead Position		Measure		
Environment, Waste & Recycling Specialist		KPI Requirement	Status	Comments/Results
		1. Actions are undertaken as indicated in the Operational Plan	Progressing - Likely to meet	In process. Weighbridge is completed and open. Standard fees and charges in place, drop off area re-design has commenced with the construction of new CRC centre that will open late July 2015. Green waste is currently stockpiled on site and shredded green waste has been used as a dust suppressant on site.
3.1.1.2	Investigate opportunities and develop long term strategies to expand recycling services for the City			
Lead Position		Measure		
Environment, Waste & Recycling Specialist		KPI Requirement	Status	Comments/Results
		1. Increased tonnage of recyclables processed	Progressing - Likely to meet	Whilst recycling tonnages have not increased and remain low, longer term changes that are currently being put in place will provide to opportunity to increase participation in recycling.
3.1.1.3	Develop and implement an efficient and cost effective organics management process that allows beneficial use of end product			
Lead Position		Measure		
Environment, Waste & Recycling Specialist		KPI Requirement	Status	Comments/Results
		1. Increased tonnage of green waste processed	Progressing	Timeframes required to repair equipment and changes to the Waste Exemptions for composting and mulches have affected the ability of staff to process green waste in a timely manner. Green waste is still being stockpiled. Assessment of the exemptions has commenced, and now requires stricter management of green waste if used off site, including testing etc of product prior to sale.

Strategy 3.1.1 Reduce resource consumption and minimise waste			
Delivery Program Action(s)			
3.1.1.4 Investigate and develop strategies to divert commercial and industrial waste from landfill			
Lead Position		Measure	
Environment, Waste & Recycling Specialist	KPI Requirement	Status	Comments/Results
	1. Decrease the amount of commercial and industrial waste delivered to landfill	Assessment premature	With the weighbridge installation, commercial waste can be monitored and options for diverting commercial waste can be investigated in consultation with commercial users. Existing paper and cardboard options have not been expanded at this stage due to limited options for the reprocessing of this resource.
Strategy 3.1.2 Increase use of renewable resources and decrease the use of non-renewable resources			
Delivery Program Action(s)			
3.1.1.5 Investigate and develop strategies to reduce energy used across the organisation			
Lead Position		Measure	
Environment, Waste & Recycling Specialist	KPI Requirement	Status	Comments/Results
	1. Reduction in energy consumption	Met	Energy monitoring has continued through the Planet Footprint Service. Following the CEEP project, savings to Council have been approximately \$20 000 in the first year.
3.1.1.6 Investigate and develop strategies to reduce water consumption used across the organisation			
Lead Position		Measure	
Environment, Waste & Recycling Specialist	KPI Requirement	Status	Comments/Results
	1. Reduction in water usage	Progressing	The review of the watering schedules has been completed during this reporting period. It is too soon to see the impact of the review on water consumption for the organisation, this will be re-assessed in the next reporting period. Data on water consumption is also incomplete for this reporting period making predictions difficult to complete and compare to previous years.
Strategy 3.1.3 Change consumer behaviour to reduce impacts on the environment without affecting quality of life			
Delivery Program Action(s)			
3.1.1.10 Provide information to our community in relation to their environment			
Lead Position		Measure	
Environment, Waste & Recycling Specialist	KPI Requirement	Status	Comments/Results
	1. State of the City Report prepared	Likely to meet	Report to be developed at end of Council term in 2016.

Lead Position		Measure	
Environment, Waste & Recycling Specialist	KPI Requirement	Status	Comments/Results
	1. Involvement in relevant activities	Met	Participation in Tidy Towns meetings and support of Tidy Towns Committee activities. Provided in-kind support for the Clean Up Australia Day Event held in March for Tidy Towns, Girl Guides (at Block 10) and Broken Hill High School (Joe Keenan Lookout).

Strategy 3.1.4 Reuse and recycling of resources is embraced by the community
Delivery Program Action(s)
3.1.1.7 Continue with waste education programs to reinforce the message of reduce, recycle, reuse.

Lead Position		Measure	
Environment, Waste & Recycling Specialist	KPI Requirement	Status	Comments/Results
	1. Number of waste education activities undertaken	Met	Two school presentations and two waste tours have been completed. The green waste service was promoted at the November 2014 Community Markets as part of National Recycling Week. Waste flyers advertising existing recycling facilities, opportunities and green waste services are available on Council's website.

Strategy 3.1.5 Secure a clean, reliable and sustainable water supply for the area
Delivery Program Action(s)
3.1.1.8 Participate in stakeholder reference groups to ensure a secure, clean, reliable and sustainable water supply for the City

Lead Position		Measure	
Executive Support Officer	KPI Requirement	Status	Comments/Results
	1. Attendance at stakeholder meetings	Met	Council has taken part in teleconferences and face-to-face meetings, along with meeting the Minister for Water, in regard to the Menindee Lakes and water security for Broken Hill. Council has a strong relationship with Essential Water and will continue to communicate in regards to this important matter. A working group has been formed to progress this issue.

Strategy 3.1.6 Investigate and plan for the minimisation of environmental impacts associated with mining activity on the City			
Delivery Program Action(s)			
3.1.1.9 Participate in stakeholder reference groups in relation to Annual Environmental Management Reviews (AEMRs) of mining operations in the City.			
1. Lead Reference Group			
2. End of Mine Life Plans			
Lead Position		Measure	
Environment, Waste & Recycling Specialist		KPI Requirement	Status
		1. Participation at stakeholder group meetings	Likely to meet
Comments/Results AEMR review was undertaken in May 2015 with Perilya. No End of Life Mine Plans were received during this period. Council coordinated and chaired Lead Reference Group Meeting in February and May 2015. Councillor Marion Browne is a member on the newly formed Lead Steering Committee.			
Objective 3.2 Natural Flora and Fauna environments are enhanced and protected			
Strategy 3.2.1 Protect and enhance regeneration areas for the benefit of the City			
Delivery Program Action(s)			
3.2.1.1 Develop and implement a plan of Management for the Regeneration Areas in the City			
Lead Position		Measure	
Culture and Heritage Curator		KPI Requirement	Status
		1. Plan of Management for Regeneration Area adopted and implemented	Progressing
Comments/Results Plan to be reviewed in 2015/2016.			
Strategy 3.2.2 Increase awareness and understanding of the natural environment			
Delivery Program Action(s)			
3.2.1.2 Provide communications and materials to educate the community about our local flora and fauna to increase awareness and understanding of the natural environment.			
Lead Position		Measure	
Environment, Waste & Recycling Specialist		KPI Requirement	Status
		1. Communications material developed and distributed	Met
Comments/Results Educational flyers are available for tourists at the Living Desert that highlight - kangaroo and wallaroos, plants of the Living Desert, Sturt Desert Pea, feeding of kangaroos and the birds of the Sanctuary.			

3.2.1.3 Participate in school education programs and tours of environmental facilities.			
Lead Position		Measure	
Environment, Waste & Recycling Specialist	KPI Requirement	Status	Comments/Results
	1. At least 3 school education visits undertaken annually	Met	Five tours held with school groups this reporting period. Five tours of other interested groups have been undertaken this period.
Strategy 3.2.2 Increase awareness and understanding of the natural environment			
Delivery Program Action(s)			
3.2.1.4 Implement the actions included in the plans of management for			
1. The Living Desert			
2. The Regeneration Areas			
3. The Willyama Common			
Lead Position		Measure	
Culture and Heritage Curator	KPI Requirement	Status	Comments/Results
	1. Actions implemented in accordance with timeframes where funding is available	Progressing	Actions implemented where budget available. Willyama Common Management Plan and Living Desert Management Plans exist however require review and updating.
Strategy 3.2.3 Increase involvement in actively protecting the natural environment			
Delivery Program Action(s)			
3.2.1.5 Support and encourage volunteers and environmental groups to actively protect and enhance the natural environment at the Living Desert Reserve, the Regeneration Areas and the Willyama Common			
Lead Position		Measure	
Culture and Heritage Curator	KPI Requirement	Status	Comments/Results
	1. Volunteer base retained and enhanced	Met	Current volunteer base is at an acceptable level with 20 active and enthusiastic volunteers.
Strategy 3.2.4 Manage the impact of pests and weeds on Broken Hill's natural environment			
Delivery Program Action(s)			
3.2.1.6 Undertake an annual assessment of identified noxious weeds and pests and implement control measures to ensure that they are controlled in an appropriate manner			
Lead Position		Measure	
Culture and Heritage Curator	KPI Requirement	Status	Comments/Results
	1. Annual assessment undertaken	Met	Assessment undertaken.

Objective	3.3 Proactive and responsible planning supports the community and the environment		
Strategy	3.3.1 Encourage environmentally sustainable building and subdivision design		
Delivery Program Action(s)			
3.3.1.1 Develop and implement a Development Control Plan for the city that incorporates sustainable building and subdivision design principles			
Lead Position	Measure		
Heritage and Planning Officer	KPI Requirement	Status	Comments/Results
	1. Development Control Plan adopted and implemented	Progressing	Consultant is appointed to review current Development Control Plans (DCPs) for compliance and will commence with consolidation. A report to Council in First Quarter 2015/2016 to proceed with the development and exhibition of the comprehensive DCP.
3.3.1.3 Review the Local Environmental Plan			
Lead Position	Measure		
Manager Planning, Development & Compliance	KPI Requirement	Status	Comments/Results
	1. LEP review undertaken	Met	Reviewed as part of LEP Amendment No. 1.
Strategy	3.3.2 Preserve the heritage and streetscapes of the City		
Delivery Program Action(s)			
3.3.1.2 Implement the recommendations of the Heritage Strategy in relation to all objectives to preserve and enhance the heritage of the City			
Lead Position	Measure		
Heritage and Planning Officer	KPI Requirement	Status	Comments/Results
	1. Recommendations implemented where funding is available	Met	Ongoing. For example, actions contained in Strategy such as continuing to offer grants, items listed, properties being encouraged to be restored through Council offering free design advice etc.
3.3.1.6 Prepare a plan of management for street trees			
Lead Position	Measure		
Asset Planner Buildings & Open Spaces	KPI Requirement	Status	Comments/Results
	1. Plan of management completed and implemented	Progressing	Policy adopted January 2015 by Council and the Plan be presented to the workforce in 2015/2016.

Strategy 3.3.2 Preserve the heritage and streetscapes of the City			
Delivery Program Action(s)			
3.3.1.7 Review the Stormwater Asset Management Plan for Council			
Lead Position	Measure		
Manager Infrastructure Strategy	KPI Requirement	Status	Comments/Results
	1. Plan reviewed	Progressing	Asset management plans to be presented to Council in 2015/2016.
3.3.1.8 Implement Stormwater Asset Management Plan actions			
Lead Position	Measure		
Manager Infrastructure Strategy	KPI Requirement	Status	Comments/Results
	1. Actions completed within timeframes where resources available	Progressing	Asset management plans to be presented to Council in 2015/2016.
Strategy 3.3.3 Reuse and repurposing of the existing built environment is managed in a sustainable manner			
Delivery Program Action(s)			
3.3.1.4 Give consideration to repurposing or reuse of buildings when reviewing Council assets			
Lead Position	Measure		
Manager Economic Development & Culture	KPI Requirement	Status	Comments/Results
	1. Repurpose/Reuse is considered in asset planning	Progressing	Civic Centre refurbishment to commence in 2015/2016 (funded through Resources for Regions grant). Asset Management Plans to be presented to Council in 2015/2016.
3.3.1.5 Ensure compliance activities promote a public safety and environmental control			
Lead Position	Measure		
Manager Planning, Development & Compliance	KPI Requirement	Status	Comments/Results
	1. Development control activities undertaken in accordance with legislation	Met	All development control activities carried out in accordance with relevant legislation including the Environmental Planning and Assessment Act, Local Government Act and State Planning Policies.

KEY DIRECTION 4: OUR LEADERSHIP

Objective	4.1 Openness and transparency in decision making		
Strategy	4.1.1 Communication and engagement with the community increases confidence in decision-making		
Delivery Program Action(s)			
4.1.1.1	A public forum is made available at the commencement of each Council meeting to allow public input prior to a decision being made		
Lead Position	Measure		
Executive Support Officer	KPI Requirement	Status	Comments/Results
	1. Participation at public forums	Met	A public forum session of 15 minutes is held prior to each Council meeting.
4.1.1.12	Council's Communications strategy aims at increasing information regarding matters requiring a decision by Council.		
Lead Position	Measure		
Executive Support Officer	KPI Requirement	Status	Comments/Results
	1. Increased community confidence in Council	Progressing	An overarching strategy has not been developed. Focus remains on individual Council items for public dissemination. This is activated via a suite of communication tools including media releases, media calls, social media, website and media interviews. A community survey must be completed to measure this KPI.
4.1.1.13	Maintain good governance and best practice methods and ensure compliance with various guidelines and legislation		
Lead Position	Measure		
Executive Support Officer	KPI Requirement	Status	Comments/Results
	1. 100% compliance	Met	Ongoing compliance with OLG reporting requirements.
	2. Increase community confidence in Council	Assessment premature	Community survey required to measure this KPI.
Strategy	4.1.1 Communication and engagement with the community increases confidence in decision-making		
Delivery Program Action(s)			
4.1.1.4	All public documents including business papers are made available on Council's website		
Lead Position	Measure		
Digital Officer	KPI Requirement	Status	Comments/Results
	1. 100% compliance with publications guide	Met	All applicable documents are uploaded to the applicable page as they become available.

Strategy 4.1.2 Social, environmental and economic sustainability is considered when making decisions			
Delivery Program Action(s)			
4.1.1.5 When making decisions, Council considers social, environmental and economic sustainability			
Lead Position		Measure	
Executive Support Officer	KPI Requirement	Status	Comments/Results
	1. Increased community confidence in Council	Met	Reports to Council ensure a quadruple bottom line approach. Community survey required to assess KPI.
Strategy 4.1.3 Decision-makers provide accountability through planning and reporting frameworks			
Delivery Program Action(s)			
4.1.1.10 The Integrated Planning and Reporting Framework is implemented			
Lead Position		Measure	
Divisional Manager Human and Corporate Services	KPI Requirement	Status	Comments/Results
	1. Level of improvement in implementation of IPRF	Met	Significant improvement has been made to Integrated Planning suite of documents with an emphasis on integration.
4.1.1.11 Council's records system is maintained in accordance with legislation			
Lead Position		Measure	
IT Systems Officer	KPI Requirement	Status	Comments/Results
	1. 100% compliance	Met	All legislative requirements are being met.
Strategy 4.1.3 Decision-makers provide accountability through planning and reporting frameworks			
Delivery Program Action(s)			
4.1.1.2 All conflicts of interest are declared in accordance with Council's Code of Conduct			
Lead Position		Measure	
Executive Support Officer	KPI Requirement	Status	Comments/Results
	1. Number of Code of Conduct complaints finding breach in conflict provisions	Met	Council's meeting agenda allows for Disclosures of Interest by Councillors and Council Officers.

4.1.1.3 The Council leadership group works well together to serve the community			
Lead Position	Measure		
Executive Support Officer	KPI Requirement	Status	Comments/Results
	1. Number and cost of Code of Conduct complaints	Met	Nil Code of Conduct complaints received.
	2. Increased confidence in Council	Assessment premature	Community survey required to measure this KPI.
4.1.1.6 Quarterly Budget Reviews are completed quarterly in accordance with guidelines			
Lead Position	Measure		
Deputy General Manager	KPI Requirement	Status	Comments/Results
	1. 100% compliance with guidelines	Met	Quarterly budget reviews compliant.
4.1.1.7 A review of Delivery Plan Objectives is provided six-monthly in accordance with guidelines			
Lead Position	Measure		
Corporate Services Coordinator	KPI Requirement	Status	Comments/Results
	1. 100% compliance with guidelines	Met	100% compliance with guidelines.
Strategy 4.1.3 Decision-makers provide accountability through planning and reporting frameworks			
Delivery Program Action(s)			
4.1.1.8 An Annual Report is prepared in accordance with guidelines			
Lead Position	Measure		
Corporate Services Coordinator	KPI Requirement	Status	Comments/Results
	1. 100% compliance with guidelines	Met	Annual Report provided to the community in November 2014.
4.1.1.9 Financial Statements are prepared on an annual basis in accordance with accounting standards and accounting codes			
Lead Position	Measure		
Deputy General Manager	KPI Requirement	Status	Comments/Results
	1. 100% compliance	Met	Financial Statements for 2013/2014 unqualified in 2014/2015. Financial Statements for 2014/2015 to be completed on schedule with an unqualified audit report in 2015/2016.

Objective 4.2 Our leaders make smart decisions			
Strategy 4.2.1 Support leaders through the process of making difficult decisions			
Delivery Program Action(s)			
4.2.1.1 Decisions are made in a timely manner to ensure effective delivery			
Lead Position		Measure	
Executive Support Officer		KPI Requirement	Status
		1. Number of decisions delayed or overturned	Progressing
			Nil Rescission Motions submitted for 2014/2015. Five matters deferred at Council for reporting period. Matters reported to Council in a timely manner. Decisions of Council are implemented and Council and the community are kept informed of the progress of decisions through the monthly Action List report.
		2. Increased confidence in Council decision making	Assessment premature
			Community survey required to measure this KPI.
Strategy 4.2.2 Our leaders are well informed on external decisions and information that may impact local decisions			
Delivery Program Action(s)			
4.2.1.12 Monitor potential changes to government policy and legislation and make submission where considered important for the local community			
Lead Position		Measure	
Executive Support Officer		KPI Requirement	Status
		1. Submissions made as appropriate	Met
			A number of submissions have been made in relation to matters impacting upon Broken Hill.
4.2.1.13 Accept opportunities to attend training and events that provide value through information, ideas and solutions that add value to our community			
Lead Position		Measure	
Executive Support Officer		KPI Requirement	Status
		1. Attendance at relevant events/training	Met
			Councillors and staff attend training and events considered of value to the City.

4.2.1.14 Encourage Broken Hill representation on working groups and committees designed to address issues that may impact our local area			
Lead Position	Measure		
General Manager	KPI Requirement	Status	Comments/Results
	1. Attendance at working groups and committees	Met	Community Round Table Committee meetings are attended by community members and representatives from stakeholder agencies. A public forum session is held during the meeting and the meeting is advertised for public attendance. The General Manager has participated in Local Government Performance and Reform working groups. The Mayor or Councillor representative has participated in the Mining Task Force. Other working groups and committees attended to provide Council input on matters affecting Broken Hill.
4.2.1.15 Monitor demographic changes within the community and consider the likely implications upon Council and the City			
Lead Position	Measure		
Manager Economic Development & Culture	KPI Requirement	Status	Comments/Results
	1. Annual assessment undertaken and reported to Council	Met	Demographic changes are monitored regularly via Council's subscription to a robust demographic and economic data tool, which is used to provide analysis for reports, projects and information provided to Council, community, business, government and a range of stakeholders.
Strategy	4.2.2 Our leaders are well informed on external decisions and information that may impact local decisions		
Delivery Program Action(s)			
4.2.1.2 Encourage attendance at meetings and workshops			
Lead Position	Measure		
Executive Support Officer	KPI Requirement	Status	Comments/Results
	1. Attendance at Council meetings, workshops and committees	Met	Council meetings and the Community Round Table meetings are advertised in the Barrier Daily Truth and Council's website for the community to attend and participate.

4.2.1.7 Develop and implement a communications strategy to increase confidence in Council's decision making			
Lead Position		Measure	
Executive Support Officer	KPI Requirement	Status	Comments/Results
	1. Communications strategy developed and adopted	Assessment premature	While an overarching communication strategy has not been developed, key Council decisions are publicised through media releases, staff are available to speak post Council meetings and a greater use of social media. This includes Mayoral comments taken up by local media post Council meetings.
Strategy 4.2.3 Our leaders are aware of emerging issues and new information in order to respond appropriately			
Delivery Program Action(s)			
4.2.1.10 Increase leadership capacity within Council			
Lead Position		Measure	
Executive Support Officer	KPI Requirement	Status	Comments/Results
	1. Community satisfaction	Assessment premature	No measurable data currently available. Customer Satisfaction Survey to be conducted.
4.2.1.11 Strengthen staff capacity through workforce development and planning activities			
Lead Position		Measure	
Human Resources Manager	KPI Requirement	Status	Comments/Results
	1. 100% skills reviews complete	Met	Skills reviews have previously been completed in a calendar year. In the 2014 calendar year 91% of skills reviews were complete. Going forward skills reviews will revert to the financial year. 2015 skills reviews will be now completed in 2015/2016.
Strategy 4.2.3 Our leaders are aware of emerging issues and new information in order to respond appropriately			
Delivery Program Action(s)			
4.2.1.16 Develop strong relationships with key government departments and personnel			
Lead Position		Measure	
Executive Support Officer	KPI Requirement	Status	Comments/Results
	1. Number of representations made	Met	Mayor and General Manager have met with various Ministers and have exchanged regular correspondence.

4.2.1.3 Implement strategies to address Council's financial sustainability			
Lead Position	Measure		
Executive Support Officer	KPI Requirement	Status	Comments/Results
	1. Improvement in Council's long term financial sustainability	Met	Financial strategies continue to be developed. Significant savings realised through organisation restructure and the exiting of Shorty O'Neil Village. Current strategies include plant reviews, building utilisation and services reviews.

4.2.1.4 Develop a strategy to reduce Council's reliance on the mining industry for revenue generation			
Lead Position	Measure		
Deputy General Manager	KPI Requirement	Status	Comments/Results
	1. Reduction of reliance on mining industry for revenue	Met	The strategy of Progressive Apportionment has been adopted effective from 2015/2016 to reduce the reliance on mining rates. This strategy incorporates a 1% shift of mining rates to residential category over a period of eight years after which the rates levy for mining will be capped at 10% in accordance with its share of the total land valuation. This will ensure that even if there is a reduction in the land valuation of the mining properties due to the reduction of mining operations in Broken Hill, the impact will be comparatively less significant on Council's revenue stream and on the ratepayers, as compared to total loss of mining rates due to the close of mining operations. This strategy also addresses the issue of apportioning the rates revenue to the four rating categories- Residential, Business, Farmland and Mining in proportion of their land valuations.

Strategy 4.2.3 Our leaders are aware of emerging issues and new information in order to respond appropriately			
Delivery Program Action(s)			
4.2.1.5 Improve Council's asset management capacity and planning			
Lead Position	Measure		
Manager Infrastructure Strategy	KPI Requirement	Status	Comments/Results
	1. Increased confidence in asset management planning	Met	Asset Management Policy adopted April 2015. All Asset Management Plans drafted for Council consideration in Second Quarter 2105/2016.

4.2.1.6 Undertake service level reviews to ensure service delivery meets the community's needs			
Lead Position		Measure	
Business System Analyst	KPI Requirement	Status	Comments/Results
	1. At least one service level review undertaken annually	Assessment premature	Service level reviews will be undertaken at a holistic level across all functions of Council. Timeframe yet to be determined.
4.2.1.8 Review Council's branding, including logo taking into consideration branding activities undertaken for the City in 2011			
Lead Position		Measure	
Manager Economic Development & Culture	KPI Requirement	Status	Comments/Results
	1. Branding reviewed	Progressing	Branding review scheduled to commence in 2015/2016.
4.2.1.9 Improve performance management and reporting for the organisation			
Lead Position		Measure	
Divisional Manager Human and Corporate Services	KPI Requirement	Status	Comments/Results
	1. Increased productivity measured by community satisfaction in Council services	Assessment premature	Community survey in process of development. Customer Request Management System review project currently in progress reviewing categories, workflow and customer feedback elements.
Objective	4.3	We unite to succeed	
Strategy	4.3.1	Opportunities to work together are identified and relationships are developed and maintained for the benefit of the community	
Delivery Program Action(s)			
4.3.1.1 Develop committees and/or workgroups for key issues and projects impacting Council and the City			
Lead Position		Measure	
Executive Support Officer	KPI Requirement	Status	Comments/Results
	1. Committee member satisfaction with value derived from collaboration	Assessment premature	Council adopted the revised Section 355 Advisory Committee Standard Constitution. Council has adopted the inclusion of the newly formed Broken Hill Heritage City Event Advisory Committee and the disbandment of the Broken Hill Tidy Towns Advisory Committee, Broken Hill Airport Advisory Committee and the Broken Hill Tourism Advisory Committee. A Committee survey is required to determine satisfaction.

4.3.1.2 Support Council's section 355 Committees in undertaking their duties with Council			
Lead Position	Measure		
Divisional Manager Human and Corporate Services	KPI Requirement	Status	Comments/Results
	1. Strong Section 355 volunteer base retained	Met	Eighty nine community members on Section 355 Asset and Advisory Committees.
4.3.1.3 Maintain a strong relationship and regularly engage with the local State Member			
Lead Position	Measure		
Executive Support Officer	KPI Requirement	Status	Comments/Results
	1. Meetings held at least twice annually	Met	The Mayor and General Manager have met with the State Member on more than four occasions in the reporting period.
4.3.1.4 Maintain a strong relationship and regularly engage with the local Federal Member			
Lead Position	Measure		
Executive Support Officer	KPI Requirement	Status	Comments/Results
	1. Meetings held at least twice annually	Met	Six meetings held with the Federal Member.
Strategy 4.3.1 Opportunities to work together are identified and relationships are developed and maintained for the benefit of the community			
Delivery Program Action(s)			
4.3.1.5 Develop and strengthen relationships with the local aboriginal community			
Lead Position	Measure		
Executive Support Officer	KPI Requirement	Status	Comments/Results
	1. Attendance at meetings and other gatherings with the local Aboriginal community	Met	Aboriginal community are represented on the Community Round Table. The Mayor has arranged various meetings and functions, which include representation from the Aboriginal Community.
4.3.1.6 Support local groups and individuals by attending and supporting events and activities providing a positive impact on the community			
Lead Position	Measure		
Executive Support Officer	KPI Requirement	Status	Comments/Results
	1. Attendance at events and activities	Met	Support to local community groups is available through the Community Assistance Policy. The Mayor and General Manager regularly attend events to represent Council and support the community.

4.3.1.7 Gain a better understanding of possible alignments between Council and community groups, local associations and volunteers to ensure opportunities to work together are identified			
Lead Position		Measure	
Manager Economic Development & Culture		KPI Requirement	Status
		1. Number of joint initiatives undertaken in collaboration	Met
			Council continued its working relationship with Broken Hill Chamber of Commerce with staff skills utilised in supporting a digital marketing workshop. There was also support for the Chamber's "Business After 5" with both budget presentation and support of guest speakers. The Community Roundtable in May 2015 allowed for continued information sharing with a range of government and community stakeholder groups. The Volunteer Working Group continues to engage with volunteer groups.
Strategy	4.3.2	A community round table is established to drive the implementation of the Community Strategic Plan and report on progress to the community	
Delivery Program Action(s)			
4.3.1.9 Provide leadership, structure and support to the Community Round Table in their review and management of the Community Strategic Plan			
Lead Position		Measure	
Executive Support Officer		KPI Requirement	Status
		1. Satisfaction of members on the Round Table that value is being achieved	Met
			Ongoing positive comments are received in relation to worth of meetings.
Strategy	4.3.3	The leadership capacity within our community is increased	
Delivery Program Action(s)			
4.3.1.8 Develop project management planning practices that identify key stakeholders for projects and activities undertaken by Council			
Lead Position		Measure	
Deputy General Manager		KPI Requirement	Status
		1. Project management planning practices adopted	Met
			Project management practices in place.

Strategy 4.3.4 Partnerships, role models and joint success is celebrated and promoted
Delivery Program Action(s)
4.3.1.10 Provide support through advocacy towards maintaining a level of non Council services based upon the needs of the community

Lead Position	Measure		
Executive Support Officer	KPI Requirement	Status	Comments/Results
	1. Advocacy provided where required	Met	Advocacy actively led by Mayor.

Strategy 4.3.4 Partnerships, role models and joint success is celebrated and promoted
Delivery Program Action(s)
4.3.1.11 Consider and further investigate the concept and potential for value through a strengthened whole of government approach for the Far West

Lead Position	Measure		
Executive Support Officer	KPI Requirement	Status	Comments/Results
	1. Active participation in Local Government Reform activities	Met	The Mayor and General Manager have taken an active role in Local Government Reform activities.

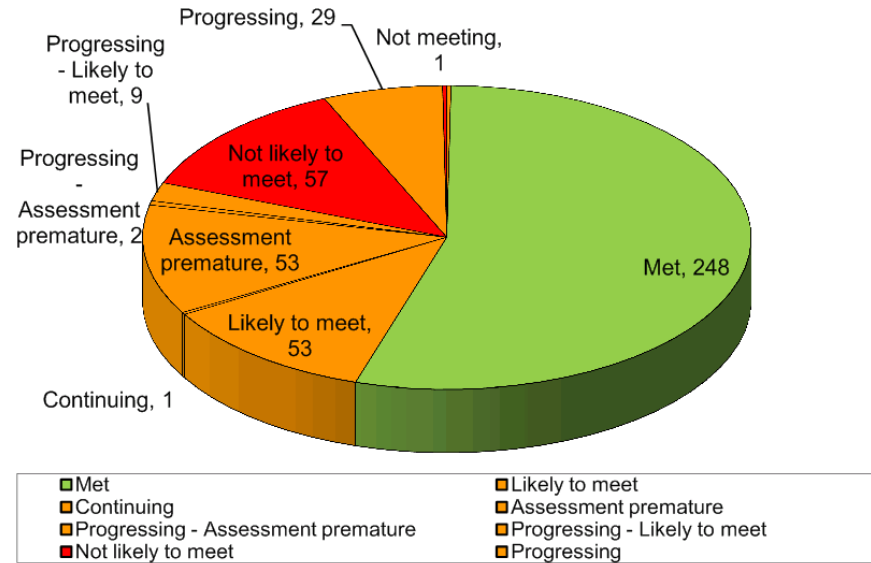
Objective 4.4 Our community is engaged and informed
Strategy 4.4.1 Increase community involvement in decision-making
Delivery Program Action(s)
4.4.1.2 Develop and implement individual communications and engagement plans for service level reviews and rating variation considerations

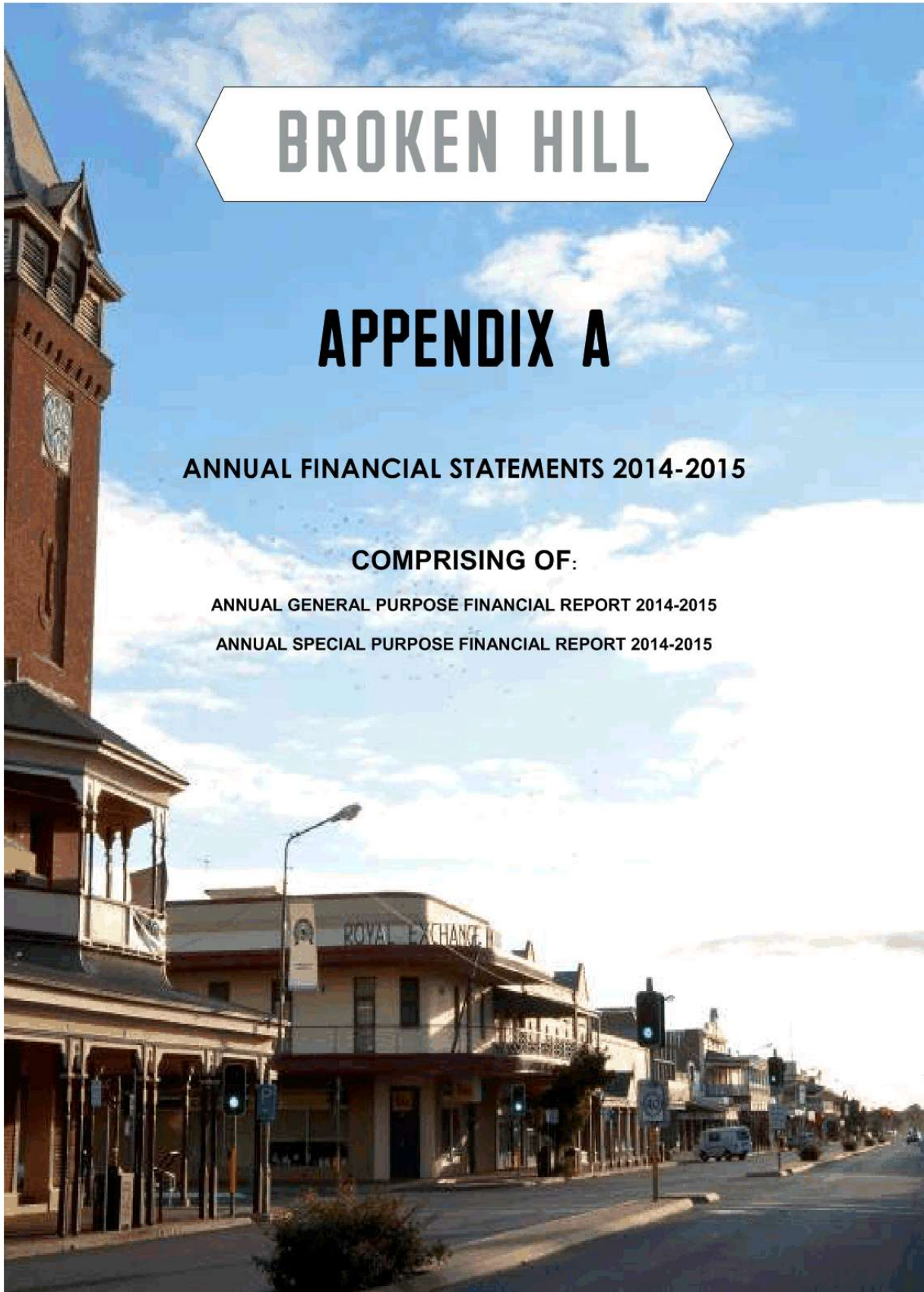
Lead Position	Measure		
Deputy General Manager	KPI Requirement	Status	Comments/Results
	1. Communications and engagement plans implemented	Progressing	The flow of information to the community included approaches to community groups to explain the budget process and development of Operational and Delivery Program plans. This included two open "drop-in" sessions where senior staff were available to answer questions. Fact sheet developed to highlight the budget and the strategy going forward in relation to rates and shifting from mining to residential. Senior management were also available for media requests to explain the budget process. Social media and website were used to encourage participation during the consultation and submission process.

Strategy 4.4.2 Engage the community through information and activities aimed at increased participation			
Delivery Program Action(s)			
4.4.1.1 Develop a communications strategy aimed at increasing information provision and engagement of our community			
Lead Position		Measure	
Communication Specialist	KPI Requirement	Status	Comments/Results
	1. Communications strategy developed	Likely to meet	Strategies are developed to assist with decisions and programs supported and developed by Council. This has included greater use of social media, proactively seeking media support through advertising and making staff available to talk on various issues. There has also been an effort to have a third party support in supporting Council's programs and activities.
Strategy 4.4.3 Increase knowledge and awareness of challenges and opportunities facing the City			
Delivery Program Action(s)			
4.4.1.3 Undertake activities in Local Government week aimed at increasing the community's understanding of the role and responsibility of Local Government			
Lead Position		Measure	
Tourism & Events Coordinator	KPI Requirement	Status	Comments/Results
	1. Activities undertaken	Met	Annual Tree Giveaway attended by over 100 people. Community engagement at Community Market Information Stall attracted a high volume of interested community members.
4.4.1.4 Educate the community and create discussion in relation to issues and opportunities impacting upon Council and the community			
Lead Position		Measure	
Executive Support Officer	KPI Requirement	Status	Comments/Results
	1. Discussion points created	Met	Council has actively sought and participated in community information sessions and public forums. The General Manager and Deputy General Manager continue to accept invitations from community groups and organisations to highlight Council's activities and functions.

Strategy	4.4.3	Increase knowledge and awareness of challenges and opportunities facing the City	
Delivery Program Action(s)			
4.4.1.5	Actively participate in undertaking presentations for community groups and associations in relation to Council activities, projects, challenges and opportunities		
Lead Position	Measure		
Executive Support Officer	KPI Requirement	Status	Comments/Results
	1. Number of presentations made	Met	Senior management continue to attend and provide presentations to community groups where requested. Council has proactively sought community groups and organisations to deliver key messaging around the budget and rates strategy. The Community Round Table remains active in information sharing across the City. The Round Table allows the various stakeholders to take information back for greater dissemination across the various parties they represent.

KPI STATUS





ORDINARY MEETING OF THE COUNCIL

November 18, 2015

BROKEN HILL CITY COUNCIL REPORT NO. 274/15

SUBJECT: PUBLIC PRESENTATION OF 2014/2015 FINANCIAL STATEMENTS

13/92

Recommendation

That Broken Hill City Council Report No. 274/15 dated November 18, 2015, be received.

That Council adopt the financial statements and authorise the presentation of the financial statements to the public.

Executive Summary:

Council has received the auditor's reports on the financial statements for the year ended 30 June 2015. Council is now required to adopt the financial statements and to authorise the presentation of the audited statements to the public.

Report:

Council's auditor, UHY Haines Norton, have completed the audit of Council's financial statements for the year ended 30 June 2015. The draft financial statements (prior to the audit) were submitted to Council on 30 September, 2015. The following changes were made to the draft Financial Statements following the audit:

Description	Draft Statements \$m	Final Statements \$m	Change \$m
Statement of Financial Position:			
Net increase in Total Assets (Primarily I,PP&E)	247.953	250.118	2.165
Net increase in Total Liabilities (Relates to increase in Current Payables)	15.210	15.539	-0.329
Net increase in Equity	232.743	234.579	1.836
Income Statement:			
Net increase in income (Other Revenues, and Operating Grants)	30.626	30.633	0.007
Net increase in expenses (Materials & Contracts, and Other Expenses)	32.865	33.049	-0.184
Net decrease in Net Operating Result After Grants and Contributions	2.239	2.416	0.177

Under Section 418 (1) of the Local Government Act 1993, Council is required to fix a date for the meeting at which it proposes to present its audited financial statements, including auditor's reports, to the public and give notice of the date of the meeting.

The date proposed for the public meeting is Wednesday, 25 November 2015, commencing at 6:30pm in the Council Chambers. Notification of this public meeting will be advertised in accordance with the requirements of Section 418 (1)(b) of the Local Government Act 1993. The public meeting will also be advertised on Council's website.

Public submissions are invited in relation to the 2014/2015 Annual Financial Statements, with the closing date of Wednesday 16th December. Submissions made to Council will be reported to Council at the next available Council meeting.

A summary of the Financial Statements and comments on the Audit can be found in the Report on the Conduct of the Audit - 2015 (Attachment 1). In addition, the separate Auditor's reports for the General and Special Purpose Financial Statements are included as Attachments 2 & 3, respectively.

The full version of the audited Annual Financial Statements will be tabled at the meeting and will be available on Council's website following adoption of the recommendation. Limited numbers of hard copies will be available at the meeting and others will be made available on request.

Strategic Direction:

- Key Direction 4: Our Leadership
- Objective 4.1: Openness and Transparency in Decision Making
- Action 4.1.1.13 Maintain good governance and best practice methods and ensure compliance with various guidelines and legislation.

Relevant Legislation:

Local Government Act (1993)

Financial Implications:

The recommendation has no financial impact.

Tabled Items:

Audited Annual Financial Statements – consisting of the General Purpose Financial Statements and the Special Purpose Financial Statements.

Attachments

- 1. Report on the Conduct of the Audit - 2015 8 Pages
- 2. Audit Report on the General Purpose Financial Statements 2 Pages
- 3. Audit Report on the Special Purpose Financial Statements 2 Pages

HARRY STAMBOULIDIS
CHIEF FINANCIAL OFFICER

SHARON HUTCH
ACTING GENERAL MANAGER



29 October 2015

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The Mayor
Broken Hill City Council
PO Box 448
BROKEN HILL NSW 2880

Dear Mayor,

**Report on the Conduct of the Audit
Year Ended 30 June 2015**

We are pleased to advise completion of our audit of the General and Special Purpose Financial Statements for Broken Hill City Council for the year ended 30 June 2015, in accordance with Section 415 of the Local Government Act, 1993 ("the Act"); and that our audit opinion provided under Section 417(2) of the Act has been issued to Council. The following report on the conduct of the audit is issued in compliance with Section 417(3) of the Act.

The Councillors and Council Management are responsible for the preparation and true and fair presentation of the financial statements, which includes responsibility for the maintenance of adequate accounting records and internal controls that are designed to prevent and detect fraud and error, and for the accounting policies and accounting estimates inherent in the financial statements. While we considered the effectiveness of management's internal controls over financial reporting when determining the nature and extent of our procedures, our audit was not designed to provide assurance on internal controls.

We have conducted our audit in accordance with Australian Auditing Standards in order to provide reasonable assurance as to whether the Council's financial statements are free of material misstatement. An audit is influenced by factors such as professional judgement, selective testing, the inherent limitations of internal control and the availability of persuasive rather than conclusive evidence. Therefore, an audit cannot guarantee that all material misstatements have been detected.

We have reviewed that the accounts have been prepared in accordance with Australian equivalents to International Financial Reporting Standards (AIFRS) and the Local Government Code of Accounting Practice and Financial Reporting.

We offer the following comments on the financial statements and the audit:



STATEMENT OF COMPREHENSIVE INCOME

MOVEMENT IN RESULTS OVER PRIOR YEAR

Council's Net Operating Result before Grants and Contributions provided for capital purposes indicates a deficit of \$2.937 million for the year ended 30 June 2015 compared to a deficit of \$7.339 million for the year ended 30 June 2014.

The Net Operating Result after Grants and Contributions for capital purposes has improved \$4.100 million to a deficit of \$2.416 million (2014: deficit of \$6.516 million).

Commentary on the major movements within the income and expense categories within the income statement is detailed below:

MOVEMENT IN REVENUE ITEMS 2014-2015

	2015	2014	Increase (Decrease)
	\$'000	\$'000	\$'000
Rates and Annual Charges	16,129	15,517	612
Grants & Contributions Provided for Operating Purposes	9,496	8,578	918
Interest and Investment Revenue	434	1,010	(576)

RATES AND ANNUAL CHARGES

Rates and annual charges have increased by \$612,000 (4%). The increase in rate income is in line with the permissible rate increase granted by the Minister for Local Government and in line with the increase in rateable properties in the Broken Hill area.

GRANTS AND CONTRIBUTIONS PROVIDED FOR OPERATING PURPOSES

Grants and contributions provided for operating purposes has increased by \$918,000 (11%) to \$9.496 million. The increase was largely due to the full receipt of the Financial Assistance Grant totalling \$4.542 million. This was offset by a decrease of \$1.030 million in aged care grants received.

INTEREST AND INVESTMENT REVENUE

Interest and investment revenue has decreased by \$576,000 (57%) to \$434,000. The main reason for the decrease in interest and investment income is largely due the disposal of fair value assets and lower interest rates for the 2014-15 financial year.



MOVEMENT IN EXPENSE ITEMS 2014-2015

	2015	2014	Increase (Decrease)
	\$'000	\$'000	\$'000
Employee Benefits and On-costs	16,024	17,664	(1,640)
Materials and Contracts	6,476	7,383	(907)
Depreciation and Amortisation	5,945	6,991	(1,046)

EMPLOYEE BENEFITS & ON-COSTS

Employee benefits & on-costs expense has decreased by \$1.640 million (9%) to \$16.024 million. The decrease is mainly due to a decrease in salaries and wages as a result of Council's organisational restructure, as well as a decrease in employee leave entitlements.

MATERIALS AND CONTRACTS

Materials & contracts expense has decreased by \$907,000 (12%) to \$6.476 million. The decrease can mainly be attributed to a decrease in contractor and consultancy costs. It must also be noted that in 2014 there was a one off expense in relation to the design work on the haulage road.

DEPRECIATION AND AMORTISATION

Depreciation and amortisation expense has decreased by \$1.046 million (15%) to \$5.945 million. The decrease was largely due to the componentisation of Council buildings and structures which has resulted in extended useful lives for these assets.

STATEMENT OF FINANCIAL POSITION

During the year, the Council's net assets decreased by \$22.466 million to \$234.579 million. The major movements within the balance sheet were:

- Decrease of \$23.895 million in the value of infrastructure, property, plant, and equipment.
- Increase of \$1.406 million in cash and investments securities.

INFRASTRUCTURE, PROPERTY, PLANT, AND EQUIPMENT

The decrease in the I,PPE balance is a result of asset revaluations conducted for the financial year. The following classes of assets were revalued:

- Roads – (\$19.459) million
- Footpaths – (\$2.299) million
- Stormwater Drainage – (\$1.242) million
- Buildings – Non Specialised – (\$1.058) million

The significant decrease in roads was largely in relation to unit rates previously used in the calculation of kerb and gutter assets.



CASH AND INVESTMENTS SECURITIES

The increase in the investments is a result of net investment additions of \$1.020 million. This has been accompanied by an increase in the cash balance of \$386,000.

STATEMENT OF CASH FLOWS

	2015	2014	Increase (Decrease)
	\$'000	\$'000	\$'000
Net Cash Flows from Operations	2,798	1,861	937
Net Cash Flows from Investing	(2,132)	2,101	(4,233)
Net Cash Flows from Financing	648	(517)	1,165

NET CASH FLOWS FROM OPERATIONS

Net cash provided from operating activities amounted to \$2.798 million in 2015 compared to \$1.861 million in the prior year. The increase can mainly be explained by a cash increase in grants and contributions of \$454,000 and cash decrease in materials and contracts of \$1.176 million. This has been offset by an increase in employee benefits and on-costs paid of \$694,000.

NET CASH FLOWS FROM INVESTING

Net cash used in investing activities amounted to \$2.132 million for the year ended 30 June 2015 compared to net cash provided of \$2.101 million for the prior year. This is largely due to the purchase of investment securities of \$4.123 million.

NET CASH FLOWS FROM FINANCING

Net cash provided from financing activities amounted to \$648,000 for the year ended 30 June 2015. This can be attributed to new borrowings obtained of \$1.000 million and offset by \$352,000 in borrowing repayments.

TOTAL INVESTMENTS AND CASH BALANCES

	2015	2014	Increase (Decrease)
	\$'000	\$'000	\$'000
Externally Restricted Cash	4,047	4,466	(419)
Internally Restricted Cash	1,362	2,410	(1,048)
Unrestricted Cash	5,244	2,371	2,873
Total Cash, Cash Equivalents and Investments	10,653	9,247	1,406



EXTERNALLY RESTRICTED CASH

Externally restricted cash and investments are restricted in their use by externally imposed requirements. The movement in externally restricted cash balances included the reduction of \$459,000 in the accommodation bonds reserve and a decrease of \$459,000 in specific purpose unexpended grants. This has been offset by an increase in domestic waste management of \$392,000.

INTERNALLY RESTRICTED CASH

Internally restricted cash and investments have been restricted in their use by resolution or policy of Council to reflect identified programs of works and any forward plans identified by Council. The decrease in internally restricted cash balances was a result of a decrease of \$346,000 in employee leave entitlements and \$681,000 in community services.

UNRESTRICTED CASH

Unrestricted cash and investments are those funds available to provide liquidity for day to day operations.

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Passion beyond numbers



WORKING CAPITAL (NET CURRENT ASSETS)

	2015	2014	Increase (Decrease)
	\$'000	\$'000	\$'000
Current Assets	13,646	12,778	868
Current Liabilities	(7,952)	(9,541)	1,589
Net Current Assets	5,694	3,237	2,457
Add: Current Liabilities not anticipated to be settled within the next 12 months	1,269	3,266	(1,957)
Adjusted Net Current Assets	6,963	6,463	500
Add: Current Liabilities expected to be settled within the next 12 months			
- Borrowings	615	898	(283)
- Provisions	2,851	1,644	1,207
- Security Bonds, Deposits and Retentions	23	38	(15)
Less: Externally Restricted Assets	(4,002)	(3,962)	(40)
Less: Internally Restricted Assets	(1,362)	(2,410)	1,048
Working Capital as at 30 June	5,088	2,671	2,417

Council's balance of working capital has increased \$2.417 million to \$5.088 million for the 2015 financial year. This increase is as a result of Council reducing internal reserves for employee leave entitlements by \$346,000 and community services by \$681,000.

PERFORMANCE INDICATORS AND TRENDS

Our comments in regard to Council's performance for the 2015 year are based on those performance indicators that are considered meaningful.

The indicators we have reviewed are as follows:

	2015	2014
Unrestricted Current Ratio	1.45 : 1	1.43 : 1
Debt Service Cover Ratio	4.43 : 1	-0.13 : 1
Operating Performance Ratio	-9.84%	-27.99%
Own Source Operating Revenue Ratio	67.25%	68.41%
Rates and Annual Charges Outstanding Percentage	11.60%	10.20%
Cash Expense Cover Ratio	4.33	2.87



UNRESTRICTED CURRENT RATIO

The unrestricted current ratio is used to assess the adequacy of available current assets and Council's ability to satisfy its obligations in the short term after taking into account any external restrictions over the use of the current assets. The ratio of 1.45 has increased from the prior year's ratio of 1.43, however, is still below the local government benchmark of 1.50. The increase in the current ratio is largely a result of the increase in Council's current assets.

DEBT SERVICE COVER RATIO

At 30 June 2015 Council had outstanding borrowings of \$6.555 million compared with \$5.907 million as at 30 June 2014. The debt service cover ratio measures the availability of operating cash to service debt repayments. For the 2015 financial year the ratio indicated that operating results before capital, interest, depreciation and amortisation covered payments required to service debt, with a ratio of 4.43 to 1. The ratio has increased as a result of lower principal and interest repayments during the financial year and is above the local government benchmark of >2.

OPERATING PERFORMANCE RATIO

This ratio is essentially measures Council's ability to contain operating expenditure within its operating revenue, excluding capital grants and contributions. For the 2015 financial year, this indicator was -9.84%, which has shown significant improvement since 2014. This however, was still below the benchmark of >0%. A significant amount of this increase could be attributed to the componentization of Council's building and structures, which has resulted in decreased depreciation costs. In addition to this Council also received the full Financial Assistant Grant in 2014-15.

OWN SOURCE OPERATING REVENUE RATIO

The own source operating revenue ratio measures Council's fiscal flexibility and their degree of reliance on external funding sources such as grants and contributions. For the 2015 financial year, this indicator was 67.25% and exceeded the benchmark of >60%

RATES AND ANNUAL CHARGES OUTSTANDING PERCENTAGE

The rates and annual charges outstanding percentage is used to assess the impact of uncollected rates and annual charges on liquidity and the adequacy of debt recovery efforts. The percentage of rates and annual charges outstanding has increased from 10.20% to 11.60% in the current year. This indicates that debtors are being collected at a slower rate than in the prior year.

CASH EXPENSE COVER RATIO

This liquidity ratio indicates the number of months that Council can continue to pay its immediate expenditure items with available cash and term deposit balances, without the need for additional cash inflow. For 2015, this ratio stood at 4.33 months compared to the benchmark of greater than 3 months.



REPORTING TO MANAGEMENT

A management letter highlighting matters arising from our interim audit has been prepared and issued where considered necessary or appropriate. Matters raised in the letter included suggestions for improvement and management's comments and proposed actions.

We wish to record our appreciation to your General Manager, Deputy General Manager, Chief Financial Officer and their staff for the co-operation and courtesy extended to us during the course of our audit and commend their efforts in the timely completion of the financial statements.

A handwritten signature in black ink, appearing to read 'M. Nicholaeff'.

M.D. Nicholaeff
Partner

A handwritten signature in black ink, appearing to read 'UHY Haines Norton'.

UHY Haines Norton
Chartered Accountants

Signed at Sydney on 29th October 2015



Broken Hill City Council
General Purpose Financial Statements
Independent Auditor's Report

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Report on the Financial Statements

We have audited the accompanying financial statements of Broken Hill City Council (the Council), which comprises the statement of financial position as at 30 June 2015, the income statement, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year ended on that date, notes comprising a summary of significant accounting policies and other explanatory information, and the statement by Councillors and Management.

Councillor's Responsibility for the Financial Statements

The Councillors of the Council are responsible for the preparation and fair presentation of the financial statements in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations) and the Local Government Act 1993 and for such internal control as the Councillors determine is necessary to enable the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial statements based on our audit. We conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with the relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Council's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Council's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by Councillors, as well as evaluating the overall presentation of the financial statements.

Our audit responsibility does not extend to the original budget information disclosed in the income statement, statement of cash flows, note 2(a), note 16 budget variation explanation, note 17 forecast information, nor the attached special schedules and accordingly, we express no opinion on them. In addition, our audit did not include an analysis of the prudence of business decisions made by Councillors or Management.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.



Matters Relating to the Electronic Presentation of the Audited Financial Statements

This auditor's report relates to the general purpose financial statements of Broken Hill City Council for the year ended 30 June 2015 published in the annual report and included on Council's website. The Council is responsible for the integrity of the website. We have not been engaged to report on the integrity of this website. The auditor's report refers only to the financial statements identified above. It does not provide an opinion on any other information which may have been hyperlinked to/from the financial statements. If users of the financial statements are concerned with the inherent risks arising from publication on a website, they are advised to refer to the hard copy of the audited financial statements to confirm the information contained in this website version of the financial statements.

Auditor's Opinion

In our opinion,

- (a) the Council's accounting records have been kept in accordance with the requirements of the Local Government Act 1993, Chapter 13 part 3 Division 2 (the Division); and
- (b) the financial statements:
 - (i) have been presented, in all material respects, in accordance with the requirements of this Division;
 - (ii) are consistent with the Council's accounting records;
 - (iii) presents fairly, in all material respects, the Council's financial position as at 30 June 2015 and its financial performance and its cash flows for the year then ended in accordance with Australian Accounting Standards and the Local Government (General) Regulations 2005.
- (c) all information relevant to the conduct of the audit has been obtained; and
- (d) there are no material deficiencies in the accounting records or financial statements that have come to light during the course of the audit.

A handwritten signature in black ink, appearing to read 'M.D. Nicholaeff'.

M.D. Nicholaeff
Partner

A handwritten signature in black ink, appearing to read 'UHY Haines Norton'.

UHY Haines Norton
Chartered Accountants

Signed in Sydney on 29th October 2015



**Broken Hill City Council
Special Purpose Financial Statements
Independent Auditor's Report**

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Report on the Financial Statements

We have audited the accompanying financial statements, being the special purpose financial statements, of Broken Hill City Council (the Council), which comprises the statement of financial position by business activity as at 30 June 2015, the income statement by business activity for the year then ended, notes to the financial statements for the business activities identified by Council and the statement by Councillors and Management made pursuant to the Local Government Code of Accounting Practice and Financial Reporting for the year ended 30 June 2015.

Councillor's Responsibility for the Financial Statements

The Councillors of the Council are responsible for the preparation and fair presentation of the financial statements and have determined that the accounting policies described in Note 1 to the financial statements are appropriate to satisfy the requirements of the Local Government Code of Accounting Practice and Financial Reporting. The Councillors responsibility also includes such internal control as the Councillors determine is necessary to enable the preparation and fair presentation of the financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial statements based on our audit. We conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Council's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Council's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by Councillors, as well as evaluating the overall presentation of the financial statements.

Our audit did not involve an analysis of the prudence of business decisions made by Council or management.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.



Matters Relating to the Electronic Presentation of the Audited Financial Statements

This auditor's report relates to the special purpose financial statements of Broken Hill City Council for the year ended 30 June 2015 included on Council's website. The Council is responsible for the integrity of the website. We have not been engaged to report on the integrity of this website. The auditor's report refers only to the financial statements identified above. It does not provide an opinion on any other information which may have been hyperlinked to/from the financial statements. If users of the financial statements are concerned with the inherent risks arising from publication on a website, they are advised to refer to the hard copy of the audited financial statements to confirm the information contained in this website version of the financial statements.

Auditor's Opinion

In our opinion the special purpose financial statements of Broken Hill City Council:

- a) have been prepared in accordance with the requirements of those applicable Australian Accounting Standards detailed in note 1 to the financial statements and the Local Government Code of Accounting Practice and Financial Reporting;
 - i) are consistent with the Council's accounting records;
 - ii) presents fairly, in all material respects, the financial position of Council's nominated Business Activities as at 30 June 2015 and the results of their operations for the year then ended;

Basis of Accounting and Restriction on Distribution and Use

Without modifying our opinion, we draw attention to Note 1 to the financial statements, which describe the basis of accounting. The financial statements have been prepared for the purpose of fulfilling the Council's financial reporting responsibilities under the Local Government Code of Accounting Practice and Financial Reporting. As a result, the financial statements may not be suitable for another purpose. Our report is intended solely for the Council.

A handwritten signature in black ink, appearing to read 'M. Nicholaeff', written over a horizontal line.

M.D. Nicholaeff
Partner

A handwritten signature in black ink, appearing to read 'UHY Haines Norton', written over a horizontal line.

UHY Haines Norton
Chartered Accountants

Signed in Sydney on 29th October 2015

ORDINARY MEETING OF THE COUNCIL

November 17, 2015

BROKEN HILL CITY COUNCIL REPORT NO. 269/15

SUBJECT: ADOPTION OF THE DRAFT COMMUNITY ASSISTANCE GRANT POLICY 11/117

Recommendation

That Broken Hill City Council Report No. 269/15 dated November 17, 2015, be received.

That this report be considered in conjunction with the late Mayoral Minute.

Executive Summary:

Council considered adoption of the Draft Community Assistance Grant Policy at the Ordinary Monthly Meeting held October 28, 2015 and resolved to defer consideration of the report for one month for the purpose of further consultation.

A late Mayoral Minute will be distributed advising of the outcome of a meeting scheduled prior to the November Council Meeting with affected sporting organisations who receive a rates subsidy (due to the expansion of Council's Local Government boundaries). The Mayoral Minute will be considered with this report.

Prior to the October 2015 Council Meeting, Council considered the Draft Community Assistance Grant Policy at its Ordinary Council Meeting held August 26, 2015 and resolved (Minute No. 45047) to place the draft policy on public exhibition for a period of twenty eight days as per Section 160 of the Local Government Act 1993.

The draft policy was placed on public exhibition for twenty eight days concluding on Tuesday, September 29, 2015.

During the public exhibition period Council received 10 written submissions regarding the Draft Community Assistance Grant Policy.

Pursuant to the provisions of Section 161 of the Act, Council must consider all submissions received during the public exhibition. A summary of the submission is as follows:

Matter Raised

West Broken Hill Rifle Club

If the club was to become liable for the payment of rates there would be no option but to close the range and surrender the lease of the club as the club would be unable to cover increased cost in operating expenses.

<p><u>Broken Hill Pistol Club Inc</u> Broken Hill City Council does not provide any services to the Broken Hill Pistol Club. The Broken Hill Pistol Club received no garbage collection service or does not seal or grade the corrugated road. These duties are currently undertaken by its members. What services will Council provide the Broken Hill Pistol Club for its rates? Broken Hill Pistol Club may face closure due to financial pressures.</p>
<p><u>Broken Hill Gun Club</u> The Broken Hill Gun Club will be seriously jeopardised as what little funds the club have will now be depleted to the point where there will be no other option than to close the club.</p>
<p><u>Silver City Smallbore Rifle Club Inc</u> The Silver City Smallbore Club was previously located on a MMM Mining lease and was relocated to Range Road which at the time was not a BHCC rateable zone. BHCC later decided to increase the city boundaries to capture rate payments from the outlying mining companies and these boundary changes also included shooting clubs. The shooting clubs were at the time given the verbal assurance by BHCC that no rating costs would apply. There are currently no Council services provided to the Silver City Smallbore Rifle Club, the question was raised regarding what services can the club expect if rates are charged.</p>
<p><u>Mr Richard Harvey</u> There is no direct cost to Council; it is a waiver of fees. Sporting groups especially the Gun Clubs contribute to the community by providing sporting venues and events bringing tens of thousands of visitors to the City over the years, Adoption of the policy would impose serious financial hardship on sporting clubs and lead to closure of the clubs.</p>
<p><u>Joint Submission by Shooting Clubs of Broken Hill</u> There is no direct cost to Council; it is a waiver of fees. Sporting groups especially the Gun Clubs contribute to the community by providing sporting venues and events bringing tens of thousands of visitors to the City over the years, Adoption of the policy would impose serious financial hardship on sporting clubs and lead to closure of the clubs.</p>
<p><u>Silver City and National Servicemen's Rifle Club Inc</u> Adoption of the Community Assistance Policy will impose serious financial hardship on the club well before the collection of full rates in the proposed six year period.</p>
<p><u>Silver City Motorcycle Club Inc</u> No Council services are provided to the club. The Land is also subject to Western Land rates. Adoption of the policy would impose serious financial hardship and consideration would be given to relinquish the property to Western Lands.</p>
<p><u>Broken Hill Eisteddfod Society Inc</u> Broken Hill Eisteddfod Society receives a fee waiver for the conduct of the Annual Broken Hill Eisteddfod. The Broken Hill Eisteddfod is an icon of the City and the society request consideration be given for continued support.</p>
<p><u>Mr Patrick Gillespie</u> 1. Land South of the Airport in the ownership of Mr Cleveland Jay Bright – This land was added to Thorndale Station as compensation for land resumed from that holding when the Airport runway was expanded by the Commonwealth Government. The Land was acquired by the Commonwealth from Thorndale Station, which prior to the airport expansion was entirely outside the LGA and therefore not rateable. It would only seem fair that this land remain non rateable. 2. Various Sporting Clubs – Sporting organisations were originally located outside the LGA Boundary and within the Willyama Common prior to the expansion of the LGA Broken Hill to include the Willyama Common and other Crown Land. Mr Gillespie is questioning why the current Council is reneging on a commitment given by a prior Council to those organisations that they will never have to pay rates. The sporting clubs are not for profit clubs struggling to meet the ongoing day to day running costs, compliance to safety standards and public liability insurance and what services will Council provide to the sporting organisations if they have to pay rates.</p>

Report:

The Draft Community Assistance Grant Policy has been developed to provide a framework for Council to provide grants for community events, projects, services or activities, known as Community Assistance Grants that align with the objectives of Broken Hill's Community Strategic Plan.

The framework aims to ensure that the allocation of council's limited resources is undertaken in a fair, transparent, accountable and ethical manner.

Council's 2015/2016 budget for community assistance is \$97,000.

The Draft Community Assistance Grant Policy if adopted would replace the current Community Assistance Policy originally adopted by Council in March 2003.

At its July meeting, Council considered the draft policy and resolved:

That Broken Hill City Council Report No. 154/15 dated July 21, 2015, be received.

That a Councillor workshop be held to further discuss and review the draft Community Assistance Grant Policy. (Moved Cr Black, seconded Cr Adams)

Two workshops have now been held to discuss the Draft Community Assistance Policy and alterations to the draft policy have been made accordingly. The revised draft policy is now presented to Council for endorsement.

Since receiving the T-Corp report in early 2013 alerting Council to the "Very Weak" and unsustainable financial position faced by the Council, an emphasis has been placed on ensuring effective use of Council funds and implementing policies, procedures and systems to ensure that resources are allocated effectively and within Council's means.

Council's community assistance budget for 2016/2017 is \$97,000. Of this budget, \$61,043 is pre-determined based upon previous council resolutions for committed donations and committed rates subsidies as follows:

Committed Donations:

Council provides numerous committed Community Assistance subsidies to various organisations on an annual basis as per previous resolutions of Council, these include:

- Donation of \$100/local school towards their annual Presentation Nights.
- Donation of \$2000 to the Aged and Invalid Pensioners' Association
- Donation of \$3000 to Active Broken Hill
- Donation of \$2500 as Council's co-contribution to the David Bowler Memorial Award
- Waiver of Civic Centre fees up to \$3000 to the Broken Hill Eisteddfod Society Inc
- Waiver of fees to transport the Life Education Van between local schools
- Waiver of fees for assistance to AFL Broken Hill towards spreader at Jubilee Oval
- Donation of \$50/student to Barrier PSSA Association for travel costs
- Waiver of Sturt Park hire fees for NAIDOC Week Family Fun Day
- Waiver of Sturt Park hire fees for Child & Family Interagency – Kids Days in the Park

Committed Rates Subsidies:

As per Council's previous resolution, Council will provide a 100% rate subsidy donation to "existing community groups" located in the area that was incorporated as a result of the 2008 City Boundary Review (Minute Number 37944). In addition to this, Council approved an annual rates subsidy (difference between the residential rate and the business rate as per Broken Hill City Council

Clause 7.2 of the Community Assistance Policy) to the Broken Hill Repertory Society Inc. for their principal premises at 189 Wills Street, Broken Hill (Minute Number 44956).

Following is a list of Council's ongoing Committed Rates Subsidies for the 2015/2016 rating year, which is provided for your information:

Assessment No.	Name	Rates Subsidy
115188	Silver City Rifle Club	\$9,737.70
115428	Broken Hill Rifle Club	\$7,738.80
115048	West Broken Hill Rifle Club	\$9,734.70
115212	Broken Hill Pistol Club	\$2,879.60
115196	Broken Hill Gun Club	\$3,132.90
115204	Silver City Small Bore Rifle Club	\$1,981.45
114876	Silver City Motorcycle Club	\$5,666.15
115782	Mr C J Bright - Land South of Airport – Lot 5940 DP725373	\$269.60
99515	Broken Hill Repertory Society Inc. (difference between the residential rate and the business rate)	\$1,671.90
Total		\$42,812.80

Excluding the above commitments, the available annual community assistance is approximately \$35,957. The current Community Assistance Policy provides six separate programs for the allocation of funds. Given the limited size of the funding bucket, this number of programs is considered excessive and it is recommended that there be one program only that is allocated through a competitive process.

In addition to the abovementioned commitments, \$20,000 was committed to the Trades Hall Trust for building maintenance at the June 2015 Ordinary Council meeting.

The current Community Assistance Policy's merit based assessment is not often tested due to the nature of individual applications being assessed as they come in rather than through an advertised competitive grants program.

A review of past applications shows that they are generally from eligible groups requesting waiver of council fees and charges such as the civic centre. Whilst in kind contributions are certainly one way of providing assistance, they do come at the same cost as cash donation.

It is questionable as to whether opportunities that exist under the current policy reach the whole of the community and therefore whether the community receives maximum benefit through the current process.

The inclusion of competitive merit based application process for financial assistance is expected to ensure a more fair, transparent and accountable system of financial assistance ensuring a focus on outcomes for the community and alignment to Council objectives.

The Draft Community Assistance Grants Program would introduce a competitive application process twice yearly. Grants would be advertised through Councils website and on the local media and assessed by a Community Assistance Grant Panel consisting of:

- The Mayor (or nominee)
- The Our Community Portfolio Councillor (or alternate)
- The General Manager (or nominee)
- The Broken Hill Australia Day Citizen of the Year
- One independent person

Eligibility criteria – General Community Grants

With the introduction of Community Assistance Grant funding rounds and a more holistic approach to funding distribution with the introduction of assessment of merits, the eligibility criteria in the Draft Community Assistance Grant Policy has been changed to allow applications from the following assuming they meet the eligibility criteria:

- Individual projects that have received funding from the Federal or State Government.
- Organisations based outside the city boundary of Broken Hill, unless the demonstrated benefits are primarily to the Broken Hill community.

