



Broken Hill City Council

...a safe, vibrant, prosperous and culturally rich City achieved through community leadership and sustainable management.

March 18, 2015

ORDINARY MONTHLY MEETING

TO BE HELD

WEDNESDAY, MARCH 25, 2015

Please address all communications to:
The General Manager,
240 Blende Street,
P.O.Box 448,
BROKEN HILL NSW 2880
Telephone: (08) 8080 3300
Fax: (08) 8080 3424
ABN: 84873116132
Email: council@brokenhill.nsw.gov.au
Website: www.brokenhill.nsw.gov.au

Dear Sir/Madam,

Your attendance is requested at the Ordinary Meeting of the Council of the City of Broken Hill to be held in the Council Chamber, Sulphide Street, Broken Hill on **Wednesday, March 25, 2015** commencing at 6:30 p.m. to consider the following business:

- 1) Apologies
- 2) Prayer
- 3) Acknowledgement of Country
- 4) Public Forum
- 5) Minutes for Confirmation
- 6) Disclosure of Interest
- 7) Mayoral Minute
- 8) Notice of Motion
- 9) Notices of Rescission
- 10) Reports from Delegates
- 11) Reports
- 12) Committee Reports
- 13) Questions on Notice
- 14) Questions for Next Meeting
- 15) Closed

THERESE MANNS
GENERAL MANAGER

MINUTES FOR CONFIRMATION

Minutes of the Ordinary Meeting of the Council of the City of Broken Hill held Wednesday, February 25, 2015.

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
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Meeting commenced at 6:30 p.m.

Councillor Black addressed Council on the passing of Mr. John Butcher, a former Broken Hill City Council Alderman elected in 1977 and spoke of his many achievements and his contribution to the Community of Broken Hill. A minute of silence was observed in the Council Chambers in honour of Mr. Butcher.

PRESENT: Councillor W. Cuy (Mayor) Councillor D. Gallagher (Deputy Mayor),
Councillors C. Adams, B. Algate, P. Black, M. Browne, B. Licul, J. Nolan,
J. Richards and D. Turley.

Deputy General Manager, Manager Infrastructure Strategy, Division
Manager Corporate and Human Services, Governance Officer,
Communications Specialist and Executive Support Officer.

Media (6), Members of the Public (44).

APOLOGIES: Nil.

PRAYER

Councillor Richards delivered the prayer.

ACKNOWLEDGEMENT OF COUNTRY

Councillor Gallagher delivered the Acknowledgment of Country.

PUBLIC FORUM

DA191/2014 – Use of 123 Creedon Street as a Community House

Mr. Stephen Howarth spoke in opposition to the Development Application for a Community Hub in Creedon Street, and raised concerns regarding:

- noise problems*
- cleanliness of the neighbourhood*
- It is an Alcohol Free Zone, but it is not enforced*
- Violence on a continual basis*
- 7 residents in Newton Street, Harris Street, Pell Lane and Lunam Street are shift workers and they are woken by the continual noise, music, parties, etc.*

Mr. Howarth stated that if the Community Hub is approved it will bring more people to congregate in Creedon Street which will increase the noise and violence; and asked who will monitor, control and police the noise and alcohol related violence?

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South Mine Number 4 Headframe

Mr. Larry Angell raised concerns regarding saving the Number 4 Headframe as it is an iconic structure and is extremely concerned that it will collapse before works are undertaken to restore it; and advised the he has forwarded correspondence to CBH regarding his concerns.

Mr. Angell mentioned that in Christchurch, New Zealand they have used shipping containers in front of the earthquake affected buildings to stop the facades from collapsing and suggested that this measure could be used to prevent the Headframe from collapsing until works could begin to repair it.

Mr. Angell asked what Council is doing to prevent the headframe from being demolished or collapsing; and whether Council is seeking any heritage funding to ensure that the Headframe is restored and retained.

The Mayor commented that he has held 3 meetings with CBH and Environmental Lawyer Simon Molesworth and with another party who believes that there is a possible solution for restoration of the Headframe. He has also made representations to the Federal and State Members regarding possible heritage funding and as the estimate for the repairs is in the hundreds of thousands of dollars, the government departments will be working in parallel to get a full and precise costing of works in order to pursue funding options.

The Mayor advised that there has been substantial work undertaken thus far and hopes that nothing drastic happens to the headframe whilst preparations are being made to secure and restore it.

MINUTES FOR CONFIRMATION

RESOLUTION

Minute No. 44871

Councillor P. Black moved
Councillor B. Algate seconded

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)

That the Minutes of the Ordinary Meeting of the Council of the City of Broken Hill held January 28, 2015 be confirmed with the following amendment: That the last paragraph of the resolution of Item 3 (Broken Hill City Council Report No. 1/15 – dated January 14, 2015 – Correspondence Report) on page 6 of the Business Paper should read::

That further urgent representations be made to the Minister for Water demanding a start date for commencement of the agreed works (outlet regulator from Menindee and Block Dam between Lake Menindee and Lake Cawndilla) as per the NSW Government MOU (signed July 2010 by the then Prime Minister Julia Gillard and the Premier of NSW Kristina Keneally MP) and the necessity for the construction of a channel to connect Lake Cawndilla to the Darling River.

That the Minutes of the Extraordinary Meeting of the Council of the City of Broken Hill held February 18, 2015 be confirmed.

CARRIED

Councillor Black foreshadowed this motion (Councillor Black's amendment to the Minutes for Confirmation).

MATTERS ARISING FROM THE MINUTES

GENERAL BUSINESS NO. 1/15 - DATED FEBRUARY 25, 2015 - WATER SECURITY

11/426

RESOLUTION

Minute No. 44872

Councillor P. Black moved
Councillor B. Algate seconded

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)

That further urgent representations be made to the Minister for Water demanding a start date for commencement of the agreed works (outlet regulator from Menindee and Block Dam between Lake Menindee and Lake Cawndilla) as per the NSW Government MOU (signed July 2010 by the then Prime Minister Julia Gillard and the Premier of NSW Kristina Keneally MP) and the necessity for the construction of a channel to connect Lake Cawndilla to the Darling River.

CARRIED

The Mayor advised that he had made personal representations to Minister Humphries regarding this matter and was advised by the Minister that agreed works will not be commencing until full community consultation has taken place.

DISCLOSURE OF INTEREST

Councillor Turley declared:

- a conflict interest in Item 10 (Report No. 27/15 regarding the Far West Local Health District Nurses Ball) as she is employed by the Far West Local Health District and advised that she will leave the Council Chambers whilst the item is considered.
- a conflict interest in Item 13 (Report No. 30/15) as she is employed by the Far West Local Health District who have submitted a letter of support for the application, and advised that she will leave the Council Chambers whilst the item is considered

Councillor Licul declared:

- a conflict interest in Item 10 (Report No. 27/15 regarding the Far West Local Health District Nurses Ball) as he is employed by the Far West Local Health District and advised that he will leave the Council Chambers whilst the item is considered.
- a conflict interest in Item 13 (Report No. 30/15) as he is employed by the Far West Local Health District who have submitted a letter of support for the application, and advised that he will leave the Council Chambers whilst the item is considered

MAYORAL MINUTES

Nil.

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NOTICES OF MOTION

ITEM 1 - MOTIONS OF WHICH NOTICE HAS BEEN GIVEN NO. 2/15 - DATED JANUARY 30, 2015
- LEAD REMEDIATION 11/147

Recommendation

That Motions of Which Notice has been Given No. 2/15 dated January 30, 2015, be received.

That the future State Government be requested to ensure that the funding for lead remediation programs in Broken Hill is continued into the future.

RESOLUTION

Minute No. 44873

Councillor M. Browne moved) That the recommendation of item 1 be adopted.
Councillor D. Turley seconded)

CARRIED

RESCISSION MOTIONS

Nil.

REPORTS FROM DELEGATES

Nil.

REPORTS

ITEM 2 - BROKEN HILL CITY COUNCIL REPORT NO. 21/15 - DATED FEBRUARY 17, 2015 -
CORRESPONDENCE FOR FEBRUARY 2015 15/10

Recommendation

That Broken Hill City Council Report No. 21/15 dated February 17, 2015, be received.

That correspondence from the Governor of New South Wales, the Honourable David Hurley AC DSC (Ret'd) congratulating Broken Hill on being declared Australia's First Nationally Heritage Listed City be received.

RESOLUTION

Minute No. 44874

Councillor B. Algate moved) That the recommendation of item 2 be adopted.
Councillor C. Adams seconded)

CARRIED

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**ITEM 3 - BROKEN HILL CITY COUNCIL REPORT NO. 43/15 - DATED FEBRUARY 12, 2015 -
REVIEW OF DELIVERY PROGRAM - SIX MONTHLY PERFORMANCE INDICATOR REPORTING
AS AT DECEMBER 31, 2014**

13/79

Recommendation

That Broken Hill City Council Report No. 43/15 dated February 12, 2015, be received.

RESOLUTION

Minute No. 44875

Councillor P. Black moved) That the recommendation of item 3 be adopted.
Councillor B. Licul seconded)

CARRIED

**ITEM 4 - BROKEN HILL CITY COUNCIL REPORT NO. 22/15 - DATED FEBRUARY 09, 2015 -
COUNCIL ELECTIONS 2016**

15/23

Recommendation

That Broken Hill City Council Report No. 22/15 dated February 9, 2015, be received.

That the Broken Hill City Council ("the Council") resolves:

1. pursuant to s. 296(2) and (3) of the Act, as applied and modified by s. 18, that a council poll arrangement be entered into by contract for the Electoral Commissioner to administer all council polls of the Council for the 2016 election year.
2. pursuant to s. 296(2) and (3) of the Act, as applied and modified by s. 18, that a constitutional referendum arrangement be entered into by contract for the Electoral Commissioner to administer all constitutional referenda of the Council for the 2016 election year.

RESOLUTION

Minute No. 44876

Councillor B. Algate moved) That the recommendation of item 4 be adopted.
Councillor J. Nolan seconded)

CARRIED

**ITEM 5 - BROKEN HILL CITY COUNCIL REPORT NO. 44/15 - DATED FEBRUARY 16, 2015 -
SHORTY O'NEIL VILLAGE UPDATE**

11/333

Motion:

Councillor J. Nolan moved) That Broken Hill City Council Report No. 44/15
Councillor D. Turley seconded) dated February 16, 2015, be received.

That Council authorise the General Manager to:

1. Progress with the subdivision of the cluster of 12 units at the Gossan Street end of the Village for the purpose of securing residency for residents,

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2. Enter negotiations with Legacy in relation to transfer of title of these 12 units,
3. Enter negotiations with suitable local providers and the Department of Social Services for the transfer of the 40 bed licences, and
4. Develop and progress with Expressions of Interest for real estate agency services including auction for the sale of property known as Shorty O'Neil Village less the cluster of 12 units at Gossan Street; and also include lease value estimates to report back to Council decision on the sale or lease of that remaining property.

Amendment

Councillor B. Algate moved
Councillor D. Gallagher seconded

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)

That Broken Hill City Council Report No. 44/15 dated February 16, 2015, be received.

That Council authorise the General Manager to:

1. Progress with the subdivision of the cluster of 12 units at the Gossan Street end of the Village for the purpose of securing residency for residents,
2. Enter negotiations with Legacy in relation to transfer of title of these 12 units,
3. Enter negotiations with suitable local providers and the Department of Social Services for the transfer of the 40 bed licences, and
4. Develop and progress with Expressions of Interest for real estate agency services including specifically, sale by auction and lease value estimates for the property known as Shorty O'Neil Village less the cluster of 12 units at Gossan Street and report back to Council for a decision on the sale or lease of same.

CARRIED
(by the casting vote of the Mayor)

The amendment becomes the motion.

RESOLUTION

Minute No. 44877

Councillor B. Algate moved
Councillor D. Gallagher seconded

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)

That Broken Hill City Council Report No. 44/15 dated February 16, 2015, be received.

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That Council authorise the General Manager to:

1. Progress with the subdivision of the cluster of 12 units at the Gossan Street end of the Village for the purpose of securing residency for residents,
2. Enter negotiations with Legacy in relation to transfer of title of these 12 units,
3. Enter negotiations with suitable local providers and the Department of Social Services for the transfer of the 40 bed licences, and
4. Develop and progress with Expressions of Interest for real estate agency services including specifically, sale by auction and lease value estimates for the property known as Shorty O'Neil Village less the cluster of 12 units at Gossan Street, and report back to Council for a decision on the sale or lease of same.

CARRIED

**ITEM 6 - BROKEN HILL CITY COUNCIL REPORT NO. 45/15 - DATED FEBRUARY 17, 2015 -
QUARTERLY BUDGET REVIEW STATEMENT FOR PERIOD ENDING DECEMBER 2014** 12/160

Recommendation

That Broken Hill City Council Report No. 45/15 dated February 17, 2015, be received.

That the 2nd Quarterly Budget Review Statement and recommendations contained within be adopted and income and expenditure adjustments be voted.

RESOLUTION

Minute No. 44878

Councillor P. Black moved) That the recommendation of item 6 be adopted.
Councillor B. Algate seconded)

CARRIED

**ITEM 7 - BROKEN HILL CITY COUNCIL REPORT NO. 23/15 - DATED FEBRUARY 10, 2015 -
INVESTMENT REPORT FOR JANUARY 2015** 11/48

Recommendation

That Broken Hill City Council Report No. 23/15 dated February 10, 2015, be received.

RESOLUTION

Minute No. 44879

Councillor J. Richards moved) That the recommendation of item 7 be adopted.
Councillor B. Algate seconded)

CARRIED

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**ITEM 8 - BROKEN HILL CITY COUNCIL REPORT NO. 24/15 - DATED JANUARY 28, 2015 -
BUDGET ADJUSTMENT - PURCHASE OF THREE HANDHELD TICKETING DEVICES** 147/175

Recommendation

That Broken Hill City Council Report No. 24/15 dated January 28, 2015, be received.

That Broken Hill City Council approves a budget adjustment of \$25,110 to allow for the purchase of three handheld ticketing devices.

**ITEM 9 - BROKEN HILL CITY COUNCIL REPORT NO. 25/15 - DATED FEBRUARY 12, 2015 -
DRAFT ASSET MANAGEMENT POLICY** 12/14

Recommendation

That Broken Hill City Council Report No. 25/15 dated February 12, 2015, be received.

That Council endorse the Draft Asset Management Policy for the purposes of public consultation.

That the Draft Asset Management Policy be exhibited for public comment for a 28 day period.

That Council receives a further report at the conclusion of this exhibition, detailing submissions and any recommended changes arising, with a view to adopting the Draft Asset Management Policy for use.

Minute No. 44880

Councillor P. Black moved)	That the recommendations of items Insert first
Councillor J. Nolan seconded)	item number 8 and 9 be adopted.

CARRIED

**ITEM 10 - BROKEN HILL CITY COUNCIL REPORT NO. 26/15 - DATED FEBRUARY 10, 2015 -
DRAFT BUSINESS CONTINUITY POLICY** 12/114

RESOLUTION

Minute No. 44881

Councillor P. Black moved)	That Broken Hill City Council Report No. 26/15
Councillor J. Nolan seconded)	dated February 10, 2015, be received.

That the Policy be re-drafted and re-presented to Council so as to reflect the previous motion regarding the non-engagement of contractors whilst employees are undertaking Industrial Action.

CARRIED

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**ITEM 11 - BROKEN HILL CITY COUNCIL REPORT NO. 27/15 - DATED FEBRUARY 09, 2015 -
COMMUNITY ASSISTANCE REQUESTS - FEBRUARY 2015**

11/117

Councillors Licul and Turley each declared a conflict of interest in item 11 and left the Council Chambers at 7:18 p.m.

Recommendation

That Broken Hill City Council Report No. 27/15 dated February 9, 2015, be received.

That Council endorses the Mayor's decision to waive fees at the Civic Centre (\$1037.00) for the conduct of the funeral service on February 12, 2015 for the late Mr. Rudolph Alagich.

That Council declines Community Assistance for waiver of fees at the Civic Centre (\$1800.00) towards the Far West Local Health District Nurses Ball on May 16, 2015 as it does not meet the eligibility criteria of the Community Assistance Policy

RESOLUTION

Minute No. 44882

Councillor B. Algate moved) That the recommendation of item 11 be adopted.
Councillor C. Adams seconded)

CARRIED

Councillors Licul and Turley returned to the Council Chambers at 7:19 p.m.

The Mayor advised Councillors Licul and Turley that Council had adopted the report recommendation of item 11.

**ITEM 12 - BROKEN HILL CITY COUNCIL REPORT NO. 28/15 - DATED FEBRUARY 06, 2015 -
AMENDMENT EVENT SPONSORSHIP REQUEST - BROKEN HILL FRINGE FESTIVAL**

11/117

Recommendation

That Broken Hill City Council Report No. 28/15 dated February 6, 2015, be received.

That Council approve the request of an additional in-kind donation of \$467.00 towards the Broken Hill Fringe Festival to be held March 5-15, 2015, contributing to a total Council sponsorship of \$3,957.00.

That Council's contribution is funded from existing budgets.

RESOLUTION

Minute No. 44883

Councillor M. Browne moved) That the recommendation of item 12 be adopted.
Councillor C. Adams seconded)

CARRIED

**ITEM 13 - BROKEN HILL CITY COUNCIL REPORT NO. 29/15 - DATED FEBRUARY 10, 2015 -
DEVELOPMENT APPLICATION 204/2014 - USE OF PROPERTY FOR HEALTH SERVICE
FACILITY - 333 MORGAN STREET, BROKEN HILL**

11/467

Recommendation

That Broken Hill City Council Report No. 29/15 dated February 10, 2015, be received.

That Development Application 204/2014 for a health service facility at 333 Morgan Street be approved, subject to conditions.

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Motion

Councillor M. Browne moved) That the report be deferred pending a Councillor
Councillor D. Turley seconded) inspection of the site.

Amendment

Councillor B. Algate moved) That a further report be prepared to the March
) 2015 Council Meeting outlining the statutory
) requirements regarding approval of DA204/2014.

LAPSED
(No Seconder)

Motion

Councillor M. Browne moved) That the report be deferred pending a Councillor
Councillor D. Turley seconded) inspection of the site.

LOST
(by the casting vote of the Mayor)

Councillor Richards foreshadowed a motion.

A Division was called for the Motion which resulted in:

FOR: Councillors Black, Browne, Licul, Nolan and Turley
AGAINST: Councillors Adams, Algate, Cuy, Gallagher and Richards

Councillor Richards' motion was put.

RESOLUTION

Minute No. 44884

Councillor J. Richards moved) That the recommendation of item 13 be adopted.
Councillor C. Adams seconded)

CARRIED

A Division was called for the Motion which resulted in:

FOR: Councillors Adams, Cuy, Black, Browne, Gallagher, Nolan, Richards and Turley
AGAINST: Councillors Algate and Licul

**ITEM 14 – BROKEN HILL CITY COUNCIL REPORT NO. 30/15 – DATED FEBRUARY 13, 2015 –
DEVELOPMENT APPLICATION 191/2014 – USE OF PREMISES FOR COMMUNITY HOUSE AT
123 CREEDON STREET**

11/467

*Councillors Licul and Turley each declared a conflict of interest in item 14 and left the Council
Chambers at 7:31 p.m.*

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Recommendation

That Broken Hill City Council Report No. 30/15 dated February 13, 2015, be received.

That Development Application 191/2014 be approved for use of a community house and associated
works including disabled access, rear decking and shed, at 123 Creedon Street, subject to conditions.

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Motion

Councillor J. Richards moved) That the recommendation of item 14 be adopted.
Councillor B. Algate seconded)

Amendment

Councillor M. Browne moved) That the report be deferred pending a Councillor
Councillor C. Adams seconded) inspection of the site.

CARRIED

A Division was called for the Amendment which resulted in:

FOR: Councillors Adams, Algate, Black, Browne, Gallagher and Nolan
AGAINST: Councillors Cuy and Richards
ABSTAINED: Councillor Licul and Turley (Declaration of interest)

The Amendment becomes the Motion.

The Motion was put.

RESOLUTION

Minute No. 44885

Councillor M. Browne moved) That the report be deferred pending a Councillor
Councillor C. Adams seconded) inspection of the site.

CARRIED

A Division was called for the Motion which resulted in:

FOR: Councillors Adams, Algate, Black, Browne, Gallagher, Nolan and Richards
AGAINST: Councillor Cuy
ABSTAINED: Councillors Licul and Turley (Declaration of interest)

Councillors Licul and Turley returned to the Council Chambers at 7:36 p.m.

The Mayor advised Councillors Licul and Turley that Council had resolved to defer consideration of the report pending a Councillor inspection of the site.

**ITEM 15 - BROKEN HILL CITY COUNCIL REPORT NO. 31/15 - DATED FEBRUARY 12, 2015 -
ATTENDANCE AT THE AUSTRALIAN LOCAL GOVERNMENT WOMEN'S ASSOCIATION NATIONAL
CONFERENCE, BAROSSA VALLEY, MARCH 25-28, 2015**

11/174

RESOLUTION

Minute No. 44886

Councillor B. Algate moved) That Broken Hill City Council Report No. 31/15
Councillor J. Richards seconded) dated February 12, 2015, be received.

That Councillors advise their interest to the General Manager should they wish to attend the Australian Local Government Women's Association National Conference to be held in the Barossa Valley, March 25-28, 2015.

That the General Manager deliver a presentation at the Conference (as per invitation from ALGWA).

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That the General Manager determines staff attendance at the Conference.

CARRIED

ITEM 16 - BROKEN HILL CITY COUNCIL REPORT NO. 32/15 - DATED FEBRUARY 09, 2015 - MINUTES OF THE TIDY TOWNS ADVISORY COMMITTEE MEETING HELD 3 FEBRUARY 2015
12/55

Recommendation

That Broken Hill City Council Report No. 32/15 dated February 9, 2015, be received.

That the Tidy Towns Advisory Committee be dissolved as a S355 committee of Council to facilitate the establishment of the Tidy Towns Volunteer Group.

ITEM 17 - BROKEN HILL CITY COUNCIL REPORT NO. 33/15 - DATED FEBRUARY 10, 2015 - MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING NO.345, HELD 3 FEBRUARY 2015
11/397

Recommendation

That Broken Hill City Council Report No. 33/15 dated February 10, 2015, be received.

That the Minutes for the Local Traffic Committee Meeting No.345, held February 3, 2015 be received.

ITEM 18 - BROKEN HILL CITY COUNCIL REPORT NO. 34/15 - DATED FEBRUARY 09, 2015 - ECONOMIC DEVELOPMENT ACTIVITY REPORT FOR JANUARY 2015
11/514

Recommendation

That Broken Hill City Council Report No. 34/15 dated February 9, 2015, are received.

ITEM 19 - BROKEN HILL CITY COUNCIL REPORT NO. 35/15 - DATED FEBRUARY 11, 2015 - INFRASTRUCTURE MONTHLY ACTIVITIES FOR THE MONTH OF JANUARY 2015
11/514

Recommendation

That Broken Hill City Council Report No. 35/15 dated February 11, 2015, be received.

ITEM 20 - BROKEN HILL CITY COUNCIL REPORT NO. 36/15 - DATED FEBRUARY 10, 2015 - SUSTAINABILITY GROUP ACTIVITIES - JANUARY 2015
11/514

Recommendation

That Broken Hill City Council Report No. 36/15 dated February 10, 2015, be received.

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Minute No. 44887

Councillor P. Black moved) That the recommendations of items 16 to 20 be
Councillor J. Richards seconded) adopted.

CARRIED

**ITEM 21 - BROKEN HILL CITY COUNCIL REPORT NO. 37/15 - DATED FEBRUARY 10, 2015 -
HERITAGE STATUS REPORT - JANUARY 2015** 11/126

Recommendation

That Broken Hill City Council Report No. 37/15 dated February 10, 2015, be received.

RESOLUTION

Minute No. 44888

Councillor P. Black moved) That the recommendation of item 21 be adopted.
Councillor J. Richards seconded)

CARRIED

**ITEM 22 - BROKEN HILL CITY COUNCIL REPORT NO. 38/15 - DATED JANUARY 30, 2015 -
ACTION LIST REPORT** 11/25

Recommendation

That Broken Hill City Council Report No. 38/15 dated January 30, 2015, be received.

RESOLUTION

Minute No. 44889

Councillor P. Black moved) That the recommendation of item 22 be adopted.
Councillor M. Browne seconded)

CARRIED

COMMITTEE REPORTS

**ITEM 23 - BROKEN HILL CITY COUNCIL REPORT NO. 39/15 - DATED FEBRUARY 11, 2015 -
MINUTES OF THE MEMORIAL OVAL COMMUNITY COMMITTEE MEETING HELD FEBRUARY 3,
2015** 12/52

Recommendation

That Broken Hill City Council Report No. 39/15 dated February 11, 2015, be received.

That the minutes of the Memorial Oval Community Committee meeting held February 3, 2015 be received.

**ITEM 24 - BROKEN HILL CITY COUNCIL REPORT NO. 40/15 - DATED FEBRUARY 11, 2015 -
MINUTES OF THE BIU BAND HALL AND SOCCER ASSOCIATION COMMUNITY COMMITTEE
MEETING HELD FEBRUARY 4, 2015** 12/48

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Recommendation

That Broken Hill City Council Report No. 40/15 dated February 11, 2015, be received.

That minutes of the BIU Band Hall and Soccer Association Community Committee meeting held February 4, 2015 be received.

Minute No. 44890

Councillor P. Black moved)	That the recommendations of items 23 to 24 be
Councillor B. Licul seconded)	adopted.

CARRIED

ITEM 25 - BROKEN HILL CITY COUNCIL REPORT NO. 41/15 - DATED FEBRUARY 11, 2015 - MINUTES OF THE PICTON OVAL COMMUNITY COMMITTEE MEETING HELD FEBRUARY 9, 2015

12/54

Recommendation

That Broken Hill City Council Report No. 41/15 dated February 11, 2015, be received.

That the minutes of the Picton Oval Community Committee meeting held February 9, 2015 be received.

ITEM 26 - BROKEN HILL CITY COUNCIL REPORT NO. 42/15 - DATED FEBRUARY 11, 2015 - NOMINATION FOR APPOINTMENT AS COMMUNITY REPRESENTATIVES ON SECTION 355 COMMUNITY COMMITTEES

12/50, 12/51

Recommendation

That Broken Hill City Council Report No. 42/15 dated February 11, 2015, be received.

That Ms. Marion Kemp is appointed as a community representative and Ms. Lee-Anne Khan is appointed as a user group representative (Silver City Kennel Club) on the Memorial Oval Community Committee.

That Miss Nevada Ford is appointed as a community representative on the Friends of the Flora and Fauna of the Barrier Ranges Community Committee.

Minute No. 44891

Councillor P. Black moved)	That the recommendations of items 25 and 26 be
Councillor C. Adams seconded)	adopted.

CARRIED

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QUESTIONS ON NOTICE

ITEM 27 - QUESTIONS ON NOTICE NO. 2/15 - DATED JANUARY 30, 2015 - COUNCILLORS
QUESTIONS ON NOTICE FROM THE JANUARY 28, 2015 COUNCIL MEETING 14/6, DA2014/204,

Recommendation

That Questions On Notice No. 2/15 dated January 30, 2015, be received.

ITEM 28 - QUESTIONS ON NOTICE NO. 3/15 - DATED JANUARY 30, 2015 - PUBLIC FORUM
QUESTIONS ON NOTICE FROM THE JANUARY 28, 2015 11/443, 11/205,

Recommendation

That Questions On Notice No. 3/15 dated January 30, 2015, be received.

Minute No. 44892

Councillor P. Black moved)	That the recommendations of items 27 and 28 be
Councillor C. Adams seconded)	adopted.

CARRIED

QUESTIONS FOR NEXT MEETING

Review of Delivery Program – Six Monthly Performance Indicator Reporting 13/79, 13/12

The General Manager took a question on notice from Councillor Licul regarding Item 1.1.1.4 – Seek funding opportunities for increased lighting and crime prevention through initiatives including CCTV. Councillor Licul asked what action is being taken to seek funding?

Business Paper Page Numbering 11/21

The Mayor took a question on notice from Councillor Algate regarding the page numbering of attachments to reports as some pages have two page numbers and that this is confusing when Councillors refer to page numbers during the Council Meetings. Councillor Algate asked if the page number system for reports could be refined.

YMCA Refusal to Hire Pool Space at the Broken Hill Regional Aquatic Centre 13/12

Councillor Algate advised that he had been approached by Ms. J. Barrett and Mr. G. Farquharson regarding refusal by the management of the YMCA following Ms. Barrett's application to hire pool space at the Broken Hill Regional Aquatic Centre for the purpose of teaching swimming and water safety measures for young children and children with special needs.

It appears that the YMCA have refused the application on the grounds that the YMCA have already provided such a service and that the services provided by Ms. Barrett's Swim School would be in direct competition to those services currently provided by the YMCA.

Councillor Algate questioned:

- 1) why when other groups and individuals other than the YMCA are currently providing these*

MINUTES OF THE ORDINARY MEETING OF THE BROKEN HILL CITY COUNCIL HELD
FEBRUARY 25, 2015

same services and are permitted to hire the Aquatic Centre facilities, why has the Barrett Swim School been signed out and refused permission to hire pool space?

Councillor Algate raised concerns that Council correspondence dated February 16, 2015 addressed to Ms. Barrett, confirms that Council fully supports the business decision made by the YMCA; and that given that others who are also unaligned with the YMCA are currently permitted to hire the facilities to provide similar services appears to be discrimination and the fact that council supports the stand taken by the YMCA appears to be questionable.

The Fatal Lodes Book

11/126

Councillor Algate advised that he has had a couple of residents ask about purchasing copies of Stan Goodman's "The Fatal Lodes" book, and he has been advised that approximately 40 copies have been ordered by locals with purchasers advised that the next reprint will not take place until a minimum of 100 copies of the book have been pre-ordered. It has also been suggested that the price of the book will increased by \$10.00 per copy.

Councillor Algate asked if this is correct?

CONFIDENTIAL MATTERS

Nil.

There being no further business the Mayor closed the meeting at 7:51 p.m.

THE FOREGOING MINUTES WERE READ)
AND CONFIRMED AT THE ORDINARY)
MEETING OF THE BROKEN HILL CITY)
COUNCIL HELD ON MARCH 25, 2015.)

CHAIRPERSON

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ORDINARY MEETING OF THE COUNCIL

March 18, 2015

BROKEN HILL CITY COUNCIL REPORT NO. 46/15

SUBJECT: CORRESPONDENCE REPORT FOR MARCH, 2015 11/296

Recommendation

That Broken Hill City Council Report No. 46/15 dated March 18, 2015, be received.

That Council sends further correspondence to the South Australian Department of Planning, Transport and Infrastructure regarding the placement of directional signage on the Sturt Highway (Northern Express Way) and Horrocks Highway/Barrier Highway (Tarlee turn off) directing travellers to Broken Hill.

Executive Summary:

At the January 2015 Council Meeting the following matter was raised during the Public Forum Session by Mr. Brian Fenton. The following is an excerpt from the Council Minutes:

Road Signs

11/296

Mr Brian Fenton referred to a faded tourist sign at the corner of Williams Street and Kaolin Street directing visitors to the Pro Hart Gallery, White Rocks, Sculptures and the Living Desert asked that if Broken Hill tourist signs could be replaced.

Mr Fenton asked if Council could approach the South Australian government regarding placing directional signage on the Sturt Highway (Northern Express Way) and Horrocks Highway / Barrier Highway (Tarlee turn off) that features our unique city and region. There is currently only a sign directing tourists to the Horrocks Highway and Tarlee, which can be confusing for travellers to Broken Hill.

Mr. Fenton congratulated Councillors and staff on the conduct of the 2015 Australia Day Celebrations.

The Mayor took Mr. Fenton's requests on board regarding signage.

The Mayor echoed Mr. Fenton's comments stating that Council staff and the Australia Day Committee members had worked hard to achieve a successful event.

Report:

The Mayor forwarded correspondence to the Minister for Transport, South Australian Government requesting that consideration be given for the placement of directional signage that features our unique city and region on both on the Sturt Highway (Northern Express Way) and Horrocks Highway / Barrier Highway (Tarlee turn off).

Council has now received a response from the Hon. Stephen Mullighan MP, Minister for Transport and Infrastructure (see attached).

Attachments

- | | |
|--|------------|
| 1. Inwards correspondence from the South Australian Minister for Transport and Infrastructure dated March 10, 2015 | 2
Pages |
|--|------------|

THERESE MANNS
GENERAL MANAGER



Government
of South Australia

15MTR/0147

The Hon Stephen Mullighan MP

Mr Wincen Cuy
Mayor
Broken Hill City Council
PO Box 448
BROKEN HILL NSW 2880

Dear Mayor

Thank you for your letter received 3 February 2015 regarding roadside signage in South Australia.

Firstly, I would like to congratulate Broken Hill on being named Australia's 'First Heritage Listed' city.

I am advised by the Department of Planning, Transport and Infrastructure (DPTI), tourist attraction signs are assessed in accordance with the publication, *Road Sign Guidelines – Guide to Visitor and Service Signs in South Australia*.

The guidelines were produced with the assistance of Tourism SA and the tourism industry to assist business and road authorities in determining eligibility for road signs and their most appropriate use. These guidelines have been developed to ensure a safer road network while supporting the growth of tourism. DPTI applies the guidelines consistently across South Australia's arterial road network.

The primary purpose of tourist and service signs is to give visitors direction or guidance to tourist attractions, accommodation and services. The applications for road signs are assessed by DPTI on the basis of assisting navigation, and improving safety and efficient traffic management.

I am advised by DPTI, the road signing system used in South Australia conforms to nationally consistent and accepted standards and practices. It is essential to ensure signs installed in the road reserve can communicate effectively with motorists whilst also meeting safety, aesthetic and environmental considerations.

In relation to direction signs, only key destinations and focal points immediately along a route are listed, as it is impractical to signpost every possible destination at every location on the arterial road network.

Minister for Transport and Infrastructure
Minister Assisting the Minister for Planning
Minister Assisting the Minister for Housing and Urban Development
12th Floor, Roma Mitchell House, 136 North Terrace Adelaide SA 5000 | GPO Box 1533 Adelaide SA 5001 DX 171
Tel 08 8402 1708 | Fax 08 8402 1991 | Email ministermullighan@sa.gov.au



Broken Hill is one of many destinations which motorists access by turning left off the Gawler Bypass, including Sydney and Brisbane. Whilst the directional sign at this location indicates Tarlee as a destination, it also includes Clare and Burra, which are the next major focal points along the Horrocks and Barrier Highways respectively. Prior to the turn off there are a number of direction signs along the Gawler Bypass indicating Clare and Burra as well as Nuriootpa.

The Horrocks and Barrier Highways intersection (north of Tarlee) is a key decision point requiring a right turn for motorists wanting to travel on the Barrier Highway. The direction sign at this location includes Broken Hill as it forms the key focal point beyond Burra along the Barrier Highway.

In addition to direction signs, DPTI provides reassurance signs along road corridors to assure motorists they are on the correct route and provide them with an indication of the remaining distance to their destination.

A number of reassurance signs are in place on the Horrocks Highway, including one soon after the Thiele Highway turn off, which include Broken Hill. The city also appears on all reassurance signs located along the Barrier Highway.

Should you have any questions regarding South Australia's Road Sign Guidelines, or you have specific suggestions about where you would like to see additional signage, please do not hesitate to contact DPTI's Acting Manager, Traffic Operations Group, Mr Andrew Excell, on 8226 8210.

An alternative approach to enable the Broken Hill City Council to advertise would be through information bays. The installation or upgrade of existing information bays within South Australia would need to be funded by Regional Development Australia or respective councils and the Outback Communities Authority depending on their location. Regional Development Australia can be contacted by email at rda@infrastructure.gov.au.

Thank you for taking the time to write and I trust this information is of assistance.

Yours sincerely



HON STEPHEN MULLIGHAN MP
MINISTER FOR TRANSPORT AND INFRASTRUCTURE

10 March 2015

ORDINARY MEETING OF THE COUNCIL

March 11, 2015

BROKEN HILL CITY COUNCIL REPORT NO. 47/15

SUBJECT: COUNCILOR ATTENDANCE AT THE NATIONAL GENERAL
ASSEMBLY OF LOCAL GOVERNMENT, CANBERRA 14-17 JUNE,
2015 11/304

Recommendation

That Broken Hill City Council Report No. 47/15 dated March 11, 2015, be received.

That Council determine its representation to attend the 2015 National General Assembly of Local Government in Canberra 14-17 June 2015.

That Council determine motions to the 2015 National General Assembly of Local Government in line with the Assembly's eligibility principles; and such motions be submitted by Sunday, April 17, 2015.

Executive Summary:

The National General Assembly (NGA) brings together hundreds of delegates from councils across Australia to debate issues of national significance to local government. It provides an opportunity for local councils to develop and express a united voice on core issues affecting their communities with access to influential decision-makers of the federal government, at both the political and departmental levels.

It is recommended that Council determine representation to the National General Assembly of Local Government, and that Council prepare motions to the Conference to further pursue significant local government issues.

Report:

The 2015 National General Assembly will be held in Canberra from Sunday 14 June to Wednesday 17 June, 2015.

The Australian Local Government Association Board is calling for motions for the 2015 National General Assembly under this year's theme "Closest to the Community: Local Government in the Federation". The theme reflects the Australian Government's current work with all state and territory governments and the Australian Local Government Association to develop White Papers on reform of the Federation and Taxation.

Guest Speakers to the Assembly include:

- Prime Minister, the Hon. Tony Abbott, M.P.
- The Hon. Bill Shorten, M.P., Federal Member for Maribyrnong, leader of the Australian Labour Party and Leader of the Opposition.
- The Hon. Warren Truss, M.P., Deputy Prime Minister and Minister for Infrastructure and Regional Development.
- Senator Christine Milne, Senator for Tasmania and Leader of the Australian Greens.

Motions should be submitted electronically and should be received by the Australian Local Government Association no later than Friday 17 April, 2015.

To assist Councils in preparing motions, a discussion paper is available on the National General Assembly website (attached to report).

To be eligible for inclusion in the National General Assembly Business Papers motions must follow the principles:

1. Be relevant to the work of local government nationally
2. Be consistent with the themes of the Assembly
3. Complement or build on the policy objectives of your state and territory local government association
4. Propose a clear action and outcome, and
5. Not be advanced on behalf of external third parties which may seek to sue the NGA to apply pressure to Board members, to gain national political exposure for positions that are not directly relevant to the work of, or in the national interest of local

Strategic Direction:

Aligns with Council's Delivery Program, Key Direction 5: Our Leadership – Objective 5.2.3; to build and foster meaningful relationships and strategic networks in order to strongly advocate our local interests with other stakeholders for the future benefit of Broken Hill.

Financial Implications:

Conference fees to attend the Australian National General Assembly of Local Government includes:

Early bird registration \$899 per delegate

Standard registration \$999 per delegate

Late registration \$1200 per delegate.

Return flights to Canberra is estimated at \$750 per person; and accommodation is estimated at \$250 per night.

Attachments

- | | |
|--|----------|
| 1. Invitation to attend National General Assembly and Call for Motions | 13 Pages |
| 2. Assembly Information and Registration Papers | 10 Pages |

THERESE MANNS
GENERAL MANAGER



AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION

20 February 2014

Broken Hill City Council
PO Box 448
BROKEN HILL NSW 2880

Dear Mayor Cuy

I am writing to invite you and your colleagues to attend this year's National General Assembly of Local Government (NGA) at the National Convention Centre in Canberra from 14 - 17 June 2015.

Invitations have been extended to the Prime Minister, the Deputy Prime Minister and the Leader of the Opposition to address the sector. We will also be joined by other ministers, shadow ministers and leading public figures presenting keynote addresses, which will help to focus our discussions at the NGA.

The theme for this year's NGA is 'Closest to the Community: Local Government in the Federation'. The Australian Government is currently working with all state and territory governments and ALGA to develop White Papers on reform of the Federation and Taxation. The NGA presents local government as a whole with an opportunity to consider the range of issues being raised and to ensure local government's aspirations are addressed in the White Papers. I have been clear that I want to see local government strengthened as a result of any reform and we need your input to advance that objective.

The NGA program will cover a wide range of issues, reflecting the diversity of local government and our interests. There will be opportunities for delegates to interact with not only invited political and keynote speakers, but with panels of subject-matter experts and local government representatives.

Enclosed is the NGA Registration Brochure which contains details of the program, business agenda and associated events. I have also enclosed the NGA 2015 discussion paper and the official call for motions. This year's NGA presents an ideal opportunity to offer your ideas and experience to your local government colleagues and through to the Australian Government as we consider the challenges that lay ahead.

Your council's involvement in the NGA is important in assisting ALGA to maintain the Government's engagement with local government and to drive improved outcomes for the local government sector at the national level.

A number of crucial policy motions will be debated at the NGA and it is essential that every council is represented in these debates to actively contribute to the dialogue as we strategically position the sector within our Federation.

I look forward to seeing you in Canberra.

A handwritten signature in black ink, appearing to read 'Troy Pickard', is written over a circular stamp. The stamp contains the text 'Mayor Troy Pickard' and 'President' below it.

Mayor Troy Pickard
President



AUSTRALIAN LOCAL
GOVERNMENT ASSOCIATION

**National General Assembly of Local
Government**

14 -17 June 2015

Call for Motions

**'Closest to the Community:
Local Government in the Federation'
Discussion Paper**

February 2015

Preamble

The 2015 NGA is being held at an important time, not only for local government, but the Commonwealth, states and territories and the Australian people. It is a time when the Commonwealth Government has invited all interested parties to consider potential reform of the Federation and of taxation.

While the Government recognises that the current Federation has given rise to '... a vibrant democracy, a strong economy and a cohesive society that millions of migrants have chosen to join', it also suggests that over time, it has '.... increased the overlap of roles and responsibilities between spheres of government and reduced accountability to voters, created duplication and blame-shifting'. The Prime Minister has frequently alluded to this problem, and has established a White Paper process on the Reform of the Federation, and a White Paper on Taxation to address these issues.

The White Paper on the Reform of the Federation will '... seek to clarify roles and responsibilities to ensure that, as far as possible, the States and Territories are sovereign in their own sphere, so that voters know who is responsible for what'.

The Prime Minister in his Sir Henry Parkes Commemorative Dinner address at Tenterfield on 25 October 2014 said that '... the Government is determined to make the case for change'. But he also acknowledged that consensus is required for rethinking the conventions about which level of government is responsible for the delivery of a particular service, or the revenue measures to which particular levels of government should have access. He said, '...Without a measure of consensus, any change requiring legislation is unlikely to secure parliamentary passage and the whole exercise could turn out to be futile'. He went on to say, '...Without an element of consensus, any change that's actually achieved could be reversed at the earliest opportunity and therefore hardly worth doing'.

Local government is an essential part of the Australian system of government. Local governments are democratically elected and provide for the 'good governance'¹ of local communities throughout Australia. As part of that role, councils provide crucial local planning, services, programs and infrastructure including local roads, community halls, sports, cultural and recreation facilities that underpin the life of every local community throughout Australia. In this way local government is indeed the level of government that is 'closest to the community'.

It is therefore an important partner and stakeholder in the development of a national consensus on any reform proposal and should help shape this debate and make its contribution to the White Paper process. The Australian Local Government Association (ALGA) has had input to these papers, and in consultation with state and territory local government associations has made submissions on relevant matters. ALGA also intends to make substantial submissions to the Green Papers expected to be released on the Federation and Taxation during this process and encourages all councils to become actively involved in this process.

The NGA debate on motions and associated discussions will help to inform the ALGA Board in formulating these submissions.

¹ See objects of state and territory Local Government Acts.

How Can Councils Submit Motions

The National General Assembly of Local Government is an important opportunity for you and your council to influence the national policy agenda.

To assist you and your council to identify motions that address the theme of the NGA the ALGA Secretariat has prepared this short discussion paper. You are encouraged to read all of the sections of the Paper, but are not expected to respond to every question contained in them. Your motion/s can address one or all of the issues identified in the discussion paper.

To be eligible for inclusion in the NGA Business Papers, and then debate on the floor of the NGA, motions must follow the following principles:

1. Be relevant to the work of local government nationally;
2. Be consistent with the themes of the Assembly
3. Complement or build on the policy objectives of your state and territory local government association;
4. propose a clear action and outcome, and
5. not be advanced on behalf of external third parties which may seek to use the NGA to apply pressure to Board members, to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of local government.

Motions should generally be in a form that seek the NGA's support for a particular action or policy change, at the Federal level which will assist local governments to meet local community needs. For example: That this National General Assembly call on the Federal Government to restore indexation to local government financial assistance grants.

Motions should be lodged electronically using the online form available on the NGA Website at: www.alga.asn.au. All motions require among other things: a contact officer; a clear national objective; a summary of the key arguments in support of the motion, and endorsement of your council. Motions should be received by ALGA no later than 11:59pm on Friday 17 April 2015, electronically in the prescribed format.

All motions submitted will be reviewed by the National General Assembly Committee as well as by State and Territory Local Government Associations to determine their eligibility for inclusion in the NGA Business Papers. When reviewing motions, the Committee considers the importance and relevance of the issue to local government. Please note that motions should not be prescriptive in directing how the matter should be pursued. Any motion deemed to be primarily concerned with local or state issues will be referred to the relevant state/territory local government association, and will not be included in the Business Papers.

For more information, please contact the Director, National Events on (02) 6122 9400.

Introduction

During the 2013 Federal election campaign the Coalition announced their intention to produce a White Paper on the Reform of the Federation if they were to win Government. In addition, the Coalition promised to produce a White Paper on Taxation.

As a result, on 28 June 2014 the Commonwealth Government released the Terms of Reference for a White Paper on the Reform of the Federation. These can be found at <https://federation.dpmc.gov.au/>. At the time of writing the Terms of Reference for the White Paper on Taxation were not publicly available.

The Federation White Paper process will include the release of a Green Paper which will canvas options for reform in the latter part of 2015, and ultimately the White Paper which will outline '...a clear, well defined and timely policy platform', during the lead up to the next Federal election.

The Commonwealth has released five issues papers to engage interested parties on some of the key issues that will be considered in the White Paper Process. These are:

Issues Paper 1 - A Federation for Our Future

Issues Paper 2 - Roles and Responsibilities in Housing and Homelessness

Issues Paper 3 - Roles and Responsibilities in Health

Issues Paper 4 - Roles and Responsibilities in Education

Issues Paper 5 - COAG and Federal Financial Relations

Copies can be found at: <https://federation.dpmc.gov.au/issues-papers>

A separate Discussion Paper on Taxation is expected to be released in the coming weeks.

This National General Assembly (NGA) provides an important opportunity for local government to debate issues and options for reform, as well as to develop a national position ahead of the White Paper on the Reform of the Federation and White Paper on Taxation.

Councils and NGA delegates are strongly encouraged to read these discussion papers prior to submitting motion for this year's NGA.

Local Government in the Federation

Local government in Australia pre-dates Federation. The City of Adelaide was established in 1840, the first local government in the extensive network which exists today.

The formation of the early municipal authorities built on local initiatives inspired by local citizens who recognised and acted on the need for the provision of local services and infrastructure which were not being provided by colonial administrations. Typically, the municipal authority provided traditional property services such as local roads, waste management and through these services (waste, waste water and sewerage) environmental health services to meet local needs. Over time local authorities began to provide utilities and services such as electricity and gas. Gradually colonial administrations / states began to aggregate and regulate local networks such as electricity and take them over. In addition, over time, states began to prescribe local services that should be provided locally by the

municipal government including the provision of regulatory services, planning and other services.

Arguably this was just the beginning of some 'blurring' of roles, responsibilities and accountability between the existing two levels of governments in Australia. It also, inevitably, led to the significant debates about funding responsibilities. The evolution of the roles and responsibilities between states and local government is an important part of the story of how government institutions evolved to meet the emerging needs and demands of Australians. On 1 January 1901 our current Federal system was formalised.

As Commonwealth and state relations evolved, local government continued to operate at the local level. In the 1970s both the Whitlam and Fraser Governments, supported the need for the rapid expansion of government services, including municipal services in local communities. In addition, there was a recognition of the need for Commonwealth/states services to be delivered locally and the Commonwealth forged a direct relationship with local government through the provision of funds to local government.

The Fraser Government formalised support by establishing the system of Financial Assistance Grants (FAGs). Local government received a guaranteed share of Personal Income Tax through the *Local Government (Personal Income Tax Sharing) Act 1976*. Under the Act the amount of local government's share was to rise to 2%. The Hawke Government scrapped that approach and, after an inquiry in 1985, introduced a new Act at the same time as maintaining the system of FAGs.

FAGs aimed to facilitate Horizontal Fiscal Equalisation (HFE) and support the national provision of local government services. Commonwealth responsibility to maintain funding to local government (in this broad sense) was reconfirmed during the negotiation of the Goods and Services Tax (GST) in 1999. The concept of the Commonwealth funding (part funding) local services nationally was taken further with the advent of the highly successful and much need Roads to Recovery program (R2R) in 2000.

White Paper Terms of Reference

The Terms of Reference for the White Paper on the Reform of the Federation set out four overarching questions for investigation. These are:

- What are the practicalities of limiting policy and funding to core national interest matters, as typified by the matters in section 51 of the Constitution?
- How can overlap between Local, State and Commonwealth responsibilities or involvement in the delivery and funding of public programs be reduced or, if appropriate be eliminated?
- How can we achieve agreement between States and Commonwealth Governments about their distinct and mutually exclusive responsibilities and subsequent funding sources for associated programs?
- How can we achieve equity and sustainability in the funding of any programmes that are deemed to be the responsibility of more than one level of government.

These four questions are the starting point for the national debate and for councils to consider in the development of NGA motions.

The challenge of this NGA can be considered at two levels:

- 1. identify and propose potential reform of the Federation, including funding relationships, that will improve the operation of the Federation and improve government service delivery to the Australian people, and*
- 2. from a Local Government perspective, propose reforms that should occur to strengthen Local Government, and / or, if there are reforms to Commonwealth and state relations by shifting roles and responsibilities, how can any adverse impacts on Local Government and local communities be addressed.*

Principles and criteria to be applied when allocating roles and responsibilities between different levels of government

The White Paper on the Reform of the Federation will consider principles and criteria to be applied when allocating roles and responsibilities between different levels of government. They can be considered 'design principles' for designing, or re-designing, our Federation. The White Paper's Terms of Reference set out six principles:

- accountability for performance in delivering outcomes;
- subsidiarity;
- national interest considerations;
- equity, efficiency and effectiveness of service delivery;
- durability; and
- fiscal sustainability.

It is important to note that this list extends the list of four principles agreed at the Special Premiers' Conferences in 1990 and 1991 as part of a previous attempt to reform our Federation. The four principles agreed at that time were nationhood, subsidiarity, structural efficiency and accountability. The focus on structural efficiency was borne out in the New Federalism agenda given expression in the National Competition Policy.

The first Issues Paper provides detailed descriptions of each principle and importantly it suggests that it is important to realise that these principles will often be in conflict, and in choosing between different policy options, governments will necessarily need to consider the trade-offs between them.

It poses the following questions:

- Are these the right principles? Are there additional principles that should be considered?
- How should these principles be prioritised?
- What are the likely trade-offs between the principles that need to be considered?

Motions are invited on whether these principles are the right principles. For example a motion in the following form:

That this NGA supports (or does not support some or all of) the following six principles and criteria as outlined in Issues Paper No 1 to be applied when allocating roles and responsibilities between different levels of government

- *accountability for performance in delivering outcomes;*
- *subsidiarity;*
- *national interest considerations;*
- *equity, efficiency and effectiveness of service delivery;*
- *durability; and*
- *fiscal sustainability.*

Motions are invited on specific examples on how these principle and criteria should be applied to specific services that are directly relevant to Local Government.

White Paper Issues Papers

Issues Paper Number 1, A Federation for Our Future (September 2014) begins with a discussion of the Federation from 1 January 1901 and goes on to discuss the evolution of the Federation including the Constitutional basis of the allocation of roles and responsibilities between the Commonwealth and the states and territories. Over time, the paper suggests, roles and responsibilities for service provision between the Commonwealth and state boundaries became blurred.

The second, third and fourth Issues Paper are related to specific portfolios. These include: housing and homelessness; health; and education. The final Issues Paper deals with COAG and Federal Financial Relations.

The Issues Papers only briefly touch on local government with little discussion of the evolution of the current Commonwealth, state and local government relationship.

In light of this, a series of questions arise about Local Government's responsibilities including what is Local Government's current role in these areas, what the role should be and how it should be funded.

Housing and Homelessness

Which level of government should be responsible for housing policy?

If more than one, how should roles and responsibilities in particular policy funding and delivery, be shared between governments and how should cost shifting between governments be avoided?

Which level of government should be responsible for funding public housing?

Which level of government, if any, should be responsible for the delivery of public housing?

Which level of government if any should be responsible for the regulation of public housing?

Which levels of government should be responsible for policy, funding, delivery and regulation to address homelessness?

What are the roles and responsibilities of local government in housing and homelessness?

Who should fund that role?

If there are changes in roles and responsibilities in relation to housing and or homelessness between levels of government, in particular between the Commonwealth and states/territories, what measures should be taken to stop cost shifting to local government?

Which level of government should be responsible for health and or education policy?

Which level of government should be responsible for funding health and education services?

If more than one, how should roles and responsibilities in particular policy funding and delivery, be shared between governments and how can cost shifting between governments be avoided?

Which level of government, if any, should be responsible for the delivery of health and or education?

Which level of government if any should be responsible for the regulation of health or education?

What are the roles and responsibilities of local government in health and or education?

Who should fund that role?

If there are changes in roles and responsibilities in relation to housing and or homelessness between levels of government, in particular between the Commonwealth and states/territories, what measures should be taken to stop cost shifting to local government?

Further Context for Consideration

Outcomes of 2014 NGA

In response to the release of the National Commission of Audit Report (2014) and the 2014 - 15 Federal Budget decision to freeze the indexation of Financial Assistance Grants (outlined below), the 2014 NGA resolved:

Delegates of the 2014 National General Assembly, in recognition of the vital importance of the Financial Assistance Grants (FAGs) to local government for the provision of equitable levels of local government services to all Australian communities, unanimously call on the Commonwealth Government to:

- *restore indexation of Financial Assistance Grants in line with CPI and population growth immediately,*

- *reject Recommendation 22 of the National Commission of Audit in which the Commission recommends that tied grants to local government cease, and to the extent that programs are identified as priorities, local and state government provide them to the communities they serve.*

Further Delegates also resolved that:

- *It is imperative that the Commonwealth consult with local government, the states and territories and local communities in the development of the White Paper on Reform of the Federation and the White Paper on Taxation; that the Government's White Papers must genuinely reflect the wishes of the Australian people; and that future Federal-state and local financial relationship arrangements must ensure long term sustainable distribution of taxation revenues between the levels of government that are commensurate with the roles and responsibilities of each level government in our modern Federation.*

2014 National Commission of Audit

On 1 May 2014 the National Commission of Audit released its Phase 1 and 2 reports. The audit was established in October 2013 and asked, inter alia; "... assess the current split of roles and responsibilities between and within the Commonwealth government and State and Territory governments, including areas of duplication."

The two reports made 86 recommendations -- 64 in its Phase 1 Report which dealt predominantly with roles and responsibilities and improving the sustainability of the nation's finances, and a further 22 recommendations in its Phase 2 Report which mostly addressed public sector performance and accountability as well as infrastructure. Many of these recommendations may be of interest to those engaged in the broad issue of Commonwealth-state relations. They may also have implications for local government. However there are some specific recommendations that go directly to the heart of Commonwealth-local government relations, and state and local government relations.

The approach taken by the 2014 Commission is similar to that of the 1996 National Commission of Audit with its central theme being that the Commonwealth has a narrow range of responsibilities (essentially outlined in Section 51 of the Constitution), and that the States have residual powers and therefore are responsible for most service delivery including health, education and ultimately local government. In stark terms the Commission proposed to sever the direct funding relationship between the Commonwealth and local government.

Recognising the degree of vertical fiscal imbalance within the Federation the 2014 Commission proposed in Recommendation 22 (Phase 2 Report) that: '... States have access to the personal income tax system so that they are in a better position to fund their own priorities. This will include support for local government.' They further conclude that in this situation, the need for separate tied funding from the Commonwealth will diminish. The Commission recommends that '... tied grants to local government cease, and to the extent that programmes are identified as priorities, local or State governments provide them to the communities they service.'

Recommendation 5 (Phase 2 Report) advances the same model for infrastructure funding: '... the States are responsible for infrastructure and should determine their own priorities'. Noting that implementing the Commission's recommendations will take time (i.e. states to

obtain access to additional revenue through personal income tax), the Commission recommends that a range of infrastructure funding, including the Identified Roads Component of FAGs and Nation Building Funds i.e. Roads to Recovery grants, be consolidated into a single pool.

In releasing the Audit Report the Treasurer explained that there were some Commission recommendations that the Government would accept, and would inform the preparation of the 2014 - 15 Federal budget, there would be some recommendations that the Government would reject and that there were some recommendations that would be considered in the context of the White Paper on Reform of the Federation and the White Paper on Taxation.

On 13 May 2014 the Commonwealth brought down the 2014 - 15 Federal Budget and provided a brief response to the Commission of Audit indicating that payments to local government would be considered in the Federation White Paper.

2014 - 15 Federal Budget

In the 2014 - 15 Federal Budget the Government committed to provide \$2.2867 billion in Financial Assistance Grants to Local Government (FAGs). However, the Government also announced it would pause the indexation of FAGs for the next three years.

Local Government Financial Assistance Grants (FAGs) are a Commonwealth Specific Purpose payment to local government paid through the states and Northern Territory Government. Payments are made to councils by jurisdictional Treasurers on the advice of state and territory Local Government Grants Commissions under the provisions of the *Local Government (Financial Assistance) Act 1995*.

The objects of the *Local Government (Financial Assistance) Act 1995* enable the Commonwealth Parliament to provide assistance to the states for the purposes of improving:

- (a) the financial capacity of local governing bodies;
- (b) the capacity of local governing bodies to provide their residents with an equitable level of services;
- (c) the certainty of funding for local governing bodies;
- (d) the efficiency and effectiveness of local governing bodies; and
- (e) the provision by local governing bodies of services to Aboriginal and Torres Strait Islander communities.

Freezing of FAG's will reduce Commonwealth expenditures (and grants to councils) by more than \$925 million over the forward estimates.

The freezing of FAGs indexation means that the aggregate level of FAGs will be permanently reduced by 13 per cent, unless there is a future government decision to restore this base with a catch-up payment.

Councils are invited to submit motions to address either these developments, and or that build on the 2014 resolution of the NGA.

Note:

Motions should be lodged electronically using the online form available via the NGA website at: www.alga.asn.au.

All motions require among other things: a contact officer; a clear national objective; a summary of the key arguments in support of the motion, and endorsement of your council.

Motions should be received by ALGA no later than 11:59pm Friday 17 April 2015, electronically in the prescribed format.

PROGRAM &
REGISTRATION

A graphic featuring several interlocking gears of different sizes. One large white gear is the central focus, with a smaller white gear inside it. To the left, there are two black gears. To the right, there is a small white gear and a stylized star. The background is a mix of light and dark grey tones.

NGA15
CLOSEST TO THE
COMMUNITY:
LOCAL GOVERNMENT
IN THE FEDERATION

14-17 JUNE 2015
NATIONAL CONVENTION CENTRE
CANBERRA
REGISTER ONLINE
WWW.ALGA.ASN.AU



AUSTRALIAN LOCAL
GOVERNMENT ASSOCIATION

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PRESIDENT'S: WELCOME

Dear Colleagues,

I invite you to attend this year's National General Assembly of Local Government (NGA) at the National Convention Centre in Canberra from 14-17 June 2015.

Invitations have been extended to the Prime Minister, the Deputy Prime Minister and the Leader of the Opposition to address the sector. We will also be joined by other ministers, shadow ministers and leading public figures presenting keynote addresses, which will help to focus discussions at the NGA.

The theme for this year's NGA is **'Closest to the Community: Local Government in the Federation'**.

The Australian Government is currently working with all state and territory governments and ALGA to develop White Papers on reform of the Federation and Taxation. The NGA presents local government as a whole with an opportunity to consider the range

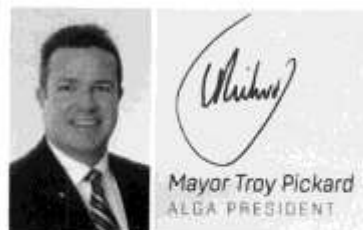
of issues being raised and to ensure local government's aspirations are addressed in the White Papers. I have been clear that I want to see local government strengthened as a result of any reform and we need your input to advance that objective.

The NGA program will cover a wide range of issues, reflecting the diversity of local government and our interests. There will be opportunities for delegates to interact with not only invited political and keynote speakers, but with panels of subject-matter experts and local government representatives.

The ALGA Board recently called for Notices of Motions for the NGA and these will set out the framework for debate. I would encourage you and your council to think through ideas or initiatives you would like to see debated at the NGA and to submit these as motions.

Your council's involvement in the NGA is important in assisting ALGA to maintain the Government's engagement with local government and to drive improved outcomes for the local government sector at the national level. A number of crucial policy motions will be debated at the NGA and it is essential that every council is represented in these debates to actively contribute to the dialogue as we strategically position the sector within our Federation.

I look forward to seeing you in Canberra.



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2015 THEME OVERVIEW

CLOSEST TO THE COMMUNITY: LOCAL GOVERNMENT IN THE FEDERATION

The 2015 NGA is being held at an important time, not only for local government, but the Commonwealth, states and territories and the Australian people. It is a time when the Commonwealth Government has invited all interested parties to consider potential reform of the Federation and of taxation.

While the Government recognises that the current Federation has given rise to *'... a vibrant democracy, a strong economy and a cohesive society that millions of migrants have chosen to join'*, it also suggests that over time, it has *'... increased the overlap of roles and responsibilities between spheres of government and reduced accountability to voters, created duplication and blame-shifting'*. The Prime Minister has frequently alluded to this problem, and has established a White Paper process on the Reform of the Federation, and a White Paper on Taxation to address these issues.

The White Paper on the Reform of the Federation will *'... seek to clarify roles and responsibilities to ensure that, as far as possible, the States and Territories are sovereign in their own sphere, so that voters know who is responsible for what'*.

The Prime Minister, in his Sir Henry Parkes Commemorative Dinner address at Tenterfield, on 25 October 2014 said that *'... the Government is determined to make the case for change'*. But he also acknowledged that consensus is required for rethinking the conventions about which level of government is responsible for the delivery of a particular service, or the revenue measures to which particular levels of government should have access. He said, *'... Without a measure of consensus, any change requiring legislation is unlikely to secure parliamentary passage and the whole exercise could turn out to be futile'*. He went on to say, *'... Without an element of consensus, any change that's actually achieved could be reversed at the earliest opportunity and therefore hardly worth doing'*.

Local government is an essential part of the Australian system of government. Local governments are democratically elected and provide for the *'good governance'* of local communities throughout Australia. As part of that role, councils provide crucial local planning, services, programs and infrastructure including local roads, community halls, sports, cultural and recreation

facilities that underpin the life of every local community throughout Australia. In this way local government is indeed the level of government that is *'closest to the community'*.

It is therefore an important partner and stakeholder in the development of a national consensus on any reform proposal and should help shape this debate and make its contribution to the White Paper process. The Australian Local Government Association (ALGA) has had input to these papers, and in consultation with state and territory local government associations has made submissions on relevant matters. ALGA also intends to make substantial submissions to the Green Papers expected to be released on the Federation and Taxation during this process and encourages all councils to become actively involved in this process.

The NGA debate on motions and associated discussions will help to inform the ALGA Board in formulating these submissions.

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2015 NATIONAL GENERAL ASSEMBLY

PROVISIONAL PROGRAM

Sunday 14 June 2015

5:00 pm Welcome Reception
7:00 pm

Monday 15 June 2015

9:00 am Opening Ceremony:
• National anthem
• Welcome to Country
• Board introduction
• Prime Minister, **The Hon Tony Abbott MP** (invited)
9:45 am President's Welcome
10:00 am Keynote Speaker
10:30 am **MORNING TEA**
11:00 am FACILITATED DISCUSSION:
Is local government a real partner?
12:30 pm **LUNCH**
1:15 pm CONCURRENT SESSIONS
Your Council, Your Challenges
• Governance and Ethics
• Financial and Asset Management
• Innovation and Community Engagement
2:45 pm President of Local Government NZ,
Mayor Lawrence Yule
3:15 pm **AFTERNOON TEA**
3:45 pm Keynote Speaker
4:15 pm DEBATE ON MOTIONS *Declaration*
5:00 pm Close Day 1
7:00 pm **BUFFET DINNER**
National Convention Centre

Tuesday 16 June 2015

9:00 am DEBATE ON MOTIONS
10:00 am Leader of the Opposition,
The Hon Bill Shorten MP (invited)
10:30 am **MORNING TEA**
11:00 am DEBATE ON MOTIONS
12:00 pm Leader of the Australian Greens,
Senator Christine Milne (invited)
12:30 pm **LUNCH**
1:30 pm PANEL SESSION:
Getting the job done - Council solutions
3:00 pm **AFTERNOON TEA**
3:30 pm Keynote Speaker
4:00 pm DEBATE ON MOTIONS
5:00 pm Close Day 2
7:00 pm **OFFICIAL DINNER** Parliament House

Wednesday 17 June 2015

9:00 am *Adapting to climate risk*
Prof Jean Palutikoff, National Climate
Change and Research Facilities
9:30 am DEBATE ON MOTIONS
10:30 am Deputy Prime Minister and Minister for
Infrastructure and Regional Development,
The Hon Warren Truss MP
11:00 am **MORNING TEA**
11:30 am **SPEAKER: Community services**
12:00 pm Keynote Speaker
12:20 pm President's Closing remarks
12:30 pm Close



ASSOCIATED EVENTS

Australian Local Government Women's Association Breakfast

Monday 15 June 2015
7:30 am-8:30 am

The ALGWA National President is pleased to invite members, friends and colleagues to our 5th Annual Networking Breakfast as part of the National General Assembly. The breakfast will be held on Monday 15 June from 7:30 am-8:30 am.

Seating is strictly limited, so book early. Details will be available on: www.algwa.net.au



Regional Capitals Australia Networking Breakfast

Wednesday 17 June 2015
7:30 am-8:45 am

Regional Capitals Australia (RCA) is an alliance of local government associations and councils from around Australia. The alliance is working to create a strong network of regional capitals that are at the forefront of federal policy and the national identity.

RCA will be holding a networking breakfast on Wednesday 18 June at the National Convention Centre during the ALGA conference.

To register for the event and for enquiries about RCA, please contact:

Email secretariat@regionalcapitalsaustralia.org

Phone 0422 067 858

Visit our website at www.regionalcapitalsaustralia.org



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SPEAKER PROFILES

Prime Minister The Hon Tony Abbott MP



Tony Abbott was sworn in as the 28th Prime Minister of Australia on 18 September 2013.

Mr Abbott was first elected as Member for Warringah in March 1994. Prior to the election of the Coalition Government on 7 September 2013, Mr Abbott had been Leader of the Opposition since 1 December 2009.

During the Howard Government, Mr Abbott served as a Parliamentary Secretary, Minister, Cabinet Minister, and Leader of the House of Representatives. As Minister for Employment Services (1998-2001) Mr Abbott oversaw the development of the Job Network and a major expansion of Work for the Dole.

As Minister for Employment and Workplace Relations (2001-2003) Mr Abbott boosted construction industry productivity through the establishment of the Cole Royal Commission.