Any applications that are relevant to the above would be considered eligible for assessment, however they would be required to go through the merit based assessment following eligibility alongside all other applications. The focus of Community Grants should be outcomes for the Broken Hill community. Government funding may be leveraged on some occasions through this process and if considered to have more desirable outcomes for the community than other applications based upon a review of all applications, these projects should be considered.

Eligibility only determines what applications can be submitted, not whether they are successful, this would be based upon a merit assessment.

Excluded from eligibility in the draft policy are organisations raising funds on behalf of another group. The reason for such exclusion is the lack of control and accountability in relation to the disbursement of public funds to the ultimate recipient.

Policy Scope

The draft policy includes all Community Assistance Grants including transitional arrangements for rate subsidies and donation commitments determined prior to the establishment of this policy.

The draft policy also incorporates the heritage assistance through grant and loan funding for the purposes of verandah restoration and painting and minor property repairs. Specific eligibility applies to these forms of assistance and this is outlined in the draft policy.

Strategic Direction:

- Key Direction: 4. - Our Leadership
Objective: 4.3 - We Unite to Succeed
Function: Leadership and Governance
DP Action: 4.3.1.7 - Gain a better understanding of possible alignments between Council and community groups, local associations and volunteers to ensure opportunities to work together are identified.

Relevant Legislation:

Local Government Act – section 356

Financial Implications:

The draft policy would aim to achieve accountability, equity and transparency in the use of Council resources for community assistance purposes. It will have no direct impact on current budgets.

Attachments

1. DRAFT COMMUNITY ASSISTANCE GRANT POLICY 11 Pages

SHARON HUTCH
ACTING GENERAL MANAGER



DRAFT COMMUNITY ASSISTANCE GRANT POLICY

COUNCIL POLICY			
TRIM REFERENCES	12/114		
RESPONSIBLE POSITION	Manager of Corporate and Human Services		
APPROVED BY	Council		
REVIEW DATE	30 June 2015	REVISION NO.	1
EFFECTIVE DATE	ACTION	MINUTE NO.	
26/08/2015	Public Exhibition	45047	

1. INTRODUCTION

Council acknowledges the contribution made by our community towards the betterment of Broken Hill and the contribution of volunteers towards the objectives of Council.

Council also acknowledges the value of our built environment and its importance in our Heritage City.

This policy aims to provide support to individuals and groups through a program of Community Assistance Grants.

This policy allows for considered and transparent decisions to be made regarding the distribution of community resources.

2. POLICY OBJECTIVE

The purpose of this policy is to provide a framework for Council to provide grants for community events, projects, services or activities, known as Community Assistance Grants that align with the objectives of Broken Hill's Community Strategic Plan.

The framework aims to ensure that the allocation of council's limited resources is undertaken in a fair, transparent, accountable and ethical manner. Council recognises that there can be difficulties in meeting community expectations with the increasingly limited financial resources available. Council also recognises that it is accountable to the community for the management and disbursement of its funds and that it must be done in a manner that maximises the benefits to the community and is seen as fair and equitable.

The policy provides three specific stream of Community Assistance Grant funding, those being:

1. General Community Assistance
2. Verandah Restoration

3. Painting and Minor Restoration Works

3. POLICY SCOPE

The policy applies to all applications for Community Assistance Grants.

4. POLICY STATEMENT

4.1. General principles

Council commits itself to the following principles:

- 4.1.1. Accountability, transparency and equity – The policy provides a framework for the transparent and merit-based provision of support and a system of accountability for the recipient.
- 4.1.2. Alignment with Council strategies – The policy aligns with Council priorities outlined in the Broken Hill Community Strategic Plan and Councils Delivery Program.
- 4.1.3. Value for money – The policy ensures Council considers the value for money received in return for Councils investment.

4.2. Scope of program

- 4.2.1. The total amount available under the Community Assistance Grant Program will be determined annually by the elected Council in connection with the Operational Plan and Delivery Program.
- 4.2.2. Community Assistance Grants may comprise cash/and or value in kind.
- 4.2.3. Council may decide to offer to an applicant a Community Assistance Grant in an amount less, or in a combination different to, what is applied for.
- 4.2.4. A monetary figure will be allocated to all value in kind awarded under the Community Assistance Grant Program, in accordance with its true cost to Council. This amount will be included in the total amount of Community Assistance Grant allocated to any successful applicant.
- 4.2.5. Any amendments to the total budget allocated to the Community Assistance Grant program must be approved by the elected Council.
- 4.2.6. Only single year commitments may be approved under this policy.

4.3. Transitional Arrangements

- 4.3.1. Council has previously resolved to provide a number of donations to community groups on an ongoing basis and this policy will result in there being a change to these donations.
- 4.3.2. The following donations were confirmed for the 2015/2016 financial year:

Name of Organisation	2015/2016 Commitment	Purpose
Barrier PSSA	\$4,950.00	\$50 per child for students to participate in PSSA representative sports
Silver City Rifle Club	\$9,737.70	Sporting group located in the area that was incorporated as a result of the 2008 City Boundary review (Minute Number 37944)
Broken Hill Rifle Club	\$7,738.80	Sporting group located in the area that was incorporated as a result of the 2008 City Boundary review (Minute Number 37944)
West Broken Hill Rifle Club	\$9,734.70	Sporting group located in the area that was incorporated as a result of the 2008 City Boundary review (Minute Number 37944)
Broken Hill Pistol Club	\$2,879.60	Sporting group located in the area that was incorporated as a result of the 2008 City Boundary review (Minute Number 37944)
Broken Hill Gun Club	\$3,132.90	Sporting group located in the area that was incorporated as a result of the 2008 City Boundary review (Minute Number 37944)
Silver City Small Bore Rifle Club	\$1,981.45	Sporting group located in the area that was incorporated as a result of the 2008 City Boundary review (Minute Number 37944)
Silver City Motorcycle Club	\$5,666.15	Sporting group located in the area that was incorporated as a result of the 2008 City Boundary review (Minute Number 37944)
Mr C J Bright - Land South of Airport – Lot 5940 DP725373	\$269.60	Sporting group located in the area that was incorporated as a result of the 2008 City Boundary review (Minute Number 37944)
Broken Hill Repertory Society Inc.	\$1,671.90	Difference between the residential rate and the business rate (Minute Number 44956)
Local Schools	\$100 per school	Donation towards presentation night (Minute 42135)
Aged and Invalid Pensioners Association	\$2,000.00	(Minute 42772)
Active Broken Hill	\$3,000.00	(Minute 42772)
David Bowler Memorial Award	\$2,500.00	Co-contribution towards award

Broken Hill Eisteddfod Society	\$3,000.00	Waiver of Civic Centre fees
Life Education Van	\$1,500.00	Transport the Life Education Van between schools
AFL Broken Hill	\$150.00	Waiver of fees for use of spreader at Jubilee Oval
NAIDOC week committee	\$65.00	Waiver of Sturt Park hire fees for NAIDOC Week Family Fun Day
Child and Family Interagency	\$65.00	Waiver of Sturt Park hire fees for Child and Family Interagency – Kids day in the park

4.3.3. Council acknowledges that the above organisations rely upon this assistance and transitional arrangements will be required to assist these organisations adjust to the new community assistance policy and reduce reliance on Council for secured funding.

4.3.4. As a transitional arrangement, the abovementioned donations will be reduced by 16.5% per year commencing 2016/2017 for a period of six years.

4.3.5. During this period, these organisations may apply under the new provisions of the Community Assistance Policy (this policy) for assistance over and above the reduced amounts of assistance provided under the transitional arrangements.

4.4. Program structure

The program will consist of three streams of community assistance, those being:

STREAM 1 - General community assistance

STREAM 2 - Verandah Restoration

STREAM 3 - Painting and minor restoration for residential and commercial buildings

4.5. Stream 1 – General Community Assistance

4.5.1. Council will hold up to two competitive rounds for Community Assistance Program each financial year.

4.5.2. Council will advertise the details of each round of the Community Assistance Program on Councils website and in the local media.

4.5.3. Council may decide to host a public information session in connection with a competitive round to provide information to prospective applicants about the program.

4.5.4. Eligibility and assessment

4.5.4.1. Eligibility

Council will not support applications that do not meet all of the following criteria:

- a. Applicant must be an incorporated association, not for profit group, and/or a registered organisation with an ABN (or ACN). Applications will not be accepted from individuals, government agencies, political parties or lobby groups.

- b. Applicants must lodge a completed application using Council's standard Community Assistance Grant Program Application Form in accordance with any published Guidelines.
- c. Applications must be received on or before the advertised due date.
- d. Applicants must provide evidence that they have appropriate insurances in place.
- e. The event/project/service/activity must be scheduled to occur within the same financial year the application is made and support is received.
- f. The funds received through Community Assistance Grants must not be used to raise funds on behalf of another group.
- g. Applicants may not have received any other sponsorship support from Council within the same financial year, regardless of whether it was for a different event/project/service/activity.
- h. Applicants must have complied with, to Council's satisfaction, the conditions of any previous grant, support or Community Assistance Grant received from Council.
- i. The event/project/service/activity must be consistent with the community values defined in the Community Strategic Plan.
- j. The event/project/service/activity must apply uniformly to all persons in the Broken Hill Local Government Area or to a significant group of persons within the area.
- k. The Applicant must be capable of obtaining all regulatory approvals for the event/project/service/activity.
- l. If a public information session is scheduled in connection with a round of Community Assistance Grant funding, a representative of the Applicant must attend, or otherwise meet with the relevant Council Officer in advance of the application deadline.

4.5.4.2. Assessment criteria

Applications that satisfy the Eligibility Criteria set out in clause 4.5.4.1 will then be assessed against the following Assessment Criteria, which will be weighted according to Councils strategies:

- a. Social benefit to the community in the fields of arts, culture or environment. Considerations include: number and age of participants; skills and knowledge developed by applicants.
- b. How the project will support an identified need within or develop community strengths. Considerations include: alignment to community strategic plan and delivery program outcomes; the relevant impact on the Broken Hill community through the implementation of the initiative.

4.5.4.3. Assessment of applications

The Relevant Council Officer will receive applications and undertake a preliminary assessment against the Eligibility and Assessment Criteria set out in sections 4.5.4.1 and 4.5.4.2.

It is open to the Council Officer to amend estimates and projections included in the application prior to assessment based on information available to Council or Council's past experience. Any changes should be notified to the applicant with the reasoning documented.

If the applicant does not agree with amendments suggested by the Relevant Council Officer, the application will still be presented to the Community Assistance Grant Panel for assessment with information from the Relevant Council Officer as to why amendments are recommended.

The weighting allocated to each assessment criterion will be determined and approved by the Community Assistance Grant Panel prior to applications being called. These weightings must be made available to applicants upon request.

Following a preliminary assessment, the Relevant Council Officer will present all applications to the Community Assistance Grant Panel with a recommendation on eligibility.

The Community Assistance Grant Panel will be convened to assess applications. The Community Assistance Grant Panel's assessment must be recorded on an evaluation form and retained in Council's records management system. The evaluation form will be signed by all members of the Community Assistance Grant Panel.

Each member of the Community Assistance Grant Panel must comply with Council's Code of Conduct, in particular, the provisions covering Conflicts of Interest.

The Community Assistance Grant Panel will make recommendation to Council for approval of grants based upon its evaluation of the application against the criteria.

The event/project/service/activity must be suitable for Council's involvement and consistent with Council's community values defined in the Community Strategic Plan.

4.5.4.4. Agreements, payments and acquittals

Successful applicants and Council must sign an Agreement, containing Council's terms and conditions for the Community Assistance Grant prior to any monies being released.

Payments will be made in accordance with the agreement following receipt of invoice.

All invoices must be received before the end of the financial year in which Community Assistance Grant was awarded and the event/project/service/activity implemented.

Council will not be liable for any amounts over and above the Community Assistance Grant amount as set out in the Agreement.

Successful applicants must provide acquittal information to Council in accordance with the terms of the Agreement.

4.6. STREAM 2 – Verandah Restoration

4.6.1. The Verandah Restoration Program will provide assistance through 80% loan funding and 20% grant funding to assist applicants in restoration and construction of verandahs with heritage significance.

4.6.2. Council will accept applications for the Verandah Restoration Program at any time throughout the year.

4.6.3. The total amount of funding available is subject to approved budget allocations.

4.6.4. Council will advertise the details of the Verandah Program on Council's website and in the local media.

4.6.5. Eligibility and assessment

4.6.5.1. Eligibility

- a. The applicant must be the owner of the property.
- b. The verandah for which the funding has been sought must be of heritage significance as determined by Council's Heritage Advisor.
- c. Restoration plans must be approved by Council's Heritage Advisor.
- d. Applicants must be able to demonstrate that they have the necessary finance to undertake all of the works submitted by them to the Council.
- e. Applicants must be able to demonstrate that they will be able to repay the loan funds on the due dates. Consideration will be given to payment history with Council.
- f. Applicants must be able to commit to complete the verandah restoration work within a twelve month period.
- g. Applicants must lodge a completed application using Council's Verandah Restoration Program Application Form in accordance with any published Guidelines.

4.6.5.2. Assessment of applications

The Relevant Council Officer will receive applications and undertake a preliminary assessment against the Eligibility Criteria set out in section 4.6.5.1.

It is open to the Council Officer to amend estimates and projections included in the application prior to assessment based on information available to Council or Council's past experience. Any changes should be notified to the applicant with the reasoning documented.

If the applicant does not agree with amendments suggested by the Relevant Council Officer, the application will still be presented to the Council for assessment with information from the Relevant Council Officer as to why amendments are recommended.

Following a preliminary assessment, the Relevant Council Officer will present applications to the Council with a recommendation on eligibility.

The Council will assess applications and make a decision to approve or reject the application.

4.6.5.3. Agreements, payments and acquittals

Successful applicants and Council must sign an Agreement, containing Council's terms and conditions for Council's financial assistance prior to any monies being released.

The repayment period for the loan component of the assistance must not exceed 4 years.

Repayments must be made at weekly, fortnightly or quarterly intervals.

The interest rate to be charged shall be the Reserve Bank of Australia cash rate plus 2% at the time the loan is approved by Council.

Council will not be liable for any amounts over and above the Verandah Restoration funding amount as set out in the Agreement.

Successful applicants must display a Council approved sign in a prominent position at the work site for the duration of the work acknowledging Council and NSW Heritage Office funding for the project.

Successful applicants must provide acquittal information to Council in accordance with the terms of the Agreement.

If a property is sold prior to the restoration works being complete, an acquittal must be completed and unspent funding returned to Council.

4.7. Stream 3 – Painting and Minor Restoration Works

4.7.1. Council will advertise the Painting and Minor Restoration Works Program on Councils website and in the local media.

4.7.2. A grant amount of up to \$500.00 per property will be available subject to this amount not exceeding 50% of total approved works.

4.7.3. A loan amount of up to \$1,000.00 per property will be available subject to this amount not exceeding 50% of total approved works.

4.7.4. Applicants are eligible to apply for both the grant and the loan.

4.7.5. Eligibility and assessment

4.7.5.1. Eligibility

- a. The applicant must be the owner of the property or have the property owners' agreement for works to be completed.
- b. Works must be approved by Council's Heritage Advisor.
- c. Applicants must be able to demonstrate that they have the necessary finance to undertake all of the works submitted by them to the Council.
- d. Applicants must be able to demonstrate that they will be able to repay the loan funds on the due dates. Consideration will be given to payment history with Council.
- e. Applicants are entitled to one grant only for like work.
- f. The works to be completed must not have previously been undertaken using grant assistance from Council. E.g. repainting when original painting was undertaken using Council grant funds.
- g. Funding will not be made retrospectively for work already carried out, unless the Committee considers that special circumstances exist and determines a grant allocation appropriate to those circumstances and within the monetary parameters of the policy.
- h. Applicants must be able to commit to complete the approved works within a twelve month period.
- i. Applicants must lodge a completed application using Council's Painting and Minor Restoration Works Application Form in accordance with any published Guidelines.

4.7.5.2. Assessment of applications

The Relevant Council Officer will receive applications and undertake a preliminary assessment against the Eligibility Criteria set out in sections 4.7.6.1.

It is open to the Council Officer to amend estimates and projections included in the application prior to assessment based on information available to Council or Council's past experience. Any changes should be notified to the applicant with the reasoning documented.

If the applicant does not agree with amendments suggested by the Relevant Council Officer, the application will still be presented to the Community Assistance Grant Panel for assessment with information from the Relevant Council Officer as to why amendments are recommended.

Following a preliminary assessment, the Relevant Council Officer will present applications to the General Manager with a recommendation on eligibility.

The Community Assistance Grant Panel's assessment must be recorded on an evaluation form and retained in Council's records management system.

4.7.5.3. Agreements, payments and acquittals

Successful applicants and Council must sign an Agreement, containing Council's terms and conditions for Council's financial assistance prior to any monies being released.

The repayment period for the loan component of the assistance must not exceed 3 years.

Repayments must be made at weekly, fortnightly or quarterly intervals.

The interest rate to be charged shall be the Reserve Bank of Australia cash rate plus 2% at the time the loan is approved by Council.

Council will not be liable for any amounts over and above the funding amount as set out in the Agreement.

Successful applicants must provide acquittal information to Council in accordance with the terms of the Agreement.

If a property is sold prior to the restoration works being complete, an acquittal must be completed and unspent funding returned to Council.

Successful applicants and Council must sign an Agreement, containing Council's terms and conditions for the Community Assistance Grant prior to any monies being released.

5. IMPLEMENTATION

5.1. Roles and Responsibilities

The following Council officers are responsible for the implementation and the adherence to this policy:

- General Manager
- Deputy General Manager
- Manager of Corporate and Human Services

5.2. Communication

This Policy will be communicated to the community and staff in accordance with Council's Policy, Procedure and Process Framework and Council's Business Paper process. Following adoption by Council the Policy will be made available on Council's website.

5.3. Associated Documents

The following documentation is to be read in conjunction with this policy.

- Code of Conduct
- Statement of Business Ethics

6. REVIEW

Review of this policy will incorporate relevant legislation, documentation released from relevant state agencies and best practice guidelines.

The standard review period will be every two years from the effective date. The responsible Council officer will be notified of the review requirements three (3) months prior to the expiry of this policy.

The Manager of Corporate and Human Services is responsible for the review of this policy.

7. LEGISLATIVE AND LEGAL FRAMEWORK

This policy is to be read in conjunction with the following:

Local Government Act 1993 – Section 356

Council employees shall refrain from personal activities that would conflict with proper execution and management of Council's Community Assistance Policy. Council's Code of Conduct provides guidance for recognising and disclosing any conflicts of interest.

8. DEFINITIONS

- 8.1. **Agreement** means the agreement entered into by Council and applicant whose application for Community Assistance Grant has been successful.
- 8.2. **Council** means Broken Hill City Council.
- 8.3. **Community Assistance Grant** means Financial Assistance provided by Council as a financial contribution or Value in Kind, to support an event, project, service or activity.
- 8.4. **Community Assistance Grant Panel** means the panel comprising:
- The Mayor (or nominee)
 - The Our Community Portfolio Councillor (or alternate)
 - The General Manager (or nominee)
 - The Broken Hill Australia Day Citizen of the Year
 - One independent person
- 8.5. **Financial Assistance** means payments given to individuals or organisations that are not commensurate with a reciprocal benefit received by Council.

- 8.6. **Guidelines** means any guidelines published in connection with Council's Community Assistance Grant program in any year.
- 8.7. **Relevant Council Officer** means the Council employee responsible for administering the Community Assistance Grant program.
- 8.8. **Value in Kind** means goods or services supplied by Council in connection with a Community Assistance Grant, including the waiver or discounting of fees and charges for Council facilities.

ORDINARY MEETING OF THE COUNCIL

October 12, 2015

BROKEN HILL CITY COUNCIL REPORT NO. 250/15

SUBJECT: ADOPTION OF THE DRAFT REPORTING OF PUBLIC INTEREST DISCLOSURES POLICY 12/14

Recommendation

That Broken Hill City Council Report No. 250/15 dated October 12, 2015, be received.

That Council adopts the Draft Reporting of Public Interest Disclosures Policy as a policy of Council

That adoption of this policy will supersede the policy adopted by Council in 2012.

Executive Summary:

Council considered the Draft Reporting of Public Interest Disclosures Policy at its Ordinary Council Meeting held September 30, 2015 and resolved (Minute No. 45074) to place the draft policy on public exhibition for a period of twenty eight days as per Section 160 of the Local Government Act 1993.

The draft policy was placed on public exhibition for twenty eight days concluding on Friday, November 6, 2015.

During the public exhibition period Council received no written submissions regarding the Draft Public Interest Disclosures Policy. Therefore, no changes are proposed to the draft policy.

Report:

Under Section 6D of the *Public Interest Disclosures Act 1994 (PID Act)*, public authorities are required to have a policy and procedures for receiving, assessing and dealing with public interest disclosures and must be publicly available on Council's website.

The attached revised Reporting of Public Interest Disclosures Policy is an update of the Policy presented to Council in January 2012. The revision is based on a Guideline from the NSW Ombudsman, Model Internal Reporting Policy 2014. The adoption of this Policy will supersede the policy adopted by Council in 2012.

The purpose of the Policy is to establish an internal reporting system for staff and Councillors to report wrongdoing without fear of reprisal. The Policy sets out to whom reports can be made, what can be reported, outlines how reporters will be protected and supported and how reports of wrongdoing will be dealt with.

The Policy is designed to complement normal communication channels between supervisors and staff.

The Act states the objectives as follows:

- (1) The object of the *PID Act* is to encourage and facilitate the disclosure, in the public interest, of corrupt conduct, maladministration, serious and substantial waste, government information contravention and local government pecuniary interest contravention in the public sector by:
- (a) enhancing and augmenting established procedures for making disclosures concerning such matters, and
 - (b) protecting persons from reprisals that might otherwise be inflicted on them because of those disclosures, and
 - (c) providing for those disclosures to be properly investigated and dealt with.

The Policy must be publicly available on Council's website.

Strategic Direction:

Key Direction:	4. Our Leadership
Objective:	4.1 Openness and transparency in decision making
Function:	Leadership & Governance
DP Action:	4.1.3 Decision-makers provide accountability through planning and reporting frameworks

Relevant Legislation:

Public Interest Disclosures Act 1994

Financial Implications:

There are no financial implications in implementing this policy

Attachments

1. Reporting of Public Interest Disclosures Policy 14 Pages

RAZIJA NU'MAN
DIVISION MANAGER CORPORATE AND HUMAN SERVICES

SHARON HUTCH
ACTING GENERAL MANAGER



DRAFT REPORTING OF PUBLIC INTEREST DISCLOSURES POLICY

QUALITY CONTROL

COUNCIL POLICY			
TRIM REFERENCES	12/14 – D12/11938		
RESPONSIBLE POSITION	Division Manager Corporate and Human Services		
APPROVED BY			
REVIEW DATE	October 2018	REVISION NO.	6
EFFECTIVE DATE	ACTION	MINUTE NO.	
25/1/2012	Amendment Adopted	43177	

1. INTRODUCTION

Under section 6D of the *Public Interest Disclosures Act 1994* (the PID Act), public authorities are required to have a policy and procedures for receiving, assessing and dealing with public interest disclosures. The definition of public authorities includes Councils.

Broken Hill City Council is committed to encouraging and supporting the reporting of wrongdoing and corrupt conduct such as fraud, maladministration or serious and substantial waste of public money.

2. POLICY OBJECTIVE

The objective of this policy is to establish an internal reporting system for staff and Councillors to report wrongdoing without fear of reprisal. The policy sets out to whom wrongdoing can be reported at Broken Hill City Council, what can be reported and how reports of wrongdoing will be dealt with.

The policy is designed to complement normal communication channels between supervisors and staff. Staff are encouraged to raise matters of concern at any time with their supervisors, but also have the option of making a report about a public interest issue in accordance with this policy and the *Public Interest Disclosures Act 1994*.

The internal reporting system established under this policy is not intended to be used for staff grievances, which should be raised through the Grievance Policy.

This Public Interest Disclosures policy is supported by the NSW Ombudsman's internal reporting policies and procedures guidelines under the *Public Interest Disclosures Act 1994*.

This policy is one of several related Council policies including its Code of Conduct, Statement of Ethical Principles, and policies relating to Gifts and Benefits, Fraud Control, and Conflicts of Interest.

3. POLICY SCOPE

This policy applies to Councillors, all employees of Council, Council volunteers, consultants and contractors working for Council. It may also apply to other persons who perform any public official functions for the Council.

4. POLICY STATEMENT

4.1. What should be reported?

You should report any wrongdoing you see within the Broken Hill City Council or any activities or incidents you see that you believe are wrong. Reports about the five categories of serious wrongdoing – corrupt conduct, maladministration, serious and substantial waste of public money, breach of the GIPA Act and local government pecuniary interest contravention – will be dealt with under the *PID Act* as public interest disclosures and according to this policy.

4.1.1. Corrupt conduct

- Corrupt conduct is the dishonest or partial exercise of official functions by a public official.

For example, this could include:

- the improper use of knowledge, power or position for personal gain or the advantage of others
- acting dishonestly or unfairly, or breaching public trust
- a member of the public influencing a public official to use their position in a way that is dishonest, biased or breaches public trust.

For more information about corrupt conduct, see the NSW Ombudsman's Guideline B2 on what can be reported at www.ombo.nsw.gov.au

4.1.2. Maladministration

Maladministration is conduct that involves action or inaction of a serious nature that is contrary to law, unreasonable, unjust, oppressive or improperly discriminatory or based wholly or partly on improper motives.

For example, this could include:

- making a decision and/or taking action that is unlawful
- refusing to grant someone a licence for reasons that are not related to the merits of their application
- issuing an order against a person without giving them procedural fairness
- failing to make a decision in accordance with official policy with no appropriate reason.

For more information about maladministration, see the NSW Ombudsman's guideline on maladministration at www.ombo.nsw.gov.au

4.1.3. Serious and substantial waste in local government

Serious and substantial waste is the uneconomical, inefficient or ineffective use of resources that could result in the loss or wastage of public money. This includes all revenue, loans and other money collected, received or held by, for or on account of the Council.

For example, this could include:

- misappropriation or misuse of public property
- purchase of unnecessary or inadequate goods and services
- poor project management practices leading to projects running over time
- having poor or no processes in place for a system involving large amounts of public funds.

For more information about serious and substantial waste, see the NSW Ombudsman's guideline on what can be reported at www.ombo.nsw.gov.au

4.1.4. Breach of the GIPA Act

A government information contravention is a failure to properly fulfil functions under the *Government Information (Public Access) Act 2009* (GIPA Act).

For example, this could include:

- intentionally overlooking documents that are clearly covered by an access application
- destroying, concealing or altering records to prevent them from being released
- knowingly making decisions that are contrary to the legislation
- directing another person to make a decision that is contrary to the legislation.

For more information about government information contravention, see the NSW Ombudsman's guideline on what can be reported at www.ombo.nsw.gov.au.

4.1.5. Local government pecuniary interest contravention

A local government pecuniary interest contravention is a failure to comply with requirements under the *Local Government Act 1993* relating to the management of pecuniary interests. These include obligations to lodge disclosure of interests returns, lodge written declarations and disclose pecuniary interests at Council and Council committee meetings. A pecuniary interest is an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person.

For example, this could include:

- a senior Council staff member recommending a family member for a Council contract and not declaring the relationship
- a General Manager holding an undisclosed shareholding in a company competing for a Council contract
- a Councillor participating in consideration of a DA for a property in which they or their family have an interest.

For more information about local government pecuniary interest contravention, see the NSW Ombudsman's guideline on what can be reported at www.ombo.nsw.gov.au.

4.1.6. Other wrongdoing

Although reports about the previous five categories of conduct can attract the specific protections of the PID Act, you should report all activities or incidents that you believe are wrong.

For example, these could include:

- harassment or unlawful discrimination
- reprisal action against a person who has reported wrongdoing
- practices that endanger the health or safety of employees or the public.

These types of issues should be reported to a supervisor, in line with the following Broken Hill City Council's policies and procedures on:

- Code of Conduct
- Statement of Ethical Principles
- Conflicts of Interest
- Equal Employment Opportunity
- Fraud Control
- Gifts and Benefits
- Grievances

All these policies are available from the home page link on Council's intranet.

Even if these reports are not dealt with as public interest disclosures, the Broken Hill City Council will consider each matter and make every attempt to protect the employee making the report from any form of reprisal.

4.1.7. When will a report be protected?

The Broken Hill City Council will support any employees who report wrongdoing. For a report to be considered a public interest disclosure, it has to meet all of the requirements under the PID Act. These requirements are:

- The report must be about one of the following five categories of serious wrongdoing – corrupt conduct, maladministration, serious and substantial waste of public money, breach of the GIPA Act, or local government pecuniary interest contravention
- The person making the disclosure must honestly believe on reasonable grounds that the information shows or tends to show wrongdoing
- The report has to be made to either the General Manager or, for reports about the General Manager, the Mayor
 - a position nominated in this policy – see section 4.5 below

- one of the investigating authorities nominated in the PID Act – see section 4.12

Reports by employees and Councillors will not be considered to be public interest disclosures if they:

- mostly question the merits of government policy, including the policy of the governing body of the Council
- are made with the sole or substantial motive of avoiding dismissal or other disciplinary action.

4.2. How to make a report

You can report wrongdoing in writing or verbally. You are encouraged to make a report in writing as this can help to avoid any confusion or misinterpretation.

If a report is made verbally, the person receiving the report must make a comprehensive record of the disclosure and ask the person making the disclosure to sign this record. The employee should keep a copy of this record.

If you are concerned about being seen making a report, ask to meet in a discreet location away from the workplace.

4.3. Can a report be anonymous?

There will be some situations where you may not want to identify yourself when you make a report. Although these reports will still be dealt with by the Broken Hill City Council, it is best if you identify yourself. This allows us to provide you with any necessary protection and support, as well as feedback about the outcome of any investigation into the allegations.

It is important to realise that an anonymous disclosure may not prevent you from being identified by the subjects of the report or your colleagues. If it is not known who made the report, it is very difficult to prevent any reprisal action.

4.4. Maintaining confidentiality

The Broken Hill City Council realises employees may want their report to remain confidential. This can help to prevent any action being taken against them for reporting wrongdoing.

Where possible and appropriate, Council will take steps to keep your identity, and the fact you have reported wrongdoing, confidential. However there may be situations where this may not be possible or appropriate. We will discuss with you whether it is possible to keep your report confidential.

If confidentiality cannot be maintained, we will develop a plan to support and protect you from risks of reprisal. You will be involved in developing this plan. You will also be told if your report will be dealt with under the Council's Code of Conduct, as this may mean certain information will have to be tabled at a Council meeting.

If you report wrongdoing, you should only discuss your report with those dealing with it. This will include the disclosures coordinator and the General Manager. If you discuss your report more broadly, you may affect the outcome of any investigation.

4.5. Who can receive a report within the Broken Hill City Council?

Staff are encouraged to report general wrongdoing to their supervisor. However the PID Act requires that – for a report to be a public interest disclosure – it must be made to certain public officials identified in this policy or any supporting Council procedures.

Any supervisor who receives a report that they believe may be a public interest disclosure must refer the employee making the report to one of the positions listed below.

If you are a Council employee and your report involves a Councillor, you should make it to the General Manager or the Mayor. If you are a Councillor and your report is about another Councillor, you should make it to the General Manager or the Mayor.

The following positions are the only employees within the Broken Hill City Council who can receive a public interest disclosure.

4.5.1. General Manager

You can report wrongdoing directly to the General Manager. The General Manager is responsible for:

- deciding if a report is a public interest disclosure
- dealing with reports made under the Council's Code of Conduct procedures
- determining what needs to be done next, including referring it to other authorities
- deciding what needs to be done to correct the problem that has been identified
- referring any evidence of a reprisal offence under section 20 of the PID Act to the Commissioner of Police or the ICAC.

The General Manager must make sure there are systems in place in the Broken Hill City Council to support and protect employees who report wrongdoing and is also responsible for referring actual or suspected corrupt conduct to the Independent Commission Against Corruption.

4.5.2. Mayor

If you are making a report about the General Manager, you should make your report to the Mayor. The Mayor is responsible for:

- deciding if a report is a public interest disclosure
- dealing with reports made under the Council's Code of Conduct procedures
- determining what needs to be done next, including referring it to other authorities
- deciding what needs to be done to correct the problem that has been identified.

The Mayor must make sure there are systems in place in the Broken Hill City Council to support and protect employees who report wrongdoing.

If the report is about the General Manager, the Mayor is also responsible for referring actual or suspected corrupt conduct to the Independent Commission Against Corruption.

4.5.3. Disclosures coordinator

The disclosures coordinator has a central role in dealing with reports made by employees. The disclosures coordinator will receive, assess, and refer to the people within the Broken Hill City Council who can deal with the reporter appropriately.

- deciding if a report is a public interest disclosure and how each report will be dealt with in consultation with the General Manager
- dealing with reports made under the Council's Code of Conduct procedures
- coordinate the response to the report
- acknowledge reports and provide updates and feedback to the reporter
- assess whether it is possible and appropriate to keep the reporter's identity confidential
- assess the risk of reprisal and workplace conflict related to or likely to arise out of a report and develop strategies to manage any risk identified
- where required, provide or coordinate support to staff involved in the reporting or investigation process, including protecting the interest of any officer the subject of a report
- provide six monthly reports to the NSW Ombudsman in accordance with section 6CA of the PID ACT.

Council's Disclosures Coordinator is the Division Manager Corporate and Human Services.

4.5.4. Disclosures officer

Disclosures Officers work with the Disclosures Coordinator, and are responsible for receiving, forwarding and/or dealing with reports made in accordance with this policy. The Disclosure Officer is responsible for:

- Documenting in writing any reports received verbally and have the document signed and dated by the reporter
- Making arrangements to ensure reporters can make reports privately and discreetly when requested, if necessary away from the workplace
- Discussing with the reporter any concerns they may have about reprisal or workplace conflict
- Carrying out preliminary assessment and forward reports to the Disclosures Coordinator or General Manager for full assessment.

Council's Disclosures Officer is the Corporate Services Coordinator.

4.5.5 Supervisors and line managers

Supervisors and line managers play an important role in managing the immediate workplace of those involved in or affected by the internal reporting process. Supervisors and line managers should be aware of the internal reporting policy and are responsible for creating a local work environment where staff are comfortable and confident about reporting wrongdoing. They have a responsibility to:

- Encourage staff to report known or suspected wrongdoing within the organisation and support staff when they do
- Identify reports made to them in the course of their work which could be public interest disclosures, and assist the staff member to make the report to an officer authorised to receive public interest disclosures under this policy
- Implement local management strategies, in consultation with the disclosures coordinator, to minimise the risk of reprisal or workplace conflict in relation to a report
- Notify the Disclosures Coordinator or General Manager immediately if they believe a staff member is being subjected of reprisal as a result of reporting wrongdoing, or in the case of suspected reprisal by the General Manager, notify the Mayor.

4.6. Who can receive a report outside of the Broken Hill City Council.

Staff and Councillors are encouraged to report wrongdoing within the Broken Hill City Council, but internal reporting is not the only option. You can also make a public interest disclosure to an investigating authority. Employees can do this first, or at any stage after their initial report to the Broken Hill City Council. If your report is about the General Manager or the Mayor, you should consider making it to an investigating authority. You can also choose to make a report to a Member of Parliament or a journalist, but **only** in limited circumstances.

4.6.1. Investigating authorities

The Public Interest Disclosures (PID) Act lists a number of investigating authorities in NSW where staff and Councillors can report wrongdoing and the type of wrongdoing each authority can deal with.

In relation to Council, these authorities are:

- the Independent Commission Against Corruption (ICAC) — for corrupt conduct
- the Ombudsman — for maladministration
- the Office of Local Government — for disclosures about local government
- Auditor-General of the NSW Audit Office – for disclosures about serious and substantial waste
- the Information Commissioner — for disclosures about a government information contravention i.e. breach of the GIPA Act.

You should contact the relevant authority for advice about how to make a disclosure to them. Contact details for each investigating authority are provided at the end of this policy.

You should be aware that it is very likely the investigating authority will discuss the case with the Broken Hill City Council. Council will make every effort to assist and cooperate with the investigating authority to ensure the matter is dealt with appropriately and there is a satisfactory outcome. Council will also provide appropriate support and assistance to staff who report wrongdoing to an investigating authority.

4.6.2. Members of Parliament or journalists

To have the protections of the Public Interest Disclosures (PID) Act, staff reporting wrongdoing to a Member of Parliament (MP) or a journalist **must** have already made substantially the same report to one of the following:

- the General Manager of Council
- a person nominated in this policy, including the Mayor for reports about the General Manager
- an investigating authority in accordance with the PID Act.

Also, the Broken Hill City Council or investigating authority that received the report must have either:

- decided not to investigate the matter
- decided to investigate the matter, but not completed the investigation within six months of the original report
- investigated the matter but not recommended any action as a result
- not told the person who made the report, within six months of the report being made, whether the matter will be investigated.

Most importantly – to be protected under the PID Act – if you report wrongdoing to an MP or a journalist you will need to be able to prove that you have reasonable grounds for believing that the disclosure is substantially true and that it is in fact substantially true.

If you report wrongdoing to a person or an organisation that is not listed above, you will not be protected under the PID Act. This may mean you will be in breach of legal obligations or the Broken Hill City Council Code of Conduct – by, for example, disclosing confidential information.

For more information about reporting wrongdoing outside the Broken Hill City Council, contact the Disclosures Coordinator or the NSW Ombudsman's Public Interest Disclosures Unit. The Unit's contact details are provided at the end of this policy.

4.7. Feedback to employees who report wrongdoing.

Employees who report wrongdoing will be told what is happening in response to their report.

When you make a report, you will be given:

- an acknowledgement that your disclosure has been received
- the timeframe for when you will receive further updates
- the name and contact details of the people who can tell you what is happening or handle any of your concerns.

The PID Act requires that you are provided with an acknowledgement letter and a copy of this policy within 45 days after you have made your report. Council will attempt to get this information to you within two working days from the date you make your report.

After a decision is made about how your report will be dealt with, you will be given:

- information about the action that will be taken in response to your report

- likely timeframes for any investigation
- information about the resources available within Broken Hill City Council to handle any concerns you may have
- information about external agencies and services you can access for support.

This information will be given to you within 10 working days from the date you make your report. You will also be advised if the report will be treated as a public interest disclosure and provide you with a copy of this policy at that time, as required by the PID Act.

During any investigation, you will be given:

- information on the ongoing nature of the investigation
- information about the progress of the investigation and reasons for any delay
- advice if your identity needs to be disclosed for the purposes of investigating the matter, and an opportunity to talk about this.

At the end of any investigation, you will be given:

- enough information to show that adequate and appropriate action was taken and/or is proposed to be taken in response to your disclosure and any problem that was identified
- advice about whether you will be involved as a witness in any further matters, such as disciplinary or criminal proceedings.

4.8. Protection against reprisals

The PID Act provides protection for people reporting wrongdoing by imposing penalties on anyone who takes detrimental action substantially in reprisal for them making the public interest disclosure.

The Broken Hill City Council will not tolerate any reprisal action against employees who report wrongdoing. The criminal penalties that can be imposed include imprisonment or fines. Detrimental action is also misconduct that justifies disciplinary action. People who take detrimental action against someone who has made a disclosure may also be required to pay damages for any loss suffered by that person.

Detrimental action means action causing, comprising or involving any of the following:

- injury, damage or loss
- intimidation or harassment
- discrimination, disadvantage or adverse treatment in relation to employment
- dismissal from, or prejudice in, employment
- disciplinary proceedings.

Taking detrimental action in reprisal is also a breach of the Council's Code of Conduct which may result in disciplinary action.

4.8.1. Responding to allegations of reprisals

If you believe that detrimental action has been or is being taken against you or someone else who has reported wrongdoing in reprisal for making a report, you should tell your supervisor, the Disclosures Coordinator or the General Manager immediately. In the case of an allegation of reprisal by the General Manager, the Mayor can alternatively be notified.

All supervisors must report any suspicions they have that reprisal action against an employee is occurring, or any reports that are made to them, to the Disclosures Coordinator or the General Manager.

If Broken Hill City Council becomes aware of or suspects that reprisal is being or has been taken against a person who has made a disclosure, Broken Hill City Council will:

- assess the allegation of reprisal to decide whether the report should be treated as a public interest disclosure and whether the matter warrants investigation or if other action should be taken to resolve the issue
- ensure a senior and experienced member of staff, who has not been involved in dealing with the initial disclosure, will investigate the suspected reprisal
- give the results of that investigation to the General Manager for a decision
- give the results of that investigation to the Mayor for a decision if the allegation of reprisal action is about the General Manager
- if it has been established that reprisal action is occurring against someone who has made a disclosure, take all steps possible to stop that activity and protect the employee who made the disclosure
- take appropriate disciplinary action or refer any evidence of an offence under section 20 of the PID Act to the ICAC or NSW Police force against anyone proven to have taken or threatened any action in reprisal for making a disclosure.

If you report reprisal action, you will be kept informed of the progress of any investigation and the outcome. The General Manager may issue specific directions to help protect against reprisals. These may include:

- issuing warnings to those alleged to have taken reprisal action against the employee who made the disclosure
- relocating the employee who made the disclosure or the subject officer within the current workplace
- transferring the employee who made the disclosure or the employee who is the subject of the allegation to another position for which they are qualified
- granting the employee who made the disclosure or the subject officer leave of absence during the investigation of the disclosure.

These directions will only be taken if the employee who made the disclosure agrees to it. The Disclosures Coordinator will make it clear to other employees that this action was taken in consultation with the employee and with management support – and is not a punishment.

If you have reported wrongdoing and feel that any reprisal action is not being dealt with effectively, contact the Office of Local Government, the Ombudsman or the ICAC – depending on the type of wrongdoing you reported. Contact details for all these investigating authorities are included at the end of this policy.

4.8.2. Protection against legal action

If you make a disclosure in accordance with the PID Act, you will not be subject to any liability and no action, claim or demand can be taken against you for making the disclosure. You will not have breached any confidentiality or secrecy obligations and you will have the defence of absolute privilege in defamation.

4.9. Support for those reporting wrongdoing

The Broken Hill City Council will make sure that employees who have reported wrongdoing, regardless of whether they have made a public interest disclosure, are provided with access to any professional support they may need as a result of the reporting process – such as stress management, counselling services, legal or career advice.

Council also has employees who will support those who report wrongdoing. They are responsible for initiating and coordinating support, particularly to those who are suffering any form of reprisal.

All supervisors must notify the Disclosures Coordinator if they believe an employee is suffering any detrimental action as a result of disclosing wrongdoing.

4.10. Sanctions for making false or misleading disclosures

It is important that all employees are aware that it is a criminal offence under the Public Interest Disclosures (PID) Act to wilfully make a false or misleading statement when reporting wrongdoing.

4.11. Support for the subject of a report

The Broken Hill City Council is committed to ensuring employees who are the subject of a report of wrongdoing are treated fairly and reasonably. This includes keeping the identity of any person the subject of a report confidential, where this is practical and appropriate. If you are the subject of a report, you will be:

- advised of the details of the allegation
- told your rights and obligations under our policies and procedures
- kept informed during any investigation
- given the opportunity to respond to any allegation made against you
- told the result of any investigation.

Where the reported allegations against the subject officer are clearly wrong or have been investigated and unsubstantiated, the subject officer will be supported by Broken Hill City Council. The fact of the allegations and any investigation will be kept confidential unless otherwise agreed to by the subject officer.

4.12. Resources

The contact details for external investigating authorities that employees can make a public interest disclosure to or seek advice from are listed below:

For disclosures about corrupt conduct:	For disclosures about maladministration:
Independent Commission Against Corruption	NSW Ombudsman

Corruption (ICAC)
Phone: 02 8281 5999
Toll free: 1800 463 909
Tel. typewriter (TTY): 02 8281 5773
Facsimile: 02 9264 5364
Email: icac@icac.nsw.gov.au
Web: www.icac.nsw.gov.au
Address: Level 21, 133 Castlereagh Street,
Sydney NSW 2000

For disclosures about serious and substantial waste:

Auditor-General of the NSW Audit Office
Phone: 02 9275 7100
Facsimile: 02 9275 7200
Email: mail@audit.nsw.gov.au
Web: www.audit.nsw.gov.au
Address: Level 15, 1 Margaret Street,
Sydney NSW 2000

For disclosures about breaches of the GIPA Act:

Information Commissioner
Toll free: 1800 472 679
Facsimile: 02 8114 3756
Email: ipcinfo@ipc.nsw.gov.au
Web: www.ipc.nsw.gov.au
Address: Level 11, 1 Castlereagh Street,
Sydney NSW 2000

Phone: 02 9286 1000
Toll free (outside Sydney metro): 1800 451 524
Tel. typewriter (TTY): 02 9264 8050
Facsimile: 02 9283 2911
Email: nswombo@ombo.nsw.gov.au
Web: www.ombo.nsw.gov.au
Address: Level 24, 580 George Street,
Sydney NSW 2000

For disclosures about local government agencies:

Office of Local Government
Phone: 02 4428 4100
Tel. typewriter (TTY): 02 4428 4209
Facsimile: 02 4428 4199
Email: dlg@dlg.nsw.gov.au
Web: www.dlg.nsw.gov.au
Address: 5 O'Keefe Avenue,
Nowra NSW 2541

5. IMPLEMENTATION

5.1. Roles and Responsibilities

The following Council officers are responsible for the implementation and the adherence to this policy:

- General Manager
- Disclosure Coordinator
- Disclosure Officer
- Mayor
- Supervisors and line managers
- Employees who are aware of a disclosure must support those who have made disclosures, as well as protect and maintain their confidentiality; and must not victimise or harass anyone who has made a disclosure.

5.2. Communication

This Policy will be communicated to the community and staff in accordance with Council's Policy, Procedure and Process Framework and Council's Business Paper process. Following adoption by Council the Policy will be made available on Council's website.

Employees can also access advice and guidance from the Broken Hill City Council Disclosures Coordinator and the NSW Ombudsman's website at www.ombo.nsw.gov.au.

5.3. Associated Documents

The following documentation is to be read in conjunction with this policy.

- Code of Conduct
- Statement of Ethical Principles
- Gifts and Benefits Policy
- Conflicts of Interest Policy
- Fraud Control Policy
- Equal Employment Opportunity Policy
- Grievance Policy

6. REVIEW

Review of this policy will incorporate relevant legislation, documentation released from relevant state agencies and best practice guidelines.

This policy will be reviewed every two years. The responsible Council officer will be notified of the review requirements three (3) months prior to the expiry of this policy.

7. LEGISLATIVE AND LEGAL FRAMEWORK

This policy is to be read in conjunction with the following:

Public Interest Disclosure Act 1994 (PID ACT)

Local Government Act 1993

Model Internal Reporting Policy, Ombudsman New South Wales, June 2014

Council employees shall refrain from personal activities that would conflict with proper execution and management of Council's Reporting of Public Interest Disclosures Policy. Council's Code of Conduct provides guidance for recognising and disclosing any conflicts of interest.

8. DEFINITIONS

"**ICAC**" shall mean the Independent Commission Against Corruption

"**PID Act**" shall mean *Public Interest Disclosures Act 1994*

ORDINARY MEETING OF THE COUNCIL

October 12, 2015

BROKEN HILL CITY COUNCIL REPORT NO. 251/15

SUBJECT: ADOPTION OF THE DRAFT WORKFORCE MANAGEMENT PLAN
11/89

Recommendation

That Broken Hill City Council Report No. 251/15 dated October 12, 2015, be received.

That Council adopts the Draft Workforce Management Plan.

That the adoption of this Plan supercedes the existing WorkForce Management Plan adopted August 2011.

Executive Summary:

Council considered the Draft Workforce Management Plan at its Ordinary Council Meeting held September 30, 2015 and resolved (Minute No. 45076) to place the draft Workforce Management Plan on public exhibition for a period of twenty eight days as per Section 160 of the Local Government Act 1993. Council also resolved to for the Draft Plan to be forwarded to the BIC and USU for their review.

The draft plan was placed on public exhibition for twenty eight days concluding on Friday, November 6, 2015.

The Plan was forwarded to the BIC, the USU and the TEU for review and to date no comments have been received.

During the public exhibition period Council received nil written submissions regarding the Draft Workforce Management Plan. Therefore, no changes are proposed to the draft policy.

Report:

Council is required to develop a Resourcing Strategy as part of compliance with the Integrated Planning and Reporting Guidelines (Local Government Act 1993).

There are three (3) main components of a Resourcing Strategy; the Long Term Financial Plan, the Asset Management Strategy and a Workforce Strategy. Each is designed to assist Council to support the Community to achieve its goals outlined in the Broken Hill Community Strategic Plan 2013-2033 and ensure Council can meet its goals outlined in the Delivery Program 2013-2017.

The purpose of developing a Workforce Strategy is to ensure the Broken Hill City Council can develop and deploy its human resources in the most efficient and effective manner now and into the future. A strong Workforce Strategy will provide a framework for dealing with resourcing challenges in a consistent way.

The Integrated Planning and Reporting Guidelines for NSW state that the Workforce Management Strategy must be for a minimum timeframe of four years. Council has undertaken key stakeholder consultation to review trends in workforce management, a review of our community profile, current capacity gap analysis, and identification of future challenges facing Council to write this plan and develop the strategies contained within.

Strategic Direction:

Key Direction: 4 Our Leadership
Objective: 4.2 Our leaders make smart decisions
Function: Corporate Support
DP Action: 4.2.3 Our leaders are aware of emerging issues and new information in order to respond appropriately

Relevant Legislation:

Local Government Act 1993 Sect 406 - Integrated Planning and Reporting Guidelines;
Sect 403 – Resourcing Strategy

Integrated Planning and Reporting Guidelines for Local Government in NSW March 2013,
Department of Premier and Cabinet, Division of Local Government

Financial Implications:

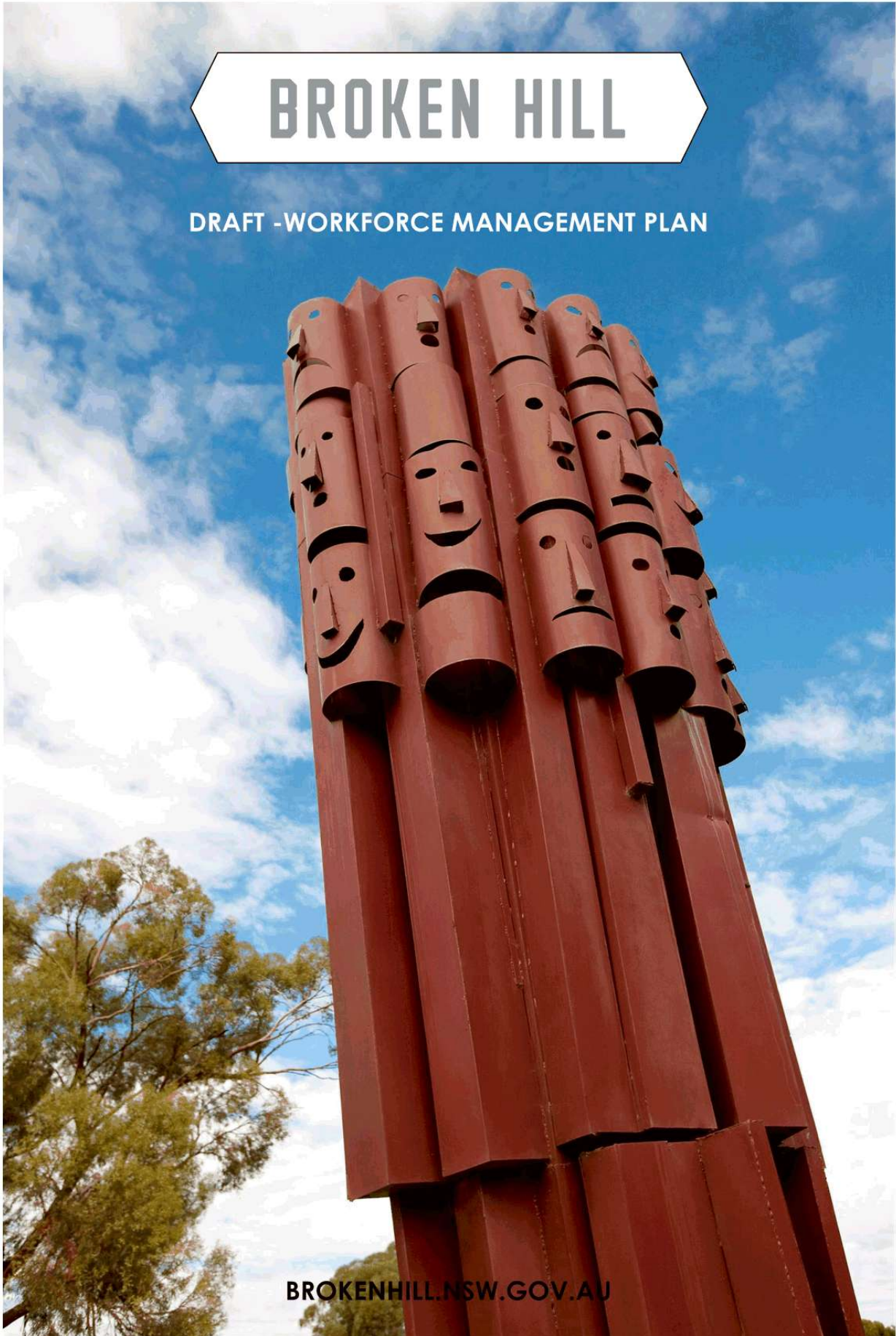
The Workforce Management Plan Strategies are to be considered in line with the Long Term Financial Plan and annual Operational Plans

Attachments

1. Draft Workforce Management Plan 2015-2020 25 Pages

RAZIJA NU'MAN
DIVISION MANAGER CORPORATE AND HUMAN SERVICES

SHARON HUTCH
ACTING GENERAL MANAGER



BROKEN HILL

DRAFT -WORKFORCE MANAGEMENT PLAN

BROKENHILL.NSW.GOV.AU

Privacy Statement

The Broken Hill City Council (Council) is collecting information to inform policy decisions in relation to the preparation of the Broken Hill City Council Workforce Management Plan 2015-2020 and personal information received will be used only for that purpose. The Council will receive comments and submissions, as well as collect and store information, in accordance with the Privacy Act 1988 (Commonwealth).

Adopted XX/XX/XXXX

This Plan was compiled by Broken Hill City Council.

Images were sourced from Council's image library.

Copies of this plan/document can be viewed on-line at www.brokenhill.nsw.gov.au

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**Quality Control**

Key Direction:	4 Our Leadership		
Objective:	4.2 Our leaders make smart decisions		
Function:	Corporate Support		
Strategy:	4.2.3 Our leaders are aware of emerging issues and new information in order to respond appropriately		
File Reference No:	11/89	TRIM No:	D15/19483
Responsible Officer:	General Manager		
Review Date:	2016		
Date	Action	Minute No.	
September 2015	Document Developed		

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INTRODUCTION

Ensuring Council has the right people with the right skills at the right time to achieve our vision, mission and organisational goals

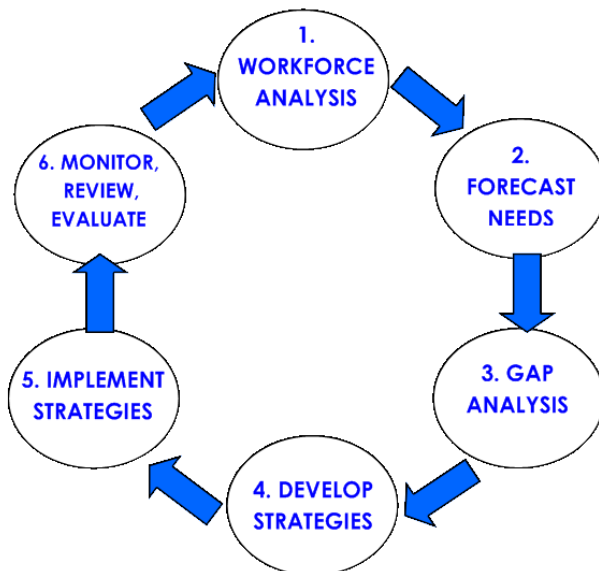
PURPOSE OF WORKFORCE STRATEGY

Council is required to develop a Resourcing Strategy as part of its commitment to Integrated Planning and Reporting Framework legislation (Local Government Act 1993).

There are three (3) main components of a Resourcing Strategy; the Long Term Financial Plan, the Asset Management Strategy and a Workforce Strategy. Each is designed to assist Council to support the Community to achieve its goals outlined in the Broken Hill Community Strategic Plan 2013-2033 and ensure Council can meet its goals outlined in the Delivery Program 2013-2017.

The purpose of developing a Workforce Strategy is to ensure the Broken Hill City Council can develop and deploy its human resources in the most efficient and effective manner now and into the future. A strong Workforce Strategy will provide a framework for dealing with resourcing challenges in a consistent way.

Workforce Planning requires an understanding of the make-up of the current workforce, an investigation into future service needs and an analysis of the type and size of the workforce required to meet them. Labour market supply and demand factors, skill shortage areas, staff retention, work and family considerations, the ageing nature of the workforce, and equity and diversity issues are some of the issues that may impact resourcing and may be considered. The Workforce Planning Process is summarised below.



STEP 1: Workforce Analysis

Understand Council's direction, objectives and the internal and external factors influencing the current and future labour demand and supply

STEP 2: Forecast needs

Identify the key skills needed to meet Council's strategic objectives

STEP 3: Analysis of gaps

Forecast future workforce demand and compare to the forecasted supply

STEP 4: Develop strategies

Council develops strategies to ensure that gaps are closed and we move closer to the desired future forecasted situation

STEP 5: Implementing strategies

Council implements strategies according to priority and necessity

STEP 6: Monitor, Review and Evaluate

Council will undertake an annual review of the workforce strategy

Our Vision

Broken Hill will be a safe, vibrant, prosperous and culturally rich City achieved through community leadership and sustainable management.

Our Mission

Council will provide responsive community leadership and high quality services in a sustainable manner to maintain and enhance Broken Hill's lifestyle.

Our Values**Selflessness**

We will make decisions because they benefit the public, not because they benefit the decision maker.

Integrity

We will not place ourselves under any financial, personal or other obligations to any individual or organisation that might reasonably be thought to influence us in the performance of our official duties.

Objectivity

We will act impartially, making decisions and choices in carrying out our official duties based solely on merit and in accordance with our legal obligations.

Accountability

We will be accountable to the public for our decisions and actions and will consider issues on their merits, taking into account the views of others.

Openness

We will record the reasons for decisions, submit to scrutiny and keep proper records.

Honesty

We will obey the law, observe the letter and spirit of policies and procedures, observe the Code of Conduct and take steps to resolve any conflicts of interest arising in such a way that protects the public interest.

Leadership

We will promote and support these values by leadership and example and maintain and strengthen the public's trust and confidence in Council.

Respect

We will treat other Council officials and the roles they play with respect and courtesy at all times.

Courage

We will have the courage to uphold these values, report suspected wrongdoing, embrace necessary change and give advice fearlessly and frankly.

Responsibilities

The following stakeholders have accountability for the successful development and implementation of the Workforce Strategy

General Manager

The General Manager is responsible for informing, developing and communicating the Workforce Plan and ensuring that the implementation targets are met.

Workforce Plan Coordinator

The General Manager has nominated the Manager - Human Resources as the Workforce Plan Coordinator who has the responsibility for coordination and implementation of this plan.

Managers and Supervisors

Managers and Supervisors are consulted on the development of the plan and are required to lead implementation of actions within their department.

Employees

Employees are consulted on the plan and are encouraged to participate in the plan's actions.

JOURNEY SO FAR

Since the introduction of Council's first Workforce Management Plan (2010-2014) we have implemented the following strategic activities aimed at improving our workforce.

2010

- a) A new salary system which provided a systematic process to assess skill development and utilisation within our workforce. As a result a 24 Grade pay rate system was introduced into the Broken Hill City Council Consent Award and an annual competency assessment and progression review process introduced.

2011

- b) Understanding the nature of organisational culture, employee engagement and their effect on operational performance leads Council to undertake its first culture and organisation effectiveness assessment surveys. Participation in these surveys has reinforced that organisational cultures cannot be transformed overnight and require long term commitment and strategies in order to achieve sustainable change. By focussing on enhancing our values, direction, structure, systems, job design, communication and leadership we can improve our culture and lead Council to greater organisational effectiveness and productivity.

2012

- c) Council leads the way in Diversity Management earning Silver Accreditation in the Australian Local Government Women's Association 50:50 Vision Council for Gender Equity program.

2013

- d) Council achieves the State Cover Workplace Health and Safety Excellence Awards for our Integrated Health and Wellbeing Framework. The new framework focuses Council on achieving a safety culture rather than only meeting compliance standards.

- e) Our selection methodology is improved; to include assessment of cultural fit and ability to transition into the role as a measure of selection. All internal applicants (employees) also have option to receive interview feedback as part of the selection process.
- f) Council introduces a systematic process for developing and implementing targeted recruitment campaigns. We have extended our use of traditional media and Council now has access to recruitment and industry online job boards and social media exposure. Council introduces creative digital campaign to attract new talent to the organisation.

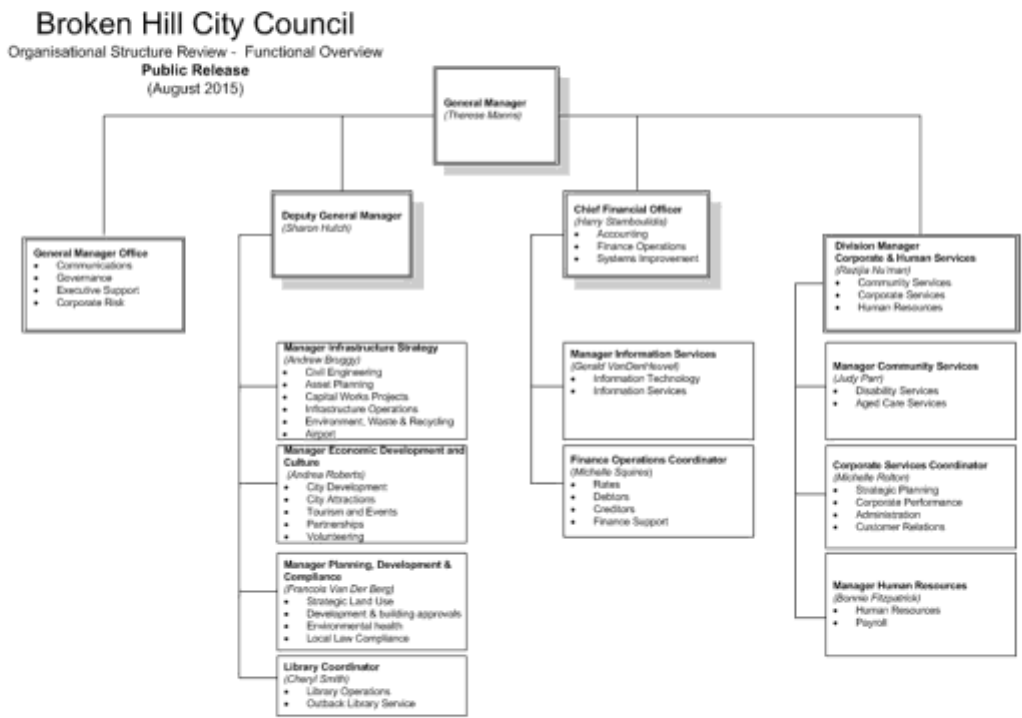
2014

- g) After extensive industry benchmarking and workforce consultation Council undertook a significant workforce restructure. The aim of the new structure was to better align and deploy existing resources, and build in functional areas that are of strategic importance (Asset Management, Financial Management and Economic diversification). Financial efficiencies are gained through a flatter and leaner leadership structure and in a reduction of resources in support functions. During the planning of the restructure Council provided "coping with change" training for all staff and implemented training workshops for employees in recruitment techniques. During the implementation phase of the restructure transition support was provided for employees directly or indirectly affected by this change.

You-tube campaign: BHCC JOB TVC



OUR STRUCTURE



OBJECTIVES

Council remains under pressure to develop a sustainable model of Local Government and provide our Community with valued services.

Council has undertaken key stakeholder consultation to review trends in workforce management, a review of our community profile, current capacity gap analysis, and identification of future challenges facing Council to write this plan and develop the strategies contained within.

The objectives of this Workforce Strategy are to:

- Develop an efficient organisation that has the capacity to provide valued services to our Community.
- Develop effective leadership to focus on improved operational performance and support our workforce to achieve organisational goals.
- Focus our organisation on seeking innovative and more effective use of technology to support us to be a leader within our industry and be more adaptable to future challenges.
- Develop an organisational culture that is more effective and agile; enabling our human resources to operate in an environment that supports achievement, greater employee satisfaction, collaboration and trust.



NATIONAL AND INDUSTRY TRENDS

NATIONAL WORKFORCE TRENDS

“Australia will need a larger, more highly skilled and qualified workforce to keep pace in a competitive, technology-driven future, where accelerating rates of change will be the norm”¹

The Future Focus report maps out how Australia can develop the workforce it needs to develop a prosperous future.

The reports main findings highlights

- Australia is competing in a global market for skills requiring new approaches in the way skills are developed and utilised;
- Innovation and skill development taking place in the workplace is critical to unlocking increases in productivity;
- Australia needs to maximise investment in skills development and through improved work organisations and job design;
- Australia needs to increase its labour force participation and provide greater support to remove barriers for entering and re-entering the workforce;
- Australia needs to address low language, literacy and numeracy skills which affect full participation in the community;
- Australian's must learn “Adaptive capacity” – which is the ability to prepare people and workplaces to respond flexibly and creatively to changing circumstances;
- Australia will need to increase the

¹ Future Focus – 2013 National Workforce Development Strategy

capacity for tertiary education and provide capacity for individuals to transition to work more effectively.

INDUSTRY TRENDS

The National Local Government Workforce Strategy ('the Strategy') is designed to future proof the challenges faced by Councils, and to move the sector towards a more sustainable workforce.

Developing workforce capacity, capability and innovation will become even more critical while the structure and financial sustainability of Councils remain under the spotlight.

Key Local Government Industry trends include

- Local Government employment declined from 2010 -11 to 2011-12 by 3000 people;
- Skill shortages exist in mission critical occupations including engineers, planners, environmental health, surveyors and managers;
- Salary competition and lack of suitably skilled candidates listed as main reasons for skill shortages;
- Inadequate levels of knowledge management and succession planning associated with increasing mature age workforce.
- Indigenous people comprise 1.3% of all employees in local government.

These workforce trends highlight that Broken Hill City Council is not isolated or insulated from broader workforce themes on a National scale or within the Local Government Industry.

COMMUNITY AND COUNCIL PROFILE ANALYSIS

By understanding our local community, Council is able to better represent its interests and align services closer to community needs.

The following review and analysis of the Broken Hill Community's profile in comparison to the Council workforce profile highlights Council's capacity strengths and gaps as they relate to the development of this plan and aligning our resources to service community need.

The statistics and graphs represented are drawn from the Australian Bureau of Statistics: Regional Population Growth Australia¹ (3218.0) and Census 2011.