As Minister for Health and Ageing (2003-2007) Mr Abbott oversaw the expansion of Medicare rebates to allied health professionals such as dentists and psychologists and introduced the reforms which delivered record levels of bulk billing for patients. Mr Abbott also introduced the Medicare safety net for people with big out-of-pocket expenses.

Prior to entering parliament, Mr Abbott was a journalist with The Australian and The Bulletin. He was press secretary and political adviser to the Leader of the Opposition, Dr John Hewson, before becoming Executive Director of Australians for Constitutional Monarchy.

Mr Abbott holds Economics and Law degrees from Sydney University. He is a Rhodes Scholar and holds a Master of Arts (Politics and Philosophy) from Oxford University. Mr Abbott is the author of four books.

NGA15
CLOSEST TO THE
COMMUNITY:
LOCAL GOVERNMENT
IN THE FEDERATION



The Hon Bill Shorten MP



Bill Shorten is the Federal Member for Maribyrnong and was elected leader of the Australian Labor Party

and Leader of the Opposition on 13 October 2013.

Mr Shorten completed a Bachelors degree in Arts and Law from Monash University, as well as an MBA from the Melbourne Business School.

Bill has since worked as a union organiser, union secretary, as a member of the ACTU executive, as a Member of Parliament and as a Minister in a Labor Government.

As a senior member of the Rudd/ Gillard Labor Governments, Bill played a key role in securing a number of historic reforms including establishing DisabilityCare and increasing universal superannuation to 12 per cent.

As Minister for Workplace Relations, Bill continued the Labor Government's ongoing commitment to a fair and productive workplace relations system and during his time as Minister for Education helped secure the Better Schools reforms.

Prior to entering Parliament, Bill worked at the Australian Workers Union, holding key leadership positions including State Secretary of the AWU Victoria Branch from 1998 to 2006 and the National Secretary from 2001 to 2007.

Bill has an enduring interest in social justice issues such as domestic violence, equal opportunity at work, and as a father of three and a stepdad, the increasing diversity of families in Australia.

The Hon Warren Truss MP



The Hon Warren Truss MP is Deputy Prime Minister of Australia and the Minister for Infrastructure and Regional Development.

He became Leader of the Nationals in 2007 and is the longest serving federal leader of any political party in Australia today.

A third generation farmer from the Kumbia district near Kingaroy in Queensland, Mr Truss first won the federal seat of Wide Bay in 1990.

He was a Minister in the Howard Government for 10 years, serving as Minister for Customs and Consumer Affairs in October 1997, and a year later, Minister for Community Services. In July 1999 Mr Truss became the Minister for Agriculture, Fisheries and Forestry, where he served for six years. He became Minister for Transport and Regional Services in July 2005 and, in September 2006, was appointed Minister for Trade.

Before entering Parliament, Mr Truss was a Kingaroy Shire Councillor (1976 to 1990), including seven years as Mayor. He was Deputy Chairman of the Queensland Grain Handling Authority and a member of the State Council of the Queensland Graingrowers Association for more than 10 years.

Mr Truss is also former State and National President of the Rural Youth Organisation and President of the Lutheran Youth of Queensland.

Senator Christine Milne



Christine Milne, Senator for Tasmania and Leader of the Australian Greens, is one of Australia's most experienced and

respected environmental and community activists, with a career spanning 30 years. After leading the successful campaign to protect farming land and fisheries from the Wesley Vale Pulp Mill, Christine was elected to the Tasmanian parliament in 1989, and became the first woman to lead a political party in Tasmania in 1993. She was elected to the Senate in 2004 and to the Leadership in 2012 following the retirement of Senator Bob Brown.

Christine's vision to address climate change and her unparalleled experience with power-sharing minority governments led to the establishment of the Multi-Party Climate Change Committee and its successful negotiations to design the Clean Energy Future package. The package placed innovation, opportunity and clean energy at the forefront of the transformation of the Australian economy for the 21st century.

As spokesperson on food security, Christine put the issue on the national agenda by calling for the development of a national food security plan during the 2010 election. She continues to advocate for reform of Australia's food and agricultural systems to ensure sustainability and prosperity now and into the future.

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2015 REGIONAL COOPERATION AND DEVELOPMENT FORUM

BENEFITS OF LOCAL AND REGIONAL INFRASTRUCTURE INVESTMENT

SUNDAY 14 JUNE 2015

National Convention Centre Canberra



→ Includes the launch of the 2015-16
State of the Regions Report

The 2015 Regional Forum is the opening event of the National General Assembly of Local Government. It is a great opportunity for mayors, councillors, RDA members and other key decision and policy makers to gather together, share contemporary knowledge and experience to strengthen the ability of Australia's diverse regions to compete in the global economy.

This year's Forum and report examines the critical role played by our regional infrastructure assets and models the productivity benefits arising from strategic investment in a range of asset classes.

The Forum will allow the sharing of ideas and opportunities through both a mix of practitioner and academic insights, as well as hearing the latest positions from politicians, senior officials and other key regional stakeholders including representatives from Economic Development Australia, the Regional Australia Institute and the Australian and New Zealand Regional Science Association International.

The official launch of the 2015-16 State of The Regions Report also takes place at the Forum. The Report is commissioned by ALGA and prepared by National Economics and published with the support of Jordine Lloyd Thompson. All delegates receive a hardcopy Executive Summary of the Report.

Provisional Program

- 9:30 am Welcome and Introduction: ALGA President, **Mayor Troy Pickard**
- 9:40 am KEYNOTE ADDRESS: *Debunking regional development myths and re-imaging the Region*, **Dr Paul Collits**, Adjunct Professor, University of the Sunshine Coast and Economic Development Adviser, Gosford City Council, NSW
- 10:10 am 2015 National Local Government Award Winners
Boosting Productivity through Infrastructure and Contributing to Regional Growth
- 10:45 am MORNING TEA
- 11:15 pm State of the Regions Launch: *Infrastructure*
Dr Brain and **Dr Manning** of National Economics
- 12:00 pm Economic Development Australia
Mr Steve Chapple, National Chair of EDA and Director Sustainable Environment, Mornington Peninsula Shire Council, Vic (invited)
- 12:30 pm LUNCH
- 1:30 pm Opposition spokesperson for Regional Development
the Hon Julie Collins MP (invited)
- 1:50 pm PANEL DISCUSSION: The Role of Regional Collaboration and Governance in the Federation
TECHNICAL WORKSHOP: Exploring this year's State of the Regions Report, National Economics (**Dr Peter Brain** and **Dr Ian Manning**)
- 2:45 pm AFTERNOON TEA
- 3:15 pm Deputy Prime Minister, **the Hon Warren Truss MP** (invited)
- 3:55 pm Official Closing, ALGA President
- 4:00 pm Close

Regional Forum Registration is \$395 (inc GST) or \$195 when you also register to attend the National General Assembly.

For more information or to register for the Regional Cooperation and Development Forum, go to www.alga.asn.au



KEY DATES

Submission for Motions for Debate	Friday 17 April 2015
Early Bird Registration on or before	Friday 1 May 2015
Standard Registration on or before	Friday 29 May 2015
Late Registration on or after	Friday 29 May 2015

MOTIONS FOR DEBATE

The NGA is your opportunity to contribute to the development of national local government policy.

The ALGA Board is calling for motions for the 2015 NGA under the theme *Closest to the Community: Local Government in the Federation*. To assist Councils in preparing motions a Discussion Paper has been prepared and is available via www.alga.asn.au

To be eligible for inclusion in the NGA Business Papers motions must follow the principles:

- 1 Be relevant to the work of local government nationally;
- 2 Be consistent with the themes of the Assembly;
- 3 Complement or build on the policy objectives of your state and territory local government association;
- 4 Propose a clear action and outcome; and
- 5 Not be advanced on behalf of external third parties which may seek to use the NGA to apply pressure to Board members, to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of local government.

Motions should be submitted electronically via the online form at www.alga.asn.au and should be received by ALGA no later than 11:59 pm AEST, Friday 17 April 2015.

Motions submitted will be reviewed by a committee of the ALGA Board as well as by State and Territory Local Government Associations to determine their eligibility for inclusion in the NGA Business Papers. When reviewing motions, the Committee considers the importance and relevance of the issue to local government.

Please note that motions should not be prescriptive in directing how the matter should be pursued. Any motion deemed to be primarily concerned with local or state issues will be referred to the relevant state/territory local government association, and will not be included in the Business Papers.

Motions that are agreed to at the National General Assembly become Resolutions. These Resolutions are then considered by the ALGA Board when setting national local government policy and when the Board is making representations to the Federal Government at Ministerial Councils, during meetings and in ALGA publications. The ALGA Board is not bound by any resolutions passed at the NGA.

VOTING PROCEDURES

Each council is entitled to one voting delegate in the debating session. Councils will need to determine who their voting delegate will be. Voting cards can be collected at the Assembly. Councils do not need to advise ALGA of the name of the voting delegate prior to collecting voting cards.

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REGISTRATION DETAILS

General Assembly Registration Fees

Early bird registration \$899

Payment received by
Friday 1 May 2015

Standard registration \$999

Payment received on or before
Friday 29 May 2015

Late registration \$1,200

Payment received on or after
Friday 29 May 2015

General Assembly Registration Includes

- Attendance at all General Assembly sessions
- Morning tea, lunch and afternoon tea as per the General Assembly program
- One ticket to the Welcome Drinks, Sunday
- General Assembly satchel and materials.

Day Registration Fees

Monday 15 June 2015 \$470

Tuesday 16 June 2015 \$470

Wednesday 17 June 2015 \$260

Day Registration Includes

- Attendance at all General Assembly sessions on the day of registration
- Morning tea, lunch and afternoon tea as per the General Assembly program on that day
- General Assembly satchel and materials.

Sunday Regional Development Forum (Sunday 14 June 2015)

Forum Only \$395

NGA Delegate \$195

Accompanying Partners Registration Fees

**Accompanying Partners
Registration Fee** \$240

Accompanying Partners Registration Includes

- 1 ticket to the Welcome Reception, Sunday 14 June
- Day tour Monday 15 June
- Day tour Tuesday 16 June
- Lunch with General Assembly Delegates on Wednesday 17 June.

Payment Procedures

Payment can be made by:

- Credit card - MasterCard, Visa and American Express
- Cheque made payable to ALGA
- Electronic Funds Transfer:
Bank: Commonwealth
Branch: Curtin BSB No: 062905
Account No: 10097760
NOTE: If paying via EFT you must quote your transaction reference number on the registration form.

Cancellation Policy

All alterations or cancellations to your registration must be made in writing and will be acknowledged by post, facsimile or email. Notification should be sent to:

Conference Co-ordinators
PO Box 4994, Chisholm ACT 2905
Fax (02) 6292 9002
Email conference@confco.com.au

An administration charge of \$110 will be made to any participant cancelling before Friday 1 May 2015. Cancellations received after Friday 1 May 2015 will be required to pay full registration fees. However, if you are unable to attend, substitutes are welcome at no additional cost.

By submitting your registration you agree to the terms of the cancellation policy.

Privacy Disclosure

ALGA collects your personal contact information in its role as a peak body for local government. ALGA may disclose your personal contact information to the sponsors of the event for the purposes of commercial business opportunities. If you consent to ALGA using and disclosing your personal contact information in this way, please tick the appropriate box on the registration form.

Importantly, your name may also be included in the General Assembly List of Participants. You must tick the appropriate box on the registration form if you wish your name to appear in this list.

SOCIAL FUNCTIONS

Photographs

During the National General Assembly there will be a contracted photographer, the photographer will take images during the sessions and social functions. If you have your picture taken it is assumed that you are giving consent for ALGA to use the image.

Images may be used for print and electronic publications.

Welcome Reception and Exhibition Opening

Sunday 14 June 2015

National Convention Centre

5:00-7:00 pm

\$44 per person for day delegates and guests.

No charge for full registered delegates.

No charge for registered accompanying partners.

DRESS CODE: smart casual.

Buffet Dinner

Monday 15 June 2015

**The Ballroom, National
Convention Centre**

7:00-11:00 pm

\$100 per person.

DRESS CODE: smart casual.

Coaches will depart Assembly hotels (except Crowne Plaza) at approximately 6:45 pm with return shuttles commencing from 10:15 pm.

General Assembly Dinner

Tuesday 16 June 2015

The Great Hall, Parliament House

7:00-11:00 pm

\$130 per person.

DRESS CODE: lounge suit/collar and tie for men and cocktail style for women.

Tickets to the prestigious General Assembly Annual Dinner at Parliament House are always highly sought after. Due to the size of the Great Hall, places are limited and therefore booking early is highly recommended to ensure your place.

Coaches will depart all Assembly hotels at approximately 6:45 pm with return shuttles commencing from 10:15 pm.

Note: Bookings are accepted in order of receipt.

Canberra Weather in June

Winter days in Canberra are characterised by clear sunny skies but the days are cool at around 12-15°C and temperatures do drop to 1c on average in the evenings, so be sure to bring a warm jacket. Mornings can be foggy so keep this in mind when booking flights. It is best to avoid early arrivals or departures in case of delays due to fog.

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PARTNER TOURS

Venue and Dress Code

Exhibition Opening and Welcome Reception

VENUE National Convention Centre,
Constitution Ave, Canberra City.

DRESS CODE Smart casual.

General Assembly Business Sessions

VENUE National Convention Centre,
Constitution Ave, Canberra City.

All plenary sessions will be held in
the Royal Theatre at the National
Convention Centre.

DRESS CODE Smart casual.

Exhibition

VENUE National Convention Centre,
Constitution Ave, Canberra City.

The exhibition is being held in
the Exhibition Hall of the National
Convention Centre.

DRESS CODE Smart casual.

Buffet Dinner

VENUE The dinner is being held
in the Ballroom at the National
Convention Centre.

DRESS CODE Smart casual.

General Assembly Dinner

VENUE Parliament House.

The General Assembly Dinner is
being held in the Great Hall.

DRESS CODE Lounge suit/collar
and tie for men and cocktail style
for women.

Monday 15 June

REGIONAL CANBERRA: WINERY AND CHOCOLATE

Today's partner tour will experience
two regional areas located just
outside Canberra. Our first stop is
Gundaroo which is home to several
boutique wineries including the
venue for the day—Capital Wines.
The group will enjoy wine tasting at
the cellar door followed by lunch.

The group will then transfer to
Murrumbateman to visit Robin Rowe
Chocolates, here the group will be
given a short demonstration with
time to enjoy some samples and
view the merchandise.

Tuesday 16 June

CANBERRA EXHIBITIONS

This morning the group will visit the
Australian War Memorial and view
First World War Galleries, which have
been redeveloped to commemorate
the centenary of the First World War
(opened December 2014).

After lunch the group will be able to
experience a new local exhibition,
further details will be provided as
they are confirmed.

ACCOMMODATION

To book your accommodation at
the rates listed below complete
the appropriate section of the
registration form. Bookings are
subject to availability and should be
made prior to Friday 15 May 2015.

All cancellations or amendments
must be made in writing to
Conference Co-ordinators and will
be acknowledged by facsimile.

Please note your credit card details
are required to guarantee your room.
Neither Conference Co-ordinators
nor the hotel will make any charges
against your credit card unless you
fail to give 21 days notice in writing
of your cancellation. Full payment of
your account will be required at the
time of your departure.

NOTE All Canberra hotels have a
complete non-smoking policy.

CROWNE PLAZA

1 Biriara Street, Canberra

The Crowne Plaza is adjacent to the
Convention Centre and only a short
walk from restaurants, bars and the
main shopping district. Featuring a
contemporary design, the Crowne
Plaza provides guests with an
outdoor pool, sauna, health/fitness
centre, 24-hour reception, concierge,
undercover parking and onsite dining
at the RedSalt Restaurant. All rooms
are non-smoking and include iron/
ironing board, tea/coffee making
facilities, hairdryer and room service
is available.

SUPERIOR ROOM: \$295 per night
single/twin/double

DELUXE ROOM: \$345 per night
single/twin/double

AVENUE HOTEL

80 Northbourne Avenue, Canberra

A brand new property which recently opened in November 2014, the Avenue Hotel is Canberra's newest and only 5-star hotel in the CBD. The hotel has an onsite restaurant and bar, 24-hour reception and room service, gymnasium, undercover parking (charges apply per night) and guest lounge with free wifi. Offering hotel rooms, 1 and 2 bedroom apartments, all rooms have king size beds, rainfall showers, balconies and mini bar. The apartments also have full kitchen facilities, the Avenue is a 15-20 minute walk from the Convention Centre.

HOTEL ROOMS: **\$225** per night
single/twin/double

1 BEDROOM APARTMENTS: **\$275** per night
single/double

HOTEL REALM

18 National Circuit, Barton

The Hotel Realm is one of Canberra's 5-star hotels and is located walking distance from the popular shopping and restaurant villages of Kingston and Manuka. The Hotel Realm has two restaurants, a bar, day-spa, hairdresser and health club located on-site. The rooms are modern and have king sized beds, high speed internet (for a fee) LCD TV, pay movie channel, Foxtel and 24-hour room service.

STANDARD ROOM: **\$230** per night
single/twin/double

MANTRA

84 Northbourne Avenue, Canberra

Mantra on Northbourne is centrally located and approximately a 15-20 minute walk from the National Convention Centre. The hotel features a heated indoor pool, sauna, fully-equipped gymnasium and the Zipp restaurant bar onsite. All rooms offer voice mail, individually controlled air-conditioning, pay per view movies, mini bar, tea/coffee making facilities, hairdryer and complimentary toiletries. One and two bedroom apartments also offer a separate lounge and dining area, fully-equipped kitchen and a laundry with washing machine, dryer, iron and ironing board.

HOTEL ROOM: **\$209** per night
single/twin/double

1 BEDROOM APARTMENT: **\$249** per night
single/twin/double

MEDINA APARTMENT HOTEL JAMES COURT

74 Northbourne Avenue, Canberra

The Medina Apartments Hotel James Court is approximately a 15-20 minute walk from the National Convention Centre and is close to cafes, restaurants, gyms and shopping. The hotel offers reception, undercover parking, outdoor heated swimming pool, sauna, gymnasium and a restaurant delivery service. All rooms feature private balconies, climate controlled air conditioning, separate lounge/dining areas, broadband access (for a fee), spa bath, mini bar, fully equipped kitchen facilities and an in-room safe.

Note: Reception operates between the hours of 6.30am and 11.30pm.

1 BEDROOM APARTMENT: **\$210** per night
single/twin/double

2 BEDROOM APARTMENT: **\$260** per night
single/twin/double

NOVOTEL

65 Northbourne Avenue, Canberra

Located on Northbourne Avenue, one of Canberra's main thoroughfares, the Novotel is a 15 minute walk from the National Convention Centre. The hotel offers 24-hour reception and room service, an onsite restaurant and bar, gymnasium and undercover parking (charges apply per night). In-room facilities include mini bar, tea/coffee making facilities, broadband (for a fee), Fox Sports and News, pay per view movies, climate control air-conditioning, hairdryer, iron and ironing board. Executive rooms have a king size bed.

STANDARD ROOM: **\$250** per night
single/twin/double

EXECUTIVE ROOM: **\$280** per night
single/twin/double

PEPPERS GALLERY HOTEL (FORMALLY DIAMANT HOTEL)

15 Edinburgh Place, Canberra

Peppers Gallery Hotel (formerly Diamant Hotel, re-branded in 2014) is a boutique 80 room hotel located at the intersection of Marcus Clarke St and Edinburgh Ave, 15 minutes walk from the Convention Centre. Peppers Gallery Hotel features 24-hour reception, a restaurant and a bar. The rooms have a mini-bar, tea/coffee making facilities, plasma TVs, CD and DVD players, broadband (for a fee), and in-room safe.

STANDARD ROOM: **\$250** per night
single/twin/double

Accommodation options continue over page

14



**QT HOTEL
[FORMALLY RYDGES LAKESIDE]**

1 London Circuit, Canberra

Qt Hotel Canberra (formerly Rydges Lakeside) has recently been renovated throughout the foyer and restaurants. The rooms have been updated and offer balconies and high speed internet (for a fee), pay per view movies, mini bar, hairdryer, iron and ironing board. The hotel is a 15 minute walk to the National Convention Centre and has 24-hour reception, room service, onsite restaurant and bar.

STANDARD ROOM: \$248 per night
single/twin/double

WALDORF

2 Akuna Street, Canberra

Located in the heart of Canberra's CBD, the Waldorf is only a couple minutes walk from the National Convention Centre. This hotel has 24-hour reception and provides guests with a gymnasium, indoor heated lap pool and onsite dining at the Waldorf London Restaurant. All rooms have kitchen and laundry facilities, in room safe, dining table and chairs, complimentary cable TV, pay per view movies, high speed internet service (for a fee) and room service is available. One bedroom apartments also offer a separate lounge/dining area.

STUDIO ROOM: \$210 per night single
\$225 per night twin/double

1 BEDROOM APARTMENT:
\$230 per night single
\$245 per night twin/double

**COACH
TRANSFERS**

**Welcome Reception and
Exhibition Opening
Sunday 14 June 2015**

Coaches will collect delegates from all General Assembly hotels (except Crowne Plaza Canberra) at approximately 4:45 pm. The return coaches will depart at 7:00 pm.

**Daily Shuttles to and from the
National Convention Centre**

A shuttle service between all General Assembly hotels (except Crowne Plaza Canberra) and the National Convention Centre will operate between 8:00 am and 8:30 am. Return shuttles will depart the National Convention Centre at 5:00 pm.

**Buffet Dinner
National Convention Centre
Monday 15 June 2015**

Coaches will collect delegates from all General Assembly hotels (except Crowne Plaza Canberra) at approximately 6:45 pm. A return shuttle service will commence at 10:15 pm.

**General Assembly Annual Dinner
Parliament House
Tuesday 16 June 2015**

Coaches will collect delegates from all General Assembly hotels (including Crowne Plaza Canberra) at approximately 8:45 pm. A return shuttle service will operate between 10:15 pm and 11:15 pm.

**CAR
PARKING**

Parking for delegates is available underneath the National Convention Centre for a cost of approximately \$18.00 per day. Alternatively, voucher public parking is available 200m from the entrance at a cost of approximately \$13.50 per day. The voucher machines are coin operated.

REGISTRATION FORM **REGISTER ONLINE**
WWW.ALGA.ASN.AU

NGA15 NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT 14-17 JUNE 2015
Australian Local Government Association ABN 31 008 613 878

Multiple delegates > photocopy form
Register online, download PDF or return
this form to:

Conference Co-ordinators
PO Box 4994 Chisholm ACT 2905
Phone (02) 6292 9000 Fax (02) 6292 9002
Email conference@confco.com.au

By submitting your registration you agree to the
terms and conditions of the cancellation policy

PERSONAL DETAILS

TITLE (Cr/Ald/Mayor/Other)	NAME	SURNAME
POSITION		
COUNCIL/ORGANISATION		
ADDRESS		
SUBURB	STATE	POSTCODE
PHONE	MOBILE	FAX
EMAIL		
NAME FOR BADGE		

How did you find out about the General Assembly? ☐ ALGA ☐ State/Territory Association ☐ Council ☐ Other:

PRIVACY DISCLOSURE ☐ I DO consent to my name appearing in the 2015 General Assembly List of Participants booklet (name, organisation and state only disclosed) as outlined in the privacy disclosure on page 10.
☐ I DO consent to ALGA disclosing my personal contact information as outlined in the privacy disclosure on page 10.

REGISTRATION FEES

GENERAL ASSEMBLY REGISTRATION FEES

Please note registration does NOT include attendance at the Regional Cooperation and Development Forum

EARLY BIRD REGISTRATION FEES (payment received on or before 1 May 2015) ☐ \$899.00
STANDARD REGISTRATION FEES (payment received on or before 29 May 2015) ☐ \$999.00
LATE REGISTRATION FEES (payment received after 29 May 2015) ☐ \$1,200.00
DAY REGISTRATION FEES ☐ Monday 15 June \$470.00 ☐ Tuesday 16 June \$470.00 ☐ Wednesday 17 June ☐ \$260.00

REGIONAL CO-OPERATION AND DEVELOPMENT FORUM REGISTRATION FEES

REGIONAL DEVELOPMENT FORUM ONLY Registration Fee ☐ \$395.00
GENERAL ASSEMBLY DELEGATE Registration Fee ☐ \$195.00
STATE OF THE REGIONS REPORT 2015-16 (Single licence) ☐ \$240.00
STATE OF THE REGIONS REPORT 2015-16 (Organisational licence). ☐ \$700.00

ACCOMPANYING PARTNERS REGISTRATION FEES

REGISTERED ACCOMPANYING PARTNER Name for lapel badge: \$240.00

SOCIAL FUNCTIONS INCLUDED IN FEES

One ticket to each of the following functions is included in the full General Assembly registration and/or accompanying partners registration fee. Please confirm if you will be attending by placing a tick in the appropriate boxes. To purchase additional tickets to any of the following functions please indicate the number required and complete the total amount payable.

REGISTERED DELEGATES AND PARTNERS

WELCOME RECEPTION AND EXHIBITION OPENING (SUNDAY 14 JUNE 2015)

I/we will attend: ☐ Delegate ☐ Partner Number of additional tickets @ \$44.00 each . . . Total \$

REGISTERED PARTNERS

Day 1 • Regional Canberra - winery and chocolate (Monday 15 June 2015)

☐ I will attend: ☐ Partner Number of additional tickets @ \$100.00 each . . . Total \$

Day 2 • Canberra exhibitions (Tuesday 16 June 2015)

☐ I will attend: ☐ Partner Number of additional tickets @ \$100.00 each . . . Total \$

Registration form continues over the page

OPTIONAL SOCIAL FUNCTIONS

BUFFET DINNER (Monday 15 June 2015) Number of tickets @ \$100.00 each Total \$

GENERAL ASSEMBLY DINNER, Great Hall, Parliament House (Tuesday 16 June 2015) **NUMBERS STRICTLY LIMITED**

Number of tickets @ \$130.00 each Total \$

SPECIAL REQUIREMENTS

(E.G. DIETARY)

REGISTRATION AND SOCIAL FUNCTION PAYMENT DETAILS

- ☐ Enclosed is my cheque made payable to ALGA Conference Account
- ☐ I'm faxing my requirements, payment follows by mail
- ☐ I have paid via an Electronic Funds Transfer to the 'ALGA Conference Account'. Transaction reference number _____
ALGA ACCOUNT: Bank: Commonwealth **BRANCH:** Curtin **BSB NO:** 062905 **ACCOUNT NO:** 10097760
- ☐ Please charge my Credit Card: ☐ Mastercard ☐ Visa ☐ Amex
- CREDIT CARD NUMBER
- Grand total \$
-
- CARD HOLDER'S NAME _____ SIGNATURE _____
- EXPIRY DATE /
- IS THIS A CORPORATE CARD? ☐ YES ☐ NO

ACCOMMODATION DETAILS

PLEASE indicate your preference from 1 to 5

CROWNE PLAZA

SUPERIOR ROOM	\$295	<input type="checkbox"/> SINGLE	<input type="checkbox"/> TWIN	<input type="checkbox"/> DOUBLE
DELUXE ROOM	\$345	<input type="checkbox"/> SINGLE	<input type="checkbox"/> TWIN	<input type="checkbox"/> DOUBLE

AVENUE HOTEL

HOTEL ROOM	\$225	<input type="checkbox"/> SINGLE	<input type="checkbox"/> TWIN	<input type="checkbox"/> DOUBLE
1 BEDROOM APARTMENT	\$275	<input type="checkbox"/> SINGLE	<input type="checkbox"/> TWIN	<input type="checkbox"/> DOUBLE

HOTEL REALM

STANDARD ROOM \$230 ☐ SINGLE ☐ TWIN ☐ DOUBLE

MANTRA

HOTEL ROOM	\$209	<input type="checkbox"/> SINGLE	<input type="checkbox"/> TWIN	<input type="checkbox"/> DOUBLE
1 BEDROOM APARTMENT	\$249	<input type="checkbox"/> SINGLE	<input type="checkbox"/> TWIN	<input type="checkbox"/> DOUBLE

MEDINA APARTMENT HOTEL CANBERRA JAMES COURT

1 BEDROOM APARTMENT	\$210	<input type="checkbox"/> SINGLE	<input type="checkbox"/> TWIN	<input type="checkbox"/> DOUBLE
2 BEDROOM APARTMENT	\$260	<input type="checkbox"/> SINGLE	<input type="checkbox"/> TWIN	<input type="checkbox"/> DOUBLE

NOVOTEL

STANDARD ROOM	\$250	<input type="checkbox"/> SINGLE	<input type="checkbox"/> TWIN	<input type="checkbox"/> DOUBLE
EXECUTIVE ROOM	\$280	<input type="checkbox"/> SINGLE	<input type="checkbox"/> TWIN	<input type="checkbox"/> DOUBLE

PEPPERS GALLERY HOTEL (FORMALLY DIAMANT HOTEL)

STANDARD ROOM \$250 ☐ SINGLE ☐ TWIN ☐ DOUBLE

QT HOTEL (FORMALLY RYDGES LAKESIDE)

STANDARD ROOM \$249 ☐ SINGLE ☐ TWIN ☐ DOUBLE

WALDORF

STUDIO ROOM	<input type="checkbox"/> \$210 SINGLE	<input type="checkbox"/> \$225 TWIN/DOUBLE
1 BEDROOM APARTMENT	<input type="checkbox"/> \$230 SINGLE	<input type="checkbox"/> \$245 TWIN/DOUBLE

ACCOMMODATION GUARANTEE

Please note your credit card details are required to guarantee your room. Neither Conference Co-ordinators nor the hotel will make any charges against your credit card unless you fail to give a minimum of twenty-one (21) days notice in writing of your cancellation. All cancellations will be acknowledged in writing by Conference Co-ordinators. Full payment of your account will be required at the time of your departure. The rates quoted are per room per night.

DATE OF ARRIVAL _____

DATE OF DEPARTURE _____

SHARING WITH _____

ESTIMATED TIME OF ARRIVAL

- ☐ I understand my credit card details are given as a guarantee of my arrival and to ensure my room will be held until my nominated arrival time. No charge for accommodation will be made against this card unless I fail to give a minimum of twenty-one (21) days notice of cancellation in writing to Conference Co-ordinators.
- ☐ Please use the credit card details provided below to guarantee my accommodation booking.
- ☐ Mastercard ☐ Visa ☐ Amex

CREDIT CARD NUMBER

CARD HOLDER'S NAME _____

SIGNATURE _____

EXPIRY DATE / IS THIS A CORPORATE CARD? ☐ YES ☐ NO

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ORDINARY MEETING OF THE COUNCIL

March 16, 2015

BROKEN HILL CITY COUNCIL REPORT NO. 48/15

SUBJECT: REGIONAL EXPRESS PARTNERSHIP AGREEMENT 11/1

Recommendation

That Broken Hill City Council Report No. 48/15 dated March 16, 2015, be received.

That Broken Hill City Council reaffirm its partnership agreement made with Regional Express Airlines and commenced 1 July 2014.

Executive Summary:

At its Ordinary meeting on 28 May 2014, Council resolved as follows:

That Broken Hill City Council Report No. 135/14 dated May 28, 2014, be received.

That the Broken Hill City Council agrees to the commercial terms outlined in Option 2 for the basis of a partnership agreement within this report with a view to enhancing air travel to and from Broken Hill.

Council has recently received correspondence from REX requesting Council reconsider the partnership agreement following media reports in relation to the partnership.

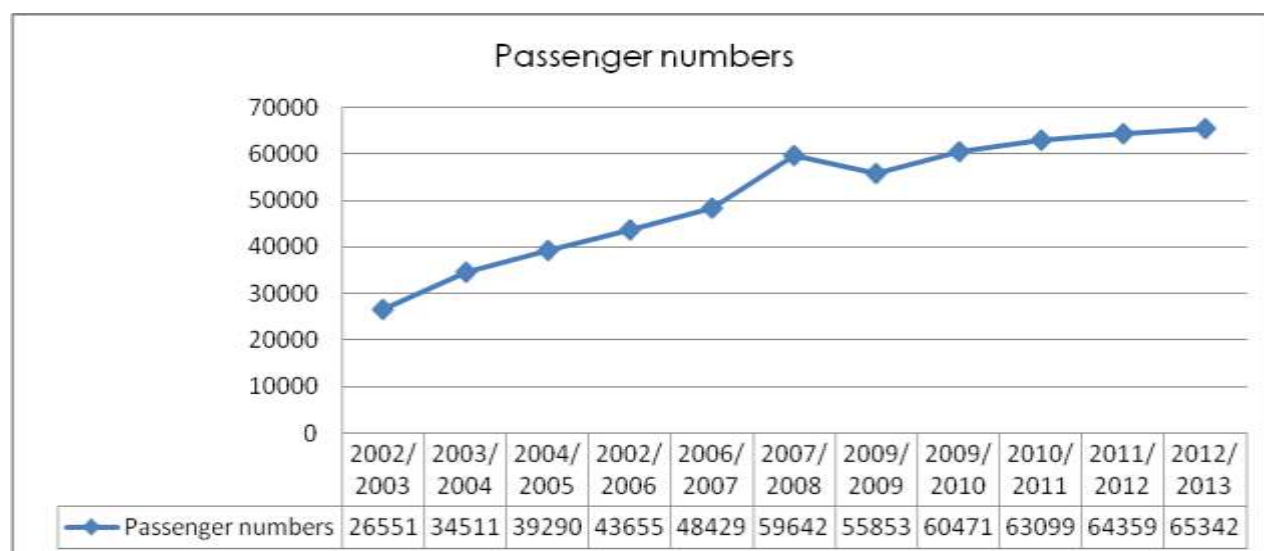
Report:

Background – Air Services in Broken Hill

REX airlines has been operating flights to and from Broken Hill for over a decade. In 2002/2003, just over 25,000 passengers were recorded and this increased to a peak of 65,000 passengers in 2012/2013.

Whilst passenger numbers have grown over the past decade, perhaps the most notable growth occurred in 2007, with passengers increasing from 48,429 to 59,642 in one year. It was during this year (February 2007), flight schedules changed and the new Sydney services provided Broken Hill residents with the ability to visit Sydney and return in one day or spend a weekend in the city departing Saturday morning and returning Sunday evening. They also provide those in Sydney to travel to Broken Hill for the weekend on Friday evening and returning early Monday morning in time for work. Discount fares were also introduced in May of 2007.

In July 2012, following the entering of a partnership agreement between Council and REX, the Broken Hill to Melbourne (via Mildura) flight was introduced, and the Sydney flight schedule was altered to accommodate this new service. With Sydney being a major flight destination for business undertakings, the new schedule impacted passenger numbers. No longer did the flight cater for one day access to Sydney, it now required a two night stay in Sydney, where many turned to the larger airlines with a late flight to Adelaide as an alternate to get back to Broken Hill.



In early 2013, the partnership agreement between Broken Hill City Council was cancelled by REX. This partnership agreement provided financial incentives for passenger growth through a tiered pricing structure. Passenger numbers for 2013/2014 decreased to approximately 60,000 passengers.

Following the cancellation of this agreement, the per head landing tax was restored to \$12.00 commencing in the second half of 2013 as per Broken Hill City Council's fees and charges schedule.

Council received strong objection from REX to its landing fees for 2014/2015, requesting that Council revert back to the terms of the previous partnership agreement.

In objecting, REX noted the troubled regional aviation industry and the potential for flights to be lost from Broken Hill. Their position followed the collapse of Brindabella Airlines in December 2013 and REX's decision to review all flight schedules and services operated by them with a view of concentrating on profitability for shareholders.

A new partnership agreement was considered by Council in May 2014 and accepted. Full financial details were provided to Councillors to allow a decision. Under this agreement, income from air services returned to levels similar to that under the previous partnership agreement.

In return for the commercial in confidence charge for use of airport, Broken Hill City Council was guaranteed continuation of air services to Sydney, Adelaide and Melbourne despite the increased competition between airports bidding to secure flight services across New South Wales and Queensland during the network review process.

Climate of the Aviation Industry

The partnership agreement between Broken Hill City Council and REX airlines followed the collapse of Brindabella Airlines and Aeropelican in late 2013, but more importantly, REX's decision to review all flight schedules and services operated by them with a view of improving profitability for shareholders.

Until its demise, Brindabella Airlines ran services to Brisbane, Canberra, Cobar, Coffs Harbour, Cooma, Moree, Narrabri, Newcastle, Orange, Sydney and Tamworth.

Vincent Aviation commenced some services to affected areas, however, this airline also collapsed in May 2014. Qantas commenced flights to Moree twice daily. There are currently

no commercial services to Narrabri, Cobar, Cooma. Tamworth only this month had flights to Brisbane restored with JetGo, whilst Coffs Harbour has not attracted an airline to replace its Brisbane route. Orange is services by four return flights to Sydney via REX.

REX services approximately 52 destinations throughout New South Wales, Victoria, Tasmania, South Australia and Queensland. In December they were awarded an additional three regulated routes in Queensland, and are now looking to expand into Cape York communities following the collapse of Skytrans Pty Ltd. Since 1 January, REX has commenced operating from 16 new airports in QLD, with subsidised routes to remote locations offering opportunity to the company.

In early 2014, REX advised that it would commence a full review of flight services across its network. As part of the review process, REX issued two rounds of Expressions of Interest for air services to provide new services to Sydney Airport. These services were expected to be available following the review of current flight services which included flights scheduled to service Broken Hill.

In September 2014, REX announced that it would be significantly reducing capacity on several of its NSW routes following its most wide ranging network review to date, with new arrangements affecting Taree, Grafton, Lismore and Newcastle.

In addition, the partnership agreement also secured a direct early morning flight to Sydney and changes to the schedule allowing same day travel from Broken Hill to Sydney and back. This had been negotiated following significant support for such a service from the community, in particular, the health industry.

In accordance with the agreement, Regional Express commenced direct, same day flights to Sydney in late October 2014. To date, REX reports that this service is underperforming and that any benefit gained through partnership with Broken Hill City Council is lost through the investment in providing the scheduled flights within the agreement, including the direct same day flight.

Airport Pricing

There are two main variables that influence income from air services. These include both pricing policy and demand for services (number of passengers). The pricing policy at Broken Hill City Council is determined through the partnership agreement at present. Should Council decide to cancel this agreement, the landing fees charged to REX would revert to the head tax reported in Councils Fees and Charges Policy. As is the case in all industries, pricing policy is impacted by competition.

Currently there is no competition for commercial flight services to Broken Hill and research has shown that passenger numbers must be approximately 100,000 to create such competition. As an airport operator, Councils competition is other airports across the country.

The number of passengers is influenced by the number of flights, flight pricing, and flight scheduling and flight destination. These factors are heavily influenced by demand; however they are determined by the airline and can only be influenced by airport operators through negotiation, in Councils case, through the partnership and pricing.

The negotiated contract amount was not a subsidised landing fees arrangement, but a negotiated landing fee in return for guarantee of services for the City. As with all negotiations, both parties come to the table with their own objectives. Council's objective was to ensure the

maintenance of the current flight schedules, introduce direct flights to Sydney and secure destinations, and in doing so ensure a guaranteed income stream.

Broken Hill currently enjoys 37 return flights per week (19 Adelaide – 13 of these are 1 hour, 15 min direct flights and 6 are 2 hour, 20 mins flights via Mildura. 18 Sydney – 7 of these are 2 hour, 20 min direct flights and 11 are 3 hour, 25 min flights via Dubbo or Mildura). To ensure accessibility to Melbourne 12 of these flights link with Melbourne bound aircraft each week. Passenger numbers are currently expected to be just below 60,000 for the 2014/2015 year. In comparison, Orange Airport in the Central tablelands of NSW enjoys 25 flights per week with flight time of 50 mins to Sydney, and annual passenger numbers are between 55,000 and 60,000 per annum.

In comparing the two regional centres and averaging passenger numbers, Broken Hill records approximately 15.59 passengers per flight, whilst Orange records 23.08 passengers per flight. Flight times on Orange flights are also considerably less.

Price comparisons for the Sydney flight are as follows: Date selected 13 May 2015

Airport	Flight time	Price 1	Price 2	Price 3
Orange	50 mins	\$159.73	\$210.33	\$378.63
Broken Hill	Ave 3 hours	\$294.70	\$340.90	\$582.90

Should Council decide to cancel the partnership agreement, landing charges would require to be determined and advertised as they were not included within the 2014/2015 Fees and Charges Policy due to a partnership agreement being in place. The 2013/2014 landing fee was \$12 per passenger (including GST). If this charge were restored, this would provide additional income to Council of approximately \$43K for 2015/2016 assuming passenger numbers of approximately 55,000. Income would increase or decrease with passenger numbers accordingly.

It must be noted that the cancellation of the partnership agreement will result in no security for the number of current flights available or destinations currently on the schedule and therefore passenger numbers cannot be assumed. Should flight schedules be reduced, passenger numbers may be affected and as a result airport income.

Economic considerations

In making a decision in relation to the partnership agreement, economic considerations must be taken into account.

Every flight landing in Broken Hill has economic returns for the City. Much of the passenger load is business and significant support and advocacy from the Department of Rural Health and health services in the City has been targeted towards the return of direct flights to Sydney. These direct flights increase productivity in these areas.

Council and the community have acknowledged the need to diversify industry following the contraction of mining related employment. Tourism has emerged as a major industry in the City and can be supported through air services. While most passengers are business based, tourism operators are starting to engage with the airline for tourism related activities and Council itself is in the process of creating strategies around attracting events and conferences to the City which will require air services partners.

Request from REX

Warrick Lodge, General Manager – Network Strategy and Sales REX has emailed Council requesting that Council confirm its position on the partnership agreement stating that if Broken Hill City Council believe that council is not deriving any positive benefit from the 5 year agreement then Rex is willing to terminate the agreement. This request has come as a result of media generated by elected officials in relation to the agreement.

Strategic Direction:

Delivery Program 2.1 – Our economy is strong and diversified and attracts people to work and live.

2.1.1.8 – Advocate to maintain or improve air, rail and road access to the region.

Financial Implications:

Should Council decide to cancel the partnership agreement, landing charges would require to be determined and advertised as they were not included within the 2014/2015 Fees and Charges Policy due to a partnership agreement being in place. The 2013/2014 landing fee was \$12 per passenger (including GST). If this charge were restored, this would provide additional income to Council of approximately \$43K for 2015/2016 assuming passenger numbers of approximately 55,000. Income would increase or decrease with passenger numbers accordingly.

It must be noted that the cancellation of the partnership agreement will result in no security for the number of current flights available or destinations currently on the schedule and therefore passenger numbers cannot be assumed. Should flight schedules be reduced, passenger numbers may be affected and as a result airport income.

Attachments

There are no attachments for this report.

THERESE MANNS
GENERAL MANAGER

ORDINARY MEETING OF THE COUNCIL

October 1, 2014

BROKEN HILL CITY COUNCIL REPORT NO. 49/15

SUBJECT: DRAFT CEMETERY MANAGEMENT POLICY FOR PUBLIC EXHIBITION 13/163

Recommendation

That Broken Hill City Council Report No. 49/15 dated October 1, 2014, be received.

That Council endorse the Draft Cemetery Management Policy for the purposes of public consultation.

That the Draft Cemetery Management Policy be exhibited for public comment for a 28 day period.

That the Council receives a further report at the conclusion of this exhibition, detailing submissions and any recommended changes arising, with a view to adopting the Draft Cemetery Operations Policy for use. If adopted the "Exclusive Rights for Old Graves Policy" will be rendered obsolete.

Executive Summary:

A recent review of procedures has identified a gap in Council having a Cemetery Management Plan and overarching Council Policy, and that those policies that are in place are outdated.

The purpose of the Cemetery Management Policy is to provide a simple yet effective management approach for the short and long term future of the Cemetery within Broken Hill. The policy will provide an initial one document reference point for understanding how Council will manage the Cemetery and the framework as to how staff will administer the Cemetery management.

The policy shall be reviewed at the start of each term following the Local Government Elections, or as required to ensure that it meets legislation requirements and the needs of Council and the Community.

Report:

The Broken Hill Cemetery is an important and valued asset to Council, Cemetery Stakeholders, the Broken Hill Community and visitors. As such, it is recommended that Council adopt a Policy to provide a framework to staff and the community about how best to manage the Broken Hill Cemetery.

In accordance with Section 160 of the *Local Government Act 1993* the Draft Cemetery Management Policy will be placed on public exhibition for a period of 28 days, during which time submissions may be made to the Council.

Once adopted, the policy will take immediate effect and render the “Exclusive Rights for Old Graves Policy” obsolete.

Strategic Direction:

Key Direction:	1 Our Community
Objective:	1.4 Our built environment supports our quality of life
Function:	Our Community
Strategy:	1.4.1.5 Maintain the cemetery to allow a final resting place and a place for residents and visitors to visit loved ones that have passed 1.4.1.6 Facilitate searches for deceased persons interred in the Broken Hill Cemetery

Relevant Legislation:

Under the *Local Government Act 1993*, the *Public Health (Disposal of Bodies) Regulation 2002* and the *Local Government (Control of Cemeteries) Amendment Act 1966*, Broken Hill City Council as a cemetery authority is required to establish policies and procedures in regards to the control of the management and operation of Council’s cemetery.

Section 160 of the *Local Government Act 1993* requires plans and policies to be placed on public exhibition for a period of 28 days, during which time submissions may be made to the Council.

Financial Implications:

There are no financial implications to develop this policy.

Attachments

1. Draft Cemetery Management Policy 13 Pages

ANDREW BRUGGY
MANAGER INFRASTRUCTURE STRATEGY

THERESE MANNS
GENERAL MANAGER



Purpose

The Broken Hill City Council Cemetery Management Policy outlines the overall principles that underpin how Council manages its cemetery in order to comply with legislative requirements and to provide a dignified and responsive cemetery and memorial service to the community.

Scope

This policy applies to the Broken Hill Cemetery, which is under the care, control and management of the Broken Hill City Council, following the introduction of the *Local Government (Control of Cemeteries) Amendment Act 1966*, in the early 1970's.

This policy is aimed at all members of the public; including Council employees, residents, visitors and contractors, who have an interest in or are undertaking work within the Broken Hill Cemetery.

Definitions

Adult

A person aged 13 years and 1 day and over.

Applicant

The person making an application for an Exclusive Right of Burial, Work Permit, enquiry, burial, relocation or exhumation. This could be a Funeral Director, Monumental Mason or a Family member or Friend.

Burial / Interment

The placement of the remains of a deceased person in a grave, plot, or niche.

Burial Site / Grave Site

A gravesite, vault site, memorial site or other place for the disposition or commemoration of the remains of the dead, whether cremated or not.

Child

A person aged 0 up to 13 years of age.

Council

The Broken Hill City Council.

Exclusive Right of Burial

A certificate that provides a person with the authorisation of who can be interred or exhumed from a burial site. **The Exclusive Right does not give the holder any equity or property holding in the cemetery.**

Exclusive Right Holder

The owner / purchaser of the Exclusive Right of Burial and recorded as such in Council's register. In some circumstances, the Exclusive Right Holder refers to a surviving member of the original holder's family, their executor or administrator, Power of Attorney, their heir or successor. Ownership may be formally transferred or bequeathed by a Will. There is no entitlement to any 'real estate' or property as such.

Exhumation

The removal of the remains of a deceased person from a grave site.

Fee

A fee fixed by Council in its annual Schedule of Fees and Charges. Fees are updated each year and typically come into effect as of the 1st July each year.

Funeral Director / Undertaker

A person(s) whose business is the management of funerals and conducts a funeral and burial.

Grave

An occupied burial site.

Monument

Any structure, plaque, headstone, masonry, metal work, casting or item placed over, in or around a burial right.

Monumental Mason

A tradesman mason or person possessing the skills to carry out monumental masonry work.

Plot

- An unoccupied burial site
- A burial site within the Rose Garden

Pre Selection

The selection of a spare plot at a specific location.

Register

The Council's formal repository of data containing all the required details of a burial, cremation, memorial site or right of burial. (Note limited records are available prior to 1973).

Slab

The slab of concrete covering the gravesite.

Spare Plot

An unoccupied burial site that has been selected, purchased and marked as a spare plot for a future burial.

General Principles

1. Cemetery Maintenance

Council shall maintain lawn areas, trees and vegetation, roadways and paths adjacent to and within the monumental sections. All shrubs, plants etc in the cemetery and gardens are planted and cared for by Council. Council may remove any trees, shrubs or other vegetation from the cemetery.

The public are not permitted to plant flowers, shrubs or trees in any area within the cemetery boundary without Council's written consent. Council may remove any shrubs, trees or other vegetation that have been planted on a burial site or within the Cemetery without Council's written consent.

Council are not responsible for the upkeep, maintenance, repair, restoration, or cleaning of any monument or structure at a burial site. Council will endeavour to contact the Exclusive Right holder if damage is caused to a grave or monument. It is important that all Exclusive Right holders provide up to date contact details to Council.

Council may act to remove any structure in a cemetery that has become dilapidated, unsightly, is crumbling, or deemed to be unsafe in a risk assessment carried out by Council. Council's actions will be limited to making unsafe structures safe to ensure public and employee safety.

Where subsidence is evident, Council may fill and compact the ground.

2. Cemetery Records

Prior to Council taking on the management of the Cemetery in the 1970's, the cemetery management and records were administered by various church and community trustees, and consequently some records are incomplete, missing or incorrect.

The Public Health Regulation 2012, Part 8 – Disposal of Bodies, Division 3 – Handling of bodies, Section 68 Register of Burials, states:

- 1) *A cemetery authority must maintain a register of all burials carried out at the cemetery.*
- 2) *The cemetery authority must make in the register an entry relating to each burial immediately after the burial has been carried out.*
- 3) *Each entry must include the following:*
 - a. *the name, age and last address of the person whose body or remains have been buried,*
 - b. *the date of the person's death,*
 - c. *the date of the burial,*
 - d. *the section and allotment where the burial has been made,*

- e. the name of the person (if any) who continues to hold any right of burial in that allotment,*
 - f. the name of the funeral director who transported the body to the cemetery,*
 - g. the fees paid to the cemetery authority for the burial.*
- 4) *The cemetery authority must keep a copy of the register at the cemetery and make it available for inspection on request by an authorised officer.*
- 5) *If a cemetery authority ceases to direct the operations of a cemetery, the chief executive officer of the authority must ensure that the register of burials for the cemetery is sent to the Director-General or otherwise disposed of as the Director-General may direct.*

Council will ensure that:

- a) A register of burials is maintained, as required by legislation.
- b) Each burial is recorded in the burial register immediately after the service. Council will mark burial locations on a map. Printed copies of records and maps are available at Council.
- c) Registers are amended to remove or correct inaccuracies.
- d) As time permits, Council staff will investigate and locate burial records not currently held at Council and continue with the ongoing collation of all burial records, where possible.
- e) Council will locate and record reservations and unmarked graves within the cemetery, where possible.

3. Fees and Charges

Cemetery fees are detailed in Council's Schedule of Fees and Charges. The Schedule is reviewed annually and implemented on 1 July each year.

4. Exclusive Right of Burial and Work Permits

An Exclusive Right of Burial (Exclusive Right) grants the holder the authority to make decisions about the grave/plot/niche and/or the monument, which may include:

- a) Erection or alteration of a monument
- b) Initial and subsequent burials, exhumations and relocations
- c) Maintenance of the grave or monument

The Exclusive Right is perpetual.

A maximum of two people may own an Exclusive Right.

A Work Permit grants the holder the authority to make decisions about the monument, which may include:

- a) Erection or alteration of a monument
- b) Maintenance of the grave or monument

The Work Permit is perpetual.

As of 1 January 2004, the purchase of an Exclusive Right includes both the Exclusive Right and Work Permit. Any Exclusive Right that was purchased prior to this date will

require a Work Permit to be purchased separately prior to any monumental works being undertaken.

The Exclusive Right does not give the holder any equity or property holding in the cemetery. There is no ownership of "the plot" or cemetery land. It is a permit that provides conditional access and right to the specified burial site.

An Exclusive Right does not need to be produced when the owner is the deceased and will be interred in the plot / grave indicated on the Exclusive Right as it is assumed that the person purchased the Exclusive Right with the intention of their own interment.

a) Transfer of Exclusive Right to another person

Upon application Council will transfer the ownership of an Exclusive Right from the existing holder to a person or persons. The original Certificate must be presented to Council with the transfer section completed and signed by the Exclusive Right owner.

b) Surrender or Transfer of Exclusive Right and / or Work Permit to Council

The holder or joint holders of an Exclusive Right and Work Permit granted by the Council may transfer the Exclusive Right and/or Work Permit to Council.

Council will only accept the transfer of an Exclusive Right and/or Work Permit if:

- Evidence of ownership of the Exclusive Right and/or Work Permit is supplied to Council
- The gravesite described in the Exclusive Right and/or Work Permit to be transferred has not been used for burial of human remains including the remains from a cremation or if it has previously been used, an exhumation has occurred and the gravesite is no longer required
- The gravesite is free of structural improvements, such as headstone, marker, plantings etc. If a monument has been placed on a spare grave, the Exclusive Right and Work Permit holder will be responsible, at their own cost, for the removal of the monument prior to the transfer of the Exclusive Right and/or Work Permit to Council
- Council will reimburse the applicant for the amount paid for the Exclusive Right and/or Work Permit at the time of the original purchase, or if paid prior to the introduction of decimal currency an amount determined by Council.

c) Exclusive Right and/or Work Permit to pass to surviving holder

If jointly owned, upon the death of one of the joint holders of an Exclusive Right and/or Work Permit, the remaining joint holder is, or joint holders are, entitled to the full ownership of the Exclusive Right and Work Permit.

If all original holders of the Exclusive Right are deceased, the right of ownership will pass to the estate of the most recently deceased holder or to the person(s) nominated in the estate. If a further interment or further monumental work is requested, all persons with an interest must agree to the interment or works by completing a Statutory Declaration.

d) Exclusive Right and/or Work Permit bequeathed

The holder of a burial permit may bequeath the Exclusive Right and/or Work Permit as if it were the holder's personal estate.

Upon application made by a person to whom a burial permit has devolved as a result of a bequest, Council will amend the register so as to indicate that the person has become the holder of the Exclusive Right and/or Work Permit. A new certificate will be issued and the original certificate will be retained at Council and recorded as cancelled.

Evidence in writing of a bequeath is required to be provided to Council in order to make any changes

e) Power of Attorney

A person who produces Power of Attorney documents relating to the Exclusive Right Holder(s) will have the same interment and monument works decision rights as the holder(s) would.

5. Exclusive Right for Spare Plots/Niches and Pre Selection of Spare Plots/Niches

All spare plots/niches purchased incur a fee for as per the Schedule of Fees and Charges, in effect at the time of the spare plot/niche being purchased. Only upon payment shall an Exclusive Right and Work Permit be issued.

a) Spare Plot and Niche Pre Selection Fees

- If a person requests a specific plot or niche location, Council's Pre Selection Fee will apply.
- If a person does not specify a spare plot or niche and rather accepts Council's selection of a plot or niche, this will not be classed as a pre selected plot and the Pre Selection Fee will not apply.

b) Available Locations for Spare Plots and Niches

- General Section
- Denomination Sections
- Cremation Wall

Spare Plots are not available in the Rose Garden or Native Garden.

All spare plots and niches will be marked with a reservation marker (peg) by Cemetery Staff to identify this as a spare plot.

Council will permit a maximum of six (6) spare plots/niches to be purchased by any one family at any one time.

6. Exclusive Right and Work Permits for Old Graves

An application for the purchase of an Exclusive Right for Old Grave must be submitted to Council on the applicable form.

Should any further application be made for an interment following the issuing of the Exclusive Right for Old Graves, the differential of the fee between the Exclusive Right for Old Graves effective at the time of purchase and the fee for an Exclusive Right for Burial effective at the time of the proposed interment will be required to be paid prior to an interment taking place (refer to Schedule of Fees and Charges).

7. Grave and Plot Allocation Sizing

a) In Ground Plots:

- 2100mm depth
- 700mm width
- 1st Interment is dug at 1800mm in ground depth
- Reopen interments are dug at 1200mm in ground depth

b) Rose Garden:

- Plot Allocation Size – 45mm x 40mm

8. Monuments

For the purpose of this policy, the definition of a permanent and a temporary monument is considered as the following:

- Permanent – A monument that is not easily removable. Any concrete or granite grave, headstone, slab or sloper, a sloper with a plaque, any masonry structures and sculptures
- Temporary – A monument that is easily removable. A brick (without mortar), wire, metal or wooden fence, a wooden cross, pebbles or stones, a wire cage cover (without a slab)

The holder of an Exclusive Right and Work Permit is responsible for all costs relating to a monument, including maintenance and repair.

All permanent monuments and monumental work must comply with AS 4204-1994 *Headstones and Cemetery Monuments* and AS 4425—1996 *Above-Ground Burial Structures*.

A grave site can be marked with a wooden cross without the requirement to purchase a Work Permit.

Name plates on crosses must be engraved to survive weather and age deterioration.

Monument sizing is as follows:

a) Gravesites

Monuments erected on graves shall adhere to Australian Standards AS 4204-1994 *Headstones and Cemetery Monuments* and AS 4425-1996 *Above-Ground Burial Structures*. Council appreciates the personalisation of gravesites and requests that any memorials and monuments are of a tasteful manner which cannot be deemed as offensive.

b) Rose Garden

All plots must be marked with a Sloper and a Plaque.

Monument sizing in the Rose Garden are:

- Large Base – 450mm x 400mm
- Standard Base – 300mm x 300mm
- Standard Sloper – 250mm x 200mm
- Plaque – standard 152mm x 152mm

Monuments and plaques must not exceed the plot allocation size of 450mm x 400mm.

If Council is required to undertake any work relating to a monument to ensure public or employee safety it may recover these costs from the holder.

9. Tributes - Ornaments, Floral and Other

Council's first priority remains public safety and Council must ensure that respect is shown at time to all mourners. Therefore Council advise that items placed at gravesites are limited to floral arrangements and a limited number of ornaments.

a) Rose Garden

Tributes must not exceed the plot allocation size of 450mm x 400mm. Any items exceeding this plot allocation may be removed.

b) Cremation Wall

The Cremation Wall is designed to reflect a plaque and a single flower holder only. Any other ornaments and tributes that obstruct any niches are not permitted and may be removed. Council will send notification to the Exclusive Right holder to advise that ornaments and tributes will be removed.

c) All Areas

Council reserve the right to remove any tributes that have been placed at a gravesite, niche or plot that cause safety concerns to visitors, Council staff and Council equipment, interferes with any maintenance work or burials, or encroaches upon other graves and plots. This includes alcohol, other drink and food products.

10. Contractor Requirements for Work Undertaken within the Cemetery

Any person or business providing or carrying out monumental masonry services in the Cemetery, including the construction, erection, repair, cleaning and restoration of structures over burial sites and spare plots, must comply with Council's requirements, policies and procedures.

Council require specific valid insurance documents to be retained on file at Council prior to any works being undertaken. The required information will be noted on the Application for Licence to Work in the Broken Hill Cemetery and Council will require both the signed application form and required documents to be submitted prior to a licence being approved and issued, and any work being undertaken on Council property. At such time that insurance policies expire, Council will request updated documents to be submitted to Council and work will not be permitted to be undertaken until all updated documents have been received by Council.

Council reserve the right to decline an approval for an interment booking request, cancel or revoke an approval for proposed work or stop work in progress for failure to comply with Council requirements.

The above-mentioned information is applicable to all Funeral Directors, Monumental Masons and Contractors that conduct funeral services, interments or any type of work in the cemetery.

A person shall not, in the Cemetery:

- a) construct, install, alter, restore, renovate or improve any monument, memorial, foundation, vault, table, headstone, gravestone, kerbing, railing or other structure, unless it is of:
 - a material and design approved in writing by Council;
 - carried out to the standard of workmanship required by Council; and
 - constructed or maintained in accordance with *AS 4204-1994 Headstones and Cemetery Monuments* and *AS 4425-1996 Above-Ground Burial Structures*
 - Make any inscription or carry out any adornment, unless it is approved by Council and made or carried out to the standard required by Council or erase, correct, or require the erasure or correction of, wording of any inscription that has been constructed, installed, made or carried out without Council's written consent; or otherwise than in accordance with an approval given by Council
- b) remove a monument, memorial, foundation, vault, table, headstone, gravestone, kerbing, rail or other structure from the Cemetery without Council's written permission
- c) do any of the above without first having an Application for Licence to Work in the Broken Hill Cemetery approved.

11. Interments

All requests for interments must be made to Council.

12. Children's Section of the Cemetery

For the purpose of this policy and Council's Schedule of Fees and Charges, Council considers a child to be aged between 0 and 13 years.

Exclusive Rights, Work Permits, Burial Times and Fees and Charges will apply in relation to all interments in the Children's Section of the Cemetery, also known as and marked on the Cemetery Map as General 1.

No fee is applicable when placing a memorial plaque on the garden wall or in the garden bed border of General 1 where no remains are being interred. Council request that the details of the memorialised child and the person placing the memorial plaque submit their contact details to Council so that Council may record appropriate details.

13. War Cemetery

The Returned Services League Garden of Remembrance is situated within the Cemetery. The walls within the garden contain plaques of service men and women who were either killed in battle or who have since passed on. New plaques are added on a regular basis. Any enquiries are to be directed to the Broken Hill Returned Services League Sub Branch.

14. War Graves

Council exempt the Commonwealth War Graves Commission and Returned Services League (RSL) from the payment of an Exclusive Right in relation to grave sites purchased for eligible ex-service men and women, although a fee for a Work Permit will be applied for any monumental work to be undertaken. Once a monument has been erected, the headstone or plaque is not to be altered in any manner.

The RSL will order a brass plaque for the Rose Garden or the RSL Wall. The RSL Wall does not have provision for the interment of ashes.

If an additional interment is requested to be undertaken in the grave or plot, Council will apply a fee for an Exclusive Right according to the current fee noted in Council's Schedule of Fees and Charges, applicable at the time of the request, and any other applicable fees. Personal details of the additional interred person/s will only be recorded on the grave by means of a plaque attached in the centre of the slab, not on an existing or new headstone.

If the grave is damaged during the reopen process for a second or subsequent interment, the RSL will be advised and will be required to arrange for the grave to be repaired.

15. Shared Grave

In previous times, shared graves were used for the interment of persons without means, babies born without life and infants.

Often the deceased were interred in a grave site designed specifically for the purpose of a shared grave, or interred with the next available burial, such as being placed in the coffin or grave site with an unrelated adult who was being interred.

While Council have some records of the interred in shared graves, there are many deaths that were not registered or recorded and as such records were not maintained at the time and are not available at Council. Many records Council obtained from community and religious trustees were incomplete and while sometimes, details such as the name and date were recorded, the location was not.

Council are empathetic towards relatives and understand that this is a very sensitive topic. Council respect the rights of relatives who do wish to acknowledge and do not wish to acknowledge an interred person at the Cemetery and as such the following applies:

- a) Due to multiple relatives potentially having an interest in purchasing the Exclusive Right and Work Permit for a shared grave, Council are unable to determine an appropriate person to grant these permits to.
- b) Due to the sensitive nature of a shared grave and the fact that some deaths of infants were not discussed within the family, it is impossible for Council to locate and contact each interred persons relative to confirm if they object to a sale of any permits.
- c) Council respects the rights of families mentioned in point b) and will not allow for one relative to name any interred person in the shared grave on any monument, plaque or cross who is not related to that person.
- d) Due to points a), b) and c), Council are unable to permit the purchase of an Exclusive Right and Work Permit for a grave that was used as a shared grave. As such, Council will not grant or apply fees for an Exclusive Right or Work Permit for a shared grave site.
- e) Council will allow for a relative to purchase and have placed on the gravesite a Plaque or a Wooden Cross on the grave site with the details of their interred relative only.
- f) Council advise that the plaque must reflect that the grave is a shared grave through the mandatory wording "Resting with Others in this Shared Grave". While this will recognise it is a shared grave with other people interred, it will not reveal any personal information of others interred.

16. Exhumation

An exhumation may only take place when an order by a Coroner or a Court permitting this is issued, or an applicant has obtained, prior to commencing the exhumation both:

- Approval for exhumation by NSW Department of Health in accordance with the provision of *Public Health (Disposal of Bodies) Regulation, 2002*; and
- Approval from Council as per the Cemeteries and Crematoria Act 2013, Section 66

An exhumation of cremated remains does not require NSW Health approval and can be conducted with Council approval only.

17. Mohammedan Section of the Cemetery

Exclusive Rights of Burial in the Mohammedan Section of the Cemetery are treated differently to other sections of the Cemetery due to historical reasons.

Several members of the Mohammedan community have been provided with an Exclusive Right of Burial at no charge, resolved at the Councils ordinary meeting held 30 April 2014.

All further burials in this section for those not specified in Councils report and resolution, will have the Exclusive Right of Burial fee applied at the time of burial.

18. Miscellaneous

A person must not do any of the following within a cemetery:

- a) Damage, deface, interfere with or alter burial sites;
- b) Damage, deface, interfere with or alter monuments;
- c) Bury, inter or exhume any human remains, whether cremated or not;
- d) Enter or remain in the cemetery between sunset and sunrise;
- e) Cause or permit an animal that is under the person's control to enter or remain in the Cemetery, but does not prevent a person from riding a horse or leading or walking a dog on a leash;
- f) Take part in any gathering, meeting or assembly, except for the purpose of religious, research, historical, educational or other ceremony of burial or commemoration;
- g) Engage in trade or commerce without Council's written consent;
- h) Distribute any circulars, advertisements, paper drawn or photographic material without prior Council consent;
- i) Drive a vehicle at a speed of more than twenty (20) kilometres per hour;
- j) Drive a vehicle or a vehicle and trailer having an unladen weight of more than three (3) tonnes;
- k) Drive a vehicle through a cemetery for the purpose of travelling between places outside of the cemetery;
- l) Park a vehicle on any known burial place, verge or plantation, or in a manner that is likely to impede traffic;
- m) Teach, learn or practice driving a vehicle;
- n) Camp or reside on any cemetery land;
- o) Possess or consume an alcoholic or intoxicating beverage or substance;
- p) Urinate or defecate;
- q) Bring or leave any rubbish, refuse, scrap metal (including remains of vehicles), rock, soil, sand or any other such substances;
- r) Remove any dead timber, logs, trees, flora, whether standing or fallen;
- s) Kill, capture or in any way interfere with any animal, bird, fish or other fauna, whether native or introduced;
- t) Plant any tree, shrub, herbage or other plant without prior consent.

Associated Policies & Documents

Australian Standard AS 4204-1994 Headstones and Cemetery Monuments
Australian Standard AS 4425-1996 Above-Ground Burial Structures

Relevant Legislation

Anti-Discrimination Act 1977
 Births, Deaths and Marriages Registration Act 1995
 Cemeteries and Crematoria Act 2013 - Sect 66
 Conservation of Cemeteries Act 1974
 Coroners Act 1980
 Crown Lands Act 1989
 Crown Lands (General Reserves) By-Law 2006
 Crown Lands (General Reserves) Amendment (Sustainable Burials) By-law 2011
 Heritage Act 1977
 Human Tissues Act 1983
 Local Government Act 1993
 Local Government (Control of Cemeteries) Amendment Act 1966
 Privacy and Personal Information Protection Act 1998
 Public Health (Disposal of Bodies) Regulation 2002
 Public Health Act 1991
 Public Health Regulation 1991
 State Records Act 1998
 Work Health and Safety Act 2011

Quality Control

Key Direction:	1 Our Community		
Objective:	1.4 Our built environment supports our quality of life		
Function:	Our Community		
Strategy:	1.4.1.5 Maintain the cemetery to allow a final resting place and a place for residents and visitors to visit loved ones that have passed 1.4.1.6 Facilitate searches for deceased persons interred in the Broken Hill Cemetery		
File Reference No:	13/163	TRIM No:	D14/28765
Type of Policy:			
Responsible Officer:	Manager Infrastructure Strategy Asset Planner Buildings and Open Spaces		
Review Date:	September 2016 - This policy will be reviewed at the start of each term following the Local Government Elections, or as required.		
Date	Action	Minute No.	
4 February 2015	Draft Policy	N/A	
	Adopted		
TBA	Place on Public Exhibition	TBA	

ORDINARY MEETING OF THE COUNCIL

March 16, 2015

BROKEN HILL CITY COUNCIL REPORT NO. 50/15

SUBJECT: ESTABLISHMENT OF A BROKEN HILL HERITAGE CITY EVENT
ADVISORY COMMITTEE 11/117

Recommendation

That Broken Hill City Council Report No. 50/15 dated March 16, 2015, be received.

That Council adopts the inclusion of the Broken Hill Heritage City Event Advisory Committee within the Section 355 Advisory Committee Standard Constitution.

That Councillors nominate two (2) representatives from Council who will participate in the Broken Hill Heritage City Event Advisory Committee.

That Council endorses a public call for nominations seeking four (4) community representatives with demonstrated expertise in heritage, arts, culture and/or event planning.

That a special Council Meeting (as per Council Minute 44846) be held once the Broken Hill Heritage City Event Advisory Committee has been formed and held sufficient meetings to formulate a calendar of events.

Executive Summary:

Council, at its meeting held January 28, 2015 considered a Mayoral Minute regarding the announcement of Broken Hill's Listing as the First National Heritage Listed City. Part of the resolution reads:

... "That a Committee/Working Group be formed to develop a calendar of events to celebrate Broken Hill's many significant achievements, starting in 2015 with those which occurred in 1915 and continuing in each future year to focus on those of a hundred years before.

That a special Council meeting (open to the public) be held following formation of the Committee/Working Group in order to consider the calendar of events". (Minute No. 44846).

Report:

In January 2015, Broken Hill was placed on the National Heritage List.

The National Heritage List is Australia's pre-eminent heritage list recognising and protecting our most valued natural, Indigenous and historic heritage sites. Inclusion in the National Heritage List is the highest heritage honour in Australia.

The comprehensive listing process is continuously building a living and accessible record of important aspects of our history, significant and evolving landscapes and the critical moments that helped define us as a nation.

The prestigious citation will raise the national and international profile of Broken Hill, upgrade our visitor economy and provide the community with momentum to develop activities around the City's economic diversification.

The establishment of a designated heritage and cultural events calendar will ensure a strategic and coordinated approach to engaging residents and visitors by connecting various sites in the City to foster creativity, inclusion and innovation. It aims to showcase what is good about Broken Hill and offer a diversity of activities and things to do. It is envisaged that Broken Hill Heritage City Event Advisory Committee will:

- Determine relevant events
- Identify partners and stakeholders
- Attract volunteers and other interested stakeholders to run events
- Generate funding for the running of events

It is the intention of this report to seek Council endorsement of the following inclusions relating to this Committee within the Section 355 Advisory Committee Standard Constitution:

Item 1	Name of Committee	Broken Hill Heritage City Event Advisory Committee
Item 2	Functions delegated by Council to Committee	To determine relevant events To identify partners and stakeholders To attract volunteers and other interested stakeholders to run events To generate funding for the running of events
Item 3	Restriction on functions delegated	Any works undertaken will be with the knowledge and approval of Councils Asset/Risk Management Officer.
Item 4	Date on which constitution concludes	September of Council Election every four years. Council to re adopt constitution within three months following election.
Item 5	Maximum number and make up of committee members	7 members in total - to include 4 community members with demonstrated expertise in heritage, arts, culture and/or event planning.
Item 6	Councillors	2 Councillors
Item 7	Council employees	1 Administration
Item 8	Additional clauses or amendments to Standard Constitution or Schedule To be listed in full – body of constitution not to be altered	Nil
Item 9	Changes to Standard Constitution or Schedule	Nil
Item 10	Minimum number of meetings per annum	Two

Strategic Direction:

Council's Delivery Program: Key Direction - Our Economy

Action 2.2: We are a destination of choice and provide a real experience that encourages increased visitation.

Item: 2.2.1.11 Investigate opportunities arising from Broken Hill's listing as a Heritage City.

Relevant Legislation:

NIL

Financial Implications:

There is currently no Council budget available for additional events. One of the functions of the Committee would be to generate or identify funding.

Attachments

There are no attachments for this report

ANDREA ROBERTS
MANAGER ECONOMIC DEVELOPMENT & CULTURE

THERESE MANNS
GENERAL MANAGER

ORDINARY MEETING OF THE COUNCIL

March 16, 2015

BROKEN HILL CITY COUNCIL REPORT NO. 51/15

SUBJECT: FAR WEST TOURISM TASK FORCE - CLOSURE REPORT 11/514

Recommendation

That Broken Hill City Council Report No. 51/15 dated March 16, 2015, be received.

That Council finalises its involvement in the Far West Tourism Task Force review investigating a governance model for tourism in Far West NSW and acknowledges the broad industry participation in that process.

That Council endorses the continuance of Inland NSW Tourism as the peak tourism body for this region and supports the process of establishing a Community Working Party for Broken Hill and Far West NSW to implement the Destination Management Plan for tourism across this region as a matter of urgency.

That Council remains open to a collective position from industry regarding preferred governance models supported by further business modelling and continuity planning.

Executive Summary:

At its meeting held 22nd May 2013, Council resolved to approach RDA Far West with an aim to forming a separate Tourism Task Force (TTF) within that organisation; its purpose to review the governance model and structure for tourism in Broken Hill and the broader Far West NSW region with a view to increasing industry participation and to report back to Council and other stakeholders with recommendations.

A Project Charter was finalised in November 2013 and agreed between RDA Far West and Council. RDA Far West obtained funding to support the project and other project funding partners were confirmed, being BHCC (\$20,000) and Inland NSW Tourism (\$10,000). The support of this project by Council has assisted the tourism industry in delivering governance and framework to a process that has engaged more than 300 stakeholders and delivered a report that maps alternative governance structures for the self-determination of industry with the region.

The TTF was appointed consisting of tourism sector individuals and industry partners. Lightfoot Marketing was appointed as the consultancy firm to offer an independent assessment and make recommendations to the TTF.

Following the first round of consultation (May 2014), an interim report was developed recommending three possible models. The TTF deliberated over these for some months before deciding on a preferred model (Model 2). The report and its models were taken out to industry again for consultation in December 2014. The outcomes of this final consultative process did not provide a clear pathway for an industry governance structure - two models were equally preferred by those in attendance. Nominations called from the floor resulted in a list of interested names who would be willing to participate on an Implementation Committee to pull the governance framework together, working as an industry governed body.

At the final TTF meeting, held 6th March 2015, the project was acquitted and a hand-over to the members on the Implementation Committee was conducted.

In the Project Charter developed between RDA Far West and BHCC, the timeline for the project was set to conclude with a clear outcome achieved by June 2014. While Council held a seat on the TTF, the project timeline extension (to March 2015) was the affirmed preference of industry representatives on the TTF; to do the project well and not be driven by a time frame to achieve that.

In the meantime, the establishment of an Inland NSW supported Community Working Party - to implement the Destination Management Plan (DMP) for the Far West/Outback region - was placed on-hold. While the CEO for Inland NSW Tourism, Graham Perry, held an advisory role on the TTF, the implementation of this regional DMP has lagged behind the rest of the Inland NSW footprint, who have established Working Parties that have made progress against their DMP's.

This report finalises Councils involvement in the TTF and recommends that Council endorses Inland NSW Tourism as the peak tourism body representing industry for this region and encourages the process to establish a DMP Community Working Party for this region as a matter of urgency.

Report:

Until 2007, the Broken Hill Regional Tourist Association (BHRTA) was a hybrid BHCC committee and semi-incorporated body, charged with overseeing the Broken Hill Visitor Information Centre (BHVIC). Due to a decline in the strength of its membership and its conflicting roles and responsibilities, two alternative options were approached and included:

1. the formation of an industry association, which failed due to lack of industry support;
2. the formation of a Section 355 committee of Council, which was disbanded due to limited scope and the commencement of the Tourism Taskforce

In 2011, the Outback NSW regional model as established by Tourism NSW (now Destination NSW) folded into a broader Inland regional tourism structure – now Inland NSW Tourism.

This organisation was formed from the amalgamation of three and a half former Regional Tourism Organisations. According to Chairman Rodger Powell's report in the November 2014 Inland NSW Tourism Annual Report, essential ingredients of the new model have been:

- An unrelenting consumer focus underpinned by detailed and independent research.
- Looking to the needs of consumers as well as the needs of the region
- A strong partnership with Destination NSW
- A commitment to the 2020 vision and the outcomes of the Visitor Economy Taskforce (VET)
- Embracing the whole visitor economy
- A commitment to collaboration

In addition to working within a new model, the region is also operating within a new funding framework, with the introduction of the NSW Government's rigorously KPI-driven Regional Visitor Economy Fund (RVEF). Inland NSW Tourism has worked proactively and successfully within this new framework, securing \$1,854,395 in RVEF grants in 2014. Broken Hill has participated in this program since its inception.

Against that backdrop, when reviewing an aggregate of Inland NSW results over the last three years, the region remains on course to achieve the 2020 vision of doubling overnight visitor expenditure. According to Tourism Research Australia's National Visitor Survey results, the three year aggregate overnight visitor expenditure across Inland NSW has grown 21% to \$5.5B representing over 44 million visitor nights (an increase of 11%) and total domestic visitation has grown by 8% to 14 million visitors.

In reflection of this broader context, Outback NSW (of which Broken Hill is the primary destination) received 349,000 domestic overnight visitors who spent nearly 1.7 million nights in the region - up by 35.7% on YE Dec 13. 'Holiday or leisure' (42.9%) was the largest purpose in terms of nights in the region, followed by 'Visiting Friends and Relatives (VFR)' (33.0%) and 'business' (16.6%). Compared to YE Dec 13, nights spent for 'holiday or leisure' grew by 15.2% and 'VFR' increased by 66.3% while 'business' grew by 74.7%.

An independent review of Inland NSW Tourism by EC3 Global benchmarked their performance against other Regional Tourism Organisations in Australia, reporting that after three years Inland NSW Tourism is ranked number one for the following fiscal indicators, in both cases ranking significantly above the benchmark average for Australia in:

- Visitor expenditure generated per \$ of State Government funding and
- Total cooperative marketing \$'s generated per member.

An important consideration is that the industry within this region has received complimentary membership of Inland NSW Tourism via a partnership struck between that organisation and Council, which enables businesses participating in the Broken Hill RVEF campaign (Visitor Guide advertising) to sign up for their membership free of charge and this arrangement has been operating for three years. In essence, the majority of directly engaged tourism operators in Broken Hill are members of Inland NSW Tourism and this is provided as a free membership to them.

Furthermore, Inland NSW Tourism continues to actively engage in Destination Management planning through the facilitation of Working Groups across the Inland NSW region. These groups meet regularly to progress the actions outlined within their regional DMP's and are the lynchpins in building collaboration. The Outback NSW/Far West DMP process was placed on-hold pending the outcome of the TTF; the intention of this being to ensure that the industry harnessed its efforts in a singular and combined way.

Destination Management Planning is essential to this region, not in only in terms of assuring it is able to attract funding for tourism (the regional DMP and its active implementation being a criteria for most tourism funding sources), but it is also critical to developing sustainable destinations and managing their potential. The Australian Regional Tourism Network's Guide to Best Practice Management defines destination management as "an ongoing process in which tourism, industry, government and community leaders plan for the future and manage a destination".

Tourism does not exist in isolation, but needs to be seen in context of regional development and economic diversification – it needs to be actively managed through collaboration between government and industry in order to leave a positive legacy for current and future generations. The DMP for this region includes priorities involving such areas as :

- Regional Destination Appeal Marketing Programs
- Themed Itineraries & Touring Routes
- Digital Distribution
- Visiting Friends and Relatives Programs
- Quality visitor experiences
- Product audits
- Industry networking and collaboration
- Get Connected listing and events calendars

- Industry training and workshops
- New marketing partnerships
- Regional events strategy

Currently Council is the primary agency driving these strategies, yet it is essential that industry is an integrated partner in that process. In other areas this is galvanised through the Community Working parties, formulated and managed through the peak industry body for the region. In the case for this region, that body is Inland NSW Tourism, who have withheld the establishment of the Community Working Group pending the outcome of the TTF process. It is critical, therefore, that this process be activated as priority for the region.

Both BHCC and RDA Far West agreed from the outset of the TTF project that there was a need to foster improved cooperation between these broader tourism industry structures as well as engaging more locally with government, business and the community. The aim was to better guide the future management, development and marketing of tourism and to maximise the opportunities presented by the broader visitor economy for the region. The establishment of the TTF intended to review and recommend the governance model most appropriate to take sustainable carriage of this vital sector of the region's economy, recognising its potential to sustain communities and contribute to wellbeing.

The TTF consisted of appointments to ensure the support and expertise of 'key' stakeholders:

- Mr Graham Perry, CEO Inland NSW
- Mr Andrew Sargent, Regional Manager, Destination NSW
- Ms Andrea Roberts, Economic Development Manager, Broken Hill City Council
- Mr Michael Williams, Executive Officer, Regional Development Australia Far West
- Mr Robin Edgecumbe, Chair, Regional Development Australia Far West (Robin Edgecumbe acted as Chair of the TTF and continued in this role following the conclusion of his term as Chair of RDA Far West)
- Mr Paul Segar/ later replaced by Ms Dinitee Haskard, NSW National Parks and Wildlife
- General Manager, or delegate, Central Darling Shire (not appointed)
- Mr Roger Collins, Chair, Outback Regional Tourism Organisation
- Ms Ann Rogers, President, Broken Hill Chamber of Commerce

In addition advertisements ran regionally to promote community positions on the Task Force. Applications were received, considered and the following appointments were made;

- Jason King, Bells Milk Bar/ Broken Hill Productions
- Michael McCulkin, Tri State Safaris
- Chris Anderson, Silver City Mint
- David McIvor, Broken Hill Caravan Park (withdrawn)

The Task Force first met in February 2014 to meet objectives that would;

- Review and understand current plans and tourism models that will assure alignment with greater tourism opportunity for the region.
- Consult with industry and community to develop a tourism governance framework that will maximise the opportunities presented by the visitor economy.
- Encourage industry engagement and cooperation to stimulate benefit through the visitor economy.
- Facilitate broader strategic alliances to support a holistic approach to the visitor economy.
- Assure a financially sustainable structure for the ongoing management of tourism within the region.

Following the appointment of Lightfoot Marketing, seven workshops were held over three days and nights during May 2014, attracting a proactive attendance of more than 300

stakeholders. Regional consultation was also conducted during May/June 2014 with visits made to Wilcannia, Menindee, Tibooburra, Packsaddle and White Cliffs.

The report developed by Lightfoot Marketing out of that process presented three possible models. The TTF industry representatives believed more firmly that Model 2, which proposed a transitional arrangement where the Broken Hill Visitor Information Centre would be transmitted to the industry body over time, provided the most viable solution for their engagement and future sustainability. The three models are presented below:

MODEL 1



MODEL 2



MODEL 3



During December 2014 the TTF, in conjunction with Lightfoot Marketing, presented the findings to Council and industry at two community sessions that attracted less than 70 participants. At these meetings similar numbers of attendees registered a preference for models 2 and 3 and there was therefore not a clear recommendation for the TTF to take forward.

An Implementation Committee was recommended in the Lightfoot Marketing report and nominations were called from the floor of both the December workshops.

Industry members were not aware prior to the workshops that there would be a vote to decide the preferred model to move forward with, nor were they aware that the implementation committee nominations be called at the same time.

Following some early withdrawals a small group met in March 2015, during which time a handover was conducted by the TTF and RDA Far West formally closed the TTF process. The implementation Committee membership currently stands at four industry delegates:

- Steve Martin, RFDS
- Hugh Gough, Caledonian B & B
- Naomi Schmidt, Eldee Station
- Mick McCulkin, Tri State Safaris
- Chris Anderson, Silver City Mint

Whilst the Tourism Taskforce was supported by RDA Far West, this committee is solely industry governed.

The task for this Implementation Committee could best be described as 'very challenging' – it has no clear recommended model to move forward with, no compelling groundswell of local or strategic industry support, no funds and no governing body to administer its activities.

Whilst industry led tourism is imperative as we diversify our economy into the future, we should not continue the delay in reviewing, monitoring and implementing Destination Management Planning (DMP) for the Outback/Far West region as it is likely to impact our performance and ability to attract grant funds.

It is recommended that Council endorse the continuance of Inland NSW Tourism as the peak tourism body for this region and supports the process of establishing a Community Working Party for Broken Hill and Far West NSW to implement the Destination Management Plan for tourism across this region as a matter of urgency.

Inland NSW had offered to consult the implementation committee with a view to forming a fully representative and functioning Far West Community (DMP) Working Group. They aim to meet again later in March to discuss this and the way forward following on from the TTF process.

It must be noted that two of the options included within the Final TTF report prepared by Lightfoot Marketing would require significant change to Council operations. Further business modelling would be required to be presented to Council by industry for assessment prior to further consideration. Any such submission by the Implementation Committee will be submitted to Council as and when received. It would be recommended to the committee that any such recommendation was supported by greater industry support for the preferred model.

Strategic Direction:

Operational Plan 2.2: We are a destination of choice and provide a real experience that encourages increased visitation

Delivery Program 2.2.14.: Participate in a review to establish an effective industry governance model for tourism in Broken Hill and the Far West

Relevant Legislation:

N/A

Financial Implications:

Council contributed \$20,000 in 2013/14 to support the administration and consultancy services applied to this project, which resulted in engagement of more than 300 industry stakeholders in a process to produce recommended governance models for the region. No further financial commitments are anticipated.

Attachments

- | | | |
|----|--|-------------|
| 1. | Final Report Governance Model for Tourism in Far West NSW 2014 | 32
Pages |
| 2. | Agreed RDA Far West and BHCC Project Charter for Far West Tourism Task Force | 18
Pages |

ANDREA ROBERTS
MANAGER ECONOMIC DEVELOPMENT & CULTURE

THERESE MANNS
GENERAL MANAGER

FINAL REPORT

REVIEW AND RECOMMENDATION OF GOVERNANCE MODEL FOR TOURISM IN FAR WEST NSW



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Authors:*Tom Smith - MIA Tourism**Erin Joyce - Lightfoot Marketing**Date: November 2014***Disclaimer:***Information in this document is current at the time of publication (August 2014)**While all professional care has been taken in preparing this document, Lightfoot Marketing Pty Ltd accepts no responsibility for loss or damages incurred as a result of reliance placed on its content. The mention of any company, individual, product or process in this report does not constitute or imply endorsement by Lightfoot Marketing Pty Ltd.*

INTRODUCTION

The purpose of this report is to provide background information and strategic options for the development of a tourism structure, which best serves the needs of the Broken Hill and Surrounds Tourism Region.

Regional Development Australia (RDA Far West) initiated the commissioning of this report, after identifying a need to review existing tourism structures in the region.

As part of this review process, the RDA Far West developed a Tourism Taskforce who in turn contracted Lightfoot Marketing to undertake the entire project.

The report has been developed following extensive consultation within Far Western NSW and surrounding regions. The consultation phase of the project has included industry operators, the general community, Local Government, Destination New South Wales, Outback NSW Tourism and Inland NSW Tourism. The paper is designed to identify the future tourism structure and outline a path the region can take as it moves towards the preferred tourism governance model.

In addition to the development of the future structure, the report also looks at current structures and funding, current management and destination plans, industry consultation findings and other best practice models.

Far West Tourism Taskforce would like to acknowledge the contribution made by a range of agencies, organisations and communities in the development of this report.

These are; Broken Hill City Council, Inland Tourism, Destination NSW, Outback Regional Tourism, NSW National Parks & Wildlife Service, Central Darling Shire, Broken Hill Chamber of Commerce and RDA Far West.

INDUSTRY CONSULTATION AND ENGAGEMENT

A total of seven industry consultation and engagement sessions were held in Broken Hill on 21, 22, 23rd May, 2014 at the Musicians Club in Broken Hill. More than 120 people attended the sessions over the three days, with each session running for between 2.5 and 3 hours and producing high level discussions and a general consensus and direction for the future of tourism in Broken Hill.

In addition to Broken Hill, RDA Far West undertook sessions in Packsaddle, Tibooburra, White Cliffs, Wilcannia and Menindee. 33 people attended five sessions over four days in these surrounding areas of Broken Hill.

Far West RDA undertook newspaper and radio advertising to encourage attendance at the sessions and ensure access for all that were interested and would be potentially impacted by the recommendations and outcomes. Electronic direct mail (EDM's) was also developed and distributed along with flyers that were distributed around Broken Hill.

People from the following sections of community and industry were in attendance; local and regional tourism industry operators, representatives from local and regional business organisations, representatives from local, state and federal government and interested residents.

KEY FINDINGS

The review of related research, plans, industry consultation and engagement sessions and online surveys aligned thinking during the project with common issues, themes and patterns arising.

This report has drawn from these in the development of its findings, models and recommendations.

The **key findings** of the project are:

- There was unanimous support from industry and government bodies for the development of an industry driven tourism body for Far West NSW region.
- This body needs to be the peak tourism body for the region and sustainable over time.
- The industry is disengaged and fractured, they do not feel connected to the overarching tourism strategy, plans and implementation activities being delivered at a state, regional or local level.
- Industry is looking for solutions they can manage and control that will attract more visitors and increase length of stay in the region and contribute to overall tourism growth.
- Transport and access issues are ongoing – limited and expensive airline service routes, reduced train and bus services and non visitor friendly arrival and departure times,
- New product revival and redevelopment are high on the agenda along with the creation of new events as a tourism economic driver for the region.
- Service levels provided across the region need to be lifted.

The **key product strengths** of the region have been further identified as;

- History & Heritage - Mining, Heritage Townships, Streetscapes, National Heritage Status (pending).
- Arts & Culture – Galleries, Film, Indigenous Culture.
- Outback – National Parks, Desert Landscapes, Outback Characters and Personalities (proud, independent, resilient).

(The TRA Visitor Profile and Satisfaction Report - July 2006 support these findings).

A summary table of key discussions from consultation and engagement sessions and Far West Tourism Structures 2014, online survey can be found in Appendix B.



RELATED RESEARCH, PLANS & RECOMMENDATIONS

Throughout the desktop review phase of this project the following plans and documents were reviewed:

- Broken Hill Strategic Plan 2012 – 2020 (BHCC).
- Outback NSW – Regional Destination Management Plan, October 2013 - (Inland NSW Tourism).
- RDA Far West NSW Regional Plan 2013 - 2023.
- Far West Regional Action Plan 2012 (NSW State Government).
- Community Road Map – Outback NSW Sept 2013 (Inland NSW Tourism).
- Community Road Map – Balranald, Broken Hill, Central Darling, Corner Country, Hay, Unincorporated Sept 2013 (Inland NSW Tourism).
- SA Outback Destination Action Plan 2012 – 2015 (as updated July 2013).
- Flinders Ranges and Outback SA Region – Integrated Strategic Tourism Plan (2008 - 2014).
- Proposed Plan for Far West NSW Tourism Task Force.
- Far West Regional Economic Updates (RDA Far West).

The plans that have been researched and developed for the region in the past few years are sound in their content, however we have found through this project that the issue seems to lie in distribution, understanding and implementation of these plans.

A key outcome of the industry consultation and engagement sessions was a sense that all are aware of the plans however are unsure who and how they are implemented. If they are being implemented, the progress and status is unclear.

This further highlighted a need to ensure ongoing and consistent engagement and communication around tourism activities being undertaken for and on behalf of industry.

VISITATION

VISITORS TO OUTBACK NSW

Travel to Outback NSW (year ended Dec 2013) **Source NVS YE Dec13*

In the year ended March 2014, 18.2 million **domestic overnight visitors** traveled to regional NSW. Outback NSW received 352,000 **domestic overnight visitors** for year end Dec 2013– up 24.8% on year end Dec 2012. The region receives 2% of visitors and 1.9% of visitor nights from those traveling to regional NSW.

The main purpose of visit to the region is 'Holiday or Leisure' at 47.7%, followed by 'Business' at 21.9% and 'Visiting Friends and Relatives' at 20.7%. Not surprisingly 'Holiday and Leisure' is also the largest purpose of visitor in terms of visitor nights, however this is followed by 'Visiting Friends and Relatives' at 26.9% and then 'Business' at 12.9%. In the past few years Holiday and Leisure and Visiting Friends and Relatives has grown as the purpose of visitor nights.

Caravan park or commercial camping grounds are the most popular accommodation at 28.5%, followed by standard hotel or motor inn below 4 star at 23.2% and friends and relatives at 22.1%.

Regional NSW is the largest source market at 38.9%, followed by South Australia at 17.6% and Queensland at 15.3%. All visitor source markets have increased in the past few years.

In terms of visitor nights Regional NSW continues to be the largest source market at 33.8%, however it declined by 7.8% for the year end Dec 2013, as did Sydney by 20%. South Australia and Queensland follow at 19.3% and 16.6% respectively – a growth of 137% for South Australia and 132% for Queensland. Victoria produces 15.9% of the visitor nights which translates to healthy growth of 128% for the year-end Dec 2013.

Private or company vehicle is the most predominate mode of transport at 76.4% followed by air transport at 7.7% and rented or hire vehicle at 5.1%. 40.1% of visitors stated that eating out at restaurants as the most popular activity followed by visiting friends and relatives at 31.3% and pubs, clubs, discos at 24.4%.

29.3% of visitors traveled alone followed by 26.7% that traveled as an adult couple and 21.3% who traveled as a family group.

Outback NSW receives 180,000 **domestic day-trip visitors**, which is 0.6% of all day-trips to regional NSW. Business is the main reason for travel at 45.6% followed by holiday and leisure at 35.6%. Visiting friends and relatives is the main activity at 22.8% followed by eating out at restaurants at 18.9% and general sightseeing at 18.3% and fishing at 16.1%.

Outback NSW receives low visitation from **international** markets with 10,600 international visitor nights for year-end Dec 13', the majority of these visitors are from Western markets.



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VISITORS TO BROKEN HILL

According to the **Broken Hill Visitor Profile and Satisfaction Report (July 2006)**, the top two reasons people visit Broken Hill is to visit the city of Broken Hill (76%) and to experience the scenery (48%). More than 65% of these visitors expect the opportunity to tour around and explore, experience the nation's history, have the opportunity to discover something new and experience wide open spaces as well as having a nature based experience.

When they arrive at the destination they are; going to the Visitor Information Centre, eating out, shopping for food and clothing, visiting Silverton, shopping for gifts and souvenirs, visiting history and heritage buildings, sites or monuments and visiting retail art galleries.

A large 85% of visitors were satisfied with their visit and the experiences they had and state the key strengths of Broken Hill as being:

- Desert landscapes
- Information services
- Personal safety and security
- A variety of things to see and do
- The history of the city
- Friendliness of the locals

Broken Hill is seen, as a destination in its own right and not surprisingly is the most visited city in the region with 76% of visitors claiming they wanted to 'visit Broken Hill'. Visitors to Broken Hill visit or pass through other regional destinations on their journey to the city - the top four being Silverton at 59%, Wilcannia at 39%, Cobar at 36% and Peterborough at 30%.

As shown in the National Visitor Survey, year end Sept 13', the Local Government area of Broken Hill attracted 146,00 overnight visitors for the year ending Sept 13' and total nights of 490,000. 61% of these overnight visitors travel for the purpose of a holiday whilst only 16% travel to visit friends and relative and 16% travel for business.

The highest percentage of overnight visitors reside in regional NSW (23%) and also Victoria (23%) with total interstate visitors making up 69% of all visitors. 64% travel in a private or company vehicle, 11% travel by air and 7% by rail.

Activities visitors undertake are in line with those of visitors to Outback NSW with 50% eating out at restaurants, 38% undertaking general sightseeing, 30% visiting museums and galleries, 24% going to pubs, clubs and discos and 21% visiting friends and relatives (which was higher at 31% for those visiting Outback NSW).

34% stay in a hotel, motel or motor inn, followed by 25% who stay at a caravan park or commercial camping ground and 20% stay at a friend or relatives property which is in line with the purpose of visit to Broken Hill.

The highest percentage of visitors is traveling as an adult couple (36%) or with friends and relatives (21%), followed by those traveling without children (19%) and those traveling alone (18%).

27% of visitors to Broken Hill are in the age group of 55 – 64 years, compared to NSW, which sits at 17%; this is followed by 25% of visitors who fall into the 65 years and over category.

It can be concluded that the majority of visitors to Broken Hill are 55 years and over, from Victoria and regional NSW, staying in hotels, motels, caravan park and commercial camping grounds and participating in a range of activities including; eating out, visiting galleries and museums and undertaking general sightseeing.



CURRENT STRUCTURES AND FUNDING

STRUCTURE

Broken Hill City Council, Central Darling Shire and the large unincorporated area all sit within the RDA Far West region in NSW. In addition, there are other landowners in the area including NSW National Park and Wildlife.

Broken Hill is the undisputed destination and tourism hook for the region – it is integral to any visitor's tourism experience and the hub from which a tourism and touring holiday, visit or business trip is undertaken.

The key product strengths and tourism offer of Broken Hill and the surrounding regions are identified as; History & Heritage, Arts & Culture and Outback.

Until 2007, the Broken Hill Regional Tourism Association (BHRTA) was a hybrid BHCC Committee and semi-incorporated body, charged with the oversight of the Broken Hill Visitor Centre.

As a result of a decline in the strength of its membership and the Committees' conflicting roles and responsibilities, two alternative options were approached:

- The formation of the Broken Hill Tourism Association, which was disbanded at a council meeting held on November 28th, 2007 and where it was also agreed to establish Broken Hill Tourism Advisory Group as a section 355 Committee of Council.
- The section 355 Committee of Council was disbanded due to BHCC's decision to implement an alternative to a 355. As a result FWTF was formed.

In 2011, the Outback NSW regional model as established by Tourism NSW (now Destination NSW), was folded into a broader Inland regional tourism structure – now Inland Tourism NSW. This organisation takes in a geographic area that includes parts of Central NSW, the New England North West Region and Corner Country.

Inland Tourism NSW has developed 4 Destination Management Plans (DMP) incorporating 8 Community Road Maps (CMP) across inland NSW - including 1 DMP for Outback which incorporates 2 CMP's. The Region that Broken Hill and Surrounds falls within is termed Outback NSW (Outback NSW Regional Destination Management Plan).

Outback NSW extends west to the NSW and SA border, encompassing Broken Hill and the Unincorporated Far West, south to Balranald and Hay; east to Central Darling; and north to the Queensland border, capturing Cobar, Bogan, Brewarrina, Bourke, Walgett and Lightning Ridge.



With a region this size and stakeholders involved, two sub regional destination working groups were formed by Inland NSW for this broader Outback NSW area.

The cities and areas of; Balranald, Central Darling, Broken Hill, Corner Country and

Unincorporated Far West form one of these two sub regional destinations and is termed Far West Outback NSW.

Inland Tourism published a Community Road Map Plan for this area in September 2013. A Destination Management Working Group was to be set up to manage and implement key priorities as outlined in the DMP's.

Essentially the CMPs are the activation plans for the delivery of the strategic and targeted industry and product development and marketing of the region.

It is understood that the Destination Management Working Group for this area, is not set up at this time.

Both the BHCC and RDA agree on the need to foster cooperation between the broader tourism industry structures as well as more locally with government, industry, business and the community.

BHCC has increasingly played a role managing and leading the delivery of tourism and tourism services for the industry and within Broken Hill. They are currently responsible for the provision, management and delivery of industry development, product development, marketing and visitor services.

This has left 'grass roots' operators without a collective voice or an independent body that works with industry, for industry and for the region's future development.

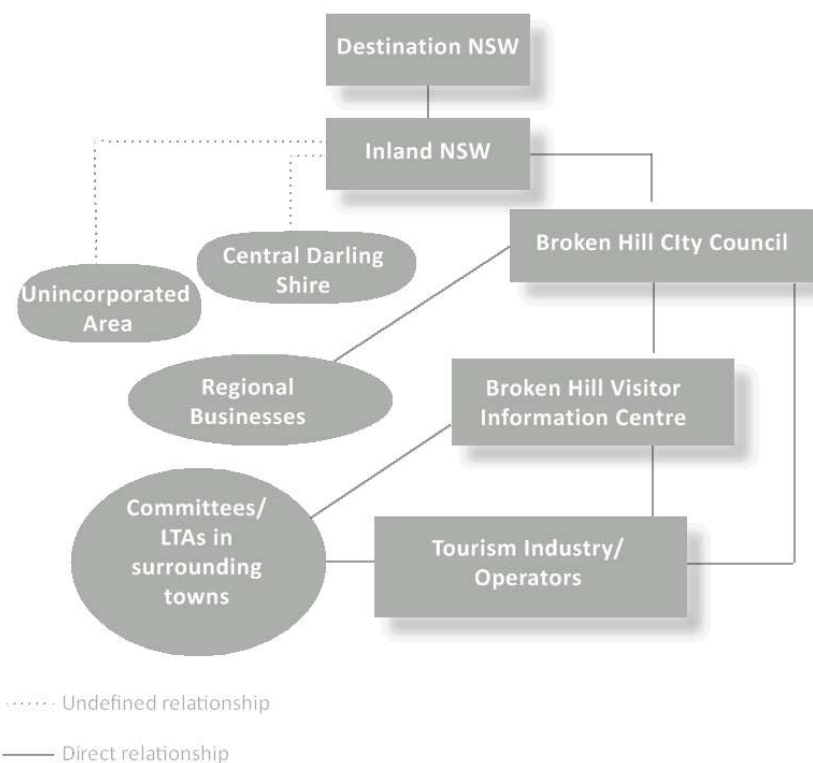
The Broken Hill Visitor Information Centre is currently run by BHCC and all staff are employees of BHCC. The centre runs with restricted operating hours.

BHCC has participated for more than 30 years in the growth and development of tourism within the far west region. The Council recognises tourism as being important to the community and the economy as Broken Hill moves towards the end of mine life. While local government performs an important range of functions to support the sustainable growth and development of the sector, BHCC understand that a holistically developed tourism industry requires partnership between government and business to succeed.

As stated by the Mayor, BHCC are not in a position to continue to manage and fund tourism services, at current levels in the future. FWTTF require a governance structure and body that is guided, owned and supported by industry. This body should have an integrated destination management focus and a structure that can professionally and effectively engage, lead and manage tourism within the context of the broader visitor economy.

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Diagram of current tourism structure in far west NSW



Committees and Local Tourism Associations (LTA's) that also operate in the region include:

- **Tibooburra Village Committee** – small village committee that produces basic visitor information collateral
- **White Cliffs Tourism Association** - operating at an LTA level with nominal membership fees, produces some basic collateral and runs networking for members.
- **Wilcannia Tourism Association** – part of the unincorporated region and have their own small tourism committee who meet regularly, are engaged and interested.
- **Menindee Tourism Committee** – part of the unincorporated region, a proactive group
- **Silverton Village Committee** - small village committee
- **Sunset Strip Progress Association** - small passionate committee



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FUNDING

Indicative figures supplied by BHCC, indicate the **current income and expenses** that can be attributed to the Visitor Information Centre are:

CURRENT INCOME	REVENUE
Industry fees & charges (membership)	\$45,000
Visitors Guide	\$120,000
VIC - Rental of spaces	\$35,000
VIC - Souvenir sales	\$200,000
VIC - Signage sales	\$20,000
VIC - Booking commissions	\$20,000
TOTAL	\$440,000

* Potential to obtain matching funds via Inland NSW/ Destination for campaigns and activity (e.g. up to \$120,000 for Visitors Guide)

CURRENT EXPENSES	EXPENSE
Employee costs	\$420,000
Office admin	\$40,000
Computer/ IT	\$2,000
Office equipment & furniture	\$6,000
Bank charges	\$4,000
Security	\$10,000
Training (including famils)	\$5,000
Souvenir Stock	\$110,000
Tourism Campaign	\$45,000
Visitors Guide	\$120,000
Rates/ Cleaning/ Compliance	\$150,000
Marketing budget (BHCC)	undetermined
TOTAL	\$912,000

Funds spent by BHCC on industry and product development and marketing activities, independent of what is shown in the tables above, is not included.

FUTURE STRUCTURES – A NEW WAY FORWARD

Regional tourism structures are often the impediment to tourism growth rather than the facilitator of growth.

Often tourism in regional areas is fragmented resulting in a duplication of effort and poor communication and linkages within the industry. Such a situation leads to a blame game scenario and a downward spiral of industry confidence.

Any future structure must address these issues and provide:

- A destination and coordinated approach to tourism development
- An opportunity to remove duplication of effort
- Role clarity and determination of responsibilities
- A representative voice on tourism issues
- Genuine leadership
- Strong corporate governance
- Improved coordination between like organisations
- A central point of contact for governments and stakeholders at all levels
- Improved communication
- Regional ownership
- Transparency and accountability

Paramount in any future structure is the development of a structure which is truly owned by the region, is funded as a true partnership between the industry and key shareholders and a structure which is truly linked to regional and state-wide tourism organisations.

Failure to achieve this will result in continued fragmentation and blame game.

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THE ROLE OF THE LOCAL GOVERNMENT

Local Governments role in tourism has been the subject of debate ever since the first Local Government Authority opted to “play” in the tourism space. Local Government have basically three options when it comes to tourism.

1. Total Control (Hands On)

Under this model Local Government has total control over the tourism industry and provides Visitor Services, Marketing and Industry Development. Whilst this model ensures delivery of appropriate services, it does have the potential to alienate the industry and create a hand out mentality.

2. No Involvement (Hands Off)

This model sees tourism totally managed and funded by the tourism industry. Whilst this model provides industry ownership, it often lacks sufficient funds, consistent leadership and the necessary coordination to effectively manage and grow the tourism industry.

3. Partnership Approach (Holding Hands)

The partnership approach sees Local Government working with the tourism industry to manage and grow tourism. Local Government often fund Visitor Services and the Tourism Industry fund the Marketing and Industry Development.

A Board made up of Directors from the Industry and Local Government usually manages the Industry. Under this model, the Industry has real ownership and there is greater equity in funding.

The most successful regional structures operate under this partnership approach.

STRUCTURAL OPTIONS

As part of the structural review, consultation and development process; the following 3 potential models were presented for consideration. Whilst the FWTF identified Model 2 as the preferred model, it was deemed important by FWTF to seek input from industry to determine their views before fully developing the preferred model.

MODEL Option 1.

Destination Far West NSW Regional Tourism Board

STRUCTURE

Based on industry consultation and best practice models elsewhere in Australia and discussion with Inland NSW Tourism and Destination New South Wales, the following model is considered a viable option for the Broken Hill Region.

- The new board would be the peak tourism organisation for the Far West NSW region.
- The board would be focused on strategy and policy and meet 6-8 times per year.
- Broken Hill City Council, Central Darling Shire, Inland NSW Tourism and RDA Far West would hold a seat on the board as shareholders and contributions.
- The establishment of MOU's would outline terms, conditions and KPI's between relevant organisations.

FUNCTIONS

The board would be responsible for the holistic development of tourism in the Far West NSW region. Functions would include; industry development, product development and marketing.



STRATEGIC PLAN

- The board would operate under a 3 year strategic plan developed in consultation with all key stakeholders.
- The board would develop one year business plans with clearly defined key performance indicators.

BOARD MEMBERS

- The board would operate as an incorporated association.
- An independent panel following a public call for expression of interest would appoint the independent chair and skills based board directors.

MODEL Option 1 (cont)

- The independent appointment panel could consist of:
 - 1 Industry Representative
 - 1 Local Government Representative
 - 1 Inland Tourism Representative
 - 1 RDA Far West Representative
- Local Government and Inland NSW Tourism would directly appoint their directors.
- The new board may operate distinct sub committees with a capacity to involve non board members.

MOUs

The Board would develop formal MOUs with;

- Broken Hill City Council
- Central Darling Shire
- Inland NSW Tourism

to set down roles, functions, funding (where appropriate) and reporting.

The formal MOUs would also detail stakeholder reporting requirements and annual review processes. The board would operate under a formal charter endorsed by all stakeholders.

INDUSTRY ENGAGEMENT

The board would engage on a bi monthly basis with the tourism industry via an industry forum. The industry forum would update the industry on activities and programs as well as provide the industry with an opportunity to give the Board feedback.

STAFFING

As a minimum, the board would operate with a manager, supported by a tourism officer plus administration support.

FUNDING

The Board would require funds to;

- Employ the above staff
- Finance operational requirements (e.g. office)
- Conduct industry development programs and product development activities

Funds would need to be considered as a true partnership between industry and local government.

Corporate sponsorship can be considered as part of the funding mix. The official visitor guide should be seen as a revenue opportunity.

Whilst further analysis would be required on the financial model a minimum of \$500,000 revenue is likely required to run this organisation.

VISITOR INFORMATION CENTRE

Under this model the Visitor Information Centre would continue to be operated by the Broken Hill City Council.

The official visitors guide (OVG) and tourism campaigns, which are currently managed by the VIC, should be transferred to the new Destination Far West NSW Regional Tourism Board.

MODEL Option 2.

Destination Far West NSW Regional Tourism Board – Operating the VIC

STRUCTURE

The Model 2 is predominantly the same as Model 1; however under this model the Far West Regional Tourism Board would also be responsible for the operation of the Visitor Centre.

- The new board would be the peak tourism organisation for the region.
- The board would be focused on strategy and policy meeting 6-8 times per year.
- Broken Hill City Council, Central Darling Shire, Inland Tourism and RDA Far West would hold a seat on the board as shareholders.
- The establishment of MOU's would outline terms, conditions and KPI's between relevant organisations.

FUNCTIONS

The board functions would be as outlined in Model 1 with the addition of visitor servicing. Functions would therefore include; **Industry Development, Product Development, Marketing and Visitor Servicing**

The board would operate under a strategic plan and one year business plan as detailed in Model 1.

Detail in relation to board composition, appointment processes, MOU's and industry engagement would be as set down for Model 1.

MODEL 2



STAFFING

- The Staffing structure under this model would include a Manager, supported by a Tourism officer plus Administration Support.
- In addition to this structure, the VIC would operate with 2 full time staff, 2 part time staff plus Ambassadors/Volunteers.

FUNDING

The Board would require funds to;

- Employ staff
- Run the office and outgoings
- Deliver Industry Development, Product Development and Marketing Services

VISITOR INFORMATION CENTRE

Under Model 2, the Destination Far West NSW Regional Tourism Board would officially run the Visitor Information Centre.

It is proposed that the Destination Far West NSW Regional Tourism Board would operate the VIC under a contract with BHCC. The acquisition of the VIC would be staged over a period of time, which would be determined and negotiated between the involved parties.

Under the contract BHCC would pay a fee to the Destination Far West NSW Tourism Board for the Board to provide all Visitor Servicing. The contract could specify;

- A minimum level of service to be offered (opening hours).
- That all revenue streams generated by the VIC be retained by Far West NSW Regional Tourism Board for product development and marketing.
- The Board could negotiate with BHCC to consider locating the VIC at an existing Council or privately operated tourist attraction.
- Far West Regional Tourism Board would be the employers of Visitor Centre Staff.

The Board could also consider the use of Volunteers to assist in the delivery of Visitor Services.

A COMPARABLE MODEL

- The Echuca Moama Tourism Board located on the Murray River provides an excellent comparable model to one proposed under option 2.
- Echuca Moama Tourism (EMT) is an Incorporated Association run by a skills based Independent Board.
- EMT is responsible for Marketing, Industry Development, Product Development and Visitor Services.
- EMT receives annual funding from 2 Local Government Authorities to run the Visitor Information Centre, with a smaller amount provided for marketing.
- The Industry, via annual membership, contributes approximately \$220,000 with further revenue coming from booking commissions, sponsorships and grants.
- EMT operates on an annual expense budget of \$835,000, which includes a CEO, Marketing Officer, a VIC Manager, VIC Officer and 3 casual part time VIC Officers.
- One of the Local Government authorities provides the building where the VIC and EMT offices are located; however the organisation is responsible for all outgoings.

MODEL Option 3.**Inland NSW Tourism Area Tourism Manager Model
STRUCTURE**

Under this option, BHCC and industry funds would be channeled through to the Inland NSW Tourism Board who, in turn would provide an Area Tourism Manager (ATM) to operate out of Broken Hill/ Far West NSW.

- The ATM Model would see a full time permanent staff member employed by Inland Tourism operating out of Broken Hill/ Far West RDA.
- The role of the ATM would be to deliver Inland NSW Tourism programs in the Far West NSW region.
- Under this model Local Government authorities and industry funds would be directly managed by Inland NSW Tourism to fund the employment of the ATM and to deliver programs.
- The Broken Hill VIC would continue to be run by BHCC.
- Inland NSW Tourism could establish a local advisory committee to support tourism growth in the region provide industry with a link into the management structure.



Lightfoot Marketing / MIA Tourism - Governance Model Report Far West NSW - October 2014

MODEL EVALUATION

In consultation with the FWTTF, an assessment of the optional models against the criteria (identified in an earlier section of this paper), was undertaken. FWTTF concluding that the models met criteria as follows;

CRITERIA	Model 1	Model 2	Model 3
Coordinated approach	✓	✓	✗
Removal of duplication	✗	✓	✗
Role clarity	✗	✓	✗
Representative industry voice for tourism	✗	✓	✗
Genuine leadership	✓	✓	✓
Central point of contact	✗	✓	✓
Improved communication	✓	✓	✓
Regional industry ownership	✗	✓	✗

Based on the above analysis, Model 2 meets all the key criteria. Whilst Models 1 and 3 have important attributes and would also provide excellent outcomes for the region, Model 2 is the one which provides;

- True regional ownership.
- The clearest voice for the regional tourism industry.

Model 2 is the one most likely to provide engagement with industry and also has the greatest potential to generate the funds from industry to ensure the long-term sustainability of the structure and organisation. Model 2 presents less of a financial risk in terms of taking on the operation of the VIC and Model 3 provides the least financial risk, for what will essentially be a start up tourism body.

FWTTF INPUT AND EVALUATION

A discussion paper outlining three possible tourism model structures was presented to the Far West TTF in mid July 2014.

After a period of review, feedback and comments were received and reviewed, the top line outcomes of this were:

- Model 2 was seen as the preferred option, however Model 1 could be a good starting point.
- More detailed costing's were required on the potential model before a final decision on the preferred model could occur.
- The model needed to include strategic alliance and engagement with Inland NSW Tourism and Destination NSW.
- There is some dispute around who and what organisations should hold a seat on the Board and under what terms and conditions (this would be debated and decided during the implementation phase).
- The establishment of an Implementation Committee with industry and stakeholders is favoured as a means to guide, discuss, develop and finalise all governance and structure elements of the establishment of the Regional Tourism Board.
- Implementation of the chosen model should be staged over a period of time and as determined by the Implementation Committee.



THE PREFERRED MODEL

Following input from FWTF, the consultants were requested to provide further detail around Model 2 - the preferred model as identified by FWTF. The detail is as follows:

DESTINATION FAR WEST NSW REGIONAL TOURISM

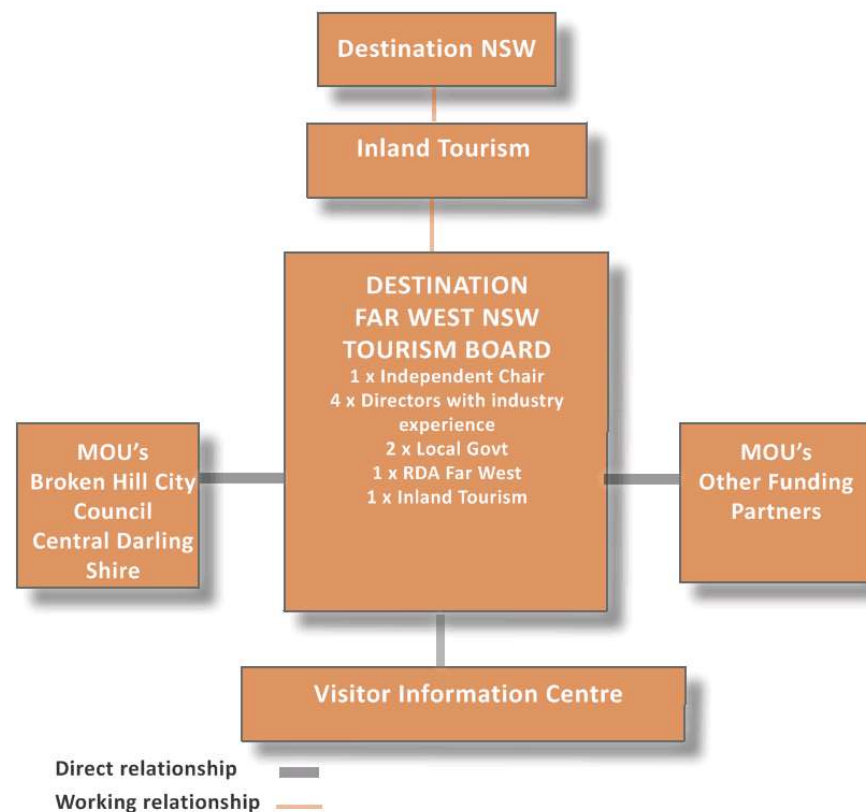
The preferred model seeks to:

- Provide regional ownership.
- Develop a true partnership approach to the development of tourism.
- Remove duplication of effort and funding.
- Provide absolute role clarity.
- Improve communications and connection.
- Provide genuine tourism leadership.
- Provide transparency and accountability.
- Link the region into the established tourism network.

The degree to which the above is achieved will largely depend on the commitment of all parties to embrace change, and in particular embrace a true partnership approach.

The new board will be the peak tourism organisation for the far west NSW region or the region covered by the same footprint as RDA Far West NSW. It is anticipated that the board will meet 6 – 8 times per year.

THE PREFERRED MODEL



FUNCTIONS

Destination Far West Tourism (working title) will be responsible for:

Industry Development

- Develop, implement and support strategies to grow the skill base of the tourism industry within the region
- Activities could include workshops, seminars, mentoring, webinars etc.

Marketing

- Develop an annual Marketing Plan to ensure a strategic and coordinated approach to driving visitation to the region
- The Marketing Plan should be based on sound research and identify clear target markets

Visitor Servicing

- Run the Visitor Information Centre for the region
- Explore other options to support the visitor once they arrive in the destination

Product Development

- Identification of product gaps in the region
- Developing strategies to attempt to fill product gaps

Destination Far West NSW Regional Tourism will be a strategic organisation focused on the holistic development of tourism in the region – it should not become directly involved in operational issues. Operational issues will be dealt with by the organisations' management team.

The key direction for the organisation should be spelt out in a **3 year Strategic Plan** which needs to be developed as a priority action for the new organisation. The 3 year Strategic Plan should be developed following extensive consultation with all shareholders and stakeholders.

Much of the research and development work for this plan has already been undertaken via the Broken Hill Strategic Tourism Plan and the Outback NSW Destination Management Plan. The **Destination Far West Tourism** 3 year Strategic Plan, can therefore draw from much of this.

The Plan should detail the Vision and Mission for the organisation and set down key activities under the 4 planks of; Industry Development, Marketing, Visitor Servicing and Product Development

In order to further guide the work of the new organisation a **One Year Business Plan** should be developed which links to the 3 Year Strategic Plan.

The One Year Business Plan details the action to be undertaken in the 12 month period with clear timelines and key performance indicators. The One Year Implementation Plan should be reported against at each Board Meeting and should undergo an extensive review 6 months after the commencement of the implementation year.

The 3 Year Strategic Plan should be reviewed annually to ensure the strategic direction of the organisation and the industry is still appropriate for the prevailing external conditions at the time. Failure to establish a clear 3 Year Strategic Plan and a One Year Implementation Plan is a recipe for failure.

In developing the Business Plans, it is essential that the goals are realistic and achievable. It is best to do 3 to 4 things really well than 6 to 8 things not so well!

STAFFING

The challenge with any regional tourism organisation model is to develop a staffing structure which delivers on the strategic direction of the organisation without placing the organisation under financial stress or allocating a significant proportion of revenues to administration.

A further difficulty with the model presented is that it contains a requirement to operate a 7 day a week Visitor Information Centre. VIC's by their very nature are expensive services to operate and we often find regions and Local Governments spending more on servicing the visitor once they arrive than they do in trying to attract visitors and grow the industry (Marketing, Industry Development, Product Development).

For the purpose of this model we have allocated minimum staff based on models in similar sized destinations.

In addition to the listed staff it is recommended an 'Ambassador Program' (Volunteers) be established to support the operation of the VIC.

It is also possible that the new organisation could opt to "outsource" certain aspects of the listed roles. Activities for outsourcing include:

- Membership
- Official Visitors Guide (OVG) development

An officer within the organisation could be designated to manage the contracts. The contracts could be commission based as an incentive for the appointed contractor. It is imperative that the staff runs the organisation. The Boards role is to oversee the way they go about the running of the business and whether or not they are meeting set targets. Destination Far West NSW Regional Tourism would employ the staff identified and outlined.

The proposed staffing structure for Model 2 is as follows:

TITLE	Function	FT/PT	Salary Range
Executive Officer	Managers the business Key spokesperson for tourism Product Development	FT	\$110,000 to \$125,000
Tourism Officer	Industry Development Research Campaign Management Digital	FT	\$45,000 to \$50,000
Tourism Officer	Visitor Servicing OVG Management Familiarisations Includes rostered weekends	FT	\$45,000 to \$50,000
Tourism Officer	Visitor Servicing Industry Communication Ambassadors Program Includes rostered weekends Accommodation Booking	FT	\$45,000 to \$50,000
Tourism Officer	Visitor Servicing for peak times and weekends Accommodation Booking	PT	\$35,000 to \$40,000
Finance/Admin	General Administration Financial Management	PT	\$25,000 to \$30,000
Membership Officer	Driving New Membership	PT	\$18,000 to \$20,000

OFFICE AND VIC LOCATION

The logical geographic location for the new organisation and the Visitor Information Centre is Broken Hill.

The actual location of offices and the VIC within Broken Hill is not so clear-cut.

Currently, the Broken Hill Council operates the Visitor Information Centre in Bromide Street as a stand-alone Information Centre. Within the same complex is the Coach Terminal, Gloria Jeans and a Car Hire Company (call out office).

A number of vacant offices exist which would allow for the Destination Far West NSW Regional Tourism staff to office share.

The question we have to ask is do we need a Visitor Information Centre of this size? We also need to consider what the long term lease and financial arrangement are for this site.

The new organisation may also look to operate from within other Council run tourist attractions or develop an arrangement with a private operator. Under this arrangement the new organisation could:

- Reduce costs by operating a smaller Visitor Information Centre component of the business
- Reduce staffing costs by multi skilling staff to not only run the tourist attraction but also provide Visitor Information Centre services
- Create a revenue stream by successfully operating a tourist attraction on a profit sharing basis

The final decision will be made by the new organisation. The acquisition of the VIC would be staged over a period of time, which would be determined and negotiated between the involved parties.

OPERATIONAL COSTS

In order to progress the model it has been assumed that Destination Far West NSW Regional Tourism will operate from the existing VIC in Bromide Street. It is also assumed that Council, as part of its contribution, will:

- Provide the office and VIC space rent free
- Provide maintenance on the building
- Maintain the surrounds of the complex



Making these assumptions the likely operational costs of the new structure would be as follows:

EXPENSES

OPERATIONS/ MARKETING	BUDGET
Campaigns	\$110,000
Image Library	\$3,500
PR/Famils	\$2,400
International	\$5,000
Industry Forums	\$10,000
Exhibitions/Consumer Shows	\$8,000
OVG Production	\$40,000
Audit/bank Fees	\$5,000
Computer/Digital	\$3,000
Board Expenses	\$10,000
Electricity	\$7,000
Directors Liability Insurance	\$1,200
Photocopier (50%)	\$4,000
Postage	\$5,400
Printing and Stationery	\$3,000
Motor Vehicle	\$22,000
Salary/On costs	\$230,000
Superannuation	\$16,500
Training/Prof Development	\$3,000
Communications	\$5,000
Storage	\$2,000
Research	\$10,000
Contingency	\$8,000
TOTAL	\$514,000

VISITOR INFORMATION CENTRE	BUDGET
Advertising	\$2,400
Accounting/Legal	\$1,000
Ambassador Expenses	\$2,000
Audit/Bank Charges	\$8,000
Reservation System	\$8,000
Cleaning	\$10,200
IT Expenses	\$3,500
Cost of Sales	\$15,000
Electricity	\$15,000
Photocopier (50%)	\$7,000
Insurance	\$7,500
Postage	\$6,000
Printing and Stationery	\$5,200
Repairs and Maintenance	\$5,100
Salary/Wages/On Costs	\$190,000
Superannuation	\$18,000
Uniforms	\$1,000
Security	\$2,000
Telephone/Communications	\$15,000
Staff Training	\$5,000
Sundries	\$2,400
Contingency	\$5,000
TOTAL	\$334,300

TOTAL Operations, Marketing and VIC expenses are:

BUSINESS UNIT/SECTOR	BUDGET
Operations/ Marketing	\$514,000
Visitor Information Centre	\$334,300
TOTAL	\$848,300

REVENUE

The potential revenue required to ensure the new organisation is a viable and sustainable operation are as follows:

BUSINESS UNIT/SECTOR	BUDGET
Member Fees	\$156,000
Website Advertising/Listing Sales	\$8,000
OVG Sales	\$80,000
Interest	\$5,000
Cooperative Campaign Contributions	\$25,000
Sponsors	\$5,000
Grants	\$5,000
Broken Hill Council	\$272,000
Central Darling Shire	\$30,000
TOTAL	\$586,000

BUSINESS UNIT/SECTOR - V.I.C	BUDGET
Bookings Commission	\$25,000
Retail Sales/Souvenirs	\$50,000
Grants	\$5,000
Exhibition Space Sales	\$5,500
Sponsors	\$5,000
Broken Hill Council	\$200,000
Central Darling Shire	\$45,000
TOTAL	\$335,500

TOTAL Revenues can be summarised as follows:

BUSINESS UNIT/SECTOR	BUDGET
Member/Marketing/Operations	\$586,000
Visitor Information Centre	\$335,500
TOTAL	\$921,500

The pressure points in these revenue estimates are:

Member Fees

- Can the organisation generate \$156,000 in member fees when the existing VIC's estimate of member fees and charges is only \$45,000?
- A comparable size organisation is generating approximately \$220,000 in member fees but is it achievable for Destination Far West NSW Regional Tourism?

OVG Sales

- OVGs in other regional areas generate over \$35,000 profit for their organisations. This is only the case however where advertising sales and design of the guide is undertaken by staff members of the organisation - the associated salary costs are accommodated within an existing budget and not costed against the project specifically.
- Current figures made available suggest that the Broken Hill OVG generates \$120,000 in revenue but has an expense of \$120,000.
- The OVG sales offer potential to obtain some matching funds from Inland NSW Tourism.

Cooperative Campaigns

- The estimated revenue from cooperative campaign contributions has potential to attract matching funds from Inland NSW Tourism.

Retail Sales/Souvenirs

- Current estimates from BHCC suggest the existing VIC generates approximately \$120,000 in sales. Our estimates are more conservative at \$50,000.

Booking Commissions

- Existing VIC estimates suggest that over \$40,000 annually is generated through booking commissions and signage sales.
- Our estimates of \$25,000 are conservative in comparison and are also well under commissions generated by comparable sized organisations.

Local Government Contributions

The recommended contribution from Local Government is;

- Broken Hill Council \$472,000 (tbc)
- Central Darling Shire \$75,000 (tbc)

The suggested figure for BHCC to contribute is the current 'spend' on tourism (refer page 10 of this document), which would be deemed at set up funding that could be reduced by an agreed percentage annually and as part of the implementation phase. The suggested figure for Central Darling Shire is a new funding amount, which would also need to be discussed and negotiated as part of the implementation phase.

Clearly ensuring the funding model is viable and sustainable is a critical step in establishing Destination Far West NSW Regional Tourism. As there are a number of unknowns in the revenue side of the equation, it is recommended that negotiations occur with the Councils to underwrite the start-up year and continue to fund the second and third years on a sliding scale until the Council contributions and the industry contributions are more aligned. Greater detail would be developed in the implementation phase.

To be noted and of concern with the funding options for Model 2 is that it is projected to operate on an annual surplus of \$73,200. This is not advisable and the sustainability could be questioned. If the industry are genuinely committed to being a true long term funding partner and the identified pressure points are all addressed, the model can work - and does work in other regions.

BOARD DIRECTORS

It is recommended that Destination Far West NSW Regional Tourism be an Incorporated Association and utilise the recommended model rules as a starting point to its establishment.

Incorporation provides the organisation with its own legal entity separate from its directors, providing protection to directors in legal transactions.

The directors of the structure and the reasoning for this composition are outlined in the adjacent table.

FWTTF would manage the appointment of the Board Directors.

The recommended process is:

- Develop a position description for the Independent Chair and the skills based directors (tourism and non tourism).
- Develop a newspaper and online advertisement seeking Expressions of Interest for Board Members.
- Review and short list applications.
- If required, establish interviews for short listed candidates.
- Make formal recommendations back to the FWTTF for approval.
- Write to RDA Far West, Shareholder Councils and Inland NSW Tourism asking them to nominate a Director. The correspondence should include an outline of the Directors role and the proposed operation of the new organisation.
- Once all nominations are finalised formally, announce the new Board. It is recommended that you utilise this opportunity to formally launch the new entity.

Membership of the Board has been recommended as follows:

BOARD DIRECTOR	REASONING
Independent Chair	Provides the opportunity to appoint a skilled chair that is truly independent.
Skills Based (non tourism) x2	These positions provide the opportunity to appoint directors with specific skills, which would enhance the operation of the Board, e.g. finance, legal.
Skills Based with Tourism Industry Background/ Involvement x4	Allows for the appointment of directors with specific skills but also who have knowledge of the Tourism Industry. Could also allow appointments from various sections within the Tourism Industry.
Local Government X2	Shareholder Local Governments (financial contributors) should be invited to nominate a Board Director. The decision as to whether it is an officer or councilor would be left with the particular council to decide.
RDA Far West	This appointment ensures a linkage to the funding organisation but also to a potential partner organisation particularly in the area of product development.
Inland Tourism	This appointment would provide a direct link to the Destination NSW supported organisation, which is a potential funding partner with Destination Far West NSW Regional Tourism. The case for matching funds will be greatly strengthened if there is a direct working relationship with Inland NSW Tourism.

MEMORANDUM OF UNDERSTANDING

It is important that Destination Far West NSW Tourism enter into MOU's with key shareholders including Local Government, RDA Far West, and Inland NSW Tourism.

MOU's should be for a 3 year period with renewals for a further 3 years, completed by the end of the second year of the agreement; thus allowing full disclosure regarding ongoing support for Destination Far West NSW Tourism.

MOU's should clearly state the roles, functions and funding (where appropriate) and reporting procedures to ensure clarity between all parties.

INDUSTRY ENGAGEMENT & COMMUNICATION

Unless Destination Far West NSW Tourism and more particularly, the management, engage with the Industry, the organisation will fail.

As a minimum, it is recommended that Destination Far West NSW Tourism undertake:

- Bi-monthly industry forums that incorporate a professional development component as well as a mechanism to allow the industry to provide feedback to Destination Far West NSW Regional Tourism.
- Monthly Industry Updates (email or electronic direct mail) highlighting news and activities relevant to the industry.

SHAREHOLDERS

The shareholders of Destination Far West NSW Regional Tourism are the funding parties (Local Government, Inland NSW Tourism and the Industry). The key funding party is local government(s) and it is therefore imperative that Destination Far West NSW Regional Tourism develops a structured half yearly process to formally present to the Councils to ensure they are aware of activities, events, issues and challenges relevant to the tourism industry.

IMPLEMENTATION PLAN

IMPLEMENTATION PROCESS

In order to move the region from its current model to the new structure it is recommended that the following be considered:

1. Formally establish the Far West TTF as the structures Implementation Committee.

- The implementation committee would be responsible for managing the entire implementation of the new structure.

2. The Implementation Committee appoint an Executive Officer

- It is essential that the implementation committee appoint an officer to lead the entire process and act as Executive Officer of the Implementation Committee.

Once the Implementation Committee is in place and the structural model has been endorsed they should then work through the following key activities.

a) Finalise the Financial Model and Sign on Shareholders (Funding Partners)

- This is obviously a critical step as the implementation committee work through a process that ultimately results in signing on the key funding partners.
- The committee needs to review the financial model and agree on funding partner commitments.
- It is essential during this phase that a professional 'pitch' be developed to sell the benefits of the new structure and provide the councils with the compelling reasons why they should be a partner and commit funds.
- It is important that a 3 year funding model is developed which has the Councils committing increased dollars during the start-up phase (Years 1 and 2) with a reduction in the third year.

- This entire process has to be carefully managed and the focus should always be about building a partnership.
- The end result of this phase of the process is the signing of key funding partners via a 3 year memorandum of understanding.

b) The 3 year Memorandum of Understanding

The 3 year memorandum of understanding should set out:

- What is being planned?
- The role of the new structure.
- The relationship of the new organisation to other tourism and business structures.
- Membership of the new board.
- The appointment process.
- Key Performance indicators.
- Review and reporting processes.
- MOU renewal processes.
- Dispute resolution.
- Wind up of the organisation.
- Funding schedule.

The above are minimum requirements to provide the funding partners with a level of confidence required to commit funds.

c) Position Descriptions and Advertising

- Detailed position descriptions should be developed for the Independent Chair and Board Director roles.
- Advertisements should then be developed seeking "Expressions of Interest" for the Chair and Director roles.
- The implementation committee should review all expressions of interest and short list.
- Short listed candidates should be interviewed.
- The implementation committee would formally announce the successful candidates.

d) Incorporation and Charter

- While the Director and Chair appointment process is underway the implementation committee should also be working on the development of a board charter and incorporating the new organisation.

e) Executive Officer Appointment

- The implementation committee should develop a position description for the Executive Officer role.
- The role should be widely advertised.
- The timing of the advertising, short listing and interviews should be coordinated so that the newly appointed Chair can be involved in the process and included on the appointment panel.

f) 3 Year Strategic Plan

- The implementation committee has a role to play in coordinating and leading this process however it should be timed in such a way that the new Board (and ideally the Executive Officer) can be involved in the process.

g) Launch

- The new structure should be launched at a function where the implementation committee formally hands over management of tourism in the region to the new Board.





APPENDIX : A

INDUSTRY CONSULTATION & ENGAGEMENT SESSIONS

A total of seven industry consultation and engagement sessions were held in Broken Hill on 21, 22, 23rd May, 2014 at the Musicians Club in Broken Hill. More than 80 people attended the sessions over the three days, with each session running for between 2.5 and 3 hours and producing high level discussions and a general consensus and direction for the future of tourism in Broken Hill.

RDA Far West undertook newspaper and radio advertising to encourage attendance at the sessions and ensure access for all that were interested and would be potentially impacted by the recommendations and outcomes. EDM's were also developed and distributed along with flyers that were distributed around Broken Hill.

People from the following sections of community and industry were in attendance; local and regional tourism industry operators, representatives from local and regional business organisations, representatives from local, state and federal government and interested residents.

Sessions and attendees are outlined in the following tables.