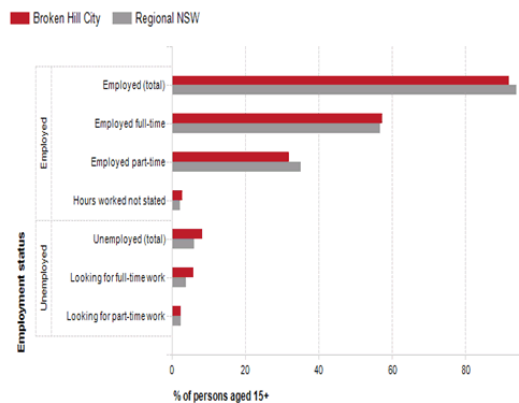
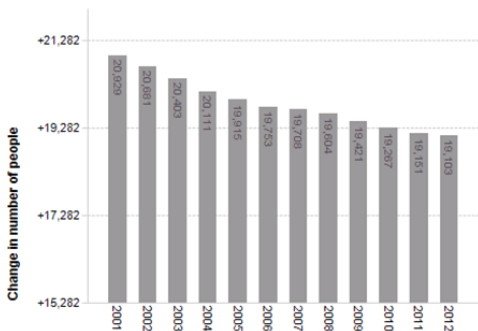
Population and Employment

Population and employment capacity impacts effective workforce management as they both influence the available resource pool (labour supply) with the right skills and capacity to meet Council resource needs (labour demand).

Broken Hill has a well reported declining population; however this decline may be slowing.² Population stability will assist Council to stabilise rate revenue and naturally assist Council to tailor services to community needs.

Broken Hill has a lower proportion of employment in comparison to Regional NSW.

Estimated Resident Population, Broken Hill City



The current Unemployment rate is 8.29%³

55 percent (55%) of the city's 'eligible to work' population is employed in full time work.

The top six Industry Sectors of Employment within the Broken Hill region are Health Care and Social Assistance (16.2%), Retail Trade (13.2%), Mining (10.40%), Accommodation and Food Services (9.7%), Education and Training (8.3%) and Public Administration (7.7%).

² Australian Bureau of Statistics: Regional Population Growth Australia (3218.0)

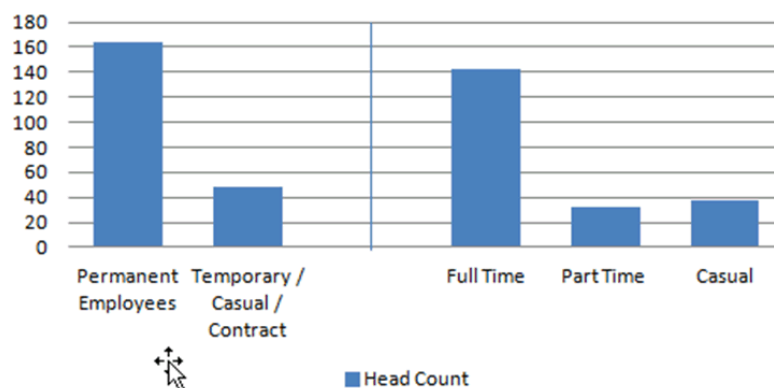
³ Regional Development Australia Economic Update June 2015

Whilst not the largest employer in the city, Council provides employment within the 6th largest sector of employment.

Building local capacity is important to the community and Council takes pride it is contribution to developing skills within the city. We are well known for our commitment to training and development for employees. This plan will focus on continuing to improve our workforces capacity to meet the changes needed within Local Government and for the Community.

Council's current workforce is 212 employees, representing 161 full time equivalent employees (FTE) excluding casuals⁴. This represents a reduction in the overall workforce compared to the previous workforce plan period (2010-2014) as result of the recent organisational restructure and Council's decision to close its aged care hostel facility at Shorty O'Neil Village.

Employment Status and Type



Our average length of service is 11 years. Council's total turnover rate was 9 percent (9.3%) in FY2013, and twenty one percent (21.1%) in FY2014, which includes voluntary and involuntary separations. The increase in total turnover rate can be attributed to the reduction of staff required to operate Shorty O'Neil Village pending its closure, and the expiration of a small number of fixed term contracts. Council's total turnover rate (YTD 2015) is 18 percent (18.4%) influenced by the organisation wide restructure. Excluding turnover as a direct result of the restructure Council's voluntary turnover rate would have been 6 percent (6.3%).

Typically the national local government average turnover rate is 10 percent (9.9%)⁵. The median total turnover rate for NSW Council's for the FY2014 period was 11 percent (10.7%) meaning Council has a lower than industry turnover rate.

A high average length of service (ALS) and a low turnover rate (TOR) can have benefits and disadvantages for an organisation. The benefits include consistency of service, increased depth of skill development over time, increased development of corporate knowledge and perceptions of loyalty. The disadvantages of a low turnover rate can include limited opportunity for promotion, limited ability to attract new talent with diverse or specialised skill sets and the potential for employee stagnation. Council will consider strategies for utilising natural attrition as part of its sustainable operations objectives and long term financial planning.

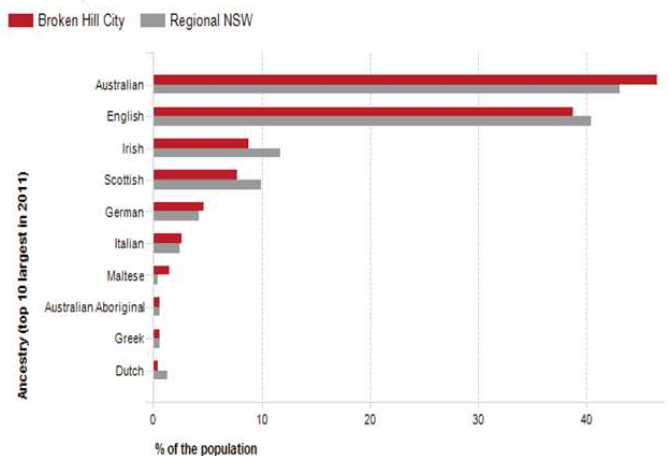
⁴ As at pay period 23 -2015

⁵ National Local Government Workforce Strategy 2013-2020

Heritage, Ancestry or Ethnicity

Cultural diversity is important for workforce planning as efficient and effective organisation make use of different ideas, thinking, knowledge and experiences.

Our city’s ancestry is predominantly Australian representing a higher percentage than in comparison to Regional NSW. Our indigenous community makes up seven percent (7.3%) of our community. English is the predominant language spoken at home.



Based on the Diversity Survey (2013), Council's ethnic representation closely matches that of the Broken Hill population. While we may not have large concentrations of ethnic diversity within Council, the breath of diversity includes employees with heritages from more than 10 different nationalities. Employees identifying as indigenous (Aboriginal and / or Torres Strait Islander) represents 3 percent (3.2%) of our workforce which suggested that they may be underrepresented compared to the general Broken Hill population. Alternatively our profile may actually be higher however as employees may have not chosen to identify as Indigenous within the survey.

As a result, Council does not experience significant challenges in being able to understand and communicate with our community based on ethnic diversity and this should not pose as a major challenge to developing better engagement strategies within our community.

Our greatest opportunity still lies in building stronger and more effective relationship with our Indigenous community.

Council hosted 2 German Exchanges students in 2014 and 4 students in 2013.



Gender

Forty nine percent (48.7%) of our city's population is male and fifty one percent (51.3%) is female; highlighting there is relative gender balance within our community.

Council's gender profile shows a relative gender balance with the number of males employed only slightly more than females (52% and 48% respectively).

Our last Workforce Plan identified a lack of female role models in leadership or senior professional roles as opportunities for Council to improve its gender equity.

Council has three (3) Senior Executive positions as defined by the Local Government Act (1993). Council appointed its first female General Manager in 2013 and female representation at the Senior Executive level is now sixty seven percent (66.6%). Female representation in senior people leadership roles is fifty percent (50%) and when comparing all people management roles (General Manager to Team Leader) female representation is forty six percent (46%). Council prides itself on its merit based philosophy, which applied to policies and processes for access to leadership roles, remuneration, recognition, and training.

Council has a high proportion of females working within the community services direct care sector (81%) and support functions; and all male workforce (100%) within its infrastructure operations department which represents traditional stereotypes for these employment sectors. Merit based selection is enforced within our recruitment processes so we can ensure there is not gender equity bias in these sectors.

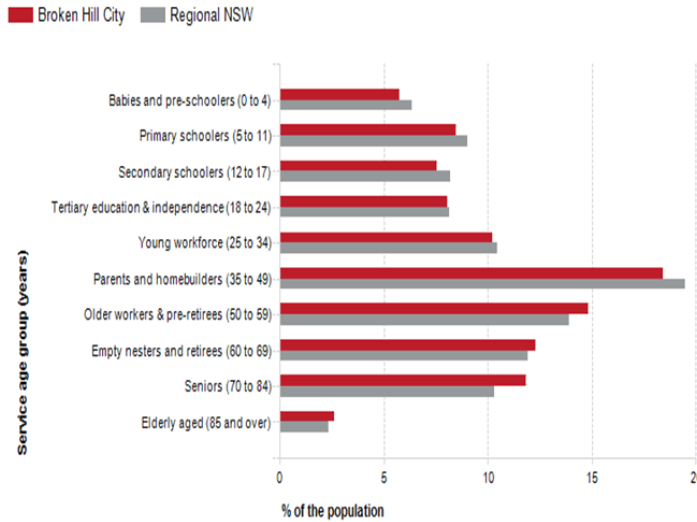
We have a large number of female employees who are aged between 25-34 (considered child rearing years) and this represents the need to consider effective strategies for re-entering the workforce, flexibility and retention whilst maintaining operational efficiency.



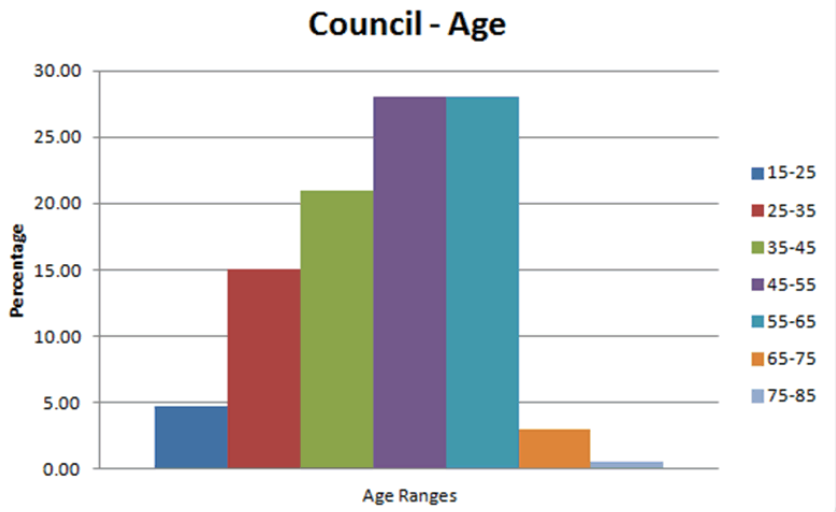
Age

An aging population will impact on the community's available resources for workforce participation.

The median age for the city is 43 years, which is two (2) years higher than Regional NSW and six (6) years higher than the general Australian population, continuing to support previous reporting within the last Workforce Management Plan of the higher than average aging workforce within the city.



Council's median age is forty nine (49) years (average 47 years). Over thirty percent (30%) of our total workforce is aged fifty five (55) years and above; representing a significant proportion of our workforce that would be eligible for retirement or considering retirement within the next 5-10 years. Interestingly results from the internal diversity study (2013) indicated only 8 percent (8%) of eligible retirees were actually considering retirement in the next 2-5 years. Whilst Council has not experienced significant effects of "intellectual property drain" from large scale retirement, we will start to see such impact in the next 2-5 years. Council will need to consider workforce strategies that ensure transfer of knowledge and skill, particularly in areas like Infrastructure / Operations where the workforce is almost exclusively male.



In comparison with the community, Council has a higher representation within the category Young Workforce (aged to 34 years), however a significantly lower presentation amongst those in tertiary years (aged less than 25 years). Council has traditionally managed apprentices internally offering multiple roles in electrical, plumbing, carpentry, and mechanics trades up until 2010, when Council made the strategic decision to host apprentices rather than employ direct. With further employment cost pressures over the succeeding years, Council made the decision not to replace exiting apprentices. Currently Council hosts two (2) apprentices in the carpentry and electrical trades.

Occupation and Earnings

The diversity of occupation and earnings affects workforce planning as both influence resource demand; through occupation choice and ability to increase potential earnings capacity.

The three most popular occupations reported within the city were Technicians and Trade Workers (15.8%), Professionals (15.0%) and Community and Personal Service Workers (14.1%)

The city has a larger representation for Community and Personal Service Workers (14.1%) in comparison to Regional NSW and a change of 142% in comparison to the previous 2006 census.

Breaking Council's workforce into easily comparable occupations, our Outdoor workforce (consisting of Trades, Labouring, and Direct Care for Community Services) would represent 57% of our workforce (excluding casuals).

The community services sector is highly subsidised through grant funding agreements at both the state and federal level, however there is a high degree of uncertainty or volatility about securing continual funding as this sector is undergoing significant legislative and funding reform.

Council has found it difficult to retain Civil Engineering, Building Surveying, Environmental Health professionals, graduates and cadets. Exit surveys alluding to the lack of career opportunity, poorly structured programs, low management support and perceived lack of meaningful work being cited as reasons for leaving.

Being able to retain qualified professionals is critical to Council's ongoing success, particularly in areas that can add value to our organisation being more financially sustainable, including finance, asset management, project management and civil engineering. Council has started to address these concerns through increased resourcing within our new structure.

Council has placed emphasis in developing capacity in the economic development and culture departments within the structure of the organisation to support the city's goals for economic diversification.

The median weekly household income for Broken Hill was \$786 which is 82% of the Regional NSW median (\$961) and 64% of the general population for New South Wales median (\$1,237) and Australia (\$1,234).

Council's median weekly income (FY2015) was \$1,149.55. Taking into consideration estimated changes in inflation since the last census (2011); Council's median weekly income would most likely be thirty seven percent (36.9%) higher than the Broken Hill median, 12 percent (12.0%) higher than the Regional NSW and eighty seven percent (87.2%) of the NSW general population.

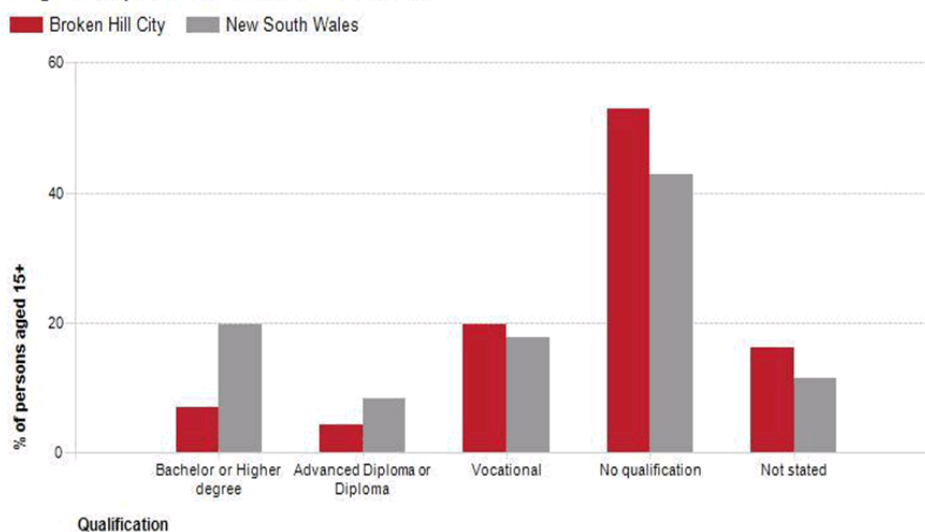
Offering competitive pay within the local community may influence Council's ability to attract and retain local talent, however it may pose challenges for Council to attract from a wider market.

Education and Vocation and Training

Access to higher education and vocational training impacts workforce management as it influences the ability of an organisation to develop the right skills capacity at the time when it is most needed.

Broken Hill has a substantially lower proportion of its population holding a Bachelors Degree (6%) in comparison to the NSW general population. Vocational education has slightly increased since the 2006 census representing nearly twenty percent (20%) of our population.

Highest qualification achieved, 2011



Many of Council's positions encourage post secondary school qualifications (tertiary qualifications) however most of these are not compulsory allowing for recognition of on the job experience or recognition of prior learning.

Prior to Council's restructure (2014) Council had 168 unique positions of which fourteen percent (14.0%) of roles required and/or desired a degree qualification and/or relevant experience. Post restructure, the percentage of positions that required and/or desired degree qualification increased to 19 percent (19.4%); influenced by the organisation's desire to build capacity in the areas of Civil Engineering, Accounting and Economic Development. Thirty percent (30%) of our current positions do not require any formal qualifications; however may require on the job experience or skill based training. Recognition for experience or prior learning is relevant to Council considering our more mature workforce, many whom have not had formal education opportunities or may experience challenges within language, literacy or numeracy.

Council has an active work experience program which is utilised by Broken Hill High School, Willyama High School, Menindee High School and TAFE Western Connect. Council's commitment to work experience assists the community to develop vocational skills. Council also regularly hosts industry placements or internships for university students nationally and internationally.

In 2011 Council began implementing its competency based salary system. Thirty Five percent (35%) of Council's workforce have now been assessed as being competent at the final step of skills progression. Council will need to continue to develop this system to ensure that

required future skills, knowledge and attitudes are systematically reviewed and remain relevant. Similarly Council will place greater focus on effective use of skills, particularly leading to greater productivity and performance outcomes.

Evidence gained through skill reviews highlights that employees require or need to improve skills in the area of technology. This will require review of funding or budget to ensure that this training is gained.



Broken Hill Regional Development Careers Fair: Nikita MacMurray (Cadet Accountant)

CHALLENGES FOR COUNCIL

Analysis of the key challenges (or opportunities) facing Council was undertaken and have been organised into common themes.

External forces (those outside Council's immediate control) and Internal Forces (which Council have a greater degree of control or influence over). These themes become Council's driving force for change and inform the objectives for this Workforce Plan Strategies

EXTERNAL FORCES

Revenue

The NSW government sets a ceiling on the total amount of income that each council can raise from its rates and charges on land; termed the 'rate-peg percentage'. In addition to rate-pegging⁶ there are other budgetary and legislative constraints that also operate in NSW that affect the amount of rate revenue a Council receives e.g. land and property valuation methods, and concessions that must be applied to certain types of ratepayer.

Cost shifting describes a situation where the responsibility for, or merely the costs of, providing a certain service, concession, asset or regulatory function are 'shifted' from a higher level of government (Australian or State Government) onto a lower level of government (Local Government) without providing corresponding funding or the conferral of corresponding and adequate revenue raising capacity. Examples of cost shifting include contributions to Fire and Rescue NSW, NSW State Emergency Services, and failure to reimburse councils for mandatory pensioner rebates.⁷

Both rate pegging and cost shifting provide financial restrictions and burdens on Council particularly when subsequent funding is reduced or ceased (immediately or over time) after the impost or transfer of responsibility has occurred. As a result Council has to think of alternative or innovative ways to increase revenue.

Understanding our Community's expectations

A lack of extensive services reviews mean we have a general or limited understanding of the community's expectations for services delivery and its value to the community. As such resources have not been adequately equipped or deployed to undertake detailed community engagement to validate our service offering. As such Council is not able to fully anticipate or assess our current strengths or capacity gaps and respond to our customers expectations effectively.

Collaboration with external stakeholders

- ⁶ Rate-pegging in NSW – Centre for Local Government 2008
- ⁷ Local Government NSW, , Cost Shifting Survey F2012/2013

Council must establish adequate communication channels with all tiers of Government focusing on ensuring that we maximise frequency of engagement and effectiveness of such relationships through clearly established measures of success. Council needs to broaden industry relationships to understand and seek opportunities to identify local, state or national examples of resource and knowledge sharing.

Economic diversification

Council needs to identify opportunities to gain revenue via alternative sources. Responding to this challenge may require specialised skills set and highlight staff capacity gaps beyond our operational ability to respond.

Local Government Reform

The impact of the Local Government Review and subsequent Fit for Future proposals still leaves reform options or outcomes relatively unknown for the Far West Region of New South Wales and specifically for our Council. As such our capacity to anticipate and effectively respond is limited. Council needs to be proactive in demonstrating efficiency, scale and capacity to remain independent.

Funding

With significant Commonwealth and/or State funding changes expected in the Community Services sector, Council will need to review its current operating model(s), capacity for service offering and employee capability to be able to effectively compete in this market and/or value add to the community.

Council have the opportunity to consider bidding for Roads and Maritime Services (RMS) works as a way to increase revenue. This also represents an area where we can potentially grow our skill capacity, size of teams or continue to secure employment within the Infrastructure and Operations departments.

Innovation in Services

Council is under increasing pressure to identify different and more effective ways of providing valued services, and effectively and efficiently use resources. This will require increased effort and focus on doing things differently, utilising creative problem solving and capitalising on the knowledge/ expertise of those leading our industry where we do not have the capacity ourselves to innovate.

Labour Supply and Demand

Systemic skill shortages exist within the local government industry and are likely to continue as a result of changes within the education sector, the aging workforce, technological advancements, and legislative changes demanding higher level of accreditation or skill capacity development. Supply shortages can affect capacity building and service or business continuity.

As an organisation we need to develop a compelling story of the benefits of living, working and enjoying the unique lifestyle that Broken Hill and the Far West can offer potential employees. We want a workforce that is proud to be a champion for our city and is fully engaged in the organisation to deliver service excellence to the community

INTERNAL FORCES

Financial Position

A higher emphasis on financial sustainability and capacity building will place greater emphasis on Council to seek best practice and undertake benchmarking to gauge performance. Council must develop short, medium and long term strategies to address its ongoing financial deficits whilst addressing capacity gaps. Council's aging infrastructure and limited ability to co-contribute funds for grant projects means we need to have a strategic, target approach when responding to opportunities and challenges .

Organisational Culture

Our 2010 Culture Surveys highlighted our security orientated culture creates challenges for effective workforce management as employees experience a fear of change, and are encouraged to work in ways that reinforce avoidance, dependency and conventional thinking. This means our culture does not drive, recognise or reward employees to seek goal achievement, undertake calculated risks, strive for excellence, innovate, be self directed, or effectively collaborate across departments.

Technology

Capacity gaps within the areas of technology, including access and utilisation, will require financial investment and structured training and development of resources.

Leaderships Capacity

Building stable leadership capacity is challenging due to the nature of cyclical election process each four (4) year term for our Civic Leaders and based on the nature of Senior Executive or senior people leader appointments and career mobility. This increases our potential risk of loss of leadership capacity. Our culture must facilitate development of more effective teams and departments which will focus more on collaboration rather than self preservation. Our organisation must continue to invest in developing effective leaders; those that can communicate a compelling vision, inspire us to provide service excellence for our community, ensure effective transfer of knowledge across the organisation, and support employees to be prepared (confident and competent) to accept and step up to face any challenges or changes that Council may face into the future.

Workforce demographics

Council has low employment turnover and largely a mature workforce however we have not yet experienced large scale retirement pressure within our workforce. This may seem advantageous for ensuring continuity of service delivery however develops key dependencies when this expertise is not deployed effectively or knowledge shared widely. A lean workforce does not provide operational flexibility or capacity for operating large scale work shadowing programs that would typically be utilised to ensure transfer of knowledge and skills. Internal career mobility is also affected by a stable workforce limiting the perceived opportunity for career advancement.

Council will also need to consider how it will attract and retain employees in the forming or midway through their careers and those re-entering the workforce requiring flexibility while maintaining operational efficiency.

Industrial Relations

Council will require more flexibility in its ability to engage and manage its workforce so that it can be more competitive and better able to respond to change. We offer above industry employment conditions meaning we are an attractive employer. Council will need to

consider how we can maintain our "employer of choice" advantage whilst ensuring that we are competitive and financially sustainable within this plan. Fostering greater relationships with our employees and their representatives will ensure we can focus on mutual benefits of this plan.

Building professional capacity

A key challenge remains attracting and retaining professionals in a range of specialist fields. Affordable access to higher education or ongoing professional development places greater financial hardship on our Council due to our location.



WORKFORCE PLAN STRATEGIES

The following strategies have been developed as a result of our workforce analysis, and understanding of the challenges that council faces.

Workforce Strategy 1:

Develop an efficient organisation that has the capacity to provide valued services to our Community

- WS 1.1 Investigate the opportunities associated with shared services delivery that will build capacity and create efficiency.
- WS 1.2 Ensure the organisational structure remains aligned to Council's Delivery Program objectives.
- WS 1.3 Ensure capacity to increase revenue generation through the use of internal or external resources.
- WS 1.4 Resources are deployed efficiently and effectively to achieve organisational outcomes.
- WS 1.5 Build greater flexibility within our Award to ensure Council becomes competitive whilst maintaining job security.

Workforce Strategy 2:

Develop effective leadership to focus on improved operational performance and support our workforce to achieve organisational goals

- WS 2.1 Critical roles are identified and strategies developed to minimise risks to business continuity.
- WS 2.2 Identify leadership pipeline through effective succession planning for senior leader positions.
- WS 2.3 Develop leadership capacity and accountability through a focus on operational performance, self directed, organisational or external learning opportunities
- WS 2.4 Develop leadership and departmental collaboration through effective information sharing and decision making
- WS 2.5 Leaders communicate the objectives, priorities and values of the organisation in a clear manner so employees understand expectations

Workforce Strategy 3:

Seek innovative and more effective use of technology to support us to be a leader within our Industry and be more adaptable to future challenges.

- WS 3.1 Develop stronger relationships with our Community, Industry, Government and other stakeholders to leverage opportunities to implement innovation.
- WS 3.2 Develop entrepreneurial capacity and creativity to enhance problem solving and improve decision making.
- WS 3.3 Invest resources into improved utilisation and performance of existing technologies.
- WS 3.4 Communication channels are explored to engage with our customers, improve standards of service delivery, and better product experience.
- WS 3.5 Invest resources into system analysis and process improvement.

Workforce Strategy 4:

Develop an organisational culture that is more effective and agile; enabling our human resources to operate in an environment that supports achievement, greater employee satisfaction, collaboration, trust.

- WS 4.1 Engage employees to understand how their effort and performance achieves organisational outcomes and contributes to a better community.
- WS 4.2 Develop effective systems for employee communication, giving and receiving feedback and consultation within our organisation.
- WS 4.3 Employees are motivated to continually improve themselves for our organisation.
- WS 4.4 Ensure employees are recognised for their individual contribution to the organisation and community.
- WS 4.5 Promote the health and wellbeing of all people.

REFERENCES AND RESOURCES

- Integrated Planning and Reporting Guidelines for Local Government in NSW – 2012
- Future direction for NSW Local Government – Twenty Essential Steps
- National Local Government Workforce Strategy 2013-2020
- The Australian Local Government Workforce and Employment Census
- Division of Local Government - Workforce planning
- Workforce planning - A guide for NSW Public Sector Agencies
- Local Government Act 1993
- Local Government (General) Regulation 2005
- Broken Hill City Council Consent Award
- Future Focus – 2013 National Workforce Development Strategy
- Broken Hill Community Strategic Plan 2014
- Broken Hill City Council Delivery Program 2014
- Local Government NSW Cost Shifting Survey F2012/2013
- Rate-pegging in NSW – Centre for Local Government 2008

ORDINARY MEETING OF THE COUNCIL

October 12, 2015

BROKEN HILL CITY COUNCIL REPORT NO. 252/15

SUBJECT: ADOPTION OF THE DRAFT 2015/2016 COUNCILLOR SUPPORT POLICY 12/144

Recommendation

That Broken Hill City Council Report No. 252/15 dated October 12, 2015, be received.

That Council adopts the Draft 2015/2016 Councillor Support Policy as a policy of Council

That the Draft 2015/2016 Councillor Support Policy be forwarded to the Deputy Director General of Local Government within twenty eight days of adoption.

Executive Summary:

Council considered the Draft 2015/2016 Councillor Support Policy at its Ordinary Council Meeting held September 30, 2015 and resolved (Minute No. 45075) to place the draft policy on public exhibition for a period of twenty eight days as per Section 160 of the Local Government Act 1993.

The draft policy was placed on public exhibition for twenty eight days concluding on Friday, November 6, 2015.

During the public exhibition period Council received nil written submissions from the public were received and one Councillor submission from the September Council Meeting was received regarding the Draft 2015/2016 Councillor Support Policy.

Pursuant to the provisions of Section 161 of the Act, Council must consider all submissions received during the public exhibition. A summary of the submission is as follows:

NAME	SUBMISSION
Councillor submission from September Council Meeting	<p>That the second paragraph of item 4.16 be removed, that is:</p> <p><i>Failure to provide appropriate notice (for example more than 72 hours notice) may result in the cost being met by the traveller (except under exceptional circumstances). Should this be disputed, the matter will be referred to the Independent Chair of the Audit Committee.</i></p>

The second paragraph of item 4.16 has been removed from the Draft 2015/2016 Councillor Support Policy, which is attached to this report for adoption.

Report:

The purpose of the Councillor Support Policy is to ensure that Councillors receive adequate and reasonable expenses and facilities to enable them to carry out their civic duties. The policy ensures that these are provided in an accountable and transparent manner and does so by ensuring:

- The provisions of the policy allow all members of the community to seek election to Council without being financially or otherwise disadvantaged by undertaking the civic duties of a Councillor;
- Clear identification of the expenses that may be claimed, and facilities that will be provided to Councillors of Broken Hill City Council in carrying out their civic duties;
- Compliance with the requirements of Section 252, 253 and 254 of the *Local Government Act 1993*, and clause 403 of the *Local Government (General) Regulation 2005*.

Councils are required to review their councillor support policies on an annual basis.

A review of the Councillor Support Policy has been undertaken, with the focus of recommended changes being the expansion of the monetary limits table to ensure these limits are clearly set out as per the guidelines.

Councils are required to review their Councillor Support Policy on an annual basis. Public notice must be given prior to the annual policy adoption process, even if the proposed amendments are not substantial.

Policies must also be submitted to the Deputy Director General within 28 days of adoption by a council, even if the policy remains unchanged.

This policy must now be subject to public exhibition in accordance with the provisions of Sections 252 and 253 of the *Local Government Act 1993*.

Strategic Direction:

Key Direction 5: Our Leadership

Objective 5.2: Broken Hill City Council is an organisation that is consultative, participatory, encouraging and well governed.

Relevant Legislation:**Section 252 of the *Local Government Act 1993*:**

- (1) Within 5 months after the end of each year, a council must adopt a policy concerning the payment of expenses incurred or to be incurred by, and the provision of facilities to, the mayor, the deputy mayor (if there is one) and the other councillors in relation to discharging the functions of civic office.
- (2) The policy may provide for fees payable under this Division to be reduced by an amount representing the private benefit to the mayor or a councillor of a facility provided by the council to the mayor or councillor.
- (3) A council must not pay any expenses incurred or to be incurred by, or provide any facilities to, the mayor, the deputy mayor (if there is one) or a councillor otherwise than in accordance with a policy under this section.
- (4) A council may from time to time amend a policy under this section.
- (5) A policy under this section must comply with the provisions of this Act, the regulations and any relevant guidelines issued under section 23A.

Section 253 of the *Local Government Act 1993*:

- (1) A council must give public notice of its intention to adopt or amend a policy for the payment of expenses or provision of facilities allowing at least 28 days for the making of public submissions.
- (2) Before adopting or amending the policy, the council must consider any submissions made within the time allowed for submissions and make any appropriate changes to the draft policy or amendment.
- (3) Despite subsections (1) and (2), a council need not give public notice of a proposed amendment to its policy for the payment of expenses or provision of facilities if the council is of the opinion that the proposed amendment is not substantial.
- (4) Within 28 days after adopting a policy or making an amendment to a policy for which public notice is required to be given under this section, a council is to forward to the Director-General:
 - (a) a copy of the policy or amendment together with details of all submissions received in accordance with subsection (1), and
 - (b) a statement setting out, for each submission, the council's response to the submission and the reasons for the council's response, and
 - (c) a copy of the notice given under subsection (1).
- (5) A council must comply with this section when proposing to adopt a policy each year in accordance with section 252 (1) even if the council proposes to adopt a policy that is the same as its existing policy.

Section 403 of the *Local Government (General) Regulation 2005*:

A policy under section 252 of the Act must not include any provision enabling a council:

- (a) to pay any councillor an allowance in the nature of a general expense allowance, or
- (b) to make a motor vehicle owned or leased by the council available for the exclusive or primary use or disposition of a particular councillor other than a mayor.

Guidelines for the payment of expenses and the provision of facilities for Mayors and Councillors in NSW

These guidelines have been prepared under the provisions of section 23A of the *Local Government Act* as Director General's Guidelines.

Financial Implications:

All expenses detailed within the 2015/2016 Policy are provided for within the adopted Operational Plan.

Any additional expenses and facilities provided for under this Policy will need to be balanced with an appropriate budget allocation.

Attachments

1. Councillor Support Policy 16 Pages

SHARON HUTCH
ACTING GENERAL MANAGER



DRAFT COUNCILLOR SUPPORT POLICY

COUNCIL POLICY			
TRIM REFERENCES	12/114 – D12/13302		
RESPONSIBLE POSITION	General Manager		
APPROVED BY			
REVIEW DATE	September annually	REVISION NO.	16
EFFECTIVE DATE	ACTION	MINUTE NO.	
24/09/2014	Adopted	44759	
30/09/2015	Public Exhibition	45075	

1. INTRODUCTION

This policy has been developed to ensure good governance and best practice standards are adhered.

The policy is made in accordance with sections 252, 253 and 254 of the *Local Government Act 1993* (NSW).

2. POLICY OBJECTIVE

The purpose of the policy is to ensure that Councillors receive adequate and reasonable expenses and facilities to enable them to carry out their civic duties. The policy ensures that these are provided in an accountable and transparent manner and does so by ensuring:

- The provisions of the policy allow all members of the community to seek election to Council without being financially or otherwise disadvantaged by undertaking the civic duties of a Councillor;
- Clear identification of the expenses that may be claimed, and facilities that will be provided to Councillors of Broken Hill City Council in carrying out their civic duties;
- Compliance with the requirements of Section 252, 253 and 254 of the *Local Government Act 1993*, and clause 403 of the *Local Government (General) Regulation 2005*.

This policy excludes annual fees paid to the Mayor and Councillors in accordance with Sections 248-251 of the *Local Government Act 1993*. These fees are determined annually and are based on the determinations made by the Local Government Remuneration Tribunal.

Should Council be in a period of Administration, the adopted Councillor Support Policy applies to the Administrator of the Council.

3. POLICY SCOPE

This policy is relevant to all Councillors.

4. POLICY STATEMENT

GENERAL PAYMENT OF EXPENSES

4.1. Payment of Expenses

Councillors will be reimbursed for expenses reasonably incurred in their performance of their role as a Councillor. General allowances unrelated to actual expenses will not be paid.

A general allowance is a sum of money paid by a Council to a Councillor to expend on an item or a service that is not required to be receipted and / or otherwise reconciled according to a set procedure and within a specific timeframe.

It is not appropriate or lawful for Council to pay general allowances unrelated to actual expenses incurred and which are designed to supplement Councillors' annual fees.

4.2. Reimbursement and Reconciliation of Expenses

Councillors must provide a certified claim in the form provided by the General Manager for all travel, incidental and out of pocket expenses incurred. Payment will only be made for:

- a) expenses covered under this Policy; and
- b) items accompanied by appropriate tax invoice receipts or as provided in clause 7.2(c);
- c) Incidental expenses may not require specific receipts provided it can be demonstrated that expenditure was incurred and is not general in nature. Where receipts are not required it would be appropriate for Councillors to certify that the expenditure was for the purpose intended.

Where no receipts or tax invoices are submitted; a Councillor shall be required to sign a Statutory Declaration to confirm that the expense was incurred (Appendix 1).

If a Statutory Declaration is provided in lieu of receipts and tax invoices, Councillors are required to personally retain any supporting documentation for audit purposes and shall be required to produce this documentation to Council upon request.

The level of supporting documentation should be commensurate with the nature of expenditure. For example expenditure on parking, tolls, refreshments and the like may only require a signed statement listing the payments.

Other than provided in Clause 7.1.3, all claims must be submitted within thirty (30) days of being incurred unless reasonable cause can be shown for the delay.

Failure to meet this timeframe will result in a decline of the reimbursement.

4.3. Payment in Advance

Councillors will be provided with an advance payment for expenses to be incurred under this Policy upon request to the General Manager.

Councillors must reconcile advance payments within seven (7) days of the provision of the service or completion of the travel.

All items to be reconciled must be accompanied by appropriate tax invoice receipts.

Funds not acquitted will be advised to the Councillor and deducted from the next scheduled Councillor payment.

4.4. Establishment of Monetary Limits and Standards

The following are monetary limits for reasonable out-of-pocket expenses:

Expense	Refund basis	Daily limit \$	Comment
Registration Costs	Actual	None	Includes costs relating to official luncheons, dinners, tours/inspections which are relevant to the interests of the Council
Accommodation	Actual up to daily limit	Zone 1: \$300 per day Zone 2: \$250 per day Zone 3: \$200 per day	Limits are dependent on the location of accommodation, providing for regional differences in costs. Zone 1: Capital Cities Zone 2: Regional Cities Zone 3: Country Where evidence is provided that accommodation within the above cost range cannot be provided or is not available then the General Manager has the discretion to approve the increase in costs.
Out of pocket expenses	Actual up to daily limit	Reviewed annually – based on the ATO Reasonable Allowance	Expenses in this category may include: Reasonable refreshments Reasonable telephone or internet usage; Meals not included in registration fees etc The following expenses will not generally be reimbursed and are the responsibility of the councillor: Alcohol (see note*) Mini-bar items
Enrolment fees	Actual	None	In most cases, Council will arrange and fund attendance of Councillors at training courses
Air Travel	Actual	None	In most cases, Council will arrange and fund Councillors air travel when required
Rail Travel	Actual	None	In most cases, Council will only arrange and fund Councillors air travel when requested
Taxi	Actual	None	Travel for official Council business or training only
Bus	Actual	None	Travel for official Council business or training only

Parking/Tolls	Actual	None	Travel for official Council business or training only
Telephone	Actual	\$50 per month	Council related calls only
Use of private motor vehicle	Actual	Per km allowance as defined in the BHCC Award	The use of a Council pool car should be considered for car travel prior to use of own vehicle
Personal care or child care expenses: up to four (4) hours	Actual up to daily limit	\$80 per day	Council will reimburse a Councillor's costs to a maximum of \$80 to cover a four (4) hour engagement of a babysitter/caregiver where required to allow the Councillor to attend any Council, Committee meetings, working party or workshop. The four (4) hour period shall include 30 minutes prior to and after the conclusion of the meeting or workshop
Personal care or child care expenses: more than four (4) hours	Actual up to hourly limit	\$15 per hour	An additional hourly rate of up to \$15 per hour will be paid for meetings and workshops etc that go beyond the four (4) hours engagement period referred to above

* Council will not reimburse expenses relating to alcoholic beverages unless the expenses have been incurred as part of legitimate Council business and the Councillor can identify the strategic benefit to the Broken Hill City Council and community.

Examples include:

- Civic Functions
- Entertaining members of the public in order to promote a Local Government initiative or project
- Evening meals associated with a seminar or other function at a particular venue during which significant official business is engaged in during a meal.

4.5. Incidental Expenses

Council will cover incidental travel expenses-provided that it can be demonstrated that the expenses were actually incurred - and that established reconciliation procedures are followed, for example, the completion of a claim form. A claim form must include an itemised account of expenditure and should not be general in nature.

Council will not reimburse personal travel expenses.

4.6. Expenses

There are limited circumstances where certain costs incurred by a Councillor on behalf of an accompanying person are properly those of the Councillor in the performance of their functions.

When a service is shared between a Councillor and accompanying person, the expense associated with the service will be reimbursed as long as the expense did not increase due to the attendance of the accompanying person.

Where costs increase due to the attendance of the accompanying person, Council will only reimburse the amount that relates to the Councillor. In the case of accommodation paid by Council, the Councillor must pay the difference between the single person rate and the rate charged for additional persons.

However, Council will meet the reasonable direct costs of an accompanying person for attendance at official Council functions that are of a formal and ceremonial nature within the City of Broken Hill. For example, civic receptions; award ceremonies; conferences held in Broken Hill at which Council is the host or is represented and charitable functions for charities supported by the Council.

Council will not pay for costs associated with accompanying persons who accompany a Councillor at any event or function outside the Council area, including interstate and overseas.

SPECIFIC EXPENSES FOR MAYOR AND COUNCILLORS

4.7. Attendance at Seminars and Conferences

Attendance at seminars and conferences must be approved by Council on a case by case basis.

Council will cover registrations fees for conferences, seminars and the like that are attended by the Councillor as a representative of the Council.

Council will also cover travel and accommodation costs as set out in Clause 8.4 below.

4.8. Attendance at External Committee Meetings

Councillors may travel to and attend meetings directly relating to their appointment on external committees and other groups on behalf of Council, without prior approval of Council.

Council will cover travel and accommodation costs as set out in Clause 8.4 below.

4.9. Training and Educational Expenses

Council supports the professional development of all Councillors. In order to facilitate this, an annual training plan shall be maintained and a budget provided to meet the needs identified in the training plan.

In general, training will be provided on a group basis for all Councillors. Council will organise and fully fund the training. All training and educational expenses must be directly related to the Councillor's civic functions and responsibilities.

Training for individual Councillors must be approved by the Mayor upon receipt of a request in writing. The Mayor will consult with the General Manager as approval is subject to availability of funds and relevance of training in accordance with the Division of Local Government Councillor Development Strategy.

Council will continue to develop, fund and implement a Councillor training and development program with particular reference to the Division's Councillor Induction and Professional Development Guide.

4.10. Travel Arrangements and Expenses

All travel on Council business must be properly authorised prior to travel being undertaken. Councillors must not approve their own travel. Authorisation must be obtained in the following ways:

4.11. Authorisation

- a) All Councillors' travel must be authorised by resolution of Council, except in cases of urgency or where it relates to attendance at external committee meetings to which the Councillor has been appointed by Council. In situations of urgency, the Mayor may authorise travel which must then be endorsed at the next Council meeting;
- b) Councillors' Authority to Travel forms may be obtained from the Executive Support Officer. They must be signed by the Mayor or the Deputy Mayor in the absence of the Mayor;
- c) In cases of exceptional circumstances, Councillor's travel may be authorised by the General Manager;
- d) In the case of the Mayor, Authority to Travel forms may be authorised by the General Manager or the Deputy General Manager in the absence of the General Manager;
- e) Authority to Travel forms must be signed by the Councillor who undertook the travel as soon possible after travel has been completed to confirm that the travel was undertaken and payment for any approved outstanding expenses may be made. These forms must be returned to the Executive Support Officer, within 30 days of the travel being completed, unless reasonable cause can be shown for the delay.

4.12. Travel Arrangements

- a) All travel arrangements must be made through the Executive Support Officer. Travel arrangements must not be made by individuals unless prior approval has been obtained in writing from the General Manager;
- b) Travel must be for the purpose approved. Changes must not be made to travel arrangements unless prior approval has been obtained from the General Manager;
- c) Should the General Manager approve Councillors to make their own travel arrangements, the Councillor is not permitted to accumulate Frequent Flyer points for Council-funded travel;
- d) Travel may be by air (economy class), rail (first class), coach or motor vehicle, depending upon which is the most cost effective mode;
- e) Councillors intending to travel by motor vehicle must abide by the provisions of Council's Motor Vehicle Usage Policy;
- f) Councillors requiring air travel should advise the Executive Support Officer as soon as travel has been authorised so that any discount fares may be utilised;
- g) Should Councillors wish to be accompanied by another person, prior approval must be obtained from the Mayor. All travel costs associated with the travel of the other person must be paid by the other person unless otherwise resolved by Council;
- h) All travel by Councillors must be undertaken using the most direct route and the most practicable and economical mode of transport, subject to any personal medical considerations;

- i) Councillors are personally responsible for all traffic or parking fines incurred whilst they are driving private or Council vehicles on Council business.

4.13. Accommodation

- a) The Executive Support Officer will arrange suitable room accommodation, based upon cost and convenience. A Councillor may choose accommodation at a different location but it must be at the same cost or less;
- b) Council will pay accommodation costs and hotel/motel parking fees where they are not included in accommodation costs;
- c) Council will not pay for separate or upgraded accommodation for spouse, partner or accompanying persons. The Councillor will be invoiced for any additional associated costs;
- d) Council orders for accommodation will not include meals, drinks, laundry, telephone and other costs incurred at a hotel/motel; such costs will be paid by the Councillor on check-out;
- e) Should accommodation not be able to be booked in advance because of uncertain travel arrangements, accommodation charges must be paid by the traveller and a reimbursement claimed upon return to Broken Hill. Reimbursement of reasonable accommodation costs will only be made if a tax invoice is produced.

4.14. Incidental Expenses

Council will reimburse the reasonable out-of-pocket expenses involved in travel as detailed in this Policy.

4.15. Overseas Travel

Prior to any action in respect of overseas travel, a report shall be prepared for Council's consideration well prior to the proposed travel, detailing the purpose of the travel, meetings, costs, conferences and seminars together with the expected tangible benefits that may be derived for the Broken Hill community.

If the overseas travel is approved all the provisions within this Councillor Support Policy will apply in respect of travel arrangements and costs to be met by Council.

Upon return a detailed report is to be provided to Council by the Councillor(s) who undertook the travel measuring tangible outcomes against the original expectations.

4.16. Cancellation

Any cancellation of travel arrangements must be advised to the Executive Support Officer as soon as practicable.

4.17. Telephone Costs and Telecommunications

Call charges up to the monetary monthly limit shall be reimbursed by Council upon receipt of a Statutory Declaration by a Councillor that the amount relates to Council business and is accompanied by a schedule of itemised calls.

4.18. Care and Other Related Expenses

Council adopts the principle of the payment of child care expenses for children up to and including the age of 16 years, to enable a Councillor to attend to their civic duties.

However, child care will only be available to enable the Councillor's attendance at essential Council activities and will be the subject of a separate application by the affected Councillor in each instance, for determination by the Mayor and General Manager.

In situations where care is required for a partner or other immediate family member to enable the Councillor's attendance at essential Council activities, a separate application will be required from the affected Councillor in each instance, for determination by the Mayor and General Manager.

4.19. Insurance Expenses and Obligations

Section 382 of the Act requires Council to make arrangements for adequate insurance against public liability and professional liability.

Council will affect an appropriate level of insurance for Councillors in the following areas:

- a) Personal Accident/Travel Insurance – coverage of Councillor and spouse, partner or accompanying person, while on Council business;
- b) Public Liability – for matters arising out of Councillors' performance of their civic duties and/or exercise of their Council functions;
- c) Professional Indemnity – for matters arising out of Councillors' performance of their civic duties and/or exercise of their Council functions;
- d) Councillors & Officers Liability – for matters arising out of Councillors' performance of their civic duties and /or exercise of their Council functions.

Council will meet any excess applicable under a policy but the appropriate excess applicable will be reviewed upon the renewal of these insurances. A duty of care is required by all insured persons. Terms and conditions are as per policy wordings.

Councillors are not covered by workers compensation payments or arrangements.

Council may obtain insurance cover against the risk of having to meet the reasonable legal costs of a Councillor or to reimburse those costs, provided that the costs or reimbursements are ones that Council is authorised to meet.

4.20. Attendance at Non-Council Functions

- a) Consideration will be given to meeting the cost of Councillors' attendance at dinners and other non-Council functions that provide briefings from key members of the community, politicians and business where the function is relevant to the Council's interest and is held in Broken Hill, such cost to be the reasonable expenses of a required registration fee and or necessary meal and beverage cost; when clause 7.8 (b) does

not apply. Requests should be made prior to the event via the Mayor to the Council's General Manager;

- b) The majority of briefings for Councillors will be organised by the General Manager and take place at a Council venue and budgeted in Council's operating expenditure;
- c) No payment will be made by Council for attendance by a Councillor at any political fundraising event, for any donation to a political party or candidate's electoral fund, or for some other private benefit.

4.21. Legal Expenses and Obligations

- a) Council will indemnify or reimburse the reasonable legal expenses of:
 - A Councillor defending an action arising from the performance in good faith of a function under the Act; or
 - A Councillor defending an action in defamation provided that the outcome of the legal proceedings is favourable to the Councillor.
- b) Reasonable legal costs may also be available for an inquiry, investigation or hearing into a Councillor's conduct by an appropriate investigative or review body including the following, provided that the subject of the inquiry, investigation or hearing arises from the performance in good faith of a Councillor's functions under the Act and the matter before the investigative or review body has proceeded past any initial assessment phase to a formal investigation or review:
 - Local Government Pecuniary Interest and Disciplinary Tribunal
 - Independent Commission Against Corruption
 - Office of the NSW Ombudsman
 - Division of Local Government
 - Department of Premier and Cabinet
 - NSW Police Force
 - Director of Public Prosecutions
 - Council's Conduct Review Committee / Reviewer
- c) In the case of a conduct complaint made against a Councillor, legal costs may only be made available where a matter has been referred by the General Manager to a conduct reviewer/conduct committee to make formal enquiries into that matter in accordance with the procedures in Council's Code of Conduct;
- d) In the case of a pecuniary interest or misbehaviour matter legal costs may only be made available where a formal investigation has been commenced by the Division of Local Government;
- e) Legal costs will only be provided where the investigative or review body makes a finding that is not substantially unfavourable to a Councillor. This may include circumstances in which a matter does not proceed to a finding. In relation to a councillor's conduct, a finding by an investigative or review body that an inadvertent minor technical breach had occurred may not necessarily be considered a substantially unfavourable outcome;

- f) Council will not meet the legal costs of legal proceedings initiated by a Councillor under any circumstances;
- g) Council will not meet the legal costs of a Councillor seeking advice in respect of possible defamation, or in seeking a non-litigious remedy for possible defamation;
- h) Council will not meet legal costs for legal proceedings that do not involve a Councillor performing their role as a Councillor;
- i) Approval must be sought and given in writing from the General Manager prior to legal expenses being incurred.

GENERAL PROVISION OF FACILITIES

4.22. Provision of Facilities generally

Facilities, equipment and services will be provided that are appropriate to support the Mayor and Councillors in undertaking their role as elected members of the Council.

4.23. Private Use of Equipment and Facilities

Councillors should not obtain private benefit from the provision of equipment and facilities, nor from travel bonuses such as "Frequent Flyer" schemes or any other such loyalty programs while on Council business.

It is acknowledged that incidental use of Council equipment and facilities may occur from time to time and such incidental private use is not subject to a compensatory payment back to Council.

Where more substantive private use occurs, Councillors must advise the General Manager in writing and the Councillor will be charged on a cost recovery basis for that private use. The General Manager will establish a register to record all such applications, reconciliations and reimbursements. Council will invoice Councillors for any such substantive private use on a quarterly basis.

Council facilities, equipment and services are not to be used to produce election material or for any other political purposes.

4.24. Acquisition and Return of Equipment and Facilities

Councillors are required to return all equipment issued to them, excluding clothing, within one (1) month after the completion of their term of office, during extended leave of absence or at the cessation of their civic duties.

Councillors may have the option to purchase Council equipment previously allocated to them at the cessation of their duties. If the item is for sale, it may be purchased at an agreed fair market price or written down value. Councillors may make application in writing to the General Manager for consideration of this option and determination of same.

EQUIPMENT AND FACILITIES PROVIDED FOR COUNCILLORS

4.25. Clothing

Each Councillor will be provided with the following corporate clothing:

- a) Jacket with embroidered Council logo – one jacket during a term of office;

- b) Neck tie/scarf – a sufficient number of neck ties/scarves embroidered with the Council's crest; and
- c) A Councillor name badge.

Additional clothing, within the Council's current uniform range may be purchased by Councillors at the Councillor's own expense.

4.26. Office/Meeting Room Facilities

Office / meeting room facilities are available at the Administrative Centre for use by Councillors in the conduct of their duties of office.

These facilities include sufficient quantity of office space to provide an adequate range of office furniture and equipment to assist a Councillor in the conduct of his/her duties of office.

4.27. Reference Materials

All Councillors will be issued with either an electronic or hardcopy copy of Bluetts Local Government Handbook (NSW) Latest Edition and Councillor's reference manual compiled by the General Manager.

Other reference materials will be provided as requested by Councillors or as deemed necessary by the General Manager.

4.28. Meals and refreshments

Council will provide appropriate light meals and refreshments at Council Workshops, meetings and meetings of Council and Committees which run over normal meal times.

4.29. Mobile Telephones

Upon request Councillors may be provided with a standard mobile telephone for the purpose of conducting Council business and must be used in a manner consistent with the Council's Mobile Phones Policy.

The Mobile Telephone Agreement must be completed by Councillors who are provided with a mobile phone (Appendix 2).

4.30. Tablet Computers

A tablet computer (iPad) will be provided to all Councillors, in lieu of printed Council Business Papers and other reference materials / information.

Councillors will be required to set-up their own AppleID and supporting account for the purposes of downloading apps.

A once-off \$15 iTunes voucher may be requested by Councillors to enable them to purchase Council business related apps. Cost incurred in purchasing any other apps necessary for Council business will be reimbursed on supply of a tax invoice and explanation of how the purchase relates to Council business.

Help Desk-support will be provided for Council business purposes.

4.31. Council Motor Vehicles

Access to Council's Motor Vehicle Fleet will be provided to the Mayor and Councillors for the purposes of travelling to and from meetings, conferences and seminars where it is identified to be the most direct and / or cost effective option.

Use of Council's Motor Vehicle Fleet is to be in accordance with the Motor Vehicle Usage Policy.

GIFTS AND BENEFITS

4.32. Given By Councillors

In circumstances where it is appropriate for Councillors to give a gift or benefit, for example on a Council business related trip or when receiving visitors; these gifts and benefits should be of token value as defined in Council's Code of Conduct and Council's "Gifts and Benefits" Policy.

4.33. Received by Councillors

The provisions of Council's Code of Conduct and Council's "Gifts and Benefits" Policy will apply.

PROVISION OF ADDITIONAL EQUIPMENT & FACILITIES FOR THE MAYOR

4.34. Mobile Telephone

Council will provide at its cost a mobile phone for use in relation to official duties and functions of the Office of Mayor. Council will meet rental and the cost of official calls. The account for the mobile phone will be in the name of Broken Hill City Council and the Mayor must advise the Council in writing monthly of any personal calls made from the mobile phone as the cost of these personal calls is to be met by the Mayor.

4.35. Office Facilities

Council will provide the following office facilities at the Administrative Centre:

- a) Office space: sufficient quantity of quality office space necessary to fulfil the duties of Mayoral office;
- b) Telephone: a high quality digital telephone with direct in dial and direct line facilities;
- c) Furniture: An appropriate quantity of quality office furniture;
- d) Stationery: including Mayoral letterhead, envelopes and stationery generally.

4.36. Secretarial Support

Secretarial support facilities are available to the Mayor through the Executive Support Officer during normal office hours. The General Manager may on request provide access to secretarial support outside office hours for Council business, for example, public meetings and ceremonies.

Council will meet the cost of postage of mail forwarded by the Mayor in the conduct of official duties.

4.37. Purchase Card

Council shall provide the Mayor with a purchase card for business expenditure only and must comply with the general terms and conditions within Council's Purchase Card Procedures or any other relevant policies and procedures.

DISPUTE RESOLUTION REGARDING EXPENSES AND FACILITIES FOR COUNCILLORS

4.38. Process

Should any dispute arise about the payment of expenses or provision of facilities for Councillors, the Councillor(s) concerned are required to submit a formal written request to the General Manager advising the issue in dispute and the provision or remedy sought.

The General Manager is to give proper consideration to any such request and make a decision as to whether the claim is in keeping with this policy; whether the claim is not appropriate and/or whether the Councillor Support Policy needs to be reviewed.

Should the Councillor, on receipt of the General Manager's reply, consider the matter needs to be reviewed; the Councillor must make a written submission to the Independent Chair of the Audit Committee. The Chair will consider and decide the matter.

5. IMPLEMENTATION

5.1. Roles and Responsibilities

The following Council officers are responsible for the implementation and the adherence to this policy:

The General Manager is responsible for ensuring that Council is operating in accordance with the provisions of this policy.

5.2. Communication

This Policy will be communicated to the community and staff utilising Council's Policy, Procedure and Process Framework and Council's Business Paper process. Following adoption by Council the Policy will be made available on Council's website.

5.3. Associated Documents

The following documentation is to be read in conjunction with this policy:

- Broken Hill City Council Code of Conduct;
- Motor Vehicle Usage Policy;
- Mobile Phone Policy;
- Purchase Card Procedure;
- Annexure 1 – Statutory Declaration;
- Annexure 2 – Mobile Telephone Agreement.

6. REVIEW

Review of this policy will incorporate relevant legislation, documentation released from relevant state agencies and best practice guidelines.

This Policy must be reviewed annually (May) with public notice to ensure it meets the requirements of legislation and the needs of Council. The Policy once amended or re-affirmed must be submitted to the Department of Local Government by 30 November each year.

The General Manager is responsible for the review of this policy.

7. LEGISLATIVE AND LEGAL FRAMEWORK

This policy is to be read in conjunction with the following:

- Local Government Act 1993 (sections 252-254)
- Local Government (General) Regulation 2005 (section 403)

Guidelines for the payment of expenses and the provision of facilities for Mayors and Councillors in NSW 2009

Council representatives shall refrain from personal activities that would conflict with proper execution and management of Council's Councillor Support Policy; Council's Code of Conduct provides guidance for recognising and disclosing any conflicts of interest.

8. DEFINITIONS

"Accompanying Person" shall mean a person who has a close relationship (partner / spouse) with the Councillor and / or provides carer support to the Councillor).

"ATO" shall mean Australian Taxation Office.

"Incidental Travel Expenses" shall mean business expenses incurred while undertaking approved travel other than airfares and accommodation. Expenses such as reasonable business related hospitality and entertainment, domestic meals, taxi fares, business related communication, business related excess baggage and stationery are examples that fall into this category.

"Personal Travel Expenses" shall mean expenses of a personal nature incurred by the traveller when on approved travel. Expenses such as personal entertainment, including use of the hotel mini-bars and in-house videos, laundry and personal travel are examples that fall into this category.

"Traveller" shall mean The Mayor, Deputy Mayor or Councillor approved to undertake travel on behalf of the Council.

ANNEXURE 1



BROKEN HILL CITY COUNCIL

REIMBURSEMENT OF INCIDENTAL EXPENSES INCURRED BY COUNCILLORS

STATUTORY DECLARATION

On _____ (date), I _____ (name),
a Councillor of Broken Hill City Council, of:

(address)

Do solemnly and sincerely declare that:

1. On _____ (date) I did incur expenditure in accordance with the Councillor Support Policy, in the sum of:

\$ _____

2. I am unable to produce invoices, receipts, dockets and/or related documents which evidence the expenditure referred to in paragraph 1. However, I verify that I incurred the expenses in relation to my duties as Councillor for Broken Hill City Council.

I make this solemn declaration conscientiously believing the same to be true, and by virtue of the provisions of the Oaths Act 1900.

Signed: _____

Witnessed: _____

Name of Witness: _____

Qualification of the Witness: Justice of the Peace
Solicitor

Registration Number of Justice of the Peace (or stamp): _____

1. Councillor	2. General Manager	3. Executive Support Officer
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ORDINARY MEETING OF THE COUNCIL

November 10, 2015

BROKEN HILL CITY COUNCIL REPORT NO. 253/15

SUBJECT: RECOMMENDATIONS AND MINUTES OF THE AUDIT
 COMMITTEE MEETING HELD OCTOBER 19, 2015 13/19

Recommendation

That Broken Hill City Council Report No. 253/15 dated November 10, 2015, be received.

That the minutes of the Audit Committee meeting held October 19, 2015 be adopted.

Executive Summary:

The Charter of the Broken Hill Audit Committee, as endorsed by Council at its meeting on 26 June 2013, requires the Audit Committee to refer the minutes and recommendations of the Audit Committee to the next scheduled Ordinary Council Meeting.

The Broken Hill City Council Audit Committee met on Monday, October 19, 2015.

The minutes of this meeting are provided at Attachment 1 to this report.

Report:

The Audit Committee considered the following items:

- Business Continuity Plan and Critical Sub Plans
- 2014/2015 Draft Financial Statement
- Levels of Service and Asset Management Planning
- Interim Management Letter
- External Audit Progress Report
- Outstanding Loans in relation to the preparation of the 2015/16 Operational Plan
- Sale of Land for Unpaid Rates
- Insurance Arrangements
- Risk Management and Project Management Framework
- Policy Reviews
- Audit Committee Action List
- Draft Annual Report
- Meeting dates for 2016

The next meeting of the Audit Committee will be held February 18, 2016.

Strategic Direction:

Key Direction:	4	Our Leadership
Objective:	4.1	Openness and Transparency in Decision Making
Function:		Leadership and Governance
DP Action:	4.1.1.13	Maintain good governance and best practice methods and ensure compliance with various guidelines and legislation

Attachments

1. Minutes of the Audit Committee 19 October 2015 7 Pages

SHARON HUTCH
ACTING GENERAL MANAGER

AUDIT COMMITTEE

19 OCTOBER 2015

**MINUTES OF THE AUDIT COMMITTEE MEETING HELD MONDAY, OCTOBER
19, 2015 (10:00AM)**

PRESENT: Mr. C. Nash (Chairperson), Dr. P. Ross, Councillors B. Algate and P. Black.
Acting General Manager, Chief Financial Officer, and Executive Support
Officer.

APOLOGIES: Mayor Councillor W. Cuy

*The chairperson requested that the order of business be changed; that report number 12/15
Item 8, be brought forward to enable the Manager Human Resources to make her
presentation at the commencement of the meeting.*

MINUTES FOR CONFIRMATION

That the Minutes of the Audit Committee meeting held Thursday June 11, 2015 be
confirmed.

ACTION

The Committee noted that the Audit Committee succession plan was not included in the
agenda for this session, and requested that this be considered by management and Council
ahead of the next Audit Committee meeting.

ACTION

Audit Committee's Work Plan to be presented at the next meeting.

ENDORSED

PRESENTATION

The Human Resources Manager gave a presentation on Business Continuity Plan
(BCP) and Critical Function Sub Plans

**ITEM 1 - BROKEN HILL CITY COUNCIL REPORT NO. 5/15 - DATED OCTOBER 13, 2015 -
2014/2015 DRAFT FINANCIAL STATEMENTS**

13/19

Recommendation

That Broken Hill City Council Report No. 5/15 dated October 13, 2015, be received.

That the 2014/2015 draft primary Financial Statements as attached be received.
The Chief Financial Officer presented the draft financial statements to the committee, highlighting
major items which included, User Fees and Charges, Capital Grants, Employee Benefits, Borrowings.

CARRIED

Page 1

AUDIT COMMITTEE

19 OCTOBER 2015

ITEM 2 - BROKEN HILL CITY COUNCIL REPORT NO. 6/15 - DATED OCTOBER 08, 2015 -
LEVELS OF SERVICE AND ASSET MANAGEMENT PLANNING - SPECIAL SCHEDULE 7 AND
COMPLIANCE WITH THE LGA 11/26

Recommendation

That Broken Hill City Council Report No. 6/15 dated October 8, 2015, be received.

CARRIED

ITEM 3 - BROKEN HILL CITY COUNCIL REPORT NO. 7/15 - DATED OCTOBER 12, 2015 -
INTERIM MANAGEMENT LETTER JUNE 2015 AUDIT 13/19

Recommendation

That Broken Hill City Council Report No. 7/15 dated October 12, 2015, be received.

The Procurement Policy was implemented in July 2015 and has since been streamlined by the setting up of Supplier Agreements that allows the purchase of small items easier and the purchase of unique items are covered in the exception reporting.

The policy has been reinforced along with training throughout the organisation.

The Management Letter provided tremendous results and congratulations to be passed onto all staff involved.

CARRIED

TELECONFERENCE

The External Auditor, Nicholas Cox, phoned into the meeting at 11:30am.

Teleconference held with Nicholas Cox of Haines Norton Chartered Accountants to discuss the Council's Management letter for the year ended 30 June 2015.

Nicholas will also attend the November 2015 Ordinary Council Meeting, on Wednesday 25th November when the audited financial statements will be presented to the Council.

AUDIT COMMITTEE

19 OCTOBER 2015

Nicholas advised that no major issues have been identified.

- Issue raised in the interim management letter in relation to tendering has been clarified.
- Change to depreciation approach that Council is adopting is consistent across other Councils.
- Consumption is Intellectual property.
- Currently waiting on revaluation documents.
- Special schedule 7 has not yet been reviewed, this is due by the end of November. Generally Councils will be mid range

Nicholas highlighted significant improvement within the finance function, identifying improvement in process reviews, reconciliations, and documentation.

The Chairman advised that he is more than satisfied with the Management Letter and Auditors feedback.

**ITEM 4 - BROKEN HILL CITY COUNCIL REPORT NO. 8/15 - DATED OCTOBER 12, 2015 -
EXTERNAL AUDIT PROGRESS REPORT** 13/19

Recommendation

That Broken Hill City Council Report No. 8/15 dated October 12, 2015, be received.

Note that the report stated that one action was still outstanding. This was an error in generating the report. All actions have now been completed.

ACTION

It was noted that many of the items closed this period related to IT governance. The Audit Committee queried whether a more dedicated focus was needed that was provided in the Stratpol forums. The Audit Committee requested a report be prepared for the next meeting with a review of what other Councils (of relative size) do with IT Governance, and look at Far West Initiative for sharing resources.

CARRIED

**ITEM 5 - BROKEN HILL CITY COUNCIL REPORT NO. 9/15 - DATED OCTOBER 12, 2015 -
OUTSTANDING LOANS IN RELATION TO THE PREPARATION OF THE 2015/16 OPERATIONAL
PLAN** 14/193

Recommendation

That Broken Hill City Council Report No. 9/15 dated October 12, 2015, be received.

Borrowings reflective in the long term financial plan.
Airport loan revised forecast captured in the quarterly review.

CARRIED

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AUDIT COMMITTEE

19 OCTOBER 2015

ITEM 6 - BROKEN HILL CITY COUNCIL REPORT NO. 10/15 - DATED OCTOBER 12, 2015 - SALE OF LAND - UNPAID RATES 15/36

Recommendation

That Broken Hill City Council Report No. 10/15 dated October 12, 2015, be received.

The blocks of land for sale have now been advertised in the Barrier Daily Truth newspaper.

ACTION

Suggested that Council needs a media item to explain to the public the reasoning why Council is proceeding with the Sale of Land for unpaid rates.

CARRIED

ITEM 7 - BROKEN HILL CITY COUNCIL REPORT NO. 11/15 - DATED OCTOBER 12, 2015 - INSURANCE ARRANGEMENTS 13/19

Recommendation

That Broken Hill City Council Report No. 11/15 dated October 12, 2015, be received.

That Audit Committee endorse that the Insurance arrangements have been met.

Council users Statewide Mutual, they have now decided not to use brokers, so Council will deal directly with Industry.

CARRIED

ITEM 8 - BROKEN HILL CITY COUNCIL REPORT NO. 12/15 - DATED OCTOBER 12, 2015 - BUSINESS CONTINUITY PLAN 13/19

Recommendation

That Broken Hill City Council Report No. 12/15 dated October 12, 2015, be received.

That Audit Committee receives the update of the Business Continuity Plan.

CARRIED

AUDIT COMMITTEE

19 OCTOBER 2015

ITEM 9 - BROKEN HILL CITY COUNCIL REPORT NO. 13/15 - DATED OCTOBER 12, 2015 - RISK
MANAGEMENT AND PROJECT MANAGEMENT FRAMEWORK 13/19

Recommendation

That Broken Hill City Council Report No. 13/15 dated October 12, 2015, be received.

- The Audit Committee endorse the updated Risk Management Policy, Risk Management Framework and Draft Project Management Framework.
- The Audit Committee receives updated Corporate Risk Profile and Risk Register.

ACTION

The Risk Management Framework to be used for the Asset Management Plan.

ACTION

Risk Management Treatment Plan needs to be revised as it doesn't provide sufficient information for managing risks.

ACTION

Treatment Plans to be submitted to the Audit Committee for review at each meeting.

CARRIED

ITEM 10 - BROKEN HILL CITY COUNCIL REPORT NO. 15/15 - DATED OCTOBER 14, 2015 -
POLICY REVIEWS 13/19

Recommendation

That Broken Hill City Council Report No. 15/15 dated October 14, 2015, be received.

Staff are currently working through the outstanding policies. At a request from Councillors, there is now two lunchtime workshops being conducted monthly to review policies prior to going to Council for endorsement.

ACTION

The Risk Officer, to make recommendations to the Acting General Manager of any policies that have an element of risk. These policies then need to be reviewed by the Audit Committee prior to going to Councillor workshop.

CARRIED

AUDIT COMMITTEE

19 OCTOBER 2015

ITEM 11 - BROKEN HILL CITY COUNCIL REPORT NO. 14/15 - DATED OCTOBER 12, 2015 -
AUDIT COMMITTEE ACTION LIST REPORT FOR OCTOBER 2015 13/19

Recommendation

That Broken Hill City Council Report No. 14/15 dated October 12, 2015, be received.

ACTION

The Audit Committee requested a review of the action list reporting format be undertaken, as the current format is not showing enough detail. Phil Ross will send through a template.

CARRIED

ITEM 12 - BROKEN HILL CITY COUNCIL REPORT NO. 16/15 - DATED OCTOBER 15, 2015 -
BROKEN HILL CITY COUNCIL DRAFT ANNUAL REPORT 2014 / 2015 14/94

Recommendation

That Broken Hill City Council Report No. 16/15 dated October 15, 2015, be received.

That the Audit Committee review and make comment on the Draft Annual Report

ACTION

The Audit Committee reviewed the first draft Annual Report and advised that it would be appropriate to reference the role of the Audit Committee in the governance structure overview.

The Chairman suggested that the Audit Committee does not need to review the contents of the Annual Report.

CARRIED

ITEM - GENERAL BUSINESS NO. /15 - DATED NOVEMBER 06, 2015 - AUDIT COMMITTEE
MEETING DATES FOR 2016 13/19

Recommendation

That General Business No. /15 dated November 6, 2015, be received.

The Audit Committee determined that four meetings will be held per year and have scheduled February 18, April 21, June 16, and October 20, 2016.

CARRIED

AUDIT COMMITTEE

19 OCTOBER 2015

ITEM - GENERAL BUSINESS NO. /15 - DATED NOVEMBER 06, 2015 - PRESENTATION BY
RISK OFFICER 13/19

Recommendation

That General Business No. /15 dated November 6, 2015, be received.

ACTION

The Risk Officer to attend and present to the Audit Committee at its April meeting. Presentation to include an overview of risk matters within Council.

CARRIED

Meeting closed at 12.55pm.

The foregoing minutes were read and confirmed at the Audit Committee meeting held on February 18, 2016.

Chairperson

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ORDINARY MEETING OF THE COUNCIL

November 17, 2015

BROKEN HILL CITY COUNCIL REPORT NO. 254/15

SUBJECT: DECEMBER COUNCIL MEETING

11/249

Recommendation

That Broken Hill City Council Report No. 254/15 dated November 17, 2015, be received.

That Council's Ordinary Monthly Meeting for December 2015 be cancelled.

Executive Summary:

Council's Ordinary Monthly Meeting for December 2015 is scheduled to fall during Council Christmas Shutdown period from December 22, 2015 and reopening January 4, 2016.

It is proposed that the Ordinary Council Meeting for December 2015 be cancelled and the January Council Meeting be held as scheduled on January 27, 2016.

Section 365 of the Local Government Act 1993 relates to the provisions for Council Meetings and states that a Council must meet at least ten (10) times a year, and that each meeting must be held in a different month.

Council's adopted Code of Meeting Practice item 1.1 – Holding Meetings states that the dates of Council meetings may be changed by resolution of Council.

It is therefore proposed that Council's Ordinary Meeting for December 2015 be cancelled.

Strategic Direction:

Key Direction: Our Leadership
Objective: 4.2 Our Leaders Make Smart Decisions
Function: Leadership and Governance
DP Action: 4.2.1.2 Encourage attendance at meetings and workshops

Relevant Legislation:

Local Government Act 1993
Council's Code of Meeting Practice

Financial Implications:

Nil

Attachments

1. Item 1.1 of Code of Meeting Practice 1 Page

SHARON HUTCH

ACTING GENERAL MANAGER

CODE OF MEETING PRACTICE

PART 1 - BEFORE THE MEETING

1.1 HOLDING MEETINGS

1.1.1 When are ordinary council meetings held?

Broken Hill City Council Ordinary Council meetings are held on the last Wednesday of the month, commencing at 6:30pm in the Council Chambers.

As a minimum Council must meet at least ten (10) times a year, with each meeting being in a different month.

(Section 365 of the Act)

Dates of Council meetings may be changed by resolution of Council.

1.1.2 When is an extraordinary meeting held?

At least two (2) Councillors can make a written request to the Mayor to hold an extraordinary Council meeting. The Mayor can be one of the two Councillors, but the Mayor cannot call extraordinary meetings by him or herself without having a written request with another Councillor's signature. The Mayor must then 'call' the meeting, which is to be held as soon as practical but within fourteen (14) days after the request is made.

(Section 366 of the Act)

If the Mayor fails, within five (5) working days of receipt of a valid request for an extraordinary meeting, to give a direction to the General Manager for the sending of notices to Councillors for an extraordinary meeting, the General Manager must send a notice to each Councillor specifying that the meeting must be held on the fourteenth working day following the date of the receipt of the request.

Extraordinary meetings are not only held in 'extraordinary' circumstances. These meetings are usually held to deal with special business or where there is so much business to be dealt with that an additional meeting is required.

(Clause 242 of the Regulation)

1.1.3 Where are Council meetings held?

Broken Hill City Council meetings are to be held in the Broken Hill City Council's Council Chambers located on the corner of Blende and Sulphide Street, Broken Hill, unless otherwise determined by resolution of Council and advertised.

In selecting a venue, Council will ensure that it:

- Is accessible for people with disabilities;
- Is adequate in size;
- Has adequate facilities for the convenience and comfort of councillors, staff, and members of the public; and
- Has suitable acoustic properties.

ORDINARY MEETING OF THE COUNCIL

November 13, 2015

BROKEN HILL CITY COUNCIL REPORT NO. 255/15SUBJECT: DRAFT PARKING STRATEGY FOR PUBLIC EXHIBITION 11/392**Recommendation**

That Broken Hill City Council Report No. 255/15 dated November 13, 2015, be received.

That Council endorses the Draft Parking Strategy for the purpose of public exhibition.

That the Draft Parking Strategy be placed on public exhibition for a period of twenty eight days, and a further report be presented to Council at the conclusion of the public exhibition period.

Executive Summary:

Broken Hill City Council developed its Draft Parking Strategy in consultation with the community, holding online surveys and at various locations across town. The Infrastructure Department has drafted the Parking Strategy considering the results from the survey for public feedback for 28 days.

Report:

The consultation process included a number of pop up stands where staff and Councillors spoke to the public and gained feedback. The overall outcome, although varying, does focus on the turnover of vehicles within the CBD. A total of 139 surveys were conducted, through a number a pop up sessions, online and written hardcopy.

Patton Street did vary in that the general consensus was that all day parking was an attractive selling point for the shopping precinct. "There had never been an issue with all day parking, yet the parking was reduced to two hours", was a common response.

The recommendations within the draft strategy are made with an approach of keeping parking times consistent within each respective area, allowing for people to be clear on expectations.

Further, the two hour parking approach, for all of Argent Street (between Iodide and Kaolin Streets), and four hour limit in the respective side streets (between Crystal and Beryl Streets), will also allow easier compliance checking.

The outcomes from community consultation are as follows:

- Parking in Argent Street (Kaolin to Iodide Streets) to be all two hour limit. Regulatory signage and designated zones including disabled spaces, no standing zones, no parking zones, taxi zones, bus zones, loading zones, and no stopping zones to remain unchanged.
- Parking in all cross streets, including Oxide, Chloride, Sulphide, Bromide, and Kaolin Streets to be four hour limit. Regulatory signage zones including disabled spaces, no standing zones, no parking zones, taxi zones, bus zones, loading zones, and no stopping zones to remain unchanged.

- That owners, employers and employees of businesses in the Argent Street precinct be encouraged to utilise the carpark in Beryl Street between Chloride and Oxide Streets, through the Chamber of Commerce.
- To provide all day parking at the Town Hall Facade and Art Gallery carparks.
- Provide one "Loading Zone" car space at the rear of Town Hall Façade.
- To convert Patton Street 2 hour parking to all day parking.

Strategic Direction:

Key Direction: 1 - Our Community
Objective: 1.4 - Our built environment supports our quality of life
Function: Our Community
Strategy: 1.4.1.13 - Implement the Asset Management Plan for Transport

Relevant Legislation:

Local Government Act 1993

Financial Implications:

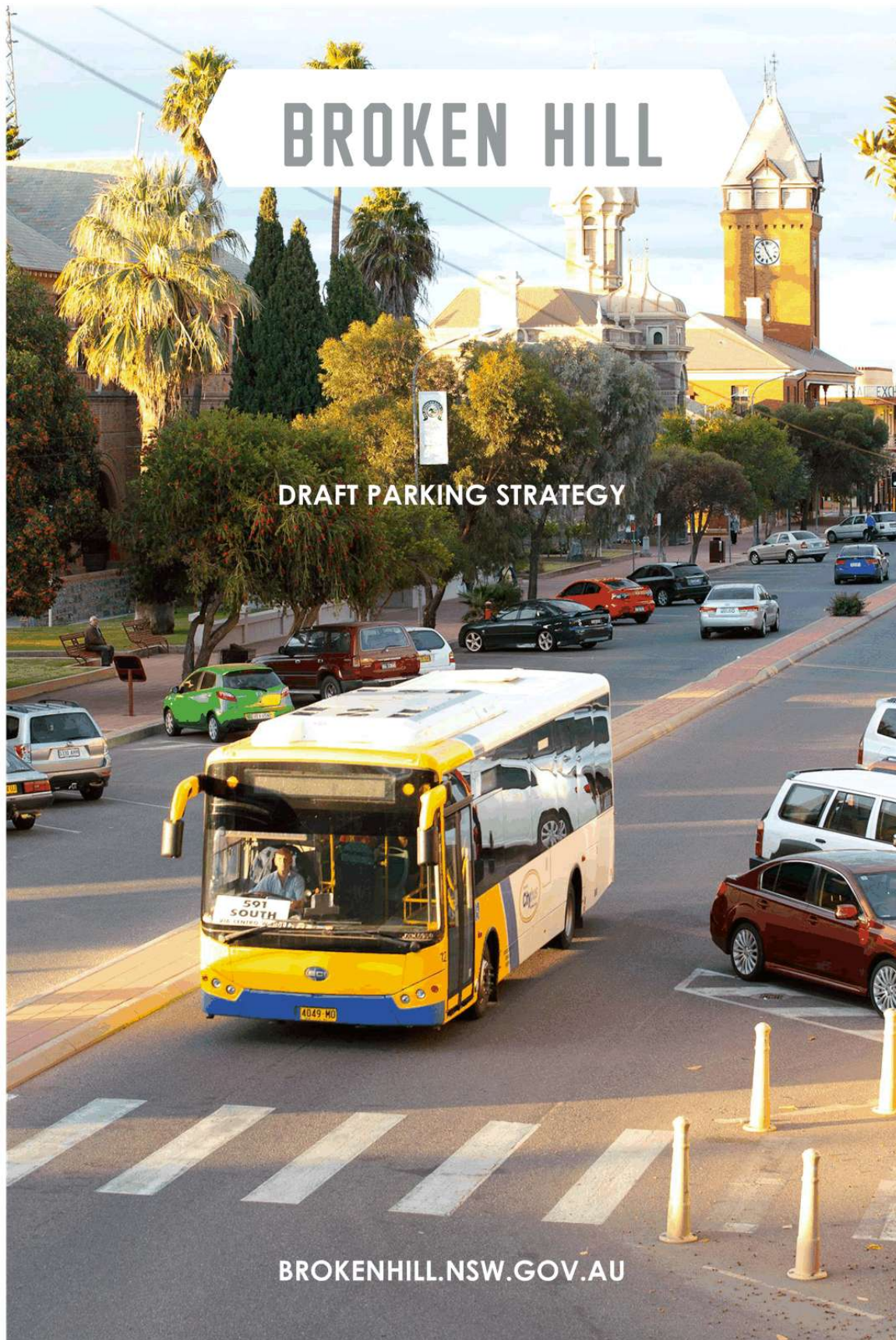
The total cost for implementing the recommendations within the Draft Parking Strategy is \$16,000.

Attachments

1. Draft Parking Strategy 21 Pages

ANDREW BRUGGY
ACTING DEPUTY GENERAL MANAGER

SHARON HUTCH
ACTING GENERAL MANAGER



1. Introduction/Overview

This Strategy includes Broken Hill's CBD, bounded by Kaolin to Iodide Streets and Crystal to Beryl Streets, as well as Patton Street from Comstock to South Streets. Other key high patronised areas of Broken Hill may be included as required.

A Community Consultation Plan was adopted with the aim to include all stakeholders in the process. Motorists, businesses and Council were included in this process. Please see Appendix A for the Community Engagement process.

This Strategy reviews the current parking arrangements, taking into consideration the changes in businesses since the times when parking arrangements were implemented. It strives to balance the needs of all stakeholders and to balance between functionality and the amenity of Broken Hill. The primary focus is to create a net gain of parking availability whilst improving the traffic flow through these carparks without adversely affecting safety or amenity.

In altering existing carpark arrangements (be it change of times, length of stay, or increase/decrease in disabled, taxi ranks etc), will all have an impact on the serviceability to local businesses.

Recommendations are presented to address stakeholder issues, the following issues being the major considerations:

- Current parking supply/demand
- Future expectations
- Community needs
- Public transport requirements
- Amenity
- Permit parking availability and expectations
- Disabled parking
- Turnover of availability of carparks

2. Background

2.1 Urban Design

Council recently adopted the "Broken Hill Living Museum + Perfect Light Project" that incorporated a parking strategy. This process followed significant community engagement that concluded the following:

"The parking strategy is designed to maximize the availability of carparking spaces along Argent Street for customers and to provide longer term shaded parking in the side and back streets. Part of this strategy is to also create well shaded pedestrian paths connecting the long term parking to Argent Street".

- Free up Argent Street for short term parking for shop patrons
- Provide long term shaded parking along Blende Street, Oxide, Chloride, Sulphide and Bromide Streets
- Plant trees in verges to provide shade to the proposed 45 degree carparking in Crystal Street
- Shaded parking on Blende, Chloride and Beryl Streets to support the Civic Centre
- Clad structure in solar panels as an alternative to trees. This harnesses energy and provides shade
- Relocate cycleway from Crystal Street to Beryl Street and cross streets
- Bike racks near the intersections of Argent Street and the cross streets may encourage cycle use and free up parking spaces

- Remove central parking from Chloride Street to accommodate the Welcome Walk Women's Memorial and Commemoration of Community Heroes
- Investigate opportunities for additional parking along the railway side of Crystal Street
- Plant street trees to shade pedestrian paths from long term parking to Argent Street
- Investigate mid-block connections from Crystal and Blende Streets, through existing shops and arcades to provide shaded connections to Argent Street.

Whilst the Urban Design addressed carparking, it does not specifically address the timing, location or overall strategy for Broken Hill. This Strategy will incorporate more than the amenity and aesthetics than that of the Urban Design Plan. The Urban Design does however provide the communities expectations with respect to quality of and connectivity for carparking.

2.2 Permit Parking

The community engagement process highlighted that approximately 51% supported permit parking at the Art Gallery, and 55% supported it at the Town Hall façade. The qualitative support for having all day parking at both was very strong. Those that supported permit parking gave little reasoning or documented support, whereas those in favour of all day parking, at both locations showed they do not want any permit parking.

3. Existing Conditions (Maps and Parking Supply)

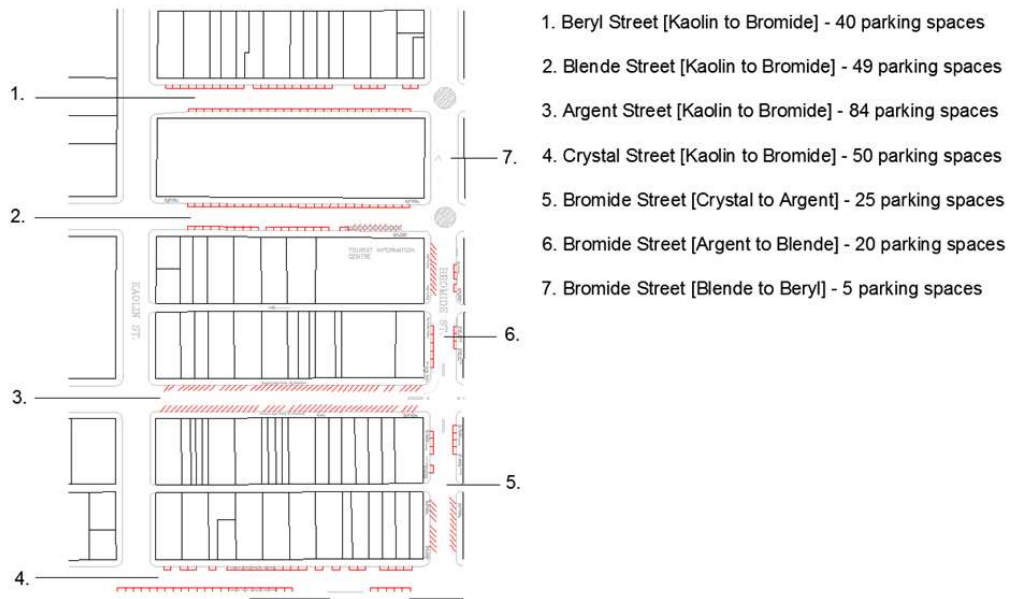


Figure 1. Zone 1 – Kaolin to Bromide Street

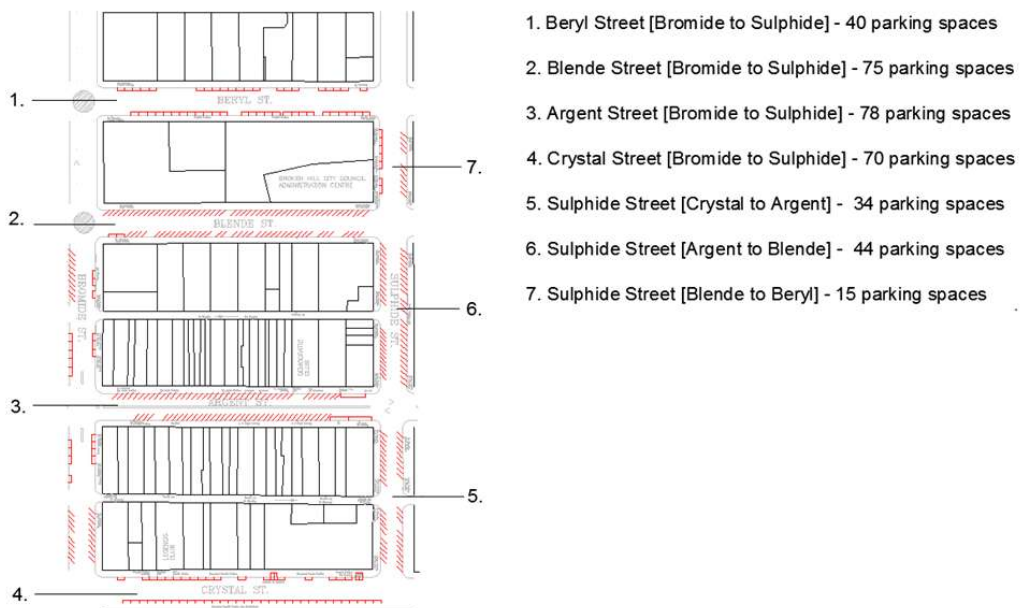


Figure 2. Zone 2 – Bromide to Sulphide Street

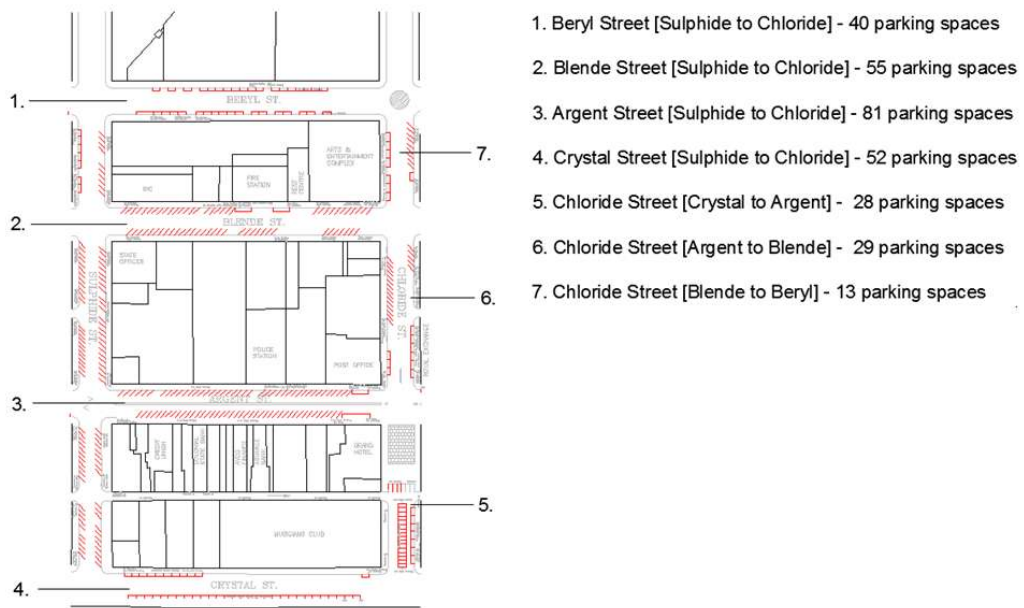


Figure 3. Zone 3 – Sulphide to Chloride Street

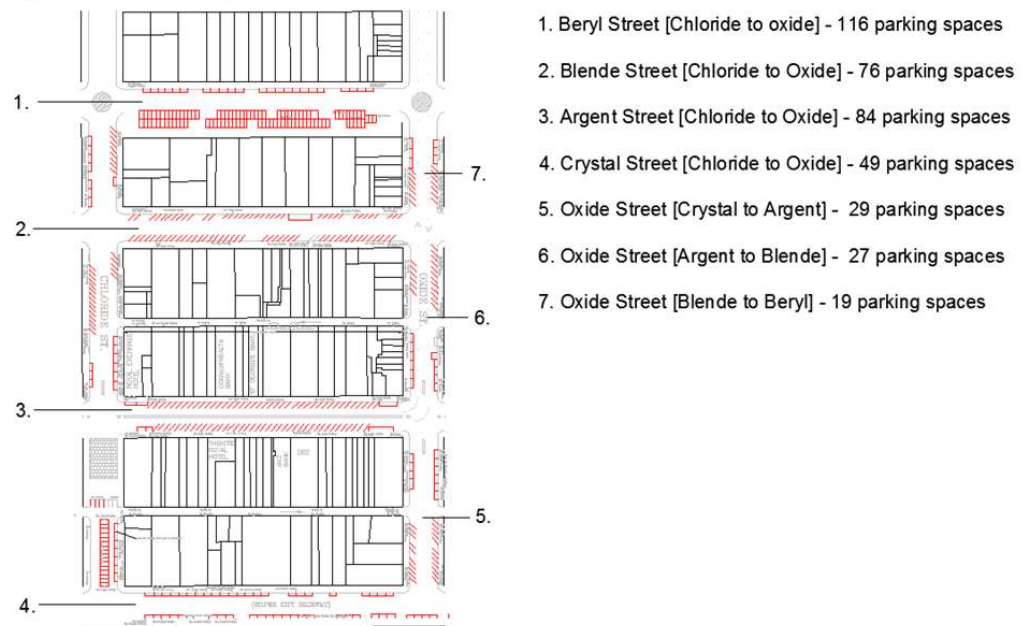


Figure 4. Zone 4 – Chloride to Oxide Street

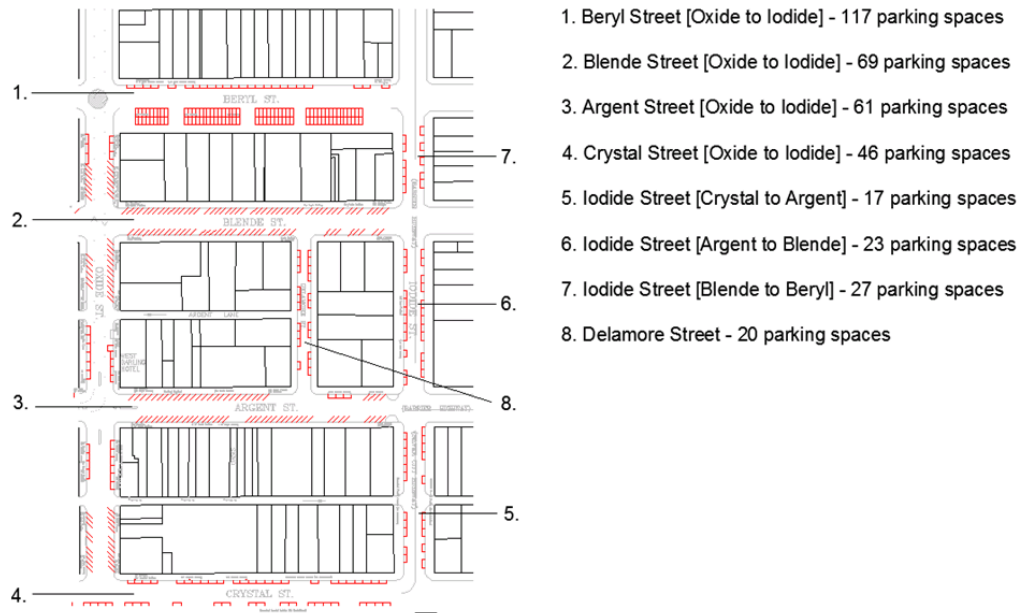


Figure 5. Zone 5 – Oxide to Iodide Street

4. Relationship between Business and Carparking

The majority of residents in Broken Hill have to drive from their homes or take public transport to the shopping precincts and the CBD to conduct their business, and require adequate parking facilities. Similarly, business owners who drive to work require parking facilities for the day to store their vehicles. This parking strategy will examine the existing and required parking facilities in a manner to ensure the needs of business owners and customers are met, as derived from the survey results.

5. Compliance

Council recently purchased new hand held devices for parking patrols. The devices were introduced on 15 June 2015. From 15 June – 26 June, 76 fines were issued. 3 fines were cancelled; hence the gross total income being \$11,908 for this period.

Council has also engaged the State Debt Recovery Office (SDRO) so as to minimise operational time associated with outstanding fines recovery.

It is thought that ongoing enforcement will net a greater number of fines, with an increase in staff resources being allocated for this role. With ongoing policing of parking controls, it is envisaged that compliance will increase, meaning a greater turnover of traffic parking, and a greater number of parks being made available as a result. Council's objective is to ensure compliance, for this result.

6. Disabled Parking Requirements

AS 2890.5

1993 Parking Facilities – On Street Parking: This standard specifies the requirements for the location, arrangement, and dimensions of on street parking facilities. It includes provisions for special classes of vehicles and for people with disabilities, together with guidelines for the control of parking.

Disability Discrimination Act 1992

The Federal Disability Discrimination Act 1992 (D.D.A.) provides protection for everyone in Australia against discrimination based on disability.

- a) The Act aims to eliminate, as far as possible, discrimination against persons on the ground of disability in the areas of:
 - i. work, accommodation, education, access to premises, clubs and sport; and
 - ii. the provision of goods, facilities, services and land; and
 - iii. existing laws; and
 - iv. the administration of Commonwealth laws and programs; and
- b) To ensure, as far as practicable, that persons with disabilities have the same rights to equality before the law as the rest of the community; and
- c) Promote recognition and acceptance within the community of the principle that persons with disabilities have the same fundamental rights as the rest of the community.

The Parking Strategy will investigate the provision of facilities and access for persons with disabilities to ensure equality for all residents of Broken Hill in parking accessibility.

Austrads, Guide to Traffic Engineering Practice, Part 11

Defines the parking management process. It provides guidance to ensure parking is provided in a safe and efficient manner, and with due regard to considerations of access to, and the impact on, the wider road and transport system. Presents guidelines for determining the demand for, and supply of, parking and it provides a parking policy framework – how the demand should be addressed. The implementation of on-street and off-street parking for all road users including parking controls in urban centres is addressed, as is parking on rural roads and at park-and-ride facilities.

7. Ticket Parking

Whilst there was not a direct question relating to ticket parking, a number of survey respondents did mention it. One advantage of ticket parking is the ease of compliance checking. Ticket parking could be utilised in such an approach to not focus on the cost of parking (e.g. 20¢/two hours), meaning drivers will have to display that ticket for that period of time. From a parking patrol officer's role, there is no tyre marking, having to return in two hours or needing to leave the precinct. Tyre marking is an old school method of parking patrol.

The ultimate goal is to encourage the regular turnover of parking bays, giving residents, workers, shop owners and visitors a chance of finding parking. With ticket parking, law enforcement is done on-the-spot without the need for a second parking patrol, hence each officer can cover twice as much as in the case of tyre marking. Ticket parking also provides that surprise element to law enforcement. Most cities have done away with tyre marking as it is too labour intensive and not efficient.

With ticket parking the officer merely checks all windows once and that is complete, no photos before and after each parking run, disputes about leaving the section of road to name a few.

8. Outcomes/Summary of Community Engagement

Council undertook an extensive Community Consultation Engagement program. The survey was conducted both on Council's website as well as staff and councilors engaging direct with the community. A copy of the Community Engagement Plan is attached in Appendix A.

Senior staff attended the Chamber of Commerce as well as other groups such as traders within Argent Street meetings. Media calls were conducted whereby senior management and business leaders spoke on the need for the community to get behind the survey so as to ensure the broader communities thoughts were taken on board.

A total of 139 surveys were conducted with a summary of findings in Appendix D.

9. Recommendations

- Recommendations refer to the CBD area bounded by Kaolin to Iodide Streets and Crystal to Beryl Streets, as well as Patton Street from Comstock to South Streets.
- Parking in Argent Street to be all two hour limit. Regulatory signage and designated zones including disabled spaces, no standing zones, no parking zones, taxi zones, bus zones, loading zones, and no stopping zones to remain unchanged.
- Parking in all cross streets, including Oxide, Chloride, Sulphide, Bromide, and Kaolin Streets to be four hour limit. Regulatory signage zones including disabled spaces, no standing zones, no parking zones, taxi zones, bus zones, loading zones, and no stopping zones to remain unchanged.
- That owners, employers and employees of businesses in the Argent Street precinct be encouraged to utilise the carpark in Beryl Street between Chloride and Oxide Streets, through the Chamber of Commerce.
- To provide all day parking at the Town Hall Facade and Art Gallery carparks.
- Provide one "Loading Zone" car space at the rear of Town Hall Façade.
- To convert Patton Street 2 hour parking to all day parking.
- Total financial impact – Less than \$16,000

10. Appendices

- APPENDIX A – Community Engagement Plan
- APPENDIX B - Murton's Bus Routes
- APPENDIX C – Current Parking Conditions
- APPENDIX D – Survey Questions
- APPENDIX E – Survey Results

Communication/Engagement Plan – Parking

Appendix A – Community Engagement Plan

1. October 1 - Argent Street pop-up
2. October 9 - Patton Street pop-up
3. October 10 - Community markets pop-up
4. October 10 - Oxide Street pop-up

APPENDIX B – Murton’s Bus Routes



Appendix C – Current Parking Conditions

CENTRAL BUSINESS DISTRICT PARKING SUPPLY

TYPE OF PARKING SIGN		TOTAL NUMBER OF SIGNS IN THE CBD AREA	
FOUR HOUR LIMIT		4	
TWO HOUR LIMIT		103	
ONE HOUR LIMIT		18	
½ HOUR LIMIT		5	
¼ HOUR LIMIT		18	
NO STOPPING		180	
NO PARKING		37	
DISABLED		30	
BUS ZONE		16	
TAXI ZONE		17	
LOADING ZONE		13	
TOTAL NUMBER OF SIGNS		441	
STREET	SECTION	TYPE OF PARKING	TOTAL NUMBER OF PARKING SPACES
CRYSTAL ST	KAOLIN – IODIDE	PARALLEL	267
ARGENT ST	KAOLIN – IODIDE	ANGLE/PARALLEL	388
BLENDE ST	KAOLIN – IODIDE	ANGLE/PARALLEL	324
BERYL ST	KAOLIN – IODIDE	PARALLEL	353
STREET	SECTION	TYPE OF PARKING	TOTAL NUMBER OF PARKING SPACES
BROMIDE ST	CRYSTAL – BERYL	ANGLE/PARALLEL	50
SULPHIDE ST	CRYSTAL – BERYL	ANGLE/PARALLEL	93
CHLORIDE ST	CRYSTAL – BERYL	ANGLE/PARALLEL	70
OXIDE ST	CRYSTAL – BERYL	ANGLE/PARALLEL	75
DELAMORE ST	ARGENT - BLENDE	PARALLEL	20
IODIDE ST	CRYSTAL – BERYL	PARALLEL	67
LANEWAY	SECTION	TYPE OF PARKING	TOTAL NUMBER OF PARKING SPACES
CRYSTAL LN	KAOLIN – IODIDE	PARALLEL	50
ARGENT LN	KAOLIN – SULPHIDE	PARALLEL	20
ARGENT LN	OXIDE – DELAMORE	PARALLEL	6
GAWLER PL	CHLORIDE – OXIDE	PARALLEL	10
TOTAL NUMBER OF PARKING SPACES IN THE CBD AREA:			1,793

The estimated number of on-street parking spaces currently available during business hours for the various types of users in the CBD of Broken Hill

SOUTH PRECINCT PARKING SUPPLY

TYPE OF PARKING SIGN		TOTAL NUMBER OF SIGNS IN THE SOUTH PRECINCT AREA	
TWO HOUR LIMIT		4	
¼ HOUR LIMIT		2	
NO STOPPING		12	
NO PARKING		2	
DISABLED		1	
BUS ZONE		4	
MAIL ZONE		1	
TOTAL NUMBER OF SIGNS		26	
STREET	SECTION	TYPE OF PARKING	TOTAL NUMBER OF PARKING SPACES
PATTON ST	COMSTOCK - CENTRAL	ANGLE/PARALLEL	155
TOTAL NUMBER OF PARKING SPACES IN THE SOUTH PRECINCT AREA:			155

The estimated number of on-street parking spaces currently available during business hours for the various types of users in the South Precinct area of Broken Hill.

BROKEN HILL CITY COUNCIL CBD PARKING STRATEGY

STREET NAME	SEGMENT	TYPE OF PARKING	TOTAL PER SEGMENT
CRYSTAL STREET	KAOLIN STREET - BROMIDE STREET	PARALLEL	50
	BROMIDE STREET - SULPHIDE STREET	PARALLEL	70
	SULPHIDE STREET - CHLORIDE STREET	PARALLEL	52
	CHLORIDE STREET - OXIDE STREET	PARALLEL	49
	OXIDE STREET - IODIDE STREET	PARALLEL	46
ARGENT STREET	KAOLIN STREET - BROMIDE STREET	ANGLE	84
	BROMIDE STREET - SULPHIDE STREET	ANGLE	78
	SULPHIDE STREET - CHLORIDE STREET	ANGLE	81
	CHLORIDE STREET - OXIDE STREET	ANGLE/PARALLEL	84
	OXIDE STREET - IODIDE STREET	ANGLE/PARALLEL	61
BLENDE STREET	KAOLIN STREET - BROMIDE STREET	ANGLE/PARALLEL	49
	BROMIDE STREET - SULPHIDE STREET	ANGLE	75
	SULPHIDE STREET - CHLORIDE STREET	ANGLE/PARALLEL	55
	CHLORIDE STREET - OXIDE STREET	ANGLE	76
	OXIDE STREET - IODIDE STREET	ANGLE	69
BERYL STREET	KAOLIN STREET - BROMIDE STREET	PARALLEL	40
	BROMIDE STREET - SULPHIDE STREET	PARALLEL	40
	SULPHIDE STREET - CHLORIDE STREET	PARALLEL	40
	CHLORIDE STREET - OXIDE STREET	PARALLEL	116
	OXIDE STREET - IODIDE STREET	PARALLEL	117
BROMIDE STREET	CRYSTAL STREET - ARGENT STREET	ANGLE/PARALLEL	25
	ARGENT STREET - BLENDE STREET	ANGLE/PARALLEL	20
	BLENDE STREET - BERYL STREET	PARALLEL	5
SULPHIDE STREET	CRYSTAL STREET - ARGENT STREET	ANGLE	34
	ARGENT STREET - BLENDE STREET	ANGLE	44
	BLENDE STREET - BERYL STREET	ANGLE/PARALLEL	15
CHLORIDE STREET	CRYSTAL STREET - CRYSTAL LANE	PARALLEL/CENTRE	28
	ARGENT STREET - BLENDE STREET	ANGLE/PARALLEL	29
	BLENDE STREET - BERYL STREET	ANGLE/PARALLEL	13
OXIDE STREET	CRYSTAL STREET - ARGENT STREET	ANGLE/PARALLEL	29

	ARGENT STREET - BLENDE STREET	ANGLE/PARALLEL	27
	BLENDE STREET - BERYL STREET	ANGLE/PARALLEL	19
DELAMORE STREET	ARGENT STREET - BLENDE STREET	PARALLEL	20
IODIDE STREET	CRYSTAL STREET - ARGENT STREET	PARALLEL	17
	ARGENT STREET - BLENDE STREET	PARALLEL	23
	BLENDE STREET - BERYL STREET	PARALLEL	27

TYPE OF PARKING SIGN AND NUMBER OF SIGNS PER SEGMENT

TIMED PARKING	DISABLED	NO STOPPING	NO PARKING	BUS ZONE	TAXI ZONE	LOADING ZONE	CLEARWAY
NIL	NIL	1	NIL	NIL	NIL	NIL	NIL
NIL	2	1	NIL	NIL	2	NIL	NIL
4x4HR LIMIT	NIL	5	5	NIL	2	NIL	NIL
3x1HR/4x2HR	NIL	2	NIL	NIL	NIL	NIL	NIL
3x2HR LIMIT	NIL	1	NIL	NIL	NIL	NIL	NIL

TIMED PARKING	DISABLED	NO STOPPING	NO PARKING	BUS ZONE	TAXI ZONE	LOADING ZONE	CLEARWAY
NIL	2	1	NIL	NIL	NIL	NIL	NIL
14x2HR/3x1/2HR	2	3	NIL	5	2	2	NIL
12x2HR LIMIT	2	6	3	4	NIL	NIL	NIL
11x2HR LIMIT	4	4	NIL	4	4	NIL	NIL
7x2HR/2x1/4HR	2	4	NIL	NIL	NIL	NIL	NIL

TIMED PARKING	DISABLED	NO STOPPING	NO PARKING	BUS ZONE	TAXI ZONE	LOADING ZONE	CLEARWAY
NIL	NIL	4	NIL	NIL	NIL	NIL	NIL
NIL	NIL	4	NIL	NIL	3	NIL	NIL
2x2HR LIMIT	6	7	2	1	NIL	NIL	NIL
8x2HR LIMIT	2	3	NIL	NIL	2	2	NIL
3x2HR LIMIT	NIL	4	NIL	NIL	NIL	NIL	NIL

TIMED PARKING	DISABLED	NO STOPPING	NO PARKING	BUS ZONE	TAXI ZONE	LOADING ZONE	CLEARWAY
NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
2x1/4HR LIMIT	2	4	NIL	NIL	NIL	NIL	NIL
2x1/4HR LIMIT	NIL	1	2	NIL	NIL	NIL	NIL
1x2HR LIMIT	NIL	3	NIL	NIL	NIL	NIL	NIL
2x1/2HR LIMIT	NIL	2	NIL	NIL	NIL	NIL	NIL

TIMED PARKING	DISABLED	NO STOPPING	NO PARKING	BUS ZONE	TAXI ZONE	LOADING ZONE	CLEARWAY
4x2HR LIMIT	NIL	7	NIL	NIL	NIL	NIL	NIL
2x1HR LIMIT	NIL	7	NIL	NIL	NIL	NIL	NIL
NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL

TIMED PARKING	DISABLED	NO STOPPING	NO PARKING	BUS ZONE	TAXI ZONE	LOADING ZONE	CLEARWAY
NIL	NIL	6	NIL	NIL	NIL	NIL	NIL
1x2HR LIMIT	NIL	6	2	NIL	NIL	NIL	NIL
NIL	NIL	6	NIL	NIL	NIL	NIL	NIL

TIMED PARKING	DISABLED	NO STOPPING	NO PARKING	BUS ZONE	TAXI ZONE	LOADING ZONE	CLEARWAY
6x2HR LIMIT	2	5	NIL	NIL	NIL	NIL	NIL
5x2HR & 5x1/4HR	2	8	NIL	NIL	NIL	2	NIL
4x2HR & 2x1/4HR	NIL	6	NIL	2	NIL	NIL	NIL

TIMED PARKING	DISABLED	NO STOPPING	NO PARKING	BUS ZONE	TAXI ZONE	LOADING ZONE	CLEARWAY
7x2HR LIMIT	NIL	7	NIL	NIL	NIL	NIL	NIL
6x2HR & 2x1/4HR	2	9	3	NIL	2	NIL	NIL
5x2HR LIMIT	NIL	3	NIL	NIL	NIL	NIL	NIL

TIMED PARKING	DISABLED	NO STOPPING	NO PARKING	BUS ZONE	TAXI ZONE	LOADING ZONE	CLEARWAY
NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL

TIMED PARKING	DISABLED	NO STOPPING	NO PARKING	BUS ZONE	TAXI ZONE	LOADING ZONE	CLEARWAY
NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL
NIL	NIL	3	NIL	NIL	NIL	NIL	NIL
NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL

BROKEN HILL CITY COUNCIL CBD PARKING STRATEGY FOR LANEWAYS

LANE NAME	SEGMENT	TYPE OF PARKING	TOTAL PER SEGMENT
CRYSTAL LANE	KAOLIN ST & BROMIDE ST	PARALLEL	10
	BROMIDE ST & SULPHIDE ST	PARALLEL	10
	SULPHIDE ST & CHLORIDE ST	PARALLEL	10
	CHLORIDE ST & OXIDE ST	PARALLEL	10
	OXIDE ST & IODIDE ST	PARALLEL	10
ARGENT LANE	KAOLIN ST & BROMIDE ST	PARALLEL	10
	BROMIDE ST & SULPHIDE ST	PARALLEL	10
	OXIDE ST & DELAMORE ST	PARALLEL	6
GAWLER PLACE	CHLORIDE ST & OXIDE ST	PARALLEL	10

BROKEN HILL CITY COUNCIL SOUTH PRECINCT PARKING STRATEGY

STREET NAME	SEGMENT	TYPE OF PARKING	TOTAL PER SEGMENT
PATTON STREET	COMSTOCK ST & SOUTH ST	PARALLEL	90
	SOUTH ST & CENTRAL ST	PARALLEL	65

TYPE OF PARKING SIGN AND NUMBER OF SIGNS PER SEGMENT – LANEWAYS AND GAWLER PLACE

TIMED PARKING	DISABLED	NO STOPPING	NO PARKING	BUS ZONE	TAXI ZONE	LOADING ZONE	CLEARWAY
NIL	NIL	3	1	NIL	NIL	NIL	NIL
NIL	NIL	1	5	NIL	NIL	NIL	NIL
2x1HR LIMIT	NIL	4	1	NIL	NIL	NIL	NIL
6x1HR LIMIT	NIL	14	NIL	NIL	NIL	2	NIL
NIL	NIL	4	NIL	NIL	NIL	NIL	NIL
TIMED PARKING	DISABLED	NO STOPPING	NO PARKING	BUS ZONE	TAXI ZONE	LOADING ZONE	CLEARWAY
NIL	NIL	6	3	NIL	NIL	2	NIL
NIL	NIL	6	9	NIL	NIL	1	NIL
NIL	NIL	1	NIL	NIL	NIL	NIL	NIL
TIMED PARKING	DISABLED	NO STOPPING	NO PARKING	BUS ZONE	TAXI ZONE	LOADING ZONE	CLEARWAY
5x1HR & 3x1/4HR	NIL	8	1	NIL	NIL	2	NIL

TYPE OF PARKING SIGN AND NUMBER OF SIGNS PER SEGMENT – SOUTH PRECINCT

TIMED PARKING	DISABLED	NO STOPPING	NO PARKING	BUS ZONE	TAXI ZONE	LOADING ZONE	CLEARWAY
4x2HR & 2x1/4HR	1	6	2	2	1	NIL	NIL
NIL	NIL	6	NIL	2	NIL	NIL	NIL

APPENDIX D – SURVEY QUESTIONS



BROKEN HILL PARKING STRATEGY SURVEY

Broken Hill City Council is seeking community views on the City's parking options. Your comments will assist Council in developing a draft Parking Strategy for the City. Reviewing current parking practices will identify parking areas, parking time limits, restrictions and where alterations may be made to increase the efficiency and turnover of parking throughout all high use areas of Broken Hill including the Central Business District.

Question 1:

Do you see current parking arrangements across Broken Hill as adequate?

Yes No

If NO, what changes would you like made?

Question 2:

Would you support permit parking in the following locations (Broken Hill Regional Art Gallery and Town Hall Facade)?

Yes No

Question 3:

Would you like to see permit parking in other areas within the City?

Yes No

If Yes, where?

Question 4:

If you support permit parking what should be the cost?

\$10 per week \$15 per week \$20 per week Other

Question 5:

Where within the City would you use all day parking?

Question 6:

What would encourage you to park and walk?

Question 7:

Do you want to see changes to current parking arrangements i.e. timed zones, disabled access, loading zones.

Yes No

If **YES**, what changes do you propose?

If **NO**, why?

Thank you for your comments. Your personal information is not for public use. By providing an email address we can continue to keep you informed of the project.

Name: _____

Address: _____

Email: _____

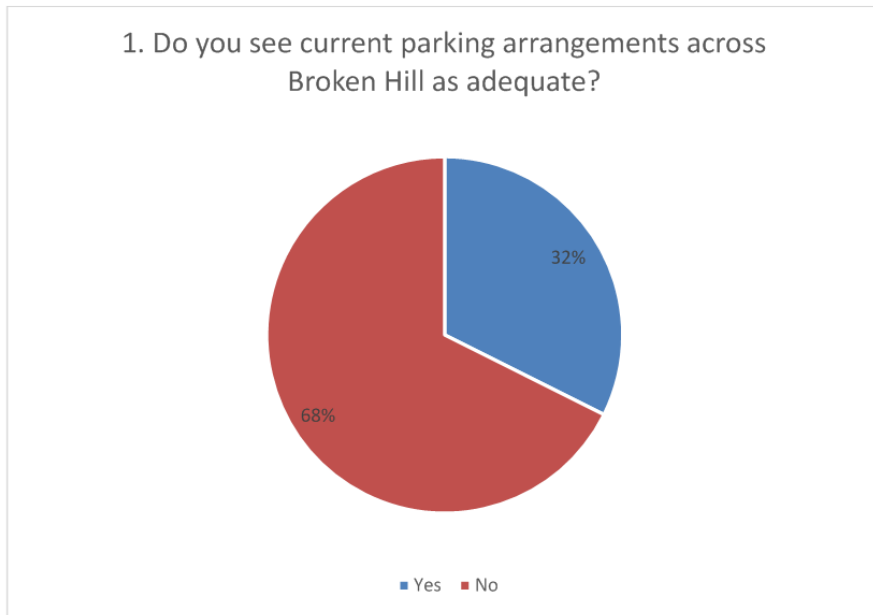
Telephone: _____

Completed forms can be hand delivered to Council's Administration Building, located at 240 Blende Street or by post, addressed to:

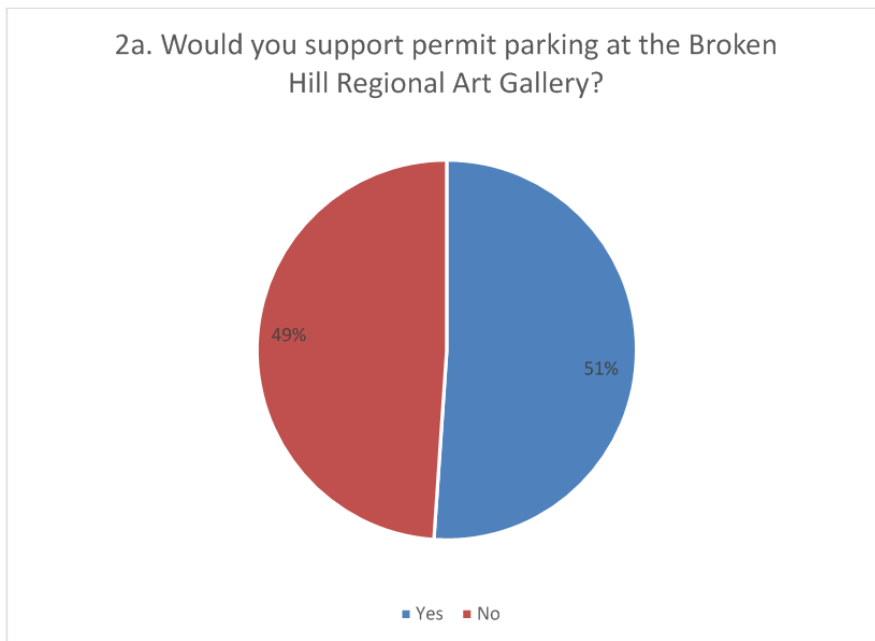
Mr Andrew Bruggy,
Manager Infrastructure Strategy
Broken Hill City Council
PO Box 448
BROKEN HILL NSW 2880

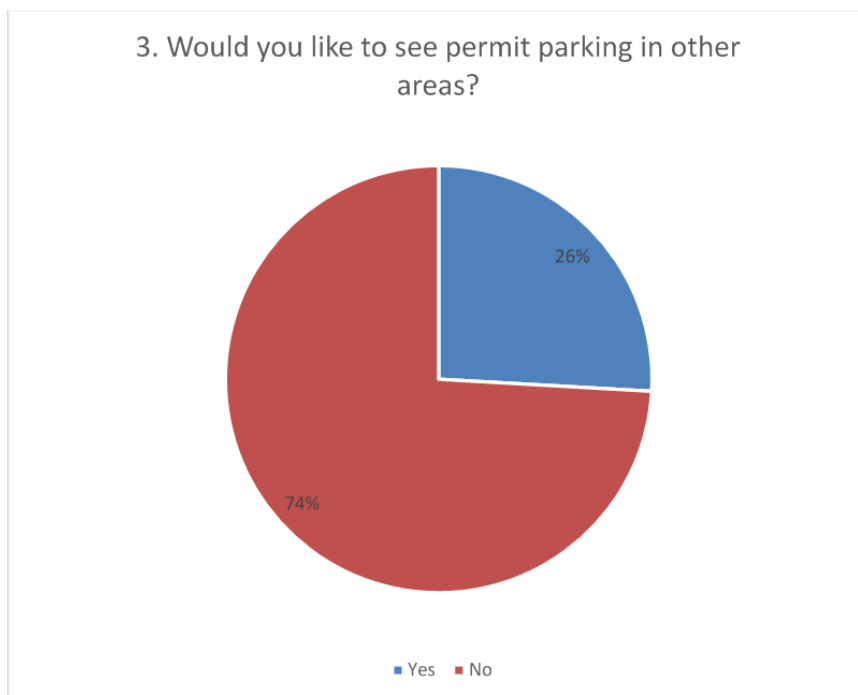
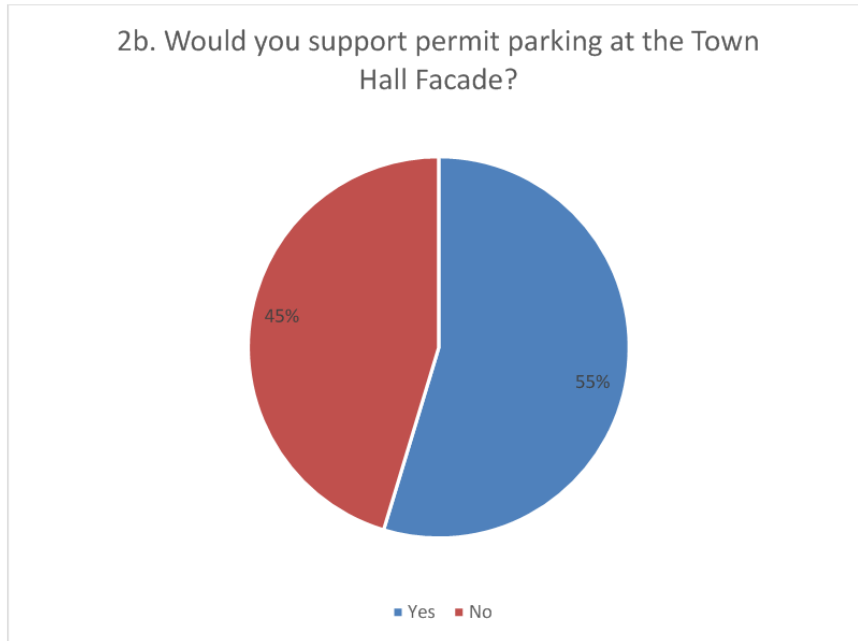
Or alternatively this survey can be completed on-line at www.brokenhill.gov.au. All surveys must be received by Council no later than Friday October 23, 2015.

APPENDIX E – SURVEY RESULTS

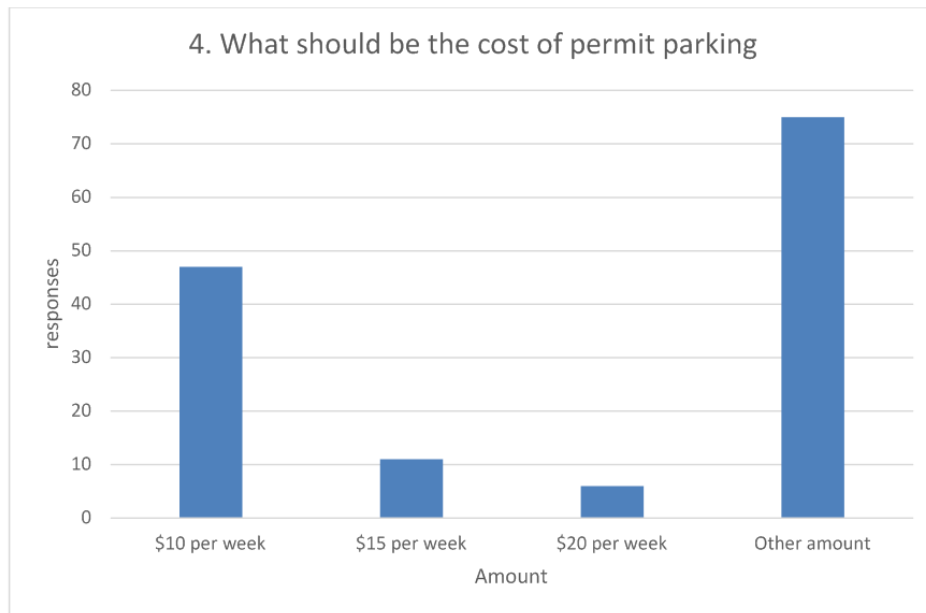


The suggested changes people would like to see included the decrease of parking time in Argent Street to one hour instead of two hours or increasing to three hours, the installation of loading zones in Argent Street, long term secure carparking facilities with shade in locations such as in Beryl Street and the carpark behind the Town Square, regular parking inspector, improvement of pedestrian access to promote walking and motorbike parking spaces.





Other areas suggested for permit parking included outside the Barrier Social Democratic and Musicians Clubs; Blende Street outside the Trades Hall, away from the main streets such as Crystal and Beryl Streets and outside the Railway Station.



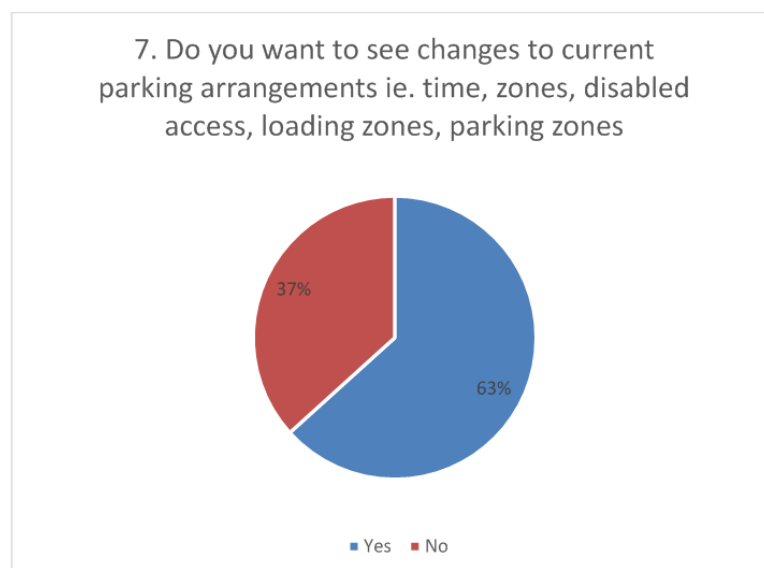
Other amounts ranged from \$0 to \$400 per year.

5. Where would you use all day parking?

Responses included the Art Gallery carpark, Crystal Street, Blende Street, Oxide Street, Chloride Street, Sulphide Street, around Sturt Park, near the Barrier Social Democratic Club and the Musicians Club, behind the Library, outside the IGA, and in Argent Street.

6. What would encourage you to park and walk?

The majority of responses indicated that residents are willing to park and walk. Practical suggestions gathered as part of the survey included the provision of clear directional signage and pathways for pedestrian access, secure and covered parking facilities away from the CBD, shaded walkways and points of interest along the way to the CBD such as street art, safe footpaths and good accessibility for wheelchairs and walking frames, the installation of parking meters and regular monitoring of timed parking.



ORDINARY MEETING OF THE COUNCIL

September 25, 2015

BROKEN HILL CITY COUNCIL REPORT NO. 256/15SUBJECT: SECTION 355 COMMITTEES OF COUNCIL 11/9**Recommendation**

That Broken Hill City Council Report No. 256/15 dated September 25, 2015, be received.

That Council dissolves the S355 BIU Band Hall and Soccer Complex Community Committee.

That Council advertise for community representatives on the newly formed BIU Band Hall Community Committee, and the O'Neill Soccer Complex Community Committee, in accordance with Sections 355 and 377 of the Local Government Act 1993, and Councils Advisory Committee Framework.

Executive Summary:

Pursuant to Sections 355 and 377 of the Local Government Act, Council appoints committees to manage and maintain various community assets for Council. Council officers have been approached by members of the BIU Band Hall and Soccer Complex Community Committee, requesting Council consider to split the current Committee and form two separate Section 355 Committees of Council.

Report:

Section 355 Committees are appointed by Council every four years, immediately following Council elections. Committees are appointed, to operate and maintain the various Council assets on behalf of Council. This function is carried out within the Section 355 Advisory Committee Framework document. The BIU Band Hall and Soccer Complex Community Group undertook the training, however did not sign to comply with the framework.

Discussions between members of both the BIU Band and Broken Hill Soccer Association with Council management, has identified that the operations of a band and the running of a soccer complex are clearly different. The operation of a hall (BIU band) as opposed to maintenance, care, hire, cleaning, mowing etc of the soccer complex, has been known to cause issues between the two groups. In order to ensure that previous operational issues do not continue, this report recommends that the existing Committee be dissolved and two separate Committees be appointed. One being the BIU Band Hall Community Committee, which would be delegated the maintenance and control responsibilities of the hall only. The second being the O'Neill Soccer Complex Community Committee. This Committee would be delegated the maintenance of the soccer complex, car park, kiosk and change rooms.

The maintenance of sporting complexes varies across town with varying levels of cost to Council. Whether this is via contributions to the Committee or paying for services such as water or mowing.

Appendix 1 shows the variation between the current Community Committees in terms of users, costs to Council, as well as the actual sporting ovals that are managed under this arrangement.

Management has also been approached by the Tennis Association, enquiring as to the reformation of a Community Committee for the Tennis Complex. Councils Acting Deputy General Manager attended a meeting of the Tennis Association and explained the process of Council appointing a S355 Committee. The Tennis Association were then going to discuss whether or not to proceed with this process.

It was suggested that this may not involve the netball club(s). If the Netball club(s) were to also establish and were appointed as a Section 355 Community Committee to manage and maintain this facility, the entire precinct would have five committees being appointed. These being, Norm Fox, Tennis, Netball, Soccer, and BIU Band. As a central sporting precinct for Broken Hill, the practicality and operation of this arrangement may be reviewed immediately following the Council election 2016, in order to ensure the most efficient and effective management of Councils infrastructure is adopted.

Discussions have been undertaken with the Tennis and Soccer Associations, with Council Management regarding their visions and plans for the future. In order for Council to support and or auspice funding grants for such things as infrastructure upgrades, facility expansions and the like, Council must ensure that the ongoing operational cost and liability to Council is addressed. It has been suggested to both these groups that Master Plans/Business plans must be undertaken in order to provide both, their groups and Council with a solid plan in moving forward. Requests have been made of Broken Hill Soccer Association to provide Council with these plans on numerous occasions, and to date, nothing has been forthcoming. It should be noted that these Associations have been consulted as users only as neither group are delegated any functions under Section 355 of the Local Government Act 1993.

Council may consider, following the elections to possibly incorporate all sporting bodies into one Community Committee for the entire sporting precinct. This would provide Council and the sporting groups a unified platform to work together in developing long term strategic plans for all clubs. Many funding opportunities have guidelines requesting the advantages to whole of community as well as for direct impact on other groups that benefit. By incorporating all groups under one Community Committee, will allow for a collective front between all sporting groups and Council in planning improvements to the precinct as a whole.

It would be recommended however that this not be considered prior to Council elections to avoid duplication of effort.

Strategic Direction:

- Key Direction:** 1 Our Community
- Objective:** 1.2 Our community works together
- Function:** Leadership and Governance
- DP Action:** 1.2.1.3 Develop, plan and implement a strategy to support, encourage and celebrate volunteers in our community
- Key Direction:** 4 Our Leadership
- Objective:** 4.3 We Unite to Succeed
- Function:** Leadership and Governance
- DP Action:** 4.3.1.4 Gain a better understanding of possible alignments between Council and community groups, local associations and volunteers to ensure opportunities to work together are identified

Relevant Legislation:

Local Government Act 1993, Section 355

Financial Implications:

Nil.

Attachments

1. Sporting Grounds 1 Page

ANDREW BRUGGY
ACTING DEPUTY GENERAL MANAGER

SHARON HUTCH
ACTING GENERAL MANAGER

COMMUNITY COMMITTEE	WATER COST	WATER COST/M^2	USERS	COUNCIL CONTRIBUTION	COST TO COUNCIL	S355 COMMITTEE
COSTS FOR 2014/2015 FINANCIAL YEAR						
ALMA	\$24,449	\$0.77		\$7,638	\$115,473	YES
MEMORIAL	\$20,949	\$0.45	HARNESS RACING, CENTRAL FC, BHCC, KENNEL CLUB, SHOW	\$7,684	\$260,239	YES
PICTON	\$23,351	\$1.22	HOCKEY, LITTLE ATHLETICS	\$6,412	\$53,006	YES
SOCCER AND BIU BAND	\$31,874	\$1.93	SOCCER, BIU BAND	\$6,680	\$116,630	YES
NORM FOX	\$3,900	\$0.13	CRICKET	\$5,304	\$36,101	YES
LAMB	\$14,133	\$0.64	RUGBY LEAGUE	\$3,842	\$36,224	YES
LIVING DESERT	\$0	\$0.00	-	\$0	\$108,069	YES
BILL RENFREW	\$2,657	\$0.19		\$0	\$9,191	NO
RIDDIFORD ARBORETUM	\$0	\$0.00	-	\$0	\$10,097	YES
TOTALS	\$121,313			\$37,560	\$745,030	

ORDINARY MEETING OF THE COUNCIL

November 10, 2015

BROKEN HILL CITY COUNCIL REPORT NO. 273/15

SUBJECT: QUARTERLY BUDGET REVIEW STATEMENT FOR PERIOD
ENDING SEPTEMBER 2015 12/160

Recommendation

That Broken Hill City Council Report No. 273/15 dated November 10, 2015, be received.

That the 1st Quarterly Budget Review Statement and recommendations contained within be adopted and income and expenditure adjustments be voted.

Executive Summary:

In accordance with *Section 203 (Budget Review Statements and Revision of Estimates) of the Local Government (General) Regulations 2005*:

- (1) Not later than 2 months after the end of each quarter, the responsible accounting officer of a Council must prepare and submit to the Council a budget review statement that shows, by reference to the estimate of income and expenditure set out in the Council's Revenue Policy included in the Operational Plan for the relevant year, a revised estimate of the income and expenditure for that year.
- (2) A budget review statement must include or be accompanied by:
 - (a) A report as to whether or not the responsible accounting officer believes that the statement indicates that the financial position of the Council is satisfactory, having regard to the original estimate of income and expenditure; and
 - (b) If that position is unsatisfactory, recommendation for remedial action.

Report:***Budget Review***

The Quarterly Budget Review Statement (QBRS) presents a summary of Council's financial position at the end of the first quarter for the financial year ended 30 June, 2016.

The quarterly budget review process is the mechanism through which Council and the community are informed of Council's progress against the Operational Plan (annual budget), together with recommendations for changes and reasons for any budget variations.

Improvements made to-date to the expected end of financial year result are significant and reflect the substantial effort currently underway to implement and develop further strategies to address Council's underlying budgetary weaknesses.

The quarter's QBRS appears as Attachment 1, and has been produced in accordance with the guidelines and standards issued by the Office of Local Government.