SESSION 1

Leesa Zupanovich - Far West RDA
Michael Williams - FWTTF, Far West RDA
Ann Rogers - FWTTF, COCommerce, Manager Robinson College
Dinitee Haskard - FWTTF, NPWS
Robin Edgecumbe - FWTTF
Chris Anderson - FWTTF
Jason King - FWTTF
Andrea Roberts - FWTTF, BHCC Economic Dev

SESSION 2

Karen & Ben - Demo Club
 Eric Ralph
 Hugh Gough – Caledonian Accommodation
 Tegan Hickey & Chloe Bennet – Murdi Park Aboriginal Affairs
 Patrick Kreitner – BHCC VIC Tourist Information Centre
 Helen Murray – Helbar Farm Photography Gallery
 Peter Price – Silverton Hotel
 Robin Chapman – Adkins Hardware
 Susan Williams - RFDS
 Hannah Illingworth – Broken Hill Art Exchange
 Jason Cox – McMahons Mining Company
 Steve & Noelene Sliwka – Old Royal Hotel
 Beth – Daydream Mine
 Therese Mann – BHCC General Manager
 Christine Barr – Railway Museum
 Dinitee Haskard – NPWS and TTF
 Gavin Coote - ABC Radio
 Jodie Bear, & Andrew Spencer – Sureway Employment
 Margaret McBride – Old Fashioned Favourites
 Dallas – Coburn Hotel
 Chris – Silver city Tours
 Les Silvercity Tours
 Jason - Manager Woolworths

SESSION 3

Larry & Rod Angel
 Phil Dungey
 Helen – Broken Hill Print
 Gary Bowden
 Elaine Gillet
 Jason King - TTF

SESSION 4

Jack Absolom – Absolom Art Gallery
 Amy Lee – First National RE
 Peter Bevan (Sturts Meadows Grazier)
 Naomi Schmidt -Eldee Station
 Sean Fargher – BHCC VIC
 Linda Nadge – Outback Astronomy
 Christine Adams – Railway Museum
 Kim Fell – BHCF
 Rohan Jones – Life without Barriers
 Terry Smith – Scarsdale Station
 Fran Savage- Break Free Solutions
 Christine Outback Lodge
 Tracie Lee - Duke of Cornwall
 Dionne Devlin – Devlin Dental
 Narelle Symonds – Apprenticeship Association
 Catherine Farry – Regional Art Gallery
 Anne Bransdon – Chamber of Commerce
 Lee Cechin – Pandora's Palett Owner /Chef
 Corey – BHCC VIC
 Dinitee Haskard – TTF NPWS
 Steve – Community Member
 David – Fireman
 Katherine – Community Member
 Otto – Community Member
 Kevin White – Daydream Museum
 Margaret – Community Member

SESSION 5

Marion Browne – BHCC Councilor (Acting mayor for 2 weeks)
Damien Cox – BHCC Communications Specialist
Darrea Turley – BHCC Councilor and RDA Committee Member

SESSION 6

Bushy (Kevin) / Whites Museum
Michael McCulkin - FWTF, Tri-State Tours
Joanne McCulkin – Tri-State Tours
Craig & Julie Willoughby – Gloria Jeans Coffee Shop, BHCC VIC
Bill Elliot – Wilcannia Tourism Association
Esther - Palace Hotel
Gary Radford
Wayne & Ruth Stubbings – Silver spade Motel and Broken Hill Tourist Lodge

APPENDIX: B

SUMMARY OF KEY DISCUSSIONS FROM CONSULTATION & ENGAGEMENT SESSIONS

SURVEY QUESTION	RESPONSES/ SUMMARY
Types of business or body completing survey	Community – 7 Local/ State Govt – 6 Tourism Services – 2 Attraction – 1 Tour Operator – 3 Other - 11
Key product strengths	Heritage Buildings Australian History Australian Characters Experiences Art Galleries Mining Film Desert Landscapes Menindee Lakes National Parks Indigenous culture – Mungo, Mutwintji Miners Memorial Attractions Surrounding unique towns Friendly people Australian animals Climate Golf Course Community Events

SURVEY QUESTION	RESPONSES/ SUMMARY
Key issues facing tourism	<p>Disengaged industry – no management/ leadership/ driver</p> <p>Inconsistent and inadequate support from Inland NSW and other Government bodies – no direct contact/ engagement</p> <p>Sustainability and succession planning</p> <p>Council leadership</p> <p>Apathy from industry and community</p> <p>Poor service</p> <p>Air travel – cost & access</p> <p>Train travel - frequency</p> <p>Pricing – too high</p> <p>Not enough events and experiences</p> <p>Limited product development</p> <p>Lack of coordination and communication</p> <p>Being open for business</p> <p>VIC access and not being open</p> <p>Attractions being closed</p> <p>Dispersal to surrounding towns and region</p> <p>Increasing numbers of Asian/ Chinese visitors and lack of services</p> <p>More product needed to encourage longer stays</p> <p>Need more visitors, consistently</p> <p>Lack of funding and resource for tourism marketing</p> <p>Lack of engagement with travel and tourism trade sector</p>
Idea's on how to address key issues	<p>Independent business and community based tourism body, supported by Council</p> <p>A leader, advocate, lobbyist and driver for tourism</p> <p>Coordinated structured approach to tourism</p> <p>Strong communication</p> <p>Regular product audits</p> <p>Encourage event organisers to develop and run events</p> <p>Service training</p> <p>Weekend penalty rates – address the cost to business somehow</p> <p>More events and festivals to drive visitation</p> <p>Lobby Governments to address transport issues</p>

SURVEY QUESTION	RESPONSES/ SUMMARY
Enhancing the visitor experience	<p>Sunset Tours, Living Desert Tours</p> <p>Better customer service</p> <p>Volunteers with passion at the VIC</p> <p>More events and festivals to experience</p> <p>RV dump sites</p> <p>Cater for grey nomads – food, service, tours</p> <p>Community pride, lead by civic leadership</p> <p>4 -5 Star Hotel with conferencing facilities</p> <p>Product development</p> <p>Development of more Caravan and Motor Home products and packages</p> <p>Higher quality food & wine offerings and experiences – outback flavours, good foodie experience, taste the outback</p>
Strategic priorities	<p>Form tourism body</p> <p>Strategically manage tourism</p> <p>Destination and brand marketing</p> <p>Develop events calendar</p> <p>Product development for key target markets</p> <p>Short break market and packaging to suit this market</p> <p>Strategies to address air travel issues</p> <p>Educate community and business on the benefits of tourism</p> <p>Engaging industry</p> <p>Raise funds from industry to support</p> <p>Strong management of visitor services</p>
Key roles of a peak tourism body	<p>Drive visitors to the region</p> <p>Implement brand and destination marketing campaigns</p> <p>Connect operators</p> <p>Collective marketing and networking opportunities</p> <p>Training and development</p> <p>Information distribution</p> <p>Develop strategic plans for growth</p> <p>Be highly visible and positive and involve community</p> <p>Ensure we works with State and Federal tourism bodies</p>





PROJECT CHARTER
FOR
FAR WEST NSW
TOURISM TASK FORCE (FWTTF)

DOCUMENT CONTROL

DOCUMENT INFORMATION	
DOCUMENT OWNERS	ANDREA ROBERTS – BHCC MICHAEL WILLIAMS – RDA FAR WEST
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1. EXECUTIVE SUMMARY

Regional Development Australia Far West (RDA FW) and the Broken Hill City Council (BHCC) each have strong records in advocating for tourism as an industry that contributes holistically and significantly to the vibrancy of its communities and the sustainability of its economies

Within the Far West RDA Region there are two Local Government Areas (Broken Hill City Council and the Central Darling Shire) amidst a large unincorporated area interspersed with other landowners such as the NSW National Parks and Wildlife Service.

The primary tourism focal point for this vast region is Broken Hill – a historic mining City recognised by government, businesses and tourists as being integral to the Outback NSW experience. Broken Hill delivers a range of attractions, tours and experiences, linked to mining, heritage, culture, environment, arts and film. It delivers a variety of quality and authentic visitor accommodation, tours and hospitality services. It is the air, rail and road transport hub for the region and the focal point for visitor information, industry workshops, communication and marketing.

Starting to diversify its economy some thirty years ago, BHCC has played an increasingly active role in leading the tourism industry for the broader region. However, both the RDA and BHCC recognise that effective governance of regional destinations requires an integrated destination management focus and a structure that can capably engage, lead and manage tourism within context of a broader visitor economy - across government, business and community interests.

Until 2007, the Broken Hill Regional Tourist Association (BHRTA) was a hybrid BHCC committee and semi-incorporated body, charged with the oversight of the Broken Hill Visitor information Centre (BHVIC). Due to a decline in the strength of its membership and its conflicting roles and responsibilities, two alternative options were approached:

- i, the formation of an industry association, which failed due to lack of industry support
- ii, the formation of a Section 355 committee of Council which is the current operating structure for tourism in Broken Hill (now the Broken Hill Tourism Advisory Committee – BHTAC)

Furthermore, in 2011, the Outback NSW regional model as established by Tourism NSW (now Destination NSW) was folded into a broader Inland regional tourism structure – now Inland NSW Tourism. This organisation takes in a geographic area that includes parts of Central NSW, the New England North West Region and Capital Country.

Both the BHCC and RDA agree on the need to foster cooperation between the broader tourism industry structures as well as more locally with government, business and the community; in order to better guide the future management, development and marketing of tourism and to maximise the opportunities presented by the broader visitor economy for the region.

The establishment of a Far West Tourism Task Force is intended to review and recommend the governance model most appropriate to take sustainable carriage of this vital sector of the region's economy, recognising its potential to sustain communities and contribute to wellbeing.

2. BACKGROUND

At its meeting held 22nd May 2013 the BHCC resolved to approach RDA Far West with an aim to forming a separate Tourism Task Force within that organisation, its purpose to review the governance model and structure for tourism in Broken Hill and the broader Far West NSW region and to report back to Council and other stakeholders with recommendations.

A BRIEF HISTORY OF THE TOURISM GOVERNANCE STRUCTURES IN BROKEN HILL

According to the minutes of the Extraordinary Meeting of the Broken Hill Regional Tourist Association Held 21 May 2007, a motion to establish an independent tourism body was lost. The motion reads:

- That the motion as read as carried at the ordinary meeting of the Broken Hill Regional Tourist Association held May 10, 2007 be adopted; that is:

That the current Broken Hill Regional Tourist Association Committee recommends that this association becomes an independent incorporated regional tourist association and the management committee will be responsible for all income and expenditure of the association.

Further, an extraordinary meeting of members be called immediately. This meeting to take place as soon as proper notification allows. If the members agree, the existing committee will oversee the incorporation of a new model approved by a vote of the membership at this extraordinary meeting.

That the new association will oversee the production of 'The Accessible Outback'

That by a memorandum of understanding membership of the association will entitle members to be represented by display of literature at the Visitors Information Centre and listing on the www.visitbrokenhill.com.au website. LOST 3 TO 40

The Broken Hill Tourism Association was disbanded at the Council meeting held 28th November 2007, where it was also agreed to establish the Broken Hill Tourism Advisory Group as a Section 355 Committee of Council. Here are the resolutions:

That the Broken Hill Regional Tourist Association (BHRTA), a Section 355 Committee of Council, is herewith disbanded.

That Council formally establish the Broken Hill Tourism Advisory Group (BHTAG) as a Committee of Council pursuant to Section 355 of Local Government Act, 1993 and that the draft constitution of the BHTAG, including vision, mission, objectives and the delegations therein (as attached to this report) be adopted.

That the membership fee structure of the former BHRTA be retained and be now identified as "Membership fees for service - Broken Hill Visitor Information Centre" in Council's 2007/2008 Revenue Policy (pp.123-124) .

That Council acknowledge the considerable efforts of current and former BHRTA Committee members and their contribution to tourism in Broken Hill and region including valuable input to the revised model.

That Council calls for nominations for Tourism Industry (4) representatives for the Broken Hill Tourism Advisory Group in accordance with the adopted BHTAG Constitution.

That Broken Hill Tourism stakeholders, the NSW Department of Local Government and Tourism NSW be formally advised of the adopted constitution and structure of the Broken Hill Tourism Advisory Group.

Following an open call for applications in 2012, new appointments have been made by Council to the Broken Hill Tourism Advisory Committee (*note the recent name change*) and the successful applicants have been notified in writing. A new Terms of Reference is being drafted and will be presented for

Council endorsement. Following this, a Council induction process will be conducted for the Committee members and meetings can commence.

A BRIEF OVERVIEW OF THE TOURISM GOVERNANCE STRUCTURES IN FAR WEST NSW

In 2011, Inland NSW Tourism was formed through an amalgamation of existing regional structures (including Outback NSW, New England North West, Capital Country and parts of Central NSW). This amalgamation aims to achieve the betterment of the local tourism community and provide improved access to funding, delivering a stronger voice for the Inland areas of regional NSW.

THE STRATEGIC FRAMEWORK

BROKEN HILL STRATEGIC TOURISM PLAN 2010-2020

The Council-adopted *Broken Hill Strategic Tourism Plan 2010- 2020* has this to say about Councils role in tourism:

BHCC fulfils important tourism leadership and management functions for the community, through the following activities

- *the consenting authority for most development applications*
- *responsible for decisions related to land-use planning for Broken Hill City - through the BHCC Local Environment Plan (LEP) and Development Control Plans (DCP).*
- *responsible for the development and management of community spaces, facilities, services and infrastructure - to enhance the well-being, connectedness and safety of residents and visitors*
- *seeks to attract a diverse range of businesses, industries and services (including tourism) to provide a range of employment and training opportunities for the people of Broken Hill*
- *responsible for the conservation and management of significant natural, heritage, recreation and cultural assets including:*
 - *the Broken Hill Regional Art Gallery,*
 - *Broken Hill Visitor Information Centre*
 - *Albert Kersten Minerals and Mining Museum*
 - *Sculpture Symposium*
 - *Living Desert*
 - *Broken Hill Entertainment Centre*
 - *Town Hall Façade*
 - *New Film Studio and Precinct (CPS re-development)*
 - *Mechanics Institute*
 - *Sturt Park*
 - *Aquatic centre*
- *land-owner of the Broken Hill Caravan Park (leased to private/commercial operators)*
- *provides leadership and expertise for tourism initiatives through employment of a Manager, Community Development who engages with important stakeholders across all tiers of government and the private sector*
- *invests and oversees a marketing and promotional budget for tourism to promote Broken Hill as tourism destination*

- supports industry engagement and leadership through a Section 355 Committee for tourism, - Broken Hill Tourism Advisory Group (BHTAG).

BHCC has delivered an increasingly active role in initiating effective leadership for tourism in Broken Hill and the broader Outback NSW region, starting as early as thirty years ago.

Until 2007, the Broken Hill Regional Tourist Association (BHRTA) was a Council committee/semi-incorporated body charged with the oversight of the BHVIC. Due to a decline in the strength of membership and conflicting roles and responsibilities of the BHRTA, Council recognised the need to establish a more effective governance framework for tourism and to improve the operations of the BHVIC. As a result, the BHRTA was disbanded in November 2007 and the Broken Hill Tourism Advisory Group (BHTAG) was established as a Council Section 355 Committee to guide the development, management and marketing of tourism for Broken Hill.

On the matter of GOVERNANCE, the *Plan* states:

Effective governance of regional destinations involves the establishment of a destination management structure and associated processes to lead and manage tourism across governments, business and community interests.

A well considered management structure can improve constructive dialogue, information distribution, communication and shared decision-making about common issues and interests. The underlying principle of good governance is to provide a collaborative forum in which expertise of individuals and stakeholder agencies can be 'pooled' - to develop synergies and produce improved outcomes for tourism initiatives.

To establish an effective destination management framework, however, requires consideration. In order to foster and support a collaborative approach to the management of tourism, there must be willingness, expertise, knowledge and availability of government, business and community stakeholders.

Broken Hill City Council has identified the need to develop an effective governance structure to improve the management, operations and economic viability of Council assets (see more in Key Direction 5). In addition, there is a need to foster cooperation between Council, tourism operations and businesses to better guide the future management, development and marketing of tourism in Broken Hill.

The consultation process undertaken to develop this Plan further identified:

- it is mainly a few 'key' local tourism operators and representatives of government agencies that provide leadership to tourism locally
- there are only few tourism operators who contribute to marketing initiatives, distribute their product more widely and apply dollars towards promoting the destination
- these individuals are often invited to represent the tourism industry in campaigns and on a number of local committees - as a result they may suffer from volunteer 'burnout'
- the local tourism industry comprises many small operations that are unclear of the role of BHCC as well as various other agencies involved in tourism
- the role of the Broken Hill Tourism Advisory Group (BHTAG) is not apparent to all local operators, given the recent change in structure from an incorporated body to a Section 355 Committee of Council
- the call for BHCC to better support and consult with operators from the broader Outback NSW region
- larger retail operations do not directly support tourism at a local level, yet benefit from tourism to the region
- a need to educate operators on the structure of the tourism industry, its operating system and distribution channels as well as the benefits of working cooperatively
- an opportunity to improve industry coordination in support of marketing efforts in order to deliver consistent and targeted messages about the destination
- a need for the support of experienced tourism personnel to foster cooperation and lead the industry

- support for a management structure that is tourism expert-based and supported by Council
- support from local tourism operators for a tourism and business levy that would be used to fund tourism initiatives for Broken Hill

The Strategies adopted within the Plan concerning Governance are as follows:

Integrate the <i>Broken Hill Strategic Tourism Plan 2010 to 2020</i> into the relevant BHCC policy (e.g. <i>BHCC Community Strategic Plan & Service Delivery Program</i>)
Revise the constitution of the BHTAG to: <ul style="list-style-type: none"> ○ refine the requirements of skills-based members, ensuring business and tourism expertise. ○ include a new objective– to monitor and guide the implementation of strategies of the <i>Broken Hill Strategic Tourism Plan 2010-2020</i>.
Develop a <i>Tourism Education and Consultation Program</i> to inform and engage local tourism businesses
Review the structure of the Community Development Business Unit to ensure clear focus and integration of film, tourism and events
Incorporate the guidance and management of tourism into the proposed BH Culture and Tourism Trust (6.2.4 of the <i>BH Film Studio & Precinct Plan 2010</i> - it is proposed that the Trust comprise personnel with commercial expertise from Council, mining, film tourism and cultural sectors)

INLAND NSW DESTINATION MANAGEMENT PLAN

Council and RDA Far West are also stakeholders in broader structures and processes governed by Inland NSW Tourism, who are currently engaged in Destination Management Planning across the wider region (final report due late 2013).

An Outback Regional Tourism Organisation is also functioning at a base level during the state-wide transition towards fewer regions and the amalgamations into Inland NSW.

In a push for stronger regional engagement and access to Inland NSW information, training and other initiatives; BHCC and Inland NSW have brokered a deal (now in its second year) where all Fee for Service partners who advertise in the Broken Hill and Outback Visitors Guide achieve full membership of Inland NSW. This is considered a good model supporting upwards industry engagement.

Inland presents marketing and training opportunities to its membership and via the BHCC networks.

FINDINGS OF THE NSW VISITOR ECONOMY TASK FORCE

In terms of the challenges facing Broken Hill and Far West NSW – it is important to acknowledge the broader context of tourism in NSW. The *Final Report of the Visitor Economy Task Force (June 2012)* is a plan to double overnight visitor expenditure to NSW by 2020 and cites the following challenges.

Shortfall: A continuation of 'business as usual' will result in a \$13 billion shortfall against the 2020 target of \$36.6 billion overnight visitor expenditure.

Visitor economy: There is a need for broader understanding of the extent and impact of the visitor economy – it is much broader than 'tourism and events'; it includes a wide range of businesses that benefit

from the direct and indirect economic activity generated to provide goods and services to overnight visitors.

Tough global environment: *The existence of highly competitive market conditions and a high Australian dollar are having a significant impact.*

Domestic market has changed: *The ratio of air to road travel into NSW has increased.*

Uncompetitive: *NSW needs to confront the fact that its destination appeal has waned and it has lost its number one status across a number of measures; it has been outperformed and outspent by competitor destinations in Australia and the Asia-Pacific region over many years and its competitive position has been eroded.*

Target markets: *There has been insufficient focus and resources for key priority markets, and NSW has been losing relative share of international visitors from growth markets.*

Sydney accommodation: *Sydney is reaching capacity with hotel occupancy exceeding 80 per cent per annum (the highest in Australia); it will become increasingly more expensive and uncompetitive unless capacity for growth is found.*

International air services: *NSW has been losing share of air travel seats into Australia and therefore visitor expenditure from many key international visitor markets. Air access: Additional airport capacity and its efficient use, particularly into Sydney, is the most critical element of infrastructure needed to achieve the visitor growth targets.*

Cruise infrastructure: *Current infrastructure is inadequate to meet the current needs and future growth in cruise shipping, and access restrictions are costing NSW business in foregone provisioning opportunities.*

Brand consistency: *A lack of long term, consistent and strong destination branding has limited the effectiveness of marketing and has failed to build branding capital for either NSW or Sydney.*

Regulatory environment: *A process-focussed culture of red tape and unnecessary delays has stifled investment in necessary infrastructure and new products and hindered entrepreneurship.*

Regional destinations: *Many NSW regional destinations are lacking visitor appeal, particularly in key domestic interstate markets.*

Regional structures are broken: *The current structures around Government funding for regional tourism in NSW are fractured and inconsistent and most are not working. There is a lack of sustainable, alternative revenue sources for destinations that wish to invest in the critical infrastructure and initiatives which are demanded by visitors and that also benefit residents.*

LOCAL GOVERNMENT IN THE VISITOR ECONOMY

The independent Local Government Review into Strengthening Regional and Remote Communities has this to say:

It is clear the 'one size fits all' system of governance does not work well in remote NSW and that current arrangements are a threshold cause of policy and service delivery failure. The region needs a governance

structure that can deliver a better focused approach to decision-making about the planning, funding and delivery of services.

This requires a sustainable institution that has the mandate, capacity and commitment to tackle the dynamic of under-development that afflicts the region, and generate a momentum for change, regional coordination and community-centred service delivery tailored to the specific characteristics and needs of western NSW. New arrangements should address the criteria set out below.

- *Provide a governance and service delivery structure that is capable, credible and trusted; adaptable to change; and sustainable in the longer term*
- *Preserve local democracy and the individuality of local communities*
- *Strengthen Aboriginal participation and leadership in governance by understanding the unique complexities and dynamics of Aboriginal representation, decision making and leadership*
- *Work for and in partnership with all communities, recognising the value of sense of place and purpose, and capitalising on community capacities*
- *Give communities the best possible access to the services they need*
- *Formalise partnerships between spheres of government to create a 'whole of government' regional vision, with integrated funding and service delivery models focussed on localised priorities*
- *Sustain local economies and build employment opportunities*
- *Continue to preserve a fragile environment*
- *Build social capital through community participation and trusting social relationships*
- *Engender a strong belief that ultimately communities themselves must be substantially responsible for their own destinies*
- *Demonstrate integrity and application of best practice principles in the overall community interest*

ENQUIRY INTO TOURISM, NSW LEGISLATIVE COUNCIL

In its response to the enquiry, Inland NSW stated:

If the visitor economy is to grow the way tourism has been managed in the past must change. The current system is broken and has not kept pace with the realities of sustainable regional tourism development. Regional communities do not have the resources or capacity to keep on top of the level of investment required to ensure our regional destinations remain viable and competitive.

BHCC representatives (Mayor Wincen Cuy and Andrea Roberts, Manager Economic Development) also presented to the enquiry in October 2013.

OTHER RELEVANT PLANS

Given the important role that Tourism plays within this region, the following provides an incomplete list of the Plans that reference tourism and the visitor economy:

- Broken Hill Integrated Strategic Plan 2010-30
- Broken Hill Airport Master Plan 2008
- Far West Regional Action Plan 2021
- Regional Development Australia Far West Regional Plan
- Outback Destination Management Plan and Community Roadmap

3. VISION OF THE FAR WEST NSW TOURISM TASK FORCE

To review and recommend a best practice governance model to guide the management, development and marketing of tourism in Far West NSW.

4. OBJECTIVES

- Review and understand current plans and tourism models that will assure alignment with greater tourism opportunity for the region.
- Consult with industry and community to develop a tourism governance framework that will maximise the opportunities presented by the Visitor Economy
- Encourage industry engagement and cooperation to stimulate benefit through the visitor economy
- Facilitate broader strategic alliances to support a holistic approach to the visitor economy
- Assure a financially sustainable structure for the ongoing management of tourism within the region

5. SCOPE

The geographic Scope of the region under consideration is the Far West NSW (see map below)



[View Full Map](#)

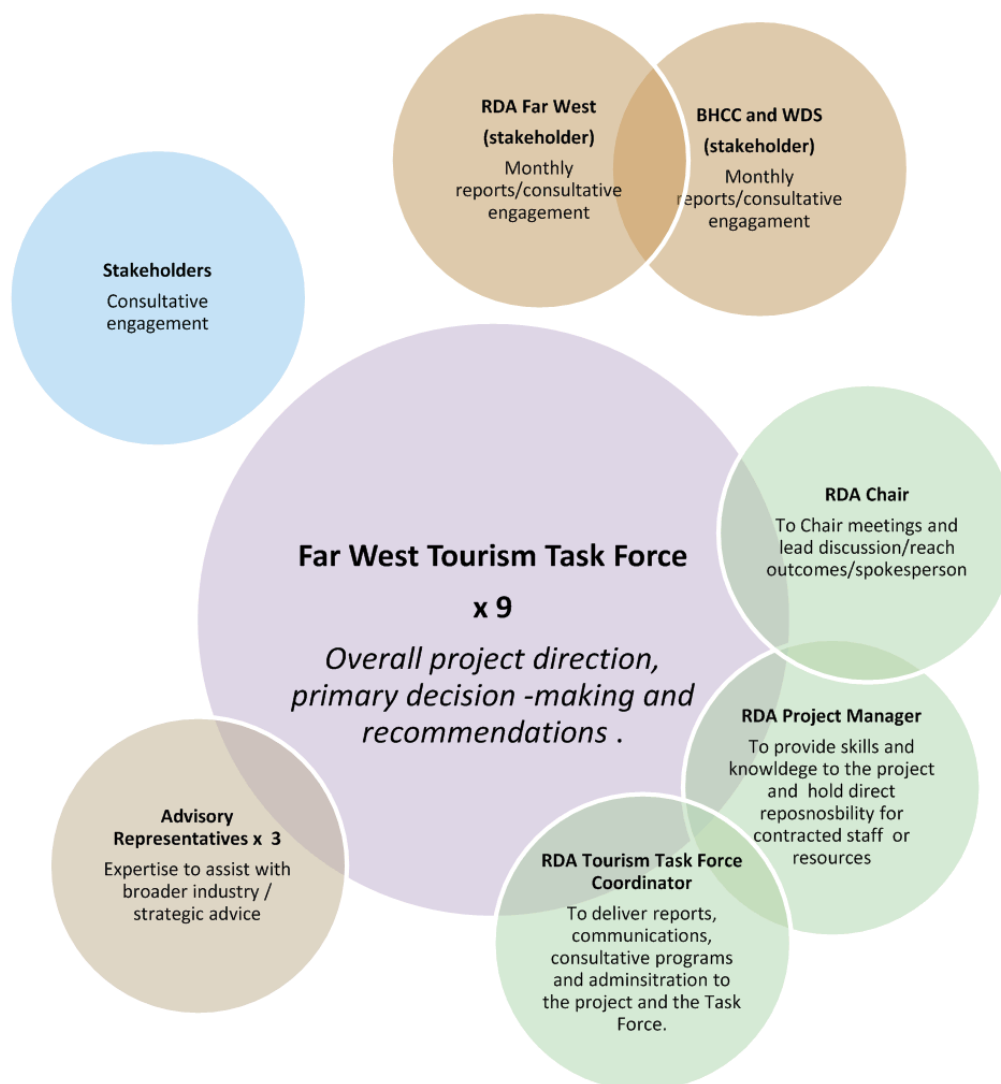
There may be perceived opportunity in broadening or reducing the scope following further consideration by the FWTF

6. PROJECT ORGANISATION

STAKEHOLDERS

Stakeholder	Interested in
BHCC	<i>Monthly reports and recommendations that meet objectives to create sustainable solutions, economic growth, jobs and wellbeing through the visitor economy</i>
RDA Far West	<i>Monthly reports and recommendations that meet objectives to create sustainable solutions, economic growth, jobs and wellbeing through the visitor economy</i>
Central Darling Shire Council	<i>Monthly reports and recommendations that meet objectives to create sustainable solutions, economic growth, jobs and wellbeing</i>
Stakeholders in the visitor economy; <ul style="list-style-type: none"> • Accommodation operators • Tour and Transport providers • Attractions • Hospitality providers • Food and Retail outlets • Event organisers • Nature based and cultural tourism businesses/organisations • Art Galleries • Heritage custodians • Cultural and community groups/representatives • Volunteer organisations • Indigenous groups and representatives • Youth and Jobseekers • Tourism professionals and workforce 	<i>Consultation, draft and final recommendations that aim to grow business opportunities through the visitor economy</i>
Inland NSW Tourism	<i>Consultation and involvement, integration with regional Destination Management Plan, final report and sustainable solutions that achieve tourism growth</i>
Destination NSW	<i>Consultation, integration with regional Destination Management Plan, final report and sustainable solutions that achieve tourism growth</i>
Government Agencies <ul style="list-style-type: none"> - Landowners. Investment and Cultural Agencies 	<i>Consultation, draft and final recommendations that fulfil outcomes related to sustainability, employment, economic growth and wellbeing</i>

ROLES, RESPONSIBILITY AND REPORTING



TOURISM TASK FORCE COORDINATOR (RDA FAR WEST APPOINTMENT)

An outline of the role is provided below:

- Reports to, Project Manager / Executive Officer RDA Far West
- Timeline, event, meeting and diary management
- Meeting coordination and preparation/distribution of minutes and action lists
- General administration tasks including letters, invitations and media releases
- Coordinating venues, stakeholder participation, materials and recorded outcomes
- Developing and overseeing stakeholder communication data base
- Preparing and distributing background documents and reports for broad consultation and agreement
- Central point of communication and enquiry about the project
- Capacity to prepare a media plan against key milestones, media releases and to liaise as the first point of contact

PROPOSED COMPOSITION OF THE FAR WEST NSW TOURISM TASK FORCE

(PENDING ACCEPTANCE BY IDENTIFIED ORGANISATIONS AND APPLICATIONS FROM INDUSTRY)

Sector	Role/Organisation	Name	Role on the FWTF
Federal Government x 3	Executive Officer, RDA, Far West NSW	Michael Williams	Project Manager
	FWTF Coordinator, RDA, Far West NSW	Leesa Zupanovich	Project Coordinator
	Chair, RDA, Far West NSW	Robin Edgecumbe	Chair
State Government x 2	Regional Manager, Destination NSW	Andrew Sargent	Advisory
	Regional Manager, NSW National Parks and Wildlife	Paul Seager	Task Force member
Local Government	Manager Economic Development, Broken Hill City Council	Andrea Roberts	Task Force member
	GM or Manager Economic Development, Central Darling Shire	Leeanne Ryan	Task Force member
Regional Tourism	CEO, Inland NSW Tourism	Graham Perry	Advisory
	Chair, Outback Regional Tourism Organisation	Roger Collins	Advisory

Visitor Economy Representatives x 4	To be recruited as per criteria in 7.4	Michael McCulkin Jason King David McIvor Chris Anderson	Task Force members
Business Sector	Broken Hill Chamber of Commerce	Ann Rogers	Task Force member

VISITOR ECONOMY REPRESENTATIVES – RECRUITMENT CRITERIA

Applicants will be invited (via an open call in the local media) to submit a response to the following criteria:

- Skills and expertise in tourism and the broader visitor economy (30%)
- Skills and expertise associated with good governance and strategic boards (30%)
- Demonstrated outcomes associated with leadership, collaboration and advocacy (30%)
- Capacity to contribute voluntary time to a sunset committee - to end June 2014 (10%)

NOTE: Should suitable applicants not apply then the RDA and BHCC representatives will appoint members by direct approach according to the needs of the project and in the interests of moving the project along with the right expertise in place.

7. COMMUNICATION

All communication and media commentary about the project shall be made by the Chair, or their delegate and as agreed by the FWTF.

8. TIMELINE AND DELIVERABLES

Action	Draft Timing
Call for Industry Representative Nominations and establish other appointments to the Task Force	Nov 2013
Appoint Coordinator role	December 2013
Project Plan developed by Coordinator	Dec 2013 / January 2014
Appoint Facilitator role	Dec 2013
Project Coordinator - Desk-Top review and report of findings to FWTF at the Feb meeting	December - Feb 2013
FWTF Meetings	Feb 2014 (3hrs) – Introduction to the Project including Project Plan, desk top review (Draft 1 Report) , timelines, introductions, presentations and information from Advisors, members and other invited presenters March 2014 (2hrs)– Review Consultative framework with facilitator April 2014 (2hrs)- Review Consultative outcome and Draft 2 Report May 2014 (2hrs)– Review Draft 3 report including consultative feedback June 2014 (2hrs) - finalise Report
Consultation	Investigative – March 2014 (Independent facilitator plus other means as determined) Draft Review – May 2014
Report	Draft 1 –Feb 2014 Draft 2 - April 2014 Draft 3 – May 2014 Final – June 2014 (Monthly reporting to BHCC, WDS and RDA Far West)

9. Risk & Control Measures

Potential Risk	Control Measure
Lack of expertise drawn to the FWTF	BHCC/RDA right to appoint (committee members, personnel, contractors) by direct approach if the processes fail to attract candidates of calibre

Project seen to be biased or pushing an agenda	<p>Impartiality to be achieved through an independent consultation process during the Investigative workshop(s)</p> <p>Desktop research to also inform the decision-making so that the 'squeaky wheel' doesn't simply get the most oil</p>
Future desired model is unsustainable	FWTT to maintain vigilance on providing a realistic solution for the Far West that is sustainable in terms of its financial position and resourcing.
The FWTTF gets drawn in to tourism strategy, marketing, parochialism and loses focus on its key goal to review and recommend organisational structure	Each meeting agenda is headed with the mission and objectives of the project with the Chair maintaining clear focus for the meetings.
Media messages are confused and reactive	A media plan for the project ensures proactive and channelled communication with the media at key milestones throughout the project – with appointed spokesperson(s) to speak on behalf of the FWTTF.
Project fails to conclude at end of June	The paid project officers to maintain active carriage of the process throughout all milestones to ensure the project meets its June 2014 deadline.

ORDINARY MEETING OF THE COUNCIL

February 27, 2015

BROKEN HILL CITY COUNCIL REPORT NO. 52/15

SUBJECT: DEVELOPMENT APPLICATION 191/2014 - USE OF PREMISES
FOR COMMUNITY HOUSE AT 123 CREEDON STREET 11/467

Recommendation

That Broken Hill City Council Report No. 52/15 dated February 27, 2015, be received.

That Development Application 191/2014 be approved for use of a community house and associated works including disabled access, rear decking and shed, at 123 Creedon Street, subject to conditions.

Executive Summary:

Council considered this report at its Ordinary Monthly Meeting held February 25, 2015 and resolved:

Minute No. 44885

<i>Councillor M. Browne moved</i>)	<i>That the report be deferred pending a</i>
<i>Councillor C. Adams seconded</i>)	<i>Councillor inspection of the site.</i>

CARRIED

A Councillor Site Inspection was held on Thursday 5th March, 2015 at 123 Creedon Street; and the report is now re-presented to the March Council Meeting for consideration.

There have been three submissions received by Council since the last meeting held on February 25, 2015. The issues raised in the content of the submissions are generally the same as submissions received during the formal Application notification period. The issues generally relate to devaluation of property, existing social and behavioural problems in the area, the proposal will only benefit a group of people living in the area not all residents, and that those organisations supporting the Hub do not live in the area.

It is re-iterated that Council is required to assess the Development Application on the basis of planning principles and legal "matters for consideration" under Section 79c of the Environmental Planning and Assessment Act, and also to consider the proposal on its individual merits, and not necessarily on existing social and behavioural problems in the area.

Report:

A Development Application has been lodged for change of use of a residence to a community house at 123 Creedon Street. The Application has been lodged by the NSW Land and Housing Corporation c/o Carthew Builders.

Background information relating to the proposal:

This Development Application has been lodged to seek approval for a "Community Hub". Information received from the applicant outlines that the proposed use and activities inside will include but are not limited to: a place for various community services to use for outreach

appointments; small group activities/programs run on a weekly basis; small playgroup activities. The proposed activities will include but not limited to: establishing and maintaining a vegetable garden; outside games; area for bike maintenance/repair programs; possible inclusion of small shed for storage of items.

An office will be provided.

Hours of operation are 9am to 5pm.

Along with the use of the premises are works including provision of a disability ramp to the front of the premises, upgrade kitchen and air conditioning, new internal floor coverings, security measures (including aluminium window screens, alarm system, sensor lighting), 6m x 6m storage shed, 2 water tanks, rear decking (4m x 9m in size), upgrade bathroom to suit disability access, garden beds and landscaping.

A sign 1.2m x 2.4m in size will be fitted to front wall of house displaying "123 Community Hub" logo.

Planning considerations:

All Development Applications lodged with Council must be assessed in accordance with the Environmental Planning and Assessment Act 1979, as amended.

Matters for consideration—general:

In determining a development application, a consent authority is to take into consideration such of the following matters as are of relevance to the development the subject of the development application:

- (a) the provisions of:
 - (i) any environmental planning instrument, and
 - (ii) any proposed instrument that is or has been the subject of public consultation under this Act and that has been notified to the consent authority (unless the Secretary has notified the consent authority that the making of the proposed instrument has been deferred indefinitely or has not been approved) (N/A), and
 - (iii) any development control plan, and
 - (iiia) any planning agreement that has been entered into under section 93F, or any draft planning agreement that a developer has offered to enter into under section 93F, and
 - (iv) the regulations (to the extent that they prescribe matters for the purposes of this paragraph) (N/A), and
 - (v) any coastal zone management plan (within the meaning of the Coastal Protection Act 1979) (N/A),that apply to the land to which the development application relates,
- (b) the likely impacts of that development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality,
- (c) the suitability of the site for the development,
- (d) any submissions made in accordance with this Act or the regulations,
- (e) the public interest.

In relation to this proposed development, the following comments are provided:

- (a)
 - (i) any environmental planning instrument – Broken Hill Local Environmental Plan 2013 (LEP). The relevant Zoning of this site under the LEP is R1 General Residential. Under the provisions of this zone, the proposed use is permissible with Council consent.

The objectives of this zone are:

- To provide for the housing needs of the community.
- To provide for a variety of housing types and densities.
- To enable other land uses that provide facilities or services to meet the day to day needs of residents.

The proposed use falls under the definition of “community facility” in the LEP, which as noted is permissible.

The definition of community facility *means a building or place:*

- (a) *owned or controlled by a public authority or non-profit community organisation, and*
 (b) *used for the physical, social, cultural or intellectual development or welfare of the community,*
but does not include an educational establishment, hospital, retail premises, place of public worship or residential accommodation.

- (iii) any development control plan – DCP 1 Residential – does not make reference to uses such as community facilities, therefore there are no specific controls relevant.

DCP 5 Notification - This plan sets out when developments need to be notified or advertised. In this instance the closest potentially affected neighbours were notified by letter by Council and also an advertisement was placed in the newspaper appearing 3 times over a one month period, to allow for interested persons not living closest to the site an opportunity to comment. The notification carried out by Council of the Application actually exceeded what was required under the provisions of the DCP. Council can use its discretion in whether to advertise such a proposal in the newspaper, due to public interest reasons. 3 letters of objection and 7 letters of support were received. An outline of submissions received will be given later in this report.

- (b) the likely impacts of that development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality –

Character and amenity of the streetscape – residential area, mix of public and private housing in the immediate locality. External works proposed will improve appearance of currently vacant building.

Previous and existing land uses in the locality – residential area.

Overshadowing – N/A

Noise impact – Potential noise from visitors/clients to the site. What Council must consider is that anticipating that there will be an unacceptable level of noise generated as a result of a development such as this is purely speculating. It is possible there could be an increase, and likewise it is possible that any increase would not be to an extent that is unacceptable or out of character with the existing neighbourhood. It is further strongly noted that behavioural problems from residents are not a valid planning consideration.

Traffic - off street parking available for one expected staff member, and also for another vehicle in the driveway if needed. On street parking on Creedon Street (a public street) available.

Utilities – the development can be adequately serviced.

Heritage – N/A.

Hazards – There are no known risks from bushfire, water inundation or flooding, or land contamination.

are well-
Street

Social impacts – Submissions (both supporting and objecting) received by Council make reference to social impacts (see later in report). There documented existing issues, concerns and challenges in the Creedon area.

the
costs
etc.

From a planning perspective, legally the consideration of “social impacts on locality”, relates to matters such as considering what would be the social and benefits in regards to the health and safety of the community, community structure, a sense of place?, social-equity and assisting the disadvantaged etc.

immediate

Economic impacts – Will not provide any real economic benefit to the locality.

(c) the suitability of the site for the development -

The development, if managed and maintained effectively should not be to a scale which is unmanageable from a perspective of traffic, noise or any other matter. The site is not subject to any hazards. The size of the land is satisfactory for the proposed use.

(d) any submissions made in accordance with this Act or the regulations-

3 letters of objection were received, and 7 letters of support were received by Council.

The 7 letters of support were provided by the applicant as part of the Application.

A neighbour living nearby also came into Council and verbally expressed concerns, particularly with the existing situation in Creedon Street with behavioural problems, noise and litter, and the fact that those issues should be addressed before a proposal such as this is considered - despite this neighbour being asked to provide the concerns in writing, this did not occur.

A summary of the issues raised in the letters of objection is given below (with Council comment/response):

Existing situation in Creedon Street:

- *noise coming from the area from loud music including into the early hours of the morning, noise from swearing and arguing.*
- *Litter, and rubbish, beer cans, glass bottles being smashed on the footpath and street.*
- *Area is generally an eye-sore with houses in disrepair and graffiti.*
- *The residents that this development is aimed at are the most disrespectful neighbours as they show no consideration for the people living nearby.*
- *Concerns that if the community house goes ahead the area will become more of an eye-sore.*

Comment: There are well-documented existing issues, concerns and challenges in the Creedon Street area. Whilst Council can somewhat consider cumulative impact that a development may cause, it must also look at whether the development will exacerbate existing problems, and whether those problems will continue regardless of whether this development is approved or not. It can not be assumed that the development will exacerbate the existing problems that exist.

The alcohol free zone in place in the area is “a joke” as the people in the area do not take notice.

Comment: This does not directly relate to the proposal.

Value of home in neighbourhood has dropped so much over the past few years.

Comment: The Land and Environment Court has found that any impacts on the value of property are not a consideration in the assessment of a development application.

Existing situation needs to be addressed before going ahead with a community house.

Comment: This is an obvious and somewhat understandable comment from concerned neighbours. Existing behavioural type problems in the Creedon Street are well documented within Broken Hill. Council is required to assess the proposal submitted on its merits. It also should not be assumed that the proposed community house will automatically cause further problems. The applicant is hoping that the community house will provide a somewhat structured focal point which will be manned by an employee during working hours.

However, it is agreed that the relevant Authorities need to seriously consider how they are going to address many of the concerns such as unsightly appearance of the area, rubbish and littering and such similar issues quite understandably raised by objectors. Many behavioural type issues, whilst unfortunate, are simply not issues which Council has jurisdiction over from a Development assessment perspective.

PCYC can be utilised for recreation, and the children of "Creedon Street should do what other children have done for many years walk to this venue".

Comment: It is true that there are other facilities within town that may offer some type of similar activities, however the proposal does not only provide activities for children. Indeed it generally provides a focal point for a broader service.

Council needs to take note of what would happen if they "go ahead and build a hall", the Police would agree as they are always in this area sorting problems.

Comment: Local Police have provided a letter supporting the proposal. A further note is this objection letter made reference to "build a recreational hall on a block of land", this is incorrect – the proposal is to convert an existing dwelling.

Concern from one objector about the lack of consultation from Council as they did not receive a letter regarding the application, and that there is nothing on Council's website about it. Little faith in the transparency of this project as not all residents have been given opportunity to voice opinion.

Comment: As noted earlier, Council's advertising of the Application actually exceeded the legal requirements for consultation. A notice was placed in the local newspaper on 3 occasions to allow for any residents that don't live directly near the site to comment. The advertisement advises the public that any interested person can come into the Council Administration building to view the Application. This provides opportunity for those who may not receive letters directly from Council. It should also be noted that the address noted on this particular submission was a property approximately 270 metres (in a direct line) from the subject site, therefore placing the property outside the notification area which received letters (50-100 metre radius is the required notification area).

A summary of the points raised in the letters of support is given below:

Police – Barrier Local Area Command:

- *the children and families will benefit from any project that offers support to the Creedon Street area. Hoping that the Police will utilise and support the Community Hub project.*
- *Police in Broken Hill spend more time attending to issues within the hotspot of Creedon Street than any other site in the community.*

NSW Health:

- *Vital to have a service delivery centre as a place of community activity, to encourage greater community engagement and a place that vulnerable families can go to obtain various programs and services.*

NSW Health Merit Program:

- *The Merit (Magistrates Early Referral Into Treatment) Program would utilise the facilities as an access point to pick up clients so that they may be transported to their appointments, or if they are unable to attend appointments an interview room at the Hub may be utilised.*

Community Restorative Centre:

- *CRC have identified that there is a need for a resource centre at Creedon Street and benefit a great deal from such a centre to run various programs such as domestic violence courses over time.*

Far West Indigenous Support Services Inc:

- *Vital to have such a service delivery centre in the street and a place for community activity.*

Lifeline:

- *Support this project and delivery outcomes reached through community consultation and assist where identified support can be provided.*

Lifestyle Solutions:

- *Allocation of a community house in Creedon Street would be an opportunity to engage with services in a way that would encourage positive change through learning and development. Engagement of the hard to reach community members would be far more successful through the accessibility of multiple services in a familiar setting, their own community.*
- *A community house will be a venue for individual, family and group engagement that will enable specific issues to be worked on to evoke change on an individual and community level.*
- *An opportunity to provide direct support to the residents of Creedon Street with a vision to create a healthier and happier community.*

(e) the public interest-

The "Public interest" from a planning perspective does not simply involve what the public wants or doesn't want. It includes whether the health and safety of the community would be affected as a result of the development, are there any particular Government policies which would restrict such a development from occurring and so on.

Council must consider the costs and benefits of such a development, from a public interest perspective.

To conclude, as with any Development assessment, a balanced decision needs to be made between the proposal and concerns raised by neighbours. In particular the decision must only take into account relevant planning matters as set out in the legislation.

There are no legal reasons for refusing this Development Application. Many concerns raised in regards to the use of the property are simply outside of Council's planning jurisdiction, and also do not specifically relate to the proposal which needs to be looked at on its own individual merit.

The proposal provides the opportunity to engage the community through residents being able to access services and participate in programs in a familiar setting.

Should approval be granted, conditions of consent are suggested to be imposed, such as compliance with Building Code of Australia requirements, limiting hours of use of the Community House to those specified in the Application, ensure the property is kept neat and tidy at all times, ensure the security measures outlined in the Application are installed, and that the use of the premises shall not cause unnecessary adverse impact on the neighbourhood by way of noise, traffic or any other nuisance.

Should conditions of consent not be satisfactorily complied with at all times, then Council has statutory powers to take necessary steps such as issuing of Orders to comply with the conditions or even Orders to cease use, and also issuing of Penalty notices, and fines.

Strategic Direction:

Broken Hill Local Environmental Plan 2013 sets out a number of overall objectives.

The particular aims of this Plan are as follows:

- (a) to encourage sustainable economic growth and development in Broken Hill,
- (b) to encourage and provide opportunities for local employment growth, and the retention of the population, in Broken Hill,
- (c) to encourage the retention of mining and acknowledge that industry's heritage and regional significance,
- (d) to identify, protect, conserve and enhance Broken Hill's natural assets,
- (e) to identify and protect Broken Hill's built and nationally significant cultural heritage assets for future generations,
- (f) to provide for a range of housing types and living opportunities,
- (g) to allow for the equitable provision of services and facilities for the community.

Relevant Legislation:

Environmental Planning and Assessment Act 1979.

Financial Implications:

Nil.

Attachments

- 1. 123 Creedon Street - site plan 2 Pages
- 2. 123 Creedon Street - submissions 12 Pages

FRANCOIS VANDERBERG
MANAGER PLANNING, DEVELOPMENT & COMPLIANCE

THERESE MANNS
GENERAL MANAGER



SCANNED
014/29477



SITE PLAN
SCALE: 1:200

Newton Street
Broken Hill NSW 2880

18 January 2015

The General Manger
Broken Hill City Council
240 Blende Street
Broken Hill NSW 2880

**RE: Development Application DA191/2014
Proposed change of use to a Community House, including construction of
a disabled access ramp, rear deck and shed
at 123 Creedon Street, Broken Hill.**

Dear Ms Mann,

We are writing to express our concern regarding the above proposed development as residents of Newton Street. We were made aware of the letter that Council mailed out dated 12 December 2014 regarding the development application only yesterday (17/1/15).

As residents in close proximity to 123 Creedon Street we lodge our strong objection to this development.

We live a few hundred metres from the property in question and are constantly getting bombarded by the loud music that often comes from that area which goes to the early hours of the morning. There is also the constant swearing, yelling and arguing that we are subjected to. There are times when people walk down Newton Street and across the block behind our house swearing, yelling loudly showing little respect for others.

An example of this was last night when the music did not stop till 4:00am in the morning and people yelling abuse as they walked past our house. This is disturbing our quality of life.

There is the issue with litter, as beer cans and other drink containers sometimes being thrown into our front and backyard and in the front trees. We feel that the litter will increase as more people are drawn to the proposed Community House.

The area around 123 Creedon Street is an eye-saw with rubbish strewn across the place, graffiti and houses in disrepair. This demonstrates a lack of pride shown by some of the current residents in the public housing and this needs to be taken into account. We believe that if the Community House goes ahead this will become even more of an eye-saw.

1/2

The residents that the development is aimed at are the most disrespectful neighbours as they show no consideration for the people living nearby. We hold concern about the increase of people that this will draw to our neighbourhood and the repercussion that may occur.

Finally we express our disappointed in the local Council about the lack of consultation as we did not received a letter regarding this application, there is nothing on the Council website regarding this either. This gives us little faith in the transparency of this project as not all residence have been give the opportunity to voice their option.

Sincerely yours,

Pell Street
Broken Hill NSW 2880
7 January 2015

General Manager
City Council
PO Box 448
Broken Hill

Dear Theresa

I would like to strongly object to a Development Application, submitted to Council regarding 123 Creedon St. The building application is to build a recreational hall on a block of land.

Points of Interest the Council need to be aware of

1. The Alcohol Free Zone in place is a real joke and has been for a number of years. I have reported this problem many times, people do not take any notice. The Police are in Creedon Street once a day tending to problems.
2. There is not a lot of children living in these houses, which was stated in a newspaper article.
3. I have lived in my home for 45 years and when I purchased this property it was really quiet. Since the commission homes were built my family has had to put up with, excessive noise, riots, fighting and swearing. Glass being smashed on the road which has to be cleaned up by council workers, and rubbish littered everywhere, which finds it way into my yard and I have to clean it up.
4. The value of our home has dropped so much over the past few years.
5. You need to address this problem before going ahead building a place where more and more arguments, fights and drinking will take place. There has been a few people moved in our neighbourhood recently, and they are very quiet, and I feel sure they also would not like to have a area filled with out of control people.
6. The PCYC can be utilised, and the children in Creedon Street should do what other children have done for many years walk to this venue. They can also join the YWCA for recreation.
7. I am begging the council to take note of what would happen if you go ahead and build a hall, the Police would agree, as they are always in this area sorting problems.

Sincerely,

(Concerned and very upset)

|||

THE GENERAL MANAGER, 13-1-15

ATT: MS TRACEY STEPHENS

In reply to your letter from city council regarding DEVELOPMENT APPLICATION DA 191/2014 @ 123 CREEDON STREET Broken Hill.

I must sincerely object to the above development & any subsequent development in creedon st.

If they are given a place to gather there will be fighting, brawling, wilful damage & property vandalism & Generally destroy anything given to them

I've lived in Pell street for 35yrs & all I have seen is the above disregard for everything. There's constant barrage of fighting, noise, litter, break & enter, foul language & constant stream of POLICE, AMBULANCE & FIREBRIGADES & maintenance men attending these houses.

Resources could be spent in better areas. All I can see is that the community house will end up like the other house @ 123 BOARDED UP & vandalised which will be achieving nothing.

Yours Sincerely

Pell street.

|||

NSW POLICE FORCE

Barrier Local Area Command



Crime Managers Office

Broken Hill NSW 2880
Phone: 08 80827230
E/Net: 75230
Fax: 08 80827211

Planning Dept
Broken Hill City Council
240 Blende Street
BROKEN HILL NSW 2880

Dear Sir / Madam,
Reference: 123 Community Hub
PLANNING APPLICATION NO: 191-2014

- Proposed change of use of a Compass managed community housing residence to a Community Hub.
- Construction of an access ramp and rear deck and shed.

I am writing on behalf of the Barrier Local Area Command (NSWPF) in connection with the above planning application. We are familiar with the site. I believe I am in a position to confidently say that our Police staff within Broken Hill would spend more time attending to issues within the 'hotspot' of Creedon Street, Broken Hill than any other site in our community.

We wish to offer our support to the proposal, for the reasons outlined below.

The talk about having a community centre / shed within Creedon Street, Broken Hill has been around for quite some years now. It appears that dependant on who you talk to will regulate the response you receive as to why this has not been completed yet. It is time to stop the bickering and act.

There are a large number of children who live in the area of 123 Creedon Street and they come from what can only be described as predominantly the 'lower socio economic' part of our community. Personally I believe that the children and their families will benefit from any project that offers support to the Creedon Street area.

I would like to think that our staff will be in a position to utilise and support the Community Hub project when it is launched. We have already discussed options of support and this has included but is not limited to:-

- PCYC and Police staff involvement with projects for the children such as Blue Light Disco's / etc.
- Alcohol free movie nights. (Of interest is the fact that there has already been an event of that nature held at the nearby flat complex and it was a success)

We look forward to hearing a positive outcome for this application.

Kind regards

1/1



Health
Far West
Local Health District

TO WHOM IT MAY CONCERN

Dear Sir/Madam,

I wish to support the use of a capital property as a community hub in Creedon St, Broken Hill.
We feel it is vital to have a service delivery centre as a place for community activity, to
encourage greater community engagement and a place that vulnerable families can go to obtain
various community programs and services.

Support services such as ours would seek from time to time to use the centre should one be
made available.

Yours sincerely

Director

Far West Local Health District
ABN: 71 020 541 064

Western Health, Drug and Alcohol Services
Winchester House

Morgan Street, Broken Hill 2880
PO Box 417 Broken Hill 2880
Tel: 08 8020 1539 Fax: 08 8030 1683
Website: www.farwesthealth.nsw.gov.au





Health
Far West
Local Health District

MERIT Program
234 Blende Street
BROKEN HILL NSW 2880
Ph: (08) 8088 7199 Fx: (08) 8087 8970

Planning Dept
Broken Hill City Council
240 Blende Street
BROKEN HILL NSW 2880

Dear Sir / Madam,

Reference: 123 Community Hub

PLANNING APPLICATION NO: 191-2014

- Proposed change of use of a Compass managed community housing residence to a Community Hub.
- Construction of an access ramp and rear deck and shed.

I am writing on behalf of Broken Hill/Wilcannia MERIT Program in connection with the above planning application. We are familiar with the site and have discussed the potential for the MERIT Program to have access to 123 Community Hub with the Coordinator Lucy Andrews. The MERIT Program would utilize the facilities at 123 Community Hub as an access point to pick up MERIT clients so that they may be transported to their appointments, or if the clients are unable to attend their appointments in the MERIT office an interview room at the Hub may be utilized.

We wish to offer our support to the proposal, for the reasons outlined below.

We look forward to hearing a positive outcome for this application.

Kind regards

MERIT Program

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Head Office

174 Broadway (cnr Shepherd St)
Broadway NSW 2007
Ph 02 9288 8700
Fax 02 9211 6518
info@crcnsw.org.au

Hunter Office

PO Box 749
Hamilton NSW 2303
Ph 02 4961 4626
Fax 02 4961 4135

TO WHOM IT MAY CONCERN

Community Restorative Centre (CRC) is a hard working group of people that work with Offenders and their families Pre and Post. This is an essential part of the process because their families are also subjected to being disadvantage due to family member being incarcerated. CRC works on a holistic approach with each individual person.

CRC program is an opportunity for offenders to change their lives and to reduce Crime

The aims of CRC support is assist clients to substance housing; to access appropriate health care in the community and engage with the relevant Health services in the community. There are a whole range of issues that an offender who is being released has to face upon release from a Correctional Centre, to which CRC workers work relentlessly to identify and support each individual under difficult circumstances.

CRC has identified that there is a need for a resource centre at Creedon Street and would benefit a great deal from such a centre to run various programs such as Domestic Violence courses over a period of time. Also CRC would utilise the Centre to hold meetings with our client to set up support groups for each other.

Yours in unity

CRC 32 Sulphide Street

Broken Hill, 2880

Community Restorative Centre Inc.
www.crcnsw.org.au
ABN 75 411 263 189





Far West Indigenous Support Services Inc
ABN: 37 419 924 501

TO WHOM IT MAY CONCERN

Dear Sir/Madam,

I wish to support the setting up of a community hub in Creedon St, Broken Hill. We feel it is vital to having a service delivery centre in the st and a place for community activity. Support services such as ours would seek from time to time to use the centre should one be made available.

Regards

Chairperson

Mailing Address : P.O Box 587, Broken Hill, NSW, 2880 Phone : 0880874231

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Postal Address:
PO Box 27
BROKEN HILL NSW 2880

Office Phone: (08) 8087 7525
Fax No: (08) 8087 8408
Email: manager@lifelinebrokenhill.org.au



Counselling Centre:
194 Argent Street
BROKEN HILL NSW 2880

ABN: 73 164 421 054

Phone: 13 11 14

TO WHOM IT MAY CONCERN

Dear Sir/Madam,

Lifeline Broken Hill supports the proposed use of a capital property as a community hub in Creedon St, Broken Hill in consultation with the Aboriginal Community Working party. To have a service delivery centre as a place for community activity, to encourage greater community engagement and a place that vulnerable families can go to obtain various community programs and services needs to be investigated.

Lifeline Broken Hill would support this project and delivery outcomes reached through community consultation and assist where identified support can be provided.

Regards

Chief Executive Officer

Patrons:
Buckworth, Keady Lawyers
Professor Ian Plimer
Gary Radford OAM
Andrew Boag B.Ec., LL.B.

Supported by:
NSW Health Dept.
NSW Dept of Human Services





Lifestyle Solutions
131 Oxide Street
Broken Hill
NSW 2880

To Whom It May Concern,

Re: Community House in Creedon Street

Lifestyle Solutions is a non-for-profit organisation who supports a variety of people who experience disadvantage in metropolitan, regional and remote communities. Specifically, the Community Justice Program delivered by Lifestyle Solutions provides support to people who experience an intellectual disability with an IQ of 70 and or below and who have experienced incarceration or multiple contact with the criminal justice system.

For the past two years, the Community Justice Program has been supporting clients in Broken Hill. It has become apparent that the Creedon Street social housing area is a hub for aggressive and violent behaviors, alcohol and drug use which is a daily component of lifestyle, criminal activity and poor decision making that is masked by unhealthy living and limited understanding or confidence to seek making alternative lifestyle choices. Amongst this, low levels of literacy and numeracy for adults, children and young people pervade this community and this is further evidence by the low socio-economic status of this area.

The allocation of a Community House in Creedon Street would be an opportunity for the community to engage with services in a way that would encourage positive change through learning and development. Engagement of the hard to reach community members would be far more successful through the accessibility of multiple services in a familiar setting; their own community. A Community House would provide opportunities to address individual, family and community needs by being at the heart of where negative, anti-social interactions occur.

A Community House will be a venue for individual, family and group engagement that will enable specific issues to be worked on to evoke change on an individual and community level. The accessibility of services for self-help and support groups will build community capacity, expand social networks, promote community and service partnerships and at the grass roots level to develop positive outcomes that are made by the community for the community.

1/2.

Lifestyle Solutions, Community Justice Program fully supports the allocation of a property as a Community House in Creedon Street. This would be an opportunity to provide direct support to the residence of Creedon Street with a vision to create healthier and happier community.

Yours Sincerely,

2/2.

ORDINARY MEETING OF THE COUNCIL

March 16, 2015

BROKEN HILL CITY COUNCIL REPORT NO. 53/15

SUBJECT: TREE PRESERVATION ON PRIVATE PROPERTIES 11/467

Recommendation

That Broken Hill City Council Report No. 53/15 dated March 16, 2015, be received.

That Council consider tree preservation for private properties when drafting a comprehensive Development Control Plan.

Executive Summary:

At Council's meeting held on January 28, 2015 it was resolved that Council adopts the Draft Tree Management Policy as a policy of Council. It is noted that this policy relates to tree management on Council controlled land ie. parks, footpaths etc.

It was further resolved that a Tree Preservation Policy be developed and presented to Council.

This report outlines the regulation of tree preservation on private land, and in particular the fact that tree preservation on private land comes under the provisions of planning controls and legislation.

Report:

Councils generally have two tools to manage trees in NSW – Tree Preservation Orders (TPOs) and Local Environmental Plans (LEPs).

Tree Preservation Orders – Local Government Act

TPOs apply to native and non-native species. Often it is the height and canopy size of a tree which is used as the guidelines for protection. Tree preservation orders are in practice made by local councils as orders pursuant to powers under the Local Government Act 1993.

A tree preservation order for a particular local government area will typically have the following scope:

- Area - the order will typically apply to all land within the local government area, or it may apply to only a particular area such as a Heritage conservation area.
- Type - the order will typically apply to trees and palms above a certain height (example 5 metres for Parramatta City Council), specified plants of any height (example a cycad or mangrove) and bushland. However, there will typically be exceptions, such as dead vegetation, undesirable plants on public land, and certain fruit trees. This is the main area of difference between Council requirements, some councils being far more restrictive than others.
- Restricted activities - the order will typically prohibit removing or pruning a tree to which the order applies, unless council approval has been obtained. These provisions

also include matters such as poisoning or otherwise preventing a tree from growing. However, pruning back an overhanging tree to the boundary is generally not restricted.

Local Environmental Plans – Environmental Planning and Assessment Act

One way of managing tree preservation in NSW is through Council's Local Environmental Plan (LEP). The NSW Government has introduced a new Standard Instrument LEP.

One compulsory clause in the Standard Instrument LEP is the "Preservation of trees or vegetation" (clause 5.9). The aim is to encourage the standardisation of LEPs across local council areas and to replace individual Tree Preservation Orders. This therefore places the management of private trees in the same area as the Development Application process. Councils may prescribe trees by reference to species, size or location.

Broken Hill City Council has a Standard Instrument LEP, and has clause 5.9 in its provisions within the Local Environmental Plan 2013.

Part of Clause 5.9 reads as follows:

5.9 Preservation of trees or vegetation

- (1) The objective of this clause is to preserve the amenity of the area, including biodiversity values, through the preservation of trees and other vegetation.
- (2) This clause applies to species or kinds of trees or other vegetation that are prescribed for the purposes of this clause by a development control plan made by the Council.

Note. A development control plan may prescribe the trees or other vegetation to which this clause applies by reference to species, size, location or other manner.

- (3) A person must not ringbark, cut down, top, lop, remove, injure or willfully destroy any tree or other vegetation to which any such development control plan applies without the authority conferred by:
 - (a) development consent, or
 - (b) a permit granted by the Council.

A key point for Council at this stage is where clause 5.9 makes reference to point two, "...This clause applies to species or kinds of trees or other vegetation that are prescribed for the purposes of this clause by a development control plan made by the Council..."

Broken Hill City Council does not have a Development Control Plan relating to tree preservation. This therefore makes the clause somewhat irrelevant. Before a tree is protected by this clause it must be included in a Development Control Plan (DCP).

In regards to the hierarchy of planning controls, the LEP is the key statutory document for planning controls within a Council area. It sets out what types of developments are permitted or not permitted in zones, and also sets out heritage conservation areas, development standards etc.

A DCP is a document which sits under the LEP, and provides further details or guidelines on specific types of developments or matters. DCP's which are relevant to a proposal are required to be considered under legislation. Having said that, they tend to hold more legal weight in a Court of law if Council has, over time, consistently applied the guidelines and provisions within the DCP.

Council is in the early stages of preparing and drafting a Development Control Plan. It is expected that a Draft DCP could be exhibited around mid 2015.

A Development Control Plan for Tree Preservation:

- can prescribe trees/shrubs by reference to species, size or location. For example, may apply to particular species of trees in Heritage conservation areas only. A basic provision often relates to height – for example, controls only apply to trees over 5 metres (Bankstown DCP).
- DCP's allow for the incorporation of significant tree registries but it is not compulsory. For example, Council may identify specific trees in specific locations, and nominate that any controls or requirements for Development consent to be obtained only applies to those specific trees.
- Generally will prohibit the ring-barking, cutting down, lopping, removing or destroying any tree except with the consent of Council, or if noted as being exempt in the DCP.

Exemptions (from requiring consent) can include matters such as not requiring consent to remove a tree within 3 metres of an existing dwelling; not requiring consent to prune a tree of up to 10% of a trees foliage; may set a schedule of certain species that are exempt and do not require consent for work.

Council has not had a Tree Preservation Order or DCP relating to Tree Preservation in place primarily as only a minimal number of complaints or concerns have been raised in regards to tree removal or pruning. Also, Broken Hill does not experience excessive development pressures or demand which would warrant tree preservation. High growth areas experience large scale subdivisions and developments which place pressure on tree removal and clearing etc, often in areas where there are already minimal levels of existing vegetation. Where tree removal relates to a new development, existing provisions under Section 79c of the Environmental Planning and Assessment Act require consideration to be given to any impact on natural environment. Council officers are in a position as part of the assessment process to consider to appropriateness of any tree removal or pruning as a result of a new proposed development.

Further issues for consideration in establishing a DCP for Tree Preservation include an increase in staff resources required to implement and enforce the Plan (identify significant trees, implement and “police” or enforce). Staff would need to be qualified and experienced in regards to tree identification and management – as part of assessment of applications. There could be an imposition on residents. For example , if requesting to carry out work to a tree which is noted in the DCP as being subject to requiring approval, then information required to be submitted to Council would include details on species, height, reason for removal or pruning, alternatives to removal, full landscape plan of the site etc. There are councils who also require a report from a qualified arborist submitted for consent. The assessment process falls under the provisions of the Environmental Planning and Assessment Act – including appeal rights for dissatisfied applicants.

Strategic Direction:

Key Direction:	3 Our Environment
Objective:	3.2 Natural Flora and Fauna Environments are enhanced and protected
Function:	Our Community
Strategy:	3.2.1 Protect and enhance regeneration areas for the benefit of the City 3.2.2 Increase awareness and understanding of the natural environment 3.2.3 Increase involvement in actively protecting the natural environment 3.2.4 Manage the impact of pests and weeds on Broken Hill's natural environment

Relevant Legislation:

Environmental Planning and Assessment Act 1979.

Financial Implications:

The cost of additional resources resulting from the inclusion of a Development Control Plan for tree preservation will be noted with the presentation of the draft comprehensive Development Control Plan.

Attachments

There are no attachments for this report.

SHARON HUTCH
DEPUTY GENERAL MANAGER

THERESE MANNS
GENERAL MANAGER

ORDINARY MEETING OF THE COUNCIL

March 11, 2015

BROKEN HILL CITY COUNCIL REPORT NO. 54/15

SUBJECT: COMMUNITY ASSISTANCE REQUESTS - MARCH 2015 11/117

Recommendation

That Broken Hill City Council Report No. 54/15 dated March 11, 2015, be received.

That Council approves Community Assistance by waiver of Town Square Fees for the conduct of a Community Safety and Falls Prevention Information Day on April 1, 2015.

That Council considers whether to provide Community Assistance by way of a donation of \$500.00 to Shannon Graham towards her attendance at the Global Young Leaders Conference to be held in America in June 2015.

That Council approves Community Assistance by waiver of Sturt Park Fees and road closure/traffic control fees (totalling \$1,403.00) for the conduct of a Colour Fun Run on Sunday April 19, 2015; pending approval of the Traffic Control Plan to be obtained by the PCYC and supplied to Council for approval.

Executive Summary:

Council has received four requests for Community Assistance from:

1. Far West Local Health District – waiver of fees at Town Square for the Community Safety and Falls Prevention Information Day.
2. Shannon Graham – donation towards attendance at Global Young Leaders Conference.
3. Broken Hill PCYC – waiver of fees at Sturt Park and road closure/traffic control for Run 4 Kids Colours Fun Run.

Report:

The Broken Hill City Council has developed and adopted the “Community Assistance Policy” (“the Policy”), which provides the framework for Council to contribute money or otherwise grant financial assistance to community based organisations through:

- Rate Subsidies;
- Rental Subsidies;
- Community Donations Program;
- Community Grant Program; and
- REX Corporate Flyer Program.

Under this Policy, Council does not make donations to:

- Individuals – although requests from individuals will be considered on merit
- Profit making businesses
- Organisations or groups that are not incorporated

- Political parties or lobby groups
- Recipients of any other financial or other type of assistance from Council in that financial year with the exception of rates or rental subsidies
- Individual projects that have received funding from the Federal or State Government
- Organisations raising funds on behalf of another group which is itself a recipient of financial assistance from Council or is a Federal or State Government funded initiative
- Organisations based outside the city boundary of Broken Hill, unless the demonstrated benefits are primarily to the Broken Hill community
- Sporting organisations may be eligible for funding if they can demonstrate that their project or program will benefit the community of Broken Hill e.g. increase visitation rates, provide training or knowledge opportunities not available in the City. Each project will be considered on merit.

The Policy also states that Council will not retrospectively approve assistance for applications made under the Community Donations Program and the Community Assistance Policy.

The Community Assistance Policy is currently under review to provide a more appropriate and equitable framework for determining financial assistance to be provided to the community of Broken Hill. Unfortunately given other priorities, this review has not been completed.

The available balance of the discretionary Community Assistance Policy budget for 2014/2015 is \$20,257.00.

Requests received since the February 2015 Council Meeting, which are deemed necessary to be dealt with by Council include:

Community Donations Program:

Community Safety and Falls Prevention Information Day

Council has received a request from the Far West Local Health District for waiver of hire fees of the Town Square (\$67.00) for the purpose of conducting a Community Safety and Falls Prevention Information Day on April 1, 2015.

Council's Community Assistance Policy states that:

- *Not for profit community agencies be permitted to use the Town Square free of charge if their activity is of a general "Community Value".*

The Community Safety and Falls Prevention Information Day is an important health awareness initiative and meets the eligibility criteria of the Community Assistance Policy, therefore the recommendation is to approve the request.

Shannon Graham – Global Young Leaders Conference

Council has received a request from Kathy and Shannon Graham seeking a donation towards the costs of Shannon's attendance at the Global Young Leaders Conference to be held in New York and Washington in June 2015. Shannon was nominated to attend the Conference by a teacher at the Willyama High School and was selected due to her academic ability and leadership skills. The Global Young Leaders Conference is the premier leadership development program for motivated and accomplished students from across Australia and more than 145 Countries around the world.

Council's Community Assistance Policy allows for cash donations of \$500.00 and in-kind support of up to \$3000.00 to eligible organisations.

The Policy was amended to allow for Council to consider requests from individuals on a case by case basis, therefore the request is presented to Council for its consideration.

Broken Hill PCYC – Run 4 Kids Colours Fun Run

Council has received a request from the Broken Hill PCYC for waiver of Sturt Park Fees and road closure/traffic control fees for the conduct of a Colours Fun Run on Sunday April 19, 2015.

The Fun Run will commence in Sturt Park and follow the route of Sulphide Street, Blende/Wills Streets, Gypsum Street to the PCYC and then return on the same route with colour stations at Sturt Park, Coles Car Park and the PCYC for both legs of the Fun Run.

The PCYC is raising funds to go towards future activities aimed at disadvantaged youth and offers activities and programs for youth as an alternative to engaging in anti-social activities.

At the time of writing the report Council is awaiting the submission of a Traffic Control Plan being obtained by the PCYC and to be submitted to Council for approval.

In-kind costs for the request include:

Sturt Park Hire Fee	\$ 67.00
Hire of barricades, witches hats for road closure and labour costs to erect and dismantle	\$1,136.00
Road Closure advertising	\$200.00
TOTAL	\$1,403.00

The Broken Hill PCYC have received Community Assistance of \$342.00 in the current financial year for the use of Council's skip bins for their "clean-up day".

As the PCYC meets all eligibility criteria and is eligible for up to \$3000.00 in waiver of in-kind services each year, it is therefore recommended that the request for waiver of Sturt Park hire fees and fees associated with the closure of roads (totalling \$1,403.00) be approved.

Strategic Direction:

Council's adopted Community Assistance Policy.

Relevant Legislation:

Local Government Act 1993 (Section 356).

Financial Implications:

The available balance of the discretionary Community Assistance Policy budget for 2014/2015 is \$20,257.00.

Attachments

1. Request from the Far West Local Health District 1 Page
2. Request from Kathy and Shannon Graham 1 Page
3. Request from Broken Hill PCYC 12 Pages

THERESE MANNS
GENERAL MANAGER

OCCUPATIONAL THERAPY



Health
Far West
Local Health District

Broken Hill City Council
240 Blende Street
Broken Hill
NSW 2880 Australia

23/02/2015

To whom it may concern,

I am writing with respect to the application attached for the Occupational Therapy Department to run an event in the Broken Hill Town Square on 1st April 2015 in recognition of "April Falls Day".

The purpose of this event is to raise community awareness of falls prevention strategies, to engage the community in identifying risks in their own homes and communities and ways of mitigating these risks. This event will also be used to raise awareness of falls prevention programmes and balance and exercise programmes taking place in the community.

I would like to ask the Broken Hill local council to consider a waiver in regard to the booking fee for the Broken Hill Town Square in light of the fact that this is a non for profit health promotion event targeted at community safety and falls prevention.

If you have any queries in relation to the event please don't hesitate to contact me.

With thanks and regards,

L. Halford

Louise Halford

Manager Occupational Therapy

Louise.Halford@health.nsw.gov.au

Occupational Therapy ~ Enabling Engagement in Everyday Living

Occupational Therapy Department
Broken Hill Hospital
PO Box 457, Broken Hill, NSW 2880
T: (08) 8090 1337 F: (08) 80 87 4206

Global Young Leaders Conference - Shannon Graham

Kathy Graham
249 Williams Street
Broken Hill NSW 2880
kathygraham@internode.on.net
Mobile: 0427 79 8811

1st March, 2015

Broken Hill City Council
240 Blende Street
Broken Hill NSW 2880

Dear Sir/Madam,

I am very proud to announce that my daughter Shannon Graham has been selected to represent Broken Hill at the upcoming Global Young Leaders Conference (GYLC) that will be held in New York and Washington, America, in June 2015.

Shannon was nominated to attend this very prestigious event by her teacher at Willyama High School because he had noticed her scholastic achievements and leadership skills. This 10 day leadership journey provides an out of classroom learning experience and rigorous curriculum that equips students with the confidence, independence, skills and global competitiveness required of the next generation of future leaders. The GYLC program is the premier leadership development program for motivated and accomplished students from across Australia and more than 145 countries around the world.

The reason that I am writing to you is because I am seeking sponsorship on behalf of my daughter, Shannon, to enable her to participate in program and to provide her with the leadership skills that will enable her to return home with valuable perspective on her role as a leader in the international community.

The cost of attending the GYLC program is \$4,265. We would be grateful if you would consider assisting Shannon by offering your support through a sponsorship or donation. Shannon would be happy to address your organisation on her return to talk to you about her experiences. Donations can be made via an electronic deposit at: www.envisionexperience.com/GYLC/fundraising; password ke1shann. Alternatively, I can deposit any cash or cheque donations.

Thank you for taking the time to consider this request. If you would like to discuss this opportunity with me or find out more about the GYLC I would be happy for you to call me on mobile - 0427 79 8811.

Regards

Kathy and Shannon Graham



10th March 2015

RE: Sturt Park Usage

The Broken Hill Police Citizens Youth Club is having our annual **"Time4Kids"** fundraiser from the 19th – 30th April 2015 in conjunction with other PCYC clubs across Australia.

We will be inviting business leaders and members of the local community to **"Do Time to keep Kids out of Crime"** in a make-shift PCYC gaol cell set up in a public location to raise funds for Police Youth Crime Programs and for urgently needed club equipment and repairs. We are hoping to do a colour fun run called "Run 4 Kids" on the same day.

It is our hope to do the Run 4 Kids and Time 4 Kids Fundraisers from Sturt Park on Sunday the 19th April 2015.

As we are a non-profit, non-government funded organisation and it is my hope that the Broken Hill City Council would be kind enough to waive the normal hire fee for Sturt Park for this fundraiser?

We expect strong local media interest in the event, and a number of community leaders will be involved in this fun interactive fundraiser.

Please feel free to contact me on 0412 824 159 for more information. I hope to hear from you soon.

Many Thanks,

Rowena Marks

Club Manager
Broken Hill PCYC

From: Rowena Marks [mailto:RMarks@pcycnsw.org.au]
Sent: Tuesday, 10 March 2015 3:03 PM
To: Events Mailbox
Subject: Run 4 Kids
Importance: High

Hi there,

The PCYC will be having our annual Time 4 kids Fundraiser in April 2015. This year we have been told we can run a sporting event to raise funds. We would like to do a "colour run" called Run 4 Kids.

I am hoping council may be able to assist us with this Fundraiser. We would like to do the walk/run from Sturt park – down blende Street – down Wills – down Gypsum – to the PCYC and back again. We would like to have check points along the way where people get covered in coloured dust (this is easily washed away).

Our hope is to finish in Sturt Park where we will provide a BBQ for participants and have our mock gaol cell set up where people can do their "Time 4 Kids". Hoping to do this on Sunday the 19th April.

Im not sure how we go about approval to use the streets? I have spoken with highway patrol and they said this should be fine once we have council approval.

I was also hoping that council would allow us free use of Sturt park (please find attached a letter asking for in-kind support).

Hope to hear from somebody soon.

Many thanks,

Rowena

Rowena Marks | Broken Hill Club Manager
T 08 8087 3723 | F 08 8087 2252 | M 0459 034 689 | 58 Gypsum Street, Broken Hill
NSW 2880



PCYC acknowledges Aboriginal and Torres Strait Islander peoples as the original custodians of the lands on which our Clubs operate. We are committed to promoting reconciliation between Aboriginal and Torres Strait peoples and the broader Australian community.

This email is intended only for the addressee(s) and contains information which may be confidential. If you are not the intended recipient, please do not read, save, forward, disclose or copy the contents of this email. If this email has been sent to you in error, please delete this email and any copies, or links to this email completely and immediately from your system. This email does not constitute formal advice, guidance or commitment from the sender or Police Citizens Youth Clubs NSW Ltd (ACN 000 041 056, ABN 89 401 152 271)

Bartlett, Leisa

From: Rowena Marks [RMarks@pcycnsw.org.au]
Sent: Thursday, 12 March 2015 2:03 PM
To: Bartlett, Leisa
Subject: FW: Application for Financial Assistance - Time 4 Kids & Run 4 Kids Fundraiser
Attachments: Council application Time 4 Kids and Run 4 Kids 2015.pdf; Certificate of Currency.pdf; Map of run.pdf; Profit & Loss Statement Feb 2015.pdf; FAQ on colour dust.docx

Importance: High

Hi Leisa,

Please find attached the application.

A copy of our Public liability is attached – this runs out end of March. We will receive the new one shortly.

Would like to have final registrations between 9am – 10am on the 19th. Race to start at 10am and hopefully everyone finished and back to the park by 12pm. Looking to have a BBQ lunch and our mock jail cell activities from 12pm to 2pm. Packed up and gone by 3pm.

I have also attached a map with an outline of the proposed course. Hoping to leave from Sturt Park, head down Blende, down Wills and down gypsum street to the PCYC and then back again the same way. We are hoping to have 4 coloured checkpoints;

- The first being in the Coles Carpark on Blende Street (pending approval)
- Then at the PCYC on club grounds
- The third checkpoint will be on the vacant block opposite Lindsays Service Station (Pending approval)
- The last check point being in Sturt park.

So no coloured dust will be done on the road.

We are hoping to have NSW Fire on board to be able to wash these areas down after the event. We will also be contacting St Johns to see if they can provide assistance for the event.

I have already been in contact with Christopher Chaff from the NSW Police Highway patrol regarding the possible road closures and Police assistance and they are keen to be on-board to help.

I do not have a Material safety Data Sheet for the colour powder as yet – but I have attached a FAQ info sheet FYI. The coloured dust is actually just coloured corn starch.

Please let me know if you require any more information.

Rowena Marks | Broken Hill Club Manager
T 08 8087 3723 | F 08 8087 2252 | M 0459 034 689 | 58 Gypsum Street, Broken Hill
NSW 2880

BROKEN HILL CITY COUNCIL

APPENDIX C: Community Donation Program Application Form

**Broken Hill City Council**

Application for Financial Assistance for the
Financial Year 14-2015

Name of Organisation:	Police Citizens Youth Club
Address:	58 Gypsum street
Contact Person	Rawna Marks
Position:	Club manager
Phone No. Mobile:	0412 824 159

PART A

APPLICATION FOR FINANCIAL ASSISTANCE (please read Council's Community Assistance Policy before filling in this application)

NOTE: Applications for Financial Assistance are required to be submitted to Council no later than two calendar months prior to the date of the activity (if applicable). No retrospective applications will be supported by Council.

- What is the total cash amount of your request (exclusive of GST)? \$.....
- Do you require in-kind support (Yes/No) *Start Park Hire & Road closure traffic control*
- Is your group/organisation registered for GST? (Yes/No)
- Does your group/organisation have an ABN? (Yes/No)
(Australian Business Number) 89 461 152 271
- Does your group/organisation have Public Liability Insurance? (Yes/No)
If yes please attach a Certificate of Currency
- Is your group incorporated? (Yes/No)

Please Note: Successful applications do not need to be registered for GST or have an ABN to receive a donation as classified as untied. However, should your organisation be registered for GST and/or hold an ABN, please complete the above information.

AUTHORISATION TO APPLY

I, Rawena Marks, (Print Name) certify that the attached application for funding was approved by the management Committee of this Organisation PCYC (3.3.2015 committee meeting) (insert date).

Signed:  Date: 12.3.15

PART B**INFORMATION REGARDING YOUR ORGANISATION**

Please supply a brief history of your organisation and its current activities.

PCYC Broken Hill commenced in 1945 - This being our 70th year of operation. We work with all youth but have a strong focus on disadvantaged & at risk youth. We provide free, fun & safe programs for youth to allow them alternative activities to do rather than roaming the streets & displaying anti social behaviours.
Do you require in-kind support? Please list.

Yes, we require in-kind support for the following;

Sturt Park Hire on 19th April & Road Closure & Traffic control on same day for colour run.

Is the organisation based in Broken Hill? Yes

What is the number of current members of your organisation? 670

What contributions do volunteers make to your organisation?

Regular attendance at committee meetings, assistance with activities such as Freestyle Friday, Boxing & Youth Drop in room. Assistance with all fundraisers, Assistance with yard maintenance, clean up & cleaning.

Please attach your Organisation's most recent Profit & Loss Statement and Balance Sheet to your application.

Please provide details of how your Organisation intends to expend the funds:

In kind support to cover hire of
Sturt Park & Road/Traffic control for
colour run fundraiser.

How will the community of Broken Hill benefit from your Organisation's activities:

We provide free, fun & safe activities
for the youth of Broken Hill to reduce
crime by & against young people, to develop
leadership & character and to get young people
active in life.

Please list donations given to your Organisation by Council over the last three (3) years:

Amount Received	Date	Purpose to which Funds were Applied
\$325	2014	In kind donation of skip bin
\$2800	2013	In kind donation of tree removal
Town Square Hire (incl sure of \$7)	2013 & 14	In kind donation of Town square hire.

Has your Organisation made application for financial assistance from other bodies in the last 12 months? Yes/No

If yes, please complete the following table:

Funding Body	Date Application Lodged	Amount Sought	Amount Granted
Trades & Investment	9.3.15	\$15000	No response yet.

PART C**ADDITIONAL INFORMATION**

Please provide any additional information you consider necessary.

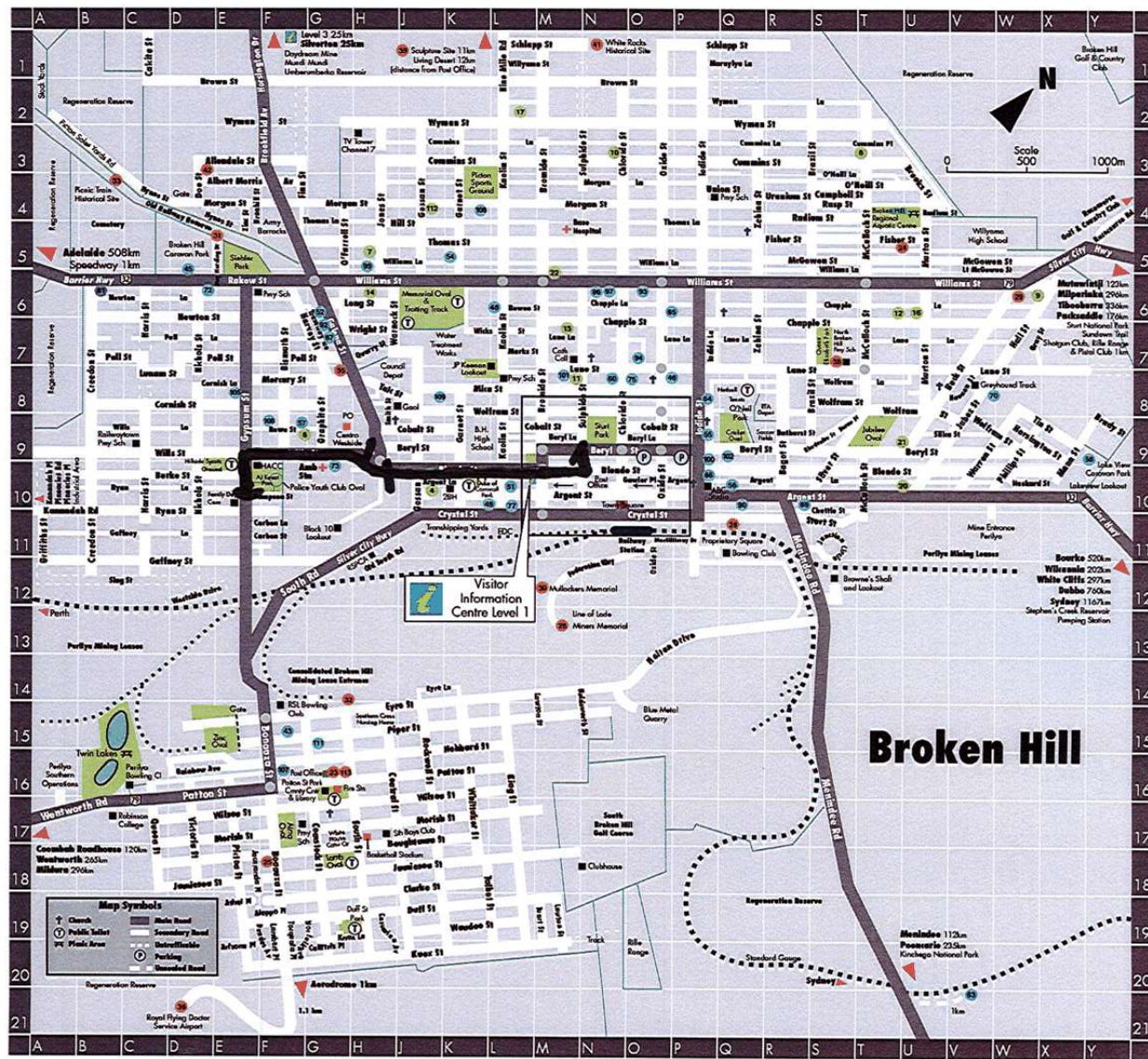
PCYC Time 4 Kids & Run 4 Kids
Fundraiser allows the Broken Hill Club
to run free programs for the youth
of Broken Hill. Allowing them safe
alternatives & a safe & positive environment
to hang out in. We work closely with
disadvantaged & at risk youth aiding
in the reduction of crime by & against
young people. Without the support of
Council & the community we would not
be able to run such programs.

GENERAL CONDITIONS**Council does not make donations to:**

- Individuals
- Profit making businesses (Council may request the submission of the most recent annual financial report)
- Organisations or groups that are unincorporated
- Political parties, lobby groups or religious groups
- Recipients of any other financial or other type of assistance from Council in that financial year
- Federal or state government funded initiatives
- Organisations raising funds on behalf of another group which is itself a recipient of financial assistance from Council or is a federal or state government funded initiative
- Organisations who have not successfully acquitted funds for previous donations from BHCC.
- Sporting/cultural groups/teams or individuals looking to further their professional careers, either in Australia or overseas.
- Sporting groups (Sporting groups should contact the Sports Council with any financial assistance requests.)
- Organisations based outside the city boundaries of Broken Hill (unless the demonstrated benefits are primarily to the Broken Hill community).

Map B - City Map

Alghan Mosque.....B-W6	Gawler Pl.....B-O10	Picton St.....B-E17
Albert Morris Av.....B-E4	Gossan St.....B-J5/J10	Pinnacles Pl.....B-A10
Aleppo Pl.....B-F19	Graphite St.....B-C9	Pinnacles Rd.....B-A10
Attendale St.....B-E3	Gray St.....B-W7	Piper St.....B-G15
Anglican.....B-G17/O8	Griffiths St.....B-A11	Proprietary Sq.....B-P11
Argent La.....B-J10/R10	Gypsum St.....B-E10	Quarry St.....B-H7
Argent St.....B-K10	Hall St.....B-W7	Queen St.....B-C17
Anzonia Pl.....B-E20	Harris St.....B-C6/C9	Racecourse.....B-Y4
Athel Pl.....B-E19	Harvey St.....B-G7	Racecourse Rd.....B-Y4
Bagot St.....B-R10	Haskard St.....B-W10	Radium St.....B-R4
Baptist Church.....B-C6	Hobbs St.....B-G16	Rainbow Av.....B-D16
Barrier Hwy.....B-A6/V11	Hill St.....B-J5	Railway St.....B-C6
Bathurst St.....B-R9	Holdsforth St.....B-N14	Rasp St.....B-S4
Beryl La.....B-L9/O9	Holten Dr.....B-O13	Rhodnite St.....B-S9
Beryl St.....B-J9	Horsington Dr.....B-E1	Rockwell St.....B-J15
Benruth St.....B-F7	Horsington St.....B-W9	Rouge St.....B-F9
Blend St.....B-K10	Hynes St.....B-C4/E4	Ryan La.....B-B10
Block 10 Lookout.....B-G11	Iddie La.....B-P7	Ryan St.....B-C11
Bonanza St.....B-F15	Iddie St.....B-P9	Salvation Army.....A-E2
Boron St.....B-S9	Jabez St.....B-U10	Sampson St.....B-F10
Boughtman St.....B-E18	Jacaranda Pl.....B-E16	Schapp St.....B-M1/P1
Bowen St.....B-L6	Jameson St.....B-D16	Sculpture Site.....B-L1
Brady St.....B-Y9	Jehovah's Witness.....B-H9	Seventh Day Adventist.....A-K2
Brazil St.....B-R8	Jones St.....B-H5	
Bromide St.....B-M4	JP Keenan Lookout.....B-L7	
Bronhill St.....B-E4	Junction Cr.....B-S11	
Brookfield Av.....B-F3	Kanandah Rd.....B-A10	
Brooks St.....B-U3	Kanandah Rd.....B-A10	
Brown St.....B-D2	Kaolin St.....B-L6/L10	
Buck St.....B-U8	King St.....B-L15	
Burke St.....B-B10	Knox La.....B-G20	
Calcare St.....B-C1	Knox St.....B-H20	
Callers Pl.....B-G20	Lambert Pl.....B-F20	
Campbell St.....B-S4	Lane La.....B-M7/O7/P7/T7	
Carlton St.....B-E11	Lane St.....B-N3/N6	
Casuarina Av.....B-H19	Lawton St.....B-M19	
Catholic Church.....B-N7/U8	Little McGowan St.....B-V5	
Central St.....B-H16	Long St.....B-C6	
Chapple La.....B-N6	Lunam St.....B-C8	
Chapple St.....B-M7	Lutheran Manse.....B-P10	
Chettle St.....B-S10	McCulloch St.....B-T8/T10	
Chionde St.....B-N8	McGillivray Dr.....B-O11	
Christian Fellowship.....B-N7	Mann St.....B-X10	
Church of Christ.....B-N7	Mariyalya Ln.....B-P1	
Church of Jesus Christ.....B-L7	Marks St.....B-L7	
Latter Day Saints.....B-P9	May Harding Dr.....B-E5	
Clarke St.....B-J16	Menindee Rd.....B-S16	
Cobalt St.....B-H9/L9/O9	Mercury St.....B-F8	
Comstock St.....B-G16	Mica St.....B-K8	
Comerstone.....B-N7	Morgan La.....B-N4	
Comish La.....B-E8	Morgan St.....B-E4	
Cornish St.....B-C8	Morish St.....B-D17/H17	
Credon St.....B-B11	Murton St.....B-U8	
Crusade Centre.....B-Q5	Newton La.....B-C2	
Crystal St.....B-L11	Newton St.....B-C7	
Cummins Pl.....B-J3	Nicholls St.....B-D11	
Cummins Pl.....B-J3	Nine Mile Rd.....B-L1	
Cummins St.....B-J3	Noonan St.....B-V8	
Delamont St.....B-O9	Norfolk Av.....B-G19	
Doe St.....B-D4	O'Farrell St.....B-G5	
Duff St.....B-G19	Old South Rd.....B-H12	
Dundas Av.....B-F19	O'Neill La.....B-S4	
Eyre St.....B-G15	O'Neill St.....B-S4	
Federation Way.....B-M12	Outback Community.....B-K8/S8/U8	
Finn St.....B-F4	Church.....A-O6	
Fisher St.....B-R5	Oxide St.....B-O3	
Gaffney La.....B-B11	Patton St.....B-D16	
Gaffney St.....B-B12	Pell La.....B-D7	
Galena St.....B-C6	Pell St.....B-B7/E7	
Gamet St.....B-K4/K9	Phillips St.....B-V10	
		Zinc St.....B-E5





PCYC NSW - CLUB RESULTS - DETAILED
INCOME STATEMENT - YEAR TO DATE
 28 February 2015

Account Number	Month Actual \$	Month Budget \$	Month Variance \$	Month Variance %	YTD Actual \$	YTD Budget \$	YTD Variance \$	YTD Variance %	Reason for variance	Actions being taken
INCOME										
MEMBERSHIP FEES										
41010 Junior membership fees	127	193	(65)	(34)	236	385	(149)	(39)		
43020 Senior membership fees	45	150	(105)	(70)	127	300	(173)	(58)		
MEMBERSHIP FEES Sub Total	172	343	(170)	(50)	364	685	(321)	(47)		
ACTIVITIES INCOME										
42100 Activity Fees - by Job code	2,029	4,760	(2,731)	(57)	20,101	20,452	(351)	(2)		
42105 Activity Income - Kidzone Deewee subsidy	5,247	0	5,247	0	11,646	0	11,646	0		
48100 Child Care - Participants Fees	0	0	0	0	0	0	0	0		
48150 Hubwork Kidz Care Income	0	0	0	0	0	0	0	0		
ACTIVITIES INCOME Sub Total	7,276	4,760	2,516	53	21,746	20,452	1,294	6		
FUNDRAISING INCOME										
43200 PCYC Art Union Raffle Income	0	0	0	0	0	0	0	0		
43250 Art Union Raffle Income from State Office	0	0	0	0	0	0	0	0		
43500 Merchandising	0	0	0	0	0	0	0	0		
43600 Fundraising - Time 4 Kids	0	0	0	0	0	0	0	0		
43850 Fundraising - Other	0	0	0	0	0	500	(500)	(100)		
FUNDRAISING INCOME Sub Total	0	0	0	0	0	500	(500)	(100)		
DONATIONS										
44200 Private Donations	0	0	0	0	0	0	0	0		
44350 CAJ - Country Pay	500	500	0	0	1,000	1,000	0	0		
DONATIONS Sub Total	500	500	0	0	1,000	1,000	0	0		
GRANT INCOME										
44650 External Government Grants (GAG)	0	0	0	0	105	0	105	0		
44653 Managers Funding Grant	5,607	5,607	0	0	11,214	11,214	0	0		
GRANT INCOME Sub Total	5,607	5,607	0	0	11,319	11,214	105	1		
HIRING/VENUE USAGE										
46100 Venue Users (by Job code)	0	100	(100)	(100)	0	100	(100)	(100)		
46400 Dormitory Accommodation	0	0	0	0	0	0	0	0		
HIRING/VENUE USAGE Sub Total	0	100	(100)	(100)	0	100	(100)	(100)		
FOOD & BEVERAGES										
47110 Club Canteen Sales	0	60	(60)	(85)	11	60	(69)	(85)		
FOOD & BEVERAGES Sub Total	0	60	(60)	(85)	11	60	(69)	(85)		
Total INCOME	13,555	11,369	2,186	19	34,440	34,031	409	1		
DIRECT EXPENSES										
FUNDRAISING COSTS										
50130 Fundraising Projects Costs	0	0	0	0	0	0	0	0		
50175 Fundraising - Commission / Fee	0	0	0	0	0	0	0	0		
FUNDRAISING COSTS Sub Total	0	0	0	0	0	0	0	0		
ACTIVITY COSTS										
50210 Activity Costs - by Job Code	2,448	150	2,298	(1,532)	4,531	1,405	2,926	(82)		
50216 Recharge - Kidzone Licence	650	650	0	0	800	600	200	(25)		
50217 Recharge - Kidzone Audit	0	0	0	0	0	0	0	0		
50220 Minor Activity Equipment (<\$500)- Job	0	0	0	0	0	0	0	0		



PCYC NSW - CLUB RESULTS - DETAILED
INCOME STATEMENT - YEAR TO DATE
25 February 2015

Account Number		Month Actual \$	Month Budget \$	Month Variance \$	Month Variance %	YTD Actual \$	YTD Budget \$	YTD Variance \$	YTD Variance %	Reason for variance	Actions being taken
50390	Wages - Activity Officer	8,947	772	7,575	(981)	16,395	958	15,437	(1,611)		
50260	Wages Activity Instructor	0	104	(104)	100	0	104	(104)	100		
50265	Superannuation - Activity Staff	0	83	(83)	100	0	101	(101)	100		
50270	Workers Comp - Activity Staff	0	24	(24)	100	0	29	(29)	100		
50720	Wages Child Care	0	3,770	(3,770)	100	0	7,340	(7,340)	100		
50725	Superannuation - Childcare Staff	0	358	(358)	100	0	716	(716)	100		
50727	Childcare - Workers Comp	0	103	(103)	100	0	206	(206)	100		
ACTIVITY COSTS Sub Total		11,445	6,015	5,430	(90)	21,725	11,909	9,817	(82)		
GRANT EXPENSES											
50810	Grant Costs Other - by Job	0	0	0	0	0	0	0	0		
GRANT EXPENSES Sub Total		0	0	0	0	0	0	0	0		
FOOD & BEVERAGES COSTS											
50610	Canteen Supplies	0	30	(30)	100	0	30	(30)	100		
FOOD & BEVERAGES COSTS Sub Total		0	30	(30)	100	0	30	(30)	100		
CHILD CARE COSTS											
50730	Childcare License Fees Ext	0	0	0	0	0	0	0	0		
CHILD CARE COSTS Sub Total		0	0	0	0	0	0	0	0		
Total DIRECT EXPENSES		11,445	6,045	5,400	(89)	21,725	11,939	9,787	(82)		
GROSS PROFIT		2,120	5,324	(3,204)	(60)	12,714	22,062	(9,378)	(42)		
EXPENSES											
ADMINISTRATION EXPENSES											
61130	Advertising	545	250	295	(118)	545	500	45	(9)		
61140	Bank Charges	140	50	99	(199)	199	100	99	(89)		
61150	Cleaning & Waste Disposal	15	167	(152)	91	250	353	(84)	25		
61400	Insurances - General Recharge	964	964	0	0	1,966	1,929	37	(2)		
61510	Light, Heat & Power	1,415	2,100	(685)	33	1,415	2,100	(685)	33		
61520	Postage, Couriers & Freight	0	21	(21)	100	8	42	(34)	80		
61530	Printing & Stationery	234	200	34	(17)	522	400	122	(31)		
61550	Licence Fees	0	375	(375)	100	250	375	(125)	39		
61820	Rates	81	90	(9)	10	81	90	(9)	10		
61830	Telephone - Recharges	0	200	(200)	100	0	400	(400)	100		
61995	Sundry Expenses	0	0	0	0	0	0	0	0		
61996	Cash Surplus/Shortage Adjust.	(87)	0	(87)	0	51	0	51	0		
68215	Credit Card Actual Expenses	0	0	0	0	0	0	0	0		
ADMINISTRATION EXPENSES Sub Total		3,317	4,417	(1,100)	25	5,277	6,299	(992)	16		
MEETINGS & CONFERENCES											
62010	Conference fees recharged	0	0	0	0	0	0	0	0		
62017	Managers Conference	0	0	0	0	0	0	0	0		
62018	State Conference	0	0	0	0	0	0	0	0		
62020	Forums	0	0	0	0	0	0	0	0		
62030	Zone Meetings & AGMs	0	250	(250)	100	0	250	(250)	100		
62040	Internal Meetings - Other	0	40	(40)	100	105	80	25	(31)		
MEETINGS & CONFERENCES Sub Total		0	290	(290)	100	105	330	(125)	68		
INFORMATION TECHNOLOGY											
63010	Software - Recharge (5-3015)	160	160	0	0	160	320	(160)	50		



PCYC NSW - CLUB RESULTS - DETAILED INCOME STATEMENT - YEAR TO DATE

28 February 2015

Account Number		Month Actual \$	Month Budget \$	Month Variance \$	Month Variance %	YTD Actual \$	YTD Budget \$	YTD Variance \$	YTD Variance %	Reason for variance	Actions being taken
63050	Internet - Recharge	231	231	0	0	526	461	64	(14)		
63050	IT Support - Recharge	59	59	0	0	309	318	(9)	8		
INFORMATION TECHNOLOGY Sub Total		450	450	0	0	755	960	(105)	12		
MOTOR VEHICLE EXPENSES											
64100	MV Registration & CTP	0	0	0	0	0	0	0	0		
64200	MV Fuel	81	100	(19)	19	134	200	(66)	39		
64350	MV - Road Side Assistance	0	0	0	0	0	0	0	0		
64300	MV Servicing & Repairs	0	0	0	0	0	0	0	0		
64600	MV Insurance (Recharged)	91	91	0	0	224	182	42	(23)		
64900	MV Other Expenses	0	0	0	0	0	0	0	0		
MOTOR VEHICLE EXPENSES Sub Total		152	191	(19)	10	358	382	(24)	6		
SERVICE FEES											
65800	Service Charge - State Office	1,750	1,750	0	0	3,028	3,500	(472)	13		
65810	Service Charge - Boxing Fees	0	0	0	0	0	0	0	0		
SERVICE FEES Sub Total		1,750	1,750	0	0	3,028	3,500	(472)	13		
REPAIRS & REPLACEMENT											
67110	Building - Repairs & Maint.	0	333	(333)	100	0	667	(667)	100		
67210	Ground Maintenance	0	0	0	0	89	0	89	0		
67310	Fleet & Equipment - Repairs	0	0	0	0	0	0	0	0		
67510	Minor Equipment Written Off (<\$500)	0	0	0	0	0	0	0	0		
REPAIRS & REPLACEMENT Sub Total		0	333	(333)	100	89	667	(578)	90		
PAYROLL COSTS											
68105	Wages - Club Manager	2,481	4,962	(2,481)	50	1,481	9,925	(7,444)	75		
68125	Wages - Administration	0	400	(400)	100	0	800	(800)	100		
68170	Annual Leave Expense	0	0	0	0	0	0	0	0		
68172	Long Service Leave Expense	0	191	(191)	100	0	369	(369)	100		
68180	Manager Bonus Provision	1,087	1,087	0	0	2,174	2,174	0	0		
68210	Travel & Accommodation	0	0	0	0	0	0	0	0		
68230	Training Costs - Travel & Accommodation	0	0	0	0	0	0	0	0		
68231	Training Courses	0	160	(160)	100	0	160	(160)	100		
68245	Uniforms	0	300	(300)	100	0	300	(300)	100		
68310	Superannuation	0	824	(824)	100	348	1,248	(400)	92		
68320	Workers Compensation Insurance	0	177	(177)	100	0	354	(354)	100		
68345	Family Leave Expense	0	0	0	0	1,454	0	1,454	0		
PAYROLL COSTS Sub Total		3,568	7,901	(4,333)	55	4,957	15,929	(8,972)	55		
Total OPERATIONAL EXPENSES		9,237	15,332	(6,095)	40	16,588	27,876	(10,788)	39		
Total EXPENSES		20,681	21,976	(695)	3	38,314	39,515	(1,201)	3		
OPERATING PROFIT/(LOSS)		(7,117)	(10,007)	2,891	(29)	(3,874)	(5,284)	1,410	(27)		
Total DEPRECIATION		0	5,592	(5,592)	100	4,025	7,185	(3,160)	44		
NET PROFIT/(LOSS)		(7,117)	(15,600)	6,483	(48)	(7,899)	(12,469)	4,570	(37)		
Total		(7,117)	(15,600)	6,483	(48)	(7,899)	(12,469)	4,570	(37)		



Tom Russell
Account Executive

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Tom.Russell@marsh.com
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31 March 2014

CERTIFICATE OF CURRENCY

To whom it may concern

In our capacity as insurance brokers to Police Citizens Youth Club NSW Limited, Canberra Policy & Community Youth Club Inc., Tasmanian Association of Police & Community Youth Clubs Inc., we confirm having effected insurance as detailed below.

This certificate is issued as a matter of information only and confers no rights upon the holder. It does not amend, extend or alter the coverage afforded by the policy listed. It is provided as a summary only of the cover provided and is current only at the date of issue. For full particulars, reference must be made to the current policy wording.

INSURED

Police Citizens Youth Club NSW Limited, PCYC Kidzcare Blue Light, Canberra Policy & Community Youth Club Inc. Tasmanian Association of Police & Community Youth Clubs Inc. and/or directors and/or officers, members, volunteers, and/or entities and/or Controlled Subsidiary Companies and/or Landlords and/or Principals and/or Joint Ventures (Insured's interests only) and/or parties for whom the insured undertakes to insure, for their respective rights and interests.

CLASS OF INSURANCE

Combined General Liability - Primary

INSURER

Vero Insurance

POLICY NUMBERS

LCB017240903

PERIOD OF INSURANCE

31st March 2014 to 31st March 2015

LIMITS OF LIABILITY

\$20,000,000 – any one occurrence in respect to Public Liability and Advertising Liability

\$20,000,000 – in the aggregate in respect of Products Liability

SITUATION

Anywhere in Australia

Yours faithfully,

Tom Russell
Account Executive

Nick Zomer
Managing Principal

SUBJECT ALWAYS TO THE TERMS, CONDITIONS AND EXCLUSIONS OF THE POLICY E. & O. E.

ORDINARY MEETING OF THE COUNCIL

March 11, 2015

BROKEN HILL CITY COUNCIL REPORT NO. 55/15

SUBJECT: BROKEN HILL LEAD REFERENCE GROUP ANNUAL REPORT
FOR 2014 12/177

Recommendation

That Broken Hill City Council Report No. 55/15 dated March 11, 2015, be received.

Executive Summary:

The Broken Hill Lead Reference Group (BHLRG), chaired by Broken Hill City Council, is a collaborative of the many organisations, companies and community representatives that work with, have an interest in and contribute to the lead management in the local community. The BHLRG has developed the Broken Hill Lead Reference Group Integrated Strategy to provide a forum for information exchange and to guide activity relating to lead issues for Broken Hill.

Each year members of the group report against the Strategy document to identify areas of progress and areas that may require more attention in future in regard to the management of lead in Broken Hill.

Attached for review is the BHLRG Annual report for the calendar year of 2014.

Report:

The annual report is broken up into seven key areas and each organisation reports back under each of these areas. The seven key areas are:

- Blood Lead Monitoring
- Case Management
- Managing the Physical Environment
- Environmental Monitoring
- Education and Community Development
- Regulatory Interventions/Requirements
- Program Support and Evaluation

In summary, during 2014 a total number of 719 (81.2%) children aged 1-4 years have undertaken a blood lead test, compared to 695 (78.2%) in 2013. The age-sex standardised average blood level in 2014 was 5.3ug/dl, less than both 2013 and 2012 averages. A total of 183 (125%) Aboriginal children were screened in 2014 and increased from 156 (107%) in 2013 (figures are based on 2011 census results). The age-sex standardised average blood level in 2014 was 7.5ug/dl, less than both 2013 and 2014 results.

The new website www.leadnsw.com.au was launched in 2014 and has been developed to be a central point for all lead information for families, students, clinicians and the general community.

Lead Ted Junior mascot was introduced to the community in 2014 and he travels to pre-schools, schools and community events. In conjunction with this a new logo and slogan '*Lead it's in our hands*' was developed. This logo and image of Lead Ted Jnr was used on the playground signs installed around Broken Hill.

Research projects continued in the city and both Broken Hill University Department of Rural Health (BHUDRH) and Council (as lead agency for BHLRG) supported several PhD students in their studies, including Chenyin Dong (Macquarie University) and Kia Yang (Sydney University). Chenyin is attempting to answer the question *What dust is affecting blood lead levels?* By collecting samples and looking at the mineralogy to determine what is new and what is old dust. Kia is studying the bioavailability (ability of the body to absorb the lead from the dust) of the lead. His preliminary findings were presented at the recent BHLRG meeting and have found that the lead has a high bioavailability due to the small size of the dust particles.

Professor Mark Taylor presented his report *Contamination in Broken Hill Playgrounds* to the BHLRG. The study was completed over a 5 day period assessing six Broken Hill playgrounds – Duff St Park, Patton St Park, Zinc Lakes, Sturt Park, Queen Elizabeth Park and North Family Play Centre Park. Samples were taken using surface wipes, hand wipes and soil samples. The results showed that deposition of atmospheric metal rich dust is ongoing and recontamination of unacceptable levels occurs daily, soils concentrations of three of the six playgrounds exceeded the NEMP soil guidelines of 600mg/kg, while four exceeded the guidelines for residential zones (300mg/kg). Following this report Council and Perilya both installed signage at key parks advising users to wash their hands after play, incorporating the lead safe messages developed by Broken Hill Health Services.

ABC Catalyst filmed in Broken Hill and interviewed Professor Mark Taylor. The show was discussing lead affecting health in several locations around the world. The show aired early 2015.

Funding was sought under the NSW Environmental Trust to determine existing levels of Heavy Metals in the Broken Hill environment in both sediments and water. This application was unsuccessful.

When the 2014 round of Resources to Regions was opened Broken Hill was eligible to apply. BHURH lead the development of an expression of interest for a major lead abatement program in Broken Hill (auspiced by Centre for Remote Health); unfortunately the application was not successful in making it through to the second round.

The EPA received no complaints from the public about dust from mining operations in Broken Hill during the past 12 months. Both of the mining companies continued to monitor the dust and lead emissions from each of the relevant mining sites, and the EPA continues to monitor the companies through site inspections, licensing and reporting requirements. The results of this monitoring are publicly available on each of their websites (provided in the annual report).

National Health Medical Research Council (NHMRC) is reviewing current health standards of 10ug/dl and looking at a reduction of 5ug/dl. This would be partly based on international trends, and data that indicates no level of lead in the body is safe.

Strategic Direction:

Council's participation links to Our Environment - V21 and V22 of the Operational Plan and 3.1.1.9 of the Delivery Plan, and the program broadly aligns with the desire to provide a safe environment for the community.

The contribution from Council as the lead agency for the Broken Hill Lead Reference Group ensures a wide range of local organisations; companies and community members have the opportunity to work through lead issues that affect the community as a whole. It provides a forum for the differing organisations to share their knowledge and activities that will assist in addressing the lead issue for the community, it keeps different organisations up to date on research undertaken across the city, potential changes on how lead is looked at and addressed at a national level and provides opportunity for different organisations to collaborate and work together on combined projects/programs.

Relevant Legislation:

Not applicable

Financial Implications:

There are no financial implications in relation to this report

Attachments

- | | |
|---|-------------|
| 1. Broken Hill Lead Reference Group Intergated Strategy ANNUAL REPORT
2014 | 27
Pages |
|---|-------------|

ANDREW BRUGGY
MANAGER INFRASTRUCTURE STRATEGY

THERESE MANNS
GENERAL MANAGER

Broken Hill City Council

Broken Hill Lead Reference Group Integrated Strategy ANNUAL REPORT 2014



...a safe, vibrant, prosperous and culturally rich City achieved through community leadership and sustainable management

TRIM: D15/



Broken Hill Lead Reference Group Annual Report 2014

Privacy Statement

The Broken Hill City Council (Council) is collecting information to inform policy decisions in relation to the preparation of the Broken Hill Lead Reference Group Integration Strategy and personal information received will be used only for that purpose. The Council will receive comments and submissions, as well as collect and store information, in accordance with the Privacy Act 1988 (Commonwealth).

Adopted 00/00/15

This plan was compiled by Broken Hill City Council on behalf of the Broken Hill Lead Reference Group.

Images were sourced from Council's image library.

Copies of this plan/document can be viewed on-line at www.brokenhill.nsw.gov.au

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Broken Hill Lead Reference Group Annual Report 2014

Foreword

Mining commenced in Broken Hill in the 1880's at what is now known as the Line of Lode. The long history of mining lead, zinc and silver, means that many areas of Broken Hill have high concentrations of lead in the soil. Lead is a heavy metal that is known to have significant health risks for those with long exposure, and is particularly significant for children.

In the early 1990's the Broken Hill Environmental Lead Centre was developed, which provided services, including free blood lead level testing for children aged 0-4 years and information to the Broken Hill Community to manage lead and reduce the risk of exposure to the lead in the Broken Hill Environment. Funding for the centre was reduced and some of the programs were integrated into the Broken Hill Child and Family Health Centre.

In 2008 the Broken Hill Lead Reference Group was formed and provides a coordinated whole of community approach to the management of environmental lead in Broken Hill. The group has developed the Broken Hill Lead Reference Group Integrated Strategy to guide activities relating to lead issues. This annual report identifies the areas of progress and areas needing attention against the Strategy document.

Therese Manns
GENERAL MANAGER



Broken Hill Lead Reference Group Annual Report 2014

1. Definitions

In this Framework the following definitions will apply:

“Council” shall mean Broken Hill City Council.

The **“Act”** shall mean the Local Government Act 1993.

“LGA” shall mean Local Government Area

“BHLRG or reference group” shall mean Broken Hill Lead Reference Group

“Strategy” shall mean Broken Hill Lead Reference Group Integrated Strategy



Broken Hill Lead Reference Group Annual Report 2014

2. Introduction

2.1 Purpose

The Broken Hill Community has always been closely linked to mining activity. Mining for lead, zinc and silver commenced on the Line of Lode in the 1880's. Due to the long history of mining activity, many areas in town have high concentrations of lead in the soil including the yards of homes and dust inside homes. Lead is a heavy metal with toxic properties with prolonged exposure having significant health impacts, one of the most significant being the impact on neurological development in young children. While there are other sources of lead that can cause toxicity, for Broken Hill exposure through soil and dust poses the highest risk.

The Broken Hill Lead Reference Group, chaired by the Broken Hill City Council, was established in September 2008. The reference group is a collaborative of the many companies, organisations and community representatives that work with, have an interest in and contribute to the lead management in the local community.

The Broken Hill Lead Reference Group Integrated Strategy has been developed by that group to provide a forum for information exchange and to guide activity relating to lead issues for Broken Hill. The integrated strategy provides a joint approach with a clear direction for the community of Broken Hill. The strategy focuses on a number of areas: the environment; families, particularly children; workers; community awareness; and funding to support the strategies.

2.2 Scope

The aim of the Broken Hill Lead Reference Group Integrated Strategy is to provide a holistic framework for lead management in Broken Hill. It identifies the main stakeholders, the broad strategies which are to be used to reduce lead exposure, and indicates the lead agencies and agreed action priorities for each strategy. It is intended to be used as a working document for each of the stakeholders to use as a framework for their individual lead action plans.



Broken Hill Lead Reference Group Annual Report 2014

3. Stakeholders

3.1 Current Stakeholders

- ❖ Broken Hill City Council
- ❖ Health
 - ❖ Broken Hill Health Service
 - ❖ Maari Ma Health
 - ❖ Broken Hill University Department of Rural Health
- ❖ Office of Environment and Heritage
- ❖ Department of Industry & Investment
- ❖ Compass Housing
- ❖ Mining Companies
- ❖ Essential Energy/Water
- ❖ Educational Institutions
- ❖ Community Representatives
- ❖ Far West NSW Medicare Local (FWML)
- ❖ Local Member (MP)

3.1.1 Other relevant Stakeholders

- ❖ NSW Aboriginal Land Council
- ❖ Community Working Party
- ❖ Land and Property Management Authority (DPI – Crown Land Division)
- ❖ Barrier Industrial Council (BIC)
- ❖ Pastoralists
- ❖ Chamber of Commerce
- ❖ Business Broken Hill
- ❖ Workcover – (attachment to plan)
- ❖ Local Builders Association
- ❖ Real Estates (targeting rental properties)

3.1.2 Priority Ratings

Throughout the document the table sections have a priority rating of 1-3, with 1 indicating highest importance to 3 being of lesser importance



BROKEN HILL CITY COUNCIL Broken Hill Lead Reference Group Annual Report 2014

4. Blood Lead Monitoring

4.1 The need for monitoring

Lead is in the Broken Hill environment due to both natural sources and input from over 110 years of mining. Lead in the body can be a serious health concern, especially for young children aged 0-5years of age. The National Health and Medical Research Council (NHMRC) set the guidelines for acceptable blood lead levels in Australia. In July 2014 the NHMRC released a draft report recommending that blood lead levels are as low as possible, and that the source of lead exposure be investigated where individuals have blood lead levels of 5ug/dL or higher.

In Broken Hill the Child and Family Health service has offered blood lead testing since 1991 for children. Many organisations that have staff at risk of repeated exposure to high levels of lead run lead surveillance testing for their employees.

The following table outlines what is required to achieve reduction in Blood Lead Level (BLL) to acceptable levels (currently results under 10ug/dL) plus, - issues associated with achieving this goal. The table also outlines actions required, those responsible for these actions, prioritises and key indicators to measure the progressions of works undertaken for Blood lead monitoring.



BROKEN HILL CITY COUNCIL Broken Hill Lead Reference Group Annual Report 2014

BLOOD LEAD MONITORING						
Lead Agency	What is required?	Issues/gaps	Actions	Who	Priority	Key Indicators
Health	Lead level surveillance in children	<ul style="list-style-type: none"> Communication Strategy Strategic Plan Surveillance Participation rates Reporting of blood lead levels for children less than 5 years Funding 	<ul style="list-style-type: none"> Development of broad communication strategy Health – Plan updated; key priorities and actions. Reporting Seek/negotiate funding 	Health Maari Ma Health	1	<p>Reduction in lead levels in Children under 5</p> <p>No. of children participating/being monitored</p>
Industry	Lead level surveillance for adults working in at risk environments	<ul style="list-style-type: none"> Monitoring Trigger targets Risk Assessment Investigation Long term contractors Other industries – i.e. welders, tyre fitters, earthmovers, tradespeople, quarries, local government and supply authorities OH&S requirements 	<ul style="list-style-type: none"> Site specific Lead Management Plan OH&S Plan and Policies & Procedures Lead Safe Accreditation (revision and delivery) How limits are determined - baseline Evidence of recent testing Internal reviews Capture regular monitoring Identify locations Consult with Workcover re requirements / training. TAFE? Other industries 	Industry Workcover T&I NSW – Minerals, Resources and Energy Partners	2	<p>No. of accredited workplaces</p> <p>No. of workplaces undertaking regular testing</p> <p>No. of workplaces with employees over limits</p>



BROKEN HILL CITY COUNCIL Broken Hill Lead Reference Group Annual Report 2014

4.2 Progress Reporting 2014

Blood lead level results are based on 2014 data which will be also available on the www.leadnsw.com.au website. The data includes results collected from both the Child and Family Health Clinic and also Maari Ma. The data consists of geomean of cord blood tests from babies born to Broken Hill mothers at Broken Hill hospital as well as age and sex standardised results from testing children aged one to less than five years. A child's first test in a calendar year is used for the analysis. If a child has both a finger prick and venous test the venous test is counted. Because of the NMHRC review and possible lowering of the 'investigation' level to 5ug/dl results including proportions of children under 5ug/dl have been included.

Lead Level Surveillance in children

* A total number of 719 (81.2%) children aged 1-4 years have undertaken a blood lead test in 2014, compared to 695 (78.2%) in 2013. The age-sex standardised average blood lead level in 2014 was 5.2ug/dl, less than both 2013 and 2012 averages.

* A total of 183 (125%) Aboriginal children were screened in 2014 and increased from 156 (107%) in 2013. (% are based on 2011 Census data results). The age-sex standardised average blood lead level in 2014 was 7.5 ug/dl, less than both 2013 and 2012 averages.

* The www.leadnsw.com.au website was launched in 2014 and the main graphical results up to and including 2013 were added to the website under the Lead Health - blood lead testing tab

A full copy of the 2014 data will be on the www.leadnsw.com.au website

Lead Levels for adults in at risk environments

- Council undertakes bi-annual voluntary lead testing for staff. Generally all outdoor staff participates. Latest testing had no high readings, the next round of testing is expected to be undertaken in June 2015.
- Perilya maintains a lead-in-blood monitoring program for its employees where employees blood lead levels (BLL) is routinely tested on a 6 monthly basis. This interval is shortened to every three-months for employees in higher risk areas. Intervention programs are initiated for any employee whose BLL rises above the established threshold for men and women and again for women of childbearing age



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5. Case Management

5.1 Individual Case Management

Following the Blood Lead level testing some individuals, both children and adults may need individual case management care to work on reducing the lead levels in their bodies. This section looks at both Health and Industry and their role in managing the health of the children and employees, and prevention plans in place to protect people at risk.

CASE MANAGEMENT - Individuals						
Lead Agency	What is required?	Issues/gaps	Actions	Who	Priority	Key Indicators
Health	Case management for children & pregnant women above the recommended levels	<ul style="list-style-type: none"> Lead Health Plan Funding Remediation affordability 	<ul style="list-style-type: none"> Remediation – define methods Implement case management protocols Seek funding Development of State policy 	BH Health Service Maari Ma	1	No. of individuals requiring case management
Industry	Case management for adults above the recommended levels	<ul style="list-style-type: none"> Management/Operational Plans Industry management & employee awareness GP – risk assessment 	<ul style="list-style-type: none"> Communication/education strategy GP's – Education and awareness for GP to carry out risk assessments on patients in high risk industries (standard range of testing for occupations at risk) Development of case management protocol Standard risk assessment tool for individuals / GP's and Practice Nurses 	Council Health Workcover FWML Industry Groups BIC	2	No. of individuals requiring case management



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5.2 Progress Reporting 2014

The Child & Family Health Centre Lead Health program provides case management for all children with a blood lead level > 20 ug/dl. This includes working with the family to support strategies that may reduce the child's exposure to lead, advocacy and referral.



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6. Managing the Physical Environment

6.1 Broken Hill's Physical Environment

Due to the long history of mining activity, many areas in town have high concentrations of lead in the soil including the yards of homes and dust inside homes. This section of the Integration Strategy focuses on how to manage Broken Hill's physical environment, including both public and private land, the identification of high risk areas and remediation of these areas.

MANAGING THE PHYSICAL ENVIRONMENT						
Lead Agency	What is required?	Issues/gaps	Actions	Who	Priority	Key Indicators
Health BHCC Industry	<ul style="list-style-type: none"> Identify – home assessment for children with levels >20ug/dl and families in high risk zones Funding Identify organisation with skill to manage response/source work 	<ul style="list-style-type: none"> Monitoring Remediation on residential blocks Ongoing maintenance Surveillance – updated testing and data 	<ul style="list-style-type: none"> Development of resource material for residential land. Information packs for families, day care and preschools. Guidelines for remediation Seek funding 	Health BH Council BHLRG	2	<p>No. of information pks distributed</p> <p>No. of homes identified for remediation</p> <p>Funding applied for and received</p>



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	<p><u>Remediation of Land</u></p> <ul style="list-style-type: none"> Identify types of land; Residential, Public, Mining, Business Develop a process of environmental monitoring to ensure lead levels stay safe <p><u>Zonal remediation in high risk exposed areas.</u></p> <ul style="list-style-type: none"> A targeted response to a level of high risk – may be determined by blood or soil lead levels Determine who is responsible – private or public land Funding 	<ul style="list-style-type: none"> Communication strategy Funding Monitoring Re-contamination of previous zonal remediated lands 	<ul style="list-style-type: none"> Include in broader communication strategy Public land – zonal remediation Development of potentially contaminated sites register Determination of background levels Development Control Plan (under review) Guidelines for demolitions 149 Planning Certificate (indicates contamination) Mining Operations Plan with reporting to I&I with regular updates re rehabilitation Mine closure plan Council to monitor land and property development Review to establish current high risk zones Seek funding Council applying and monitoring of conditions 	<p>Health</p> <p>BH Council</p> <p>Mining Industry</p>	1	<p>No. of public locations assessed (inc schools, pre-schools, day-care etc)</p> <p>No. of locations where lead levels are tested</p> <p>No. of locations identified as having high lead levels</p> <p>Funding applied for and received</p>
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6.2 Progress Reporting 2014

Home Assessments/Funding/Resources

- In 2014 BHUDRH wrote to NSW Trade and Investment in support of BHCC submission that guidelines for Resources for Regions funding be changed so that Broken Hill was considered as being 'impacted by mining' and so eligible to apply. Following discussion between BHUDRH and Maari Ma, Maari Ma also sent a similar supporting letter.
- BHUDRH also wrote to CEO of NSW Minerals Council and an MP thanking them for their support after becoming aware of their comments in the media saying that Broken Hill was mining impacted and should be eligible to apply for Resources for Regions grants.
- When the 2014 round of Resources for Regions was opened Broken Hill was eligible to apply. BHUDRH lead the development of an expression of interest for a major lead abatement programs in Broken Hill (auspiced by Centre for Remote Health); unfortunately the application didn't get through to the second round.
- BHUDRH wrote and had published a paper in Public Health Research and Practice (a NSW-based peer-reviewed journal), advocating for the need for a further major lead abatement program in Broken Hill. The Head of Dept also had discussions with Minister for Western NSW about the need for a comprehensive lead abatement program during the minister's visit in 2014.
- In February 2014 Professor Mark Taylor provided a report to the Lead Reference Group Metal Contamination in Broken Hill Playgrounds for discussion. Following this Mark gave a presentation at the May meeting on the report. Mark's report was a study completed over a 5 day period assessing six Broken Hill playgrounds – Duff St Park, Patton St Park, Zinc Lakes, Sturt Park, Queen Elizabeth Park and North Family Play Centre Park. Samples were taken using surface wipes, hand wipes and soil samples. The results showed that deposition of atmospheric metal rich dust is on-going and recontamination of unacceptable levels occurs daily, soil concentrations of 3 of the 6 playgrounds exceeded the NEMP soil guidelines of 600mg/kg, while four exceeded the guidelines for residential zones (300mg/kg).
- The Child & Family Health Centre Lead Health program offers a home assessment to all families with a child who has a blood lead level >10 ug/dl.

Remediation of Land

- Kia Yang, PhD student from Sydney University continued his studies during 2014. An update of his progress will be presented to the Broken Hill Lead Reference Group in early 2015.
- During 2014 Broken Hill Lead Reference Group members supported a second PhD student Chenyin Dong (Macquarie University) who is collecting dust samples around the City and looking at the mineralogy of the samples to determine to determine what is new and old dust and to try and answer the question of: *What dust is affecting blood lead levels?*
- Following the report and presentation from Professor Mark Taylor, Perilya and Council installed signage at the playgrounds identified in the report advising park users to wash their hands after play; the sign included the use of Lead Ted Jnr to incorporate the general lead safe message as part of the process. Sturt Park (most popular park) now also has a washing regime in an effort to control contamination on the equipment.



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- Development Control Plan 11 – Management of Lead Contamination still applies, and will be incorporated into the new DCP format as it is developed.
- All demolitions need DA approval, and current standard conditions include Dust suppression and Lead Safe Work Practices plus adhering to the DCP named above.
- All 149 certificates have a standard statement advising that land in Broken Hill may contain high levels of Heavy Metals due to mining history
- In 2012 Council submitted a funding application to NSW Environmental Trust on behalf of Broken Hill Lead Reference Group to determine existing levels of Heavy Metals in Broken Hill Environment – both sediment and water, this application was unsuccessful. The application was reworked and submitted again for the 2013 round of funding, the application was unsuccessful again.



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7. Environmental Monitoring

7.1 Monitoring

Environmental monitoring plays a key role in maintaining knowledge of the distribution of lead within the Broken Hill environment. The general monitoring includes dust, soil and water testing. This section focuses on monitoring undertaken by mining companies working local mines (on-lease monitoring) and also monitoring undertaken by other organisations outside of mining areas (off-lease monitoring).

ENVIRONMENTAL MONITORING						
Lead Agency	What is required?	Issues/gaps	Actions	Who	Priority	Key Indicators
Various Agencies and research institutions	Off- lease Monitoring of the Broken Hill environment: <ul style="list-style-type: none"> Dust Soil Water- wetlands southern end Tank Water 	<ul style="list-style-type: none"> Footpath data- need for systematic sampling – identify areas in need of remediation – funding Dust gauge data – the need for dust gauges identified areas Whole of City monitoring 	<ul style="list-style-type: none"> Seek partnerships with universities or other groups to undertake survey Identify high risk areas in LEP? 	Health & UDRH BH Council	1	<ul style="list-style-type: none"> No. of sites monitored No. of breaches of safe levels Funding applications applied for and received



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Mines	Monitoring of sites licensed by EPA	<ul style="list-style-type: none"> No collaborative monitoring 	<ul style="list-style-type: none"> Match Perilya/CBH data Broken Hill Operations undertook sampling as part of environmental assessment and due diligence Ongoing soil sampling environmental monitoring program Report annually to the EPA via Annual Return (which includes testing of discharge waters, dust and air monitoring) 	Mines report quarterly to Minerals, Resources and Energy. (data released annually)	3 (already being done by mining as legally required so a lower priority for the BHLRG in regard to getting an action done)	No. of instances of monitoring that breach licence limits
Health – soil sampling yards of children with blood lead level >20ug/dl	Ongoing sampling of yards	Sampling funded by C&FH Need to be proactive in areas of concern. Need to be proactive within high risk zones in managing the risk	Feedback to families Identify high risk zones – historical and recontamination areas	BH Health Service	1	No. of children with >20ug/dl No. of yards sampled No. of yards remediated



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7.2 Progress Reporting 2014

Monitoring – Sites licensed by the EPA

- The EPA received no complaints from the public about dust from mining operations in Broken Hill during the past 12 months.
- Air quality monitoring in Broken Hill for dust and contained lead-in-dust emissions occurs through a network of twenty seven (27) dust deposition gauges, seven (7) high volume air samplers (HVAS) and two (2) tapered element oscillating microbalance samplers (TEOMS) located in various areas throughout Broken Hill. This monitoring is undertaken by the two main mining companies, Perilya Broken Hill Ltd (Perilya) and Broken Hill Operations Pty Ltd in accordance with the requirements specified in Environment Protection Licences. The location of the air quality monitors is specifically designed to include areas that may be impacted by emissions from mining operations.
- The dust deposition, HVAS and TEOM monitoring provide information on total suspended particulates (TSP) and lead (Pb) via dust deposition ($\text{g/m}^2/\text{month}$) and volumetric dust ($\mu\text{g/m}^3$).
- Although lead emissions from mining operations is considered to be associated with all dust size fractions (coarse fraction, PM10, PM2.5), the majority of particles emitted from mining operations are understood to be larger than PM2.5. Consequently, a network of deposited dust, total suspended particulate and PM10 monitors is considered to be adequate to ensure the aims of the monitoring are achieved.
- Apart from the licensing aspect, the air quality monitoring from the two mines in Broken Hill assists in the management of particulate (dust) emissions from site.
- The mining companies in Broken Hill are required to monitor and control dust. EPA works with the mining operations to minimise emissions of dust from mining premises.
- The EPA requires annual reporting (Annual Return) from all the mining companies to assess environmental performance of Licensees and to ensure compliance with licence conditions
- Results from environmental monitoring by the mining companies are placed on their web sites on a monthly basis.
CBH - <http://www.cbhresources.com.au/operations/rasp-mine/sustainability/environment/environmental-monitoring/>
Perilya - <http://www.perilya.com.au/health--safety--environment/environment/enviro-reports>



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Off lease Monitoring

- BHUDRH and Council (as the lead agency of the lead reference group) supported work by Macquarie University student studying lead levels in air in Broken Hill.
- Kia Yang, PhD student from Sydney University continued his studies during 2014. A update of his progress will be presented to the Broken Hill Lead Reference Group in early 2015.
- During 2014 Broken Hill Lead Reference Group members supported a second PhD student Chenyin Dong (Macquarie University) who is collecting dust samples around the City and looking at the mineralogy of the samples to determine what is new and old dust and to try and answer the question of: *What dust is affecting blood lead levels?*
- Council re-submitted funding application to NSW Environmental Trust on behalf of Broken Hill Lead Reference Group to determine existing levels of Heavy Metals in Broken Hill Environment – both sediment and water; again the submission was not selected for funding.
- Lead in drinking water is monitored against the Australian Drinking Water Guidelines. Annual drinking water quality reports which include results for lead are available from Essential Water's website: www.essentialwater.com.au



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8. Education & Community Development

8.1 Raising Awareness in the Broken Hill Community

High lead levels have been an issue in Broken Hill for many years. In the early 1990's the Lead Centre was developed and funding was allocated to the Broken Hill area to increase blood lead level testing in children, provide support to families of young children to remediate their homes and develop educational materials to provide to residents of Broken Hill on safe practices to reduce the risk of exposure to high lead levels. Over time the funding stopped and the Lead Centre became part of Health Services to continue the blood lead level monitoring and family support.

This section of the Integration Strategy identifies key areas to increase community awareness of the lead issue with a focus on families and organisations that care for young children.