Operational Budget Result

Overall, the September Quarterly Budget Review shows an improvement of \$1,890k (before capital items) from the original full-year budget deficit of \$3,333k. Namely, a reduced full-year budget deficit of \$1,444k. This result reflects the following movements:

- A one-off net gain of \$1,778k on sale of the bed licences attached to the Shorty O'Neil Village.
- A marginal improvement (increase) on budgeted income of \$45k, before capital items. This relates to reductions in concessions on waste services, previously accounted for, cancellation of production of the Official Visitors' Guide, and a net reduction of \$89k in operational grants and contributions. This excludes any capital grants adjustments which are described in the *Capital Budget Result* section below. Further details are available in the attached quarter's QBRS.
- A marginal improvement (decrease) on budgeted expenses of \$67k. This saving primarily relates to a reduction in building depreciation resulting from a change in Council's Depreciation Policy, and does not reflect any deterioration in service levels to the community. This excludes any capital expenditure adjustments which are described in the *Capital Budget Result* section below. Further details are available in the attached quarter's QBRS.

Capital Budget Result

Overall, following the September Quarterly Budget Review, budgeted capital expenditures are expected to increase by a net \$50k, from the original net capital budget deficit of \$2,527k to a deficit of \$2,577k.

The \$50k increase in the capital budget relates to Council's contribution towards the Patton Park amenities upgrade project, funded at 50% by the Community Building Partnership Grant.

Strategic Direction:

Key Direction	4:	Our Leadership
Objective	4.1:	Openness and Transparency in Decision Making
Action	4.1.1.13:	Maintain good governance and best practice methods and ensure compliance with various guidelines and legislation.

Relevant Legislation:

Clause 203(1) of the Local Government (General) Regulations 2005.
Clause 211 of the Local Government (General) Regulations 2005.

Financial Implications:

Full details of the financial implications of this quarter's QBRS are contained within the attached report.

Attachments

1. Sept 2016 (1st Qtr) QBRS Financial Year Ended 30 June, 2016 15 Pages

HARRY STAMBOULIDIS
CHIEF FINANCIAL OFFICER

SHARON HUTCH
ACTING GENERAL MANAGER

Broken Hill City Council

Quarterly Budget Review Statement
for the period 01/07/15 to 30/09/15

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Broken Hill City Council

Quarterly Budget Review Statement
for the period 01/07/15 to 30/09/15

Report by Responsible Accounting Officer

The following statement is made in accordance with Clause 203(2) of the Local Government (General) Regulations 2005:

It is my opinion that the Quarterly Budget Review Statement for Broken Hill City Council for the quarter ended 30/09/15 indicates that Council's projected financial position at 30/6/16 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

Signed: _____



Date: 11 November 2015

Harry Stamboulidis
Responsible Accounting Officer

Broken Hill City Council

Quarterly Budget Review Statement

for the period 01/07/15 to 30/09/15

Income & Expenses Budget Review Statement

Budget review for the quarter ended 30 September 2015

Income & Expenses - Council Consolidated

(\$000's)	Original Budget 2015/16	Revised Budget 2015/16	Variations for this Sep Qtr	Notes	Projected Year End Result	Actual YTD figures
Income						
Rates and Annual Charges	16,282	16,282	117	1	16,399	16,391
User Charges and Fees	3,087	3,087	(5)	2	3,082	896
Interest and Investment Revenues	395	395	-		395	95
Other Revenues	309	309	22	3	331	105
Grants & Contributions - Operating	9,106	9,106	(89)	4	9,017	4,003
Grants & Contributions - Capital	5,200	5,200	50	5	5,250	-
Net gain from disposal of assets	-	-	1,778	6	1,778	1,778
Share of Interests in Joint Ventures	-	-	-		-	-
Total Income from Continuing Operations	34,379	34,379	1,873		36,252	23,268
Expenses						
Employee Costs	15,436	15,436	5	7	15,441	3,190
Borrowing Costs	459	459	-		459	57
Materials & Contracts	5,915	5,915	52	8	5,967	1,092
Depreciation	6,124	6,124	(268)	9	5,856	1,531
Legal Costs	-	-	-		-	-
Consultants	-	-	-		-	-
Other Expenses	4,578	4,578	144	10	4,722	1,529
Interest & Investment Losses	-	-	-		-	-
Net Loss from disposal of assets	-	-	-		-	-
Share of interests in Joint Ventures	-	-	-		-	-
Total Expenses from Continuing Operations	32,512	32,512	(67)		32,445	7,399
Net Operating Result - Continuing Operations	1,867	1,867	1,940		3,807	15,869
Discontinued Operations - Surplus/(Deficit)	-	-	-		-	-
Net Operating Result from All Operations	1,867	1,867	1,940		3,807	15,869
Net Operating Result before Capital Items	(3,333)	(3,333)	1,890		(1,444)	15,869

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 30/09/2015 and should be read in conjunction with the total QBRS report

Broken Hill City Council

Quarterly Budget Review Statement

for the period 01/07/15 to 30/09/15

Income & Expenses Budget Review Statement

Budget review for the quarter ended 30 September 2015

Income & Expenses - Council Consolidated

(\$000's)	Original Budget 2015/16	Revised Budget 2015/16	Variations for this Sep Qtr	Projected Year End Result	Actual YTD figures
Income					
Our Leadership	19,027	19,027	(59)	18,968	16,649
Our Community	9,577	9,577	2,007	11,584	3,199
Our Economy	1,640	1,640	(87)	1,553	408
Our Environment	4,135	4,135	12	4,147	3,012
Total Income from Continuing Operations	34,379	34,379	1,873	36,252	23,268
Expenses					
Our Leadership	10,249	10,249	41	10,290	2,320
Our Community	13,790	13,790	(34)	13,756	3,085
Our Economy	4,176	4,176	(83)	4,093	859
Our Environment	4,297	4,297	9	4,306	1,135
Total Expenses from Continuing Operations	32,512	32,512	(67)	32,445	7,399
Net Operating Result - Continuing Operations	1,867	1,867	1,940	3,807	15,869
Discontinued Operations - Surplus/(Deficit)	-	-		-	
Net Operating Result from All Operations	1,867	1,867	1,940	3,807	15,869
Net Operating Result before Capital Items	(3,333)	(3,333)	1,890	(1,444)	15,869

This statement forms part of Council's Quarterly Budget Review Statement (QBRs) for the quarter ended 30/09/2015 and should be read in conjunction with the total QBRs report

Broken Hill City Council

Quarterly Budget Review Statement
for the period 01/07/15 to 30/09/15

Income & Expenses Budget Review Statement
Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes	Details
1	<ul style="list-style-type: none"> The increase in Rates & Annual Charges is due to Concessions for Waste Management previously recognised.
2	<ul style="list-style-type: none"> Budget reduced for revenues not expected to be received.
3	<ul style="list-style-type: none"> Additional revenue budget relates to unexpected \$22k ticket sales from the Inland Tourism Awards event, offsetting the corresponding expense budget already accounted for.
4	<p>Overall net reduction in Operating Grant income is due to:</p> <ul style="list-style-type: none"> increased funding of \$183k for Aged and Disability operation, matched against additional operational costs of \$183k and \$9k depreciation; budget for Financial Assistance Grant reduced by \$174k in line with State Government announcement; contribution of \$120k for production of Tourist Information Guide has been eliminated - associated cost also taken out of the budget; the Guide is now to be produced by a third party; changes to the Sister City Programme have led to a reduction of \$18k, with corresponding reductions in cost; additional \$27k reimbursement received from Inland NSW Co-Operative in relation to Digital Campaign; Library received a \$6k Community Heritage Grant; Willyama Common received \$5k Asbestos Grant.
5	<ul style="list-style-type: none"> \$50k of Community Building Partnership Grant is added to fund the amenities upgrade in Patton Park.
6	<ul style="list-style-type: none"> Budget increase relates to unexpected net receipt of \$1,778k from sale of 40 bed licences attached to the closed Shorty O'Neil Village, after accounting for associated \$69k commission and \$3k legal costs.
7	<ul style="list-style-type: none"> Employment costs associated with Aged and Disability operation have been increased by \$134k to cover extra work effort attached to the additional grant income noted above; Community Services operations budget reduced by \$138k to eliminate a duplicated salary budget; \$20k budget increase related to reduction in Workers Compensation Insurance rebate and WHS Preventive Health reimbursements; and \$11k budget reduction within Economic Development operation relates to a staff resignation.
8	<p>Overall net increase in Materials & Contracts expense is due to:</p> <ul style="list-style-type: none"> reduction of \$120k in publishing costs related to Visitors Information Guide - associated Contribution income taken out above; increased \$51k costs for Aged and Disability operations in association with additional grant income; \$28k additional costs (legal, maintenance, external lighting, fire equipment testing, and alarm fees) in relation to Shorty O'Neil Village; allocation of additional \$75k to Economic Development for main street banner & heritage toolkit costs and costs of the Inland Tourism Awards event; \$21k roll-over of Museum grant received prior year to complete the project in the current year; \$9k budget reduction in IT; recognition of \$6k Library costs in relation to the Community Heritage Grant received.
9	<p>Depreciation cost budget reduced by \$268k in recognition of a change in Council's Depreciation Policy. Namely, decomponentisation of building assets valued under \$1m.</p>
10	<ul style="list-style-type: none"> An increase of \$11k is related to increased, funded activities for the Aged and Disability operation; An additional \$150k budget taken up to recognise sub-division, electrical, and water meter costs attached to Shorty O'Neil Village; Budget saving of \$17k has been identified across Council operations.

Broken Hill City Council

Capital Budget Review Statement

Budget review for the quarter ended 30 September 2015

Capital Budget - Council Consolidated

(\$000's)	Original Budget 2015/16	Revised Budget 2015/16	Variations for this Sep Qtr	Notes	Projected Year End Result	Actual YTD figures
Capital Expenditure						
New Assets						
- Plant & Equipment		-			-	
- Land & Buildings	286	286			286	50
- Roads, Bridges, Footpaths		-			-	
- Other	175	175			175	298
Renewal Assets (Replacement)		-			-	
- Plant & Equipment	1,357	1,357	(250)	1	1,107	36
- Land & Buildings	5,350	5,350	100	2	5,450	
- Roads, Bridges, Footpaths	1,105	1,105	-		1,105	133
- Other	35	35			35	
Total Capital Expenditure	8,308	8,308	(150)		8,158	517
Capital Funding						
Rates & Other Untied Funding		-			-	
Capital Grants & Contributions	5,200	5,200	50	3	5,250	-
Reserves:		-			-	
- External Restrictions/Reserves	581	581	(250)	4	331	
- Internal Restrictions/Reserves	-	-	-		-	-
New Loans	-	-			-	-
Receipts from Sale of Assets		-			-	
- Plant & Equipment	-	-	-		-	-
- Land & Buildings	-	-			-	
Total Capital Funding	5,781	5,781	(200)		5,581	-
Net Capital Funding - Surplus/(Deficit)	(2,527)	(2,527)	(50)		(2,577)	(517)

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 30/09/2015 and should be read in conjunction with the total QBRS report

Broken Hill City Council

Quarterly Budget Review Statement
for the period 01/07/15 to 30/09/15

Capital Budget Review Statement
Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes	Details
1	As a consequence the \$250k budget raised in the current year is no longer required and to be removed from the current year's budget.
2	\$100k capital expenditure for the amenities upgrade at Patton Park is recognised. \$50k will be funded by Community Building Partnership grant and the Council will contribute \$50k towards the project.
3	\$50k of Community Building Partnership Grant is added to fund the amenities upgrade at Patton Park.
4	\$250k is taken off from the current year's budget as it is no longer required (refer Note 3 above re: Compactor).

Broken Hill City Council

Quarterly Budget Review Statement

for the period 01/07/15 to 30/09/15

Cash & Investments Budget Review Statement

Budget review for the quarter ended 30 September 2015

Cash & Investments - Council Consolidated

(\$000's)	Original Budget 2015/16	Revised Budget 2015/16	Variations for this Sep Qtr	Notes	Projected Year End Result	Actual YTD figures
Externally Restricted ⁽¹⁾						
Accommodation Bonds - Aged Hostel	45	45			45	45
Developer Contributions - General	428	428			428	428
Domestic Waste Management	2,639	2,639			2,639	4,321
Royalties	363	363			363	363
Specific Purpose Unexpended Grants	572	572			572	860
Total Externally Restricted	4,047	4,047	-		4,047	6,017
<small>(1) Funds that must be spent for a specific purpose</small>						
Internally Restricted ⁽²⁾						
Infrastructure Replacement	21	21	-		21	21
Employee Leave Entitlements	949	949			949	949
Other Community Services	-	-			-	-
Security Bonds, Deposits & Retentions	69	69			69	69
Plant Purchase Reserve	82	82			82	82
Other Asset Replacement	241	241			241	241
Total Internally Restricted	1,362	1,362	-		1,362	1,362
<small>(2) Funds that Council has earmarked for a specific purpose</small>						
Unrestricted (ie. available after the above Restrictions)	9,996	9,996			9,996	8,026
Total Cash & Investments	15,405	15,405	-		15,405	15,405

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended 30/09/2015 and should be read in conjunction with the total QBRS report

Broken Hill City Council

Quarterly Budget Review Statement
for the period 01/07/15 to 30/09/15

Cash & Investments Budget Review Statement

Comment on Cash & Investments Position

Increasing due to:

- 1) funds received in relation to sale of the Shorty O'Neil bed licences, and
- 2) early receipt of the year's Financial Assistance Grants.

Investments

Investments have been invested in accordance with Council's Investment Policy.

Cash

The Cash at Bank figure included in the Cash & Investment Statement totals \$15,405

This Cash at Bank amount has been reconciled to Council's physical Bank Statements.
The date of completion of this bank reconciliation is 30/09/15

Reconciliation Status

The YTD Cash & Investment figure reconciles to the actual balances held as follows: **\$ 000's**

Cash at Bank (as per bank statements)	1,905
Investments on Hand	13,500

less: Unpresented Cheques	(Timing Difference)	-
add: Undeposited Funds	(Timing Difference)	

less: Identified Deposits (not yet accounted in Ledger)	(Require Actioning)	
add: Identified Outflows (not yet accounted in Ledger)	(Require Actioning)	-

less: Unidentified Deposits (not yet actioned)	(Require Investigation)	
add: Unidentified Outflows (not yet actioned)	(Require Investigation)	

Reconciled Cash at Bank & Investments	15,405
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Balance as per Review Statement:	15,405
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Difference:	*
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Recommended changes to revised budget

Budget Variations being recommended include the following material items:

Notes Details

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Broken Hill City Council

Quarterly Budget Review Statement
 for the period 01/07/15 to 30/09/15

Key Performance Indicators Budget Review Statement

Budget review for the quarter ended 30 September 2015

(\$000's)	Current Projection		Original Budget 15/16	Actuals Prior Periods	
	Amounts 15/16	Indicator 15/16		14/15	13/14

The Council monitors the following Key Performance Indicators:

1. Unrestricted Current Ratio

Unrestricted Current Assets	9996	1.01	1.01	1.04	1.41
Unrestricted Current Liabilities	9935				

To assess the adequacy of working capital and its ability to satisfy obligations in the short term for the unrestricted activities of council.

2. Debt Service Ratio

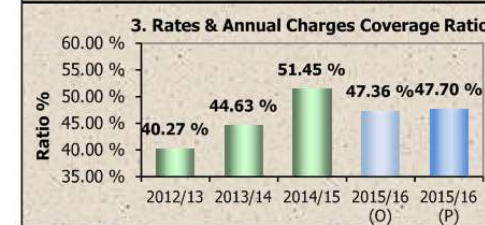
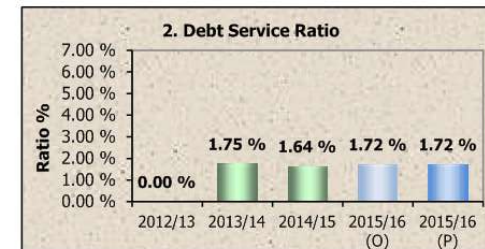
Interest Expense	459	1.72 %	1.72 %	1.64 %	1.75 %
Unrestricted, Non-Capital Income	26625				

To assess the impact of loan interest repayments on the discretionary revenue of council.

3. Rates & Annual Charges Coverage Ratio

Rates & Annual Charges	16399	47.70 %	47.36 %	51.45 %	44.63 %
Income from Continuing Operations	34379				

To assess the degree of Council's dependence upon revenue from rates and annual charges and to assess the security of Council's income.



Broken Hill City Council

Quarterly Budget Review Statement
 for the period 01/07/15 to 30/09/15

Key Performance Indicators Budget Review Statement

Budget review for the quarter ended 30 September 2015

(\$000's)	Current Projection		Original Budget 15/16	Actuals Prior Periods	
	Amounts	Indicator		14/15	13/14
	15/16	15/16			

The Council monitors the following Key Performance Indicators:

4. Rates & Annual Charges Outstanding

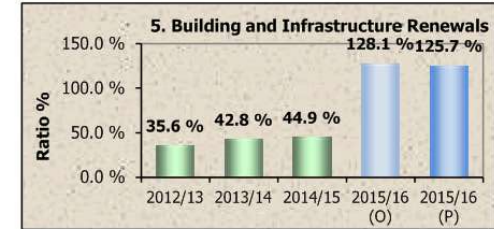
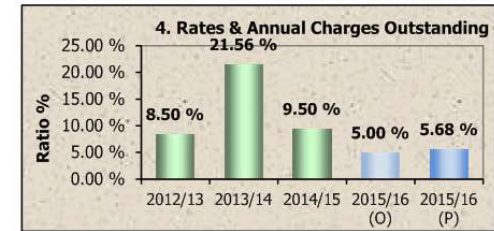
Rates, Annual & Extra Charges Outstanding	931	5.68 %	5.00 %	9.50 %	21.56 %
Rates, Annual & Extra Charges Collectible	16399				

To assess the impact of uncollected rates and annual charges on Council's liquidity and the adequacy of recovery efforts.

5. Building and Infrastructure Renewals

Asset Renewals	7697	125.7 %	128.1 %	44.9 %	42.8 %
Depreciation and Impairment	6124				

To assess the rate at which these assets are being renewed relative to the rate at which they are depreciating.



Broken Hill City Council

Quarterly Budget Review Statement
 for the period 01/07/15 to 30/09/15

Contracts Budget Review Statement

Budget review for the quarter ended 30 September 2015

Part A - Contracts Listing - contracts entered into during the quarter

Contractor	Contract detail & purpose	Contract Value	Start Date	Duration of Contract	Budgeted (Y/N)	Notes
AJ&C	Project Management of BH Civic Centre Redevelopment	542,472	14/09/15	28/10/16	Y	

Notes:

1. Minimum reporting level is 1% of estimated income from continuing operations of Council or **\$50,000** - whatever is the lesser.
2. Contracts listed are those entered into during the quarter being reported and exclude contractors on Council's Preferred Supplier list.
3. Contracts for employment are not required to be included.

This statement forms part of Council's Quarterly Budget Review Statement (QBRs) for the quarter ended 31/03/2015 and should be read in conjunction with the total QBRs report

Broken Hill City Council

Quarterly Budget Review Statement
for the period 01/07/15 to 30/09/15

Consultancy & Legal Expenses Budget Review Statement

Consultancy & Legal Expenses Overview

Expense	YTD Expenditure (Actual Dollars)	Budgeted (Y/N)
Consultancies	43,966	Y
Legal Fees	33,873	Y

Definition of a consultant:

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

Comments

Expenditure included in the above YTD figure but not budgeted includes:

Details

N/A

ORDINARY MEETING OF THE COUNCIL

November 10, 2015

BROKEN HILL CITY COUNCIL REPORT NO. 257/15SUBJECT: INVESTMENT REPORT FOR OCTOBER 201511/48**Recommendation**

That Broken Hill City Council Report No. 257/15 dated November 10, 2015, be received.

Executive Summary:

The Local Government (General) Regulation 2005 (Part 9, Division 5, Clause 212), effective from 1 September 2005, requires the Responsible Accounting Officer of a Council to provide a written report setting out details of all monies that have been invested under Section 625 (2) of the Local Government Act 1993, as per the Minister's Amended Investment Order gazetted 11 March 2011. The Responsible Accounting Officer must also include in the report a certificate as to whether the investment has been made in accordance with the Act, the Regulations and the Council's Investment Policy.

Report:

Council's investments as at 31st October 2015 are detailed in Attachment 1.

Portfolio Summary		
Portfolio Performance vs. RBA Cash Rate	✓	Council's investment performance did exceed benchmark.
Investment Policy Compliance		
Legislative Requirements	✓	Compliant with policy
Portfolio Credit Rating Limit	✓	Compliant with policy
Institutional Exposure Limits	✓	Compliant with policy
Term to Maturity Limits	✓	Compliant with policy

Market Review**Global issues**

The International Monetary Fund lowered its forecast for world economic growth to 3.1% for 2015. If correct, this would be the lowest rate of growth in six years.

The economies of commodity giants Russia and Brazil are predicted to contract by 3.8% and 3%, respectively.

In China, despite a Q3 that included a devaluation of the yuan, sharp volatility in the share market and poor manufacturing results, the nation's economy grew by 6.9% in line with the government's 7% target.

Global sharemarkets performed strongly over the month as low interest rate initiatives in Europe and China were reinforced, the spectre of a US rate hike in December is fading, and Japan recording positive signs of growth in the form of its highest annual inflation rate in over 10 years (+0.9%).

Domestic issues

In Australia, the latest Consumer Price Index release revealed inflation below expectations for Q3. Excluding volatile items the annual inflation rate was 2.1%, at the low end of the RBA's 2-3% target range, raising expectations for another interest rate cut over the coming months.

Meanwhile, the nation's big four banks all raised rates on owner occupied mortgages. The banks pointed to the higher capital requirements under new banking regulations as the primary reason for their moves. With home buyers/owners specifically targeted, there may be further incentive for the RBA to cut rates to assist economic growth.

Interest rates

Australia's official cash rate remains at 2%, unchanged since May.

Interest rates on 3 month term deposits from the highest rated Australian ADIs edged lower in October, down approx. 5bps to 2.80%pa. Likewise 12 month rates also moved down by 5bps or so with the best of the majors at 2.75% area and 2.85% available among some of the lower rated ADIs.

Council's Portfolio by Source of Funds – October 2015

As at 31st October 2015, Council's Investment Portfolio had a current market valuation of \$14,683,881 or principal value (face value) of \$14,621,699 with the source of these funds being detailed in the table below.

	Source of Funds	Principal Amount
GENERAL FUND	Operating Capital & Internal Restrictions	8,261,699
	Accommodation Bonds Reserve	45,000
	Royalties Reserve	371,000
	Domestic Waste Management Reserve	4,079,000
	Grants	1,437,000
	Developer Contributions	428,000
	TOTAL PORTFOLIO	\$14,621,699

Certificate by Responsible Accounting Officer

All investments have been placed in accordance with Council's Investment Policy, Section 625 of the Local Government Act 1993 (as amended), the Revised Ministerial Investment Order gazetted 11 February 2011, Clause 212 of the Local Government (General) Regulations 2005 and Third Party Investment requirements of the then Department Local Government Circular 06-70. Council continues to obtain independent financial advice on its investment portfolio in accordance with the then Department of Local Government Circular of 16 September 2008.

Strategic Direction:

Key Direction 4: Our Leadership
 Objective 4.1: Openness and Transparency in Decision Making
 Action 4.1.1.13 Maintain good governance and best practice methods and ensure compliance with various guidelines and legislation.

Relevant Legislation:

This report is provided for Council's consideration in compliance with the requirements of Part 9, Division 5, Clause 212 of the *Local Government (General) Regulations 2005*.

Financial Implications:

The recommendation has no financial impact.

Attachments

1. Investment Report October 2015 10 Pages

HARRY STAMBOULIDIS
CHIEF FINANCIAL OFFICER

SHARON HUTCH
ACTING GENERAL MANAGER



**Investment Summary Report
October 2015**



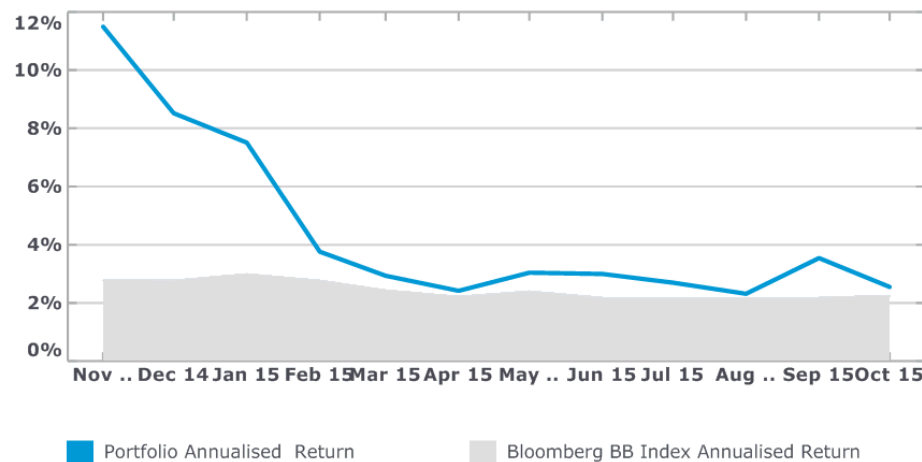
Broken Hill City Council
Executive Summary



Investment Holdings

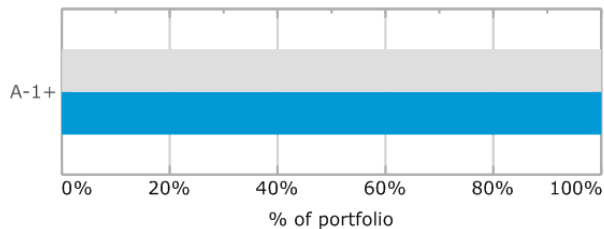
	Face Value (\$)	Current Value (\$)	Current Yield (%)
Cash	1,121,699.65	1,121,699.65	1.5461
Term Deposit	13,500,000.00	13,562,181.92	2.9074
Total	14,621,699.65	14,683,881.57	2.8030

Investment Performance

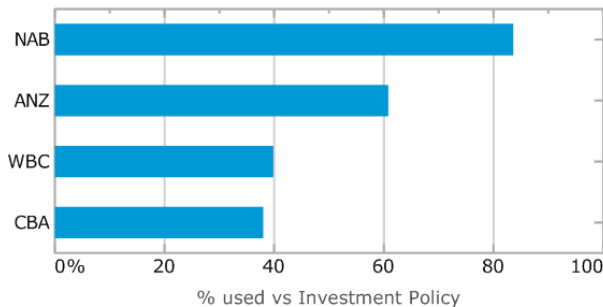


Investment Policy Compliance

Total Credit Exposure



Highest Individual Exposures



Term to Maturities

Maturity Profile	Face Value (\$)	Policy Max
Between 0 and 1 Year	14,621,700	100%
Total	14,621,700	

Broken Hill City Council
Investment Holdings Report



Cash Accounts						
Face Value (\$)	Current Yield	Institution	Credit Rating	Current Value (\$)	Deal No.	Reference
1,047,649.46	1.5600%	Westpac Group	A-1+	1,047,649.46	473409	Cheque
74,050.19	1.3500%	Westpac Group	A-1+	74,050.19	473410	Maxi
1,121,699.65	1.5461%			1,121,699.65		

Term Deposits											
Maturity Date	Face Value (\$)	Rate	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Coupon Frequency	Reference
11-Nov-15	1,000,000.00	2.8500%	Bankwest	A-1+	1,000,000.00	11-Aug-15	1,006,575.56	508330	6,402.74	AtMaturity	
25-Nov-15	1,000,000.00	2.9000%	National Australia Bank	A-1+	1,000,000.00	26-Aug-15	1,005,848.26	508331	5,323.29	AtMaturity	
2-Dec-15	2,000,000.00	2.8700%	ANZ Banking Group	A-1+	2,000,000.00	3-Sep-15	2,010,611.60	509374	9,278.36	AtMaturity	
2-Dec-15	500,000.00	2.6500%	Bankwest	A-1+	500,000.00	30-Sep-15	501,403.73	509378	1,161.64	AtMaturity	
9-Dec-15	2,000,000.00	2.9000%	ANZ Banking Group	A-1+	2,000,000.00	7-Sep-15	2,010,427.95	509375	8,739.73	AtMaturity	
16-Dec-15	1,000,000.00	2.9200%	National Australia Bank	A-1+	1,000,000.00	16-Sep-15	1,004,701.61	509377	3,680.00	AtMaturity	
16-Dec-15	1,000,000.00	2.7500%	Bankwest	A-1+	1,000,000.00	14-Oct-15	1,002,174.67	510325	1,356.16	AtMaturity	
21-Dec-15	1,500,000.00	3.0000%	National Australia Bank	A-1+	1,500,000.00	23-Sep-15	1,506,672.48	509373	4,808.22	AtMaturity	
21-Dec-15	500,000.00	3.0000%	National Australia Bank	A-1+	500,000.00	23-Sep-15	502,224.16	509376	1,602.74	AtMaturity	
6-Jan-16	500,000.00	3.0200%	National Australia Bank	A-1+	500,000.00	30-Sep-15	502,153.82	509379	1,323.84	AtMaturity	
13-Jan-16	1,000,000.00	2.9000%	National Australia Bank	A-1+	1,000,000.00	14-Oct-15	1,003,018.97	510326	1,430.14	AtMaturity	
20-Jan-16	500,000.00	2.9100%	Westpac Group	A-1+	500,000.00	21-Oct-15	501,315.08	510327	438.49	AtMaturity	
27-Jan-16	1,000,000.00	3.1000%	Westpac Group	A-1+	1,000,000.00	30-Sep-15	1,005,054.03	509380	2,717.81	AtMaturity	
	13,500,000.00	2.9074%			13,500,000.00		13,562,181.92		48,263.15		

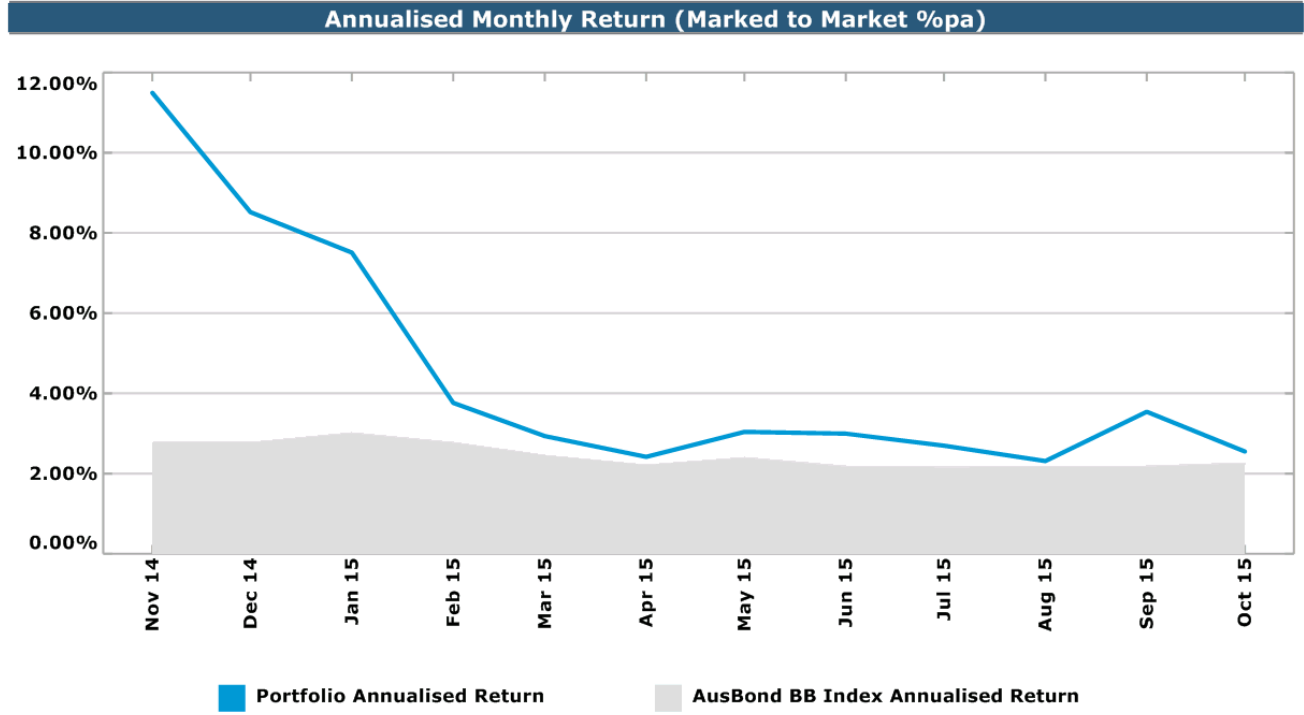
Broken Hill City Council

Accrued Interest Report



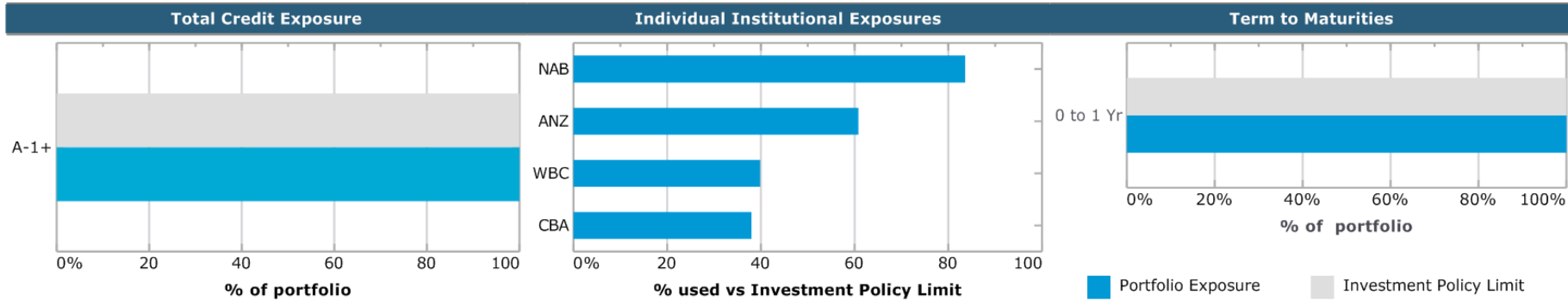
Accrued Interest Report								
Asset Type	Deal Number	Face Value (\$)	Settlement Date	Maturity Date	Interest Received (\$)	Days Accrued	Interest Accrued (\$)	Percentage Return
Westpac Group	473409	1,047,649.46	1-Oct-15	1-Nov-15		31		
Westpac Group	473410	74,050.19	1-Oct-15	1-Nov-15	79.13	31	79.13	1.35%
Cash					79.13		79.13	1.35%
Bankwest	506334	1,000,000.00	17-Jun-15	14-Oct-15	9,454.79	13	1,032.88	2.90%
National Australia Bank	507333	1,000,000.00	15-Jul-15	14-Oct-15	7,230.14	13	1,032.88	2.90%
Bankwest	506335	500,000.00	18-Jun-15	21-Oct-15	5,136.99	20	821.92	3.00%
Bankwest	508330	1,000,000.00	11-Aug-15	11-Nov-15	0.00	31	2,420.55	2.85%
National Australia Bank	508331	1,000,000.00	26-Aug-15	25-Nov-15	0.00	31	2,463.01	2.90%
ANZ Banking Group	509374	2,000,000.00	3-Sep-15	2-Dec-15	0.00	31	4,875.07	2.87%
Bankwest	509378	500,000.00	30-Sep-15	2-Dec-15	0.00	31	1,125.34	2.65%
ANZ Banking Group	509375	2,000,000.00	7-Sep-15	9-Dec-15	0.00	31	4,926.03	2.90%
National Australia Bank	509377	1,000,000.00	16-Sep-15	16-Dec-15	0.00	31	2,480.00	2.92%
Bankwest	510325	1,000,000.00	14-Oct-15	16-Dec-15	0.00	18	1,356.16	2.75%
National Australia Bank	509373	1,500,000.00	23-Sep-15	21-Dec-15	0.00	31	3,821.92	3.00%
National Australia Bank	509376	500,000.00	23-Sep-15	21-Dec-15	0.00	31	1,273.97	3.00%
National Australia Bank	509379	500,000.00	30-Sep-15	6-Jan-16	0.00	31	1,282.47	3.02%
National Australia Bank	510326	1,000,000.00	14-Oct-15	13-Jan-16	0.00	18	1,430.14	2.90%
Westpac Group	510327	500,000.00	21-Oct-15	20-Jan-16	0.00	11	438.49	2.91%
Westpac Group	509380	1,000,000.00	30-Sep-15	27-Jan-16	0.00	31	2,632.88	3.10%
Term Deposit					21,821.92		33,413.70	2.91%
					21,901.05		33,492.83	2.91%

Broken Hill City Council
Investment Performance Report



Historical Performance Summary			
	Portfolio	AusBond BB Index	Outperformance
Oct 2015	2.55%	2.25%	0.30%
Last 3 Months	2.79%	2.19%	0.60%
Last 6 Months	2.85%	2.21%	0.64%
Financial Year to Date	2.77%	2.18%	0.59%
Last 12 months	4.44%	2.43%	2.01%

Broken Hill City Council
Investment Policy Compliance Report



	Credit Rating	Face Value (\$)	Policy Max
Short Term	A-1+	14,621,700	
		14,621,700	100%
		14,621,700	100%

✓ = compliant
X = non-compliant

	% used vs Investment Policy Limit
National Australia Bank (A-1+, AA-)	84% ✓
ANZ Group (A-1+, AA-)	61% ✓
Westpac Group (A-1+, AA-)	40% ✓
Commonwealth Bank of Australia (A-1+, AA-)	38% ✓

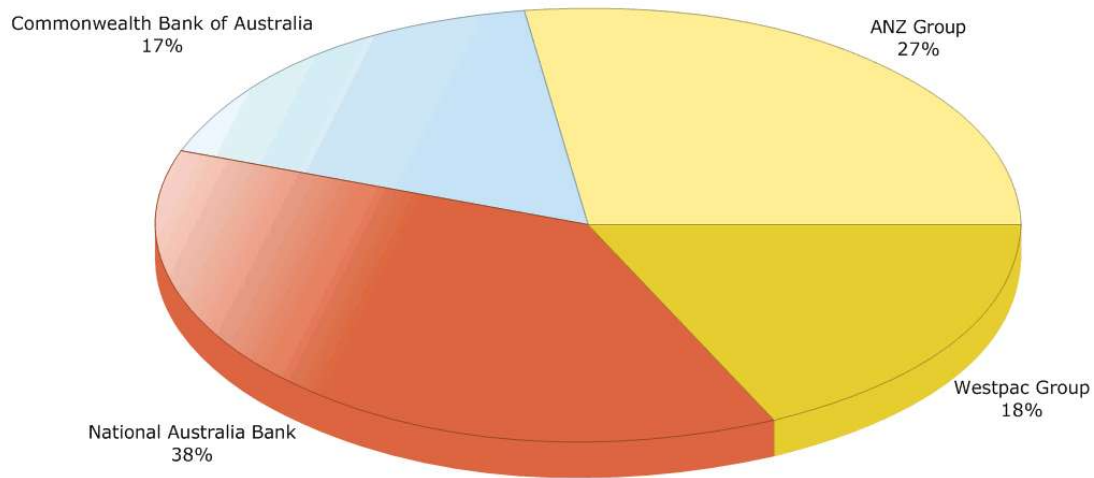
	Face Value (\$)	Policy Max
Between 0 and 1 Year	14,621,700	100% ✓
	14,621,700	

Detailed Maturity Profile	Face Value (\$)
01. Less Than 30 Days	3,121,700 21%
02. Between 30 Days and 60 Days	8,500,000 58%
03. Between 60 Days and 90 Days	3,000,000 21%
	14,621,700

Broken Hill City Council
Individual Credit Limit Report

Counterparty Limits						
	Borrower	Credit Rating Type	Credit Rating	Amount Invested (\$)	Amount Allowed (\$)	Amount Available (\$)
ANZ Group		Short Term	A-1+	4,000,000	6,579,765	2,579,765
			Total	4,000,000		2,579,765
Commonwealth Bank of Australia		Short Term	A-1+	2,500,000	6,579,765	4,079,765
			Total	2,500,000		4,079,765
National Australia Bank		Short Term	A-1+	5,500,000	6,579,765	1,079,765
			Total	5,500,000		1,079,765
Westpac Group		Short Term	A-1+	2,621,700	6,579,765	3,958,065
			Total	2,621,700		3,958,065
				14,621,700		

Broken Hill City Council
Individual Credit Limit Report



Total Portfolio Exposure

Broken Hill City Council

Cash Flows Report



Current Month Cashflows

<u>Transaction Date</u>	<u>Deal No.</u>	<u>Cashflow Counterparty</u>	<u>Asset Type</u>	<u>Cashflow Description</u>	<u>Cashflow Received</u>
14-Oct-15	506334	Bankwest	Term Deposits	Interest - Received	9,454.79
		Bankwest	Term Deposits	Maturity Face Value - Received	1,000,000.00
<u>Deal Total</u>					<u>1,009,454.79</u>
	507333	National Australia Bank	Term Deposits	Interest - Received	7,230.14
		National Australia Bank	Term Deposits	Maturity Face Value - Received	1,000,000.00
<u>Deal Total</u>					<u>1,007,230.14</u>
	510325	Bankwest	Term Deposits	Settlement Face Value - Paid	-1,000,000.00
<u>Deal Total</u>					<u>-1,000,000.00</u>
	510326	National Australia Bank	Term Deposits	Settlement Face Value - Paid	-1,000,000.00
<u>Deal Total</u>					<u>-1,000,000.00</u>
Day Total					16,684.93
21-Oct-15	506335	Bankwest	Term Deposits	Interest - Received	5,136.99
		Bankwest	Term Deposits	Maturity Face Value - Received	500,000.00
<u>Deal Total</u>					<u>505,136.99</u>
	510327	Westpac Group	Term Deposits	Settlement Face Value - Paid	-500,000.00
<u>Deal Total</u>					<u>-500,000.00</u>
Day Total					5,136.99
Net Cash Movement for Period					21,821.92

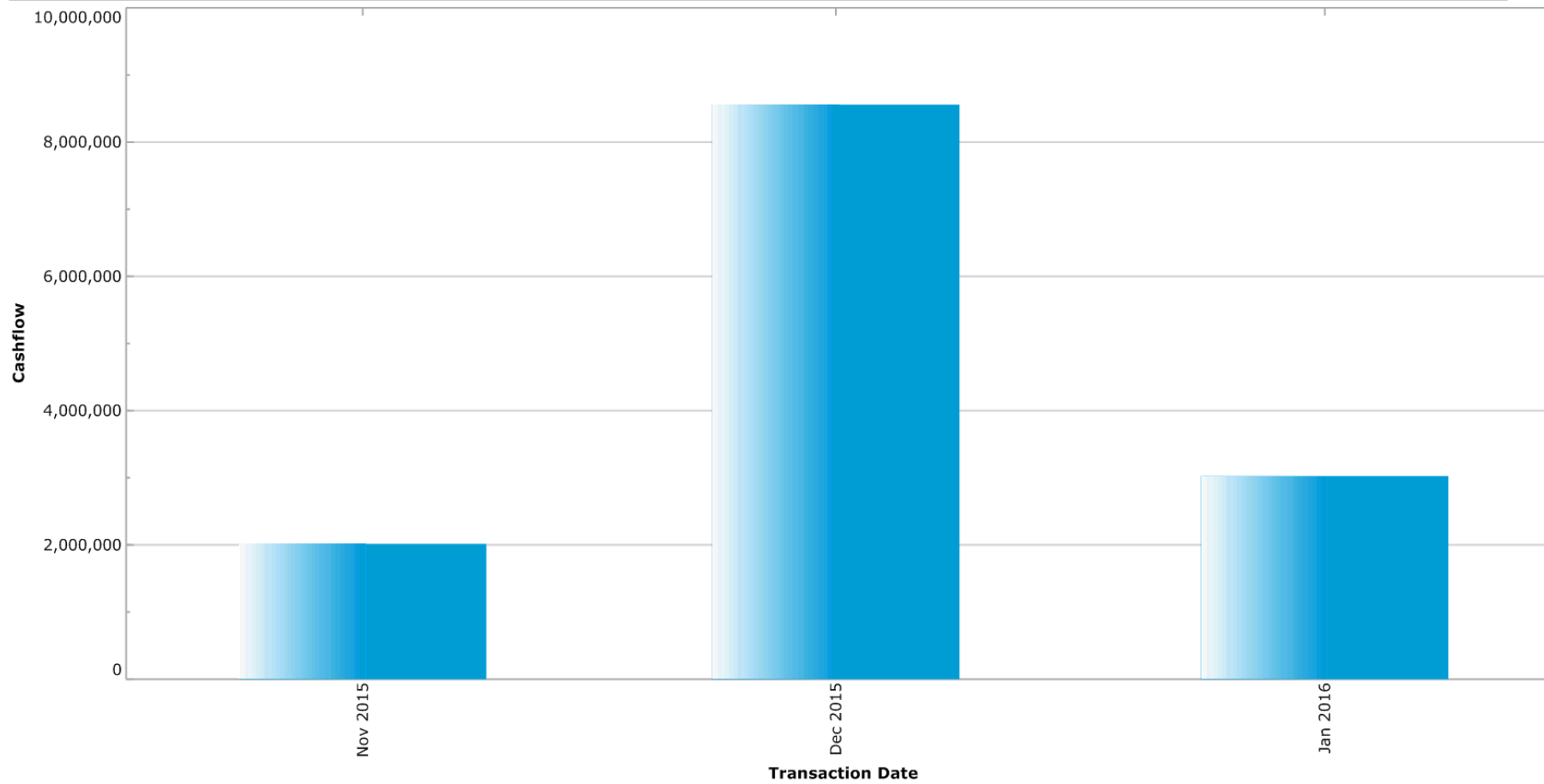
Next Month Cashflows

<u>Transaction Date</u>	<u>Deal No.</u>	<u>Cashflow Counterparty</u>	<u>Asset Type</u>	<u>Cashflow Description</u>	<u>Cashflow Due</u>
11-Nov-15	508330	Bankwest	Term Deposit	Interest - Received	7,183.56
		Bankwest	Term Deposit	Maturity Face Value - Received	1,000,000.00
<u>Deal Total</u>					<u>1,007,183.56</u>
Day Total					1,007,183.56
25-Nov-15	508331	National Australia Bank	Term Deposit	Interest - Received	7,230.14
		National Australia Bank	Term Deposit	Maturity Face Value - Received	1,000,000.00
<u>Deal Total</u>					<u>1,007,230.14</u>

Broken Hill City Council
Cash Flows Report



Next Month Cashflows					
<u>Transaction Date</u>	<u>Deal No.</u>	<u>Cashflow Counterparty</u>	<u>Asset Type</u>	<u>Cashflow Description</u>	<u>Cashflow Due</u>
Day Total					1,007,230.14
Net Cash Movement for Period					2,014,413.70



ORDINARY MEETING OF THE COUNCIL

October 21, 2015

BROKEN HILL CITY COUNCIL REPORT NO. 258/15SUBJECT: COMMUNITY ASSISTANCE REQUESTS FOR NOVEMBER 11/17**Recommendation**

That Broken Hill City Council Report No. 258/15 dated October 21, 2015, be received.

That Council approves the request from Agfair Broken Hill Inc. for in-kind assistance to the value of \$3,000.00 for water tanker and driver, provision and servicing of MGB's and dumper bins and traffic control devices. That the balance of the request be invoiced to Agfair Broken Hill Inc. (\$2,970.00); Agfair Broken Hill are still required to pay a refundable bond of \$500.00 for the requested traffic control devices.

That Council approves the request from Koori Kids for a donation of \$450.00 towards the production of school packs for distribution to Broken Hill Schools for NAIDOC Week School Initiatives.

That Council considers whether to approve or decline the request from UN Youth South Australia Inc. for a donation of \$500.00 towards the Regional Road Trip Program for secondary schools.

Executive Summary:

Council has received the following requests for Community Assistance from:

1. Agfair Broken Hill – Request for in-kind assistance for waste services and traffic control devices.
2. NAIDOC Week School Initiatives – Request from Koori Kids for donation towards cost of producing school packs for Broken Hill schools.
3. UN Youth South Australia Inc. – Request for donation towards the Regional Road Trip Program for secondary schools.

Report:

The Broken Hill City Council has developed and adopted the "Community Assistance Policy" ("the Policy"), which provides the framework for Council to contribute money or otherwise grant financial assistance to community based organisations through:

- Rate Subsidies;
- Rental Subsidies;
- Community Donations Program;
- Community Grant Program; and
- REX Corporate Flyer Program.

Under this Policy, Council does not make donations to:

- Individuals – although requests from individuals will be considered on merit
- Profit making businesses
- Organisations or groups that are not incorporated
- Political parties or lobby groups
- Recipients of any other financial or other type of assistance from Council in that financial year with the exception of rates or rental subsidies
- Individual projects that have received funding from the Federal or State Government
- Organisations raising funds on behalf of another group which is itself a recipient of financial assistance from Council or is a Federal or State Government funded initiative
- Organisations based outside the city boundary of Broken Hill, unless the demonstrated benefits are primarily to the Broken Hill community
- Sporting organisations may be eligible for funding if they can demonstrate that their project or program will benefit the community of Broken Hill e.g. increase visitation rates, provide training or knowledge opportunities not available in the City. Each project will be considered on merit.

The Community Assistance Policy is currently under review with a Draft Community Assistance Grant Policy on public exhibition following the August meeting of Council. The aim of the draft policy is to provide a more appropriate and equitable framework for determining financial assistance to be provided to the community of Broken Hill.

The balance of the discretionary Community Assistance Policy budget for 2015/2016 is \$7,153.

Rate Subsidies:

Requests for Rate Subsidies Donations are considered against the current Community Assistance Policy:

Clause 7.1 – Purpose

The purpose of Rate Subsidies Donations under the Community Assistance Policy is to assist community groups with the cost of the rates payable on their principal facility, classified under Council's Business Rate, excepting in the case where land comprises licensed premises.

Clause 7.2 - Limit

Council will provide a 100% rate subsidies donation to organisations to "existing community groups" located in the area that was incorporated as a result of the 2008 City Boundary Review (minute no. 37944). These community groups are outlined at Attachment A. The community groups do not need to apply to Council for this to occur.

Council may also provide discretionary rate subsidies donations to organisations to the equivalent value of 100% difference between the applied Business Rate and the Residential Rate for the same property, subject to the availability of Council funds.

Clause 7.3 - Method of Application

Rate Subsidies to "existing community groups" will be reported to Council in August each financial year. Following endorsement, amounts will be automatically deducted from the property.

To receive a discretionary rate subsidy donation, each organisation is to formally make a request in writing by June 30 in the current rating year. No retrospective claims will be considered.

Clause 7.4 – Approval

Committed Rates subsidy donations are determined by Council in August each year, following an assessment against the Eligibility Criteria at Section 5 of the Community Assistance Policy.

Clause 7.5 – Acknowledgement

All recipients or rate subsidy donations must agree to acknowledge Council’s contribution in all publicity relating to the organisation. This includes logos and statements in all advertising and promotional material, media releases and in other promotional contexts. Council will provide full details of this condition with each donation.

Community Donations Program

Requests received since the October 2015 Council Meeting, which are deemed necessary to be dealt with by Council and paid from the discretionary component of the Community Assistance Budget include:

1. Agfair 2015

Council has received a request from Agfair Broken Hill Inc. for in-kind assistance towards Agfair 2015 to be held at the Broken Hill Racecourse May 6-7, 2015.

Agfair Broken Hill Inc. have indicated that if approval is given, and as per Council’s requirements for acknowledgement of Council’s contribution, the 2015 Prospectus will include Council’s logo on the front cover and the Broken Hill Visitor’s Information Centre as the contact details for accommodation enquiries.

The request for in-kind assistance includes:

- 1 x water tanker plus driver for Thursday 5/5/15, Friday 6/5/15 and Saturday 7/5/15
- 100 x mobile garbage bins
- 12 x dumper bins
- Servicing of bins on Friday 6/5/15, Saturday 7/5/15 and Monday 9/5/14

Traffic Devices:

- 2 x reduce speed signs
- 4 x prepare to stop signs
- 130 x witches hats
- 10 x give way signs and posts
- Roll of fire hose for water cart
- 20 x barricades and 40 x stands
- 30 x 30m rolls of bunting

The total cost of provision of the requested in-kind assistance is as follows:

Water tanker and driver	\$3,100.00
MGB’s, dumper bins and servicing	\$2,870.00
Total	\$5,970.00

Traffic Devices as listed	\$500.00 refundable bond
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Council's Community Assistance Policy allows for in-kind assistance up to the value of \$3,000.00 for eligible applicants. If Council approval is given for the maximum in-kind assistance of \$3,000.00, Agfair Broken Hill Inc. will be invoiced for the balance of the request (\$2,970.00).

The request complies with the Community Assistance Policy, therefore, it is recommended that the request be approved.

2. NAIDOC Week School Initiatives

Council has received a request from Koori Kids for a donation of \$450.00 towards the cost of printing and distributing school packs for all primary and secondary schools in the Broken Hill Local Government Area for 2016 NAIDOC Week School Initiatives. Although, the program runs in the first few weeks of the new financial year, the donation is required this financial year to prepare the packs in readiness for the commencement of the program.

NAIDOC Week School Initiatives gained support from the Office of Local Government when it was in its inception, and it has continued to be an important program which aims to increase students' awareness of the importance of cultural diversity and community harmony.

Council's Community Assistance Policy allows for donations to organisations based outside of Broken Hill if the demonstrated benefit is primarily for the community of Broken Hill. The NAIDOC Week School Initiatives is provided to all Broken Hill school children, and therefore it is recommended that the request be approved.

3. UN Youth South Australia Inc. – Regional Road Trip Program

Council has received a request from UN Youth South Australia Inc. for a donation of \$500.00 towards bringing the UN Australian Youth Leadership program to secondary schools in Broken Hill.

The program aims to teach young Australians about international issues and the role of the United Nations and equips them with the skills to address those issues to make positive change. They empower students to make change on these issues and teach them skills in education, design, leadership, organisation, diplomacy and negotiation.

The topics to be discussed include some of the most important issues in Australian society, such as the environment, poverty, indigenous rights, and the treatment of refugees.

The program is offered free to students, due to donations received.

Council's Community Assistance Policy allows for donations to organisations based outside of Broken Hill if the demonstrated benefit is primarily for the community of Broken Hill. The UN Youth South Australia Inc. – Regional Road Trip Program is provided to secondary students in Broken Hill. As this is not a program that is historically supported by Council, it is recommended that Council consider whether to approve or decline the request.

Strategic Direction:

Key Direction: 4. - Our Leadership
Objective: 4.3 - We Unite to Succeed
Function: Leadership and Governance
DP Action: 4.3.1.7 - Gain a better understanding of possible alignments between Council and community groups, local associations and volunteers to ensure opportunities to work together are identified.

Council's adopted Community Assistance Policy.

Relevant Legislation:

Local Government Act 1993 (Section 356).

Financial Implications:

Following Council's resolution at the August Council Meeting, the available balance of the Community Assistance budget is \$7,153.

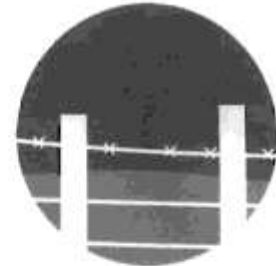
Attachments

1. Request from Agfair 6 Pages
2. Request from Koori Kids 20 Pages
3. Request from UN Youth South Australia Inc 9 Pages

SHARON HUTCH
ACTING GENERAL MANAGER

AGFAIR Broken Hill Inc. ABN 94 311 940 643PO Box 372
Broken Hill NSW 2880

Telephone (08) 8088 1844
Facsimile (08) 8088 4599
Email secretary@agfairbrokenhill.com.au
Website www.agfairbrokenhill.com.au

**AGFAIR 2016**On 20th January 2015 Broken Hill became Australia's First National Heritage City31st August 2015

Therese Manns
 General Manager
 Broken Hill City Council
 P O Box 448
 BROKEN HILL NSW 280

Dear Therese

SUBJECT: BROKEN HILL AGFAIR 2016

This correspondence is to seek an in-kind donation for Agfair 2016 being held on Friday 6th & Saturday 7th May 2016.

I have listed the areas in which we would be seeking council's assistance.

- ◆ One Water tanker + driver, Thursday - Friday and Saturday. **Thurs & Fri 6am until 2.00 - Sat 6am until 12.00**
- ◆ 100 MGB'S & 12 DUMPERS
- ◆ Servicing of garbage bins required on Friday 6th Saturday 7th & Monday 9th May
Please note; no servicing required on Sunday

TRAFFIC CONTROL DEVICES

- ◆ reduce speed signs x 2
- ◆ prepare to stop signs x 4
- ◆ witches hats x 130
- ◆ give-way signs / posts x 10
- ◆ roll of fire hose for water cart
- ◆ barricades x 20 + 40 stands
- ◆ bunting 30 x 30m rolls

As in the past Agfair will ensure acknowledgement of councils support via our media promotions.

We look forward to receiving a favorable response.

Yours sincerely


 Kevin Taylor
 Agfair Chairman

LANDMARK



BROKEN HILL CITY COUNCIL

APPENDIX C: Community Donation Program Application Form



Broken Hill City Council

Application for Financial Assistance for the
Financial Year 2016

Name of Organisation:	AGFAIR BROKEN HILL INC.
Address:	Suite 3 242 Blende Street
Contact Person	ERICA MALLOCH
Position:	SECRETARY
Phone No. Mobile:	8088 1844

PART A

APPLICATION FOR FINANCIAL ASSISTANCE (please read Council's Community Assistance Policy before filling in this application)

NOTE: Applications for Financial Assistance are required to be submitted to Council no later than two calendar months prior to the date of the activity (if applicable). No retrospective applications will be supported by Council.

1. What is the total cash amount of your request (exclusive of GST)? \$ 1,000
2. Do you require in-kind support Yes/
3. Is your group/organisation registered for GST? Yes/
4. Does your group/organisation have an ABN? (Australian Business Number) Yes/
If yes, please quote your ABN 94 311 940 643
5. Does your group/organisation have Public Liability Insurance Yes/
If yes please attach a Certificate of Currency
6. Is your group incorporated? Yes/

Please Note: Successful applications do not need to be registered for GST or have an ABN to receive a donation as classified as untied. However, should your organisation be registered for GST and/or hold an ABN, please complete the above information.

AUTHORISATION TO APPLY

I, ERICA MALLOCH, (Print Name) certify that the attached application for funding was approved by the management Committee of this Organisation AGFAIR 2016 (insert date).

Signed: Erica Malloch Date: 3 Nov 15

PART B

INFORMATION REGARDING YOUR ORGANISATION

Please supply a brief history of your organisation and its current activities.

Conceived in 1989, the first Agfair was held in May 1990.
Subsequent events have been held biennially in 1992, 1994, 1996, 1998, 2000, 2002, 2004, 2006, 2008, 2010 2012 2014
Broken Hill Agfair is a two-day agricultural field day and the biggest biennial event on the Broken Hill and the West Darling region calendar.

Do you require in-kind support? Please list.

- * One Water tanker + driver, Thursday - Friday and Saturday. * * 100 MGB'S & 12 DUMPERS
- * Servicing of garbage bins required on Friday 6th Saturday 7th & Monday 9th May
- TRAFFIC CONTROL DEVICES * reduce speed signs x 2 * prepare to stop signs x 4
- *witches hats x 130 * give-way signs / posts x 10 Barricades x 20 + 40 stands
- Bunting 30 x 30m rolls * roll of fire hose for water cart

Is the organisation based in Broken Hill? YES

What is the number of current members of your organisation? 20

What contributions do volunteers make to your organisation?

Agfair is a non-profit, community based organisation, which relies on considerable support from local volunteers. The community from Broken Hill and surrounding districts have been very supportive of Agfair.
A considerable amount of time and materials have been donated each year to improve the site, and to make the event a success. Local media, businesses and government agencies have also provided considerable support.

Please attach your Organisation's most recent Profit & Loss Statement and Balance Sheet to your application.

Please provide details of how your Organisation intends to expend the funds:

see above - as listed in IN-KIND

How will the community of Broken Hill benefit from your Organisation's activities:

Agfair provides the opportunity to buy goods, see exhibitors & entertainment not otherwise seen in Broken Hill something for all the family

Agfair in turn makes a significant contribution to local charities and sporting organisations

Please list donations given to your Organisation by Council over the last 8 years: *Note: Agfair is a biennial event*

Amount Received	Date	Purpose to which Funds were Applied
IN-KIND SUPPORT	AGFAIR 2008	as listed above - in-kind
IN-KIND SUPPORT	AGFAIR 2010	as listed above - in-kind
IN-KIND SUPPORT	AGFAIR 2012	as listed above - in-kind
IN-KIND SUPPORT	AGFAIR 2014	as listed above - in-kind

Has your Organisation made application for financial assistance from other bodies in the last 12 months? /No

If yes, please complete the following table:

Funding Body	Date Application Lodged	Amount Sought	Amount Granted
		<i>n/a</i>	

PART C

ADDITIONAL INFORMATION

Please provide any additional information you consider necessary.

Agfair is held at the Broken Hill racecourse and hosts around 300 exhibitors. Participants and exhibitors come from all parts of Australia and up to 10,000 patrons have attended the field days in the past. Exhibitors display and sell a full range of goods and equipment for town and country, and the most up-to-date information and research relating to pastoral business is also available

As in the past Agfair will ensure acknowledgement of council's support via our media promotions.

The management committee is also a partnership. Members are drawn from the Rotary Club of Broken Hill, the Pastoralists Assoc. of the West Darling as well as Citizens representatives

The original philosophy of a joint effort between the rural pastoral community and the residents of the City of Broken Hill has remained. Consequently, both parties have enjoyed the hard work and the rewards

GENERAL CONDITIONS

Council does not make donations to:

- Individuals
- Profit making businesses (Council may request the submission of the most recent annual financial report)
- Organisations or groups that are unincorporated
- Political parties, lobby groups or religious groups
- Recipients of any other financial or other type of assistance from Council in that financial year
- Federal or state government funded initiatives
- Organisations raising funds on behalf of another group which is itself a recipient of financial assistance from Council or is a federal or state government funded initiative
- Organisations who have not successfully acquitted funds for previous donations from BHCC.
- Sporting/cultural groups/teams or individuals looking to further their professional careers, either in Australia or overseas.
- Sporting groups (Sporting groups should contact the Sports Council with any financial assistance requests.)
- Organisations based outside the city boundaries of Broken Hill (unless the demonstrated benefits are primarily to the Broken Hill community).



3 November 2015

Erica Malloch
Agfair Broken Hill Inc
PO Box 372
Broken Hill NSW 2880

Jardine Lloyd Thompson Pty Ltd
ABN 41 334 829 487

Level 1, 148 Frome Street
Adelaide, SA 5000
GPO Box 1693
Adelaide SA 5001

Direct (08) 8418 0265
Telephone (08) 8418 0260
Toll Free 1800 356 072
Fax (08) 8418 0278
bronia.henty-smith@jlt.com.au

www.jlta.com.au

Certificate of Currency

Insurance Class	Public and Products Liability
Insured Name	Agfair Broken Hill Inc
Policy Expiry Date	31/03/2015 to 31/03/2016 at 4 PM Local Time (SA)
Details	Legal Liability to third parties for property damage and/or bodily injury caused in connection with the business
Situation	Anywhere in Australia
Limit of Indemnity	\$50,000,000
Deductible	As per policy
Insurer	SLE World Wide Australia Pty Ltd
Policy Number	205084401009

This certificate of currency provides a summary of the policy cover and is current on the date of issue. It is not intended to amend, extend, replace or override the policy terms and conditions contained in the actual policy document.

This certificate of currency is issued as a matter of information only and confers no rights upon the certificate holder. We accept no responsibility whatsoever for any inadvertent or negligent act, error or omission on our part in preparing these statements or in transmitting this certificate by email or for any loss, damage or expense thereby occasioned to any recipient of this letter.

Bronia Henty-Smith
Divisional Manager

BROKEN HILL CITY COUNCIL

APPENDIX C: Community Donation Program Application Form



Broken Hill City Council

Application for Financial Assistance for the
Financial Year 2016

Name of Organisation:	Koori Kids
Address:	GPO Box 454, Sydney NSW
Contact Person	Daren Williams
Position:	Exec Director, National Week Initiative
Phone No. Mobile:	02 8880791 - 0405 279743

PART A

APPLICATION FOR FINANCIAL ASSISTANCE (please read Council's Community Assistance Policy before filling in this application)

NOTE: Applications for Financial Assistance are required to be submitted to Council no later than two calendar months prior to the date of the activity (if applicable). No retrospective applications will be supported by Council.

- What is the total cash amount of your request (exclusive of GST)? \$..... 450-
- Do you require in-kind support Yes/No
- Is your group/organisation registered for GST? Yes/No
- Does your group/organisation have an ABN? (Australian Business Number) Yes/No
If yes, please quote your ABN..... 13 115 917 309
- Does your group/organisation have Public Liability Insurance Yes/No
If yes please attach a Certificate of Currency
- Is your group incorporated? Yes/No

Please Note: Successful applications do not need to be registered for GST or have an ABN to receive a donation as classified as untied. However, should your organisation be registered for GST and/or hold an ABN, please complete the above information.

AUTHORISATION TO APPLY

I, Dylan Williams, (Print Name) certify that the attached application for funding was approved by the management Committee of this Organisation Koori Kids (insert date).

Signed: [Signature] Date: 2-11-15

PART B

INFORMATION REGARDING YOUR ORGANISATION

Please supply a brief history of your organisation and its current activities.

Koori Kids has provided community harmony and awareness initiatives to schools within Broken Hill LGA including the NAIDOC Week School Initiatives, Energy Safety School Initiatives.

Do you require in-kind support? Please list.

No

Is the organisation based in Broken Hill? No (initiatives are held in all secondary + primary schools.)

What is the number of current members of your organisation? _____

What contributions do volunteers make to your organisation?

Please attach your Organisation's most recent Profit & Loss Statement and Balance Sheet to your application.

Please provide details of how your Organisation intends to expend the funds:

Contributions recieved in past from Broken Hill City
have been expended towards printing & distribution
of information packs, entry forms for all schools

How will the community of Broken Hill benefit from your Organisation's activities:

The initiatives provide young citizens with a greater understanding
of the importance of NAIDOC week, Community harmony
& cultural diversity

Please list donations given to your Organisation by Council over the last three (3) years:

Amount Received	Date	Purpose to which Funds were Applied
450-	2014	NAIDOC week Initiatives
450-	2013	NAIDOC week Initiatives
450-	2012	NAIDOC week Initiative

Has your Organisation made application for financial assistance from other bodies in the last 12 months? Yes/No

If yes, please complete the following table:

Funding Body	Date Application Lodged	Amount Sought	Amount Granted

PART C

ADDITIONAL INFORMATION

Please provide any additional information you consider necessary.

See attached

GENERAL CONDITIONS

Council does not make donations to:

- Individuals
- Profit making businesses (Council may request the submission of the most recent annual financial report)
- Organisations or groups that are unincorporated
- Political parties, lobby groups or religious groups
- Recipients of any other financial or other type of assistance from Council in that financial year
- Federal or state government funded initiatives
- Organisations raising funds on behalf of another group which is itself a recipient of financial assistance from Council or is a federal or state government funded initiative
- Organisations who have not successfully acquitted funds for previous donations from BHCC.
- Sporting/cultural groups/teams or individuals looking to further their professional careers, either in Australia or overseas.
- Sporting groups (Sporting groups should contact the Sports Council with any financial assistance requests.)
- Organisations based outside the city boundaries of Broken Hill (unless the demonstrated benefits are primarily to the Broken Hill community).

LOCAL GOVERNMENT AREA STATISTICS

(Broken Hill City Council)



The following statistical information is based on the entries received from schools within council's local government area (LGA). There was a significant increase from last year in the number of entries that were received from local schools in the initiatives. This demonstrates that students are taking an active role in the initiatives and gaining an insight into the importance of NAIDOC Week and Cultural Diversity.

Schools that participated in this year's initiatives included both government and catholic primary and secondary schools. We also saw an increase in the amount of entries received from secondary school students.

Schools participation within councils LGA has seen a steady growth since the initiatives were incepted into schools. Each year the initiatives provide education and public awareness on a variety of subjects that pertain to Indigenous history.

Percentage of Participation of students within councils LGA

Participating Schools:	6	Entries Received	383
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Entries Received in 2015:	206,101
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Major Prizes presented in NSW Schools:	42
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Encouragement Awards Issued:	370
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We all Stand on Sacred Ground:
Learn, Respect & Celebrate

5 - 12 JULY 2015

NAIDOC WEEK

SCHOOL INITIATIVES 2015



FINAL REPORT

*Submitted by Executive Director, NAIDOC Week
School Initiatives*



INTRODUCTION

The 2015 NAIDOC Week School initiatives have again proven to be an overwhelming success that brought out the best creativity of schools students across the state. The initiatives were coordinated in April for inception into both public and catholic schools with the aim of providing students with a greater understanding on NAIDOC Week and the importance of friendship and cultural diversity.

The concept was again supported by various state and federal departments who supported the initiatives for the eleventh year. Over the years since they were introduced it has been supported by many government agencies including; Department of Prime Minister & Cabinet, Australia Post, Department of Education, Department of Health, We thank these agencies for the different levels of support they have provided the initiatives.

Two Indigenous Australians were selected; Adam Goodes (Indigenous AFL Player/ Australian of the year) and Jessica Mauboy (Indigenous Singer & Actress) as Indigenous Australians to aspire and the message on the entry form to students "Be Smart, Stay Clean and Live the Dream".

Initial submissions were presented to the Department of Education, NSW Education & Communities, Australia Post and Transport NSW after negotiation on this year's topics and with the support of these units the initiatives were launched for 2015.

Information packages including entry forms, information sheets detailing conditions of entry and prizes to be won by students and posters were sent around the state to all school principals, Aboriginal education assistants and district office Aboriginal community liaison officers.

The response from schools this year was overwhelming and majority of schools across the state participated in the initiatives with 206,101 entries received for judging, this was an increase of entries that was received last year.

Presentation of NAIDOC Medals of Excellence and prizes to the winning students were held at school assemblies attended by Elders, Executive Director, NAIDOC Week School Initiatives, local Mayor or representatives, Regional Director of Schools, Delegates from the Department of Education & Communities and Australia Post. I would particularly like to acknowledge; Hon. Adrian Picolo M.P – Minister for Education, Hon. Victor Dominello M.P – Minister for Citizenship and Communities and Minister for Aboriginal Affairs, Ms Sue Sinko (Catholic Education Office, Sydney), Local Mayors and Mayoral Representatives; Wollongong City Council, North Sydney Council, Kempsey Shire Council, Sutherland Shire Council, Shoalhaven City Council, Fairfield City Council, Leichhardt Council, Ku-ring-gai Council, Gosford City Council, Eurobodalla Shire Council, Parramatta City Council, Moree Plains Shire Council, Canterbury City Council, Rockdale City Council, Newcastle City Council, City of Ryde, Queanbeyan City Council, Warringah Council, Coffs Harbour City Council, Bega Shire Council, Hurstville City Council, Greater Taree City Council, Pittwater Council, Willoughby City Council, Kyogle Council, , Tamworth Regional Council; delegates from Transport NSW and Representatives of the Aboriginal Land Council for taking time out of their schedules to attend the school presentations.

Support of Local Councils and Shires was sought through submission to respective General Managers seeking council's support. The response of local government was overwhelming and involved local council and shires that assisted the initiatives in a variety of ways including monetary support, publicity support for local schools and agreement to display entries received from their respective local government area schools in council chambers and libraries during NAIDOC Week 2015.

WINNERS

(The following students were recipients of the NAIDOC Medal of Excellence and prizes in the 2015 NAIDOC Week School initiatives and presentation have or are being scheduled to take place at individual school assemblies with Aboriginal Elders, District School Superintendent, Mayor and or representatives, Australia Post delegates and Director – NAIDOC Week School Initiatives) 280+ encouragement awards were also won by students who displayed excellence in their entries.

Caleb Hill	Colouring-In	St Aloysius Primary School
Caitlin	Colouring-In	Turramurra Public School
Natalie	Colouring-In	Northmead Public School
Leigha Finch	Colouring-In	St Marys Primary School
Jordan Tighe	Colouring-In	Kempsey West Public School
Hannah Craft	Colouring-In	John Purchase Public School
Ella Cohen	Colouring-In	Gladesville Public School
Luci Yarnold	Colouring-In	St Joseph's Primary School
Tia Townsend	Colouring-In	Queanbeyan West Public School
Elvie Hill	Colouring-In	Greenwell Point Public School
Hugh Reardon	Colouring-In	St Philomena's Primary School
Tiah Hale-Hewett	Colouring-In	Lakelands Public School
Emma Coulson	Colouring-In	North Rocks Public School
Lachlan Haim	Colouring-In	St Josephs's Primary School
Riley Douglas	Colouring-In	Sussex Inlet Public School
Bella Cook	Colouring-In	Tamworth Public School
Sasha Mackenzie	Colouring-In	St John Bosco School
Zar Mackenzie	Colouring-In	St John Bosco School

Lucy McPherson	Colouring-In	Narabeen Lakes Public School
Shanae Bloomfield	Colouring-In	Walcha Central School
Willow Mae Wilk Scott	Colouring-In	Orange Grove Public
Andrew Koutzaumis	Colouring-In	Clempton Park Public
Summah Paterson	Colouring-In	Oakville Public School
Talia Best	Short Story	St Therese Catholic Primary
Kirrily Blyth	Short Story	GyMEA Bay Public School
Breanna Strothard	Short Story	Evans River K-12
Katie Berkrey	Short Story	Canowindra Public School
Letitia Andrew	Short Story	Canowindra Public School
Kailey Jorgensen	Short Story	Narooma Public School
Madison George	Short Story	Jerrabomberra Public School
Max Foley	Short Story	International Grammar
Lulu Sandilands	Short Story	Bowral Public School
Brandon Puyo	Short Story	Fairfield West Public School
Elise Martin	Short Story	Canterbury South Public School
Conor Petersen	Short Story	Redlands, Cremorne
Charlotte O' Brien	Short Story	Holy Spirit Primary School
Marlee Todhunter	Short Story	Woy Woy South Public School
Isaac Green	Short Story	Woy Woy South Public School
Patrick Hughes	Creative Writing	Christian Brothers College

Anakin Cooper	Creative Writing	Chatham High School
Corey Blyth	Creative Writing	Sydney Grammar
Ashley Duke	Essay Writing	Orange Grammar School



The NAIDOC Week 2015 School Initiative competitions comprised of the following (4) separate competitions;

1. **Colouring-In (Freedom Ride)**
(Open to all primary school students Years K-2)
Prizes: MP3 Players and DVD Players
2. **Writing Competition (Short Story:- "Design an Indigenous children's short story Book) using Bookbuilder.**
(Open to all Primary School Students Years 3 - 6)
Prizes: MP3 Players, DVD Players and Bicycle & Safety Helmets
3. **Creative Writing Competition (Write an feature for a newspaper article on how constitutional reform will benefit the lives of Aboriginal & Torres Strait Islander people.**
(Open to all Secondary School Students Years 7 - 9)
Prizes: Digital Camera, Xbox Kinect Console, Safe Driving Lessons (partnered by Transport NSW).
4. **Essay Writing Competition (Explain why Australia should recognise Aboriginal & Torres Strait Islander people within the constitution; how will recognition improve the lives of Aboriginal & Torres Strait Islander people and advance reconciliation?**
(Open to all Secondary School Students Years 10 - 12)
Prizes: Digital Camera, Safe Driving Lessons (partnered by Transport NSW), Apple MacBook, Pre-Paid Visa Card, iPhone 6

Encouragement Awards:

Bicycle Safety helmets, Autographed Football Jerseys, Autographed Balls, VIP Passes to NRL games and meet and greet with players, DVDs, Videos, CDs and Certificates. We also distributed 100s of in-season movie passes.

Some 206,101 entries were received and the judging was adjudicated by a panel of judges that included delegates from the Communities, Aboriginal elders, and the coordinator. The judging took place at the Aboriginal Cultural Centre in mid July 2015. Winning schools and students were advised by phone of their successful entries and official NAIDOC Week awards presentations, sporting development events, with visiting sports stars at school assemblies are being coordinated. Presentations took place at individual school assemblies with Elders, District Superintendent of schools, Mayoral representative, Australia Post and Regional Representatives.

The NAIDOC Week 2015 Schools Initiative Competitions are deemed to have been an overwhelming success for an eleventh year initiative. The overwhelming response that was received from both the schools and students is an indication that the initiatives achieved its aim in promoting the importance of NAIDOC Week and Cultural Diversity within our community. In particular the calibre of the short stories that were submitted.



We all Stand on Sacred Ground:

Learn, Respect & Celebrate

5 - 12 JULY 2015

CONCLUSION:

These initiatives could not have been possible without the support of both government departments and corporations.

I personally would like to thank Hon. Mike Baird - NSW Premier, Dr Michele Bruniges – Director General and Cindy Berwick – Director, Aboriginal Education Directorate from Department of Education & Communities, Department of Education, Derek Raymond and Laurence Gilbert from Transport NSW, Mary Senj from NSW Catholic Education Commission, Robyn Yates, AIS, Karan Taylor, Karen Gardiner, Margaret Harrison, Deborah Evans, Doreen Flanders, Sharon Cooke, Elizabeth Bourke, Lisa Buxton, Br. Tony Whelan, Ray Collins, Kiran Chalise – NSW Aboriginal Affairs, Mr Geoff Scott – CEO Aboriginal Land Council and every agency, council or shire for their support and display of respect towards indigenous initiatives and we look forward to your ongoing support towards the initiatives.





The NAIDOC Week School Initiative Competitions have brought a coordinated educational component to the week-long celebrations. The competitions have been overwhelmingly successful and last year was no exception which produced over 206,101 entries from schools who participated in a variety of competitions and we are delighted to announce this year's "2016 NAIDOC Week" Colouring-in/short story and Creative/Essay writing Competitions. Entry is open to all primary and secondary school students in communities.

NAIDOC Week 2016

July 3rd – 10th

The ultimate aim of these initiatives is to provide our kids with a greater understanding on the importance of friendship and cultural diversity. The competitions reflect Aboriginal ancestry and promote the growth of positive attitudes in all students towards Aboriginal people. They are broadly based around each year's national NAIDOC theme. The colouring-in/ Short-Story competitions are open to all primary school students and the creative writing/ Essay Writing competition will be open to all secondary students. **The winning students are each year awarded prizes from our major sponsors.**



As part of National NAIDOC Week celebrations Koori Kids coordinates, with the support of various government departments and local councils an educational component to provide a link of cultural diversity to our kids with the NAIDOC Week School Initiative Competitions. These competitions have been a successful part of NAIDOC Week and to date we have received over 1,812,673 entries which include colouring-in, short story, creative writing and essay writing. As a result we have awarded over 380 major prizes including; Computers, Televisions, Mountain Bikes, Xbox consoles, DVD Players, MP3 Players, Mini Stereos, and Encyclopaedia's. We have presented some 3625 encouragement awards including; CDS, DVDS, Movie Tickets and certificates to all participants



This year our highlighted Indigenous role models include a broader spectre recognising Indigenous talent in entertainment and sport and their contribution to the national identity **Jessica Mauboy (Indigenous Singer)** and **Jonathan Thurston (Indigenous sportsman)**. Our message this year is that education is knowledge and knowledge is **GOLD**

The logistics of the initiatives involve packages being sent to all school principals inviting students to participate in the competitions. Prizes will be awarded to the winning students along with the "NAIDOC Medal of Excellence" The Prime Minister has previously provided a message of support for the initiatives encouraging students to participate. "The wonderful work of student winners – and indeed all entrants – gives me great confidence for the future and our ability to forge a more united, harmonious and respectful future together in the spirit of reconciliation. We can draw inspiration from

their idealism and creativity, and their instinctive sense of possibility and openness to change. That is why I am so delighted to be associated with the successful NAIDOC Week School Initiatives"

The judging of entries last year was adjudicated by a panel including; our patron, Aboriginal Elders and Sponsoring agency delegates. The judging this year will take a similar precedent. At an awards presentation held during NAIDOC Week the Minister praised the competitions and their purpose "*The initiative we are here to celebrate today provides a perfect illustration of how general public*

awareness has been raised around these issues in recent times. The NAIDOC School Initiative competitions are a perfect opportunity to bring Australians together. They have clearly done so”.

We acknowledge and appreciate the support of the council last year and seek your involvement again in this year’s competitions. **We are asking that you assist this year by preparing a report to council and continuing your support to the initiative with a \$450.00 contribution towards printing and distribution for students within councils LGA.** Support last year was recognised by the Prime Minister and Minister – Indigenous Affairs at the NAIDOC Awards presentation held during NAIDOC Week. Logo was displayed on all materials sent to both principals and student’s across council’s LGA and a proof of the 2016 competition entry forms for your information is attached. Support was also recognised in all media which included the Advertiser, National Indigenous Times, ABC Radio, Local media and ABC TV’s Message Sticks.



Presentation of NAIDOC Medals of Excellence and prizes to the winning students were held at school assemblies attended by Elders, Executive Director, NAIDOC Week School Initiatives, local Mayor or representatives, Regional Director of Schools, Delegates from the Department of Education & Communities and Australia Post. I would particularly like to acknowledge; Hon. Adrian Picolo M.P – Minister for Education, Hon. Victor Dominello M.P – Minister for Citizenship and Communities and Minister for Aboriginal Affairs, Ms Sue Sinko (Catholic Education Office, Sydney), Local Mayors and Mayoral Representatives; Wollongong City Council, North Sydney Council, Kempsey Shire Council, Sutherland Shire Council, Shoalhaven City Council, Fairfield City Council, Leichhardt Council, Ku-ring-gai Council, Gosford City Council, Eurobodalla Shire Council, Parramatta City Council, Moree Plains Shire Council, Canterbury City Council, Rockdale City Council, Newcastle City Council, City of Ryde, Queanbeyan City Council, Warringah Council, Coffs Harbour City Council, Bega Shire Council, Hurstville City Council, Greater Taree City Council, Pittwater Council, Willoughby City Council, Kyogle Council, , Tamworth Regional Council; delegates from Transport NSW and Representatives of the Aboriginal Land Council for taking time out of their schedules to attend the school presentations.



Without support these initiatives would not have been an overwhelming success and we hope that you will be able to assist us with this small community contribution. For further please contact the co-ordinator on (02) 8088-0791 or send an Email to director@koorikids.com

Warm Regards

Dylan Williams
Executive Director
NAIDOC Week 2016
School Initiative Competitions



'ANNEXURE'**NAIDOC Week 2016 School Initiatives
Koori Kids – Request for financial partnership**

**Mayor,
Chief Executive Officer
CC: Director: Community Services**

REPORT IN BRIEF

Koori Kids is a community organisation that engages young people in a range of school initiatives to promote education and awareness of Aboriginal & Torres Strait Islander culture. Each year Koori Kids conducts the NAIDOC Week School Initiative Competitions for school aged children. This is broken up into primary and secondary school categories being; colouring-in, short story writing and creative and essay writing. Koori Kids is seeking continued support from council and request consideration of council to be an associate partner with a \$450 towards the program

Purpose

The purpose of this annexure to the proposal is to inform council of the Koori Kids 2016 School Initiatives program. The initiatives are coordinated in partnership with Department of Education & Communities, Department of Education, Department of Health, Transport NSW, NSW Catholic Education Commission and Department of Premier & Cabinet.

Koori Kids has provided a proposal and draft entry forms for the 2016 initiatives. The contribution sought (\$450) will be utilised towards the costs for printing and distribution of information packs, posters and entry forms to schools across councils LGA. These initiatives are designed to educate all students on cultural diversity and involve a whole of community approach in the spirit of reconciliation and bringing us 'all together as one community'.

Costing	Description	Cost
Printing	Entry forms – (LGA Schools)	325.00
Distribution	Postage and Delivery	125.00

Summary

This worthwhile cross cultural initiative has been operating very successfully since 2001 and is aligned with NAIDOC Week, celebrated in July each year. Hundreds of entries are received each year from schools within councils LGA, and the success of the program is due in part to the support of councils and partner organisations. The contribution sought (\$450) will be utilised towards the costs for printing and distribution of information packs, posters and entry forms for colouring-in, short story writing and creative essay writing competitions held in schools across the local government area (LGA). These initiatives are designed to educate all students on cultural diversity and involve a whole of community approach in the spirit of reconciliation and bringing us 'all together as one community'.

**Strategic**

Strategic Plan – People and Culture

- A harmonious community based on respect and responsibility, where everyone is valued
- Recognition of Aboriginal & Torres Strait Islander heritage
- Cultural and community activity encouraging harmony and reconciliation

Environmental

The initiatives will enable participants to explore concepts linking environmental; and social/ cultural issues and foster harmony in the community.

Social

The initiatives enables a diverse range of children to benefit from discussion and curriculum topics focused around the development of NAIDOC Week and the broader history of Indigenous culture.

Recreation

Each year at some of the winning schools Koori Kids host some ‘Healthy Lifestyle Clinics’ with visiting celebrity sports persons the ultimate aim of these clinics is to encourage an active lifestyle; including nutrition, sportsmanship and skill development. All Students participating are provided a T-Shirt, Water Bottle and Ball.

Council Acknowledgement

Council is acknowledged through logo inclusion as an associate partner on information packs sent to schools throughout councils LGA. If there is a winner from a school within council LGA, an invitation for the Mayor and or a representative is invited to attend the school, along with Executive Director, NAIDOC Week Initiatives, Director, Social Wellbeing and other dignitaries to make special presentation of the NAIDOC Medal of Excellence and the student’s prize. (only 25 Medals issued across the state). Media release for the winning school is prepared in consultation with council’s media officer. Council is also forwarded a final report and a special NAIDOC plaque.

Conclusion

The NAIDOC Week School Initiatives are the only activity throughout NAIDOC Week that provides students with an educational component to NAIDOC Week and Indigenous culture and heritage.



NAIDOC WEEK 2016

NAIDOC week celebrations are held across Australia each July to celebrate the history, culture and achievements of Aboriginal and Torres Strait Islander peoples.

CREATIVE WRITING COMPETITION

Entry is open to all students in Years 7-9

Indigenous person of the year:
Nominate an Indigenous role model; write a nomination brief for the Indigenous person you have nominated. Detail your reasons for choosing that particular person and detail their biography, achievements, and community service they have provided and why they should win.

*** Maximum 1000 words or less. Entry must be typed and on A4 paper. Please ensure name and grade are clearly included on both your work and on the official NAIDOC School Initiatives entry form.*

PRIZES

iPod Tower



Samsung Galaxy Mobile Phone



Digital Camera

Safety Driving Lessons



Sony PS4



SPONSORS



Australian Government
Department of Education

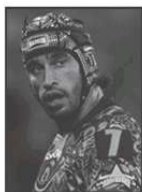


Australian Government
Department of Health



Australian Government
Australia Public Services Commission

INDIGENOUS AUSTRALIANS TO ASPIRE TO



JOHNATHAN THURSTON
Indigenous Rugby League Player
Indigenous All Stars Captain



JESSICA MAUBOY
Indigenous Recording Artist

Name: _____ Age: _____ School: _____ Year: _____

All Competitions: Entries must be received by close of business on Friday Friday 24th June 2016 at the co-ordination centre GPO Box 454, Sydney NSW 2001. Judging will take place on Thursday 30th June 2016 - Winners will be notified through principals and presentations will take place at school assemblies with local Mayor, Elders and other dignitaries.

NAIDOC WEEK 2016

NAIDOC week celebrations are held across Australia each July to celebrate the history, culture and achievements of Aboriginal and Torres Strait Islander peoples.

ESSAY WRITING COMPETITION

Entry is open to all students in Years 10 - 12

The Past and the Present:
How does Indigenous Australia look in 2016
Explain the developments that have taken place in the areas of education, health and justice.

- demonstrate knowledge and understanding relevant to the question
- maximum 1500 words or less
- entry must be typed on A4 paper

*** Please ensure name and grade are clearly included on both your work and on the official NAIDOC School Initiatives entry form.*

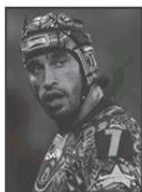
PRIZES



SPONSORS



INDIGENOUS AUSTRALIANS TO ASPIRE TO



JOHNATHAN THURSTON
Indigenous Rugby League Player
Indigenous All Stars Captain



JESSICA MAUBOY
Indigenous Recording Artist

Name: _____ Age: _____ School: _____ Year: _____

All Competitions: Entries must be received by close of business on Friday Friday 24th June 2016 at the co-ordination centre GPO Box 454, Sydney NSW 2001. Judging will take place on Thursday 30th June 2016 - Winners will be notified through principals and presentations will take place at school assemblies with local Mayor, Elders and other dignitaries.

NAIDOC WEEK 2016

NAIDOC week celebrations are held across Australia each July to celebrate the history, culture and achievements of Aboriginal and Torres Strait Islander peoples.

SHORT STORY COMPETITION

Entry is open to all students in Years 3 - 6

Write a fictional short story with illustrations and photographs titled:

“The Day I Met My Indigenous Role Model”
ie: musician, athlete, sportsperson, politician.

There are many role models that you could choose, but to name a few; Cathy Freeman, Jessica Mauboy, Adam Goodes, Greg Inglis, Jonathan Thurston, Ernie Dingo, Deborah Mailman, Archie Roach or you may have your own role model.

*** Entry must be typed and on A4 paper. Entries will be judged on story outline, creativity, and illustration. Please ensure name, grade and class are clearly included on both your story and on the official NAIDOC School Initiatives entry form.*

PRIZES



Push Bike
with safety helmet



Mini Hi Fi Players

DVD Players



SPONSORS



Education & Communities



MOTOR ACCIDENTS AUTHORITY



Australian Government
Department of Education



Aboriginal Affairs NSW



Australian Government
Department of Health



Australian Government
Australia Public Services Commission

INDIGENOUS AUSTRALIANS TO ASPIRE TO



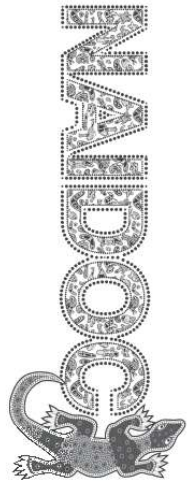
JOHNATHAN THURSTON
Indigenous Rugby League Player
Indigenous All Stars Captain



JESSICA MAUBOY
Indigenous Recording Artist

Name: _____ Age: _____ School: _____ Year: _____

All Competitions: Entries must be received by close of business on Friday 24th June 2016 at the co-ordination centre GPO Box 454, Sydney NSW 2001. Judging will take place on Thursday 30th June 2016 - Winners will be notified through principals and presentations will take place at school assemblies with local Mayor, Elders and other dignitaries.



WEEK 2016

NAIDOC week celebrations are held across Australia each July to celebrate the history, culture and achievements of Aboriginal and Torres Strait Islander peoples.

COLOURING IN COMPETITION

Entry is open to all students in Years K - 2

SPONSORS



PRIZES



WIN 100's of
In season passes to see
ICE AGE 5 - Collision Course

MP3 Players



DVD Players



Name: _____

Age: _____

School: _____

Year: _____

All Competitions: Entries must be received by close of business on Friday 24th June 2016 at the co-ordination centre GPO Box 454, Sydney NSW 2001. Judging will take place on Thursday 30th June 2016 - Winners will be notified through principals and presentations will take place at school assemblies with local Mayor, Elders and other dignitaries.

BROKEN HILL CITY COUNCIL

APPENDIX C Community Donation Program Application Form



Broken Hill City Council

Application for Financial Assistance for the
Financial Year 2015/16

Name of Organisation:	UN YOUTH SOUTH AUSTRALIA INCORPORATED
Address:	57/81 CARRINGTON ST ADELAIDE 5000
Contact Person:	AMOS WASHINGTON
Position:	EDUCATION DIRECTOR
Phone No. Mobile:	0935 560 799

PART A

APPLICATION FOR FINANCIAL ASSISTANCE (please read Council's Community Assistance Policy before filling in this application)

NOTE: Applications for Financial Assistance are required to be submitted to Council no later than two calendar months prior to the date of the activity (if applicable). No retrospective applications will be supported by Council.

1. What is the total cash amount of your request (exclusive of GST)? \$ 500 —
2. Do you require in-kind support? Yes/No No
3. Is your group/organisation registered for GST? Yes/No No
4. Does your group/organisation have an ABN? (Australian Business Number) Yes/No No
If yes, please quote your ABN. 18 842 708 701
5. Does your group/organisation have Public Liability Insurance? Yes/No No
If yes please attach a Certificate of Currency. Attached
6. Is your group incorporated? Yes/No No (no A417B3)

Please Note: Successful applications do not need to be registered for GST or have an ABN to receive a donation as classified as untied. However, should your organisation be registered for GST and/or hold an ABN, please complete the above information.

AUTHORISATION TO APPLY

I, AMOS WASHINGTON, (Print Name) certify that the attached application for funding was approved by the management Committee of this Organisation 30 October 2015 (insert date)

Signed: Am Date: 2/11/15

PART B

INFORMATION REGARDING YOUR ORGANISATION

Please supply a brief history of your organisation and its current activities.

UN youth SA is the South Australian division of UN Youth Australia, one of Australia's largest solely youth-led (>25 y.o) organisations. We aim to educate and empower young people about global issues and equip them with the skills needed to address those issues. We run workshops, conferences, competitions, tours and school visits each year. We are completely volunteer-led and non-profit.

Do you require in-kind support? Please list.
/
/
/

Is the organisation based in Broken Hill? NO

What is the number of current members of your organisation? 106 registered, approx.

What contributions do volunteers make to your organisation? 53 volunteers (SA only)

Our volunteers do all of our work at UN Youth - we have no paid employees. Our volunteers organise trips like this one in their own time, and are generally only subsidised for accommodation where we are able. All our volunteers are under the age of 25.

Please attach your Organisation's most recent Profit & Loss Statement and Balance Sheet to your application.

Both attached

Please provide details of how your Organisation intends to expend the funds:

The funds provided by Council will go towards petrol, accommodation for three (3) nights, food, and workshop materials (i.e. texts, butcher's paper etc.)

How will the community of Broken Hill benefit from your Organisation's activities:

We already run a highly successful Regional Reading program within SA and see this as an opportunity to expand. Students in Broken Hill and surrounding areas will benefit from our peer-to-peer and cultural programs and be exposed to new issues & learning opportunities!

Please list donations given to your Organisation by Council over the last three (3) years:

Amount Received	Date	Purpose to which Funds were Applied
N/A	N/A	N/A

Has your Organisation made application for financial assistance from other bodies in the last 12 months? Yes/No

If yes, please complete the following table:

Funding Body	Date Application Lodged	Amount Sought	Amount Granted
Blossa Council	Nov 2014	Any available	\$500-
Yoke Peninsula (C)	" "	" "	\$50-
UNAA SA	Mar 2015	" "	\$1000-
Shire SA	May 2015	" "	\$1,500-
City of Unley	" "	" "	\$1,300-

We have received no regional funding this year - last year's successful regional funds are listed above.

The other three were from earlier this year and were not for regional programs. Student sponsorship is not listed here.

Balance sheet**UN Youth South Australia Incorporated**

As at 30 October 2015

Asset**Current Assets**

Cheque account	300
Cash Management Account	1,393
Savings Account	5,356
Accounts receivable	6,512
	<hr/>
	13,562

Total Assets

13,562**Liability****Total Liabilities**

0**Net Assets**

13,562

Equity

Retained earnings	-6,158
Current year earnings	1,549
Unallocated deposits less unallocated withdrawals	-80
Historical balancing	18,251
	<hr/>

Total Equity

13,562

Profit & Loss

UN Youth South Australia Incorporated

Cash Basis

1st November 2014 to 30th October 2015

	Total
Income	
4-0000 School Visits	600
4-0002 Regional	1,000
4-0003 Payment Plans	1,600
4-0004 Young Diplomats Forum	820
4-0005 Student Ambassadors Program	-237
4-1400 SA Conference 2014	360
4-1403 Evatt 2014	200
4-1404 Voice Competition 2014	-44
4-1500 SA Conference 2015	16,481
4-1501 Human Rights Summit 2015	940
4-1502 Evatt 2015	2,145
4-1504 YDF-N	1,140
4-1505 YDF-S	760
4-A000 Administrative	983
4-A003 Donations and Grants	2,800
4-V001 Volunteer Fund	440
	29,988
Less Expenses	
6-0002 Regional	1,696
6-0003 Payment Plans	2,589
6-0004 Young Diplomats Forum	225
6-0006 Divisional Membership Fee	3,365
6-1500 SA Conference 2015	15,751
6-1501 Human Rights Summit 2015	926
6-1502 Evatt 2015	1,077
6-1504 YDF-N	257
6-1505 YDF-S	152
6-1600 SA Conference 2016	500
6-A000 Administrative	1,530
6-A001 Bank charges	71
6-A003 Donations and Grants	1,400
6-V001 Volunteer Fund	100
	29,639
Operating Profit	349
Less Other Expenses	
9-1000 Other expenses	64
	64
Net Profit	285



Ansvar Insurance Limited A.B.N. 21 007 216 506
AFSL 237826
Member of the Ecclesiastical Insurance Group
CERTIFICATE OF CURRENCY

Date: 15/05/15
Page: 1 of 4

**AUSTBROKERS COUNTRYWIDE TOLSTRUP
P O BOX 68
SURREY HILLS 3127**

**Your local office is:
Level 12
432 St Kilda Road
Melbourne 3004**

Local call 1300 650 540
Phone 1300 650 540
Fax (03) 9804 5001
Email insure@ansvar.com.au

Insured Name

UNITED NATIONS ASSOCIATION OF
AUSTRALIA (INC) ABN: 47 836 436 168

Policy Number

03.400.0584364

Type of Policy

Community Service Organisation

Period of Insurance

29/04/15 to 29/04/16 at L.S.T 4:00pm

Policy Status

Active Policy (Current)

This document shows your policy details as at the date printed. Should you have any queries, please contact our office. Thank you for your continued coverage with Ansvar.

Please read the important warning and information overleaf regarding your Duty of Disclosure.

The Contract of Insurance consists of this Certificate and Company's Policy – to be read as one document

PAYMENT METHODS



By Mail: Please detach and return this portion with your Cheque and mail to :

**Ansvar Insurance Limited
GPO Box 1655N
Melbourne VIC 3001**



Billers Code : 51656
Ref. No: 0340005843644

Call your participating financial institution to make this payment from your cheque, savings, Mastercard or Visa account.



By Credit Card : To pay by MasterCard or Visa phone **1300 885 175**, or go to **www.ansvar.com.au** to pay over the internet. Quote Company Number **205195**, and Reference Number **0340005843644**
(Please note that this service is for bill payments only, and any policy changes should be referred to your local branch.)

By Monthly Instalments :

If you wish to pay by monthly instalments, please contact your local office to arrange for a Direct Debit Request to be sent to you
A fee of \$2.50 plus stamp duty will apply to each monthly instalment.

UNITED NATIONS ASSOCIATION OF
03.400.0584364 0401446 RN 03 0020611 BAB

Please see over for details of your Insurance Policy

M000001Q02





CERTIFICATE OF CURRENCY

Community Service Organisation
Policy Number 03.400.0584364

Page 2 of 4

Duty of Disclosure

Before you enter into a contract of general insurance with an insurer, you have a duty, under the Insurance Contracts Act 1984, to disclose to the insurer every matter that you know, or could reasonably be expected to know, is relevant to the insurer's decision whether to accept the risk of the insurance and, if so, on what terms.

You have the same duty to disclose those matters to the insurer before you renew, extend, vary or reinstate a contract of general insurance.

Your duty however does not require disclosure of matter:

- that diminishes the risk to be undertaken by the insurer;
- that is of common knowledge;
- that your insurer knows or, in the ordinary course of his business, ought to know;
- as to which compliance with your duty is waived by the insurer.

Non-Disclosure

If you fail to comply with your duty of disclosure, Ansvar may be entitled to reduce liability under the contract in respect of a claim or may cancel the contract.

If your non-disclosure is fraudulent, Ansvar may also have the option of avoiding the contract from its beginning

Your policy cover is based on the following information you have provided to Ansvar. It is important to review this information carefully and complete the attached Declaration and/or Asset Schedule to advise us if any of the following details have changed.

If you accept this invitation without completing the attached Declaration you confirm to Ansvar your situation has not changed. Ansvar reserves the right to adjust cover on policies where we have not been advised of changed situations.

Conditions applicable to policies paid by monthly instalments

You may pay your premium by monthly instalments direct from a financial institution or from your credit card. However, if your first monthly instalment is dishonoured by your financial institution this policy will not operate at all. This means you will not be covered in the event of a claim. You cannot claim under the policy if, at the date of loss, any monthly instalment has remained unpaid for 14 days or more.

If a monthly instalment remains unpaid for 30 days after its due date, the policy will come to an end without notice to you in accordance with Section 62 of the Insurance Contracts Act 1984.

If you have a total loss or we settle your claim by paying the full sum insured, we shall deduct the instalments for the remaining period of insurance from the settlement amount.

Should the financial institution holding your account return or dishonour a direct debit payment due to lack of funds in your account, we will charge you for any direct or indirect costs which we incur arising from the payment being returned or dishonoured.

If you have a complaint

If you are not satisfied with the service provided by Ansvar Insurance Limited please contact the employee with whom you have had contact to see if he or she can resolve the problem. If you are not satisfied, then we invite you to contact the Claims Manager Australasia or, in their absence, a nominated senior employee of the region managing the claim. If you are not satisfied with the response given by the Claims Manager Australasia, or the nominated senior employee, then put your unresolved complaint in a letter and address it to:

The Secretary
Internal Disputes Resolution Committee
Ansvar Insurance Limited
GPO Box 1655N, Melbourne, VIC 3001.

You can also telephone the Secretary with your complaint on 03-8630-3100, fax it on 03-9614-2740 or choose to email your complaint to the Secretary at insure@ansvar.com.au. Full details of our dispute resolution process can be found in the PDS.

If you are still not satisfied with the outcome of our IDR Committee you may refer the matter to the Financial Ombudsman Service by calling 1300 78 08 08 or visiting www.fos.org.au

Privacy

The Privacy Act sets out how we are to collect, use, disclose and protect your personal information. It also describes the circumstances for you to access and, if necessary, correct your personal information. You may access your personal information by contacting any of our offices.

General Advice Warning

Ansvar Insurance, or one of our representatives, may give you general advice about this product which does not take into account your personal needs or financial objectives. Before acting on any advice it is important that you read and consider the information provided in the Product Disclosure Statement (PDS) to decide if the product is right for you.

Duty on Insurance Policies

Government charges or duties may apply to this insurance policy. Ansvar is responsible for paying any duty applied to an insurance policy, to the relevant State Revenue Office. Where a duty is payable on the premium, you are required to pay Ansvar the duty together with the premium payable on the insurance policy.

Should you or your organisation have a current exemption from paying such charges or duties you must provide formal evidence of that current exemption to Ansvar together with the premium payable.



CERTIFICATE OF CURRENCY

Community Service Organisation
Policy Number 03.400.0584364

Page 3 of 4

Policy Notes**Additional Insured:**

UN YOUTH ACT INC
 (ABN 80 159 171 443)
 UN YOUTH NSW INC
 (ABN 49 065 092 066)
 UNITED NATIONS YOUTH NORTHERN
 TERRITORY INC (ABN 89 852 364 979)
 UN YOUTH QUEENSLAND INC
 (ABN 14 780 815 798)
 UN YOUTH SOUTH AUSTRALIA INC
 (ABN 18 892 708 709)
 UN YOUTH TASMANIA INC
 (ABN 21 770 568 158)
 UN YOUTH VICTORIA INC
 (ABN 45 476 175 983)
 UNITED NATIONS YOUTH WESTERN
 AUSTRALIA INC (ABN 30 322 471 754)
 UNAA NATIONAL
 UNAA QLD
 UNAA TAS
 UNAA VIC
 UNAA NSW
 UNAA NT
 UNAA ACT
 UNAA WA
 UNAA SA
 UNITED NATIONS YOUTH AUSTRALIA LTD
 (ACN 165 080 795)

Additional Comments:

Your operations are described as: The UN Association of Australia is a national non-profit organisation dedicated to informing the community about the work of the UN and seeking to advance the goals of the UN in Australia and around the world.

Activities may also include public meetings, seminars, workshops, conferences, meeting with government officials, mock united nations sessions.

COVERAGE SUMMARY

POLICY WORDINGS

The following policy wordings apply to the cover provided by this insurance programme

- Ansvar Insurance Ltd Community Service Organisations Policy Document. COMSERVPOLV1.4 July 2012

L000001





CERTIFICATE OF CURRENCY

Community Service Organisation
Policy Number 03.400.0584364

Page 4 of 4

Location of Risk: AT & FROM U206, GRIFFIN CENTRE
CANBERRA
ACT 2601

Type of Risk : 80 – General Public & Products Liability Insurance

Type of Cover	Broadform Liability	
	Sum Insured	Excess
Public Liability	\$20,000,000	\$1,000
Products Liability	\$20,000,000	\$1,000
Property in Care/Custody/Control limited to	\$100,000	
Molestation/Sexual Abuse limited to	Not Insured	
Annual Turnover	250,000	

Additional Comments:

The Operations (activities/services) covered by this policy are: Non-Profit Organisation

CLAIMS FOR PERSONAL INJURY TO LABOUR HIRE AND/OR SUBCONTRACTORS EXCESS ENDORSEMENT

It is hereby agreed and declared that any claims for personal injury to labour hire personnel, subcontractors or contractors who are performing services on behalf of the Insured will be subject to an excess of \$5,000 each and every claim.

CLAIMS FOR PERSONAL INJURY TO VOLUNTEERS EXCESS ENDORSEMENT

It is hereby agreed and declared that any claims for personal injury to volunteers will be subject to an excess of \$1,250 each and every claim unless the Insured has an Voluntary Workers Personal Accident Policy with Ansva Insurance Limited in which case the standard policy excess will apply.

Endorsement attaching to Policy No:

It is hereby declared and agreed the following additional Exclusion applies with effect from 29/04/2014.

We will not cover any claims directly or indirectly arising out of or in connection with your products if they are:

Second-hand electrical goods unless appropriately tested and tagged.

In all other respects the policy remains unaltered.

SEXUAL ABUSE EXCLUSION:

This Policy does not cover any claim arising from:

Any actual or alleged Sexual Abuse, (as defined in the policy wording) committed, attempted, or allegedly committed or attempted by an Insured Person.

ORDINARY MEETING OF THE COUNCIL

November 17, 2015

BROKEN HILL CITY COUNCIL REPORT NO. 259/15

SUBJECT: REINSTATEMENT OF THE TOWN SQUARE CHRISTMAS TREE
FOR CHRISTMAS 2015 11/303

Recommendation

That Broken Hill City Council Report No. 259/15 dated November 17, 2015, be received.

That Council erects the Town Square Christmas Tree in December 2015 prior to the Christmas Pageant.

Executive Summary:

Council did not erect the Town Square Christmas Tree for the 2014 Christmas season, as resolved at Councils ordinary meeting held September 2014.

Council staff have cleaned the tree, painted the steelwork, attached new Christmas baubles and cleaned the lights – all at minimal cost.

In previous years, crane hire to erect and dismantle the Christmas Tree has been donated. Council staff will seek donation of crane hire from local businesses in order to keep the costs to a minimum this year as well.

As the Christmas Tree has been refurbished, it is proposed that Council erects the Tree in the Town Square prior to the Christmas Pageant to be held December 5, 2015.

Strategic Direction:

Key Direction: Our Community
Objective: 1.3 Our history, culture and diversity is embraced and celebrated
Function: Community Development
DP Action: 1.3.1.3 Conduct the annual Christmas Pageant as an activity for the whole community

Relevant Legislation:

Nil

Financial Implications:

Nil

Attachments

There are no attachments for this report.

ANDREW BRUGGY
ACTING DEPUTY GENERAL MANAGER

SHARON HUTCH
ACTING GENERAL MANAGER

ORDINARY MEETING OF THE COUNCIL

November 12, 2015

BROKEN HILL CITY COUNCIL REPORT NO. 260/15

SUBJECT: REQUEST FOR SUPPORT FOR HEADSPACE PROGRAM 11/432

Recommendation

That Broken Hill City Council Report No. 260/15 dated November 12, 2015, be received.

That Council write to RichmondPRA giving in-principle support to their 'Expression of Interest to Tender' for the establishment of a 'headspace' centre in Broken Hill.

Executive Summary:

Council received a written request from RichmondPRA dated 3 November 2015, requesting a letter of support from Council in supporting their Expression of Interest to tender for funding to establish a 'headspace' centre in Broken Hill.

Report:

Request for support

Letters requesting support were forwarded to key local agencies/organisations by RichmondPRA, requesting in-principle support to aid their Expression of Interest to Tender for funding to establish a 'headspace' Centre in Broken Hill.

Background: The 'headspace' Model

'headspace' is the National Youth Mental Health Foundation providing early intervention mental health services to 12-25 year olds.

The service is designed to make access as easy as possible for a young person and their family to get the help they need for problems affecting their wellbeing.

There is a national network of over 80 centres across metropolitan, regional and rural areas of Australia.

Locations are chosen using population modelling and other indicators such as SEIFA (Socio-Economic Indexes for Areas), rural designation and remoteness.

Centres are built and designed with input from young people so they don't have the same look or feel as other clinical services.

'headspace' can offer a number of health services including access to a GP, psychologist, social worker, alcohol and drug worker, counsellor, vocational worker or youth workers who have specific expertise working with young people. A number of centres have Aboriginal and Torres Strait Islander health workers, welfare workers and family therapists.

Why ‘headspace’:

1. 75% of mental health disorders start before the age of 25
2. Less than a third of the young people who need clinical care actually seek help
3. Mental disorders can have major psychosocial complications (e.g. school dropout)
4. Many young people feel uncomfortable with existing services
5. Of those who do receive help, many do not receive appropriate evidence based treatments in a timely manner
6. Receiving help early protects against the development of severe mental disorders.

There is also a National online component to ‘headspace’ - ‘e-headspace’ providing confidential online and telephone support.

In the latest funding round, Broken Hill was identified as a location to establish a ‘headspace’ centre. A ‘headspace’ consortium (advisory group) will be formed, and the lead agency will oversee the operations of the ‘headspace’ centre along with the employment of staff and managing the conditions of the funding agreement.

In September 2015, advertisements were placed requesting Expressions of Interest from agencies/organisations interested in undertaking the lead agency role.

During October, RichmondPRA invited potential consortium members along with representatives from local support services, to attend an information session where they presented their proposal to submit an ‘Expression of Interest’ as the ‘headspace’ Broken Hill lead agency.

RichmondPRA currently successfully operates a ‘headspace’ centre in Bankstown.

RichmondPRA

RichmondPRA is a mental health specific service providing a range of recovery focussed services to support people living with mental illness and their families and carers in the community.

RichmondPRA is the result of two well-known and respected organisations - Richmond Fellowship of NSW and Psychiatric Rehabilitation Australia (PRA). The two organisations merged in mid 2012 in order to provide more choice and services across NSW and South East Queensland.

Strategic Direction:

- Key Direction: Our Community
- Objective: Our health and wellbeing ensures that we live life to the full
- Function: Provide quality health, medical and allied services for the City where required
- DP Action: Community Facilities

Relevant Legislation:

- Mental Health Act
- Disability Inclusion Act

Financial Implications:

Nil identified

Attachments

There are no attachments for this report.

RAZIJA NU'MAN

DIVISION MANAGER CORPORATE AND HUMAN SERVICES

SHARON HUTCH

ACTING GENERAL MANAGER

ORDINARY MEETING OF THE COUNCIL

November 11, 2015

BROKEN HILL CITY COUNCIL REPORT NO. 261/15

SUBJECT: MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING
NO.354, HELD 4 NOVEMBER 2015 11/397

Recommendation

That Broken Hill City Council Report No. 261/15 dated November 11, 2015, be received.

That the Minutes for the Local Traffic Committee Meeting No.353, held October 7, 2015 be received.

Executive Summary:

The Local Traffic Committee has no decision making power. The Broken Hill City Council Local Traffic Committee is primarily a technical review committee, which is required to advise the Council on matters referred to it by the Council.

Report:

The purpose of this report is to advise Council of the outcome of the Local Traffic Committee Meeting held October 7, 2015. The committee made a number of recommendations of which, all were operational.

Strategic Direction:

Recommendations made by the Local Traffic Committee accord with Council's Delivery Plan, Key Direction 4: *Our Leadership*; Objective 4.3: We unite to succeed; Strategy 4.3.1.1: *Identify issues and projects which may benefit from the creation of a committee or workgroup.*

Relevant Legislation:

- *Road Transport (Safety and Traffic Management) Regulation 1999, and*
- *Road Rules 2008*

Council has been delegated certain powers, from the Roads and Maritime Services, with regard to traffic matters upon its local roads (but not state highways). A condition of these delegations is that Council must take into account the Local Traffic Committee recommendations although it is not bound to accept them.

- The members are the **NSW Police Service, the Roads and Maritime Service, the Local State Member of Parliament (or their representative for the location of the issue to be voted upon) and Broken Hill City Council.**
- Broken Hill City Council may allow the public to attend and speak at its Local Traffic Committee on issues of concern for a maximum of five minutes.

- If either the Police or RMS representative on the Local Traffic Committee disagrees with any Local Traffic Committee recommendation or Council Resolution on any Local Traffic Committee recommendation, that member may lodge an appeal with the Sydney Regional Traffic Committee for determination. The appeal must be lodged in writing within 14 days of Council's resolution.
- Any action relative to any issue under appeal must cease until the matter is determined.
- The Sydney Regional Traffic Committee is chaired by an independent chairperson and submissions and representations are welcomed from all interested parties.

Financial Implications:

The financial implications are mentioned above for each of the recommendations made by the Local Traffic Committee.

Attachments

1. Minutes of the Local Traffic Committee Meeting 354 - November 2015 6 Pages
2. Local Traffic Committee Action List - November 2015 9 Pages

ANDREW BRUGGY
ACTING DEPUTY GENERAL MANAGER

SHARON HUTCH
ACTING GENERAL MANAGER

The Minutes of the Local Traffic Committee Meeting No. 353 have been approved by voting members on line:

All in favour: RMS, BHCC & Local Member, Police
Yet to vote Nil
Against: Nil

MINUTES OF LOCAL TRAFFIC COMMITTEE MEETING NO. 354
HELD WEDNESDAY NOVEMBER 3, 2015
COMMENCING AT 9.30 AM
SECOND FLOOR COUNCIL ADMINISTRATION BUILDING

MEETING OPEN: 9:33 am

Welcome to all present

David Zhao chaired the meeting.

354.1 PRESENT:

David Zhao (Chair)	Infrastructure Project Engineer
Joe Sulicich	Roads and Maritime Services Representative
Peter Beven	Local Member Representative
Inspector Michael Dawson	Broken Hill Police Representative
Marion Browne	Councillor
Kath Whitehead	BHCC Minute Secretary

354.2 APOLOGIES: - Andrew Bruggy (Chair) Acting Deputy General Manager
Sergeant Kerri Lane Broken Hill Police Representative

ABSENT: - NIL

354.3 DISCLOSURE OF INTEREST: - NIL

354.4 REPRESENTATIONS: - NIL

354.5 ADOPTION OF PREVIOUS MINUTES:

It was noted that the previous minutes of meeting No. 353 held October 7, 2015 were confirmed via online voting as follows:

All in favour: RMS, BHCC, Local Member & Police
Yet to vote: Nil
Against: Nil

354.6 COUNCIL RESOLUTIONS ON TRAFFIC COMMITTEE MATTERS:

The following Committee Recommendations were endorsed by Council at their meeting held October 30, 2015

ITEM 14 - BROKEN HILL CITY COUNCIL REPORT NO. 241/15 - DATED OCTOBER 13, 2015 - MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING NO.353, HELD 7 OCTOBER 2015

11/397

Recommendation

That Broken Hill City Council Report No. 241/15 dated October 13, 2015, be received.

That the Minutes for the Local Traffic Committee Meeting No.353, held October 7, 2015 be received.

RESOLUTION

Minute No. 1

Councillor D. Gallagher moved) That the recommendation of item 14 be adopted.
Councillor B. Algate seconded)

CARRIED

354.7 MATTERS ARISING FROM THE PREVIOUS MEETING or FROM COUNCIL RESOLUTIONS:

353.8.1 Results from the Community Consultation sessions held regarding the Broken Hill Parking Strategy Survey will be presented to the committee at the meeting.

The results were not on hand to be issued to the Committee at the meeting.

Agreed Action:

That the results from the Community Consultation sessions held regarding the Broken Hill Parking Strategy Survey be issued to the Committee members for their information.

That the draft Broken Hill Parking Strategy be presented to the Committee at the December meeting for consideration and recommendation.

Recommendation:

That the results from the Community Consultation sessions held regarding the Broken Hill Parking Strategy Survey be issued to the Committee members for their information.

That the draft Broken Hill Parking Strategy be presented to the Committee at the December meeting for consideration and recommendation.

All in favour: RMS, BHCC, Police & Local Member
Yet to vote: Nil
Against: Nil

354.8 CORRESPONDENCE:

354.8.1 D15/46063 – Correspondence received from the Palace Hotel requesting consideration be given to the Bus Stop and rubbish bin located outside of the Hotel at 227 Argent Street be removed or relocated.

With the opening of the new front bar they are concerned the rubbish bin will become a fire hazard as patrons may use it as an ashtray.

Permission has been granted to the Palace to have tables and chairs on the footpath were the bus stop is located.

Agreed action:

That a site inspection be carried out with all relevant parties to discuss the request to remove or relocate the Bus Stop and rubbish bin, and report the outcomes of this meeting back to the Committee at the next Local Traffic Committee Meeting scheduled for December.

Recommendation:

That a site inspection be carried out by Mr Andrew Bruggy, Acting Deputy General Manager, Mr Joe Sulicich, RMS Representative, Ms Helen Denton, General Manager, the Palace Hotel and a representative from Murton's Bus Company to discuss the proposed request to remove or relocate the Bus Stop and rubbish bin.

All in favour: RMS, BHCC, Police & Local Member

Yet to vote: Nil

Against: Nil

354.8.2 D15/46522 – It would be appreciated if the Committee members are able to provide feedback in regards to The Road Safety Awareness Cross located in Argent Street.

Specifically if you are aware of any historical complaints from the surrounding residents, the known mapped area that the lighting of the cross applied to and any other information you believe relevant to the upkeep of the cross.

Agreed action:

Item was discussed at the meeting with Mr Peter Beven, Local Member Representative providing the following information:

- *The Crosses white lights at one stage was lit up nightly*
- *The Crosses red lights only lit up when there was a fatality on the roads*
- *That the mapping area not only included Broken Hill but it's surrounding areas.*

Mr Beven would be available to discuss the lighting of the Cross further if required, as he may be able to provide further information.

Recommendation:

That the above information be provide to Mr Andrew Bruggy, Acting Deputy General Manager.

All in favour: RMS, BHCC, Police & Local Member
Yet to vote: Nil
Against: Nil

354.9 LATE BUSINESS:

- 353.9.1 D15/46802 – Correspondence received from Maari Ma Health Aboriginal Corporation requesting approval to close Argent Street between Delamore Street and Oxide Street in front of the Primary Health Care Service for White Ribbon Day to commemorate the women and children killed by family and domestic violence in the past year.

The date scheduled for the commemoration is Wednesday November 25, 2015 from 12.00pm – 1.00pm.

Maari Ma is willing to cover the cost of any advertising of the event and road closure notices.

Agreed action:

That approval be granted to Maari Ma Health Aboriginal Corporation for a half road closure only to ensure traffic flow can be maintained through the CBD area.

That all cost associated are to be covered by Maari Ma Health Aboriginal Corporation.

That Council's Project Engineer will arrange a traffic control plan and will contact Mr Bob Davis to discuss the traffic control plan further.

Recommendation:

That approval be granted to Maari Ma Health Aboriginal Corporation for a half road closure only to ensure traffic flow can be maintained through the CBD area.

That all cost associated are to be covered by Maari Ma Health Aboriginal Corporation.

That Council's Project Engineer will arrange a traffic control plan and will contact Mr Bob Davis to discuss the traffic control plan further.

All in favour: RMS, BHCC, Police & Local Member
Yet to vote: Nil
Against: Nil

354.10.1 GENERAL BUSINESS:

- 354.10.1 Councillor Browne ask for an update be provided to the Committee on the progress of the updating of the current Tourism signs throughout town as the current signs are inadequate and are in need of replacing.

Agreed Action:

That an update be provided to the Committee at its next meeting on the progress of the updating the Tourism signs.

Recommendation:

That an update be provided to the Committee at its next meeting on the progress of the updating the Tourism signs.

All in favour: RMS, BHCC, Police & Local Member
Yet to vote: Nil
Against: Nil

- 354.10.2 Mr Joe Sulicich, RMS Representative asked that it be clarified what was the parking zone time for the ATM Parking Zone next to the ANZ Bank in Oxide Street. Currently the Parking Zone time is 15 minutes but he was under the impression that it was agreed upon to only be 5 minutes.

Agreed Action:

That the agreed parking zone time be investigated and reported back to the Committee at the December Committee meeting.

Recommendation:

That the agreed parking zone time be confirmed by Mr Andrew Bruggy, Acting Deputy General Manager and reported back to the Committee at the December Committee meeting.

All in favour: RMS, BHCC, Police & Local Member
Yet to vote: Nil
Against: Nil

Item was discussed with Mr Andrew Bruggy at the conclusion of the meeting and he advised that the Parking Zone time is being reviewed as part of the Draft Broken Hill Parking Strategy.

- 354.10.3 Inspector Dawson requested a progress on the replacement of the "Bus Zone" signs in front of the Sacred Heart School.

Agreed Action:

That the Committee's Secretary follows up on this matter and arrange for the signs to be replaced as soon as possible.

Recommendation:

That the Committee's Secretary follows up on this matter and arrange for the signs to be replaced as soon as possible.

All in favour: RMS, BHCC, Police & Local Member
Yet to vote: Nil
Against: Nil

354.11 ITEMS FOR NEXT MEETING: NIL

354.12 NEXT MEETING DATE: December 1, 2015

MEETING CLOSED: 10:25 am

Trim – 11/397

Action List - Local Traffic Committee

Updated: November 12, 2015

Item No.	Recommendation	CRM /Trim No.	Responsible Officer	Status/Review Date	Target Date
337.8.2	<p>Art Gallery Car Park</p> <p>Council at their meeting held March 26, 2014 requested that the Traffic Committee and Council further investigate the parking arrangements for the Car Park adjacent the Broken Hill Regional Art Gallery.</p>		<p>Report 337.8.2</p> <p>Endorsed at Council's Meeting dated 28/5/2014</p> <p>12 November 2014</p> <p>2 December 2014 Vikram</p> <p>3 February 2015 Andrew</p> <p>10 March 2015 Andrew</p> <p>14 April 2015</p>	<p>Recommendations:</p> <p>(a) That 10 car parking spaces at the Art Gallery car park be designated as 2 hour parking.</p> <p>(b) That 10 car parking spaces at the Art Gallery car park be designated as 4 hour parking.</p> <p>(c) That the existing disabled and staff car parks in the Art Gallery car park remain in their current locations.</p> <p>(d) That the remaining car parks (20) be designated as permit parking with the applicable fee to be in accordance with Council's schedule of Fees and Charges.</p> <p>That the change in parking arrangements at the Art Gallery Car Park be reviewed in six months, and the findings reported to Council.</p> <p>These recommendations were carried and resolved by Council at their meeting held 30/7/2014.</p> <p>Prior to the signs being changed in the car park a Policy for 'Permit Parking' will be developed by Council.</p> <p>CRM 18809/2014 – Request for the signs to be changed.</p> <p>That the committee review the current parking arrangements at their next scheduled committee meeting in December 2014 and a report be prepared on the results.</p> <p>That the draft 'Permit Parking' Policy be reviewed at the February 2015 Meeting.</p> <p>Agreed Action:</p> <p>That the issuing of permit parking permits at the car park adjacent the Broken Hill Regional Art Gallery commence and be reviewed in six months by way of a report to the committee.</p> <p>Agreed Action:</p> <p>Andrew Bruggy, Manager Infrastructure Strategy to prepare a draft policy for "Permit Parking" for consideration by the committee at the next meeting scheduled for March 10, 2015.</p> <p>Andrew advised that he was still working on Policy and will submit to the next meeting scheduled for 14 April 2015</p>	<p>10 March 2015</p> <p>14 April 2015</p> <p>2 June 2015</p>

Item No.	Recommendation	CRM /Trim No.	Responsible Officer	Status/Review Date	Target Date
				<p>Andrew advised that Policy is still being worked on and will be submitted to the Committee Meeting scheduled for June 2015.</p> <p>2 June 2015 Policy still being worked on.</p> <p>8 July 2015 Following Councils monthly Senior Management Meeting (Stratpol), it was decided that Andrew write a report to the July Council meeting recommending that: Council do not consider the Permit parking Policy, but Council Officers (Andrew) provide a holistic parking Strategy for Broken Hill.</p> <p>Andrew has indicated that this may be provided for the September Traffic Committee meeting, and subsequent Council meeting, for consideration.</p> <p>November 2015 Draft Broken Hill Parking Strategy to be presented to the Committee for consideration and recommendations.</p>	<p>September 2015</p> <p>December 2015</p>
343.11.1	<p>Happy Day Pre-school</p> <p>Resident expressing concerns with speeding traffic along Kaolin Street before and after school hours. Request the LTC to consider modifying the 40km zone and possible include a pedestrian crossing in Kaolin Street.</p>	<p>D14/26420</p> <p>D14/30123</p>	<p>2 December 2014 Kath</p> <p>9 December 2014</p> <p>3 February 2015 RMS</p> <p>10 March 2015</p>	<p>Agreed Actions: That the proponent be advised as follows: a) That the current school zone and signage will remain unchanged, pending further investigations. It should be noted that Pre Schools do not meet the criteria for a "School Zone" and associated signage and pavement marking. b) That the implementation of a pedestrian (zebra) crossing would not meet the Australia Standards criteria concerning the volume of vehicular and pedestrian traffic. Further should such a facility be implemented there would be a loss of about 40m of parking on each side of the road. c) There is a pedestrian refuge with newly constructed ramps at Cummins Street that could be utilised.</p> <p>Draft letter to be issued advising the Committee's recommendation.</p> <p>Letter approved and issued.</p> <p>Agreed Action: RMS representative to invite Jenene Pout, Safety Around Schools Project Officer to Broken Hill to met with Happy Day Preschool representatives to discuss the 40km/h zone currently operating within the area. Council representative to also attend this meeting.</p> <p>Jenene to be invited to attend the next committee meeting scheduled for 10 March 2015 to provide an update to the committee on this matter.</p> <p>Representatives from Happy Day Preschool delivered presentation to committee and RMS representatives from Parkes to discuss the increase the zone times from 7.30am -6.00pm.</p> <p>Agreed Action:</p>	<p>Complete</p> <p>10 March 2015</p>

Item No.	Recommendation	CRM /Trim No.	Responsible Officer	Status/Review Date	Target Date
		CRM 21627/2015	7 May 2015	That Jenene Pout, Safety Around Schools Project Officer liaise with Happy Day Preschool to discuss options available as Preschool's are not entitled to School Zone limits. That the current signage indicating a Preschool Zone are of poor quality requiring replacing at the cost of Council. RMS representative advised funding to replace the signs will be available in the new financial year. Entered CRM to have Bus Zone signage removed.	July 2015
		CRM 21888/2015	3/06/2015	Entered CRM to have existing signs removed and replaced with new signs.	July 2015
			7 July 2015	Discussions still be had between Happy Day Pre-school and RMS regarding Parking options.	
			2 September 2015	Mr Joe Sulicich advised that representatives from Parkes RMS will be meeting with Happy Day Pre-school on Thursday September 10, 2015 to discuss the signage changes. Invitation has been extended to Police Representatives to attend.	
			7 October 2015	David Zhao advised that James Druitt is currently working on a strategy surrounding this area.	
346.8.3	<p>Fran Mckinnon</p> <p>Request by Fran McKinnon, Nation Trust of Australia, Broken Hill and District Branch to establish directional signs to the site of the "Ambush train/ore truck" in the following locations:</p> <p>Cnr of Brookfield Avenue and Morgan Street and the Cnr of Doe & Hynes Streets with the following wording:</p> <p>"Ambush Site – Picnic Train Attack"</p>	D15/5750	10 March 2015	<p>Agreed Action:</p> <p><i>That Council invoice The National Trust of Australia, Broken Hill and District Branch for the funds they have available and that Council submits an application through the Tourist Attraction Signposting Assessment Committee for approval to erect tourist signs.</i></p> <p>Kath</p> <p>On approval from Council Meeting arrange invoice for payment of available funds and send with acceptance letter.</p> <p>15 April 2015 CRM 21449/2015</p> <p>Enter CRM for Himan and David Zaho requesting submission of application for signage through TASCO.</p> <p>Kath</p> <p>Printing of Tax Invoice requested and to be attached to letter for payment. COMPLETED</p> <p>2 June 2015</p> <p>Application has been submitted to TASCO waiting response.</p> <p>2 September 2015</p> <p>Andrew to follow up response to application with David Zhao and advise committee of update.</p> <p>October 7 2015</p> <p>Mr Joe Sulicich advised that signage for this area does not require approval from TASCO as the signs will not be erected on a State or RMS designated Road. There is a possibility that funding may be available through the RMS.</p>	<p>14 April 2015</p> <p>1 April 2015</p> <p>7 July 2015</p> <p>October 2015</p>

Item No.	Recommendation	CRM /Trim No.	Responsible Officer	Status/Review Date	Target Date
			4 November 2015	Letter to be sent to Fran McKinnon requesting wording to be used on the signs. David to obtain quotes for signs.	
346.8.6	<p>Mrs Gough</p> <p>Request received from Mrs Gough for consideration of installing parallel parking in front of the following premises located in Chloride Street:</p> <p>Mission Australia</p> <p>New Caledonia B&B</p>	<p>CRM 19947/2014 - closed</p> <p>2 June 2015</p> <p>CRM 21889/2015</p>	<p>10 March 2015</p> <p>Andrew</p> <p>5 June 2015 Kath</p> <p>5 June 2015 Kath</p> <p>August 2015 – David Zhao</p> <p>28 October 2015</p> <p>4 November 2015</p>	<p>Agreed Action:</p> <p><i>That the Manager Infrastructure Strategy, Mr Andrew Bruggy to investigate the required standards for angle parking, with the outcome to be submitted to the next Committee meeting.</i></p> <p><i>Andrew still investigating matter.</i></p> <p>Agreed Action:</p> <p><i>That angle parking be implemented to relieve parking congestion.</i></p> <p>On approval of minutes by Council at meeting held 24 June, issue letter to Mrs Gough</p> <p>CRM entered to have works undertaken.</p> <p>Update on progress</p> <p>David is working on funding proposal to RMS with Joe Sulicich. Funding applications close in 26th August.</p> <p>Action still outstanding</p> <p>David Zhao advised that funding has been approved, works to be scheduled.</p>	<p>14 April 2015</p> <p>July 2015</p> <p>July 2015</p> <p>August 2015</p>
347.8.2	<p>Harvey Norman</p> <p>Requested a review of parking and loading zones within Gawler Place is undertaken to establish a better shared zone for the commercial business who utilise the lane.</p>	<p>D15/11778</p> <p>CRM 21929/2015</p>	<p>14 April 2015</p> <p>Andrew Bruggy</p> <p>2 June 2015</p>	<p>Agreed Action:</p> <p><i>That a proposed Gawler Place Rejuvenation Plan be issued to all property owners whose business has rear access to Gawler Place, for comments regarding the proposed changes.</i></p> <p><i>Andrew to report back to the June Committee of any comments received regarding the proposed changes.</i></p> <p>Agreed Action:</p> <p><i>Discussed at June meeting Committee agreed for proposed changes to go ahead on a trial basis for 6 months.</i></p> <p><i>Monthly updates to be provided to the Committee regarding the changes as well as number of infringements for illegal parking/stopping that may be issued by Council's Rangers.</i></p> <p>CRM entered to have works undertaken.</p>	<p>June 2015</p> <p>On going until December 2015</p>

Item No.	Recommendation	CRM /Trim No.	Responsible Officer	Status/Review Date	Target Date
			16 June 2015	Letter received from Leanne Curtis, Life Without Barriers requesting the committee consider the current "No Stopping" bay situated within Gawler Place near the Chloride Street corner be retained to allow staff ease of access to and from their allocated car park. Agreed Action: <i>Mr Andrew Bruggy, Manager Infrastructure Strategy and Mr Joe Sulicich conducted an inspection of the site to look at the impact on Life Without Barrier employee's who access the car park available to them within Gawler Place should the current "No Stopping" zone be reallocated as a "Loading" bay. It was reported back to the committee that there would be no possible way for these employees to enter or exit the car parking area should a vehicle be parked in the "Loading" zone.</i> Recommendation: <i>That the current "No Stopping" zone be maintained.</i>	July 2015
		D15/31557	31 July 2015 Kath	Letter advising the committees decision issued.	
			August 2015 – David Zhao	Update on progress David is working on funding proposal to RMS with Joe Sulicich. Funding applications close in 26 th August.	
			2 September 2015	Andrew advise that installation of proposed signage will commence shortly.	
			4 November 2015	David Zhao advised funding has been approved, works to be scheduled.	
350.7.1	Railway Town P&C Association Request to convert current "No Stopping" zone located in Wills Lane to a "Bus Zone" and extend the zone to the small school gate to provide a safe drop off and pick up zone for the students who utilise the bus service. In addition the P&C will be approaching Murton's City Bus to make a slight change in their morning route to deliver the children to the School gate should the Bus Zone be granted.	D15/23142		Agreed Action: <i>Mr Andrew Bruggy, Manager Infrastructure Strategy and Mr Joe Sulicich conducted an inspection of the site to determine the impact on parent and student safety should the current "No Stopping" zone be converted to a "Bus Zone" and on their advice the committee has agreed on the following:</i> <i>That the current "No Stopping" zone be converted to a "Bus Zone" subject to Murton's Bus agreeing to alter their current bus route when dropping off and collecting students from Railway Town Public School.</i> <i>That the "Bus Zone" operates between 8.00am – 9.30am and 2.30pm – 4.00pm Monday to Friday.</i> <i>That the school provide a Gate Monitor to ensure student safety prior to the Bus delivering and collecting students from the school.</i> Recommendation:	

Item No.	Recommendation	CRM /Trim No.	Responsible Officer	Status/Review Date	Target Date
		D15/32357	August 5 – Kath 2 September 2015 7 October 2015	<p><i>That the current "No Stopping" zone be converted to a "Bus Zone" subject to Murton's Bus agreeing to alter their current bus route when dropping off and collecting students from Railway Town Public School.</i></p> <p><i>That the "Bus Zone" operates between 8.00am – 9.30am and 2.30pm – 4.00pm Monday to Friday.</i></p> <p><i>That the school provides a Gate Monitor to ensure student safety prior to the Bus delivering and collecting students from the school.</i></p> <p>Letter advising the committee's recommendation issued and to advise Council if Murton's Bus have agreed to a route change.</p> <p>Mr Andrew Bruggy to follow-up with School to clarify if Murton's Bus company have agreed to route change and advise outcome to next meeting scheduled for October 6, 2015.</p> <p>Letter to be sent to Murton's Bus Company for clarification that route change has been agreed too.</p>	October 2015
350.9.1	<p>Traffic control at Brooks & Murton Streets</p> <p>Sergeant Lane, Broken Hill Police Representative asked the committee to consider installing a "No Right Turn" sign at the intersection of Brooks Street and Murton Street to eliminate traffic crossing the double lines currently in place. Currently road users are crossing over the double lines when making a right turn into Brooks Street to collect students from Willyama High School.</p>	16 October CRM 22840/2015	28 October 2015	<p>Agreed Action:</p> <p><i>That the following recommendations by Mr Andrew Bruggy, Manager Infrastructure Strategy and Mr Joe Sulicich, RMS Representative be implanted to improve driver safety within this vicinity.</i></p> <p><i>Position A on Map - That a "Give Way" sign be erected at the corner of the un-named lane and Murton Street.</i></p> <p><i>Position C on Map - That a "Stop" sign be erected at the corner of O'Neill Street and Brooks/Murton Streets.</i></p> <p><i>Position B on Map - That a section of the double lines in Murton Street be removed to allow a right hand turn into Brooks Street.</i></p> <p><i>Position D on Map - That the double lines be extended by 4 meters at Murton Street leading into Brooks Street.</i></p> <p><i>Position E on Map - That the double lines be extended by 5 meters at Brooks Street leading into Murton Street.</i></p> <p>Recommendation: <i>Position A on Map - That a "Give Way" sign be erected at the corner of the un-named lane and Murton Street.</i></p> <p>Action Completed</p> <p><i>Position C on Map - That a "Stop" sign be erected at the corner of O'Neill Street and Brooks/Murton Streets.</i></p> <p>Action Completed</p>	

Item No.	Recommendation	CRM /Trim No.	Responsible Officer	Status/Review Date	Target Date
				<p><i>Position B on Map - That a section of the double lines in Murton Street be removed to allow a right hand turn into Brooks Street.</i> Action Completed</p> <p><i>Position D on Map - That the double lines be extended by 4 meters at Murton Street leading into Brooks Street.</i> Action Completed</p> <p><i>Position E on Map - That the double lines be extended by 5 meters at Brooks Street leading into Murton Street.</i> Not completed, looking at replacing give way sign</p>	
351.7.1	<p>Cobalt Street – YMCA Project</p> <p>Council is proposing a new parking plan for patron's at the YMCA to alleviate parking congestion for residents living within close proximity to the YMCA.</p>	D15/30469	Andrew Bruggy	<p>Mr Andrew Bruggy to discuss proposed plan to alleviate parking congestion with the Committee at the next meeting.</p> <p>Agreed action:</p> <p><i>That the proposed parking plan submitted to the Committee by Mr Andrew Bruggy, Manager Infrastructure Strategy be implemented to increase the current parallel parking spaces of 21 by 13 to 34 spaces by implementing 60° angle parking on the YMCA side of Cobalt Street, which in turn should assist with alleviating parking congestion.</i></p> <p><i>That marking of parallel spaces on the residential side of Cobalt Street.</i></p> <p>Recommendation:</p> <p><i>That 60° angle parking be implemented in front of the YMCA facility located in Cobalt Street.</i></p> <p><i>That marking of parallel spaces be implemented on the residential side of Cobalt Street.</i></p> <p>Waiting on outcome of funding request through the RMS.</p> <p>David Zhao advised funding has been approved, works to be scheduled.</p>	September, 2015
352.8.4	<p>229 Thomas Street</p> <p>Mr Andrew Bruggy discussed parking concerns by resident at 229 Thomas Street regarding clients attending the X-Ray Clinic located on the corner of Thomas & Sulphide Streets</p>	D15/35833	Andrew Bruggy	<p>Mr Andrew Bruggy put forward the following actions to be undertaken to relieve parking congestion: Remove the "No Stopping" signs at access to rear entrance of 229 Thomas Street. Remove the current 5 minute parking signs and change to 45° all day angle parking. That the current "No Stopping" signs be changed to "No Parking" to allow drop off and pick up for taxi, ambulance and clients.</p> <p>Agreed action:</p> <p>That the recommendations of Mr Andrew Bruggy be implemented.</p>	

Item No.	Recommendation	CRM /Trim No.	Responsible Officer	Status/Review Date	Target Date
		16 October CRM 22837/2015		<p>Recommendation:</p> <p>That the current "No Stopping" sign at access to rear of 229 Thomas Street be removed.</p> <p>That the current 5 minute parking signs be removed and changed to 45° all day angle parking.</p> <p>That the current "No Stopping" signs be changed to "No Parking" to allow drop off and pick up for taxi, ambulance and clients.</p> <p>28 October 2015 Works still to be undertaken.</p> <p>4 November David Zhao to look into and arrange for works to be undertaken.</p>	
352.8.5	<p>Hocko's Chicken Shop</p> <p>Mr Hocking has requested the removal of the 3 current angle parking spaces lines in the front of his business located at 453 Argent Street. Customer and employees of local business within this area are parking in the angle parking spaces abstracting entry and exit to his business.</p>	D15/36450 16 October CRM 22839/2015		<p>Agreed action:</p> <p>The committee approved the request from Mr Hocking to have the angle parking spaces removed from in front of his premises located at 453 Argent Street.</p> <p>Recommendation:</p> <p>That the current angle parking line markings be removed and "No Parking" signs be installed.</p> <p>28 October 2015 Works still to be undertaken</p> <p>4 November 2015 David Zhao to look into and arrange for works to be undertaken.</p>	
352.11.2	<p>New Bus Zone Sign - Sacred Heart School</p> <p>Sign is faded and can't be read.</p>	12 November CRM 23070/2015	Kath	<p>Agreed action:</p> <p>That the Bus Zone sign be replaced.</p> <p>Recommendation:</p> <p>That the Bus Zone sign be replaced.</p> <p>CRM entered to have work undertaken.</p>	
353.7.1	<p>Thomas Street Speed Counters – Broken Hill Hospital & GP Super Clinic</p> <p>Original request received July 2014 from the Far West Local Health District to consider reducing the speed limit within the vicinity of the Hospital and the GP Super Clinic. Concerns were raised that pedestrian traffic has increase since the Super Clinic has opened.</p>	CRM 22603/2015		<p>Counters were placed in the area in December 2014, but the results from these counters are unable to be located.</p> <p>Counters have been requested to be relayed again for a two week period and the results will be reported back to the Committee.</p> <p>September 30 Spoke with David Zhao who advised the tubes will be installed within the next few weeks.</p> <p>28 October 2015 Action undertaken, David to obtain results and submit to committee at the December meeting.</p>	December 2015

Item No.	Recommendation	CRM /Trim No.	Responsible Officer	Status/Review Date	Target Date
354.11.4	<p>Maari Ma Health Aboriginal Corporation</p> <p>Request received October 2015 for approval to close Argent Street immediately in front of the Primary Health Community Service building for a White Ribbon Day commemorative service on Wednesday November 25, 2015 between 12pm – 1pm.</p>	CRM 23037/2015	<p>Kath – CRM</p> <p>David – Prepare TCP</p>	<p>Agreed Action:</p> <p><i>That approval be granted to Maari Ma Health Aboriginal Corporation for a half road closure only to ensure traffic flow can be maintained through the CBD area.</i></p> <p><i>That all cost associated are to be covered by Maari Ma Health Aboriginal Corporation.</i></p> <p><i>That Council's Project Engineer will arrange a traffic control plan and will contact Mr Bob Davis to discuss the traffic control plan further.</i></p> <p>Recommendation:</p> <p><i>That approval be granted to Maari Ma Health Aboriginal Corporation for a half road closure only to ensure traffic flow can be maintained through the CBD area.</i></p> <p><i>That all cost associated are to be covered by Maari Ma Health Aboriginal Corporation.</i></p> <p><i>That Council's Project Engineer will arrange a traffic control plan and will contact Mr Bob Davis to discuss the traffic control plan further.</i></p> <p>CRM for works to be undertaken entered. Letter sent to Bob Davis to confirm approval with above mentioned recommendations and to advise that David Zhao will prepare Traffic Control Plan.</p>	

ORDINARY MEETING OF THE COUNCIL

November 5, 2015

BROKEN HILL CITY COUNCIL REPORT NO. 262/15

SUBJECT: TOURISM AND CULTURAL ATTRACTIONS ACTIVITY
REPORTING

11/514**Recommendation**

That Broken Hill City Council Report No. 262/15 dated November 5, 2015, be received.