EDUCATION AND COMMUNITY DEVELOPMENT						
Lead Agency	What is required?	Issues/gaps	Actions	Who	Priority	Key Indicators
Essential Water – community awareness media	A broad range of education and community development activities that support a lead safe community.	<ul style="list-style-type: none"> Communication Strategy Central communication 	<ul style="list-style-type: none"> Joint Lead Website Essential Energy promotional material Media campaign 	BH Council Health UDRH Essential Energy	2	Type of media/promotion undertaken No. of community responses from media activities
Health – Lead education/health promotion activities			<ul style="list-style-type: none"> Media-print, radio, TV Website Promotional opportunities- e.g. Promotional material to families Links with key 	BH Council Health UDRH	1	No. of promotional pks distributed and to who (households/school/workplaces)



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			groups e.g. playgroups, preschools, birthing classes			
BH City Council – Section 149 (2) Planning Certificate (zoning) (5) Other Matters (advice Broken Hill environment naturally high in heavy metals)			<ul style="list-style-type: none"> Solicitor's advice. 	BH Council	3	No. 149's completed

8.2 Progress Reporting 2014

Broad Range of Education and Community Development activities:

- Establishment of the Lead Website (www.leadnsw.com.au) has been developed to be a central point for all lead information for students, families, clinicians and the general community. The addition of further information is in progress.
- The Child and Family Health Centre created and purchased a new Lead Ted Jnr mascot. A young, vibrant and fun looking mascot and education tool for the Lead Health Program. He was introduced to the community in May 2014 and has participated in preschool, school and community events.
- A new logo and slogan that supports the role we all play in reducing lead risks in the Broken Hill Community was developed. The slogan is 'Lead it's in our hands'. Print materials, posters and pamphlets with the new logo are in the production stage.
- Clinical Guidelines for GP's to support an evidence-based and consistent approach for children who have lead levels above NH&MRC recommendations have been distributed to general practitioners and practice nurses in Broken Hill.
- In November 2014 ABC Catalyst filmed in Broken Hill with Professor Mark Taylor as part of the development of lead affecting health overview. The episode is expected to air in early 2015.



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- Over 600 Section 149 certificates were completed for 2014 all providing the standard advice of high levels of heavy metals in Broken Hill Soils
- Activities of the BHLRG were reported to the community as part of Council's annual State of City Reporting
- During 2014 BHUDRH completed 8 presentations about lead health in Broken Hill to local service clubs, community groups and Broken Hill City Councillors; 8 interviews with local media and comment published on *The Conversation* (a news website)



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9. Regulatory Interventions/Requirements

9.1 Regulation of Lead Management

In some cases the management of lead can be regulated by several authorities including State Government agencies and in some cases local Government through licensing requirements and development controls and conditions.

6. REGULATORY INTERVENTIONS/REQUIREMENTS						
Lead Agency	What is required?	Issues/gaps	Actions	Who	Priority	Key Indicators
Various	<p>Identification of regulatory interventions and requirements (recommendations etc). For example:</p> <ul style="list-style-type: none"> BHCC EPA T&I (Minerals Resources and Energy) NH&MRC (National Health and Medical Research Council) <p>ANZEC guidelines can also be referred to, though they are not regulatory.</p>	<ul style="list-style-type: none"> Trigger limits based on data Concept of what level is OK. One spot reference 	<ul style="list-style-type: none"> BHCC can issue orders for various matters under Local Government Act and the Environmental Planning and Assessment Act. Several steps are involved and the process takes time. 		2	<p>No. of orders issued</p> <p>No. of notices/warnings issued</p> <p>No. of breaches</p> <p>No. of prosecutions</p>



9.2 Progress Reporting 2014

- The EPA regulates local mining companies under the *Protection of the Environment Operations Act 1997* via licensing condition and reporting. The regulation of mine sites by the EPA includes Environmental Protection Licence conditions that require the mining companies to undertake monitoring and submit an annual return. The EPA also undertakes site inspections of the sites that it licences.
- The NHMRC is reviewing current health standards of 10ug/dL and looking at a reduction to 5ug/dL. This would be partly based on international trends, and data that indicates no level of lead in the body is safe. The NHMRC Lead Working committee released the draft paper in July for comment. The NHMRC paper focuses on the management of individuals, and in environments where lead is endemic. Far West Health has responded to the document. The final paper is still to be released. The draft paper and submissions made on the draft are available on the NHMRC website.



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10. Program Support and Evaluation

10.1 Evaluating the lead safe message

The Integration Strategy identifies many areas of action for organisations to undertake to manage lead in a high risk environment and also raise awareness of the issue to the general community. This section of the document looks at identifying actions undertaken by key stakeholders and building research as a group to improve lead management in Broken Hill through increased funding opportunities.

PROGRAM SUPPORT AND EVALUATION						
Lead Agency	What is required?	Issues/gaps	Actions	Who	Priority	Key Indicators
University Department of Rural Health (UDRH)	<ul style="list-style-type: none"> Lead Health Program is supported by research, evaluation and development to ensure program is evidence based. 	<ul style="list-style-type: none"> Communication Strategy Action Plan In-kind assistance Funding Roles and Responsibilities Lead Agency 	<ul style="list-style-type: none"> Research & evaluation activities accessible on website Build links with other lead communities at all levels e.g. conference, visiting, government sponsorship ?who Action embedded in individual organisation plans e.g. health Establish a research alliance for lead in BH Seek out funding for research program 	Health UDRH BHLRG FWML Govt Depts Other Agencies	3	Actions undertaken by organisations involved



10.2 Progress Reporting 2014

- Council and several other Lead Reference Group members lobbied NSW Government (Trade and Investment) to change the guidelines for applications for Resources for Regions funding so that Broken Hill would be considered as being 'impacted by mining' and eligible to apply for future rounds. This was successful and Broken Hill is now eligible to apply for funding under this program.
- Lead is a major stream of UDRH research and during 2014 supported a range of projects and programs including a local PhD student and provided support to visiting Macquarie University PhD student.
- UDRH staff completed 1 conference presentation, 1 academic seminar and a peer-reviewed paper outlining the progress in reducing children's blood lead levels and advocating for a further major lead abatement program in Broken Hill. The paper was printed in Public Health Research and Practice Nov 2014, Vol 25(1): e2511403
- As part of the PhD data collection and analysis for two studies which aim to provide information to help direct and improve reduction of community lead exposure in Broken Hill ('Barriers and enablers of collaboration within the Broken Hill Lead Reference Group' and 'National and international key informants study')
- UDRH lead the development of Expression of Interest to Resources to Regions for funding for a major lead abatement program in Broken Hill. Unfortunately this application did not make it through the first round.
- Maintained links with other researchers (Wayne Smith, Alison Jones, Stephen Cattle, Mark Taylor). Interview study with key informants from other lead communities commenced August 2014). Key findings include the importance of effective control of current and previously escaped emissions, and using an iterative approach to source identification as smaller sources may become apparent only after larger masking sources have been controlled. All relevant stakeholders (services, industry, community) need to be actively involved in developing programs to reduce lead exposure. Education and advice are helpful but not sufficient on their own. Effective control of exposure sources on a community-wide level can reduce blood lead levels to close to the national average.

ORDINARY MEETING OF THE COUNCIL

March 11, 2015

BROKEN HILL CITY COUNCIL REPORT NO. 56/15

SUBJECT: MINUTES OF THE LOCAL TRAFFIC COMMITTEE MEETING
NO.346, HELD 10 MARCH 2015 11/397

Recommendation

That Broken Hill City Council Report No. 56/15 dated March 11, 2015, be received.

That the Minutes for the Local Traffic Committee Meeting No.346, held March 10, 2015 be received.

That the current Bus Zone in front of the Happy Day Preschool be removed.

That new fluoro yellow/green signs specific to Preschools be erected as soon as possible to replace existing signs at Happy Day Preschool.

That the current location of the Disability Parking space located at Foodland, Beryl Street be removed and relocated adjacent to the bottom of the ramp.

Executive Summary:

The Local Traffic Committee has no decision making power. The Broken Hill City Council Local Traffic Committee is primarily a technical review committee, which is required to advise the Council on matters referred to it by the Council.

Report:

The purpose of this report is to advise Council of the outcome of the Local Traffic Committee Meeting held March 10, 2015.

Strategic Direction:

Recommendations made by the Local Traffic Committee accord with Council's Delivery Plan, Key Direction 4: *Our Leadership*; Objective 4.3: We unite to succeed; Strategy 4.3.1.1: *Identify issues and projects which may benefit from the creation of a committee or workgroup.*

Relevant Legislation:

- *Road Transport (Safety and Traffic Management) Regulation 1999, and*
- *Road Rules 2008*

Council has been delegated certain powers, from the Roads and Maritime Services, with regard to traffic matters upon its local roads (but not state highways). A condition of these delegations is that Council must take into account the Local Traffic Committee recommendations although it is not bound to accept them.

- The members are the **NSW Police Service, the Roads and Maritime Service, the Local State Member of Parliament (or their representative for the location of the issue to be voted upon) and Broken Hill City Council.**
- Broken Hill City Council may allow the public to attend and speak at its Local Traffic Committee on issues of concern for a maximum of five minutes.
- If either the Police or RMS representative on the Local Traffic Committee disagrees with any Local Traffic Committee recommendation or Council Resolution on any Local Traffic Committee recommendation, that member may lodge an appeal with the Sydney Regional Traffic Committee for determination. The appeal must be lodged in writing within 14 days of Council's resolution.
- Any action relative to any issue under appeal must cease until the matter is determined.
- The Sydney Regional Traffic Committee is chaired by an independent chairperson and submissions and representations are welcomed from all interested parties.

Financial Implications:

The financial implications are mentioned above for each of the recommendations made by the Local Traffic Committee.

Attachments

1. Minutes of the Local Traffic Committee Meeting held 10 March 2015 6 Pages
2. Local Traffic Committee Action List 8 Pages

ANDREW BRUGGY
MANAGER INFRASTRUCTURE STRATEGY

THERESE MANNS
GENERAL MANAGER

The Minutes of the Local Traffic Committee Meeting No. 345 have been approved by voting members on line:

All in favour: RMS, BHCC & Local Member, Police
Yet to vote Nil
Against: Nil

MINUTES OF LOCAL TRAFFIC COMMITTEE MEETING NO. 346
HELD TUESDAY 10 March, 2015
COMMENCING AT 9.30 AM
GROUND FLOOR COUNCIL ADMINISTRATION BUILDING

MEETING OPEN: 9:30 am

Welcome to all present

Andrew Bruggy chaired the meeting.

346.1 PRESENT:

Andrew Bruggy (Chair)	Manager Infrastructure Strategy
Joe Sulicich	Roads and Maritime Services Representative
Peter Beven	Local Member Representative
Marion Browne	Councillor
Kath Whitehead	BHCC Minute Secretary
Brendon Madgwick	Police Representative
Gina Spratt	Roads and Maritime Services Representative – Parkes
Jenene Pout	Roads and Maritime Services Representative - Parkes

346.2 APOLOGIES:

Sergeant Kerri Lane	Broken Hill Police Representative
Inspector Michael Dawson	Broken Hill Police Representative
Stan Dineen	Local Member Representative

ABSENT:

346.3 DISCLOSURE OF INTEREST (Items for Consideration)

Member	Interest	Reason	Action
Councillor Browne	Non-pecuniary	Member of the National Trust of Australia – Broken Hill & District Branch	Did not take part in the decision making regarding item 8.3, provided background information only.

346.4 REPRESENTATIONS:

Vicki Wallace, Director, Happy Day Preschool and Amy Johnson, Teacher, Happy Day Preschool addressed the committee requesting consideration be given to extend the 40km/h speed zone to coincide with their opening hours being 7.30am to 6.00pm Monday to Friday to improve pedestrian safety for all children and families using their services.

RMS representative Jenene Pout advised that legally Preschool's are not recognised as school therefore are not entitled to 40km/h zones. Vicki advised that they lobbied to have the 40km/h zone installed and that this reduction in speed limit was approved.

Further options were discussed to enforce a 40km/h speed zone by way of speed humps, raised pedestrian crossing or chicanes. Jenene also advised that whatever action was to be undertaken would require a public consultation with residents within the area.

Agreed Action:

That Jenene Pout investigate the original approval given to establish a 40km/h School Zone within the Happy Day Preschool area to ensure it is lawful, with a report of the findings to be presented to the Local Traffic Committee and that statistics need to be collected to provide accurate volume numbers of pedestrian activity within the immediate area of the Preschool.

Recommendation:

That the current Bus Zone in front of the Preschool be removed as it is not used on any regular basis and this would also provide more options for safe parking when dropping off and collecting children from the centre.

That new fluoro yellow/green signs specific to Preschools be erected as soon as possible to give greater awareness that you are driving in a Preschool zone.

All in favour:	RMS, BHCC, Local Member & Police
Yet to vote:	Nil
Against:	Nil

346.5 ADOPTION OF PREVIOUS MINUTES:

It was noted that the previous minutes of meeting No. 345 held February 3, 2015 were confirmed via online voting as follows:

All in favour:	RMS, BHCC, Local Member & Police
Yet to vote:	Nil
Against:	Nil

346.6 COUNCIL RESOLUTIONS ON TRAFFIC COMMITTEE MATTERS:

There were no Committee Recommendations endorsed by Council at their meeting held February 25, 2015

346.7 MATTERS ARISING FROM THE PREVIOUS MEETING or FROM COUNCIL RESOLUTIONS:

Nil

346.8 CORRESPONDENCE:

346.8.1 and 346.8.2

D15/6959 & D15/6958 – Correspondence received requesting that consideration of the ¼ hour parking signage in front of the property located at 473 Union Street be changed to drop off and collection times or remove signage altogether as visitor to this property are unable to park for any greater time then ¼ hour without the possibility of being issued a fine.

Correspondence In was Received and Noted.

Agreed Action:

That Manager Infrastructure Strategy advised the committee that he has inspected the site and doesn't believe that the current ¼ hour parking signs are warranted.

The Committee have requested that the Manager Infrastructure Strategy investigate why the signs were originally approved and report back to the Committee if the decision was controversial in any way. If the decision is not controversial the committee has given its approval for the removal of these signs.

All in favour:	RMS, BHCC, Police & Local Member
Yet to vote:	Nil
Against:	Nil

346.8.3 D15/5750 – Correspondence received requesting consideration be given to erect directional signs to the site for the “Ambush train/ore truck in the following locations:

- At the corner of Brookfield Avenue and Morgan Street
- At the corner of Doe and Hynes Street

Funds of approximately \$900 are available from The National Trust of Australia, Broken Hill and District Branch to assist with the cost of producing and erecting of the signs.

Correspondence In was Received and Noted.

Agreed Action:

That Council invoice The National Trust of Australia, Broken Hill and District Branch for the funds they have available and that Council submits an application through the Tourist Attraction Signposting Assessment Committee for approval to erect tourist signs.

All in favour:	RMS, BHCC, Police & Local Member
Yet to vote:	Nil
Against:	Nil

346.8.4 D15/5140 – Correspondence received requesting consideration be given to moving the current Disable Parking space located at Foodland's in Beryl Street to a more accessible position to the entry of the business.

That consideration be given to an additional Disability Parking space in Chloride Street next to the Doctor Surgery in the Town Square.

That consideration be given to a Disability Parking space be established in front of Outback Pharmacies located in Patton Street.

Correspondence In was Received and Noted.

Agreed Action:

That the current Disability Parking in Chloride Street next to Town Square be monitored and policed. Upon several inspections it was evident that these existing parks where underutilised.

That the request for the allocation of a Disability Parking space in front of Outback Pharmacies located in Patton Street be declined.

Recommendation:

That the current location of the Disability Parking space located at Foodland, Beryl Street be removed (providing one additional park) and relocated adjacent to the bottom of the ramp. This will require the lost of two existing car parks.

All in favour: RMS, BHCC, Police & Local Member
Yet to vote: Nil
Against: Nil

- 346.8.5 Request received to relocate the Street Chair located in front of the Astra entrance located in Argent Street 5-6 meters within the delineation marks of the current Bus Stop in front of Blue Frog Optics. Manager Infrastructure Strategy, Mr Andrew Bruggy and RMS Representative, Mr Joe Sulicich met with Mr Trinder to discuss his request.

Request was Received and Noted.

Agreed Action:

That Council forwards a quote to Mr Trinder for the relocation of the bus seat as requested.

All in favour: RMS, BHCC, Police & Local Member
Yet to vote: Nil
Against: Nil

- 346.8.6 CRM 19947/2014 – Request received for consideration to change the existing parallel parking in front of the Mission Australia Building and New Caledonia B&B located in Chloride Street to angle parking to relieve parking congestion being experienced by guests at the B&B.

Correspondence In was Received and Noted.

Agreed Action:

The Committee agrees to angle parking subject to meeting Australia Standards and agreement from interested parties to cover costs.

All in favour: RMS, BHCC, Police & Local Member
Yet to vote: Nil
Against: Nil

346.9 ACTION ITEMS

The action item list was reviewed and updated to reflect the current status of the various items.

346.10 GENERAL BUSINESS:

- 346.10.1 Committee was advised that Mr Stan Dineen, Local Member Representative has resigned from the Local Traffic Committee effective immediately.

Agreed Action:

That the Manager Infrastructure Strategy send a letter of gratitude to Mr Dineen for his many years of service to the Committee.

That Councillor Browne looks into the possibility of holding a morning tea for Mr Dineen at the conclusion of the next meeting with the Mayor and General Manager be invited to attend.

All in favour: RMS, BHCC, Police & Local Member
Yet to vote: Nil
Against: Nil

- 346.10.2 RMS representative was approached by a resident in Gossan Street expressing concerns of the current line markings on the road at the entrance of the Coles Complex which prevent her from performing a legal right hand turn from her property onto Gossan Street and would like the consideration been given to the current markings been changed to allow her the ability to make a legal right turn.

Agreed Action:

That the Manager Infrastructure Strategy, Mr Andrew Bruggy investigate and proceed with the Agreed Action item 339.11.1 "That the Coles Developer be advised that the Traffic Committee agreed with the proposal to remove the protected right hand turn from Gossan Street into Argent Street" from the Local Traffic Committee meeting held July 2014.

All in favour: RMS, BHCC, Police & Local Member
Yet to vote: Nil
Against: Nil

346.11 ITEMS FOR NEXT MEETING:

346.11 **NEXT MEETING DATE:** April 14, 2015

MEETING CLOSED: 11:20 am

Action List - Local Traffic Committee

Updated: March 10, 2015

[illegible]

Item No.	Recommendation	CRM /Trim No.	Responsible Officer	Status/Review Date	Target Date
		D14/30563 & D14/30105	9 December 2014 3 February 2015 Andrew 4 March 2015	Committees recommendation and Council's approval to carry out these works. Letters approved and issued. Agreed Action: Andrew Bruggy, Manager Infrastructure Strategy to ensure that barriers used by Temptations have been removed and if not to contact owners of Temptations to arrange removal as this business has relocated. Barriers have been removed. Peter Ryan advised that he is rectifying line marking paint issue before undertaking works. Anticipated that this will be rectified in the near future.	Completed. 10 March 2015 10 February 2015 7 April 2015
337.8.2	Council at their meeting held March 26, 2014 requested that the Traffic Committee and Council further investigate the parking arrangements for the Car Park adjacent the Broken Hill Regional Art Gallery.		Report 337.8.2 Endorsed at Council's Meeting dated 28/5/2014 12 November 2014 2 December 2014 Vikram	Recommendations: (a) That 10 car parking spaces at the Art Gallery car park be designated as 2 hour parking. (b) That 10 car parking spaces at the Art Gallery car park be designated as 4 hour parking. (c) That the existing disabled and staff car parks in the Art Gallery car park remain in their current locations. (d) That the remaining car parks (20) be designated as permit parking with the applicable fee to be in accordance with Council's schedule of Fees and Charges. That the change in parking arrangements at the Art Gallery Car Park be reviewed in six months, and the findings reported to Council. These recommendations were carried and resolved by Council at their meeting held 30/7/2014. Prior to the signs being changed in the car park a Policy for 'Permit Parking' will be developed by Council. CRM 18809/2014 – Request for the signs to be changed. That the committee review the current parking arrangements at their next scheduled committee meeting in December 2014 and a report be prepared on the results. That the draft 'Permit Parking' Policy be reviewed at the February 2015 Meeting. Agreed Action: That the issuing of permit parking permits at the car park adjacent	

Item No.	Recommendation	CRM /Trim No.	Responsible Officer	Status/Review Date	Target Date
			3 February 2015 Andrew	the Broken Hill Regional Art Gallery commence and be reviewed in six months by way of a report to the committee. Agreed Action: Andrew Bruggy, Manager Infrastructure Strategy to prepare a draft policy for "Permit Parking" for consideration by the committee at the next meeting scheduled for March 10, 2015.	10 March 2015
			10 March 2015 Andrew	Andrew advised that he was still working on Policy and will submit to the next meeting scheduled for 14 April 2015	14 April 2015
340.11.1	D14/13185 – Request for a pedestrian crossing to be established between the Broken Hill Hospital and the new GP Super Clinic in Thomas Street, and for the speed limit to be reduced to 40km/h along this section of Thomas Street.		7 October 2014 & 12 November 2014 2 December 2014 Vikram 10 March 2015 Kath CRM 21149/2015	Agreed Action: That traffic counters be installed in Thomas Street to monitor the speed and number of motorist in the area. If the data collected shows to be significantly below the RMS Standards for a pedestrian crossing then no further action is required by the LTC. Traffic counter has been placed across Thomas Street to record the volume of traffic to see if this area warrants a pedestrian crossing. A report will be prepared for the October meeting. Agreed Action: That traffic counters be placed in Thomas Street for a period of two weeks and the data collected to be reported to the committee at the next committee meeting for consideration. Prepare plans for the possibility of the installation of a raised pedestrian crossing should the outcome of the data being collected warrant this installation. Agreed Action: CRM to be created to obtain results of the data from installed counters. Results to be provided to next meeting scheduled. CRM issued to Paul Bezzina to supply information.	14 April 2015
340.8.5	CRM 187741/2014 – Request for the LTC to review the safety concern at the intersection of Gossan Street and the Silver City Hwy, when motorist are turning right toward the South. There has been a report of a near miss with an ore truck.		7 October 2014	Agreed Action: That traffic counters will be placed on the Silver City Hwy (South Road) near the Gossan Street intersection to monitor the speed of ore trucks. The data collected from these traffic counters have been reviewed does not warrant any further action by the Local Traffic Committee. Agreed Action: That RMS representative seek approval for the installation of a	

Item No.	Recommendation	CRM /Trim No.	Responsible Officer	Status/Review Date	Target Date
			2 December 2014 10 March 2015 CRM 18774/2014	<p>repeater 50km speed zone sign on South Road near the crest to remind motorists of the speed they should be travelling.</p> <p>RMS representative advised approval has been granted for the installation of the repeater 50km speed zone sign. Currently waiting on advise of the appropriate location of the repeater.</p> <p>Agreed Action: CRM to be created to undertake works for the installation repeater 50km speed zone sign, as per installation location advice received from RMS.</p> <p>Reassigned to Himan Jayasundara for action in consultation with Joe Sulichich RMS.</p>	14 April 2015
341.11.2	Signage report prepared by Contract Traffic Ranger Michael Ryan identifying safety issues with parking in Broken Hill.	D14/18699	7 October 2014	<p>Agreed Action: That the report from the Traffic Ranger be reviewed and a report on the safety issues be provided to the LTC prior to the next meeting.</p> <p>Agreed Action: That the LTC agree with the recommendations outlined in the Signage Audit Report, prepared by Council's Contract Traffic Ranger, excluding the following:</p> <ul style="list-style-type: none"> Crystal Street – The LTC agree to remove the 'No Stopping' sign opposite the Credit Union. 	
			CRM 20036/2014 12 November 2014 CRM 20040/2014	<p>Recommendations for changes to signage around Broken Hill that was prepared in a report by a contract ranger:</p> <p>Morgan Street</p> <p>Morgan Street, Intersection with Iodide Street.</p> <ul style="list-style-type: none"> No Stopping sign required - eastern side of Iodide St, 10m north from the northern carriageway of Morgan Street. No Stopping sign required - eastern side of Iodide St, 10m south from the southern carriageway of Morgan Street. No Stopping sign required - western side of Iodide St, 10m south from the southern carriageway of Morgan Street. No Stopping sign required - southern side of Morgan St, 10m east from the eastern carriageway of Iodide Street. No Stopping sign required - southern side of Morgan St, 10m west from the western carriageway of Iodide Street. That a No Stopping sign with an arrow facing EAST to be 	<p>Ongoing Waiting funding approval</p> <p>11 March 2015 CRM reassigned to have works completed</p> <p>CRM 20040/14 Action completed</p>

Item No.	Recommendation	CRM /Trim No.	Responsible Officer	Status/Review Date	Target Date
			CRM 20042/2014 & 20040/14	<p>erected on the west side of the entry.</p> <ul style="list-style-type: none"> The arrow on the east side 'No Stopping' sign to be pointing both east and west. No Stopping sign required - northern side of Morgan Street, 10m west from western carriageway of un-named laneway with arrow pointing east. Existing 'No stopping' sign east of un-named laneway with arrow pointing east to be resigned with double arrow to point east and west. Foliage required to be trimmed away from BusZone sign located eastern end of zone in Morgan Street approximately 30m west of un-named laneway. <p><i>Advised by Council's Graduate Civil Engineer that work request to complete this action has been entered.</i></p>	11 March 2015 CRM reassigned to have works completed
			2 December 2014		
			CRM 20044/2014	<p>Comstock Street</p> <p>On the west side of the roadway:</p> <ul style="list-style-type: none"> That four 'No Stopping' signs be erected around the Comstock Street School crossing on both approaches to, and exiting from the crossing. No Stopping sign required - east side of Comstock Street 20m (approach side) of the Pedestrian Crossing. No Stopping sign required - east side of Comstock Street 10m (departure side) of the Pedestrian Crossing. 	CRM 20042/14 Waiting funding approval 11 March 2015 CRM reassigned to have works completed
			2 December 2014	<ul style="list-style-type: none"> No Stopping sign required - west side of Comstock Street 20m (approach side) of the Pedestrian Crossing. No Stopping sign required - west side of Comstock Street 20m (approach side) of the Pedestrian Crossing. <p><i>Advised by Council's Graduate Civil Engineer that work request to complete this action has been entered.</i></p>	
			CRM 20045/2014 & 20046/2014	<p>Crystal Street</p> <ul style="list-style-type: none"> Remove signage on road way between No Stopping sign and pedestrian crossing on the eastern approach. <p>Recommendations:</p> <p>a) That the "No Stopping" signage in front of the Railway Station be removed.</p>	CRM 20045/14 Action completed CRM 20046/14 Reassigned to

Item No.	Recommendation	CRM /Trim No.	Responsible Officer	Status/Review Date	Target Date
			3 February 2015 Kath	<p>b) That the linage on the road way remain in place.</p> <p>Agreed Action: Kath to look into the status of the CRM requests and provide an update report of the requests to the committee at the next meeting scheduled for March 10, 2015.</p> <p>Update on outstanding CRM's reported to Committee meeting held 10 March 2015.</p>	<p>have action completed</p> <p>10 March 2015</p> <p>Completed</p>
343.11.1	Resident expressing concerns with speeding traffic along Kaolin Street before and after school hours. Request the LTC to consider modifying the 40km zone and possible include a pedestrian crossing in Kaolin Street.	D14/26420 D14/30123	<p>2 December 2014 Kath</p> <p>9 December 2014</p> <p>3 February 2015 RMS</p> <p>10 March 2015</p>	<p>Agreed Actions: That the proponent be advised as follows:</p> <p>a) That the current school zone and signage will remain unchanged, pending further investigations. It should be noted that Pre Schools do not meet the criteria for a "School Zone" and associated signage and pavement marking.</p> <p>b) That the implementation of a pedestrian (zebra) crossing would not meet the Australia Standards criteria concerning the volume of vehicular and pedestrian traffic. Further should such a facility be implemented there would be a loss of about 40m of parking on each side of the road.</p> <p>c) There is a pedestrian refuge with newly constructed ramps at Cummins Street that could be utilised.</p> <p>Draft letter to be issued advising the Committee's recommendation.</p> <p>Letter approved and issued.</p> <p>Agreed Action: RMS representative to invite Jenene Pout, Safety Around Schools Project Officer to Broken Hill to met with Happy Day Preschool representatives to discuss the 40km/h zone currently operating within the area. Council representative to also attend this meeting.</p> <p>Jenene to be invited to attend the next committee meeting scheduled for 10 March 2015 to provide an update to the committee on this matter.</p> <p>Representatives from Happy Day Preschool delivered presentation to committee and RMS representatives from Parkes to discuss the increase the zone times from 7.30am -6.00pm.</p> <p>Agreed Action: That Jenene Pout, Safety Around Schools Project Officer liaise with Happy Day Preschool to discuss options available as Preschool's are not entitled to School Zone limits.</p> <p>That the current signage indicating a Preschool Zone are of poor quality requiring replacing at the cost of Council. RMS representative advised funding to replace the signs will be available in the new financial year.</p>	<p>Complete</p> <p>10 March 2015</p> <p>July 2015</p>
346.8.1 & 2	Residents requesting that ¼ hour parking signs located in front of the property at 473 Union Street be either removed or changed to ¼ hour parking within School	D15/6959 and D15/6958	10 March 2015	<p>Agreed Action: That Manager Infrastructure Strategy advised the committee that he has inspected the site and doesn't believe that the current ¼ hour</p>	14 April 2015

Item No.	Recommendation	CRM /Trim No.	Responsible Officer	Status/Review Date	Target Date
	drop-off and collection times.		Kath	<p><i>parking signs are warranted.</i></p> <p><i>The Committee have requested that the Manager Infrastructure Strategy investigate why the signs where originally approved and report back to the Committee if the decision was controversial in any way. If the decision is not controversial the committee has given its approval for the removal of these signs.</i></p> <p>Follow up why signs where originally installed and advise Andrew.</p> <p>CRM to be entered to remove signs on Andrew's approval.</p>	
346.8.3	<p>Request by Fran McKinnon, Nation Trust of Australia, Broken Hill and District Branch to establish directional signs to the site of the "Ambush train/ore truck" in the following locations:</p> <p>Cnr of Brookfield Avenue and Morgan Street and the Cnr of Doe & Hynes Streets with the following wording:</p> <p>"Ambush Site – Picnic Train Attack"</p>	D15/5750	10 March 2015	<p>Agreed Action:</p> <p><i>That Council invoice The National Trust of Australia, Broken Hill and District Branch for the funds they have available and that Council submits an application through the Tourist Attraction Signposting Assessment Committee for approval to erect tourist signs.</i></p> <p>On approval from Council Meeting arrange invoice for payment of available funds and send with acceptance letter.</p> <p>Enter CRM for Himan and David Zaho requesting submission of application for signage through TASCO.</p>	14 April 2015
346.8.4	<p>Request received by Mrs Golding requesting additional Disability Parking in the following locations:</p> <p>Foodlands, Beryl Street</p> <p>Chloride Street next to Town Square</p> <p>Outback Pharmacies in Patton Street</p>	D15/5140	10 March 2015	<p>Agreed Action:</p> <p><i>That the current location of the Disability Parking space located at Foodlands be removed (providing one additional park) and relocated adjacent to the bottom of the ramp. This will require the lost of two existing car parks.</i></p> <p><i>That the current Disability Parking in Chloride Street next to Town Square be monitored and policed. Upon several inspections it was evident that these existing parks where underutilised.</i></p> <p><i>That the request for the allocation of a Disability Parking space in front of Outback Pharmacies located in Patton Street be declined.</i></p> <p>Once approved by Council CRM works for moving of parking space at Foodlands.</p> <p>Advise Mrs Golding via letter of outcome to her request.</p>	14 April 2015
346.8.5	Request by Mr Trinder to relocate the Street Chair in front of his business located in Argent Street 5-6 meters within the delineation marks of the current Bus Stop.		10 March 2015	<p>Agreed Action:</p> <p><i>That Council forwards a quote to Mr Trinder for the relocation of the bus seat as requested.</i></p> <p>On approval CRM to Himan Jayasundara to provide Mr Trinder with a quote for works to be undertaken.</p>	14 April 2015
346.8.6	<p>Request received from Mrs Gough for consideration of installing parallel parking in front of the following premises located in Chloride Street:</p> <p>Mission Australia</p> <p>New Caledonia B&B</p>	CRM 19947/2014	10 March 2015	<p>Agreed Action:</p> <p><i>That the Manager Infrastructure Strategy, Mr Andrew Bruggy to investigate the required standards for parallel parking, with the outcome to be submitted to the next Committee meeting.</i></p>	14 April 2015

ORDINARY MEETING OF THE COUNCIL

March 12, 2015

BROKEN HILL CITY COUNCIL REPORT NO. 57/15SUBJECT: INVESTMENT REPORT FOR FEBRUARY 201511/48**Recommendation**

That Broken Hill City Council Report No. 57/15 dated March 12, 2015, be received.

Executive Summary:

The Local Government (General) Regulation 2005 (Part 9, Division 5, Clause 212), effective from 1 September 2005, requires the Responsible Accounting Officer of a Council to provide a written report setting out details of all monies that have been invested under Section 625 (2) of the Local Government Act 1993, as per the Minister's Amended Investment Order gazetted 11 February 2011. The Responsible Accounting Officer must also include in the report a certificate as to whether the investment has been made in accordance with the Act, the Regulations and the Council's Investment Policy.

Report:

Council's investments as at 28 February 2015 are detailed in Attachment 1.

Portfolio Summary		
Portfolio Performance vs. RBA Cash Rate	✓	Council's investment performance did exceed benchmark.
Investment Policy Compliance		
Legislative Requirements	✓	Compliant with policy
Portfolio Credit Rating Limit	✓	Compliant with policy
Institutional Exposure Limits	✓	Compliant with policy
Term to Maturity Limits	✓	Compliant with policy

Market Review**Global issues**

In China, the central bank cut official rates by a further 25 basis points, to 5.35%, its second rate cut in four months. Meanwhile, residential property prices continue their downward trend with a 0.4% decline in January off the back of a 1% fall in December.

In Greece, the new Coalition government is following through with its election promise to negotiate for more favourable terms of its bailout with the European "troika" (ECB, IMF and European Union). Greece now has an extra four months on current terms to work out lower long term budget requirements, which may help avoid a Greek exit from the Euro.

In the US, core inflation remained unchanged at 1.6%, excluding volatile fuel prices. Despite most of the US experiencing only "moderate to modest growth" as defined by the Federal Reserve itself, many economists still expect the Fed to begin raising interest rates by the June or Sep Quarter.

Domestic issues

The Australian economy expanded by 0.5% in Q4 2014, matching market expectations. This was up from the previous quarter's gain of 0.4%. The economy expanded 2.5% over the 2014 calendar year.

While economic growth figures are respectable, business confidence is low. The latest NAB Business Survey revealed confidence has dropped across nearly all sectors but predominately in the mining and construction industries where forward orders have dropped for the 2nd consecutive quarter.

Interest rates

Following its 25bps rate cut at its February meeting, the RBA stayed on the sidelines in March, leaving the cash rate at 2.25%. Speculation remains high that the RBA will cut interest rates by a further 0.25% to 2.00% over the coming month or two.

Rates on term deposits across all maturities from highly rated Australian ADIs dropped 15-25bps during the course of February. Three month rates are now largely in the 2.95-3.10%pa area. Meanwhile, the best 12 month rate from a major is now at 3.15%, down from 3.40% at the end of January.

Council's Portfolio by Source of Funds – February 2015

As at 28 February 2015, Council's Investment Portfolio had a current market valuation of \$8,869,624.24 or principal value (face value) of \$8,845,969.00 with the source of these funds being detailed in the table below.

Fund	Source of Funds	Principal Amount
GENERAL FUND	Operating Capital & Internal Restrictions	5,231,202
	Accommodation Bonds Reserve	17,767
	Royalties Reserve	305,000
	Domestic Waste Management Reserve	2,172,000
	Grants	749,000
	Developer Contributions	371,000
TOTAL PORTFOLIO		\$8,845,969

Certificate by Responsible Accounting Officer

All investments have been placed in accordance with Council's Investment Policy, Section 625 of the Local Government Act 1993 (as amended), the Revised Ministerial Investment Order gazetted 11 February 2011, Clause 212 of the Local Government (General) Regulations 2005 and Third Party Investment requirements of the then Department Local Government Circular 06-70. Council continues to obtain independent financial advice on its investment portfolio in accordance with the then Department of Local Government Circular of 16 September 2008.

Strategic Direction:

Key Direction 4: Our Leadership
 Objective 4.1: Openness and Transparency in Decision Making
 Action 4.1.1.13 Maintain good governance and best practice methods and ensure compliance with various guidelines and legislation.

Relevant Legislation:

This report is provided for Council's consideration in compliance with the requirements of Part 9, Division 5, Clause 212 of the *Local Government (General) Regulations 2005*.

Financial Implications:

The recommendation has no financial impact.

Attachments

1. Investment Report February 2015 10 Pages

SHARON HUTCH
DEPUTY GENERAL MANAGER

THERESE MANNS
GENERAL MANAGER



Investment Summary Report February 2015

Broken Hill City Council

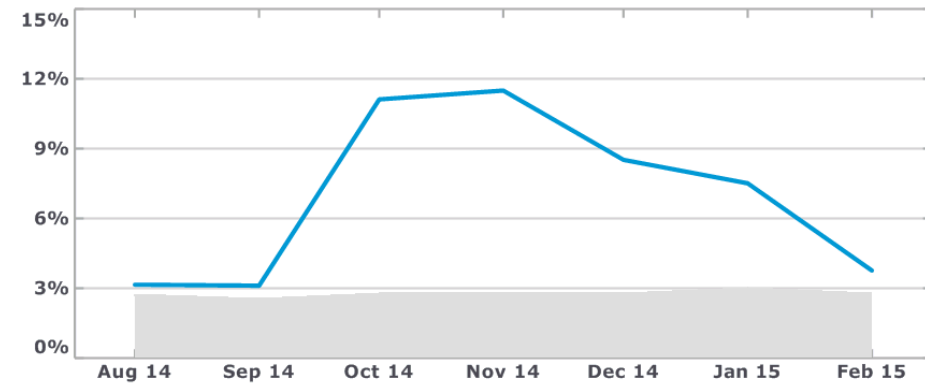
Executive Summary



Investment Holdings

	Face Value (\$)	Current Value (\$)	Current Yield (%)
Cash	3,345,969.00	3,345,969.00	2.2366
Term Deposit	5,500,000.00	5,523,655.24	3.2773
	8,845,969.00	8,869,624.24	2.8836

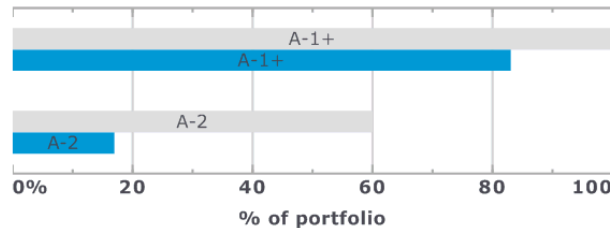
Investment Performance



Portfolio Annualised Return UBS BB Index Annualised Return

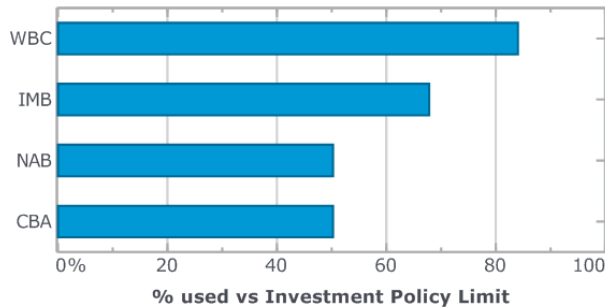
Investment Policy Compliance

Total Credit Exposure



Investment Policy Limit Portfolio Exposure

Highest Individual Exposures



% used vs Investment Policy Limit

Term to Maturities

	Face Value (\$)		Policy Max
01. Cash to 1 year	8,845,969.00	100%	100%
02. 1 year to 3 years	0.00	0%	60%
03. Over 3 years	0.00	0%	30%
	8,845,969.00		

Broken Hill City Council

Investment Holdings Report



Cash Accounts						
Face Value (\$)	Current Yield	Institution	Credit Rating	Current Value (\$)	Deal No.	Reference
2,278,415.00	2.1600%	Westpac Group	A-1+	2,278,415.00	473409	Cheque
1,067,554.00	2.4000%	Westpac Group	A-1+	1,067,554.00	473410	Maxi
3,345,969.00	2.2366%			3,345,969.00		

Term Deposits											
Maturity Date	Face Value (\$)	Rate	Institution	Credit Rating	Purchase Price (\$)	Purchase Date	Current Value (\$)	Deal No.	Accrued Interest (\$)	Coupon Frequency	Reference
18-Mar-15	1,000,000.00	3.5000%	Bankwest	A-1+	1,000,000.00	17-Dec-14	1,007,598.26	498303	7,095.89	AtMaturity	
15-Apr-15	1,000,000.00	3.4000%	IMB Ltd	A-2	1,000,000.00	14-Jan-15	1,005,282.35	501305	4,284.93	AtMaturity	
29-Apr-15	1,000,000.00	3.3500%	National Australia Bank	A-1+	1,000,000.00	27-Jan-15	1,004,664.03	501307	3,028.77	AtMaturity	
13-May-15	1,000,000.00	3.1000%	Bankwest	A-1+	1,000,000.00	11-Feb-15	1,003,056.28	502289	1,528.77	AtMaturity	
24-May-15	1,000,000.00	3.1500%	National Australia Bank	A-1+	1,000,000.00	24-Feb-15	1,002,305.10	502290	431.51	AtMaturity	
27-May-15	500,000.00	3.0500%	IMB Ltd	A-2	500,000.00	25-Feb-15	500,749.22	502288	167.12	AtMaturity	
	5,500,000.00	3.2773%			5,500,000.00		5,523,655.24		16,536.99		

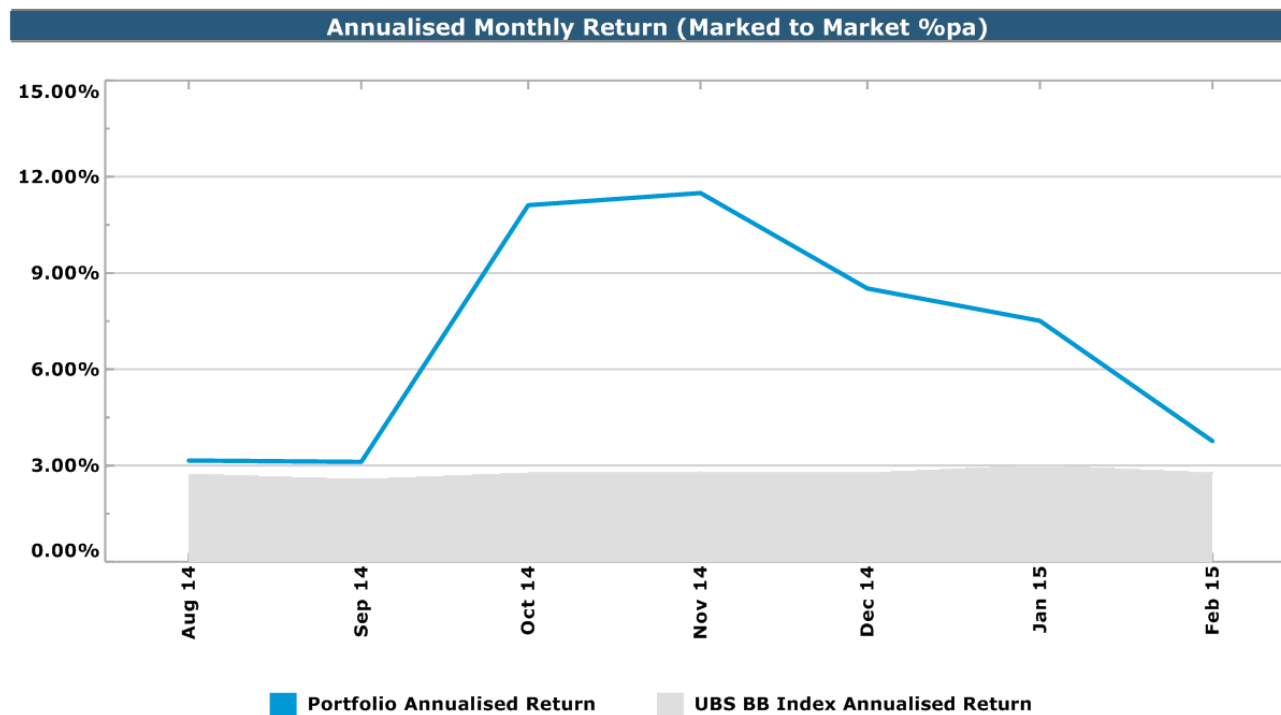
Broken Hill City Council Accrued Interest Report



Accrued Interest Report								
Asset Type	Deal Number	Face Value (\$)	Settlement Date	Maturity Date	Interest Received (\$)	Days Accrued	Interest Accrued (\$)	Percentage Return
Cash	473409	2,278,415.00	1-Feb-15	28-Feb-15		28		
Cash	473410	1,067,554.00	1-Feb-15	28-Feb-15		28		
Cash								
Floating Rate Note	473407	500,000.00	17-Nov-06	17-Feb-15	4,480.27	16	779.18	3.56%
Floating Rate Note					4,480.27		779.18	3.56%
Term Deposit	497184	1,000,000.00	12-Nov-14	11-Feb-15	8,476.71	10	931.51	3.40%
Term Deposit	501306	500,000.00	27-Jan-15	25-Feb-15	1,191.78	24	986.30	3.00%
Term Deposit	498303	1,000,000.00	17-Dec-14	18-Mar-15	0.00	28	2,684.93	3.50%
Term Deposit	501305	1,000,000.00	14-Jan-15	15-Apr-15	0.00	28	2,608.22	3.40%
Term Deposit	501307	1,000,000.00	27-Jan-15	29-Apr-15	0.00	28	2,569.86	3.35%
Term Deposit	502289	1,000,000.00	11-Feb-15	13-May-15	0.00	18	1,528.77	3.10%
Term Deposit	502290	1,000,000.00	24-Feb-15	24-May-15	0.00	5	431.51	3.15%
Term Deposit	502288	500,000.00	25-Feb-15	27-May-15	0.00	4	167.12	3.05%
Term Deposit					9,668.49		11,908.22	3.32%
					14,148.77		12,687.40	3.33%

Broken Hill City Council

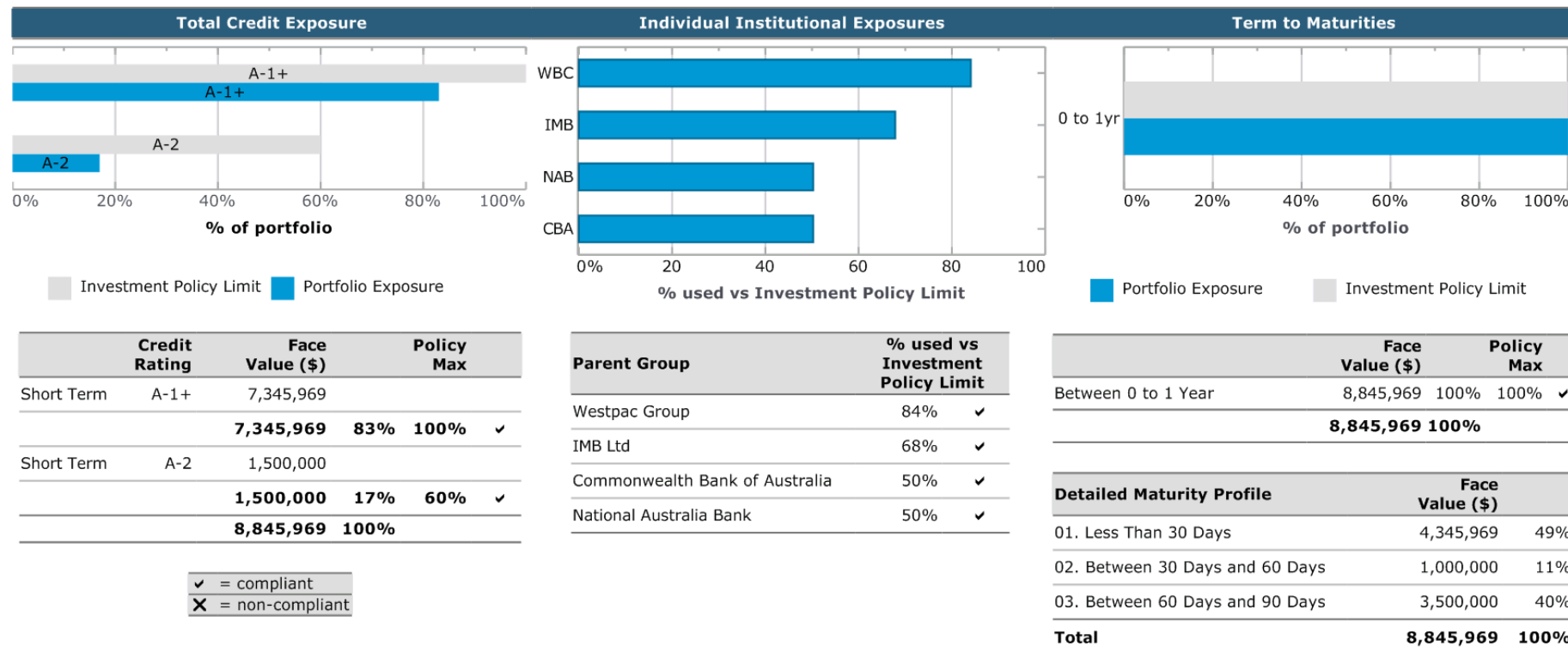
Investment Performance Report



Historical Performance Summary

	Portfolio	UBS BB Index	Outperformance
Feb 2015	3.76%	2.76%	1.00%
Last 3 Months	6.67%	2.84%	3.83%
Last 6 Months	7.60%	2.77%	4.83%
Financial Year to Date	N/A	2.76%	N/A
Last 12 months	N/A	2.73%	N/A

Broken Hill City Council Investment Policy Compliance Report

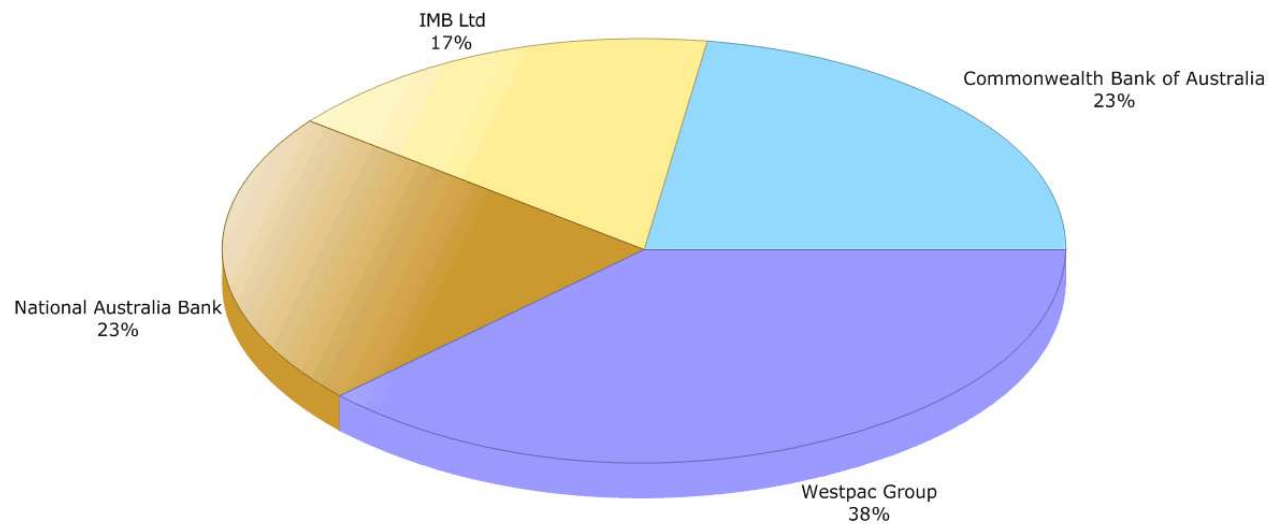


Broken Hill City Council
Individual Credit Limit Report

Counterparty Limits						
	Borrower	Credit Rating Type	Credit Rating	Amount Invested (\$)	Amount Allowed (\$)	Amount Available (\$)
	Commonwealth Bank of Australia	Short Term	A-1+	2,000,000	3,980,686	1,980,686
			Total	2,000,000		1,980,686
	IMB Ltd	Short Term	A-2	1,500,000	2,211,492	711,492
			Total	1,500,000		711,492
	National Australia Bank	Short Term	A-1+	2,000,000	3,980,686	1,980,686
			Total	2,000,000		1,980,686
	Westpac Group	Short Term	A-1+	3,345,969	3,980,686	634,717
			Total	3,345,969		634,717
				8,845,969		

Broken Hill City Council

Individual Credit Limit Report



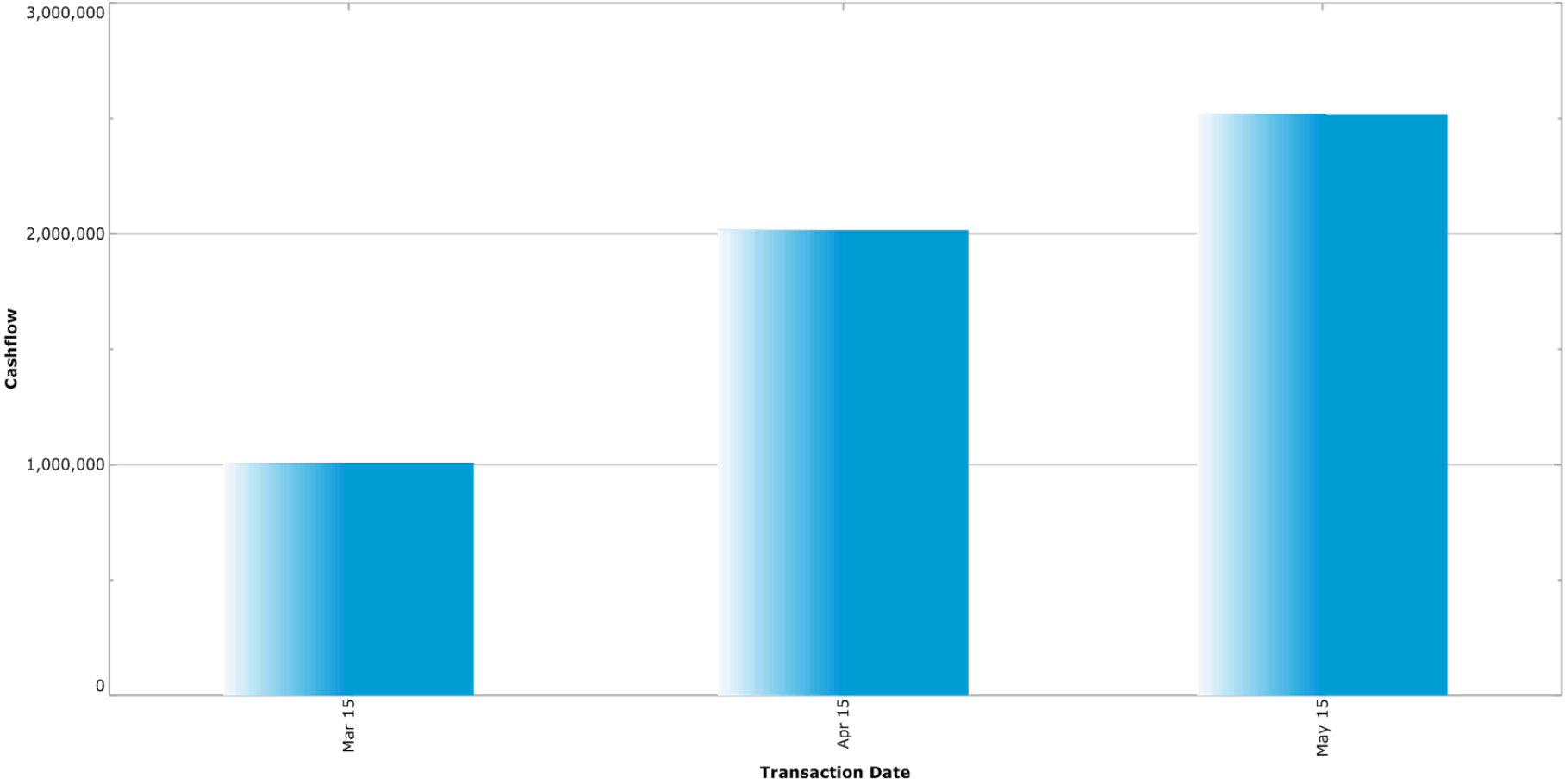
Total Portfolio Exposure

Broken Hill City Council Cash Flows Report



Current Month Cashflows					
Transaction Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Cashflow Received
11-Feb-15	497184	Bankwest	Term Deposits	Interest - Received	8,476.71
		Bankwest	Term Deposits	Maturity Face Value - Received	1,000,000.00
				Deal Total	1,008,476.71
	502289	Bankwest	Term Deposits	Settlement Face Value - Paid	-1,000,000.00
				Deal Total	-1,000,000.00
Day Total					8,476.71
17-Feb-15	473407	Royal Bank of Scotland (Sub Notes)	Floating Rate Note	Maturity Face Value - Received	500,000.00
		Royal Bank of Scotland (Sub Notes)	Floating Rate Note	Coupon - Received	4,480.27
				Deal Total	504,480.27
Day Total					504,480.27
24-Feb-15	502290	National Australia Bank	Term Deposits	Settlement Face Value - Paid	-1,000,000.00
				Deal Total	-1,000,000.00
		Day Total			
25-Feb-15	501306	IMB Ltd	Term Deposits	Interest - Received	1,191.78
		IMB Ltd	Term Deposits	Maturity Face Value - Received	500,000.00
				Deal Total	501,191.78
	502288	IMB Ltd	Term Deposits	Settlement Face Value - Paid	-500,000.00
				Deal Total	-500,000.00
Day Total					1,191.78
Net Cash Movement for Period					-485,851.23
Next Month Cashflows					
Transaction Date	Deal No.	Cashflow Counterparty	Asset Type	Cashflow Description	Cashflow Due
18-Mar-15	498303	Bankwest	Term Deposit	Interest - Received	8,726.03
		Bankwest	Term Deposit	Maturity Face Value - Received	1,000,000.00
				Deal Total	1,008,726.03
Day Total					1,008,726.03
Net Cash Movement for Period					1,008,726.03

Broken Hill City Council
Cash Flows Report



ORDINARY MEETING OF THE COUNCIL

March 6, 2015

BROKEN HILL CITY COUNCIL REPORT NO. 58/15

SUBJECT: ECONOMIC DEVELOPMENT ACTIVITY REPORT FOR FEBRUARY 2015 11/514

Recommendation

That Broken Hill City Council Report No. 58/15 dated March 6, 2015, are received.

This report outlines activities conducted by the Economic Development department during February 2015 along with forward items as planned.

1 TOURISM**1.1 Visitor Information Centre (VIC)**

Foot Traffic	February 2014	February 2015	% change
Total Visitors (month)	3,432	3,691	+7.55%
Total Visitors (YTD)	70,794	67,698	-4.37%

1.2 Souvenirs**Souvenir Sales**

Feb 2014	Feb 2015	% change	YTD 2013/14	YTD 2014/15	% change
\$5,159.31	\$4,818.13	-6.61%	\$117,578.52	\$104,999.41	-10.70%

1.3 www.brokenhillaustralia.com.au

Website traffic	Feb 2014	Feb 2015	% change
Total Unique Visitors (month)	5,824	8,845	+51.87%
Total Unique Visitors (YTD)	56,984	70,010	+22.86%
Total Bookings (month)	\$2,944	\$2,751	-6.56%
Total Bookings (YTD)	\$65,589	\$71,054.50	+8.33%

1.4 V3 Operator Migration Status

The following shows local operator migration to the TXA/V3 site:

Bookeasy		V3	
Number of Hotels/Motels listed	15	Number of Hotels/Motels listed	9
Number of B&B's, Cottages, Caravan Parks, Stations listed	44	Number of B&B's/ Cottages , Caravan Parks, Stations listed	21
Tour Operators listed	5	Tour Operators listed	5
Total	64	Total	35

1.5 Broken Hill and Outback NSW Visitors Guide

BHVIC DISTRIBUTION at December 2014	Target	Numbers YTD 201/15	%
	Over Counter	10,026	10.03%
	Mail Outs	360	0.36%
	Local Businesses	5400	5.40%

EXTERNAL DISTRIBUTION	Event Organisers	64	0.06%
	BHCC Admin Centre	256	0.26%
	ACT	128	0.13%
	NSW	15760	15.76%
	VIC	6070	6.07%
	SA	3920	3.92%
	QLD	872	0.87%
	NSW TrainLink	2560	2.56%
BROCHURES IN RESERVE		54,584	54.58%

BHVIC received 50,000 guides 9/9/14. Murray Media Distribution received 50,000 guides 10/9/14.

1.6 Fee for Service Partnership

Fee for Service – Categories	Total Income 2013/14	Total Income 2014/15 YTD	% change
Associate Member	\$310	\$318.00	+2.58%
Attraction	\$6,693.33	\$6,408.00	-4.26%
Caravan Park	\$2,547	\$2,273.35	-10.74%
Clubs	\$2,842.80	\$2,277.00	-19.90%
Conference & Event Services	\$735	\$215.00	-70.75%
Corporate Sponsor	\$0.00	\$1,350.00	n/a
Self Catering Accommodation	\$7,630	\$6,685.00	-12.39%
Hotels / Guesthouses	\$2,648.50	\$3,647.00	+37.70%
Motels	\$13,201	\$9,600.00	-27.28%
Outback Station	\$825	\$676.00	-18.06%
Personal Membership	\$35	-	n/a
Restaurants / Cafe / Takeaway	\$1,977.20	\$2,385.60	+20.66%
Retail / Consumer Service	\$1,275	\$1,050.00	-17.65%
Social Clubs – Non Profit	\$170	\$174.00	+2.35%
Tour/Charter Operators	\$2,822.25	\$3,182.80	+12.78%
Tourism Bodies	\$0.00	\$507.00	n/a
TOTAL	\$43,712.08	\$40,748.75	-6.78%

1.7 Industry Communication

The following communication items were delivered to industry during February 2015:

- Email to industry: New Outback NSW statistics published
- Email to industry: Conference accommodation survey from Inland NSW Tourism
- Email to industry: Information on 'See Your City First' campaign
- Invite: Heritage Inland NSW Tourism Awards Launch
- Various news items on Facebook (Broken Hill Tourism Industry Group)

1.8 Promotional Activity

The following promotions were conducted during February 2015:

- Ongoing expansion of product featuring on the Daytrippa website & mobile app.
(Daytrippa has created custom day trips for Broken Hill area attractions & other tourism product in close collaboration with BHCC)
- Promotional blogs on FOR REAL facebook page
- Creation of promotional videos of Council and non-Council attractions by Broken Hill Productions (ongoing)
- Staff familiarisations of 16 businesses in Broken Hill and Silverton

- The 'For Real' facebook page continued promotion of Broken Hill's National Heritage during February with video and story content that delivered a Total Facebook reach of 317,913 (i.e. individual people who have seen the page or post) and Total Facebook engagement of 119,922 (i.e. individual people who have engaged with our content).

2 EVENTS

2.1 Civic Centre

Type	Bookings Feb 2014	Bookings Feb 2015	Attendance February 2014	Attendance January 2015	Days Booked Jan 2014	Days Booked Jan 2015
Conferences						
Seminars/Workshops	1		400		1	
Other (incl. rehearsals)		2		525		2
Fashion Parades						
Concerts/Performances						
Balls/Cabarets/Dinners		1		320		1
Wedding Receptions	2		770		2	
Council Functions						
Trade Shows/Exhibitions						
School Functions		1		380		1
Luncheons/Cocktail Parties						
Eisteddfods						
TOTAL	3	4	1170	1225	3	4

Type	No. of Bookings YTD 2013/14	No. of Bookings YTD 2014/15	Attendance YTD 2013/14	Attendance YTD 2014/15	Days Booked YTD 2013/14	Days Booked YTD 2014/15
Conferences	2		455		5	
Seminars/Workshops	6	1	860	350	6	1
Other (incl. rehearsals)	13	9	2830	1716	15	10
Fashion Parades						
Concerts/Performances	2	2	1060	581	2	2
Balls/Cabarets/Dinners	8	11	1770	2860	8	12
Wedding Receptions	3	3	890	381	3	3
Council Functions	4	3	1050	510	8	3
Trade Shows/Exhibitions	1	1	1510	150	4	1
School/TAFE Functions	10	10	6300	4950	10	10
Luncheons/Cocktail Parties	1					
Eisteddfods		1	1200	1131	6	6
TOTAL	50	37	17,925	12,629	67	48

Type	Income from Feb 2014	Income from Bookings Feb 2015	% Change	Total Income YTD 2013/14	Total Income YTD 2014/15	% Change
Conferences				\$5,336		-100%
Seminars/Workshops	541		-100%	\$4,207	\$541	-85.24%
Other (incl. rehearsals)		1485		\$5,364	\$5,494	+2.42%
Fashion Parades						-
Concerts/Performances				\$8,386	\$5,217	-37.79%
Balls/Cabarets/Dinners		1922		\$8,191	\$15,205	+85.63%
Wedding Receptions	2281		-100%	\$3,204	\$3,555	+285.16%
Council Functions				\$1,491	\$827	-44.53%
Trade Shows/Exhibitions				\$3,423	\$1,140	-66.7%
School Functions		910		\$5,346	\$6,211	+16.18%
Luncheons/Cocktail Parties						-
Eisteddfods				\$4,327	\$4,868	+12.5%
TOTAL	2282	4317	+52.98%	\$49,275	\$43,058	-12.62%

During February, 2015, there were four bookings – All schools training day, Rudi Alagich Funeral, Emergency Services Ball, NSW Civil and Administrative Tribunal

2.2 Existing Leads and Opportunities in Development (for financial year 2014/2015)

- Conferences – 1
- Seminars/Workshops - 0
- Other (incl. rehearsals) - 7
- Concerts Performances – 2
- Balls/Cabarets/Dinners – 6
- Wedding Receptions - 0
- Council Functions - 0
- Trade Shows/Exhibitions – 0
- School/TAFE Functions – 1
- Luncheon Cocktail Parties – 0
- Eisteddfods – 0

2.3 Future Committed Events

Melbourne International Comedy Festival – April 29, 2015
 Resources Investment Symposium – May 21-25, 2015
 Inland Tourism Awards Dinner - July 25, 2015

3 ECONOMIC DEVELOPMENT

During February 2015 there was activity against a number of projects, including:

- Story content and videos - explaining and promoting the National Heritage Listing and Broken Hill's role in strengthening workers rights for all - were posted on the FOR REAL Facebook page in February. Online video and story activity will continue to create brand awareness and travel interest in Broken Hill. The campaign is funded through a demand marketing partnership between Broken Hill City Council and Inland NSW/Destination NSW.
- The final meeting of the Far West Tourism Task Force (TTF) will be held Friday 6th March 2015, for handover to the new Implementation Committee (representatives

who had nominated their interest to be involved at the public consultation meetings held December 2014).

- The Broken Hill Fringe Festival and St Patricks Race Day will be held in March 2015 – both events received funding from Council and will stimulate tourism activity for the benefit of the broader visitor economy.
- Progress is underway to complete the Infrastructure NSW 'Deed of Agreement' for the Civic Centre Resources for Regions grant, including a Business Plan to facilitate demand.
- A Business Case is under development, aiming to support a BHCC grant application for NSW Trade and Investment Regional Airports Funding. This project aims to develop a case that will support the NSW Government in meeting its target of doubling overnight visitor stays/expenditure and boosting the visitor economy/regional tourism. Up to \$50 million is available through the Fund for the development of regional airport infrastructure servicing popular regional tourism destinations.
- A Heritage Grant of \$10,000 will be submitted to the Department of the Environment and Community - Heritage and Icons Grants program in March. The grant will propose the development of a community toolkit to assist local residents and businesses in understanding why Broken Hill achieved the Heritage Listing and what it means in terms of development and maximisation of opportunity.