Executive Summary:

Following recommendations raised by Councillors at the October 2015 meeting, a new reporting format is proposed that will combine Councils Tourism and Cultural Attractions activity reporting with the broader release of data from Tourism Research Australia (TRA) as it becomes available quarterly. By combining this information and submitting these reports quarterly to Council it will enable Council to understand the performance of its cultural attractions in light of broader visitor economy trends. The quarterly Council reports will therefore include:

Quarterly

- Visitation and activity concerning Councils Tourism and Cultural Attractions (Living Desert, GeoCentre, Regional Art Gallery)
- Civic Centre numbers and activity
- Data from Tourism Research Australia (TRA) measuring results for Outback NSW tourism
- The implemented actions against the Museum Advisor program

Annually

- Annual review against previous years visitation across Councils Tourism and Cultural Attractions (Living Desert, GeoCentre, Regional Art Gallery)
- Annual review of Visitor Centre activity against previous years
- TRA data specifically relating to the Broken Hill Local Government Area (LGA) as released annually (rolling 4 year average)
- The implemented actions against the annual Museum Advisors programs

The reports will be timed to coincide with the quarterly release of data from TRA and will provide Councillors with a snap-shot of visitation and activities to be read in conjunction with:

- Councillors Fact Friday e-news
- Quarterly budget reviews
- 6 monthly Delivery Program reviews
- Annual report
- Media releases
- Councils on-line economic and demographic data tool (www.brokenhill.nsw.gov.au)
- Economic Development portfolio projects, meetings and media releases
- Quarterly Economic Up-Date (produced by Regional Development Australia with support funding provided by Council)
- Other reports presented to Council seeking a decision

Report:

In response to Councillor feed-back provided at the October 2015 meeting, a new reporting format is proposed via a quarterly Visitor Economy and Council Cultural Attractions Activity report provided to Councillors in lieu of the monthly reports, which are currently presented to Council meetings. This report will include data and activity reporting for Councils own Tourism and Cultural Attractions as well as more broad tourism trend data as provided by TRA.

The quarterly Council reports will therefore include:

Quarterly

- Visitation and activity concerning Councils Tourism and Cultural Attractions (Living Desert, GeoCentre, Regional Art Gallery)
- Civic Centre numbers and activity
- Data from Tourism Research Australia (TRA) measuring results for Outback NSW tourism
- The implemented actions against the Museum Advisor program

Annually

- Annual review against previous years visitation across Councils Tourism and Cultural Attractions (Living Desert, GeoCentre, Regional Art Gallery)
- Annual review of Visitor Centre activity against previous years
- TRA data specifically relating to the Broken Hill Local Government Area (LGA) as released annually (rolling 4 year average)
- The implemented actions against the annual Museum Advisors programs

It is important to understand that the TRA data is released with a 'time-lag' and it won't provide a 'right now' snap-shot of tourism for the City. However, it does deliver an accountable and statistical analysis that is appropriate to understanding trends for Broken Hill and Outback NSW. It is the common-used source for all destinations across Australia, similar to Census data which also 'lags' yet provides trend analysis worthwhile for understanding the economics and demographics of communities over time.

More current city-wide data about the performance month-by-month of the visitor economy could only be achieved through applying a thorough and appropriate methodology to ensure the process of collection, analysis and reporting was actually worthwhile. It is a risk to consider undertaking this without the appropriate research methodology and resource allocation, as incorrect inputs will skew outputs. Importantly, such a project (if undertaken by Council) would involve an increase in Council staff resourcing, purchase of software and proactive industry engagement. For their part, industry would need to willingly participate in delivering data that is accurate and regular and to trust such data with Local Government. This may be an area of interest for Destination Far West as it develops its marketing capacities and networks with operators over time.

It is also important to acknowledge that Council is not an active destination marketing body for Broken Hill and is not in a position financially to influence market behaviour in a direct way. With budget constraints focusing the Council Economic Development budgets on improving the viability of Council-owned facilities, a decline or increase in visitation from one period to the next for Broken Hill as a destination cannot be directly attributed to Council or directly influenced by Council. Furthermore, current Council budgeting does not allow for campaign activity at any scale that will influence decision making. Since the cooperative programs once offered by Council direct to industry (Visitors Guide and Fee for Service, for example) have ceased, there is opportunity for Destination Far West and Inland NSW to undertake direct relationships with industry and develop their capacities as industry-driven marketing and development agencies.

The quarterly reports will, however, provide a snap-shot of Councils own attractions visitation data and activities alongside broader industry trends and the reports will complement other means of communicating matters pertaining to the visitor economy to Councillors and community including :

- Councillors Fact Fridays e-news
- Quarterly budget reviews
- 6 monthly Delivery Program reviews
- Annual report
- Media releases
- Councils on-line economic and demographic data tool (www.brokenhill.nsw.gov.au)
- Economic Development portfolio projects, meetings and media releases
- Quarterly Economic Up-Date (produced by Regional Development Australia with support funding provided by Council)
- Other reports presented to Council seeking a decision

Strategic Direction:

Key Direction:	Our Economy-
Objective:	2.2 We are a destination of choice and provide a real experience that encourages increased visitation
Function:	Tourism Development
DP Action:	E23 Contribute data to analysis processes conducted by the industry and industry bodies

Relevant Legislation:

There is no legislation relevant to this matter.

Financial Implications:

There are no financial implications.

Attachments

There are no attachments for this report.

ANDREA ROBERTS
MANAGER ECONOMIC DEVELOPMENT & CULTURE

SHARON HUTCH
ACTING GENERAL MANAGER

ORDINARY MEETING OF THE COUNCIL

November 4, 2015

BROKEN HILL CITY COUNCIL REPORT NO. 270/15

SUBJECT: TOURISM AND CULTURAL ATTRACTIONS ACTIVITY REPORT
FOR JULY TO SEPTEMBER 2015 11/514

Recommendation

That Broken Hill City Council Report No. 270/15 dated November 4, 2015, be received.

Executive Summary:

The following report provides:

- an analysis of the visitation performance of Council-owned and operated tourism facilities.
- an overview of the performance of the visitor economy across Outback NSW in accordance with figures released by Tourism Research Australia for the year ended June 2015.

Report:**1. TOURISM AND CULTURAL ATTRACTIONS****1.1 Attractions Visitation**

Attraction	Jul -Sept 2014/2015	Jul -Sept 2015/2016	% Change
Visitor Information Centre			
Total Visitors YTD (1 July – 30 Sept. 2015)	37,927	36,613	-3.46%
Albert Kersten Mining and Minerals Museum			
Total Visitors (1 July – 30 Sept. 2015)	3375	3580	5.7%
Regional Art Gallery			
Total Visitors (1 July – 30 Sept. 2015)	6315	7281	15%
Living Desert & Sculptures			
Total Visitors (1 July – 30 Sept. 2015)	10862	10780	-0.07%

The visitation increases for the Regional Art Gallery and Albert Kersten Mining and Minerals Museum may be attributed to the success of event activated programming – exhibitions, openings, educational activity. The Broken Heel Festival and corresponding “GLLO 25 Years” exhibition (Museum) provides an example of the way in which events can benefit the City and businesses can maximise their own opportunity. In addition, cross-promotion of an exhibition opening at the Regional Art Gallery to Inland Tourism Award attendees provided a boost to visitor numbers during July.

Visitation to the Living Desert and Sculptures is recording less than a 1% decline in numbers year-to-date against the same period in the previous year. It has been proven that an event activated approach (like the Lego Forest) works on this site in terms of immediate and longer term visitation results.

1.2 Civic Centre Bookings, Attendance, Days Booked

Type	No. of Bookings Jul -Sept 2014/15	No. of Bookings Jul -Sept 2015/16	Attendance Jul -Sept 2014/15	Attendance Jul -Sept 2015/16	Days Booked Jul - Sept 2014/15	Days Booked Jul - Sept 2015/16
Conferences						
Seminars/Workshops	1	3	350	445	1	3
Other (incl. rehearsals)	2	10	650	388	2	10
Fashion Parades						
Concerts/Performances	1	3	170	1,870	1	2
Balls/Cabarets/Dinners	5	5	1,250	1,402	5	5
Wedding Receptions	1	1	101	140	1	1
Council Functions	1	2	60	655	1	2
Trade Shows/Exhibitions		1		1,349		1
School/TAFE Functions	1	2	820	1,130	1	2
Luncheons/Cocktail Parties						
Eisteddfods	1	1	1,131	1,845	5	5
TOTAL	13	28	4,532	9,224	18	31

Increased hire and patronage of the Civic Centre during the first quarter of the 2015/16 financial year has resulted in the income for the first quarter surpassing the projected income for this period by 16%.

There was also a 51% increase in patronage – 4,382 more people visited the Civic Centre in this quarter than during the same time last year. Events such as the NSW Inland Tourism Awards, Questacon and Council's own Volunteer Celebration evening contributed to the increase in patronage during this period.

A review of the data shows a significant increase in the attendance of Council functions in this period – this is due to the Volunteer Function being held in August 2015 as opposed to the traditional May function. There has been an increase in the numbers of "other" activities due to the increasing volume of smaller community and government meetings such as Workers Compensation Commission Hearing, Superannuation workshops and the community Headspace meeting.

2. VISITOR ECONOMY

Outback NSW received 367,000 domestic overnight visitors, which represents an increase of 8.7% on YE Jun 14.

Visitors spent nearly 1.7 million nights in the region, this figure is up by 36.4% on YE Jun 14.

Domestic overnight visitors spent \$180 million in the region. This figure is down by 3.1% on YE Jun 14 as, on average, they spent \$107 per night, which is down by 29.0% on YE Jun 14.

Regional NSW (48.0%) was the largest source of visitors to the region, followed by Sydney (16.5%) and Victoria (12.0%). Compared to YE Jun 14, the regional NSW source market grew by 37.4% and Sydney increased by 9.4%. Over the same period, Victoria declined by 10.1% and South Australia decreased by 17.4% while Queensland fell by 32.4%.

Regional NSW (51.3%) was the largest source market in terms of nights in the region, followed by Victoria (14.5%) and Sydney (13.7%). Compared to YE Jun 14, nights spent by visitors from regional NSW grew by 86.8% and nights from Sydney increased by 14.3%. Over the same period, Victorian nights grew by 17.1% and nights by Queenslanders increased by 11.2% while nights by South Australians declined by 32.6%.

In terms of accommodation, staying at a 'Friends or relatives property' (36.3%) was the most popular accommodation used for nights in the region, followed by 'caravan park or commercial camping ground' (20.7%) and 'standard hotel or motor inn, below 4 star' (17.0%).

Demographically, the '50 to 59 years' age bracket was the largest age categorised group of visitors to the region (23.8%), followed by '60 to 69 years' (19.6%) and '30 to 39 years' (18.2%).

'Adult couple' (31.0%) was the most common travel party amongst visitors to the region, followed by 'alone' (25.5%).

Attachments

1. Outback NSW Visitor Snapshot June 2015 2 Pages

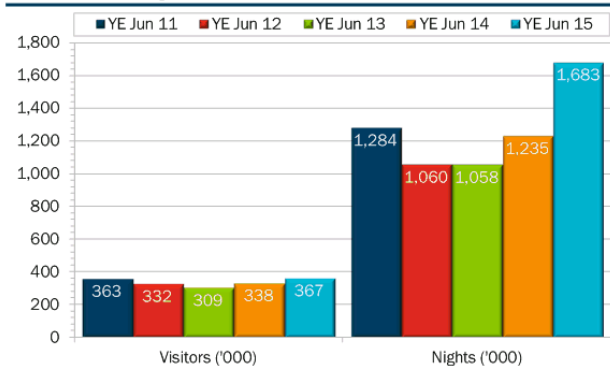
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SHARON HUTCH
ACTING GENERAL MANAGER



Domestic Overnight Travel ⁽¹⁾

Visitors and nights



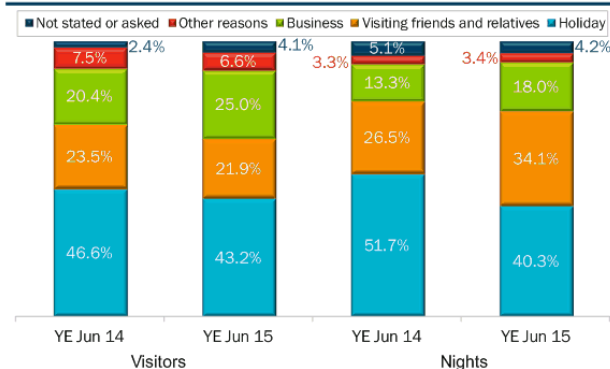
Outback NSW received 367,000 domestic overnight visitors - up by 8.7% on YE Jun 14. Visitors spent nearly 1.7 million nights in the region - up by 36.4%* on YE Jun 14.

Note: The number of domestic overnight trips to regional New South Wales increased by 3.0 percent on last year and by 9.9 percent* compared to four years ago.

Market share

The region received 1.9% of visitors and 2.6% of nights in regional NSW. Compared to YE Jun 14, the share of visitors was up by 0.1 pt and the share of nights was up by 0.6% pts.

Purpose of visit to the region



'Holiday' (43.2%) was the largest purpose of visit for visitors to the region, followed by 'business' (25.0%) and 'visiting friends and relatives (VFR)' (21.9%). Compared to YE Jun 14, visitors who travelled for 'holiday' grew by 0.7% and 'business' increased by 32.8% while 'VFR' grew by 1.0%.

'Holiday' (40.3%) was the largest purpose in terms of nights in the region, followed by 'VFR' (34.1%) and 'business' (18.0%). Compared to YE Jun 14, nights spent for 'holiday' grew by 6.2% and 'VFR' increased by 75.6%* while 'business' grew by 84.6%*.

Accommodation

'Friends or relatives property' (36.3%) was the most popular accommodation used for nights in the region, followed by 'caravan park or commercial camping ground' (20.7%) and 'standard hotel or motor inn, below 4 star' (17.0%).

Outback NSW includes Bourke, Broken Hill, Cobar, Lightning Ridge, Silverton and White Cliffs.

* The percentage change is statistically significant.

(1) Source: National Visitor Survey (NVS), YE Jun 15, Tourism Research Australia (TRA)

Origin

Origin	Share of visitors		Share of nights	
	YE Jun 14	YE Jun 15	YE Jun 14	YE Jun 15
Regional NSW	37.9%	48.0%	37.4%	51.3%
Sydney	16.4%	16.5%	16.4%	13.7%
Total intrastate	54.3%	64.5%	53.8%	65.0%
Victoria	14.5%	12.0%	16.9%	14.5%
South Australia	15.4%	11.7%	16.3%	8.1%
Queensland	13.2%	8.2%	11.0%	9.0%
Other interstate	2.5%	3.6%	2.0%	3.5%
Total interstate	45.7%	35.5%	46.2%	35.0%

Regional NSW (48.0%) was the largest source of visitors to the region, followed by Sydney (16.5%) and Victoria (12.0%). Compared to YE Jun 14, the regional NSW source market grew by 37.4%* and Sydney increased by 9.4%. Over the same period, Victoria declined by 10.1% and South Australia decreased by 17.4% while Queensland fell by 32.4%.

Regional NSW (51.3%) was the largest source market in terms of nights in the region, followed by Victoria (14.5%) and Sydney (13.7%). Compared to YE Jun 14, nights spent by visitors from regional NSW grew by 86.8%* and nights from Sydney increased by 14.3%. Over the same period, Victorian nights grew by 17.1% and nights by Queenslanders increased by 11.2% while nights by South Australians declined by 32.6%.

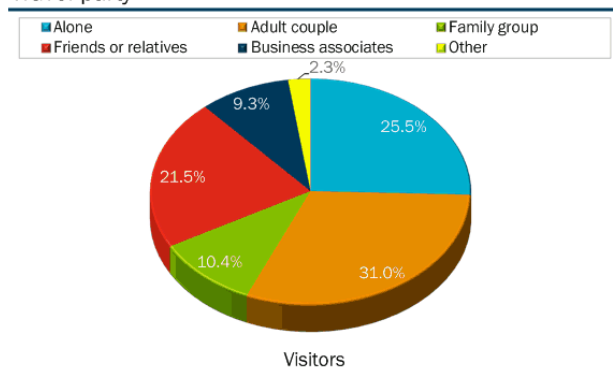
Activities

'Eat out, dine at a restaurant or cafe' (45.5%) was the most popular activity undertaken by visitors to the region, followed by 'sightseeing or looking around' (30.1%) and 'visit friends and relatives' (28.2%).

Age

'50 to 59 years' (23.8%) was the largest age group of visitors to the region, followed by '60 to 69 years' (19.6%) and '30 to 39 years' (18.2%).

Travel party



'Adult couple' (31.0%) was the most common travel party amongst visitors to the region, followed by 'alone' (25.5%).

Expenditure (incl airfares and transport costs) ⁽²⁾

Domestic overnight visitors spent \$180 million in the region - down by 3.1% on YE Jun 14. On average, they spent \$107 per night - down by 29.0% on YE Jun 14.

(2) Source: Modelled domestic overnight visitor expenditure in Australia's regions, YE Jun 15, TRA

np = Not published due to insufficient sample.

Page 1 of 2

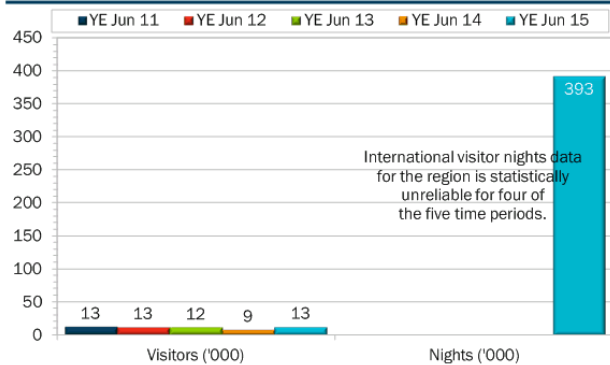
Travel to Outback NSW

Year ended June 2015

	YE Jun 15	YE Jun 14	YE on YE growth	Share of Reg NSW	Rank in Reg NSW
Total visitors (million)	0.6	0.5	31.3%	1.1%	16
Total nights (million)	2.1	1.4	51.9%	2.7%	16
Total expenditure (million)	\$228	\$201	13.4%	1.6%	16

International Overnight Travel (3)

Visitors and nights



Outback NSW received 13,300 international overnight visitors - up by 49.1%* on YE Jun 14. Visitors spent 392,700 nights in the region.

Note: The number of overnight trips to regional New South Wales by international visitors increased by 9.6 percent* on last year and by 9.9 percent* compared to four years ago.

Market share

The region received 2.0% of visitors and 3.2% of nights in regional NSW. Compared to YE Jun 14, the share of visitors was up by 0.5% pts.

Purpose of visit to the region

'Holiday' (63.8%) was the largest purpose of visit for visitors to the region, followed by 'visiting friends and relatives (VFR)' (19.3%). Compared to YE Jun 14, visitors who travelled for 'holiday' grew by 42.9%*.

Origin - share of visitors to the region

Rank	Individual market	Share of international visitors to Outback NSW		Origin region	YE Jun 14		YE Jun 15	
		YE Jun 14	YE Jun 15		YE Jun 14	YE Jun 15		
1	United Kingdom	22.9%	18.1%	Europe	52.7%	54.7%		
2	USA	np	14.7%	North America	11.3%	17.2%		
3	np	np	np	Asia	12.1%	np		
4	np	np	np	New Zealand & Oceania	18.6%	15.8%		
5	np	np	np	Other Countries	np	np		

The United Kingdom (18.1%) was the region's largest individual source market of visitors, followed by the USA (14.7%). Over ½ (54.7%) of visitors to Outback NSW were from Europe.

Accommodation

'Standard hotel or motor inn, below 4 star' (24.8%) was the most popular form of accommodation used by visitors in the region, followed by 'friends or relatives property' (24.1%) and 'caravan park or commercial camping ground' (19.1%).

Age

'15 to 29 years' (42.6%) was the largest age group of visitors to the region, followed by '50 to 59 years' (21.5%) and '60 to 69 years' (13.5%).

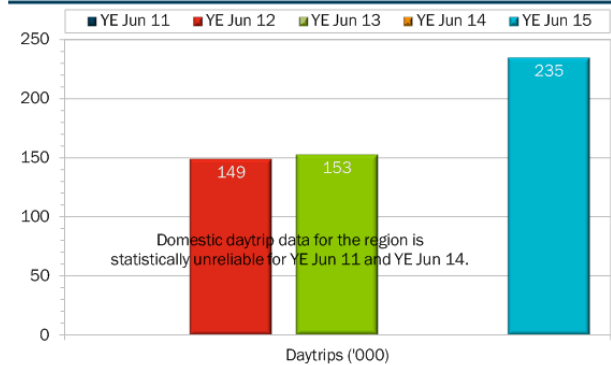
Expenditure (incl pre-paid package expenditure) (4)

Expenditure by international overnight visitors in the region is statistically unreliable.

(4) Source: Modelled international overnight visitor expenditure in Australia's regions, YE Jun 15, TRA.

Domestic Daytrip Travel (5)

Daytrips



Outback NSW received 235,000 domestic daytrip visitors.

Note: The number of domestic daytrips to regional New South Wales increased by 7.0 percent* on last year and by 7.2 percent* compared to four years ago.

Market share

The region received 0.7% of daytrips to regional NSW.

Main purpose of trip

'Holiday' (32.4%) was the largest purpose of trip for visitors to the region, followed by 'other, incl VFR and business' (67.6%).

Activities

'Visit friends and relatives' (30.9%) was the most popular activity undertaken by visitors to the region, followed by 'eat out, dine at a restaurant or cafe' (25.6%) and 'pubs, clubs, discos etc' (13.5%).

Expenditure (6)

Expenditure by domestic daytrip visitors in the region is statistically unreliable.

(6) Source: Modelled domestic day visitor expenditure in Australia's regions, YE Jun 15, TRA

Notes and further information

Due to changes to the National Visitor Survey (NVS) methodology, care should be taken when comparing year ending June 2015 survey results with those from previous years. These changes represent a break in the time series.

For more information on the NVS methodology changes please see www.tra.gov.au/News&Media/Factsheets-2014-updates-to-the-IVS/NVS.

Please see www.destinationnsw.com.au for profiles on travel to the other regions in NSW and information on international and domestic travel to the State.

Please note: The information in this report is sourced from sample surveys, hence the results are subject to sampling variability.

* The percentage change is statistically significant.

np = Not published due to insufficient sample.

(3) Source: International Visitor Survey (IVS), YE Jun 15, TRA

(5) Source: NVS, YE Jun 15, TRA

Roads

- Open Drains – clearing of overgrown vegetation:
 - Burke Street Drain, including 76 -71 Creedon Street;
 - Thomas Street, including Williams Lane, Brookfield Avenue.
- Jet patching works were undertaken for Central Darling Shire Council:
 - 13th -16th October 2015;
 - 27th – 30th October 2015.
- Traffic Control:
 - Centreline painting of Brooks and Murton Streets intersection;
 - Guard rail replacement – South Overpass (Gypsum Street side).
- Contract works for Roads and Maritime Services:
 - Tibooburra Road – an area of 120km jet patched;
 - Bonanza and Patton Streets Roundabout – Pot hole repairs;
 - Vegetation clearing of culverts and guide posts on:
 - Wentworth Road, adjacent Perilya entrance;
 - Adelaide Road;
 - South Road – tree trimming;
 - Crystal Street – Jet patching of cracked road surface.

Open Spaces

- Weed spraying completed at various locations around the City, including the Kanandah Road underpass, Patton Street Park, South Road to the RSPCA and South Overpass;
- Alma Oval – continued preparation work of cricket pitches.

CEMETERY

	Exclusive Rights for Old Graves	Exclusive Rights	Work Permits	Interments			Enquiries			
				Casket	Ashes	Total	Office	On Site	Total	Web Hits
July	2	3	0	9	11	20	25	23	48	34390
August	0	10	0	8	10	18	19	17	36	34111
September	0	4	0	2	10	12	9	15	24	32177
October	0	5	0	3	6	9	11	13	24	21972
Year to Date	2	22	0	22	37	59	64	68	132	122650

AIRPORT

MONTH	REX Adelaide/ Broken Hill Passengers	REX Sydney/ Broken Hill Passengers	REX Dubbo/ Broken Hill Passengers	REX Mildura/ Broken Hill Passengers	REX Melbourne/ Broken Hill Passengers	REX Total Passengers
July	1980	1981	331	236	288	4816
Difference from 14/15	-413	185	-95	89	26	-208
Monthly Comparison	-17.3%	10.3%	-22.3%	60.5%	9.9%	-4.1%
August	2062	1851	383	164	244	4704
Difference from 14/15	-154	78	-65	-13	22	-132
Monthly Comparison	-6.9%	4.4%	-14.5%	-7.3%	9.9%	-2.7%
September	2124	1937	327	166	245	4799
Difference from 14/15	-212	252	-96	-28	-24	-108
Monthly Comparison	-9.1%	15.0%	-22.7%	-14.4%	-8.9%	-2.2%
October	2093	2044	315	203	278	4933
Difference from 14/15	-293	-7	-133	12	18	-403
Monthly Comparison	-12.3%	-0.3%	-29.7%	6.3%	6.9%	-7.6%
YTD 15/16	8259	7813	1356	769	1055	19252
YTD Difference from 14/15	-1072	508	-389	60	42	-851
YTD % Comparison	-11%	7%	-22%	8%	4%	-4%

BROKEN HILL REGIONAL AQUATIC CENTRE

MONTHLY ATTENDANCE AND CARD SALES								
Month	2008/09	2009/10	2010/11	2011/12	2012/13	2013/14	2014/15	2015/16
July	619	755	605	NA	2937	5471	6228	5864
August	335	728	668	NA	3590	6062	6731	6861
September	1598	1201	1603	NA	4458	8538	8923	9176
October	4490	4433	4065	NA	7530	11353	11482	14313
November	7774	8161	6908	NA	10475	13661	14934	
December	11623	9295	7485	1001	10442	14390	15680	
January	18325	13347	NA	15109	17272	17842	15314	
February	12737	8148	NA	10892	15090	17160	18193	
March	6255	4740	NA	13386	11790	13148	12,552	
April	2187	1940	NA	4429	6906	7509	7336	
May	1386	1133	NA	3959	5200	6996	6548	
June	720	967	NA	2690	5639	6150	5710	
Annual Total	68049	54848	21334	51466	101329	128280	129631	36214

Extract from YMCA Executive Summary of Monthly Report for October 2015:

YMCA NSW

1. Executive Summary

The YMCA is pleased to submit the October 2015 Operations Report for the Aquatic Centre.

14,313 attendances were reported for the month which is the highest October figures on record. This is reflected at a 24.6% increase based on the same period in 2014. The significant increase in attendances can be attributed to the weather in which the driest and warmest October was recorded.

The major Spring Campaign ended with tremendous success.

It was a big month in terms of new appointments with 6 new pool lifeguards being put through their training, an additional 4 Customer Service staff and 2 Swimming Instructors were appointed.

The outdoor pool opened successfully on September 26 with a brand new heater commissioned.

The team also conducted several outreach events by showcasing YMCA programs and services at the Silver City Show and also the Ride for Sick Kids Charity Colour Run.

The entire team look forward to a very productive and safe summer season.

Regards,

A handwritten signature in blue ink that reads 'Shane Simmons'.

Shane Simmons
Centre Manager
YMCA of NSW

Attachments

There are no attachments for this report.

ANDREW BRUGGY
ACTING DEPUTY GENERAL MANAGER

SHARON HUTCH
ACTING GENERAL MANAGER

ORDINARY MEETING OF THE COUNCIL

November 13, 2015

BROKEN HILL CITY COUNCIL REPORT NO. 264/15

SUBJECT: DEVELOPMENT AND HERITAGE ACTIVITIES - OCTOBER 2015
11/514

Recommendation

That Broken Hill City Council Report No. 264/15 dated November 13, 2015, be received.

STATUS OF DEVELOPMENT APPLICATIONS RECEIVED						
DA	DATE REC'D	APPLICANT	LOCATION	PROPOSAL	ACTION DATE	DECISION
OUTSTANDING MATTERS						
114/2014	19/08/14	C. Hucks	410 Piper Street	New dwelling	27/08/14	Final request for further information.
3/2015	13/01/15	Mawsons & Sons Pty Ltd	Holten Drive	Continued use of site for extractive industries and increased production	16/10/15	Awaiting Joint Regional Planning Panel determination.
88/2015	13/7/15	Telstra Corp c/o SK Planning	25 Cummins Street (Rocky Hill)	Telecommunications facility including monopole	27/7/15	Request More Information.
103/2015	12/8/15	M. Paull	122 Patton Street	Wind turbine	2/9/15	Request further information
109/2015	20/8/15	M. Bromson	50 Crystal Street	New commercial building	16/10/15	Awaiting amendment to Plan.
117/2015	11/9/15	M. Barratt	1 South Road	Storage Warehouse	13/11/15	Approved
OCTOBER 2015						
129/2015	24/9/15	T. Williams	41-79 Crystal Street	Use of part of premises for Gym/personal training studio. Erect mezzanine.	16/10/15	Assessment
138/2015	20/10/15	Wardle and Co	248 Oxide Street	Signage	13/11/15	Assessment
139/2015	22/10/15	RFDS	Airport	Shade sails over parking area	4/11/15	Approved
140/2015	22/10/15	T. Hicks	21-23 Pinnacles Place	Cremator and shed with small chapel	4/11/15	Awaiting further information.
142/2015	27/10/15	Australia Post	258-260 Argent Street	Install telescopic Auto-door for disability access	10/11/15	Assessment
143/2015	28/10/15	NSW Department of Public Works	Broken Hill Public School	Education building	13/11/15	Assessment

144/2015	28/10/15	NSW Department of Public Works	Sacred Heart College	Education building	13/11/15	Assessment
145/2015	28/10/15	NSW Department of Public Works	Railwaytown Public School	Education building	13/11/15	Assessment
146/2015	28/10/15	NSW Department of Public Works	Morgan Street Public School	Education building	13/11/15	Assessment

STATUS OF RESIDENTIAL BUILDINGS CONSERVATION POLICY APPLICATIONS 2015/2016							
ADDRESS	DATE RECEIVED	ESTIMATED COST OF WORKS	GRANT REQUEST	LOAN REQUEST	GRANT APPROVED	LOAN APPROVED	ACTION DATE
104 Duff Street	21/10/2015	\$1200	\$500	NIL	Assessment	NIL	13/11/2015
HERITAGE RESTORATION FUND AND ADVISORY SERVICE AND MUSEUM ADVISORY SERVICE 2015/2016							
	BUDGET ALLOCATION		YTD EXPENDITURE 2015/2016	AVAILABLE FUNDS 2015/2016			
	GOVERNMENT GRANT	COUNCIL FUNDS					
HERITAGE RESTORATION FUND	\$8,500.00	\$17,000.00	\$0	\$24000			
HERITAGE ADVISORY SERVICE	\$7,000.00	\$21,000.00	\$7979.22	\$20020.78			

Heritage advisory service - Heritage advisor visited Broken Hill on 16.11.2015. Invoice outstanding and expenditure not updated during time of report writing.

Heritage restoration fund - Council is currently assessing a number of heritage grant applications and expenditure will be updated with next report once applications are approved.

Attachments

There are no attachments for this report.

FRANCOIS VANDERBERG
MANAGER PLANNING, DEVELOPMENT & COMPLIANCE

SHARON HUTCH
ACTING GENERAL MANAGER

ORDINARY MEETING OF THE COUNCIL

November 17, 2015

BROKEN HILL CITY COUNCIL REPORT NO. 265/15

SUBJECT: ACTION LIST REPORT - NOVEMBER

11/25

Recommendation

That Broken Hill City Council Report No. 265/15 dated November 17, 2015, be received.

Executive Summary:

The purpose of the report is to ensure that Council and the community are informed on the status of actions required by previous decisions of Council.

Report:

The Action List attached to this report is for information only and will be provided to Council on a monthly basis.

The report covers Council's decision for the period September 2, 2009 to October 28, 2015.

Strategic Direction:

Key Direction: 4 - Our Leadership
Objective: 4.2 – Our Leaders Make Smart Decisions
Function: Leadership and Governance
DP Action: 4.2.1.1 - Decisions are made in a timely manner to ensure effective delivery.

Relevant Legislation:

Nil

Financial Implications:

Nil

Attachments

1. Action List for November 39 Pages

SHARON HUTCH
ACTING GENERAL MANAGER

MEETING	FURTHER REPORT REQUIRED	SUBJECT
Ordinary Meeting of the Council 02 September 2009	False	Further Business
<p>ITEM 20 - GROUP MANAGER GOVERNANCE & COMMUNITY REPORT NO. 75/09 - DATED AUGUST 11, 2009 - LEASE OF LAND AT GLADSTONE PARK TO ALMA SWIMMING CLUB INC</p>		
<p style="text-align: right;">B7/12</p>		
<p><u>Recommendation</u></p>		
<p>That Group Manager Governance & Community Report No. 75/09 dated August 11, 2009, be received.</p>		
<p>That Council, in its appointed capacity to manage the affairs of the Gladstone Park Reserve Trust, lease as much land is necessary fronting Morish Street to formalise the existing occupation together with an additional 4 metres along the entire south eastern side of the site, for swimming club purposes.</p>		
<p>That the term of the lease be 20 years commencing at a date to be determined upon registration of a plan of survey currently being prepared.</p>		
<p>That rental at commencement be \$250 per annum and that this rental be reviewed every 5 years on the anniversary of the commencement date.</p>		
<p>That public liability insurance in the sum of \$20 million be provided noting the rights and interests of Council as Trustee and the Minister administering the Crown Lands Act 1989, and that this amount be increased from time to time as required by Council's insurers.</p>		
<p>That the Alma Swimming Club insure it's assets and contents for replacement value as determined in conjunction with it's insurer.</p>		
<p>That all other standard leasing requirements be complied with.</p>		
<p>That the Alma Swimming Club be liable for Council's reasonable legal fees incurred in this matter.</p>		
<p>That documents relating to this matter be signed in the absence of a Trust Seal under Council's Common Seal as required.</p>		
<p>RESOLUTION</p>		
<p><u>Minute No. 42106</u></p>		
<p>It was resolved on the motion of the</p>	<p>)</p>	<p>That the recommendation of item 20 be adopted.</p>
<p>Administrator:</p>	<p>)</p>	
<p style="text-align: right;">CARRIED</p>		
<p><i>01 Jul 2013 - 12:01 PM - Andrea Roberts</i></p>		
<p>Lease documents have been prepared. Waiting completion of site survey.</p>		
<p><i>15 Nov 2013 - 10:48 AM - Michelle Rolton</i></p>		
<p>Plan completed November 2013</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>11 Jun 2014 - 2:29 PM - Louine Hille</p> <p>Plan received, examined and redrafted. Development Application required and in process. When plan consented to and signed by Council it will be forwarded to Trades and Investment, Crown Lands for their endorsement and lodgement with L.P.I.</p> <p>11 Dec 2014 - 3:15 PM - Frederick Docking</p> <p>GM to review and sign DA application and return to Tracy Stephens. Once consented and signed by council forward to trades and investment Crown Lands for their endorsement and lodge with LPI</p> <p>06 May 2015 - 4:55 PM - Frederick Docking</p> <p>Pending Sub Division for lease purposes</p>		
<p>Ordinary Meeting of the Council 27 January 2010</p>	False	Infrastructure and Sustainability Committee
<p><u>ITEM 7- GROUP MANAGER SUSTAINABILITY REPORT NO. 5/10 - DATED JANUARY 12, 2010 - SUBDIVISION OF CROWN LAND AT RYAN AND CREEDON STREETS TO CREATE A DRAINAGE RESERVE</u></p> <p style="text-align: right;">R8/245</p> <p><u>Recommendation</u></p> <p>That Group Manager Sustainability Report No. 5/10 dated January 12, 2010, be received.</p> <p>That Council co-ordinate the subdivision of Crown Land, on behalf of the State of New South Wales at the corner of Ryan and Creedon Streets to permit the creation of a Drainage Reserve in Council's name and to rectify other land issues.</p> <p>That documents relating to this matter be executed under Council's Common Seal if required.</p> <p>01 May 2013 - 1:52 PM - Leisa Bartlett</p> <p>Adjoining owner has changed mind due to changed family circumstances. Proceeding with minor changes - Plan to be redrafted by Council initially for Crown Approval prior to formal survey.</p> <p>15 Apr 2014 - 1:55 PM - Michelle Rolton</p> <p>Subdivision to be addressed when Surveyor completes survey work in April 2014.</p> <p>17 Feb 2015 - 10:39 AM - Leisa Bartlett</p> <p>Survey Commissioned.</p> <p>20 Apr 2015 - 4:15 PM - Leisa Bartlett</p> <p>Awaiting Survey.</p>		
<p>Ordinary Meeting of the Council 30 June 2010</p>	False	Infrastructure and Sustainability Committee
<p><u>ITEM 7- CORRESPONDENCE REPORT NO. 45/10 - DATED JUNE 03, 2010 - MINUTES AND FINANCIAL REPORTS OF THE MEMORIAL OVAL COMMUNITY COMMITTEE</u></p> <p style="text-align: right;">P10/1</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<u>Recommendation</u>		
That minutes of the Memorial Oval Community Committee Meetings held May 4, 2010, and June 1, 2010 (incorporating the financial reports for April and May, 2010 and attachments) be received; and the motions contained therein endorsed.		
That a report be prepared for the July Infrastructure and Sustainability Committee Meeting regarding upgrading the hot water systems at the Memorial Oval Amenities Block to more efficient gas hot water systems; and the possibility of relocating 1 hot water system from the E.T. Lamb Oval Amenities Block to the Memorial Oval Amenities Block.		
That Council undertake a Business Case Study to develop a Business Plan for the Memorial Oval; and that members of the Memorial Oval Community Committee be included in the development of the Business Plan.		
That correspondence be sent to the Memorial Oval Community Committee advising of Council's decision.		
<u>Minute No. 42374</u>		
Councillor T. Kennedy moved)	That the recommendations of items 5 to 7 be adopted.
Councillor R. Steer seconded)	
CARRIED		
<i>05 Sep 2013 - 12:41 PM - Rebecca Flowers</i>		
Format of business case study under consideration. The outline of the plan was being presented to the S355 Committee by Group Manager Infrastructure for consideration at the March 6, 2012 Meeting. GMI will await feedback from the Committee.		
New hot water system now installed.		
Dec 2012 - Awaiting feedback from Committee regarding how they wish to proceed.		
Aug 2013 Awaiting feedback from Committee		
Jan 2014 The 355 Committee are to be approach to determie how they wish to progress this item		
June 2014 - GMI and 355 Committee still to discuss.		
<i>02 Sep 2014 - 12:36 PM - Rebecca Flowers</i>		
September 2014 - no updates available at this stage. Will discuss with new Asset Manager once new structure implemented.		
Ordinary Meeting of the Council 29 September 2010	False	Infrastructure and Sustainability Committee
ITEM 12 - GROUP MANAGER SUSTAINABILITY REPORT NO. 77/10 - DATED SEPTEMBER 14, 2010 - ACQUISITION OF LAND FOR DRAINAGE OF STORMWATER		
L6/2/1, R8/245		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p><u>Recommendation</u></p> <p>That Group Manager Sustainability Report No. 77/10 dated September 14, 2010, be received.</p> <p>That Council acquire land, as shown edged in black in the attached diagram, for the purpose of stormwater drainage.</p> <p>That the acquisition be under the terms of the Local Government Act 1993.</p> <p>That the consent of the Minister and Governor be sought to proceed with the acquisition.</p> <p>That upon acquisition the land be classified as operational land and that the land be described as a drainage reserve on title.</p> <p>That Minerals be excluded from the acquisition.</p> <p>That Council seek a native title opinion in relation to that land shown "B" in the diagram being part of Reserve 72211 for Public School Purposes.</p> <p>That Council negotiate with the owner of the parts shown "A" & "C" in the diagram firstly to seek agreement to the acquisition and secondly as to the amount of compensation to be paid.</p> <p>That Council obtain the consent of the Crown in relation to the acquisition of the land marked "B" and also consult with the current occupant.</p> <p>That compensation for the part marked "B" be determined as at the date of acquisition by the Acquisitions Valuation Branch by the Land and Property Management Authority.</p> <p>That the final dimensions of the land be subject to survey.</p> <p>That documents relating to this matter be executed under Council's Common Seal as required.</p>		
<p>RESOLUTION</p>		
<p>Minute No. 42504</p>		
<p>Councillor B. Algate moved</p>	<p>)</p>	<p>That the recommendation of Item 12 be adopted.</p>
<p>Councillor J. Groenendijk seconded</p>	<p>)</p>	
<p style="text-align: right;">CARRIED</p>		
<p><i>12 Jun 2013 - 10:06 AM - Lacey Butcher</i></p> <p>Awaiting surveyor - work priority list sent to Surveyor (September 2012) Also waiting responses from landowners/occupiers June 6 2013</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>22 Oct 2013 - 1:54 PM - Louine Hille</p> <p>No responses from either party.</p> <p>15 Apr 2014 - 1:58 PM - Michelle Rolton</p> <p>Further contact to be made for required consents to proceed.</p> <p>17 Mar 2015 - 9:37 AM - Leisa Bartlett</p> <p>Commissioning of survey about to commence.</p> <p>20 Apr 2015 - 4:34 PM - Leisa Bartlett</p> <p>Further report to be presented to Council as acquisition of land may not be necessary due to natural water course.</p>		
<p>Confidential Matters of the Council 29 June 2011</p> <p>ITEM 5 – (Item 45 in open minutes) - GROUP MANAGER SUSTAINABILITY REPORT NO. 44/11 - DATED JUNE 28, 2011 - - CONFIDENTIAL</p> <p><u>Recommendation</u></p> <p>That Group Manager Sustainability Report No. 44/11 dated June 28, 2011, be received.</p> <p>That A.E. & A.I. Sweet Pty. Ltd. be released from Lease and Licence obligations as detailed in the body of this report.</p> <p>That Hertz Australia Pty Limited (ACN 004 407 087) be granted a month to month Licence over the Licence area relinquished by A.E. & A.I. Sweet in terms outlined in the body of this report.</p> <p>That documents relating to this matter be executed under Council's Common Seal if required.</p> <p>That upon appointment of a new "Hertz Licensee" a Licence be granted to that Licensee by Council under the same terms as proposed for Hertz Australia Pty Limited, other than the term of the Licence.</p> <p><u>Minute No. 42912</u> Councillor T. Kennedy moved) Councillor J. Groenendijk seconded)</p> <p>12 Jun 2013 - 12:06 PM - Andrea Roberts</p> <p>Awaiting details of Hertz Licensee. New Licence details being negotiated.</p> <p>06 Dec 2013 - 3:49 PM - Michelle Rolton</p> <p>Hertz continuing to make payments on a monthly basis.</p> <p>14 Mar 2014 - 9:25 AM - Michelle Rolton</p>	<p>False</p> <p>Confidential Matters</p> <p>11/239, 11/221</p> <p>That the recommendations of items 1 to 5 be adopted.</p>	<p>CARRIED</p>

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>New licence agreement being developed. <i>15 Apr 2014 - 2:00 PM - Michelle Rolton</i></p> <p>Draft Licence to Hertz for comment and/or execution. <i>11 Jun 2014 - 2:56 PM - Louine Hille</i></p> <p>Draft Licence prepared as far as can be. Awaiting determination of rental payment split details. <i>17 Jul 2014 - 5:22 PM - Michelle Rolton</i></p> <p>Draft licence sent to Hertz for perusal and agreement <i>14 Aug 2014 - 3:20 PM - Michelle Rolton</i></p> <p>Revised copy sent for perusal and agreement. <i>13 Nov 2014 - 1:55 PM - Rebecca McLaughlin</i></p> <p>New lease agreement has been signed by Hertz and is being reviewed by DGM awaiting Council signature and stamp. <i>11 Dec 2014 - 3:45 PM - Frederick Docking</i></p> <p>Information requested by GM submitted and awaiting return of signed document. Requested lease amounts for: Thrifty \$329.93 per month and Avis \$340.50 per month. <i>06 May 2015 - 4:56 PM - Frederick Docking</i></p> <p>Further enquires to be made - in progress</p>		
<p>Confidential Matters of the Council 29 February 2012</p>	<p>False</p>	<p>Confidential Matters</p>
<p><u>ITEM 1</u>(Item 45 in open minutes) - SUSTAINABILITY REPORT NO. 8/12 - DATED JANUARY 13, 2012 – RENEWAL OF LEASE TO THE AERO CLUB OF BROKEN HILL INC. AT AIRPORT - CONFIDENTIAL 11/232</p>		
<p><u>Recommendation</u></p>		
<p>That Sustainability Report No. 8/12 dated January 13, 2012 be received.</p>		
<p>That Council renew its lease with The Aero Club of Broken Hill Inc. for a period of five (5) years being the first option to renew the lease.</p>		
<p>That the lease be amended as outlined in the body of this report to address water charges.</p>		
<p>That documents relating to this matter be executed under Council's Common Seal as required.</p>		
<p>RESOLUTION</p>		
<p><u>Minute No. 43222</u></p>		
<p>Councillor B. Algate moved) Councillor N. Gasmier seconded)</p>		<p>That the recommendation of item 1 be adopted.</p>

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>03 May 2012 - 3:23 PM - Leisa Bartlett Documents with Lessee for execution.</p> <p>02 Aug 2012 - 3:25 PM - Leisa Bartlett Reminder to return documents sent.</p> <p>07 Feb 2013 - 3:26 PM - Leisa Bartlett Lease with Council's Solicitor for registration. Lease has been requisitioned twice due to plan reference - LPI have changed rules. Further advice to be sought from Council's Solicitor.</p> <p>06 Jun 2013 - 3:28 PM - Leisa Bartlett LPI have rejected registration due to change in Airport Title descriptions. Further survey work required prior to re-lodgement of Lease.</p> <p>22 Oct 2013 - 2:18 PM - Louine Hille New plan of subdivision for Lease purposes being prepared. Due 30 October 2013.</p> <p>15 Nov 2013 - 11:06 AM - Michelle Rolton Plan now due November 2013, as additional survey works were required.</p> <p>17 Jan 2014 - 12:14 PM - Louine Hille Draft Plan received for examination and approval.</p> <p>13 Feb 2014 - 12:10 PM - Michelle Rolton Lot numbering determined, awaiting final plan.</p> <p>11 Jun 2014 - 3:29 PM - Louine Hille Plan requires minor amendment to stop it being requisitioned. Development Consent to subdivision for lease purposes required. Development Application being compiled.</p> <p>11 Dec 2014 - 4:42 PM - Frederick Docking Amendment for water charges to lease draft signed and returned. GM to sign off DA and return to Tracey Stephens for consent for lease purposes.</p> <p>06 May 2015 - 4:56 PM - Frederick Docking Pending Sub Division for lease purposes</p>	<p>False</p> <p>Further Business</p>	<p>CARRIED</p>
<p>Extraordinary Meeting of the Council 30 October 2013</p>	<p>False</p> <p>Further Business</p>	<p><u>ITEM 1 - BROKEN HILL CITY COUNCIL REPORT NO. 269/13 - DATED OCTOBER 17, 2013 - WILLYAMA COMMON - COMPULSORY ACQUISITION OF CROWN LAND AT BROKEN HILL AIRPORT</u> 11/89, 11/214</p> <p><u>Recommendation</u></p> <p>That Broken Hill City Council Report No. 269/13 dated October 17, 2013, be received.</p>

MEETING	FURTHER REPORT REQUIRED	SUBJECT
Council sending letter to Minister and Crown.		
Ordinary Meeting of the Council 29 January 2014	False	Reports
<p><u>ITEM 8 - BROKEN HILL CITY COUNCIL REPORT NO. 7/14 - DATED JANUARY 15, 2014 - EASEMENT TO DRAIN WATER FROM WILLS STREET WASTE WATER TREATMENT PLANT OVER PART WILLYAMA COMMON TO RAILWAY CORRIDOR</u> 11/63</p> <p><u>Recommendation</u></p> <p>That Broken Hill City Council Report No. 7/14 dated January 15, 2014, be received.</p> <p>That Broken Hill City Council in its appointed capacity as Trust Manager of Willyama Common Trust:</p> <ol style="list-style-type: none"> 1. Consent to Essential Energy/Water replacing the existing pipeline with the replacement to be offset from the current alignment; 2. Consent to a new easement being created over the pipelines, both existing and new, as located; 3. Consent to the extinguishment of the existing easement; 4. Require that all costs relating to this matter be borne by Essential Energy/Water; 5. Require that the proposed new location be examined for Aboriginal archaeological relics and that should any be discovered the replacement pipeline route be relocated to as not to disturb the relic/relics; 6. That, if required, documents relating to this matter be executed under Council's Common Seal in the absence of a Trust Seal. <p>RESOLUTION Minute No. 44557 Councillor J. Richards moved) Councillor B. Algate seconded)</p> <p style="text-align: right;">That the recommendation of item 8 be adopted.</p> <p style="text-align: right;">CARRIED</p> <p><i>13 Feb 2014 - 12:54 PM - Michelle Rolton</i> Essential Energy/Water notified of Council's resolutions 6/2/2014. <i>15 Apr 2014 - 2:16 PM - Michelle Rolton</i> Awaiting plan of amended easement. <i>20 Apr 2015 - 4:19 PM - Leisa Bartlett</i> Easment should not be required and report will be provided to future Council Meeting.</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
Ordinary Meeting of the Council 30 April 2014	False	Reports
<p>ITEM 12 - BROKEN HILL CITY COUNCIL REPORT NO. 82/14 - DATED APRIL 08, 2014 - TENDER T14/1 SALE OF 331 MURTON ST T14/1</p> <p><u>Recommendation</u></p> <p>That Broken Hill City Council Report No. 82/14 dated April 8, 2014, be received.</p> <p>That the subject land being Lot 4 in DP 1175135 known as 331 Murton St be offered for sale by Auction in conjunction with the Sale of Land for Unpaid Rates.</p> <p>That a reserve price be set in accordance with the independent valuation of the land.</p> <p>That the General Manager or nominee be authorised to negotiate the sale of the land on the day of the auction.</p> <p>RESOLUTION Minute No. 44637 Councillor P. Black moved) Councillor C. Adams seconded)</p> <p>That the recommendation of item 12 be adopted.</p> <p style="text-align: right;">CARRIED</p> <p><i>14 May 2014 - 12:03 PM - Michelle Rolton</i> Pending - Auction.</p> <p><i>17 Jul 2014 - 5:33 PM - Michelle Rolton</i> Sale pending - Auction (unpaid rates).</p> <p><i>17 Feb 2015 - 10:43 AM - Leisa Bartlett</i> Included in sale for unpaid rates 2015.</p>		
Confidential Matters of the Council 30 April 2014	False	Confidential Matters
<p>ITEM 31 - BROKEN HILL CITY COUNCIL REPORT NO. 99/14 - DATED APRIL 10, 2014 - - CONFIDENTIAL 11/233</p> <p><u>Recommendation</u></p> <p>That Broken Hill City Council Report No. 99/14 dated April 10, 2014, be received.</p> <p>That Council release Kamachlo Pty Ltd from its obligations under lease of property at the Airport.</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>That Council subdivide Lot 2 DP 1175135 to provide a lot for Telstra's use given that the term of the lease will exceed five (5) years.</p> <p>That, in addition to Council's legal costs for the negotiation and execution of the lease and reasonable disbursements as noted in the Heads of Agreement for proposed lease, Telstra be liable for all survey, plan lodgement and legal fees relating to the required subdivision.</p> <p>That Telstra be notified of Council's requirements.</p> <p>That documents relating to this matter be executed under Council's Common Seal as required.</p>		
<p>RESOLUTION Minute No 44767</p>		
Councillor B. Algate moved)	That the report recommendation of item 13 be adopted.
Councillor D. Gallagher seconded)	
		CARRIED
<p><i>19 Nov 2014 - 11:36 AM - Leisa Bartlett</i> Currently negotiating lease agreement with Telstra.</p> <p><i>05 Dec 2014 - 5:48 PM - Frederick Docking</i> Action reassigned to Andrea Roberts by: Leisa Bartlett</p> <p><i>16 Feb 2015 - 4:33 PM - Frederick Docking</i> Awaiting on DA outcome of Council Meeting on 18/02/15</p> <p><i>19 Feb 2015 - 5:02 PM - Frederick Docking</i> Auste Brown Boog Solicitors have been informed of Council resolution to accept the terms of the Telstra standard lease and to send the lease to Telstra to sign and return to Council.</p> <p>DA for subdivision has been submitted by Council</p> <p><i>09 Mar 2015 - 9:23 AM - Frederick Docking</i> Auste Brown Boog Solicitors have been informed of Council resolution to accept the terms of the Telstra standard lease and to send the lease to Telstra to sign and return to Council.</p> <p>DA for subdivision has been submitted by Council</p> <p><i>13 Mar 2015 - 3:08 PM - Frederick Docking</i> Action reassigned to Frederick Docking by: Andrea Roberts</p> <p><i>13 Mar 2015 - 4:41 PM - Frederick Docking</i> Lease received, waiting on confirmation of subdivision of land</p> <p><i>17 Apr 2015 - 9:32 AM - Frederick Docking</i> Lease signed and sealed. Lease returned to ABB to finalise with Telstra</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p><i>06 May 2015 - 4:58 PM - Frederick Docking</i></p> <p>Lease signed and sealed. Lease returned to ABB to finalise with Telstra</p>		
<p>Ordinary Meeting of the Council 24 September 2014</p>	<p>False</p>	<p>Reports</p> <p>ITEM 14 - BROKEN HILL CITY COUNCIL REPORT NO. 231/14 - DATED SEPTEMBER 04, 2014 - LICENCE PART LIVING DESERT STATE PARK ADJACENT 376 NINE MILE ROAD TO FORMALISE ADVERSE POSSESSION 11/411</p> <p><u>Recommendation</u></p> <p>That Broken Hill City Council Report No. 231/14 dated September 4, 2014, be received.</p> <p>That Council, in its appointed capacity of Trust Manager of the Living Desert State Park Trust grant a Licence, with Ministerial consent, to Cristal-Lee White and Mathew Joseph Dempster for the purpose of "Environmental Protection and Access".</p> <p>That documents relating to this matter be executed under Council's Common Seal in the absence of a Trust Seal.</p> <p>RESOLUTION Minute No. 44768 Councillor P. Black moved) Councillor C. Adams seconded)</p> <p style="text-align: right;">That the recommendation of item 14 be adopted.</p> <p style="text-align: right;">CARRIED</p>
<p><i>06 May 2015 - 4:59 PM - Frederick Docking</i></p> <p>Further investigation required into obtaining Ministerial Consent for Licence. Have made contact with Crown Lands.</p>		
<p>Ordinary Meeting of the Council 29 October 2014</p>	<p>False</p>	<p>Reports from Delegates</p> <p>ITEM 2 - REPORTS FROM DELEGATES NO. 3/14 - DATED OCTOBER 20, 2014 - ATTENDANCE AT THE MURRAY DARLING ASSOCIATION NATIONAL CONFERENCE 2014 HELD IN TUMUT, OCTOBER 14-16, 2014 11/426</p> <p><u>Recommendation</u></p> <p>That</p> <p>RESOLUTION Minute No. 44782 Councillor M. Browne moved) Councillor D. Turley seconded)</p> <p style="text-align: right;">That Reports from Delegates No. 3/14 dated October 20, 2014, be received.</p> <p style="text-align: right;">That contact be made with the Local Engagement Officer based in Mildura.</p>

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>17 Feb 2015 - 10:47 AM - Louise Schipanski Letter sent requesting a Community Meeting be held in Broken Hill.</p> <p>17 Apr 2015 - 3:06 PM - Louise Schipanski Letter sent on 6 March 2015 to Megan Lancaster, Director of Stakeholder Engagement, Murray-Darling Basin Authority requesting to hold a community meeting in Broken Hill. Awaiting response.</p> <p>15 Oct 2015 - 9:38 AM - Lacey Butcher Discussion to be held between Councillor Browne and the Deputy General Manager</p>		<p>That the Murray Darling Basin Authority be requested to hold a community meeting in Broken Hill.</p> <p>CARRIED</p>
<p>Ordinary Meeting of the Council 17 December 2014</p> <p>ITEM 5- BROKEN HILL CITY COUNCIL REPORT NO. 304/14 - DATED DECEMBER 10, 2014 - LEASE - 72 GYPSUM STREET 11/121</p> <p><u>Recommendation</u></p> <p>That Broken Hill City Council Report No. 304/14 dated December 10, 2014, be received.</p> <p>That Council enter into a lease for the property identified as Part 6098/46199 being building E and file room, HACC Centre, 72 Gypsum Street Broken Hill to Government Property NSW (representing Ageing, Disability and Home care (ADHC) in the Department of Human Services).</p> <p>That the lease commences 1 November 2015 for a term of one (1) year with an option to renew for a further one (1) year.</p> <p>That the annual lease amount charged by Council be determined by the General Manager having regard to current rental and market conditions.</p> <p>That documents relating to this matter be executed under Council's Common Seal.</p> <p>RESOLUTION Minute No 44835 Councillor B. Algate moved) Councillor J. Richards seconded)</p> <p>09 Mar 2015 - 9:18 AM - Frederick Docking Have made contact with HACC services. Awaiting new lease to be recieved by ABB Solicitors.</p>	<p>False</p> <p>Reports</p>	<p>That the recommendation of item 5 be adopted.</p> <p>CARRIED</p>

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>17 Apr 2015 - 9:24 AM - Andrea Roberts</p> <p>Draft lease received, pending final adjustments.</p> <p>13 Aug 2015 - 10:34 AM - Razija Nu'man</p> <p>Lease elements are being double checked. Contact made with Government Property NSW and Council Solicitor. Council Solicitor advised some minor changes have been requested by Solicitors for Government Property NSW. A redraft will occur incorporating the changes and will be forwarded for our review. This should finalise the changes phase of the document and be ready for signing.</p> <p>21 Oct 2015 - 4:01 PM - Razija Nu'man</p> <p>Contact made with NSW Land and Property regarding any concerns. Was advised October 2015 that would be signed by the end of October.</p>		
<p>Ordinary Meeting of the Council 25 February 2015</p>	False	Reports
<p>ITEM 5- BROKEN HILL CITY COUNCIL REPORT NO. 44/15 - DATED FEBRUARY 16, 2015 - SHORTY O'NEIL VILLAGE UPDATE</p>		11/333
<p>RESOLUTION Minute No. 44877</p> <p>Councillor B. Algate moved) Councillor D. Gallagher seconded)</p>		
<p>That Broken Hill City Council Report No. 44/15 dated February 16, 2015, be received.</p> <p>That Council authorise the General Manager to:</p> <ol style="list-style-type: none"> 1. Progress with the subdivision of the cluster of 12 units at the Gossan Street end of the Village for the purpose of securing residency for residents, 2. Enter negotiations with Legacy in relation to transfer of title of these 12 units, 3. Enter negotiations with suitable local providers and the Department of Social Services for the transfer of the 40 bed licences, and 4. Develop and progress with Expressions of Interest for real estate agency services including specifically, sale by auction and lease value estimates for the property known as Shorty O'Neil Village less the cluster of 12 units at Gossan Street, and report back to Council for a decision on the sale or lease of same. 		
<p>CARRIED</p>		
<p>13 Mar 2015 - 12:01 PM - Razija Nu'man</p> <p>Item 1 - further discussion to be undertaken with NSW Dept of Land and Property regarding options related to lifting of caveat. Preliminary plan for subdivision prepared and included in Valuation Report undertaken by Herron Todd White. Report provided by email to Council 12 March 2015.</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>Item 2 - Letter advising of Council resolution regarding entering negotiation with Legacy forwarded on 7 March 2015.</p> <p>Item 3 - EOI currently being prepared with regard to hostel bed licences. Local agencies will be contacted.</p> <p>Item 4 - EOI currently in preparation for real estate services for auction and lease value estimates. Report to Council prepared for August 2015.</p> <p><i>16 Sep 2015 - 11:16 AM - Therese Manns</i></p> <p>Items 3 and 4 complete. Awaiting correspondence regarding caveat to progress Item 1 & 2.</p> <p><i>21 Oct 2015 - 4:04 PM - Razija Nu'man</i></p> <p>Item 1 - phone conference held with NSW Land and Property representatives 9 October 2015. Open to lifting of caveat. Further phone conference scheduled in October to include Adelaide Legacy. Item 2 - Board of Legacy considered Council's resolution on 20 May 2015 and accepted Council's proposal.</p>		
<p>Ordinary Meeting of the Council 25 March 2015</p>	<p>False</p>	<p>Reports</p>
<p><u>ITEM 12 - BROKEN HILL CITY COUNCIL REPORT NO. 56/15 - DATED MARCH 11, 2015 - MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING NO.346, HELD 10 MARCH 2015</u></p> <p style="text-align: right;">11/397</p>		
<p><u>Recommendation</u></p> <p>That Broken Hill City Council Report No. 56/15 dated March 11, 2015, be received.</p> <p>That the Minutes for the Local Traffic Committee Meeting No.346, held March 10, 2015 be received.</p> <p>That the current Bus Zone in front of the Happy Day Preschool be removed.</p> <p>That new fluoro yellow/green signs specific to Preschools be erected as soon as possible to replace existing signs at Happy Day Preschool.</p> <p>That the current location of the Disability Parking space located at Foodland, Beryl Street be removed and relocated adjacent to the bottom of the ramp.</p>		
<p><u>Minute No. 44906</u></p> <p>Councillor P. Black moved) Councillor D. Gallagher seconded)</p> <p style="text-align: right;">That the recommendations of items 11 and 12 be adopted.</p>		
<p>CARRIED</p>		
<p><i>20 Apr 2015 - 4:23 PM - Leisa Bartlett</i></p> <p>Disability Parking adjacent to the ramp has been schedule in operations program. Discussions being held with RMS regarding timeframe and funding.</p> <p><i>04 Jun 2015 - 3:39 PM - Andrew Bruggy</i></p> <p>CRM allocated for painting of new location for disabled parking adjacent to ramp.</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>Councillor M. Browne moved) Councillor J. Richards seconded)</p> <p><i>17 Jul 2015 - 10:13 AM - Lacey Butcher</i></p> <p>Further report to be presented to August meeting of Council in order for Council to review the Section 355 Advisory Committee Standard Constitution</p>	<p>)</p> <p>)</p>	<p>That Broken Hill City Council Report No. 127/15 dated May 28, 2015, be received.</p> <p>That Council adopt the revised Section 355 Advisory Committee Standard Constitution.</p> <p>That Council adopt the inclusion of the Broken Hill Heritage City Event Advisory Committee at Schedule 1.</p> <p>That Council adopt the removal of the Broken Hill Tidy Towns Advisory Committee, Broken Hill Airport Advisory Committee and the Broken Hill Tourism Advisory Committee from the listing at Schedule 1.</p> <p>That a further report be presented to Council in order for Council to review the Section 355 Advisory Committee Standard Constitution.</p> <p style="text-align: right;">CARRIED</p>
<p>Confidential Matters of the Council 24 June 2015</p> <p>ITEM 30- BROKEN HILL CITY COUNCIL REPORT NO. 142/15 - DATED JUNE 16, 2015 - - CONFIDENTIAL 11/338</p> <p><u>Recommendation</u></p> <p>That Broken Hill City Council Report No. 142/15 dated June 16, 2015, be received.</p> <p>That Council proceed with the sale of land for unpaid rates for eligible properties.</p> <p>That Council call for expressions of interest for Auctioneers to undertake the auction of the listed properties.</p> <p>That Council delegate the General Manager to sign contracts for the land sold and affix the common seal as necessary.</p> <p>RESOLUTION Minute No. 44995</p> <p>Councillor P. Black moved) Councillor C. Adams seconded)</p>	<p>False</p> <p>Confidential Matters</p>	<p>That the recommendation of item 30 be adopted.</p>

MEETING	FURTHER REPORT REQUIRED	SUBJECT
CARRIED		
<p><i>17 Jul 2015 - 10:06 AM - Lacey Butcher</i></p> <p>Awaiting property valuations from NSW Department Land and Property Information Services. EOI for auctioneers is in the process of being prepared and should be finalised by the end of the month.</p>		
Ordinary Meeting of the Council 29 July 2015	False	Reports
<p>ITEM 14- BROKEN HILL CITY COUNCIL REPORT NO. 156/15 - DATED JULY 14, 2015 - PROPOSED AMENDMENT TO BROKEN HILL LOCAL ENVIRONMENTAL PLAN 2013 - TO ALLOW FOR ADDITIONAL PERMITTED USE AT 39 MORGAN STREET, BROKEN HILL 11/529</p> <p><u>Recommendation</u></p> <p>That Broken Hill City Council Report No. 156/15 dated July 14, 2015, be received.</p> <p>That the planning proposal for 39 Morgan Street, Broken Hill proceed without variation.</p> <p>That Council requests legal drafting of the Plan by Parliamentary Counsel by way of a draft instrument being prepared under Section 59 of the Environmental Planning and Assessment Act.</p> <p>That Council adopt the Draft Local Environmental Plan to allow for an additional permitted use at 39 Morgan Street, Broken Hill. The Department of Planning and Environment have issued an authorisation for Council's General Manager to exercise delegation to make this Plan.</p> <p>RESOLUTION <u>Minute No. 45011</u> Councillor D. Turley moved) Councillor C. Adams seconded)</p> <p style="text-align: center;">That the recommendation of item 14 be adopted.</p>		
CARRIED		
<p><i>16 Sep 2015 - 11:24 AM - Therese Manns</i></p> <p>Documentation for amendment being prepared.</p> <p><i>22 Sep 2015 - 9:49 AM - Tracy Stephens</i></p> <p>Awaiting legal drafting of LEP from Parliamentary Counsel</p> <p><i>16 Oct 2015 - 11:36 AM - Francois VanDerBerg</i></p> <p>Draft LEP with parliamentary Council for endorsement</p>		
Ordinary Meeting of the Council 29 July 2015	False	Reports
<p>ITEM 17 - BROKEN HILL CITY COUNCIL REPORT NO. 159/15 - DATED JUNE 26, 2015 - LICENCE AGREEMENT FOR OCCUPATION OF LAND IN WILLYAMA</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
		<p><u>COMMON FOR CONSTRUCTION OF BRINE DISPOSAL PIPELINE</u> 11/63</p> <p><u>Recommendation</u></p> <p>That Broken Hill City Council Report No. 159/15 dated June 26, 2015, be received.</p> <p>That Council under the Common Seal of Broken Hill City Council in its capacity as Trust Manager of Willyama Common Trust authorise Essential Energy ABN 37 428 185 226 to perform pipeline construction works on Lot 7300 in DP1179131 and Lot 7302 in DP1181129 as defined in the License Agreement.</p> <p>RESOLUTION <u>Minute No. 45014</u> Councillor B. Algate moved) Councillor B. Licul seconded)</p> <p style="text-align: right;">That the recommendation of item 17 be adopted.</p> <p style="text-align: right;">CARRIED</p>
<p>Ordinary Meeting of the Council 29 July 2015</p>	<p>False Reports</p>	<p><u>ITEM 18 - BROKEN HILL CITY COUNCIL REPORT NO. 160/15 - DATED JULY 14, 2015 - WESTERN LANDS LEASE 7835 (5547/757298) AND ENCROACHMENT ON WILLYAMA COMMON</u> 11/63</p> <p><u>Recommendation</u></p> <p>That Broken Hill City Council Report No. 160/15 dated July 14, 2015, be received.</p> <p>That Council, in its appointed capacity of Trustees of the Willyama Common consult with NSW Trade and Investment - Crown Lands and the owner of Western lands Lease 7835 (5547/757298) to resolve the following:</p> <ul style="list-style-type: none"> • that legal access be granted to the parcel of land by way of easement over the existing track through the Willyama Common; • that the area of the Willyama Common which currently has major homestead yard improvements (part of the house, horse stables and sheds) be revoked and included as an addition to the Western Lands Lease 7835; • that Council enter into a licence agreement with the landowner to authorise the major encroachments as an interim measure until the subdivision, addition and alteration of the lease purpose is finalised; • that all costs associated with the drawing of a licence, surveying, and then subdivision of land and the addition/alteration to the lease be borne by the landowner, and a signed undertaking to that effect be sought.

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<ul style="list-style-type: none"> that documents relating to this matter be executed under Council's Common Seal in the absence of a Trust Seal. <p>RESOLUTION Minute No. 45015 Councillor B. Algate moved) Councillor J. Richards seconded)</p> <p style="text-align: right;">That the recommendation of item 18 be adopted.</p> <p style="text-align: right;">CARRIED</p> <p><i>01 Sep 2015 - 4:32 PM - Francois VanDerBerg</i> Action reassigned to Francois VanDerBerg by: Leisa Bartlett</p> <p><i>22 Sep 2015 - 9:49 AM - Tracy Stephens</i> Council contacted the owner to advise of the encroachment and require procedures to be followed. Council also contacted Amanda Beetson at Crown Lands who will also follow up with owner about subdivision and sorting out temporary licence for current encroachments.</p> <p><i>16 Oct 2015 - 11:37 AM - Francois VanDerBerg</i> Draft lease is currently being prepared. Owner of lease indicated that they want to formalise the encroachment, survey the land and submit DA for subdivision.</p>		
Ordinary Meeting of the Council 29 July 2015	False	Reports
<p><u>ITEM 19- BROKEN HILL CITY COUNCIL REPORT NO. 161/15 - DATED JULY 22, 2015 - SES REQUEST FOR APPROVAL TO USE COUNCIL LAND FOR THE PURPOSE OF EMERGENCY RADIO EQUIPMENT</u> 11/72</p> <p><u>Recommendation</u></p> <p>That Broken Hill City Council Report No. 161/15 dated July 22, 2015, be received.</p> <p>That Council allow land at the Council works depot adjacent to the Broken Hill SES location for the purpose of erecting emergency radio communications antenna equipment, subject to Development Consent firstly being granted.</p> <p>RESOLUTION Minute No. 45016 Councillor C. Adams moved) Councillor M. Browne seconded)</p> <p style="text-align: right;">That the recommendation of item 19 be adopted.</p> <p style="text-align: right;">CARRIED</p> <p><i>16 Sep 2015 - 10:04 AM - Therese Manns</i> SES have been advised of approval. Awaiting DA.</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
Ordinary Meeting of the Council 26 August 2015	False Reports	
<p>ITEM 11 - BROKEN HILL CITY COUNCIL REPORT NO. 185/15 - DATED AUGUST 12, 2015 - DEVELOPMENT OF A DRAFT CONSOLIDATED DEVELOPMENT CONTROL PLAN (DCP) FOR BROKEN HILL CITY COUNCIL 11/126</p>		
<p><u>Recommendation</u></p>		
<p>That Broken Hill City Council Report No. 185/15 dated August 12, 2015, be received.</p>		
<p>That a draft Consolidated Development Control Plan be prepared to apply to all land within Broken Hill local government area that consolidates the provisions of current development control plans and the provisions of any draft development control plans into a single plan.</p>		
<p>That the draft Consolidated Development Control Plan be presented to a future Council Meeting for the purpose of public exhibition.</p>		
<p>RESOLUTION</p>		
<p>Minute No. 45048</p>		
Councillor C. Adams moved)	That the recommendation of item 11 be adopted.
Councillor D. Gallagher seconded)	
		CARRIED
<p><i>22 Sep 2015 - 9:52 AM - Tracy Stephens</i></p>		
<p>Consultant advised of Council resolution. Process commenced.</p>		
<p><i>16 Oct 2015 - 11:38 AM - Francois VanDerBerg</i></p>		
<p>Consultant advised that a draft DCP will be available by mid Dec 2015</p>		
Ordinary Meeting of the Council 26 August 2015	False Reports	
<p>ITEM 12 BROKEN HILL CITY COUNCIL REPORT NO. 186/15 - DATED AUGUST 18, 2015 - RENEWAL OF LICENCE AT BROKEN HILL REGIONAL AIRPORT TERMINAL TO W.T.H. PTY LTD TRADING AS AVIS AUSTRALIA FOR CAR RENTAL DESK 11/220</p>		
<p><u>Recommendation</u></p>		
<p>That Broken Hill City Council Report No. 186/15 dated August 18, 2015, be received.</p>		
<p>That Council renews the licence agreement with W.T.H. Pty Ltd trading as Avis Australia for a Car Rental Desk and two (2) car parking spaces within the Licensor's lockup parking compound at the Broken Hill Regional Airport Terminal.</p>		
<p>That the term of the licence be for five (5) years commencing July 1, 2015 and expiring June 30, 2020.</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>That W.T.H. Pty Ltd trading as Avis Australia will pay market fee for the licence in line with other similar airport desk licences; and that this fee is reviewed every twelve months on July 1st in line with the Consumer Price Index, and the licence fee adjusted accordingly.</p> <p>That all other terms be in accordance with the previous licence.</p> <p>That the Mayor and General Manager be authorised to sign the Licence Agreement and Council's Common Seal be affixed.</p> <p>RESOLUTION Minute No. 45049 Councillor D. Gallagher moved) Councillor J. Nolan seconded)</p> <p><i>16 Sep 2015 - 9:25 AM - Leisa Bartlett</i></p> <p>New lease for Avis Australia for car rental desk at Airport Terminal is currently being drafted.</p>		<p>That the recommendation of item 12 be adopted.</p> <p style="text-align: right;">CARRIED</p>
<p>Ordinary Meeting of the Council 26 August 2015</p> <p>ITEM 23 - QUESTIONS ON NOTICE NO. 11/15 - DATED AUGUST 04, 2015 - COUNCILLORS QUESTIONS ON NOTICE FROM AUGUST 26, 2015 COUNCIL MEETING</p> <p>RESOLUTION Minute No 45056 Councillor P. Black moved) Councillor B. Licul seconded)</p> <p><i>16 Sep 2015 - 10:14 AM - Therese Manns</i></p> <p>Next Audit Committee meeting 15 October 2015</p> <p><i>21 Sep 2015 - 2:06 PM - Andrew Bruggy</i></p> <p>BIU Band Hall and Soccer Complex Asset Committee - Council officers are reviewing current number of, and composition of Section 355 Committees. Council has also been approached by the Tennis Association, to consider the possibility of re-forming their Section 355 Committee. This could however see five separate Committees representing the O'Neill Sporting precinct. A full report will be presented to the October Council meeting.</p> <p><i>21 Oct 2015 - 11:51 AM - Louise Schipanski</i></p>	<p>False</p> <p>Question On Notice</p> <p style="text-align: center;">11/126</p>	<p>That Questions On Notice No. 11/15 dated August 4, 2015, be received.</p> <p>That the responses be noted and the response concerning Council's borrowings be referred to the Audit Committee.</p> <p style="text-align: right;">CARRIED</p>

MEETING	FURTHER REPORT REQUIRED	SUBJECT
Pension Voucher Validity - correspondence sent to Hon. Stuart Ayres, Hon. Christian Porter, Hon Sussan Ley, Mr Kevin Humphries on 12 October 2015. COMPLETE		
Ordinary Meeting of the Council 30 September 2015	False	Mayoral Minute
<p><u>ITEM 1 - MAYORAL MINUTE NO. 5/15 - DATED AUGUST 19, 2015 - FINANCIAL ASSISTANCE GRANTS TO LOCAL GOVERNMENT</u> 11/175</p> <p>RESOLUTION <u>Minute No. 45065</u> Councillor W. Cuy moved) Councillor P. Black seconded)</p> <p style="margin-left: 400px;">That Mayoral Minute No. 5/15 dated August 19, 2015, be received.</p> <p style="margin-left: 400px;">That Council acknowledges the importance of Federal funding through the Financial Assistance Grants program for the continued delivery of Council's services and infrastructure.</p> <p style="margin-left: 400px;">That Council acknowledges that it received \$4.5 million in Financial Assistance Grants in 2014/15; and that Council will ensure that this Federal funding, and other funding provided by the Federal Government under relevant grant programs, is appropriately identified as Commonwealth grant funding in Council's publications, including annual reports.</p> <p style="margin-left: 400px;">That Local Government NSW be advised of Council's resolution.</p> <p style="margin-left: 400px;">That Council sends strongly worded correspondence to the Deputy Prime Minister and Minister for Infrastructure and Regional Development, raising the issue of financial sustainability of Local Government, the importance of FAGs to our council's budget and sustainability, and urging the Minister to support the restoration of the indexation of FAGs as soon as possible.</p> <p style="text-align: right; margin-right: 50px;">CARRIED</p> <p><i>26 Oct 2015 - 2:03 PM - Leisa Bartlett</i> Letter to Deputy Prime Minister posted 26/10 and copy emailed to Local Government NSW 26/10. COMPLETE</p>		
Ordinary Meeting of the Council 30 September 2015	False	Mayoral Minute
<p><u>ITEM 2- MAYORAL MINUTE NO. 6/15 - DATED SEPTEMBER 11, 2015 - FIT FOR THE FUTURE - MEMBERSHIP ON THE FAR WEST INITIATIVE ADVISORY</u></p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<u>COMMITTEE</u>		11/304
<p><u>Recommendation</u></p> <p>That Mayoral Minute No. 6/15 dated September 11, 2015, be received.</p> <p>That Council actively participate on the NSW Government's Fit for the Future - Far West Initiative Advisory Committee; and that the Mayor act as Council's delegate on the Advisory Committee.</p> <p>RESOLUTION Minute No. 45066 Councillor J. Richards moved) Councillor D. Gallagher seconded)</p> <p style="text-align: right;">That the recommendation of item 2 be adopted.</p> <p style="text-align: right;">CARRIED</p>		
Ordinary Meeting of the Council 30 September 2015	False	Reports
<p>ITEM 4- BROKEN HILL CITY COUNCIL REPORT NO. 200/15 - DATED SEPTEMBER 15, 2015 - CORRESPONDENCE REPORT FOR SEPTEMBER 11/161</p> <p>RESOLUTION Minute No45069 Councillor P. Black moved) Councillor J. Nolan seconded)</p> <p style="text-align: right;">That Broken Hill City Council Report No. 200/15 dated September 15, 2015, be received.</p> <p style="text-align: right;">That correspondence from the Minister for Trade, Tourism and Major Events and Minister for Sport, the Hon. Stuart Ayres, M.P. in reply to Council's correspondence regarding the Australian Government's decision to cease rail subsidies provided to Great Southern Rail from July 2016, be received.</p> <p style="text-align: right;">That additional representation be made to relevant NSW authorities in view of the determination to cease pension / economy class of the Broken Hill to Sydney leg of the Indian Pacific.</p> <p style="text-align: right;">CARRIED</p>		
<p><i>13 Oct 2015 - 10:35 AM - Andrea Roberts</i></p> <p>Correspondence recieved to date rom Minister For Trade, Tourism and Major Events Stuart Eyres; CEO Great Souther Rail Chirs Tallent; and Member for Barwon Kevin Humphries MP.</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
Pending responses to be received from Federal Member for Farrer, the Hon. Sussan Ley, M.P. and the NSW Minister for Transport and Infrastructure, the Hon. Andrew Constance, M.P.		
Ordinary Meeting of the Council 30 September 2015	False Reports	<p>ITEM 5- BROKEN HILL CITY COUNCIL REPORT NO. 201/15 - DATED SEPTEMBER 02, 2015 - PUBLIC DISCLOSURE 2014/2015 ANNUAL REPORT 12/67</p> <p><u>Recommendation</u></p> <p>That Broken Hill City Council Report No. 201/15 dated September 2, 2015, be received.</p> <p>That the Broken Hill City Council Public Interest Disclosure Annual Report be forwarded to the Minister for Local Government and the NSW Ombudsman by 30 November 2015.</p> <p>RESOLUTION Minute No. 45070 Councillor C. Adams moved) Councillor D. Gallagher seconded)</p> <p>That the recommendation of item 5 be adopted.</p> <p style="text-align: right;">CARRIED</p>
Ordinary Meeting of the Council 30 September 2015	False Reports	<p>ITEM 21 - BROKEN HILL CITY COUNCIL REPORT NO. 212/15 - DATED SEPTEMBER 03, 2015 - TOURISM AND CULTURAL ATTRACTIONS ACTIVITY REPORT FOR AUGUST 2015 11/514</p> <p>.</p> <p>RESOLUTION Minute No. 45086 Councillor P. Black moved) Councillor J. Nolan seconded)</p> <p>That Broken Hill City Council Report No. 212/15 dated September 3, 2015, are received.</p> <p>That the Civic Orchestra and the BIU Band be invited to conduct a Sunday afternoon performance in Sturt Park.</p> <p>That a marketing strategy for the Albert Kersten Mining and Minerals Museum be developed.</p> <p style="text-align: right;">CARRIED</p>

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>21 Oct 2015 - 9:08 AM - Andrea Roberts</p> <p>A marketing approach will be developed during Dec./Jan. in line with the overall business plan for the Museum. Business improvement is important to the overall approach, considering the marketing budget attributed to the Museum is only \$2000 in 2015/16 - this does not warrant a marketing strategy unless further funds can be confirmed.</p> <p>As this \$2000 budget will not alter visitation patterns to the Museum, the Economic Development budget has accommodated full page ads in the Destination Far West (DFW) Visitors Guide for the region (under production) and membership of DFW for all Council tourism attractions in this year.</p> <p>This spend allocation from the Economic Development budget is in lieu of destination marketing (for Broken Hill overall) and may result in City-wide declines in visitation depending on the up-take of industry to coordinate destination marketing activities.</p> <p>COMPLETE</p> <p>21 Oct 2015 - 9:26 AM - Andrea Roberts</p> <p>The proposed event to invite the Civic Orchestra and the BIU Band to conduct a Sunday afternoon performance in Sturt Park has been referred to the Broken Hill Heritage City Event Advisory Committee for their consideration. This Committee was established to oversee the development of an annual calendar of historic events for the City to enhance the vibrancy of the National Heritage Listing.</p> <p>COMPLETE</p>		
<p>Confidential Matters of the Council 30 September 2015</p>	<p>False</p>	<p>Confidential Matters</p> <p>ITEM 34- BROKEN HILL CITY COUNCIL REPORT NO. 222/15 - DATED SEPTEMBER 10, 2015 - - CONFIDENTIAL T15/5</p> <p>Recommendation</p> <p>That Broken Hill City Council Report No. 222/15 dated September 10, 2015, be received.</p> <p>That Council award the following firms, CRC Constructions, Australian Home Care Service Pty Ltd, Home Care Services NSW, Uniting Care, My Maid Support, Wesley Thompson, Annecto, Belmore Community Care, Far West HACC Services, Silverlea Employment and Training, to participate in a panel of preferred providers of a range of community services for a term of two years subject to firms supplying original supporting documentation outlined in the tender for sighting by the Manager Community Service before contracts are entered into.</p> <p>RESOLUTION Minute No 45091</p> <p>Councillor P. Black moved) Councillor D. Gallagher seconded)</p> <p style="text-align: center;">That the recommendation of item 34 be adopted.</p> <p style="text-align: right;">CARRIED</p> <p>15 Oct 2015 - 2:06 PM - Leisa Bartlett</p> <p>Recommendation to create Panel being implemented COMPLETE.</p>
<p>Confidential Matters of the Council 30 September 2015</p>	<p>False</p>	<p>Confidential Matters</p> <p>ITEM 35- MAYORAL MINUTE NO. 7/15 - DATED SEPTEMBER 11, 2015 - - CONFIDENTIAL 11/264, 12/82</p>

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>RESOLUTION Minute No. 45092 Councillor W. Cuy moved) Councillor D. Turley seconded)</p> <p><i>15 Oct 2015 - 2:09 PM - Razija Nu'man</i> Mayor and HR Manager assigned to discuss process.</p>		<p>That Mayoral Minute No. 7/15 dated September 11, 2015, be received.</p> <p>That Council receive and note the resignation letter from General Manager, Therese Manns;</p> <p>That pursuant to Section 336(1a) of the Local Government Act, Mrs Sharon Hutch be appointed as Acting General Manager from 1 October 2015 until a new General Manager is appointed to the role;</p> <p>That from 1 October 2015 and until a new General Manager is appointed, Mr Andrew Bruggy (currently Manager Infrastructure Strategy) be appointed to act as General Manager if the Acting General Manager is sick or otherwise absent from work on leave, such appointment to cease upon the return to work of the Acting General Manager; and that such person acting as General Manager pursuant to this resolution has all the functions, delegations, and sub-delegations given to the General Manager by the Council.</p> <p>That the recruitment for the new General Manager commence immediately.</p> <p>That a further report be presented to Council for the purposes of appointing a Selection Committee.</p> <p style="text-align: right;">CARRIED</p>
<p>Ordinary Meeting of the Council 28 October 2015</p>	<p>False</p>	<p>Mayoral Minute</p> <p>ITEM 25 - MAYORAL MINUTE NO. 9/15 - DATED OCTOBER 22, 2015 - REQUEST FOR LEAVE OF ABSENCE - MAYOR CUY 11/17</p> <p><u>Recommendation</u></p> <p>That Mayoral Minute No. 9/15 dated October 22, 2015, be received.</p> <p>That Leave of Absence be granted to Mayor Cuy for the period Tuesday, November 4, 2015 to Wednesday, November 17, 2015.</p>

MEETING	FURTHER REPORT REQUIRED	SUBJECT
		<p>That Deputy Mayor Cr. Gallagher carry-out all Mayoral duties in the Mayor's absence, and be paid the Mayoral Allowance from November 4, 2015 to November 17, 2015.</p> <p>RESOLUTION <u>Minute No 45094</u> Councillor W. Cuy moved) Councillor D. Turley seconded)</p> <p>That the recommendation of Item 25 be adopted.</p> <p style="text-align: right;">CARRIED</p>
<p>Ordinary Meeting of the Council 28 October 2015</p>	<p>False</p> <p>Mayoral Minute</p>	<p>ITEM 26 - MAYORAL MINUTE NO. 10/15 - DATED OCTOBER 23, 2015 - RECRUITMENT PROCESS AND SELECTION COMMITTEE FOR THE POSITION OF GENERAL MANAGER 13/15</p> <p>RESOLUTION <u>Minute No. 45095</u> Councillor W. Cuy moved))</p> <p>That Mayoral Minute No. 10/15 dated October 23, 2015, be received.</p> <p>That Council endorse the action taken by the Mayor to seek Expressions of Interest from a restricted panel of three suitably qualified recruitment agencies: - Management Solutions, Local Government Shires Association - McArthur - Blackadder Associates</p> <p>That subject to guidelines under Section 23A of the Local Government Act, Council endorses the Mayor's recommendation of Selection Committee Members consisting of the Mayor, Deputy Mayor and Councillor Turley.</p> <p>That once appointed, the Selection Committee confirm the selection criteria to be followed for the appointment of a recruitment agency and that the Mayor and a suitable qualified member of staff be the contact points for the selected recruitment agency.</p> <p>That once the recruitment agency has undertaken the preliminary selection process the Selection Committee review the shortlisted candidates presented by the agency and select the preferred candidates to participate in the selection process with the Selection Committee.</p>

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>11 Nov 2015 - 10:24 AM - Razija Nu'man</p> <p>Council resolution being implemented. Recruiters contacted. Submissions close 13 November, 2015.</p>		<p>That the closing date for expressions of interest from the selected recruitment agencies be changed to November 13, 2015 and the Selection Committee make a determination of the successful agency as soon as possible thereafter.</p> <p>That the three short-listed candidates selected by the Selection Committee be presented to Council for Council approval and appointment of the General Manager</p> <p>That the Mayor be delegated the role of negotiating with the preferred candidate to make an offer of appointment once approval to make an offer has been resolved by Council.</p> <p style="text-align: right;">CARRIED</p>
<p>Ordinary Meeting of the Council 28 October 2015</p> <p>ITEM 2 - REPORTS FROM DELEGATES NO. 4/15 - DATED OCTOBER 21, 2015 - COUNCILLOR TURLEY'S ATTENDANCE AT THE NSW LOCAL GOVERNMENT CONFERENCE</p> <p>RESOLUTION <u>Minute No. 45097</u> Councillor D. Turley moved) Councillor D. Gallagher seconded)</p>	<p>False</p> <p>Reports from Delegates</p> <p>13/147</p>	<p>That Reports from Delegates No. 4/15 dated October 21, 2015, be received.</p> <p>That correspondence is forwarded to the Premier supporting the reinstatement of Minister for Western NSW.</p> <p>That Council investigate the Green Army for heritage and native vegetation programs.</p> <p style="text-align: right;">CARRIED</p>
<p>Ordinary Meeting of the Council 28 October 2015</p> <p>ITEM 3- BROKEN HILL CITY COUNCIL REPORT NO. 230/15 - DATED OCTOBER 12, 2015 - CORRESPONDENCE REPORT - COMMUNITY ASSISTANCE GRANT TO</p>	<p>False</p> <p>Reports</p>	

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p><u>BROKEN HILL TRADES HALL TRUST</u></p> <p>RESOLUTION Minute No 45098 Councillor P. Black moved) Councillor B. Licul seconded)</p>	<p>11/117</p>	<p>That Council's offer stands, as resolved at the June 2015 Council Meeting (Minute Number 44968), to the Broken Hill Trades Hall Trust for roof repairs; that is:</p> <p><i>That Council offers a grant of \$20,000 towards roofing works at the Trades Hall building conditional upon the following:</i></p> <ol style="list-style-type: none"> 1. <i>That a property management plan including financial planning be developed and implemented; and</i> 2. <i>That the grant be matched dollar for dollar by the affiliated unions; and</i> 3. <i>That the grant be taken from budgets available for Councils Community Assistance Program.</i> 4. <i>That Council's Heritage Adviser assists the Trades Hall Trust to compile future heritage grant submissions.</i> <p style="text-align: right;">CARRIED</p> <p><i>06 Nov 2015 - 12:03 PM - Leisa Bartlett</i></p> <p>Letter sent to Trust reaffirming Council's resolution of June 2015 and inviting Trust members to meet with the Mayor, after the Mayor returns from leave, to discuss.</p>
<p>Ordinary Meeting of the Council 28 October 2015</p>	<p>False Reports</p>	<p><u>ITEM 4- BROKEN HILL CITY COUNCIL REPORT NO. 231/15 - DATED OCTOBER 20, 2015 - CORRESPONDENCE REPORT - GREAT SOUTHERN RAIL SUBSIDIES</u></p> <p>11/291</p> <p>RESOLUTION Minute No. 45099 Councillor P. Black moved) Councillor D. Gallagher seconded)</p> <p>That Broken Hill City Council Report No. 231/15 dated October 20, 2015, be received.</p>

MEETING	FURTHER REPORT REQUIRED	SUBJECT
		<p>That correspondence from the Member for Barwon dated September 17, 2015 and Great Southern Rail dated October 3, 2015 in reply to Council's correspondence regarding the Government's proposed cuts in rail subsidies, be received.</p> <p>That Council seeks a response from the Hon. Mr. Kevin Humphries, Member for Barwon to Council's initial correspondence regarding NSW State Government's position.</p> <p style="text-align: right;">CARRIED</p>
<p>Ordinary Meeting of the Council 28 October 2015</p> <p>ITEM 5- BROKEN HILL CITY COUNCIL REPORT NO. 232/15 - DATED AUGUST 31, 2015 - ADOPTION OF DRAFT REVISED WASTE SERVICES POLICY 11/200</p> <p><u>Recommendation</u></p> <p>That Broken Hill City Council Report No. 232/15 dated August 31, 2015, be received.</p> <p>That Council adopts the Draft Revised Waste Services Policy as a policy of Council.</p> <p>That adoption of the Draft Revised Waste Services Policy renders the Dumper Hire Policy obsolete.</p> <p>RESOLUTION <u>Minute No. 45100</u> Councillor C. Adams moved) Councillor D. Turley seconded)</p> <p>06 Nov 2015 - 12:06 PM - Leisa Bartlett</p> <p>All steps taken to adopt policy and place on website. COMPLETE</p>	<p>False</p> <p>Reports</p>	<p>That the recommendation of item 5 be adopted.</p> <p style="text-align: right;">CARRIED</p>
<p>Ordinary Meeting of the Council 28 October 2015</p> <p>ITEM 6 - BROKEN HILL CITY COUNCIL REPORT NO. 233/15 - DATED SEPTEMBER 01, 2015 - ADOPTION OF DRAFT REVISED SWIMMING POOL BARRIER INSPECTION POLICY</p>	<p>False</p> <p>Reports</p>	<p>12/14</p>

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p><u>Recommendation</u></p> <p>That Broken Hill City Council Report No. 233/15 dated September 1, 2015, be received.</p> <p>That Council adopts the draft revised Swimming Pool Barrier Inspection Policy as a policy of Council.</p> <p>RESOLUTION Minute No 45101 Councillor D. Gallagher moved) Councillor B. Algate seconded)</p> <p><i>06 Nov 2015 - 12:07 PM - Leisa Bartlett</i> All steps taken to adopt policy and place on website. COMPLETE</p>	<p>)</p> <p>)</p>	<p>That the recommendation of item 6 be adopted.</p> <p>CARRIED</p>
<p>Ordinary Meeting of the Council 28 October 2015</p>	<p>False Reports</p>	<p>ITEM 7 BROKEN HILL CITY COUNCIL REPORT NO. 234/15 - DATED SEPTEMBER 01, 2015 - ADOPTION OF DRAFT ASBESTOS POLICY 12/180</p> <p>.</p> <p>RESOLUTION Minute No. 45102 Councillor B. Algate moved) Councillor J. Nolan seconded)</p> <p><i>06 Nov 2015 - 12:07 PM - Leisa Bartlett</i> All steps taken to adopt policy and place on website. COMPLETE</p>

MEETING	FURTHER REPORT REQUIRED	SUBJECT
Ordinary Meeting of the Council 28 October 2015	False	Reports
<p>ITEM 8 - BROKEN HILL CITY COUNCIL REPORT NO. 235/15 - DATED SEPTEMBER 01, 2015 - ADOPTION OF DRAFT COMMUNITY ASSISTANCE GRANT POLICY 11/117</p> <p>RESOLUTION Minute No. 45103 Councillor P. Black moved) Councillor M. Browne seconded)</p> <p style="text-align: right;">That consideration of the report be deferred for one month to permit further consultation.</p> <p style="text-align: right;">CARRIED</p>		
Ordinary Meeting of the Council 28 October 2015	False	Reports
<p>ITEM 9- BROKEN HILL CITY COUNCIL REPORT NO. 236/15 - DATED SEPTEMBER 29, 2015 - ESTABLISHMENT AND RE-ESTABLISHMENT OF ALCOHOL FREE ZONES 11/307</p> <p><u>Recommendation</u></p> <p>That Broken Hill City Council Report No. 236/15 dated September 29, 2015, be received.</p> <p>That Council endorse the establishment of the two following Alcohol Free Zones (in accordance with the Local Government Act, and Ministerial Guidelines) as per the attached proposals.</p> <ol style="list-style-type: none"> 1) The Zone known as South Broken Hill including all public roads, footpaths and public car parks in an area bounded by Bonanza, Patton, Central and Hebbard Streets with an extension to include South Street from Piper Street through to Wilson Street with the exception of any businesses in the Zone with a current or future approved liquor licence and approved outdoor dining. The responsible consumption of alcohol in these areas will only be permitted to the patrons of those particular businesses. 2) The Zone known as Shell Memorial including all public roads and footpaths and public car parks in an area bounded by, Thomas, Bromide, Mica and Iodide Streets including Oxide Street from Thomas Street through to Morgan Street with the exception of any businesses in the Zone with a current or future approved liquor licence and approved outdoor dining. The responsible consumption of alcohol in these areas will only be permitted to the patrons of those particular businesses. <p>That Council endorse the re-establishment of the two following Alcohol Free Zones (in accordance with the Local Government Act, and Ministerial Guidelines) as per the attached proposals.</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>1) The Zone known as E.T.Lamb Memorial Oval including all public roads and footpath area and public car parks surrounding the oval bounded by South, Boughtman, Comstock and Jamieson Streets with the exception of any businesses in the Zone with a current or future approved liquor licence and approved outdoor dining. The responsible consumption of alcohol in these areas will only be permitted to the patrons of those particular businesses.</p> <p>2) The zone comprising the area of Creedon Street, bounded by Rakow and Wills Streets.</p> <p>That the necessary signage be installed showing operation of the four Zones from November 9, 2015 to November 9, 2019.</p> <p>That re-establishment and establishment of the four Alcohol Free Zones be advised to the public by way of media release and advertisement in the Barrier Daily Truth.</p> <p>That the advertisement reminds the public that the CBD Alcohol Free Zone in Broken Hill is also in force.</p> <p>That all Alcohol Free Zones be published on Council's website.</p> <p>That Council thank the Broken Hill Police for its ongoing support of alcohol free zones in Broken Hill and the Barrier Liquor Accord (Broken Hill) for its contribution.</p> <p>RESOLUTION <u>Minute No. 45104</u> Councillor B. Algate moved) Councillor D. Turley seconded)</p>		<p>That the recommendation of item 9 be adopted.</p> <p style="text-align: right;">CARRIED</p>
<p><i>11 Nov 2015 - 11:01 AM - Mel Scott</i></p> <p>Advertisement place in BDT on 7/11/2015. Letter sent to Barrier Area Command 5/11/15. Signage early advice to Infrastructure regarding preparation for additional signage following Council resolution 7/10/2015. Upload to web site still to be undertaken.</p> <p><i>12 Nov 2015 - 3:31 PM - Mel Scott</i></p> <p>Established and Re-Established Alcohol Free Zones uploaded on website 5/11/2015</p>		
<p>Ordinary Meeting of the Council 28 October 2015</p>	<p>False</p>	<p>Reports</p>
<p>ITEM 10 - BROKEN HILL CITY COUNCIL REPORT NO. 237/15 - DATED OCTOBER 16, 2015 - CODE OF CONDUCT ANNUAL REPORT</p>		<p>13/100</p>
<p><u>Recommendation</u></p> <p>That Broken Hill City Council Report No. 237/15 dated October 16, 2015, be received.</p> <p>That the Code of Conduct Complaint Statistics for the Broken Hill City Council for the period of 1 September 2014 – 31 August 2015 be forwarded to the Office of Local</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>That Council consider renaming The Outback Art Prize to The Pro Hart Outback Art Prize.</p> <p>That Council invite public comment on these proposals through an advertisement in local newspaper with time for response within twenty eight (28) days.</p> <p>That a further report be submitted to Council upon completion of the consultative process.</p> <p>RESOLUTION Minute No. 45107 Councillor C. Adams moved) Councillor B. Algate seconded)</p> <p style="text-align: right;">That the recommendation of item 12 be adopted.</p> <p style="text-align: right;">CARRIED</p> <p><i>06 Nov 2015 - 12:11 PM - Leisa Bartlett</i></p> <p>Renaming Proposal placed on public exhibition for 28 days ending Friday November 27, 2015. COMPLETE</p>		
<p>Ordinary Meeting of the Council 28 October 2015</p>	<p>False Reports</p>	
<p>ITEM 13 - BROKEN HILL CITY COUNCIL REPORT NO. 240/15 - DATED OCTOBER 07, 2015 - COMMUNITY ASSISTANCE REQUESTS FOR OCTOBER 11/117</p> <p>RESOLUTION Minute No. 45108 Councillor B. Algate moved) Councillor C. Adams seconded)</p> <p style="text-align: right;">That Broken Hill City Council Report No. 240/15 dated October 7, 2015, be received.</p> <p style="text-align: right;">That Council declines the request from the YMCA for waiver of the Sturt Park Hire fees of \$499.44 for the conduct of an 8 week fitness challenge program, as the YMCA are charging participants a fee to take part in the challenge.</p> <p style="text-align: right;">That Council endorses the Mayor's approval of the request from the Silver City Race Club Inc. for in-kind assistance to the value of approximately \$1,320.00 for the provision and servicing of MGB's and dumper bins for the Silver City Race Meeting on Saturday, October 24, 2015.</p> <p style="text-align: right;">CARRIED</p> <p><i>06 Nov 2015 - 12:13 PM - Leisa Bartlett</i></p> <p>All action taken to provide community assistance to the Silver City Races and decline assistance to YMCA.</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
COMPLETE.		
Ordinary Meeting of the Council 28 October 2015	False	Reports
<p>ITEM 17 - BROKEN HILL CITY COUNCIL REPORT NO. 244/15 - DATED OCTOBER 13, 2015 - TOURISM AND CULTURAL ATTRACTIONS ACTIVITY REPORT FOR SEPTEMBER 2015 11/514</p> <p>RESOLUTION Minute No. 45112 Councillor D. Turley moved) Councillor J. Nolan seconded)</p> <p>That Broken Hill City Council Report No. 244/15 dated October 13, 2015, be received.</p> <p>That Council formally thank Cathy Farry (Council's former Art and Culture Curator) for her outstanding work at Council and her input into Council acquiring a \$300,000 grant for the Broken Hill Regional Art Gallery.</p> <p style="text-align: right;">CARRIED</p> <p><i>17 Nov 2015 - 9:33 AM - Leisa Bartlett</i></p> <p>Letter sent. COMPLETE</p>		
Ordinary Meeting of the Council 28 October 2015	False	Reports
<p>MATTER OF URGENCY - CLOSURE OF THE BROKEN HILL OFFICE OF THE NSW TRUSTEE AND GUARDIAN 11/161</p> <p>RESOLUTION Minute No. 45120 Councillor D. Turley moved) Councillor D. Gallagher seconded)</p> <p>That Council strongly opposes the closure of the Broken Hill office of the NSW Trustee and Guardian and makes urgent representations to the Local Member, State Member, Attorney General, the Premier and the Leader of the Opposition expressing Council's extreme disappointment in the closure of this service.</p> <p style="text-align: right;">CARRIED UNANIMOUSLY</p> <p><i>17 Nov 2015 - 9:33 AM - Leisa Bartlett</i></p> <p>Letters sent. COMPLETE</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
Ordinary Meeting of the Council 28 October 2015	False	Reports from Delegates
<p>ITEM 2 - REPORTS FROM DELEGATES NO. 4/15 - DATED OCTOBER 21, 2015 - COUNCILLOR TURLEY'S ATTENDANCE AT THE NSW LOCAL GOVERNMENT CONFERENCE</p>		
<p>13/147</p>		
<p>RESOLUTION</p>		
<p>Minute No. 45097</p>		
Councillor D. Turley moved)	That Reports from Delegates No. 4/15 dated October 21, 2015, be received.
Councillor D. Gallagher seconded)	That correspondence is forwarded to the Premier supporting the reinstatement of Minister for Western NSW.
<p>That Council investigate the Green Army for heritage and native vegetation programs.</p>		
<p style="text-align: right;">CARRIED</p>		

COMMITTEE REPORTS

1. BROKEN HILL CITY COUNCIL REPORT NO. 266/15 - DATED OCTOBER 27, 2015 - MINUTES OF THE MEMORIAL OVAL COMMUNITY COMMITTEE MEETING HELD OCTOBER 6, 2015 (12/52)..... 401

2. BROKEN HILL CITY COUNCIL REPORT NO. 267/15 - DATED OCTOBER 28, 2015 - MINUTES OF THE FLORA AND FAUNA OF THE BARRIER RANGES COMMUNITY COMMITTEE MEETING HELD OCTOBER 20, 2015 (12/51)..... 404

3. BROKEN HILL CITY COUNCIL REPORT NO. 271/15 - DATED NOVEMBER 18, 2015 - MINUTES OF THE BROKEN HILL COMMUNITY STRATEGIC PLAN ROUND TABLE COMMITTEE MEETING HELD AUGUST 12, 2015 (13/145) 408

ORDINARY MEETING OF THE COUNCIL

October 27, 2015

BROKEN HILL CITY COUNCIL REPORT NO. 266/15

SUBJECT: MINUTES OF THE MEMORIAL OVAL COMMUNITY COMMITTEE MEETING HELD OCTOBER 6, 2015 12/52

Recommendation

That Broken Hill City Council Report No. 266/15 dated October 27, 2015, be received.

That Minutes of the Memorial Oval Community Committee Meeting held October 6, 2015 be received.

Executive Summary:

Council has received minutes of the Memorial Oval Community Committee Meeting held October 6, 2015 for endorsement by Council.

Report:

Council, at its meeting held April 28, 2010 considered Group Manager Governance & Community Report No. 19/10 and as part of that report's motion; resolved:

"That Council's Section 355 Committee's be instructed to submit to Council a copy of the relevant Section 355 Committee's meeting minutes within five working days of each meeting, for endorsement." (Minute no. 42328).

Accordingly, the Memorial Oval Community Committee has submitted minutes from its meeting held October 6, 2015 for Council's endorsement.

Strategic Direction:

- Key Direction: 1. Our Community
- Objective: 1.4 Our built environment supports our quality of life
- Function: Open Spaces
- DP Action: 1.4.1.7 Provide parks and open spaces for passive recreational activity

Relevant Legislation:

The Memorial Oval Community Committee operates under Council's Section 355 Asset Committee Standard Constitution and the Local Government Act, 1993 (Section 355).

Financial Implications:

Nil

Attachments

1. Minutes of the Memorial Oval Community Committee 1 Page

ANDREW BRUGGY
ACTING DEPUTY GENERAL MANAGER

SHARON HUTCH
ACTING GENERAL MANAGER

Memorial Oval Management Committee. Minutes: 6th October 2015.

OPENED: 7.05pm.

APOLOGIES: Lee-Anne Khan, Bruce McIntosh.
Apologies be accepted: **Ray Steer/Tanya Martyn Carried.**

ABSENT: Tony Camilleri, Dinney Reardon, Dave Gallagher.

ATTENDANCE: Ray Steer, Alan Tucker, John Erskine, Dennis Cetinich, Tanya Martyn, Peter Nash, John Ralph.

MINUTES: 1st September 2015.
Minutes be accepted: **Alan Tucker/John Erskine Carried.**

BUSINESS ARISING:

Coaches Boxes: \$1,000.00 ea, not \$2,000.00.

Bromson: will ring re the Gas Bottles.

Alan Tucker: Raise his petrol to \$120.00 a month.

INWARD CORRESPONDENCE:

Ladies Kennel Club: Advising that Tanya Martyn is their Delegate on the MOMC.

Lee-Anne Khan: Apology cannot attend, her proxy is Tanya Martyn.

Correspondence be received: **John Erskine/Dennis Cetinich Carried.**

FINANCIAL REPORT:

August 2015: Bank Balance: \$22,790.02.

September 2015: Bank Balance: \$22013.52.

Debtors 30/09/2015: \$14,385.88

Harness Club: \$1,368.00. CBHFC: \$6,023.88. Rugby: \$300.00. PSSA: \$119.00. SCFA: \$3,500.00.

AFL-BH: \$3,075.00.

Dennis will meet with Linda to discuss the CFC Account.

Report be accepted: **Peter Nash/John Erskine Carried.**

GENERAL BUSINES:

Major Sponsor: Invite them to our Xmas Break up.

Scoreboard: Council has not yet paid for it, Ray to contact Shane Stenhouse.

Ladies Kennel Club: Oval left dirty after their Dog Show, inform their Secretary.

Memorial Oval: Bad complaints re the Toilets after the Show, Broken Seats, All toilet doors must have locks put on them, Stains on Pans and Hand Basins must be removed.

Chris Mayes: Many thanks for your help cleaning up the Oval.

Meeting Closed: 8.05pm:

Next Meeting: Tuesday 10th November 2015 at 7pm.

ORDINARY MEETING OF THE COUNCIL

October 28, 2015

BROKEN HILL CITY COUNCIL REPORT NO. 267/15

SUBJECT: MINUTES OF THE FLORA AND FAUNA OF THE BARRIER
RANGES COMMUNITY COMMITTEE MEETING HELD OCTOBER
20, 2015 12/51

Recommendation

That Broken Hill City Council Report No. 267/15 dated October 28, 2015, be received.

That the minutes of the Friends of the Flora and Fauna of the Barrier Ranges Community Committee Meeting held October 20, 2015 be received.

Executive Summary:

Council has received minutes of the Friends of the Flora and Fauna of the Barrier Ranges Community Committee Meeting held October 20, 2015 for endorsement by Council.

Report:

Council, at its meeting held April 28, 2010 considered Group Manager Governance & Community Report No. 19/10 and as part of that report's motion; resolved:

"That Council's Section 355 Committee's be instructed to submit to Council a copy of the relevant Section 355 Committee's meeting minutes within five working days of each meeting, for endorsement." (Minute no. 42328).

Accordingly, the Friends of the Flora and Fauna of the Barrier Ranges Community Committee has submitted minutes from its meeting held August 18, 2015 for Council's endorsement.

Strategic Direction:

Key Direction: *Our Community*, Objective 1.2.2: *Create opportunities for people to participate in active and healthy recreational activities.*

Relevant Legislation:

The Friends of the Flora and Fauna of the Barrier Ranges Community Committee operates under Council's Section 355 Asset Committee Standard Constitution and the Local Government Act, 1993 (Section 355).

Attachments

- | | |
|---|------------|
| 1. Minutes of the Friends of the Flora and Fauna of the Barrier Ranges
Community Committee Meeting held October 20, 2015 | 2
Pages |
|---|------------|

ANDREA ROBERTS
MANAGER ECONOMIC DEVELOPMENT & CULTURE

SHARON HUTCH
ACTING GENERAL MANAGER

**MINUTES OF THE FRIENDS OF THE FLORA AND FAUNA OF THE BARRIER RANGES
355 COMMITTEE HELD OCTOBER 20, 2015 AT 4.00PM – COUNCIL CHAMBER, 240
BLENDE STREET, BROKEN HILL 12/51**

Present: John Rogers (Chairperson), Darrell Ford (BHCC), Nevada Ford, Lyn Campigli, Jeff Crase, Ronald Tumes, David Spielvogel, Jill Spielvogel, Darriea Turley, Ray Allen,

Apologies: Kellie Scott (Vice Chairperson), Marion Browne, Dean Fletcher, Neville Bent, Sue Spangler, Megan Allen, Jamie Scott, Geoffrey Hoare, Evan Scott, Emily Scott.

Confirmation of Minutes of previous meeting:

Previous minutes: 15 September, 2015

Moved: J Spielvogel

Seconded: R Allen

Business arising from previous minutes:

Nil

Correspondence:

IN - Correspondence advising that The Living Desert was unsuccessful as a semi finalist in the Regional Achievement and Community Awards.

Update on Action List:

1. Ongoing Working Bee
2. Identification Cards – When required.
3. Paving Walk Way – Concrete Flora Site path entrance – pending.
4. Cold Set – bitumen pouring over crushed paths
5. Maintenance of Pay But Hut

Reports:

Nil

Roster:

October 2015

- October 24 – 25 2015 BHCC
- October 31 – November 1 Lyn Campigli

November 2015

- November 7 -8 2015 Jeff Crase
- November 14 - 15 2015 BHCC
- November 21 - 22 2015 Darriea Turley and Marion Browne
- November 28 - 29 2015 David and Jill Spielvogel

General Business:

- The end of year volunteer function will be held at the Living Desert, November 21, 2015 starting at 6pm. Please RSVP to Darrell by November 6, 2015 for catering purposes and advise Darrell if anyone requires a ride as there will be no bus organised this year.
- The Working Bee for this month will be held at the primitive campsite to do some weeding whenever volunteers are available.
-
- The Island has been planted in the centre of the dam.

• **Action List:**

ACTION	WHO
1. Working Bee – <i>progressive</i> and ongoing	D. Ford, Ranger
2. Identification Cards- (<i>when required</i>)	Corp. Administration
3. Concrete Flora Path and Entrance	D. Ford, Ranger
4. Cold Set – bitumen pouring over crushed paths	D. Ford, Ranger
5. Maintenance of Pay Bay Hut	D. Ford, Ranger

Meeting Closed: 4.35pm

Next Meetings: Tuesday, November 17, 2015 – Council Chamber - 4.00pm

ORDINARY MEETING OF THE COUNCIL

November 18, 2015

BROKEN HILL CITY COUNCIL REPORT NO. 271/15

SUBJECT: MINUTES OF THE BROKEN HILL COMMUNITY STRATEGIC PLAN
ROUND TABLE COMMITTEE MEETING HELD AUGUST 12, 2015
13/145

Recommendation

That Broken Hill City Council Report No. 271/15 dated November 18, 2015, be received.

That the minutes of the Broken Hill Community Strategic Plan Round Table committee meeting held November 11, 2015 be received.

Executive Summary:

During the Community Strategic Plan community consultation undertaken in April 2013, the theme of “One Community, One Plan” was strongly discussed and resulted in the inclusion of the establishment of the Community Round Table in the Community Strategic Plan.

It was recommended that the Round Table be established as a Section 355 Committee of Council, which provides it with the ability to carry out functions on behalf of Council and consists of membership including Councillors, staff and members of the public.

One of the requirements of a Section 355 Committee of Council is the reporting of its minutes of meetings to Council for endorsement.

Report:

The Committee met on Wednesday August 12, 2015. Items on the Agenda included:

Reports

- NSW Police Force, Barrier Local Area Command a verbal update report on Crime Performance
- Far West Regional Health Service – Update report
- NSW Department of Education – Update report
- Broken Hill City Council – Local Development Statistics

General Business Items

- Skills Audit
- Local Traineeships / Apprenticeships
- Water Restrictions

See attached minutes of the Community Round Table Committee Meeting held November 11, 2015.

Strategic Direction:

Key Direction: 4 - Our Leadership
Objective: 4.3 – We Unite to Succeed
Function: Leadership and Governance
DP Action: 4.3.1.9 - Provide leadership, structure and support to the Community Round Table in their review and management of the Community Strategic Plan

Relevant Legislation:

Local Government Act 1993, section 406.

Financial Implications:

Nil

Attachments

1. Minutes of the Broken Hill Community Strategic Plan Round Table Committee meeting held August 12, 2015 4 Pages

SHARON HUTCH
ACTING GENERAL MANAGER

BROKEN HILL COMMUNITY ROUND TABLE

11 NOVEMBER 2015

**MINUTES OF THE BROKEN HILL COMMUNITY ROUND TABLE MEETING HELD
WEDNESDAY, NOVEMBER 11, 2015 (2:00PM)**

PRESENT:

Councillor Dave Gallagher (Acting Chair) Councillor's Browne, Adams and Richards
Government Stakeholders –Superintendent Paul Smith
Health – General Manager Health Services Ken Barnett and Manager Primary & Allied Health Sam Lazarus
Education – Mr Robert Dyson
Broken Hill City Council – Acting General Manager Sharon Hutch
Member of the public – Marvis Sofield and Elaine Gillett

APOLOGIES:

Mayor Wincen Cuy
Community Representative – Mr Damien Fisher and Mr Paul Seager
Education – Trish Webb

MINUTES FOR CONFIRMATION

That the Minutes of the Broken Hill Community Round Table meeting held Wednesday August 12, 2015 be confirmed.

CARRIED

REPORTS

BROKEN HILL CITY COUNCIL REPORT NO. 8/15 - DATED NOVEMBER 04, 2015 - FAR WEST REGIONAL HEALTH SERVICE UPDATE 12/81

Recommendation

That Broken Hill City Council Report No. 8/15 be received.

That the Broken Hill Community Round Table Committee notes the report from Far West Regional Health Services.

Ken Barnett, General Manager of Health Services gave an update on the following areas:

- Cancer Australia
- Sunflower Communication Tool
- NSW Agency for Clinical Innovation
- Mental Health Drug and Alcohol

Question in relation to an action item: A Community Assistance Program is being developed for Headspace 2017. To be discussed with the Mental Health Team and update provided at next Community Round Table meeting.

Samuel replied:

- Currently CAMHS has a specialist service which can provide some assistance for 0-18yrs.
- BHHS have a Youth Link Worker who can provide services for 14-24yrs.
- Far West Mental Health Recovery Centre (Neami National).
- There have been recent ICE education forums presented to the Community.

Samuel advised that he heads this program and manages the CAMHS.

CARRIED

BROKEN HILL COMMUNITY ROUND TABLE

11 NOVEMBER 2015

Superintendent Paul Smith gave a update on the Police Services.

Crime: some areas are decreasing, with fraud, technology fraud, theft on the increase and alcohol related domestic violence has the bigger increase, which is a major concern.

Drugs: this is increasing resulting in violence and theft. Police need more whole of community assistance or reporting any incidents to Crime Stoppers.

Liquor Accord: With the Christmas period approaching they will be running adverts, currently looking at locally based adverts. The one punch rule is currently running.

The majority of licensee's are members of the Liquor Accord.

BROKEN HILL CITY COUNCIL REPORT NO. 9/15 - DATED NOVEMBER 06,
2015 - LOCAL DEVELOPMENT STATISTICS 13/145

Recommendation

Moved Councillor D. Turley, Seconded Councillor J. Nolan

That Broken Hill City Council Report No. 9/15 dated November 6, 2015, be received.

That the Broken Hill Round Table Committee receives and notes the Local Development Statistics Report.

ACTION:

A trend data based report to be included for the next meeting.

CARRIED

BROKEN HILL CITY COUNCIL REPORT NO. /15 - DATED NOVEMBER 18,
2015 - WATER RESTRICTIONS 13/145

Recommendation

That Broken Hill City Council Report No. /15 dated November 18, 2015, be received.

ACTION: The Acting General Manager and Acting Mayor to approach Essential Water for a face-to-face meeting on the social elements in relation to waters restrictions for the community.

CARRIED

BROKEN HILL CITY COUNCIL REPORT NO. 10/15 - DATED NOVEMBER 05,
2015 - ACTION SHEET REPORT 11/248

Recommendation

That Broken Hill City Council Report No. 10/15 dated November 5, 2015, be received.

That the Broken Hill Community Round Table notes the Action List Report.

CARRIED

BROKEN HILL COMMUNITY ROUND TABLE

11 NOVEMBER 2015

BROKEN HILL CITY COUNCIL REPORT NO. /15 - DATED NOVEMBER 18,
2015 - TRAINEESHIPS AND APPRENTICESHIPS - TOOLKIT FOR FUNDING 12/81

Recommendation

That Broken Hill City Council Report No. /15 dated November 18, 2015, be received.

ACTION FROM PREVIOUS MEETING - BRAIN STORMING – TRAINEESHIPS

- ACTION: Traineeships – young people learn a trade and not kept on for continual employment, suggested that this committee do some brain storming around a more positive solution in retaining these young people. Louise to include on next agenda.
- There needs to be more opportunities for apprenticeships / traineeships.
- The RDA will undertake a skills audit this financial year, across all industries.
- Broken Hill has a reputation of highly training / qualified people.
- The priority is to fill the skills gap.
- Health currently have School Based Traineeships for year 11 and 12 students, with on-the-job training. At the completion of Year 12 they will have gained a certificate 3 in the area they have pursued. This includes nursing, business administration and allied health areas.
- Health Service aims to offer as many as possible. Some take the opportunity to go straight to University.
- Currently targeting the whole area, including Broken Hill, Balranald, Wilcannia and Menindee.
- Increase in Aboriginal workforce – target is above the state level. If we had a community wide skills audit, larger organisations could address community gaps. One and One liaisons with organisations to encourage to take up school based trainees.
- Regional Development Australia and Chamber of Commerce is well suited to progress this.
- There is an opportunity to discuss this with the schools Careers Advisor to identify areas where young people are aspiring to.

ACTION:

Sharon to discuss with RDA, Chamber of Commerce and Robinson College in developing a Toolkit of available funding, to include easy read for any potential employer for training and apprenticeships.

ACTION:

Bob Dyson - Department of Education to develop an aspiration survey for schools to be produced to identify which industry areas the young people are aspiring to.

Sureway currently offer a government funded program to organisations to take on groups of unemployed people for to work for a six month period.

CARRIED

BROKEN HILL COMMUNITY ROUND TABLE

11 NOVEMBER 2015

BROKEN HILL CITY COUNCIL REPORT NO. /15 - DATED NOVEMBER 18,
2015 - PUBLIC FORUM 13/145

Recommendation

That Broken Hill City Council Report No. /15 dated November 18, 2015, be received.

ACTION: Public forum request form to be emailed to Marvis Sofield and uploaded to the internet.

ACTION: Include reference to the public forum guidelines in the advert for meetings.

CARRIED

BROKEN HILL CITY COUNCIL REPORT NO. /15 - DATED NOVEMBER 18,
2015 - HEALTHY COMMUNITIES 13/145

Recommendation

That Broken Hill City Council Report No. /15 dated November 18, 2015, be received.

The theme for the next meeting is Health Communities.

ACTION: Council to invite representative from the Charles Perkins Centre to the next meeting.

CARRIED

Meeting closed at 3.00pm

The foregoing minutes were read and confirmed at the Community Round Table meeting held on February 10, 2016.

Chairperson

QUESTIONS ON NOTICE

- 1. QUESTIONS ON NOTICE NO. 15/15 - DATED NOVEMBER 06, 2015 - COUNCILLORS QUESTIONS TAKEN ON NOTICE FROM THE OCTOBER 28, 2015 COUNCIL MEETING (11/47, 11/514)..... 415

ORDINARY MEETING OF THE COUNCIL

November 6, 2015

QUESTIONS ON NOTICE NO. 15/15

SUBJECT: COUNCILLORS QUESTIONS TAKEN ON NOTICE FROM THE
OCTOBER 28, 2015 COUNCIL MEETING 11/47, 11/514

Summary

The following report provides responses to questions from Councillors which were taken on notice at the October 28, 2015 Council Meeting.

Recommendation

That Questions On Notice No. 15/15 dated November 6, 2015, be received.

Background

This report provides a response to a question raised at the October Council Meeting by Councillor Turley.

Question:

Corrected REX Comparison Figures – Infrastructure Activity Report 11/514

Councillor Algate queried the Year to Date REX comparison figures on page 157 and the Mayor concurred with Councillor Algate's query and advised that there has been an anomaly in the reporting of the figures for some time that has gone unnoticed, in that each quarter has been compared with the whole of the previous year figures.

The General Manager advised that the template for the reporting of the Airport statistics has been corrected for future reports.

Councillor Turley requested that the corrected figures for this report be circulated to Councillors.

The Acting General Manager advised that the corrected figures and new report template would be circulated to Councillors.

Response:

The report has been amended to show a more meaningful statistic. The Infrastructure report now shows the Year to date (YTD) for the current financial year, with the YTD difference from the previous year and shown as a percentage. This change was emailed to Councillors following the October Council meeting.

Question:Tourism and Cultural Attractions Activity Report

11/514

Councillor Algate requested a change to the reporting of tourism figures in the Tourism and Cultural Attractions Activity Report each month that shows accommodation occupancy rates rather than traffic the current reporting, as this is not showing a true picture of tourism activity in the City.

The Acting General Manager advised that Council will replace the Council statistics in the Tourism and Cultural Attractions Activity Report, with more relevant statistical information from Destination NSW and Destination Far West.

Response:

The new format for Tourism and Cultural Attractions Activity Reporting is included in the November 2015 Council Business Paper.

Question:Museum Advisory Service

11/514

Councillor Adams advised that there has not been an update report on the Museum Advisor for a few months.

The Acting General Manager advised that this service is now part of the Our Economy Portfolio and that the Museum Advisory Service will be included in future Tourism and Cultural Attractions Activity Reports.

Response:

Reporting of the Museum Advisory Service is included in the report to the November 2015 Council Meeting regarding the new format for Tourism and Cultural Attractions Activity Reporting.

Question:Water Restrictions

Councillor Turley requested that Council starts a media campaign regarding water restrictions and Council's plans for watering of ovals and parks in the city and include reminders of the watering rules and water wise tips for residents. Council could also include messages about the work Council is doing to lobby for a long term quality water supply and how Council intends to manage its ovals and parks should they deteriorate to an unacceptable level for sport.

The Mayor advised that this is a role of the NSW Office of Water, Safe Water and Essential Energy who provide regular updates into the media which is relayed to the community and that all messages regarding water restrictions and water usage should come from the relevant government departments.

The Mayor advised that Council has an advocacy roll which it is undertaking and thanked Councillors Browne and Gallagher for their participation on Monday at the Senate Select Committee into the Murray Darling Basin Plan, stating that their contributions were noted.

Councillor Turley referred to Councillor Browne's opening address to the Senate Select Committee and requested that it be included in Council's messages to the community and placed on Council's Face Book page.

Response:

The response was posted on Facebook on 10 November. The full Hansard Transcript was also posted on Council's website.

Attachments

There are no attachments for this report.

SHARON HUTCH
ACTING GENERAL MANAGER

CLOSED

Council Meeting to be held **Wednesday, November 25, 2015**

1. **BROKEN HILL CITY COUNCIL REPORT NO. 268/15 - DATED OCTOBER 28, 2015 - CONFIDENTIAL**

(General Manager's Note): This report considers Expressions of Interest and is deemed confidential under Section 10A(2) (d) of the Local Government Act, 1993 which provides for commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it; or (ii) confer a commercial advantage on a competitor of the Council; or (iii) reveal a trade secret).