Attachments

There are no attachments for this report.

ANDREA ROBERTS
MANAGER ECONOMIC DEVELOPMENT & CULTURE

THERESE MANNS
GENERAL MANAGER

ORDINARY MEETING OF THE COUNCIL

March 10, 2015

BROKEN HILL CITY COUNCIL REPORT NO. 59/15SUBJECT: SUSTAINABILITY GROUP ACTIVITIES - FEBRUARY 2015 11/514**Recommendation**

That Broken Hill City Council Report No. 59/15 dated March 10, 2015, be received.

STATUS OF DEVELOPMENT APPLICATIONS RECEIVED						
DA	DATE REC'D	APPLICANT	LOCATION	PROPOSAL	ACTION DATE	DECISION
OUTSTANDING MATTERS						
114/2014	19/8/14	C. Hucks	410 Piper Street	New dwelling	27/08/14	Awaiting further information.
182/2014	19/11/14	Telstra Corp c/o SK Planning	334 McCulloch Street	Telecommunications facility	18/02/15	Approved
189/2014	27/11/14	Aussam Geotechnical Services	405 Eyre Street	Placement of relocatable amenities on land	13/03/15	Approved
191/2014	2/12/14	NSW Land and Housing Corporation	123 Creedon Street	Change of use to community house	5/03/15	Report to February Council meeting – deferred. Report to March meeting for re-consideration.
204/2014	19/12/14	H. Attard	333 Morgan Street	Change of use to health services facility (occupational therapy)	25/02/15	Approved
3/2015	13/1/15	Mawsons & Sons Pty Ltd	Holten Drive	Continued use of site for extractive industries and increase production	16/01/15	Assessment. Referred to EPA as Integrated approval body. Registered with Joint Regional Planning Panel, as the determining body.
FEBRUARY 2015						
14/2015	5/2/15	G.F. Howe	230 Clarke Street, 241 Jamieson Street	Subdivision and new road	06/02/15	Assessment
15/2015	5/2/15	G.F. Howe	610-612 Williams Street	Subdivision	27/02/15	Approved
16/2015	11/2/15	S. Borlace	48 Morgan Street	Demolition of house	18/02/15	Approved
17/2015	13/2/15	N. Ramsay	57 Harris Street	Demolition of house	18/02/15	Approved
18/2015	13/2/15	M. Dexter	158 Argent Street	Change of use to use part of building for martial arts studio	18/02/15	Assessment

THE LIVING DESERT AND THE FLORA AND FAUNA SANCTUARY

VISITATION	FEBRUARY 2015	YTD 14/15	FEBRUARY 2014	YTD 13/14
Number of Visitors (including children)	648	17,927	736	24,735
Number of Vehicles	431	7,902	335	9,598
Number of annual passes purchased	7	63	4	100
VIC - Number of Coach Passengers	0	647	0	1,817
INCOME (incl. GST)	FEBRUARY 2015	YTD 14/15	FEBRUARY 2014	YTD 13/14
Income – pay station	3,027.00	79,028.65	3,115.65	93,226.38
VIC – Income	0.00	2,247.00	0.00	7,268.00
Income – annual passes	140.00	1,180	70.00	1,875.00
Total	\$3,167.00	\$82,455.65	\$3,185.65	\$102,369.38

ALBERT KERSTEN MINING & MINERALS MUSEUM

	FEBRUARY 2015	YTD 14/15	FEBRUARY 2014	YTD 13/14
Visitor Admissions:	314	5,366	236	7,357
Shop Visitors	24	785	161	873
Total Visitors:	338	6,151	397	8,230
	FEBRUARY 2015	YTD 14/15	FEBRUARY 2014	YTD 13/14
Income – Admissions:	971.00	23,034.00	1,051.00	25,125.00
Income – Souvenirs:	1,080.00	16,491.00	1,930.00	17,578.00
Commission Sales:	0.00	1,155.00	95.00	1,636.00
Public Programs	0.00	315.00	0	220.00
Total Income	\$2,051.00	\$40,995.00	\$3,076.00	\$44,559.00

PUBLIC PROGRAMMES

“The Battle of Broken Hill” was on display during the month in the Community Access Gallery, the Education Officer conducted two groups through the exhibition during this time. Algate House and Menindee Central School.

Forthcoming events

- March – May KIDMAN
- June - BHHSoc –TBC
- June – July Lifeline Annual Art Show

ART GALLERY

<u>Activity / Visitation:</u>	FEBRUARY 2015	YTD 14/15	FEBRUARY 2014	YTD 13/14
Donations Box	568.00	9,585.00	838.00	9,435.65
Public Programs	525.00	10,008.00	2,365.00	9,845.00
Other income	\$0.00	0.00	430.00	430.00
Shop	658.90	15,778.77	1,026.10	16,204.60
Gallery Hire	220.00	550.00		
Memberships	163.00	1,726.00	156.00	1,675.00
Commission sales (includes 66% artist commission)	3,039.20	63,489.75	725.55	44,941.85
Total income	\$5,174.10	\$101,137.52	\$5,540.65	\$82,532.10
Visitors	785	12,336	615	12,980
Public Programs	16	645	56	498

Exhibitions and Events**Touring Gallery*****Objects and Energies***

Objects & Energies is an exhibition about the impulse to make the invisible visible. It reveals the web of associations through affinities and contrasts of three artists; Joyce Hinterding, Agnes Martin and Linda Matalon, who are inspired by natural phenomena to create abstract and non-objective images that convey and shape our experience of the world.

In Your Dreams

The Willyama Art Society have worked with a theme of dreams for this, their 54th anniversary exhibition. The exhibition showcases the range of talent in the society and also interpret the theme in many different ways.

Access Gallery

2015 Far West Emerging Aboriginal and Torres Strait Islander Art Prize.

First Prizes were given to Shane Bates in the 2D Section and Clair Bates in the 3D Section.

Sense of Place – the fibre art of Virginia Kaiser (1945-2012)

Nationally renowned basket maker, Virginia Kaiser moved to Broken Hill in 2006. During her time here she was to have a great influence on the local community inspiring many with her craft. This exhibition which displays the diversity of her practice, also has works by other basket makers whom she has influenced and also the tools and a documentary from the Sunday Arts program in which she featured. This exhibition was curated by Sturt Centre for Contemporary craft.

Upstairs Galleries***HSC***

The always popular HSC exhibition involved year 12 students from Willyama High School and Menindee Central School. Works include photographs, paintings, sculptures, and printmaking.

From Rags to Pictures

Phyllis Ragenovich has been practicing art for many years having learnt from Joyce Condon and Brian Martin at the Broken Hill Campus of TAFE. Phyllis has produced a series of paintings which show many different places including Broken Hill houses, the Mundi Mundi plains after the rain, Western Australia and Paris.

Our Land Speaking

Works by Ngyampaa and Wilykali artists from Broken Hill and Menindee organised by Thankakali.

A Relative Perspective

This is Robyn Taylor's first solo exhibition. The series of paintings depict the bush especially rural life.

Wall Cabinet

7 x 5

Gaara Arts which is a collective of local women artists have been exhibiting at the gallery for several years now. This is their third cabinet exhibition. Works by members had to measure only 7 x 5 inches and include paintings, drawings, mixed media and textiles.

Upstairs Lift Foyer (Maari Ma Gallery)***Our Elders***

An exhibition by Aboriginal photographer Mervyn Bishop featuring elders from the Bankstown area, this exhibition is part of the Bankstown Sister City Cultural Exchange

Other Functions, Events and Workshops

- Movie night for Gallery Members and volunteers – Danish Thriller “The Keeper of Lost Causes”
- 1 x Thursday workshop for children 5-7
- 1 x Saturday workshop for children 7-14
- Wendy Moore polymer art class
- Fringe Festival art class in conjunction with West Darling Arts.

Marketing

- Art Guide, Art Almanac, Craft Arts International, Outback NSW Free Maps.
- Facebook, Art Gallery Website, Tourism Broken Hill Website, Museums and Galleries NSW website.

Meetings and Reports:

Next Art Gallery Advisory Committee meeting 21 April.

Attachments

There are no attachments for this report.

FRANCOIS VANDERBERG

MANAGER PLANNING, DEVELOPMENT & COMPLIANCE

THERESE MANNS

GENERAL MANAGER

ORDINARY MEETING OF THE COUNCIL

March 10, 2015

BROKEN HILL CITY COUNCIL REPORT NO. 60/15SUBJECT: HERITAGE STATUS REPORT - FEBRUARY 201511/126**Recommendation**

That Broken Hill City Council Report No. 60/15 dated March 10, 2015, be received.

STATUS OF RESIDENTIAL BUILDINGS CONSERVATION POLICY APPLICATIONS 2014/2015							
ADDRESS	DATE RECEIVED	ESTIMATED COST OF WORKS	GRANT REQUEST	LOAN REQUEST	GRANT APPROVED	LOAN APPROVED	ACTION DATE
35 Mica Street	02/02/2015	\$2,000	\$1,000	\$1000	\$1,000	\$1,000	02/03/2015
331 Thomas Street	23/02/2015	\$2,600	\$1,300	Nil	\$1,300	Nil	10/03/2015
391 Chloride Street	23/02/2015	\$3,500	\$1,500	Nil	\$1,500	Nil	10/03/2015
339 Kaolin Street	23/02/2015	\$3,500	\$1,500	Nil	\$1,500	Nil	10/03/2015
HERITAGE RESTORATION FUND AND ADVISORY SERVICE AND MUSEUM ADVISORY SERVICE 2014/2015							
	BUDGET ALLOCATION		YTD EXPENDITURE 2014/2015		AVAILABLE FUNDS 2014/2015		
	GOVERNMENT GRANT	COUNCIL FUNDS					
HERITAGE RESTORATION FUND	\$8,500.00	\$17,000.00	\$11,800.00		\$13,700.00		
HERITAGE ADVISORY SERVICE	\$7,000.00	\$21,000.00	\$8,790.00		\$19,210.00		
MUSEUM ADVISORY SERVICE	\$12,000.00	\$7,000.00	\$10,430.00		\$8,570.00		

The Heritage Advisor visited Broken Hill on February 5, 2015 and provided advice and carried out inspections on 12 matters.

Attachments

There are no attachments for this report.

FRANCOIS VANDERBERG
MANAGER PLANNING, DEVELOPMENT & COMPLIANCE

THERESE MANNS

GENERAL MANAGER

ORDINARY MEETING OF THE COUNCIL

March 10, 2015

BROKEN HILL CITY COUNCIL REPORT NO. 61/15

SUBJECT: INFRASTRUCTURE MONTHLY ACTIVITIES FOR THE MONTH OF
FEBRUARY 2015 11/514

Recommendation

That Broken Hill City Council Report No. 61/15 dated March 10, 2015, be received.

CEMETERY

Summary of services provided for February 2015.

	Exclusive Rights for Old Graves	Exclusive Rights	Work Permits	Interments			Enquiries			
				Casket	Ashes	Total	Office	On Site	Total	Web Hits
Jul-14	0	1	0	12	8	20	37	21	58	26911
Aug-14	1	6	0	6	10	16	29	25	54	27373
Sep-14	0	5	0	5	6	11	31	22	53	28270
Oct-14	1	14	0	10	10	20	35	18	53	28430
Nov-14	0	11	0	5	10	15	25	17	42	26209
Dec-14	1	12	0	9	6	15	22	20	42	27647
Jan-15	1	4	0	6	6	12	15	10	25	33249
Feb-15	0	9	0	7	14	21	15	19	34	31424
Year to Date (13/14)	4	62	0	60	70	130	209	152	361	229513

BROKEN HILL REGIONAL AQUATIC CENTRE

BROKEN HILL REGIONAL AQUATIC CENTRE MONTHLY ATTENDANCES AND CARD SALES							
Month	2008/09	2009/10	2010/11	2011/12	2012/13	2013/14	2014/15
July	619	755	605	NA	2937	5471	6228
August	335	728	668	NA	3590	6062	6731
September	1598	1201	1603	NA	4458	8538	8923
October	4490	4433	4065	NA	7530	11,353	11,482
November	7774	8161	6908	NA	10475	13,661	14,934

December	11623	9295	7485	1001	10442	14,390	15,680
January	18325	13347	NA	15109	17272	17,842	15,314
February	12737	8148	NA	10892	15090	17,160	18,193
Annual Total	68049	54848	21334	51466	101329	128280	97485
YTD Total	2552	2684	2876	0	10985	20071	21882
like for like comparison (Jan==>Jun)	41610	30275	0	50465	61897	68805	33507
like for like comparison (Jul==>Nov)	14816	15278	13849	0	28990	45085	48298

Extract from YMCA Executive Summary of Monthly Report for January 2015:



YMCA NSW

1. Executive Summary

The YMCA is pleased to submit the February Operations Report for the Aquatic Centre.

Total attendances for the month reached 18,193 which is the highest ever recorded in any given month prior to and during YMCA management. This figure is 6% higher than those experienced in February 2014.

All key program areas experience membership and participation growth. The largest growth area was again health and fitness on the back of the 30 days for \$30 campaign. The campaign saw an additional 172 new fitness members join the aquatic centre. Additionally, aquatic members and learn to swim also grew.

It is evident that the community are making good use of the facilities, particularly the health club with at least 75% of members visiting the complex at least 2 times per week.

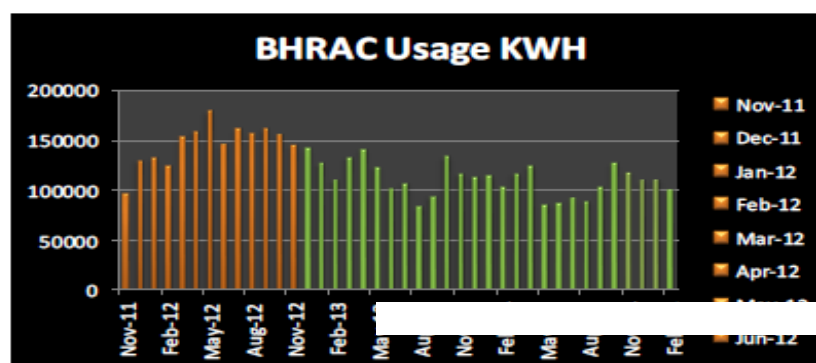
February also saw a successful carnival season with very few injuries and incidents. The pool lifeguards must be congratulated on their efforts.

The YMCA is also pleased to provide Swimming Lessons through a School PE for Morgan Street Public School. It is anticipated that around 200 students per week will be taking part in this valuable program. This partnership is also expected to continue with the new Les Mills Born to Move land based program, specifically for children.

Energy consumption when compared to the same period has fallen by over 3%. The YMCA remains committed to ensuring the sustainability of the complex and reducing its carbon footprint.

Regards,

Shane Simmons
Centre Manager
YMCA of NSW



This graph represents usage at the centre under Council management (orange) and YMCA management (green).

BROKEN HILL AIRPORT**AIRPORT LANDING DATA 2014-2015**

MONTH	REX Adelaide/ Broken Hill Passengers	REX Sydney/ Broken Hill Passengers	REX Dubbo/ Broken Hill Passengers	REX Mildura/ Broken Hill Passengers	REX Melbourne/ Broken Hill Passengers	REX Total Passengers
July	2393	1796	426	147	262	5024
Increase over 13/14	136	-233	49	-71	-66	-185
Monthly Comparison	6.0%	-11.5%	13.0%	-32.6%	-20.1%	-3.6%
August	2216	1773	448	177	222	4836
Increase over 13/14	-49	-230	6	-30	-106	-409
Monthly Comparison	-2.2%	-11.5%	1.4%	-14.5%	-32.3%	-7.8%
September	2336	1685	423	194	269	4907
Increase over 13/14	74	-499	95	-114	124	-320
Monthly Comparison	3.3%	-22.8%	29.0%	-37.0%	85.5%	-6.1%
October	2386	2051	448	191	260	5336
Increase over 13/14	-175	-57	86	5	-48	-189
Monthly Comparison	-6.8%	-2.7%	23.8%	2.7%	-15.6%	-3.4%
November	2119	1981	338	163	254	4855
Increase over 13/14	-313	-177	-59	-9	-42	-600
Monthly Comparison	-12.9%	-8.2%	-14.9%	-5.2%	-14.2%	-11.0%
December	1974	1562	289	201	282	4308
Increase over 13/14	-325	-60	35	42	17	-291
Monthly Comparison	-14.1%	-3.7%	13.8%	26.4%	6.4%	-6.3%
January	1619	1171	200	164	220	3374
Increase over 13/14	-140	38	10	70	-62	-84
Monthly Comparison	-8.0%	3.4%	5.3%	74.5%	-22.0%	-2.4%
February	1882	1557	249	186	210	4084
Increase over 13/14	-100	-84	-118	38	-8	-272
Monthly Comparison	-5.0%	-5.1%	-32.2%	25.7%	-3.7%	-6.2%

RESEALING PROGRAM

The following reseal works were completed in February :

- Blende street - Bagot to Silver streets
- Blende street - Warren to Phillips
- Blende & Warren streets intersection
- Argent st shoulders Mcculloch to Silver streets
- Argent & McCulloch streets intersection

- Argent street - Iodide to Phillips streets wings
- Beryl street - Silver to Boron streets
- Silver street - Beryl to Boron streets
- Silver & Boron streets intersection
- Iodide lane - Iodide to Lane streets
- Murton & Chapple streets intersection
- Murton street - Chapple to Williams streets
- Lane street - Buck to Noonan streets
- Silver street - Beryl to Blende streets
- Beryl street - Silver to Boron streets
- Silver & Beryl streets intersection
- Silver street - Beryl to Boron streets
- Rear of hospital car park
- Morgan & Gossan intersection
- Morgan street Gossan to Jones streets
- Wilson & Comstock intersection
- Wilson street Comstock to South streets
- Wilson street South to Central streets
- Clarke street Comstock to South streets
- Jamieson street South to Central streets
- Central street Knox to Duff streets
- Argent street Iodide to Bagot
- Argent street Bagot to Silver
- Argent street Silver to McCulloch
- Argent street McCulloch to Jabez
- Argent & Jabez streets
- Argent street Jabez to Warren
- Blende & Warren intersection
- Blende street Haskard to Mann
- Prepare Patton Street & Wentworth Road for resealing

RMS

- Reseal Wentworth road Kanandah road to 1500m

NATURE STRIP REPAIRS

497 Lane street trench at 23 Chloride street
prepare & seal car park rear of 141 William Street

Clean out Gross Pollutant Traps (GPTS) Wolfram Street, Beryl street, Lane street

GALENA STREET REFUGE ISLAND

Work has finished on the Galena Street Refuge Island. A temporary sign has been installed until the proper signage has been received.

This project is funded by the RMS and is estimated at (\$32,000)

Attachments

There are no attachments for this report.

ANDREW BRUGGY
MANAGER INFRASTRUCTURE STRATEGY

THERESE MANNS
GENERAL MANAGER

ORDINARY MEETING OF THE COUNCIL

March 12, 2015

BROKEN HILL CITY COUNCIL REPORT NO. 62/15

SUBJECT: ACTION LIST REPORT 11/25

Recommendation

That Broken Hill City Council Report No. 62/15 dated March 12, 2015, be received.

Executive Summary:

The purpose of the report is to ensure that Council and the community are informed on the status of actions required by previous decisions of Council.

Report:

The Action List attached to this report is for information only and will be provided to Council on a monthly basis.

The report covers Council's decision for the period September 2, 2009 to February 25, 2015.

Strategic Direction:

Delivery Program Key Direction 5: Our Leadership

Objective 2 Principal Activity 1:1 To give effect to Council policies, decisions and relevant legislation – Decisions of Council will be initiated within 30 days.

Relevant Legislation:

Nil

Financial Implications:

Nil

Attachments

1. Action List Report for March 2015 54 Pages

THERESE MANNS
GENERAL MANAGER

CARRIED

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>15 Nov 2013 - 10:48 AM - Michelle Rolton</p> <p>Plan completed November 2013</p> <p>13 Feb 2014 - 12:01 PM - Michelle Rolton</p> <p>No change - latest status still current.</p> <p>15 Apr 2014 - 1:51 PM - Michelle Rolton</p> <p>Surveyor advised that plan is due by April 25th. This will allow lease to be registered.</p> <p>14 May 2014 - 10:38 AM - Michelle Rolton</p> <p>Plan now due May 16th 2014 - then lease to be registered.</p> <p>11 Jun 2014 - 2:29 PM - Louine Hille</p> <p>Plan received, examined and redrafted. Development Application required and in process. When plan consented to and signed by Council it will be forwarded to Trades and Investment, Crown Lands for their endorsement and lodgement with L.P.I.</p> <p>08 Sep 2014 - 1:17 PM - Lacey Butcher</p> <p>No change in status</p> <p>13 Oct 2014 - 1:48 PM - Frederick Docking</p> <p>Action reassigned to Sharon Hutch by: Leisa Bartlett</p> <p>05 Dec 2014 - 5:09 PM - Frederick Docking</p> <p>Action reassigned to Andrea Roberts by: Leisa Bartlett</p> <p>11 Dec 2014 - 3:15 PM - Frederick Docking</p> <p>GM to review and sign DA application and return to Tracy Stephens. Once consented and signed by council forward to trades and investment Crown Lands for their endorsement and lodge with LPI</p> <p>12 Feb 2015 - 10:10 AM - Frederick Docking</p> <p>Subdivision required for lease purposes only before lease can be finalised</p> <p>13 Mar 2015 - 9:20 AM - Frederick Docking</p> <p>Subdivision required for lease purposes only before lease can be finalised</p> <p>13 Mar 2015 - 3:09 PM - Frederick Docking</p> <p>Action reassigned to Frederick Docking by: Andrea Roberts</p>		
Ordinary Meeting of the Council 27 January 2010	False	Infrastructure and Sustainability Committee
<p>ITEM 7 - GROUP MANAGER SUSTAINABILITY REPORT NO. 5/10 - DATED JANUARY 12, 2010 - SUBDIVISION OF CROWN LAND AT RYAN AND CREEDON STREETS TO CREATE A DRAINAGE RESERVE</p> <p>R8/245</p> <p><u>Recommendation</u></p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>That Group Manager Sustainability Report No. 5/10 dated January 12, 2010, be received.</p> <p>That Council co-ordinate the subdivision of Crown Land, on behalf of the State of New South Wales at the corner of Ryan and Creedon Streets to permit the creation of a Drainage Reserve in Council's name and to rectify other land issues.</p> <p>That documents relating to this matter be executed under Council's Common Seal if required.</p> <p><i>01 May 2013 - 1:52 PM - Leisa Bartlett</i> Adjoining owner has changed mind due to changed family circumstances. Proceeding with minor changes - Plan to be redrafted by Council initially for Crown Approval prior to formal survey.</p> <p><i>15 Nov 2013 - 10:58 AM - Michelle Rolton</i> Status unchanged.</p> <p><i>13 Feb 2014 - 12:02 PM - Michelle Rolton</i> No Change - Latest status remains current.</p> <p><i>15 Apr 2014 - 1:55 PM - Michelle Rolton</i> Subdivision to be addressed when Surveyor completes survey work in April 2014.</p> <p><i>11 Jun 2014 - 2:34 PM - Louine Hille</i> No change in status.</p> <p><i>13 Oct 2014 - 1:50 PM - Andrew Bruggy</i> Action reassigned to Sharon Hutch by: Leisa Bartlett</p> <p><i>05 Dec 2014 - 5:09 PM - Andrew Bruggy</i> Action reassigned to Francois VanDerBerg by: Leisa Bartlett</p> <p><i>21 Jan 2015 - 9:23 AM - Andrew Bruggy</i> Action reassigned to Andrew Bruggy by: Leisa Bartlett</p> <p><i>17 Feb 2015 - 10:39 AM - Leisa Bartlett</i> Survey Commissioned.</p>		
Ordinary Meeting of the Council 30 June 2010	False	Infrastructure and Sustainability Committee
<p>ITEM 7 - CORRESPONDENCE REPORT NO. 45/10 - DATED JUNE 03, 2010 - MINUTES AND FINANCIAL REPORTS OF THE MEMORIAL OVAL COMMUNITY COMMITTEE</p> <p>P10/1</p> <p><u>Recommendation</u></p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>That minutes of the Memorial Oval Community Committee Meetings held May 4, 2010, and June 1, 2010 (incorporating the financial reports for April and May, 2010 and attachments) be received; and the motions contained therein endorsed.</p> <p>That a report be prepared for the July Infrastructure and Sustainability Committee Meeting regarding upgrading the hot water systems at the Memorial Oval Amenities Block to more efficient gas hot water systems; and the possibility of relocating 1 hot water system from the E.T. Lamb Oval Amenities Block to the Memorial Oval Amenities Block.</p> <p>That Council undertake a Business Case Study to develop a Business Plan for the Memorial Oval; and that members of the Memorial Oval Community Committee be included in the development of the Business Plan.</p> <p>That correspondence be sent to the Memorial Oval Community Committee advising of Council's decision.</p> <p><u>Minute No 42374</u> Councillor T. Kennedy moved) Councillor R. Steer seconded)</p> <p>That the recommendations of items 5 to 7 be adopted.</p> <p style="text-align: right;">CARRIED</p> <p><i>05 Sep 2013 - 12:41 PM - Rebecca Flowers</i> Format of business case study under consideration. The outline of the plan was being presented to the S355 Committee by Group Manager Infrastructure for consideration at the March 6, 2012 Meeting. GMI will await feedback from the Committee.</p> <p>New hot water system now installed.</p> <p>Dec 2012 - Awaiting feedback from Committee regarding how they wish to proceed.</p> <p>Aug 2013 Awaiting feedback from Committee</p> <p>Jan 2014 The 355 Committee are to be approach to determie how they wish to progress this item</p> <p>June 2014 - GMI and 355 Committee still to discuss.</p> <p><i>02 Sep 2014 - 12:36 PM - Rebecca Flowers</i> September 2014 - no updates available at this stage. Will discuss with new Asset Manager once new structure implemented.</p> <p><i>13 Oct 2014 - 1:50 PM - Andrea Roberts</i> Action reassigned to Sharon Hutch by: Leisa Bartlett</p> <p><i>05 Dec 2014 - 5:10 PM - Andrea Roberts</i> Action reassigned to Andrew Bruggy by: Leisa Bartlett</p> <p><i>17 Mar 2015 - 9:36 AM - Andrea Roberts</i> Action reassigned to Andrea Roberts by: Leisa Bartlett</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
Ordinary Meeting of the Council 30 June 2010	False	Infrastructure and Sustainability Committee
ITEM 11 - GROUP MANAGER INFRASTRUCTURE REPORT NO. 16/10 - DATED JUNE 16, 2010 - ADOPTION OF AIRPORT MASTER PLAN M3/76		
<u>Recommendation</u>		
That Group Manager Infrastructure Report No. 16/10 dated June 16, 2010, be received.		
That the Draft Airport Master Plan be formally adopted.		
That Council establish an Airport Working Group to assist to progress and drive the implementation of Airport Master Plan framework and recommendations.		
That terms of reference and membership of the Working Group be the subject of a further report to Council.		
RESOLUTION		
<u>Minute No. 42379</u>		
Councillor B. Algate moved)	That the recommendation of item 11 be adopted.
Councillor J. Groenendijk seconded)	
		CARRIED
<i>10 Jan 2013 - 2:43 PM - Leisa Bartlett</i>		
Now that the visit to Mildura Airport has been undertaken, establishment of working group to be progressed with guidelines and makeup of the working group to be determined. This will be incorporated into the Section 355 Committee Report to the November Council Meeting.		
This item will be progressed as resources allow.		
<i>16 Jan 2014 - 2:08 PM - Rebecca Flowers</i>		
Jan 2014 Makeup of working group still to be determined		
June 2014 - No update as yet, working group still being reviewed.		
<i>02 Sep 2014 - 12:35 PM - Rebecca Flowers</i>		
September 2014 - No update as yet, working group still being reviewed. Will discuss with new Asset Manager once structure implemented.		
<i>13 Oct 2014 - 1:50 PM - Andrew Bruggy</i>		
Action reassigned to Sharon Hutch by: Leisa Bartlett		
<i>05 Dec 2014 - 5:10 PM - Andrew Bruggy</i>		
Action reassigned to Andrew Bruggy by: Leisa Bartlett		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>19 Dec 2014 - 3:09 PM - Rebecca McLaughlin</p> <p>Item has not progressed as at December 2014. Manager Infrastructure Strategy to review.</p> <p>17 Feb 2015 - 10:39 AM - Leisa Bartlett</p> <p>Business Plan proposal submitted. this will underpin the EOI for grant funding under the Resources for Regions funding.</p>		
Ordinary Meeting of the Council 29 September 2010	False	Infrastructure and Sustainability Committee
<p>ITEM 12 - GROUP MANAGER SUSTAINABILITY REPORT NO. 77/10 - DATED SEPTEMBER 14, 2010 - ACQUISITION OF LAND FOR DRAINAGE OF STORMWATER L6/2/1, R8/245</p> <p><u>Recommendation</u></p> <p>That Group Manager Sustainability Report No. 77/10 dated September 14, 2010, be received.</p> <p>That Council acquire land, as shown edged in black in the attached diagram, for the purpose of stormwater drainage.</p> <p>That the acquisition be under the terms of the Local Government Act 1993.</p> <p>That the consent of the Minister and Governor be sought to proceed with the acquisition.</p> <p>That upon acquisition the land be classified as operational land and that the land be described as a drainage reserve on title.</p> <p>That Minerals be excluded from the acquisition.</p> <p>That Council seek a native title opinion in relation to that land shown "B" in the diagram being part of Reserve 72211 for Public School Purposes.</p> <p>That Council negotiate with the owner of the parts shown "A" & "C" in the diagram firstly to seek agreement to the acquisition and secondly as to the amount of compensation to be paid.</p> <p>That Council obtain the consent of the Crown in relation to the acquisition of the land marked "B" and also consult with the current occupant.</p> <p>That compensation for the part marked "B" be determined as at the date of acquisition by the Acquisitions Valuation Branch by the Land and Property Management Authority.</p> <p>That the final dimensions of the land be subject to survey.</p> <p>That documents relating to this matter be executed under Council's Common Seal as required.</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
RESOLUTION Minute No. 42504 Councillor B. Algate moved) Councillor J. Groenendijk seconded)		
That the recommendation of Item 12 be adopted.		CARRIED
12 Jun 2013 - 10:06 AM - Lacey Butcher Awaiting surveyor - work priority list sent to Surveyor (September 2012) Also waiting responses from landowners/occupiers June 6 2013 01 Aug 2013 - 12:52 PM - Leisa Bartlett Survey expedited by surveyor August 2013. 22 Oct 2013 - 1:54 PM - Louine Hille No responses from either party. 13 Feb 2014 - 12:06 PM - Michelle Rolton No change - latest status remains current. 15 Apr 2014 - 1:58 PM - Michelle Rolton Further contact to be made for required consents to proceed. 11 Jun 2014 - 2:42 PM - Louine Hille No change in status. 13 Oct 2014 - 1:50 PM - Andrew Bruggy Action reassigned to Sharon Hutch by: Leisa Bartlett 05 Dec 2014 - 5:22 PM - Andrew Bruggy Action reassigned to Francois VanDerBerg by: Leisa Bartlett 21 Jan 2015 - 9:30 AM - Andrew Bruggy Action reassigned to Andrew Bruggy by: Lacey Butcher 17 Mar 2015 - 9:37 AM - Leisa Bartlett Commissioning of survey about to commence.		
Confidential Matters of the Council 29 June 2011	False	Confidential Matters
ITEM 1 – (Item 41 in open minutes) - GROUP MANAGER SUSTAINABILITY REPORT NO. 43/11 - DATED JUNE 07, 2011 - - <u>CONFIDENTIAL</u>		11/472
<u>Recommendation</u>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>That Group Manager Sustainability Report No. 43/11 dated June 7, 2011, be received.</p> <p>That Council accept ownership of land in consideration for overdue rates as outlined in the body of this report.</p> <p>That documents relating to the transfer be executed under Council's Common Seal as required.</p> <p><i>12 Jun 2013 - 12:02 PM - Leisa Bartlett</i></p> <p>June 20 2012 - Letter sent confirming acceptance of ownership. Copy of Title, Caveat, Plan and Search sent for action</p> <p><i>12 Aug 2013 - 3:00 PM - Leisa Bartlett</i></p> <p>Land flagged for sale at auction of land for unpaid rates. Council should purchase land at this sale to expedite matters as no response to current proceedings as at September 2013.</p> <p><i>06 Dec 2013 - 3:48 PM - Michelle Rolton</i></p> <p>Sale scheduled for 2014.</p> <p><i>13 Feb 2014 - 12:09 PM - Michelle Rolton</i></p> <p>No change - Latest status remains current.</p> <p><i>15 Apr 2014 - 1:59 PM - Michelle Rolton</i></p> <p>Flagged for purchase at upcoming sale for unpaid rates.</p> <p><i>11 Jun 2014 - 2:54 PM - Louine Hille</i></p> <p>[337A Cummins Street used as access to rear of adjacent properties]. Status remains unchanged.</p> <p><i>13 Oct 2014 - 1:51 PM - Sharon Hutch</i></p> <p>Action reassigned to Sharon Hutch by: Leisa Bartlett</p> <p><i>05 Dec 2014 - 5:23 PM - Leisa Bartlett</i></p> <p>List of eligible properties for sale of land being prepared for presentation to Council early 2015.</p>		
Confidential Matters of the Council 29 June 2011	False	Confidential Matters
<p>ITEM 5 – (Item 45 in open minutes) - GROUP MANAGER SUSTAINABILITY REPORT NO. 44/11 - DATED JUNE 28, 2011 - - <u>CONFIDENTIAL</u></p> <p><u>Recommendation</u></p> <p>That Group Manager Sustainability Report No. 44/11 dated June 28, 2011, be received.</p>		
		11/239, 11/221

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MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>Further enquires to be made</p> <p>13 Oct 2014 - 1:51 PM - Frederick Docking</p> <p>Action reassigned to Sharon Hutch by: Leisa Bartlett</p> <p>13 Nov 2014 - 1:55 PM - Rebecca McLaughlin</p> <p>New lease agreement has been signed by Hertz and is being reviewed by DGM awaiting Council signature and stamp.</p> <p>05 Dec 2014 - 5:24 PM - Frederick Docking</p> <p>Action reassigned to Andrea Roberts by: Leisa Bartlett</p> <p>11 Dec 2014 - 3:45 PM - Frederick Docking</p> <p>Information requested by GM submitted and awaiting return of signed document. Requested lease amounts for: Thrifty \$329.93 per month and Avis \$340.50 per month.</p> <p>12 Feb 2015 - 11:45 AM - Frederick Docking</p> <p>Further enquires to be made</p> <p>13 Mar 2015 - 9:20 AM - Frederick Docking</p> <p>Further enquires to be made</p> <p>13 Mar 2015 - 3:09 PM - Frederick Docking</p> <p>Action reassigned to Frederick Docking by: Andrea Roberts</p>		
Confidential Matters of the Council 31 August 2011	False	Confidential Matters
<p><u>ITEM 1 - GROUP MANAGER SUSTAINABILITY REPORT NO. 58/11 - DATED AUGUST 21, 2011 – LEASE OF PART FLIGHT SERVICE BUILDING AT AIRPORT TO THE RFDS - CONFIDENTIAL</u></p> <p>11/231</p> <p><u>Recommendation</u></p> <p>That Group Manager Sustainability Report No. 58/11 dated August 21, 2011, be received.</p> <p>That the General Manager negotiates a commercial rental amount for the Flight Services Building lease with the RFDS.</p> <p>That lease documents, when prepared, be executed under Council's Common Seal as required.</p> <p>RESOLUTION</p> <p>Minute No. 42983</p> <p>Councillor J. Groenendijk moved)</p> <p>Councillor R. Steer seconded)</p> <p>That the recommendation of item 1 be adopted.</p> <p>CARRIED</p>		

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MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p><i>12 Aug 2013 - 3:35 PM - Leisa Bartlett</i> Lease executed in duplicate. One copy returned to RFDS. Registration copies awaiting completion of new lease lot survey of Airport.</p> <p><i>15 Nov 2013 - 11:05 AM - Michelle Rolton</i> Plan due November 2013</p> <p><i>17 Jan 2014 - 11:56 AM - Louine Hille</i> Draft Plan received for examination and approval.</p> <p><i>13 Feb 2014 - 12:10 PM - Michelle Rolton</i> Lot numbering determined, awaiting final plan.</p> <p><i>11 Jun 2014 - 3:23 PM - Louine Hille</i> Plan requires minor amendment to stop it being requisitioned. Development Consent to subdivision for lease purposes required. Development Application being compiled.</p> <p><i>08 Sep 2014 - 1:19 PM - Lacey Butcher</i> No change in status</p> <p><i>13 Oct 2014 - 1:51 PM - Frederick Docking</i> Action reassigned to Sharon Hutch by: Leisa Bartlett</p> <p><i>05 Dec 2014 - 5:24 PM - Frederick Docking</i> Action reassigned to Andrea Roberts by: Leisa Bartlett</p> <p><i>11 Dec 2014 - 3:37 PM - Frederick Docking</i> Receipt of Payment for land recieved. Lease signed. GM to sign DA for subdivision approval and return to Tracy Stephens.</p> <p><i>18 Dec 2014 - 10:31 AM - Frederick Docking</i> Made contact with ABB to find out why the subdivision was needed and if lease can be signed off without it.</p> <p><i>18 Dec 2014 - 12:07 PM - Frederick Docking</i> Made contact with ABB, spoke with Andrew, no subdivision required. Andrew will execute final lease and submit in January.</p> <p><i>12 Feb 2015 - 1:12 PM - Frederick Docking</i> Waiting on Sub Division for lease purposes</p> <p><i>13 Mar 2015 - 3:09 PM - Frederick Docking</i> Action reassigned to Frederick Docking by: Andrea Roberts</p> <p><i>13 Mar 2015 - 3:53 PM - Frederick Docking</i> Waiting on Sub Division for lease purposes</p>		
Confidential Matters of the Council 29 February 2012	False	Confidential Matters
ITEM 1 (Item 45 in open minutes) - SUSTAINABILITY REPORT NO. 8/12 - DATED JANUARY 13, 2012 – RENEWAL OF LEASE TO THE AERO CLUB OF BROKEN		

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MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>11 Jun 2014 - 3:29 PM - Louine Hille</p> <p>Plan requires minor amendment to stop it being requisitioned. Development Consent to subdivision for lease purposes required. Development Application being compiled.</p> <p>08 Sep 2014 - 1:19 PM - Lacey Butcher</p> <p>No change in status</p> <p>13 Oct 2014 - 1:51 PM - Frederick Docking</p> <p>Action reassigned to Sharon Hutch by: Leisa Bartlett</p> <p>05 Dec 2014 - 5:24 PM - Frederick Docking</p> <p>Action reassigned to Andrea Roberts by: Leisa Bartlett</p> <p>11 Dec 2014 - 4:42 PM - Frederick Docking</p> <p>Amendment for water charges to lease draft signed and returned. GM to sign off DA and return to Tracey Stephens for consent for lease purposes.</p> <p>12 Feb 2015 - 11:46 AM - Frederick Docking</p> <p>Waiting for subdivision for lease purposes only</p> <p>13 Mar 2015 - 9:21 AM - Frederick Docking</p> <p>Waiting on Sub Division for lease purposes</p> <p>13 Mar 2015 - 3:09 PM - Frederick Docking</p> <p>Action reassigned to Frederick Docking by: Andrea Roberts</p>		
Our Environment Committee 21 November 2012	False	Our Environment Reports
<p>2. <u>BROKEN HILL CITY COUNCIL REPORT NO. 75/12 - DATED NOVEMBER 08, 2012 - COMPANION ANIMALS IMPOUNDING FACILITY AGREEMENT</u> 11/141</p> <p><u>Recommendation</u></p> <p>That Broken Hill City Council Report No. 75/12 dated November 8, 2012, be received.</p> <p>That Council proceed with the formulation of a contract document for the purposes of providing, controlling and managing impounding services.</p> <p>That Council invite expressions of interest from suitable service providers.</p> <p>That the Companion Animals Management Plan be reviewed to reflect best practice and current operations.</p> <p>CARRIED UNDER DELEGATION</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>25 Jul 2013 - 4:23 PM - Leisa Bartlett</p> <p>Preparation of contract negotiations continuing July 2013.</p> <p>10 Sep 2013 - 2:52 PM - Leisa Bartlett</p> <p>Agreement with BH Vet Clinic.</p> <p>17 Jan 2014 - 12:17 PM - Louine Hille</p> <p>Agreement being reviewed legally.</p> <p>13 Feb 2014 - 12:34 PM - Michelle Rolton</p> <p>No change - Latest status remains current.</p> <p>15 Apr 2014 - 2:03 PM - Michelle Rolton</p> <p>Legal review complete. Supplied to BH Vet Clinic for endorsement.</p> <p>11 Jun 2014 - 3:34 PM - Louine Hille</p> <p>Tender to be issued.</p> <p>13 Oct 2014 - 1:52 PM - Francois VanDerBerg</p> <p>Action reassigned to Francois VanDerBerg by: Leisa Bartlett</p> <p>20 Jan 2015 - 9:48 AM - Lacey Butcher</p> <p>Tender to be further investigated</p> <p>13 Mar 2015 - 11:37 AM - Tracy Stephens</p> <p>No change in status.</p>		
Ordinary Meeting of the Council 19 December 2012	False	Further Business
<p>ITEM 14 - BROKEN HILL CITY COUNCIL REPORT NO. 120/12 - DATED DECEMBER 11, 2012 - NAMING OF ROADS AT BROKEN HILL REGIONAL AQUATIC CENTRE AND ENVIRONS</p> <p>11/299</p> <p><u>Recommendation</u></p> <p>That Broken Hill City Council Report No. 120/12 dated December 11, 2012 be received.</p> <p>That Lot 8 in DP 1175135, the former cul-de-sac used to access the Aquatic Centre be named Rasp Place.</p> <p>That Council seek consent to the name from the Geographical Name Board (GNB).</p> <p>That, if the name is acceptable to the GNB, it be advertised for public and official comment as required by the Roads Act 1993 and Roads Regulation 2008.</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>That the name be published in the Government Gazette should no objections to its adoption be received.</p> <p>RESOLUTION <u>Minute No. 44190</u> Councillor B. Algate moved) Councillor D. Gallagher seconded)</p> <p>That the recommendation of item 14 be adopted.</p> <p style="text-align: right;">CARRIED</p> <p><i>12 Jun 2013 - 9:37 AM - Lacey Butcher</i> Procedure commenced May 7 2013. Geographical Name Board notified May 16 2013. LPI letter of objection received - names too similar to existing June 3 2013. Response being prepared June 6 2013 <i>12 Sep 2013 - 1:40 PM - Leisa Bartlett</i> Response sent to GNB 5th July 2013. Awaiting reply. <i>15 Nov 2013 - 11:09 AM - Michelle Rolton</i> Status unchanged. <i>13 Feb 2014 - 12:35 PM - Michelle Rolton</i> No change - Status remains current. <i>11 Jun 2014 - 3:35 PM - Louine Hille</i> Geographical Names Board to be contacted regarding lack of response to Council's last letter. <i>08 Sep 2014 - 1:20 PM - Lacey Butcher</i> No change in status <i>17 Feb 2015 - 9:46 AM - Andrew Bruggy</i> Action reassigned to Andrew Bruggy by: Leisa Bartlett <i>17 Feb 2015 - 9:47 AM - Leisa Bartlett</i> Letter sent to Geographical Names Board enquiring on progress of the naming of the cul-de-sac at the Aquatic centre. <i>17 Mar 2015 - 9:38 AM - Leisa Bartlett</i> No reply received to letter to Council's letter.</p>		
Ordinary Meeting of the Council 24 April 2013	False	Further Business
<p>ITEM 9 - BROKEN HILL CITY COUNCIL REPORT NO. 118/13 - DATED APRIL 17, 2013 - PIPELINE FOR EFFLUENT FROM WILLS STREET WASTE WATER TREATMENT PLANT TO WHITE LEEDS - PARTS WITHIN KANANDAH ROAD AND SILVER CITY HIGHWAY ADJACENT LGA BOUNDARY 11/298</p> <p><u>Recommendation</u></p> <p>That Broken Hill City Council Report No. 118/13 dated April 17, 2013, be received.</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>That Council consent be given under a Deed of Consent (or licence) issued under section 139 of the Roads Act 1993 for the construction of a pipeline within the Kanandah Road and Silver City Highway corridors to provide treated effluent water to White Leeds and Thorndale. The necessary consent under Section 138 of the Roads Act 1993 be granted and be included if required.</p> <p>That documents relating to this matter be executed under Council's Common Seal as required.</p> <p>RESOLUTION Minute No. 44306</p> <p>Councillor M. Browne moved) Councillor D. Gallagher seconded)</p> <p>That the recommendation of item 9 be adopted.</p> <p>CARRIED</p> <p><i>12 Jun 2013 - 3:25 PM - Lacey Butcher</i> Action memo received May 1 2013. Action pending</p> <p><i>12 Aug 2013 - 2:01 PM - Leisa Bartlett</i> Draft Licence for pipeline for White Leeds sent to Essential Energy July 3, 2013. Norton Rose to prepare Roads Act documents.</p> <p><i>15 Nov 2013 - 11:12 AM - Michelle Rolton</i> Status unchanged.</p> <p><i>13 Feb 2014 - 12:35 PM - Michelle Rolton</i> No Change - Latest status remains current.</p> <p><i>15 Apr 2014 - 2:04 PM - Michelle Rolton</i> Reminder to be sent to Essential Energy/Water.</p> <p><i>14 May 2014 - 10:45 AM - Michelle Rolton</i> No response to date. further contact to be made re: status</p> <p><i>11 Jun 2014 - 3:38 PM - Louine Hille</i> No change in status.</p> <p><i>13 Oct 2014 - 1:54 PM - Andrew Bruggy</i> Action reassigned to Sharon Hutch by: Leisa Bartlett</p> <p><i>05 Dec 2014 - 5:36 PM - Andrew Bruggy</i> Action reassigned to Andrew Bruggy by: Leisa Bartlett</p> <p><i>17 Feb 2015 - 10:42 AM - Leisa Bartlett</i> Current status of action taken being investigated.</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
Extraordinary Confidential Matters of the Council 24 April 2013	False	Confidential Matters
ITEM 1 - BROKEN HILL CITY COUNCIL REPORT NO. 120/13 - DATED APRIL 17, 2013 - - CONFIDENTIAL		11/63
<u>Recommendation</u>		
That Broken Hill City Council Report No. 120/13 dated April 17, 2013, be received.		
That Council as Trustee of the Willyama Common, grant consent to the installation of pipelines and the acquisition of land as detailed in the body of this report as Further Recommendations.		
That documents relating to these matters be executed under Council's Common Seal in the absence of a Trust Seal.		
RESOLUTION		
<u>Minute No. 44314</u>		
Councillor B. Algate moved)	That the recommendation of item 1 be adopted.
Councillor D. Gallagher seconded)	
		CARRIED
<i>12 Jun 2013 - 3:17 PM - Lacey Butcher</i>		
Action memo received May 1 2013. Action pending		
<i>12 Aug 2013 - 2:04 PM - Leisa Bartlett</i>		
Draft Licence for pipeline to White Leeds sent to Essential Energy July 3, 2013.		
<i>15 Nov 2013 - 11:15 AM - Michelle Rolton</i>		
Status unchanged.		
<i>13 Feb 2014 - 12:36 PM - Michelle Rolton</i>		
No change - Latest status remains current.		
<i>14 May 2014 - 11:37 AM - Michelle Rolton</i>		
Further contact to be made re: status		
<i>13 Oct 2014 - 1:55 PM - Andrew Bruggy</i>		
Action reassigned to Sharon Hutch by: Leisa Bartlett		
<i>05 Dec 2014 - 5:37 PM - Andrew Bruggy</i>		
Action reassigned to Andrew Bruggy by: Leisa Bartlett		
<i>17 Mar 2015 - 9:39 AM - Leisa Bartlett</i>		

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MEETING	FURTHER REPORT REQUIRED	SUBJECT
Undertaking the process to complete.		
Ordinary Meeting of the Council 26 June 2013	False	Our Community Reports
ITEM 4 - BROKEN HILL CITY COUNCIL REPORT NO. 159/13 - DATED JUNE 11, 2013 - OPERATION OF SOUTH COMMUNITY CENTRE LIBRARY 11/209		
RESOLUTION <u>Minute No. 44359</u> Councillor C. Adams moved) Councillor D. Gallagher seconded)		
That Broken Hill City Council Report No. 159/13 dated June 11, 2013, be received. That Council consider a request from the Anglican Parish of Broken Hill and the Far West to transition the operation of the South Community Centre Library into a like minded, not for profit body. That Council enter into discussions with the Patton Village Community and Business Association Committee to assess the viability of their interest in the library. That a report be prepared outlining Council's past contributions to the South Community Centre.		
CARRIED		
<i>25 Jul 2013 - 2:28 PM - Leisa Bartlett</i> Meeting to be arranged between 13-16 August 2013. <i>10 Sep 2013 - 3:31 PM - Leisa Bartlett</i> Meeting held. Matters raised to be given further consideration. <i>15 Nov 2013 - 11:19 AM - Michelle Rolton</i> Status unchanged. <i>15 Apr 2014 - 2:35 PM - Michelle Rolton</i> Correspondence to Patton Village Committee to be prepared, requesting business plan for the use of the Centre to be provided to Council. <i>14 May 2014 - 11:38 AM - Michelle Rolton</i> Correspondence sent - awaiting response.		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>11 Jun 2014 - 3:43 PM - Louine Hille Still awaiting response.</p> <p>17 Jul 2014 - 5:25 PM - Michelle Rolton Response under consideration.</p> <p>14 Aug 2014 - 3:22 PM - Michelle Rolton Resolved at July Council Meeting to hand over to Patton Village Committee.</p> <p>14 Aug 2014 - 3:23 PM - Michelle Rolton Correspondence to be prepared and documents executed.</p> <p>08 Sep 2014 - 1:24 PM - Lacey Butcher No change in status - Note: South CommunityCentre being added to same Reserve South Mechanics Institute. Crown Lease/licence will be required</p> <p>13 Oct 2014 - 1:55 PM - Sharon Hutch Action reassigned to Sharon Hutch by: Leisa Bartlett</p>		
Confidential Matters of the Council 27 July 2011	False	Confidential Matters
<p>ITEM 1 - SUSTAINABILITY REPORT NO. 48/11 - DATED JULY 05, 2011 - - CONFIDENTIALM3/76/52</p> <p><u>Recommendation</u></p> <p>Moved Councillor B. Algate, Seconded Councillor R. Steer</p> <p>That Group Manager Sustainability Report No. 48/11 dated July 5, 2011, be received.</p> <p>That Council renew its lease with BP Australia Pty Ltd for a period of five (5) years with three (3) options to renew of five (5) years each.</p> <p>That the terms of the lease, as set out in the body of this report, be adopted.</p> <p>That documents relating to this matter be executed under Councils Common Seal as required.</p> <p>01 May 2013 - 4:44 PM - Leisa Bartlett Proceeded on month by month basis until May 2013.</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
12 Aug 2013 - 4:45 PM - Leisa Bartlett		Correspondence received with BP requesting amendments. Solicitors information received. Some clauses to be checked by Council's insurers August, 2013.
10 Sep 2013 - 1:51 PM - Leisa Bartlett		Awaiting response from Insurers.
15 Nov 2013 - 11:20 AM - Michelle Rolton		Reviewed clauses; sent to BP for consideration on October 8, 2013. No response to date.
13 Feb 2014 - 12:38 PM - Michelle Rolton		BP again contacted - January 2014. Response due February 2014.
15 Apr 2014 - 2:07 PM - Michelle Rolton		Response received and being considered.
12 Jun 2014 - 10:55 AM - Louine Hille		Lease clauses to be forwarded to Solicitors for final draft of lease to be compiled.
17 Jul 2014 - 5:26 PM - Michelle Rolton		Lease with solicitors for final preparation.
14 Aug 2014 - 3:24 PM - Michelle Rolton		Lease with BP for execution.
08 Sep 2014 - 1:26 PM - Lacey Butcher		Awaiting return of executed lease
13 Oct 2014 - 1:55 PM - Frederick Docking		Action reassigned to Sharon Hutch by: Leisa Bartlett
05 Dec 2014 - 5:38 PM - Frederick Docking		Action reassigned to Andrea Roberts by: Leisa Bartlett
15 Dec 2014 - 3:22 PM - Frederick Docking		
		BP have received Lease and are making an amendment before returning to BHCC. When received send to ABB to approval amendments and finalised document.
12 Feb 2015 - 10:14 AM - Frederick Docking		ABB Still waiting on return on signed lease from BP
13 Mar 2015 - 9:21 AM - Frederick Docking		ABB Still waiting on return on signed lease from BP
13 Mar 2015 - 3:09 PM - Frederick Docking		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
Action reassigned to Frederick Docking by: Andrea Roberts		
Confidential Matters of the Council 27 July 2011	False	Confidential Matters
<p>ITEM 2- SUSTAINABILITY REPORT NO. 49/11 - DATED JULY 06, 2011 - - CONFIDENTIALM3/76/33</p> <p><u>Recommendation</u></p> <p>That Group Manager Sustainability Report No. 49/11 dated July 6, 2011, be received.</p> <p>That Council lease land at the Broken Hill Airport to Airservices Australia ABN 59 698 720 886 as it relates to navigation, communication and emergency power facilities as outlined in the body of this report.</p> <p>That the Lessee be liable for all legal costs relating to this matter.</p> <p>That documents relating to this matter be executed under Councils Common Seal as required.</p> <p><i>12 Aug 2013 - 4:46 PM - Leisa Bartlett</i></p> <p>With Lessee for execution. Air Services reviewing operations at Airpot, recent Register General's direction will affect registration until further survey works completed.</p> <p><i>15 Nov 2013 - 11:21 AM - Michelle Rolton</i></p> <p>New survey plan due November 2013.</p> <p><i>17 Jan 2014 - 12:41 PM - Louine Hille</i></p> <p>Air Services yet to notify Council of their final requirements.</p> <p><i>13 Feb 2014 - 12:39 PM - Michelle Rolton</i></p> <p>No change - latest status remains current.</p> <p><i>14 May 2014 - 11:39 AM - Michelle Rolton</i></p> <p>Local operations someway connected to works at Ceduna Airport, when finished at Ceduna, Airservices will address Broken Hill issues.</p> <p><i>12 Jun 2014 - 11:17 AM - Louine Hille</i></p> <p>No change in status.</p> <p><i>13 Oct 2014 - 1:55 PM - Frederick Docking</i></p> <p>Action reassigned to Sharon Hutch by: Leisa Bartlett</p> <p><i>05 Dec 2014 - 5:39 PM - Frederick Docking</i></p> <p>Action reassigned to Andrea Roberts by: Leisa Bartlett</p> <p><i>21 Jan 2015 - 9:31 AM - Frederick Docking</i></p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>Action reassigned to Frederick Docking by: Lacey Butcher <i>12 Feb 2015 - 9:02 AM - Frederick Docking</i> Awaiting Airservices to update facilities as requirement of new lease <i>09 Mar 2015 - 8:53 AM - Frederick Docking</i> Awaiting Airservices to update facilities as requirement of new lease</p>		
Extraordinary Meeting of the Council 30 October 2013	False	Further Business
<p>ITEM 1 - BROKEN HILL CITY COUNCIL REPORT NO. 269/13 - DATED OCTOBER 17, 2013 - WILLYAMA COMMON - COMPULSORY ACQUISITION OF CROWN LAND AT BROKEN HILL AIRPORT 11/89, 11/214</p> <p><u>Recommendation</u></p> <p>That Broken Hill City Council Report No. 269/13 dated October 17, 2013, be received.</p> <p>That Council compulsorily acquire Crown Land being Lots 5938 and 5939 in DP 725373 as shown in the attached diagram for "Airport Purposes" to formalise existing occupation.</p> <p>That the acquisition be under the Terms of the Local Government Act 1993.</p> <p>That the consent of the Minister and Governor be sought for the acquisition.</p> <p>That Council seek agreement from Trade and Investment, Crown Lands Western Division for the acquisition.</p> <p>That Minerals be excluded from the acquisition.</p> <p>That Council obtain a Native Title opinion in relation to Lot 5939 in DP 725373, formerly part of Western Lands Lease 1060.</p> <p>That if necessary, Council liaise with other parties that may have an interest in Lot 5939 in DP 725373 should Native Title issues require to be addressed.</p> <p>That upon acquisition the land be classified as Operational Land.</p> <p>That compensation be determined as at the date of acquisition by the Acquisition Valuation Branch of the Land and Property Management Authority.</p> <p>That the consent of the Crown (Trade and Investment, Crown Lands Western Division) and the Division of Local Government be sought should all matters be agreed upon to dispense with pre-acquisition requirements given that the compensation as determined at the date of acquisition will be the purchase price.</p> <p>That documents relating to this matter be executed under Council's Common Seal if required.</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
RESOLUTION Minute No. 44468 Councillor D. Gallagher moved) Councillor C. Adams seconded) <i>15 Nov 2013 - 12:24 PM - Michelle Rolton</i> Not yet commenced. <i>13 Feb 2014 - 12:40 PM - Michelle Rolton</i> No Change - Latest status remains current. <i>14 May 2014 - 11:41 AM - Michelle Rolton</i> Native Title status of one remaining lot to be determined. <i>12 Jun 2014 - 11:37 AM - Louine Hille</i> History of site being compiled for submission to Barrister. <i>08 Sep 2014 - 1:28 PM - Lacey Butcher</i> No change in status <i>13 Oct 2014 - 1:56 PM - Andrew Bruggy</i> Action reassigned to Sharon Hutch by: Leisa Bartlett <i>05 Dec 2014 - 5:39 PM - Andrew Bruggy</i> Action reassigned to Francois VanDerBerg by: Leisa Bartlett <i>21 Jan 2015 - 9:32 AM - Andrew Bruggy</i> Action reassigned to Andrew Bruggy by: Lacey Butcher <i>17 Mar 2015 - 9:39 AM - Leisa Bartlett</i> Undertaking process to commence.		
Ordinary Meeting of the Council 27 November 2013	False	Further Business
ITEM 10 - BROKEN HILL CITY COUNCIL REPORT NO. 315/13 - DATED NOVEMBER 14, 2013 - PROPOSAL TO CALL FOR TENDERS FOR SALE OF LOT 4 DP 1175135 BEING 331 MURTON STREET, BROKEN HILL - RESIDUE OF LAND ACQUIRED FOR PUBLIC RECREATION, SUBDIVISION AND RESALE 11/257, 11/189 <u>Recommendation</u> That Broken Hill City Council Report No. 315/13 dated November 14, 2013, be received.		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>That Council call Tenders for the sale of 331 Murton Street, Broken Hill (Lot 4 DP 1175135).</p> <p>That documents relating to the sale be executed under Council's Common Seal as required.</p> <p>RESOLUTION <u>Minute No 44506</u> Councillor P. Black moved) Councillor D. Gallagher seconded)</p> <p>That the recommendation of item 10 be adopted.</p> <p>CARRIED</p> <p><i>06 Dec 2013 - 4:37 PM - Michelle Rolton</i> Tender documentation being prepared.</p> <p><i>17 Jan 2014 - 12:54 PM - Louine Hille</i> Contract prepared.</p> <p><i>13 Feb 2014 - 12:43 PM - Michelle Rolton</i> Tender to be advertised in February/March 2014. T14/1</p> <p><i>14 Mar 2014 - 9:15 AM - Michelle Rolton</i> Tender closes March 20, 2014.</p> <p><i>15 Apr 2014 - 2:15 PM - Michelle Rolton</i> No tenders received. Report to Council.</p> <p><i>14 May 2014 - 11:43 AM - Michelle Rolton</i> To be included in auction in conjunction with sale for unpaid rates.</p> <p><i>13 Oct 2014 - 1:57 PM - Sharon Hutch</i> Action reassigned to Sharon Hutch by: Leisa Bartlett</p> <p><i>05 Dec 2014 - 5:41 PM - Leisa Bartlett</i> List of eligible properties for sale of land being prepared for presentation to Council in early 2015.</p>		
Ordinary Meeting of the Council 29 January 2014	False	Reports
<p>ITEM 8 - BROKEN HILL CITY COUNCIL REPORT NO. 7/14 - DATED JANUARY 15, 2014 - EASEMENT TO DRAIN WATER FROM WILLS STREET WASTE WATER TREATMENT PLANT OVER PART WILLYAMA COMMON TO RAILWAY CORRIDOR</p> <p>11/63</p> <p><u>Recommendation</u></p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>That Broken Hill City Council Report No. 7/14 dated January 15, 2014, be received.</p> <p>That Broken Hill City Council in its appointed capacity as Trust Manager of Willyama Common Trust:</p> <ol style="list-style-type: none"> Consent to Essential Energy/Water replacing the existing pipeline with the replacement to be offset from the current alignment; Consent to a new easement being created over the pipelines, both existing and new, as located; Consent to the extinguishment of the existing easement; Require that all costs relating to this matter be borne by Essential Energy/Water; Require that the proposed new location be examined for Aboriginal archaeological relics and that should any be discovered the replacement pipeline route be relocated to as not to disturb the relic/relics; That, if required, documents relating to this matter be executed under Council's Common Seal in the absence of a Trust Seal. <p>RESOLUTION <u>Minute No. 44557</u> Councillor J. Richards moved) Councillor B. Algate seconded)</p> <p>That the recommendation of item 8 be adopted.</p> <p>CARRIED</p> <p><i>13 Feb 2014 - 12:54 PM - Michelle Rolton</i> Essential Energy/Water notified of Council's resolutions 6/2/2014.</p> <p><i>15 Apr 2014 - 2:16 PM - Michelle Rolton</i> Awaiting plan of amended easement.</p> <p><i>12 Jun 2014 - 12:02 PM - Louine Hille</i> No change in status.</p> <p><i>13 Oct 2014 - 1:57 PM - Andrew Bruggy</i> Action reassigned to Sharon Hutch by: Leisa Bartlett</p> <p><i>05 Dec 2014 - 5:42 PM - Andrew Bruggy</i> Action reassigned to Francois VanDerBerg by: Leisa Bartlett</p> <p><i>21 Jan 2015 - 9:32 AM - Andrew Bruggy</i> Action reassigned to Andrew Bruggy by: Lacey Butcher</p>		

CARRIED

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>21 Jan 2015 - 9:32 AM - Andrea Roberts</p> <p>Action reassigned to Andrew Bruggy by: Lacey Butcher</p> <p>17 Mar 2015 - 9:41 AM - Andrea Roberts</p> <p>Action reassigned to Andrea Roberts by: Leisa Bartlett</p>		
Ordinary Meeting of the Council 29 January 2014	False	Committee Reports
<p>ITEM 20 - BROKEN HILL CITY COUNCIL REPORT NO. 19/14 - DATED JANUARY 15, 2014 - MINUTES OF THE BROKEN HILL REGIONAL ART GALLERY ADVISORY COMMITTEE MEETING HELD DECEMBER 3, 2013 12/46</p> <p><u>Recommendation</u></p> <p>That Broken Hill City Council Report No. 19/14 dated January 15, 2014, be received.</p> <p>That minutes of the Broken Hill Regional Art Gallery Advisory Committee meeting held December 3, 2013 be received and noted.</p> <p>That the amended policies be submitted to Council for consideration.</p> <p>RESOLUTION</p> <p>Minute No. 44569</p> <p>Councillor B. Algate moved)</p> <p>Councillor C. Adams seconded)</p> <p>That the recommendation of item 20 be adopted.</p> <p>CARRIED</p> <p>13 Feb 2014 - 12:56 PM - Michelle Rolton</p> <p>Amended policies developed.</p> <p>14 Mar 2014 - 9:13 AM - Michelle Rolton</p> <p>Draft policies to be considered by Art Gallery Advisory Committee.</p> <p>20 Feb 2015 - 10:31 AM - Leisa Bartlett</p> <p>Current policies not to be amended at this stage.</p> <p>COMPLETE</p>		
Ordinary Meeting of the Council 30 April 2014	False	Reports
<p>ITEM 12 - BROKEN HILL CITY COUNCIL REPORT NO. 82/14 - DATED APRIL 08, 2014 - TENDER T14/1 SALE OF 331 MURTON ST T14/1</p> <p><u>Recommendation</u></p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>That Broken Hill City Council Report No. 82/14 dated April 8, 2014, be received.</p> <p>That the subject land being Lot 4 in DP 1175135 known as 331 Murton St be offered for sale by Auction in conjunction with the Sale of Land for Unpaid Rates.</p> <p>That a reserve price be set in accordance with the independent valuation of the land.</p> <p>That the General Manager or nominee be authorised to negotiate the sale of the land on the day of the auction.</p> <p>RESOLUTION <u>Minute No. 44637</u> Councillor P. Black moved) Councillor C. Adams seconded)</p> <p>That the recommendation of item 12 be adopted.</p> <p>CARRIED</p> <p><i>14 May 2014 - 12:03 PM - Michelle Rolton</i> Pending - Auction. <i>17 Jul 2014 - 5:33 PM - Michelle Rolton</i> Sale pending - Auction (unpaid rates). <i>17 Feb 2015 - 10:43 AM - Leisa Bartlett</i> Included in sale for unpaid rates 2015.</p>		
Confidential Matters of the Council 30 April 2014	False	Confidential Matters
<p><u>ITEM 31 - BROKEN HILL CITY COUNCIL REPORT NO. 99/14 - DATED APRIL 10, 2014 - - CONFIDENTIAL</u> 11/233</p> <p><u>Recommendation</u></p> <p>That Broken Hill City Council Report No. 99/14 dated April 10, 2014, be received.</p> <p>That Council release Kamachlo Pty Ltd from its obligations under lease of property at the Airport.</p> <p>That Council call for public expressions of interest to lease</p> <ol style="list-style-type: none"> 1. The workshop on land currently described as Lot 2 DP 641460 and 2. The former Tank Farm site on land currently described as Lot 14 DP 641460 		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>That documents relating to these matters be executed under Councils Common Seal as required.</p> <p>That Council commence actions against the Guarantor to recover the outstanding debt.</p> <p>RESOLUTION <u>Minute No 44656</u> Councillor M. Browne moved) Councillor J. Richards seconded) 14 May 2014 - 12:04 PM - Michelle Rolton</p> <p>Process commenced. 11 Sep 2014 - 9:47 AM - Lacey Butcher</p> <p>Awaiting debt recovery 16 Feb 2015 - 3:57 PM - Frederick Docking</p> <p>Action reassigned to Andrea Roberts by: Leisa Bartlett 17 Feb 2015 - 10:44 AM - Leisa Bartlett</p> <p>Awaiting further investigation. 13 Mar 2015 - 3:08 PM - Frederick Docking</p> <p>Action reassigned to Frederick Docking by: Andrea Roberts</p>		
Ordinary Meeting of the Council 30 July 2014	False	Reports
<p>ITEM 14 - BROKEN HILL CITY COUNCIL REPORT NO. 182/14 - DATED JULY 15, 2014 - USE OF PART FILM STUDIO PRECINCT FOR STORAGE PURPOSES BY LEGACY BROKEN HILL GROUP AND ROTARY CLUB OF BROKEN HILL SOUTH 12/109</p> <p><u>Recommendation</u></p> <p>That Broken Hill City Council Report No. 182/14 dated July 15, 2014, be received.</p> <p>That Council permit Legacy Broken Hill Group and Rotary Club of Broken Hill South to use vacant Council operational land, Lot 23 of Section 26 in DP 758018 and part Lot 6 in DP 134676, being part of the Film Studio Precinct, 210-230 Eyre Street, rent free for the storage of their equipment subject to Development Consent being granted.</p> <p>That a suitable Deed be prepared to protect the respective rights and interests of Council, Legacy and South Rotary including required public liability insurances and that this document be executed under Council's Common Seal if required.</p> <p>That Council meet the administrative and legal costs in this matter given the nature of the Legacy and Rotary as charitable organisations.</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>14 Aug 2014 - 3:30 PM - Michelle Rolton Action pending.</p> <p>08 Sep 2014 - 1:34 PM - Lacey Butcher No change in status</p> <p>13 Oct 2014 - 2:04 PM - Frederick Docking Action reassigned to Sharon Hutch by: Leisa Bartlett</p> <p>05 Dec 2014 - 5:44 PM - Frederick Docking Action reassigned to Andrea Roberts by: Leisa Bartlett</p> <p>18 Dec 2014 - 4:11 PM - Frederick Docking Spoke with Rotary and they would like to continue with the lease, need to amend leaes and resend.</p> <p>12 Feb 2015 - 10:15 AM - Frederick Docking Lease received and signed by Rotary and with GM and Mayor to finalise.</p> <p>13 Mar 2015 - 9:22 AM - Frederick Docking Lease returned, signed and sealed. All actions completed COMPLETE</p> <p>13 Mar 2015 - 3:08 PM - Frederick Docking Action reassigned to Frederick Docking by: Andrea Roberts</p>		
Ordinary Meeting of the Council 30 July 2014	False	Reports
<p><u>ITEM 15 - BROKEN HILL CITY COUNCIL REPORT NO. 183/14 - DATED JULY 15, 2014 - TRANSFER OF OPERATION OF SOUTH COMMUNITY CENTRE LIBRARY FROM RIVERINA DIOCESAN TRUST TO PATTON VILLAGE COMMITTEE</u> 11/209</p> <p><u>Recommendation</u></p> <p>That Broken Hill City Council Report No. 183/14 dated July 15, 2014, be received.</p> <p>That Patton Village Committee Inc. be appointed to operate the South Community Centre Library under the same terms as the current operator, the Riverina Diocesan Trust.</p> <p>That Council congratulate the Patton Village Committee Inc on their commitment to the residents of South Broken Hill through this initiative.</p> <p>That documents relating to this matter be executed under Councils Common Seal as required.</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>14 Aug 2014 - 3:30 PM - Michelle Rolton</p> <p>Action pending.</p> <p>08 Sep 2014 - 1:40 PM - Lacey Butcher</p> <p>No change</p> <p>Note: South Community Centre being added to same Diocesan as Alma Institute - Crown Licence will be required.</p> <p>Ann Rogers advised of resolution by telephone and email</p> <p>13 Oct 2014 - 2:05 PM - Frederick Docking</p> <p>Action reassigned to Sharon Hutch by: Leisa Bartlett</p> <p>05 Dec 2014 - 5:45 PM - Frederick Docking</p> <p>Action reassigned to Andrea Roberts by: Leisa Bartlett</p> <p>12 Feb 2015 - 11:46 AM - Frederick Docking</p> <p>Further enquiries into services required. Waiting on service costs to building for electricity and water.</p> <p>13 Mar 2015 - 9:23 AM - Frederick Docking</p> <p>Further enquiries into services required. Waiting on service costs to building for electricity and water.</p> <p>13 Mar 2015 - 3:08 PM - Frederick Docking</p> <p>Action reassigned to Frederick Docking by: Andrea Roberts</p>		
Ordinary Meeting of the Council 30 July 2014	False	Reports
<p>ITEM 16 - BROKEN HILL CITY COUNCIL REPORT NO. 184/14 - DATED JULY 15, 2014 - CHANGE OF NAME OF RESERVE TRUST RESPONSIBLE FOR CIVIC CENTRE</p> <p>11/65</p> <p><u>Recommendation</u></p> <p>That Broken Hill City Council Report No. 184/14 dated July 15, 2014, be received.</p> <p>That the name of the Reserve Trust be changed from Broken Hill Entertainment Centre Reserve Trust to Broken Hill Civic Centre Reserve Trust.</p> <p>That Trade & Investment, Crown Lands be notified of the change.</p> <p>RESOLUTION</p> <p>Minute No. 44719</p> <p>Councillor P. Black moved)</p> <p>Councillor C. Adams seconded)</p> <p>That the recommendations of items 13 to 16 be adopted.</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>14 Aug 2014 - 3:32 PM - Michelle Rolton</p> <p>Action pending.</p> <p>08 Sep 2014 - 1:42 PM - Lacey Butcher</p> <p>Trade and Investments Crown Lands advised of resolution. Awaiting Gazettal</p> <p>13 Oct 2014 - 2:05 PM - Andrew Bruggy</p> <p>Action reassigned to Sharon Hutch by: Leisa Bartlett</p> <p>05 Dec 2014 - 5:45 PM - Andrew Bruggy</p> <p>Action reassigned to Francois VanDerBerg by: Leisa Bartlett</p> <p>21 Jan 2015 - 9:34 AM - Andrew Bruggy</p> <p>Action reassigned to Andrew Bruggy by: Lacey Butcher</p> <p>17 Mar 2015 - 9:46 AM - Leisa Bartlett</p> <p>No change in status</p>		
<p>Ordinary Meeting of the Council 30 July 2014</p>	<p>False</p>	<p>Reports</p>
<p>ITEM 17 - BROKEN HILL CITY COUNCIL REPORT NO. 185/14 - DATED JULY 15, 2014 - ESSENTIAL ENERGY BRANCH PICK UP SERVICE 11/317</p> <p><u>Recommendation</u></p> <p>That Broken Hill City Council Report No. 185/14 dated July 15, 2014, be received.</p> <p>That Council confirm its intention to withdraw from the existing informal arrangement whereby Council pick up, at no cost to Essential Energy, debris generated by Essential Energy's vegetation management program in the Broken Hill Local Government area.</p> <p>That Council offer to enter into a formal contract with Essential Energy to pick up debris generated by Essential Energy's vegetation management program on terms acceptable to both Essential Energy and Council.</p> <p>RESOLUTION</p> <p><u>Minute No. 44720</u></p> <p>Councillor B. Algate moved)</p> <p>Councillor J. Richards seconded)</p> <p>That the recommendation of item 17 be adopted.</p>		
<p>05 Aug 2014 - 9:03 AM - N P (Paul) De Lisio</p> <p>Essential Energy have been notified of Council's resolution.</p>		

CARRIED

CARRIED

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p><i>02 Sep 2014 - 12:39 PM - Rebecca Flowers</i></p> <p>Formal correspondence was emailed to Pat.Kelleher@essentialenergy.com.au on 6th August 2014 - TRIM reference D14/16155. No response received from Essential Energy.</p> <p><i>13 Oct 2014 - 2:05 PM - Andrew Bruggy</i></p> <p>Action reassigned to Sharon Hutch by: Leisa Bartlett</p> <p><i>13 Nov 2014 - 2:06 PM - Rebecca McLaughlin</i></p> <p>No response received from Essential Energy.</p> <p><i>05 Dec 2014 - 5:45 PM - Andrew Bruggy</i></p> <p>Action reassigned to Andrew Bruggy by: Leisa Bartlett</p> <p><i>19 Dec 2014 - 3:10 PM - Rebecca McLaughlin</i></p> <p>No response received from Essential Energy as at December 2014.</p> <p><i>17 Feb 2015 - 10:45 AM - Leisa Bartlett</i></p> <p>Preliminary discussions held with Essential Energy Area Manager to formalise procedure.</p>		
Ordinary Meeting of the Council 30 July 2014	False	Reports
<p><u>ITEM 22 - BROKEN HILL CITY COUNCIL REPORT NO. 190/14 - DATED JULY 15, 2014 - HERITAGE STATUS REPORT - JUNE - JULY 2014 11/126</u></p> <p><u>Recommendation</u></p> <p>That Broken Hill City Council Report No. 190/14 dated July 15, 2014, be received.</p> <p>That \$10,000 of the 2014/15 Heritage Restoration Funding be allocated to the No. 4 Headframe Stabilisation Project.</p> <p>RESOLUTION</p> <p><u>Minute No. 44724</u></p> <p>Councillor B. Algate moved) Councillor J. Richards seconded)</p> <p>That the recommendation of item 22 be adopted.</p> <p>CARRIED</p> <p><i>14 Aug 2014 - 3:33 PM - Michelle Rolton</i></p> <p>Funds transfer pending.</p> <p><i>08 Sep 2014 - 1:43 PM - Lacey Butcher</i></p> <p>Correspondence sent awaiting response</p> <p><i>13 Oct 2014 - 2:06 PM - Francois VanDerBerg</i></p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>Action reassigned to Sharon Hutch by: Leisa Bartlett <i>05 Dec 2014 - 5:47 PM - Francois VanDerBerg</i> Action reassigned to Francois VanDerBerg by: Leisa Bartlett <i>20 Jan 2015 - 9:59 AM - Lacey Butcher</i> Funds allocated. Project on hold awaiting feedback from CBH <i>16 Feb 2015 - 9:50 AM - Francois VanDerBerg</i> A meeting is scheduled for 17 February 2015 with CBH to investigate other funding/grant options to fund the restoration of Number 4 Headframe. <i>13 Mar 2015 - 11:44 AM - Tracy Stephens</i> Consideration being given to seek further funding.</p>		
Ordinary Meeting of the Council 27 August 2014	False	Notice of Motion
ITEM 1 - MOTIONS OF WHICH NOTICE HAS BEEN GIVEN NO. 3/14 - DATED AUGUST 06, 2014 - COUNCIL POLICIES		12/114
RESOLUTION		
<u>Minute No. 44732</u>		
Councillor D. Turley moved)	That Council develop a Business Continuity Policy aligned to the Broken Hill City Council Consent Award 2012.
Councillor B. Licul seconded)	
		CARRIED
RESOLUTION		
<u>Minute No. 44733</u>		
Councillor D. Turley moved)	That Council reaffirms its existing Contractors Engagement Policy.
Councillor J. Richards seconded)	
		CARRIED
RESOLUTION		
<u>Minute No. 44734</u>		
Councillor P. Black moved)	That the policy of maintaining the conduct of local consent industrial awards be reaffirmed.
Councillor B. Algate seconded)	
		CARRIED
<i>10 Sep 2014 - 4:39 PM - Leisa Bartlett</i> Contractors Engagement Policy reaffirmed. Business Continuity Policy in process of being drafted.		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>21 Jan 2015 - 9:45 AM - Razija Nu'man</p> <p>Action reassigned to Razija Nu'man by: Lacey Butcher</p> <p>16 Feb 2015 - 1:46 PM - Leisa Bartlett</p> <p>Draft Business Continuity Policy listed for February 2015 Council Meeting. COMPLETE</p>		
Ordinary Meeting of the Council 27 August 2014	False	Reports
<p><u>ITEM 12 - BROKEN HILL CITY COUNCIL REPORT NO. 209/14 - DATED AUGUST 05, 2014 - BUSINESS IMPROVEMENT AND CORPORATE SERVICES ACTIVITY REPORT FOR JULY 2014</u></p> <p style="text-align: right;">11/658</p> <p>RESOLUTION</p> <p><u>Minute No. 44744</u></p> <p>Councillor P. Black moved) Councillor B. Licul seconded)</p> <p>That Broken Hill City Council Report No. 209/14 dated August 5, 2014, be received.</p> <p>That clarification be sought regarding the next hearing date in the Land and Environment Court for the Perilya Land Valuation dispute.</p> <p style="text-align: right;">CARRIED</p>		
Ordinary Meeting of the Council 24 September 2014	False	Reports
<p><u>ITEM 12 - BROKEN HILL CITY COUNCIL REPORT NO. 229/14 - DATED SEPTEMBER 02, 2014 - REAPPOINTMENT OF TRUST MANAGER - WILLYAMA COMMON</u></p> <p style="text-align: right;">11/63</p> <p><u>Recommendation</u></p> <p>That Broken Hill City Council Report No. 229/14 dated September 2, 2014, be received.</p> <p>That Council notify NSW Trade & Investment, Crown Lands that it wishes to be reappointed as Trust Manager of the Willyama Common for a further 3 year period, in accordance with the terms of the Commons Management Act 1989, at the expiry of the current term.</p> <p><u>Minute No. 1</u></p> <p>Councillor P. Black moved) Councillor C. Adams seconded)</p> <p>That the recommendations of items 11 to 12 be adopted.</p> <p style="text-align: right;">CARRIED</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>21 Jan 2015 - 9:35 AM - Andrea Roberts Action reassigned to Andrew Bruggy by: Lacey Butcher</p> <p>17 Mar 2015 - 9:43 AM - Andrea Roberts Action reassigned to Andrea Roberts by: Leisa Bartlett</p>		
Ordinary Meeting of the Council 24 September 2014	False	Reports
<p>ITEM 13 - BROKEN HILL CITY COUNCIL REPORT NO. 230/14 - DATED SEPTEMBER 05, 2014 - LEASE PART NORTH FAMILY PLAY CENTRE TO TELSTRA FOR TELECOMMUNICATIONS TOWER</p> <p style="text-align: right;">11/257</p> <p><u>Recommendation</u></p> <p>That Broken Hill City Council Report No. 230/14 dated September 5, 2014, be received.</p> <p>That Council lease land at the North Family Play Centre to Telstra for the purpose of erecting a telecommunications tower, subject to Development Consent firstly being granted.</p> <p>That the terms of the lease be those as offered by Telstra in the Heads of Agreement for proposed lease and that Telstra's standard lease document be used.</p> <p>That Council subdivide Lot 2 DP 1175135 to provide a lot for Telstra's use given that the term of the lease will exceed five (5) years.</p> <p>That, in addition to Council's legal costs for the negotiation and execution of the lease and reasonable disbursements as noted in the Heads of Agreement for proposed lease, Telstra be liable for all survey, plan lodgement and legal fees relating to the required subdivision.</p> <p>That Telstra be notified of Council's requirements.</p> <p>That documents relating to this matter be executed under Council's Common Seal as required.</p> <p>RESOLUTION <u>Minute No. 44767</u> Councillor B. Algate moved) Councillor D. Gallagher seconded)</p> <p style="text-align: right;">That the report recommendation of item 13 be adopted.</p> <p style="text-align: right;">CARRIED</p> <p>19 Nov 2014 - 11:36 AM - Leisa Bartlett Currently negotiating lease agreement with Telstra.</p> <p>05 Dec 2014 - 5:48 PM - Frederick Docking Action reassigned to Andrea Roberts by: Leisa Bartlett</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>16 Feb 2015 - 4:33 PM - Frederick Docking</p> <p>Awaiting on DA outcome of Council Meeting on 18/02/15</p> <p>19 Feb 2015 - 5:02 PM - Frederick Docking</p> <p>Auste Brown Boog Solicitors have been informed of Council resolution to accept the terms of the Telstra standard lease and to send the lease to Telstra to sign and return to Council.</p> <p>DA for subdivision has been submitted by Council</p> <p>09 Mar 2015 - 9:23 AM - Frederick Docking</p> <p>Auste Brown Boog Solicitors have been informed of Council resolution to accept the terms of the Telstra standard lease and to send the lease to Telstra to sign and return to Council.</p> <p>DA for subdivision has been submitted by Council</p> <p>13 Mar 2015 - 3:08 PM - Frederick Docking</p> <p>Action reassigned to Frederick Docking by: Andrea Roberts</p> <p>13 Mar 2015 - 4:41 PM - Frederick Docking</p> <p>Lease received, waiting on confirmation of subdivision of land</p>		
<p>Ordinary Meeting of the Council 24 September 2014</p>	False	Reports
<p>ITEM 14- BROKEN HILL CITY COUNCIL REPORT NO. 231/14 - DATED SEPTEMBER 04, 2014 - LICENCE PART LIVING DESERT STATE PARK ADJACENT 376 NINE MILE ROAD TO FORMALISE ADVERSE POSSESSION</p> <p>11/411</p> <p><u>Recommendation</u></p> <p>That Broken Hill City Council Report No. 231/14 dated September 4, 2014, be received.</p> <p>That Council, in its appointed capacity of Trust Manager of the Living Desert State Park Trust grant a Licence, with Ministerial consent, to Cristal-Lee White and Mathew Joseph Dempster for the purpose of "Environmental Protection and Access".</p> <p>That documents relating to this matter be executed under Council's Common Seal in the absence of a Trust Seal.</p> <p>RESOLUTION</p> <p>Minute No. 44768</p> <p>Councillor P. Black moved)</p> <p>Councillor C. Adams seconded)</p> <p>That the recommendation of item 14 be adopted.</p> <p>CARRIED</p> <p>05 Dec 2014 - 5:48 PM - Andrea Roberts</p> <p>Action reassigned to Francois VanDerBerg by: Leisa Bartlett</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>21 Jan 2015 - 9:36 AM - Andrea Roberts</p> <p>Action reassigned to Andrew Bruggy by: Lacey Butcher</p> <p>17 Mar 2015 - 9:43 AM - Andrea Roberts</p> <p>Action reassigned to Andrea Roberts by: Leisa Bartlett</p>		
Ordinary Meeting of the Council 29 October 2014	False	Reports
<p>ITEM 10 - BROKEN HILL CITY COUNCIL REPORT NO. 259/14 - DATED OCTOBER 16, 2014 - UPDATE ON USE OF PART OF FILM STUDIO FOR STORAGE PURPOSES BY LEGACY BROKEN HILL GROUP AND ROTARY CLUB OF BROKEN HILL SOUTH12/109</p> <p><u>Recommendation</u></p> <p>That Broken Hill City Council Report No. 259/14 dated October 16, 2014, be received.</p> <p>That correspondence from Legacy Broken Hill Group dated October 15, 2014 declining the offer to share land at the Film Studio with Rotary Club of Broken Hill South for storage purposes be received and noted.</p> <p>That correspondence from Rotary Club of Broken Hill South dated October 20, 2014 advising that they wish to continue with the Deed arrangement for use of part of the Film Studio land for storage purposes be received and noted.</p> <p>That processes continue with regards to the Development Application for Rotary Club of Broken Hill South only to use vacant Council operational land, Lot 23 of Section 26 in DP 758018 and part Lot 6 in DP 134676, being part of the Film Studio Precinct, 210-230 Eyre Street, rent free for the storage of their equipment.</p> <p>That a suitable Deed be prepared to protect the respective rights and interests of Council and South Rotary including required public liability insurances and that this document be executed under Council's Common Seal if required.</p> <p>That Council meet the administrative and legal costs in this matter given that Rotary is a charitable organisation.</p> <p>RESOLUTION <u>Minute No. 44790</u> Councillor B. Algate moved) Councillor C. Adams seconded)</p> <p>That the recommendation of item 10 be adopted</p> <p>CARRIED</p>		
<p>21 Jan 2015 - 9:37 AM - Frederick Docking</p> <p>Action reassigned to Frederick Docking by: Lacey Butcher</p> <p>12 Feb 2015 - 9:15 AM - Frederick Docking</p> <p>Lease with Rotary, waiting for return of signed lease to finalise</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>09 Mar 2015 - 9:17 AM - Frederick Docking</p> <p>All action complete lease signed and sealed. COMPLETE</p> <p>13 Mar 2015 - 9:47 AM - Andrea Roberts</p> <p>Lease signed and Council Seal. COMPLETE</p>		
<p>Ordinary Meeting of the Council 26 November 2014</p>	False	<p>Reports</p> <p>ITEM 9- BROKEN HILL CITY COUNCIL REPORT NO. 283/14 - DATED NOVEMBER 14, 2014 - PROPOSED AMENDMENT TO BROKEN HILL LOCAL ENVIRONMENTAL PLAN 2013 - SITE SPECIFIC PLANNING PROPOSAL TO ALLOW FOR ADDITIONAL PERMITTED USE AT 39 MORGAN STREET, BROKEN HILL 11/529</p> <p><u>Recommendation</u></p> <p>That Broken Hill City Council Report No. 283/14 dated November 14, 2014, be received.</p> <p>That Council support preparing a site specific Planning Proposal to amend Schedule 1 of Broken Hill Local Environmental Plan 2013 to allow for an additional permitted use (being "funeral home") on Lots 954 and 4233 DP 757298 known as 39 Morgan Street, Broken Hill,</p> <p>That the planning proposal be submitted to the Department of Planning and Environment for consideration in accordance with Section 56 of the Environmental Planning and Assessment Act 1979.</p> <p>That Council request to exercise its delegations under Section 59 of the Environmental Planning and Assessment Act 1979.</p> <p>That Council undertake community consultation in accordance with the Gateway Determination and requirements of the Department of Planning and Environment, and legislative requirements.</p> <p>That costs associated with this procedure to prepare the planning proposal and amend Broken Hill Local Environmental Plan 2013 are to be met by the landowner.</p> <p>RESOLUTION Minute No 44818 Councillor C. Adams moved) Councillor M. Browne seconded)</p> <p>That the recommendation of item 9 be adopted.</p> <p>CARRIED</p> <p>08 Dec 2014 - 1:33 PM - Leisa Bartlett</p> <p>Processes have commenced to adopt amendment to Plan.</p>

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p><i>20 Jan 2015 - 10:03 AM - Lacey Butcher</i></p> <p>In progress - Planning proposal currently being developed.</p> <p><i>16 Feb 2015 - 9:54 AM - Francois VanDerBerg</i></p> <p>In progress, Council currently in consultation with applicant and Department of Planning. Planning proposal is currently being formulated.</p> <p><i>13 Mar 2015 - 11:39 AM - Tracy Stephens</i></p> <p>Planning proposal forwarded to Department of Planning for initial consideration.</p>		
Ordinary Meeting of the Council 26 November 2014	False	Reports
<p><u>ITEM 11 - BROKEN HILL CITY COUNCIL REPORT NO. 285/14 - DATED NOVEMBER 17, 2014 - MEMORANDUM OF UNDERSTANDING - ST PATRICK'S RACE CLUB AND BROKEN HILL CITY COUNCIL</u></p> <p style="text-align: right;">11/117</p> <p><u>Recommendation</u></p> <p>That Broken Hill City Council Report No. 285/14 dated November 17, 2014, be received.</p> <p>That the General Manager be authorised to negotiate and execute a Memorandum of Understanding for a period of five (5) years with the Broken Hill St Patrick's Race Club.</p> <p>That Council authorise the General Manager to include in the MOU up to \$10,000 per annum in cash and / or in-kind contribution to be funded from existing budgets.</p> <p>RESOLUTION</p> <p><u>Minute No. 44820</u></p> <p>Councillor B. Algate moved)</p> <p>Councillor C. Adams seconded)</p> <p style="text-align: right;">That the recommendation of item 11 be adopted.</p> <p style="text-align: right;">CARRIED</p> <p><i>08 Dec 2014 - 9:50 AM - Andrea Roberts</i></p> <p>MOU in the process of being developed.</p> <p><i>16 Feb 2015 - 4:35 PM - Frederick Docking</i></p> <p>The MOU is currently with St Patrick's Committee for Review.</p> <p><i>13 Mar 2015 - 3:08 PM - Anne Andrews</i></p> <p>Action reassigned to Anne Andrews by: Andrea Roberts</p> <p><i>13 Mar 2015 - 3:41 PM - Anne Andrews</i></p> <p>Finalised and signed by Council and St Pats.</p> <p>COMPLETED</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
Ordinary Meeting of the Council 17 December 2014	False	Reports
<p>ITEM 5 - BROKEN HILL CITY COUNCIL REPORT NO. 304/14 - DATED DECEMBER 10, 2014 - LEASE - 72 GYPSUM STREET 11/121</p> <p><u>Recommendation</u></p> <p>That Broken Hill City Council Report No. 304/14 dated December 10, 2014, be received.</p> <p>That Council enter into a lease for the property identified as Part 6098/46199 being building E and file room, HACC Centre, 72 Gypsum Street Broken Hill to Government Property NSW (representing Ageing, Disability and Home care (ADHC) in the Department of Human Services).</p> <p>That the lease commences 1 November 2015 for a term of one (1) year with an option to renew for a further one (1) year.</p> <p>That the annual lease amount charged by Council be determined by the General Manager having regard to current rental and market conditions.</p> <p>That documents relating to this matter be executed under Council's Common Seal.</p> <p>RESOLUTION Minute No 44835</p> <p>Councillor B. Algate moved) Councillor J. Richards seconded)</p> <p>21 Jan 2015 - 9:38 AM - Frederick Docking</p> <p>Action reassigned to Frederick Docking by: Lacey Butcher</p> <p>12 Feb 2015 - 11:43 AM - Frederick Docking</p> <p>No further action at this time. Robyn Kent is on leave at this time. I will contact on 0268163853 to arrange lease when she returns.</p> <p>09 Mar 2015 - 9:18 AM - Frederick Docking</p> <p>Have made contact with HACC services. Awaiting new lease to be received by ABB Solicitors.</p> <p>That the recommendation of item 5 be adopted.</p> <p>CARRIED</p>		
Ordinary Meeting of the Council 28 January 2015	False	Mayoral Minute
<p>ITEM 1 - MAYORAL MINUTE NO. 1/15 - DATED JANUARY 21, 2015 - BROKEN HILL - AUSTRALIA'S FIRST NATIONAL HERITAGE LISTED CITY 11/126</p> <p>.</p> <p>RESOLUTION Minute No. 44846</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
Councillor W. Cuy moved))	<p>That Mayoral Minute No. 1/15 dated January 21, 2015, be received.</p> <p>That Council acknowledge the declaration made 20th January 2015 confirming Broken Hill in its rightful place as Australia's first entire City to be included on the National Heritage List.</p> <p>That a committee/working group be formed to develop a calendar of events to celebrate Broken Hill's many significant achievements, starting in 2015 with those which occurred in 1915 and continuing in each future year to focus on those of a hundred years before.</p> <p>That a special Council Meeting (open to the public) be held following formation of the committee/working group in order to consider the calendar of events.</p> <p style="text-align: right;">CARRIED</p> <p><i>16 Feb 2015 - 3:29 PM - Anne Andrews</i></p> <p>Manager Tourism and Events currently working on event strategy which will include formation of a committee/working to develop a calendar of events to celebrate Broken Hill's achievements, starting with those which occurred in 1915 and continuing in each future year to focus on those of a hundred years before.</p> <p>Currently progressing with Council's new events team to determine suitable date.</p> <p><i>13 Mar 2015 - 3:07 PM - Anne Andrews</i></p> <p>Action reassigned to Anne Andrews by: Andrea Roberts</p> <p><i>13 Mar 2015 - 3:43 PM - Anne Andrews</i></p> <p>In progress. To discuss with new Product Development Officer.</p>
Ordinary Meeting of the Council 28 January 2015	False	Reports
Ordinary Meeting of the Council 28 January 2015	False	Reports
<p>ITEM 4 - BROKEN HILL CITY COUNCIL REPORT NO. 2/15 - DATED JANUARY 21, 2015 - LOCAL GOVERNMENT ELECTIONS 2016 12/9</p> <p><u>Recommendation</u></p> <p>That Broken Hill City Council Report No. 2/15 dated January 21, 2015, be received.</p> <p>That Broken Hill City Council enter into an arrangement with the Electoral Commissioner by contract or otherwise, for the Electoral Commissioner to administer the 2016</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>Ordinary election of the council as provided by section 296 of the Local Government Act.</p> <p>RESOLUTION <u>Minute No. 44849</u> Councillor B. Algate moved) Councillor J. Richards seconded)</p> <p>That the recommendation of item 4 be adopted.</p> <p>CARRIED</p> <p><i>12 Feb 2015 - 10:02 AM - Razija Nu'man</i> Letter sent to NSW Electoral Commission 4 February 2015 as follow up of Council Meeting. Written acknowledgement arrived 11 February 2015.</p>		
Ordinary Meeting of the Council 28 January 2015	False	Reports
<p>ITEM 6 - BROKEN HILL CITY COUNCIL REPORT NO. 4/15 - DATED DECEMBER 19, 2014 - ADOPTION OF DRAFT ALBERT KERSTEN MINING AND MINERALS MUSEUM DEDUCTIBLE GIFT RECIPIENT (DGR) FUND POLICY</p> <p>12/14</p> <p><u>Recommendation</u></p> <p>That Broken Hill City Council Report No. 4/15 dated December 19, 2014, be received.</p> <p>That Council adopts the Draft Albert Kersten Mining and Minerals Museum Deductible Gifts Recipient (DRG) Fund Policy as a policy of Council.</p> <p>That the Australian Taxation Office be notified of Council's resolution of adopt Draft Albert Kersten Mining and Minerals Museum Deductible Gifts Recipient (DRG) Fund Policy as a policy of Council.</p> <p>RESOLUTION <u>Minute No. 44851</u> Councillor B. Algate moved) Councillor J. Nolan seconded)</p> <p>That the recommendation of item 6 be adopted.</p> <p>CARRIED</p> <p><i>12 Feb 2015 - 1:13 PM - Frederick Docking</i> Adopted policy and application form sent to the ATO. Confirmed and signed minutes of the January Council meeting will be forwarded to the ATO following the February Council meeting.</p> <p><i>09 Mar 2015 - 11:04 AM - Andrea Roberts</i> The application and meeting minutes for DGR Status have been forward to the ATO, now awaiting their response.</p> <p><i>13 Mar 2015 - 3:07 PM - Catherine Farry</i> Action reassigned to Frederick Docking by: Andrea Roberts</p> <p><i>13 Mar 2015 - 4:06 PM - Catherine Farry</i></p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
Action reassigned to Catherine Farry by: Andrea Roberts		
Ordinary Meeting of the Council 28 January 2015	False	Reports
<p>ITEM 16 - BROKEN HILL CITY COUNCIL REPORT NO. 14/15 - DATED DECEMBER 10, 2014 - ECONOMIC DEVELOPMENT ACTIVITY REPORT FOR DECEMBER 2014</p> <p>11/514</p> <p><u>Recommendation</u></p> <p>That Broken Hill City Council Report No. 14/15 dated December 10, 2014, are received.</p> <p><u>Minute No. 44859</u> Councillor P. Black moved) Councillor B. Algate seconded)</p> <p>That the recommendations of items 15 to 16 be adopted.</p> <p>That Council review the Civic Centre hire policy in regards the waiver of fees.</p> <p>CARRIED</p> <p>16 Feb 2015 - 12:05 PM - Leisa Bartlett</p> <p>COUNCIL RESOLUTION: Minute No. 44859 That the recommendation of items 15 and 16 be adopted. That Council review the Civic Centre hire policy in regards the waiver of fees.</p> <p>17 Feb 2015 - 3:06 PM - Leisa Bartlett</p> <p>Civic Centre Hire policy and fees to be reviewed in conjunction with the development of a Civic Centre Business Plan as a part of the \$5M NSW Infrastructure funding received</p> <p>13 Mar 2015 - 3:16 PM - Andrea Roberts</p> <p>Civic Centre Fees are included in the Fees and Charges approved by Council each year. Longer term pricing considerations are under review now, in accordance with the development of the Civic Centre Business Plan - this will create demand following the \$5m up-grade and pricing will form a key component of that Plan. Waiver of fees are associated with Council endorsement of grants approved under the Community Assistance and Event Sponsorship policies. All fee waivers are paid through internal transactions to the Civic Centre from these grant budget allocations. This results in the Civic Centre receiving the full fees when waivers are applied, as the fees are then covered through an internal transfer. ACTION COMPLETE.</p>		
Ordinary Meeting of the Council 28 January 2015	False	Question On Notice
<p>ITEM 21B - QUESTIONS ON NOTICE NO. 1/15 - DATED DECEMBER 19, 2014 - COUNCILLORS QUESTIONS ON NOTICE FROM THE DECEMBER 2014 COUNCIL MEETING</p> <p>13/80, 14/6, 11/531, 11/333, 11/523</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p><u>Recommendation</u></p> <p>That Questions On Notice No. 1/15 dated December 19, 2014, be received.</p> <p>RESOLUTION Minute No. 44866 Councillor B. Algate moved) Councillor D. Gallagher seconded)</p> <p>That the recommendation of item 21B be adopted.</p> <p>That Councillor Algate's question regarding the total cost of the Organisational Restructure be answered.</p> <p style="text-align: right;">CARRIED</p> <p><i>16 Feb 2015 - 1:42 PM - Leisa Bartlett</i></p> <p>RESOLUTION: MINUTE NO. 44866: That the recommendation of item 21B be adopted.</p> <p>That Councillor Algate's question regarding the total cost of the Organisational Restructure be answered.</p> <p><i>13 Mar 2015 - 9:39 AM - Leisa Bartlett</i></p> <p>Council's Algate's question was answered in the Quarterly Budget Review Report to the February 2015 Council Meeting. COMPLETE</p>		
Extraordinary Meeting of the Council 18 February 2015	False	Reports
<p><u>ITEM 1 - BROKEN HILL CITY COUNCIL REPORT NO. 20/15 - DATED FEBRUARY 13, 2015 - DEVELOPMENT APPLICATION DA2014/182 – PROPOSED TELECOMMUNICATIONS FACILITY COMPRISING A 35 METRE TALL MONOPOLE, WITH SIX PANEL ANTENNAS, SIX REMOTE RADIO UNITS AND AN EQUIPMENT SHELTER AT LOT 2 DP1175135, BEING 344 MCCULLOCH STREET, BROKEN HILL DA2014/182</u></p> <p><u>Recommendation</u></p> <p>That Broken Hill City Council Report No. 20/15 dated February 13, 2015, be received.</p> <p>That consent be granted for Development Application 182/2014 for a telecommunications facility at Lot 2 DP 1175135, No. 334 McCulloch Street, Broken Hill subject to the conditions contained in Attachment 1.</p> <p>RESOLUTION Minute No. 44870 Councillor C. Adams moved)</p> <p>That the recommendation of item 1 be adopted.</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
Councillor D. Gallagher seconded) 13 Mar 2015 - 11:39 AM - Tracy Stephens Development consent issued subject to conditions.		CARRIED
Ordinary Meeting of the Council 25 February 2015	False	Reports
<u>GENERAL BUSINESS NO. 1/15 - DATED FEBRUARY 25, 2015 - WATER SECURITY</u>		11/426
RESOLUTION <u>Minute No. 44872</u> Councillor P. Black moved) Councillor B. Algate seconded)		That further urgent representations be made to the Minister for Water demanding a start date for commencement of the agreed works (outlet regulator from Menindee and Block Dam between Lake Menindee and Lake Cawndilla) as per the NSW Government MOU (signed July 2010 by the then Prime Minister Julia Gillard and the Premier of NSW Kristina Keneally MP) and the necessity for the construction of a channel to connect Lake Cawndilla to the Darling River. CARRIED
The Mayor stated at the Council Meeting the he had spoken to the Minister for Water who stated that works would not commence until full community consultation has taken place. COMPLETE		
Ordinary Meeting of the Council 25 February 2015	False	Notice of Motion
<u>ITEM 1 - MOTIONS OF WHICH NOTICE HAS BEEN GIVEN NO. 2/15 - DATED JANUARY 30, 2015 - LEAD REMEDIATION</u>		11/147
<u>Recommendation</u> That Motions of Which Notice has been Given No. 2/15 dated January 30, 2015, be received. That the future State Government be requested to ensure that the funding for lead remediation programs in Broken Hill is continued into the future.		
RESOLUTION <u>Minute No. 44873</u> Councillor M. Browne moved)		That the recommendation of item 1 be adopted.

MEETING	FURTHER REPORT REQUIRED	SUBJECT
Councillor D. Turley seconded)		CARRIED
Resolution noted.		
Ordinary Meeting of the Council 25 February 2015	False	Reports
<p>ITEM 4 - BROKEN HILL CITY COUNCIL REPORT NO. 22/15 - DATED FEBRUARY 09, 2015 - COUNCIL ELECTIONS 2016 15/23</p> <p><u>Recommendation</u></p> <p>That Broken Hill City Council Report No. 22/15 dated February 9, 2015, be received. That the Broken Hill City Council ("the Council") resolves:</p> <ol style="list-style-type: none"> pursuant to s. 296(2) and (3) of the Act, as applied and modified by s. 18, that a council poll arrangement be entered into by contract for the Electoral Commissioner to administer all council polls of the Council for the 2016 election year. pursuant to s. 296(2) and (3) of the Act, as applied and modified by s. 18, that a constitutional referendum arrangement be entered into by contract for the Electoral Commissioner to administer all constitutional referenda of the Council for the 2016 election year. <p>RESOLUTION <u>Minute No. 2</u></p> <p>Councillor B. Algate moved) Councillor J. Nolan seconded)</p> <p>That the recommendation of item 4 be adopted.</p> <p>CARRIED</p> <p><i>13 Mar 2015 - 12:21 PM - Razija Nu'man</i></p> <p>Letter and email of Council resolution sent to NSW Electoral Commissioner 27 February 2015. Email acknowledgement received from Steve Robb, Commercial Services Manager, Electoral Commission on 27 February 2015.</p>		
Ordinary Meeting of the Council 25 February 2015	False	Reports
<p>ITEM 5 - BROKEN HILL CITY COUNCIL REPORT NO. 44/15 - DATED FEBRUARY 16, 2015 - SHORTY O'NEIL VILLAGE UPDATE 11/333</p> <p>RESOLUTION <u>Minute No. 44877</u></p> <p>Councillor B. Algate moved)</p> <p>That Broken Hill City Council Report No. 44/15 dated February 16, 2015, be</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
Councillor D. Gallagher seconded)		received. That Council authorise the General Manager to: <ol style="list-style-type: none"> 1. Progress with the subdivision of the cluster of 12 units at the Gossan Street end of the Village for the purpose of securing residency for residents, 2. Enter negotiations with Legacy in relation to transfer of title of these 12 units, 3. Enter negotiations with suitable local providers and the Department of Social Services for the transfer of the 40 bed licences, and 4. Develop and progress with Expressions of Interest for real estate agency services including specifically, sale by auction and lease value estimates for the property known as Shorty O'Neil Village less the cluster of 12 units at Gossan Street, and report back to Council for a decision on the sale or lease of same.
<p>13 Mar 2015 - 12:01 PM - Razija Nu'man</p> <p>Item 1 - further discussion to be undertaken with NSW Dept of Land and Property regarding options related to lifting of caveat. Preliminary plan for subdivision prepared and included in Valuation Report undertaken by Herron Todd White. Report provided by email to Council 12 March 2015.</p> <p>Item 2 - Letter advising of Council resolution regarding entering negotiation with Legacy forwarded on 7 March 2015.</p> <p>Item 3 - EOI currently being prepared with regard to hostel bed licences. Local agencies will be contacted.</p> <p>Item 4 - EOI currently in preparation for real estate services for auction and lease value estimates</p>		
Ordinary Meeting of the Council 25 February 2015	False	Reports
<p><u>ITEM 6 - BROKEN HILL CITY COUNCIL REPORT NO. 45/15 - DATED FEBRUARY 17, 2015 - QUARTERLY BUDGET REVIEW STATEMENT FOR PERIOD ENDING DECEMBER 2014</u> 12/160</p> <p><u>Recommendation</u></p> <p>That Broken Hill City Council Report No. 45/15 dated February 17, 2015, be received.</p> <p>That the 2nd Quarterly Budget Review Statement and recommendations contained within be adopted and income and expenditure adjustments be voted.</p> <p>RESOLUTION</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p><u>Minute No. 44878</u> Councillor P. Black moved) Councillor B. Algate seconded)</p> <p>13 Mar 2015 - 1:32 PM - Leisa Bartlett</p> <p>Work complete to adjust income and expenditure. COMPLETE</p>		<p>That the recommendation of item 6 be adopted.</p> <p>CARRIED</p>
<p>Ordinary Meeting of the Council 25 February 2015</p> <p>False</p> <p>Reports</p> <p><u>ITEM 8 - BROKEN HILL CITY COUNCIL REPORT NO. 24/15 - DATED JANUARY 28, 2015 - BUDGET ADJUSTMENT - PURCHASE OF THREE HANDHELD TICKETING DEVICES</u></p> <p>147/175</p> <p><u>Recommendation</u></p> <p>That Broken Hill City Council Report No. 24/15 dated January 28, 2015, be received.</p> <p>That Broken Hill City Council approves a budget adjustment of \$25,110 to allow for the purchase of three handheld ticketing devices.</p> <p>13 Mar 2015 - 11:41 AM - Tracy Stephens</p> <p>Process commenced to order and purchase hand held devices.</p>		
<p>Ordinary Meeting of the Council 25 February 2015</p> <p>False</p> <p>Reports</p> <p><u>ITEM 9 - BROKEN HILL CITY COUNCIL REPORT NO. 25/15 - DATED FEBRUARY 12, 2015 - DRAFT ASSET MANAGEMENT POLICY 12/14</u></p> <p><u>Recommendation</u></p> <p>That Broken Hill City Council Report No. 25/15 dated February 12, 2015, be received.</p> <p>That Council endorse the Draft Asset Management Policy for the purposes of public consultation.</p> <p>That the Draft Asset Management Policy be exhibited for public comment for a 28 day period.</p> <p>That Council receives a further report at the conclusion of this exhibition, detailing submissions and any recommended changes arising, with a view to adopting the Draft Asset Management Policy for use.</p> <p><u>Minute No. 44880</u></p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
Councillor P. Black moved Councillor J. Nolan seconded))	That the recommendations of items Insert first item number 8 and 9 be adopted.
12 Mar 2015 - 9:22 AM - Leisa Bartlett		CARRIED
The draft Asset Management Policy is placed on public exhibition until March 27, 2015. Following public exhibition, the policy will be re-listed to be considered by Council along with any submissions received. COMPLETE		
Ordinary Meeting of the Council 25 February 2015	False	Reports
ITEM 10 - BROKEN HILL CITY COUNCIL REPORT NO. 26/15 - DATED FEBRUARY 10, 2015 - DRAFT BUSINESS CONTINUITY POLICY		12/114
RESOLUTION <u>Minute No. 44881</u>		
Councillor P. Black moved Councillor J. Nolan seconded))	That Broken Hill City Council Report No. 26/15 dated February 10, 2015, be received.
		That the Policy be re-drafted and re-presented to Council so as to reflect the previous motion regarding the non-engagement of contractors whilst employees are undertaking Industrial Action.
13 Mar 2015 - 12:00 PM - Razija Nu'man		CARRIED
Council resolution noted. Council report will be prepared.		
Ordinary Meeting of the Council 25 February 2015	False	Reports
ITEM 11 - BROKEN HILL CITY COUNCIL REPORT NO. 27/15 - DATED FEBRUARY 09, 2015 - COMMUNITY ASSISTANCE REQUESTS - FEBRUARY 2015		11/117
<u>Recommendation</u>		
That Broken Hill City Council Report No. 27/15 dated February 9, 2015, be received.		
That Council endorses the Mayor's decision to waive fees at the Civic Centre (\$1037.00) for the conduct of the funeral service on February 12, 2015 for the late Mr. Rudolph Alagich.		
That Council declines Community Assistance for waiver of fees at the Civic Centre (\$1800.00) towards the Far West Local Health District Nurses Ball on May 16, 2015 as it does not meet the eligibility criteria of the Community Assistance Policy		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
RESOLUTION Minute No 44882 Councillor B. Algate moved) Councillor C. Adams seconded) 12 Mar 2015 - 9:17 AM - Leisa Bartlett Action complete to waiver fee at Civic Centre for funeral. Letter sent to FWLHD advising that Council declined waiver of fees at Civic Centre for Nurses Ball. COMPLETE		
That the recommendation of item 11 be adopted.		
CARRIED		
Ordinary Meeting of the Council 25 February 2015	False	Reports
ITEM 12 - BROKEN HILL CITY COUNCIL REPORT NO. 28/15 - DATED FEBRUARY 06, 2015 - AMENDMENT EVENT SPONSORSHIP REQUEST - BROKEN HILL FRINGE FESTIVAL 11/117 <u>Recommendation</u> That Broken Hill City Council Report No. 28/15 dated February 6, 2015, be received. That Council approve the request of an additional in-kind donation of \$467.00 towards the Broken Hill Fringe Festival to be held March 5-15, 2015, contributing to a total Council sponsorship of \$3,957.00. That Council's contribution is funded from existing budgets. RESOLUTION Minute No. 44883 Councillor M. Browne moved) Councillor C. Adams seconded) 13 Mar 2015 - 3:05 PM - Anne Andrews Action reassigned to Anne Andrews by: Andrea Roberts 13 Mar 2015 - 3:44 PM - Anne Andrews The Fringe coordinator informed of consent. COMPLETED.		
That the recommendation of item 12 be adopted.		
CARRIED		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
Ordinary Meeting of the Council 25 February 2015	False	Reports
<p>ITEM 13 - BROKEN HILL CITY COUNCIL REPORT NO. 29/15 - DATED FEBRUARY 10, 2015 - DEVELOPMENT APPLICATION 204/2014 - USE OF PROPERTY FOR HEALTH SERVICE FACILITY - 333 MORGAN STREET, BROKEN HILL 11/467</p> <p><u>Recommendation</u></p> <p>That Broken Hill City Council Report No. 29/15 dated February 10, 2015, be received.</p> <p>That Development Application 204/2014 for a health service facility at 333 Morgan Street be approved, subject to conditions.</p> <p>RESOLUTION Minute No. 44884</p> <p>Councillor J. Richards moved) Councillor C. Adams seconded)</p> <p>That the recommendation of item 13 be adopted.</p> <p>CARRIED</p> <p>13 Mar 2015 - 11:41 AM - Tracy Stephens</p> <p>Development consent issued subject to conditions.</p>		
Ordinary Meeting of the Council 25 February 2015	False	Reports
<p>ITEM 14 – BROKEN HILL CITY COUNCIL REPORT NO. 30/15 – DATED FEBRUARY 13, 2015 – DEVELOPMENT APPLICATION 191/2014 – USE OF PREMISES FOR COMMUNITY HOUSE AT 123 CREEDON STREET 11/467</p> <p>RESOLUTION Minute No. 44885</p> <p>Councillor M. Browne moved) Councillor C. Adams seconded)</p> <p>That the report be deferred pending a Councillor inspection of the site.</p> <p>CARRIED</p> <p>13 Mar 2015 - 11:43 AM - Tracy Stephens</p> <p>Matter to be re-considered at Council meeting 25/3/15.</p>		
Ordinary Meeting of the Council 25 February 2015	False	Reports
<p>ITEM 15 - BROKEN HILL CITY COUNCIL REPORT NO. 31/15 - DATED FEBRUARY 12, 2015 - ATTENDANCE AT THE AUSTRALIAN LOCAL GOVERNMENT WOMEN'S ASSOCIATION NATIONAL CONFERENCE, BAROSSA VALLEY, MARCH 25-28, 2015 11/174</p>		

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p>RESOLUTION Minute No 44886 Councillor B. Algate moved) Councillor J. Richards seconded)</p>		
<p>That Broken Hill City Council Report No. 31/15 dated February 12, 2015, be received.</p> <p>That Councillors advise their interest to the General Manager should they wish to attend the Australian Local Government Women's Association National Conference to be held in the Barossa Valley, March 25-28, 2015.</p> <p>That the General Manager deliver a presentation at the Conference (as per invitation from ALGWA).</p> <p>That the General Manager determines staff attendance at the Conference.</p> <p style="text-align: right;">CARRIED</p> <p>Councillors unable to attend.</p> <p>Council's Events and Partnership Co-ordinator to attend and will deliver presentation.</p>		
Ordinary Meeting of the Council 25 February 2015	False	Reports
<p><u>ITEM 16 - BROKEN HILL CITY COUNCIL REPORT NO. 32/15 - DATED FEBRUARY 09, 2015 - MINUTES OF THE TIDY TOWNS ADVISORY COMMITTEE MEETING HELD 3 FEBRUARY 2015</u> 12/55</p> <p><u>Recommendation</u></p> <p>That Broken Hill City Council Report No. 32/15 dated February 9, 2015, be received.</p> <p>That the Tidy Towns Advisory Committee be dissolved as a S355 committee of Council to facilitate the establishment of the Tidy Towns Volunteer Group.</p> <p>13 Mar 2015 - 11:55 AM - Razija Nu'man</p> <p>Follow up letter advising of Council resolution sent to Chair of Committee, Crl D.Turley including name of liaison officer as per content of report on 2 March 2015.</p>		
Ordinary Meeting of the Council 25 February 2015	False	Committee Reports
<p><u>ITEM 26 - BROKEN HILL CITY COUNCIL REPORT NO. 42/15 - DATED FEBRUARY 11, 2015 - NOMINATION FOR APPOINTMENT AS COMMUNITY REPRESENTATIVES ON SECTION 355 COMMUNITY COMMITTEES</u> 12/50, 12/51</p>		

Printed: Wednesday, 18 March 2015 11:00:44 AM

MEETING	FURTHER REPORT REQUIRED	SUBJECT
<p><u>Recommendation</u></p> <p>That Broken Hill City Council Report No. 42/15 dated February 11, 2015, be received.</p> <p>That Ms. Marion Kemp is appointed as a community representative and Ms. Lee-Anne Khan is appointed as a user group representative (Silver City Kennel Club) on the Memorial Oval Community Committee.</p> <p>That Miss Nevada Ford is appointed as a community representative on the Friends of the Flora and Fauna of the Barrier Ranges Community Committee.</p> <p><u>Minute No. 44891</u></p> <p>Councillor P. Black moved) Councillor C. Adams seconded)</p> <p>That the recommendations of items 25 and 26 be adopted.</p> <p>12 Mar 2015 - 9:16 AM - Leisa Bartlett</p> <p>Process complete to appoint new members to the S355 Committees. COMPLETE</p>		
		CARRIED

COMMITTEE REPORTS

1. BROKEN HILL CITY COUNCIL REPORT NO. 63/15 - DATED MARCH 11, 2015 - MINUTES OF THE PICTON OVAL COMMUNITY COMMITTEE MEETING HELD MARCH 9, 2015 (12/54) 309
2. BROKEN HILL CITY COUNCIL REPORT NO. 64/15 - DATED MARCH 04, 2015 - MINUTES OF THE FRIENDS OF THE FLORA AND FAUNA OF THE BARRIER RANGES MEETING HELD FEBRUARY 17, 2015 (12/51)..... 311
3. BROKEN HILL CITY COUNCIL REPORT NO. 65/15 - DATED MARCH 16, 2015 - MINUTES OF THE MEMORIAL OVAL COMMUNITY COMMITTEE MEETING HELD MARCH 3, 2015 (12/51) 314

ORDINARY MEETING OF THE COUNCIL

March 11, 2015

BROKEN HILL CITY COUNCIL REPORT NO. 63/15

SUBJECT: MINUTES OF THE PICTON OVAL COMMUNITY COMMITTEE
MEETING HELD MARCH 9, 2015 12/54

Recommendation

That Broken Hill City Council Report No. 63/15 dated March 11, 2015, be received.

That the minutes of the Picton Oval Community Committee meeting held March 9, 2015 be received.

Executive Summary:

Council has received minutes of the Picton Oval Community Committee Meeting held March 9, 2015 for endorsement by Council.

Report:

Council, at its meeting held April 28, 2010 considered Group Manager Governance & Community Report No. 19/10 and as part of that report's motion; resolved:

"That Council's Section 355 Committee's be instructed to submit to Council a copy of the relevant Section 355 Committee's meeting minutes within five working days of each meeting, for endorsement." (Minute no. 42328).

Accordingly, the Picton Oval Community Committee has submitted minutes from its meeting held March 9, 2015 for Council's endorsement.

Strategic Direction:

Key Direction: *Our Community*; Objective 1.2.2: *Create opportunities for people to participate in active and healthy recreational activities.*

Relevant Legislation:

The Picton Oval Community Committee operates under Council's Section 355 Asset Committee Standard Constitution and the Local Government Act, 1993 (Section 355).

Attachments

1. Minutes of the Picton Oval Community Committee Meeting held March 9, 2015 1 Page

ANDREW BRUGGY
MANAGER INFRASTRUCTURE STRATEGY

THERESE MANNS
GENERAL MANAGER

PICTON OVAL MANAGEMENT COMMITTEE MEETING
MINUTES

MONDAY, 9th MARCH 2015

Present: N. Hannigan, C. Adams (Councillor), P. Adams, T. Rynne, B. Licul (Councillor), G. Hogan, J. O'Neill.

Apologies: N. Davey.

Meeting Commenced: 7:30p.m.

Matters Arising:

1. Inspection of oval shows lack of water for some areas of the oval. Plumber looking at what the cause is. Reduction in water but more cycles is being investigated. Hopefully this may solve the issue of dry areas. Inspect in a week's time.
2. Noel to follow up about raw water signage.

Correspondence In: Nil

Correspondence Out: Nil

Financial Report:

Nil

General Business:

1. Noel to go around to fix sprays.
2. Seats to be painted. Try to set a date late in April.
3. Powerpoint to be installed in roller door storage area for use. Work to commence soon.
4. Cutting of trees to be attended to. Committee would like to request the use of Council's mulcher to turn branches into mulch to use around the oval complex.
5. Sanitary bins for ladies toilets are ordered.
6. Commercial toilet brushes to be ordered.
7. Red back spiders in toilets. Contact Council and send in a work request to spray all buildings for spiders.

Meeting closed: 8:00p.m.

Next Meeting: Monday, 13th April 2015

ORDINARY MEETING OF THE COUNCIL

March 4, 2015

BROKEN HILL CITY COUNCIL REPORT NO. 64/15

SUBJECT: MINUTES OF THE FRIENDS OF THE FLORA AND FAUNA OF THE
BARRIER RANGES MEETING HELD FEBRUARY 17, 2015 12/51

Recommendation

That Broken Hill City Council Report No. 64/15 dated March 4, 2015, be received.

That the minutes of the Friends of the Flora and Fauna of the Barrier Ranges Community Committee meeting held February 17, 2015 be received.

Executive Summary:

Council has received minutes of the Friends of the Flora and Fauna of the Barrier Ranges Community Committee Meeting held February 17, 2015 for endorsement by Council.

Report:

Council, at its meeting held April 28, 2010 considered Group Manager Governance & Community Report No. 19/10 and as part of that report's motion; resolved:

"That Council's Section 355 Committee's be instructed to submit to Council a copy of the relevant Section 355 Committee's meeting minutes within five working days of each meeting, for endorsement." (Minute no. 42328).

Accordingly, the Friends of the Flora and Fauna of the Barrier Ranges Community Committee has submitted minutes from its meeting held February 17, 2015 for Council's endorsement.

Strategic Direction:

Key Direction: *Our Community*; Objective 1.2.2: *Create opportunities for people to participate in active and healthy recreational activities.*

Relevant Legislation:

The Friends of the Flora and Fauna of the Barrier Ranges Community Committee operates under Council's Section 355 Asset Committee Standard Constitution and the Local Government Act, 1993 (Section 355).

Attachments

- | | |
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| 1. Minutes of the Friends of the Flora and Fauna of the Barrier Ranges
Community Committee meeting held February 17 2015. | 2
Pages |
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ANDREA ROBERTS
MANAGER ECONOMIC DEVELOPMENT & CULTURE

THERESE MANNS
GENERAL MANAGER

MINUTES OF THE FRIENDS OF THE FLORA AND FAUNA OF THE BARRIER RANGES
355 COMMITTEE, HELD FEBRUARY 17, 2014, AT 4.00PM – COUNCIL CHAMBER,
240 BLENDE STREET, BROKEN HILL 12/51

Present:

John Rogers (Chairperson), Kellie Scott (Vice Chairperson), Darrell Ford (BHCC), Cathy Farry (BHCC), David Speilvogel, Ronald Tumes, Jeff Crase, Lyn Campigli, Marion Browne, Darriea Turley.

Apologies:

Neville Bent, Sue Spangler, Megan Allen, Jamie Scott, Geoffrey Hoare, Stefanie Tickle, Jill Speilvogel, John Butler, Dean Fletcher and Ray Allen

Confirmation of Minutes of previous meeting:

Previous minutes dated November 17, 2104 moved Jeff Crase, seconded Darriea Turley

Business arising from previous minutes:

Nil

Correspondence:

Nil

Update on Action List:

1. Ongoing Working Bee.
2. Identification Cards – (when required).
3. Paving Walk Way – concrete Flora site path entrance (pending).
4. Tree Planting – Inland dam (planned for forward working bee).
5. Paving – Geology Section
6. Cold Set – bitumen pouring paver crushed paths (ongoing).
7. Maintenance of Pay Bay Hut.

Reports:

Darrell reported that the new electronic pay station is working well and advised that attendance is good considering the weather has been hot.

Roster:

March 2015

- | | |
|----------------------|--------------------------|
| • March 1, 2015 | Broken Hill City Council |
| • March 7-8 2015 | Committee – Lyn Campigli |
| • March 14-15 2015 | Broken Hill City Council |
| • March 21-22 2015 | Broken Hill City Council |
| • March 28 – 29 2015 | Committee – Kellie Scott |

General Business:

- Marion Browne and Darriea Turley advised that the Australia Day Ambassador, Dr Clio Cresswell visited the Living Desert for breakfast and the Australia flag was flown.
- Working Bee to be held 21/2/2015 7:00am (Replace tree guards at camping site).

- Action List:

ACTION	WHO
1. Working Bee – <i>progressive</i> and ongoing	D. Ford, Ranger
2. Identification Cards- (<i>when required</i>)	Corp. Administration
3. Concrete Flora Path and Entrance	D. Ford, Ranger
4. Tree planting	D. Ford, Ranger
5. Cold Set – bitumen pouring over crushed paths	D. Ford, Ranger
6. Maintenance of Pay Bay Hut	D. Ford, Ranger

Meeting Closed: 4:23pm

Next Meeting: Tuesday, March 17, 2015 – Ground Floor meeting room

ORDINARY MEETING OF THE COUNCIL

March 16, 2015

BROKEN HILL CITY COUNCIL REPORT NO. 65/15

SUBJECT: MINUTES OF THE MEMORIAL OVAL COMMUNITY COMMITTEE
MEETING HELD MARCH 3, 2015 12/51

Recommendation

That Broken Hill City Council Report No. 65/15 dated March 16, 2015, be received.

That the minutes of the Memorial Oval Community Committee meeting held March 3, 2015 be received.

Executive Summary:

Council has received minutes of the Memorial Oval Community Committee Meeting held March 3, 2015 for endorsement by Council.

Report:

Council, at its meeting held April 28, 2010 considered Group Manager Governance & Community Report No. 19/10 and as part of that report's motion; resolved:

"That Council's Section 355 Committee's be instructed to submit to Council a copy of the relevant Section 355 Committee's meeting minutes within five working days of each meeting, for endorsement." (Minute no. 42328).

Accordingly, the Memorial Oval Community Committee has submitted minutes from its meeting held March 3, 2015 for Council's endorsement.

Strategic Direction:

Key Direction: *Our Community*; Objective 1.2.2: *Create opportunities for people to participate in active and healthy recreational activities.*

Relevant Legislation:

The Memorial Oval Community Committee operates under Council's Section 355 Asset Committee Standard Constitution and the Local Government Act, 1993 (Section 355).

Attachments

- | | |
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| 1. Minutes of the Memorial Oval Community Committee Meeting held March 3, 2015. | 1
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ANDREW BRUGGY
MANAGER INFRASTRUCTURE STRATEGY

THERESE MANNS
GENERAL MANAGER

MEMORIAL OVAL COMMUNITY COMMITTEE. MINUTES: 3rd MARCH 2015

OPENED: 7.00pm

APOLOGIES: Tracey Robinson (BHHRC),, Steve Trayhern (Citizen).

Be Accepted: **Lee-Anne Khan/Marion Kemp Carried.**

ATTENDENCE: Ray Steer (Chairman), Dennis Cetinich (Treasurer), Alan Tucker (Caretaker), Marion Kemp (Citizen), Lee-Anne Khan (Dog Club). Tania Martyn (Dog Club Proxy), Dinney Reardon CBHFC), Dave Gallagher (BHCC), John Ralph (Secretary-Show).

MINUTES: 3rd February 2015.

Be Accepted: **Dennis Cetinich/Marion Kemp Carried.**

BUSINESS ARISING: Nil.

INWARD CORRESPONDENCE: Nil.

OUTWARD CORRESPONDENCE:

BHCC: Requesting that the Oval be cleaned and weeded for Harness Racing Friday Night 13/3/2015.

BHHRC: Informing them of their track times, Saturday Race Day - All Day, Sundays till 10am, Mondays and Wednesday.

Marion Kemp/ Dennis Cetinich Carried.

FINANCIAL REPORT:

February 2015: Bank Balance \$18,464.38.

Debtors 2015: BHHRC \$5,805.50. CBHFC \$4,574.47.

Report be accepted as read: **Marion Kemp/Lee-Anne Khan Carried.**

GENERAL BUSINESS:

Work Requests;

The following requests were forwarded to Council; William and Warnock ticket box needs repairing, Flood lights on War Memorial U/S, lights need cleaning, Tower lights on northern tower need to be adjusted, Two fluoro lights required on the front of the William Street stables.

Gate Signs:

Secretary to organize the signs re Alcohol on the Oval, once these signs have been approved by the MOMC Committee they will be placed on all Gate Entrances to the Oval.

Memorial Oval:

Mobility Toilet door u/s leave this with the Secretary to have it repaired.

More water will be released to help green up the Oval Lawn.

No U/18 Football games will be played at the MO,

Broken Hill City Heritage Banners will be put up on Friday Night at the Harness Race Meeting.

MEETING CLOSED: 8.05pm:

NEXT MEETING: TUESDAY 7th APRIL 2015 AT 7PM.

QUESTIONS ON NOTICE

1. QUESTIONS ON NOTICE NO. 4/15 - DATED FEBRUARY 27, 2015 -
COUNCILLOR'S QUESTIONS ON NOTICE REPORT FROM THE
FEBRUARY 25, 2015 COUNCIL MEETING (13/79, 13/12, 11/21, 13/12,
11/126)..... 317

ORDINARY MEETING OF THE COUNCIL

February 27, 2015

QUESTIONS ON NOTICE NO. 4/15

SUBJECT: COUNCILLOR'S QUESTIONS ON NOTICE REPORT FROM THE
FEBRUARY 25, 2015 COUNCIL MEETING 13/79, 13/12, 11/21,
13/12, 11/126

Summary

The following report provides responses to questions taken on notice at the February 25, 2015 Council Meeting

Recommendation

That Questions On Notice No. 4/15 dated February 27, 2015, be received.

Background

Following are responses to the questions taken on notice.

Question:

Review of Delivery Program – Six Monthly Performance Indicator Reporting 13/79, 13/12

The Deputy General Manager took a question on notice from Councillor Licul regarding Item 1.1.1.4 – Seek funding opportunities for increased lighting and crime prevention through initiatives including CCTV. Councillor Licul asked what action is being taken to seek funding?

Response:

Councils Manager Infrastructure Strategy has contacted the Local Area Command Crime Prevention Officer Senior Constable Karina Dawson, and a meeting of the Community Safety Precinct Committee will be held shortly. This committee will be sometime in March/April 2015. This forum will provide the basis to prioritise locations for CCTV to be considered. Once prioritised, funding opportunities will be sought. This meeting will also provide the opportunity to draft a Memorandum of Understanding (MOU) between the Broken Hill Police and Council in relation to CCTV responsibilities should it be installed.

Question:

Business Paper Page Numbering 11/21

The Mayor took a question on notice from Councillor Algate regarding the page numbering of attachments to reports as some pages have two page numbers and that this is confusing when Councillors refer to page numbers during the Council Meetings. Councillor Algate asked if the page number system for reports could be refined.

Response:

The copy of the Business Paper which is uploaded to Councillor's IPads is exactly the same as the copy uploaded to Council's website, Councillor Black's hard copy and the public copies available at the Council Chambers. There is no difference between the electronic copy and the hard copies.

On occasions there are page numbers already in existence on attachments to reports. These page numbers are relevant to the document only and not councils business paper. When referring to page numbers, Councillors should refer to the business paper page number found at the bottom centre of the page to ensure consistency.

Question:

YMCA Refusal to Hire Pool Space at the Broken Hill Regional Aquatic Centre 13/12

Councillor Algate advised that he had been approached by Ms. J. Barrett and Mr. G. Farquharson regarding refusal by the management of the YMCA following Ms. Barrett's application to hire pool space at the Broken Hill Regional Aquatic Centre for the purpose of teaching swimming and water safety measures for young children and children with special needs.

It appears that the YMCA have refused the application on the grounds that the YMCA have already provided such a service and that the services provided by Ms. Barrett's Swim School would be in direct competition to those services currently provided by the YMCA.

Councillor Algate questioned:

- 1) why when other groups and individuals other than the YMCA are currently providing these same services and are permitted to hire the Aquatic Centre facilities, why has the Barrett Swim School been signed out and refused permission to hire pool space?*

Council Algate raised concerns that Council correspondence dated February 16, 2015 addressed to Ms. Barrett, confirms that Council fully supports the business decision made by the YMCA; and that given that others who are also unaligned with the YMCA are currently permitted to hire the facilities to provide similar services appears to be discrimination and the fact that council supports the stand taken by the YMCA appears to be questionable.

Response:

The information that Councillor Algate received was incorrect. No other commercial entity hires the Aquatic Centre pool for Learn to Swim Lessons. Not for profit community groups do utilise the facility (as stated in Council's correspondence to Ms Barrett dated February 16, 2015), but no other business do so.

Question:

The Fatal Lodes Book 11/126

Councillor Algate advised that he has had a couple of residents ask about purchasing copies of Stan Goodman's "The Fatal Lodes" book, and he has been advised that approximately 40 copies have been ordered by locals with purchasers advised that the next reprint will not take place until a minimum of 100 copies of the book have been pre-ordered. It has also been suggested that the price of the book will increase by \$10.00 per copy.

Councillor Algate asked if this is correct?

Response:

With regards to the next reprint of the Fatal Lodes Book, Council staff have taken action as per Council's resolution of January 2014, which reads:

ITEM 6 - BROKEN HILL CITY COUNCIL REPORT NO. 5/14 - DATED JANUARY 06, 2014 - REQUEST TO REPRINT THE FATAL LODS BOOK 11/235

RESOLUTION

Minute No. 44555

Councillor J. Nolan moved

Councillor D. Turley seconded

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That Broken Hill City Council Report No. 5/14 dated January 6, 2014, be received.

That Council arranges reprinting of copies of the Fatal Lodes book using the prepayment order system prior to publishing; and that Council also considers making the book available on-line.

That the future sale price of the book be set at \$45.00 (inclusive of GST).

CARRIED

Council currently has pre-orders for approximately 60 books. Mr. Goodman has approached Council regarding an amendment to the book prior to the next print run; this will be arranged and then an order will be placed with the publishers for 100 copies (this is expected to happen in the next couple of weeks).

Any surplus copies of the book will be kept in stock at the Visitor Information Centre.

Attachments

There are no attachments for this report.

THERESE MANNS
GENERAL MANAGER

CLOSED**Council Meeting to be held**
Wednesday, March 25, 2015

1. **BROKEN HILL CITY COUNCIL REPORT NO. 66/15 - DATED MARCH 18, 2015 - CONFIDENTIAL**

(General Manager's Note: This report considers market information by aged service broker and is deemed confidential under Section 10A(2) (d) of the Local Government Act, 1993 which provides for commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it; or (ii) confer a commercial advantage on a competitor of the Council; or (iii) reveal a trade secret).

2. **BROKEN HILL CITY COUNCIL REPORT NO. 67/15 - DATED MARCH 11, 2015 - CONFIDENTIAL**

(General Manager's Note: This report considers a tender and is deemed confidential under Section 10A(2) (d) of the Local Government Act, 1993 which provides for commercial information of a confidential nature that would, if disclosed (i) prejudice the commercial position of the person who supplied it; or (ii) confer a commercial advantage on a competitor of the Council; or (iii) reveal a trade secret).